Mayor Sylvia Ballin • Mayor Pro Tem Robert C. Gonzales
Councilmember Jesse H. Avila • Councilmember Joel Fajardo • Councilmember Antonio Lopez
City Manager Brian Saeki

SAN FERNANDO CITY COUNCIL

SPECIAL MEETING NOTICE & AGENDA

TUESDAY, MAY 27, 2014 – 7:30 PM

COMMUNITY MEETING ROOM
117 MACNEIL STREET
SAN FERNANDO, CA 91340

NOTICE IS HEREBY GIVEN that the San Fernando City Council will hold a Special Meeting on **Tuesday, May 27, 2014, at 7:30 p.m.,** in the Community Meeting Room, located at 117 Macneil Street, San Fernando, California.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

Mayor Sylvia Ballin

APPROVAL OF AGENDA

PUBLIC STATEMENTS – WRITTEN/ORAL

There will be a three (3) minute limitation per each member of the audience who wishes to make comments in order to provide a full opportunity to every person who desires to address the City Council. Only matters contained in this notice may be considered.

ADMINISTRATIVE REPORTS

1) STUDY SESSION FOR FISCAL YEAR (FY) 2014-2015 BUDGET

Recommend that the City Council review and discuss the FY 2014-2015 Preliminary Budget.

RECESS TO CLOSED SESSION

A) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
G.C. §54956.9(a)

Name of Case: Paul Ventimiglia v. City of San Fernando, et al
Case No.: PC053583

RECONVENE/REPORT OUT FROM CLOSED SESSION

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 24 hours prior to the meeting.

Elena G. Chávez, City Clerk
Signed and Posted: May 23, 2014 (2:00 p.m.)

San Fernando City Council
Special Meeting

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FINANCE DEPARTMENT

MEMORANDUM

TO: Mayor Sylvia Ballin and Councilmembers

FROM: Brian Saeki, City Manager
By: Rafaela T. King, Interim Finance Director

DATE: May 27, 2014

SUBJECT: Study Session for Fiscal Year (FY) 2014-2015 Preliminary Budget

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RECOMMENDATION:

It is recommended that the City Council review and discuss the FY 2014-2015 Preliminary Budget (Attachment "A").

BACKGROUND:

1. During the months of April and May 2014, the Finance Department met with City departments to compose the FY 2014-2015 Preliminary Budget (including revenues and expenditures for the General Fund, Enterprise Funds, and all Special Funds).

2. On May 23, 2014, the FY 2014-2015 Preliminary Budget was distributed to the City Council. Submitted for the City Council's review were all operating funds including General, Special Revenues, and Enterprise Funds. All funds total about $36.8 million; the General and Self Insurance Funds total about $19.65 million; the General Fund portion of that is $18,264,632.

ANALYSIS:

<u>FY 2013-2014</u>

The FY 2012-2013 Comprehensive Annual Financial Report (CAFR) showed a $1,747,052 deficit in the General and Self Insurance Funds. The General Fund portion was $493,706 and the Self Insurance Fund portion was $1,253,346. The FY 2013-2014 Mid-Year Report to the City Council, dated March 3, 2014, anticipated that the General and Self Insurance Funds would end the fiscal year with a combined deficit balance of $1,468,350. The General Fund portion was $27,253 and the Self Insurance Fund portion was $1,441,098. The overall deficit was reduced from the CAFR amount due to furloughs, concessions, and overall tighter fiscal controls. Further, staff cut an additional 3% of their existing budgets and presented that information to

City Council on April 7, 2014. These additional cuts by departments resulted in saving approximately $381,500 in the General Fund. In addition, the City received approximately $195,200 in unanticipated revenues from the Successor Agency for uncollected administrative costs. In total, staff is projecting that the General Fund will have a positive balance at the end of the current fiscal year by approximately $250,000. The Self Insurance Fund will continue to carry a significant negative fund balance. However, staff is working on a plan to address that issue and will present that to the City Council for consideration at a subsequent meeting.

FY 2014-2015 General Fund Budget

For FY 2014-2015, proposed expenditures are $18,264,632, with revenues projected at $18,055,024. Based on the submitted budget, the proposed expenditures will exceed the projected revenues by approximately $210,000. However, the $250,000 positive fund balance from FY 2013-2014 would net an overall positive General Fund balance of approximately $40,000 at the end of FY 2014-2015. For financial statement purposes, the Self Insurance Fund is combined with the General Fund and are presented together. The proposed expenditures in the Self Insurance Fund are $1,386,852, with revenues projected at $1,296,996, resulting in a negative fiscal year balance of $89,856. Since the Self Insurance Fund is projected to end FY 2013-2014 at a negative fund balance of $1,428,329, the total projected negative balance would be $1,518,185 on June 30, 2015. As stated earlier, staff is working on a repayment structure that will be presented to the City Council for consideration at a future meeting.

Important Highlights

While the outlook on the General Fund is positive for the first time in several years, it is important to note that the FY 2014-2015 budget remains at a structural deficit. Included in the Preliminary Budget is the anticipated one-time revenue stream of more than $1 million from the sale of surplus property. Also included is the second year of the Half Cent Transactions and Use Tax. This will be the first full year of revenues to the City, projected at $1.6 million. It will be prudent to remember when planning long-term for recurring expenditures, that this tax was approved for only seven years and FY 2014-2015 will be year two.

Conversely, included in the expenditures are several one-time costs including the upcoming debt service of just over $600,000 for the CalHFA loan. Also noteworthy is a reminder that this will mark the first year of debt service to the Retirement Fund of $176,000 annually to repay the retirement amounts disallowed by the State of California.

Overall, expenditures are slightly above FY 2013-2014 levels. This is mainly due to increased PERS costs, employee merit increases, and no furloughs or employee concessions. It is a status quo budget with essentially the same level of staff.

Special Funds

The City is responsible for a number of Special Funds that are restricted in how the money can be expended. Examples of these funds are the transportation monies from Propositions A and C and Measure R; State Gas Tax dollars; the Grants Fund; the Retirement Fund; and the Street Lighting and Parking Maintenance Fund. Overall, the City maintains 33 Special Funds. Generally, these funds are in good standing. Staff is currently in the process of refining these budgets and will present them to the City Council during the Study Session.

Grants Funds

The Grants Fund encompasses several individual grants awarded to the City. This budget is still in review as the Finance Department began the process of giving grants individual fund account numbers to help better track the grants and to implement a plan to identify and reconcile the $2 million deficit balance in the fund. Further adjustments will be made and will be presented at the Study Session for review.

Enterprise Funds

The City operates three Enterprise Funds: Water; Sewer; and Refuse. Total expenditures from these three funds are approximately $9.6 million. Each fund must be segregated and all revenues and expenditures must be accounted for separately. The revenue for these funds is derived from fees and charges collected for the services provided. During FY 2013-2014, the City entered into a new agreement for refuse services. As such, this fund will have limited expenditures as the major revenue source will no longer exist due to direct billing from the new contractor. The budgets for the Enterprise Funds will be further reviewed and any corresponding adjustments will be presented at the Study Session for review.

Capital Improvement Project (CIP)

Public Works staff has identified fully funded CIPs that include projects funded by grants, street projects funded by annual special use transportation funds, and Enterprise Fund projects. It is staff's goal to move forward on several projects that have stalled out over the last two years, as well as commence with needed street capital improvements as identified in a recently completed Pavement Management System Report. The identified CIPs will be presented at the Study Session for review.

Summary

The objective of the FY 2014-2015 Preliminary Budget is to continue the provision of existing services in a fiscally responsible manner, with no new cuts or layoffs proposed at this time. Having said that, it must be recognized that as a result of the fiscal problems the City has experienced over the past several years, there are many needs that cannot be met at this time. Consequently, there remains a backlog of maintenance and capital projects that will have to be deferred into future years until some of the City's debt is retired.

This Preliminary Budget attempts to provide clear information to the City Council so informed decisions may be made based on priorities, within the fiscal parameters and constraints of projected revenues. The outlook of the financial position of the City is starting to turn, but still has a way to go and additional methods will need to be explored to address the ongoing structural deficit in order for the City to begin to building its Reserve Fund and restoring programs to the community.

