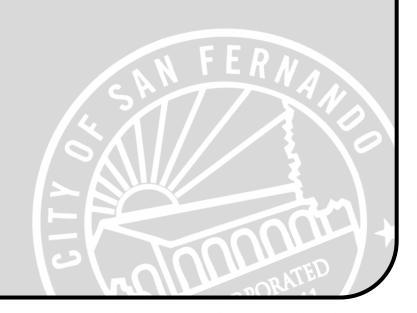
PROPOSED BUDGET

FISCAL YEAR

2017 - 2018

San Fernando, California





DIRECTORY OF OFFICIALS

FISCAL YEAR 2017-2018

ELECTED OFFICIALS

CITY COUNCIL

Mayor Sylvia Ballin

Vice Mayor Antonio Lopez

COUNCILMEMBERS
JOEL FAJARDO
ROBERT C. GONZALES
JAIME SOTO

<u>City Treasurer</u> Margarita Solis

EXECUTIVE MANAGEMENT

INTERIM CITY MANAGER NICK KIMBALL

DEPUTY CITY MANAGER/ VACANT

DIRECTOR OF PUBLIC WORKS

CHIEF OF POLICE ANTHONY VAIRO

DIRECTOR OF COMMUNITY DEVELOPMENT VACANT

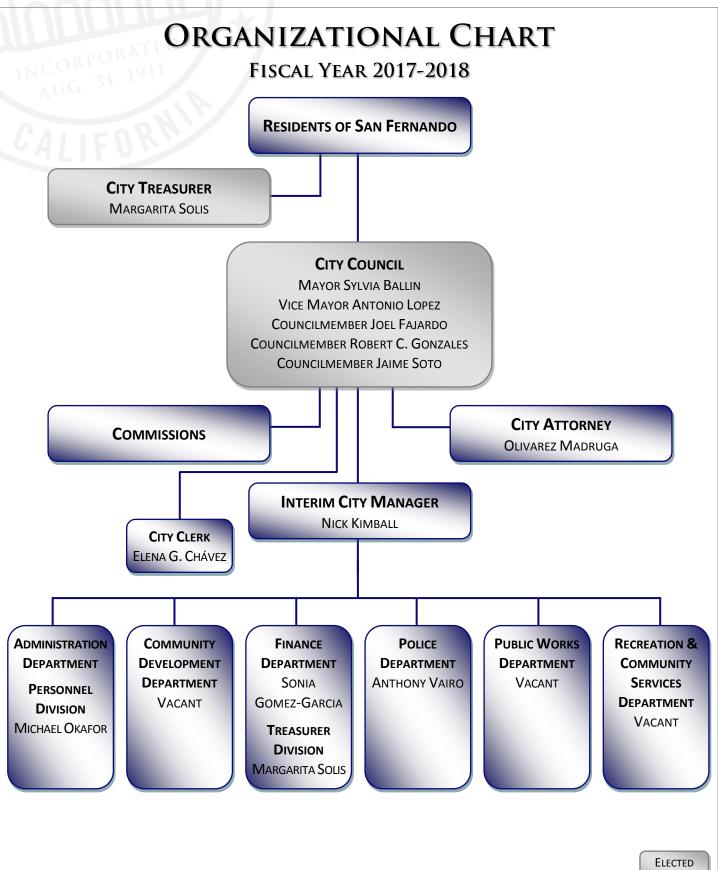
Interim Director of Finance Sonia Gomez-Garcia

DIRECTOR OF RECREATION AND VACANT

COMMUNITY SERVICES

CITY CLERK ELENA G. CHÁVEZ





OFFICIAL



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SECTION I. INTRODUCTION AND BACKGROUND



BUDGET CALENDAR

Time Frame	Task	Department(s)
January – April 2017	Review and calculate revenue projections for General Fund, Special Revenue Funds, Enterprise Funds and Capital Projects Funds.	Finance
February 2017	Review/Update salary projections.	Personnel, Finance
February 21, 2017	 City Council update and presentation: FY 2015-2016 Audited Financial Statements FY 2016-2017 Mid-year Budget FY 2017-2018 Budget Outlook 	Administration, Finance
February/March 2017	Prepare/update budget instructions and forms for departments to complete during budget development.	Finance
March 21, 2017	City Manager meets with Department Heads to discuss the budget schedule and provide direction regarding budget guidelines (e.g. Maintenance of effort, only funded enhancement requests, etc.). Budget forms distributed.	All Departments
March 21 - 31, 2017	Departments review and complete budget forms.	All Departments
April 3 - 7, 2017	Preliminary review of department budget forms, including review of enhancement and Capital requests.	Administration, Finance
April 10 - 13, 2017	City Manager/Finance Director meetings with Department Heads to discuss budget requests.	All Departments
April 17, 2017	Agenda item to discuss Council priorities for Fiscal Year 2017-2018.	Administration, Finance
April 27, 2017	Finalize City Manager's recommendations.	Administration, Finance
April/May 2017	Prepare Proposed Budget document.	Administration, Finance
May 11, 2017	Give Proposed Budget to City Council.	Administration, Finance
May 15, 2017 May 22, 2017	Budget Study Sessions.	All Departments
May/June 2017	Update Proposed Budget based on direction provided at Budget Study Sessions.	Administration, Finance
June 1, 2017	Publish Notice of Public Hearing for budget adoptions.	City Clerk
June 19, 2017	Budget hearing and adoption, including adopting of Gann Limit.	Administration, Finance
July 3, 2017	Post adopted budget to the City's Finance system.	Finance
Jul/Aug 2017	Produce Adopted Budget book, distribute to City Council, post to the City's website, and submit for GFOA Award.	Finance



MEMORANDUM

To: Mayor Sylvia Ballin and Councilmembers

From: Nick Kimball, Interim City Manager

Date: May 11, 2017

Subject: Proposed Fiscal Year 2017-2018 Budget Message

I am pleased to present the City Manager's Proposed Budget for fiscal year 2017-2018. Since the mid-year budget review in February 2017, there have been a number of staffing changes, making this Proposed Budget challenging. However, the City continues to make positive strides to stabilize the finances. These strides have been achievable primarily through prudent long-term fiscal planning and targeted cost efficient partnerships that reduce costs and have minimal impact on service levels to the community.

Revenues raised through Measure A (1/2 cent local sales tax) have been critical to cover the short-term operating budget deficit, pay down debt, establish reserves, and fund key one-time enhancements. Since voter approval of Measure A in 2013, the deficit fund balance in the General Fund has decreased from (\$5.7 million) in fiscal year 2013-2014 to a conservative projected deficit of (\$1.7 million) by the end of fiscal year 2017-2018. The City has also used Measure A to improve public safety through the purchase of new police vehicles and Mobile Data Terminals; fund key infrastructure improvements including the annual street paving program, Brand Boulevard Median project, and upcoming Glenoaks Blvd resurfacing project; replace the City's outdated IT network; and fund a number of park facility upgrades.

Unfortunately, Measure A will sunset in October 2020 and if it is not extended or replaced with another on-going revenue source, the City will be back on tenuous fiscal ground. More detail on the City's proposed use of Measure A for fiscal year 2017-2018 is included in the "Measure A" section.

The operating budget deficit has also been decreasing, from over \$1 million in fiscal year 2014-2015 to approximately \$585,000 in fiscal year 2017-2018. The operating budget deficit is the City's ability to meet annual on-going expenditures using annual on-going revenue sources. The operating budget deficit had been projected to be less than \$500,000 in fiscal year 2017-2018; however, the City had to include approximately \$115,000 in new on-going costs related to the City's National Pollutant Discharge Elimination System (NPDES) program. More detail on the City's increased NPDES costs is provided in the "General Fund Expenditure" section of this Budget Message. Despite the added ongoing costs, the operating budget deficit is still projected to be eliminated by fiscal year 2020-2021.

Proposed Fiscal Year 2017-2018 Budget Message Page 2 of 10

Considering the current vacancies in key Department Head positions and planning for the sunset of Measure A, the emphasis of this budget is to get back to basics by focusing on maintaining the quality of the services the City currently provides, completing capital projects that are currently underway, and continuing to make significant strides toward reducing the operating budget deficit and General Fund deficit fund balance.

Budget Development

The fiscal year 2017-2018 Budget is another Maintenance of Effort budget, which means it is based on providing the same level of service as fiscal year 2016-2017. Departments were asked to prepare their FY 2017-2018 budgets assuming no Consumer Price Index (CPI) increase.

Enhancement requests were carefully considered. The enhancements included in the Proposed Budget are required by law or contract, result in, or are offset by, additional revenue to the City, meet one of the citywide strategic goals, and/or provide a net long-term benefit to the City.

Economic Outlook

To develop the proposed budget, it is important to understand the projected direction of the economy. The national and state economies have been steadily growing over the last few years, and that trend is expected to continue in the near term; however, optimism is fading as many economists have pointed out that the United States is due for another economic contraction. Since the end of World War II, the United States has experienced a recession roughly every five years. There have been four recessions in the last twenty-six years; beginning in 1981, 1990, 2000, and 2007.

There is also a fair amount of uncertainty related to the impact the Trump Administration's policies will have on the economy. There has already been a measurable impact on the Country's tourism economy presumably resulting from the travel ban implemented by the President. However, the stock market, which tends to be a leading economic indicator, has experienced strong growth (the S&P 500 index grew more than 5% during the President's first 100 days). Much of the growth is related to optimism by the business community that this Administration will focus on deregulation and over-hauling the tax system. It is unclear how successful the Administration will be at implementing many of their proposed policies and their ultimate impact on the economy.

Federal Economy

According to the Bureau of Labor Statistics, Gross Domestic Product, which is a measure of output for the US economy, is expected to grow about 2.1% in 2017 and less than 2.5% annually over the next few years. Over the last ten years, GDP growth has averaged 3.3% per year. The national job market has remained steady as the employment rate has hovered around 4.5% over the last few months. Personal savings as a percentage of disposable income, which measures an individual's ability to weather economic downturns, has averaged approximate 6% over the last

Proposed Fiscal Year 2017-2018 Budget Message Page 3 of 10

few years. Immediately prior to the Great Recession, the Personal Savings Rate was between 2% and 3%.

Low unemployment and an increasing Savings Rate are indicators of solid underlying fundamentals in the United States' consumer driven economy. However, the Federal Reserve Bank has held the federal funds rate at historic lows (i.e. less than 2%) for almost 9 years as the economy remains fragile. Unfortunately, keeping the federal funds rate so low over the long term is unsustainable as it can eventually lead to hyper-inflation and destabilization of the U.S. dollar as a world currency.

State Economy

California's economy has also been steadily improving, although there are a number of factors that may dampen economic growth in the near term; the housing market has stabilized, but affordability is still an issue for many Californians; unemployment continues to fall, but many millennials are still unemployed or under-employed; gas prices, which have a significant impact on Californians' disposable income, are set to increase due to the "summer blend" required by the state; and policies enacted by the Trump Administration, particularly related to travel and immigration, may have significant negative impacts on the state's tourism industry and seasonal migrant worker population. The state has also enacted legislation to increase minimum wage to \$15 per hour by 2022. Reactions are mixed and the economic impact of that legislation is unknown.

There have also been a slew of bankruptcy filings and store closings from major retailers such as Macy's, Payless Shoes, JC Penney, Sears, and Kmart. The loss of revenue from these brick and mortar stores has been offset by substantial increases in online retailers, led by Amazon.com. This further emphasizes the fundamental economic shift away from physical retail locations toward online shopping.

The passage of Proposition 64 legalizing the adult use of recreational marijuana is expected to generate a significant amount of on-going tax revenue for the state. After an expected influx of tax dollars in 2018 and 2019, revenues will most likely level out after 2020 as the market normalizes.

Overall, the California economy is expected to remain strong through at least 2018. Beyond that, federal economic policies may begin to have a significant impact on the state economy.

Local Economy

Locally, sales and property taxes have shown steady growth over the last few years, which is expected to continue through 2018 due to strong market conditions and local investment. Median Single Family Residential sales price has hovered around \$420,000 over the last year, which is up from approximately \$320,000 three years ago.

Proposed Fiscal Year 2017-2018 Budget Message Page 4 of 10

The local economy is expanding in-line with the state and Los Angeles County economies and, as such, is exposed to the same risk of a slow down due to the Trump Administration's policies. In particular, San Fernando has a largely Latino population and workforce that may be disproportionately impacted by more restrictive immigration policies.

To account for potential economic slow-down, the long-term revenue projections include a slowing of revenue growth over the next few years. Please refer to the 5-year General Fund Projection section of the Proposed Budget for more information.

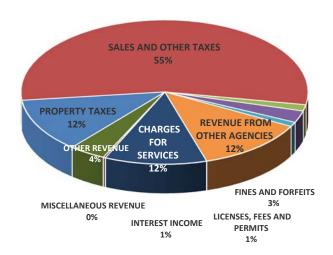
General Fund Overview

In accordance with the City's Budget Policy, the Proposed General Fund Budget represents a balanced budget, with \$19,354,177 in projected revenue and \$18,970,187 in proposed expenditures. Despite presenting a balanced budget, Measure A revenues are still needed to cover a \$585,000 operating budget shortfall (see Expenditures section below for more detail). This Budget continues to move the City toward being operationally balanced while addressing the General Fund deficit fund balance, reducing outstanding debt, and making targeted one-time investments in City infrastructure.

Revenue

The FY 2017-2018 Proposed Budget projects \$19,354,177 in General Fund revenue. The City's largest revenue source is Sales Tax, followed by Property Tax and Charges for Service.

The Proposed Budget projects an increase of 10.8% in Sales Tax related revenue (including Measure A), and a property tax receipts are projected to increase 1.3%, which is in line with the projected increase in assessed property values.



Charges for Services are projected to increase by 7.4%, primarily due to an increase of 13% in charges to other funds for support provided by the General Fund. This increase is the result of the annual update of the City's Cost Allocation Plan prepared by a consultant.

Admissions Taxes are projected to generate \$715,000, which is the same as the projected revenue for FY 2016-2017. Admissions Taxes are primarily generated from the admission fee to the Swap Meet. The Swap Meet sells predominantly second hand and surplus goods, which tend to be anti-cyclical. In a poor economy, consumers try to stretch their disposable income by purchasing more second hand and surplus goods. As the economy improves, consumers tend to have more disposable income and buy less second hand and surplus goods. Although the

Proposed Fiscal Year 2017-2018 Budget Message Page 5 of 10

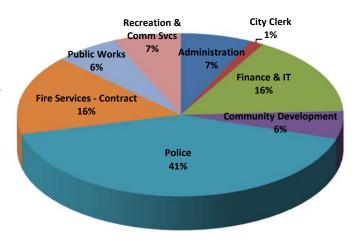
economy is slowly improving, local uncertainty in national economic policy may counteract the improvement, causing attendance at the Swap Meet to remain consistent.

Fines and Forfeitures are projected to increase by 10.4% due primarily to increased emphasis on parking and traffic enforcement in the City to improve the parking and safety conditions in the City. In the upcoming fiscal year, staff will be reviewing the City's entire parking program, including parking meters, permits, and enforcement. Staff will be presenting City Council with a number of options to revitalize the parking program and address community concerns.

Overall, total revenues are expected to increase by a modest 5.4% from fiscal year 2016-2017. On-going revenues are projected to account for 3.6% of the total 5.4% increase.

Expenditures

The fiscal year 2017-2018 Proposed Budget includes \$18,970,187 in General Fund expenditures. The Proposed Budget includes an overall increase of approximately 4.2% in expenditures, due primarily to personnel related costs, including MOU increases (up to 2%) and increased medical insurance costs (average increase of 6% per plan).



In addition to personnel costs, on-going Operations and Maintenance (O&M) costs

increased by more than \$115,000 (approximately 1.5% of total O&M) due to increased costs related to ongoing compliance with the City's NPDES permit.

National Pollutant Discharge Elimination System (NPDES)

Storm water is runoff from rain or snow melt that runs off surfaces such as rooftops, paved streets, highways or parking lots and can carry with it pollutants such as: oil, pesticides, herbicides, sediment, trash, bacteria, and metals. The runoff can then drain directly into a local stream, lake or bay. Often, the runoff drains into storm drains that eventually drain untreated into a local waterbody. The Federal Clean Water Act prohibits certain discharges of storm water containing pollutants, except in compliance with a NPDES permit.

The City is permitted to discharge storm water containing pollutants into the storm drain system under a statewide general permit covering small cities of less than 100,000 residents. The permit requires the City to take certain actions to reduce the amount of pollutants that enter the storm drain system. Non-compliance with the permit can result in significant financial fines from state and federal regulatory bodies.

Proposed Fiscal Year 2017-2018 Budget Message Page 6 of 10

In fiscal year 2016-2017, the City was required to install perforated screen inserts inside many of the catch basins and perforated screens on the curb opening of catch basins along the curb face throughout the City to prevent trash and other debris from entering the storm drains. Now that the screens have been installed, the City must pay a \$65,000 annual maintenance fee to ensure they remain clean and operational.

Additionally, the City pays approximately \$50,000 to a consultant to represent us at mandatory meetings and trainings to comply with the NPDES permit. In the past, this contract had been paid for by the Water and Sewer funds. However, since storm water is a completely separate system and is not associated with the water or sewer systems, the City cannot continue to pay that contract from those funds.

As a result of these NPDES costs being borne by the General Fund, ongoing O&M costs are increasing by more than \$115,000 in fiscal year 2017-2018. Despite the added ongoing costs, the operating budget deficit is still projected to be eliminated by fiscal year 2020-2021.

Recommended Enhancements

Although this is a Maintenance of Effort budget that represents no increase in service levels in the short-term, the City does need to invest in a number of areas to better position ourselves for long-term stability. The following enhancements are being recommended for FY 2017-2018:

- \$80,000 to replace two black and white police units. These are the final two outdated patrol units to be replaced. All patrol units are now on a replacement schedule and funds are being set aside; and there will be funds earmarked to replace these vehicles in the future.
- \$50,000 to replace a utility truck for Street Maintenance Division. Public Works has an aging fleet that needs to be updated over the next few years. Aging vehicles tend to be costly to maintain annually and are unreliable. It is recommended that the 1999 Ford F-350 Crew Cab Utility Truck be replaced.
- \$20,000 for the Street Maintenance Division to purchase equipment and additional material to improve the City's ability to provide regular on-going street maintenance.
- \$50,000 to facilitate a strategic planning and community visioning survey to develop consensus about what future the community wants and deciding what steps are necessary to achieve that vision.
- \$30,500 in one-time training and tuition reimbursement for staff. Staff is the City's most valuable resource. Investing in staff training will give staff the skills to do more with less

Proposed Fiscal Year 2017-2018 Budget Message

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as well as prepare staff to advance within the City. Most of the additional training is needed to train the planned hiring of four new Police Officers and two Detectives.

- \$2,000 to replace chairs in the City Council Chambers which are in extremely poor condition.
- \$5,600 in additional cost required for dance floor rental for the City's Jam sessions for FY 2017-2018. The additional cost is required as part of the City's match for the JAM Sessions grant.
- No new staff positions are being recommended.
- Total recommended one-time General Fund enhancements = \$238,100

Measure A

In June 2013, San Fernando voters approved a ½ cent local transaction use tax (Measure A) for a period of seven years, which is projected to raise approximately \$2.5 million in FY 2017-2018. Funds raised through the transaction tax are imperative to the City's short-term viability as they will be used to pay off existing debt, reduce the deficit fund balance in the General Fund, strengthen the Self Insurance and Equipment Replacement Funds, and fund one-time projects that address critical needs.

For FY 2017-2018, Measure A funds will be used for the following:

Repayment of Debt		One-Time Projects (cont.)	
To Retirement Fund	200,000	Strategic Planning & Comm. Vision	50,000
To Sewer Fund	50,000	Parking Study for Permit Program	40,000
To Water Fund	50,000	Funding for Special Events	5,600
_	300,000	Replace Council Chamber chairs	2,000
<u>Establish Reserves</u>		NPDES compliance costs	115,000
Self-Insurance Fund	320,000	Add'l staff training	30,500
Equipment Replacement Fund	91,000		393,100
Facility Capital (Roof replacement)	75,000		
_	486,000	Deficit fund balance reduction	685,900
One-Time Projects		Subsidize Street Lighting District	50,000
Replace two (2) Patrol Units	80,000	Amount to cover operational deficit	585,000
Add'l Street Maint. Mat's & Equip.	20,000		1,320,900
Replace Street Maint. Utility Truck	50,000		
(Continued in next column)		Total Measure A funds:	\$2,500,000

Proposed Fiscal Year 2017-2018 Budget Message Page 8 of 10

Enterprise Funds

Enterprise funds are used to account for services provided to the public on a fee for service basis, similar to the operation of a private enterprise. San Fernando currently operates two enterprise funds: 1) Water Fund and 2) Sewer Fund.

The total budget for the Water Fund is \$4,472,767, which includes \$1,253,803 for personnel, \$1,824,330 for operations and internal service charges, and \$1,394,634 in capital projects for water main replacements, service replacements, and to complete the nitrate removal system.

Total projected Water Fund revenues are \$3,748,000, resulting in an annual budget deficit in the Water Fund of \$725,000. The budget deficit is primarily the result of planned capital improvements, which will reduce the Water Fund reserve balance to approximately \$945,000.

The total budget for the Sewer Fund is \$6,715,083, which includes \$861,077 for personnel, \$2,325,320 for operations and internal service charges, and \$3,528,686 in capital projects for sewer main replacement and capital improvement payments to City of Los Angeles.

Total projected Sewer Fund revenues are \$3,350,000, resulting in an annual budget deficit in the Sewer Fund of \$3.4 million. Similar to the Water Fund, the Sewer Fund budget deficit is primarily the result of planned capital improvements, which will reduce the Sewer Fund reserve balance to approximately \$5,000.

A rate study will be completed in fiscal year 2017-2018 to analyze the existing fees and calculate rates to ensure that fees charged to customers are sufficient to meet the cost to operate the water and sewer systems and replace aging water and sewer main lines.

Internal Service Funds

Internal Service funds are common in governmental accounting and used for operations serving other departments within a government on a cost-reimbursement basis. The City utilizes three internal service funds: 1) Self-Insurance Fund, 2) Equipment Maintenance and Replacement Fund, and 3) Facility Maintenance Fund.

The total budget for the Self Insurance Fund is \$1,900,000, which includes \$900,000 for insurance costs and \$1,000,000 for workers' compensation and liability claims costs.

The total budget for the Equipment Maintenance and Replacement Fund is \$812,085, which includes \$298,933 for personnel, \$383,152 for operations and internal service charges, and \$130,000 to fund three (3) vehicle replacements.

The total budget for the Facility Maintenance Fund is \$1,330,163, which includes \$541,059 for personnel and \$719,104 for operations and internal service charges, and \$70,000 for roof maintenance at three (3) City facilities.

Proposed Fiscal Year 2017-2018 Budget Message Page 9 of 10

Special Revenue, Grant, and Capital Funds

Special Revenue, Grant, and Capital Funds are used to account for financial resources that are restricted by law or contractual agreement for specific purposes. San Fernando has a number of Special Revenue, Grant, and Capital Funds to account for a wide array of services provided to the community, including, but not limited to, dial-a-ride, traffic safety, street lighting, parking maintenance, supplemental law enforcement services, capital grants, capital projects, and park improvements. A number of these Funds also serve as a conduit for the receipt and transfer of funds.

The total appropriations in the Special Revenue, Grant, and Capital Funds are \$7,216,932.

Capital Improvements

The fiscal year 2017-2018 budget includes funding for a number of critical capital improvements to address the large backlog of deferred maintenance. Funding for these capital improvements is provided primarily through Special Revenue, Grant, Capital Funds, and Enterprise Funds.

Category	<u>Amo</u>	ount Budgeted	Funding Source(s)
Street and Sidewalk Improvements	\$	650,456	STPL; CDBG
Water System & Street Improvements	\$	500,000	Water Fund
Sewer System & Street Improvements	\$	750,000	Sewer Fund
Total:	\$	1,900,456	

Although there is not a significant amount of new capital funds appropriated in fiscal year 2017-2018, there are a number of significant capital projects, such as the CNG station upgrade, Glenoaks Blvd Resurfacing, Electric Vehicle Charging Stations, and Annual Street Resurfacing Project, that were budgeted in prior fiscal years. Funding for those projects will be carried over to fiscal year 2017-2018 and staff will focus efforts on completing those projects.

Conclusion

The objective of the FY 2017-2018 budget is to get back to the basics by focusing on improving the quality of the services the City currently provides, completing capital projects that are currently underway, and continuing to make significant strides toward reducing the operating budget deficit and General Fund deficit fund balance. Having said that, it must be recognized that the City still has a long way to go before we truly achieve financial sustainability. The fiscal problems the City has experienced over the past several years have left many needs that cannot be met at this time. The City's financial position has stabilized for now, but creative ways to provide service will need to be explored to address the ongoing structural deficit, build sufficient reserves, fund savings accounts for needed maintenance and equipment replacement, pre-fund long term liabilities, and restore services and programs to the community.

Proposed Fiscal Year 2017-2018 Budget Message Page $10 \ of \ 10$

Acknowledgments

I would like to acknowledge the guidance of the City Council, the dedication of Finance Department staff, especially Interim Finance Director Sonia Garcia who worked tirelessly to produce this document, and all City staff that have stepped up over the last few months to ensure the City continues to provide a high level of service during this transition period.





CITY-WIDE STRATEGIC GOALS FISCAL YEAR 2017-2018

City-wide Strategic Goals articulate City-wide long-term strategic goals and objectives that the organization strives to achieve over the next three to five years. They provide broad context for budget development to ensure staff is working toward achieving the organization's long-term objectives. The Strategic Goals guiding the development of the Fiscal Year 2017-2018 budget are:

- 1. Continue to stabilize the City's finances by maintaining a balanced budget, continuing to reduce the General Fund deficit, and re-establishing reserve balances in a number of critical funds, including, but not limited to, the General Fund, Self-Insurance Fund, and Equipment Replacement Fund.
- 2. Continue outreach and opposition of the California High-Speed Rail route through San Fernando and adjacent communities.
- 3. Pursue Economic Development opportunities to bolster the City's revenue and enhance the City of San Fernando's profile.
- Increase capital expenditures to address critical infrastructure needs, including, but not limited to, addressing deferred maintenance of City streets, water and sewer systems, and sidewalks.
- 5. Increase the City's use of technology to work more efficiently, increase transparency for citizens and stakeholders, and provide enhanced customer service.
- 6. Offer top notch recreation programs through the Healthy San Fernando initiative and explore opportunities to expand sports programs.
- 7. Pursue grant funding that addresses a need and provides a net benefit to the City.
- 8. Continue to review and update the City's policies and procedures.
- 9. Explore opportunities for community and cultural programs.
- 10. Increase water conservation efforts, including, but not limited to, community outreach and implementation of water conservation programs.



Status Review of Prior and Current Year City Council Priorities Fiscal Year 2013-2014 through 2016-2017

FISCAL YEAR 2013 – 2014			
Description of Goal/Priority	Status	Recommended Action	
Secure grant funding for San Fernando Mission Blvd street improvements.	Grant funds de-obligated due to lack of local matching funds.	Not Applicable – Remove.	
2. Propose a Plan to Accommodate Future Metro Light Rail through San Fernando.	With recent passage of Measure M, Metro will be allocating funds for construction of light rail to San Fernando as part of East San Fernando Valley Transit Corridor. Staff will continue to work with Metro.	Ongoing – Remove as Priority; Project included in Department Work Program.	
3. Work to establish a Property-based Business Improvement District (PBID).	On-hold pending coordination between the Mall Association and Chamber of Commerce.	Due to staff shortages, it is recommended this is put on-hold until a permanent City Manager is appointed.	
4. Implement Timekeeping System.	The City implemented TimeClocks timekeeping system in FY 2014-15.	Complete – Remove.	
5. Provide Contract Management Training to staff.	The City reinstated Department's professional training funds in FY 2016-17 Budget.	Ongoing – Remove as Priority; Professional Training included in Department Work Programs.	

FISCAL YEAR 2013 – 2014 (Continued)		
Description of Goal/Priority	Status	Recommended Action
6. Lighting at Las Palmas Park.	New lighting fixtures have been installed, burned out bulbs have been replaced, and trees have been trimmed to improve lighting at Las Palmas Park. City has also applied for grant funds to further improve lighting.	Complete – Remove.
7. Hire full-time City Manager, Finance Director, Police Chief, and review City's organizational structure.	Complete.	Complete – Remove.
8. Economic Development: Maintain and promote existing businesses, conduct business outreach, improve infrastructure for businesses.	The Interim City Manager will be including funds in the FY 2017-2018 Proposed Budget for a broader community needs/visioning and economic development strategy exercise.	Ongoing – Remove as Priority; Activity to be included in Department Work program.
9. Public Safety: Address and correct public safety personnel matters.	The personnel issues that existed at the time have been resolved.	Complete – Remove.
10. Commissions and Commissioners: Active participation in Council/ Community outreach to solicit input and feedback on "What the City needs"	The Parks Master Plan currently under way includes community feedback on what the community desires for parks and recreation programs. The Interim City Manager will be including funds in the FY 2017-2018 Proposed Budget for a broader community needs/ visioning and economic development strategy exercise.	Ongoing – Remove as Priority; Project included in Department Work Program.

FISCAL YEAR 2013 – 2014 (Continued)		
Description of Goal/Priority	Status	Recommended Action
11. Infrastructure: Address the need to repair/replace the sewer and water systems.	Staff hired a consultant to complete a closed circuit TV analysis of the sewer system, cleaned the entire system, and presented the results to City Council in September 2016. Replacement of sewer and water mains are an ongoing part of the capital program.	Ongoing – Remove as Priority; Project included in Department Work Program.
12. Study and understand all aspects of the City's pension system, including, but not limited to: (a) benefits and disadvantages of the current system; (b) historic shortfalls and projected shortfalls; and (c) the special property tax used to balance such shortfalls.	Staff has provided actuarial valuations of the City's pension cost and information on the Retirement Tax as part of the annual presentation of the audited financial statements and setting of the pension tax levy. A study session on the City's pension system, including cost and projections can be provided upon request to the City Manager.	Partially complete – Remove as Priority; include presentation to Council on pension system and costs in Finance Department Work Program.
13. Work with labor to make the pension system more sustainable, and consider the option of gradually eliminating or reducing the use of said property tax over a reasonable and realistic period of time.	In FY 2014-15, the City replace the defined benefit retiree health care for employees hired after 7/1/2015 with a defined contribution plan. The state Public Employees Reform Act (PEPRA) also reformed the pension system to drastically reduce benefits, and City liability, for new employees.	Remove as Priority; this information will be included in pension presentation to City Council.

FISCAL YEAR 2013 – 2014 (Continued)				
Description of Goal/Priority Status Recommended Action				
14. Study the City's strengths and weaknesses in terms of attracting new businesses, determine which businesses or industries the City could most successfully recruit, and develop a business plan to attract said businesses. This analysis should incorporate a "cost of doing business" review.	The City partnered with the Valley Economic Alliance to provide a cost of doing business analysis, which includes recommendations for economic development and a discussion on minimum wage. A draft has been received by staff.	Due to staff shortages, it is recommended this is put on-hold until a permanent City Manager is appointed.		
15. Revisit the 2012 water rate increases to: (a) Implement a voucher or cost-assistance program for low-income families, and establish outreach measures so the public is aware of said program; (b) Determine the level of public knowledge with respect to upcoming water rate increases; (c) Determine the feasibility of eliminating or mitigating some of the scheduled water rate increases if Measure A passes. Research assistance programs for low-income residents.	The 2012 water rate increases have already been fully implemented. The Public Works department is currently working on a subsequent water rate study, which will include a review of possible reduced rates for low income families.	Remove as Priority; Project included in Department Work Program.		
16. Improve Aquatic Center Parking Lot.	Lot was improved in 2014 and the entire Aquatic center was leased to the County beginning in 2015.	Complete – Remove.		

FISCAL YEAR 2013 – 2014 (Continued)		
Description of Goal/Priority	Status	Recommended Action
17. Upgrade City's website to make it more user friendly.	The City's new website was launched in 2016 and the City recently won an award for distinguished website design from the California Association of Public Information Officers (CAPIO).	Complete – Remove.
18. Sponsor a triathlon or 5k run and car show to celebrate San Fernando's Birthday.	The 5K Relay race was implemented as part of the Healthy San Fernando Initiative. Had over 650 participants attend the event.	Complete – Remove.

FISCAL YEAR 2014 – 2015		
Description of Goal/Priority	Status	Recommended Action
Senior Meal Program – Set a goal of at least 15 more meals per day.	The City added an additional 630 (2/day) meals in FY13/14 and an additional 771 (3/day) meals in FY14/15 with additional funding received from Los Angeles County. For FY 16/17, operation of the Senior Meals program will be outsourced to a NPO that will work directly with the County. Staff will oversee the contract and provide the facilities.	Ongoing - Remove as Priority; Activity included in Dept. Work Program.
2. Heritage Park - evaluate best usage for the park.	Park Master Plan Project and possible use of site as a community garden being developed by City staff for future consideration by the City Council.	Due to staff shortages, it is recommended this is put on-hold until a permanent City Manager is appointed.

FISCAL YEAR 2014 – 2015		
Description of Goal/Priority	Status	Recommended Action
3. Continuation of City Website Upgrade.	The City's new website was launched in 2016 and the City recently won an award for distinguished website design from the California Association of Public Information Officers (CAPIO).	Complete – Remove.
4. Bike Path Beautification Project.	The City has secured grant funding for the Bike Path Project along the Pacoima Wash. The project is moving forward.	Remove as Priority; Project included in Department Work Program.
FISCAL YEAR 2014 – 2015 (Continue	ed)	
Description of Goal/Priority	Status	Recommended Action
5. Continue to improve healthy community projects/programs at the parks.	City has been successful at implementing various programs targeting youth and seniors. This includes Healthy San Fernando, teen after school programming, senior expo, and 100 Citizens.	Ongoing - Remove as Priority; Activity included in Department Work Program.
6. Park Infrastructure Upgrades.	The tot lot, exercise equipment, multi-purpose room and gym facility, including new AC units, at Recreation Park have been renovated. Also, submitted grant applications to improve baseball fields at Las Palmas and Pioneer Park.	Remove as Priority; Project included in Department Work Program.

FISCAL YEAR 2014 – 2015 (Continued)		
Description of Goal/Priority	Status	Recommended Action
7. Internship Program: 1) Review and update the City's internship policy/program, and offer distinctions between City interns and Council interns; 2) Develop a list of available internship positions through the various departments; 3) Set criteria for each city internship position, i.e. level of education, number of hours per week, et cetera.	Complete. Presentation to City Council on 3/20/2017.	Complete – Remove.
8. Energy Efficiency: 1) HERO and PACE programs; 2) Revisit the issue regarding energy efficiency/savings for the City and solicit proposals from various vendors.	During FY 15/16 the City entered into a Professional Services Agreement with Neighborhood Housing Services, implemented the HERO Program, and adopted Urgency Ordinance for Expedited Permitting of Small Residential Rooftop Solar Systems (Urgency Ordinance No. U-1644).	Due to lack of staffing resources, exploring energy efficiency/ savings for City facilities may need to be put on hold.
9. Continue to work on future light rail and high-speed rail projects.	With recent passage of Measure M, Metro will be allocating funds for construction of light rail to San Fernando as part of East San Fernando Valley Transit Corridor. Staff will continue to work with Metro. The high speed rail has been re-aligned and is no longer proposed to have a route through San Fernando.	Ongoing – Remove as Priority; Project included in Department Work Program.

FISCAL YEAR 2014 – 2015 (Continued)			
Description of Goal/Priority	Status	Recommended Action	
10. Research grant funding opportunities.	The City has leveraged a significant amount of grant resources over the last two years. Grant opportunities are evaluated based on a) the amount of matching resources required by the grant, and b) the availability of staff to actually manage and/or carry out the grant funded improvements.	Ongoing – Remove as Priority; Staff will focus on completing existing grants before pursuing additional funds.	

FISCAL YEAR 2015 – 2016			
Description of Goal/Priority	Status	Recommended Action	
Continue outreach and opposition of the California High Speed Rail (CHSR) route through San Fernando.	CHSRA has amended the current SR-14 alignment so that it no longer uses the Metro right of way through San Fernando. Staff will continue to keep apprised of any developments.	Ongoing – Remove as Priority; Activity included in Department Work Program.	

De	escription of Goal/Priority	Status	Recommended Action
2.	Continue to stabilize the City's finances by maintaining a balanced budget, continuing to reduce the General Fund deficit, and reestablish reserve balances in a number of critical funds, including but not limited to, the General Fund, Self-Insurance Fund, and Equipment Replacement Fund.	Staff has developed a five-year financial forecast, discussed a deficit reduction plan with City Council, and included the deficit reduction plan as a note in the City's financials. The staff will continue to work with City Council to implement the plan and sure up the General Fund, SIF, and ERF.	Ongoing – Carry this goal over to FY 2017-18 (Core Mission Item).
3.	Evaluate City service contracts to ensure they are up to date and provisions of contracts are being enforced.	The City has updated the Purchasing Ordinance and has brought all contracts in compliance with the procurement guidelines. Staff continues to monitor agreements to ensure that competitive pricing and services are received. Since there is no central purchasing/contracting office, each department is responsible for managing their own contracts.	On hold - Additional staffing resources would be needed to fully implement this goal.
4.	Pursue Economic Development opportunities to bolster the City's revenue and enhance the City of San Fernando's profile.	The Interim City Manager will be including funds in the FY 2017-2018 Proposed Budget for a broader community needs/visioning and economic development strategy exercise.	Ongoing – Remove as Priority; Activity to be included in Department Work program.
5.	Pursue catalytic projects for the downtown/mall area.	The Interim City Manager will be including funds in the FY 2017-2018 Proposed Budget for a broader community needs/visioning and economic development strategy exercise.	Ongoing – Remove as Priority; Activity to be included in Department Work program.
6.	Enhance the City's Business Attraction and Retention Program, including streamlining the permitting and entitlement process.	The Interim City Manager will be including funds in the FY 2017-2018 Proposed Budget for a broader community needs/visioning and economic development strategy exercise.	Ongoing – Remove as Priority; Activity to be included in Department Work program.

FISCAL YEAR 2015 – 2016 (Continued)		
Description of Goal/Priority	Status	Recommended Action
7. Explore the opportunity for a farmers' market.	The City has submitted a grant application to the USDA for the FINI Corner and Farmers Markets Incentive Program. We are awaiting to hear the results of our grant acceptance and award.	Due to staff shortages, it is recommended this is put on-hold until a permanent City Manager is appointed.
8. Evaluate reuse options for Lopez/Villegas property, including structure.	The Lopez/Villegas house has been sold and is scheduled to be moved on 4/12/2017. With regards to re-use of the property, the Interim City Manager will be including funds in the FY 2017-2018 Proposed Budget for a broader community needs/visioning and economic development strategy exercise.	Remove as Priority; Activity to be included in Department Work program.
9. Evaluate the City's minimum wage and living wage ordinances.	The City partnered with the Valley Economic Alliance to provide a cost of doing business analysis, which includes recommendations for economic development and a discussion on minimum wage. A draft has been received by staff.	Due to staff shortages, it is recommended this is put on-hold until a permanent City Manager is appointed.

FISCAL YEAR 2015 – 2016 (Continued)		
Description of Goal/Priority	Status	Recommended Action
10. Continue regional collaboration with Metro and neighboring cities to enhance vehicular and pedestrian transportation options within the City of San Fernando.	City staff continues to work with City of Los Angeles and Metro staff regarding the East San Fernando Valley Transit Corridor Project-Project EIR/EIS is forthcoming from Metro; City working on ensuring Metro-project alignment with City's own efforts for multi-modal transportation opportunities under the TOD Overlay/San Fernando Corridors Specific Plan Update; City received a grant from Caltrans to complete a Safe Routes to School Plan. In addition, the County Department of Public Health is collaborating with the City to enhance the Safe Routes Planning and will complete an Active Transportation Plan at no cost to the City.	Ongoing – Carry this goal over to FY 2017-18 (Core Mission Item).
11. Increase capital expenditures to address critical infrastructure needs, including but not limited to, addressing deferred maintenance of City streets, water and sewer systems, and sidewalks.	The City has leveraged Measure A, Measure R, and CDBG funds to pave a number of streets over the last 12 months. The City has also completed a study assessing the overall health of the sewer system, which was presented to Council in September 2016, and moving forward on replacing sewer and water main lines in conjunction with street improvement projects.	Ongoing – Carry this goal over to FY 2017-18 (Core Mission Item).
12. Evaluate policy for neighborhoods to petition for the installation of speed humps.	The City currently has an existing policy regarding the installation of speed humps.	Due to staff shortages, it is recommended this is put on-hold until a permanent City Manager is appointed.

Description of Goal/Priority	Status	Recommended Action
13. Increase the City's use of technology to work more efficiently, increase transparency for citizens and stakeholders, and provide enhanced customer service.	The City has updated the network servers and operating software over the last few years. All PCs operating on Microsoft XP have been retired and replaced. For FY 2017-18, the City is working to replace servers and routers.	Ongoing – Carry this goal over to FY 2017-18 (Core Mission Item).
14. Offer top notch recreation programs through the Healthy San Fernando initiative and explore opportunities to expand sports programs.	Since March 2015, the RCS has implemented various sport programs for youth/adults, including adult softball, adult volleyball, teen soccer, Futsol, Tennis (all ages), and partnership with the So Cal Special Olympics to provide programs for individuals with disabilities.	Remove as Priority; Activity included in Department Work program.
15. Pursue grant funding that addresses a need and provides a net benefit to the City.	The City has leveraged a significant amount of grant resources over the last two years. Grant opportunities are evaluated based on a) the amount of matching resources required by the grant, and b) the availability of staff to actually manage and/or carry out the grant funded improvements.	Ongoing – Remove as Priority; Staff will focus on completing existing grants before pursuing additional funds.
16. Continue to review and update the City's policies and procedures.	The City has updated the Budget, Financial, and Purchasing policies. The City Clerk's office completed an update of the City's Records Retention Policy. The Personnel Division is updating the City Personnel Rules, as well as Standard Management Policies and Procedures, which have been outdated for some years.	Ongoing – Carry this goal over to FY 2017-18 (Core Mission Item).

FISCAL YEAR 2015 – 2016 (Continued)		
Description of Goal/Priority	Status	Recommended Action
17. Explore opportunities for community and cultural programs.	The Recreation and Community Services Department has expanded regular programming to include eight (8) JAM sessions, Dia de los Muertos, Eggstravaganza, Holiday Tree lighting, 5K Relay, cultural movies at the Lopez Adobe, etc.	Due to staff shortages, it is recommended the City does not pursue additional programs until a permanent RCS Director is appointed.
18. Veteran's appreciation event.	No action to date.	Due to staff shortages, it is recommended this is put on-hold until a permanent City Manager is appointed.
19. Community Garden.	As part of the Parks Master Plan Project, it will evaluate the possible use of park space at Heritage Park as a community garden.	Due to staff shortages, it is recommended this is put on-hold until a permanent City Manager is appointed.

FISCAL YEAR 2015 – 2016 (Continued)		
Description of Goal/Priority	Status	Recommended Action
20. Increase water conservation efforts, including but not limited to, community outreach and implementation of water conservation programs.	In May 2015, the City Council implemented Phase II water conservation efforts including new city parkway turf replacement guidelines; City has reduced exterior watering at City facilities; City continues to follow State water conservation mandates while promoting MWD rebate programs for low-flow toilets and showerheads, and turf replacement programs; City has completed construction of a drought tolerant median landscaping project on Brand Boulevard to help save over 1 million gallons of water annually.	Ongoing – Carry this goal over to FY 2017-18 (Core Mission Item).

FISCAL YEAR 2016 – 2017		
Description of Goal/Priority	Status	Recommended Action
Create and implement Little Free Library Program.	The Little Free Library kick-off event was held in February 2017.	Complete – Remove.
2. Develop Economic Development Strategy.	The Interim City Manager will be including funds in the FY 2017-2018 Proposed Budget for a broader community needs/visioning and economic development strategy exercise.	Remove as Priority; Activity to be included in Department Work program.

FISCAL YEAR 2016 – 2017		
Description of Goal/Priority	Status	Recommended Action
3. Create and implement a Rent Control Program.	On July 18, 2016, staff presented City Council with a number of options for a rent control regulatory options. Council gave direction to draft residential rent increase dispute resolution regulations similar to those in place in Fremont, CA. The CD Director had been working with the City Attorney prior to separation.	Due to staff shortages, it is recommended this is put on-hold until a permanent City Manager is appointed.
4. Develop comprehensive list of all deferred maintenance and needed infrastructure improvements.	The City has information on vehicle replacements, tree trimming maintenance, street light replacements and sewer/water main replacement. The Pavement Management Plan is scheduled to be updated soon. More information is needed to develop a deferred maintenance schedule for facility maintenance.	Due to staff shortages, it is recommended this is put on-hold until a permanent City Manager is appointed.
5. Evaluation of traffic flow and parking in the Civic Center Area.	No action to date.	Due to staff shortages, it is recommended this is put on-hold until a permanent City Manager is appointed.

FISCAL YE	FISCAL YEAR 2016 – 2017 (Continued)									
Description o	f Goal/Priority	Status	Recommended Action							
bridge ov connectin	ossibility of building a pedestrian er the existing rail right-of-way g residents and businesses on 1st the Downtown Area.	No action to date.	Due to staff shortages, it is recommended this is put on-hold until a permanent City Manager is appointed.							
•	ntation of the Neighborhood ion and Revitalization Program.	No action to date.	Due to staff shortages, it is recommended this is put on-hold until a permanent City Manager is appointed.							
	d implement a motorcycle officer forcement program in the Police ent.	No action to date.	Due to staff shortages, it is recommended this is put on-hold until a permanent City Manager is appointed.							
and perfo	additional holiday decorations orm related electrical upgrades clay Avenue and San Fernando coulevard.	Staff purchased and installed new lights and decorations, including electrical upgrades needed on many streetlight poles, in December 2016.	Complete – Remove.							

Legend	
RED = On hold	GREEN = Complete
BLUE = Included in Dept. Work Program	BLACK = Carry Over to FY 2017-2018

CITY OF SAN FERNANDO ENHANCEMENT REQUEST SUMMARY FISCAL YEAR 2017-2018

				One-Time Ongoing		Not
Description of Enhancement Request	Dept.	Division	Requested	Recomm.	Recomm.	Recomm.
Five (5) Chairs for the Council Chambers	Admin	Council	2,000	2,000	-	-
Facilitate Strategic Planning & Community Visioning	Admin	City Mgr	50,000	50,000	-	-
Survey						
Tuition Reimbursement Per MOU, eligible	Admin	Personnel	3,000	3,000	-	-
employee(s).						
Additional contract services for Internal	Admin	Labor	15,000	-	15,000	-
investigations & Labor negotiations		Attorney				
Tuition Reimbursement Per MOU, eligible	Clerk		1,500	1,500	-	-
employee(s).						
Tuition Reimbursement Per MOU, eligible	CD	Planning	3,000	3,000	-	-
employee(s).						
Server Storage space for video for Virtual Patrol and	PD	Support	50,000	-	-	50,000
replacement cameras.		Services				
Additional Training for Detectives for enhancement	PD	Detectives	3,500	3,500	-	-
of evolving caseloads.						
Professional Conferences / Meetings for two (2)	PD	Detectives	2,195		-	2,195
Detective personnel to attend the CAPE & Tritech						
conferences.						
Additional Training for Police Officers and civilian	PD	Patrol	13,500	13,500	-	-
personnel required by POST and DOJ. Partially						
funded by POST.						
Professional Conferences / Meetings for recruitment	PD	Reserves	500	-	-	500
and activities.		/Explorers				
Two (2) black and white Ford Explorers to replace	PD	Patrol	80,000	80,000	-	-
two (8) year old Ford Crown Victorians						
One (1) Light Duty Dump Truck to replace vehicle no.	PW	St., Trees &	85,000	-	-	85,000
0873		Parkways				
One (1) Gas Power Utility Truck to replace vehicle no.	PW	St., Trees &	50,000	50,000	-	-
2487		Parkways				
On-call engineering & plan check services	PW	Engineering	20,450	-		20,450
Engineering Services for NPDES to stay in compliant	PW	Engineering	50,000	-	50,000	-
with the State.	DIA.		2.000		2.000	
Permits for Parking District	PW	Engineering	3,000	-	3,000	-
To continue the Catch Basin maintenance	PW	St. Maint.	65,000	-	65,000	2 275
Street Repair Materials & Tool replacements	PW	St. Maint.	23,275	20,000	-	3,275
Additional Supplies for Bus Shelters	PW	Bus Shelters	5,000	-	-	5,000
Additional Maintenance Supplies	PW	Mall Maint.	1,400	-	-	1,400
Additional Supplies	PW	St., Trees &	4,000	-	-	4,000
To renair newer tools 2 nurshase realesement nexts	PW	Parkways St., Trees &	5,000			F 000
To repair power tools & purchase replacement parts	PVV	Parkways	5,000	-	-	5,000
Additional Tools	Dw	•	220			220
Additional Tools	Pw	St., Trees & Parkways	220	-	-	220
Traffic aquinment such as delineators, harries des	D\A/	Traffic	1 000			1 000
Traffic equipment such as delineators, barricades,	PW		1,000	-	-	1,000
signs etc.		Safety				

CITY OF SAN FERNANDO ENHANCEMENT REQUEST SUMMARY FISCAL YEAR 2017-2018

				One-Time	Ongoing	Not
Description of Enhancement Request	Dept.	Division	Requested	Recomm.	Recomm.	Recomm.
Additional staff training	PW	Traffic	4,500	-	-	4,500
		Safety				
On-call Traffic Signal maintenance	PW	Traffic	40,000	-	-	40,000
		Signals				
Additional staff training & continued education for	PW	Traffic	3,500	6,000	-	(2,500)
certifications.		Signals				
Special events marketing / outreach	RCS	Arts &	4,500	-	-	4,500
-		Events				
Resident delivery for popular summer season	RCS	Arts &	2,000	-	-	2,000
		Events				
Dance floor rental per Ford JAM requirement and as	RCS	Arts &	5,600	5,600	-	-
part of contract agreement.		Events	597,640	238,100	133,000	226,540
GENERAL FUNI	GENERAL FUND					
				One-Time	Ongoing	Not
Description of Enhancement Request	Dept.	Division	Requested		Recomm.	Recomm.
One (1) CNG/Electric vehicle	CD	Code	25,000	25,000	-	-
one (1) civo, Liectific verificie	CD	Enforce	23,000	23,000	_	
One (1) CNG/Electric vehicle	PD	Patrol	30,000	25,000	_	5,000
AQMI		1 41101	55,000	50,000	_	5,000
Agim			33,000	30,000		3,000
				One-Time	Ongoing	Not
Description of Enhancement Request	Dept.	Division	Requested			Recomm.
Description of Enhancement Request City Parking Lot Repair	Dept.		Requested 150,000	Recomm.	Recomm.	
Description of Enhancement Request City Parking Lot Repair	Dept. PW	Division Parking O&M	Requested 150,000			
City Parking Lot Repair	•	Parking O&M	150,000	Recomm.		Recomm.
	PW	Parking	•	Recomm.		
City Parking Lot Repair	PW PW	Parking O&M Parking	150,000	Recomm.		Recomm.
City Parking Lot Repair Parking Meter Replacements	PW PW	Parking O&M Parking	150,000 25,000	150,000 -		- 25,000
City Parking Lot Repair Parking Meter Replacements	PW PW	Parking O&M Parking	150,000 25,000	150,000 -	Recomm.	- 25,000
City Parking Lot Repair Parking Meter Replacements	PW PW	Parking O&M Parking	150,000 25,000	Recomm. 150,000 - 150,000 One-Time	Recomm Ongoing	25,000 25,000 Not
City Parking Lot Repair Parking Meter Replacements PARKING MAINT. & OPERATION	PW PW	Parking O&M Parking O&M	150,000 25,000 175,000	Recomm. 150,000 - 150,000 One-Time Recomm.	Recomm Ongoing	25,000 25,000 Not
Parking Meter Replacements PARKING MAINT. & OPERATION Description of Enhancement Request Additional staff training & continued education for certifications.	PW PW S	Parking O&M Parking O&M Division	150,000 25,000 175,000 Requested	Recomm. 150,000 - 150,000 One-Time Recomm.	Recomm.	25,000 25,000 Not Recomm.
Parking Meter Replacements PARKING MAINT. & OPERATION Description of Enhancement Request Additional staff training & continued education for	PW PW S	Parking O&M Parking O&M Division Facility	150,000 25,000 175,000 Requested	Recomm. 150,000 - 150,000 One-Time Recomm.	Recomm.	25,000 25,000 Not Recomm.
Parking Meter Replacements PARKING MAINT. & OPERATION Description of Enhancement Request Additional staff training & continued education for certifications. Professional Conferences / Meetings	PW PW S Dept. PW	Parking O&M Parking O&M Division Facility Maint.	150,000 25,000 175,000 Requested 7,000	Recomm. 150,000 - 150,000 One-Time Recomm.	Recomm.	25,000 25,000 Not Recomm. 2,000
Parking Meter Replacements PARKING MAINT. & OPERATION Description of Enhancement Request Additional staff training & continued education for certifications.	PW PW S Dept. PW	Parking O&M Parking O&M Division Facility Maint. Facility	150,000 25,000 175,000 Requested 7,000	Recomm. 150,000 - 150,000 One-Time Recomm.	Recomm.	25,000 25,000 Not Recomm. 2,000
Parking Meter Replacements PARKING MAINT. & OPERATION Description of Enhancement Request Additional staff training & continued education for certifications. Professional Conferences / Meetings	PW PW S Dept. PW	Parking O&M Parking O&M Division Facility Maint. Facility Maint.	150,000 25,000 175,000 Requested 7,000 350 23,000	Recomm. 150,000 - 150,000 One-Time Recomm. 2,000	Recomm.	25,000 25,000 Not Recomm. 2,000
Parking Meter Replacements PARKING MAINT. & OPERATION Description of Enhancement Request Additional staff training & continued education for certifications. Professional Conferences / Meetings	PW PW S Dept. PW	Parking O&M Parking O&M Division Facility Maint. Facility Maint. Facility Maint. Facility Facility Facility Facility Facility Facility	150,000 25,000 175,000 Requested 7,000	Recomm. 150,000 - 150,000 One-Time Recomm. 2,000	Recomm.	25,000 25,000 Not Recomm. 2,000
Parking Meter Replacements PARKING MAINT. & OPERATION Description of Enhancement Request Additional staff training & continued education for certifications. Professional Conferences / Meetings Roof Repairs @ 120 Macneil Roof Repairs @ 910 First Street	PW PW PW PW PW	Parking O&M Parking O&M Parking O&M Division Facility Maint. Facility Maint. Facility Maint. Facility Maint. Facility Maint.	150,000 25,000 175,000 Requested 7,000 350 23,000	Recomm. 150,000 - 150,000 One-Time Recomm. 2,000 - 23,000 23,000	Recomm.	25,000 25,000 Not Recomm. 2,000
Parking Meter Replacements PARKING MAINT. & OPERATION Description of Enhancement Request Additional staff training & continued education for certifications. Professional Conferences / Meetings Roof Repairs @ 120 Macneil	PW PW PW PW	Parking O&M Parking O&M Parking O&M Division Facility Maint. Facility Maint. Facility Maint. Facility Maint. Facility Facility Facility Facility Facility Facility Facility Facility Facility	150,000 25,000 175,000 Requested 7,000 350 23,000	Recomm. 150,000 - 150,000 One-Time Recomm. 2,000 - 23,000	Recomm.	25,000 25,000 Not Recomm. 2,000
Parking Meter Replacements PARKING MAINT. & OPERATION Description of Enhancement Request Additional staff training & continued education for certifications. Professional Conferences / Meetings Roof Repairs @ 120 Macneil Roof Repairs @ 910 First Street Roof Repairs @ 117 Macneil	PW PW PW PW PW PW	Parking O&M Parking O&M Parking O&M Division Facility Maint.	150,000 25,000 175,000 Requested 7,000 350 23,000 23,000	Recomm. 150,000 - 150,000 One-Time Recomm. 2,000 - 23,000 23,000	Recomm.	Recomm. 25,000 25,000 Not Recomm. 2,000
Parking Meter Replacements PARKING MAINT. & OPERATION Description of Enhancement Request Additional staff training & continued education for certifications. Professional Conferences / Meetings Roof Repairs @ 120 Macneil Roof Repairs @ 910 First Street	PW PW PW PW PW	Parking O&M Parking O&M Parking O&M Division Facility Maint. Facility Maint. Facility Maint. Facility Maint. Facility Maint. Facility Maint. Facility Facility Facility Facility Facility Facility Facility Facility Facility	150,000 25,000 175,000 Requested 7,000 350 23,000	Recomm. 150,000 - 150,000 One-Time Recomm. 2,000 - 23,000 23,000	Recomm.	25,000 25,000 Not Recomm. 2,000
Parking Meter Replacements PARKING MAINT. & OPERATION Description of Enhancement Request Additional staff training & continued education for certifications. Professional Conferences / Meetings Roof Repairs @ 120 Macneil Roof Repairs @ 910 First Street Roof Repairs @ 117 Macneil Floor replacement @ 910 First Street	PW PW PW PW PW PW	Parking O&M Parking O&M Parking O&M Division Facility Maint.	150,000 25,000 175,000 Requested 7,000 350 23,000 23,000 24,000	Recomm. 150,000 - 150,000 One-Time Recomm. 2,000 - 23,000 24,000	Recomm. - Ongoing Recomm. 3,000	Recomm. 25,000 Not Recomm. 2,000 - - 20,000
Parking Meter Replacements PARKING MAINT. & OPERATION Description of Enhancement Request Additional staff training & continued education for certifications. Professional Conferences / Meetings Roof Repairs @ 120 Macneil Roof Repairs @ 910 First Street Roof Repairs @ 117 Macneil	PW PW PW PW PW PW	Parking O&M Parking O&M Parking O&M Division Facility Maint. Facility Maint. Facility Maint. Facility Maint. Facility Maint. Facility Maint. Facility Facility Facility Facility Facility Facility Facility Facility Facility	150,000 25,000 175,000 Requested 7,000 350 23,000 23,000	Recomm. 150,000 - 150,000 One-Time Recomm. 2,000 - 23,000 23,000	Recomm.	Recomm. 25,000 25,000 Not Recomm. 2,000 - - - -

CITY OF SAN FERNANDO ENHANCEMENT REQUEST SUMMARY FISCAL YEAR 2017-2018

				One-Time	Ongoing	Not
Description of Enhancement Request	Dept.	Division	Requested	Recomm.	Recomm.	Recomm.
One (1) desktop computer	Admin.		1,395	1,395	-	-
WATER FUI	ND		1,395	1,395	-	-
				One-Time	Ongoing	Not
Description of Enhancement Request	Dept.	Division	Requested	Recomm.	Recomm.	Recomm.
Unforeseen CNG Cost	Dept. CNG	Division	Requested 60,000	Recomm.	Recomm.	Recomm. 60,000
	CNG	Division	-	Recomm.		
Unforeseen CNG Cost	CNG	Division	60,000	Recomm.	-	60,000
Unforeseen CNG Cost	CNG AS	Division	60,000	Recomm 511,495	-	60,000

CITY OF SAN FERNANDO PERSONNEL ENHANCEMENT REQUEST SUMMARY FISCAL YEAR 2017-2018

Requested Position	Dept.	Division	Requested	Recomm.	Not Recomm.	Brief Job Description
Management Analyst	Admin	City Mgr.	95,000	-	95,000	Necessary to support the Economic Development program, Grant awards, budget development, and special projects (such as cost of doing business, citywide policy update, user fee and developer impact fee updates, etc.). Responsibilities include identifying, studying, and recommending solutions to policy and/or program issues. Conducting fiscal/economic impact studies, cost/benefit analysis, surveys, trend analysis, etc. Researching and drafting new/revised policies, ordinances, and resolutions. Drafting agenda reports and managing special projects.
Public Information Officer	Admin	City Mgr.	97,000	-	97,000	Maintain positive relations between the public and City, communicate with the media, maintain the City's website, social media and coordinate City events.
Upgrade P/T Office Specialist to F/T	t Admin	Personnel	30,228	-	30,228	Performs a variety of difficult and complex clerical tasks in support of Personnel, Finance and Administration Departments, assists in the recruitment process, data entry, implementing of MOUs, contracts, payroll, benefits, reports, surveys, evaluations, filing, recordkeeping, and public counter duties.
Upgrade P/T Deputy City Clerk to F/T	Clerk		25,000	-	25,000	Provide support to the City Clerk and City Council with agenda preparation, public records requests, and records management.
Budget Analyst	Finance	Admin	95,000		95,000	Necessary to support Finance Director in preparation of the annual operating and capital budget, prepare quarterly budget reports to departments and Council, work with departments to develop and implement citywide goals and objectives, keep updated on best practices in budgeting and financial management, analyze budget to actual variances and present information to Management, provide highly responsible and complex administrative support to Finance Director, manage oversight of contracts and grants programs, etc.
Community Preservation Officer	CD	Comm Pres	95,000	-	95,000	Necessary to increase targeted enforcement in commercial areas, reduced ongoing enforcement cases.
Reclass Comm. Preservation Officer to Community	CD	Comm Pres	11,000	-	11,000	Administration and long range planning, reduced ongoing enforcement cases by working with City Attorney to process nuisance abatement hearings
Preservation Supervisor Assistant Planner	CD	Planning	80,000	-	80,000	Necessary to work public counter, assist with zoning inquiries, processing entitlements, etc.
Reclass Associate Planner to Senior Planner	CD	Planning	13,816		13,816	The Senior Planner coordinates, organizes, manages, performs and supervises important professional advanced journey-level planning work in urban planning and community development related functions; provides staff support to the City Council, Successor Agency, Planning Commission and other bodies as assigned; supervises and reviews the work of professional and technical staff; works with developers, architects/designers, land owners, residents and other community representatives in addressing and resolving urban planning, environmental, and other community development related issues; and performs other related professional and administrative duties as required.
Reclass Secretary to Admin Coordinator	CD	Admin.	7,500	-	7,500	Process bldg. permits, process planning fees and payment of code enforcement violations, oversee outstanding Housing and CDBG rehab and FHB loans.
Police Captain	PD	Supp Svcs	265,000		265,000	Necessary for succession planning to ensure qualified in-house personnel are provided with the opportunity to learn the duties of Police Chief. Under administrative direction from the Police Chief, plans, organizes, directs and evaluates the activities and personnel of the Police Department; assists in the general administration of the department; and performs related duties as assigned.

