



SAN FERNANDO CITY COUNCIL
REGULAR MEETING NOTICE AND AGENDA

FEBRUARY 6, 2017 – 6:00 PM

COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CA 91340

CALL TO ORDER/ROLL CALL

Mayor Robert C. Gonzales
Vice Mayor Joel Fajardo
Councilmember Antonio Lopez
Councilmember Jaime Soto
Councilmember Sylvia Ballin

PLEDGE OF ALLEGIANCE

Led by San Fernando Police Explorer

APPROVAL OF AGENDA

PRESENTATIONS

- a) TRIBUTE TO OUR TROOPS
Mayor Robert C. Gonzales
- b) CERTIFICATES OF RECOGNITION – LITTLE FREE LIBRARIES
Mayor Robert C. Gonzales
- c) MAYOR'S BOOK DRIVE KICK-OFF
Mayor Robert C. Gonzales

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PUBLIC STATEMENTS – WRITTEN/ORAL

There will be a three (3) minute limitation per each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out the blue form located at the Council Chambers entrance and submit it to the City Clerk. When addressing the City Council please speak into the microphone and voluntarily state your name and address.

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

Recommend that the City Council adopt Resolution No. 17-021 approving the Warrant Register.

2) CONSIDERATION TO AUTHORIZE A NOTICE OF COMPLETION FOR SAFE ROUTES TO SCHOOL STATE PROJECT NO. SR2SL-5202(015) CYCLE 7

Recommend that the City Council:

- a. Accept the improvements as constructed by FS Contractors, Inc., and consider the work complete;
- b. Authorize the issuance and filing of the “Notice of Completion” with the Los Angeles County Office of the Registrar-Recorder/County Clerk; and
- c. Authorize the release of the five percent retention amount (\$33,700.85) after the 35-day lien period from the date the Notice of Completion is recorded.

3) CONSIDERATION TO AUTHORIZE A NOTICE OF COMPLETION FOR ANNUAL STREET RESURFACING PROJECT FISCAL YEAR 2015-2016, JOB NO. 7592, PLAN NO. P-718

Recommend that the City Council:

- a. Accept the improvements as constructed by Toro Enterprises, Inc., and consider the work complete;

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- b. Authorize the issuance and filing of the “Notice of Completion” with the Los Angeles County Office of the Registrar-Recorder/County Clerk; and
- c. Authorize the release of the five percent retention amount (\$55,939.93) after the 35-day lien period from the date the Notice of Completion is recorded.

4) CONSIDERATION TO ACCEPT GRANT FUNDS AWARDED BY THE MOBILE SOURCE AIR POLLUTION REVIEW COMMITTEE (MSRC) FOR THE ELECTRIC VEHICLE CHARGING STATIONS PROJECT

Recommend that the City Council:

- a. Accept funds in the amount of \$100,000 awarded to the City by the Mobile Source Air Pollution Review Committee (MSRC) via the Clean Transportation Funding Grant Program;
- b. Authorize the Interim City Manager, or designee, to execute a grant agreement with MSRC (Contract No. 1843) and if necessary, make non-substantive changes to agreement language; and
- c. Authorize the Interim City Manager to appropriate \$100,000 in grant funds awarded by the MSRC into the 2016-2017 Approved Budget as part of the mid-year budget review process.

5) CONSIDERATION TO AUTHORIZE SUBMITTAL OF GRANT APPLICATIONS TO THE NATIONAL ENDOWMENT FOR THE ARTS AND THE CALIFORNIA ARTS COUNCIL FOR FUNDING SUPPORT OF THE MARIACHI MASTER APPRENTICE PROGRAM

Recommend that the City Council:

- a. Authorize the preparation and submittal of a grant application to the National Endowment for the Arts (NEA) in the amount of \$57,000 to support the City of San Fernando Mariachi Master Apprentice Program (MMAP);
- b. Authorize the preparation and submittal of a grant application to the California Arts Council (CAC) in the amount of \$20,000 to support the City of San Fernando Mariachi Master Apprentice Program (MMAP);
- c. Authorize the Interim City Manager to accept the grants, if awarded;

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- d. Authorize the Interim City Manager to execute all related grant documents required for receiving such grant funds pursuant to the terms and conditions of the grant; and
- e. Upon full execution of all grant related documents, authorize the Interim City Manager to amend the revenue and expenditure budgets to appropriate the grant funds.

ADMINISTRATIVE REPORTS**6) PRESENTATION NO. 2 - UPDATE REGARDING COMMERCIAL CANNABIS ALTERNATIVES**

Recommend that the City Council:

- a. Receive a presentation from the David McPherson of HdL Companies ("HdL") on medical and non-medical commercial cannabis alternatives; and
- b. Provide direction to staff and the City Attorney's Office on follow-up action items including the possible development of City Code amendments and associated application processes to facilitate medical and/or non-medical commercial cannabis activities as well as the selection of a consultant to undertake said activities.

7) DISCUSSION REGARDING COMMISSIONER STIPEND

This item is placed on the agenda by Councilmember Sylvia Ballin.

CITY COUNCIL - LIAISON UPDATES**DEPARTMENT HEADS - COMMISSION UPDATES****GENERAL COUNCIL COMMENTS****STAFF COMMUNICATION****ADJOURNMENT**

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I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Miriam Gutierrez

Deputy City Clerk

Signed and Posted: February 2, 2017 (5:00 p.m.)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website (www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 at least 48 hours prior to the meeting.

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Regular Meeting

San Fernando City Council

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AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Nick Kimball, Interim City Manager
By: Sonia Gomez-Garcia, Interim Finance Director

Date: February 6, 2017

Subject: Consideration to Adopt a Resolution Approving the Warrant Register

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 17-021 (Attachment "A") approving the Warrant Register.

BACKGROUND:

For each City Council meeting the Finance Department prepares a Warrant Register for Council approval. The Register includes all recommended payments for the City. Checks, other than handwritten checks, generally are not released until after the Council approves the Register. The exceptions are for early releases to avoid penalties and interest, excessive delays and in all other circumstances favorable to the City to do so. Handwritten checks are those payments required to be issued between Council meetings such as insurance premiums and tax deposits. Staff reviews requests for expenditures for budgetary approval and then prepares a Warrant Register for Council approval and or ratification. Items such as payroll withholding tax deposits do not require budget approval.

The Finance Director hereby certifies that all requests for expenditures have been signed by the department head, or designee, receiving the merchandise or services thereby stating that the items or services have been received and that the resulting expenditure is appropriate. The Finance Director hereby certifies that each warrant has been reviewed for completeness and that sufficient funds are available for payment of the warrant register.

ATTACHMENT:

A. Resolution No. 17-021

ATTACHMENT "A"**RESOLUTION NO. 17-021****RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO ALLOWING AND APPROVING FOR PAYMENT DEMANDS PRESENTED ON DEMAND/ WARRANT REGISTER NO. 17-021****THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:**

1. That the demands (EXHIBIT "A") as presented, having been duly audited, for completeness, are hereby allowed and approved for payment in the amounts as shown to designated payees and charged to the appropriate funds as indicated.
2. That the City Clerk shall certify to the adoption of this Resolution and deliver it to the City Treasurer.

PASSED, APPROVED, AND ADOPTED this 6th day of February, 2017.

Robert C. Gonzales, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 6th day of February, 2017, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chávez, City Clerk

EXHIBIT "A"

Vchlist

02/01/2017

12:49:26PM

Voucher List

CITY OF SAN FERNANDO

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Bank code :

bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204517	2/6/2017	892287 99 CLEANERS	8361		ENP TOWELS CLEANING SERVICE	
					115-422-3750-4300	15.00
			8362		ENP TOWELS CLEANING SERVICE	
					115-422-3750-4300	18.00
					Total :	33.00
204518	2/6/2017	890104 ABBA TERMITE & PEST CONTROL	30778		BEE REMOVAL IRRIG BOX PARKING LC	
					029-335-0000-4270	95.00
					Total :	95.00
204519	2/6/2017	891587 ABLE MAILING INC.	25483		JAN-WATER BILLS FULFILLMENT SRVS	
				11406	072-360-0000-4300	80.79
				11406	070-382-0000-4300	80.80
			25484		DEC-WATER ENVELOPE STORAGE FEI	
					070-382-0000-4300	12.50
					072-360-0000-4300	12.50
					Total :	186.59
204520	2/6/2017	888356 ADVANCED AUTO REPAIR	1084		BODY REPAIRS TO B/W UNIT PD4994 C	
				11519	041-320-0225-4400	9,203.73
			1093		REPL ECU & IDLE CONTROL VLV-PW20	
					041-320-0371-4400	266.15
			1094		FUEL PUMP-PD8864	
					041-320-0225-4400	381.71
					Total :	9,851.59
204521	2/6/2017	891969 ADVANCED PURE WATER SOLUTIONS	36495711-0217		DRINKING WATER	
					001-222-0000-4300	102.00
					Total :	102.00
204522	2/6/2017	890006 AGUIRRE, PETER	REIMB.		REGSTR FEE REIMB-POST MANDATED	
					001-225-0000-4360	152.00
					Total :	152.00
204523	2/6/2017	892271 ALL STAR ELITE SPORTS	INV1122		CHAMPIONSHIP SHIRTS-VOLLEYBALL	
					017-420-1334-4300	182.54

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Bank code : bank3							
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
204523	2/6/2017	892271 892271 ALL STAR ELITE SPORTS	(Continued)			Total :	182.54
204524	2/6/2017	887695 AL'S KUBOTA TRACTOR	80616		ROLLERS & BUSHINGS-PK1169		
					041-320-0390-4400		43.38
					Total :		43.38
204525	2/6/2017	100141 ALVAREZ, LINA	01/07/17 - 01/20/17		ENP CONTRACT FOOD SERVICE PROV		
				11533	115-422-3750-4270		210.00
				11533	115-422-3752-4270		42.00
					Total :		252.00
204526	2/6/2017	887270 AMERICAN TRANSPORTATION SYSTEM	101530		TRANSPORTATION-WINTER CAMP TRII		
					007-440-0443-4260		421.88
					Total :		421.88
204527	2/6/2017	102530 AT & T	818-270-2203		PD NETWORK LINE		
					001-222-0000-4220		108.96
					Total :		108.96
204528	2/6/2017	889037 AT&T MOBILITY	875587443		MODEM FOR ELECTRONIC MESSAGE		
					001-310-0000-4220		111.82
					Total :		111.82
204529	2/6/2017	889942 ATHENS SERVICES	2960029		JAN-FY16-17 STREET SWEEPING SERI		
				11440	001-343-0000-4260		2,299.59
				11440	011-311-0000-4260		12,249.71
					Total :		14,549.30
204530	2/6/2017	889913 BALLIN, SYLVIA	REIMB.		WELLNESS BENEFIT REIMB.		
					001-101-0101-4140		600.00
					Total :		600.00
204531	2/6/2017	100311 BARR ELECTRIC CO.	16153		EV DESIGN		
			16280		029-335-0000-4270		1,080.00
					EV CHARGE STATIONS ANALYSIS		
					029-335-0000-4270		1,080.00
					Total :		2,160.00

