

**CITY OF SAN FERNANDO  
ADOPTED BUDGET  
FY 2008-2009**

**Special Funds  
Executive Summary**

**NARRATIVE**

Special Funds are designated for a specific purpose. Some of these funds have been designated by certain laws and regulations, which require cities to account for expenditures and revenues separately. The City also uses the Grants Fund to account for any remaining grants or projects not accounted for individually. The following is a summary of the Special Funds included in this section:

<b>Fund Number</b>	<b>Description</b>
2	<i>SLESF (Supplemental Law Enforcement Services Fund)</i>
6	<i>Self Insurance Trust Fund</i>
7	<i>Proposition "A" - Transit Development Fund</i>
8	<i>Proposition "C" - Transit Development Fund</i>
9	<i>Proposition "C" - Discretionary</i>
10	<i>Grant Fund</i>
11	<i>State Gas Tax Fund</i>
13	<i>Traffic Safety Fund</i>
14	<i>Cash In-Lieu of Parking</i>
15	<i>Local Transportation Fund (SB 325)</i>
16	<i>Air Quality Management District Fund (AQMD)</i>
17	<i>Recreation Self Sustaining Fund</i>
18	<i>Retirement Fund</i>
19	<i>Quimby Act Fees</i>
20	<i>State Asset Seizure</i>
21	<i>Federal Asset Seizure</i>
26	<i>Community Development Block Grant (CDBG)</i>
27	<i>Street Lighting</i>
29	<i>Parking and Maintenance Operations (M &amp; O)</i>
40	<i>State of Emergency</i>
41	<i>Equipment Replacement</i>
50	<i>Pavement Fund</i>

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

<b>FUND</b>	<b>FUND NO.</b>
<b>Supplemental Law Enforcement Services SLESF/COPS</b>	<b>2</b>

**NARRATIVE**

Per the provisions of AB 3229, in 1996, the supplemental law enforcement services fund and the supplemental law enforcement oversight committee was created. The committee was created by the Los Angeles Board of Supervisors and consists of one Municipal Chief, an L.A County Sheriff, a District Attorney, County Officer and a City Manager.

In the past, Cities and Counties received 75% of these funds relative to population and exclusively to provide front line law enforcement services including anti-gang and community gang prevention programs. During the current fiscal year, the City will use any remaining funds carried from previous years for community policing activities.

The State has proposed removing the SLESF for the upcoming year, however, should the State provide additional funding, those will be budgeted once the funds have been received.

	ACTUAL 2006-2007	BUDGETED 2007-2008	ESTIMATED 2007-2008	REQUESTED 2008-2009
<b>APPROPRIATIONS</b>				
Personnel Services	\$ 103,352	\$ 170,000	\$ 130,000	\$ 0
Operating Expenses	0	0	0	0
Capital Outlay	0	0	0	22,000
Total	\$ 103,352	\$ 170,000	\$ 130,000	\$ 22,000

**SOURCE OF FUNDS**

SLESF Grant	\$ 102,857	\$ 170,000	\$ 130,000	\$ 0
Total	\$ 102,857	\$ 170,000	\$ 130,000	\$ 0

**Supporting Information**

<b>4100</b>	<b>PERSONNEL SERVICES</b>	<b>\$0</b>
4105	Overtime: Special Police Services	\$0
<b>4200</b>	<b>OPERATING EXPENSES</b>	<b>\$0</b>
<b>4500</b>	<b>CAPITAL EXPENSES</b>	<b>\$22,000</b>
<b>TOTAL</b>		<b>\$22,000</b>

**BALANCE SHEET**

Beginning Balance	\$ 75,470	\$ 74,975	\$ 74,975	\$ 33,186
Revenues	102,857	0	100,116	0
Expenditures	103,352	40,000	141,905	22,000
Ending Balance	\$ 74,975	\$ 34,975	\$ 33,186	\$ 11,186

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

<b>FUND</b>	<b>FUND NO.</b>
<b>Self Insurance</b>	<b>6</b>

**NARRATIVE**

The City of San Fernando is a self-insured entity with deductible and aggregate limits. The City is a member of the Independent Cities Risk Management Authority (ICRMA). ICRMA is comprised of Southern California member cities and is organized under a Joint Powers Agreement pursuant to the California Government Code. The purpose of the Authority is to arrange and administer programs of insurance for the pooling of self-insured losses and to purchase excess insurance coverage. Each member city has a representative on the Board of Directors. This fund is established to provide reserves to offset potential losses due to either personal or property damage.

A. Workers' Compensation: The City maintains a program of self-insurance for any liability to City employees pursuant to the Workers' Compensation Laws of the State of California. The City is self-insured for the first \$500,000 on each claim. The City participates in the ICRMA's worker's compensation program, which provides insurance coverage in excess of the self-insured amount. Worker's compensation administration fees and liability and property insurance are paid from this fund.

B. General Liability: The City belongs to the ICRMA's liability program. Specific coverage includes comprehensive and general automotive liability, personal injury, contractual liability, errors and omissions and certain other coverage. Annual premium payments are paid by member cities and are adjusted retrospectively to cover costs. San Fernando, self-insures from the first dollar to a limit of \$250,000 for all cases that fall under the contract with the ICRMA. Participating cities then share above the retention level of \$250,000 to \$20,000,000 per loss occurrence.

C. Revenues and Expenditures: This fund is reimbursed through labor allocations charged from each department. Should the fund not have sufficient monies to offset expenditures, any payments would have to be paid by the individual home department or by the General Fund.

The increase in expenditures for Fiscal Year 2007-2008 resulted from a case that was recently settled which was not covered under the ICRMA. As a result the reserves have decreased. For accounting purposes, this fund is combined and tracked with the General Fund. Since this fund will have minimal reserves at the start of the upcoming fiscal year, the General Fund will pay for the annual premiums due to ICRMA until this fund is replenished throughout the fiscal year.

	ACTUAL 2006-2007	BUDGETED 2007-2008	ESTIMATED 2007-2008	REQUESTED 2008-2009
<b>BALANCE SHEET</b>				
Beginning Balance	\$ 1,250,099	\$ 909,670	\$ 909,670	\$ 29,366
Revenues	754,634	915,000	850,000	1,166,720
Expenditures	1,095,063	900,000	1,730,304	1,150,000
Ending Balance	\$ 909,670	\$ 924,670	\$ 29,366	\$ 46,086

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

<b>DIVISION</b>	<b>FUND NO.</b>
<b>Proposition A - Transportation Sales Tax</b>	<b>7</b>

**NARRATIVE**

This fund is to account for receipts and approved Local Transit Fund projects from a voter approved sales tax override for public transportation purposes. The cent sales tax was approved by the voters in November 1980. Twenty-five percent of total revenues, net administrative costs, are to be returned to local jurisdictions for local transit related projects. Distribution is done on a population-share basis. Projects must be approved by the Metropolitan Transit Authority (MTA) in advance of spending Proposition A funds.

<u>Public Works:</u>		<u>Recreation &amp; Community Services:</u>		
		Dial-A-Ride - 442-4260	\$	252,000
Bus Benches	\$ 10,000	MCT Publicity - 442-4300		1,000
Bus Stop Maintenance	37,263	MCT Fuel Costs - 442-4400		23,100
Recreation Vehicle Maint.	1,500	Recreation Field Trips - 443-4260		43,000
Public Works Equipment	750	MTA Pass Subsidy (net) - 441-4260		12,326
Sub-Total	\$ 49,513	Prop A Administration - 106-4400		22,320
		Cost Allocation - 190-4480		37,000
		New Recreation Vehicle - 442-4500		35,000
		Sub-Total	\$	425,746

	ACTUAL 2006-2007	BUDGETED 2007-2008	ESTIMATED 2007-2008	REQUESTED 2008-2009
<b>PERSONNEL</b>				
PW Maintenance Worker	0.00	0.20	0.20	0.20
PW Maint./Electrical Helper	0.25	0.25	0.25	0.25
PW Field Supervisor II	0.05	0.05	0.05	0.05
RCS Comm. Svcs Sup	0.00	0.30	0.30	0.25
RCS Office Specialist	0.00	0.00	0.00	0.05
Total	0.30	0.80	0.80	0.80

