



MONTHLY REPORT

DATE: February 8, 2012

TO: San Fernando City Council

FROM: Al Hernandez, City Administrator

SUBJECT: City Administrator's Monthly Report – February 2012

DEPARTMENT BRIEFS

ADMINISTRATION

Holiday Office Closure: In observance of Presidents' Day, City Hall and the park community centers will be closed on Monday, February 20, 2012. All requests for non-emergency City services should be directed to Police Dispatch at (818) 898-1267 (NOTE: after the recorded prompt, dial "0" to be directed to an operator).

COMMUNITY DEVELOPMENT

Residential Inspection Upon Resale and Report Program Update: The City has begun its public outreach efforts to inform the public about the recently adopted Residential Inspection Upon Resale and Report Program. Staff has prepared the public outreach documents in an effort to inform the public and local realtors of the program requirements. As part of the outreach effort, Community Development Department staff will be visiting the office of local realtors. The upcoming visits will include a brief presentation of the program guidelines and procedures as well as providing an opportunity for questions and answers. The general public and residents will be introduced to the program with a staff prepared brochure in English and Spanish. The brochure includes an explanation of: the program inspection request forms; and the retrofit items that must be installed within the dwelling, which includes smoke detectors and earthquake gas shut-off valves. In addition, all program information and associated documents will be uploaded to the City's website to facilitate public and realtor access.

Get Home Now! Program: The Independent Cities Finance Authority (of which the City is a member) and APD Solutions (a national neighborhood revitalization firm) are offering a new housing program called **Get Home Now!** This program is available to prospective purchasers

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including first time home buyers and first responders interested in buying and renovating homes within the City through federally insured mortgages. This new housing program will combine mortgage capital and home renovation products with flexible credit requirements to stimulate affordable vacant home buying, rehabilitation of distressed homes and home sales throughout Los Angeles County. As part of the City's outreach efforts, staff is currently working with ***Get Home Now!*** staff to coordinate a community workshop to educate the public and local realtors of the program's qualifying requirements. The community workshop is anticipated to be held in March of 2012 at the San Fernando Regional Pool Facility.

FINANCE AND TREASURY

Fiscal Year 2011-12 Mid-Year Budget Review: Due to the continuing struggling economy, all Departments are currently assessing their Fiscal Year 2011-12 budgets to make necessary mid-year adjustments. As well, all Department Heads have been asked to make a two percent reduction to their General Fund budgets. The mid-year review has been agendaized for the February 21, 2012 City Council Agenda.

POLICE

Tobacco Sting: On January 26, 2012, the Police Department and Community Preservation conducted a Tobacco Sting per the City's Tobacco Ordinance. Four establishments were cited for selling tobacco without a license, yielding \$2,200 in fines.

Apprehension and Recovered Stolen Gun: On January 28, 2012, two suspects, with previous criminal histories, were apprehended after stealing alcohol by force at a local market. On January 29, 2012, a stolen gun was recovered.

PUBLIC WORKS

Landscaping and Lighting: On March 5, 2012, staff will recommend the adoption of a resolution initiating the proceedings for the Fiscal Year 2012-2013 Levy of Annual Assessments for the Landscaping and Lighting Assessment District (LLAD) and ordering the Engineer's Report. All the street lights in the City comprise the Landscaping and Lighting Assessment District. The main function behind District's apparatus is designed to collect funds from each assessable parcel in the City. These funds will eventually cover the costs to operate street lights throughout the City.

Speed Zone Study: On March 5, 2012, staff will recommend the approval of the City of San Fernando 2012 Traffic Speed Zone Study. This study has been conducted in accordance with applicable provisions of the California Supplement to the Manual of Uniform Traffic Control Devices. Engineering and traffic surveys for speed limits are regularly conducted by governing municipalities in California to comply with provisions of the California Vehicle Code (CVC). Section 40802 of the CVC requires that these surveys must be performed at locations where

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speed limits are enforced with the use of radar or other electronic speed measuring devices. Without a valid engineering and traffic survey, the roadway segment is considered to be a "speed trap". Should that occur, then all testimony and evidence by the enforcing police officer is inadmissible in a court of law, and the speeding ticket is dismissed. The study will analyze the speeds on various streets after the installation of speed humps.

RECREATION & COMMUNITY SERVICES

Elderly Nutrition Program - Home Delivered Meals: Throughout February 2012, staff will conduct in-home assessments of all the Home Delivered Meal participants of the Elderly Nutrition Program. The assessments will consist of a home visit, registration, and wellness check of the participant. In-home assessments are a requirement for the program and must be conducted on a yearly basis, with follow-up visits every six months.