CITY OF SAN FERNANDO PERSONNEL ENHANCEMENT REQUEST SUMMARY FISCAL YEAR 2017-2018

					Not	
Requested Position	Dept.	Division	Requested	Recomm.	Recomm.	Brief Job Description
Police Lieutenant	PD	Supp Svcs	241,304	-	241,304	Re-establish position as the Commander of the Support Services. Manage division units, Emergency Services Coordinator, Jail Administration and Custodian of Records.
Police Sergeant	PD	Patrol	178,883	-	178,883	Additional frontline supervisor for relief shift and traffic division. Supervises sworn and civilian personnel, reviews and approves a wide variety of reports. Serves as Watch Commander.
Secretary to the Chief	PD	Supp Svcs	99,443	-	99,443	Executive and confidential secretary duties for Chief.
Police Records Specialist	PD	Supp Svcs	70,580		70,580	Under general supervision, leads and participates in the work of employees engaged in records management support functions in the Police Department; operates computerized records management and ancillary equipment in the processing of confidential and varied reports and data into records management systems; validates information and verifies accuracy of data; performs public counter duties including accepting payments; oversees Live Scan fingerprinting and background checks; and performs related duties as assigned.
City Engineer	PW	Admin	160,000	-	160,000	Necessary to manage the City's Capital Improvement Program, including street, sewer and water improvements. Responsibilities include performing professional and technical engineering duties for the City, including planning and supervising design and construction of Public Works projects, plan checking, system design, and maintaining official maps of the City. May be partially funded by Water/Sewer.
Water Conservation Coordinator	PW	Water	97,000	-	97,000	Implement, coordinate and monitor water conservation programs. Maintain and analyze water conservation records and research's and implements best management practices for water conservation.
Reclass PW Supervisor I to PW Supervisor II	PW	Water	5,000		5,000	Higher level supervisor responsibilities to support administration and project management.
Recreation Coordinator	RCS	Rec	80,000		80,000	Assist Recreation Supervisor in development and implementation of recreational programming , including youth sports, adult sports, wellness program (Healthy SF, 100 Citizens). Provide administrative support to division and manage part-time staff.
Total Ongoing Personne Cos			1,746,754	-	1,746,754	



SECTION II. BUDGET OVERVIEW

	CITY OF SAN FERNANDO SUMMARY OF SOURCES AND USES BY FUND FISCAL YEAR 2016-2017 Actual					CITY OF SAN FERNANDO SUMMARY OF SOURCES AND USES BY FUND FISCAL YEAR 2017-2018							
FUND NO.	FUND NAME	Beginning Balance	Estimated Revenues FY 2016-2017	Estimated Expenditures FY 2016-2017	Estimated Ending Balance June 30, 2017	Estimated Revenues FY 2017-2018	Transfers In	Total Resources	Proposed Operating Expenditures FY 2017-2018	Capital Expense / Transfers	Transfers Out	Total Requirements	Estimated Ending Balance June 30, 2018
					•							·	
Genera	al Fund:												
001 (General Fund	\$ (3,080,247)	\$ 18,369,291	\$ 18,199,955	\$ (2,910,911)	\$ 18,934,943	\$ 419,234	\$ 19,354,177	\$ 18,479,187	\$ 491,000	\$ -	\$ 18,970,187	\$ (2,526,921)
	Total General Fund:	\$ (3,080,247)	18,369,291	18,199,955	\$ (2,910,911)	\$ 18,934,943	419,234	19,354,177	18,479,187	491,000	-	18,970,187	\$ (2,526,921)
	Revenue Funds:												
002 S	SLESF (Supplemental Law Enforcement Services Fund)	\$ 21,049	120,000	120,000	\$ 21,049	\$ 100,000	-	100,000	-	-	100,000	100,000	\$ 21,049
	<u> </u>	\$ 113,962	477,959	531,765			-	488,000	513,455	-	-	513,455	
	· · · · · · · · · · · · · · · · · · ·	\$ 164,271	376,500	630,808		\$ 385,000	-	385,000	199,917	45,000		244,917	
	Proposition "C" - Discretionary Grant Fund	\$ 20,589 \$ (327,987)	4,104,271	3,762,717	\$ 20,589 \$ 13,567		-	-	-		-		\$ 20,589 \$ 13,567
		\$ (327,987)	556,000		\$ 38,929	\$ 691,491		691,491	278,750		184,234		\$ 267,436
	Measure R Fund	\$ 3,641,834	280,000	3,307,533			_	285,000	179,988	_	-		\$ 719.314
	Fraffic Safety Fund	\$ 623	30,000		\$ 623		-	15,000	-	-	15,000		\$ 623
	,	\$ 271,672	-	-	\$ 271,672	\$ -	-	-	-	-	-		\$ 271,672
015 l	ocal Transportation Fund (SB 325)	\$ -	19,600	19,000	\$ 600	\$ 19,600	-	19,600	19,600	-	-	19,600	\$ 600
016 A	Air Quality Management District Fund (AQMD)	\$ 195,651	29,100	186,469	\$ 38,282	\$ 30,000	-	30,000	-	50,000	-	50,000	\$ 18,282
017 F	Recreation Self Sustaining Fund	\$ 61,056	155,566	207,134	\$ 9,488	\$ 166,366	-	166,366	167,788	-	-	167,788	\$ 8,066
018 F	Retirement Fund	\$ 2,932,461	3,829,868	4,632,036	\$ 2,130,293	\$ 3,555,000	274,868	3,829,868	4,064,758	-	-	4,064,758	\$ 1,895,403
	Quimby Act Fees	\$ 3,525	-	-	\$ 3,525	\$ -	-	-	-	-	-	-	\$ 3,525
	State Asset Seizure	\$ 113,085	-	,	\$ 12,035	\$ -	-	-	-	-	-		\$ 12,035
	Federal Asset Seizure	\$ 16,207	19,500	,	\$ 5,707 \$ 2.132	\$ -	-	- 425 404	-	- 425 401	-		\$ 5,707 \$ 2.132
	Community Development Block Grant (CDBG)	\$ 283,963 \$ (10,143)	240,000	- ,	\$ 2,132	\$ 425,401 \$ 470,759	<u> </u>	425,401 470,759	-	425,401 225,055		-, -	\$ 2,132
	Street Lighting	\$ 15,509	397.000	397.007				397,000	412.502	- 223,033		412.502	
	Parking Maintenance Operations	\$ 270,669	182,800	281,835		\$ 182,800		182,800	135,325	150,000		285,325	
	ě i	\$ 64,371	-	76,126	, , , , , ,	\$ -	_	-	-	-	_		\$ (11,755)
	Pavement Fund	\$ 33,182	-		\$ 13,182	\$ -	-	-	-	-	-	-	\$ 13,182
053 (Community Investment Fund	\$ 2,555	25,000	25,000	\$ 2,555	\$ 10,000	-	10,000	10,000	-	-	10,000	\$ 2,555
101 A	AB109 Task Force Fund	\$ 13,080	-	-	\$ 13,080	\$ -	-	-	-	-	-	-	\$ 13,080
	Gridely Elementary Grant Fund	\$ -	-	-	\$ -	\$ -	-	-	-	-	-	-	\$ -
	Morningside Elementary Grant Fund	\$ -	-	-	\$ -	\$ -	-	-	-	-	-	-	\$ -
	HUD - EDI Wayfinding Grant	\$ -	-	-	\$ - \$ -	\$ - \$ -	-	-	-	-	-		\$ -
	State Farm Grant California Arts Council	\$ - \$ (1,080)	10,200	10,200	\$ -	\$ - \$ -	-	-	-	-	-		\$ - \$ (1,080)
	National Endowment for the Arts	\$ (1,080)	55,000		\$ (1,080)	\$ -			<u> </u>				\$ (1,080)
	OUI Avoid Campaign	\$ 3,056	- 35,000	-	\$ 3,056		-	-	-	-	-	-	\$ 3,056
	Alliance for CA Traditional Artists	\$ -	-	-	\$ -	\$ -	-	-	-	-	-	-	\$ -
	MTA TOD Planning Grant	\$ (62,652)	-	42,094	\$ (104,746)	\$ -	-	-	-	-	-		\$ (104,746)
	Iderly Nutrition Program/Program Income	\$ -	100,000	100,000	\$ -	\$ -	-	-	-	-	-	-	\$ -
	California State Grant (HRP)	\$ -	-	-	\$ -	\$ -	-	-	-	-	-		\$ -
	Office of Comm. Oriented Policing	\$ -	43,202	43,202	\$ -	\$ 40,159	-	40,159	40,159	-	-	40,159	\$ -
120 A	ABC Alcohol Beverage Control Grant	\$ -	-	-	\$ -	\$ -	-	-	-	-	-	-	\$ -
	Total Special Revenue Funds:	\$ 7,817,513	11,051,566	15,900,799	\$ 2,968,280	\$ 7,261,576	274,868	7,536,444	6,022,242	895,456	299,234	7,216,932	\$ 3,287,792

	CITY OF S					CITY OF SAN	I FERNANDO							
	SUMMARY OF SOU	IRCES AND U	SES BY FUND			SUMMARY OF SOURCES AND USES BY FUND								
	FISCAL Y	EAR 2016-20	17						FISCAL YEA	R 2017-2018				
		Actual				Proposed						Е	Estimated	
		Beginning	Estimated	Estimated	Estimated	Estimated			Operating	Capital				Ending
FUND		Balance	Revenues	Expenditures	Ending Balance	Revenues		Total	Expenditures	Expense /		Total		Balance
NO.	FUND NAME	July 1, 2016	FY 2016-2017	FY 2016-2017	June 30, 2017	FY 2017-2018	Transfers In	Resources	FY 2017-2018	Transfers	Transfers Out	Requirements	Jur	ne 30, 2018
Enterpr	rise and Internal Service Funds:													
006 S	elf Insurance	\$ 308,71	7 1,900,000	1,900,000	\$ 308,717	\$ 1,852,473	60,000	1,912,473	1,900,000	-	-	1,900,000	\$	321,190
041 E	quipment Maintenance/Replacement	\$ 104,68	893,156	804,484	\$ 193,361	\$ 826,727	130,000	956,727	608,044	130,000	74,041	812,085	\$	338,003
043 F	acility Maintenance	\$ (71,76	3) 1,076,980	1,139,831	\$ (134,614)	\$ 1,333,084	-	1,333,084	1,141,559	70,000	118,604	1,330,163	\$	(131,693)
070 V	Vater	\$ 3,616,75	3,136,000	5,084,366	\$ 1,668,384	\$ 3,748,000	-	3,748,000	2,762,905	1,394,634	315,228	4,472,767	\$	943,617
072 S	ewer	\$ 5,894,52	1 2,957,000	5,481,374	\$ 3,370,150	\$ 3,300,000	50,000	3,350,000	3,005,462	3,528,686	180,935	6,715,083	\$	5,067
073 R	Refuse/Environmental	\$ 104,18	<u> </u>	95,000	\$ 9,186	\$ -	-	-	-	-	-	-	\$	9,186
074 C	Compressed Natural Gas	\$ 16,49	3 200,000	193,717	\$ 22,776	\$ 150,000	-	150,000	144,000	-	-	144,000	\$	28,776
	Total Enterprise and Internal Service Funds:	\$ 9,973,59	10,163,136	14,698,772	\$ 5,437,960	\$ 11,210,284	240,000	11,450,284	9,561,970	5,123,320	688,808	15,374,098	\$	1,514,146
	TOTAL ALL CITY FUNDS	: \$ 14,710,86	2 39,583,993	48,799,526	\$ 5,495,329	\$ 37,406,803	934,102	38,340,905	34,063,398	6,509,776	988,042	41,561,216	\$	2,275,018

CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF REVENUES BY FUND - 5 YEAR HISTORY FISCAL YEAR 2017-2018

	2014	2015	2016	2017	2018
Governmental Funds	Actual	Actual	Actual	Adjusted	Projected
001 General Fund	17,948,811	19,741,239	18,322,414	18,369,291	19,354,177
Total Governmental Funds	17,948,811	19,741,239	18,322,414	18,369,291	19,354,177

	2014	2015	2016	2017	2018
Special Funds	Actual	Actual	Actual	Adjusted	Projected
002 SLESF	100,004	106,230	114,797	120,000	100,000
007 Proposition A	439,258	455,099	466,793	477,959	488,000
008 Proposition C	342,944	353,988	364,477	376,500	385,000
009 Proposition C - Discretionary	10	25	120	-	-
010 Capital Grants	2,471,083	60,565	90,556	4,104,271	-
011 State Gas Tax	817,550	683,659	534,234	556,000	691,491
012 Measure R	253,202	273,491	3,203,764	280,000	285,000
013 Traffic Safety	35,974	20,720	13,496	30,000	15,000
014 Cash In-Lieu of Parking	-	-	-	-	-
015 Local Transporation	12,755	19,606	7,500	19,600	19,600
016 AQMD	34,598	30,232	32,188	29,100	30,000
017 Recreation Self Sustaining	143,832	151,405	166,178	155,566	166,366
018 Retirement	8,704,460	3,715,013	4,425,213	3,829,868	3,829,868
019 Quimby Act	11,989	45	46	-	-
020 State Asset Seizure	10,778	3,200	83,785	-	-
021 Federal Asset Seizure	17	15,544	(15,381)	19,500	-
022 STPL	281,964	341	1,658	-	425,401
026 CDBG	348,075	1,025,453	-	240,000	470,759
027 Street Lighting	354,086	380,837	338,732	397,000	397,000
029 Parking and Maintenance Operations	204,962	175,058	181,505	182,800	182,800
032 Capital Outlay	-	-	195,052	-	-
050 Pavement Fund	290,151	190	483	-	-
053 Community Investment Fund	10,000	10,000	10,000	25,000	10,000
101 AB109 Task Force Fund	90,010	2	13,080	-	-
103 Gridley Elementary Grant Fund	108,056	96,730	100,862	-	-
104 Morningside Elementary Grant	130,567	115,679	114,917	-	-
105 HUD - EDI Wayfinding Grant	99,000	-	-	-	-
107 State Farm Grant	2,500	-		-	-
108 California Arts Council	9,937	11,364	10,860	10,200	-
109 National Endowment for the Arts	-	57,000	57,000	55,000	-
111 DUI Avoid Campaign	4,117	5,226	-	-	-
112 Alliance for CA Traditional Arts	5,000	-	-	-	-
113 MTA TOD Planning Grant	1,727	123,759	51,261	-	-
115 Elderly Nutrition Program Income	-	115,483	109,142	100,000	-
118 Program	-	-	188,050	-	-
119 Office of Traffic Safety	_	65,699	-,	43,202	40,159
120 Alcohol Beverage Control Grant	-	21,065	-	-, -	-
Total Special Funds	15,318,605	8,092,708	10,860,368	11,051,566	7,536,444

CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF REVENUES BY FUND - 5 YEAR HISTORY FISCAL YEAR 2017-2018

	2014	2015	2016	2017	2018
Proprietary Funds	Actual	Actual	Actual	Adjusted	Projected
006 Self Insurance	1,207,726	2,960,489	2,112,783	1,900,000	1,912,473
041 Equipment Maint/Replacement	-	70,199	877,980	893,156	956,727
043 Facility Maintenance	-	-	1,004,761	1,076,980	1,333,084
070 Water	3,837,119	3,853,920	3,835,423	3,136,000	3,748,000
072 Sewer	3,348,520	3,414,533	3,378,330	2,957,000	3,350,000
073 Refuse	859,797	151	7,331	-	-
074 Compressed Natural Gas	-	-	149,055	200,000	150,000
Total Proprietary Funds	9,253,162	10,299,292	11,365,663	10,163,136	11,450,284
Total Citywide Revenues	42,520,579	38,133,239	40,548,445	39,583,993	38,340,905

CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF APPROPRIATIONS BY FUND - 5 YEAR HISTORY FISCAL YEAR 2017-2018

	Governmental Funds	2014 Actual	2015 Actual	2016 Actual	2017 Adjusted	2018 Proposed
001	General Fund	17,336,518	19,562,678	17,283,223	18,199,955	18,970,187
	Total Governmental Funds	17,336,518	19,562,678	17,283,223	\$ 18,199,955	\$ 18,970,187

	2014	2015	2016	2017	2018
Special Funds	Actual	Actual	Actual	Adjusted	Proposed
002 SLESF	100,000	100,000	100,000	120,000	100,000
007 Proposition A	465,520	386,665	439,922	531,765	513,455
008 Proposition C	398,266	534,919	348,479	630,808	244,917
010 Capital Grants	450,966	24,352	394,574	3,762,717	-
011 State Gas Tax	569,676	758,130	989,575	534,430	462,984
012 Measure R	18,834	23,254	360,852	3,307,533	179,988
013 Traffic Safety	31,825	30,000	6,045	30,000	15,000
015 Local Transporation	16,200	19,606	7,500	19,000	19,600
016 AQMD	-	-	1,861	186,469	50,000
017 Recreation Self Sustaining	102,335	144,903	159,010	207,134	167,788
018 Retirement	2,361,100	2,598,306	3,337,423	4,632,036	4,064,758
019 Quimby Act	281,003	29,219	17,497	-	-
020 State Asset Seizure	6,441	-	-	101,050	-
021 Federal Asset Seizure	-	-	21,050	30,000	-
022 STPL	-	-	-	281,831	425,401
026 CDBG	348,075	1,025,453	10,143	475,562	225,055
027 Street Lighting	347,384	319,645	323,224	397,007	412,502
029 Parking and Maintenance Ops	131,420	116,884	136,341	281,835	285,325
032 Capital Outlay Fund	-	-	130,682	76,126	-
050 Pavement Fund	249,000	2,500	124,800	20,000	-
053 Community Investment Fund	-	11,763	15,682	25,000	10,000
101 AB109 Task Force Fund	71,384	18,629	-	-	-
103 Gridely Elementary Grant Fund	112,478	92,308	100,862	-	-
104 Morningside Elementary Grant	129,635	115,501	114,917	-	-
105 HUD - EDI Wayfinding Grant	99,000	-	-	-	-
107 State Farm Grant	2,500	-	-	-	-
108 California Arts Council	11,041	11,400	10,800	10,200	-
109 National Endowment for the Arts	23,847	68,223	62,284	55,000	-
111 DUI Avoid Campaign	1,061	5,226	-	-	-
112 Alliance for CA Traditional Arts	-	5,000	-	-	-
113 MTA TOD Planning Grant	3,030	153,243	83,125	42,094	-
115 Elderly Nutrition Program	-	115,483	109,142	100,000	-
118 Housing Related Parks (HRP)	-	-	188,050	-	-
119 Office of Comm. Oriented	-	65,699	-	43,202	40,159
120 Alcohol Beverage Control Grant	-	21,065	-	-	-
Total Special Funds	6,332,021	6,797,376	7,593,840	15,900,799	7,216,932

CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF APPROPRIATIONS BY FUND - 5 YEAR HISTORY FISCAL YEAR 2017-2018

	2014	2015	2016	2017	2018
Proprietary Funds	Actual	Actual	Actual	Adjusted	Proposed
006 Self Insurance Fund	1,215,676	1,042,268	1,916,594	1,900,000	1,900,000
041 Equipment Maint/Replacement	524,366	486,770	764,676	804,484	812,085
043 Facility Maintenance	680,537	836,838	1,076,524	1,139,831	1,330,163
070 Water	3,042,710	3,332,188	3,388,075	5,084,366	4,472,767
072 Sewer	2,953,128	2,551,408	4,623,155	5,481,374	6,715,083
073 Refuse	827,984	16,734	27,550	95,000	-
074 Compressed Natural Gas	-	-	132,562	193,717	144,000
Total Proprietary Funds	9,244,401	8,266,206	11,929,136	14,698,772	15,374,098
Total Citywide Expenditures	32,912,940	34,626,260	36,806,199	48,799,526	41,561,216

CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF APPROPRIATIONS BY FUND - BY TYPE FISCAL YEAR 2017-2018

The total budget for Governmental, Special and Proprietary Funds. This summary provides an overview of each fund's budget in each of the four main categories: Personnel, Maintenance and Operating Expenses (M & O), Capital/Transfers, and Internal Service Charges.

	Governmental Funds	Personnel	Operating	Capital Expenses	Internal Svs. Chrg.	Total Budget
1	General Fund	10,801,563	5,346,158	491,000	2,331,466	18,970,18
tal G	eneral Fund	10,801,563	5,346,158	491,000	2,331,466	18,970,18
	Special Funds	Personnel	Operating	Capital Expenses	Transfers Out	Total Budget
002	. SLESF	-	-	-	100,000	100,00
007	Propostion A	27,543	485,912	-	-	513,45
008	Propostion C	64,565	135,352	45,000	-	244,91
010	Capital Grants	-	-	-	-	-
	State Gas Tax	-	278,750	-	184,234	462,98
012	Measure R	-	179,988	-	- -	179,98
013	3 Traffic Safety	-	-	-	15,000	15,00
015	Local Transporation	-	-	19,600	-	19,60
	5 AQMD	-	-	50,000	-	50,00
	Recreation Self Sustaining	71,745	96,043	, -	-	167,78
	3 Retirement	3,568,927	495,831	=	-	4,064,75
019	Quimby Act	, , -	, -	=	-	-
) State Asset Seizure	=	-	=	-	-
	Federal Asset Seizure	-	-	-	-	-
	2 STPL	-	-	425,401	-	425,40
	5 CDBG	_	_	225,055	-	225,0
	Street Lighting	135,761	276,741	-	-	412,50
	Parking and Maintenance Operatio	83,502	51,823	150,000	-	285,3
	Capital Outlay Fund	-	-	-	_	
	Pavement Fund	-	<u>-</u>	-	_	_
	Community Investment Fund	_	10,000	_	_	10,0
	AB109 Task Force Fund	_	-	_	_	10,0
	Gridely Elementary Grant Fund	_	_	_	_	_
	Morningside Elementary Grant	_	_	_	_	
	California Arts Council	_	_	_	_	
	National Endowment for the Arts	_				_
		_	_	_	-	_
	Alliance for CA Tradition Arts	-	-	-	-	-
	MTA TOD Planning Grant	-	-	-	-	-
	Elderly Nutrition Program	-	-	-	-	-
	B Housing Related Parks (HRP)	40.450	-	-	-	40.4
	Office of Comm. Oriented Policing	40,159	-	-	-	40,1
120	Alcohol Beverage Control Grant	-	-	-	-	-
	Total Special Funds	3,992,202	2,010,440	915,056	299,234	7,216,9
	Proprietary Funds	Personnel	Operating	Capital Expenses	Internal Svs. Chrg.	Total Budge
006	Self Insurance Fund	-	1,900,000	-		1,900,00
041	Equipment Maint/Replacement	298,933	309,111	130,000	74,041	812,0
	Facility Maintenance	541,059	600,500	70,000	118,604	1,330,1
) Water	1,253,803	1,509,102	1,394,634	315,228	4,472,7
072	2 Sewer	861,077	2,144,385	3,528,686	180,935	6,715,0
073	Refuse	-	-	 -	-	-
	Compressed Natural Gas	-	144,000	-	-	144,0
	Total Proprietary Funds	2,954,872	6,607,098	5,123,320	688,808	15,374,0
Tota	al Citywide Expenditures	\$ 17,748,637	\$ 13,963,696	\$ 6,529,376	\$ 3,319,507	\$ 41,561,2

CITY OF SAN FERNANDO CITYWIDE POSITION SUMMARY BY DEPARTMENT FISCAL YEAR 2017-2018

	ACTUAL	A CTITAL	ACTUAL	ACTUAL	DDODOCED
ADMINISTRATION	ACTUAL 2014	ACTUAL 2015	ACTUAL 2016	2017	PROPOSED 2018
ADMINISTRATION	2014	2015	2010	2017	2010
City Manager	1.00	1.00	1.00	1.00	1.00
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00
Treasurer Assistant	1.00	1.00	1.00	1.00	0.00
Office Clerk	1.00	1.00	1.00	1.00	0.00
Personnel Manager	1.00	1.00	1.00	1.00	1.00
Personnel Technician	1.00	1.00	1.00	1.00	1.00
Personnel Assistant	0.00	0.00	0.00	0.00	0.50
TOTAL ADMINISTRATION DEPARTMENT	6.00	6.00	6.00	6.00	4.50
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROPOSED
CITY CLERK	2014	2015	2016	2017	2018
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk (FTE)	0.00	0.00	0.50	0.50	0.50
	1.00	1.00	1.50	4.50	4.50
TOTAL CITY CLERK DEPARTMENT	1.00	1.00	1.50	1.50	1.50
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROPOSED
COMMUNITY DEVELOPMENT	2014	2015	2016	2017	2018
Community Development Director	0.00	1.00	1.00	1.00	1.00
City Planner	1.00	0.00	0.00	0.00	0.00
Building & Safety Supervisor	1.00	1.00	1.00	1.00	1.00
Assistant Planner	1.00	0.00	0.00	0.00	0.00
Associate Planner	0.00	1.00	1.00	1.00	1.00
Community Development Secretary	1.00	1.00	1.00	1.00	1.00
Community Preservation Officer	2.00	2.00	2.00	2.00	2.00
Community Preservation Officer (FTE)	0.75	0.75	0.75	0.75	0.75
Maintenance Helper - Graffiti (FTE)	0.95	0.95	0.95	0.95	0.95
TOTAL COMMUNITY DEVELOPMENT DEPARTMENT	7.70	7.70	7.70	7.70	7.70
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROPOSED
FINANCE	2014	2015	2016	2017	2018
Finance Director	1.00	1.00	1.00	1.00	1.00
Treasurer Manager	0.00	0.00	0.00	0.00	1.00
Senior Accountant	0.00	0.00	0.00	0.00	1.00
Junior Accountant	1.00	1.00	1.00	1.00	0.00
Senior Account Clerk II	1.00	1.00	1.00	1.00	1.00
Senior Account Clerk	2.00	2.00	2.00	2.00	2.00
Finance Office Specialist	1.00	1.00	1.00	1.00	1.00

CITY OF SAN FERNANDO CITYWIDE POSITION SUMMARY BY DEPARTMENT FISCAL YEAR 2017-2018

Finance Clerk/Cashier (FTE)	0.50	1.00	1.00	1.00	0.00
Office Clerk	0.00	0.00	0.00	0.00	1.00
TOTAL FINANCE DEPARTMENT	6.50	7.00	7.00	7.00	8.00

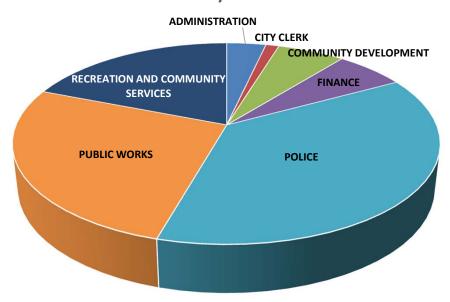
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROPOSED
POLICE	2014	2015	2016	2017	2018
Chief of Police	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	2.00	2.00	2.00	2.00	2.00
Police Sergeant	5.00	5.00	5.00	5.00	5.00
Police Officer	23.00	23.00	22.00	23.00	23.00
Office Specialist	1.00	1.00	1.00	1.00	1.00
Police Desk Officer	6.00	8.00	8.00	8.00	8.00
Records Administrator	1.00	1.00	1.00	1.00	1.00
Police Records Specialist	1.00	1.00	1.00	1.00	1.00
Property Control Officer	1.00	1.00	1.00	1.00	1.00
Secretary to the Chief	0.00	0.00	0.00	0.00	0.00
Community Service Officer (FTE)	4.00	2.00	2.00	2.00	2.00
Crossing Guard (FTE)	1.00	1.00	1.00	1.00	1.00
Junior Cadet (FTE)	1.50	1.50	1.50	1.50	1.50
TOTAL POLICE DEPARTMENT	47.50	47.50	46.50	47.50	47.50

PUBLIC WORKS	ACTUAL 2014	ACTUAL 2015	ACTUAL 2016	ACTUAL 2017	PROPOSED 2018
Deputy City Manager/Public Works Director	1.00	1.00	1.00	1.00	1.00
Administrative Analyst	1.00	1.00	0.00	0.00	0.00
Management Analyst	0.00	0.00	1.00	1.00	1.00
Civil Engineering Assistant II	2.00	2.00	2.00	2.00	2.00
Administrative Coordinator	1.00	1.00	1.00	1.00	1.00
Office Specialist	2.00	2.00	2.00	2.00	2.00
Electrical Supervisor	1.00	1.00	1.00	1.00	1.00
Bldg. Maintenance Worker/Electrical Helper	1.00	1.00	1.00	1.00	1.00
Equipment & Materials Supervisor	1.00	1.00	1.00	1.00	1.00
Mechanic Helper	1.00	1.00	1.00	1.00	1.00
Superintendent	2.00	2.00	2.00	2.00	2.00
Maintenance Worker	8.00	8.00	8.00	8.00	8.00
Field Supervisor II	3.00	3.00	3.00	3.00	3.00
Field Supervisor I	1.00	1.00	1.00	1.00	1.00
Senior Maintenance Worker	6.00	6.00	6.00	6.00	6.00
Meter Technician	1.00	1.00	1.00	1.00	1.00
Water Pumping Operator/Backflow Technician	1.00	1.00	1.00	1.00	1.00
Maintenance Helper (FTE)	1.70	0.80	0.80	0.80	0.80
TOTAL PUBLIC WORKS DEPARTMENT	34.70	33.80	33.80	33.80	33.80

CITY OF SAN FERNANDO CITYWIDE POSITION SUMMARY BY DEPARTMENT FISCAL YEAR 2017-2018

RECREATION AND COMMUNITY SERVICES	ACTUAL 2014	ACTUAL 2015	ACTUAL 2016	ACTUAL 2017	PROPOSED 2018
RCS Director	0.00	0.00	1.00	1.00	1.00
RCS Manager	1.00	1.00	0.00	0.00	0.00
Office Specialist	2.00	2.00	2.00	2.00	2.00
Community Services Supervisor	1.00	1.00	1.00	1.00	1.00
Cultural Arts Supervisor	1.00	1.00	1.00	1.00	1.00
Recreation Supervisor	0.00	0.00	1.00	1.00	1.00
Aquatic Supervisor	1.00	1.00	0.00	0.00	0.00
Recreation Coordinator	0.00	0.00	0.00	0.00	0.00
Program Specialist	2.00	2.00	2.00	2.00	2.00
Senior Day Camp/After School Counselor (FTE)	2.53	2.53	2.53	2.53	2.53
Day Camp/After School Counselor (FTE)	7.00	7.00	7.00	7.00	7.00
Recreation Leader I (FTE)	5.38	4.10	4.10	4.10	4.10
Recreation Leader II (FTE)	1.00	1.00	1.00	1.00	1.00
Recreation Leader III (FTE)	0.00	1.28	1.28	1.28	1.28
Cashier (FTE)	0.00	0.30	0.30	0.30	0.30
Pool Attendant (FTE)	0.50	2.00	0.00	0.00	0.00
Lifeguard (FTE)	4.00	4.50	0.00	0.00	0.00
Senior Lifeguards (FTE)	1.20	1.00	0.00	0.00	0.00
TOTAL RECREATION & COMMUNITY SERVICES DEPT	29.61	31.71	24.21	24.21	24.21
TOTAL POSITIONS (FULL TIME EQUIVALENT)	133.01	134.71	126.71	127.71	127.21

TOTAL FTES by DEPARTMENT



CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS

SUMMARY OF TRANSFERS AND OTHER INTERFUND PAYMENTS FISCAL YEAR 2017-2018

	FUND		DESCRIPTION	AMOUNT FROM	AMOUNT TO
<u>OPERATIO</u>					
		neral TO	Other Funds to support operations and repay debt:		
FROM:	001		General Fund	(180,000)	
то:	027		Street Lighting Fund		50,000
	041		Equipment Replacement Fund		130,000
				(180,000)	180,000
Transfers I	ROM Oth	er Funds	TO the General Fund to support operations:		
FROM:	002		Supplemental Law Enforcement Services (SLESF)	(100,000)	
	011		Gas Tax Fund	(184,234)	
	013		Traffic Safety Fund	(15,000)	
	070	381	Water	(60,000)	
	072	360	Sewer	(60,000)	
ГО:	001		General Fund		419,234
				(419,234)	419,234
Pavments	FROM Ot	her Fund	s TO the General Fund per Cost Allocation Plan:		
FROM:	007		Proposition A	(28,412)	
	008		Proposition C	(20,352)	
	011		State Gas Tax Fund	(31,750)	
	018		Retirement Fund	(485,831)	
	027		Street Lighting	(40,674)	
	029		Parking M & O	(33,323)	
	070	381	Water	(456,469)	
	070	360	Sewer	(330,030)	
то:	001	3795	General Fund	(330,030)	1,426,841
	001	3733	General Fund	(1,426,841)	1,426,841
Daymant F	DOM MA	hau Frinds	TO the Calf Income as Found for an annual income		
Payment F FROM:	070	ier runus 381	TO the Self Insurance Fund for property insurance: Water	(60,000)	
_		381	Self Insurance Fund	(60,000)	CO 000
то:	006		Sell insurance Fund	/50,000	60,000
				(60,000)	60,000
DEBT RELA					
-		neral Fur	nd and Enterprise Funds TO Retirement Fund to Repay		
FROM:	001		General Fund	(200,000)	
	070		Water	(12,434)	
	072		Sewer	(12,434)	
то:	018		Retirement Fund	(22.1.22)	224,868
				(224,868)	224,868
-		eral Fund	d TO Retirement Fund and Sewer Fund to repay Las Pa		
FROM:	001		General Fund	(100,000)	
	018		Retirement Fund		50,000
10:	073		Sewer		50,000
TO:	072				
10:	072			(100,000)	100,000



SECTION III. GENERAL FUND OVERVIEW

CITY OF SAN FERNANDO GENERAL FUND FIVE-YEAR FORECAST SUMMARY OF PROJECTED REVENUES AND EXPENDITURES AS OF MAY 1, 2017

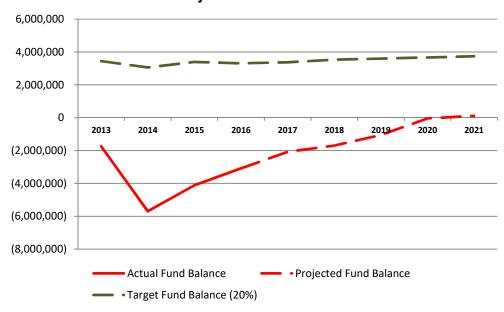
	Actual 2015	Actual 2016	Adjusted 2017	Proposed 2018	Projected 2019	Projected 2020	Projected 2021
REVENUES							
Property Taxes	2,567,920	2,228,828	2,300,000	2,330,000	2,423,200	2,520,128	2,620,933
Sales Tax	4,376,325	5,387,412	5,050,000	5,400,000	5,562,000	5,782,420	6,011,595
Franchise Fees	613,793	636,652	600,000	622,500	646,425	667,955	683,144
Other Taxes	4,064,378	4,219,727	4,396,200	4,440,000	4,567,300	4,686,288	4,799,974
Licenses and Permits	388,320	269,033	341,000	298,500	312,010	321,317	330,907
Fines and Forfeitures	537,370	562,133	465,300	513,800	539,076	560,358	571,565
Use of Money & Property	299,276	267,633	254,900	270,000	295,600	326,624	348,089
Fees and Charges	1,106,861	694,916	701,700	689,000	711,860	736,874	762,771
Miscellaneous Revenue	225,755	198,072	133,300	123,500	150,970	153,489	156,059
Cost Allocation Revenue	1,258,825	1,244,255	1,617,727	1,747,643	1,759,908	1,791,086	1,772,888
Transfers In	973,479	300,483	349,164	419,234	437,919	441,677	445,511
Operating Revenue	16,412,302	16,009,144	16,209,291	16,854,177	17,406,268	17,988,215	18,503,436
Transaction Tax (Measure A)	2,156,696	2,212,987	2,100,000	2,500,000	2,575,000	2,678,000	696,280
Sale of Property	1,033,066	-	-	, , , -	-	-	· -
Development Fees	-	-	-	-	-	-	_
Other One-Time	139,215	100,012	60,000	-	20,000	-	20,000
One-time Revenue	3,328,977	2,312,999	2,160,000	2,500,000	2,595,000	2,678,000	716,280
TOTAL REVENUE	19,741,279	18,322,143	18,369,291	19,354,177	20,001,268	20,666,215	19,219,716
EXPENDITURES							
Personnel Expenses	10,752,969	10,103,503	10,296,070	9,926,564	10,125,095	10,327,597	10,534,149
Operating Expense	5,640,827	4,702,682	4,916,629	5,865,058	5,980,509	6,091,564	6,228,229
Capital Outlay	106,678	40,181	10,000	-	-	-	· · ·
Transfers/Internal Service Charges	468,859	1,665,113	1,626,721	1,845,571	1,864,027	1,897,817	1,932,248
Operating Expenditures	16,969,333	16,511,479	16,849,420	17,637,193	17,969,631	18,316,978	18,694,626
Debt Reduction	796,793	_	300,000	350,000	250,000	250,000	250,000
Transfer to Equipment Replacemen	-	70,000	40,000	130,000	150,000	150,000	· -
ERF Pre-fund replacements	-	-	-	90,894	120,000	120,000	120,000
Transfer to SIF	1,796,549	165,000	320,000	320,000	320,000	320,000	-
Facility Maintenance Cap Improv	-	-	-	75,000	75,000	75,000	-
Capital Expense	-	281,542	190,016	11,000	200,000	200,000	-
Other One-time Expense	-	-	194,279	180,000	125,000	75,000	-
One-time Expenses Enhancements	-	260,600	261,250	176,100	150,000	150,000	-
One-time Expenditures	2,593,342	777,142	1,305,545	1,332,994	1,390,000	1,340,000	370,000
TOTAL EXPENDITURE	19,562,675	17,288,621	18,154,965	18,970,187	19,359,631	19,656,978	19,064,626
LESS: Est. Budget Savings	-	-	(102,857)	(198,531)	(202,502)	(206,552)	(210,683)
Operating Surplus(Deficit)	(557,031)	(502,335)	(537,272)	(584,485)	(360,861)	(122,211)	19,492
Total Budget Surplus(Deficit)	178,604	1,033,522	214,326	383,990	641,637	1,009,238	155,089

CITY OF SAN FERNANDO GENERAL FUND FIVE-YEAR FORECAST SUMMARY OF PROJECTED REVENUES AND EXPENDITURES AS OF MAY 1, 2017

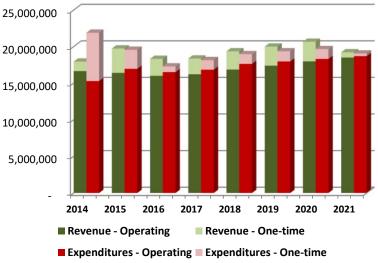
	Actual 2015	Actual 2016	Adjusted 2017	Proposed 2018	Projected 2019	Projected 2020	Projected 2021
Beginning Fund Balance	(5,693,906)	(4,114,046)	(3,080,524)	(2,080,198)	(1,696,208)	(1,054,571)	(45,333)
Adjustment*	1,401,256	, , ,	786,000	, , , ,	, , ,	,,,,,	
Ending Fund Balance	(4,114,046)	(3,080,524)	(2,080,198)	(1,696,208)	(1,054,571)	(45,333)	109,756
Reserve %	-24%	-19%	-12%	-10%	-6%	0%	1%

^{*}Added SIF fund balance into GF beginning balance since SIF is separated from General Fund in FY 15-16.

Projected Fund Balance



Projected Annual Revenues v. Expenditures



^{*}Based on activity through 5/1/2017, it is estimated that the General Fund deficit balance will decrease by at least \$1 million in FY 2

CITY OF SAN FERNANDO GENERAL FUND SUMMARY OF REVENUE BY TYPE - 5 YEAR HISTORY FISCAL YEAR 2017-2018

General Fund	2014	2015	2016	2017	2018
Revenue	Actual	Actual	Actual	Adjusted	Projected
Property Taxes	2,715,153	2,567,920	2,228,828	2,300,000	2,330,000
Sales and Other Taxes	7,663,635	9,125,631	10,288,142	9,845,000	10,587,500
Licenses and Permits	320,240	347,080	245,157	296,000	273,500
Fines and Forfeitures	560,920	537,371	562,133	465,300	513,800
Interest & Rental Income	285,141	219,533	205,013	199,900	195,000
From Other Agencies	2,023,343	2,301,900	2,217,630	2,332,500	2,398,500
Charges for Service	2,744,877	2,165,685	1,708,483	2,063,927	2,215,841
Miscellaneous Revenue	63,023	54,993	46,503	50,000	50,000
Other Revenue	1,572,479	2,421,126	820,525	816,664	790,036
Total Revenue	17,948,811	19,741,239	18,322,414	18,369,291	19,354,177

CITY OF SAN FERNANDO GENERAL FUND PROJECTED REVENUE DETAIL FISCAL YEAR 2017-2018

320,240 347,080 245,157 296,000 180,052 273,500 3400 FINES AND FORFEITS 3410-0000 VEHICLE CODE FINES - 125 8 - 447 - 3415-0000 VEHICLE REPOSSESSION FEES 780 705 850 800 720 800 3420-0000 GENERAL COURT FINES 8,163 5,572 30,893 6,500 3,213 6,500 3425-0000 CODE ENFORCEMENT CITATIONS 4,229 5,305 6,365 8,000 7,600 6,500 3430-0000 PARKING CITATIONS 547,698 525,663 524,017 450,000 282,901 500,000 3435-0000 ANIMAL CONTROL VIOLATIONS 50	Account Number & Title :	2014 Actual	2015 Actual	2016 Actual	2017 Adjusted	2017 YTD (2/28/17)	2018 Projected
3120-0000 INSECURED PROPERTY TAXES 15,452 64,277 50,000 12,000 50,000 3120-0000 PROPERTY TAXES 69,7079 342 (1,559) - (3,013) - (3,000) - (3,013) - (3,000) - (3,013) - (3,000) - (3,000) - (3,000) - (4,000)	3100 PROPERTY TAXES						
1310-0000 PRIOR YEARS PROPERTY TAXES 097,079 842 11,959 . 3,013 3,014-0000 3146-0000 108,418 300,0000 3146-0000 3146-0000 717 PASS THROUGH - TAXING ENTITY 541,323 97,941 40,178 100,000 26,546 80,000 3150-0000 718 PASS THROUGH - TAXING ENTITY 541,323 97,941 40,178 100,000 26,546 80,000 3150-0000 718 PASS THROUGH - TAXING ENTITY 541,323 97,941 40,178 100,000 26,546 80,000 3150-0000 72,715,153 25,579,920 22,28,828 2,300,000 1,416,789 2,330,000 3210-0000 34150 ND USE TAXES 3210-0000 54158 ND USE TAXES 2,889,812 3,156,730 4,224,699 4,850,000 2,617,430 5,200,000 3210-3110 POPO PTAX IN LEU OF SALES & USE TAX 963,741 1,022,777 962,590 -	3110-0000 SECURED PROPERTY TAXES-CY	1,953,432	2,095,676	1,996,023	1,850,000	1,222,306	1,900,000
3142-0000 RESIDUAL TAX REVENUE 286,978 308,231 188,207 300,000 108,418 300,000 316-0000 7107 PASS THROLUGH-TAXINIS ENTITY 541,323 97,941 40,178 100,000 26,546 80,000 3150-0000 ROPERTY TAX PENALTIES & INT 15,048 960 6,379 - 432	3120-0000 UNSECURED PROPERTY TAXES C/Y	15,452	64,270	-	50,000	62,100	50,000
3146-0000 CITY PASS THROUGH - TAXING ENTITY 541,323 97,941 40,178 100,000 26,546 80,000 3150-0000 ROPERTY TAX PENALTIES & INT 15,048 960 6,379 2,228,828 2,300,000 1,416,789 2,330,000 320,000	3130-0000 PRIOR YEARS PROPERTY TAXES	(97,079)	842	(1,959)	-	(3,013)	-
150-0000 PROPERTY TAX PENALTIES & INT 15,048 960 6,379 2,228,828 2,300,000 1,416,789 2,330,000 3,416,789 2,330,000 3,416,789 2,330,000 3,416,789 2,330,000 3,416,789 2,330,000 3,416,789 3,300,000 3,416,789 3,300,000 3,416,789 3,300,000 3,416,789 3,300,000 3,416,789 3,300,000 3,416,789 3,300,000 3,416,789 3,300,000 3,211,3110 PROP TAX IN LIEU OF SALES & USE TAX 963,741 1,022,777 96,590	3142-0000 RESIDUAL TAX REVENUE	286,978	308,231	188,207	300,000	108,418	300,000
3200 SALES AND OTHER TAXES 3210-0000 SALES AND USE TAXES 2,889,812 3,156,730 4,224,699 4,850,000 2,617,430 5,200,000 3210-3110 PROP TAXIN ILLE UP SALES & USE TAX 963,741 1,022,777 962,590 -	3146-0000 CITY PASS THROUGH - TAXING ENTITY	541,323	97,941	40,178	100,000	26,546	80,000
3200 SALES AND OTHER TAXES 3,156,730 4,224,699 4,850,000 2,617,430 5,200,000 3210-3110 PROP TAXI IN LIEU OF SALES & USE TAX 963,741 1,022,777 962,590	3150-0000 PROPERTY TAX PENALTIES & INT	15,048	960	6,379	-	432	
3210-0000 SALES AND USE TAXES 2,889,812 3,156,730 4,224,699 4,850,000 2,617,430 5,200,000 3210-3110 PROP TAXI IN LIEU OF SALES & USE TAX 953,741 1,022,777 962,590 2,00,000 1,230,953 2,500,000 3211-0000 P.S.A.F. 190,394 196,818 200,123 200,000 117,747 200,000 3210-0000 FRANCHISES 147,187 157,054 149,342 150,000 3,943 150,000 3230-0000 FRANCHISES 124,104 135,972 147,551 125,000 3,943 150,000 3234-0000 REPUBLIC SERVS (NIC FRANCHISE FEE 24,435 20,348 24,705 25,000 13,995 22,500 3234-0000 REPUBLIC SERVS (NIC FRANCHISE FEE 113,450 300,419 315,054 300,000 214,801 325,000 3240-0202 800,000 3240-3245 800,000		2,715,153	2,567,920	2,228,828	2,300,000	1,416,789	2,330,000
3210-3201 TRANSACTION SALES & USE TAX 963,741 1,022,777 962,590 3210-3201 TRANSACTION SALES TAX-1/2 CENT 1,286,012 2,156,696 2,212,987 2,100,000 1,230,953 2,500,000 3231-0000 P.SA.F. 190,394 196,818 200,123 200,000 117,474 200,000 3231-0000 FRANCHISES 147,187 157,054 149,342 150,000 3,943 150,000 3231-0000 CABLE TV FRANCHISE 124,104 135,972 147,551 125,000 38,387 125,000 3234-0000 REPUBLIC SERVS INC FRANCHISE FEES 24,435 20,348 24,705 25,000 13,995 22,500 3234-0000 REPUBLIC SERVS INC FRANCHISE FEES 999,269 1,067,787 1,142,581 1,220,000 37,613 1,200,000 3240-0302 80USINESS LICENSE TAXES 999,269 1,067,787 1,142,581 1,220,000 37,613 1,200,000 3240-3245 80USINESS LICENSE FRANCESSING FEE 68,946 69,146 66,448 65,000 21,919 65,000 3240-3208 80USINESS LICENSE PROCESSING FEE 68,946 69,146 66,448 65,000 21,919 65,000 3240-9300 80USIL-CTOBACCO VIOLATION FEES 250	3200 SALES AND OTHER TAXES						
1,286,012 1,286,012 2,156,696 2,212,987 2,100,000 1,230,953 2,500,000 2,211,0000 1,230,953 2,000,000 2,211,0000 1,230,953 2,000,000 2,211,0000 1,230,953 2,000,000 2,201,000 1,230,953 2,000,000 2,201,000 1,230,953 2,000,000 2,201,000 1,230,953 1,200,000 2	3210-0000 SALES AND USE TAXES	2,889,812	3,156,730	4,224,699	4,850,000	2,617,430	5,200,000
190,394 196,818 200,123 200,000 117,474 200,000 3230-0000 FRANCHISES 147,187 157,054 149,342 150,000 3,943 150,000 3231-0000 CABLET V FRANCHISE 124,104 135,972 147,551 125,000 38,387 125,000 3231-0000 CHEICLE TOW FRANCHISE FEE 24,435 20,348 24,705 25,000 313,995 22,500 3240-0000 BUSINESS LICENSE TAXES 999,269 1,067,787 1,142,581 1,220,000 97,613 1,200,000 3240-3243 SWAPMEET BUSINESS LICENSE TAXES 999,269 1,067,787 1,142,581 1,220,000 37,663 45,000 3240-3243 SWAPMEET BUSINESS LICENSE FROCESSING FEE 68,946 69,146 66,448 42,434 45,000 35,646 45,000 3240-3248 BUSINESS LICENSE PROCESSING FEE 68,946 69,146 66,448 42,434 45,000 32,640-8000 BUSINESS LICENSE PROCESSING FEE 68,946 69,146 66,448 42,434 45,000 34,136 40,000 3240-9800 BUSILC-TOBACCO VIOLATION FEES 250 7,663,635 9,125,631 10,288,142 9,845,000 444,648 715,000 3260-0000 DCULMENTARY TAXES 770,051 747,172 750,449 715,000 414,648 715,000 3325-0000 COMSTRUCTION PERMITS 230,649 263,528 171,054 225,000 314,331 200,000 3325-0000 COMMERCIAL AND HOME OCCUPANCY PERMITS 230,649 263,528 171,054 225,000 134,831 225,000 3335-0000 GARAGE SALE PERMITS 4,042 3,320 3,125 3,500 1,955 3,000 3335-0000 BUSINESS LICENSE PERMITS 4,042 3,320 3,125 3,500 1,955 3,000 3335-0000 BUSINESS LICENSE PERMITS 4,042 3,320 3,125 3,500 1,955 3,000 3335-0000 BUSINESS LICENSE PERMITS 4,042 3,320 3,125 3,500 1,950 3,000 3335-0000 BUSINESS LICENSE PERMITS 4,042 3,320 3,125 3,500 1,955 3,000 3335-0000 BUSINESS LICENSE PERMITS 4,042 3,320 3,125 3,500 1,955 3,000	3210-3110 PROP TAX IN LIEU OF SALES & USE TAX	963,741	1,022,777	962,590	-	-	-
3230-0000 FRANCHISES 147,187 157,054 149,342 150,000 3,943 150,000 3231-0000 CABLE TV FRANCHISE 124,104 135,972 147,551 125,000 38,387 125,000 3232-0000 CHICLE TOW FRANCHISE FEE 24,435 20,348 24,705 25,000 38,387 125,000 3232-0000 CHICLE TOW FRANCHISE FEES 113,450 300,419 315,054 300,000 214,801 325,000 3240-0000 BUSINESS LICENSE TAKES 999,269 1,067,787 1,142,581 1,220,000 97,613 1,200,000 3240-3243 SWAPMMEET BUSINESS LICENSE 46,440 45,184 42,434 45,000 35,666 45,000 3240-3245 BUSINESS LICENSE PROCESSING FEE 68,946 69,146 66,448 65,000 21,919 65,000 3240-3245 BUSINESS LICENSE PROCESSING FEE 68,946 69,146 66,448 65,000 21,919 65,000 3260-0000 ADMISSION TAXES 770,051 747,172 750,449 715,000 34,136 40,000 3260-0000 ADMISSION TAXES 770,051 747,172 750,449 715,000 414,648 715,000 3330-0000 DOLUMENTARY TAXES 770,051 747,172 750,449 715,000 414,648 715,000 3330-0000 COMMERCIAL AND HOME OCCUPANCY PERMITS 230,649 263,528 171,054 225,000 131,431 200,000 3335-0000 COMMERCIAL AND HOME OCCUPANCY PERMITS 24,975 24,547 25,000 14,827 25,000 3335-0000 PLANNING REVIEW 20,309 18,586 14,125 13,000 10,912 15,000 3335-0000 BUSINESS LICENSE PERMITS 4,042 3,320 3,125 3,500 3,217 3,000 3335-0000 BUSINESS LICENSE PERMITS 4,042 3,320 3,125 3,500 1,595 3,000 3355-0000 BUSINESS LICENSE PERMITS 16,622 12,580 10,590 10,000 6,110 11,000 3355-0000 BUSINESS LICENSE PERMITS 17,095 19,032 16,610 15,000 11,260 15,000 3355-0000 BUSINESS LICENSE PERMITS 7,000 7,0	3210-3201 TRANSACTION SALES TAX - 1/2 CENT	1,286,012	2,156,696	2,212,987	2,100,000	1,230,953	2,500,000
3231-0000 CABLE TV FRANCHISE 124,104 135,972 147,551 125,000 38,387 125,000 3232-0000 VEHICLE TOW FRANCHISE FEE 24,435 20,348 24,705 25,000 13,995 22,500 3234-0000 REPUBLIC SERVS INC FRANCHISE FEES 113,450 300,419 315,054 300,000 214,801 325,000 3240-0000 BUSINESS LICENSE TAXES 999,269 1,067,787 1,142,581 1,220,000 97,613 1,200,000 3240-3243 SWAPMEET BUSINESS LICENSE 68,946 69,146 66,448 65,000 21,919 65,000 3240-3243 BUSINESS LICENSE PROCESSING FEE 68,946 69,146 66,448 65,000 21,919 65,000 3240-3243 BUSINESS LICENSE PROCESSING FEE 68,946 69,146 66,448 65,000 21,919 65,000 3240-3240 BUSILC-TORACCO VIOLATION FEES 250 -	3211-0000 P.S.A.F.	190,394	196,818	200,123	200,000	117,474	200,000
3232-0000 VEHICLE TOW FRANCHISE FEE 24,435 20,348 24,705 25,000 13,995 22,500 3234-0000 REPUBLIC SERVS INC FRANCHISE FEES 113,450 300,419 315,054 300,000 214,801 325,000 3240-0302 308 3081/HSS SILCENSE TAXES 99,269 1,067,787 1,142,581 1,220,000 97,613 1,200,000 3240-3243 SWAPMEET BUSINESS LICENSE 46,440 45,184 42,434 45,000 35,646 45,000 3240-3245 BUSINESS LICENSE PROCESSING FEE 68,946 69,146 66,448 65,000 21,919 65,000 3240-3800 BUS LIC-TORACCO VIOLATION FEES 250 - - - - - - - - -	3230-0000 FRANCHISES	147,187			150,000	•	•
3234-0000 REPUBLIC SERVS INC FRANCHISE FEES 113,450 300,419 315,054 300,000 214,801 325,000 3240-0000 BUSINESS LICENSE TAXES 999,269 1,067,787 1,142,581 1,220,000 97,613 1,200,000 3240-3243 SWAPMEET BUSINESS LICENSE 46,440 45,184 42,434 45,000 33,564 45,000 3240-3245 BUSINESS LICENSE PROCESSING FEE 68,946 69,146 66,448 65,000 21,919 65,000 3240-3245 BUSINESS LICENSE PROCESSING FEE 68,946 69,146 66,448 65,000 21,919 65,000 3240-3245 BUSINESS LICENSE PROCESSING FEE 68,946 69,146 66,448 65,000 21,919 65,000 3240-3245 BUSINESS LICENSE PROCESSING FEE 770,051 747,172 750,449 715,000 34,136 40,000 3260-0000 ADMISSION TAXES 770,051 747,172 750,449 715,000 414,648 715,000 7,663,635 9,125,631 10,288,142 9,845,000 4,840,945 10,587,500 3320-0000 CONSTRUCTION PERMITS 230,649 263,528 171,054 225,000 131,431 200,000 3325-0000 COMMERCIAL AND HOME OCCUPANCY PERMITS 26,717 24,975 24,547 25,000 14,827 25,000 3330-0000 PANNING REVIEW 20,309 18,586 14,125 13,000 10,912 15,000 3335-0000 GARAGE SALE PERMITS 4,042 3,320 3,125 3,500 1,995 3,000 3345-0000 BUSINESS LICENSE PERMITS 4,042 3,320 3,125 3,500 1,595 3,000 3345-0000 BUSINESS LICENSE PERMITS 16,622 12,580 10,590 10,000 6,110 11,000 3351-0000 BUSINESS LICENSE PERMITS 16,622 12,580 10,590 10,000 6,110 11,000 3385-0000 BUSINESS LICENSE PERMITS 2,184 2,192 2,101 1,500 700 1,500 3385-0000 SBINES AND FORFEITS 320,440 347,080 245,157 296,000 180,052 273,500 3400-0000 5000000 50000000 500000000 500000000	3231-0000 CABLE TV FRANCHISE	124,104	135,972		-		125,000
3240-0000 BUSINESS LICENSE TAXES 999,269 1,067,787 1,142,581 1,220,000 97,613 1,200,000 3240-3243 SWAPMEET BUSINESS LICENSE 46,440 45,184 42,434 45,000 35,646 45,000 3240-3245 BUSINESS LICENSE PROCESSING FEE 68,946 69,146 66,448 65,000 21,919 65,000 3240-3245 BUSINESS LICENSE PROCESSING FEE 250	3232-0000 VEHICLE TOW FRANCHISE FEE	24,435	-	•	-	•	-
3240-3243 SWAPMEET BUSINESS LICENSE 46,440 45,184 42,434 45,000 35,646 45,000 3240-3245 BUSINESS LICENSE PROCESSING FEE 68,946 69,146 66,448 65,000 21,919 65,000 3240-9800 BUS LIC-TOBACCO VIOLATION FEES 250 -	3234-0000 REPUBLIC SERVS INC FRANCHISE FEES	113,450	· ·		300,000	214,801	325,000
3240-3245 BUSINESS LICENSE PROCESSING FEE 68,946 69,146 66,448 65,000 21,919 65,000 3240-9800 BUS LIC-TOBACCO VIOLATION FEES 250 - - - - - -	3240-0000 BUSINESS LICENSE TAXES	999,269	1,067,787	1,142,581	1,220,000	97,613	1,200,000
3240-9800 BUS LIC-TOBACCO VIOLATION FEES 39,544 49,527 49,179 50,000 34,136 40,000 3250-0000 ADMISSION TAXES 39,544 49,527 750,449 715,000 414,648 715,000 7,663,635 9,125,631 10,288,142 9,845,000 4,840,945 10,587,500 3300 LICENSES, FEES AND PERMITS 320,649 263,528 171,054 225,000 131,431 200,000 3325-0000 CONSTRUCTION PERMITS 230,649 263,528 171,054 225,000 14,827 25,000 3335-0000 COMMERCIAL AND HOME OCCUPANCY PERMITS 26,717 24,975 24,547 25,000 14,827 25,000 3335-0000 COMMERCIAL AND HOME OCCUPANCY PERMITS 26,717 24,975 24,547 25,000 14,827 25,000 3335-0000 GARAGE SALE PERMITS 4,042 3,320 3,125 3,500 1,912 15,000 3345-0000 ATM TRANSACTION FEE 2,621 2,867 2,803 3,000 3,217 3,000 3350-0000 BUSINESS LICENSE PERMITS 16,622 12,580 10,590 10,000 6,110 11,000 3351-0000 SELF HAUL PERMITS 16,622 12,580 10,590 10,000 6,110 11,000 3351-0000 SELF HAUL PERMITS 17,095 19,032 16,610 15,000 18,052 273,500 3400 FINES AND FORFEITS 17,095 19,032 16,610 15,000 180,052 273,500 3410-0000 VEHICLE CODE FINES 780 705 850 800 720 800 3420-0000 CENERAL COURT FINES 8,163 5,572 30,893 6,500 3,213 6,500 3420-0000 CENERAL COURT FINES 8,163 5,572 30,893 6,500 3,213 6,500 3420-0000 PARKING CITATIONS 4,229 5,305 6,365 8,000 7,600 6,500 3430-0000 PARKING CITATIONS 4,229 5,305 6,365 8,000 7,600 6,500 3430-0000 ANIMAL CONTROL VIOLATIONS 4,229 5,305 6,365 8,000 7,600 6,500 3430-0000 ANIMAL CONTROL VIOLATIONS 547,698 525,663 524,017 450,000 282,901 500,000 3450-0000 ANIMAL CONTROL VIOLATIONS 547,698 525,663 524,017 450,000 282,901 500,000 3450-0000 ANIMAL CONTROL VIOLATIONS 547,698 525,663 524,017 450,000 294,881 513,800 3450-0000 ANIMAL CONTROL VIOLATIONS 54	3240-3243 SWAPMEET BUSINESS LICENSE	46,440	45,184	42,434	45,000	35,646	=
3250-0000 DOCUMENTARY TAXES 39,544 49,529 49,179 50,000 34,136 40,000 3260-0000 ADMISSION TAXES 770,051 747,172 750,449 715,000 414,648 715,000 76,663,635 74,172 750,449 715,000 414,648 715,000 74,663,635 74,172 750,449 715,000 4,840,945 10,587,500 3300 LICENSES, FEES AND PERMITS 230,649 263,528 171,054 225,000 131,431 200,000 3325-0000 CONSTRUCTION PERMITS 230,649 263,528 171,054 225,000 131,431 200,000 3325-0000 COMMERCIAL AND HOME OCCUPANCY PERMITS 26,717 24,975 24,547 25,000 14,827 25,000 3330-0000 PLANNING REVIEW 20,309 18,586 14,125 13,000 10,912 15,000 3345-0000 ATM TRANSACTION FEE 2,621 2,867 2,867 2,803 3,000 3,217 3,000 3350-0000 BUSINESS LICENSE PERMITS 16,622 12,580 10,590 10,000 6,110 11,000 3351-0000 S81186 STATE FEE 2,184 2,192 2,101 1,500 700 1,500 3385-0000 S81186 STATE FEE 2,184 2,192 2,101 1,500 11,260 15,000 3385-0000 BANNER AND SIGN PERMITS 17,095 19,032 16,610 15,000 11,260 15,000 320,00	3240-3245 BUSINESS LICENSE PROCESSING FEE	68,946	69,146	66,448	65,000	21,919	65,000
3260-0000 ADMISSION TAXES 770,051 747,172 750,449 715,000 414,648 715,000 7,663,635 9,125,631 10,288,142 9,845,000 4,840,945 10,587,500 1,000			-	-	-	-	-
7,663,635 9,125,631 10,288,142 9,845,000 4,840,945 10,587,500		-	49,529	49,179		34,136	•
3300 LICENSES, FEES AND PERMITS 3300 LICENSES, FEES AND PERMITS 230,649 263,528 171,054 225,000 131,431 200,000 2325-0000 COMMERCIAL AND HOME OCCUPANCY PERMITS 26,717 24,975 24,547 25,000 14,827 25,000 23300-0000 PLANNING REVIEW 20,309 18,586 14,125 13,000 10,912 15,000 2335-0000 GARAGE SALE PERMITS 4,042 3,320 3,125 3,500 1,595 3,000 3345-0000 ATM TRANSACTION FEE 2,621 2,867 2,803 3,000 3,217 3,000 3350-0000 BUSINESS LICENSE PERMITS 16,622 12,580 10,590 10,000 6,110 11,000 3351-0000 SB1186 STATE FEE 2,184 2,192 2,101 1,500 700 1,500 3385-0000 SELF HAUL PERMIT 2002 13390-0000 BANNER AND SIGN PERMITS 17,095 19,032 16,610 15,000 11,260 15,000 3400 VEHICLE CODE FINES 780 705 850 800 720 800 3420-0000 GENERAL COURT FINES 8,163 5,572 30,893 6,500 3,213 6,500 3420-0000 CODE ENFORCEMENT CITATIONS 4,229 5,305 6,365 8,000 7,600 6,500 3430-0000 PARKING CITATIONS 547,698 525,663 524,017 450,000 282,901 500,000 3435-0000 ANIMAL CONTROL VIOLATIONS 560,920 537,371 562,133 465,300 294,881 513,800 500,000 5	3260-0000 ADMISSION TAXES	770,051	747,172	750,449	715,000	414,648	715,000
3320-0000 CONSTRUCTION PERMITS 230,649 263,528 171,054 225,000 131,431 200,000 3325-0000 COMMERCIAL AND HOME OCCUPANCY PERMITS 26,717 24,975 24,547 25,000 14,827 25,000 3335-0000 PLANNING REVIEW 20,309 18,586 14,125 13,000 10,912 15,000 3335-0000 GARAGE SALE PERMITS 4,042 3,320 3,125 3,500 1,595 3,000 3345-0000 ATM TRANSACTION FEE 2,621 2,580 10,590 10,000 6,110 11,000 3350-0000 BUSINESS LICENSE PERMITS 16,622 12,580 10,590 10,000 6,110 11,000 3351-0000 SB1186 STATE FEE 2,184 2,192 2,101 1,500 700 1,500 3385-0000 SELF HAUL PERMIT 202 202 202		7,663,635	9,125,631	10,288,142	9,845,000	4,840,945	10,587,500
3325-0000 COMMERCIAL AND HOME OCCUPANCY PERMITS 26,717 24,975 24,547 25,000 14,827 25,000 3330-0000 PLANNING REVIEW 20,309 18,586 14,125 13,000 10,912 15,000 3335-0000 GARAGE SALE PERMITS 4,042 3,320 3,125 3,500 1,595 3,000 3345-0000 ATM TRANSACTION FEE 2,621 2,867 2,803 3,000 3,217 3,000 3350-0000 BUSINESS LICENSE PERMITS 16,622 12,580 10,590 10,000 6,110 11,000 3351-0000 SB1186 STATE FEE 2,184 2,192 2,101 1,500 700 1,500 3385-0000 SELF HAUL PERMIT 2 202 202 2 - - 2,000	3300 LICENSES, FEES AND PERMITS						
3330-0000 PLANNING REVIEW 20,309 18,586 14,125 13,000 10,912 15,000 3335-0000 GARAGE SALE PERMITS 4,042 3,320 3,125 3,500 1,595 3,000 3345-0000 ATM TRANSACTION FEE 2,621 2,867 2,803 3,000 3,217 3,000 3350-0000 BUSINESS LICENSE PERMITS 16,622 12,580 10,590 10,000 6,110 11,000 3351-0000 SB1186 STATE FEE 2,184 2,192 2,101 1,500 700 1,500 3385-0000 SELF HAUL PERMIT 202 1,500 11,260 15,000 11,260 15,	3320-0000 CONSTRUCTION PERMITS	230,649	263,528	171,054	225,000	131,431	200,000
3335-0000 GARAGE SALE PERMITS	3325-0000 COMMERCIAL AND HOME OCCUPANCY PERMITS	26,717	24,975	24,547	25,000	14,827	25,000
3345-0000 ATM TRANSACTION FEE 2,621 2,867 2,803 3,000 3,217 3,000 3350-0000 BUSINESS LICENSE PERMITS 16,622 12,580 10,590 10,000 6,110 11,000 3351-0000 SB1186 STATE FEE 2,184 2,192 2,101 1,500 700 1,500 3385-0000 SELF HAUL PERMIT 202	3330-0000 PLANNING REVIEW	20,309	18,586	14,125	13,000	10,912	15,000
3350-0000 BUSINESS LICENSE PERMITS 16,622 12,580 10,590 10,000 6,110 11,000 3351-0000 SB1186 STATE FEE 2,184 2,192 2,101 1,500 700 1,500 3385-0000 SELF HAUL PERMIT 202	3335-0000 GARAGE SALE PERMITS	4,042	3,320	3,125	3,500	1,595	3,000
3351-0000 SB1186 STATE FEE 2,184 2,192 2,101 1,500 700 1,500 3385-0000 SELF HAUL PERMIT 202	3345-0000 ATM TRANSACTION FEE	2,621	2,867	2,803	3,000	3,217	3,000
3385-0000 SELF HAUL PERMIT 17,095 19,032 16,610 15,000 11,260 15,000 139,000 15,000 10,00	3350-0000 BUSINESS LICENSE PERMITS	16,622	12,580	10,590	10,000	6,110	11,000
17,095 19,032 16,610 15,000 11,260 15,000 320,240 347,080 245,157 296,000 180,052 273,500 3400 FINES AND FORFEITS 3410-0000 VEHICLE CODE FINES - 125 8 - 447 - 3415-0000 VEHICLE REPOSSESSION FEES 780 705 850 800 720 800 3420-0000 GENERAL COURT FINES 8,163 5,572 30,893 6,500 3,213 6,500 3425-0000 CODE ENFORCEMENT CITATIONS 4,229 5,305 6,365 8,000 7,600 6,500 3430-0000 PARKING CITATIONS 547,698 525,663 524,017 450,000 282,901 500,000 3435-0000 ANIMAL CONTROL VIOLATIONS 50 - - - - - - - - -	3351-0000 SB1186 STATE FEE	2,184	2,192	2,101	1,500	700	1,500
320,240 347,080 245,157 296,000 180,052 273,500 3400 FINES AND FORFEITS 3410-0000 VEHICLE CODE FINES - 125 8 - 447 - 3415-0000 VEHICLE REPOSSESSION FEES 780 705 850 800 720 800 3420-0000 GENERAL COURT FINES 8,163 5,572 30,893 6,500 3,213 6,500 3425-0000 CODE ENFORCEMENT CITATIONS 4,229 5,305 6,365 8,000 7,600 6,500 3430-0000 PARKING CITATIONS 547,698 525,663 524,017 450,000 282,901 500,000 3435-0000 ANIMAL CONTROL VIOLATIONS 50	3385-0000 SELF HAUL PERMIT	-	-	202	-	-	-
3400 FINES AND FORFEITS 3410-0000 VEHICLE CODE FINES - 125 8 - 447 - 3415-0000 VEHICLE REPOSSESSION FEES 780 705 850 800 720 800 3420-0000 GENERAL COURT FINES 8,163 5,572 30,893 6,500 3,213 6,500 3425-0000 CODE ENFORCEMENT CITATIONS 4,229 5,305 6,365 8,000 7,600 6,500 3430-0000 PARKING CITATIONS 547,698 525,663 524,017 450,000 282,901 500,000 3435-0000 ANIMAL CONTROL VIOLATIONS 50 - - - - - - - - - 560,920 537,371 562,133 465,300 294,881 513,800	3390-0000 BANNER AND SIGN PERMITS	17,095	19,032	16,610	15,000	11,260	15,000
3410-0000 VEHICLE CODE FINES - 125 8 - 447 - 3415-0000 VEHICLE REPOSSESSION FEES 780 705 850 800 720 800 3420-0000 GENERAL COURT FINES 8,163 5,572 30,893 6,500 3,213 6,500 3425-0000 CODE ENFORCEMENT CITATIONS 4,229 5,305 6,365 8,000 7,600 6,500 3430-0000 PARKING CITATIONS 547,698 525,663 524,017 450,000 282,901 500,000 3435-0000 ANIMAL CONTROL VIOLATIONS 50 -	-	320,240	347,080	245,157	296,000	180,052	273,500
3415-0000 VEHICLE REPOSSESSION FEES 780 705 850 800 720 800 3420-0000 GENERAL COURT FINES 8,163 5,572 30,893 6,500 3,213 6,500 3425-0000 CODE ENFORCEMENT CITATIONS 4,229 5,305 6,365 8,000 7,600 6,500 3430-0000 PARKING CITATIONS 547,698 525,663 524,017 450,000 282,901 500,000 3435-0000 ANIMAL CONTROL VIOLATIONS 50 -	3400 FINES AND FORFEITS						
3420-0000 GENERAL COURT FINES 8,163 5,572 30,893 6,500 3,213 6,500 3425-0000 CODE ENFORCEMENT CITATIONS 4,229 5,305 6,365 8,000 7,600 6,500 3430-0000 PARKING CITATIONS 547,698 525,663 524,017 450,000 282,901 500,000 3435-0000 ANIMAL CONTROL VIOLATIONS 50 - <t< td=""><td>3410-0000 VEHICLE CODE FINES</td><td>-</td><td>125</td><td>8</td><td>-</td><td>447</td><td>-</td></t<>	3410-0000 VEHICLE CODE FINES	-	125	8	-	447	-
3425-0000 CODE ENFORCEMENT CITATIONS 4,229 5,305 6,365 8,000 7,600 6,500 3430-0000 PARKING CITATIONS 547,698 525,663 524,017 450,000 282,901 500,000 3435-0000 ANIMAL CONTROL VIOLATIONS 50 -	3415-0000 VEHICLE REPOSSESSION FEES	780	705	850	800	720	800
3430-0000 PARKING CITATIONS 3435-0000 ANIMAL CONTROL VIOLATIONS 50	3420-0000 GENERAL COURT FINES	8,163	5,572	30,893	6,500	3,213	6,500
3435-0000 ANIMAL CONTROL VIOLATIONS 50 560,920 537,371 562,133 465,300 294,881 513,800	3425-0000 CODE ENFORCEMENT CITATIONS	4,229	5,305	6,365	8,000	7,600	6,500
560,920 537,371 562,133 465,300 294,881 513,800	3430-0000 PARKING CITATIONS	547,698	525,663	524,017	450,000	282,901	500,000
	3435-0000 ANIMAL CONTROL VIOLATIONS	50	-	-	-	-	_
2500 INTEREST INCOME	-	560,920	537,371	562,133	465,300	294,881	513,800
3300 INTEREST INCOME	3500 INTEREST INCOME						
3500-0000 INTEREST INCOME 529 3,311 9,908 3,500 1,360 5,000	3500-0000 INTEREST INCOME	529	3,311	9,908	3,500	1,360	5,000
3508-0000 NET INCR/DECR FAIR VAL INVESTMENT 6,230	3508-0000 NET INCR/DECR FAIR VAL INVESTMENT	-	-		-	-	-
3510-0000 FILMING REVENUE 68,997 41,210 23,876 45,000 45,858 25,000	3510-0000 FILMING REVENUE	68,997	41,210		45,000	45,858	25,000
	3520-0000 RENTAL INCOME	215,615			<u>151,40</u> 0		165,000
285,141 219,533 205,013 199,900 156,769 195,000	=	285,141	219,533	205,013	199,900	156,769	195,000