<b>APPROPRIATIONS</b>				
Personnel Services	\$ 25,799	\$ 22,560	\$ 21,760	\$ 78,340
Operating Expenses	7,242	14,703	1,918	569,573
Capital Outlay	0	10,000	0	182,000
Total	\$ 33,040	\$ 47,263	\$ 23,678	\$ 829,913

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

<b>DIVISION</b>		<b>FUND NO.</b>			
<b>Proposition A - Transportation Sales Tax</b>		<b>7</b>			
<b>BALANCE SHEET</b>		<b>ACTUAL 2006-2007</b>	<b>BUDGETED 2007-2008</b>	<b>ESTIMATED 2007-2008</b>	<b>REQUESTED 2008-2009</b>
Beginning Balance		\$ 821,900	\$ 944,404	\$ 944,404	\$ 984,404
	Revenues	443,697	400,000	400,000	420,000
	Expenditures	321,193	475,259	360,000	829,913
	<b>Total</b>	<b>\$ 944,404</b>	<b>\$ 869,145</b>	<b>\$ 984,404</b>	<b>\$ 574,491</b>
<b>SOURCE OF FUNDS</b>					
Fund 07	Prop A 4480	\$ 443,697	\$ 400,000	\$ 400,000	\$ 420,000
	<b>Total</b>	<b>\$ 443,697</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 420,000</b>
<b>PERSONNEL SERVICES</b>					<b>\$78,340</b>
4101	190 Full Time Personnel Costs			\$46,717	
	440 Full Time Personnel Costs			\$31,622	
<b>OPERATING EXPENSES</b>					<b>\$569,573</b>
4260	Contractual Services				
	440 Mission City Transit			\$496,620	
	440 Recreation Trips			\$36,000	
	440 Publicity			\$1,000	
	190 Steam Cleaning and Graffiti Removal			\$9,500	
4300	190 Department Supplies				
0301-4300	Solvents, parts, cleaners, and replacement			\$4,603	
313-4300	313 Fuel - Bus Shelter Maintenance			\$1,250	
0442-4300	440 Fuel - Trolleys			\$20,000	
4320	190 Department Equipment Maintenance			\$300	
4340	190 Small Tools			\$300	
<b>CAPITAL PROJECTS</b>					<b>\$182,000</b>
4500	190 Capital Improvements				
	Replacement of bus benches, shelters and			\$10,000	
	Matching Funds for Trolley Purchase			\$100,000	
	Replacement Recreation Van			\$35,000	
4901	Cost Allocation			\$37,000	
<b>TOTAL</b>					<b>\$829,913</b>

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

<b>FUND</b>	<b>FUND NO.</b>
<b>Proposition C</b>	<b>08</b>

**NARRATIVE**

This fund accounts for receipt of a half-cent sales tax allocated by the Los Angeles County Metropolitan Authority (MTA). These funds must be used to reduce traffic congestion, improve air quality, improve conditions of streets and highways utilized by public transit, reduce foreign fuel dependence, or reduce use of fossil fuels. Prior to FY 1997-98, Prop C funds were primarily used for the repayment of a loan from MTA for the City of San Fernando's share of construction costs of the Sylmar/San Fernando Metrolink Station. This year these funds will be used for surveying of Park Avenue.

<b>BALANCE SHEET</b>	<b>ACTUAL 2006-2007</b>	<b>BUDGETED 2007-2008</b>	<b>ESTIMATED 2007-2008</b>	<b>REQUESTED 2008-2009</b>
Beginning Balance	\$ 1,002,114	\$ (29,707)	\$ (29,707)	\$ 170,293
Revenues	360,909	288,400	360,000	288,400
Expenses	1,392,730	549,647	160,000	335,632
Ending Balance	\$ (29,707)	\$ (290,954)	\$ 170,293	\$ 123,061

**PERSONNEL**

Public Works Director	0.10	0.00	0.00	0.00
City Engineer	0.20	0.00	0.00	0.00
Operations Manager	0.00	0.05	0.05	0.05
Civil Engineering Assistant II	0.20	0.05	0.05	0.10
Administrative Assistant	0.10	0.00	0.00	0.00
P.W. Superintendent	0.00	0.10	0.10	0.00
P.W. Field Supervisor I	0.10	0.05	0.05	0.00
P.W. Field Supervisor II	0.00	0.05	0.05	0.05
Maintenance Helper - PT	0.10	0.00	0.00	0.00
Bldg. Maint Worker/Elec. Helper	0.10	0.05	0.05	0.05
Electrical Helper	0.10	0.05	0.05	0.05
P.W. Maintenance Worker	0.00	0.15	0.15	0.10
Senior Maintenance Worker	0.00	0.35	0.35	0.35
<b>Total</b>	<b>1.00</b>	<b>0.90</b>	<b>0.90</b>	<b>0.75</b>

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

<b>FUND</b>						<b>FUND NO.</b>
<b>Proposition C</b>						<b>08</b>
<b>APPROPRIATIONS</b>		<b>ACTUAL 2006-2007</b>	<b>BUDGETED 2007-2008</b>	<b>ESTIMATED 2007-2008</b>	<b>REQUESTED 2008-2009</b>	
Personnel Services		\$ 66,917	\$ 96,839	\$ 96,839	\$ 82,824	
Operating Expenses		1,219,206	452,808	452,808	252,808	
Capital Expenses		0	0	0	0	
<b>Total</b>		<b>\$ 1,286,123</b>	<b>\$ 549,647</b>	<b>\$ 549,647</b>	<b>\$ 335,632</b>	
<b>SOURCE OF FUNDS</b>						
Fund 08 Prop C		\$ 1,286,123	\$ 549,647	\$ 549,647	\$ 335,632	
<b>Total</b>		<b>\$ 1,286,123</b>	<b>\$ 549,647</b>	<b>\$ 549,647</b>	<b>\$ 335,632</b>	
<b>PERSONNEL SERVICES</b>					<b>\$82,824</b>	
311-4101	Personnel Costs			\$82,824		
<b>190</b>		<b>OPERATING EXPENSES</b>			<b>\$152,808</b>	
0000-4480	Cost Allocation			\$36,900		
0000-4901	Transfer to General Fund:					
	Bikeway Graffiti Removal: 01-312-0470-XXXX			\$15,000		
	Bikeway Maintenance: 01-390-0470-XXXX			\$100,908		
<b>310 - 4200</b>		<b>OPERATING EXPENSES</b>			<b>\$0</b>	
0000-4270	None					
<b>311 - 4600</b>		<b>CAPITAL PROJECTS</b>			<b>\$100,000</b>	
XXXX-4600	Surveying of Park Avenue			\$100,000		
<b>TOTAL</b>					<b>\$335,632</b>	

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

<b>DIVISION</b>	<b>FUND NO.</b>
<b>Proposition C Discretionary Grant - Metrolink Bikeway</b>	<b>9</b>

**NARRATIVE**

In July 1993, the Metropolitan Transit Authority approved the City's application for a Proposition C Discretionary Grant in the amount of \$990,900. Beginning in late fiscal year 1996-97, this grant was used to design and construct a mile-long bike path along the Metrolink Corridor in San Fernando. The bikeway project extends between Wolfskill Street and Hubbard Streets. The project was completed in October 1997.

In FY 1997-98, Prop C funds were transferred to the Facilities Maintenance Division for on-going maintenance of the bikeway. The maintenance was done by in-house personnel. Prop C funds will again be transferred in fiscal year 2007-08 for maintenance, supply, and utility costs.

	ACTUAL 2006-2007	BUDGETED 2007-2008	ESTIMATED 2007-2008	REQUESTED 2008-2009
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None				
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**BALANCE SHEET**

Beginning Balance	\$ 18,990	\$ 19,594	\$ 19,594	\$ 19,794
Revenues	604	200	200	200
Expenditures	0	0	0	0
Ending Balance	\$ 19,594	\$ 19,794	\$ 19,794	\$ 19,994

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

<b>FUND</b>	<b>FUND NO.</b>
<b>GRANT FUND</b>	<b>10</b>

This fund is to account for major grants received Citywide. This fund facilitates record keeping of receipts and expenditures of outside grants as generally required by grantors.

