

SAN FERNANDO CITY COUNCIL

MINUTES

SEPTEMBER 4, 2007 – 6:00 P.M.

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE CITY COUNCIL. AUDIO CASSETTE TAPES OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING IN THE CITY CLERK'S OFFICE.

CALL TO ORDER/ROLL CALL

Mayor Julie Ruelas called the meeting to order at 6:08 p.m.

The following persons were recorded as present:

PRESENT:

Council: Mayor Julie Ruelas, Mayor Pro Tem Nury Martinez,
Councilmembers Steven Veres, Maribel De La Torre and Dr. José
Hernández

City Treasurer: Margarita Solis

Staff: City Administrator José E. Pulido, City Attorney Michael Estrada,
and City Clerk Elena G. Chávez

PLEDGE OF ALLEGIANCE

Mayor Ruelas led the pledge.

INVOCATION

Mayor Ruelas gave the invocation.

PRESENTATIONS

A) SMALL BUSINESS AWARD – SEPTEMBER
ROMANCE BRIDAL - SANDRA YAÑEZ AND SOCORRO RODRIGUEZ

Mayor Ruelas presented the plaque to Ms. Sandra Yañez and thanked her for the business she provides our residents.

B) NATIONAL ALCOHOL AND DRUG ADDICTION RECOVERY MONTH

Temporary Director of Public Works and Parks Ron Ruiz read the proclamation.

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APPROVAL OF AGENDA

Mayor Ruelas reported that an item had come up regarding extending the dates of the San Fernando Downtown Mall Association circus event and she suggested adding this to the agenda.

Motion by Mayor Pro Tem Martinez, seconded by Mayor Ruelas, to approve the agenda with the addition of Item No. 6 (stated above) as the matter arose subsequent to the posting of the agenda and must be acted upon prior to the next meeting. The motion carried unanimously.

PUBLIC STATEMENTS – WRITTEN/ORAL

Juana Cuiriz, San Fernando Downtown Mall Association, reported that due to the extremely hot weather this past weekend, the circus had to cancel some of their shows and she requested an extension of the event for three additional days.

CONSENT CALENDAR

Mayor Ruelas pulled Item No. 1B, 2, 3, 4, and staff removed No. 5 for further discussion.

Motion by Mayor Ruelas, seconded by Mayor Pro Tem Martinez, to approve the following Consent Calendar Item:

- 1) APPROVAL OF MINUTES OF:
 - a) JUNE 4, 2007 - REGULAR MEETING

The motion carried unanimously.

Items Removed for Further Discussion:

- 1) APPROVAL OF MINUTES OF:
 - b) AUGUST 20, 2007 – REGULAR MEETING

In response to Mayor Ruelas' question, Councilmember Veres said that the statement he made regarding the first death of the Iraq War (being a S.F. High School graduate) was accurate.

Motion by Mayor Ruelas, seconded by Mayor Pro Tem Martinez, to approve the minutes of August 20, 2007. The motion carried unanimously.

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2) APPROVAL OF WARRANT REGISTER NO. 07-091

Finance Director Lorena Quijano responded to a question regarding cell phone usage reimbursement.

Motion by Mayor Ruelas, seconded by Councilmember Hernández, to approve the Warrant Register. The motion carried unanimously.

3) APPROVAL OF A RESOLUTION ADOPTING REVISED JOB SPECIFICATIONS FOR BUILDING MAINTENANCE WORKER/ELECTRICAL HELPER AND WATER PUMP OPERATOR/BACKFLOW TECHNICIAN

Mayor Ruelas suggested that Item No. 5 in the job specification, under *Knowledge Of*, be deleted since it was already stated under *Definition*.

Motion by Mayor Ruelas, seconded by Councilmember Hernández, to adopt the revised job specifications for Building Maintenance Worker/Electrical Helper and Water Pump/Backflow Technician. The motion carried unanimously.

4) PURCHASE AND MAINTENANCE OF AN ENTERPRISE LAND MANAGEMENT SYSTEM FROM EDGESOFT INC.

In response to questions from Councilmembers, staff stated that: Edgesoft Inc. is a sole source and the only vendor that produces this system; the attorneys and staff worked on the disbursement and favorable financing arrangement; explained why there was not a bid process; and reported that a separate RFP will be done for document imaging and agenda maker which will bring in a different vendor that specializes in these areas.

Mayor Ruelas stated that the information being presented this evening was not the same as what was brought up during the budget and she's concerned that there has not been any progress made regarding the City Clerk's needs.

Mr. Pulido stated that we will be going through an RFP process and will have something out by the end of the year. He stated that advanced technology will streamline agenda operations (City Clerk and Commissions) and will also incorporate document imaging.

Motion by Councilmember Veres, seconded by Mayor Pro Tem Martinez, to:

- a) Award a sole source contract with Edgesoft Inc. in the amount of \$361,760 for the purchase and maintenance of EdgeSoft Enterprise Land Management System software;
- b) Authorize the City Administrator to enter into a software license, professional services, and software maintenance and support services agreement with Edgesoft Inc.; and

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- c) Authorize the City Administrator to execute an installment payment agreement with IBM Credit LLC in an amount not to exceed \$361,760.

The motion carried with the following vote:

AYES: Veres, Martinez, Hernández, De La Torre – 4
ABSTAIN: Ruelas - 1

- 5) **AMPLIFIED SOUND PERMIT REQUEST: CLINICA MEDICA SAN MIGUEL, 1500 GLENOAKS BOULEVARD**

Community Development Director Paul Deibel explained that a request was made by the clinic this afternoon to change the date to **October 27, 2007**.

Motion by Mayor Ruelas, seconded by Mayor Pro Tem Martinez, to approve an amplified sound permit to allow Clinica Medica San Miguel (1500 Glenoaks Boulevard) to operate an amplified sound system for an outdoor health fair on Saturday, October 27, 2007 from the hours of 10:00 a.m. to 1:30 p.m., subject to the recommended conditions of approval. The motion carried unanimously.

NEW BUSINESS

This item was added under Approval of Agenda.

- 6) **SAN FERNANDO DOWNTOWN MALL ASSOCIATION CIRCUS EVENT- EXTENDING DATES**

Motion by Councilmember Veres, seconded by Mayor Pro Tem Martinez, to approve to extension of dates as requested by the San Fernando Downtown Mall Association for the circus event (continue with the same arrangements made in the first request). The motion carried unanimously.

GENERAL COUNCIL COMMENTS

At this time, Councilmember Veres excused himself and left the meeting.

Councilmember De La Torre requested that the meeting adjourn in memory of Mario Muñoz.

Councilmember Hernández talked about the *Daily News* article regarding our Police Department and Lt. Robert Jacobs responded to questions regarding the advertising of the \$10,000 award offer.

Mayor Pro Tem Martinez said that it was refreshing to read something positive in the newspaper and hopes that every one had a nice Labor Day weekend.

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Mayor Ruelas commended staff regarding the Summer Concert Series

STAFF COMMUNICATION

None.

ADJOURNMENT (6:51 P.M.)

Motion by Mayor Pro Tem Martinez, seconded by Mayor Ruelas, to adjourn the meeting in memory of Mario Muñiz. The motion carried unanimously.