

Redevelopment Agency Board:
Chair Steven Veres
Vice-Chair Mario F. Hernández
Member Ernesto Rubio Hernández
Member Maribel De La Torre
Member Brenda Esqueda



SAN FERNANDO REDEVELOPMENT AGENCY

AGENDA

JULY 6, 2009 - 6:00 P.M.

**CITY COUNCIL CHAMBER
117 MACNEIL STREET
SAN FERNANDO, CA 91340**

CALL TO ORDER/ROLL CALL

APPROVAL OF AGENDA

PUBLIC STATEMENTS

There will be a three (3) minute limitation per each member of the audience who wishes to make comments in order to provide a full opportunity to every person who desires to address the Agency Board.

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If a member of the Agency Board wishes to discuss any item, it should first be removed from the Consent Calendar.

- 1) APPROVAL OF MINUTES OF JUNE 15, 2009 – REGULAR MEETING
- 2) APPROVAL OF RESOLUTION NO. 1041 TO REIMBURSE THE CITY FOR REDEVELOPMENT EXPENSES

Recommend approval of Resolution.

SAN FERNANDO REDEVELOPMENT AGENCY

AGENDA – July 6, 2009

Page 2

- 3) ADOPTION OF A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO CONTINUE AGENCY OPERATIONS INTO FY 2009/10 USING THE FY 2008/09 AGENCY BUDGET UNTIL THE AGENCY BOARD ADOPTS THE FY 2009/10 AGENCY BUDGET

Recommend that the Agency Board Adopt a Resolution Authorizing the Executive Director to continue with the Agency's operations beyond June 30, 2009 using the FY 2008/09 Agency Budget until such time that the Agency Board adopts the FY 2009/10 Agency Budget.

AGENCY DISCUSSION

STAFF COMMUNICATION

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.



Laura Valdivia, Deputy Secretary

Signed and Posted: July 2, 2009 (3:30 p.m.)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk's Office.

Any public writings distributed by the Redevelopment Agency to at least a majority of the Redevelopment Agency regarding any item on this regular meeting agenda will also be made available at the City Clerk's Office at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk's Office at (818) 898-1204 at least 48 hours prior to the meeting.

San Fernando Redevelopment Agency

**SAN FERNANDO REDEVELOPMENT AGENCY
MINUTES**

**JUNE 15, 2009 - 6:00 PM
REGULAR MEETING**

City Hall Council Chamber
117 Macneil Street
San Fernando, CA 91340

CALL TO ORDER/ROLL CALL

Chair Steven Veres called the meeting to order at 6:15 p.m.

Present:

Agency: Chair Steven Veres, Vice-Chair Mario F. Hernández and Members Ernesto Rubio Hernández and Brenda Esqueda

Staff: Executive Director José E. Pulido, Agency Counsel Michael Estrada, and Secretary Elena G. Chávez

Absent: Member Maribel De La Torre

APPROVAL OF AGENDA

Motion by Vice-Chair M. Hernández, seconded by Chair Veres, to approve the agenda. By consensus, the motion carried.

PUBLIC STATEMENTS – WRITTEN/ORAL

None.

CONSENT CALENDAR

Vice-Chair M. Hernández removed Item No. 2 for further discussion.

Motion by Member E. Hernández, seconded by Vice-Chair M. Hernández, to approve the following Consent Calendar item:

1) APPROVAL OF MINUTES OF JUNE 1, 2009 – REGULAR MEETING

By consensus, the motion carried.

SAN FERNANDO REDEVELOPMENT AGENCY

MINUTES – June 15, 2009

Page 2

Items Removed for Further Discussion:

- 2) APPROVAL OF RESOLUTION NO. 1040 TO REIMBURSE THE CITY FOR REDEVELOPMENT EXPENSES

Senior Accountant Andrea Mevik responded to Vice-Chair M. Hernández' question regarding a payment to Pacific Western Bank.