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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204538	2/6/2017	887810 887810 CALGROVE RENTALS, INC.	(Continued)			Total : 263.25
204539	2/6/2017	100573 CA-NV SECTION AWWA	NONPO		REGSTR FEE-CROSS CONNECTION W 070-384-0000-4360	185.00 Total : 185.00
204540	2/6/2017	890117 CASMANN	16913		RE-UPHOLSTER SEATS-PW2115 041-320-0311-4400	450.00 Total : 450.00
204541	2/6/2017	100472 CCAC	1902 1904		REGSTR FEE-CCAC WORKSHOP 001-115-0000-4380 REGSTR FEE-CCAC WORKSHOP 001-115-0000-4380	40.00 40.00 Total : 80.00
204542	2/6/2017	890286 CCMS INC	2016-10402		WORKER'S COMP ADMIN FEE 001-106-0000-4270	1,500.00 Total : 1,500.00
204543	2/6/2017	892076 CEJ ENGINEERS, INC	142.02.16-01	11501	2016-17 ANNUAL STREET RESURFACIN 012-311-0560-4600	12,120.00 Total : 12,120.00
204544	2/6/2017	888296 CHIEF SUPPLY CORPORATION	402848		MISC UNIFORM APPAREL 001-222-0000-4300	788.24 Total : 788.24
204545	2/6/2017	100731 CITY OF LOS ANGELES	74WP160000183 74WP160000184	11461 11455	O&M PORTION OF ASSSSC FOR FY16- 072-360-0000-4260 CAPITAL PORTION OF ASSSC-JAN 072-365-0000-4600	167,750.00 152,518.00 Total : 320,268.00
204546	2/6/2017	103029 CITY OF SAN FERNANDO	17140-17171		REIMB TO WORKER'S COMP ACCT 006-1035	10,502.88 Total : 10,502.88
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204547	2/6/2017	100766 COMMUNITY DEVELOPMENT	NONPO		LOAN REIMB TO CDC 026-2085	20,961.25 Total : 20,961.25
204548	2/6/2017	100766 COMMUNITY DEVELOPMENT	NONPO		LOAN REIMB TO CDC 026-2085	17,500.00 Total : 17,500.00
204549	2/6/2017	100805 COOPER HARDWARE INC.	103384 103466 103597 103721		CEMENT FOR IRRIG LEAKS 001-311-0000-4300 RAIN JACKET 043-390-0000-4300 DOOR STOPS 043-390-0000-4300 RAIN PONCHOS, PADLOCKS, LAMP FO 001-311-0000-4300	15.77 43.59 61.75 66.21 Total : 187.32
204550	2/6/2017	100846 COWEN, ALAN R.	NONPO		REIMB-REGTR FEE FOR POST CERT 001-226-0000-4360	226.00 Total : 226.00
204551	2/6/2017	101666 DE LAGE LANDEN FINANCIAL SERVS	52720562 52889508	11456 11456 11456	JAN- LEASE PAYMENT FOR PD COPIEF 001-135-0000-4260 JAN-LEASE PAYMENT VARIOUS COPIE 001-135-0000-4260 072-360-0000-4290 070-381-0000-4290	607.73 1,051.80 73.35 73.35 Total : 1,806.23
204552	2/6/2017	892472 DE NORA WATER TECHNOLOGIES INC	1131352		PUMPS-WELL 2A/4A OSG BRINE TANKS 070-384-0301-4300	832.68 Total : 832.68
204553	2/6/2017	887121 DELL MARKETING L.P.	10139345799	11518	TONER FOR NEW DELL PRINTER IN JA 001-222-0000-4300 001-222-0000-4300	1,191.21 110.19
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204553	2/6/2017	887121887121 DELL MARKETING L.P.	(Continued)		Total :	1,301.40
204554	2/6/2017	891533 DEXMEDIA	720341884		DOMAIN REGISTRATION & E-MAIL 001-190-0000-4220	56.73
					Total :	56.73
204555	2/6/2017	101667 DIAZ, EVELYN	TRAVEL		PER DIEM-2017 CA. "SMART" CONF IN 001-224-0000-4360	85.00
					Total :	85.00
204556	2/6/2017	100978 DLT SOLUTIONS, LLC	SI344118		AUTOCAD MAP LICENSE	
				11510	001-310-0000-4300	653.59
				11510	070-381-0000-4300	2,500.00
				11510	072-360-0000-4300	2,500.00
					Total :	5,653.59
204557	2/6/2017	890879 EUROFINS EATON ANALYTICAL, INC	L0297680		WATER ANALYSIS FOLDERS 070-384-0000-4260	139.60
			L0297848		WATER ANALYSIS FOLDERS 070-384-0000-4260	139.60
			L0298633		WATER ANALYSIS FOLDERS 070-384-0000-4260	139.60
			L0299083		WATER ANALYSIS FOLDERS 070-384-0000-4260	164.00
			L0299087		WATER ANALYSIS FOLDERS 070-384-0000-4260	139.60
			L0299711		WATER ANALYSIS FOLDERS 070-384-0000-4260	390.00
			L0299798		WATER ANALYSIS FOLDERS 070-384-0000-4260	164.00
			L0299813		WATER ANALYSIS FOLDERS 070-384-0000-4260	139.60
			L0299824		WATER ANALYSIS-F631732 070-384-0000-4260	139.60
			L0299825		WATER ANALYSIS FOLDERS 070-384-0000-4260	24.00
			L0300865		WATER ANALYSIS FOLDERS	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
204557	2/6/2017	890879 EUROFINS EATON ANALYTICAL, INC	(Continued)		070-384-0000-4260	139.60	
			L0300866		WATER ANALYSIS FOLDERS		
			L0300867		070-384-0000-4260	139.60	
					WATER ANALYSIS FOLDERS		
					070-384-0000-4260	139.60	
					Total :	1,998.40	
204558	2/6/2017	890897 EVAN BROOKS ASSOCIATES, INC	17001-10	11491	TRANSIT ORIENTED DEVELOPMENT Q		
			17001-7	11426	001-150-0000-4270	1,200.00	
					SAFE ROUTES TO SCHOOL MASTER P		
					010-310-0687-4270	5,235.00	
					Total :	6,435.00	
204559	2/6/2017	890377 F & F SIGNS	0112		TRUCK LETTERING-WA9977		
					070-383-0000-4400	76.82	
					Total :	76.82	
204560	2/6/2017	891622 FARMER BROTHERS	64904756		BREAK ROOM SUPPLIES		
					001-222-0000-4300	317.16	
					Total :	317.16	
204561	2/6/2017	101152 FERNANDEZ, JULIE	REIMB.		SUPPLIES PURCHASED-LITTLE FREE		
					001-101-0000-4300	42.91	
					Total :	42.91	
204562	2/6/2017	892198 FRONTIER COMMUNICATIONS	209-150-5145-010598		PAC 50 SHERRIFF		
					001-222-0000-4220	557.71	
			209-150-5250-081292		RADIO REPEATER		
					001-222-0000-4220	45.67	
			209-151-4941-102990		POLICE PAGING		
					001-222-0000-4220	41.59	
			209-151-4942-041191		CITY YARD AUTO DIALER		
					070-384-0000-4220	45.70	
			209-151-4943-081292		RADIO REPEATER (POLICE)		
					001-222-0000-4220	45.67	
			818-361-0901-051499		SEWER FLOW MONITORING		
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Bank code : bank3						
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204572	2/6/2017	102307 HI WAY SAFETY RENTALS, INC.	(Continued)		072-360-0301-4300	74.86
					Total :	74.86
204573	2/6/2017	101599 IMAGE 2000 CORPORATION	83652		VARIOUS COPIER MAINT CONTRACT 1	
					001-135-0000-4260	486.30
					072-360-0000-4450	33.46
					001-135-0000-4260	88.08
					Total :	607.84
204574	2/6/2017	101640 INTERNATIONAL INSTITUTE OF	ID #18202		ANNUAL MEMBERSHIP FEE	
			ID #30204		001-115-0000-4370	200.00
					ANNUAL MEMBERSHIP FEE	
					001-115-0000-4370	100.00
					Total :	300.00
204575	2/6/2017	891777 IRRIGATION EXPRESS	15073876-00		PVC IRRIGATION PIPES	
					001-311-0000-4300	10.44
					Total :	10.44
204576	2/6/2017	889503 JTB SUPPLY COMPANY, INC.	101712		LED LAMP REPL FOR TRAFFIC SIGNAL	
					001-370-0301-4300	775.26
					Total :	775.26
204577	2/6/2017	101768 KIMBALL-MIDWEST	5377733		MISC SUPPLIES	
					041-1215	314.43
					Total :	314.43
204578	2/6/2017	892137 KING'S BRAKE & SUSPENSION	7325		REAR BRAKES-PW7122	
			7326		041-320-0371-4400	185.00
			7348		MAINTENANCE SERVICE-PW0823	
					041-320-0311-4400	211.57
					SERVICE FUEL INJECTORS-PW2093	
					041-320-0371-4400	138.78
					Total :	535.35
204579	2/6/2017	101990 L.A. COUNTY METROPOLITAN	100092		TAP CARDS-DEC 2016	
					007-440-0441-4260	776.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204579	2/6/2017	101990	101990 L.A. COUNTY METROPOLITAN	(Continued)		Total : 776.00
204580	2/6/2017	102007	L.A. COUNTY SHERIFFS DEPT.	172413SS	INMATE MEAL PROGRAM-DEC 2016 001-225-0000-4350	1,102.40 Total : 1,102.40
204581	2/6/2017	101971	L.A. MUNICIPAL SERVICES	0047501000	ELECTRIC-13003 BORDEN AVE	
				4947501000	070-384-0000-4210 WATER-12900 DRONFIELD	556.42
				5007501000	070-384-0000-4210 ELECTRIC-13655 FOOTHILL	80.92
				5947501000	070-384-0000-4210 ELECTRIC-12900 DRONFIELD	196.31
				6577501000	070-384-0000-4210 ELECTRIC-14060 SAYRE	4,360.86
				7577501000	070-384-0000-4210 WATER-14060 SAYRE	9,338.49
				7947501000	070-384-0000-4210 ELECTRIC-13186 DRONFIELD	62.20
					070-384-0000-4210	78.74 Total : 14,673.94
204582	2/6/2017	889118	LDI COLOR TOOLBOX	1055670	COPIES & MAINT CONTRACT ~ 001-135-0000-4260	275.75
				1055671	COPIES & MAINT CONTRACT~ 001-135-0000-4260	333.92 Total : 609.67
204583	2/6/2017	101872	LEAGUE OF CALIFORNIA CITIES	3386	REGSTR-MONTHLY DIV MEETING 001-101-0103-4370	45.00 Total : 45.00
204584	2/6/2017	101873	LEAGUE OF CALIFORNIA CITIES	169087	2017 MEMBERSHIP DUES 001-190-0000-4380	
						8,261.00 Total : 8,261.00
204585	2/6/2017	101920	LIEBERT CASSIDY WHITMORE	1430236	LEGAL SERVICES 001-112-0000-4270	1,876.00
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204585	2/6/2017	101920 LIEBERT CASSIDY WHITMORE	(Continued) 1432299		LEGAL SERVICES 001-112-0000-4270	574.00
			1432300		LEGAL SERVICES 001-112-0000-4270	56.00
			1432301		LEGAL SERVICES 001-112-0000-4270	994.00
					Total :	3,500.00
204586	2/6/2017	101974 LOS ANGELES COUNTY	DEC 2016	11468	ANIMAL CARE & CONTROL SERVICES- 001-190-0000-4260	3,635.05
					Total :	3,635.05
204587	2/6/2017	102003 LOS ANGELES COUNTY	RE-PW-16121305169	11471	INDUSTRIAL WASTE CHARGES-NOV 072-360-0000-4450	6,235.78
					Total :	6,235.78
204588	2/6/2017	100886 LOS ANGELES DAILY NEWS	0010873040		PUBLICATION OF ORD NO. 1659 001-115-0000-4230	3,673.90
			0010877008		PUBLIC HEARING NOTICE OF CUP 001-2205	629.50
					Total :	4,303.40
204589	2/6/2017	102075 MAG-TROL ASSOCIATES, INC.	1197116		RELAY-4A WELL OSG SYSTEM 070-384-0301-4300	27.50
			1197439		RELAYS-WELL 4A OSG SYSTEM 070-384-0301-4300	66.73
			1197496		RELAYS-WELL 4A OSG SYSTEM 070-384-0301-4300	49.71
					Total :	143.94
204590	2/6/2017	888468 MAJOR METROPOLITAN SECURITY	1080814		ALARM MONITORING-FEB 2017 043-390-0000-4260	15.00
			1080815		ALARM MONITORING-FEB 2017 043-390-0000-4260	15.00
			1080816		ALARM MONITORING-FEB 2017 043-390-0000-4260	15.00

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204590	2/6/2017	888468 MAJOR METROPOLITAN SECURITY	(Continued) 1080817		ALARM MONITORING-FEB 2017 043-390-0000-4260	15.00
			1080818		ALARM MONITORING-FEB 2017 043-390-0000-4260	15.00
			1080819		ALARM MONITORING-FEB 2017 043-390-0000-4260	15.00
			1080820		ALARM MONITORING-FEB 2017 043-390-0000-4260	15.00
			1080821		ALARM MONITORING-FEB 2017 043-390-0000-4260	15.00
			1080822		ALARM MONITORING-FEB 2017 043-390-0000-4260	15.00
			1080823		ALARM MONITORING-FEB 2017 043-390-0000-4260	15.00
			1080824		ALARM MONITORING-FEB 2017 043-390-0000-4260	15.00
			1080825		ALARM MONITORING-FEB 2017 070-384-0000-4260	23.00
			1080826		ALARM MONITORING-FEB 2017 070-384-0000-4260	23.00
			1080827		ALARM MONITORING-FEB 2017 070-384-0000-4260	23.00
			1080828		ALARM MONITORING-FEB 2017 070-384-0000-4260	23.00
					Total :	257.00
204591	2/6/2017	102106 MARTIN & CHAPMAN CO.	030717		MAILING SAMPLE BALLOT PAMPHLETS 001-116-0000-4260	3,150.00
					Total :	3,150.00
204592	2/6/2017	889533 MARTINEZ, ANITA	01/07/17 - 01/20/17	11536	ENP CONTRACT FOOD SERVICE PROV 115-422-3750-4270	189.00
					Total :	189.00
204593	2/6/2017	892471 MATHESON TRI-GAS INC	14609287		WELDING WIRE & GLOVES 041-320-0000-4300	186.79

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204593	2/6/2017	892471 892471 MATHESON TRI-GAS INC	(Continued)			Total : 186.79
204594	2/6/2017	102142 MATTHEW BENDER & CO., INC.	90385713		PENAL & VEHICLE CODE BOOKS 001-222-0000-4300	327.20
			90385721		PENAL & VEHICLE CODE BOOKS 001-222-0000-4300	132.97
					Total :	460.17
204595	2/6/2017	888254 MCCALLA COMPANY	112678		GLOVES 001-222-0000-4300	396.01
					Total :	396.01
204596	2/6/2017	888242 MCI COMM SERVICE	7DK54968		MTA PHONE LINE 007-440-0441-4220	33.02
			7DL39365		ALARM LINE-1100 PICO 001-420-0000-4220	32.43
					Total :	65.45
204597	2/6/2017	102148 METROPOLITAN WATER DISTRICT	8909		CAPACITY CHARGE 070-384-0000-4450	4,450.83
					Total :	4,450.83
204598	2/6/2017	891630 MGT OF AMERICA, INC.	29284	11480	CONSULTING SERVICE SB90 STATE R	1,375.00
					001-130-0000-4270	Total : 1,375.00
204599	2/6/2017	891329 MIKE'S TIRE MAN INC	0075796		TIRES FOR FLEET 041-1215	780.44
					Total :	780.44
204600	2/6/2017	102226 MISSION LINEN & UNIFORM	503785593		LAUNDRY 001-225-0000-4350	65.27
			504070865		LAUNDRY 001-225-0000-4350	79.51
			504090974		LAUNDRY 001-225-0000-4350	85.56
			504113018		LAUNDRY 001-225-0000-4350	151.76

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204600	2/6/2017	102226 MISSION LINEN & UNIFORM	(Continued)			
			504140335		LAUNDRY 001-225-0000-4350	99.25
			504159161		LAUNDRY 001-225-0000-4350	138.08
			504186166		LAUNDRY 001-225-0000-4350	97.62
					Total :	717.05
204601	2/6/2017	888264 MISSION VALLEY SANITATION	155526		PORTABLE TOILET RENTAL @ 12900 D 043-390-0000-4300	136.94
					Total :	136.94
204602	2/6/2017	102260 MOORE MEDICAL LLC	831958041		HAND SANITIZER 001-222-0000-4300	172.86
					Total :	172.86
204603	2/6/2017	891389 MORPHOTRUST USA	109729	11327	TOUCHPRINT LIVE SCANNER 001-222-0000-4500	8,948.00
				11327	001-135-0000-4260	401.00
				11327	001-222-0000-4500	886.00
				11327	001-222-0000-4360	1,536.00
				11327	001-222-0000-4500	100.00
					001-222-0000-4360	934.26
					Total :	12,805.26
204604	2/6/2017	889611 MORRISON MANAGEMENT SPECIALIST	188452016123101		LP SENIOR MEALS - DEC 2016 115-422-3750-4260	4,322.50
					115-422-3752-4260	2,750.25
					Total :	7,072.75
204605	2/6/2017	891542 MR "B" PRINTING INC.	36705		SPECIAL EVENT BACKDROP 001-424-0000-4260	152.60
					Total :	152.60
204606	2/6/2017	892175 NATIONAL ASSOCIATION	NN04102		ANNUAL MEMBERSHIP RENEWAL 001-222-0000-4380	35.00

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204606	2/6/2017	892175 892175 NATIONAL ASSOCIATION	(Continued)			Total : 35.00
204607	2/6/2017	892289 NATIONAL AUTO FLEET GROUP	38168778	11400	NEW 2017 FORD F-550 XL UTILITY TRU 070-385-0000-4500	58,609.32 Total : 58,609.32
204608	2/6/2017	889457 NATIONAL METER & AUTOMATION	S1079573.003	11514	BLANKET PO - ANNUAL WATER METER 070-385-0700-4500	15,146.04 Total : 15,146.04
204609	2/6/2017	890975 NATIONWIDE SPORTS	1013		INDIVIDUAL TROPHIES-VOLLEYBALL 017-420-1334-4300	167.48 Total : 167.48
204610	2/6/2017	102324 NEGRETE, CONNIE	REIMB.		REIMB OF SUPPLIES PURCHASED 001-222-0000-4300	57.81 Total : 57.81
204611	2/6/2017	102395 NORMAN A. TRAUB ASSOCIATES INC	16177.1	11523	INTERNAL INVESTIGATION SERVICES 001-112-0000-4270	6,925.82
			16192.1	11523	INTERNAL INVESTIGATION SERVICES 001-112-0000-4270	3,590.47
			16193.1	11523	INTERNAL INVESTIGATION SERVICES 001-112-0000-4270	2,025.02 Total : 12,541.31
204612	2/6/2017	102410 NORTHRIDGE HOSPITAL MEDICAL	30151037006		SART EXAM 001-224-0000-4270	730.00 Total : 730.00
204613	2/6/2017	102423 OCCU-MED, INC.	1116901		PRE-EMPLOYMENT PHYSICALS 001-106-0000-4270	292.00
			1216901		PRE-EMPLOYMENT PHYSICALS 001-106-0000-4270	730.00 Total : 1,022.00
204614	2/6/2017	102432 OFFICE DEPOT	2014645200		DESK SCANNER 070-383-0000-4300	217.99

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204614	2/6/2017	102432 OFFICE DEPOT	(Continued)			
			2019823369		SCANNER RETURNED 070-383-0000-4300	-217.99
			2023215625		OFFICE SUPPLIES 001-423-0000-4300	72.62
			885878496001		OFFICE SUPPLIES 001-130-0000-4300	158.02
			888241681001		OFFICE SUPPLIES 001-105-0000-4300	84.87
			888241912001		OFFICE SUPPLIES 001-105-0000-4300	3.71
			889153508001		OFFICE SUPPLIES 001-222-0000-4300	49.14
			889153588001		OFFICE SUPPLIES 001-222-0000-4300	8.84
			889327689001		OFFICE SUPPLIES 001-130-0000-4300	49.75
			889334666001		OFFICE SUPPLIES 070-384-0000-4300	89.98
			890664183001		SHREDDER 041-320-0000-4300	301.32
			890664309001		OFFICE SUPPLIES 070-383-0000-4300	20.79
			890733316001		OFFICE SUPPLIES 001-222-0000-4300	82.89
			890733316002		OFFICE SUPPLIES 001-222-0000-4300	37.44
			890733358001		OFFICE SUPPLIES 001-222-0000-4300	7.65
			890733359001		OFFICE SUPPLIES 001-222-0000-4300	57.75
			890733360001		USB STICK 001-222-0000-4300	179.19
			891276488001		OFFICE SUPPLIES & PRINTER CARTR 001-106-0000-4300	764.35
			891295796001		OFFICE SUPPLIES 001-105-0000-4300	15.71

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204614	2/6/2017	102432 OFFICE DEPOT	(Continued) 891296037001		OFFICE SUPPLIES 001-105-0000-4300	28.10
			891296038001		OFFICE SUPPLIES 001-105-0000-4300	6.63
			891296039001		OFFICE SUPPLIES 001-105-0000-4300	5.67
			891885529001		OFFICE SUPPLIES 001-116-0000-4300	81.26
			891886076001		OFFICE SUPPLIES 001-116-0000-4300	16.81
			891985041001		OFFICE SUPPLIES 001-150-0000-4300	63.34
			892633838001		OFFICE SUPPLIES & HP TONER 001-222-0000-4300	279.49
			892672351001		OFFICE SUPPLIES 070-384-0000-4300	84.82
			892672470001		OFFICE SUPPLIES 070-384-0000-4300	19.05
			893829955001		OFFICE SUPPLIES 001-222-0000-4300	14.85
			893830168001		OFFICE SUPPLIES & COPY PAPER 001-222-0000-4300	323.49
			893830169001		OFFICE SUPPLIES 001-222-0000-4300	10.47
			895631106001		OFFICE SUPPLIES 001-106-0000-4300	59.42
			896134429001		OFFICE SUPPLIES 001-130-0000-4300	53.34
			896137611001		OFFICE SUPPLIES 001-130-0000-4300	60.27
					Total :	3,091.03
204615	2/6/2017	102443 OKAFOR, MICHAEL	REIMB.		MILEAGE REIMB REQUEST-ATTENDED 001-106-0000-4390	44.89
					Total :	44.89