	ACTUAL 2006-2007	BUDGETED 2007-2008	ESTIMATED 2007-2008	REQUESTED 2008-2009
<b>SUMMARY OF APPROPRIATIONS:</b>				
10-220            Police	\$ 344,491	\$ 113,000	\$ 113,000	\$ 0
10-3XX           Public Works	3,635,191	4,344,283	4,344,283	852,000
10-420           Recreation and Community Services	162,299	236,958	236,958	460,831
Total	\$ 4,141,981	\$ 4,694,241	\$ 4,694,241	\$ 1,312,831

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

**FUND 10  
PUBLIC WORKS**

**DIVISION NO.  
10-310**

Project Name / Number	Grant Description	Total Project Cost	Total Funding	Available Funds
<b>Park Avenue</b>				
Maclay Avenue Street Improvements		\$1,894,000		
	Fund 8 - Surveying		\$100,000	\$1,894,000
	RDA Area 3		\$700,000	
	CDBG (Fund 26)		\$690,000	
	Prop 1B (Fund 10)		\$404,000	
	Funding		<u>\$1,894,000</u>	
	Projects Total Cost:		\$1,894,000	

**Total Matching Grant Funds(Fund 10) FY 08-09** **\$404,000**

Project Name / Number	Grant Description	Total Project Cost	Total Funding	Available Funds
<b>Project Date: FY2009-2011 (New Project)</b>				
Clean Cities Program - Purchase of CNG Vehicles and Infrastructure		\$3,178,000		
	Safety Leau Grant (Fund 10)		\$2,542,000	\$448,000
	City Match - Fund 7 (other funds TBD in next FY)		<u>\$636,000</u>	\$100,000
	Projects Total Cost:		\$3,178,000	(\$2,630,000)

**Total Matching Grant Funds(Fund 10) FY 08-09** **\$448,000**

	ACTUAL 2006-2007	BUDGETED 2007-2008	ESTIMATED 2007-2008	REQUESTED 2008-2009
<b>APPROPRIATIONS</b>				
Operating Expenses	\$ 0	\$ 0	\$ 0	\$ 0
Capital Outlay	291,968	6,356,678	3,442,821	852,000
<b>Total</b>	\$ 291,968	\$ 6,356,678	\$ 3,442,821	\$ 852,000

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

<b>DIVISION</b>	<b>DIVISION NO.</b>
Recreation and Community Service Department	10-420

**NARRATIVE**

This section provides a consolidated look at grants funds received from several different funding sources to fund programs as well as capital improvements. Large grant projects such as the Aquatic Center and Heritage Park are placed under the 10-310 Public Works budget. The processing of State level grants are done in this Department and the processing of Federal level grants are done in Public Works and Finance.

	ACTUAL 2006-2007	BUDGETED 2007-2008	ESTIMATED 2007-2008	REQUESTED 2008-2009
PERSONNEL				
Recreation Leader I	2.1	2.1	2.1	2.1

**APPROPRIATIONS**

Operating Expenses	\$ 171,355	\$ 164,500	\$ 70,000	\$ 460,831
Total	\$ 171,355	\$ 164,500	\$ 70,000	\$ 460,831

**SOURCE OF FUNDS**

3697-3699 2000 Park Bond	\$ 15,572	\$ 0	\$ 11,030	\$ 0
3697-3700 RZH Block Grant 2001	0	0	0	36,891
3716-4260 NEA Learn Preserv	20,000	0	0	38,000
3697-3705 2002 Park Bond	2,237	65,000	0	78,400
3697-3706 RZH Block c Grant 2C	10,988	0	38,083	7,540
Los Angeles County Prop A	0	0	0	300,000
Total	\$ 48,797	\$ 65,000	\$ 49,113	\$ 460,831

**CITY OF SAN FERNANDO  
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FY 2008-2009**

<b>DIVISION</b>	<b>DIVISION NO.</b>
Recreation and Community Service Department	10-420

**Supporting Information**

<b>4200</b>	<b>OPERATING EXPENSES</b>		<b>\$460,831</b>
XXXX	NEA -2006-2007(New Grant)		\$38,000
	Los Angeles County Prop A - Pool		\$300,000
3697-3705	2002 Park Bond- Projects		\$78,400
	Replacement of Front Doors CC	\$8,500	
	Playground Safety Lighting CC	\$15,000	
	Facility Painting (exterior)	\$50,000	
	Gym Door Repair LP	\$4,900	
3697-3700	RZH 2001-Requires 30% Match		\$36,891
	Kitchen Cabinets at LP	\$750	
	Gym Door Repair LP	\$7,070	
	Replace AC - CC Park	\$14,000	
	Replacement of Trash Cans/Ftns.	\$15,071	
3697-3706	RZH 2002-		\$7,540
	Replacement of Trash Cans/Ftns.	\$7,540	
<b>TOTAL</b>			<b>\$460,831</b>

**CITY OF SAN FERNANDO  
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FY 2008-2009**

<b>FUND</b>	<b>FUND NO.</b>
<b>State Gas Tax Fund</b>	<b>11</b>

**NARRATIVE**

This fund is used to account for maintenance work and capital projects associated with impacts from motor vehicle travel in the City. It is also used for capital improvements requiring matching funds for Federal funding (TEA-3) eligibility. Financing is provided by the City's share of State gasoline taxes and special legislation. Gas Tax Funds may be used for street resurfacing, maintenance of local streets, and to supplement street improvements in coordination with upcoming projects.

All grants, including Federal grants and apportionments, are tracked under Fund 10 and are designated for each proposed capital improvement as indicated therein. Funds intended for maintenance are transferred to the Public Works Department for programs in various Public Works Divisions including: Street Maintenance (311), Street Cleaning (343), Street Trees and Parkways (346), Traffic Safety (370), and Traffic Signals (371).

<b>BALANCE SHEET</b>	<b>ACTUAL 2006-2007</b>	<b>BUDGETED 2007-2008</b>	<b>ESTIMATED 2007-2008</b>	<b>REQUESTED 2008-2009</b>
Beginning Balance	\$ 392,393	\$ 628,428	\$ 628,428	\$ 468,428
Revenues	655,520	560,000	560,000	560,000
Expenses	419,485	501,290	720,000	501,290
Ending Balance	\$ 628,428	\$ 687,138	\$ 468,428	\$ 527,138

**PERSONNEL**

None

**APPROPRIATIONS**

Operating Expenses	\$ 401,290	\$ 401,290	\$ 401,290	\$ 401,290
Capital Outlay	2,058	250,000	100,000	100,000
<b>Total</b>	<b>\$ 403,348</b>	<b>\$ 651,290</b>	<b>\$ 501,290</b>	<b>\$ 501,290</b>

**SOURCE OF FUNDS**

Fund 11	\$ 403,348	\$ 651,290	\$ 501,290	\$ 501,290
<b>Total</b>	<b>\$ 403,348</b>	<b>\$ 651,290</b>	<b>\$ 501,290</b>	<b>\$ 501,290</b>

**11-190 TRANSFERS \$401,290**

0000-4480	Cost Allocation	\$1,290	
0000-4901	Transfer to General Fund	\$400,000	

**11-311 CAPITAL EXPENSES \$100,000**

XXXX-4600	Park Avenue Improvements	\$100,000	
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**TOTAL \$501,290**

**CITY OF SAN FERNANDO  
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FY 2008-2009**

<b>FUND</b> Traffic Safety	<b>FUND NO.</b> 13
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**NARRATIVE**

This fund is to account for receipts from traffic fines as levied by local courts. A portion of the funds are transferred to the General Fund for traffic safety purposes and the remainder are used by Public Works for traffic safety related expenditures. The fund is required by Section 1463 (b) of the California Penal Code.

