



THE CITY OF

SAN FERNANDO

CITY OF SAN FERNANDO

ADOPTED BUDGET

FISCAL YEAR 2014-2015

INCORPORATED 1911



SAN FERNANDO

Adopted Budget FY 14-15 Directory of Officials

ELECTED OFFICIALS

City Council

MAYOR

Sylvia Ballin

MAYOR PRO TEM

Robert C. Gonzales

COUNCILMEMBERS

Jesse H. Avila

Joel Fajardo

Antonio Lopez

City Treasurer

Margarita Solis

ADMINISTRATION AND DEPARTMENT HEADS

City Manager

Community Development Director

Finance Director

Personnel Manager

Police Chief

Interim Public Works Director

Recreation & Community Services
Operations Manager

Brian Saeki

Fred Ramirez

Nick Kimball

Michael Okafor

Robert Parks

Marlene Miyoshi

Ismael Aguila



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SAN FERNANDO

Adopted Budget FY 14-15

ADOPTED

FY 2014-2015 CITY BUDGET

**(Including General, Special & Enterprise
Funds, and Department Detail)**



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SAN FERNANDO

Adopted Budget FY 14-15

SECTION I. INTRODUCTION AND BACKGROUND



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TO: Mayor Sylvia Ballin and City Councilmembers

FROM: Brian Saeki, City Manager

SUBJECT: Adopted Fiscal Year (FY) 2014-2015 Budget

In accordance with the provisions of the City's Municipal Code, I am pleased to present to the City Council the Adopted FY 2014-2015 Budget. This document encompasses the General, Enterprise, and Special Revenue Funds under the jurisdiction of the City. In total, this represents \$35,314,461 in estimated revenue and \$39,879,970 in expenditures. It includes all changes directed by the City Council at the Budget Study Sessions as well as final changes when the budget was adopted on June 16, 2014 (the "Adopted Budget").

OVERVIEW

Over the past few years, the City has been impacted by a number of problems that have had severe financial consequences. Some of these have been beyond the City's control, such as the recession and the dissolution of redevelopment by the State of California. However, there are other problems that have been self-inflicted. I am proud to say that San Fernando has displayed exceptional resilience in addressing these challenges. This Budget Message is intended to set the tone of the Adopted Budget, which is cautiously optimistic. The following sections provide information on the City's long-term goals, the State and local economic outlook, challenges still facing the City, and highlights of the Adopted Budget.

Long-term Goals

Like many cities in California, San Fernando has had to make tough decisions to drastically reduce benefits, programs, and services in order to remain solvent. As the economy starts to recover and the City's finances begin to stabilize, it is imperative that the City continues on the path to develop a plan and move forward responsibly. First and foremost, the City needs to re-establish a reasonable General Fund reserve and work to build a safety net in the Self Insurance Fund. Concurrently, the City needs to address critical deferred maintenance needs and establish revolving funds to replace equipment and aging infrastructure.

Once the City has sufficient reserves and replacement funds, we can start to evaluate service levels and begin re-establishing service to prior levels. However, this needs to be done in a strategic, measured way as re-establishing service means taking on on-going costs. The City must be sure that on-going revenues are sufficient to sustain on-going costs.

In the upcoming year, the City needs to update a number of outdated financial policies, develop new policies to address certain deficiencies, and develop a five-year financial forecast. The City has been



experiencing tough times for many years now, and the rebuilding process will continue to be slow. However, if the City continues development of a comprehensive plan, it will provide a roadmap to long-term stability.

Economic Outlook

National, State, and local economies are all continuing a slow recovery from the “Great Recession.” The stock market is healthy, with both the Dow Jones Industrial Average and S & P 500 trading at or above historical highs. Gross Domestic Product has been slowly increasing and the Consumer Price Index (a measure of inflation) has remained low. Median home prices in San Fernando and the greater Los Angeles area have slowly increased and housing inventory has been drastically reduced.

The unemployment rate in Los Angeles County is down to 8.7% from a high of almost 15% in 2010. San Fernando’s current unemployment rate is 8.9%, which is slightly higher than the County¹. A lower unemployment rate typically leads to an increase in sales tax and business license receipts. Although the unemployment rate is moving in the right direction, it is still well above what economists have historically considered as a full employment rate of 4 – 5%.

These are all signs of an improving economy, but it continues to be a slow journey. The Great Recession was not just a temporary bump in the road, it was an economic correction. In order to be fiscally sound in the long-term, the City of San Fernando must continue to operate within this “new normal” and make the necessary and difficult decisions to re-align short-term and long-term expenditures with fewer resources.

Continuing Challenges

During this economic correction, most cities, including San Fernando, were forced to take steps to reduce service levels and evaluate employee compensation. San Fernando employee groups agreed to temporary furloughs and an increased contribution toward the employee share of the California Public Employees Retirement System (PERS) retirement benefit. Although this has helped, more needs to be done to realign employee compensation with current economic realities in order to ensure that the City can provide a high level of service to residents while fairly compensating current and retired employees.

Currently, the biggest threat to the long-term financial health of the City, and many cities across the country, is substantial increases in PERS and retiree medical costs. According to actuarial studies provided by PERS, over the next two years, San Fernando’s PERS rates will increase by approximately 15% for safety and 10% for non-safety employees.

¹ Unemployment data per the State of California Economic Development Department’s July 2014 Labor Force Data (not seasonally adjusted) at <http://www.labormarketinfo.edd.ca.gov> visited 8/18/2014.



Additionally, the City is only making the minimum “pay-as-you-go” payment for retiree health care costs, which is approximately \$1 million annually. According to a recent actuarial study for Other Post Employment Benefits (OPEB), the City needs to set aside an additional \$1.4 million per year in a special trust fund to fully fund retiree health care.

Measure A

In June 2013, San Fernando voters approved a ½ cent local transaction use tax (Measure A) for a period of seven years, which is projected to raise approximately \$1.6 million annually. Funds raised through the transaction tax are imperative to the City’s short-term viability as they will be used to pay off existing debt, shore up the Self Insurance Fund and establish a General Fund reserve. Measure A funds will also be useful in re-establishing the City’s Equipment Replacement Fund and potentially used to establish a OPEB trust to fund future retiree health benefits. Unfortunately, there will be a major negative impact on the City’s finances when Measure A sunsets in 2020. It is prudent to plan for that loss and avoid using Measure A revenue to fund on-going expenditures.

Although some very important steps have been taken and the City’s finances have stabilized, there are still a number of critical decisions to be made before the City is truly on a sustainable path for the future.

GENERAL FUND

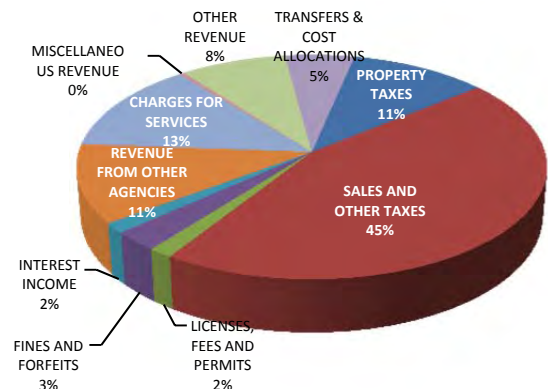
While the outlook for the General Fund is optimistic for the first time in several years, it is important to note that the FY 2014-2015 budget still has a significant structural deficit. As previously mentioned, PERS rates and retiree health care costs are projected to increase faster than revenues. Additionally, there is no funding set aside for replacing aging vehicles, computers, telephone system and finance system. Prudent financial planning dictates that funding is set aside annually according to an amortization schedule to ensure that critical equipment is replaced when necessary.

Lastly, the current budget relies on \$1 million in one-time revenue from the sale of surplus property to balance the budget. Fortunately, the City also has some significant debt expenditures, including the California Housing Finance Agency (CalHFA) loan, which will be retired in the current fiscal year.



Revenues

The FY 2014-2015 Adopted Budget includes \$18,105,024 in General Fund revenue. The following section provides a brief description of the City's top tax revenue sources. A more detailed discussion of General Fund revenue sources may be found in the Revenue Analysis section of the Adopted Budget.



Sales & Transaction Tax

Retail sales and transaction tax is the City's largest revenue source, accounting for approximately 31% of total General Fund revenues. Sales tax is dependent on consumer spending; therefore, it is highly sensitive to economic cycles.

As previously discussed, San Fernando voters approved a ½ cent local transaction use tax in June 2013. Funds raised through the transaction tax are imperative to the City's short-term viability and will be used to address many of the City's one-time needs, including retiring of existing debt, establishing fund reserves and addressing deferred maintenance needs.

Property Tax In-Lieu of Motor Vehicle License Fee

Prior to 2004, cities in California received a share of the State's Motor Vehicle License Fee (VLF), which is a fee imposed on motor vehicles based on the original sale price of the vehicle. In 2004, the State shifted revenues from the Motor Vehicle License Fee to fund other programs. To make cities whole, the State replaced the loss of VLF revenue with a like amount of property tax revenue. Property tax in-lieu of Motor Vehicle License Fee accounts for approximately 11% of General Fund revenue.

Property Tax

Property taxes account for a little less than 11% of General Fund revenue. Assessed property values are steadily rebounding since they bottomed out in FY 2010-2011 and are anticipated to increase approximately 2% in FY 2014-2015. There are a number of developments under way that should further bolster the City's assessed values.

Business License Fees

San Fernando imposes a Business License fee on certain businesses, trades, professions and occupations specified in the City's Municipal Code. There are a number of different fees based on business type, but generally the fee imposed is \$1.20 per \$1,000 in gross receipts for the sale of goods and \$2.40 per \$1,000 in gross receipts for service based businesses. Business License accounts for approximately 6% of General Fund revenue. Like Sales Tax, Business License revenue is also very sensitive to economic conditions and decreased by more than 25% from FY 2009-2010 to FY 2010-2011.

Although Business License revenue has rebounded slightly over the last few years, it is still well below pre-recession receipts. A significant reason for the lag in Business License revenues is related to unintended consequences of budget cuts over the last few years. Duties in the Finance Department have been consolidated and resources were directed away from Business License toward water utility billing. Consequently, there is insufficient staff time dedicated to assisting new businesses with the application and renewal process, following up on all delinquent accounts, and working with Code Enforcement to identify non-compliant businesses. As the City's finances recover, we must review resource allocation in each department to ensure that positions supporting revenue generation are filled.

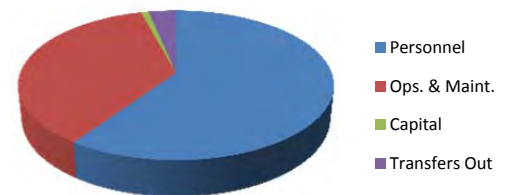
Admissions Tax

San Fernando imposes a tax on each person who pays admission, commonly known as an Admissions Tax. The current tax rate is \$0.49 per person and is collected by the operator at the time admission is paid. Admissions Tax revenue accounts for approximately 4% of General Fund revenue. The primary Admissions Tax generator is the City's Swap Meet.

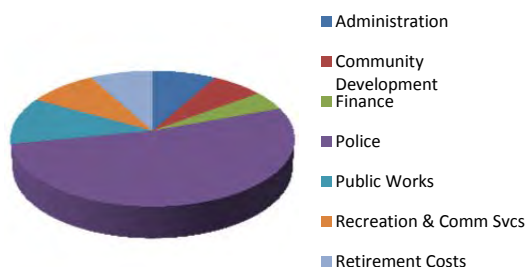
Expenditures

The FY 2014-2015 Adopted Budget includes \$18,164,067 in General Fund operating expenditures and transfers, and \$233,750 in General Fund capital expenditures. Departments were asked to hold the line in FY 2014-2015 and very few enhancement requests were approved. Overall, budgeted expenditures are slightly higher than FY 2013-2014 expenditures, due primarily to increased PERS costs and rescinding employee furlough days, which ended in March 2014. Additionally, this budget includes the last debt service payment of \$600,000 to the California Housing Finance Agency (CalHFA).

Total General Fund Expenditures



General Fund Personnel Costs



Personnel Costs

Personnel costs account for approximately 60% of total General Fund expenditures, of which, 53% is for Police Department related personnel costs. For a city with its own police force, it is typical for public safety to make up a majority of General Fund expenditures.

PERS Costs

Currently, PERS costs are the City's fastest growing expenditure. Miscellaneous Tier 1 costs have increased by 10% since FY 2012-2013 and Safety – Police Tier 1 costs have increased by 22% over the same time period (see table below).



The City Council took important steps toward reducing the City's long-term retirement burden by creating a Tier 2 plan for employees hired after November 12, 2005, and implementing the State's Public Employee Pension Reform Act (PEPRA) for employees hired after January 1, 2013.

Although PERS costs are expected to continue to increase over the next few years, as long-term employees leave and new hires replace them, the City's PERS obligation will stabilize. In the meantime, the City will need to find ways to limit the General Fund's total PERS obligation.

San Fernando PERS Plans	FY 2012/13 Employer Rate ²	FY 2013/14 Employer Rate	FY 2014/15 Employer Rate	FY 2015/16 Employer Rate (projected)
Miscellaneous Tier 1 (3% @ 60)	25.278 %	26.207 %	27.841 %	28.9%
Miscellaneous Tier 2 (2% @ 55)	11.390 %	11.709 %	12.434 %	13.3%
Miscellaneous PEPRA (2% @ 62)	n/a	6.700%	6.700%	6.7%
Safety – Police Tier 1 (3% @ 50)	40.474 %	44.999 %	49.566 %	51.6%
Safety – Police Tier 2 (3% @ 55)	24.723%	26.133%	27.991%	30.0%
Safety – Police PEPRA (2.7% @ 57)	n/a	11.500%	11.500%	11.5%

Operations & Maintenance

San Fernando contracts for city attorney, information technology, fire protection and emergency paramedic services. Those service contracts account for approximately 50% of the General Fund's operations and maintenance expenditures. The City is currently negotiating a contract renewal with the City of Los Angeles Fire Department and will be releasing a Request for Proposal for information technology management services in FY 2014-2015.

Due to the City's financial condition, staff continues to operate with a very lean budget. In future years, the City will need to identify funds to set aside for critical deferred maintenance needs, including facility maintenance and equipment replacement.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for financial resources that are restricted by law or contractual agreement for specific purposes other than debt service or major capital projects. San Fernando has a number of Special Revenue Funds to account for a wide array of services provided to the community, including, but not limited to, dial-a-ride, traffic safety, street lighting, parking maintenance, supplemental law enforcement services, and park improvements. A number of these Funds also serve as a conduit for the receipt and transfer of funds.

In the coming fiscal year, staff will continue to implement the plan to restore the viability of the Capital Grants Fund, which has a deficit balance of approximately \$2 million. The deficit balance is a result of mis-management, uncollected grant funds, and inter-fund borrowing over a number of years. To

² The "Employer Rate" is the amount required, expressed as a percentage of PERS-able salary. For example, an "Employer Rate" of 25% means, for every \$1.00 of PERS-able salary paid to the employee, the City must pay 25 cents to PERS to fund that employee's retirement.



address these issues, staff implemented a citywide grant policy, developed a repayment plan to eliminate the deficit, and increased the Finance Department's role in oversight of this fund.

ENTERPRISE FUNDS

Enterprise funds are used to account for services provided to the public on a user fee basis, similar to the operation of a private enterprise. San Fernando operates three enterprise funds: 1) Water Fund, 2) Sewer Fund, and 3) Refuse Fund. In FY 2013-2014, the City entered into a Franchise Agreement with Republic Services to operate the City's refuse collection services. As part of the Franchise Agreement, Republic assumed full responsibility for billing and collecting user fees. Consequently, there will be very little activity in the Refuse Fund during the term of the Franchise Agreement.

The total budget for the Water Fund is \$4,607,025, which includes \$3,432,203 for personnel and operations and \$1,174,822 for planned capital improvement projects. The total budget for the Sewer Fund is \$4,755,012, which includes \$3,222,012 for personnel and operations and \$1,533,000 for planned capital improvement projects.

CONCLUSION

The objective of the FY 2014-2015 budget is to continue the provision of existing services in a fiscally responsible manner, with no new cuts or layoffs. Having said that, it must be recognized that the City still has a long way to go before we truly achieve financial stability. The fiscal problems the City has experienced over the past several years have left many needs that cannot be met at this time. Consequently, there is a growing backlog of maintenance and capital projects that will have to be deferred into future years until the City has the capital to address that backlog. The City's financial position is starting to turn, but additional ways to provide service will need to be explored to address the ongoing structural deficit, begin building a reserve, fund savings accounts for needed maintenance and equipment replacement, and restore services and programs to the community.

ACKNOWLEDGMENTS

I would like to acknowledge the hard work and guidance of the City Council, the dedication of Finance Department staff, and the conscientious effort put forth by all of the Department Heads and their staff to produce a responsible budget plan for the upcoming fiscal year.



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ABOUT SAN FERNANDO

"First City of the Valley"

As you enter the City of San Fernando along picturesque, palm-lined Brand Boulevard, you discover a community rich in California history dating back almost two centuries. Named in honor of a Spanish Saint/King, San Fernando was selected for settlement long before the rest of Los Angeles. The City grew out of the ranching activities surrounding Mission de San Fernando Rey, whose graceful porticoes still stand today. By the early 1800's the settlement had blossomed into a small trading center where farm crop, olives, wine, and thousands of livestock raised by the resident Indians were bought and sold.

San Fernando enjoyed a brief gold rush in the 1840s when nuggets were discovered in a nearby canyon. In 1874, San Fernando became the valley's first organized community, thus earning the title "First City of the Valley". With the arrival of the railroad two years later, town lots soared from \$10 apiece to \$150.

The City of San Fernando is a community of attractive contrasts. What was once a land of farms and ranches adjoining the Mission de San Fernando Rey is now a vibrant center of manufacturing and commerce. San Fernando enjoys a sweeping view of the panoramic San Gabriel foothills and a sense of privacy; yet it is only minutes from downtown Los Angeles and only minutes away from other centers of commercial activity, thanks to a network of freeways and nearby airports. The City combines modern metropolitan conveniences with a close-knit community of friendly, civic-minded residents.

Moreover, San Fernando proudly offers responsive city services, good access to city government, a large labor pool, a lower business tax than Los Angeles, and no utility tax. A warm sunny climate and plenty of recreational activities add to the City's drawing power. The weather is downright Mediterranean, with average rainfall of 12" – 17" and 44% humidity. Average temperatures range from highs of 85 degrees in summer to lows of 47 degrees in winter. It's no wonder, then, that many people are finding San Fernando an ideal place to live and work! San Fernando has a rich history and flavor with a population of 12,645.

LOPEZ ADOBE

The Lopez Adobe is a popular local attraction that is a source of pride for many in San Fernando. The property was acquired from the King of Spain via a grant to DeCelis. The chain of title deed is on display in the dining room of the adobe. An upper apartment was the home of a daughter, Kate Lopez Millen from 1931 until her death in 1961. Her children sold the adobe to the City of San Fernando in 1970. This purchase was made possible by a Historical Preservation grant, given to save the house from



destruction. The 1971 earthquake did not do too much structural damage and, in 1974, it was restored as the original building for use as an early historical site. A group of San Fernando citizens, students and organizations contributed time, labor, talents, and money to prepare the home for its grand opening on April 5, 1975.

The adobe is operated by the San Fernando Historical Site and Preservation Commission. The adobe is registered as a National Historical Site, a state and county Historical Site, and the California Historical Advisory Committee says it is considered an important historical point of interest in the state.

San Fernando has been presented with a Gold Seal Award from the San Fernando Valley Beautiful Association for the beautiful Casa de Geronimo Lopez adobe and the grounds surrounding the home.

CITY ORGANIZATION

The City of San Fernando is located in the northeast section of the San Fernando Valley at the southern foot of the San Gabriel Mountains. This compact community of 2.4 square miles is completely surrounded by the City of Los Angeles, including the nearby communities of Sylmar, Mission Hills and Pacoima. Major physiographic features located near the city include the San Gabriel Mountains (located approximately 3 miles to the north), the Pacoima Wash (located along the eastern side of the city), Hansen Lake (located 3 miles to the southeast of the city), and the Los Angeles Reservoir (located approximately 4 miles to the northwest). Regional access to the City of San Fernando is possible from three freeways located in the area: Interstate 5 Freeway (I-5), State Route 118 (SR-118), and Interstate 210 Freeway (I-210).

FORM OF GOVERNMENT:

Council – City Manager

GOVERNING BODY:

Five City Council members elected to overlapping four-year terms. The City Council selects the Mayor from its membership.

ADMINISTRATION:

City Manager appointed by City Council (simple majority vote required to hire and dismiss.)

CONTRACT SERVICES:

Fire and Health Services, Storm Drain, Solid Waste Disposal, Cable Television, Animal Control, Street Sweeping and City Attorney.



DEMOGRAPHICS

AREA:

2.3 square miles

DATE OF INCORPORATION:

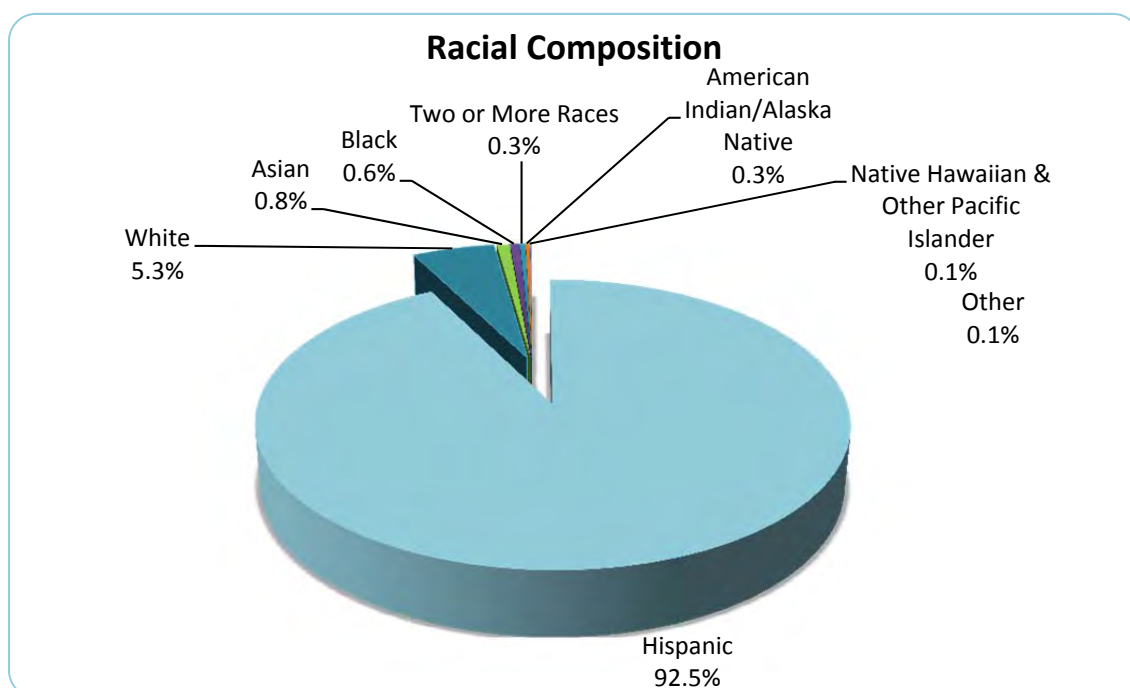
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POPULATION:

23,645

RACIAL COMPOSITION:

• Hispanic	21,867
• White	1,259
• Asian	192
• Black	146
• Two or More Races	82
• American Indian/ Alaska Native	66
• Native Hawaiian and Other Pacific Islander	19
• Other	14



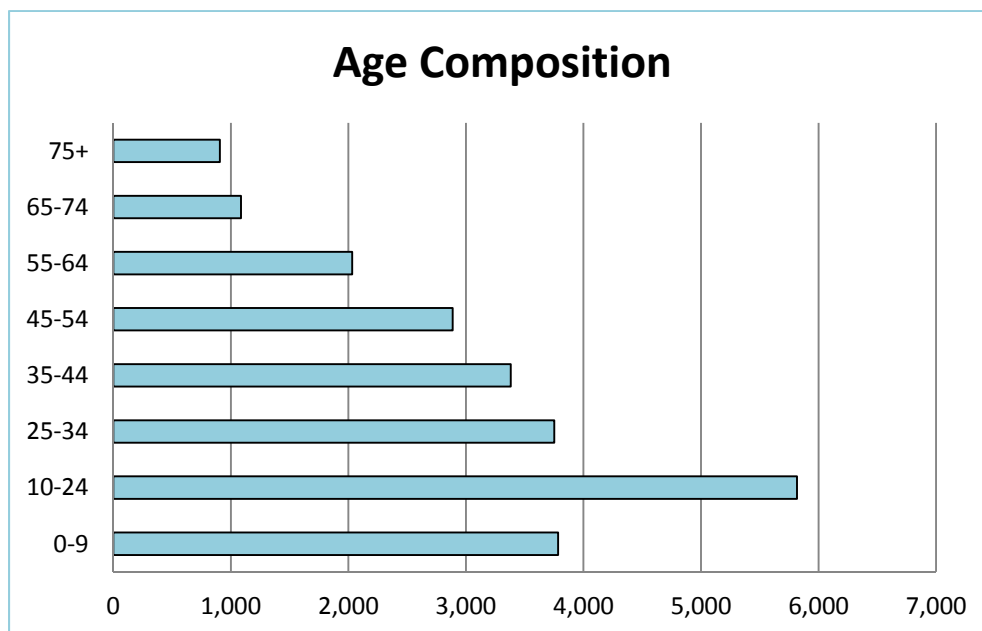


MEDIAN AGE:

28.2 years

AGE COMPOSITION:

- 0 - 9 3,784
- 10 - 24 5,816
- 25 - 34 3,751
- 35 - 44 3,381
- 45 - 54 2,887
- 55 - 64 2,033
- 65 - 74 1,087
- 75 + 906





HOUSEHOLDS/INCOME:

- Number of Households 5,967
- Median Family Income 48,336
- Median Housing Value 286,210
- Median Gross Rent 1,120

SCHOOLS:

- Elementary 4
- Intermediate 1
- High School 1
- Adult 1

LAND USE:

- Residential 43.2 %
- Commercial 10.2 %
- Industrial 9.7 %
- Public/Institutional 7.4 %
- Open Space 1.7 %
- Highway and Streets, rights-of-way 26.3 %
- Undeveloped Land 1.6 %

REGISTERED VOTERS:

9,129

NUMBER OF VOTES CAST IN LAST ELECTION:

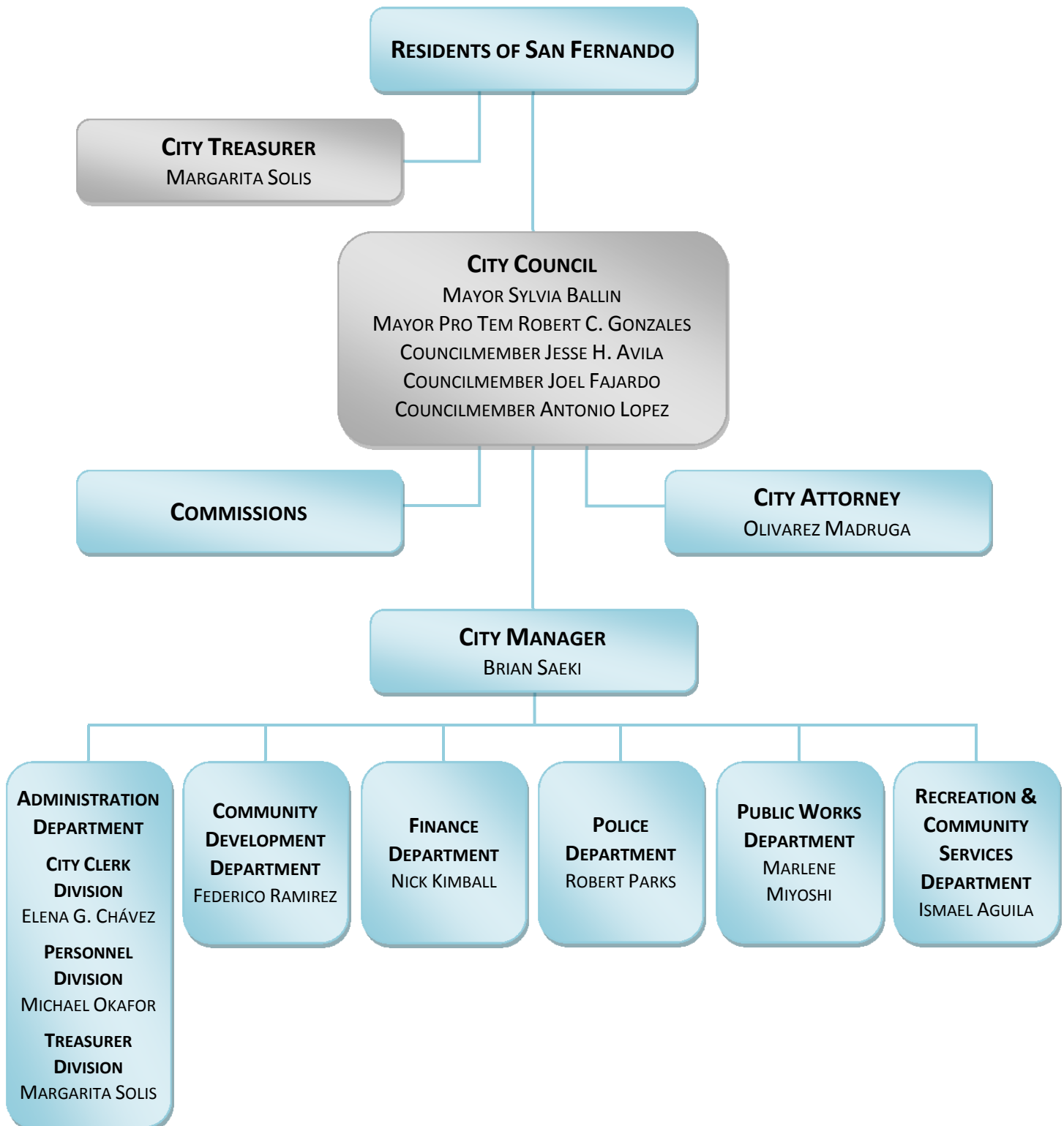
939

NUMBER OF PARKS:

6

NUMBER OF MILES OF STREETS:

50.0



Legend:

ELECTED
OFFICIAL



CITY COUNCIL	
Project	Assigned Department
SYLVIA BALLIN, MAYOR	
Senior Meal Program – Set a goal of at least 15 more meals per day.	Recreation & Community Services
Heritage Park – Evaluate the best use for the park.	City Administration; Community Development; Recreation & Community Services
ROBERT C. GONZALES, MAYOR PRO TEM	
Continue City Website Upgrade – Make website more business friendly and expand capability to accept online payments.	City Administration
Bike Path Beautification Project	Public Works; Recreation & Community Services
JESSE AVILA, COUNCILMEMBER	
Continue to improve on healthy community projects/programs with a focus on youth and seniors.	Recreation & Community Services
Infrastructure – Ongoing	Public Works
JOEL FAJARDO, COUNCILMEMBER	
Energy Efficiency: <ol style="list-style-type: none"> 1. Research the HERO and PACE programs to determine their feasibility for San Fernando. 2. Revisit the issue regarding energy efficiency/savings for the City and solicit proposals from various vendors and industry experts through an open process 	Community Development; Public Works
Internships: <ol style="list-style-type: none"> 1. Review and update the City's internship policy/program, and offer distinctions between City interns and Council interns. 2. Develop a list of available internship positions through the various departments. 3. Set criteria for each City internship position, i.e. level of education, number of hours per week, etc. 	City Administration (Personnel)
ANTONIO LOPEZ, COUNCILMEMBER	
Continue to work on future light rail and high-speed rail projects	Community Development; Public Works
Research grant funding opportunities	All Departments



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BUDGET GUIDE

The Annual Budget sets forth a strategic resource allocation plan that addresses the City Council's Strategic Goals. The Budget can be thought of as a policy document, financial plan, operations guide, and communication device all in one.

The Budget also:

- determines the quality and quantity of City programs and services;
- details expenditure requirements and the estimated revenue available to meet these requirements;
- connects the activities of individual City Departments to the City Council's Goals and Priorities;
- sets targets and provides a means of measuring actual accomplishments against goals; and
- serves as a communication device that promotes the City's vision and direction, fiscal health and vitality, and what the public is getting for its tax dollars.

Through the Annual Budget document, the City demonstrates its accountability to its residents, customers, and the community-at-large. Additionally, the Annual Budget provides the legal authority for expenditures and a means for control of municipal operations throughout the fiscal year. Accordingly, the City Charter mandates that a budget be adopted by July 20th of the fiscal year.

The budget process provides department heads with an opportunity to justify departmental work programs, to propose changes in services, and to recommend revisions in organizational structure and work methods. It also enables the City Manager to review these aspects and make appropriate recommendations to the City Council.

Presentation of the budget to the City Council provides an opportunity to explain municipal programs and organizational structures. It also allows the Council to judge the adequacy of the proposed operating programs, to determine basic organizational and personnel staffing patterns, and to establish the level of municipal services to be rendered with the available resources.

In order to accomplish these objectives, the annual budget must combine a detailed explanation of anticipated financial resources for the ensuing fiscal year with proposed expenditures, supported by sufficient information on the proposed programs and activities to assess the appropriateness of the recommended levels of services.

The Operating Budget, Capital Budget, and Capital Improvement Program

The Annual Budget document contains information about both the City's operating and capital budgets for a particular fiscal year. Typically, when one refers to the City's Annual Budget, the meaning is the combination of the operating and capital budgets. The operating budget details the funding for the day-to-day operations and obligations of the City for a particular fiscal year such as personnel costs, employee benefits, telephone expense, and building maintenance. The capital budget details planned expenditures for the same fiscal year to construct, maintain, or improve City facilities such as City Hall, the police station, parks, recreation centers, sewers, and electric and water infrastructure.



The Capital Improvement Plan (CIP) is a separate five-year planning document that details planned capital expenditures. Capital projects range from road maintenance or construction to the renovation of municipal buildings, recreation centers and tot lots, to water main and sewerage system replacement. The CIP relates these capital projects' needs to the financial sources that will support their realization and the timeframe in which both the financing and work will take place. Capital improvement projects typically carry considerable future impact, meaning, they have a life span of at least five years or more. They are often financed over a longer period of time, in effect spreading the cost of the project across generations of users. Because of the more long-term nature of the CIP and the sometimes complex nature of capital project financing, the CIP is presented in a separate document.

Most expenditures found in the current year of the CIP are included in the Annual Budget's capital expenses or capital outlays component. However, certain projects for which funding is not yet secure or planning is not complete are budgeted through supplemental appropriations during the fiscal year. Additionally, debt-financed projects are typically reflected twice in the Annual Budget as an original capital expenditure from the proceeds of the debt and as payments of principal and interest over a number of years.

BUDGET DEVELOPMENT PROCESS TIMELINE

The City of San Fernando's fiscal year begins each July 1st and concludes on June 30. In accordance with fundamental democratic principles, the City embraces the notion and practice of citizen participation, especially in key planning and resource allocation activities. Therefore, the development of the budget process begins early in the prior fiscal year to ensure adequate planning and community input into that planning. Departments obtain citizen input through Boards and Commission meetings, public hearings, study sessions and other forms of written and oral communication.

The development of the Annual Budget is comprised of three distinct phases.

- Phase One: Strategic Planning and Program Assessment
- Phase Two: Budget Directive and Departmental Submittal
- Phase Three: Budget Preparation and Adoption

Phase One represents the planning and assessment phase. Departments focus on the what, why, how, and at what service level they deliver individual services. This phase includes both strategic plan development and data gathering, such as performance information. This phase can begin as early as the start of the calendar year. Phase Two consists of the City Manager's Budget Policy Directive and Departmental Budget Submittal, and runs from March through May. Phase Three covers the period when the Preliminary Budget is prepared and presented to the City Council through Budget Adoption.

Strategic Planning and Program Assessment

The City Council Strategic Plan is a process that brings into alignment the community's priorities and needs, City Council Strategic Goals and Priorities, and City operations. The City Council's Strategic Goals and Priorities then



are used as a roadmap to realize the community vision through building a budget that effectively utilizes City resources.

Program Assessment is a crucial component of the Budget Development process. It engages City staff in linking past assumptions and decisions with current issues before focusing on dollars. Program Assessment is also designed to elicit evaluation of current service delivery efforts, as well as to provide baseline and performance information on the services (activities) that a Department currently provides. Program Assessment is conducted around five main themes: the What, Why, How, How Well, and Impact of the program in question.

Budget Directive and Departmental Submittal

The City Manager establishes a Budget Directive based on short and long-term financial and organizational goals. Budget kickoff begins in March at a meeting attended by the City Manager, Finance Director, other Department Heads, and key staff from the Finance Department. Policy directives, general budgeting guidelines, and the technical and procedural aspects of preparing the budget are discussed. The Budget Preparation Schedule and, distributed to each departmental representative in electronic format, provides the information necessary to prepare the Budget Submittal in an accurate and timely manner. Departments have approximately one month to prepare their budgets based on the City Manager's Budget Directive.

A City Manager Review is then conducted for each Department including the City Manager or applicable Assistant City Manager, key staff from the Finance Department and Administration Division of the Office of the City Manager, Department Heads, and Departmental Budget Coordinators. Staff presents an overview of the department's proposed budget, including increases, reductions, and/or other significant budgetary changes. The aim of the City Manager Review is to finalize decisions regarding departmental budget submittals and to discuss other outstanding issues.

Budget Preparation and Adoption

This phase consists of the preparation of the Preliminary Budget through Budget Adoption.

Once the City Manager Reviews have taken place and all departmental budget issues are resolved, the Finance Department prepares the Preliminary Budget. The Preliminary Budget takes into account any changes agreed upon at the City Manager Reviews and any other City Manager-directed changes.

The City Manager presents the Preliminary Budget to the City Council in one or more workshop study sessions typically held in May. Although public comment is welcome throughout the workshop study sessions, a specially designated Public Hearing is expressly held for public participation. Subsequent to the Public Hearing, the City Manager will ask the City Council to adopt the Annual Budget with any necessary revisions made between the time of the publication of the Preliminary Budget and the date of adoption. The Annual Budget is effective July first, and the printed document is available as soon as possible after the year-end accounting and final cost allocation plan are completed.



Adopted Budget FY 14-15 Budget Calendar

Time Frame	Task	Department(s)
January – April 2014	Review and calculate revenue projections for General Fund, Special Revenue Funds, Enterprise Funds and Capital Projects Funds.	Finance
January 2014	Review/Update salary projections.	Personnel, Finance
March 2014	Prepare/update budget instructions and forms for departments to complete during budget development.	Finance
March 17, 2014	Distribute budget forms to departments and provide training on completing the forms.	Finance
March 17 – 31, 2014	Departments review budget forms.	All Departments
April 1, 2014	City Manager meets with Department Heads to discuss the budget schedule and provide direction regarding budget guidelines (e.g. hold the line, only funded enhancement requests, etc.)	All Departments
April 1 – 14, 2014	Departments complete and submit budget forms.	All Departments
April 14 – 17, 2014	Preliminary review of department budget forms, including review of enhancement and Capital requests.	Administration, Finance
April 30, 2014	Finalize recommendations.	Administration, Finance
May 2014	Prepare Proposed Budget document.	Administration, Finance
May 23, 2014	Present Proposed Budget to City Council.	Administration, Finance
May 27, 2014	Budget Study Session.	All Departments
May/June 2014	Update Proposed Budget based on feedback provided at Budget Study Session(s).	Administration, Finance
June 1, 2014	Publish Notice of Public Hearing for budget adoptions.	City Clerk
June 16, 2014	Budget Hearing and adoption, including adoption of Gann Limit.	Administration, Finance
July 1, 2014	Post adopted budget to the City's Finance system.	Finance
August/September 2014	Generate Adopted Budget, distribute to City Council and post to the City's website.	Finance

RESOLUTION NO 7618

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO ADOPTING A BUDGET FOR THE FISCAL YEAR 2014-2015 AND ESTABLISHING ESTIMATED REVENUES AND APPROPRIATIONS AS DESCRIBED HEREIN

WHEREAS, the City Council has received and considered a draft preliminary budget for Fiscal Year 2014-2015, commencing July 1, 2014, and ending June 30, 2015; and

WHEREAS, the City Council has reviewed and modified the draft preliminary budget and conducted a Public Hearing on the budget on June 16, 2014; and

WHEREAS, the City Council has determined that it is necessary for the efficient management of the City that certain sums raised from revenues, transfers, and reserves of the City be appropriated to the various departments, offices, agencies and activities of the City;

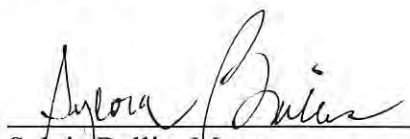
NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:

Section 1: An annual budget for the City of San Fernando for the fiscal year beginning July 1, 2014 and ending June 30, 2015, a copy of which is on file in the City Clerk's Office (the "Annual Budget"), is hereby adopted; that Annual Budget being the draft preliminary budget as amended, modified and corrected in open study sessions before the City Council.


Section 2: The sums of money set forth in the Annual Budget are hereby appropriated from the revenues and the reserves of the City of San Fernando to the respective funds and accounts therein set forth for expenditure during Fiscal Year 2014-2015 for each of the several objects of Salaries and Wages, Operations and Maintenance, Capital Outlay and Public Improvements.

Section 3: The sums of money set forth in Exhibit "1" are hereby appropriated to the following named departments, offices, agencies and activities of the City for expenditures during Fiscal Year 2014-2015 as shown in Exhibit "1".

PASSED, APPROVED, AND ADOPTED this 16th day of June, 2014.


Sylvia Ballin, Mayor

ATTEST:



Elena G. Chávez, City Clerk

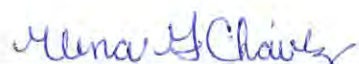
STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 16th day of June, 2014, by the following vote to wit:

AYES: Ballin, Gonzales, Fajardo, Lopez, Avila – 5

NOES: None

ABSENT: None



Elena G. Chávez, City Clerk



ACCOUNTING AND BUDGETARY BASIS

The modified accrual basis of accounting is used by all General, Special Revenue, Debt Service, and Capital Projects Funds. This means that revenues are recognized when they become both measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when liabilities are incurred, except that principal and interest payments on long-term debt are recognized as expenditures when due. The accrual basis of accounting is utilized by all Enterprise Funds. This means that revenues are recorded when earned and that expenses are recorded at the time liabilities are incurred.

Similar to the basis of accounting, the City uses the modified accrual basis for budgeting to be consistent with accounting principles and the City's financial statements as presented in the Comprehensive Annual Financial Report (CAFR). Exceptions are as follows:

- Capital expenditures within the Enterprise Funds are recorded as assets on an accounting basis but are shown as expenditures on a budgetary basis.
- Depreciation of capital assets and amortization of various deferred charges are recorded on an accounting basis only.
- Principal payments on long-term debt within the Enterprise Funds are applied to the outstanding liability on an accounting basis but are shown as expenditures on a budgetary basis.
- Funds are appropriated for all of the City's funds (General, Special Revenue, Enterprise, etc.).

Accounting Structure and Terminology

The City utilizes fund accounting to record financial transactions on the City's General Ledger (GL). The three types of funds used by the City are Governmental Funds, Proprietary Funds, and Fiduciary Funds.

Governmental Funds are generally used to account for primarily tax supported activities. Governmental funds include the City's General Fund, which is the primary operating fund used by the City, and Special Revenue Funds, which are specific revenue sources that are restricted by law for expenditures on specific purposes.

Proprietary Funds are used to account for business-type activities or activities that are supported by fees or charges. Proprietary funds include Enterprise funds, which include the City's Water, Sewer, and Refuse funds, and internal service funds, such as the self-insurance fund.

Fiduciary Funds are used to account for resources that are held by the City as a trustee or agent for parties outside the government and that cannot be used to support the City's own programs. The City has two Fiduciary funds, which are not included in this budget document.

The complexities of the account structure utilized by the City do not lend themselves to a narrative and straight-forward description. However, some brief discussion is warranted to assist citizens with reviewing the City's



budget. In the Departmental Budget Detail sections of the Annual Budget, expenditures are shown by an abbreviated GL account. In certain other sections of the Annual Budget, such as the Revenue Summary, GL accounts may also be shown. These GL accounts are the fundamental building blocks through which the budget is constructed. The City's GL structure includes four components: fund, division, project and object.

The City's GL structure keys are fourteen digit numbers representing the location and type of the expenditure and are presented as [123 – 456 – 7890 – 1234]. For expenditures, the first three digits are the fund number. The next three digits are the Division (an organizational unit within a Department). Digits seven thru ten are the Project number (if applicable) and the last four digit numbers indicating the type of expenditure or revenue (such as telephone expense). Each of these objects has a text description. For expenditures, this description can be found next to the individual line item in the Departmental Budget Detail. For revenues, the object description is the category of revenue.



SUMMARY OF SIGNIFICANT FINANCIAL POLICIES

Budget Policy

The City strives to adopt a balanced budget in which operating revenue is equal to, or exceeds, operating expenditures. In the event a balanced budget is not attainable, and the cause of the imbalance is expected to last for no more than one year, the planned use of reserves to balance the budget is permitted. In the event a budget shortfall is expected to continue by more than one year, the planned use of reserves should be developed as part of a corresponding strategic financial plan to close the gap through revenue increases and/or expenditure decreases.

One Time Revenues

The City's policy is to avoid the use of one time revenues to fund ongoing operations. Usage of one time revenue may be appropriate to bridge short-term gaps in available resources and pay off loan balances.

Fund Balance Policy

The City believes that sound financial management principles require that sufficient funds be retained by the City to provide a stable financial base at all times. To retain this stable financial base, the City needs to maintain unrestricted fund balance in its funds sufficient to fund cash flows of the City and to provide financial reserves for unanticipated expenditures and/or revenue shortfalls of an emergency nature. Committed, assigned, and unassigned fund balances are considered unrestricted.

The purpose of the City's fund balance policy is to maintain a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary shortfalls or unpredicted one-time expenditures.

It is a goal of the City to maintain a general operating reserve of, at a minimum, 15% of projected General fund operating expenditures for each fiscal year, excluding debt service, fund transfers, and encumbered funds. These reserves are designed to be used in the event of a significant financial emergency.

Adjustments to the Adopted Budget

Per the City Municipal Code, the City Manager shall be responsible for the administration of the budget after its final adoption and shall keep the City Council at all times fully advised of the financial condition and needs of the City and make such recommendations as he deems necessary. In order to accomplish this mandate, the City Manager annually presents a mid-year fiscal review to the City Council, typically held between January and March. This review includes needed adjustments to personnel and non-personnel budgets that have been identified by staff since the adoption of the Annual Budget. Additionally, at any meeting after the adoption of the budget, whether before or after the Mid-Year Review, the City Council may amend or supplement the budget by motion adopted by the affirmative votes of at least three members so as to authorize the transfer of unused balances appropriated for one purpose to another purpose or to appropriate available funds not included in the budget.



The Annual Budget, as adopted by the City Council, establishes the total appropriation provided for each City Department's operations. Expenditures may not legally exceed budgeted appropriations at the Department level within a fund. To ensure that the expenditures of each Department do not exceed the departmental appropriation, expenditures for each Department are legally limited to the amounts authorized by the City Council in the budget document, plus supplemental or increased appropriations individually approved by the City Council.

The Finance Director is authorized to transfer budget amounts within salary accounts and within Maintenance and Operations accounts at his discretion. Budget transfers between funds, departments or divisions, transfers affecting assets and transfers between capital outlay accounts shall first be approved by the city council. Transfers requiring city council approval shall be submitted as agenda items and approved in accordance with the City Municipal Code section 2-650. City Council approval is also required for all transfers from un-appropriated fund balances or contingency reserves.

Carryover Appropriations

The City Municipal Code states that all appropriations unexpended or unencumbered at the end of each fiscal year shall expire and revert to the un-appropriated fund balance or the fund from which it was appropriated. Any encumbering funds from the next preceding fiscal year shall likewise expire and revert to the respective fund balances. This is inclusive of appropriations for capital projects that are required for the completion of the approved project. The City has not established a carryover review process. As such, each department will need to re-appropriate any unspent funds needed to complete approved capital projects into the next year's budget.

Proposition 4 (Gann) Appropriation Limit

Article 13-B of the California Constitution was added by the November 1979 passage of the Gann Initiative. This legislation mandated that California Cities must compute an appropriation limit, which places a ceiling on the total amount of tax revenues that the City can appropriate annually. The legislation also provides that the governing body shall annually establish its appropriations limit by resolution.

The appropriations limit is calculated by determining appropriations financed by proceeds of taxes in the 1978/79 base year and adjusting the limit each subsequent year for changes in the cost of living and population. This Appropriation Limit is the maximum limit of proceeds from taxes the City may collect or spend each year. Budgeted appropriations are limited to actual revenues if they are lower than the limit. The Appropriations Limit may be amended at any time during the fiscal year to reflect new data.

Cost Allocation Plan and Direct Charges

The City employs a complex multi-step plan for distributing the costs of internal services to various Departments and funds. Through these allocations, a more realistic picture of the cost of doing business for the City's various organizational units and services is obtained.



Allocated costs are primarily determined through the City's Cost Allocation Plan (CAP). The CAP uses various statistical data to distribute the identified service costs to the appropriate Departments and funds. Additionally, in certain circumstances direct charges from one organizational unit to another are included in the budget outside of the CAP. Direct charges are typically utilized when the origin and destination of a specific cost are readily apparent and fixed.

Cash/Investment Management

One of the City's highest fiscal management priorities is maintaining the value of its cash and investment assets. The City values its cash and investments in accordance with the provisions of Government and Accounting Standards Board (GASB) Statement No. 31, "Accounting and Financial Reporting for Certain Investments and External Investment Pools (GASB 31)," which requires governmental entities, including governmental external investment pools, to report certain investments at fair value in the statement of net assets/balance sheet and recognize the corresponding change in the fair value of investments in the year in which the change occurred. Fair value is determined using published market prices.

Cash accounts for all funds are pooled for investment purposes to enhance safety and liquidity while maximizing interest earnings. Investments are stated at fair value. All highly liquid investments (including restricted assets) with a maturity of three months or less when purchased are considered cash equivalents. Cash and investments held on behalf of proprietary funds by the City Treasurer are considered highly liquid and are classified as cash equivalents for the purpose of presentations in the Statement of Cash Flows.

Debt Management

The California Constitution requires that long-term debt pledged by the full faith and credit of the City can only be approved by voter referendum. Per State of California statute, the City's debt limit is set at 15 percent of total adjusted assessed valuation of all the real and personal property within the City. The City's Assessed Value for fiscal year 2014-2015 is \$940,701,576 (excludes former Redevelopment Project Areas). Currently, the City does not have any General Obligation debt and does not have any immediate plans to issue General Obligation debt.

Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. A Self Insurance Fund has been established to account for and finance the uninsured risks of loss. Various insurance policies are carried by the City to cover risks of loss beyond the self-insured amounts covered by the Self Insurance Fund. Using an internally developed allocation model, the cost of the various insurance coverage, whether self-insured or externally insured, are allocated to City Departments.



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SAN FERNANDO

Adopted Budget FY 14-15

SECTION II.

BUDGET OVERVIEW



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CITY OF SAN FERNANDO SUMMARY OF RESOURCES AND REQUIREMENTS BY FUND FISCAL YEAR 2013-2014							CITY OF SAN FERNANDO SUMMARY OF RESOURCES AND REQUIREMENTS BY FUND FISCAL YEAR 2014-2015							
FUND NO.	FUND NAME	Actual Beginning Balance July 1, 2013	Adopted Revenues FY 2013-2014	Adopted Budget FY 2013-2014	Adjustments	Estimated Ending Balance June 30, 2014	Estimated Revenues FY 2014-2015	Transfers In	Total Resources	Proposed Operating Expenditures FY 2014-2015	Capital Projects / Expenses	Transfers Out	Total Requirements	Estimated Ending Balance June 30, 2015
General Fund: *														
001	General Fund	\$ (482,416)	\$ 18,486,459	\$ 18,295,364	\$ 657,876	\$ 366,555	\$ 16,184,670	\$ 1,920,354	\$ 18,105,024	\$ 17,608,805	\$ 233,750	\$ 555,262	\$ 18,397,817	\$ 73,762
006	Self Insurance Trust Fund	(1,253,346)	1,153,787	1,366,852	38,082	(1,428,329)	1,196,996	100,000	1,296,996	1,370,000	0	16,852	1,386,852	(1,518,185)
Total General Fund:		(1,735,762)	19,640,246	19,662,216	695,958	(1,061,774)	17,381,666	2,020,354	19,402,020	18,978,805	233,750	572,114	19,784,669	(1,444,423)
Special Revenue Funds:														
002	SLESF (Supplemental Law Enforcement Services Fund)	0	100,000	100,000	0	0	100,000	0	100,000	0	0	100,000	100,000	0
007	Proposition "A" - Transit Development Fund	80,266	443,021	467,553	8,062	63,796	432,022	0	432,022	425,581	0	42,639	468,220	27,598
008	Proposition "C" - Transit Development Fund	315,308	360,332	568,967	222,052	328,725	337,448	0	337,448	466,125	0	200,048	666,173	0
009	Proposition "C" - Discretionary	20,388	0	0	0	20,388	0	0	0	0	0	0	0	20,388
010	Grant Fund	(2,078,435)	2,939,244	2,912,151	(724,201)	(2,775,543)	2,586,227	100,000	2,686,227	0	2,347,686	0	2,347,686	(2,437,002)
011	State Gas Tax Fund	12,703	688,817	474,063	234,469	461,926	642,402	0	642,402	76,145	340,000	544,076	960,221	144,107
012	Measure R Fund	231,947	254,212	456,435	472,982	502,706	253,086	0	253,086	25,000	592,000	0	617,000	138,792
013	Traffic Safety Fund	(1,698)	37,917	31,825	(850)	3,544	31,000	0	31,000	0	0	30,000	30,000	4,544
014	Cash In-Lieu of Parking	71,672	0	0	(303)	71,369	0	0	0	0	0	0	0	71,369
015	Local Transportation Fund (SB 325)	2,170	19,521	16,200	8,376	13,867	19,500	0	19,500	0	0	19,600	19,600	13,767
016	Air Quality Management District Fund (AQMD)	100,885	29,000	127,000	126,610	129,495	29,100	0	29,100	0	156,100	0	156,100	2,495
017	Recreation Self Sustaining Fund	7,644	109,150	105,230	(3,920)	7,644	112,150	0	112,150	115,730	3,500	0	119,230	564
018	Retirement Fund	(497,363)	3,801,600	2,591,441	(910,160)	(197,364)	2,800,000	201,201	3,001,201	2,595,751	0	161,133	2,756,884	46,953
019	Quimby Act Fees	335,583	100	240,000	(65,906)	29,777	0	0	0	0	0	0	0	29,777
020	State Asset Seizure	20,955	2,000	0	(3,031)	19,924	2,000	0	2,000	0	0	0	0	21,924
021	Federal Asset Seizure	36,024	0	0	1,059	37,083	0	0	0	0	0	0	0	37,083
022	STPL	0	0	0	281,831	281,831	0	0	0	0	281,831	0	281,831	0
026	Community Development Block Grant (CDBG)	0	348,075	348,075	2,751	2,751	233,077	116,820	349,897	352,588	0	0	352,588	60
027	Street Lighting	47,873	365,715	386,761	(50,077)	(23,250)	331,012	44,227	375,239	354,727	5,000	11,763	371,490	(19,501)
029	Parking Maintenance Operations (M & O)	119,793	222,591	241,895	43,481	143,970	205,143	0	205,143	114,150	181,000	7,376	302,526	46,587
041	Equipment Replacement	135,259	0	135,000	(259)	0	22,118	17,882	40,000	0	40,000	0	40,000	0
050	Pavement Fund	133,139	330,004	445,605	44,664	62,202	0	0	0	0	62,202	0	62,202	0
053	Community Investment Fund	0	0	0	10,000	10,000	10,000	0	10,000	0	0	0	0	20,000

CITY OF SAN FERNANDO SUMMARY OF RESOURCES AND REQUIREMENTS BY FUND FISCAL YEAR 2013-2014							CITY OF SAN FERNANDO SUMMARY OF RESOURCES AND REQUIREMENTS BY FUND FISCAL YEAR 2014-2015							
FUND NO.	FUND NAME	Actual Beginning Balance July 1, 2013	Adopted Revenues FY 2013-2014	Adopted Budget FY 2013-2014	Adjustments	Estimated Ending Balance June 30, 2014	Estimated Revenues FY 2014-2015	Transfers In	Total Resources	Proposed Operating Expenditures FY 2014-2015	Capital Projects / Expenses	Transfers Out	Total Requirements	Estimated Ending Balance June 30, 2015
101	AB109 Task Force Fund	0	90,000	90,000	30,000	30,000	90,000	0	90,000	95,588	0	0	95,588	24,412
103	Gridely Elementary Grant Fund	0	0	0	112,692	112,692	121,717	0	121,717	121,717	0	0	121,717	112,692
104	Morningside Elementary Grant Fund	0	0	0	130,744	130,744	121,717	0	121,717	121,717	0	0	121,717	130,744
108	California Arts Council	0	0	11,041	11,041	0	9,000	0	9,000	9,000	0	0	9,000	0
109	National Endowment for the Arts	0	0	0	0	0	57,000	0	57,000	57,000	0	0	57,000	0
113	MTA TOD Planning Grant	0	289,392	289,392	0	0	280,665	0	280,665	280,665	0	0	280,665	0
114	Alliance for CA Traditional Artists	0	0	0	0	0	7,500	0	7,500	7,500	0	0	7,500	0
115	Elderly Nutrition Program/Program Income	0	0	0	0	0	100,877	0	100,877	100,877	0	0	100,877	0
118	California State Grant (HRP)	0	0	0	0	0	200,000	0	200,000	200,000	0	0	200,000	0
119	Cops Safe Schools	0	0	0	0	0	65,699	0	65,699	63,723	1,976	0	65,699	0
120	ABC Alcohol Beverage Control Grant	0	0	0	0	0	21,750	0	21,750	19,250	2,500	0	21,750	0
Total Special Revenue Funds:		(905,887)	10,430,691	10,038,634	(17,893)	(531,723)	9,222,210	480,130	9,702,340	5,602,834	4,013,795	1,116,635	10,733,264	(1,562,647)
Enterprise Funds:														
070	Water Division	998,795	3,731,771	4,262,276	2,863,590	3,331,880	3,111,721	9,805	3,121,526	2,960,034	1,174,822	472,169	4,607,025	1,846,381
072	Sewer Division	4,371,688	3,191,535	3,955,916	1,648,565	5,255,872	3,078,770	9,805	3,088,575	2,862,836	1,533,000	359,176	4,755,012	3,589,435
073	Refuse/Environmental	124,404	1,129,077	1,153,306	(100,175)	0	0	0	0	0	0	0	0	0
Total Enterprise Funds:		5,494,887	8,052,383	9,371,498	4,411,980	8,587,752	6,190,491	19,610	6,210,101	5,822,870	2,707,822	831,345	9,362,037	5,435,816
TOTAL ALL CITY FUNDS:		2,853,238	38,123,320	39,072,348	5,090,045	6,994,255	32,794,367	2,520,094	35,314,461	30,404,509	6,955,367	2,520,094	39,879,970	2,428,746
* For Financial Statement purposes, the total General Fund includes the Self Insurance Trust Fund.														

	Major Funds:	% Change in Fund Balance	Discussion of Change in Fund Balance:
001	General Fund	-80%	Beginning in FY 2014-15, the City is no longer able to use funds from the Retirement Tax levy to pay retiree medical benefits, resulting in additional cost for the General Fund. (Add'l info on page 3)
010	Capital Fund	12%	The City is implementing a plan to restore the fund balance in the Capital Fund. Fund balance should continue to increase over the next few years. (Add'l info on pages 6-7)
018	Retirement Fund	100%	The City implemented a plan to restore the fund balance in the Retirement Fund. The City will continue to review and adjust the fund balance in the Retirement Fund annually.
Nonmajor Funds:			
xxx	Aggregate	-66%	The City's nonmajor funds are primarily special revenue funds that are used for one-time projects rather than ongoing operations. Therefore, fund balances will be reduced as projects are completed.
Proprietary Funds:			
006	Self Insurance Fund	-6%	The City is implementing a plan to restore the fund balance in the Self Insurance Fund by increasing internal service charges. Fund balance should continue to increase over the next few years.
070	Water Fund	-45%	The Water Fund had been amassing funds to implement a master capital improvement plan. FY 2014-15 includes large capital expenditures to continue improvements in accordance with the Plan.
072	Sewer Fund	-32%	The Sewer Fund had been amassing funds to implement a multi-year capital improvement plan. FY 2014-15 includes large capital expenditures to continue improvements in accordance with the Plan.
073	Refuse Fund	0%	In FY 2013-14, the City entered into a Refuse Franchise Agreement. Consequently, there is no current activity in the Refuse Fund.

CITY OF SAN FERNANDO
GOVERNMENTAL, SPECIAL AND ENTERPRISE FUNDS - REVENUES
FISCAL YEAR 2014-2015

History of estimated revenues including transfers.

Governmental Funds	FY 2011-2012 Actual	FY 2012-2013 Actual	FY 2013-2014 Estimated	FY 2014-2015 Adopted
001 General Fund	\$ 16,888,621	\$ 17,086,108	\$ 17,418,982	\$ 18,105,024
006 Self Insurance	1,159,593	1,000,147	1,179,100	\$ 1,296,996
Total Governmental Funds	\$ 18,048,214	\$ 18,086,255	\$ 18,598,082	\$ 19,402,020
Special Funds	FY 2011-2012 Actual	FY 2012-2013 Actual	FY 2013-2014 Estimated	FY 2014-2015 Adopted
002 SLESF	\$ 100,003	\$ 100,004	\$ 100,000	\$ 100,000
007 Proposition A	394,925	417,583	445,293	\$ 432,022
008 Proposition C	307,995	325,664	337,448	\$ 337,448
009 Proposition C - Discretionary	-	-	-	\$ -
010 Grants	106,464	-	1,836,782	\$ 2,686,227
011 State Gas Tax	707,744	927,318	674,416	\$ 642,402
012 Measure R	229,172	243,975	253,086	\$ 253,086
013 Traffic Safety	53,803	32,108	37,065	\$ 31,000
014 Cash In-Lieu of Parking	-	-	-	\$ -
015 Local Transportation	12,239	16,200	29,521	\$ 19,500
016 AQMD	29,772	28,699	29,000	\$ 29,100
017 Recreation Self Sustaining	211,260	238,339	109,150	\$ 112,150
018 Retirement	4,279,998	2,809,000	3,801,600	\$ 3,001,201
019 Quimby Act	178	195	11,898	\$ -
020 State Asset Seizure	2,350	23,178	4,660	\$ 2,000
021 Federal Asset Seizure	1	36,615	5	\$ -
022 STPL	-	-	291,931	\$ -
026 CDBG	336,116	353,149	348,078	\$ 349,897
027 Street Lighting	442,911	329,623	348,269	\$ 375,239
029 Parking and Maintenance Operations	208,760	200,564	208,369	\$ 205,143
041 Equipment Replacement Fund	-	-	-	\$ 40,000
050 Pavement Fund	226,647	222,893	190,600	\$ -
053 Community Investment Fund	-	-	10,000	\$ 10,000
101 AB109 Task Force Fund	-	-	90,000	\$ 90,000
103 Gridley Elementary Grant Fund	-	-	112,692	\$ 121,717
104 Morningside Elementary Grant	-	-	130,567	\$ 121,717
108 California Arts Council	-	-	11,041	\$ 9,000
109 National Endowment for the Arts	-	-	23,847	\$ 57,000
113 MTA TOD Planning Grant	-	-	1,727	\$ 280,665
114 Alliance for CA Traditional Arts	7,500	7,500	7,500	\$ 7,500
115 Elderly Nutrition Program Income	126,560	106,877	104,792	\$ 100,877
118 California State Grant (HRP)	-	-	-	\$ 200,000
119 Cops Safe Schools	-	-	-	\$ 65,699
120 Alcohol Beverage Control Grant	-	-	-	\$ 21,750
Total Special Funds	\$ 7,784,398	\$ 6,419,484	\$ 9,549,337	\$ 9,702,340

CITY OF SAN FERNANDO
GOVERNMENTAL, SPECIAL AND ENTERPRISE FUNDS - REVENUES
FISCAL YEAR 2014-2015

History of estimated revenues including transfers.

Enterprise Funds	FY 2011-2012 Actual	FY 2012-2013 Actual	FY 2013-2014 Estimated	FY 2014-2015 Adopted
070 Water	\$ 2,770,589	\$ 3,292,625	\$ 3,271,951	\$ 3,121,526
072 Sewer	2,387,522	2,817,248	3,191,535	\$ 3,088,575
073 Refuse	122,709	1,131,933	816,332	\$ -
Total Enterprise Funds	\$ 5,280,820	\$ 7,241,806	\$ 7,279,818	\$ 6,210,101
Total Citywide Revenues	\$ 31,113,432	\$ 31,747,545	\$ 35,427,237	\$ 35,314,461

CITY OF SAN FERNANDO
GOVERNMENTAL, SPECIAL AND ENTERPRISE FUNDS - APPROPRIATIONS
FISCAL YEAR 2014-2015

History of appropriations for all funds.

Governmental Funds	FY 2011-2012 Actual	FY 2012-2013 Actual	FY 2013-2014 Estimated	FY 2014-2015 Adopted
001 General Fund	\$ 17,307,969	\$ 17,315,404	\$ 15,702,122	\$ 18,397,817
006 Self Insurance Fund	1,357,711	1,269,827	1,306,211	\$ 1,386,852
Total General Fund	\$ 18,665,680	\$ 18,585,231	\$ 17,008,333	\$ 19,784,669

Special Funds	FY 2011-2012 Actual	FY 2012-2013 Actual	FY 2013-2014 Estimated	FY 2014-2015 Adopted
002 SLESF	\$ 100,094	\$ 111,685	\$ 100,000	\$ 100,000
007 Proposition A	641,296	526,225	426,152	\$ 468,220
008 Proposition C	311,603	487,070	393,251	\$ 666,173
009 Proposition C - Discretionary	-	-	-	\$ -
010 Grants	106,464	-	1,836,782	\$ 2,347,686
011 State Gas Tax	736,632	1,210,720	511,788	\$ 960,221
012 Measure R	136,294	69,695	64,407	\$ 617,000
013 Traffic Safety	143,927	110,342	31,825	\$ 30,000
014 Cash In-Lieu of Parking	-	-	-	\$ -
015 Local Transportation	15,784	12,668	12,403	\$ 19,600
016 AQMD	-	59	-	\$ 156,100
017 Recreation Self Sustaining	187,688	196,230	109,150	\$ 119,230
018 Retirement	3,635,438	3,339,171	2,500,000	\$ 2,756,884
019 Quimby Act	10,932	36,021	299,000	\$ -
020 State Asset Seizure	-	3,907	6,500	\$ -
021 Federal Asset Seizure	-	-	-	\$ -
022 STPL	-	-	-	\$ 281,831
026 CDBG	332,165	347,315	348,078	\$ 352,588
027 Street Lighting	422,420	394,114	303,626	\$ 371,490
029 Parking and Maintenance Ops	173,094	164,975	158,188	\$ 302,526
041 Equipment Replacement	-	-	135,529	\$ 40,000
050 Pavement Fund	451,663	244,225	246,455	\$ 62,202
053 Community Investment Fund	-	-	-	\$ -
101 AB109 Task Force Fund	-	-	60,000	\$ 95,588
103 Gridely Elementary Grant Fund	-	-	112,478	\$ 121,717
104 Morningside Elementary Grant	-	-	130,744	\$ 121,717
108 California Arts Council	-	-	11,041	\$ 9,000
109 National Endowment for the Arts	-	-	23,847	\$ 57,000
113 MTA TOD Planning Grant	-	-	1,727	\$ 280,665
114 Alliance for CA Tradition Arts	7,500	7,500	7,500	\$ 7,500
115 Elderly Nutrition Program	126,560	106,877	104,792	\$ 100,877
118 California State Grant	-	-	-	\$ 200,000
119 COPS Safe Schools	-	-	-	\$ 65,699
120 Alcohol Beverage Control Grant	-	-	-	\$ 21,750
Total Special Funds	\$ 7,539,554	\$ 7,368,799	\$ 7,822,971	\$ 10,733,264

CITY OF SAN FERNANDO
GOVERNMENTAL, SPECIAL AND ENTERPRISE FUNDS - APPROPRIATIONS
FISCAL YEAR 2014-2015

History of appropriations for all funds.

Enterprise Funds	FY 2011-2012 Actual	FY 2012-2013 Actual	FY 2013-2014 Estimated	FY 2014-2015 Adopted
70 Water	\$ 3,242,380	\$ 3,246,218	\$ 3,875,624	\$ 4,607,025
72 Sewer	2,497,447	2,724,696	3,327,215	\$ 4,755,012
73 Refuse	1,026,843	1,006,100	954,233	\$ -
Total Enterprise Funds	\$ 6,766,670	\$ 6,977,014	\$ 8,157,072	\$ 9,362,037

Total Citywide Expenditures	\$ 32,971,904	\$ 32,931,044	\$ 32,988,376	\$ 39,879,970
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**CITY OF SAN FERNANDO
GOVERNMENTAL, SPECIAL AND ENTERPRISE FUNDS
APPROPRIATIONS BY TYPE
FISCAL YEAR 2014-2015**

The total budget for Governmental, Special and Enterprise Funds. This summary provides an overview of each fund's budget in each of the four main categories: Personnel, Maintenance and Operating Expenses (M & O), Capital, and Transfers.