Motion by Vice-Chair M. Hernández, seconded by Chair Veres, to adopt the Resolution. By consensus, the motion carried.

AGENCY DISCUSSION None

STAFF COMMUNICATION None

ADJOURNMENT (6:18 P.M.)

By consensus, the meeting was adjourned.

I do hereby certify that the foregoing is a true and correct copy of the minutes of June 15, 2009 meeting as approved by the San Fernando Redevelopment Agency.

Elena G. Chávez
Secretary

RESOLUTION #1041

A RESOLUTION TO REIMBURSE THE CITY OF SAN FERNANDO FOR EXPENSES MADE ON
BEHALF OF THE REDEVELOPMENT AGENCY
IN ACCORDANCE WITH APPROVED REIMBURSEMENT AGREEMENTS.

| <u>PAYEE</u> | <u>PURPOSE</u> | <u>FUND</u> | <u>AMOUNT</u> |
|-------------------------------|--|------------------|--------------------|
| LAWYERS TITLE COMPANY | TITLE REPORT FOR REHAB PROPERTY 1057 N BRAND | 94-155-0000-4300 | \$100.00 |
| OFFICE DEPOT | PRINTER CARTRIDGES AND PENS | 94-155-0000-4300 | \$226.44 |
| JL GENERAL CONTRACTOR | REHAB WORK @ 2023 CHIVERS | 94-155-4469-4440 | \$14,310.00 |
| ROSE CREST CONSTRUCTION CORP. | REHAB WORK @ 459 N BRAND | 94-155-4470-4440 | \$7,200.00 |
| OFFICE DEPOT | PRINTER CARTRIDGES | 94-191-0000-4300 | \$688.91 |
| | | SUB-TOTAL | \$22,425.35 |

FUND SUMMARY:

| | |
|--------------------------------|--------------------|
| 80 CAPITAL PROJECTS | \$0.00 |
| 81 PROJECT 1 - TAX ALLOCATION | \$0.00 |
| 83 PROJECT 1A - DEBT SERVICE | \$0.00 |
| 85 PROJECT 2 - TAX ALLOCATION | \$0.00 |
| 88 PROJECT 3 - TAX ALLOCATION | \$0.00 |
| 89 PROJECT 3 - PROJECT | \$0.00 |
| 91 PROJECT 3A - TAX ALLOCATION | \$0.00 |
| 93 SFRA AREA 4 - DEBT SERVICE | \$0.00 |
| 94 LOW INCOME HOUSING FUND | \$22,525.35 |
| 95 SFRA AREA 4 - PROJECT FUND | \$0.00 |
| TOTAL | \$22,525.35 |

Approved by the Agency Board on: July 6, 2009

AYES:
NOES:
ABSENT:

REDEVELOPMENT AGENCY CHAIR
CITY OF SAN FERNANDO

RESOLUTION #1041

A RESOLUTION TO REIMBURSE THE CITY OF SAN FERNANDO FOR EXPENSES MADE ON
BEHALF OF THE REDEVELOPMENT AGENCY
IN ACCORDANCE WITH APPROVED REIMBURSEMENT AGREEMENTS.

| PAYEE | PURPOSE | FUND | AMOUNT |
|-------------------------------|--|------------------|--------------------|
| LAWYERS TITLE COMPANY | TITLE REPORT FOR REHAB PROPERTY 1057 N BRAND | 94-155-0000-4300 | \$100.00 |
| OFFICE DEPOT | PRINTER CARTRIDGES AND PENS | 94-155-0000-4300 | \$226.44 |
| JL GENERAL CONTRACTOR | REHAB WORK @ 2023 CHIVERS | 94-155-4469-4440 | \$14,310.00 |
| ROSE CREST CONSTRUCTION CORP. | REHAB WORK @ 459 N BRAND | 94-155-4470-4440 | \$7,200.00 |
| OFFICE DEPOT | PRINTER CARTRIDGES | 94-191-0000-4300 | \$688.91 |
| | | <i>SUB-TOTAL</i> | \$22,425.35 |