ATTACHMENT:

A. Preliminary Draft of FY 2014-2015 Budget

ATTACHMENT "A"

FINANCE DEPARTMENT

MEMORANDUM

TO: Mayor Sylvia Ballin and Councilmembers

FROM: Brian Saeki, City Manager
By: Rafaela King, Interim Finance Director

DATE: May 27, 2014

SUBJECT: Preliminary Draft of FY 2014-2015 Budget

Enclosed for your information please find the following:

1. Fund Balance Analysis – All Funds

2. General Fund Revenues

3. Transfer Schedule

4. Draft General Fund Budget Request for the following Departments:

    - Administration
    - Finance
    - Fire Services
    - Community Development
    - Public Safety
    - Public Works
    - Recreation and Community Services

5. Draft Special Funds Budget Request

6. Draft Enterprise Budget Requests for the following Funds:

    - Water
    - Sewer
    - Refuse

During the Study Session, staff will be available to answer any questions

CITY OF SAN FERNANDO
SUMMARY OF RESOURCES AND REQUIREMENTS BY FUND
FISCAL YEAR 2013-2014 | FISCAL YEAR 2014-2015

FUND NO #	FUND NAME	Actual Beginning Balance July 1, 2013	Adopted Revenues FY 2013-2014	Adopted Budget FY 2013-2014	Adjustments	Estimated Ending Balance June 30, 2014	Estimated Revenues FY 2014-2015	Transfers In	Total Resources	Proposed Operating Expenditures FY 2014-2015	Capital Projects / Expenses	Transfers Out	Total Requirements	Estimated Ending Balance June 30, 2015
	General Fund: *													
1	General Fund	$ (482,416)	$ 18,486,459	$ 18,295,364	$ 540,871	$ 249,550	$ 16,134,670	$ 1,920,354	$ 18,055,024	$ 17,475,620	$ 138,750	$ 650,262	$ 18,264,632	$ 39,942
6	Self Insurance Trust Fund	(1,253,346)	1,153,787	1,366,852	38,082	$ (1,428,329)	1,196,996	100,000	1,296,996	1,370,000	0	16,852	1,386,852	(1,518,185)
	Total General Fund:	(1,735,762)	19,640,246	19,662,216	578,953	(1,178,779)	17,331,666	2,020,354	19,352,020	18,845,620	138,750	667,114	19,651,484	(1,478,243)
	Special Revenue Funds:													
2	SLESF (Supplemental Law Enforcement Services Fund)	0	100,000	100,000		0	100,000		100,000	0		100,000	100,000	0
7	Proposition "A" - Transit Development Fund	80,266	443,021	467,553	8,062	63,796	432,022		432,022	425,581		42,639	468,220	27,598
8	Proposition "C" - Transit Development Fund	315,308	360,332	568,967	202,002	308,675	337,448		337,448	466,125		200,048	666,173	(20,050)
9	Proposition "C" - Discretionary	20,388	0	0		20,388			0				0	20,388
10	Grant Fund	(2,078,435)	2,939,244	2,912,151	(724,201)	(2,775,543)		100,000	100,000				0	(2,675,543)
11	State Gas Tax Fund	12,703	688,817	474,063	234,469	461,926	642,402		642,402	76,145	340,000	544,076	960,221	144,107
12	Measure R Fund	231,947	254,212	456,435	472,982	502,706	253,086		253,086	25,000	592,000		617,000	138,792
13	Traffic Safety Fund	(1,698)	37,917	31,825	(850)	3,544	31,000		31,000			30,000	30,000	4,544
14	Cash In-Lieu of Parking	71,672	0	0	(303)	71,369	0		0				0	71,369
15	Local Transportation Fund (SB 325)	2,170	19,521	16,200	8,376	13,867	19,500		19,500			19,600	19,600	13,767
16	Air Quality Management District Fund (AQMD)	100,885	29,000	127,000	126,610	129,495	29,100		29,100		156,100		156,100	2,495
17	Recreation Self Sustaining Fund	7,644	109,150	105,230	(3,920)	7,644	112,150		112,150	115,730	3,500		119,230	564
18	Retirement Fund	(497,363)	3,801,600	2,591,441	(910,160)	(197,364)	2,800,000	201,201	3,001,201	2,595,751		161,133	2,756,884	46,953
19	Quimby Act Fees	335,583	100	240,000	(65,906)	29,777			0				0	29,777
20	State Asset Seizure	20,955	2,000	0	(3,031)	19,924	2,000		2,000				0	21,924
21	Federal Asset Seizure	36,024	0	0	1,059	37,083			0				0	37,083
22	STPL	0			281,831	281,831			0				0	281,831
26	Community Development Block Grant (CDBG)	0	348,075	348,075	2,751	2,751	233,077	116,820	349,897	352,588			352,588	60
27	Street Lighting	47,873	365,715	386,761	(64,595)	(37,768)	331,012	44,227	375,239	354,727	5,000	11,763	371,490	(34,019)
29	Parking Maintenance Operations (M & O)	119,793	222,591	241,895	43,481	143,970	205,143		205,143	114,150	181,000	7,376	302,526	46,587
40	State of Emergency	0	0	0		0			0				0	0
41	Equipment Replacement	135,259	0	135,000	(259)	0	22,118	17,882	40,000		40,000		40,000	0

		CITY OF SAN FERNANDO SUMMARY OF RESOURCES AND REQUIREMENTS BY FUND FISCAL YEAR 2013-2014					CITY OF SAN FERNANDO SUMMARY OF RESOURCES AND REQUIREMENTS BY FUND FISCAL YEAR 2014-2015							
FUND NO #	FUND NAME	Actual Beginning Balance July 1, 2013	Adopted Revenues FY 2013-2014	Adopted Budget FY 2013-2014	Adjustments	Estimated Ending Balance June 30, 2014	Estimated Revenues FY 2014-2015	Transfers In	Total Resources	Proposed Operating Expenditures FY 2014-2015	Capital Projects / Expenses	Transfers Out	Total Requirements	Estimated Ending Balance June 30, 2015
50	Pavement Fund	133,139	330,004	445,605	44,664	62,202			0		210,000		210,000	(147,798)
53	Community Investment Fund	0			10,000	10,000	10,000		10,000				0	20,000
101	AB109 Task Force Fund	0	90,000	90,000	30,000	30,000	90,000		90,000	95,588			95,588	24,412
103	Gridely Elementary Grant Fund	0			112,692	112,692			0				0	112,692
104	Morningside Elementary Grant Fund	0			130,744	130,744			0				0	130,744
105	HUD - EDI Wayfinding Grant	0			0	0			0				0	0
107	State Farm Grant	0				0			0				0	0
108	California Arts Council	0				0			0				0	0
109	National Endowment for the Arts	0			11,041	11,041			0				0	11,041
111	DUI Avoid Campaign	0				0			0				0	0
113	MTA TOD Planning Grant	0	289,392	289,392		0	280,665		280,665	282,392			282,392	(1,727)
	Total Special Revenue Funds:	(905,887)	10,430,691	10,027,593	(52,461)	(555,250)	5,930,723	480,130	6,410,853	4,903,777	1,527,600	1,116,635	7,548,012	(1,692,409)
Enterprise Funds:														
70	Water Division	998,795	3,731,771	4,262,276	9,185	477,475	3,111,721	9,805	3,121,526	2,960,034	1,174,822	472,169	4,607,025	(1,008,024)
72	Sewer Division	4,371,688	3,191,535	3,955,916		3,607,307	3,078,770	9,805	3,088,575	2,849,802	1,609,500	359,176	4,818,478	1,877,404
73	Refuse/Environmental	124,404	1,129,077	1,153,306	(117,618)	(17,443)	50,000	95,000	145,000	54,032	98,000		152,032	(24,475)
	Total Enterprise Funds:	**5,494,887**	**8,052,383**	**9,371,498**	**(108,433)**	**4,067,339**	**6,240,491**	**114,610**	**6,355,101**	**5,863,868**	**2,882,322**	**831,345**	**9,577,535**	**844,905**
	TOTAL ALL CITY FUNDS:	2,853,238	38,123,320	39,061,307	418,059	2,333,310	29,502,880	2,615,094	32,117,974	29,613,265	4,548,672	2,615,094	36,777,031	(2,325,747)

* For Financial Statement purposes, the total General Fund includes the Self Insurance Trust Fund.

CITY OF SAN FERNANDO
PROPOSED BUDGET
ESTIMATED REVENUES
FISCAL YEAR 2014-2015

The total Citywide budget for estimated revenues including transfers.

Total General Fund	Estimated Revenue	Transfers In	Total Budget
PROPERTY TAXES	$ 1,938,309		$ 1,938,309
SALES AND OTHER TAXES	8,152,335		8,152,335
LICENSES, FEES AND PERMITS	267,500		267,500
FINES AND FORFEITS	511,100		511,100
INTEREST INCOME	263,712		263,712
REVENUE FROM OTHER AGENCIE!	2,050,556		2,050,556
CHARGES FOR SERVICES	1,431,259	937,881	2,369,140
MISCELLANEOUS REVENUE	64,759		64,759
OTHER REVENUE	1,455,140		1,455,140
TRANSFERS & COST ALLOCATIONS		982,473	982,473
Total General Fund	**$ 16,134,670**	**$ 1,920,354**	**$ 18,055,024**
Self Insurance Fund			
06 *Self Insurance*	$ 1,196,996	$ 100,000	1,296,996
Total General & Self Insurance Funds	**$ 17,331,666**	**$ 2,020,354**	**$ 19,352,020**

CITY OF SAN FERNANDO
PROPOSED BUDGET
ESTIMATED REVENUES
FISCAL YEAR 2014-2015

The total Citywide budget for estimated revenues including transfers.

