

SAN FERNANDO CITY COUNCIL

SPECIAL MEETING

AGENDA SUMMARY

JUNE 28, 2005 – 6:30 P.M.

**CITY COUNCIL CHAMBERS
117 MACNEIL STREET, SAN FERNANDO**

One Councilmember will be participating via teleconference from 2600 South LaBrea Avenue, Los Angeles, CA 90016. Pursuant to Government Code Section 54953, members of the public will be able to participate from the teleconference location.

CALL TO ORDER/ROLL CALL

Mayor Julie Ruelas, Mayor Pro Tem Nury Martinez, and Councilmembers Steven Veres, José Hernández, Ph.D., and Maribel De La Torre.

APPROVAL OF AGENDA

PUBLIC STATEMENTS – WRITTEN/ORAL

There will be a three (3) minute limitation per each member of the audience who wishes to make comments in order to provide a full opportunity to every person who desires to address the City Council.

CONSENT CALENDAR

- 1) RESOLUTIONS AMENDING THE SALARY PLAN AND THE TABLE OF ORGANIZATION

Recommend that the City Council approve the amended Salary Plan and the Table of Organization by the adoption of the attached Resolutions.

NEW BUSINESS

- 2) PUBLIC WORKS REORGANIZATION AND ADOPTION OF RESOLUTION FOR REVISED JOB SPECIFICATIONS

Recommend that the City Council:

- a. Approve the Resolution adopting revisions to the Job Specifications for the Public Works Director and the Public Works Operations Manager;
- b. Approve the Public Works Reorganization Plan;
- c. Appoint Ron Ruiz as the Public Works Director and Robert Braden as the Public Works Operations Manager, effective July 1, 2005; and
- d. Authorize the Public Works Director and Operations Manager, with the concurrence of the City Administrator, to appoint the Public Works Superintendents.

3) **RESOLUTION ADOPTING JOB SPECIFICATION FOR EXECUTIVE ASSISTANT TO THE CITY ADMINISTRATOR AND APPROVAL OF RECLASSIFICATION**

Recommend that the City Council approve a Resolution adopting the Executive Assistant to the City Administrator job specifications, and authorize the reclassification of the Administrative Secretary to that position effective July 1, 2005.

4) **RESOLUTION ADOPTING JOB SPECIFICATION FOR SENIOR PLANNER POSITION AND APPROVAL OF RECLASSIFICATION**

Recommend that, the City Council approve a Resolution Adopting Job Specifications for a Senior Planner position in the Community Development Department, and authorize the reclassification of the Associate Planner to that position effective July 1, 2005.

5) **RESOLUTION ADOPTING JOB SPECIFICATIONS FOR PERSONNEL TECHNICIAN AND APPROVAL OF RECLASSIFICATION**

Recommend that the City Council approve a Resolution adopting the Personnel Technician job specifications, and authorize the reclassification of the Personnel Assistant to that position effective July 1, 2005.

6) **APPROVAL OF THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF SAN FERNANDO AND THE SAN FERNANDO PUBLIC EMPLOYEES' ASSOCIATION (SFPEA)**

Recommend that the City Council approve the attached Memorandum of Understanding between the City of San Fernando and SFPEA, and direct the City Administrator and staff to sign the Agreement, as well as implement the provisions therein.

7) **APPROVAL OF THE MEMORANDUM OF UNDERSTANDING BETWEEN THE**

**CITY OF SAN FERNANDO AND THE SAN FERNANDO POLICE OFFICERS’
ASSOCIATION (SFPOA) ON BEHALF OF THE POLICE MANAGEMENT UNIT
(SFPMU)**

Recommend that the City Council Approve the MOU between the City of San Fernando and SFPOA on behalf of SFPMU, and direct the City Administrator and staff to sign the Agreement, as well as implement the provisions therein.

**8) ADOPTION OF THE FISCAL YEAR (FY) 2005-2006 REDEVELOPMENT AGENCY
BUDGET AND LOAN DOCUMENTS**

Recommend that the City Council:

- a) Adopt a Resolution approving the FY 2005-2006 Redevelopment Agency (Agency) Budget;
- b) Approve the Loan Agreement between the City and the Agency for Project Areas 1, 2, 3 & 4, and the Housing Funds; and
- c) Approve the Reimbursement Agreements between the City and Agency for Project Assistance and Long Term Debt Assistance.

PUBLIC HEARING

**9) RESOLUTIONS TO ADOPT REVISIONS TO THE FEE AND CHARGE
STRUCTURES FOR FINANCE, POLICE, AND RECREATION AND COMMUNITY
SERVICES DEPARTMENTS**

Recommend that the City Council:

- a) Conduct a Public Hearing to adopt revisions to the fee and charge structures for Finance, Police, and Recreation and Community Services Departments; and
- b) Pending public testimony, adopt the following Resolutions:
 - (i) A Resolution Establishing a Business License Processing Fee to Defray Costs for the Processing of New and Renewals of Business Licenses;
 - (ii) A Resolution Prescribing Fees to Defray Costs related to police services and amending a portion of Resolution No. 6111 adopted July 17, 1991; and
 - (iii) A Resolution Prescribing Fees to Defray Costs for Indoor and Outdoor Facility Rental and Usage.

10) ADOPTION OF THE CITY'S FISCAL YEAR (FY) 2005-2006 BUDGET

Recommend that the City Council:

- a) Conduct a Public Hearing regarding the Draft FY 2005-2006 City Budget;
- b) Upon closing of the Public Hearing, direct staff to make any necessary adjustments to the Draft FY 2005-2006 City Budget; and
- c) Adopt a Resolution Approving the Final FY 2005-2006 City Budget.

GENERAL COUNCIL COMMENTS

STAFF COMMUNICATION

CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS (G.C. 54957.6)

City Representatives: Mayor, City Attorney
Unrepresented Employee: City Administrator

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

*Laura Valdivia, Deputy City Clerk
June 24, 2005 (7:25 p.m.)*

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk's Office at (818) 898-1204 at least 48 hours prior to the meeting.