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204616	2/6/2017	891836 OLIVAREZ MADRUGA, LLP	14261		LEGAL SERVICES 001-110-0000-4270	23,511.85
					Total :	23,511.85
204617	2/6/2017	890095 O'REILLY AUTOMOTIVE STORES INC	4605-222766		EGR VALVE-PK8704 041-320-0390-4400	31.10
			4605-224830		TURN SIGNAL SWITCH-PW7122 041-320-0371-4400	56.74
			4605-224844		FIX A FLAT & CHARGER-PK7336 041-320-0390-4400	44.55
			4605-225339		BRAKE SHOE-PW3241 029-335-0000-4400	18.56
			4605-226668		AIR FILTER-PW2115 041-320-0311-4400	13.95
					Total :	164.90
204618	2/6/2017	891902 P.F. SERVICES INC.	13075	11525	CNG STATION EMERGENCY REPAIRS 041-320-3661-4400	6,928.97
					Total :	6,928.97
204619	2/6/2017	890004 PACIFIC TELEMANAGEMENT SERVICE	891646		PD PAYPHONE-FEB 2017 001-190-0000-4220	62.64
					Total :	62.64
204620	2/6/2017	892023 PAETEC	68781736		PHONE SERVICE 01/18/17-02/17/17 001-222-0000-4220	668.74
					001-420-0000-4220	905.69
					070-384-0000-4220	490.18
					001-190-0000-4220	1,811.19
					Total :	3,875.80
204621	2/6/2017	892360 PARKING COMPANY OF AMERICA	INVM0010512	11457 11457	TRANSIT SERVICE-DEC 2016 007-313-0000-4260	19,346.00
					007-440-0442-4260	22,306.11
					Total :	41,652.11
204622	2/6/2017	892474 PEREZ, YOVANI	2000275.001		COACH TRAINING REIMB	

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204622	2/6/2017	892474 PEREZ, YOVANI	(Continued)		017-3770-1328	20.00
					Total :	20.00
204623	2/6/2017	892446 PLACEWORKS	61147	11527	PHOTOMETRIC ANALYSIS FOR LAS PA 017-420-1396-4260	4,045.00
					Total :	4,045.00
204624	2/6/2017	890602 POLLARD WATER	0062531		FLOOR SQUEEGEES FOR RESERVOIR 070-384-0000-4340	127.73
			0062532		TEST STRIPS	27.00
			S061527		070-384-0301-4300 CREDIT-TAX ERROR 070-384-0301-4300	-5.46
					Total :	149.27
204625	2/6/2017	890584 POWERLINE BATTERY SPECIALIST	15089		BATTERY-PK7336 041-320-0390-4400	77.19
			15920		BATTERIES FOR CITY FLEET & WA1217 070-384-0000-4400	358.00
			442488		041-1215 BATTERY RETURNED 070-384-0000-4400	90.31
					Total :	-358.00
204626	2/6/2017	102666 PREFERRED DELIVERY SYSTEMS INC	549-177		COURIER SERVICE 001-222-0000-4260	206.00
			549-179		COURIER SERVICE 001-222-0000-4260	103.00
					Total :	309.00
204627	2/6/2017	890026 PRIORITY MAILING SYSTEMS LLC	SWINV467151		ANNUAL MAINTENANCE-POSTAGE SC 001-135-0000-4260	2,297.00
					Total :	2,297.00
204628	2/6/2017	892131 PROHEALTH-VALLEY OCCUPATIONAL	00098698-00		DOT PHYSICAL 001-106-0000-4270	80.00
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204628	2/6/2017	892131 892131 PROHEALTH-VALLEY OCCUPATIONAL	(Continued)			Total : 80.00
204629	2/6/2017	890536 PRUDENTIAL OVERALL SUPPLY	171013853		WORK PANTS 070-383-0000-4310	87.97
					Total :	87.97
204630	2/6/2017	887603 R. F. ERECTION COMPANY	17-115		WHEELCHAIR LIFT MAINT-LP PARK 043-390-0000-4260	450.00
					Total :	450.00
204631	2/6/2017	891912 REPUBLIC SERVICES #902	0902-006703264	11459	MALL AREA - REFUSE SERVICE-JAN 073-350-0000-4260	910.80
					Total :	910.80
204632	2/6/2017	889602 RESPOND SYSTEMS	100567		SAFETY GLOVES & RESPIRATORS 072-360-0301-4300	275.61
					Total :	275.61
204633	2/6/2017	891377 REYES, JOSE	01/07/17 - 01/20/17	11537 11537	ENP CONTRACT HDM DRIVER 115-422-3752-4270 115-422-3752-4390	189.00 55.08
					Total :	244.08
204634	2/6/2017	888915 REYES, MIGUEL	JAN-MAY 2016		100 CITIZENS PROG DIRECTOR 017-420-1337-4260	1,250.00
					Total :	1,250.00
204635	2/6/2017	102929 ROYAL PAPER CORPORATION	4649528 4654260		CAN LINERS & GLOVES 043-390-0000-4300 CANLINERS 043-390-0000-4300	1,113.62 524.40
					Total :	1,638.02
204636	2/6/2017	102930 ROYAL WHOLESALE ELECTRIC	8901-738779 8901-738857		ELECTRICAL PARTS-HUBBARD BOOST 070-384-0000-4330 ELECTRICAL PARTS-HUBBARD BOOST 070-384-0000-4330	104.69 38.92
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204658	2/6/2017	101528 THE HOME DEPOT CRC, ACCT#603532202490	(Continued)			
			3033385		SUPPLIES-LITTLE FREE LIBRARIES PR	
					001-101-0000-4300	563.71
			3033386		PD ROOF PATCH	
					043-390-0000-4300	123.94
			4064570		TRASH CAN LINERS	
					029-335-0000-4320	92.85
			4076666		SUPPLIES	
					001-311-0000-4300	46.53
			5020326		MATL'S FOR LP PARK MAINT	
					043-390-0000-4300	123.16
			5735461		STAFETY VESTS	
					070-384-0301-4300	146.00
			7076246		WELL SITE SUPPLIES	
					070-384-0301-4300	213.84
			7076248		MATL'S FOR BATHROOM DOOR REPL-I	
					043-390-0000-4300	54.44
			75722		MATL'S FOR CONDUIT REPAIR	
					070-384-0000-4330	67.34
					Total :	2,381.98
204659	2/6/2017	890833 THOMSON REUTERS	835332985		LA CLEAR INVEST TOOLS	
					001-135-0000-4260	174.26
					Total :	174.26
204660	2/6/2017	103903 TIME WARNER CABLE	8448-20-054-0010369		CABLE- PD (01/18/17-02/17/17)	
					001-222-0000-4260	213.50
			8448-20-054-0010518		CABLE-REC PARK (12/29-01/28)	
					001-420-0000-4260	203.59
			8448-20-054-0196309		INTERNET SERVICES-12/23-01/22	
					001-190-0000-4220	1,100.00
			8448-20-054-0222204		CABLE-PW OPS CENTER 01/28-02/28	
					043-390-0000-4260	94.19
			8448-20-054-0228882		CABLE-LP PARK (01/13-02/12)	
					001-420-0000-4260	175.53
					Total :	1,786.81

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204661	2/6/2017	887591 TOM BROHARD & ASSOCIATES	2017-02	11474	ON-CALL ENGINEERING SERVICES 001-310-0000-4270	1,000.00		
					Total :	1,000.00		
204662	2/6/2017	888399 TORO ENTERPRISES INC.	RET7777		RETENTION PAYMENT-S HUNTINGTON 026-2037	9,204.07		
					Total :	9,204.07		
204663	2/6/2017	891311 TORRES, RITA	01/07/17 - 01/20/17	11538	ENP CONTRACT FOOD SERVICE PRO\	94.50		
				11538	115-422-3750-4270	10.50		
			12/24/16 - 01/06/17	11538	ENP CONTRACT FOOD SERVICE PRO\	84.00		
				11538	115-422-3750-4270	10.50		
					Total :	199.50		
204664	2/6/2017	103413 TRANS UNION LLC	12607086		CREDIT CHECK 001-222-0000-4260	50.00		
					Total :	50.00		
204665	2/6/2017	101028 TYLER TECHNOLOGIES, INC.	045-175015	11529	FY16/17- EDEN SYSTEM SUPPORT	10,715.07		
				11529	072-360-0000-4320	29,516.95		
					001-135-0000-4260			
					Total :	40,232.02		
204666	2/6/2017	103503 U.S. POSTAL SERVICE, NEOPOST POSTAGE	15122187		POSTAGE MACHINE REIMBURSEMENT 001-190-0000-4280	1,500.00		
					Total :	1,500.00		
204667	2/6/2017	103463 U.S. POSTMASTER	JAN 2017		POSTAGE-JAN WATER BILLS 070-382-0000-4300	610.65		
					072-360-0000-4300	610.65		
					Total :	1,221.30		
204668	2/6/2017	103445 UNDERGROUND SERVICE ALERT	1220160671		42 USA DIGALERT TICKETS 070-381-0000-4260	63.00		
					Total :	63.00		

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vchlist 02/01/2017 12:49:26PM		Voucher List CITY OF SAN FERNANDO				Page: 29
Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204669	2/6/2017	892258 UNIFORM & ACCESSORIES	575364		PD REPLACEMENT PANTS	
			580330		001-222-0000-4300 UNIFORMS	185.26
			580361		001-222-0000-4300 UNIFORMS	361.62
			581357		001-222-0000-4300 UNIFORMS	355.34
					001-222-0000-4300 UNIFORMS	318.03
					Total :	1,220.25
204670	2/6/2017	888241 UNITED SITE SERVICES OF CA INC	114-4794003		PORTABLE RESTROOM RENTAL-TREE	
			114-4831911		004-2359 PORTABLE RESTROOM RENTAL-REC F	314.05
			114-4877881		001-420-0000-4260 PORTABLE TOILET RENTAL-501 FIRST	153.73
			114-4884410		043-390-0000-4260 PORTABLE TOILET RENTAL-LAYNE PA	633.85
					043-390-0000-4260	437.48
					Total :	1,539.11
204671	2/6/2017	103439 UPS	831954017		COURIER SERVICE	
					001-190-0000-4280	177.94
					Total :	177.94
204672	2/6/2017	103449 USA BLUE BOOK	133138		PUMP TO REMOVE WATER FROM RES	
					070-384-0000-4330	730.63
					Total :	730.63
204673	2/6/2017	103534 VALLEY LOCKSMITH	4079		LOCK REPAIR @ REC PARK	
			4083		043-390-0000-4330 REPL KEYS SVC 13	147.65
			4084		001-311-0000-4300 KEYS MADE FOR NEW TRUCK-WA9977	110.09
			4085		070-383-0000-4400 KEY COPIES	290.00
					001-311-0000-4300	21.80
						Page: 29

vchlist 02/01/2017 12:49:26PM		Voucher List CITY OF SAN FERNANDO				Page: 30
Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204673	2/6/2017	103534 103534 VALLEY LOCKSMITH	(Continued)		Total :	569.54
204674	2/6/2017	892431 VALLEY SPORTS AND UNIFORMS	855	11515	WINTER LEAGUE BASKETBALL JERSE	
					017-420-1328-4260	390.37
					Total :	390.37
204675	2/6/2017	891220 VAN LANT & FANKHANEL, LLP	80116	11430	FINAL BILLING CITY'S ANNUAL AUDIT	11,500.00
				11430	001-130-0000-4270	4,000.00
				11430	070-381-0000-4270	4,000.00
					072-360-0000-4270	4,000.00
					Total :	19,500.00
204676	2/6/2017	892473 VARGAS, DAVID	2000274.001		COACH TRAINING REIMB	
					017-3770-1328	20.00
					Total :	20.00
204677	2/6/2017	889644 VERIZON BUSINESS	6241785		POLICE LONG DISTANCE	
			62421782		001-222-0000-4220 CITY HALL LONG DISTANCE	109.90
			62421783		001-190-0000-4220 CITY YARD LONG DISTANCE	48.83
			62421784		070-384-0000-4220 CITY HALL LONG DISTANCE	14.59
			62421786		001-190-0000-4220 CITY YARD LONG DISTANCE	24.97
			62421787		070-384-0000-4220 PARKS LONG DISTANCE	9.73
			62422326		001-420-0000-4220 CITY YARD LONG DISTANCE	14.97
			62422337		001-310-0000-4220 CITY HALL LINES	4.93
					001-190-0000-4220	54.35
					Total :	282.27
204678	2/6/2017	892081 VERIZON BUSINESS SERVICES	70007435		MPLS PORT ACCESS & ROUTER FOR F	
					001-222-0000-4220	1,032.19
					Total :	1,032.19
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vchlist 02/01/2017 12:49:26PM		Voucher List CITY OF SAN FERNANDO				Page: 31
Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204679	2/6/2017	889627 VERIZON CONFERENCING	Z5928674		CONFERENCE CALLS-DEC 2016 001-190-0000-4220	7.08
					Total :	7.08
204680	2/6/2017	100101 VERIZON WIRELESS-LA	970459610		VARIOUS CELL PHONE PLANS 001-105-0000-4220 072-360-0000-4220 001-101-0109-4220 001-101-0111-4220 001-101-0107-4220	78.60 18.14 32.20 39.79 33.21
					Total :	201.94
204681	2/6/2017	889681 VILLALPANDO, MARIA	01/07/17 - 01/20/17	11539 11539	ENP CONTRACT FOOD SERVICE PROV 115-422-3750-4270 115-422-3752-4270	236.25 47.25
					Total :	283.50
204682	2/6/2017	888390 WEST COAST ARBORISTS, INC.	121932	11431	FY 2017 ANNUAL CITY TREE TRIMMING 011-311-0000-4260	803.00
					Total :	803.00
204683	2/6/2017	888442 WESTERN EXTERMINATOR COMPANY	4720082 4763981 4763982 4763983		PEST CONTROL-LP PARK 043-390-0000-4260 PEST CONTROL-CITY HALL 043-390-0000-4260 PEST CONTROL-REC PARK 043-390-0000-4260 PEST CONTROL- RUDY ORTEGA PARK 043-390-0000-4260	54.50 86.00 79.00 53.00
					Total :	272.50
204684	2/6/2017	891571 WESTERN STAMP, INC	37789		2-SELK INK STAMPS FOR PD 001-222-0000-4300	56.50
					Total :	56.50
204685	2/6/2017	891531 WILLDAN ENGINEERING	003-22246	11500	ON-CALL ENGINEERING SERVICES 001-310-0000-4270	1,560.00
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vchlist 02/01/2017 12:49:26PM		Voucher List CITY OF SAN FERNANDO				Page: 32
Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204685	2/6/2017	891531 WILLDAN ENGINEERING	(Continued)	11500	012-311-6673-4600	1,040.00
				11500	012-311-0560-4600	1,105.00
				11500	026-311-0138-4600	325.00
				11500	010-370-3636-4600	409.50
				11500	010-371-3665-4600	468.00
				11500	011-311-3665-4270	52.00
				11500	012-311-3636-4600	45.50
				11500	073-350-0842-4500	130.00
				11500	001-310-3697-4270	65.00
				11500	072-360-0000-4270	390.00
			003-22419		ON-CALL ENGINEERING SERVICES	
				11500	001-310-0000-4270	2,925.00
				11500	012-311-6673-4600	520.00
				11500	012-311-0560-4600	1,105.00
				11500	026-311-0138-4600	65.00
				11500	010-370-3636-4600	1,111.50
				11500	010-320-3697-4600	65.00
				11500	010-371-3665-4600	1,111.50
				11500	011-311-3665-4270	123.50
				11500	012-311-3636-4600	123.50
				11500	073-350-0842-4500	390.00
				11500	001-310-3697-4270	195.00
			003-22623		ON-CALL ENGINEERING SERVICES	
				11500	001-310-0000-4270	5,525.00
				11500	012-311-0560-4600	2,015.00
				11500	026-311-0138-4600	130.00
				11500	010-370-3636-4600	468.00
				11500	070-381-0000-4270	260.00
				11500	010-320-3697-4600	260.00
				11500	010-371-3665-4600	234.00
				11500	011-311-3665-4270	26.00
				11500	001-310-3697-4270	325.00
				11500	012-311-3636-4600	52.00
				11500	073-350-0842-4500	325.00
			003-22801		ON-CALL ENGINEERING SERVICES	
				11500	001-310-0000-4270	2,665.00
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Bank code :bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204685	2/6/2017	891531 WILLDAN ENGINEERING	(Continued)			
				11500	012-311-6673-4600	390.00
				11500	012-311-0560-4600	1,235.00
				11500	026-311-0138-4600	520.00
				11500	010-370-3636-4600	1,462.50
				11500	010-320-3697-4600	130.00
				11500	010-371-3665-4600	526.50
				11500	011-311-3665-4270	58.50
				11500	012-311-3636-4600	162.50
				11500	073-350-0842-4500	585.00
			00413797		SAFE ROUTES TO SCHOOL - PW INSP	
				11361	010-370-3636-4600	1,785.00
					Total :	32,465.00
204686	2/6/2017	889491 WILLDAN FINANCIAL SERVICES	00614854		PROF SVCS FOR PEDESTRIAN HEAD F	
				11328	010-371-3665-4270	1,325.08
				11328	011-371-3665-4270	147.23
			010-31581		DEVELOP OF IMPACT FEE STUDY-04/0	
				11325	001-190-0000-4267	2,830.00
			010-31811		DEVELOP OF IMPACT FEE STUDY-05/2	
				11325	001-190-0000-4267	2,397.82
				11325	001-190-0000-4270	817.18
			010-32051		DEVELOP OF IMPACT FEE STUDY-JUL	
				11325	001-190-0000-4270	2,430.00
			010-32609		DEVELOP OF IMPACT FEE STUDY-AUG	
				11325	001-190-0000-4270	2,500.00
			010-32737		DEVELOP OF IMPACT FEE STUDY-OCT	
				11325	001-190-0000-4270	2,240.00
			010-33176		FY 2016-17 LANDSCAPING AND LIGHTI	
				11444	027-344-0000-4260	2,505.00
			010-33289		USER FEE STUDY & COST ALLOC PLA	
				11298	001-190-0000-4270	2,500.00
					Total :	19,692.31
204687	2/6/2017	103688 WIL-POWER BATTERY DIST.	173163		BACKUP BATTERY-SCADA	
					070-384-0000-4300	50.15

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Bank code :		bank3						
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount		
204687	2/6/2017	103688 103688 WIL-POWER BATTERY DIST.	(Continued)			Total :	50.15	
204688	2/6/2017	103710 WONDRIES FLEET GROUP	PC91676		ONE(1) 2017 POLICE INTERCEPTOR U			
				11497	041-225-0000-4500		27,897.75	
					041-225-0000-4500		2,579.73	
			PC91781		ONE (1) 2017 FORD POLICE K-9 INTER			
				11496	020-225-0000-4500		28,427.75	
					020-225-0000-4500		2,628.75	
					Total :		61,533.98	
172 Vouchers for bank code :		bank3					Bank total :	1,041,225.49
172 Vouchers in this report							Total vouchers :	1,041,225.49

Voucher Registers are not final until approved by Council.

