

San Fernando City Council

SPECIAL MEETING NOTICE AND AGENDA

MAY 9, 2016 - 4:30 PM

COUNCIL CHAMBERS 117 Macneil Street San Fernando, CA 91340

NOTICE IS HEREBY GIVEN that the San Fernando City Council will hold a Special Meeting on **Monday, May 9, 2016, at 4:30 p.m.,** in the Council Chambers, located at 117 Macneil Street, San Fernando, California.

CALL TO ORDER/ROLL CALL

Mayor Robert C. Gonzales Vice Mayor Joel Fajardo Councilmember Antonio Lopez Councilmember Jaime Soto Councilmember Sylvia Ballin

PLEDGE OF ALLEGIANCE

Mayor Robert C. Gonzales

APPROVAL OF AGENDA

PUBLIC STATEMENTS – WRITTEN/ORAL

There will be a three (3) minute limitation per each member of the audience who wishes to make comments in order to provide a full opportunity to every person who desires to address the City Council. Only matters contained in this notice may be considered.

SAN FERNANDO CITY COUNCIL

Special Meeting Notice and Agenda – May 9, 2016 Page 2 of 2

STUDY SESSION

1) FISCAL YEAR 2016-2017 BUDGET STUDY SESSION NO. 1

Recommend that the City Council review and discuss the Fiscal Year 2016-2017 Proposed Budget.

2) VICE MAYOR JOEL FAJARDO'S PROJECTS UPDATE

Recommend that the City Council receive and file the report.

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 24 hours prior to the meeting.

Elena G. Chávez, City Clerk

Signed and Posted: May 5, 2016 (4:00 p.m.)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk's Office. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk's Office at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk's Office at (818) 898-1204 at least 48 hours prior to the meeting.



Special Meeting San Fernando City Council

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AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Brian Saeki, City Manager

By: Nick Kimball, Finance Director

Date: May 9, 2016

Subject: Fiscal Year 2016-2017 Budget Study Session No. 1

RECOMMENDATION:

It is recommended that the City Council review and discuss the Fiscal Year (FY) 2016-2017 Proposed Budget.

BACKGROUND:

- 1. On February 16, 2016, City Council received a presentation of the FY 2014-2015 final audited financials, FY 2015-2016 Mid-year Budget Update, and FY 2016-2017 Budget Outlook. This marked the kick-off of the FY 2016-2017 Budget season.
- During the months of March 2016 and April 2016, the Finance Department and City Manager met with each Department to develop the FY 2016-2017 Proposed Budget, which includes revenues and expenditures for the General Fund, Enterprise Funds, and all Special Revenue Funds.

ANALYSIS:

The FY 2016-2017 Proposed Budget is considered a Maintenance of Effort budget, which means it is based on providing the same level of service as FY 2015-2016. Departments were asked to prepare their FY 2016-2017 budget requests assuming no Consumer Price Index (CPI) increase. After initial review of the budget, Departments were asked to look for efficiencies and propose cuts to their operating budgets. Ultimately, approximately 1% (\$57,000) was trimmed from the General Fund operating budget. The General Fund operating budget deficit (i.e., ongoing revenue less ongoing expenditures) was reduced from \$730,000 in FY 2015-2016 to approximately \$500,000 in FY 2016-2017. Until the operating budget deficit is eliminated, no ongoing enhancement requests, including staffing requests, are being recommended.

Fiscal Year 2016-2017 Budget Study Session No. 1

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Measure A

Measure A is expected to raise approximately \$2.1 million in FY 2016-2017 and will be used to pay down debt, establish reserves, fund one-time enhancements, reduce the General Fund deficit fund balance, and cover the operating budget deficit. More detail on Measure A expenditures can be found in the City Manager's Budget Message.

Capital Improvements

The FY 2016-2017 includes funding for a number of critical capital improvements to address the large backlog of deferred maintenance. Funding for these capital improvements is provided primarily through Special Funds, Water Fund and Sewer Fund.

Category	<u>Amount</u>	t Budgeted	Funding Source(s)
Street and Sidewalk Improvements	\$	2,885,000	Measure R; CDBG
Water System Improvements	\$	488,600	Water Fund
Sewer System Improvements	\$	500,000	Sewer Fund
Total:	\$	3,873,600	

More analysis of the FY 2016-2017 Proposed Budget can be found in the City Manager's Budget message included in the Proposed Budget document (Attachment "A").

BUDGET IMPACT:

The total Proposed Budget for all funds is approximately \$42.3 million. The Proposed General Fund budget is \$17.769 million. In accordance with the City's Budget Policy, the FY 2016-2017 Proposed General Fund Budget represents a balance budget, with General Fund revenues of \$18.217 million and expenditures of \$17.769 million.

CONCLUSION:

The objective of the FY 2016-2017 Proposed Budget is three-fold: 1) reduce the operating budget deficit; 2) reduce the General Fund deficit fund balance; and 3) fund critical one-time needs to upgrade the City's infrastructure. With Measure A expiring in four (4) years, staff's focus is to reduce the General Fund's annual operating deficit and deficit fund balance as quickly as possible while balancing the need for critical infrastructure upgrades to the City's technology, streets, sewer system, and water system.

ATTACHMENTS:

- A. FY 2016-2017 Proposed Budget
- B. City Council Priorities

DIRECTORY OF OFFICIALS

FISCAL YEAR 2016-2017

ELECTED OFFICIALS

CITY COUNCIL

MAYOR Robert C. Gonzales

> VICE MAYOR Joel Fajardo

COUNCILMEMBERS
ANTONIO LOPEZ
SYLVIA BALLIN
JAIME SOTO

<u>City Treasurer</u> Margarita Solis

DEPARTMENT HEADS

CITY MANAGER

DEPUTY CITY MANAGER/
DIRECTOR OF PUBLIC WORKS

CHIEF OF POLICE

DIRECTOR OF COMMUNITY DEVELOPMENT

DIRECTOR OF FINANCE

DIRECTOR OF RECREATION AND
COMMUNITY SERVICES MANAGER

CITY CLERK

Brian Saeki Chris Marcarello

ANTHONY VAIRO FRED RAMIREZ NICK KIMBALL ISMAEL AGUILA

Elena G. Chávez

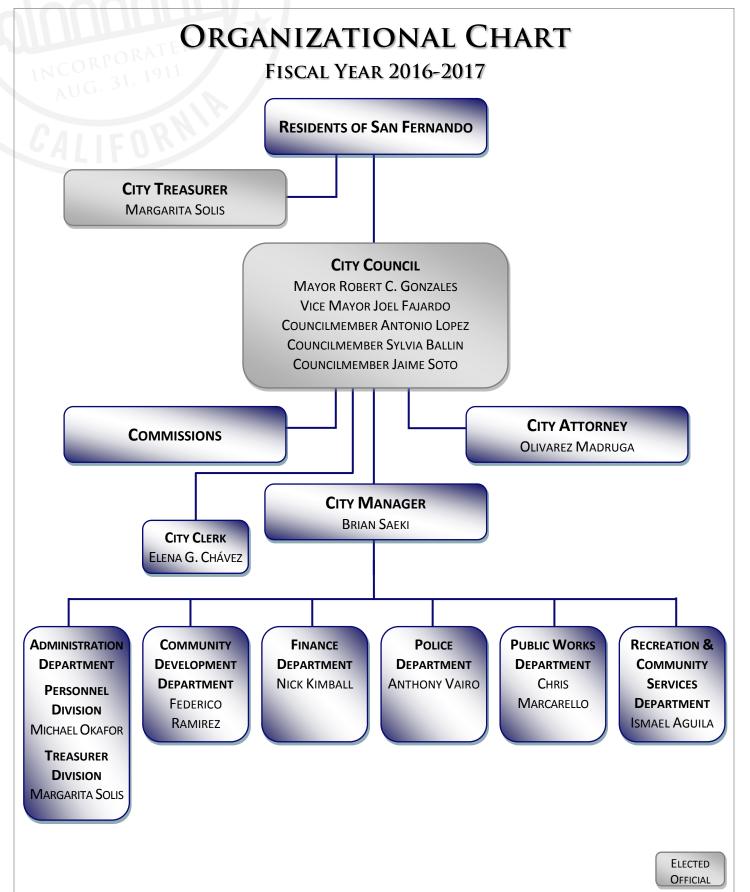


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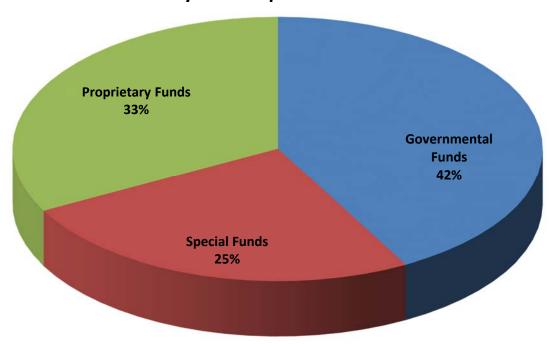
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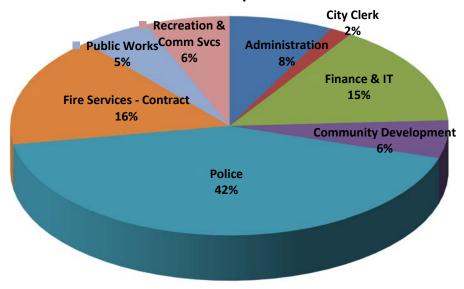
SECTION I. INTRODUCTION AND BACKGROUND

City-wide Expenditures



Total Budget: \$42,290,349

General Fund Expenditures



Total Budget: \$17,768,756



MEMORANDUM

To: Mayor Robert C. Gonzales and Councilmembers

From: Brian Saeki, City Manager

Date: May 5, 2016

Subject: Proposed FY 2016-2017 Budget Message

As I head into my third budget cycle, the City continues to make positive strides to stabilize the finances. The deficit fund balance in the General Fund decreased from \$5.7 million to \$4.1 million in fiscal year 2014-2015 and it is expected to continue to decrease to less than \$4 million by the end of fiscal year 2015-2016. The operating budget deficit decreased from over \$1 million in fiscal year 2014-2015 to \$730,000 in 2015-2016 and, as proposed, will decrease to \$485,000 in fiscal year 2016-2017.

These strides have been achievable primarily through prudent long-term fiscal planning and targeted cost efficient partnerships that have a minimal impact on service levels to the community, such as partnering with the County of Los Angeles to operate the San Fernando Regional Pool, partnering with a private firm to administer the Business License program, and partnering with the bargaining units to eliminate retiree medical costs for future employees and negotiating reasonable, multi-year contracts.

Revenues raised through Measure A have also been critical to cover the short-term operating budget deficit, pay down debt, establish reserves, and fund key one-time enhancements. Unfortunately, Measure A will sunset in October 2020. With that in mind, the focus of this budget is three-fold: 1) reduce the operating budget deficit, 2) reduce the General Fund deficit fund balance, and 3) fund critical one-time needs to upgrade the City's infrastructure.

Budget Development

The fiscal year 2016-2017 Budget is another Maintenance of Effort budget, which means it is based on providing the same level of service as fiscal year 2015-2016. Departments were initially asked to prepare their FY 2016-2017 budgets assuming no Consumer Price Index (CPI) increase. After initial review of the budget, Departments were asked to look for efficiencies and propose cuts to their operating budgets. Ultimately, more than 1% (\$57,000) was trimmed from the General Fund operating budget.

In addition to reducing expenditures, this budget focusses on increasing on-going revenue sources. The City began taking steps to increase on-going revenues in fiscal year 2015-2016 by approving funding for a user fee study, cost allocation plan update, and development impact fee study. All of these studies are intended to ensure the General Fund is fairly and justifiably

Proposed FY 2016-2017 Budget Message

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recovering costs from customers receiving a specific service and other from funds to which the General Fund provides support. The Cost Allocation Plan has been completed and resulted in approximately \$300,000 in additional revenue. The user fee and development impact fee studies are under way and are expected to be completed in the summer. It is too early to speculate how much additional revenue may be generated by adjusting user fees and development impact fees; however, a 10% - 15% adjustment, possibly implemented over a number of years, is common considering the City has not had such a study done in many years.

The fiscal year 2016-2017 budget includes funding for economic development activity, including feasibility studies, business outreach, and marketing in an effort to spur economic growth and bolster ongoing revenue. In order to continue to provide the current level of service to the community, it is necessary to grow the City's tax base through economic development.

Lastly, enhancement requests were carefully considered. The enhancements included in the Proposed Budget are required by law or contract, result in, or are offset by, additional revenue to the City, meet one of the citywide strategic goals, and/or provided a net long-term benefit to the City. Due to the focus on reducing the operating budget deficit, no on-going staffing enhancements are recommended.

Economic Outlook

To develop the proposed budget, it is important to understand the projected direction of the economy. The National and State economies have been steadily growing over the last few years, and that trend is expected to continue; however, optimism is fading as many economists have pointed out that the United States is past due for another economic contraction. Since the end of World War II, the United States has experienced a recession roughly every five years. There have been four recessions in the last twenty five years; beginning in 1981, 1990, 2000, and 2007.

According to the Bureau of Labor Statistics, Gross Domestic Product, which is a measure of output for the US economy, is expected to grow less than 2.5% annually over the next few years, which is a downgrade from the 3% expectation this time last year. The national job market has remained steady as the employment rate has hovered around 5% and fuel prices have also stabilized somewhat over the last few years as the U.S. has continued to steadily produce fossil fuels. However, the Federal Reserve Bank has held the federal funds rate at historic lows (i.e. less than 2%) for almost 8 years as the economy remains fragile. Unfortunately, keeping the federal funds rate so low over the long term is unsustainable as it can eventually lead to hyperinflation and destabilization of the U.S. dollar as a world currency.

California's economy has also been steadily improving, although there are a number of factors that may dampen economic growth in the near term; the housing market has stabilized, but affordability is still an issue for many Californians; unemployment continues to fall, but many millennials are still un- or under-employed; gas prices, which have a significant impact on Californians' disposable income, are set to increase due to the "summer blend" required by the

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state; the persistent drought could have dire consequences for the state's economy. The state has also recently acted to increase minimum wage to \$15 per hour by 2022. Reactions are mixed and the economic impact of that legislation is unknown.

Overall, growth in California is slowing, but economic forecasters predict the tech boom and stable job markets in Silicon Valley and Silicon Beach should help the state ward off a recession until at least 2018.

Locally, San Fernando has experienced continued development and investment by the local business community. Over the past year, a number of new businesses have opened in the City, including a rebranded Ganas Auto (formerly TriColor), San Fernando Brewing Company, Gamestop, Waba Grill, Helados Pops Ice Cream, Mariscos Camarena Restaurant, Cricket Wireless, T-mobile Wireless, and La Michoacana Ice Cream Parlor. New construction includes a new 6,000 square foot multi-tenant building with second story dental office and more than 14,000 square foot commercial/retail space currently under construction. Additionally, there are a number of businesses currently rehabbing existing property and obtaining approvals to open their doors over the next few months, including a new Papa Juan's and Magaly's Tamales location on North Maclay, and two new businesses with existing locations outside the city, Niki's Pizza and Tacos Way eateries.

This activity and investment by the business community is encouraging and has resulted in strong sales tax growth over the last few years. To continue to attract and facilitate expanding the business tax base in the City, staff has included funding for enhanced economic development efforts in the Proposed Budget.

Lastly, efforts by the City Council and community to oppose High Speed Rail through San Fernando have been largely successful as the California High Speed Rail Authority has removed the San Fernando route from the alternatives to be studied in the EIR. High Speed Rail through the middle of San Fernando would have been devastating to the local economy. Continued diligence is required to ensure that High Speed Rail does not come through the community.

Although the economy is still expanding, and local businesses are actively investing, the City must continue to make sound financial decisions to ensure we are prepared for the next economic contraction. The voters of San Fernando approved Measure A (1/2 cent sales tax increase) as a temporary stop gap to help address short term financial issues. This budget proposes to use Measure A revenues frugally by paying down debt, decreasing the General Fund deficit fund balance, and making targeted investments to grow the tax base.

General Fund Overview

In accordance with the City's Budget Policy, the Proposed General Fund Budget represents a balanced budget, with \$18,216,591 in projected revenue and \$17,768,756 in proposed expenditures. Despite presenting a balanced budget, Measure A revenues are still needed to

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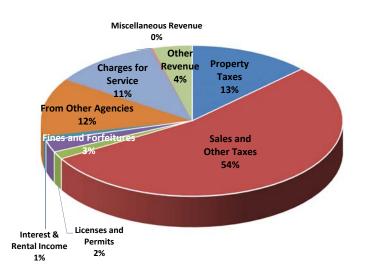
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cover \$485,000 operating budget shortfall (see Measure A section below for more detail). However, approximately \$730,000 in Measure A revenues were required to cover the operating budget shortfall in fiscal year 2015-2016. This Budget moves the City closer to being operationally balanced while addressing the General Funds deficit fund balance, reducing outstanding debt, and making targeted one-time investments in City infrastructure.

Revenue

The FY 2016-2017 Proposed Budget projects \$17,578,679 in General Fund revenue. The City's largest revenue source is Sales Tax, followed by Property Tax and Charges for Service.

The Proposed Budget projects an increase of 4.3% in Sales Tax related revenue (including Measure A), and a property tax receipts are projected to increase 4%, which is in line with the projected increase in assessed property values.



Charges for Services are projected to

increase by 13%, primarily due to an increase of almost \$300,000 in charges to other funds for support provided by the General Fund. This increase is the result of an updated Cost Allocation Plan prepared by a consultant in fiscal year 2015-2016.

Admissions Taxes are projected to decrease by approximately 7.5%. Admissions Taxes are primarily generated from the admission fee to the Swap Meet. The Swap Meet sells primarily second hand and surplus goods, which tend to be anti-cyclical. In a poor economy, consumers try to stretch their disposable income by purchasing more second hand and surplus goods. As the economy improves, consumers tend to have more disposable income and buy less second hand and surplus goods.

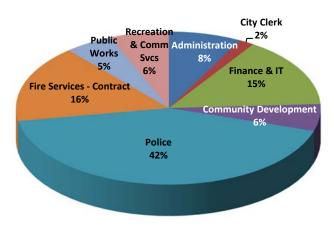
Fines and Forfeitures are projected to decrease by almost 10% due primarily to reduced resources in the Police Department available for vehicle code and parking enforcement. In the upcoming fiscal year, staff will be reviewing the City's entire parking program, including parking meters, permits, and enforcement. Staff will be presenting City Council with a number of options to revitalize the parking program and address community concerns.

Overall, total revenues are expected to increase by a modest 4.15% from fiscal year 2015-2016. On-going revenues are projected to account for 4.0% of the total 4.15% increase. **Expenditures**

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The fiscal year 2016-2017 Proposed Budget includes \$17,768,756 in General Fund expenditures. The Proposed Budget includes an overall increase of approximately 1.5% in expenditures, due primarily to personnel related costs, including MOU increases (up to 1%) and increased medical insurance costs (average increase of 5% per plan).

Departments were also asked to look for efficiencies and propose cuts to their operating budgets that did not have a



significant impact on operations. Ultimately, more than 1% (\$57,000) was trimmed from the General Fund operating budget.

Recommended Enhancements

Although this is a Maintenance of Effort budget that represents no increase in service levels in the short-term, the City does need to invest in a number of areas to better position ourselves for long-term stability. The following enhancements are being recommended in for FY 2016-2017:

- \$2,500 for marketing materials, primarily for economic development activity and to address any High Speed Rail outreach that may be necessary throughout the year.
- \$28,750 in one-time training and tuition reimbursement for staff. Staff is the City's most valuable resource. Investing in staff training will give staff the skills to do more with less as well as prepare staff to advance within the City. Most of the additional training is needed to train the planned hiring of four new Police Officers and two Detectives.
- \$20,000 to update the City's Emergency Operations Plan. Without an updated EOP, the City lessens its ability to respond to a significant emergency and puts receiving emergency funding, such as FEMA, at risk.
- \$120,000 to replace the mobile data terminals (MDTs) in each police vehicle. The current MDTs are more than ten years old and are running outdated software that may create a security risk.
- \$40,000 to replace one police unit. The City has an aging fleet that needs to be updated
 over the next few years. Aging vehicles tend to be costly to maintain annually and are
 unreliable. It is recommended that the oldest police vehicle (model year 2009) is replaced
 this year.

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- \$10,000 to replace chairs at Recreation Park. Recreation Park is the City's primary rental asset that generates approximately \$100,000 in revenue each year. In order to keep the facility as a viable rental option for customers, periodic upgrades to the facility are necessary.
- \$13,500 ongoing enhancement to fund the Tree lighting, Dia de los Muertos, and Eggstravaganza special events. These events have been put on by staff over the last few years without a related appropriation. Funds were often either scraped together through donations or required use of Councilmember Community Investment Funds. To properly plan and fund these events each year, it is recommended they are added to the Cultural Programs budget in the Recreation and Community Service Department.
- No new staff positions are being recommended.
- Total recommended General Fund enhancements = \$234,750

Measure A

In June 2013, San Fernando voters approved a ½ cent local transaction use tax (Measure A) for a period of seven years, which is projected to raise approximately \$2.1 million in FY 2016-2017. Funds raised through the transaction tax are imperative to the City's short-term viability as they will be used to pay off existing debt, reduce the deficit fund balance in the General Fund, strengthen the Self Insurance and Equipment Replacement Funds, and fund one-time projects that address critical needs.

For FY 2016-2017, Measure A funds will be used for the following:

Repayment of Debt		One-Time Projects (cont.)	
To Retirement Fund	200,000	Replace Chairs @ Rec Park	10,000
To Sewer Fund	50,000	Update Emergency Ops Plan	20,000
To Water Fund	50,000	Add'l staff training in tuition reimb	28,750
	300,000	Replace one (1) Police Unit	40,000
<u>Establish Reserves</u>			296,250
Self-Insurance Fund	320,000		
Equipment Replacement Fund	80,000	Deficit fund balance reduction	518,750
Facility Capital Funds	50,000	Subsidize Street Lighting District	50,000
	450,000	Amount to cover operational deficit	485,000
<u>One-Time Projects</u>			1,053,750
Economic Development/HSR	77,500		
Replace Mobile Data Terminals (Continued in next column)	120,000	Total Measure A funds:	\$2,100,000

Proposed FY 2016-2017 Budget Message

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Enterprise Funds

Enterprise funds are used to account for services provided to the public on a fee for service basis, similar to the operation of a private enterprise. San Fernando currently operates two enterprise funds: 1) Water Fund and 2) Sewer Fund.

The total budget for the Water Fund is \$4,758,366, which includes \$1,397,927 for personnel, \$1,748,334 for operations, and \$1,612,105 in capital projects for the nitrate removal system, water main replacements, and service replacements.

Total projected Water Fund revenues are \$3,136,000, resulting in an annual budget deficit in the Water Fund of \$1.6 million. The budget deficit is primarily the result of planned capital improvements, which will reduce the Water Fund reserve balance to approximately \$240,000.

The total budget for the Sewer Fund is \$5,386,497, which includes \$829,763 for personnel, \$2,549,000 for operations and \$2,007,734 in capital projects for sewer main replacement and capital improvement payments to City of Los Angeles.

Total projected Sewer Fund revenues are \$2,957,000, resulting in an annual budget deficit in the Water Fund of \$2.4 million. Similar to the Water Fund, the Sewer Fund budget deficit is primarily the result of planned capital improvements, which will reduce the Sewer Fund reserve balance to approximately \$1.9 million.

Internal Service Funds

Internal Service funds are common in governmental accounting and used for operations serving other departments within a government on a cost-reimbursement basis. The City utilizes three internal service funds: 1) Self-Insurance Fund, 2) Equipment Maintenance Fund, and 3) Facility Maintenance Fund.

The total budget for the Self Insurance Fund is \$1,900,000, which includes \$900,000 for insurance costs and \$1,000,000 for workers' compensation and liability claims costs.

The total budget for the Equipment Maintenance Fund is \$756,896, which includes \$265,512 for personnel, \$451,384 for operations, and \$40,000 for vehicle replacement.

The total budget for the Facility Maintenance Fund is \$1,074,831, which includes \$440,236 for personnel and \$634,595 for operations.

Special Revenue, Grant, and Capital Funds

Special Revenue, Grant, and Capital Funds are used to account for financial resources that are restricted by law or contractual agreement for specific purposes. San Fernando has a number of Special Revenue, Grant, and Capital Funds to account for a wide array of services provided to the community, including, but not limited to, dial-a-ride, traffic safety, street lighting, parking

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maintenance, supplemental law enforcement services, capital grants, capital projects, and park improvements. A number of these Funds also serve as a conduit for the receipt and transfer of funds.

The total appropriations in the Special Revenue, Grant, and Capital Funds are \$10,645,003.

Capital Improvements

The fiscal year 2016-2017 budget includes funding for a number of critical capital improvements to address the large backlog of deferred maintenance. Funding for these capital improvements is provided primarily through Special Revenue, Grant, and Capital Funds, and Enterprise Funds.

<u>Category</u>	Amount Budgeted	Funding Source(s)
Street and Sidewalk Improvements	\$2,885,000	Measure R; CDBG
Water System Improvements	\$488,600	Water Fund
Sewer System Improvements	\$500,000	Sewer Fund
Total:	\$3,873,600	

The majority of the Street and Sidewalk Improvements will be funded with proceeds received from the TRIP financing recently completed. By leveraging future Measure R revenue, the City was able to raise almost \$2.7 million to make desperately needed street improvements in the major transit corridors over the next few years.

Conclusion

The objective of the FY 2016-2017 budget is to continue the provision of existing services while continuing to make significant strides toward reducing the operating budget deficit and General Fund deficit fund balance. Having said that, it must be recognized that the City still has a long way to go before we truly achieve financial stability. The fiscal problems the City has experienced over the past several years have left many needs that cannot be met at this time. The City's financial position has stabilized for now, but additional ways to provide service will need to be explored to address the ongoing structural deficit, build sufficient reserves, fund savings accounts for needed maintenance and equipment replacement, pre-fund long term liabilities, and restore services and programs to the community.

Acknowledgments

I would like to acknowledge the hard work and guidance of the City Council, the dedication of Finance Department staff, and the conscientious effort put forth by all of the Department Heads and their staff to propose a responsible budget plan for the upcoming fiscal year.



BUDGET CALENDAR

Time Frame	Task	Department(s)
January – April 2016	Review and calculate revenue projections for General	Finance
	Fund, Special Revenue Funds, Enterprise Funds and	
	Capital Projects Funds.	
February 2016	Review/Update salary projections.	Personnel, Finance
February 16, 2016	City Council Study Session to review:	Administration,
	FY 2014-2015 Audited Financial Statements	Finance
	FY 2015-2016 Mid-year Budget	
	FY 2016-2017 Budget Outlook	
February/March	Prepare/update budget instructions and forms for	Finance
2016	departments to complete during budget development.	
March 22, 2016	City Manager meets with Department Heads to discuss	All Departments
	the budget schedule and provide direction regarding	
	budget guidelines (e.g. Maintenance of effort, only funded	
NA 1 00 04 0046	enhancement requests, etc.). Budget forms distributed.	All
March 22 - 31, 2016	Departments review and complete budget forms.	All Departments
April 4 - 8, 2016	Preliminary review of department budget forms, including	Administration,
April 11 14 2016	review of enhancement and Capital requests.	Finance
April 11 - 14, 2016	City Manager/Finance Director meetings with Department Heads to discuss budget requests.	All Departments
April 18, 2016	Agenda item to discuss Council priorities for Fiscal Year	Administration,
	2016-2017	Finance
April 28, 2016	Finalize City Manager's recommendations.	Administration,
		Finance
April/May 2016	Prepare Proposed Budget document.	Administration,
		Finance
May 5, 2016	Give Proposed Budget to City Council.	Administration,
		Finance
May 9, 2016	Budget Study Session.	All Departments
May 16, 2016	If necessary, additional meetings to continue Budget	All Departments
June 6, 2016	Study Sessions.	A dual a latuation
May/June 2016	Update Proposed Budget based on direction provided at Budget Study Sessions.	Administration, Finance
June 2, 2016	Publish Notice of Public Hearing for budget adoptions.	City Clerk
June 20, 2016	Budget hearing and adoption, including adopting of Gann	Administration,
	Limit.	Finance
July 1, 2016	Post adopted budget to the City's Finance system.	Finance
Jul/Aug 2016	Produce Adopted Budget book, distribute to City Council,	Finance
_	post to the City's website, and submit for GFOA Award.	

Changes/Enhancements to Operating Budget Fiscal Year 2016-17

Request	Dept	Division	Request	Recommend	Account	Jutification/Comment
Operating budget reductions	All	All	(50,000)	(57,300)	Various	Asked departments for 1% ongoing O&M cut.
Marketing Materials	Admin	City Manager	2,500	2,500	001-105-0000-4270	Part of Economic Development activities.
Tuition Reimbursement	Admin	Personnel	3,000	3,000	001-106-0000-4365	Per MOU, for eligible employee(s).
Bi-ennial City Election	City Clerk	Elections	68,200	68,200	001-116-0000-4444	Required by law. Partially funded by City of LA election reimbursement (est. \$20,000 - \$40,000)
Certified Access Training for staff	CDD	Building	2,250	2,250	001-140-0000-4360	Offset by revenue collected from building permits
Tuition Reimbursement	CDD	Planning	3,000	3,000	001-150-0000-4365	Per MOU, for eligible employee(s).
Citywide update of Emergency Ops Plan	Finance	Non Dept	30,000	20,000	001-190-0000-4270	Funds to work with consultant to update Emerg. Ops Plan. Update
Additional training for Detectives	PD	Detectives	2,500	2,500	001-224-0000-4360	Train 2 new detectives. Partially funded by POST.
Replace Mobile Data Terminals (MDTs)	PD	Patrol	121,000	120,000	001-225-0000-4500	Currently obsolete, running Windows XP, security threat.
Three (3) Patrol vehicles	PD	Patrol	120,000	40,000	001-190-0000-4941 041-225-0000-4500	Fund replacement of 1 vehicle.
Additional training for Police Officers	PD	Patrol	12,500	12,500	001-225-0000-4360	Training for newly hired officers. Partially funded by POST.
Tuition Reimbursement	PW	Admin	3,000	3,000	001-310-0000-4365	Per MOU, for eligible employee(s).
Chair replacemet @ Rec Park	RCS	Admin	10,000	10,000	001-420-0000-4500	Generates rental income.
Additional staff training	RCS	Admin	2,500	2,500	001-420-0000-4360	Additional training for RCS employees
Cultural Arts Programming	RCS	Spec. Events	6,500	6,500	001-424-0000-4430	Tree Lighting
Cultural Arts Programming	RCS	Spec. Events	3,500	3,500	001-424-0000-4430	Dia de los Muertos
Cultural Arts Programming	RCS	Spec. Events	3,500	3,500	001-424-0000-4430	Eggstravaganza
Station cameras and storage for surveillance system	PD	Supp Svcs	40,000	40,000	19/20-225-0000-4500	Funded by Federal/State Asset Seizure
One (1) Canine Vehicle	PD	Patrol	60,000	60,000	19/20-225-0000-4500	Funded by Federal/State Asset Seizure
То	tal:		443,950	345,650		
Other Fun				100,000		
General Fu	nd:			245,650		

SECTION II. BUDGET OVERVIEW



FISCAL YEAR 2016-2017

		AN FERNANDO	า							CITY OF SAN	I FERNANDO	<u> </u>			
	SUMMARY OF SOUI				STINANA										
		AR 2015-2016					SUMMARY OF SOURCES AND USES BY FUND FISCAL YEAR 2016-2017								
-	FISCAL TE		,			_					K 2010-2017	<u> </u>		-	-a:a
		Actual Beginning	Estimated	Estimated	Estimated	.	Estimated			Proposed Operating	Capital				stimated Ending
FUND		Balance	Revenues	Expenditures			Revenues		Total	Expenditures	Expense /		Total		Balance
NO.	FUND NAME			FY 2015-2016	June 30, 20		FY 2016-2017	Transfers In	Resources	FY 2016-2017	Transfers	Transfers Out	Requirements		
	-														
General Fund	<u>d:</u>														
001 General	l Fund	\$ (4,114,045)	\$ 17,487,919	\$ 17,610,393	\$ (4,236,5	519)	\$ 17,445,927	\$ 770,664	\$ 18,216,591	\$ 17,230,756	\$ -	\$ 538,000	\$ 17,768,756	\$ ((3,788,684)
	Total General Fund:	\$ (4,114,045)	17,487,919	17,610,393	\$ (4,236,	519)	\$ 17,445,927	770,664	18,216,591	17,230,756	-	538,000	17,768,756	\$ ((3,788,684)
Special Reve															
002 SLESF (Fund)	(Supplemental Law Enforcement Services	\$ 20,869	100,000	100,000	\$ 20,8	369	\$ 100,000	-	100,000	-	-	100,000	100,000	\$	20,869
007 Proposi	ition "A" - Transit Development Fund	\$ 137,008	443,639	425,639	\$ 155,0	800	\$ 477,959	-	477,959	531,765	-	-	531,765	\$	101,202
008 Proposi	ition "C" - Transit Development Fund	\$ 188,934	349,736	487,469	\$ 51,2	201	\$ 373,229	-	373,229	194,471	197,544	-	392,015	\$	32,415
009 Proposi	ition "C" - Discretionary	\$ 20,469	-	-	\$ 20,4	169	\$ -	-	1-	-	-	-	-	\$	20,469
010 Grant F	und	\$ (23,970)	-	1,911,054		024)	\$ -	-	-	-	-	-	-	\$ ((1,935,024)
011 State G	as Tax Fund	\$ 548,482	543,470	1,085,842	\$ 6,3	110	\$ 556,000	-	556,000	434,528	-	99,164	533,692	\$	28,418
012 Measur	re R Fund	\$ 804,265	2,955,307	592,000	\$ 3,167,5	_	\$ 280,000	-	280,000	203,566	2,785,000	-	2,988,566	\$	459,006
013 Traffic S	Safety Fund	\$ 1,888	25,000	30,000		112)	\$ 30,000	-	30,000	-	-	30,000	30,000	\$	(3,112)
	-Lieu of Parking	\$ 71,672	-	-	\$ 71,6	572	\$ -	-	-	-	-	-	-	\$	71,672
015 Local Tr	ransportation Fund (SB 325)	\$ -	16,000	15,903	\$	97	\$ 19,600	-	19,600	-	19,000	-	19,000	\$	697
016 Air Qua	lity Management District Fund (AQMD)	\$ 165,324	29,100	175,000	\$ 19,4	124	\$ 29,100	-	29,100	-	-	-	-	\$	48,524
017 Recreat	tion Self Sustaining Fund	\$ 87,514	119,650	124,850	\$ 82,3	314	\$ 143,900	-	143,900	113,281	-	-	113,281	\$	112,933
018 Retirem	nent Fund	\$ 1,607,796	3,974,868	3,922,936	\$ 1,659,7	728	\$ 3,555,000	274,868	3,829,868	4,632,036	-	-	4,632,036	\$	857,560
019 Quimby	Act Fees	\$ 21,640	25	5,524			\$ -	-	-	-	-	1-	-	\$	16,141
020 State As	sset Seizure	\$ 29,300	40,050	4,000	\$ 65,3	350	\$ -	-	-	-	50,000	-	50,000	\$	15,350
021 Federal	Asset Seizure	\$ 52,639	-	30,000	\$ 22,6	539	\$ -	-	-	-	50,000	-	50,000	\$	(27,361)
022 STPL		\$ 282,305	-	281,831	•	174	\$ -	-	-	-	-	-	-	\$	474
026 Commu	inity Development Block Grant (CDBG)	\$ 378,100	245,705	245,705	\$ 378,2	100	\$ 240,000	-	240,000	15,000	225,000	-	240,000	\$	378,100
027 Street L	ighting	\$ 13,777	395,279	395,279	\$ 13,7	777	\$ 397,000	-	397,000	397,007	-	-	397,007	\$	13,770
029 Parking	Maintenance Operations	\$ 234,773	230,000	333,325	\$ 131,4	148	\$ 182,800	-	182,800	171,039	-	-	171,039	\$	143,209
032 Capital	Outlay	\$ -	195,000	195,000	\$	-	\$ -	-	-	-	-	-	-	\$	-
050 Paveme	ent Fund	\$ 156,898	-	100,000	\$ 56,8	398	\$ -	-	-	-	-	-	-	\$	56,898
053 Commu	unity Investment Fund	\$ 8,237	10,000	10,000			\$ 10,000	-	10,000	10,000	-	-	10,000	\$	8,237
	Task Force Fund	\$ -	-	-	\$	_	\$ -	-	-	-	-	-	-	\$	-
	Elementary Grant Fund	\$ -	121,700		•	_	\$ 121,700	-	121,700	121,700	-	-	121,700	-	-
	gside Elementary Grant Fund	\$ -	121,700	121,700	•	_	\$ 121,700	-	121,700	121,700	-	-	121,700	_	-
	DI Wayfinding Grant	\$ -	-		Υ	_	\$ -	-	-	-	-	-	-	\$	-
-	arm Grant	\$ -	-	-	\$	_	\$ -	-	-	-	-	-	-	\$	-
	nia Arts Council	\$ (1,140)	10,000		•	140)	\$ -	-	-	-	-	-	-	\$	(1,140)
	al Endowment for the Arts	\$ (35,070)	57,000	57,000	\$ (35,0	1/0)	\$ -	-	-	-	-	-	-	\$	(35,070)
111 DUI Avo		\$ -	- 7.500	7.500	\$	-	\$ -	-	-	-	-	-	-	<u>></u>	-
	e for CA Traditional Artists	\$ -	7,500	7,500		_	\$ -	-	-	-	-	-	-	\$	(156,000)
	DD Planning Grant	\$ (30,787)	100,000	126,119		_		-	100 000	100,000	-	-		\$	(156,906)
	Nutrition Program/Program Income	\$ - \$ -	100,000	100,000 200,000		_	\$ 100,000	-	100,000	100,000	-	-	100,000		- (200,000)
	nia State Grant (HRP) of Traffic Safety	\$ - \$ -	-	,	\$ (200,0	_	\$ -	-	43,202	43,202	-	-	43,202	\$	(200,000)
	cohol Beverage Control Grant	\$ -	<u> </u>	<u>-</u>	4	-	\$ 43,202	<u> </u>	43,202	43,202	-		43,202	\$	-
120 ABC AIC	Total Special Revenue Funds:		10,090,729	11,215,376	•	-	\$ 6,781,190	274,868	7,056,058	7,089,295			10,645,003		27 221
	i otai speciai kevenue Funds:	ş 4,74U,923	10,090,729	11,215,3/6	, 3,616	2/0	ο,/δ1,190 φ	2/4,808	7,056,058	7,089,295	3,326,544	229,164	10,045,003	Þ	27,331

		0			CITY OF SAN FERNANDO									
	SUMMARY	ES BY FUND			SUMMARY OF SOURCES AND USES BY FUND									
		6						FISCAL YEA	R 2016-2017					
					Proposed				Estimated					
			Beginning	Estimated	Estimated	Estimated	Estimated			Operating	Capital			Ending
FUND			Balance	Revenues	Expenditures	Ending Balance	Revenues		Total	Expenditures	Expense /		Total	Balance
NO.	FUND NAME	J	uly 1, 2015	FY 2015-2016	FY 2015-2016	June 30, 2016	FY 2016-2017	Transfers In	Resources	FY 2016-2017	Transfers	Transfers Out	Requirements	June 30, 2017
Enterpr	ise and Internal Service Funds:													
006 Se	elf Insurance	\$	161,165	1,770,000	1,747,352	\$ 183,813	\$ 1,840,000	60,000	1,900,000	1,900,000	-	-	1,900,000	\$ 183,813
041 E	quipment Maintenance/Replacement	\$	29,239	852,166	824,392	\$ 57,013	\$ 809,156	40,000	849,156	654,032	40,000	62,864	756,896	\$ 149,273
043 Fa	acility Maintenance	\$	-	1,005,367	1,008,171	\$ (2,804)	\$ 1,075,000	=	1,075,000	968,037	-	106,794	1,074,831	\$ (2,635)
070 W	/ater	\$	3,886,017	3,057,000	5,083,204	\$ 1,859,813	\$ 3,136,000	-	3,136,000	2,840,127	1,612,105	306,134	4,758,366	\$ 237,447
072 Se	ewer	\$	7,091,982	2,957,000	5,752,529	\$ 4,296,453	\$ 2,907,000	50,000	2,957,000	3,244,533	2,007,734	134,230	5,386,497	\$ 1,866,956
073 Re	efuse/Environmental	\$	132,000	-	115,000	\$ 17,000	\$ -	-	-	-	-	-	-	\$ 17,000
	Total Enterprise and Internal Serv	ice Funds: \$	11,300,403	9,641,533	14,530,648	\$ 6,411,288	\$ 9,767,156	150,000	9,917,156	9,606,729	3,659,839	610,022	13,876,590	\$ 2,451,854
	TOTAL ALL CIT	Y FUNDS: \$	11,927,281	37,220,181	43,356,417	\$ 5,791,045	\$ 33,994,273	1,195,532	35,189,805	33,926,780	6,986,383	1,377,186	42,290,349	\$ (1,309,499)

CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF REVENUES BY FUND - 5 YEARS FISCAL YEAR 2016-2017

	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017
Governmental Funds	Actual	Actual	Actual	Adjusted	Proposed
001 General Fund	17,086,063	17,948,812	19,741,239	17,487,919	18,216,591
Total Governmental Funds	17,086,063	17,948,811	19,741,239	17,487,919	18,216,591

Special Funds	FY 2012-2013 Actual	FY 2013-2014 Actual	FY 2014-2015 Actual	FY 2015-2016 Adjusted	FY 2016-2017 Proposed
002 SLESF	100,004	100,004	106,230	100,000	100,000
007 Proposition A	417,583	439,258	455,099	443,639	477,959
008 Proposition C	325,664	342,944	353,988	349,736	373,229
009 Proposition C - Discretionary	12	10	-	-	-
010 Grants	1,112,407	2,471,083	60,565	-	-
011 State Gas Tax	927,318	817,550	683,659	543,470	556,000
012 Measure R	243,675	253,202	273,491	2,955,307	280,000
013 Traffic Safety	32,108	35,974	20,720	25,000	30,000
014 Cash In-Lieu of Parking	-	-	-	-	-
015 Local Transporation	16,200	12,755	19,606	16,000	19,600
016 AQMD	28,699	34,598	30,232	29,100	29,100
017 Recreation Self Sustaining	238,339	143,832	151,405	119,650	143,900
018 Retirement	2,809,000	8,704,460	3,715,013	3,974,868	3,829,868
019 Quimby Act	195	11,989	45	25	-
020 State Asset Seizure	23,178	10,778	3,200	-	-
021 Federal Asset Seizure	35,573	17	15,544	-	-
022 STPL	-	281,964	341	-	-
026 CDBG	347,315	348,075	1,025,453	245,705	240,000
027 Street Lighting	329,623	354,086	380,837	395,279	397,000
029 Parking and Maintenance Operations	200,565	204,962	175,058	230,000	182,800
032 Capital Outlay	-	-	-	195,000	-
050 Pavement Fund	222,893	290,151	190	-	-
053 Community Investment Fund	-	10,000	10,000	10,000	10,000
101 AB109 Task Force Fund	-	90,010	2	-	-
103 Gridley Elementary Grant Fund	-	108,056	96,730	121,700	121,700
104 Morningside Elementary Grant	-	130,567	115,679	121,700	121,700
105 HUD - EDI Wayfinding Grant	-	99,000	-	-	-
107 State Farm Grant	-	2,500	-		-
108 California Arts Council	-	9,937	11,364	10,000	-
109 National Endowment for the Arts	-	-	57,000	57,000	-
111 DUI Avoid Campaign	-	4,117	5,226	-	-
112 Alliance for CA Traditional Arts	-	5,000	-	7,500	-
113 MTA TOD Planning Grant	-	1,727	123,759	-	-
115 Elderly Nutrition Program Income	-	-	115,483	100,000	100,000
118 Housing Related Parks (HRP) Program	-	-	-	-	-
119 Office of Traffic Safety	-	-	- 65,699 -		43,202
120 Alcohol Beverage Control Grant	-	-	21,065	-	-
Total Special Funds	7,410,351	15,318,605	8,092,683	10,050,679	7,056,058

CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF REVENUES BY FUND - 5 YEARS FISCAL YEAR 2016-2017

	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017
Proprietary Funds	Actual	Actual	Actual	Adjusted	Proposed
006 Self Insurance	1,000,147	1,207,726	2,960,489	1,770,000	1,900,000
041 Equipment Maint/Replacement	-	-	70,199	852,166	849,156
043 Facility Maintenance	-	-	-	1,005,367	1,075,000
070 Water	3,292,625	3,837,119	3,853,920	3,057,000	3,136,000
072 Sewer	2,907,130	3,348,520	3,414,533	2,957,000	2,957,000
073 Refuse	1,131,933	859,797	-	-	-
Total Proprietary Funds	8,331,834	9,253,162	10,299,141	9,641,533	9,917,156
Total Citywide Revenues	32,828,248	42,520,579	38,133,063	37,180,131	35,189,805

CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF APPROPRIATIONS BY FUND - 5 YEAR HISTORY FISCAL YEAR 2016-2017

Governmental Funds	FY 2012-2013 Actual	FY 2013-2014 Actual	FY 2014-2015 Actual	FY 2015-2016 Adjusted	FY 2016-2017 Proposed
001 General Fund	17,315,228	17,336,250	19,563,428	17,610,393	17,768,756
Total Governmental Funds	17,315,228	17,336,250	19,563,428	17,610,393	\$ 17,768,756
	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017
Special Funds	Actual	Actual	Actual	Adjusted	Proposed
002 SLESF	110,713	100,000	100,000	100,000	100,000
007 Proposition A	526,628	465,520	386,665	425,639	531,765
008 Proposition C	486,426	398,266	534,919	487,469	392,015
010 Grants	1,171,363	452,920	24,352	1,911,054	-
011 State Gas Tax	1,189,655	569,676	758,130	1,085,842	533,692
012 Measure R	69,695	18,834	23,254	592,000	2,988,566
013 Traffic Safety	110,343	31,825	30,000	30,000	30,000
015 Local Transporation	12,568	19,504	19,606	15,903	19,000
016 AQMD	-	-	-	175,000	-
017 Recreation Self Sustaining	196,230	102,335	144,904	124,850	113,281
018 Retirement	3,339,171	2,361,100	2,594,055	3,922,936	4,632,036
019 Quimby Act	36,021	281,003	29,219	5,524	-
020 State Asset Seizure	3,907	6,441	-	4,000	50,000
021 Federal Asset Seizure	-	-	-	30,000	50,000
022 STPL	-	-	-	281,831	-
026 CDBG	347,315	348,075	1,025,453	245,705	240,000
027 Street Lighting	394,114	347,384	319,645	395,279	397,007
029 Parking and Maintenance Ops	164,975	131,420	116,884	333,325	171,039
032 Capital Outlay Fund	=	-	-	195,000	-
050 Pavement Fund	244,225	249,000	2,500	100,000	-
053 Community Investment Fund	-	-	11,763	10,000	10,000
101 AB109 Task Force Fund	-	71,384	-	-	-
103 Gridely Elementary Grant Fund	=	112,478	92,308	121,700	121,700
104 Morningside Elementary Grant	-	130,744	115,501	121,700	121,700
105 HUD - EDI Wayfinding Grant	-	99,000	-	-	-
107 State Farm Grant	-	2,500	-	-	-
108 California Arts Council	-	11,041	11,400	10,000	-
109 National Endowment for the Arts	-	23,847	68,223	57,000	-
111 DUI Avoid Campaign	-	1,061	5,226	-	-
112 Alliance for CA Traditional Arts	-	-	5,000	7,500	-
113 MTA TOD Planning Grant	-	3,030	153,243	126,119	-
115 Elderly Nutrition Program	-	-	115,483	100,000	100,000
118 Housing Related Parks (HRP) Program	-	-	-	200,000	-
119 Office of Traffic Safety	-	-	65,699	-	43,202
120 Alcohol Beverage Control Grant	-	-	21,065	-	-

8,403,349

6,338,388

6,774,497

11,215,376

10,645,003

Total Special Funds

CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF APPROPRIATIONS BY FUND - 5 YEAR HISTORY FISCAL YEAR 2016-2017

	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017
Proprietary Funds	Actual	Actual	Actual	Adjusted	Proposed
006 Self Insurance Fund	1,269,827	1,215,676	1,042,268	1,747,352	1,900,000
041 Equipment Maint/Replacement	-	-	40,468	824,392	756,896
043 Facility Maintenance	-	-	-	1,008,171	1,074,831
070 Water	3,246,218	3,042,710	3,891,635	5,083,204	4,758,366
072 Sewer	2,865,682	2,953,128	2,577,171	5,752,529	5,386,497
073 Refuse	1,018,522	827,984	16,734	115,000	-
Total Proprietary Funds	8,400,249	8,039,498	7,568,276	14,530,648	13,876,590
Total Citywide Expenditures	34,118,826	31,714,136	33,906,201	43,356,417	42,290,349

CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF APPROPRIATIONS BY FUND - BY TYPE FISCAL YEAR 2016-2017

The total budget for Governmental, Special and Proprietary Funds. This summary provides an overview of each fund's budget in each of the four main categories: Personnel, Maintenance and Operating Expenses (M & O), Capital/Transfers, and Internal Service Charges.

Governmental Funds	Personnel	Operating	Capital Expenses	Internal Svs. Chrg.	Total Budget
001 General Fund	10,258,408	5,025,627	538,000	1,946,721	17,768,756
Total General Fund	10,258,408	5,025,627	538,000	1,946,721	17,768,756
Special Funds	Personnel	Operating	Capital Expenses	Transfers Out	Total Budget
002 SLESF	-	-	-	100,000	100,000
007 Propostion A	26,988	504,777	-	-	531,765
008 Propostion C	63,205	131,266	197,544	-	392,015
010 Capital Grants	-	-	-	-	-
011 State Gas Tax	60,327	374,201	2 705 000	99,164	533,692
012 Measure R	25,566	178,000	2,785,000	-	2,988,566
013 Traffic Safety	-	-	-	30,000	30,000
015 Local Transporation	-	-	19,000	=	19,000
016 AQMD	-	-	-	-	-
017 Recreation Self Sustaining	-	113,281	-	-	113,281
018 Retirement	4,302,875	329,161	-	-	4,632,036
019 Quimby Act	-	-	-	-	-
020 State Asset Seizure	-	-	50,000	-	50,000
021 Federal Asset Seizure	-	-	50,000	-	50,000
022 STPL	-	-	-	-	-
026 CDBG	15,000	-	225,000	-	240,000
027 Street Lighting	113,339	283,668	-	-	397,007
029 Parking and Maintenance Operations	112,357	58,682	-	-	171,039
032 Capital Outlay Fund	-	-	-	-	-
050 Pavement Fund	-	-	-	-	-
053 Community Investment Fund	-	10,000	-	-	10,000
101 AB109 Task Force Fund	-	-	-	-	-
103 Gridely Elementary Grant Fund	99,000	22,700	-	-	121,700
104 Morningside Elementary Grant	99,000	22,700	-	-	121,700
108 California Arts Council	-	-	-	-	-
109 National Endowment for the Arts	-	-	-	-	-
112 Alliance for CA Tradition Arts	-	-	-	-	-
113 MTA TOD Planning Grant	-	-	-	-	-
115 Elderly Nutrition Program	-	100,000	-	-	100,000
118 Housing Related Parks (HRP) Program	-	-	-	-	-
119 COPS Safe Schools	43,202	-	-	-	43,202
120 Alcohol Beverage Control Grant	-	-	-	_	-
Total Special Funds	4,960,859	2,128,436	3,326,544	229,164	10,645,003
. Otto openia i amad	1,500,000	_,,	0,020,011		20,0 10,000
Proprietary Funds	Personnel	Operating	Capital Expenses	Internal Svs. Chrg.	
006 Self Insurance Fund	-	1,900,000	-	-	1,900,000
041 Equipment Maint/Replacement	265,512	388,520	40,000	62,864	756,896
043 Facility Maintenance	440,236	527,801	-	106,794	1,074,831
070 Water	1,397,927	1,442,200	1,612,105	306,134	4,758,366
072 Sewer	829,763	2,414,770	2,007,734	134,230	5,386,497
073 Refuse	-	-	-	-	-
Total Proprietary Funds	2,933,438	6,673,291	3,659,839	610,022	13,876,590
Total Citywide Expenditures	\$ 18,152,705	\$ 13,827,354	\$ 7,524,383	\$ 2,785,907	\$ 42,290,349

CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF FUND TRANSFERS FISCAL YEAR 2016-2017

	FUND		DESCRIPTION	AMOUNT FROM	AMOUNT TO
Transfers	FROM Ger	neral TO	Other Funds to support operations and repay debt:		
FROM:	001		General Fund	(140,000))
TO:	027		Street Lighting Fund		50,000
	041		Equipment Replacement Fund		40,000
	072		Sewer Fund		50,000
				(140,000)	140,000
Transfers	FROM Ger	neral Fun	d and Enterprise Funds TO Retirement Fund to Repay	Retirement Loan:	
FROM:	001		General Fund	(250,000)	1
	070		Water	(12,434)	1
	072		Sewer	(12,434)	1
TO:	018		Retirement Fund		274,868
				(274,868)	274,868
Transfers	FROM Oth	er Funds	TO the General Fund to support operations:		
FROM:	002		Supplemental Law Enforcement Services (SLESF)	(100,000)	1
	011		Gas Tax Fund	(99,164))
	013		Traffic Safety Fund	(30,000)	1
	070	381	Water	(60,000)	
	072	360	Sewer	(60,000)	1
TO:	001		General Fund		349,164
				(349,164)	349,164
Transfers	FROMWat	er Funds	TO the Self Insurance Fund for property insurance:		
FROM:	070	381	Water	(60,000))
TO:	006		Self Insurance Fund		60,000
				(60,000)	60,000
Transfers	FROM Oth	er Funds	TO the General Fund per Cost Allocation Plan:		
FROM:	007		Proposition A	(27,277)	1
	800		Proposition C	(31,266)	1
	011		State Gas Tax Fund	(62,325)	1
	018		Retirement Fund	(329,161)	1
	027		Street Lighting	(43,218)	1
	029		Parking M & O	(30,732)	1
	070	381	Water	(455,902))
	072	360	Sewer	(282,346)	1
TO:	001	3795	GENERAL FUND		1,262,227
				(1,262,227)	1,262,227
			TOTAL INTERFUND TRANSFERS	(2,086,259)	2,086,259

CITY OF SAN FERNANDO CITYWIDE POSITION SUMMARY BY DEPARTMENT FISCAL YEAR 2016-2017

ADMINISTRATION	ACTUAL 2012-2013	ACTUAL 2013-2014	ACTUAL 2014-2015	ACTUAL 2015-2016	PROPOSED 2016-2017
City Manager	1.00	1.00	1.00	1.00	1.00
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00
Treasurer Assistant	1.00	1.00	1.00	1.00	1.00
Office Clerk	1.00	1.00	1.00	1.00	1.00
Personnel Manager	1.00	1.00	1.00	1.00	1.00
Personnel Technician	1.00	1.00	1.00	1.00	1.00
TOTAL ADMINISTRATION DEPARTMENT	6.00	6.00	6.00	6.00	6.00
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROPOSED
CITY CLERK	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk (FTE)	0.00	0.00	0.00	0.50	0.50
TOTAL CITY CLERK DEPARTMENT	1.00	1.00	1.00	1.50	1.50
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROPOSED
COMMUNITY DEVELOPMENT	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
Community Development Director	0.00	0.00	1.00	1.00	1.00
City Planner	1.00	1.00	0.00	0.00	0.00
Building & Safety Supervisor	1.00	1.00	1.00	1.00	1.00
Assistant Planner	2.00	1.00	0.00	0.00	0.00
Associate Planner	0.00	0.00	1.00	1.00	1.00
Community Development Secretary	1.00	1.00	1.00	1.00	1.00
Community Preservation Officer	2.00	2.00	2.00	2.00	2.00
Community Preservation Officer (FTE)	0.75	0.75	0.75	0.75	0.75
Maintenance Helper - Graffiti (FTE)	0.95	0.95	0.95	0.95	0.95
TOTAL COMMUNITY DEVELOPMENT DEPARTMENT	8.70	7.70	7.70	7.70	7.70
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROPOSED
FINANCE					
FINANCE	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
Finance Director	0.00	1.00	1.00	1.00	1.00
Junior Accountant	1.00	1.00	1.00	1.00	1.00
Senior Account Clerk II	1.00	1.00	1.00	1.00	1.00
Senior Account Clerk	2.00	2.00	2.00	2.00	2.00
Finance Office Specialist	1.00	1.00	1.00	1.00	1.00
Finance Clerk/Cashier (FTE)	0.50	0.50	1.00	1.00	1.00
		0.00	1.00	1.00	1.00

CITY OF SAN FERNANDO CITYWIDE POSITION SUMMARY BY DEPARTMENT FISCAL YEAR 2016-2017

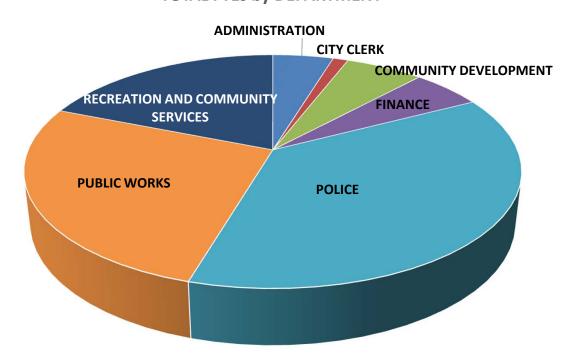
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROPOSED
POLICE	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
Chief of Police	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	2.00	2.00	2.00	2.00	2.00
Police Sergeant	5.00	5.00	5.00	5.00	5.00
Police Officer	24.00	23.00	23.00	22.00	23.00
Office Specialist	1.00	1.00	1.00	1.00	1.00
Police Desk Officer	6.00	6.00	8.00	8.00	8.00
Records Administrator	1.00	1.00	1.00	1.00	1.00
Police Records Specialist	2.00	1.00	1.00	1.00	1.00
Property Control Officer	1.00	1.00	1.00	1.00	1.00
Secretary to the Chief	1.00	0.00	0.00	0.00	0.00
Community Service Officer (FTE)	4.00	4.00	2.00	2.00	2.00
Crossing Guard (FTE)	1.00	1.00	1.00	1.00	1.00
Junior Cadet (FTE)	1.00	1.50	1.50	1.50	1.50
TOTAL POLICE DEPARTMENT	50.00	47.50	47.50	46.50	47.50