Volunteer Income Tax Assistance Program (V.I.T.A.): The School of Business at the California State University Northridge (CSUN) will offer their annual free tax preparation services at Las Palmas Park. This year CSUN has partnered with I-CAN! software to provide relevant federal and state information concerning taxpayer's rights and responsibilities, as well as tax return assistance to low-income individuals, senior citizens, non-English speaking individuals, and the disabled. This program requires tax payers to enter data themselves and participants may bring a trusted person to assist if needed. It is recommended that tax payers provide an email address so they may receive notification if there are errors in filing their income tax returns. The services will be offered on Saturdays from 10 am to 4:30 pm, beginning in February 2012, in the Learning Center at Las Palmas Park (505 South Huntington Street, San Fernando). Assistance will be available on the following Saturdays: February 4, 11, 18, 25; and March 3, 10, 17, 24. For more information, please contact the VITA office at (818) 677-4519.

Regional Pool:

- Lap Swim hours are as follows - Monday through Friday from 6 am to 7:30 am, 11 am to 2 pm, and 6 pm to 7:30 pm. Please note - no Lap Swim on weekends.
- Water Aerobics Exercise hours are as follows – Monday, Wednesday, and Friday from 8 am to 9 am.
- The following High Schools and Swim Clubs are currently utilizing the pool for various water sports programs: Granada Hills Water Polo, Granada Hills Swim, Verdugo Hills, Harvard West Lake, Reseda, Valley Academy of Arts, Sierra Canyon, Cesar Chaves, Chatsworth, and Rattlers Swim Club.
- USA Water Polo Olympic Development Clinics will be held every third Saturday through February 26, 2012.

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Mariachi Master Apprentice Program (MMAP):

- Alliance for California Traditional Arts - The City of San Fernando has been awarded a grant for \$7,000 from the Alliance for California Traditional Arts to support MMAP.
- UC Davis Study Links Traditional Arts to Health - UC Davis Center for Reducing Health Disparities has published a report "Weaving Traditional Arts into the Fabric of Community Health" that explores the link between traditional artistic practices and mental and physical health. MMAP was included as part of the research conducted throughout California.

2012 Fitness Classes: San Fernando Recreation Park is offering the following fitness classes which are popular for all ages!

CLASS NAME	DAYS	TIME	COST
Outdoor Fitness	Wednesday and Friday	8:15 am	Free
Cycling	Monday and Wednesday	8:00 am	\$3 per week
Body Sculpt	Monday and Wednesday	6:30 pm	\$3 per week
Pilates/Yoga	Tuesday and Thursday	8:15 am	\$3 per week
Senior Fitness	Monday, Wednesday and Friday	8:30 am	Free
Zumba	Tuesday and Thursday	6:30 pm	\$3 per week
More Zumba	Monday and Wednesday	5:20 pm	\$3 per week

For more information, please call (818) 898-1290.

CITY CALENDAR

Period: February 4 – March 2

FEBRUARY 9

Excursion to Viejas Casino: Join the Las Palmas Senior Citizen Club for a trip to Viejas Casino and Outlet Center in Alpine, California. Cost is \$7 per person; participants receive a coupon booklet upon arrival good for use at the casino and outlet center.

Departure: Las Palmas Park, 505 South Huntington Street, San Fernando

Time: 7 am

Information: (818) 898-7341

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FEBRUARY 14

Elderly Nutrition Program (ENP) Valentines' Day Party: The ENP will host a Valentines' Day Party on Tuesday, February 14, 2012, from 10 am to 1 pm. There will be treats, raffles, and music provided by DJ Rabago as we celebrate a day of love and friendship.

Where: Las Palmas Park Banquet Room, 505 South Huntington Street, San Fernando
Time: 10 am to 1 pm
Information: (818) 898-7340

FEBRUARY 18

Las Palmas Senior Citizen Club Valentines' Dance: Grab your sweetheart and dancing shoes and join the club as they dance the night away at their annual Valentines' Dance. Music will be provided by Kalumnia. Tickets can be purchased for \$8 members and \$12 non members.

Where: Las Palmas Park Gymnasium, 505 South Huntington Street, San Fernando
Time: 7 pm to 12 midnight
Information (818) 361-8259

FEBRUARY 21

Alzheimer's Association: The Alzheimer's Association will present their first topic, La Familia Latina, in a series of educational presentations dealing with memory loss, dementia and care giver support. The presentation will be in Spanish with translation if needed.

Where: Las Palmas Park Arts & Crafts Room, 505 South Huntington Street,
San Fernando
Time: 10 am to 11:30 am
Information (818) 830-4738