	ACTUAL 2006-2007	BUDGETED 2007-2008	ESTIMATED 2007-2008	REQUESTED 2008-2009
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None

**BALANCE SHEET**

Beginning Balance	\$ 206,973	\$ 105,928	\$ 105,928	\$ 25,042
Revenues	164,023	155,000	145,000	145,000
Expenditures	265,068	90,000	225,886	112,300
Ending Balance	\$ 105,928	\$ 170,928	\$ 25,042	\$ 57,742

**APPROPRIATIONS**

Personnel Services	\$ 0	\$ 0	\$ 0	\$ 0
Operating Expenses	265,068	30,000	30,000	30,000
Capital Outlay	0	60,000	195,886	82,300
Total	\$ 265,068	\$ 90,000	\$ 225,886	\$ 112,300

**SOURCE OF FUNDS**

Fund 13	\$ 164,023	\$ 155,000	\$ 145,000	\$ 145,000
Total	\$ 164,023	\$ 155,000	\$ 145,000	\$ 145,000

**TRANSFERS**

**\$30,000**

0000-4901

Transfer to General Fund:

\$30,000

**CAPITAL PROJECTS**

**\$82,300**

0000-4600

311 Street Stripping  
371 Traffic Signals & Modules - Repairs and Replacement  
1 - Spare Meyer Cabinet 120/240 V.A.C. service @ \$2,000  
16 loops at \$425 each  
10 conflict monitors @ \$350 each

\$35,000

\$35,000

\$2,000

\$6,800

\$3,500

**TOTAL**

**\$112,300**

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

<b>FUND</b>	<b>FUND NO.</b>
Cash In-lieu of Parking Fund	14

**NARRATIVE**

This fund is to account for the revenues and related expenditures from developers or builders who decide to pay a specified amount to the City of San Fernando instead of providing required parking.

During FY 1998-1999, this fund was used to purchase the lot at 1422 San Fernando Road to meet further parking needs. Beginning with FY 1999-2000, plans are to accumulate these funds for parking projects.

	ACTUAL 2006-2007	BUDGETED 2007-2008	ESTIMATED 2007-2008	REQUESTED 2008-2009
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None

**BALANCE SHEET**

Beginning Balance	\$ 71,369	\$ 71,369	\$ 71,369	\$ 71,369
Revenues	0	0	0	0
Expenditures	0	0	0	0
Ending Balance	\$ 71,369	\$ 71,369	\$ 71,369	\$ 71,369

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

<b>DIVISION</b>	<b>FUND NO.</b>
Local Transportation	15

**NARRATIVE**

This fund accounts for local pedestrian facility development and improvement funds provided by the State through the Transportation Development Act (TDA) authorized under SB 821. These funds are annually allocated by the Metropolitan Transit Authority (MTA). The funds are designated to be used for capital pedestrian facility improvements such as sidewalks and wheelchair ramps.

	ACTUAL	BUDGETED	ESTIMATED	REQUESTED
<b>BALANCE SHEET</b>	<b>2006-2007</b>	<b>2007-2008</b>	<b>2007-2008</b>	<b>2008-2009</b>
Beginning Balance	\$ 21,948	\$ 27,980	\$ 27,980	\$ 32,914
MTA Revenues	14,254	14,254	14,254	14,254
Expenditures	8,222	27,390	9,320	27,390
MTA Ending Balance	\$ 27,980	\$ 14,844	\$ 32,914	\$ 19,778

**PERSONNEL**

None

**APPROPRIATIONS**

Operating Expenses	\$ 100	\$ 100	\$ 100	\$ 100
Capital Outlay	14,172	25,000	12,000	27,290
Total	\$ 14,272	\$ 25,100	\$ 12,100	\$ 27,390

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

<b>DIVISION</b>						<b>FUND NO.</b>
Local Transportation						15
<b>SOURCE OF FUNDS</b>						
Fund 15		\$ 14,272	\$ 25,100	\$ 12,100	\$ 27,390	
	Total	\$ 14,272	\$ 25,100	\$ 12,100	\$ 27,390	
<b>Supporting Information</b>						
<b>15-190 OPERATING EXPENSES</b>					<b>\$100</b>	
0000-4480	Cost Allocation			\$100		
<b>15-310 CAPITAL PROJECTS</b>					<b>\$27,290</b>	
0866-4600	Sidewalk Improvements			\$27,290		
<b>TOTAL</b>					<b>\$27,390</b>	

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

<b>DIVISION</b>	<b>FUND NO.</b>
Air Quality Management District	16

**NARRATIVE**

This fund is used to account for South Coast Air Quality Management District (SCAQMD) revenues received by the City. Per AB 2766 (1990), a portion of the State Department of Motor Vehicle registration fee (\$4 per vehicle) is distributed to 89 cities in Los Angeles County. Thirty percent of fees collected are kept by the SCAQMD while 40% are distributed to cities. These funds may be used for various programs to reduce air pollution. In FY 07-08 the relocation of the City Yard required the removal of the slow fill CNG station which was previously funded with the MSRC grant. As a result, the City will not be able to obtain reimbursement; the estimated revenues for FY 07-08 reflect reimbursement from other funds to offset the cost previously incurred.

<b>BALANCE SHEET</b>	<b>ACTUAL 2006-2007</b>	<b>BUDGETED 2007-2008</b>	<b>ESTIMATED 2007-2008</b>	<b>REQUESTED 2008-2009</b>
Beginning Balance	\$ (29,925)	\$ (59,850)	\$ (59,850)	\$ 30,453
Revenues	30,075	30,114	90,303	30,114
Operating Expenditures	60,000	0	0	0
Capital	0	0	0	\$ 60,303
Ending Balance	\$ (59,850)	\$ (29,736)	\$ 30,453	\$ 264

**PERSONNEL**

None

**APPROPRIATIONS**

Capital Outlay	\$ 60,000	\$ 0	\$ 0	\$ 60,303
Total	\$ 60,000	\$ 0	\$ 0	\$ 60,303

**SOURCE OF FUNDS**

Fund 16	\$ 60,000	\$ 0	\$ 0	\$ 60,303
<b>CAPITAL EXPENSES</b>				\$ 60,303
4500	CNG Dump Truck			\$ 60,303

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

<b>DIVISION</b> Self Sustaining Recreational Activities	<b>FUND NO.</b> 17
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**NARRATIVE**

Fund 17 is a self-sustaining fund which pays salaries, purchases equipment and supplies, and pays instructors on a percentage basis. The activities which generate income and make expenditures through this account include: sports leagues, excursions, day camp and classes, the after school program, the senior clubs, senior trips, and all other revenue generating ventures. An increase in program registrations and facility usage can be noted for the upcoming fiscal year. Income and expenditure forecasts have increased for FY 2007-2008 due mostly to the increase in funding and related costs associated with growth in program participation.

<b>PERSONNEL</b>	<b>ACTUAL 2006-2007</b>	<b>BUDGETED 2007-2008</b>	<b>ESTIMATED 2007-2008</b>	<b>REQUESTED 2008-2009</b>
Senior Counselors (FTE)	2.23	4.30	4.30	4.30
Ops Manager	0.00	0.00	0.00	0.25
Community Svcs Supv.	0.00	0.00	0.00	0.35
Counselor (FTE)	11.54	11.54	11.54	11.54
RCS Coord.	0.00	0.00	0.00	0.60
Program Specialist (FTE)	0.75	0.75	0.75	0.75
Recreation Leaders (FTE)	7.00	7.00	7.00	7.00
<b>Total</b>	<b>19.29</b>	<b>15.84</b>	<b>22.84</b>	<b>24.04</b>

**BALANCE SHEET**

Beginning Balance	\$ 290,522	\$ 277,463	\$ 277,463	\$ 627,463
Revenue	551,464	676,455	900,000	872,055
Expenditures	564,523	698,521	550,000	879,573
Ending Balance	\$ 277,463	\$ 255,397	\$ 627,463	\$ 619,945

**APPROPRIATIONS**

Personnel Services	\$ 296,693	\$ 329,126	\$ 320,000	\$ 517,243
Operating Expenses	264,734	338,521	338,521	360,830
Capital Outlay	3,096	1,500	1,500	1,500
<b>Total</b>	<b>\$ 564,523</b>	<b>\$ 669,147</b>	<b>\$ 660,021</b>	<b>\$ 879,573</b>

**SOURCE OF FUNDS**

FUND 17	\$ 564,523	\$ 669,147	\$ 660,021	\$ 879,573
<b>TOTAL</b>	<b>\$ 564,523</b>	<b>\$ 669,147</b>	<b>\$ 660,021</b>	<b>\$ 879,573</b>