	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROPOSED
PUBLIC WORKS	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
Deputy City Manager/Public Works Director	1.00	1.00	1.00	1.00	1.00
Administrative Analyst	1.00	1.00	1.00	0.00	0.00
Management Analyst	0.00	0.00	0.00	1.00	1.00
Civil Engineering Assistant II	2.00	2.00	2.00	2.00	2.00
Administrative Coordinator	1.00	1.00	1.00	1.00	1.00
Office Specialist	2.00	2.00	2.00	2.00	2.00
Electrical Supervisor	1.00	1.00	1.00	1.00	1.00
Bldg. Maintenance Worker/Electrical Helper	1.00	1.00	1.00	1.00	1.00
Equipment & Materials Supervisor	1.00	1.00	1.00	1.00	1.00
Mechanic Helper	1.00	1.00	1.00	1.00	1.00
Superintendent	2.00	2.00	2.00	2.00	2.00
Maintenance Worker	8.00	8.00	8.00	8.00	8.00
Field Supervisor II	3.00	3.00	3.00	3.00	3.00
Field Supervisor I	1.00	1.00	1.00	1.00	1.00
Senior Maintenance Worker	6.00	6.00	6.00	6.00	6.00
Meter Technician	1.00	1.00	1.00	1.00	1.00
Water Pumping Operator/Backflow Technician	1.00	1.00	1.00	1.00	1.00
Maintenance Helper (FTE)	1.70	1.70	0.80	0.80	0.80
TOTAL PUBLIC WORKS DEPARTMENT	35.70	34.70	33.80	33.80	33.80

CITY OF SAN FERNANDO CITYWIDE POSITION SUMMARY BY DEPARTMENT FISCAL YEAR 2016-2017

	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROPOSED
RECREATION AND COMMUNITY SERVICES	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
RCS Director	0.00	0.00	0.00	1.00	1.00
RCS Manager	1.00	1.00	1.00	0.00	0.00
Office Specialist	2.00	2.00	2.00	2.00	2.00
Community Services Supervisor	1.00	1.00	1.00	1.00	1.00
Cultural Arts Supervisor	1.00	1.00	1.00	1.00	1.00
Recreation Supervisor	0.00	0.00	0.00	1.00	1.00
Aquatic Supervisor	1.00	1.00	1.00	0.00	0.00
Recreation Coordinator	1.00	0.00	0.00	0.00	0.00
Program Specialist	1.10	2.00	2.00	2.00	2.00
Senior Day Camp/After School Counselor (FTE)	2.53	2.53	2.53	2.53	2.53
Day Camp/After School Counselor (FTE)	7.00	7.00	7.00	7.00	7.00
Recreation Leader I (FTE)	5.38	5.38	4.10	4.10	4.10
Recreation Leader II (FTE)	1.00	1.00	1.00	1.00	1.00
Recreation Leader III (FTE)	0.00	0.00	1.28	1.28	1.28
Cashier (FTE)	0.00	0.00	0.30	0.30	0.30
Pool Attendant (FTE)	0.00	0.50	2.00	0.00	0.00
Lifeguard (FTE)	0.00	4.00	4.50	0.00	0.00
Senior Lifeguards (FTE)	0.00	1.20	1.00	0.00	0.00
TOTAL RECREATION & COMMUNITY SERVICES DEPT	24.01	29.61	31.71	24.21	24.21
TOTAL POSITIONS (FULL TIME EQUIVALENT)	131.91	133.01	134.71	126.71	127.71

TOTAL FTES by DEPARTMENT



FUND	DIV	POSITION		ACTUAL 2012-2013	ACTUAL 2013-2014	ACTUAL 2014-2015	ACTUAL 2015-2016	PROPOSED 2016-2017
GENE	RAL	FUND						
001	101	CITY COUNCIL						
		Councilmembers	•	*	*	*	*	*
			Total FTE:	0.00	0.00	0.00	0.00	0.00
001	102	CITY TREASURER		*	*	*	*	*
		City Treasurer						
		Treasurer Assistant		1.00	1.00	1.00	1.00	0.80
		Deputy City Treasurer	Total CTC.	0.75	0.75	0.75	0.80	0.80
001	105	ADMINISTRATION	Total FTE:	1.75	1.75	1.75	1.80	1.60
001	105	City Manager		0.70	1.00	1.00	1.00	1.00
		Exec. Assistant to the City Manager		0.70	1.00	1.00	1.00	1.00
		Exec. Assistant to the City Manager	Total FTE:	1.50	2.00	2.00	2.00	2.00
001	106	PERSONNEL	TOTALL.	1.50	2.00	2.00	2.00	2.00
001	100	Personnel Manager		1.00	1.00	1.00	1.00	1.00
		Personnel Technician		1.00	1.00	1.00	1.00	1.00
		r ersonner reenmeren	Total FTE:	2.00	2.00	2.00	2.00	2.00
		TOTAL ADMINISTRATION DEPARTM	AFNIT.	5.25	5.75	5.75	5.80	5.60
		TOTAL ADMINISTRATION DEPARTM	IEINI	3.23	5./5	5./5	5.80	5.00
001	115	CITY CLERK						
001	110	City Clerk		1.00	1.00	1.00	1.00	1.00
		Deputy City Clerk P/T		0.00	0.00	0.00	0.50	0.50
		-1,,,	Total FTE:	1.00	1.00	1.00	1.50	1.50
		TOTAL CITY CLERK DEPARTMENT		1.00	1.00	1.00	1.50	1.50
001	140	BUILDING AND SAFETY						
		Community Development Director		0.00	0.00	0.25	0.25	0.25
		City Planner		0.10	0.25	0.00	0.00	0.00
		Building & Safety Supervisor		1.00	1.00	1.00	1.00	1.00
		Assistant Planner		0.35	0.25	0.00	0.00	0.00
		Associate Planner		0.00	0.00	0.50	0.25	0.25
		Community Development Secretary		0.40	0.25	0.25	0.25	0.25
			Total FTE:	1.85	1.75	2.00	1.75	1.75
001	150	PLANNING/ADMINISTRATION						
		Community Development Director		0.00	0.00	0.50	0.50	0.50
		City Planner		0.70	0.50	0.00	0.00	0.00
		Associate Planner		0.00	0.00	0.25	0.50	0.50
		Assistant Planner		1.25	0.50	0.00	0.00	0.00
		Community Development Secretary		0.40	0.50	0.50	0.50	0.50
			Total FTE:	2.35	1.50	1.25	1.50	1.50

FUND	DIV	POSITION		ACTUAL 2012-2013	ACTUAL 2013-2014	ACTUAL 2014-2015	ACTUAL 2015-2016	PROPOSED 2016-2017
001	152	COMMUNITY PRESERVATION						
		Community Development Director		0.00	0.00	0.25	0.25	0.25
		Community Preservation Officer		2.00	2.00	2.00	2.00	2.00
		Community Preservation Officer P/T		0.75	0.75	0.75	0.75	0.75
		Maintenance Helper (Graffiti)		0.95	0.95	0.95	0.95	0.95
		City Planner		0.20	0.25	0.00	0.00	0.00
		Associate Planner		0.20	0.00	0.25	0.25	0.25
		Assistant Planner		0.20	0.25	0.00	0.00	0.00
		Community Development Secretary	-	0.20	0.25	0.25	0.25	0.25
		7	Γotal FTE:	4.50	4.45	4.45	4.45	4.45
		TOTAL COMMUNITY DEVELOPMENT	DEPARTI	8.70	7.70	7.70	7.70	7.70
001	120	FINANCE						
001	130			0.00	1.00	1.00	1.00	1.00
		Finance Director Junior Accountant		1.00	1.00	1.00	1.00	1.00
		Senior Account Clerk II		1.00	1.00	1.00	1.00	1.00
		Senior Account Clerk		1.50	1.25	1.25	0.75	0.75
		Finance Office Specialist		0.25	0.25	0.25	0.75	0.75
		Finance Clerk/Cashier P/T		0.25	0.25	0.50	0.50	0.50
			Γotal FTE:	5.00	4.75	5.00	4.50	4.50
		TOTAL FINANCE DEPARTMENT		5.00	4.75	5.00	4.50	4.50
001	222	POLICE SUPPORT SERVICES		4.00	4.00	4.00	4.00	4.00
		Chief of Police		1.00	1.00	1.00	1.00	1.00
		Police Lieutenant		1.00	1.00	1.00	1.00	1.00
		Records Supervisor		1.00	1.00	1.00	1.00	1.00
		Secretary to the Chief		1.00 2.00	0.00 1.00	0.00 1.00	0.00 1.00	0.00
		Police Records Specialist Junior Cadet (FTE)		0.00	0.00	0.00	1.50	1.00 1.50
		Crossing Guard (FTE)		0.00	0.00	0.00	1.00	1.00
		· · · ·	Total FTE:	6.00	4.00	4.00	6.50	6.50
001	224	DETECTIVES	otarrie.	0.00	4.00	4.00	0.50	0.50
001		Police Sergeant		0.00	1.00	1.00	1.00	1.00
		Police Detective		3.00	3.00	3.00	3.00	3.00
		Property Control Officer		1.00	1.00	1.00	1.00	1.00
		Office Specialist		1.00	1.00	1.00	1.00	1.00
			Γotal FTE:	5.00	6.00	6.00	6.00	6.00
001	225	PATROL						
		Police Lieutenant		1.00	1.00	1.00	1.00	1.00
		Police Sergeant		4.00	4.00	4.00	4.00	4.00
		Field Training Officer		4.00	4.00	4.00	4.00	4.00
		Police Officers		17.00	16.00	16.00	15.00	15.60
		Police Dispatcher/Jailer		6.00	6.00	8.00	8.00	8.00
		Police Jr. Cadet (FTE)		1.00	1.50	1.50	0.00	0.00
		Crossing Guard (FTE)	<u>-</u>	2.33	1.00	1.00	0.00	0.00
001	220	COMMUNITY SERVICE PROGRAM	Total FTE:	35.33	33.50	35.50	32.00	32.60
001	230	Community Service Officer (FTE)		4.00	4.00	2.00	2.00	2.00
			Γotal FTE:	4.00	4.00	2.00	2.00	2.00
		TOTAL POLICE DEPARTMENT		50.33	47.50	47.50	46.50	47.10

FUND	DIV	POSITION		ACTUAL 2012-2013	ACTUAL 2013-2014	ACTUAL 2014-2015	ACTUAL 2015-2016	PROPOSED 2016-2017
001	310	PUBLIC WORKS ADMINISTRATION A	AND ENGINE	ERING				
		Public Works Director		0.05	0.05	0.05	0.30	0.20
		Operations Manager		0.05	0.05	0.00	0.00	0.00
		Administrative Analyst		0.08	0.08	0.10	0.00	0.00
		Management Analyst			0.00	0.00	0.50	0.25
		Civil Engineering Assistant II		0.20	0.20	0.05	1.50	1.25
		Office Specialist	-	0.20	0.20	0.20	0.30	0.30
			Total FTE:	0.58	0.58	0.40	2.60	2.00
001	311	STREET MAINTENANCE						
		Civil Engineering Asst. II		0.00	0.00	0.05	0.00	0.00
		P.W. Superintendent		0.00	0.00	0.10	0.00	0.00
		P.W. Maintenance Worker		0.10	0.10	0.10	0.50	0.20
		P.W. Field Supervisor II		0.10	0.10	0.10	0.25	0.15
		PW Administrative Coordinator		0.00	0.00	0.05	0.25	0.00
		Senior Maintenance Worker		0.30	0.30	0.30	1.00	0.35
		Maintenance Helper (FTE)	_	0.00	0.00	0.00	0.50	0.30
			Total FTE:	0.50	0.50	0.70	2.50	1.00
001	312	GRAFFITI REMOVAL						
		Maintenance Worker	-	0.08	0.00	0.00	0.00	0.00
			Total FTE:	0.08	0.00	0.00	0.00	0.00
001	313	BUS SHELTER/STOP MAINTENANCE						
		Maintenance Worker	-	0.00	0.00	1.00	0.00	0.00
			Total FTE:	0.00	0.00	1.00	0.00	0.00
001	320	EQUIPMENT/VEHICLE MAINTENAN	CE					
		Equipment Supervisor		0.30	0.30	0.75	0.00	0.00
		Mechanic Helper		0.30	0.30	0.75	0.00	0.00
		Operations Manager		0.05	0.00	0.00	0.00	0.00
		P.W. Superintendent		0.10	0.10	0.10	0.00	0.00
		Senior Maintenance Worker		0.00	0.00	0.00	0.00	0.00
		P.W. Office Specialist		0.10	0.10	0.10	0.00	0.00
			Total FTE:	0.85	0.80	1.70	0.00	0.00
001	341	MALL MAINTENANCE						
		Maintenance Worker		0.70	0.70	0.70	0.00	0.00
		Senior Maintenance Worker		0.10	0.10	0.10	0.00	0.00
		Field Supervisor II		0.00	0.00	0.05	0.00	0.00
		PW Administrative Coordinator		0.00	0.00	0.05	0.00	0.00
		PW Office Specialist		0.00	0.00	0.01	0.00	0.00
		Maintenance Helper - PT		0.35	0.70	0.70	0.00	0.00
004		CTD55TC TD55C AND DADWAYAY	Total FTE:	1.15	1.50	1.61	0.00	0.00
001	346	STREETS, TREES AND PARKWAYS		0.00	0.00	0.00		0.00
		Public Works Director		0.00	0.00	0.02	0.20	0.20
		P.W. Office Specialist		0.00	0.00	0.00	0.20	0.00
		P.W. Superintendent		0.00	0.00	0.10	0.00	0.00
		Civil Engineering Assistant II		0.00	0.00	0.04	0.00	0.00
		Maintenance Worker		0.20	0.20	0.10	0.00	0.00
		Field Supervisor II		0.10	0.10	0.10	0.25	0.25
		Senior Maintenance Worker	T-4-15T5	0.10	0.10	0.16	0.00	0.00
			Total FTE:	0.40	0.40	0.52	0.65	0.45

FUND	DIV	POSITION		ACTUAL 2012-2013	ACTUAL 2013-2014	ACTUAL 2014-2015	ACTUAL 2015-2016	PROPOSED 2016-2017
001	370	TRAFFIC SAFETY						
		Civil Egineering Assistant II		0.00	0.00	0.04	0.00	0.00
		Senior Maintenance Worker		0.30	0.30	0.00	0.00	0.00
		Electrical Supervisor		0.10	0.10	0.10	0.35	0.35
		Bldg. Maint. Wkr / Elect. Helper	·	0.00	0.00	0.00	0.35	0.35
			Total FTE:	0.40	0.40	0.14	0.70	0.70
001	371	TRAFFIC SIGNALS						
		Electrical Supervisor		0.40	0.40	0.40	0.00	0.00
		Bldg. Maint. Wkr / Elect. Helper		0.40	0.40	0.40	0.00	0.00
004	200		Total FTE:	0.80	0.80	0.80	0.00	0.00
001	390	FACILITIES MAINTENANCE		0.00	0.00	0.00	0.00	0.00
		P.W. Superintendent		0.30	0.30	0.30	0.00	0.00
		P.W. Maintenance Worker		2.65	2.65	2.95	0.00	0.00
		Sr. Maintenance Worker		0.60	0.60	0.60	0.00	0.00
		P.W. Director		0.00 0.65	0.00 0.65	0.01 0.60	0.00 0.00	0.00 0.00
		Field Supervisor II		0.30	0.85	0.80	0.00	0.00
		P.W. Office Specialist P.W. Admin. Coordinator		0.30	0.30	0.30	0.00	0.00
		r.w. Admin. Coordinator	Total FTE:	4.80	4.80	5.06	0.00	0.00
		TOTAL PUBLIC WORKS DEPARTME	NT	9.56	9.78	11.93	6.45	4.15
001	420	RCS ADMINISTRATION						
		RCS Director		0.00	0.00	0.00	1.00	1.00
		RCS Manager		1.00	1.00	1.00	0.00	0.00
		Office Specialist	·	1.95	1.95	1.95	1.95	1.95
			Total FTE:	2.95	2.95	2.95	2.95	2.95
001	422	COMMUNITY SERVICE						
		Comm Svc Supr		0.42	0.42	0.50	0.75	0.75
		Recreation Leader I (FTE)		0.00	0.00	0.50	0.50	0.00
		Program Specialist		1.17	1.50	1.50	1.50	1.00
			Total FTE:	1.59	1.92	2.50	2.75	1.75
001	423	RECREATION		0.00	0.00	0.00	4.00	4.00
		Recreation Supervisor		0.00	0.00	0.00	1.00	1.00
		Recreation Coordinator		0.60	0.76	0.00	0.00	0.00
		Recreation Leader I (FTE)		3.28	2.00	2.00	2.00	4.00
		Recreation Leader II (FTE)		1.19	1.30	1.00	1.00	1.00
		Recreation Leader III (FTE) Cashier (FTE)		0.00 0.00	0.00 0.00	0.00	0.50 0.15	1.50 0.30
		Cashier (FTE)	Total FTE:	5.07	4.06	3.00	4.65	7.80
001	424	CULTURAL ARTS AND SPECIAL EVEN		5.07	4.00	5.00	4.03	7.00
501	744	Cultural Arts Supervisor	113	1.00	1.00	1.00	1.00	1.00
		Recreation Leader I (FTE)		0.00	1.50	1.50	1.50	0.00
		Recreation Leader III (FTE)		0.00	0.00	0.70	1.00	0.00
		Cashier (FTE)		0.00	0.00	0.30	0.15	0.00
		, ,	Total FTE:	1.00	2.50	3.50	3.65	1.00

FUND	DIV	POSITION		ACTUAL 2012-2013	ACTUAL 2013-2014	ACTUAL 2014-2015	ACTUAL 2015-2016	PROPOSED 2016-2017
001	430	AQUATICS						
		Aquatic Supervisor		0.00	1.00	1.00	0.00	0.00
		Pool Attendant (FTE)		0.00	0.50	2.00	0.00	0.00
		Recreation Leader (FTE)		0.58	0.58	0.58	0.00	0.00
		Lifeguards (FTE)		0.00	4.00	4.50	0.00	0.00
		Senior Lifeguards (FTE)		0.00	1.20	1.00	0.00	0.00
		-	Total FTE:	0.58	7.28	9.08	0.00	0.00
		TOTAL RECREATION & COMMUNITY	SERVICES	11.19	18.71	21.03	14.00	13.50
		GENERAL FUND - TOTAL FTE		90.03	95.19	99.91	86.45	84.05
PROP	RIET	ARY FUNDS						
041		EQUIPMENT MAINTENANCE FUN	D					
041	320	EQUIPMENT/VEHICLE MAINTENANCI	E					
		Equipment Supervisor		0.00	0.00	0.00	1.00	1.00
		Mechanic Helper		0.00	0.00	0.00	1.00	1.00
		PW Superintendent		0.00	0.00	0.00	0.25	0.50
		PW Office Specialist	_	0.00	0.00	0.00	0.25	0.00
		-	Total FTE:	0.00	0.00	0.00	2.50	2.50
041		FACILITY MAINTENANCE FUND						
043	390	FACILITIES MAINTENANCE						
		P.W. Superintendent		0.00	0.00	0.00	0.50	0.50
		P.W. Maintenance Worker		0.00	0.00	0.00	2.25	2.50
		Sr. Maintenance Worker		0.00	0.00	0.00	0.50	0.75
		Field Supervisor I		0.00	0.00	0.00	0.00	0.00
		Field Supervisor II		0.00	0.00	0.00	0.75	1.00
		P.W. Office Specialist	_	0.00	0.00	0.00	0.25	0.00
		-	Total FTE:	0.00	0.00	0.00	4.25	4.75
		TOTAL INTERNAL SERVICE FUND		0.00	0.00	0.00	6.75	7.25

FUND	DIV	POSITION		ACTUAL 2012-2013	ACTUAL 2013-2014	ACTUAL 2014-2015	ACTUAL 2015-2016	PROPOSED 2016-2017
070		WATER FUND						
070	201	WATER ADMINISTRATION						
070	301	Public Works Director		0.25	0.25	0.25	0.25	0.30
		Civil Engineering Assistant II		0.23	0.23	0.23	0.25	0.50
		Administrative Analyst		0.20	0.00	0.20	0.23	0.00
		Management Analyst		0.20	0.20	0.20	0.25	0.00
		Office Specialist			0.00	0.00	0.23	0.25
		P.W. Office Specialist		0.55	0.50	0.50	0.50	0.50
		Meter Technician		0.00	0.00	0.00	0.75	0.75
		Water/Backflow Technician		0.00	0.00	0.00	1.00	1.00
		P.W. Superintendent		0.40	0.35	0.35	0.50	0.75
		P.W. Field Supervisor I		0.10	0.10	0.10	1.00	1.00
		P.W. Field Supervisor II		0.15	0.15	0.15	1.00	1.00
		Senior Maintenance Worker		0.45	0.45	0.52	1.50	1.00
		P.W. Maintenance Worker		0.00	0.00	0.00	3.25	3.00
		P.W. Admin. Coordinator		0.25	0.30	0.30	0.25	0.50
		Maintenance Helper (FTE)		0.00	0.00	0.00	0.60	0.35
		mameenance respect (i 12)	Total FTE:	2.35	2.30	2.37	11.10	11.25
070	382	UTILITY BILLING						
		Public Works Director		0.20	0.20	0.19	0.00	0.00
		PW Field Supervisor I		0.30	0.30	0.30	0.00	0.00
		PW Field Supervisor II		0.15	0.15	0.15	0.00	0.00
		Administrative Analyst		0.35	0.35	0.30	0.00	0.00
		Office Specialist		0.20	0.20	0.20	0.00	0.00
		P.W. Office Specialist		0.00	0.00	0.05	0.00	0.00
		PW Maintenance Worker		0.00	0.00	0.10	0.00	0.00
		P.W. Admin. Coordinator		0.30	0.30	0.10	0.00	0.00
		P.W. Superintendent		0.10	0.10	0.10	0.00	0.00
		Meter Technician		0.45	0.45	0.45	0.00	0.00
		Treasurer Assistant			0.13	0.10	0.10	0.10
		Office Clerk - City Treasurer		0.00	0.00	0.00	0.00	0.10
		Sr. Account Clerk (Finance)		0.50	0.75	0.75	0.75	0.75
		Finance Office Specialist		0.75	0.75	1.10	0.50	0.50
		Finance Clerk/Cashier P/T	-	0.25	0.25	0.50	0.25	0.25
			Total FTE:	3.55	3.93	4.39	1.60	1.70
070	383	WATER DISTRIBUTION						
		Meter Technician		0.15	0.15	0.15	0.00	0.00
		Administrative Analyst		0.00	0.10	0.10	0.00	0.00
		P.W. Superintendent		0.20	0.20	0.15	0.00	0.00
		P.W. Field Supervisor II		0.50	0.50	0.50	0.00	0.00
		PW Field Supervisor I		0.10	0.10	0.20	0.00	0.00
		P.W. Maintenance Worker		1.20	1.20	1.20	0.00	0.00
		P.W. Sr. Maintenance Worker		0.60	0.60	0.68	0.00	0.00
		Water/Backflow Technician		0.20	0.20	0.30	0.00	0.00
		Civil Engineering Assistant II		0.40	0.40	0.50	0.00	0.00
		Equipment/Material Supervisor		0.08	0.08	0.05	0.00	0.00
		Mechanical Helper		0.08	0.08	0.05	0.00	0.00
			Total FTE:	3.51	3.61	3.88	0.00	0.00

FUND	DIV	POSITION		ACTUAL 2012-2013	ACTUAL 2013-2014	ACTUAL 2014-2015	ACTUAL 2015-2016	PROPOSED 2016-2017
070	384	WATER PRODUCTION						
		Civil Engineering Assistant II		0.45	0.45	0.30	0.00	0.00
		PW Field Supervisor I		0.40	0.35	0.40	0.00	0.00
		P.W. Superintendent		0.55	0.55	0.50	0.00	0.00
		PW Field Supervisor II		0.35	0.40	0.35	0.00	0.00
		Maintenance Worker		1.24	1.24	1.09	0.00	0.00
		Senior Maintenance Worker		0.45	0.45	0.52	0.00	0.00
		Administrative Analyst		0.00	0.10	0.04	0.00	0.00
		Meter Technician		0.15	0.15	0.15	0.00	0.00
		Backflow Tech/Pump Operator		0.70	0.70	0.70	0.00	0.00
		Equip & Material Supervisor		0.07	0.07	0.07	0.00	0.00
		Mechanical Helper		0.07	0.07	0.05	0.00	0.00
		Electrical Supervisor		0.10	0.10	0.10	0.00	0.00
		Bldg Maint / Electrical Helper		0.10	0.10	0.10	0.00	0.00
		3	Total FTE:	4.63	4.73	4.37	0.00	0.00
		TOTAL WATER FUND		14.04	14.57	15.01	12.70	12.95
072		SEWER FUND						
072	260	SEWER MAINTENANCE						
0/2	300	Public Works Director		0.10	0.10	0.10	0.25	0.30
		Administrative Analyst		0.10	0.10	0.10	0.23	0.00
		Management Analyst		0.10	0.00	0.10	0.00	0.25
		Civil Engineering Assistant II		0.20	0.00	0.00	0.25	0.25
				0.20	0.20	0.29	0.23	0.25
		Office Specialist P.W. Office Specialist		0.20	0.00	0.00	0.50	0.50
		· · · · · · · · · · · · · · · · · · ·		0.20	0.20			
		P.W. Superintendent Maintenance Worker		0.20	1.03	0.25 0.88	0.50 0.50	0.25 1.05
				0.85 1.55	1.62	1.42	1.00	
		Senior Maintenance Worker P.W. Maintenance Helper (FTE)		0.00	0.00	0.00	0.60	1.95 0.35
		P.W. Admin. Coordinator		0.00		0.00		
				0.10	0.10		0.50 0.00	0.50 0.00
		P.W. Field Supervisor I			0.10	0.00		
		Equipment & Material Supervisor Meter Technician		0.15	0.00	0.05	0.00	0.00
				0.10	0.10	0.10	0.00	0.00
		Mechanical Helper		0.15	0.15	0.05	0.00	0.00
		Backflow Tech/Pump Operator		0.10	0.10	0.00	0.00	0.00
		P.W. Field Supervisor II		0.65 0.00	0.65	0.20 0.10	0.50 0.10	0.60
		Treasurer Assistant			0.13			0.10
		Office Clerk		0.00	0.00	0.00	0.00	0.10
		Sr. Account Clerk (Finance)		0.20	0.88	0.70	0.50	0.50
		Finance Office Specialist		0.00	0.38	0.35	0.25	0.25
		Finance Clerk/Cashier (FTE)	Total FTE:	0.00 5.00	0.25 6.29	0.24 5.13	0.25 5.95	0.25 7.55
		TOTAL SEWER FUND		5.00	6.29	5.13	5.95	7.55
072				3.00	0.23	3.13	3.33	7.33
073		REFUSE FUND						
073	350	REFUSE/ENVIRONMENTAL						
		P.W. Admin Coordinator		0.05	0.05	0.00	0.00	0.00
		Finance Office Specialist		0.00	0.25	0.00	0.00	0.00
			Total FTE:	1.22	0.30	0.00	0.00	0.00
		TOTAL REFUSE FUND		1.22	0.30	0.00	0.00	0.00

FUND	DIV	POSITION		ACTUAL 2012-2013	ACTUAL 2013-2014	ACTUAL 2014-2015	ACTUAL 2015-2016	PROPOSED 2016-2017
		PROPRIETARY FUNDS - TOTAL	. FTE	20.26	21.16	20.14	25.40	27.75
CDECL								
SPECIA	ALF	UNDS						
007	000	PROPOSITION A - PRCS						
		RCS Comm. Svcs Sup		0.30	0.30	0.25	0.25	0.25
		RCS Office Specialist		0.00	0.00	0.05	0.05	0.05
		•	Total FTE:	0.30	0.30	0.30	0.30	0.30
800	000	PROPOSITION C						
		Public Works Director		0.20	0.05	0.05	0.00	0.00
		Civil Engineering Assistant II		0.21	0.04	0.04	0.00	0.00
		P.W. Superintendent		0.10	0.10	0.10	0.00	0.00
		PW Field Supervisor II		0.05	0.10	0.10	0.00	0.00
		PW Office Specialist		0.10	0.02	0.02	0.00	0.00
		Office Specialist		0.10	0.05	0.05	0.00	0.00
		P.W. Administrative Analyst		0.02	0.05	0.05	0.00	0.00
		Equip & Material Supervisor		0.10	0.03	0.03	0.00	0.00
		Mechanical Helper		0.10	0.03	0.03	0.00	0.00
		P.W. Sr. Maintenance Worker		0.52	0.29	0.29	0.25	0.25
		PW Maintenance Worker	,	0.49	0.71	0.71	0.50	0.50
			Total FTE:	1.99	1.47	1.47	0.75	0.75
010	220	SCHOOL RESOURCE OFFICER GRANT	•					
		Police Officer	,	2.00	2.00	0.00	0.00	0.00
			Total FTE:	2.00	2.00	0.00	0.00	0.00
011	000	GAS TAX						
		Public Works Director		0.00	0.05	0.05	0.00	0.00
		Civil Engineering Assistant II		0.00	0.05	0.05	0.00	0.00
		P.W. Superintendent		0.00	0.00	0.00	0.25	0.00
		P.W. Maintenance Worker		0.00	0.00	0.00	0.75	0.50
		Bldg Maint Worker/Elec. Helper		0.00	0.00	0.00	0.00	0.00
		P.W. Office Specialist		0.00	0.15	0.15	0.00	0.00
		Office Specialist		0.00	0.05	0.05	0.00	0.00
		P.W. Field Supervisor II		0.00	0.09	0.09	0.25	0.00
		Senior Maintenance Worker		0.00	0.40	0.40	0.50	0.25
			Total FTE:	0.00	0.79	0.79	1.75	0.75
017	000	SELF SUSTAINING RECREATIONAL AG	CTIVITIES F					
		Senior Counselors (FTE)		1.90	0.51	0.51	0.51	0.51
		Office Specialist		0.10	0.10	0.05	0.00	0.00
		Community Svcs Supv.		0.55	0.17	0.00	0.00	0.00
		Counselor (FTE)		4.36	2.40	2.40	2.40	2.18
		RCS Coord.		0.40	0.22	0.00	0.00	0.00
		Program Specialist (FTE)		0.00	0.00	0.50	0.00	0.25
		Recreation Leader I		0.80	0.00	0.00	0.10	0.40
			Total FTE:	8.26	3.40	3.46	3.01	3.34

FUND	DIV	POSITION		ACTUAL 2012-2013	ACTUAL 2013-2014	ACTUAL 2014-2015	ACTUAL 2015-2016	PROPOSED 2016-2017
027	000	STREET LIGHTING FUND						
		Public Works Director		0.07	0.05	0.00	0.00	0.00
		Administrative Analyst		0.15	0.00	0.05	0.00	0.00
		Civil Engineering Assistant II		0.20	0.20	0.10	0.00	0.00
		P.W. Administrative Analyst		0.00	0.05	0.05	0.00	0.00
		Equip & Material Supervisor		0.10	0.10	0.05	0.00	0.00
		Mechanical Helper		0.10	0.10	0.05	0.00	0.00
		Electrical Supervisor		0.30	0.30	0.30	0.50	0.50
		Bldg. Maint. Worker/Elect. Helper	_	0.35	0.35	0.35	0.50	0.50
			Total FTE:	1.27	1.15	0.95	1.00	1.00
029	000	PARKING MAINTENANCE AND OPER	RATIONS					
		PW Maintenance Worker		0.26	0.19	0.19	0.25	0.35
		Sr. P.W. Maintenance Worker		0.21	0.14	0.14	0.25	0.35
		PW Field Supervisor II		0.10	0.10	0.10	0.00	0.00
		Electrical Supervisor		0.10	0.10	0.10	0.00	0.00
		Bldg Maint Worker/Elec. Helper		0.15	0.15	0.15	0.15	0.15
		Equip & Material Supervisor		0.10	0.10	0.10	0.15	0.15
		Mechanical Helper		0.10	0.07	0.07	0.00	0.00
		PW Superintendent		0.05	0.05	0.05	0.00	0.00
		Public Works Director		0.00	0.00	0.05	0.00	0.00
		Office Specialist		0.00	0.00	0.01	0.00	0.00
		Meter Technician		0.15	0.15	0.15	0.25	0.25
		Operations Manager	-	0.10	0.00	0.00	0.00	0.00
			Total FTE:	1.32	1.05	1.11	1.05	1.25
103	000	GRIDLEY ELEMENTARY AFTERSCHO	OL PROGRA					
		Program Specialist (FTE)		0.09	0.25	0.25	0.25	0.25
		Senior Counselors (FTE)		0.00	1.00	1.00	1.00	1.01
		Counselor (FTE)		0.80	2.00	2.00	2.00	2.80
			Total FTE:	0.89	3.25	3.25	3.25	4.06
104	000	MORNINGSIDE ELEMENTARY AFTER	RSCHOOL PR			0.00		
		Program Specialist (FTE)		0.09	0.25	0.33	0.25	0.25
		Senior Counselors (FTE)		0.00	1.00	1.00	1.00	1.01
		Counselor (FTE)	T	0.80	2.00	2.00	2.00	2.80
110	225	CODS CDANT	Total FTE:	0.89	3.25	3.33	3.25	4.06
119	225	COPS GRANT		2.00	0.00	0.00	0.00	0.40
		Police Officer	Total FTE:	2.00	0.00	0.00	0.00	0.40
			rotal FIE:	2.00	0.00	0.00	0.00	0.40
		SPECIAL FUNDS - TOTAL FTE		21.62	16.66	14.66	14.36	15.91
		ALL CITY FUNDS - TOTAL	FTE	131.91	133.01	134.71	126.21	127.71

SECTION III. GENERAL FUND OVERVIEW



FISCAL YEAR 2016-2017

CITY OF SAN FERNANDO GENERAL FUND SUMMARY OF REVENUE BY TYPE - 5 YEAR HISTORY FISCAL YEAR 2016-2017

General Fund	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017
Revenue	Actual	Actual	Actual	Adjusted	Proposed
Property Taxes	1,993,288	2,715,153	2,567,920	2,234,000	2,350,000
Sales and Other Taxes	5,905,479	7,663,635	9,125,631	9,505,000	9,780,000
Licenses and Permits	231,743	320,240	347,080	277,000	296,000
Fines and Forfeitures	643,363	560,920	537,371	511,200	461,000
Interest & Rental Income	264,776	285,141	219,533	202,400	179,900
From Other Agencies	2,012,281	2,023,343	2,301,900	2,185,500	2,273,500
Charges for Service	2,476,443	2,744,877	2,165,685	1,752,881	2,055,527
Miscellaneous Revenue	64,637	63,023	54,993	45,000	50,000
Other Revenue	3,494,053	1,572,479	2,421,126	774,938	770,664
Total Revenue	17,086,063	17,948,811	19,741,239	17,487,919	18,216,591

CITY OF SAN FERNANDO GENERAL FUND PROJECTED REVENUE DETAIL FISCAL YEAR 2016-2017

Account Number & Title	2013 Actual	2014 Actual	2015 Actual	2016 Adjusted	2016 YTD Rec.	2017 Projected
3100 PROPERTY TAXES	, tetaui	7 locuui	, tetaar	rajusteu	i i b ileei	. rojecteu
3110-0000 SECURED PROPERTY TAXES-CY	1,476,490	1,953,432	2,095,676	1,734,000	1,018,300	1,850,000
3120-0000 UNSECURED PROPERTY TAXES C/Y	23,395	15,452	64,270	50,000	, , , <u>-</u>	50,000
3130-0000 PRIOR YEARS PROPERTY TAXES	(83,408)	(97,079)	842	-	(1,434)	-
3142-0000 RESIDUAL TAX REVENUE	140,211	286,978	308,231	225,000	527	350,000
3146-0000 CITY PASS THROUGH - TAXING ENTITY	420,123	541,323	97,941	225,000	17,976	100,000
3150-0000 PROPERTY TAX PENALTIES & INT	16,478	15,048	960	-	3,225	
	1,993,288	2,715,153	2,567,920	2,234,000	1,038,594	2,350,000
3200 SALES AND OTHER TAXES						
3210-0000 SALES AND USE TAXES	2,637,297	2,889,812	3,156,730	3,750,000	1,944,662	4,850,000
3210-3110 PROP TAX IN LIEU OF SALES & USE TAX	867,581	963,741	1,022,777	915,000	207,358	-
3210-3201 TRANSACTION SALES TAX - 1/2 CENT	-	1,286,012	2,156,696	2,000,000	1,085,690	2,100,000
3211-0000 P.S.A.F.	182,508	190,394	196,818	175,000	114,487	190,000
3230-0000 FRANCHISES	137,682	147,187	157,054	140,000	3,882	150,000
3231-0000 CABLE TV FRANCHISE	131,647	124,104	135,972	125,000	35,390	125,000
3232-0000 VEHICLE TOW FRANCHISE FEE	27,990	24,435	20,348	25,000	11,700	20,000
3234-0000 REPUBLIC SERVS INC FRANCHISE FEES	-	113,450	300,419	250,000	219,979	285,000
3240-0000 BUSINESS LICENSE TAXES	985,776	999,269	1,067,787	1,200,000	627,515	1,200,000
3240-3243 SWAPMEET BUSINESS LICENSE	48,139	46,440	45,184	45,000	39,334	45,000
3240-3245 BUSINESS LICENSE PROCESSING FEE 3240-9800 BUS LIC-TOBACCO VIOLATION FEES	69,674	68,946	69,146	70,000	47,990	65,000
	- 26 210	250	-	- 25 000	- 27 700	- 25 000
3250-0000 DOCUMENTARY TAXES 3260-0000 ADMISSION TAXES	36,319 780,866	39,544	49,529 747,172	35,000 775,000	27,790 434,726	35,000 715,000
5200-0000 ADMISSION TAXES	5,905,479	770,051 7,663,635	9,125,631	9,505,000	4,800,504	9,780,000
3300 LICENSES, FEES AND PERMITS						
3320-0000 CONSTRUCTION PERMITS	157,962	230,649	263,528	201,000	104,169	225,000
3325-0000 COMMERCIAL AND HOME OCCUPANCY PERMITS	26,742	26,717	24,975	25,000	17,507	25,000
3330-0000 PLANNING REVIEW	8,328	20,309	18,586	12,000	9,138	13,000
3335-0000 GARAGE SALE PERMITS	4,040	4,042	3,320	4,000	2,240	3,500
3345-0000 ATM TRANSACTION FEE	2,150	2,621	2,867	3,000	2,809	3,000
3350-0000 BUSINESS LICENSE PERMITS	17,000	16,622	12,580	15,000	9,860	10,000
3351-0000 SB1186 STATE FEE	1,994	2,184	2,192	2,000	1,516	1,500
3385-0000 SELF HAUL PERMIT	-	-	-	-	202	-
3390-0000 BANNER AND SIGN PERMITS	13,528	17,095	19,032	15,000	12,154	15,000
	231,743	320,240	347,080	277,000	159,594	296,000
3400 FINES AND FORFEITS						
3410-0000 VEHICLE CODE FINES	-	-	125	-	8	-
3415-0000 VEHICLE REPOSSESSION FEES	1,150	780	705	1,000	620	500
3420-0000 GENERAL COURT FINES	6,984	8,163	5,572	6,700	42,972	6,500
3425-0000 CODE ENFORCEMENT CITATIONS	11,140	4,229	5,305	3,500	4,615	4,000
3430-0000 PARKING CITATIONS	624,089	547,698	525,663	500,000	268,885	450,000
3435-0000 ANIMAL CONTROL VIOLATIONS	643,363	50 560,920	537,371	511,200	317,100	461,000
2500 INTEREST INCOME	,	•	•	•	•	, -
3500 INTEREST INCOME 3500-0000 INTEREST INCOME	432	529	3,311	1,000	52	3,500
3510-0000 INTEREST INCOME 3510-0000 FILMING REVENUE	432 46,953	68,997	41,210	50,000	53 19,347	25,000
3520-0000 FILMING REVENUE 3520-0000 RENTAL INCOME	46,953 217,391	215,615	41,210 175,012	151,400	19,347	151,400
5520-0000 INDIVIAL INCOMIL	264,776	285,141	219,533	202,400	134,007	179,900
	204,770	203,141	413,333	202,400	134,007	1/3,300

CITY OF SAN FERNANDO GENERAL FUND PROJECTED REVENUE DETAIL FISCAL YEAR 2016-2017

	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Rec.	Projected
3600 REVENUE FROM OTHER AGENCIES						
3605-0000 MOTOR VEHICLE IN-LIEU TAX	13,003	10,762	10,395	12,000	9,909	10,000
3605-3110 PROP TAX IN LIEU OF MOTR VHCL LIC FEES	1,940,682	1,988,375	2,080,884	2,150,000	1,074,390	2,223,700
3625-0000 HOMEOWNERS PROPERTY TAX RELIEF	10,857	9,886	10,184	5,000	4,973	8,500
3655-0000 P.O.S.T. REIMBURSEMENT	36,265	7,667	9,728	7,500	2,169	15,000
3685-0000 CALIF REIMB FOR MANDATED COSTS	4,818	760	86,297	5,000	32,733	10,000
3688-0000 CORRECTIONS TRAINING	6,050	5,893	5,620	6,000	-	6,300
3690-0000 REDEVELOPMENT AGENCY REIMB.	-	-	98,787	-	-	-
3699-0000 MISCELLANEOUS REIMBURSEMENTS	605	-	5	-	-	
	2,012,281	2,023,343	2,301,900	2,185,500	1,124,174	2,273,500
3700 CHARGES FOR SERVICES						
3705-0000 ZONING & PLANNING FEES	52,429	102,394	57,202	62,500	50,249	75,000
3706-0000 PUBLIC NOTIFICATION FEES	5,040	2,881	703	-	600	600
3708-0000 ENVIRONMENTAL ASSESSMENT FEES	1,428	1,836	816	1,500	1,020	1,500
37xx-0000 CODE ENFORCEMENT INSPECTION ORDER FEE	-	-	-	-	-	4,700
3710-0000 DUPLICATING FEES	14,817	14,876	18,126	16,000	12,455	16,000
3714-0000 INSPECTION UPON RESALE PROGRAM	18,000	23,520	21,765	27,500	18,000	25,000
3715-0000 SPECIAL POLICE SERVICES	218,397	248,371	215,298	225,000	157,187	225,000
3719-0154 AIMS MAINT & DEVELOP SURCHARGE EDGESOFT	19,723	30,560	18,045	27,000	14,395	27,000
3720-0000 FINGERPRINT SERVICES	43,316	48,001	47,932	43,000	30,261	43,000
3720-3721 FINGERPRINT - LIVESCAN SERVICES	38,416	40,001	47,932	43,000	30,201	43,000
3723-0000 DUI RECOVERY COST PROGRAM	2,292		200	500	-	-
3725-0000 BOOKING & PROCESSING FEE REIMB	· ·	1,479			0 212	12 000
	25,801	18,419	11,865	20,000	8,212	12,000
3726-0000 VEHICLE INSPECTION FEES	15,952	12,400	8,755	8,000	9,968	12,000
3728-0000 VENDOR INSPECTION FEES	19,452	18,067	20,234	15,000	11,649	18,000
3730-0000 ENGINEERING & INSPECTION FEES	50,658	204,317	208,110	100,000	26,939	60,000
3731-0000 SWIMMING POOL AREA RENTAL FEES	10,483	13,473	7,640	-	-	-
3732-0000 UPSTAIRS BANQUET RENTAL AT REC PARK	8,721	23,238	9,548	-	-	-
3733-0000 SWIM TEAM FEES	161,115	169,802	86,371	-	-	-
3734-0000 CLASSES/AEROBICS	19,232	6,414	(38)	-	-	-
3735-3661 CNG FUELING STATION	357,878	343,968	188,297	-	-	-
3740-0000 WEED ABATEMENT PROGRAM	75	-	-	-	-	-
3770-0000 PARK & RECREATION PROGRAM	(153)	-	-	-	-	-
3770-1335 SNACK BAR	-	1,400	1,000	-	514	-
3770-1338 SWIM LESSONS	29,202	71,682	22,562	-	-	-
3777-0000 FACILITY RENTAL	47,135	120,092	103,765	100,000	62,134	100,000
3778-0000 DAY CAMP	-	-	-	-	-	-
3779-0000 SWIMMING POOL	62,477	14,810	14,802	-	-	-
3780-0000 COURT COMMITMENT PROGRAM	115,310	125,000	114,033	125,000	78,775	125,000
3781-0000 IMPOUNDED VEHICLES	33,467	27,203	23,310	17,000	15,553	20,000
3783-0000 VEHICLE ADMIN. PROCESSING FEE	13,430	9,300	8,600	7,000	6,800	8,500
3785-0000 ALARM FEES	19,470	20,145	18,863	20,000	22,510	20,000
3795-0000 ADMINISTRATIVE OVERHEAD	1,072,882	1,071,231	937,881	937,881	625,254	1,262,227
_	2,476,443	2,744,877	2,165,685	1,752,881	1,152,474	2,055,527
3800 MISCELLANEOUS REVENUE						
3855-0000 PARKING METER REV-CIVIC CENTER	63,259	61,937	54,993	45,000	30,610	50,000
3890-0195 RELAY FOR LIFE	1,378	1,086	,555	-	3,557	-
=	64,637	63,023	54,993	45,000	34,167	50,000
	04,037	03,023	J -1 ,JJ3	45,000	34,107	30,000

CITY OF SAN FERNANDO GENERAL FUND PROJECTED REVENUE DETAIL FISCAL YEAR 2016-2017

	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Rec.	Projected
3900 OTHER REVENUE						
3901-0000 MISCELLANEOUS REVENUE	85,874	99,958	33,169	25,000	91,313	50,000
3904-0000 VENDING MACHINE	-	4,563	1,206	-	43	-
3907-0000 REFUND OF EXCISE TAXES	38,521	56,815	(15,902)	-	570	-
3908-0000 MISCELLANEOUS REVENUE - SWIMMING POOL	1,240	1,290	12,066	-	-	-
3910-0000 SALE OF PROPERTY & EQUIPMENT	-	16,631	1,033,066	-	-	-
3920-0000 GENERAL CITY ELECTION	236	60	40,428	-	-	20,000
3920-0935 2012 ELECTION RECALL	120	-	-	-	-	-
3930-0000 MALL MAINTENANCE LEVY	96,651	90,100	95,417	100,000	28,638	100,000
3947-0000 SA ADMINISTRATIVE COST ALLOWANCE	1,551	293,838	223,961	200,000	125,000	250,000
3950-0000 PROPERTY DAMAGE REIMBURSEMENT	30,045	35,056	22,671	25,000	725	-
3960-0000 AREA B ASSESSMENT ADMIN LEVY	1,652	1,484	1,566	1,500	654	1,500
3961-0000 TRANSFER FROM GAS TAX FUND	631,855	369,852	523,006	73,438	73,438	99,164
3963-0000 TRANSFER FROM TRAFFIC SAFETY	30,000	31,825	30,000	30,000	20,000	30,000
3965-0000 TRANSFER FROM TDA-LOCAL TRANSPORTATION	-	-	19,506	-	-	-
3968-0000 TRANSFER FROM PROP C FUND	100,908	119,682	179,967	-	-	-
3972-0000 TRNSFR FROM COPS SLESF FUND 2	-	100,000	100,000	100,000	66,667	100,000
3976-0000 TRANSFER-FIRE RETIREMENT TRNSF	314,100	-	-	-	-	-
3978-0000 TRANS FROM RETIREMENT TAX FUND	1,800,301	-	-	-	-	-
3979-0000 TRANSFER FROM PAVEMENT MANAGEMENT	240,000	230,326	-	100,000	66,667	-
3992-0000 TRANSFER FROM SEWER	60,000	60,000	60,000	60,000	40,000	60,000
3995-0000 TRANSFER FROM THE WATER FUND	61,000	61,000	61,000	60,000	40,667	60,000
•	3,494,053	1,572,479	2,421,126	774,938	554,381	770,664
TOTAL GENERAL FUND PROJECTED REVENUE	17,086,063	17,948,812	19,741,239	17,487,919	9,314,995	18,216,591

CITY OF SAN FERNANDO GENERAL FUND SUMMARY OF APPROPRIATIONS BY DIVISION - 5 YEAR HISTORY FISCAL YEAR 2016-2017

		FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017
	ADMINISTRATION	Actual	Actual	Actual	Adjusted	Proposed
01-101	City Council	99,590	85,946	87,052	125,956	168,723
01-102	Treasurer	145,951	141,843	143,894	171,820	161,833
01-105	Administration	318,720	234,490	351,916	422,623	405,077
01-106	Personnel	261,602	301,603	261,190	302,468	318,304
01-110	City Attorney	411,380	208,105	181,009	300,000	250,000
01-112	Labor Attorney	71,919	79,563	41,429	80,000	65,000
01-500	Fire Services - Contract	2,632,799	2,224,887	2,676,891	2,800,000	2,900,000
	Total Administration Department	3,941,961	3,276,437	3,743,381	4,202,867	4,268,937
		FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017
	CITY CLERK	Actual	Actual	Actual	Adjusted	Proposed
01-115	City Clerk	129,484	124,922	150,030	214,546	216,268
01-116	Elections	80,919	552	62,845	1,000	68,200
	Total City Clerk Department	210,403	125,474	212,875	215,546	284,468
		FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017
	FINANCE	Actual	Actual	Actual	Adjusted	Proposed
01-130	Finance Administration	508,223	575,206	578,136	610,665	627,345
01-135	Information Technology	-	-	-	449,925	394,805
01-180	Retirement Health Premiums	1,800,301	820,779	801,312	900,000	875,000
01-190	Non-Departmental	784,678	2,481,884	3,480,949	903,631	744,700
	Total Finance Department	3,093,202	3,877,869	4,860,397	2,864,221	2,641,850
		FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017
	COMMUNITY DEVELOPMENT	Actual	Actual	Actual	Adjusted	Proposed
01-140	Building and Safety	202,034	204,242	216,453	248,347	259,593
01-150	Planning/Administration	247,723	261,699	233,184	313,940	272,354
01-152	Community Preservation	336,930	303,995	325,761	439,287	476,994
	Total Community Development	786,687	769,936	775,398	1,001,574	1,008,941
		FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017
	POLICE	Actual	Actual	Actual	Adjusted	Proposed
01-222	Police Admin	1,062,578	1,164,467	1,304,768	1,273,493	1,301,454
01-224	Detectives	617,518	679,660	508,964	855,662	898,571
01-225	Patrol	4,042,742	3,835,912	4,218,238	4,999,447	5,090,851
01-226	Reserves/Explorers	24,795	25,315	27,509	68,520	77,804
01-230						
01-230	Community Service	283,084	184,390	179,901	159,662	167,655
01-250	Community Service Emergency Services	283,084 -	184,390 5,000	179,901 6,864	159,662 5,000	167,655 5,000

6,030,717

5,894,744

6,246,244

7,361,784

7,541,335

Total Police Department

CITY OF SAN FERNANDO GENERAL FUND SUMMARY OF APPROPRIATIONS BY DIVISION - 5 YEAR HISTORY FISCAL YEAR 2016-2017

		FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017
	PUBLIC WORKS	Actual	Actual	Actual	Adjusted	Proposed
01-310	PW Administration	126,196	186,935	235,784	482,414	424,611
01-311	Street Maintenance	54,075	78,743	168,187	73,438	163,892
01-312	Graffiti Removal	-	-	8,180	-	-
01-313	Bus Shelter Maintenance	-	76,007	86,634	-	-
01-320*	Equipment Maintenance	462,093	524,366	486,770	-	-
01-341	Mall Maintenance	80,662	60,001	58,006	25,528	22,300
01-343	Street Sweeping	121,255	121,200	146,450	27,595	27,600
01-346	Streets, Trees, & Parkways	89,920	113,868	200,108	100,473	107,601
01-370	Traffic Safety	17,144	79,967	58,589	137,632	137,730
01-371	Traffic Signals	105,592	104,629	211,818	32,500	30,500
01-390*	Facility Maintenance	754,997	734,439	835,539	-	-
	Total Public Works	1,811,934	2,080,155	2,496,065	879,580	914,234

		FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017
REC	CREATION & COMM SERVICES	Actual	Actual	Actual	Adjusted	Proposed
01-420	Administration	382,944	355,423	433,885	425,851	428,665
01-422	Community Services	169,229	146,385	174,615	190,726	202,215
01-423	Recreation	133,310	75,012	81,887	325,221	301,254
01-424	Special Events	106,251	146,228	175,897	143,023	176,857
01-430	Aquatics	648,590	588,587	362,784	-	-
Т	otal Recreation & Comm Services	1,440,324	1,311,635	1,229,068	1,084,821	1,108,991
	TOTAL GENERAL FUND	\$ 17,315,228	\$ 17,336,250	\$ 19,563,428	\$ 17,610,393	\$ 17,768,756

^{*}Converted to Internal Service Fund in FY 2015-2016

CITY OF SAN FERNANDO GENERAL FUND SUMMARY OF APPROPRIATIONS BY DIVISION - BY TYPE FISCAL YEAR 2016-2017

The total budget for each General Fund division, by departement. This summary provides an overview of each divisions's budget in each of the four main categories: Personnel, Maintenance and Operating Expenses (M & O), Capital/Transfers, and Internal Service Charges.

					Internal Svc.	
	ADMINISTRATION	Personnel	Operating	Capital Expenses	Chrg.	Total Budget
01-101	City Council	107,776	43,637	-	17,310	168,723
01-102	Treasurer	134,364	2,460	-	25,009	161,833
01-105	Administration	317,399	45,870	-	41,808	405,077
01-106	Personnel	235,379	46,905	-	36,020	318,304
01-110	City Attorney	-	250,000	-	-	250,000
01-112	Labor Attorney	-	65,000	-	-	65,000
01-500	Fire Services - Contract	-	2,900,000	-	-	2,900,000
	Total Administration Department	794,918	3,353,872	-	120,147	4,268,937

					Internal Svc.	
	CITY CLERK	Personnel	Operating	Capital Expenses	Chrg.	Total Budget
01-115	City Clerk	165,058	25,005	-	26,205	216,268
01-116	Elections	10,200	58,000	-	-	68,200
	Total City Clerk Department	175,258	83,005	-	26,205	284,468

					Internal Svc.	
	FINANCE	Personnel	Operating	Capital Expenses	Chrg.	Total Budget
01-130	Finance Administration	447,448	104,650	-	75,247	627,345
01-135	Information Technology	-	394,805	-	-	394,805
01-180	Retirement Health Premiums	875,000	-	-	-	875,000
01-190	Non-Departmental	59,500	295,200	390,000	-	744,700
	Total Finance Department	1,381,948	794,655	390,000	75,247	2,641,850

					Internal Svc.	
C	OMMUNITY DEVELOPMENT	Personnel	Operating	Capital Expenses	Chrg.	Total Budget
01-140	Building and Safety	212,924	14,660	-	32,009	259,593
01-150	Planning/Administration	178,248	66,970	-	27,136	272,354
01-152	Community Preservation	353,107	28,095	-	95,792	476,994
	Total Community Development	744,279	109,725	-	154,937	1,008,941

					Internal Svc.	
	POLICE	Personnel	Operating	Capital Expenses	Chrg.	Total Budget
01-222	Police Admin	929,623	210,250	-	161,581	1,301,454
01-224	Detectives	711,425	16,415	-	170,731	898,571
01-225	Patrol	4,109,191	69,900	120,000	791,760	5,090,851
01-226	Reserves/Explorers	55,000	12,000	-	10,804	77,804
01-230	Community Service	138,473	-	-	29,182	167,655
01-250	Emergency Services	-	5,000	-	-	5,000
	Total Police Department	5,943,712	313,565	120,000	1,164,058	7,541,335

CITY OF SAN FERNANDO GENERAL FUND SUMMARY OF APPROPRIATIONS BY DIVISION - BY TYPE FISCAL YEAR 2016-2017

The total budget for each General Fund division, by departement. This summary provides an overview of each divisions's budget in each of the four main categories: Personnel, Maintenance and Operating Expenses (M & O), Capital/Transfers, and Internal Service Charges.

					Internal Svc.	
	PUBLIC WORKS*	Personnel	Operating	Capital Expenses	Chrg.	Total Budget
01-310	PW Administration	238,610	143,930	-	42,071	424,611
01-311	Street Maintenance	82,989	16,175	-	64,728	163,892
01-341	Mall Maintenance	-	4,300	18,000	-	22,300
01-343	Street Sweeping	-	27,600	-	-	27,600
01-346	Streets, Trees, & Parkways	62,214	7,000	-	38,387	107,601
01-370	Traffic Safety	69,894	15,500	-	52,336	137,730
01-371	Traffic Signals	-	30,500	-	-	30,500
	Total Public Works	453,707	245,005	18,000	197,522	914,234

					Internal Svc.	
REC	CREATION & COMM SERVICES	Personnel	Operating	Capital Expenses	Chrg.	Total Budget
01-420	Administration	296,470	55,800	10,000	66,395	428,665
01-422	Community Services	140,605	25,000	-	36,610	202,215
01-423	Recreation	232,734	6,000	-	62,520	301,254
01-424	Special Events	94,777	39,000	-	43,080	176,857
T	otal Recreation & Comm Services	764,586	125,800	10,000	208,605	1,108,991
	TOTAL GENERAL FUND	\$ 10,258,408	\$ 5,025,627	\$ 538,000	\$ 1,946,721	\$ 17,768,756

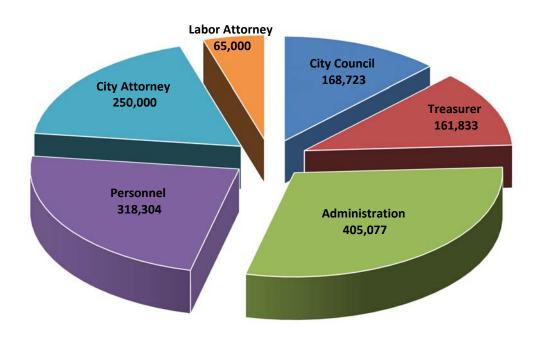
^{*}Excludes Special Revenue and Enterprise Funded expenditures.