Special Funds	Estimated Revenue	Transfers In	Total Budget
02 SLESF	$ 100,000	$ -	$ 100,000
07 Propostion A	432,022		432,022
08 Propostion C	337,448		337,448
10 Grants		100,000	100,000
11 State Gas Tax	642,402		642,402
12 Measure R	253,086		253,086
13 Traffic Safety	31,000		31,000
14 Cash In-Lieu of Parking		-	-
15 Local Transporation	19,500	-	19,500
16 AQMD	29,100	-	29,100
17 Recreation Self Sustaining	112,150	-	112,150
18 Retirement	2,800,000	201,201	3,001,201
19 Quimby Act	-	-	-
20 State Asset Seizure	2,000	-	2,000
21 Federal Asset Seizure	-	-	-
26 CDBG	233,077	116,820	349,897
27 Street Lighting	331,012	44,227	375,239
29 Parking and Maintenance Operati	205,143	-	205,143
40 State of Emergency		-	-
41 Equipment Replacement	22,118	17,882	40,000
50 Pavement Fund	-	-	-
53 Community Investment Fund	10,000	-	10,000
101 AB109 Task Force Fund	90,000	-	90,000
103 Gridely Elementary Grant Fund		-	-
104 Morningside Elementary Grant		-	-
105 HUD - EDI Wayfinding Grant		-	-
107 State Farm Grant		-	-
108 California Arts Council		-	-
109 National Endowment for the Arts		-	-
111 DUI Avoid Campaign		-	-
113 MTA TOD Planning Grant	280,665	-	280,665
Total Special Funds	**$ 5,930,723**	**$ 480,130**	**$ 6,410,853**

CITY OF SAN FERNANDO
PROPOSED BUDGET
ESTIMATED REVENUES
FISCAL YEAR 2014-2015

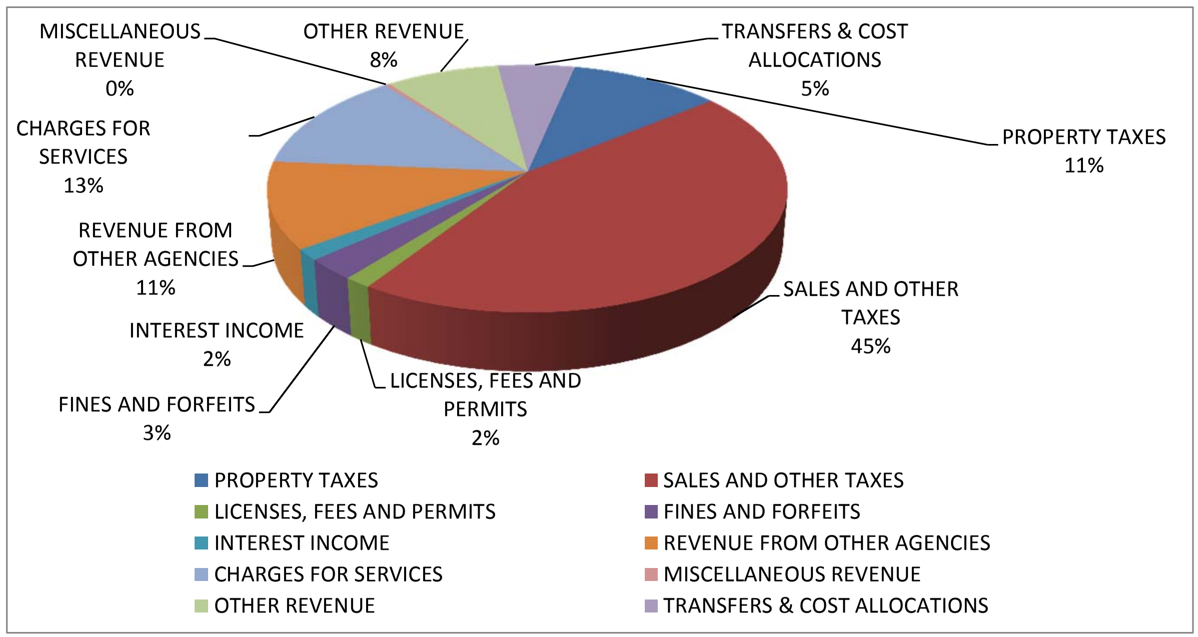
The total Citywide budget for estimated revenues including transfers.

Enterprise Funds	Estimated Revenue	Transfers In	Total Budget
70 Water	$ 3,111,721	$ 9,805	$ 3,121,526
72 Sewer	3,078,770	9,805	3,088,575
73 Refuse	50,000	95,000	145,000
Total Enterprise Funds	**$ 6,240,491**	**$ 114,610**	**$ 6,355,101**
Total Citywide Revenues	**$ 29,502,880**	**$ 2,615,094**	**$ 32,117,974**

CITY OF SAN FERNANDO
GENERAL FUND REVENUES

	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Actuals	2013-2014 ADOPTED	2013-2014 Yr. End Est	2014-2015 Proposed
PROPERTY TAXES	1,439,925	1,373,044	1,221,207	1,412,861	1,993,288	1,906,725	1,685,062	1,938,309
SALES AND OTHER TAXES	6,210,388	5,890,916	5,572,199	5,415,792	5,905,479	7,244,369	7,430,949	8,152,335
LICENSES, FEES AND PERMITS	260,072	223,748	249,754	279,825	231,743	239,916	240,755	267,500
FINES AND FORFEITS	1,137,394	1,083,431	1,013,966	831,983	643,363	587,500	579,050	511,100
INTEREST INCOME	197,888	413,787	351,860	220,005	264,776	238,298	264,822	263,712
REVENUE FROM OTHER AGENCIES	2,871,302	2,913,917	2,404,215	2,152,736	2,011,676	1,995,145	2,030,441	2,050,556
CHARGES FOR SERVICES	1,736,087	1,817,565	1,979,064	2,173,966	2,477,444	2,554,491	2,602,077	2,369,140
MISCELLANEOUS REVENUE	112,049	118,942	111,704	79,730	64,637	91,500	91,500	64,759
OTHER REVENUE	349,995	353,506	373,980	529,767	386,500	451,270	436,365	455,140
OTHER REVENUE - SALES OF PROPERTY	-	24,887	678,411	120,000	-	200,000	-	1,000,000
XFRS - RETIREMENT COSTS	2,025,193	1,971,226	1,914,172	1,833,446	1,800,301	1,974,472	-	-
XFRS - FIRE CONTRACT RETIREMENT CO	314,100	314,100	684,745	314,100	314,100	-	-	-
TRANSFERS & COST ALLOCATIONS	1,456,564	1,662,507	353,398	1,524,408	1,301,462	966,685	972,685	982,473
TOTAL GENERAL FUND	**18,110,955**	**18,161,577**	**16,908,675**	**16,888,621**	**17,394,769**	**18,450,371**	**16,333,706**	**18,055,024**

	2014-2015 Proposed
PROPERTY TAXES	1,938,309
SALES AND OTHER TAXES	8,152,335
LICENSES, FEES AND PERMITS	267,500
FINES AND FORFEITS	511,100
INTEREST INCOME	263,712
REVENUE FROM OTHER AGENCIES	2,050,556
CHARGES FOR SERVICES	2,369,140
MISCELLANEOUS REVENUE	64,759
OTHER REVENUE	1,455,140
TRANSFERS & COST ALLOCATIONS	982,473
TOTAL GENERAL FUND	**18,055,024**



CITY OF SAN FERNANDO
GENERAL FUND REVENUE

Account Number		2009-2010 Actuals	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Actuals	2013-2014 Adopted	2013-2014 Yr. End Est	2014-2015 Proposed
01	GENERAL FUND							
3100	PROPERTY TAXES							
3110-0000	SECURED PROPERTY TAXES-CY	1,262,141.88	1,192,172.49	1,314,656	1,476,490	1,284,440	1,284,440	1,317,701
3120-0000	UNSECURED PROPERTY TAXES C/Y	49,111.42	21,800.67	25,855	23,395	52,285	52,285	23,683
3130-0000	PRIOR YEARS PROPERTY TAXES	(2,123)	(23,364)	18,147	(83,408)	-	(96,663)	-
3142-0000	RESIDUAL TAX REVENUE	0.00	0.00	50,504	140,211	125,000	-	150,000
3146-0000	CITY PASS THROUGH - TAXING ENTITY	0.00	0.00	0	420,123	430,000	430,000	430,000
3150-0000	PROPERTY TAX PENALTIES & INT	63,914.06	30,597.67	3,700	16,478	15,000	15,000	16,925
Tot	**PROPERTY TAXES**	**1,373,044**	**1,221,207**	**1,412,861**	**1,993,288**	**1,906,725**	**1,685,062**	**1,938,309**
3200	SALES AND OTHER TAXES							
3210-0000	SALES AND USE TAXES	2,478,956.62	2,263,468.21	2,380,675	2,637,297	2,733,865	2,773,954	2,944,171
3210-3110	PROP TAX IN LIEU OF SALES & USE TAX	700,107.58	890,789.84	603,373	867,581	911,500	963,741	1,007,346
3210-XXXX	1/2 Cent Transaction Sales Tax	0	0	0	0	1,200,000	1,200,000	1,600,000
3211-0000	P.S.A.F.	149,988.35	156,805.75	169,106	182,508	150,000	150,000	174,000
3230-0000	FRANCHISES	138,502.51	142,953.65	142,912	137,682	143,000	143,000	134,000
3231-0000	CABLE TV FRANCHISE	118,314.00	123,923.00	126,182	131,647	120,000	120,000	127,250
3232-0000	VEHICLE TOW FRANCHISE FEE	84,825.00	66,645.00	38,025	27,990	32,000	26,000	20,000
3234-0000	REPUBLIC SERVS INC FRANCHISE FEE	0	0	0	0	0	100,000	260,000
3240-0000	BUSINESS LICENSE TAXES	1,289,530.66	951,438.92	958,399	985,776	970,000	970,000	965,500
3240-3243	SWAPMEET BUSINESS LICENSE	57,472.20	59,384.80	53,000	48,139	55,000	55,000	53,508
3240-3245	BUSINESS LICENSE PROCESSING FEE	67,826.00	73,478.00	71,184	69,674	72,000	72,000	70,000
3240-9800	BUS LIC-TOBACCO VIOLATION FEES	150.00	0.00	0	0	0	250	-
3250-0000	DOCUMENTARY TAXES	37,301.48	28,146.91	39,225	36,319	37,000	37,000	34,560
3260-0000	ADMISSION TAXES	767,941.92	815,164.48	833,710	780,866	820,004	820,004	762,000
Tot	**SALES AND OTHER TAXES**	**5,890,916.32**	**5,572,198.56**	**5,415,792**	**5,905,479**	**7,244,369**	**7,430,949**	**8,152,335**