FUND SUMMARY:

| | |
|--------------------------------|--------------------|
| 80 CAPITAL PROJECTS | \$0.00 |
| 81 PROJECT 1 - TAX ALLOCATION | \$0.00 |
| 83 PROJECT 1A - DEBT SERVICE | \$0.00 |
| 85 PROJECT 2 - TAX ALLOCATION | \$0.00 |
| 88 PROJECT 3 - TAX ALLOCATION | \$0.00 |
| 89 PROJECT 3 - PROJECT | \$0.00 |
| 91 PROJECT 3A - TAX ALLOCATION | \$0.00 |
| 93 SFRA AREA 4 - DEBT SERVICE | \$0.00 |
| 94 LOW INCOME HOUSING FUND | \$22,525.35 |
| 95 SFRA AREA 4 - PROJECT FUND | \$0.00 |
| TOTAL | \$22,525.35 |

Approved by the Agency Board on: July 6, 2009


AYES:
NOES:
ABSENT:

REDEVELOPMENT AGENCY CHAIR
CITY OF SAN FERNANDO

ADMINISTRATION DEPARTMENT

MEMORANDUM

TO: Chair Steven Veres and Agency Board members

FROM: José E. Pulido, Executive Director 

DATE: July 6, 2009

SUBJECT: Adoption of a Resolution Authorizing the Executive Director to Continue Agency Operations into FY 2009/10 using the FY 2008/09 Agency Budget until the Agency Board adopts the FY 2009/10 Agency Budget

RECOMMENDATION:

It is recommended that the Agency Board adopt a Resolution (Attachment "A") authorizing the Executive Director to continue with the Agency's operations beyond June 30, 2009 using the FY 2008/09 Agency Budget until such time that the Agency Board adopts the FY 2009/10 Agency Budget.

BACKGROUND:

1. Budget Study Session No. 1: On May 11, 2009, the City Council held the first budget study session to discuss the outcome of the Zero Based Budgeting (ZBB) exercise and to obtain an overview of the upcoming budget process. The Council revised the FY 2009/10 Budget Study Session Schedule to reflect a June 22nd budget adoption date rather than a June 15th budget adoption date.
2. Budget Study Session No. 2: On May 26, 2009, the Council held the second budget study session to review and discuss the General Fund department budgets for Police, Public Works, and Recreation & Community Services. After some discussion, staff was directed to make minor modifications to the department budgets.
3. Budget Study Session No. 3: On June 1, 2009, the City Council held its third budget study session to review the FY 2009/10 General Fund Budget by departments. Due to time constraints the City Council was only able to review and discuss the Community Development Department's draft budget. The budget presentations by the remaining departments (i.e., Finance, City Treasurer, Administration, and City Council) were continued to the next study session held on June 8, 2009.

4. Budget Study Session No. 4: On June 8, 2009, the City Council held its fourth budget study session to continue their review and discussion of the General Fund department budgets for Finance, City Treasurer, Administration (including City Clerk and Personnel), and City Council. Also discussed were the Enterprise and Special Funds. At this meeting, staff was directed to make minor modifications to the various draft FY 2009/10 budgets by funding sources.
5. Budget Study Session No. 5: On June 15, 2009, the City Council held its fifth budget study session to review and discuss the draft Redevelopment Agency budget and the draft General Fund and Non-General Fund Budgets. At this meeting, staff was directed to make modifications to the various General Fund and Non-General Fund budgets.
6. Budget Study Session No. 6: On June 22, 2009, the City Council held its sixth budget study session to review and discuss the draft Redevelopment Agency budget and the draft General Fund and Non-General Fund Budgets. At this meeting, staff was provided direction to make modifications to the Redevelopment Agency's draft budget by project area.
7. Budget Study Session No. 7: On June 29, 2009, the City Council and Agency Board held its seventh budget study session to review and discuss the draft Redevelopment Agency budget and the FY 2009-10 General Fund and Non-General Fund Budgets. At this meeting, the City Council/Agency Board directed staff to prepare a resolution to continue with the Agency's operations beyond June 30, 2009 using the FY 2008/09 Agency Budget.