SECTION III. GENERAL FUND OVERVIEW



FISCAL YEAR 2016-2017



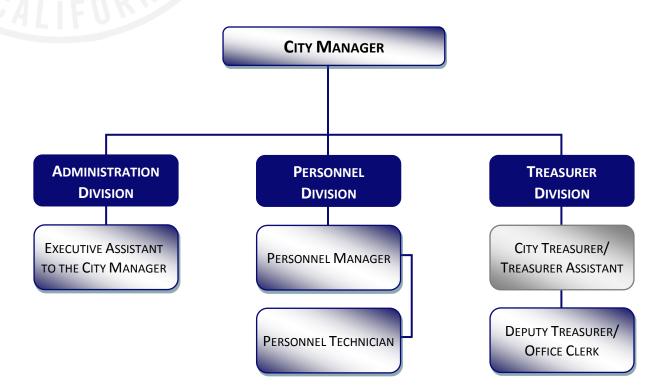


NOTE: Pie chart excludes Fire Services contract management.



ORGANIZATIONAL CHART

ADMINISTRATION DEPARTMENT FISCAL YEAR 2016-2017



ELECTED OFFICIAL &
MISCELLANEOUS EMPLOYEE

MISSION STATEMENT

The mission of the Administration Department is to sustain and enhance the quality of life in the San Fernando community by implementing City Council policies, developing and maintaining responsive City programs and services within approved budgetary guidelines, providing leadership and motivation to City staff, maintaining and planning for fiscal integrity, and initiating and continuing strong relationships with local and regional businesses and governmental agencies.

DEPARTMENT OVERVIEW

The Administration Department includes the City Manager's Office, City Treasurer's Office, Personnel Division, and management of the City Attorney and Fire Services contract. The Administration Department is responsible for managing day-to-day operations of the City, including, but not limited to, facilitating quality City service delivery to internal and external customers, coordinating inter-departmental cooperation, recruiting and retaining talented staff, managing cash flow, and setting overall fiscal policy.

ACCOMPLISHMENTS FOR FY 2015-2016

- 1) **Correspondence Standardization Project.** Continued the citywide Correspondence Standardization Project in an effort to portray a more professional appearance.
- 2) **Social Media.** Established a presence on several social media platforms (e.g., Facebook, Twitter, Instagram, Vimeo) and launched several social media campaigns.
- 3) **City Website.** Implementation and launch of a newly redesigned City Website that includes updated information on all City programs and a responsive feature for ease of viewing from various devices.
- 4) **Investment of Funds.** Investments have been more diversified in this last fiscal year due to the cash flow improvement. The Treasurer will continue to invest in investments permitted by the Investment Policy while maintaining enough liquidity to pay the City's invoices and payroll.
- 5) **Recruitment.** Coordination and completion of key recruitments for Police Officers, Police Sergeant, Associate Planner, Recreation Supervisor, Program Specialist, Public Works Maintenance Worker, Public Works Maintenance Helper, Junior Cadet, Day Camp/After School Counselors, as well as Recreation Leaders.
- 6) **Memorandums of Understanding (MOUs).** Implementation of new MOUs, Employment Agreements, and Resolutions with most bargaining units, as well as applicable employees.
- 7) **Benefit Savings Plan.** Successful implementation of a full flex cafeteria plan, as well as a Retiree Medical Trust (RMT)/Retiree Health Savings (RHS) Plan for applicable bargaining units.
- 8) **Classification and Compensation Study.** Coordination of a comprehensive classification and compensation study.
- Personnel Rules and General Policies. Successful coordination, review and update of new and existing City personnel rules and general policies.
- 10) **Student Internship Program.** Creation and implementation of a new policy on Student Internship Programs.
- 11) Tuition Discount Program. Coordination and implementation of a new Tuition Discount Program

ACCOMPLISHMENTS FOR FY 2015-2016

for employees and their spouses through a partnership with the University of La Verne.

- 12) **Meetings and Presentations.** Coordination of various financial and retirement planning meetings and presentations.
- 13) **Employee Training.** Coordination of training for various employees in relevant safety-related topics, as well as employee relations and risk management areas, including blood borne pathogens, confined space entry, heat and illness prevention, family and medical care leave acts, embracing diversity, and supervisory skills for first line supervisors/managers.

OBJECTIVES FOR FY 2016-2017

- 1) **Social Media.** Continue a strong social media presence and create an effective marketing campaign.
- 2) **Investment of Funds.** The City Treasurer will continue to report all investments on a monthly basis through the Treasurer's Reports that are sent to Council, City Manager and Finance Director. The City Treasurer will continue to work closely with Finance Director on Finance Department/Treasury operations.
- 3) **Negotiations.** Finalizing of negotiations with the part-time bargaining unit, as well as implementation of applicable MOU
- 4) **Personnel Rules and General Policies.** Adoption and implementation of newly updated personnel rules and general policies
- 5) **Classification and Compensation Study.** Adoption and implementation of approved changes from the classification and compensation study
- 6) **Memorandums of Understanding (MOUs).** Continued implementation of the provisions of applicable MOUs
- 7) Tuition Discount Program. Continued implementation of the Tuition Discount Program
- 8) Student Internship Program. Continued implementation of the Student Internship Program
- 9) **Employee Performance Review.** Enhancement of the employee performance management system and process
- 10) **Employee Training.** Coordination of an anti-harassment training for all employees, as well as training in relevant areas of employee safety, employee relations, and risk management.



PERSONNEL					
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROPOSED
ADMINISTRATION	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
City Manager	1.00	1.00	1.00	1.00	1.00
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00
Treasurer Assistant	1.00	1.00	1.00	1.00	1.00
Office Clerk	1.00	1.00	1.00	1.00	1.00
Personnel Manager	1.00	1.00	1.00	1.00	1.00
Personnel Technician	1.00	1.00	1.00	1.00	1.00
TOTAL ADMINISTRATION DEPARTMENT	6.00	6.00	6.00	6.00	6.00

APPROPRIATIONS BY DIVISION									
		FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017			
	ADMINISTRATION	Actual	Actual	Actual	Adjusted	Proposed			
01-101	City Council	99,590	85,946	87,052	125,956	168,723			

	ADMINISTRATION	Actual	Actual	Actual	Adjusted	Proposed
01-101	City Council	99,590	85,946	87,052	125,956	168,723
01-102	Treasurer	145,951	141,843	143,894	171,820	161,833
01-105	Administration	318,720	234,490	351,916	422,623	405,077
01-106	Personnel	261,602	301,603	261,190	302,468	318,304
01-110	City Attorney	411,380	208,105	181,009	300,000	250,000
01-112	Labor Attorney	71,919	79,563	41,429	80,000	65,000
01-500	Fire Services - Contract	2,632,799	2,224,887	2,676,891	2,800,000	2,900,000
To	tal Administration Department	3,941,961	3,276,437	3,743,381	4,202,867	4,268,937

SOURCE OF FUNDS					
ADMINISTRATION	2013	2014	2015	2016	2017
FUNDING SOURCES	Actual	Actual	Actual	Adjusted	Proposed
GENERAL REVENUE	3,941,961	3,276,437	3,743,381	4,202,867	4,268,937
TOTAL FUNDING SOURCES	3,941,961	3.276.437	3,743,381	4.202.867	4.268.937





CITY COUNCIL

DIVISION NO. 101

DIVISION OVERVIEW

Serving as the City's legislative body, the City Council establishes policy for the City. Its members are elected at large on a nonpartisan basis to four-year overlapping terms. The Mayor is a member of the Council that is selected annually by his or her peers, and acts as the ceremonial head of the City.

The Council also sits as the Board of Directors for the Public Financing Authority, Parking Authority, and Successor Agency to the San Fernando Redevelopment Agency. Individual Councilmembers also serve on various regional and local organizations to collaborate or to voice concerns on issues that may affect San Fernando's quality of life.

The Council has the authority to create advisory bodies on matters of policy and to regularly appoint residents to serve on City's boards and commissions. Regular City Council meetings are held on the first and third Monday of every month. Special and adjourned meetings are conducted on an asneeded basis. The Council has also created a number of Standing Committees of which members serve and meet on a periodic basis.

Dept: Administration Div: City Council

	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
001-101-0000-4101 SALARIES-PERMANENT EMPLOYEES	32,606	33,154	34,629	34,800	24,350	34,800
001-101-0000-4120 O.A.S.D.I.	2,916	3,137	3,171	2,662	2,371	2,662
001-101-0000-4126 HEALTH INSURANCE	42,926	21,382	21,868	34,086	29,386	66,804
001-101-0000-4128 DENTAL INSURANCE	4,429	3,302	3,639	3,639	3,771	-
001-101-0000-4136 OPTICAL INSURANCE	1,050	832	873	873	936	-
001-101-0000-4138 LIFE INSURANCE	-	-	-	-	128	510
001-130-0000-4140 WELLNESS BENEFIT	-	-	-	-	600	3,000
Personnel Costs	83,926	61,806	64,180	76,060	61,542	107,776
001-101-0000-4300 DEPARTMENT SUPPLIES	1,196	1,834	2,711	2,137	1,789	2,137
001-101-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	500	-	-	-	-	-
001-101-0000-4390 VEHICLE ALLOW & MILEAGE	5,500	6,105	6,040	9,600	6,647	18,000
001-101-0000-4430 ACTIVITIES & PROGRAMS	-	-	-	-	-	-
001-101-0101-4220 PHONE & PAGER - S. BALLIN	755	762	760	760	317	500
001-101-0101-4370 MEETINGS & TRAVEL - S. BALLIN	1,384	1,276	18	4,775	3,290	4,000
001-101-0101-4380 SUBSCRIPTIONS, DUES & MMBRSHIPS - S. BALLIN	-	116	100	200	75	200
001-101-0103-4220 PHONE & PAGER - J. FAJARDO	-	-	-	760	-	500
001-101-0103-4370 MEETINGS & TRAVEL - J. FAJARDO	1,186	2,769	2,652	4,775	1,750	4,000
001-101-0103-4380 SUBSCRIPTIONS, DUES & MMBRSHIPS - J. FAJARDO	-	100	40	200	132	200
001-101-0107-4220 PHONE & PAGER - J. SOTO	-	-	183	760	266	500
001-101-0107-4370 MEETINGS & TRAVEL - J. SOTO	-	-	-	4,775	-	4,000
001-101-0107-4380 SUBSCRIPTIONS, DUES & MMBRSHIPS - J. SOTO	-	-	-	200	-	200
001-101-0109-4220 PHONE & PAGER - A. LOPEZ	401	448	467	760	259	500
001-101-0109-4370 MEETINGS & TRAVEL - A. LOPEZ	1,226	2,371	3,950	4,775	2,923	4,000
001-101-0109-4380 SUBSCRIPTIONS, DUES & MMBRSHIPS - A. LOPEZ	-	100	100	200	124	200
001-101-0111-4220 PHONE & PAGER - R. GONZALES	449	462	519	760	303	500
001-101-0111-4370 MEETINGS & TRAVEL - R. GONZALES	1,328	2,371	3,867	4,775	2,792	4,000
001-101-0111-4380 SUBSCRIPTIONS, DUES & MMBRSHIPS - R. GONZALES	-	100	100	200	-	200
001-101-0113-4220 PHONE & PAGER - J. AVILA	734	471	520	-	-	-
001-101-0113-4370 MEETINGS & TRAVEL - J. AVILA	1,005	2,843	845	-	-	-
001-101-0113-4380 SUBSCRIPTIONS, DUES & MMBRSHIPS - J. AVILA	-	100	=	-	-	-
Operations & Maintenance Costs	15,664	22,229	22,872	40,412	20,667	43,637
001-101-0000-4706 LIABILITY CHARGE	-	-	-	3,864	2,576	7,606
001-101-0320-4741 EQUIP MAINT CHARGE	-	-	-	-	-	-
001-101-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	-	-	-
001-101-0000-4743 FACILITY MAINTENANCE CHARGE	-	-	-	5,620	3,747	9,704
Internal Service Charges	-	-	-	9,484	6,323	17,310
001-101-0000-4500 ****CAPITAL EXPENSES****	-	1,911	-	-	-	-
Capital Costs =	-	1,911	-	-	-	-
Division Total	99,590	85,946	87,052	125,956	88,532	168,723



CITY TREASURER'S OFFICE

DIVISION NO. 102

DIVISION OVERVIEW

The primary mission of the City Treasurer is the safeguarding of City funds with the goal of ensuring liquidity to meet the City's daily, weekly, monthly and annual cash needs and investing of funds to generate revenues without compromising the goals of safety and liquidity.

The City Treasurer is elected by the citizens of San Fernando every four years. The principal duties and responsibilities of the City Treasurer are: receipt and custody of all funds including those funds initially received by other departments; deposit of funds; custody of the warrants until the approval of the City Council; and the investment of funds. The City Treasurer complies with all laws governing the depositing and securing of public funds. Criteria for selecting investments, in order of priority, are: (1) Safety, (2) Liquidity, and (3) Yield. It is the City Treasurer's responsibility to accurately monitor and forecast expenditures and revenues, thus enabling her to invest funds to the fullest extent possible.

Dept: Administration Div: City Treasurer

	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
001-102-0000-4101 SALARIES-PERMANENT EMPLOYEES	104,849	99,870	100,115	106,591	64,597	94,663
001-102-0000-4120 O.A.S.D.I.	8,113	7,734	7,751	7,384	4,989	7,242
001-102-0000-4124 RETIREMENT	-	-	-	-	-	-
001-102-0000-4126 HEALTH INSURANCE	24,843	24,883	26,865	29,187	19,896	27,715
001-102-0000-4128 DENTAL INSURANCE	3,074	3,074	3,150	2,975	2,041	2,722
001-102-0000-4130 WORKER'S COMPENSATION INS.	1,633	1,554	1,559	1,525	1,000	1,393
001-102-0000-4136 OPTICAL INSURANCE	504	504	541	508	350	466
001-102-0000-4138 LIFE INSURANCE	216	216	204	183	153	163
Personnel Costs	143,231	137,834	140,185	148,353	93,026	134,364
001-102-0000-4260 CONTRACTUAL SERVICES	(840)	-	-	-	-	-
001-102-0000-4300 DEPARTMENT SUPPLIES	425	324	489	250	-	250
001-102-0000-4320 DEPARTMENT EQUIPMENT MAINT	1,750	1,803	1,857	-	-	-
001-102-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	190	-	155	95	-	850
001-102-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	-	155	-	155	155	160
001-102-0000-4390 VEHICLE ALLOW & MILEAGE	1,196	1,221	1,208	1,200	617	1,200
Operations & Maintenance Costs	2,720	3,503	3,709	1,700	772	2,460
001-102-0000-4706 LIABILITY CHARGE	-	-	-	8,869	5,913	9,482
001-102-0320-4741 EQUIP MAINT CHARGE	-	-	-	-	-	-
001-102-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	-	-	-
001-102-0000-4743 FACILITY MAINTENANCE CHARGE	-	-	-	12,898	8,599	15,527
Internal Service Charges	=	=	-	21,767	14,512	25,009
001-102-0000-4500 ****CAPITAL EXPENSES****	-	506	-	-	-	-
Capital Costs	-	506	-	-	-	-
Division Total	145,951	141,843	143,894	171,820	108,310	161,833



CITY MANAGER'S OFFICE

DIVISION NO. 105

DIVISION OVERVIEW

The City Manager serves as the professional administrator of the City and is responsible for coordinating all day-to-day operations and administration. Duties include personnel and labor relations, the preparation and administration of the City budget, inter-governmental relations and organizing and implementing the City Council's policies. The City Manager is hired by the City Council and serves as the Council's chief advisor.

The City Manager's Office also leads the City's economic development effort and will continue to seek funding for public improvement projects and identify new development opportunities that are in line with the community's desire for national retailers and restaurants.

Dept: Administration Div: City Manager's Office

	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
001-105-0000-4101 SALARIES-PERMANENT EMPLOYEES	262,408	163,890	262,565	261,182	186,144	258,682
001-105-0000-4105 OVERTIME	2,093	1,224	1,845	2,000	6,903	1,500
001-105-0000-4111 COMMISSIONER'S REIMBURSEMENT	450	450	200	500	-	-
001-105-0000-4120 O.A.S.D.I.	17,843	12,729	18,657	15,611	10,139	15,666
001-105-0000-4124 RETIREMENT	-	-	-	-	-	-
001-105-0000-4126 HEALTH INSURANCE	24,593	15,514	31,034	30,766	27,208	35,108
001-105-0000-4128 DENTAL INSURANCE	2,491	1,956	2,491	2,491	2,313	352
001-105-0000-4130 WORKER'S COMPENSATION INS.	3,682	2,629	4,256	4,076	2,980	4,087
001-105-0000-4134 LONG TERM DISABILITY INSURANCE	852	-	1,061	1,591	1,193	1,591
001-105-0000-4136 OPTICAL INSURANCE	555	466	583	583	515	209
001-105-0000-4138 LIFE INSURANCE	180	126	204	204	153	204
Personnel Costs	315,146	198,985	322,895	319,004	237,549	317,399
001-105-0000-4220 TELEPHONE	357	412	399	720	266	720
001-105-0000-4230 ADVERTISING	-	-	-	20,000	11,608	20,000
001-105-0000-4260 CONTRACTUAL SERVICES	-	18,915	3,250	4,350	500	1,100
001-105-0000-4270 PROFESSIONAL SERVICES	-	7,611	2,536	5,000	2,870	5,000
001-105-0000-4300 DEPARTMENT SUPPLIES	2,355	3,540	14,867	10,500	1,447	3,250
001-105-0000-4360 PERSONNEL TRAINING	35	-	-	1,000	351	500
001-105-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	606	1,390	1,309	7,500	4,328	7,500
001-105-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	210	1,400	1,828	3,000	2,217	3,000
001-105-0000-4390 VEHICLE ALLOW & MILEAGE	11	1,284	4,832	4,800	3,084	4,800
Operations & Maintenance Costs	3,574	34,552	29,021	56,870	26,671	45,870
001-105-0000-4706 LIABILITY CHARGE	_	_	_	19,048	12,699	22,399
001-105-0320-4741 EQUIP MAINT CHARGE	_	_	_	-	,	,
001-105-0000-4741 EQUIP REPLACEMENT CHARGE	_	_	_	_	_	_
001-105-0000-4743 FACILITY MAINTENANCE CHARGE	-	_	_	27,701	18,467	19,409
Internal Service Charges	-	-	-	46,749	31,166	41,808
-				•		•
001-105-0000-4500 ****CAPITAL EXPENSES****		953	-		-	-
Capital Costs	-	953	-	-	-	-
Division Total	318,720	234,490	351,916	422,623	295,386	405,077



ADMINISTRATION DEPARTMENT

PERSONNEL

DIVISION NO. 106

DIVISION OVERVIEW

The Personnel Division is responsible for providing human resource services in support of City departments and the community. Those services include effective administration of the recruitment and selection process to provide the community with the most qualified employees that will in turn provide the best quality services. Other services include the maintenance of all personnel files, administration of the bi-weekly employee payroll process, coordination of various training programs for employees, administration of the City's personnel rules and policies, and administration of the Memoranda of Understanding with each of the City's bargaining units. The Division also manages the City's risk management function, which includes workers' compensation, liability and property insurance, safety training, and claims management.

Dept: Administration

Div: Personnel

	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
001-106-0000-4101 SALARIES-PERMANENT EMPLOYEES	177,762	167,863	178,540	173,766	128,214	175,501
001-106-0000-4103 WAGES-PERMANENT EMPLOYEES	-	2,133	0	-		-
001-106-0000-4105 OVERTIME	-	97	0	-	121	-
001-106-0000-4120 O.A.S.D.I.	13,334	13,012	13,658	13,129	9,818	13,426
001-106-0000-4124 RETIREMENT	-	-	0	-		-
001-106-0000-4126 HEALTH INSURANCE	27,849	26,484	27,484	30,290	27,743	40,042
001-106-0000-4128 DENTAL INSURANCE	4,276	4,276	4,276	4,276	3,653	2,138
001-106-0000-4130 WORKER'S COMPENSATION INS.	2,802	2,681	2,814	2,712	1,898	2,773
001-106-0000-4134 LONG TERM DISABILITY INSURANCE	939	939	931	894	702	921
001-106-0000-4136 OPTICAL INSURANCE	713	713	749	749	640	374
001-106-0000-4138 LIFE INSURANCE	216	216	204	204	153	204
Personnel Costs	227,891	218,415	228,657	226,020	172,940	235,379
001-106-0000-4220 TELEPHONE	361	592	483	980	312	600
001-106-0000-4230 ADVERTISING	318	2,296	1,179	2,500	1,450	2,880
001-106-0000-4260 CONTRACTUAL SERVICES	14,113	65,781	4,851	12,700	4,999	12,900
001-106-0000-4270 PROFESSIONAL SERVICES	13,087	9,157	19,702	17,900	12,651	19,000
001-106-0000-4300 DEPARTMENT SUPPLIES	1,587	902	1,480	2,500	2,165	2,500
001-106-0000-4320 DEPARTMENT EQUIPMENT MAINT	3,751	3,873	3,999	4,125	-	4,125
001-106-0000-4360 PERSONNEL TRAINING	70	-	291	1,000	35	250
001-106-0000-4365 TUITION REIMBURSEMENT	-	_	-	-,	-	3,000
001-106-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	_	_	_	400	_	400
001-106-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	_	150	150	400	_	450
001-106-0000-4390 VEHICLE ALLOW & MILEAGE	329	158	302	400	251	400
001-106-0000-4430 ACTIVITIES AND PROGRAMS	96	279	96	400	96	400
Operations & Maintenance Costs	33,711	83,188	32,533	43,305	21,959	46,905
001-106-0000-4706 LIABILITY CHARGE	_	_	_	13,504	9,003	16,611
001-106-0320-4741 EQUIP MAINT CHARGE	_	_	_	-	-	-
001-106-0000-4741 EQUIP REPLACEMENT CHARGE	_	_	_	_	_	_
001-106-0000-4743 FACILITY MAINTENANCE CHARGE	_	_	_	19,639	13,093	19,409
Internal Service Charges	-	-	-	33,143	22,096	36,020
001-106-0000-4500 CAPITAL EQUIPMENT						
		-		-	-	
Capital Costs	-	-	-	-	-	-
Division Total	261,602	301,603	261,190	302,468	216,995	318,304



ADMINISTRATION DEPARTMENT

LEGAL SERVICES (CITY ATTORNEY)

DIVISION NO. 110

DIVISION OVERVIEW

The City Attorney serves as the Chief Legal Officer for the City of San Fernando, the Successor Agency to the San Fernando Redevelopment Agency, Public Financing Authority and the Parking Authority. The City Attorney renders professional legal advice to the City Council, boards and commissions and all City Departments. The City Attorney also represents the City in certain court proceedings and prepares all legal documents necessary to support the ongoing operations of the City. The City contracts with an outside law firm, Olivarez Madruga, to provide City Attorney services.

Dept: Administration Div: City Attorney

	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
001-110-0000-4270 PROFESSIONAL SERVICES	411,380	208,105	181,009	300,000	182,170	250,000
Operations & Maintenance Costs	411,380	208,105	181,009	300,000	182,170	250,000
Division Total	411,380	208,105	181,009	300,000	182,170	250,000



ADMINISTRATION DEPARTMENT

LEGAL SERVICES (LABOR ATTORNEY)

DIVISION NO. 112

DIVISION OVERVIEW

The Legal Services - Labor Division accounts for special legal services for employment and laborrelated issues. These services include consultation with expert legal professionals and subject matter experts to assist the City with labor contract negotiations, investigation of complaints and/or grievances, and consultation on day-to-day disciplinary issues, and conducting of appeals hearings. **Dept: Administration Div: Labor Attorney**

Account Number & Title	2013 Actual	2014 Actual	2015 Actual	2016 Adjusted	2016 YTD Actual	2017 Proposed
001-112-0000-4270 PROFESSIONAL SERVICES	71,919	79,563	41,429	80,000	23,243	65,000
Operations & Maintenance Costs	71,919	79,563	41,429	80,000	23,243	65,000
Division Total	71,919	79,563	41,429	80,000	23,243	65,000



ADMINISTRATION DEPARTMENT

FIRE SERVICES

DIVISION NO. 500

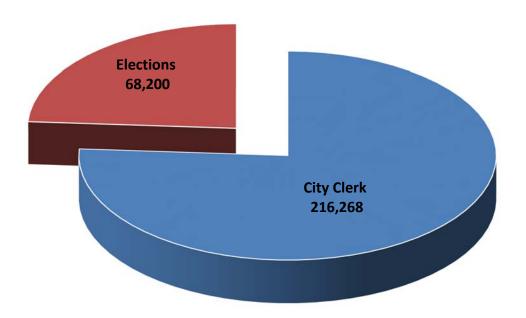
DIVISION OVERVIEW

Fire services are provided by the Los Angeles City Fire Department (LAFD) on a contractual basis. The services provided by the LAFD include, but are not limited to, fire suppression, fire prevention, inspection, paramedic, emergency medical technician functions, and emergency medical response.

Dept: Administration

Div: Fire Services (LAFD Contract)

Account Number & Title	2013 Actual	2014 Actual	2015 Actual	2016 Adjusted	2016 YTD Actual	2017 Proposed
001-500-0000-4260 CONTRACTUAL SERVICES	2,632,799	2,224,887	2,676,891	2,800,000	1,634,809	2,900,000
Operations & Maintenance Costs	2,632,799	2,224,887	2,676,891	2,800,000	1,634,809	2,900,000
Division Total	2,632,799	2,224,887	2,676,891	2,800,000	1,634,809	2,900,000



ORGANIZATIONAL CHART

CITY CLERK DEPARTMENT FISCAL YEAR 2016-2017

CITY COUNCIL

MAYOR ROBERT C. GONZALES
VICE MAYOR JOEL FAJARDO
COUNCILMEMBER ANTONIO LOPEZ
COUNCILMEMBER SYLVIA BALLIN
COUNCILMEMBER JAIME SOTO

CITY CLERK

DEPUTY CITY CLERK
(PART TIME)

MISSION STATEMENT

The City Clerk Department is dedicated to providing courteous, professional, and efficient service to the City Council, City staff, and the community in an ethical and neutral manner while ensuring the governmental process is transparent and open. The City Clerk Department is committed to conducting fair and impartial elections, preserving the City's legislative history, and providing timely access to public records.

DEPARTMENT OVERVIEW

The City Clerk Department is responsible for administering federal, state and local laws pertaining to elections, the Brown Act, the Public Records Act, the Political Reform Act, and AB1234 Ethics Training compliance; oversees City records management; provides legislative support functions including the preparation of agendas and minutes; prepares records and maintains all City Council legislative actions; safeguards the City seal; and performs a variety of other administrative duties in support of the City Council as assigned.

ACCOMPLISHMENTS FOR FY 2015-2016

- 1) Received and processed over 100+ requests for records within the manner and timeframe prescribed by the California Public Records Act.
- 2) Collaborated with departments regarding a records destruction and City Hall basement clean-up event. In its entirety, the process took about six months to complete and, in the end, 370 boxes of records were identified and approved for destruction. Trash stored in the City Hall basement for numerous years was finally discarded.
- 3) Processed and tracked approximately 120 documents (i.e., contracts, resolutions, ordinances) approved and adopted by the City Council and Successor Agency. Final documents were distributed to appropriate parties (i.e., vendors/consultants/City departments), logged, and filed for easy accessibility and instant availability when responding to public records requests.
- 4) Held a ballot election regarding the decertification of the Service Employees International Union Local 721, the San Fernando Police Civilian Association. The process required specific procedures, forms, and notices; all took place in an orderly and efficient manner.
- 5) Continuous monitoring of 40+ employees, candidates and committees regarding FPPC forms and filing required by State law and the City's conflict of interest code.
- 6) Continuous monitoring of 65 employees, elected officials, and City commissioners regarding mandatory AB1234 Ethics Training compliance.
- 7) As liaison to the Education Commission, the City Clerk Department played an active and significant role in reactivating the Commission (which had been idle for numerous years). In conjunction with the Latino Water Coalition Foundation, the Commission has initiated the First Annual City of San Fernando Scholarship Program awarding \$6,000 to local students. It is anticipated this program will expand in the years to come. The Department played a critical role in facilitating the meetings and follow up (time-consuming) assignments.

OBJECTIVES FOR FY 2016-2017

- 1) Public Records Request Policy. Establish an administrative policy for handling requests to inspect and/or copy public records in compliance with the California Public Records Act (Gov. Code § 6250 et seq.) and all existing laws pertaining to disclosure of public records.
- 2) City Records Retention Policy: Update the records retention policy to conform with California Records Retention and Destruction (Gov. Code §34090) and provide the necessary guidance for managing and maintaining records including a disposition and destruction authority process. The new policy will also address retention guidelines for electronic records and emails.
- 3) **Contracts Execution Policy:** Update the latest administrative policy (dated 1996) to establish a standard procedure regarding the execution of City contracts.
- 4) **City-wide Records Destruction:** Conduct another annual City-wide records destruction event during the next fiscal year.
- 5) **Early Voting:** Offer early voting at City Hall for the upcoming March 7, 2017 General Municipal Election.

PERSONNEL					
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROPOSED
CITY CLERK	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
City Clark	1.00	1.00	1.00	1.00	1.00
City Clerk Deputy City Clerk (FTE)	0.00	0.00	1.00 0.00	1.00 0.50	0.50
Deputy City Clerk (FTE)	0.00	0.00	0.00	0.50	0.30
TOTAL CITY CLERK DEPARTMENT	1.00	1.00	1.00	1.50	1.50

APPR	APPROPRIATIONS BY DIVISION									
		FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017				
	CITY CLERK	Actual	Actual	Actual	Adjusted	Proposed				
01-115	City Clerk	129,484	124,922	150,030	214,546	216,268				
01-116	Elections	80,919	552	62,845	1,000	68,200				
	Total City Clerk Department	210,403	125,474	212,875	215,546	284,468				

SOURCE OF FUNDS					
CITY CLERK FUNDING SOURCES	2013 Actual	2014 Actual	2015 Actual	2016 Adjusted	2017 Proposed
GENERAL REVENUE	210,047	125,414	172,447	215,546	264,468
GENERAL CITY ELECTION	236	60	40,428	-	20,000
2012 ELECTION RECALL	120	-	-	-	-
TOTAL FUNDING SOURCES	210,403	125,474	212,875	215,546	284,468



CITY CLERK

DIVISION NO. 115

DIVISION OVERVIEW

The responsibilities of the City Clerk's Department include: 1) agenda and packet preparation and distribution for all legislative meetings of the City Council and Successor Agency; 2) record and maintain proceedings of the meetings and process documents resulting from actions taken; 3) publish ordinances and other notices as required by law; 4) receive and open all City bids; 5) certify copies of official City documents; 6) maintain custody of official City records including codification of ordinances into the City Code; 7) serve as filing officer of the Fair Political Practices Commission (FPPC) responsible for all candidate and campaign committee filings as required by State law and the City's conflict of interest code; 8) provide records research upon request from the public, City Council, and departments, under the Public Records and Freedom of Information Acts; 9) maintain roster of City Council appointments to Commissions and Committees; 10) custodian of the official City Seal; 11) monitor AB1234 Biennial Ethics Training for Elected Officials, Commissioners and City employees; 12) administer oaths and affirmations, including Oath of Office to newly elected officials; 13) as liaison to the Education Commission, facilitates the meetings and performs all follow up assignments.

Dept: City Clerk Department Div: City Clerk's Office

	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
001-115-0000-4101 SALARIES-PERMANENT EMPLOYEES	94,863	89,760	95,252	109,178	91,036	108,397
001-115-0000-4103 WAGES-TEMPORARY & PART-TIME	-	-	12,643	24,973	17,805	26,998
001-115-0000-4105 OVERTIME	7,037	5,579	10,225	5,000	3,642	-
001-115-0000-4111 COMMISSIONER'S REIMBURSEMENT	-	-	-	3,600	1,050	3,000
001-115-0000-4120 O.A.S.D.I.	7,795	7,293	9,036	7,263	7,843	8,292
001-115-0000-4126 HEALTH INSURANCE	12,498	11,068	11,853	12,429	12,446	13,597
001-115-0000-4128 DENTAL INSURANCE	1,264	1,264	1,264	1,264	1,212	1,264
001-115-0000-4130 WORKER'S COMPENSATION INS.	1,608	1,506	1,866	1,500	1,425	1,713
001-115-0000-4134 LONG TERM DISABILITY	-	-	-	-	229	886
001-115-0000-4136 OPTICAL INSURANCE	199	199	209	209	200	209
001-115-0000-4138 LIFE INSURANCE	108	108	102	102	77	102
001-115-0000-4140 WELLNESS BENEFIT	-	-	-	600		600
Personnel Costs	125,371	116,777	142,450	166,118	136,963	165,058
001-115-0000-4220 TELEPHONE	-	-	-	-	-	720
001-115-0000-4230 ADVERTISING	234	43	259	13,350	11,439	13,350
001-115-0000-4260 CONTRACTUAL SERVICES	3,147	6,463	3,561	6,000	4,174	6,000
001-115-0000-4300 DEPARTMENT SUPPLIES	325	1,021	960	500	430	500
001-115-0000-4360 PERSONNEL TRAINING	70	253	2,084	815	172	1,070
001-115-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	191	185	415	2,200	2,009	2,665
001-115-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	120	130	130	500	235	500
001-115-0000-4390 VEHICLE ALLOW & MILEAGE	25	50	171	200	221	200
001-115-0000-4390 OTHER EXP (EDUCATION COMMISSION)		-	-	3,000	-	-
Operations & Maintenance Costs	4,113	8,145	7,580	26,565	18,680	25,005
001-115-0000-4706 LIABILITY CHARGE	_	_	_	8,908	5,939	11,649
001-115-0320-4741 EQUIP MAINT CHARGE	_	_	_	-	-	-
001-115-0000-4741 EQUIP REPLACEMENT CHARGE	_	_	_	_	_	_
001-115-0000-4741 EQUIT NET ENCEMENT CHARGE	_	_	_	12,955	8,637	14,556
Internal Service Charges	-	-	-	21,863	14,576	26,205
Division Total	129,484	124,922	150,030	214,546	170,219	216,268
51100111001	123,707	127,322	230,030	217,370	1,0,213	210,200



ELECTIONS DIVISION NO. 116

DIVISION OVERVIEW

The City holds its General Municipal Elections on the first Tuesday after the first Monday in March of odd-numbered years; the next election is scheduled for March 7, 2017.

As the Election Official, the City Clerk is responsible for administering elections in accordance with federal, state, and local procedures and in a manner that assures public confidence in the accuracy, efficiency, fairness and transparency of the election process. The City Clerk plans, conducts, and supervises the election process from election pre-planning to certification of election results and filing of final campaign disclosure documents (assists candidates in meeting their legal responsibilities before, during and after an election). The City contracts with a specialty firm, Martin & Chapman Co. (for election services and supplies) and with the Los Angeles County Registrar-Recorder/County Clerk's (RRCC) Office (for voter and precinct information).

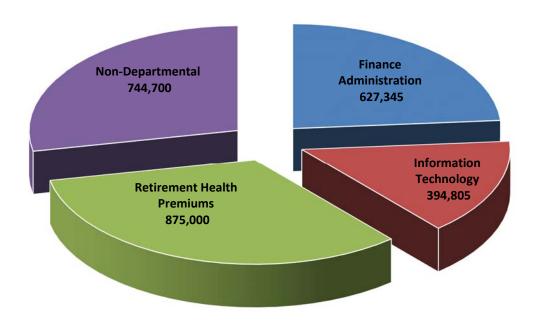
In June and November of even-numbered years, the City assists the RRCC with the statewide Primary and General Elections by accommodating the use of City facilities.

Since 2003, the City of San Fernando has consolidated its General Municipal Election with the City of Los Angeles (Los Angeles Unified School District and Los Angeles Community College District). The City of L.A. shares the costs with San Fernando. In 2015, the City of San Fernando was reimbursed \$40,000+ which was returned to the General Fund.

Dept: City Clerk Department

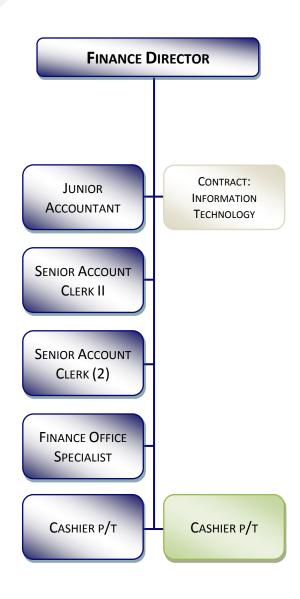
Div: Elections

	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
001-116-0000-4103 WAGES-TEMPORARY & PART-TIME	206	-	-	1,000	-	1,000
001-116-0000-4105 OVERTIME	3,760	-	5,024	-	-	6,000
001-116-0000-4112 TEMP. NON-EMPLOYEE WAGES	2,550	-	2,325	-	-	2,700
001-116-0000-4120 O.A.S.D.I.	303	-	384	-	-	400
001-116-0000-4130 WORKER'S COMPENSATION INS.	65	-	79	-	-	100
Personnel Costs	6,885	-	7,812	1,000	-	10,200
001-116-0000-4230 ADVERTISING	6,303	-	2,030	-	-	4,000
001-116-0000-4260 CONTRACTUAL SERVICES	42,070	552	51,583	-	-	51,500
001-116-0000-4300 DEPARTMENT SUPPLIES	204	-	1,324	-	-	2,500
001-116-0000-4360 PERSONNEL TRAINING	-	-	-	-	-	-
001-116-0000-4390 VEHICLE ALLOW & MILEAGE	126	-	96	-	-	-
001-116-0935-4230 2012 ELECTION RECALL	580	-	-	-	-	-
001-116-0935-4270 2012 ELECTION RECALL	24,751	-	-	-	-	
Operations & Maintenance Costs	74,033	552	55,033	-	-	58,000
001-105-0000-4706 LIABILITY CHARGE	-	-	-	-	-	-
001-105-0320-4741 EQUIP MAINT CHARGE	-	-	-	-	-	-
001-105-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	-	-	-
001-105-0000-4743 FACILITY MAINTENANCE CHARGE		-	-	-	-	-
Internal Service Charges	-	-	-	-	-	-
Division Total	80,919	552	62,845	1,000	-	68,200



ORGANIZATIONAL CHART

FINANCE DEPARTMENT FISCAL YEAR 2016-2017



VACANT



MISSION STATEMENT

The mission of the Finance Department is to provide accurate, timely, clear and complete financial information to City Council, City departments, citizens, and the community at large while acting as the chief financial consultant to the City Manager and City Council. The Finance Department is committed to maintaining the financial stability and integrity of the City through sound fiscal policies and procedures that safeguard the City's assets.

DEPARTMENT OVERVIEW

The Finance Department is responsible for providing fiscal oversight and control to all City operating departments. As a central support function, the Finance Department administers and oversees all financial operations, including, but not limited to, working in partnership with other City departments to adhere to the adopted budget, implementing financial control measures, developing financial policies, and maximizing the value of the City's assets. As such, the Department provides quality services in conformance with the highest professional standards.

The Finance Department's primary functions include: accounting, budgeting, business licensing, cashiering, short/long-term financial planning and reporting, technology networking services, payroll services, purchasing, risk management, vendor payments, utility billing, and providing support to internal departments.

ACCOMPLISHMENTS FOR FY 2015-2016

- 1) Updated the City's Cost Allocation Plan resulting in increased cost recovery for administrative support to various special revenue funds.
- 2) Replaced outdated servers to enhance the City's technological efficiency. As a result, network storage capacity was increased from 9 TB to 30 TB and processing power from 32 GB of RAM to 128 GB of RAM.
- 3) Upgraded the telephone system backbone from analog to digital at City Hall, Police Department, Recreation Park, and Public Works Yard.
- 4) Partnered with firm to outsource Business License operations, resulting in added service for business owners (i.e. 28% of businesses renewed online and used a credit card, which was not previously an option) and a significant savings in staff time spent on Business License activities.
- 5) Launched financial transparency software to post the City's budget and expenditures online in real time.
- 6) Completed two major financing deals:
 - a. Refunded outstanding Redevelopment Agency Bond resulting in approximately \$400,000 in total savings (approximately \$100,000 per year for the remaining term of the bond).
 - b. Leverage annual Measure R local return funds to secure approximately \$2.6 million in proceeds for street repair and maintenance on various transit corridors in the City.
- 7) Worked with Budget, Finance and Personnel Committee and City Council to revise and replace of the City's Purchasing Ordinance, increasing flexibility, clarity, consistency, and effectiveness of

ACCOMPLISHMENTS FOR FY 2015-2016

the City's purchasing system.

- 8) Non-utility User Fee study underway and is expected to be complete during the summer.
- 9) Cost of Doing Business and minimum wage study underway and expected to be ready for consideration by City Council by the end of this fiscal year.
- 10) Received the *Distinguished Budget Presentation Award* for the FY 2015-2016 Adopted Budget document from the Governmental Finance Officers Association (2nd year in a row).
- 11) Received the *Certificate of Achievement for Excellence in Financial Reporting* for the FY 2013-2014 Comprehensive Annual Financial Report (CAFR) from GFOA (26th year in a row); and submitted a timely application to receive the Certificate for the FY 2014-2015 CAFR.

OBJECTIVES FOR FY 2016-2017

- 1) Work with Public Works to develop a Five (5) year Capital Improvement Program.
- 2) Develop Quarterly Budget Reports to distribute to Council, Management, and post on City website.
- 3) Replace remaining outdated desktop computers throughout City.
- 4) Receive the Distinguished Budget Presentation and Certificate of Achievement for Excellence in Financial Reporting awards from GFOA.
- 5) Continue to update the City's financial policies and procedures.



PERSONNEL					
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROPOSED
FINANCE	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
Finance Director	0.00	1.00	1.00	1.00	1.00
Junior Accountant	1.00	1.00	1.00	1.00	1.00
Senior Account Clerk II	1.00	1.00	1.00	1.00	1.00
Senior Account Clerk	2.00	2.00	2.00	2.00	2.00
Finance Office Specialist	1.00	1.00	1.00	1.00	1.00
Finance Clerk/Cashier (FTE)	0.50	0.50	1.00	1.00	1.00
TOTAL FINANCE DEPARTMENT	6.50	6.50	7.00	7.00	7.00

APPF	ROPRIATIONS BY DIV	/ISION				
		FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017
	FINANCE	Actual	Actual	Actual	Adjusted	Proposed
01-130	Finance Administration	508,223	575,206	578,136	610,665	627,345
01-135	Information Technology	-	-	-	449,925	394,805
01-180	Retirement Health Premiums	1,800,301	820,779	801,312	900,000	875,000
01-190	Non-Departmental	784,678	2,481,884	3,480,949	903,631	744,700
	Total Finance Department	3,093,202	3,877,869	4,860,397	2,864,221	2,641,850

SOURCE OF FUNDS					
FINANCE	2013	2014	2015	2016	2017
FUNDING SOURCES	Actual	Actual	Actual	Adjusted	Proposed
GENERAL REVENUE	3,006,528	3,792,301	4,778,671	2,779,221	2,566,850
BUSINESS LICENSE PROCESSING FEE	69,674	68,946	69,146	70,000	65,000
BUSINESS LICENSE PERMITS	17,000	16,622	12,580	15,000	10,000
TOTAL FUNDING SOURCES	3,093,202	3,877,869	4,860,397	2,864,221	2,641,850





FINANCE - ADMINISTRATION

DIVISION NO. 130

DIVISION OVERVIEW

The Finance – Administration Division is responsible for: financial administration, budgeting and financial analysis, accounting and auditing of City resources, establishment of sound internal controls, cash management, debt management, purchasing, billing and collection of monies due to the City, managing the business license program, accounts payable, payroll, utility billing, and providing support to internal departments.

The Finance – Administration Division prepares and monitors the City's award winning Budget and Comprehensive Annual Financial Report (CAFR). The division also provides all finance administration services for the Successor Agency to the San Fernando Redevelopment Agency.

05/09/2016

Div: Finance Administration

	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
001-130-0000-4101 SALARIES-PERMANENT EMPLOYEES	220,649	209,410	330,246	319,270	232,573	319,537
001-130-0000-4103 WAGES-TEMPORARY & PART-TIME	7,118	6,851	8,600	18,154	5,842	21,937
001-130-0000-4105 OVERTIME	10,227	1,737	2,759	3,000	1,424	2,000
001-130-0000-4112 TEMP. NON-EMPLOYEE WAGES	92,475	169,756	10,997	22.267	-	-
001-130-0000-4120 O.A.S.D.I.	17,949	16,678	26,134	23,367	18,033	23,817
001-130-0000-4126 HEALTH INSURANCE	52,471	52,510	67,841	60,577	52,682	64,488
001-130-0000-4128 DENTAL INSURANCE	5,782	6,163	7,945	7,232	5,870	7,232
001-130-0000-4130 WORKER'S COMPENSATION INS.	3,739	3,422	11,438	4,826	8,763	5,049
001-130-0000-4134 LONG TERM DISABILITY INSURANCE	-	-	788	991	747	1,106
001-130-0000-4136 OPTICAL INSURANCE	1,030	1,036	1,399	1,274	1,034	1,274
001-130-0000-4138 LIFE INSURANCE	441	441	519	408	389	408
001-130-0000-4140 WELLNESS BENEFIT	-	-	-	600	600	600
Personnel Costs	411,879	468,002	468,666	439,699	327,356	447,448
001-130-0000-4220 TELEPHONE	-	-	602	900	327	1,200
001-130-0000-4230 ADVERTISING	-	-	455	-	-	-
001-130-0000-4260 CONTRACTUAL SERVICES	3,400	3,550	3,461	40,000	995	30,000
001-130-0000-4270 PROFESSIONAL SERVICES	50,919	51,865	59,456	53,825	44,684	59,500
001-130-0000-4300 DEPARTMENT SUPPLIES	5,841	5,784	7,350	6,875	4,642	6,950
001-130-0000-4320 DEPARTMENT EQUIPMENT MAINT	35,453	37,199	35,179	-	-	-
001-130-0000-4360 PERSONNEL TRAINING	-	-	75	300	160	300
001-130-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	510	250	892	1,700	3,113	2,500
001-130-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	220	405	945	705	220	500
001-130-0000-4390 VEHICLE ALLOW & MILEAGE		-	305	3,700	2,432	3,700
Operations & Maintenance Costs	96,343	99,053	108,720	108,005	56,573	104,650
001-130-0000-4706 LIABILITY CHARGE	-	-	-	25,654	17,103	31,578
001-130-0320-4741 EQUIP MAINT CHARGE	-	-	-	-	-	-
001-130-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	-	-	-
001-130-0000-4743 FACILITY MAINTENANCE CHARGE	-	-	-	37,307	24,871	43,669
Internal Service Charges	-	-	-	62,961	41,974	75,247
001-130-0000-4500 CAPITAL EQUIPMENT	-	8,151	_	_	-	_
Capital Costs	-	8,151	-	-	-	-
Division Total	508,223	575,206	577,386	610,665	425,903	627,345



INFORMATION TECHNOLOGY SERVICES

DIVISION NO. 135

DIVISION OVERVIEW

The Information Technology (IT) Services Division is responsible for maintaining centralized information processing, telecommunications, and networking systems to all departments and divisions within the City. Contract IT staff manage the daily operations and support for network and server infrastructure and computing resources of the City. Support services include: system analysis, hardware and software maintenance management, and training.

Information Technology services are provided through a competitively procured professional services contract with an Information Technology Management Services firm.

Dept: Finance

Div: Information Technology

	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
001-135-0000-4260 CONTRACTUAL SERVICES	-	-	-	245,425	241,695	268,805
001-135-0000-4270 PROFESSIONAL SERVICES	-	-	-	125,000	90,000	125,000
001-135-0000-4300 DEPARTMENT SUPPLIES	_	-	-	500	1,419	1,000
Operations & Maintenance Costs	-	-	-	370,925	333,114	394,805
001-135-0000-4500 CAPITAL EQUIPMENT		-	-	79,000	73,004	-
Capital Costs	-	-	-	79,000	73,004	-
Division Total	-	-	-	449,925	406,118	394,805



RETIREMENT COSTS

DIVISION NO. 180

DIVISION OVERVIEW

The Retirement Costs Division accounts for payments for retirement related costs made directly from the General Fund, which are primarily healthcare premiums for eligible retired employees and payments to the City's membership in the Public Employees Retirement System (PERS) in excess of the City's special tax, if any.

A voter approved special tax levy is used to pay pension costs to the Public Employees Retirement System (PERS) for active employees (see Fund 018). Currently, the special tax levy raises sufficient funds to cover the City's entire obligation, so there are currently no pension related payments from the General Fund.

Dept: Finance

Div: Retirement Costs

	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
001-180-0000-4124 RETIREMENT	1,800,301	-	-	-	-	-
001-180-0000-4127 RETIRED EMP. HEALTH INS.		820,779	801,312	900,000	620,821	875,000
Personnel Costs	1,800,301	820,779	801,312	900,000	620,821	875,000
Division Total	1,800,301	820,779	801,312	900,000	620,821	875,000



NON-DEPARTMENTAL

DIVISION NO. 190

DIVISION OVERVIEW

The Non-Departmental Division provides for those activities that are not easily segregated into individual division's budgets or would cost more to segregate than economically feasible. Such items include, but are not limited to: debt payments (if applicable), telephone services, leased copy and fax equipment, City memberships, bank charges, postage, various contingency funding and transfers to other funds.

Dept: Finance

Div: Non-Departmental

Acco	ount Number & Title	2013 Actual	2014 Actual	2015 Actual	2016 Adjusted	2016 YTD Actual	2017 Proposed
	ALARIES-PERMANENT EMPLOYEES	-	-	-	15,849	-	50,000
001-190-0000-4126 HE	EALTH INS. ADMIN FEE	-	1,353	4,479	-	3,345	4,500
001-190-0000-4132 UN	NEMPLOYMENT INSURANCE	2,077	104	252	10,000	-	5,000
001-190-0150-4132 CC	OMMUNITY DEVELOPMENT - UNEMPLO	10,350	1,350	-	-	-	-
001-190-0222-4132 PC	DLICE - UNEMPLOYMENT INSURANCE	26,403	10,366	19,812	-	3,017	-
001-190-0310-4132 EN	GINEERING - UNEMPLOYMENT INSURA	(19)	(54)	-	-	-	-
001-190-0420-4132 RE	ECREATION DEPT - UNEMPLOYMENT IN:	11,757	2,842	7,480	-	1,652	-
Personnel Costs	=	50,568	15,961	32,023	25,849	8,014	59,500
001-190-0000-4220 TE	ELEPHONE	55,640	50,086	55,956	47,500	35,656	55,000
001-190-0000-4230 AD	OVERTISING	776	548	3,331	-	-	-
001-190-0000-4260 CC	ONTRACTUAL SERVICES	1,350	51,747	154,588	61,000	47,670	59,000
001-190-0000-4267 AP	PPROPRIATED RESERVE	-	-	-	55,000	14,636	75,000
001-190-0000-4270 PR	ROFESSIONAL SERVICES	-	-	6,000	125,000	17,675	40,000
001-190-0000-4265 AD	OMINISTRATIVE EXPENSE	3,544	2,787	-	-	-	-
001-190-0000-4280 PC	OSTAGE	20,558	21,774	20,894	23,000	13,644	23,000
001-190-0000-4300 DE	EPARTMENT SUPPLIES	3,898	2,654	5,832	5,000	21,642	10,000
001-190-0000-4320 DE	EPARTMENT EQUIPMENT MAINT	19,928	20,111	34,206	-	-	-
	JBSCRIPTIONS DUES & MMBRSHIPS	35,488	28,870	27,905	34,200	30,557	31,700
001-190-0000-4405 IN		, -	-	29,136	-	24,642	-
001-190-0000-4435 BA		1,651	1,749	939	5,000	657	1,500
001-190-0000-4437 CA	ASH OVER & SHORT	(72)	14	97	-	(162)	-
001-190-0000-4450 OT		-	20	87,010	_	-	_
001-190-0094-4450 OT		200,000	100,000	692,270	_	_	_
	NANCE DEPARTMENT - POSTAGE	-	(13)	1,390	_	_	_
	OMPUTER SYSTEM-COMPUTER ROOM	88,100	128,329	70,280	_	_	_
	EPARTMENT EQUIPMENT MAINT	1,664	,	1,919	_	_	_
	NGINEERING-COMPUTER CHARGES	195	_	-	_	_	_
	ATER ADMIN-COMPUTER CHARGES	2,340	_	_	_	_	_
	ECREATION DEPT COMPUTER CHARGES	19,770	_	_	_	_	_
001-190-3904-4300 VE			606	521	_	_	_
	DBG PURCHASE OF FUNDS	79,280	-	_	_	_	_
Operations & Maintena		534,109	409,285	1,192,274	355,700	206,617	295,200
001-190-0000-4500 **	***CAPITAL EXPENSES****	_	-	9,126	7,082	-	-
001-190-0241-4500 PC	DLICE DEPT HARDWARE	-	2,373	-	-	-	-
Capital Costs	=	-	2,373	9,126	7,082	-	-
001-190-0000-4906 TR	RANSFER TO SELF-INSURANCE FND	100,000	100,000	1,796,549	-	-	-
001-190-0000-4910 TR	RANSFER TO GRANT FUND	100,000	1,847,066	-	-	-	-
001-190-0000-4911 TR	RANSFER TO GAS TAX FUND	-	-	43,954	-	-	-
001-190-0000-4918 TR	RANSFER TO RETIREMENT FUND	-	-	-	200,000	-	250,000
001-190-0000-4926 TR	RANSFER TO CDBG	-	94,787	116,820	-	-	-
001-190-0000-4927 TR	RANSFER TO STREET LIGHTING	-	12,413	38,967	-	-	50,000
001-190-0000-4932 TR	RANSFER TO CAPITAL OUTLAY FUND	-	-	-	195,000	195,000	-
001-190-0000-4972 TR	RANSFER TO SEWER FUND	-	-	-	50,000	-	50,000
001-190-0000-4941 TR	RANSFER TO EQUIP REPLACE FND	-	-	-	70,000	70,000	40,000
001-190-0000-4998 TR	RANSFER TO SUCCESSOR AGENCY TO RD	-	-	251,236	-	-	-
Transfers	=	200,000	2,054,266	2,247,526	515,000	265,000	390,000
Division Total		784,678	2,481,884	3,480,949	903,631	479,631	744,700

INTERNAL SERVICE FUND



INTERNAL SERVICE FUNDS



INTERNAL SERVICE FUNDS

DESCRIPTION

<u>Internal Service Funds</u> are proprietary funds used to account for activities that provide goods and services to other funds or departments within the City on a cost reimbursement basis.

The following is a list of the Internal Service Funds used by the City:

FUND NUMBER	DESCRIPTION
	INTERNAL SERVICE FUNDS
006	Self-Insurance Fund
041	Equipment Maintenance and Replacement Fund (See Public Works Budget)
043	Facility Maintenance Fund (See Public Works Budget)



INTERNAL SERVICE FUNDS

O5/09/2016 SAN FERNANDO

INTERNAL SERVICE FUNDS

SELF-INSURANCE FUND

FUND NO. 006

FUND OVERVIEW

The City of San Fernando is a self-insured entity with deductible and aggregate limits. The City is a member of the Independent Cities Risk Management Authority (ICRMA). ICRMA is comprised of Southern California member cities and is organized under a Joint Powers Agreement pursuant to the California Government Code. The purpose of the Authority is to arrange and administer programs of insurance for the pooling of self-insured losses and to purchase excess insurance coverage. Each city member has a representative on the Board of Directors. This fund is established to provide reserves to offset potential losses due to either personal or property damage.

<u>A. Workers' Compensation:</u> The City maintains a program of self-insurance for any liability to City employees pursuant to the Workers' Compensation Laws of the State of California. The City is self-insured for the first \$500,000 on each claim. The City participates in the ICRMA's worker's compensation program, which provides insurance coverage in excess of the self-insured amount. Worker's compensation administration fees and liability and property insurance are paid from this fund.

<u>B. General Liability:</u> The City belongs to the ICRMA's liability program. Specific coverage includes comprehensive and general automotive liability, personal injury, contractual liability, errors and omissions and certain other coverage. Annual premium payments are paid by member cities and are adjusted retrospectively to cover costs. San Fernando self-insures from the first dollar to a limit of \$250,000 for all cases that fall under the contract with the ICRMA. Participating cities then share above the retention level of \$250,000 to \$20,000,000 per loss occurrence.

<u>C. Revenues and Expenditures:</u> This fund is reimbursed through labor allocations charged to each department. Should the fund not have sufficient monies to offset expenditures, any payments would have to be paid by the individual home department or by the General Fund.

MAJOR PROJECTS/PROGRAMS

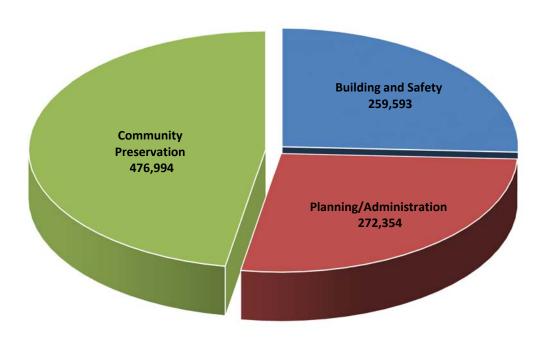
- Re-establish a reserve to fund unforeseen litigation and claims expenses.
- Continue to implement the safety program.