Governmental Funds		Personnel	Operating	Capital Expenses	Transfers Out	Total Budget
001	General Fund	\$ 10,901,567	\$ 6,707,238	\$ 233,750	\$ 555,262	\$ 18,397,817
006	Self Insurance Fund	-	1,370,000	-	16,852	1,386,852
Total General Fund		\$ 10,901,567	\$ 8,077,238	\$ 233,750	\$ 572,114	\$ 19,784,669

Special Funds		Personnel	Operating	Capital Expenses	Transfers Out	Total Budget
002	SLESF	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000
007	Proposition A	32,967	392,614	42,639	-	468,220
008	Proposition C	71,852	239,729	163,544	191,048	666,173
010	Grants	-	-	2,347,686	-	2,347,686
011	State Gas Tax	68,735	21,000	326,410	544,076	960,221
012	Measure R	-	25,000	592,000	-	617,000
013	Traffic Safety	-	-	-	30,000	30,000
014	Cash In-Lieu of Parking	-	-	-	-	-
015	Local Transportation	-	100	19,500	-	19,600
016	AQMD	-	-	156,100	-	156,100
017	Recreation Self Sustaining	52,400	63,330	3,500	-	119,230
018	Retirement	2,595,751	-	-	161,133	2,756,884
019	Quimby Act	-	-	-	-	-
020	State Asset Seizure	-	-	-	-	-
021	Federal Asset Seizure	-	-	-	-	-
022	STPL	-	-	281,831	-	281,831
026	CDBG	-	4,000	348,588	-	352,588
027	Street Lighting	89,774	264,953	5,000	11,763	371,490
029	Parking and Maintenance Operat	73,458	68,068	161,000	-	302,526
040	State of Emergency	-	-	-	-	-
041	Equipment Replacement	-	-	40,000	-	40,000
050	Pavement Fund	-	-	62,202	-	62,202
053	Community Investment Fund	-	-	-	-	-
101	AB109 Task Force Fund	95,588	-	-	-	95,588
103	Gridely Elementary Grant Fund	-	121,717	-	-	121,717
104	Morningside Elementary Grant	-	121,717	-	-	121,717
105	HUD - EDI Wayfinding Grant	-	-	-	-	-
107	State Farm Grant	-	-	-	-	-
108	California Arts Council	-	9,000	-	-	9,000
109	National Endowment for the Arts	-	57,000	-	-	57,000
111	DUI Avoid Campaign	-	-	-	-	-
113	MTA TOD Planning Grant	-	280,665	-	-	280,665
114	Alliance for CA Tradition Arts	-	7,500	-	-	7,500
115	Elderly Nutrition Program	-	100,877	-	-	100,877
118	California State Grant	-	200,000	-	-	200,000
119	COPS Safe Schools	53,814	9,909	1,976	-	65,699
120	Alcohol Beverage Control Grant	-	21,750	-	-	21,750
Total Special Funds		\$ 3,134,339	\$ 2,008,929	\$ 4,551,976	\$ 1,038,020	\$ 10,733,264

Enterprise Funds		Personnel	Operating	Capital Expenses	Transfers Out	Total Budget
70	Water	\$ 756,476	\$ 2,015,854	\$ 1,761,261	\$ 73,434	\$ 4,607,025
72	Sewer	442,329	2,707,249	1,533,000	72,434	4,755,012
73	Refuse	-	-	-	-	-
Total Enterprise Funds		\$ 1,198,805	\$ 4,723,103	\$ 3,294,261	\$ 145,868	\$ 9,362,037

Total Citywide Expenditures		\$ 15,234,711	\$ 14,809,270	\$ 8,079,987	\$ 1,756,002	\$ 39,879,970
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**CITY OF SAN FERNANDO
SUMMARY OF FUND TRANSFERS
FISCAL YEAR 2014-2015**

	FUND	DIVISION	DESCRIPTION	AMOUNT FROM	AMOUNT TO
FROM:	01		General Fund	555,262	
TO:	6		Self Insurance Fund		100,000
	10		Grant Fund		100,000
	18		Retirement Fund		176,333
	26		CDBG - Section 108 Loan supplement		116,820
	27		Street Lighting		44,227
	41		Equipment Replacement Fund		17,882

Transfer to Retirement Fund to Repay Share of Retirement Loan

FROM:	70	381	Water	12,434	
	72	360	Sewer	12,434	
TO:	18		Retirement Fund		24,868

FROM:	02		Supplemental Law Enforcement Services (SLESF)	100,000	
	08	190	PROPOSTION C (001-390-0470-xxxx)	100,908	
	08	190	PROPOSTION C (001-313-0000-xxxx)	79,059	
	08	190	PROPOSTION C (001-371-0000-xxxx)	9,000	
	11		State Gas Tax Fund (001-310-0000-xxxx)	20,000	
	11		State Gas Tax Fund (001-311-0000-xxxx)	90,172	
	11		State Gas Tax Fund (001-320-0000-xxxx)	45,000	
	11		State Gas Tax Fund (001-343-0000-xxxx)	136,000	
	11		State Gas Tax Fund (001-346-0000-xxxx)	35,000	
	11		State Gas Tax Fund (001-370-0000-xxxx)	64,834	
	11		State Gas Tax Fund (001-371-0000-xxxx)	102,000	
	11		State Gas Tax Fund (001-390-0000-xxxx)	30,000	
	13		Traffic Safety (001-371-0000-xxxx)	30,000	
	15		TDA (001-311-00000-xxxx)	19,500	
	70	381	Water	60,000	
	70	384	Water	1,000	
	72	360	Sewer	60,000	
TO:	01		General Fund		982,473

General Fund Support - Cost Allocations

FROM:	6		Self Insurance Fund	16,852	
	7		PROPOSTION A - TRANSPORTATION SALES TAX	42,639	
	8		PROPOSTION C	11,081	
	11		STATE GAS TAX FUND	21,070	
	15		LOCAL TRANSPORTATION	100	
	18		RETIREMENT FUND	141,523	
	29		Parking M & O	7,376	
	27		Street Lighting	11,763	
	70	381	Water	398,735	
	72	360	Sewer	286,742	
TO:	01	3795	GENERAL FUND		937,881

Transfer to Enterprise Funds to Pay Retirement Costs

FROM:	18		RETIREMENT FUND	19,610	
TO:	70	381	Water		9,805
	72	360	Sewer		9,805

\$	2,520,094	\$	2,520,094
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CITY OF SAN FERNANDO
ADOPTED BUDGET - FISCAL YEAR 2014-2015
CITYWIDE POSITION SUMMARY

FUND	DIV	POSITION	ACTUAL 2011-2012	ACTUAL 2012-2013	ACTUAL 2013-2014	ADOPTED 2014-2015
001		GENERAL FUND				
001	101	CITY COUNCIL				
		Councilmembers	5.00	5.00	5.00	5.00
		Total FTE	5.00	5.00	5.00	5.00
001	102	CITY TREASURER				
		Treasurer	*	*	*	*
		Treasurer Assistant	1.00	1.00	1.00	1.00
		Full Time Clerk/Deputy Treasurer	0.75	0.75	0.75	0.75
		Total FTE	1.75	1.75	1.75	1.75
001	105	ADMINISTRATION				
		City Administrator	0.50	0.70	1.00	1.00
		Asst. to the City Administrator	0.35	0.00	0.00	0.00
		Exec. Assistant to the City Admin.	1.00	0.80	1.00	1.00
		Office Clerk (P/T)	0.10	0.00	0.00	0.00
		Total FTE	1.95	1.50	2.00	2.00
001	106	PERSONNEL				
		Personnel Manager	1.00	1.00	1.00	1.00
		Personnel Technician	1.00	1.00	1.00	1.00
		Total FTE	2.00	2.00	2.00	2.00
001	115	CITY CLERK				
		City Clerk	1.00	1.00	1.00	1.00
		Total FTE	1.00	1.00	1.00	1.00
TOTAL ADMINISTRATION DEPARTMENT			11.70	11.25	11.75	11.75
001	140	BUILDING AND SAFETY				
		Community Development Director	0.00	0.00	0.00	0.25
		City Planner	0.10	0.10	0.25	0.00
		Building & Safety Supervisor	1.00	1.00	1.00	1.00
		Assistant Planner (Housing)	0.10	0.10	0.00	0.00
		Assistant Planner	0.25	0.25	0.25	0.00
		Associate Planner	0.00	0.00	0.00	0.50
		Community Development Secretary	0.50	0.40	0.25	0.25
		Total FTE	1.95	1.85	1.75	2.00
001	150	PLANNING/ADMINISTRATION				
		Community Development Director	0.00	0.00	0.00	0.50
		City Planner	0.10	0.70	0.50	0.00
		Associate Planner	0.00	0.00	0.00	0.25
		Assistant Planner (Housing)	0.15	0.70	0.00	0.00
		Assistant Planner	0.25	0.55	0.50	0.00
		Community Development Secretary	0.50	0.40	0.50	0.50
		Total FTE	1.00	2.35	1.50	1.25

CITY OF SAN FERNANDO
ADOPTED BUDGET - FISCAL YEAR 2014-2015
CITYWIDE POSITION SUMMARY

FUND	DIV	POSITION	ACTUAL 2011-2012	ACTUAL 2012-2013	ACTUAL 2013-2014	ADOPTED 2014-2015
001	152	COMMUNITY PRESERVATION				
		Community Development Director	0.00	0.00	0.00	0.25
		Community Preservation Officer	2.00	2.00	2.00	2.00
		Community Preservation Officer P/T	0.75	0.75	0.75	0.75
		Maintenance Helper (Graffiti)	0.95	0.95	0.95	0.95
		City Planner	0.00	0.20	0.25	0.00
		Associate Planner	0.00	0.00	0.00	0.25
		Assistant Planner (Housing)	0.00	0.20	0.00	0.00
		Assistant Planner	0.00	0.20	0.25	0.00
		Community Development Secretary	0.00	0.20	0.25	0.25
		Total FTE	3.70	4.50	4.45	4.45
		TOTAL COMMUNITY DEVELOPMENT DEPARTMENT	6.65	8.70	7.70	7.70
001	130	FINANCE				
		Finance Director	0.00	0.00	1.00	1.00
		Finance Manager	1.00	0.00	0.00	0.00
		Senior Accountant	1.00	1.00	0.00	0.00
		Junior Accountant	1.00	1.00	1.00	1.00
		Senior Account Clerk II	1.00	1.00	1.00	1.00
		Senior Account Clerk (2 Staff)	1.50	1.50	1.25	1.25
		Finance Office Specialist	0.25	0.25	0.25	0.25
		P/T	0.75	0.25	0.25	0.50
		Total FTE	6.50	5.00	4.75	5.00
		TOTAL FINANCE DEPARTMENT	6.50	5.00	4.75	5.00
001	222	POLICE SUPPORT SERVICES				
		Chief of Police	1.00	1.00	1.00	1.00
		Police Lieutenant	1.00	1.00	1.00	1.00
		Police Sergeant	1.00	0.00	0.00	0.00
		Records Supervisor	1.00	1.00	1.00	1.00
		Secretary to the Chief	1.00	1.00	0.00	0.00
		Police Records Specialist	2.00	2.00	1.00	1.00
		Total FTE	7.00	6.00	4.00	4.00
001	224	DETECTIVES				
		Police Lieutenant	1.00	0.00	0.00	0.00
		Police Sergeant	0.00	0.00	1.00	1.00
		Police Detective	4.00	3.00	3.00	3.00
		Property Control Officer	1.00	1.00	1.00	1.00
		Office Specialist	1.00	1.00	1.00	1.00
		Total FTE	7.00	5.00	6.00	6.00

CITY OF SAN FERNANDO
ADOPTED BUDGET - FISCAL YEAR 2014-2015
CITYWIDE POSITION SUMMARY

FUND	DIV	POSITION	ACTUAL 2011-2012	ACTUAL 2012-2013	ACTUAL 2013-2014	ADOPTED 2014-2015
001	225	PATROL				
		Police Lieutenant	1.00	1.00	1.00	1.00
		Police Sergeant	5.00	4.00	4.00	4.00
		Field Training Officer	4.00	4.00	4.00	4.00
		Police Officers	18.00	17.00	16.00	16.00
		Police Dispatcher/Jailer	6.00	6.00	6.00	8.00
		Police Jr. Cadet (FTE)	1.00	1.00	1.00	1.00
		Crossing Guard (FTE)	2.33	2.33	2.50	2.50
		Total FTE	37.33	35.33	34.50	36.50
001	226	POLICE RESERVES/EXPLORERS				
		Reserve Police Officer	20.00	20.00	25.00	30.00
		Police Explorer	30.00	30.00	30.00	30.00
		Police Volunteers	10.00	10.00	10.00	10.00
		Total FTE	60.00	60.00	65.00	70.00
001	230	COMMUNITY SERVICE PROGRAM				
		Community Service Officer (FTE)	4.00	4.00	4.00	4.00
		Total FTE	4.00	4.00	4.00	4.00
TOTAL POLICE DEPARTMENT			115.33	110.33	113.50	120.50
001	310	PUBLIC WORKS ADMINISTRATION AND ENGINEERING				
		Public Works Director	0.00	0.05	0.05	0.05
		Operations Manager	0.00	0.05	0.05	0.00
		Administrative Analyst	0.10	0.08	0.08	0.10
		Civil Engineering Assistant II	0.10	0.20	0.20	0.05
		P.W. Superintendent	0.05	0.00	0.00	0.00
		P.W. Office Specialist	0.05	0.00	0.00	0.00
		Office Specialist	0.20	0.20	0.20	0.20
		Total FTE	0.50	0.58	0.58	0.40
001	311	STREET MAINTENANCE				
		Civil Engineering Asst. II	0.10	0.00	0.00	0.05
		P.W. Superintendent	0.00	0.00	0.00	0.10
		P.W. Maintenance Worker	0.00	0.10	0.10	0.10
		P.W. Field Supervisor I	0.00	0.00	0.00	0.00
		P.W. Field Supervisor II	0.05	0.10	0.10	0.10
		PW Administrative Coordinator	0.00	0.00	0.00	0.05
		Senior Maintenance Worker	0.10	0.30	0.30	0.30
		Total FTE	0.25	0.50	0.50	0.70
001	312	GRAFFITI REMOVAL				
		Maintenance Worker	0.70	0.08	0.00	0.00
		PW Field Supervisor II	0.05	0.00	0.00	0.00
		Senior Maintenance Worker	0.05	0.00	0.00	0.00
		Total FTE	0.80	0.08	0.00	0.00
001	313	BUS SHELTER/STOP MAINTENANCE				
		Maintenance Worker	0.00	0.00	0.00	1.00
		Total FTE	0.00	0.00	0.00	1.00

CITY OF SAN FERNANDO
ADOPTED BUDGET - FISCAL YEAR 2014-2015
CITYWIDE POSITION SUMMARY

FUND	DIV	POSITION	ACTUAL 2011-2012	ACTUAL 2012-2013	ACTUAL 2013-2014	ADOPTED 2014-2015
001	320	EQUIPMENT/VEHICLE MAINTENANCE				
		Equipment Supervisor	0.15	0.30	0.30	0.75
		Mechanic Helper	0.15	0.30	0.30	0.75
		Operations Manager	0.05	0.05	0.00	0.00
		P.W. Superintendent	0.05	0.10	0.10	0.10
		Senior Maintenance Worker	0.00	0.00	0.00	0.00
		P.W. Office Specialist	0.15	0.10	0.10	0.10
		Total FTE	0.55	0.85	0.80	1.70
001	341	MALL MAINTENANCE				
		Maintenance Worker	0.70	0.70	0.70	0.70
		Senior Maintenance Worker	0.10	0.10	0.10	0.10
		PW Field Supervisor	0.00	0.00	0.00	0.00
		Field Supervisor II	0.10	0.00	0.00	0.05
		PW Administrative Coordinator	0.00	0.00	0.00	0.05
		PW Office Specialist	0.00	0.00	0.00	0.01
		Maintenance Helper - PT	0.00	0.35	0.70	0.70
		Total FTE	0.90	1.15	1.50	1.61
001	346	STREETS, TREES AND PARKWAYS				
		Public Works Director	0.00	0.00	0.00	0.02
		P.W. Superintendent	0.00	0.00	0.00	0.10
		Civil Engineering Assistant II	0.00	0.00	0.00	0.04
		Maintenance Worker	0.25	0.20	0.20	0.10
		Field Supervisor II	0.10	0.10	0.10	0.10
		Senior Maintenance Worker	0.10	0.10	0.10	0.16
		Total FTE	0.45	0.40	0.40	0.52
001	370	TRAFFIC SAFETY				
		Civil Engineering Assistant II	0.00	0.00	0.00	0.04
		Senior Maintenance Worker	0.15	0.30	0.30	0.00
		Electrical Supervisor	0.00	0.10	0.10	0.10
		Field Supervisor II	0.10	0.00	0.00	0.00
		Total FTE	0.25	0.40	0.40	0.14
001	371	TRAFFIC SIGNALS				
		Electrical Supervisor	0.50	0.40	0.40	0.40
		Bldg. Maint. Wkr / Elect. Helper	0.50	0.40	0.40	0.40
		Total FTE	1.00	0.80	0.80	0.80
001	390	FACILITIES MAINTENANCE				
		P.W. Superintendent	0.40	0.30	0.30	0.30
		P.W. Maintenance Worker	2.85	2.65	2.65	2.95
		Sr. Maintenance Worker	0.75	0.60	0.60	0.60
		P.W. Director	0.00	0.00	0.00	0.01
		Field Supervisor I	0.75	0.00	0.00	0.00
		Field Supervisor II	0.00	0.65	0.65	0.60
		P.W. Office Specialist	0.45	0.30	0.30	0.30
		P.W. Admin. Coordinator	0.25	0.30	0.30	0.30
		Total FTE	5.45	4.80	4.80	5.06
TOTAL PUBLIC WORKS DEPARTMENT			10.15	9.56	9.78	11.93

CITY OF SAN FERNANDO
ADOPTED BUDGET - FISCAL YEAR 2014-2015
CITYWIDE POSITION SUMMARY

FUND	DIV	POSITION	ACTUAL 2011-2012	ACTUAL 2012-2013	ACTUAL 2013-2014	ADOPTED 2014-2015
001	420	RCS ADMINISTRATION				
		RCS Manager	1.00	1.00	1.00	1.00
		Office Specialist	1.90	1.95	1.95	1.95
		Total FTE	2.90	2.95	2.95	2.95
001	422	COMMUNITY SERVICE				
		Comm Svc Supr	0.20	0.42	0.42	0.50
		Recreation Leader I	0.42	0.00	0.00	0.50
		Recreation Leader II	0.00	0.00	0.00	0.00
		Program Specialist	1.17	1.17	1.50	1.50
		Total FTE	1.79	1.59	1.92	2.50
001	423	RECREATION				
		Recreation Coordinator	0.60	0.60	0.76	0.00
		Program Specialist	0.39	0.00	0.00	0.00
		Recreation Leader I	0.84	3.28	2.30	2.00
		Recreation Leader II	0.72	1.19	1.30	1.00
		Total FTE	2.55	5.07	4.36	3.00
001	424	CULTURAL ARTS AND SPECIAL EVENTS				
		Cultural Arts Supervisor	1.00	1.00	1.00	1.00
		Recreation Leader III	0.00	0.00	0.00	0.70
		Cashier	0.00	0.00	0.00	0.30
		Recreation Leader I	0.00	0.00	1.50	1.50
		Total FTE	1.00	1.00	2.50	3.50
001	430	AQUATICS				
		Aquatic Supervisor	0.00	0.00	1.00	1.00
		Pool Attendant	0.00	0.00	0.00	0.50
		Recreation Leader	0.58	0.58	0.58	0.58
		Lifeguards	0.00	0.00	0.00	4.50
		Senior Lifeguards	0.00	0.00	0.00	4.00
		Total FTE	0.58	0.58	1.58	10.58
TOTAL RECREATION & COMMUNITY SERVICES DEPT			8.82	11.19	13.31	22.53
001	GENERAL FUND - TOTAL FTE		159.15	156.03	160.79	179.41

ENTERPRISE FUNDS

070 WATER FUND

070	381	WATER ADMINISTRATION				
		Public Works Director	0.25	0.25	0.25	0.25
		Operations Manager	0.25	0.00	0.00	0.00
		Administrative Analyst	0.20	0.20	0.20	0.20
		Office Specialist	0.30	0.30	0.25	0.25
		PW Office Specialist	0.25	0.25	0.25	0.25
		P.W. Superintendent	0.40	0.40	0.35	0.35
		P.W. Field Supervisor I	0.10	0.10	0.10	0.10

CITY OF SAN FERNANDO
ADOPTED BUDGET - FISCAL YEAR 2014-2015
CITYWIDE POSITION SUMMARY

FUND	DIV	POSITION	ACTUAL 2011-2012	ACTUAL 2012-2013	ACTUAL 2013-2014	ADOPTED 2014-2015
		P.W. Field Supervisor II	0.15	0.15	0.15	0.15
		P.W. Admin. Coordinator	0.25	0.25	0.30	0.30
		Total FTE	2.15	1.90	1.85	1.85
070	382	UTILITY BILLING				
		Public Works Director	0.20	0.20	0.20	0.19
		Operations Manager	0.25	0.00	0.00	0.00
		PW Field Supervisor I	0.35	0.30	0.30	0.30
		PW Field Supervisor II	0.15	0.15	0.15	0.15
		Sr. Account Clerk	0.40	0.00	0.00	0.00
		Administrative Analyst	0.35	0.35	0.35	0.30
		Office Specialist	0.20	0.20	0.20	0.20
		P.W. Office Specialist	0.00	0.00	0.00	0.05
		Finance Office Specialist	0.60	0.00	0.00	0.35
		PW Maintenance Worker	0.00	0.00	0.00	0.10
		Clerk/Deputy Treasurer	0.00	0.13	0.13	0.10
		P.W. Admin. Coordinator	0.30	0.30	0.30	0.10
		Sr. Maintenance Worker	0.05	0.00	0.00	0.00
		P.W. Superintendent	0.15	0.10	0.10	0.10
		Meter Technician	0.05	0.45	0.45	0.45
		Sr. Account Clerk (Finance)	0.50	0.50	0.75	0.75
		Finance Office Specialist	0.75	0.75	0.75	0.75
		PT Finance Clerk	0.25	0.25	0.25	0.50
		Total FTE	4.55	3.68	3.93	4.39
070	383	WATER DISTRIBUTION				
		Meter Technician	0.20	0.15	0.15	0.15
		Administrative Analyst	0.00	0.00	0.10	0.10
		P.W. Superintendent	0.20	0.20	0.20	0.15
		P.W. Field Supervisor II	0.60	0.50	0.50	0.50
		PW Field Supervisor I	0.10	0.10	0.10	0.20
		P.W. Maintenance Worker	1.05	1.20	1.20	1.20
		P.W. Sr. Maintenance Worker	0.85	0.60	0.60	0.68
		Water/Backflow Technician	0.10	0.20	0.20	0.30
		Civil Engineering Assistant II	0.35	0.40	0.40	0.50
		Equipment/Material Supervisor	0.05	0.08	0.08	0.05
		Mechanical Helper	0.05	0.08	0.08	0.05
		Total FTE	3.55	3.51	3.61	3.88
070	384	WATER PRODUCTION				
		Civil Engineering Assistant II	0.00	0.45	0.45	0.30
		PW Field Supervisor I	0.35	0.40	0.35	0.40
		P.W. Superintendent	0.50	0.55	0.55	0.50
		PW Field Supervisor II	0.40	0.35	0.40	0.35
		Maintenance Worker	1.20	1.24	1.24	1.09
		Senior Maintenance Worker	1.00	0.45	0.45	0.52
		Administrative Analyst	0.00	0.00	0.10	0.04
		Meter Technician	0.25	0.15	0.15	0.15
		Backflow Tech/Pump Operator	0.70	0.70	0.70	0.70
		Equip & Material Supervisor	0.20	0.07	0.07	0.07

CITY OF SAN FERNANDO
ADOPTED BUDGET - FISCAL YEAR 2014-2015
CITYWIDE POSITION SUMMARY

FUND	DIV	POSITION	ACTUAL 2011-2012	ACTUAL 2012-2013	ACTUAL 2013-2014	ADOPTED 2014-2015
		Mechanical Helper	0.20	0.07	0.07	0.05
		Electrical Supervisor	0.10	0.10	0.10	0.10
		Bldg Maint / Electrical Helper	0.10	0.10	0.10	0.10
		Total FTE	5.00	4.63	4.73	4.37
		TOTAL WATER FUND	15.25	13.72	14.12	14.49

072 SEWER FUND

072	360	SEWER MAINTENANCE				
		Public Works Director	0.25	0.10	0.10	0.10
		Administrative Analyst	0.15	0.10	0.10	0.10
		Operations Manager	0.15	0.10	0.00	0.00
		Civil Engineering Assistant II	0.50	0.20	0.20	0.29
		Office Specialist	0.20	0.10	0.10	0.10
		Clerk PT	0.00	0.15	0.00	0.00
		Clerk/Deputy Treasurer	0.00	0.00	0.13	0.10
		Finance Office Specialist	0.00	0.25	0.00	0.35
		Senior Account Clerk	0.50	0.20	0.50	0.35
		P.W. Superintendent	0.25	0.20	0.20	0.25
		Maintenance Worker	0.95	0.85	1.03	0.88
		Senior Maintenance Worker	1.00	1.55	1.62	1.42
		P.W. Maintenance Helper - PT	0.20	0.00	0.00	0.00
		P.W. Office Specialist	0.10	0.10	0.10	0.10
		P.W. Admin. Coordinator	0.10	0.10	0.10	0.10
		P.W. Field Supervisor I	0.30	0.10	0.10	0.00
		Equipment & Material Supervisor	0.10	0.15	0.00	0.05
		Meter Technician	0.10	0.10	0.10	0.10
		Mechanical Helper	0.10	0.15	0.15	0.05
		Asst. Planner	0.05	0.00	0.00	0.00
		Backflow Tech/Pump Operator	0.20	0.10	0.10	0.00
		P.W. Field Supervisor II	0.40	0.65	0.65	0.20
		Finance Sr. Account Clerk	0.00	0.00	0.38	0.35
		Finance Office Specialist	0.00	0.00	0.38	0.35
		PT Finance Clerk	0.00	0.00	0.25	0.24
		Total FTE	5.60	5.25	6.29	5.48
		TOTAL SEWER FUND	5.60	5.25	6.29	5.48

073 REFUSE FUND

073	350	REFUSE/ENVIRONMENTAL				
		Office Specialist	0.10	0.05	0.00	0.00
		Sr. Account Clerk	0.00	0.10	0.00	0.00
		P.W. Office Specialist	0.00	0.05	0.00	0.00
		Administrative Analyst	0.05	0.00	0.00	0.00
		Clerk PT	0.00	0.15	0.00	0.00
		Clerk/Deputy Treasurer	0.00	0.05	0.00	0.00

CITY OF SAN FERNANDO
ADOPTED BUDGET - FISCAL YEAR 2014-2015
CITYWIDE POSITION SUMMARY

FUND	DIV	POSITION	ACTUAL 2011-2012	ACTUAL 2012-2013	ACTUAL 2013-2014	ADOPTED 2014-2015
		Finance Office Specialist	0.00	0.25	0.00	0.00
		P.W. Admin Coordinator	0.00	0.05	0.05	0.00
		P.W. Superintendent	0.05	0.00	0.00	0.00
		Equipment Supervisor	0.00	0.05	0.00	0.00
		Mechanical Helper	0.00	0.05	0.00	0.00
		Sr. Maintenance Worker	0.25	0.07	0.00	0.00
		P.W. Field Supervisor II	0.10	0.00	0.00	0.00
		Maintenance Worker	0.25	0.35	0.00	0.00
		Finance Office Specialist	0.00	0.00	0.25	0.00
		Total FTE	0.80	1.22	0.30	0.00
		TOTAL REFUSE FUND	0.80	1.22	0.30	0.00
07X		ENTERPRISE FUNDS - TOTAL FTE	21.65	20.19	20.71	19.97

SPECIAL FUNDS

007	000	PROPOSITION A				
		Public Works Director	0.05	0.04	0.00	0.04
		Administrative Analyst	0.05	0.05	0.00	0.00
		Operations Manager	0.03	0.05	0.00	0.00
		Field Supervisor II	0.05	0.00	0.00	0.01
		Maintenance Worker	0.30	0.25	0.00	0.00
		P.W. Maintenance Helper PT	0.10	0.20	0.00	0.00
		Equipment Supervisor	0.15	0.05	0.00	0.00
		P.W. Sr. Maintenance Worker	0.00	0.10	0.00	0.00
		Mechanical Helper	0.10	0.05	0.00	0.00
		RCS Comm. Svcs Sup	0.00	0.00	0.30	0.25
		RCS Office Specialist	0.00	0.00	0.00	0.05
		Total FTE	0.83	0.79	0.30	0.35
007	000	PROPOSITION A - SALES TAX				
		Public Works Director	0.05	0.04	0.00	0.00
		Civil Engineering Assistant II	0.00	0.00	0.00	0.00
		Office Specialist	0.00	0.00	0.00	0.00
		Administrative Analyst	0.00	0.00	0.00	0.00
		Maintenance Worker	0.30	0.25	0.00	0.00
		P.W. Sr. Maintenance Worker	0.00	0.10	0.00	0.00
		P.W. Maintenance Helper PT	0.10	0.20	0.00	0.00
		Equipment Supervisor	0.15	0.05	0.00	0.00
		Mechanical Helper	0.10	0.05	0.00	0.00
		Total FTE	0.70	0.69	0.00	0.00
007	000	PROPOSITION A - PRCS				
		RCS Comm. Svcs Sup	0.00	0.30	0.30	0.25
		RCS Office Specialist	0.00	0.00	0.00	0.05
		Total FTE	0.00	0.30	0.30	0.30

CITY OF SAN FERNANDO
ADOPTED BUDGET - FISCAL YEAR 2014-2015
CITYWIDE POSITION SUMMARY

FUND	DIV	POSITION	ACTUAL 2011-2012	ACTUAL 2012-2013	ACTUAL 2013-2014	ADOPTED 2014-2015
008	000	PROPOSITION C				
		Public Works Director	0.03	0.20	0.24	0.05
		Operations Manager	0.03	0.00	0.00	0.00
		Civil Engineering Assistant II	0.12	0.21	0.21	0.04
		P.W. Superintendent	0.00	0.10	0.10	0.10
		PW Field Supervisor II	0.00	0.05	0.16	0.10
		PW Office Specialist	0.00	0.10	0.10	0.02
		Office Specialist	0.00	0.10	0.10	0.05
		P.W. Administrative Analyst	0.00	0.02	0.02	0.05
		Equip & Material Supervisor	0.00	0.10	0.20	0.03
		Mechanical Helper	0.00	0.10	1.50	0.03
		P.W. Sr. Maintenance Worker	0.00	0.52	0.62	0.29
		PW Maintenance Worker	0.00	0.49	0.81	0.71
		Total FTE	0.18	1.99	4.06	1.47
010	220	SCHOOL RESOURCE OFFICER GRANT				
		Police Officer	2.00	2.00	2.00	2.00
		Total FTE	2.00	2.00	2.00	2.00
010	420	GRANT FUND				
		Senior Counselors (FTE)	0.00	0.00	0.00	0.53
		Counselors (FTE)	0.00	0.00	0.00	3.00
		Community Services Supervisor	0.00	0.60	0.60	0.50
		Recreation Leader I (FTE)	2.10	2.10	2.10	0.00
		Total FTE	2.10	2.70	2.70	4.03
011	000	GAS TAX				
		Public Works Director	0.00	0.00	0.09	0.05
		Civil Engineering Assistant II	0.00	0.00	0.34	0.05
		P.W. Office Specialist	0.00	0.00	0.15	0.15
		Office Specialist	0.00	0.00	0.10	0.05
		P.W. Field Supervisor II	0.00	0.00	0.00	0.09
		Senior Maintenance Worker	0.00	0.00	0.80	0.40
		Total FTE	0.00	0.00	1.48	0.79
017	000	SELF SUSTAINING RECREATIONAL ACTIVITIES FUND				
		Senior Counselors (FTE)	1.90	1.90	0.00	2.00
		Rec Coordinator	0.15	0.15	0.00	0.00
		Office Specialist	0.10	0.10	0.10	0.05
		Community Svcs Supv.	0.55	0.55	0.17	0.00
		Counselor (FTE)	6.55	6.55	0.00	4.00
		RCS Coord.	0.40	0.40	0.24	0.00
		Program Specialist (FTE)	0.78	0.00	0.00	0.50
		Recreation Leaders (FTE)	0.80	0.80	0.80	0.10
		Total FTE	11.23	10.45	1.31	6.65
027	000	STREET LIGHTING FUND				
		Public Works Director	0.07	0.07	0.07	0.00
		Administrative Analyst	0.05	0.15	0.00	0.05
		Civil Engineering Assistant II	0.20	0.20	0.20	0.10
		P.W. Administrative Analyst	0.00	0.00	0.05	0.05
		Equip & Material Supervisor	0.00	0.10	0.10	0.05

CITY OF SAN FERNANDO
ADOPTED BUDGET - FISCAL YEAR 2014-2015
CITYWIDE POSITION SUMMARY

FUND	DIV	POSITION	ACTUAL 2011-2012	ACTUAL 2012-2013	ACTUAL 2013-2014	ADOPTED 2014-2015
		Mechanical Helper	0.00	0.10	0.10	0.05
		Electrical Supervisor	0.25	0.30	0.30	0.30
		Bldg. Maint. Worker/Elect. Helper	0.25	0.35	0.35	0.35
		Total FTE	0.82	1.27	1.17	0.95
029	000	PARKING MAINTENANCE AND OPERATIONS				
		PW Maintenance Worker	0.20	0.26	0.19	0.19
		P.W. Sr. Maintenance Worker	0.00	0.21	0.21	0.14
		PW Field Supervisor II	0.25	0.10	0.10	0.10
		Electrical Supervisor	0.05	0.10	0.10	0.10
		Bldg Maint Worker/Elec. Helper	0.05	0.15	0.15	0.15
		Equip & Material Supervisor	0.00	0.10	0.10	0.10
		Mechanical Helper	0.00	0.10	0.10	0.07
		PW Superintendent	0.05	0.05	0.05	0.05
		Public Works Director	0.00	0.00	0.00	0.05
		Office Specialist	0.00	0.00	0.00	0.01
		Meter Technician	0.10	0.15	0.15	0.15
		PW Operations Manager	0.00	0.10	0.00	0.00
		Total FTE	0.70	1.32	1.15	1.11
050	000	PAVEMENT MANAGEMENT				
		Public Works Director*	0.05	0.09	0.00	0.00
		Operations Manager	0.11	0.00	0.00	0.00
		Civil Engineering Assistant II	0.14	0.34	0.00	0.00
		P.W. Maintenance Worker	0.10	0.10	0.00	0.00
		Bldg Maint Worker/Elec. Helper	0.05	0.00	0.00	0.00
		P.W. Maintenance Helper PT	0.25	0.00	0.00	0.00
		Electrical Supervisor	0.05	0.00	0.00	0.00
		P.W. Office Specialist	0.00	0.10	0.00	0.00
		Office Specialist	0.00	0.05	0.00	0.00
		P.W. Field Supervisor II	0.10	0.20	0.00	0.00
		Senior Maintenance Worker	0.25	0.80	0.00	0.00
		Total FTE	1.10	1.68	0.00	0.00
090		REDEVELOPMENT AGENCY				
105		City Administrator	0.50	0.00	0.00	0.00
105		Asst. to the City Administrator	0.65	0.00	0.00	0.00
150		City Planner	0.60	0.00	0.00	0.00
150		Assistant Planner	1.50	0.00	0.00	0.00
150		City Planner	0.20	0.00	0.00	0.00
		Total FTE	3.45	0.00	0.00	0.00
SPECIAL FUNDS - TOTAL FTE			23.11	23.19	14.47	17.65
ALL CITY FUNDS - TOTAL FTE			203.91	199.41	195.97	217.03



Adopted Budget FY 14-15 Capital Improvement Projects

Project Description	Total Project Budget	FY 14-15 Budget
Streets Improvements		
Phillippi St Storm Drain & St Improvements Proj (Measure R)	\$315,000	\$315,000
7th St (Harding-Maclay); Woodworth (Workman-west city limit); Workman (Woodworth-south limit) - Gas Tax, Prop C, Measure R, Pavement Mgmt Fund)	\$705,000	\$705,000
Water System Improvements		
Nitrate Removal Project - Well No. 7 (Phase I) (Water Enterprise Fund)	\$1,300,000	\$300,000
Nitrate Removal Project - Well No. 3 (Phase II) (Water Enterprise Fund)	\$1,000,000	\$1,000,000
Facilities Improvements		
New CNG Station Project (TEA-21, Subvention Funds, MSRC grant)	\$2,200,000	\$1,500,000
Police Department Firing Range Improvements (General Fund)	\$45,000	\$45,000
Aquatics Center HVAC System Improvements (State Housing Related Parks Grant, Quimby Funds)	\$190,000	Pending
Parks Improvements		
Other Improvements		
Safe Routes to School - State Cycle 7 (SRTS, STP-L)	\$661,860	\$661,860
Safe Routes to School - Federal Cycle 1, 2 (SRTS)	\$1,993,976	\$1,993,976
Pacoima Wash Bikeway Proj (Federal ATP Grant, Measure R)	\$2,496,000	Pending
Bikeway Master Plan Implementation (BTA Grant, Prop C)	\$182,570	\$182,570
Truman St Landscaping & Pedestrian Improv (CTCS Grant, Prop C)	\$266,751	\$266,751
City CIP Total:	\$11,356,157	\$6,970,157
CIP by Other Entities		
Pacoima Wash Bikeway Project - Design/Eng (MRCA)	\$300,000	\$300,000
So Calif Edison - Citywide Street Light System Upgrades	\$23,000,000	\$10,000,000
CIP by Others Total		\$10,300,000



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SAN FERNANDO

Adopted Budget FY 14-15

SECTION III.

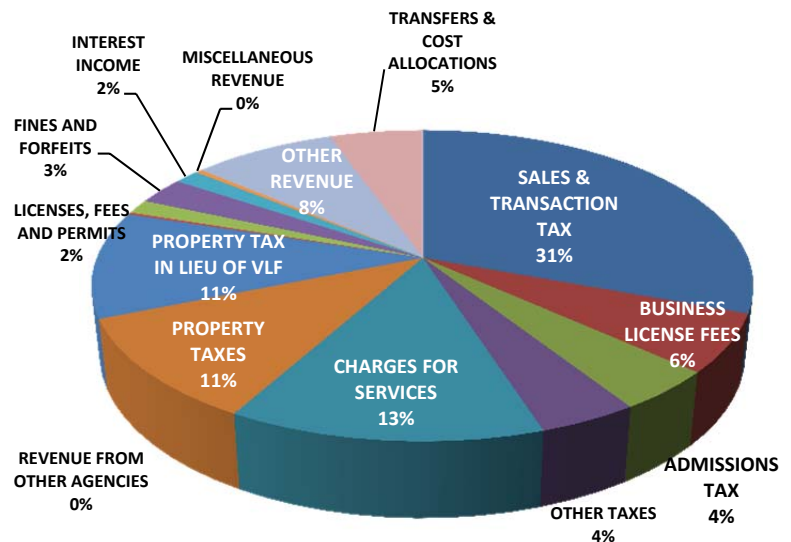
GENERAL FUND OVERVIEW



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Revenue Analysis – Major General Fund Revenues

The FY 2014-2015 Adopted Budget includes \$18,105,024 in General Fund revenue, which represents a 2% decrease from FY 2013-2014. The primary reason for the decrease in revenue is related to the City's prior practice of transferring revenues generated from the special tax levy for retirement obligations to the General Fund. That practice has been discontinued and retirement costs will be paid directly from the Retirement Fund going forward. After adjusting for that transfer, General Fund revenues are projected to increase by almost 10%.



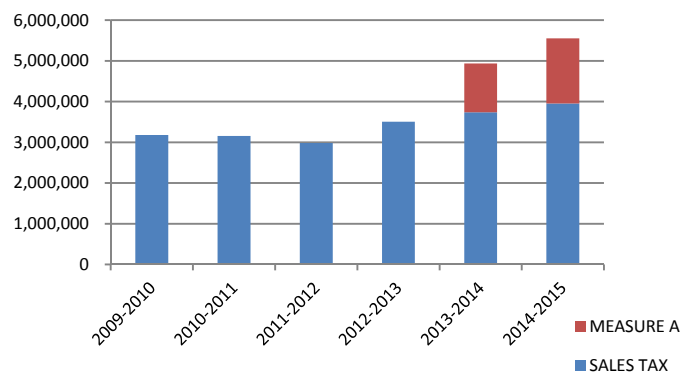
The following section provides a brief analysis of the City's top revenue sources, including the basis for the FY 2014-2015 projection.

Sales & Transaction Tax

Retail sales and transaction tax is the City's largest revenue, accounting for approximately 31% of total General Fund revenues. Since Sales Tax revenue is a function of business and consumer spending, it is highly sensitive to economic cycles.

In June 2013, San Fernando voters approved a ½ cent local transaction use tax (Measure A) for a duration of seven years. Funds raised through the transaction tax are imperative to the City's short-term viability. Unfortunately, the transaction tax will sunset in October 2020. It is prudent to begin planning for that loss of revenue by continuing to adjust expenditures.

SALES & TRANSACTION TAX



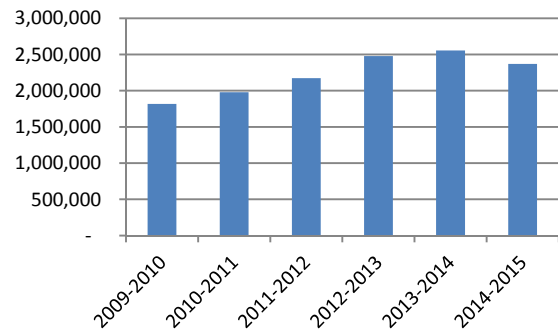
Sales tax has shown steady growth over the last few years. Since the bottom of the economic correction in FY 2010-2011, sales tax has increased by an average of 5% per year. Additionally, Measure A revenues are expected to increase by about 30% from the FY 2013-2014 Adopted Budget due to increased compliance by local businesses and enforcement by the State Board of Equalization. Overall, sales and transaction tax revenue is estimated to increase by approximately 16% in FY 2014-2015.



Charges for Services

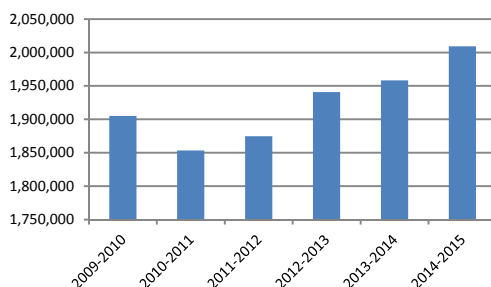
San Fernando charges fees for various services it provides to users who derive a direct benefit from the provision of those services. Some examples include, pool rental fees, CNG refueling fees, and development permit fees. Additionally, San Fernando charges administration fees to the Enterprise Funds and various Special Revenue funds to reimburse the City for administrative costs incurred to support those activities. Administrative costs include, but are not limited to; recruiting and benefit administration services; billing, accounts payable, payroll and accounting services; information technology services; facility use services; and equipment maintenance services. Charges for services are the City's second largest revenues source and account for approximately 13% of total General Fund revenues.

CHARGES FOR SERVICES



Charges for services are projected based on historical trends, known upcoming events (e.g. large development project or special event), and changes in the cost to provide the service (i.e. increase in personnel costs). Charges for services are projected to decrease by approximately 9% in FY 2014-2015 primarily because the City is no longer charging an administrative fee to the Refuse Fund. The City awarded a refuse franchise to Republic Services in FY 2013-2014. Consequently, the City no longer provides administrative support service to the Refuse Fund.

PROPERTY TAX IN LIEU OF VLF



Property Tax In-Lieu of Motor Vehicle License Fee

Prior to 2004, cities in California received a share of the state's Motor Vehicle License Fee (VLF), which is a fee imposed on motor vehicles based on the original sale price of the vehicle. In 2004, the state shifted revenues from the Motor Vehicle License Fee to fund other programs. To make cities whole, the state replaced the loss of VLF revenue with a like amount of property tax revenue.

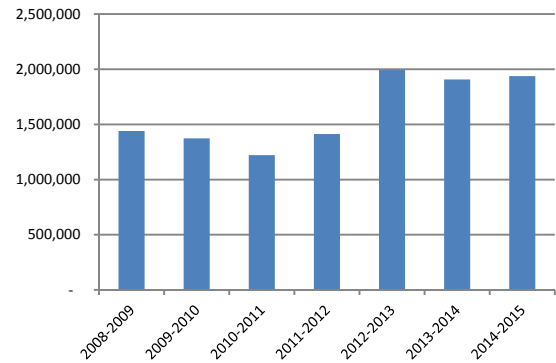
Property tax in-lieu of Motor Vehicle License Fee is the City's third largest revenue and accounts for approximately 11% of General Fund revenue. Revenue and Taxation Code Section (c)(1)(B)(i) specifies the VLF Adjustment Amount for each city and county is to grow in proportion to the growth of gross assessed valuation in that jurisdiction from the prior year. Annual assessed value increases are limited by Proposition 13 to a maximum of 2%. Consequently, Property Tax In-lieu of VLF is projected to increase approximately 2% in FY 2014-2015.



Property Tax

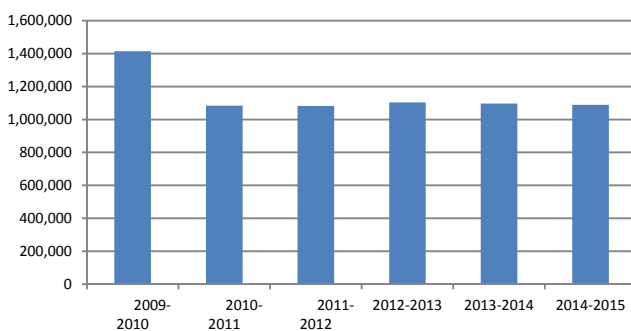
Property tax, which accounts for a little less than 11% of General Fund revenue, is the City's fourth largest revenue source. Property tax is an ad valorem tax levied on property owners in the City of San Fernando. The property tax rate is limited by Proposition 13 to 1% of the property's assessed value. The City receives approximately fifteen cents for every dollar in property tax paid by property owners in San Fernando. The remaining amount is distributed to Los Angeles County agencies and local school districts.

PROPERTY TAX



Assessed property values are steadily rebounding since they bottomed out in FY 2010-2011. Additionally, the elimination of redevelopment agencies and tax increment by the state has resulted in additional property tax for the City, which accounts for the large jump in FY 2012-2013. As the former San Fernando Redevelopment Agency winds down and retires debt, the City will continue to receive additional property tax revenue. Annual assessed value increases are limited by Proposition 13 to a maximum of 2%. Property Tax revenues are anticipated to increase the maximum 2% in FY 2014-2015. There are also a number of projects in the City that are in different phases of the development process. It is anticipated that a number of these will be built within the next few years, which should further bolster the City's assessed values.

BUSINESS LICENSE FEES



Business License Fees

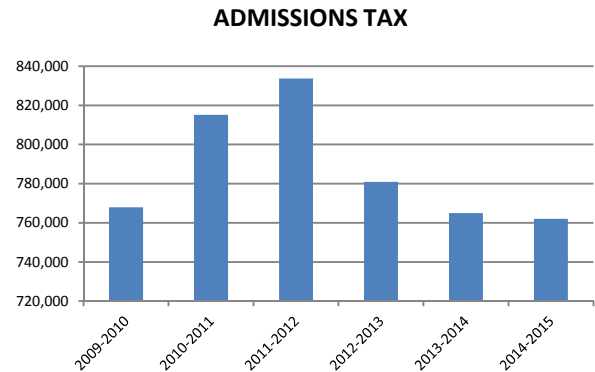
San Fernando imposes a Business License fee on certain businesses, trades, professions and occupations specified in the City's Municipal Code. There are a number of different fees based on business type, but generally the fee imposed is \$1.20 per \$1,000 in gross receipts for the sale of goods and \$2.40 per \$1,000 in gross receipts for services. Business License is the City's fifth largest revenue source and accounts for approximately 6% of General Fund revenue.

Business License revenue is also very sensitive to economic conditions and decreased by more than 25% from FY 2009-2010 to FY 2010-2011. Although Business License revenue has rebounded slightly since the recession, it is still well below pre-recession receipts and has remained relatively flat. Unfortunately, reductions over the last few years have resulted in the need to direct staff resources away from Business License. Consequently, revenues are projected to remain relatively flat until the City can direct resources back toward Business License operations.



Admissions Tax

San Fernando imposes a tax on each person who pays admission, commonly known as an Admissions Tax. The current tax rate is \$0.49 per person and is collected by the operator at the time admission is paid. Admissions Tax revenue is the City's sixth largest revenue source and accounts for approximately 4% of General Fund revenue. The primary Admissions Tax generator is the City's Swap Meet.



Revenues increased dramatically in FY 2010-2011 and FY 2011-2012 due to expansion of Swap Meet days of operation from four to five days per week. Subsequent to the initial increase, revenues began to drop off as the number of annual attendees began to decline. Between FY 2011-2012 and 2013-2014, attendance dropped by approximately 8%. Since Swap Meet attendance is back to pre-expansion levels, it is expected to level off and remain relatively flat. Consequently, Admissions Tax revenues are projected to remain flat.

CITY OF SAN FERNANDO
ADOPTED BUDGET
GENERAL FUND REVENUE - SUMMARY
FISCAL YEAR 2014-2015

001	General Fund	Estimated Revenue	Transfers In	Total Budget
	PROPERTY TAXES	\$ 1,938,309	\$ -	\$ 1,938,309
	SALES AND OTHER TAXES	8,152,335	-	8,152,335
	LICENSES, FEES AND PERMITS	267,500	-	267,500
	FINES AND FORFEITS	511,100	-	511,100
	INTEREST INCOME	263,712	-	263,712
	REVENUE FROM OTHER AGENCIES	2,050,556	-	2,050,556
	CHARGES FOR SERVICES	1,431,259	937,881	2,369,140
	MISCELLANEOUS REVENUE	64,759	-	64,759
	OTHER REVENUE	1,505,140	-	1,505,140
	TRANSFERS & COST ALLOCATIONS	-	982,473	982,473
	Total General Fund	\$ 16,184,670	\$ 1,920,354	\$ 18,105,024
006	Self Insurance			
	WORKER'S COMP PREMIUM	\$ 1,171,996	\$ -	1,171,996
	MISCELLANEOUS	25,000	-	25,000
	TRANSFERS	-	100,000	100,000
	Total Self Insurance Fund	\$ 1,196,996	\$ 100,000	\$ 1,296,996
TOTAL GENERAL & SELF INSURANCE FUNDS		\$ 17,381,666	\$ 2,020,354	\$ 19,402,020

CITY OF SAN FERNANDO

GENERAL FUND REVENUE - DETAIL

<i>Account Number</i>	<i>2009-2010 Actuals</i>	<i>2010-2011 Actuals</i>	<i>2011-2012 Actuals</i>	<i>2012-2013 Actuals</i>	<i>2013-2014 Adopted</i>	<i>2013-2014 Yr. End Est</i>	<i>2014-2015 Adopted</i>
01 GENERAL FUND							
3100 PROPERTY TAXES							
3110-0000 SECURED PROPERTY TAXES-CY	1,262,142	1,192,172	1,314,656	1,476,490	1,284,440	1,284,440	1,317,701
3120-0000 UNSECURED PROPERTY TAXES C/Y	49,111	21,801	25,855	23,395	52,285	52,285	23,683
3130-0000 PRIOR YEARS PROPERTY TAXES	(2,123)	(23,364)	18,147	(83,408)	0	(96,663)	0
3142-0000 RESIDUAL TAX REVENUE	0	0	50,504	140,211	125,000	0	150,000
3146-0000 CITY PASS THROUGH - TAXING ENTITY	0	0	0	420,123	430,000	430,000	430,000
3150-0000 PROPERTY TAX PENALTIES & INT	63,914	30,598	3,700	16,478	15,000	15,000	16,925
Tot PROPERTY TAXES	1,373,044	1,221,207	1,412,861	1,993,288	1,906,725	1,685,062	1,938,309
3200 SALES AND OTHER TAXES							
3210-0000 SALES AND USE TAXES	2,478,957	2,263,468	2,380,675	2,637,297	2,733,865	2,773,954	2,944,171
3210-3110 PROP TAX IN LIEU OF SALES & USE TAX	700,108	890,790	603,373	867,581	911,500	963,741	1,007,346
3210-XXXX 1/2 Cent Transaction Sales Tax	0	0	0	0	1,200,000	1,200,000	1,600,000
3211-0000 P.S.A.F.	149,988	156,806	169,106	182,508	150,000	150,000	174,000
3230-0000 FRANCHISES	138,503	142,954	142,912	137,682	143,000	143,000	134,000
3231-0000 CABLE TV FRANCHISE	118,314	123,923	126,182	131,647	120,000	120,000	127,250
3232-0000 VEHICLE TOW FRANCHISE FEE	84,825	66,645	38,025	27,990	32,000	26,000	20,000
3234-0000 REPUBLIC SERVS INC FRANCHISE FEE	0	0	0	0	0	100,000	260,000
3240-0000 BUSINESS LICENSE TAXES	1,289,531	951,439	958,399	985,776	970,000	970,000	965,500
3240-3243 SWAPMEET BUSINESS LICENSE	57,472	59,385	53,000	48,139	55,000	55,000	53,508
3240-3245 BUSINESS LICENSE PROCESSING FEE	67,826	73,478	71,184	69,674	72,000	72,000	70,000
3240-9800 BUS LIC-TOBACCO VIOLATION FEES	150	0	0	0	0	250	0
3250-0000 DOCUMENTARY TAXES	37,301	28,147	39,225	36,319	37,000	37,000	34,560
3260-0000 ADMISSION TAXES	767,942	815,164	833,710	780,866	820,004	820,004	762,000
Tot SALES AND OTHER TAXES	5,890,916	5,572,199	5,415,792	5,905,479	7,244,369	7,430,949	8,152,335

CITY OF SAN FERNANDO

GENERAL FUND REVENUE - DETAIL

<i>Account Number</i>	<i>2009-2010 Actuals</i>	<i>2010-2011 Actuals</i>	<i>2011-2012 Actuals</i>	<i>2012-2013 Actuals</i>	<i>2013-2014 Adopted</i>	<i>2013-2014 Yr. End Est</i>	<i>2014-2015 Adopted</i>
01 GENERAL FUND							
3300 LICENSES, FEES AND PERMITS							
3320-0000 CONSTRUCTION PERMITS	155,424	168,476	202,570	157,962	173,000	173,000	200,000
3325-0000 COMMERCIAL AND HOME OCCUPANCY PERM	28,090	43,494	26,948	26,742	22,000	22,000	22,000
3330-0000 PLANNING REVIEW	12,196	14,130	16,798	8,328	10,000	10,000	10,000
3335-0000 GARAGE SALE PERMITS	3,805	3,595	3,810	4,040	4,000	4,000	3,000
3345-0000 ATM TRANSACTION FEE	0	(8)	888	2,150	2,000	2,675	3,000
3350-0000 BUSINESS LICENSE PERMITS	14,585	11,055	17,759	17,000	15,000	15,000	15,000
3351-0000 SB1186 STATE FEE	0	0	0	1,994	1,916	1,977	2,000
3390-0000 BANNER AND SIGN PERMITS	9,648	9,012	11,052	13,528	12,000	12,103	12,500
Tot LICENSES, FEES AND PERMITS	223,748	249,754	279,825	231,743	239,916	240,755	267,500
 3400 FINES AND FORFEITS							
3415-0000 VEHICLE REPOSSESSION FEES	870	935	1,110	1,150	1,000	1,000	900
3420-0000 GENERAL COURT FINES	72,528	14,926	10,471	6,984	9,000	6,500	6,700
3425-0000 CODE ENFORCEMENT CITATIONS	158,616	163,092	106,932	11,140	12,000	6,000	3,500
3430-0000 PARKING CITATIONS	842,358	833,613	713,471	624,089	565,500	565,500	500,000
3435-0000 ANIMAL CONTROL VIOLATIONS	9,060	1,400	0	0	0	50	0
Tot FINES AND FORFEITS	1,083,431	1,013,966	831,983	643,363	587,500	579,050	511,100
 3500 INTEREST INCOME							
3500-0000 INTEREST INCOME	233,990	132,293	918	432	1,000	500	500
3510-0000 FILMING REVENUE	21,133	14,418	19,641	46,953	22,298	49,322	50,000
3520-0000 RENTAL INCOME	158,664	205,149	199,447	217,391	215,000	215,000	213,212
Tot INTEREST INCOME	413,787	351,860	220,005	264,776	238,298	264,822	263,712

CITY OF SAN FERNANDO

GENERAL FUND REVENUE - DETAIL

<i>Account Number</i>	<i>2009-2010 Actuals</i>	<i>2010-2011 Actuals</i>	<i>2011-2012 Actuals</i>	<i>2012-2013 Actuals</i>	<i>2013-2014 Adopted</i>	<i>2013-2014 Yr. End Est</i>	<i>2014-2015 Adopted</i>
01 GENERAL FUND							
3600 REVENUE FROM OTHER AGENCIES							
3605-0000 MOTOR VEHICLE IN-LIEU TAX	74,236	115,898	12,549	13,003	0	10,762	10,000
3605-3110 PROP TAX IN LIEU OF MOTR VHCL LIC FEES	1,905,051	1,853,313	1,874,672	1,940,682	1,958,342	1,988,376	2,009,253
3625-0000 HOMEOWNERS PROPERTY TAX RELIEF	11,312	10,865	10,897	10,857	11,000	11,000	11,000
3655-0000 P.O.S.T. REIMBURSEMENT	4,088	4,408	7,319	36,265	8,000	8,000	8,000
3685-0000 CALIF REIMB FOR MANDATED COSTS	12,925	25,447	13,080	4,818	11,000	6,000	6,000
3688-0000 CORRECTIONS TRAINING	5,885	5,885	6,303	6,050	6,303	6,303	6,303
3690-0000 REDEVELOPMENT AGENCY REIMB.	773,780	388,399	226,566	0	0	0	0
3697-3750 SENIOR NUTRITION MEALS-COUNTY ASSIST/	126,560	0	0	0	0	0	0
3699-0000 MISCELLANEOUS REIMBURSEMENTS	80	0	1,351	0	0	0	0
Tot REVENUE FROM OTHER AGENCIES	2,913,917	2,404,215	2,152,736	2,011,676	1,994,645	2,030,441	2,050,556
3700 CHARGES FOR SERVICES							
3703-0000 SPECIAL CPO SERVICES	980	490	0	0	0	0	0
3705-0000 ZONING & PLANNING FEES	52,265	43,315	49,145	52,429	45,000	67,000	50,000
3706-0000 PUBLIC NOTIFICATION FEES	0	2,583	1,449	5,040	2,000	3,177	0
3708-0000 ENVIRONMENTAL ASSESSMENT FEES	816	687	1,224	1,428	810	1,428	1,632
3710-0000 DUPLICATING FEES	15,706	15,905	15,086	14,817	17,500	17,500	15,270
3714-0000 INSPECTION UPON RESALE PROGRAM	0	0	14,093	18,000	12,500	17,520	14,000
3715-0000 SPECIAL POLICE SERVICES	228,308	208,897	235,691	218,397	210,000	210,000	210,000
3716-0000 MULTI-FAMILY RENTAL INSPECTION PROG.	0	0	0	0	0	0	0
3719-0154 AIMS MAINT & DEVELOP SURCHARGE EDGES	0	8,413	17,106	19,723	27,400	27,400	26,000
3720-0000 FINGERPRINT SERVICES	42,835	48,123	44,455	43,316	45,000	45,000	40,600
3720-3721 FINGERPRINT - LIVESCAN SERVICES	36,014	36,262	45,910	38,416	42,050	42,050	0
3723-0000 DUI RECOVERY COST PROGRAM	876	909	7,489	2,292	3,500	3,500	2,500
3725-0000 BOOKING & PROCESSING FEE REIMB	0	0	125	25,801	130,000	60,000	20,000
3726-0000 VEHICLE INSPECTION FEES	50,120	53,750	23,650	15,952	20,000	15,000	12,700
3728-0000 VENDOR INSPECTION FEES	0	21,140	14,390	19,452	0	11,000	10,000
3730-0000 ENGINEERING & INSPECTION FEES	40,970	9,262	20,750	50,658	15,000	117,860	158,000
3731-0000 SWIMMING POOL AREA RENTAL FEES	0	0	0	10,483	45,000	15,000	15,000
3732-0000 UPSTAIRS BANQUET RENTAL AT REC PARK	0	0	0	8,721	8,000	14,003	20,000
3733-0000 SWIM TEAM FEES	0	0	0	161,115	100,000	134,652	134,652
3734-0000 CLASSES/AEROBICS	0	0	0	19,232	15,000	9,000	4,000
3735-3661 CNG FUELING STATION	111,347	139,837	183,551	357,878	300,000	320,000	375,000
3740-0000 WEED ABATEMENT PROGRAM	0	1,975	613	75	500	500	0

CITY OF SAN FERNANDO

GENERAL FUND REVENUE - DETAIL

<i>Account Number</i>	<i>2009-2010 Actuals</i>	<i>2010-2011 Actuals</i>	<i>2011-2012 Actuals</i>	<i>2012-2013 Actuals</i>	<i>2013-2014 Adopted</i>	<i>2013-2014 Yr. End Est</i>	<i>2014-2015 Adopted</i>
01 GENERAL FUND							
3700 CHARGES FOR SERVICES (CONT.)							
3770-0000 PARK & RECREATION PROGRAM	0	(5)	0	(153)	0	0	0
3770-1335 SNACK BAR	0	0	0	0	0	6,782	200
3770-1338 SWIM LESSONS	0	0	0	29,202	35,000	53,285	53,285
3777-0000 FACILITY RENTAL	70,740	52,763	45,122	47,135	55,000	66,620	66,620
3778-0000 DAY CAMP	0	0	45	0	0	0	0
3779-0000 SWIMMING POOL	0	0	211,716	62,477	107,000	25,569	20,000
3780-0000 COURT COMMITMENT PROGRAM	85,865	90,690	89,935	115,310	150,000	150,000	125,000
3781-0000 IMPOUNDED VEHICLES	92,285	69,031	41,996	34,467	55,000	55,000	26,800
3783-0000 VEHICLE ADMIN. PROCESSING FEE	14,820	12,000	7,905	13,430	15,000	15,000	10,000
3785-0000 ALARM FEES	33,549	24,671	16,250	19,470	27,000	27,000	20,000
3795-0000 ADMINISTRATIVE OVERHEAD	890,070	1,138,366	1,086,272	1,072,882	1,071,231	1,071,231	937,881
3797-0000 ADMIN. REFUSE REVENUE	30,000	0	0	0	0	0	0
3798-0000 WATER SERVICE BILLING	20,000	0	0	0	0	0	0
Tot CHARGES FOR SERVICES	1,817,565	1,979,064	2,173,966	2,477,444	2,554,491	2,602,077	2,369,140
 3800 MISCELLANEOUS REVENUE							
3801-0000 MISCELLANEOUS INCOME	0	0	50	0	0	0	0
3855-0000 PARKING METER REV-CIVIC CENTER	114,668	110,085	78,130	63,259	90,000	90,000	63,259
3890-0187 MENUDO FESTIVAL	2,317	0	0	0	0	0	0
3890-0195 RELAY FOR LIFE	1,958	1,619	1,550	1,378	1,500	1,500	1,500
3890-1386 JULY 4TH	0	0	0	0	0	0	0
3890-1387 CONCERTS-SPECIAL EVENTS	0	0	0	0	0	0	0
Tot MISCELLANEOUS REVENUE	118,942	111,704	79,730	64,637	91,500	91,500	64,759

CITY OF SAN FERNANDO

GENERAL FUND REVENUE - DETAIL

<i>Account Number</i>	<i>2009-2010 Actuals</i>	<i>2010-2011 Actuals</i>	<i>2011-2012 Actuals</i>	<i>2012-2013 Actuals</i>	<i>2013-2014 Adopted</i>	<i>2013-2014 Yr. End Est</i>	<i>2014-2015 Adopted</i>
01 GENERAL FUND							
3900 OTHER REVENUE							
3901-0000 MISCELLANEOUS REVENUE	215,052	214,318	296,842	85,874	80,000	80,000	130,000
3901-3750 SENIOR NUTRITION MEALS-CONTRIBUTIONS	27,711	0	0	0	0	0	0
3907-0000 REFUND OF EXCISE TAXES	0	47,376	81,234	38,521	50,000	50,000	50,000
3908-0000 MISCELLANEOUS REVENUE - SWIMMING	0	0	0	1,240	0	2,700	2,700
3910-0000 SALE OF PROPERTY & EQUIPMENT	24,887	678,411	120,000	0	200,000	20,000	1,000,000
3920-0000 GENERAL CITY ELECTION	0	0	0	236	0	0	19,000
3920-0935 ELECTION RECALL	0	0	0	120	0	0	0
3930-0000 MALL MAINTENANCE LEVY	108,903	95,844	101,322	96,651	101,520	101,520	97,940
3947-0000 SA ADMINISTRATIVE COST ALLOWANCE	0	0	0	1,551	194,250	156,645	180,000
3950-0000 PROPERTY DAMAGE REIMBURSEMENT	240	14,901	48,716	30,045	24,000	24,000	24,000
3960-0000 AREA B ASSESSMENT ADMIN LEVY	1,600	1,542	1,653	1,652	1,500	1,500	1,500
3961-0000 TRANSFER FROM GAS TAX FUND	638,398	597,679	661,855	611,855	363,852	369,852	523,006
3963-0000 TRANSFER FROM TRAFFIC SAFETY	30,000	30,000	30,000	30,000	31,825	31,825	30,000
3968-0000 TRANSFER FROM PROP C FUND	115,908	115,908	100,908	100,908	119,682	119,682	188,967
3972-0000 TRANSFER FROM SLESF	0	0	0	0	100,000	100,000	100,000
3973-0000 TRANSFER FROM RECREATION FUND	723,299	164,992	0	0	0	0	0
39xx-0000 TRANSFER FROM TDA	0	0	0	0	0	0	19,500
3976-0000 TRANSFER-FIRE RETIREMENT TRNSF	314,100	314,100	684,745	314,100	0	0	0
3978-0000 TRANS FROM RETIREMENT TAX FUND	1,971,226	1,914,172	1,833,446	1,800,301	1,974,472	0	0
3979-0000 TRANSFER FROM PAVEMENT MANAGEMENT	14,000	240,000	240,000	240,000	230,326	230,326	0
3980-0000 TRANSFER FROM ASSET SEIZURE	0	19,537	0	0	0	0	0
3982-0000 TRANSFER FROM STREET LIGHTING	0	0	0	0	0	0	0
3986-0000 TRANSFER FROM PARKING M & O	0	0	0	0	36,088	0	0
3990-0000 TRANSFER FROM REFUSE FUND	3,000	0	0	0	0	0	0
3992-0000 TRANSFER FROM SEWER	46,951	60,000	60,000	60,000	60,000	60,000	60,000
3995-0000 TRANSFER FROM THE WATER FUND	90,951	61,000	61,000	61,000	61,000	61,000	61,000
3997-0000 TRANSFER FROM REDEVELOPMENT	0	32,606	0	0	0	0	0
Tot OTHER REVENUE	4,326,225	4,602,386	4,321,721	3,474,053	3,628,515	1,409,050	2,487,613
Tot GENERAL FUND	18,161,576	17,644,758	16,888,621	17,066,458	18,485,959	16,333,705	18,105,024
Grand	18,161,576	17,644,758	16,888,621	17,066,458	18,485,959	16,333,705	18,105,024

CITY OF SAN FERNANDO
ADOPTED BUDGET - GENERAL FUND DIVISIONS
FISCAL YEAR 2014-2015

The total budget for specific divisions within each department of the General Fund are included below. This summary provides an overview of each division's budget in each of the four main categories: Personnel, Maintenance and Operating Expenses (M & O), Capital, and Transfers.

Department/Division		Personnel	Operating	Capital Expenses	Transfers Out	Total Budget
Administration and Other Departments						
01-101	City Council	\$ 63,526	\$ 31,038	\$ -	\$ -	\$ 94,564
01-102	Treasurer	143,221	3,500	1,700	-	148,421
01-105	Administration	326,417	25,575	-	-	351,992
01-106	Personnel	224,338	40,555	-	-	264,893
01-110	City Attorney	-	300,000	-	-	300,000
01-112	Labor Attorney	-	80,000	-	-	80,000
01-115	City Clerk	122,010	8,550	-	-	130,560
01-116	Elections	8,738	43,300	-	-	52,038
01-500	Fires Services - Contract	-	2,800,000	-	-	2,800,000
Total Admin & Other Departments		\$ 888,251	\$ 3,332,518	\$ 1,700	\$ -	\$ 4,222,468
Community Development						
01-140	Building and Safety	\$ 212,451	\$ 17,549	\$ 1,000	\$ -	\$ 231,000
01-150	Planning/Administration	181,282	71,672	1,500	-	254,454
01-152	Community Preservation	319,125	32,795	1,500	-	353,421
Total Community Development		\$ 712,858	\$ 122,016	\$ 4,000	\$ -	\$ 838,875
Finance Department						
01-130	Finance	\$ 481,879	\$ 99,610	\$ 750	\$ -	\$ 582,239
01-180	Retirement Related Expenses	877,405	-	-	-	877,405
01-190	Miscellaneous (Inc CalHFA Loan)\	18,000	966,206	53,000	537,380	1,574,586
Total Finance Department		\$ 1,377,284	\$ 1,065,816	\$ 53,750	\$ 537,380	\$ 3,034,230
Police Department						
01-222	P.D. Admin	\$ 792,340	\$ 486,277	\$ -	\$ -	\$ 1,278,617
01-224	Detectives	683,094	16,535	-	-	699,629
01-225	Patrol	4,094,557	49,803	-	-	4,144,360
01-226	Police Reserves/Explorers	36,000	6,000	-	-	42,000
01-230	Community Service	134,717	-	-	-	134,717
01-250	Emergency Services	-	5,000	-	-	5,000
Total Police Department		\$ 5,740,708	\$ 563,615	\$ -	\$ -	\$ 6,304,323
Public Works - General Fund						
01-310	PW Administration	\$ 127,577	\$ 142,000	\$ 2,500	\$ -	\$ 272,077
01-311	Street Maintenance	111,705	26,645	116,000	-	254,350
01-313	Bus Shelters/Stops Maintenance	79,059	3,546	-	-	82,605
01-320	PW Vehicle Maint.	168,453	412,550	10,000	-	591,003
01-341	Mall Maintenance	73,136	11,990	12,000	-	97,126
01-343	Street Sweeping	-	136,000	-	-	136,000
01-346	Streets, Trees, & Parkways	94,291	102,692	1,500	-	198,483
01-370	Traffic Safety	34,076	36,393	-	-	70,469
01-371	Traffic Signals	85,309	30,691	25,000	-	141,000
01-390	PW Facilities Mgt	510,759	319,674	1,300	-	831,733
Total Public Works - General Fund		\$ 1,284,365	\$ 1,222,181	\$ 168,300	\$ -	\$ 2,674,846

CITY OF SAN FERNANDO
ADOPTED BUDGET - GENERAL FUND DIVISIONS
FISCAL YEAR 2014-2015

The total budget for specific divisions within each department of the General Fund are included below. This summary provides an overview of each division's budget in each of the four main categories: Personnel, Maintenance and Operating Expenses (M & O), Capital, and Transfers.

Department/Division	Personnel	Operating	Capital Expenses	Transfers Out	Total Budget
Recreation & Community Services					
01-420 Recreation	\$ 248,144	\$ 135,100	\$ -	\$ -	\$ 383,244
01-422 Community Services	164,794	21,000	-	-	185,794
01-423 Rec Facilities	97,512	6,000	-	-	103,512
01-424 Special Events	150,797	25,500	-	-	176,297
01-430 Aquatics	349,014	221,100	6,000	-	576,114
Total Recreation & Community Services	\$ 1,010,261	\$ 408,700	\$ 6,000	\$ -	\$ 1,424,961
Total General Fund	\$ 11,013,727	\$ 6,714,846	\$ 233,750	\$ 537,380	\$ 18,499,702

Self Insurance Fund					
06 Self Insurance	-	1,370,000	-	16,852	1,386,852
Total General & Self Insurance Funds	\$ 11,013,727	\$ 8,084,846	\$ 233,750	\$ 554,232	\$ 19,886,554



SAN FERNANDO

Adopted Budget FY 14-15

SECTION IV.

GENERAL FUND

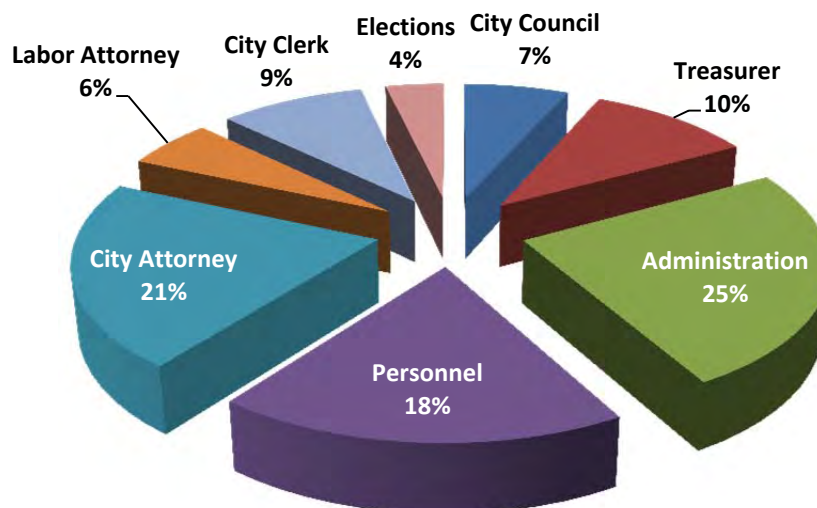
DEPARTMENTAL BUDGETS



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ADMINISTRATION DEPARTMENT



NOTE: Pie chart excludes Fire Services contract management.



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CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

DIVISION

City Council

DIVISION NO.

101

NARRATIVE

Serving as the City's legislative body, the City Council establishes policy for the City's ongoing administration. Its members are elected at large on a nonpartisan basis to four-year overlapping terms. The Mayor is a member of the Council that is selected annually by his or her peers, and acts as the ceremonial head of the City.

The Council also sits as the Board of Directors for the Public Financing and Parking Authorities; however, with the dissolution of Redevelopment Agencies by the State, the responsibility for overseeing Agency activities has been eliminated, though the phase-out of Redevelopment will involve serving as the Board for the Successor Agency. Councilmembers serve on various regional and local organizations to collaborate or to voice concerns on issues that may affect San Fernando's quality of life.

The Council has the authority to create advisory bodies on matters of policy and to regularly appoint residents to serve on City's boards and commissions. Regular City Council meetings are held on the first and third Monday of every month. Special and adjourned meetings are conducted on an as-needed basis. The Council has also created a number of Standing Committees of which members serve and meet on a periodic basis.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Councilmembers	5.00	5.00	5.00	5.00	5.00
Total	5.00	5.00	5.00	5.00	5.00

APPROPRIATIONS

Personnel Services	\$ 104,714	\$ 83,926	\$ 66,188	\$ 60,718	\$ 63,526
Operating Expenses	12,014	15,664	23,850	26,836	31,037
Total	\$ 116,728	\$ 99,590	\$ 90,038	\$ 87,554	\$ 94,563

SOURCE OF FUNDS

General Fund	\$ 116,728	\$ 99,590	\$ 90,038	\$ 87,554	\$ 94,563
Total	\$ 116,728	\$ 99,590	\$ 90,038	\$ 87,554	\$ 94,563

Supporting Information

4100	PERSONNEL SERVICES	\$ 63,526
4200	OPERATING EXPENSES	\$31,037
4220	Cellular phone expenses (\$760 per Councilmember).	\$3,800
4300	Various department supplies (inc. \$1,000 for awards, and \$150 for recognition cakes and flowers).	\$2,137
4370	Meeting and travel expenses and League of California Cities Annual Conference (\$3,220 per Councilmember).	\$16,100
4380	Membership and subscription dues, and parking reimbursements (\$600 per Councilmember).	\$3,000
4390	Vehicle allowance (\$1200 per Councilmember).	\$6,000
TOTAL		\$94,563

City Council City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
101 CITY COUNCIL						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	37,847.85	36,527.85	32,605.72	38,343.00	32,873.00	34,743.60
0000-4120 O.A.S.D.I.	3,339.15	3,253.69	2,915.65	2,933.00	2,933.00	2,657.89
0000-4126 HEALTH INSURANCE	52,426.84	57,445.23	42,926.17	21,115.00	21,115.00	21,649.80
0000-4128 DENTAL INSURANCE	4,727.34	6,194.61	4,428.84	2,965.00	2,965.00	3,643.20
0000-4130 WORKER'S COMPENSATION INS.	84.54	0.00	0.00	0.00	0.00	0.00
0000-4136 OPTICAL INSURANCE	960.60	1,292.13	1,049.88	832.00	832.00	831.60
Total PERSONNEL SERVICES	99,386.32	104,713.51	83,926.26	66,188.00	60,718.00	63,526.09
MAINTENANCE & OPERATING EXPENSES						
0000-4300 DEPARTMENT SUPPLIES	935.11	2,231.58	1,195.79	2,250.00	2,250.00	2,137.50
0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	0.00	0.00	500.00	0.00	0.00	0.00
0000-4390 VEHICLE ALLOW & MILEAGE	5,800.00	6,000.00	5,500.00	6,000.00	6,000.00	6,000.00
0000-4430 ACTIVITIES & PROGRAMS	0.00	500.00	0.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	6,735.11	8,731.58	7,195.79	8,250.00	8,250.00	8,137.50
MAINTENANCE & OPERATING EXPENSES						
0101-4220 VERES/BALLIN - PHONE & PAGER	938.78	493.90	754.66	800.00	800.00	760.00
0101-4370 VERES/BALLIN -MTNGS MEMBERSHIPS & TRAVEL	312.50	0.00	1,384.36	1,720.00	1,720.00	3,220.00
0101-4380 VERES / BALLIN	0.00	0.00	0.00	600.00	600.00	600.00
Total VERES / BALLIN	1,251.28	493.90	2,139.02	3,120.00	3,120.00	4,580.00
MAINTENANCE & OPERATING EXPENSES						
0103-4220 PHONE & PAGER J. FAJARDO	0.00	0.00	0.00	800.00	800.00	760.00
0103-4370 MEETING & TRAVEL J. FAJARDO	320.00	0.00	1,186.34	1,720.00	1,720.00	3,220.00
0103-4380 MEMBERSHIPS & SUBSCRIPTIONS - J. FAJARDO	50.00	135.00	0.00	600.00	600.00	600.00
Total J. FAJARDO	370.00	135.00	1,186.34	3,120.00	3,120.00	4,580.00

City Council City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
101 CITY COUNCIL						
MAINTENANCE & OPERATING EXPENSES						
0109-4220 E HERNANDEZ / A LOPEZ - PHONE & PAGER	386.46	375.12	401.14	800.00	800.00	760.00
0109-4370 HERNANDEZ/LOPEZ-MTINGS MMBRSHPS&TRAVEL	212.50	0.00	1,225.58	1,720.00	1,720.00	3,220.00
0109-4380 E HERNANDEZ / A LOPEZ	0.00	0.00	0.00	600.00	600.00	600.00
Total E HERNANDEZ / A LOPEZ	598.96	375.12	1,626.72	3,120.00	3,120.00	4,580.00
MAINTENANCE & OPERATING EXPENSES						
0111-4220 PHONE & PAGER R. GONZALES	619.80	199.17	448.75	800.00	800.00	760.00
0111-4370 MEETINGS MMBRSHPS & TRAVEL R. GONZALES	320.00	41.00	1,328.34	1,720.00	1,720.00	3,220.00
0111-4380 MEMBERSHIP & SUBSCRIPTION R. GONZALES	50.00	135.00	0.00	600.00	600.00	600.00
Total R. GONZALES	989.80	375.17	1,777.09	3,120.00	3,120.00	4,580.00
MAINTENANCE & OPERATING EXPENSES						
0113-4220 J. AVILA - PHONE & PAGER	0.00	1,903.26	734.12	800.00	800.00	760.00
0113-4370 J. AVILA - MEMBERSHIP & TRAVEL	0.00	0.00	1,005.08	1,720.00	2,158.00	3,220.00
0113-4380 J. AVILA - SUBSCRIPTION DUES	0.00	0.00	0.00	600.00	600.00	600.00
Total J. AVILA	0.00	1,903.26	1,739.20	3,120.00	3,558.00	4,580.00
CAPITAL EXPENSES						
0000-4500 CAPITAL EXPENSES	0.00	0.00	0.00	0.00	2,548.00	0.00
Total CAPITAL EXPENSES	0.00	0.00	0.00	0.00	2,548.00	0.00
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00

City Council City of San Fernando

Account Number		FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2013-14	FY 2014-15
		Actuals	Actuals	Actuals	Total Budget	YE w/Cuts	Adopted
001	GENERAL FUND						
101	CITY COUNCIL						
Total	PERSONNEL SERVICES	99,386.32	104,713.51	83,926.26	66,188.00	60,718.00	63,526.09
Total	MAINT & OPERATIONS	9,945.15	12,014.03	15,664.16	23,850.00	24,288.00	31,037.50
Total	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	2,548.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	CITY COUNCIL	109,331.47	116,727.54	99,590.42	90,038.00	87,554.00	94,563.59

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

DIVISION	DIVISION NO.
Treasurer	102

NARRATIVE

The City Treasurer is elected by the citizens of San Fernando every four years. The principal duties and responsibilities of the Treasurer are as follows: (a) receipt and custody of all funds including those funds initially received by other departments, (b) the deposit of funds, (c) custody of the warrants until the approval of the City Council, (d) the investment of funds. The Treasurer complies with all laws governing the depositing and securing of public funds. Criteria for selecting investments and the order of priority are: (1) Safety (2) Liquidity (3) Yield. It is the City Treasurer's responsibility to accurately monitor and forecast expenditures and revenues, thus enabling her to invest funds to the fullest extent possible.