HANDWRITTEN CHECKS

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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204422	2/1/2017	100286 BAKER, BEVERLY	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	547.98
Total :						547.98
204423	2/1/2017	891015 CROOK, ROBERT	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	651.52
Total :						651.52
204424	2/1/2017	100916 DEIBEL, PAUL	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	261.76
Total :						261.76
204425	2/1/2017	891041 GARCIA, CONNIE	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	172.48
Total :						172.48
204426	2/1/2017	101781 KISHITA, ROBERT	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	172.48
Total :						172.48
204427	2/1/2017	101926 LILES, RICHARD	17-Feb		CALPERS HEALTH REIMB 070-180-0000-4127 072-180-0000-4127	273.81 273.80
Total :						547.61
204428	2/1/2017	891027 LOCKETT, JOANN	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	261.76
Total :						261.76
204429	2/1/2017	891028 MANTHEY, DONALD	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	651.52
Total :						651.52
204430	2/1/2017	888037 MARTINEZ, ALVARO	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,019.78
Total :						1,019.78

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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204431	2/1/2017	102126 MARTINEZ, MIGUEL	17-Feb		CALPERS HEALTH REIMB 070-180-0000-4127	1,364.11
Total :						1,364.11
204432	2/1/2017	102483 OROZCO, ELVIRA	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	196.21
Total :						196.21
204433	2/1/2017	891031 ORTEGA, JIMMIE	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	261.76
Total :						261.76
204434	2/1/2017	891032 OTREMBA, EUGENE	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	651.52
Total :						651.52
204435	2/1/2017	891354 RAMIREZ, ROSALINDA	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	445.89
Total :						445.89
204436	2/1/2017	102940 RUIZ, RONALD	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	547.98
Total :						547.98
204437	2/1/2017	103121 SERRANO, ARMANDO	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,629.55
Total :						1,629.55
204438	2/1/2017	891046 VANAALST, LEONILDA	17-Feb		CALPERS HEALTH REIMB 070-180-0000-4127	172.48
Total :						172.48
204439	2/1/2017	891047 WATTS, HERBERT	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	172.48
Total :						172.48
18 Vouchers for bank code :						bank3
Bank total :						9,728.87

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Voucher List
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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
18		Vouchers in this report			Total vouchers :	9,728.87

Voucher Registers are not final until approved by Council.

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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204458	2/1/2017	101044 ELEY, JEFFREY	(Continued)		001-180-0000-4127	1,748.00
					Total :	1,748.00
204459	2/1/2017	891040 FISHKIN, RIVIAN	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	172.48
					Total :	172.48
204460	2/1/2017	892103 GAJDOS, BETTY	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	172.48
					Total :	172.48
204461	2/1/2017	891351 GARCIA, DEBRA	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,389.38
					Total :	1,389.38
204462	2/1/2017	891067 GARCIA, NICOLAS	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,090.70
					Total :	1,090.70
204463	2/1/2017	101318 GLASGOW, KEVIN	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,364.11
					Total :	1,364.11
204464	2/1/2017	891020 GLASGOW, ROBERT	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	336.00
					Total :	336.00
204465	2/1/2017	891021 GUIZA, JENNIE	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	261.76
					Total :	261.76
204466	2/1/2017	101415 GUTIERREZ, OSCAR	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	172.48
					Total :	172.48
204467	2/1/2017	891352 HADEN, SUSANNA	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,019.78
					Total :	1,019.78
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vchlist 01/26/2017 4:11:17PM		Voucher List CITY OF SAN FERNANDO				Page: 4
Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204467	2/1/2017	891352 891352 HADEN, SUSANNA	(Continued)			1,019.78
					Total :	1,019.78
204468	2/1/2017	101440 HALCON, ERNEST	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,104.00
					Total :	1,104.00
204469	2/1/2017	891918 HARTWELL, BRUCE	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	651.52
					Total :	651.52
204470	2/1/2017	101465 HARVEY, DAVID	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	172.48
					Total :	172.48
204471	2/1/2017	101466 HARVEY, DEVERY MICHAEL	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,513.00
					Total :	1,513.00
204472	2/1/2017	101471 HASBUN, NAZRI A.	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,223.96
					Total :	1,223.96
204473	2/1/2017	892104 HERNANDEZ, ALFONSO	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,628.59
					Total :	1,628.59
204474	2/1/2017	891024 HOOKER, RAYMOND	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	587.88
					Total :	587.88
204475	2/1/2017	101538 HOUGH, RAY	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	520.42
					Total :	520.42
204476	2/1/2017	101597 IBRAHIM, SAMIR	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	472.92
					Total :	472.92
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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204477	2/1/2017	101694 JACOBS, ROBERT	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,031.00 1,031.00
204478	2/1/2017	892105 KAHMANN, ERIC	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	746.37 746.37
204479	2/1/2017	101786 KLOTZSCHE, STEVEN	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	741.92 741.92
204480	2/1/2017	891866 KNIGHT, DONNA	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	172.48 172.48
204481	2/1/2017	891026 LEWIS, DURWOOD	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	651.52 651.52
204482	2/1/2017	891043 LIEBERMAN, LEONARD	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	172.48 172.48
204483	2/1/2017	101933 LITTLEFIELD, LESLEY	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	651.52 651.52
204484	2/1/2017	102059 MACK, MARSHALL	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,223.96 1,223.96
204485	2/1/2017	891010 MAERTZ, ALVIN	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	472.96 472.96
204486	2/1/2017	102206 MILLER, WILMA	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	261.76
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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204486	2/1/2017	102206 102206 MILLER, WILMA	(Continued)			261.76
204487	2/1/2017	102232 MIURA, HOWARD	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	261.76 261.76
204488	2/1/2017	892106 MONTAN, EDWARD	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	741.92 741.92
204489	2/1/2017	102365 NAVARRO, RICARDO A	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	520.42 520.42
204490	2/1/2017	102473 ORDELHEIDE, ROBERT	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,633.29 1,633.29
204491	2/1/2017	102486 ORSINI, TODD	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,629.55 1,629.55
204492	2/1/2017	102569 PARKS, ROBERT	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,748.00 1,748.00
204493	2/1/2017	891353 PEAVY, JOSEPH	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	746.37 746.37
204494	2/1/2017	102527 PISCITELLI, ANTHONY	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	520.42 520.42
204495	2/1/2017	891033 POLLOCK, CHRISTINE	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	571.00 571.00
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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204496	2/1/2017	102735 QUINONEZ, MARIA	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,019.78
					Total :	1,019.78
204497	2/1/2017	891034 RAMSEY, JAMES	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,389.38
					Total :	1,389.38
204498	2/1/2017	102864 RIVETTI, DOMINICK	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,104.00
					Total :	1,104.00
204499	2/1/2017	102936 RUELAS, MARCO	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,628.59
					Total :	1,628.59
204500	2/1/2017	891044 RUSSUM, LINDA	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	172.48
					Total :	172.48
204501	2/1/2017	890806 SALDIVAR, GEORGE	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,019.78
					Total :	1,019.78
204502	2/1/2017	892107 SHANAHAN, MARK	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	746.37
					Total :	746.37
204503	2/1/2017	891035 SHERWOOD, NINA	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	261.76
					Total :	261.76
204504	2/1/2017	103175 SKOBIN, ROMELIA	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	977.64
					Total :	977.64
204505	2/1/2017	103220 SOMERVILLE, MICHAEL	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,748.00
					Total :	1,748.00
						Page: 7

vchlist 01/26/2017 4:11:17PM		Voucher List CITY OF SAN FERNANDO				Page: 8
Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204505	2/1/2017	103220 103220 SOMERVILLE, MICHAEL	(Continued)			Total : 1,748.00
204506	2/1/2017	891045 TIGHE, HAROLD	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	472.96
					Total :	472.96
204507	2/1/2017	103394 TORRES, RACHEL	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	261.76
					Total :	261.76
204508	2/1/2017	888417 VALDIVIA, LAURA	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	587.88
					Total :	587.88
204509	2/1/2017	103562 VASQUEZ, JOEL	17-Feb		CALPERS HEALTH REIMB 070-180-0000-4127	1,748.00
					Total :	1,748.00
204510	2/1/2017	891038 WAITE, CURTIS	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	977.64
					Total :	977.64
204511	2/1/2017	891036 WATT, DAVID	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	651.52
					Total :	651.52
204512	2/1/2017	891037 WEBB, NANCY	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	630.69
					Total :	630.69
204513	2/1/2017	103643 WEDDING, JEROME	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	651.52
					Total :	651.52
204514	2/1/2017	103727 WYSBEEK, DOUDE	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	261.76
					Total :	261.76
						Page: 8

vchlist

Voucher List

Page: 9

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CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204515	2/1/2017	103737 YNIGUEZ, LEONARD	17-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	977.64
Total :						977.64
76 Vouchers for bank code :		bank3	Bank total :			60,373.75
76 Vouchers in this report			Total vouchers :			60,373.75

Voucher Registers are not final until approved by Council.

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AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Nick Kimball, Interim City Manager
By: Chris Marcarello, Deputy City Manager/Public Works Director

Date: February 6, 2017

Subject: Consideration to Authorize a Notice of Completion for Safe Routes to School State Project No. SR2SL-5202(015) Cycle 7

RECOMMENDATION:

It is recommended that the City Council:

- a. Accept the improvements as constructed by FS Contractors, Inc., and consider the work complete;
- b. Authorize the issuance and filing of the "Notice of Completion" (Attachment "A") with the Los Angeles County Office of the Registrar-Recorder/County Clerk; and
- c. Authorize the release of the five percent retention amount (\$33,700.85) after the 35-day lien period from the date the Notice of Completion is recorded.

BACKGROUND:

1. On March 16, 2016, at 2:00 p.m., the City Clerk received and opened four (4) bids for construction of these improvements. Staff analyzed all bids and determined the bid from FS Contractors, Inc., to be the lowest responsive bid.
2. On March 21, 2016, the City Council awarded Contract No. 1820 to FS Contractors, Inc., (Contractor) in the amount of \$595,195.00 and authorized the City Manager to approve up to \$90,000 as contingency to cover the cost of unforeseen construction expenses.
3. On April 4, 2016, a Notice to Proceed was issued to the Contractor.
4. On January 4, 2017, work was completed by the Contractor.

Consideration to Authorize a Notice of Completion for Safe Routes to School State Project NO. SR2SL-5202(015) Cycle 7, Job No. 7580Page 2 of 2

ANALYSIS:

This project included the construction of traffic safety and traffic calming enhancements in the vicinity of several schools. The proposed project included the following improvements:

- Repair sidewalks/curb ramps in compliance with ADA accessibility requirements, and installation of curb bulb-outs to lower speed of vehicular traffic and increase pedestrian safety;
- Addition of pedestrian countdown signals for the crosswalks at several intersections;
- Installation of street signage equipped with solar-powered flashing lights;
- Upgrading street signage to a high visibility florescent yellow-green color; and
- Upgrading street striping to highly visible thermoplastic materials.

BUDGET IMPACT:

The project was funded through State funds. The total construction cost was \$595,195 plus \$78,821.99 in construction change orders for a total of \$674,016.99. The total construction cost was within the total budget appropriation of \$787,255 for the project.

CONCLUSION:

The Safe Routes to School State Project No. SR2SL-5202(015) Cycle 7 is now complete. All work has been completed to staff satisfaction and is in conformance with the approved plans and specifications. Project acceptance and filing the Notice of Completion allows for the project to be closed out.

ATTACHMENT:

A. Notice of Completion

EXEMPT FROM RECORDING FEES PER GOVT
CODE SECTION 6103

ATTACHMENT "A"

RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO:

City of San Fernando
Elena G. Chávez, City Clerk
San Fernando City Hall
117 Macneil Street
San Fernando, CA 91340

Space Above This Line Reserved For The Recorder's Use

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion.

1. **NOTICE IS HEREBY GIVEN THAT:** work on the subject project has been completed, and it is recommended that a Notice of Completion be executed and recorded
2. **NAME AND ADDRESS OF OWNER:** City of San Fernando, a municipal corporation, 117 Macneil Street, San Fernando, CA 91340
3. **DESCRIPTION OF THE PUBLIC WORK:** Construction of traffic safety and traffic calming enhancements along local school routes which consisted of bulb-outs, curb ramps, pedestrian islands, pedestrian activated solar flashers, audible push buttons, countdown pedestrian signal heads, and striping.
4. **DESCRIPTION OF PROPERTY:** The property on which said work of improvement was completed is in the City of San Fernando, County of Los Angeles, State of California, and is described as: Various locations in the vicinity of 11 schools.
5. **ACCEPTED AND COMPLETED:** Work on said contract was completed and accepted on January 4, 2017
6. **NATURE OF OWNER'S INTEREST:** In fee
7. **NAME AND ADDRESS OF CONTRACTOR:** FS Contractors, Inc., 14838 Bledsoe St., Sylmar, CA 91342
8. **DECLARATION:** I, Ying Kwan, duly appointed City Engineer of the City of San Fernando, have read the foregoing Notice of Completion, have made my verification on behalf of said City, and know the contents thereof to be true. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Ying Kwan, City Engineer
City of San Fernando, California
(City Seal)

Date

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES SS.

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____, by Ying Kwan, proved to me on the basis of satisfactory evidence to be the person who appeared before me.

Julie M. Fernandez, Notary Public

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AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Nick Kimball, Interim City Manager
By: Chris Marcarello, Deputy City Manager/Public Works Director

Date: February 6, 2017

Subject: Consideration to Authorize a Notice of Completion for Annual Street Resurfacing Project Fiscal Year 2015-2016, Job No. 7592, Plan No. P-718

RECOMMENDATION:

It is recommended that the City Council:

- a. Accept the improvements as constructed by Toro Enterprises, Inc., and consider the work complete;
- b. Authorize the issuance and filing of the "Notice of Completion" (Attachment "A") with the Los Angeles County Office of the Registrar-Recorder/County Clerk; and
- c. Authorize the release of the five percent retention amount (\$55,939.93) after the 35-day lien period from the date the Notice of Completion is recorded.

BACKGROUND:

1. On May 3, 2016, at 11:00 a.m., the City Clerk received and opened four (4) bids for construction of these improvements. Staff analyzed all bids and determined the bid from Toro Enterprises, Inc., to be the lowest responsive bid.
2. On May 16, 2016, the City Council awarded Contract No. 1820 to Toro Enterprises, Inc., (Contractor) in the amount of \$1,062,649.50 and authorized the City Manager to approve change orders not to exceed 20% of contract amount.
3. On June 8, 2016, a Notice to Proceed was issued to the Contractor.
4. On December 23, 2016, work was completed by the Contractor.

Consideration to Authorize a Notice of Completion for Annual Street Resurfacing Project Fiscal Year 2015-2016, Job No. 7592, Plan No. P-718Page 2 of 2

ANALYSIS:

This project included the following improvements to six streets, including:

- Repair sidewalks/curb ramps in compliance with ADA accessibility requirements, and repair and replacement of curb and gutter, speed humps, asphalt concrete (AC) Pavement;
- Construction of Asphalt-Rubber Hot Mix (ARHM) overlay;
- Installation of street signage and striping;
- Replacement of six inch water main on Phillippi Street between Harding Avenue and cul-de-sac.

BUDGET IMPACT:

The project was funded through several funding sources, including Proposition C funds, water funds, Measure R funds, and Metro Exchange funds. The total construction cost was \$1,062,649.50 plus \$56,149.05 in construction change orders for a total of \$1,118,798.55. The total construction cost was within the total budget appropriation of \$1,405,180 for the project.

CONCLUSION:

The Annual Street Resurfacing Project Fiscal Year 2015-2016 is now complete. All work has been completed to staff satisfaction and is in conformance with the approved plans and specifications. Project acceptance and filing the Notice of Completion allows for the project to be closed out.