CITY OF SAN FERNANDO
GENERAL FUND REVENUE

Account Number		2009-2010 Actuals	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Actuals	2013-2014 Adopted	2013-2014 Yr. End Est	2014-2015 Proposed
01	GENERAL FUND							
3300	LICENSES, FEES AND PERMITS							
3320-0000	CONSTRUCTION PERMITS	155,423.84	168,476.05	202,570	157,962	173,000	173,000	200,000
3325-0000	COMMERCIAL AND HOME OCCUPANCY PERM	28,090.00	43,494.10	26,948	26,742	22,000	22,000	22,000
3330-0000	PLANNING REVIEW	12,195.74	14,130.00	16,798	8,328	10,000	10,000	10,000
3335-0000	GARAGE SALE PERMITS	3,805.00	3,595.00	3,810	4,040	4,000	4,000	3,000
3345-0000	ATM TRANSACTION FEE	0.00	-8.04	888	2,150	2,000	2,675	3,000
3350-0000	BUSINESS LICENSE PERMITS	14,585.00	11,055.00	17,759	17,000	15,000	15,000	15,000
3351-0000	SB1186 STATE FEE	0	0	0	1,994	1,916	1,977	2,000
3390-0000	BANNER AND SIGN PERMITS	9,648.00	9,012.20	11,052	13,528	12,000	12,103	12,500
Tot	**LICENSES, FEES AND PERMITS**	**223,747.58**	**249,754.31**	**279,825**	**231,743**	**239,916**	**240,755**	**267,500**
3400	FINES AND FORFEITS							
3415-0000	VEHICLE REPOSSESSION FEES	870.00	935.00	1,110	1,150	1,000	1,000	900
3420-0000	GENERAL COURT FINES	72,527.53	14,925.75	10,471	6,984	9,000	6,500	6,700
3425-0000	CODE ENFORCEMENT CITATIONS	158,615.77	163,091.90	106,932	11,140	12,000	6,000	3,500
3430-0000	PARKING CITATIONS	842,357.79	833,613.40	713,471	624,089	565,500	565,500	500,000
3435-0000	ANIMAL CONTROL VIOLATIONS	9,060.00	1,400.00	0	0	0	50	-
Tot	**FINES AND FORFEITS**	**1,083,431.09**	**1,013,966.05**	**831,983**	**643,363**	**587,500**	**579,050**	**511,100**
3500	INTEREST INCOME							
3500-0000	INTEREST INCOME	233,990.29	132,293.42	918	432	1,000	500	500
3510-0000	FILMING REVENUE	21,133.26	14,417.70	19,641	46,953	22,298	49,322	50,000
3520-0000	RENTAL INCOME	158,663.66	205,148.96	199,447	217,391	215,000	215,000	213,212
Tot	**INTEREST INCOME**	**413,787.21**	**351,860.08**	**220,005**	**264,776**	**238,298**	**264,822**	**263,712**
3600	REVENUE FROM OTHER AGENCIES							
3605-0000	MOTOR VEHICLE IN-LIEU TAX	74,235.94	115,897.55	12,549	13,003	0	10,762	10,000
3605-3110	PROP TAX IN LIEU OF MOTR VHCL LIC FEES	1,905,051.00	1,853,313.00	1,874,672	1,940,682	1,958,342	1,988,376	2,009,253
3625-0000	HOMEOWNERS PROPERTY TAX RELIEF	11,311.60	10,865.26	10,897	10,857	11,000	11,000	11,000
3655-0000	P.O.S.T. REIMBURSEMENT	4,087.70	4,408.34	7,319	36,265	8,000	8,000	8,000
3685-0000	CALIF REIMB FOR MANDATED COSTS	12,925.00	25,447.00	13,080	4,818	11,000	6,000	6,000
3688-0000	CORRECTIONS TRAINING	5,885.00	5,885.00	6,303	6,050	6,303	6,303	6,303
3690-0000	REDEVELOPMENT AGENCY REIMB.	773,780.00	388,398.96	226,566	0	0	0	0
3697-3750	SENIOR NUTRITION MEALS-COUNTY ASSIST/	126,560.27	0.00	0	0	0	0	0
3699-0000	MISCELLANEOUS REIMBURSEMENTS	80.00	0.00	1,351	0	0	0	0
Tot	**REVENUE FROM OTHER AGENCIES**	**2,913,916.51**	**2,404,215.11**	**2,152,736**	**2,011,676**	**1,994,645**	**2,030,441**	**2,050,556**

CITY OF SAN FERNANDO
GENERAL FUND REVENUE

Account Number		2009-2010 Actuals	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Actuals	2013-2014 Adopted	2013-2014 Yr. End Est	2014-2015 Proposed
01	GENERAL FUND							
3700	CHARGES FOR SERVICES							
3703-0000	SPECIAL CPO SERVICES	980.00	490.00	0	0	0	0	0
3705-0000	ZONING & PLANNING FEES	52,265.00	43,315.20	49,145	52,429	45,000	67,000	50,000
3706-0000	PUBLIC NOTIFICATION FEES	0.00	2,583.10	1,449	5,040	2,000	3,177	0
3708-0000	ENVIRONMENTAL ASSESSMENT FEES	816.00	687.00	1,224	1,428	810	1,428	1,632
3710-0000	DUPLICATING FEES	15,706.25	15,904.54	15,086	14,817	17,500	17,500	15,270
3714-0000	INSPECTION UPON RESALE PROGRAM	0.00	0.00	14,093	18,000	12,500	17,520	14,000
3715-0000	SPECIAL POLICE SERVICES	228,308.25	208,897.03	235,691	218,397	210,000	210,000	210,000
3716-0000	MULTI-FAMILY RENTAL INSPECTION PROG.	0.00	0.00	0	0	0	0	0
3719-0154	AIMS MAINT & DEVELOP SURCHARGE EDGES	0.00	8,412.90	17,106	19,723	27,400	27,400	26,000
3720-0000	FINGERPRINT SERVICES	42,835.00	48,123.00	44,455	43,316	45,000	45,000	40,600
3720-3721	FINGERPRINT - LIVESCAN SERVICES	36,014.00	36,262.00	45,910	38,416	42,050	42,050	0
3723-0000	DUI RECOVERY COST PROGRAM	876.17	909.16	7,489	2,292	3,500	3,500	2,500
3725-0000	BOOKING & PROCESSING FEE REIMB	0.00	0.00	125	25,801	130,000	60,000	20,000
3726-0000	VEHICLE INSPECTION FEES	50,120.00	53,750.00	23,650	15,952	20,000	15,000	12,700
3728-0000	VENDOR INSPECTION FEES	0.00	21,140.15	14,390	19,452	0	11,000	10,000
3730-0000	ENGINEERING & INSPECTION FEES	40,969.50	9,261.50	20,750	50,658	15,000	117,860	158,000
3731-0000	SWIMMING POOL AREA RENTAL FEES	0.00	0.00	0	10,483	45,000	15,000	15,000
3732-0000	UPSTAIRS BANQUET RENTAL AT REC PARK	0.00	0.00	0	8,721	8,000	14,003	20,000
3733-0000	SWIM TEAM FEES	0.00	0.00	0	161,115	100,000	134,652	134,652
3734-0000	CLASSES/AEROBICS	0.00	0.00	0	19,232	15,000	9,000	4,000
3735-3661	CNG FUELING STATION	111,346.67	139,836.87	183,551	357,878	300,000	320,000	375,000
3740-0000	WEED ABATEMENT PROGRAM	0.00	1,975.00	613	75	500	500	0
3770-0000	PARK & RECREATION PROGRAM	0.00	-5.00	0	(153)	0	0	0
3770-1335	SNACK BAR	0	0.00	0	0	0	6,782	200
3770-1338	SWIM LESSONS	0.00	0.00	0	29,202	35,000	53,285	53,285
3777-0000	FACILITY RENTAL	70,739.99	52,763.44	45,122	47,135	55,000	66,620	66,620
3778-0000	DAY CAMP	0.00	0.00	45	0	0	0	0
3779-0000	SWIMMING POOL	0.00	0.00	211,716	62,477	107,000	25,569	20,000
3780-0000	COURT COMMITMENT PROGRAM	85,865.00	90,690.00	89,935	115,310	150,000	150,000	125,000
3781-0000	IMPOUNDED VEHICLES	92,284.65	69,031.45	41,996	34,467	55,000	55,000	26,800
3783-0000	VEHICLE ADMIN. PROCESSING FEE	14,820.00	12,000.00	7,905	13,430	15,000	15,000	10,000
3785-0000	ALARM FEES	33,549.00	24,671.00	16,250	19,470	27,000	27,000	20,000
3795-0000	ADMINISTRATIVE OVERHEAD	890,069.76	1,138,366.00	1,086,272	1,072,882	1,071,231	1,071,231	937,881
3797-0000	ADMIN. REFUSE REVENUE	30,000.00	0.00	0	0	0	0	0
3798-0000	WATER SERVICE BILLING	20,000.04	0.00	0	0	0	0	0