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

<b>DIVISION</b>			<b>FUND NO.</b>
<b>Self Sustaining Recreational Activities</b>			<b>17</b>
<b>4100</b>	<b>PERSONNEL SERVICES</b>		<b>\$517,243</b>
<b>1333</b>	<b>Adult Basketball</b>		<b>\$1,000</b>
4103	Part-Time Wages - Program Specialist	\$1,000	
<b>1334</b>	<b>Adult Softball</b>		<b>\$500</b>
4103	Part-Time Wages - Program Specialist	\$500	
<b>1371</b>	<b>Gridly/Morningside</b>		
	Fulltime Salary	\$65,984	\$236,809
	Part-Time Wages	\$170,625	
4105	Overtime	\$200	
<b>1378</b>	<b>O'Melveny/SF</b>		
	Fulltime Salary	\$65,984	\$228,934
	Part-time Wages	\$162,750	
4105	Overtime	\$200	
<b>1397</b>	<b>Facility Attendants</b>		<b>\$6,000</b>
4103	Part-time Staff	\$6,000	
<b>1398</b>	<b>LP Senior Trips</b>		<b>\$5,000</b>
4103	Part-Time Wages	\$5,000	
<b>1399</b>	<b>Day Camp</b>		
4103	Part-time Wages	\$38,000	\$39,000
4105	Overtime	\$1,000	

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

<b>DIVISION</b>		<b>FUND NO.</b>	
<b>Self Sustaining Recreational Activities</b>		<b>17</b>	
<b>OPERATING EXPENSES</b>			<b>\$234,994</b>
<b>1326</b>	<b>Karate</b>		\$4,200
4260	Contracted Services	\$4,200	
<b>1328</b>	<b>Youth Basketball</b>		\$10,000
	Master Plan	\$5,000	
4260	Contracted Services	\$5,000	
<b>1337</b>	<b>Aerobics</b>		\$750
4260	Contracted Services	\$750	
<b>1338</b>	<b>Swim Lessons</b>		\$7,500
	Master Plan	\$7,500	
<b>1339</b>	<b>Senior Line Dance</b>		\$371
4260	Contracted Services	\$371	
<b>1360</b>	<b>MMA/P/Grant Match</b>		\$5,000
4370	Meetings, Memberships and Travel	\$5,000	
<b>1361</b>	<b>Guitar</b>		\$2,000
4260	Contract Services	\$2,000	
<b>1362</b>	<b>Folklorico</b>		\$5,200
	Master Plan	\$2,500	
4260	Contract Services	\$2,700	
<b>1366</b>	<b>Panama Dance</b>		\$473
4260	Contract Services	\$473	
<b>1371</b>	<b>Gridly/Morningside</b>		\$12,000
4260	Contract Services	\$12,000	
<b>1378</b>	<b>O'Melveny/SF</b>		\$12,000
4260	Contract Services	\$12,000	
<b>1380</b>	<b>LP SR Checkbook</b>		\$65,000
4260	Contract Services	\$65,000	
<b>1382</b>	<b>Park Avenue Club</b>		\$5,000
	Master Plan	\$5,000	
4260	Contract Services		

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

<b>DIVISION</b>			<b>FUND NO.</b>
<b>Self Sustaining Recreational Activities</b>			<b>17</b>
<b>1383</b>	<b>Seniors Fall</b>		<b>\$60,000</b>
4260	Contract Services	\$60,000	
<b>1384</b>	<b>LP Seniors Spring</b>		<b>\$22,500</b>
	Master Plan	\$2,500	
4260	Contract Services	\$20,000	
<b>1397</b>	<b>Facility Attendants</b>		<b>\$9,500</b>
	Master Plan	\$9,500	
<b>1398</b>	<b>LP Senior City Trips</b>		<b>\$8,500</b>
4260	Contract Services	\$6,000	
	Master Plan	\$2,500	
<b>1399</b>	<b>Day Camp</b>	\$5,000	<b>\$5,000</b>

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

<b>DIVISION</b>			<b>FUND NO.</b>
<b>Self Sustaining Recreational Activities</b>			<b>17</b>
<b>\$4,300</b>	<b>SUPPLIES EXPENSES</b>		<b>\$125,837</b>
<b>1328</b>	<b>Youth Basketball</b>		<b>\$9,000</b>
4300	Department Supplies	\$9,000	
<b>1333</b>	<b>Adult Basketball</b>		<b>\$1,200</b>
4300	Department Supplies	\$1,200	
<b>1334</b>	<b>Adult Softball</b>		<b>\$1,200</b>
4300	Department Supplies	\$1,200	
<b>1335</b>	<b>Swim Team</b>		<b>\$175</b>
4300	Department Supplies	\$175	
<b>1337</b>	<b>Aerobics</b>		<b>\$250</b>
4300	Department Supplies	\$250	
<b>1339</b>	<b>Senior Line Dance</b>		<b>\$159</b>
4300	Department Supplies	\$159	
<b>1346</b>	<b>Support Group</b>		<b>\$300</b>
4300	Department Supplies	\$300	
<b>1360</b>	<b>MMA/Grant Match</b>		<b>\$6,000</b>
4370	Meetings, Memberships and Travel	\$5,000	
4300	Department Supplies	\$1,000	
<b>1361</b>	<b>Guitar</b>		<b>\$400</b>
4300	Department Supplies	\$400	
<b>1362</b>	<b>Folklorico</b>		<b>\$900</b>
4300	Department Supplies	\$900	
<b>1366</b>	<b>Panama Dance</b>		<b>\$203</b>
4300	Department Supplies	\$203	
<b>1371</b>	<b>Gridly/Morningside</b>		<b>\$20,000</b>
4300	Department Supplies	\$20,000	
<b>1378</b>	<b>O'Melveny/SF</b>		<b>\$20,000</b>
4300	Department Supplies	\$20,000	
<b>1380</b>	<b>LP SR Checkbook</b>		<b>\$25,000</b>
4300	Department Supplies	\$25,000	
<b>1382</b>	<b>Park Avenue Club</b>		<b>\$700</b>
4300	Department Supplies	\$700	

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

<b>DIVISION</b>			<b>FUND NO.</b>
<b>Self Sustaining Recreational Activities</b>			<b>17</b>
<b>1383</b>	<b>Seniors Fall</b>		<b>\$0</b>
4300	Department Supplies	\$0	
<b>1384</b>	<b>LP Seniors Spring</b>		<b>\$0</b>
4300	Department Supplies	\$0	
<b>1385</b>	<b>Teen Council - Youth Services</b>		<b>\$600</b>
4300	Department Supplies	\$600	
<b>1391</b>	<b>TBC</b>		<b>\$250</b>
4300	Department Supplies	\$250	
<b>1397</b>	<b>Facility Attendant</b>	\$16,000	\$16,000
4300	Fourth of July Supplies	\$4,000	
4300	Department Supplies	\$12,000	
<b>1398</b>	<b>LP Senior City Trips</b>		<b>\$10,000</b>
4300	Department Supplies	\$10,000	
<b>1399</b>	<b>Day Camp</b>		<b>\$13,500</b>
4300	Department Supplies	\$13,500	
<b>\$4,500</b>	<b>CAPITAL EXPENSES</b>		<b>\$1,500</b>
4500	Afterschool	\$1,500	\$1,500
<b>TOTAL</b>			<b>\$879,573</b>

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

**DIVISION**

Self Sustaining Recreational Activities

**FUND NO.**

17

17- 3770	PROJECTED REVENUE	\$872,055
1320	CYF Committee Newsletter	\$0
1326	Karate	\$3,500
1328	Youth Basketball	\$19,000
1333	Adult Basketball	\$4,000
1334	Adult Softball	\$3,600
1335	Swim Team	\$0
1337	Aerobics	\$1,000
1339	Senior Line Dance	\$530
1342	Soccer-Tiny Tots	\$0
1346	Support Group	\$300
1360	MMA/Grant Match	\$0
1361	Guitar	\$2,400
1362	Folklorico	\$4,600
1366	Panama Dance	\$675
1371	Gridly/Morningside	\$310,000
1378	O'Melveny/SF	\$250,000
1380	LP SR Checkbook	\$90,000
1382	Park Avenue Club	\$700
1383	Seniors Fall	\$60,000
1384	LP Seniors Spring	\$20,000
1385	Teen Council - Youth Services	\$500
1391	TBC	\$250
1397	Facility Attendants - Facility Payment Fund	\$20,000
1398	LP Senior City Trips	\$16,000
1399	Day Camp	\$65,000
<b>TOTAL PROJECTED REVENUE</b>		<b>\$872,055</b>

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

<b>FUND</b>	<b>FUND NO.</b>
<b>RETIREMENT</b>	<b>18</b>

**NARRATIVE**

This fund is to account for receipts from a voter-approved special tax levy that is used to pay for all costs of the City's membership in the Public Employees Retirement System (PERS). As of Fiscal Year 2003-2004, the City's costs increased significantly due to rising rates in both health insurance premiums and member contributions to PERS. This has continued in succeeding years.

