

# ADDENDUM #1

Addendum No. 1

August 3, 2016

Project: **Emergency Repairs & On-Call Traffic Signal & Lighting (TSL) Maintenance Service**

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The following change to the **Request for Proposals (Pages 3, 4 & 6)** shall apply for this project.

**1. Previously stated as:**

**1.1 Proposal Submittal**

Each prospective firm must submit one (1) original signed copy and five (5) duplicate copies of the complete proposal in a sealed envelope marked "Proposal for Emergency Repairs and Additional Maintenance Services." Proposal submissions must contain page numbers and are limited to a total of twenty-five (25) pages (including appendices) using letter sized paper and not less than 12 point font.

To be considered, all proposals shall be completely responsive to the Request for Proposal (RFP) document. "Completely responsive" is hereby defined as meeting all requirements as outlined in Section 1.2, Proposal Requirements. Proposals will be received by the City until **August 5, 2016** at 12:00 p.m. If mailing, proposals shall be sent to:

Attn: Nazri Hasbun, Public Works Superintendent  
City of San Fernando  
117 Macneil Street  
San Fernando, CA 91340

The City does not recognize the US Postal Service, or any other organization, as its agent for purposes of accepting proposals. All proposals received after the deadline will be rejected and returned unopened. No extensions will be granted. All proposals will become the property of the City of San Fernando and will be made available for public inspection after an award is made or all proposals are rejected.

**1.6 Tentative Schedule**

The tentative schedule and description of events for this RFP are provided below.

| <b>Date</b>           | <b>Activity</b>                              |
|-----------------------|--|
| July 18, 2016         | Issue Request for Proposal                   |
| <b>August 5, 2016</b> | Proposals Due to the City of San Fernando    |
| August 2016           | City Council Consideration of Contract Award |

## 2. Changed to:

### 1.1 Proposal Submittal

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To be considered, all proposals shall be completely responsive to the Request for Proposal (RFP) document. "Completely responsive" is hereby defined as meeting all requirements as outlined in Section 1.2, Proposal Requirements. Proposals will be received by the City until **August 4, 2016** at 12:00 p.m. If mailing, proposals shall be sent to:

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City of San Fernando  
117 Macneil Street  
San Fernando, CA 91340

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Approved by:



Kenneth Jones  
Public Works Management Analyst  
City of San Fernando