CITY OF SAN FERNANDO
GENERAL FUND REVENUE

Account Number		2009-2010 Actuals	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Actuals	2013-2014 Adopted	2013-2014 Yr. End Est	2014-2015 Proposed
01	GENERAL FUND							
Tot	**CHARGES FOR SERVICES**	**1,817,565.28**	**1,979,064.34**	**2,173,966**	**2,477,444**	**2,554,491**	**2,602,077**	**2,369,140**
3800	MISCELLANEOUS REVENUE							
3801-0000	MISCELLANEOUS INCOME	0.00	0.00	50	0	0	0	0
3855-0000	PARKING METER REV-CIVIC CENTER	114,667.89	110,085.41	78,130	63,259	90,000	90,000	63,259
3890-0187	MENUDO FESTIVAL	2,316.59	0.00	0	0	0	0	0
3890-0195	RELAY FOR LIFE	1,958.00	1,618.50	1,550	1,378	1,500	1,500	1,500
3890-1386	JULY 4TH	0.00	0.00	0	0	0	0	0
3890-1387	CONCERTS-SPECIAL EVENTS	0.00	0.00	0	0	0	0	0
Tot	**MISCELLANEOUS REVENUE**	**118,942.48**	**111,703.91**	**79,730**	**64,637**	**91,500**	**91,500**	**64,759**
3900	OTHER REVENUE							
3901-0000	MISCELLANEOUS REVENUE	215,051.59	214,317.55	296,842	85,874	80,000	80,000	80,000
3901-3750	SENIOR NUTRITION MEALS-CONTRIBUTIONS	27,711.18	0.00	0	0	0	0	0
3907-0000	REFUND OF EXCISE TAXES	0.00	47,376.00	81,234	38,521	50,000	50,000	50,000
3908-0000	MISCELLANEOUR REVENUE - SWIMMING	-	-	0	1,240	0	2,700	2,700
3910-0000	SALE OF PROPERTY & EQUIPMENT	24,886.67	678,410.50	120,000	0	200,000	20,000	1,000,000
3920-0000	GENERAL CITY ELECTION	-	0.00	0	236	0	0	19,000
3920-0935	ELECTION RECALL	-	-	0	120	0	0	0
3930-0000	MALL MAINTENANCE LEVY	108,902.50	95,844.00	101,322	96,651	101,520	101,520	97,940
3947-0000	SA ADMINISTRATIVE COST ALLOWANCE	-	-	0	1,551	194,250	156,645	180,000
3950-0000	PROPERTY DAMAGE REIMBURSEMENT	240.00	14,901.39	48,716	30,045	24,000	24,000	24,000
3960-0000	AREA B ASSESSMENT ADMIN LEVY	1,599.84	1,541.91	1,653	1,652	1,500	1,500	1,500
3961-0000	TRANSFER FROM GAS TAX FUND	638,398.14	597,678.67	661,855	611,855	363,852	369,852	523,006
3963-0000	TRANSFER FROM TRAFFIC SAFETY	30,000.00	30,000.00	30,000	30,000	31,825	31,825	30,000
3968-0000	TRANSFER FROM PROP C FUND	115,908.00	115,908.00	100,908	100,908	119,682	119,682	188,967
3972-0000	TRANSFER FROM SLESF	0	0	0	0	100,000	100,000	100,000
3973-0000	TRANSFER FROM RECREATION FUND	723,299.00	164,992.02	0	0	0	0	0
39xx-0000	TRANSFER FROM TDA	0	0	0	0	-	-	19,500
3976-0000	TRANSFER-FIRE RETIREMENT TRNSF	314,100.00	314,100.00	684,745	314,100	0	0	0
3978-0000	TRANS FROM RETIREMENT TAX FUND	1,971,226.10	1,914,172.28	1,833,446	1,800,301	1,974,472	0	0
3979-0000	TRANSFER FROM PAVEMENT MANAGEMENT	14,000.00	240,000.00	240,000	240,000	230,326	230,326	0

CITY OF SAN FERNANDO
GENERAL FUND REVENUE

Account Number	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Actuals	2013-2014 Adopted	2013-2014 Yr. End Est	2014-2015 Proposed
01 GENERAL FUND							
3980-0000 TRANSFER FROM ASSET SEIZURE	0.00	19,537.00	0	0	0	0	0
3982-0000 TRANSFER FROM STREET LIGHTING	0.00	0.00	0	0	0	0	0
3986-0000 TRANSFER FROM PARKING M & O	0.00	0.00	0	0	36,088	0	0
3990-0000 TRANSFER FROM REFUSE FUND	3,000.00	0.00	0	0	0	0	0
3992-0000 TRANSFER FROM SEWER	46,951.00	60,000.00	60,000	60,000	60,000	60,000	60,000
3995-0000 TRANSFER FROM THE WATER FUND	90,951.00	60,999.96	61,000	61,000	61,000	61,000	61,000
3997-0000 TRANSFER FROM REDEVELOPMENT	0.00	32,606.32	0	0	0	0	0
Tot OTHER REVENUE	**4,326,225**	**4,602,386**	**4,321,721**	**3,474,053**	**3,628,515**	**1,409,050**	**2,437,613**
Tot GENERAL FUND	**18,161,576**	**17,644,758**	**16,888,621**	**17,066,458**	**18,485,959**	**16,333,705**	**18,055,024**
Grand	18,161,576	17,644,758	16,888,621	17,066,458	18,485,959	16,333,705	18,055,024

CITY OF SAN FERNANDO
SUMMARY OF FUND TRANSFERS
FISCAL YEAR 2014-2015

	FUND	DIVISION	DESCRIPTION	AMOUNT FROM	AMOUNT TO
FROM:	01		General Fund	650,262	
TO:	6		Self Insurance Fund		100,000
	10		Grant Fund		100,000
	18		Retirement Fund		176,333
	26		CDBG - Section 108 Loan supplement		116,820
	27		Street Lighting		44,227
	41		Equipment Replacement Fund		17,882
	73		Refuse		95,000
FROM:	70	381	Water	12,434	
	72	360	Sewer	12,434	
TO:	18		Retirement Fund		24,868
FROM:	02		Supplemental Law Enforcement Services (SLESF)	100,000	
	08	190	PROPOSTION C (001-390-0470-xxxx)	100,908	
	08	190	PROPOSTION C (001-313-0000-xxxx)	79,059	
	08	190	PROPOSTION C (001-371-0000-xxxx)	9,000	
	11		State Gas Tax Fund (001-310-0000-xxxx)	20,000	
	11		State Gas Tax Fund (001-311-0000-xxxx)	90,172	
	11		State Gas Tax Fund (001-320-0000-xxxx)	45,000	
	11		State Gas Tax Fund (001-343-0000-xxxx)	136,000	
	11		State Gas Tax Fund (001-346-0000-xxxx)	35,000	
	11		State Gas Tax Fund (001-370-0000-xxxx)	64,834	
	11		State Gas Tax Fund (001-371-0000-xxxx)	102,000	
	11		State Gas Tax Fund (001-390-0000-xxxx)	30,000	
	13		Traffic Safety (001-371-0000-xxxx)	30,000	
	15		TDA (001-311-00000-xxxx)	19,500	
	70	381	Water	60,000	
	70	384	Water	1,000	
	72	360	Sewer	60,000	
TO:	01		General Fund		982,473
			Cost Allocations		
FROM:	6		Self Insurance Fund	16,852	
	7		PROPOSTION A - TRANSPORTATION SALES TAX	42,639	
	8		PROPOSTION C	11,081	
	11		STATE GAS TAX FUND	21,070	
	15		LOCAL TRANSPORTATION	100	
	18		RETIREMENT FUND	141,523	
	29		Parking M & O	7,376	
	27		Street Lighting	11,763	
	70	381	Water	398,735	
	72	360	Sewer	286,742	
TO:	01	3795	GENERAL FUND		937,881
			Retirement Costs from Enterprise Funds		
FROM:	18		RETIREMENT FUND	19,610	
TO:	70	381	Water		9,805
	72	360	Sewer		9,805
				$ 2,615,094	**$ 2,615,094**

CITY OF SAN FERNANDO
PROPOSED BUDGET - GENERAL FUND DIVISIONS
FISCAL YEAR 2014-2015

The total budget for specific divisions within each department of the General Fund are included below. This summary provides an overview of each division's budget in each of the four main categories: Personnel, Maintenance and Operating Expenses (M & O), Capital, and Transfers.