Fund: Self-Insurance Fund Resp. Dept: Admin/Finance

Beginning Fund Balance:				161,165		183,813
REVENUES	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3901-0000 MISCELLANEOUS REVENUE	32,923	86,057	58,975	25,000	8,129	25,000
3925-0000 WORKER'S COMP PREMIUM TRANSFER	867,223	1,021,668	1,045,911	970,000	708,115	950,000
3951-0000 LIABILITY CHARGE	-	-	-	715,000	536,205	865,000
3970-0000 TRANSFER FROM GENERAL FUND	100,000	100,000	1,796,549	-	-	-
3995-0000 TRANSFER FROM THE WATER FUND	-	-	59,054	60,000	60,000	60,000
Total Revenue	1,000,147	1,207,726	2,960,489	1,770,000	1,312,449	1,900,000

APPROPRIATIONS	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Request
006-110-5635-4270 PROFESSIONAL SERVICES	-	5,000	-	-	-	-
006-110-5636-4270 CONFIDENTIAL	-	2,589	-	-	-	-
006-190-0000-4240 INSURANCE AND SURETY	284,863	273,088	300,281	269,500	266,222	300,000
006-190-0000-4480 COST ALLOCATION	16,852	16,852	16,852	16,852	11,235	-
006-190-0000-4800 LIABILITY INSURANCE CLAIMS	201,686	40,837	317,582	500,000	241,429	500,000
006-190-0000-4810 WORKER'S COMP CLAIMS	462,947	488,366	1,738	500,000	273,201	500,000
006-190-0000-4830 LIABILITY INS REQUIREMENTS	303,479	388,944	405,815	461,000	457,324	600,000
Operations & Maintenance Costs	1,269,827	1,215,676	1,042,268	1,747,352	1,249,411	1,900,000
Total Appropriations	1,269,827	1,215,676	1,042,268	1,747,352	1,249,411	1,900,000
ANNUAL SURPLUS/DEFICIT	(269,680)	(7,951)	1,918,221	22,648	63,038	-
Ending Balance:				183,813		183,813

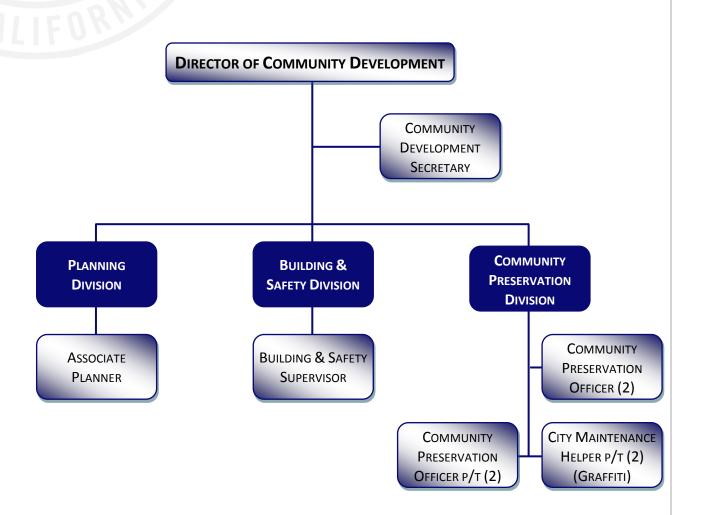
NOTE: This Division was converted to an Internal Service Fund in FY 2015-2016





ORGANIZATIONAL CHART

COMMUNITY DEVELOPMENT DEPARTMENT FISCAL YEAR 2016-2017



MISSION STATEMENT

The Community Development Department is committed to serving the public, other City staff, and outside agencies in a courteous and professional manner that supports community values, promotes economic development, and facilitates the efficient use of the City's environmental and financial resources while protecting the public health, safety and general welfare.

DEPARTMENT OVERVIEW

The Department staff works collaboratively with the City Council, the Successor Agency, the Planning and Preservation Commission, residents, businesses and property owners within the community in addressing urban planning, environmental, housing, historic and neighborhood preservation, and other building and zoning related matters.

Staff is responsible for:

- Ensuring that building construction adheres to the City's life/safety codes;
- Providing comprehensive planning and development review services in order to facilitate compliance with the City's general plan and zoning regulations;
- Enforcing the City's zoning code, housing code and property maintenance regulations; and
- Facilitating new development, neighborhood preservation, and environmental impact assessment through technical support in the areas of urban and environmental planning to the City Council, the City's Successor Agency, and the City Planning and Preservation Commission.

ACCOMPLISHMENTS FOR FY 2015-2016

- 1. Undertook TOD Overlay Zone Project to facilitate development and transportation mobility in close proximity to the Sylmar/San Fernando Metrolink Station funded primarily with \$282,392 in County Metro Grant Funds including preparation of Draft Environmental Impact Report.
- 2. Assisted with the preparation of a State Housing Related Parks Program Grant application to obtain up to \$193,950 monies to upgrade the Layne Park facilities.
- 3. Facilitated economic development efforts that lead to \$3,644,000 investment in the community including \$1.3 million in residential rehabilitation work and \$2.3 million in commercial and industrial building rehabilitation.
- 4. Processed entitlements in support of the Successor Agency in order to facilitate 1,910 square foot addition to the existing Los Angeles County Branch Library facility located at the Library Plaza site (217 North Maclay Avenue) and expansion of redevelopment opportunities within the existing 66,000 square commercial shopping center at 1200 San Fernando Mission Boulevard.

OBJECTIVES FOR FY 2016-2017

- 1. Complete TOD Overlay Zone Project/Specific Plan Update.
- 2. Update and ongoing implementation of General Plan Elements.
- 3. Update Zoning Code and Building Codes.

OBJECTIVES FOR FY 2016-2017

- 4. Coordinate the implementation of the San Fernando Long Range Property Management Plan for former Successor Agency Owned Lots (e.g., Development Agreement and RFPs for sites) in order to facilitate one or more catalyst projects in the City's downtown area.
- 5. Establish Economic Development Strategy and associated city marketing strategy to promote city's long term redevelopment efforts.
- 6. Complete a Development Agreement with Swap Meet Owner/Operator.



PERSONNEL					
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROPOSED
COMMUNITY DEVELOPMENT	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
Community Development Director	0.00	0.00	1.00	1.00	1.00
City Planner	1.00	1.00	0.00	0.00	0.00
Building & Safety Supervisor	1.00	1.00	1.00	1.00	1.00
Assistant Planner	2.00	1.00	0.00	0.00	0.00
Associate Planner	0.00	0.00	1.00	1.00	1.00
Community Development Secretary	1.00	1.00	1.00	1.00	1.00
Community Preservation Officer	2.00	2.00	2.00	2.00	2.00
Community Preservation Officer (FTE)	0.75	0.75	0.75	0.75	0.75
Maintenance Helper - Graffiti (FTE)	0.95	0.95	0.95	0.95	0.95
TOTAL COMMUNITY DEVELOPMENT DEPARTMENT	8.70	7.70	7.70	7.70	7.70

APPI	ROPRIATIONS BY DIV	VISION				
		FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017
CC	MMUNITY DEVELOPMENT	Actual	Actual	Actual	Adjusted	Proposed
01-140	Building and Safety	202,034	204,242	216,453	248,347	259,593
01-150	Planning/Administration	247,723	261,699	233,184	313,940	272,354
01-152	Community Preservation	336,930	303,995	325,761	439,287	476,994
	Total Community Development	786,687	769,936	775,398	1,001,574	1,008,941

SOURCE OF FUNDS					
COMMUNITY DEVELOPMENT FUNDING SOURCES	2013 Actual	2014 Actual	2015 Actual	2016 Adjusted	2017 Proposed
GENERAL REVENUE	448,875	287,636	321,887	607,574	571,641
CONSTRUCTION PERMITS	157,962	230,649	263,528	201,000	225,000
COMMERCIAL AND HOME OCCUPANCY PERMITS	26,742	26,717	24,975	25,000	25,000
PLANNING REVIEW	8,328	20,309	18,586	12,000	13,000
GARAGE SALE PERMITS	4,040	4,042	3,320	4,000	3,500
BANNER AND SIGN PERMITS	13,528	17,095	19,032	15,000	15,000
CODE ENFORCEMENT CITATIONS	11,140	4,229	5,305	3,500	4,000
ZONING & PLANNING FEES	52,429	102,394	57,202	62,500	75,000
PUBLIC NOTIFICATION FEES	5,040	2,881	703	-	600
ENVIRONMENTAL ASSESSMENT FEES	1,428	1,836	816	1,500	1,500
CODE ENFORCEMENT INSPECTION ORDERS	-	-	-	-	4,700
INSPECTION UPON RESALE PROGRAM	18,000	23,520	21,765	27,500	25,000
AIMS MAINT & DEVELOP SURCHARGE EDGESOFT	19,723	30,560	18,045	27,000	27,000
VENDOR INSPECTION FEES	19,452	18,067	20,234	15,000	18,000
TOTAL FUNDING SOURCES	786,687	769,936	775,398	1,001,574	1,008,941



BUILDING AND SAFETY

DIVISION NO. 140

DIVISION OVERVIEW

The Building and Safety Division ensures the safe occupancy of buildings by verifying construction compliance with regulated building and fire codes, and construction that is built in accordance with approved planning entitlements. Building and Safety operations include public counter permitting operations, plan check review and building inspection. The building and safety, planning and administrative personnel will continue to work together on improving the department's standard operating procedures, including the coordination with other departments and plan checking consultants in an effort to streamline and shorten the time necessary to review development proposals and complete the processing of construction permits.

In FY 2015-2016, 907 building permits were issued. Much of this building activity occurred in residential rehabilitation, which included repairs, remodels, and additions to existing dwelling units resulting in a total valuation of \$1,289,400. The valuation of interior and exterior improvements to existing commercial and industrial buildings was \$2,064,600. The valuation of one (1) new commercial building that was constructed was \$280,000.

For the upcoming FY 2016-2017, it is anticipated that building activity will have a modest increase as economic conditions improve in the residential construction sector and rehabilitation of the current housing stock is expected to continue as new market demand and residential opportunities stimulate improvements. Regional demand for alteration of existing commercial and industrial buildings and for housing is expected to continue. Ongoing implementation of the city's zoning standards and design guidelines, including the San Fernando Corridors Specific Plan, is expected to further promote and accommodate market demand for development of new high-quality commercial retail and in-fill residential development. Projected total development activity is expected to generate approximately \$277,000 in revenues (including approximately \$225,000 in structural plan check and construction permits, \$25,000 in resale inspections, and AIMS-Maintenance fees totaling \$27,000).

Dept: Community Development

Div: Building & Safety

Acco	ount Number & Title	2013 Actual	2014 Actual	2015 Actual	2016 Adjusted	2016 YTD Actual	2017 Proposed
001-140-0000-4101 SALA	RIES-PERMANENT EMPLOYEES	147,168	146,518	158,353	158,634	105,620	159,601
001-140-0000-4105 OVER	RTIME	62	746	117	-	-	-
001-140-0000-4120 O.A.S	S.D.I.	11,181	11,035	11,707	11,869	7,721	11,923
001-140-0000-4126 HEAL	LTH INSURANCE	22,765	21,785	22,587	24,560	20,530	29,627
001-140-0000-4128 DENT	TAL INSURANCE	1,434	1,980	2,879	2,929	2,252	2,841
001-140-0000-4130 WOR	RKER'S COMPENSATION INS.	7,526	7,243	8,594	7,683	5,716	7,750
001-140-0000-4134 LONG	G TERM DISABILITY INSURANCE	-	-	-	281	-	283
001-140-0000-4136 OPTI	CAL INSURANCE	574	558	583	598	458	520
001-140-0000-4138 LIFE	INSURANCE	144	138	120	179	101	179
001-140-0000-4140 WELI	LNESS BENEFIT		-	-	200	-	200
Personnel Costs		190,854	190,003	204,939	206,933	142,398	212,924
001-140-0000-4220 TELE	PHONE	63	145	385	300	119	1,200
001-140-0000-4260 CON	TRACTUAL SERVICES	-	-	5,263	-	-	-
001-140-0000-4270 PROF	FESSIONAL SERVICES	6,020	5,605	-	6,159	-	5,400
001-140-0000-4300 DEPA	ARTMENT SUPPLIES	406	1,531	1,178	1,300	461	1,300
001-140-0000-4320 DEPA	ARTMENT EQUIPMENT MAINT	4,566	5,828	3,900	-	-	-
001-140-0000-4360 PERS	SONNEL TRAINING	-	149	-	500	-	2,800
001-140-0000-4370 MEE	TINGS, MEMBERSHIPS & TRAVEL	-	-	-	150	-	-
001-140-0000-4380 SUBS	SCRIPTIONS DUES & MMBRSHIPS	125	125	125	200	135	360
001-140-0000-4390 VEHI	CLE ALLOW & MILEAGE		=	-	1,200	588	3,600
Operations & Maintenance	ce Costs	11,180	13,382	10,851	9,809	1,303	14,660
001-140-0000-4706 LIABII	LITY CHARGE	-	-	-	12,470	8,313	15,027
001-140-0320-4741 EQUII	P MAINT CHARGE	-	-	-	-	-	-
001-140-0000-4741 EQUII	P REPLACEMENT CHARGE	-	-	-	-	-	-
001-140-0000-4743 FACIL	ITY MAINTENANCE CHARGE		-	-	18,135	12,090	16,982
Internal Service Charges		-	-	-	30,605	20,403	32,009
001-140-0000-4500 ****	CAPITAL EXPENSES****		856	663	1,000	860	-
Capital Costs		-	856	663	1,000	860	-
Division Total		202,034	204,242	216,453	248,347	164,964	259,593

PLANNING/ADMINISTRATION

DIVISION NO. 150

DIVISION OVERVIEW

The Planning/Administration Division administers and implements City land use and development policies, urban design policies, and historic preservation program. The division provides direct services to the public by staffing the public counter, responding to citizen inquiries, processing a variety of development review applications, and working closely with the Planning and Preservation Commission, the Successor Agency, and the City Council to ensure new development reflects City land use policy and enhances the built environment.

Planning personnel continue to work on improving the department's review and processing of project entitlements, including coordination with building and safety personnel, other City departments, and design consultants in order to implement council directives and department priority projects. Planning personnel continue to reevaluate the department's standard operating procedures in order to find ways of streamlining and shorten the time necessary to review development proposals and process construction permits.

During FY 2015-2016, the division's staff processed 29 site plan review applications, five (5) discretionary permit applications (e.g., conditional use permit, variance, zone change request) and prepared 26 staff reports on cases involving discretionary review by the Planning and Preservation Commission, the Successor Agency to the former Redevelopment Agency, and the City Council. During FY 2016-2017, the department will continue to provide staff support for the implementation of the San Fernando Corridors Specific Plan, the San Fernando Long Range Property Management Plan, and the City's 2013-2021 Housing Element Update. In addition, the division will be responsible for implementation of the City's economic development strategy and associated marketing efforts.

Dept: Community Development Div: Planning/Administration

Account Number & Title	2013 Actual	2014 Actual	2015 Actual	2016 Adjusted	2016 YTD Actual	2017 Proposed
001-150-0000-4101 SALARIES-PERMANENT EMPLOYEES	164,353	116,800	120,416	137,000	82,941	135,421
001-150-0000-4105 OVERTIME	137	1.492	1.218	2.200	1.496	2.000
001-150-0000-4111 COMMISSIONER'S REIMBURSEMENT	1,700	1,950	1,800	3,000	1,100	3,000
001-150-0000-4120 O.A.S.D.I.	12,007	8,840	8,936	9,819	5,743	9,786
001-150-0000-4126 HEALTH INSURANCE	21,494	18,025	16,511	18,830	16,922	23,284
001-150-0000-4128 DENTAL INSURANCE	1,630	1,470	1,442	1,582	1,297	1,406
001-150-0000-4130 WORKER'S COMPENSATION INS.	2,587	1,912	3,373	2,138	2,169	2,140
001-150-0000-4134 LONG TERM DISABILITY INSURANCE	760	760	821	561	875	567
001-150-0000-4136 OPTICAL INSURANCE	500	403	411	447	355	291
001-150-0000-4138 LIFE INSURANCE	315	258	186	153	161	153
001-150-0000-4140 WELLNESS BENEFIT	-	-	-	200	-	200
001-150-3673-4101 SALARIES-PERMANENT EMPLOYEES	-	258	8,384	-	13,263	-
Personnel Costs	205,484	152,169	163,497	175,930	126,322	178,248
001-150-0000-4220 COMM. DEV. CELL PHONES	453	458	263	450	58	450
001-150-0000-4230 ADVERTISING	8,403	8,657	3,251	9,000	7,219	9,000
001-150-0000-4270 PROFESSIONAL SERVICES	22,366	66,005	38,067	71,242	38,577	43,900
001-150-0000-4280 OFFICE SUPPLIES	-	-	-	480	-	460
001-150-0000-4300 DEPARTMENT SUPPLIES	4,684	2,494	7,466	5,000	2,815	5,000
001-150-0000-4320 DEPARTMENT EQUIPMENT MAINT	4,566	5,828	7,043	-	-	-
001-150-0000-4360 PERSONNEL TRAINING	70	-	35	70	-	70
001-150-0000-4365 TUITION REIMBURSEMENT	-	-	-	-	-	3,000
001-150-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	-	6	859	830	282	990
001-150-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	1,190	415	1,220	2,600	1,356	2,900
001-140-0000-4390 VEHICLE ALLOW & MILEAGE	-	-	-	1,200	1,177	1,200
001-150-3609-4270 LOPEZ ADOBE CONSTRUCTION		5,311	-	-	-	-
Operations & Maintenance Costs	41,732	89,174	58,204	90,872	51,484	66,970
001-150-0000-4706 LIABILITY CHARGE	-	-	-	10,498	6,999	12,580
001-150-0320-4741 EQUIP MAINT CHARGE	-	-	-	-	-	-
001-150-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	-	-	-
001-150-0000-4743 FACILITY MAINTENANCE CHARGE		-	-	15,267	10,178	14,556
Internal Service Charges	-	-	-	25,765	17,177	27,136
001-150-0000-4500 CAPITAL EQUIPMENT	506	856	944	1,500	1,719	-
Capital Costs	506	856	944	1,500	1,719	-
001-150-3609-4600 CAPITAL PROJECTS		19,500	10,539	19,873	900	
Capital Projects	-	19,500	10,539	19,873	900	-
Division Total	247,723	261,699	233,184	313,940	197,602	272,354

COMMUNITY PRESERVATION

DIVISION NO. 152

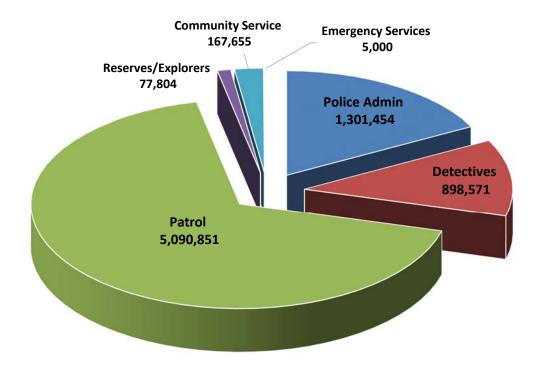
DIVISION OVERVIEW

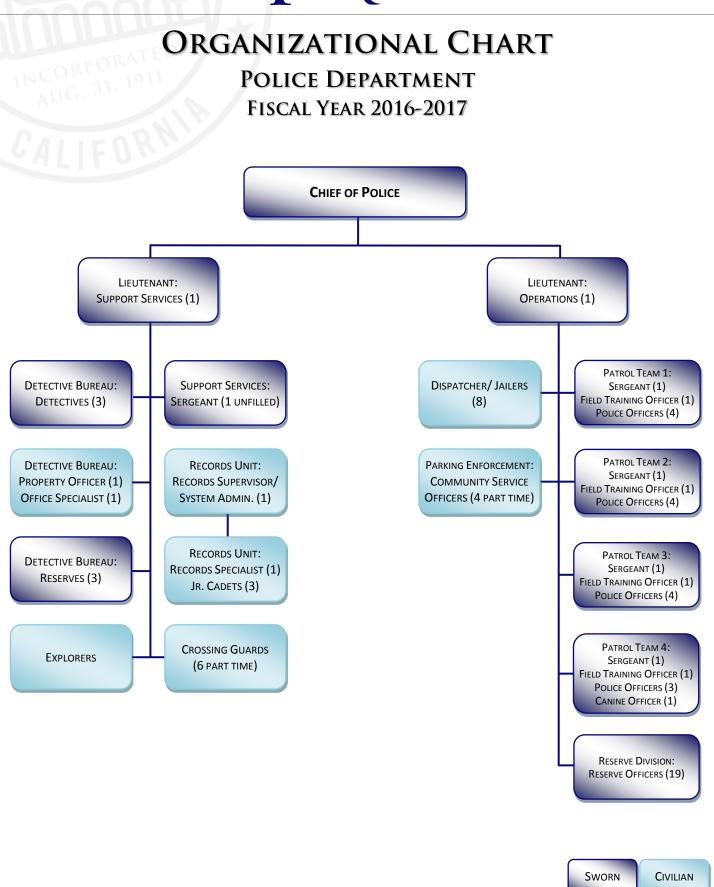
The City's community preservation program corrects property-based violations of the San Fernando City Code (SFCC). Division staff perform inspections and enforce City Code standards to correct illegal/unsafe building conditions and structures, inadequate property maintenance and nuisances, noncompliance with business licensing requirements, and violations of the City's housing code standards and zoning regulations.

During Fiscal Year (FY) 2015-2016, the Community Preservation Division issued 502 code enforcement compliance notices for such things as orders to de-convert garages, working without a building permit, operating a business without a City business license, illegal dumping of hazardous waste in to the public storm drains, and illegal signs resulting in issuance of \$18,112 worth of administrative fines. Division funding also provides for implementation of the City's graffiti abatement program consistent with the City's graffiti abatement regulations. During FY 2015-16, approximately 54,540 square feet of graffiti was removed from the public right-of-ways.

Dept: Community Development Div: Community Preservation

	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
001-152-0000-4101 SALARIES-PERMANENT EMPLOYEES	175,579	170,885	184,997	189,779	124,459	189,253
001-152-0000-4103 WAGES-TEMPORARY & PART-TIME	64,220	52,115	47,438	66,216	38,061	73,834
001-152-0000-4105 OVERTIME	182	746	2,934	1,000	302	1,000
001-152-0000-4120 O.A.S.D.I.	18,286	16,978	17,668	19,598	12,166	19,946
001-152-0000-4126 HEALTH INSURANCE	36,328	31,274	36,908	38,001	37,088	49,970
001-152-0000-4128 DENTAL INSURANCE	4,080	4,137	4,104	4,194	3,909	703
001-152-0000-4130 WORKER'S COMPENSATION INS.	15,925	13,551	14,615	17,021	10,485	17,323
001-152-0000-4134 LONG TERM DISABILITY INSURANCE	-	-	-	281	-	283
001-152-0000-4136 OPTICAL INSURANCE	735	608	629	806	736	146
001-152-0000-4138 LIFE INSURANCE	378	342	337	485	278	449
001-150-0000-4140 WELLNESS BENEFIT	_	-	-	200	-	200
Personnel Costs	315,713	290,635	309,629	337,581	227,485	353,107
001-152-0000-4220 TELEPHONE	1,173	1,254	1,368	1,440	798	1,440
001-152-0000-4230 ADVERTISING	-	-	-	1,600	-	3,100
001-152-0000-4260 CONTRACTUAL SERVICES	53	1,350	138	2,500	485	4,000
001-152-0000-4300 DEPARTMENT SUPPLIES	9,016	6,530	8,335	15,185	3,859	12,200
001-152-0000-4320 DEPARTMENT EQUIPMENT MAINT	3,000	3,975	3,900	-	-	-
001-152-0000-4340 SMALL TOOLS	-	-	-	200	-	2,000
001-152-0000-4360 PERSONNEL TRAINING	-	-	-	-	-	400
001-152-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	520	100	228	3,000	1,063	3,355
001-152-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	240	150	294	600	350	400
001-140-0000-4390 VEHICLE ALLOW & MILEAGE	-	-	-	1,200	589	1,200
Operations & Maintenance Costs	14,002	13,360	14,263	25,725	7,144	28,095
001-152-0000-4706 LIABILITY CHARGE	_	_	_	20,512	13,675	24,920
001-152-0320-4741 EQUIP MAINT CHARGE	-	-	-	18,640	12,427	27,688
001-152-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	5,500	3,667	-
001-152-0000-4743 FACILITY MAINTENANCE CHARGE	-	-	-	29,829	19,886	43,184
Internal Service Charges	-	-	-	74,481	49,655	95,792
001-152-0000-4500 ****CAPITAL EXPENSES****	7,215	_	1,869	1,500	1,040	-
Capital Costs	7,215	-	1,869	1,500	1,040	-
Division Total	336,930	303,995	325,761	439,287	285,324	476,994





MISSION STATEMENT

In partnership with the community, the Police Department is committed to achieving excellence in public safety by providing the highest quality leadership and police services. The Department's purpose is to ensure a safe environment for residents and visitors of San Fernando by providing proactive law enforcement to our diverse community and business members.

DEPARTMENT OVERVIEW

The Police Department is a dedicated group of law enforcement professionals vested in the highest quality of life for the community. Through investigations, patrols, crime prevention, and other specialized services, the Department protects life, property, and the rights of all persons. The Department continues to enjoy strong community support based upon efficient and effective law enforcement operations.

ACCOMPLISHMENTS FOR FY 2015-2016

- 1. Hired 4 new police officers currently on probation.
- 2. Replaced two (2) detective vehicles with Dodge Chargers.
- 3. Awarded grant from Community Oriented Policing Services/US Department of Justice (COPS) for one (1) police officer.
- Working with State Senator Robert Hertzberg for additional grants to fund the Department's critical capital needs.
- 5. Applied for Department Alcoholic Beverage Control (ABC) and Office of Traffic Safety (OTS) Grants.
- 6. Fully functional 911 system funded by State PSAP 911 funds.
- 7. Awarded 2015 Urban Area Security Initiative (UASI) Grant.

OBJECTIVES FOR FY 2016-2017

- 1. Fill four (4) vacant patrol positions.
- 2. Replace four (4) vehicles (1) eleven year old & (3) seven year old black and white patrol units.
- 3. Replace two (2) fourteen year old detective vehicles.
- 4. Replace Mobile Data Terminal's (MDT's) in police vehicles.
- Obtain server for video storage, critical for the infrastructure of Virtual Patrol.
- 6. Update/add web based Records Management System (RMS)/Field Base Reporting (FBR) programs.
- 7. Pursue grant funding.

PERSONNEL					
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROPOSED
POLICE	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
Chief of Police	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	2.00	2.00	2.00	2.00	2.00
Police Sergeant	5.00	5.00	5.00	5.00	5.00
Police Officer	24.00	23.00	23.00	22.00	23.00
Office Specialist	1.00	1.00	1.00	1.00	1.00
Police Desk Officer	6.00	6.00	8.00	8.00	8.00
Records Administrator	1.00	1.00	1.00	1.00	1.00
Police Records Specialist	2.00	1.00	1.00	1.00	1.00
Property Control Officer	1.00	1.00	1.00	1.00	1.00
Secretary to the Chief	1.00	0.00	0.00	0.00	0.00
Community Service Officer (FTE)	4.00	4.00	2.00	2.00	2.00
Crossing Guard (FTE)	1.00	1.00	1.00	1.00	1.00
Junior Cadet (FTE)	1.00	1.50	1.50	1.50	1.50
TOTAL POLICE DEPARTMENT	50.00	47.50	47.50	46.50	47.50

APPR	COPRIATIONS					
		FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017
	POLICE	Actual	Actual	Actual	Adjusted	Proposed
01-222	Police Admin	1,062,578	1,164,467	1,304,768	1,273,493	1,301,454
01-224	Detectives	617,518	679,660	508,964	855,662	898,571
01-225	Patrol	4,042,742	3,835,912	4,218,238	4,999,447	5,090,851
01-226	Reserves/Explorers	24,795	25,315	27,509	68,520	77,804
01-230	Community Service	283,084	184,390	179,901	159,662	167,655
01-250	Emergency Services	-	5,000	6,864	5,000	5,000
	Total Police Department	6,030,717	5,894,744	6,246,244	7,361,784	7,541,335



SOURCE OF FUNDS					
POLICE	2013	2014	2015	2016	2017
FUNDING SOURCES	Actual	Actual	Actual	Adjusted	Proposed
GENERAL REVENUE	4,816,611	4,699,300	5,131,974	6,260,084	6,481,535
VEHICLE REPOSSESSION FEES	1,150	780	705	1,000	500
GENERAL COURT FINES	6,984	8,163	5,572	6,700	6,500
PARKING CITATIONS	624,089	547,698	525,663	500,000	450,000
ANIMAL CONTROL VIOLATIONS	-	50	-	-	-
P.O.S.T. REIMBURSEMENT	36,265	7,667	9,728	7,500	15,000
CORRECTIONS TRAINING	6,050	5,893	5,620	5,000	6,300
DUPLICATING FEES	14,817	14,876	18,126	16,000	16,000
SPECIAL POLICE SERVICES	218,397	248,371	215,298	225,000	225,000
FINGERPRINT SERVICES	43,316	48,001	47,932	43,000	43,000
FINGERPRINT - LIVESCAN SERVICES	38,416	-	-	-	-
DUI RECOVERY COST PROGRAM	2,292	1,479	200	500	-
BOOKING & PROCESSING FEE REIMB	25,801	18,419	11,865	20,000	12,000
VEHICLE INSPECTION FEES	15,952	12,400	8,755	8,000	12,000
COURT COMMITMENT PROGRAM	115,310	125,000	114,033	125,000	125,000
IMPOUNDED VEHICLES	33,467	27,203	23,310	17,000	20,000
VEHICLE ADMIN. PROCESSING FEE	13,430	9,300	8,600	7,000	8,500
ALARM FEES	19,470	20,145	18,863	20,000	20,000
TRNSFR FROM COPS SLESF FUND 2	-	100,000	100,000	100,000	100,000
TOTAL FUNDING SOURCES	6,031,817	5,894,744	6,246,244	7,361,784	7,541,335





SUPPORT SERVICES

DIVISION NO. 222

DIVISION OVERVIEW

Police Department Support Services is comprised of the Office of the Chief of Police, the Support Services Commander, Records Bureau, Cadet Program, Crossing Guard programs and the Training Coordinator. The Department's Community Relations programs, including School Resource Officer (SRO) Program, D.A.R.E Program and Media Relations are also administered within the Support Services Division.

Support Services Division Commander

The Support Services Division Commander, a component of the Support Services, manages the Division's various units and is charged with budget preparation and administration, procurement management, soliciting/managing grants, is the Emergency Services Coordinator, mandated Jail Administrator and Custodian of Records for the Department.

Support Services Sergeant

The Support Services Sergeant is primarily responsible for personnel matters, including recruitment, background investigations, training, meeting legal mandates and supervises the School Resource Officer as well as, conducting internal investigations as assigned by the Chief of Police.

Records Bureau

The Records Bureau processes and maintains Department records, serves the public, provides Applicant Fingerprinting (LiveScan), vehicle inspections, manages the Court Commitment Program, criminal and sex registrant compliance, mandated State and Federal reporting, as well as Accounts Payable, purchasing and compiling Department statistics.

Dept: Police

Div: Police Support Services

Account Number & Title	2013 Actual	2014 Actual	2015 Actual	2016 Adjusted	2016 YTD Actual	2017 Proposed
001-222-0000-4101 SALARIES-PERMANENT EMPLOYEES	333.476	359,275	456.204	426,401	304,354	488,526
001-222-0000-4103 WAGES-TEMPORARY & PART-TIME	52,094	20,389	4,442	52,560	43,198	55,000
001-222-0000-4105 OVERTIME	30,242	35,102	34,397	35,000	20,778	35,000
001-222-0000-4109 OVERTIME-CONTRACT DUTY	-	181,325	153,295	210,000	67,737	200,000
001-222-0000-4120 O.A.S.D.I.	16,984	17,359	17,721	17,871	13,290	14,261
001-222-0000-4126 HEALTH INSURANCE	60,075	48,092	56,722	57,723	49,238	68,557
001-222-0000-4128 DENTAL INSURANCE	8,402	5,759	6,571	6,215	5,109	3,402
001-222-0000-4130 WORKER'S COMPENSATION INS.	38,168	72,446	71,127	60,427	44,331	61,585
001-222-0000-4134 LONG TERM DISABILITY INSURANCE	1,778	1,480	1,659	2,237	796	2,364
001-222-0000-4136 OPTICAL INSURANCE	1,373	914	1,102	1,039	851	520
001-222-0000-4138 LIFE INSURANCE	315	236	204	867	179	408
Personnel Costs	542,907	742,377	803,443	870,340	549,861	929,623
001-222-0000-4210 UTILITIES	73,048	82,410	77,104	-	-	-
001-222-0000-4220 TELEPHONE	59,306	59,238	60,862	61,790	43,272	61,790
001-222-0000-4260 CONTRACTUAL SERVICES	263,109	147,730	39,196	22,483	12,431	16,950
001-222-0000-4270 PROFESSIONAL SERVICES	400	-	-	10,000	-	6,500
001-222-0000-4300 DEPARTMENT SUPPLIES	78,492	106,615	120,311	103,790	76,250	100,450
001-222-0000-4320 DEPARTMENT EQUIPMENT MAINT	12,838	19,139	175,873	38,450	11,126	8,800
001-222-0000-4350 CARE OF PERSONS	-	-	-	-	361	-
001-222-0000-4360 PERSONNEL TRAINING	2,360	5,558	7,661	5,000	4,589	5,000
001-222-0000-4370 MEETINGS, CONFERENCES & TRAVEL	-	-	-	-	-	9,200
001-222-0000-4380 SUBSCRIPTIONS, DUES & MILEAGE	1,950	1,400	2,024	1,555	575	1,560
001-222-0000-4390 VEHICLE ALLOW & MILEAGE	-	-	413	-	-	-
001-222-3721-4260 CONTRACTUAL SERVICES	28,167	-	-	-	-	-
Operations & Maintenance Costs	519,671	422,090	483,443	243,068	148,604	210,250
001-222-0000-4706 LIABILITY CHARGE	-	-	-	52,183	34,789	65,607
001-222-0320-4741 EQUIP MAINT CHARGE	-	-	-	21,415	14,277	20,766
001-222-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	-	-	-
001-222-0000-4743 FACILITY MAINTENANCE CHARGE		-	-	75,887	50,591	75,208
Internal Service Charges	-	-	-	149,485	99,657	161,581
001-222-0000-4941 EQUIPMENT REPLACEMENT CHRG		_	17,882	10,600	<u>-</u>	
Transfers	-	-	17,882	10,600	-	-
Division Total	1,062,578	1,164,467	1,304,768	1,273,493	798,122	1,301,454

<u>DETECTIVE</u> <u>DIVISION NO. 224</u>

DIVISION OVERVIEW

The primary responsibility of the Detective Division is to follow-up on reported crimes, arrest criminal offenders, obtain arrest and search warrants, file criminal complaints, and serve as the liaison with the Office of the District Attorney. The Division Commander manages criminal investigations, property and evidence control, subpoena control, warrant services, narcotic and gang enforcement, sex registration and parole compliance, and serves as the liaison to the presiding judge and other management level employees at the courthouse. The Division assists the public through advocacy programs and referrals to counseling centers, as well as, with releases for impounded and recovered vehicles.

Div: Police Detectives

Account Number & Title	2013 Actual	2014 Actual	2015 Actual	2016	2016 YTD Actual	2017
001-224-0000-4101 SALARIES-PERMANENT EMPLOYEES	416,058	443,992	328,264	Adjusted 481,923	272,299	Proposed 507 119
001-224-0000-4101 SALAKIES-PERIMANENT EMPLOTEES 001-224-0000-4103 WAGES-TEMPORARY & PART-TIME	410,036	443,332	191	401,323	272,299	507,118
001-224-0000-4105 WAGES-TEMPORARY & PART-TIME	5.420	31.886	30.428	25,000	- 19,517	25,000
001-224-0000-4109 OVERTIME-CONTRACT DUTY	19,318	-	30,426	23,000	19,817	23,000
001-224-0000-4120 O.A.S.D.I.	13,415	14,077	12,881	13,807	9,979	14,360
001-224-0000-4126 HEALTH INSURANCE	86,940	85,338	55,427	82,842	54,683	92,981
001-224-0000-4128 DENTAL INSURANCE	9.028	10,608	6,976	10,491	6.282	7,089
001-224-0000-4128 DENTAL INSORANCE 001-224-0000-4130 WORKER'S COMPENSATION INS.	48,237	77,716	56,027	74,680	49,990	61,585
001-224-0000-4134 LONG TERM DISABILITY INSURANCE	1,808	2,435	2,000	2,783	2,780	2,364
001-224-0000-4136 OPTICAL INSURANCE	1,846	1,796	1,227	1,851	1,195	520
001-224-0000-4138 LIFE INSURANCE	327	537	526	612	441	408
Personnel Costs	602,396	668,387	493,948	693,989	436,982	711,425
r craomici coata	002,330	000,307	455,540	033,303	430,302	711,423
001-224-0000-4260 CONTRACTUAL SERVICES	600	-	-			
001-224-0000-4270 PROFESSIONAL SERVICES	8,400	11,273	9,845	17,000	1,256	10,000
001-224-0000-4300 DEPARTMENT SUPPLIES	-	-	3,457	-	-	-
001-224-0000-4360 PERSONNEL TRAINING	6,122	-	1,669	2,500	1,199	5,000
001-224-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	-	-	45	1,452	-	1,415
Operations & Maintenance Costs	15,121	11,273	15,016	20,952	2,455	16,415
001-224-0000-4706 LIABILITY CHARGE				41,503	27,669	50,208
	-	-	-	,	•	•
001-224-0320-4741 EQUIP MAINT CHARGE 001-224-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	38,861	25,907	62,297
001-224-0000-4741 EQUIP REPLACEMENT CHARGE 001-224-0000-4743 FACILITY MAINTENANCE CHARGE	-	-	-	- 60 257	40.229	-
				60,357	40,238	58,226
Internal Service Charges	-	-	-	140,721	93,814	170,731
Division Total	617,518	679,660	508,964	855,662	533,251	898,571



PATROL DIVISION NO. 225

DIVISION OVERVIEW

The Patrol Division represents the first contact that community members have with the Department; either through the Police Dispatchers manning the 24-hour Communications Center or uniformed personnel on patrol. The Patrol Commander is the primary service provider to the citizenry. Patrol Division receives initial calls for service, responds and utilizes varied resources, conducts preliminary investigations, apprehends criminal suspects, and documents these activities through professional police reports. The Patrol Commander manages deployment of all field personnel which includes civilian and sworn personnel, mid-line field supervisors, the Communications Division, the Reserve Officer Program, the Community Service Officers, serves as Incident Commander for all critical incidents and scheduling, as well as Jail Operations although some of these units are independently budgeted for accounting purposes.

Dept: Police Div: Police Patrol

Account Number & Title	2013 Actual	2014 Actual	2015 Actual	2016 Adjusted	2016 YTD Actual	2017 Proposed
001-225-0000-4101 SALARIES-PERMANENT EMPLOYEES	2,680,008	2,462,239	2,685,978	2,682,323	1,828,802	2,735,216
001-225-0000-4103 WAGES-TEMPORARY & PART-TIME	89,990	93,876	97,242	-	1,430	-
001-225-0000-4105 OVERTIME	86,984	175,146	252,310	225,000	267,889	250,000
001-225-0000-4107 OVERTIME-COURT	19,999	22,224	16,149	25,000	8,381	15,000
001-225-0000-4109 OVERTIME-CONTRACT DUTY	153,109	241	-	-	29,840	-
001-225-0000-4120 O.A.S.D.I.	71,334	68,411	81,079	69,325	54,939	70,220
001-225-0000-4126 HEALTH INSURANCE	414,393	386,052	396,644	478,146	334,834	487,113
001-225-0000-4128 DENTAL INSURANCE	47,803	44,354	47,042	53,587	33,220	36,567
001-225-0000-4130 WORKER'S COMPENSATION INS.	398,649	511,259	557,630	486,316	376,925	482,718
001-225-0000-4134 LONG TERM DISABILITY INSURANCE	16,418	14,863	14,224	17,470	12,945	17,365
001-225-0000-4136 OPTICAL INSURANCE	8,151	7,858	9,086	9,819	6,539	6,867
001-225-0000-4138 LIFE INSURANCE	4,322	3,849	3,522	3,366	2,474	3,325
001-225-0000-4139 RETIREE HEALTH SAVINGS	-	-	-	3,600	-	4,800
001-225-3688-4101 SALARIES-PERMANENT EMPLOYEES	262	-	-	-	-	-
Personnel Costs	3,991,421	3,790,371	4,160,907	4,053,952	2,958,218	4,109,191
001-225-0000-4270 PROFESSIONAL SERVICES	2,318	2,633	6,366	5,000	3,364	6,000
001-225-0000-4300 DEPARTMENT SUPPLIES	267	71	367	-	38	-
001-225-0000-4350 CARE OF PERSONS	33,043	28,455	34,532	35,300	12,586	32,000
001-225-0000-4360 PERSONNEL TRAINING	10,256	8,240	9,455	8,000	17,769	20,500
001-225-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	-	63	759	7,300	-	5,100
001-225-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	-	-	30	-	-	-
001-225-3688-4360 CORRECTIONS TRAINING (STC)	5,437	6,059	5,822	6,303	3,599	6,300
Operations & Maintenance Costs	51,321	45,520	57,331	61,903	37,356	69,900
001-225-0000-4706 LIABILITY CHARGE	-	-	-	250,607	167,071	290,002
001-225-0320-4741 EQUIP MAINT CHARGE	-	-	-	221,205	147,470	131,517
001-225-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	47,333	31,555	50,000
001-225-0000-4743 FACILITY MAINTENANCE CHARGE		-	-	364,447	242,965	320,241
Internal Service Charges	-	-	-	883,592	589,061	791,760
001-225-0000-4500 ****CAPITAL EXPENSES****		20			-	120,000
Capital Costs	-	20	-	-	-	120,000
Division Total	4,042,742	3,835,912	4,218,238	4,999,447	3,584,635	5,090,851

POLICE RESERVES/ EXPLORERS

DIVISION NO. 226

DIVISION OVERVIEW

The Police Reserves are dedicated community members who donate their time to serving the citizens of San Fernando. Reserve personnel augment every segment of the Department, providing thousands of hours of coverage during peak periods of activity, emergency response for critical events and special events throughout the year.

The San Fernando Explorers are youths who are interested in law enforcement. The program provides mentorship and development opportunities. The Explorer Post provides numerous community service benefits in the area of Christmas Baskets, pet vaccinations, Relay for Life, 4th of July celebrations and Child ID, just to name a few. Mentoring of Explorers will continue with the goal of developing future law enforcement professionals.

Dept: Police

Div: Police Reserves/Explorers

	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
001-226-0000-4103 PART-TIME EMPLOYEES	20,600	19,600	19,290	53,260	35,061	55,000
001-226-0000-4120 O.A.S.D.I.	-	-	71	-	2,228	-
001-226-0000-4130 WORKERS COMPENSATION INS		-	-	-	4,092	
Personnel Costs	20,600	19,600	19,361	53,260	41,381	55,000
001-226-0000-4360 PERSONNEL TRAINING-RESERVES	251	1,710	-	1,000	290	500
001-226-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	-	-	1,890	-	-	-
001-226-0000-4370 MEETINGS, CONFERENCES & TRAVEL	-	-	-	-	-	6,000
001-226-0230-4380 CONFERENCES, EXPLORER/ADVISOR MEMBERSHIPS	-	-	-	1,750	3,132	-
001-226-0230-4430 EXPLORER POST PROGRAM	3,944	4,005	6,258	7,500	5,063	5,500
Operations & Maintenance Costs	4,195	5,715	8,148	10,250	8,485	12,000
001-226-0000-4706 LIABILITY CHARGE	-	-	-	1,508	1,005	3,882
001-226-0320-4741 EQUIP MAINT CHARGE	-	-	-	1,309	873	6,922
001-226-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	-	-	-
001-226-0000-4743 FACILITY MAINTENANCE CHARGE		-	-	2,193	1,462	
Internal Service Charges	-	-	-	5,010	3,340	10,804
Division Total	24,795	25,315	27,509	68,520	53,206	77,804

<u>Community Service/</u> <u>Parking enforcement Program</u>

DIVISION NO. 230

DIVISION OVERVIEW

Community Service Officers provide a high level of professional services to the community. Community Service Officers frequently assist at the scene of traffic collisions, during special city events, grant funded operations, with contract duties, in addition to their parking control activities. Community Service Officers round out the services of the Department helping to keep traffic flowing, streets safe and free from unsightly abandoned or inoperable vehicles.

Dept: Police

Div: Community Services Program

Account Number & Title	2013 Actual	2014 Actual	2015 Actual	2016 Adjusted	2016 YTD Actual	2017 Proposed
001-230-0000-4101 SALARIES-PERMANENT EMPLOYEES	212,493	75,965	1,561	-	2,870	-
001-230-0000-4103 WAGES-TEMPORARY & PART-TIME	-	53,119	102,690	98,743	67,907	138,473
001-230-0000-4120 O.A.S.D.I.	16,256	9,875	7,975	7,508	5,414	-
001-230-0000-4126 HEALTH INSURANCE	36,250	34,071	61,006	25,483	19,926	-
001-230-0000-4128 DENTAL INSURANCE	4,750	3,333	562	-	56	-
001-230-0000-4130 WORKER'S COMPENSATION INS.	12,294	7,268	5,957	7,135	4,048	-
001-230-0000-4136 OPTICAL INSURANCE	771	549	122	-	61	-
001-230-0000-4138 LIFE INSURANCE	270	210	28	204	126	-
Personnel Costs	283,084	184,390	179,901	139,073	100,406	138,473
001-230-0000-4706 LIABILITY CHARGE	-	-	-	8,389	5,593	9,773
001-230-0320-4741 EQUIP MAINT CHARGE	-	-	-	-	-	-
001-230-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	-	-	-
001-230-0000-4743 FACILITY MAINTENANCE CHARGE	_	-	-	12,200	8,133	19,409
Internal Service Charges	-	-	-	20,589	13,726	29,182
Division Total	283,084	184,390	179,901	159,662	114,132	167,655

EMERGENCY SERVICES

DIVISION NO. 250

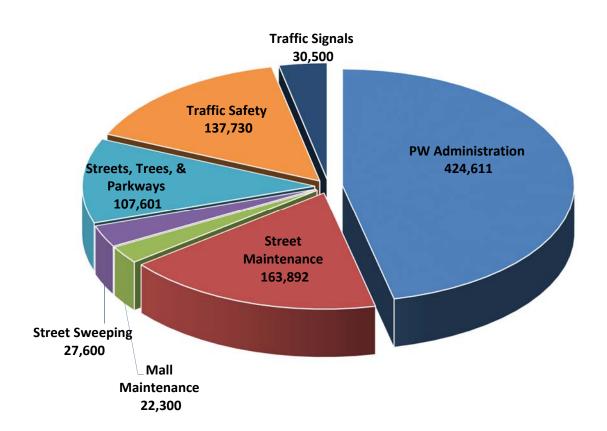
DIVISION OVERVIEW

The Emergency Services Division is responsible for developing emergency plans for natural and manmade disasters, hazardous materials incidents, and civil unrest. In addition to developing plans for these incidents, the Emergency Services Division advises policy makers and key appointed staff on how to respond to these situations.

Dept: Police

Div: Emergency Services

Accoun	t Number & Title	2013 Actual	2014 Actual	2015 Actual	2016 Adjusted	2016 YTD Actual	2017 Proposed
001-250-0000-4260	CONTRACTUAL SERVICES	-	-	-	-	-	-
001-250-0000-4300	DEPARTMENT SUPPLIES	-	-	6,864	-	-	5,000
001-250-0000-4360	PERSONNEL TRAINING		5,000	-	5,000	-	
Operations & Maint	enance Costs	-	5,000	6,864	5,000	-	5,000
Division Total		-	5,000	6,864	5,000	-	5,000



VACANT

ORGANIZATIONAL CHART PUBLIC WORKS DEPARTMENT **FISCAL YEAR 2016-2017 DEPUTY CITY MANAGER/DIRECTOR OF PUBLIC WORKS** CIVIL **ADMINISTRATIVE** CONTRACT: PW PW **ENGINEERING ANALYST** SUPERINTENDENT **CITY ENGINEER** SUPERINTENDENT ASST. II (2) PW OFFICE PW OFFICE **ADMINISTRATIVE SPECIALIST SPECIALIST** COORDINATOR **FACILITIES, ELECTRICAL** STREET, TREES & **W**ATER & GROUNDS **SEWER SERVICES GROUP SERVICES GROUP SERVICES GROUP EQUIPMENT &** PW FILED **PW FIELD ELECTRICAL PW FIELD** PW FIELD MAINTENANCE **SUPERVISOR II SUPERVISOR II SUPERVISOR SUPERVISOR II** SUPERVISOR I SUPERVISOR WATER PUMP PW SENIOR PW SENIOR PW SENIOR PW SENIOR OPERATOR/ MAINTENANCE MAINTENANCE MAINTENANCE MAINTENANCE **BACKFLOW** WORKER WORKER WORKER (3) WORKER **TECHNICIAN** BUILDING PW PW PW MECHANICAL MAINT. WKR./ METER MAINTENANCE MAINTENANCE MAINTENANCE HELPER **ELECTRICAL TECHNICIAN** WORKER (4) WORKER (2) WORKER (2) HELPER PW MAINTENANCE HELPER P/T



MISSION STATEMENT

The Public Works Department is committed to providing the highest quality services in the most cost effective manner, while ensuring that the maintenance, construction, and operations of the public facilities and programs under its care are adequate, safe and serviceable to the satisfaction of its customers.

DEPARTMENT OVERVIEW

The Public Works Department provides engineering services and capital planning to ensure a high quality of public infrastructure. The Public Works Department is responsible for rehabilitating and restoring the City's infrastructure (i.e. facilities, streets, water pipelines, sewer system), providing safe and reliable water delivery, improving the flow of traffic, maintaining parkway streets and landscape, cleaning of City streets, overseeing transportation programs, managing the City's sanitary sewer system, and coordinating refuse and recycling programs.

ACCOMPLISHMENTS FOR FY 2015-2016

- 1. Completed Measure R Total Road Improvement Program financing to expedite the reconstruction of local roadways.
- 2. Completed Brand Boulevard median waterwise landscaping enhancements to beautify a City entrance point and reduce water usage/ongoing maintenance costs.
- 3. Completed Recreation Park improvements, including replacement of Heating, ventilation, and cooling units, windows/doors, and outdoor exercise equipment.
- 4. Completed Safe Routes to School Project (Spring 2016), installing approximately 44 Americans with Disabilities Act (ADA) accessible curb ramps, 3,000 square feet of cross gutter, 48 pedestrian countdown head devices, 20 solar flashing signs, new street striping and new street signage.
- 5. Completed Highway Safety Improvement Program Project (Summer 2016), installing approximately 80 new pedestrian countdown head devices on City traffic signals.
- 6. Completed FY 2016 Annual Street Resurfacing Project (Summer 2016), including resurfacing 10,380 linear feet of roadway on Phillippi Street, Warren Street, Eighth Street, N. Brand Boulevard, Lucas Street, and Macneil Street. Work will also include the replacement of 1,375 linear feet of curb/gutter, 8,400 square feet of sidewalk, 31 curb ramps, street striping, street signage, 1,100 linear feet of water mains, 30 water service connections, and 4 fire hydrants.
- 7. Completed FY 2016 CDBG Street Resurfacing Project (Summer 2016), including resurfacing 1,050 feet of roadway on South Huntington Street (San Fernando Rd to Hollister St). Work will also include replacement of 175 linear feet of curb/gutter, 5,200 square feet of sidewalk, 1,750 square feet of cross gutter, new striping and new signage.
- 8. Initiated engineering design for FY 2017 Annual Street Resurfacing Project, including resurfacing 18,595 linear feet of roadway on Phillippi Street, Arroyo Avenue (5th to Glenoaks), Lazard Street (4th to Glenoaks), Glenoaks Boulevard, Harding Avenue (Glenoaks to North City Limit), and Alexander Street (3rd to 5th).



ACCOMPLISHMENTS FOR FY 2015-2016

- 9. Initiated City Safe and Active Streets Planning program to develop master planning documents for multi-modal and traffic safety improvements.
- 10. Development of a solid waste lien process for delinquent accounts.
- 11. Purchased 3 new alternative fuel work trucks for public works operational activities.
- 12. Purchased new sewer jetting truck and equipment.
- 13. Purchased new water distribution truck and equipment.
- 14. Held a Public Works week open house day to teach local children about the importance of public works in the community.
- 15. Completed a tree planting event with local children to continue designation as a "Tree City" USA.
- 16. Initiated on-call services contract for engineering services, street patching maintenance, sewer flow monitoring and street striping maintenance to expedite local improvements and supplement staff efforts.
- 17. Completed street striping maintenance, including restriping approximately 8,000 linear feet of curbing, 9,000 linear feet of lane lines, 1,500 linear feet of crosswalks, 100 parking stalls, and 70 street legends. (including Cesar Chavez Learning Academy and locations requested by the Transportation Commission).
- 18. Completed street patching maintenance of 10,000 square feet of roadway (Brand Blvd/Truman St, San Fernando Mission Blvd/Truman St, Hubbard Ave/Truman St, Glenoaks Blvd.).
- 19. Completed concrete maintenance of 3,000 square feet of bus pads, curb and gutter, and sidewalk.
- 20. Purchased sewer jetter vehicle.
- 21. Purchased water distribution truck.
- 22. Completed nitrate removal ion exchange system.
- 23. SCADA Improvements and Radios
- 24. Completed sewer flow monitoring at 11 locations to gauge existing sewer capacity.
- 25. Completed sewer closed circuit television inspection and cleaning for 164,000 linear feet of the City's sewer system.
- 26. Coordinated pilot program for student loading with Los Angeles Unified School District.
- 27. Coordinated completion of City development impact fees to ensure development pays its fair share toward impacts to local infrastructure.
- 28. Completed competitive bid process for local transportation services.
- 29. Completed competitive bid process for new City compressed natural gas fueling facility.
- 30. Added YGrene Energy Fund to the City's Property Assessment Clean Energy (PACE) program providers for energy efficiency improvements.
- 31. Received grant funding through the following programs:
 - o Cal Recycle Rubberized Asphalt Concrete Program
 - Air Quality Management District Electric Vehicle Charging Stations
 - Air Quality Management District Pacoima Wash Bikeway
- 32. Coordinated water education programs and reduced local water use by 20% as of spring 2016.

ACCOMPLISHMENTS FOR FY 2015-2016

- 33. Completed the renovation of City entry monument on Brand Boulevard.
- 34. Coordinated Los Angeles Fire Department Annual Report for City Council.
- 35. Coordinated installation of holiday decorations in City right-of-way areas.
- 36. Completed the installation of catch basin trash inserts to comply with storm water regulations.
- 37. Coordinated participation in the Los Angeles enhanced watershed management plan group to comply with storm water regulations.

OBJECTIVES FOR FY 2016-2017

- 1. Rehabilitate City streets and infrastructure using the City's Pavement Management System and subject to budget limitations.
- 2. Continue to renovate public landscaped areas to reduce water usage and minimize maintenance costs.
- 3. Complete development impact fee study and adopt necessary impact fees.
- 4. Complete analysis of City utility rates and consideration of necessary adjustments to improve infrastructure.
- 5. Rehabilitate City utility infrastructure including water and sewer system components.
- 6. Renovate Compressed Natural Gas (CNG) fueling station.
- 7. Purchase low-emission alternative fuel vehicles.
- 8. Install electric vehicle charging stations.
- 9. Modernization of City facilities including paint, flooring, lighting and furnishings.
- 10. Installation of traffic and pedestrian safety improvements adjacent to local schools and in residential neighborhoods.
- 11. Restripe street striping and markings.
- 12. Complete energy efficiency assessment and improvements.
- 13. Reduce water consumption throughout the community.
- 14. Conduct tree trimming and earn designation as Tree City USA.
- 15. Apply for grant funding to help leverage local funding for infrastructure improvements.



Personnel					
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROPOSED
PUBLIC WORKS	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
Deputy City Manager/Public Works Director	1.00	1.00	1.00	1.00	1.00
Administrative Analyst	1.00	1.00	1.00	0.00	0.00
Management Analyst	0.00	0.00	0.00	1.00	1.00
Civil Engineering Assistant II	2.00	2.00	2.00	2.00	2.00
Administrative Coordinator	1.00	1.00	1.00	1.00	1.00
Office Specialist	2.00	2.00	2.00	2.00	2.00
Electrical Supervisor	1.00	1.00	1.00	1.00	1.00
Bldg. Maintenance Worker/Electrical Helper	1.00	1.00	1.00	1.00	1.00
Equipment & Materials Supervisor	1.00	1.00	1.00	1.00	1.00
Mechanic Helper	1.00	1.00	1.00	1.00	1.00
Superintendent	2.00	2.00	2.00	2.00	2.00
Maintenance Worker	8.00	8.00	8.00	8.00	8.00
Field Supervisor II	3.00	3.00	3.00	3.00	3.00
Field Supervisor I	1.00	1.00	1.00	1.00	1.00
Senior Maintenance Worker	6.00	6.00	6.00	6.00	6.00
Meter Technician	1.00	1.00	1.00	1.00	1.00
Water Pumping Operator/Backflow Technician	1.00	1.00	1.00	1.00	1.00
Maintenance Helper (FTE)	1.70	1.70	0.80	0.80	0.80
TOTAL PUBLIC WORKS DEPARTMENT	35.70	34.70	33.80	33.80	33.80

APPROPRIATIONS BY DIVISION								
		FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017		
	PUBLIC WORKS	Actual	Actual	Actual	Adjusted	Proposed		
01-310	PW Administration	126,196	186,935	235,784	482,414	424,611		
01-311	Street Maintenance	54,075	78,743	168,187	73,438	163,892		
01-312	Graffiti Removal	-	-	8,180	-	-		
01-313	Bus Shelter Maintenance	-	76,007	86,634	-	=		
01-320*	Equipment Maintenance	462,093	524,366	486,770	-	-		
01-341	Mall Maintenance	80,662	60,001	58,006	25,528	22,300		
01-343	Street Sweeping	121,255	121,200	146,450	27,595	27,600		
01-346	Streets, Trees, & Parkways	89,920	113,868	200,108	100,473	107,601		
01-370	Traffic Safety	17,144	79,967	58,589	137,632	137,730		
01-371	Traffic Signals	105,592	104,629	211,818	32,500	30,500		
01-390*	Facility Maintenance	754,997	734,439	835,539	-	-		
	Total Public Works	1,811,934	2,080,155	2,496,065	879,580	914,234		



SOURCE OF FUNDS					
PUBLIC WORKS	2013	2014	2015	2016	2017
FUNDING SOURCES	Actual	Actual	Actual	Adjusted	Proposed
GENERAL REVENUE	337,376	718,247	1,292,186	531,142	675,070
ENGINEERING & INSPECTION FEES	50,658	204,317	208,110	100,000	60,000
CNG FUELING STATION	357,878	343,968	188,297	-	-
PARKING METER REV-CIVIC CENTER	63,259	61,937	54,993	45,000	50,000
TRANSFER FROM GAS TAX FUND	631,855	369,852	523,006	73,438	99,164
TRANSFER FROM TRAFFIC SAFETY	30,000	31,825	30,000	30,000	30,000
TRANSFER FROM TDA-LOCAL TRANSPORTATION	-	-	19,506	-	-
TRANSFER FROM PROP C FUND	100,908	119,682	179,967	-	-
TRANSFER FROM PAVEMENT MANAGEMENT FUND	240,000	230,326	-	100,000	-
TOTAL FUNDING SOURCES	1,811,934	2,080,155	2,496,065	879,580	914,234





ENGINEERING & ADMINISTRATION

DIVISION NO. 310

DIVISION OVERVIEW

The Public Works Engineering and Administration Division provides oversight for department functions, including financial management, capital project planning, contract services, engineering support, and operations support.