ATTACHMENT:

A. Notice of Completion

EXEMPT FROM RECORDING FEES PER GOVT
CODE SECTION 6103

ATTACHMENT "A"

RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO:

City of San Fernando
Elena G. Chávez, City Clerk
San Fernando City Hall
117 Macneil Street
San Fernando, CA 91340

Space Above This Line Reserved For The Recorder's Use

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion.

1. **NOTICE IS HEREBY GIVEN THAT:** work on the subject project has been completed, and it is recommended that a Notice of Completion be executed and recorded
2. **NAME AND ADDRESS OF OWNER:** City of San Fernando, a municipal corporation, 117 Macneil Street, San Fernando, CA 91340
3. **DESCRIPTION OF THE PUBLIC WORK:** Construction of the Annual Street Resurfacing Project Fiscal Year 2015-2016 consisted of the repavement various streets, removal and replacement of curb and gutter, installation of access ramps, upgrade of water main and striping
4. **DESCRIPTION OF PROPERTY:** The property on which said work of improvement was completed is in the City of San Fernando, County of Los Angeles, State of California, and is described as: Eighth St. between West City Limits and N. Maclay Ave.; Philippi St. between Harding Ave. and cul-de-sac; Warren St. between Harding Ave. and N. Maclay Ave.; Lucas St. between N. Maclay Ave. and N. Brand Blvd.; Macneil St. between Lucas St. and Dead End; and N. Brand Blvd. between Glenoaks Blvd. and Eighth St.
5. **ACCEPTED AND COMPLETED:** Work on said contract was completed and accepted on December 23, 2016
6. **NATURE OF OWNER'S INTEREST:** In fee
7. **NAME AND ADDRESS OF CONTRACTOR:** Toro Enterprises, Inc., P.O. Box 6285, Oxnard, CA 93031
8. **DECLARATION:** I, Ying Kwan, duly appointed City Engineer of the City of San Fernando, have read the foregoing Notice of Completion, have made my verification on behalf of said City, and know the contents thereof to be true. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Ying Kwan, City Engineer
City of San Fernando, California
(City Seal)

Date

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES SS.

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____, by Ying Kwan, proved to me on the basis of satisfactory evidence to be the person who appeared before me.

Julie M. Fernandez, Notary Public

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AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Nick Kimball, Interim City Manager
By: Chris Marcarello, Deputy City Manager/Public Works Director

Date: February 6, 2017

Subject: Consideration to Accept Grant Funds Awarded by the Mobile Source Air Pollution Review Committee (MSRC) for the Electric Vehicle Charging Stations Project

RECOMMENDATION:

It is recommended that the City Council:

- a. Accept funds in the amount of \$100,000 awarded to the City by the Mobile Source Air Pollution Review Committee (MSRC) via the Clean Transportation Funding Grant Program; and
- b. Authorize the City Manager, or designee, to execute a grant agreement with MSRC (Attachment "A" – Contract No. 1843) and if necessary, make non-substantive changes to agreement language; and
- c. Authorize the City Manager to appropriate \$100,000 in grant funds awarded by the MSRC into the 2016-2017 Approved Budget as part of the mid-year budget review process.

BACKGROUND:

1. In late 2015, the City submitted an application to the Mobile Source Air Pollution Review Committee (MSRC) to obtain funding for a project to install publicly accessible Electric Vehicle (EV) charging stations at five (5) specific locations within the City.
2. On January 6, 2017, the City was notified by the MSRC that \$100,000 in funding through the Clean Transportation Funding grant program was awarded for the EV Charging Stations Project.

Consideration to Accept Grant Funds Awarded by the Mobile Source Air Pollution Review Committee (MSRC) for the Electric Vehicle Charging Stations ProjectPage 2 of 3

ANALYSIS:

Transportation is one of the largest and fastest growing contributors to greenhouse gas (GHG) emissions associated with climate change. Understanding this fact, installing EV charging stations is a proactive step towards reducing the City's carbon footprint. The project will consist of installing a total of five (5), "Level II" type dual port EV stations with the capacity to charge a total of 10 vehicles. Each station will display signage with relevant information on whom to contact in the event of any service malfunction and meet all current Society of Automotive Engineers J1772 standards. All related energy costs will be funded through user fees associated with vehicle charging. The stations will be located at the following locations:

- Civic Center Public Parking Lot: 117 Macneil Street.
- Downtown Parking Lot/Structure #2: Southeast corner of the intersection of Truman Street and Brand Boulevard.
- Downtown Parking Lot #4: Southwest corner of Truman Street and Brand Boulevard.
- Downtown Parking Lot #5: Southeast corner of the intersection of Truman Street and San Fernando Mission Boulevard.
- Downtown Parking Lot #4/10: Southwest corner of Celis Street and Brand Boulevard

Staff is researching several EV Charging Station manufacturers for this project. It is expected that following this analysis, a recommendation for an award of contract and installation of EV Chargers will be presented to the City Council in spring.

BUDGET IMPACT:

As proposed, funds related to this grant will be appropriated as part of the mid-year budget review process. Matching funds in the amount of \$100,000 will also be appropriated using Parking Maintenance and Operations Funds. There are adequate fund balances in each of these funding sources for these improvements. These grant funds will allow the City to proceed with a project geared towards the reduction of greenhouse gas emissions within the City without the use of General Fund dollars.

CONCLUSION:

It is recommended that the City Council accepts grant funds awarded by the Mobile Source Air Pollution Review Committee (MSRC) for the Electric Vehicle Charging Stations Project; authorize

Consideration to Accept Grant Funds Awarded by the Mobile Source Air Pollution Review Committee (MSRC) for the Electric Vehicle Charging Stations ProjectPage 3 of 3

the City Manager or designee to execute the grant agreement with MSRC; and appropriate the \$100,000 in grant funds into the Fiscal Year 2016-2017 Approved Budget during the mid-year budget review process.

ATTACHMENT:

A. Contract No. 1843



**South Coast
Air Quality Management District**



AB 2766/MSRC LOCAL GOVERNMENT MATCH PROGRAM CONTRACT

1. PARTIES - The parties to this Contract are the South Coast Air Quality Management District (hereinafter referred to as "SCAQMD") whose address is 21865 Copley Drive, Diamond Bar, California 91765-4178, and the City of San Fernando (hereinafter referred to as "CONTRACTOR") whose address is 117 Macneil Street, San Fernando, California 91340.

2. RECITALS
 - A. SCAQMD is the local agency with primary responsibility for regulating stationary source air pollution within the geographical boundaries of the South Coast Air Quality Management District in the State of California (State). SCAQMD is authorized under State Health & Safety Code Section 44225 (AB 2766) to levy a fee on motor vehicles for the purpose of reducing air pollution from such vehicles and to implement the California Clean Air Act.
 - B. Under AB 2766, SCAQMD's Governing Board has authorized the imposition of the statutorily set motor vehicle fee. By taking such action, the State's Department of Motor Vehicles (DMV) is required to collect such fee and remit it periodically to SCAQMD.
 - C. AB 2766 further mandates that thirty (30) percent of such vehicle registration fees be placed by SCAQMD into a separate account for the sole purpose of implementing and monitoring programs to reduce air pollution from motor vehicles.
 - D. AB 2766 creates a regional Mobile Source Air Pollution Reduction Review Committee (MSRC) to develop a work program to fund projects from the separate account. Pursuant to approval of the work program by SCAQMD's Governing Board, SCAQMD authorized this Contract with CONTRACTOR for equipment or services described in Attachment 1 - Statement of Work, expressly incorporated herein by this reference and made a part hereof of this Contract.
 - E. CONTRACTOR has met the requirements for receipt of AB 2766 Discretionary Funds as set forth in CONTRACTOR's Local Government Match Program Application/Proposal dated September 4, 2015.
 - F. CONTRACTOR is authorized to do business in the State of California and attests that it is in good tax standing with the California Franchise Tax Board.
 - G. All parties to this Contract have had the opportunity to have this Contract reviewed by their attorney.

3. DMV FEES - CONTRACTOR acknowledges that SCAQMD cannot guarantee that the amount of fees to be collected under AB 2766 will be sufficient to fund this Contract. CONTRACTOR further acknowledges that payment under this Contract is contingent upon SCAQMD receiving sufficient funds from the DMV, and that SCAQMD assumes no responsibility for the collection and remittance of motor vehicle registration fees.

4. AUDIT AND RECORDS RETENTION
 - A. CONTRACTOR shall, at least once every two years, or within two years of the termination of the Contract if the term is less than two years, be subject to an audit by SCAQMD or its authorized representative to determine if the revenues received by CONTRACTOR were spent for the reduction of pollution from motor vehicles pursuant to the Clean Air Act of 1988.
 - B. CONTRACTOR agrees to maintain records related to this Contract during the Contract term and continue to retain these records for a period of two years beyond the Contract term, except that in no case shall CONTRACTOR be required to retain more than the most recent five years' records. SCAQMD shall coordinate such audit through CONTRACTOR'S audit staff.

- C. If an amount is found to be inappropriately expended, SCAQMD may withhold funding, or seek reimbursement, from CONTRACTOR in the amount equal to the amount that was inappropriately expended. Such withholding shall not be construed as SCAQMD's sole remedy and shall not relieve CONTRACTOR of its obligation to perform under the terms of this Contract.
5. TERM - The term of this Contract is for fifty four (54) months from the date of execution by both parties, unless terminated earlier as provided for in the TERMINATION clause of this Contract, the EARLY TERMINATION clause, or the term is extended by amendment of this Contract in writing. No work shall commence prior to the Contract start date, except at CONTRACTOR's cost and risk, and no charges are authorized until this Contract is fully executed, subject to the provisions stated in the PRE-CONTRACT COSTS clause of this Contract.
6. SUCCESSORS-IN-INTEREST - This Contract, and the obligations arising under the Contract, shall be binding on and inure to the benefit of CONTRACTOR and their executors, administrators, successors, and assigns.
7. REPORTING - CONTRACTOR shall submit reports to SCAQMD as outlined in Attachment 1 - Statement of Work. SCAQMD reserves the right to review, comment, and request changes to any report produced as a result of this Contract.
8. TERMINATION
- A. In the event any party fails to comply with any term or condition of this Contract, or fails to provide services in the manner agreed upon by the parties, including, but not limited to, the requirements of Attachment 1 – Statement of Work, this failure shall constitute a breach of this Contract. The non-breaching party shall notify the breaching party that it must cure this breach or provide written notification of its intention to terminate this contract. Notification shall be provided in the manner set forth in the NOTICES clause of this Contract. The non-breaching party reserves all rights under law and equity to enforce this Contract and recover damages.
- B. SCAQMD reserves the right to terminate this Contract, in whole or in part, without cause, upon thirty (30) days' written notice. Once such notice has been given, CONTRACTOR shall, except as and to the extent or directed otherwise by SCAQMD, discontinue any Work being performed under this Contract and cancel any of CONTRACTOR's orders for materials, facilities, and supplies in connection with such Work, and shall use its best efforts to procure termination of existing subcontracts upon terms satisfactory to SCAQMD. Thereafter, CONTRACTOR shall perform only such services as may be necessary to preserve and protect any Work already in progress and to dispose of any property as requested by SCAQMD.
- C. CONTRACTOR shall be paid in accordance with this Contract for all Work performed before the effective date of termination under section B of the TERMINATION clause of this Contract. Before expiration of the thirty (30) days' written notice, CONTRACTOR shall promptly deliver to SCAQMD all copies of documents and other information and data prepared or developed by CONTRACTOR under this Contract with the exception of a record copy of such materials, which may be retained by CONTRACTOR.
9. EARLY TERMINATION - This Contract may be terminated early due to the following circumstances: The infrastructure identified in Attachment 1, Statement of Work, becomes inoperable, and is either not technically able to be repaired, or is too costly to repair, and such failure is not caused by CONTRACTOR's negligence, misuse, or malfeasance.

Contract No. ML16076

10. STOP WORK - SCAQMD may, at any time, by written notice to CONTRACTOR, require CONTRACTOR to stop all or any part of the Statement of Work tasks in this Contract. A stop work order may be issued for reasons including, but not limited to, the project exceeding the budget, out of scope work, delay in project schedule, or misrepresentations. Upon receipt of the stop work order, CONTRACTOR shall immediately take all necessary steps to comply with the order. CONTRACTOR shall resume the work only upon receipt of written instructions from SCAQMD cancelling the stop work order. CONTRACTOR agrees and understands that CONTRACTOR will not be paid for performing work while the stop work order is in effect, unless SCAQMD agrees to do so in its written cancellation of the stop work order.
11. INSURANCE - CONTRACTOR represents that it is permissibly self-insured and will maintain such self-insurance in accordance with applicable provisions of California law throughout the term of this Contract. CONTRACTOR shall provide evidence of sufficient coverage during the term of this Contract and any extensions thereof that meet or exceed the minimum requirements set forth by the SCAQMD below. The certificate of self-insurance shall be mailed to: SCAQMD, 21865 Copley Drive, Diamond Bar, CA 91765-4178, Attention: Cynthia Ravenstein, MSRC Contracts Administrator. **The SCAQMD Contract Number must be included on the face of the certificate.** If CONTRACTOR fails to maintain the required insurance coverage, SCAQMD reserves the right to terminate the Contract or purchase such additional insurance and bill CONTRACTOR or deduct the cost thereof from any payments owed to CONTRACTOR. Minimum insurance coverages are as follows:
- A. Worker's compensation insurance in accordance with either California or other state's applicable statutory requirements.
 - B. General Liability insurance with a limit of at least \$1,000,000 per occurrence, and \$2,000,000 in general aggregate.
 - C. Automobile Liability insurance with limits of at least \$100,000 per person and \$300,000 per accident for bodily injuries and \$50,000 in property damage, or \$1,000,000 combined single limit for bodily injury or property damage.
12. INDEMNIFICATION - CONTRACTOR agrees to hold harmless, defend and indemnify SCAQMD, its officers, employees, agents, representatives, and successors-in-interest against any and all loss, damage, costs, lawsuits, claims, demands, causes of action, judgments, attorney's fees, or any other expenses arising from or related to any third party claim against SCAQMD, its officers, employees, agents, representatives, or successors in interest that arise or result in whole or in part, from any actual or alleged act or omission of CONTRACTOR, its employees, subcontractors, agents or representatives in the performance of this Contract. This Indemnification Clause shall survive the expiration or termination (for any reason) of the Contract and shall remain in full force and effect.
13. DISCLAIMER OF WARRANTY - The purchase or lease of funded vehicles/equipment is the CONTRACTOR's decision. The SCAQMD does not make any express or implied warranty of merchantability, fitness for a particular purpose or otherwise, quality or usefulness of the technology or product. Without limiting the foregoing, the SCAQMD will not be financially responsible, or otherwise liable, for the installation or performance of the vehicle/equipment.

14. PAYMENT

- A. SCAQMD shall reimburse CONTRACTOR up to a total amount of One Hundred Thousand Dollars (\$100,000) in accordance with Attachment 2 – Payment Schedule expressly incorporated herein by this reference and made a part hereof of the Contract.
- B. A withhold amount or percentage (if any) shall be identified in the Payment Schedule, and such amount shall be withheld from each invoice. Upon satisfactory completion of project and final acceptance of work and the final report, CONTRACTOR's invoice for the withheld amount shall be released. Proof of project completion shall include a Final Report detailing the project goals and accomplishments, data collected during project performance, if any, documentation of significant results, and emissions reduction input data needed for calculation of emissions reductions.
- C. Any funds not expended upon early Contract termination or Contract completion shall revert to the AB 2766 Discretionary Fund. Payment of charges shall be made by SCAQMD to CONTRACTOR within thirty (30) days after approval by SCAQMD of an itemized invoice prepared and furnished by CONTRACTOR.
- D. An invoice submitted to SCAQMD for payment must be prepared in duplicate, on company letterhead, and list SCAQMD's contract number, period covered by invoice, and CONTRACTOR's social security number or Employer Identification Number and submitted to:

South Coast Air Quality Management District
21865 Copley Drive
Diamond Bar, CA 91765-4178
Attn: Cynthia Ravenstein, MSRC Contracts Administrator

1. Charges for equipment, material, and supply costs, travel expenses, subcontractors, and other charges, as applicable, must be itemized by CONTRACTOR. Reimbursement for equipment, material, supplies, subcontractors, and other charges, as applicable, shall be made at actual cost. Supporting documentation must be provided for all individual charges (with the exception of direct labor charges provided by CONTRACTOR).
2. SCAQMD shall pay CONTRACTOR for travel-related expenses only if such travel is expressly set forth in Attachment 2 – Payment Schedule of this Contract or pre-authorized by SCAQMD in writing.
3. CONTRACTOR's failure to provide receipts shall be grounds for SCAQMD's non-reimbursement of such charges. CONTRACTOR may reduce payments on invoices by those charges for which receipts were not provided.
4. CONTRACTOR must submit final invoice no later than ninety (90) days after the termination date of this Contract or invoice may not be paid.