Department/Division	Personnel	Operating	Capital Expenses	Capital Projects	Transfers Out	Total Budget
Administration and Other Departments						
01-101 City Council	$ 63,526	$ 31,038	$ -	$ -	$ -	$ 94,564
01-102 Treasurer	143,221	3,500	1,700		-	148,421
01-105 Administration	326,417	25,575	-		-	351,992
01-106 Personnel	224,338	40,555	-		-	264,893
01-110 City Attorney	-	300,000	-		-	300,000
01-112 Labor Attorney	-	80,000	-		-	80,000
01-115 City Clerk	122,010	8,550	-		-	130,560
01-116 Elections	8,738	43,300	-		-	52,038
01-500 Fires Services - Contract	-	2,800,000	-		-	2,800,000
Total Admin & Other Departments	***$ 888,251***	***$ 3,332,518***	***$ 1,700***	***$ -***	***$ -***	***$ 4,222,468***
Community Development						
01-140 Building and Safety	$ 212,451	$ 17,549	$ 1,000	$ -	$ -	$ 231,000
01-150 Planning/Administration	181,282	71,672	1,500		-	254,454
01-152 Community Preservation	319,125	32,795	1,500		-	353,421
Total Community Development	***$ 712,858***	***$ 122,016***	***$ 4,000***	***$ -***	***$ -***	***$ 838,875***
Finance Department						
01-130 Finance	$ 481,879	$ 99,610	$ 750	$ -	$ -	$ 582,239
01-180 Retirement Related Expenses	877,405	-	-		-	877,405
01-190 Miscellaneous (Inc CalHFALoan)\	18,000	965,226	53,000		537,380	1,573,606
Total Finance Department	***$ 1,377,284***	***$ 1,064,836***	***$ 53,750***	***$ -***	***$ 537,380***	***$ 3,033,250***
Police Department						
01-222 P.D. Admin	$ 787,906	$ 461,991	$ -		$ -	$ 1,249,897
01-224 Detectives	660,348	15,035	-		-	675,383
01-225 Patrol	4,015,577	42,303	-		-	4,057,880
01-226 Police Reserves/Explorers	30,000	6,000	-		-	36,000
01-230 Community Service	134,717	-	-		-	134,717
01-250 Emergency Services	-	5,000	-		-	5,000
Total Police Department	***$ 5,628,549***	***$ 530,329***	***$ -***	***$ -***	***$ -***	***$ 6,158,878***
Public Works - General Fund						
01-310 PW Administration	$ 127,577	$ 92,000	$ 2,500		$ -	$ 222,077
01-311 Street Maintenance	111,705	23,645	21,000		95,000	251,350
01-313 Bus Shelters/Stops Maintenance	79,059	3,546	-		-	82,605
01-320 PW Vehicle Maint.	168,453	412,550	10,000		-	591,003
01-341 Mall Maintenance	73,136	11,990	12,000		-	97,126
01-343 Street Sweeping	-	136,000	-		-	136,000
01-346 Streets, Trees, & Parkways	94,291	55,000	1,500		-	150,791
01-370 Traffic Safety	34,076	30,558	-		-	64,634
01-371 Traffic Signals	85,309	30,691	25,000		-	141,000
01-390 PW Facilities Mgt	510,759	319,674	1,300		-	831,733
Total Public Works - General Fund	***$ 1,284,365***	***$ 1,115,654***	***$ 73,300***	***$ -***	***$ 95,000***	***$ 2,568,319***

CITY OF SAN FERNANDO
PROPOSED BUDGET - GENERAL FUND DIVISIONS
FISCAL YEAR 2014-2015

	Recreation & Community Services						
01-420	*Recreation*	$ 248,144	$ 135,100	$ -		$ -	$ 383,244
01-422	*Community Services*	164,794	21,000	-		-	185,794
01-423	*Rec Facilities*	97,512	6,000	-		-	103,512
01-424	*Special Events*	150,797	25,500	-		-	176,297
01-430	*Aquatics*	349,014	221,100	6,000		-	576,114
	Total Recreation & Community Services	***$ 1,010,261***	***$ 408,700***	***$ 6,000***	***$ -***	***$ -***	**$ 1,424,961**
	Total General Fund	**$ 10,901,567**	**$ 6,574,053**	**$ 138,750**	**$ -**	**$ 632,380**	**$ 18,246,750**

	Self Insurance Fund						
06	*Self Insurance*	-	1,370,000	-		16,852	1,386,852
	Total General & Self Insurance Funds	**$ 10,901,567**	**$ 7,944,053**	**$ 138,750**		**$ 649,232**	**$ 19,633,602**

CITY OF SAN FERNANDO
PROPOSED BUDGET - SPECIAL AND ENTERPRISE FUNDS
FISCAL YEAR 2014-2015

The total budget for the Special Funds and the Enterprise Funds. This summary provides an overview of each fund's budget in each of the four main categories: Personnel, Maintenance and Operating Expenses (M & O), Capital, and Transfers.

The total Citywide budget is summed as well.

Special Funds	Personnel	Operating	Capital Expenses	Transfers Out	Total Budget
02 SLESF	$ -	$ -	$ -	$ 100,000	$ 100,000
07 Propostion A	32,967	392,614	42,639		468,220
08 Propostion C	71,852	239,729	163,544	191,048	666,173
10 Grants					-
11 State Gas Tax	68,735	7,410	340,000	544,076	960,221
12 Measure R	-	25,000	592,000		617,000
13 Traffic Safety				30,000	30,000
14 Cash In-Lieu of Parking					-
15 Local Transporation				19,600	19,600
16 AQMD			156,100		156,100
17 Recreation Self Sustaining	52,400	63,330	3,500		119,230
18 Retirement	2,595,751			161,133	2,756,884
19 Quimby Act					-
20 State Asset Seizure					-
21 Federal Asset Seizure					-
26 CDBG		352,588			352,588
27 Street Lighting	89,774	264,953	5,000	11,763	371,490
29 Parking and Maintenance Operati	73,458	40,692	181,000	7,376	302,526
40 State of Emergency					-
41 Equipment Replacement			40,000		40,000
50 Pavement Fund			210,000		210,000
53 Community Investment Fund					-
101 AB109 Task Force Fund	95,588				95,588
103 Gridely Elementary Grant Fund					-
104 Morningside Elementary Grant					-
105 HUD - EDI Wayfinding Grant					-
107 State Farm Grant					-
108 California Arts Council					-
109 National Endowment for the Arts					-
111 DUI Avoid Campaign					-
113 MTA TOD Planning Grant		282,392			282,392
Total Special Funds	**$ 3,080,525**	**$ 1,668,708**	**$ 1,733,783**	**$ 1,064,996**	**$ 7,548,012**

Enterprise Funds	Personnel	Operating	Capital Expenses	Transfers Out	Total Budget
70 Water	$ 756,476	$ 2,203,558	$ 1,174,822	$ 472,169	$ 4,607,025
72 Sewer	423,255	2,426,547	1,609,500	359,176	4,818,478
73 Refuse	-	54,032	98,000		152,032
Total Enterprise Funds	**$ 1,179,731**	**$ 4,684,137**	**$ 2,882,322**	**$ 831,345**	**$ 9,577,535**

Total Citywide Expenditures	**$ 15,161,823**	**$ 14,296,898**	**$ 4,754,855**	**$ 2,545,573**	**$ 36,759,149**

ADMINISTRATION

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION	**DIVISION NO.**
City Council	**101**

NARRATIVE

Serving as the City's legislative body, the City Council establishes policy for the City's ongoing administration. Its members are elected at large on a nonpartisan basis to four-year overlapping terms. The Mayor is a member of the Council that is selected annually by his or her peers, and acts as the ceremonial head of the City.

The Council also sits as the Board of Directors for the Public Financing and Parking Authorities; however, with the dissolution of Redevelopment Agencies by the State, the responsiblity for overseeing Agency activities has been eliminated, though the phase-out of Redevelopment will involve serving as the Board for the Successor Agency. Councilmembers serve on various regional and local organizations to collaborate or to voice concerns on issues that may affect San Fernando's quality of life.

The Council has the authority to create advisory bodies on matters of policy and to regularly appoint residents to serve on City's boards and commissions. Regular City Council meetings are held on the first and third Monday of every month. Special and adjourned meetings are conducted on an as-needed basis. The Council has also created a number of Standing Committees of which members serve and meet on a periodic basis.