Div: Engineering & Administration

	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
001-310-0000-4101 SALARIES-PERMANENT EMPLOYEES	36,417	90,959	98,060	231,555	170,835	179,546
001-310-0000-4105 OVERTIME	-	4,320	6,744	-	1,432	-
001-310-0000-4111 COMMISSIONER'S REIMBURSEMENT	1,350	1,850	1,350	1,850	1,050	3,000
001-310-0000-4112 TEMP. NON-EMPLOYEE WAGES	5,385	1,323	-	-		-
001-310-0000-4120 O.A.S.D.I.	2,677	6,626	7,632	17,128	12,801	13,444
001-310-0000-4126 HEALTH INSURANCE	5,258	14,608	11,874	28,352	24,429	29,516
001-310-0000-4128 DENTAL INSURANCE	734	1,933	1,900	4,199	3,451	2,582
001-310-0000-4130 WORKER'S COMPENSATION INS.	2,392	5,662	4,024	11,480	4,111	9,450
001-310-0000-4134 LONG TERM DISABILITY INSURANCE	777	67	-	643	-	402
001-310-0000-4136 OPTICAL INSURANCE	96	327	342	752	616	466
001-310-0000-4138 LIFE INSURANCE	90	90	84	265	63	204
Personnel Costs	55,175	127,766	132,011	296,224	218,787	238,610
001-310-0000-4210 UTILITIES	1,300	1,078	1,262	1,580	-	1,580
001-310-0000-4220 TELEPHONE	1,735	1,834	1,725	1,800	1,096	1,800
001-310-0000-4260 CONTRACTUAL SERVICES	22,760	22,730	17,566	22,500	834	22,500
001-310-0000-4270 PROFESSIONAL SERVICES	36,738	23,715	61,904	97,400	28,820	95,000
001-310-0000-4300 DEPARTMENT SUPPLIES	5,743	6,363	6,688	5,600	3,601	6,600
001-310-0000-4310 EQUIPMENT AND SUPPLIES	53	372	103	2,500	2,312	2,500
001-310-0000-4320 DEPARTMENT EQUIPMENT MAINT	-	1,300	1,043	2,000	-	1,000
001-310-0000-4360 PERSONNEL TRAINING	1,332	1,280	284	1,500	1,313	1,500
001-310-0000-4365 TUITION REIMBURSEMENT	-	-	-	-	-	3,000
001-310-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	-	-	1,262	1,000	-	1,000
001-310-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	385	-	861	1,346	4,290	5,000
001-310-0000-4390 VEHICLE ALLOW & MILEAGE	420	473	179	500	794	1,000
001-310-0000-4430 ACTIVITIES AND PROGRAMS	50	24	22	50	-	50
001-310-0000-4450 OTHER EXPENSE		-	1,081	1,400	780	1,400
Operations & Maintenance Costs	70,515	59,169	93,980	139,176	43,839	143,930
001-310-0000-4706 LIABILITY CHARGE	_	-	-	17,730	11,820	16,840
001-310-0320-4741 EQUIP MAINT CHARGE	-	-	-	-	-	-
001-310-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	-	-	-
001-310-0000-4743 FACILITY MAINTENANCE CHARGE		-	-	25,784	17,189	25,231
Internal Service Charges	-	-	-	43,514	29,009	42,071
001-310-0000-4500 CAPITAL EQUIPMENT	506	_	9,793	3,500	-	-
Capital Costs	506	-	9,793	3,500	-	-
Division Total	126,196	186,935	235,784	482,414	291,636	424,611

STREET MAINTENANCE

DIVISION NO. 311

DIVISION OVERVIEW

The Street Maintenance Division is responsible for the maintenance and repair of streets, curbs, gutters, sidewalks, storm drains, and traffic markings. The Division oversees, inspects and maintains more than 50 miles of public streets; 37 alleys; 80 miles of City sidewalks and 237 storm drains. In addition, the Division cleans and maintains 79 bus stops; including 28 City Trolley stops. Of these bus stop locations, 18 are currently equipped with bus shelters. In addition, the division provides maintenance functions for the downtown business area (Mall). The Division collects refuse from public receptacles on a daily basis; conducts landscape maintenance five days a week; cleans sidewalks daily and power washes once a week.

In addition to the above items, the Division oversees the City street sweeping contract with Athens Services. Street sweeping is conducted to improve the cleanliness, health and safety of the City. Street sweepers remove debris from streets and prevent it from entering storm drains. Street sweeping not only helps maintain clean and healthy streets, the service also helps the City comply with mandatory and increasingly stringent state and federal storm water quality requirements.

<u>NOTE</u>: Beginning In Fiscal Year 2015-2016, Bus Shelter Maintenance (Division 313), Mall Maintenance (Division 341), and Street Sweeping (Division 343) were consolidated and included under Street Maintenance – Division 311. The detailed worksheets for those former division are included for historical purposes.

Dept: Public Works Div: Street Maintenance

	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
001-311-0000-4101 SALARIES-PERMANENT EMPLOYEES	34,574	49,845	81,387	-	-	63,310
001-311-0000-4103 WAGES-TEMPORARY & PART-TIME	-	-	-	-	-	-
001-311-0000-4105 OVERTIME	2,234	6,839	12,895	-	-	-
001-311-0000-4112 TEMP. NON-EMPLOYEE WAGES	1,346	331	-	-	-	-
001-311-0000-4120 O.A.S.D.I.	2,808	4,337	7,153	-	-	3,190
001-311-0000-4126 HEALTH INSURANCE	6,200	8,282	14,123	-	-	9,474
001-311-0000-4128 DENTAL INSURANCE	562	979	1,552	-	-	793
001-311-0000-4130 WORKER'S COMPENSATION INS.	5,219	7,202	9,806	-	-	5,929
001-311-0000-4136 OPTICAL INSURANCE	155	190	346	-	-	221
001-311-0000-4138 LIFE INSURANCE		-	-	-	-	72
Personnel Costs	53,099	78,006	127,261	-	-	82,989
001-311-0000-4210 UTILITIES-LOT 6N LIGHTING	-	102	-	-		
001-311-0000-4300 DEPARTMENT SUPPLIES	523	230	14,709	15,530	18,662	16,175
001-311-0000-4310 EQUIPMENT AND SUPPLIES	453	405	655	545	807	-
001-311-0000-4360 PERSONNEL TRAINING	-	-	-	100	-	-
001-311-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	-	-	-	-	-	-
001-311-0000-4430 ACTIVITIES AND PROGRAMS	-	-	-	-	1,367	-
001-311-0301-4300 PW MAINT. & REPAIR SUPPLIES		-	217	-	1,249	-
Operations & Maintenance Costs	976	738	15,581	16,175	22,085	16,175
001-311-0000-4706 LIABILITY CHARGE	_	-	-	13,015	8,675	5,857
001-311-0320-4741 EQUIP MAINT CHARGE	-	-	-	25,321	16,881	34,610
001-311-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	-	-	-
001-311-0000-4743 FACILITY MAINTENANCE CHARGE	-	-	-	18,927	12,618	24,261
Internal Service Charges	-	-	-	57,263	38,174	64,728
001-311-0000-4500 CAPITAL EQUIPMENT	-	_	_	_	-	-
Capital Costs	-	-	-	-	-	-
001-311-0000-4600 CAPITAL PROJECTS	-	_	25,345	-	8,474	_
Capital Projects	-	-	25,345	-	8,474	-
Division Total	54,075	78,743	168,187	73,438	68,733	163,892

Dept: Public Works

Div: Bus Shelter/Stop Maintenance

	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
001-313-0000-4101 SALARIES-PERMANENT EMPLOYEES	-	50,078	56,084	-	-	-
001-313-0000-4103 WAGES-TEMPORARY & PART-TIME	-	-	1,033	-	-	-
001-313-0000-4105 OVERTIME	-	284	1,213	-	445	-
001-313-0000-4120 O.A.S.D.I.	-	3,853	4,462	-	34	-
001-313-0000-4124 RETIREMENT	-	3,400	-	-	-	-
001-313-0000-4126 HEALTH INSURANCE	-	8,511	12,756	-	-	-
001-313-0000-4128 DENTAL INSURANCE	-	843	1,264	-	-	-
001-313-0000-4130 WORKER'S COMPENSATION INS.	-	7,033	8,244	-	63	-
001-313-0000-4136 OPTICAL INSURANCE	-	238	374	-	-	-
001-313-0000-4138 LIFE INSURANCE		-	-	-	-	-
Personnel Costs	-	74,239	85,430	-	542	-
001-313-0000-4300 DEPARTMENT SUPPLIES	-	1,268	1,137	-	-	-
001-313-0000-4320 DEPARTMENT EQUIPMENT MAINT	-	500	67	-	-	-
001-313-0000-4400 VEHICLE OPERATION & MAINT	-	-	-	-	-	-
001-313-0000-4402 FUEL		-	-	-	-	-
Operations & Maintenance Costs	-	1,768	1,204	-	-	-
001-313-0000-4706 LIABILITY CHARGE	-	-	-	-	-	-
001-313-0320-4741 EQUIP MAINT CHARGE	-	-	-	-	-	-
001-313-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	-	-	-
001-313-0000-4743 FACILITY MAINTENANCE CHARGE		-	-		<u> </u>	-
Internal Service Charges	-	-	-	-	-	-
Division Total	-	76,007	86,634	-	542	-

Dept: Public Works
Div: Mall Maintenance

	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
001-341-0000-4101 SALARIES-PERMANENT EMPLOYEES	41,766	27,447	33,580	-	-	-
001-341-0000-4103 WAGES-PERMANENT EMPLOYEES	6,142	4,135		-	-	-
001-341-0000-4105 OVERTIME	1,312	7,020	2,354	-	2,644	-
001-341-0000-4120 O.A.S.D.I.	3,766	2,954	2,749	-	202	-
001-341-0000-4126 HEALTH INSURANCE	10,976	9,258	8,730	-	-	-
001-341-0000-4128 DENTAL INSURANCE	780	553	511	-	-	-
001-341-0000-4130 WORKER'S COMPENSATION INS.	6,907	5,332	4,692	-	375	-
001-341-0000-4136 OPTICAL INSURANCE	285	218	205	-	-	-
001-341-0000-4138 LIFE INSURANCE	326	254	171	-	108	-
Personnel Costs	72,260	57,172	52,992	-	3,329	-
001-341-0000-4210 UTILITIES	271	361	317	350	-	400
001-341-0000-4300 DEPARTMENT SUPPLIES	210	122	-	-	97	-
001-341-0000-4310 EQUIPMENT AND SUPPLIES	-	-	3,236	1,000	241	1,000
001-341-0000-4320 DEPARTMENT EQUIPMENT MAINT	-	-	88	-	366	400
001-341-0000-4340 SMALL TOOLS	309	314	58	300	-	-
001-341-0301-4300 PW MAINT. & REPAIR SUPPLIES	1,397	2,032	1,315	3,000	2,203	2,500
Operations & Maintenance Costs	2,187	2,829	5,014	4,650	2,907	4,300
001-341-0000-4500 CAPITAL EXPENSES	6,216	-	-	20,878	13,538	18,000
Capital Costs	6,216	-	-	20,878	13,538	18,000
Division Total	80,662	60,001	58,006	25,528	19,774	22,300

Dept: Public Works
Div: Street Cleaning

	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
001-343-0000-4260 CONTRACTUAL SERVICES	121,255	121,200	146,450	27,595	17,345	27,600
Operations & Maintenance Costs	121,255	121,200	146,450	27,595	17,345	27,600



FISCAL YEAR 2016-2017



STREETS, TREES, & PARKWAYS

DIVISION NO. 346

DIVISION OVERVIEW

The Streets Trees and Parkways Division provides a program of tree general maintenance for approximately 7,138 City trees in parkways and at City facilities. In order to preserve aging trees, the Division performs additional services under the guidance of an arborist for things such as wind trimming, hole fillings and cabling. The City's active tree maintenance program helps to prolong tree life expectancy and the beauty of our trees. These activities also help the City to meet the requirements for designation as a "Tree City USA".

Dept: Public Works

Div: Street, Trees & Parkways

	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
001-346-0000-4101 SALARIES-PERMANENT EMPLOYEES	13,463	38,069	63,644	58,140	41,632	47,231
001-346-0000-4103 WAGES-TEMPORARY & PART-TIME	-	-	2,581	-	-	-
001-346-0000-4105 OVERTIME	6,069	4,542	3,716	4,500	2,050	4,500
001-346-0000-4120 O.A.S.D.I.	1,495	3,177	5,351	4,130	2,974	3,322
001-346-0000-4126 HEALTH INSURANCE	1,974	6,578	12,354	4,593	3,603	3,523
001-346-0000-4128 DENTAL INSURANCE	194	587	1,257	849	689	169
001-346-0000-4130 WORKER'S COMPENSATION INS.	2,770	5,065	8,719	3,249	3,473	3,127
001-346-0000-4134 LONG TERM DISABILITY INSURANCE	-	66	-	242	-	244
001-346-0000-4136 OPTICAL INSURANCE	56	158	301	169	135	52
001-346-0000-4138 LIFE INSURANCE	-	-	-	67	20	46
001-346-7510-4105 OVERTIME - NORTH MACLAY STREETSCAPE	-	-	-	-	-	-
001-346-7510-4120 O.A.S.D.I.	-	-	-	-	-	-
001-346-7510-4130 WORKER'S COMPENSATION INS.	-	-	-	-	-	-
Personnel Costs	26,021	58,242	97,925	75,939	54,577	62,214
001-346-0000-4250 RENTS AND LEASES	176	150	-	250	-	-
001-346-0000-4260 CONTRACTUAL SERVICES	52,697	47,458	94,235	-	24,821	-
001-346-0000-4270 PROFESSIONAL SERVICES	-	-	-	-	-	-
001-346-0000-4300 DEPARTMENT SUPPLIES	425	184	2,677	250	338	-
001-346-0000-4310 EQUIPMENT AND SUPPLIES	308	367	543	500	409	7,000
001-346-0000-4320 DEPARTMENT EQUIPMENT MAINT	665	607	895		930	-
001-346-0000-4340 SMALL TOOLS	430	231	580		-	-
001-346-0000-4360 PERSONNEL TRAINING	-	55	54	500	-	-
001-346-0000-4390 VEHICLE ALLOW & MILEAGE	-	-	-	-	471	-
001-346-0000-4430 ACTIVITIES AND PROGRAMS	7,313	4,700	1,161	4,000		-
001-346-0301-4300 PW MAINT. & REPAIR SUPPLIES	438	767	687	1,500	527	-
001-346-7510-4300 NORTH MACLAY STREETSCAPE		7	-	-	31	-
Operations & Maintenance Costs	62,452	54,527	100,832	7,000	27,526	7,000
001-346-0000-4706 LIABILITY CHARGE	-	_	-	4,546	3,031	4,391
001-346-0320-4741 EQUIP MAINT CHARGE	-	-	-	6,377	4,251	27,688
001-346-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	-	-	-
001-346-0000-4743 FACILITY MAINTENANCE CHARGE			-	6,611	4,407	6,308
Internal Service Charges	-	-	-	17,534	11,689	38,387
001-346-0000-4500 ****CAPITAL EXPENSES****	1,447	1,098	1,352	-	-	-
Capital Costs	1,447	1,098	1,352	-	-	-
Division Total	89,920	113,868	200,108	100,473	93,792	107,601

TRAFFIC SIGNALS / LIGHTING

DIVISION NO. 370

DIVISION OVERVIEW

The Traffic Signals/Lighting Division provides for the operation and maintenance of 44 traffic signal controlled intersections and 6 stop sign controlled intersections flashing beacons. The Division also oversees the routine scheduled maintenance to all street signs and off street parking controls. The focus of the Division is to conduct preventative maintenance, operational checks and inspections, to guarantee the safe flow of traffic and ensure the adequate safety and protection of pedestrians.

<u>NOTE</u>: Beginning in Fiscal Year 2015-2016, Traffic Safety - Division 370 and Traffic Signals - Division 371 were consolidated and included as Traffic Signals/Lighting – Division 370.

Dept: Public Works Div: Traffic Safety

	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
001-370-0000-4101 SALARIES-PERMANENT EMPLOYEES	9,859	15,875	25,259	47,078	32,177	47,078
001-370-0000-4105 OVERTIME	12	429	155	-	1,182	-
001-370-0000-4120 O.A.S.D.I.	755	1,046	1,945	3,566	2,552	3,601
001-370-0000-4126 HEALTH INSURANCE	3,463	1,975	3,610	9,733	10,196	11,054
001-370-0000-4128 DENTAL INSURANCE	593	207	495	1,191	893	1,191
001-370-0000-4130 WORKER'S COMPENSATION INS.	1,403	1,512	2,447	6,628	4,674	6,694
001-370-0000-4136 OPTICAL INSURANCE	95	31	89	204	153	204
001-370-0000-4138 LIFE INSURANCE	108	108	102	72	230	72
Personnel Costs	16,288	21,182	34,103	68,472	52,056	69,894
001-370-0000-4260 CONTRACTUAL SERVICES	-	890	7,264	-	-	-
001-370-0000-4300 DEPARTMENT SUPPLIES	197	147	1,030	898	554	-
001-370-0000-4310 EQUIPMENT AND SUPPLIES	181	352	100	-	-	-
001-370-0000-4320 DEPARTMENT EQUIPMENT MAINT	-	-	2,833	-	-	-
001-370-0000-4340 SMALL TOOLS	408	38	159	200	184	-
001-370-0000-4360 PERSONNEL TRAINING	70	-	115	400	189	-
001-370-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	-	-	-	-	75	-
001-370-0000-4430 ACTIVITIES AND PROGRAMS	-	5,101	5,010	5,000	1,070	1,000
001-370-0301-4300 PW MAINT. & REPAIR SUPPLIES	-	37,519	7,975	9,000	8,613	14,500
Operations & Maintenance Costs	856	44,048	24,487	15,498	10,686	15,500
001-370-0000-4706 LIABILITY CHARGE	-	_	-	4,102	2,735	4,933
001-370-0320-4741 EQUIP MAINT CHARGE	-	-	-	37,594	25,063	34,610
001-370-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	6,000	4,000	6,000
001-370-0000-4743 FACILITY MAINTENANCE CHARGE	-	-	-	5,966	3,977	6,793
Internal Service Charges	-	-	-	53,662	35,775	52,336
001-370-0000-4600 CAPITAL PROJECTS		14,737	-	-	-	
Capital Projects	-	14,737	-	-	-	-
Division Total	17,144	79,967	58,589	137,632	98,517	137,730

Dept: Public Works
Div: Traffic Signals

	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
001-371-0000-4101 SALARIES-PERMANENT EMPLOYEES	53,295	54,990	58,924	-	-	-
001-371-0000-4105 OVERTIME	121	1,398	5,013	-	-	-
001-371-0000-4120 O.A.S.D.I.	4,128	4,112	4,815	-	-	-
001-371-0000-4126 HEALTH INSURANCE	10,783	10,319	10,392	-	-	-
001-371-0000-4128 DENTAL INSURANCE	1,361	1,361	1,393	-	-	-
001-371-0000-4130 WORKER'S COMPENSATION INS.	7,596	7,676	8,233	-	-	-
001-371-0000-4136 OPTICAL INSURANCE	222	222	238	-	-	-
001-371-0000-4138 LIFE INSURANCE	216	216	204	-	-	
Personnel Costs	77,723	80,294	89,213	-	-	-
001-371-0000-4210 UTILITIES	25,360	23,150	54,840	-	-	-
001-371-0000-4300 DEPARTMENT SUPPLIES	450	219	302	-	26	-
001-371-0000-4310 EQUIPMENT AND SUPPLIES	718	636	630	500	997	1,000
001-371-0000-4320 DEPARTMENT EQUIPMENT MAINT	761	280	90	-	-	-
001-371-0000-4340 SMALL TOOLS	500	-	65	-	-	-
001-371-0000-4360 PERSONNEL TRAINING	-	50	-	-	-	-
001-371-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	80	-	100	-	-	-
001-371-0301-4300 PW MAINT. & REPAIR SUPPLIES		-	11,804	22,005	15,014	29,500
Operations & Maintenance Costs	27,869	24,335	67,831	22,505	16,037	30,500
001-371-0000-4500 ****CAPITAL EXPENSES****	_	_	54,774	9,995	_	
Capital Costs		-	54,774	9,995		
Capital Custs	-	-	34,774	2,225	-	-
Division Total	105,592	104,629	211,818	32,500	16,037	30,500



FISCAL YEAR 2016-2017

PUBLIC WORKS:

INTERNAL SERVICE AND ENTERPRISE FUNDS





DESCRIPTION

<u>Internal Service Funds</u> are proprietary funds used to account for activities that provide goods and services to other funds or departments within the City on a cost reimbursement basis.

<u>Enterprise Funds</u> are proprietary funds used to account for services provided to the public on a user charge basis, similar to the operation of a commercial enterprise.

The following is a list of the Internal Service and Enterprise Funds included in this section:

FUND NUMBER	DESCRIPTION
	INTERNAL SERVICE FUNDS
006	Self-Insurance Fund (See Finance Budget)
041	Equipment Maintenance and Replacement Fund
043	Facility Maintenance Fund
	ENTERPRISE FUNDS
070	Water Fund
072	Sanitary Sewer Fund
073	Refuse Fund (Inactive)



EQUIPMENT MAINTENANCE AND REPLACEMENT FUND

FUND NO. 041

FUND OVERVIEW

The Equipment Maintenance and Replacement Fund is an internal service fund that is used to account for the costs associated with maintaining City vehicles as well as set aside funds to replace existing vehicles once their useful life has been reached. Costs for the Fund are charged to City Division that use vehicles as part of their operations through two charges: 1) equipment maintenance charge, which accounts for labor, parts, and fuel for each vehicle, and 2) equipment replacement charge, which is an annual charge equal to the replacement value divided by the useful life of the vehicle.

The Equipment Maintenance Division, which is funded through the Equipment Maintenance Fund, maintains and repairs all City vehicles. The Division is responsible for inventory of parts and materials required for vehicles and equipment maintenance, such as tires, oils filters, brakes, hoses, lights, and cleaning supplies.

A primary goal of the Division is the Preventative Maintenance Program (PMP), which lowers costs by identifying smaller repairs before they become larger and more expensive. This reduces emergency repairs, equipment downtime and increases fuel economy.

Through the PMP, the Division maintains and repairs: 34 police vehicles, 36 mid-duty trucks, 4 light-duty trucks, 9 heavy-duty pieces of equipment, 11 compressed natural gas (CNG) fueled vehicles, 6 electric vehicles, 25 small pieces of equipment, 4 portable emergency generators, and 2 fixed site emergency generators.

Equipment Maintenance staff also oversee operation of a publicly accessible CNG fueling station.

MAJOR PROJECTS/PROGRAMS

- Replace vehicles based on designated replacement schedule..
- Build reserve for future vehicle replacements.

Dept: Public Works

Div: Equipment/Vehicle Maintenance

Beginning Fund Balance:				57,013			
REVENUES		2013	2014	2015	2016	2016	2017
	Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3735-3661	CNG FUELING STATION	-	-	-	200,000	112,380	200,000
3907-0000	REFUND OF EXCISE TAXES	-	-	-	25,000	-	-
3910-0000	SALE OF PROPERTY & EQUIPMENT	-	-	25,205	-	8,700	-
3941-***	ANNUAL EQUIP REPLACE REIM	-	-	27,112	105,166	67,250	78,083
3970-0000	TRANSFER FROM GENERAL FUND	-	-	17,882	70,000	70,000	40,000
3995-0000	TRANSFER FROM THE WATER FUND	-	-	-	-	-	-
3901-0000	MISCELLANEOUS REVENUE	-	-	-	-	5,837	-
3952-0000	EQUIPMENT MAINTENANCE CHARGE	-	-	-	452,000	407,364	531,073
Total Rever	nue	-	-	70,199	852,166	671,531	849,156

APPROPRIATIONS	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Request
041-320-0000-4101 SALARIES-PERMANENT EMPLOYEES	55,466	108,063	115,708	173,939	119,019	181,596
041-320-0000-4105 OVERTIME	229	1,115	1,128	-	1,559	-
041-320-0000-4120 O.A.S.D.I.	4,262	8,353	8,962	13,142	9,200	13,892
041-320-0000-4126 HEALTH INSURANCE	11,826	25,486	25,777	36,458	29,155	38,102
041-320-0000-4128 DENTAL INSURANCE	1,689	3,547	3,547	5,127	3,845	4,908
041-320-0000-4130 WORKER'S COMPENSATION INS.	7,139	14,779	15,867	22,479	15,648	25,823
041-320-0000-4136 OPTICAL INSURANCE	285	606	636	936	702	936
041-320-0000-4138 LIFE INSURANCE	216	216	204	255	27	255
041-320-3661-4105 OVERTIME	1,224	900	865	-	-	-
041-320-3661-4120 CNG FUELING STATION	94	69	66	-	-	-
041-320-3661-4130 CNG FUELING STATION	174	128	123	-	-	-
Personnel Costs	82,603	163,262	172,885	252,336	179,155	265,512
041-320-0000-4220 TELEPHONE	56	200	250	300	198	300
041-320-0000-4260 CONTRACTUAL SERVICES	5,788	5,284	888	4,000	2,644	4,000
041-320-0000-4300 DEPARTMENT SUPPLIES	204	382	696	3,000	198	3,000
041-320-0000-4310 EQUIPMENT AND SUPPLIES	732	722	1,004	758	2,644	3,000
041-320-0000-4320 DEPARTMENT EQUIPMENT MAINT	599	566	818	880	2,378	3,000
041-320-0000-4340 SMALL TOOLS	1,634	1,354	1,574	2,200	2,096	2,200
041-320-0000-4360 PERSONNEL TRAINING	70	-	207	100	200	200
041-320-0000-4400 VEHICLE MAINT	62,552	52,372	48,309	53,958	49,705	53,958
041-320-0000-4402 FUEL	143,407	132,533	125,178	128,178	68,478	120,000
041-320-0000-4450 OTHER EXPENSE	-	-	4,914	6,450	2,808	6,450
041-320-3661-4210 CNG FUELING STATION	29,356	29,727	18,436	35,000	-	20,000
041-320-3661-4220 CNG FUELING STATION	460	506	548	420	434	450
041-320-3661-4260 CNG FUELING STATION	3,474	-	10,238	5,000	-	5,000
041-320-3661-4300 CNG FUELING STATION	91	-	-	-	226	-
041-320-3661-4400 CNG FUELING STATION	27,490	19,692	18,019	22,000	-	22,000
041-320-3661-4402 FUEL	89,427	98,508	53,103	90,000	11,511	40,000
041-320-3661-4430 ACTIVITIES AND PROGRAMS	471	43	8,225	-	30,066	36,077
041-320-3661-4435 CNG FUELING STATION	9,229	11,416	8,485	6,000	7,120	8,000
041-320-3661-4450 OTHER EXPENSE	-	-	63,155	7,391	7,397	8,000
041-320-3661-4457 EXCISE TAX RETURN	-	<u>-</u>	-	52,885	8,117	52,885
Operations & Maintenance Costs	375,040	353,303	364,047	418,520	196,221	388,520

Dept: Public Works

Div: Equipment/Vehicle Maintenance

APPROPRIATIONS (Continued)	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Request
041-320-0000-4706 LIABILITY CHARGE	-	-	-	15,092	10,061	18,738
041-320-0320-4741 EQUIP MAINT CHARGE	-	-	-	5,456	3,637	19,865
041-320-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	-	-	-
041-320-0000-4743 FACILITY MAINTENANCE CHARGE	-	-	-	21,947	14,631	24,261
Internal Service Charges	-	-	-	42,495	28,329	62,864
041-225-0000-4500 ****CAPITAL EXPENSES****	-	-	40,468	111,041	107,483	40,000
041-320-3661-4500 *****CAPITAL EXPENSES****	-	-	-	-	-	-
041-320-3661-4600 CAPITAL PROJECTS	2,182	2,813	-	-	-	
Capital Projects	2,182	2,813	40,468	111,041	107,483	40,000
Total Appropriations	459,825	519,379	577,400	824,392	511,187	756,896
ANNUAL SURPLUS/DEFICIT	n/a	n/a	n/a	27,774	160,344	92,260
Ending Balance:				57,013		149,273

NOTE: This Division was converted to an Internal Service Fund in FY 2015-2016



FACILITY MAINTENANCE FUND

FUND NO. 043

FUND OVERVIEW

The Facility Maintenance Fund is an internal service fund that is used to account for the costs associated with maintaining City facilities. Costs for the Fund are charged to each City Division through a facilities maintenance charge, which is calculated based on each Divisions proportionate share of payroll.

The Facilities Maintenance Division, which is funded through the Facility Maintenance Fund, provides maintenance of all City facilities, including: City Hall, City Yard, Police Station, Park buildings and related grounds. The Division maintains a total of 110,715 square feet of building space, and over 45 acres of parks and city owned public right of way.

MAJOR PROJECTS/PROGRAMS

- Repair/replace roof at City Hall, Police Department and Operations Center.
- Develop a capital improvement plan for City facilities.

Dept: Public Works

Div: Facilities Management

	Beginning Fund Balance:				-		(2,804)
REVENUES		2013	2014	2015	2016	2016	2017
A	Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3901-0000 MISCE	LLANEOUS REVENUE	-	-	-	-	-	-
3953-0000 FACILI	TY MAINTENANCE CHARGE		-	-	1,005,367	753,571	1,075,000
Total Revenue		-	-	-	1,005,367	753,571	1,075,000

APPROPRIATIONS		2013	2014	2015	2016	2016	2017
Ac	count Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Request
043-390-0000-4101	SALARIES-PERMANENT EMPLOYEES	436,200	383,143	346,411	269,600	183,204	293,184
	WAGES-TEMPORARY & PART-TIME	-	-	10,797	-	-	-
043-390-0000-4105		-	-	4,475	5,000	4,898	5,000
043-390-0000-4120	O.A.S.D.I.	-	-	27,740	20,370	14,389	22,429
043-390-0000-4126	HEALTH INSURANCE	-	-	82,481	60,956	47,448	68,383
043-390-0000-4128	DENTAL INSURANCE	-	-	10,406	7,995	6,047	7,534
043-390-0000-4130	WORKER'S COMPENSATION INS.	-	-	45,219	35,914	23,002	41,691
043-390-0000-4136	OPTICAL INSURANCE	-	-	1,848	1,467	978	1,530
043-390-0000-4138	LIFE INSURANCE	-	-	612	434	408	485
Personnel Costs		436,200	383,143	529,989	401,736	280,374	440,236
043-390-0000-4210	UTILITIES	-	-	46,818	204,200	202,404	210,000
043-390-0000-4220	TELEPHONE	-	-	250	600	198	500
043-390-0000-4250	RENTS AND LEASES	-	-	612	1,500	3,861	4,500
043-390-0000-4260	CONTRACTUAL SERVICES	314,882	278,110	161,078	196,352	121,719	202,000
043-390-0000-4290	OFFICE EQUIPMENT MAINTENANCE	-	-	100	720	-	500
043-390-0000-4300	DEPARTMENT SUPPLIES	-	-	48,119	55,150	29,337	55,150
043-390-0000-4310	EQUIPMENT AND SUPPLIES	-	-	6,233	5,110	3,456	5,000
043-390-0000-4320	DEPARTMENT EQUIPMENT MAINT	-	-	2,900	-	-	-
043-390-0000-4330	BLDG MAINT & REPAIRS	-	-	31,933	31,750	22,600	47,151
043-390-0000-4340	SMALL TOOLS	-	-	3,743	1,250	2,082	3,000
043-390-0000-4360	PERSONNEL TRAINING	-	-	729	5,056	314	-
043-390-0000-4430	ACTIVITIES AND PROGRAMS	-	-	-	-	-	-
043-390-0000-4450	ACTIVITIES AND PROGRAMS	-	-	3,034	3,200	-	-
043-390-7500-4450	ACTIVITIES AND PROGRAMS	-	-	-	-	3,031	3,500
Operations & Maint	enance Costs	314,882	278,110	305,549	504,888	385,971	527,801
043-390-0000-4706	LIABILITY CHARGE	-	-	-	24,032	16,021	31,069
043-390-0320-4741	EQUIP MAINT CHARGE	-	-	-	46,465	30,976	74,725
043-390-0000-4741	EQUIP REPLACEMENT CHARGE	-	-	-	6,750	4,500	1,000
043-390-0000-4743	FACILITY MAINTENANCE CHARGE	-	-	-	-	-	-
Internal Service Cha	rges	-	-	-	77,247	51,497	106,794
043-390-0000-4500	****CAPITAL EXPENSES****	1,220	19,284	1,300	24,300	23,423	<u>-</u>
Capital Costs		1,220	19,284	1,300	24,300	23,423	-
Total Appropriation	S	752,302	680,537	836,838	1,008,171	741,265	1,074,831
ANNUAL SURPLUS/I	DEFICIT	n/a	n/a	n/a	(2,804)	12,306	169
	Ending Balance:				(2,804)		(2,635)

NOTE: This Division was converted to an Internal Service Fund in FY 2015-2016

CITY OF SAN FERNANDO ENTERPRISE FUNDS SUMMARY OF REVENUES AND APPROPRIATIONS FISCAL YEAR 2016-2017

Fund: Water Enterprise Fund

Beginning Balance:				3,886,017		1,859,813
REVENUE	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3500-0000 INTEREST INCOME	1,353	1,283	4,040	-	236	1,000
3810-0000 SALE OF WATER	3,017,900	3,418,324	3,490,157	2,800,000	2,246,760	2,900,000
3820-0000 DELINQUENT PENALTIES	66,788	72,038	75,672	65,000	50,174	70,000
3830-0000 METER & FIRE SERVICE	115,418	116,946	122,948	115,000	76,905	115,000
3835-0000 WATER INSTALLATION CHARGE	42,623	82,159	96,205	50,000	11,781	25,000
3840-0000 CAPITAL FACILITY CHARGES	33,338	102,067	36,290	27,000	12,459	25,000
3901-0000 MISCELLANEOUS REVENUE	15,205	15,263	16,506	-	10,650	-
3910-0000 SALE OF PROPERTY & EQUIPMENT	-	-	12,102	-	-	-
3978-0000 TRANS FROM RETIREMENT TAX FUND	-	29,039	-	-	-	-
Total Revenue	3,292,625	3,837,119	3,853,920	3,057,000	2,408,964	3,136,000
APPROPRIATIONS	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
070-381 Water Administration	864,127	1,078,748	868,998	2,235,429	1,328,920	2,386,279
070-382 Utility Billing	326,902	281,907	282,630	187,529	130,325	205,844
070-383 Water Distribution	510,281	410,656	1,109,916	206,916	189,874	80,000
070-384 Water Production	934,113	879,702	907,298	596,659	328,870	607,572
070-385 Water Capital Projects	592,401	620,240	722,792	1,856,671	789,846	1,478,671
Total Appropriations	3,227,824	3,271,254	3,891,635	5,083,204	2,767,834	4,758,366
ANNUAL SURPLUS/DEFICIT	64,801	565,866	(37,714)	(2,026,204)	(358,870)	(1,622,366)
Ending Balance:				1,859,813		237,447

Fund: Sewer Enterprise Fund

Beginning Balance:				7,091,982		4,296,453
REVENUE	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3500-0000 INTEREST INCOME	14,722	9,116	13,096	-	457	10,000
3745-0000 SEWER SERVICE CHARGES	2,802,526	3,109,080	3,265,149	2,800,000	2,015,857	2,800,000
3810-0000 SEWER COLLECTIONS-MO. BILLS	-	1,785	-	-	-	-
3820-0000 DELINQUENT PENALTIES	35,077	38,536	42,488	35,000	26,565	35,000
3821-0000 INDUSTRIAL WASTE PERMITS	19,509	19,810	27,789	20,000	24,459	25,000
3840-0000 CAPITAL FACILITY CHARGES	21,472	143,405	51,553	40,000	8,975	25,000
3885-0000 BACKFLOW PREVENTION FEE	13,823	13,972	14,457	12,000	9,371	12,000
3970-0000 TRANS FROM GENERAL FUND	-	-	-	50,000	-	50,000
3978-0000 TRANS FROM RETIREMENT TAX FUND	-	12,817	-	-	-	-
Total Revenue	2,907,130	3,348,520	3,414,533	2,957,000	2,085,684	2,957,000
APPROPRIATIONS	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
072-360 Sewer Maintenance	2,051,421	1,775,396	1,807,924	3,435,373	1,920,928	3,451,197
072-365 Sewer Capital	814,261	1,177,732	769,247	2,317,156	1,420,089	1,935,300
Total Appropriations	2,865,682	2,953,128	2,577,171	5,752,529	3,341,017	5,386,497
ANNUAL SURPLUS/DEFICIT	41,447	395,392	837,362	(2,795,529)	(1,255,333)	(2,429,497)
Ending Balance:				4,296,453		1,866,956



FISCAL YEAR 2016-2017

ENTERPRISE FUNDS

WATER FUND - ADMINISTRATION

FUND No. 70-381

DIVISION OVERVIEW

The Water Administration Division is responsible for all aspects of the Water Department overseeing production, procurement, distribution, and conservation of safe portable water for the City's residential and business community.

Dept: Public Works/Water Fund Div: Water Administration

Account Number & Title	2013 Actual	2014 Actual	2015 Actual	2016 Adjusted	2016 YTD Actual	2017 Proposed
070-381-0000-4101 SALARIES-PERMANENT EMPLOYEES	202,399	146,918	146,224	656,904	398,609	745,386
070-381-0000-4103 WAGES-TEMPORARY & PART-TIME	-	-	, -	-	-	, -
070-381-0000-4105 OVERTIME	3,363	2,102	6,401	50,000	5,539	10,000
070-381-0000-4112 TEMP. NON-EMPLOYEE WAGES	13,463	3,307	-	-	· -	-
070-381-0000-4120 O.A.S.D.I.	10,195	8,952	11,141	49,911	30,454	54,656
070-381-0000-4124 RETIREMENT	39,283	-	-	98,875	92,709	124,582
070-381-0000-4126 HEALTH INSURANCE	20,328	17,751	17,124	144,482	91,176	159,947
070-381-0000-4127 RETIRED EMP. HEALTH INS.	_	_	66,677	80,000	40,794	75,000
070-381-0000-4128 DENTAL INSURANCE	2,176	2,093	2,502	12,851	6,947	11,807
070-381-0000-4130 WORKER'S COMPENSATION INS.	13,542	11,854	9,868	79,641	47,258	81,054
070-381-0000-4134 LONG TERM DISABILITY INSURANCE	194	68	1,123	442	1,331	524
070-381-0000-4136 OPTICAL INSURANCE	441	433	543	3,230	1,969	2,976
070-381-0000-4138 LIFE INSURANCE	675	612	549	1,071	987	1,115
Personnel Costs	306,059	194,089	262,152	1,177,407	717,774	1,267,047
070-381-0000-4210 UTILITIES	4,053	4,020	4,279	5,000	85	5,000
070-381-0000-4220 TELEPHONE	-	-	-	1,520	-	-
070-381-0000-4260 CONTRACTUAL SERVICES	28,317	18,653	10,041	16,500	407	16,500
070-381-0000-4270 PROFESSIONAL SERVICES	1,871	3,264	22,443	55,918	23,525	55,918
070-381-0000-4290 OFFICE EQUIPMENT MAINTENANCE	1,132	1,666	1,812	1,580	1,027	1,580
070-381-0000-4300 DEPARTMENT SUPPLIES	769	395	699	500	1,598	2,000
070-381-0000-4320 DEPARTMENT EQUIPMENT MAINT	4,344	5,167	5,659	5,750	9,051	15,957
070-381-0000-4330 BLDG MAINT & REPAIRS	-	500		-	-	-
070-381-0000-4360 PERSONNEL TRAINING	460	80	575	1,000	689	1,000
070-381-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	463	690	583	1,000	832	1,000
070-381-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	285	420	260	2,468	1,149	2,468
070-381-0000-4390 VEHICLE ALLOW & MILEAGE	22	-	-	250	589	1,000
070-381-0000-4400 VEHICLE OPERATION & MAINT	827	361	15	750	155	750
070-381-0000-4402 FUEL	305	331	431	1,226	196	500
070-381-0000-4405 INTEREST EXPENSE	4,421	3,387	5,191	75,000	1,738	75,000
070-381-0000-4430 ACTIVITIES AND PROGRAMS	8,945	9,845	12,037	11,000	-	11,000
070-381-0000-4450 OTHER EXPENSE	33,274	46,807	10,601	56,400	19,112	46,400
070-381-0000-4480 COST ALLOCATION	398,735	398,735	398,735	398,735	265,823	455,902
070-381-0450-4260 CONTRACTUAL SERVICES	6,287	6,235	6,374	6,453	105	6,453
070-381-0450-4300 DEPARTMENT SUPPLIES 070-381-0857-4270 NITRATE REMOVAL SYSTEM	870 -	1,503	1,406	1,000	41	1,000
			6,000	6,000		6,000
Operations & Maintenance Costs	495,379	502,060	487,139	648,050	326,120	705,428
070-381-0000-4706 LIABILITY CHARGE	-	-	-	71,023	47,349	89,421
070-381-0320-4741 EQUIP MAINT CHARGE	-	-	-	82,147	54,765	66,149
070-381-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	21,083	14,055	18,083
070-381-0000-4743 FACILITY MAINTENANCE CHARGE		-	-	103,285	68,857	107,717
Internal Service Charges	-	-	-	277,538	185,026	281,370
070-381-0000-4500 ****CAPITAL EXPENSES****	2,689	1,706	654	-	-	-
Capital Costs	2,689	1,706	654	-	-	-
070-381-0000-4901 TRANSFER TO GENERAL FUND	60,000	60,000	60,000	60,000	40,000	60,000
070-381-0000-4918 TRANSFER TO RETIREMENT FUND	-	320,893	-	12,434	-	12,434
070-381-0000-4906 TRANSFER TO SELF-INSURANCE FND		-	59,054	60,000	60,000	60,000
Transfers	60,000	380,893	119,054	132,434	100,000	132,434
Division Total	864,127	1,078,748	868,998	2,235,429	1,328,920	2,386,279

ENTERPRISE FUNDS

WATER FUND - UTILITY BILLING

FUND NO. 70-382

DIVISION OVERVIEW

The Utility Billing Division provides customer service and utility billing for water, sewer, fire service, and hydrants on private property. Meters are read and customers are billed every two months. Water meters are read using an automated system including a hand-held meter reader, computer, and software interfaced with our computer system.

The Division also prepares notices for delinquent accounts. Accounts not paid in the month in which the bills are issued become delinquent. Staff prepares and mails a second bill to overdue accounts with notification of turn-off policies if charges are not paid in full by the third week of the month in which they became delinquent. Approximately three working days before a scheduled turn-off date, a final notice is delivered by messenger to every unit on the premises.

MAJOR PROJECTS/PROGRAMS

Conduct Rate Study

Dept: Public Works/Water Fund

Div: Utility Billing

070-382-0000-4101 SALARIES-PERMANENT EMPLOYEES 163,221 170,026 168,930 74,088 58,019 86, 070-382-0000-4103 WAGES-TEMPORARY & PART-TIME 3,559 3,562 4,300 9,077 2,921 070-382-0000-4105 0VERTIME 94 - 1,618 - 907 070-382-0000-4121 TEMP. NON-EMPLOYEE WAGES 23,560 5,787 070-382-0000-4122 TEMP. NON-EMPLOYEE WAGES 23,560 5,787 070-382-0000-4124 RETIREMENT 41,388 11,269 19,487 14, 070-382-0000-4126 HEALTH INSURANCE 31,703 33,227 29,229 16,887 15,398 19, 070-382-0000-4128 DENTAL INSURANCE 31,703 33,227 29,229 16,887 15,398 19, 070-382-0000-4128 DENTAL INSURANCE 31,703 33,227 29,229 16,887 15,398 19, 070-382-0000-4130 WORKER'S COMPENSATION INS. 12,859 12,996 11,244 1,156 989 1, 070-382-0000-4130 WORKER'S COMPENSATION INS. 12,859 12,996 11,244 1,156 989 1, 070-382-0000-4136 OPTICAL INSURANCE 655 744 814 390 309 070-382-0000-4138 LIFE INSURANCE 292,685 241,408 232,900 120,596 104,356 130, 070-382-0000-4260 CONTRACTUAL SERVICES 292,685 241,408 232,900 120,596 104,356 130, 070-382-0000-4260 OFFICES SUPPLIES - 9,400 7,013 25,000 0,651 10, 070-382-0000-4270 PROFESSIONAL SERVICES - 9,400 7,013 25,000 - 25, 070-382-0000-4200 DEPARTMENT SUPPLIES 9,773 8,639 15,519 17,000 1,915 11, 070-382-0000-4200 DEPARTMENT SUPPLIES 9,773 8,639 12,519 17,000 1,915 11, 070-382-0000-4400 VEHICLE OPERATION & MAINT 1,110 313 2,204 2,375 402 2,070-382-0000-4400 VEHICLE OPERATION & MAINT 1,110 313 2,204 2,375 402 2,070-382-0000-4405 BAD DEBTS EXPENSE 9,073 8,733 7,823 - 0,7219 4,813 9,070-382-0000-4405 BAD DEBTS EXPENSE 9,073 8,733 7,823 - 0,070-382-0000-4706 LIABILITY CHARGE 7,219 4,813 9,070-382-0000-4706 LIABILITY CHARGE 7,219 4,813 9,070-382-0000-4706 LIABILITY CHARGE			2013	2014	2015	2016	2016	2017
070-382-0000-4103 WAGES-TEMPORARY & PART-TIME 3,559 3,562 4,300 9,077 2,921 070-382-0000-4105 OVERTIME 94 - 1,618 - 907 070-382-0000-4112 TEMP. NON-EMPLOYEE WAGES 23,560 5,787 - - - 070-382-0000-4120 CA.S.D.I. 12,313 11,282 12,918 5,597 4,736 6,70382-0000-4124 11,269 19,487 14,807-382-0000-4124 HEALTH INSURANCE 31,703 33,227 29,229 16,887 15,398 19,407-382-0000-4128 11,548 - - 11,269 19,487 14,407-382-0000-4128 11,548 - - 11,269 19,487 14,407-382-0000-4128 11,548 15,398 19,407-382-0000-4128 10,651 13,177 3,563 3,688 1,994 1,590 2,070-382-0000-4128 10,651 13,177 3,563 3,688 1,994 1,590 2,070-382-0000-4128 11,17,150 11,17,17,17 11,17,17 11,17,17 11,17,17 11,17,17 11,17,17 11,17						•		Proposed
070-382-0000-4105 OVERTIME 94 - 1,618 - 907 070-382-0000-4112 TEMP. NON-EMPLOYEE WAGES 23,560 5,787 - - - 070-382-0000-4120 O.A.S.D.I. 12,313 11,282 12,918 5,597 4,736 6, 070-382-0000-4124 RETIREMENT 41,388 - - 11,269 19,487 14, 070-382-0000-4126 HEALTH INSURANCE 31,703 33,227 29,229 16,887 15,398 19, 070-382-0000-4130 DENTAL INSURANCE 3,117 3,563 3,688 1,994 1,590 2, 070-382-0000-4136 OPTICAL INSURANCE - 68 - - - 070-382-0000-4136 OPTICAL INSURANCE 216 153 158 138 - 070-382-0000-4136 OPTICAL INSURANCE 25 744 814 390 309 070-382-0000-4136 DIFLIA INSURANCE 292,685 241,408 232,900 120,596 104,356			•		•	•	•	86,623
070-382-0000-4112 TEMP. NON-EMPLOYEE WAGES 23,560 5,787 - - - 070-382-0000-4120 O.A.S.D.I. 12,313 11,282 12,918 5,597 4,736 6, 070-382-0000-4124 RETIREMENT 41,388 - - 11,269 19,487 14, 070-382-0000-4126 HEALTH INSURANCE 31,703 33,227 29,229 16,887 15,398 19, 070-382-0000-4126 DENTAL INSURANCE 3,117 3,563 3,688 1,994 15,598 1,509 2, 070-382-0000-4130 WORKER'S COMPENSATION INS. 12,899 11,244 1,156 989 1, 070-382-0000-4136 LONG TERM DISABILITY INSURANCE 665 744 814 390 309 - 070-382-0000-4136 OPTICAL INSURANCE 25 744 814 390 309 - Personnel Costs 292,685 241,408 232,900 120,596 104,356 130, 070-382-0000-4260 CONTRACTUAL SERVICES					•	9,077	•	-
O70-382-0000-4120 O.A.S.D.I. 12,313 11,282 12,918 5,597 4,736 6,070-382-0000-4124 RETIREMENT 41,388 - - 11,269 19,487 14,070-382-0000-4126 HEALTH INSURANCE 31,703 33,227 29,229 16,887 15,398 19,070-382-0000-4128 DENTAL INSURANCE 3,117 3,563 3,688 1,994 1,590 2,070-382-0000-4130 WORKER'S COMPENSATION INS. 12,859 12,996 11,244 1,156 989 1,070-382-0000-4130 LONG TERM DISABILITY INSURANCE 68 - <t< td=""><td></td><td></td><td></td><td></td><td>•</td><td>-</td><td>907</td><td>-</td></t<>					•	-	907	-
070-382-0000-4124 RETIREMENT 41,388 - - 11,269 19,487 14,070-382-0000-4126 HEALTH INSURANCE 31,703 33,227 29,229 16,887 15,398 19,070-382-0000-4128 DENTAL INSURANCE 3,117 3,563 3,688 1,994 1,590 2,070-382-0000-4130 WORKER'S COMPENSATION INS. 12,859 12,996 11,244 1,156 989 1,070-382-0000-4130 WORKER'S COMPENSATION INS. 12,859 12,996 11,244 1,156 989 1,070-382-0000-4130 WORKER'S COMPENSATION INS. 12,859 12,996 11,244 1,156 989 1,070-382-0000-4130 OPTICAL INSURANCE - 68 -			•	,			-	-
070-382-0000-4126 HEALTH INSURANCE 31,703 33,227 29,229 16,887 15,398 19,070-382-0000-4128 DENTAL INSURANCE 3,117 3,563 3,688 1,994 1,590 2,070-382-0000-4130 WORKER'S COMPENSATION INS. 12,859 12,996 11,244 1,156 989 1,070-382-0000-4134 LONG TERM DISABILITY INSURANCE - 68 -			•	,	,	,	,	6,077
070-382-0000-4128 DENTAL INSURANCE 3,117 3,563 3,688 1,994 1,590 2,070-382-0000-4130 WORKER'S COMPENSATION INS. 12,859 12,996 11,244 1,156 989 1,070-382-0000-4134 LONG TERM DISABILITY INSURANCE - 68 - <t< td=""><td></td><td></td><td>,</td><td></td><td></td><td></td><td></td><td>14,268</td></t<>			,					14,268
070-382-0000-4130 WORKER'S COMPENSATION INS. 12,859 12,996 11,244 1,156 989 1,070-382-0000-4134 LONG TERM DISABILITY INSURANCE - 68 -							•	19,807
070-382-0000-4134 LONG TERM DISABILITY INSURANCE - 68 -			,	,	,	•	,	2,120
O70-382-0000-4136 OPTICAL INSURANCE 655 744 814 390 309 O70-382-0000-4138 LIFE INSURANCE 216 153 158 138 - Personnel Costs 292,685 241,408 232,900 120,596 104,356 130, 070-382-0000-4260 CONTRACTUAL SERVICES 275 138 1,500 - - 070-382-0000-4270 PROFESSIONAL SERVICES - 9,400 7,013 25,000 - 25,000 070-382-0000-4280 OFFICE SUPPLIES - - 15,996 - 10,651 10,000 070-382-0000-4300 DEPARTMENT SUPPLIES 9,773 8,639 12,519 17,000 1,915 11,000 070-382-0000-4400 VEHICLE OPERATION & MAINT 11,753 11,673 - - 77 070-382-0000-4402 FUEL 2,233 1,603 1,674 4,840 1,112 2,000 070-382-0000-4405 BAD DEBTS EXPENSE 9,073 8,733 7,823 - <t< td=""><td></td><td></td><td>12,859</td><td></td><td>11,244</td><td>1,156</td><td>989</td><td>1,242</td></t<>			12,859		11,244	1,156	989	1,242
Personnel Costs 216 153 158 138 - Personnel Costs 292,685 241,408 232,900 120,596 104,356 130,400 070-382-0000-4260 CONTRACTUAL SERVICES 275 138 1,500 - - 070-382-0000-4270 PROFESSIONAL SERVICES - 9,400 7,013 25,000 - 25,000 - 25,000 - 25,000 - 25,000 - 25,000 - 25,000 - 25,000 - 25,000 - 25,000 - 25,000 - 25,000 - 25,000 - 25,000 - 25,000 - 25,000 - 25,000 - 10,651 10,000 10,051 10,000 10,051 10,000 10,000 1,000 1,015 11,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000						-	-	-
Personnel Costs 292,685 241,408 232,900 120,596 104,356 130,000 070-382-0000-4260 CONTRACTUAL SERVICES 275 138 1,500 - - 070-382-0000-4270 PROFESSIONAL SERVICES - 9,400 7,013 25,000 - 25,000 070-382-0000-4280 OFFICE SUPPLIES - - 15,996 - 10,651 10,00 070-382-0000-4300 DEPARTMENT SUPPLIES 9,773 8,639 12,519 17,000 1,915 11,00 070-382-0000-4320 DEPARTMENT EQUIPMENT MAINT 11,753 11,673 - - 77 070-382-0000-4400 VEHICLE OPERATION & MAINT 1,110 313 2,204 2,375 402 2,000 070-382-0000-4402 FUEL 2,233 1,603 1,674 4,840 1,112 2,000 070-382-0000-4455 BAD DEBTS EXPENSE 9,073 8,733 7,823 - - - 070-382-0000-4706 LIABILITY CHARGE - - </td <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>309</td> <td>411</td>							309	411
070-382-0000-4260 CONTRACTUAL SERVICES 275 138 1,500 - - 070-382-0000-4270 PROFESSIONAL SERVICES - 9,400 7,013 25,000 - 25, 070-382-0000-4280 OFFICE SUPPLIES - - 15,996 - 10,651 10, 070-382-0000-4300 DEPARTMENT SUPPLIES 9,773 8,639 12,519 17,000 1,915 11, 070-382-0000-4320 DEPARTMENT EQUIPMENT MAINT 11,753 11,673 - - 77 070-382-0000-4400 VEHICLE OPERATION & MAINT 1,110 313 2,204 2,375 402 2, 070-382-0000-4402 FUEL 2,233 1,603 1,674 4,840 1,112 2, 070-382-0000-4455 BAD DEBTS EXPENSE 9,073 8,733 7,823 - - 070-382-0000-4706 LIABILITY CHARGE - - - 7,219 4,813 9, 070-382-0000-4741 EQUIP MAINT CHARGE - - - <td>070-382-0000-4138</td> <td>LIFE INSURANCE</td> <td>216</td> <td>153</td> <td></td> <td></td> <td>-</td> <td>332</td>	070-382-0000-4138	LIFE INSURANCE	216	153			-	332
070-382-0000-4270 PROFESSIONAL SERVICES - 9,400 7,013 25,000 - 25,000 070-382-0000-4280 OFFICE SUPPLIES - - 15,996 - 10,651 10,000 070-382-0000-4300 DEPARTMENT SUPPLIES 9,773 8,639 12,519 17,000 1,915 11,000 070-382-0000-4320 DEPARTMENT EQUIPMENT MAINT 11,753 11,673 - - - 77 070-382-0000-4400 VEHICLE OPERATION & MAINT 1,110 313 2,204 2,375 402 2,000 070-382-0000-4402 FUEL 2,233 1,603 1,674 4,840 1,112 2,000 070-382-0000-4455 BAD DEBTS EXPENSE 9,073 8,733 7,823 - - - 070-382-0000-4706 LIABILITY CHARGE - - - 7,219 4,813 9,000 070-382-0000-4741 EQUIP MAINT CHARGE - - - - - - - - - -	Personnel Costs		292,685	241,408	232,900	120,596	104,356	130,880
070-382-0000-4270 PROFESSIONAL SERVICES - 9,400 7,013 25,000 - 25,000 070-382-0000-4280 OFFICE SUPPLIES - - 15,996 - 10,651 10,000 070-382-0000-4300 DEPARTMENT SUPPLIES 9,773 8,639 12,519 17,000 1,915 11,000 070-382-0000-4320 DEPARTMENT EQUIPMENT MAINT 11,753 11,673 - - - 77 070-382-0000-4400 VEHICLE OPERATION & MAINT 1,110 313 2,204 2,375 402 2,000 070-382-0000-4402 FUEL 2,233 1,603 1,674 4,840 1,112 2,000 070-382-0000-4455 BAD DEBTS EXPENSE 9,073 8,733 7,823 - - - 070-382-0000-4706 LIABILITY CHARGE - - - 7,219 4,813 9,000 070-382-0000-4741 EQUIP MAINT CHARGE - - - - - - - - - -	070-382-0000-4260	CONTRACTUAL SERVICES	275	138	1.500	_	_	
070-382-0000-4280 OFFICE SUPPLIES - - 15,996 - 10,651 10,651 10,000 10,000 10,651 10,651 10,000 10,651 10,651 10,000 10,651 10,651 10,000 10,651 10,651 10,000 10,651 10,651 10,000 10,651 10,000 10,000 10,000 1,915 11,000 1,915 1,915 1,915 1			-			25.000	_	25,000
070-382-0000-4300 DEPARTMENT SUPPLIES 9,773 8,639 12,519 17,000 1,915 11, 070-382-0000-4320 DEPARTMENT EQUIPMENT MAINT 11,753 11,673 - - 77 070-382-0000-4400 VEHICLE OPERATION & MAINT 1,110 313 2,204 2,375 402 2,0 070-382-0000-4402 FUEL 2,233 1,603 1,674 4,840 1,112 2,0 070-382-0000-4455 BAD DEBTS EXPENSE 9,073 8,733 7,823 - - Operations & Maintenance Costs 34,217 40,499 48,730 49,215 14,157 50,0 070-382-0000-4706 LIABILITY CHARGE - - - 7,219 4,813 9,0 070-382-0020-4741 EQUIP MAINT CHARGE - - - - - - 070-382-0000-4741 EQUIP REPLACEMENT CHARGE - - - - - - - - - - - - - - <td></td> <td></td> <td>_</td> <td></td> <td>,</td> <td></td> <td>10.651</td> <td>10,000</td>			_		,		10.651	10,000
070-382-0000-4320 DEPARTMENT EQUIPMENT MAINT 11,753 11,673 - - 77 070-382-0000-4400 VEHICLE OPERATION & MAINT 1,110 313 2,204 2,375 402 2,070-382-0000-4402 FUEL 2,233 1,603 1,674 4,840 1,112 2,070-382-0000-4455 BAD DEBTS EXPENSE 9,073 8,733 7,823 - - - Operations & Maintenance Costs 34,217 40,499 48,730 49,215 14,157 50,0000-4706 070-382-0000-4706 LIABILITY CHARGE - </td <td></td> <td></td> <td>9.773</td> <td>8.639</td> <td></td> <td>17.000</td> <td>•</td> <td>11,200</td>			9.773	8.639		17.000	•	11,200
070-382-0000-4400 VEHICLE OPERATION & MAINT 1,110 313 2,204 2,375 402 2,070-382-0000-4402 FUEL 2,233 1,603 1,674 4,840 1,112 2,070-382-0000-44455 BAD DEBTS EXPENSE 9,073 8,733 7,823 -			•	,	•	•	•	,
070-382-0000-4402 FUEL 2,233 1,603 1,674 4,840 1,112 2,070-382-0000-4455 BAD DEBTS EXPENSE 9,073 8,733 7,823 - <td></td> <td>·</td> <td>•</td> <td>,</td> <td>2.204</td> <td>2.375</td> <td>402</td> <td>2,000</td>		·	•	,	2.204	2.375	402	2,000
070-382-0000-4455 BAD DEBTS EXPENSE 9,073 8,733 7,823 - - Operations & Maintenance Costs 34,217 40,499 48,730 49,215 14,157 50,000 070-382-0000-4706 LIABILITY CHARGE - - - 7,219 4,813 9,073 070-382-0320-4741 EQUIP MAINT CHARGE - - - - - - - 070-382-0000-4741 EQUIP REPLACEMENT CHARGE -							1.112	2,000
Operations & Maintenance Costs 34,217 40,499 48,730 49,215 14,157 50,000 070-382-0000-4706 LIABILITY CHARGE - - - 7,219 4,813 9,000 070-382-0320-4741 EQUIP MAINT CHARGE - </td <td>070-382-0000-4455</td> <td>BAD DEBTS EXPENSE</td> <td></td> <td></td> <td></td> <td>•</td> <td>·</td> <td>,</td>	070-382-0000-4455	BAD DEBTS EXPENSE				•	·	,
070-382-0320-4741 EQUIP MAINT CHARGE -	Operations & Maint	enance Costs		40,499	48,730	49,215	14,157	50,200
070-382-0320-4741 EQUIP MAINT CHARGE -	070-382-0000-4706	LIARILITY CHARGE	_	_	_	7 210	/I Q12	9,237
070-382-0000-4741 EQUIP REPLACEMENT CHARGE - - - - - - 10,499 6,999 15, 070-382-0000-4743 FACILITY MAINTENANCE CHARGE - - - 10,499 6,999 15,						7,213	4,613	3,237
070-382-0000-4743 FACILITY MAINTENANCE CHARGE 10,499 6,999 15,							_	_
						10 /00	6 999	15,527
internal Service Charges 17,716 11,612 24,								
	internal Service Cha	rges	-	-	-	17,/18	11,812	24,764
070-382-0000-4500 CAPITAL EQUIPMENT 1,000	070-382-0000-4500	CAPITAL EQUIPMENT		-	1,000	-	-	
Capital Costs 1,000	Capital Costs		-	-	1,000	-	-	-
Division Total 326,902 281,907 282,630 187,529 130,325 205,	Division Total		326,902	281,907	282,630	187,529	130,325	205,844

ENTERPRISE FUNDS

WATER FUND - DISTRIBUTION

FUND No. 70-383

DIVISION OVERVIEW

The Water Distribution Division is responsible for providing water services to all City residents and businesses in sufficient quantities to meet domestic and fire service demands. This includes maintenance of approximately 66.5 miles of water mains, 5,264 water services and 548 fire hydrants. The Division is also responsible for installing new domestic services and new fire protection services ordered by customers.

