

**SAN FERNANDO CITY COUNCIL  
MINUTES**

**MAY 4, 2015 – 6:00 P.M.  
REGULAR MEETING**

City Hall Council Chambers  
117 Macneil Street  
San Fernando, CA 91340

**CALL TO ORDER/ROLL CALL**

Mayor Joel Fajardo called the meeting to order at 6:04 p.m.

Present:

Council: Mayor Joel Fajardo, Vice Mayor Sylvia Ballin, and Councilmembers Robert C. Gonzales, Antonio Lopez, and Jaime Soto

Staff: City Manager Brian Saeki, City Attorney Rick R. Olivarez, and City Clerk Elena G. Chávez

**PLEDGE OF ALLEGIANCE**

Led by Police Explorer Alfredo Mendoza

**APPROVAL OF AGENDA**

Vice Mayor Ballin requested to pull Item No. 8 from the agenda. Motion by Vice Mayor Ballin, seconded by Councilmember Lopez, to approve the agenda as amended. By consensus, the motion carried.

**PRESENTATIONS**

The following presentations were made:

- a) OLDER AMERICANS MONTH
- b) NATIONAL POLICE WEEK – MAY 10-16, 2015  
NATIONAL PEACE OFFICERS MEMORIAL DAY – MAY 15, 2015
- c) RECOGNITION OF CESAR CHAVEZ ART CONTEST WINNERS

**SAN FERNANDO CITY COUNCIL**

**MINUTES – May 4, 2015**

**Page 2**

At this time, Vice Mayor Ballin and City Attorney Olivarez clarified that her previous motion regarding Item No. 8 was not to pull it from the agenda, but to pull it for the purposes of discussion.

**PUBLIC STATEMENTS – WRITTEN/ORAL**

John Blue talked about a woman hired by a City vendor who is now facing penalties because she did not receive W-2 tax statements, and as a result, inaccurately filled out her income tax forms.

**CONSENT CALENDAR**

Motion by Vice Mayor Ballin, seconded by Councilmember Gonzales, to pull Item No. 8 for further discussion, and approve the remaining Consent Calendar Items:

- 1) REQUEST TO APPROVE MINUTES OF APRIL 20, 2015 – SPECIAL MEETING
- 2) CONSIDERATION TO ADOPT RESOLUTION NO. 15-051 APPROVING THE WARRANT REGISTER
- 3) CONSIDERATION TO APPROVE THE APPOINTMENT OF JON BROWN TO THE DISASTER COUNCIL
- 4) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE RENEWAL OF THE GENERAL SERVICES AGREEMENT WITH THE COUNTY OF LOS ANGELES
- 5) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE INVESTMENT POLICY FOR FISCAL YEAR 2015-2016
- 6) CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING THE CITY TREASURER AND DEPUTY CITY TREASURER TO INVEST SURPLUS FUNDS
- 7) CONSIDERATION TO ADOPT A RESOLUTION APPOINTING THE CITY'S REPRESENTATIVES TO THE INDEPENDENT CITIES RISK MANAGEMENT AUTHORITY (ICRMA) GOVERNING BOARD
- 9) CONSIDERATION TO APPROVE LETTERS OF SUPPORT FOR AB 857 (PEREA) CLEAN TRUCK PROGRAM AND AB 1074 (GARCIA) CLEAN FUELING ACT

By consensus, the motion carried.

**Items Pulled for Further Discussion:**

- 8) CONSIDERATION TO ADOPT A RESOLUTION ALLOWING CONTINUED PARTICIPATION IN THE CALIFORNIA HOME ENERGY RENOVATION

**SAN FERNANDO CITY COUNCIL**

**MINUTES – May 4, 2015**

**Page 3**

**OPPORTUNITY (HERO) PROGRAM PROVIDING FINANCING FOR RENEWABLE ENERGY AND WATER EFFICIENCY IMPROVEMENTS**

In response to Vice Mayor Ballin's question, Deputy City Manager/Public Works Director Chris Marcarello provided information regarding outreach efforts pertaining to the HERO program.

Motion by Vice Mayor Ballin, seconded by Councilmember Gonzales, to adopt Resolution No. 7675 approving an amendment to the Los Angeles County Energy Program City Resolution in order to authorize the City's continued participation in the California HERO Program. By consensus, the motion carried.

*At this time, Mayor Fajardo announced that he would like to place the agenda items (pertaining to appointments) in succession order.*

**ADMINISTRATIVE REPORTS**

**10) APPOINTMENT TO THE TRANSPORTATION AND SAFETY COMMISSION**

Councilmember Jaime Soto introduced Julie Cuellar and made a motion to appoint her as his representative to the Transportation and Safety Commission. The motion was seconded by Vice Mayor Ballin and was approved by unanimous consent.

**14) CONSIDERATION TO APPOINT VICE MAYOR SYLVIA BALLIN AND COUNCILMEMBER ROBERT C. GONZALES TO REVIEW APPLICATIONS FOR THE CITY/REPUBLIC SERVICES COLLEGE SCHOLARSHIP PROGRAM**

Discussion ensued and Councilmembers talked about involving the Education Commission in the scholarship application review process.

Motion by Mayor Fajardo, seconded by Councilmember Lopez, to direct staff to schedule a meeting of the Education Commission to allow for their input and participation in the scholarship program process (i.e., reviewing the applications and essays) and make a determination regarding the scholarship winner. Ad Hoc committee members (Ballin and Gonzales) should also attend and be prepared to make their recommendation if there is no quorum of the Commission. By consensus, the motion carried.