15. COMPLIANCE WITH APPLICABLE LAWS - CONTRACTOR agrees to comply with all federal, state, and local laws, ordinances, codes and regulations and orders of public authorities in the performance of this Contract. CONTRACTOR must also ensure that the vehicles and/or equipment to be purchased, leased or installed is in compliance with all applicable federal, state, and local air quality rules and regulations, and that it will maintain compliance for the full Contract term. CONTRACTOR shall ensure that the provisions of this clause are included in all subcontracts.

16. MOBILE SOURCE EMISSION REDUCTION CREDITS (MSERCs)

- A. The MSRC has adopted a policy that no MSERCs resulting from AB 2766 Discretionary Funds may be generated and/or sold.

Contract No. ML16076

- B. CONTRACTOR has the opportunity to generate MSERCs as a by-product of the project if a portion of the air quality benefits attributable to the project resulted from funding sources other than AB2766. These MSERCs, which are issued by SCAQMD, are based upon the quantified vehicle miles traveled (VMT) by project vehicles or other activity data as appropriate. Therefore, a portion of prospective MSERCs, generated as a result of AB 2766 Funds, must be retired. The portion of prospective credits funded by the AB 2766 program, and which are subject to retirement, shall be referred to as "AB 2766-MSERCs."
- C. The determination of AB 2766-MSERC's is to be prorated based upon the AB 2766 program's contribution to the cost associated with the air quality benefits. In the case where AB 2766 Discretionary Funds are used to pay for the full differential cost of a new alternative fuel vehicle or for the retrofitting or repowering of an existing vehicle, all MSERCs attributable to AB 2766 Discretionary Funds must be retired. The determination of AB 2766-MSERCs for infrastructure and other ancillary items is to be prorated based upon the AB 2766 program's contribution to the associated air quality benefits. Determination of the project's overall cost will be on a case-by-case basis at the time an MSERC application is submitted. SCAQMD staff, at the time an MSERC application is submitted, will calculate total MSERCs and retire the AB 2766-MSERCs. CONTRACTOR would then receive the balance of the MSERCs not associated with AB 2766 funding.
17. NOTICES - All notices that are required under this Contract shall be provided in the manner set forth herein, unless specified otherwise. Notice to a party shall be delivered to the attention of the person listed below, or to such other person or persons as may hereafter be designated by that party in writing. Notice shall be in writing sent by email, U.S. Mail, express, certified, return receipt requested, or a nationally recognized overnight courier service. In the case of email communications, valid notice shall be deemed to have been delivered upon sending, provided the sender obtained an electronic confirmation of delivery. Email communications shall be deemed to have been received on the date of such transmission, provided such date was a business day (Tuesday-Friday) and delivered prior to 5:30pm Pacific Standard Time. Otherwise, receipt of email communications shall be deemed to have occurred on the following business day. In the case of U.S. Mail notice, notice shall be deemed to be received when delivered or five (5) business days after deposit in the U. S. Mail. In the case of a nationally recognized overnight courier service, notice shall be deemed received when delivered (written receipt of delivery).
- SCAQMD:
South Coast Air Quality Management District
21865 Copley Drive
Diamond Bar, CA 91765-4178
Attn: Cynthia Ravenstein, MSRC Contracts Administrator, email: cravenstein@aqmd.gov
- CONTRACTOR:
City of San Fernando
117 Macneil St.
San Fernando, CA 91340
Attn: Chris Marcarello, email: CMarcarello@sfcity.org
18. INDEPENDENT CONTRACTOR - CONTRACTOR is an independent contractor. CONTRACTOR, its officers, employees, agents, representatives, or subcontractors shall in no sense be considered employees or agents of SCAQMD, nor shall CONTRACTOR, its officers, employees, agents, representatives, or subcontractors be entitled to or eligible to participate in any benefits, privileges, or plans, given or extended by SCAQMD to its employees. SCAQMD will not supervise, direct, or have control over, or be responsible

for, CONTRACTOR's or subcontractor's means, methods, techniques, work sequences or procedures, or for the safety precautions and programs incident thereto, or for any failure by them to comply with any local, state, or federal laws, or rules or regulations, including state minimum wage laws and OSHA requirements.

19. SUBCONTRACTOR APPROVAL - If CONTRACTOR intends to subcontract all or a portion of the work under this Contract, then CONTRACTOR must first obtain written approval from SCAQMD's Executive Officer or designee prior to subcontracting any work. Any material changes to the subcontract(s) that affect the scope of work, deliverable schedule, and/or payment/cost schedule shall also require the prior written approval of the SCAQMD Executive Officer or designee. No subcontract charges will be reimbursed unless the required approvals have been obtained from SCAQMD.
20. OWNERSHIP - Title and full ownership rights to any equipment purchased under this Contract shall at all times remain with CONTRACTOR.
21. SECURITY INTEREST - CONTRACTOR hereby grants SCAQMD a security interest in any and all equipment purchased, in whole or in part, with funding provided by SCAQMD pursuant to this Contract. CONTRACTOR acknowledges and agrees that SCAQMD shall have all lien rights as a secured creditor on any and all equipment purchased in whole or in part by the CONTRACTOR, under this Contract or any amendments thereto. The SCAQMD shall have lien rights in effect until the CONTRACTOR satisfies all terms under the Contract, including but not limited to, the use and reporting requirements. **Accordingly, CONTRACTOR further agrees that SCAQMD is authorized to file a UCC filing statement or similar security instrument to secure its interests in the equipment that is the subject of the Contract.** In the event CONTRACTOR files for bankruptcy protection, CONTRACTOR shall notify SCAQMD within 10 business days of such filing.
22. NON-DISCRIMINATION - In the performance of this Contract, CONTRACTOR shall not discriminate in recruiting, hiring, promotion, demotion, or termination practices on the basis of race, religious creed, color, national origin, ancestry, sex, age, or physical handicap and shall comply with the provisions of the California Fair Employment & Housing Act (Government Code Section 12900, *et seq.*), the Federal Civil Rights Act of 1964 (P.L. 88-352) and all amendments thereto, Executive Order No. 11246 (30 Federal Register 12319), and all administrative rules and regulations issued pursuant to said Acts and Order. CONTRACTOR shall likewise require each subcontractor to comply with this clause and shall include in each such subcontract language similar to this clause.
23. CITIZENSHIP AND ALIEN STATUS
 - A. CONTRACTOR warrants that it fully complies with all laws regarding the employment of aliens and others, and that its employees performing services hereunder meet the citizenship or alien status requirements contained in federal and state statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986 (P.L. 99-603). CONTRACTOR shall obtain from all covered employees performing services hereunder all verification and other documentation of employees' eligibility status required by federal statutes and regulations as they currently exist and as they may be hereafter amended. CONTRACTOR shall have a continuing obligation to verify and document the continuing employment authorization and authorized alien status of employees performing services under this Contract to insure continued compliance with all federal statutes and regulations. Notwithstanding the above, CONTRACTOR, in the performance of this Contract, shall not discriminate against any person in violation of 8 USC Section 1324b.
 - B. CONTRACTOR shall retain such documentation for all covered employees for the period described by law. CONTRACTOR shall indemnify, defend, and hold harmless SCAQMD, its officers and employees

Contract No. ML16076

from employer sanctions and other liability which may be assessed against CONTRACTOR or SCAQMD, or both in connection with any alleged violation of federal statutes or regulations pertaining to the eligibility for employment of persons performing services under this Contract.

24. ASSIGNMENT AND TRANSFER OF EQUIPMENT

- A. The rights and responsibilities granted hereby may not be assigned, sold, licensed, or otherwise transferred by CONTRACTOR without the prior written consent of SCAQMD, and any attempt by CONTRACTOR to do so shall be void upon inception.
- B. CONTRACTOR agrees to obtain SCAQMD's written consent to any assignment, sale, license or transfer of Equipment, if any, prior to completing the transaction. CONTRACTOR shall inform the proposed assignee, buyer, licensee or transferee (collectively referred to here as "Buyer") of the terms of this Contract. CONTRACTOR is responsible for establishing contact between SCAQMD and the Buyer and shall assist SCAQMD in facilitating the transfer of this Contract's terms and conditions to the Buyer. **CONTRACTOR will not be relieved of the legal obligation to fulfill the terms and conditions of this Contract until and unless the Buyer has assumed responsibility of this Contract's terms and conditions through an executed contract with SCAQMD.**

25. NON-EFFECT OF WAIVER - The failure of CONTRACTOR or SCAQMD to insist upon the performance of any or all of the terms, covenants, or conditions of this Contract, or failure to exercise any rights or remedies hereunder, shall not be construed as a waiver or relinquishment of the future performance of any such terms, covenants, or conditions, or of the future exercise of such rights or remedies, unless otherwise provided for herein.

26. TAX IMPLICATIONS FROM RECEIPT OF MSRC FUNDS - CONTRACTOR is advised to consult a tax attorney regarding potential tax implications from receipt of MSRC funds.

27. ATTORNEYS' FEES - In the event any action is filed in connection with the enforcement or interpretation of this Contract, each party in said action shall pay its own attorneys' fees and costs.

28. FORCE MAJEURE - Neither SCAQMD nor CONTRACTOR shall be liable or deemed to be in default for any delay or failure in performance under this Contract or interruption of services resulting, directly or indirectly, from acts of God, civil or military authority, acts of public enemy, war, strikes, labor disputes, shortages of suitable parts, materials, labor or transportation, or any similar cause beyond the reasonable control of SCAQMD or CONTRACTOR.

29. SEVERABILITY - In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be unenforceable in any respect by a court of competent jurisdiction, such holding shall not affect any other provisions of this Contract, and the Contract shall then be construed as if such unenforceable provisions are not a part hereof.

30. HEADINGS - Headings on the clauses of this Contract are for convenience and reference only, and the words contained therein shall in no way be held to explain, modify, amplify, or aid in the interpretation, construction, or meaning of the provisions of this Contract.

31. DUPLICATE EXECUTION - This Contract is executed in duplicate. Each signed copy shall have the force and effect of an original.

32. GOVERNING LAW - This Contract shall be construed and interpreted and the legal relations created thereby shall be determined in accordance with the laws of the State of California. Venue for resolution of any disputes under this Contract shall be Los Angeles County, California.
33. PRE-CONTRACT COSTS - Any costs incurred by CONTRACTOR prior to CONTRACTOR receipt of a fully executed Contract shall be incurred solely at the risk of the CONTRACTOR. In the event that a formal Contract is not executed, neither the MSRC nor the SCAQMD shall be liable for any amounts expended in anticipation of a formal Contract. If a formal Contract does result, pre-contract cost expenditures authorized by the Contract will be reimbursed in accordance with the Payment Schedule and payment provision of the Contract.
34. CHANGE TERMS - Changes to any part of this Contract must be requested in writing by CONTRACTOR and approved by MSRC in accordance with MSRC policies and procedures. CONTRACTOR must make requests a minimum of 90 days prior to desired effective date of change. All modifications to this Contract shall be in writing and signed by the authorized representatives of the parties. Fueling station location changes shall not be approved under any circumstances.
35. PREVAILING WAGES - CONTRACTOR is alerted to the prevailing wage requirements of California Labor Code section 1770 et seq., and the compliance monitoring and enforcement of such requirements by the Department of Industrial Relations ("DIR"). CONTRACTOR and all of CONTRACTOR's subcontractors must comply with the California Public Works Contractor Registration Program and, where applicable, must be registered with the DIR to participate in public works projects. CONTRACTOR shall be responsible for determining the applicability of the provisions of California Labor Code and complying with the same, including, without limitation, obtaining from the Director of the Department of Industrial Relations the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work, making the same available to any interested party upon request, paying any applicable prevailing rates, posting copies thereof at the job site and flowing all applicable prevailing wage rate requirements to its subcontractors. Proof of compliance with these requirements must be provided to SCAQMD upon request. CONTRACTOR shall indemnify, defend and hold harmless the South Coast Air Quality Management District against any and all claims, demands, damages, defense costs or liabilities based on failure to adhere to the above referenced statutes.
36. ENTIRE CONTRACT - This Contract represents the entire agreement between CONTRACTOR and SCAQMD. There are no understandings, representations, or warranties of any kind except as expressly set forth herein. No waiver, alteration, or modification of any of the provisions herein shall be binding on any party unless in writing and signed by the authorized representative of the party against whom enforcement of such waiver, alteration, or modification is sought.
37. AUTHORITY - The signator hereto represents and warrants that he or she is authorized and empowered and has the legal capacity to execute this Contract and to legally bind CONTRACTOR both in an operational and financial capacity and that the requirements and obligations under this Contract are legally enforceable and binding on CONTRACTOR.

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Contract No. ML16076

IN WITNESS WHEREOF, the parties to this Contract have caused this Contract to be duly executed on their behalf by their authorized representatives.

SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT

CITY OF SAN FERNANDO

By: _____
Dr. William A. Burke, Chairman, Governing Board

By: _____
Name: _____
Title: _____

Date: _____

Date: _____

ATTEST:
Denise Garzaro, Clerk of the Board

By: _____

APPROVED AS TO FORM:
Kurt R. Wiese, General Counsel

By: Barbara Band

//MSRC Master Boilerplate
Revised October 28, 2016

**Attachment 1
Statement of Work
City of San Fernando
Contract Number ML16076**

1. Project

The City of San Fernando (hereinafter referred to as "CONTRACTOR") is to install a total of five publicly accessible, "Level II" type, dual-port EV charging stations, providing the capability to charge a total of ten vehicles, within the City of San Fernando. Installations must include signage with information on whom to contact in the event that users encounter malfunctions. All stations shall meet current Society of Automotive Engineers J1772 standards. Candidate locations are shown in the table below:

Number and Location of Stations
(1) station at the Civic Center Public Parking lot, 117 Macneil Street
(1) station at Downtown Parking Lot/Structure #2, southeast corner of the intersection of Truman Street and Brand Boulevard
(1) station at Downtown Parking Lot #4, southwest corner of Truman Street and Brand Boulevard
(1) station at Downtown Parking Lot #5, southeast corner of the intersection of Truman Street and San Fernando Mission Boulevard
(1) station at Downtown Parking Lot #8/10, southwest corner of Celis Street and Brand Boulevard

These locations are understood to be tentative; CONTRACTOR shall notify MSRC staff of final locations selected. CONTRACTOR shall be reimbursed for charging station installations according to the costs stated in Attachment 2 – Payment Schedule.

2. Operation Requirements and Reimbursement for Noncompliance

CONTRACTOR is obligated to comply with the Operational Availability requirements set forth as follows:

- A. CONTRACTOR commits to ensuring Level II charging stations remain operational in the original location for a period of no less than three (3) years from the date the station begins operations in either its initial or expanded capacity. Should CONTRACTOR desire to deviate from this obligation, for reasons other than those stated in the EARLY TERMINATION clause of this Contract, CONTRACTOR shall reimburse SCAQMD for a prorated share of the funds provided for fueling/charging facilities as indicated in the table below:

**Attachment 1
Statement of Work
City of San Fernando
Contract Number ML16076**

3 year Operational Availability Obligation Termination Occurs	Percentage of MSRC Funds to be Reimbursed
Within Year 1	100%
Between Years 1-2	66%
Between Years 2-3	33%
After Year 3	0%

- B. The appropriate reimbursable amount shall be paid to SCAQMD within sixty (60) days from the date the station ceases operation. CONTRACTOR shall not be responsible for any reimbursement to SCAQMD if the obligation is terminated as a result from one or more reasons set forth in the EARLY TERMINATION clause of this Contract.
- C. The obligations of this section shall survive the expiration of the Contract and continue in full force and effect until the applicable operational availability period set forth above has been satisfied.

3. Promotion

CONTRACTOR shall prepare and submit a proposed Public Outreach Plan to promote the MSRC's co-funding of the EV charging stations. Acceptable outreach may include, but is not limited to, notices in CONTRACTOR mailings to residents, newspaper notices, flyers, and information items at CONTRACTOR Board meetings and community events. The Public Outreach Plan shall automatically be deemed approved 30 days following receipt by SCAQMD staff, unless SCAQMD staff notify CONTRACTOR in writing of a Public Outreach Plan deficiency. CONTRACTOR shall implement the approved Public Outreach Plan in accordance with the Project Schedule below.

4. Reports

Quarterly Reports: Until EV charging stations commence operation, CONTRACTOR shall provide quarterly progress reports that summarize the project results to date including, but not limited to: tasks completed, issues or problems encountered, resolutions implemented, and progress to date. Progress reports that do not comply will be returned to the CONTRACTOR as inadequate.

Final Report: A Final Report shall be submitted by the CONTRACTOR in the format provided by SCAQMD staff. Report shall include, at a minimum: a) an executive summary; and b) a detailed discussion of the results and conclusions about this project. CONTRACTOR will identify any barriers encountered and solutions developed to overcome the barriers, and impact of project on future electric vehicle projects.

**Attachment 1
Statement of Work
City of San Fernando
Contract Number ML16076**

5. Project Schedule

CONTRACTOR shall comply with the increments of progress identified in the following chart. The completion month for each task is based on the date of Contract execution.