MAJOR PROJECTS/PROGRAMS

- Water Meter Replacement Program
- Fire Hydrant Upgrade Program

Dept: Public Works/Water Fund

Div: Water Distribution

Account Number & Title	2013 Actual	2014 Actual	2015 Actual	2016 Adjusted	2016 YTD Actual	2017 Proposed
070-383-0000-4101 SALARIES-PERMANENT EMPLOYEES	250,438	224,873	239,790	Aujusteu -	-	-
070-383-0000-4105 OVERTIME	9,088	14,323	23,695	_	15,336	_
070-383-0000-4112 TEMP. NON-EMPLOYEE WAGES	6,732	1,653	-	_	-	_
070-383-0000-4120 O.A.S.D.I.	17,794	18,300	20,077	_	1,173	-
070-383-0000-4124 RETIREMENT	61,066	-	-	_	-	_
070-383-0000-4126 HEALTH INSURANCE	50,657	51,070	51,518	-	-	_
070-383-0000-4127 RETIRED EMP. HEALTH INS.	-	-	-	-	-	-
070-383-0000-4128 DENTAL INSURANCE	3,688	3,699	4,048	-	-	-
070-383-0000-4130 WORKER'S COMPENSATION INS.	28,491	27,785	30,669	-	1,787	-
070-383-0000-4134 LONG TERM DISABILITY INSURANCE	-	-	-	-	-	-
070-383-0000-4136 OPTICAL INSURANCE	1,097	1,124	1,225	-	-	-
070-383-0000-4138 LIFE INSURANCE	198	216	288	-	-	
Personnel Costs	429,249	343,044	371,310	-	18,296	-
070-383-0000-4250 RENTS AND LEASES	_	_	_	500	_	_
070-383-0000-4260 CONTRACTUAL SERVICES	3,795	3,636	4,484	5,000	5,245	5,000
070-383-0000-4270 PROFESSIONAL SERVICES	-	-	-	2,500	-	5,000
070-383-0000-4300 DEPARTMENT SUPPLIES	903	1,044	(3,393)	1,000	(1,221)	3,500
070-383-0000-4310 EQUIPMENT AND SUPPLIES	5,587	5,022	5,448	5,556	3,317	6,000
070-383-0000-4320 DEPARTMENT EQUIPMENT MAINT	4,611	3,600	6,521	-	862	-
070-383-0000-4340 SMALL TOOLS	2,105	2,111	2,506	2,500	1,491	3,500
070-383-0000-4360 PERSONNEL TRAINING	235	546	-	750	-	-
070-383-0000-4400 VEHICLE OPERATION & MAINT	7,676	5,529	7,750	8,000	6,027	7,000
070-383-0000-4402 FUEL	11,570	10,164	11,019	13,800	7,193	10,000
070-383-0301-4300 PW MAINT. & REPAIR SUPPLIES	44,551	35,961	38,711	39,000	17,506	40,000
Operations & Maintenance Costs	81,032	67,613	73,046	78,606	40,420	80,000
070-383-0000-4500 CAPITAL EQUIPMENT	-	-	3,352	124,998	125,586	-
070-383-0000-4600 CAPITAL PROJECTS	-	-	10,406	3,312	5,572	-
070-383-0000-4820 DEPRECIATION EXPENSE	-	-	599,178	-	-	-
070-383-0700-4600 CP-WTR MTR REPLACEMENT	-	-	39,356	-	-	-
070-383-0701-4600 CP-FIRE HYDRANT UPGRADE			13,268			
Capital Costs	-	-	665,560	128,310	131,158	-
Division Total	510,281	410,656	1,109,916	206,916	189,874	80,000



ENTERPRISE FUNDS

WATER FUND - PRODUCTION

FUND No. 70-384

DIVISION OVERVIEW

The Water Production Division is responsible for all operations and maintenance of the City's four wells, three booster pump stations, four reservoirs and two pressure regulation stations. All the wells are in the Sylmar area with power being supplied by the Los Angeles Department of Water and Power (LADWP). Imported water is purchased from Metropolitan Water District (MWD) of Southern California to supplement the local ground water supplies on an "as needed" basis. There are also two emergency connections from LADWP water systems.

Dept: Public Works/Water Fund

Div: Water Production

Account Number & Title	2013 Actual	2014 Actual	2015 Actual	2016 Adjusted	2016 YTD Actual	2017 Proposed
070-384-0000-4101 SALARIES-PERMANENT EMPLOYEES	300,377	248,529	241,791	-	4,771	-
070-384-0000-4105 OVERTIME	17,071	30,987	62,641	_	24,180	-
070-384-0000-4112 TEMP. NON-EMPLOYEE WAGES	6,732	1,653	-	_	-	-
070-384-0000-4120 O.A.S.D.I.	24,284	21,383	23,248	_	2,215	_
070-384-0000-4124 RETIREMENT	78,803	-	, -	-	-	_
070-384-0000-4126 HEALTH INSURANCE	63,542	51,489	40,285	-	-	_
070-384-0000-4128 DENTAL INSURANCE	5,833	5,239	4,313	-	-	-
070-384-0000-4130 WORKER'S COMPENSATION INS.	39,334	36,059	38,061	-	3,961	-
070-384-0000-4134 LONG TERM DISABILITY INSURANCE	-	-	-	-	-	-
070-384-0000-4136 OPTICAL INSURANCE	1,351	1,278	1,182	-	-	-
070-384-0000-4138 LIFE INSURANCE	450	360	342	-	-	-
Personnel Costs	537,777	396,978	411,864	-	35,126	-
070-384-0000-4210 UTILITIES	215,477	234,247	198,712	169,326	95,928	170,000
070-384-0000-4220 TELEPHONE	11,832	11,905	13,035	11,000	8,169	11,000
070-384-0000-4250 RENTS AND LEASES	164	-	-	1,500	597	600
070-384-0000-4260 CONTRACTUAL SERVICES	57,644	95,544	112,848	276,428	124,626	303,222
070-384-0000-4280 OFFICE SUPPLIES	-	-	-	-	-	
070-384-0000-4300 DEPARTMENT SUPPLIES	2,208	8,819	4,179	1,500	2,023	2,500
070-384-0000-4310 EQUIPMENT AND SUPPLIES	4,056	5,426	5,306	6,378	5,273	7,000
070-384-0000-4320 DEPARTMENT EQUIPMENT MAINT	12,412	11,714	19,913	-	10,961	
070-384-0000-4330 BLDG MAINT & REPAIRS	1,995	2,073	8,729	12,000	5,787	8,500
070-384-0000-4340 SMALL TOOLS	984	985	915	1,000	612	1,000
070-384-0000-4360 PERSONNEL TRAINING	-	-	80	1,000	-	1,000
070-384-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	16	317	499	750	45	750
070-384-0000-4400 VEHICLE OPERATION & MAINT	926	1,019	4,158	4,150	1,959	3,500
070-384-0000-4402 FUEL	3,829	4,071	4,115	3,127	1,925	2,500
070-384-0000-4430 ACTIVITIES AND PROGRAMS	-	82	1,831	1,500	-	
070-384-0000-4450 OTHER EXPENSE	70,775	60,757	112,068	94,500	27,213	85,000
070-384-0301-4300 PW MAINT. & REPAIR SUPPLIES	8,361	6,634	6,621	11,500	7,960	10,000
070-384-0857-4270 NITRATE REMOVAL SYSTEM	4,658	675	-	-	-	-
070-384-0857-4450 OTHER EXPENSE		37,458	1,424	-	-	-
Operations & Maintenance Costs	395,337	481,725	494,434	595,659	293,077	606,572
070-384-0000-4901 TRANSFER TO GENERAL FUND	1,000	1,000	1,000	1,000	667	1,000
Transfers	1,000	1,000	1,000	1,000	667	1,000
Division Total	934,113	879,702	907,298	596,659	328,870	607,572

ENTERPRISE FUNDS

WATER FUND - CAPITAL PROJECTS

FUND NO. 70-385

DIVISION OVERVIEW

The Capital Projects Division is used to account for, track, and manage capital improvements to the City's water system.

MAJOR PROJECTS/PROGRAMS

- <u>Nitrate Removal Project</u> Complete installation of the nitrate removal system at Well #7A.
- <u>Water Main Replacement</u> Replacement of deteriorated water mains in conjunction with street resurfacing projects.
- <u>Service Replacements</u> replace water meters and service pipes on an as-needed basis.
- Actively pursue State Proposition 1 Water Bond Funds in order to leverage limited local funds for capital projects. Possible projects include system master planning, water storage/safety improvements and additional water quality system enhancements at City well sites.

Dept: Public Works/Water Fund Div: Water Capital Projects

Account Number & Title	2013 Actual	2014 Actual	2015 Actual	2016 Adjusted	2016 YTD Actual	2017 Proposed
070-385-0000-4500 CAPITAL EQUIPMENT	-	-	48,776	15,000	28,108	-
070-385-0000-4600 CAPITAL PROJECTS	-	5,431	-	31,000	5,792	488,609
070-385-0000-4500 CAPITAL EQUIPMENT	-	104,782	_	-	-	125,000
070-385-0000-4500 CAPITAL PROJECTS	7,529	(76,634)	-	-	_	-
070-385-0178-4600 CAPITAL PROJECTS	-	-	-	130,335	130,335	-
070-385-0857-4270 NITRATE REMOVAL SYSTEM	-	-	-	5,762	820	5,762
070-385-0857-4600 NITRATE REMOVAL SYSTEM	(1,597)	289	96,016	622,074	23,126	250,000
070-385-XXXX-4600 WATER MAIN REPLACEMENT	-	-	-	420,000	-	-
070-385-0700-4500 CP-WTR MTR REPLACEMENT	3,975	1,215	-	41,500	17,037	24,500
070-385-0701-4500 CP-FIRE HYDRANT UPGRADE	7,935	2,697	-	13,000	6,628	6,800
Capital Costs	17,843	37,780	144,792	1,278,671	211,846	900,671
070-385-0000-4820 DEPRECIATION EXPENSE	574,558	582,460	578,000	578,000	578,000	578,000
Depreciation Expense	574,558	582,460	578,000	578,000	578,000	578,000
Division Total	592,401	620,240	722,792	1,856,671	789,846	1,478,671

ENTERPRISE FUNDS

SEWER FUND – SEWER MAINTENANCE

FUND NO. 72-360

DIVISION OVERVIEW

The Sewer Maintenance Division performs maintenance of the City's sanitary sewer system by scheduled routine cleaning of sewer main lines and manholes. The sewer system is made up of approximately 40 miles (215,915 linear feet) of mains and over 800 manholes. The City contracts with the City of Los Angeles for sewage treatment and disposal. Since 1985, the City has contracted with the County of Los Angeles for the enforcement of the City's Industrial Waste Program. Industrial waste permit fees cover the cost of this program.

MAJOR PROJECTS/PROGRAMS

1. Inspection

Closed Captioned Television Inspection, Root Clearing of Entire Sewer System.

2. Maintenance Repairs

Point Repairs (i.e. sewer pipe lining, replacement) to alleviate maintenance problems at locations where maintenance problems exist or that have hydraulic deficiencies; Perform inflow/infiltration analysis to determine areas that need additional repairs to limit water infiltration into the sewer system.

3. System Design

Development of hydraulic models and design plans to meet capacity deficiencies and accommodate future growth.

4. Sewer Replacement

Replacement of deteriorated sewer pipes in conjunction with street resurfacing projects and in locations to address hydraulic deficiencies.

Outreach

Provide outreach to local businesses and residential properties in the community. The outreach program will consist of the following elements:

- o Mailers/bill inserts that aim to better educate the community on proper disposal of fats, oils and grease;
- Website information will be added to the website regarding FOG education; and
- o Posters information will be prepared to better educate local businesses on the proper disposal and maintenance of grease and oils. Posters will be made available to local businesses/restaurants to increase education related to this issue.

Dept: Public Works/Sewer Fund

Div: Sewer Maintenance

	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
072-180-0000-4124 RETIREMENT	-	12,817	2,991	-	-	-
072-180-0000-4127 RETIRED EMP. HEALTH INS.	-	16,665	15,038	20,000	7,827	-
072-360-0000-4101 SALARIES-PERMANENT EMPLOYEES	417,733	299,997	286,736	468,614	311,611	495,067
072-360-0000-4103 WAGES-TEMPORARY & PART-TIME	12,470	3,288	4,300	44,638	17,934	25,000
072-360-0000-4105 OVERTIME	8,758	3,550	9,316	15,000	27,572	15,000
072-360-0000-4112 TEMP. NON-EMPLOYEE WAGES	6,731	1,653	-	-	-	-
072-360-0000-4120 O.A.S.D.I.	27,825	22,855	22,835	35,506	26,865	35,968
072-360-0000-4124 RETIREMENT	98,509	-	-	46,927	60,266	84,045
072-360-0000-4126 HEALTH INSURANCE	78,382	63,013	56,264	85,740	72,610	99,002
072-360-0000-4127 RETIRED EMP. HEALTH INS.	-	-	-	25,000	-	25,000
072-360-0000-4128 DENTAL INSURANCE	7,798	6,375	5,755	8,867	6,827	8,205
072-360-0000-4130 WORKER'S COMPENSATION INS.	40,032	31,804	28,362	43,008	33,910	39,406
072-360-0000-4134 LONG TERM DISABILITY INSURANCE	130	68	-	442	-	524
072-360-0000-4136 OPTICAL INSURANCE	1,720	1,369	1,375	2,082	1,607	1,929
072-360-0000-4138 LIFE INSURANCE	558	558	528	725	396	617
Personnel Costs	700,645	464,013	433,499	796,549	567,426	829,763
072-110-0000-4270 PROFESSIONAL SERVICES	5,803	30	-	-	100	-
072-360-0000-4210 UTILITIES	4,084	4,012	7,311	4,700	85	5,000
072-360-0000-4220 TELEPHONE	775	835	877	990	682	900
072-360-0000-4250 RENTS AND LEASES	-	-	4,862	12,600	-	5,000
072-360-0000-4260 CONTRACTUAL SERVICES	866,038	827,890	855,975	1,614,763	958,700	1,453,000
072-360-0000-4270 PROFESSIONAL SERVICES	7,726	2,788	24,464	385,400	3,280	516,250
072-360-0000-4290 OFFICE EQUIPMENT MAINTENANCE	498	670	162	1,710	199	1,000
072-360-0000-4300 DEPARTMENT SUPPLIES	11,658	11,428	14,766	11,250	13,827	20,000
072-360-0000-4310 EQUIPMENT AND SUPPLIES	6,179	4,360	2,824	5,630	5,086	7,000
072-360-0000-4320 DEPARTMENT EQUIPMENT MAINT	7,769	4,442	10,360	12,999	13,343	20,836
072-360-0000-4340 SMALL TOOLS	440	261	199	2,000	309	500
072-360-0000-4360 PERSONNEL TRAINING	-	22	35	2,250	42	-
072-360-0000-4390 VEHICLE ALLOW & MAINT	-	-	-	-	666	-
072-360-0000-4400 VEHICLE OPERATION & MAINT	4,212	2,875	11,177	11,500	1,532	11,500
072-360-0000-4402 FUEL	6,698	4,808	3,925	3,870	3,393	4,000
072-360-0000-4405 INTEREST EXPENSE	-	-	1,738	-	1,738	1,738
072-360-0000-4430 ACTIVITIES AND PROGRAMS	68,134	77,910	-	4,000	-	4,000
072-360-0000-4450 OTHER EXPENSE	361	808	57,519	77,200	39,263	77,200
072-360-0000-4455 BAD DEBTS EXPENSE	5,847	6,985	6,705	-	-	-
072-360-0000-4480 COST ALLOCATION	286,742	286,742	286,742	286,742	191,161	282,346
072-360-0301-4300 PW MAINT. & REPAIR SUPPLIES	2,500	3,648	4,715	4,500	2,408	4,500
072-360-0450-4260 CONTRACTUAL SERVICES	5,312	10,549	7,634	7,783	-	-
072-360-0450-4300 DEPARTMENT SUPPLIES		319	-	-	-	-
Operations & Maintenance Costs	1,290,776	1,251,383	1,301,991	2,449,887	1,235,813	2,414,770
072-360-0000-4706 LIABILITY CHARGE	-	-	-	32,883	21,922	58,560
072-360-0320-4741 EQUIP MAINT CHARGE	-	-	-	35,800	23,887	18,900
072-360-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	-	-	-
072-360-0000-4743 FACILITY MAINTENANCE CHARGE	-	-	-	47,820	31,880	56,770
Internal Service Charges	-	-	-	116,503	77,689	134,230
072-360-0000-4901 TRANSFER TO GENERAL FUND	60,000	60,000	60,000	60,000	40,000	60,000
072-360-0000-4918 TRANSFER TO RETIREMENT FUND	-	-	12,434	12,434		12,434
Transfers	60,000	60,000	72,434	72,434	40,000	72,434
Division Total	2,051,421	1,775,396	1,807,924	3,435,373	1,920,928	3,451,197
IVWI	-,001,721	2,773,333	1,007,324	5, .55,575	1,520,520	3, 131,131



ENTERPRISE FUNDS

SEWER FUND – CAPITAL PROJECTS

FUND No. 72-365

DIVISION OVERVIEW

The Capital Projects Division is used to account for, track, and manage capital improvements to the City's sanitary sewer system.

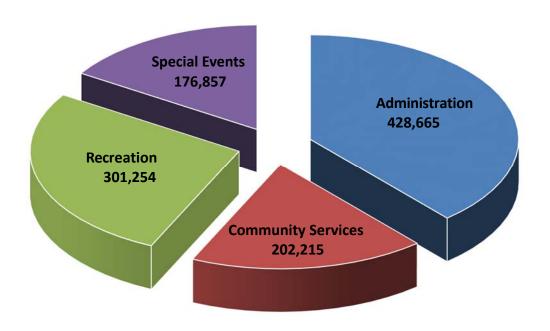
MAJOR PROJECTS/PROGRAMS

- <u>Maintenance Repairs</u> Point repairs (i.e. sewer pipe lining and replacement) to alleviate maintenance problems at locations where maintenance problems exist or that have hydraulic deficiencies. Perform inflow/infiltration analysis to determine areas that need additional repairs to limit water infiltration into the sewer system.
- <u>System Design</u> Continue in the development of hydraulic models and design plans to meet capacity deficiencies and accommodate future growth.
- <u>Sewer Replacement</u> Replacement of deteriorated sewer pipes in conjunction with street resurfacing projects and in certain locations to address hydraulic deficiencies.
- Continue to pursue State Proposition 1 Water Bond Funds in order to leverage limited local funds for capital projects. Possible projects include system master planning, sanitary sewer system enhancements/diversion improvements and storm water management infrastructure.

Dept: Public Works/Sewer Fund Div: Sewer Capital Projects

A consumt Nivershow O. Titalo	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
072-360-0000-4820 DEPRECIATION EXPENSE	135,183	132,456	141,252	141,252	141,252	141,252
Depreciation Expense	135,183	132,456	141,252	141,252	141,252	141,252
072-360-0000-4500 CAPITAL EQUIPMENT	-	5,981	1,036	240,604	240,604	
Capital Costs	-	5,981	1,036	240,604	240,604	-
072-360-0000-4600 CAPITAL PROJECTS	679,078	1,039,295	626,959	1,818,300	997,842	1,794,048
072-360-0560-4600 CAPITAL PROJECTS	-	-	-	17,000	17,000	-
072-360-0754-4600 CAPITAL PROJECTS	-	-	-	100,000	23,391	-
Capital Projects	679,078	1,039,295	626,959	1,935,300	1,038,233	1,794,048
Division Total	814,261	1,177,732	769,247	2,317,156	1,420,089	1,935,300

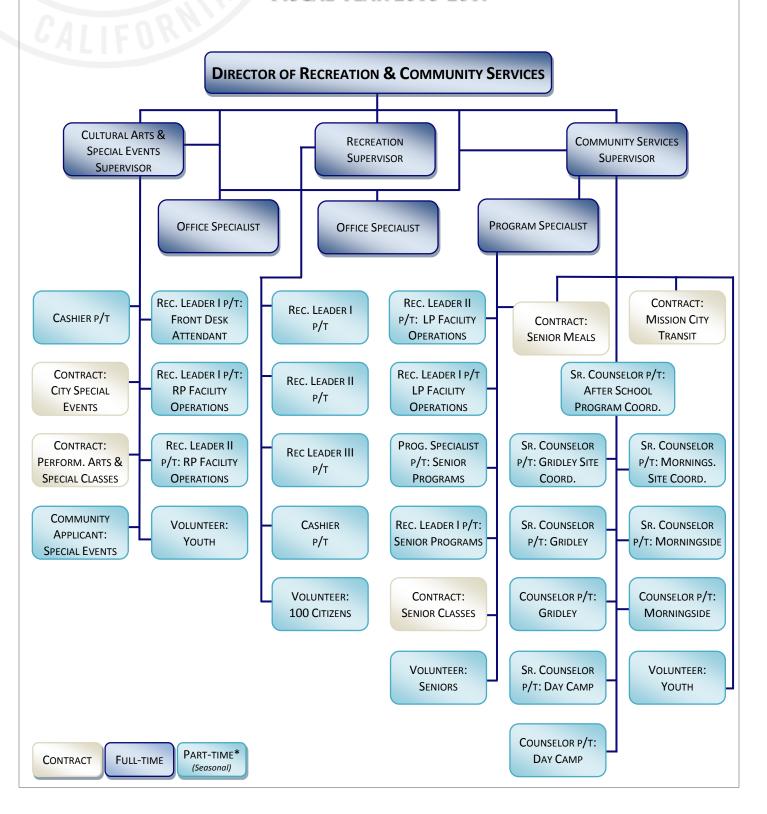
RECREATION & COMMUNITY SERVICES DEPARTMENT





ORGANIZATIONAL CHART

RECREATION & COMMUNITY SERVICES DEPARTMENT FISCAL YEAR 2016-2017





RECREATION & COMMUNITY SERVICES DEPARTMENT

MISSION STATEMENT

The mission of the Recreation and Community Services Department is to develop and implement enriching community, cultural and recreational opportunities that foster the overall well-being and personal development of our community.

DEPARTMENT OVERVIEW

The Recreation and Community Services Department is comprised of four (4) divisions, including Administration, Community Services, Recreation, and Special Events. Together, the Divisions provide programming and resources to the community that include youth/adult sports, day camps, after school programming, cultural arts, wellness/fitness, senior services, teen programming, volunteers opportunities, and special events. Each year, it is estimated that more than 250,000 visits for the organized programming provided by the department and an additional 200,000 for non-organized activities at park facilities. This accounts for approximately 450,000 visits per year.

ACCOMPLISHMENTS FOR FY 2015-2016

- 1. Resurrected the Recreation Division by developing and implemented new community-based youth/adult sports and expanding fitness programming.
- 2. Successfully managed Special Events Division in the implementation of approximately 50 city and non-city community events, including the 2nd Annual Healthy San Fernando Campaign, Relay for Life Event, and the Chili Festival.
- 3. Expanded summer youth programming by including a free lunch program, and integrating academic components to day camp program.
- 4. Complete multiple capital improvements to Recreation Park, including new outdoor fitness equipment, playground and gym flooring, ADA doors, and outdoor drinking fountains.

OBJECTIVES FOR FY 2016-2017

- 1. Produce a Park Master Plan to help guide the future direction of the Department. (Council Priority #6)
- Continue to streamline Recreation Division by enhancing sport programming for youth and adults. (Council Priority #6)
- 3. Continue to expand partnerships to allow for collaborative opportunities to enhance department programs, including sports, museum, and wellness. (Council Priority #6)
- 4. Explore opportunities for community and cultural programs. (Council Priority #9)
- 5. Provide employee training opportunities to better improve department operations.



PERSONNEL					
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROPOSED
RECREATION AND COMMUNITY SERVICES	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
RCS Director	0.00	0.00	0.00	1.00	1.00
RCS Manager	1.00	1.00	1.00	0.00	0.00
Office Specialist	2.00	2.00	2.00	2.00	2.00
Community Services Supervisor	1.00	1.00	1.00	1.00	1.00
Cultural Arts Supervisor	1.00	1.00	1.00	1.00	1.00
Recreation Supervisor	0.00	0.00	0.00	1.00	1.00
Aquatic Supervisor	1.00	1.00	1.00	0.00	0.00
Recreation Coordinator	1.00	0.00	0.00	0.00	0.00
Program Specialist	1.10	2.00	2.00	2.00	2.00
Senior Day Camp/After School Counselor (FTE)	2.53	2.53	2.53	2.53	2.53
Day Camp/After School Counselor (FTE)	7.00	7.00	7.00	7.00	7.00
Recreation Leader I (FTE)	5.38	5.38	4.10	4.10	4.10
Recreation Leader II (FTE)	1.00	1.00	1.00	1.00	1.00
Recreation Leader III (FTE)	0.00	0.00	1.28	1.28	1.28
Cashier (FTE)	0.00	0.00	0.30	0.30	0.30
Pool Attendant (FTE)	0.00	0.50	2.00	0.00	0.00
Lifeguard (FTE)	0.00	4.00	4.50	0.00	0.00
Senior Lifeguards (FTE)	0.00	1.20	1.00	0.00	0.00
TOTAL RECREATION & COMMUNITY SERVICES DEPT	24.01	29.61	31.71	24.21	24.21

APPR	OPRIATIONS BY DIV	VISION				
		FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017
RECE	REATION & COMM SERVICES	Actual	Actual	Actual	Adjusted	Proposed
01-420	Administration	382,944	355,423	433,885	425,851	428,665
01-422	Community Services	169,229	146,385	174,615	190,726	202,215
01-423	Recreation	133,310	75,012	81,887	325,221	301,254
01-424	Special Events	106,251	146,228	175,897	143,023	176,857
01-430	Aquatics	648,590	588,587	362,784	-	-
Tot	al Recreation & Comm Services	1,440,324	1,311,635	1,229,068	1,084,821	1,108,991



SOURCE OF FUNDS					
RECREATION & COMM SVCS FUNDING SOURCES	2013 Actual	2014 Actual	2015 Actual	2016 Adjusted	2017 Proposed
GENERAL REVENUE	1,099,495	888,349	971,352	984,821	1,008,991
SWIMMING POOL AREA RENTAL FEES	10,483	13,473	7,640	-	-
UPSTAIRS BANQUET RENTAL AT REC PARK	8,721	23,238	9,548	-	-
SWIM TEAM FEES	161,115	169,802	86,371	-	-
CLASSES/AEROBICS	19,232	6,414	(38)	-	-
PARK & RECREATION PROGRAM	(153)	-	-	-	-
SNACK BAR	-	1,400	1,000	-	-
SWIM LESSONS	29,202	71,682	22,562	-	-
FACILITY RENTAL	47,135	120,092	103,765	100,000	100,000
DAY CAMP	-	-	-	-	-
SWIMMING POOL	62,477	14,810	14,802	-	-
RELAY FOR LIFE	1,378	1,086	-	-	-
MISCELLANEOUS REVENUE - SWIMMING POOL	1,240	1,290	12,066	-	-
TOTAL FUNDING SOURCES	1,440,324	1,311,635	1,229,068	1,084,821	1,108,991



05/09/2016

RECREATION & COMMUNITY SERVICES DEPARTMENT

RECREATION & COMMUNITY SERVICES - ADMINISTRATION

DIVISION NO. 420

DIVISION OVERVIEW

The Recreation and Community Services Administration Division is responsible for the overall management of the day-to-day operations of the RCS Department, which includes Recreation Division, Community Services Division, Cultural Arts Division, and Special Events Division. Additionally, monies appropriated in this division will cover basic overhead expenses, training, subscriptions, and marketing.

Dept: Recreation & Community Services Div: Recreation Administration

Account Number & Title	2013 Actual	2014 Actual	2015 Actual	2016 Adjusted	2016 YTD Actual	2017 Proposed
001-420-0000-4101 SALARIES-PERMANENT EMPLOYEES	189,960	178,594	240,837	223,418	153,833	229,266
001-420-0000-4103 WAGES-TEMPORARY & PART-TIME	1,104	-	135	-	126	-
001-420-0000-4105 OVERTIME	-	-	-	-	751	-
001-420-0000-4111 COMMISSIONER'S REIMBURSEMENT	1,550	1,850	850	-	600	-
001-420-0000-4120 O.A.S.D.I.	14,617	13,662	18,448	16,594	12,016	17,380
001-420-0000-4126 HEALTH INSURANCE	24,519	24,650	25,003	26,952	21,202	40,358
001-420-0000-4128 DENTAL INSURANCE	3,023	3,940	4,013	4,013	3,455	3,339
001-420-0000-4130 WORKER'S COMPENSATION INS.	12,286	5,664	5,721	3,427	2,384	3,622
001-420-0000-4134 LONG TERM DISABILITY INSURANCE	706	706	739	948	678	1,031
001-420-0000-4136 OPTICAL INSURANCE	869	902	947	947	788	573
001-420-0000-4138 LIFE INSURANCE	542	531	501	301	355	301
001-420-0000-4140 WELLNESS BENEFIT		-	-	600	600	600
Personnel Costs	249,176	230,499	297,195	277,200	196,188	296,470
001-420-0000-4210 UTILITIES	84,954	73,840	80,536	_	_	_
001-420-0000-4210 TELEPHONE	19,254	20,626	20,882	19,000	11,504	19,000
001-420-0000-4260 CONTRACTUAL SERVICES	23,037	25,828	28,303	72,500	13,826	20,700
001-420-0000-4300 DEPARTMENT SUPPLIES	5.648	3,442	5,018	6,000	4,532	6,500
001-420-0000-4320 DEPARTMENT EQUIPMENT MAINT	-	- ,	-	-	196	-
001-420-0000-4360 PERSONNEL TRAINING	380	1,028	561	2,000	1,171	4,500
001-420-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	_	-	-	-	499	-
001-420-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	495	159	1,390	1,000	145	1,000
001-420-0000-4390 VEHICLE ALLOW & MILEAGE	-	-	-	3,600	2,354	4,100
Operations & Maintenance Costs	133,768	124,923	136,690	104,100	34,227	55,800
001-420-0000-4706 LIABILITY CHARGE	-	-	-	16,294	10,863	20,923
001-420-0320-4741 EQUIP MAINT CHARGE	_	-	-	2,562	1,708	13,844
001-420-0000-4741 EQUIP REPLACEMENT CHARGE	_	-	-	3,000	2,000	3,000
001-420-0000-4743 FACILITY MAINTENANCE CHARGE	_	-	-	23,695	15,797	28,628
Internal Service Charges	-	-	-	45,551	30,368	66,395
001-420-0000-4743 FACILITY MAINTENANCE CHARGE	-	-	_	-	-	10,000
Capital Costs	-	-	-	-	-	10,000
Division Total	382,944	355,423	433,885	426,851	260,783	428,665

05/09/2016

RECREATION & COMMUNITY SERVICES DEPARTMENT

COMMUNITY SERVICES

DIVISION NO. 422

DIVISION OVERVIEW

The Community Services Division oversees the department's human services activities and programs and provides key administrative functions, supervision and analysis for this section. The Division is responsible for identifying potential grant fund sources and maintaining existing grant agreements and contracts for the Elderly Nutrition Congregate and Home-delivered Meal Program and the After School Program at two public elementary school sites. Staff ensures that these programs meet state and federal guidelines and are in compliance with all grant regulations. The Division also provides for the administration and supervision of youth programs that include the summer and winter day camp, the youth volunteer program and the Counselor- In-Training (CIT) program that offer youth ages 14 to 19 with vocational and skills training opportunities and mentorship. In addition, the Division is responsible for facility operations and staffing at Las Palmas Park, the Mission City Transit operations, and senior programming that include volunteer and vocational training programs, clubs, excursions, information workshops, classes and the annual senior exposition.

Dept: Recreation & Community Services Div: Community Services

	Account Number & Title	2013 Actual	2014 Actual	2015 Actual	2016 Adjusted	2016 YTD Actual	2017 Proposed
001-422-0000-4101	SALARIES-PERMANENT EMPLOYEES	73,285	57,805	80,273	111,721	57,746	104,498
001-422-0000-4103 \	WAGES-TEMPORARY & PART-TIME	6,146	8,018	13,965	-	-	-
001-422-0000-4105	OVERTIME	-	-	4	-	9	-
001-422-0000-4120	D.A.S.D.I.	6,077	5,315	7,207	8,441	5,295	7,994
001-422-0000-4126 H	HEALTH INSURANCE	10,164	10,964	11,161	10,945	13,134	18,491
001-422-0000-4128	DENTAL INSURANCE	938	851	938	938	704	1,529
001-422-0000-4130 \	WORKER'S COMPENSATION INS.	3,696	3,586	4,539	8,022	3,414	7,597
001-422-0000-4136	OPTICAL INSURANCE	242	242	254	254	191	317
001-422-0000-4138 L	LIFE INSURANCE	378	223	230	179	137	179
001-422-3750-4101 S	SALARIES-PERMANENT EMPLOYEES	23,872	23,014	21,703	-	14,210	-
001-422-3750-4120	D.A.S.D.I.	1,827	1,787	1,662	-	1,087	-
001-422-3750-4130 V	WORKER'S COMPENSATION INS.	959	950	910	-	546	-
001-422-3752-4101 S	SALARIES-PERMANENT EMPLOYEES	13,955	11,480	11,902	-	7,155	-
001-422-3752-4120	D.A.S.D.I.	1,068	906	916	-	547	-
001-422-3752-4130 \	WORKER'S COMPENSATION INS.	573	496	487	-	264	-
001-422-3753-4101	TITLE III-B TELEPHONE REASSURANCE PRG	119	-	-	-	-	-
001-422-3753-4120 1	FITLE III-B TELEPHONE REASSURANCE PRG	16	-	-	-	-	-
001-422-3753-4130 T	TITLE III-B TELEPHONE REASSURANCE PRG	3	-	-	-	-	-
Personnel Costs		143,320	125,637	156,151	140,500	104,440	140,605
001-422-0000-4260	CONTRACTUAL SERVICES	-	-	741	-	-	-
001-422-0000-4300	DEPARTMENT SUPPLIES	2,797	1,998	4,343	4,000	937	4,000
001-422-0000-4360 F	PERSONNEL TRAINING	-	22	176	-	-	-
001-422-0000-4370 M	MEETINGS, MEMBERSHIPS & TRAVEL	-	-	-	1,000	-	1,000
001-422-3750-4270 F	PROFESSIONAL SERVICES	14,451	15,315	11,302	15,000	-	15,000
001-422-3752-4270 F	PROFESSIONAL SERVICES	8,663	3,413	1,902	5,000	-	5,000
Operations & Mainter	nance Costs	25,910	20,748	18,464	25,000	937	25,000
001-422-0000-4706 L	IABILITY CHARGE	-	-	-	10,278	6,852	9,923
001-422-0320-4741 E	QUIP MAINT CHARGE	-	-	-	-	-	-
001-422-0000-4741 E	QUIP REPLACEMENT CHARGE	-	-	-	-	-	-
001-422-0000-4743 F	ACILITY MAINTENANCE CHARGE		-	-	14,948	9,965	26,687
Internal Service Charg	ges	-	-	-	25,226	16,817	36,610
Division Total		169,229	146,385	174,615	190,726	122,194	202,215

RECREATION & COMMUNITY SERVICES DEPARTMENT

RECREATION (FACILITY OPERATIONS & PLAYGROUNDS)

DIVISION No. 423

DIVISION OVERVIEW

The Recreation Division is responsible for the operations of the City's Parks and Recreation Centers. The scope of responsibility under this division include youth and adult sports leagues, National Award Winning 100 Citizens Program, Adult fitness classes, youth and teen activity programming, and general facility operations and supplies.

Dept: Recreation & Community Services Div: Recreation (Facility Operations & Playgrounds)

	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
001-423-0000-4101 SALARIES-PERMANENT EMPLOYEES	19,810	253	217	74,103	56,605	62,809
001-423-0000-4103 WAGES-TEMPORARY & PART-TIME	89,719	61,146	66,055	188,047	109,339	150,000
001-423-0000-4105 OVERTIME	-	1	7	-	9	-
001-423-0000-4120 O.A.S.D.I.	8,379	4,697	5,070	5,599	9,501	4,805
001-423-0000-4126 HEALTH INSURANCE	4,355	-	-	16,158	12,498	9,633
001-423-0000-4128 DENTAL INSURANCE	163	-	-	352	264	674
001-423-0000-4130 WORKER'S COMPENSATION INS.	7,804	4,504	4,726	5,321	8,163	4,566
001-423-0000-4136 OPTICAL INSURANCE	278	(68)	-	374	281	145
001-423-0000-4138 LIFE INSURANCE	916	945	813	102	1,332	102
Personnel Costs	131,425	71,479	76,888	290,056	197,991	232,734
001-423-0000-4260 CONTRACTUAL SERVICES	65	3,000	2,227	3,000	1,634	3,000
001-423-0000-4300 DEPARTMENT SUPPLIES	1,820	533	2,772	3,000	1,307	3,000
Operations & Maintenance Costs	1,885	3,533	4,999	6,000	2,941	6,000
001-423-0000-4706 LIABILITY CHARGE	-	-	-	11,883	7,922	16,425
001-423-0320-4741 EQUIP MAINT CHARGE	-	_	-	-	-	, -
001-423-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	-	-	-
001-423-0000-4743 FACILITY MAINTENANCE CHARGE	-	-	-	17,282	11,521	46,095
Internal Service Charges	-	-	-	29,165	19,443	62,520
Division Total	133,310	75,012	81,887	325,221	220,375	301,254



RECREATION & COMMUNITY SERVICES DEPARTMENT

CULTURAL ARTS & SPECIAL EVENTS

DIVISION NO. 424

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DIVISION OVERVIEW

The Cultural Arts and Special Events Division is responsible for conducting/overseeing city-wide sponsored/non-sponsored special and cultural events for the department. Examples include: Relay for Life, Movie Nights, Summer Concerts, Halloween, Dia De Los Muertos, Holiday Tree Lighting, Spring Jamboree, and Health Campaign. The division oversees the nationally recognized Mariachi Master Apprentice Program; Cultural Arts Class Programming, Community Special Events Applications for events conducted on public/private property, and Lopez Adobe Museum. Staff continues to strengthen and foster innovative partnerships between the arts and community agencies and is successful in securing grants and partnerships to help offset the cost of the Division and City wide events. In addition, the Division is overseeing the Facility Rental Program. This includes private party rentals of Public property and park facilities such as multipurpose rooms, gyms, and fields.

Dept: Recreation & Community Services Div: Cultural Arts & Special Events

	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
001-424-0000-4101 SALARIES-PERMANENT EMPLOYEES	74,318	70,640	75,108	74,908	51,064	74,707
001-424-0000-4103 WAGES-TEMPORARY & PART-TIME	-	36,208	49,000	-	-	-
001-424-0000-4105 OVERTIME	-	-	-	-	202	-
001-424-0000-4120 O.A.S.D.I.	5,685	8,174	9,495	5,660	6,240	5,715
001-424-0000-4126 HEALTH INSURANCE	11,162	9,471	7,630	7,765	5,883	8,003
001-424-0000-4128 DENTAL INSURANCE	674	674	674	674	506	674
001-424-0000-4130 WORKER'S COMPENSATION INS.	1,164	3,707	4,642	5,379	2,997	5,431
001-424-0000-4136 OPTICAL INSURANCE	138	138	145	145	109	145
001-424-0000-4138 LIFE INSURANCE	54	153	144	102	77	102
001-424-1367-4103 TREE LIGHTING	-	207	-	-	-	-
001-424-1367-4105 TREE LIGHTING	-	151	-	-	-	-
001-424-1367-4120 TREE LIGHTING	-	27	-	-	-	-
001-424-1367-4130 TREE LIGHTING		37	-	-	-	_
Personnel Costs	93,195	129,588	146,839	94,633	67,077	94,777
004 424 0000 4250 CONTRACTUAL CERVICES	276	4 5 4 4	0.472	0.000	40.220	10.000
001-424-0000-4260 CONTRACTUAL SERVICES	376	1,544	9,473	8,000	10,239	10,900
001-424-0000-4300 DEPARTMENT SUPPLIES	2,537	2,470	3,989	4,000	3,569	2,600
001-424-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	-	-	-	1,500	-	-
001-424-0000-4430 ACTIVITIES AND PROGRAMS	10,144	11,008	12,000	12,000	5,319	25,500
001-424-1367-4260 CONTRACTUAL SERVICES	-	-	3,259	-	-	-
001-424-1367-4300 TREE LIGHTING		1,619	337	-		-
Operations & Maintenance Costs	13,056	16,641	29,058	25,500	19,127	39,000
001-424-0000-4706 LIABILITY CHARGE	_	_	_	9,327	6,218	6,689
001-424-0320-4741 EQUIP MAINT CHARGE	_	-	-	-	-	-
001-424-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	-	-	-
001-424-0000-4743 FACILITY MAINTENANCE CHARGE	-	-	_	13,563	9,042	36,391
Internal Service Charges	-	-	-	22,890	15,260	43,080
Division Total	106,251	146,228	175,897	143,023	101,464	176,857
DIVISION TOTAL	100,231	140,220	173,037	143,023	101,404	170,037



RECREATION & COMMUNITY SERVICES DEPARTMENT

AQUATICS DIVISION NO. 430

DIVISION OVERVIEW

Operations of the San Fernando regional pool facility were leased to the County of Los Angeles in October 2014. Consequently, the City owns the facility; however, the County of Los Angeles is responsible for all annual operating and capital costs during the fifteen (15) year term of the lease.

Dept: Recreation & Community Services Div: Aquatics

	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
001-430-0000-4101 SALARIES-PERMANENT EMPLOYEES	69,997	67,819	39,232	-	-	-
001-430-0000-4103 WAGES-PERMANENT EMPLOYEES	27,039	191,491	121,640	-	-	-
001-430-0000-4105 OVERTIME	-	108	907	-	-	-
001-430-0000-4120 O.A.S.D.I.	7,423	19,853	12,376	-	-	-
001-430-0000-4126 HEALTH INSURANCE	13,925	14,403	15,409	-	-	-
001-430-0000-4128 DENTAL INSURANCE	352	352	352	-	-	-
001-430-0000-4130 WORKER'S COMPENSATION INS.	7,008	18,768	11,710	-	-	-
001-430-0000-4136 OPTICAL INSURANCE	357	357	374	-	-	-
001-430-0000-4138 LIFE INSURANCE	81	108	102	-	-	-
001-430-4103-4105 OVERTIME	-	84	-	-	-	-
001-430-4103-4120 O.A.S.D.I.	-	6	-	-	-	-
001-430-4103-4130 WORKER'S COMPENSATION INS.		6	-	-	-	-
Personnel Costs	126,182	313,357	202,103	-	-	-
001-430-0000-4210 UTILITIES	124,272	157,271	100,723	_	11,038	_
001-430-0000-4220 TELEPHONE	2,526	1.763	753	_	11,030	_
001-430-0000-4260 CONTRACTUAL SERVICES	330,596	61,710	24,330	_	_	_
001-430-0000-4300 DEPARTMENT SUPPLIES	59,859	42.284	32,581	_	_	_
001-430-0000-4330 BLDG MAINT & REPAIRS	5,155	6,194	2,294	_	_	_
Operations & Maintenance Costs	522,408	269,223	160,681	-	11,038	-
001-430-0000-4500 ****CAPITAL EXPENSES****	-	6,007	_	_	_	_
Capital Costs	-	6,007	-	-	-	-
Division Total	648,590	588,587	362,784	-	11,038	-

SECTION V. SPECIAL REVENUE, GRANT, AND CAPITAL FUNDS



FISCAL YEAR 2016-2017



DESCRIPTION

Special Revenue, Grant, and Capital Funds are designated for a specific purpose. Some of these funds have been designated by certain laws and regulations, which require cities to account for expenditures and revenues separately. The City also uses Capital and Grant Funds to account for capital projects and operating/capital grants separately. The following is a list of the Special Revenue, Capital, and Grant Funds included in this section:

FUND NO.	FUND DESCRIPTION
002	Supplemental Law Enforcement Services Fund (SLESF)
007	Proposition "A"
800	Proposition "C" – Transit Development Fund
010	Capital Grant Fund
011	State Gas Tax Fund
012	Measure "R" Fund
013	Traffic Safety Fund
015	Local Transportation Fund (SB 325)
016	Air Quality Management District Fund (AQMD)
017	Self-Sustaining Recreational Activities
018	Retirement Fund
019	Quimby Act Fees
020	Asset Seizure – State
021	Asset Seizure – Federal
022	Surface Transportation Program – Local (STPL)
026	Community Development Block Grant (CDBG)
027	Street Lighting Fund
029	Parking and Maintenance Operations (M & O) – Off Street
032	Capital Outlay Fund
050	Pavement Management Fund
053	Community Investment Fund
101	Safety Realignment Fund (AB109)
103	Afterschool Program Grant Fund – Gridley Elementary
104	Afterschool Program Grant Fund – Morningside Elementary
108	California Arts Council
109	National Endowment for the Arts (NEA)
112	Alliance for California Traditional Arts
113	MTA Transit Oriented Development (TOD) Planning Grant
115	Elderly Nutrition Program/Program Income
118	California State Grant – Housing Related Parks (HRP)
119	Community Oriented Policing Services (COPS) Safe Schools
120	Alcohol Beverage Control (ABC) Grant



SUPPLEMENTAL LAW ENFORCEMENT FUNDS (SLESF)

FUND NO. 002

FUND OVERVIEW

Per the provisions of AB 3229, the supplemental law enforcement services fund and the supplemental law enforcement oversight committee was created in 1996. The committee was created by the Los Angeles Board of Supervisors and consists of one Municipal Chief, an L.A County Sheriff, a District Attorney, County Officer and a City Manager.

In the past, Cities and Counties received 75% of these funds relative to population and exclusively to provide front line law enforcement services including anti-gang and community gang prevention programs. During the current fiscal year, the City will use funds for community policing activities and to supplement Police overtime.

Resp. Dept: Finance

Beginning Fund Balance:				20,869		20,869
REVENUES	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3500-0000 INTEREST INCOME	4	4	-	-	-	-
3679-0000 COPS MORE	100,000	100,000	106,230	100,000	96,358	100,000
3679-2206 SLESF	-	-	-	-	18,260	
Total Revenue	100,004	100,004	106,230	100,000	114,618	100,000
APPROPRIATIONS	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
002-224-0000-4105 OVERTIME	11,125	-	-	-	-	-
002-224-0000-4120 O.A.S.D.I.	197	-	-	-	-	-
002-224-0000-4130 WORKER'S COMPENSATION INS.	1,134	-	-	-	-	-
002-225-0000-4105 OVERTIME	89,069	-	-	-	-	-
002-225-0000-4120 O.A.S.D.I.	1,319	-	-	-	-	-
002-225-0000-4130 WORKER'S COMPENSATION INS.	7,869	-	-	-	-	
Personnel Costs	110,713	-	-	-	-	-
002-190-0000-4901 TRANSFER TO GENERAL FUND	-	100,000	100,000	100,000	66,667	100,000
Transfers	-	100,000	100,000	100,000	66,667	100,000
Total Appropriations	110,713	100,000	100,000	100,000	66,667	100,000
ANNUAL SURPLUS/DEFICIT	(10,709)	4	6,230	-	47,951	-
Ending Balance:				20,869		20,869

PROPOSITION "A"

FUND NO. 007

FUND OVERVIEW

This fund is to account for receipts and approved Local Transit Fund projects from a voter approved sales tax override for public transportation purposes. The one percent sales tax was approved by the voters in November 1980. Twenty-five percent of total revenues, net administrative costs, are to be returned to local jurisdictions for local transit related projects. Distribution is done on a population-share basis. Projects must be approved by Metropolitan Transit Authority (Metro) in advance of spending Proposition "A" funds.

MAJOR PROJECTS/PROGRAMS

METRO ANNUAL PROJECTS BUDGET

PUBLIC WORKS:

- Trolley Transit: First Transit Contract
- Trolley Transit: Professional Services
- Trolley Transit: Trolley Repairs
- Trolley Transit: Trolley Fuel
- Marketing Supplies, Tools, Equipment, Maintenance
- Prop "A" Administration
- Prop "A" Administration: Cost Allocation

RECREATION & COMMUNITY SERVICES:

- Contractual Services
- MTA Bus Pass Sale
- Prop "A" Administration

Fund: Proposition A - Transit Fund

Resp. Dept: Public Works

ANNUAL SURPLUS/DEFICIT

Beginning Fund Balance:				137,008		155,008
REVENUES	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	•
3210-0000 SALES AND USE TAXES	391,967	408,664	425,844	421,639	295,085	449,959
3500-0000 INTEREST INCOME	97	28	142	4.500	157	4.000
3794-0000 DIAL-A-RIDE TICKETS	6,413	4,660	3,662	4,500	3,384	4,000
3794-3630 AQMD NATURAL GAS TROLLEYS	9,637	15,792	15,485	10,000	11,330	15,000
3796-0000 MTA BUS PASS SUBSIDY 3978-0000 TRANS FROM RETIREMENT TAX FUND	9,468 -	9,034 1,081	9,966	7,500 -	5,946	9,000
Total Revenue	417,583	439,258	455,099	443,639	315,902	477,959
Total Neverlue	417,363	433,236	433,033	443,033	313,302	477,333
APPROPRIATIONS	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
007-180-0000-4124 RETIREMENT	-	1,081	- 4 60F	-	-	-
007-313-0000-4101 SALARIES-PERMANENT EMPLOYEES 007-313-0000-4105 OVERTIME	-	10,993 255	4,605 10	-	-	-
007-313-0000-4103 OVERTIME 007-313-0000-4120 O.A.S.D.I.	-	695	353	_	-	-
007-313-0000-4120	-	1,447	264	_	-	-
007-313-0000-4128 DENTAL INSURANCE	_	267	149	-	51	-
007-313-0000-4128 DENTAE INSORANCE 007-313-0000-4130 WORKERS COMPENSATION INS.	_	797	73	_	-	_
007-313-0000-4136 WORKERS COM ENSATION INS.	_	34	13	_	63	_
007-313-0000-4138 LIFE INSURANCE	_	63	102	_	-	_
007-313-3624-4101 TIP LAE0127- SEC 5309 FTF CA040088	1,406	-	-	_	_	_
007-313-3624-4120 TIP LAE0127- SEC 5309 FTF CA040088	108	_	_	_	_	_
007-313-3624-4124 TIP LAE0127- SEC 5309 FTF CA040088	422	_	_	_	-	_
007-313-3624-4130 TIP LAE0127- SEC 5309 FTF CA040088	22	_	_	-	-	_
007-440-0000-4101 SALARIES-PERMANENT EMPLOYEES	7,696	17,726	15,690	-	12,743	21,438
007-440-0000-4120 O.A.S.D.I.	589	1,356	1,201	-	975	1,640
007-440-0000-4124 RETIREMENT	2,046	-	-	-	-	· -
007-440-0000-4126 HEALTH INSURANCE	2,077	2,167	2,187	-	1,670	2,311
007-440-0000-4128 DENTAL INSURANCE	151	108	63	-	62	151
007-440-0000-4130 WORKER'S COMPENSATION INS.	466	363	246	-	198	1,401
007-440-0000-4136 OPTICAL INSURANCE	45	45	47	-	35	47
Personnel Costs	15,028	37,397	25,003	-	15,797	26,988
APPROPRIATIONS (cont.)	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Request
007-190-0000-4480 COST ALLOCATION	42,639	42,639	42,639	42,639	31,979	27,277
007-313-0000-4260 CONTRACTUAL SERVICES	118,222	56,751	2,012	47,500	47,500	115,000
007-313-0000-4270 PROFESSIONAL SERVICES	7,179	-	-	-	-	-
007-313-0000-4300 DEPARTMENT SUPPLIES	1,242	-	-	-	-	-
007-313-0000-4320 DEPARTMENT EQUIPMENT MAINT	150	-	-	-	-	-
007-313-0301-4300 PW MAINT. & REPAIR SUPPLIES	-	505	-	-	-	-
007-313-3630-4400 VEHICLE OPERATION & MAINT	1,546	-	-	-	-	-
007-313-3630-4402 FUEL	17,351	21,405	21,366	20,000	11,243	40,000
007-440-0441-4220 TELEPHONE	1,434	1,528	1,623	1,500	1,212	1,500
007-440-0441-4260 MTA BUS PASS SALES	16,001	15,460	16,396	16,000	9,682	16,000
007-440-0442-4260 CONTRACTUAL SERVICES	249,311	277,397	265,070	280,000	184,766	280,000
007-440-0442-4400 VEHICLE OPERATION & MAINT	444	- 12 420	- 12 556	10.000	- 12.400	-
007-440-0443-4260 CONTRACTUAL SERVICES	9,792	12,438	12,556	18,000	13,186	25,000
Operations & Maintenance Costs	465,311	428,123	361,662	425,639	299,568	504,777
Total Appropriations	480,339	465,520	386,665	425,639	315,365	531,765

(62,756)

Ending Balance:

(26,261)

68,434

18,000

155,008

(53,806)

101,202

537



PROPOSITION "C" – TRANSIT DEVELOPMENT FUND

FUND NO. 008

FUND OVERVIEW

This fund accounts for receipt of a half-percent sales tax allocated by the Los Angeles County Metropolitan Transit Authority (MTA). These funds can only be used to reduce traffic congestion, improve air quality, improve the condition of streets and highways utilized by public transit, reduce foreign fuel dependence, or reduce the use of fossil fuels.