Payment of retired employees health benefits and service charges paid to PERS for administration of the retired employees health insurance is paid directly from the Retirement Fund.

	ACTUAL 2006-2007	BUDGETED 2007-2008	ESTIMATED 2007-2008	REQUESTED 2008-2009
Retirement Expenditures	\$ 2,884,012	\$ 3,267,300	\$ 3,465,453	\$ 3,756,624
<u>Charged costs via other Funds</u>				
Special Funds / Enterprise Funds	364,930	(379,342)	(313,495)	(444,088)
Agency Fund	95,180	(100,800)	(100,800)	(121,458)
Total	\$ 3,344,122	\$ 2,787,158	\$ 3,051,158	\$ 3,191,078

**SOURCE OF FUNDS**

Property Taxes	\$ 2,725,883	\$ 2,545,000	\$ 2,700,000	\$ 2,700,000
Total	\$ 2,725,883	\$ 2,545,000	\$ 2,700,000	\$ 2,700,000

**BALANCE SHEET**

Beginning Balance	\$ 396,615	\$ 251,840	\$ 238,486	\$ (112,672)
Revenues	2,725,883	2,545,000	2,700,000	2,700,000
Expenditures	2,884,012	2,787,158	3,051,158	3,191,078
Ending Balance	\$ 238,486	\$ 9,682	\$ (112,672)	\$ (603,750)

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

<b>FUND</b>	<b>FUND NO.</b>
Quimby Act Fees	19

**NARRATIVE**

This fund is to account for receipts from developers, who are required under State law to provide and support park facilities.

	ACTUAL 2006-2007	BUDGETED 2007-2008	ESTIMATED 2007-2008	REQUESTED 2008-2009
PERSONNEL				
None				

**BALANCE SHEET**

Beginning Balance	\$ 85,629	\$ 120,596	\$ 120,596	\$ 397,365
Revenues	34,967	300	348,019	300
Expenses	0	40,000	71,250	0
Ending Balance	\$ 120,596	\$ 80,896	\$ 397,365	\$ 397,665

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

<b>FUND</b>	<b>FUND NO.</b>
<b>Asset Seizure - State</b>	<b>20</b>

**NARRATIVE**

This fund is to account for receipts and disbursements of state seized and forfeited assets used from the sale of controlled substances. During FY 2007-2008, these funds were used to partially fund a police officer. In FY 2008-2009, the cost will be reverted back to the General Fund and expenditures will include payments for capital expenses. Monthly salary transfers from this fund will not occur in this fiscal year.

	ACTUAL 2006-2007	BUDGETED 2007-2008	ESTIMATED 2007-2008	REQUESTED 2008-2009
<b>APPROPRIATIONS</b>				
<b>4200</b>	<b>OPERATING EXPENSES</b>			<b>\$0</b>
<b>4500</b>	<b>CAPITAL EQUIPMENT</b>			<b>\$0</b>

**BALANCE SHEET**

Beginning Balance	\$ 477,673	\$ 145,203	\$ 147,440	\$ 150,240
Revenues	537	1,000	2,800	1,000
Expenditures	330,770	0	0	0
Ending Balance	\$ 147,440	\$ 146,203	\$ 150,240	\$ 151,240

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

<b>FUND</b> Asset Seizure - Federal	<b>FUND NO.</b> 21
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**NARRATIVE**  
This fund is to account for receipts and disbursements of federal seized and forfeited assets used from the sale of controlled substances. In past years, this fund contributed to the funding of police officers and the building of the police facility addition. There has been little federal seizure activity in recent years.

	ACTUAL 2006-2007	BUDGETED 2007-2008	ESTIMATED 2007-2008	REQUESTED 2008-2009
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PERSONNEL  
None

<b>4500</b>	<b>CAPITAL EQUIPMENT</b>	<b>\$115,000</b>
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4500	Equipment		
	Law enforcement mobile License Plate Recognition System (LPR)	\$40,000	
	Purchase two eco-friendly T-3 Electric Mobility Vehicles for patrolling or community	\$20,000	
	Other Equipment (Edgesoft)	\$15,000	
	Purchase computers, hardware and software	\$40,000	

**BALANCE SHEET**

Beginning Balance	\$ 367,777	\$ 380,004	\$ 380,004	\$ 366,004
Revenues	12,227	5,000	76,000	5,000
Expenditures	0	90,000	90,000	115,000
Ending Balance	\$ 380,004	\$ 295,004	\$ 366,004	\$ 256,004

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

**COMMUNITY DEVELOPMENT DEPARTMENT**

**DIVISION NO.**

**Planning/CDBG**

**26-155**

**NARRATIVE**

In FY 2007-2008, a substantial portion of the City's annual allocation of CDBG funds has been set-aside for the payment of a Section 108 Loan as part of the total financing package for the San Fernando Regional Aquatics Facility. This allocation will continue in FY 2008-2009.

In FY 2007-2008, funds were also spent to refurbish park facilities, improve streets, continue the Code Enforcement Program, the Graffiti Removal Program, and for CDBG program administration.

In FY 2008-2009, funds will be spent on improving additional streets, continue the Code Enforcement Program, preservation of the Lopez Adobe, and for CDBG program administration.

	<b>ACTUAL</b>	<b>BUDGETED</b>	<b>ESTIMATED</b>	<b>REQUESTED</b>
<b>PERSONNEL</b>	<b>2006-2007</b>	<b>2007-2008</b>	<b>2007-2008</b>	<b>2008-2009</b>
Community Development Director	0.05	0.03	0.03	0.03
Senior Planner	0.00	0.00	0.00	0.03
Community Preservation Supervisor	0.10	0.00	0.00	0.16
Community Preservation Officer	0.00	0.15	0.15	0.10
Community Preservation Officer	0.50	0.40	0.40	0.17
Community Preservation Officer	0.50	0.40	0.40	0.00
Assistant Planner (Housing)	0.50	0.40	0.40	0.20
Community Development Secretary	0.05	0.00	0.00	0.00
<b>Total</b>	<b>1.70</b>	<b>1.38</b>	<b>1.38</b>	<b>0.69</b>
Personnel Services	\$ 106,888	\$ 133,540	\$ 133,540	\$ 69,550
Operating Expenses	2,129	6,861	6,861	0
Capital Outlay/Loan Expenses	174,069	746,962	746,962	1,526,067
<b>Total</b>	<b>\$ 283,086</b>	<b>\$ 887,363</b>	<b>\$ 887,363</b>	<b>\$ 1,595,617</b>

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

**COMMUNITY DEVELOPMENT DEPARTMENT** **DIVISION NO.**  
**Planning/CDBG** **26-155**

<b>SOURCE OF FUNDS</b>			
26 CDBG GRANT (34th Year)	\$	283,086	\$ 887,363
Total	\$	283,086	\$ 887,363
<b>4100 PERSONNEL SERVICES</b>			<b>\$69,550</b>
0334-4101	Salary and benefits: Code Enforcement Project	\$43,756	
0339-4100	Salary and benefits: CDBG Administration	\$25,794	
<b>4200 OPERATING EXPENSES</b>			<b>\$0</b>
<b>4400 LOAN EXPENSES</b>			<b>\$338,573</b>
0000-4424	Section 108 Loan-Swimming Pool Facility	\$338,573	
<b>4600 CAPITAL OUTLAY</b>			<b>\$1,187,494</b>
0352-4600	Street Improvements (Park Avenue)	\$232,962	
TBD	Street Improvements (CDBG Exchange)	\$619,532	
TBD	Street Improvements (CDBG Exchange)	\$180,000	
0860-4600	Lopez Adobe Preservation Plan	\$155,000	
<b>TOTAL</b>			<b>\$1,595,617</b>