ANALYSIS:

Under California Health and Safety Code Section 33606 (Attachment "B"), the San Fernando Redevelopment Agency is required to adopt an annual budget. Consistent with this requirement, staff has prepared the attached resolution for the Agency Board's review, consideration, and approval. If approved, the resolution would allow the Agency to continue with its operations beyond June 30, 2009 until the Agency Board approves the FY 2009/10 Agency Budget.

CONCLUSION:

Approval of this resolution would allow the Executive Director to continue with the Agency's operations beyond June 30, 2009 until the Agency Board adopts the FY 2009/10 Agency Budget while also remaining in compliance with California Health and Safety Section Code 33606.

ATTACHMENT:

- A. Resolution
- B. California Health and Safety Code Section 330606

RESOLUTION NO. _____

**A RESOLUTION OF THE REDEVELOPMENT AGENCY OF
THE CITY OF SAN FERNANDO, CALIFORNIA
AUTHORIZING THE EXECUTIVE DIRECTOR TO
CONTINUE OPERATIONS INTO FY 2009-2010 USING THE
FY 2008-2009 REDEVELOPMENT AGENCY BUDGET UNTIL
ADOPTION OF THE FY 2009-2010 REDEVELOPMENT
AGENCY BUDGET**

WHEREAS, the Redevelopment Agency for the City of San Fernando (the "Agency"), is a public body, corporate and politic of the State of California, organized and existing pursuant to the Community Redevelopment Law, Health and Safety Code Sections 33000, et seq. (the "Act"); and

WHEREAS, the Agency has previously adopted various redevelopment plans for portions of the City of San Fernando and has established a low and moderate income housing set-aside fund as required by the Act; and

WHEREAS, the Agency has a properly approved budget for Fiscal Year 2008-2009.

NOW, THEREFORE, THE REDEVELOPMENT AGENCY FOR THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:

Section 1: The Redevelopment Agency for the City of San Fernando does continue the Fiscal Year 2008-09 budget in full force and effect until July 20, 2009.

Section 2: The approved budget is in accordance with all applicable ordinances of the City, the Redevelopment Agency, and all applicable statutes of the State of California, including Section 33606 of the Health and Safety Code.

Section 3: The Redevelopment Agency hereby finds and determines that the planning and administrative expenses to be paid from the Low and Moderate Income Housing Fund for each redevelopment project are necessary for the production, improvement or preservation of low and moderate income housing and are not disproportionate to the amounts budgeted for the costs of production, improvement or preservation of that housing.

Section 4: The reallocation of appropriations between Agency activities may be made upon the approval of the Executive Director, providing there is no change in the total appropriations as approved by the Agency.

PASSED, APPROVED, AND ADOPTED this 6th of July, 2009.

Steven Veres, Chair

ATTEST:

Elena G. Chavez, Secretary

**STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)**

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the Redevelopment Agency held on the 6th day of July, 2009, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chavez, Secretary

California Health and Safety Code Section 330606

33606. An agency shall adopt an annual budget containing all of the following specific information, including all activities to be financed by the Low and Moderate Income Housing Fund established pursuant to Section 33334.3:

- (a) The proposed expenditures of the agency.
- (b) The proposed indebtedness to be incurred by the agency.
- (c) The anticipated revenues of the agency.
- (d) The work program for the coming year, including goals.
- (e) An examination of the previous year's achievements and a comparison of the achievements with the goals of the previous year's work program.

The annual budget may be amended from time to time as determined by the agency. All expenditures and indebtedness of the agency shall be in conformity with the adopted or amended budget.

When the legislative body is not the redevelopment agency, the legislative body shall approve the annual budget and amendments of the annual budget of the agency.