CITY OF SAN FERNANDO GENERAL FUND PROJECTED REVENUE DETAIL FISCAL YEAR 2017-2018

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adjusted	2017 YTD (2/28/17)	2018 Projected
3600 REVENUE FROM OTHER AGENCIES	7100001	7100001	7100001	710,0000	(=, =0, =, ,	
3605-0000 MOTOR VEHICLE IN-LIEU TAX	10,762	10,395	9,909	10,000	-	_
3605-3110 PROP TAX IN LIEU OF MOTR VHCL LIC FEES	1,988,375	2,080,884	2,148,780	2,282,700	1,141,678	2,365,500
3625-0000 HOMEOWNERS PROPERTY TAX RELIEF	9,886	10,184	9,947	8,500	4,933	9,500
3655-0000 P.O.S.T. REIMBURSEMENT	7,667	9,728	5,240	15,000	10,557	7,500
3685-0000 CALIF REIMB FOR MANDATED COSTS	760	86,297	38,034	10,000		10,000
3688-0000 CORRECTIONS TRAINING	5,893	5,620	5,720	6,300	2,805	6,000
3690-0000 REDEVELOPMENT AGENCY REIMB.	-	98,787	-	-	-,	-
3699-0000 MISCELLANEOUS REIMBURSEMENTS	-	50,7.67	_	_	_	_
	2,023,343	2,301,900	2,217,630	2,332,500	1,159,973	2,398,500
3700 CHARGES FOR SERVICES						
3705-0000 ZONING & PLANNING FEES	102,394	57,202	74,354	75,000	53,276	75,000
3706-0000 PUBLIC NOTIFICATION FEES	2,881	703	840	1,000	840	1,000
3708-0000 ENVIRONMENTAL ASSESSMENT FEES	1,836	816	1,428	1,500	1,224	1,500
3710-0000 DUPLICATING FEES	14,876	18,126	18,405	16,000	13,234	16,000
3712-0000 CODE ENFORCEMENT INSPECTION ORDER FEE	, -	, -	247	4,700	1,274	4,500
3714-0000 INSPECTION UPON RESALE PROGRAM	23,520	21,765	26,400	25,000	14,880	25,000
3715-0000 SPECIAL POLICE SERVICES	248,371	215,298	227,457	225,000	102,742	225,000
3715-0039 TREASURY FORFEITURE	-	-	271	-	- ,	-
3719-0154 AIMS MAINT & DEVELOP SURCHARGE EDGESOFT	30,560	18,045	21,678	27,000	15,424	25,000
3720-0000 FINGERPRINT SERVICES	48,001	47,932	42,027	43,000	29,884	43,000
3720-3721 FINGERPRINT - LIVESCAN SERVICES	-	-	-	-	-	-
3723-0000 DUI RECOVERY COST PROGRAM	1,479	200	-	_	_	_
3725-0000 BOOKING & PROCESSING FEE REIMB	18,419	11,865	11,593	12,000	8,318	12,000
3726-0000 VEHICLE INSPECTION FEES	12,400	8,755	13,788	12,000	7,563	12,000
3728-0000 VENDOR INSPECTION FEES	18,067	20,234	25,270	18,000	9,707	20,000
3730-0000 ENGINEERING & INSPECTION FEES	204,317	208,110	52,314	60,000	49,456	60,000
3731-0000 SWIMMING POOL AREA RENTAL FEES	13,473	7,640	-	-	-	-
3732-0000 UPSTAIRS BANQUET RENTAL AT REC PARK	23,238	9,548	_	-	_	-
3733-0000 SWIM TEAM FEES	169,802	86,371	-	-	_	-
3734-0000 CLASSES/AEROBICS	6,414	(38)	-	-	_	-
3735-3661 CNG FUELING STATION	343,968	188,297	-	-	_	-
3738-0000 SPECIAL EVENT SERVICES	-	-	1,302	3,000	1,941	2,500
3740-0000 WEED ABATEMENT PROGRAM	-	-	-,	-	-,	-,
3770-0000 PARK & RECREATION PROGRAM	-	-	_	-	_	-
3770-1335 SNACK BAR	1,400	1,000	514	-	_	-
3770-1338 SWIM LESSONS	71,682	22,562	-	-	_	-
3777-0000 FACILITY RENTAL	120,092	103,765	86,496	100,000	60,929	100,000
3778-0000 DAY CAMP	, -	, -	-	-	-	-
3779-0000 SWIMMING POOL	14,810	14,802	-	-	_	-
3780-0000 COURT COMMITMENT PROGRAM	125,000	114,033	116,225	125,000	78,830	115,000
3781-0000 IMPOUNDED VEHICLES	27,203	23,310	23,135	25,000	19,840	23,000
3783-0000 VEHICLE ADMIN. PROCESSING FEE	9,300	8,600	9,150	8,500	4,650	8,500
3785-0000 ALARM FEES	20,145	18,863	28,789	20,000	20,437	20,000
3795-0000 ADMINISTRATIVE OVERHEAD	1,071,231	937,881	926,800	1,262,227	841,485	1,426,841
•	2,744,877	2,165,685	1,708,483	2,063,927	1,335,934	2,215,841
3800 MISCELLANEOUS REVENUE						
3855-0000 PARKING METER REV-CIVIC CENTER	61,937	54,993	42,946	50,000	28,370	50,000
3890-0195 RELAY FOR LIFE	1,086	-	3,557	-	-	-
•	63,023	54,993	46,503	50,000	28,370	50,000
	•	•	•	,	•	•

CITY OF SAN FERNANDO GENERAL FUND PROJECTED REVENUE DETAIL FISCAL YEAR 2017-2018

	2014	2015	2016	2017	2017	2018
Account Number & Title :	Actual	Actual	Actual	Adjusted	YTD (2/28/17)	Projected
3900 OTHER REVENUE						
3900-0000 OTHER REVENUE	-	-	-	-	15	-
3901-0000 MISCELLANEOUS REVENUE	99,958	33,169	101,807	50,000	28,561	50,000
3904-0000 VENDING MACHINE	4,563	1,206	43	-	-	-
3907-0000 REFUND OF EXCISE TAXES	56,815	(15,902)	-	-	-	-
3908-0000 MISCELLANEOUS REVENUE - SWIMMING POOL	1,290	12,066	-	-	-	-
3910-0000 SALE OF PROPERTY & EQUIPMENT	16,631	1,033,066	-	-	-	-
3920-0000 GENERAL CITY ELECTION	60	40,428	12	20,000	4,250	-
3920-0935 2012 ELECTION RECALL	-	-	-	-	-	-
3930-0000 MALL MAINTENANCE LEVY	90,100	95,417	66,026	100,000	4,041	100,000
3947-0000 SA ADMINISTRATIVE COST ALLOWANCE	293,838	223,961	250,000	250,000	250,000	218,302
3949-0000 SOLID WASTE ADMIN FEES	-	-	-	4,000	1,259	1,000
3950-0000 PROPERTY DAMAGE REIMBURSEMENT	35,056	22,671	725	2,000	1,037	-
3960-0000 AREA B ASSESSMENT ADMIN LEVY	1,484	1,566	1,429	1,500	101	1,500
3961-0000 TRANSFER FROM GAS TAX FUND	369,852	523,006	73,438	99,164	66,109	184,234
3963-0000 TRANSFER FROM TRAFFIC SAFETY	31,825	30,000	6,045	30,000	20,000	15,000
3965-0000 TRANSFER FROM TDA-LOCAL TRANSPORTATION	-	19,506	-	-	-	-
3968-0000 TRANSFER FROM PROP C FUND	119,682	179,967	-	-	-	-
3972-0000 TRNSFR FROM COPS SLESF FUND 2	100,000	100,000	100,000	120,000	66,667	100,000
3976-0000 TRANSFER-FIRE RETIREMENT TRNSF	-	-	-	-	-	-
3978-0000 TRANS FROM RETIREMENT TAX FUND	-	-	-	-	-	-
3979-0000 TRANSFER FROM PAVEMENT MANAGEMENT	230,326	-	100,000	20,000	-	-
3992-0000 TRANSFER FROM SEWER	60,000	60,000	60,000	60,000	40,000	60,000
3995-0000 TRANSFER FROM THE WATER FUND	61,000	61,000	61,000	60,000	40,000	60,000
	1,572,479	2,421,126	820,525	816,664	522,040	790,036
TOTAL GENERAL FUND PROJECTED REVENUE	17,948,811	19,741,239	18,322,414	18,369,291	9,935,753	19,354,177

CITY OF SAN FERNANDO GENERAL FUND SUMMARY OF APPROPRIATIONS BY DIVISION - 5 YEAR HISTORY FISCAL YEAR 2017-2018

		2014	2015	2016	2017	2018
	ADMINISTRATION	Actual	Actual	Actual	Adjusted	Proposed
01-101	City Council	85,946	87,052	126,383	246,723	176,108
01-102*	Treasurer	141,843	143,894	157,574	161,833	-
01-105	Administration	234,490	351,916	421,385	423,177	451,011
01-106	Personnel	301,603	261,190	308,005	318,304	385,788
01-110	City Attorney	208,105	181,009	314,487	250,000	250,000
01-112	Labor Attorney	79,563	41,429	65,420	85,000	80,000
01-500	Fire Services - Contract	2,224,887	2,676,891	2,841,311	2,900,000	3,000,000
	Total Administration Department	3,276,437	3,743,381	4,234,565	4,385,037	4,342,906
		2014	2015	2016	2017	2018
	CITY CLERK	Actual	Actual	Actual	Adjusted	Proposed
01-115	City Clerk	124,922	150,030	230,640	230,804	249,194
01-116	Elections	552	62,845	300	68,200	-
	Total City Clerk Department	125,474	212,875	230,940	299,004	249,194
		••••				
		2014	2015	2016	2017	2018
	FINANCE	Actual	Actual	Actual	Adjusted	Proposed
01-130	Finance Administration	575,206	577,386	645,317	647,345	670,696
01-131	Treasury	-	-	-	-	181,495
01-135	Information Technology	-	-	478,196	396,324	412,948
01-180	Retirement Health Premiums	820,779	801,312	833,127	875,000	875,000
01-190	Non-Departmental	2,481,884	3,480,949	641,355	799,195	870,600
	Total Finance Department	3,877,869	4,859,647	2,597,995	2,717,864	3,010,740
		2014	2015	2016	2017	2018
CC	OMMUNITY DEVELOPMENT	Actual	Actual	Actual	Adjusted	Proposed
01-140	Building and Safety	204,242	216,453	241,901	259,593	265,870
01-140	Planning/Administration	261,699	233,184	289,027	293,427	281,882
01-150	Community Preservation	303,995	325,761	409,726	476,994	508,786
01-132	Total Community Development	769,936	775,398	940,654	1,030,014	1,056,538
	Total Community Development	703,330	773,336	340,034	1,030,014	1,030,338
		2014	2015	2016	2017	2018
	POLICE	Actual	Actual	Actual	Adjusted	Proposed
01-222	Police Admin	1,164,467	1,304,768	1,139,929	1,168,065	1,052,472
01-224	Detectives	679,660	508,964	761,240	1,008,571	1,133,913
01-225	Patrol	3,835,912	4,218,238	5,164,634	5,194,851	5,386,753
01-226	Reserves/Explorers	25,315	27,509	68,556	77,804	78,819
01-230	Community Service	184,390	179,901	161,806	167,655	185,891
01-250	Emergency Services	5,000	6,864	-	5,000	5,000
	Total Police Department	5,894,744	6,246,244	7,296,165	7,621,946	7,842,849
	•	• •	•	, ,	, , , , , , , , , , , , , , , , , , , ,	, ,

CITY OF SAN FERNANDO GENERAL FUND SUMMARY OF APPROPRIATIONS BY DIVISION - 5 YEAR HISTORY FISCAL YEAR 2017-2018

2014

	PUBLIC WORKS	Actual	Actual	Actual	Adjusted	Proposed
01-310	PW Administration	186,935	235,784	460,450	423,526	575,697
01-311	Street Maintenance	78,743	168,187	89,048	169,892	266,518
01-312	Graffiti Removal	-	8,180	-	-	-
01-313	Bus Shelter Maintenance	76,007	86,634	646	-	-
01-320**	Equipment Maintenance	524,366	486,770	-	-	-
01-341	Mall Maintenance	60,001	58,006	26,555	21,900	22,300
01-343	Street Sweeping	121,200	146,450	27,595	27,600	27,600
01-346	Streets, Trees, & Parkways	113,868	200,108	127,869	127,601	132,144
01-370	Traffic Safety	79,967	58,589	171,721	134,880	134,917
01-371	Traffic Signals	104,629	211,818	40,278	30,500	36,500
01-390**	Facility Maintenance	734,439	835,539	-	-	-
	Total Public Works	2,080,155	2,496,065	944,162	935,899	1,195,675
		2014	2015	2016	2017	2018
REC	REATION & COMM SERVICES	Actual	Actual	Actual	Adjusted	Proposed
01-420	Administration	355,423	433,885	386,000	489,365	458,925
01-422	Community Services	146,653	174,615	206,652	207,215	184,583
01-423	Recreation	75,012	81,887	299,491	336,754	469,063

2015

175,897

362,784

1,229,068

2016

146,599

1,038,742

\$ 17,336,518 \$ 19,562,678 \$ 17,283,223 \$ 18,199,955 \$ 18,970,187

2017

176,857

1,210,191

2018

159,715

1,272,286

146,228

588,587

1,311,903

01-424

01-430

Special Events

Total Recreation & Comm Services

TOTAL GENERAL FUND

Aquatics

^{*} This division has been moved to the Finance department in FY 2017-2018

^{**}Converted to Internal Service Fund in FY 2015-2016

CITY OF SAN FERNANDO GENERAL FUND SUMMARY OF APPROPRIATIONS BY DIVISION - BY TYPE FISCAL YEAR 2017-2018

The total budget for each General Fund division, by departement. This summary provides an overview of each divisions's budget in each of the four main categories: Personnel, Maintenance and Operating Expenses (M & O), Capital/Transfers, and Internal Service Charges.

					Internal Svc.	
	ADMINISTRATION	Personnel	Operating	Capital Expenses	Chrg.	Total Budget
01-101	City Council	114,634	41,500	-	19,974	176,108
01-105	Administration	330,951	73,250	-	46,810	451,011
01-106	Personnel	287,653	46,905	-	51,230	385,788
01-110	City Attorney	-	250,000	-	-	250,000
01-112	Labor Attorney	-	80,000	-	-	80,000
01-500	Fire Services - Contract	-	3,000,000	-	-	3,000,000
	Total Administration Department	733,238	3,491,655	-	118,013	4,342,906

					Internal Svc.	
	CITY CLERK	Personnel	Operating	Capital Expenses	Chrg.	Total Budget
01-115	City Clerk	192,090	25,785	-	31,319	249,194
01-116	Elections	-	-	-	-	-
	Total City Clerk Department	192,090	25,785	-	31,319	249,194

					Internal Svc.	
	FINANCE	Personnel	Operating	Capital Expenses	Chrg.	Total Budget
01-130	Finance Administration	449,277	142,150	-	79,269	670,696
01-131	Treasury	150,073	1,715	-	29,707	181,495
01-135	Information Technology	-	412,948	-	-	412,948
01-180	Retirement Health Premiums	875,000	-	-	-	875,000
01-190	Non-Departmental	64,500	326,100	480,000	-	870,600
	Total Finance Department	1,538,850	882,913	480,000	108,977	3,010,740

					Internal Svc.	
C	OMMUNITY DEVELOPMENT	Personnel	Operating	Capital Expenses	Chrg.	Total Budget
01-140	Building and Safety	219,904	9,710	-	36,256	265,870
01-150	Planning/Administration	183,207	67,955	-	30,720	281,882
01-152	Community Preservation	367,198	28,895	-	112,693	508,786
	Total Community Development	770,309	106,560	-	179,669	1,056,538

					Internal Svc.	
	POLICE	Personnel	Operating	Capital Expenses	Chrg.	Total Budget
01-222	Police Admin	696,127	210,250	-	146,095	1,052,472
01-224	Detectives	896,532	19,615	-	217,766	1,133,913
01-225	Patrol	4,325,697	68,700	-	992,356	5,386,753
01-226	Reserves/Explorers	55,000	12,000	-	11,819	78,819
01-230	Community Service	139,578	400	-	45,913	185,891
01-250	Emergency Services	-	5,000	-	-	5,000
	Total Police Department	6,112,934	315,965	-	1,413,950	7,842,849

CITY OF SAN FERNANDO GENERAL FUND SUMMARY OF APPROPRIATIONS BY DIVISION - BY TYPE FISCAL YEAR 2017-2018

The total budget for each General Fund division, by departement. This summary provides an overview of each divisions's budget in each of the four main categories: Personnel, Maintenance and Operating Expenses (M & O), Capital/Transfers, and Internal Service Charges.

					Internal Svc.	
	PUBLIC WORKS*	Personnel	Operating	Capital Expenses	Chrg.	Total Budget
01-310	PW Administration	327,826	193,930	-	53,941	575,697
01-311	Street Maintenance	81,684	102,550	-	82,284	266,518
01-341	Mall Maintenance	-	11,300	11,000	-	22,300
01-343	Street Sweeping	-	27,600	-	-	27,600
01-346	Streets, Trees, & Parkways	82,818	7,000	-	42,326	132,144
01-370	Traffic Safety	72,294	15,500	-	47,123	134,917
01-371	Traffic Signals	-	36,500	-	-	36,500
	Total Public Works	564,622	394,380	11,000	225,673	1,195,675

					Internal Svc.	
RECREATION & COMM SERVICES		Personnel	Operating	Capital Expenses	Chrg.	Total Budget
01-420	Administration	328,413	58,300	-	72,212	458,925
01-422	Community Services	134,117	20,000	-	30,466	184,583
01-423	Recreation	330,617	6,000	-	132,446	469,063
01-424	Special Events	96,374	44,600	-	18,741	159,715
Total Recreation & Comm Services		889,521	128,900	-	253,865	1,272,286
	TOTAL GENERAL FUND	\$ 10,801,563	\$ 5,346,158	\$ 491,000	\$ 2,331,466	\$ 18,970,187

^{*}Excludes Special Revenue and Enterprise Funded expenditures.



SECTION IV. GENERAL FUND DEPARTMENTAL BUDGETS

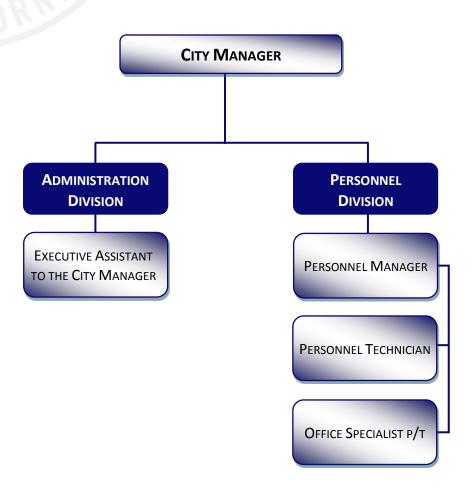


ADMINISTRATION DEPARTMENT



ORGANIZATIONAL CHART

ADMINISTRATION DEPARTMENT FISCAL YEAR 2017-2018



ELECTED OFFICIAL &
MISCELLANEOUS EMPLOYEE

ADMINISTRATION DEPARTMENT



MISSION STATEMENT

The mission of the Administration Department is to sustain and enhance the quality of life in the San Fernando community by implementing City Council policies, developing and maintaining responsive City programs and services within approved budgetary guidelines, providing leadership and motivation to City staff, maintaining and planning for fiscal integrity, and initiating and continuing strong relationships with local and regional businesses and governmental agencies.

DEPARTMENT OVERVIEW

The Administration Department includes the City Manager's Office, Personnel Division, and management of the City Attorney and Fire Services contract. The Administration Department is responsible for managing day-to-day operations of the City, including, but not limited to, facilitating quality City service delivery to internal and external customers, coordinating inter-departmental cooperation, recruiting and retaining talented staff, and setting overall fiscal policy.

ACCOMPLISHMENTS FOR FY 2016-2017

- 1) Significantly increased the City's social media presence; improving transparency through more effective communication with constituents.
- 2) Awarded 2017 Excellence in Communication Award of Distinction for Website Redesign by the California Association of Public Information Officers.
- 3) The City Treasurer function was transferred to the Finance Department during fiscal year 2016-2017 after the electorate approved converting the City Treasurer position from an elective to an appointive position.
- 4) Facilitated multiple study sessions on Proposition 64, which legalized commercial cannabis and recreational adult use of marijuana in California. Coordinated a Request for Qualifications and Quotations process to award a professional services agreement to develop and implement a local cannabis regulation and permitting program.
- 5) Implemented tracking procedures to enhance the employee performance management system and ensure employee evaluations are up to date.
- 6) Initiated negotiations for a new MOU with the City's largest bargaining unit, San Fernando Employees' Association (SFPEA). Negotiations expected to continue into fiscal year 2017-2018.

OBJECTIVES FOR FY 2017-2018

- 1) Coordinate a community visioning process to develop consensus about what future the community wants and deciding what steps are necessary to achieve that vision.
- 2) Continue to increase transparency and communication by expanding the City's social media footprint.
- 3) Complete negotiating a new Memorandum of Understanding with SFPEA.

SAN FERNANDO

ADMINISTRATION DEPARTMENT

OBJECTIVES FOR FY 2017-2018

- 4) Work with City Council to develop and implement a local cannabis regulation and permitting program that is appropriately scaled for the City of San Fernando.
- 5) Adopt and implement updated personnel rules and general policies.
- 6) Adopt and implement City Council approved changes resulting from the classification and compensation study.
- 7) Facilitate a smooth transition for a permanent City Manager.

ADMINISTRATION DEPARTMENT



CITY COUNCIL

DIVISION NO. 101

DIVISION OVERVIEW

Serving as the City's legislative body, the City Council establishes policy for the City. Its members are elected at large on a nonpartisan basis to four-year overlapping terms. The Mayor is a member of the City Council that is selected annually by his or her peers, and acts as the ceremonial head of the City.

The Council also sits as the Board of Directors for the Public Financing Authority, Parking Authority, and Successor Agency to the San Fernando Redevelopment Agency. Individual Councilmembers also serve on various regional and local organizations to collaborate or to voice concerns on issues that may affect San Fernando's quality of life.

The City Council has the authority to create advisory bodies on matters of policy and to regularly appoint residents to serve on City's boards and commissions. Regular City Council meetings are held on the first and third Monday of every month. Special and adjourned meetings are conducted on an as-needed basis.

Dept: Administration Div: City Council

	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 2/28/17	Proposed
001-101-0000-4101 SALARIES-PERMANENT EMPLOYEES	33,154	34,629	36,411	34,800	34,800	51,777	37,200
001-101-0000-4120 O.A.S.D.I.	3,137	3,171	3,651	2,662	2,662	3,135	2,662
001-101-0000-4126 HEALTH INSURANCE	21,382	21,868	39,600	66,804	91,804	28,742	64,874
001-101-0000-4128 DENTAL INSURANCE	3,302	3,639	5,047	-	-	3,600	5,103
001-101-0000-4136 OPTICAL INSURANCE	832	873	1,248	-	-	894	1,285
001-101-0000-4138 LIFE INSURANCE	-	-	255	510	510	340	510
001-101-0000-4140 WELLNESS BENEFIT	-	-	-	3,000	3,000	-	3,000
Personnel Costs	61,806	64,180	86,212	107,776	132,776	88,487	114,634
001-101-0000-4270 PROFESSIONAL SERVICES	-	-	-	-	25,000	-	-
001-101-0000-4300 DEPARTMENT SUPPLIES	1,834	2,711	2,286	32,137	32,137	29,940	4,100
001-101-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	-	-	-	-	-	-	-
001-101-0000-4390 VEHICLE ALLOW & MILEAGE	6,105	6,040	11,316	18,000	16,000	9,177	14,900
001-101-0101-4140 WELLNESS BENEFIT	-	-	600	-	-	600	-
001-101-0101-4220 PHONE & PAGER - S. BALLIN	762	760	317	500	500	-	-
001-101-0101-4370 MEETINGS & TRAVEL - S. BALLIN	1,276	18	3,290	4,000	4,000	707	4,000
001-101-0101-4380 SUBSCRIPTIONS, DUES & MMBRSHIPS - S. E	116	100	175	200	200	-	200
001-101-0103-4220 PHONE & PAGER - J. FAJARDO	-	-	-	500	500	-	-
001-101-0103-4370 MEETINGS & TRAVEL - J. FAJARDO	2,769	2,652	3,050	4,000	4,000	3,688	4,000
001-101-0103-4380 SUBSCRIPTIONS, DUES & MMBRSHIPS - J. F	100	40	132	200	200	110	200
001-101-0107-4220 PHONE & PAGER - J. SOTO	-	183	399	500	500	235	500
001-101-0107-4370 MEETINGS & TRAVEL - J. SOTO	-	-	-	4,000	4,000	-	4,000
001-101-0107-4380 SUBSCRIPTIONS, DUES & MMBRSHIPS - J. S	-	-	-	200	200	-	200
001-101-0109-4220 PHONE & PAGER - A. LOPEZ	448	467	565	500	500	228	500
001-101-0109-4370 MEETINGS & TRAVEL - A. LOPEZ	2,371	3,950	3,007	4,000	4,000	1,338	4,000
001-101-0109-4380 SUBSCRIPTIONS, DUES & MMBRSHIPS - A. I	100	100	124	200	200	109	200
001-101-0111-4140 WELLNESS BENEFIT	-	-	283	-	-	-	-
001-101-0111-4220 PHONE & PAGER - R. GONZALES	462	519	619	500	500	298	500
001-101-0111-4370 MEETINGS & TRAVEL - R. GONZALES	2,371	3,867	4,423	4,000	4,000	1,143	4,000
001-101-0111-4380 SUBSCRIPTIONS, DUES & MMBRSHIPS - R. (100	100	100	200	200	-	200
001-101-0113-4220 PHONE & PAGER - J. AVILA	471	520	-	-	-	-	-
001-101-0113-4370 MEETINGS & TRAVEL - J. AVILA	2,843	845	-	-	-	-	-
001-101-0113-4380 SUBSCRIPTIONS, DUES & MMBRSHIPS - J. A	100	-	-	-	-	-	
Operations & Maintenance Costs	22,229	22,872	30,688	73,637	96,637	47,573	41,500
001-101-0000-4706 LIABILITY CHARGE	-	-	3,864	7,606	7,606	5,071	7,737
001-101-0000-4743 FACILITY MAINTENANCE CHARGE	-	-	5,620	9,704	9,704	6,469	12,237
Internal Service Charges	-	-	9,484	17,310	17,310	11,540	19,974
001-101-0000-4500 ****CAPITAL EXPENSES****	1,911	-	-	-	-	-	-
Capital Costs	1,911	-	-	-	-	-	-
Division Total	85,946	87,052	126,383	198,723	246,723	147,600	176,108



<u>CITY MANAGER'S OFFICE</u>

DIVISION NO. 105

DIVISION OVERVIEW

The City Manager serves as the professional administrator of the City and is responsible for coordinating all day-to-day operations and administration. Duties include personnel and labor relations, the preparation and administration of the City budget, inter-governmental relations and organizing and implementing the City Council's policies. The City Manager is hired by the City Council and serves as the City Council's chief advisor.

The City Manager's Office also leads the City's economic development effort and will continue to seek funding for public improvement projects and identify new development opportunities that are in line with the community's desire for national retailers and restaurants.

Dept: Administration Div: City Manager's Office

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-105-0000-4101 SALARIES-PERMANENT EMPLOYEES	163,890	262,565	270,108	258,682	296,782	204,071	271,291
001-105-0000-4105 OVERTIME	1,224	1,845	10,370	1,500	1,500	548	1,500
001-105-0000-4111 COMMISSIONER'S REIMBURSEMENT	450	200	-		-	-	-
001-105-0000-4120 O.A.S.D.I.	12,729	18,657	16,950	15,666	15,666	10,705	16,262
001-105-0000-4126 HEALTH INSURANCE	15,514	31,034	31,249	35,108	35,108	22,256	32,313
001-105-0000-4128 DENTAL INSURANCE	1,956	2,491	2,491	352	352	1,749	2,491
001-105-0000-4130 WORKER'S COMPENSATION INS.	2,629	4,256	4,382	4,087	4,087	3,101	4,099
001-105-0000-4134 LONG TERM DISABILITY INSURANCE	-	1,061	1,591	1,591	1,591	795	1,591
001-105-0000-4136 OPTICAL INSURANCE	466	583	583	209	209	416	600
001-105-0000-4138 LIFE INSURANCE	126	204	204	204	204	122	204
001-105-0000-4140 WELLNESS BENEFIT REIMBURSEMENT	-	-	-	-	-	600	600
Personnel Costs	198,985	322,895	337,928	317,399	355,499	244,365	330,951
001-105-0000-4220 TELEPHONE	412	399	585	720	720	556	600
001-105-0000-4230 ADVERTISING	-	-	16,429	-	-	-	-
001-105-0000-4260 CONTRACTUAL SERVICES	18,915	3,250	1,100	1,100	1,100	500	1,340
001-105-0000-4270 PROFESSIONAL SERVICES	7,611	2,536	2,869	5,000	5,000	3,747	52,500
001-105-0000-4300 DEPARTMENT SUPPLIES	3,540	14,867	3,360	3,250	3,250	1,227	3,010
001-105-0000-4360 PERSONNEL TRAINING	-	-	351	500	500	-	500
001-105-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	1,390	1,309	5,115	7,500	7,500	921	7,500
001-105-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	1,400	1,828	2,217	3,000	3,000	1,980	3,000
001-105-0000-4390 VEHICLE ALLOW & MILEAGE	1,284	4,832	4,684	4,800	4,800	2,815	4,800
Operations & Maintenance Costs	34,552	29,021	36,709	25,870	25,870	11,747	73,250
001-105-0000-4706 LIABILITY CHARGE	-	-	19,048	22,399	22,399	14,933	22,335
001-105-0000-4743 FACILITY MAINTENANCE CHARGE		_	27,701	19,409	19,409	12,939	24,474
Internal Service Charges	-	-	46,749	41,808	41,808	27,872	46,810
001-105-0000-4500 ****CAPITAL EXPENSES****	953	-	-	-	-	-	
Capital Costs	953	-	-	-	-	-	-
Division Total	234,490	351,916	421,385	385,077	423,177	283,984	451,011





PERSONNEL DIVISION NO. 106

DIVISION OVERVIEW

The Personnel Division is responsible for providing human resource services in support of City departments and the community. Those services include effective administration of the recruitment and selection process to provide the community with the most qualified employees that will in turn provide the best quality services. Other services include the maintenance of all personnel files, administration of the bi-weekly employee payroll process, coordination of various training programs for employees, administration of the City's personnel rules and policies, and administration of the Memoranda of Understanding with each of the City's bargaining units. The Division also manages the City's risk management function, which includes workers' compensation, liability and property insurance, safety training, and claims management.

Dept: Administration

Div: Personnel

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-106-0000-4101 SALARIES-PERMANENT EMPLOYEES	167,863	178,540	186,338	175,501	175,501	119,371	182,725
001-106-0000-4103 WAGES-PERMANENT EMPLOYEES	2,133	-	-	-	-	-	28,903
001-106-0000-4105 OVERTIME	97	-	121	-	-	-	-
001-106-0000-4120 O.A.S.D.I.	13,012	13,658	14,264	13,426	13,426	9,017	15,855
001-106-0000-4126 HEALTH INSURANCE	26,484	27,484	32,976	40,042	40,042	25,597	48,644
001-106-0000-4128 DENTAL INSURANCE	4,276	4,276	4,276	2,138	2,138	2,940	5,987
001-106-0000-4130 WORKER'S COMPENSATION INS.	2,681	2,814	2,805	2,773	2,773	1,800	3,275
001-106-0000-4134 LONG TERM DISABILITY INSURANCE	939	931	939	921	921	632	939
001-106-0000-4136 OPTICAL INSURANCE	713	749	749	374	374	530	1,080
001-106-0000-4138 LIFE INSURANCE	216	204	204	204	204	136	245
Personnel Costs	218,415	228,657	242,672	235,379	235,379	160,024	287,653
001-106-0000-4220 TELEPHONE	592	483	479	600	600	290	600
001-106-0000-4230 ADVERTISING	2,296	1,179	1,450	2,880	2,880	312	2,880
001-106-0000-4260 CONTRACTUAL SERVICES	65,781	4,851	5,705	12,900	12,900	4,818	12,900
001-106-0000-4270 PROFESSIONAL SERVICES	9,157	19,702	19,489	19,000	19,000	7,270	19,000
001-106-0000-4300 DEPARTMENT SUPPLIES	902	1,480	4,415	2,500	2,500	1,289	2,500
001-106-0000-4320 DEPARTMENT EQUIPMENT MAINT	3,873	3,999	-	4,125	4,125	-	4,125
001-106-0000-4360 PERSONNEL TRAINING	-	291	70	250	250	350	250
001-106-0000-4365 TUITION REIMBURSEMENT	-	-	-	3,000	3,000	-	3,000
001-106-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	-	-	-	400	400	40	400
001-106-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	150	150	-	450	450	150	450
001-106-0000-4390 VEHICLE ALLOW & MILEAGE	158	302	408	400	400	152	400
001-106-0000-4430 ACTIVITIES AND PROGRAMS	279	96	175	400	400	_	400
Operations & Maintenance Costs	83,188	32,533	32,191	46,905	46,905	14,671	46,905
001-106-0000-4706 LIABILITY CHARGE	-	-	13,504	16,611	16,611	11,074	19,413
001-106-0000-4743 FACILITY MAINTENANCE CHARGE		-	19,639	19,409	19,409	12,939	31,816
Internal Service Charges	-	-	33,143	36,020	36,020	24,013	51,230
001-106-0000-4500 CAPITAL EQUIPMENT		-	-	-	-	-	
Capital Costs	-	=	-	-	-	-	-
Division Total	301,603	261,190	308,005	318,304	318,304	198,709	385,788





LEGAL SERVICES (CITY ATTORNEY)

DIVISION NO. 110

DIVISION OVERVIEW

The City Attorney serves as the Chief Legal Officer for the City of San Fernando, the Successor Agency to the San Fernando Redevelopment Agency, Public Financing Authority and the Parking Authority. The City Attorney renders professional legal advice to the City Council, boards and commissions, and all City Departments. The City Attorney also represents the City in certain court proceedings and prepares all legal documents necessary to support the ongoing operations of the City. The City contracts with an outside law firm, Olivarez Madruga Lemieux O'Neill, LLP, to provide City Attorney services.

Dept: Administration Div: City Attorney

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-110-0000-4270 PROFESSIONAL SERVICES 001-110-0098-4270 SUCCESSOR AGENCY TO THE RDA	208,105 -	181,009 -	309,863 4,624	250,000 -	250,000 -	91,108 -	250,000 -
Operations & Maintenance Costs	208,105	181,009	314,487	250,000	250,000	91,108	250,000
Division Total	208,105	181,009	314,487	250,000	250,000	91,108	250,000





LEGAL SERVICES (LABOR ATTORNEY)

DIVISION NO. 112

DIVISION OVERVIEW

The Legal Services - Labor Division accounts for special legal services for employment and labor-related issues. These services include consultation with expert legal professionals and subject matter experts to assist the City with labor contract negotiations, investigation of complaints and/or grievances, and consultation on day-to-day disciplinary issues, and conducting of appeals hearings.

Dept: Administration Div: Labor Attorney

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-112-0000-4270 PROFESSIONAL SERVICES	79,563	41,429	65,420	65,000	85,000	28,410	80,000
Operations & Maintenance Costs	79,563	41,429	65,420	65,000	85,000	28,410	80,000
Division Total	79,563	41,429	65,420	65,000	85,000	28,410	80,000





FIRE SERVICES

DIVISION NO. 500

DIVISION OVERVIEW

Fire services are provided by the Los Angeles City Fire Department (LAFD) on a contractual basis. The services provided by the LAFD include, but are not limited to, fire suppression, fire prevention, inspection, paramedic, emergency medical technician functions, and emergency medical response.

Dept: Administration

Div: Fire Services (LAFD Contract)

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-500-0000-4260 CONTRACTUAL SERVICES	2,224,887	2,676,891	2,841,311	2,900,000	2,900,000	1,657,431	3,000,000
Operations & Maintenance Costs	2,224,887	2,676,891	2,841,311	2,900,000	2,900,000	1,657,431	3,000,000
Division Total	2,224,887	2,676,891	2,841,311	2,900,000	2,900,000	1,657,431	3,000,000



CITY CLERK DEPARTMENT



ORGANIZATIONAL CHART

CITY CLERK DEPARTMENT FISCAL YEAR 2017-2018

CITY COUNCIL

MAYOR SYLVIA BALLIN
VICE MAYOR ANTONIO LOPEZ
COUNCILMEMBER JOEL FAJARDO
COUNCILMEMBER ROBERT C. GONZALES
COUNCILMEMBER JAIME SOTO

CITY CLERK

DEPUTY CITY CLERK
(PART TIME)



MISSION STATEMENT

The City Clerk Department is dedicated to providing courteous, professional, and efficient service to the City Council, City staff, and the community in an ethical and neutral manner while ensuring the governmental process is transparent and open. The City Clerk Department is committed to conducting fair and impartial elections, preserving the City's legislative history, and providing timely access to public records.

DEPARTMENT OVERVIEW

The City Clerk Department is responsible for administering federal, state and local laws pertaining to elections, the Brown Act, the Public Records Act, the Political Reform Act, and AB1234 Ethics Training compliance; oversees City records management; provides legislative support functions including the preparation of agendas and minutes; prepares records and maintains all City Council legislative actions; safeguards the City seal; and performs a variety of other administrative duties in support of the City Council as assigned.

ACCOMPLISHMENTS FOR FY 2016-2017

- 1) **Public Records Requests.** Received and processed over 130 requests for records in a timely manner. Per the California Public Records Act, within 10 days of receipt, the department is required to provide notification to requestors.
- 2) City Council Meeting Documents. Processed approximately 120 documents (i.e., contracts, resolutions, ordinances, Notices of Completion) that are approved/adopted by the City Council and Successor Agency. Final documents were distributed to appropriate parties (i.e., vendors/consultants/City departments/County and State offices), logged and filed for quick accessibility.
- 3) Fair Political Practices Commission (FPPC). As Filing Officer for the FPPC, the department monitors 40+ employees, candidates and committees regarding FPPC campaign forms and Statements of Economic Interests as required by State law and the City's Conflict of Interest Code.
- 4) **AB1234 Ethics Training Compliance.** Monitor 60+ employees, elected officials, and City commissioners regarding mandatory AB1234 Ethics Training compliance.
- 5) **Education Commission.** Facilitate meetings, follow up on assignments, and assist with events. This year, in coordination with the U.S. Postal Service Federal Credit Union, the Commission organized a "Bite of Reality" event (an interactive simulation of real-life money challenges) for approximately 70 students at the César E. Chávez Learning Academies. Also, in conjunction with the Latino Water Coalition Foundation, Republic Services, ICFA and private donors, the Commission held its 2nd Annual Scholarship Awards Ceremony awarding over \$11,000 to local students.
- 6) **Conflict of Interest Code Update.** Per the Political Reform Act, the biennial review of the Conflict of Interest Code was completed; changes were made and the new Code was adopted by City Council.



ACCOMPLISHMENTS FOR FY 2016-2017

- 7) **Presidential Primary and General Elections.** Assisted the LA County Registrar-Recorder/County Clerk regarding the Presidential Primary Election (June 7) and General Election (November 8) by securing local polling places, serving as contact for election inquiries, and ensuring City staff assistance on both election nights. This year, services were expanded with the City's participation in the Vote by Mail (VBM) Drop-off Program allowing voters to securely and easily drop off their VBM ballot at City Hall. Also assisted City of Los Angeles with their General Election (May 16) with securing polling places in San Fernando.
- 8) **General Municipal Election.** Although our March 7 election was consolidated with the Los Angeles County Special Countywide Election, certain actions were completed by this office such as election-related notices were published and posted; candidate packets were prepared and distributed during the Nomination Period. Prepared various documents (i.e., resolutions, ordinance) for Council for adoption and worked with Martin & Chapman Co. (City's election consultant) in preparing the bilingual Voter Information Guide. As with the Presidential Primary and General elections, the department participated in the Vote by Mail Drop-off Program at City Hall.

OBJECTIVES FOR FY 2017-2018

- 1) Public Records Request Policy: Establish an administrative policy for handling requests to inspect and/or copy public records in compliance with the California Public Records Act (Gov. Code § 6250 et seq.) and all existing laws pertaining to disclosure of public records. (Strategic Goal # 8)
- 2) City Records Retention Policy: Update the records retention policy to conform to California Records Retention and Destruction (Gov. Code §34090) and provide the necessary guidance for managing and maintaining records including a disposition and destruction authority process. The new policy will also address retention guidelines for electronic records and emails. (Strategic Goal # 8)
- 3) **Contracts Execution Policy:** Update the latest administrative policy (dated 1996) to establish a standard procedure regarding the execution of City contracts. (Strategic Goal # 8)
- 4) **City-wide Records Destruction:** Conduct another annual City-wide records destruction event during the next fiscal year.



CITY CLERK Division No. 115

DIVISION OVERVIEW

The responsibilities of the City Clerk's Department include: 1) agenda and packet preparation and distribution for all legislative meetings of the City Council and Successor Agency; 2) record and maintain proceedings of the meetings and process documents resulting from actions taken; 3) publish ordinances and other notices as required by law; 4) receive and open all City bids; 5) certify copies of official City documents; 6) maintain custody of official City records including codification of ordinances into the City Code; 7) serve as filing officer of the Fair Political Practices Commission (FPPC) responsible for all candidate and campaign committee filings as required by State law and the City's conflict of interest code; 8) provide records research upon request from the public, City Council, and departments, under the Public Records and Freedom of Information Acts; 9) maintain roster of City Council appointments to Commissions and Committees; 10) custodian of the official City Seal; 11) monitor AB1234 Biennial Ethics Training for Elected Officials, Commissioners and City employees; 12) administer oaths and affirmations, including Oath of Office to newly elected officials; 13) as liaison to the Education Commission, facilitates the meetings and performs all follow up assignments.

Dept: City Clerk Department Div: City Clerk's Office

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-115-0000-4101 SALARIES-PERMANENT EMPLOYEES	89,760	95,252	126,139	108,397	108,397	76,508	117,638
001-115-0000-4103 WAGES-TEMPORARY & PART-TIME	-	12,643	23,218	39,300	39,300	23,678	38,053
001-115-0000-4105 OVERTIME	5,579	10,225	3,642	-	-	-	-
001-115-0000-4111 COMMISSIONER'S REIMBURSEMENT	-	-	2,000	3,000	3,000	1,250	3,000
001-115-0000-4120 O.A.S.D.I.	7,293	9,036	10,942	8,292	8,292	7,381	11,367
001-115-0000-4126 HEALTH INSURANCE	11,068	11,853	13,013	13,597	13,597	10,069	16,548
001-115-0000-4128 DENTAL INSURANCE	1,264	1,264	1,264	1,264	1,264	896	1,264
001-115-0000-4130 WORKER'S COMPENSATION INS.	1,506	1,866	2,059	1,713	1,713	1,474	2,348
001-115-0000-4134 LONG TERM DISABILITY	-	-	457	886	886	609	904
001-115-0000-4136 OPTICAL INSURANCE	199	209	209	209	209	152	215
001-115-0000-4138 LIFE INSURANCE	108	102	102	102	102	68	153
001-115-0000-4140 WELLNESS BENEFIT	-	-	600	600	600	-	600
Personnel Costs	116,777	142,450	183,644	177,360	177,360	122,085	192,090
001-115-0000-4220 TELEPHONE	-	-	-	720	720	-	
001-115-0000-4230 ADVERTISING	43	259	13,788	13,350	13,350	8,428	13,350
001-115-0000-4260 CONTRACTUAL SERVICES	6,463	3,561	5,074	6,000	6,000	3,372	6,000
001-115-0000-4300 DEPARTMENT SUPPLIES	1,021	960	2,644	500	500	283	500
001-115-0000-4360 PERSONNEL TRAINING	253	2,084	287	1,070	1,070	300	1,070
001-115-0000-4365 TUITION REIMBURSEMENT	-	-	-	-	-	-	1,500
001-115-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	185	415	2,009	2,665	2,665	1,503	2,665
001-115-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	130	130	235	500	500	265	500
001-115-0000-4390 VEHICLE ALLOW & MILEAGE	50	171	329	200	200	152	200
001-115-0000-4450 OTHER EXP (EDUCATION COMMISSION)	-	-	766	-	2,234	-	-
Operations & Maintenance Costs	8,145	7,580	25,132	25,005	27,239	14,304	25,785
001-115-0000-4706 LIABILITY CHARGE	-	-	8,908	11,649	11,649	7,766	12,964
001-115-0000-4743 FACILITY MAINTENANCE CHARGE	-	_	12,955	14,556	14,556	9,704	18,356
Internal Service Charges	-	-	21,863	26,205	26,205	17,470	31,319
Division Total	124,922	150,030	230,640	228,570	230,804	153,858	249,194



ELECTIONS DIVISION NO. 116

DIVISION OVERVIEW

The City holds its General Municipal Elections on the first Tuesday after the first Monday in March of odd-numbered years; the next election is scheduled for March 5, 2019.

As the Election Official, the City Clerk is responsible for administering elections in accordance with federal, state, and local procedures and in a manner that assures public confidence in the accuracy, efficiency, fairness and transparency of the election process. The City Clerk plans, conducts, and supervises the election process from election pre-planning to certification of election results and filing of final campaign disclosure documents (assists candidates in meeting their legal responsibilities before, during and after an election). The City contracts with a specialty firm, Martin & Chapman Co. (for election services and supplies) and with the Los Angeles County Registrar-Recorder/County Clerk's (RRCC) Office (for voter and precinct information).

In June and November of even-numbered years, the City assists the RRCC with the statewide Primary and General Elections by accommodating the use of City facilities.

Since 2003, the City of San Fernando has consolidated its General Municipal Election with the City of Los Angeles (Los Angeles Unified School District and Los Angeles Community College District). The City of L.A. shares the costs with San Fernando. In 2015, the City of San Fernando was reimbursed \$40,000+ which was returned to the General Fund.

Dept: City Clerk Department

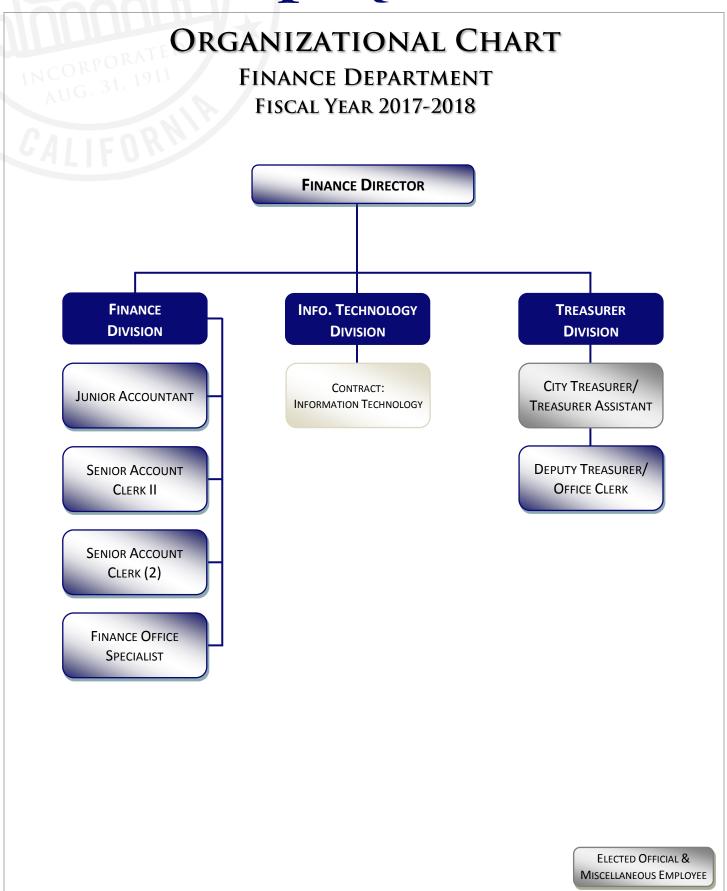
Div: Elections

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-116-0000-4103 WAGES-TEMPORARY & PART-TIME	-	-	118	1,000	1,000	43	-
001-116-0000-4105 OVERTIME	-	5,024	146	6,000	6,000	391	-
001-116-0000-4112 TEMP. NON-EMPLOYEE WAGES	-	2,325	-	2,700	2,700	-	-
001-116-0000-4120 O.A.S.D.I.	-	384	20	400	400	33	-
001-116-0000-4130 WORKER'S COMPENSATION INS.		79	16	100	100	47	-
Personnel Costs	-	7,812	300	10,200	10,200	513	-
001-116-0000-4230 ADVERTISING	-	2,030	-	4,000	3,700	150	-
001-116-0000-4260 CONTRACTUAL SERVICES	552	51,583	-	51,500	51,500	4,416	-
001-116-0000-4300 DEPARTMENT SUPPLIES	-	1,324	-	2,500	2,500	800	-
001-116-0000-4360 PERSONNEL TRAINING	-	-	-	-	-	-	-
001-116-0000-4390 VEHICLE ALLOW & MILEAGE	-	96	-	-	300	63	-
Operations & Maintenance Costs	552	55,033	-	58,000	58,000	5,430	-
001-116-0000-4743 FACILITY MAINTENANCE CHARGE		-	-	-	-		_
Internal Service Charges	-	-	-	-	-	-	-
Division Total	552	62,845	300	68,200	68,200	5,942	-



FINANCE DEPARTMENT







MISSION STATEMENT

The mission of the Finance Department is to provide accurate, timely, clear and complete financial information to City Council, City departments, citizens, and the community at large while acting as the chief financial consultant to the City Manager and City Council. The Finance Department is committed to maintaining the financial stability and integrity of the City through sound fiscal policies and procedures that safeguard the City's assets.

DEPARTMENT OVERVIEW

The Finance Department is responsible for providing fiscal oversight and control to all City operating departments. As a central support function, the Finance Department administers and oversees all financial operations, including, but not limited to, working in partnership with other City departments to adhere to the adopted budget, implementing financial control measures, developing financial policies, and maximizing the value of the City's assets. As such, the Department provides quality services in conformance with the highest professional standards.

The Finance Department's primary functions include: accounting, budgeting, business licensing, cashiering, short/long-term financial planning and reporting, technology networking services, payroll services, purchasing, risk management, vendor payments, utility billing, and providing support to internal departments.

ACCOMPLISHMENTS FOR FY 2016-2017

- 1) Completed the non-utility user fee study.
- 2) Revised and adopted amendments to the City's General Financial Policy and Budget Policy.
- 3) Successfully transitioned the City Treasurer position from an elected to an appointive position and reorganized to include the City Treasurer Division in the Finance Department to take advantage of staffing efficiencies.
- 4) Implemented a Business License Amnesty Program that has resulted in over \$120,000 in additional Business License revenue to date.
- 5) Received the *Distinguished Budget Presentation Award* for the FY 2016-2017 Adopted Budget (3rd year in a row) and the *Certificate of Achievement for Excellence in Financial Reporting* for the FY 2014-2015 Comprehensive Annual Financial Report (27th year in a row) from the Government Finance Officers Association.

OBJECTIVES FOR FY 2017-2018

 Provide a study session on all aspects of the City's pension system, including but not limited to: (a) benefits and disadvantages of the current system; (b) historic shortfalls and projected shortfalls; and (c) the special property tax used to balance such shortfalls.

FINANCE DEPARTMENT



- 2) Work with City Council to implement the non-utility user fee and development impact fee studies.
- 3) Complete the Cost of Doing Business and minimum wage studies and present the results to City Council.
- 4) Engage HdL Companies to conduct a Business License Discovery Audit to ensure all businesses in the City have a valid business license.
- 5) Develop Quarterly Budget Reports to distribute to Council, Management, and post on City website.
- 6) Receive the *Distinguished Budget Presentation Award* for the FY 2017-2018 Adopted Budget and the *Certificate of Achievement for Excellence in Financial Reporting* for the FY 2015-2016 Comprehensive Annual Financial Report (CAFR) from the Government Finance Officers Association.



FINANCE - ADMINISTRATION

DIVISION NO. 130

DIVISION OVERVIEW

The Finance – Administration Division is responsible for: financial administration, budgeting and financial analysis, accounting and auditing of City resources, establishment of sound internal controls, cash management, debt management, purchasing, billing and collection of monies due to the City, managing the business license program, accounts payable, payroll, utility billing, and providing support to internal departments.

The Finance – Administration Division prepares and monitors the City's award winning Budget and Comprehensive Annual Financial Report (CAFR). The division also provides all finance administration services for the Successor Agency to the San Fernando Redevelopment Agency.

Dept: Finance

Div: Finance Administration

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-130-0000-4101 SALARIES-PERMANENT EMPLOYEES	209,410	330,246	338,540	319,537	319,537	204,126	332,253
001-130-0000-4103 WAGES-TEMPORARY & PART-TIME	6,851	8,600	9,832	21,937	21,937	17,402	-
001-130-0000-4105 OVERTIME	1,737	2,759	1,429	2,000	2,000	1,664	2,000
001-130-0000-4112 TEMP. NON-EMPLOYEE WAGES	169,756	10,997	-	-	-	10,163	-
001-130-0000-4120 O.A.S.D.I.	16,678	26,134	26,534	23,817	23,817	15,830	24,541
001-130-0000-4126 HEALTH INSURANCE	52,510	67,841	65,728	64,488	64,488	47,420	74,615
001-130-0000-4128 DENTAL INSURANCE	6,163	7,945	7,232	7,232	7,232	4,924	7,313
001-130-0000-4130 WORKER'S COMPENSATION INS.	3,422	11,438	12,823	5,049	5,049	3,457	5,112
001-130-0000-4134 LONG TERM DISABILITY INSURANCE	-	788	1,021	1,106	1,106	730	1,123
001-130-0000-4136 OPTICAL INSURANCE	1,036	1,399	1,275	1,274	1,274	891	1,312
001-130-0000-4138 LIFE INSURANCE	441	519	519	408	408	346	408
001-130-0000-4140 WELLNESS BENEFIT	-	-	600	600	600	600	600
Personnel Costs	468,002	468,666	465,532	447,448	447,448	307,552	449,277
001-130-0000-4220 TELEPHONE	-	602	463	1,200	1,200	23	765
001-130-0000-4230 ADVERTISING	-	455	-	-	-	-	-
001-130-0000-4260 CONTRACTUAL SERVICES	3,550	3,461	43,730	30,000	50,000	25,178	67,500
001-130-0000-4270 PROFESSIONAL SERVICES	51,865	59,456	58,790	59,500	59,500	47,182	59,935
001-130-0000-4300 DEPARTMENT SUPPLIES	5,784	7,350	6,424	6,950	6,950	3,049	6,950
001-130-0000-4320 DEPARTMENT EQUIPMENT MAINT	37,199	35,179	-	-	-	-	-
001-130-0000-4360 PERSONNEL TRAINING	-	75	230	300	300	-	300
001-130-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	250	892	3,113	2,500	2,500	676	2,500
001-130-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	405	945	445	500	500	260	500
001-130-0000-4390 VEHICLE ALLOW & MILEAGE		305	3,629	3,700	3,700	1,879	3,700
Operations & Maintenance Costs	99,053	108,720	116,824	104,650	124,650	78,246	142,150
001-130-0000-4706 LIABILITY CHARGE	-	-	25,654	31,578	31,578	21,052	30,321
001-130-0000-4743 FACILITY MAINTENANCE CHARGE		-	37,307	43,669	43,669	29,113	48,948
Internal Service Charges	-	-	62,961	75,247	75,247	50,165	79,269
001-130-0000-4500 CAPITAL EQUIPMENT	8,151						
Capital Costs	8,151	-	-	-	-	-	-
Division Total	575,206	577,386	645,317	627,345	647,345	435,963	670,696



FINANCE - TREASURY

DIVISION NO. 131

DIVISION OVERVIEW

The primary mission of the City Treasurer is the safeguarding of City funds with the goal of ensuring liquidity to meet the City's daily, weekly, monthly and annual cash needs and investing of funds to generate revenues without compromising the goals of safety and liquidity.

The City Treasurer is elected by the citizens of San Fernando every four years. The principal duties and responsibilities of the City Treasurer are: receipt and custody of all funds including those funds initially received by other departments; deposit of funds; custody of the warrants until the approval of the City Council; and the investment of funds. The City Treasurer complies with all laws governing the depositing and securing of public funds. Criteria for selecting investments, in order of priority, are: (1) Safety, (2) Liquidity, and (3) Yield. It is the City Treasurer's responsibility to accurately monitor and forecast expenditures and revenues, thus enabling her to invest funds to the fullest extent possible.

Dept: Finance Div: Treasury

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2-28-17	2018 Proposed
001-131-0000-4101 SALARIES-PERMANENT EMPLOYEES	99,870	100,115	95,261	94,663	94,663	61,545	104,627
001-131-0000-4120 O.A.S.D.I.	7,734	7,751	7,360	7,242	7,242	4,743	7,817
001-131-0000-4126 HEALTH INSURANCE	24,883	26,865	26,825	27,715	27,715	19,057	31,821
001-131-0000-4128 DENTAL INSURANCE	3,074	3,150	2,722	2,722	2,722	2,339	3,421
001-131-0000-4130 WORKER'S COMPENSATION INS.	1,554	1,559	1,478	1,393	1,393	957	1,607
001-131-0000-4136 OPTICAL INSURANCE	504	541	466	466	466	422	617
001-131-0000-4138 LIFE INSURANCE	216	204	204	163	163	136	163
Personnel Costs	137,834	140,185	134,316	134,364	134,364	89,199	150,073
001-131-0000-4300 DEPARTMENT SUPPLIES	324	489	364	250	250	135	160
001-131-0000-4320 DEPARTMENT EQUIPMENT MAINT	1,803	1,857	-	-	-	-	-
001-131-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	-	155	35	850	850	190	1,400
001-131-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	155	-	155	160	160	-	155
001-131-0000-4390 VEHICLE ALLOW & MILEAGE	1,221	1,208	937	1,200	1,200	480	
Operations & Maintenance Costs	3,503	3,709	1,491	2,460	2,460	805	1,715
001-131-0000-4706 LIABILITY CHARGE	-	-	8,869	9,482	9,482	4,741	10,128
001-131-0000-4743 FACILITY MAINTENANCE CHARGE	-	-	12,898	15,527	15,527	7,764	19,579
Internal Service Charges	-	-	21,767	25,009	25,009	12,505	29,707
001-131-0000-4500 ****CAPITAL EXPENSES****	506				<u>-</u>	<u>-</u>	
Capital Costs	506	-	-	-	-	-	-
Division Total	141,843	143,894	157,574	161,833	161,833	102,508	181,495

NOTE: Division 102 was changed to division 131 in FY 2017-2018. For budgetary purposes these two divisions have been combined.



INFORMATION TECHNOLOGY SERVICES

DIVISION NO. 135

DIVISION OVERVIEW

The Information Technology (IT) Services Division is responsible for maintaining centralized information processing, telecommunications, and networking systems to all departments and divisions within the City. Contract IT staff manage the daily operations and support for network and server infrastructure and computing resources of the City. Support services include: system analysis, hardware and software maintenance management, and training.

Information Technology services are provided through a competitively procured professional services contract with an Information Technology Management Services firm.