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Councilmembers	5.00	5.00	5.00	5.00	5.00
Total	5.00	5.00	5.00	5.00	5.00
APPROPRIATIONS					
Personnel Services	$ 104,714	$ 83,926	$ 66,188	$ 60,718	$ 63,526
Operating Expenses	12,014	15,664	23,850	26,836	31,037
Total	$ 116,728	$ 99,590	$ 90,038	$ 87,554	$ 94,563
SOURCE OF FUNDS					
General Fund	$ 116,728	$ 99,590	$ 90,038	$ 87,554	$ 94,563
Total	$ 116,728	$ 99,590	$ 90,038	$ 87,554	$ 94,563

Supporting Information

4100	**PERSONNEL SERVICES**		**$ 63,526**
4200	**OPERATING EXPENSES**		**$31,037**
4220	Cellular phone expenses ($760 per Councilmember).	$3,800	
4300	Various department supplies (inc. $1,000 for awards, and $150 for recognition cakes and flowers).	$2,137	
4370	Meeting and travel expenses and League of California Cities Annual Conference ($3,220 per Councilmember).	$16,100	
4380	Membership and subscription dues, and parking reimbursements ($600 per Councilmember).	$3,000	
4390	Vehicle allowance ($1200 per Councilmember).	$6,000	
	TOTAL		**$94,563**

City Council
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
101 CITY COUNCIL						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	37,847.85	36,527.85	32,605.72	38,343.00	32,873.00	34,743.60
0000-4120 O.A.S.D.I.	3,339.15	3,253.69	2,915.65	2,933.00	2,933.00	2,657.89
0000-4126 HEALTH INSURANCE	52,426.84	57,445.23	42,926.17	21,115.00	21,115.00	21,649.80
0000-4128 DENTAL INSURANCE	4,727.34	6,194.61	4,428.84	2,965.00	2,965.00	3,643.20
0000-4130 WORKER'S COMPENSATION INS.	84.54	0.00	0.00	0.00	0.00	0.00
0000-4136 OPTICAL INSURANCE	960.60	1,292.13	1,049.88	832.00	832.00	831.60
Total PERSONNEL SERVICES	**99,386.32**	**104,713.51**	**83,926.26**	**66,188.00**	**60,718.00**	**63,526.09**
MAINTENANCE & OPERATING EXPENSES						
0000-4300 DEPARTMENT SUPPLIES	935.11	2,231.58	1,195.79	2,250.00	2,250.00	2,137.50
0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	0.00	0.00	500.00	0.00	0.00	0.00
0000-4390 VEHICLE ALLOW & MILEAGE	5,800.00	6,000.00	5,500.00	6,000.00	6,000.00	6,000.00
0000-4430 ACTIVITIES & PROGRAMS	0.00	500.00	0.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	**6,735.11**	**8,731.58**	**7,195.79**	**8,250.00**	**8,250.00**	**8,137.50**
MAINTENANCE & OPERATING EXPENSES						
0101-4220 VERES/BALLIN - PHONE & PAGER	938.78	493.90	754.66	800.00	800.00	760.00
0101-4370 VERES/BALLIN -MTNGS MEMBERSHIPS & TRAVEL	312.50	0.00	1,384.36	1,720.00	1,720.00	3,220.00
0101-4380 VERES / BALLIN	0.00	0.00	0.00	600.00	600.00	600.00
Total VERES / BALLIN	**1,251.28**	**493.90**	**2,139.02**	**3,120.00**	**3,120.00**	**4,580.00**
MAINTENANCE & OPERATING EXPENSES						
0103-4220 PHONE & PAGER J. FAJARDO	0.00	0.00	0.00	800.00	800.00	760.00
0103-4370 MEETING & TRAVEL J. FAJARDO	320.00	0.00	1,186.34	1,720.00	1,720.00	3,220.00
0103-4380 MEMBERSHIPS & SUBSCRIPTIONS - J. FAJARDO	50.00	135.00	0.00	600.00	600.00	600.00
Total J. FAJARDO	**370.00**	**135.00**	**1,186.34**	**3,120.00**	**3,120.00**	**4,580.00**

City Council
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
101 CITY COUNCIL						
MAINTENANCE & OPERATING EXPENSES						
0109-4220 E HERNANDEZ / A LOPEZ - PHONE & PAGER	386.46	375.12	401.14	800.00	800.00	760.00
0109-4370 HERNANDEZ/LOPEZ-MTINGS MMBRSHPS&TRAVEL	212.50	0.00	1,225.58	1,720.00	1,720.00	3,220.00
0109-4380 E HERNANDEZ / A LOPEZ	0.00	0.00	0.00	600.00	600.00	600.00
Total E HERNANDEZ / A LOPEZ	**598.96**	**375.12**	**1,626.72**	**3,120.00**	**3,120.00**	**4,580.00**
MAINTENANCE & OPERATING EXPENSES						
0111-4220 PHONE & PAGER R. GONZALES	619.80	199.17	448.75	800.00	800.00	760.00
0111-4370 MEETINGS MMBRSHPS & TRAVEL R. GONZALES	320.00	41.00	1,328.34	1,720.00	1,720.00	3,220.00
0111-4380 MEMBERSHIP & SUBSCRIPTION R. GONZALES	50.00	135.00	0.00	600.00	600.00	600.00
Total R. GONZALES	**989.80**	**375.17**	**1,777.09**	**3,120.00**	**3,120.00**	**4,580.00**
MAINTENANCE & OPERATING EXPENSES						
0113-4220 J. AVILA - PHONE & PAGER	0.00	1,903.26	734.12	800.00	800.00	760.00
0113-4370 J. AVILA - MEMBERSHIP & TRAVEL	0.00	0.00	1,005.08	1,720.00	2,158.00	3,220.00
0113-4380 J. AVILA - SUBSCRIPTION DUES	0.00	0.00	0.00	600.00	600.00	600.00
Total J. AVILA	**0.00**	**1,903.26**	**1,739.20**	**3,120.00**	**3,558.00**	**4,580.00**
CAPITAL EXPENSES						
0000-4500 CAPITAL EXPENSES	0.00	0.00	0.00	0.00	2,548.00	0.00
Total CAPITAL EXPENSES	**0.00**	**0.00**	**0.00**	**0.00**	**2,548.00**	**0.00**
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

City Council
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
101	CITY COUNCIL						
Total	**PERSONNEL SERVICES**	**99,386.32**	**104,713.51**	**83,926.26**	**66,188.00**	**60,718.00**	**63,526.09**
Total	**MAINT & OPERATIONS**	**9,945.15**	**12,014.03**	**15,664.16**	**23,850.00**	**24,288.00**	**31,037.50**
Total	**CAPITAL EXPENSES**	**0.00**	**0.00**	**0.00**	**0.00**	**2,548.00**	**0.00**
Total	**TRANSFERS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**CITY COUNCIL**	**109,331.47**	**116,727.54**	**99,590.42**	**90,038.00**	**87,554.00**	**94,563.59**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION	**DIVISION NO.**
Treasurer	**102**

NARRATIVE

The City Treasurer is elected by the citizens of San Fernando every four years. The principal duties and responsibilities of the Treasurer are as follows: (a) receipt and custody of all funds including those funds initially received by other departments, (b) the deposit of funds, (c) custody of the warrants until the approval of the City Council, (d) the investment of funds. The Treasurer complies with all laws governing the depositing and securing of public funds. Criteria for selecting investments and the order of priority are: (1) Safety (2) Liquidity (3) Yield. It is the City Treasurer's responsibility to accurately monitor and forecast expenditures and revenues, thus enabling her to invest funds to the fullest extent possible.

In F/Y 2014-2015, staff is not requesting additional funding and is continuing to share the office clerk position with the Finance Department. The office clerk will be paid 25% of her salary from the water fund and assist in the Finance office for 10 hours per week. In addition to these cuts in personnel, there were other reductions in operating costs. This office will continue to comply with all laws, especially when it pertains to the deposit, investment and reporting of public funds.