**15) DISCUSSION PERTAINING TO THE MEMBERSHIP OF THE DEVELOPMENT ADVISORY COMMITTEE (DAC) TO THE TRANSIT ORIENTED DEVELOPMENT OVERLAY ZONE PROJECT**

Vice Mayor Ballin said she wanted to remove herself from the Development Advisory Committee to the Transit Oriented Development Overlay Zone Project and recommended the appointment of the most experienced person, Councilmember Lopez, serve in her place.

**SAN FERNANDO CITY COUNCIL**

**MINUTES – May 4, 2015**

**Page 4**

For clarification purposes, City Attorney Olivarez stated that any Councilmember can make a motion/recommendation/nomination to appoint someone to a committee and the majority vote of the City Council will determine the outcome.

Motion by Vice Mayor Ballin, seconded by Councilmember Gonzales, to appoint Councilmember Lopez to the DAC replacing Vice Mayor Ballin. By consensus, the motion carried.

**11) CONSIDERATION TO IMPLEMENT PHASE II OF THE WATER CONSERVATION ORDINANCE**

Deputy City Manager/Public Works Director Chris Marcarello presented the staff report and replied to various questions.

Councilmembers discussed items such as: outreach strategies (i.e., via City website, water bills, and mailers) to inform residents regarding water conservation and to provide clear guidelines on the upcoming Phase III *mandatory* conservation and possible fines; watering hours and irrigation time limit guidelines; incentives for switching to drought-tolerant plants (providing photos/ideas regarding landscape designs); irrigation/maintenance of City parks and facilities; rebates available and other cities' best practices; turf reduction at the City's gateways; and the HERO Program.

Motion by Councilmember Gonzales, seconded by Vice Mayor Ballin, to direct staff to report back (for adoption) Councilmembers and staff recommendations. By consensus, the motion carried.

**16) CONSIDERATION OF A CALIFORNIA HIGH-SPEED RAIL PROJECT MEETING IN SAN FERNANDO**

City Manager Saeki gave an update regarding the next California High-Speed Rail Authority meeting at Las Palmas Park.

Discussion ensued regarding advertising and publicizing in order to get more community involvement, including outreach to churches and schools and contacting other elected officials who may also believe that SR14 would be very damaging.

Motion by Councilmember Gonzales, seconded by Vice Mayor Ballin, to authorize the City Manager to expend up to \$7,500 to publicize the community meeting at Las Palmas Park on May 28, 2015 with the California High-Speed Rail Authority. By consensus, the motion carried.

**12) CONSIDERATION TO ADOPT A RESOLUTION AMENDING THE CITY COUNCIL PROCEDURAL MANUAL AND REVIEW OF ADMINISTRATIVE POLICIES PERTAINING TO CITY COUNCIL CONTACTS AND ATTORNEY SERVICES**

Councilmembers reviewed and discussed suggested changes to the Procedural Manual.

**SAN FERNANDO CITY COUNCIL**

**MINUTES – May 4, 2015**

**Page 5**

Motion by Mayor Fajardo, seconded by Vice Mayor Ballin, to adopt Resolution No. 7664 amending the City Council Procedural Manual to reflect final changes made by the City Council and authorize the City Clerk to make any necessary future syntax (not content) changes. By consensus, the motion carried.

Per City Council direction, staff was directed to bring back both policies regarding Attorney Services and City Council Contacts with suggested recommendations for final approval.

**13) CONSIDERATION TO ADOPT AN ORDINANCE REGARDING THE REGULATION OF BEHESTED PAYMENTS**

Mayor Fajardo provided background information and Councilmembers provided their comments and input.

Mayor Fajardo said he may look into ways to improve this and possibly bring back to a future meeting.

**COMMITTEE/COMMISSION LIAISON UPDATES**

Councilmember Gonzales gave an update regarding an Ad Hoc meeting that he and Vice Mayor Ballin held regarding City Commissions. He also attended a grand opening of the Manhattan Library and said that our San Fernando Library could use a community room to hold similar events.

Vice Mayor Ballin and Deputy City Manager/Public Works Director Chris Marcarello gave an update regarding a recent Metropolitan Water District meeting they recently attended.

Mayor Fajardo gave an update regarding a recent meeting that he attended in Santa Clarita regarding the High-Speed Rail.

**GENERAL COUNCIL COMMENTS**

Councilmember Soto reiterated the need to raise awareness on water issues and make contingency plans to prepare for Phase III of the Water Conservation Plan and said he looks forward to attending more High-Speed Rail meetings.

Councilmember Gonzales reported there was graffiti at the César Chávez monument, said there will be a Neighborhood Watch meeting on Thursday, and requested that the meeting adjourn in memory of Emily Carrillo (Carrillo's Tortilleria).

Vice Mayor Ballin said she attended the Sunshine Canyon open house and dedication ceremony and the event gave her an opportunity to talk to other elected officials regarding her opposition against the High-Speed Rail going through our City.

**SAN FERNANDO CITY COUNCIL**

**MINUTES – May 4, 2015**

**Page 6**

**STAFF COMMUNICATION**

City Manager Saeki gave special thanks to Police Chief Tony Vairo; through his contacts, the Nestle Company donated much-needed chairs to the City.

Finance Director Nick Kimball reported that there will be a City Council Budget Study Session on May 18, 2015 at 4:30 p.m.

**ADJOURNMENT (8:31 P.M.)**

Motion by Councilmember Gonzales, seconded by Vice Mayor Ballin, to adjourn the meeting in memory of Emily Carrillo. By consensus, the meeting was adjourned.

*I do hereby certify that the foregoing is a true and correct copy of the minutes of May 4, 2015 meeting as approved by the San Fernando City Council.*

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*Elena G. Chávez*  
*City Clerk*