Dept: Finance

Div: Information Technology

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-135-0000-4260 CONTRACTUAL SERVICES	-	-	283,713	268,805	270,324	209,615	286,948
001-135-0000-4270 PROFESSIONAL SERVICES	-	-	120,060	125,000	125,000	70,000	125,000
001-135-0000-4300 DEPARTMENT SUPPLIES	_	-	1,419	1,000	1,000	24	1,000
Operations & Maintenance Costs	-	-	405,192	394,805	396,324	279,639	412,948
001-135-0000-4500 CAPITAL EQUIPMENT	-	-	73,004	-	-	-	-
Capital Costs	-	-	73,004	-	-	-	-
Division Total	-	-	478,196	394,805	396,324	279,639	412,948



RETIREMENT COSTS

DIVISION NO. 180

DIVISION OVERVIEW

The Retirement Costs Division accounts for payments for retirement related costs made directly from the General Fund, which are primarily healthcare premiums for eligible retired employees and payments to the City's membership in the Public Employees Retirement System (PERS) in excess of the City's special tax, if any.

A voter approved special tax levy is used to pay pension costs to the Public Employees Retirement System (PERS) for active employees (see Fund 018). Currently, the special tax levy raises sufficient funds to cover the City's entire obligation, so there are currently no pension related payments from the General Fund.

Dept: Finance

Div: Retirement Costs

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-180-0000-4127 RETIRED EMP. HEALTH INS.	820,779	801,312	833,127	875,000	875,000	568,696	875,000
Personnel Costs	820,779	801,312	833,127	875,000	875,000	568,696	875,000
Division Total	820,779	801,312	833,127	875,000	875,000	568,696	875,000



NON-DEPARTMENTAL

DIVISION NO. 190

DIVISION OVERVIEW

The Non-Departmental Division provides for those activities that are not easily segregated into individual division's budgets or would cost more to segregate than economically feasible. Such items include, but are not limited to: debt payments (if applicable), telephone services, leased copy and fax equipment, City memberships, bank charges, postage, animal control services, various contingency funding and transfers to other funds.

Dept: Finance

Div: Non-Departmental

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-190-0000-4101 SALARIES-PERMANENT EMPLOYEES	-	-	-	50,000	-	-	50,000
001-190-0000-4126 HEALTH INS. ADMIN FEE	1,353	4,479	4,464	4,500	4,500	3,025	4,500
001-190-0000-4132 UNEMPLOYMENT INSURANCE	104	252	(1,265)	5,000	16,900	-	10,000
001-190-0150-4132 COMMUNITY DEVELOPMENT - UNEMPLC	1,350	-	3,200	-	-	5,120	-
001-190-0222-4132 POLICE - UNEMPLOYMENT INSURANCE	10,366	19,812	11,431	-	-	6,694	-
001-190-0310-4132 ENGINEERING - UNEMPLOYMENT INSURA	(54)	-	-	-	-	-	-
001-190-0420-4132 RECREATION DEPT - UNEMPLOYMENT IN	2,842	7,480	7,852	-	-	1,342	-
Personnel Costs =	15,961	32,023	25,682	59,500	21,400	16,181	64,500
001-190-0000-4220 TELEPHONE	50,086	55,956	48,573	55,000	55,000	28,838	55,000
001-190-0000-4230 ADVERTISING	548	3,331	-	-	-	-	-
001-190-0000-4260 CONTRACTUAL SERVICES	51,747	154,588	74,356	91,000	91,000	41,815	91,000
001-190-0000-4267 APPROPRIATED RESERVE	-	-	38,232	75,000	84,279	28,907	80,000
001-190-0000-4270 PROFESSIONAL SERVICES	-	6,000	82,246	40,000	84,234	27,614	28,900
001-190-0000-4265 ADMINISTRATIVE EXPENSE	2,787	-	-	-	-	-	-
001-190-0000-4280 POSTAGE	21,774	20,894	18,598	23,000	23,000	13,377	23,000
001-190-0000-4300 DEPARTMENT SUPPLIES	2,654	5,832	27,257	10,000	10,000	2,601	10,000
001-190-0000-4320 DEPARTMENT EQUIPMENT MAINT	20,111	34,206	-	-	-	-	-
001-190-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	28,870	27,905	30,666	31,700	31,700	30,298	31,700
001-190-0000-4405 INTEREST EXPENSE	-	29,136	27,559	, -	-	-	, -
001-190-0000-4435 BANK CHARGES	1,749	939	2,723	1,500	1,500	1,663	6,500
001-190-0000-4437 CASH OVER & SHORT	14	97	(162)	-	-	(170)	-
001-190-0222-4437 CASH OVER & SHORT	-	-	-	_	_	(9)	_
001-190-0220-4437 CASH OVER & SHORT	_	_	(26)	_	_	-	_
001-190-0000-4450 OTHER EXPENSE	20	87,010	651	_	_	566	-
001-190-0094-4450 OTHER EXPENSE	100,000	692,270	-	_	_	-	-
001-190-0130-4280 FINANCE DEPARTMENT - POSTAGE	(13)	1,390	-	_	_	-	-
001-190-0241-4260 COMPUTER SYSTEM-COMPUTER ROOM	128,329	70,280	-	_	_	-	-
001-190-0241-4320 DEPARTMENT EQUIPMENT MAINT	-	1,919	_	_	_	_	-
001-190-3904-4300 VENDING MACHINE	606	521	_	_	_	_	_
Operations & Maintenance Costs	409,285	1,192,274	350,673	327,200	380,713	175,499	326,100
001-190-0000-4500 ****CAPITAL EXPENSES****	-	9,126	_	-	7,082	-	-
001-190-0241-4500 POLICE DEPT HARDWARE	2,373	-	-	-	-	-	-
Capital Costs =	2,373	9,126	-	-	7,082	-	-
001-190-0000-4906 TRANSFER TO SELF-INSURANCE FND	100,000	1,796,549	_	-	-	-	-
001-190-0000-4910 TRANSFER TO GRANT FUND	1,847,066	-	-	-	-	-	-
001-190-0000-4911 TRANSFER TO GAS TAX FUND	-	43,954	-	-	-	-	-
001-190-0000-4918 TRANSFER TO RETIREMENT FUND	-	-	-	250,000	250,000	-	250,000
001-190-0000-4926 TRANSFER TO CDBG	94,787	116,820	-	-	-	-	-
001-190-0000-4927 TRANSFER TO STREET LIGHTING	12,413	38,967	-	50,000	50,000	33,333	50,000
001-190-0178-4932 TRANSFER TO CAPITAL OUTLAY FUND	-	-	100,000	-	-	-	-
001-190-0842-4932 TRANSFER TO CAPITAL OUTLAY FUND	-	_	95,000	-	-	_	-
001-190-0000-4972 TRANSFER TO SEWER FUND	-	_	-	50,000	50,000	-	50,000
001-190-0000-4941 TRANSFER TO EQUIP REPLACE FND	-	_	70,000	40,000	40,000	26,667	130,000
001-190-0000-4998 TRANSFER TO SUCCESSOR AGENCY TO RE	_	251,236	-	-	-	-	-
Transfers	2,054,266	2,247,526	265,000	390,000	390,000	60,000	480,000
Division Total	2,481,884	3,480,949	641,355	776,700	799,195	251,681	870,600



FINANCE DEPARTMENT:

INTERNAL SERVICE FUND: SELF-INSURANCE

INTERNAL SERVICE FUNDS



DESCRIPTION

<u>Internal Service Funds</u> are proprietary funds used to account for activities that provide goods and services to other funds or departments within the City on a cost reimbursement basis.

The following is a list of the Internal Service Funds used by the City:

FUND NUMBER	DESCRIPTION
	INTERNAL SERVICE FUNDS
006	Self-Insurance Fund (Finance)
041	Equipment Maintenance and Replacement Fund (See Public Works Budget)
043	Facility Maintenance Fund (See Public Works Budget)



SELF-INSURANCE FUND

FUND NO. 006

FUND OVERVIEW

The City of San Fernando is a self-insured entity with deductible and aggregate limits. The City is a member of the Independent Cities Risk Management Authority (ICRMA). ICRMA is comprised of Southern California member cities and is organized under a Joint Powers Agreement pursuant to the California Government Code. The purpose of the Authority is to arrange and administer programs of insurance for the pooling of self-insured losses and to purchase excess insurance coverage. Each city member has a representative on the Board of Directors. This fund is established to provide reserves to offset potential losses due to either personal or property damage.

<u>A. Workers' Compensation:</u> The City maintains a program of self-insurance for any liability to City employees pursuant to the Workers' Compensation Laws of the State of California. The City is self-insured for the first \$500,000 on each claim. The City participates in the ICRMA's worker's compensation program, which provides insurance coverage in excess of the self-insured amount. Worker's compensation administration fees and liability and property insurance are paid from this fund.

<u>B. General Liability:</u> The City belongs to the ICRMA's liability program. Specific coverage includes comprehensive and general automotive liability, personal injury, contractual liability, errors and omissions and certain other coverage. Annual premium payments are paid by member cities and are adjusted retrospectively to cover costs. San Fernando self-insures from the first dollar to a limit of \$250,000 for all cases that fall under the contract with the ICRMA. Participating cities then share above the retention level of \$250,000 to \$20,000,000 per loss occurrence.

<u>C. Revenues and Expenditures:</u> This fund is reimbursed through labor allocations charged to each department. Should the fund not have sufficient monies to offset expenditures, any payments would have to be paid by the individual home department or by the General Fund.

MAJOR PROJECTS/PROGRAMS

- Re-establish a reserve to fund unforeseen litigation and claims expenses.
- Continue to implement the safety program.

Fund: Self-Insurance Fund Resp. Dept: Admin/Finance

Beginning Fund Balance:					308,717		308,717
REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 2/28/17	Proposed
3901-0000 MISCELLANEOUS REVENUE	86,057	58,975	308,392	25,000	25,000	-	-
3925-0000 WORKER'S COMP PREMIUM TRANSFER	1,021,668	1,045,911	1,029,451	950,000	950,000	677,135	987,473
3951-0000 LIABILITY CHARGE	-	-	714,940	865,000	865,000	576,220	865,000
3970-0000 TRANSFER FROM GENERAL FUND	100,000	1,796,549	-	-	-	-	-
3995-0000 TRANSFER FROM THE WATER FUND		59,054	60,000	60,000	60,000	40,000	60,000
Total Revenue	1,207,726	2,960,489	2,112,783	1,900,000	1,900,000	1,293,355	1,912,473
APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 2/28/17	Proposed
006-110-5635-4270 PROFESSIONAL SERVICES	5,000	-		-	-	-	-
006-110-5636-4270 CONFIDENTIAL	2,589	-	-	-	-	-	-
006-190-0000-4240 INSURANCE AND SURETY	273,088	300,281	266,222	300,000	300,000	263,927	300,000
006-190-0000-4480 COST ALLOCATION	16,852	16,852	16,852	-	-	-	-
006-190-0000-4800 LIABILITY INSURANCE CLAIMS	40,837	317,582	467,352	500,000	500,000	128,772	500,000
006-190-0000-4810 WORKER'S COMP CLAIMS	488,366	1,738	708,844	500,000	500,000	257,758	500,000
006-190-0000-4830 LIABILITY INS REQUIREMENTS	388,944	405,815	457,324	600,000	600,000	582,234	600,000
Operations & Maintenance Costs	1,215,676	1,042,268	1,916,594	1,900,000	1,900,000	1,232,691	1,900,000
Total Appropriations	1,215,676	1,042,268	1,916,594	1,900,000	1,900,000	1,232,691	1,900,000

321,190

308,717

NOTE: This Division was converted to an Internal Service Fund in FY 2015-2016

Ending Balance:

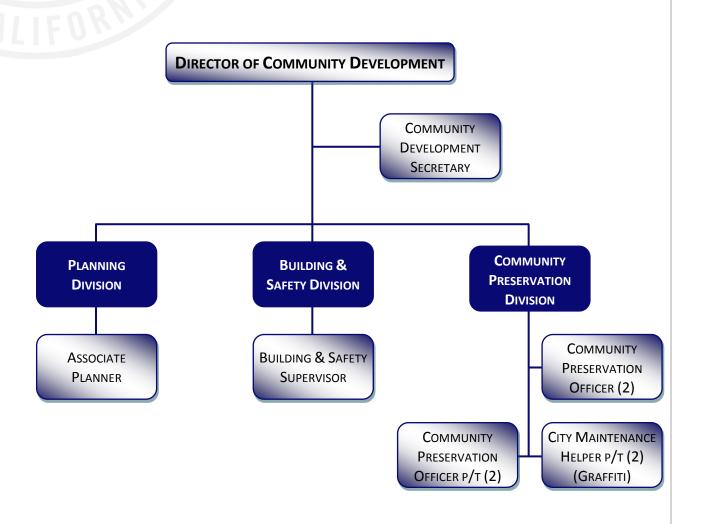


COMMUNITY DEVELOPMENT DEPARTMENT



ORGANIZATIONAL CHART

COMMUNITY DEVELOPMENT DEPARTMENT FISCAL YEAR 2017-2018



SAN FERNANDO

COMMUNITY DEVELOPMENT DEPARTMENT

MISSION STATEMENT

The Community Development Department is committed to serving the public, other City staff, and outside agencies in a courteous and professional manner that supports community values, promotes economic development, and facilitates the efficient use of the City's environmental and financial resources while protecting the public health, safety and general welfare.

DEPARTMENT OVERVIEW

The Department staff works collaboratively with the City Council, the Successor Agency, the Planning and Preservation Commission, residents, businesses and property owners within the community in addressing urban planning, environmental, housing, historic and neighborhood preservation, and other building and zoning related matters.

Staff is responsible for:

- Ensuring that building construction adheres to the City's life/safety codes;
- Providing comprehensive planning and development review services in order to facilitate compliance with the City's general plan and zoning regulations;
- Enforcing the City's zoning code, housing code and property maintenance regulations; and
- Facilitating new development, neighborhood preservation, and environmental impact assessment through technical support in the areas of urban and environmental planning to the City Council, the City's Successor Agency, and the City Planning and Preservation Commission.

ACCOMPLISHMENTS FOR FY 2016-2017

- 1. Undertook the Environmental Impact Report for the TOD Overlay Zone Project to facilitate development and transportation mobility in close proximity to the Sylmar/San Fernando Metrolink Station funded primarily with \$282,392 in County Metro Grant Funds including preparation of Draft Environmental Impact Report.
- 2. Facilitated economic development efforts that lead to \$10,670,000 investment in the community including \$7,660,000 in residential rehabilitation work and \$3,010,000 in commercial and industrial building rehabilitation.
- 3. Processed an entitlement in in order to facilitate the development of a new 13,275 square foot commercial building located at 1204 San Fernando Road with a valuation of \$1,800,000, thus promoting economic viability of commercial areas and attracting new commercial activities into the City's San Fernando Corridors Specific Plan (SP-4) Zone.

OBJECTIVES FOR FY 2017-2018

- 1. Present TOD Overlay Zone Project/Specific Plan Update for City Council for review. (Strategic Goal # 3)
- 2. Update and ongoing implementation of General Plan Elements. (Strategic Goal #'s 3 & 8)
- 3. Update Zoning Code and Building Codes. (Strategic Goal #'s 3 & 8)



COMMUNITY DEVELOPMENT DEPARTMENT

OBJECTIVES FOR FY 2017-2018

- 4. Establish Economic Development Strategy and associated city marketing strategy to promote city's long term redevelopment efforts. (Strategic Goal # 3)
- 5. Complete a Development Agreement with Swap Meet Owner/Operator. (Strategic Goal # 3)

COMMUNITY DEVELOPMENT DEPARTMENT



BUILDING AND SAFETY

DIVISION NO. 140

DIVISION OVERVIEW

The Building and Safety Division ensures the safe occupancy of buildings by verifying construction compliance with regulated building and fire codes, and construction that is built in accordance with approved planning entitlements. Building and Safety operations include public counter permitting operations, plan check review and building inspection. The building and safety, planning and administrative personnel will continue to work together on improving the department's standard operating procedures, including the coordination with other departments and plan checking consultants in an effort to streamline and shorten the time necessary to review development proposals and complete the processing of construction permits.

In FY 2016-2017, 1,055 building permits were issued. Much of this building activity occurred in residential rehabilitation, which included repairs, remodels, and additions to existing dwelling units resulting in a total valuation of \$7,660,000. The valuation of interior and exterior improvements to existing commercial and industrial buildings was \$3,010,000. The valuation of one (1) new commercial building submitted for plan check was \$1,800,000.

For the upcoming FY 2017-2018, it is anticipated that building activity will have a modest increase as economic conditions improve in the residential construction sector and rehabilitation of the current housing stock is expected to continue as new market demand and residential opportunities stimulate improvements. Regional demand for alteration of existing commercial and industrial buildings and for housing is expected to continue. Ongoing implementation of the city's zoning standards and design guidelines, including the San Fernando Corridors Specific Plan, is expected to further promote and accommodate market demand for development of new high-quality commercial retail and in-fill residential development. Projected total development activity is expected to generate approximately \$210,172 in revenues (including approximately \$160,000 in structural plan check and construction permits, \$15,000 in resale inspections, and AIMS-Maintenance fees totaling \$14,500).

Dept: Community Development

Div: Building & Safety

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-140-0000-4101 SALARIES-PERMANENT EMPLOYEES	146,518	158,353	157,083	159,601	159,601	106,388	160,301
001-140-0000-4105 OVERTIME	746	117	-		-	592	-
001-140-0000-4120 O.A.S.D.I.	11,035	11,707	11,681	11,923	11,923	7,597	12,105
001-140-0000-4126 HEALTH INSURANCE	21,785	22,587	27,143	29,627	29,627	20,884	34,969
001-140-0000-4128 DENTAL INSURANCE	1,980	2,879	2,873	2,841	2,841	1,975	3,376
001-140-0000-4129 RETIREE HEALTH SAVINGS	-	-	-		-	100	150
001-140-0000-4130 WORKER'S COMPENSATION INS.	7,243	8,594	8,559	7,750	7,750	5,802	7,781
001-140-0000-4134 LONG TERM DISABILITY INSURANCE	-	-	-	283	283	-	261
001-140-0000-4136 OPTICAL INSURANCE	558	583	592	520	520	425	632
001-140-0000-4138 LIFE INSURANCE	138	120	137	179	179	97	179
001-140-0000-4140 WELLNESS BENEFIT		-	-	200	200	-	150
Personnel Costs	190,003	204,939	208,068	212,924	212,924	143,861	219,904
001-140-0000-4220 TELEPHONE	145	385	141	1,200	1,200	38	200
001-140-0000-4260 CONTRACTUAL SERVICES	-	5,263	-	-	-	-	-
001-140-0000-4270 PROFESSIONAL SERVICES	5,605	-	-	5,400	5,400	-	5,400
001-140-0000-4300 DEPARTMENT SUPPLIES	1,531	1,178	1,138	1,300	1,300	1,289	2,300
001-140-0000-4320 DEPARTMENT EQUIPMENT MAINT	5,828	3,900	-	-	-	-	-
001-140-0000-4360 PERSONNEL TRAINING	149	-	-	2,800	2,800	-	550
001-140-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	-	-	75		-	-	-
001-140-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	125	125	135	360	360	-	360
001-140-0000-4390 VEHICLE ALLOW & MILEAGE		-	880	3,600	3,600	573	900
Operations & Maintenance Costs	13,382	10,851	2,369	14,660	14,660	1,901	9,710
001-140-0000-4706 LIABILITY CHARGE	-	-	12,470	15,027	15,027	10,018	14,841
001-140-0000-4743 FACILITY MAINTENANCE CHARGE		-	18,135	16,982	16,982	11,321	21,415
Internal Service Charges	-	-	30,605	32,009	32,009	21,339	36,256
001-140-0000-4500 ****CAPITAL EXPENSES****	856	663	860	-	-	-	
Capital Costs	856	663	860	-	-	-	-
Division Total	204,242	216,453	241,901	259,593	259,593	167,101	265,870

SAN FERNANDO

COMMUNITY DEVELOPMENT DEPARTMENT

PLANNING/ADMINISTRATION

DIVISION NO. 150

DIVISION OVERVIEW

The Planning/Administration Division administers and implements City land use and development policies, urban design policies, and historic preservation program. The division provides direct services to the public by staffing the public counter, responding to citizen inquiries, processing a variety of development review applications, and working closely with the Planning and Preservation Commission, the Successor Agency, and the City Council to ensure new development reflects City land use policy and enhances the built environment.

Planning personnel continue to work on improving the department's review and processing of project entitlements, including coordination with building and safety personnel, other City departments, and design consultants in order to implement council directives and department priority projects. Planning personnel continue to reevaluate the department's standard operating procedures in order to find ways of streamlining and shorten the time necessary to review development proposals and process construction permits.

During FY 2016-2017, the division's staff processed 27 site plan review applications, nine (9) discretionary permit applications (e.g., conditional use permit, variance, zone change request) and prepared 38 staff reports on cases involving discretionary review by the Planning and Preservation Commission, the Successor Agency to the former Redevelopment Agency, and the City Council. During FY 2016-2017, the department will continue to provide staff support for the implementation of the San Fernando Corridors Specific Plan, the San Fernando Long Range Property Management Plan, and the City's 2013-2021 Housing Element Update. In addition, the division will be responsible for implementation of the City's economic development strategy and associated marketing efforts.

Dept: Community Development Div: Planning/Administration

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-150-0000-4101 SALARIES-PERMANENT EMPLOYEES	116,800	120,416	126,269	135,421	135,421	91,716	134,975
001-150-3673-4101 SALARIES-PERMANENT EMPLOYEES	258	7,503	16,574	-	_	3,294	-
001-150-0000-4105 OVERTIME	1,492	1,218	2,139	2,000	2,000	1,681	2,000
001-150-0000-4111 COMMISSIONER'S REIMBURSEMENT	1,950	1,800	1,800	3,000	3,000	1,100	3,000
001-150-0000-4120 O.A.S.D.I.	8,840	8,936	9,151	9,786	9,786	6,194	10,009
001-150-3673-4120 O.A.S.D.I.	-	102	-	2,102	-	252	,
001-150-0000-4126 HEALTH INSURANCE	18,025	16,511	21,156	23,284	23,284	16,752	26,913
001-150-3673-4126 HEALTH INSURANCE	-	757	-	-	-	-	-
001-150-0000-4128 DENTAL INSURANCE	1,470	1,442	1,470	1,406	1,406	1,100	2,475
001-150-0000-4129 RETIREE HEALTH SAVINGS	-	-	-	,	-	200	300
001-150-0000-4130 WORKER'S COMPENSATION INS.	1,912	3,373	3,531	2,140	2,140	2,798	2,067
001-150-3673-4130 WORKER'S COMPENSATION INS	-	21	-	-	-	52	-
001-150-0000-4134 LONG TERM DISABILITY INSURANCE	760	821	1,167	567	567	778	522
001-150-0000-4136 OPTICAL INSURANCE	403	411	435	291	291	337	493
001-150-0000-4138 LIFE INSURANCE	258	186	220	153	153	158	153
001-150-0000-4140 WELLNESS BENEFIT	-	-	-	200	200	-	300
Personnel Costs =	152,169	163,497	183,913	178,248	178,248	126,410	183,207
001-150-0000-4220 COMM. DEV. CELL PHONES	458	263	58	450	450	-	-
001-150-0000-4230 ADVERTISING	8,657	3,251	7,803	9,000	9,000	1,905	9,000
001-150-3673-4230 ADVERTISING	-	1,904	-	-	-	-	-
001-150-0000-4270 PROFESSIONAL SERVICES	66,005	38,067	54,978	43,900	45,100	27,192	43,900
001-150-0138-4270 HUNTINGTON ST OVERLAY PROJ		-	5,000	-	-	2,554	-
001-150-3609-4270 LOPEZ ADOBE CONSTRUCTION	5,311	-	-	-	-	-	-
001-150-3673-4270 PROFESSIONAL SERVICES (EIR DWNTWN)	-	8,635	1,818	-	19,873	-	-
001-150-0000-4280 OFFICE SUPPLIES	-	-	16	460	460	55	460
001-150-0000-4300 DEPARTMENT SUPPLIES	2,494	7,466	4,542	5,000	5,000	1,825	5,000
001-150-0000-4320 DEPARTMENT EQUIPMENT MAINT	5,828	7,043	-	_	-	_	-
001-150-0000-4360 PERSONNEL TRAINING	-	35	-	70	70	50	70
001-150-0000-4365 TUITION REIMBURSEMENT	-	-	-	3,000	3,000	1,809	3,000
001-150-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	6	859	298	990	990	1,047	1,625
001-150-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	415	1,220	1,356	2,900	2,900	1,719	2,900
001-150-0000-4390 VEHICLE ALLOW & MILEAGE	-	-	1,761	1,200	1,200	1,147	2,000
Operations & Maintenance Costs	89,174	68,743	77,630	66,970	88,043	39,303	67,955
001-150-0000-4706 LIABILITY CHARGE	-	-	10,498	12,580	12,580	8,387	12,364
001-150-0000-4743 FACILITY MAINTENANCE CHARGE	-		15,267	14,556	14,556	9,704	18,356
Internal Service Charges	-	-	25,765	27,136	27,136	18,091	30,720
001-150-0000-4500 CAPITAL EQUIPMENT	856	944	1,719	<u>-</u>	<u>-</u>	<u>-</u>	
Capital Costs	856	944	1,719	-	-	-	-
001-150-3609-4600 CAPITAL PROJECTS	19,500		-	-	-	-	-
Capital Projects	19,500	-	-	-	-	-	=
Division Total	261,699	233,184	289,027	272,354	293,427	183,803	281,882



COMMUNITY DEVELOPMENT DEPARTMENT

COMMUNITY PRESERVATION

DIVISION NO. 152

DIVISION OVERVIEW

The City's community preservation program corrects property-based violations of the San Fernando City Code (SFCC). Division staff perform inspections and enforce City Code standards to correct illegal/unsafe building conditions and structures, inadequate property maintenance and nuisances, noncompliance with business licensing requirements, and violations of the City's housing code standards and zoning regulations.

During Fiscal Year (FY) 2016-2017, the Community Preservation Division issued 582 code enforcement compliance notices for such things as orders to de-convert garages, working without a building permit, operating a business without a City business license, illegal dumping of hazardous waste in to the public storm drains, and illegal signs resulting in issuance of \$27,525 worth of administrative fines. Division funding also provides for implementation of the City's graffiti abatement program consistent with the City's graffiti abatement regulations. During FY 2016-17, approximately 65,918 square feet of graffiti was removed from the public right-of-ways.

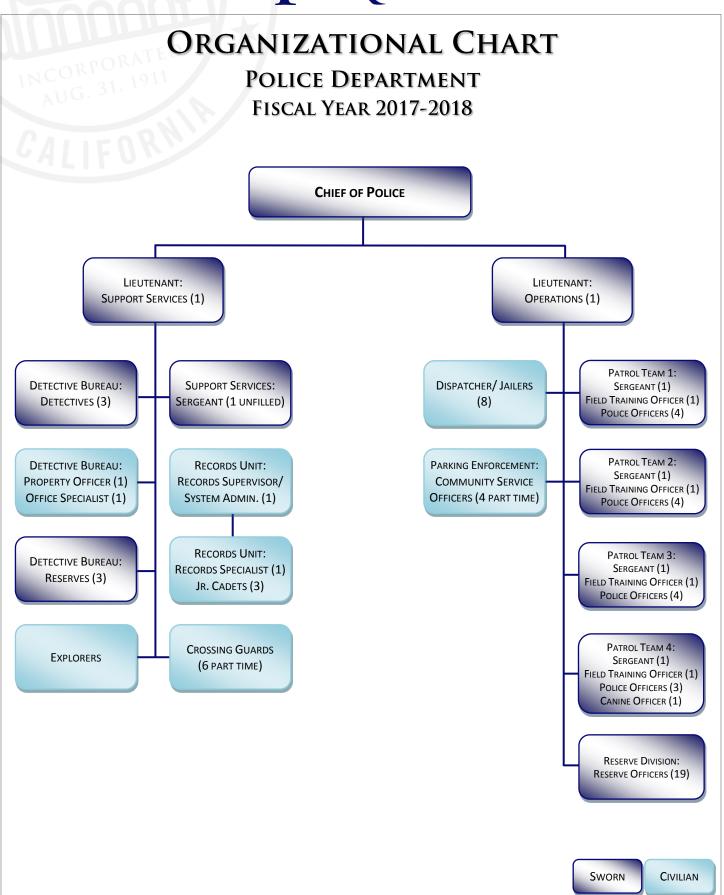
Dept: Community Development Div: Community Preservation

	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 2/28/17	Proposed
001-152-0000-4101 SALARIES-PERMANENT EMPLOYEES	170,885	184,997	184,654	189,253	189,253	125,128	191,845
001-152-0000-4103 WAGES-TEMPORARY & PART-TIME	52,115	47,438	58,195	73,834	73,834	38,993	77,857
001-152-0000-4105 OVERTIME	746	2,934	302	1,000	1,000	1,346	1,000
001-152-0000-4120 O.A.S.D.I.	16,978	17,668	18,356	19,946	19,946	12,167	20,474
001-152-0000-4126 HEALTH INSURANCE	31,274	36,908	40,507	49,970	49,970	31,534	51,516
001-152-0000-4128 DENTAL INSURANCE	4,137	4,104	4,137	703	703	2,960	4,640
001-152-0000-4129 RETIREE HEALTH SAVINGS	-	-	-	-	-	107	150
001-152-0000-4130 WORKER'S COMPENSATION INS.	13,551	14,615	15,693	17,323	17,323	10,639	17,973
001-152-0000-4134 LONG TERM DISABILITY INSURANCE	-	-	-	283	283	-	261
001-152-0000-4136 OPTICAL INSURANCE	608	629	801	146	146	594	847
001-152-0000-4138 LIFE INSURANCE	342	337	374	449	449	255	485
001-150-0000-4140 WELLNESS BENEFIT		-	-	200	200	-	150
Personnel Costs	290,635	309,629	323,020	353,107	353,107	223,721	367,198
001-152-0000-4220 TELEPHONE	1,254	1,368	1,140	1,440	1,440	798	2,240
001-152-0000-4230 ADVERTISING	-	-	-	3,100	3,100	-	3,100
001-152-0000-4260 CONTRACTUAL SERVICES	1,350	138	485	4,000	4,000	1,000	3,900
001-152-0000-4300 DEPARTMENT SUPPLIES	6,530	8,335	7,350	12,200	12,200	3,728	11,600
001-152-0000-4320 DEPARTMENT EQUIPMENT MAINT	3,975	3,900	-	-	-	-	-
001-152-0000-4325 UNIFORM ALLOWANCE	-	-	-	-	-	-	1,000
001-152-0000-4340 SMALL TOOLS	-	-	-	2,000	2,000	-	2,000
001-152-0000-4360 PERSONNEL TRAINING	-	-	-	400	400	-	400
001-152-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	100	228	989	3,355	3,355	1,059	3,355
001-152-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	150	294	340	400	400	85	400
001-140-0000-4390 VEHICLE ALLOW & MILEAGE		-	880	1,200	1,200	574	900
Operations & Maintenance Costs	13,360	14,263	11,185	28,095	28,095	7,244	28,895
001-152-0000-4706 LIABILITY CHARGE	-	-	20,512	24,920	24,920	16,613	24,782
001-152-0320-4741 EQUIP MAINT CHARGE	-	-	18,640	27,688	27,688	18,459	33,457
001-152-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	5,500	-	-	-	-
001-152-0000-4743 FACILITY MAINTENANCE CHARGE	-	-	29,829	43,184	43,184	28,789	54,455
Internal Service Charges	-	-	74,481	95,792	95,792	63,861	112,693
001-152-0000-4500 ****CAPITAL EXPENSES****	-	1,869	1,040	-	-	-	-
Capital Costs	-	1,869	1,040	-	-	-	-
Division Total	303,995	325,761	409,726	476,994	476,994	294,827	508,786



POLICE DEPARTMENT







MISSION STATEMENT

In partnership with the community, the Police Department is committed to achieving excellence in public safety by providing the highest quality leadership and police services. The Department's purpose is to ensure a safe environment for residents and visitors of San Fernando by providing proactive law enforcement to our diverse community and business members.

DEPARTMENT OVERVIEW

The Police Department is a dedicated group of law enforcement professionals vested in the highest quality of life for the community. Through investigations, patrols, crime prevention, and other specialized services, the Department protects life, property, and the rights of all persons. The Department continues to enjoy strong community support based upon efficient and effective law enforcement operations.

ACCOMPLISHMENTS FOR FY 2016-2017

- 1. Hired 2 new police officers.
- 2. Replaced two (2) patrol vehicles with Ford Explorer Police Interceptors.
- Updated/added web based Records Management System (RMS)/Field Base Reporting (FBR) programs.
- 4. Working with State Senator Robert Hertzberg and Assemblyman Raul Bocanegra for additional grants to fund the Department's critical capital needs.
- 5. Applied for Department Alcoholic Beverage Control (ABC) and Office of Traffic Safety (OTS) Grants.
- 6. Replaced Communications Center Furniture funded by State funds.
- 7. Awarded 2016 Urban Area Security Initiative (UASI) Grant.
- 8. Mobile Data Terminal (MDT) RFP process.

OBJECTIVES FOR FY 2017-2018

- 1. Fill five (5) vacant patrol positions.
- 2. Replace two (2) eight year old black and white patrol units. (Strategic Goal # 4)
- 3. Replace two (2) fifteen year old detective vehicles. (Strategic Goal # 4)
- 4. Replace one (1) eleven year old community service vehicle. (Strategic Goal #4)
- 5. Obtain server for video storage, critical infrastructure for Virtual Patrol. (Strategic Goal # 5)
- 6. Replace Ballistic Vests for all Police Officers.
- 7. Pursue grant funding.





SUPPORT SERVICES

DIVISION NO. 222

DIVISION OVERVIEW

Police Department Support Services is comprised of the Office of the Chief of Police, the Support Services Commander, Records Bureau, Cadet Program, Crossing Guard program and the Training Coordinator. The Department's Community Relations programs, including School Resource Officer (SRO) Program (when funded), Media Relations are also administered within the Support Services Division.

<u>Support Services Division Commander</u>

The Support Services Division Commander, a component of the Support Services, manages the Division's various units and is charged with budget preparation and administration, procurement management, soliciting/managing grants, is the Emergency Services Coordinator, mandated Jail Administrator and Custodian of Records for the Department.

Support Services Sergeant

The Support Services Sergeant is primarily responsible for personnel matters, including recruitment, background investigations, training, meeting legal mandates and supervises the School Resource Officer as well as, conducting internal investigations as assigned by the Chief of Police. This position also manages the Neighborhood Watch and Business Watch Programs as well as any other community relations.

Records Bureau

The Records Bureau processes and maintains Department records, serves the public, provides Applicant Fingerprinting (LiveScan), vehicle inspections, manages the Court Commitment Program, criminal and sex registrant compliance, mandated State and Federal reporting, as well as Accounts Payable, purchasing and compiling Department statistics.

Dept: Police

Div: Police Support Services

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-222-0000-4101 SALARIES-PERMANENT EMPLOYEES	359,275	456,204	447,549	488,526	488,526	297,943	414,950
001-222-0000-4103 WAGES-TEMPORARY & PART-TIME	20,389	4,442	66,041	55,000	55,000	35,007	88,993
001-222-0000-4105 OVERTIME	35,102	34,397	32,921	35,000	35,000	30,798	35,000
001-222-0000-4109 OVERTIME-CONTRACT DUTY	181,325	153,295	74,230	200,000	-	983	-
001-222-0000-4120 O.A.S.D.I.	17,359	17,721	20,071	14,261	14,261	12,215	20,851
001-222-0000-4126 HEALTH INSURANCE	48,092	56,722	59,826	68,557	68,557	42,812	64,798
001-222-0000-4128 DENTAL INSURANCE	5,759	6,571	6,295	3,402	3,402	4,843	5,303
001-222-0000-4130 WORKER'S COMPENSATION INS.	72,446	71,127	67,492	61,585	61,585	45,802	62,113
001-222-0000-4134 LONG TERM DISABILITY INSURANCE	1,480	1,659	1,033	2,364	2,364	1,542	2,117
001-222-0000-4136 OPTICAL INSURANCE	914	1,102	1,060	520	520	893	1,135
001-222-0000-4138 LIFE INSURANCE	236	204	255	408	408	204	867
Personnel Costs	742,377	803,443	776,773	929,623	729,623	473,042	696,127
001-222-0000-4210 UTILITIES	82,410	77,104	564	-	-	-	-
001-222-0000-4220 TELEPHONE	59,238	60,862	65,353	61,790	61,790	39,390	61,790
001-222-0000-4260 CONTRACTUAL SERVICES	147,730	39,196	12,403	16,950	22,633	11,440	16,950
001-222-0000-4270 PROFESSIONAL SERVICES	-	-	2,750	6,500	12,500	46	6,500
001-222-0000-4300 DEPARTMENT SUPPLIES	106,615	120,311	101,254	100,450	108,908	71,188	100,095
001-222-0000-4320 DEPARTMENT EQUIPMENT MAINT	19,139	175,873	24,448	8,800	8,800	5,375	8,800
001-222-0000-4325 UNIFORM ALLOWANCE							300
001-222-0000-4350 CARE OF PERSONS	-	-	361	-	-	-	-
001-222-0000-4360 PERSONNEL TRAINING	5,558	7,661	4,969	5,000	6,536	3,356	5,000
001-222-0000-4370 MEETINGS, CONFERENCES & TRAVEL	-	-	-	9,200	9,200	4,419	9,200
001-222-0000-4380 SUBSCRIPTIONS, DUES & MILEAGE	1,400	2,024	1,569	1,560	1,560	2,361	1,615
001-222-0000-4390 VEHICLE ALLOW & MILEAGE	-	413	-	-	-	-	-
Operations & Maintenance Costs	422,090	483,443	213,671	210,250	231,927	137,575	210,250
001-222-0000-4706 LIABILITY CHARGE	-	-	52,183	65,607	65,607	43,738	46,981
001-222-0320-4741 EQUIP MAINT CHARGE	-	-	21,415	20,766	20,766	13,844	25,692
001-222-0000-4743 FACILITY MAINTENANCE CHARGE	-	-	75,887	75,208	75,208	50,139	73,422
Internal Service Charges	-	-	149,485	161,581	161,581	107,721	146,095
001-222-000-4500 ***CAPITAL EXPENSES***	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	44,934	9,934	
Capital Expenses	-	-	-	-	44,934	9,934	-
001-222-0000-4941 EQUIPMENT REPLACEMENT CHRG	<u>-</u> _	17,882	_	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transfers	-	17,882	-	-	-	-	-
Division Total	1,164,467	1,304,768	1,139,929	1,301,454	1,168,065	728,272	1,052,472



<u>DETECTIVE</u> <u>DIVISION NO. 224</u>

DIVISION OVERVIEW

The primary responsibility of the Detective Division is to follow-up on reported crimes, arrest criminal offenders, obtain arrest and search warrants, file criminal complaints, and serve as the liaison with the Office of the Los Angeles District Attorney. The Division Commander manages criminal investigations, property and evidence control, subpoena control, warrant services, narcotic and gang enforcement, sex registration and parole compliance, and serves as the liaison to the presiding judge and other management level employees at the Los Angeles Superior Courts. The Division assists the public through advocacy programs and referrals to counseling centers, as well as, with releases for impounded and recovered vehicles.

Dept: Police

Div: Police Detectives

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-224-0000-4101 SALARIES-PERMANENT EMPLOYEES	443,992	328,264	393,107	507,118	507,118	263,914	556,281
001-224-0000-4103 WAGES-TEMPORARY & PART-TIME	-	191	-	-	-	-	-
001-224-0000-4105 OVERTIME	31,886	30,428	25,488	25,000	25,000	21,656	25,000
001-224-0000-4109 OVERTIME-CONTRACT DUTY	-	-	34,421	-	100,000	28,929	100,000
001-224-0000-4120 O.A.S.D.I.	14,077	12,881	14,477	14,360	14,360	8,759	14,779
001-224-0000-4126 HEALTH INSURANCE	85,338	55,427	64,975	92,981	92,981	46,358	95,660
001-224-0000-4128 DENTAL INSURANCE	10,608	6,976	7,512	7,089	7,089	4,726	9,617
001-224-0000-4129 RETIREE HEALTH SAVINGS	-	-	-	-	-	87	600
001-224-0000-4130 WORKER'S COMPENSATION INS.	77,716	56,027	70,660	61,585	61,585	48,133	89,059
001-224-0000-4134 LONG TERM DISABILITY INSURANCE	2,435	2,000	3,721	2,364	2,364	1,616	3,188
001-224-0000-4136 OPTICAL INSURANCE	1,796	1,227	1,453	520	520	936	1,736
001-224-0000-4138 LIFE INSURANCE	537	526	585	408	408	364	612
Personnel Costs	668,387	493,948	616,399	711,425	811,425	425,477	896,532
Personnel Costs	008,387	493,948	010,333	/11,423	011,423	425,477	030,332
001-224-0000-4270 PROFESSIONAL SERVICES	11,273	493,948 9,845	2,486	10,000	10,000	3,160	10,000
	·	•	·	ŕ	·	·	,
001-224-0000-4270 PROFESSIONAL SERVICES	·	9,845	2,486	10,000	·	3,160	,
001-224-0000-4270 PROFESSIONAL SERVICES 001-224-0000-4300 DEPARTMENT SUPPLIES	·	9,845 3,457	2,486 -	10,000	10,000	3,160 -	10,000
001-224-0000-4270 PROFESSIONAL SERVICES 001-224-0000-4300 DEPARTMENT SUPPLIES 001-224-0000-4360 PERSONNEL TRAINING	·	9,845 3,457 1,669	2,486 -	10,000 - 5,000	10,000 - 5,000	3,160 -	10,000 - 6,000
001-224-0000-4270 PROFESSIONAL SERVICES 001-224-0000-4300 DEPARTMENT SUPPLIES 001-224-0000-4360 PERSONNEL TRAINING 001-224-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	·	9,845 3,457 1,669 45	2,486 - 1,634 -	10,000 - 5,000 1,415	10,000 - 5,000 1,415	3,160 - 5,220	10,000 - 6,000 3,555
001-224-0000-4270 PROFESSIONAL SERVICES 001-224-0000-4300 DEPARTMENT SUPPLIES 001-224-0000-4360 PERSONNEL TRAINING 001-224-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL 001-224-0000-4380 SUBSCRIPTIONS, MEMBERSHIPS & DUES	11,273 - - - -	9,845 3,457 1,669 45	2,486 - 1,634 - - - 4,120	10,000 - 5,000 1,415	10,000 - 5,000 1,415 -	3,160 - 5,220 -	10,000 - 6,000 3,555 60
001-224-0000-4270 PROFESSIONAL SERVICES 001-224-0000-4300 DEPARTMENT SUPPLIES 001-224-0000-4360 PERSONNEL TRAINING 001-224-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL 001-224-0000-4380 SUBSCRIPTIONS, MEMBERSHIPS & DUES Operations & Maintenance Costs	11,273 - - - -	9,845 3,457 1,669 45	2,486 - 1,634 - -	10,000 - 5,000 1,415 - 16,415	10,000 - 5,000 1,415 - 16,415	3,160 - 5,220 - - - 8,380	10,000 - 6,000 3,555 60 19,615
001-224-0000-4270 PROFESSIONAL SERVICES 001-224-0000-4300 DEPARTMENT SUPPLIES 001-224-0000-4360 PERSONNEL TRAINING 001-224-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL 001-224-0000-4380 SUBSCRIPTIONS, MEMBERSHIPS & DUES Operations & Maintenance Costs	11,273 - - - -	9,845 3,457 1,669 45	2,486 - 1,634 - - 4,120 41,503	10,000 - 5,000 1,415 - 16,415	10,000 - 5,000 1,415 - 16,415 50,208	3,160 - 5,220 - - - 8,380 33,472	10,000 - 6,000 3,555 60 19,615
001-224-0000-4270 PROFESSIONAL SERVICES 001-224-0000-4300 DEPARTMENT SUPPLIES 001-224-0000-4360 PERSONNEL TRAINING 001-224-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL 001-224-0000-4380 SUBSCRIPTIONS, MEMBERSHIPS & DUES Operations & Maintenance Costs 001-224-0000-4706 LIABILITY CHARGE 001-224-0320-4741 EQUIP MAINT CHARGE	11,273 - - - -	9,845 3,457 1,669 45	2,486 - 1,634 - - 4,120 41,503	10,000 - 5,000 1,415 - 16,415 50,208 62,297	10,000 - 5,000 1,415 - 16,415 50,208 62,297	3,160 - 5,220 - - 8,380 33,472 41,531	10,000 - 6,000 3,555 60 19,615 60,506 73,838
001-224-0000-4270 PROFESSIONAL SERVICES 001-224-0000-4300 DEPARTMENT SUPPLIES 001-224-0000-4360 PERSONNEL TRAINING 001-224-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL 001-224-0000-4380 SUBSCRIPTIONS, MEMBERSHIPS & DUES Operations & Maintenance Costs 001-224-0000-4706 LIABILITY CHARGE 001-224-0320-4741 EQUIP MAINT CHARGE 001-224-0000-4741 EQUIP REPLACEMENT CHARGE	11,273 - - - -	9,845 3,457 1,669 45	2,486 - 1,634 - 4,120 41,503 38,861 -	10,000 - 5,000 1,415 - 16,415 50,208 62,297	10,000 - 5,000 1,415 - 16,415 50,208 62,297 10,000	3,160 - 5,220 - - - 8,380 33,472 41,531	10,000 - 6,000 3,555 60 19,615 60,506 73,838 10,000



PATROL DIVISION NO. 225

DIVISION OVERVIEW

The Patrol Division represents the first contact that community members have with the Department; either through the Police Dispatchers manning the 24-hour Communications Center or uniformed personnel on patrol. Patrol Division receives initial calls for service, responds and utilizes varied resources, conducts preliminary investigations, apprehends criminal suspects, and documents these activities through professional police reports. The Patrol Commander manages deployment of all field personnel which includes civilian and sworn personnel, mid-line field supervisors, the Communications Division, the Reserve Officer Program, the Community Service Officers and serves as Incident Commander for all critical incidents and scheduling, as well as Jail Operations although some of these units are independently budgeted for accounting purposes.

Dept: Police Div: Police Patrol

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-225-0000-4101 SALARIES-PERMANENT EMPLOYEES	2,462,239	2,685,978	2,649,390	2,735,216	2,735,216	1,656,547	2,807,711
001-225-0000-4103 WAGES-TEMPORARY & PART-TIME	93,876	97,242	1,696	-	-	50,180	-
001-225-0000-4105 OVERTIME	175,146	252,310	372,234	250,000	255,000	253,346	250,000
001-225-0000-4107 OVERTIME-COURT	22,224	16,149	15,393	15,000	15,000	10,966	15,000
001-225-0000-4109 OVERTIME-CONTRACT DUTY	241	-	61,881	-	100,000	70,329	100,000
001-225-0000-4120 O.A.S.D.I.	68,411	81,079	79,914	70,220	70,220	53,674	71,935
001-225-0000-4126 HEALTH INSURANCE	386,052	396,644	418,260	487,113	487,113	281,542	500,717
001-225-0000-4128 DENTAL INSURANCE	44,354	47,042	40,472	36,567	36,567	26,535	43,023
001-225-0000-4129 RETIREE HEALTH SAVINGS					4,800	4,094	17,280
001-225-0000-4130 WORKER'S COMPENSATION INS.	511,259	557,630	541,773	482,718	482,718	353,123	490,976
001-225-0000-4134 LONG TERM DISABILITY INSURANCE	14,863	14,224	17,048	17,365	17,365	10,911	17,625
001-225-0000-4136 OPTICAL INSURANCE	7,858	9,086	7,892	6,867	6,867	5,069	8,105
001-225-0000-4138 LIFE INSURANCE	3,849	3,522	3,319	3,325	3,325	2,300	3,325
001-225-0000-4139 RETIREE HEALTH SAVINGS		-	-	4,800	-	-	-
Personnel Costs	3,790,371	4,160,907	4,209,271	4,109,191	4,214,191	2,778,614	4,325,697
001-225-0000-4270 PROFESSIONAL SERVICES	2,633	6,366	3,361	6,000	6,000	2,909	6,000
001-225-0000-4300 DEPARTMENT SUPPLIES	71	367	284	-	-	913	-
001-225-0000-4350 CARE OF PERSONS	28,455	34,532	20,859	32,000	32,000	12,670	32,000
001-225-0000-4360 PERSONNEL TRAINING	8,240	9,455	20,433	20,500	20,500	16,089	21,500
001-225-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	63	759	9,069	5,100	5,100	205	2,900
001-225-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	-	30	-	-	-	-	-
001-225-3688-4360 CORRECTIONS TRAINING (STC)	6,059	5,822	6,373	6,300	6,300	2,634	6,300
Operations & Maintenance Costs	45,520	57,331	60,380	69,900	69,900	35,420	68,700
001-225-0000-4706 LIABILITY CHARGE	-	-	250,607	290,002	290,002	193,335	291,936
001-225-0320-4741 EQUIP MAINT CHARGE	-	-	221,205	131,517	131,517	87,678	219,007
001-225-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	47,333	50,000	49,000	33,333	70,250
001-225-0000-4743 FACILITY MAINTENANCE CHARGE		-	364,447	320,241	320,241	213,494	411,164
Internal Service Charges	-	=	883,592	791,760	790,760	527,840	992,356
001-225-0000-4500 ****CAPITAL EXPENSES****	20	<u>-</u>	11,392	120,000	120,000	<u>-</u>	
Capital Costs	20	-	11,392	120,000	120,000	-	=
Division Total	3,835,912	4,218,238	5,164,634	5,090,851	5,194,851	3,341,874	5,386,753



POLICE RESERVES/ EXPLORERS

DIVISION NO. 226

DIVISION OVERVIEW

The Police Reserves are dedicated community members who donate their time to serving the citizens of San Fernando. Reserve personnel augment every segment of the Department, providing thousands of hours of coverage during peak periods of activity, emergency response for critical events and special events throughout the year.

The San Fernando Explorers are youths who are interested in law enforcement. The program provides mentorship and development opportunities. The Explorer Post provides numerous community service benefits in the area of Christmas Baskets, pet vaccinations, Relay for Life, 4th of July celebrations and Child ID, just to name a few. Mentoring of Explorers will continue with the goal of developing future law enforcement professionals.

Dept: Police

Div: Police Reserves/Explorers

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-226-0000-4103 PART-TIME EMPLOYEES	19,600	19,290	44,673	55,000	55,000	20,999	55,000
001-226-0000-4120 O.A.S.D.I.	-	71	2,826	-	-	1,347	-
001-226-0000-4130 WORKERS COMPENSATION INS	-	-	5,075	-	-	2,032	-
Personnel Costs	19,600	19,361	52,573	55,000	55,000	24,378	55,000
001-226-0000-4360 PERSONNEL TRAINING-RESERVES	1,710	-	1,730	500	500	226	500
001-226-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	-	1,890	-	-	-	-	-
001-226-0000-4370 MEETINGS, CONFERENCES & TRAVEL	-	-	-	6,000	6,000	-	6,000
001-226-0230-4380 CONFERENCES, EXPLORER/ADVISOR MEN	-	-	3,132	-	-	-	-
001-226-0230-4430 EXPLORER POST PROGRAM	4,005	6,258	6,111	5,500	5,500	4,322	5,500
Operations & Maintenance Costs	5,715	8,148	10,973	12,000	12,000	4,548	12,000
001-226-0000-4706 LIABILITY CHARGE	-	-	1,508	3,882	3,882	2,588	3,712
001-226-0320-4741 EQUIP MAINT CHARGE	-	-	1,309	6,922	6,922	4,615	8,108
001-226-0000-4743 FACILITY MAINTENANCE CHARGE	-	-	2,193	-	-	-	
Internal Service Charges	=	=	5,010	10,804	10,804	7,203	11,819
Division Total	25,315	27,509	68,556	77,804	77,804	36,129	78,819



COMMUNITY SERVICE/ PARKING ENFORCEMENT PROGRAM

DIVISION No. 230

DIVISION OVERVIEW

Community Service Officers provide a high level of professional services to the community. Community Service Officers frequently assist at the scene of traffic collisions, during special city events, grant funded operations, with contract duties, in addition to their parking control activities. Community Service Officers round out the services of the Department helping to keep traffic flowing, streets safe and free from unsightly abandoned or inoperable vehicles.

Dept: Police

Div: Community Services Program

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-230-0000-4101 SALARIES-PERMANENT EMPLOYEES	75,965	1,561	4,197	-	-	3,036	-
001-230-0000-4103 WAGES-TEMPORARY & PART-TIME	53,119	102,690	96,580	138,473	138,473	64,770	97,700
001-230-0000-4120 O.A.S.D.I.	9,875	7,975	7,709	-	-	5,187	7,428
001-230-0000-4126 HEALTH INSURANCE	34,071	61,006	26,735	-	-	16,046	24,061
001-230-0000-4128 DENTAL INSURANCE	3,333	562	56	-	-	-	2,612
001-230-0000-4130 WORKER'S COMPENSATION INS.	7,268	5,957	5,711	-	-	4,853	7,059
001-230-0000-4136 OPTICAL INSURANCE	549	122	61	-	-	-	514
001-230-0000-4138 LIFE INSURANCE	210	28	168	-	-	112	204
Personnel Costs	184,390	179,901	141,217	138,473	138,473	94,004	139,578
001-230-0000-4325 UNIFORM ALLOWANCE							400
Operations & Maintenance Costs	-	-	-	-	-	-	400
001-230-0000-4706 LIABILITY CHARGE	-	-	8,389	9,773	9,773	6,515	9,420
001-230-0320-4741 EQUIP MAINT CHARGE	-	-	-	-	-	-	12,019
001-230-0000-4743 FACILITY MAINTENANCE CHARGE		-	12,200	19,409	19,409	12,939	24,474
Internal Service Charges	-	-	20,589	29,182	29,182	19,455	45,913
Division Total	184,390	179,901	161,806	167,655	167,655	113,458	185,891



EMERGENCY SERVICES

DIVISION NO. 250

DIVISION OVERVIEW

The Emergency Services Division is responsible for developing emergency plans for natural and manmade disasters, hazardous materials incidents, and civil unrest. In addition to developing plans for these incidents, the Emergency Services Division advises policy makers and key appointed staff on how to respond to these situations.

Dept: Police

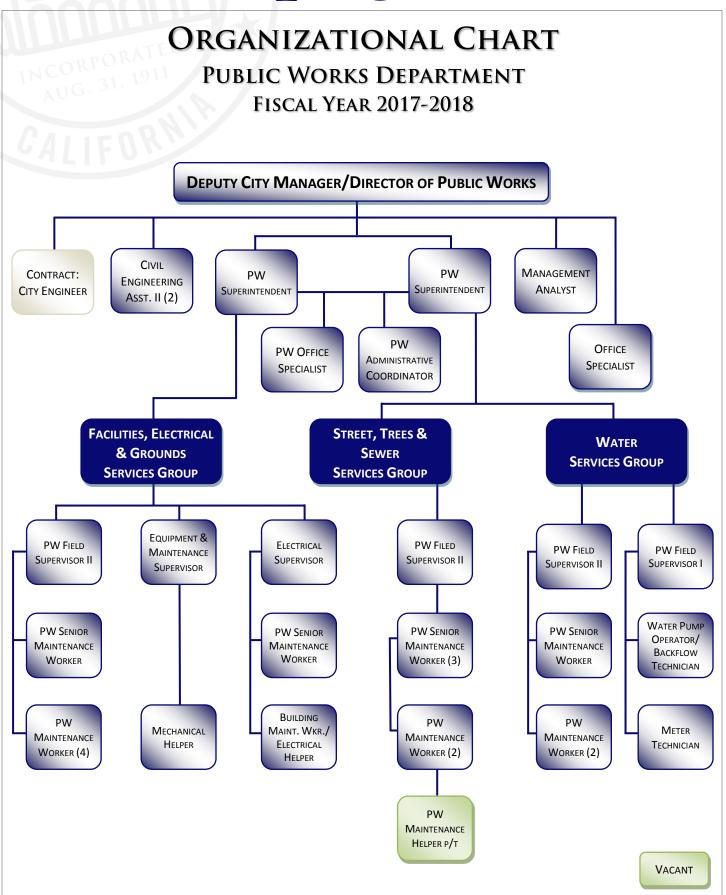
Div: Emergency Services

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-250-0000-4300 DEPARTMENT SUPPLIES	-	6,864	-	5,000	5,000	-	5,000
001-250-0000-4360 PERSONNEL TRAINING	5,000	-	-	-	-	-	
Operations & Maintenance Costs	5,000	6,864	-	5,000	5,000	-	5,000
Division Total	5,000	6,864	-	5,000	5,000	-	5,000



PUBLIC WORKS DEPARTMENT





PUBLIC WORKS DEPARTMENT



MISSION STATEMENT

The Public Works Department is committed to providing the highest quality services in the most cost effective manner, while ensuring that the maintenance, construction, and operations of the public facilities and programs under its care are adequate, safe and serviceable to the satisfaction of its customers.

DEPARTMENT OVERVIEW

The Public Works Department provides engineering services and capital improvement planning to ensure a high quality of public infrastructure. The Public Works Department is responsible for rehabilitating and restoring the City's infrastructure (i.e. facilities, streets, water pipelines, sewer system), providing safe and reliable water delivery, improving the flow of traffic, maintaining parkway streets and landscape, cleaning of City streets, overseeing transportation programs, managing the City's sanitary sewer system, and coordinating refuse and recycling programs.

ACCOMPLISHMENTS FOR FY 2016-2017

- 1. Completed Safe Routes to School Project, installed approximately 44 accessible curb ramps, 3,000 square feet of cross gutter, 48 pedestrian countdown head devices, 20 solar flashing signs, new street striping and new street signage.
- 2. Completed Highway Safety Improvement Program Project, installed approximately 80 new pedestrian countdown head devices on City traffic signals.
- 3. Completed FY 2017 Annual Street Resurfacing Project, including resurfacing 10,380 linear feet of roadway on Phillippi Street, Warren Street, Eighth Street, N. Brand Boulevard, Lucas Street, and Macneil Street. Work also included the replacement of 2,530 linear feet of curb/gutter, 20,375 square feet of sidewalk, approximately 20 curb ramps, street striping and street signage, 1,000 linear feet of water mains, 30 water service connections, and 4 fire hydrants.
- 4. Completed FY 2017 CDBG Street Resurfacing Project, included resurfacing 1,050 feet of roadway on South Huntington Street (San Fernando Rd to Hollister St). Work also included replacement of 175 linear feet of curb/gutter, 5,200 square feet of sidewalk, 1,750 square feet of cross gutter, new striping and new signage.
- 5. Initiated engineering design for FY 2017 Annual Street Resurfacing Project, including resurfacing 18,595 linear feet of roadway on Phillippi Street (Harding to Orange Grove), Arroyo Avenue (5th to Glenoaks), Lazard Street (4th to Glenoaks), Glenoaks Boulevard, Harding Avenue (Glenoaks to North City Limit), Alexander Street (3rd to 5th), and Workman Street (Glenoaks to 7th). Project will go to advertisement in late spring and initiate construction shortly afterwards.
- 6. Initiated engineering design for Glenoaks Boulevard Improvements, including street resurfacing, utility upgrades and grant-funded traffic safety improvements.
- 7. Completed Citywide Safe and Active Streets Plan document to guide future safe routes to school and active transportation improvements.

PUBLIC WORKS DEPARTMENT



ACCOMPLISHMENTS FOR FY 2016-2017

- 8. Completed and implemented solid waste lien process for delinquent accounts.
- 9. Purchased 3 new alternative fuel work trucks for public works operational activities utilizing AQMD alternative fuel funding.
- 10. Purchased new water valve truck and equipment.
- 11. Held a Public Works week open house day to teach local children about the importance of public works in the community.
- 12. Completed a tree planting event with local school children to continue City's designation as a "Tree City USA".
- 13. Established on-call contract services program for engineering services, street patching maintenance, sewer flow monitoring and street striping maintenance to expedite local improvements and supplement staff efforts.
- 14. Completed street striping maintenance, included restriping curb markings, lane lines, crosswalks, parking stalls and street legends.
- 15. Completed street patching maintenance of approximately 5,000 square feet of roadway (Glenoaks Blvd., misc. street locations).
- 16. Completed concrete maintenance of 8,460 square feet of bus pads, curb and gutter, and sidewalk.
- 17. Initiated operation of nitrate removal ion exchange system.
- 18. Completed wet weather sewer flow monitoring at 11 locations to evaluate sewer system conditions.
- 19. Continued coordination of pilot program for student loading with Los Angeles Unified School District.
- 20. Completed study of City development impact fees to ensure development pays its fair share toward impacts to local infrastructure.
- 21. Completed competitive bid process for design/build construction of new City compressed natural gas fueling facility. Construction expected to initiate in fall 2017.
- 22. Received grant funding through the following programs:
 - Cal Recycle Rubberized Asphalt Concrete Program
 - Air Quality Management District Electric Vehicle Charging Stations
 - Air Quality Management District Pacoima Wash Bikeway
 - Prop 1 grant funds through the CA Department of Water Resources for the San Fernando Regional Park Project.
 - o Prop 1 grant funds through CA Department of Water Resources for green streets improvements (with local non-profit agency).
- 23. Completed the renovation of City entry monument on Brand Boulevard.
- 24. Completed installation of holiday decorations in City right-of-way areas.
- 25. Completed the installation of catch basin trash inserts and coordinated participation in the Los Angeles enhanced watershed management plan group to comply with storm water regulations.
- 26. Completed competitive bid process for traffic signal maintenance services.
- 27. Completed 2015 Urban Water Management Plan to meet statewide requirements.
- 28. Initiated grant-funded pedestrian improvement project on Truman Street, from Brand Blvd. to San

PUBLIC WORKS DEPARTMENT



ACCOMPLISHMENTS FOR FY 2016-2017

Fernando Mission Blvd.

- 29. Coordinated implementation of geographic information system improvements with California State University at Northridge and Southern California Association of Governments.
- 30. Completed competitive bid process and initiated study of City utility rates.
- 31. Completed grant-funded improvements to install electric vehicle charging stations at City-owned public parking facilities.

OBJECTIVES FOR FY 2017-2018

- 1. Rehabilitate City streets and infrastructure using the City's Pavement Management System and subject to budget limitations. (Strategic Goal # 4)
- 2. Continue to renovate public landscaped areas to reduce water usage and minimize maintenance costs. (Strategic Goal # 10)
- 3. Complete analysis of City utility rates and consideration of necessary adjustments to improve infrastructure. (Strategic Goal # 4)
- 4. Rehabilitate City utility infrastructure including water and sewer system components. (Strategic Goal # 4)
- 5. Complete infrastructure improvements at the City's Compressed Natural Gas (CNG) fueling station. (Strategic Goal # 4)
- 6. Purchase low-emission alternative fuel vehicles. (Strategic Goal # 4)
- 7. Modernization of City facilities including paint, flooring, lighting and furnishings. (Strategic Goal # 4)
- 8. Installation of traffic and pedestrian safety improvements adjacent to local schools and in residential neighborhoods. (Strategic Goal # 4)
- 9. Continue to restripe street striping and markings. (Strategic Goal # 4)
- 10. Complete energy efficiency assessment and improvements. (Strategic Goal # 4)
- 11. Continue to reduce water consumption throughout the community. (Strategic Goal # 10)
- 12. Apply for grant funding to help leverage local funding for infrastructure improvements. (Strategic Goal # 7)





ENGINEERING & ADMINISTRATION

DIVISION NO. 310

DIVISION OVERVIEW

The Public Works Engineering and Administration Division provides oversight for department functions, including financial management, capital project planning, contract services, engineering support, and operations support.