In FY 2014-2015, staff did not request additional funding and is continuing to share the office clerk position with the Finance Department. The office clerk will be paid 25% of her salary from the water fund and assist in the Finance office for 10 hours per week. In addition to these cuts in personnel, there were other reductions in operating costs. This office will continue to comply with all laws, especially when it pertains to the deposit, investment and reporting of public funds.

	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
PERSONNEL					
Treasurer	*	*	*	*	*
Treasurer Assistant	1.00	1.00	1.00	1.00	1.00
Part Time Clerk/Deputy Treasure	0.00	0.00	0.00	0.00	0.00
Full Time Clerk/Deputy Treasurer	0.75	0.75	0.75	0.75	0.75
Total	1.75	1.75	1.75	1.75	1.75

APPROPRIATIONS

Personnel Services	\$ 143,265	\$ 143,231	\$ 136,343	\$ 135,743	\$143,221
Operating Expenses	5,301	2,720	4,100	4,007	3,500
Capital Outlay	0	0	0	0	1,700
Total	\$ 148,566	\$ 145,951	\$ 140,443	\$ 139,750	\$ 148,421

SOURCE OF FUNDS

General Fund	\$ 148,566	\$ 145,951	\$ 140,443	\$ 139,750	\$ 148,421
Total	\$ 148,566	\$ 145,951	\$ 140,443	\$ 139,750	\$ 148,421

* Elected Official - Treasurer

Supporting Information

4100 PERSONNEL SERVICES \$143,221

4100	Personnel costs.	\$143,221	
4105	Overtime	\$0	

4200 OPERATING EXPENSES \$3,500

4300	Various department supplies (including treasurer's receipts).	\$250	
4320	Cashiering System Maintenance.	\$1,800	
4370	Monthly meetings & travel for California Municipal Treasurer's Association (CMTA).	\$100	

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

DIVISION			DIVISION NO.
Treasurer			102
4380	Dues & memberships for CMTA.	\$150	
4390	Mileage reimbursement for Treasurer equal to Council (\$100/ month).	\$1,200	
4500	CAPITAL EXPENSES		\$1,700
4500	Computer hardware replacement costs (Monitors and CPU's).	\$1,700	
TOTAL			\$148,421

Treasurer City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
102 TREASURY						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	104,191.97	105,787.03	104,849.02	92,827.00	92,227.00	105,424.53
0000-4105 OVERTIME	12.26	0.00	0.00	0.00	0.00	0.00
0000-4120 O.A.S.D.I.	8,063.67	8,187.04	8,112.71	9,004.00	9,004.00	8,064.98
0000-4124 RETIREMENT	0.00	28.81	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	22,001.82	23,816.04	24,843.00	28,617.00	28,617.00	24,413.46
0000-4128 DENTAL INSURANCE	2,945.52	3,086.28	3,073.68	3,402.00	3,402.00	3,086.31
0000-4130 WORKER'S COMPENSATION INS.	1,629.25	1,648.32	1,633.05	1,722.00	1,722.00	1,537.34
0000-4136 OPTICAL INSURANCE	495.60	495.60	503.52	555.00	555.00	505.47
0000-4138 LIFE INSURANCE	252.00	216.00	216.00	216.00	216.00	189.00
Total PERSONNEL SERVICES	139,592.09	143,265.12	143,230.98	136,343.00	135,743.00	143,221.09
MAINTENANCE & OPERATING EXPENSES						
0000-4260 CONTRACTUAL SERVICES	3,500.00	3,500.00	-840.00	0.00	0.00	0.00
0000-4300 DEPARTMENT SUPPLIES	167.65	441.58	424.82	250.00	250.00	250.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	1,300.00	0.00	1,749.50	1,800.00	1,800.00	1,800.00
0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	0.00	155.00	190.00	100.00	100.00	100.00
0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	0.00	0.00	0.00	150.00	150.00	150.00
0000-4390 VEHICLE ALLOW & MILEAGE	1,200.00	1,204.00	1,196.00	1,200.00	1,200.00	1,200.00
Total MAINT & OPERATIONS	6,167.65	5,300.58	2,720.32	3,500.00	3,500.00	3,500.00
CAPITAL EXPENSES						
0000-4500 CAPITAL EXPENSES	0.00	0.00	0.00	600.00	507.00	1,700.00
Total CAPITAL EXPENSES	0.00	0.00	0.00	600.00	507.00	1,700.00

Treasurer City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
102	TREASURY						
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PERSONNEL SERVICES	139,592.09	143,265.12	143,230.98	136,343.00	135,743.00	143,221.09
Total	MAINT & OPERATIONS	6,167.65	5,300.58	2,720.32	3,500.00	3,500.00	3,500.00
Total	CAPITAL EXPENSES	0.00	0.00	0.00	600.00	507.00	1,700.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	TREASURY	145,759.74	148,565.70	145,951.30	140,443.00	139,750.00	148,421.09

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

DIVISION

DIVISION NO.

Administration

105

NARRATIVE

The Administration Division manages the City's day-to-day operations and special projects as assigned by the Council. The following provides our work program for this fiscal year.

Maintain the City's Financial Stability. Given the continued economic downturn and the Governor's elimination of the RDA, staff will need to work with the Council to develop a balanced budget. A set of budgetary policies will be presented in FY 2014-2015 for Council's consideration, which will include budget policies ranging from minimum reserve amounts to a Citywide work program that ties together defined goals, service standards and available funding.

Attract New Investment. Staff will continue to lead efforts to streamline the development process, and seek funding for public improvement projects and will also continue to identify new development opportunities that can accommodate the community's desire for national retailers and restaurants.

Improve Operational Efficiencies. Staff will continue to analyze current operations and work with departments to provide the most efficient and effective service delivery systems. Current contracts with outside vendors and consultants will be reviewed to ensure the City is receiving the best services for the cost. Staff will also be rebidding long term contracts to ensure the City is getting the best value for the cost.

	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
PERSONNEL					
<i>General Fund</i>					
City Administrator	0.50	0.70	1.00	1.00	1.00
Asst. to the City Administrator	0.35	0.00	0.00	0.00	0.00
Exec. Assistant to the City Admin.	1.00	0.80	1.00	1.00	1.00
Office Clerk (P/T)	0.10	0.00	0.00	0.00	0.00
<i>Redevelopment Agency Closed 2-1-12</i>					
City Administrator	0.50	0.00	0.00	0.00	0.00
Asst. to the City Administrator	0.65	0.00	0.00	0.00	0.00
Exec. Assistant to the City Admin.	0.00	0.00	0.00	0.00	0.00
Total FTE Positions	3.10	1.50	2.00	2.00	2.00

APPROPRIATIONS

Personnel Services	\$ 206,467	\$ 315,146	\$ 244,081	\$ 236,759	\$ 326,417
Operating Expenses	5,943	3,574	45,907	44,501	25,575
Capital Outlay	632	0	953	953	0
Total	\$ 213,042	\$ 318,720	\$ 290,941	\$ 282,213	\$ 351,992

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

DIVISION	DIVISION NO.
Administration	105

	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
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SOURCE OF FUNDS

General Fund	\$ 213,042	\$ 318,720	\$ 290,941	\$ 282,213	\$ 351,992
Total	\$ 213,042	\$ 318,720	\$ 290,941	\$ 282,213	\$ 351,992

Note: All budgetary figures represent the General Fund contribution. The Redevelopment Agency was eliminated on 2-1-12.

Supporting Information

4100 PERSONNEL SERVICES \$326,417

4100	Personnel costs	\$320,774
4105	Overtime	\$2,043
4111	Commissioners' Reimbursement	\$3,600

4200 OPERATING EXPENSES \$25,575

4220	Cellular phone expenses.	\$720
4270	Professional services (team building).	\$5,000
4300	Various department supplies.	\$10,500
4360	Personnel training.	\$0
4370	Participation in various meetings, conferences and seminars (SGVCMA, League of California Cities Annual Conference, etc.).	\$3,000
4380	Subscription/Dues for various publications.	\$1,555
4390	Auto allowances/mileage reimbursement for City Manager (\$400 per month).	\$4,800

TOTAL \$351,992

Note: All budgetary figures represent the General Fund contribution. The Redevelopment Agency was eliminated on 2-1-12.

Administration

City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
105	CITY ADMINISTRATOR						
PERSONNEL SERVICES							
0000-4101	SALARIES-PERMANENT EMPLOYEES	116,481.77	167,540.62	262,407.72	188,397.00	182,745.09	265,647.79
0000-4105	OVERTIME	1,685.14	1,774.69	2,092.65	2,150.00	2,085.50	2,042.50
0000-4111	COMMISSIONER'S REIMBURSEMENT	0.00	500.00	450.00	3,600.00	3,492.00	3,600.00
0000-4120	O.A.S.D.I.	9,039.61	10,655.97	17,842.81	14,429.00	13,996.13	15,133.61
0000-4124	RETIREMENT	0.00	26.76	0.00	0.00	0.00	0.00
0000-4126	HEALTH INSURANCE	9,397.73	19,855.97	24,593.04	28,617.00	27,758.49	30,906.48
0000-4128	DENTAL INSURANCE	465.04	1,775.82	2,490.60	2,491.00	2,416.27	2,495.04
0000-4130	WORKER'S COMPENSATION INS.	2,266.48	2,674.95	3,681.53	3,626.00	3,517.22	4,229.51
0000-4134	LONG TERM DISABILITY INSURANCE	41.88	959.05	852.48	0.00	0.00	1,591.00
0000-4136	OPTICAL INSURANCE	178.05	398.93	555.12	555.00	538.35	555.12
0000-4138	LIFE INSURANCE	126.00	304.56	180.00	216.00	209.52	216.00
Total	PERSONNEL SERVICES	139,681.70	206,467.32	315,145.95	244,081.00	236,758.57	326,417.05
MAINTENANCE & OPERATING EXPENSES							
0000-4220	TELEPHONE	481.20	726.72	356.78	800.00	400.00	720.00
0000-4260	CONTRACTUAL SERVICES	0.00	0.00	0.00	21,060.00	21,060.00	0.00
0000-4270	PROFESSIONAL SERVICES	0.00	1,600.00	0.00	5,000.00	3,994.20	5,000.00
0000-4300	DEPARTMENT SUPPLIES	1,126.07	2,633.68	2,355.46	10,047.00	10,047.00	10,500.00
0000-4360	PERSONNEL TRAINING	0.00	0.00	35.00	0.00	0.00	0.00
0000-4370	MEETINGS, MEMBERSHIPS & TRAVEL	545.48	390.00	605.97	3,000.00	3,000.00	3,000.00
0000-4380	SUBSCRIPTIONS DUES & MMBRSHIPS	155.00	525.00	210.00	1,500.00	1,500.00	1,555.00
0000-4390	VEHICLE ALLOW & MILEAGE	0.00	67.24	11.20	4,500.00	4,500.00	4,800.00
Total	MAINT & OPERATIONS	2,307.75	5,942.64	3,574.41	45,907.00	44,501.20	25,575.00

Administration City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
105	CITY ADMINISTRATOR						
CAPITAL EXPENSES							
0000-4500	CAPITAL EQUIPMENT	0.00	631.84	0.00	953.00	953.00	0.00
Total	CAPITAL EXPENSES	0.00	631.84	0.00	953.00	953.00	0.00
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PERSONNEL SERVICES	139,681.70	206,467.32	315,145.95	244,081.00	236,758.57	326,417.05
Total	MAINT & OPERATIONS	2,307.75	5,942.64	3,574.41	45,907.00	44,501.20	25,575.00
Total	CAPITAL EXPENSES	0.00	631.84	0.00	953.00	953.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	CITY ADMINISTRATOR	141,989.45	213,041.80	318,720.36	290,941.00	282,212.77	351,992.05

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

DIVISION

DIVISION NO.

Personnel

106

NARRATIVE

The Personnel Division is responsible for providing human resource services in support of City departments and the community. Those services include effective administration of the recruitment and selection process to provide the community with the most qualified employees that will in turn provide the best quality services. Other services include the maintenance of all personnel files, as well as the administration of the bi-weekly employee payroll process, and compensation plans for employees and elected officials. Coordination of various training programs for employees, safety programs, Workers' Compensation and risk management claims are also the responsibility of the Personnel Division. The Division also oversees all labor relations matters, as well as implements MOUs, City personnel rules and policies.

Fiscal Year 2013-14 accomplishments include successful contract re-negotiations and implementation of budgetary concessions and furloughs with the San Fernando Police Officers' Association, the San Fernando Public Employees' Association, the San Fernando Police Civilians' Association, the San Fernando Management Group, and the San Fernando Part-time bargaining unit. Other accomplishments include the implementation of an automated Time Clock System, and the development of a new policy and guideline for the System; development of a new safety handbook, and workplace safety policy. The Division also coordinated a City-wide risk management assessment study, and provided training for all employees on anti-harassment and anti-discrimination laws, as well as other vital safety topics such as hazard communications, safety data sheets, aquatic safety, blood borne pathogens, heat and illness prevention. Other accomplishments include successful coordination of key recruitments in various City departments including recruitment for City Manager, Police Sergeant, Police Officer, Police Desk Officer, as well as summer aquatics and day camp positions.

Fiscal Year 2014-15 will see continued implementation of the stipulations in the re-negotiated bargaining unit MOUs; Coordination and completion of department head recruitments (i.e., Police Chief, Deputy City Manager/Public Works Director, and Finance Director); Coordination of promotional examinations for Police Lieutenant and Public Works Field Supervisor, as well as recruitment for Associate Planner; Continued enhancement of the automated time keeping system; and coordination of training in relevant areas of employee relations and risk management, including training on ergonomics for all employees.

	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
PERSONNEL					
Personnel Manager	1.00	1.00	1.00	1.00	1.00
Personnel Technician	1.00	1.00	1.00	1.00	1.00
Total	2.00	2.00	2.00	2.00	2.00

APPROPRIATIONS

Personnel Services	\$ 227,605	\$ 227,891	\$ 212,167	\$ 212,167	\$ 224,338
Operating Expenses	29,028	33,711	87,484	87,484	40,555
Capital Outlay	632	0	0	0	0
Total	\$ 257,265	\$ 261,602	\$ 299,651	\$ 299,651	\$ 264,893

SOURCE OF FUNDS

General Fund	\$ 257,265	\$ 261,602	\$ 299,651	\$ 299,651	\$ 264,893
Total	\$ 257,265	\$ 261,602	\$ 299,651	\$ 299,651	\$ 264,893

Supporting Information

4100	PERSONNEL SERVICES	\$224,338
4100	Personnel costs	\$224,338
4200	OPERATING EXPENSES	\$40,555
4220	Telephone Expenses.	\$980

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

DIVISION			DIVISION NO.
Personnel			106
4230	Recruitment Advertisements in: Jobs Available (\$1,200), Newspapers, Professional Journals/Websites (\$1,300).	\$2,500	
4260	Contractual Services: Employee Assistance Programs-AETNA (\$4,000), Contractual Fees for: Workers' Compensation Claims Administration (CCMS) (\$6,000), and Employee Relations Consortium (ERC) (\$2,700).	\$12,700	
4270	Professional Services: Random Drug Testing (\$700), Pre-employment/Fitness for Duty Physicals (\$10,000), Bilingual Testing (\$900), Fingerprinting Fees (\$900), Recruitment/Oral Board expenses (\$900), Testing Materials and Services (\$2,500)	\$15,900	
4300	Department Supplies: Ink Cartridges (\$1,500), Recruitment Supplies (\$500), Other Office Stationeries and Supplies (\$500).	\$2,500	
4320	Department Equipment Maintenance: EDEN Software Licensing/Technical Support (\$3,875); Equipment Maintenance Supplies (\$250).	\$4,125	
4360	Personnel Training	\$250	
4370	Registration Fees for Professional Meetings, Conferences and Seminars outside the City. Includes Employment Relations Consortium (ERC) Workshops, and Southern California Public Labor Relations Association-SCPLRA.	\$400	
4380	Membership Dues and Subscriptions: Professionals in Human Resources Assoc. (PIHRA) and So. Calif. Public Labor Relations Assoc. (SCPLRA).	\$400	
4390	Mileage reimbursements for staff members	\$400	
4430	Activities and Programs: Flowers for Serious Illness or Death in Employee Families (\$400).	\$400	
4500	CAPITAL EXPENSES	\$0	
4500	Computer hardware replacement costs	\$0	
TOTAL			\$264,893

Personnel

City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
106 PERSONNEL						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	178,606.41	178,419.18	177,761.75	161,839.00	161,839.00	177,619.27
0000-4103 WAGES-PERMANENT EMPLOYEES	2,362.06	0.00	0.00	0.00	0.00	0.00
0000-4120 O.A.S.D.I.	13,409.77	13,179.95	13,334.30	13,134.00	13,134.00	13,133.73
0000-4124 RETIREMENT	0.00	29.39	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	24,824.04	27,045.12	27,849.12	28,289.00	28,289.00	24,679.20
0000-4128 DENTAL INSURANCE	4,081.20	4,276.32	4,276.32	4,276.00	4,276.00	4,276.32
0000-4130 WORKER'S COMPENSATION INS.	2,852.75	2,812.41	2,802.08	2,806.00	2,806.00	2,806.38
0000-4134 LONG TERM DISABILITY INSURANCE	938.76	927.60	938.76	894.00	894.00	894.12
0000-4136 OPTICAL INSURANCE	699.12	699.12	713.04	713.00	713.00	713.04
0000-4138 LIFE INSURANCE	252.00	216.00	216.00	216.00	216.00	216.00
Total PERSONNEL SERVICES	228,026.11	227,605.09	227,891.37	212,167.00	212,167.00	224,338.06
MAINTENANCE & OPERATING EXPENSES						
0000-4220 TELEPHONE	845.15	478.37	360.70	980.00	980.00	980.00
0000-4230 ADVERTISING	470.00	815.00	318.03	2,679.00	2,679.00	2,500.00
0000-4260 CONTRACTUAL SERVICES	28,465.66	18,431.61	14,112.80	61,850.00	61,850.00	12,700.00
0000-4270 PROFESSIONAL SERVICES	24,338.26	2,770.00	13,087.00	13,500.00	13,500.00	15,900.00
0000-4300 DEPARTMENT SUPPLIES	755.41	2,127.23	1,586.59	2,500.00	2,500.00	2,500.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	3,518.61	3,687.16	3,751.03	4,125.00	4,125.00	4,125.00
0000-4360 PERSONNEL TRAINING	0.00	0.00	70.00	250.00	250.00	250.00
0000-4365 TUITION REIMBURSEMENT	1,760.00	0.00	0.00	0.00	0.00	0.00
0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	0.00	90.00	0.00	400.00	400.00	400.00
0000-4380 SUBSCRIPTIONS DUES & MEMBERSHIPS	236.25	0.00	0.00	400.00	400.00	400.00
0000-4390 VEHICLE ALLOW & MILEAGE	139.30	292.90	328.54	400.00	400.00	400.00
0000-4430 ACTIVITIES AND PROGRAMS	459.92	335.96	96.00	400.00	400.00	400.00
Total MAINT & OPERATIONS	60,988.56	29,028.23	33,710.69	87,484.00	87,484.00	40,555.00
CAPITAL EXPENSES						

Personnel

City of San Fernando

<i>Account Number</i>		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
106	PERSONNEL						
0000-4500	CAPITAL EQUIPMENT	0.00	631.84	0.00	0.00	0.00	0.00
Total	CAPITAL EXPENSES	0.00	631.84	0.00	0.00	0.00	0.00
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PERSONNEL SERVICES	228,026.11	227,605.09	227,891.37	212,167.00	212,167.00	224,338.06
Total	MAINT & OPERATIONS	60,988.56	29,028.23	33,710.69	87,484.00	87,484.00	40,555.00
Total	CAPITAL EXPENSES	0.00	631.84	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PERSONNEL	289,014.67	257,265.16	261,602.06	299,651.00	299,651.00	264,893.06

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

DIVISION

DIVISION NO.

Legal Services (City Attorney)

110

NARRATIVE

The City Attorney serves as the Chief Legal Officer for the City of San Fernando, the Successor Agency of the San Fernando Redevelopment Agency, Public Financing Authority and the Parking Authority. The City Attorney renders professional legal advice to the City Council, boards and commissions and all City Departments. The City Attorney also represents the City in certain court proceedings and prepares all legal documents necessary to support the ongoing operations of the City. The City contracts with an outside law firm to provide City Attorney services. The City Council selected a new City Attorney midway through fiscal year 2013-2014 and now contracts with the firm of Olivarez Madruga.

	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	ADOPTED
PERSONNEL	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
None					
APPROPRIATIONS					
Operating Expenses	\$ 294,185	\$ 411,380	\$ 200,000	\$ 250,000	\$ 300,000
Total	\$ 294,185	\$ 411,380	\$ 200,000	\$ 250,000	\$ 300,000
SOURCE OF FUNDS					
General Fund	\$ 294,185	\$ 411,380	\$ 200,000	\$ 250,000	\$ 300,000
Total	\$ 294,185	\$ 411,380	\$ 200,000	\$ 250,000	\$ 300,000

Legal Services City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
110 CITY ATTORNEY						
PERSONNEL SERVICES						
0000-4100 PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & OPERATING EXPENSES						
0000-4270 PROFESSIONAL SERVICES	211,909.58	161,991.72	190,184.96	167,500.00	167,500.00	262,000.00
0098-4270 SUCCESSOR AGENCY TO THE RDA	0.00	5,767.64	4,958.90	0.00	0.00	0.00
0507-4270 CITY VS J. DARLING	0.00	6,135.01	7,412.65	10,000.00	10,000.00	10,000.00
0511-4270 CITY VS E. JARAMILLO	0.00	9,183.23	8,428.63	1,000.00	1,000.00	2,000.00
0935-4270 2012 ELECTION RECALL	0.00	1,760.00	10,162.59	0.00	0.00	0.00
1055-4270 WILSHIRE VENTURES & CALMEX VS SAN FERNA	0.50	0.00	236.64	0.00	0.00	500.00
1060-4270 RUELAS VS BARAJAS	2,174.00	27,151.70	2,853.07	0.00	0.00	3,500.00
1065-4270 CITY VS CASTELLON / VENTIMIGLIA	1,360.50	42,347.70	25,025.77	20,000.00	20,000.00	20,000.00
3375-4270 HANCHET V. CITY OF SAN FERNANDO	0.00	21,187.36	113,284.59	0.00	0.00	0.00
3376-4270 INVESTIGATION SERVICES - ELEY	0.00	16,447.82	25,580.21	500.00	500.00	0.00
3377-4270 INVESTIGATION SERVS - MACK & JOSE DIAZ	0.00	620.00	360.00	0.00	0.00	0.00
5623-4270 CITY VS DANIEL& JOAQUIN HERNANDEZ	0.00	1,527.50	0.00	0.00	0.00	0.00
5624-4270 CITY VS GLASGOW	0.00	65.00	4,616.50	1,000.00	1,000.00	2,000.00
5625-4270 ROSENBERG VS CITY OF SF	0.00	0.00	2,344.00	0.00	0.00	0.00
5629-4270 PEOPLE VS DE LA TORRE	0.00	0.00	4,687.50	0.00	0.00	0.00
5633-4270 MEASURE A - SALES & USE TAX	0.00	0.00	10,824.00	0.00	0.00	0.00
5635-4270 CASTELLON/PEREZ VS CITY	0.00	0.00	420.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	215,444.58	294,184.68	411,380.01	200,000.00	200,000.00	300,000.00

Legal Services City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
110 CITY ATTORNEY						
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	631.84	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	0.00	631.84	0.00	0.00	0.00	0.00
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	215,444.58	294,184.68	411,380.01	200,000.00	200,000.00	300,000.00
Total CAPITAL EXPENSES	0.00	631.84	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total CITY ATTORNEY	215,444.58	294,816.52	411,380.01	200,000.00	200,000.00	300,000.00

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

DIVISION	DIVISION NO.
Legal Services (Labor Attorney)	112

NARRATIVE

The Labor Division was created in FY 2008-2009 in order to account for special legal services, including consultation with expert legal professionals and subject matter experts to assist the City with its employment or labor-related issues, labor contract negotiations with its employment organizations, investigation of complaints and/or grievances, as well as consultation on day to day disciplinary issues, and conducting of appeals hearings.

	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
PERSONNEL					
None	-	-	-	-	-
	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
APPROPRIATIONS					
Operating Expenses	111,845	71,919	50,000	60,000	80,000
Total	\$ 111,845	\$ 71,919	\$ 50,000	\$ 60,000	\$ 80,000
	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
SOURCE OF FUNDS					
General Fund	111,845	71,919	50,000	60,000	80,000
Total	\$ 111,845	\$ 71,919	\$ 50,000	\$ 60,000	\$ 80,000

Legal Services - Labor Attorney

City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
112 LEGAL SERVICES - LABOR ATTORNEY						
PERSONNEL SERVICES						
0000-4100 PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & OPERATING EXPENSES						
0000-4270 PROFESSIONAL SERVICES	57,098.47	111,844.52	71,919.48	50,000.00	50,000.00	80,000.00
Total MAINT & OPERATIONS	57,098.47	111,844.52	71,919.48	50,000.00	50,000.00	80,000.00
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	57,098.47	111,844.52	71,919.48	50,000.00	50,000.00	80,000.00
Total CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total LEGAL SERVICES - LABOR ATTORNEY	57,098.47	111,844.52	71,919.48	50,000.00	50,000.00	80,000.00

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

DIVISION	DIVISION NO.
CITY CLERK	115

NARRATIVE

The City Clerk is responsible for a variety of functions including: 1) administration of regular and special municipal elections; 2) preparation and distribution of agendas and posts meeting notices for the City Council, Successor Agency, Parking Authority, Public Finance Authority, and Education Commission meetings; 3) record and maintain proceedings of the meetings; 4) process documents resulting from actions taken at the meetings (i.e., resolutions, ordinances, and contracts); 5) publish ordinances and other notices as required by law; 6) receive and open bids; 7) compose and prepare proclamations and commendations as requested by Councilmembers; 8) serve as Notary Public; 9) certify copies of official City documents; 10) maintain custody of official City records including codification of ordinances into the City Code; 11) monitor State requirements for campaign and financial disclosure provisions for elected and appointed officials; 12) provide records research upon request of departments, Council, organizations and the public under the Public Records and Freedom of Information Acts; 13) coordinate information requested by Subpoena for Records. 14) maintain roster of City Council appointments to Commissions and Committees; 15) custodian of the official City Seal; 16) monitor AB1234 Biennial Ethics Training for Elected Officials, Commissioners and City employees; 17) administer oaths and affirmations, including Oath of Office to new Councilmembers.

	ACTUAL 2011-12	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
PERSONNEL					
City Clerk	1.00	1.00	1.00	1.00	1.00
Office Clerk	0.00	0.00	0.00	0.00	0.00
Total	1.00	1.00	1.00	1.00	1.00

APPROPRIATIONS

Personnel Services	\$ 119,758	\$ 125,371	\$ 114,198	\$ 114,198	\$ 122,010
Operating Expenses	5,327	4,113	8,550	8,550	8,550
Capital Outlay	0	0	0	0	0
Total	\$ 125,085	\$ 129,484	\$ 122,748	\$ 122,748	\$ 130,560

SOURCE OF FUNDS

General Fund	\$ 125,085	\$ 129,484	\$ 122,748	\$ 122,748	\$ 130,560
Total	\$ 125,085	\$ 129,484	\$ 122,748	\$ 122,748	\$ 130,560

Supporting Information

4100	PERSONNEL SERVICES	\$122,010
4101	Personnel costs	\$117,010
4103	Part-time clerical assistance	\$0
4105	Overtime for meetings (i.e., City Council & Education Commission)	\$5,000
4200	OPERATING EXPENSES	\$8,550
4230	Advertising for legal notices	\$600
4260	Contractual Services: Digitization of Municipal Code	\$6,000
4300	Department Supplies	\$500

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

DIVISION			DIVISION NO.
CITY CLERK			115
4360	Personnel Training: CCAC meetings, FPPC workshops, Notary Commission Membership & Insurance, ERC Workshops	\$400	
4370	Meetings: Memberships & Travel	\$500	
4380	Subscriptions, Dues & Memberships: International Institute of Municipal Clerks (IIMC), City Clerks Association of California - Southern Division (SCCCA), National Notary Association (NNA) (membership & insurance)	\$350	
4390	Vehicle Allowance & Mileage Reimbursement	\$200	
4500	CAPITAL EXPENSES		\$0
4500	Anticipated computer hardware replacement costs (Monitors, CPU's, and laptops).	\$0	
TOTAL			\$130,560

City Clerk

City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
115 CITY CLERK						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	86,359.48	90,708.32	94,862.52	86,018.00	86,018.00	94,937.28
0000-4105 OVERTIME	5,763.11	6,182.64	7,037.01	5,000.00	5,000.00	5,000.00
0000-4120 O.A.S.D.I.	7,047.37	7,412.18	7,795.27	7,263.00	7,263.00	7,645.20
0000-4126 HEALTH INSURANCE	11,823.87	12,091.80	12,497.64	12,738.00	12,738.00	11,277.84
0000-4128 DENTAL INSURANCE	2,040.60	1,482.69	1,264.20	1,264.00	1,264.00	1,264.20
0000-4130 WORKER'S COMPENSATION INS.	1,450.68	1,525.82	1,608.15	1,500.00	1,500.00	1,579.01
0000-4136 OPTICAL INSURANCE	349.56	246.36	198.60	199.00	199.00	198.60
0000-4138 LIFE INSURANCE	126.00	108.00	108.00	216.00	216.00	108.00
Total PERSONNEL SERVICES	114,960.67	119,757.81	125,371.39	114,198.00	114,198.00	122,010.13
MAINTENANCE & OPERATING EXPENSES						
0000-4230 ADVERTISING	62.50	40.63	234.38	600.00	600.00	600.00
0000-4260 CONTRACTUAL SERVICES	4,029.99	3,828.07	3,147.45	6,000.00	6,000.00	6,000.00
0000-4300 DEPARTMENT SUPPLIES	248.81	602.86	324.70	500.00	500.00	500.00
0000-4360 PERSONNEL TRAINING	118.00	199.00	70.00	400.00	400.00	400.00
0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	175.00	175.00	191.00	500.00	500.00	500.00
0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	120.00	413.00	120.00	350.00	350.00	350.00
0000-4390 VEHICLE ALLOW & MILEAGE	0.00	68.04	25.08	200.00	200.00	200.00
Total MAINT & OPERATIONS	4,754.30	5,326.60	4,112.61	8,550.00	8,550.00	8,550.00
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00

City Clerk City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
115	CITY CLERK						
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PERSONNEL SERVICES	114,960.67	119,757.81	125,371.39	114,198.00	114,198.00	122,010.13
Total	MAINT & OPERATIONS	4,754.30	5,326.60	4,112.61	8,550.00	8,550.00	8,550.00
Total	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	CITY CLERK	119,714.97	125,084.41	129,484.00	122,748.00	122,748.00	130,560.13

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

DIVISION	DIVISION NO.
ELECTIONS	116

NARRATIVE

The City holds its General Municipal Elections in March of odd-numbered years; the next election is scheduled for March 3, 2015. The City Clerk plans, conducts, and supervises all regular and special elections with the assistance of a specialty contractor (Martin & Chapman Co.) and the Los Angeles County Registrar-Recorder/County Clerk's (RRCC) Office. Biennially, the City assists the RRCC with the statewide Primary and General Elections (held in June and November respectively) by allowing use of City facilities.

The City of San Fernando consolidates its General Municipal Election with the City of Los Angeles (Los Angeles Unified School District and Los Angeles Community College District). The City of L.A. shares the costs with San Fernando (i.e., in 2011* the City of San Fernando was reimbursed approximately \$19,000 which was returned to the General Fund).

*The March 5, 2013 General Municipal Election was cancelled due to insufficient candidates.

	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	ADOPTED
PERSONNEL	2011-12	2012-2013	2013-2014	2013-2014	2014-2015
All temporary	0	0	0	0	0

APPROPRIATIONS

Personnel Services	\$ 11,143	\$ 58	11,000	6,800	\$ 8,738
Operating Expenses	34,611	0	92,000	75,400	43,300
Capital Outlay	0	0	0	0	0
Total	\$ 45,754	\$ 58	\$ 103,000	\$ 82,200	\$ 52,038

SOURCE OF FUNDS

General Fund	\$ 27,137	\$ 58	\$ 82,000	\$ 82,200	\$ 32,538
Reimbursement by City of L.A.	18,617	0	21,000	0	19,500
Total	\$ 45,754	\$ 58	\$ 103,000	\$ 82,200	\$ 52,038

Supporting Information

4100 PERSONNEL SERVICES \$8,738

4105	Overtime	\$5,000	
4120	O.A.S.D.I.	\$612	
4130	Worker's Compensation Insurance	\$126	
4112	Pollworkers	\$3,000	

4200 OPERATING EXPENSES \$43,300

4230	Advertising for legal notices	\$2,000	
4260	Contractual Services	\$40,000	
4300	Department Supplies	\$1,000	
4360	Personnel Training	\$200	
4390	Reimbursement of mileage for travel	\$100	

4500 CAPITAL EXPENSES \$0

		\$0	
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TOTAL			\$52,038
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Elections

City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
116 ELECTIONS						
PERSONNEL SERVICES						
0000-4103 WAGES-TEMPORARY & PART-TIME	253.90	50.60	206.09	0.00	0.00	0.00
0000-4105 OVERTIME	5,019.54	0.00	3,760.42	0.00	0.00	5,000.00
0000-4112 TEMP. NON-EMPLOYEE WAGES	5,375.00	0.00	2,550.00	0.00	0.00	3,000.00
0000-4120 O.A.S.D.I.	403.47	3.87	303.45	0.00	0.00	612.00
0000-4130 WORKER'S COMPENSATION INS.	90.60	3.67	65.11	0.00	0.00	126.40
Total PERSONNEL SERVICES	11,142.51	58.14	6,885.07	0.00	0.00	8,738.40
MAINTENANCE & OPERATING EXPENSES						
0000-4230 ADVERTISING	1,713.86	0.00	6,303.22	0.00	0.00	2,000.00
0000-4260 CONTRACTUAL SERVICES	31,578.25	0.00	42,069.58	552.00	552.00	40,000.00
0000-4300 DEPARTMENT SUPPLIES	1,237.33	0.00	204.41	0.00	0.00	1,000.00
0000-4390 VEHICLE ALLOW & MILEAGE	81.50	0.00	125.70	0.00	0.00	100.00
0000-4360 PERSONNEL TRAINING	0.00	0.00	0.00	0.00	0.00	200.00
0935-4230 2012 ELECTION RECALL	0.00	0.00	579.70	0.00	0.00	0.00
0935-4270 2012 ELECTION RECALL	0.00	0.00	24,750.86	0.00	0.00	0.00
Total MAINT & OPERATIONS	34,610.94	0.00	74,033.47	552.00	552.00	43,300.00
CAPITAL EXPENSES						
0000-4500 CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00

Elections City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
116	ELECTIONS						
Total	PERSONNEL SERVICES	11,142.51	58.14	6,885.07	0.00	0.00	8,738.40
Total	MAINT & OPERATIONS	34,610.94	0.00	74,033.47	552.00	552.00	43,300.00
Total	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	ELECTIONS	45,753.45	58.14	80,918.54	552.00	552.00	52,038.40

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

DIVISION	DIVISION NO.
FIRE SERVICES	500

NARRATIVE

Fire services are provided by the Los Angeles City Fire Department on a contractual basis. The City negotiated an agreement with Los Angeles City Fire Department to pay an outstanding balance from fiscal year 2011-2012 in equal payments over three fiscal years. The outstanding balance will be fully repaid in FY 2015-2016. This amount, plus an agreed upon interest rate of 3%, is added to the current year contract.

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Fire Services	\$ 3,159,360	\$ 2,632,799	\$ 2,808,988	\$ 2,808,988	\$ 2,800,000
Total	\$ 3,159,360	\$ 2,632,799	\$ 2,808,988	\$ 2,808,988	\$ 2,800,000

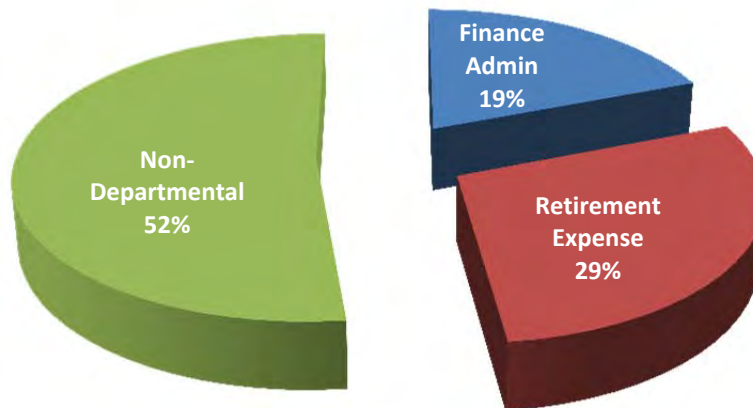
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
01 General Funds	\$ 2,474,615	\$ 2,318,699	\$ 2,808,988	\$ 2,808,988	\$ 2,800,000
18 Retirement Fund	\$ 684,745	\$ 314,100	\$ -	\$ -	\$ -
Total	\$ 3,159,360	\$ 2,632,799	\$ 2,808,988	\$ 2,808,988	\$ 2,800,000

Fire Services City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
500 FIRE SERVICES						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & OPERATING EXPENSES						
0000-4260 CONTRACTUAL SERVICES	3,473,668.46	3,159,358.92	2,632,799.20	2,808,988.00	2,808,988.00	2,800,000.00
Total MAINT & OPERATIONS	3,473,668.46	3,159,358.92	2,632,799.20	2,808,988.00	2,808,988.00	2,800,000.00
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	610.09	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	0.00	610.09	0.00	0.00	0.00	0.00
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	3,473,668.46	3,159,358.92	2,632,799.20	2,808,988.00	2,808,988.00	2,800,000.00
Total CAPITAL EXPENSES	0.00	610.09	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total FIRE SERVICES	3,473,668.46	3,159,969.01	2,632,799.20	2,808,988.00	2,808,988.00	2,800,000.00



FINANCE DEPARTMENT





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CITY OF SAN FERNANDO

ADOPTED BUDGET

FY 2014-2015

DIVISION

DIVISION NO.

Finance Administration

130

NARRATIVE

The Finance Department's primary functions include accounting, budgeting, business licensing, cashiering, short/long-term financial planning and reporting, networking services, payroll services, purchasing, risk management, vendor payments, utility billing, and providing support to internal departments. The Finance Department prepares and monitors the City Budget and the City's award winning Comprehensive Annual Financial Report (CAFR). In addition, the department assists in all financial aspects of the Successor Agency to the San Fernando Redevelopment Agency.

FY 2013-14 Recap: The Finance department provided solutions to aide in closing the fund deficits in the General Fund and Self Insurance Fund while finding and implementing viable long term solutions to paying off the City's debt and building a reserve.

FY 2014-15: The Finance department will focus on producing a comprehensive set of financial policies and create a five year financial forecast to assist in the City's long term financial planning.

	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	ADOPTED
PERSONNEL	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
<i>General Fund:</i>					
Finance Director	0.00	0.00	1.00	0.00	1.00
Finance Manager	1.00	0.00	0.00	0.00	0.00
Senior Accountant	1.00	1.00	0.00	0.00	0.00
Junior Accountant	1.00	1.00	1.00	1.00	1.00
Senior Account Clerk II	1.00	1.00	1.00	1.00	1.00
Senior Account Clerk (2 Staff)	1.50	1.50	1.25	1.25	1.25
Finance Office Specialist	0.25	0.25	0.25	0.25	0.25
P/T	0.75	0.25	0.25	0.25	0.50
Subtotal	6.50	5.00	4.75	3.75	5.00
<i>Enterprise Funds:</i>					
Senior Account Clerk	0.50	0.50	0.75	0.75	0.75
Finance Office Specialist	0.75	0.75	0.75	0.75	0.75
P/T	0.25	0.25	0.25	0.25	0.50
Subtotal	1.50	1.50	1.75	1.75	2.00
Total	8.00	6.50	6.50	5.50	7.00
APPROPRIATIONS	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	ADOPTED
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
Personnel Services	\$ 444,235	\$ 411,879	\$ 437,270	\$ 437,270	\$ 481,879
Operating Expenses	107,374	96,343	104,285	97,565	99,610
Capital Outlay	610	-	11,500	8,900	750
Total	\$ 552,219	\$ 508,222	\$ 553,055	\$ 543,735	\$ 582,239

CITY OF SAN FERNANDO			
ADOPTED BUDGET			
FY 2014-2015			
DIVISION		DIVISION NO.	
Finance		130	
Supporting Information			
4100	PERSONNEL SERVICES		\$481,879
4101	Full time salaries and benefits	\$455,835	
4103	Part Time	\$21,544	
4105	Overtime	\$3,000	
4112	Non-Employee Temp Wages	\$1,500	
4200	OPERATING EXPENSES		\$99,610
4220	Telephone Expenses	\$500	
4260	Contractual Services	\$3,750	
	Technical assistance on GASB pronouncements		
4270	Professional Services for:	\$50,635	
	Sales Tax audits & analysis	5,625	
	Property Tax audits & reviews	2,500	
	City Audit Services	33,000	
	CAFR Statistical Rpts & GFOA Award:	2,610	
	LAFCO, GL, Printing	1,900	
	State Mandated Cost Claims (SB-90)	5,000	
4300	Department Supplies	\$6,800	
	Various department supplies, such as computer paper, toner, business licenses, checks, w-2's, 1099's Misc., computer tapes & disks. Supplies for Printing Budgets, CAFR & Qtrly Reports		
4320	Department Equipment Maintenance	\$35,205	
	Eden, Business, and Cashiering system licenses		
	Renewal of Eden Software Support	\$25,635	
	Business License Software Support	\$2,800	
	Business License Web Module Maint.	\$3,720	
	False Alarm Software Support	\$1,190	
	Progressive Software Support	\$1,860	
4360	Personnel Training	\$250	
4370	Meetings, Memberships & Travel	\$200	
	CSMFO Annual Conference \$1,500	\$1,500	
4380	Subscriptions, Dues & Memberships	\$670	
	CSMFO (\$220), GFOA (\$375), CMRTA (\$75)		
4390	Vehicle Allowance & Mileage Reimbursement	\$100	
4500	CAPITAL EXPENSES		\$750
4500	Printer and Small Copier for customer service	\$750	
TOTAL			\$582,239

Note:

Finance

City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
130 FINANCIAL MANAGEMENT						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	385,218.35	323,192.03	220,648.68	203,378.00	203,378.00	348,698.14
0000-4103 WAGES-TEMPORARY & PART-TIME	7,335.63	4,348.09	7,117.64	13,180.00	13,180.00	16,905.98
0000-4105 OVERTIME	1,960.17	87.74	10,227.15	3,240.00	3,240.00	3,000.00
0000-4112 TEMP. NON-EMPLOYEE WAGES	1,610.63	10,072.02	92,474.63	140,000.00	140,000.00	1,500.00
0000-4120 O.A.S.D.I.	29,783.47	25,098.94	17,948.65	17,000.00	17,000.00	26,586.48
0000-4124 RETIREMENT	0.00	26.29	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	53,693.29	65,091.49	52,470.74	51,000.00	51,000.00	68,051.76
0000-4128 DENTAL INSURANCE	6,528.73	8,672.35	5,781.78	5,000.00	5,000.00	8,302.44
0000-4130 WORKER'S COMPENSATION INS.	8,303.94	5,153.76	3,738.65	3,000.00	3,000.00	5,823.94
0000-4134 LONG TERM DISABILITY INSURANCE	1,063.69	632.80	0.00	0.00	0.00	1,069.20
0000-4136 OPTICAL INSURANCE	1,098.80	1,328.34	1,030.24	1,031.00	1,031.00	1,391.85
0000-4138 LIFE INSURANCE	691.50	531.00	441.00	441.00	441.00	549.00
Total PERSONNEL SERVICES	497,288.20	444,234.85	411,879.16	437,270.00	437,270.00	481,878.79
MAINTENANCE & OPERATING EXPENSES						
0000-4220 TELEPHONE	429.47	0.00	0.00	500.00	0.00	500.00
0000-4230 ADVERTISING	0.00	1,138.60	0.00	0.00	0.00	0.00
0000-4240 INSURANCE AND SURETY	400.00	0.00	0.00	0.00	0.00	0.00
0000-4260 CONTRACTUAL SERVICES	3,535.00	7,125.00	3,400.00	6,200.00	3,400.00	3,750.00
0000-4270 PROFESSIONAL SERVICES	51,965.21	59,982.40	50,919.42	55,400.00	51,111.00	50,635.00
0000-4300 DEPARTMENT SUPPLIES	5,035.46	7,804.79	5,840.80	5,700.00	5,200.00	6,800.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	31,393.62	29,905.31	35,453.21	35,385.00	37,199.00	35,205.00
0000-4360 PERSONNEL TRAINING	210.00	601.16	0.00	250.00	0.00	250.00
0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	935.00	591.00	510.00	250.00	250.00	1,700.00
0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	225.00	110.00	220.00	500.00	405.00	670.00
0000-4390 VEHICLE ALLOW & MILEAGE	75.59	115.41	0.00	100.00	0.00	100.00
Total MAINT & OPERATIONS	94,204.35	107,373.67	96,343.43	104,285.00	97,565.00	99,610.00

Finance City of San Fernando

<i>Account Number</i>		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
130	FINANCIAL MANAGEMENT						
CAPITAL EXPENSES							
0000-4500	CAPITAL EQUIPMENT	0.00	610.09	0.00	10,900.00	8,900.00	750.00
Total	CAPITAL EXPENSES	0.00	610.09	0.00	10,900.00	8,900.00	750.00
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PERSONNEL SERVICES	497,288.20	444,234.85	411,879.16	437,270.00	437,270.00	481,878.79
Total	MAINT & OPERATIONS	94,204.35	107,373.67	96,343.43	104,285.00	97,565.00	99,610.00
Total	CAPITAL EXPENSES	0.00	610.09	0.00	10,900.00	8,900.00	750.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	FINANCIAL MANAGEMENT	591,492.55	552,218.61	508,222.59	552,455.00	543,735.00	582,238.79

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

DIVISION	DIVISION NO.
Retirement Costs	180

NARRATIVE

This division accounts for payments for retirement related costs made directly from the General Fund. A voter approved special tax levy is used to pay for a portion of the City's membership in the Public Employees Retirement System (PERS). However, the special tax levy does not raise enough to cover the City's entire obligation. Therefore, the General Fund must make up the difference. The costs appropriated in this division represent the amount required in excess of the City's special tax.

Since Fiscal Year 2001-2002, General Fund PERS costs have been reflected in Division 180 rather than each individual General Fund division.

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services:					
4124 General Fund Retirement Costs for PERS	1,898,783	1,800,301	-	-	-
Personnel Services:					
4127 General Fund Retirement Costs for Healthcare	-	-	682,549	682,549	877,405
Total	\$ 1,898,783	\$ 1,800,301	\$ 682,549	\$ 682,549	\$ 877,405
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
<i>General Fund</i>	\$ -	\$ -	\$ -	\$ -	\$ 877,405
<i>Transfers from Retirement Fund (Fund 18) 01-3978-0000</i>	\$ 1,901,679	\$ 1,972,496	\$ -	\$ -	\$ -
	\$ 1,901,679	\$ 1,972,496	\$ -	\$ -	\$ 877,405
CITY WIDE RETIREMENT EXPENDITURES					
<i>Total Employee Retirement Expenditures:</i>					
General Fund Retirement Div	\$ 1,901,679	\$ 1,901,679	\$ 1,637,172	\$ -	\$ 141,523
Retirement Fund	1,733,760	1,733,760	1,422,623	1,131,464	2,595,751
Special Funds / Enterprise Funds	534,918	534,918	335,324	483,174	19,609
General Fund Retired Employess Health Care	-	-	-	-	877,405
Water Fund Retired Employess Health Care	-	-	-	-	57,222
Sewer Fund Retired Employess Health Care	-	-	-	-	19,074
Agency Fund	54,307	-	-	-	-
Total	\$ 4,224,665	\$ 4,170,358	\$ 3,395,119	\$ 1,614,638	\$ 3,710,584

Retirement Costs City of San Fernando

<i>Account Number</i>		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
180	RETIREMENT RELATED EXPENSES						
PERSONNEL SERVICES							
0000-4124	RETIREMENT	1,914,172.28	1,898,783.18	1,800,301.31	0.00	0.00	0.00
0000-4127	RETIRED EMP. HEALTH INS.	0.00	0.00	0.00	682,549.00	682,549.00	877,405.00
Total	PERSONNEL SERVICES	1,914,172.28	1,898,783.18	1,800,301.31	682,549.00	682,549.00	877,405.00
MAINTENANCE & OPERATING EXPENSES							
0000-4300	DEPARTMENT SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
Total	MAINT & OPERATIONS	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES							
0000-4500	CAPITAL EQUIPMENT	0.00	610.09	0.00	0.00	0.00	0.00
Total	CAPITAL EXPENSES	0.00	610.09	0.00	0.00	0.00	0.00
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PERSONNEL SERVICES	1,914,172.28	1,898,783.18	1,800,301.31	682,549.00	682,549.00	877,405.00
Total	MAINT & OPERATIONS	0.00	0.00	0.00	0.00	0.00	0.00
Total	CAPITAL EXPENSES	0.00	610.09	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	RETIREMENT RELATED EXPENSES	1,914,172.28	1,899,393.27	1,800,301.31	682,549.00	682,549.00	877,405.00

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

DIVISION	DIVISION NO.
Non-Departmental	190

NARRATIVE

The Non-Departmental budget provides for those activities that are not easily segregated into individual budgets or would cost more to segregate than economically feasible. Such items include but are not limited to: City Hall telephones, insurance, unemployment charges, computer servicing for non-Police locations, City Hall copy and fax equipment and non-utility mail costs. Also included in this division are the CHFA loan payments and any residual payments for the Sec 108 loan not covered by the current year's CDBG allocation.

	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
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None	-	-	-	-	-
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	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
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Personnel Services	\$ 38,547	\$ 50,568	\$ 58,000	\$ 17,100	\$ 18,000
Operating Expenses	317,166	534,109	429,254	422,233	966,206
Capital Outlay/Transfer	213,931	200,000	245,198	245,198	590,380
Total	\$ 569,643	\$ 784,678	\$ 732,452	\$ 684,531	\$ 1,574,586

	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
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General Fund	569,643	784,678	732,452	684,531	1,574,586
Total	\$ 569,643	\$ 784,678	\$ 732,452	\$ 684,531	\$ 1,574,586

Supporting Information

4100	PERSONNEL SERVICES	\$18,000
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4132	Unemployment Insurance	\$18,000
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4200	OPERATING EXPENSES	\$966,206
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4220	Telephone	\$ 45,000
4260	Contractual Services	\$ 189,140
	1) Computer network and citywide ser	127,560
	2) Annual Renewal Assetworks	1,350
	3) LA County Animal Control	46,000
	4) Microsoft - Cloud based emails	14,230
4280	Postage	\$ 31,000
4300	Citywide supplies i.e. computer & fax supplies, copier & maintenance supplies, and postage for newsletters.	\$ 5,300
4320	Department Equipment Maintenance	\$ 33,211
	1) City Hall Copier - Lease	5,324
	2) City Hall Copier - Maintenance	7,704
	3) City Hall Phone	15,403
	4) TimeClocks Plus Maintenance	2,500
	5) DUO Security Annual Subscription	360
0241-4320	4) Total Tech - Anti Virus Renewal	1,920

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

DIVISION			DIVISION NO.
Non-Departmental			190
4380	Subscription Dues and Memberships:	\$ 28,863	
	1) League of CA Cities 9,816		
	2) So. CA Assoc. of Gov. (SCAG) 2,557		
	3) Valley Economic Alliance 5,000		
	4) S.F. Valley Council of Gov. (SFVCOG) 10,000		
	5) Indepent Cities Association (ICA) 1,065		
	6) VICA 425		
4435	Bank Charges	\$ 6,000	
4450	Other Expense - Section 108 letter of credit	\$ 15,000	
0094-4450	CHFA loan payment	\$ 612,692	
4500	CAPITAL EXPENSES		\$53,000
4500	Reflects the purchase of network servers and capital equipment.	\$ 15,000	
	Carryover of approved FY13-14 budget for Email System Upgrade (\$22,000)	\$ 22,000	
	Carryover of approved FY13-14 budget for Handheld Citation Implementation Software (\$16,000)	\$ 16,000	
4900	TRANSFER		\$ 537,380
4906	Transfer to Self Insurance Fund	\$ 100,000	
4918	Transfer to Retirement Fund (Repayment Plan)	\$ 176,333	
4927	Transfer to Street Lighting Fund	\$ 44,227	
4926	Transfer to CDBG Fund 26 to cover Sec 108 Loan	\$ 116,820	
4910	Transfer to Grants Fund to subsidize the Las Palmas loan repayment. (\$100,000)	\$ 100,000	
TOTAL			\$1,574,586

Non-Departmental City of San Fernando

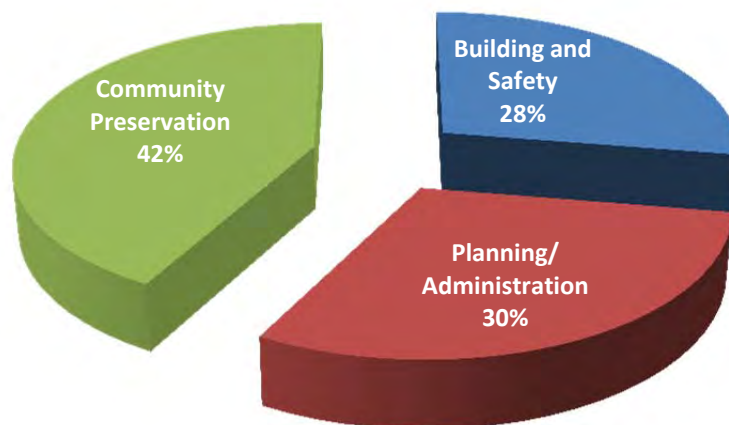
<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
190 NON-DEPARTMENTAL						
PERSONNEL SERVICES						
0000-4132 UNEMPLOYMENT INSURANCE	1,425.69	(379.97)	2,077.07	8,000.00	1,000.00	8,000.00
0106-4132 PERSONNEL - UNEMPLOYMENT INSURANCE	87.19	0.00	0.00	0.00	0.00	0.00
0150-4132 COMMUNITY DEVELOPMENT - UNEMPLOYMENT INS	0.00	0.00	10,350.00	10,000.00	3,000.00	2,000.00
0222-4132 POLICE - UNEMPLOYMENT INSURANCE	19,567.67	26,089.48	26,403.40	30,000.00	7,000.00	4,000.00
0310-4132 ENGINEERING - UNEMPLOYMENT INSURANCE	11,317.78	4,900.00	(19.00)	0.00	100.00	0.00
0420-4132 RECREATION DEPT - UNEMPLOYMENT INSURANCE	28,806.00	7,937.52	11,757.00	10,000.00	6,000.00	4,000.00
Total PERSONNEL SERVICES	61,204.33	38,547.03	50,568.47	58,000.00	17,100.00	18,000.00
MAINTENANCE & OPERATING EXPENSES						
0000-4220 TELEPHONE	48,010.87	44,631.51	55,640.25	45,000.00	45,000.00	45,000.00
0000-4230 ADVERTISING	571.46	973.18	776.01	0.00	0.00	0.00
0000-4260 CONTRACTUAL SERVICES	1,300.00	8,872.07	1,350.00	173,860.00	173,860.00	189,140.00
0000-4265 ADMINISTRATIVE EXPENSE	5,415.63	5,317.91	3,543.62	0.00	2,434.00	0.00
0000-4280 POSTAGE	30,208.86	24,814.01	20,558.25	35,000.00	31,000.00	31,000.00
0000-4300 DEPARTMENT SUPPLIES	5,417.85	2,909.56	3,898.18	13,100.00	7,800.00	5,300.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	27,626.21	25,748.07	19,927.89	28,431.00	28,431.00	33,211.00
0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	4,570.00	14,827.00	35,487.50	28,863.00	28,688.00	28,863.00
0000-4435 BANK CHARGES	2,784.67	3,371.19	1,650.99	5,000.00	5,000.00	6,000.00
0000-4437 CASH OVER & SHORT	(9.26)	114.63	(72.21)	0.00	20.00	0.00
0000-4450 OTHER EXPENSE	56.60	14,629.69	0.00	0.00	0.00	15,000.00
0000-4827 CDBG PURCHASE OF FUNDS	0.00	0.00	79,279.75	0.00	0.00	0.00
0094-4450 OTHER EXPENSE	0.00	0.00	200,000.00	100,000.00	100,000.00	612,692.00
0105-4260 ADMINISTRATION-COMPUTER CHARGES	1,397.50	455.00	0.00	0.00	0.00	0.00
0106-4260 CONTRACTUAL SERVICES	195.00	0.00	0.00	0.00	0.00	0.00
0130-4260 FINANCE DEPT COMPUTER CHARGES	1,690.00	4,720.00	0.00	0.00	0.00	0.00
0150-4260 COMM. DEV.-COMPUTER CHARGES	97.50	325.00	0.00	0.00	0.00	0.00

Non-Departmental City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
190 NON-DEPARTMENTAL						
0241-4260 COMPUTER SYSTEM-COMPUTER ROOM	161,980.31	151,904.24	88,100.00	0.00	0.00	0.00
0241-4320 DEPARTMENT EQUIPMENT MAINT	0.00	0.00	1,664.00	0.00	0.00	0.00
0310-4260 ENGINEERING-COMPUTER CHARGES	1,657.50	910.00	195.00	0.00	0.00	0.00
0381-4260 WATER ADMIN-COMPUTER CHARGES	5,200.00	2,080.00	2,340.00	0.00	0.00	0.00
0420-4260 RECREATION DEPT COMPUTER CHARGES	17,257.50	10,562.50	19,770.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	315,428.20	317,165.56	534,109.23	429,254.00	422,233.00	966,206.00
CAPITAL EXPENSES						
0000-4500 CAPITAL EXPENSES	25,209.11	10,896.44	0.00	30,000.00	30,000.00	53,000.00
0000-4500 CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	25,209.11	10,896.44	0.00	30,000.00	30,000.00	53,000.00
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0000-4906 TRANSFER TO SELF-INSURANCE FND	0.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
0000-4910 TRANSFER TO GRANT FUND	100,000.00	100,000.00	100,000.00	0.00	0.00	100,000.00
0000-4926 TRANSFER TO CDBG	0.00	3,034.06	0.00	102,785.00	102,785.00	116,820.00
0000-4927 TRANSFER TO STREET LIGHTING	0.00	0.00	0.00	12,413.00	12,413.00	44,227.00
0000-4918 TRANSFER TO RETIREMENT FUND	0.00	0.00	0.00	0.00	0.00	176,333.00
Total TRANSFERS	100,000.00	203,034.06	200,000.00	215,198.00	215,198.00	537,380.00
Total PERSONNEL SERVICES	61,204.33	38,547.03	50,568.47	58,000.00	17,100.00	18,000.00
Total MAINT & OPERATIONS	315,428.20	317,165.56	534,109.23	429,254.00	422,233.00	966,206.00
Total CAPITAL EXPENSES	25,209.11	10,896.44	0.00	30,000.00	30,000.00	53,000.00
Total TRANSFERS	100,000.00	203,034.06	200,000.00	215,198.00	215,198.00	537,380.00
Total NON-DEPARTMENTAL	501,841.64	569,643.09	784,677.70	732,452.00	684,531.00	1,574,586.00



COMMUNITY DEVELOPMENT DEPARTMENT





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CITY OF SAN FERNANDO

ADOPTED BUDGET

FY 2014-2015

COMMUNITY DEVELOPMENT DEPARTMENT

EXECUTIVE SUMMARY

NARRATIVE

The Community Development Department staff assists the community in addressing urban planning, environmental, affordable housing, historic preservation, neighborhood preservation and other related matters. Community Development Department staff also ensures that building construction adheres to the city's life/safety codes, provides comprehensive planning and development review services for consistency with the city's general plan and zoning regulations, and provides support services for the enforcement of zoning code, housing code and property maintenance regulations. Staff also assists residents in preserving and improving their residential property and facilitates new housing opportunities within the community. Funds to provide these services come from multiple sources including the General Fund, application fees and permit fees, and secured state and/or federal grant funds.

140 Building and Safety

This General Fund account funds building, planning, and administrative staff responsible for the coordination of building plan checking prior to the issuance of building permits, inspection of new construction, multiple family dwelling units, and properties prior to resale for compliance with building, health, and safety codes. Operating expenses include professional services for construction engineering plan checking services as well as use of city prosecutor services to address non-compliance with building and zoning regulations.

150 Planning

This General Fund account funds planning and administrative staff that provide support to the City Council, the Successor Agency of the former Redevelopment Agency, the Planning and Preservation Commission, and to the public, concerning decisions on land use and development, environmental assessments, urban design, historic preservation, and other community planning matters. The planning staff works on comprehensive urban planning and redevelopment projects, zoning code and general plan amendments, and the review of proposed development projects with respect to adopted development standards and design guidelines.

152 Community Preservation

This General Fund account provides staffing responsible for the implementation of the city's community preservation and graffiti removal programs, which correct property-based violations of the San Fernando City Code (SFCC). Division staff perform inspections and enforce city code standards to correct illegal/unsafe building conditions and structures, inadequate property maintenance and nuisances, noncompliance with business licensing requirements, and violations of the city's housing code standards and zoning regulations. Division staff work with residents, businesses, neighborhood associations, and public service agencies to formulate community priorities for code enforcement, assist community self-help programs and develop public outreach programs. This division also implements the city's graffiti removal program consistent with the city's adopted graffiti abatement regulations. Division personnel work toward the development and implementation of long term and comprehensive solutions to correct nuisances or code enforcement problems within the community.

CITY OF SAN FERNANDO

ADOPTED BUDGET

FY 2014-2015

COMMUNITY DEVELOPMENT DEPARTMENT

EXECUTIVE SUMMARY

<i>General Fund</i>	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	ADOPTED
PERSONNEL	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
Community Development Director	0.00	0.00	0.00	0.00	1.00
City Planner	0.20	1.00	1.00	1.00	0.00
Associate Planner	0.00	0.00	0.00	0.00	1.00
Assistant Planner	0.50	1.00	1.00	1.00	0.00
Assistant Planner (Housing)	0.25	1.00	0.00	0.00	0.00
Building and Safety Supervisor	1.00	1.00	1.00	1.00	1.00
Community Pres. Officer (2 FTE)	0.00	2.00	2.00	2.00	2.00
Community Pres. Officer (2 PT= .75FTE)	0.00	0.75	0.75	0.75	0.75
Community Development Secretary	1.00	1.00	1.00	1.00	1.00
Maintenance Helper (Graffiti-2 PT= .95 FTE)	1.00	0.95	0.95	0.95	0.95
Subtotal	3.95	8.70	7.70	7.70	7.70
<i>Low/Mod Housing Fund</i>	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	ADOPTED
PERSONNEL	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
Community Development Director	0.00	0.00	0.00	0.00	0.00
City Planner	0.60	0.00	0.00	0.00	0.00
Senior Planner	0.00	0.00	0.00	0.00	0.00
Associate Planner	0.00	0.00	0.00	0.00	0.00
Assistant Planner	0.25	0.00	0.00	0.00	0.00
Assistant Planner (Housing)	0.75	0.00	0.00	0.00	0.00
Building and Safety Supervisor	0.00	0.00	0.00	0.00	0.00
Community Pres. Officer	0.00	0.00	0.00	0.00	0.00
Community Pres. Officer (2 PT/.75FTE)	0.00	0.00	0.00	0.00	0.00
Community Pres. Supervisor	0.00	0.00	0.00	0.00	0.00
Community Development Secretary	0.00	0.00	0.00	0.00	0.00
P/T Planning Interns (2 PT/.5FTE)	0.00	0.00	0.00	0.00	0.00
Subtotal	1.60	0.00	0.00	0.00	0.00

CITY OF SAN FERNANDO

ADOPTED BUDGET

FY 2014-2015

COMMUNITY DEVELOPMENT DEPARTMENT

EXECUTIVE SUMMARY

<i>Redevelopment Areas</i>	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	ADOPTED
PERSONNEL	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
Community Development Director	0.00	0.00	0.00	0.00	0.00
City Planner	0.20	0.00	0.00	0.00	0.00
Senior Planner	0.00	0.00	0.00	0.00	0.00
Associate Planner	0.00	0.00	0.00	0.00	0.00
Building and Safety Supervisor	0.00	0.00	0.00	0.00	0.00
Community Pres. Officer	0.00	0.00	0.00	0.00	0.00
Community Pres. Supervisor	0.00	0.00	0.00	0.00	0.00
Assistant Planner	0.50	0.00	0.00	0.00	0.00
Subtotal	0.70	0.00	0.00	0.00	0.00
APPROPRIATIONS	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	ADOPTED
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
140-Building Safety	\$ 220,023	\$ 219,430	\$ 207,798	\$ 207,798	\$231,000
150-Planning Admin	130,009	281,752	248,076	248,076	254,454
152-Code Enforcement	0	368,657	359,903	368,657	353,421
(Refer to PD Budget for History)					
General Fund Total	350,032	869,839	815,777	824,531	838,875
26-155 CDBG	\$ 313,681	\$ -	\$ -	\$ -	\$ -
94-Housing Fund	192,514	0	0	0	0
XX-XX Redevelopment Project Areas	55,524	0	0	0	0
Total	\$ 911,751	\$ 869,839	\$ 815,777	\$ 824,531	\$ 838,875
SOURCE OF FUNDS	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	ADOPTED
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
General Funds	\$ 448,294	\$ 371,439	\$ 501,377	\$ 501,377	\$ 500,375
Planning and Zoning Fees	49,145	52,429	45,000	45,000	50,000
Commercial and Home Occupancy	26,948	26,742	22,000	22,000	22,000
Planning Review	16,798	8,328	10,000	10,000	10,000
Banner and Sign Permits	11,052	13,528	12,000	12,000	12,500
Plan Check and Construction Permits	202,570	157,962	173,000	173,000	200,000
Inspection Upon Resale	14,093	18,000	12,500	12,500	14,000
Multi-Family Inspection	0	5,000	0	0	0
Code Enforcement Citations and Fees	106,932	11,140	12,000	12,000	3,500
Garage Sale Permit	3,812	4,040	4,000	4,000	3,000
Vendor Inspection Fees	14,390	19,452	15,000	15,000	10,000
Weed Abatement Program	613	75	500	500	500
AIMS Maintenance/Development Fee	17,106	19,723	27,400	27,400	26,000
Transfers From Other Funds	0	0	0	0	0
General Fund Total	911,753	707,858	834,777	834,777	851,875
CDBG	\$ 1,549,553	\$ -	\$ -	\$ -	\$ -
RDA Housing Fund	340,346	0	0	0	0
Redevelopment Project Areas	66,812	0	0	0	0
Enterprise Fund Total	8,010	0	0	0	0
Total	\$ 2,876,474	\$ 707,858	\$ 834,777	\$ 834,777	\$ 851,875

CITY OF SAN FERNANDO

ADOPTED BUDGET

FY 2014-2015

COMMUNITY DEVELOPMENT DEPARTMENT

DIVISION NO.

Building and Safety

140

NARRATIVE

In FY 2013-2014, 846 building permits were issued. Much of this building activity occurred in residential rehabilitation, which included repairs, remodels, and additions to existing dwelling units resulting in a total valuation of \$4,992,835. New residential construction produced 36 new dwelling units with a total valuation \$5,795,000. The valuation of interior and exterior improvements to existing commercial and industrial buildings was \$2,978,000. The valuation of three new commercial buildings that were constructed was \$6,100,000.

For the upcoming FY 2014-2015, it is anticipated that building activity will increase as economic conditions improve in the residential construction sector and rehabilitation of the current housing stock is expected to continue as new market demand and residential opportunities stimulate improvements. Regional demand for alteration of existing commercial and industrial buildings and for affordable housing is expected to continue. Ongoing implementation of the city's zoning standards and design guidelines, including the San Fernando Corridors Specific Plan, is expected to further promote and accommodate market demand for development of new high-quality commercial retail and in-fill residential development. Projected total development activity is expected to generate approximately \$231,000 in revenues (including approximately \$200,000 in structural plan check and construction permits, \$14,000 in resale inspections, and AIMS-Maintenance fees totaling \$17,000 as noted below).