MAJOR PROJECTS/PROGRAMS

CAPITAL PROJECTS:

Street Improvement Project \$ 104,000 BTA Grant Match for Bikeway on Brand \$ 18,447 Caltrans (TCSP) Grant Match \$ 30,097

TOTAL \$ 152,544

Fund: Proposition C - Transit Development Fund

Resp. Dept: Public Works

Beginning	Fund Balance:				188,934		51,201
REVENUES		2013	2014	2015	2016	2016	2017
Account Number & Title		Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3210-0000 SALES AND USE TAXES		325,431	339,387	353,702	349,736	245,053	373,229
3500-0000 INTEREST INCOME		233	191	286	-	263	-
3978-0000 TRANS FROM RETIREMENT TAX FUND		-	3,367	-	-	-	
Total Revenue		325,664	342,944	353,988	349,736	245,316	373,229
APPROPRIATIONS		2013	2014	2015	2016	2016	2017
Account Number & Title	1	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
008-180-0000-4124 RETIREMENT		-	3,367	-	-	-	-
008-311-0000-4101 SALARIES-PERMANENT EMPLOYEES		20,726	67,293	59,743	40,968	29,805	42,822
008-311-0000-4103 WAGES-TEMPORARY & PART-TIME		173	4,135	-	-	346	-
008-311-0000-4105 OVERTIME		273	255	24	-	3	-
008-311-0000-4120 O.A.S.D.I.		13,637	5,039	4,572	3,134	2,296	3,276
008-311-0000-4124 RETIREMENT		50,092	-	-	-	-	-
008-311-0000-4126 HEALTH INSURANCE		29,663	13,800	12,318	9,381	7,138	9,789
008-311-0000-4128 DENTAL INSURANCE		3,383	1,193	1,242	948	711	948
008-311-0000-4130 WORKERS COMPENSATION INS.		20,410	8,541	7,644	5,826	4,227	6,089
008-311-0000-4134 LONG TERM DISABILITY INSURANCE		-	-	-	77	-	-
008-311-0000-4136 OPTICAL INSURANCE		741	337	307	281	211	281
008-311-6676-4101 SALARIES-PERMANENT EMPLOYEES		-	-	141	-	-	-
008-311-6676-4120 O.A.S.D.I.		-	-	12	-	-	-
008-311-6676-4130 WORKERS COMPENSATION INS.	<u>—</u>	-	-	6	-	-	
Personnel Costs		139,098	103,959	86,009	60,615	44,737	63,205
008-190-0000-4480 COST ALLOCATION		11,081	11,081	11,081	11,081	8,310	31,266
008-310-0000-4270 PROFESSIONAL SERVICES		3,444	-	-	42,229	-	-
008-311-0000-4260 CONTRACTUAL SERVICES		-	155,633	232,166	230,000	116,567	100,000
008-440-0440-4260 CONTRACTUAL SERVICES		103,879	-	-	-	-	-
Operations & Maintenance Costs		118,404	166,714	243,247	283,310	124,877	131,266
008-190-0000-4901 TRANSFER TO GENERAL FUND		100,908	119,682	179,967	_		
Transfers		100,908	119,682	179,967			
Trunsjers		100,908	119,002	179,907	_	_	-
008-311-0000-4500 ****CAPITAL EXPENSES****	<u> </u>	-	-	25,696	-	-	
Capital Costs		-	-	25,696	-	-	-
008-311-0000-4600 CAPITAL PROJECTS		1,244	7,911	-	_	-	152,544
008-311-0560-4600 CAPITAL PROJECTS		-	-	_	143,544	-	45,000
008-311-0172-4600 PARK AVENUE IMPROVEMENTS		126,772	-	-	-	_	-,
Capital Projects		128,017	7,911	-	143,544	-	197,544
Total Appropriations		486,426	398,266	534,919	487,469	169,614	392,015
ANNUAL SURPLUS/DEFICIT	(160,762)	(55,322)	(180,931)	(137,733)	75,702	(18,786)
Er	nding Balance:				51,201		32,415



CAPITAL GRANTS FUND

FUND NO. 010

FUND OVERVIEW

This section provides a consolidated look at grants funds received from several different funding sources to fund construction projects as well as capital improvements. The processing of Federal and State level grant applications and reimbursements are managed by Public Works.

MAJOR PROJECTS/PROGRAMS

- MSRC Local Match Grant: CNG Fueling Station Upgrade Project
- Department of Transportation (DOT) Bicycle Transportation Account (BTA) State Grant Agreement #BTA 08/09-07-LA09
- CALTRANS Transit Community System Preservation Program: Truman Streetscape Enhancements (City Contribution of \$30,097) HUD
- State Funds Cycle 7
- FTA Grant: CNG Fueling Station Upgrade Project

Fund: Capital Grants Fund Resp. Dept: Various

	Beginning Fund Balance:				(23,970)		(1,939,056)
REVENUES		2013	2014	2015	2016	2016	2017
	Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3500-0000	INTEREST INCOME	26	-	-	-	-	-
3600-3621	COPS CHRP GRANT #2009RKWX0121	17,444	-	-	-	-	-
3600-3624	TIP LAE0127- SEC 5309 FTF CA040088	157,295	101,834	-	-	-	-
3600-3652	JAG RECOVERY ACT #09-0648-S5	(5,811)	-	-	-	-	-
3682-0350	CA BEV CNTNR & LTTR RCYCL GRNT	-	6,605	-	-	-	-
3686-6676	CALTRANS TCSP TRUMAN-ST. ENHANCEMENTS	-	850	383	-	2,264	-
3690-3614	NATL ARTS/HMNITIES YTH PROG #1277007007	10,000	-	-	-	-	-
3690-3653	CA ARTS COUNCIL #AS-12-0606	9,000	-	-	-	-	-
3690-3693	NEA ARTS EDUCATION #12-5100-7024	-	50,000	-	-	-	-
3696-3449	"911" SECURITY UPGRADE	-	6,338	-	-	-	-
3696-3604	BULLETPROOF VEST 2011	7,127	-	-	-	-	-
3696-3609	LOPEZ ADOBE CONSTRUCTION	126,916	188,043	60,273	-	-	-
3696-3634	AVOID THE 100 DUI CAMPAIGN #AL1343	2,537	1,763	-	-	-	-
3696-3641	COPS SAFE SCHOOLS	165,764	63,362	-	-	-	-
3696-3644	JAG 09 #09-2545	1,333	-	-	-	-	-
3696-3646	JAG 10 #DJ-BX-1541	-	12,853	-	-	-	-
3696-3678	NATIONAL ENDWNMNT FOR ARTS #11-5100-8067	31,585	-	-	-	-	-
3696-3685	OFFICE OF TRAFFIC SAFETY GRT NO. PT1347	14,686	28,191	-	-	-	-
3696-3695	OFFICE OF TRAFFIC SAFETY #20423	102,128	-	-	-	-	-
3696-3713	ALCOHOLIC BEVERAGE CONTROL (ABC) GRANT	-	38,905	-	-	-	-
3697-3631	ALLIANCE FOR CA TRADITIONAL ARTS 2013	7,500	-	-	-	-	-
3697-3649	KAISER FOUNDATION HOSPITALS	13,100	14,000	-	-	-	-
3697-3750	CONGREGATE MEALS C1 COUNTY ASSISTANCE	52,293	52,311	-	-	-	-
3697-3752	HOME DELIVERED MEALS C2 COUNTY ASSIST	41,006	41,282	-	-	-	-
3697-3753	TITLE III-B TELEPHONE REASSURANCE PRG	94	22	-	-	-	-
3769-1371	GRIDLEY/MORNINGSIDE SCHL NRCHM	240,612	2,513	-	-	-	-
3901-3750	CONGREGATE MEALS C1 CONTRIBUTIONS	13,461	11,394	-	-	-	-
3901-3752	HOME DELIVERED MEALS C2 CONTRIBUTIONS	4,310	3,751	-	-	-	-
3970-0000	TRANSFER FROM GENERAL FUND	100,000	1,847,066	-	-	-	
Total Rever	nue	1,112,407	2,471,083	60,656	-	2,264	_

APPROPRIATIONS	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
Police Grants						
010-220-3449-4500 9-1-1 EMERGENCY COMMUNICATION	S -	4,383	-	-	-	-
010-220-3621-4101 COPS CHRP GRANT #2009RKWX0121	11,932	-	-	-	-	-
010-220-3621-4120 COPS CHRP GRANT #2009RKWX0121	173	-	-	-	-	-
010-220-3621-4124 COPS CHRP GRANT #2009RKWX0121	3,859	-	-	-	-	-
010-220-3621-4126 COPS CHRP GRANT #2009RKWX0121	207	-	-	-	-	-
010-220-3621-4130 COPS CHRP GRANT #2009RKWX0121	1,273	-	-	-	-	-
010-220-3634-4105 AVOID THE 100 DUI CAMPAIGN #AL13	2,458	4,932	-	-	-	-
010-220-3634-4120 AVOID THE 100 DUI CAMPAIGN #AL13	343 46	72	-	-	-	-
010-220-3634-4130 AVOID THE 100 DUI CAMPAIGN #AL13	343 -	722	-	-	-	-
010-220-3641-4101 COPS SAFE SCHOOLS	92,061	40,091	-	-	-	-
010-220-3641-4105 COPS SAFE SCHOOLS	15,913	4,348	-	-	-	-
010-220-3641-4120 COPS SAFE SCHOOLS	1,566	668	-	-	-	-
010-220-3641-4124 COPS SAFE SCHOOLS	26,215	5,310	-	-	-	-
010-220-3641-4126 COPS SAFE SCHOOLS	14,336	5,894	-	-	-	-
010-220-3641-4128 COPS SAFE SCHOOLS	732	147	-	-	-	-
010-220-3641-4130 COPS SAFE SCHOOLS	12,969	6,508	-	-	-	-
010-220-3641-4136 OPTICAL INSURANCE	291	178	-	-	-	-
010-220-3641-4138 COPS SAFE SCHOOLS	108	54	-	-	-	-
010-220-3641-4220 COPS SAFE SCHOOLS	333	139	-	-	-	-
010-220-3641-4300 COPS SAFE SCHOOLS	1,227	36	-	-	-	-
010-220-3641-4370 COPS SAFE SCHOOLS	40	-	-	-	-	-
010-220-3644-4105 JAG 09 #09-2545	59	-	-	-	-	-
010-220-3646-4105 JAG 10 #DJ-BX-1541	6,442	4,980	-	-	-	-
010-220-3646-4120 JAG 10 #DJ-BX-1541	54	67	-	-	-	-
010-220-3646-4130 JAG 10 #DJ-BX-1541	595	717	-	-	-	-
010-220-3652-4105 OVERTIME	6,369	-	-	-	-	-
010-220-3652-4120 O.A.S.D.I.	96	-	-	-	-	-
010-220-3652-4130 WORKER'S COMPENSATION INS.	833	-	-	-	-	-

Fund: Capital Grants Fund Resp. Dept: Various

	Beginning Fund Balance:				(23,970)		(1,939,056)
APPROPRIATIONS (2013 Actual	2014 Actual	2015 Actual	2016	2016	2017
Police Department	Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
-	UASI URBAN AREA SEC INITIATIVE	-	-	_	_	41,697	-
	OFFICE OF TRAFFIC SAFETY GRT NO. PT1347	13,487	21,663	-	_	-	-
	OFFICE OF TRAFFIC SAFETY GRT NO. PT1347	229	456	-	-	-	-
010-220-3685-4130	OFFICE OF TRAFFIC SAFETY GRT NO. PT1347	1,693	2,849	-	-	-	-
010-220-3685-4370	OFFICE OF TRAFFIC SAFETY GRT NO. PT1347	-	2,502	-	-	-	-
010-220-3695-4103	WAGES-TEMPORARY & PART-TIME	1,403	-	-	-	-	-
	OFFICE OF TRAFFIC SAFETY #20423	34,037	-	-	-	-	-
	OFFICE OF TRAFFIC SAFETY #20423	1,106	-	-	-	-	-
	OFFICE OF TRAFFIC SAFETY WRKRS COMP INS	4,073	-	-	-	-	-
	DEPARTMENT SUPPLIES ALCOHOLIC BEVERAGE CONTROL	1,720 -	885	_	_	_	_
010-220-3713-4105		_	27,581	_	_	_	_
010-220-3713-4120		_	468	_	_	_	_
	ABC-WORKERS COMPENSATION	-	4,387	_	_	-	-
010-220-3713-4300		-	1,500	-	_	_	_
	ABC - PERSONNEL TRAINING	-	1,604	-	-	-	-
010-220-3713-4500	ABC - CAPITAL	-	2,480	-	-	-	
Total Police Grants	-	259,949	147,635	2,015	2,016	43,713	-
Public Works Grants		22.450					
	LOPEZ ADOBE #0604ML0011	23,150	-	-	-	-	-
	LOPEZ ADOBE CONSTRUCTION	2,659	-	-	-	-	-
010-311-3609-4120	LOPEZ ADOBE CONSTRUCTION	204 683	-	-	-	-	-
	HEALTH INSURANCE	745	_	_	_		_
	DENTAL INSURANCE	100	_	_	_	_	_
	LOPEZ ADOBE CONSTRUCTION	362	_	_	_	_	_
	SALARIES-PERMANENT EMPLOYEES	-	1,455	-	_	-	-
010-150-3609-4120		-	105	-	_	_	_
010-150-3609-4130	WORKER'S COMPENSATION INS.	-	159	-	-	-	-
010-311-3609-4136	OPTICAL INSURANCE	17	-	-	-	-	-
010-150-3609-4270	LOPEZ ADOBE CONSTRUCTION	112,581	-	-	-	-	-
010-150-3609-4300	LOPEZ ADOBE CONSTRUCTION	982	460	-	-	-	-
010-311-3609-4300	DEPARTMENT SUPPLIES	-	-	-	-	-	-
	LOPEZ ADOBE CONSTRUCTION	49,579	157,500	-	-	-	-
	TIP LAE0127- SEC 5309 FTF CA040088	259,130	-	-		-	-
	SAFE ROUTES TO SCHOOL	-	-	24,080	571,594	28,900	-
	CNG FUELING STATION	-	-	-	1,339,460	- 2.264	-
	CALTRANS TCSP TRUMAN-ST. ENHANCEMENTS	879 67	-	254 18	-	2,264	-
	CALTRANS TCSP TRUMAN-ST. ENHANCEMENTS CALTRANS TCSP TRUMAN-ST. ENHANCEMENTS	14	_	- 10	-	-	-
010-311-6676-4600		-	_	- -	_	-	_
Total Public Works		451,151	159,679	24,352	1,911,054	31,164	-
		•	•			•	
	nmunity Service Grants	2.005					
	INTEREST EXPENSE	2,985	-	-	-	-	-
	GRIDLEY/MORNINGSIDE SCHL NRCHM	10,672	-	-	-	-	-
010-420-1371-4103	WAGES-TEMPORARY & PART-TIME	159,977	-	-	-	-	-
	GRIDLEY/MORNINGSIDE SCHL NRCHM	13,055 13,469	_	-	_	-	-
	GRIDLEY/MORNINGSIDE SCHL NRCHM	6,249	_	-	_	-	_
	WORKER'S COMPENSATION INS.	11,797	_	_	_	_	_
	GRIDLEY/MORNINGSIDE SCHL NRCHM	823	_	-	_	-	-
	CONTRACTUAL SERVICES	16,990	-	-	_	-	-
	DEPARTMENT SUPPLIES	9,816	-	-	_	-	-
	NATL ARTS/HMNITIES YTH PROG #1277007007	1,775	5,225	-	-	-	-
	NATL ARTS/HMNITIES YTH PROG #1277007007	767	2,233	-	-	-	-
	ALLIANCE FOR CA TRADITIONAL ARTS 2013	-	7,113	-	-	-	-
010-424-3631-4370	ALLIANCE FOR CA TRADITIONAL ARTS 2013	-	387	-	-	-	-
010-424-3645-4260	ALLIANCE FOR CA TRAD ARTS 2012	6,433	-	-	-	-	-

Fund: Capital Grants Fund Resp. Dept: Various

Beginning Fund Balance:				(23,970)		(1,939,056)
APPROPRIATIONS (Cont.)	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
Recreation and Community Service Grants (Cont.)						
010-424-3645-4370 ALLIANCE FOR CA TRAD ARTS 2012	567	-	-	-	-	-
010-430-3649-4103 WAGES-TEMPORARY & PART-TIME	-	2,415	-	-	-	-
010-430-3649-4120 KAISER FOUNDATION HOSPITALS	-	185	-	-	-	-
010-430-3649-4130 KAISER FOUNDATION HOSPITALS	-	176	-	-	-	-
010-430-3649-4250 RENTS AND LEASES	-	1,316	-	-	-	-
010-430-3649-4260 KAISER FOUNDATION HOSPITALS	12,195	4,515	-	-	-	-
010-430-3649-4270 PROFESSIONAL SERVICES	-	2,440	-	-	-	-
010-430-3649-4300 DEPARTMENT SUPPLIES	905	2,953	-	-	-	-
010-424-3653-4260 CA ARTS COUNCIL #AS-12-0606	8,013	-	-	-	-	-
010-424-3653-4370 CA ARTS COUNCIL #AS-12-0606	988	-	-	-	-	-
010-424-3678-4260 NATIONAL ENDWNMNT FOR ARTS #11-5100-80	31,585	-	-	-	-	-
010-424-3693-4260 NEA ARTS EDUCATION #12-5100-7024	42,051	7,949	-	-	-	-
010-422-3750-4260 CONGREGATE MEALS C1 COUNTY ASSISTANCE	52,178	51,062	-	-	-	-
010-422-3750-4270 CONGREGATE MEALS C1CONTRIBUTIONS	10,815	10,055	-	-	-	-
010-422-3750-4300 CONGREGATE MEALS C1 CONTRIBUTIONS	2,762	2,589	-	-	-	-
010-422-3752-4260 HOME DELIVERED MEALS C2 COUNTY ASSIST	39,339	33,926	-	-	-	-
010-422-3752-4270 HOME DELIVERED MEALS C2 CONTRIBUTIONS	3,302	8,431	-	-	-	-
010-422-3752-4300 HOME DELIVERED MEALS C2 CONTRIBUTIONS	50	49	-	-	-	-
010-422-3752-4390 HOME DELIVERED MEALS C2 CONTRIBUTIONS	2,625	2,627	-	-	-	-
010-422-3753-4101 TITLE III-B TELEPHONE REASSURANCE PRG	94	22	-	-	-	
Total Recreation and Community Service Grants	464,289	147,679	2,015	2,016	2,016	-
Total Appropriations	1,175,389	454,994	28,382	1,915,086	76,893	-
ANNUAL SURPLUS/DEFICIT	(62,982)	2,016,089	32,274	(1,915,086)	(74,629)	-
Ending Balance:				(1,939,056)		(1,939,056)



STATE GAS TAX FUND

FUND No. 011

FUND OVERVIEW

This fund is used to account for maintenance work and capital projects associated with impacts from motor vehicle travel in the City. It is also used for capital improvements requiring matching funds for Federal funding (TEA-3) eligibility. The use of these funds is restricted by Article XIX of the California State Constitution and by Streets and Highways Code Section 2101. All Motor Vehicle Fuel Tax funds allocated from the Highway Users Tax Account must be expended for the following: (a) The research, planning, construction, improvement, maintenance, and operation of public streets and highways (and their related public facilities for non-motorized traffic), including the mitigation of their environmental effects, the payment for property taken or damaged for such purposes, and the administrative costs necessarily incurred in the foregoing purposes.

MAJOR PROJECTS/PROGRAMS

- Street sweeping contract
- Parkway tree trimming contract
- Street maintenance activities

Fund: State Gas Tax Fund Resp. Dept: Public Works

ANNUAL SURPLUS/DEFICIT

Designing Found Delegaes				F40 403		C 110
Beginning Fund Balance:	2012	2014	2045	548,482	2016	6,110
REVENUES	2013	2014	2015	2016	2016	2017
Account Number & Title 3500-0000 INTEREST INCOME	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
	100.753	170.050	127 200	144022	- 01 220	155,000
3610-0000 GAS TAX ALLOCATION SECT 2105	109,752	170,959	137,398	144,922	91,230	155,000
3611-0000 GAS TAX ALLOCATION SECT 2106	81,006	82,940	85,645	79,516	56,831	80,000
3612-0000 GAS TAX ALLOCATION SECT 2107	179,844	182,881	175,844	198,135	115,209	215,000
3613-0000 GAS TAX ALLOCATION SECTION 2103	199,282	350,200	234,818	114,897	88,543	100,000
3615-0000 GAS TAX ALLOCATION SECT 2107.5	6,000	6,000	6,000	6,000	5,000	6,000
3619-0000 PROP 1B BOND	351,434	22,380	-	-	-	-
3670-0000 TRANSFER FROM GENERAL FUND	-	-	43,954	-	-	-
3978-0000 TRANS FROM RETIREMENT TAX FUND		2,190				
Total Revenue	927,318	817,550	683,659	543,470	356,813	556,000
APPROPRIATIONS	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
011-180-0000-4124 RETIREMENT	Actual	2,190	Actual	Aujusteu	TID Actual	rioposeu
011-311-0000-4101 SALARIES-PERMANENT EMPLOYEES	108,134	46,776	49,942	111,095	97,599	39,177
011-311-0000-4101 SALANIES-PERMANENT EMPLOTEES 011-311-0000-4105 OVERTIME	25	371	3,381	111,093	384	33,177
011-311-0000-4103 OVEKTIME 011-311-0000-4120 O.A.S.D.I.	8,070	3,482	4,036	8,499	7,497	2,997
011-311-0000-4120	31,854	3,402	4,030	6,499	7,497	2,997
011-311-0000-4124 RETIREMENT 011-311-0000-4126 HEALTH INSURANCE	•	9,861	9,408	24.250	10 296	11,217
011-311-0000-4128 DENTAL INSURANCE	21,240 2,729	•	1,135	24,358	19,286 2,479	1,167
011-311-0000-4128 DENTAL INSURANCE 011-311-0000-4130 WORKER'S COMPENSATION INS.	•	1,095	•	3,305	•	•
011-311-0000-4130 WORKER'S COMPENSATION INS.	9,413 521	4,795	4,248	15,798	13,082	5,571
		205	238	614	460	198
Personnel Costs	181,987	68,775	72,388	163,669	140,787	60,327
011-190-0000-4480 COST ALLOCATION	21,070	21,070	21,070	21,070	15,802	62,325
011-311-0000-4260 CONTRACTUAL SERVICES	-	37,160	23,069	462,457	310,266	211,876
011-311-0000-4270 PROFESSIONAL SERVICES	2,200	11,039	6,090	-	1,806	-
011-311-0558-4260 CONTRACTUAL SERVICES	-	-	-	125,000	-	100,000
011-371-3665-4270 PROFESSIONAL SERVICES	-	-	-	7,200	-	-
011-311-7510-4300 NORTH MACLAY STREETSCAPE	6	3,527	2,979	6,500	3,631	-
Operations & Maintenance Costs	23,276	72,796	53,208	622,227	331,505	374,201
011-190-0000-4901 TRANSFER TO GENERAL FUND	631,855	369,852	523,006	73,438	73,438	99,164
:	631,855	369,852	523,006	73,438	73,438	99,164
Transfers	031,633	309,032	323,000	73,436	73,436	99,104
011-311-0000-4600 CAPITAL PROJECTS	351,434	22,858	108,553	43,508	20,599	-
011-311-0178-4600 CAPITAL PROJECTS	-	-	-	183,000	170,841	-
011-311-0303-4600 STREET SLURRY PROJECT	-	-	-	-	-	-
011-311-7105-4600 CAPITAL PROJECTS	-	35,154	-	-	-	-
011-311-7510-4600 NORTH MACLAY STREETSCAPE	1,104	241	975	-		
Capital Projects	352,538	58,253	109,528	226,508	191,440	-
Total Appropriations	1,189,655	569,676	758,130	1,085,842	737,170	533,692

(262,338)

Ending Balance:

247,874

(74,471)

(542,372)

6,110

(380,357)

22,308

28,418



MEASURE "R" FUND

FUND NO. 012

FUND OVERVIEW

In November 2008, Measure "R" was approved by the State's voters committing a projected \$40 billion to traffic relief and transportation upgrades throughout the County over the next 30 years. The City receives these funds as an ongoing annual allotment, which is used for city street related maintenance and capital projects.

In Fiscal Year 2015-2016, the City leveraged the annual Measure R allocation by participating in the Total Roads Improvement Program ("TRIP"). Consequently, in Fiscal Year 2016-2017, the City will receive approximately \$2.5 million for street improvement projects in major transit corridors throughout the City. The annual debt service is secured by, and will be paid from, annual Measure R revenue through 2039. The City pledged approximately 67% of projected annual Measure R revenue, so there will still be some funding remaining for smaller projects.

MAJOR PROJECTS/PROGRAMS

• Total Road Improvement Program (TRIP) Repair and Improvement Projects

Fund: Measure R

Resp. Dept: Public Works

Beginning Fund Balance:				804,265		3,167,572
REVENUES	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3210-0000 SALES AND USE TAXES	243,552	252,975	264,980	262,307	183,698	280,000
3500-0000 INTEREST INCOME	123	227	877	-	1,042	-
39xx-0000 COP PROCEEDS	-	-	-	2,693,000	2,693,000	-
3995-0000 TRANS FROM WATER FUND	-	-	7,634	-	-	
Total Revenue	243,675	253,202	273,491	2,955,307	2,877,740	280,000
APPROPRIATIONS	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
012-180-0000-4124 RETIREMENT	-	90	-	-	-	-
012-310-0000-4101 SALARIES-PERMANENT EMPLOYEES	-	5,257	6,579	-	-	18,358
012-310-0000-4120 O.A.S.D.I.	-	402	503	-	-	1,404
012-310-0000-4126 HEALTH INSURANCE	-	1,275	1,658	-	-	5,514
012-310-0000-4128 DENTAL INSURANCE	-	176	214	-	-	-
012-310-0000-4130 WORKERS COMPENSATION INS.	-	406	104	-	-	290
012-310-0000-4136 OPTICAL INSURANCE	-	26	37	-	-	
Personnel Costs	-	7,634	9,095	-	-	25,566
012-310-0000-4270 PROFESSIONAL SERVICES	23,955	11,200	14,159	_	9,350	-
012-310-0000-4410 BOND INTEREST	-	-	-	-	-	-
012-310-0000-4420 BOND PRINCIPAL	-	-	-	-	-	178,000
Operations & Maintenance Costs	23,955	11,200	14,159	-	9,350	178,000
012-311-xxxx-4600 GLENOAKS RESURFACING PROJECT	_	_	_	_	_	1,467,000
012-311-xxxx-4600 MEASURE R RESURFACING PROJECT	_	-	-	-	-	1,080,000
012-311-0551-4600 CAPITAL PROJECTS	_	-	-	20,000	2,352	-
012-311-0558-4600 CAPITAL PROJECTS	_	-	-	232,000	-	238,000
012-311-0560-4600 CAPITAL PROJECTS	-	-	-	150,000	43,193	-
012-311-3636-4600 CAPITAL PROJECTS	-	-	-	190,000	-	-
012-311-0172-4600 PARK AVENUE IMPROVEMENTS	45,740	-	-	-	-	
Capital Projects	45,740	-	-	592,000	45,545	2,785,000
Total Appropriations	69,694	18,834	23,254	592,000	54,895	2,988,566
ANNUAL SURPLUS/DEFICIT	173,981	234,369	250,237	2,363,307	2,822,845	(2,708,566)
Ending Balance:				3,167,572		459,006



TRAFFIC SAFETY FUND

FUND NO. 013

FUND OVERVIEW

This fund accounts for certain receipts from traffic fines levied by local courts that are restricted for certain uses as required by Section 1463 of the California Penal Code. A portion of the funds are transferred to the General Fund for traffic safety purposes and the remainder are used by Public Works for traffic safety and other authorized expenditures including, but not limited to, street markings, traffic signal maintenance and repairs, and pothole repairs.

Fund: Traffic Safety Fund Resp. Dept: Public Works

Beginning Fund Balance:				1,888		(3,112)
REVENUES	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3410-0000 VEHICLE CODE FINES	32,108	17,623	20,720	25,000	(4,653)	30,000
3910-0000 SALE OF PROPERTY & EQUIPMENT	-	18,351	-	-	-	-
Total Revenue	32,108	35,974	20,720	25,000	(4,653)	30,000
APPROPRIATIONS	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
013-190-0000-4901 TRANSFER TO GENERAL FUND	30,000	31,825	30,000	30,000	22,500	30,000
Transfers	30,000	31,825	30,000	30,000	22,500	30,000
013-311-0000-4300 DEPARTMENT SUPPLIES	12,955	-	-	-	-	-
013-311-0301-4300 PW MAINT. & REPAIR SUPPLIES	12,258	-	-	-	-	-
013-370-0000-4430 ACTIVITIES AND PROGRAMS	251	-	-	-	-	-
013-370-0301-4300 DEPARTMENT SUPPLIES	8,093	-	-	-	-	-
013-371-0301-4260 CONTRACTUAL SERVICES	2,102	-	-	-	-	-
013-371-0301-4300 PW MAINT. & REPAIR SUPPLIES	18,356	_	-	-	-	-
Operations & Maintenance Costs	54,015	-	-	-	-	-
013-311-0000-4600 CAPITAL PROJECTS	3,633	-	-	-	-	-
013-371-0000-4600 CAPITAL PROJECTS	22,694	-	-	-	-	-
Capital Projects	26,328	-	-	-	-	-
Total Appropriations	110,343	31,825	30,000	30,000	22,500	30,000
ANNUAL SURPLUS/DEFICIT	(78,235)	4,149	(9,280)	(5,000)	(27,153)	-
Ending Balance:				(3,112)		(3,112)



LOCAL TRANSPORTATION FUND (SB 325)

FUND NO. 015

FUND OVERVIEW

The Transportation Development Act (TDA) of 1971 provides funding for transit and non-transit related purposes that comply with regional transportation plans. TDA funds consist of the Local Transportation Fund (LTF), which is derived from a 1/4 cent of the general sales tax collected statewide and the State Transit Assistance fund (STA), which is derived from the statewide sales tax on gasoline and diesel fuel. Funds are annually allocated by the Metropolitan Transit Authority (MTA) and will be used for sidewalk improvements during the fiscal year.

MAJOR PROJECTS/PROGRAMS

Sidewalk Repair Project

Fund: Local Transportation Fund

Resp. Dept: Public Works

Beginning Fund Balance:				-		97
REVENUES	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3500-0000 INTEREST INCOME	-	1	6	-	-	-
3695-0866 SIDEWALK REPAIR PROJECT	16,200	12,754	19,600	16,000	-	19,600
Total Revenues	16,200	12,755	19,606	16,000	-	19,600
APPROPRIATIONS	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
015-190-0000-4480 COST ALLOCATION	100	100	100	100	75	-
Operations & Maintenance Costs	100	100	100	100	75	-
015-190-0000-4901 TRANSFER TO GENERAL FUND	-	-	19,506	-	-	_
Transfers	-	-	19,506	-	-	-
015-310-0866-4600 CP-SIDEWALK REPAIR PROJECT	12,468	16,100	-	15,803	7,160	19,000
Capital Projects	12,468	16,100	-	15,803	7,160	19,000
Total Appropriations	12,568	16,200	19,606	15,903	7,235	19,000
ANNUAL SURPLUS/DEFICIT	3,632	(3,445)	-	97	(7,235)	600
Ending Balance:				97		697



AIR QUALITY MANAGEMENT DISTRICT (AQMD) FUND

FUND NO. 016

FUND OVERVIEW

This fund is used to account for South Coast Air Quality Management District (SCAQMD) revenues received by the City. Per AB 2766 (1990), a portion of the State Department of Motor Vehicle registration fee (\$4 per vehicle) is distributed to 89 cities in Los Angeles County. Thirty percent of fees collected are kept by the SCAQMD while 40% are distributed to cities. These funds may be used for various programs to reduce air pollution.

MAJOR PROJECTS/PROGRAMS

- CNG Improvement Project
- Purchase low emission City vehicles

Fund: Air Quality Management District Fund

Resp. Dept: Public Works

Beginni	ing Fund Balance:				165,324		19,424
REVENUES		2013	2014	2015	2016	2016	2017
Account Number & Title		Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3500-0000 INTEREST INCOME		47	55	179	-	194	-
3605-0000 MOTOR VEHICLE IN-LIEU TAX		28,653	29,768	30,053	29,100	14,713	29,100
3910-0000 SALE OF PROPERTY & EQUIPMENT		-	4,775	-	-	-	
Total Revenues	_	28,699	34,598	30,232	29,100	14,907	29,100
APPROPRIATIONS		2013	2014	2015	2016	2016	2017
Account Number & Title		Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
Account Number & Title 016-190-0000-4600 CAPITAL PROJECTS		Actual -	Actual -	Actual -	Adjusted 75,000	YTD Actual	Proposed -
					•		-
016-190-0000-4600 CAPITAL PROJECTS					75,000	-	-
016-190-0000-4600 CAPITAL PROJECTS 016-310-3661-4270 PROFESSIONAL SERVICES	<u>-</u>				75,000 107	-	-
016-190-0000-4600 CAPITAL PROJECTS 016-310-3661-4270 PROFESSIONAL SERVICES 016-310-3661-4600 CAPITAL PROJECTS	-				75,000 107 99,893	- 106 -	-
016-190-0000-4600 CAPITAL PROJECTS 016-310-3661-4270 PROFESSIONAL SERVICES 016-310-3661-4600 CAPITAL PROJECTS Capital Projects	-				75,000 107 99,893 175,000	106 - 106 106	-



SELF-SUSTAINING RECREATIONAL ACTIVITIES

FUND NO. 017

FUND OVERVIEW

The Self-sustaining Recreational Activities fund accounts for part-time staff salaries, equipment and supplies, and contracted instructor salaries for recreation programs and activities that generate revenue through user fees. Programs accounted for in this fund include, but are not limited to, sports leagues, day camp, exercise & dance classes, karate, and other fee based programs/activities.

MAJOR PROJECTS/PROGRAMS

Additional Youth and Adult Recreation Programs

Fund: Self Sustaining Recreation Programs Resp. Dept: Recreation & Community Services

	Beginning Fund Balan	ce:			87,514		78,282
REVENUES	Account Number & Title	2013	2014	2015	2016	2016	2017
2600 0000	MISCELLANEOUS REIMBURSEMENTS	Actual 43	Actual -	Actual -	Adjusted	YTD Actual	Proposed
					-	-	-
	AFTER SCHOOL COMM NRICHMENT SENIOR AEROBICS	- 4,429	- 3,465	- 4,590	600	85 10,980	- 15,000
	SENIOR AEROBICS SENIOR MUSIC	4,429	3, 4 03 -	4,590	-	1,220	2,000
	SPECIAL NEEDS CLASSES	-	_	-	2,000	-	-
3770-1324		8,835	9,941	10,855	10,000	5,395	8,000
	YOUTH SPORTS	33,363	31,444	21,165	18,000	11,549	15,000
	YOUTH FLAG FOOTBALL	209	170	-	-	-	-
	ADULT BASKETBALL	630	-	-	-	_	-
	ADULT SOFTBALL	7,510	640	697	3,000	9,104	12,000
3770-1335	SNACK BAR	-	-	-	-	-	-
3770-1336	BOXING	-	-	-	-	10	-
3770-1337	AEROBICS	32,597	19,834	14,474	14,000	12,142	14,000
3770-1338	SWIM LESSONS	3,513	-	-	-	-	-
3770-1339	LINE DANCE CLASS	1,085	707	1,307	700	620	1,400
	SOCCER SCHOOL	170	-	9	7,000	-	-
	ART RECREATION CLASSES	-	-	-	-	620	800
	MMAP PROGRAM	1,005	-	-	-		-
	FOLK DANCE	5,180	5,200	5,166	5,000	3,710	4,500
	AZTEC DANCE	1,015	385	204	350	69	200
	TREE LIGHTING	1,250	-	-	-	-	-
3770-1382 3770-1386	PARK AVENUE CLUB	260 16,578	-	-	-	-	-
	CONCERTS	597	_	_	_	_	_
	DAY CAMP TEENS FUNDRAISERS	-	_	_	_	65	_
	5K RUNNING RACE	_	_	9,162	_	6,103	6,000
	FOUNDATION-PARK & REC PROGRAM	_	_	-	_	2,500	-
	PARK REC PROG-FCLTY ATTENDANTS	60,159	4,035	1,005	-	_,=====================================	-
3770-1398	PARK REC PROG-L P SR TRIPS	381	, -	· -	-	-	-
3770-1399	PARK REC PROG-DAY CAMP PROGRAM	59,531	68,010	82,772	59,000	58,093	65,000
		238,339	143,832	151,405	119,650	122,264	143,900
APPROPRIA	ATIONS	2013	2014	2015	2016	2016	2017
	Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
017-180-00	000-4124 RETIREMENT	-	-	_	-	_	-
	886-4105 OVERTIME	1,614	1,081	_	_	_	_
		•	83				
	886-4120 O.A.S.D.I.	123		-	-	-	-
017-193-13	886-4130 WORKER'S COMPENSATION INS.	229	153	-	-	-	
Personnel		1,966	1,318	-	-	-	-
017-193-13	887-4105 OVERTIME	231	520	404	-	-	-
017-193-13	887-4120 O.A.S.D.I.	18	40	31	-	-	-
017-193-13	887-4130 WORKER'S COMPENSATION INS.	17	37	29	_	_	_
	886-4103 WAGES-TEMPORARY & PART-TIME	1,097	1,170		_	_	_
		•					
	886-4120 O.A.S.D.I.	84	90	-	-	-	-
	886-4130 WORKER'S COMPENSATION INS.	86	84	-	-	-	-
	387-4103 CONCERTS/PARK	174	-	-	-	-	-
017-194-13	887-4120 CONCERTS/PARK	13	-	-	-	-	-
017-194-13	887-4130 CONCERTS/PARK	13	-	-	-	-	-
017-420-00	000-4101 SALARIES-PERMANENT EMPLOYEES	13,037	9,659	117	-	-	-
	000-4103 WAGES-TEMPORARY & PART-TIME	-	-	-	_	-	26,930
	000-4120 O.A.S.D.I.	997	739	9	_	_	,500
01/-420-00	000 T120 O.M.J.D.I.	331	139	9	-	-	-

Fund: Self Sustaining Recreation Programs Resp. Dept: Recreation & Community Services

	Beginning Fund Balance:				87,514		78,282
APPROPRIATIONS (cont.)		2013	2014	2015	2016	2016	2017
	umber & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
017-420-0000-4124 RETIREMEN		-	1,533	-	-	-	-
017-420-0000-4126 HEALTH INS	SURANCE	3,505	2,234	-	-	-	2,051
017-420-0000-4128 DENTAL INS	SURANCE	171	158	-	-	-	-
017-420-0000-4130 WORKER'S	COMPENSATION INS.	972	694	9	-	-	-
017-420-0000-4136 OPTICAL IN:	SURANCE	79	111	-	-	-	-
017-420-1322-4103 WAGES-TEN	MPORARY & PART-TIME	-	-	-	-	-	-
017-420-1322-4260 CONTRACTI	UAL SERVICES	2,190	3,289	5,593	420	9,947	11,000
017-420-1323-4260 CONTRACTI	UAL SERVICES	-	-	-	-	840	1,500
017-420-1326-4260 CONTRACTI		8,564	4,535	8,189	8,000	4,560	6,000
017-420-1326-4300 DEPARTME		-	-	-	-	221	-
017-420-1327-4260 CONTRACTI	UAL SERVICES	-	-	144	1,000	-	-
017-420-1328-4103 WAGES-TEN	MPORARY & PART-TIME	-	382	4,432	5,800	-	-
017-420-1328-4120 O.A.S.D.I.		-	29	339	-	-	-
017-420-1328-4130 WORKER'S	COMPENSATION INS.	-	28	322	-	-	-
017-420-1328-4260 CONTRACTI	UAL SERVICES	6,616	11,367	8,233	7,000	4,414	15,000
017-420-1328-4300 DEPARTME	NT SUPPLIES	9,542	7,899	12,611	5,000	27,991	-
017-420-1332-4103 WAGES-TEN	MPORARY & PART-TIME	-	-	-	1,500	-	-
017-420-1332-4260 CONTRACT	UAL SERVICES	-	-	-	900	-	-
017-420-1332-4300 DEPARTME	NT SUPPLIES	-	-	-	200	-	-
017-420-1333-4300 DEPARTME	NT SUPPLIES	-	-	196	-	-	-
017-420-1334-4103 WAGES-TEN	MPORARY & PART-TIME	198	-	-	1,000	-	-
017-420-1334-4120 O.A.S.D.I.		15	-	-	-	-	-
017-420-1334-4130 WORKER'S		14	-	-	-	-	-
017-420-1334-4260 CONTRACTO	UAL SERVICES	-	889	-	1,000	90	4,000
017-420-1334-4300 DEPARTME	NT SUPPLIES	3,300	1,757	-	200	1,463	-
017-420-1335-4103 WAGES-TEN	MPORARY & PART-TIME	-	-	-	-	-	-
017-420-1335-4300 DEPARTME	NT SUPPLIES	2,498	-	-	-	-	-
017-420-1337-4103 WAGES-TEN	MPORARY & PART-TIME	-	-	-	-	-	-
017-420-1337-4260 CONTRACT	UAL SERVICES	6,080	19,270	11,767	10,000	6,420	13,000
017-420-1337-4300 AEROBICS-E	DEPARTMENT SUPPLIES	4,199	2,749	2,641	1,000	3,126	-
017-420-1338-4260 CONTRACTI	UAL SERVICES	3,984	13,983	-	-	341	-
017-420-1338-4300 DEPARTME	NT SUPPLIES	222	-	-	-	-	-
017-420-1339-4260 CONTRACTI	UAL SERVICES	588	690	690	600	287	600
017-420-1340-4103 WAGES-TEN	MPORARY & PART-TIME	-	-	-	3,000	-	-
017-420-1340-4260 CONTRACT	UAL SERVICES	-	-	-	2,000	300	-
017-420-1340-4300 DEPARTME	NT SUPPLIES	274	-	-	1,000	-	-
017-420-1343-4260 CONTRACT	UAL SERVICES	-	-	-	-	2,375	2,500
017-420-1343-4300 DEPARTME	NT SUPPLIES	200	-	-	-	134	-
017-420-1362-4260 CONTRACTO	UAL SERVICES	3,528	3,245	3,654	3,500	3,398	3,700
017-420-1364-4260 CONTRACTI	UAL SERVICES	481	241	-	-	-	200
017-420-1366-4260 CONTRACTO	UAL SERVICES	-	-	-	230	-	-
017-420-1367-4105 TREE LIGHT	ING	-	269	-	-	-	-
017-420-1367-4120 TREE LIGHT	ING	-	21	-	-	-	-
017-420-1367-4130 TREE LIGHT	ING	-	19	-	-	-	-
017-420-1367-4260 TREE LIGHT		-	1,150	-	-	-	-
017-420-1367-4300 TREE LIGHT	ING	-	1,264	-	-	-	-
017-420-1371-4101 SALARIES-P	ERMANENT EMPLOYEES	(1,264)	273	-	-	-	-

Fund: Self Sustaining Recreation Programs Resp. Dept: Recreation & Community Services

Beginning Fund Bal	ance:			87,514		78,282
APPROPRIATIONS (cont.)	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
017-420-1371-4103 GRIDLEY/MRNNGSD SCHL-PRTTM WGS	392	-	-	-	-	-
017-420-1371-4120 GRDLY/MRNNGSD SCHL-O.A.S.D.I.	(67)	21	-	-	-	-
017-420-1371-4124 GRIDLEY/MORNINGSIDE SCHL NRCHM	-	64	-	-	-	-
017-420-1371-4130 GRIDLY/MRNNGSD SCHL-WRKRS COMP	11	20	-	-	-	-
017-420-1371-4260 CONTRACTUAL SERVICES	13	-	-	-	-	-
017-420-1371-4300 GRIDLEY/MORNINGSIDE NRCHM SUPP	269	-	-	-	-	-
017-420-1378-4105 OVERTIME	-	-	21	-	-	-
017-420-1378-4120 O.A.S.D.I.	-	-	2	-	-	-
017-420-1378-4130 WORKER'S COMPENSATION INS.	-	-	2	-	-	-
017-420-1378-4138 OMELVENY SF ELEM/AFTRSCHL NRCH	32	-	-	-	-	-
017-420-1386-4260 CONTRACTUAL SERVICES	22,098	22,873	-	-	-	-
017-420-1386-4300 DEPARTMENT SUPPLIES	1,035	425	-	-	-	-
017-420-1387-4260 CONTRACTUAL SERVICES	368	-	-	-	-	-
017-420-1387-4300 DEPARTMENT SUPPLIES	55	-	-	-	-	-
017-420-1389-4300 DEPARTMENT SUPPLIES	67	-	-	-	-	-
017-420-1395-4260 CONTRACTUAL SERVICES	-	-	4,046	-	6,279	6,000
017-420-1395-4300 DEPARTMENT SUPPLIES	-	-	184	-	6,867	-
017-420-1396-4260 CONTRACTUAL SERVICES	-	-	-	-	1,689	-
017-420-1396-4300 DEPARTMENT SUPPLIES	-	-	-	-	242	-
017-420-1397-4103 FACILITY ATTENDANTS	18,321	26,134	743	-	-	-
017-420-1397-4120 FACILITY ATTENDANTS	1,402	2,000	-	-	-	-
017-420-1397-4124 RETIREMENT	-	1,121	-	-	-	-
017-420-1397-4130 FACILITY ATTENDANTS	1,374	2,007	-	-	-	-
017-420-1397-4260 FACILITY ATTENDANTS	605	400	-	-	-	-
017-420-1397-4300 DEPARTMENT SUPPLIES	101	1,669	-	-	-	-
017-420-1399-4101 DAY CAMP-SALARIES PERM. EMP.	284	137	246	-	-	-
017-420-1399-4103 DAY CAMP WAGES-TEMP & P/T	41,011	33,754	47,780	48,000	26,028	-
017-420-1399-4105 DAY CAMP OVERTIME	21	35	5	-	9	-
017-420-1399-4120 DAY CAMP-O.A.S.D.I.	3,161	2,596	3,675	-	1,992	-
017-420-1399-4124 DAY CAMP-RETIREMENT	-	1,131	-	-	-	-
017-420-1399-4126 DAY CAMP HEALTH INS.	-	-	5,927	-	-	-
017-420-1399-4130 DAY CAMP-WRKRS. COMP. INS.	3,011	2,464	3,478	-	1,893	-
017-420-1399-4138 DAY CAMP-LIFE INS.	221	-	867	-	-	-
017-420-1399-4260 DAY CAMP-CONTRACTUAL SRVCS.	846	2,927	1,800	3,500	-	1,800
017-420-1399-4300 DAY CAMP-DEPT. SUPPLIES	19,369	4,716	16,718	10,000	15,907	19,000
Operations & Maintenance Costs	193,680	201,576	148,934	118,882	130,845	113,281
•	•	•	·	•	•	·
017-420-1362-4500 ****CAPITAL EXPENSES****	-	-	-	-	-	-
017-424-0000-4500 CAPITAL EQUIPMENT		-	-	10,000	-	-
Capital Costs	=	-	-	10,000	-	-
Total Appropriations	193,680	201,576	148,934	128,882	130,845	113,281
ANNUAL SURPLUS/DEFICIT	44,660	(57,744)	2,471	(9,232)	(8,581)	30,619
Ending Bal	ance:			78,282		108,901



RETIREMENT FUND

FUND NO. 018

FUND OVERVIEW

This fund is used to account for receipts from a voter-approved special tax levy to pay pension costs related to the City's membership in the Public Employees Retirement System (PERS). Currently, the revenue generated by the special levy are sufficient to fully fund PERS pension costs. The special tax levy is crucial in meeting the City's annual pension obligation. Without the special tax levy, the City would have to make significant cuts to services to pay the PERS pension obligation from General Fund revenues.

Fund: Retirement Fund Resp. Dept: Finance

	Beginning Fund Balance	:			1,607,796		1,657,712
REVENUES		2013	2014	2015	2016	2016	2017
	Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3110-0000 S	SECURED PROPERTY TAXES-CURR YR	2,869,922	3,303,370	3,052,364	2,450,000	1,520,621	2,500,000
3120-0000 L	JNSECURED PROPERTY TAXES C/Y	(185,955)	93,781	259,708	300,000	88,589	
3130-0000 P	PRIOR YEARS PROPERTY TAXES	(5,694)	(28,903)	(681)	-	3,580	-
3150-0000 P	PROPERTY TAX PENALTIES & INT	81,903	105,923	115,546	-	85,358	-
3175-0000 P	PROJECT 4 TAX LEVY	-	-	223,542	-	-	-
3181-0000 P	PROJECT 1 TAX LEVY	-	-	-	70,000	51,508	70,000
3183-0000 P	PROJECT 1A TAX LEVY	-	-	-	80,000	55,934	80,000
3185-0000 P	PROJECT 2 TAX LEVY	-	-	-	100,000	67,822	100,000
3188-0000 P	PROJECT 3 TAX LEVY	-	-	-	200,000	129,256	200,000
3191-0000 P	PROJECT 3A TAX LEVY	-	-	-	550,000	355,949	550,000
3500-0000 II	NTEREST INCOME	1,493	-	30,364	-	28,117	25,000
3625-0000 H	HOMEOWNERS PROPERTY TAX RELIEF	47,330	37,764	34,170	-	17,054	30,000
3970-0000 T	RANSFER FROM GENERAL FUND	-	4,550,739	-	200,000	-	250,000
3992-0000 T	RANSFER FROM SEWER	-	320,893	-	12,434	-	12,434
3995-0000 T	RANSFER FROM THE WATER FUND		320,893	-	12,434	-	12,434
Total Revenu	e	2,809,000	8,704,460	3,715,013	3,974,868	2,403,788	3,829,868

APPROPRIATIONS		2013	2014	2015	2016	2016	2017
	Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
018-101-0000-4124	RETIREMENT	-	4,865	3,371	3,164	5,506	4,242
018-102-0000-4124	RETIREMENT	-	24,726	26,582	14,677	17,096	16,930
018-105-0000-4124	RETIREMENT	-	29,855	57,545	36,557	37,369	44,055
018-106-0000-4124	RETIREMENT	-	53,499	59,440	29,288	24,452	36,695
018-115-0000-4124	RETIREMENT	-	29,410	36,814	16,348	17,221	27,494
018-130-0000-4124	RETIREMENT	-	67,989	94,186	47,035	56,646	62,247
018-140-0000-4124	RETIREMENT	-	44,552	49,948	26,483	19,745	29,599
018-150-0000-4124	RETIREMENT	-	33,211	36,439	21,640	14,169	22,703
018-150-3673-4124	RETIREMENT	-	195	451	-	2,350	-
018-152-0000-4124	RETIREMENT	-	48,966	58,131	31,398	24,165	61,765
018-190-0000-4124	RETIREMENT	96,432	4,170	1,740	2,700,000	1,529,835	2,895,000
018-190-0000-4127	RETIRED EMP. HEALTH INS.	985,164	-	-	-	-	-
018-220-3641-4124	RETIREMENT	-	8,629	-	-	-	-
018-222-0000-4124	RETIREMENT	-	138,080	158,977	68,628	75,881	111,646
018-224-0000-4124	RETIREMENT	-	147,898	115,941	84,777	66,849	129,015
018-225-0000-4124	RETIREMENT	-	877,521	923,717	490,463	421,318	590,101
018-230-0000-4124	RETIREMENT	-	36,560	30,619	-	22,921	19,787
018-310-0000-4124	RETIREMENT	-	25,634	23,127	34,546	33,711	39,659
018-311-0000-4124	RETIREMENT	-	41,630	58,501	19,878	36,227	23,225
018-311-6676-4124	CALTRANS TCSP TRUMAN-ST. ENHANCEMENTS	-	-	134	-	-	-
018-313-0000-4124	RETIREMENT	-	14,831	20,903	-	-	-
018-320-0000-4124	RETIREMENT	-	35,402	39,684	29,535	23,914	34,407
018-335-0000-4124	RETIREMENT	-	11,041	14,151	-	7,772	-
018-341-0000-4124	RETIREMENT	-	6,121	8,470	-	-	-
018-344-0000-4124	RETIREMENT	-	13,963	17,042	-	12,815	-
018-346-0000-4124	RETIREMENT	-	11,322	21,024	8,264	9,615	9,981
018-350-0000-4124	RETIREMENT	-	5,138	-	· -	-	-
018-360-0000-4124	RETIREMENT	-	73,929	84,743	-	-	-
018-370-0000-4124	RETIREMENT	-	3,849	8,713	7,255	8,970	8,465
018-371-0000-4124	RETIREMENT	-	13,460	15,560	· -	, -	-
018-381-0000-4124		-	25,473	35,480	-	-	-
018-382-0000-4124		_	28,073	40,494	_	_	-
018-383-0000-4124		-	54,195	69,670	_	_	-
018-384-0000-4124		_	58,401	68,607	_	_	-
018-390-0000-4124		_	3,926	20,223	44,130	40,980	46,003
018-390-0410-4124		_	36,489	41,855		-	-
018-390-0460-4124		_	28,935	30,912	_	_	-
018-390-0470-4124		_	15,093	15,064	_	_	_
018-420-0000-4124		_	40,415	49,008	28,267	68,885	35,664
018-420-1328-4124		_	999	-	-	-	-
018-420-1371-4124		_	54	_	_	_	_
018-420-1399-4124		_	306	1,101	_	2,172	_
018-420-1399-4124		_	14,994	21,323	16,736	17,483	_
018-422-3750-4124		_	5,880	5,634	10,730	4,199	_
018-422-3750-4124			2,943	3,034	-	2,190	_
010-422-3/32-4124	NET INCIVIENT	-	2,343	3,143	=	2,130	_

Fund: Retirement Fund Resp. Dept: Finance

ANNUAL SURPLUS/DEFICIT

Beginning Fund Balanc	e:			1,607,796		1,657,712
REVENUES	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3110-0000 SECURED PROPERTY TAXES-CURR YR	2,869,922	3,303,370	3,052,364	2,450,000	1,520,621	2,500,000
3120-0000 UNSECURED PROPERTY TAXES C/Y	(185,955)	93,781	259,708	300,000	88,589	
3130-0000 PRIOR YEARS PROPERTY TAXES	(5,694)	(28,903)	(681)	, -	3,580	-
3150-0000 PROPERTY TAX PENALTIES & INT	81,903	105,923	115,546	_	85,358	_
3175-0000 PROJECT 4 TAX LEVY	-	-	223,542	_	-	_
3181-0000 PROJECT 1 TAX LEVY	_	_		70,000	51,508	70,000
3183-0000 PROJECT 1A TAX LEVY	_	_	_	80,000	55,934	80,000
3185-0000 PROJECT 2 TAX LEVY	_	_	_	100,000	67,822	100,000
3188-0000 PROJECT 3 TAX LEVY	_	_	_	200,000	129,256	200,000
3191-0000 PROJECT 3A TAX LEVY	_	_	_	550,000	355,949	550,000
3500-0000 INTEREST INCOME	1,493	_	30,364	-	28,117	25,000
	•	27.764		-		-
3625-0000 HOMEOWNERS PROPERTY TAX RELIEF	47,330 -	37,764	34,170 -		17,054 -	30,000
3970-0000 TRANSFER FROM GENERAL FUND		4,550,739		200,000	-	250,000
3992-0000 TRANSFER FROM SEWER	-	320,893	-	12,434	-	12,434
3995-0000 TRANSFER FROM THE WATER FUND		320,893		12,434	-	12,434
Total Revenue	2,809,000	8,704,460	3,715,013	3,974,868	2,403,788	3,829,868
APPROPRIATIONS	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
APPROPRIATIONS (cont.)	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
018-423-0000-4124 RETIREMENT	-	1,488	558	9,619	23,154	39,375
018-424-0000-4124 RETIREMENT	_	23,559	26,155	12,725	12,455	14,817
018-430-0000-4124 RETIREMENT	_	11,716	6,672	-	-	-
018-440-0000-4124 RETIREMENT	_	4,822	4,965	_	2,803	_
Personnel Costs	1,083,609	2,166,222	2,408,838	3,783,429	2,644,884	4,302,875
018-190-0000-4480 COST ALLOCATION	143,174	141,523	141,523	141,523	106,142	329,161
Operations & Maintenance Costs	143,174	141,523	141,523	141,523	106,142	329,161
018-190-0000-4901 TRANSFER TO GENERAL FUND	2,114,401	-	-	-	-	_
018-190-0000-4907 TRANSFER TO PROP A LOCAL TRANSIT FUND	-	1,081	-	-	-	-
018-190-0000-4908 TRANSFER TO PROP "C" FUND	_	3,367	-	_	-	_
018-190-0000-4911 TRANSFER TO GAS TAX FUND	_	2,190	-	_	-	_
018-190-0000-4912 TRANSFER TO MEASURE R FUND	_	90	_	_	_	_
018-190-0000-4927 TRANSFER TO STREET LIGHTING	_	2,574	_	_	_	_
018-190-0000-4929 TRANSFER TO PARKING M & O	_	2,563	_	_	_	_
018-190-0000-4950 TRANSFER TO PAVEMENT MANAGEMENT FUND	_	427	_	_	_	
018-190-0000-4950 TRANSFER TO WATER FUND	_	29,039	_	_	_	_
018-190-0000-4970 TRANSFER TO WATER FUND	-	12,817	-	-	-	-
018-190-0000-4972 TRANSFER TO SEWER FOND 018-190-0000-4973 TRANSFER TO REFUSE DISPOSAL	-		-	-	-	-
	-	1,222	- 4F 700		100 442	-
018-190-0000-4998 TRANSFER TO SUCCESSOR AGENCY		-	45,709	-	160,443	
Transfers	2,114,401	55,369	45,709	-	160,443	-
Total Appropriations	3,341,184	2,363,114	2,596,070	3,924,952	2,911,469	4,632,036

(532,184)

Ending Balance:

6,341,346

1,118,943

49,916

1,657,712

(507,681)

(802,168)

855,544



FISCAL YEAR 2016-2017



QUIMBY ACT FEES

FUND NO. 019

FUND OVERVIEW

Local governments in California provide a critical role in the effort to set aside parkland and open space for recreational purposes. Since passage of the 1975 Quimby Act (Government Code Section 66477), cities and counties have been authorized to pass ordinances requiring developers to set aside land, donate conservation easements, or pay fees for park improvements. The goal of the Quimby Act is to require developers to help mitigate the impacts of property improvements. This fund is set up to account for receipts from developers who elect to pay fees for park improvements rather than set aside land or donate conservation easements.

16,141

16,141

Fund: Quimby Act Fees Resp. Dept: Public Works

Beginning Fund Balance:				21,640		16,141
REVENUES	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3500-0000 INTEREST INCOME	195	140	-	-	-	-
3901-0000 MISCELLANEOUS REVENUE	-	11,848	45	25	-	-
Total Revenue	195	11,989	45	25	-	-
APPROPRIATIONS	2013	2014	2015	2016	2016	2017
Account Number & Title 019-390-0864-4101 LAS PALMAS PARK	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
019-390-0864-4101 LAS PALMAS PARK 019-390-0864-4120 LAS PALMAS PARK	-	-	-	-	-	-
019-390-0864-4124 LAS PALMAS PARK	-	-	-	-	-	-
019-390-0864-4130 LAS PALMAS PARK	-	_	-	_	-	_
019-423-0201-4105 OVERTIME	_	_	1,206	_	_	_
Personnel Costs	-	-	1,206	-	-	-
019-422-0630-4260 CONTRACTUAL SERVICES	-	4,914	-	-	-	-
019-430-0000-4330 BLDG MAINT & REPAIRS	28,970	11,848	-	-	-	-
Operations & Maintenance Costs	28,970	16,762	-	-	-	-
019-422-0630-4500 PIONEER PARK IMPROVEMENTS	2,417	-	-	-	-	-
019-423-0201-4500 RECREATION PARK	4,634	-	12,597	-	-	-
Capital Costs	7,051	-	12,597	-	-	-
019-390-0602-4600 PARKS SNACK SHOP	-	-	-	-	-	-
019-422-0864-4600 LAS PALMAS PARK	-	-	-	-	-	-
019-423-0201-4600 CAPITAL PROJECTS	_	264,241	15,416	5,524	_	-
Capital Projects	-	264,241	15,416	5,524	-	-
Total Appropriations	36,021	281,003	29,219	5,524	-	-
ANNUAL SURPLUS/DEFICIT	(35,826)	(269,014)	(29,174)	(5,499)	-	-

Ending Balance:



ASSET SEIZURE – STATE

FUND No. 020

FUND OVERVIEW

This fund is used to account for receipts and disbursements of state seized and forfeited assets resulting from the sale of controlled substances.