Dept: Public Works

Div: Engineering & Administration

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-310-0000-4101 SALARIES-PERMANENT EMPLOYEES	90,959	98,060	247,105	179,546	179,546	120,351	244,863
001-310-0000-4105 OVERTIME	4,320	6,744	2,024	-	3,000	2,264	3,000
001-310-0000-4111 COMMISSIONER'S REIMBURSEMENT	1,850	1,350	1,600	3,000	3,000	750	3,000
001-310-0000-4112 TEMP. NON-EMPLOYEE WAGES	1,323	-	-	-	-	-	-
001-310-0000-4120 O.A.S.D.I.	6,626	7,632	18,708	13,444	13,444	8,783	18,083
001-310-0000-4126 HEALTH INSURANCE	14,608	11,874	30,678	29,516	29,516	18,419	40,937
001-310-0000-4128 DENTAL INSURANCE	1,933	1,900	4,199	2,582	2,582	2,274	4,199
001-310-0000-4130 WORKER'S COMPENSATION INS.	5,662	4,024	5,992	9,450	9,450	6,173	11,815
001-310-0000-4134 LONG TERM DISABILITY INSURANCE	67	-	-	402	402	-	710
001-310-0000-4136 OPTICAL INSURANCE	327	342	752	466	466	418	774
001-310-0000-4138 LIFE INSURANCE	90	84	84	204	204	56	265
001-310-0000-4140 WELLNESS BENEFIT	-	1 - 1	-	-	-	-	180
Personnel Costs	127,766	132,011	311,141	238,610	241,610	159,487	327,826
001-310-0000-4210 UTILITIES	1,078	1,262	-	1,580	-	-	-
001-310-0000-4220 TELEPHONE	1,834	1,725	1,476	1,800	1,800	724	1,500
001-310-0000-4260 CONTRACTUAL SERVICES	22,730	17,566	4,630	22,500	22,500	10,206	99,550
001-310-0000-4270 PROFESSIONAL SERVICES	23,715	61,904	60,208	95,000	90,500	20,825	75,000
001-310-0000-4300 DEPARTMENT SUPPLIES	6,363	6,688	6,445	6,600	6,600	4,828	9,600
001-310-0000-4310 EQUIPMENT AND SUPPLIES	372	103	2,312	2,500	2,500	326	1,700
001-310-0000-4320 DEPARTMENT EQUIPMENT MAINT	1,300	1,043	-	1,000	1,000	-	1,000
001-310-0000-4360 PERSONNEL TRAINING	1,280	284	1,313	1,500	1,500	2,065	1,500
001-310-0000-4365 TUITION REIMBURSEMENT	-	-	3,000	3,000	3,000	-	-
001-310-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	-	1,262	379	1,000	1,000	43	1,000
001-310-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	-	861	4,290	5,000	5,000	-	2,000
001-310-0000-4390 VEHICLE ALLOW & MILEAGE	473	179	1,168	1,000	1,000	483	1,080
001-310-0000-4430 ACTIVITIES AND PROGRAMS	24	22	-	50	50	-	-
001-310-0000-4450 OTHER EXPENSE	-	1,081	1,030	1,400	1,400	75	-
001-310-3636-4230 ADVERTISING	-	-	1,140	-	-	-	-
001-310-3636-4270 PROFESSIONAL SERVICES	-	-	5,180	-	495	-	-
001-310-3697-4270 CLEAN TRANSP MSRC NO. ML14062	-	-	-	-	1,500	585	-
001-310-6673-4270 PROFESSIONAL SERVICES	=	-	4,130	-	_	-	-
Operations & Maintenance Costs	59,169	93,980	96,700	143,930	139,845	40,160	193,930
001-310-0000-4706 LIABILITY CHARGE	-	_	17,730	16,840	16,840	11,227	22,125
001-310-0000-4743 FACILITY MAINTENANCE CHARGE	-	-	25,784	25,231	25,231	16,821	31,816
Internal Service Charges	-	-	43,514	42,071	42,071	28,047	53,941
001-310-000-4912 TRANSFER TO MEASURE R FUND	-	_	9,095	_	-	_	_
Transfers	-	-	9,095	-	-	-	-
001-310-0000-4500 CAPITAL EQUIPMENT	-	9,793	-	_	-	_	_
Capital Costs	-	9,793	-	-	-	-	-
Division Total	186,935	235,784	460,450	424,611	423,526	227,695	575,697



STREET MAINTENANCE

DIVISION NO. 311

DIVISION OVERVIEW

The Street Maintenance Division is responsible for the maintenance and repair of streets, curbs, gutters, sidewalks, storm drains, and traffic markings. The Division oversees, inspects and maintains more than 50 miles of public streets; 37 alleys; 80 miles of City sidewalks and 237 storm drains. In addition, the Division cleans and maintains 79 bus stops; including 28 City Trolley stops. Of these bus stop locations, 18 are currently equipped with bus shelters. In addition, the division provides maintenance functions for the downtown business area (Mall). The Division collects refuse from public receptacles on a daily basis; conducts landscape maintenance five days a week; cleans sidewalks daily and power washes once a week.

The Division oversees the City's street sweeping services contract. Street sweeping is conducted to improve the cleanliness, health and safety of the City. Street sweepers remove debris from streets and prevent it from entering storm drains. Street sweeping not only helps maintain clean and healthy streets, but also helps the City comply with mandatory and increasingly stringent state and federal storm water quality requirements.

<u>NOTE</u>: Beginning In Fiscal Year 2015-2016, Bus Shelter Maintenance (Division 313), Mall Maintenance (Division 341), and Street Sweeping (Division 343) were consolidated and included under Street Maintenance – Division 311. The detailed worksheets for those former division are included for historical purposes.

Dept: Public Works Div: Street Maintenance

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-311-0000-4101 SALARIES-PERMANENT EMPLOYEES	49,845	81,387	62	63,310	63,310	25,831	57,293
001-311-0000-4103 WAGES-TEMPORARY & PART-TIME	-	-	-	-	-	8,114	-
001-311-0000-4105 OVERTIME	6,839	12,895	33	-	-	12,491	-
001-311-0000-4112 TEMP. NON-EMPLOYEE WAGES	331	-	-	-	-	-	-
001-311-0000-4120 O.A.S.D.I.	4,337	7,153	7	3,190	5,434	3,535	4,383
001-311-0000-4126 HEALTH INSURANCE	8,282	14,123	-	9,474	9,474	6,484	10,669
001-311-0000-4128 DENTAL INSURANCE	979	1,552	(6)	793	793	528	850
001-311-0000-4130 WORKER'S COMPENSATION INS.	7,202	9,806	14	5,929	10,060	6,582	8,147
001-311-0000-4136 OPTICAL INSURANCE	190	346	(1)	221	221	151	199
001-311-0000-4138 LIFE INSURANCE		-	-	72	72	-	143
Personnel Costs	78,006	127,261	108	82,989	89,364	63,717	81,684
001-311-0000-4210 UTILITIES-LOT 6N LIGHTING	102	-	-	-	-	-	-
001-311-0000-4260 CONTRACTUAL SERVICES	-	-	-	-	-	-	65,000
001-311-0000-4300 DEPARTMENT SUPPLIES	230	14,709	19,471	16,175	8,449	9,142	36,025
001-311-0000-4310 EQUIPMENT AND SUPPLIES	405	655	1,116	-	-	233	-
001-311-0000-4325 UNIFORM ALLOWANCE	-	-	-	-	-	-	150
001-311-0000-4360 PERSONNEL TRAINING	-	-	-	-	-	40	-
001-311-0000-4430 ACTIVITIES AND PROGRAMS	-	-	1,367	-	1,351	1,367	1,375
001-311-0301-4300 PW MAINT. & REPAIR SUPPLIES		217	1,249	-	-	-	
Operations & Maintenance Costs	738	15,581	23,204	16,175	9,800	10,782	102,550
001-311-0000-4706 LIABILITY CHARGE	-	-	13,015	5,857	5,857	3,905	5,513
001-311-0320-4741 EQUIP MAINT CHARGE	-	-	25,321	34,610	34,610	23,073	57,502
001-311-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	-	6,000	4,500	7,644
001-311-0000-4743 FACILITY MAINTENANCE CHARGE	-	-	18,927	24,261	24,261	16,174	11,625
Internal Service Charges	-	-	57,263	64,728	70,728	47,652	82,284
001-311-0000-4500 CAPITAL EQUIPMENT	-	-	-	-	-	-	-
Capital Costs	-	-	-	-	-	-	-
001-311-0000-4600 CAPITAL PROJECTS	-	25,345	8,474	-	-	-	-
Capital Projects	-	25,345	8,474	-	-	=	-
Division Total	78,743	168,187	89,048	163,892	169,892	122,151	266,518

Dept: Public Works

Div: Bus Shelter/Stop Maintenance

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-313-0000-4101 SALARIES-PERMANENT EMPLOYEES	50,078	56,084	-	-	-	-	-
001-313-0000-4103 WAGES-TEMPORARY & PART-TIME	-	1,033	-	-	-	-	-
001-313-0000-4105 OVERTIME	284	1,213	530	-	-	580	-
001-313-0000-4120 O.A.S.D.I.	3,853	4,462	41	-	-	44	-
001-313-0000-4124 RETIREMENT	3,400	-	-	-	-	-	-
001-313-0000-4126 HEALTH INSURANCE	8,511	12,756	-	-	-	-	-
001-313-0000-4128 DENTAL INSURANCE	843	1,264	-	-	-	-	-
001-313-0000-4130 WORKER'S COMPENSATION INS.	7,033	8,244	75	-	-	83	-
001-313-0000-4136 OPTICAL INSURANCE	238	374	-	-	-	-	-
001-313-0000-4138 LIFE INSURANCE		-	-	-	-	-	-
Personnel Costs	74,239	85,430	646	-	-	707	-
001-313-0000-4300 DEPARTMENT SUPPLIES	1,268	1,137	-	-	-	-	-
001-313-0000-4320 DEPARTMENT EQUIPMENT MAINT	500	67	-	-	-	-	-
Operations & Maintenance Costs	1,768	1,204	-	-	-	-	-
001-313-0000-4706 LIABILITY CHARGE		-	-	-	-	-	-
Internal Service Charges	-	-	-	-	-	-	-
Division Total	76,007	86,634	646	-	-	707	-

Dept: Public Works Div: Mall Maintenance

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-341-0000-4101 SALARIES-PERMANENT EMPLOYEES	27,447	33,580	-	-	-	-	-
001-341-0000-4103 WAGES-PERMANENT EMPLOYEES	4,135		3,305	-	-	-	-
001-341-0000-4105 OVERTIME	7,020	2,354	4,699	-	7,190	7,228	-
001-341-0000-4120 O.A.S.D.I.	2,954	2,749	613	-	-	550	-
001-341-0000-4126 HEALTH INSURANCE	9,258	8,730	-	-	-	-	-
001-341-0000-4128 DENTAL INSURANCE	553	511	-	-	-	-	-
001-341-0000-4130 WORKER'S COMPENSATION INS.	5,332	4,692	1,136	-	-	1,024	-
001-341-0000-4136 OPTICAL INSURANCE	218	205	-	-	-	-	-
001-341-0000-4138 LIFE INSURANCE	254	171	144	-	-	-	-
Personnel Costs	57,172	52,992	9,897	-	7,190	8,802	-
001-341-0000-4210 UTILITIES	361	317	-	400	-	-	-
001-341-0000-4250 RENT & LEASES	-	-	-	-	-	-	500
001-341-0000-4260 CONTRACT SERVICES	-	-	-	-	-	-	5,000
001-341-0000-4300 DEPARTMENT SUPPLIES	122	-	309	-	-	138	-
001-341-0000-4310 EQUIPMENT AND SUPPLIES	-	3,236	241	1,000	2,000	820	-
001-341-0000-4320 DEPARTMENT EQUIPMENT MAINT	-	88	366	400	400	-	1,200
001-341-0000-4340 SMALL TOOLS	314	58	-	-	-	-	1,000
001-341-0301-4300 PW MAINT. & REPAIR SUPPLIES	2,032	1,315	2,203	2,500	3,500	3,677	3,600
Operations & Maintenance Costs	2,829	5,014	3,119	4,300	5,900	4,635	11,300
001-341-0000-4500 CAPITAL EXPENSES		-	13,538	18,000	8,810	-	11,000
Capital Costs	-	-	13,538	18,000	8,810	-	11,000
Division Total	60,001	58,006	26,555	22,300	21,900	13,437	22,300

Dept: Public Works Div: Street Cleaning

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-343-0000-4260 CONTRACTUAL SERVICES	121,200	146,450	27,595	27,600	27,600	16,097	27,600
Operations & Maintenance Costs	121,200	146,450	27,595	27,600	27,600	16,097	27,600
Division Total	121,200	146,450	27,595	27,600	27,600	16,097	27,600





STREETS, TREES, & PARKWAYS

DIVISION NO. 346

DIVISION OVERVIEW

The Streets Trees and Parkways Division provides a program of tree general maintenance for approximately 7,138 City trees in parkways and at City facilities. In order to preserve aging trees, the Division performs additional services under the guidance of an arborist for things such as wind trimming, hole fillings and cabling. The City's active tree maintenance program helps to prolong tree life expectancy and the beauty of our trees. These activities also help the City to meet the requirements for designation as a "Tree City USA".

Dept: Public Works

Div: Street Trees & Parkways

	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 2/28/17	Proposed
001-346-0000-4101 SALARIES-PERMANENT EMPLOYEES	38,069	63,644	60,995	47,231	51,149	33,090	61,134
001-346-0000-4103 WAGES-TEMPORARY & PART-TIME	-	2,581	-	-	-	-	-
001-346-0000-4105 OVERTIME	4,542	3,716	3,397	4,500	4,500	3,524	4,500
001-346-0000-4120 O.A.S.D.I.	3,177	5,351	4,577	3,322	3,322	2,278	4,321
001-346-0000-4126 HEALTH INSURANCE	6,578	12,354	4,911	3,523	3,523	1,103	8,066
001-346-0000-4128 DENTAL INSURANCE	587	1,257	849	169	169	291	849
001-346-0000-4130 WORKER'S COMPENSATION INS.	5,065	8,719	5,185	3,127	3,127	2,527	3,340
001-346-0000-4134 LONG TERM DISABILITY INSURANCE	66	-	-	244	244	-	248
001-346-0000-4136 OPTICAL INSURANCE	158	301	169	52	52	66	174
001-346-0000-4138 LIFE INSURANCE	-	-	27	46	46	18	66
001-346-0000-4140 WELLNESS BENEFIT		-	-	-	-	-	120
Personnel Costs	58,242	97,925	80,110	62,214	66,132	42,897	82,818
001-346-0000-4250 RENTS AND LEASES	150	-	-	-	-	-	-
001-346-0000-4260 CONTRACTUAL SERVICES	47,458	94,235	25,011	-	20,000	475	-
001-346-0000-4300 DEPARTMENT SUPPLIES	184	2,677	787	-	-	-	500
001-346-0000-4310 EQUIPMENT AND SUPPLIES	367	543	417	7,000	3,082	2,848	4,000
001-346-0000-4320 DEPARTMENT EQUIPMENT MAINT	607	895	930	-	-	-	
001-346-0000-4340 SMALL TOOLS	231	580	-	-	-	-	1,780
001-346-0000-4360 PERSONNEL TRAINING	55	54	-	-	-	-	-
001-346-0000-4390 VEHICLE ALLOW & MILEAGE	-	-	704	-	-	459	720
001-346-0000-4430 ACTIVITIES AND PROGRAMS	4,700	1,161	989	-	-	-	-
001-346-0301-4300 PW MAINT. & REPAIR SUPPLIES	767	687	1,215	-	-	-	-
001-346-7510-4300 NORTH MACLAY STREETSCAPE	7	-	173	-	-	-	_
Operations & Maintenance Costs	54,527	100,832	30,226	7,000	23,082	3,782	7,000
001-346-0000-4706 LIABILITY CHARGE	-	-	4,546	4,391	4,391	2,927	5,589
001-346-0320-4741 EQUIP MAINT CHARGE	-	-	6,377	27,688	27,688	18,459	28,782
001-346-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	-	-	-	-
001-346-0000-4743 FACILITY MAINTENANCE CHARGE	-	-	6,611	6,308	6,308	4,205	7,954
Internal Service Charges	-	-	17,534	38,387	38,387	25,591	42,326
001-346-0000-4500 ****CAPITAL EXPENSES****	1,098	1,352	-	-	-	_	-
Capital Costs	1,098	1,352	-	-	-	-	-
Division Total	113,868	200,108	127,869	107,601	127,601	72,271	132,144



TRAFFIC SIGNALS / LIGHTING

DIVISION NO. 370

DIVISION OVERVIEW

The Traffic Signals/Lighting Division provides for the operation and maintenance of 44 traffic signal controlled intersections and 6 stop sign controlled intersections flashing beacons. The Division also oversees the routine scheduled maintenance to all street signs and off street parking controls. The focus of the Division is to conduct preventative maintenance, operational checks and inspections, to guarantee the safe flow of traffic and ensure the adequate safety and protection of pedestrians.

<u>NOTE</u>: Beginning in Fiscal Year 2015-2016, Traffic Safety - Division 370 and Traffic Signals - Division 371 were consolidated and included as Traffic Signals/Lighting – Division 370.

Dept: Public Works
Div: Traffic Safety

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-370-0000-4101 SALARIES-PERMANENT EMPLOYEES	15,875	25,259	47,448	47,078	47,078	30,863	48,328
001-370-0000-4105 OVERTIME	429	155	1,917	-	3,150	1,063	-
001-370-0000-4120 O.A.S.D.I.	1,046	1,945	3,776	3,601	3,601	2,432	3,697
001-370-0000-4126 HEALTH INSURANCE	1,975	3,610	12,960	11,054	11,054	7,704	12,184
001-370-0000-4128 DENTAL INSURANCE	207	495	1,191	1,191	1,191	794	872
001-370-0000-4130 WORKER'S COMPENSATION INS.	1,512	2,447	6,923	6,694	6,694	4,483	6,872
001-370-0000-4136 OPTICAL INSURANCE	31	89	204	204	204	140	270
001-370-0000-4138 LIFE INSURANCE	108	102	306	72	72	204	71
Personnel Costs	21,182	34,103	74,725	69,894	73,044	47,682	72,294
001-370-0000-4260 CONTRACTUAL SERVICES	890	7,264	2,053	_	-	_	_
001-370-0000-4300 DEPARTMENT SUPPLIES	147	1,030	696	-	_	-	_
001-370-0000-4310 EQUIPMENT AND SUPPLIES	352	100	-	_	-	-	_
001-370-0000-4320 DEPARTMENT EQUIPMENT MAINT	-	2,833	_	-	_	-	_
001-370-0000-4340 SMALL TOOLS	38	159	184	-	_	-	_
001-370-0000-4360 PERSONNEL TRAINING	-	115	189	-	_	120	-
001-370-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	-	-	85	-	_	=	-
001-370-0000-4430 ACTIVITIES AND PROGRAMS	5,101	5,010	6,195	1,000	1,000	88	-
001-370-0301-4300 PW MAINT. & REPAIR SUPPLIES	37,519	7,975	33,932	14,500	14,500	6,967	15,500
Operations & Maintenance Costs	44,048	24,487	43,334	15,500	15,500	7,175	15,500
001-370-0000-4706 LIABILITY CHARGE	_	_	4,102	4,933	4,933	3,289	4,879
001-370-0320-4741 EQUIP MAINT CHARGE	_	_	37,594	34,610	34,610	23,073	33,678
001-370-0000-4741 EQUIP REPLACEMENT CHARGE	_	_	6,000	6,000			-
001-370-0000-4743 FACILITY MAINTENANCE CHARGE	-	_	5,966	6,793	6,793	4,529	8,566
Internal Service Charges	-	-	53,662	52,336	46,336	30,891	47,123
001-370-0000-4600 CAPITAL PROJECTS	14,737	_	_	_	_	_	_
Capital Projects	14,737	-	-	-	-	-	-
Division Total	79,967	58,589	171,721	137,730	134,880	85,748	134,917

Dept: Public Works
Div: Traffic Signals

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-371-0000-4101 SALARIES-PERMANENT EMPLOYEES	54,990	58,924	-	-	-	-	-
001-371-0000-4105 OVERTIME	1,398	5,013	-	-	-	-	-
001-371-0000-4120 O.A.S.D.I.	4,112	4,815	-	-	-	-	-
001-371-0000-4126 HEALTH INSURANCE	10,319	10,392	-	-	-	-	-
001-371-0000-4128 DENTAL INSURANCE	1,361	1,393	-	-	-	-	-
001-371-0000-4130 WORKER'S COMPENSATION INS.	7,676	8,233	-	-	-	-	-
001-371-0000-4136 OPTICAL INSURANCE	222	238	-	-	-	-	-
001-371-0000-4138 LIFE INSURANCE	216	204	-	-	-	-	-
Personnel Costs	80,294	89,213	-	-	-	-	-
001-371-0000-4210 UTILITIES	23,150	54,840	-	-	-	-	-
001-371-0000-4300 DEPARTMENT SUPPLIES	219	302	26	-	-	-	-
001-371-0000-4310 EQUIPMENT AND SUPPLIES	636	630	1,057	1,000	1,000	626	1,000
001-371-0000-4320 DEPARTMENT EQUIPMENT MAINT	280	90	-	-	-	-	-
001-371-0000-4340 SMALL TOOLS	-	65	-	-	-	-	-
001-371-0000-4360 PERSONNEL TRAINING	50	-	-	-	-	40	6,000
001-371-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	-	100	-	-	-	-	-
001-371-0301-4300 PW MAINT. & REPAIR SUPPLIES		11,804	22,498	29,500	29,500	16,861	29,500
Operations & Maintenance Costs	24,335	67,831	23,581	30,500	30,500	17,527	36,500
001-371-0000-4500 ****CAPITAL EXPENSES****	_	54,774	16,697	-	-	-	-
Capital Costs	-	54,774	16,697	=	-	-	-
Division Total	104,629	211,818	40,278	30,500	30,500	17,527	36,500





PUBLIC WORKS:

INTERNAL SERVICE AND ENTERPRISE FUNDS

INTERNAL SERVICE FUNDS



DESCRIPTION

<u>Internal Service Funds</u> are proprietary funds used to account for activities that provide goods and services to other funds or departments within the City on a cost reimbursement basis.

<u>Enterprise Funds</u> are proprietary funds used to account for services provided to the public on a user charge basis, similar to the operation of a commercial enterprise.

The following is a list of the Internal Service and Enterprise Funds included in this section:

FUND NUMBER	DESCRIPTION
	INTERNAL SERVICE FUNDS
006	Self-Insurance Fund (See Finance Budget)
041	Equipment Maintenance and Replacement Fund
043	Facility Maintenance Fund
	ENTERPRISE FUNDS
070	Water Fund
072	Sanitary Sewer Fund
073	Refuse Fund (Inactive)
074	Compressed Natural Gas Fund



EQUIPMENT MAINTENANCE AND REPLACEMENT FUND

FUND No. 041

FUND OVERVIEW

The Equipment Maintenance and Replacement Fund is an internal service fund that is used to account for the costs associated with maintaining City vehicles as well as set aside funds to replace existing vehicles once their useful life has been reached. Costs for the Fund are charged to City divisions that use vehicles as part of their operations through two charges: 1) equipment maintenance charge, which accounts for labor, parts, and fuel for each vehicle, and 2) equipment replacement charge, which is an annual charge equal to the replacement value divided by the useful life of the vehicle.

The Equipment Maintenance Division, which is funded through the Equipment Maintenance Fund, maintains and repairs all City vehicles. The Division is responsible for maintaining an inventory of parts and materials required for vehicles and equipment maintenance, such as tires, oils filters, brakes, hoses, lights, and cleaning supplies.

A primary goal of the Division is the Preventative Maintenance Program (PMP), which lowers costs by identifying smaller repairs before they become larger and more expensive. This reduces emergency repairs, equipment downtime and increases fuel economy.

Through the PMP, the Division maintains and repairs: 30 police vehicles, 6 mid-duty trucks, 24 light-duty trucks, 9 heavy-duty pieces of equipment, 11 compressed natural gas (CNG) fueled vehicles, 2 electric vehicles, 25 small pieces of equipment, 4 portable emergency generators, and 2 fixed site emergency generators.

MAJOR PROJECTS/PROGRAMS

- Replace vehicles based on designated replacement schedule.
- Build reserve for future vehicle replacements.

Dept: Public Works

Div: Equipment/Vehicle Maintenance

	Beginning Fund Balance:					104,689		193,361
REVENUES		2014	2015	2016	2017	2017	2017	2018
	Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual	Proposed
							2/28/17	
3735-3661	CNG FUELING STATION	-	-	149,055	200,000	200,000	75,280	-
3907-0000	REFUND OF EXCISE TAXES	-	-	6,320	-	-	6,037	-
3910-0000	SALE OF PROPERTY & EQUIPMENT	-	25,205	8,950	-	-	3,414	-
3941-0152	EQUIP REPLACEMENT REIMB	-	27,112	5,500	78,083	78,083	-	-
3941-0224	EQUIP REPLACEMENT REIMB	-	-	-	-	-	-	10,000
3941-0225	ANNUAL EQUIP REPLACE REIM	-	-	47,333	-	-	33,333	70,250
3941-0311	ANNUAL EQUIP REPLACE REIM	-	-	-	-	-	-	7,644
3941-0360	ANNUAL EQUIP REPLACE REIM	-	-	-	-	-	-	11,250
3941-0370	ANNUAL EQUIP REPLACEMENT REIMB	-	-	6,000	-	-	4,000	-
3941-0381	ANNUAL EQUIP REPLACEMENT REIMB	-	-	21,083	-	-	12,055	28,283
3941-0390	EQUIP REPLACE REIMB-FCLTY MNGE	-	-	6,750	-	-	667	1,000
3941-0420	EQUIP REPLACE REIMB-RECREATION	-	-	3,000	-	-	2,000	3,000
3950-0000	PROPERTY DAMAGE REIMBURSEMENT	-	-	10,838	-	35,000	11,189	-
3970-0000	TRANSFER FROM GENERAL FUND	-	17,882	70,000	40,000	40,000	26,667	130,000
3995-0000	TRANSFER FROM THE WATER FUND	-	-	-	-	-	-	-
3901-0000	MISCELLANEOUS REVENUE	-	-	-	-	-	-	-
3952-0000	EQUIPMENT MAINTENANCE CHARGE	_	-	543,151	531,073	531,073	359,721	695,300
Total Rever	nue	-	70,199	877,980	849,156	893,156	534,363	956,727

APPROPRIATIONS Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
041-320-0000-4101 SALARIES-PERMANENT EMPLOYEES	108,063	115,708	175,495	181,596	181,596	100,845	195,124
041-320-0000-4105 OVERTIME	1,115	1,128	3,313	-	-	830	-
041-320-0000-4120 O.A.S.D.I.	8,353	8,962	13,654	13,892	13,892	7,592	14,927
041-320-0000-4126 HEALTH INSURANCE	25,486	25,777	39,353	38,102	38,102	26,226	55,910
041-320-0000-4128 DENTAL INSURANCE	3,547	3,547	5,127	4,908	4,908	3,167	5,880
041-320-0000-4130 WORKER'S COMPENSATION INS.	14,779	15,867	23,285	25,823	25,823	14,452	25,751
041-320-0000-4136 OPTICAL INSURANCE	606	636	936	936	936	611	1,060
041-320-0000-4138 LIFE INSURANCE	216	204	204	255	255	136	281
041-320-3661-4105 OVERTIME	900	865	-	-	-	157	-
041-320-3661-4120 CNG FUELING STATION	69	66	-	-	-	12	-
041-320-3661-4130 CNG FUELING STATION	128	123	-	-	-	22	-
Personnel Costs	163,262	172,885	261,366	265,512	265,512	154,050	298,933
041-320-0000-4220 TELEPHONE	200	250	283	300	300	207	_
041-320-0000-4220 TEEFTIONE 041-320-0000-4260 CONTRACTUAL SERVICES	5,284	888	2.844	4,000	4,000	1.201	10,000
041-320-0000-4300 DEPARTMENT SUPPLIES	3,080	2,296	5,815	3,000	3,000	2,676	4,000
041-320-0000-4310 EQUIPMENT AND SUPPLIES	722	1,004	688	3,000	3,000	608	5,000
041-320-0000-4320 DEPARTMENT EQUIPMENT MAINT	566	818	3,524	3,000	3,000	1,302	6,000
041-320-0000-4340 SMALL TOOLS	1,354	1,574	2,631	2,200	2,200	1,491	2,500
041-320-0000-4360 PERSONNEL TRAINING	-	207	228	200	200	115	200
041-320-0000-4400 VEHICLE MAINT	52,372	67,359	650	53,958	53,958	-	109,974
041-320-0000-4402 FUEL	132,533	114,708	20	120,000	120,000	-	164,987
041-320-0000-4450 OTHER EXPENSE	-	4,914	2,181	6,450	6,450	2,339	6,450
041-320-0152-4400 CDBG ADMINISTRATION	-	-	2,503	-	-	47	-
041-320-0152-4402 FUEL	-	-	5,752	-	-	2,893	-
041-320-0152-4450 COMMUNITY PRESERVATION	-	-	50	-	-	-	-
041-320-0221-4400 VEHICLE OPERATION & MAINT	-	-	1,131	-	-	537	-
041-320-0221-4402 FUEL	-	-	2,499	-	-	1,111	-
041-320-0221-4450 OTHER EXPENSE	-	-	50	-	-	-	-
041-320-0222-4400 VEHICLE OPERATION & MAINT	-	-	717	-	-	1,435	-
041-320-0222-4402 FUEL	-	-	2,422	-	-	985	-

Dept: Public Works

Div: Equipment/Vehicle Maintenance

APPROPRIATIONS (Continued)	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual	Proposed
						2/28/17	
041-320-0224-4400 VEHICLE OPERATION & MAINT	-	-	3,148	-	-	5,970	-
041-320-0224-4402 FUEL	-	-	7,795	-	-	4,372	-
041-320-0224-4450 OTHER EXPENSE	-	-	300	-	-	-	-
041-320-0225-4400 VEHICLE OPERATION & MAINT	-	-	32,741	-	-	25,989	-
041-320-0225-4402 FUEL	-	-	44,588	-	-	23,765	-
041-320-0225-4450 OTHER EXPENSE	-	-	100	-	-	-	-
041-320-0226-4400 VEHICLE OPERATION & MAINT	-	-	2,973	-	-	1,806	-
041-320-0226-4402 FUEL	-	-	49	-	-	50	-
041-320-0226-4450 OTHER EXPENSE	-	-	50	-	-	-	-
041-320-0228-4400 VEHICLE OPERATION & MAINT	-	-	3,466	-	-	1,187	-
041-320-0228-4402 FUEL	-	-	5,200	-	-	3,407	-
041-320-0311-4400 VEHICLE OPERATION & MAINT	-	-	22,931	-	-	7,219	-
041-320-0311-4402 FUEL	-	-	10,240	-	-	5,931	-
041-320-0311-4450 STREET MAINTENANCE	-	-	150	-	-	-	-
041-320-0312-4400 VEHICLE OPERATION & MAINT	-	-	835	-	-	-	-
041-320-0312-4402 FUEL	-	-	579	-	-	190	-
041-320-0320-4400 VEHICLE OPERATION & MAINT	-	-	1,284	-	-	329	-
041-320-0320-4402 FUEL	-	-	2,143	-	-	891	-
041-320-0335-4400 VEHICLE OPERATION & MAINT	-	-	48	-	-	-	-
041-320-0346-4402 FUEL	-	-	244	-	-	515	-
041-320-0370-4400 VEHICLE OPERATION & MAINT	-	-	3,250	-	-	545	-
041-320-0370-4402 FUEL	-	-	3,916	-	-	2,154	-
041-320-0371-4400 VEHICLE OPERATION & MAINT	-	-	2,197	-	-	1,805	-
041-320-0371-4402 FUEL	-	-	2,429	-	-	1,550	-
041-320-0371-4450 OTHER EXPENSE	-	-	50	-	-	-	-
041-320-0390-4400 VEHICLE OPERATION & MAINT	-	-	7,122	-	-	7,752	-
041-320-0390-4402 FUEL	-	-	12,558	-	-	7,979	-
041-320-0420-4400 RECREATION DEPT	-	-	231	-	-	1,549	-
041-320-0420-4402 FUEL	-	-	126	-	-	. 88	-
041-320-3661-4210 CNG FUELING STATION	29,727	18,436	19,484	20,000	20,000	12,280	-
041-320-3661-4220 CNG FUELING STATION	506	548	573	450	450	374	-
041-320-3661-4260 CNG FUELING STATION	-	10,238	3,836	5,000	6,305	1,237	-
041-320-3661-4300 CNG FUELING STATION	_	-	226	-	· -	-	-
041-320-3661-4400 CNG FUELING STATION	19,692	18,019	18,541	22,000	22,000	17,239	-
041-320-3661-4402 FUEL	98,508	53,103	42,847	40,000	40,000	24,045	_
041-320-3661-4430 ACTIVITIES AND PROGRAMS	43	8,225	-	36,077	36,077	,	_
041-320-3661-4435 BANK CHARGES	11,416	8,485	9,200	8,000	8,000	4,998	
041-320-3661-4450 OTHER EXPENSE	-	-	10,390	8,000	8,000	7,153	_
041-190-0000-4457 EXCISE TAX RETURN	-	_	8,117	-	-	-	_
041-320-3661-4457 EXCISE TAX RETURN	-	_	-	52,885	52,885	_	_
Operations & Maintenance Costs	356,002	311,073	317,944	388,520	389,825	189,322	309,111
Sperations & Maintenance costs	330,002	311,073	317,344	300,320	303,023	103,322	303,111

Dept: Public Works

Div: Equipment/Vehicle Maintenance

APPROPRIATIONS (Continued)	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 2/28/17	Proposed
041-320-0000-4706 LIABILITY CHARGE	-	-	15,092	18,738	18,738	12,492	20,175
041-320-0320-4741 EQUIP MAINT CHARGE	-	-	5,456	19,865	19,865	13,243	20,320
041-320-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	-	-	-	-
041-320-0000-4743 FACILITY MAINTENANCE CHARGE		-	21,947	24,261	24,261	16,174	33,547
Internal Service Charges	-	-	42,495	62,864	62,864	41,909	74,041
041-225-0000-4500 ****CAPITAL EXPENSES****	-	-	115,657	40,000	80,000	30,477	80,000
041-320-3661-4500 ****CAPITAL EXPENSES****	-	2,813	24,947	-	-	-	-
041-320-3661-4600 CAPITAL PROJECTS	5,102	-	-	-	-	-	-
041-346-0000-4500 ****CAPITAL EXPENSES****	-	-	-	-	-	-	50,000
041-390-0000-4600 CAPITAL EQUIPMENT	-	-	2,267	-	-	-	-
Capital Projects	5,102	2,813	142,871	40,000	80,000	30,477	130,000
041-320-3661-4974 TRANSFER TO CNG FUND	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Total Appropriations	524,366	486,770	764,676	756,896	798,201	415,758	812,085
ANNUAL SURPLUS/DEFICIT	n/a	n/a	113,304	92,260	94,955	118,605	144,642
Adjustmen	t				(6,283)		
Ending Balance	: :				193,361		338,003

NOTES: This Division was converted to an Internal Service Fund in FY 2015-2016.

Compressed Natural Gas (CNG) has been moved to the Enterprise Funds (074) in FY 2017-2018.

The adjustment to fund balance in FY 2016-2017 is necessary to move CNG related fund balance to Fund 074.



FACILITY MAINTENANCE FUND

FUND NO. 043

FUND OVERVIEW

The Facility Maintenance Fund is an internal service fund that is used to account for the costs associated with maintaining City facilities. Costs for the Fund are charged to each City Division through a facilities maintenance charge, which is calculated based on each division's proportionate share of payroll.

The Facilities Maintenance Division, which is funded through the Facility Maintenance Fund, provides maintenance of all City facilities, including: City Hall, City Yard, Police Station, Park buildings and related grounds. The Division maintains a total of 110,715 square feet of building space, and over 45 acres of parks and city owned public right of way.

MAJOR PROJECTS/PROGRAMS

- Complete a Request for Proposal (RFP) process for the potential modernization of City facilities, including energy and water efficiency improvements.
- In concert with the Recreation and Community Services Department, develop a capital improvement plan and funding strategy for City facilities.

Dept: Public Works

Div: Facilities Management

Beginning Fund Balance:			-		(71,763)		(\$134,614
REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 2/28/17	Proposed
3953-0000 FACILITY MAINTENANCE CHARGE	-	-	1,004,761	1,075,000	1,076,980	716,500	1,333,084
Total Revenue	-	-	1,004,761	1,075,000	1,076,980	716,500	1,333,084
APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 2/28/17	Proposed
043-390-0000-4101 SALARIES-PERMANENT EMPLOYEES	383,143	346,411	259,165	293,184	293,184	127,298	339,507
043-390-0000-4103 WAGES-TEMPORARY & PART-TIME	-	10,797	-	-	-	-	-
043-390-0000-4105 OVERTIME	-	4,475	9,863	5,000	5,000	3,305	5,000
043-390-0000-4120 O.A.S.D.I.	-	27,740	20,580	22,429	22,429	9,846	25,972
043-390-0000-4126 HEALTH INSURANCE	-	82,481	61,729	68,383	68,383	41,017	110,518
043-390-0000-4128 DENTAL INSURANCE	-	10,406	7,615	7,534	7,534	4,722	10,547
043-390-0000-4129 RETIREE HEALTH SAVINGS	-	-	-	-	-	366	600
043-390-0000-4130 WORKER'S COMPENSATION INS.	-	45,219	32,849	41,691	41,691	18,272	46,282
043-390-0000-4136 OPTICAL INSURANCE	-	1,848	1,260	1,530	1,530	996	2,046
043-390-0000-4138 LIFE INSURANCE		612	536	485	485	374	587
Personnel Costs	383,143	529,989	393,597	440,236	440,236	206,196	541,059
043-390-0000-4210 UTILITIES	-	46,818	275,660	210,000	275,000	157,198	275,000
043-390-0000-4220 TELEPHONE	-	250	283	500	500	207	500
043-390-0000-4250 RENTS AND LEASES	-	612	4,721	4,500	4,500	123	4,500
043-390-0000-4260 CONTRACTUAL SERVICES	278,110	161,078	185,557	202,000	202,000	118,444	202,000
043-390-0000-4290 OFFICE EQUIPMENT MAINTENANCE	-	100	706	500	500	-	500
043-390-0000-4300 DEPARTMENT SUPPLIES	-	48,119	49,224	55,150	55,150	22,017	55,000
043-390-0000-4310 EQUIPMENT AND SUPPLIES	-	6,233	5,214	5,000	5,000	3,611	5,000
043-390-0000-4320 DEPARTMENT EQUIPMENT MAINT	-	2,900	-	-	-	-	-
043-390-0000-4330 BLDG MAINT & REPAIRS	-	31,933	54,725	47,151	47,151	11,344	50,000
043-390-0000-4340 SMALL TOOLS	-	3,743	2,825	3,000	3,000	3,035	3,000
043-390-0000-4360 PERSONNEL TRAINING	-	729	458	-	-	356	5,000
043-390-0000-4450 ACTIVITIES AND PROGRAMS	-	3,034	-	-	-	3,060	-
043-390-7500-4450 ACTIVITIES AND PROGRAMS		-	3,031	-	3,500	-	
Operations & Maintenance Costs	278,110	305,549	582,404	527,801	592,801	319,395	600,500
043-390-0000-4706 LIABILITY CHARGE	-	-	24,032	31,069	31,069	20,713	36,515
043-390-0320-4741 EQUIP MAINT CHARGE	-	-	46,465	74,725	74,725	49,817	81,089
043-390-0000-4741 EQUIP REPLACEMENT CHARGE		-	6,750	1,000	1,000	667	1,000
Internal Service Charges	-	-	77,247	106,794	106,794	71,196	118,604
043-390-0000-4500 ****CAPITAL EXPENSES****	19,284	1,300	23,277	-	-	-	70,000

NOTE: This Division was converted to an Internal Service Fund in FY 2015-2016

Ending Balance:

Capital Costs

Total Appropriations

ANNUAL SURPLUS/DEFICIT

19,284

680,537

n/a

1,300

836,838

n/a

23,277

(71,763)

1,076,524 1,074,831

169

1,139,831

(62,851)

(134,614)

70,000

2,921

1,330,163

(131,693)

596,788

119,712

CITY OF SAN FERNANDO ENTERPRISE FUNDS SUMMARY OF REVENUES AND APPROPRIATIONS FISCAL YEAR 2017-2018

Fund: Water Enterprise Fund

Beginning Balance:					3,616,750		1,668,384
REVENUE	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 2/28/17	Proposed
3500-0000 INTEREST INCOME	1,283	4,040	15,221	1,000	1,000	2,331	1,000
3508-0000 NET INCR/DECR FAIR VAL INVEST.	-	-	6,566	-	-	-	-
3810-0000 SALE OF WATER	3,418,324	3,490,157	3,529,712	2,900,000	2,900,000	2,213,982	3,500,000
3820-0000 DELINQUENT PENALTIES	72,038	75,672	75,560	70,000	70,000	48,492	70,000
3830-0000 METER & FIRE SERVICE	116,946	122,948	123,603	115,000	115,000	67,797	115,000
3835-0000 WATER INSTALLATION CHARGE	82,159	96,205	50,753	25,000	25,000	38,109	25,000
3840-0000 CAPITAL FACILITY CHARGES	102,067	36,290	17,817	25,000	25,000	37,497	25,000
3885-0000 BACKFLOW PREVENTION FEE	-	-	-	-	-	-	12,000
3901-0000 MISCELLANEOUS REVENUE	15,263	16,506	15,890	-	-	9,600	-
3910-0000 SALE OF PROPERTY & EQUIPMENT	-	12,102	-	-	-	-	-
3950-0000 PROPERTY DAMAGE REIMBURSEMENT	-	-	300	-	-	-	-
3978-0000 TRANS FROM RETIREMENT TAX FUND	29,039	-	-	-	-	-	_
Total Revenue	3,837,119	3,853,920	3,835,423	3,136,000	3,136,000	2,417,809	3,748,000
APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 2/28/17	Proposed
070-381 Water Administration	850,204	876,949	1,845,138	2,386,279	2,394,779	1,404,774	2,227,861
070-382 Utility Billing	281,907	280,130	200,837	205,844	205,844	116,747	244,756
070-383 Water Distribution	1,025,176	1,109,916	94,776	80,000	103,663	82,419	119,400
070-384 Water Production	885,423	1,065,193	589,589	607,572	663,869	252,374	619,950
070-385 Water Capital Projects	-	-	657,735	1,478,671	1,716,211	388,320	1,260,800
Total Appropriations	3,042,710	3,332,188	3,388,075	4,758,366	5,084,366	2,244,635	4,472,767
ANNUAL SURPLUS/DEFICIT	794,410	521,732	447,347	(1,622,366)	(1,948,366)	173,174	(724,767)
Ending Balance:					1,668,384		943,617

Fund: Sewer Enterprise Fund

	Beginning Balance:					5,894,524		3,370,151
REVENUE		2014	2015	2016	2017	2017	2017	2018
	Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 2/28/17	Proposed
3500-0000	INTEREST INCOME	9,116	13,096	31,825	10,000	10,000	3,716	10,000
3508-0000	NET INCR/DECR FAIR VAL INVEST.	-	-	10,253	-	-	-	-
3745-0000	SEWER SERVICE CHARGES	3,109,080	3,265,149	3,226,210	2,800,000	2,800,000	1,791,085	3,200,000
3810-0000	SEWER COLLECTIONS-MO. BILLS	1,785	-	-	-	-	-	-
3820-0000	DELINQUENT PENALTIES	38,536	42,488	42,090	35,000	35,000	23,310	35,000
3821-0000	INDUSTRIAL WASTE PERMITS	19,810	27,789	31,951	25,000	25,000	22,762	25,000
3840-0000	CAPITAL FACILITY CHARGES	143,405	51,553	20,890	25,000	25,000	15,736	30,000
3885-0000	BACKFLOW PREVENTION FEE	13,972	14,457	15,111	12,000	12,000	8,465	-
3970-0000	TRANS FROM GENERAL FUND	-	-	-	50,000	50,000	-	50,000
3978-0000	TRANS FROM RETIREMENT TAX FUND	12,817	-	-	-	-	-	-
Total Reve	nue	3.348.520	3.414.533	3.378.330	2.957.000	2.957.000	1.865.074	3.350.000

CITY OF SAN FERNANDO ENTERPRISE FUNDS SUMMARY OF REVENUES AND APPROPRIATIONS FISCAL YEAR 2017-2018

APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 2/28/17	Proposed
072-360 Sewer Maintenance	2,953,128	2,551,408	3,029,761	3,476,197	3,502,122	1,820,233	3,258,831
072-365 Sewer Capital	-	-	1,593,394	1,935,300	1,979,252	793,714	3,456,252
Total Appropriations	2,953,128	2,551,408	4,623,155	5,411,497	5,481,374	2,613,947	6,715,083
ANNUAL SURPLUS/DEFICIT	395,392	863,124	(1,244,826)	(2,454,497)	(2,524,374)	(748,873)	(3,365,083)
Ending Balance:					3,370,151		5,068

Dept: Public Works Fund: Refuse Fund

Beginning Bal	ance:				104,186		9,186
REVENUE	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 2/28/17	Proposed
3500-0000 INTEREST INCOME	59	150	488	-	-	64	-
3508-0000 NET INCR/DECR FAIR VAL INVEST.	-	-	192	-	-	-	-
3682-0350 BEV CNTNR & LTTR REDUCTION	6,887	-	6,651	-	-	6,538	-
3755-0000 REFUSE COLLECTION FEES	655,061	-	-	-	-	-	-
3760-0000 RECYCLING PROGRAM FEES	61,239	-	-	-	-	-	-
3820-0000 DELINQUENT PENALTIES	13,977	1	-	-	-	-	-
3901-0000 MISCELLANEOUS REVENUE	121,352	-	-	-	-	-	-
3978-0000 TRANS FROM RETIREMENT TAX FU	ND 1,222	-	-	-	-	-	-
Total Revenue	859,797	151	7,331	-	-	6,602	-
APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 2/28/17	Proposed
073-350 REFUSE	827,984	16,734	27,550	-	95,000	57,795	-
Total Appropriations	827,984	16,734	27,550	-	95,000	57,795	-
ANNUAL SURPLUS/DEFICIT	31,812	(16,583.54)	(20,219.48)	0.00	(95,000.00)	(51,193.00)	-
Ending Bal	ance:				9,186		9,186

CITY OF SAN FERNANDO ENTERPRISE FUNDS SUMMARY OF REVENUES AND APPROPRIATIONS FISCAL YEAR 2017-2018

Dept: Public Works

Fund: Compressed Natural Gas Fund

Beginning Balance:					16,493		22,776
REVENUE	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 2/28/17	Proposed
3735-3661 CNG FUELING STATION	-	-	149,055	-	200,000	75,293	150,000
3970-0000 TRANS FROM GENERAL FUND	_	-		-	-	-	
Total Revenue	-	-	149,055	-	200,000	75,293	150,000
APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 2/28/17	Proposed
074-320 CNG VEHICLE MAINTENANCE	-	-	132,562	-	193,717	67,513	144,000
Total Appropriations	-	-	132,562	-	193,717	67,513	144,000
ANNUAL SURPLUS/DEFICIT	-	-	16,493	-	6,283	7,780	6,000
Ending Balance:			16,493		22,776		28,776





WATER FUND - RETIREMENT COSTS

DIVISION NO. 180

DIVISION OVERVIEW

The Retirement Costs Division accounts for payments for retirement related costs made primarily for healthcare premiums for eligible retired employees and payments to the City's membership in the Public Employees Retirement System (PERS) in excess of the City's special tax, if any.

Dept: Public Works/Water Fund

Div: Water Retirement

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
070-180-0000-4124 RETIREMENT	29,512	-	-	-	-	-	-
070-180-0000-4125 PENSION EXPENSE-GSAB 68	=	6,731	(98,981)	-	-	-	-
070-180-0000-4127 RETIRED EMP. HEALTH INS.	59,437	66,677	52,677	-	75,000	33,638	75,000
Personnel Costs	88,949	73,407	(46,304)	-	75,000	33,638	75,000
Division Total	88,949	73,407	(46,304)	-	75,000	33,638	75,000



WATER FUND - ADMINISTRATION

FUND No. 70-381

DIVISION OVERVIEW

The Water Administration Division is responsible for all aspects of the Water Department overseeing production, procurement, distribution, and conservation of safe portable water for the City's residential and business community.

MAJOR PROJECTS/PROGRAMS

- Conduct needs assessment, master plan of system upgrades, cost of services analysis and rate study in order to determine appropriate system user fee charges.
- Evaluate and coordinate grant applications to improve system infrastructure.

Dept: Public Works/Water Fund Div: Water Administration

1909-381-0000-4101 SALARIES-PERMANENT EMPLOYEES 146-918 146-224 587,109 745,386 745,586 746,578 027,813 070-381-0000-4102 WAGES SEMPORARY & PART TIME 2,102 6,401 8,313 10,000 10,000 6,526 10,000 070-381-0000-4112 TEMP, NON-HAMI-COYEE WAGES 3,307 -	Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual	2018 Proposed
100-381-000-4103 MAGESTEMPORARY RAPKT-TIME 1.000 6.401 8.131 8.100 10.000 10.	070 291 0000 4101 SALADIES DEPMANENT EMPLOYEES	146 019	146 224	597 100	745 286	745 296	2/28/17	627 912
070-381-0000-4110 CMP-STRIME 2,102 6,401 8,313 10,000 10,000 6,526 10,000 070 381-0000-4112 TEMP, NON-EMPLOYEE WAGES 3,307 11,141 45,109 54,656 54,656 35,609 47,526 070-381-0000-4124 HEITHIMENT 2 126,249 124,852 124,828 86,811 11,128 070-381-0000-4127 HEITHIMENT 5 17,212 125,385 139,07 15,978 15,979 15,978 15,97			140,224	367,109	743,360	•	•	027,613
100 131 100 100 110			6.401	8 313	10 000		•	10 000
070 38100000 4120 0 A.S.D.I. 8,952 11,141 45,09 54,656 54,656 58,50 47,526 070 3810000 4124 RETREMENT 126,249 12,525 12,525 159,347 159,347 86,831 111,228 170,000 4124 RETREMENT 126,249 12,3385 159,347 159,347 98,278 158,699 100,381,000 4127 RETRIBED EMP. HEALTHINS. 1 26,249 12,3385 159,347 159,347 98,278 158,699 100,381,000 4127 RETRIBED EMP. HEALTHINS. 1 50,000 12		· ·	•	•	-	•	-	-
070-381-0000-4124 REIREMENT - - 1.6,40 114,528 124,582 189,947 189,947 189,947 189,947 189,947 189,947 189,947 18,089 18,089 070-381-0000-4128 REIREBE BMP, HEALTH INIS. 2 2 75,000 75,000 7,604 10,379 070-381-0000-4128 REIREBE HALTH SAVINGS 2 2 2,502 3,858 11,807 11,807 7,648 10,339 070-381-0000-4130 WORKER'S COMPENSATION INS 1,1854 9,868 69,844 81,054 81,054 72,00 2,707 2,774 070-381-0000-4130 WORKER'S COMPENSATION INSTANCE 433 5,43 2,579 2,976 2,976 2,070 2,774 070-381-0000-4100 WELLINESS BENEFIT 194,089 15,575 794,622 1,267,047 1,115 150 505 1,000 070-381-0000-4210 WILLITIES 4,000 1,575 794,622 1,267,047 1,91,407 769,554 1,000 070-381-0000-4210 WILLITIES 4,000 1,000 4,000 1,000 4,000 1,000		· ·			54 656		35 609	47 526
17.12 17.1		· ·	-	•	· ·	· ·	•	•
1070-381-0000-4127 RETIREE PLAY HEALTH INS. 2.09 2.02 8.858 1.807 1.1807 7.645 10.379		17.751	17.124	•	•			
170-381-0000-4128 DeTAIL INSURANCE 2.093 2.502 8.858 11.807 11.807 7.645 10.707 170-381-00000-4129 RETIREE HEALTH SAVINOS 11.854 9.868 69.844 81.054 81.054 54.564 72.00 707-381-00000-4130 DOTG TERM DISABILITY INSURANCE 68 1.123 1.786 52.44 52.44 1.740 4.79 707-381-00001430 DOTG TERM DISABILITY INSURANCE 68 1.123 1.786 52.45 52.45 52.45 1.007 707-381-00001430 DETAIL ENISURANCE 612 549 1.392 1.115 1.115 856 1.007 707-381-00001410 WELINESS BENETI 4.020 4.279 15.40 5.000 5.000 4.30 5.000 707-381-00000-4210 UTILITIES 4.020 4.020 4.279 1.26 5.000 5.000 5.000 4.30 5.000 707-381-0000-4210 DETAIL ENISURANCE 1.666 1.812 1.614 5.000 5.000 4.30 5.000 707-381-0000-4270 PROFESSIONAL SERVICES 3.264 2.2443 4.048 5.5918 6.1590 3.133 5.500 707-381-0000-4270 PROFESSIONAL SERVICES 3.264 2.2443 4.048 5.5918 6.1590 3.133 5.500 707-381-0000-4270 DEPARTMENT SUPPLIES 5.167 5.659 9.824 1.5957 15.957 8.155 1.5957 707-381-0000-4270 DEPARTMENT SUPPLIES 5.167 5.659 9.824 1.5957 15.957 8.155 1.5957 707-381-0000-4270 DEPARTMENT SUPPLIES 5.167 5.659 9.824 1.5957 15.957 8.155 1.5957 707-381-0000-4270 DEPARTMENT SUPPLIES 5.167 5.659 9.824 1.5957 15.957 8.155 1.5957 707-381-0000-4380 DEPARTMENT SUPPLIES 5.167 5.659 9.824 1.5957 15.957 8.155 1.5957 707-381-0000-4380 DEPARTMENT SUPPLIES 5.167 5.659 5.833 1.167 7.000 7.000 4.000 707-381-0000-4380 DEPARTMENT SUPPLIES 5.167 5.659 5.833 1.167 7.000 7.000 4.000 707-381-0000-4380 DEPARTMENT SUPPLIES 5.169 5.650 5.000 5.000 4.000 5.000 707-381-0000-4380 DEPARTMENT SUPPLIES 5.169 5.000 5.000 5.000 5.000 4.000 5.000 707-381-0000-4380 DEPARTMENT SUPPLIES 5.169 5.000 5.000 5.000 5.000 5.000 5.000 5.000 5.000 5.000 5.000 5.000 5.000 5.000		-	•		•		•	
170-381-0000-4130 MORKER'S COMPENSATION INS. 11,854 9,868 69,844 81,054 52,45 52,44 72,300 707-381-0000-4136 LORIS TERM DISABILITY INSURANCE 618 1,123 1,786 2,576 2,007 2,774 2,770 2,731 2,000 3,131 1,115 1,1	070-381-0000-4128 DENTAL INSURANCE	2,093	2,502	8,858	•	11,807	7,645	10,379
170-381-0000-4134 LION TERN DISABILITY INSURANCE 68	070-381-0000-4129 RETIREE HEALTH SAVINGS	-	_	-	_	-	-	450
1970-381-0000-4136 OPTICAL INSURANCE 433 543 2,579 2,976 2,976 2,070 2,774	070-381-0000-4130 WORKER'S COMPENSATION INS.	11,854	9,868	69,844	81,054	81,054	54,564	72,300
1970 1970	070-381-0000-4134 LONG TERM DISABILITY INSURANCE	68	1,123	1,786	524	524	1,214	479
Personne Control Con	070-381-0000-4136 OPTICAL INSURANCE	433	543	2,579	2,976	2,976	2,007	2,774
Personnel Costs	070-381-0000-4138 LIFE INSURANCE	612	549	1,392	1,115	1,115	856	1,007
100-381-0000-4210 UTILITIES	070-381-0000-4140 WELLNESS BENEFIT		-	-	-	-	-	150
070-381-0000-4260 CONTRACTUAL SERVICES 18,653 10,041 8,053 16,500 16,500 10,348 21,000 070-381-0000-4270 PROFESSIONAL SERVICES 3,264 22,443 40,484 55,918 61,918 22,594 50,000 070-381-0000-4300 DEPARTMENT SUPPLIES 395 699 2,223 2,000 4,500 3,133 5,500 070-381-0000-4320 DEPARTMENT EQUIPMENT MAINT 5,167 5,659 9,854 15,957 15,557 815 15,557 070-381-0000-4320 BLOG MAINT & REPAIRS 500 -	Personnel Costs	194,089	195,475	974,622	1,267,047	1,192,047	769,554	1,042,805
070-381-0000-4260 CONTRACTUAL SERVICES 18,653 10,041 8,053 16,500 16,500 10,348 21,000 070-381-0000-4270 PROFESSIONAL SERVICES 3,264 22,443 40,484 55,918 61,918 22,594 50,000 070-381-0000-4300 DEPARTMENT SUPPLIES 395 699 2,223 2,000 4,500 3,133 5,500 070-381-0000-4320 DEPARTMENT EQUIPMENT MAINT 5,167 5,659 9,854 15,957 15,557 815 15,557 070-381-0000-4320 BLOG MAINT & REPAIRS 500 -	070-381-0000-4210 UTILITIES	4,020	4,279	126	5,000	5,000	43	-
070-381-0000-4290 OFFICE EQUIPMENT MAINTENANCE 1,666 1,812 1,614 1,580 1,580 1,317 1,580 070-381-0000-4300 DEPARTMENT SUPPLIES 395 699 2,223 2,000 4,500 3,133 5,500 070-381-0000-4320 DEPARTMENT EQUIPMENT MAINT 5,167 5,659 9,854 15,957 15,957 815 15,550 070-381-0000-4320 DEMARTMENT REPAIRS 500 - </td <td>070-381-0000-4260 CONTRACTUAL SERVICES</td> <td>18,653</td> <td>10,041</td> <td>8,053</td> <td>16,500</td> <td>16,500</td> <td>10,348</td> <td>21,000</td>	070-381-0000-4260 CONTRACTUAL SERVICES	18,653	10,041	8,053	16,500	16,500	10,348	21,000
070-381-0000-4300 DEPARTMENT SUPPLIES 395 699 2,223 2,000 4,500 3,133 5,500 070-381-0000-4320 DIEPARTMENT EQUIPMENT MAINT 5,167 5,659 9,854 15,957 15,957 815 15,957 070-381-0000-4320 BIDG MAINT & REPAIRS 500 - - - - - - 070-381-0000-4330 BLDG MAINT & REPAIRS 500 -	070-381-0000-4270 PROFESSIONAL SERVICES	3,264	22,443	40,484	55,918	61,918	22,594	50,000
070-381-0000-4320 DEPARTMENT EQUIPMENT MAINT 5,167 5,659 9,854 15,957 15,957 815 15,957 070-381-0000-4320 UNIFORM ALLOWANCE -<	070-381-0000-4290 OFFICE EQUIPMENT MAINTENANCE	1,666	1,812	1,614	1,580	1,580	1,317	1,580
070-381-0000-4325 UNIFORM ALLOWANCE 1 2 1 1 1 1 2 1 1 1 2 2 4 8 3 3 2 4 8 3	070-381-0000-4300 DEPARTMENT SUPPLIES	395	699	2,223	2,000	4,500	3,133	5,500
070-381-0000-4330 BLDG MAINT & REPAIRS 500 -	070-381-0000-4320 DEPARTMENT EQUIPMENT MAINT	5,167	5,659	9,854	15,957	15,957	815	15,957
070-381-0000-4360 PERSONNEL TRAINING 80 575 1,850 1,000 1,000 300 1,000 070-381-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL 690 583 1,167 1,000 1,000 480 1,000 070-381-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS 420 260 1,177 2,468 2,468 306 2,468 070-381-0000-4390 VEHICLE ALLOW & MILEAGE - - - 880 1,000 1,000 935 1,900 070-381-0000-4400 VEHICLE OPERATION & MAINT 361 15 596 750 750 - 750 070-381-0000-4405 INTEREST EXPENSE 3,387 5,191 7,007 75,000 <td< td=""><td>070-381-0000-4325 UNIFORM ALLOWANCE</td><td>-</td><td>-</td><td>-</td><td>-</td><td>-</td><td>-</td><td>175</td></td<>	070-381-0000-4325 UNIFORM ALLOWANCE	-	-	-	-	-	-	175
070-381-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL 690 583 1,167 1,000 1,000 480 1,000 070-381-0000-4380 SUBSCRIPTIONS DUES & MMRRSHIPS 420 260 1,177 2,468 2,468 306 2,468 070-381-0000-4400 VEHICLE OPERATION & MAINT 361 15 596 750 750 - 750 070-381-0000-4402 FUEL 331 431 305 500 500 235 500 070-381-0000-4402 FUEL 331 431 305 500 500 235 500 070-381-0000-4402 FUEL 331 431 305 500 500 235 500 070-381-0000-4430 ACTIVITIES AND PPOGRAMS 9,845 12,037 8,524 11,000 11,000 313 5,000 070-381-0000-4450 COTHER EXPENSE 46,807 10,601 34,967 46,400 46,400 22,789 46,400 070-381-0000-4450 COTHALE EXPENSE 6,235 <	070-381-0000-4330 BLDG MAINT & REPAIRS	500	-	-	-	-	-	-
070-381-0000-4380 SUBSCRIFTIONS DUES & MMBRSHIPS 420 260 1,177 2,468 2,468 306 2,468 070-381-0000-4390 VEHICLE ALLOW & MILEAGE - - 880 1,000 1,000 935 1,900 070-381-0000-4400 VEHICLE OPERATION & MAINT 361 15 596 750 750 - 750 070-381-0000-4402 FUEL 331 431 305 500 500 235 500 070-381-0000-4405 INTEREST EXPENSE 3,387 5,191 7,007 75,000 75,000 - 75,000 070-381-0000-4430 OTHER EXPENSE 46,807 10,601 34,67 46,400 11,000 313 5,000 070-381-0000-4430 OTHER EXPENSE 46,807 10,601 34,65 45,902 455,902 303,935 46,409 070-381-0000-4430 OEPARTMENT SUPPLIES 1,503 1,406 41 1,000 1,000 100 - 070-381-0450-430 DEPARTMENT SUPPLIES	070-381-0000-4360 PERSONNEL TRAINING	80	575	1,850	1,000	1,000	300	1,000
070-381-0000-4390 VEHICLE ALLOW & MILEAGE - - 880 1,000 1,000 935 1,900 070-381-0000-4400 VEHICLE OPERATION & MAINT 361 15 596 750 750 - 750 070-381-0000-4402 FUEL 331 431 305 500 500 235 500 070-381-0000-4405 INTERST EXPENSE 3,387 5,191 7,007 75,000 75,000 - 75,000 070-381-0000-4403 ACTIVITIES AND PROGRAMS 9,845 12,037 8,524 11,000 11,000 313 5,000 070-381-0000-4445 OTHER EXPENSE 46,807 10,601 34,967 46,400 46,400 22,789 46,400 070-381-0000-4445 OTTARCTUAL SERVICES 6,235 6,374 120 6,453 6,453 - 6,459 070-381-0450-4260 CONTRACTUAL SERVICES 6,235 6,374 120 6,453 6,53 - 6,459 070-381-0450-4260 CONTRACTUAL SERVICES	070-381-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	690	583	1,167	1,000	1,000	480	1,000
070-381-0000-4400 VEHICLE OPERATION & MAINT 361 15 596 750 750 - 750 070-381-0000-4402 FUEL 331 431 305 500 500 235 500 070-381-0000-4405 INTEREST EXPENSE 3,387 5,191 7,007 75,000 75,000 - 75,000 070-381-0000-4450 ACTIVITIES AND PROGRAMS 9,845 12,037 8,524 11,000 11,000 313 5,000 070-381-0000-4450 OTHER EXPENSE 46,807 10,601 34,967 46,400 46,400 22,789 46,400 070-381-0000-4450 CONTRACTUAL SERVICES 6,235 6,374 120 6,453 6,453 - 6,453 070-381-0450-4300 DEPARTMENT SUPPLIES 1,503 1,406 41 1,000 1,000 100 - 070-381-0857-4270 NITRATE REMOVAL SYSTEM - 6,000 - 6,000 - 6,000 - 6,000 - 6,000 - -	070-381-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	420	260	1,177	2,468	2,468	306	2,468
070-381-0000-4402 FUEL 331 431 305 500 500 235 500 070-381-0000-4430 INTEREST EXPENSE 3,387 5,191 7,007 75,000 75,000 - 75,000 070-381-0000-4430 ACTIVITIES AND PROGRAMS 9,845 12,037 8,524 11,000 11,000 313 5,000 070-381-0000-4430 COST ALLOCATION 398,735 398,735 398,735 455,902 455,902 303,935 456,400 070-381-0450-4260 CONTRACTUAL SERVICES 6,235 6,374 120 6,453 6,453 - 6,453 070-381-0450-4260 CONTRACTUAL SERVICES 6,235 6,374 120 6,453 6,453 - 6,453 070-381-0450-4300 DEPARTMENT SUPPLIES 1,503 1,406 41 1,000 1,000 100 - 070-381-0857-4270 NITRATE REMOVAL SYSTEM - 6,000 - 6,000 - 6,000 - - 0,000 60,000 - - 0,000 - - 0,000 - - <td>070-381-0000-4390 VEHICLE ALLOW & MILEAGE</td> <td>-</td> <td>-</td> <td>880</td> <td>1,000</td> <td>1,000</td> <td>935</td> <td>1,900</td>	070-381-0000-4390 VEHICLE ALLOW & MILEAGE	-	-	880	1,000	1,000	935	1,900
070-381-0000-4405 INTEREST EXPENSE 3,387 5,191 7,007 75,000 75,000 - 75,000 070-381-0000-4430 ACTIVITIES AND PROGRAMS 9,845 12,037 8,524 11,000 11,000 313 5,000 070-381-0000-4450 OTHER EXPENSE 46,807 10,601 34,967 46,400 46,400 22,789 46,400 070-381-0000-4480 COST ALLOCATION 398,735 398,735 455,902 455,902 303,935 456,669 070-381-0450-4260 CONTRACTUAL SERVICES 6,235 6,374 120 6,453 6,453 - 6,453 070-381-0450-4300 DEPARTMENT SUPPLIES 1,503 1,406 41 1,000 1,000 100 - 070-381-0450-4300 DEPARTMENT SUPPLIES 1,503 1,406 41 1,000 1,000 100 - 070-381-0807-4270 NITRATE REMOVAL SYSTEM - 6,000 - 6,000 - 89,421 89,421 59,614 75,439 07	070-381-0000-4400 VEHICLE OPERATION & MAINT	361	15	596	750	750	-	750
070-381-0000-4430 ACTIVITIES AND PROGRAMS 9,845 12,037 8,524 11,000 11,000 313 5,000 070-381-0000-4480 OTHER EXPENSE 46,807 10,601 34,967 46,400 46,400 22,789 46,400 070-381-0000-4480 COST ALLOCATION 398,735 398,735 398,735 455,902 455,902 303,935 456,669 070-381-0450-4260 CONTRACTUAL SERVICES 6,235 6,374 120 6,453 6,453 - 6,453 070-381-0450-4300 DEPARTMENT SUPPLIES 1,503 1,406 41 1,000 1,000 100 - 070-381-0857-4270 NITRATE REMOVAL SYSTEM - 6,000 - 6,000 6,000 6,000 - - 070-381-0000-4706 LIABILITY CHARGE - - - 71,023 89,421 89,421 59,614 75,439 070-381-0000-4701 EQUIP REPLACEMENT CHARGE - - 21,083 18,083 12,085 28,283 070-381-0000-4703 FACILITY MAINTENANCE	070-381-0000-4402 FUEL	331	431	305	500	500	235	500
070-381-0000-4450 OTHER EXPENSE 46,807 10,601 34,967 46,400 46,400 22,789 46,000 070-381-0000-4480 COST ALLOCATION 398,735 398,735 398,735 455,902 455,902 303,935 456,469 070-381-0450-4260 CONTRACTUAL SERVICES 6,235 6,374 120 6,453 6,453 - 6,453 070-381-0450-4300 DEPARTMENT SUPPLIES 1,503 1,406 41 1,000 1,000 100 - 070-381-0857-4270 NITRATE REMOVAL SYSTEM - 6,000 - 6,000 6,000 - - - - 6,000 - - - - 700,000 -	070-381-0000-4405 INTEREST EXPENSE	3,387	5,191	7,007	75,000		-	75,000
070-381-0000-4480 COST ALLOCATION 398,735 398,735 398,735 455,902 455,902 303,935 456,469 070-381-0450-4260 CONTRACTUAL SERVICES 6,235 6,374 120 6,453 6,453 - 6,453 070-381-0450-4300 DEPARTMENT SUPPLIES 1,503 1,406 41 1,000 1,000 100 - 070-381-0857-4270 NITRATE REMOVAL SYSTEM - 6,000 - 6,000 6,000 -	070-381-0000-4430 ACTIVITIES AND PROGRAMS	9,845	12,037	8,524	11,000	11,000	313	•
070-381-0450-4260 CONTRACTUAL SERVICES 6,235 6,374 120 6,453 6,453 - 6,453 070-381-0450-4300 DEPARTMENT SUPPLIES 1,503 1,406 41 1,000 1,000 100 - 070-381-0857-4270 NITRATE REMOVAL SYSTEM - 6,000 - 6,000 -	070-381-0000-4450 OTHER EXPENSE	46,807	10,601	34,967	46,400	46,400	22,789	46,400
070-381-0450-4300 DEPARTMENT SUPPLIES 1,503 1,406 41 1,000 1,000 100 - 070-381-0857-4270 NITRATE REMOVAL SYSTEM - 6,000 - 6,000 -			398,735	•	· ·	455,902	303,935	456,469
O70-381-0857-4270 NITRATE REMOVAL SYSTEM - 6,000 - 6,000 -<			•		· ·	-		6,453
Operations & Maintenance Costs 502,060 487,139 517,723 705,428 713,928 367,641 691,152 070-381-0000-4706 LIABILITY CHARGE - - 71,023 89,421 89,421 59,614 75,439 070-381-0320-4741 EQUIP MAINT CHARGE - - 82,147 66,149 66,149 44,099 68,332 070-381-0000-4741 EQUIP REPLACEMENT CHARGE - - 21,083 18,083 18,083 12,055 28,283 070-381-0000-4743 FACILITY MAINTENANCE CHARGE - - 103,285 107,717 107,717 71,811 114,416 Internal Service Charges - - 277,538 281,370 281,370 187,580 286,470 070-381-0000-4500 ****CAPITAL EXPENSES**** 1,706 654 - <td< td=""><td></td><td>1,503</td><td>•</td><td></td><td>· ·</td><td>•</td><td>100</td><td>-</td></td<>		1,503	•		· ·	•	100	-
070-381-0000-4706 LIABILITY CHARGE - - 71,023 89,421 89,421 59,614 75,439 070-381-0320-4741 EQUIP MAINT CHARGE - - 82,147 66,149 66,149 44,099 68,332 070-381-0000-4741 EQUIP REPLACEMENT CHARGE - - 21,083 18,083 18,083 12,055 28,283 070-381-0000-4743 FACILITY MAINTENANCE CHARGE - - 103,285 107,717 107,717 71,811 114,416 Internal Service Charges - - 277,538 281,370 281,370 187,580 286,470 070-381-0000-4500 *****CAPITAL EXPENSES**** 1,706 654 - <t< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td>-</td><td>-</td></t<>							-	-
070-381-0320-4741 EQUIP MAINT CHARGE - - 82,147 66,149 66,149 44,099 68,332 070-381-0000-4741 EQUIP REPLACEMENT CHARGE - - 21,083 18,083 18,083 12,055 28,283 070-381-0000-4743 FACILITY MAINTENANCE CHARGE - - 103,285 107,717 107,717 71,811 114,416 Internal Service Charges - - 277,538 281,370 281,370 187,580 286,470 070-381-0000-4500 ****CAPITAL EXPENSES**** 1,706 654 -	Operations & Maintenance Costs	502,060	487,139	517,723	705,428	713,928	367,641	691,152
070-381-0000-4741 EQUIP REPLACEMENT CHARGE - - 21,083 18,083 12,055 28,283 070-381-0000-4743 FACILITY MAINTENANCE CHARGE - - 103,285 107,717 107,717 71,811 114,416 Internal Service Charges - - 277,538 281,370 281,370 187,580 286,470 070-381-0000-4500 ****CAPITAL EXPENSES**** 1,706 654 - </td <td>070-381-0000-4706 LIABILITY CHARGE</td> <td>-</td> <td>-</td> <td>71,023</td> <td>89,421</td> <td>89,421</td> <td>59,614</td> <td>75,439</td>	070-381-0000-4706 LIABILITY CHARGE	-	-	71,023	89,421	89,421	59,614	75,439
070-381-0000-4743 FACILITY MAINTENANCE CHARGE - 103,285 107,717 107,717 71,811 114,416 Internal Service Charges - - 277,538 281,370 281,370 187,580 286,470 070-381-0000-4500 ****CAPITAL EXPENSES**** 1,706 654 -	070-381-0320-4741 EQUIP MAINT CHARGE	-	-	82,147	66,149	66,149	44,099	68,332
1,706 654 - - - 277,538 281,370 281,370 187,580 286,470	070-381-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	21,083	18,083	18,083	12,055	28,283
070-381-0000-4500 ****CAPITAL EXPENSES**** 1,706 654 -<	070-381-0000-4743 FACILITY MAINTENANCE CHARGE		-	103,285	107,717	107,717	71,811	114,416
Capital Costs 1,706 654 -	Internal Service Charges	-	-	277,538	281,370	281,370	187,580	286,470
Capital Costs 1,706 654 -	070-381-0000-4500 ****CAPITAL EXPENSES****	1,706	654	-	-	_	-	-
070-381-0000-4918 TRANSFER TO RETIREMENT FUND - - - 12,434 12,434 - 12,434 070-381-0000-4906 TRANSFER TO SELF-INSURANCE FND - 59,054 60,000 60,000 60,000 40,000 60,000 Transfers 60,000 119,054 120,000 132,434 132,434 80,000 132,434				-	-	-	-	-
070-381-0000-4918 TRANSFER TO RETIREMENT FUND - - - 12,434 12,434 - 12,434 070-381-0000-4906 TRANSFER TO SELF-INSURANCE FND - 59,054 60,000 60,000 60,000 40,000 60,000 Transfers 60,000 119,054 120,000 132,434 132,434 80,000 132,434	070-381-0000-4901 TRANSFER TO GENERAL FUND	60 000	60 000	60 000	60 000	60 000	40 000	60 000
070-381-0000-4906 TRANSFER TO SELF-INSURANCE FND - 59,054 60,000 60,000 60,000 40,000 60,000 Transfers 60,000 119,054 120,000 132,434 132,434 80,000 132,434		-	-	-	· ·		-	
Transfers 60,000 119,054 120,000 132,434 132,434 80,000 132,434		-	59.054	60,000			40.000	
Division Total 757.855 802.321 1.889.883 2.386.279 2.319.779 1.404.774 2.152.861		60,000						
	Division Total	757 855	802 321	1,889 883	2.386 279	2.319 779	1.404 774	2.152 861



WATER FUND - UTILITY BILLING

FUND NO. 70-382

DIVISION OVERVIEW

The Utility Billing Division provides customer service and utility billing for water, sewer, fire service, and hydrants on private property. Meters are read and customers are billed every two months. Water meters are read using an automated system including a hand-held meter reader, computer, and software interfaced with our computer system.