The building and safety, planning and administrative personnel will continue to work together on improving the department's standard operating procedures, including the coordination with other departments and plan checking consultants in an effort to streamline and shorten the time necessary to review development proposals and complete the processing of construction permits.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Community Development Director	0.00	0.00	0.00	0.00	0.25
City Planner	0.10	0.10	0.25	0.25	0.00
Building & Safety Supervisor	1.00	1.00	1.00	1.00	1.00
Assistant Planner (Housing)	0.10	0.10	0.00	0.00	0.00
Assistant Planner	0.25	0.25	0.25	0.25	0.00
Associate Planner	0.00	0.00	0.00	0.00	0.50
Community Development Secretary	0.50	0.40	0.25	0.25	0.25
Total	1.95	1.85	1.75	1.75	2.00

APPROPRIATIONS

Personnel Services	\$ 204,772	\$ 186,800	\$ 183,308	\$ 183,308	\$ 212,451
Operating Expenses	14,633	26,630	21,490	21,490	17,549
Capital Outlay	618	6,000	3,000	3,000	1,000
Equipment Replacement Charge	0	0	0	0	0
Total	\$ 220,023	\$ 219,430	\$ 207,798	\$ 207,798	\$ 231,000

SOURCE OF FUNDS

0000 General Funds	\$ (5,786)	\$ 13,498	\$ 4,998	\$ 4,998	\$ -
3320 Construction Permits	202,570	163,000	173,000	173,000	200,000
3714 Inspection Upon Resale	14,093	10,000	12,500	12,500	14,000
3716 Multi-Family Inspection	0	5,000	0	0	0
3719 AIMS Maintenance	8,553	16,300	17,300	17,300	17,000
Total	\$ 219,430	\$ 207,798	\$ 207,798	\$ 207,798	\$ 231,000

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

COMMUNITY DEVELOPMENT DEPARTMENT			DIVISION NO.
Building and Safety			140
4100	PERSONNEL SERVICES	\$	212,451
4100	Salaries and benefits	\$ 212,451	
4200	OPERATING EXPENSES		\$17,549
4220	Monthly service for Building and Safety Supervisor cell phone usage.	\$300	
4270	Professional Services to pay for consulting services to address building code and zoning code related issues as well as for city prosecutor services for abatement of life and safety issues associated with building and zoning code violations.	\$6,159	
4300	Department Supplies: Purchase of printing supplies, technical literature including building code updates, tape measures, software, informational brochures, and other supplies for the day-to-day operational requirements.	\$1,300	
4320	AIMS Maintenance Annual Fee for building and safety module and ESRI GIS Mapping Software (annual fee). Partial cost of new activity information management system-AIMS to integrate planning, code enforcement and building data files as well as purchasing support hardware and software for system implementation.	\$9,000	
4360	Personnel training of division staff in order to protect the public health, safety, and general welfare.	\$500	
4370	Meetings and travel limited to building and safety personnel to attend mandatory meetings at local/regional International Code Council (ICC) and at California Building Officials (CALBO) meetings necessary in order to meet continuing education to maintain current building official licenses. At \$15.00 per monthly meeting for 6 months.	\$90	
4380	Annual membership dues to ICC- Los Angeles Basin Chapter @ \$100 and ICC Annual membership @ \$100.	\$200	
4390	Mileage for staff's attendance at required trainings, seminars, and/or workshops to retain current licensing (Based on use of city vehicle).	\$0	
4500	CAPITAL EXPENSES		\$1,000
4500	Anticipated computer hardware replacement costs including but not limited to monitors, CPU's, and laptops.	\$1,000	
4941	EQUIPMENT MAINTENANCE/REPLACEMENT CHARGE		\$0
4941		\$0	
TOTAL			\$231,000

Building and Safety City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
140 BUILDING INSPECTIONS						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	181,595.05	157,577.40	147,167.50	136,000.00	131,920.00	163,494.26
0000-4105 OVERTIME	651.90	191.48	62.41	0.00	0.00	0.00
0000-4120 O.A.S.D.I.	13,434.55	12,020.63	11,180.92	11,470.00	11,125.90	11,957.00
0000-4124 RETIREMENT	0.00	45.58	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	24,619.46	23,794.24	22,765.00	23,107.00	22,413.79	24,721.59
0000-4128 DENTAL INSURANCE	1,818.04	2,116.24	1,433.93	1,144.00	1,109.68	3,403.37
0000-4130 WORKER'S COMPENSATION INS.	9,630.24	7,939.78	7,526.11	7,581.00	7,353.57	7,759.93
0000-4134 LONG TERM DISABILITY INSURANCE	273.24	280.53	0.00	248.00	240.56	278.92
0000-4136 OPTICAL INSURANCE	611.56	665.00	573.99	569.00	551.93	641.74
0000-4138 LIFE INSURANCE	212.25	141.00	144.00	189.00	183.33	194.40
Total PERSONNEL SERVICES	232,846.29	204,771.88	190,853.86	180,308.00	174,898.76	212,451.21
MAINTENANCE & OPERATING EXPENSES						
0000-4220 TELEPHONE	547.46	170.87	63.41	400.00	300.00	300.00
0000-4260 CONTRACTUAL SERVICES	7,304.43	0.00	0.00	0.00	0.00	0.00
0000-4270 PROFESSIONAL SERVICES	0.00	3,822.52	6,019.85	10,000.00	9,000.00	6,159.00
0000-4300 DEPARTMENT SUPPLIES	1,047.28	1,283.71	406.48	1,300.00	1,300.00	1,300.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	0.00	9,003.11	4,565.62	9,000.00	9,000.00	9,000.00
0000-4360 PERSONNEL TRAINING	95.00	70.00	0.00	500.00	500.00	500.00
0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	0.00	58.30	0.00	90.00	90.00	90.00
0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	100.00	225.00	125.00	200.00	200.00	200.00
Total MAINT & OPERATIONS	9,094.17	14,633.51	11,180.36	21,490.00	20,390.00	17,549.00
CAPITAL EXPENSES						
0000-4500 CAPITAL EXPENSES	0.00	617.92	0.00	1,500.00	1,455.00	1,000.00
Total CAPITAL EXPENSES	0.00	617.92	0.00	1,500.00	1,455.00	1,000.00

Building and Safety City of San Fernando

<i>Account Number</i>		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
140	BUILDING INSPECTIONS						
PERSONNEL SERVICES							
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0154-4941	EDGESOFT	9,500.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	9,500.00	0.00	0.00	0.00	0.00	0.00
Total	PERSONNEL SERVICES	232,846.29	204,771.88	190,853.86	180,308.00	174,898.76	212,451.21
Total	MAINT & OPERATIONS	9,094.17	14,633.51	11,180.36	21,490.00	20,390.00	17,549.00
Total	CAPITAL EXPENSES	0.00	617.92	0.00	1,500.00	1,455.00	1,000.00
Total	TRANSFERS	9,500.00	0.00	0.00	0.00	0.00	0.00
Total	BUILDING INSPECTIONS	251,440.46	220,023.31	202,034.22	203,298.00	196,743.76	231,000.21

CITY OF SAN FERNANDO

ADOPTED BUDGET

FY 2014-2015

COMMUNITY DEVELOPMENT DEPARTMENT
Planning/Administration

DIVISION NO.
150

NARRATIVE

The Community Development Department also provides urban planning staff support to the City Council, the Successor Agency of the former Redevelopment Agency and the Planning and Preservation Commission concerning decisions on community planning objectives and land use regulations, proposals for development subject to adopted standards and design guidelines, environmental impact assessments, implementation of housing programs and promotion of historic preservation. The department implements the city's general plan and administers the city's zoning ordinance, assists in implementing the city's redevelopment and economic development programs, and coordinates with other departments and agencies on regional planning, transportation, housing, zoning code violation abatement, and environmental nuisance abatement issues.

During FY 2013-2014, the division's staff processed 40 site plan review applications and prepared 45 staff reports on cases involving discretionary review by the Planning and Preservation Commission, the Successor Agency to the former Redevelopment Agency, and the City Council. The department continues to provide staff support for the implementation of the San Fernando Corridors Specific Plan, the recently completed 2013-2021 Housing Element Update, the city's historic preservation ordinance consistent with the adopted historic preservation element, and the implementation of the city's adopted design guidelines for residential, commercial and industrial projects.

The division is also responsible for the ongoing implementation of the city's housing element objectives and programs for the preservation of the city's residential neighborhoods, affordable housing stock, and promotion of home-ownership, and for implementation of the city's program to promote the preservation of historical resources in the community. In addition, the division provides staff support for new development in the commercial corridors including commercial, industrial, mixed-use, and in-fill residential development projects through private initiative and/or public-private partnerships. Planning personnel continue to work on improving the department's review and processing of project entitlements, including coordination with building and safety personnel, other city departments, and design consultants in order to implement council directives and department priority projects. In addition, planning personnel continue to reevaluate the department's standard operating procedures in order to find ways of streamlining and shorten the time necessary to review development proposals and process construction permits.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Community Development Director	0.00	0.00	0.00	0.00	0.50
City Planner	0.10	0.70	0.50	0.50	0.00
Senior Planner	0.00	0.00	0.00	0.00	0.00
Associate Planner	0.00	0.00	0.00	0.00	0.25
Assistant Planner (Housing)	0.15	0.70	0.00	0.00	0.00
Assistant Planner	0.25	0.55	0.50	0.50	0.00
Community Development Secretary	0.50	0.40	0.50	0.50	0.50
P/T Planning Intern (2 PT/.5FTE)	0.00	0.00	0.00	0.00	0.00
Total	1.00	2.35	1.50	1.50	1.25

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ 90,636	\$ 205,484	\$ 153,376	\$ 153,376	\$ 181,282
Operating Expenses	38,755	41,732	91,700	91,700	71,672
Capital Outlay	618	506	3,000	3,000	1,500
Equipment Replacement Charge	0	0	0	0	0
Total	\$ 130,009	\$ 247,722	\$ 248,076	\$ 248,076	\$ 254,454

CITY OF SAN FERNANDO

ADOPTED BUDGET

FY 2014-2015

COMMUNITY DEVELOPMENT DEPARTMENT
Planning/Administration

DIVISION NO.
150

SOURCE OF FUNDS

0000 General Funds	11,645	\$	126,972	\$	150,176	\$	150,176	\$	151,304
3325 Commercial & Home Occupancy	43,494		26,742		22,000		22,000		22,000
3330 Planning Review	14,130		8,328		10,000		10,000		10,000
3390 Banner and Sign Permits	9,012		13,528		12,000		12,000		12,500
3705 Planning & Zoning Fees	43,315		52,429		45,000		45,000		50,000
3719 AIMS Maintenance	8,413		19,723		8,900		8,900		8,650
Transfers from other Funds	0		0		0		0		0
Total	\$ 130,009	\$	247,722	\$	248,076	\$	248,076	\$	254,454

4100 PERSONNEL SERVICES \$ 181,282

4101	Salaries and benefits	\$ 176,282
4105	Overtime	\$2,000
4111	Commission Reimbursement: Planning and Preservation (12 mtgs. @ \$50 per commissioner)	\$3,000

4200 OPERATING EXPENSES \$71,672

4220	Cell phone for Director @ 37.50 per month.	\$450
4230	Public hearing legal advertisement, community workshop notices, and community outreach documents @ \$9,000.	\$9,000
4270	Professional Services for design review, development standards modifications, environmental assessments, contract and grant administration services, and contract planning services on an as needed basis. Provides City TOD Overlay Zone Project matching funds as well as funding for outreach to property owners/landlords of multi-family housing units (e.g., flyer development and distribution) and also funding for the annual pet spay and neuter voucher program and low-cost vaccination clinic.	\$46,242
4280	Overnight mailing costs to outside agencies, consultants, public, et cetera.	\$480
4300	Purchase of printing supplies including but not limited to technical literature including code updates, business cards, informational brochures, and computer hardware and software.	\$5,000
4320	Equipment Maintenance- AIMS Maintenance and Hosting Fees, ESRI annual software license, and GIS Mapping hardware. Partial cost of new activity information management system-AIMS to integrate planning, code enforcement and building data files as well as purchasing support hardware and software for system implementation.	\$8,000
4370	Meetings and Travel- Professional training and certification fees for planning personnel	\$1,500
4380	Professional memberships for Director, Planner and journal subscriptions for American Planning Association, American Institute of Certified Planners, National Trust for Historic Preservation, California Preservation Foundation, et cetera.	\$1,000

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

COMMUNITY DEVELOPMENT DEPARTMENT			DIVISION NO.
Planning/Administration			150
4500	CAPITAL EXPENSES		\$1,500
4500	Anticipated computer hardware replacement costs including but not limited to monitors, CPU's, and laptops.	\$1,500	
4941	EQUIPMENT REPLACEMENT CHARGE		\$0
4941		\$0	
TOTAL			\$ 254,454

Planning City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
150 PLANNING						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	93,112.19	69,013.25	164,352.96	110,687.00	105,136.99	137,830.00
0000-4105 OVERTIME	581.62	517.16	137.28	2,000.00	1,940.00	2,000.00
0000-4111 COMMISSIONER'S REIMBURSEMENT	1,450.00	1,950.00	1,700.00	3,000.00	2,910.00	3,000.00
0000-4120 O.A.S.D.I.	6,659.55	5,269.28	12,007.07	9,096.00	8,823.12	9,596.00
0000-4124 RETIREMENT	0.00	3.81	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	12,464.50	10,456.43	21,494.35	17,924.00	17,386.28	23,074.00
0000-4128 DENTAL INSURANCE	1,495.20	1,365.50	1,629.97	1,582.00	1,534.54	2,317.00
0000-4130 WORKER'S COMPENSATION INS.	3,023.51	1,317.50	2,586.96	2,005.00	1,944.85	2,209.60
0000-4134 LONG TERM DISABILITY INSURANCE	273.24	322.77	760.32	495.00	480.15	558.00
0000-4136 OPTICAL INSURANCE	268.21	254.86	500.47	425.00	412.25	535.00
0000-4138 LIFE INSURANCE	108.00	165.00	315.00	162.00	157.14	162.00
Total PERSONNEL SERVICES	119,436.02	90,635.56	205,484.38	147,376.00	140,725.32	181,281.60
MAINTENANCE & OPERATING EXPENSES						
0000-4220 COMM. DEV. CELL PHONES	1,902.60	523.21	453.19	720.00	443.62	450.00
0000-4230 ADVERTISING	10,213.72	4,346.59	8,403.43	9,000.00	9,000.00	9,000.00
0000-4270 PROFESSIONAL SERVICES	6,038.12	24,128.51	22,366.21	56,846.00	56,846.00	46,242.00
0000-4280 OFFICE SUPPLIES	0.00	0.00	0.00	480.00	480.00	480.00
0000-4300 DEPARTMENT SUPPLIES	3,552.94	5,061.85	4,683.77	5,000.00	5,000.00	5,000.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	0.00	4,044.72	4,565.63	8,000.00	8,000.00	8,000.00
0000-4360 PERSONNEL TRAINING	70.00	0.00	70.00	0.00	0.00	0.00
0000-4365 TUITION REIMBURSEMENT	1,000.00	0.00	0.00	0.00	0.00	0.00
0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	0.00	0.00	0.00	1,500.00	1,500.00	1,500.00
0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	618.82	650.00	1,190.00	1,000.00	1,000.00	1,000.00
3609-4270 LOPEZ ADOBE CONSTRUCTION	18,758.98	0.00	0.00	3,000.00	3,000.00	0.00

Planning City of San Fernando

<i>Account Number</i>		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
150	PLANNING						
3609-4300	LOPEZ ADOBE DEPT SUPPLIES	0.00	0.00	0.00	520.00	520.00	0.00
Total	MAINT & OPERATIONS	42,155.18	38,754.88	41,732.23	86,066.00	85,789.62	71,672.00
CAPITAL EXPENSES							
0000-4500	CAPITAL EQUIPMENT	0.00	617.91	506.02	980.00	345.38	1,500.00
Total	CAPITAL EXPENSES	0.00	617.91	506.02	980.00	345.38	1,500.00
CAPITAL PROJECTS							
3609-4600	CAPITAL PROJECTS	0.00	0.00	0.00	21,154.00	21,154.00	0.00
Total	CAPITAL PROJECTS	0.00	0.00	0.00	21,154.00	21,154.00	0.00
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0154-4941	EDGESOFT	10,250.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	10,250.00	0.00	0.00	0.00	0.00	0.00
Total	PERSONNEL SERVICES	119,436.02	90,635.56	205,484.38	147,376.00	140,725.32	181,281.60
Total	MAINT & OPERATIONS	42,155.18	38,754.88	41,732.23	86,066.00	85,789.62	71,672.00
Total	CAPITAL EXPENSES/PROJECTS	0.00	617.91	506.02	22,134.00	21,499.38	1,500.00
Total	TRANSFERS	10,250.00	0.00	0.00	0.00	0.00	0.00
Total	PLANNING	171,841.20	130,008.35	247,722.63	255,576.00	248,014.32	254,453.60

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

COMMUNITY DEVELOPMENT DEPARTMENT

DIVISION NO.

Community Preservation

152

The city's community preservation program corrects property-based violations of the San Fernando City Code (SFCC). Division staff perform inspections and enforce city code standards to correct illegal/unsafe building conditions and structures, inadequate property maintenance and nuisances, noncompliance with business licensing requirements, and violations of the city's housing code standards and zoning regulations. During Fiscal Year (FY) 2013-2014, the community preservation division issued 590 code enforcement compliance notices for such things as orders to de-convert garages, working without a building permit, operating a business without a city business license, illegal dumping of hazardous waste in to the public storm drains, and illegal signs resulting in \$18,354 worth of administrative fines. Division funding also provides for implementation of the city's graffiti removal program consistent with the city's graffiti abatement regulations. During FY 2013-14, approximately 46,452 square feet of graffiti was removed from public right-of-ways.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Community Preservation Supervisor	0.00	0.00	0.00	0.00	0.00
Community Preservation Officer	2.00	2.00	2.00	2.00	2.00
Community Preservation Officer P/T	0.75	0.75	0.75	0.75	0.75
Maintenance Helper (Graffiti - 2PT = .95 FTE)	0.95	0.95	0.95	0.95	0.95
Community Development Director	0.00	0.00	0.00	0.00	0.25
City Planner	0.00	0.20	0.25	0.25	0.00
Associate Planner	0.00	0.00	0.00	0.00	0.25
Assistant Planner (Housing	0.00	0.20	0.00	0.00	0.00
Assistant Planner	0.00	0.20	0.25	0.25	0.00
Community Development Secretary	0.00	0.20	0.25	0.25	0.25
Total	3.70	4.50	4.45	4.45	4.45

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ 245,461	\$ 315,713	\$321,163	\$ 321,163	\$ 319,126
Operating Expenses	62,890	14,002	36,740	36,740	32,795
Capital Expenses	0	7,215	2,000	2,000	1,500
Equipment Replacement Charge	0	0	0	0	0
Total	\$ 308,351	\$ 336,930	\$ 359,903	\$ 359,903	\$353,421

SOURCE OF FUNDS

3425 Code Enforcement Citations & Fees	\$ 106,932	\$ 11,140	\$ 12,000	\$ 12,000	\$ 3,500
3714 Vendor Inspection Fees	14,390	19,452	5,752	5,752	10,000
3335 Garage Sale Permits	3,810	4,040	4,000	4,000	3,000
3740 Weed Abatement Program	613	613	5,000	5,000	500
3719 AIMS Maintenance	0	0	1,200	1,200	350
0000 General Funds	200,807	325,177	341,703	341,703	336,071
Total	326,551	\$ 360,422	\$ 369,655	\$ 369,655	\$ 353,421

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

COMMUNITY DEVELOPMENT DEPARTMENT			DIVISION NO.
Community Preservation			152
4100	PERSONNEL SERVICES	\$	319,126
4100	Full time salaries and benefits	\$ 250,906	
4103	Part time salaries: P/T Community Preservation Officers	\$ 36,432	
	Part Time Salaries: P/T Graffiti Abatement	\$ 31,788	
4105	Overtime	\$0	
0347-4105	Weed Abatement: Annual Weed Abatement Program	\$0	
4200	OPERATING EXPENSES		\$32,795
4220	Data usage for the car equipment that will access the AIMS system using a wireless modem in three vehicles at \$40.00 per line.	\$1,440	
4230	Advertising: Public outreach fliers, handouts, and annual weed abatement program notification.	\$1,555	
4260	Contractual Services: City Prosecutor services for office conferences and preparation of letters associated with code enforcement non-compliant residents/businesses. Rate = 25 hours of City Prosecutor time at \$200.00/per hour. \$1,000 for associated city-generated enforcement services/documents.	\$2,500	
4300	Department Supplies: CPO uniforms per MOU @ \$100 per officer (four full-time and two part-time personnel).	\$600	
	Duplication of stop-work orders, and garage sale permits. Business cards @ \$30.00 per person (four officers).	\$1,600	
	Supplies and equipment for Graffiti Abatement Program	\$14,300	
4320	Equipment Maintenance: AIMS charge for annual maintenance (\$8000). Partial cost of new activity information management system-AIMS to integrate planning, code enforcement and building data files as well as purchasing support hardware and software for system implementation.	\$8,000	
4340	Small Tools: Officer equipment & safety: First Aid Kits and First Responder Kits	\$200	
4370	Meeting & Travel: Attendance for two full-time and two part-time officers to the California Association of Code Enforcement (CACEO) continuing education seminars and exams to maintain the certification status.	\$2,000	
4380	Professional Memberships: Annual membership for California Association of Code Enforcement Officers (CACEO) @ \$150.00 for four officers.	\$600	
4500	CAPITAL EXPENSES		\$1,500
4500	Anticipated computer hardware replacement costs including but not limited to monitors, CPU's, and laptops.	\$1,500	
4941	EQUIPMENT REPLACEMENT CHARGE		\$0
4941		\$0	
TOTAL			\$353,421

Community Preservation City of San Fernando

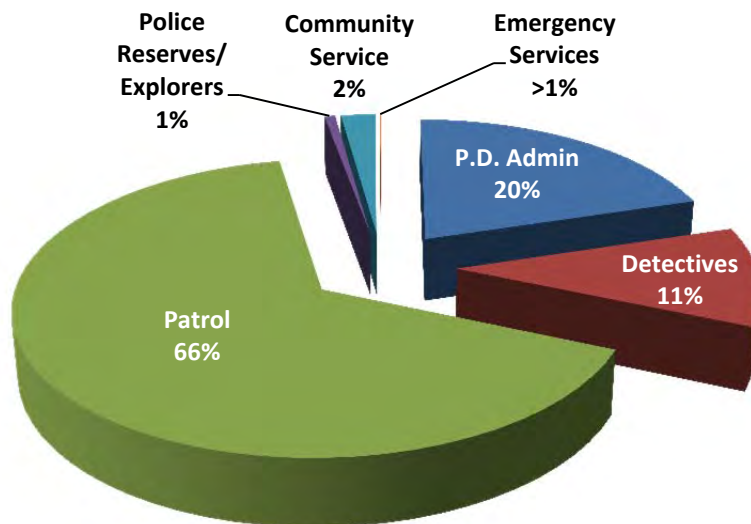
<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
152 COMMUNITY PRESERVATION DIVISN.						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	138,218.42	121,394.34	175,578.57	164,069.00	159,146.93	185,096.66
0000-4103 WAGES-TEMPORARY & PART-TIME	39,809.03	62,899.04	64,220.24	73,338.00	71,137.86	54,512.44
0000-4105 OVERTIME	0.00	0.00	182.19	0.00	0.00	0.00
0000-4120 O.A.S.D.I.	13,710.87	14,190.18	18,285.71	19,385.00	18,803.45	19,337.93
0000-4124 RETIREMENT	15.75	27.17	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	25,671.61	27,811.14	36,328.27	38,259.00	37,111.23	36,630.69
0000-4128 DENTAL INSURANCE	2,609.38	3,402.36	4,080.15	4,194.00	4,068.18	4,453.75
0000-4130 WORKER'S COMPENSATION INS.	14,757.53	14,846.41	15,924.91	17,352.00	16,831.44	17,466.72
0000-4134 LONG TERM DISABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00	278.92
0000-4136 OPTICAL INSURANCE	514.48	544.32	734.59	768.00	744.96	804.68
0000-4138 LIFE INSURANCE	504.00	346.50	378.00	798.00	774.06	543.60
0347-4105 WEED ABATEMENT	5,029.47	1,671.63	0.00	0.00	0.00	0.00
0347-4120 WEED ABATEMENT	384.76	127.89	0.00	0.00	0.00	0.00
0347-4130 WEED ABATEMENT	361.18	155.77	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	241,586.48	247,416.75	315,712.63	318,163.00	308,618.11	319,125.39
MAINTENANCE & OPERATING EXPENSES						
0000-4220 TELEPHONE	2,004.56	60.64	1,173.45	1,440.00	1,237.80	1,440.00
0000-4230 ADVERTISING	0.00	0.00	0.00	3,000.00	3,000.00	1,555.37
0000-4260 CONTRACTUAL SERVICES	61,182.31	40,512.27	53.33	5,000.00	5,000.00	2,500.00
0000-4300 DEPARTMENT SUPPLIES	1,059.20	12,120.64	9,015.70	17,800.00	16,800.00	16,500.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	0.00	9,916.60	3,000.00	8,000.00	8,000.00	8,000.00
0000-4340 SMALL TOOLS	0.00	0.00	0.00	200.00	200.00	200.00
0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	0.00	0.00	520.00	1,000.00	1,000.00	2,000.00
0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	150.00	280.00	240.00	300.00	300.00	600.00
0347-4270 WEED ABATEMENT	700.00	0.00	0.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	65,096.07	62,890.15	14,002.48	36,740.00	35,537.80	32,795.37

Community Preservation City of San Fernando

<i>Account Number</i>		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
152	COMMUNITY PRESERVATION DIVISN.						
CAPITAL EXPENSES							
0000-4500	CAPITAL EQUIPMENT	0.00	0.00	7,215.27	2,000.00	1,940.00	1,500.00
Total	CAPITAL EXPENSES	0.00	0.00	7,215.27	2,000.00	1,940.00	1,500.00
CAPITAL PROJECTS							
3609-4600	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0154-4941	EDGESOFT		0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PERSONNEL SERVICES	241,586.48	247,416.75	315,712.63	318,163.00	308,618.11	319,125.39
Total	MAINT & OPERATIONS	65,096.07	62,890.15	14,002.48	36,740.00	35,537.80	32,795.37
Total	CAPITAL EXPENSES/PROJECTS	0.00	0.00	7,215.27	2,000.00	1,940.00	1,500.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	COMMUNITY PRESERVATION DIVISN.	306,682.55	310,306.90	336,930.38	356,903.00	346,095.91	353,420.76



POLICE DEPARTMENT





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CITY OF SAN FERNANDO**ADOPTED BUDGET****FY 2014 - 2015****POLICE DEPARTMENT****EXECUTIVE SUMMARY****NARRATIVE**

The members of the San Fernando Police Department are committed to providing quality and professional police services to the local community. The Department's command is vested in a dedicated group of law enforcement professionals committed to providing leadership and a clear vision for Department operations. The primary assets of the Department are the people who serve our community. The Department continues to enjoy strong community support based upon efficient and effective law enforcement operations. This fact was well documented within a customer satisfaction survey conducted in previous years. To ensure continuity of this level of services, the Department will conduct a customer satisfaction survey during this fiscal year and make adjustments accordingly, if necessary.

During FY 2013-2014, the City of San Fernando experienced a 5.7 % increase in reportable Part 1 crimes compared to the previous year. This increase is attributed to the reduction of field personnel and the early release of convicted criminals in the local area.

In FY 2013-2014, the Police Department received funding from Assembly Bill 109 and other related Assembly and Senate Bills. This funding assists the City of San Fernando, along with other cities throughout the State of California, to oversee and control low level criminal offenders released under AB109. Currently, the Department has one Police Officer assigned to the TRI-City task force, which consists of San Fernando PD, Burbank PD, Glendale PD and the Los Angeles County Probation Department. This task force's responsibility is to identify and maintain supervision of the low level criminal offenders that are in the cities jurisdiction. The City of San Fernando averages approximately 40-50 low level criminal offenders that reside within our city borders and are currently on probation under AB109. This TRI-City task force is another tool that will assist the Department maintaining a low level of criminal activity within the City of San Fernando.

Fiscal Year 2014-2015 will see the implementation of the upgraded new 911 technologies and equipment through State PSAP 911 funds by Spring 2015.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	3.00	2.00	2.00	2.00	2.00
Police Sergeant	6.00	4.00	4.00	5.00	5.00
Police Detective	4.00	3.00	3.00	3.00	3.00
Field Training Officers	4.00	4.00	4.00	4.00	4.00
Police Officer	18.00	17.00	16.00	16.00	16.00
Sworn (active)	36.00	31.00	30.00	31.00	31.00
Dispatcher/Jailer	6.00	6.00	6.00	6.00	8.00
Community Service Officer	4.00	4.00	4.00	2.00	2.00
Records Supervisor	1.00	1.00	1.00	1.00	1.00
Police Records Specialist	0.00	1.00	1.00	1.00	1.00
Property Control Officer	1.00	1.00	1.00	1.00	1.00
Secretary to the Chief	1.00	1.00	1.00	1.00	0.00
Police Office Specialist	1.00	1.00	1.00	1.00	1.00
Police Junior Cadet (FTE)	1.00	1.00	1.00	1.00	1.00
Crossing Guard (FTE)	2.33	2.33	2.50	2.50	2.50
Reserve Police Officer	20.00	20.00	25.00	25.00	30.00
Police Explorer	30.00	30.00	30.00	30.00	30.00
Police Volunteers	10.00	10.00	10.00	10.00	10.00
Non-Sworn	77.33	78.33	83.50	81.50	87.50
Total	113.33	109.33	113.50	112.50	118.50

CITY OF SAN FERNANDO

ADOPTED BUDGET

FY 2014 - 2015

POLICE DEPARTMENT

EXECUTIVE SUMMARY

APPROPRIATIONS		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services		\$ 5,603,757	\$ 5,272,058	\$ 5,313,635	\$ 5,547,806	\$ 5,740,708
Operating Expenses		470,178	447,328	471,488	439,324	563,615
Capital Outlay		-	-	-	-	-
Transfers		-	-	-	-	-
Total General Fund		\$ 6,073,935	\$ 5,719,386	\$ 5,785,123	\$ 5,987,130	\$ 6,304,323
Support Services-222		\$ 1,229,964	\$ 926,514	\$ 1,122,717	\$ 1,124,716	\$ 1,278,617
Detective Division-224		903,400	695,823	544,905	599,313	699,629
Patrol Division-225		3,618,860	3,772,502	3,815,085	3,960,685	4,144,360
Reserve Division-226 (0225)		26,503	28,000	28,000	28,000	42,000
Community Service Program-230		295,209	286,548	269,416	269,416	134,717
Emergency Services-250		-	10,000	5,000	5,000	5,000
Subtotal General Fund		\$ 6,073,935	\$ 5,719,386	\$ 5,785,123	\$ 5,987,130	\$ 6,304,323
SOURCE OF FUNDS		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
General Funds		4,509,792	4,678,104	4,302,820	4,826,479	5,056,700
3232	Vehicle Tow Franchise Fee	84,825	38,025	38,000	32,000	32,000
3415	Vehicle Repossession	935	1,110	1,000	1,090	1,000
3420	General Court Fines	72,528	10,471	12,000	8,000	9,000
3430	Parking Citations	713,471	394,164	565,500	518,000	500,000
3435	LA County Animal Control Licensing	9,060	1,400	10,000	-	-
3520	LA County Coroner's Contract	54,000	54,000	54,000	54,000	54,000
3655	POST. Reimbursements	4,088	7,319	4,500	16,378	8,000
3688	Corrections Training	5,885	6,303	6,303	6,303	6,303
3710	Duplicating Fees	15,706	15,086	15,000	14,269	15,270
3715	Police Contract Services	228,308	235,691	250,000	212,758	210,000
3720	Fingerprint Services	78,849	44,455	45,000	45,000	45,000
3720-3721	Fingerprint - Livescan Services	36,262	45,910	50,000	38,222	42,050
3723	DUI Recovery Cost Program	909	7,489	10,000	1,852	3,500
3725	Booking and Processing Fee	-	125	200,000	27,708	20,000
3726	Vehicle Inspection Fees	53,750	23,650	25,000	16,016	12,700
3780	Court Commitment	85,865	89,935	105,000	105,000	125,000

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014 - 2015

POLICE DEPARTMENT EXECUTIVE SUMMARY						
3781	Impounded Vehicles	69,031	41,996	55,000	28,675	26,800
3783	Vehicle Administrative Fee	12,000	7,905	20,000	12,773	10,000
3785	Alarm Monitoring	24,671	16,250	16,000	22,607	27,000
3910	Surplus Vehicles	14,000	-	-	-	-
02	Transfer from SLESF	-	-	-	-	100,000
TOTAL		\$ 6,073,935	\$ 5,719,386	\$ 5,785,123	\$ 5,987,130	\$ 6,304,323

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014 - 2015

DIVISION	DIVISION NO.
Police Department-Support Services	222

NARRATIVE

The Support Services Division is the administrative hub within the Police Department, where overall Department command is vested. The Support Services Division includes the Office of the Chief of Police, the Support Services Commander, Records Bureau and the Training Coordinator. The Department's Community Relations programs, including School Resource Officer (SRO) Program, D.A.R.E Program and Media Relations are also administered within Support Services Division.

The Support Services Division Commander manages the Division's various units and is charged with budget preparation and administration, procurement management, soliciting/managing grants, is the Emergency Services Coordinator, mandated Jail Administrator and Custodian of Records for the Department.

The Support Services Sergeant is primarily responsible for personnel matters; including recruitment, background investigations, training, meeting legal mandates and supervises the School Resource Officer as well as, conducting internal investigations as assigned by the Chief of Police.

The Records Bureau processes and maintains Department records, serves the public at the front counter, provides Applicant Fingerprinting (Livescan), vehicle inspections, manages the Court Commitment Program, criminal and sex registrant compliance, mandated State and Federal reporting, as well as Accounts Payable, purchasing and compiling Department statistics.

In May 2013, San Fernando Police Department received an Alcohol and Beverage Control (ABC) Grant in the amount of \$30,000 to assist in combating alcohol related issues including the prevention of juvenile possession and consumption.

To date, several undercover sting operations have taken place including minor decoy, shoulder tap, teenage party prevention patrol, DUI saturation patrols and various ABC licensee compliance inspections. San Fernando Police Officers in conjunction with ABC Investigators have made an impact in combating the possession and consumption of alcohol in the City of San Fernando.

For FY 2014-2015 the San Fernando Police Department has been awarded a \$21,000 grant from the State of California, Department of Alcohol and Beverage Control to continue with alcohol related issues.

In FY 2014-2015, in order to maintain legal compliance with CalOSHA standards, technology industry standards and ensure officer safety, the firing range will need to be updated and repaired. Updates and repairs include lead abatement, ventilation and additional safety components.

	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	ADOPTED
PERSONNEL	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
Chief of Police	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	1.00	1.00	1.00	1.00	1.00
Police Sergeant	1.00	0.00	0.00	0.00	0.00
Records Supervisor	1.00	1.00	1.00	1.00	1.00
Secretary to the Chief	1.00	1.00	0.00	0.00	0.00
Police Records Specialist	2.00	2.00	1.00	1.00	1.00
Total	7.00	6.00	4.00	4.00	4.00

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014 - 2015

DIVISION					DIVISION NO.	
Police Department-Support Services					222	
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2013-2014	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015	
Personnel Services	\$ 846,357	\$ 542,907	\$ 741,067	\$ 741,067	\$ 792,340	
Operating Expenses	383,606	383,606	381,650	383,649	486,277	
Capital Outlay	-	-	-	-	-	
Transfers	-	-	-	-	-	
Total	\$ 1,229,964	\$ 926,514	\$ 1,122,717	\$ 1,124,716	\$ 1,278,617	
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2013-2014	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015	
General Funds	\$ 1,050,420	\$ 753,871	\$ 937,914	\$ 935,550	\$ 1,070,044	
3655 POST Reimbursements	4,088	7,319	4,500	9,594	8,000	
3688 Corrections Training	5,885	6,303	6,303	6,303	6,303	
3710 Duplicating Fees	15,706	15,086	15,000	14,269	15,270	
3780 Court Commitment	85,865	89,935	105,000	105,000	125,000	
3910 Surplus Vehicles	14,000	-	-	-	-	
3520 LA County Coroner Contract	54,000	54,000	54,000	54,000	54,000	
Total	\$ 1,229,964	\$ 926,514	\$ 1,122,717	\$ 1,124,716	\$ 1,278,617	
4100	PERSONNEL SERVICES				\$792,340	
4101	Salaries and Benefits for Full-Time Employees.			\$557,340		
4103	Salary Part - Time Employees			\$0		
4105	Overtime: Regular			\$25,000		
4109	Overtime: Contract Duty			\$210,000		
4200	OPERATING EXPENSES				\$486,277	
4210	Utilities			\$80,010		
4220	Telephone/ MDT wireless.			\$64,659		
4260	Contract Services: Radio Service Agreement, Copier Machine Service Agreement, Computer Maintenance Services, Los Angeles County Booking Fees, Background Checks and Related Fees, Courier Service, Alarm Monitoring, Lexipol Maintenance, and 911 Services Agreement. Note - Service agreements reclassified to Acct #4320			\$41,732		
4300	Department Supplies: Office Supplies, Safety Equipment, Ammunition, Copier Supplies, Photographic and Evidence Supplies.			\$125,000		

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014 - 2015

DIVISION			DIVISION NO.
Police Department-Support Services			222
4320	Equipment Maintenance:	\$167,376	
	Virtual Patrol Software/Equipment Support	\$82,849	
	RMS/CAD/Mobile Software Support	\$27,000	
	Applicant LiveScan Software/Equipment Support	\$1,600	
	Miscellaneous Service Agreements	\$1,150	
	Defibullator Replacement	\$6,400	
	Range Upgrade	\$45,000	
	Equipment not Covered by Service Agreements	\$3,377	
4360	Continuing Professional Training.	\$5,000	
4380	Membership Dues: Conference Attendance; CLEARs, NEATO, NAPA, and IALEP.	\$2,500	
4500	CAPITAL EQUIPMENT		\$0
4941	TRANSFERS		-
		-	
TOTAL			\$1,278,617

Police Support Services

City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
222 POLICE DEPT-ADMINISTRATION						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	747,061.04	682,187.25	333,476.09	420,323.00	420,323.00	417,571.08
0000-4103 WAGES-PERMANENT EMPLOYEES	0.00	0.00	52,094.48	0.00	0.00	0.00
0000-4105 OVERTIME	21,036.41	13,687.27	30,242.41	8,000.00	8,000.00	25,000.00
0000-4109 OVERTIME-CONTRACT DUTY	5,638.33	703.53	0.00	210,000.00	210,000.00	210,000.00
0000-4120 O.A.S.D.I.	22,516.30	24,648.92	16,984.23	14,940.00	14,940.00	13,996.37
0000-4124 RETIREMENT	0.00	54.59	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	31,226.52	38,864.04	60,074.54	40,464.00	40,464.00	55,721.28
0000-4128 DENTAL INSURANCE	8,784.85	8,078.61	8,402.45	5,628.00	5,628.00	6,214.56
0000-4130 WORKER'S COMPENSATION INS.	88,988.50	76,140.65	38,167.51	39,732.00	39,732.00	59,961.27
0000-4134 LONG TERM DISABILITY INSURANCE	1,013.64	590.27	1,777.98	912.00	912.00	2,271.81
0000-4136 OPTICAL INSURANCE	824.43	970.08	1,372.72	852.00	852.00	1,207.80
0000-4138 LIFE INSURANCE	559.50	432.00	315.00	216.00	216.00	396.00
Total PERSONNEL SERVICES	927,649.52	846,357.21	542,907.41	741,067.00	741,067.00	792,340.17
MAINTENANCE & OPERATING EXPENSES						
0000-4210 UTILITIES	65,129.14	77,260.68	73,047.88	72,729.00	72,729.00	80,010.00
0000-4220 TELEPHONE	72,299.47	60,955.10	59,306.34	64,659.00	64,659.00	64,659.00
0000-4260 CONTRACTUAL SERVICES	129,230.35	144,570.48	263,109.41	142,220.00	142,220.00	41,732.00
0000-4270 PROFESSIONAL SERVICES	0.00	0.00	400.00	0.00	0.00	0.00
0000-4300 DEPARTMENT SUPPLIES	68,549.34	82,591.41	78,492.36	128,059.00	114,059.00	125,000.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	1,040.00	13,940.70	12,837.95	60,000.00	48,000.00	167,376.00
0000-4350 CARE OF PERSONS	35.00	243.52	0.00	0.00	0.00	0.00
0000-4360 PERSONNEL TRAINING	1,524.04	1,936.11	2,360.00	3,000.00	3,000.00	5,000.00
0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	1,160.00	2,108.44	1,950.00	4,500.00	4,500.00	2,500.00

Police Support Services City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
222	POLICE DEPT-ADMINISTRATION						
0000-4390	VEHICLE ALLOW & MILEAGE	120.61	0.00	0.00	0.00	0.00	0.00
3721-4260	CONTRACTUAL SERVICES	34,453.00	30,289.00	28,167.00	0.00	0.00	0.00
Total	MAINT & OPERATIONS	373,540.95	413,895.44	519,670.94	475,167.00	449,167.00	486,277.00
CAPITAL EXPENSES							
0000-4500	CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL PROJECTS							
3609-4600	CAPITAL PROJECTS	2,644.98	0.00	0.00	0.00	0.00	0.00
Total	CAPITAL PROJECTS	2,644.98	0.00	0.00	0.00	0.00	0.00
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PERSONNEL SERVICES	927,649.52	846,357.21	542,907.41	741,067.00	741,067.00	792,340.17
Total	MAINT & OPERATIONS	373,540.95	413,895.44	519,670.94	475,167.00	449,167.00	486,277.00
Total	CAPITAL EXPENSES/PROJECTS	2,644.98	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	POLICE DEPT-ADMINISTRATION	1,303,835.45	1,260,252.65	1,062,578.35	1,216,234.00	1,190,234.00	1,278,617.17

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014 - 2015

DIVISION	DIVISION NO.
Police Department-Detective Division	224

NARRATIVE

The primary responsibilities of the Detective Division is to follow-up on reported crimes, arrest criminal offenders, obtain arrest and search warrants, file criminal complaints, and serve as the liaison with the Office of the District Attorney. The Division Supervisor manages criminal investigations, property and evidence control, subpoena control, warrant services, narcotic and gang enforcement, sex registration and parole compliance, and serves as the liaison to the presiding judge and other management level employees at the courthouse. The Division assists the public through advocacy programs and referrals to counseling centers, as well as, with releases for impounded and recovered vehicles.

Goals and objectives for FY 2014-2015 include maintaining the Detective Division to a complement of three working case load detectives. The use of three Detective Reserve Officers has been a significant benefit in the area of subpoena service and criminal investigations.

Goals and objectives for Fiscal Year 2014-2015 will be to continue parole, probation and sex registrant compliance efforts in conjunction with parole and probation officials, and strive to reduce the crime rate. The department currently houses one LA Co Probation Officer whose primary caseload is exclusive to those individuals on probation within our jurisdiction, in accordance with AB 109.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Police Lieutenant	1.00	0.00	0.00	0.00	0.00
Police Sergeant	0.00	0.00	1.00	1.00	1.00
Police Detective	4.00	3.00	3.00	3.00	3.00
Property Control Officer	1.00	1.00	1.00	1.00	1.00
Office Specialist	1.00	1.00	1.00	1.00	1.00
Total	7.00	5.00	6.00	6.00	6.00

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ 893,265	\$ 684,367	\$ 524,870	\$ 589,204	\$ 683,094
Operating Expenses	10,136	11,456	20,035	10,109	16,535
Capital Outlay	-	-	-	-	-
Transfers	-	-	-	-	-
Total	\$ 903,400	\$ 695,823	\$ 544,905	\$ 599,313	\$ 699,629

SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
General Funds	\$ 902,465	\$ 694,713	\$ 543,905	\$ 598,020	\$ 698,729
3415 Vehicle Repossession Fee	935	1,110	1,000	1,293	900
Total	\$ 903,400	\$ 695,823	\$ 544,905	\$ 599,313	\$ 699,629

Supporting Information

4100	PERSONNEL SERVICES	\$683,094
4100	Salary and Benefits for Full-Time Employees. Based upon contractual obligations.	\$653,094
4105	Overtime: Regular	\$30,000

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014 - 2015**

DIVISION		DIVISION NO.	
Police Department-Detective Division		224	
4200	OPERATING EXPENSES		\$16,535
4270	Professional Services: Latent Fingerprint Comparisons; Special Evidence Fund; DNA Analysis; Sexual Assault Examinations, Detective Investigative Fund. RTIIS	\$13,000	
4360	Mandated POST and Continuing Professional Training.	\$3,000	
4370	Membership Dues and Meetings: Southern California Robbery Assoc.; California Gang Investigators Assoc., California Narcotics Officers Assoc.	\$535	
4500	CAPITAL EQUIPMENT		-
4941	TRANSFERS		-
		-	
TOTAL			\$699,629

Police Detectives

City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
224 POLICE DEPT-DETECTIVES						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	677,301.03	511,962.05	416,057.97	320,383.00	510,010.00	463,835.83
0000-4105 OVERTIME	0.00	8,341.54	5,420.12	20,000.00	27,071.00	30,000.00
0000-4109 OVERTIME-CONTRACT DUTY	29,102.51	17,317.71	19,317.64	0.00	0.00	0.00
0000-4120 O.A.S.D.I.	14,079.45	14,668.04	13,414.56	5,683.00	14,747.00	13,622.00
0000-4124 RETIREMENT	0.00	24.85	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	73,464.20	58,783.38	86,940.30	54,436.00	80,722.00	90,316.20
0000-4128 DENTAL INSURANCE	10,012.20	9,283.93	9,028.12	5,301.00	9,902.00	7,962.21
0000-4130 WORKER'S COMPENSATION INS.	85,713.28	61,703.66	48,236.71	78,386.00	63,720.00	72,133.57
0000-4134 LONG TERM DISABILITY INSURANCE	1,548.96	714.38	1,807.50	2,869.00	2,528.00	2,848.77
0000-4136 OPTICAL INSURANCE	1,593.00	1,243.44	1,846.32	1,050.00	1,815.00	1,762.92
0000-4138 LIFE INSURANCE	450.00	324.00	327.00	504.00	504.00	612.00
Total PERSONNEL SERVICES	893,264.63	684,366.98	602,396.24	488,612.00	711,019.00	683,093.50
MAINTENANCE & OPERATING EXPENSES						
0000-4260 CONTRACTUAL SERVICES	0.00	0.00	600.00	0.00	0.00	0.00
0000-4270 PROFESSIONAL SERVICES	5,801.96	7,014.41	8,399.90	15,000.00	13,000.00	13,000.00
0000-4360 PERSONNEL TRAINING	894.48	1,438.56	6,121.50	3,000.00	3,000.00	3,000.00
0000-4365 TUITION REIMBURSEMENT	3,269.37	0.00	0.00	0.00	0.00	0.00
0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	170.00	3,002.57	0.00	535.00	535.00	535.00
Total MAINT & OPERATIONS	10,135.81	11,455.54	15,121.40	18,535.00	16,535.00	16,535.00
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00

Police Detectives City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
224	POLICE DEPT-DETECTIVES						
CAPITAL PROJECTS							
3609-4600	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PERSONNEL SERVICES	893,264.63	684,366.98	602,396.24	488,612.00	711,019.00	683,093.50
Total	MAINT & OPERATIONS	10,135.81	11,455.54	15,121.40	18,535.00	16,535.00	16,535.00
Total	CAPITAL EXPENSES/PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	POLICE DEPT-DETECTIVES	903,400.44	695,822.52	617,517.64	507,147.00	727,554.00	699,628.50

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014 - 2015

DIVISION	DIVISION NO.
Police Department-Patrol	225

NARRATIVE

The Operations Division represents the first contact that community members have with the Department; either through the Police Dispatchers manning our 24-hour Communications Center or uniformed personnel on patrol. The Operations Division is the primary service provider to the citizenry. Operations Division receives initial calls for service, responds and utilizes varied resources, conducts preliminary investigations, apprehends criminal suspects, and documents these activities through professional police reports. The Patrol Commander manages deployment of all field personnel which includes civilian and sworn personnel, mid-line field supervisors, the Communications Division, the Reserve Officer Program, the Community Service Officers, serves as Incident Commander for all critical incidents and scheduling, as well as Jail Operations, Cadet Program, and Crossing Guard programs although some of these units are independently budgeted for accounting purposes.

Fiscal Year 2014-2015 will see the continued Departmental effort toward obtaining grant funds from the State of California Office of Traffic Safety, which will continue to enhance traffic safety efforts with regular Driving Under the Influence checkpoints and saturation patrols. The Department will continue to research and obtain funding opportunities that will increase efficiency by continued use of the Virtual Patrol Program which includes multiple vantage camera positions, the ability to electronically issue traffic citations and better increased patrol functions through increased information sharing.

During Fiscal Year 2014-2015, the goal is to fill vacant police officer positions to the authorized staffing of 31. Additionally, funding for an additional two Desk Officers was achieved.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Police Lieutenant	1.00	1.00	1.00	1.00	1.00
Police Sergeant	5.00	4.00	4.00	4.00	4.00
Field Training Officer	4.00	4.00	4.00	4.00	4.00
Police Officers	18.00	17.00	16.00	16.00	16.00
Police Dispatcher/Jailer	6.00	6.00	6.00	6.00	8.00
Police Jr. Cadet (FTE)	1.00	1.00	1.00	1.00	1.50
Crossing Guard (FTE)	2.33	2.33	2.50	2.50	2.50

Total (active)	37.33	35.33	34.50	34.50	37.00
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APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ 3,547,227	\$ 3,734,236	\$ 3,754,282	\$ 3,924,119	\$ 4,094,557
Operating Expenses	71,633	38,266	60,803	36,566	49,803
Capital Outlay	-	-	-	-	-
Transfers	-	-	-	-	-

Total	\$ 3,618,860	\$ 3,772,502	\$ 3,815,085	\$ 3,960,685	\$ 4,144,360
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CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014 - 2015

DIVISION

Police Department-Patrol

DIVISION NO.

225

SOURCE OF FUNDS		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
3232	General Funds	\$ 2,963,576	\$ 3,363,195	\$ 3,154,085	\$ 3,605,890	\$ 3,770,560
	Vehicle Tow	84,825	38,025	38,000	19,500	20,000
3420	Franchise fee					
	General Court Fines	72,528	10,471	12,000	5,460	6,700
3715	Police Contract	228,308	235,691	250,000	177,056	210,000
	Services					
3720	Fingerprint Services	78,849	44,455	45,000	45,000	40,600
3725	Booking and	-	125	200,000	27,708	20,000
	Processing Fee					
3726	Vehicle Inspection	50,120	14,390	25,000	16,016	12,700
	Fee					
3781	Impounded Vehicles	92,285	41,996	55,000	28,675	26,800
3783	Vehicle	14,820	7,905	20,000	12,773	10,000
	Administrative Fee					
3785	Alarm Monitoring	33,549	16,250	16,000	22,607	27,000
Total		\$ 3,618,860	\$ 3,772,502	\$ 3,815,085	\$ 3,960,685	\$ 4,144,360
Supporting Information						
4100		PERSONNEL SERVICES				\$ 4,094,557
4101	Salaries and Benefits for all Full-time Patrol Personnel. Based upon contractual obligations.				\$3,825,041	
4103	Salaries and Benefits for all Part-time Patrol Personnel				\$84,516	
4105	Overtime: Regular				\$150,000	
4107	Overtime: Court				\$35,000	
4200		OPERATING EXPENSES				\$ 49,803
4270	K-9: Professional Services; Veterinarian, Training Certification. Care and Supplies.				\$5,000	
4350	Care of Persons: Prisoner Food, Medical Care, and Supplies.				\$30,000	
4360	Mandated POST and-Continuing Professional Training.				\$7,500	
3688-4360	STC Training				\$6,303	
4370	Attendance at CCUG and Patrol Association Meetings.				\$1,000	
4500		CAPITAL EQUIPMENT				\$ -
4500	To Grants Fund to cover additional cost for dispatcher chairs from St CA Emergency Communications grant.				\$0	
4941		TRANSFERS				\$0
TOTAL						\$4,144,360

Police Patrol City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
225 POLICE DEPT-PATROL						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	2,707,626.19	2,435,682.75	2,680,008.21	2,871,011.00	2,696,661.00	2,734,024.96
0000-4103 WAGES-TEMPORARY & PART-TIME	60,419.23	59,176.69	89,990.42	60,816.00	60,816.00	84,516.49
0000-4105 OVERTIME	977.30	70,053.27	86,983.91	125,000.00	125,000.00	150,000.00
0000-4107 OVERTIME-COURT	36,574.65	23,048.97	19,998.57	35,000.00	35,000.00	35,000.00
0000-4109 OVERTIME-CONTRACT DUTY	131,353.00	180,731.69	153,108.74	0.00	0.00	0.00
0000-4120 O.A.S.D.I.	74,584.28	67,035.91	71,333.92	54,768.00	54,768.00	72,415.98
0000-4124 RETIREMENT	0.00	785.45	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	485,245.48	453,297.31	414,392.83	372,420.00	372,420.00	441,075.48
0000-4128 DENTAL INSURANCE	53,246.55	50,203.66	47,802.75	45,372.00	45,372.00	53,252.04
0000-4130 WORKER'S COMPENSATION INS.	389,894.93	359,664.64	398,649.19	312,540.00	312,540.00	492,027.41
0000-4134 LONG TERM DISABILITY INSURANCE	23,093.37	20,544.68	16,418.17	14,796.00	14,796.00	18,625.36
0000-4136 OPTICAL INSURANCE	10,780.31	9,843.78	8,150.91	7,488.00	7,488.00	9,605.52
0000-4138 LIFE INSURANCE	4,315.48	4,167.00	4,321.50	3,780.00	3,780.00	4,014.00
3688-4101 SALARIES-PERMANENT EMPLOYEES	1,433.00	0.00	261.54	0.00	0.00	0.00
Total PERSONNEL SERVICES	3,979,543.77	3,734,235.80	3,991,420.66	3,902,991.00	3,728,641.00	4,094,557.24
MAINTENANCE & OPERATING EXPENSES						
0000-4270 PROFESSIONAL SERVICES	468.11	2,820.88	2,318.29	5,000.00	5,000.00	5,000.00
0000-4300 DEPARTMENT SUPPLIES	2,061.78	0.00	266.75	0.00	0.00	0.00
0000-4350 CARE OF PERSONS	46,126.98	34,441.11	33,043.36	44,900.00	40,900.00	30,000.00
0000-4360 PERSONNEL TRAINING	9,981.14	1,004.00	10,255.59	4,100.00	4,100.00	7,500.00
0000-4365 TUITION REIMBURSEMENT	2,035.20	0.00	0.00	0.00	0.00	0.00
0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	600.97	0.00	0.00	1,000.00	1,000.00	1,000.00
3688-4360 CORRECTIONS TRAINING (STC)	4,452.00	5,994.76	5,437.40	6,303.00	6,303.00	6,303.00
Total MAINT & OPERATIONS	65,726.18	44,260.75	51,321.39	61,303.00	57,303.00	49,803.00
CAPITAL EXPENSES						

Police Patrol City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
225 POLICE DEPT-PATROL						
0000-4500 CAPITAL EQUIPMENT	0.00	0.00	0.00	288.00	288.00	0.00
Total CAPITAL EXPENSES	0.00	0.00	0.00	288.00	288.00	0.00
CAPITAL PROJECTS						
0000-4600 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	3,979,543.77	3,734,235.80	3,991,420.66	3,902,991.00	3,728,641.00	4,094,557.24
Total MAINT & OPERATIONS	65,726.18	44,260.75	51,321.39	61,303.00	57,303.00	49,803.00
Total CAPITAL EXPENSES/PROJECTS	0.00	0.00	0.00	288.00	288.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total POLICE DEPT-PATROL	4,045,269.95	3,778,496.55	4,042,742.05	3,964,582.00	3,786,232.00	4,144,360.24

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014 - 2015

DIVISION	DIVISION NO.
Police Department-Police Reserves/Explorers	226

NARRATIVE

The Police Reserves are dedicated community members who donate their free time to serving the citizens of San Fernando. Reserve personnel augment every segment of the Department, providing thousands of hours of coverage during peak periods of activity, emergency response for critical events and special events throughout the year.

The San Fernando Explorers are youths who are interested in law enforcement. The program provides mentorship and development opportunities. The Explorer Post provides numerous community service benefits in the area of Christmas Baskets, pet vaccinations, Relay for Life, 4th of July celebrations and Child ID, just to name a few. Mentoring of Explorers will continue with the goal of developing future law enforcement professionals.

The goals of the Reserve/Explorer Division for Fiscal Year 2014-2015 will be to find possible recruitment options to help maintain the size of the unit. The Reserve Officer staffing is 22 Officers, with an authorized strength of 25. The Explorer post will continue to seek recruitment for both the Junior Explorer Program, as well as, the Explorer Cadet Program. Both Reserve Officers and Explorers continue to provide additional resources designed to supplement regular forces.

During FY 2013-2014, the Explorers participated in a nationwide competition in Chandler, Arizona, the event included 50 departments and 1000 explorers. Our explorers placed 2nd place in the Laser Tag Competition and 4th place in the Hogan's Alley Competition. All San Fernando post advisors have attended the mandated certification course for Learning 4 Life.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Reserve Police Officer	20.00	20.00	25.00	25.00	30.00
Police Explorer	30.00	30.00	30.00	30.00	30.00
Police Volunteers	10.00	10.00	10.00	10.00	10.00
Total	60.00	60.00	65.00	65.00	70.00

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ 21,700	\$ 24,000	\$ 24,000	\$ 24,000	\$ 36,000
Operating Expenses	4,803	4,000	4,000	4,000	6,000
Total	\$ 26,503	\$ 28,000	\$ 28,000	\$ 28,000	\$ 42,000

SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
General Fund	\$ 26,503	\$ 28,000	\$ 28,000	\$ 28,000	\$ 42,000
Total	\$ 26,503	\$ 28,000	\$ 28,000	\$ 28,000	\$ 42,000

Supporting Information

4200	OPERATING EXPENSES	\$36,000
4103	Uniform Allowance	\$30,000
0230-4430	Explorer Activities	\$6,000
TOTAL		\$36,000

Police Reserves/Explorers

City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
226 POLICE DEPT-RESERVE/EXPLORER						
PERSONNEL SERVICES						
0000-4103 PART-TIME EMPLOYEES	21,700.00	21,700.00	20,600.00	24,000.00	24,000.00	36,000.00
Total PERSONNEL SERVICES	21,700.00	21,700.00	20,600.00	24,000.00	24,000.00	36,000.00
MAINTENANCE & OPERATING EXPENSES						
0000-4360 PERSONNEL TRAINING-RESERVES	0.00	0.00	251.00	0.00	0.00	0.00
0230-4430 EXPLORER POST PROGRAM	3,982.82	4,802.95	3,943.70	4,000.00	4,000.00	6,000.00
Total MAINT & OPERATIONS	3,982.82	4,802.95	4,194.70	4,000.00	4,000.00	6,000.00
CAPITAL EXPENSES						
0000-4500 CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL PROJECTS						
0000-4600 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	21,700.00	21,700.00	20,600.00	24,000.00	24,000.00	36,000.00
Total MAINT & OPERATIONS	3,982.82	4,802.95	4,194.70	4,000.00	4,000.00	6,000.00
Total CAPITAL EXPENSES/PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total POLICE DEPT-RESERVE/EXPLORER	25,682.82	26,502.95	24,794.70	28,000.00	28,000.00	42,000.00

CITY OF SAN FERNANDO

ADOPTED BUDGET

FY 2014 - 2015

DIVISION					DIVISION NO.
Police Department-Community Service/Parking Control Program					230
NARRATIVE					
Community Service Officers provide a high level of professional services to the community. Community Service Officers frequently assist at the scene of traffic collisions, during special city events, grant funded operations, with contract duties, in addition to their parking control activities. Community Service Officers round out the services of the Department helping to keep traffic flowing, streets safe and free from unsightly abandoned or inoperable vehicles.					
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Community Service Officer (FTE)	4.00	4.00	4.00	2.00	2.00
Total	4.00	4.00	4.00	2.00	2.00
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ 295,209	\$ 286,548	\$ 269,416	\$ 269,416	\$ 134,717
Operating Expenses	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers	-	-	-	-	-
Total	\$ 295,209	\$ 286,548	\$ 269,416	\$ 269,416	\$ 134,717
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
3430 Parking Citations	713,471	394,164	565,500	565,500	500,000
Total	\$ 713,471	\$ 394,164	\$ 565,500	\$ 565,500	\$ 500,000
Supporting Information					
4100	PERSONNEL SERVICES				\$ 134,717
4103	Part -Time Salaries			\$134,717	
4200	OPERATING EXPENSES				\$ -
4500	CAPITAL EQUIPMENT				\$ -
4941	TRANSFERS				\$ -
TOTAL					\$ 134,717

Police - Community Srvc Progrm

City of San Fernando

<i>Account Number</i>		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
230	PARKING CONTROL PROGRAM						
PERSONNEL SERVICES							
0000-4101	SALARIES-PERMANENT EMPLOYEES	196,050.48	211,209.82	212,493.12	139,680.00	139,680.00	0.00
0000-4103	WAGES-TEMPORARY & PART-TIME	0.00	0.00	0.00	3,062.00	3,062.00	97,542.56
0000-4120	O.A.S.D.I.	14,997.80	16,160.45	16,255.52	14,305.00	14,305.00	7,416.11
0000-4124	RETIREMENT	0.00	42.52	0.00	0.00	0.00	
0000-4126	HEALTH INSURANCE	46,054.62	49,745.10	36,250.08	37,056.00	37,056.00	22,494.96
0000-4128	DENTAL INSURANCE	4,533.60	4,750.44	4,750.44	4,752.00	4,752.00	0.00
0000-4130	WORKER'S COMPENSATION INS.	11,086.07	12,256.38	12,294.05	10,865.00	10,865.00	7,047.72
0000-4134	LONG TERM DISABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
0000-4136	OPTICAL INSURANCE	756.00	773.84	771.24	892.00	892.00	0.00
0000-4138	LIFE INSURANCE	324.00	270.00	270.00	270.00	270.00	216.00
Total	PERSONNEL SERVICES	273,802.57	295,208.55	283,084.45	210,882.00	210,882.00	134,717.35
MAINTENANCE & OPERATING EXPENSES							
0000-4300	DEPARTMENT SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
Total	MAINT & OPERATIONS	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES							
0000-4500	CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PERSONNEL SERVICES	273,802.57	295,208.55	283,084.45	210,882.00	210,882.00	134,717.35
Total	MAINT & OPERATIONS	0.00	0.00	0.00	0.00	0.00	0.00
Total	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00

Police - Community Svc Progrm City of San Fernando

<i>Account Number</i>		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
230	PARKING CONTROL PROGRAM						
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PARKING CONTROL PROGRAM	273,802.57	295,208.55	283,084.45	210,882.00	210,882.00	134,717.35

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014 - 2015

DIVISION	DIVISION NO.
Police Department-Emergency Services	250

NARRATIVE
The Office Of Emergency Services (OES) is responsible for developing emergency plans for natural and man-made disasters, hazardous materials incidents, and civil unrest. In addition to developing plans for these incidents, the Office of Emergency Services advises policy makers and key appointed staff on how to respond to these situations.
In Fiscal Year 2011-2012, the required renewal and update of the City's five year Hazard Mitigation / Emergency Operations Plan as required by FEMA and CalEMA was completed.
The Emergency Services Program funding for FY 2014-2015 is projected to be \$5,000 to cover the cost of a tabletop exercise.

	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
PERSONNEL					
Emergency Services Coordinator	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00

	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
APPROPRIATIONS					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenses	-	10,000	5,000	5,000	5,000
Capital Outlay	-	-	-	-	-
Total	\$ -	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000

	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
SOURCE OF FUNDS					
General Fund	\$ -	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000
Total	\$ -	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000

Supporting Information					
4200	OPERATING EXPENSES				\$ 5,000
4260	Contractual Services - Hazardous Mitigation			-	
4320	Maintenance of RACES Equipment.			-	
4360	Emergency Preparedness Training.			5,000	
4370	Mutual Aid Meetings, Membership, and Travel.			-	
4380	Subscriptions, Dues and Memberships.			-	
4390	Vehicle Mileage Allowance.				
4500	CAPITAL EQUIPMENT				-
TOTAL					\$ 5,000

Police - Emergency Services

City of San Fernando

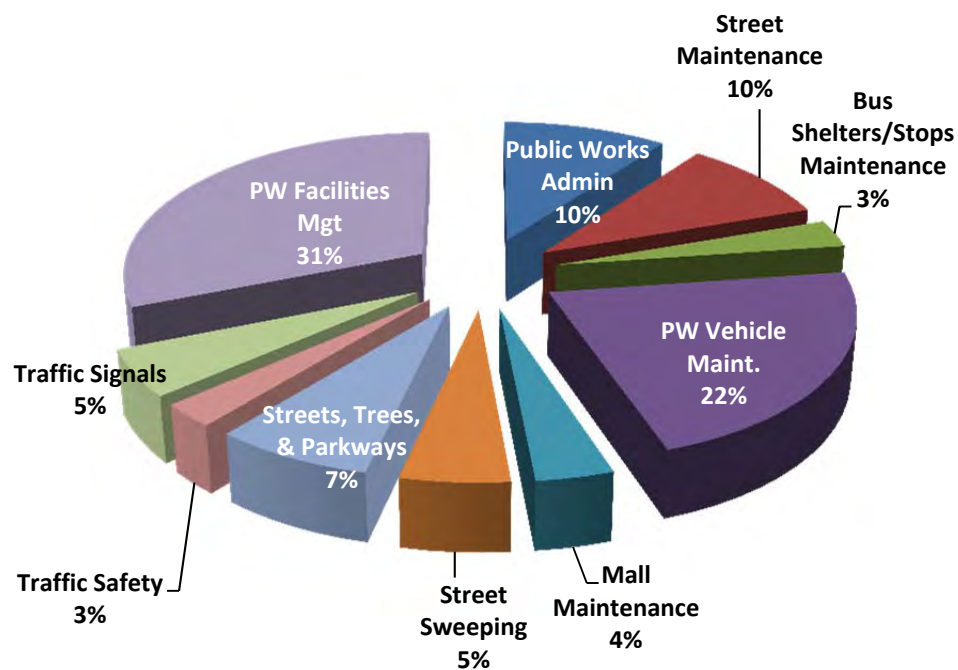
<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
250 EMERGENCY SERVICES						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	0.00	0.00	0.00	0.00	0.00	0.00
0000-4103 WAGES-TEMPORARY & PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & OPERATING EXPENSES						
0000-4260 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
0000-4270 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
0000-4300 DEPARTMENT SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
0000-4360 EMERGENCY PREPAREDNESS TRAINING	0.00	0.00	10,000.00	5,000.00	5,000.00	5,000.00
0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	0.00	0.00	10,000.00	5,000.00	5,000.00	5,000.00
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	0.00	0.00	10,000.00	5,000.00	5,000.00	5,000.00
Total CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total EMERGENCY SERVICES	0.00	0.00	10,000.00	5,000.00	5,000.00	5,000.00



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PUBLIC WORKS DEPARTMENT





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<p style="text-align: center;">CITY OF SAN FERNANDO ADOPTED BUDGET FY 2014-2015</p>
<p style="text-align: center;">PUBLIC WORKS DEPARTMENT EXECUTIVE SUMMARY</p>
<p style="text-align: center;">Departmental Mission Statement:</p> <p style="text-align: center;">"Working together with pride to provide essential services to our City, with a commitment to excellence and exceeding our customers expectations."</p>
<p>NARRATIVE - GENERAL FUND</p>
<p>310 Administration The Public Works Engineering and Administration Division provides engineering and construction management in the following areas: Capital Improvements; Grounds, Facilities and Equipment maintenance and operations; Field Operations; Water Operations; and Traffic Safety. These sections are funded from a total of twenty-eight accounting Divisions: ten General Fund Public Works Divisions; six Enterprise Fund Divisions including Water Divisions, Sewer Division and Refuse Division; and twelve Special Funds Divisions. The Engineering and Administration Division designs, manages, and inspects capital improvement projects; performs engineering studies; administers consultant contracts; and applies for and coordinates grants from numerous sources including MTA, State Office of Traffic Safety, Air Quality Management District, California Energy Commission, and Caltrans/FHWA (Federal & State grants).</p>
<p>311 Street Maintenance This division is responsible for the repair and maintenance of over 50 miles of public streets and alleys in the City. The division is also responsible for the repair and maintenance of 80 miles of City sidewalks and 10 miles of storm drains. The duties of this division include administering major projects, such as roadway reconstruction and resurfacing, inspection of utility trenches, and sidewalk replacements. The crews are responsible for filling potholes and making temporary and permanent repairs to sidewalks. Duties performed by this division, from time to time, include emergency clean up from traffic accidents, spilled loads, and other street emergencies. They provide the set-up and removal of traffic control barricades and temporary parking restrictions for parades, festivals, circuses, and movie filming. Direct charge of materials to special funds, and transfers from State Gas Tax Fund 11 makes this division a net zero impact on the General Fund.</p>
<p>313 Bus Shelter/Stop Maintenance The Bus Shelter / Stop Maintenance Division is responsible for all maintenance and repair of the 79 transit related stops located in the City of San Fernando; including 28 City Trolley stops. Of these bus stop locations, 18 are currently equipped with bus shelters. One City Maintenance Worker is responsible for all the maintenance and repair at each location.</p>
<p>320 Equipment / Vehicle Maintenance The Equipment Division is responsible for maintenance and repairs of City vehicles and equipment including: 30 police vehicles, 35 mid-duty trucks, 9 heavy-duty pieces of equipment, ten compressed natural gas (CNG) fueled vehicles, four electric vehicles, 25 smaller pieces of miscellaneous equipment and two emergency generators (located at City Hall and the Police Department). In addition, the Division performs maintenance and repairs of some water production and distribution equipment.</p> <p>The primary goal of this Division is the Preventive Maintenance Program (PMP), which lowers maintenance costs by identifying smaller repairs before they become larger and more expensive. The PMP helps eliminate emergency repairs, equipment downtime and increases fuel economy - a key concern due to rising fuel costs. Other responsibilities include: record keeping for the State Biennial Inspection of Terminals (BIT) Program, Air Quality Management District (AQMD) and Annual California Smog Certification.</p>
<p>341 Mall Maintenance This division is responsible for the daily cleaning in the mall and business area including sidewalks, streets, decorative pavers, landscape enclosures, benches, etc. The Division ensures that trash pick-up is done five times a week, cleaning of storm drains, annual trimming of trees, repair of damaged planters or other City facilities, high pressure wash and steam cleaning of sidewalks and streets in order to remove gum, candy, grease, and removal of graffiti from public facilities such as street signs and poles, sidewalks and planters in the mall area. Court referral volunteers are utilized weekly for debris pickup throughout the mall.</p>

CITY OF SAN FERNANDO

ADOPTED BUDGET

FY 2014-2015

PUBLIC WORKS DEPARTMENT

EXECUTIVE SUMMARY

343 Street Cleaning

Street sweeping is conducted to improve the cleanliness, health and safety of the City. Street sweepers remove debris from streets and prevent it from entering storm drains. Storm drains lead straight to the ocean and are meant for rainwater only. Street sweeping also helps the City comply with state and federal stormwater quality requirements.

346 Street Trees and Parkways

The Streets Trees and Parkways Division provides a limited program of tree trimming and general maintenance for approximately 7,138 City trees on parkways and at City facilities. In an effort to preserve the City's aging trees, the Division performs additional services under the guidance of an arborist for such work as wind trimming, hole fillings and cabling. The City's older trees require an increasing amount of attention; an active tree maintenance program helps to prolong tree life expectancy and the beauty of our trees.

370 Traffic Safety

This division performs scheduled routine maintenance to all street signs, off street parking controls, traffic striping and marking, curb delineations, as well as restriping and marking of all streets following large construction projects or slurry/chip sealing operations. The Division performs traffic safety improvements such as marking changes, striping and signing changes. Responsibilities also include taking care of the yearly School Safety program, which is performed in late summer prior to the beginning of the school year. This program encompasses inspection, repainting of all school crosswalks throughout the City, and repair, cleaning or replacement of all school safety signs. Direct charge of materials to special funds, and transfers from State Gas Tax Fund 11 makes this division a net zero impact on the General Fund.

371 Traffic Signals

This division is responsible for the operation and maintenance of 50 traffic signal intersections. The maintenance procedures include routine scheduled verification of proper "programmed" operations and timing and sequencing of these intersections. Preventative maintenance ensures that the "conflict monitor units" and "flasher" circuits are working correctly and provide the safety and protection needed. Operational checks are also made on the pedestrian and vehicle detectors, ensuring safe traffic flow in all directions. Cleaning of control cabinets and checking intersection facilities are done biannually. Troubleshooting and repair of malfunctions and emergency repair of damage due to traffic accidents or the "elements" are done as required. Direct charge of materials to special funds, and transfers from State Gas Tax Fund 11 makes this division a net zero impact on the General Fund.

390 Facilities Management

The Facilities Maintenance Division provides maintenance of all City facilities, a total of 110,715 square feet of building space, and over 45 acres of parks and city owned public right of way. Facilities include: City Hall, City Yard, Police facilities, park buildings and grounds, Regional Pool facility, Brand Median, Bikeway, Gateway, Cesar Chavez Transit Memorial and The Civic Center maintenance. This division also maintains certain parking lots and other property that were previous owned by the Redevelopment Agency (RDA), now the Sucessor Agency Most deferred maintenance items and capital improvements have remained unfunded for the last three budget years and will continue unfunded in this fiscal year due to budget constraints. The deferred maintenance list and capital improvement list are valued at over two million dollars. The deferred maintenance list will continue to be updated to assist in future planning and to provide work priorities in case of new funding sources.