**Supporting Information**

The following is a summary of approved CDBG expenditures for specific projects and programs in FY '08-09':

Project Number	Description	Amount:
26-155-0000	Section 108 Loan Payback	\$338,573
26-155-0334	Code Enforcement	\$43,756
26-155-0339	Administration	\$25,794
	Total (CDBG 34th Year)	\$408,123
26-155-XXXX	Street Improvements	\$232,962
26-155-XXXX	Lopez Adobe Preservation Plan	\$155,000
26-155-XXXX	CDBG Exchange	\$619,532
26-155-XXXX	CDBG Exchange	\$180,000
	Total (CDBG Exchanged Funds)	\$1,187,494
	Total	\$1,595,617

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

**FUND NO.  
27-344**

**Street Lighting Fund**

**NARRATIVE**

The Street Lighting Division maintains and repairs approximately 427 City-owned street lights and circuits and has oversight of the 1,200 street lights within the City of San Fernando that are maintained by Southern California Edison. The City pays Edison for electrical power to all street lighting.

Prior to 1996 and the passage of State Proposition 218, staff annually evaluated street lighting costs and structured annual assessments accordingly. In FY 96-97, as a result of Prop 218, the City held assessment rates fixed since the City could no longer assess higher rates, and this exempted the City from having to comply with the balloting requirements of Prop 218. Costs continued to increase during this time, however, especially after the energy crisis of 2000.

In FY 2007-08, staff continued efforts to equitably distribute the costs of maintaining street lights. Staff increased night time surveys of all street lights and City-owned parking lot lights to twice per year (January and July) to ensure they are in good working condition.

The Electrical Division also provided support for the North Maclay Avenue Streetscape Project on all street lighting that was added or relocated. The Electrical Division will perform inspections of conduits, wire, relays and other electrical components added to the system in compliance with the National Electric Code.

In FY 2008-09, staff will continue efforts to equitably distribute the costs of maintaining street lights. Staff will perform bi-annual night time surveys of all street lights and City-owned parking lot lights each January and July to ensure good working condition. Staff will also perform inspections of conduits, wire, relays and other electrical components of lighting systems to ensure continued compliance with the National Electric Code.

	<b>ACTUAL 2006-2007</b>	<b>BUDGETED 2007-2008</b>	<b>ESTIMATED 2007-2008</b>	<b>REQUESTED 2008-2009</b>
Beginning Balance	\$ 192,422	\$ 143,725	\$ 143,725	\$ 3,725
Revenues	325,445	325,000	325,000	325,000
Expenditures	374,142	339,397	465,000	326,735
Ending Balance	\$ 143,725	\$ 129,328	\$ 3,725	\$ 1,990

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

				<b>FUND NO.</b>
<b>Street Lighting Fund</b>				<b>27-344</b>
<b>PERSONNEL</b>	<b>ACTUAL 2006-2007</b>	<b>BUDGETED 2007-2008</b>	<b>ESTIMATED 2007-2008</b>	<b>REQUESTED 2008-2009</b>
Public Works Director	0.00	0.05	0.05	0.05
Sr. Management Analyst	0.00	0.00	0.00	0.10
Operations Manager	0.00	0.10	0.10	0.00
City Engineer	0.15	0.05	0.05	0.05
Civil Engineering Assistant II	0.10	0.10	0.10	0.15
Civil Engineering Assistant I	0.05	0.10	0.10	0.00
P.W. Administrative Analyst	0.10	0.10	0.10	0.05
P.W. Superintendent	0.05	0.00	0.00	0.00
P.W. Admin. Coordinator	0.10	0.10	0.10	0.00
Electrical Supervisor	0.30	0.30	0.30	0.25
Sr. Maint. Worker	0.00	0.00	0.00	0.05
P.W. Maint. Worker	0.00	0.10	0.10	0.05
Bldg. Maint. Worker/Elect. Helper	0.30	0.30	0.30	0.00
P. W. Office Specialist	0.00	0.00	0.00	0.15
<b>Total</b>	<b>1.15</b>	<b>1.30</b>	<b>1.30</b>	<b>0.90</b>
<b>APPROPRIATIONS</b>				
Personnel Services	\$ 130,978	\$ 118,597	\$ 130,000	\$ 112,545
Operating Expenses	277,955	220,800	195,000	210,190
Capital Outlay	0	0	0	4,000
<b>Total</b>	<b>\$ 408,933</b>	<b>\$ 339,397</b>	<b>\$ 325,000</b>	<b>\$ 326,735</b>
<b>SOURCE OF FUNDS</b>				
27 Street Lighting Fund	\$ 408,933	\$ 339,397	\$ 325,000	\$ 326,735
<b>Total</b>	<b>\$ 408,933</b>	<b>\$ 339,397</b>	<b>\$ 325,000</b>	<b>\$ 326,735</b>
<b>Supporting Information</b>				
<b>4100</b>	<b>PERSONNEL SERVICES</b>			<b>\$112,545</b>
4100	Personnel Costs		\$110,545	
4105	Overtime - for street light surveys and knockdowns		\$2,000	

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

<b>Street Lighting Fund</b>			<b>FUND NO. 27-344</b>
<b>4200</b>	<b>OPERATING EXPENSES</b>	<b>\$210,190</b>	
4210	Utilities	\$145,000	
4260	Contractual Services	\$23,000	
	Street Lighting Dist. proceedings	\$7,500	
	County Assessors Office	\$1,200	
	Light poles and pull boxes	\$800	
	Repairs to damaged street lights	\$10,000	
	Capital equipment improvements	\$3,500	
4300	Department Supplies	\$10,440	
0301-4300	Ballast kit replacement 25 @ \$120	\$2,500	
0301-4300	Lamps 80 @ \$18.00	\$1,440	
0301-4300	Photo electric cells 10 @ \$10.00	\$100	
0301-4300	Manhole cover plates	\$200	
0301-4300	Misc. lenses, conduit, fuses, wire, paint, hardware, timers, etc.	\$3,500	
0301-4300	Replacement of steel poles	\$2,100	
0301-4300	Fuel	\$500	
0301-4300	Slurry seal & cement	\$100	
4320	Department Equipment Maintenance	\$1,200	
4340	Small Tools	\$750	
4480	Cost Allocation	\$29,800	
<b>4500</b>	<b>CAPITAL EXPENSES</b>	<b>\$4,000</b>	
4600	Capital Equipment Knockdown Replacement	\$4,000	
<b>TOTAL</b>			<b>\$326,735</b>

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

**FUND NO.  
29-335**

**Parking M&O - Off Street**

**NARRATIVE**

The Off-Street Parking Maintenance and Operations Division is responsible for the scheduled routine maintenance and cleaning of all City parking facilities as well as maintenance and operation of metered parking spaces throughout the City. It provides for collection of meter monies and repair or replacement of broken and vandalized parking meters. The Division performs maintenance of all signage in parking facilities and at metered parking spaces, and does annual parking stall striping.

This Division performs maintenance of landscaping at parking facilities including planting of annuals and perennials, and irrigation system maintenance. It performs cleaning of trash bin enclosures including high pressure steam cleaning to remove grease and other oily residues and high pressure steam cleaning of parking lots. The Division coordinates with the Electrical Division to maintain parking lot lighting, Edison metered services, lighting panel timers and photo cells.

In FY 2008-2009, the Division will continue maintenance duties associated with City parking lots, and continue replacement of smaller capacity parking meters with larger capacity meters. The Division will also begin a program to convert existing landscaping at parking lots to drought tolerant landscaping.