The Division also prepares notices for delinquent accounts. Accounts not paid in the month in which the bills are issued become delinquent. Staff prepares and mails a second bill to overdue accounts with notification of turn-off policies if charges are not paid in full by the third week of the month in which they became delinquent. Approximately three working days before a scheduled turn-off date, a final notice is delivered by messenger to every unit on the premises.

Dept: Public Works/Water Fund

Div: Utility Billing

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
070-382-0000-4101 SALARIES-PERMANENT EMPLOYEES	170,026	168,930	84,561	86,623	86,623	52,457	81,432
070-382-0000-4103 WAGES-TEMPORARY & PART-TIME	3,562	4,300	4,916	-	-	2,088	3,613
070-382-0000-4105 OVERTIME	-	1,618	2,104	-	-	1,442	-
070-382-0000-4112 TEMP. NON-EMPLOYEE WAGES	5,787	-	-	-	-	-	-
070-382-0000-4120 O.A.S.D.I.	11,282	12,918	7,013	6,077	6,077	4,271	6,482
070-382-0000-4124 RETIREMENT	-	-	26,123	14,268	14,268	10,129	16,657
070-382-0000-4126 HEALTH INSURANCE	33,227	29,229	20,758	19,807	19,807	14,734	23,514
070-382-0000-4128 DENTAL INSURANCE	3,563	3,688	2,120	2,120	2,120	1,506	2,368
070-382-0000-4130 WORKER'S COMPENSATION INS.	12,996	11,244	1,489	1,242	1,242	1,035	1,338
070-382-0000-4134 LONG TERM DISABILITY INSURANCE	68	-	-	-	-	-	
070-382-0000-4136 OPTICAL INSURANCE	744	814	412	411	411	295	441
070-382-0000-4138 LIFE INSURANCE	153	158	-	332	332	-	153
Personnel Costs	241,408	232,900	149,496	130,880	130,880	87,957	135,998
070-382-0000-4260 CONTRACTUAL SERVICES	138	-	-	-	-	-	25,000
070-382-0000-4270 PROFESSIONAL SERVICES	9,400	7,013	-	25,000	25,000	-	25,000
070-382-0000-4280 OFFICE SUPPLIES	-	15,996	-	10,000	10,000	-	10,000
070-382-0000-4300 DEPARTMENT SUPPLIES	8,639	12,519	14,229	11,200	11,200	9,040	15,000
070-382-0000-4320 DEPARTMENT EQUIPMENT MAINT	11,673	-	6,248	-	-	1,852	
070-382-0000-4390 VEHICLE ALLOW & MILEAGE	-	-	117	-	-	60	-
070-382-0000-4400 VEHICLE OPERATION & MAINT	313	2,204	402	2,000	2,000	491	2,000
070-382-0000-4402 FUEL	1,603	1,674	1,584	2,000	2,000	837	3,000
070-382-0000-4455 BAD DEBTS EXPENSE	8,733	7,823	11,043	-	-	-	-
Operations & Maintenance Costs	40,499	47,230	33,624	50,200	50,200	12,280	80,000
070-382-0000-4706 LIABILITY CHARGE	-	-	7,219	9,237	9,237	6,158	9,178
070-382-0000-4743 FACILITY MAINTENANCE CHARGE	-	-	10,499	15,527	15,527	10,351	19,579
Internal Service Charges	-	-	17,718	24,764	24,764	16,509	28,758
070-382-0000-4500 CAPITAL EQUIPMENT		-	-		-		
Capital Costs	-	-	-	-	-	-	-
Division Total	281,907	280,130	200,837	205,844	205,844	116,747	244,756



WATER FUND - DISTRIBUTION

FUND No. 70-383

DIVISION OVERVIEW

The Water Distribution Division is responsible for providing water services to all City residents and businesses in sufficient quantities to meet domestic and fire service demands. This includes maintenance of approximately 66.5 miles of water mains, 5,264 water services and 548 fire hydrants. The Division is also responsible for installing new domestic services and new fire protection services ordered by customers.

MAJOR PROJECTS/PROGRAMS

- Water Meter Replacement Program.
- Fire Hydrant Upgrade Program.

Dept: Public Works/Water Fund

Div: Water Distribution

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
070-383-0000-4101 SALARIES-PERMANENT EMPLOYEES	224,873	239,790	-	-	-	-	-
070-383-0000-4105 OVERTIME	14,323	23,695	20,211	-	-	10,386	-
070-383-0000-4112 TEMP. NON-EMPLOYEE WAGES	1,653	-	-	-	-	-	-
070-383-0000-4120 O.A.S.D.I.	18,300	20,077	1,546	-	-	788	-
070-383-0000-4126 HEALTH INSURANCE	51,070	51,518	-	-	-	-	-
070-383-0000-4128 DENTAL INSURANCE	3,699	4,048	-	-	-	-	-
070-383-0000-4130 WORKER'S COMPENSATION INS.	27,785	30,669	2,379	-	-	1,452	-
070-383-0000-4136 OPTICAL INSURANCE	1,124	1,225	-	-	-	-	-
070-383-0000-4138 LIFE INSURANCE	216	288	-	-	-	-	-
Personnel Costs	343,044	371,310	24,136	-	-	12,626	-
070-383-0000-4260 CONTRACTUAL SERVICES	3,636	4,484	4,816	5,000	10,850	2,532	7,500
070-383-0000-4270 PROFESSIONAL SERVICES	-	-	-	5,000	1,750	-	2,500
070-383-0000-4300 DEPARTMENT SUPPLIES	1,044	(3,393)	(384)	3,500	2,900	1,401	3,500
070-383-0000-4310 EQUIPMENT AND SUPPLIES	5,022	5,448	6,177	6,000	4,000	2,005	44,000
070-383-0000-4320 DEPARTMENT EQUIPMENT MAINT	3,600	6,521	862	-	-	-	-
070-383-0000-4340 SMALL TOOLS	2,111	2,506	2,059	3,500	3,500	802	3,500
070-383-0000-4360 PERSONNEL TRAINING	546	-	56	-	-	40	-
070-383-0000-4400 VEHICLE OPERATION & MAINT	5,529	7,750	7,411	7,000	7,000	2,687	2,000
070-383-0000-4402 FUEL	10,164	11,019	10,298	10,000	10,000	5,037	10,000
070-383-0301-4300 PW MAINT. & REPAIR SUPPLIES	35,961	38,711	37,086	40,000	40,000	31,626	45,000
Operations & Maintenance Costs	67,613	73,046	68,379	80,000	80,000	46,131	118,000
070-383-0000-4500 CAPITAL EQUIPMENT	104,782	3,352	586	-	-	-	1,400
070-383-0000-4600 CAPITAL PROJECTS	(76,634)	10,406	5,572	-	-	-	-
070-383-0000-4820 DEPRECIATION EXPENSE	582,460	599,178	-	-	-	-	-
070-383-0563-4600 MACLAY WTR CONTROLLERS REP.	-	-	-	-	23,663	23,663	-
070-383-0700-4600 CP-WTR MTR REPLACEMENT	1,215	39,356	(3,897)	-	-	-	-
070-383-0701-4600 CP-FIRE HYDRANT UPGRADE	2,697	13,268			_		
Capital Costs	614,520	665,560	2,260	-	23,663	23,663	1,400
Division Total	1,025,176	1,109,916	94,776	80,000	103,663	82,419	119,400



WATER FUND - PRODUCTION

FUND No. 70-384

DIVISION OVERVIEW

The Water Production Division is responsible for all operations and maintenance of the City's four wells, three booster pump stations, four reservoirs and two pressure regulation stations and the Supervisory Control and Data Acquisition (SCADA). All the wells are in the Sylmar area with power being supplied by the Los Angeles Department of Water and Power (LADWP) and two pressure regulation stations located within City limits are supplied by Southern California Edison (SCE). Imported water is purchased from Metropolitan Water District (MWD) of Southern California to supplement the local ground water supplies on an "as needed" basis. There are also two emergency connections from LADWP water systems.

MAJOR PROJECTS/PROGRAMS

- Coordinate operation of water quality treatment system to treat groundwater.
- Booster Motor replacement (Hubbard Pump #1 and Arroyo Avenue Pump #3).
- Replace On-Site Chorine Generation (OSG) System Cell Racks Well 2A

Dept: Public Works/Water Fund

Div: Water Production

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
070-384-0000-4101 SALARIES-PERMANENT EMPLOYEES	248,529	241,791	6,371	-	-	3,141	-
070-384-0000-4105 OVERTIME	30,987	62,641	35,477	-	-	20,330	-
070-384-0000-4112 TEMP. NON-EMPLOYEE WAGES	1,653	-	-	-	-	-	-
070-384-0000-4120 O.A.S.D.I.	21,383	23,248	3,202	-	-	1,785	-
070-384-0000-4126 HEALTH INSURANCE	51,489	40,285	-	-	-	-	-
070-384-0000-4128 DENTAL INSURANCE	5,239	4,313	-	-	-	-	-
070-384-0000-4130 WORKER'S COMPENSATION INS.	36,059	38,061	5,600	-	-	3,322	-
070-384-0000-4136 OPTICAL INSURANCE	1,278	1,182	-	-	-	-	-
070-384-0000-4138 LIFE INSURANCE	360	342	-	-	-	-	-
Personnel Costs	396,978	411,864	50,649	-	-	28,579	-
070-384-0000-4210 UTILITIES	234,247	198,712	175,889	170,000	170,000	111,015	170,000
070-384-0000-4220 TELEPHONE	11,905	13,035	13,217	11,000	11,000	9,988	12,000
070-384-0000-4250 RENTS AND LEASES	-	-	597	600	600	88	600
070-384-0000-4260 CONTRACTUAL SERVICES	95,544	112,848	157,942	303,222	301,291	32,471	200,000
070-384-0000-4280 OFFICE SUPPLIES	-	_	-	2,500	2,500	_	-
070-384-0000-4300 DEPARTMENT SUPPLIES	8,819	4,179	4,524	7,000	7,000	4,990	14,500
070-384-0000-4310 EQUIPMENT AND SUPPLIES	5,426	5,306	7,459	-	-	9,494	10,000
070-384-0000-4320 DEPARTMENT EQUIPMENT MAINT	11,714	19,913	10,961	8,500	8,500	46	6,000
070-384-0000-4330 BLDG MAINT & REPAIRS	2,073	8,729	10,094	1,000	1,000	3,665	8,500
070-384-0000-4340 SMALL TOOLS	985	915	612	1,000	1,000	606	1,000
070-384-0000-4360 PERSONNEL TRAINING	-	80	56	750	750	225	1,000
070-384-0000-4370 MEETINGS, MEMBERSHIPS & TRAV	EL 317	499	67	3,500	3,500	-	750
070-384-0000-4400 VEHICLE OPERATION & MAINT	1,019	4,158	3,202	2,500	2,500	6,602	10,000
070-384-0000-4402 FUEL	4,071	4,115	2,819	-	-	1,716	3,000
070-384-0000-4430 ACTIVITIES AND PROGRAMS	82	1,831	686	85,000	85,000	-	1,500
070-384-0000-4450 OTHER EXPENSE	60,757	112,068	45,017	10,000	10,000	25,521	85,100
070-384-0301-4300 PW MAINT. & REPAIR SUPPLIES	6,634	6,621	10,710	-	-	4,989	-
070-384-0842-4260 PIPE INSTALLATION SYSTEM	-	-	4,462	-	12,379	12,379	-
070-384-0857-4260 CONTRACTUAL SERVICES	-	-	-	-	-	-	96,000
070-384-0857-4270 NITRATE REMOVAL SYSTEM	675	-	-	-	-	-	-
070-384-0857-4450 OTHER EXPENSE	37,458	1,421	-	-	-	-	-
070-384-0857-4600 NITRATE REMOVAL SYSTEM	289	96,016	12,466	-	45,849	-	-
070-384-0862-4260 NPDES & WATERSHED COMPLIANC	E _	-	75,260	-	-	-	-
Operations & Maintenance Costs	482,014	590,447	536,039	606,572	662,869	223,795	619,950
070-384-0000-4500 CAPITAL EQUIPMENT	-	48,776	1,900	-	-	-	-
070-384-0000-4600 CAPITAL PROJECTS	5,431	5,472	-	-	-	-	-
Capital Costs	5,431	54,248	1,900	-	-	-	-
070-384-0000-4901 TRANSFER TO GENERAL FUND	1,000	1,000	1,000	1,000	1,000	-	-
070-384-0000-4912 TRANSFER TO MEASURE R	-	7,634	-	-	-	-	-
Transfers	1,000	8,634	1,000	1,000	1,000	-	-
Division Total	885,423	1,065,193	589,589	607,572	663,869	252,374	619,950



WATER FUND - CAPITAL PROJECTS

FUND No. 70-385

DIVISION OVERVIEW

Capital Projects is used to account for, track, and manage capital improvements to the City's water system.

MAJOR PROJECTS/PROGRAMS

- <u>Water Main Replacement</u> Replacement of deteriorated water mains in conjunction with street resurfacing projects.
- <u>Large Service Installations</u> Replace service pipes on an as-needed basis.
- Water Meter Replacement Program.
- Water Service Replacement (100 services).
- Fire Hydrant Upgrade Program.
- Actively pursue State Proposition 1 Water Bond Funds in order to leverage limited local funds for capital projects. Possible projects include system master planning, water storage/safety improvements and additional water quality system enhancements at City well sites.

Dept: Public Works/Water Fund Div: Water Capital Projects

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
070-385-0000-4320 DEPT EQUIP. MAINTENANCE	-	-	-	-	-	-	50,000
070-385-0000-4500 CAPITAL EQUIPMENT	-	-	2,164	125,000	147,000	141,076	90,000
070-385-0000-4600 CAPITAL PROJECTS	-	-	10,392	488,609	488,609	224	-
070-385-0178-4600 CAPITAL PROJECTS	-	-	7,026	-	-	-	-
070-385-XXXX-4600 CAPITAL PROJECTS	-	-	-	-	-	-	250,000
070-385-0635-4600 WATER MAIN REPLACEMENT	-	-	10,991	-	200,188	175,747	250,000
070-385-0700-4500 CP-WTR MTR REPLACEMENT	-	-	17,037	24,500	24,500	15,146	-
070-385-0700-4600 CP-WTR MTR REPLACEMENT	-	-	-	-	-	-	24,000
070-385-0701-4500 CP-FIRE HYDRANT UPGRADE	-	-	7,025	6,800	6,800	593	-
070-385-0701-4600 CP-FIRE HYDRANT UPGRADE	-	-	-	-	-	-	6,800
070-385-0857-4270 NITRATE REMOVAL SYSTEM	-	-	820	5,762	10,704	4,130	-
070-385-0857-4600 NITRATE REMOVAL SYSTEM	-	-	14,451	250,000	260,411	51,404	-
Capital Costs	-	-	69,906	900,671	1,138,211	388,320	670,800
070-385-0000-4820 DEPRECIATION EXPENSE		-	587,829	578,000	578,000	-	590,000
Depreciation Expense	-	-	587,829	578,000	578,000	-	590,000
Division Total	-	_	657.735	1.478.671	1.716.211	388.320	1.260.800



<u>SEWER FUND – SEWER MAINTENANCE</u>

FUND No. 72-360

DIVISION OVERVIEW

The Sewer Maintenance Division performs maintenance of the City's sanitary sewer system by scheduled routine cleaning of sewer main lines and manholes. The sewer system is made up of approximately 40 miles (215,915 linear feet) of mains and over 800 manholes. The City contracts with the City of Los Angeles for sewage treatment and disposal. Since 1985, the City has contracted with the County of Los Angeles for the enforcement of the City's Industrial Waste Program. Industrial waste permit fees cover the cost of this program.

MAJOR PROJECTS/PROGRAMS

1. Inspection

Closed Captioned Television Inspection, Root Clearing of Entire Sewer System.

2. Maintenance Repairs

Point Repairs (i.e. sewer pipe lining, replacement) to alleviate maintenance problems at locations where maintenance problems exist or that have hydraulic deficiencies; Perform inflow/infiltration analysis to determine areas that need additional repairs to limit water infiltration into the sewer system.

3. System Design

Development of hydraulic models and design plans to meet capacity deficiencies and accommodate future growth.

Sewer Replacement

Replacement of deteriorated sewer pipes in conjunction with street resurfacing projects and in locations to address hydraulic deficiencies.

Outreach

Provide outreach to local businesses and residential properties in the community. The outreach program will consist of the following elements:

- o Mailers/bill inserts that aim to better educate the community on proper disposal of fats, oils and grease;
- Website information will be added to the website regarding FOG education; and
- o Posters information will be prepared to better educate local businesses on the proper disposal and maintenance of grease and oils. Posters will be made available to local businesses/restaurants to increase education related to this issue.

Dept: Public Works/Sewer Fund

Div: Sewer Maintenance

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
072-180-0000-4124 RETIREMENT	12,817	-	-	-	-	-	-
072-180-0000-4125 PENSION EXPENSE GASB 68	-	2,991	(43,992)	-	-	-	-
072-180-0000-4127 RETIRED EMP. HEALTH INS.	16,665	15,038	9,868	-	-	5,473	25,000
072-360-0000-4101 SALARIES-PERMANENT EMPLOYEES	299,997	286,736	470,342	495,067	495,067	309,978	490,717
072-360-0000-4103 WAGES-TEMPORARY & PART-TIME	3,288	4,300	30,509	25,000	25,000	11,554	3,613
072-360-0000-4105 OVERTIME	3,550	9,316	39,635	40,000	40,000	25,182	40,000
072-360-0000-4112 TEMP. NON-EMPLOYEE WAGES	1,653	-	-	-	-	-	-
072-360-0000-4120 O.A.S.D.I.	22,855	22,835	40,918	35,968	35,968	25,470	37,290
072-360-0000-4124 RETIREMENT	-	-	90,508	84,045	84,045	56,472	93,335
072-360-0000-4126 HEALTH INSURANCE	63,013	56,264	101,597	99,002	99,002	66,408	112,196
072-360-0000-4127 RETIRED EMP. HEALTH INS.	-	-	-	25,000	25,000	-	-
072-360-0000-4128 DENTAL INSURANCE	6,375	5,755	8,844	8,205	8,205	6,171	9,521
072-360-0000-4130 WORKER'S COMPENSATION INS.	31,804	28,362	51,606	39,406	39,406	31,315	46,005
072-360-0000-4134 LONG TERM DISABILITY INSURANCE	68	-	-	524	524	-	479
072-360-0000-4136 OPTICAL INSURANCE	1,369	1,375	2,102	1,929	1,929	1,443	1,978
072-360-0000-4138 LIFE INSURANCE	558	528	528	617	617	448	793
072-360-0000-4140 WELLNESS BENEFIT		-	-	-	-	-	150
Personnel Costs	464,013	433,500	802,465	854,763	854,763	539,914	861,077
072-110-0000-4270 PROFESSIONAL SERVICES	30	-	100	-	-	-	-
072-360-0000-4210 UTILITIES	4,012	7,311	126	5,000	5,000	43	5,000
072-360-0000-4220 TELEPHONE	835	877	915	900	900	574	900
072-360-0000-4250 RENTS AND LEASES	-	4,862	-	5,000	5,000	-	11,300
072-360-0000-4260 CONTRACTUAL SERVICES	827,890	855,975	1,456,205	1,453,000	1,472,925	882,615	150,500
072-360-XXXX-4260 CONTRACTUAL SERVICES	-	-	-	-	-	-	1,504,000
072-360-0000-4270 PROFESSIONAL SERVICES	2,788	24,464	3,514	516,250	522,250	8,503	-
072-360-0000-4290 OFFICE EQUIPMENT MAINTENANCE	670	162	1,427	1,000	1,000	587	3,680
072-360-0000-4300 DEPARTMENT SUPPLIES	11,428	14,766	21,079	20,000	22,500	21,300	20,400
072-360-0000-4310 EQUIPMENT AND SUPPLIES	4,360	2,824	5,130	7,000	7,000	3,397	6,900
072-360-0000-4320 DEPARTMENT EQUIPMENT MAINT	4,442	10,360	13,750	20,836	18,336	13,382	3,500
072-360-0000-4325 UNIFORM ALLOWANCE	-	_	-	-	-	-	175
072-360-0000-4340 SMALL TOOLS	261	199	309	500	500	-	5,000
072-360-0000-4360 PERSONNEL TRAINING	22	35	42	-	-	-	2,500
072-360-0000-4390 VEHICLE ALLOW & MAINT	-	-	997	-	-	748	900
072-360-0000-4400 VEHICLE OPERATION & MAINT	2,875	11,177	3,155	11,500	11,500	676	5,000
072-360-0000-4402 FUEL	4,808	3,925	4,638	4,000	4,000	1,850	-
072-360-0000-4405 INTEREST EXPENSE 072-360-0000-4430 ACTIVITIES AND PROGRAMS	- 77.010	1,738 -	1,738	1,738	1,738	-	- - 200
	77,910 808		488	4,000 77,200	4,000 77,200	- 20 260	5,200 86,400
072-360-0000-4450 OTHER EXPENSE 072-360-0000-4455 BAD DEBTS EXPENSE	6,985	57,519 6,705	65,958 5,752	77,200	77,200	28,360	86,400
072-360-0000-4480 COST ALLOCATION	286,742	286,742	286,742	282,346	282,346	188,231	330,030
072-360-0301-4300 PW MAINT. & REPAIR SUPPLIES	3,648	4,715	4,410	4,500	4,500	567	3,000
072-360-0450-4260 CONTRACTUAL SERVICES	10,549	7,634	-,-10	-,500	-,500	-	-
072-360-0450-4300 DEPARTMENT SUPPLIES	319	-	_	_	_	_	_
Operations & Maintenance Costs	1,251,383	1,301,991	1,876,474	2,414,770	2,440,695	1,150,833	2,144,385
072 260 0000 4706 HARIITY CHARGE			22 002	E0 E60	E0 E60	20.040	EQ 113
072-360-0000-4706 LIABILITY CHARGE 072-360-0320-4741 EQUIP MAINT CHARGE	_	_	32,883 35,800	58,560 18,900	58,560 18,900	39,040 12,600	58,113 21,018
072-360-0000-4741 EQUIP REPLACEMENT CHARGE	_	_		-	10,900	12,000	11,250
072-360-0000-4741 EQUIP REPLACEMENT CHARGE	-	_	47,820	- 56,770	- 56,770	37,847	90,554
Internal Service Charges	<u>-</u>	-	116,503	134,230	134,230	89,487	180,935
			,	,	, 	-2,2	

Dept: Public Works/Sewer Fund

Div: Sewer Maintenance

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
072-360-0000-4500 CAPITAL EQUIPMENT	5,981	1,036	-	-	-	-	-
072-360-0000-4600 CAPITAL PROJECTS	1,039,295	626,959	174,320	-	-	-	-
072-360-0000-4820 DEPRECIATION EXPENSE	132,456	127,923	-	-	-	-	_
Capital Costs	1,177,732	755,918	174,320	=	=	-	=
072-360-0000-4901 TRANSFER TO GENERAL FUND	60,000	60,000	60,000	60,000	60,000	40,000	60,000
072-360-0000-4918 TRANSFER TO RETIREMENT FUND	_	-	-	12,434	12,434	-	12,434
Transfers	60,000	60,000	60,000	72,434	72,434	40,000	72,434
Division Total	2.953.128	2.551.408	3,029,761	3,476,197	3,502,122	1,820,233	3,258,831





SEWER FUND – CAPITAL PROJECTS

FUND No. 72-365

DIVISION OVERVIEW

The Capital Projects Division is used to account for, track, and manage capital improvements to the City's sanitary sewer system.

MAJOR PROJECTS/PROGRAMS

- <u>Maintenance Repairs</u> Point repairs (i.e. sewer pipe lining and replacement) to alleviate maintenance problems at locations where maintenance problems exist or that have hydraulic deficiencies. Perform inflow/infiltration analysis to determine areas that need additional repairs to limit water infiltration into the sewer system.
- <u>System Design</u> Continue in the development of hydraulic models and design plans to meet capacity deficiencies and accommodate future growth.
- <u>Sewer Replacement</u> Replacement of deteriorated sewer pipes in conjunction with street resurfacing projects and in certain locations to address hydraulic deficiencies.
- Continue to pursue State Proposition 1 Water Bond Funds in order to leverage limited local funds for capital projects. Possible projects include system master planning, sanitary sewer system enhancements/diversion improvements and storm water management infrastructure.

Dept: Public Works/Sewer Fund Div: Sewer Capital Projects

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
072-365-0000-4820 DEPRECIATION EXPENSE	-	-	132,949	141,252	141,252	-	141,252
Depreciation Expense	-	-	132,949	141,252	141,252	-	141,252
072-365-xxxx-4260 CONTRACT SERVICES		-	-	-	-	-	60,000
Operations & Maintenance	-	-	-	-	-	-	60,000
072-365-0000-4500 CAPITAL EQUIPMENT		-	-	-	-	-	_
Capital Costs	-	-	-	-	-	-	-
072-365-0000-4600 CAPITAL PROJECTS	-	-	1,404,397	1,794,048	1,794,048	762,590	2,505,000
072-365-XXXX-4600 CAPITAL PROJECTS	-	-	-	-	-	-	250,000
072-365-XXXX-4600 CAPITAL PROJECTS	-	-	-	-	-	-	500,000
072-365-0754-4600 CAPITAL PROJECTS		-	56,048	-	43,952	31,124	
Capital Projects	-	-	1,460,445	1,794,048	1,838,000	793,714	3,255,000
Division Total	-	-	1,593,394	1,935,300	1,979,252	793,714	3,456,252



COMPRESSED NATURAL GAS FUND

FUND No. 74-320

DIVISION OVERVIEW

The Compressed Natural Gas Fund is used to account for, track, and manage the operations of a publicly accessible CNG fueling station.

MAJOR PROJECTS/PROGRAMS

• Coordinate construction of City owned compressed natural gas fueling station.

Dept: Public Works/Compressed Natural Gas

Div: Vehicle Maintenance

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
074-320-0000-4105 OVERTIME	-	-	-	-	-	157	-
074-320-0000-4120 O.A.S.D.I.	-	-	-	-	-	12	-
074-320-0000-4130 WORKERS COMPENSATION INS	-	-	-	-	-	22	
Personnel Costs	-	-	-	-	-	192	-
074-320-0000-4210 UTILITIES	-	-	19,484	20,000	20,000	12,274	20,000
074-320-0000-4220 TELEPHONE	-	-	573	450	450	374	-
074-320-0000-4260 CONTRACTUAL SERVICES	-	-	3,836	5,000	6,305	1,237	20,000
074-320-0000-4300 DEPARTMENT SUPPLIES	-	-	226	-	-	-	-
074-320-0000-4400 VEHICLE OPERATION & MAINT.	-	-	18,541	22,000	22,000	17,239	22,000
074-320-0000-4402 FUEL	-	-	42,847	40,000	40,000	24,045	40,000
074-320-0000-4430 ACTIVITITES & PROGRAMS	-	-	-	36,077	36,077	-	-
074-320-0000-4435 BANK CHARGES	-	-	9,200	8,000	8,000	4,998	8,000
074-320-0000-4450 OTHER EXPENSE	-	-	12,909	8,000	8,000	7,153	9,000
074-320-0000-4457 EXCISE TAX RETURN	-	-	-	52,885	52,885	-	25,000
Operations & Maintenance Costs	-	-	107,615	192,412	193,717	67,322	144,000
074-320-0000-4500 ***CAPITAL EXPENSES***	-	-	24,947	-	-	-	-
Capital Projects	-	-	24,947	-	-	-	-
074-320-0000-4500 DEPRECIATION EXPENSE				-	-	-	
Depreciation Expense	-	-	=	-	-	-	-
Division Total	-	-	132,562	192,412	193,717	67,513	144,000

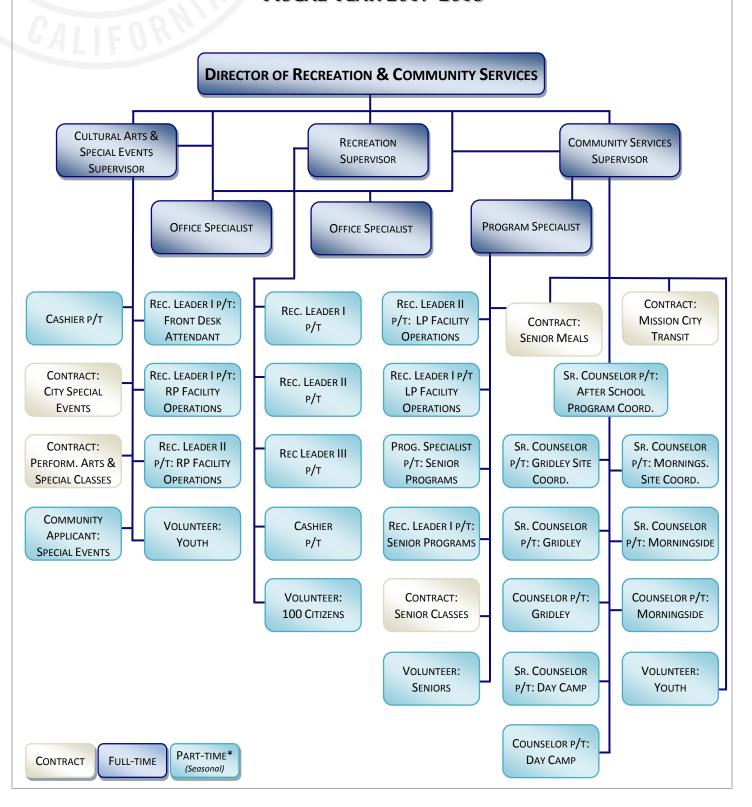


RECREATION & COMMUNITY SERVICES DEPARTMENT



ORGANIZATIONAL CHART

RECREATION & COMMUNITY SERVICES DEPARTMENT FISCAL YEAR 2017-2018



SAN FERNANDO

FRNAND RECREATION & COMMUNITY SERVICES DEPARTMENT

MISSION STATEMENT

The mission of the Recreation and Community Services Department is to develop and implement enriching community, cultural and recreational opportunities that foster the overall well-being and personal development of our community.

DEPARTMENT OVERVIEW

The Recreation and Community Services Department is comprised of four (4) divisions, including Administration, Community Services, Recreation, and Special Events. Together, the Divisions provide programming and resources to the community that include youth/adult sports, day camps, after school programming, cultural arts, wellness/fitness, senior services, teen programming, volunteer opportunities, and special events. Each year, it is estimated that more than 250,000 visits for the organized programming provided by the department and an additional 200,000 for non-organized activities at park facilities. This accounts for approximately 450,000 visits per year.

ACCOMPLISHMENTS FOR FY 2016-2017

- 1. Resurrected the Recreation Division by developing and implemented new community-based youth/adult sports and expanding fitness programming.
- Successfully managed the Special Events Division with the implementation of approximately 50 city and non-city community events that included the 2nd Annual Healthy San Fernando Campaign, Relay for Life Event, and the Chili Festival.
- 3. Expanded summer youth programming by including a free lunch program, and integrating academic components to day camp program.
- 4. Implemented "Teens for a Better Community Leadership Program" to engage youth to achieve their fullest potential as productive citizens by providing opportunities for leadership, character development and scenarios to explore individual strengths and talents.
- 5. Completed multiple capital improvements to Recreation Park, including new outdoor fitness equipment, playground and gym flooring, ADA doors, and outdoor drinking fountains.

OBJECTIVES FOR FY 2017-2018

- 1. Produce a Park Master Plan to help guide the future direction of the Department. (Strategic Goal # 6)
- 2. Continue to streamline Recreation Division by enhancing sport programming for youth and adults. (Strategic Goal # 6)
- 3. Continue to expand partnerships to allow for collaborative opportunities to enhance department programs, including sports, museum, and wellness. (Strategic Goal # 6)
- 4. Explore opportunities for community and cultural programs. (Strategic Goal # 9)
- 5. Provide employee training opportunities to better improve department operations. (Strategic Goal # 6)





RECREATION & COMMUNITY SERVICES - ADMINISTRATION

DIVISION NO. 420

DIVISION OVERVIEW

The Recreation and Community Services Administration Division is responsible for the overall management of the day-to-day operations of the RCS Department, which includes Recreation Division, Community Services Division, Cultural Arts Division, and Special Events Division. Additionally, monies appropriated in this division will cover basic overhead expenses, training, subscriptions, and marketing.

Dept: Recreation & Community Services Div: Recreation Administration

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-420-0000-4101 SALARIES-PERMANENT EMPLOYEES	178,594	240,837	229,146	229,266	229,266	154,470	249,072
001-420-0000-4103 WAGES-TEMPORARY & PART-TIME	-	135	126	-	-	-	-
001-420-0000-4105 OVERTIME	-	-	751	-	2,200	282	-
001-420-0000-4111 COMMISSIONER'S REIMBURSEMENT	1,850	850	750	-	-	750	3,000
001-420-0000-4120 O.A.S.D.I.	13,662	18,448	17,866	17,380	17,380	11,130	18,284
001-420-0000-4126 HEALTH INSURANCE	24,650	25,003	28,927	40,358	40,358	21,535	47,270
001-420-0000-4128 DENTAL INSURANCE	3,940	4,013	4,013	3,339	3,339	2,765	4,013
001-420-0000-4130 WORKER'S COMPENSATION INS.	5,664	5,721	3,553	3,622	3,622	2,355	3,799
001-420-0000-4134 LONG TERM DISABILITY INSURANCE	706	739	906	1,031	1,031	608	1,099
001-420-0000-4136 OPTICAL INSURANCE	902	947	947	573	573	666	975
001-420-0000-4138 LIFE INSURANCE	531	501	459	301	301	278	301
001-420-0000-4140 WELLNESS BENEFIT	-	-	600	600	600	-	600
Personnel Costs	230,499	297,195	288,045	296,470	298,670	194,838	328,413
001-420-0000-4210 UTILITIES	73,840	80,536	-	-	-	-	-
001-420-0000-4220 TELEPHONE	20,626	20,882	16,062	19,000	19,000	10,459	19,000
001-420-0000-4260 CONTRACTUAL SERVICES	25,828	28,303	22,132	20,700	70,700	30,546	20,700
001-420-0000-4300 DEPARTMENT SUPPLIES	3,442	5,018	7,740	6,500	15,000	7,838	11,500
001-420-0000-4320 DEPARTMENT EQUIPMENT MAINT	-	-	196	-	-	-	-
001-420-0000-4360 PERSONNEL TRAINING	1,028	561	1,548	4,500	4,500	1,405	2,000
001-420-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	-	-	566	-	-	-	-
001-420-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	159	1,390	640	1,000	1,000	145	1,000
001-420-0000-4390 VEHICLE ALLOW & MILEAGE	-	-	3,521	4,100	4,100	2,582	4,100
001-420-0000-4450 OTHER EXPENSE	-	-	-	-	-	150	
Operations & Maintenance Costs	124,923	136,690	52,404	55,800	114,300	53,125	58,300
001-420-0000-4706 LIABILITY CHARGE	-	-	16,294	20,923	20,923	13,949	22,164
001-420-0320-4741 EQUIP MAINT CHARGE	-	-	2,562	13,844	13,844	9,229	10,948
001-420-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	3,000	3,000	3,000	2,000	3,000
001-420-0000-4743 FACILITY MAINTENANCE CHARGE	-	-	23,695	28,628	28,628	19,085	36,099
Internal Service Charges	-	-	45,551	66,395	66,395	44,263	72,212
001-420-0000-4500 CAPITAL EQUIPMENT			-	10,000	10,000	-	
Capital Costs	-	-	-	10,000	10,000	-	-
Division Total	355,423	433,885	386,000	428,665	489,365	292,226	458,925



RECREATION & COMMUNITY SERVICES DEPARTMENT

COMMUNITY SERVICES

DIVISION NO. 422

DIVISION OVERVIEW

The Community Services Division oversees the department's human services activities and programs and provides key administrative functions, supervision and analysis for this section. The Division is responsible for identifying potential grant fund sources and maintaining existing grant agreements and contracts for the Elderly Nutrition Congregate and Home-Delivered Meal Program. Staff ensures that these programs meet federal guidelines and are in compliance with all grant regulations. The Division also provides for the administration and supervision of youth programs that include the summer and winter day camp, Teens for a Better Community Leadership Program, the youth volunteer program and the Counselor- In-Training (CIT) program that offer youth ages 14 to 19 with vocational and skills training opportunities and mentorship. In addition, the Division is responsible for the Mission City Transit operations and senior programming that include volunteer and vocational training programs, clubs, excursions, information workshops, classes and the annual senior exposition.

Dept: Recreation & Community Services

Div: Community Services

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-422-0000-4101 SALARIES-PERMANENT EMPLOYEES	57,805	80,273	87,777	104,498	104,498	41,851	104,285
001-422-0000-4103 WAGES-TEMPORARY & PART-TIME	8,018	13,965	-	-	-	-	-
001-422-0000-4105 OVERTIME	-	4	1,679	-	-	1,297	-
001-422-0000-4120 O.A.S.D.I.	5,315	7,207	7,723	7,994	7,994	3,167	7,978
001-422-0000-4126 HEALTH INSURANCE	10,964	11,161	17,689	18,491	18,491	3,308	12,293
001-422-0000-4128 DENTAL INSURANCE	851	938	938	1,529	1,529	176	938
001-422-0000-4129 RETIREE HEALTH SAVINGS	-	-	-	-	-	250	600
001-422-0000-4130 WORKER'S COMPENSATION INS.	3,586	4,539	4,892	7,597	7,597	3,188	7,582
001-422-0000-4136 OPTICAL INSURANCE	242	254	254	317	317	75	262
001-422-0000-4138 LIFE INSURANCE	223	230	162	179	179	68	179
001-422-3750-4101 SALARIES-PERMANENT EMPLOYEES	23,014	21,703	19,716	-	-	11,633	-
001-422-3750-4120 O.A.S.D.I.	1,787	1,662	1,508	-	-	869	-
001-422-3750-4129 RETIREE HEALTH SAVINGS	-	-	-	-	-	70	-
001-422-3750-4130 WORKER'S COMPENSATION INS.	950	910	718	-	-	841	-
001-422-3752-4101 SALARIES-PERMANENT EMPLOYEES	11,480	11,902	10,910	-	-	6,399	-
001-422-3752-4120 O.A.S.D.I.	906	916	835	-	-	479	-
001-422-3752-4129 RETIREE HEALTH SAVINGS	-	-	-	-	-	60	-
001-422-3752-4130 WORKER'S COMPENSATION INS.	496	487	409	-	-	463	-
001-422-3753-4101 TITLE III-B TELEPHONE REASSURANCE PRC	-	-	-	-	-	634	-
001-422-3753-4120 TITLE III-B TELEPHONE REASSURANCE PRC	-	-	-	-	-	49	-
001-422-3753-4129 RETIREE HEALTH SAVINGS	-	-	-	-	-	10	-
001-422-3753-4130 TITLE III-B TELEPHONE REASSURANCE PRC_	-	-	-	-	-	47	-
Personnel Costs	125,637	156,151	155,211	140,605	140,605	74,932	134,117
001-422-0000-4260 CONTRACTUAL SERVICES	-	741	276	-	-	21	-
001-422-0000-4300 DEPARTMENT SUPPLIES	1,998	4,343	3,323	4,000	4,000	1,523	4,000
001-422-0000-4360 PERSONNEL TRAINING	22	176	-	-	-	-	-
001-422-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	-	-	-	1,000	1,000	-	1,000
001-422-3750-4260 CONTRACTUAL SERVICES	268	-	-	-	3,100	5,130	
001-422-3750-4270 PROFESSIONAL SERVICES	15,315	11,302	19,540	15,000	15,000	-	10,000
001-422-3752-4260 HOME DELIVERED MEALS C2	-	-	-	-	1,900	2,822	-
001-422-3752-4270 PROFESSIONAL SERVICES	3,413	1,902	3,077	5,000	5,000	-	5,000
Operations & Maintenance Costs	21,016	18,464	26,216	25,000	30,000	9,495	20,000
001-422-0000-4706 LIABILITY CHARGE	-	-	10,278	9,923	9,923	6,615	9,051
001-422-0000-4743 FACILITY MAINTENANCE CHARGE	-	-	14,948	26,687	26,687	17,791	21,415
Internal Service Charges	-	-	25,226	36,610	36,610	24,407	30,466
Division Total	146,653	174,615	206,652	202,215	207,215	108,834	184,583



RECREATION (FACILITY OPERATIONS <u>& PLAYGROUNDS)</u>

DIVISION NO. 423

DIVISION OVERVIEW

The Recreation Division is responsible for the operations of the City's Parks and Recreation Centers. The scope of responsibility under this division include youth and adult sports leagues, 3Wins Fitness Program- formerly known as the National Award Winning 100 Citizens, coordination of the Adult fitness classes, management of community partnerships with the Special Olympics, the Neighborhood Junior Tennis Program, Tierra Del Sol, Youth Speak Collective, Santa Rosa Baseball League and San Fernando National Little League. The Division also manages the Part-Time workforce for the department and is responsible for staff recruitment, training and performance evaluation as well as the general facility operations of Recreation Park and Las Palmas Park.

Dept: Recreation & Community Services Div: Recreation (Facility Operations & Playgrounds)

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-423-0000-4101 SALARIES-PERMANENT EMPLOYEES	253	217	57,115	62,809	62,809	46,892	70,453
001-423-0000-4103 WAGES-TEMPORARY & PART-TIME	61,146	66,055	167,120	165,000	181,500	137,635	204,016
001-423-0000-4105 OVERTIME	1	7	9	-	-	184	-
001-423-0000-4120 O.A.S.D.I.	4,697	5,070	13,969	4,805	6,805	14,075	20,997
001-423-0000-4126 HEALTH INSURANCE	-	-	12,498	9,633	9,633	11,413	11,162
001-423-0000-4128 DENTAL INSURANCE	-	-	235	674	674	786	1,938
001-423-0000-4129 RETIREE HEALTH SAVINGS	-	-	-	-	-	10	-
001-423-0000-4130 WORKER'S COMPENSATION INS.	4,504	4,726	12,344	4,566	6,566	13,326	19,518
001-423-0000-4136 OPTICAL INSURANCE	(68)	-	250	145	145	174	365
001-423-0000-4138 LIFE INSURANCE	945	813	1,786	102	102	1,249	2,168
Personnel Costs	71,479	76,888	265,325	247,734	268,234	225,745	330,617
001-423-0000-4260 CONTRACTUAL SERVICES	3,000	2,227	2,883	3,000	3,000	-	2,500
001-423-0000-4270 PROFESSIONAL SERVICES	-	-	-	-	-	-	500
001-423-0000-4300 DEPARTMENT SUPPLIES	533	2,772	2,118	3,000	3,000	1,761	3,000
Operations & Maintenance Costs	3,533	4,999	5,001	6,000	6,000	1,761	6,000
001-423-0000-4706 LIABILITY CHARGE	-	-	11,883	16,425	16,425	10,950	22,313
001-423-0000-4743 FACILITY MAINTENANCE CHARGE		-	17,282	46,095	46,095	30,730	110,133
Internal Service Charges	-	-	29,165	62,520	62,520	41,680	132,446
Division Total	75,012	81,887	299,491	316,254	336,754	269,186	469,063



ERNAND RECREATION & COMMUNITY SERVICES DEPARTMENT

CULTURAL ARTS & SPECIAL EVENTS

DIVISION No. 424

DIVISION OVERVIEW

The Cultural Arts and Special Events Division is responsible for conducting/overseeing city-wide sponsored/non-sponsored special and cultural events for the department. Examples include: Relay for Life, Movie Nights, Summer Concerts, Halloween, Dia De Los Muertos, Holiday Tree Lighting, Spring Jamboree, and Health Campaign. The division oversees the nationally recognized Mariachi Master Apprentice Program; Cultural Arts Class Programming, Community Special Event Applications for events conducted on public/private property, and the Lopez Adobe Museum. Staff continues to strengthen and foster innovative partnerships between the arts and community agencies and is successful in securing grants and partnerships to help offset the cost of the Division and City wide events. In addition, the Division is overseeing the Facility Rental Program. This includes private party rentals of Public property and park facilities such as multipurpose rooms, gyms, and fields.

Dept: Recreation & Community Services Div: Cultural Arts & Special Events

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-424-0000-4101 SALARIES-PERMANENT EMPLOYEES	70,640	75,108	75,298	74,707	74,707	49,227	75,431
001-424-0000-4103 WAGES-TEMPORARY & PART-TIME	36,208	49,000	-	-	-	-	-
001-424-0000-4105 OVERTIME	-	-	781	-	-	1,537	-
001-424-0000-4120 O.A.S.D.I.	8,174	9,495	8,138	5,715	5,715	3,660	5,770
001-424-0000-4126 HEALTH INSURANCE	9,471	7,630	7,884	8,003	8,003	5,433	8,763
001-424-0000-4128 DENTAL INSURANCE	674	674	1,030	674	674	393	674
001-424-0000-4130 WORKER'S COMPENSATION INS.	3,707	4,642	3,386	5,431	5,431	3,566	5,484
001-424-0000-4136 OPTICAL INSURANCE	138	145	145	145	145	100	150
001-424-0000-4138 LIFE INSURANCE	153	144	102	102	102	68	102
001-424-1367-4103 TREE LIGHTING	207	-	-	-	-	-	-
001-424-1367-4105 TREE LIGHTING	151	-	-	-	-	-	-
001-424-1367-4120 TREE LIGHTING	27	-	-	-	-	-	-
001-424-1367-4130 TREE LIGHTING	37	-	-		-	-	
Personnel Costs	129,588	146,839	96,764	94,777	94,777	63,984	96,374
001-424-0000-4260 CONTRACTUAL SERVICES	1,544	9,473	11,234	10,900	10,900	4,322	28,600
001-424-0000-4300 DEPARTMENT SUPPLIES	2,470	3,989	3,715	2,600	2,600	1,511	4,000
001-424-0000-4430 ACTIVITIES AND PROGRAMS	11,008	12,000	11,996	25,500	25,500	16,091	12,000
001-424-1367-4260 CONTRACTUAL SERVICES	-	3,259	-	-	-	-	-
001-424-1367-4300 TREE LIGHTING	1,619	337	-	-	-	-	-
Operations & Maintenance Costs	16,641	29,058	26,945	39,000	39,000	21,923	44,600
001-424-0000-4706 LIABILITY CHARGE	-	-	9,327	6,689	6,689	4,459	6,504
001-424-0000-4743 FACILITY MAINTENANCE CHARGE	-	-	13,563	36,391	36,391	24,261	12,237
Internal Service Charges	-	=	22,890	43,080	43,080	28,720	18,741
Division Total	146,228	175,897	146,599	176,857	176,857	114,627	159,715



FRNAND RECREATION & COMMUNITY SERVICES DEPARTMENT

AQUATICS DIVISION NO. 430

DIVISION OVERVIEW

Operations of the San Fernando regional pool facility were leased to the County of Los Angeles in October 2014. Consequently, the City owns the facility; however, the County of Los Angeles is responsible for all annual operating and capital costs during the fifteen (15) year term of the lease.

Dept: Recreation & Community Services

Div: Aquatics

Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
001-430-0000-4101 SALARIES-PERMANENT EMPLOYEES	67,819	39,232	-	-	-	-	-
001-430-0000-4103 WAGES-PERMANENT EMPLOYEES	191,491	121,640	-	-	-	-	-
001-430-0000-4105 OVERTIME	108	907	-	-	-	-	-
001-430-0000-4120 O.A.S.D.I.	19,853	12,376	-	-	-	-	-
001-430-0000-4126 HEALTH INSURANCE	14,403	15,409	-	-	-	-	-
001-430-0000-4128 DENTAL INSURANCE	352	352	-	-	-	-	-
001-430-0000-4130 WORKER'S COMPENSATION INS.	18,768	11,710	-	-	-	-	-
001-430-0000-4136 OPTICAL INSURANCE	357	374	-	-	-	-	-
001-430-0000-4138 LIFE INSURANCE	108	102	-	-	-	-	-
001-430-4103-4105 OVERTIME	84	-	-	-	-	-	-
001-430-4103-4120 O.A.S.D.I.	6	-	-	-	-	-	-
001-430-4103-4130 WORKER'S COMPENSATION INS.	6	-	-	-	-	-	
Personnel Costs	313,357	202,103	-	-	-	-	-
001-430-0000-4210 UTILITIES	157,271	100,723	2,863	-	-	-	-
001-430-0000-4220 TELEPHONE	1,763	753	-	-	-	-	-
001-430-0000-4260 CONTRACTUAL SERVICES	61,710	24,330	-	-	-	-	-
001-430-0000-4300 DEPARTMENT SUPPLIES	42,284	32,581	-	-	-	-	-
001-430-0000-4330 BLDG MAINT & REPAIRS	6,194	2,294	-	-	-	-	
Operations & Maintenance Costs	269,223	160,681	2,863	-	-	-	-
001-430-0000-4500 ****CAPITAL EXPENSES****	6,007	-	-	-	-	-	_
Capital Costs	6,007	-	-	-	-	-	-
Division Total	588,587	362,784	2,863	-	-	-	-



SECTION V. SPECIAL FUNDS



SPECIAL REVENUE, GRANT, AND CAPITAL FUNDS

SAN FERNANDO

SPECIAL REVENUE, CAPITAL, AND GRANT FUNDS

DESCRIPTION

Special Revenue, Grant, and Capital Funds are designated for a specific purpose. Some of these funds have been designated by certain laws and regulations, which require cities to account for expenditures and revenues separately. The City also uses Capital and Grant Funds to account for capital projects and operating/capital grants separately. The following is a list of the Special Revenue, Capital, and Grant Funds included in this section:

FUND NO.	FUND DESCRIPTION
002	Supplemental Law Enforcement Services Fund (SLESF)
007	Proposition "A"
800	Proposition "C" – Transit Development Fund
010	Capital Grant Fund
011	State Gas Tax Fund
012	Measure "R" Fund
013	Traffic Safety Fund
015	Local Transportation Fund (SB 325)
016	Air Quality Management District Fund (AQMD)
017	Self-Sustaining Recreational Activities
018	Retirement Fund
019	Quimby Act Fees
020	Asset Seizure – State
021	Asset Seizure – Federal
022	Surface Transportation Program – Local (STPL)
026	Community Development Block Grant (CDBG)
027	Street Lighting Fund
029	Parking and Maintenance Operations (M & O) – Off Street
032	Capital Outlay Fund
050	Pavement Management Fund
053	Community Investment Fund
101	Safety Realignment Fund (AB109)
103	Afterschool Program Grant Fund – Gridley Elementary
104	Afterschool Program Grant Fund – Morningside Elementary
108	California Arts Council
109	National Endowment for the Arts (NEA)
112	Alliance for California Traditional Arts
113	MTA Transit Oriented Development (TOD) Planning Grant
115	Elderly Nutrition Program/Program Income
118	California State Grant – Housing Related Parks (HRP)
119	Community Oriented Policing Services (COPS) Safe Schools
120	Alcohol Beverage Control (ABC) Grant



SPECIAL REVENUE, CAPITAL, AND GRANT FUNDS

SUPPLEMENTAL LAW ENFORCEMENT FUNDS (SLESF)

FUND NO. 002

FUND OVERVIEW

Per the provisions of AB 3229, the supplemental law enforcement services fund and the supplemental law enforcement oversight committee was created in 1996. The committee was created by the Los Angeles Board of Supervisors and consists of one Municipal Chief, an L.A County Sheriff, a District Attorney, County Officer and a City Manager.

In the past, Cities and Counties received 75% of these funds relative to population and exclusively to provide front line law enforcement services including anti-gang and community gang prevention programs. During the current fiscal year, the City will use funds for community policing activities and to supplement Police overtime.

Fund: Supplemental Law Enforcement Services

Resp. Dept: Finance

Beginning Fund Balance:					21,049		21,049
REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3500-0000 INTEREST INCOME	4	-	124	-	-	4	-
3508-0000 NET INCR/DECR FAIR VAL INVESTMENT	-	-	55	-	-	-	-
3679-0000 COPS MORE	100,000	106,230	96,358	100,000	120,000	129,324	100,000
3679-2206 SLESF		-	18,260	-	-	-	
Total Revenue	100,004	106,230	114,797	100,000	120,000	129,327	100,000
APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 2/28/17	Proposed
002-224-0000-4105 OVERTIME	-	-	-	-	-	-	-
002-224-0000-4120 O.A.S.D.I.	-	-	-	-	-	-	-
Personnel Costs	-	-	-	-	-	-	-
002-190-0000-4901 TRANSFER TO GENERAL FUND	100,000	100,000	100,000	100,000	120,000	66,667	100,000
Transfers	100,000	100,000	100,000	100,000	120,000	66,667	100,000
Total Appropriations	100,000	100,000	100,000	100,000	120,000	66,667	100,000
ANNUAL SURPLUS/DEFICIT	4	6,230	14,797	-	-	62,661	-
Ending Balance:					21,049		21,049

SPECIAL REVENUE, CAPITAL, AND GRANT FUNDS

PROPOSITION "A"

FUND NO. 007

FUND OVERVIEW

This fund is to account for receipts and approved Local Transit Fund projects from a voter approved sales tax override for public transportation purposes. The one percent sales tax was approved by the voters in November 1980. Twenty-five percent of total revenues, net administrative costs, are to be returned to local jurisdictions for local transit related projects. Distribution is done on a population-share basis. Projects must be approved by Metropolitan Transit Authority (Metro) in advance of spending Proposition "A" funds.

MAJOR PROJECTS/PROGRAMS

METRO ANNUAL PROJECTS BUDGET

PUBLIC WORKS:

Trolley Transit: PCA Transit Contract

Trolley Transit: Professional Services

Trolley Transit: Trolley Repairs

Trolley Transit: Trolley Fuel

Marketing Supplies, Tools, Equipment, Maintenance

Prop "A" Administration

• Prop "A" Administration: Cost Allocation

RECREATION & COMMUNITY SERVICES:

- Contractual Services
- MTA Bus Pass Sale
- Prop "A" Administration

Fund: Proposition A - Transit Fund Resp. Dept: Public Works

Beginning Fund Balance:					113,962		60,156
REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3210-0000 SALES AND USE TAXES	408,664	425,844	437,213	449,959	449,959	297,645	460,000
3500-0000 INTEREST INCOME	28	142	579	-	-	112	-
3794-0000 DIAL-A-RIDE TICKETS	4,660	3,662	5,068	4,000	4,000	10	4,000
3794-3630 AQMD NATURAL GAS TROLLEYS	15,792	15,485	16,003	15,000	15,000	-	15,000
3796-0000 MTA BUS PASS SUBSIDY	9,034	9,966	7,930	9,000	9,000	5,192	9,000
3978-0000 TRANS FROM RETIREMENT TAX FUND	1,081	-	-	-	-	-	-
Total Revenue	439,258	455,099	466,793	477,959	477,959	302,959	488,000

APPROPRIATIONS Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual	2018 Proposed
						02/28/17	
007-180-0000-4124 RETIREMENT	1,081	-	-	-	-	-	-
007-313-0000-4101 SALARIES-PERMANENT EMPLOYEES	10,993	4,605	-	-	-	-	-
007-313-0000-4105 OVERTIME	255	10	-	-	-	-	-
007-313-0000-4120 O.A.S.D.I.	695	353	-	-	-	-	-
007-313-0000-4126 HEALTH INSURANCE	1,447	264	-	-	-	-	-
007-313-0000-4128 DENTAL INSURANCE	267	149	-	-	-	-	-
007-313-0000-4130 WORKERS COMPENSATION INS.	797	73	-	-	-	-	-
007-313-0000-4136 OPTICAL INSURANCE	34	13	-	-	-	-	-
007-313-0000-4138 LIFE INSURANCE	63	102	-	-	-	-	-
007-440-0000-4101 SALARIES-PERMANENT EMPLOYEES	17,726	15,690	17,215	21,438	21,438	11,071	21,704
007-440-0000-4120 O.A.S.D.I.	1,356	1,201	1,317	1,640	1,640	831	1,660
007-440-0000-4126 HEALTH INSURANCE	2,167	2,187	2,248	2,311	2,311	1,578	2,533
007-440-0000-4128 DENTAL INSURANCE	108	63	151	151	151	101	151
007-440-0000-4130 WORKER'S COMPENSATION INS.	363	246	268	1,401	1,401	673	1,416
007-440-0000-4136 OPTICAL INSURANCE	-	-	-	-	-	32	48
007-440-0000-4138 LIFE INSURANCE	45	47	47	47	47	56	31
Personnel Costs	37,397	25,003	21,247	26,988	26,988	14,342	27,543
007-190-0000-4480 COST ALLOCATION	42,639	42,639	42,639	27,277	27,277	18,185	28,412
007-313-0000-4260 CONTRACTUAL SERVICES	56,751	2,012	47,500	115,000	115,000	82,682	115,000
007-313-0000-4300 DEPARTMENT SUPPLIES	-	-	-	-	-	-	5,000
007-313-0301-4300 PW MAINT. & REPAIR SUPPLIES	505	-	-	-	-	-	-
007-313-3630-4402 FUEL	21,405	21,366	14,229	40,000	40,000	9,025	20,000
007-440-0441-4220 TELEPHONE	1,528	1,623	1,649	1,500	1,500	989	1,500
007-440-0441-4260 MTA BUS PASS SALES	15,460	16,396	15,800	16,000	16,000	7,091	16,000
007-440-0442-4260 CONTRACTUAL SERVICES	277,397	265,070	279,204	280,000	280,000	99,760	280,000
007-440-0442-4400 VEHICLE OPERATION & MAINT	-	-	-	-	-	-	-
007-440-0443-4260 CONTRACTUAL SERVICES	12,438	12,556	17,655	25,000	25,000	11,443	20,000
Operations & Maintenance Costs	428,123	361,662	418,675	504,777	504,777	229,174	485,912
Total Appropriations	465,520	386,665	439,922	531,765	531,765	243,516	513,455
ANNUAL SURPLUS/DEFICIT	(26,261)	68,434	26,871	(53,806)	(53,806)	59,443	(25,455)
Ending Balance:					60,156		34,701



SPECIAL REVENUE, CAPITAL, AND GRANT FUNDS

PROPOSITION "C" – TRANSIT DEVELOPMENT FUND

FUND NO. 008

FUND OVERVIEW

This fund accounts for receipt of a half-percent sales tax allocated by the Los Angeles County Metropolitan Transit Authority (MTA). These funds can only be used to reduce traffic congestion, improve air quality, improve the condition of streets and highways utilized by public transit, reduce foreign fuel dependence, or reduce the use of fossil fuels.