<p style="text-align: center;">CITY OF SAN FERNANDO ADOPTED BUDGET FY 2014-2015</p>
<p style="text-align: center;">PUBLIC WORKS DEPARTMENT EXECUTIVE SUMMARY</p>
<p>NARRATIVE - ENTERPRISE FUND</p>
<p>Public Works operations include three distinct Enterprise Funds. Each of these funds provides service to customers supported by fees for those services. Each Enterprise Fund has an annual budget for personnel services, operating expenses and capital expenses, similar to other City funds. Enterprise Funds also maintain funds in an operating reserve and a capital reserve for timely response to emergency needs, and for implementation of multi-year capital improvement programs. The three Enterprise Funds maintained by Public Works are:</p> <ul style="list-style-type: none"> 70 Water 72 Sewer Maintenance Services 73 Refuse and Environmental Services
<p>70-381, 382, 383, 384 Water Operations Water Operations consists of four distinct divisions: 1) The Administrative Division is responsible for all aspects of the Water Department, overseeing production, procurement, and conservation of safe potable water for the City's residential and business community 2) The Utility Billing Division provides customer service and issues utility billing for water, sewer, refuse, recycling, fire service, and hydrants on private property. Meters are read and customers are billed every two months 3) The Water Distribution Division is responsible for providing water to all City water customers in sufficient quantities to meet domestic and fire service demands. This includes maintenance of approximately 66.5 miles of water mains, 5,049 water services and 547 fire hydrants. The Division is also responsible for installing new services (domestic and fire) ordered by new customers or for new structures or demands by land use changes 4) The Water Production Division is responsible for all operations and maintenance of the City's four wells, three booster pump stations, four reservoirs and two pressure regulation stations.</p>
<p>72-360 Sewer Maintenance The Sewer Maintenance Division performs maintenance of the City's sanitary sewer system by scheduled routine cleaning of sewer main lines and manholes. The sewer system is made up of approximately 40 miles (215,915 linear feet) of mains and over 800 manholes. The City contracts with the City of Los Angeles for sewage treatment and disposal. Since 1985, the City has contracted with the County of Los Angeles for the enforcement of the City's Industrial Waste Program. Industrial waste permit fees cover the cost of that program.</p>
<p>73-350 Refuse / Environmental The Refuse/Environmental Division has been discontinued due to the new contract with Republic Services.</p>
<p>NARRATIVE - SPECIAL FUNDS</p>
<p>Public Works operations are funded from various Special Funds. Each Special Fund provides a budget allocation for specific projects or services. Special Funds have rigid requirements on the manner and timelines for their use, typically established by the agency providing the funds, or the legislation which established the fund.</p> <p>The Special Funds generate approximately \$2,280,000 annually in revenues. Six of the Special Funds are transit and transportation specific. One fund relates to air quality, one fund is the City's Street Lighting Assessment District, and one is specifically for parking.</p> <p>The Grant Fund 10 includes multiple Public Works grants that include over \$2,000,000 for the new CNG Fueling Station and over \$2,500,000 for three Safe Routes to Schools grants.</p>
<p>Special Funds that will be used by Public Works in Fiscal Year 2014-2015:</p> <ul style="list-style-type: none"> Fund 7, Proposition A - Transportation Sales Tax Fund 8, Proposition C Fund 10, Grant Fund Fund 11, State Gas Tax Fund Fund 12, Measure R Fund Fund 13, Traffic Safety Fund 15, Local Transportation Fund 16, Air Quality Management District Fund 22, STP-L Fund Fund 27, Street Lighting Assessment District Fund 29, Parking M&O - Off Street

CITY OF SAN FERNANDO					
ADOPTED BUDGET					
FY 2014-2015					
PUBLIC WORKS DEPARTMENT					
EXECUTIVE SUMMARY					
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Public Works Dir.	1.00	1.00	1.00	1.00	1.00
Civil Engineering Assistant II	2.00	2.00	2.00	2.00	2.00
P.W. Administrative Analyst	1.00	1.00	1.00	1.00	1.00
P.W. Operations Manager	1.00	1.00	0.00	0.00	0.00
P.W. Superintendent	2.00	2.00	2.00	2.00	2.00
P.W. Field Supervisor I	1.00	1.00	1.00	1.00	1.00
P.W. Field Supervisor II	3.00	3.00	3.00	3.00	3.00
Senior Maintenance Worker	6.00	6.00	6.00	6.00	6.00
Maintenance Worker	9.00	9.00	8.00	8.00	8.00
Assistant Planner	0.10	0.10	0.00	0.00	0.00
Office Specialist	1.00	1.00	1.00	1.00	1.00
P.W. Office Specialist	1.00	1.00	1.00	1.00	1.00
P.W. Administrative Coord.	1.00	1.00	1.00	1.00	1.00
Electrical Supervisor	1.00	1.00	1.00	1.00	1.00
Bldg. Maint. Electrical Helper	1.00	1.00	1.00	1.00	1.00
Water Pump Op/Backflow Tech	1.00	1.00	1.00	1.00	1.00
Meter Technician	1.00	1.00	1.00	1.00	1.00
Equipment and Materials Sup.	1.00	1.00	1.00	1.00	1.00
Mechanical Helper	1.00	1.00	1.00	1.00	1.00
Part -Time P.W. Maint Helper	1.70	1.70	1.70	1.70	1.70
Finance Office Specialist	0.75	0.75	0.75	0.75	0.75
Clerk/Deputy Treasurer	0.25	0.25	0.25	0.25	0.25
Part-Time Clerk	1.50	1.00	1.00	1.00	1.00
Sr. Account Clerk	1.00	0.50	0.50	0.50	0.50
Total	40.30	39.30	37.20	37.20	37.20
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
General Funds					
310-Engineering and Admin.	\$ 111,581	\$ 126,196	\$ 80,856	\$ 178,173	\$ 272,077
311-Street Maintenance	54,109	54,075	59,347	80,892	254,350
312-Graffiti Removal	51,368	12,035	-	-	-
313-Bus Shelter Maint.	-	-	85,162	77,306	82,605
320-Vehicle Maint.	426,166	462,093	520,233	502,571	591,003
341-Mall Maintenance	72,485	80,662	91,776	62,934	97,126
343 - Street Sweeping	121,200	121,255	123,988	121,200	136,000
346-Street Trees & Parkways	91,594	89,920	112,236	111,543	198,483
370-Traffic Safety	20,919	17,144	127,040	98,504	70,469
371-Traffic Signals	104,921	105,592	94,736	103,490	141,000
390-Facilities Management	725,270	754,997	731,501	695,366	831,733
General Fund Total	\$ 1,779,614	\$ 1,823,969	\$ 2,026,875	\$ 2,031,978	\$ 2,674,846

CITY OF SAN FERNANDO										
ADOPTED BUDGET										
FY 2014-2015										
PUBLIC WORKS DEPARTMENT										
EXECUTIVE SUMMARY										
<u>Special Funds:</u>										
007-Proposition A (all)	\$	598,622	\$	526,225	\$	470,370	\$	426,152	\$	468,220
008-Proposition C		311,603		385,519		577,056		393,251		666,173
010-Grant Funds		106,464		-		1,836,782		-		2,347,688
011-State Gas Tax		736,632		1,210,720		478,649		511,788		960,221
012-Measure R		136,293		69,695		457,057		64,607		617,000
013-Traffic Safety		143,927		110,342		31,825		31,825		30,000
015-Local Transportation -TDA		15,784		12,668		16,200		12,403		19,600
016-Air Quality Management Dist		-		59		127,000		-		156,100
027-Street Lighting Fund		422,420		394,114		393,857		303,626		371,490
029-355-Parking M&O		173,095		164,975		211,253		158,188		302,526
050-Pavement Impact Fund		451,663		368,481		446,455		246,455		62,202
Special Fund Total	\$	3,096,503	\$	3,242,798	\$	5,046,504	\$	2,148,295	\$	6,001,220
<u>Enterprise Funds:</u>										
70-381-Water Administration	\$	822,596	\$	871,285	\$	886,247	\$	749,715	\$	892,993
70-382-Utility Billing		371,668		326,902		315,442		273,385		293,581
70-383-Water Distribution		1,046,507		561,709		1,345,581		1,444,514		1,262,623
70-384-Water Production		982,336		1,216,459		1,735,129		1,408,010		2,157,829
Subtotal Water Fund		3,223,107		2,976,355		4,282,399		3,875,624		4,607,026
Less: Capital Items		-		-		-		-		-
Total Water Fund		3,223,107		2,976,355		4,282,399		3,875,624		4,607,026
72-360-Sewer Maintenance		2,497,447		2,724,696		3,963,403		3,327,215		4,755,012
73-350-Refuse/Environmental		1,026,843		1,006,100		1,154,003		954,233		-
Enterprise Fund Total	\$	6,747,397	\$	6,707,151	\$	9,399,805	\$	8,157,072	\$	9,362,038
Total Department Funds	\$	11,623,514	\$	11,773,918	\$	16,473,184	\$	12,337,345	\$	18,038,104

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

DIVISION	DIVISION NO.
Public Works Engineering and Administration	310

NARRATIVE

The Public Works Engineering and Administration Division provides engineering and construction management in the following areas: Capital Improvements; Grounds, Facilities and Equipment maintenance and operations; Field Operations; Water Operations; and Traffic Safety. These sections are funded from a total of twenty-nine accounting Divisions: ten General Fund Public Works Divisions; seven Enterprise Fund Divisions including Water Divisions and Sewer Division; and twelve Special Funds Divisions. The Engineering and Administration Division designs, manages, and inspects capital improvement projects; performs engineering studies; administers consultant contracts; and applies for and coordinates grants from numerous sources including the MTA, State Office of Traffic Safety, Air Quality Management District, California Energy Commission, and Caltrans/FHWA (Federal & State grants).

FY 2014-2015: The Public Works Engineering and Administration Division will continue work on projects in support of City Council priorities and Department Operation priorities for FY 14/15. Projects will include street paving, curb and gutter repair, sidewalk replacements, streetscape enhancements, and an updated assessment of street conditions with the use of a Pavement Condition Index (PCI).

	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
PERSONNEL					
Public Works Director	0.00	0.05	0.05	0.05	0.05
Operations Manager	0.00	0.05	0.05	0.05	0.00
Administrative Analyst	0.10	0.08	0.08	0.08	0.10
Civil Engineering Assistant II	0.10	0.20	0.20	0.20	0.05
P.W. Superintendent	0.05	0.00	0.00	0.00	0.00
P.W. Office Specialist	0.05	0.00	0.00	0.00	0.00
Office Specialist	0.20	0.20	0.20	0.20	0.20
Total	0.50	0.58	0.58	0.58	0.40

	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
APPROPRIATIONS					
Personnel Services	\$ 63,580	\$ 55,175	\$ 20,742	\$ 133,615	\$ 127,577
Operating Expenses	48,001	70,515	54,614	44,558	142,000
Capital Outlay	-	506	5,500	-	2,500
Transfers	-	-	-	-	-
Total	\$ 111,581	\$ 126,196	\$ 80,856	\$ 178,173	\$ 272,077

	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
SOURCE OF FUNDS					
01-3730**** Eng & Insp. Fees	\$ 20,750	\$ 50,658	\$ 15,000	\$ 163,024	\$ 150,000
Gas Tax (Fund 11)Transfer- HUTA - Sect. 2107.5	6,000	6,000	6,000	6,000	20,000
General Fund	84,832	69,538	59,856	9,149	102,077
Total	\$ 111,582	\$ 126,196	\$ 80,856	\$ 178,173	\$ 272,077

CITY OF SAN FERNANDO ADOPTED BUDGET FY 2014-2015			
DIVISION Public Works Engineering and Administration			DIVISION NO. 310
PERSONNEL SERVICES			\$127,577
4101	Personnel Costs: **Labor costs reflect engineering labor costs charged to grant funded projects & engineering labor costs subsidized by gas tax allocation.	\$127,577	
OPERATING EXPENSES			\$142,000
4220	Telephone: Cell Phones/ PDA's	\$2,300	
4260	Contractual Services : Traffic Engineering; Surveying; Soils Testing \$17,500 Street Engineering; Engineering Design	\$17,500	
4270	Professional Services: Annual Franchise Management Services \$50,000 Engineering Services contract (\$75,000): also refer to Funds 70-382-4270, 72-360-4270 \$25,000 Enhanced Watershed Management Program Preparation \$20,000 Annual Recycle Report \$8,000 Certified Arborist Services (\$500 per month average) \$6,000 AM1690 radio station maintenance - assumes 4 service calls @\$350/each \$1,400	\$110,400	
4300	Department Supplies: Office Supplies \$6,000	\$6,000	
4310	Equipment & Supplies:	\$0	
4320	Department Equipment Maintenance Printer maintenance \$1,000 Edgesoft Maintenance - Service agreement cost FY 14/15 is \$28,800. Public Works portion \$7,200: \$1,000 from 001-310 and \$6,200 from 072-360. \$1,000	\$2,000	
4360	Personnel Training	\$1,500	
4370	Meetings Memberships & Travel	\$0	
4380	Subscriptions / Dues & Memberships	\$400	
4390	Vehicle Allowance & Mileage	\$500	
4450	Other Expenses: LA County MTA Board Annual fee \$1,400	\$1,400	

CITY OF SAN FERNANDO ADOPTED BUDGET FY 2014-2015			
DIVISION Public Works Engineering and Administration			DIVISION NO. 310
CAPITAL EXPENSES			\$2,500
4500	Capital Equipment:		
	GIS License	\$2,500	
Total			\$272,077

PW -Engineering & Admin

City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
310 PUBLIC WORKS-ENGINEERING						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	72,739.30	47,528.86	36,416.55	20,742.00	95,760.00	99,341.03
0000-4105 OVERTIME	58.28	0.00	0.00	0.00	635.00	0.00
0000-4111 COMMISSIONER'S REIMBURSEMENT	2,900.00	1,850.00	1,350.00	0.00	1,300.00	0.00
0000-4112 TEMP. NON-EMPLOYEE WAGES	4,014.54	0.00	5,385.21	0.00	1,323.00	0.00
0000-4120 O.A.S.D.I.	5,340.05	3,436.42	2,677.18	0.00	7,326.00	7,072.87
0000-4124 RETIREMENT	0.00	4.30	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	9,211.03	6,357.39	5,257.62	0.00	13,002.00	14,626.79
0000-4128 DENTAL INSURANCE	1,037.52	693.34	733.57	0.00	1,821.00	2,092.85
0000-4130 WORKER'S COMPENSATION INS.	3,665.26	2,893.63	2,391.52	0.00	6,432.00	3,663.42
0000-4134 LONG TERM DISABILITY INSURANCE	251.44	614.38	777.24	0.00	67.00	347.56
0000-4136 OPTICAL INSURANCE	193.40	112.52	96.12	0.00	314.00	308.05
0000-4138 LIFE INSURANCE	108.00	90.00	90.00	0.00	127.00	124.20
Total PERSONNEL SERVICES	99,518.82	63,580.84	55,175.01	20,742.00	128,107.00	127,576.77
MAINTENANCE & OPERATING EXPENSES						
0000-4210 UTILITIES	29,681.28	111.56	1,299.99	0.00	0.00	0.00
0000-4220 TELEPHONE	2,201.34	2,104.57	1,734.54	2,300.00	2,300.00	2,300.00
0000-4260 CONTRACTUAL SERVICES	10,973.01	3,766.17	22,760.00	23,500.00	29,500.00	17,500.00
0000-4270 PROFESSIONAL SERVICES	9,144.00	31,064.00	36,738.25	23,794.00	23,794.00	110,400.00
0000-4300 DEPARTMENT SUPPLIES	8,007.28	3,686.63	5,742.64	7,000.00	6,000.00	6,000.00
0000-4310 EQUIPMENT AND SUPPLIES	32.30	156.60	52.68	250.00	250.00	0.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	192.82	4,958.41	0.00	1,800.00	2,600.00	2,000.00
0000-4360 PERSONNEL TRAINING	0.00	1,282.19	1,331.58	1,500.00	1,500.00	1,500.00
0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	38.00	10.00	385.00	270.00	270.00	400.00

PW -Engineering & Admin City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
310 PUBLIC WORKS-ENGINEERING						
0000-4390 VEHICLE ALLOW & MILEAGE	201.20	121.10	420.10	1,000.00	735.00	500.00
0000-4430 ACTIVITIES AND PROGRAMS	162.46	739.38	50.00	500.00	0.00	0.00
0000-4450 OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	1,400.00
Total MAINT & OPERATIONS	60,633.69	48,000.61	70,514.78	61,914.00	66,949.00	142,000.00
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	6,265.20	0.00	506.02	4,200.00	1,300.00	2,500.00
Total CAPITAL EXPENSES	6,265.20	0.00	506.02	4,200.00	1,300.00	2,500.00
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0154-4941 EDGESOFT	6,000.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	6,000.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	99,518.82	63,580.84	55,175.01	20,742.00	128,107.00	127,576.77
Total MAINT & OPERATIONS	60,633.69	48,000.61	70,514.78	61,914.00	66,949.00	142,000.00
Total CAPITAL EXPENSES	6,265.20	0.00	506.02	4,200.00	1,300.00	2,500.00
Total TRANSFERS	6,000.00	0.00	0.00	0.00	0.00	0.00
Total PUBLIC WORKS-ENGINEERING	172,417.71	111,581.45	126,195.81	86,856.00	196,356.00	272,076.77

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

DIVISION	DIVISION NO.
Street Maintenance	311

NARRATIVE

The Street Maintenance Division is responsible for the maintenance and repair of over 50 miles of public streets and 37 alleys, inspection and maintenance of 80 miles of City sidewalks and 10 miles of storm drains.

Street Maintenance Division crews provide emergency response traffic control barricades, clean up at traffic accident sites and spilled loads, and other traffic emergencies. Crews fill potholes and make temporary repairs to sidewalks. The Division also provides set-up and removal of traffic control barricades and temporary parking restrictions for events such as parades, festivals and for movie filming.

The Street Maintenance Division will continue proactive sidewalk inspections and repairs, curb ramp installation and traffic control for movie shoots and events. Street and sidewalk materials are charged to Funds 13 and 50, as well as purchase of tools, equipment maintenance and capital equipment purchase. Pothole repairs will implemented again whereby staff makes a focused effort to fill potholes after the rainy season. Direct charge of materials to special funds, a transfer from Gas Tax Fund 11 and parking meter revenue, makes the Division a net zero impact on the General Fund.

	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
PERSONNEL					
Civil Engineering Asst. II	0.10	0.00	0.00	0.00	0.05
P.W. Superintendent	0.00	0.00	0.00	0.00	0.10
P.W. Maintenance Worker	0.00	0.10	0.10	0.10	0.10
P.W. Field Supervisor II	0.05	0.10	0.10	0.10	0.10
PW Administrative Coordinator	0.00	0.00	0.00	0.00	0.05
Senior Maintenance Worker	0.10	0.30	0.30	0.30	0.30
Total	0.25	0.50	0.50	0.50	0.70

	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
APPROPRIATIONS					
Personnel Services	\$ 53,067	\$ 53,099	\$ 58,102	\$ 80,391	\$ 111,705
Operating Expenses	1,042	976	1,245	501	26,645
Capital Outlay	-	-	-	-	116,000
Transfers	-	-	-	-	-
Total	\$ 54,109	\$ 54,075	\$ 59,347	\$ 80,892	\$ 254,350

	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
SOURCE OF FUNDS					
01-3855 Pkg Mtr - Civic Ctr	\$ 78,130	\$ 63,259	\$ 63,000	\$ 60,310	\$ 63,000
Gas Tax (Fund 11) Transfer- HUTA - Sect. 2105	106,321	142,000	21,099	21,099	90,172
TDA (Fund 15) Transfer	-	-	-	-	19,500
General Fund	-	-	-	-	81,678
Total	\$ 184,451	\$ 205,259	\$ 84,099	\$ 81,409	\$ 254,350

Supporting Information

PERSONNEL SERVICES				\$111,705
4101	Personnel Costs: Salaries and Benefits			\$ 110,205
4105	Overtime			\$ 1,500

CITY OF SAN FERNANDO ADOPTED BUDGET FY 2014-2015			
DIVISION			DIVISION NO.
Street Maintenance			311
OPERATING EXPENSES			\$26,645
4300	Department Supplies: Office Supplies \$500 Street Repair Materials - base, asphalt, sand: moved to (001-311) \$10,000 Street Supplies, Concrete, Barricades, Glue down, Delineators, Absorbent, Bag Mix, Absorbent: moved from (001-370) \$10,000 Street Supplies, Concrete, Barricades, Glue down, Delineators, Absorbent, Bag Mix, Absorbent: moved from (001-370) \$2,500	\$23,000	
4310	Equipment & Supplies: Uniform replacements & new issues; \$320 per staff based on FTE assigned to -311 Division; jackets issued in FY 12, next issue FY 14 \$160 Rain and safety gear, average of \$450 per staff based on FTE assigned to -311 Division \$225 Service Volunteer gear issue, 4@\$40 \$160	\$545	
4360	Personnel Training	\$100	
4370	Meetings, Membership & Training League of California Cities PW Conference \$0	\$0	
4430	Activities & Programs 8th Street Park Clarifiers \$3,000	\$3,000	
4500	CAPITAL EQUIPMENT		\$95,000
	NPDES MS4 Permit: Purchase and Installation of storm drain catch basins (REQUIRED UNDER MS4 PERMIT). Total of 237 basins need to be installed; 95 during FY 14-15, 95 during 15-16 and 47 during FY 16-17).	\$95,000	
4600	CAPITAL PROJECTS		\$21,000
4600	Capital Projects - Street, Sidewalk, Curb Ramps (Moved from fund 15)	\$21,000	
EQUIPMENT REPLACEMENT CHARGE			\$0
TRANSFERS			\$0
4941	Transfers:		
TOTAL			\$254,350

PW - Street Maintenance City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
311 PUBLIC WORKS-STREETS						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	33,149.71	35,989.17	34,574.42	36,982.00	36,982.00	78,765.34
0000-4105 OVERTIME	4,147.15	2,422.10	2,233.63	1,500.00	1,500.00	1,500.00
0000-4112 TEMP. NON-EMPLOYEE WAGES	0.00	0.00	1,346.34	0.00	0.00	0.00
0000-4120 O.A.S.D.I.	2,853.40	2,945.43	2,807.81	3,612.00	3,612.00	6,137.30
0000-4124 RETIREMENT	(1.90)	5.39	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	4,205.63	5,673.12	6,199.92	8,472.00	8,472.00	14,068.22
0000-4127 RETIRED EMP. HEALTH INS.	0.00	0.00	0.00	0.00	0.00	0.00
0000-4128 DENTAL INSURANCE	477.49	529.07	562.32	1,368.00	1,368.00	1,586.07
0000-4130 WORKER'S COMPENSATION INS.	4,748.10	5,355.66	5,219.46	5,976.00	5,976.00	9,259.04
0000-4136 OPTICAL INSURANCE	128.65	146.97	155.28	192.00	192.00	339.76
0000-4138 LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00	49.68
Total PERSONNEL SERVICES	49,708.23	53,066.91	53,099.18	58,102.00	58,102.00	111,705.41
MAINTENANCE & OPERATING EXPENSES						
0000-4210 UTILITIES-LOT 6N LIGHTING	150.59	233.66	0.00	0.00	0.00	0.00
0000-4300 DEPARTMENT SUPPLIES	627.47	455.58	523.31	500.00	250.00	23,000.00
0000-4310 EQUIPMENT AND SUPPLIES	438.86	524.86	452.97	545.00	545.00	545.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	91.13	0.00	0.00	0.00	0.00	0.00
0000-4340 SMALL TOOLS	428.39	0.00	0.00	0.00	0.00	0.00
0000-4360 PERSONNEL TRAINING	100.00	12.00	0.00	100.00	0.00	100.00
3661-4430 ACTIVITIES AND PROGRAMS	0.00	0.00	0.00	0.00	0.00	3,000.00
0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	81.00	50.00	0.00	100.00	0.00	0.00
Total MAINT & OPERATIONS	1,917.44	1,276.10	976.28	1,245.00	795.00	26,645.00
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	95,000.00
Total CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	95,000.00

PW - Street Maintenance City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
311	PUBLIC WORKS-STREETS						
CAPITAL PROJECTS							
3609-4600	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	21,000.00
Total	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	21,000.00
TRANSFERS							
0000-4900	TRANSFERS (To Refuse Fund)	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PERSONNEL SERVICES	49,708.23	53,066.91	53,099.18	58,102.00	58,102.00	111,705.41
Total	MAINT & OPERATIONS	1,917.44	1,276.10	976.28	1,245.00	795.00	26,645.00
Total	CAPITAL EXPENSES/PROJECTS	0.00	0.00	0.00	0.00	0.00	116,000.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PUBLIC WORKS-STREETS	51,625.67	54,343.01	54,075.46	59,347.00	58,897.00	254,350.41

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

DIVISION	DIVISION NO.
Bus Shelter/Stop Maintenance	313

NARRATIVE

The Bus Shelter / Stop Maintenance Division is responsible for the cleaning and maintenance of 79 bus stops located in the City of San Fernando, including 28 City Trolley stops. Of these bus stop locations, 18 are currently equipped with bus shelters. City crews perform maintenance including cleaning, emptying of waste receptacles at all of the bus stop locations. For FY 14-15, benches and shelters installed in the prior fiscal year will be maintained by this division.

	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
PERSONNEL					
Maintenance Worker	0.00	0.00	0.00	0.00	1.00
Total	0.00	0.00	0.00	0.00	1.00

	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
APPROPRIATIONS					
Personnel Services	\$ -	\$ -	\$ 78,114	\$ 76,264	\$ 79,059
Operating Expenses	-	-	7,048.00	1,042.00	\$3,546
Capital Outlay	-	-	-	-	-
Total	\$ -	\$ -	\$ 85,162	\$ 77,306	\$ 82,605

	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
SOURCE OF FUNDS					
General Funds	-	-	22,237	14,521	3,546
Prop C (Fund 8) Transfer	-	-	62,785	62,785	79,059
Total	\$ -	\$ -	\$ 85,022	\$ 77,306	\$ 82,605

Supporting Information

PERSONNEL SERVICES				79,059
4101	Salaries			79,059
OPERATING EXPENSES				\$3,546
4300	Department Supplies:		\$748	
	Soap, trash bags, gloves, lobby sweepers, masks			
4320	Department Equipment Maint.		\$500	
	Repair of power tools & associated equipment			
4400	Vehicle Oper. & Maintenance:		\$750	
	Truck used for maintenace of shelters			
4402	Fuel:		\$1,548	
TOTAL				82,605

PW - Bus Shelter/Maintenance

City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
313 BUS SHELTERS/TROLLEYS						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	0.00	0.00	0.00	62,806.00	62,806.00	52,783.92
0000-4120 O.A.S.D.I.	0.00	0.00	0.00	3,830.00	3,830.00	4,037.97
0000-4124 RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	0.00	0.00	0.00	4,020.00	4,020.00	13,002.96
0000-4128 DENTAL INSURANCE	0.00	0.00	0.00	422.00	422.00	1,264.20
0000-4130 WORKER'S COMPENSATION INS.	47.50	0.00	0.00	6,916.00	6,916.00	7,505.87
0000-4134 LONG TERM DISABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
0000-4136 OPTICAL INSURANCE	0.00	0.00	0.00	120.00	120.00	356.52
0000-4138 LIFE INSURANCE	72.00	0.00	0.00	0.00	0.00	108.00
Total PERSONNEL SERVICES	119.50	0.00	0.00	78,114.00	78,114.00	79,059.44
MAINTENANCE & OPERATING EXPENSES						
0000-4300 DEPARTMENT SUPPLIES	0.00	0.00	0.00	3,000.00	1,500.00	748.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	0.00	0.00	0.00	1,000.00	500.00	500.00
0000-4400 VEHICLE OPERATION & MAINT	0.00	0.00	0.00	1,500.00	500.00	750.00
0000-4402 FUEL	0.00	0.00	0.00	1,548.00	656.90	1,548.00
Total MAINT & OPERATIONS	0.00	0.00	0.00	7,048.00	3,156.90	3,546.00
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL PROJECTS						
3609-4600 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS						

PW - Bus Shelter/Maintenance City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
313	BUS SHELTERS/TROLLEYS						
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PERSONNEL SERVICES	119.50	0.00	0.00	78,114.00	78,114.00	79,059.44
Total	MAINT & OPERATIONS	0.00	0.00	0.00	7,048.00	3,156.90	3,546.00
Total	CAPITAL EXPENSES/PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	BUS SHELTERS/TROLLEYS	119.50	0.00	0.00	85,162.00	81,270.90	82,605.44

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

DIVISION	DIVISION NO.
Equipment / Vehicle Maintenance	320

NARRATIVE

The Equipment Division funds maintenance and repair of City vehicles and equipment including: 34 police vehicles, 36 mid-duty trucks, 4 light duty trucks, 9 heavy-duty pieces of equipment, 11 compressed natural gas (CNG) fueled vehicles, six motorcycles, six electric vehicles, 25 smaller pieces of miscellaneous equipment, four portable emergency generators and two fixed site emergency generators at City Hall and the Police Department. In addition, staff coordinates contract maintenance of building equipment systems and oversee operation of a publicly accessible CNG fueling station.

Equipment Division staff are responsible for inventory of parts and materials required for vehicles and equipment maintenance, such as tires, oils, filters, brakes, hoses, lights, and cleaning supplies. Other responsibilities include update of monthly repair records for each vehicle or piece of equipment by account number and vehicle number.

A primary goal of this Division is the Preventive Maintenance Program (PMP), which lowers costs by identifying smaller repairs before they become larger and more expensive. This reduces emergency repairs, equipment downtime and increases fuel economy. Other responsibilities include compliance with required record keeping for: State Biennial Inspection of Terminals (BIT) Program, Air Quality Management District (AQMD), annual California Smog Certification, annual Survey of Fleets-Rule 1190, Occupational Safety & Health Administration (OSHA), California Air Resource Board, Los Angeles County Public Works-Solid Waste Reporting, and maintaining records for hazardous materials disposal such as waste oil, solvents, clarifier waste, used batteries, tires and fluorescent bulbs.

FY 2014-2015: Construction of a new CNG station is the main objective. Additional fuel and maintenance costs are directly charged to Funds 27, 29, 70, 72 and 73 to further reduce General Fund costs.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Equipment Supervisor	0.15	0.30	0.30	0.30	0.75
Mechanic Helper	0.15	0.30	0.30	0.30	0.75
Operations Manager	0.05	0.05	0.00	0.00	0.00
P.W. Superintendent	0.05	0.10	0.10	0.10	0.10
Senior Maintenance Worker	0.00	0.00	0.00	0.00	0.00
P.W. Office Specialist	0.15	0.10	0.10	0.10	0.10
Total	0.55	0.85	0.80	0.80	1.70
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ 83,589	\$ 81,116	\$ 153,242	\$ 167,592	\$ 168,453
Operating Expenses	334,620	378,796	358,991	330,044	412,550
Capital	-	2,181	8,000	4,935	10,000
Transfers	7,957	-	-	-	-
Total	\$ 426,166	\$ 462,093	\$ 520,233	\$ 502,571	\$ 591,003
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Gas Tax (Fund 11) Transfer	\$ 31,163	\$ 32,600	\$ 32,765	\$ 32,765	\$ 45,000
HUTA - Sect. 2105, 2106, & 2107					
01-3735-3661 CNG Fuel	183,551	357,878	300,000	362,982	400,000
General Fund	211,452	71,615	187,468	106,824	146,003
Total	\$ 426,166	\$ 462,093	\$ 520,233	\$ 502,571	\$ 591,003

CITY OF SAN FERNANDO ADOPTED BUDGET FY 2014-2015				
DIVISION				DIVISION NO.
Equipment / Vehicle Maintenance				320
PERSONNEL SERVICES				\$168,453
4101	Salaries		\$168,453	
OPERATING EXPENSES				\$412,550
3661-4210	Utilities:		\$35,000	
	CNG Station electricity (Increase in Sales).	\$35,000		
4220	Telephone:		\$720	
	Facilities/Equip. cell & standby phones. Expense shared with 01-390	\$300		
3661-4220	CNG Station phone modem line	\$420		
4260	Contractual Services:		\$4,000	
	Annual crane inspection, 1 truck (Additional inspections charged to Fund 27 and Fund 70)	\$250		
	Zee Medical Supplies/First Aid	\$150		
	Fire Code, Calif. Title 19 - Fire Extinguisher Refills for Police Dept. and Public Works vehicles	\$1,600		
	Generator annual preventative maintenance	\$2,000		
3661-4260	C.N.G. station preventative maintenance	\$5,000	\$5,000	
4300	Department Supplies:		\$500	
	General Office Supplies	\$500		
301-4300	Diagnostic scanner & tool data updates, Motor Data System annual upgrade; repair supplies.	\$2,000	\$2,500	
	Welding tanks, 2 @ \$250 each	\$500		
4310	Equipment and Supplies:		\$758	
	Uniforms and Safety Gear:			
	Uniform replacements & new issues; \$320 per staff based on FTE assigned to -320 Division; jackets issued in FY 12, next issue FY 14	\$375		
	Rain and safety gear based on FTE assigned to 320 Division	\$383		

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

DIVISION			DIVISION NO.
Equipment / Vehicle Maintenance			320
4320	Department Equipment Maintenance: Repair & maint. of floor jacks, air compressors, & hydraulic hoist. \$560 Diagnostic Engine Analyzer Maintenance \$310 Replace wire feed cable (welder) \$210	\$1,080	
4340	Small Tools: Snap-On scanner yearly updates: Engine Identification Codes \$150 Emission Standards \$250 Anti Locking Brake Codes \$150 Replacement tools, test lights, metric tools, jacks, ratchets, etc. \$1,250	\$1,800	
4360	Personnel Training: \$100 Liebert Cassidy Training, 1 session per year	\$100	
4370	Meetings, Memberships and Travel: Municipal Equip. Maint Assoc. annual dues \$0	\$0	
4380	Subscriptions, Dues and Memberships: APWA Membership	\$0	
4400	Vehicle Operation & Maintenance (no. of vehicles): 152-Code Enforcement (4 vehicles) \$1,188 Police: Servicing of vehicles every 3,000 miles and needed maintenance (Tires, Brakes, Batteries, Wipers etc.) \$30,521 221-Chief of Police (1 vehicle) \$941 222-Police Admin./Supt. Services (2 vehicles) \$650 223-Police Special Program (1 vehicle) \$200 224-Detectives (7 vehicles) \$4,000 225-Patrol (11 vehicles) \$23,430 226-Narcotics Enforcement (1 vehicles) \$300 228-K-9 Special Program (1 vehicle) \$1,000		

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

DIVISION			DIVISION NO.
Equipment / Vehicle Maintenance			320
4400	Public Works 311-Street Maintenance (3 trk + 1 backhoe). Assume 25% of use is for parking lot maintenance - refer to Fund 29 for \$1,214 additional funding. Balance of cost is offset by Fund 11 transfer \$2,000 312-Graffiti Removal (1 truck) \$660 320-Equip Div & Pool Vehicle (2 trucks) \$540 346-Street Trees and Parkways (1 truck, 1 lift truck) \$1,500 350-Refuse: (1 truck, refer to acct 3930, Fund 73) \$0 360-Sewer Maint. (1 truck, 3 large trucks, refer to Fund 72) \$0 370-Traffic Safety (3 trucks, 1 large truck; refer to Fund 13) \$2,300 371-Traffic Signal (1 truck; refer to Fund 13) \$2,100 390-Facilities Maintenance (8 trucks, misc equipment) \$4,000 0420-Maintenance for Cargo & Passenger Vans \$500	\$13,600	
3661-4400	CNG Fueling Station	\$22,000	
4402	Vehicle Fuel: based on average of FY 14 costs 152-Code Enforcement \$3,720 Police \$84,784 221-Chief of Police \$3,257 222-Police Admin./Supt. Services \$4,028 224-Detectives \$11,644 225-Patrol \$57,750 226-Narcotics Enforcement \$202 228-K-9 Special Program \$7,903		

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

DIVISION			DIVISION NO.
Equipment / Vehicle Maintenance			320
	Public Works : 311-Street Maintenance (3 tracktor + 1 backhoe). Assume 25% of use is for parking lot maintenance - refer to Fund 29 for \$2,824 additional funding. Balance of cost is offset by Fund 11 transfer. 312-Graffiti Removal 320-Pool Vehicle & Equipment Division 346-Street Trees and Parkways 370-Traffic Safety (Refer to Fund 13) 371-Traffic Signals (Refer to Fund 13) 390-Facilities Maintenance 0420-Fuel for Cargo and 12 Passenger Vans	\$8,471 \$2,065 \$1,690 \$938 \$7,660 \$3,200 \$15,150 \$500	\$39,674
3661-4402	CNG Fuel Station CNG Fueling Station Operation	\$90,000 \$90,000	\$90,000
4430	Activities and Programs:		\$0
3661-4430	CNG Station - notices and outreach	\$0	
3661-4435	Bank Charges: CNG Station credit card use		\$ 6,000
4450	Other Expenses: SMOG Certificates for all vehicles - average 20 @ \$60 CARB small equipment diesel registration, 3 @\$550 Generator annual preventative maintenance; Air Quality Management District Operational permits; Police Department Generator \$2,400 City Hall Generator \$1,200	\$1,200 \$1,650 \$2,400 \$1,200	\$6,450
3661-4450	CNG Fed & State Taxes - Assume average of 14,002 gallons per month. Federal rate = \$0.183 per gallon; State rate = \$0.0887 per gallon. CNG Station - Fed tax Annual Cost CNG Station - State tax Annual Cost CNG Station - State tax Annual Cost	\$30,748 \$14,904 \$17,503	\$63,155

CITY OF SAN FERNANDO ADOPTED BUDGET FY 2014-2015			
DIVISION Equipment / Vehicle Maintenance			DIVISION NO. 320
CAPITAL EXPENSES			\$10,000
3661-4500	Capital Expenses: CNG - capital equipment / upgrades (Hoses, Nozzles etc)	\$10,000	
CAPITAL EQUIPMENT			\$0
3661-4600			
TRANSFERS			\$0
TOTAL			\$591,003

PW - Equipment & Vehicle Maint

City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
320 PUBLIC WORKS-VEHICLE MAINT						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	71,847.59	57,801.44	55,466.27	102,110.00	102,110.00	114,672.71
0000-4105 OVERTIME	1,005.84	531.75	229.18	758.00	758.00	0.00
0000-4120 O.A.S.D.I.	5,573.98	4,388.10	4,261.64	7,560.00	7,560.00	8,772.46
0000-4126 HEALTH INSURANCE	14,175.76	11,967.29	11,825.88	25,836.00	25,836.00	25,139.90
0000-4128 DENTAL INSURANCE	1,608.19	1,600.13	1,688.65	3,552.00	3,552.00	3,547.48
0000-4130 WORKER'S COMPENSATION INS.	8,525.12	6,961.55	7,138.72	13,356.00	13,356.00	15,530.92
0000-4134 LONG TERM DISABILITY INSURANCE	36.84	9.21	0.00	0.00	0.00	0.00
0000-4136 OPTICAL INSURANCE	359.28	275.78	285.24	612.00	612.00	606.08
0000-4138 LIFE INSURANCE	168.00	54.00	216.00	216.00	216.00	183.60
3661-4105 OVERTIME	0.00	465.29	1,223.79	0.00	0.00	0.00
3661-4120 CNG FUELING STATION	0.00	35.66	93.78	0.00	0.00	0.00
3661-4130 CNG FUELING STATION	0.00	66.22	174.03	0.00	0.00	0.00
Total PERSONNEL SERVICES	103,300.60	84,156.42	82,603.18	154,000.00	154,000.00	168,453.15
MAINTENANCE & OPERATING EXPENSES						
0000-4220 TELEPHONE	235.88	93.44	56.10	300.00	300.00	300.00
0000-4260 CONTRACTUAL SERVICES	3,523.73	8,848.29	5,787.60	8,450.00	7,450.00	4,000.00
0000-4300 DEPARTMENT SUPPLIES	244.77	491.66	204.48	500.00	400.00	500.00
0000-4310 EQUIPMENT AND SUPPLIES	931.77	740.29	732.22	758.00	758.00	758.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	541.45	453.43	599.22	1,080.00	930.00	1,080.00
0000-4340 SMALL TOOLS	2,076.64	2,472.89	1,633.92	1,800.00	1,400.00	1,800.00
0000-4360 PERSONNEL TRAINING	200.00	35.00	70.00	100.00	0.00	100.00
0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	0.00	0.00	0.00	100.00	0.00	0.00
0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	0.00	0.00	0.00	150.00	0.00	0.00

PW - Equipment & Vehicle Maint

City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
320 PUBLIC WORKS-VEHICLE MAINT						
0000-4450 OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	6,450.00
0152-4400 CODE ENFORCE. VEH. MAINT.	762.81	1,287.23	2,380.92	1,188.00	1,188.00	1,188.00
0152-4402 FUEL	3,873.71	3,743.35	4,065.34	3,720.00	3,720.00	3,720.00
0221-4400 POLICE CHIEF VEH. MAINT.	635.33	1,127.10	842.39	941.00	641.00	941.00
0221-4402 FUEL	2,891.82	1,911.91	1,779.78	3,257.00	3,257.00	3,257.00
0222-4400 POLICE ADMIN. VEH. MAINT.	230.60	978.49	1,853.49	650.00	650.00	650.00
0222-4402 FUEL	3,907.42	3,542.74	2,150.20	4,028.00	4,028.00	4,028.00
0223-4400 POLICE D.A.R.E. VEH. MAINT.	0.00	189.12	0.00	200.00	200.00	200.00
0224-4400 POLICE DETECTIVES VEH. MAINT.	8,091.90	12,250.56	8,217.61	6,831.00	2,831.00	4,000.00
0224-4402 FUEL	12,415.59	12,928.12	11,794.96	11,644.00	11,644.00	11,644.00
0225-4400 POLICE PATROL VEH. MAINT.	27,837.20	29,833.88	30,139.86	23,430.00	19,430.00	23,430.00
0225-4402 FUEL	60,878.13	72,072.28	69,402.96	57,750.00	57,750.00	57,750.00
0226-4400 POLICE NARCOTICS VEH. MAINT.	369.14	23.00	0.00	600.00	300.00	300.00
0226-4402 FUEL	176.66	203.72	24.00	202.00	202.00	202.00
0228-4400 POLICE K-9 VEH. MAINT.	2,223.31	1,917.59	2,735.86	1,748.00	1,748.00	1,000.00
0228-4402 FUEL	7,850.09	8,116.95	7,793.39	7,903.00	7,903.00	7,903.00
0301-4300 PW MAINT. & REPAIR SUPPLIES	3,135.58	3,467.57	2,267.80	3,100.00	2,825.00	2,500.00
0311-4400 STREETS VEH. MAINT.	3,796.83	5,283.32	2,722.49	3,283.00	2,383.00	2,000.00
0311-4402 FUEL	11,600.97	13,749.17	11,867.28	8,471.00	8,471.00	8,471.00
0312-4400 GRAFFITI VEH. MAINT.	1,038.83	1,544.11	693.17	660.00	660.00	660.00
0312-4402 FUEL	1,883.54	797.75	3,501.54	2,065.00	2,065.00	2,065.00
0320-4400 MECHANICAL VEH. MAINT.	868.17	600.25	573.52	540.00	540.00	540.00
0320-4402 FUEL	1,540.89	1,650.83	1,870.53	1,690.00	1,690.00	1,690.00
0346-4400 STREET TREES VEH. MAINT.	1,615.02	1,983.93	1,581.26	2,000.00	1,750.00	1,500.00
0346-4402 FUEL	892.82	1,348.24	1,220.59	938.00	938.00	938.00

PW - Equipment & Vehicle Maint

City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
320 PUBLIC WORKS-VEHICLE MAINT						
0370-4400 TRAFFIC SAFETY VEH. MAINT.	4,164.63	2,581.68	1,516.69	4,389.00	2,389.00	2,300.00
0370-4402 FUEL	10,013.10	8,853.93	6,994.43	9,660.00	9,660.00	7,660.00
0371-4400 TRAFFIC SIGNAL VEH. MAINT.	2,423.62	2,141.22	2,612.34	2,100.00	1,623.00	2,100.00
0371-4402 FUEL	3,694.60	4,333.18	3,311.06	3,260.00	3,260.00	3,200.00
0390-4400 FACILITIES MANGM'T VEH. MAINT.	5,331.43	3,612.74	6,498.81	6,341.00	4,841.00	4,000.00
0390-4402 FUEL	16,070.62	17,412.88	17,020.98	15,150.00	15,150.00	15,150.00
0420-4400 RECREATION VEH. MAINT.	0.00	0.00	183.12	1,000.00	200.00	500.00
0420-4402 FUEL	0.00	0.00	610.01	500.00	500.00	500.00
3661-4210 UTILITIES	14,673.00	10,445.43	29,355.92	31,000.00	31,000.00	35,000.00
3661-4220 CNG FUELING STATION	534.96	429.20	460.12	420.00	420.00	420.00
3661-4260 CNG FUELING STATION	0.00	6,743.20	3,474.23	7,500.00	7,500.00	5,000.00
3661-4400 CNG FUELING STATION	28,019.81	14,804.62	27,490.01	22,000.00	22,000.00	22,000.00
3661-4402 FUEL	38,595.43	48,412.47	89,426.84	90,000.00	90,000.00	90,000.00
3661-4430 ACTIVITIES AND PROGRAMS	0.00	0.00	470.59	750.00	250.00	0.00
3661-4435 CNG FUELING STATION	3,228.28	4,394.92	9,229.32	9,200.00	9,200.00	6,000.00
3661-4450 OTHER EXPENSE	0.00	15,676.75	0.00	33,844.00	33,844.00	63,155.00
3661-4300 CNG FUELING STATION	0.00	524.47	90.92	0.00	0.00	0.00
Total MAINT & OPERATIONS	293,020.08	334,052.90	377,307.87	397,191.00	379,889.00	412,550.00
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	10,000.00
Total CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	10,000.00
CAPITAL PROJECTS						
0000-4600 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00

PW - Equipment & Vehicle Maint City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
320	PUBLIC WORKS-VEHICLE MAINT						
3661-4600	CAPITAL PROJECTS	4,715.71	7,956.85	2,181.98	7,242.00	6,242.00	0.00
Total	CAPITAL PROJECTS	4,715.71	7,956.85	2,181.98	7,242.00	6,242.00	0.00
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PERSONNEL SERVICES	103,300.60	84,156.42	82,603.18	154,000.00	154,000.00	168,453.15
Total	MAINT & OPERATIONS	293,020.08	334,052.90	377,307.87	397,191.00	379,889.00	412,550.00
Total	CAPITAL EXPENSES/PROJECTS	4,715.71	7,956.85	2,181.98	7,242.00	6,242.00	10,000.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PUBLIC WORKS-VEHICLE MAINT	401,036.39	426,166.17	462,093.03	558,433.00	540,131.00	591,003.15

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

DIVISION	DIVISION NO.
Mall Maintenance	341

NARRATIVE

The Mall Maintenance Division provides maintenance in the mall and the downtown business area at an enhanced level as compared to other commercial areas of the City. The Division provides a seven-days per week refuse collection from public receptacles, landscape maintenance, annual cleaning of sidewalks and removal of graffiti from public facilities such as street signs and poles, sidewalks and planters in the mall area. Repairs of masonry, streetscape and lighting are performed as funding allows.

Court referral volunteers are frequently used to perform public service on the Mall, including maintenance and cleaning, weeding, gum removal and debris pickup. The volunteers are monitored and supervised by Public Works staff.

An assessment collected from merchants is the only funding source for this division. Since the assessment amount has not increased for many years and the cost for maintenance has increased, service levels provided by staff are constrained. In addition, the assessment is not sufficient to also fund needed capital projects for the Mall.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Maintenance Worker	0.70	0.70	0.70	0.70	0.70
Senior Maintenance Worker	0.10	0.10	0.10	0.10	0.10
PW Field Supervisor	0.00	0.00	0.00	0.00	0.00
Field Supervisor II	0.10	0.00	0.00	0.00	0.05
PW Administrative Coordinator	0.00	0.00	0.00	0.00	0.05
PW Office Specialist	0.00	0.00	0.00	0.00	0.01
Maintenance Helper - PT	0.00	0.35	0.70	0.70	0.70
Total	0.90	1.15	1.50	1.50	1.61

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ 70,520	\$ 72,260	\$ 75,046	\$ 60,089	\$ 73,136
Operating Expenses	1,965	2,186	4,250	2,845	11,990
Capital Outlay	-	6,216	12,480	-	12,000
Total	\$ 72,485	\$ 80,662	\$ 91,776	\$ 62,934	\$ 97,126

SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
01-3930 Mall Maintenance Levy	\$ 95,844	\$ 99,651	\$ 100,000	\$ 94,952	\$ 100,000
General Fund		-	-	-	-
Total	\$ 95,844	\$ 99,651	\$ 100,000	\$ 94,952	\$ 100,000

PERSONNEL SERVICES			\$73,136
4101	Personnel Costs: Salary and Benefits	\$54,185	
4103	Part Time	\$15,951	
4105	Overtime	\$3,000	

CITY OF SAN FERNANDO ADOPTED BUDGET FY 2014-2015			
DIVISION			DIVISION NO.
Mall Maintenance			341
OPERATING EXPENSES			\$11,990
4210	Utilities: Assumes 5% rate increase over FY 12-13 costs	\$250	
4250	Rents & Leases: (Rental of maint equipment as needed)	\$500	
4300 0301-4300	Department Supplies: Maintenance supplies including trash bags, repair parts for irrigation and planter lighting, bollard repair	\$3,000	
4310	Equipment & Supplies: Miscellaneous repairs: Landscape/Plant Replacement	\$5,000	
4320	Department Equipment/Maintenance: Landscape/Irrigation: Backflow Maintenance	\$2,740	
4340	Small Tools	\$500	
CAPITAL EQUIPMENT			\$12,000
4500	Capitla Expenses: Concrete Trash Cans Uplighting at Mall entrances Bollard replacement, materials to start replacement of damaged or missing bollards	\$4,000 \$4,000 \$4,000	
TOTAL			\$97,126

PW - Mall Maintenance

City of San Fernando

<i>Account Number</i>		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
341	MALL MAINTENANCE						
PERSONNEL SERVICES							
0000-4101	SALARIES-PERMANENT EMPLOYEES	29,092.90	40,465.89	41,766.27	39,352.00	39,352.00	33,548.62
0000-4103	WAGES-PERMANENT EMPLOYEES	0.00	8,386.52	6,142.34	10,346.00	10,346.00	15,951.26
0000-4105	OVERTIME	1,014.85	414.90	1,311.76	6,500.00	6,500.00	3,000.00
0000-4120	O.A.S.D.I.	2,305.42	3,740.64	3,765.54	3,888.00	3,888.00	4,010.24
0000-4124	RETIREMENT	0.00	2.70	0.00	0.00	0.00	0.00
0000-4126	HEALTH INSURANCE	10,060.06	9,625.83	10,975.86	11,964.00	11,964.00	8,722.54
0000-4128	DENTAL INSURANCE	813.34	732.78	779.64	852.00	852.00	513.04
0000-4130	WORKER'S COMPENSATION INS.	4,630.08	6,710.04	6,907.47	7,008.00	7,008.00	7,067.17
0000-4136	OPTICAL INSURANCE	299.43	260.93	285.24	300.00	300.00	195.10
0000-4138	LIFE INSURANCE	138.00	180.00	325.50	336.00	336.00	127.80
Total	PERSONNEL SERVICES	48,354.08	70,520.23	72,259.62	80,546.00	80,546.00	73,135.77
MAINTENANCE & OPERATING EXPENSES							
0000-4210	UTILITIES	242.57	272.19	270.60	250.00	250.00	250.00
0000-4250	RENTS AND LEASES	0.00	0.00	0.00	500.00	500.00	500.00
0000-4300	DEPARTMENT SUPPLIES	197.91	0.00	210.14	0.00	0.00	0.00
0000-4310	EQUIPMENT AND SUPPLIES	0.00	112.41	0.00	0.00	0.00	5,000.00
0000-4340	SMALL TOOLS	494.38	0.00	308.89	500.00	500.00	3,240.00
0301-4300	PW MAINT. & REPAIR SUPPLIES	4,412.21	1,580.37	1,397.25	3,000.00	3,000.00	3,000.00
Total	MAINT & OPERATIONS	5,347.07	1,964.97	2,186.88	4,250.00	4,250.00	11,990.00
CAPITAL EXPENSES							
0000-4500	CAPITAL EXPENSES	0.00	0.00	6,215.60	6,980.00	6,980.00	12,000.00
Total	CAPITAL EXPENSES	0.00	0.00	6,215.60	6,980.00	6,980.00	12,000.00

PW - Mall Maintenance

City of San Fernando

<i>Account Number</i>		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
341	MALL MAINTENANCE						
CAPITAL PROJECTS							
0000-4600	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PERSONNEL SERVICES	48,354.08	70,520.23	72,259.62	80,546.00	80,546.00	73,135.77
Total	MAINT & OPERATIONS	5,347.07	1,964.97	2,186.88	4,250.00	4,250.00	11,990.00
Total	CAPITAL EXPENSES/PROJECTS	0.00	0.00	6,215.60	6,980.00	6,980.00	12,000.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PUBLIC WORKS-MALL MAINT	53,701.15	72,485.20	80,662.10	91,776.00	91,776.00	97,125.77

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

DIVISION	DIVISION NO.
Street Sweeping	343

NARRATIVE

Street sweeping is conducted to improve the cleanliness, health and safety of the City. Street sweepers remove debris from streets and prevent it from entering storm drains. Storm drains lead straight to the ocean and are meant for rainwater only. Street sweeping also helps the City comply with increasingly stringent state and federal storm water quality requirements under the new storm water permit. All services are currently paid using Fund 11 Gas tax.

FY 2014-2015: Street sweeping will be continued in residential areas, commercial areas, alleys, Downtown and Mall area, the Maclay streetscape, City parking lots and parks parking lots.

	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
PERSONNEL					
Operating Expenses	\$ 121,200	\$ 121,255	\$ 123,988	\$ 121,200	\$ 136,000
Capital Outlay	-	-	-	-	-
Total	\$ 121,200	\$ 121,255	\$ 123,988	\$ 121,200	\$ 136,000
	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
SOURCE OF FUNDS					
Gas Tax (Fund 11)Transfer- HUTA - Sect. 2105,2106, & 2107	123,988	121,255	123,988	123,988	136,000
Total	\$ 123,988	\$ 121,255	\$ 123,988	\$ 123,988	\$ 136,000
OPERATING EXPENSES					\$136,000
4260	Contractual Services (Estimated 10% Increase in Contract)			\$136,000	
TOTAL					\$136,000

PW - Street Sweeping

City of San Fernando

<i>Account Number</i>		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
343	PUBLIC WORKS-STREET CLEANING						
PERSONNEL SERVICES							
0000-4100	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
Total	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & OPERATING EXPENSES							
0000-4260	CONTRACTUAL SERVICES	121,200.00	121,200.00	121,254.50	123,988.00	123,988.00	136,000.00
Total	MAINT & OPERATIONS	121,200.00	121,200.00	121,254.50	123,988.00	123,988.00	136,000.00
CAPITAL EXPENSES							
0000-4500	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
Total	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL PROJECTS							
0000-4600	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
Total	MAINT & OPERATIONS	121,200.00	121,200.00	121,254.50	123,988.00	123,988.00	136,000.00
Total	CAPITAL EXPENSES/PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PUBLIC WORKS-STREET CLEANING	121,200.00	121,200.00	121,254.50	123,988.00	123,988.00	136,000.00

CITY OF SAN FERNANDO					
ADOPTED BUDGET					
FY 2014-2015					
DIVISION					DIVISION NO.
Streets , Trees & Parkways					346
NARRATIVE					
The Streets Trees and Parkways Division provides a program of tree general maintenance for approximately 7,138 City trees on parkways and City facilities. In order to preserve aging trees, the Division performs additional services under the guidance of an arborist for things such as wind trimming, hole fillings and cabling. The City's older trees require an increasing amount of attention; an active tree maintenance program helps to prolong tree life expectancy and the beauty of our trees.					
FY 2014-2015: The General Fund allocation for public tree maintenance remains reduced due to budget constraints, resulting in a 75% reduction in grid tree trimming frequencies. Staff will continue to provide priority emergency response to reports of downed trees or limbs, and resident requests for tree inspections or clearance trimming. The Public Works Tree Partner Program has seen increased interest by the public, which encourages residents to plant parkway trees either by applying for a no-fee permit, or a \$210 fee for expedited planting.					
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Public Works Director	0.00	0.00	0.00	0.00	0.02
P.W. Superintendent	0.00	0.00	0.00	0.00	0.10
Civil Engineering Assistant II	0.00	0.00	0.00	0.00	0.04
Maintenance Worker	0.25	0.20	0.20	0.20	0.10
Field Supervisor II	0.10	0.10	0.10	0.10	0.10
Senior Maintenance Worker	0.10	0.10	0.10	0.10	0.16
Total	0.45	0.40	0.40	0.40	0.52
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ 24,060	\$ 26,021	\$ 52,178	\$ 59,799	\$ 94,291
Operating Expenses	66,292	62,452	58,558	50,426	102,692
Capital Outlay	1,242	1,447	1,500	1,318	1,500
Total	\$ 91,594	\$ 89,920	\$ 112,236	\$ 111,543	\$ 198,483
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Gas Tax (Fund 11)Transfer- HUTA - Sect. 2105,2106, & 2107	\$ -	\$ -	\$ -	\$ -	\$ 35,000
Transfer (Fund 15) - Local Transporta	-	-	-	-	19,500
General Fund	-	89,920	112,236	111,543	143,983
Total	\$ -	\$ 89,920	\$ 112,236	\$ 111,543	\$ 198,483
PERSONNEL SERVICES					\$94,291
4101	Personnel Costs			\$91,291	
4105	Overtime			\$3,000	

CITY OF SAN FERNANDO ADOPTED BUDGET FY 2014-2015			
DIVISION Streets , Trees & Parkways			DIVISION NO. 346
OPERATING EXPENSES			\$102,692
4250	Rents and Leases: Rent and lease of equipment as needed	\$250	
4260	Contractual Services: Carryover of approved FY 13-14 budget for Tree Maint. Contract (\$47,692) \$47,692 General Grid trimming (trees) on a four year cycle and any additional as-needed services. \$45,500 Bee Removal - Emergency Call Outs \$2,000	\$95,192	
4300	Department Supplies: Office Supplies \$250	\$1,750	
0301-4300	Maintenance supplies: Asphalt, Bag Mix, Emulsion \$1,500		
4310	Equipment and Supplies: Uniforms and Safety Gear: Uniform replacements & new issues; \$320 per staff based on FTE assigned to -346 Division; jackets issued in FY 14 next issue FY 16 \$100 Uniform Gear-(moved from 001-310) \$250 Rain and safety gear based on FTE assigned to -346 Division \$150	\$500	
4320	Equipment Maintenance: Maintenance and repair of power tools, hand tools and related equipment.	\$500	
4340	Small Tools: Pole saws, hoppers, shovels, rakes, hoes, brooms	\$500	
4430	Activities and Programs: (Tree Partner Program) Parkway tree replacement plantings	\$4,000	
CAPITAL EXPENSES			\$1,500
4500	Capital Equipment: Replace power equipment - chain saws, blowers	\$1,500	
EQUIPMENT REPLACEMENT CHARGE			-
TOTAL			\$198,483

PW - Streets Trees and Parkway

City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
346 PUBLIC WORKS-ST, TREES & PRKWY						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	16,215.49	13,342.95	13,463.14	35,208.00	35,208.00	63,387.01
0000-4105 OVERTIME	6,047.46	4,584.97	6,069.40	3,000.00	3,000.00	3,000.00
0000-4120 O.A.S.D.I.	1,700.02	1,375.93	1,495.15	3,036.00	3,036.00	5,072.61
0000-4124 RETIREMENT	0.00	1.34	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	5,134.08	2,015.79	1,974.00	6,756.00	6,756.00	12,129.09
0000-4128 DENTAL INSURANCE	470.46	188.60	193.80	588.00	588.00	1,244.42
0000-4130 WORKER'S COMPENSATION INS.	3,250.53	2,493.55	2,769.71	4,776.00	4,776.00	8,245.30
0000-4134 LONG TERM DISABILITY INSURANCE	0.00	0.00	0.00	158.00	158.00	0.00
0000-4136 OPTICAL INSURANCE	148.50	57.23	55.56	156.00	156.00	284.30
0000-4138 LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00	928.00
0830-4100 ****PERSONNEL SERVICES****	0.00	0.00	0.00	0.00	0.00	0.00
7510-4105 OVERTIME - NORTH MACLAY STREETSCAPE	0.00	54.81	0.00	0.00	0.00	0.00
7510-4120 O.A.S.D.I.	0.00	4.20	0.00	0.00	0.00	0.00
7510-4130 WORKER'S COMPENSATION INS.	0.00	7.72	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	32,966.54	24,127.09	26,020.76	53,678.00	53,678.00	94,290.73
MAINTENANCE & OPERATING EXPENSES						
0000-4250 RENTS AND LEASES	0.00	0.00	175.50	500.00	250.00	250.00
0000-4260 CONTRACTUAL SERVICES	50,391.00	53,685.00	52,697.00	47,500.00	47,500.00	95,192.00
0000-4300 DEPARTMENT SUPPLIES	637.57	430.50	425.10	250.00	250.00	250.00
0000-4310 EQUIPMENT AND SUPPLIES	323.14	284.38	308.00	308.00	308.00	500.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	602.35	901.06	665.17	500.00	500.00	500.00
0000-4340 SMALL TOOLS	436.26	356.45	430.04	500.00	500.00	500.00
0000-4360 PERSONNEL TRAINING	448.00	0.00	0.00	0.00	0.00	0.00

PW - Streets Trees and Parkway

City of San Fernando

<i>Account Number</i>		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
346	PUBLIC WORKS-ST, TREES & PRKWY						
0000-4430	ACTIVITIES AND PROGRAMS	7,874.00	8,384.00	7,313.09	6,000.00	5,000.00	4,000.00
0301-4300	PW MAINT. & REPAIR SUPPLIES	80.11	1,465.75	437.99	1,500.00	1,000.00	1,500.00
7510-4300	NORTH MACLAY STREETSCAPE	1,155.37	718.71	0.00	0.00	0.00	0.00
Total	MAINT & OPERATIONS	61,947.80	66,225.85	62,451.89	57,058.00	55,308.00	102,692.00
CAPITAL EXPENSES							
0000-4500	CAPITAL EXPENSES	0.00	1,241.70	1,446.89	1,500.00	1,000.00	1,500.00
Total	CAPITAL EXPENSES	0.00	1,241.70	1,446.89	1,500.00	1,000.00	1,500.00
CAPITAL PROJECTS							
0000-4600	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PERSONNEL SERVICES	32,966.54	24,127.09	26,020.76	53,678.00	53,678.00	94,290.73
Total	MAINT & OPERATIONS	61,947.80	66,225.85	62,451.89	57,058.00	55,308.00	102,692.00
Total	CAPITAL EXPENSES/PROJECTS	0.00	1,241.70	1,446.89	1,500.00	1,000.00	1,500.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PUBLIC WORKS-ST, TREES & PRKWY	94,914.34	91,594.64	89,919.54	112,236.00	109,986.00	198,482.73

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

DIVISION
Traffic Safety

DIVISION NO.
370

NARRATIVE

The Traffic Safety Division provides routine scheduled maintenance to all street signs, off street parking controls, traffic striping and curb delineations. The Division performs restriping and marking of all streets on a two year maintenance schedule. Restriping is also done following large construction projects or street repairs. The Division performs traffic safety improvements such as marking changes, striping and signing changes.

The Traffic Safety Division performs an annual School Safety Program prior to the beginning of each school year. This program includes inspection and repainting of all school crosswalks and school street legends throughout the City. School safety signs are inspected and repaired or replaced as needed. Street tree limbs blocking signs or pedestrian pathways are reported to the Street Tree Division for trimming.

FY 2014-2015: Inspection and touch up repainting of street striping and pavement markings will continue, with use of cost effective thermoplastic markings whenever practical. Street striping in school zones is planned under the Safe Routes to Schools Program. Direct charge of materials to special funds, and transfer from Gas Tax Fund 11 makes the Traffic Safety Division a net zero impact on the General Fund.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Civil Engineering Assistant II	0.00	0.00	0.00	0.00	0.04
Senior Maintenance Worker	0.15	0.30	0.30	0.30	0.00
City Engineer	0.00	0.00	0.00	0.00	0.00
Electrical Supervisor	0.00	0.10	0.10	0.10	0.10
Field Supervisor II	0.10	0.00	0.00	0.00	0.00
Total	0.25	0.40	0.40	0.40	0.14

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ 20,532	\$ 16,288	\$ 14,840	\$ 21,008	\$ 34,076
Operating Expenses	387	856	65,038	35,334	36,393
Capital Outlay	-	-	47,162	42,162	-
Total	\$ 20,919	\$ 17,144	\$ 127,040	\$ 98,504	\$ 70,469

SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Gas Tax (Fund 11)Transfer- HUTA - Sect. 2105,2106, & 2107	\$ 35,128	\$ 41,651	\$ 41,651	\$ 41,651	\$ 64,834
Transfer (Fund 13)	-	-	-	-	\$ -
General Fund	-	-	-	-	\$ -
Total	\$ 35,128	\$ 41,651	\$ 41,651	\$ 41,651	\$ 64,834

PERSONNEL SERVICES					\$34,076
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4101	Personnel Costs			\$34,076	
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CITY OF SAN FERNANDO ADOPTED BUDGET FY 2014-2015			
DIVISION Traffic Safety		DIVISION NO. 370	
OPERATING EXPENSES			\$36,393
4260	Contractual Services	\$7,000	
0301-4260	Contractual Services	\$0	
4300	Department Supplies:	\$8,200	
0000-4300	Office supplies \$200		
0301-4300	Traffic Signage Repair Materials - Poles, Signs, Hardware, Street Signs, etc. \$8,000		
4310	Equipment and Supplies:	\$308	
	Uniforms and Safety Gear:		
	Uniform replacements & new issues; \$320 per staff based on FTE assigned to -370 Division; jackets issued in FY 12, next issue FY 14 \$128		
	Rain and safety gear, average of \$450 per staff based on FTE assigned to -370 Division \$180		
4320	Department Equipment/Maintenance:		
	Spare Meyer Cabinet 120/240 V.A.C. service, 1 at \$2,200	\$2,200	
	Replace traffic loops, 10 at \$425 each	\$4,250	
	Replace conflict monitors, 10 at \$350 each	\$3,500	
4340	Small Tools	\$200	
	Brooms, shovels, post hole diggers, hand tools, misc.		
4360	Personnel Training	\$100	
4430	Activities and Programs		
	Carryover of approved FY 13-14 budget for Overhead Mast Arms (\$5,635)	\$5,635	
	370 Signage- Preventitive Maintenance Program	\$5,000	
CAPITAL PROJECTS			\$0
4600			
TOTAL			\$70,469

PW - Traffic Safety

City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
370	PUBLIC WORKS-TRAFFIC SAFETY						
PERSONNEL SERVICES							
0000-4101	SALARIES-PERMANENT EMPLOYEES	25,975.02	15,137.81	9,858.52	10,520.00	10,520.00	25,186.70
0000-4105	OVERTIME	9.14	196.95	11.53	127.00	127.00	0.00
0000-4120	O.A.S.D.I.	1,987.89	1,173.12	755.17	888.00	888.00	1,926.78
0000-4126	HEALTH INSURANCE	5,643.01	1,520.86	3,463.31	2,100.00	2,100.00	3,406.85
0000-4128	DENTAL INSURANCE	595.57	195.89	593.04	84.00	84.00	495.04
0000-4130	WORKER'S COMPENSATION INS.	4,899.20	2,165.00	1,403.41	1,140.00	1,140.00	2,942.64
0000-4136	OPTICAL INSURANCE	162.67	34.30	95.28	0.00	0.00	85.13
0000-4138	LIFE INSURANCE	126.00	108.00	108.00	108.00	108.00	32.40
Total	PERSONNEL SERVICES	39,398.50	20,531.93	16,288.26	14,967.00	14,967.00	34,075.54
MAINTENANCE & OPERATING EXPENSES							
0000-4260	CONTRACTUAL SERVICES	0.00	0.00	0.00	12,500.00	5,500.00	7,000.00
0000-4300	DEPARTMENT SUPPLIES	92.46	39.41	196.64	200.00	200.00	200.00
0000-4310	EQUIPMENT AND SUPPLIES	330.36	0.00	180.98	371.00	371.00	308.00
0000-4320	DEPARTMENT EQUIPMENT MAINT	0.00	134.80	0.00	0.00	0.00	9,950.00
0000-4340	SMALL TOOLS	0.00	165.53	408.15	330.00	230.00	200.00
0000-4360	PERSONNEL TRAINING	249.75	47.00	70.00	200.00	0.00	100.00
0000-4430	ACTIVITIES AND PROGRAMS	0.00	0.00	0.00	7,000.00	5,400.00	10,635.00
0301-4300	PW MAINT. & REPAIR SUPPLIES	0.00	0.00	0.00	44,310.00	40,310.00	8,000.00
Total	MAINT & OPERATIONS	672.57	386.74	855.77	64,911.00	52,011.00	36,393.00
CAPITAL EXPENSES							
0000-4500	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
Total	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00

PW - Traffic Safety City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
370	PUBLIC WORKS-TRAFFIC SAFETY						
CAPITAL PROJECTS							
0000-4600	CAPITAL PROJECTS	0.00	0.00	0.00	47,162.00	42,162.00	0.00
Total	CAPITAL PROJECTS	0.00	0.00	0.00	47,162.00	42,162.00	0.00
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PERSONNEL SERVICES	39,398.50	20,531.93	16,288.26	14,967.00	14,967.00	34,075.54
Total	MAINT & OPERATIONS	672.57	386.74	855.77	64,911.00	52,011.00	36,393.00
Total	CAPITAL EXPENSES/PROJECTS	0.00	0.00	0.00	47,162.00	42,162.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PUBLIC WORKS-TRAFFIC SAFETY		40,071.07	20,918.67	17,144.03	127,040.00	109,140.00	70,468.54

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

DIVISION	DIVISION NO.
Traffic Signals	371

NARRATIVE

The Traffic Signal Division provides for the operation and maintenance of 44 traffic signal controlled intersections and 6 intersections equipped with flashers on stop signs. Maintenance procedures include routine scheduled verification of proper "programmed" operations, timing, and sequencing at these intersections. Preventative maintenance ensures that "conflict monitor units" and "flasher" circuits are working correctly and provide adequate safety and protection. Operational checks are also made on pedestrian and vehicle detectors to ensure safe traffic flow in all directions. Cleaning of traffic control cabinets and inspection of intersection facilities are also done bi-annually. Troubleshooting, repair of malfunctions and emergency repairs due to damage from traffic accidents or the "elements" are also completed as required.

FY 2014-2015: The Division will continue preventative maintenance routines and scheduled equipment replacement, including installation of new traffic loops, and installation of LED pedestrian fixtures. Traffic accidents and equipment knockdowns and purchase of replacement equipment are expected to be a continued strain on funding. Direct charge of materials to special funds, and transfer from Gas Tax Fund 11 will continue to make the Traffic Signal Division a net zero impact on the General Fund.