Task	Completion
Select installation contractor	Month 10
Submit Public Outreach Plan	Month 10
Complete EV station installations and enter into service	Month 15
Implement Public Outreach Plan	Month 17
Quarterly reports	Months 4, 7, 10 and 13
Final Report	Month 18

**Attachment 2
Payment Schedule
City of San Fernando
Contract Number ML16076**

Cost Breakdown

Purchase Category	Maximum AB2766 Discretionary Funds payable under this Contract	CONTRACTOR AB2766 Subvention Funds Applied	Other Funds Applied to Match	Additional Project Co-Funding (not matched)	Total Cost
EV Charging Stations	\$100,000	\$100,000	\$0	\$0	<u>\$200,000</u>

No funds shall be paid out to CONTRACTOR pursuant to this Contract, until the project described in Attachment 1 is completed and proof of completion is provided to SCAQMD. If the project described in Attachment 1 is not completed and satisfactory proof of completion is not provided to SCAQMD, no monies shall be due and payable to CONTRACTOR. Proof of completion shall include:

- Representative photos of completed stations;
- a report signed by a responsible official certifying that the stations have been completed as described in Attachment 1; and
- receipts for equipment and/or invoice(s) from subcontractor(s) performing the installations, if any.

If, at the completion of the Project, the expenditures are less than the Total Cost amount above, the actual amount of AB 2766 Discretionary Funds reimbursed to CONTRACTOR shall be adjusted on a prorated basis, so that the amount reimbursed to CONTRACTOR shall not exceed the actual amount of AB 2766 Subvention Funds applied.

Additional AB 2766 Discretionary Match Funds will not be available to fund project cost overruns. Any project cost overruns must be funded from other than AB 2766 Discretionary Funds.

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AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Nick Kimball, Interim City Manager
By: Ismael Aguila, Recreation and Community Services Director

Date: February 6, 2017

Subject: Consideration to Authorize Submittal of Grant Applications to the National Endowment for the Arts and the California Arts Council for Funding Support of the Mariachi Master Apprentice Program

RECOMMENDATION:

It is recommended that the City Council:

- a. Authorize the preparation and submittal of a grant application to the National Endowment for the Arts (NEA) in the amount of \$57,000 to support the City of San Fernando Mariachi Master Apprentice Program (MMAP); and
- b. Authorize the preparation and submittal of a grant application to the California Arts Council (CAC) in the amount of \$20,000 to support the City of San Fernando Mariachi Master Apprentice Program (MMAP); and
- c. Authorize the Interim City Manager to accept the grants, if awarded; and
- d. Authorize the Interim City Manager to execute all related grant documents required for receiving such grant funds pursuant to the terms and conditions of the grant; and
- e. Upon full execution of all grant related documents, authorize the Interim City Manager to amend the revenue and expenditure budgets to appropriate the grant funds.

BACKGROUND:

Since 2001, the City has received grant funds annually from both the NEA and the CAC to support the City of San Fernando's Mariachi Music Apprentice Program.

Consideration to Authorize Submittal of Grant Applications to the National Endowment for the Arts and the California Arts Council for Funding Support of the Mariachi Master Apprentice Program

Page 2 of 4

ANALYSIS:

Mariachi Master Apprentice Program (MMAP)

MMAP connects grammy award winning mariachi masters with young music students to preserve the mariachi music genre. Mariachi Los Camperos de Nati Cano provides instruction on traditional mariachi instruments: violins, guitars, guitarrones, vihuelas, trumpets, and folk harp. The students and instructors experience exemplary art works at international mariachi conferences and workshops throughout California and the southwest. This experience allows students to observe, study, and perform with the most prestigious mariachi ensembles and represent the City of San Fernando as cultural arts ambassadors.

The curriculum ingrains an empowering sense of self-confidence, pride, and identity, while providing an outlet for cultural expression in celebration of Mexican heritage. MMAP specific arts/music education outcomes include: 1) development, reinforcement, and application of student instrumental techniques; 2) development, strengthening and application of student musicianship skills; 3) enhancement of student solo and chorus singing skills; 4) performance of traditional and popular mariachi music before the public and with other professional ensembles; and 5) development and fostering of student professionalism and performance etiquette. These outcomes are in accordance with the California Department of Education Music Standards.

National Endowment for the Arts (NEA)

The NEA “*Art Works*” program is a federally funded grant program recognizing art that enhances the value of individuals and community by connecting individuals to a greater community and empowering creativity and innovation in our society and economy. The “*Folk and Traditional Arts*” sub-program is rooted in and reflective of the cultural life of a community. Community members may share a common ethnic heritage, cultural mores, language, religion, occupation, or geographic region. These vital and constantly reinvigorated artistic traditions are shaped by values and standards of excellence that are passed from generation to generation, most often within family and community, through demonstration, conversation, and practice.

NEA’s Art Works grants generally range from \$10,000 to \$100,000 and support the creation of art that meets the highest standards of excellence, public engagement with diverse and excellent art, lifelong learning in the arts, and the strengthening of communities through the arts. The San Fernando MMAP program generally receives an average of \$50,000 per year in NEA funding and has received \$684,000 since the program inception. Grant funds are used for Artist Instructor fees, travel costs to conferences, and project support. The deadline to submit for the NEA Art Works grant funding cycle for Fiscal Year (FY) 2018-2019 is February 23, 2017.

California Arts Council (CAC)

The CAC “*Artists in Schools*” program is a state-funded grant program that supports the valuable link between community arts resources and professional teaching artists with municipalities

Consideration to Authorize Submittal of Grant Applications to the National Endowment for the Arts and the California Arts Council for Funding Support of the Mariachi Master Apprentice Program

Page 3 of 4

working together with local schools by funding residency activities emphasizing long-term, in-depth arts education during after-school programs. Students are offered comprehensive, California standards-based arts education that underscores the critical role the arts play in the students' development of creativity, overall well-being and academic achievement.

The new Artist in Schools Program grant awards provide up to \$18,000 in grant support. The City's MMAP has received approximately \$10,000 annually from the CAC grant program. The CAC grant program requires a dollar-for dollar match by non-state funds. Historically, the City has matched the CAC award with Federal NEA funds. It is required that a minimum 75% of CAC award funds be used to pay artist fees. The remaining funds are used for travel and project support. The deadline to submit for the CAC Artist in Schools grant funding cycle for FY 2017-2018 disbursement is February 16, 2015.

BUDGET IMPACT:

Sources of MMAP Funding

The Fiscal Year 2016-2017 Adopted Budget for MMAP is approximately \$126,950. The NEA grant provides funding to support 45% of all program costs.

Source of Project Funding		
NEA Grant	\$57,000	45%
Other Grant Funding:		
CAC- State	\$18,000	18%
Donations/Honorariums	\$5,000	
City of San Fernando	\$12,000	9%
In Kind	\$34,950	28%
Total Project Budget	\$126,950	

The grant disbursement timeline for the California Arts Council will be for FY 2017-2018. The City funding support will continue to be \$12,000 in FY 2017-2018 for the Mariachi Master Apprentice Program. The grant disbursement timeline for the National Endowment for the Arts will be for FY 2018-2019.

Consideration to Authorize Submittal of Grant Applications to the National Endowment for the Arts and the California Arts Council for Funding Support of the Mariachi Master Apprentice ProgramPage 4 of 4

CONCLUSION:

It is recommended that the City Council authorize staff to prepare and submit grant applications to the National Endowment for the Arts and the California Arts Council for funding support of the Mariachi Master Apprentice Program. This will allow continued support for the nationally award winning arts instruction program in the City of San Fernando.

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AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Nick Kimball, Interim City Manger
By: Joaquin Vazquez, Assistant City Attorney
Fred Ramirez, Community Development Director
David McPherson, HdL Companies

Date: February 6, 2017

Subject: Presentation No. 2 - Update Regarding Commercial Cannabis Alternatives

RECOMMENDATION:

It is recommended that the City Council:

- a. Receive a presentation from the David McPherson of HdL Companies ("HdL") on medical and non-medical commercial cannabis alternatives; and
- b. Provide direction to staff and the City Attorney's Office on follow-up action items including the possible development of City Code amendments and associated application processes to facilitate medical and/or non-medical commercial cannabis activities as well as the selection of a consultant to undertake said activities.

BACKGROUND:

On January 17, 2017, the City Council held the first of two presentations to discuss possible commercial cannabis alternatives that could be considered as part of any future City Code amendments and associated application processes (see Attachment "A"). Subsequent to the discussion, City Council directed staff to provide additional information as part of the second presentation on the following topics:

- Focus on strategies to implement any required City Code updates and application processes based on the types of medical and/or non-medical commercial cannabis activities the City Council decides to allow;
- Compare and contrast the possible City revenue options including the use of a development agreement ("DA"), taxation, et cetera;

Presentation No. 2 - Update Regarding Commercial Cannabis AlternativesPage 2 of 3

- Provide additional information on the cannabis industry and the different commercial activities that occur from “seed to sale” of cannabis;
- Look into the possibility of requiring a local hiring preference for City residents as part of application and entitlement process; and
- Look into the salaries for employment options within the various cannabis businesses.

Staff also informed the City Council that David McPherson of HdL would be providing a second presentation regarding this issue at the upcoming February 6, 2017, City Council meeting. Mr. McPherson is one of the state’s most recognized experts in cannabis horticulture, processing and dispensary operations. He is currently working with cities and counties to develop programs to implement Proposition 64, the Adult Use Marijuana Act (AUMA).

ANALYSIS:

City Council Presentation No. 2: “Regulatory Alternatives Under the Medical Cannabis Regulation and Safety Act (‘MCRSA’) and the Adult Use of Marijuana Act (‘Prop 64’/ ‘AUMA’), will focus on the following topics:

- Strategies for implementation including application, selection (including use of 3rd party to review and rank applications for City Council consideration), and entitlement processes (i.e. Development Agreement, Conditional Use Permit (“CUP”), et cetera)];
- Taxation vs. Development Agreement Options for Future City Revenues;
- General understanding of the marijuana industry;
- Public safety consideration based on best practices in other states and municipalities;
- Focus on cannabis businesses in the areas of cultivation, manufacturing, extraction, packaging, and testing commercial type use (no retail/dispensary sales);
- Feasibility of including a local hire provision in the DA and CUP application process;
- Identify salary ranges for jobs in the cultivation, manufacturing, production, and work related to the aforementioned cannabis businesses.

Presentation No. 2 - Update Regarding Commercial Cannabis AlternativesPage 3 of 3

BUDGET IMPACT:

The cost to prepare Presentation No. 2: Marijuana Policy Strategies for the City is \$1,500 and was funded with existing General Fund appropriations. Based on City Council direction, staff will undertake a Request for Qualifications process to obtain proposals from qualified consultants to assist in the development of an application and selection process for future commercial cannabis business opportunities in the City. The selected consultant would also work with staff and the City Attorney's Office to prepare necessary City Code amendments. These items would be presented to the City Council for further consideration at a later date.

CONCLUSION:

Subsequent to the presentation, public comments and City Council discussion, staff and the City Attorney's Office request that the City Council provide direction on possible follow-up action items including possible development of City Code amendments and associated application process to facilitate medical and/or non-medical commercial cannabis activities as well as selection of a consultant to undertake said activities.

ATTACHMENTS:

- A. City Council Agenda Report (January 17, 2017)
- B. PowerPoint Presentation No. 1
- C. PowerPoint Presentation No. 2 *(to be distributed at the City Council meeting)*



AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Nick Kimball, Interim City Manger
By: Joaquin Vasquez, Assistant City Attorney
Fred Ramirez, Community Development Director

Date: January 17, 2017

Subject: Presentation No. 1 - Update Regarding Commercial Cannabis Alternatives

RECOMMENDATION:

It is recommended that the City Council:

1. Receive a presentation from the City Attorney's Office on Proposition 64 as it relates to commercial cannabis alternatives; and
2. Provide direction to staff and the City Attorney's Office on possible questions and required follow-up action items that should be addressed in anticipation of the second City Council presentation/update regarding commercial cannabis alternatives scheduled for the next regular City Council meeting to be held on Monday, February 6, 2017.

BACKGROUND:

On December, 5, 2016, Councilmember Ballin placed "Discussion Regarding Commercial Cannabis Activities" as an item for discussion and consideration by the City Council. Based on City Council discussion, staff in conjunction with the City Attorney's Office scheduled this presentation (one of two to be scheduled before the City Council) as a first step in order to analyze possible alternatives that could be considered by the City Council when evaluating whether to allow limited commercial cannabis uses in the City.

ANALYSIS:

City Council Presentation No. 1: "Regulatory Alternatives Under the Medical Cannabis Regulation and Safety Act ('MCRSA') and the Adult Use of Marijuana Act ('Prop 64'/'AUMA')", will focus on the following topics:

Presentation No. 1 - Update Regarding Commercial Cannabis AlternativesPage 2 of 2

- Background: Regulatory Framework including past legislative actions related to cannabis adopted at the state and federal levels, including discussion of MRSCA and Prop 64;
- Background: City Council actions to date;
- Seed to Sale: Medical/Nonmedical Commercial Activity;
- State Licensing Categories under MRSCA and Prop 64;
- Options: Commercial Activities-MRSCA and Prop 64;
- Menu of Commercial Activities under MRSCA and Prop 64;
- Case Studies;
- Potential City Code Amendments and Licensing;
- Potential Sites Analysis based on 600 Ft. Buffer from Schools; and
- Preview of Presentation No. 2 (Presentation by David McPherson from HdL Companies).

BUDGET IMPACT:

Staff and City Attorney time to prepare this presentation is included as part of the City's General Fund Budget for Fiscal Year (FY) 2016-2017. The cost to prepare Presentation No. 2: Marijuana Policy Strategies for the City will be undertaken by David McPherson from HdL Companies ("HdL") at an estimated cost of \$1,500 from the City General Fund.

David McPherson is a Principal with HdL. Prior to joining the firm, he served 28 years in local government for the cities of Newport Beach, San Jose and Oakland. David is one of the state's most recognized experts in cannabis horticulture, processing and dispensary operations. He is currently working with cities and counties to develop programs to implement Proposition 64, Adult Use Marijuana Act (AUMA).

CONCLUSION:

Subsequent to the presentation, public comments and City Council discussion, staff and the City Attorney's Office request that the City Council provide direction regarding the proposed next steps and topics to be included in the second presentation related commercial cannabis alternatives inclusive of any City Code amendments and licensing options that the City would like to be analyzed going forward.

ATTACHMENT:

- A. PowerPoint Presentation (to be distributed at City Council Meeting)



CITY COUNCIL PRESENTATION NO. 1:

REGULATORY ALTERNATIVES UNDER THE MEDICAL CANNABIS REGULATION AND SAFETY ACT (“MCRSA”) & THE ADULT USE OF MARIJUANA ACT (“PROP 64”/ “AUMA”)

Presented by:

Joaquin Vazquez, Assistant City Attorney

Fred Ramirez, Community Development Director



THE CITY OF SAN FERNANDO

BACKGROUND: REGULATORY FRAMEWORK

- **1970** – Marijuana designated as an illegal Schedule 1 controlled substance.
- **1996** – California (“State”) voters approve Prop. 215 (Compassionate Use Act) protecting medical marijuana users from criminal prosecution.
- **January 2016** – Medical cannabis regulations become effective under the Medical Cannabis Regulation and Safety Act (“MCRSA,” formerly “MMRSA”).
- **November 2016** – Nonmedical cannabis regulations are governed by the Tax Adult Use of Marijuana Act (“Prop. 64 or “AUMA”).
- **January 1, 2018** – Formal State licensing for medical and nonmedical business/commercial activities.



THE CITY OF SAN FERNANDO

BACKGROUND — MCRSA — MEDICAL CANNABIS

- Governs **MEDICAL** cannabis and works concurrently with Prop. 64.
- Establishes a **dual licensing** system for medical cannabis businesses called "**commercial cannabis activities**," including cannabis cultivation, manufacturing, distribution, transportation, dispensaries/deliveries, and laboratory testing, which requires businesses both a state license and a local license.
- Allows business locally licensed for a commercial cannabis activity to continue operating until the State issues licenses no later than January 1, 2018. (Bus. & Prof. Code, § 19321(c) – More on this section later.)
- However, the City currently **bans** all such activities except deliveries from licensed dispensaries located outside of the City.



THE CITY OF SAN FERNANDO

BACKGROUND – PROP. 64 – NONMEDICAL MARIJUANA

- Governs **NONMEDICAL** marijuana.
- Allows persons 21 years or older to use, possess, transport, and purchase nonmedical marijuana in specified limited amounts and to cultivate up to 6 plants per residence, subject to restrictions.
- Establishes a State-only licensing system for nonmedical marijuana businesses called “**commercial marijuana activities**,” including including marijuana cultivation, manufacturing, distribution, transportation, dispensaries/deliveries, and laboratory testing.
- Cities can regulate or ban any or all such commercial marijuana activities. The City’s code is currently silent as to such activities.
- If a city is silent as to a commercial marijuana activity after the State starts issuing licenses in 2018, the State could issue a license for such activity with no city input.