<b>BALANCE SHEET</b>	<b>ACTUAL 2006-2007</b>	<b>BUDGETED 2007-2008</b>	<b>ESTIMATED 2007-2008</b>	<b>REQUESTED 2008-2009</b>
Beginning Balance	\$ (67,814)	\$ (24,217)	\$ (24,217)	\$ (14,217)
Revenues	277,229	265,000	265,000	265,000
Expenditures	233,632	270,104	255,000	257,105
Ending Balance	\$ (24,217)	\$ (29,321)	\$ (14,217)	\$ (6,322)

**CITY OF SAN FERNANDO**  
**REQUESTED BUDGET**  
**FY 2008-2009**

				<b>FUND NO.</b>
<b>Parking M&amp;O - Off Street</b>				<b>29-335</b>
<b>PERSONNEL</b>	<b>ACTUAL 2006-2007</b>	<b>BUDGETED 2007-2008</b>	<b>ESTIMATED 2007-2008</b>	<b>REQUESTED 2008-2009</b>
PW Administrative Analyst	0.00	0.00	0.00	0.00
Sr. Maintenance Worker	0.00	0.00	0.00	0.25
PW Maintenance Worker	0.00	0.00	0.00	0.60
Electrical Technician	0.10	0.05	0.05	0.00
PW Field Supervisor	0.20	0.25	0.25	0.00
PW Field Supervisor II	0.00	0.00	0.00	0.25
Electrical Supervisor	0.00	0.00	0.00	0.05
Bldg Maint Worker/Elec. Helper	0.00	0.15	0.15	0.05
PW Superintendent	0.00	0.10	0.10	0.05
Sr. Management Analyst	0.00	0.05	0.05	0.00
PW Maintenance Helper	0.10	0.05	0.05	0.00
Public Works Director	0.05	0.05	0.05	0.05
City Engineer	0.00	0.05	0.05	0.00
PW Office Specialist	0.00	0.00	0.00	0.00
Meter Technician	0.30	0.40	0.40	0.00
PW Operations Manager	0.05	0.05	0.05	0.15
<b>Total</b>	<b>0.80</b>	<b>1.20</b>	<b>1.20</b>	<b>1.45</b>
<b>APPROPRIATIONS</b>				
Personnel Services	\$ 159,046	\$ 183,484	\$ 183,484	\$171,485
Operating Expenses	74,586	86,620	71,516	85,620
<b>Total</b>	<b>\$ 233,632</b>	<b>\$ 270,104</b>	<b>\$ 255,000</b>	<b>\$ 257,105</b>
<b>SOURCE OF FUNDS</b>				
Parking M&O Fund	\$ 233,632	\$ 270,104	\$ 255,000	\$ 257,105
<b>Total</b>	<b>\$ 233,632</b>	<b>\$ 270,104</b>	<b>\$ 255,000</b>	<b>\$ 257,105</b>

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

			FUND NO.
<b>Parking M&amp;O - Off Street</b>			<b>29-335</b>
<b>4100</b>	<b>PERSONNEL SERVICES</b>		<b>\$171,485</b>
4100	Personnel Costs		\$167,235
4105	Overtime		\$4,250
	Maintenance of Parking meters	\$1,500	
	Lighting Maintenance	\$1,000	
	Parking lot and planter maintenance and repairs	\$1,750	
<b>4200</b>	<b>OPERATING EXPENSES</b>		<b>\$75,620</b>
4210	Utilities		\$19,250
4250	Rents & Leases		\$500
4260	Graffiti abatement		\$1,500
4300	Department Supplies		\$8,750
0301-4300	Parking Meter parts	\$2,250	
0301-4300	Misc. supplies for parking meter repair	\$1,500	
0301-4300	Parking Meter Batteries	\$1,500	
0301-4300	supplies, & lamps	\$2,000	
0301-4300	Landscape Maintenance	\$1,500	
4300	Permit Parking Expenses		\$500
4320	Equipment Maintenance Parking meter repair, replacement of damaged poles, battery replacement and related equipment repairs to backpack blowers and paint striping machine.		\$500
4340	Small Tools Replacement of worn out tools & new equipment.		\$250
4430	Activities and Programs Re-striping of parking stalls Seasonal plants for planters Trip hazard abatement		\$2,000
4480	Cost Allocation		\$37,870

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

			<b>FUND NO.</b>
<b>Parking M&amp;O - Off Street</b>			<b>29-335</b>
4901	Transfer to: 01-320-0335-4400 Equipment Maintenance Repair of vehicles and equipment.	\$4,500	
<b>4500</b>	<b>CAPITAL EXPENSES</b>		<b>\$10,000</b>
4500	Capital Equipment Replacement blower or sprayer	\$500 \$500	
4600	Capital Projects Replacement of Parking Meters and installation of new sleeves.  Replacement of existing landscaping with drought tolerant plants	 \$9,500 \$6,500 \$3,000	
<b>TOTAL</b>			<b>\$257,105</b>

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

<b>FUND</b>	<b>FUND NO.</b>
State of Emergency	40

**NARRATIVE**

This fund is to account for the receipts and disbursements of disaster fund assistance as a result of the January 1994 earthquake.

Reimbursement for all earthquake related projects has been vigorously sought. In Fiscal Year 2002-2003, the City was able to recover over \$200,000 from the Federal Emergency Management Agency (FEMA), however, it is anticipated that the general fund will eventually transfer an amount which will offset the remaining expenditures.

	ACTUAL 2006-2007	BUDGETED 2007-2008	ESTIMATED 2007-2008	REQUESTED 2008-2009
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None

**BALANCE SHEET**

Beginning Balance	\$ (136,663)	\$ (136,663)	\$ (136,663)	\$ (136,663)
Revenues	0	0	0	0
Expenditures	0	0	0	0
Ending Balance	\$ (136,663)	\$ (136,663)	\$ (136,663)	\$ (136,663)

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

<b>FUND</b>	<b>FUND NO.</b>
Equipment Replacement Fund	41

**NARRATIVE**

The Equipment Replacement Fund (ERF) is a financial tool to accommodate for the orderly replacement of existing equipment that also includes a payback mechanism to replenish the fund. Payback occurs by charging the department making the purchase an annual amount equal to the replacement value divided by the useful life of the equipment. The replacement value is calculated by using the purchase price plus 5% estimated compounded increase in future cost.

	ACTUAL	BUDGETED	ESTIMATED	REQUESTED
PERSONNEL	2006-2007	2007-2008	2007-2008	2008-2009

None

**BALANCE SHEET**

Beginning Balance	\$	275,264	\$	231,279	\$	231,279	\$	313,217
Revenues		219,120		200,000		211,938		205,000
Expenditures		263,105		200,000		130,000		269,000
Ending Balance	\$	231,279	\$	231,279	\$	313,217	\$	249,217

**CITY OF SAN FERNANDO  
REQUESTED BUDGET  
FY 2008-2009**

<b>FUND</b>	<b>FUND NO.</b>
<b>Pavement Management</b>	<b>50</b>

**NARRATIVE**

The pavement management fund is a direct transfer from the sewer and water fund and proceeds from refuse towards street improvements.

<b>BALANCE SHEET</b>	<b>ACTUAL 2006-2007</b>	<b>BUDGETED 2007-2008</b>	<b>ESTIMATED 2007-2008</b>	<b>REQUESTED 2008-2009</b>
Beginning Balance	\$ 203,968	\$ 628,442	\$ 628,442	\$ 73,674
Revenues	485,299	410,000	449,000	449,000
Expenditures	60,825	300,000	1,003,768	500,000
Ending Balance	\$ 628,442	\$ 738,442	\$ 73,674	\$ 22,674
<b>APPROPRIATIONS</b>				
Capital Outlay	\$ 60,825	\$ 300,000	\$ 1,003,768	\$ 500,000
<b>SOURCE OF FUNDS</b>				
Impact Fees	\$ 485,299	\$ 410,000	\$ 449,000	\$ 449,000
Total	\$ 485,299	\$ 410,000	\$ 449,000	\$ 449,000
<b>311 - 4900</b>	<b>TRANSFERS</b>			<b>\$500,000</b>
4600	CDBG Purchases and Capital Projects		\$500,000	
<b>TOTAL</b>				<b>\$500,000</b>