	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
PERSONNEL					
Electrical Supervisor	0.50	0.40	0.40	0.40	0.40
Bldg. Maint. Wkr / Elect. Helper	0.50	0.40	0.40	0.40	0.40
Total	1.00	0.80	0.80	0.80	0.80

	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
APPROPRIATIONS					
Personnel Services	\$ 79,328	\$ 77,723	\$ 70,437	\$ 82,611	\$ 85,309
Operating Expenses	25,593	27,869	24,299	20,879	30,691
Capital Outlay	-	-	-	-	25,000
Total	\$ 104,921	\$ 105,592	\$ 94,736	\$ 103,490	\$ 141,000

	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
SOURCE OF FUNDS					
Gas Tax (Fund 11)Transfer- HUTA - Sect. 2105,2106, & 2107	\$ 99,101	\$ 107,462	\$ 107,462	\$ 107,462	\$ 102,000
Prop C	-	-	-	-	9,000
Traffic Safety Fund 13	-	-	-	-	30,000
General Fund	-	-	-	-	-
Total	\$ 99,101	\$ 107,462	\$ 107,462	\$ 107,462	\$ 141,000

PERSONNEL SERVICES					\$85,309
4101	Personnel Costs			\$85,309	

CITY OF SAN FERNANDO ADOPTED BUDGET FY 2014-2015			
DIVISION Traffic Signals			DIVISION NO. 371
OPERATING EXPENSES			\$30,691
4210	Utilities:	\$23,192	
4300	Department Supplies:	\$6,100	
000-4300	Office Supplies \$300		
	371 LED Repair Materials - supplies for maintenance and repair of LED traffic signals and pedestrian modules. \$5,800		
0301-4300	Supplies for LED program. Refer to Fund 13 Fund 13.		
4310	Equipment and Supplies:	\$616	
	Uniforms and Safety Gear:		
	Uniform replacements & new issues; \$320 per staff based on FTE assigned to -370 Division; jackets issued in FY 14 , next issue FY 16 \$256		
	Rain and safety gear, average of \$450 per staff based on FTE assigned to -370 Division \$360		
4320	Equipment Maintenance	\$533	
4360	Personnel Training:	\$150	
	Seminars, training, school		
4370	Meetings, Memberships & Travel	\$100	
CAPITAL EXPENSES			\$25,000
4500	371 Traffic Signals & Modules - Repairs and Replacement	\$25,000	
TOTAL			\$141,000

PW - Traffic Signals

City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
371 PUBLIC WORKS-TRAFFIC SIGNALS						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	60,683.06	53,986.31	53,294.96	47,481.00	47,481.00	60,734.73
0000-4105 OVERTIME	1,108.66	873.03	121.41	188.00	188.00	0.00
0000-4120 O.A.S.D.I.	4,727.29	4,197.17	4,128.23	3,600.00	3,600.00	4,514.53
0000-4126 HEALTH INSURANCE	11,962.50	10,663.24	10,783.26	10,980.00	10,980.00	10,506.49
0000-4128 DENTAL INSURANCE	1,623.60	1,389.28	1,360.92	1,368.00	1,368.00	1,467.85
0000-4130 WORKER'S COMPENSATION INS.	8,784.23	7,780.82	7,595.98	6,564.00	6,564.00	7,693.05
0000-4134 LONG TERM DISABILITY	0.00	0.00	0.00	0.00	0.00	60.20
0000-4136 OPTICAL INSURANCE	272.16	222.22	222.00	228.00	228.00	239.87
0000-4138 LIFE INSURANCE	252.00	216.00	216.00	216.00	216.00	91.80
Total PERSONNEL SERVICES	89,413.50	79,328.07	77,722.76	70,625.00	70,625.00	85,308.52
MAINTENANCE & OPERATING EXPENSES						
0000-4210 UTILITIES	25,421.60	21,720.00	25,360.29	22,650.00	22,650.00	23,192.00
0000-4260 CONTRACTUAL SERVICES	1,300.00	0.00	0.00	0.00	0.00	0.00
0000-4300 DEPARTMENT SUPPLIES	31.59	438.25	450.15	250.00	250.00	6,100.00
0000-4310 EQUIPMENT AND SUPPLIES	867.09	703.50	718.20	616.00	616.00	616.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	0.00	195.90	760.84	345.00	345.00	533.00
0000-4340 SMALL TOOLS	0.00	325.11	500.00	0.00	0.00	0.00
0000-4360 PERSONNEL TRAINING	300.00	130.50	0.00	150.00	50.00	150.00
0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	170.00	80.00	80.00	100.00	0.00	100.00
0000-4400 VEHICLE OPERATION & MAINT	0.00	0.00	0.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	28,090.28	23,593.26	27,869.48	24,111.00	23,911.00	30,691.00
CAPITAL EXPENSES						
0000-4500 CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	25,000.00

PW - Traffic Signals City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
371	PUBLIC WORKS-TRAFFIC SIGNALS						
Total	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	25,000.00
CAPITAL PROJECTS							
0000-4600	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PERSONNEL SERVICES	89,413.50	79,328.07	77,722.76	70,625.00	70,625.00	85,308.52
Total	MAINT & OPERATIONS	28,090.28	23,593.26	27,869.48	24,111.00	23,911.00	30,691.00
Total	CAPITAL EXPENSES/PROJECTS	0.00	0.00	0.00	0.00	0.00	25,000.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PUBLIC WORKS-TRAFFIC SIGNALS	117,503.78	102,921.33	105,592.24	94,736.00	94,536.00	140,999.52

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

DIVISION
Facilities Management

DIVISION NO.
390

NARRATIVE

The Facilities Maintenance Division provides maintenance of all City facilities, a total of 110,715 square feet of building space, and over 45 acres of parks and city owned public right of way. Facilities include: City Hall, City Yard, Police facilities, park buildings and grounds, Regional Pool facility, Brand Median, San Fernando History and Cultural Museum, Lopez Adobe Historical House, Bikeway, Gateway, Cesar Chavez Transit Memorial and Civic Center landscape maintenance. With the dissolution of the redevelopment agency (RDA), this division also maintains certain parking lots and other property under the RDA Successor Agency

Most deferred maintenance items and capital improvements have remained unfunded for the last four budget years and will continue unfunded in this fiscal year due to budget constraints. The deferred maintenance list and capital improvement list combined totals over two million dollars of deferred work. The lists will continue to be updated to assist in future planning and to provide work priorities in case of new funding sources.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
P.W. Superintendent	0.40	0.30	0.30	0.30	0.30
P.W. Maintenance Worker	2.85	2.65	2.65	2.65	2.95
Sr. Maintenance Worker	0.75	0.60	0.60	0.60	0.60
P.W. Director	0.00	0.00	0.00	0.00	0.01
Field Supervisor I	0.75	0.00	0.00	0.00	0.00
Field Supervisor II	0.00	0.65	0.65	0.65	0.60
P.W. Office Specialist	0.45	0.30	0.30	0.30	0.30
P.W. Admin. Coordtr	0.25	0.30	0.30	0.30	0.30
Total	5.45	4.80	4.80	4.80	5.06

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ 424,972	\$ 437,695	\$ 399,327	\$ 399,327	\$ 510,759
Operating Expenses	297,934	316,082	312,874	296,837	319,674
Capital Outlay	2,365	1,220	19,300	(798)	1,300
Eqp. Replace.	-	-	-	-	-
Total	\$ 725,270	\$ 754,997	\$ 731,501	\$ 695,366	\$ 831,733

SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Prop C Bikeway (Fund 08) transfer from 08-190-4901 to 01-3968	\$ 100,908	\$ 100,908	\$ 56,897	\$ 100,908	\$ 100,908
Gas Tax (Fund 11)Transfer- HUTA - Sect. 2105	-	30,000	30,000	30,000	30,000
General Fund	-	624,089	644,604	564,458	700,825
Total	\$ 100,908	\$ 754,997	\$ 731,501	\$ 695,366	\$ 831,733

PERSONNEL SERVICES					\$510,759
4101	Personnel Costs			\$505,759	
4105	Overtime			\$5,000	

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

DIVISION
Facilities Management

DIVISION NO.
390

OPERATING EXPENSES

\$319,674

4210	Utilities:		\$41,204
	310-City Hall	\$28,570	
	0450-Public Works Operations Center (50% of total cost \$19,268; \$4,817 is charged to 70-381 + \$4,817 charged to 72-360)	\$9,634	
	0457-San Fernando Museum of Art and History	\$1,600	
	0470-Bikeway lighting (funded by Prop C)	\$1,400	
4220	Telephone:		\$600
	Facilities/Equipment cell phones & standby phone.	\$300	
	Expense shared with 01-320		
	Phone for Rudy Ortega Park	\$300	
4250	Rents and Leases/Facilities:		\$1,500
	0410 -Parks, lift for lighting maintenance	\$750	
	0470-Bikeway, lift for lighting maintenance (Funded by Prop c)	\$750	
4260	Contractual Services:		
0222-4260	Police Department:		\$61,022
	HVAC \$1,400 X 4 (quarterly)	\$5,600	
	Shooting range Hepa Filters	\$1,000	
	Fire extinguisher maintenance	\$300	
	Fire alarm system maint.	\$300	
	Fire system annual test	\$275	
	Janitorial, \$4,305 monthly	\$51,667	
	Pest control, \$75 monthly	\$900	
	Automatic gate svc, \$200 quarterly	\$800	
	Alarm system monitor \$15 monthly	\$180	

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

DIVISION			DIVISION NO.
Facilities Management			390
0310-4260	City Hall: Perimeter door maintenance \$250 quarterly \$1,000 HVAC \$440.00 quarterly \$1,760 Alarm monitor, approximately \$30 monthly \$360 Fire extinguisher maintenance \$200 Fire system annual test \$275 Halon Fire system test \$945 Fire door system test \$500 Janitorial, \$1,214 monthly: already reduced to three days 14,568 Pest control, \$75 monthly \$900	\$20,508	
0410-4260	Parks (Recreation, Pioneer, Layne, Old Skate Park, Lopez Adobe, Park Ave. Streetscape) HVAC maint, \$386 quarterly \$1,544 Alarm monitor, \$30x(5 locations)monthly \$1,800 Fire extinguisher maintenance \$200 Janitorial, \$2,607 monthly, reduced to five days/no exterior bathrooms \$31,284 Pest control, \$100 monthly \$1,200 Portable toilet @ Lane Park \$323 monthly \$3,876	\$39,904	
0450-4260	Public Works Operations Center & City Yard (50% of costs are charged to 70-381 + 72-360) HVAC maint, \$250 quaterly \$1,000 Alarm monitor, \$30 monthly \$360 Fire extinguisher maintenance \$200 Automatic gate service maintenance \$125 Janitorial, \$1,088 monthly=\$13,056 shared cost with Water 25% & Sewer 25% \$6,530 Pest control, \$75/semi-annual \$150 Ice Machine preventive maintenance \$125 semi-annual \$250 Portable Toilet Rental (Share cost w/fund70/72) \$3,000	\$11,615	

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

DIVISION			DIVISION NO.
Facilities Management			390
0456-4260	1211 First Street HVAC preventive maintenance \$100 quarterly, minor repairs.	\$400	\$400
0457-4260	San Fernando Museum HVAC preventive maintenance \$100/three per year, minor repairs.	\$300	\$300
0460-4260	Las Palmas Park HVAC maintenance, \$565 quarterly Elevator preventive maintenance Elevator permit Alarm monitor, approximately \$30 monthly Fire extinguisher maintenance Fire system test, annual Janitorial, \$3,780 monthly, no exterior restrooms Pest control, \$45 monthly	\$2,260 \$1,200 \$750 \$360 \$200 \$575 \$45,360 \$540	\$51,245
7500-4260	Rudy Ortega Park HVAC maintenance, \$89 quarterly Alarm monitor, \$15 monthly Pest Control Fire Extinguisher	\$356 \$180 \$600 \$60	\$1,196
4290	Office Equipment Maintenance: Annual copier lease & maintenance (Annual total = \$2,880, shared with Funds 70, 72, 73 and 01-390)		\$720
4300	Department Supplies: Office Supplies - General		\$300
0222-4300	Police Building maint: supplies plumbing electrical and repair Jail repairs	\$1,000 \$1,000	\$2,000
0310-4300	City Hall Building maintenance supplies plumbing electrical and repair Janitorial supplies not in contract	\$600 \$600	\$1,200

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

DIVISION			DIVISION NO.
Facilities Management			390
0410-4300	Parks (Recreation, Pioneer, Layne, Old Skate Park, Lopez Adobe, Park Ave. Streetscape) Bldg maint supplies: light bulbs, paint, door parts, plumbing parts, etc. \$4,000 Janitorial supplies not included in contract: paper towels, latex gloves, etc. \$2,000 Grounds maint supplies: trash bags, sign parts, etc. \$3,000 Ballfield maint supplies: fertilizer, compost, infield mix, etc. \$2,000 Supplies for irrigation system maintenance \$4,000	\$15,000	
0415-4300	Cesar Chavez Memorial Transit Plaza Grounds maint supplies: trash bags, sign parts, etc. \$500 Replacement of Mural Uplights \$500 Supplies for irrigation system maintenance \$500	\$1,500	
0450-4300	Public Works Operations Center & City Yard Bldg maint supplies: light bulbs, paint, door parts, plumbing parts, etc. \$525 Grounds maint supplies: trash bags, sign parts, etc. \$275 First Aide Kits Refills \$500	\$1,300	
0456-4300	1211 First Street Small repairs \$250	\$250	
0460-4300	Las Palmas Park Building Maintenance Supplies: Plumbing electrical repairs \$4,500 Grounds maint supplies: trash bags, sign parts, etc. \$2,000 Janitorial supplies not included in contract paper towels, latex gloves \$2,100 Supplies for irrigation system maintenance \$2,000	\$10,600	
0470-4300	Bikeway Maintenance (Funded by Prop C) Grounds maint supplies: trash bags, sign parts, etc. \$1,000 Supplies for irrigation maintenance \$1,000	\$2,000	

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

DIVISION		DIVISION NO.	
Facilities Management		390	
0480-4300	Gateway Maintenance	\$500	
	Grounds maintenance supplies: trash bags, sign parts, etc. \$500		
7500-4300	Rudy Ortega Park	\$3,500	
	Bldg maint supplies: light bulbs, paint, door parts, plumbing parts, etc. \$500		
	Janitorial supplies not included in contract: paper towels, latex gloves \$1,000		
	Grounds and building maint supplies: trash bags, sign parts, compost, plants, etc. \$1,000		
	Supplies for irrigation system maintenance \$1,000		
4310	Equipment and Supplies:	\$4,110	
	Uniforms and Safety Gear:		
	Uniform replacements & new issues; \$320 per staff based on FTE assigned to -390 Division; jackets issued in FY 12, next issue FY 14 \$1,600		
	Rain and safety gear, average of \$450 per staff based on FTE assigned to -390 Division \$2,250		
	Court Service Volunteer \$260		
0450-4310	Public Works Operations Center & City Yard	\$1,000	
	Antena Upgrade \$500		
	New Radios \$500		
4320	Equipment Maintenance:	\$3,850	
0410-4320	Parks		
	Equipment - lawn mowers, chain saws, blowers, weed trimmers \$3,000		
0450-4320	Public Works Operations Center & City Yard		
	Ice machine qtrly preventive maintenance \$250		
0460-4320	Las Palmas Park		
	Equipment such as lawn mowers, chain saws, blowers, weed trimmers \$600		

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

DIVISION		DIVISION NO.	
Facilities Management		390	
4330	Building Maintenance and Repairs:		
	Unexpected repairs performed by contractor or staff as needed		
0222-4330	Police	\$5,000	
	HVAC repairs; electrical repairs	\$1,000	
	Security & fire system repairs	\$1,000	
	Plumbing	\$1,000	
	Floor repairs - carpet seams and tiles	\$2,000	
0310-4330	0310 City Hall	\$2,600	
	HVAC repairs; electrical repairs	\$1,100	
	Security system & fire system repairs	\$500	
	Plumbing repairs	\$1,000	
0410-4330	Parks (Recreation, Poiner, Lane, Lopez)	\$21,000	
	HVAC repairs; electrical repairs	\$2,000	
	Roof Repair (Recreation Park /Recreation Building)	\$15,000	
	Security & fire system repairs	\$500	
	Plumbing repairs and response to sewer stoppage	\$500	
	Floor repairs - carpet seams, tiles	\$500	
	0410 Parks (Recreation, Pioneer, Layne, Lopez)	\$1,000	
	Graffiti film replacement	\$1,500	
0450-4330	Public Works Operations Center & City Yard	\$4,750	
	HVAC repairs; electrical repairs	\$1,500	
	Security & fire system repairs	\$500	
	Plumbing repairs and response to sewer stoppage	\$1,000	
	Graffiti film replacement	\$750	
	Equipment Yard staff trailer Repair	\$1,000	
0456-4330	1211 First Street	\$200	
	Unexpected bldg repairs	\$200	
0457-4330	San Fernando Museum	\$100	
	Unexpected building repairs	\$100	
0460-4330	Las Palmas Park	\$3,500	
	HVAC repairs; electrical repairs& other; security & fire :	\$2,500	
	Elevator repairs, plumbing repairs and emergency callouts. Floor repairs- carpets seams, tiles, graffiti film replacements	\$1,000	
7500-4330	Rudy Ortega Park	\$900	
	<u>Building Maintenance Repairs/contractor or staff</u>		
	HVAC repairs; electrical repairs	\$400	
	Plumbing repairs/emergency call-outs	\$500	

CITY OF SAN FERNANDO ADOPTED BUDGET FY 2014-2015			
DIVISION Facilities Management			DIVISION NO. 390
4340	Small Tools:		\$1,000
0410-4340	Parks Small Tools	\$1,000	
4360	Personnel Training:		\$100
0410-4360	Parks Personnel Training	\$100	
4430	Activities & Programs:		
4450	Propety Taxes:		\$3,200
7500-4450	Rudy Ortega Park	\$3,200	
CAPITAL EXPENSES			\$1,300
4500	Capital Expenses:		
0410-4500	Parks		\$1,300
	Replace push mower	\$1,300	
EQUIPMENT REPLACEMENT CHARGE			\$0
TOTAL			\$831,733

PW - Facilities Management City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
390 FACILITIES MANAGEMENT						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	729.30	0.00	86.50	25,824.00	25,824.00	73,164.12
0000-4105 OVERTIME	75.27	0.00	1,153.85	5,000.00	5,000.00	5,000.00
0000-4120 O.A.S.D.I.	61.68	0.00	94.99	2,160.00	2,160.00	5,969.56
0000-4126 HEALTH INSURANCE	0.00	0.00	0.00	13,452.00	13,452.00	20,006.45
0000-4128 DENTAL INSURANCE	0.00	0.00	0.00	972.00	972.00	2,565.79
0000-4130 WORKER'S COMPENSATION INS.	93.42	0.00	159.61	2,364.00	2,364.00	11,114.94
0000-4136 OPTICAL INSURANCE	0.00	0.00	0.00	168.00	168.00	427.82
0000-4138 LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00	129.60
0410-4101 SALARIES-PERMANENT EMPLOYEES	153,472.38	118,594.00	119,877.94	96,112.00	96,112.00	120,744.60
0410-4105 OVERTIME	1,494.72	1,733.57	1,837.12	0.00	0.00	0.00
0410-4120 O.A.S.D.I.	11,855.67	9,207.06	9,312.72	7,872.00	7,872.00	9,236.96
0410-4124 RETIREMENT	0.00	22.79	0.00	0.00	0.00	0.00
0410-4126 HEALTH INSURANCE	33,139.21	28,952.51	30,074.78	27,480.00	27,480.00	26,566.06
0410-4128 DENTAL INSURANCE	4,376.61	3,510.05	3,448.87	3,456.00	3,456.00	3,684.06
0410-4130 WORKER'S COMPENSATION INS.	19,278.52	15,388.29	15,185.00	12,900.00	12,900.00	16,006.57
0410-4136 OPTICAL INSURANCE	746.90	585.17	574.56	588.00	588.00	620.32
0410-4138 LIFE INSURANCE	252.00	216.00	216.00	216.00	216.00	221.40
0454-4101 LOPEZ-VILLEGAS HOUSE	0.00	1,624.62	0.00	0.00	0.00	0.00
0454-4120 LOPEZ-VILLEGAS HOUSE	0.00	124.31	0.00	0.00	0.00	0.00
0454-4126 HEALTH INSURANCE	0.00	720.17	0.00	0.00	0.00	0.00
0454-4128 DENTAL INSURANCE	0.00	277.14	0.00	0.00	0.00	0.00

PW - Facilities Management City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
390 FACILITIES MANAGEMENT						
0454-4130 LOPEZ-VILLEGAS HOUSE	0.00	230.94	0.00	0.00	0.00	0.00
0454-4136 OPTICAL INSURANCE	0.00	18.44	0.00	0.00	0.00	0.00
0460-4101 SALARIES-PERMANENT EMPLOYEES	120,148.66	92,110.71	98,030.40	80,052.00	80,052.00	89,169.64
0460-4105 OVERTIME	148.90	567.42	428.43	0.00	0.00	0.00
0460-4120 O.A.S.D.I.	9,199.94	7,090.49	7,533.00	6,132.00	6,132.00	6,821.48
0460-4124 RETIREMENT	0.00	8.32	0.00	0.00	0.00	0.00
0460-4126 HEALTH INSURANCE	24,962.18	22,203.05	20,329.00	20,376.00	20,376.00	18,943.69
0460-4128 DENTAL INSURANCE	3,234.78	2,625.15	2,635.90	2,484.00	2,484.00	2,376.98
0460-4130 WORKER'S COMPENSATION INS.	14,478.22	11,741.18	12,152.84	9,996.00	9,996.00	11,904.38
0460-4136 OPTICAL INSURANCE	547.70	435.88	435.36	420.00	420.00	400.55
0460-4138 LIFE INSURANCE	378.00	324.00	324.00	324.00	324.00	162.00
0470-4101 SALARIES-PERMANENT EMPLOYEES	57,722.93	67,826.36	74,115.57	53,460.00	53,460.00	56,720.57
0470-4105 OVERTIME	520.48	906.70	13.00	0.00	0.00	0.00
0470-4120 O.A.S.D.I.	4,453.51	5,257.47	5,670.91	4,092.00	4,092.00	4,339.12
0470-4124 RETIREMENT	0.00	20.69	0.00	0.00	0.00	0.00
0470-4126 HEALTH INSURANCE	17,687.43	22,998.13	23,984.82	20,995.00	20,995.00	14,141.95
0470-4128 DENTAL INSURANCE	1,834.46	2,298.33	2,388.09	0.00	0.00	1,836.95
0470-4130 WORKER'S COMPENSATION INS.	5,654.83	6,852.20	7,119.06	1,978.00	1,978.00	8,065.66
0470-4136 OPTICAL INSURANCE	316.96	392.44	404.40	346.00	346.00	320.87
0470-4138 LIFE INSURANCE	126.00	108.00	108.00	108.00	108.00	97.20
Total PERSONNEL SERVICES	486,990.66	424,971.58	437,694.72	399,327.00	399,327.00	510,759.29

PW - Facilities Management City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
390 FACILITIES MANAGEMENT						
MAINTENANCE & OPERATING EXPENSES						
0000-4210 UTILITIES	0.00	9,398.42	0.00	0.00	0.00	0.00
0000-4220 TELEPHONE	0.00	93.45	56.14	550.00	550.00	600.00
0000-4290 OFFICE EQUIPMENT MAINTENANCE	651.29	261.91	851.16	720.00	720.00	720.00
0000-4300 DEPARTMENT SUPPLIES	327.08	305.86	292.29	500.00	500.00	300.00
0000-4310 EQUIPMENT AND SUPPLIES	4,385.71	538.92	0.00	2,932.00	2,932.00	4,110.00
0220-4300 DEPARTMENT SUPPLIES	0.00	0.00	39.62	2,700.00	2,700.00	0.00
0222-4260 CONTRACTUAL SERVICES	43,201.45	47,866.78	54,430.70	46,015.00	46,015.00	61,022.00
0222-4300 DEPARTMENT SUPPLIES	2,353.32	1,204.84	2,669.67	0.00	0.00	2,000.00
0222-4330 BLDG MAINT & REPAIRS	8,422.20	4,046.01	6,895.03	8,000.00	6,000.00	5,000.00
0222-4430 ACTIVITIES AND PROGRAMS	0.00	0.00	2,560.16	0.00	0.00	0.00
0310-4210 UTILITIES	0.00	27,846.73	29,919.61	28,570.00	28,570.00	28,570.00
0310-4260 CONTRACTUAL SERVICES	34,735.15	28,414.51	27,200.40	20,518.00	20,518.00	20,508.00
0310-4300 DEPARTMENT SUPPLIES	2,575.29	2,351.29	1,547.50	3,000.00	2,500.00	1,200.00
0310-4330 BLDG MAINT & REPAIRS	1,308.78	2,485.34	1,761.15	4,600.00	3,600.00	2,600.00
0310-4430 ACTIVITIES AND PROGRAMS	0.00	0.00	997.60	0.00	0.00	0.00
0410-4220 TELEPHONE	235.90	0.00	0.00	0.00	0.00	0.00
0410-4250 RENTS AND LEASES	720.11	0.00	57.12	2,000.00	1,108.90	750.00
0410-4260 CONTRACTUAL SERVICES	42,832.32	38,589.33	38,856.52	40,028.00	40,028.00	39,904.00
0410-4300 DEPARTMENT SUPPLIES	22,625.52	15,406.94	15,159.45	21,000.00	21,000.00	15,000.00
0410-4310 EQUIPMENT AND SUPPLIES	197.55	4,100.01	9,901.11	1,588.00	1,588.00	0.00
0410-4320 DEPARTMENT EQUIPMENT MAINT	3,967.64	2,459.68	3,003.41	4,000.00	4,000.00	3,000.00

PW - Facilities Management City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
390	FACILITIES MANAGEMENT						
0410-4330	BLDG MAINT & REPAIRS	3,471.34	4,169.20	3,469.50	5,000.00	5,000.00	21,000.00
0410-4340	SMALL TOOLS	2,464.47	2,115.83	1,267.43	2,000.00	2,000.00	1,000.00
0410-4360	PERSONNEL TRAINING	286.10	151.15	35.00	750.00	24.00	100.00
0410-4430	ACTIVITIES AND PROGRAMS	2,179.64	4,490.32	1,227.67	1,000.00	0.00	0.00
0415-4300	SUPPLIES	12.35	1,143.95	804.84	1,500.00	500.00	1,500.00
0450-4210	UTILITIES	21,063.21	18,362.33	16,155.17	9,634.00	9,634.00	9,634.00
0450-4260	CONTRACTUAL SERVICES	12,368.83	11,007.08	10,054.40	11,603.00	11,603.00	11,615.00
0450-4300	DEPARTMENT SUPPLIES	991.07	1,617.36	1,343.97	2,250.00	1,250.00	1,300.00
0450-4310	EQUIPMENT AND SUPPLIES	0.00	0.00	0.00	2,000.00	1,000.00	1,000.00
0450-4320	DEPARTMENT EQUIPMENT MAINT	0.00	0.00	0.00	500.00	0.00	250.00
0450-4330	BLDG MAINT & REPAIRS	1,682.00	887.00	2,505.73	2,000.00	2,000.00	4,750.00
0450-4430	ACTIVITIES AND PROGRAMS	0.00	529.42	237.73	3,300.00	1,830.00	0.00
0456-4260	CONTRACTUAL SERVICES	356.00	356.00	178.00	400.00	400.00	400.00
0456-4300	1211 1ST STREET LEASE	0.00	0.00	0.00	500.00	500.00	250.00
0456-4330	BLDG MAINT & REPAIRS	285.00	185.00	185.00	300.00	300.00	200.00
0457-4210	UTILITIES	875.20	1,337.02	1,568.35	1,900.00	1,900.00	1,600.00
0457-4260	S.F. HISTORICAL & CULTURAL MUSEUM	368.39	366.35	281.36	400.00	400.00	300.00
0457-4300	SUPPLIES	0.00	87.62	0.00	0.00	0.00	0.00
0457-4330	BUILDING MAINTENANCE AND REPAIR	0.00	0.00	0.00	200.00	0.00	100.00
0460-4260	CONTRACTUAL SERVICES	35,098.48	38,152.00	50,185.60	50,500.00	50,500.00	51,245.00
0460-4300	DEPT SUPPLIES-LAS PALMAS PARK	6,494.37	9,519.94	10,098.01	11,000.00	11,000.00	10,600.00
0460-4320	DEPARTMENT EQUIPMENT MAINT	773.07	962.13	613.93	750.00	0.00	600.00

PW - Facilities Management City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
390	FACILITIES MANAGEMENT						
0460-4330	BLDG MAINT & RPR-LAS PALMAS PK	6,031.72	2,979.41	2,767.09	2,500.00	2,500.00	3,500.00
0460-4430	ACTIVITIES AND PROGRAMS	455.85	559.45	1,529.18	0.00	0.00	0.00
0470-4210	BIKEWAY MAINTENANCE UTILITIES	1,389.49	1,450.83	1,456.54	1,400.00	1,400.00	1,400.00
0470-4250	RENTS AND LEASES	998.09	294.00	0.00	0.00	0.00	750.00
0470-4260	CONTRACTUAL SERVICES	0.00	0.00	1,944.00	3,500.00	0.00	0.00
0470-4300	BIKEWAY MAINT. OFFICE SUPPLIES	3,999.70	1,748.17	1,987.56	2,000.00	2,000.00	2,000.00
0470-4430	ACTIVITIES AND PROGRAMS	1,011.80	0.00	537.51	0.00	0.00	0.00
0480-4300	DEPT SUPPLIES-GATEWAY MAINT.	0.00	562.82	133.77	500.00	500.00	500.00
7500-4260	CONTRACTUAL SERVICES	7,497.34	281.05	869.00	566.00	566.00	1,196.00
7500-4300	HERITAGE PARK UP19028	1,560.11	3,190.50	4,706.36	4,500.00	4,000.00	3,500.00
7500-4330	BLDG MAINT & REPAIRS	0.00	0.00	180.00	500.00	500.00	900.00
7500-4430	ACTIVITIES AND PROGRAMS	0.00	2,735.00	500.00	0.00	0.00	0.00
7500-4450	HERITAGE PARK UP19028	3,019.54	3,322.84	3,060.35	3,200.00	3,200.00	3,200.00
Total MAINT & OPERATIONS		283,272.47	297,933.79	316,081.69	312,874.00	296,836.90	319,674.00
CAPITAL EXPENSES							
0000-4500	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
0410-4500	CAPITAL EXPENSES	5,128.39	2,364.79	1,220.12	19,300.00	(798.00)	1,300.00
Total CAPITAL EXPENSES		5,128.39	2,364.79	1,220.12	19,300.00	(798.00)	1,300.00

PW - Facilities Management

City of San Fernando

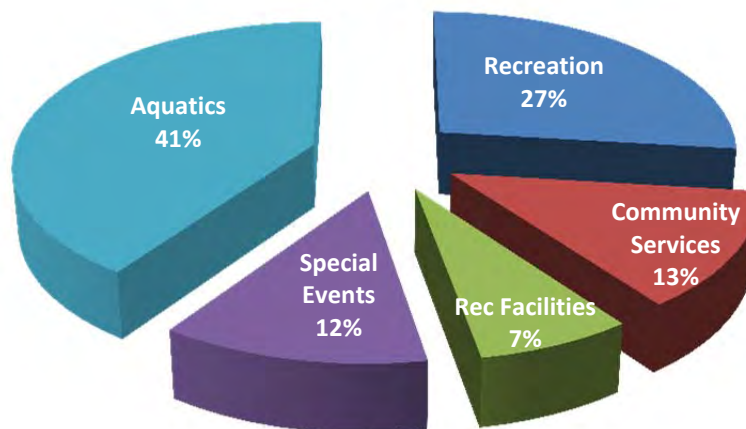
Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
390	FACILITIES MANAGEMENT						
CAPITAL PROJECTS							
0000-4600	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
0410-4600	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0410-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0455-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0456-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0457-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PERSONNEL SERVICES	486,990.66	424,971.58	437,694.72	399,327.00	399,327.00	510,759.29
Total	MAINT & OPERATIONS	283,272.47	297,933.79	316,081.69	312,874.00	296,836.90	319,674.00
Total	CAPITAL EXPENSES/PROJECTS	5,128.39	2,364.79	1,220.12	19,300.00	(798.00)	1,300.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PUBLIC WORKS- FACILITIES	775,391.52	725,270.16	754,996.53	731,501.00	695,365.90	831,733.29



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RECREATION & COMMUNITY SERVICES DEPARTMENT





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**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

**RECREATION AND COMMUNITY SERVICES DEPARTMENT
EXECUTIVE SUMMARY**

NARRATIVE

Departmental Mission Statement:

The mission of the City of San Fernando's Recreation and Community Services Department is to develop and implement programs and activities that provide for the well being and personal development of the City's residents. The staff is dedicated to creating those experiences that provide for good citizenship, a sense of community and for a better quality of life.

Budget Overview: The Recreation and Community Services Department's General Fund budget represents an increase from the FY 2013-2014 adopted budget. This is due mainly to the elimination of employee furloughs. In addition, there will be an estimated revenue of \$325,000 to help offset costs. This is a decrease of \$50,000 from FY 2013-2014. This is mainly due to the loss of two pool and facility rental contracts. The top priorities for the department this year are to enhance park marketing, streamline operations of RCS operations, to identify funding to help subsidize programming costs, improve internal departmental procedures/policies, support Healthy San Fernando! Campaign, and to develop programs targeting teen youth.

	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	ADOPTED
PERSONNEL	2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
Dir. Of Rec. & Comm Sv	0.0	0.0	0.0	0.0	0.0
RCS Operations Manager	1.0	1.0	1.0	1.0	1.0
Office Specialist	1.9	1.9	2.0	1.9	2.0
Comm Svcs Supervisor	0.2	0.2	0.4	0.2	0.5
Cultural Arts Supervisor	1.0	1.0	1.0	1.0	1.0
Rec/Comm Sv. Coord	0.6	0.6	0.8	0.4	0.0
Program Specialist (FTE)	1.7	1.2	1.2	1.2	1.5
Aquatic Supervisor (FTE)	0.0	0.0	1.0	1.0	1.0
Senior Lifeguards (FTE)	0.0	0.0	0.0	0.0	4.0
Lifeguards (FTE)	0.0	0.0	0.0	0.0	4.5
Cashier Pool (FTE)	0.0	0.0	0.3	0.0	0.5
Recreation Leaders (FTE)	4.5	4.4	4.1	4.0	5.6
Total	10.9	10.3	11.8	10.6	21.5
	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	ADOPTED
PERSONNEL SPECIAL FUNDS	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
Senior Counselor(FTE)	2.2	2.9	2.9	2.3	4.5
Counselor(FTE)	11.1	11.1	11.1	11.0	10.0
Program Specialist (FTE)	0.8	0.0	0.0	0.8	0.5
Recreation Leaders (FTE)	7.0	7.0	7.0	7.0	1.5
Total	21.0	21.0	21.0	21.0	16.5

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

**RECREATION AND COMMUNITY SERVICES DEPARTMENT
EXECUTIVE SUMMARY**

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Administrative Dept - 420	\$ 351,528	\$ 373,515	\$ 382,944	\$ 361,807	\$ 383,244
Community Services - 422	105,244	168,331	146,116	141,580	185,794
Recreation - 423	144,850	158,870	133,310	94,865	103,512
Cultural Arts - 424	94,932	107,733	106,251.11	148,924	176,297
Aquatics - 430	420,778	588,183	648,590	554,005	576,114
Subtotal General Fund	\$ 1,117,332	\$ 1,396,631	\$ 1,310,960	\$ 1,301,181	\$ 1,424,961
SOURCE OF FUNDS					
01 General Funds	\$ 1,246,216	\$ 984,081	\$ 998,309	\$ 918,181	\$ 1,087,324
01-3779 Swimming Pool	99,198	145,000	200,000	271,000	237,637
01-3777 Facility Rental/Attendent	53,030	85,000	55,000	112,000	100,000
Total	\$ 1,398,444	\$ 1,214,081	\$ 1,253,309	\$ 1,301,181	\$ 1,424,961

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

DIVISION	DIVISION NO.
Recreation and Community Services Administration	420

NARRATIVE

The Recreation and Community Services Administration Division includes the cost of the day to day operations of the Department to include full-time salaried personnel costs.

Objectives for FY 14-15 To provide access to recreation and community programs to residents of the City of San Fernando. This will be done by publicizing the programs/activities/facilities available to the public, update and enhance recreation web pages to include registration forms, facility rental forms, and informational packets regarding facilities. In addition, staff will continue to seek ways to increase department programming, to deliver efficiency of those programs, and to increase revenue while always focusing on increasing customer retention and satisfaction.

	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	ADOPTED
PERSONNEL	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
RCS Director	0.0	0.0	0.0	0.0	0.0
RCS Manager	1.0	1.0	1.0	1.0	1.0
Office Specialist	1.9	2.0	2.0	1.9	2.0
Total	2.9	3.0	3.0	2.9	3.0

	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	ADOPTED
APPROPRIATIONS	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
Personnel Services	\$ 251,636	\$ 249,176	\$ 229,282	\$ 229,282	\$ 248,144
Operating Expenses	115,112	133,768	133,525	132,525	135,100
Capital Outlay	-	-	-	-	-
Total	\$ 366,748	\$ 382,944	\$ 362,807	\$ 361,807	\$ 383,244

	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	ADOPTED
SOURCE OF FUNDS	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
01 General Funds	\$ 326,748	\$ 336,891	\$ 336,891	\$ 350,466	\$ 371,244
01-3777 Facility Rental	40,000	40,000	40,000	11,341	12,000
Total	\$ 366,748	\$ 376,891	\$ 376,891	\$ 361,807	\$ 383,244

Supporting Information

4100 PERSONNEL SERVICES \$248,144

4101	Full time salaries		\$245,144	
4111	Commission Reimbursement		\$3,000	

4200 OPERATING EXPENSES \$135,100

4210	Utilities		\$82,000	
4220	Telephone		\$19,000	
4260	Contractual Service:		\$25,500	
	Contractual Service	\$6,500		
	Copier and Riso Contracts	\$15,000		
	Publicity	\$4,000		

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

DIVISION				DIVISION NO.
Recreation and Community Services Administration				420
4300	Department Supplies		\$6,000	
4360	Personnel Training		\$2,000	
4380	Memberships		\$600	
4900	CAPITAL EXPENSES			\$0
4941	Equipment Replacement		\$0	
TOTAL - Administrative				\$383,244

Recreation - Administration

City of San Fernando

<i>Account Number</i>		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
420	RECREATION						
PERSONNEL SERVICES							
0000-4101	SALARIES-PERMANENT EMPLOYEES	172,579.43	190,474.90	189,960.16	175,705.00	175,705.00	197,853.42
0000-4103	WAGES-TEMPORARY & PART-TIME	615.87	1,123.26	1,104.17	0.00	0.00	0.00
0000-4105	OVERTIME	0.00	82.81	0.00	0.00	0.00	0.00
0000-4111	COMMISSIONER'S REIMBURSEMENT	950.00	750.00	1,550.00	3,000.00	3,000.00	3,000.00
0000-4120	O.A.S.D.I.	13,249.37	14,775.21	14,616.79	15,345.00	15,345.00	15,135.79
0000-4124	RETIREMENT	0.00	12.65	0.00	0.00	0.00	0.00
0000-4126	HEALTH INSURANCE	33,809.18	24,662.57	24,519.03	26,883.00	26,883.00	23,053.55
0000-4128	DENTAL INSURANCE	2,988.20	3,108.00	3,023.37	3,202.00	3,202.00	4,013.19
0000-4130	WORKER'S COMPENSATION INS.	13,564.12	12,613.93	12,285.98	3,169.00	3,169.00	3,126.08
0000-4134	LONG TERM DISABILITY INSURANCE	337.47	643.44	706.32	742.00	742.00	741.70
0000-4136	OPTICAL INSURANCE	518.75	773.80	869.01	912.00	912.00	901.71
0000-4138	LIFE INSURANCE	806.00	729.00	541.50	324.00	324.00	318.60
Total	PERSONNEL SERVICES	239,418.39	249,749.57	249,176.33	229,282.00	229,282.00	248,144.04
MAINTENANCE & OPERATING EXPENSES							
0000-4210	UTILITIES	65,778.43	66,517.64	84,953.54	80,000.00	80,000.00	82,000.00
0000-4220	TELEPHONE	17,713.97	17,196.89	19,254.40	18,575.00	18,575.00	19,000.00
0000-4260	CONTRACTUAL SERVICES	20,888.78	30,110.15	23,037.08	26,500.00	26,500.00	25,500.00
0000-4300	DEPARTMENT SUPPLIES	4,189.13	8,936.06	5,647.68	6,000.00	5,000.00	6,000.00
0000-4320	DEPARTMENT EQUIPMENT MAINT	3,259.50	0.00	0.00	0.00	0.00	0.00
0000-4360	PERSONNEL TRAINING	210.00	764.92	380.13	2,000.00	2,000.00	2,000.00
0000-4380	SUBSCRIPTIONS DUES & MMBRSHIPS	70.00	240.00	495.00	450.00	450.00	600.00
0000-4400	VEHICLE OPERATION & MAINT	0.00	0.00	0.00	0.00	0.00	0.00
Total	MAINT & OPERATIONS	112,109.81	123,765.66	133,767.83	133,525.00	132,525.00	135,100.00

Recreation - Administration

City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
420	RECREATION						
CAPITAL EXPENSES							
0000-4500	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
Total	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PERSONNEL SERVICES	239,418.39	249,749.57	249,176.33	229,282.00	229,282.00	248,144.04
Total	MAINT & OPERATIONS	112,109.81	123,765.66	133,767.83	133,525.00	132,525.00	135,100.00
Total	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	RECREATION	351,528.20	373,515.23	382,944.16	362,807.00	361,807.00	383,244.04

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

DIVISION	DIVISION NO.
Community Services	422

NARRATIVE

The Community Services Division oversees the department's human services activities and programs and provides key administrative functions, supervision and analysis for this section. The Division is responsible for identifying potential grant fund sources and maintaining existing grant agreements and contracts for the Elderly Nutrition Congregate and Home-delivered Meal Program and the After School Program at two public elementary school sites. Staff ensures that these programs meet state and federal guidelines and are in compliance with all grant regulations. The Division also provides for the administration and supervision of youth programs that include the summer and winter day camp, the youth volunteer program and the Counselor- In-Training (CIT) program that offer youth ages 14 to 19 with vocational and skills training opportunities and mentorship. In addition, the Division is responsible for facility operations and staffing at Las Palmas Park, the Mission City Transit operations, and senior programming that includes volunteer and vocational training programs, clubs, excursions, information workshops, classes and the annual senior exposition

Objectives for FY 14-15 The Community Services Division will expand youth volunteer training opportunities to include career professionals to speak at youth training workshop sessions; operate the After School Program at full capacity by increasing participation numbers, and seek and secure partnerships/sponsorships to enhance senior programs, including the Elderly Nutrition Program, Senior Club, and Mission City Transit.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Comm Svc Supr	0.2	0.4	0.4	0.2	0.5
Recreation Leader I	0.4	0.0	0.0	0.5	0.5
Recreation Leader II	0.0	0.0	0.0	0.0	0.0
Program Specialist	1.2	1.2	1.5	1.5	1.5
Total	1.8	1.6	1.9	2.2	2.5

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ 113,644	\$ 126,605	\$ 139,016	\$ 139,016	\$ 164,794
Operating Expenses	16,300	22,500	19,564	18,564	21,000
Total	\$ 129,944	\$ 149,105	\$ 158,580	\$ 157,580	\$ 185,794

SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
01 General Funds	\$ 183,758	\$ 131,043	\$ 131,043	\$ 157,580	\$ 185,794
Total	\$ 183,758	\$ 301,043	\$ 301,043	\$ 157,580	\$ 185,794

4100	PERSONNEL SERVICES	\$ 164,794
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4101	Full time Staff Costs	\$ 142,794
4103	Temp & Part Time Staff	\$ 22,000

4200	OPERATING EXPENSES	\$21,000
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4260	Contractual Service Senior Nutrition Meal Staff	\$16,000
4300	Dept Supplies	\$4,000
4370	Meetings, Memberships, Travel	\$1,000

TOTAL - COMMUNITY SERVICES	\$185,794
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Recreation - Community Service

City of San Fernando

<i>Account Number</i>		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
422	COMMUNITY SERVICES						
PERSONNEL SERVICES							
0000-4101	SALARIES-PERMANENT EMPLOYEES	57,054.37	70,760.44	73,285.23	57,602.00	57,602.00	110,342.28
0000-4103	WAGES-TEMPORARY & PART-TIME	17,977.72	17,436.61	6,145.57	21,846.00	21,846.00	22,000.00
0000-4120	O.A.S.D.I.	5,739.71	6,799.32	6,077.29	4,406.00	4,406.00	10,080.18
0000-4124	RETIREMENT	0.00	21.29	0.00	0.00	0.00	0.00
0000-4126	HEALTH INSURANCE	14,796.60	16,135.48	10,164.30	10,550.00	10,550.00	11,377.59
0000-4128	DENTAL INSURANCE	822.06	1,104.33	938.40	938.00	938.00	941.70
0000-4130	WORKER'S COMPENSATION INS.	5,202.48	4,070.91	3,696.27	2,673.00	2,673.00	9,621.28
0000-4136	OPTICAL INSURANCE	381.61	403.12	241.92	242.00	242.00	241.92
0000-4138	LIFE INSURANCE	493.50	318.00	378.00	243.00	243.00	189.00
3750-4101	SALARIES-PERMANENT EMPLOYEES	0.00	26,533.42	23,872.29	18,790.00	18,790.00	0.00
3750-4120	O.A.S.D.I.	0.00	2,029.87	1,826.58	1,923.00	1,923.00	0.00
3750-4124	RETIREMENT	0.00	935.87	0.00	0.00	0.00	0.00
3750-4130	WORKER'S COMPENSATION INS.	0.00	1,215.81	958.68	1,013.00	1,013.00	0.00
3752-4101	SALARIES-PERMANENT EMPLOYEES	0.00	13,986.76	13,955.28	18,790.00	18,790.00	0.00
3752-4120	O.A.S.D.I.	0.00	1,070.06	1,067.90	0.00	0.00	0.00
3752-4124	RETIREMENT	0.00	557.75	0.00	0.00	0.00	0.00
3752-4130	WORKER'S COMPENSATION INS.	0.00	680.86	573.04	0.00	0.00	0.00
3753-4101	TITLE III-B TELEPHONE REASSURANCE PRG	0.00	640.01	119.11	0.00	0.00	0.00
3753-4120	TITLE III-B TELEPHONE REASSURANCE PRG	0.00	0.00	16.32	0.00	0.00	0.00
3753-4124	RETIREMENT	0.00	91.32	0.00	0.00	0.00	0.00
3753-4130	TITLE III-B TELEPHONE REASSURANCE PRG	0.00	43.22	3.33	0.00	0.00	0.00
Total	PERSONNEL SERVICES	102,468.05	164,834.45	143,319.51	139,016.00	139,016.00	164,793.95

Recreation - Community Service

City of San Fernando

<i>Account Number</i>		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
422	COMMUNITY SERVICES						
MAINTENANCE & OPERATING EXPENSES							
0000-4260	CONTRACTUAL SERVICES	0.00	0.00	0.00	16,000.00	0.00	16,000.00
0000-4300	DEPARTMENT SUPPLIES	2,775.84	3,451.55	2,796.52	3,564.00	2,564.00	4,000.00
0000-4360	PERSONNEL TRAINING	0.00	44.51	0.00	0.00	0.00	0.00
0000-4370	MEETINGS, MEMBERSHIPS, TRAVEL	0.00	0.00	0.00	0.00	0.00	1,000.00
0000-4400	VEHICLE OPERATION & MAINT	0.00	0.00	0.00	0.00	0.00	0.00
Total	MAINT & OPERATIONS	2,775.84	3,496.06	2,796.52	19,564.00	2,564.00	21,000.00
CAPITAL EXPENSES							
0000-4500	****CAPITAL EXPENSES****	0.00	0.00	0.00	0.00	0.00	0.00
Total	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL PROJECTS							
0673-4600	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PERSONNEL SERVICES	102,468.05	164,834.45	143,319.51	139,016.00	139,016.00	164,793.95
Total	MAINT & OPERATIONS	2,775.84	3,496.06	2,796.52	19,564.00	2,564.00	21,000.00
Total	CAPITAL EXPENSES/PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	COMMUNITY SERVICES	105,243.89	168,330.51	146,116.03	158,580.00	141,580.00	185,793.95

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

DIVISION	DIVISION NO.
Recreation (Facility Operations & Playgrounds)	423

NARRATIVE

The Recreation Division is responsible for the operations of the City's Parks and Recreation Centers. The scope of responsibility under this division include youth and adult sports leagues, National Award Winning 100 Citizens Program, Adult fitness classes, youth and teen activity programming, summer day camp, and general facility operations and supplies.

Objectives for FY 14-15 Objectives include: growth in the area of teen programming; continuing the development of a Healthy Cities program; ensuring that all volunteer coaches undergo a Livescan background check; and increasing marketing efforts for all programs/activities offered by the Recreation division.

	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	ADOPTED
PERSONNEL	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
Recreation Coordinator	0.6	0.6	0.8	0.4	0.0
Program Specialist	0.4	0.0	0.0	0.0	0.0
Recreation Leader I	0.8	3.3	2.3	2.3	2.0
Recreation Leader II	0.7	1.2	1.3	1.3	1.0
Total	2.6	5.1	4.4	3.9	3.0

	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	ADOPTED
APPROPRIATIONS	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
Personnel Services	\$ 139,700	\$ 103,813	\$ 90,865	\$ 90,865	\$ 97,512
Operating Expenses	5,151	6,000	6,000	4,000	6,000
Capital Outlay	-	-	-	-	-
Total	\$ 144,851	\$ 109,813	\$ 96,865	\$ 94,865	\$ 103,512

	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	ADOPTED
SOURCE OF FUNDS	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
01 General Funds	\$ 129,851	\$ 104,691	\$ 81,865	\$ 94,865	\$ 103,512
01-3777 Fac. Rental	15,000	5,122	15,000	-	-
Total	\$ 144,851	\$ 109,813	\$ 96,865	\$ 94,865	\$ 103,512

Supporting Information

4100	PERSONNEL SERVICES	\$ 97,512
4103	Temp & Part-time	\$97,512
4200	OPERATING EXPENSES	\$6,000
4260	Contractual Service	\$3,000
4300	Department Supplies	\$3,000
4500	CAPITAL PROJECTS	\$0
TOTAL - RECREATION		\$103,512

Recreation

City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001 GENERAL FUND						
423 REC FACILITIES OPER/PLAYGRNDS						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	35,177.41	44,940.13	19,810.46	0.00	0.00	0.00
0000-4103 WAGES-TEMPORARY & PART-TIME	85,058.99	84,590.70	89,718.69	77,115.00	77,115.00	85,000.00
0000-4105 OVERTIME	0.00	2.12	0.00	0.00	0.00	0.00
0000-4120 O.A.S.D.I.	9,198.14	9,964.40	8,379.02	6,444.00	6,444.00	6,332.50
0000-4126 HEALTH INSURANCE	772.05	6,639.35	4,355.41	0.00	0.00	0.00
0000-4128 DENTAL INSURANCE	0.00	146.85	163.29	0.00	0.00	0.00
0000-4130 WORKER'S COMPENSATION INS.	8,878.71	9,673.25	7,804.32	6,435.00	6,435.00	6,179.50
0000-4136 OPTICAL INSURANCE	0.00	145.65	278.09	0.00	0.00	0.00
0000-4138 LIFE INSURANCE	614.25	681.00	915.75	871.00	871.00	0.00
Total PERSONNEL SERVICES	139,699.55	156,783.45	131,425.03	90,865.00	90,865.00	97,512.00
MAINTENANCE & OPERATING EXPENSES						
0000-4260 CONTRACTUAL SERVICES	0.00	0.00	65.00	3,000.00	3,000.00	3,000.00
0000-4300 DEPARTMENT SUPPLIES	5,150.89	2,086.16	1,819.62	3,000.00	1,000.00	3,000.00
Total MAINT & OPERATIONS	5,150.89	2,086.16	1,884.62	6,000.00	4,000.00	6,000.00
CAPITAL EXPENSES						
0000-4500 ****CAPITAL EXPENSES****	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL PROJECTS						
0000-4600 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00

Recreation

City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
423	REC FACILITIES OPER/PLAYGRNDS						
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PERSONNEL SERVICES	139,699.55	156,783.45	131,425.03	90,865.00	90,865.00	97,512.00
Total	MAINT & OPERATIONS	5,150.89	2,086.16	1,884.62	6,000.00	4,000.00	6,000.00
Total	CAPITAL EXPENSES/PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	REC FACILITIES OPER/PLAYGRNDS	144,850.44	158,869.61	133,309.65	96,865.00	94,865.00	103,512.00

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

DIVISION	DIVISION NO.
Cultural Arts and Special Events	424

NARRATIVE

The Cultural Arts and Special Events Division is responsible for conducting city-wide sponsored/non-sponsored special and cultural events for the department. Included on this list of events is Relay for Life, Summer Concerts, Halloween, Dia De Los Muertos, Holiday Tree Lighting, Egg-extravaganza, and Health Campaign. The division oversees the nationally recognized Mariachi Master Apprentice Program, cultural arts class programming, Community Special Events Applications, and Lopez Adobe Musuem. Staff continues to strengthen and foster innovative partnerships between the arts and community agencies and is successful in securing grants to help offset the cost of the Division and City wide events. In addition, the Division is overseeing the Facility Rental Program. This includes public/private party rentals of park facilities such as multipurpose rooms, gyms, fields, and picnic pavilions.

Objectives for FY 14-15: The Division will seek and secure funding to provide talent and sound for the Summer Concerts in the park and secure Los Angeles County Arts funding for one free summer concert. Staff will increase revenue generating opportunities with local vendors at City-wide special events. The Cultural Arts Division will continue to seek grant funding for the Mariachi Master Apprentice Program and assist with the development of special event volunteer committees. In addition, the Division will focus on opening the Lopez Adobe Musuem.

	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
PERSONNEL					
Cultural Arts Supervisor	1.0	1.0	1.0	1.0	1.0
Recreation Leader III	0.0	0.0	0.0	0.0	0.7
Cashier	0.0	0.0	0.0	0.0	0.3
Recreation Leader I	0.0	0.0	1.5	1.5	1.5
Total	1.0	1.0	2.5	2.5	3.5
	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
APPROPRIATIONS					
Personnel Services	\$ 90,938	\$ 93,195	\$ 153,831	\$ 129,549	\$ 150,797
Operating Expenses	14,309	13,056	20,875	20,875	25,500
Total	\$ 105,247	\$ 106,251	\$ 174,706	\$ 150,424	\$ 176,297
	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
SOURCE OF FUNDS					
01 General Funds	\$ 105,247	\$ 106,251	\$ 84,706	\$ 43,424	\$ 76,297
01-3777 Facility Rental/Attendent*	-	-	90,000	107,000	100,000
Total	\$ 105,247	\$ 106,251	\$ 174,706	\$ 150,424	\$ 176,297
4100	PERSONNEL				\$150,797
4101	Full Time Wages			\$100,797	
4103	Part Time Salaries (Staffing for Facility Attendent)*			\$50,000	

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

DIVISION			DIVISION NO.
Cultural Arts and Special Events			424
4200	OPERATING EXPENSES		\$25,500
4260	Contracted Services - Expenditures (Music Licenses and Musuem Consultant)	\$8,000	
4300	Department Supplies	\$4,000	
4370	Meetings, Memberships, Travel	\$1,500	
4430	MMAP - Grant Match	\$12,000	
TOTAL - Cultural Arts and Special Events			\$176,297

* Personnel and Operations Expenditures were moved to Division 424 in FY13-14 from previously budgeted in Fund 17.

Rec-Cultural Arts & Spec Event

City of San Fernando

<i>Account Number</i>		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
424	SPECIAL EVENTS						
PERSONNEL SERVICES							
0000-4101	SALARIES-PERMANENT EMPLOYEES	68,207.06	73,721.99	74,317.92	67,927.00	67,927.00	73,983.36
0000-4103	WAGES-TEMPORARY & PART-TIME	178.73	500.56	0.00	44,227.00	38,227.00	50,000.00
0000-4105	OVERTIME	0.00	885.21	0.00	0.00	0.00	0.00
0000-4120	O.A.S.D.I.	3,884.59	5,745.69	5,685.27	5,460.00	5,460.00	9,384.73
0000-4124	RETIREMENT	0.00	1,731.10	0.00	0.00	0.00	0.00
0000-4126	HEALTH INSURANCE	7,650.21	10,161.78	11,161.74	11,447.00	11,447.00	7,495.08
0000-4128	DENTAL INSURANCE	403.02	674.04	674.04	674.00	674.00	674.04
0000-4130	WORKER'S COMPENSATION INS.	797.90	1,204.41	1,163.51	5,379.00	5,379.00	9,013.59
0000-4136	OPTICAL INSURANCE	140.32	135.48	138.24	138.00	138.00	138.24
0000-4138	LIFE INSURANCE	40.50	0.00	54.00	297.00	297.00	108.00
Total	PERSONNEL SERVICES	81,302.33	94,760.26	93,194.72	135,549.00	129,549.00	150,797.04
MAINTENANCE & OPERATING EXPENSES							
0000-4260	CONTRACTUAL SERVICES	614.33	629.92	375.58	375.00	375.00	8,000.00
0000-4300	DEPARTMENT SUPPLIES	1,014.98	722.56	2,537.24	5,500.00	4,000.00	4,000.00
0000-4370	MEETINGS, MEMBERSHIPS, TRAVEL	0.00	0.00	0.00	0.00	0.00	1,500.00
0000-4430	ACTIVITIES AND PROGRAMS	12,000.00	11,619.93	10,143.57	12,000.00	12,000.00	12,000.00
1367-4300	TREE LIGHTING	0.00	0.00	0.00	1,000.00	1,000.00	0.00
1369-4300	HALLOWEEN	0.00	0.00	0.00	1,000.00	1,000.00	0.00
1386-4260	JULY FOURTH	0.00	0.00	0.00	1,000.00	1,000.00	0.00
Total	MAINT & OPERATIONS	13,629.31	12,972.41	13,056.39	20,875.00	19,375.00	25,500.00
CAPITAL EXPENSES							
0000-4500	****CAPITAL EXPENSES****	0.00	0.00	0.00	0.00	0.00	0.00
Total	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00

Rec-Cultural Arts & Spec Event

City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
424	SPECIAL EVENTS						
CAPITAL PROJECTS							
0000-4600	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PERSONNEL SERVICES	81,302.33	94,760.26	93,194.72	135,549.00	129,549.00	150,797.04
Total	MAINT & OPERATIONS	13,629.31	12,972.41	13,056.39	20,875.00	19,375.00	25,500.00
Total	CAPITAL EXPENSES/PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	SPECIAL EVENTS	94,931.64	107,732.67	106,251.11	156,424.00	148,924.00	176,297.04

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

DIVISION	DIVISION NO.
Aquatics	430

NARRATIVE

The San Fernando Regional Pool Facility will be entering the sixth year of operation.

Objectives for FY 14-15 Operate the pool facility as cost neutral as possible and recover facility fixed costs of operation. This will be done by identifying key leadership, streamlining operation procedures and policies, increasing facility rentals, and securing funding opportunities. Staff will work to revise the business plan to allow for the pool to operate year round at a minimal cost to the City.

	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	ADOPTED
PERSONNEL	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
Aquatic Supervisor	0.00	0.00	1.00	1.00	1.00
Pool/Attendant	0.00	0.00	0.00	0.05	0.50
Recreation Leader	0.58	0.58	0.58	0.58	0.58
Lifeguards	0.00	0.00	0.00	4.00	4.50
Senior Lifeguards	0.00	0.00	0.00	0.00	4.00
Total	0.58	0.58	1.58	1.63	10.58

	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	ADOPTED
APPROPRIATIONS	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
Personnel	\$ 77,478	\$ 126,182	\$ 326,074	\$ 322,074	\$ 349,014
Operating Expenses	411,577	522,408	229,931	225,931	221,100
Capital Outlay	2,000	-	6,000	6,000	6,000
Total	\$ 491,055	\$ 648,590	\$ 562,005	\$ 554,005	\$ 576,114

	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	ADOPTED
SOURCE OF FUNDS	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
01 General Funds	\$ 316,055	\$ 388,108	\$ 291,005	\$ 283,005	\$ 350,477
01-37XX-Swimming Pool	175,000	200,000	271,000	271,000	225,637
Total	\$ 491,055	\$ 588,108	\$ 562,005	\$ 554,005	\$ 576,114

Supporting Information

4100	PERSONNEL SERVICES	\$349,014
4101	Full-time salary - Aquatic Supervisor	\$144,014
4103	Part-time salaries	\$205,000

CITY OF SAN FERNANDO ADOPTED BUDGET FY 2014-2015

DIVISION			DIVISION NO.
Aquatics			430
4200	OPERATING EXPENSES		\$221,100
4210	Utilities	\$97,000	
4220	Telephone	\$2,100	
4260	Contractual Service (Tecogen, Elevator, Janitor Services, etc)	\$60,000	
4300	Department Supplies (Chemical supplies, Equipment)	\$59,000	
4330	Minor Repairs	\$3,000	
4500	CAPITAL EXPENSES		\$6,000
4500	Major Repairs/Parts	\$6,000	
TOTAL			\$576,114

Recreation - Aquatics

City of San Fernando

<i>Account Number</i>		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
430	AQUATICS						
PERSONNEL SERVICES							
0000-4101	SALARIES-PERMANENT EMPLOYEES	0.00	47,247.80	69,996.50	65,749.00	65,749.00	73,188.00
0000-4103	WAGES-PERMANENT EMPLOYEES	17,543.03	25,599.68	27,039.38	206,355.00	202,355.00	205,000.00
0000-4105	OVERTIME	0.00	888.86	0.00	0.00	0.00	0.00
0000-4120	O.A.S.D.I.	1,342.16	5,682.19	7,423.47	22,358.00	22,358.00	20,871.38
0000-4124	AQUATICS-RETIREMENT	0.00	(1,614.48)	0.00	0.00	0.00	0.00
0000-4126	HEALTH INSURANCE	0.00	9,075.72	13,924.56	14,145.00	14,145.00	14,661.24
0000-4128	DENTAL INSURANCE	0.00	205.59	352.44	352.00	352.00	356.88
0000-4130	WORKER'S COMPENSATION INS.	1,279.87	5,295.83	7,008.36	15,390.00	15,390.00	34,471.77
0000-4136	OPTICAL INSURANCE	0.00	174.78	356.52	357.00	357.00	356.52
0000-4138	LIFE INSURANCE	0.00	0.00	81.00	1,368.00	1,368.00	108.00
Total	PERSONNEL SERVICES	20,165.06	92,555.97	126,182.23	326,074.00	322,074.00	349,013.79
MAINTENANCE & OPERATING EXPENSES							
0000-4210	UTILITIES	117,009.73	136,221.25	124,271.68	107,559.00	103,559.00	97,000.00
0000-4220	TELEPHONE	1,695.45	2,105.29	2,526.20	1,756.00	1,756.00	2,100.00
0000-4260	CONTRACTUAL SERVICES	229,155.27	293,964.90	330,596.04	58,000.00	58,000.00	60,000.00
0000-4300	DEPARTMENT SUPPLIES	44,593.32	60,107.83	59,859.06	58,100.00	58,100.00	59,000.00
0000-4320	DEPARTMENT EQUIPMENT MAINT	5,348.98	0.00	0.00	0.00	0.00	0.00
0000-4330	BLDG MAINT & REPAIRS	2,809.90	2,138.96	5,155.25	4,516.00	4,516.00	3,000.00
Total	MAINT & OPERATIONS	400,612.65	494,538.23	522,408.23	229,931.00	225,931.00	221,100.00
CAPITAL EXPENSES							
0000-4500	****CAPITAL EXPENSES****	0.00	1,089.17	0.00	6,000.00	6,000.00	6,000.00
Total	CAPITAL EXPENSES	0.00	1,089.17	0.00	6,000.00	6,000.00	6,000.00

Recreation - Aquatics City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Adopted
001	GENERAL FUND						
430	AQUATICS						
CAPITAL PROJECTS							
0000-4600	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	PERSONNEL SERVICES	20,165.06	92,555.97	126,182.23	326,074.00	322,074.00	349,013.79
Total	MAINT & OPERATIONS	400,612.65	494,538.23	522,408.23	229,931.00	225,931.00	221,100.00
Total	CAPITAL EXPENSES/PROJECTS	0.00	1,089.17	0.00	6,000.00	6,000.00	6,000.00
Total	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	SPECIAL EVENTS	420,777.71	588,183.37	648,590.46	562,005.00	554,005.00	576,113.79



SAN FERNANDO

Adopted Budget FY 14-15

SECTION V. SPECIAL FUNDS



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SPECIAL FUNDS



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CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

Special Funds
Executive Summary

NARRATIVE

Special Funds are designated for a specific purpose. Some of these funds have been designated by certain laws and regulations, which require cities to account for expenditures and revenues separately. The City also uses the Grants Fund to account for any remaining grants or projects not accounted for individually. The following is a list of the Special Funds included in this section:

Fund Number	Description
002	<i>SLESF (Supplemental Law Enforcement Services Fund)</i>
006	<i>Self Insurance Trust Fund</i>
007	<i>Proposition "A" - Transit Development Fund</i>
008	<i>Proposition "C" - Transit Development Fund</i>
009	<i>Proposition "C" - Discretionary</i>
010	<i>Grant Fund</i>
011	<i>State Gas Tax Fund</i>
012	<i>Measure "R"</i>
013	<i>Traffic Safety Fund</i>
014	<i>Cash In-Lieu of Parking</i>
015	<i>Local Transportation Fund (SB 325)</i>
016	<i>Air Quality Management District Fund (AQMD)</i>
017	<i>Recreation Self Sustaining Fund</i>
018	<i>Retirement Fund</i>
019	<i>Quimby Act Fees</i>
020	<i>State Asset Seizure</i>
021	<i>Federal Asset Seizure</i>
022	<i>Surface Transportation Program - Local (STPL)</i>
026	<i>Community Development Block Grant (CDBG)</i>
027	<i>Street Lighting</i>
029	<i>Parking and Maintenance Operations (M & O)</i>
041	<i>Equipment Replacement</i>
050	<i>Pavement Fund</i>
053	<i>Community Investment Fund</i>
101	<i>AB109 Task Force Fund</i>
103	<i>Gridley Elementary Grant Fund</i>
104	<i>Morningside Elementary Grant Fund</i>
108	<i>California Arts Council</i>
109	<i>National Endowment for the Arts</i>
113	<i>MTA TOD Planning Grant</i>
114	<i>Alliance for CA Traditional Artists</i>
115	<i>Elderly Nutrition Program/Program Income</i>
118	<i>California State Grant (HRP)</i>
119	<i>Cops Safe Schools</i>
120	<i>ABC Alcohol Beverage Control Grant</i>



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CITY OF SAN FERNANDO

ADOPTED BUDGET

FY 2014-2015

FUND	FUND NO.
Supplemental Law Enforcement Services SLESF/COPS	002

NARRATIVE

Per the provisions of AB 3229, the supplemental law enforcement services fund and the supplemental law enforcement oversight committee was created in 1996. The committee was created by the Los Angeles Board of Supervisors and consists of one Municipal Chief, an L.A County Sheriff, a District Attorney, County Officer and a City Manager.

In the past, Cities and Counties received 75% of these funds relative to population and exclusively to provide front line law enforcement services including anti-gang and community gang prevention programs. During the current fiscal year, the City will use any remaining funds carried from previous years for community policing activities and to supplement Police overtime.

The State originally proposed removing the SLESF for the 2013-2014 year, however, the adopted State budget provide additional funding, and the funds were received. During FY 2014-2015 should the funds be recieved, the expenditures are being budgeted in the General Fund under the corresponding division to track total overtime in one fund. The funds will be transferred to the General Fund to cover cost.

BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance	\$ 11,772	\$ 11,681	\$ 11,678	\$ -	\$ 0
Revenues	100,003	100,004	100,000	100,000	100,000
Expenditures	100,094	111,685	100,000	100,000	100,000
Ending Balance	\$ 11,681	\$ -	\$ 11,678	\$ 0	\$ 0
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ 100,094	\$ 111,685	\$ -	\$ -	\$0
Operating Expenses	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfer to General Fund	-	-	100,000	100,000	100,000
Total	\$ 100,094	\$ 111,685	\$ 100,000	\$ 100,000	\$ 100,000
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
SLESF COPS	\$ 100,003	\$ 100,004	\$ 100,000	\$ 100,000	\$ 100,000
Total	\$ 100,003	\$ 100,004	\$ 100,000	\$ 100,000	\$ 100,000

Supporting Information

4100	PERSONNEL SERVICES	\$0
4200	OPERATING EXPENSES	\$0
4500	CAPITAL EXPENSES	\$0
4900	TRANSFERS	

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

FUND	FUND NO.
Self Insurance	006

NARRATIVE

The City of San Fernando is a self-insured entity with deductible and aggregate limits. The City is a member of the Independent Cities Risk Management Authority (ICRMA). ICRMA is comprised of Southern California member cities and is organized under a Joint Powers Agreement pursuant to the California Government Code. The purpose of the Authority is to arrange and administer programs of insurance for the pooling of self-insured losses and to purchase excess insurance coverage. Each member city has a representative on the Board of Directors. This fund is established to provide reserves to offset potential losses due to either personal or property damage.

A. Workers' Compensation: The City maintains a program of self-insurance for any liability to City employees pursuant to the Workers' Compensation Laws of the State of California. The City is self-insured for the first \$500,000 on each claim. The City participates in the ICRMA's worker's compensation program, which provides insurance coverage in excess of the self-insured amount. Worker's compensation administration fees and liability and property insurance are paid from this fund.

B. General Liability: The City belongs to the ICRMA's liability program. Specific coverage includes comprehensive and general automotive liability, personal injury, contractual liability, errors and omissions and certain other coverage. Annual premium payments are paid by member cities and are adjusted retrospectively to cover costs. San Fernando, self-insures from the first dollar to a limit of \$250,000 for all cases that fall under the contract with the ICRMA. Participating cities then share above the retention level of \$250,000 to \$20,000,000 per loss occurrence.

C. Revenues and Expenditures: This fund is reimbursed through labor allocations charged to each department. Should the fund not have sufficient monies to offset expenditures, any payments would have to be paid by the individual home department or by the General Fund.

During the past several fiscal years, the City has settled some cases which has contributed to the ongoing negative fund balance. During Fiscal Year 2014-2015, the City will be looking at ways to address the fund balance deficit to replenish the reserves and to meet the structural deficit in this fund.

BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance	\$ (785,548)	\$ (983,665)	\$ (830,664)	\$ (1,253,346)	\$ (1,428,329)
Revenues	1,159,593	1,000,147	1,179,100	1,131,228	1,296,996
Expenditures	1,357,711	1,269,827	1,090,000	1,306,211	1,386,852
Ending Balance	\$ (983,665)	\$ (1,253,346)	\$ (741,564)	\$ (1,428,329)	\$ (1,518,185)

SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Reimbursed thru labor allocations	\$ 925,581	\$ 867,223	\$ 1,053,787	\$ 1,005,915	\$ 1,171,996
Miscellaneous Revenue	134,013	32,923	25,313	25,313	25,000
Transfer from General Fund	100,000	100,000	100,000	100,000	100,000

4200	OPERATING EXPENSES	\$1,386,852
0000-42xx	Operating Expenses:	\$0
4800	Liability Claims	\$350,000
4810	Worker's Comp Claims	\$350,000
4430	Insurance Premium	\$670,000
4480	Cost Allocation	\$16,852
TOTAL		\$1,386,852

CITY OF SAN FERNANDO

ADOPTED BUDGET

FY 2014-2015

FUND

FUND NO.

Proposition A - Transportation Sales Tax

007

NARRATIVE

This fund is to account for receipts and approved Local Transit Fund projects from a voter approved sales tax override for public transportation purposes. The one percent sales tax was approved by the voters in November 1980. Twenty-five percent of total revenues, net administrative costs, are to be returned to local jurisdictions for local transit related projects. Distribution is done a population-share basis. Projects must be approved by Metropolitan Transit Authority (Metro) in advance of spending Proposition A funds.

METRO ANNUAL PROJECTS BUDGET

Public Works:

110-01 - Trolley Transit- (1st Transit contract) \$47,500
 110-01 - Trolley Transit- Professional Svcs \$4,000
 110-01 - Trolley Transit- Trolley Repairs \$2,750
 110-01 - Trolley Transit- Trolley Fuel \$20,750
 110-01 - Marketing, Supplies, Tools, Equip Maint \$3,750
 480-09 - Prop A Administration \$0

Recreation & Community Services:

440-0441/0443 - Contractual Services \$312,364
 250-08 - MTA Bus Pass Sale \$1,500
 480-09 - Prop A Administration \$32,967

480-09 - Prop A Admin. - Cost Allocation \$42,639

TOTAL PUBLIC WORKS \$121,389

TOTAL REC. COM. SERVICES

\$346,831

	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
BALANCE SHEET					
Beginning Balance	\$ 399,622	\$ 153,251	\$ 80,266	\$ 44,655	\$ 63,796
Revenues	394,925	417,583	443,021	445,293	432,022
Expenditures	641,296	526,225	470,370	426,152	468,220
Total	\$ 153,251	\$ 44,609	\$52,917	\$ 63,796	\$ 27,598

	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
PERSONNEL					
Public Works Director	0.05	0.04	0.00	0.04	0.00
Administrative Analyst	0.05	0.05	0.00	0.00	0.00
Operations Manager	0.03	0.05	0.00	0.00	0.00
Field Supervisor II	0.05	0.00	0.00	0.00	0.00
Maintenance Worker	0.30	0.25	0.00	0.32	0.00
P.W. Maintenance Helper PT	0.10	0.20	0.00	1.30	0.00
Equipment Supervisor	0.15	0.05	0.00	0.10	0.00
P.W. Sr. Maintenance Worker	0.00	0.10	0.00	0.10	0.00
Mechanical Helper	0.10	0.05	0.00	0.10	0.00
RCS Comm. Svcs Sup	0.00	0.00	0.30	0.30	0.25
RCS Office Specialist	0.00	0.00	0.00	0.00	0.05
Total	0.83	0.79	0.30	2.26	0.30

	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
APPROPRIATIONS					
Personnel Services/Cost Alloc	\$ 123,911	\$ 55,709	\$ 53,937	\$ 39,683	\$ 32,967
Operating Expenses	474,711	422,270	373,794	343,830	392,614
Capital Outlay	-	48,246	42,639	42,639	42,639
Total	\$ 598,622	\$ 526,225	\$ 470,370	\$ 426,152	\$ 468,220

CITY OF SAN FERNANDO							
ADOPTED BUDGET							
FY 2014-2015							
FUND							FUND NO.
Proposition A - Transportation Sales Tax							007
SOURCE OF FUNDS		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015	
07-3210	LACMTA Prop A Allocation	\$ 342,068	\$ 391,967	\$ 406,822	\$ 406,822	\$	406,822
07-3500	Interest Income	859	97	2,000	100		200
07-3794/3794-3630/ 3796	Fare	23,963	25,519	25,000	29,172		25,000
<i>Transfers from Retirement Fund (Fund 18)</i>		-	-	9,199	9,199		-
Total		\$ 366,890	\$ 417,583	\$ 443,021	\$ 445,293	\$	432,022

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

PUBLIC WORKS DEPARTMENT					FUND NO.
Proposition A - Transportation Sales Tax					007
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Public Works Director	0.05	0.04	0.00	0.00	0.00
Civil Engineering Assistant II	0.00	0.00	0.00	0.00	0.00
Office Specialist	0.00	0.00	0.00	0.00	0.00
Administrative Analyst	0.00	0.00	0.00	0.00	0.00
Maintenance Worker	0.30	0.25	0.00	0.00	0.00
P.W. Sr. Maintenance Worker	0.00	0.10	0.00	0.00	0.00
P.W. Maintenance Helper PT	0.10	0.20	0.00	0.00	0.00
Equipment Supervisor	0.15	0.05	0.00	0.00	0.00
Mechanical Helper	0.10	0.05	0.00	0.00	0.00
Total	0.70	0.69	0.00	0.00	0.00
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services/Cost Alloc	\$ 115,541	\$ 42,639	20,787	\$ 17,361	\$ -
Operating Expenses	55,847	145,288	94,794	75,836	78,750
Capital Outlay	-	48,246	-	-	-
Cost Allocation	-	-	42,639	42,639	42,639
Total	\$ 171,388	\$ 236,173	\$ 158,220	\$ 135,836	\$ 121,389
PERSONNEL SERVICES					\$0
4101	FT Personnel				
OPERATING EXPENSES					\$78,750
4260	Contractual Services: 313-0000 Trolley -1st Transit contract (Estimated \$245,000 for FY 14-15: \$58.41 hrly X 4,194 service hours- cost split with fund 08)			\$47,500	
4270	Professional Services: 313-Trolley (trolley related services: graphic design, trolley plan consultant)			\$4,000	
4300	Department Supplies: Solvents, parts, cleaners, and replacement parts 313-0301 Bus Shelter Maintenance 313-3630 Transit Marketing (Trolley schedule printing and misc supplies)			\$500 \$1,000 \$2,000	
4320	313 Department Equipment Maintenance:			\$150	
4340	313 Small Tools:			\$100	
4400	Trolley Maintenance: 313-3630-4400 - Trolley Maintenance 313 Bus Shelter/Stop Utility truck maintenance			\$2,750 \$2,000 \$750	

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

PUBLIC WORKS DEPARTMENT			FUND NO.
Proposition A - Transportation Sales Tax			007
4402	Fuel:	\$20,750	
	313-3630-4402 - Trolley Fuel	\$20,000	
	313 Bus Shelter/Stop Utility truck fuel	\$750	
COST ALLOCATION			\$42,639
4480	190 Cost Allocation - Central Services	\$42,639	
CAPITAL PROJECTS			\$0
4500	Capital Improvements		
TOTAL			\$121,389

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

RECREATION DEPARTMENT					FUND NO.
Proposition A - Transportation Sales Tax					007
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
RCS Comm. Svcs Sup	0.00	0.30	0.30	0.30	0.25
RCS Office Specialist	0.00	0.00	0.00	0.00	0.05
Total	0.00	0.30	0.30	0.30	0.30
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ 8,370	\$ 13,070	\$ 33,150	\$ 22,322	\$ 32,967
Operating Expenses	418,864	276,982	279,000	267,994	313,864
Capital Outlay	-	-	-	-	-
Total	\$ 427,234	\$ 290,052	\$ 312,150	\$ 290,316	\$ 346,831
PERSONNEL SERVICES					\$ 32,967
4101	440 Full Time Personnel Costs			\$26,661	
4103	420 Part Time Wages				
180-4124	440 Retirement			\$6,306	
OPERATING EXPENSES					\$ 313,864
4220	MTA Bus Pass Sales - Phone line			\$1,500	
4260	Contractual Services:				
	440-0442 Dial-A-Ride: \$58.41 x 4,752 hours			\$277,564	
	440-0441 MTA Bus Pass Subsidy			\$16,800	
	440-0443 Recreation Trips			\$18,000	
CAPITAL PROJECTS					\$ -
4500	Capital Improvements			-	
TOTAL					\$ 346,831

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

FUND	FUND NO.
Proposition C	008

NARRATIVE

This fund accounts for receipt of a half-percent sales tax allocated by the Los Angeles County Metropolitan Transit Authority (MTA). These funds can only be used to reduce traffic congestion, improve air quality, improve the condition of streets and highways utilized by public transit, reduce foreign fuel dependence, or reduce the use of fossil fuels.

BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance	\$ 549,542	\$ 545,934	\$ 315,308	\$ 384,528	\$ 328,725
Revenues	307,995	325,664	360,332	337,448	337,448
Expenses	311,603	487,070	577,056	393,251	666,173
Ending Balance	\$ 545,934	\$ 384,528	\$ 98,584	\$ 328,725	\$ -

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Public Works Director	0.03	0.20	0.24	0.24	0.05
Operations Manager	0.03	0.00	0.00	0.00	0.00
Civil Engineering Assistant II	0.12	0.21	0.21	0.21	0.04
P.W. Superintendent	0.00	0.10	0.10	0.10	0.10
PW Field Supervisor II	0.00	0.05	0.16	0.16	0.10
PW Office Specialist	0.00	0.10	0.10	0.10	0.02
Office Specialist	0.00	0.10	0.10	0.10	0.05
P.W. Administrative Analyst	0.00	0.02	0.02	0.02	0.05
Equip & Material Supervisor	0.00	0.10	0.20	0.20	0.03
Mechanical Helper	0.00	0.10	1.50	1.50	0.03
P.W. Sr. Maintenance Worker	0.00	0.52	0.62	0.62	0.29
PW Maintenance Worker	0.00	0.49	0.81	0.81	0.71
Total	0.18	1.99	4.06	4.06	1.47

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ 307,578	\$ 139,098	\$ 168,791	\$ 108,254	\$ 71,852
Operating Expenses	3,439	107,323	208,958	146,679	239,729
Capital Expenses	586	128,017	68,544	7,556	163,544
Cost Allocation	-	11,081	11,081	11,081	11,081
Transfer to Fund 001-390	-	-	56,897	56,897	100,908
Transfer to Fund 001-313	-	-	62,785	62,785	79,059
Total	\$ 311,603	\$ 385,519	\$ 577,056	\$ 393,251	\$ 666,173

SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
08-3210/3500 MTA Allocation	307,995	325,664	337,448	337,448	337,448
Total	\$ 307,995	\$ 325,664	\$ 337,448	\$ 337,448	\$ 337,448

190	NON-DEPARTMENTAL			\$191,048	
0000-4480	Cost Allocation:			\$11,081	
0000-4901	Transfer to General Fund:				
	Bikeway Maintenance: 01-390-0470-XXXX			\$100,908	
	Bus Shelters: 01-313-0000-XXXX			\$79,059	

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

FUND			FUND NO.
Proposition C			008
PERSONNEL SERVICES			\$71,852
311-4101	Personnel Costs	\$61,062	
4101	313 Personnel: Admin. salaries		
4103	313 Part Time Personnel Costs: Field Staff	\$10,790	
310 - 4200	OPERATING EXPENSES		\$239,729
4260	Contractual Services: 313-0000 Trolley -1st Transit contract (Estimated \$245,000 for FY 14-15: \$58.41 hrly X 4,194 service hours- cost split with fund 07)	\$197,500	
0000-4270	Operating Expenses	\$42,229	
311 - 4500	CAPITAL EXPENSES		\$20,000
	Capital Expenses: Bikeway irrigation upgrades and drought tolerant planting project.	\$20,000	
311 - 4600	CAPITAL PROJECTS		\$143,544
	Capital Projects: Street Improvement Project	\$95,000	
	BTA Grant Match for Bikeway on Brand	\$18,447	
	Caltrans (TCSP) Grant Match	\$30,097	
TOTAL			\$666,173

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

FUND	FUND NO.
Proposition C - Discretionary	009

NARRATIVE

This fund accounts for receipt of the discretionary portion (40%) of the half-percent sales tax allocated by the Los Angeles County Metropolitan Transit Authority (MTA). These funds are used to offset the City's operating costs for providing public transit services.

No funding is expected for FY 2014-2015.

BALANCE SHEET		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance		\$ -	\$ -	\$ -	\$ -	\$ -
Revenues		-	-	-	-	-
Expenditures		-	-	-	-	-
Ending Balance		\$ -	\$ -	\$ -	\$ -	\$ -
SOURCE OF FUNDS		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Prop C - Discretionary		\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ -	\$ -	\$ -	\$ -	\$ -
PERSONNEL		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
None		0.0	0.0	0.0	0.0	0.0
APPROPRIATIONS		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Expenses		\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenses		-	-	-	-	-
Capital Projects		-	-	-	-	-
Total		\$ -	\$ -	\$ -	\$ -	\$ -
PERSONNEL SERVICES						\$ -
4104	Personnel Costs				\$ -	
OPERATING EXPENSES						\$ -
4270	Professional Services				\$ -	
CAPITAL PROJECTS						\$ -
4600	Capital				\$ -	
TOTAL						\$ -

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

FUND 10	FUND NO.
PUBLIC WORKS GRANT FUNDS	010

NARRATIVE

This section provides a consolidated look at grants funds received from several different funding sources to fund construction projects as well as capital improvements. The processing of Federal and State level grant applications and reimbursements are done in Public Works.

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ 57,963
Operating Expenses	-	-	-	-	-
Capital Outlay	106,464	-	1,836,782		2,347,686
Total	\$ 106,464	\$ -	\$ 1,836,782	\$ -	\$ 2,405,649

SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
3600-3624 TIP LAE)127-SEC 5309FTF CA040088 (CNG Station Project)	-	-	200,000	-	-
3600-3624 TIP LAE)127-SEC 5309FTF CA040088 (New CNG Station Project)	-	-	-	-	1,351,735
3600-XXXX Metro (MTA) Saftea- Lu: Bus Shelters	-	-	260,000	-	-
3600-3655 Dept. of Trans. - BTA Grant	-	-	164,123	-	164,123
3600-XXXX EDI Grant (Way Findings)	-	-	99,000	-	-
3600-XXXX TCSP Project on Truman	-	-	236,154	-	236,154
3600-XXXX State Funds Cycle 7	-	-	595,674	-	595,674
Total	\$ -	\$ -	\$ 1,863,875	\$ -	\$ 2,347,686

CITY OF SAN FERNANDO				
ADOPTED BUDGET				
FY 2014-2015				
FUND 10				FUND NO.
PUBLIC WORKS GRANT FUNDS				010
PERSONNEL			\$	57,963
CAPITAL PROJECTS			\$	2,289,723
		Personnel	Project	
	MSRC Local Match Grant: New CNG Station	-	1,351,735	\$ 1,351,735
	<i>Dept. of Transportation (DOT) - Bicycle Transportation Account (BTA) State Grant - Agreement # BTA 08/09-07-LA-09</i>	-	164,123	\$ 164,123
	CALTRANS Transit Community System Preservation Program: Truman Streetscape Enhancements (City Contribution \$30,097) HUD	23,616	212,538	\$ 236,154
	State Funds Cycle 7	34,347	561,327	\$ 595,674
TOTAL		\$57,963	\$2,289,723	\$ 2,347,686

CITY OF SAN FERNANDO

ADOPTED BUDGET

FY 2014-2015

FUND					FUND NO.
State Gas Tax Fund					011
NARRATIVE					
This fund is used to account for maintenance work and capital projects associated with impacts from motor vehicle travel in the City. It is also used for capital improvements requiring matching funds for Federal funding (TEA-3) eligibility. The use of these funds is restricted by Article XIX of the California State Constitution and by Streets and Highways Code Section 2101. All Motor Vehicle Fuel Tax funds allocated from the Highway Users Tax Account must be expended for the following: (a) The research, planning, construction, improvement, maintenance, and operation of public streets and highways (and their related public facilities for nonmotorized traffic), including the mitigation of their environmental effects, the payment for property taken or damaged for such purposes, and the administrative costs necessarily incurred in the foregoing purposes.					
BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance	\$ 591,808	\$ 562,920	\$ 12,703	\$ 279,517	\$ 442,145
Revenues	707,744	927,318	674,416	674,416	642,402
Expenses	736,632	1,210,720	478,649	511,788	960,221
Ending Balance	\$ 562,920	\$ 279,517	\$ 208,470	\$ 442,145	\$ 124,326
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Public Works Director	0.00	0.00	0.09	0.09	0.05
Operations Manager	0.00	0.00	0.00	0.00	0.00
Civil Engineering Assistant II	0.00	0.00	0.34	0.34	0.05
P.W. Maintenance Worker	0.00	0.00	0.00	0.00	0.00
Bldg Maint Worker/Elec. Helper	0.00	0.00	0.00	0.00	0.00
P.W. Maintenance Helper PT	0.00	0.00	0.00	0.00	0.00
Electrical Supervisor	0.00	0.00	0.00	0.00	0.00
P.W. Office Specialist	0.00	0.00	0.15	0.15	0.15
Office Specialist	0.00	0.00	0.10	0.10	0.05
Administrative Analyst	0.00	0.00	0.00	0.00	0.00
P.W. Field Supervisor II	0.00	0.00	0.00	0.00	0.09
Senior Maintenance Worker	0.00	0.00	0.80	0.80	0.40
Total	0.00	0.00	1.48	1.48	0.79
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Expenses	\$ -	\$ 181,987	\$ 86,317	\$ 75,252	\$ 55,145
Transfers	661,855	652,925	363,852	369,852	523,006
Cost Allocation	21,070	21,070	21,070	21,070	21,070
Operating Expense	1,039	2,200	7,410	10,460	21,000
Capital Outlay	52,668	352,538		35,154	340,000
Total	\$ 736,632	\$ 1,210,720	\$ 478,649	\$ 511,788	\$ 960,221
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Interest Income	\$ 28	\$ -	\$ -	\$ -	\$ -
Highway User Tax Allocation Sect. 2105,2106,2107, 2103 & 2107.5 (acct# 11-3610, 3611, 3612, 3613, 3615)	707,717	927,318	674,416	674,416	642,402
Transfers from Retirement Fund (Fund 18)			\$ 14,401	\$ 2,847	\$ -
Total	\$ 707,745	\$ 927,318	\$ 688,817	\$ 677,263	\$ 642,402
4100	PERSONNEL EXPENSES				\$ 55,145
4101	Personnel Costs: Field Staff			\$ 55,145	

CITY OF SAN FERNANDO

ADOPTED BUDGET

FY 2014-2015

FUND			FUND NO.
State Gas Tax Fund			011
11-190	COST ALLOCATION		\$21,070
0000-4480	Cost Allocation	\$21,070	
11-190	TRANSFERS		\$ 523,006
0000-4901	Transfer HUTA funds to General Fund - to offset street related		
	01-310 Engineering / Admin: \$20,000 for Consultant Services	\$20,000	
	01-311 Street Maint.: \$90,172 for Operation Pothole	\$90,172	
	01-320 Equip/Vehicle Maint.: \$45,000 for Vehicle Fuel	\$45,000	
	01-343 Street Sweeping: \$136,000 for St. Sweeping Contract	\$136,000	
	01-346 Streets, Trees & Parkways: \$35,000 for projects	\$35,000	
	01-370 Traffic Safety: \$64,834 for Labor/Indirect Costs	\$64,834	
	01-371 Traffic Signals: \$102,000 for Labor/Indirects Costs	\$102,000	
	01-390 Facilities: \$30,000 for Labor/Indirect Costs	\$30,000	
	OPERATING EXPENSES		\$21,000
7105-4260	Carryover from FY13-14: Wayfinding Sign Installation	\$13,590	
0000-4270	State Controller's Annual Street Report Audit	\$910	
7510-4300	Maclay Ave. streetscape maintenance supplies. Expense moved from	\$6,500	
11-311	CAPITAL PROJECTS		\$340,000
0000-4600	Street Improvement Project	\$340,000	
TOTAL			\$960,221

CITY OF SAN FERNANDO

ADOPTED BUDGET

FY 2014-2015

FUND						FUND NO.
Measure R Fund						012
NARRATIVE						
In November 2008, Measure R was approved by the State's voters committing a projected \$40 billion to traffic relief and transportation upgrades throughout the County over the next 30 years. The City receives these funds as an ongoing annual allotment, which is used for city street related maintenance and capital projects.						
BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015	
Beginning Balance	\$ 47,368	\$ 140,246	\$ 231,947	\$ 314,227	\$ 502,706	
MTA Revenue	229,172	243,675	254,212	253,086	253,086	
Expenditures	136,294	69,695	457,057	64,607	617,000	
Ending Balance	\$ 140,246	\$ 314,226	\$ 29,102	\$ 502,706	\$ 138,792	
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015	
12-3210 MTA Measure R Allocation	229,172	243,675	253,086	253,086	253,086	
Total	\$ 229,172	\$ 243,675	\$ 253,086	\$ 253,086	\$ 253,086	
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015	
P.W. Admin. Coordinator	0.00	0.00	0.00	0.00	0.00	
Administrative Analyst	0.00	0.00	0.00	0.00	0.00	
Office Specialist	0.00	0.00	0.00	0.00	0.00	
P.W. Director	0.00	0.00	0.00	0.00	0.00	
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015	
Personnel	\$ 110,048	\$ -	\$ 13,057	\$ 7,607	\$ -	
Operating Expenses	26,245	23,955	25,000	-	25,000	
Capital Outlay	-	45,740	419,000	57,000	592,000	
Total	\$ 136,293	\$ 69,695	\$ 457,057	\$ 64,607	\$ 617,000	
PERSONNEL SERVICES						\$0
310-4101	Personnel Costs			\$0		
OPERATING EXPENSES						\$25,000
310-4270	Professional Services			\$25,000		
CAPITAL PROJECTS						\$592,000
311-4600	Pacoima Wash Bike Path Project (Funds are being accumulated for construction in 2016)			\$80,000		
	Phillip Street Improvements (Street and Storm Drains)			\$362,000		
	Street Improvement Project			\$150,000		
TOTAL						\$617,000

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

FUND					FUND NO.
Traffic Safety					013
NARRATIVE					
This fund accounts for certain receipts from traffic fines levied by local courts that are restricted for certain uses as required by Section 1463 of the California Penal Code. A portion of the funds are transferred to the General Fund for traffic safety purposes and the remainder are used by Public Works for traffic safety and other authorized expenditures including, but not limited to, street markings, traffic signal maintenance and repairs, and pothole repairs.					
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
None	-	-	-	-	-
BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance	\$ 166,662	\$ 76,538	\$ (6,092)	\$ (1,696)	\$ 3,544
Revenues	53,803	32,108	37,917	37,065	31,000
Expenditures	143,927	110,342	31,825	31,825	30,000
Ending Balance	\$ 76,538	\$ (1,696)	\$ -	\$ 3,544	\$ 4,544
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Transfers	\$ 30,000	\$ 30,000	\$ 31,825	\$ 31,825	\$ 30,000
Operating Expenses	36,732	54,015	-	-	-
Capital Outlay	77,195	26,327	-	-	-
Total	\$ 143,927	\$ 110,342	\$ 31,825	\$ 31,825	\$ 30,000
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
13-3410 Vehicle Code Fines	58,803	32,108	37,917	37,065	31,000
Total	\$ 58,803	\$ 32,108	\$ 37,917	\$ 37,065	\$ 31,000
190 TRANSFERS					\$ 30,000
0000-4901	Transfer to General Fund: Acct # 01-371 to cover traffic safety related costs incurred.			\$30,000	
OPERATING EXPENSES					\$0
CAPITAL PROJECTS					\$0
TOTAL					\$30,000

CITY OF SAN FERNANDO						
ADOPTED BUDGET						
FY 2014-2015						
FUND						FUND NO.
Cash In-lieu of Parking Fund						014
NARRATIVE						
This fund is to account for the revenues and related expenditures from developers or builders who decide to pay a specified amount to the City of San Fernando instead of providing required parking.						
During FY 1998-1999, this fund was used to purchase the lot at 1422 San Fernando Road to meet future parking needs. Beginning with FY 1999-2000, plans are to accumulate these funds for parking projects.						
BALANCE SHEET	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	ADOPTED	
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	
Beginning Balance	\$ 71,369	\$ 71,369	\$ 71,369	\$ 71,369	\$ 71,369	
Revenues			-	-	-	
Expenditures	-	-	-	-	-	
Ending Balance	\$ 71,369	\$ 71,369	\$ 71,369	\$ 71,369	\$ 71,369	
PERSONNEL	ACTUAL	ACTUAL	BUDGETED	ESTIMATED	ADOPTED	
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	
None	-	-	-	-	-	

CITY OF SAN FERNANDO

ADOPTED BUDGET

FY 2014-2015

FUND

FUND NO.

Local Transportation

015

NARRATIVE

The Transportation Development Act (TDA) of 1971 provides funding for transit and non-transit related purposes that comply with regional transportation plans. TDA funds consist of the Local Transportation Fund (LTF), which is derived from a 1/4 cent of the general sales tax collected statewide and the State Transit Assistance fund (STA), which is derived from the statewide sales tax on gasoline and diesel fuel. Funds are annually allocated by the Metropolitan Transit Authority (MTA) and will be used for sidewalk improvements during the fiscal year.

BALANCE SHEET		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance		\$ 6,662	\$ 3,117	\$ 2,170	\$ 6,649	\$ 13,767
MTA Revenues		12,239	16,200	19,521	19,521	19,500
Expenditures		15,784	12,668	16,200	12,403	19,600
Ending Balance		\$ 3,117	\$ 6,649	\$ 5,491	\$ 13,767	\$ 13,667
SOURCE OF FUNDS		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
15-3695-0866 TDA Article 3 Alloc.		\$ 12,238	\$ 16,200	\$ 19,521	\$ 19,521	\$ 19,500
Total		\$ 12,238	\$ 16,200	\$ 19,521	\$ 19,521	\$ 19,500
PERSONNEL		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
None		-	-	-	-	-
APPROPRIATIONS		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Operating Expenses		\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
Capital Projects		15,684	12,568	16,100	12,303	19,500
Total		\$ 15,784	\$ 12,668	\$ 16,200	\$ 12,403	\$ 19,600
OPERATING EXPENSES						\$100
0000-4480	Cost Allocation				\$100	
TRANSFERS						\$19,500
0000-4901	Transfer to 001-346				\$19,500	
TOTAL						\$19,600

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

FUND						FUND NO.
Air Quality Management District						016
NARRATIVE						
This fund is used to account for South Coast Air Quality Management District (SCAQMD) revenues received by the City. Per AB 2766 (1990), a portion of the State Department of Motor Vehicle registration fee (\$4 per vehicle) is distributed to 89 cities in Los Angeles County. Thirty percent of fees collected are kept by the SCAQMD while 40% are distributed to cities. These funds may be used for various programs to reduce air pollution.						
BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015	
Beginning Balance	\$ 42,113	\$ 71,885	\$ 100,885	\$ 100,525	\$ 129,495	
Revenues	29,772	28,699	29,000	29,000	29,100	
Expenditures	-	59	127,000	-	156,100	
Ending Balance	\$ 71,885	\$ 100,525	\$ 2,885	\$ 129,525	\$ 2,495	
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015	
None	-	-	-	-	-	
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015	
16-3605 Motor Vehicle in-Lieu Tax (Qtrly Allocation from AQMD)	\$ 29,772	\$ 28,699	\$ 29,000	\$ 29,000	\$ 29,100	
Total	\$ 29,772	\$ 28,699	\$ 29,000	\$ 29,000	\$ 29,100	
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 201-2015	
Operating Expenses	\$ -	\$ 59	\$ -	\$ -	\$0	
Capital Expenses	-	-	127,000	-	\$156,100	
Total	\$ -	\$ 59	\$ 127,000	\$ -	\$ 156,100	
4100	OPERATING EXPENSES					\$0
0000-4480	Operating Expenses			\$0		
4500	CAPITAL EXPENSES					\$156,100
	MSRC MATCH PROGRAM FY 14-15			\$ 156,100		
TOTAL						\$156,100

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

DIVISION **FUND NO.**
Self Sustaining Recreational Activities **017**

NARRATIVE

Fund 17 is a self-sustaining fund which pays part-time staff salaries, equipment and supplies, and contracted instructor salaries. The activities which generate income and make expenditures through this account include: sports leagues, day camp, exercise & dance classes, karate, and all other revenue generating ventures.

BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance	\$ (58,037)	\$ (34,465)	\$ 7,644	\$ 7,644	\$ 7,644
Revenue	211,260	238,339	109,150	109,150	\$ 112,150
Expenditures	187,688	196,230	109,150	109,150	\$ 119,230
Ending Balance	\$ (34,465)	\$ 7,644	\$ 7,644	\$ 7,644	\$ 564

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Senior Counselors (FTE)	1.9	1.9	0.0	0.0	2.0
Rec Coordinator	0.2	0.2	0.0	0.0	0.0
Office Specialist	0.1	0.1	0.1	0.1	0.1
Community Svcs Supv.	0.6	0.6	0.2	0.2	0.0
Counselor (FTE)	6.6	6.6	0.0	0.0	4.0
RCS Coord.	0.4	0.4	0.2	0.2	0.0
Program Specialist (FTE)	0.8	0.0	0.0	0.0	0.5
Recreation Leaders (FTE)	0.8	0.8	0.8	0.8	0.1
Total	11.2	10.5	1.3	1.3	6.7

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ 87,366	\$ 71,757	\$ 42,981	\$ 42,981	\$ 52,400
Operating Expenses	100,322	124,473	66,169	66,169	\$ 63,330
Capital Expenses	-	-	-	-	\$ 3,500
TOTAL	\$ 187,688	\$ 196,230	\$ 109,150	\$ 109,150	\$ 119,230

SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Fees and Charges	\$ 211,260	\$ 238,339	\$ 109,150	\$ 140,000	\$ 112,150
TOTAL	\$ 211,260	\$ 238,339	\$ 109,150	\$ 109,150	\$ 112,150

PERSONNEL SERVICES				\$ 52,400	
4101	Overtime				
4103	Part-time salaries			\$ 52,400	
4103	Overtime				
4105	OASDI				
4120	Worker's Comp				
4200	OPERATIONS				\$63,330
4260	Contract Services				
	Instructors, equipment and supplies			\$ 63,330	
4500	CAPITAL EXPENSES				\$3,500
4500	Three Computer hardware replacements			\$3,500	
TOTAL					\$ 119,230

CITY OF SAN FERNANDO						
ADOPTED BUDGET						
FY 2014-2015						
FUND						FUND NO.
RETIREMENT						018
NARRATIVE						
This fund is to account for receipts from a voter-approved special tax levy that was approved to pay costs related to the City's membership in the Public Employees Retirement System (PERS).						
PERS costs continue to increase significantly. While the special tax levy is crucial in meeting the City's annual PERS obligation, it does not fully cover costs. In FY 2009-2010, the miscellaneous group approved payment of 2% of the employee contribution increasing to 4% in FY 2010-2011. In FY 2011-2012, the Sworn Police personnel approved payment of 4.5% of the employee contribution pension cost. The City will continue to explore ways to contain annual PERS costs.						
	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	ADOPTED	
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	
BALANCE SHEET						
Beginning Balance	\$ (611,751)	\$ 32,808	\$ 601,715	\$ (497,363)	\$ (197,363)	
Revenues	4,279,998	2,809,000	3,801,600	2,800,000	3,001,201	
Expenditures	3,635,438	3,339,171	2,591,440	2,500,000	2,756,883	
Ending Balance	\$ 32,808	\$ (497,363)	\$ 1,811,875	\$ (197,363)	\$ 46,956	
SOURCE OF FUNDS						
Property Taxes	\$ 4,279,998	\$ 2,809,000	\$ 3,801,600	\$ 2,800,000	\$ 2,800,000	
Transfer from General Fund	-	-	-	-	176,333	
Transfer from Water Fund	-	-	-	-	12,434	
Transfer from Sewer Fund	-	-	-	-	12,434	
Total	\$ 4,279,998	\$ 2,809,000	\$ 3,801,600	\$ 2,800,000	\$ 3,001,201	
4100 PERSONNEL SERVICES						\$2,595,751
101-4124	Retirement Costs - City Council			\$ 3,715		
102-4124	Retirement Costs - Treasurer			\$27,824		
105-4124	Retirement Costs - City Manager's Office			\$53,483		
106-4124	Retirement Costs - Personnel			\$56,188		
115-4124	Retirement Costs - City Clerk			\$30,165		
130-4124	Retirement Costs - Finance Administration			\$88,674		
140-4124	Retirement Costs - Building Safety			\$50,130		
150-4124	Retirement Costs - Planning/Administration			\$50,130		
152-4124	Retirement Costs - Community Preservation			\$28,676		
222-4124	Retirement Costs - Police Support Services			\$172,945		
225-4124	Retirement Costs - Police Patrol			\$1,323,013		
310-4124	Retirement Costs - Engineering & Administration			\$87,517		
3xx-4124	Retirement Costs - Public Works Multiple Divisions			\$133,025		
3xx-4124	Retirement Costs - Public Works Multiple Divisions			\$33,821		
3xx-4124	Retirement Costs - Public Works Multiple Divisions			\$41,971		
3xx-4124	Retirement Costs - Public Works Multiple Divisions			\$90,538		
3xx-4124	Retirement Costs - Public Works Multiple Divisions			\$174,119		
4xx-4124	Retirement Costs - Recreation & Community Services Multiple Division			\$87,290		
430-4124	Retirement Costs - Aquatics			\$11,606		
part time	Retirement Costs			\$50,919		
4200 OPERATING EXPENSES						\$ 141,523
4480	Cost Allocation - Central Services			\$ 141,523		
4260	OPEB eval/study contractual services			\$ -		
4900 TRANSFER						\$ 19,609
4900	Transfer to Water Funds - Divison 180			\$ 9,805		
4900	Transfer to Sewer Funds - Divison 180			\$ 9,805		
4900	Transfer to Special Funds - Divison 180			\$ -		
TOTAL						\$ 2,756,883

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

FUND	FUND NO.
Quimby Act Fees	019

NARRATIVE

This fund is to account for receipts from developers, who are required under State law to provide and support park facilities.

BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance	\$ 363,459	\$ 352,705	\$ 335,583	\$ 316,879	\$ 29,777
Revenues	178	195	100	11,898	-
Expenses	10,932	36,021	240,000	299,000	-
Ending Balance	\$ 352,705	\$ 316,879	\$ 95,683	\$ 29,777	\$ 29,777

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
None	0.00	0.00	0.00	0.00	0.00

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ 2,906	\$ -	\$ -	\$ -	\$ -
Operating Expenses	-	28,970	-	14,000	-
Capital Outlay	7,610	7,051	240,000	299,000	-
Total	\$ 10,516	\$ 36,021	\$ 240,000	\$ 313,000	\$ -

4200	OPERATING EXPENSES	\$ -
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42XX	Matching CA State Grant	\$ -	
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4500	CAPITAL EXPENSES	\$ -
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	Pool Deck Upgrades	\$ -	
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TOTAL		\$ -
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CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

FUND	FUND NO.
Asset Seizure - State	020

NARRATIVE

This fund is to account for receipts and disbursements of state seized and forfeited assets used from the sale of controlled substances.

BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance	\$ 143	\$ 2,493	\$ 21,764	\$ 21,764	\$ 19,924
Revenues	2,350	23,178	3,803	4,660	2,000
Expenditures	-	3,907	7,000	6,500	-
Ending Balance	\$ 2,493	\$ 21,764	\$ 18,567	\$ 19,924	\$ 21,924

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Expenses	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenses	-	-	-	-	-
Capital Equipment	-	3,907	7,000	6,500	-
Transfers	-	-	-	-	-
Total	\$ -	\$ 3,907	\$ 7,000	\$ 6,500	\$ -

CITY OF SAN FERNANDO

ADOPTED BUDGET

FY 2014-2015

FUND

FUND NO.

Asset Seizure - Federal

021

NARRATIVE

This fund is to account for receipts and disbursements of federal seized and forfeited assets used from the sale of controlled substances. There has been little federal seizure activity in recent years.

BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance	\$ 462	\$ 463	\$ 37,078	\$ 37,078	\$ 37,083
Revenues	1	36,615	-	5	-
Expenditures	-	-	-	-	-
Ending Balance	\$ 463	\$ 37,078	\$ 37,078	\$ 37,083	\$ 37,083

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
None	-	-	-	-	-

Appropriations	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Expense	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Expense	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

FUND					FUND NO.
Surface Transportation Projects - Local (STPL)					022
NARRATIVE					
The Surface Transportation Program (STP) provides flexible funding that may be used by localities for projects to preserve and improve the conditions and performance on any Federal-aid highway, bridge and tunnel projects on any public road, pedestrian and bicycle infrastructure, and transit capital projects, including intercity bus terminals.					
FY 2014-2015 funds are being used for: Pavement Management program, curb and gutter projects, and as matching funds for the Safe Routes to School Grant.					
BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ 281,831
STPL Funds	-	-	-	281,831	-
Expenditures	-	-	-	-	281,831
Ending Balance	\$ -	\$ -	\$ -	\$ 281,831	\$ -
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
STPL	\$ -	\$ -	\$ -	\$ 281,831	\$ -
Total	\$ -	\$ -	\$ -	\$ 281,831	\$ -
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
None	0.0	0.0	0.0	0.0	0.0
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Expenses	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenses	-	-	-	-	-
Capital Projects	-	-	-	-	281,831
Total	\$ -	\$ -	\$ -	\$ -	\$ 281,831
PERSONNEL SERVICES					\$ -
310-4101	Personnel Costs			\$ -	
OPERATING EXPENSES					\$ -
310-4270	Professional Services			\$ -	
CAPITAL PROJECTS					\$ 281,831
311-4600	Match for Safe Routes to School Grant			\$ 66,186	
	Pavement Management Project			115,645	
	Curb & Gutter			100,000	
TOTAL					\$ 281,831

CITY OF SAN FERNANDO					
ADOPTED BUDGET					
FY 2014-2015					
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS				DIVISION NO. 026-155	
NARRATIVE					
The City's annual allocation of federal Community Development Block Grant (CDBG) funds is set-aside for the payment of a Section 108 Loan as part of the total financing package for construction of the San Fernando Regional Aquatics Facility. Due to federal budget cuts, the City's annual allocation has been decreasing in recent years. Starting in FY 2013-2014, the CDBG exchange program has been eliminated, resulting a shortfall in the amount received for Section 108Loan debt service. Consequently, a payment from the General Fund will be required to cover the deficit.					
BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance	\$ (7,034)	\$ (3,083)	\$ 2,751	\$ 2,751	2,751
Revenues	336,116	353,149	348,078	348,078	349,897
Expenditures	332,165	347,315	348,078	348,078	352,588
Ending Balance	\$ (3,083)	\$ 2,751	\$ 2,751	\$ 2,751	\$ 60
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
26 CDBG GRANT (37th Year)	\$ 331,882	\$ 347,315	\$ 245,290	\$ 245,290	\$ 233,077
26 CDBG Recovery Act Funds	-	-	-	-	-
CDBG Loan Repayments	-	5,834	-	-	-
Transfer from General Fund	-	-	102,785	102,785	116,820
Total	\$ 331,882	\$ 353,149	\$ 348,075	\$ 348,075	\$ 349,897
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Community Development Director	0.03	0.00	0.00	0.00	0.00
Senior Planner	0.02	0.00	0.00	0.00	0.00
Community Preservation Supervisor	0.23	0.00	0.00	0.00	0.00
Community Preservation Officer	0.00	0.00	0.00	0.00	0.00
Community Preservation Officer -2	0.24	0.00	0.00	0.00	0.00
Community Preservation Officer -3	0.17	0.00	0.00	0.00	0.00
Assistant Planner (Housing)	0.12	0.00	0.00	0.00	0.00
Total	0.81	0.00	0.00	0.00	0.00
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Operating Expenses	-	-	-	-	4,000
Capital Outlay/Loan Expenses	331,882	347,315	348,075	348,075	348,588
Total	\$ 331,882	\$ 347,315	\$ 348,075	\$ 348,075	\$ 352,588
4100 PERSONNEL SERVICES			\$0		
4200 OPERATING EXPENSES			\$4,000		
0000-4265	Section 108 Loan-Swimming Pool Facility - Admin Fee			\$4,000	
4400 LOAN EXPENSES			\$348,588		
0000-4424	Section 108 Loan-Swimming Pool Facility - Interest			\$63,588	
0000-4426	Section 108 Loan-Swimming Pool Facility - Principle			\$285,000	
TOTAL			\$352,588		

CITY OF SAN FERNANDO

ADOPTED BUDGET

FY 2014-2015

FUND

FUND NO.

Street Lighting Fund

027

NARRATIVE

The Street Lighting Division maintains and repairs approximately 427 City-owned street lights and circuits and has oversight of the 1,200 street lights within the City of San Fernando that are maintained by Southern California Edison. The City pays Edison for electrical power for all street lighting.

Revenue for this fund is made available through the city's voter approved Landscape and Lighting Act Assessment. With the passage of Proposition 218 in 1996, any increase of the current assessment is subject to approval through a new balloting process. Since the assessments have not had an increase to meet rising costs, this fund has a deficit.

BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance	\$ (23,893)	\$ (3,402)	\$ 47,873	\$ (67,893)	\$ (23,250)
Revenues	442,911	329,623	365,715	348,269	375,239
Expenditures	422,420	394,114	393,857	303,626	371,490
Ending Balance	\$ (3,402)	\$ (67,893)	\$ 19,731	\$ (23,250)	\$ (19,501)

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Public Works Director	0.07	0.07	0.07	0.07	0.00
Administrative Analyst	0.05	0.15	0.00	0.00	0.05
Civil Engineering Assistant II	0.20	0.20	0.20	0.20	0.10
Civil Engineering Assistant I	0.00	0.00	0.00	0.00	0.00
P.W. Administrative Analyst	0.00	0.00	0.05	0.05	0.05
Equip & Material Supervisor	0.00	0.10	0.10	0.10	0.05
Mechanical Helper	0.00	0.10	0.10	0.10	0.05
Electrical Supervisor	0.25	0.30	0.30	0.30	0.30
Bldg. Maint. Worker/Elect. Helper	0.25	0.35	0.35	0.35	0.35
Total	0.82	1.27	1.17	1.17	0.95

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ 161,461	\$ 145,846	\$ 118,991	\$ 99,582	\$ 89,774
Operating Cost	246,196	236,505	258,103	191,444	264,953
Cost Allocation	11,763	11,763	11,763	11,763	11,763
Capital Outlay	3,000	-	5,000	837	5,000
Total	\$ 422,420	\$ 394,114	\$ 393,857	\$ 303,626	\$ 371,490

SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
27-3110/3130/3150 Property Tax	\$ 332,863	\$ 329,623	\$ 365,715	\$ 333,751	\$ 331,012
Transferred from Measure R	110,048	-	-	-	-
Transfer from General Fund	-	-	12,413	12,413	44,227
Total	\$ 442,911	\$ 329,623	\$ 378,128	\$ 346,164	\$ 375,239

4480	Cost Allocation				\$ 11,763
4480	Cost Allocation			\$ 11,763	
4100	PERSONNEL SERVICES				\$89,774
4101	Personnel Costs			\$87,774	
4105	Overtime: Street light surveys and knockdowns			2,000	

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

FUND			FUND NO.
Street Lighting Fund			027
4200	OPERATING EXPENSES		\$264,953
4210	Utilities	\$232,000	
4250	Rents and Lease:	\$750	
	Lifts & power equipment \$750		
4260	Contractual Services:	\$18,600	
	Engineer's Report \$5,600		
	Street Lighting Dist. proceedings \$2,500		
	County Assessors Office \$1,200		
	Light poles and pull boxes \$800		
	Repair damaged street lights \$8,500		
4300	Department Supplies:	\$10,050	
0301-4300	Ballast kit replacement \$2,000		
0301-4300	Lamps 80 @ \$25.00 \$2,000		
0301-4300	Photo electric cells 10 @ \$25.00 \$250		
0301-4300	Manhole cover plates \$200		
0301-4300	Miscellaneous lenses, conduit, fuses, \$3,500		
0301-4300	Replacement of steel poles \$2,000		
0301-4300	Slurry seal & cement \$100		
4320	Department Equipment Maintenance	\$750	
4340	Small Tools	\$365	
4400	Utility Truck maintenance	\$1,200	
4402	Utility Truck fuel	\$1,238	
4500	CAPITAL EXPENSES/TRANSFERS		\$5,000
4600	Capital Equipment:	\$5,000	
	Knockdown Replacement		
TOTAL			\$ 371,490

CITY OF SAN FERNANDO

ADOPTED BUDGET

FY 2014-2015

FUND

FUND NO.

Parking M&O - Off Street

029

NARRATIVE

The Off-Street Parking Maintenance and Operations Fund accounts for the scheduled routine maintenance and cleaning of all City parking facilities as well as maintenance and operation of metered parking spaces throughout the City, the collection of meter monies, and repair or replacement of broken and vandalized parking meters. Revenue sources consist of parking meter revenues and the parking improvement assessment which includes areas of the civic center and the San Fernando Road commercial corridor.

BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance	\$ 22,534	\$ 58,200	\$ 119,793	\$ 93,789	\$ 143,970
Revenues	208,760	200,564	222,591	208,369	205,143
Expenditures	173,094	164,975	247,341	158,188	302,526
Ending Balance	\$ 58,200	\$ 93,789	\$ 95,043	\$ 143,970	\$ 46,587
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
PW Maintenance Worker	0.20	0.26	0.19	0.19	0.19
P.W. Sr. Maintenance Worker	0.00	0.21	0.21	0.21	0.14
PW Field Supervisor II	0.25	0.10	0.10	0.10	0.10
Electrical Supervisor	0.05	0.10	0.10	0.10	0.10
Bldg Maint Worker/Elec. Helper	0.05	0.15	0.15	0.15	0.15
Equip & Material Supervisor	0.00	0.10	0.10	0.10	0.10
Mechanical Helper	0.00	0.10	0.10	0.10	0.07
PW Superintendent	0.05	0.05	0.05	0.05	0.05
Public Works Director	0.00	0.00	0.00	0.00	0.05
Office Specialist	0.00	0.00	0.00	0.00	0.01
Meter Technician	0.10	0.15	0.15	0.15	0.15
PW Operations Manager	0.00	0.10	0.00	0.00	0.00
Total	0.70	1.32	1.15	1.15	1.11
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ 128,077	\$ 124,173	\$ 112,085	\$ 86,104	\$ 51,458
Operating Expenses	37,642	34,462	43,668	33,457	62,692
Capital	7,376	6,340	55,500	2,539	181,000
Transfers	-	-	-	36,088	7,376
Total	\$ 173,095	\$ 164,975	\$ 211,253	\$ 158,188	\$ 302,526
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Parking Meter Revenue					
29-3520 Rental Income	\$ 12,800	\$ 11,733	\$ 12,800	\$ 12,800	\$ 12,800
29-3850 Prkg Meter Revenue	146,027	142,684	145,827	146,412	145,041
29-3870 Bus. License Tax Area A	49,933	46,147	49,129	45,826	47,302
Transfers from Retirement Fund (Fund 18)	-	-	14,835	3,331	-
Total	\$ 208,760	\$ 200,564	\$ 222,591	\$ 208,369	\$ 205,143

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

FUND				FUND NO.
Parking M&O - Off Street				029
4100	PERSONNEL SERVICES			\$51,458
4100	Personnel Costs		\$51,458	
4105	Overtime: Parking meter repairs Lighting Maintenance			
4200	OPERATING EXPENSES			\$62,692
4210	Utilities		\$18,500	
4250	Rents & Leases		\$500	
4270	Professional Services: Parking utilization study		\$25,000	
4300	Department Supplies :		\$3,500	
0301-4300	Landscape maintenance supplies, irrigation parts and plants. Replacement plants will be drought tolerant perennials to reduce water use and future replacement costs	\$1,000		
4300	Permit Parking Expenses	\$500		
	Replace existing landscaping with drought tolerant planting & irrigation - goal is at least 20% reduction of water use	\$2,000		
4320	Equipment Maintenance: Parking meter repair, replacement of damaged poles, battery replacement and related equipment repairs to backpack blowers and paint striping machine.	\$1,000	\$11,500	
0301-4300	Parking Meter maintenance parts and batteries	\$5,000		
0301-4300	Parking meter repair parts	\$4,000		
0301-4300	Parking lot lighting repair parts	\$1,500		
4340	Small Tools: Replacement of worn out tools & new equipment.		\$250	
4400	Utility Truck maintenance		\$800	
4402	Utility Truck fuel		\$2,642	

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

FUND			FUND NO.
Parking M&O - Off Street			029
4500	CAPITAL EXPENSES	\$181,000	
4500	Capital Equipment: Replacement power equipment Stop Sign Replacement Parking meter replacement to increase stable revenues. A typical meter is warranted for 6 months, with life expectancy of 3 years. There are approx. 425 meters city wide, with majority over 7 years old. Estimated \$700.00 per meter (x) 35 meters per year due to vandalism and wear-and-tear.	\$1,000 \$5,000 \$25,000	\$31,000
4600	Capital Projects: Parking Lots Repavement		\$150,000
TRANSFERS			\$7,376
4480	Cost Allocation:		\$7,376
TOTAL			\$302,526

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

FUND	FUND NO.
Equipment Replacement Fund	041

NARRATIVE

The Equipment Replacement Fund (ERF) is a financial tool to provide for the orderly replacement of existing equipment by annually setting aside funds to be used to replace equipment once its useful life has been reached. Each department is levied an annual equipment replacement charge equal to the replacement value divided by the useful life of the equipment. The replacement value is calculated by using the purchase price plus 5%, compounded annually, to account for increases in future cost.

BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance	\$ 135,259	\$ 135,259	\$ 135,259	\$ 135,259	\$ -
Revenues	-	-	-	-	40,000
Expenditures	-	-	135,000	135,259	40,000
Ending Balance	\$ 135,259	\$ 135,259	\$ 259	\$ -	\$ -

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
None	0.00	0.00	0.00	0.00	0.00

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenses	-	-	-	-	-
Capital Outlay	10,246	10,932	-	240,000	40,000
Total	\$ 10,246	\$ 10,932	\$ -	\$ 240,000	\$ 40,000

SOURCE OF FUNDS

Insurance Claim	\$ -	\$ -	\$ -	\$ -	\$ 22,118
Transfer from General Fund	-	-	-	-	17,882
Total	\$ -	\$ -	\$ -	\$ -	\$ 40,000

4500	CAPITAL EXPENSES	\$40,000
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4500	Capital Equipment - Replace Police Vehicle totaled in accident. Insurance claim to pay \$22,118	\$40,000	
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TOTAL	\$40,000
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CITY OF SAN FERNANDO ADOPTED BUDGET FY 2014-2015						
FUND						FUND NO.
Pavement Management						050
NARRATIVE						
The pavement management fund is a direct transfer from the sewer and water fund and proceeds used towards street improvements.						
BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015	
Beginning Balance	\$ 364,405	\$ 139,389	\$ 133,139	\$ 118,057	\$ 62,202	
Revenue	226,647	222,893	230,326	190,600	-	
Expenditures	451,663	244,225	446,455	246,455	62,202	
Ending Balance	\$ 139,389	\$ 118,057	\$ (82,990)	\$ 62,202	\$ (0)	
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015	
Public Works Director*	0.05	0.09	0.00	0.00	0.00	
Operations Manager	0.11	0.00	0.00	0.00	0.00	
Civil Engineering Assistant II	0.14	0.34	0.00	0.00	0.00	
P.W. Maintenance Worker	0.10	0.10	0.00	0.00	0.00	
Bldg Maint Worker/Elec. Helper	0.05	0.00	0.00	0.00	0.00	
P.W. Maintenance Helper PT	0.25	0.00	0.00	0.00	0.00	
Electrical Supervisor	0.05	0.00	0.00	0.00	0.00	
P.W. Office Specialist	0.00	0.10	0.00	0.00	0.00	
Office Specialist	0.00	0.05	0.00	0.00	0.00	
Administrative Analyst	0.00	0.00	0.00	0.00	0.00	
P.W. Field Supervisor II	0.10	0.20	0.00	0.00	0.00	
Senior Maintenance Worker	0.25	0.80	0.00	0.00	0.00	
Total	1.10	1.68	0.00	0.00	0.00	
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015	
Personnel	\$ 203,127	\$ -	\$ 16,129	\$ 16,129	\$ -	
Transfers	240,000	240,000	230,326	230,326	-	
Capital	8,536	128,481	200,000	-	62,202	
Total	\$ 451,663	\$ 368,481	\$ 446,455	\$ 246,455	\$ 62,202	
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015	
50-3500/3800 Impact Fees	\$ 226,647	\$ 222,893	\$ 327,206	\$ 190,000	\$ -	
Transfers from Retirement Fund (Fund 18)	-	-	2,798	600	-	
Total	\$ 226,647	\$ 222,893	\$ 330,004	\$ 190,600	\$ -	
PERSONNEL						\$0
4101	FT Personnel					
						\$0
310-4901	Transfer to General Fund: Transfer to Fund 01: Funds will be treated as franchise funds and utilized in the General Fund.					
Capital Projects						\$62,202
4600	Capital Projects: Street Improvement Project			\$62,202		
TOTAL						\$62,202

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

FUND					FUND NO.
COMMUNITY INVESTMENT FUND					053
NARRATIVE					
As part of the Collection Service Agreement with Consolidated (Republic) Disposal, they proposed to establish a recycling revenue share program with the City where they will return \$10,000 annually from the proceeds from the sale of recyclable materials for the City to appropriate in a Community Investment Fund. Each City Councilmember may select an annual event, program and/or City organization to provide \$2,000 from the Community Investment Fund.					
BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Revenues	-	-	-	10,000	10,000
Expenses	-	-	-	-	-
Ending Balance	\$ -	\$ -	\$ -	\$ 10,000	\$ 20,000
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
none	0.00	0.00	0.00	0.00	0.00
Total	0	0.00	0.00	0.00	0.00
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenses	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Republic Consolidated	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
Total	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
Supporting Information					
4100	PERSONNEL SERVICES				\$ -
4100	Full Time Salaries and Benefits			\$ -	
4103	Part Time			\$ -	
4105	Overtime			\$ -	
4200	OPERATING EXPENSES				\$ -
4260	Contractual Services			\$ -	
4300	Department Supplies			\$ -	
4500	CAPITAL EXPENSES				\$ -
4500				\$ -	
TOTAL					\$ -

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

FUND					FUND NO.
AB 109 Public Safety Relignment					101
NARRATIVE					
AB109 Public Safety Relignment was established to operate as a Tri-City Task Force (Burbank, Glendale, and San Fernando Police Departments). To monitor and conduct compliance checks on all local Postreleased Supervised Persons (PSB's).					
There was no grant funding for FY 2014/2015					
BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Revenues	-	-	90,000	90,000	90,000
Expenses	-	-	90,000	60,000	95,588
Ending Balance	\$ -	\$ -	\$ -	\$ 30,000	\$ 24,413
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
None	0.0	0.0	0.0	0.0	0.0
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ -	\$ -	\$ 90,000	\$ 60,000	\$ 95,588
Operations	-	-	-	-	-
Capital Expenses	-	-	-	-	-
Total	\$ -	\$ -	\$ 90,000	\$ 60,000	\$ 95,588
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
AB 109 Grant Funds	\$ -	\$ -	\$ 90,000	\$ 90,000	\$ 90,000
Total	\$ -	\$ -	\$ 90,000	\$ 90,000	\$ 90,000
PERSONNEL SERVICES					\$ 95,588
4103	Overtime			\$ 75,000	
4105	OASDI			\$ 5,588	
4120	Worker's Comp			\$ 15,000	
OPERATIONS					\$0
4270	Professional Services:			\$0	
CAPITAL EXPENSES					\$ -
4600				\$ -	
TOTAL					\$95,588

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

FUND					FUND NO	
Afterschool Program - Gridley Elementary					103	
NARRATIVE						
The After School Community Enrichment Program provides a free, safe and supervised after school program that focuses on education, enrichment and recreation for elementary school children in kindergarten through 5th grade at <u>Gridley Elementary School</u> . It is a four year grant that began in FY 2013-2014.						
Objectives for FY 2014-2015: As part of the grant, provide a safe and supervised after school environment, enhanced academic opportunities, provide educational enrichment activities, improve interpersonal skills and self-esteem for students of Gridley Elementary.						
BALANCE SHEET		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance		\$ -	\$ -	\$ -	\$ -	\$ 214
Revenues		-	-	-	112,692	121,717
Expenses		-	-	-	112,478	121,717
Ending Balance		\$ -	\$ -	\$ -	\$ 214	\$ 214
PERSONNEL		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
None		0.00	0.00	0.00	0.00	0.00
APPROPRIATIONS		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services		\$ -	\$ -	\$ -	\$ 100,670	\$ 113,717
Operations		-	-	-	11,808	8,000
Capital Expenses		-	-	-	-	-
Total		\$ -	\$ -	\$ -	\$ 112,478	\$ 121,717
SOURCE OF FUNDS		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Afterschool Program		\$ -	\$ -	\$ -	\$ 112,692	\$ 121,717
Total		\$ -	\$ -	\$ -	\$ 112,692	\$ 121,717
PERSONNEL SERVICES					\$ 113,717	
4101	Overtime				\$ 113,717	
4103	Part-time salaries					
4103	Overtime					
4105	OASDI					
4120	Worker's Comp					
4200		OPERATIONS			\$8,000	
4270	Professional Services Afterschool Program (Gridley/Morningside)				\$ 8,000	
CAPITAL EXPENSES						
4600					\$ -	
TOTAL						

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

FUND					FUND NO.
Afterschool Program - Morningside Elementary					104
NARRATIVE					
The After School Community Enrichment Program provides a free, safe and supervised after school program that focuses on education, enrichment and recreation for elementary school children in kindergarten through 5th grade at <u>Morningside Elementary School</u> . It is a four year grant that began in FY 2013-2014.					
Objectives for FY 2014-2015: As part of the grant, provide a safe and supervised after school environment, enhanced academic opportunities, provide educational enrichment activities, improve interpersonal skills and self-esteem for students of Morningside Elementary.					
BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ (177)
Revenues	-	-	-	130,567	121,717
Expenses	-	-	-	130,744	121,717
Ending Balance	\$ -	\$ -	\$ -	\$ (177)	\$ (177)
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
None	0.00	0.00	0.00	0.00	0.00
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ -	\$ -	\$ -	\$ 113,982	\$ 113,717
Operations	-	-	-	15,653	8,000
Capital Expenses	-	-	-	1,109	-
Total	\$ -	\$ -	\$ -	\$ 130,744	\$ 121,717
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Afterschool Program	\$ -	\$ -	\$ -	\$ 130,567	\$ 121,717
Total	\$ -	\$ -	\$ -	\$ 130,567	\$ 121,717
PERSONNEL SERVICES					\$ 113,717
4101	Overtime				
4103	Part-time salaries			\$ 113,717	
4103	Overtime				
4105	OASDI				
4120	Worker's Comp				
OPERATIONS					\$8,000
4270	Professional Services: Afterschool Program (Gridley/Morningside)			\$ 8,000	
CAPITAL EXPENSES					\$ -
4600				\$ -	
TOTAL					\$121,717

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

FUND					FUND NO.
California Arts Council					108
NARRATIVE					
California Arts Council Artists in Schools Grant supports the valuable link between community arts resources and professional teaching artists to fund residency activities emphasizing long-term, in-depth arts education during school hours or in after-school programs. Students are offered comprehensive, California standards-based arts education that underscores the critical role the arts play in the students' development of creativity, overall well-being and academic achievement. Funding supports the Mariachi Master Apprentice Program connecting music masters with students to preserve mariachi music traditions through a quality apprentice program.					
BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues	-	-	11,041	11,041	9,000
Expenses	-	-	11,041	11,041	9,000
Ending Balance	\$ -	\$ -	\$ -	\$ -	\$ -
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
None	0.00	0.00	0.00	0.00	0.00
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operations	-	-	11,041	11,041	9,000
Capital Expenses	-	-	-	-	-
Total	\$ -	\$ -	\$ 11,041	\$ 11,041	\$ 9,000
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
California Arts Council	\$ -	\$ -	\$ 11,041	\$ 11,041	\$ 9,000
Total	\$ -	\$ -	\$ 11,041	\$ 11,041	\$ 9,000
PERSONNEL SERVICES					\$ -
4101	Overtime				
4103	Part-time salaries				
4103	Overtime				
4105	OASDI				
4120	Worker's Comp				
4200	OPERATIONS				\$9,000
4270	Professional Services				
	Various			\$9,000	
CAPITAL EXPENSES					\$ -
4600					
				\$ -	
TOTAL					\$9,000

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

FUND	FUND NO.
National Endowment for the Arts	109

NARRATIVE

The National Endowment for the Arts, Arts Work: Arts Education is a Direct Learning Grant to increase student knowledge and skills in the arts. Projects must provide extended participatory learning that engages students with accomplished artists and arts educators to align with either national or state arts education standards, and rigorously assess student learning. Funding supports the Mariachi Master Apprentice Program that connects music masters with students to preserve mariachi music traditions through a quality apprentice program.

BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues	-	-	-	23,847	57,000
Expenses	-	-	57,000	23,847	57,000
Ending Balance	\$ -	\$ -	\$ (57,000)	\$ -	\$ -

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
None	0.00	0.00	0.00	0.00	0.00

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operations	-	-	57,000	23,847	57,000
Capital Expenses	-	-	-	-	-
Total	\$ -	\$ -	\$ 57,000	\$ 23,847	\$ 57,000

SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
NEA Learn-Mariachi Master Prog	\$ -	\$ -	\$ -	\$ 23,847	\$ 57,000
Total	\$ -	\$ -	\$ -	\$ 23,847	\$ 57,000

PERSONNEL SERVICES				\$ -
4101	Overtime			
4103	Part-time salaries			
4103	Overtime			
4105	OASDI			
4120	Worker's Comp			
4200	OPERATIONS			\$57,000
4270	Professional Services			
xxxx	NEA Learning/Arts - Mariachi Master Program		\$57,000	
CAPITAL EXPENSES				\$ -
4600				
			\$ -	
TOTAL				\$57,000

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

FUND					FUND NO.
MTA TOD Planning Grant					113
NARRATIVE					
The MTA TOD Planning Grant will be used over the next two fiscal years (FY 2014-15 and FY 2015-16) to prepare the City of San Fernando Transit Oriented Development Overlay Zone. As part of the planning process these grant funds will pay for city staff and urban planning professional services used to prepare the associated general plan element and map amendments, zone code and map amendment, and environmental assessment. The City's match to the grant for FY 2014-2015 is \$16,160 in General Fund monies that have been identified in fund 01-150-0000-4101 (\$6,306 in kind based on staff time) and fund 01-150-0000-4270 (\$9,854 professional services monies).					
BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues	-	-	289,392	1,727	280,665
Expenses	-	-	289,392	1,727	280,665
Ending Balance	\$ -	\$ -	\$ -	\$ -	\$ -
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
None	0.00	0.00	0.00	0.00	0.00
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ -	\$ -	\$ 7,000	\$ -	\$ -
Operations	-	-	282,392	1,727	280,665
Capital Expenses	-	-	-	-	-
Total	\$ -	\$ -	\$ 289,392	\$ 1,727	\$ 280,665
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
MTA TOD Planning Grant	\$ -	\$ -	\$ 282,392	\$ 1,727	\$ 280,665
Transfer from General Fund	-	-	7,000	-	-
Total	\$ -	\$ -	\$ 289,392	\$ 1,727	\$ 280,665
PERSONNEL SERVICES					\$ -
4101	City Planning Staff			\$ -	
					\$280,665
4270	Professional Services: Planning Consultants (Preparation of Overlay Zone Code, Zone Map Amendment, General Plan Amendment, and Program EIR);\$9,854 budgeted in 001-150-0000-4270 and \$280,665 in MTA Funds.			\$280,665	
CAPITAL EXPENSES					\$ -
4600				\$ -	
TOTAL					\$280,665

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

FUND		FUND NO.				
Alliance for California Traditional Artists		114				
NARRATIVE						
The Living Cultures Grant Program from the Alliance for California Traditional Artists is awarded to sustain and strengthen the folk and traditional arts in the state of California. Funding supports the Mariachi Master Apprentice Program that connects music masters with students to preserve mariachi music traditions through a quality apprentice program.						
Prior to FY 2014-2015, the Living Cultures Grant Program was included in Fund 010 - Grant Fund.						
BALANCE SHEET		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance	\$	-	\$	-	\$	-
Revenues		7,500		7,500		7,500
Expenses		7,500		7,500		7,500
Ending Balance	\$	-	\$	-	\$	-
PERSONNEL		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
None		0.0		0.0		0.0
APPROPRIATIONS		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$	-	\$	-	\$	-
Operations		7,500		7,500		7,500
Capital Expenses		-		-		-
Total	\$	7,500	\$	7,500	\$	7,500
SOURCE OF FUNDS		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Alliance For CA Traditional Artists	\$	7,500	\$	7,500	\$	7,500
Total	\$	7,500	\$	7,500	\$	7,500
PERSONNEL SERVICES						\$ -
4101	Overtime				\$ -	
4103	Part-time salaries					
4103	Overtime					
4105	OASDI					
4120	Worker's Comp					
4200 OPERATIONS						\$7,500
4270	Professional Services				\$ 7,500	
xxxx						
CAPITAL EXPENSES						\$ -
4600					\$ -	
TOTAL						\$7,500

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

FUND		FUND NO.				
Elderly Nutrition Program		115				
NARRATIVE						
San Fernando provides home delivered meals through the Older Americans Act Elderly Nutrition Program. The goal of the program is to provide nutritious meals, nutrition education, and nutrition risk screening to individuals 60 years of age or over who are homebound by reason of illness or disability, or who are otherwise isolated. Program goals are targeted to the reduction of social isolation and the promotion of better health through nutrition.						
Prior to FY 2014-2015, the Elderly Nutrition Program was included in Fund 010 - Grant Fund.						
BALANCE SHEET		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance	\$	-	\$	-	\$	-
Revenues		126,560		106,877		104,792
Expenses		126,560		106,877		104,792
Ending Balance	\$	-	\$	-	\$	-
PERSONNEL		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
None		0.0		0.0		0.0
APPROPRIATIONS		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$	-	\$	-	\$	-
Operations		126,560		106,877		104,792
Capital Expenses		-		-		-
Total	\$	126,560	\$	106,877	\$	104,792
SOURCE OF FUNDS		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Elderly Nutrition Program	\$	126,560	\$	84,877	\$	89,792
Elderly Nutrition Program Income		-		22,000		15,000
Total	\$	126,560	\$	106,877	\$	104,792
PERSONNEL SERVICES						\$ -
4101	Overtime				\$ -	
4103	Part-time salaries					
4103	Overtime					
4105	OASDI					
4120	Worker's Comp					
4200 OPERATIONS						\$100,877
4270	Professional Services				\$ 100,877	
xxxx						
CAPITAL EXPENSES						\$ -
4600					\$ -	
TOTAL						\$100,877

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

FUND CALIFORNIA STATE GRANT	FUND NO. 118
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NARRATIVE

The Housing Related Parks (HRP) Program is administered by the California Department of Housing and Community Development. The purpose of the HRP Program is to increase the overall supply of housing affordable to lower income households by providing financial incentives to cities and counties with documented housing starts for newly constructed units affordable to very low or low-income households. The HRP Program provides assistance to cities and counties by offering grants for the creation of new parks or rehabilitation or improvements to existing parks. This funding will provide monies to rehabilitate the play-lot, fitness equipment, and entry doors at Recreation Park.

BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues	-	-	-	-	200,000
Expenses	-	-	-	-	200,000
Ending Balance	\$ -	\$ -	\$ -	\$ -	\$ -

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
None	0.00	0.00	0.00	0.00	0.00

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operations	-	-	-	-	200,000
Capital Expenses	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 200,000

SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
California State Grant	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 200,000

PERSONNEL SERVICES				\$ -
4101	Overtime			
4103	Part-time salaries			
4103	Overtime			
4105	OASDI			
4120	Worker's Comp			
4200	OPERATIONS			\$200,000
4270	Professional Services			
xxxx			\$ 200,000	
CAPITAL EXPENSES				\$ -
4600			\$ -	
TOTAL				\$200,000

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

FUND					FUND NO.
Cops Safe Schools					119
NARRATIVE					
Avoid the 100 is a monthly Task Force that conducts DUI checkpoints and saturation patrols throughout the county and local cities. The Department is also part of a Regional Los Angeles County Task Force AVOID the 100, which is funded by the State of California Office of Traffic Safety.					
Fiscal Year 2014-2015 will see the continued Departmental effort toward obtaining grant funds from the State of California Office of Traffic Safety, which will continue to enhance traffic safety efforts with regular Driving Under the Influence checkpoints and saturation patrols.					
BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues	-	-	-	-	65,699
Expenses	-	-	-	-	65,699
Ending Balance	\$ -	\$ -	\$ -	\$ -	\$ -
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
None	0.0	0.0	0.0	0.0	0.0
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ 53,814
Operations	-	-	-	-	9,909
Capital Expenses	-	-	-	-	1,976
Total	\$ -	\$ -	\$ -	\$ -	\$ 65,699
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Cops Safe Schools	\$ -	\$ -	\$ -	\$ -	\$ 65,699
Total	\$ -	\$ -	\$ -	\$ -	\$ 65,699
PERSONNEL SERVICES					\$ 53,814
4103	Overtime			\$ 53,814	
4105	OASDI				
4120	Worker's Comp				
OPERATIONS					\$9,909
4270	Professional Services:				
4300	Supplies			\$6,736	
4220	Telephone			\$3,173	
CAPITAL EXPENSES					\$ 1,976
4600					
4500				\$ 1,976	
TOTAL					\$65,699

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

FUND					FUND NO.
ABC Alcohol Beverage Control Grant					120
NARRATIVE					
The Alcohol Beverage Control (ABC) grant is used to combat the illegal possession and consumption of alcohol by means of minor decoy, shoulder tap, teenage party prevention patrol, DUI saturation patrols and various ABC licensee compliance inspections.					
BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ 21,750
Revenues	-	-	-	-	21,750
Expenses	-	-	-	-	21,750
Ending Balance	\$ -	\$ -	\$ -	\$ -	\$ 21,750
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
None	0.0	0.0	0.0	0.0	0.0
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ 19,250
Operations	-	-	-	-	-
Capital Expenses	-	-	-	-	2,500
Total	\$ -	\$ -	\$ -	\$ -	\$ 21,750
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
ABC Grant Funds	\$ -	\$ -	\$ -	\$ -	\$ 21,750
Total	\$ -	\$ -	\$ -	\$ -	\$ 21,750
PERSONNEL SERVICES					\$ 19,250
4103	Overtime			\$ 15,104	
4105	OASDI			\$ 1,125	
4120	Worker's Comp			\$ 3,021	
OPERATIONS					\$0
4270	Professional Services:			\$ -	
CAPITAL EXPENSES					\$ 2,500
4600	Capital Expenses Computer Hardware			\$ 2,500	
TOTAL					\$21,750



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SAN FERNANDO

Adopted Budget FY 14-15

SECTION VI.

ENTERPRISE FUNDS



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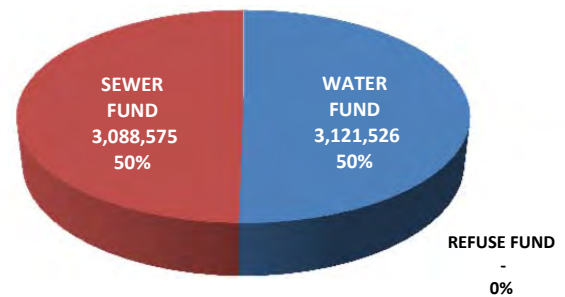


Revenue Analysis –Enterprise Funds’ Major Revenue

Enterprise Funds are used to account for activities for which the majority of revenues are generated by fees charged to external users for the provision of goods or services. The City operates three Enterprise Funds: 1) Water Fund, 2) Sewer Fund, and 3) Refuse Fund.

The adopted revenue for all Enterprise Funds in FY 2014-2015 is \$6,200,296, which represents a decline of approximately 15%. The decline in revenue is a result of a contract the City entered into with Republic Consolidated Services in early 2014. Through this agreement, Republic is responsible for billing and collection of refuse fees. Consequently, the City no longer receives revenue for refuse services.

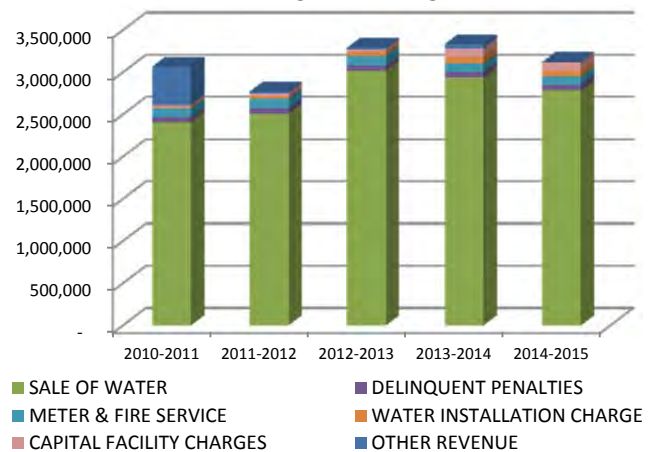
**ENTERPRISE FUND REVENUES
FY 2014-2015**



Water Fund

The City owns, operates, and maintains a system of wells, booster pump stations, reservoirs and pressure regulation stations to provide water to all customers in sufficient quantities to meet domestic and fire service demands. The system consists of approximately 66.5 miles of water mains, 5,049 water service points, and 547 fire hydrants. Imported water is purchased from Metropolitan Water District (MWD) of Southern California to supplement the local ground water supplies.

WATER FUND REVENUE



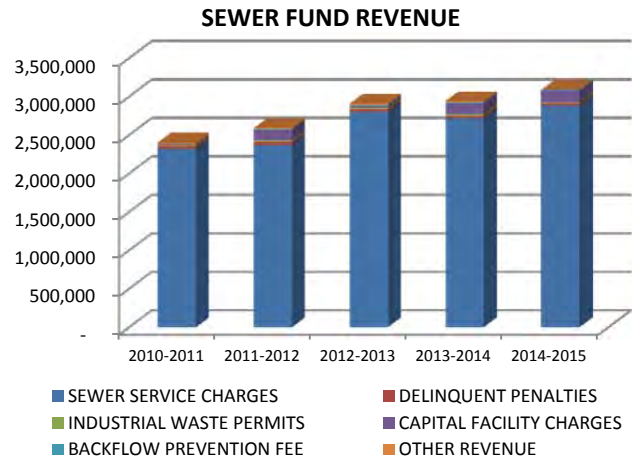
The operation is primarily funded by selling water to residential and commercial customers in the City of San Fernando. In FY 2011-2012, the City adopted a five year fee schedule to increase fees by approximately 45% and align revenues with operating costs. Total revenues in FY 2014-2015 are projected to be \$3,121,526, which is a decrease of approximately 6% from FY 2013-2014. Although revenues had been trending up prior to FY 2013-2014, California has been in a serious drought for the last three years and water conservation efforts have been increasing. The projected decline in revenue is a result of an expected decrease in use by residential and commercial users who are complying with tighter water usage restrictions.



Sewer Fund

The City owns, operates, and maintains a sanitary sewer system consisting of approximately 40 miles (215,915 linear feet) of sewer mains and over 800 manholes. The City contracts with the City of Los Angeles for sewage treatment and disposal.

The operation is primarily funded by sewer service charges on residential and commercial property owners' annual property tax bill. In FY 2011-2012, the City adopted a fee schedule to increase fees over time and better align revenues with operating costs.

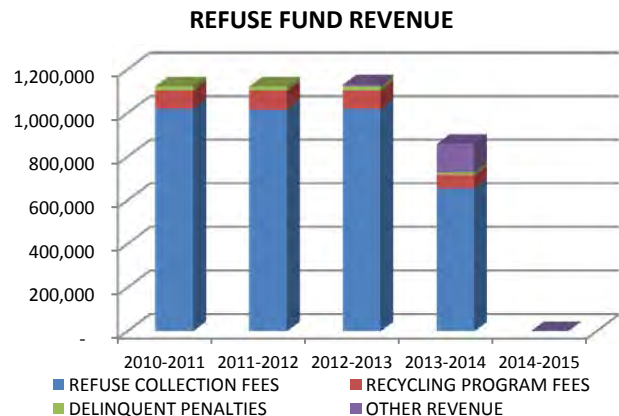


Total revenues in FY 2014-2015 are projected to be \$3,088,574, which is an increase of approximately 5% from FY 2013-2014 and coincides with a scheduled 5% rate increase. Beginning on July 1, 2015, and effective each July 1st through 2017, the rates will automatically increase based on the annual change in Consumer Price Index (CPI).

Refuse Fund

The Refuse Fund accounts for operation and maintenance of citywide solid waste collection and recycling services. During FY 2013-2014, the City approved a new contract for refuse and recycling services with Republic Consolidated. As part of this contract, the City will no longer provide refuse service and billing.

Republic Consolidated provides direct services to the residents and businesses and the City receives a franchise fee. As a result, the Refuse enterprise fund will be discontinued as of the transition date of February 15, 2014. No further transactions will be budgeted in this fund.



**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

**ALL FUNDS
ENTERPRISE**

**FUND NO
70-72-73**

Fund 70 - Water

The Administrative Division is responsible for all aspects of the Water Department, overseeing production, procurement, and conservation of safe potable water for the City's residential and business community. The Water Production Division is responsible for all operations and maintenance of the City's four wells, three booster pump stations, four reservoirs and two pressure regulation stations. All the wells are in the Sylmar area with power being supplied by the Los Angeles Department of Water and Power (LADWP). Imported water is purchased from Metropolitan Water District (MWD) of Southern California to supplement the local ground water supplies. There is also one six-inch emergency connection to the City from LADWP water systems. The Water Distribution Division is responsible for providing water to all City water customers in sufficient quantities to meet domestic and fire service demands; maintenance of approximately 66.5 miles of water mains, and 5,049 water services and 547 fire hydrants. The Division also installs new services (domestic and fire) that are ordered for new structures or demands by land use changes.

Fund 72 - Sewer

The Sewer Maintenance Division funds maintenance of the City's sanitary sewer system by scheduled routine cleaning of sewer main lines and manholes. The sewer system is made up of approximately 40 miles (215,915 linear feet) of mains and over 800 manholes. The City contracts with the City of Los Angeles for sewage treatment and disposal. Since 1985, the City has contracted with the County of Los Angeles for the enforcement of the City's Industrial Waste Program. Industrial waste permit fees cover the cost of this program.

Fund 73 - Refuse

The Solid Waste Management Division funds the management of citywide solid waste collection and recycling services and administration of the City's Source Reduction and Recycling Element (SRRE) and Household Hazardous Waste Element (HHWE) plans. During FY 2013-2014, the City approved a new contract for refuse and recycling services with Republic Consolidated. As part of this contract, the City will no longer provide refuse service and billing. Consolidated Republic will provide services to the residents and businesses and direct each customer. The City will now receive a franchise fee. As a result, the Refuse enterprise fund will be discontinued as of the transition date of February 15, 2014. No further transactions will be budgeted in this fund.

		ACTUAL	ACTUAL	BUDGETED	ESTIMATED	ADOPTED
SUMMARY OF SOURCE OF FUNDS		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
70-3810	Water	\$2,770,589	\$3,292,625	\$3,731,771	\$3,271,951	\$3,111,721
(381,382,383,3 Revenue accts:3500/3820/ 3830/3835/3840/3901/3950						
72-3745	Sewer	2,387,522	2,817,248	3,191,535	3,170,748	3,088,575
Revenue accts: 3500/3820 3821/3840/3997						
73-3755	Refuse	1,122,709	1,131,933	1,129,077	816,332	-
Revenue accts:3760/3820						
Total Revenue		\$6,280,820	\$7,241,806	\$8,052,383	\$7,259,031	\$6,200,296
		ACTUAL	ACTUAL	BUDGETED	ESTIMATED	ADOPTED
SUMMARY OF APPROPRIATIONS		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
70	Water	\$3,242,380	\$3,246,218	\$4,282,399	\$3,875,624	\$4,607,025
72	Sewer	2,497,447	2,724,696	3,963,403	3,327,215	4,755,012
73	Refuse	1,026,843	1,006,100	1,154,003	954,233	-
Total Appropriations		\$6,766,670	\$6,977,015	\$9,399,805	\$8,157,072	\$9,362,036

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

FUND	DIVISION NO.
Water Administration	70-381

NARRATIVE

The Water Administration Division is responsible for all aspects of the Water Department overseeing production, procurement, distribution, and conservation of safe portable water for the City's residential and business community.

FY 2014-2015: The Division will continue to fund all mandatory programs and maintenance of essential equipment. Capital purchases will be deferred when possible including computer replacements.