Fund: State Asset Seizure

Resp. Dept: Police

Beginning Fund Balance:				29,300		25,300
REVENUES	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3875-0000 ASSET FORFEITURE FUND	23,178	10,778	3,200	-	40,050	-
Total Revenue	23,178	10,778	3,200	-	40,050	-
APPROPRIATIONS	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
Account Number & Title 020-225-0000-4500 ****CAPITAL EXPENSES****	Actual 3,907	Actual 6,441	Actual -	Adjusted 4,000	YTD Actual	Proposed 50,000
			Actual - -	-	YTD Actual - -	•
020-225-0000-4500 ****CAPITAL EXPENSES****	3,907	6,441	Actual - - -	4,000	YTD Actual	50,000
020-225-0000-4500 ****CAPITAL EXPENSES**** Capital Costs	3,907 3,907	6,441 6,441	Actual 3,200	4,000	-	50,000 50,000



ASSET SEIZURE – FEDERAL

FUND NO. 021

FUND OVERVIEW

This fund is used to account for receipts and disbursements of federal seized and forfeited assets resulting from the sale of controlled substances. There has been little federal seizure activity in recent years.

Fund: Federal Asset Seizure

Resp. Dept: Police

Beginning Fund Balance:				52,639		22,639
REVENUES	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3500-0000 INTEREST AND RENTS	12	17	57	-	27	-
3875-0000 ASSET FORFEITURE FUND	35,561	-	15,487	-	(15,487)	-
Total Revenue	35,573	17	15,544	-	(15,460)	-
APPROPRIATIONS	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
020-225-0000-4500 ****CAPITAL EXPENSES****	-	-	-	30,000	21,051	50,000
Capital Costs	-	-	-	30,000	21,051	50,000
Total Appropriations	-	-	-	30,000	21,051	50,000
ANNUAL SURPLUS/DEFICIT	35,573	17	15,544	(30,000)	(36,511)	(50,000)
Ending Balance:				22,639		(27,361)



SURFACE TRANSPORTATION PROGRAM – LOCAL (STPL)

FUND NO. 022

FUND OVERVIEW

The Surface Transportation Program (STP) provides flexible funding that may be used by localities for projects to preserve and improve the conditions and performance on any Federal-aid highway, bridge and tunnel projects on any public road, pedestrian and bicycle infrastructure, and transit capital projects, including intercity bus terminals.

MAJOR PROJECTS/PROGRAMS

- Match for Safe Routes to School Grant
- Pavement Management Project
- Curb & Gutter

Fund: Surface Transportation Program - Local

Resp. Dept: Public Works

Beginning Fund Balance:				282,305		474
REVENUES	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3500-0000 INTEREST INCOME	-	133	341	-	330	-
3664-0000 SURFACE TRANSP. PROGLOCAL FUND (STP-L)	-	281,831	-	-	-	
Total Revenue	-	281,964	341	-	330	-
APPROPRIATIONS	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
022-311-0560-4600 CAPITAL PROJECTS	-	-	-	281,831	-	
Capital Projects	-	-	-	281,831	-	-
Total Appropriations	-	-	-	281,831	-	-
ANNUAL SURPLUS/DEFICIT	-	281,964	341	(281,831)	330	-
Ending Balance:				474		474



COMMUNITY DEVELOPMENT BLOCK **GRANT (CDBG)**

FUND NO. 026

FUND OVERVIEW

The Community Development Block Grant (CDBG) program is a flexible federal program that provides communities with resources to address a wide range of unique community development needs. The City's CDBG funds have been committed to pay debt service on a Section 108 Loan that was taken out by the City to pay for construction of the San Fernando Regional Pool. Since the City leased pool operations to LA County in FY 2014-2015, the City's annual allocation of CDBG funds are available for other projects that meet CDBG guidelines. In FY 2015-2016, the City received approval for a street overlay and improvement project in qualifying census tracks.

MAJOR PROJECTS/PROGRAMS

Street Overlay and Improvements Project

378,100

378,100

ANNUAL SURPLUS/DEFICIT

Fund: Community Development Block Grant

Resp. Dept: Community Development

Beginning Fund Balance:				378,100		378,100
REVENUES Account Number & Title	2013 Actual	2014 Actual	2015 Actual	2016 Adjusted	2016 YTD Actual	2017 Proposed
3693-0138 CDBG	-	-	-	245,705	-	240,000
3693-7517 SECTION 108 LOAN	347,315	253,288	908.633	5,7.55	_	
3970-0000 TRANSFER FROM GENERAL FUND	-	94,787	116,820	_	-	_
Total Revenue	347,315	348,075	1,025,453	245,705	-	240,000
APPROPRIATIONS	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	
026-155-0000-4265 ADMINISTRATIVE EXPENSE	6.890	5,510	4.048		-	-
Operations & Maintenance Costs	6,890	5,510	4,048	-	-	-
026-311-0138-4101 SALARIES-PERMANENT EMPLOYEES	-	-	-	12,435	-	-
026-311-0138-4120 O.A.S.D.I.	-	-	-	1,120	-	-
026-311-0138-4130 WORKER'S COMPENSATION INS.	-	-	-	1,063	-	-
026-311-0138-4270 PROFESSIONAL SERVICES	-	-	-	15,000	-	15,000
Personnel & Operations Expenses	-	-	-	29,618	-	15,000
026-155-0000-4424 SECTION 108 LOAN PAYBACK INTEREST	72,425	58,565	61,405	-	-	-
026-155-0000-4426 SECTION 108 LOAN PAYBACK PRINCIPAL	268,000	284,000	960,000	-	-	-
026-311-0138-4600 CAPITAL PROJECTS	-	-	-	216,087	-	225,000
Loan & Capital Expenses	340,425	342,565	1,021,405	216,087	-	225,000
Total Appropriations	347,315	348,075	1,025,453	245,705	-	240,000

Ending Balance:

STREET LIGHTING FUND

FUND NO. 027

FUND OVERVIEW

The Street Lighting Division maintains and repairs approximately 427 City-owned street lights and circuits and has oversight of the 1,200 street lights within the City of San Fernando that are maintained by Southern California Edison. The City pays Edison for electrical power for all street lighting.

Revenue for this fund is made available through the city's voter approved Landscape and Lighting Act Assessment. With the passage of Proposition 218 in 1996, any increase of the current assessment is subject to approval through a new balloting process. Since the assessments have not had an increase to meet rising costs, this fund has a deficit.

Fund: Street Lighting Resp. Dept: Public Works

Beginning Fund Balance:				13,777		13,777
REVENUES	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3110-0000 SECURED PROPERTY TAXES-CURR YR	317,333	319,005	322,257	315,000	185,706	327,000
3130-0000 PRIOR YEARS PROPERTY TAXES	-	-	(1,348)	-	(1,348)	-
3150-0000 PROPERTY TAX PENALTIES & INT	12,290	20,093	20,961	20,000	12,545	20,000
3912-0000 TRANSFER FROM MEASURE R	-	-	-	-	-	-
3970-0000 TRANSFER FROM GENERAL FUND	-	12,413	38,967	60,279	-	50,000
3978-0000 TRANS FROM RETIREMENT TAX FUND	-	2,574	-	-	-	
Total Revenues	329,623	354,086	380,837	395,279	196,903	397,000

APPROPRIATIONS Account Number & Title	2013 Actual	2014 Actual	2015 Actual	2016 Adjusted	2016 YTD Actual	2017 Proposed
027-180-0000-4124 RETIREMENT	-	2,574	-	- Aujusteu	-	-
027-344-0000-4101 SALARIES-PERMANENT EMPLOYEES	84,611	63,654	60,316	66,589	48,554	67,254
027-344-0000-4105 OVERTIME	1,146	1,673	3,795	2,000	268	1,500
027-344-0000-4112 TEMP. NON-EMPLOYEE WAGES	3,366	827	· -	, -	-	-
027-344-0000-4120 O.A.S.D.I.	6,401	4,750	4,865	5,094	3,735	5,145
027-344-0000-4124 RETIREMENT	23,199	-	-	10,163	-	12,093
027-344-0000-4126 HEALTH INSURANCE	15,445	12,281	12,292	13,904	9,210	15,791
027-344-0000-4128 DENTAL INSURANCE	1,981	1,636	1,659	1,701	1,276	1,701
027-344-0000-4130 WORKER'S COMPENSATION INS.	9,175	7,356	7,095	9,469	6,840	9,564
027-344-0000-4134 LONG TERM DISABILITY INSURANCE	194	67	-	102	-	-
027-344-0000-4136 OPTICAL INSURANCE	329	271	288	291	219	291
Personnel Costs	145,846	95,089	90,310	109,313	70,102	113,339
027-344-0000-4210 UTILITIES	231,151	226,097	206,739	232,000	127,196	225,000
027-344-0000-4250 RENTS AND LEASES	-	-	-	_	-	-
027-344-0000-4260 CONTRACTUAL SERVICES	-	5,032	2,613	23,600	5,061	5,500
027-344-0000-4300 DEPARTMENT SUPPLIES	13	-	-	-	-	-
027-344-0000-4320 DEPARTMENT EQUIPMENT MAINT	132	279	115	750	199	375
027-344-0000-4340 SMALL TOOLS	151	-	74	365	209	375
027-344-0000-4400 VEHICLE OPERATION & MAINT	186	345	-	1,200	-	500
027-344-0000-4402 FUEL	1,312	1,162	1,137	1,238	887	1,200
027-344-0000-4480 COST ALLOCATION	11,763	11,763	11,763	11,763	8,822	43,218
027-344-0301-4300 PW MAINT. & REPAIR SUPPLIES	3,560	6,919	6,894	10,050	3,782	7,500
Operations & Maintenance Costs	248,268	251,597	229,335	280,966	146,156	283,668
027-344-0000-4500 ****CAPITAL EXPENSES****	-	697	-	-	-	-
027-344-0000-4600 CAPITAL PROJECTS	-	-	-	5,000	-	-
Capital Projects	-	-	-	5,000	-	-
Total Appropriations	394,114	346,686	319,645	395,279	216,258	397,007
ANNUAL SURPLUS/DEFICIT	(64,492)	7,399	61,192	-		(7)
Ending Balance:				13,777		13,770

PARKING AND MAINTENANCE OPERATIONS (M & O) – OFF STREET

FUND NO. 029

FUND OVERVIEW

The Off-Street Parking Maintenance and Operations Fund accounts for the scheduled routine maintenance and cleaning of all City parking facilities as well as maintenance and operation of metered parking spaces throughout the City, the collection of meter monies, and repair or replacement of broken and vandalized parking meters.

MAJOR PROJECTS/PROGRAMS

- Accumulate Funds for Future (City Wide) Parking Lots Re-pavement Project
- Analyze condition of parking lots and create re-pavement priority list

Fund: Parking & Maintenance Operations

Resp. Dept: Public Works

ANNUAL SURPLUS/DEFICIT

B. 1. 1. F. (1B.1				224 772		424 440
Beginning Fund Balance:				234,773		131,448
REVENUES	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3520-0000 RENTAL INCOME	11,733	12,800	12,800	40,000	9,600	12,800
3850-0000 PARKING METER REVENUE-STREETS	142,684	145,503	115,466	145,000	90,873	130,000
3855-0000 PARKING METER REVENUE-LOT 6N	-	-	163	-	-	-
3870-0000 BUSINESS LICENSE TAX-AREA A	46,147	44,096	46,629	45,000	22,847	40,000
3978-0000 TRANS FROM RETIREMENT TAX FUND		2,563	-	-	-	-
Total Revenue	200,565	204,962	175,058	230,000	123,320	182,800
APPROPRIATIONS	2013	2014	2015	2016	2016	2017
	Actual		Actual		YTD Actual	
Account Number & Title 029-180-0000-4124 RETIREMENT	Actual	Actual	Actual	Adjusted	YID Actual	Proposed
	- 71 CC4	2,563		-	25.252	72 740
029-335-0000-4101 SALARIES-PERMANENT EMPLOYEES	71,664	56,061	48,639	61,679	35,252	72,749
029-335-0000-4105 OVERTIME	121	48	36		1,640	-
029-335-0000-4120 O.A.S.D.I.	5,493	3,884	3,648	4,718	2,817	5,565
029-335-0000-4124 RETIREMENT	19,552	-	- 7.255	9,516	-	-
029-335-0000-4126 HEALTH INSURANCE	14,905	10,277	7,355	15,403	5,916	21,086
029-335-0000-4128 DENTAL INSURANCE	1,882	1,317	990	1,895	1,065	2,057
029-335-0000-4130 WORKER'S COMPENSATION INS.	10,186	7,270	6,069	8,771	5,053	10,345
029-335-0000-4134 LONG TERM DISABILITY INSURANCE	-	67	-	107	-	-
029-335-0000-4136 OPTICAL INSURANCE	371	250	199	368	209	427
029-335-0000-4138 LIFE INSURANCE		-		-		128
Personnel Costs	124,173	81,735	66,936	102,457	51,952	112,357
029-335-0000-4210 UTILITIES	16,395	21,987	25,233	18,500	15,220	18,500
029-335-0000-4250 RENTS AND LEASES	-	-	-	-	-	-
029-335-0000-4270 PROFESSIONAL SERVICES	3,376	436	-	3,000	790	-
029-335-0000-4300 DEPARTMENT SUPPLIES	925	500	530	500	411	500
029-335-0000-4302 PERMIT PARKING EXPENSE	-	-	-	2,500	2,256	3,000
029-335-0000-4320 DEPARTMENT EQUIPMENT MAINT	326	175	217	1,800	541	1,000
029-335-0000-4340 SMALL TOOLS	180	250	-	250	147	250
029-335-0000-4400 VEHICLE OPERATION & MAINT	644	671	1,496	800	1,510	2,000
029-335-0000-4402 FUEL	2,060	1,902	2,875	2,642	2,200	2,700
029-335-0000-4430 ACTIVITIES AND PROGRAMS	-	-	-	-	-	-
029-335-0000-4480 COST ALLOCATION	7,376	7,376	7,376	7,376	5,532	30,732
029-335-0301-4300 PW MAINT. & REPAIR SUPPLIES	3,181	6,870	11,567	12,500	1,036	-
Operations & Maintenance Costs	34,462	40,166	49,294	49,868	29,643	58,682
029-335-0000-4500 CAPITAL EQUIPMENT	-	1,417	654	31,000	-	-
029-335-0000-4600 CAPITAL PROJECTS	6,340	8,101	-	150,000	19,204	
Capital Projects	6,340	9,518	654	181,000	19,204	-
Total Appropriations	164,976	131,420	116,884	333,325	100,799	171,039

35,589

Ending Balance:

73,543

58,174

(103,325)

131,448

22,521

11,761 143,209



CAPITAL OUTLAY FUND

FUND NO. 032

FUND OVERVIEW

This fund is used to account for the acquisition, construction and completion of permanent public improvements typically funded by the General Fund. Funds are transferred from the General Fund and set-aside to fund certain capital projects.

MAJOR PROJECTS/PROGRAMS

NPDES Storm Drain Screens

Fund: Capital Outlay (General Fund)

Resp. Dept: Public Works

Beginning	Fund Ba	lance:
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REVENUES	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3970-0000 TRANSFER FROM GENERAL FUND		-	-	195,000	195,000	-
Total Revenues	-	-	_	195,000	195,000	-

APPROPRIATIONS Account Number & Title	2013 Actual	2014 Actual	2015 Actual	2016 Adjusted	2016 YTD Actual	2017 Proposed
032-311-0178-4600 BRAND MEDIAN IMPROVE	-	-	-	100,000	100,000	-
032-311-0842-4500 NPDES STORM DRAIN SCREENS	-	-	-	95,000	14,992	-
Capital Projects	-	-	-	195,000	114,992	-
Total Appropriations	-	-	-	195,000	114,992	-
ANNUAL SURPLUS/DEFICIT	-	-	-	-	80,008	-
Ending Polones						

Ending Balance:



PAVEMENT MANAGEMENT FUND

FUND NO. 050

FUND OVERVIEW

This fund was used to account for fees paid by the former refuse operator. As part of the operating contract, the prior refuse operator was required to make an annual payment to the Pavement Management Fund, which would be used to pave City streets. This provision is not included in the current refuse operator's franchise agreement.

MAJOR PROJECTS/PROGRAMS

• Transfer to General Fund for street maintenance activities

Fund: Pavement Fund Resp. Dept: Public Works

ANNUAL SURPLUS/DEFICIT

Beginning Fund Balance	:			156,898		56,898
REVENUES	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3500-0000 INTEREST INCOME	46	40	190	-	139	-
3800-0000 MISCELLANEOUS REVENUE	222,847	289,684	-	-	-	-
3978-0000 TRANS FROM RETIREMENT TAX FUND		427	-	-	-	-
Total Revenue	222,893	290,151	190	-	139	-
APPROPRIATIONS	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
050-180-0000-4124 RETIREMENT	-	427	-	-	-	-
050-311-0000-4101 SALARIES-PERMANENT EMPLOYEES	-	14,494	-	-	-	-
050-311-0000-4103 WAGES-TEMPORARY & PART-TIME	-	-	-	-	-	-
050-311-0000-4105 OVERTIME	-	637	-	-	-	-
050-311-0000-4120 O.A.S.D.I.	-	953	-	-	-	-
050-311-0000-4124 RETIREMENT	-	-	-	-	-	-
050-311-0000-4126 HEALTH INSURANCE	-	1,300	-	-	-	-
050-311-0000-4128 DENTAL INSURANCE	-	183	-	-	-	-
050-311-0000-4130 WORKERS COMPENSATION INS.	-	649	-	-	-	-
050-311-0000-4134 LONG TERM DISABILITY INSURANCE	-	-	-	-	-	-
050-311-0000-4136 OPTICAL INSURANCE		30	-	-	-	-
Personnel Costs	-	18,674	-	-	-	-
050-310-0000-4300 DEPARTMENT SUPPLIES	-	-	-	-	-	-
050-311-0000-4270 PROFESSIONAL SERVICES	_	-	2,500	-	-	-
Operations & Maintenance Costs	-	-	2,500	-	-	-
050-310-0000-4901 TRANSFER TO GENERAL FUND	240,000	230,326	-	100,000	75,000	-
Transfers	240,000	230,326	-	100,000	75,000	-
050-311-0000-4600 CAPITAL PROJECTS	4,225	-	-	-	_	-
050-311-0172-4600 PARK AVENUE IMPROVEMENTS		-	-	-	-	-
Capital Projects	4,225	-	-	-	-	-
Total Appropriations	244,225	249,000	2,500	100,000	75,000	-

(21,332)

Ending Balance:

41,151

(2,310)

(100,000)

56,898

(74,861)

56,898



COMMUNITY INVESTMENT FUND

FUND NO. 053

FUND OVERVIEW

As part of the Collection Service Agreement with Consolidated (Republic) Disposal, they proposed to establish a recycling revenue share program with the City where they will return \$10,000 annually from the proceeds from the sale of recyclable materials for the City to appropriate in a Community Investment Fund. Each City Councilmember may select an annual event, program and/or City organization to provide \$2,000 from the Community Investment Fund.

8,237

8,237

Fund: Community Investment Fund

Dept: City Manager's Office

Beginning Fund Balance:				8,237		8,237
REVENUES	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3954-0000 RECYCLING REVENUE SHARE PROGRAM		10,000	10,000	10,000	-	10,000
Total Revenues	-	10,000	10,000	10,000	-	10,000
APPROPRIATIONS	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
053-101-0101-4430 ACTIVITIES AND PROGRAMS	-	-	-	2,000	2,000	2,000
053-101-0103-4430 ACTIVITIES AND PROGRAMS	-	-	-	2,000	994	2,000
053-101-0107-4430 ACTIVITIES AND PROGRAMS	-	-	-	2,000	1,000	2,000
053-101-0109-4430 ACTIVITIES AND PROGRAMS	-	_	-	2,000	2,000	2,000
053-101-0111-4430 ACTIVITIES AND PROGRAMS	-	-	-	1,000	1,779	2,000
053-101-0113-4430 ACTIVITIES AND PROGRAMS	-	-	-	-	-	-
053-101-9818-4430 ACTIVITIES AND PROGRAMS	-	-	2,639	-	46	-
053-194-0195-4430 ACTIVITIES AND PROGRAMS	-	-	1,000	-	-	-
053-194-1395-4260 5K RUNNING RACE	-	-	1,975	1,000	1,000	-
053-194-1395-4300 5K RUNNING RACE	-	-	1,765	-	-	-
053-194-9810-4430 SENIOR ORCHESTRA	-	-	-	-	-	-
053-194-9831-4400 HELP PORTRAIT	-	-	890	-	-	-
053-194-9831-4430 HELP PORTRAIT	-	-	1,000	-	-	-
053-194-9841-4430 GRIDLEY ELEMGARDENING PRGM	-	-	500	-	-	-
053-194-9851-4430 KIWANIS FOUNDATION	-	-	1,000	-	-	-
053-222-9837-4430 ACTIVITIES AND PROGRAMS		-	994	-	-	
Operations & Maintenance Costs	-	-	11,763	10,000	8,819	10,000
Total Appropriations	-	-	11,763	10,000	8,819	10,000
ANNUAL SURPLUS/DEFICIT	-	10,000	(1,763)	-	(8,819)	-

Ending Balance:



SAFETY REALIGNMENT FUND (AB 109)

FUND NO. 101

FUND OVERVIEW

AB109 Public Safety Realignment was established to operate as a Tri-City Task Force (Burbank, Glendale, and San Fernando Police Departments). To monitor and conduct compliance checks on all local Post-release Supervised Persons (PSB's).

Fund: AB109 Task Force Fund

Resp. Dept: Police

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R۵	ginr	ninσ	Fun	1 Ra	lance:

Ending Balance:

Beginning Fund Balance:				-		-
REVENUES	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3500-0000 INTEREST INCOME	-	10	2	-	-	-
3696-0101 AB109 TASK FORCE (STATE)	-	90,000	-	-	13,080	
Total Revenues	-	90,010	2	-	13,080	-
APPROPRIATIONS	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
101-225-0000-4105 OVERTIME	-	60,193	15,350	-	-	-
101-225-0000-4120 O.A.S.D.I.	-	940	216	-	-	-
101-225-0000-4130 WORKER'S COMPENSATION INS.	-	10,251	3,063	-	-	
Personnel Costs	-	71,384	18,629	-	-	-
Total Appropriations	-	71,384	18,629	-	-	-
ANNUAL SURPLUS/DEFICIT	-	18,626	(18,627)	-	13,080	-

AFTERSCHOOL PROGRAM GRANT FUND – GRIDLEY ELEMENTARY

FUND NO. 103

FUND OVERVIEW

The After School Community Enrichment Program provides a free, safe and supervised after school program that focuses on education, enrichment and recreation for elementary school children in kindergarten through 5th grade at <u>Gridley Elementary School</u>. It is a four year grant that began in FY 2013-2014.

121,700

71,468

(19,012)

Total Appropriations

ANNUAL SURPLUS/DEFICIT

Fund: Gridley Elementary Grant Fund

Resp. Dept: Recreation & Community Services

Beginn	ing Fund	l Bal	lance:
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REVENUES Account Number & Title	2013 Actual	2014 Actual	2015 Actual	2016 Adjusted	2016 YTD Actual	2017 Proposed
3697-0103 GRIDLEY ELEMENTARY	-	108,056	96,730	121,700	52,456	121,700
Total Revenues	-	108,056	96,730	121,700	52,456	121,700
APPROPRIATIONS	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
103-180-0000-4124 RETIREMENT	-	202	-	-	-	-
103-420-0000-4101 SALARIES-PERMANENT EMPLOYEES	-	4,434	1,105	1,500	22	-
103-420-0000-4103 WAGES-TEMPORARY & PART-TIME	-	82,927	71,660	85,000	58,780	85,000
103-420-0000-4105 OVERTIME		-	14	-	-	-
103-420-0000-4120 O.A.S.D.I.	-	6,850	5,568	7,000	4,498	7,000
103-420-0000-4130 WORKER'S COMPENSATION INS.	-	6,256	5,228	7,000	4,195	7,000
Personnel Costs	-	100,670	83,575	100,500	67,495	99,000
103-420-0000-4250 RENTS AND LEASES	-	101	-	100	_	-
103-420-0000-4260 CONTRACTUAL SERVICES	-	2,349	2,129	2,350	1,377	2,500
103-420-0000-4300 DEPARTMENT SUPPLIES	-	9,358	6,604	18,750	2,596	20,200
Operations & Maintenance Costs	-	11,809	8,733	21,200	3,973	22,700

112,478

(4,423)

92,308

4,422

121,700

Ending Balance:

<u>AFTERSCHOOL PROGRAM GRANT</u> <u>FUND – MORNINGSIDE ELEMENTARY</u>

FUND NO. 104

FUND OVERVIEW

The After School Community Enrichment Program provides a free, safe and supervised after school program that focuses on education, enrichment and recreation for elementary school children in kindergarten through 5th grade at Morningside Elementary School. It is a four year grant that began in FY 2013-2014.

Fund: Morningside Elementary Grant Fund Resp. Dept: Recreation & Community Services

DESIII	111112	Fullu	Dai	lance:

REVENUES	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3697-0104 MORNINGSIDE ELEMENTARY	-	129,998	115,679	121,700	56,635	121,700
3900-0000 OTHER REVENUE		570	-	-	-	
Total Revenues	-	130,567	115,679	121,700	56,635	121,700
APPROPRIATIONS	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
104-180-0000-4124 RETIREMENT	-	371	-	-	-	-
104-420-0000-4101 SALARIES-PERMANENT EMPLOYEES	-	9,082	1,114	1,500	-	-
104-420-0000-4103 WAGES-TEMPORARY & PART-TIME	-	90,859	78,373	85,000	61,231	85,000
104-420-0000-4120 O.A.S.D.I.	-	7,146	6,081	7,000	4,684	7,000
104-420-0000-4130 WORKER'S COMPENSATION INS.		6,523	5,715	7,000	4,269	7,000
Personnel Costs	-	113,982	91,283	100,500	70,184	99,000
104-420-0000-4250 RENTS AND LEASES	-	101	-	100	-	-
104-420-0000-4260 CONTRACTUAL SERVICES	-	2,985	2,129	2,350	1,377	2,500
104-420-0000-4300 DEPARTMENT SUPPLIES		12,567	22,089	18,750	3,328	20,200
Operations & Maintenance Costs	-	15,653	24,218	21,200	4,705	22,700
Total Appropriations	-	129,635	115,501	121,700	74,889	121,700
ANNUAL SURPLUS/DEFICIT	-	932	178	-	(18,254)	-
Fudius Dalamas.						

Ending Balance:

CALIFORNIA ARTS COUNCIL

FUND NO. 108

FUND OVERVIEW

The California Arts Council *Artists In Schools* (AIS) program supports projects that integrate community arts resources, artists and professional art organizations, into comprehensive, standards-based arts-learning at school sites. The AIS supports the Mariachi Master Apprentice Program (MMAP) as a long-term, in-depth arts education project in an after-school program that underscores the critical role the arts play in the students' development of creativity, overall well-being and academic achievement.

Resp. Dept: Recreation & Community Services

Beginning Fund Balance:				(1,140)		(1,140)
REVENUES	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3697-3657 CALIFORNIA ARTS COUNCIL #AS-13-0318	-	9,937	1,104	-	1,140	-
3697-3658 CA ARTS COUNCIL #AS-14-0415	-	-	10,260	10,000	9,720	
Total Revenue	-	9,937	11,364	10,000	10,860	-
APPROPRIATIONS	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
108-424-3657-4260 CONTRACTUAL SERVICES	-	10,541	-	-	-	-
108-424-3657-4300 DEPARTMENT SUPPLIES	-	250	-	-	-	-
108-424-3657-4370 MEETINGS, MEMBERSHIPS & TRAVEL	-	250	-	-	-	-
108-424-3658-4260 CONTRACTUAL SERVICES	-	-	10,600	9,500	-	-
108-424-3658-4300 DEPARTMENT SUPPLIES	-	-	300	250	-	-
108-424-3658-4370 MEETINGS, MEMBERSHIPS & TRAVEL	-	-	500	250	-	-
108-424-3659-4260 CONTRACTUAL SERVICES	-	-	-	-	5,088	_
Operations & Maintenance Costs	-	11,041	11,400	10,000	5,088	-
Total Appropriations	-	11,041	11,400	10,000	5,088	-
ANNUAL SURPLUS/DEFICIT	-	(1,104)	(36)	-	5,772	-
Ending Balance:				(1,140)		(1,140)



NATIONAL ENDOWMENT FOR THE ARTS (NEA)

FUND No. 109

FUND OVERVIEW

The National Endowment for the Arts supports the creation of art that meets the highest standards of excellence, public engagement with diverse and excellent art, lifelong learning in the arts, and the strengthening of communities through the arts. Funding supports the Mariachi Master Apprentice Program (MMAP) that connects music masters with students to preserve mariachi music traditions through a quality after school apprentice program.

MMAP includes the following required elements:

- 1. <u>Experience:</u> Participants experience exemplary works of art, in live form where possible, to gain increased knowledge and skills in the art form.
- 2. <u>Create:</u> Informed by their experience in an art form, participants will create or perform art.
- 3. <u>Assess:</u> Student learning is measured and assessed according to either national or state arts education standards.

Fund: National Endowment for the Arts

Resp. Dept: Recreation & Community Services

Beginning Fund Balance:				(35,070)		(35,070)
REVENUES	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3697-3638 PARK GRANTS	-	-	-	-	57,000	-
3697-3656 ARTS EDUCATION GRT. NO. 13-5100-7047		-	57,000	57,000	-	-
Total Revenues	-	-	57,000	57,000	57,000	-
APPROPRIATIONS	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
109-424-3637-4260 CONTRACTUAL SERVICES	-	-	-	-	23,577	-
109-424-3638-4260 CONTRACTUAL SERVICES	-	-	35,070	-	21,930	-
109-424-3656-4260 CONTRACTUAL SERVICES		23,847	33,153	57,000	-	-
Operations & Maintenance Costs	-	23,847	68,223	57,000	45,507	-
Total Appropriations	-	23,847	68,223	57,000	45,507	-
ANNUAL SURPLUS/DEFICIT	-	(23,847)	(11,223)	-	11,493	-
Ending Balance:				(35,070)		(35,070)

ALLIANCE FOR CALIFORNIA TRADITIONAL ARTISTS

FUND NO. 112

FUND OVERVIEW

The Living Cultures Grant Program from the Alliance for California Traditional Artists is awarded to sustain and strengthen the folk and traditional arts in the state of California. Funding supports the Mariachi Master Apprentice Program that connects music masters with students to preserve mariachi music traditions through a quality apprentice program.

Fund: Alliance for CA Traditional Arts

Resp. Dept: Recreation & Community Services

Beginning Fund Balance:

REVENUES	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3697-3654 ALLIANCE FOR CA TRADITIONAL ARTS 2014		5,000	-	7,500	-	-
Total Revenue	-	5,000	-	7,500	-	-

APPROPRIATIONS	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
112-424-3654-4260 CONTRACTUAL SERVICES	-	-	5,000	7,500	-	
Operations & Maintenance Costs	-	-	5,000	7,500	-	-
Total Appropriations	-	-	5,000	7,500	-	-
ANNUAL SURPLUS/DEFICIT	-	5,000	(5,000)	-	-	-

Ending Balance:

MTA TRANSIT ORIENTED DEVELOPMENT (TOD) PLANNING GRANT

FUND NO. 113

FUND OVERVIEW

The MTA TOD Planning Grant will be used to prepare the City of San Fernando Transit Oriented Development Overlay Zone. As part of the planning process these grant funds will pay for city staff and urban planning professional services used to prepare the associated general plan element and map amendments, zone code and map amendment, and environmental assessment. It is on schedule to be completed in Fiscal Year 2016-2017.

MAJOR PROJECTS/PROGRAMS

TOD Overlay Zone

Fund: MTA TOD Planning Grant

Resp. Dept: Community Development

Beginning Fund Balance:				(30,787)		(156,906)
REVENUES	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3670-3673 METRO TOD PLANNING GRT PROG	-	1,727	123,759	-	-	
Total Revenue	-	1,727	123,759	-	-	-
APPROPRIATIONS	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
113-150-3673-4101 SALARIES-PERMANENT EMPLOYEES	-	3,030	-	-	-	
Personnel Costs	-	3,030	-	-	-	-
113-150-3673-4270 PROFESSIONAL SERVICES	-	-	153,243	126,119	60,287	
Operations & Maintenance Costs	-	-	153,243	126,119	60,287	-
Total Appropriations	-	3,030	153,243	126,119	60,287	-
ANNUAL SURPLUS/DEFICIT	-	(1,303)	(29,484)	(126,119)	(60,287)	-
Ending Balance:				(156,906)		(156,906)

ELDERLY NUTRITION PROGRAM/ PROGRAM INCOME

FUND NO. 115

FUND OVERVIEW

San Fernando provides home delivered meals through the Older Americans Act Elderly Nutrition Program. The goal of the program is to provide nutritious meals, nutrition education, and nutrition risk screening to individuals 60 years of age or over who are homebound by reason of illness or disability, or who are otherwise isolated. Program goals are targeted to the reduction of social isolation and the promotion of better health through nutrition.

Fund: Elderly Nutrition Program

Resp. Dept: Recreation & Community Services

Beginning Fund Balance:

REVENUES	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3697-3750 SENIOR NUTRITION MEALS	-	-	59,945	50,000	36,849	50,000
3697-3752 HOME DELIVERED MEALS C2	-	-	41,531	50,000	26,781	50,000
3697-3753 TITLE III-B TELEPHONE REASSURANCE PRG	-	-	60	-	24	-
3901-3750 SENIOR NUTRITION MEALS-CONTRIBUTION	-	-	10,921	-	8,039	-
3901-3752 HOME DELIVERED MEALS-CONTRIBUTION		-	3,026	-	1,546	-
Total Revenues	-	-	115,483	100,000	73,239	100,000

APPROPRIATIONS	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
115-422-3750-4260 CONTRACTUAL SERVICES	-	-	52,808	50,000	35,595	50,000
115-422-3750-4270 PROFESSIONAL SERVICES	-	-	14,992	-	19,592	-
115-422-3750-4300 DEPARTMENT SUPPLIES	-	-	3,067	-	1,819	-
115-422-3752-4260 CONTRACTUAL SERVICES	-	-	31,371	50,000	20,147	50,000
115-422-3752-4270 PROFESSIONAL SERVICES	-	-	10,503	-	9,077	-
115-422-3752-4390 VEHICLE ALLOW & MILEAGE	-	-	2,682	-	1,977	-
115-422-3753-4101 SALARIES-PERMANENT EMPLOYEES		-	60	-	1,977	
Operations & Maintenance Costs	-	-	115,483	100,000	90,184	100,000
Total Appropriations	-	-	115,483	100,000	90,184	100,000
ANNUAL SURPLUS/DEFICIT	-	-	-	-	(16,945)	-

Ending Balance:

<u>CALIFORNIA STATE GRANT –</u> <u>HOUSING RELATED PARKS (HRP)</u>

FUND NO. 118

FUND OVERVIEW

The Housing Related Parks (HRP) Program is administered by the California Department of Housing and Community Development. The purpose of the HRP Program is to increase the overall supply of housing affordable to lower income households by providing financial incentives to cities and counties with documented housing starts for newly constructed units affordable to very low or low-income households. The HRP Program provides assistance to cities and counties by offering grants for the creation of new parks or rehabilitation or improvements to existing parks.

MAJOR PROJECTS/PROGRAMS

• Applied for 2017 grant cycle to make improvements at Layne Park.

Fund: Housing Related Parks Grant

Resp. Dept: Public Works

Beginning Fund Balance:				-		(200,000)
REVENUES	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3697-0881 STATE FUNDS	-	-	-	-	-	_
Total Revenues	-	-	-	-	-	-
APPROPRIATIONS	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
118-423-0000-4500 CAPITAL EXPENSE	-	-	-	73,031	115,045	-
118-423-0000-4600 CAPITAL PROJECTS	-	-	-	126,969	21,974	
Capital Projects	-	-	-	200,000	137,019	-
Total Appropriations	-	-	-	200,000	137,019	-
ANNUAL SURPLUS/DEFICIT	-	-	-	(200,000)	(137,019)	-
Ending Balance:				(200,000)		(200,000)



COMMUNITY ORIENTED POLICING SERVICES (COPS) GRANT

FUND NO. 119

FUND OVERVIEW

The Office of Community Oriented Policing Service (COPS) of the Department of Justice awards competitive, discretionary grants directly to law enforcement agencies across the United States to assist in enhancing public safety through implementation of community policing strategies.

In Fiscal Year 2015-2016, the City received grant funding to partially fund an additional police officer position for three years.

MAJOR PROJECTS/PROGRAMS

• Recruit a new Police Officer to fill the position funded by the grant.

43,202

Fund: COPS Grant

Total Appropriations

ANNUAL SURPLUS/DEFICIT

Resp. Dept: Police Department

Beginning Fund Balance:	В	egin	ning	Fund	Bal	ance:
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65,699

Ending Balance:

ALCOHOL BEVERAGE CONTROL (ABC) GRANT

FUND NO. 120

FUND OVERVIEW

The Alcohol Beverage Control (ABC) grant is used to combat the illegal possession and consumption of alcohol by means of minor decoy, shoulder tap, teenage party prevention patrol, DUI saturation patrols and various ABC licensee compliance inspections.

Fund: ABC Alcohol Beverage Control Grant

Resp. Dept: Police

Total Appropriations

ANNUAL SURPLUS/DEFICIT

Beginning Fund Balance:				-		-
REVENUES	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
3696-3713 ALCOHOLIC BEVERAGE CONTROL (ABC) GRANT	-	-	21,065	-	-	
Total Revenues	-	-	21,065	-	-	-
APPROPRIATIONS	2013	2014	2015	2016	2016	2017
Account Number & Title	Actual	Actual	Actual	Adjusted	YTD Actual	Proposed
120-225-0000-4105 OVERTIME	-	-	15,800	-	-	-
120-225-0000-4120 O.A.S.D.I.	-	-	228	-	-	-
120-225-0000-4130 WORKER'S COMPENSATION INS.	-	-	3,136	-	-	
Personnel Costs	-	-	19,164	-	-	-
120-225-0000-4360 PERSONNEL TRAINING	-	-	1,900	-	-	-
Operations & Maintenance Costs	-	-	1,900	-	-	-

21,064

Ending Balance:

SECTION VI. APPENDIX



FISCAL YEAR 2016-2017



GLOSSARY

GLOSSARY OF TERMS

Activity - The smallest unity of budgetary accountability and control which covers a specific unit of work or service.

Accrual Basis of Accounting – The basis of accounting by which revenues are recorded when earned and expenditures are recorded as soon as they result in liabilities for benefits received.

Adoption – Formal action of the City Council, which sets the spending limits for the fiscal year.

Allocate – To divide a lump-sum appropriation, this is designated for expenditure by specific organization units and/or for specific purposes, activities, or objects.

Annual Budget – A budget applicable to a single fiscal year.

Appropriation – A specific amount of money authorized by the City Council for an approved work program or individual project.

Assessed Valuation – A dollar value placed on real estate or other property by Los Angeles County as a basis for levying property taxes.

Audit – Prepared by an independent Certified Public Accountant (CPA), the primary objective of an audit is to determine if the City's financial statements present fairly the City's financial positions and results of operations in conformity with generally accepted accounting principles.

Balanced Budget – A budget in which planned expenditures do not exceed planned funds available.

Basis of Budgeting – Budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America. Annual appropriated budgets are adopted for all departments and divisions within the general, special revenue and capital projects funds.

Beginning/Ending Fund Balance – Unencumbered resources available in a fund from the prior/current year after payment of the prior/current year expenses.

Bond – A certificate of debt issued by an entity, guaranteeing payment of the original investment, plus interest, by a specified future date.

Budget – A financial plan that identifies revenues, types and levels of services to be provided, and the amount of funds that can be spent.

Budget Calendar – The schedule of key dates or milestones, which the city follows in the preparation, adoption and administration of the budget.

Budget Message - A general discussion of the preliminary/adopted budget presented in writing as part of, or supplement to, the budget document. Explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Manager.

CJPIA – California Joint Powers Insurance Authority.

CalPERS - The California Public Employees Retirement System, which is the agency providing pension benefits to all City employees.

Capital Expenditures - Typically are expenditures related to major construction projects such as roads, buildings, and parks. These expenditures are typically capitalized and depreciated over time.

Capital Improvement Program (CIP) - This program is to provide for the maintenance or replacement of existing public facilities and assets and for the construction or acquisition of new ones. It is a multi-year financial plan containing proposed construction of physical assets, such as park, street, sewerage, cultural, and recreation facilities. This program has identified all projects, which are the responsibility of the City between the present to build out.

Capital Projects - Projects that purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a building or facility.

Capital Outlay - Equipment (fixed assets) with a value of \$5,000 or more (or \$1,000 for electronic equipment) and an estimated useful life of more than one year, such as automobiles and office furniture, which appear in the Operating Budget.

Community Development Block Grants (CDBG) - Funds established to account for revenues from the federal government and expenditures as prescribed under the Community Development Block Grant program.

Comprehensive Annual Financial Report (CAFR) - Financial report organized by fund, which provides a balance sheet that compares assets with liabilities and fund balance. The CAFR is also an operating statement that compares revenues with expenditures.

Contingency - An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as federal mandates, shortfalls in revenue, and similar eventualities.

Council-Manager Form of Government - An organizational structure in which the Mayor and City Council appoint an independent City Manager to be the chief operating officer of a local government. In practice, a City Council sets policies and the city manager is responsible for implementing those policies effectively and efficiently.

Continuing Appropriations, or Carryovers - Funding approved in the current budget but not expended during a particular fiscal year. These appropriations are carried forward into the next fiscal year for their original intended purpose.

Cost Allocation - A method used to charge General Fund overhead costs to other funds, such as enterprise funds and special revenue funds.

Debt Service - The payment of principal and interest on borrowed funds, such as bonds.

Department - A major organizational unit comprised of programs or divisions which has been assigned overall management responsibility for an operation, or a group of related operations within a functional area.

Designated Fund Balance – A portion of unreserved fund balance designated by City policy for a specific future use.

Encumbrance - A legal obligation to expend funds for an expenditure that has not yet occurred. To encumber funds means to set aside or commit funds for a future expenditure.

Enterprise Fund - A fund type established to account for the total costs of selected governmental facilities and services that are operated similar to private enterprises.

Equipment Outlay - A category of expenditures that captures purchases of capital equipment, such as furniture, vehicles, large machinery, and other items.

Estimate - Represents the most recent estimate for current year revenue and expenditures. Estimates are based upon several months of actual expenditure and revenue experience and consider the impact of unanticipated price or other economic factors.

Expenditure - The actual spending of funds set aside by appropriation for identified goods and services.

Fee - A general term used for any charge levied by government for providing a service or performing an activity.

Fines, Forfeitures, and Penalties - Revenue category that contains monies resulting from violations of various City and state laws, and from damage to City property.

Fiscal Year - A twelve-month period of time designated as the budget year. The City of San Fernando's fiscal year is July 1 to June 30.

Fixed Assets - Assets of long-term nature such as land, building, machinery, furniture and other equipment. The City has identified such assets as those with expected life in excess of one year and an acquisition cost in excess of \$1,000.

Full-Time Equivalent (FTE) - A position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time Typist Clerk working 20 hours per week would be equivalent to one-half of a full-time position, or 0.50 FTE.

Fund - A set of inter-related accounts to record revenues and expenditures associated with a specific purpose. The generic fund types used are: General, Grant, Special Revenue, Capital Project, Enterprise, Debt Service, and Trust.

Fund Balance - The amount of financial resources in a given fund that are not restricted to fund existing commitments and are therefore available for any use permitted for the fund. The excess of current assets over current liabilities, representing the cumulative effect of revenues and other financing sources over expenditures and other financing uses.

GANN Limit (Proposition 4) - Under this article of the California Constitution, the City must compute an annual appropriation limit that states a ceiling on the total amount of tax revenues the City can appropriate annually.

Generally Accounting Principles (GAAP) - Uniform minimum standards used by state and local governments for financial recording and reporting that have been established by the accounting profession through the Governmental Accounting Standards Board (GASB).

General Fund - The primary operating fund used by the City. Accounts for all revenues and expenditures not legally restricted for use. Examples of departments operating within the General Fund include Police, Finance and City Manager.

Goal - A statement of broad direction, purpose or intent.

Governmental Accounting Standards Board (GASB) - The Governmental Accounting Standards Board (GASB) was organized in 1984 by the Financial Accounting Foundation (FAF) to establish standards of financial accounting and reporting for state and local governmental entities. Its standards guide the preparation of external financial reports of those entities.

Grant - Contributions of cash or other assets from another governmental agency or other organization to be used or expended for a specific purpose, activity or facility.

HUD - The United States Department of Housing and Urban Development.

Infrastructure- The physical assets of the City, i.e. Facilities that support the daily life and growth of the City, for example, roads, water lines, and sewers.

Interfund Transfers - A transfer of funds between departments/ funds for specific purposes as approved by the appropriate authority.

Investment Revenue – Revenue received as interest from the investment of funds not immediately required to meet cash disbursement obligations.

Key Objective – A statement of specific direction, purpose or intent based on the needs of the community and the goals established for a specific program.

Levy - To impose taxes, special assessments, or charges for the support of city activities.

Licenses and Permits - Revenue category that accounts for recovering costs associated with regulating business activity.

Line-Item Budget – A budget that list detailed expenditure categories, (salary, materials, telephone service, travel, etc.) separately, along with the amount budgeted for each specified category.

Mission Statement - A broad statement that describes the reason for existence of an organization or organizational unit, such as a department.

Municipal - In its broadest sense, an adjective which denotes the state and all subordinate units of government. In a more restricted sense, an adjective which denotes a city or village, as opposed to other local government.

Non-Personnel Expenses - Expenditures related to professional services and supplies.

Objective - Describes an outcome to be accomplished in specific well defined and measurable terms and is achievable within a specific timeframe. Generally, departmental programs have objectives.

Objective of Expenditure - The individual expenditure accounts used to record each type of expenditure City operations incur. For budgeting purposes, objects of expenditure are categorized into groups of similar expenditures called major objects of expenditure. The principle objects of expenditure used in the budget are:

Personnel Services: Salaries and benefits paid to City employees. Including items such as special duty salaries, retirement and temporary non-employee wages.

Operating Expenses: Amounts paid for items that are consumed, deteriorated through use, or that lose their identity through fabrication or incorporation into different or more complex units or substance. Office supplies, material and other items used in the normal operations of City Departments. Including items such as books, maintenance materials and contractual services. Services supporting the government. These professionals include lawyers, architects, auditors, systems analyst, planners, etc.

Capital Outlay: Expenditures which qualify as capital costs according to accounting standards. This includes furniture, fixtures, machinery, equipment and other fixed assets.

Ordinance - A formal legislative enactment by the governing board (City Council) of a municipality. If it is not in conflict with any higher form of law, an Ordinance has the full force and effect of law within the boundaries of the municipality to which it applies.

Operating Budget - The annual appropriation of funds for on-going program costs, which include salaries, benefits, maintenance, operation, and capital outlay items.

Performance Measures - Statistical measures, which are collected to show the impact of dollars, spent on city services.

PERS - The California Public Employees Retirement System, which is the agency providing pension benefits to all City employees.

Personnel Expenses - An expenditure category that captures expenses related to employee compensation, such as salaries and fringe benefits. Personnel expenses include salaries, pensions, retirement, special pay, and insurance for full-time and part-time employees of the City.

Policy - A direction set by the City Council that must be followed to advance a goal. The direction can be a course of action or a guiding principle.

Preliminary Budget - A balanced budget presented to the City Council by the City Manager. Any City Council changes to the preliminary Budget are incorporated into the final adopted budget.

Program - Represents major areas or support functions; defined as a service provided to citizens, other departments, or other agencies.

Program Budget - A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes of expenditure.

Request for Proposals - A written solicitation issued by a Using Agency which generally describes the Goods or Services sought to be Procured by the City, sets forth minimum standards and criteria for evaluating proposals submitted in response to it, generally describes the format and content of proposals to be submitted, provides for negotiation of terms and conditions of the Procurement Contract and may place emphasis on described factors other than price to be used in evaluating proposals.

Reserve - An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore no available for general appropriation.

Resolution - A special order of the City Council which requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval.

Revenues - Funds received from the collection of taxes, fees, fines, forfeitures, permits, licenses, interest, and grants during the fiscal year.

Risk Management - An organized attempt to protect an organization's assets against accidental loss in the most cost-effective manner.

RORF - A Redevelopment Obligation Retirement Fund, which is a requirement of the legislation dissolving California Redevelopment Agencies. The assets and liabilities of each former Redevelopment Project Area are now housed in individual RORFs.

Routine Fund Balance Change - A routine fund balance change is one that occurs year-to-year due to the nature of the fund.

Sales Tax – A tax on the purchase of goods and services.

Schedule - A summary of expenditures, revenues, positions, or other data that reflects funding sources and spending plans of the budget and capital improvement programs.

SEIU - The Service Employees International Union, which is the union representing the majority of the City's employees.

SERAF - References the Supplemental Education Revenue Augmentation Fund, to which the City was required by the State to contribute various funds to assist in balancing the State budget. Certain Low and Moderate Income Housing Funds were loaned to make the payment, which will be repaid over several years.

Special Project - An account created for operating expenditures that relate to a specific project or program and should therefore be segregated from general expenditures in the Section housing the Special Project.

Special Revenue Funds - Revenues received that have specific purposes for which they are earmarked.

Subventions - Revenues collected by the State (or other level of government) which are allocated to the City on a formula basis. The major subventions received by the City from the State of California include motor vehicle in-lieu and gasoline taxes.

Transfers - Authorized exchanges of money, positions, or other resources between organizational units or funds.

Transient Occupancy Tax (TOT) - A tax that is levied on occupants of hotel and motel rooms in a City.

Trust and Agency Funds – Also known as Fiduciary Fund Types, these funds are used to account for assets held by the City in a trustee capacity or as an agent for private individuals, organizations or other governmental agencies.

VLF - Vehicle license fees, which are collected by the State of California when vehicles are registered with the California Department of Motor Vehicles and distributed to various public agencies, including the City.

Work Plan – A schedule which identifies major action steps, time frames and person responsible for accomplishment of a department or division objective.



City Council Budget Priority Items Fiscal Year 2016-2017

Priority	Est. Resources	Est. Cost
1. Create and implement Little Free Library Program	Staff time	\$2,500
2. Develop Economic Development Strategy	Staff time; Consultants	\$5,000 min. (funding in budget)
Joel Fajardo, Vice Mayor:		
Priority	Est. Resources	Est. Cost
1. Create and implement a Rent Control Program (shared goal with Councilmember Ballin)	Staff time; City Attorney time	\$10,000 min.
2. Develop comprehensive list of all deferred maintenance and needed infrastructure improvements.	Staff time	80 – 100 hrs staff time
Sylvia Ballin, Councilmember:		
Priority	Est. Resources	Est. Cost

Priority	Est. Resources	Est. Cost
1. Create and implement a Rent Control Program (shared goal with Vice Mayor Fajardo)	See above	See above
2. Evaluation of traffic flow and parking in the Civic Center Area	Staff time; Consultants; Equipment	\$2,500 min.

Antonio Lonez, Councilmember:

Antonio Lopez, Councilmember:		
Priority	Est. Resources	Est. Cost
 Explore possibility of building a pedestrian bridge over the existing rail right-of-way connecting residents and businesses on 1st Street to the Downtown Area 	Staff time; Consultants	TBD
2. Implementation of the Neighborhood Preservation and Revitalization Program	Staff time	\$5,000 min.

Jaime Soto, Councilmember:

Priority	Est. Resources	Est. Cost
1. Create and implement a motorcycle officer traffic	Staff time;	\$25,000 equip
enforcement program in the Police Department	Equipment	
2. Purchase additional holiday decorations and perform related electrical upgrades along Maclay Avenue and San Fernando Mission Boulevard	Staff time; Equipment	Up to \$25,000

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AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Brian Saeki, City Manager

Date: May 9, 2016

Subject: Vice Mayor Joel Fajardo's Projects Update

RECOMMENDATION:

It is recommended that the City Council receive and file this report.

BACKGROUND/ANALYSIS:

Vice Mayor Fajardo has requested that staff provide an update regarding the projects he has initiated over the last year or so. Listed below are those projects and related updates.

<u>Murals</u> — Staff has met with Youth Speak Collective and other organizations interested in painting murals in various areas of the City. The Municipal Code does not currently allow for murals to be painted on private property. However, if a mural is proposed in the public right-of-way, the Municipal Code states that the Cultural Arts Commission is given the duties and responsibilities to review public art including murals. Therefore, if a mural were to be proposed in the public right-of-way, that would be at the discretion of the Cultural Arts Commission and ultimately the City Council. If a mural is proposed on private property including walls adjacent to the public right-of-way, the Municipal Code would have to be amended to allow for that to occur.

<u>Community Garden at Rudy Ortega Sr. Park</u> – The Fernandeno Tataviam Band of Mission Indians (the Tataviam Tribe) has indicated a willingness to work with the City on making part of Rudy Ortega Sr. Park a community garden. The City will be undertaking a Parks Masterplan beginning next fiscal year. It would be appropriate to include the community garden concept in the plan especially given it is being proposed in a City park. The Tataviam Tribe and other major stakeholders in town will be very involved in the Parks Masterplan process.

<u>Powwow and Other Cultural Events with the Tataviam Tribe</u> – The City Council has briefly discussed working on future cultural events with the Tataviam Tribe, including a Powwow at City Hall in celebration of Indigenous People's Day.

Vice Mayor Joel Fajardo's Projects Update

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The Tataviam Tribe is planning an Indigenous Day in the City of San Fernando on October 8, 2016. Staff is coordinating a community planning meeting to discuss the details, including location.

<u>Farmers Market</u> – Staff received direction from the City Council in late 2015 to pursue a farmer's market concept in San Fernando. That direction included applying for a grant to fund the farmer's market for three years. Unfortunately, we were not awarded the grant but staff will apply/submit for the next available round which is currently scheduled for Fall 2016.

<u>Development Roundtable</u> – Vice Mayor Fajardo has asked that staff coordinate a development roundtable where the City would invite developers to the City, give them a tour, and highlight our many strong points. Staff will make this a priority in the coming months.

<u>CicLAvia</u> – Staff will be applying for the Open Streets Grant which would help offset the costs for putting on a CicLAvia-type event in San Fernando. That grant is due in mid-May 2016. Staff will continue to keep the City Council in the loop as it relates to the grant.

Homelessness – The Police Department continues to assist the homeless population during the winter and summer months by helping them find shelters like the National Guard Facility. In addition, the City has recently provided a response to the Grand Jury on Homelessness and attended the Mayor's Regional Summit to Combat Homelessness on March 31, 2016. During that meeting, staff was able to meet and establish lines of communication with representatives from the Housing Authority of the County of Los Angeles which assists our homeless population. Code Enforcement and Police staff, along with our contacts at the County Department of Public Health continue to conduct field surveys and outreach in the City so that field assessments can be initiated. Staff also provides referrals for social services to homeless individuals. In addition, in an upcoming report to the City Council, it will include a request that the City Council consider signing a letter of support for the San Fernando Community Health Center to better facilitate additional medical and housing services for the homeless in the neighboring community of Mission Hills. It will also provide another referral location for homeless individuals in need of housing and medical assistance.

<u>WiFi at Parks and High-Speed Broadband Throughout San Fernando</u> – Staff has explored several options as it relates to WiFi in our parks and found that because of our outdated network system, there are technical difficulties in setting up WiFi like it is set up at City Hall and the Police Department. The parks are not "hard wired" to the City's network, they are basically connected via a virtual network, which is a direct tunnel into our network. To set up WiFi using the City's internet, the WiFi would have to be connected via this virtual network, which would give the public a direct tunnel into the City's network creating a significant security risk.

We could get a separate internet connection to set up WiFi which would cost approximately \$1,400 per year per park not including the costs for the hardware and installation. That could

Vice Mayor Joel Fajardo's Projects Update

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range somewhere between \$1,000 to \$2,000 per park. Staff will continue to explore other alternatives in the coming months.

Staff reached out to the City of Los Angeles, who has initiated a request for information process to solicit proposals from broadband providers, one of which could be Google Fiber. We have asked to be included and to participate in that process so that we could possibly piggyback onto their contract to provide similar services in San Fernando. Further, staff has contacted Google Fiber directly, and they are only deploying their services in certain areas across the Country, San Fernando is not currently one of those areas. We are hopeful that by piggybacking on a much larger contract, the possibility of high-speed broadband services will become available much sooner than otherwise going alone.

<u>Collaboration with CSUN</u> – Staff has been working with Ms. Helen Cox from CSUN related to climate action planning and the evaluation of greenhouse gas emissions in the community. Staff has also attended a leadership taskforce spearheaded by the CSUN President Dianne Harrison regarding regional climate planning.

Staff is also working with CSUN's geographical information services department to develop a GIS program for the City of San Fernando. That program will map City infrastructure, land use zoning, and other important information related to the City. It is likely that this project will evolve in phases as both parties are exploring grant opportunities with SCAG to fund related work efforts.

Staff will continue to foster the relationship with CSUN.

<u>School Events</u> – Staff is currently working on an "open house" day for local schools to visit City Hall. This could ultimately be a part of a larger youth conference for a day. Because of the needed staff resources and time, this item will need to be presented to the entire City Council for consideration.

<u>Clean-up Days</u> – We have authorized one part-time staff to be in charge of planning and implementing City-wide clean ups. In the coming fiscal year, we are planning on three to four clean ups. Given our currently staffing levels, this is the most we would be able to handle during the course of a year.