MAJOR PROJECTS/PROGRAMS

CAPITAL PROJECTS:

Street Resurfacing Project

\$ 45,000

Fund: Proposition C - Transit Development Fund

Resp. Dept:	Public	Works
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Designing Front Delever					164 274		(00.027)
Beginning Fund Balance: REVENUES	2014	2015	2016	2017	164,271 2017	2017	(90,037) 2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3210-0000 SALES AND USE TAXES	339,387	353,702	362,981	376,500	376,500	248,695	385,000
3500-0000 INTEREST INCOME	191	286	1,038	-	-	136	-
3508-0000 NET INC/DECR FAIR VAL INVESTMENT	-	-	458	-	-	-	-
3978-0000 TRANS FROM RETIREMENT TAX FUND	3,367	-	-	-	-	-	-
Total Revenue	342,944	353,988	364,477	376,500	376,500	248,832	385,000
APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
008-180-0000-4124 RETIREMENT	3,367	-	-	-	-	-	-
008-311-0000-4101 SALARIES-PERMANENT EMPLOYEES	67,293	59,743	41,557	42,822	42,822	18,590	43,255
008-311-0000-4103 WAGES-TEMPORARY & PART-TIME	4,135	-	3,305	-	-	-	-
008-311-0000-4105 OVERTIME	255	24	3	-	-	-	-
008-311-0000-4120 O.A.S.D.I.	5,039	4,572	3,422	3,276	3,276	1,422	3,309
008-311-0000-4126 HEALTH INSURANCE	13,800	12,318	2,013	9,789	9,789	6,616	10,536
008-311-0000-4128 DENTAL INSURANCE	1,193	1,242	948	948	948	632	948
008-311-0000-4130 WORKERS COMPENSATION INS.	8,541	7,644	6,312	6,089	6,089	2,594	6,151
008-311-0000-4136 OPTICAL INSURANCE	337	307	281	281	281	193	289
008-311-0000-4138 LIFE INSURANCE	-	-	-	-	-	-	77
008-311-0560-4101 STREET RESURFACING PROGRAM	-	-	-	-	-	2,406	-
008-311-0560-4120 STREET RESURFACING PROGRAM	-	-	-	-	-	184	-
008-311-0560-4126 STREET RESURFACING PROGRAM	-	-	-	-	-	7	-
008-311-0560-4128 STREET RESURFACING PROGRAM	-	-	-	-	-	1	-
008-311-0560-4130 STREET RESURFACING PROGRAM	-	-	-	-	-	175	-
008-311-0560-4136 STREET RESURFACING PROGRAM	-	-	-	-	-	0	-
008-311-6676-4101 SALARIES-PERMANENT EMPLOYEES	-	141	-	-	-	-	-
008-311-6676-4120 O.A.S.D.I.	-	12	-	-	-	-	-
008-311-6676-4130 WORKERS COMPENSATION INS.	102.050	6	- F7 0/11			22 021	-
Personnel Costs	103,959	86,009	57,841	63,205	63,205	32,821	64,565
008-190-0000-4480 COST ALLOCATION	11,081	11,081	-	31,266	31,266	20,844	20,352
008-311-0000-4260 CONTRACTUAL SERVICES	155,633	232,166	-	95,000	95,000	71,383	115,000
008-313-0000-4260 CONTRACTUAL SERVICES	-	-	199,498	-	-	-	-
Operations & Maintenance Costs	166,714	243,247	199,498	126,266	126,266	92,227	135,352
008-190-0000-4901 TRANSFER TO GENERAL FUND	119,682	179,967	-		-	-	
Transfers	119,682	179,967	=	-	-	-	=
008-311-0000-4500 ****CAPITAL EXPENSES****		25,696	-	<u>-</u>		<u>-</u>	<u>-</u>
Capital Costs	-	25,696	-	-	-	-	-
008-311-0000-4600 CAPITAL PROJECTS	7,911	-	-	152,544	141,194	-	-
008-311-0557-4600 GLENOAKS SAFE STREET HSIP	-	-	845	-	-	-	-
008-311-0560-4600 CAPITAL PROJECTS-ST. RESURFACING	-	-	90,295	45,000	288,793	219,134	45,000
008-311-0562-4600 TRAFFIC SIGNALS ON GLENOAKS HSIP CY Capital Projects	7,911	-	91,140	197,544	11,350 441,337	11,350 230,484	45,000
	•		·	•	·	·	·
Total Appropriations	398,266	534,919	348,479	387,015	630,808	355,532	244,917
ANNUAL SURPLUS/DEFICIT	(55,322)	(180,931)	15,998	(10,515)	(254,308)	(106,700)	140,083
					(00.027)		

(90,037)

50,046

Ending Balance:



SPECIAL REVENUE, CAPITAL, AND GRANT FUNDS

CAPITAL GRANTS FUND

FUND NO. 010

FUND OVERVIEW

This section provides a consolidated look at grants funds received from several different funding sources to fund construction projects as well as capital improvements. The processing of Federal and State level grant applications and reimbursements are managed by Public Works.

MAJOR PROJECTS/PROGRAMS

- MSRC Local Match Grant: CNG Fueling Station Upgrade Project
- Department of Transportation (DOT) Bicycle Transportation Account (BTA) State Grant Agreement #BTA 08/09-07-LA09
- CALTRANS Transit Community System Preservation Program: Truman Streetscape Enhancements (City Contribution of \$30,097) HUD
- FTA Grant: CNG Fueling Station Upgrade Project
- MSRC Grant: Electric Fueling Stations Project
- CalRecycle Rubberized Payment Grant Program: Street Resurfacing Program
- MSRC Grant: Pacoima Wash Bikeway Beautification Project

Fund: Capital Grants Fund Resp. Dept: Various

Beginning Fund Balance:					(327,987)		13,567
REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual	Proposed
2500 0000 INTEREST INCOME			_	_	_	02/28/17	
3500-0000 INTEREST INCOME 3600-3621 COPS CHRP GRANT #2009RKWX0121	-	-	-	-	-	-	-
3600-3624 TIP LAE0127- SEC 5309 FTF CA040088	101,834	-	-	-	-	-	-
3600-3652 JAG RECOVERY ACT #09-0648-S5	101,654	_	_	_	_	-	-
3682-0350 CA BEV CNTNR & LTTR RCYCL GRNT	6,605				_		
3686-0562 TRAFFIC SIGNALS GLENOAKS HSIP	0,003				1,380,000		
3686-0687 CALTRANS SUST. TRANSPRT PLANNING GRT	_	_	_	_	144,200	54,796	
3686-3636 SAFE ROUTES TO SCHOOL	_	_	64,212	_	595,674	323,058	_
3686-3665 PEDESTRAIN CT DWN SIGNALS HSIPL5202(017)	_	_		_	60,000	15,710	_
3686-3697 CLEAN TRANS MSRC NO. ML 14062	-	_	_	_	387,091		-
3686-3699 ELECTRICAL VEHCILES CHARGING STATIONS	-	_	_	_	100,000	_	-
3686-6673 GLENOAKS RESURFACING PROJECT	-	-	-	-	97,846	_	_
3686-6676 CALTRANS TCSP TRUMAN-ST. ENHANCEMENTS	850	383	2,264	-	-	806	-
3690-3693 NEA ARTS EDUCATION #12-5100-7024	50,000	-	-	-	-	-	-
3696-3449 "911" SECURITY UPGRADE	6,338	_	_	_	-	-	-
3696-3609 LOPEZ ADOBE CONSTRUCTION	188,043	60,273	-	-	-	-	-
3696-3634 AVOID THE 100 DUI CAMPAIGN #AL1343	1,763	-	-	-	-	-	-
3696-3641 COPS SAFE SCHOOLS	63,362	-	-	-	-	-	-
3696-3646 JAG 10 #DJ-BX-1541	12,853	-	-	-	-	-	-
3696-3662 UASI URBAN AREA SEC INITIRATIVE NO. C125603	-	-	-	-	-	53,000	
3696-3685 OFFICE OF TRAFFIC SAFETY GRT NO. PT1347	28,191	-	-	-	-	-	-
3696-3713 ALCOHOLIC BEVERAGE CONTROL (ABC) GRANT	38,905	-	-	-	-	-	-
3697-3649 KAISER FOUNDATION HOSPITALS	14,000	-	-	-	-	-	-
3697-3750 CONGREGATE MEALS C1 COUNTY ASSISTANCE	52,311	-	-	-	-	-	-
3697-3752 HOME DELIVERED MEALS C2 COUNTY ASSIST	41,282	-	-	-	-	-	-
3697-3753 TITLE III-B TELEPHONE REASSURANCE PRG	22	-	-	-	-	-	-
3769-1371 GRIDLEY/MORNINGSIDE SCHL NRCHM	2,513	-	-	-	-	-	-
3901-3750 CONGREGATE MEALS C1 CONTRIBUTIONS	11,394	-	-	-	-	-	-
3901-3752 HOME DELIVERED MEALS C2 CONTRIBUTIONS 3940-3661 CNG FUELING STATION	3,751	-	-	-	1 220 460	2,708	-
3961-0000 TRANSFER FROM GAS TAX FUND	-	-	-	-	1,339,460	351	
3979-0000 TRANSFER FROM PAVEMENT MGMT FUND	1,847,066	_	24,080	_	_	-	_
Total Revenue	2,471,083	60,656	90,556	-	4,104,271	450,428	
APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual	Proposed
						02/28/17	
Police Grants							
010-220-3449-4500 9-1-1 EMERGENCY COMMUNICATIONS	4,383	_	_	_	_	_	_
010-220-3634-4105 AVOID THE 100 DUI CAMPAIGN #AL1343	-	_	_	_	-	-	-
010-220-3634-4120 AVOID THE 100 DUI CAMPAIGN #AL1343	-	_	_	_	-	-	-
010-220-3634-4130 AVOID THE 100 DUI CAMPAIGN #AL1343	722	_	_	_	-	-	-
	40.004				_		-
010-220-3641-4101 COPS SAFE SCHOOLS	40,091	-	-	-		-	
010-220-3641-4101 COPS SAFE SCHOOLS 010-220-3641-4105 COPS SAFE SCHOOLS	40,091 4,348	-	-	-	-	-	-
	-	- - -	-	-	-	-	-
010-220-3641-4105 COPS SAFE SCHOOLS	4,348	- - -	- - -	- - -	-	- - -	-
010-220-3641-4105 COPS SAFE SCHOOLS 010-220-3641-4120 COPS SAFE SCHOOLS	4,348 668	- - - -	- - - -	- - - -		- - - -	- - -
010-220-3641-4120 COPS SAFE SCHOOLS 010-220-3641-4120 COPS SAFE SCHOOLS 010-220-3641-4124 COPS SAFE SCHOOLS	4,348 668 5,310	- - - -	- - - -	- - - -	- - - -	- - - -	- - - -
010-220-3641-4120 COPS SAFE SCHOOLS 010-220-3641-4120 COPS SAFE SCHOOLS 010-220-3641-4124 COPS SAFE SCHOOLS 010-220-3641-4126 COPS SAFE SCHOOLS	4,348 668 5,310 5,894	- - - - -	- - - - -	- - - - -	- - - -	-	- - - -
010-220-3641-4120 COPS SAFE SCHOOLS 010-220-3641-4120 COPS SAFE SCHOOLS 010-220-3641-4124 COPS SAFE SCHOOLS 010-220-3641-4126 COPS SAFE SCHOOLS 010-220-3641-4128 COPS SAFE SCHOOLS	4,348 668 5,310 5,894 147	- - - - -	- - - - - -	- - - - - -	- - - - -	- - - - - -	- - - - -
010-220-3641-4120 COPS SAFE SCHOOLS 010-220-3641-4120 COPS SAFE SCHOOLS 010-220-3641-4124 COPS SAFE SCHOOLS 010-220-3641-4126 COPS SAFE SCHOOLS 010-220-3641-4128 COPS SAFE SCHOOLS 010-220-3641-4130 COPS SAFE SCHOOLS	4,348 668 5,310 5,894 147 6,508	- - - - - -	-	- - - - - -	- - - - -	-	- - - - - -
010-220-3641-4120 COPS SAFE SCHOOLS 010-220-3641-4120 COPS SAFE SCHOOLS 010-220-3641-4124 COPS SAFE SCHOOLS 010-220-3641-4126 COPS SAFE SCHOOLS 010-220-3641-4128 COPS SAFE SCHOOLS 010-220-3641-4130 COPS SAFE SCHOOLS 010-220-3641-4130 OPTICAL INSURANCE	4,348 668 5,310 5,894 147 6,508	- - - - - -	-	- - - - - - -	- - - - - -	-	- - - - - - -

Fund: Capital Grants Fund Resp. Dept: Various

Beginning Fund Balance:					(327,987)		13,567
APPROPRIATIONS (Cont.) Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 02/28/17	2018 Proposed
Police Department Grants (Cont.)	4.000						
010-220-3646-4105 JAG 10 #DJ-BX-1541	4,980 67	-	-	-	-	-	-
010-220-3646-4120 JAG 10 #DJ-BX-1541 010-220-3646-4130 JAG 10 #DJ-BX-1541	717	-	-	-	-	-	-
010-220-3652-4105 OVERTIME	-	_	-	-		-	_
010-220-3652-4120 O.A.S.D.I.	_	_	_	_	_	_	_
010-220-3652-4130 WORKER'S COMPENSATION INS.	_	_	_	-	-	-	-
010-220-3662-4500 UASI URBAN AREA SEC INITIATIVE	_	_	53,000	-	_	-	_
010-220-3685-4105 OFFICE OF TRAFFIC SAFETY GRT NO. PT13	21,663	-	-	-	-	-	-
010-220-3685-4120 OFFICE OF TRAFFIC SAFETY GRT NO. PT13	456	-	-	-	-	-	-
010-220-3685-4130 OFFICE OF TRAFFIC SAFETY GRT NO. PT13	2,849	-	-	-	-	-	-
010-220-3685-4370 OFFICE OF TRAFFIC SAFETY GRT NO. PT13	2,502	-	-	-	-	-	-
010-220-3713-4103 ALCOHOLIC BEVERAGE CONTROL	885	-	-	-	-	-	-
010-220-3713-4105 ABC-OVERTIME	27,581	-	-	-	-	-	-
010-220-3713-4120 ABC-O.A.S.D.I.	468	-	-	-	-	-	-
010-220-3713-4130 ABC-WORKERS COMPENSATION	4,387	-	-	-	-	-	-
010-220-3713-4300 ABC - SUPPLIES	1,500	-	-	-	-	-	-
010-220-3713-4360 ABC - PERSONNEL TRAINING	1,604	-	-	-	-	-	-
010-220-3713-4500 ABC - CAPITAL =	2,480	-	-	-	-	-	
Total Police Grants	145,621	-	53,000	-	-	-	-
Public Works Grants							
010-150-3609-4101 SALARIES-PERMANENT EMPLOYEES	1,455	_	_	_	_	_	
010-150-3609-4120 O.A.S.D.I.	105	_	_	-	_	-	-
010-150-3609-4130 WORKER'S COMPENSATION INS.	159	_	_	_	_	_	_
010-150-3609-4300 LOPEZ ADOBE CONSTRUCTION	460	_	-	-	-	-	-
010-150-3609-4600 LOPEZ ADOBE CONSTRUCTION	157,500	_	_	-	-	-	-
010-310-0687-4270 CALTRANS SUST TRANSPRT PLANNING GI	-	-	3,378	-	135,475	96,990	-
010-310-3661-4600 CNG FUELING STATION	-	-	2,708	-	1,347,152	78	-
010-310-3661-4101 CNG FUELING STATION	-	-	-	-	-	8,640	-
010-310-3661-4120 CNG FUELING STATION	-	-	-	-	-	656	-
010-310-3661-4130 CNG FUELING STATION	-	-	-	-	-	1,117	-
010-311-0562-4600 TRAFFIC SIGNALS GLENOAKS HSIP	-	-	-	-	1,380,000	-	-
010-311-6673-4600 GLENOAKS RESURFACING PROJECT	-	-	-	-	97,846	-	-
010-311-6676-4101 CALTRANS TCSP TRUMAN-ST. ENHANCEN	-	254	2,264	-	-	538	-
010-311-6676-4120 CALTRANS TCSP TRUMAN-ST. ENHANCEN	-	18	-	-	-	41	-
010-311-6676-4130 CALTRANS TCSP TRUMAN-ST. ENHANCEN	-	-	-	-	-	39	-
010-311-6676-4600 CAPITAL PROJECTS	-	-	806	-	-	-	-
010-320-3697-4600 CLEAN TRANSP MSRC #ML14062	-	-	-	-	387,091	455	-
010-335-3699-4600 ELECTRICAL VEHICLE CHARGING STATION	-	24.000	222.050	-	100,000	-	-
010-370-3636-4600 SAFE ROUTES TO SCHOOL 010-370-3636-4101 SAFE ROUTES TO SCHOOL	-	24,080	323,658	-	250,510	239,799	-
010-370-3636-4101 SAFE ROUTES TO SCHOOL	-	-	-	-	-	1,346 102	-
	-	-	-	-	_		-
010-370-3636-4130 SAFE ROUTES TO SCHOOL	-	-	-	-	-	98	-
010-371-3665-4101 PEDESTRIAN CT DWN SIGNALS HSIPL5202	-	-	-	-	-	362	-
010-371-3665-4120 PEDESTRIAN CT DWN SIGNALS HSIPL5202	-	-	-	-	-	28	-
010-371-3665-4126 PEDESTRIAN CT DWN SIGNALS HSIPL5202	-	-	-	-	-	4	-
010-371-3665-4128 PEDESTRIAN CT DWN SIGNALS HSIPL5202	-	-	-	-	-	1	-
010-371-3665-4130 PEDESTRIAN CT DWN SIGNALS HSIPL5202	-	-	-	-	-	26	-
010-371-3665-4136 PEDESTRIAN CT DWN SIGNALS HSIPL5202	-	-	-	-	-	0	-
010-371-3665-4600 CAPITAL PROJECTS	-	-	- 0.700	-	60,000	44,879	-
010-371-3665-4270 PROFESSIONAL SERVICES Total Public Works Grants	150 670	2// 252	8,760 241 574	-	4,643 2 762 717	4,377	
Total Public Works Grants	159,679	24,352	341,574	-	3,762,717	399,576	-

Fund: Capital Grants Fund Resp. Dept: Various

Beginning Fund Balance:					(327,987)		13,567
APPROPRIATIONS (Cont.)	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
Recreation and Community Service Grants							
010-420-1371-4101 GRIDLEY/MORNINGSIDE SCHL NRCHM	-	-	-	-	-	21	-
010-420-1371-4120 O.A.S.D.I.	-	-	-	-	-	2	-
010-420-1371-4130 WORKER'S COMPENSATION INS.	-	-	-	-	-	2	-
010-424-3614-4260 NATL ARTS/HMNITIES YTH PROG #12770	5,225	-	-	-	-	-	-
010-424-3614-4300 NATL ARTS/HMNITIES YTH PROG #12770	2,233	-	-	-	-	-	-
010-424-3631-4260 ALLIANCE FOR CA TRADITIONAL ARTS 20:	7,113	-	-	-	-	-	-
010-424-3631-4370 ALLIANCE FOR CA TRADITIONAL ARTS 20:	387	-	-	-	-	-	-
010-430-3649-4103 WAGES-TEMPORARY & PART-TIME	2,415	-	-	-	-	-	-
010-430-3649-4120 KAISER FOUNDATION HOSPITALS	185	-	-	-	-	-	-
010-430-3649-4130 KAISER FOUNDATION HOSPITALS	176	-	-	-	-	-	-
010-430-3649-4250 RENTS AND LEASES	1,316	-	-	-	-	-	-
010-430-3649-4260 KAISER FOUNDATION HOSPITALS	4,515	-	-	-	-	-	-
010-430-3649-4270 PROFESSIONAL SERVICES	2,440	-	-	-	-	-	-
010-430-3649-4300 DEPARTMENT SUPPLIES	2,953	-	-	-	-	-	-
010-424-3693-4260 NEA ARTS EDUCATION #12-5100-7024	7,949	-	-	-	-	-	-
010-422-3750-4260 CONGREGATE MEALS C1 COUNTY ASSIST.	51,062	-	-	-	-	-	-
010-422-3750-4270 CONGREGATE MEALS C1CONTRIBUTIONS	10,055	-	-	-	-	-	-
010-422-3750-4300 CONGREGATE MEALS C1 CONTRIBUTION	2,589	-	-	-	-	-	-
010-422-3752-4260 HOME DELIVERED MEALS C2 COUNTY AS:	33,926	-	-	-	-	-	-
010-422-3752-4270 HOME DELIVERED MEALS C2 CONTRIBUT	8,431	-	-	-	-	-	-
010-422-3752-4300 HOME DELIVERED MEALS C2 CONTRIBUT	49	-	-	-	-	-	-
010-422-3752-4390 HOME DELIVERED MEALS C2 CONTRIBUT	2,627	-	-	-	-	-	-
010-422-3753-4101 TITLE III-B TELEPHONE REASSURANCE PRO	22	-	-	-	-	-	-
Total Recreation and Community Service Grants	145,665	-	-	-	-	25	-
Total Appropriations	450,966	24,352	394,574	-	3,762,717	399,601	-
ANNUAL SURPLUS/DEFICIT	2,020,117	36,304	(304,018)	-	341,554	50,827	-
Ending Balance:					13,567		13,567



STATE GAS TAX FUND

FUND NO. 011

FUND OVERVIEW

This fund is used to account for maintenance work and capital projects associated with impacts from motor vehicle travel in the City. It is also used for capital improvements requiring matching funds for Federal funding (TEA-3) eligibility. The use of these funds is restricted by Article XIX of the California State Constitution and by Streets and Highways Code Section 2101. All Motor Vehicle Fuel Tax funds allocated from the Highway Users Tax Account must be expended for the following: (a) The research, planning, construction, improvement, maintenance, and operation of public streets and highways (and their related public facilities for non-motorized traffic), including the mitigation of their environmental effects, the payment for property taken or damaged for such purposes, and the administrative costs necessarily incurred in the foregoing purposes.

MAJOR PROJECTS/PROGRAMS

- Street sweeping contract
- Parkway tree trimming contract
- Street maintenance activities

Fund: State Gas Tax Fund Resp. Dept: Public Works

Beginning Fund Balance:					17,359		38,929
REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3610-0000 GAS TAX ALLOCATION SECT 2105	170,959	137,398	137,881	155,000	155,000	79,864	142,592
3611-0000 GAS TAX ALLOCATION SECT 2106	82,940	85,645	85,660	80,000	80,000	49,889	90,921
3612-0000 GAS TAX ALLOCATION SECT 2107	182,881	175,844	179,540	215,000	215,000	98,150	184,208
3613-0000 GAS TAX ALLOCATION SECTION 2103	350,200	234,818	126,153	100,000	100,000	46,483	98,225
3615-0000 GAS TAX ALLOCATION SECT 2107.5	6,000	6,000	5,000	6,000	6,000	5,000	6,000
3619-0000 PROP 1B BOND	22,380	-	-	-	-	-	-
36XX-0000 ROAD MAINTENANCE & REHABILITATION	-	-	-	-	-	-	141,475
3670-0000 TRANSFER FROM GENERAL FUND	-	43,954	-	-	-	-	-
3901-0000 MISC REVENUE	-	-	-	-	-	10,990	
39XX-0000 LOAN REPAYMENT	-	-	-	-	-	-	28,070
3978-0000 TRANS FROM RETIREMENT TAX FUND	2,190						
Total Revenue	817,550	683,659	534,234	556,000	556,000	290,376	691,491
APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual	Proposed
						02/28/17	
011-180-0000-4124 RETIREMENT	2,190	-	-	-	-	-	-
011-311-0000-4101 SALARIES-PERMANENT EMPLOYEES	46,776	49,942	127,682	39,177	39,177	13,799	-
011-311-0000-4105 OVERTIME	371	3,381	4,727	-	-	1,654	-
011-311-0000-4120 O.A.S.D.I.	3,482	4,036	10,131	2,997	2,997	1,172	-
011-311-0000-4126 HEALTH INSURANCE	9,861	9,408	25,394	11,217	11,217	6,177	-
011-311-0000-4128 DENTAL INSURANCE	1,095	1,135	3,173	1,167	1,167	356	-
011-311-0000-4130 WORKER'S COMPENSATION INS.	4,795	4,248	17,674	5,571	5,571	2,185	-
011-311-0000-4136 OPTICAL INSURANCE	205	238	588	198	198	64	-
011-311-0000-4138 LIFE INSURANCE	-	-	-	198	-	-	-
Personnel Costs	68,775	72,388	189,368	60,525	60,525	25,407	-
011-190-0000-4480 COST ALLOCATION	21,070	21,070	21,070	62,325	62,325	41,550	31,750
011-311-0000-4260 CONTRACTUAL SERVICES	37,160	23,069	380,971	211,876	211,876	121,462	247,000
011-311-0000-4270 PROFESSIONAL SERVICES	11,039	6,090	1,806	-	-	-	-
011-311-0558-4260 CITYWIDE STREET REPAIR	-	-	-	50,000	-	4,300	-
011-371-3665-4270 PROFESSIONAL SERVICES	-	-	4,572	-	3,282	6,348	-
011-311-7510-4300 NORTH MACLAY STREETSCAPE	3,527	2,979	4,473	-	-	-	-
Operations & Maintenance Costs	72,796	53,208	412,892	324,201	277,483	173,660	278,750
011-190-0000-4901 TRANSFER TO GENERAL FUND	369,852	523,006	73,438	99,164	99,164	66,109	184,234
011-190-0000-4910 TRANSFER TO GRANT FUND	-	-	-	-	-	351	
Transfers	369,852	523,006	73,438	99,164	99,164	66,460	184,234
011-311-0000-4600 CAPITAL PROJECTS	22,858	108,553	33,493	-	-	2,420	-
011-311-0178-4600 CAPITAL PROJECTS	-	-	190,641	-	2,000	-	-
011-311-0558-4600 CITYWIDE STREET REPAIR	-	-	89,742	-	85,258	37,139	-
011-311-3665-4600 HSIP PEDESTRAIN SIGNAL GRANT	-	-	-	-	10,000	-	-
011-311-7105-4600 CAPITAL PROJECTS	35,154	-	-	-	-	-	-
011-311-7510-4600 NORTH MACLAY STREETSCAPE	241	975	-	-	-	-	-
Capital Projects	58,253	109,528	313,877	-	97,258	39,559	-
Total Appropriations	569,676	758,130	989,575	483,890	534,430	305,086	462,984
ANNUAL SURPLUS/DEFICIT	247,874	(74,471)	(455,341)	72,110	21,570	(14,710)	228,507
e di ce i					20.000		26- 426

38,929

267,436

Ending Balance:



MEASURE "R" FUND

FUND No. 012

FUND OVERVIEW

In November 2008, Measure "R" was approved by the State's voters committing a projected \$40 billion to traffic relief and transportation upgrades throughout the County over the next 30 years. The City receives these funds as an ongoing annual allotment, which is used for city street related maintenance and capital projects.

In Fiscal Year 2015-2016, the City leveraged the annual Measure R allocation by participating in the Total Roads Improvement Program ("TRIP"). Consequently, in Fiscal Year 2016-2017, the City received approximately \$2.5 million for street improvement projects in major transit corridors throughout the City. The annual debt service is secured by, and will be paid from, annual Measure R revenue through 2039. The City pledged approximately 67% of projected annual Measure R revenue, so there will still be some funding remaining for smaller projects.

MAJOR PROJECTS/PROGRAMS

Total Road Improvement Program (TRIP) Repair and Improvement Projects

Fund: Measure R Resp. Dept: Public Works

ANNUAL SURPLUS/DEFICIT

Beginning Fund Balance:					3,641,834		614,301
REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3210-0000 SALES AND USE TAXES	252,975	264,980	272,157	280,000	280,000	185,421	285,000
3500-0000 INTEREST INCOME	227	877	3,829	-	-	570	-
3500-3556 INTEREST INCOME-WILMINGTON TRUST	-	-	665	-	-	4,304	-
3508-0000 NET INCR/DECR FAIR VAL INVESTMENT	-	-	1,663	-	-	-	-
3946-0000 COP PROCEEDS	-	-	2,785,000	-	-	-	-
3948-0000 PREMIUM ON BONDS	-	-	131,355	-	-	-	-
3970-0000 TRANSFER FROM GENERAL FUND	-	-	9,095	-	-	-	-
3995-0000 TRANS FROM WATER FUND	-	7,634	-	_	-	-	-
Total Revenue	253,202	273,491	3,203,764	280,000	280,000	190,294	285,000
APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 2/28/17	Proposed
012-180-0000-4124 RETIREMENT	90	-	-	-	-	-	-
012-310-0000-4101 SALARIES-PERMANENT EMPLOYEES	5,257	6,579	-	18,358	18,358	12,407	-
012-310-0000-4120 O.A.S.D.I.	402	503	-	1,404	1,404	942	-
012-310-0000-4126 HEALTH INSURANCE	1,275	1,658	-	5,514	5,514	3,044	-
012-310-0000-4128 DENTAL INSURANCE	176	214	-	-	-	379	-
012-310-0000-4130 WORKERS COMPENSATION INS.	406	104	-	290	290	189	-
012-310-0000-4136 OPTICAL INSURANCE	26	37	-	-	-	68	-
Personnel Costs	7,634	9,095	-	25,566	25,566	17,029	-
012-190-0000-4265 ADMINISTRATIVE EXPENSE	-	-	221,802	-	-	11,250	3,000
012-310-0000-4270 PROFESSIONAL SERVICES	11,200	14,159	9,350	-	-	-	-
012-310-0000-4410 BOND INTEREST	-	-	-	-	-	65,798	96,988
012-310-0000-4420 BOND PRINCIPAL	-	-	-	178,000	178,000	-	80,000
Operations & Maintenance Costs	11,200	14,159	231,152	178,000	178,000	77,048	179,988
012-311-0000-4101 SALARIES-PERMANENT EMP	-	-	-	-	-	568	-
012-311-0000-4120 O.A.S.D.I.	-	-	-	-	-	43	-
012-311-0000-4130 WORKERS COMPENSATION INS.	-	-	-	-	-	41	-
012-311-0551-4600 PACOIMA WASH BIKEWAY PROJECT	-	-	5,804	-	2,648	-	-
012-311-0558-4600 CITY WIDE STREET REPAIR PROJECT	-	-	-	238,000	212,872	-	-
012-311-0560-4101 STREET RESURFACING PROGRAM	-	-	-	-	-	136	-
012-311-0560-4120 STREET RESURFACING PROGRAM	-	-	-	-	-	10	-
012-311-0560-4130 STREET RESURFACING PROGRAM	-	-	-	-	-	10	-
012-311-0560-4600 CAPITAL PROJECTS	-	-	-	1,080,000	1,329,085	276,453	-
012-311-3636-4600 SAFE ROUTES TO SCHOOL PROJECT	-	-	123,051	-	92,363	28,519	-
012-311-6673-4600 GLENOAKS RESURFACING PROJECT	-	-	845	-	1,467,000	4,838	-
012-311-6674-4600 TBD	-	-	-	1,467,000	=	-	-
Capital Projects	-	-	129,700	2,785,000	3,103,967	310,619	-
Total Appropriations	18,834	23,254	360,852	2,988,566	3,307,533	404,696	179,988

250,237

2,842,912

(2,708,566) (3,027,533)

614,301

(214,402)

105,013

719,313

234,369

Ending Balance:



TRAFFIC SAFETY FUND

FUND NO. 013

FUND OVERVIEW

This fund accounts for certain receipts from traffic fines levied by local courts that are restricted for certain uses as required by Section 1463 of the California Penal Code. The funds are transferred to the General Fund for traffic safety purposes and the remainder are used by Public Works for traffic safety and other authorized expenditures including, but not limited to, street markings, traffic signal maintenance and repairs, and pothole repairs.

Fund: Traffic Safety Fund Resp. Dept: Public Works

Beginning Fund Balance:					623		623
REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3410-0000 VEHICLE CODE FINES	17,623	20,720	13,496	30,000	30,000	8,632	15,000
3910-0000 SALE OF PROPERTY & EQUIPMENT	18,351	-	-	-	-	-	
Total Revenue	35,974	20,720	13,496	30,000	30,000	8,632	15,000
APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 2/28/17	Proposed
013-190-0000-4901 TRANSFER TO GENERAL FUND	31,825	30,000	6,045	30,000	30,000	20,000	15,000
Transfers	31,825	30,000	6,045	30,000	30,000	20,000	15,000
Total Appropriations	31,825	30,000	6,045	30,000	30,000	20,000	15,000
ANNUAL SURPLUS/DEFICIT	4,149	(9,280)	7,451	=	=	(11,368)	-
Ending Balance:					623		623



LOCAL TRANSPORTATION FUND (SB 325)

FUND NO. 015

FUND OVERVIEW

The Transportation Development Act (TDA) of 1971 provides funding for transit and non-transit related purposes that comply with regional transportation plans. TDA funds consist of the Local Transportation Fund (LTF), which is derived from a 1/4 cent of the general sales tax collected statewide and the State Transit Assistance fund (STA), which is derived from the statewide sales tax on gasoline and diesel fuel. Funds are annually allocated by the Metropolitan Transit Authority (MTA) and will be used for sidewalk improvements during the fiscal year.

MAJOR PROJECTS/PROGRAMS

Sidewalk Repair Project

Fund: Local Transportation Fund

Resp. Dept: Public Works

Beginning Fund Balance:					-		600
REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3500-0000 INTEREST INCOME	1	6	-	-	-	-	-
3695-0866 SIDEWALK REPAIR PROJECT	12,754	19,600	7,500	19,600	19,600	-	19,600
Total Revenues	12,755	19,606	7,500	19,600	19,600	-	19,600
APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 2/28/17	Proposed
015-190-0000-4480 COST ALLOCATION	100	100	100	-	-	-	-
Operations & Maintenance Costs	100	100	100	-	-	-	-
015-190-0000-4901 TRANSFER TO GENERAL FUND	-	19,506	-	-	_	-	_
Transfers	-	19,506	-	-	-	-	-
015-310-0000-4600 CAPITRAL PROJECTS	-	-	7,160	-	-	-	_
015-310-0866-4600 CP-SIDEWALK REPAIR PROJECT	16,100	-	240	19,000	19,000	5,356	19,600
Capital Projects	16,100	-	7,400	19,000	19,000	5,356	19,600
Total Appropriations	16,200	19,606	7,500	19,000	19,000	5,356	19,600
ANNUAL SURPLUS/DEFICIT	(3,445)	-	-	600	600	(5,356)	-
Ending Balance:					600		600



AIR QUALITY MANAGEMENT DISTRICT (AQMD) FUND

FUND NO. 016

FUND OVERVIEW

This fund is used to account for South Coast Air Quality Management District (SCAQMD) revenues received by the City. Per AB 2766 (1990), a portion of the State Department of Motor Vehicle registration fee (\$4 per vehicle) is distributed to 89 cities in Los Angeles County. Thirty percent of fees collected are kept by the SCAQMD while 40% are distributed to cities. These funds may be used for various programs to reduce air pollution.

MAJOR PROJECTS/PROGRAMS

• Purchase low emission City vehicles

Fund: Air Quality Management District Fund

Resp. Dept: Public Works

Beginning Fund Balance:					195,651		38,282
REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3500-0000 INTEREST INCOME	55	179	719	-	-	121	-
3508-0000 NET INCR/DECR FAIR VAL INVESTMENT	-	-	315	-	-	-	-
3605-0000 MOTOR VEHICLE IN-LIEU TAX	29,768	30,053	31,154	29,100	29,100	8,113	30,000
3910-0000 SALE OF PROPERTY & EQUIPMENT	4,775	-	-	-	-	-	-
Total Revenues	34,598	30,232	32,188	29,100	29,100	8,234	30,000
APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 2/28/17	Proposed
016-152-0000-4500 CAPITAL EQUIPMENT	-	-	-	-	-	-	25,000
016-225-0000-4500 CAPITAL EQUIPMENT	-	-	-	-	-	-	25,000
016-310-3661-4270 PROFESSIONAL SERVICES	-	-	106	-	-	-	-
016-310-3661-4500 CAPITAL EQUIPMENT	-	-	-	-	50,000	-	
016-310-3661-4600 CAPITAL PROJECTS	-	-	1,755	-	40,000	-	-
016-311-0000-4500 CAPITAL EQUIPMENT	-	-	-	-	48,234	48,087	
016-371-0000-4500 CAPITAL EQUIPMENT	-	-	-	-	48,234	48,083	
Capital Projects	-	-	1,861	-	186,469	96,170	50,000
Fund Total Appropriations	-	-	1,861	-	186,469	96,170	50,000
ANNUAL SURPLUS/DEFICIT	34,598	30,232	30,326	29,100	(157,369)	(87,937)	(20,000)

38,282

18,282

Ending Balance:



SELF-SUSTAINING RECREATIONAL ACTIVITIES

FUND NO. 017

FUND OVERVIEW

The Self-sustaining Recreational Activities fund accounts for part-time staff salaries, equipment and supplies, and contracted instructor salaries for recreation programs and activities that generate revenue through user fees. Programs accounted for in this fund include, but are not limited to, sports leagues, day camp, exercise & dance classes, karate, and other fee based programs/activities.

MAJOR PROJECTS/PROGRAMS

Additional Youth and Adult Recreation Programs

Fund: Self Sustaining Recreation Programs Resp. Dept: Recreation & Community Services

017-420-1397-4120 FACILITY ATTENDANTS

017-420-1397-4130 FACILITY ATTENDANTS

017-420-1399-4105 DAY CAMP OVERTIME

017-420-1399-4101 DAY CAMP-SALARIES PERM. EMP.

017-420-1399-4103 DAY CAMP WAGES-TEMP & P/T

	Beginning Fund Balance	:				61,056		9,488
REVENUES	, , ,	2014	2015	2016	2017	2017	2017	2018
	Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3770-1295	AFTER SCHOOL COMM NRICHMENT	-	-	85	-	-	-	-
3770-1322	SENIOR AEROBICS	3,465	4,590	15,780	15,000	6,000	4,419	6,000
3770-1323	SENIOR MUSIC	-	-	2,260	2,000	2,000	1,520	2,000
3770-1324	SPECIAL NEEDS CLASSES	-	-	-	-	(800)	-	-
3770-1326	KARATE	9,941	10,855	7,560	8,000	9,598	6,160	9,598
3770-1328	YOUTH SPORTS	31,444	21,165	21,063	15,000	27,234	15,127	27,234
3770-1329	YOUTH FLAG FOOTBALL	170	-	-	-	-	-	-
3770-1334	ADULT SOFTBALL	640	697	13,666	12,000	16,000	12,132	16,000
3770-1336	BOXING	-	-	10	-	-	-	-
3770-1337	AEROBICS	19,834	14,474	14,720	14,000	14,000	9,801	14,000
3770-1339	LINE DANCE CLASS	707	1,307	1,622	1,400	500	450	500
3770-1340	SOCCER SCHOOL	-	9	-	-	-	60	-
3770-1343	ART RECREATION CLASSES	-	-	1,215	800	3,534	2,250	3,534
3770-1362	FOLK DANCE	5,200	5,166	4,572	4,500	3,000	2,483	3,000
3770-1364	AZTEC DANCE	385	204	238	200	200	140	200
3770-1386	JULY 4TH	-	-	75	-	-	-	-
3770-1393	DAY CAMP TEENS FUNDRAISERS	-	-	65	-	-	-	-
	5K RUNNING RACE	-	9,162	6,103	6,000	9,300	9,287	9,300
	FOUNDATION-PARK & REC PROGRAM	-	-	2,500	-	-	-	-
	PARK REC PROG-FCLTY ATTENDANTS	4,035	1,005		-	-	-	
3770-1399	PARK REC PROG-DAY CAMP PROGRAM	68,010 143,832	82,772 151,405	74,644 166,178	65,000 143,900	65,000 155,566	69,532 133,362	75,000 166,366
		113,032	131,103	100,170	113,300	133,300	133,302	100,300
APPROPRIA		2014	2015	2016	2017	2017	2017	2018
	Account Number & Title							
		Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 2/28/17	Proposed
017-180-00	00-4124 RETIREMENT	Actual 1,374	Actual -	Actual -	Adopted -	Adjusted -		Proposed -
	100-4124 RETIREMENT 187-4105 OVERTIME				·	Adjusted - -	2/28/17	Proposed -
017-193-13			-		·	Adjusted - -	2/28/17	Proposed -
017-193-13 017-193-13	87-4105 OVERTIME		- 404		·	Adjusted	2/28/17	Proposed -
017-193-13 017-193-13 017-193-13	87-4105 OVERTIME 87-4120 O.A.S.D.I.	1,374 - -	- 404 31		·	Adjusted	2/28/17	Proposed
017-193-13 017-193-13 017-193-13 017-420-00	.87-4105 OVERTIME .87-4120 O.A.S.D.I. .87-4130 WORKER'S COMPENSATION INS.	1,374 - -	404 31 29		·	Adjusted 26,930	2/28/17	Proposed
017-193-13 017-193-13 017-193-13 017-420-00 017-420-00	87-4105 OVERTIME 87-4120 O.A.S.D.I. 887-4130 WORKER'S COMPENSATION INS. 900-4101 SALARIES-PERMANENT EMPLOYEES	1,374 - - - -	404 31 29	- - - -	·	-	2/28/17	Proposed
017-193-13 017-193-13 017-193-13 017-420-00 017-420-00	87-4105 OVERTIME 87-4120 O.A.S.D.I. 87-4130 WORKER'S COMPENSATION INS. 900-4101 SALARIES-PERMANENT EMPLOYEES 900-4103 WAGES-TEMPORARY & PART-TIME	1,374 - - - -	404 31 29 -	- - - - - - 6,520	·	- - - - - 26,930	2/28/17 7 5,033	Proposed
017-193-13 017-193-13 017-193-13 017-420-00 017-420-00 017-420-00	87-4105 OVERTIME 87-4120 O.A.S.D.I. 87-4130 WORKER'S COMPENSATION INS. 900-4101 SALARIES-PERMANENT EMPLOYEES 900-4103 WAGES-TEMPORARY & PART-TIME 900-4120 O.A.S.D.I.	1,374 - - - -	404 31 29 - 117 9	- - - - - 6,520 499	- - - - 26,930	- - - - - 26,930	2/28/17 7 5,033 386	Proposed
017-193-13 017-193-13 017-193-13 017-420-00 017-420-00 017-420-00 017-420-00	187-4105 OVERTIME 187-4120 O.A.S.D.I. 187-4130 WORKER'S COMPENSATION INS. 1800-4101 SALARIES-PERMANENT EMPLOYEES 1800-4103 WAGES-TEMPORARY & PART-TIME 1800-4120 O.A.S.D.I. 1800-4126 HEALTH INSURANCE 1800-4130 WORKER'S COMPENSATION INS.	1,374 - - - - - - -	404 31 29 - 117 9	- - - - 6,520 499	- - - - 26,930	- - - - 26,930 - 2,051	2/28/17	
017-193-13 017-193-13 017-420-00 017-420-00 017-420-00 017-420-00 017-420-00 017-420-00	187-4105 OVERTIME 187-4120 O.A.S.D.I. 187-4130 WORKER'S COMPENSATION INS. 1800-4101 SALARIES-PERMANENT EMPLOYEES 1800-4103 WAGES-TEMPORARY & PART-TIME 1887-4130 WORKER'S COMPENSATION INS. 1887-4120 O.A.S.D.I. 1887-4120 O.A.S.D.I. 1887-4120 WORKER'S COMPENSATION INS. 1887-4120 O.A.S.D.I. 1887-4120 WORKER'S COMPENSATION INS. 1887-4120 O.A.S.D.I.	1,374 - - - -	404 31 29 - 117 9 - 9	- - - - 6,520 499	- - - - 26,930	- - - - 26,930 - 2,051	2/28/17	
017-193-13 017-193-13 017-420-00 017-420-00 017-420-00 017-420-00 017-420-00 017-420-00	187-4105 OVERTIME 187-4120 O.A.S.D.I. 187-4130 WORKER'S COMPENSATION INS. 1800-4101 SALARIES-PERMANENT EMPLOYEES 1800-4103 WAGES-TEMPORARY & PART-TIME 1800-4120 O.A.S.D.I. 1800-4126 HEALTH INSURANCE 1800-4130 WORKER'S COMPENSATION INS. 1800-4136 OPTICAL INSURANCE 1822-4103 WAGES-TEMPORARY & PART-TIME	1,374 - - - - - - (21)	404 31 29 - 117 9 - 9	- - - - 6,520 499	- - - - 26,930	- - - - 26,930 - 2,051	2/28/17	
017-193-13 017-193-13 017-420-00 017-420-00 017-420-00 017-420-00 017-420-00 017-420-13 017-420-13	187-4105 OVERTIME 187-4120 O.A.S.D.I. 187-4130 WORKER'S COMPENSATION INS. 1800-4101 SALARIES-PERMANENT EMPLOYEES 1800-4103 WAGES-TEMPORARY & PART-TIME 1800-4120 O.A.S.D.I. 1800-4126 HEALTH INSURANCE 1800-4130 WORKER'S COMPENSATION INS. 1800-4136 OPTICAL INSURANCE 1822-4103 WAGES-TEMPORARY & PART-TIME 1828-4103 WAGES-TEMPORARY & PART-TIME	1,374 - - - - - (21) - 5,839	- 404 31 29 - 117 9 - 9	- - - - 6,520 499	- - - - 26,930	- - - - 26,930 - 2,051	2/28/17	Proposed
017-193-13 017-193-13 017-420-00 017-420-00 017-420-00 017-420-00 017-420-00 017-420-13 017-420-13	187-4105 OVERTIME 187-4120 O.A.S.D.I. 187-4130 WORKER'S COMPENSATION INS. 1800-4101 SALARIES-PERMANENT EMPLOYEES 1800-4103 WAGES-TEMPORARY & PART-TIME 1800-4120 O.A.S.D.I. 1800-4126 HEALTH INSURANCE 1800-4130 WORKER'S COMPENSATION INS. 1800-4136 OPTICAL INSURANCE 1822-4103 WAGES-TEMPORARY & PART-TIME 1828-4103 WAGES-TEMPORARY & PART-TIME 1828-4103 O.A.S.D.I.	1,374 - - - - - (21) - 5,839 447	404 31 29 - 117 9 - 9 - 4,432 339	- - - - 6,520 499	- - - - 26,930	- - - - 26,930 - 2,051	2/28/17	Proposed
017-193-13 017-193-13 017-420-00 017-420-00 017-420-00 017-420-00 017-420-00 017-420-13 017-420-13 017-420-13	187-4105 OVERTIME 187-4120 O.A.S.D.I. 187-4130 WORKER'S COMPENSATION INS. 187-4130 WORKER'S COMPENSATION INS. 1800-4101 SALARIES-PERMANENT EMPLOYEES 1800-4103 WAGES-TEMPORARY & PART-TIME 1800-4120 O.A.S.D.I. 1800-4126 HEALTH INSURANCE 1800-4130 WORKER'S COMPENSATION INS. 1800-4136 OPTICAL INSURANCE 1822-4103 WAGES-TEMPORARY & PART-TIME 1828-4103 WAGES-TEMPORARY & PART-TIME 1828-4120 O.A.S.D.I. 1828-4130 WORKER'S COMPENSATION INS.	1,374 (21) 5,839 447 424	404 31 29 - 117 9 - 9 - 4,432 339 322	- - - - 6,520 499	- - - - 26,930	- - - - 26,930 - 2,051	2/28/17	Proposed
017-193-13 017-193-13 017-420-00 017-420-00 017-420-00 017-420-00 017-420-00 017-420-13 017-420-13 017-420-13 017-420-13	187-4105 OVERTIME 187-4120 O.A.S.D.I. 187-4130 WORKER'S COMPENSATION INS. 187-4131 WORKER'S COMPENSATION INS. 187-4131 WAGES-PERMANENT EMPLOYEES 187-4103 WAGES-TEMPORARY & PART-TIME 187-4100-4120 O.A.S.D.I. 187-4130 WORKER'S COMPENSATION INS. 187-4103 WAGES-TEMPORARY & PART-TIME 187-4103 WAGES-TEMPORARY & PART-TIME 187-4103 WAGES-TEMPORARY & PART-TIME 187-4103 WORKER'S COMPENSATION INS. 187-4105 OVERTIME	1,374 (21) - 5,839 447 424 25	404 31 29 - 117 9 - 9 - 4,432 339 322 21	- - - - 6,520 499	- - - - 26,930	- - - - 26,930 - 2,051	2/28/17	Proposed
017-193-13 017-193-13 017-420-00 017-420-00 017-420-00 017-420-00 017-420-00 017-420-13 017-420-13 017-420-13 017-420-13 017-420-13	187-4105 OVERTIME 187-4120 O.A.S.D.I. 187-4130 WORKER'S COMPENSATION INS. 187-4131 WORKER'S COMPENSATION INS. 187-4101 SALARIES-PERMANENT EMPLOYEES 187-4103 WAGES-TEMPORARY & PART-TIME 187-4120 O.A.S.D.I. 187-4120 WORKER'S COMPENSATION INS. 187-4120 O.A.S.D.I. 187-4120 O.A.S.D.I. 187-4120 O.A.S.D.I. 187-4120 O.A.S.D.I. 187-4120 O.A.S.D.I. 187-4120 O.A.S.D.I.	1,374 (21) - 5,839 447 424 25 2	404 31 29 - 117 9 - 9 - 4,432 339 322 21	- - - - 6,520 499	- - - - 26,930	- - - - 26,930 - 2,051	2/28/17	Proposed
017-193-13 017-193-13 017-420-00 017-420-00 017-420-00 017-420-00 017-420-00 017-420-13 017-420-13 017-420-13 017-420-13 017-420-13 017-420-13 017-420-13	187-4105 OVERTIME 187-4120 O.A.S.D.I. 187-4130 WORKER'S COMPENSATION INS. 187-4131 WORKER'S COMPENSATION INS. 187-4131 WAGES-PERMANENT EMPLOYEES 187-4103 WAGES-TEMPORARY & PART-TIME 187-4100-4120 O.A.S.D.I. 187-4130 WORKER'S COMPENSATION INS. 187-4103 WAGES-TEMPORARY & PART-TIME 187-4103 WAGES-TEMPORARY & PART-TIME 187-4103 WAGES-TEMPORARY & PART-TIME 187-4103 WORKER'S COMPENSATION INS. 187-4105 OVERTIME	1,374 (21) - 5,839 447 424 25	404 31 29 - 117 9 - 9 - 4,432 339 322 21	- - - - 6,520 499	- - - - 26,930	- - - - 26,930 - 2,051	2/28/17	Proposed

17

16

20,306

246

31,435

47,780

1

60,788

42,015

43,000

Fund: Self Sustaining Recreation Programs Resp. Dept: Recreation & Community Services

Beginning Fund Balance:					61,056	9,488	
APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 2/28/17	Proposed
017-420-1399-4120 DAY CAMP-O.A.S.D.I.	1,553	3,675	2,405	-	2,924	3,214	4,650
017-420-1399-4126 DAY CAMP HEALTH INS.	6,004	5,927	-	-	-	-	4,056
017-420-1399-4130 DAY CAMP-WRKRS. COMP. INS.	1,476	3,478	2,286	-	2,728	3,005	2,123
017-420-1399-4138 DAY CAMP-LIFE INS.	965	867	-	-	_	-	128
Personnel Costs	38,656	67,695	43,628	28,981	77,633	55,642	71,745
017-420-1322-4260 CONTRACTUAL SERVICES	2,191	5,593	13,717	11,000	5,000	3,540	6,000
017-420-1323-4260 CONTRACTUAL SERVICES	-	-	1,680	1,500	1,200	1,200	2,400
017-420-1326-4260 CONTRACTUAL SERVICES	7,983	8,189	6,360	6,000	7,600	4,290	7,600
017-420-1326-4300 DEPARTMENT SUPPLIES	-	-	221	-	-	-	
017-420-1327-4260 CONTRACTUAL SERVICES	80	144	-	-	-	-	
017-420-1328-4260 CONTRACTUAL SERVICES	6,829	8,233	7,061	15,000	18,000	11,826	18,000
017-420-1328-4300 DEPARTMENT SUPPLIES	8,970	12,611	22,398	-	8,000	5,797	8,000
017-420-1332-4260 CONTRACTUAL SERVICES	-	-	-	-	-	660	-
017-420-1333-4300 DEPARTMENT SUPPLIES	114	196	-	-	-	-	-
017-420-1334-4260 CONTRACTUAL SERVICES	-	-	90	4,000	500	105	500
017-420-1334-4300 DEPARTMENT SUPPLIES	153	-	4,685	-	4,000	2,851	4,500
017-420-1335-4300 DEPARTMENT SUPPLIES	-	-	-	-	-	-	
017-420-1337-4260 CONTRACTUAL SERVICES	19,270	11,767	9,382	13,000	12,000	7,580	10,000
017-420-1337-4300 AEROBICS-DEPARTMENT SUPPLIES	670	2,641	3,898	-	-	2,014	2,000
017-420-1338-4260 CONTRACTUAL SERVICES	750	-	-	-	-	-	
017-420-1338-4300 DEPARTMENT SUPPLIES	-	-	449	-	-	-	
017-420-1339-4260 CONTRACTUAL SERVICES	571	690	595	600	500	221	500
017-420-1340-4260 CONTRACTUAL SERVICES	-	-	300	-	-	-	-
017-420-1343-4260 CONTRACTUAL SERVICES	-	-	3,540	2,500	3,000	1,520	2,500
017-420-1343-4300 DEPARTMENT SUPPLIES	-	-	167	-	-	182	500
017-420-1362-4260 CONTRACTUAL SERVICES	3,843	3,654	4,060	3,700	3,000	1,355	3,000
017-420-1395-4260 CONTRACTUAL SERVICES	-	4,046	6,622	6,000	1,543	1,543	1,543
017-420-1395-4300 DEPARTMENT SUPPLIES	-	184	6,867	-	10,000	10,010	10,000
017-420-1396-4260 CONTRACTUAL SERVICES	-	-	1,689	-	36,158	11,613	
017-420-1396-4300 DEPARTMENT SUPPLIES	-	-	242	-	-	-	
017-420-1397-4260 FACILITY ATTENDANTS	175	743	-	-	-	-	_
017-420-1399-4260 DAY CAMP-CONTRACTUAL SRVCS.	980	1,800	263	1,800	-	-	
017-420-1399-4300 DAY CAMP-DEPT. SUPPLIES	8,881	16,718	21,098	19,000	19,000	17,186	19,000
Operations & Maintenance Costs	61,461	77,209	115,382	84,300	129,501	83,491	96,043
017-420-1362-4500 ****CAPITAL EXPENSES****	2,219						
Capital Costs	2,219	-	-	-	-	-	-
Total Appropriations	102,335	144,903	159,010	113,281	207,134	139,133	167,788
ANNUAL SURPLUS/DEFICIT	41,496	6,502	7,168	30,619	(51,568)	(5,770)	(1,422)
Ending Balance:					9,488		8,066





RETIREMENT FUND

FUND NO. 018

FUND OVERVIEW

This fund is used to account for receipts from a voter-approved special tax levy to pay pension costs related to the City's membership in the Public Employees Retirement System (PERS). Currently, the revenue generated by the special levy are sufficient to fully fund PERS pension costs. The special tax levy is crucial in meeting the City's annual pension obligation. Without the special tax levy, the City would have to make significant cuts to services to pay the PERS pension obligation from General Fund revenues.

Fund: Retirement Fund Resp. Dept: Finance

Beginning Fund Balance	:				2,932,461		2,130,293
REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3110-0000 SECURED PROPERTY TAXES-CURR YR	3,303,370	3,052,364	2,791,035	2,500,000	2,500,000	1,531,261	2,500,000
3120-0000 UNSECURED PROPERTY TAXES C/Y	93,781	259,708	93,037	-	-	71,354	-
3130-0000 PRIOR YEARS PROPERTY TAXES	(28,903)	(681)	511	-	-	(2,149)	-
3150-0000 PROPERTY TAX PENALTIES & INT	105,923	115,546	120,590	-	-	61,031	-
3175-0000 PROJECT 4 TAX LEVY	-	223,542	-	-	-	-	-
3181-0000 PROJECT 1 TAX LEVY	-	-	129,594	70,000	70,000	61,684	70,000
3183-0000 PROJECT 1A TAX LEVY	-	-	138,752	80,000	80,000	62,223	80,000
3185-0000 PROJECT 2 TAX LEVY	-	-	126,944	100,000	100,000	54,186	100,000
3188-0000 PROJECT 3 TAX LEVY	-	-	257,829	200,000	200,000	140,645	200,000
3191-0000 PROJECT 3A TAX LEVY	-	-	703,239	550,000	550,000	352,913	550,000
3500-0000 INTEREST INCOME	-	30,364	29,575	25,000	25,000	-	25,000
3625-0000 HOMEOWNERS PROPERTY TAX RELIEF	37,764	34,170	34,107	30,000	30,000	15,766	30,000
3970-0000 TRANSFER FROM GENERAL FUND	4,550,739	-	-	250,000	250,000	-	250,000
3992-0000 TRANSFER FROM SEWER	320,893	-	-	12,434	12,434	-	12,434
3995-0000 TRANSFER FROM THE WATER FUND	320,893	-	-	12,434	12,434	-	12,434
Total Revenue	8,704,460	3,715,013	4,425,213	3,829,868	3,829,868	2,348,913	3,829,868

APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 2/28/17	Proposed
018-101-0000-4124 RETIREMENT	4,865	3,371	6,366	4,242	4,242	2,626	4,243
018-102-0000-4124 RETIREMENT	24,726	26,582	21,561	16,930	16,930	11,394	-
018-105-0000-4124 RETIREMENT	29,855	57,545	49,701	44,055	44,055	31,296	46,628
018-106-0000-4124 RETIREMENT	53,499	59,440	34,294	36,695	36,695	20,933	43,429
018-115-0000-4124 RETIREMENT	29,410	36,814	23,909	27,494	27,494	16,306	29,964
018-130-0000-4124 RETIREMENT	67,989	94,186	76,485	62,247	62,247	42,583	62,799
018-131-0000-4124 RETIREMENT	-	-	-	-	-	-	20,341
018-140-0000-4124 RETIREMENT	44,552	49,948	27,861	29,599	29,599	17,274	30,075
018-150-0000-4124 RETIREMENT	33,211	36,439	20,206	22,703	22,703	12,897	19,562
018-150-3673-4124 RETIREMENT	195	451	2,878	-	-	574	-
018-152-0000-4124 RETIREMENT	48,966	58,131	33,777	61,765	61,765	23,376	46,675
018-190-0000-4124 RETIREMENT	4,170	1,740	1,529,835	2,895,000	2,895,000	1,645,254	2,100,000
018-190-0000-4127 RETIRED EMP. HEALTH INS.	-	-	-	-	-	-	-
018-220-3641-4124 RETIREMENT	8,629	-	-	-	-	-	-
018-222-0000-4124 RETIREMENT	138,080	158,977	108,065	111,646	111,646	78,206	77,882
018-224-0000-4124 RETIREMENT	147,898	115,941	91,337	129,015	129,015	63,869	142,057
018-225-0000-4124 RETIREMENT	877,521	923,717	577,126	590,101	590,101	371,971	621,279
018-230-0000-4124 RETIREMENT	36,560	30,619	32,857	19,787	19,787	12,201	17,438
018-310-0000-4124 RETIREMENT	25,634	23,127	44,810	39,659	39,659	21,880	43,515
018-310-3661-4124 CNG FUELING STATION	-	-	-	-	-	1,575	-
018-311-0000-4124 RETIREMENT	41,630	58,501	43,884	23,225	23,225	10,266	17,484
018-311-0127-4124 RETIREMENT	-	-	-	-	-	49	_
018-311-0138-4124 RETIREMENT	-	-	-	-	-	478	-
018-311-0560-4124 STREET RESURFACING PROGRAM	-	-	-	-	-	467	-
018-311-6676-4124 CALTRANS TCSP TRUMAN-ST. ENHAN	-	134	-	-	-	99	-
018-313-0000-4124 RETIREMENT	14,831	20,903	-	-	-	-	-
018-320-0000-4124 RETIREMENT	35,402	39,684	33,557	34,407	34,407	18,338	42,575
018-335-0000-4124 RETIREMENT	11,041	14,151	10,347	-	-	9,177	9,248
018-341-0000-4124 RETIREMENT	6,121	8,470	-	-	-	-	-
018-344-0000-4124 RETIREMENT	13,963	17,042	16,254	-	-	8,468	17,713
018-346-0000-4124 RETIREMENT	11,322	21,024	12,412	9,981	9,981	5,977	10,782
018-350-0000-4124 RETIREMENT	5,138	-	-	-	-	-	-
018-360-0000-4124 RETIREMENT	73,929	84,743	-	-	-	-	-

Fund: Retirement Fund Resp. Dept: Finance

Beginning Fund Balance:					2,932,461		2,130,293
REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3110-0000 SECURED PROPERTY TAXES-CURR YR	3,303,370	3,052,364	2,791,035	2,500,000	2,500,000	1,531,261	2,500,000
3120-0000 UNSECURED PROPERTY TAXES C/Y	93,781	259,708	93,037	-	-	71,354	-
3130-0000 PRIOR YEARS PROPERTY TAXES	(28,903)	(681)	511	-	-	(2,149)	-
3150-0000 PROPERTY TAX PENALTIES & INT	105,923	115,546	120,590	-	-	61,031	-
3175-0000 PROJECT 4 TAX LEVY	-	223,542	-	-	-	-	-
3181-0000 PROJECT 1 TAX LEVY	-	-	129,594	70,000	70,000	61,684	70,000
3183-0000 PROJECT 1A TAX LEVY	-	-	138,752	80,000	80,000	62,223	80,000
3185-0000 PROJECT 2 TAX LEVY	-	-	126,944	100,000	100,000	54,186	100,000
3188-0000 PROJECT 3 TAX LEVY	-	-	257,829	200,000	200,000	140,645	200,000
3191-0000 PROJECT 3A TAX LEVY	-	-	703,239	550,000	550,000	352,913	550,000
3500-0000 INTEREST INCOME	-	30,364	29,575	25,000	25,000	-	25,000
3625-0000 HOMEOWNERS PROPERTY TAX RELIEF	37,764	34,170	34,107	30,000	30,000	15,766	30,000
3970-0000 TRANSFER FROM GENERAL FUND	4,550,739	-	-	250,000	250,000	-	250,000
3992-0000 TRANSFER FROM SEWER	320,893	-	-	12,434	12,434	-	12,434
3995-0000 TRANSFER FROM THE WATER FUND	320,893	-	-	12,434	12,434	-	12,434
Total Revenue	8,704,460	3,715,013	4,425,213	3,829,868	3,829,868	2,348,913	3,829,868

APPROPRIATIONS Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
018-370-0000-4124 RETIREMENT	3,849	8,713	11,377	8,465	8,465	5,927	9,538
018-370-3636-4124 RETIREMENT	-	-	-	-	-	248	-
018-371-0000-4124 RETIREMENT	13,460	15,560	-	-	-	-	-
018-371-3665-4124 PEDESTRIAN CT DWN SIGNALS HSIPL5	-	-	-	-	-	67	-
018-381-0000-4124 RETIREMENT	25,473	35,480	-	-	-	-	-
018-382-0000-4124 RETIREMENT	28,073	40,494	-	-	-	-	-
018-383-0000-4124 RETIREMENT	54,195	69,670	-	-	-	-	-
018-384-0000-4124 RETIREMENT	58,401	68,607	-	-	-	-	-
018-390-0000-4124 RETIREMENT	3,926	20,223	53,358	46,003	46,003	20,676	57,747
018-390-0410-4124 RETIREMENT	36,489	41,855	-	-	-	-	-
018-390-0460-4124 RETIREMENT	28,935	30,912	-	-	-	-	-
018-390-0470-4124 RETIREMENT	15,093	15,064	-	-	-	-	-
018-420-0000-4124 RETIREMENT	40,415	49,008	93,825	35,664	35,664	31,082	39,751
018-420-1328-4124 RETIREMENT	999	-	-	-	-	-	-
018-420-1371-4124 RETIREMENT	54	-	-	-	-	2	-
018-420-1399-4124 RETIREMENT	306	1,101	2,414	-	-	2,031	3,394
018-422-0000-4124 RETIREMENT	14,994	21,323	22,163	-	-	6,313	15,713
018-422-3750-4124 RETIREMENT	5,880	5,635	5,061	-	-	1,555	-
018-422-3752-4124 RETIREMENT	2,943	3,149	2,753	-	-	814	-
018-422-3753-4124 TITLE III-B TELEPHONE REASSURANCE	-	-	-	-	-	49	
018-423-0000-4124 RETIREMENT	1,488	558	26,748	39,375	39,375	19,674	18,034
018-424-0000-4124 RETIREMENT	23,559	26,155	16,595	14,817	14,817	8,799	16,469
018-430-0000-4124 RETIREMENT	11,716	6,672	-	-	-	-	-
018-440-0000-4124 RETIREMENT	4,822	4,965	3,643	-	-	2,070	4,592
Personnel Costs	2,164,208	2,406,824	3,035,457	4,302,875	4,302,875	2,526,839	3,568,927
018-190-0000-4450 OTHER EXPENSE	-	4,250	-	-	-	5,050	10,000
018-190-0000-4480 COST ALLOCATION	141,523	141,523	141,523	329,161	329,161	219,441	485,831
Operations & Maintenance Costs	141,523	145,773	141,523	329,161	329,161	224,491	495,831
018-190-0000-4901 TRANSFER TO GENERAL FUND	-	-	-	-	-	-	-
018-190-0000-4907 TRANSFER TO PROP A LOCAL TRANSIT	1,081	-	-	-	-	-	-

Fund: Retirement Fund Resp. Dept: Finance

	Beginning Fund Balance:					2,932,461		2,130,293
REVENUES	Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 02/28/17	2018 Proposed
3110-0000	SECURED PROPERTY TAXES-CURR YR	3,303,370	3,052,364	2,791,035	2,500,000	2,500,000	1,531,261	2,500,000
	UNSECURED PROPERTY TAXES C/Y	93,781	259,708	93,037	-	-	71,354	_,555,555
	PRIOR YEARS PROPERTY TAXES	(28,903)	(681)	511	_	_	(2,149)	_
	PROPERTY TAX PENALTIES & INT	105,923	115,546	120,590	-	_	61,031	-
	PROJECT 4 TAX LEVY	-	223,542		_	_	-	_
	PROJECT 1 TAX LEVY	_		129,594	70,000	70,000	61,684	70,000
	PROJECT 1A TAX LEVY	_	_	138,752	80,000	80,000	62,223	80,000
	PROJECT 2 TAX LEVY	_	_	126,944	100,000	100,000	54,186	100,000
3188-0000	PROJECT 3 TAX LEVY	_	_	257,829	200,000	200,000	140,645	200,000
3191-0000	PROJECT 3A TAX LEVY	_	_	703,239	550,000	550,000	352,913	550,000
3500-0000	INTEREST INCOME	_	30,364	29,575	25,000	25,000	-	25,000
3625-0000	HOMEOWNERS PROPERTY TAX RELIEF	37,764	34,170	34,107	30,000	30,000	15,766	30,000
3970-0000	TRANSFER FROM GENERAL FUND	4,550,739	_	-	250,000	250,000	-	250,000
3992-0000	TRANSFER FROM SEWER	320,893	-	-	12,434	12,434	-	12,434
3995-0000	TRANSFER FROM THE WATER FUND	320,893	-	-	12,434	12,434	-	12,434
Total Rever	nue	8,704,460	3,715,013	4,425,213	3,829,868	3,829,868	2,348,913	3,829,868
APPROPRIA	ATIONS	2014	2015	2016	2017	2017	2017	2018
	Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual	Proposed
							2/28/17	
018-190-00	00-4908 TRANSFER TO PROP "C" FUND	3,367	-	-	-	-	-	-
018-190-00	00-4911 TRANSFER TO GAS TAX FUND	2,190	-	-	-	-	-	-
018-190-00	00-4912 TRANSFER TO MEASURE R FUND	90	-	-	-	-	-	-
018-190-00	00-4927 TRANSFER TO STREET LIGHTING	2,574	-	-	-	-	-	-
018-190-00	00-4929 TRANSFER TO PARKING M & O	2,563	-	-	-	-	-	-
018-190-00	00-4950 TRANSFER TO PAVEMENT MANAGEM	427	_	-	-	-	-	-
	00-4950 TRANSFER TO PAVEMENT MANAGEM 00-4970 TRANSFER TO WATER FUND	427 29,039	-	-	-	-	-	-
018-190-00			- - -	- - -	- -	- - -	- - -	- - -
018-190-00 018-190-00	00-4970 TRANSFER TO WATER FUND	29,039	- - -	- - -	- - -	- - -	- - -	- - -
018-190-00 018-190-00 018-190-00	00-4970 TRANSFER TO WATER FUND 00-4972 TRANSFER TO SEWER FUND	29,039 12,817	- - - - 45,709	- - - - 160,443	- - - -	- - -	- - - -	- - - -
018-190-00 018-190-00 018-190-00	00-4970 TRANSFER TO WATER FUND 00-4972 TRANSFER TO SEWER FUND 00-4973 TRANSFER TO REFUSE DISPOSAL	29,039 12,817	45,709	160,443	- - - -	- - - -	- - - -	- - -
018-190-00 018-190-00 018-190-00 018-190-00	00-4970 TRANSFER TO WATER FUND 00-4972 TRANSFER TO SEWER FUND 00-4973 TRANSFER TO REFUSE DISPOSAL 00-4998 TRANSFER TO SUCCESSOR AGENCY	29,039 12,817 1,222			4,632,036	- - - - - 4,632,036	2,751,330	4,064,758
018-190-00 018-190-00 018-190-00 018-190-00 Transfers	00-4970 TRANSFER TO WATER FUND 00-4972 TRANSFER TO SEWER FUND 00-4973 TRANSFER TO REFUSE DISPOSAL 00-4998 TRANSFER TO SUCCESSOR AGENCY	29,039 12,817 1,222 - 55,369	45,709	160,443	4,632,036	- - - 4,632,036 (802,168)	2,751,330	4,064,758 (234,890

Ending Balance:

2,130,293

1,895,403



QUIMBY ACT FEES

FUND NO. 019

FUND OVERVIEW

Local governments in California provide a critical role in the effort to set aside parkland and open space for recreational purposes. Since passage of the 1975 Quimby Act (Government Code Section 66477), cities and counties have been authorized to pass ordinances requiring developers to set aside land, donate conservation easements, or pay fees for park improvements. The goal of the Quimby Act is to require developers to help mitigate the impacts of property improvements. This fund is set up to account for receipts from developers who elect to pay fees for park improvements rather than set aside land or donate conservation easements.