	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
PERSONNEL					
Public Works Director	0.25	0.25	0.25	0.25	0.25
Operations Manager	0.25	0.00	0.00	0.00	0.00
Civil Engineering Assistant II	0.00	0.00	0.00	0.00	0.00
Administrative Analyst	0.20	0.20	0.20	0.20	0.20
Office Specialist	0.30	0.30	0.25	0.25	0.25
PW Office Specialist	0.25	0.25	0.25	0.25	0.25
P.W. Superintendent	0.40	0.40	0.35	0.35	0.35
P.W. Field Supervisor I	0.10	0.10	0.10	0.10	0.10
P.W. Field Supervisor II	0.15	0.15	0.15	0.15	0.15
P.W. Admin. Coordinator	0.25	0.25	0.30	0.30	0.30
Total	2.15	1.90	1.85	1.85	1.85

	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
WATER ADMIN. APPROPRIATIONS					
Personnel Services	\$272,192	\$306,059	\$227,636	\$194,573	\$193,362
Operating Expenses	489,334	502,537	588,611	493,406	629,632
Capital Outlay	1,070	2,689	10,000	1,736	10,000
Transfers	60,000	60,000	60,000	60,000	60,000
Total	\$822,596	\$871,285	\$886,247	\$749,715	\$892,993

4100	PERSONNEL SERVICES	\$193,362
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4101	Personnel Costs: Includes direct staff and indirect staff assigned	\$191,362	
4105	Overtime	\$2,000	

4200	OPERATING EXPENSES	\$629,632
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4210	Utilities: (25% for 120 Macneil Street)	\$5,000	
	Edison	\$3,500	
	Gas Company	\$1,500	
4220	Telephone: Water Facilities New Phone Line for Nitrate System	\$1,520	

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

FUND		DIVISION NO.	
Water Administration		70-381	
4260	Contractual Services: Vector Control Gophers \$500 Water Conservation - Consulting Services (In-house design work) \$15,000 Underground Service Alert \$1,000	\$16,500	
0450-4260	Contractual Services: For Maintenance at 120 Macneil & 501 First Street <i>Annual Cost Shared with Fund 72-360 and 001-390</i> 25% Heating Ventilation Air Conditioning (HVAC) maintenance cost \$500 25% of Alarm monitoring cost \$90 25% of Fire extinguisher maintenance cost \$75 25% of Automatic gate service maintenance cost \$63 25% of Janitorial service cost \$4,025 25% of Pest control, \$75 cost \$75 25% of ice Machine preventive maintenance cost \$125 25% of Portable Toilet rental cost \$1,500	\$6,453	
4270	Professional Services: Upper Los Angeles River Area (ULARA) Water Master Services \$8,000 Legal water consultant \$3,000 Water engineering consultant \$30,000 Water quality consultant \$2,500	\$43,500	
4290	Office Equipment Maintenance: Annual copier lease & maintenance (Annual total = \$2880, shared with Funds 72 and 01-390) \$1,080 Miscellaneous repair of computer & office equipment. \$500	\$1,580	
4300	Department Supplies: Office Supplies \$500	\$500	

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

FUND		DIVISION NO.	
Water Administration		70-381	
0450-4300	Public Works Operations Center	\$1,000	
	First Aid Kit and Supplies \$500		
4330	Building Maintenance & Repair \$500		
4320	Department Equipment Maintenance:	\$5,750	
	Repair and Maintenance of handheld water meter readers \$4,000		
	Repair and maintenance of handheld radios \$0		
	Maintenance of electronic equipment \$1,750		
4360	Personnel Training:	\$1,000	
	Employee Training \$1,000		
4370	Meetings, Membership & Travel:	\$1,000	
	AWWA conference meeting and travel to Water utilities meetings; Joint venture fund (MWD) Memberships, personnel training & Meetings Foundation for Cross Connection Control and Hydraulic Research		
4380	Subscriptions / Dues & Memberships:	\$2,468	
	American Water Works Association \$350		
	Annual WCC & professional dues \$750		
	Division of Utilities \$768		
	Cross connection control certification (1 staff @ \$250) \$250		
	Water treatment and distribution certification (7 staff @ \$50) \$350		
4390	Vehicle Allowance and Mileage	\$250	
4400	Vehicle Maintenance	\$750	
4402	Fuel	\$1,226	
4405	Interest Expense and Principal Payment:	\$75,000	
	Loan repayment to Sewer Fund; \$1,500,000 total loan, 15 year amortization		
4430	Activities & Programs:	\$11,000	
	Equipment, postage, outreach \$1,000		
	Annual Consumer Confidence Report for all water customers \$10,000		

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

FUND		DIVISION NO.	
Water Administration		70-381	
4450	Other Expenses: Property taxes for Well 7 reservoirs \$14,000 L.A. Fire Dept. Hazardous Materials Permit CUPA \$400 Payment to State Department of Public Health (AB 2995) regulatory fees \$42,000	\$56,400	
4480	Cost Allocation: Central Services includes admin salaries and overhead; does not include utilities	\$398,735	
4500	CAPITAL EXPENSES		\$10,000
4500	Capital Equipment: Replacement office chairs \$750 Purchase new computer and Software \$6,500 Replacement handheld radios (On-going) \$2,750	\$10,000	
4900	TRANSFERS		\$60,000
0154-4941	Transfer to General Fund: Water portion of rental of city land at Public Works Operations Center	\$60,000	
TOTAL			\$892,993

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

DIVISION	DIVISION NO.
Utility Billing	70-382

NARRATIVE

The Utility Billing Division provides customer service and utility billing for water, sewer, fire service, and hydrants on private property. Meters are read and customers are billed every two months. Water meters are read using an automated system including a hand-held meter reader, computer, and software interfaced with our computer system.

The Division also prepares notices for delinquent accounts. Accounts not paid in the month in which the bills are issued become delinquent. Staff prepares and mails a second bill to overdue accounts with notification of turn-off policies if charges are not paid in full by the third week of the month in which they became delinquent. Approximately three working days before a scheduled turn-off date, a final notice is delivered by messenger to every unit on the premises.

FY 2014-2015: Scheduled replacement of aging water meters will continue to be expanded, with a goal of reducing the average age of meters in use and increase billing accuracy.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Public Works Director	0.20	0.20	0.20	0.20	0.19
PW Field Supervisor I	0.35	0.30	0.30	0.30	0.30
PW Field Supervisor II	0.15	0.15	0.15	0.15	0.15
Administrative Analyst	0.35	0.35	0.35	0.35	0.30
Office Specialist	0.20	0.20	0.20	0.20	0.20
P.W. Office Specialist	0.00	0.00	0.00	0.00	0.05
Finance Office Specialist	0.60	0.00	0.00	0.00	0.35
PW Maintenance Worker	0.00	0.00	0.00	0.00	0.10
Clerk/Deputy Treasurer	0.00	0.13	0.13	0.13	0.10
P.W. Admin. Coordinator	0.30	0.30	0.30	0.30	0.10
P.W. Superintendent	0.15	0.10	0.10	0.10	0.10
Meter Technician	0.05	0.45	0.45	0.45	0.45
Sr. Account Clerk	0.00	0.38	0.38	0.38	0.35
PT Finance Clerk	0.00	0.25	0.25	0.25	0.26
Total	3.05	3.19	3.19	3.19	3.00

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ 314,785	\$ 292,685	\$ 287,477	\$ 242,008	\$ 236,866
Operating Expenses	56,883	34,217	24,965	31,377	55,715
Capital Outlay	-	-	3,000	-	1,000
Transfers	-	-	-	-	-
Total	\$ 371,668	\$ 326,902	\$ 315,442	\$ 273,385	\$ 293,581

4100	PERSONNEL SERVICES	\$236,866
4101	Salaries:	
	Full time Salaries (Public Works)	\$165,005
	Full time Salaries (Finance)	\$52,888
	Full time Salaries (Treasurer Dept)	\$8,201
4103	Wages-Temporary & Part-Time:	
	Part time wages for Clerk Part Time (Finance)	\$10,772

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

DIVISION			DIVISION NO.
Utility Billing			70-382
4200	OPERATING EXPENSES		\$55,715
4260	Contractual Services: System support contract services \$1,500	\$1,500	
4270	Professional Services: National Pollution Discharge Elimination System (NPDES) Program annual contract services \$25,000	\$25,000	
4300	Department Supplies: Utility Billing (forms and misc. supplies): Increase due to shifting of funds from 73-350 \$10,000	\$10,000	
4320	Equipment Maintenance: Maintenance costs \$500 Hand Held Technical Support (monthly invoice) \$4,000 Eden Utility Billing Technical Support \$7,500	\$12,000	
4400	Vehicle Maintenance	\$875	
4402	Fuel	\$6,340	
4500	CAPITAL EXPENSES		\$1,000
4500	Capital Equipment: Computer software updates \$1,000	\$1,000	
TOTAL			\$293,581

CITY OF SAN FERNANDO

ADOPTED BUDGET

FY 2014-2015

DIVISION

DIVISION NO.

Water Distribution

70-383

NARRATIVE

The Water Distribution Division is responsible for providing water services to all City residents and businesses in sufficient quantities to meet domestic and fire service demands. This includes maintenance of approximately 66.5 miles of water mains, 5,264 water services and 548 fire hydrants. The Division is also responsible for installing new domestic services and new fire protection services ordered by customers.

FY 2014-2015: With the new rate increase in effect CIP activities will continue to be expanded. Installation of a nitrate removal system is expected to be operational during the fiscal year.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Meter Technician	0.20	0.15	0.15	0.15	0.15
Administrative Analyst	0.00	0.00	0.10	0.10	0.10
P.W. Superintendent	0.20	0.20	0.20	0.20	0.15
P.W. Field Supervisor II	0.60	0.50	0.50	0.50	0.50
PW Field Supervisor I	0.10	0.10	0.10	0.10	0.20
P.W. Maintenance Worker	1.05	1.20	1.20	1.20	1.20
P.W. Sr. Maintenance Worker	0.85	0.60	0.60	0.60	0.68
Civil Engineering Assistant II	0.35	0.40	0.40	0.40	0.50
Equipment/Material Supervisor	0.05	0.08	0.08	0.08	0.05
Mechanical Helper	0.05	0.08	0.08	0.08	0.05
Total	3.55	3.51	3.61	3.61	3.88
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$402,106	\$429,249	\$410,375	\$332,697	\$402,417
Operating Expenses	638,091	81,032	659,706	636,675	663,206
Capital Outlay	6,309	51,428	275,500	475,142	197,000
Total	\$1,046,507	\$561,709	\$1,345,581	\$1,444,514	\$1,262,623
4100	PERSONNEL SERVICES				\$402,417
4101	Personnel Costs			\$345,195	
4127	Retiree Heath			\$57,222	
	OPERATING EXPENSES				\$663,206
4250	Rents & Leases:			\$500	
	Forklift, barricades, steel plates, pumps, comp.				
4260	Contractual Services:			\$5,000	
	Bee Extractions			\$500	
	Hot taps for new connections			\$500	
	Miscellaneous street/sidewalk repairs			\$500	
	Utility trench repair (slurry & pavement)			\$1,000	
	Backflow testing and Repair			\$2,500	
4270	Professional Services:			\$2,500	
	Engineering Consultant			\$2,500	

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

DIVISION			DIVISION NO.
Water Distribution			70-383
4300	Department Supplies:	\$39,500	
0000-4300	Office Supplies \$1,000		
0302-4300	Material for Trench Repairs \$5,000		
0301-4300	Graffiti removal supplies \$500		
0301-4300	Repair supplies: Copper tubing, ductile iron pipe, gate valves, cast iron & ductile iron fittings, crosses, reducers, tees, repair clamps, couplings, etc. \$30,250		
0304-4300	Backflow supplies and devices \$2,750		
4310	Equipment and Supplies:	\$5,556	
	Uniform/Booot replacements & new issues; \$320 per staff based on FTE assigned to -383 Division; jackets issued in FY 13-14, next issue FY 15-16 \$1,216		
	Rain and safety gear, average of \$450 per staff based on FTE assigned to -383 Division \$1,840		
	Safety Equipment \$2,500		
4320	Equipment Maintenance:	\$7,100	
	Maintenance of Electronic Equipment: Pipe/Valve locators \$1,000		
	Equipment repair for customer service trucks & distributor \$2,600		
	Replacement power equipment \$3,500		
4340	Small Tools:	\$2,500	
	Water Truck Small Tools \$1,000		
	Distribution Truck Tools \$1,500		
4360	Personnel Training	\$750	
4400	Vehicle Maintenance	\$8,000	
4402	Fuel	\$13,800	
4820	Depreciation Expenses:	\$578,000	
	Water Equipment; expense deposits to trial balance for Fund 70		
CAPITAL EXPENSES/PROJECTS			\$197,000
4500	Capital Equipment:	\$125,000	
	Replace City Vehicle #WA8196 with purchase of new Ford F-650 HD Truck (Current vehicle 22 years old). Specialty Heavy Duty Truck with Custom Crane \$125,000		
4600	Water Distribution Projects:	\$72,000	
0000-4600	Large Service Installments - work for new services is charged directly to the account holder as a deposit \$15,000		
0700-4600	Water Meter Replacement Program \$44,000		
0701-4600	Fire Hydrant Upgrade Program \$13,000		
TOTAL			\$1,262,623

CITY OF SAN FERNANDO

ADOPTED BUDGET

FY 2014-2015

DIVISION

DIVISION NO.

Water Production

70-384

NARRATIVE

The Water Production Division is responsible for all operations and maintenance of the City's four wells, three booster pump stations, four reservoirs and two pressure regulation stations. All the wells are in the Sylmar area with power being supplied by the Los Angeles Department of Water and Power (LADWP). Imported water is purchased from Metropolitan Water District (MWD) of Southern California to supplement the local ground water supplies on an "as needed" basis. There are also two emergency connections from LADWP water systems.

FY 2014-2015: The Water Production Division has planned for minimal purchase of MWD water as supplement if demand exceeds pumping capacity from City wells. This division is greatly impacted by the current shut down of two wells due to high nitrate levels. The new nitrate removal system, which is expected to be operational this fiscal year, will enhance production capabilities by bringing back one of the wells into service again.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Civil Engineering Assistant II	0.00	0.45	0.45	0.45	0.30
PW Field Supervisor I	0.35	0.40	0.35	0.35	0.40
P.W. Superintendent	0.50	0.55	0.55	0.55	0.50
PW Field Supervisor II	0.40	0.35	0.40	0.40	0.35
Maintenance Worker	1.20	1.24	1.24	1.24	1.09
Senior Maintenance Worker	1.00	0.45	0.45	0.45	0.52
Administrative Analyst	0.00	0.00	0.10	0.10	0.04
Meter Technician	0.25	0.15	0.15	0.15	0.15
Backflow Tech/Pump Operator	0.70	0.70	0.70	0.70	0.70
Equip & Material Supervisor	0.20	0.07	0.07	0.07	0.07
Mechanical Helper	0.20	0.07	0.07	0.07	0.05
Electrical Supervisor	0.10	0.10	0.10	0.10	0.10
Bldg Maint / Electrical Helper	0.10	0.10	0.10	0.10	0.10
Total	5.00	4.63	4.73	4.73	4.37
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ 562,106	\$ 537,777	\$ 467,402	\$ 385,984	\$ 326,248
Operating Expenses	410,324	395,337	660,405	445,820	666,759
Capital Outlay	8,906	282,346	606,322	575,206	1,163,822
Transfers	1,000	1,000	1,000	1,000	1,000
Total	\$ 982,336	\$ 1,216,459	\$ 1,735,129	\$ 1,408,010	\$ 2,157,829
4100	PERSONNEL SERVICES				\$326,248
4100	Personnel Costs			\$326,248	
4105	Overtime				
4200	OPERATING EXPENSES				\$666,759
4210	Utilities:			\$169,326	
	Well pumps & irrigation system-DWP			\$129,937	
	Edison (MWD booster pumps 3&4)			\$11,826	
	Edison (Arroyo booster pumps)			\$27,563	
4220	Telephone			\$8,000	
4250	Rents & Leases:			\$1,500	
	Equipment rental				

CITY OF SAN FERNANDO

ADOPTED BUDGET

FY 2014-2015

DIVISION			DIVISION NO.
Water Production			70-384
4260	Contractual Services:	\$351,428	
	Water sampling and analysis	\$59,000	
	Water Well 7A coming online	\$5,000	
	Well-Site Acid Washes	\$3,000	
	Inspection of reservoirs	\$3,000	
	Supervisory Control and Data Acquisition (SCADA) retrofit, expansion	\$7,500	
	Well Maintenance Contract (General Pump; 2013-2015)	\$60,000	
	Nitrate Removal System, warranty and service agreement	\$176,928	
	Landscape maintenance at wells and reservoirs	\$17,000	
	Computer Software Upgrade (SCADA)	\$20,000	
4300	Department Supplies:	\$13,000	
0000-4300	Office Supplies (shifted \$500 from 73-350)	\$1,500	
0301-4300	Chlorine for water disinfection	\$2,000	
0301-4300	Salt for on-site chlorine generation	\$7,500	
0301-4300	Chlorine assembly & generation parts and supplies	\$2,000	
4310	Equipment and Supplies:	\$6,378	
	Uniform replacements & new issues; \$320 per staff based on FTE assigned to -384 Division; jackets issued in FY 12, next issue FY 14 (Increase due to shifting cost from 73-350)	\$3,088	
	Rain and safety gear, average of \$450 per staff based on FTE assigned to -384 Division	\$1,890	
	Service Volunteer gear issue, 10@\$40	\$400	
	Safety gear	\$1,000	
4320	Equipment Maintenance:	\$11,500	
	Computer work station maintenance	\$1,500	
	Equipment Repair/Maintenance Ex: Water level indicators; chlorine blowers; injection pumps and CLA-VAL	\$4,000	
	On-Site Chlorine Generation System Maintenance	\$5,000	
	Maintenance of Electronic Equipment	\$1,000	
4330	Building Maintenance and Repair	\$12,000	
	Miscellaneous maintenance	\$2,000	
	Reservoir inspection and minor repairs	\$10,000	

CITY OF SAN FERNANDO

ADOPTED BUDGET

FY 2014-2015

DIVISION			DIVISION NO.
Water Production			70-384
4340	Small Tools	\$1,000	
4360	Personnel Training	\$1,000	
4370	Meetings, Memberships, Licenses and Training	\$750	
4400	Vehicle Maintenance	\$1,150	
4402	Fuel Gas Card Purchases	\$3,127	
4430	Activities & Programs: Water conservation outreach \$1,500	\$1,500	
4450	Other Expenses: Purchase of 50 acre feet of MWD water @ \$702. Actual cost depending on demand. \$35,100 (City pumps 3,405 acre feet per year from City owned wells. Purchase of MWD water is required if water demand exceeds City production capacity. Actual cost depends on demand.) MWD Connection Maintenance Charge \$50,000	\$85,100	
4500	CAPITAL EXPENSES/PROJECTS		\$500
4500	Capital Equipment: Replacement of Contruction Water Meter with Backflow. \$500	\$500	
4600	CAPITAL PROJECTS		\$1,163,322
4600	Capital Projects: Nitrate Removal System-system lease 5 year term beginning 11/2/11 at \$7,276.84 per month. \$87,322 Nitrate Removal Phase II : Site preparation, for installation of new water treatment system; engineering, design, civil and electrical work \$300,000 Nitrate Removal Phase II : Construction costs \$745,000 Arroyo Booster Pump #3 - rebuild (Deferred to FY 14-15) \$20,000 Well 4A roof reconstruction; MWD Booster Station new roof \$11,000	\$1,163,322	
4900	TRANSFERS		\$1,000
4901	Transfer Accounts: Transfer to General fund: 01-390 Department Supplies \$1,000 Upgrade of irrigation system (Well Sites), plumbing, electrical, landscape repairs	\$1,000	
TOTAL			\$2,157,829

CITY OF SAN FERNANDO

ADOPTED BUDGET

FY 2014-2015

DIVISION

DIVISION NO.

Sewer Maintenance

72-360

NARRATIVE

The Sewer Maintenance Division performs maintenance of the City's sanitary sewer system by scheduled routine cleaning of sewer main lines and manholes. The sewer system is made up of approximately 40 miles (215,915 linear feet) of mains and over 800 manholes. The City contracts with the City of Los Angeles for sewage treatment and disposal. Since 1985, the City has contracted with the County of Los Angeles for the enforcement of the City's Industrial Waste Program. Industrial waste permit fees cover the cost of this program.

FY 2014-2015: Staff will continue proactive maintenance programs, monitoring and mapping programs. With the recent approval of the sewer rate increase CIP activities have been expanded.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Public Works Director	0.25	0.10	0.10	0.10	0.10
Administrative Analyst	0.15	0.10	0.10	0.10	0.10
Operations Manager	0.15	0.10	0.00	0.00	0.00
Civil Engineering Assistant II	0.50	0.20	0.20	0.20	0.29
Office Specialist	0.20	0.10	0.10	0.10	0.10
Clerk PT	0.00	0.15	0.00	0.00	0.00
Clerk/Deputy Treasurer	0.00	0.00	0.13	0.13	0.10
Finance Office Specialist	0.00	0.25	0.00	0.00	0.35
Senior Account Clerk	0.50	0.20	0.50	0.50	0.35
P.W. Superintendent	0.25	0.20	0.20	0.20	0.25
Maintenance Worker	0.95	0.85	1.03	1.03	0.88
Senior Maintenance Worker	1.00	1.55	1.62	1.62	1.42
P.W. Maintenance Helper - PT	0.20	0.00	0.00	0.00	0.00
P.W. Office Specialist	0.10	0.10	0.10	0.10	0.10
P.W. Admin. Coordinator	0.10	0.10	0.10	0.10	0.10
P.W. Field Supervisor I	0.30	0.10	0.10	0.10	0.00
Equipment & Material Supervisor	0.10	0.15	0.00	0.00	0.05
Meter Technician	0.10	0.10	0.10	0.10	0.10
Mechanical Helper	0.10	0.15	0.15	0.15	0.05
Asst. Planner	0.05	0.00	0.00	0.00	0.00
Backflow Tech/Pump Operator	0.20	0.10	0.10	0.10	0.00
P.W. Field Supervisor II	0.40	0.65	0.65	0.65	0.20
Finance Sr. Account Clerk	0.00	0.00	0.38	0.38	0.35
Finance Office Specialist	0.00	0.00	0.38	0.38	0.35
PT Finance Clerk	0.00	0.00	0.25	0.25	0.24
Total	5.60	5.25	6.29	6.29	5.48
BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance*	\$4,343,623	\$4,503,580	\$4,371,688	\$5,001,201	\$5,255,872
Revenues	2,387,522	2,817,248	3,191,535	3,170,748	3,088,575
Capital Items	0	0	0	0	0
Expenditures	2,497,451	2,724,696	3,963,403	3,327,215	4,755,012
Available Balance	\$4,233,694	\$4,596,132	\$3,599,820	\$4,844,734	\$3,589,435
Accumulated Reserved Replacement	\$269,886	\$405,069	\$411,138	\$411,138	\$552,390
Ending Balance	\$4,503,580	\$5,001,201	\$4,010,958	\$5,255,872	\$4,141,825
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$586,989	\$700,645	\$521,936	\$430,490	\$442,329
Operating Expenses	1,336,105	1,284,973	1,685,878	1,462,690	2,707,249
Capital Outlay	514,353	679,078	1,695,589	1,374,035	1,533,000
Transfers	60,000	60,000	60,000	60,000	72,434
Total	\$2,497,447	\$2,724,696	\$3,963,403	\$3,327,215	\$4,755,012

CITY OF SAN FERNANDO ADOPTED BUDGET FY 2014-2015					
DIVISION				DIVISION NO.	
Sewer Maintenance				72-360	
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
72-3745 Sewer Fund (misc. revenue 72-3820, 3821, 3840)	\$2,377,547	\$2,802,526	\$2,621,443	\$2,600,656	\$2,593,576
Interest Income:	9,975	14,722	-	-	-
Transfers from Retirement Fund (Fund 18)	-	-	84,898	84,898	9,805
72-3500 Water Fund & Grant Fund loan repayment	-	-	485,194	485,194	485,194
Total	\$2,387,522	\$2,817,248	\$3,191,535	\$3,170,748	\$3,088,575
4100	PERSONNEL SERVICES				\$442,329
4101	Personnel Costs:			\$351,394	
	Full time Salaries (Finance)			\$52,888	
	Full time Salaries (Treasurer Dept)			\$8,201	
4103	Part time wages:			\$10,772	
4127	Retiree Heath			\$19,074	
4200	OPERATING EXPENSES				\$2,707,249
4210	Utilities: (25% for Public Works Operation Center)			\$4,700	
	Edison			\$3,300	
	Gas Company			\$1,400	
4220	Telephone: Cellphone for Stand By			\$990	
4250	Rents and Leases: Equipment rental in case of sewer vacuum truck breakdown (Estimated 14 days at \$900 per day)			\$12,600	
4260	Contractual Services			\$1,730,972	
	Composite wastewater sample and outflow measure performed as annual contract service; results are used as comparison to L.A. City charges. Current vendor is ADS Environmental.			\$11,472	
	L.A. City Amalgamated System Sewage System Charge (ASSSC): Operation/Maintenance (O/M) portion. Paid bimonthly. Includes FY 13-14 Reconciliation Charge.			\$1,486,100	
	City Wide CCTV Sewer Inspections per SSMP			\$180,000	
	Video inspection of sewer lines as required for repair response to blockages. Typical crew cost is \$300 per hour for video inspection (Estimated 15 hours).			\$4,500	
	Sewer main overflow response and cleanup. Average of 3 incidents per year at \$2,800 each			\$8,400	
	Pesticide spraying at 809 sewer manholes scheduled approximately every 2 years. Service last completed May 2012.			\$16,000	
	Anti-root foaming preventative maintenance - main street easements and trouble spots, 10,983 linear ft every three years. Last done June 2011 at \$1.59 per linear foot.			\$15,000	

CITY OF SAN FERNANDO

ADOPTED BUDGET

FY 2014-2015

DIVISION			DIVISION NO.
Sewer Maintenance			72-360
	Maintenence service clarifier tank at city yard, 2 visits at \$1,750 each	\$3,500	
	Disposal of hazardous waste per Environmental Protection Agency (EPA) Title 8, Article 109, sec 5192. (Waste is generated by City Yard or collected by Public Works crews during pickup of materials dumped on City properties and on public right of ways. Annual estimated FY 14-15 cost is \$6,000: Increase due to shifting cost from 73-350.	\$6,000	
	0450-Public Works Operations Center & City Yard: (Costs are charged to 70-381 + 72-360)		\$7,783
	25% of HVAC maint cost	\$1,050	
	25% of Alarm monitoring cost	\$270	
	25% of Fire extinguisher maintenance cost	\$75	
	25% of Automatic gate service maintenance cost	\$63	
	25% of Janitorial service cost	\$4,025	
	Pest control, \$75 quarterly	\$300	
	Ice Machine preventive maintenance \$125 quarterly	\$500	
	Portable Toilet Rental (Cost shared w/funds 390 & 70)	\$1,500	
4270	Professional Services: National Pollution Discharge Elimination System (NPDES) Program annual contract services: report preparation, engineering consultation and outreach perform inspections. SSMP Implimentatation Plan Preparation Engineering and Design Services: Profile and Elevations Citywide	\$25,400 \$60,000 \$300,000	\$385,400
4290	Office Equipment Maintenance: Annual copier lease & maintenance (Annual total = \$2880, shared with Funds 70 and 01-390) Miscellaneous repair of computer & office equipment.	\$1,080 \$630	\$1,710
4300	Department Supplies:		\$15,750
0000-4300	Office Supplies / including first aid supplies	\$1,250	
0000-4300	Utility Billing (forms and misc. supplies): Increase due to shifting of funds from 73-350	\$10,000	
0301-4300	Safety Barricades (100 @ \$30 each)	\$3,000	
0301-4300	Cockroach killer, sewer lid silencers access lids, frames &	\$500	
0301-4300	Environmental cleaning supplies: degreasers, concrete cleaner, wash detergent, etc.	\$500	
0301-4300	Supplies for overflow response (sandbags)	\$500	

CITY OF SAN FERNANDO

ADOPTED BUDGET

FY 2014-2015

DIVISION

DIVISION NO.

Sewer Maintenance

72-360

4320	Department Equipment Maintenance:		\$12,900
	Service, repair & calibrate gas indicators (An additional \$1,500 is being requested to purchase new gas detector for total of \$4,700)	\$4,700	
	Edgesoft Maintenance - Service agreement Public Works portion= \$7,200 cost shared w/001-310. Increase due to shifting shared cost from 73-350.	\$6,200	
	Eden Utility Billing Technical Support	\$2,000	
4310	Equipment and Supplies:		\$5,630
	Uniform replacements & new issues; \$320 per staff based on FTE assigned to 72-360 Division; jackets issued in FY 14, next issue FY 16	\$1,580	
	Rain and safety gear, average of \$450 per staff based on FTE assigned to 72-360 Division	\$1,800	
	Service Volunteer gear issue, 5 @ \$40	\$200	
	Safety boots/shoes, 5 pairs @ \$150 average	\$750	
	Coveralls, 5 @ \$60	\$300	
	Safety equipment	\$1,000	
4340	Small Tools:		\$2,000
	Sewer Cleaning Nozzle	\$2,000	
4360	Personnel Training:		\$2,250
	Annual personnel training, sewer model training	\$750	
	Ongoing confined space (ICMA) training	\$500	
	Commercial driver training	\$500	
	Annual pesticide training Department of Agriculture (DOA)	\$500	
4400	Vehicle Maintenance:		\$11,500
	Purchase of safety light bars for vehicles	\$1,500	
	Vector Truck Repair	\$10,000	
4402	Fuel		\$3,870
4430	Activities & Programs:		\$4,000
	Utility trench repair	\$2,500	
	Ashphalt repair of utility trenches after sewer repairs.	\$1,500	
4450	Other Expense:		\$77,200
	Environmental Protection Agency (EPA) permit to operate clarifier tank at Equipment Yard, \$1,200 annual fee	\$1,200	
	State Water Resources Control Board (SWRCB) Fees	\$11,000	
	Industrial Waste Program; bi-monthly payments to L.A. County Dept. of Public Works to administer wastewater contract with L.A. City for treatment and disposal and perform inspections.	\$65,000	

CITY OF SAN FERNANDO ADOPTED BUDGET FY 2014-2015			
DIVISION Sewer Maintenance			DIVISION NO. 72-360
4480	Cost Allocation	\$286,742	
4820	Depreciation Expense: Sewer Equipment	\$141,252	
CAPITAL EXPENSES			\$284,800
4500	Capital Equipment:		
	Carryover of approved FY 13-14 budget for Purchase of Sewer Jet (\$260,000)	\$260,000	
	Storm Drain Blockers	20,000	
0301-4500	Replacement of 4 manhole lids and frames	\$4,800	
4600	CAPITAL PROJECTS		\$1,248,200
4600	Capital Projects:		
	Main Replacement (TBD)	\$300,000	
	L.A. City Amalgamated System Sewage System Charge (ASSSC): Capital Portion. Includes FY 13-14 Reconciliation Charge.	\$888,200	
	Sanitary Sewer Management Plan (SSMP) Implementation	\$60,000	
4900	TRANSFERS		\$72,434
4901	Transfer to General Fund:		
	Sewer portion of rental of city land at Public Works Operation Center	\$60,000	
49XX	Transfer to Retirement Fund:		
	Repayment of Retiree Health Benefits (1st of 30 annual payments)	\$12,434	
TOTAL			\$4,755,012

CITY OF SAN FERNANDO

ADOPTED BUDGET

FY 2014-2015

DIVISION

DIVISION NO.

Refuse/Environmental

73-350

NARRATIVE

This Division manages and oversees the Citywide Solid Waste Collection and Recycle Franchise for Services. During FY 2013-2014, the City approved a new contract for refuse and recycling services with Republic Consolidated. As part of this contract, the City will no longer provide refuse service and billing. Consolidated Republic will provide services to the residents and businesses and direct each customer. The City will now receive a franchise fee. As a result, the Refuse enterprise fund will be discontinued as of the transition date of February 15, 2014. No further transactions will be budgeted in this fund.

BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Beginning Balance	\$ (124,466)	\$ (25,535)	\$ 95,939	\$ 108,362	\$ -
Revenue	1,122,709	1,131,933	1,129,077	816,332	-
Expenditures	1,026,843	1,006,100	1,154,003	954,233	-
Available Balance	\$ (28,600)	\$ 100,298	\$ 71,013	\$ (29,539)	\$ -
Accumulated Reserved Replacement	\$ 4,032	\$ 8,064	\$ 12,096	\$ 29,539	\$ -
Ending Balance	\$ (24,568)	\$ 108,362	\$ 83,109	\$ -	\$ -
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
P.W. Director	0.00	0.00	0.00	0.00	0.00
Office Specialist	0.10	0.05	0.00	0.00	0.00
P.W. Office Specialist	0.00	0.05	0.00	0.00	0.00
Administrative Analyst	0.05	0.00	0.00	0.00	0.00
Clerk/Deputy Treasurer	0.00	0.05	0.00	0.00	0.00
Finance Office Specialist	0.00	0.25	0.00	0.00	0.00
P.W. Admin Coordinator	0.00	0.05	0.05	0.05	0.00
Equipment Supervisor	0.00	0.05	0.00	0.00	0.00
Mechanical Helper	0.00	0.05	0.00	0.00	0.00
Sr. Maintenance Worker	0.25	0.07	0.00	0.00	0.00
Finance Office Specialist	0.00	0.00	0.25	0.25	0.00
Total	0.80	1.22	0.30	0.30	0.00
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Personnel Services	\$ 74,891	\$ 4,550	\$ 59,723	\$ 40,973	\$ -
Operating Expenses	951,952	1,001,551	1,091,280	910,260	-
Capital Outlay	-	-	3,000	3,000	-
Transfers	-	-	-	-	-
Total	\$ 1,026,843	\$ 1,006,100	\$ 1,154,003	\$ 954,233	\$ -
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	ADOPTED 2014-2015
Franchise Manangment Fund	1,122,709	1,131,933	1,129,077	816,332	-
<i>Transfers from General Fund</i>	-	-	-	-	-
Total	\$ 1,122,709	\$ 1,131,933	\$ 1,129,077	\$ 816,332	\$ -



SAN FERNANDO

Adopted Budget FY 14-15

SECTION VII.

APPENDIX



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GLOSSARY OF TERMS

Activity - The smallest unity of budgetary accountability and control which covers a specific unit of work or service.

Accrual Basis of Accounting – The basis of accounting by which revenues are recorded when earned and expenditures are recorded as soon as they result in liabilities for benefits received.

Adoption – Formal action of the City Council, which sets the spending limits for the fiscal year.

Allocate – To divide a lump-sum appropriation, this is designated for expenditure by specific organization units and/or for specific purposes, activities, or objects.

Annual Budget – A budget applicable to a single fiscal year.

Appropriation – A specific amount of money authorized by the City Council for an approved work program or individual project.

Assessed Valuation – A dollar value placed on real estate or other property by Los Angeles County as a basis for levying property taxes.

Audit – Prepared by an independent Certified Public Accountant (CPA), the primary objective of an audit is to determine if the City's financial statements present fairly the City's financial positions and results of operations in conformity with generally accepted accounting principles.

Balanced Budget – A budget in which planned expenditures do not exceed planned funds available.

Basis of Budgeting – Budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America. Annual appropriated budgets are adopted for all departments and divisions within the general, special revenue and capital projects funds.

Beginning/Ending Fund Balance – Unencumbered resources available in a fund from the prior/current year after payment of the prior/current year expenses.

Bond – A certificate of debt issued by an entity, guaranteeing payment of the original investment, plus interest, by a specified future date.

Budget – A financial plan that identifies revenues, types and levels of services to be provided, and the amount of funds that can be spent.

Budget Calendar – The schedule of key dates or milestones, which the city follows in the preparation, adoption and administration of the budget.

Budget Message - A general discussion of the preliminary/adopted budget presented in writing as part of, or supplement to, the budget document. Explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Manager.

CJPIA – California Joint Powers Insurance Authority.

CalPERS - The California Public Employees Retirement System, which is the agency providing pension benefits to all City employees.

Capital Expenditures - Typically are expenditures related to major construction projects such as roads, buildings, and parks. These expenditures are typically capitalized and depreciated over time.

Capital Improvement Program (CIP) - This program is to provide for the maintenance or replacement of existing public facilities and assets and for the construction or acquisition of new ones. It is a multi-year financial plan containing proposed construction of physical assets, such as park, street, sewerage, cultural, and recreation facilities. This program has identified all projects, which are the responsibility of the City between the present to build out.

Capital Projects - Projects that purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a building or facility.

Capital Outlay - Equipment (fixed assets) with a value of \$5,000 or more (or \$1,000 for electronic equipment) and an estimated useful life of more than one year, such as automobiles and office furniture, which appear in the Operating Budget.

Community Development Block Grants (CDBG) - Funds established to account for revenues from the federal government and expenditures as prescribed under the Community Development Block Grant program.

Comprehensive Annual Financial Report (CAFR) - Financial report organized by fund, which provides a balance sheet that compares assets with liabilities and fund balance. The CAFR is also an operating statement that compares revenues with expenditures.

Contingency - An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as federal mandates, shortfalls in revenue, and similar eventualities.

Council-Manager Form of Government - An organizational structure in which the Mayor and City Council appoint an independent City Manager to be the chief operating officer of a local government. In practice, a City Council sets policies and the city manager is responsible for implementing those policies effectively and efficiently.

Continuing Appropriations, or Carryovers - Funding approved in the current budget but not expended during a particular fiscal year. These appropriations are carried forward into the next fiscal year for their original intended purpose.

Cost Allocation - A method used to charge General Fund overhead costs to other funds, such as enterprise funds and special revenue funds.

Debt Service - The payment of principal and interest on borrowed funds, such as bonds.

Department - A major organizational unit comprised of programs or divisions which has been assigned overall management responsibility for an operation, or a group of related operations within a functional area.

Designated Fund Balance – A portion of unreserved fund balance designated by City policy for a specific future use.

Encumbrance - A legal obligation to expend funds for an expenditure that has not yet occurred. To encumber funds means to set aside or commit funds for a future expenditure.

Enterprise Fund - A fund type established to account for the total costs of selected governmental facilities and services that are operated similar to private enterprises.

Equipment Outlay - A category of expenditures that captures purchases of capital equipment, such as furniture, vehicles, large machinery, and other items.

Estimate - Represents the most recent estimate for current year revenue and expenditures. Estimates are based upon several months of actual expenditure and revenue experience and consider the impact of unanticipated price or other economic factors.

Expenditure - The actual spending of funds set aside by appropriation for identified goods and services.

Fee - A general term used for any charge levied by government for providing a service or performing an activity.

Fines, Forfeitures, and Penalties - Revenue category that contains monies resulting from violations of various City and state laws, and from damage to City property.

Fiscal Year - A twelve-month period of time designated as the budget year. The City of San Fernando's fiscal year is July 1 to June 30.

Fixed Assets - Assets of long-term nature such as land, building, machinery, furniture and other equipment. The City has identified such assets as those with expected life in excess of one year and an acquisition cost in excess of \$1,000.

Full-Time Equivalent (FTE) - A position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time Typist Clerk working 20 hours per week would be equivalent to one-half of a full-time position, or 0.50 FTE.

Fund - A set of inter-related accounts to record revenues and expenditures associated with a specific purpose. The generic fund types used are: General, Grant, Special Revenue, Capital Project, Enterprise, Debt Service, and Trust.

Fund Balance - The amount of financial resources in a given fund that are not restricted to fund existing commitments and are therefore available for any use permitted for the fund. The excess of current assets over current liabilities, representing the cumulative effect of revenues and other financing sources over expenditures and other financing uses.

GANN Limit (Proposition 4) - Under this article of the California Constitution, the City must compute an annual appropriation limit that states a ceiling on the total amount of tax revenues the City can appropriate annually.

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards used by state and local governments for financial recording and reporting that have been established by the accounting profession through the Governmental Accounting Standards Board (GASB).

General Fund - The primary operating fund used by the City. Accounts for all revenues and expenditures not legally restricted for use. Examples of departments operating within the General Fund include Police, Finance and City Manager.

Goal - A statement of broad direction, purpose or intent.

Governmental Accounting Standards Board (GASB) - The Governmental Accounting Standards Board (GASB) was organized in 1984 by the Financial Accounting Foundation (FAF) to establish standards of financial accounting and reporting for state and local governmental entities. Its standards guide the preparation of external financial reports of those entities.

Grant - Contributions of cash or other assets from another governmental agency or other organization to be used or expended for a specific purpose, activity or facility.

HUD - The United States Department of Housing and Urban Development.

Infrastructure- The physical assets of the City, i.e. Facilities that support the daily life and growth of the City, for example, roads, water lines, and sewers.

Interfund Transfers - A transfer of funds between departments/ funds for specific purposes as approved by the appropriate authority.

Investment Revenue – Revenue received as interest from the investment of funds not immediately required to meet cash disbursement obligations.

Key Objective – A statement of specific direction, purpose or intent based on the needs of the community and the goals established for a specific program.

Levy - To impose taxes, special assessments, or charges for the support of city activities.

Licenses and Permits - Revenue category that accounts for recovering costs associated with regulating business activity.

Line-Item Budget – A budget that list detailed expenditure categories, (salary, materials, telephone service, travel, etc.) separately, along with the amount budgeted for each specified category.

Mission Statement - A broad statement that describes the reason for existence of an organization or organizational unit, such as a department.

Municipal - In its broadest sense, an adjective which denotes the state and all subordinate units of government. In a more restricted sense, an adjective which denotes a city or village, as opposed to other local government.

Non-Personnel Expenses - Expenditures related to professional services and supplies.

Objective - Describes an outcome to be accomplished in specific well defined and measurable terms and is achievable within a specific timeframe. Generally, departmental programs have objectives.

Objective of Expenditure - The individual expenditure accounts used to record each type of expenditure City operations incur. For budgeting purposes, objects of expenditure are categorized into groups of similar expenditures called major objects of expenditure. The principle objects of expenditure used in the budget are:

Personnel Services: Salaries and benefits paid to City employees. Including items such as special duty salaries, retirement and temporary non-employee wages.

Operating Expenses: Amounts paid for items that are consumed, deteriorated through use, or that lose their identity through fabrication or incorporation into different or more complex units or substance.

Office supplies, material and other items used in the normal operations of City Departments. Including items such as books, maintenance materials and contractual services.

Services supporting the government. These professionals include lawyers, architects, auditors, systems analyst, planners, etc.

Capital Outlay: Expenditures which qualify as capital costs according to accounting standards. This includes furniture, fixtures, machinery, equipment and other fixed assets.

Ordinance - A formal legislative enactment by the governing board (City Council) of a municipality. If it is not in conflict with any higher form of law, an Ordinance has the full force and effect of law within the boundaries of the municipality to which it applies.

Operating Budget - The annual appropriation of funds for on-going program costs, which include salaries, benefits, maintenance, operation, and capital outlay items.

Performance Measures - Statistical measures, which are collected to show the impact of dollars, spent on city services.

PERS - The California Public Employees Retirement System, which is the agency providing pension benefits to all City employees.

Personnel Expenses - An expenditure category that captures expenses related to employee compensation, such as salaries and fringe benefits. Personnel expenses include salaries, pensions, retirement, special pay, and insurance for full-time and part-time employees of the City.

Policy - A direction set by the City Council that must be followed to advance a goal. The direction can be a course of action or a guiding principle.

Preliminary Budget - A balanced budget presented to the City Council by the City Manager. Any City Council changes to the preliminary Budget are incorporated into the final adopted budget.

Program - Represents major areas or support functions; defined as a service provided to citizens, other departments, or other agencies.

Program Budget - A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes of expenditure.

Request for Proposals - A written solicitation issued by a Using Agency which generally describes the Goods or Services sought to be Procured by the City, sets forth minimum standards and criteria for evaluating proposals submitted in response to it, generally describes the format and content of proposals to be submitted, provides for negotiation of terms and conditions of the Procurement Contract and may place emphasis on described factors other than price to be used in evaluating proposals.

Reserve - An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Resolution - A special order of the City Council which requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval.

Revenues - Funds received from the collection of taxes, fees, fines, forfeitures, permits, licenses, interest, and grants during the fiscal year.

Risk Management - An organized attempt to protect an organization's assets against accidental loss in the most cost-effective manner.

RORF - A Redevelopment Obligation Retirement Fund, which is a requirement of the legislation dissolving California Redevelopment Agencies. The assets and liabilities of each former Redevelopment Project Area are now housed in individual RORFs.

Routine Fund Balance Change - A routine fund balance change is one that occurs year-to-year due to the nature of the fund.

Sales Tax - A tax on the purchase of goods and services.

Schedule - A summary of expenditures, revenues, positions, or other data that reflects funding sources and spending plans of the budget and capital improvement programs.

SEIU - The Service Employees International Union, which is the union representing the majority of the City's employees.

SERAF - References the Supplemental Education Revenue Augmentation Fund, to which the City was required by the State to contribute various funds to assist in balancing the State budget. Certain Low and Moderate Income Housing Funds were loaned to make the payment, which will be repaid over several years.

Special Project - An account created for operating expenditures that relate to a specific project or program and should therefore be segregated from general expenditures in the Section housing the Special Project.

Special Revenue Funds - Revenues received that have specific purposes for which they are earmarked.

Subventions - Revenues collected by the State (or other level of government) which are allocated to the City on a formula basis. The major subventions received by the City from the State of California include motor vehicle in-lieu and gasoline taxes.

Transfers - Authorized exchanges of money, positions, or other resources between organizational units or funds.

Transient Occupancy Tax (TOT) - A tax that is levied on occupants of hotel and motel rooms in a City.

Trust and Agency Funds – Also known as Fiduciary Fund Types, these funds are used to account for assets held by the City in a trustee capacity or as an agent for private individuals, organizations or other governmental agencies.

VLF - Vehicle license fees, which are collected by the State of California when vehicles are registered with the California Department of Motor Vehicles and distributed to various public agencies, including the City.

Work Plan – A schedule which identifies major action steps, time frames and person responsible for accomplishment of a department or division objective.

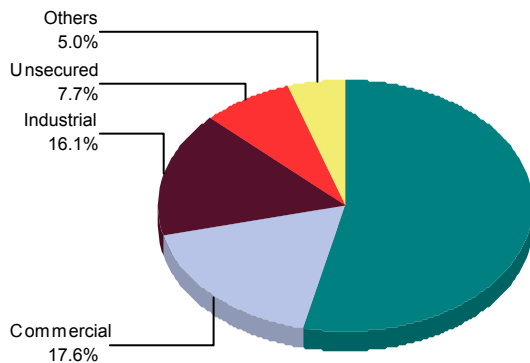
THE CITY OF SAN FERNANDO

2013/14 USE CATEGORY SUMMARY

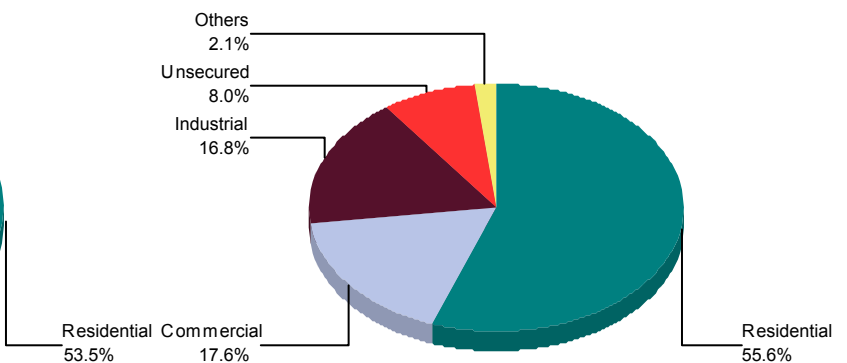
BASIC PROPERTY VALUE TABLE

Category	Parcels	Assessed Value	Net Taxable Value
Residential	4,257	\$867,178,963 (53.5%)	\$867,056,835 (55.6%)
Commercial	396	\$285,433,306 (17.6%)	\$274,616,719 (17.6%)
Industrial	175	\$261,395,589 (16.1%)	\$261,395,589 (16.8%)
Institutional	46	\$30,644,939 (1.9%)	\$5,241,755 (0.3%)
Recreational	6	\$3,232,056 (0.2%)	\$3,232,056 (0.2%)
Vacant	137	\$22,873,720 (1.4%)	\$20,747,084 (1.3%)
Exempt	160	\$11,877,558 (0.7%)	\$0 (0.0%)
SBE Nonunitary	[3]	\$22,100 (0.0%)	\$22,100 (0.0%)
Cross Reference	[18]	\$12,193,740 (0.8%)	\$3,103,938 (0.2%)
Unsecured	[805]	\$124,996,264 (7.7%)	\$124,425,059 (8.0%)
TOTALS	5,177	\$1,619,848,235	\$1,559,841,135

ASSESSED VALUE

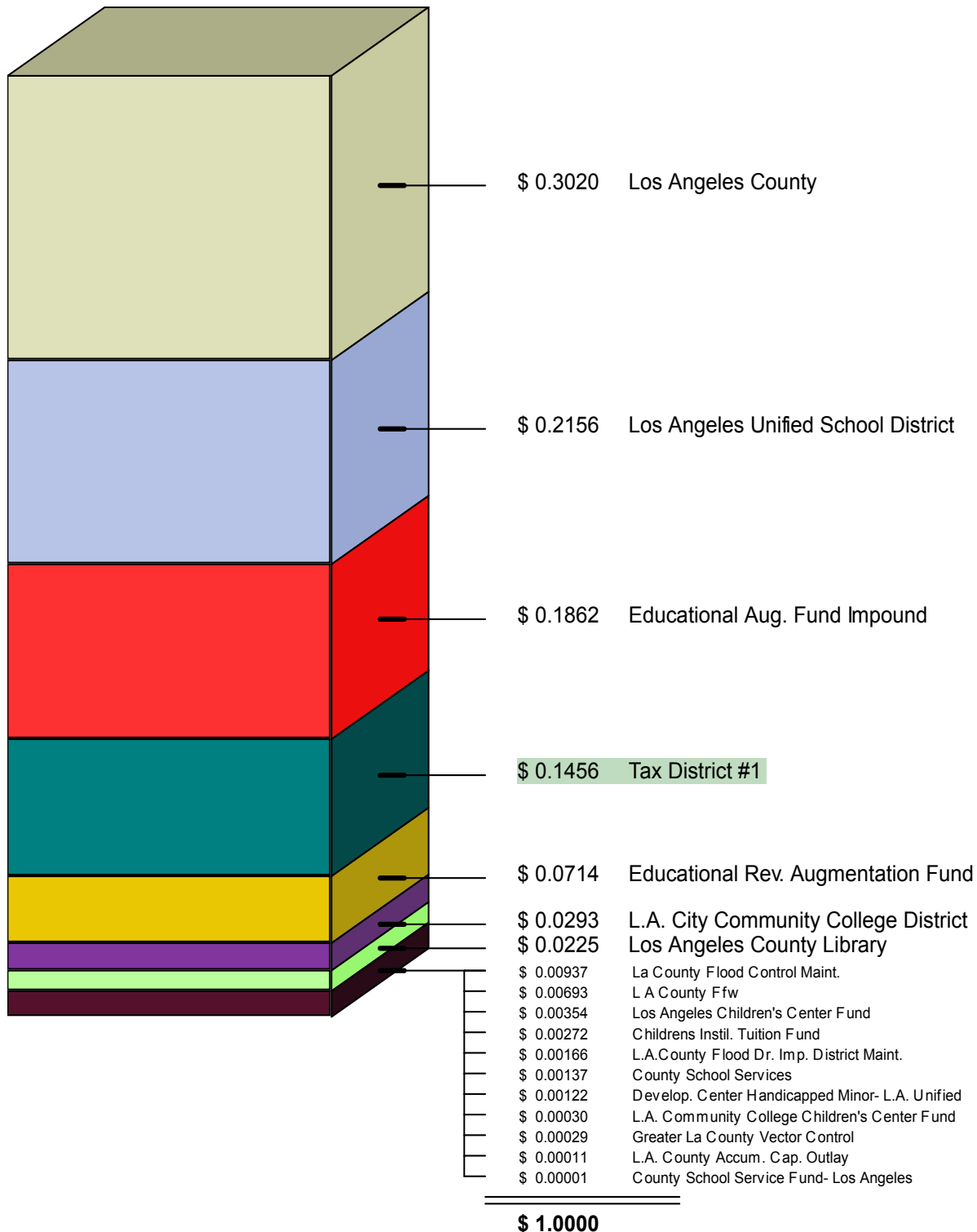


NET TAXABLE VALUE



THE CITY OF SAN FERNANDO

PROPERTY TAX DOLLAR BREAKDOWN



ATI (Annual Tax Increment) Ratios for Tax Rate Area 00660, Excluding Redevelopment Factors & Additional Debt Service

Data Source: L. A. County Assessor 2013/14 Annual Tax Increment Tables

Prepared On 8/13/2014 By MV

This report is not to be used in support of debt issuance or continuing disclosure statements without the written consent of HdL, Coren & Cone

THE CITY OF SAN FERNANDO

2013/14 ROLL SUMMARY

Taxable Property Values

	Secured	Nonunitary Utilities	Unsecured
Parcels	5,017	3	805
TRAs	9	3	8
Values			
Land	746,424,124	22,100	0
Improvements	733,710,845	0	0
Personal Property	2,512,473	0	62,822,022
Fixtures	304,871	0	62,174,242
Aircraft	0	0	0
Total Value	\$1,482,952,313	\$22,100	\$124,996,264
Exemptions			
Real Estate	45,271,265	0	0
Personal Property	2,094,072	0	526,205
Fixtures	193,000	0	45,000
Aircraft	0	0	0
Homeowners*	14,316,543	0	0
Total Exemptions*	\$47,558,337	\$0	\$571,205
Total Net Value	\$1,435,393,976	\$22,100	\$124,425,059

Combined Values	Total
Total Values	\$1,607,970,677
Total Exemptions	\$48,129,542
Net Total Values	\$1,559,841,135

* Note: Homeowner Exemptions are not included in Total Exemptions

Data Source: L. A. County Assessor 2013/14 Combined Tax Rolls

This report is not to be used in support of debt issuance or continuing disclosure statements without the written consent of HdL, Coren & Cone

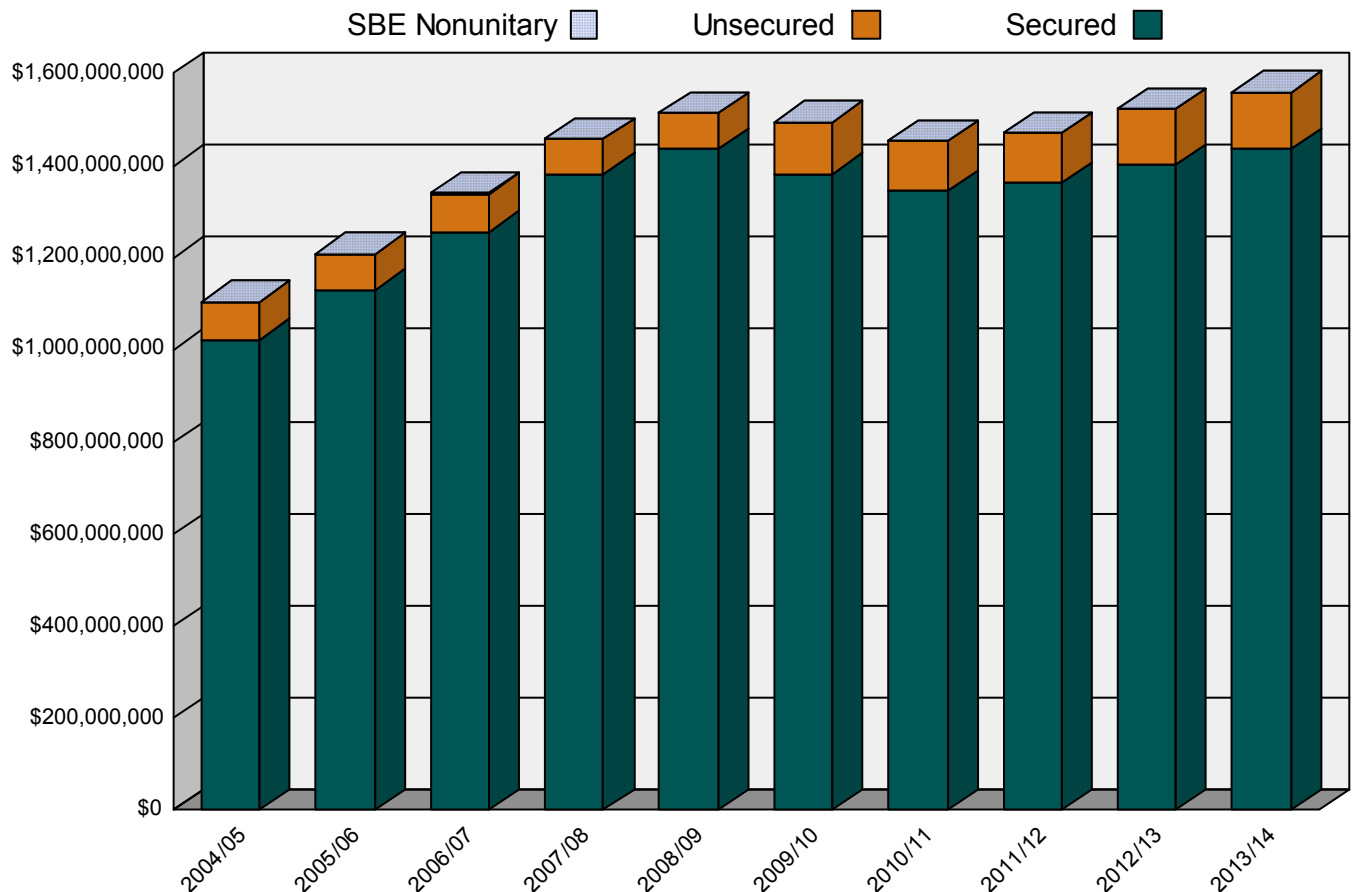
Prepared On 8/13/2014 By MV

THE CITY OF SAN FERNANDO

NET TAXABLE ASSESSED VALUE HISTORY

2004/05 - 2013/14 Taxable Property Values

Lien Year	Secured	Unsecured	SBE Nonunitary	Net Total AV	% Change
2004/05	\$1,021,356,524	\$82,517,735	\$886,642	1,104,760,901	
2005/06	\$1,129,957,462	\$78,503,390	\$569,504	1,209,030,356	9.44%
2006/07	\$1,256,288,489	\$82,754,213	\$470,546	1,339,513,248	10.79%
2007/08	\$1,381,593,820	\$76,947,962	\$22,100	1,458,563,882	8.89%
2008/09	\$1,436,986,178	\$78,152,281	\$22,100	1,515,160,559	3.88%
2009/10	\$1,381,760,786	\$112,691,566	\$22,100	1,494,474,452	-1.37%
2010/11	\$1,345,636,908	\$108,228,918	\$22,100	1,453,887,926	-2.72%
2011/12	\$1,362,476,479	\$108,145,377	\$22,100	1,470,643,956	1.15%
2012/13	\$1,400,532,953	\$121,871,794	\$22,100	1,522,426,847	3.52%
2013/14	\$1,435,393,976	\$124,425,059	\$22,100	1,559,841,135	2.46%



THE CITY OF SAN FERNANDO

ASSESSED VALUE OF TAXABLE PROPERTY

2004/05 - 2013/14 Taxable Property Values

Category	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14
Residential	623,693,705	701,620,690	802,084,309	900,052,366	924,249,336	831,090,403	793,200,580	810,126,651	832,506,508	867,056,835
Commercial	203,587,577	219,770,830	226,303,680	240,006,510	254,066,849	256,442,463	259,924,017	261,333,463	264,733,131	274,616,719
Industrial	172,003,341	185,811,372	200,482,967	216,095,061	223,073,530	258,825,850	257,840,462	254,802,905	258,909,717	261,395,589
Govt. Owned								359,000		
Institutional	5,995,179	6,742,120	6,697,207	5,329,592	8,995,637	7,982,597	7,210,623	8,810,685	7,499,084	5,241,755
Recreational	2,582,975	2,857,123	2,913,953	2,971,919	3,031,045	3,091,353	3,084,057	3,107,159	3,168,989	3,232,056
Vacant	11,264,658	10,881,996	15,508,667	14,809,484	20,582,491	21,122,599	21,207,890	20,755,751	22,006,510	20,747,084
SBE Nonunitary	886,642	569,504	470,546	22,100	22,100	22,100	22,100	22,100	22,100	22,100
Cross Reference	2,229,089	2,273,331	2,297,706	2,328,888	2,987,290	3,205,521	3,169,279	3,180,865	11,709,014	3,103,938
Unsecured	82,517,735	78,503,390	82,754,213	76,947,962	78,152,281	112,691,566	108,228,918	108,145,377	121,871,794	124,425,059
Exempt	[13,845,095]	[13,366,503]	[12,762,398]	[12,622,188]	[12,334,006]	[12,334,006]	[12,334,006]	[12,322,868]	[12,322,868]	[11,877,558]
TOTALS	1,104,760,901	1,209,030,356	1,339,513,248	1,458,563,882	1,515,160,559	1,494,474,452	1,453,887,926	1,470,643,956	1,522,426,847	1,559,841,135
Total Direct Rate	0.69006	0.69611	0.68739	0.67939	0.68605	0.73077	0.73507	0.73170	0.73694	0.39186

Notes:

Exempt values are not included in Total.

In 1978 the voters of the State of California passed Proposition 13 which limited taxes to a total maximum rate of 1%, based upon the the assessed value of the property being taxed. Each year, the assessed value of property may be increased by an "inflation factor" (limited to a maximum of 2%). With few exceptions, property is only reassessed as a result of new construction activity or at the time it is sold to a new owner. At that point, the property is reassessed based upon the added value of the construction or at the purchase price (market value) or economic value of the property sold. The assessed valuation data shown above represents the only data currently available with respect to the actual market value of taxable property and is subject to the limitations described above.

THE CITY OF SAN FERNANDO

2013/14 TOP TEN PROPERTY TAXPAYERS

Top Property Owners Based On Net Values

Owner	Secured			Unsecured			Combined		Primary Use & Primary Agency
	Parcels	Value	% of Net AV	Parcels	Value	% of Net AV	Value	% of Net AV	
1) CPF SAN FERNANDO LLC (Pending Appeals On Parcels)	7	\$72,156,724	5.03%				\$72,156,724	4.63%	Industrial Successor Agency
2) PHARMAVITE LLC				1	\$57,684,760	46.36%	\$57,684,760	3.70%	Unsecured Successor Agency
3) SFVS COMPANY LLC	3	\$20,861,942	1.45%				\$20,861,942	1.34%	Commercial Successor Agency
4) FOOTHILL HD RETAIL CENTER LLC (Pending Appeals On Parcels)	1	\$19,602,028	1.37%				\$19,602,028	1.26%	Commercial Successor Agency
5) AHI GLENOAKS INC	1	\$15,933,378	1.11%				\$15,933,378	1.02%	Industrial Successor Agency
6) SAN FERNANDO GATEWAY LLC (Pending Appeals On Parcels)	2	\$14,762,425	1.03%				\$14,762,425	0.95%	Industrial Successor Agency
7) 315 PARTNERS LLC (Pending Appeals On Parcels)	2	\$14,086,011	0.98%				\$14,086,011	0.90%	Commercial Successor Agency
8) SAN FERNANDO ASSOCIATES	4	\$10,471,745	0.73%				\$10,471,745	0.67%	Industrial Successor Agency
9) SAN FERNANDO COMMUNITY HOUSING LP	4	\$8,999,228	0.63%				\$8,999,228	0.58%	Residential Successor Agency
10) SAN FERNANDO VALLEY AUTOMOTIVE LLC	5	\$8,788,052	0.61%	1	\$60,470	0.05%	\$8,848,522	0.57%	Commercial Successor Agency
Top Ten Total	29	\$185,661,533	12.93%	2	\$57,745,230	46.41%	\$243,406,763	15.60%	
City Total		\$1,435,416,076			\$124,425,059		\$1,559,841,135		

Top Owners last edited on 8/5/14 by maheav using sales through 06/30/14 (Version R.1)

Data Source: L. A. County Assessor 2013/14 Combined Tax Rolls and the SBE Non Unitary Tax Roll

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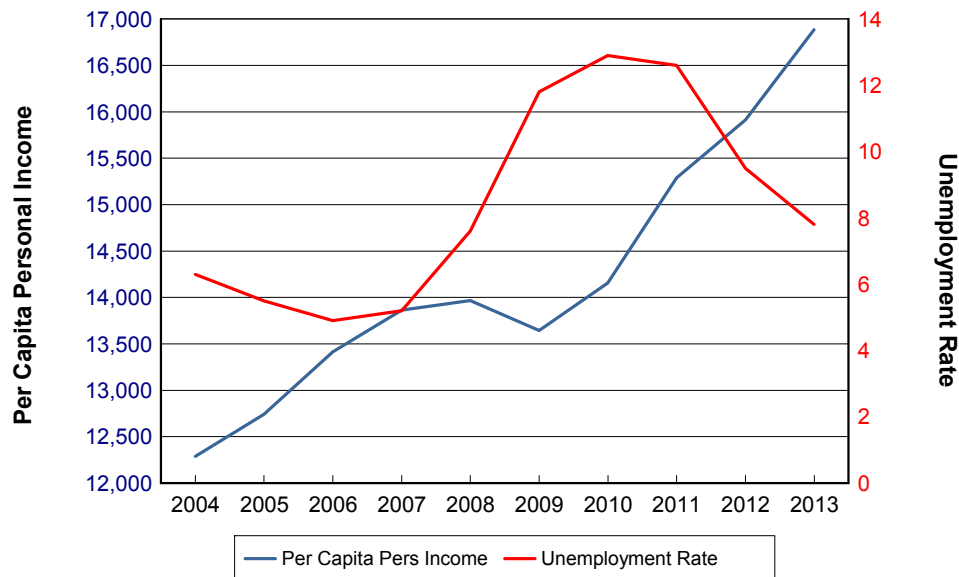
Prepared On 8/13/2014 By MV

THE CITY OF SAN FERNANDO

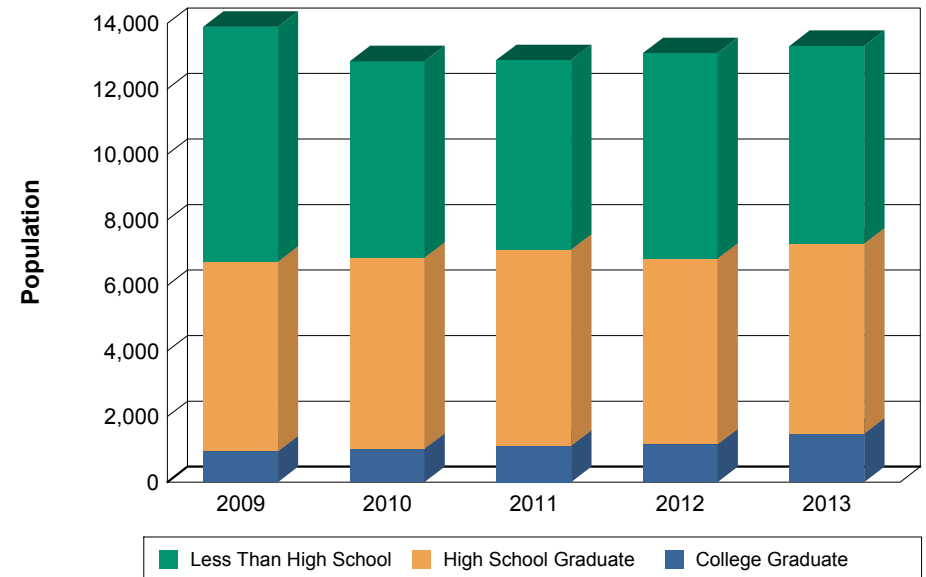
DEMOGRAPHIC AND ECONOMIC STATISTICS

Calendar Year	Population	Personal Income (In Thousands)	Per Capita Personal Income	Unemployment Rate	Median Age	% of Pop 25+ with High School Degree	% of Pop 25+ with Bachelor's Degree
2004	24,682	\$303,266	\$12,287	6.3%			
2005	24,780	\$315,722	\$12,741	5.5%			
2006	24,940	\$334,588	\$13,416	4.9%			
2007	24,903	\$345,258	\$13,864	5.2%			
2008	25,044	\$349,809	\$13,968	7.6%			
2009	25,198	\$343,772	\$13,643	11.8%	27.5	48.4%	6.8%
2010	25,366	\$359,081	\$14,156	12.9%	27.3	53.3%	7.9%
2011	23,752	\$363,168	\$15,290	12.6%	28.0	55.1%	8.6%
2012	24,079	\$383,169	\$15,913	9.5%	28.2	52.1%	8.8%
2013	24,222	\$408,964	\$16,884	7.8%	29.4	54.7%	11.1%

Personal Income and Unemployment



Education Level Attained for Population 25 and Over



Notes and Data Sources:

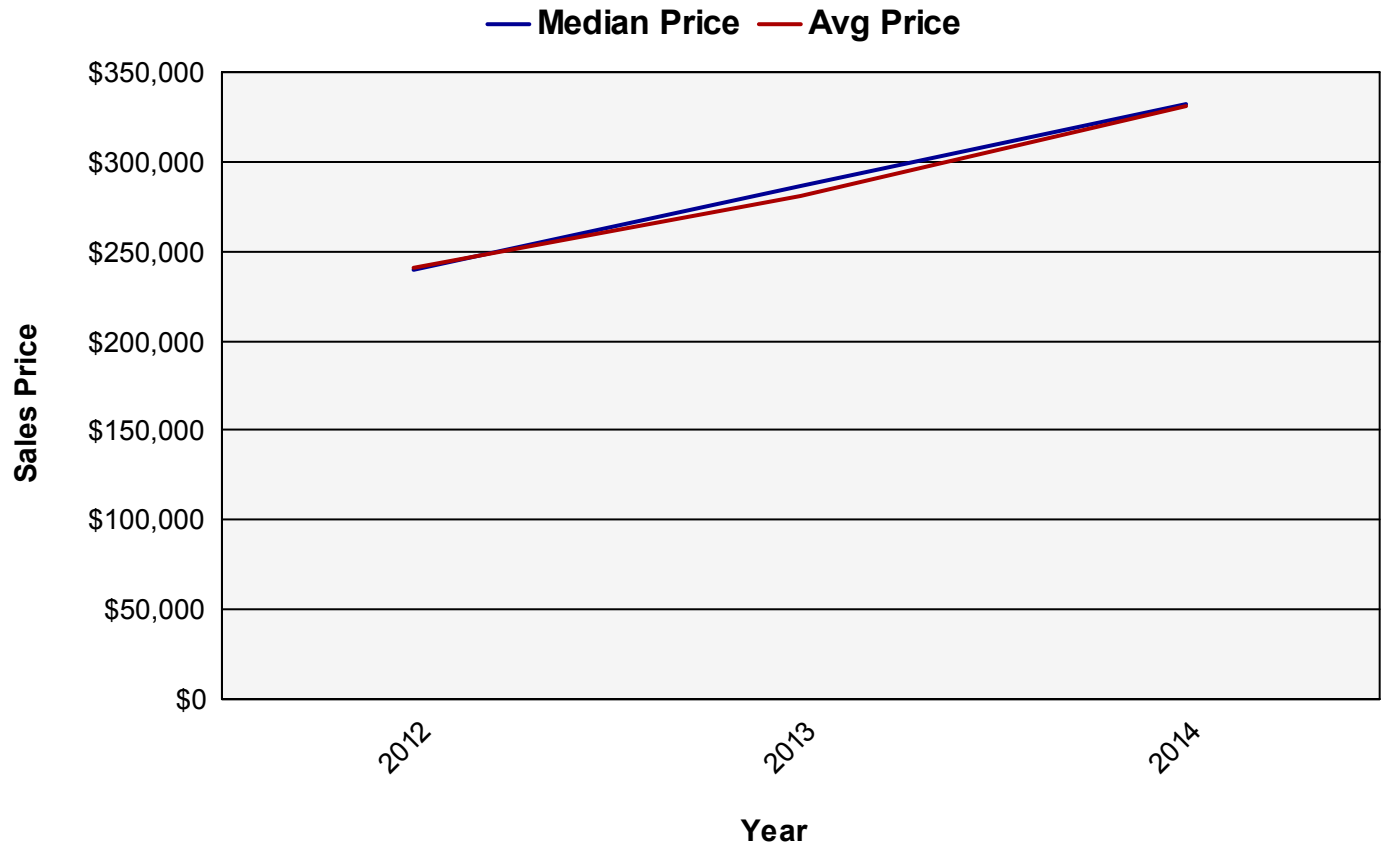
Population: California State Department of Finance. Unemployment Data: California Employment Development Department
 2000-2009 Income, Age, and Education Data: ESRI - *Demographic Estimates are based on the last available Census.* Projections are developed by incorporating all of the prior census data released to date. Demographic Data is totaled from Census Block Groups that overlap the City's boundaries
 2010 and later - Income, Age and Education Data - US Census Bureau, most recent American Community Survey

THE CITY OF SAN FERNANDO

SALES VALUE HISTORY

Single Family Residential Full Value Sales (01/01/2012 - 7/31/2014)

Year	Full Value Sales	Average Price	Median Price	Median % Change
2012	144	\$241,250	\$240,000	
2013	135	\$281,070	\$286,000	19.17%
2014	74	\$330,635	\$332,500	16.26%



*Sales not included in the analysis are quitclaim deeds, trust transfers, timeshares, and partial sales.

Data Source: L. A. County Recorder

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Prepared On 8/13/2014 By MV

CITY OF SAN FERNANDO

TOP 25 SALES TAX PRODUCERS

FOR FISCAL YEAR 2013-14

Business Name	Business Category
Acey Decy Lighting	Repair Shop/Equip. Rentals
Arco	Service Stations
Arroyo Building Materials	Lumber/Building Materials
Casco	Contractors
El Pollo Loco	Quick-Service Restaurants
El Super	Grocery Stores Liquor
Food 4 Less	Grocery Stores Liquor
Global Hvac Distributors	Contractors
Goodman Distribution	Contractors
Home Depot	Lumber/Building Materials
Honda Lease Trust	Auto Lease
IHOP	Casual Dining
Jack in the Box	Quick-Service Restaurants
McDonalds	Quick-Service Restaurants
Nachos Ornamental Supply	Contractors
Pep Boys	Automotive Supply Stores
Pool & Electrical Products	Plumbing/Electrical Supplies
Rydell Chrysler Dodge Jeep Ram	New Motor Vehicle Dealers
Sams Club	Discount Dept Stores
Southland Lighting	Plumbing/Electrical Supplies
T Mobile	Electronics/Appliance Stores
TMB Production Supplies & Services	Electrical Equipment
Truman 76	Service Stations
Vallarta Supermarket	Grocery Stores Liquor
Warehouse Shoe Sale	Shoe Stores

Percent of Fiscal Year Total Paid By Top 25 Accounts = 70.40%

* Firms Listed Alphabetically
Period: April 2013 Thru March 2014

Source: Hinderliter, de Llamas & Associates, State Board of Equalization

Printed 08/05/2014

City of San Fernando
Taxable Sales by Category
Last Ten Calendar Years
(in thousands of dollars)

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Apparel Stores	\$ 11,351	\$ 10,975	\$ 10,552	\$ 10,919	\$ 10,162	\$ 8,559	\$ 8,514	\$ 8,641	\$ 9,656	\$ 9,330
Food Stores	12,913	12,747	13,492	13,884	14,489	14,249	13,775	13,840	15,229	17,782
Eating and Drinking Places	40,241	43,004	44,343	46,898	46,279	43,883	44,895	45,605	49,119	51,141
Building Materials	79,036	100,403	107,115	102,467	88,717	75,495	67,619	69,053	70,031	78,036
Auto Dealers and Supplies	111,901	116,174	97,777	83,187	55,153	46,441	33,183	24,999	29,361	47,954
Service Stations	14,603	14,473	15,309	12,062	12,907	11,977	14,845	17,812	19,014	20,081
Other Retail Stores	147,727	161,408	89,527	85,351	75,095	68,497	59,120	55,156	52,967	50,729
All Other Outlets	84,428	92,749	87,603	91,826	84,607	75,174	76,052	81,038	85,513	95,341
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total	\$ 502,199	\$ 551,933	\$ 465,718	\$ 446,595	\$ 387,410	\$ 344,274	\$ 318,003	\$ 316,145	\$ 330,890	\$ 370,394
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Source: State of California Board of Equalization and The HdL Companies

Note: Due to confidentiality issues, the names of the ten largest revenue payers are not available. The categories presented are intended to provide alternative information regarding the sources of the City's revenue.



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