MCRSA / PROP. 64: DIFFERENCES & SYNERGY

- Both State and local license required for medical business licenses under MCRSA. Only a State license required for nonmedical business licenses under Prop. 64. (Assuming City allowance of such activities.)
- Medical and nonmedical cannabis can be sold from the same location with proper licensing.
- Cities may ban medical business and allow nonmedical business or vice versa.
- MCRSA created no new taxes but requires State BoE permit with 7.5-10% sales tax, subject to additional local taxes.
- AUMA established a 15% excise tax on gross receipts for medical and nonmedical cannabis and cultivation taxes by weight on commercial cannabis but exempts the sale of medical cannabis from California's sales and use tax. Local additional taxes are also allowed.



THE CITY OF SAN FERNANDO

BACKGROUND – CITY COUNCIL ACTIONS TO DATE

General Ban on Unlawful Businesses – City Council Ordinance No. 1603 – January 18, 2011:

- Prohibits City issuance of business licenses for illegal or unlawful business that are determined to be illegal under the laws of the United States, State of California, or any city ordinance.

Response to MCRSA – City Council Ordinance No. 1654 – May 16, 2016:

- Prohibits “commercial cannabis” activities in all zones of the City, except except deliveries from licensed dispensaries located outside of the City.

BACKGROUND – CITY COUNCIL ACTIONS TO DATE

To Address Prop. 64's Personal Cultivation Component – City Council Ordinances No. U-1658 and No. 1659 – November 7, 2016:

- Prohibit personal outdoor marijuana cultivation and establishes regulations and a permitting process for personal indoor marijuana cultivation.

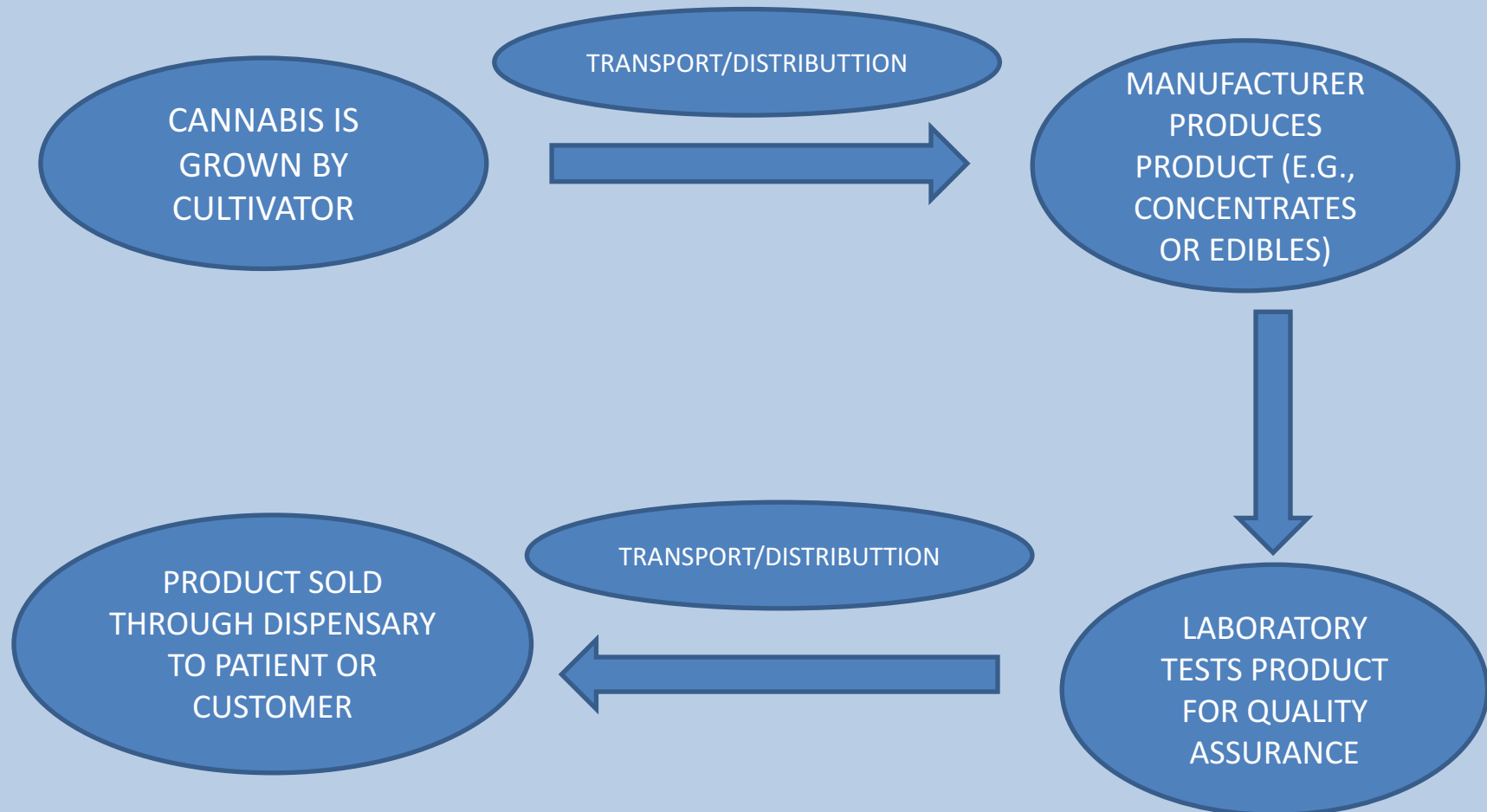
Councilmember Request – December 5, 2016:

- Councilmember Ballin placed “Discussion Regarding Commercial Cannabis Activities” as an item for discussion and consideration by the City Council. Based on council discussion, City staff in conjunction with the City Attorney's Office prepared this Study Session as a first step in order to analyze possible alternatives that could be considered by the council when evaluating whether to allow some commercial cannabis uses in the City on a limited basis.



THE CITY OF SAN FERNANDO

SEED TO SALE: MEDICAL/NONMEDICAL COMMERCIAL ACTIVITIES





THE CITY OF SAN FERNANDO

STATE LICENSING CATEGORIES

MEDICAL (MCRSA):

"COMMERCIAL CANNABIS ACTIVITIES"

- Cultivation
- Manufacturing
- Testing
- Dispensary
- Distribution
- Transporting

NONMEDICAL (PROP. 64):

"COMMERCIAL MARIJUANA ACTIVITIES "

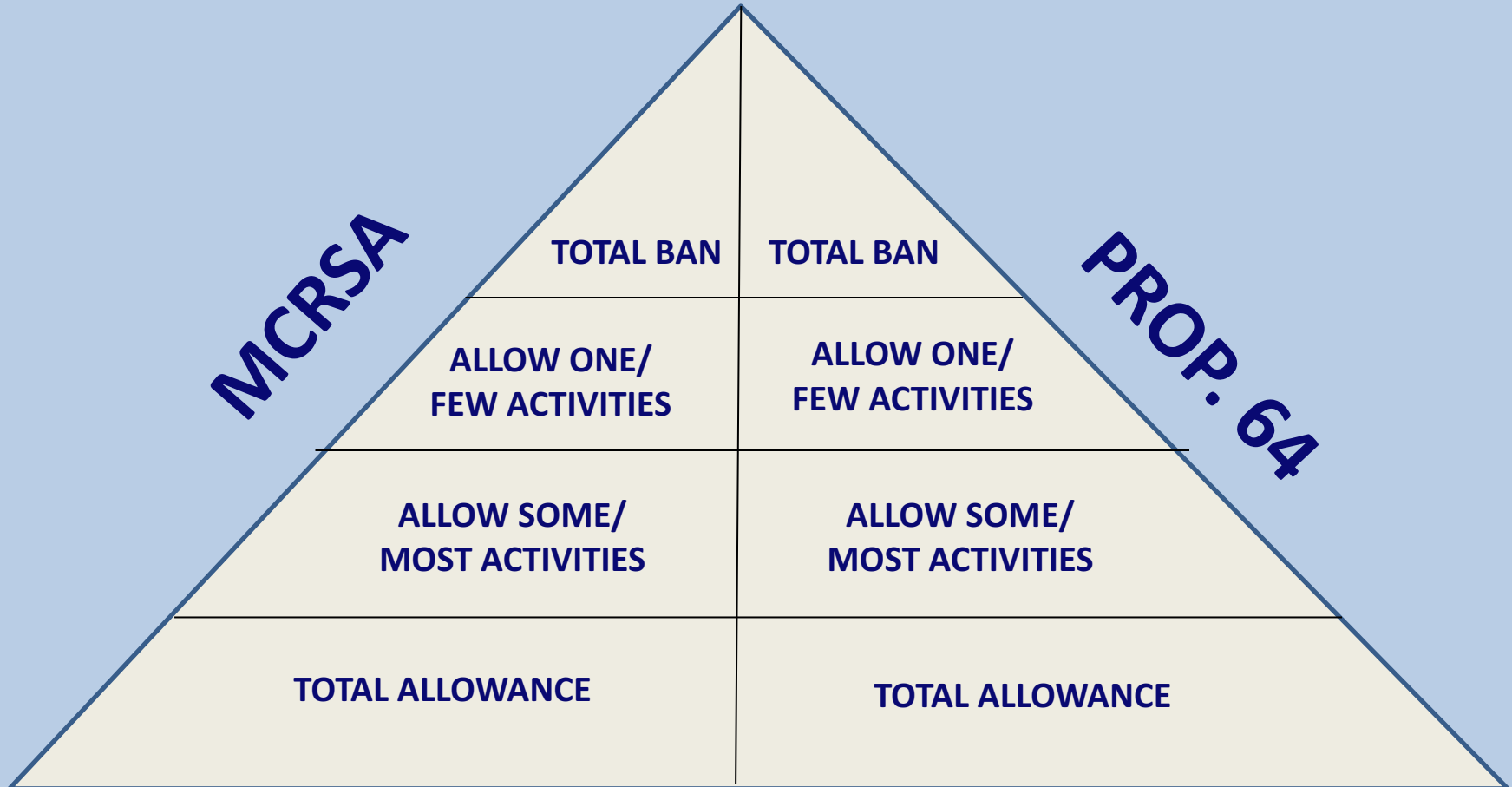
- Cultivation
- Manufacturing
- Testing
- **Retailers**
- Distribution
- **Microbusiness**

- Prop. 64 refers to dispensaries as "retailers," eliminates the "transporting" license, which will be covered by distributors, and establishes a license for "microbusinesses" (limited to small operators with a cultivation not exceeding 10,000 sq. ft.)
- A microbusiness licensee allows holders to cultivate cannabis and act as a licensed distributor, manufacturer, and retailer.



THE CITY OF SAN FERNANDO

OPTIONS: COMMERCIAL ACTIVITIES – MCRSA & PROP. 64





THE CITY OF SAN FERNANDO

MENU OF COMMERCIAL ACTIVITIES

COMMERCIAL ACTIVITY	MEDICAL	NONMEDICAL
CULTIVATION	YES / NO	YES / NO
MANUFACTURING	YES / NO	YES / NO
TESTING (QUALITY CONTROL)	YES / NO	YES / NO
DISPENSARY/RETAILER	YES / NO	YES / NO
DISTRIBUTION	YES / NO	YES / NO
TRANSPORTING/MICROBUSINESS	YES / NO	YES / NO

NOTE: The City Council has discretion to (1) allow and regulate; or (2) ban any or all options above pertaining to medical and nonmedical commercial activities.

BUSINESS & PROFESSIONS CODE SECTION 19321(c)

- Most cities currently await finalization of State standards for medical and nonmedical commercial businesses before allowing and regulating such uses. (Expected no later than January 1, 2018.)
- Section 19321(c) allows a city to adopt zoning regulations and standards to allow **medical** cannabis businesses prior to the State issuance of licenses in 2018.
- This section has recently been utilized in the cities Coachella and Lynwood.
- While a small number of cities are moving forward prior to the finalization of State standards, there are certain risks with moving forward in a manner:
 - A business operating in such a city would be allowed to continue to operation until its application for a state license is approved or denied, however, there is potential for a medical cannabis dispensary to be licensed in a city under Section 19321(c) to only later have its State license denied.
 - A city's standards allowing a business under Section 19321(c) may be more lenient and preempted by the eventually adopted State standards.

CASE STUDY: COACHELLA

- Allows **medical** cannabis cultivation, manufacturing, testing, distribution, and transportation through “medical cannabis cultivation facilities.”
- Outdoor cultivation is completely prohibited.
- Prohibits retail sale through dispensaries and delivery services.
- Permitted only in wrecking yard, M-W zones and must be at least 1,000 feet from residential.
- Permits can only be granted to sites with a minimum size of five acres.
- Conditional use permit required for facilities.
- In November 2016, Coachella city voters approves a \$15 per square foot tax on cultivation and manufacturing facilities and a 6% marijuana sales tax.
- Applications reviewed on a priority point system.
- An approved facility will produce flowers and extracts that will be sold under the brand name “Coachella Premium Cannabis.”



CASE STUDY: LYNWOOD

- First Los Angeles County city to permit cannabis cultivation and manufacturing under MCRSA.
- Allows **medical** cannabis cultivation and manufacturing at a maximum of 5 different sites for each use, which are required to comply with detailed native regulatory provisions.
- Other commercial cannabis activities are prohibited except transportation required to facilitate cultivators and manufacturers.
- Development agreement and business license required for operation, in addition to other land use entitlements and permits, as applicable.
- Vague application process.
- Prohibits retail sale through dispensaries and delivery services.
- Manufacturing allowed in in M Manufacturing zones and cultivation allowed in certain commercial, manufacturing and specific plan areas.
- Buffers of 600 feet from schools, day cares, and youth centers and 50 feet from residential required.



THE CITY OF SAN FERNANDO

CODE AMENDMENTS & LICENSING

- If one or more commercial activities are desired by Council, a Code Amendment would be necessary, which would require review by the Planning & Preservation Commission and two readings for City Council approval.
- In addition, regulations pertaining to the particular use would have to be drafted and adopted by the City (Can be concurrent with a Code Amendment). Recall that State regulations are anticipated to be finalized no later than January 1, 2018.
- Licenses could be issued in a variety of ways:
 1. First come, first serve;
 2. Lottery (e.g. Santa Ana); or
 3. Interview.



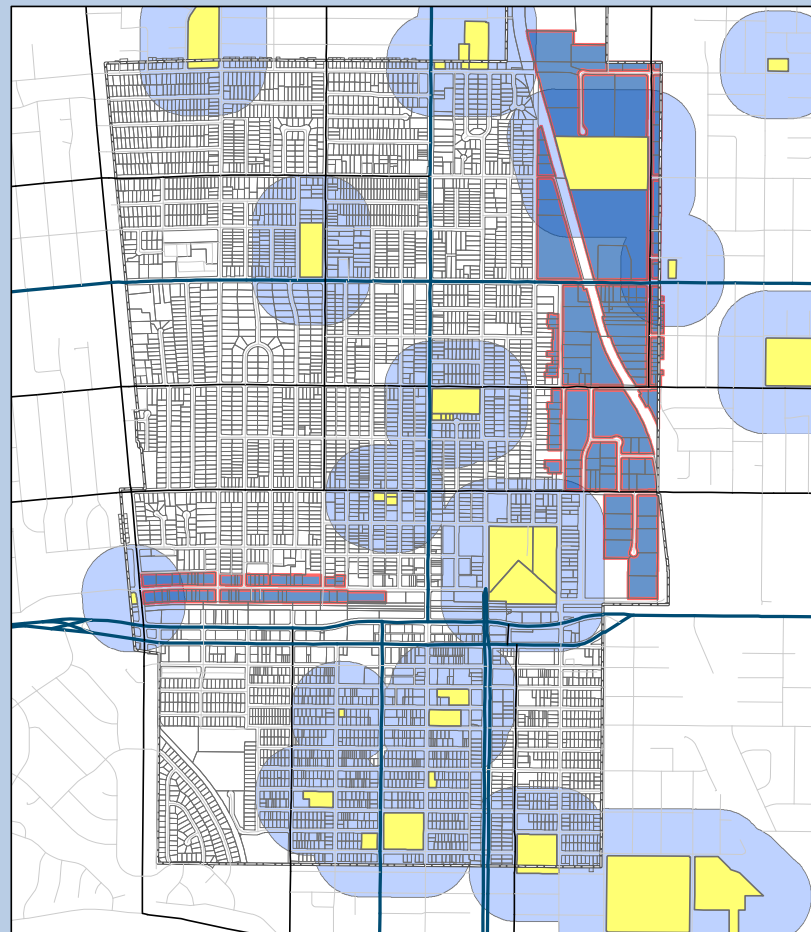
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CC Meeting Agenda

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THE CITY OF
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CITY ZONING MAP- 600 FT BUFFER MAP FROM SCHOOLS





THE CITY OF SAN FERNANDO

STUDY SESSION NO. 2 – PREVIEW

1. Experiences from other states and jurisdictions.
2. Public safety considerations.
3. Taxation and other revenue options.
4. Additional land use considerations.
5. Responses to City Council questions/direction.



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QUESTIONS/COMMENTS/DIRECTION TO STAFF

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AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Councilmember Sylvia Ballin

Date: February 6, 2017

Subject: Discussion Regarding Commissioner Stipend

RECOMMENDATION:

I have placed this on the agenda for City Council discussion and consideration. I am proposing that commissioners, who were present for the commission meeting, be provided a stipend if a regular commission meeting has been cancelled due to the lack of a quorum.

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