Fund: Quimby Act Fees Resp. Dept: Public Works

Beginning Fund Balance:					3,525		3,525
REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3500-0000 INTEREST INCOME	140	-	46	-	-	-	-
3901-0000 MISCELLANEOUS REVENUE	11,848	45			-	-	
Total Revenue	11,989	45	46	-	-	-	-
APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual	Proposed
						2/28/17	
019-423-0118-4101 HRP PROGRAM	-	-	1,664	-	-	-	-
019-423-0118-4102 HRP PROGRAM	-	-	84	-	-	-	-
019-423-0118-4103 HRP PROGRAM	-	-	61	-	-	-	-
019-423-0118-4104 HRP PROGRAM	-	-	156	-	-	-	-
019-423-0118-4104 HRP PROGRAM	-	-	10	-	-	-	-
019-423-0201-4105 OVERTIME		1,206	-		-	-	
Personnel Costs	-	1,206	1,975	-	-	-	-
019-422-0630-4260 CONTRACTUAL SERVICES	4,914	-	-	-	-	-	-
019-430-0000-4330 BLDG MAINT & REPAIRS	11,848	-	-	-	-	-	-
Operations & Maintenance Costs	16,762	-	-	-	-	-	-
019-423-0201-4500 RECREATION PARK	-	12,597	-		-	-	
Capital Costs	-	12,597	-	-	-	-	-
019-423-0201-4600 CAPITAL PROJECTS	264,241	15,416	15,522				
Capital Projects	264,241	15,416	15,522	-	-	-	-
Total Appropriations	281,003	29,219	17,497	-	-	-	-
ANNUAL SURPLUS/DEFICIT	(269,014)	(29,174)	(17,452)	-	-	-	-

3,525

3,525

Ending Balance:



<u>ASSET SEIZURE – STATE</u>

FUND NO. 020

FUND OVERVIEW

This fund is used to account for receipts and disbursements of state seized and forfeited assets resulting from the sale of controlled substances.

MAJOR PROJECTS/PROGRAMS

 Accumulate Funds to be used in conjunction with federal asset seizure funds to purchase for technology upgrades for the City's virtual patrol video network. Fund: State Asset Seizure Resp. Dept: Police

Beginning Fund Balance:					113,085		12,035
REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3875-0000 ASSET FORFEITURE FUND	10,778	3,200	83,785	-	-	21,585	-
Total Revenue	10,778	3,200	83,785	-	-	21,585	-
APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 2/28/17	Proposed
Account Number & Title 020-222-0000-4450 OTHER EXPENSE	Actual -	Actual -	Actual -	Adopted _	Adjusted 6,050		Proposed
				·	•	2/28/17	Proposed -
020-222-0000-4450 OTHER EXPENSE		-	-	-	6,050	2/28/17 6,050	Proposed -
020-222-0000-4450 OTHER EXPENSE 020-222-0000-4500 CAPITAL EQUIPMENT	- -	-	-	- - -	6,050 45,000	2/28/17 6,050 29,029	Proposed
020-222-0000-4450 OTHER EXPENSE 020-222-0000-4500 CAPITAL EQUIPMENT 020-225-0000-4500 ****CAPITAL EXPENSES****	- - 6,441	-	- - -	- - 50,000	6,050 45,000 50,000	2/28/17 6,050 29,029 31,057	Proposed

12,035

12,035

Ending Balance:



ASSET SEIZURE – FEDERAL

FUND NO. 021

FUND OVERVIEW

This fund is used to account for receipts and disbursements of federal seized and forfeited assets resulting from the sale of controlled substances.

MAJOR PROJECTS/PROGRAMS

• Accumulate Funds to be used in conjunction with State asset seizure funds to purchase for technology upgrades for the City's virtual patrol video network.

Fund: Federal Asset Seizure

Resp. Dept: Police

Beginning Fund Balance:					16,207		5,707
REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3500-0000 INTEREST AND RENTS	17	57	77	-	-	10	-
3508-0000 NET INCR/DECR FAIR VAL INVESTMENT	-	-	28	-	-	-	-
3875-0000 ASSET FORFEITURE FUND	-	15,487	(15,487)	-	19,500	19,508	-
Total Revenue	17	15,544	(15,381)	=	19,500	19,518	-
APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 2/28/17	Proposed
021-222-0000-4500 CAPITAL EXPENSES	-	-	21,050	-	-	-	-
021-225-0000-4500 CAPITAL EXPENSES	-	-	-	50,000	30,000	-	_
· · · · · · · · · · · · · · · · · · ·							
Capital Costs	-	-	21,050	50,000	30,000	-	-
Capital Costs Total Appropriations	-	-	21,050 21,050	50,000 50,000	30,000	-	-
·	- 17		•	,	ŕ	19,518	-



SURFACE TRANSPORTATION PROGRAM – LOCAL (STPL)

FUND NO. 022

FUND OVERVIEW

The Surface Transportation Program (STP) provides flexible funding that may be used by localities for projects to preserve and improve the conditions and performance on any Federal-aid highway, bridge and tunnel projects on any public road, pedestrian and bicycle infrastructure, and transit capital projects, including intercity bus terminals.

MAJOR PROJECTS/PROGRAMS

- Pavement Management Project
- Curb & Gutter

Fund: Surface Transportation Program - Local

Resp. Dept: Public Works

Beginning Fund Balance:					283,963		2,132
REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3500-0000 INTEREST INCOME	133	341	1,163	-	-	177	-
3508-0000 NET INCR/DECR FAIR VAL INVESTMENT	-	-	495	-	-	-	-
3664-0000 SURFACE TRANSP. PROGLOCAL FUND (STP-L)	281,831	-	-	-	-	-	425,401
Total Revenue	281,964	341	1,658	-	-	177	425,401
APPROPRIATIONS Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 2/28/17	2018 Proposed
						YTD Actual	
Account Number & Title		Actual		Adopted	Adjusted	YTD Actual 2/28/17	Proposed
Account Number & Title 022-311-0560-4600 CAPITAL PROJECTS		Actual		Adopted	Adjusted 281,831	YTD Actual 2/28/17 281,831	Proposed 425,401
Account Number & Title 022-311-0560-4600 CAPITAL PROJECTS Capital Projects		Actual		Adopted	281,831 281,831	YTD Actual 2/28/17 281,831 281,831	425,401 425,401



COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

FUND NO. 026

FUND OVERVIEW

The Community Development Block Grant (CDBG) program is a flexible federal program that provides communities with resources to address a wide range of unique community development needs. The City's CDBG funds have been committed to pay debt service on a Section 108 Loan that was taken out by the City to pay for construction of the San Fernando Regional Pool. Since the City leased pool operations to LA County in FY 2014-2015, the City's annual allocation of CDBG funds are available for other projects that meet CDBG guidelines. In FY 2016-2017, the City received approval for a street overlay and improvement project in qualifying census tracks.

MAJOR PROJECTS/PROGRAMS

Street Overlay and Improvements Project

Fund: Community Development Block Grant Resp. Dept: Community Development

Beginning Fund Balance:					(10,143)		(245,705)
REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3693-0127 ALEXANDER ST OVERLAY PROJ.#601819-16	-	-	-	-	-	1,968	245,704
3693-0138 HUNTINGTON ST. OVERLAY PROJ #601716-16	-	-	-	240,000	240,000	15,567	-
3693-XXXX ST. CURB / CUTTER REHAB.	-	-	-	-	-	-	225,055
3693-7517 SECTION 108 LOAN	253,288	908,633	-	-	-	-	-
3970-0000 TRANSFER FROM GENERAL FUND	94,787	116,820	-	-	-	-	-
Total Revenue	348,075	1,025,453	-	240,000	240,000	17,535	470,759
APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual	Proposed
						02/28/17	
026-155-0000-4265 ADMINISTRATIVE EXPENSE	5,510	4,048	-		-	-	
Operations & Maintenance Costs	5,510	4,048	-	-	-	-	-
026-311-0127-4101 ALEXANDER ST OVERLAY PROJ. #60181	-	-	-	-	-	2,577	-
026-311-0127-4120 ALEXANDER ST OVERLAY PROJ. #60181	-	-	-	-	-	197	-
026-311-0127-4126 ALEXANDER ST OVERLAY PROJ. #60181	-	-	-	-	-	244	-
026-311-0127-4128 ALEXANDER ST OVERLAY PROJ. #60181	-	-	-	-	-	22	-
026-311-0127-4130 ALEXANDER ST OVERLAY PROJ. #60181	-	-	-	-	-	187	-
026-311-0127-4136 ALEXANDER ST OVERLAY PROJ. #60181	-	-	-	-	-	5	-
026-311-0127-4270 PROFESSIONAL SERVICES					15,000		
026-311-0138-4101 SALARIES-PERMANENT EMPLOYEES	-	-	806	15,000	26,556	1,862	-
026-311-0138-4120 O.A.S.D.I.	-	-	62	-	1,058	142	-
026-311-0138-4126 HUNTINGTON ST PROJECT	-	-	65	-	-	148	-
026-311-0138-4128 HUNTINGTON ST PROJECT	-	-	6	-	-	14	-
026-311-0138-4130 WORKER'S COMPENSATION INS.	-	-	13	-	1,050	135	-
026-311-0138-4136 HUNTINGTON ST PROJECT	-	-	1	-	-	3	-
026-311-0138-4270 PROFESSIONAL SERVICES	-	-	2,428		12,573	6,573	-
Personnel & Operations Expenses	-	-	3,381	15,000	56,237	12,111	-
026-155-0000-4424 SECTION 108 LOAN PAYBACK INTEREST	58,565	61,405	-	-	-	-	-
026-155-0000-4426 SECTION 108 LOAN PAYBACK PRINCIPA	284,000	960,000	-	-	-	-	-
026-311-XXXX-4600 CAPITAL PROJECTS	-	-	-	-	-	-	225,055
026-311-0127-4600 CAPITAL PROJECTS	-	-	-	-	210,000	-	-
026-311-0138-4600 CAPITAL PROJECTS	-	-	6,762	225,000	209,325	185,121	-
Loan & Capital Expenses	342,565	1,021,405	6,762	225,000	419,325	185,121	225,055
Total Appropriations	348,075	1,025,453	10,143	240,000	475,562	197,233	225,055
ANNUAL SURPLUS/DEFICIT	-	-	(10,143)	-	(235,562)	(179,698)	245,704

(245,705)

(1)

Ending Balance:



STREET LIGHTING FUND

FUND NO. 027

FUND OVERVIEW

This fund accounts for revenue generated from the city's voter approved Landscape and Lighting Act Assessment to maintain and repair approximately 427 City-owned street lights and circuits and pay Southern California Edison for maintenance and electrical power for an additional 1,200 street lights.

With the passage of Proposition 218 in 1996, any increase of the current assessment is subject to approval through a new balloting process. Since the assessments have not had an increase to meet rising costs, this fund has a deficit and is subsidized by the General Fund.

MAJOR PROJECTS/PROGRAMS

- Annual Landscaping and Lighting Engineer's Report
- Proposition 218 Balloting Process

Fund: Street Lighting Resp. Dept: Public Works

ANNUAL SURPLUS/DEFICIT

Beginning Fund Balance:					15,509		15,502
REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3110-0000 SECURED PROPERTY TAXES-CURR YR	319,005	322,257	323,269	327,000	327,000	192,263	327,000
3130-0000 PRIOR YEARS PROPERTY TAXES	-	(1,348)	(1,451)	-	-	(1,347)	-
3150-0000 PROPERTY TAX PENALTIES & INT	20,093	20,961	16,913	20,000	20,000	13,492	20,000
3912-0000 TRANSFER FROM MEASURE R	-	-	-	-	-	-	-
3970-0000 TRANSFER FROM GENERAL FUND	12,413	38,967	-	50,000	50,000	33,333	50,000
3978-0000 TRANS FROM RETIREMENT TAX FUND	2,574	-	-	-	-		-
Total Revenues	354,086	380,837	338,732	397,000	397,000	237,741	397,000
APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
027-180-0000-4124 RETIREMENT	2,574	-	-	-	-	-	-
027-344-0000-4101 SALARIES-PERMANENT EMPLOYEES	63,654	60,316	67,784	67,254	67,254	44,768	89,752
027-344-0000-4105 OVERTIME	1,673	3,795	268	1,500	1,500	757	1,500
027-344-0000-4112 TEMP. NON-EMPLOYEE WAGES	827	-	-	-	-	-	-
027-344-0000-4120 O.A.S.D.I.	4,750	4,865	5,206	5,145	5,145	3,469	6,866
027-344-0000-4124 RETIREMENT	-	-	-	12,093	12,093	-	-
027-344-0000-4126 HEALTH INSURANCE	12,281	12,292	13,158	15,791	15,791	11,005	22,627
027-344-0000-4128 DENTAL INSURANCE	1,636	1,659	1,701	1,701	1,701	1,134	1,619
027-344-0000-4130 WORKER'S COMPENSATION INS.	7,356	7,095	9,539	9,564	9,564	6,393	12,763
027-344-0000-4134 LONG TERM DISABILITY INSURANCE	67	-	-	-	-	-	-
027-344-0000-4136 OPTICAL INSURANCE	271	288	291	291	291	200	501
027-344-0000-4138 LIFE INSURANCE		-	-	-	-	-	133
Personnel Costs	95,089	90,310	97,948	113,339	113,339	67,727	135,761
027-344-0000-4210 UTILITIES	226,097	206,739	187,840	225,000	225,000	104,740	195,567
027-344-0000-4260 CONTRACTUAL SERVICES	5,032	2,613	16,432	5,500	5,500	5,085	40,500
027-344-0000-4320 DEPARTMENT EQUIPMENT MAINT	279	115	199	375	375	-	-
027-344-0000-4340 SMALL TOOLS	-	74	209	375	375	239	-
027-344-0000-4400 VEHICLE OPERATION & MAINT	345	-	182	500	500	782	
027-344-0000-4402 FUEL	1,162	1,137	1,319	1,200	1,200	713	
027-344-0000-4480 COST ALLOCATION	11,763	11,763	11,763	43,218	43,218	28,812	40,674
027-344-0301-4300 PW MAINT. & REPAIR SUPPLIES	6,919	6,894	7,332	7,500	7,500	4,548	-
Operations & Maintenance Costs	251,597	229,335	225,276	283,668	283,668	144,919	276,741
027-344-0000-4500 ****CAPITAL EXPENSES****	697						-
Capital Projects	697	-	-	-	-	-	-
Total Appropriations	347,384	319,645	323,224	397,007	397,007	212,646	412,502

6,702

Ending Balance:

61,192

15,508

(7)

25,095

(15,502)

(7)

15,502



PARKING AND MAINTENANCE OPERATIONS (M & O) – OFF STREET

FUND NO. 029

FUND OVERVIEW

The Off-Street Parking Maintenance and Operations Fund accounts for the scheduled routine maintenance and cleaning of all City parking facilities as well as maintenance and operation of metered parking spaces throughout the City, the collection of meter monies, and repair or replacement of broken and vandalized parking meters.

MAJOR PROJECTS/PROGRAMS

- Parking Lots Re-pavement Project
- Analyze condition of parking lots and create re-pavement priority list

Fund: Parking & Maintenance Operations Resp. Dept: Public Works

	Beginning Fund Balance:					270,669		171,634
REVENUES		2014	2015	2016	2017	2017	2017	2018
	Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3520-0000	RENTAL INCOME	12,800	12,800	12,800	12,800	12,800	8,533	12,800
3850-0000	PARKING METER REVENUE-STREETS	145,503	115,466	126,292	130,000	130,000	86,784	130,000
3855-0000	PARKING METER REVENUE-LOT 6N	-	163	-		-	-	-
3870-0000	BUSINESS LICENSE TAX-AREA A	44,096	46,629	42,413	40,000	40,000	2,107	40,000
3978-0000	TRANS FROM RETIREMENT TAX FUND	2,563	-	-	-	-	-	-
Total Reve	nue -	204.962	175.058	181.505	182.800	182.800	97.424	182.800

lotal Kevenue	204,962	1/5,058	181,505	182,800	182,800	97,424	182,800
APPROPRIATIONS Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 02/28/17	2018 Proposed
029-180-0000-4124 RETIREMENT	2,563	-	_	_	_	-	_
029-335-0000-4101 SALARIES-PERMANENT EMPLOYEES	56,061	48,639	49,006	72,749	72,749	47,371	52,341
029-335-0000-4105 OVERTIME	48	36	1,781	,	,	1,022	-
029-335-0000-4120 O.A.S.D.I.	3,884	3,648	3,880	5,565	5,565	3,679	4,004
029-335-0000-4126 HEALTH INSURANCE	10,277	7,355	7,916	21,086	21,086	14,509	17,759
029-335-0000-4128 DENTAL INSURANCE	1,317	990	1,405	2,057	2,057	1,371	1,419
029-335-0000-4129 RETIREE HEALTH SAVINGS	-	-	-	-	-	-	150
029-335-0000-4130 WORKER'S COMPENSATION INS.	7,270	6,069	7,001	10,345	10,345	6,792	7,443
029-335-0000-4134 LONG TERM DISABILITY INSURANCE	67	-	-	-	-	-	-
029-335-0000-4136 OPTICAL INSURANCE	250	199	277	427	427	293	289
029-335-0000-4138 LIFE INSURANCE	-	-	_	128	128	-	97
Personnel Costs =	81,735	66,936	71,267	112,357	112,357	75,037	83,502
029-335-0000-4210 UTILITIES	21,987	25,233	22,068	18,500	18,500	12,003	10,000
029-335-0000-4210 OTHERES 029-335-0000-4250 RENTS AND LEASES	21,307	23,233	22,000	10,500	10,500	235	10,000
029-335-0000-4250 KENTS AND LEASES 029-335-0000-4260 CONTRACT SERVICES	_	_	_	_	_	233	_
029-335-0000-4270 PROFESSIONAL SERVICES	436	_	790	_	_	2,255	
029-335-0000-4300 DEPARTMENT SUPPLIES	500	530	411	500	500	782	500
029-335-0000-4302 PERMIT PARKING EXPENSE	500	-	2,256	3,000	500	-	500
029-335-0000-4302 DEPARTMENT EQUIPMENT MAINT	175	217	3,118	1,000	4,000	3,972	4,000
029-335-0000-4340 SMALL TOOLS	250	-	147	250	250	250	250
029-335-0000-4340 PERSONNEL TRAINING	-	_	147	250	230	-	150
029-335-0000-4300 PERSONNEE TRAINING 029-335-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	_		_	_	_	_	100
029-335-0000-4400 VEHICLE OPERATION & MAINT	671	1,496	1,515	2,000	2,000	416	800
029-335-0000-4400 VEHICLE OF ERATION & MAINT	1,902	2,875	3,428	2,700	2,700	1,566	2,700
029-335-0000-4430 ACTIVITIES AND PROGRAMS	-	2,073		2,700	2,700	-	2,700
029-335-0000-4480 COST ALLOCATION	7,376	7,376	7,376	30,732	30,732	20,488	33,323
029-335-0301-4300 PW MAINT. & REPAIR SUPPLIES	6,870	11,567	1,850	,			-
Operations & Maintenance Costs	40,166	49,294	42,958	58,682	58,682	41,967	51,823
029-335-0000-4500 CAPITAL EQUIPMENT	1,417	654	2,912			_	
029-335-0000-4500 CAPITAL EQUIPMENT 029-335-0000-4600 CAPITAL PROJECTS	8,101	034	18,000	_	7,000	603	150,000
	0,101	-	•		•	- 005	130,000
029-335-0559-4600 CP PARKING LOT 5 IMPROVEMENTS	-	-	1,204	-	3,796		-
029-335-3699-4600 ELECTR VEH CHARGING STATIONS NO.16	-	-	-	-	100,000	-	-
Capital Projects	9,518	654	22,116	-	110,796	603	150,000
Total Appropriations	131,420	116,884	136,341	171,039	281,835	117,606	285,325
ANNUAL SURPLUS/DEFICIT	73,543	58,174	45,165	11,761	(99,035)	(20,182)	(102,525)
Ending Balance:					171,634		69,109



CAPITAL OUTLAY FUND

FUND NO. 032

FUND OVERVIEW

This fund is used to account for the acquisition, construction and completion of permanent public improvements typically funded by the General Fund. Funds are transferred from the General Fund and set-aside to fund certain capital projects.

MAJOR PROJECTS/PROGRAMS

Fund: Capital Outlay (General Fund)

Resp. Dept: Public Works

Beginning Fund Balance:					64,371		(11,755)
REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3231-0174 PEG CAPITAL FEE	-	-	52	-	-	55	-
3970-0000 TRANSFER FROM GENERAL FUND	-	-	195,000	-	-	-	-
Total Revenues	-	-	195,052	-	-	55	-
APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual	Proposed
				•	.,	02/28/17	
032-311-0178-4600 BRAND MEDIAN IMPROVE	-	-	100,000	-	-	02/28/17	-
032-311-0178-4600 BRAND MEDIAN IMPROVE 032-311-0842-4270 PIPE SCREEN INSTALLATION	- -	- -	100,000 1,430	·	- -	02/28/17	- -
	- - -	- - -	-	·	- - 76,126	02/28/17 - - 10,673	- - -
032-311-0842-4270 PIPE SCREEN INSTALLATION	- - - -	- - -	1,430	- -	-	- -	- - - -
032-311-0842-4270 PIPE SCREEN INSTALLATION 032-311-0842-4500 NPDES STORM DRAIN SCREENS	- - - -	-	1,430 29,252	- - -	- - 76,126	10,673	- - -
032-311-0842-4270 PIPE SCREEN INSTALLATION 032-311-0842-4500 NPDES STORM DRAIN SCREENS Capital Projects	- - - -	-	1,430 29,252 130,682	- - - -	76,126	10,673 10,673	- - - -



PAVEMENT MANAGEMENT FUND

FUND NO. 050

FUND OVERVIEW

This fund was used to account for fees paid by the former refuse operator. As part of the operating contract, the prior refuse operator was required to make an annual payment to the Pavement Management Fund, which would be used to pave City streets. This provision is not included in the current refuse operator's franchise agreement.

MAJOR PROJECTS/PROGRAMS

Fund: Pavement Management Fund

Resp. Dept: Public Works

ANNUAL SURPLUS/DEFICIT

Beginning Fund Balance:					33,182		13,182
REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3500-0000 INTEREST INCOME	40	190	364	-	-	21	-
3508-0000 NET INCR/DECR FAIR VAL INVESTMENT	-	-	119	-	-	-	-
3800-0000 MISCELLANEOUS REVENUE	289,684	-	-	-	-	-	-
3978-0000 TRANS FROM RETIREMENT TAX FUND	427	-	-	-	-	-	-
Total Revenue	290,151	190	483	-	-	21	-
APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
050-180-0000-4124 RETIREMENT	427	-	-	-	-	-	-
050-311-0000-4101 SALARIES-PERMANENT EMPLOYEES	14,494	-	-	-	-	-	-
050-311-0000-4105 OVERTIME	637	-	-	-	-	-	-
050-311-0000-4120 O.A.S.D.I.	953	-	-	-	-	-	-
050-311-0000-4126 HEALTH INSURANCE	1,300	-	-	-	-	-	-
050-311-0000-4128 DENTAL INSURANCE	183	-	-	-	-	-	-
050-311-0000-4130 WORKERS COMPENSATION INS.	649	-	-	-	-	-	-
050-311-0000-4136 OPTICAL INSURANCE	30	-	-	-	-	-	-
Personnel Costs	18,674	-	-	-	-	-	-
050-311-0000-4270 PROFESSIONAL SERVICES	-	2,500	-		-	-	
Operations & Maintenance Costs	-	2,500	-	-	-	-	-
050-310-0000-4901 TRANSFER TO GENERAL FUND	230,326	-	100,000	-	20,000	-	-
050-370-0000-4910 TRANSFER TO GRANT FUND	-	-	24,080	-	-	-	-
Transfers	230,326	-	124,080	-	20,000	-	-
Total Appropriations	249,000	2,500	124,080	-	20,000	-	-

41,151

Ending Balance:

(2,310) (123,597)

(20,000)

13,182

21

13,182



COMMUNITY INVESTMENT FUND

FUND NO. 053

FUND OVERVIEW

As part of the Collection Service Agreement with Consolidated (Republic) Disposal, the operator established a recycling revenue share program with the City to return \$10,000 annually from the proceeds from the sale of recyclable materials to appropriate in a Community Investment Fund. Each City Councilmember may select an annual event, program and/or City organization to provide \$2,000 from the Community Investment Fund.

This fund also accounts for other donations made to the City over which the City Council has discretion to appropriate toward a community event/program/scholarship.

MAJOR PROJECTS/PROGRAMS

- Republic community investment funds
- Independent Cities Financing Authority (ICFA) community investment funds

Fund: Community Investment Fund

Dept: City Manager's Office

ANNUAL SURPLUS/DEFICIT

Beginning Fund Balance:					2,555		2,555
REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3954-0000 RECYCLING REVENUE SHARE PROGRAM	10,000	10,000	10,000	10,000	10,000	-	10,000
3607-0000 ICFA COMMUNITY INVESTMENT FUNDS	-	-	-	15,000	15,000	7,500	-
Total Revenues	10,000	10,000	10,000	25,000	25,000	7,500	10,000
APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
053-101-0101-4430 ACTIVITIES AND PROGRAMS	-	-	3,750	2,000	2,000	1,000	2,000
053-101-0103-4430 ACTIVITIES AND PROGRAMS	-	-	3,337	2,000	2,000	725	2,000
053-101-0107-4430 ACTIVITIES AND PROGRAMS	-	-	1,300	2,000	2,000	403	2,000
053-101-0109-4430 ACTIVITIES AND PROGRAMS	-	-	3,250	2,000	2,000	1,000	2,000
053-101-0111-4430 ACTIVITIES AND PROGRAMS	-	-	2,999	2,000	2,000	500	2,000
053-115-0000-4390 ICFA SCHOLARSHIP (ED. COMM)	-	-	-	7,500	7,500	-	-
053-101-9818-4430 ACTIVITIES AND PROGRAMS	-	2,639	46	-	-	-	-
053-194-0195-4430 ACTIVITIES AND PROGRAMS	-	1,000	-	-	-	-	-
053-194-1395-4260 5K RUNNING RACE	-	1,975	-	-	-	-	-
053-194-1395-4300 5K RUNNING RACE	-	1,765	1,000	-	-	-	-
053-194-9831-4400 HELP PORTRAIT	-	890	-	-	-	-	-
053-194-9831-4430 HELP PORTRAIT	-	1,000	-	-	-	-	-
053-194-9841-4430 GRIDLEY ELEMGARDENING PRGM	-	500	-	-	-	-	-
053-194-9851-4430 KIWANIS FOUNDATION	-	1,000	-	-	-	-	-
053-222-9837-4430 ACTIVITIES AND PROGRAMS	-	994	-	-	-	-	-
053-420-0000-4430 ICFA SCHOLARSHIP (SP. ED. PRGM.)		-	-	7,500	7,500		
Operations & Maintenance Costs	-	11,763	15,682	25,000	25,000	3,628	10,000
Total Appropriations	-	11,763	15,682	25,000	25,000	3,628	10,000

10,000

Ending Balance:

(1,763)

(5,682)

3,872

2,555

2,555



SAFETY REALIGNMENT FUND (AB 109)

FUND NO. 101

FUND OVERVIEW

AB109 Public Safety Realignment was established to operate as a Tri-City Task Force (Burbank, Glendale, and San Fernando Police Departments). To monitor and conduct compliance checks on all local Post-release Supervised Persons (PSB's).

Fund: AB109 Task Force Fund

Resp. Dept: Police

Beginning Fund Balance:					13,080		13,080
REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3500-0000 INTEREST INCOME	10	2	-	-	-	-	-
3696-0101 AB109 TASK FORCE (STATE)	90,000	-	13,080	-	-	-	-
Total Revenues	90,010	2	13,080	-	=	=	=
APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
101-225-0000-4105 OVERTIME	60,193	15,350	-	-	-	-	-
101-225-0000-4120 O.A.S.D.I.	940	216	-	-	-	-	-
101-225-0000-4130 WORKER'S COMPENSATION INS.	10,251	3,063	-	-	-	-	-
Personnel Costs	71,384	18,629	-	-	-	-	-
Total Appropriations	71,384	18,629	-	-	-	-	-
ANNUAL SURPLUS/DEFICIT	18,626	(18,627)	13,080	-	-	-	-
Ending Balance:					13,080		13,080



AFTERSCHOOL PROGRAM GRANT FUND – GRIDLEY ELEMENTARY

FUND NO. 103

FUND OVERVIEW

The After School Community Enrichment Program provides a free, safe and supervised after school program that focuses on education, enrichment and recreation for elementary school children in kindergarten through 5th grade at <u>Gridley Elementary School</u>. It is a four year grant that began in FY 2013-2014.

In FY 2016-2017, Los Angeles Unified School District assumed the responsibility for operating the After School Community Enrichment Program at Gridley Elementary.

Fund: Gridley Elementary Grant Fund Resp. Dept: Recreation & Community Services

Beginning Fund Balance:

REVENUES Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 02/28/17	2018 Proposed
3697-0103 GRIDLEY ELEMENTARY	108,056	96,730	100,862	-	-	-	
Total Revenues	108,056	96,730	100,862	-	-	-	_

APPROPRIATIONS Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 02/28/17	2018 Proposed
103-180-0000-4124 RETIREMENT	202	-	-	-	-	-	-
103-420-0000-4101 SALARIES-PERMANENT EMPLOYEES	4,434	1,105	59	-	-	-	-
103-420-0000-4103 WAGES-TEMPORARY & PART-TIME	82,927	71,660	82,665	-	-	-	-
103-420-0000-4105 OVERTIME	-	14	6,329	-	-	-	-
103-420-0000-4120 O.A.S.D.I.	6,850	5,568	-	-	-	-	-
103-420-0000-4130 WORKER'S COMPENSATION INS.	6,256	5,228	5,879	-	-	-	-
Personnel Costs	100,670	83,575	94,931	-	-	-	
103-420-0000-4250 RENTS AND LEASES	101	-	-	-	-	-	-
103-420-0000-4260 CONTRACTUAL SERVICES	2,349	2,129	2,709	-	-	-	-
103-420-0000-4300 DEPARTMENT SUPPLIES	9,358	6,604	3,222	-	-	-	-
Operations & Maintenance Costs	11,809	8,733	5,931	-	-	-	-
Total Appropriations	112,478	92,308	100,862	-	-	-	-
ANNUAL SURPLUS/DEFICIT	(4,423)	4,422	-	-	-	-	-



AFTERSCHOOL PROGRAM GRANT FUND – MORNINGSIDE ELEMENTARY

FUND No. 104

FUND OVERVIEW

The After School Community Enrichment Program provides a free, safe and supervised after school program that focuses on education, enrichment and recreation for elementary school children in kindergarten through 5th grade at Morningside Elementary School. It is a four year grant that began in FY 2013-2014.

In FY 2016-2017, Los Angeles Unified School District assumed the responsibility for operating the After School Community Enrichment Program at Morningside Elementary.

Fund: Morningside Elementary Grant Fund Resp. Dept: Recreation & Community Services

Beginning Fund Balance:

REVENUES Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 02/28/17	2018 Proposed
3697-0104 MORNINGSIDE ELEMENTARY	129,998	115,679	114,917	-	-	-	-
3900-0000 OTHER REVENUE	570	-	-	-	-	-	
Total Revenues	130,567	115,679	114,917	-	-	-	-

APPROPRIATIONS Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 02/28/17	2018 Proposed
104-180-0000-4124 RETIREMENT	371	-	-	-	-	-	-
104-420-0000-4101 SALARIES-PERMANENT EMPLOYEES	9,082	1,114	-	-	-	-	-
104-420-0000-4103 WAGES-TEMPORARY & PART-TIME	90,859	78,373	91,293	-	-	-	-
104-420-0000-4120 O.A.S.D.I.	7,146	6,081	6,977	-	-	-	-
104-420-0000-4130 WORKER'S COMPENSATION INS.	6,523	5,715	6,448	-	-	-	-
Personnel Costs	113,982	91,283	104,717	-	-	-	-
104-420-0000-4250 RENTS AND LEASES	101	-	-	-	-	-	-
104-420-0000-4260 CONTRACTUAL SERVICES	2,985	2,129	2,654	-	-	-	-
104-420-0000-4300 DEPARTMENT SUPPLIES	12,567	22,089	7,546	-	-	-	-
Operations & Maintenance Costs	15,653	24,218	10,201	-	-	-	-
Total Appropriations	129,635	115,501	114,917	-	-	-	-
ANNUAL SURPLUS/DEFICIT	932	178	-	-	-	-	-

Ending Balance:



CALIFORNIA ARTS COUNCIL

FUND NO. 108

FUND OVERVIEW

The California Arts Council *Artists In Schools* (AIS) program supports projects that integrate community arts resources - artists and professional art organizations - into comprehensive, standards-based arts-learning at school sites. The AIS supports the Mariachi Master Apprentice Program (MMAP) as a long-term, in-depth arts education project in an after-school program that underscores the critical role the arts play in the students' development of creativity, overall well-being and academic achievement.

Fund: California Arts Council

Resp. Dept: Recreation & Community Services

Beginning Fund Balance:					(1,080)		(1,080)
REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3697-3639 CA ARTS COUNCIL #AIS-16-00134	-	-	-	-	10,200	9,180	-
3697-3657 CALIFORNIA ARTS COUNCIL #AS-13-0318	9,937	1,104	-	-	-	-	-
3697-3658 CA ARTS COUNCIL #AS-14-0415	-	10,260	1,140	-	-	-	-
3697-3659 CA ARTS COUNCIL #AS-15-0503	-	-	9,720	-	-	1,080	-
Total Revenue	9,937	11,364	10,860	-	10,200	10,260	-
APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
108-424-3639-4260 CA ARTS COUNCIL #AIS-16-00134	-	-	-	-	10,200	3,650	-
108-424-3657-4260 CONTRACTUAL SERVICES	10,541	-	-	-	-	-	-
108-424-3657-4300 DEPARTMENT SUPPLIES	250	-	-	-	-	-	-
108-424-3657-4370 MEETINGS, MEMBERSHIPS & TRAVEL	250	-	-	-	-	-	-
108-424-3658-4260 CONTRACTUAL SERVICES	-	10,600	-	-	-	-	-
108-424-3658-4300 DEPARTMENT SUPPLIES	-	300	-	-	-	-	-
108-424-3658-4370 MEETINGS, MEMBERSHIPS & TRAVEL	-	500	-	-	-	-	-
108-424-3659-4260 CONTRACTUAL SERVICES	-	-	10,525	-	-	-	-
108-424-3659-4300 DEPARTMENT SUPPLIES	-	-	275	-	-	-	-
Operations & Maintenance Costs	11,041	11,400	10,800	-	10,200	3,650	-
Total Appropriations	11,041	11,400	10,800	-	10,200	3,650	-
ANNUAL SURPLUS/DEFICIT	(1,104)	(36)	60	-	-	6,610	-

(1,080)

(1,080)

Ending Balance:



NATIONAL ENDOWMENT FOR THE ARTS (NEA)

FUND NO. 109

FUND OVERVIEW

The National Endowment for the Arts supports the creation of art that meets the highest standards of excellence, public engagement with diverse and excellent art, lifelong learning in the arts, and the strengthening of communities through the arts. Funding supports the Mariachi Master Apprentice Program (MMAP) that connects music masters with students to preserve mariachi music traditions through a quality after school apprentice program.

MMAP includes the following required elements:

- 1. <u>Experience</u>: Participants experience exemplary works of art, in live form where possible, to gain increased knowledge and skills in the art form.
- 2. <u>Create:</u> Informed by their experience in an art form, participants will create or perform art.
- 3. <u>Assess:</u> Student learning is measured and assessed according to either national or state arts education standards.

Fund: National Endowment for the Arts Resp. Dept: Recreation & Community Services

Beginning Fund Balance:					(40,354)		(40,354)
REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3697-3618 NATIONAL ENDOWMENT ARTS #16-5100-7054	-	-	-	-	55,000	57,000	-
3697-3638 PARK GRANTS	-	-	57,000	-	-	-	-
3697-3656 ARTS EDUCATION GRT. NO. 13-5100-7047	-	57,000	-	-	-	-	
Total Revenues	-	57,000	57,000	-	55,000	57,000	-
APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual	Proposed
						02/28/17	
109-424-3618-4260 NAT. ENDOW. ARTS #16-5100-7054	-	-	-	-	55,000	10,925	-
109-424-3637-4260 CONTRACTUAL SERVICES	-	-	40,354	-	-	16,646	-
109-424-3638-4260 CONTRACTUAL SERVICES	-	35,070	21,930	-	-	-	-
109-424-3656-4260 CONTRACTUAL SERVICES	23,847	33,153	-	-	-	-	
Operations & Maintenance Costs	23,847	68,223	62,284	-	55,000	27,571	-
Total Appropriations	23,847	68,223	62,284	-	55,000	27,571	-
ANNUAL SURPLUS/DEFICIT	(23,847)	(11,223)	(5,284)	-	-	29,429	-
Ending Balance:					(40,354)		(40,354)



ALLIANCE FOR CALIFORNIA TRADITIONAL ARTISTS

FUND NO. 112

FUND OVERVIEW

The Living Cultures Grant Program from the Alliance for California Traditional Artists is awarded to sustain and strengthen the folk and traditional arts in the state of California. Funding supports the Mariachi Master Apprentice Program that connects music masters with students to preserve mariachi music traditions through a quality apprentice program.

Fund: Alliance for CA Traditional Arts

Resp. Dept: Recreation & Community Services

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beginning runu balance.							
REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3697-3654 ALLIANCE FOR CA TRADITIONAL ARTS 2014	5,000	-	-	-	-	-	-
Total Revenue	5,000	-	-	-	-	-	-
APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	A atrial	Adouted	A al:a+a al	VTD Actual	
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
112-424-3654-4260 CONTRACTUAL SERVICES	- Actual	5,000	Actual -	Adopted -	Adjusted		Proposed -
				•	•		
112-424-3654-4260 CONTRACTUAL SERVICES	<u> </u>	5,000		•	•		



MTA TRANSIT ORIENTED DEVELOPMENT (TOD) PLANNING GRANT

FUND NO. 113

FUND OVERVIEW

The MTA TOD Planning Grant will be used to prepare the City of San Fernando Transit Oriented Development Overlay Zone. As part of the planning process these grant funds will pay for city staff and urban planning professional services used to prepare the associated general plan element and map amendments, zone code and map amendment, and environmental assessment.

MAJOR PROJECTS/PROGRAMS

• TOD Overlay Zone

Fund: MTA TOD Planning Grant

Resp. Dept: Community Development

Beginning Fund Balance:					(62,652)		(104,746)
REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3670-3673 METRO TOD PLANNING GRT PROG	1,727	123,759	51,261	-	-	50,682	_
Total Revenue	1,727	123,759	51,261	-	-	50,682	-
APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
113-150-3673-4101 SALARIES-PERMANENT EMPLOYEES	3,030	-	-	-	-	-	_
Personnel Costs	3,030	-	-	-	-	-	-
113-150-3673-4270 PROFESSIONAL SERVICES	-	153,243	83,125	-	42,094	18,498	
Operations & Maintenance Costs	-	153,243	83,125	-	42,094	18,498	-
Total Appropriations	3,030	153,243	83,125	-	42,094	18,498	-
ANNUAL SURPLUS/DEFICIT	(1,303)	(29,484)	(31,864)	-	(42,094)	32,184	-
Ending Balance:					(104,746)		(104,746)



ELDERLY NUTRITION PROGRAM/ PROGRAM INCOME

FUND NO. 115

FUND OVERVIEW

San Fernando provides home delivered meals through the Older Americans Act Elderly Nutrition Program. The goal of the program is to provide nutritious meals, nutrition education, and nutrition risk screening to individuals 60 years of age or over who are homebound by reason of illness or disability, or who are otherwise isolated. Program goals are targeted to the reduction of social isolation and the promotion of better health through nutrition.

Fund: Elderly Nutrition Program

Resp. Dept: Recreation & Community Services

Beginning Fund Balance:					1		
REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3697-3750 SENIOR NUTRITION MEALS	-	59,945	55,132	50,000	50,000	24,773	-
3697-3752 HOME DELIVERED MEALS C2	-	41,531	40,831	50,000	50,000	12,403	-
3697-3753 TITLE III-B TELEPHONE REASSURANCE PRG	-	60	40	-	-	17	-
3901-3750 SENIOR NUTRITION MEALS-CONTRIBUTION	-	10,921	10,919	-	-	6,981	-
3901-3752 HOME DELIVERED MEALS-CONTRIBUTION	-	3,026	2,220	-	-	1,420	-
Total Revenues	-	115,483	109,142	100,000	100,000	45,594	-

APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 2/28/17	Proposed
115-422-3750-4260 CONTRACTUAL SERVICES	-	52,808	54,689	50,000	50,000	24,344	-
115-422-3750-4270 PROFESSIONAL SERVICES	-	14,992	8,869	-	-	19,730	-
115-422-3750-4300 DEPARTMENT SUPPLIES	-	3,067	2,494	-	-	1,533	-
115-422-3752-4260 CONTRACTUAL SERVICES	-	31,371	30,321	50,000	50,000	15,363	-
115-422-3752-4270 PROFESSIONAL SERVICES	-	10,503	9,950	-	-	8,651	-
115-422-3752-4390 VEHICLE ALLOW & MILEAGE	-	2,682	2,780	-	-	1,635	-
115-422-3753-4101 SALARIES-PERMANENT EMPLOYEES	-	60	40	-	-	11	-
Operations & Maintenance Costs	-	115,483	109,142	100,000	100,000	71,268	-
Total Appropriations	-	115,483	109,142	100,000	100,000	71,268	-
ANNUAL SURPLUS/DEFICIT	-	-	1	-	-	(25,674)	-
Ending Balance:					1		

Note: The County of Los Angeles will be managing the funtions of the Elderly Nutrition Program in FY 2017-2018.



<u>CALIFORNIA STATE GRANT –</u> HOUSING RELATED PARKS (HRP)

FUND NO. 118

FUND OVERVIEW

The Housing Related Parks (HRP) Program is administered by the California Department of Housing and Community Development. The purpose of the HRP Program is to increase the overall supply of housing affordable to lower income households by providing financial incentives to cities and counties with documented housing starts for newly constructed units affordable to very low or low-income households. The HRP Program provides assistance to cities and counties by offering grants for the creation of new parks or rehabilitation or improvements to existing parks.

MAJOR PROJECTS/PROGRAMS

• Applied for 2017 grant cycle to make improvements at Layne Park.

Fund: Housing Related Parks Grant

Resp. Dept: Public Works

Beginning Fund Balance:					-		
REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3697-0881 STATE FUNDS	_	-	188,050	-	-	-	-
Total Revenues		=	188,050	-	-	-	=
APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
Account Number & Title 118-423-0000-4500 CAPITAL EXPENSE	Actual -	Actual -	Actual 165,179	Adopted	Adjusted		Proposed -
				·		02/28/17	Proposed -
118-423-0000-4500 CAPITAL EXPENSE		-	165,179	·		02/28/17	Proposed -
118-423-0000-4500 CAPITAL EXPENSE 118-423-0000-4600 CAPITAL PROJECTS		- -	165,179 22,871	·		02/28/17	Proposed

Ending Balance:



COMMUNITY ORIENTED POLICING SERVICES (COPS) GRANT

FUND No. 119

FUND OVERVIEW

The Office of Community Oriented Policing Service (COPS) of the Department of Justice awards competitive, discretionary grants directly to law enforcement agencies across the United States to assist in enhancing public safety through implementation of community policing strategies.

In Fiscal Year 2015-2016, the City received grant funding to partially fund an additional police officer position for three years.

MAJOR PROJECTS/PROGRAMS

• Police Officer hired to fill the position funded by the grant.

Fund: COPS Grant

Resp. Dept: Police Department

Beginning Fund Balance:

REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3696-3641 COPS SAFE SCHOOLS		65,699	-	43,202	43,202	-	40,159
Total Revenue	-	65,699	-	43,202	43,202	-	40,159

APPROPRIATIONS Account Number & Title	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2017 Adjusted	2017 YTD Actual 02/28/17	2018 Proposed
119-225-0000-4101 SALARIES-PERMANENT EMPLOYEES	-	-	-	29,774	29,774	-	29,713
119-225-0000-4120 O.A.S.D.I.	-	-	-	427	427	-	426
119-225-0000-4126 HEALTH INSURANCE	-	-	-	6,231	6,231	-	2,810
119-225-0000-4128 DENTAL INSURANCE	-	-	-	506	506	-	270
119-225-0000-4129 RETIREE HEALTH SAVINGS	-	-	-	-	-	-	720
119-225-0000-4130 WORKERS COMPENSATION INS.	-	-	-	5,891	5,891	-	5,879
119-225-0000-4134 LONG TERM DISABILITY INSURANCE	-	-	-	249	249	-	240
119-225-0000-4136 OPTICAL INSURANCE	-	-	-	83	83	-	60
119-225-0000-4138 LIFE INSURANCE	-	-	-	41	41	-	41
119-225-3641-4105 OVERTIME	-	53,814	-	-	-	-	-
Personnel Costs	-	53,814	-	43,202	43,202	-	40,159
119-225-3641-4220 TELEPHONE	-	3,173	-	-	-	-	-
119-225-3641-4300 DEPARTMENT SUPPLIES	-	6,736	-	-	-	-	-
Operations & Maintenance Costs	-	9,909	-	-	-	-	-
119-225-3641-4500 ****CAPITAL EXPENSES****	-	1,976	-	-	-	-	-
Capital Costs	-	1,976	-	-	-	-	-
Total Appropriations	-	65,699	-	43,202	43,202	-	40,159
ANNUAL SURPLUS/DEFICIT	-	-	-	-	-	-	-

Ending Balance:



ALCOHOL BEVERAGE CONTROL (ABC) GRANT

FUND NO. 120

FUND OVERVIEW

The Alcohol Beverage Control (ABC) grant is used to combat the illegal possession and consumption of alcohol by means of minor decoy, shoulder tap, teenage party prevention patrol, DUI saturation patrols and various ABC licensee compliance inspections.

Fund: ABC Alcohol Beverage Control Grant

Resp. Dept: Police

Beginnin	ig Fund	l Bal	lance:
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Deginning rand balance.							
REVENUES	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
3696-3713 ALCOHOLIC BEVERAGE CONTROL (ABC) GRANT	-	21,065	-	-	-	-	-
Total Revenues	-	21,065	-	-	-	-	-
APPROPRIATIONS	2014	2015	2016	2017	2017	2017	2018
Account Number & Title	Actual	Actual	Actual	Adopted	Adjusted	YTD Actual 02/28/17	Proposed
120-225-0000-4105 OVERTIME	-	15,800	-	-	-	-	-
120-225-0000-4120 O.A.S.D.I.	-	228	-	-	-	-	-
120-225-0000-4130 WORKER'S COMPENSATION INS.	-	3,136	-	-	-	-	
Personnel Costs	-	19,164	-	-	-	-	-
120-225-0000-4360 PERSONNEL TRAINING	-	1,900	-	-	-	-	
Operations & Maintenance Costs	-	1,900	-	-	-	-	-
Total Appropriations	-	21,064	-	-	-	-	-
ANNUAL SURPLUS/DEFICIT	-	1	-	-	-	-	-



SECTION VI. APPENDIX



GLOSSARY OF TERMS

Activity - The smallest unity of budgetary accountability and control which covers a specific unit of work or service.

Accrual Basis of Accounting – The basis of accounting by which revenues are recorded when earned and expenditures are recorded as soon as they result in liabilities for benefits received.

Adoption – Formal action of the City Council, which sets the spending limits for the fiscal year.

Allocate – To divide a lump-sum appropriation, this is designated for expenditure by specific organization units and/or for specific purposes, activities, or objects.

Annual Budget – A budget applicable to a single fiscal year.

Appropriation – A specific amount of money authorized by the City Council for an approved work program or individual project.

Assessed Valuation – A dollar value placed on real estate or other property by Los Angeles County as a basis for levying property taxes.

Audit – Prepared by an independent Certified Public Accountant (CPA), the primary objective of an audit is to determine if the City's financial statements present fairly the City's financial positions and results of operations in conformity with generally accepted accounting principles.

Balanced Budget – A budget in which planned expenditures do not exceed planned funds available.

Basis of Budgeting – Budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America. Annual appropriated budgets are adopted for all departments and divisions within the general, special revenue and capital projects funds.

Beginning/Ending Fund Balance – Unencumbered resources available in a fund from the prior/current year after payment of the prior/current year expenses.

Bond – A certificate of debt issued by an entity, guaranteeing payment of the original investment, plus interest, by a specified future date.

Budget – A financial plan that identifies revenues, types and levels of services to be provided, and the amount of funds that can be spent.

Budget Calendar – The schedule of key dates or milestones, which the city follows in the preparation, adoption and administration of the budget.

Budget Message - A general discussion of the preliminary/adopted budget presented in writing as part of, or supplement to, the budget document. Explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Manager.

CJPIA – California Joint Powers Insurance Authority.

CalPERS - The California Public Employees Retirement System, which is the agency providing pension benefits to all City employees.

Capital Expenditures - Typically are expenditures related to major construction projects such as roads, buildings, and parks. These expenditures are typically capitalized and depreciated over time.

Capital Improvement Program (CIP) - This program is to provide for the maintenance or replacement of existing public facilities and assets and for the construction or acquisition of new ones. It is a multi-year financial plan containing proposed construction of physical assets, such as park, street, sewerage, cultural, and recreation facilities. This program has identified all projects, which are the responsibility of the City between the present to build out.

Capital Projects - Projects that purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a building or facility.

Capital Outlay - Equipment (fixed assets) with a value of \$5,000 or more (or \$1,000 for electronic equipment) and an estimated useful life of more than one year, such as automobiles and office furniture, which appear in the Operating Budget.

Community Development Block Grants (CDBG) - Funds established to account for revenues from the federal government and expenditures as prescribed under the Community Development Block Grant program.

Comprehensive Annual Financial Report (CAFR) - Financial report organized by fund, which provides a balance sheet that compares assets with liabilities and fund balance. The CAFR is also an operating statement that compares revenues with expenditures.

Contingency - An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as federal mandates, shortfalls in revenue, and similar eventualities.

Council-Manager Form of Government - An organizational structure in which the Mayor and City Council appoint an independent City Manager to be the chief operating officer of a local government. In practice, a City Council sets policies and the city manager is responsible for implementing those policies effectively and efficiently.

Continuing Appropriations, or Carryovers - Funding approved in the current budget but not expended during a particular fiscal year. These appropriations are carried forward into the next fiscal year for their original intended purpose.

Cost Allocation - A method used to charge General Fund overhead costs to other funds, such as enterprise funds and special revenue funds.

Debt Service - The payment of principal and interest on borrowed funds, such as bonds.

Department - A major organizational unit comprised of programs or divisions which has been assigned overall management responsibility for an operation, or a group of related operations within a functional area.

Designated Fund Balance – A portion of unreserved fund balance designated by City policy for a specific future use.

Encumbrance - A legal obligation to expend funds for an expenditure that has not yet occurred. To encumber funds means to set aside or commit funds for a future expenditure.

Enterprise Fund - A fund type established to account for the total costs of selected governmental facilities and services that are operated similar to private enterprises.

Equipment Outlay - A category of expenditures that captures purchases of capital equipment, such as furniture, vehicles, large machinery, and other items.

Estimate - Represents the most recent estimate for current year revenue and expenditures. Estimates are based upon several months of actual expenditure and revenue experience and consider the impact of unanticipated price or other economic factors.

Expenditure - The actual spending of funds set aside by appropriation for identified goods and services.

Fee - A general term used for any charge levied by government for providing a service or performing an activity.

Fines, Forfeitures, and Penalties - Revenue category that contains monies resulting from violations of various City and state laws, and from damage to City property.

Fiscal Year - A twelve-month period of time designated as the budget year. The City of San Fernando's fiscal year is July 1 to June 30.

Fixed Assets - Assets of long-term nature such as land, building, machinery, furniture and other equipment. The City has identified such assets as those with expected life in excess of one year and an acquisition cost in excess of \$1,000.

Full-Time Equivalent (FTE) - A position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time Typist Clerk working 20 hours per week would be equivalent to one-half of a full-time position, or 0.50 FTE.

Fund - A set of inter-related accounts to record revenues and expenditures associated with a specific purpose. The generic fund types used are: General, Grant, Special Revenue, Capital Project, Enterprise, Debt Service, and Trust.

Fund Balance - The amount of financial resources in a given fund that are not restricted to fund existing commitments and are therefore available for any use permitted for the fund. The excess of current assets over current liabilities, representing the cumulative effect of revenues and other financing sources over expenditures and other financing uses.

GANN Limit (Proposition 4) - Under this article of the California Constitution, the City must compute an annual appropriation limit that states a ceiling on the total amount of tax revenues the City can appropriate annually.

Generally Accounting Principles (GAAP) - Uniform minimum standards used by state and local governments for financial recording and reporting that have been established by the accounting profession through the Governmental Accounting Standards Board (GASB).

General Fund - The primary operating fund used by the City. Accounts for all revenues and expenditures not legally restricted for use. Examples of departments operating within the General Fund include Police, Finance and City Manager.

Goal - A statement of broad direction, purpose or intent.

Governmental Accounting Standards Board (GASB) - The Governmental Accounting Standards Board (GASB) was organized in 1984 by the Financial Accounting Foundation (FAF) to establish standards of financial accounting and reporting for state and local governmental entities. Its standards guide the preparation of external financial reports of those entities.

Grant - Contributions of cash or other assets from another governmental agency or other organization to be used or expended for a specific purpose, activity or facility.

HUD - The United States Department of Housing and Urban Development.

Infrastructure- The physical assets of the City, i.e. Facilities that support the daily life and growth of the City, for example, roads, water lines, and sewers.

Interfund Transfers - A transfer of funds between departments/ funds for specific purposes as approved by the appropriate authority.

Investment Revenue – Revenue received as interest from the investment of funds not immediately required to meet cash disbursement obligations.

Key Objective – A statement of specific direction, purpose or intent based on the needs of the community and the goals established for a specific program.

Levy - To impose taxes, special assessments, or charges for the support of city activities.

Licenses and Permits - Revenue category that accounts for recovering costs associated with regulating business activity.

Line-Item Budget – A budget that list detailed expenditure categories, (salary, materials, telephone service, travel, etc.) separately, along with the amount budgeted for each specified category.

Mission Statement - A broad statement that describes the reason for existence of an organization or organizational unit, such as a department.

Municipal - In its broadest sense, an adjective which denotes the state and all subordinate units of government. In a more restricted sense, an adjective which denotes a city or village, as opposed to other local government.

Non-Personnel Expenses - Expenditures related to professional services and supplies.

Objective - Describes an outcome to be accomplished in specific well defined and measurable terms and is achievable within a specific timeframe. Generally, departmental programs have objectives.

Objective of Expenditure - The individual expenditure accounts used to record each type of expenditure City operations incur. For budgeting purposes, objects of expenditure are categorized into groups of similar expenditures called major objects of expenditure. The principle objects of expenditure used in the budget are:

Personnel Services: Salaries and benefits paid to City employees. Including items such as special duty salaries, retirement and temporary non-employee wages.

Operating Expenses: Amounts paid for items that are consumed, deteriorated through use, or that lose their identity through fabrication or incorporation into different or more complex units or substance. Office supplies, material and other items used in the normal operations of City Departments. Including items such as books, maintenance materials and contractual services. Services supporting the government. These professionals include lawyers, architects, auditors, systems analyst, planners, etc.

Capital Outlay: Expenditures which qualify as capital costs according to accounting standards. This includes furniture, fixtures, machinery, equipment and other fixed assets.

Ordinance - A formal legislative enactment by the governing board (City Council) of a municipality. If it is not in conflict with any higher form of law, an Ordinance has the full force and effect of law within the boundaries of the municipality to which it applies.

Operating Budget - The annual appropriation of funds for on-going program costs, which include salaries, benefits, maintenance, operation, and capital outlay items.

Performance Measures - Statistical measures, which are collected to show the impact of dollars, spent on city services.

PERS - The California Public Employees Retirement System, which is the agency providing pension benefits to all City employees.

Personnel Expenses - An expenditure category that captures expenses related to employee compensation, such as salaries and fringe benefits. Personnel expenses include salaries, pensions, retirement, special pay, and insurance for full-time and part-time employees of the City.

Policy - A direction set by the City Council that must be followed to advance a goal. The direction can be a course of action or a guiding principle.

Preliminary Budget - A balanced budget presented to the City Council by the City Manager. Any City Council changes to the preliminary Budget are incorporated into the final adopted budget.

Program - Represents major areas or support functions; defined as a service provided to citizens, other departments, or other agencies.

Program Budget - A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes of expenditure.

Request for Proposals - A written solicitation issued by a Using Agency which generally describes the Goods or Services sought to be Procured by the City, sets forth minimum standards and criteria for evaluating proposals submitted in response to it, generally describes the format and content of proposals to be submitted, provides for negotiation of terms and conditions of the Procurement Contract and may place emphasis on described factors other than price to be used in evaluating proposals.

Reserve - An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore no available for general appropriation.

Resolution - A special order of the City Council which requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval.

Revenues - Funds received from the collection of taxes, fees, fines, forfeitures, permits, licenses, interest, and grants during the fiscal year.

Risk Management - An organized attempt to protect an organization's assets against accidental loss in the most cost-effective manner.

RORF - A Redevelopment Obligation Retirement Fund, which is a requirement of the legislation dissolving California Redevelopment Agencies. The assets and liabilities of each former Redevelopment Project Area are now housed in individual RORFs.

Routine Fund Balance Change - A routine fund balance change is one that occurs year-to-year due to the nature of the fund.

Sales Tax – A tax on the purchase of goods and services.

Schedule - A summary of expenditures, revenues, positions, or other data that reflects funding sources and spending plans of the budget and capital improvement programs.

SEIU - The Service Employees International Union, which is the union representing the majority of the City's employees.

SERAF - References the Supplemental Education Revenue Augmentation Fund, to which the City was required by the State to contribute various funds to assist in balancing the State budget. Certain Low and Moderate Income Housing Funds were loaned to make the payment, which will be repaid over several years.

Special Project - An account created for operating expenditures that relate to a specific project or program and should therefore be segregated from general expenditures in the Section housing the Special Project.

Special Revenue Funds - Revenues received that have specific purposes for which they are earmarked.

Subventions - Revenues collected by the State (or other level of government) which are allocated to the City on a formula basis. The major subventions received by the City from the State of California include motor vehicle in-lieu and gasoline taxes.

Transfers - Authorized exchanges of money, positions, or other resources between organizational units or funds.

Transient Occupancy Tax (TOT) - A tax that is levied on occupants of hotel and motel rooms in a City.

Trust and Agency Funds – Also known as Fiduciary Fund Types, these funds are used to account for assets held by the City in a trustee capacity or as an agent for private individuals, organizations or other governmental agencies.

VLF - Vehicle license fees, which are collected by the State of California when vehicles are registered with the California Department of Motor Vehicles and distributed to various public agencies, including the City.

Work Plan – A schedule which identifies major action steps, time frames and person responsible for accomplishment of a department or division objective.