

PARKS, WELLNESS AND RECREATION COMMISSION

**June 8, 2010 Meeting Minutes
6:30 p.m., City Hall-Council Chambers
117 Macneil Street, San Fernando, CA 91340**

PRESENT: Chair Adriana Gomez, Commissioner Juana Cuiriz, and Commissioner Jennifer Perez

ABSENT: Commissioner Phil Koch and Commissioner Danitza Pantoja

ALSO PRESENT: Tom Ristau, Recreation and Community Services Director
Linda Bowden-Moreno, Recreation & Community Services Office Specialist

I. Call to Order/Roll Call

- Commissioner Gomez called the meeting to order at 6:32 p.m.

II. Pledge of Allegiance

- Commissioner Perez led the Pledge of Allegiance.

III. Approval of Agenda

Motion was made to approve the agenda of the Parks, Wellness and Recreation Commission for June 8, 2010.

Motion: Cuiriz Second by: Perez

For: All

Against: None

Abstained: None

IV. Consent Calendar

A. Approval of Minutes - May 11, 2010.

- Item tabled due to lack of quorum.

B. Year-to-Date Budget Status Report Fund 17

Motion was made to accept and file Item IV. B: Year-to-Date Budget Status Report Fund 17.

Motion: Cuiriz Second by: Perez
For: All
Against: None
Abstained: None

V. Public Comments

- No public comment

VI. New Business

A. Prioritization of Park Improvement Projects-Tabled to next meeting.

- Mr. Ristau advised the Commission that this item will be tabled to the next meeting as Robert Braden with the Public Works Department is scheduled to attend the next meeting to answer any questions on this item.
- A handout was provided to Commissioners on the Public Works Department 2009 Maintenance and Repair Budget for Parks and the Public Works Department Parks Deferred Maintenance List for Fiscal Year 2010-2011.
- Mr. Ristau advised that there may be funds available for park renovations. Quimby Funds may be made available for certain park improvements.
- Commissioner Cuiriz inquired about the possibility of constructing permanent bathroom facilities at Layne Park. Per Mr. Ristau, this project has been identified and is listed on the deferred maintenance list for FY 2010-2011.

VII. Old Business

A. Police Dept. Monthly Report (Sgt Robert Parks)

- Sgt. Parks is not present tonight.

B. Budget Update

- Mr. Ristau discussed the budget for the new fiscal year. The deficit is at about \$2.2 million. The Finance Manager is working to make necessary cuts in order to lower the deficit. Some of the cuts being considered are for janitorial and I.T. services, in addition to RDA reallocation and the sale of some City owned property are also on the table and will be discussed at the June 21st City Council Meeting.
- Mr. Ristau encouraged Commissioners interested in the budget to attend the June 21st meeting which will also include pool budget discussion.
- The City Council is making every effort to avoid furloughs and/or layoffs.

C. Fourth of July Celebration

- Mr. Ristau reported that the goal is to present the Fourth of July event without the use of any City funds. At this point, the event appears to break even.
- The Recreation and Community Services Department will have an information booth at the event to promote events, rentals and provide water bottles to the public.
- The fireworks show and car show are planned to go forward. A face painting booth as well as various food vendors will also be part of the event.
- VIP tickets for the event will be available for Commissioners and Council members.

D. San Fernando Regional Pool Facility Update

- Mr. Ristau discussed the Finance Manager's suggestion to close the pool for a period of six months as an option to reduce the budget. More discussion on closing the pool occurred at the June 2nd meeting only this time a recommendation was made to close the pool for nine months out of the year.
- Mr. Ristau has met numerous times with the Rattler's Swim Club to discuss options that will allow the pool to remain open. The Rattler's Swim Club will be presenting their proposal to keep the pool open.
- There are fixed costs associated with the pool that will exist even if the pool is closed for an extended period of time.

- Based on analysis comparing County staff versus City staff operating the pool, it is more costly for City Staff to run the pool due to union representation. Per Council direction, the County will stay on through September 12th.
- Commissioner Gomez had questions regarding the possibility of losing existing teams that currently utilize the pool should the pool close. Staff advised that typically when teams relocate to another facility they generally do not return, especially if the pool is not within close vicinity to the schools.
- Commissioner Cuiriz reported that she received a phone call from Diana Martinez with the San Fernando Sun. Commissioner Cuiriz referred her to Mr. Ristau.

E. Lot Preparation for Skate Park Plaza Development Update

- Mr. Ristau spoke with the Dept. of Public Works who reported that the improvements are planned to begin after the Fourth of July.

F. Tataviam Tribe MOU Update

- The Tataviam Tribe MOU was presented at the May 25th EPAH meeting. The comments from this Commission were also discussed at the meeting. The City attorney and the Tribe's attorney are working on what will now be an "MOA". The Tribe understands the concerns and assured that their intentions are not to take the City's first right away. They are requesting a master calendar to allow them to enter dates.
- The MOA will go before the Council for approval on June 21st.
- Commissioner Cuiriz requested a draft of the MOA prior to the June 21st meeting.

G. Smoke Free Ordinance Update

- Mr. Ristau reported on his communication with Mike Browning regarding the status of this item. Mr. Browning reported on the recruiting and training of youth to help conduct community assessments. The surveys for the assessments have been developed and are scheduled to occur this Saturday.
- Mike Browning was unable to attend tonight's Commission meeting but plans on attending next month's meeting with an update.

VIII. Staff Communication

A. Rudy J. Ortega Sr. Park (formerly Heritage Park)

- No reportable action at this time.

B. Layne Park

- No reportable action at this time.

C. Pioneer Park

- The Wireless Telecommunication Facility item is planned to go before the Planning Commission in July.
- Commissioner Gomez inquired if there has been any determination as to the rent funds going back to the parks budget. Mr. Ristau reported that no decision has been made at this time.

D. Recreation Park

- No reportable action at this time.

E. Las Palmas Park

- No reportable action at this time.

F. San Fernando Regional Pool Facility

- No reportable action at this time.

G. Other

- Mr. Ristau reported that Aegis has been asked to remove all old information on the Recreation Department's website and include a message stating that website is being updated. A link to the recreation events and activities will be included.

IX. Commissioner Comments

- No additional comments from Commissioners.

X. Agenda Items for Next Month (July 13, 2010)

1. Approval of Minutes for May 11th and June 8th , 2010
2. Commissioners will email any other agenda items to staff.

XI. Adjournment

A motion was made to adjourn the meeting at 7:08 p.m.

Motion: Perez Second by: Cuiriz

For: All

Against: None

Abstained: None