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Treasurer	*	*	*	*	*
Treasurer Assistant	1.00	1.00	1.00	1.00	1.00
Part Time Clerk/Deputy Treasure	0.00	0.00	0.00	0.00	0.00
Full Time Clerk/Deputy Treasurer	0.75	0.75	0.75	0.75	0.75
Total	1.75	1.75	1.75	1.75	1.75
APPROPRIATIONS					
Personnel Services	$ 143,265	$ 143,231	$ 136,343	$ 135,743	$143,221
Operating Expenses	5,301	2,720	4,100	4,007	3,500
Capital Outlay					1,700
Total	$ 148,566	$ 145,951	$ 140,443	$ 139,750	$ 148,421
SOURCE OF FUNDS					
General Fund	$ 148,566	$ 145,951	$ 140,443	$ 139,750	$ 148,421
Total	$ 148,566	$ 145,951	$ 140,443	$ 139,750	$ 148,421

* Elected Official - Treasurer

Supporting Information

4100	**PERSONNEL SERVICES**		**$143,221**
4100	Personnel costs.	$143,221	
4105	Overtime	$0	
4200	**OPERATING EXPENSES**		**$3,500**
4300	Various department supplies (including treasurer's receipts).	$250	
4320	Cashiering System Maintenance.	$1,800	
4370	Monthly meetings & travel for California Municipal Treasurer's Association (CMTA).	$100	

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION			**DIVISION NO.**
Treasurer			**102**
4380	Dues & memberships for CMTA.	$150	
4390	Mileage reimbursement for Treasurer equal to Council ($100/ month).	$1,200	
4500	**CAPITAL EXPENSES**		**$1,700**
4500	Computer hardware replacement costs (Monitors and CPU's).	$1,700	
	TOTAL		**$148,421**

Treasurer
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
102 TREASURY						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	104,191.97	105,787.03	104,849.02	92,827.00	92,227.00	105,424.53
0000-4105 OVERTIME	12.26	0.00	0.00	0.00	0.00	0.00
0000-4120 O.A.S.D.I.	8,063.67	8,187.04	8,112.71	9,004.00	9,004.00	8,064.98
0000-4124 RETIREMENT	0.00	28.81	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	22,001.82	23,816.04	24,843.00	28,617.00	28,617.00	24,413.46
0000-4128 DENTAL INSURANCE	2,945.52	3,086.28	3,073.68	3,402.00	3,402.00	3,086.31
0000-4130 WORKER'S COMPENSATION INS.	1,629.25	1,648.32	1,633.05	1,722.00	1,722.00	1,537.34
0000-4136 OPTICAL INSURANCE	495.60	495.60	503.52	555.00	555.00	505.47
0000-4138 LIFE INSURANCE	252.00	216.00	216.00	216.00	216.00	189.00
Total PERSONNEL SERVICES	**139,592.09**	**143,265.12**	**143,230.98**	**136,343.00**	**135,743.00**	**143,221.09**
MAINTENANCE & OPERATING EXPENSES						
0000-4260 CONTRACTUAL SERVICES	3,500.00	3,500.00	-840.00	0.00	0.00	0.00
0000-4300 DEPARTMENT SUPPLIES	167.65	441.58	424.82	250.00	250.00	250.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	1,300.00	0.00	1,749.50	1,800.00	1,800.00	1,800.00
0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	0.00	155.00	190.00	100.00	100.00	100.00
0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	0.00	0.00	0.00	150.00	150.00	150.00
0000-4390 VEHICLE ALLOW & MILEAGE	1,200.00	1,204.00	1,196.00	1,200.00	1,200.00	1,200.00
Total MAINT & OPERATIONS	**6,167.65**	**5,300.58**	**2,720.32**	**3,500.00**	**3,500.00**	**3,500.00**
CAPITAL EXPENSES						
0000-4500 CAPITAL EXPENSES	0.00	0.00	0.00	600.00	507.00	1,700.00
Total CAPITAL EXPENSES	**0.00**	**0.00**	**0.00**	**600.00**	**507.00**	**1,700.00**

Treasurer
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
102 TREASURY						
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total PERSONNEL SERVICES	**139,592.09**	**143,265.12**	**143,230.98**	**136,343.00**	**135,743.00**	**143,221.09**
Total MAINT & OPERATIONS	**6,167.65**	**5,300.58**	**2,720.32**	**3,500.00**	**3,500.00**	**3,500.00**
Total CAPITAL EXPENSES	**0.00**	**0.00**	**0.00**	**600.00**	**507.00**	**1,700.00**
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total TREASURY	**145,759.74**	**148,565.70**	**145,951.30**	**140,443.00**	**139,750.00**	**148,421.09**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION	**DIVISION NO.**
Administration	**105**

NARRATIVE

The Administration Division manages the City's day-to-day operations and special projects as assigned by the Council. The following provides our work program for this fiscal year.

Maintain the City's Financial Stability. Given the continued economic downturn and the Governor's elimination of the RDA, staff will need to work with the Council to develop a balanced budget. A set of budgetary policies will be presented for their consideration, which will include budget policies ranging from minimum reserve amounts to a Citywide work program that ties together defined goals, service standards and available funding.

Attract New Investment. Staff will continue to lead efforts to streamline the development process, and seek funding for public improvement projects and will also continue to identify new development opportunities that can accommodate the community's desire for national retailers and restaurants.

Improve Operational Efficiencies. Staff will continue to analyze current operations and work with departments to provide the most efficient and effective service delivery systems. Current contracts with outside vendors and consultants will be reviewed to ensure the City is receiving the best services for the cost. Staff will also be rebidding long term contracts to ensure the City is getting the best value for the cost.

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
General Fund					
City Administrator	0.50	0.70	1.00	1.00	1.00
Asst. to the City Administrator	0.35	0.00	0.00	0.00	0.00
Exec. Assistant to the City Admin.	1.00	0.80	1.00	1.00	1.00
Office Clerk (P/T)	0.10	0.00	0.00	0.00	0.00
Redevelopment Agency Closed 2-1-12					
City Administrator	0.50	0.00	0.00	0.00	0.00
Asst. to the City Administrator	0.65	0.00	0.00	0.00	0.00
Exec. Assistant to the City Admin.	0.00	0.00	0.00	0.00	0.00
Total FTE Positions	3.10	1.50	2.00	2.00	2.00
APPROPRIATIONS					
Personnel Services	$ 206,467	$ 315,146	$ 244,081	$ 236,759	$ 326,417
Operating Expenses	5,943	3,574	45,907	44,501	25,575
Capital Outlay	632		953	953	1,700
Total	$ 213,042	$ 318,720	$ 290,941	$ 282,213	$ 353,692

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION					DIVISION NO.
Administration					**105**
	ACTUAL 2011-2012	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
SOURCE OF FUNDS					
General Fund	$ 213,042	$ 318,720	$ 290,941	$ 282,213	$ 353,692
Total	$ 213,042	$ 318,720	$ 290,941	$ 282,213	$ 353,692

Note: All budgetary figures represent the General Fund contribution. The Redevelopment Agency was eliminated on 2-1-12.

Supporting Information

4100	**PERSONNEL SERVICES**		**$326,417**
4100	Personnel costs	$320,774	
4105	Overtime	$2,043	
4111	Commissioners' Reimbursement	$3,600	
4200	**OPERATING EXPENSES**		**$25,575**
4220	Cellular phone expenses.	$720	
4270	Professional services (team building).	$5,000	
4300	Various department supplies.	$10,500	
4360	Personnel training.	$0	
4370	Participation in various meetings, conferences and seminars (SGVCMA, League of California Cities Annual Conference, etc.).	$3,000	
4380	Subscription/Dues for various publications.	$1,555	
4390	Auto allowances/mileage reimbursement for City Manager ($375 per month).	$4,800	
	TOTAL		**$351,992**

Note: All budgetary figures represent the General Fund contribution. The Redevelopment Agency was eliminated on 2-1-12.

Administration
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Adopted	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND							
105	CITY ADMINISTRATOR							
PERSONNEL SERVICES								
0000-4101	SALARIES-PERMANENT EMPLOYEES	116,481.77	167,540.62	262,407.72	213,457.00	188,397.00	182,745.09	265,647.79
0000-4105	OVERTIME	1,685.14	1,774.69	2,092.65	2,150.00	2,150.00	2,085.50	2,042.50
0000-4111	COMMISSIONER'S REIMBURSEMENT	0.00	500.00	450.00	3,600.00	3,600.00	3,492.00	3,600.00
0000-4120	O.A.S.D.I.	9,039.61	10,655.97	17,842.81	14,429.00	14,429.00	13,996.13	15,133.61
0000-4124	RETIREMENT	0.00	26.76	0.00	0.00	0.00	0.00	0.00
0000-4126	HEALTH INSURANCE	9,397.73	19,855.97	24,593.04	28,617.00	28,617.00	27,758.49	30,906.48
0000-4128	DENTAL INSURANCE	465.04	1,775.82	2,490.60	2,491.00	2,491.00	2,416.27	2,495.04
0000-4130	WORKER'S COMPENSATION INS.	2,266.48	2,674.95	3,681.53	3,626.00	3,626.00	3,517.22	4,229.51
0000-4134	LONG TERM DISABILITY INSURANCE	41.88	959.05	852.48	0.00	0.00	0.00	1,591.00
0000-4136	OPTICAL INSURANCE	178.05	398.93	555.12	555.00	555.00	538.35	555.12
0000-4138	LIFE INSURANCE	126.00	304.56	180.00	216.00	216.00	209.52	216.00
Total	**PERSONNEL SERVICES**	**139,681.70**	**206,467.32**	**315,145.95**	**269,141.00**	**244,081.00**	**236,758.57**	**326,417.05**
MAINTENANCE & OPERATING EXPENSES								
0000-4220	TELEPHONE	481.20	726.72	356.78	800.00	800.00	400.00	720.00
0000-4260	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	21,060.00	21,060.00	0.00
0000-4270	PROFESSIONAL SERVICES	0.00	1,600.00	0.00	5,000.00	5,000.00	3,994.20	5,000.00
0000-4300	DEPARTMENT SUPPLIES	1,126.07	2,633.68	2,355.46	11,000.00	10,047.00	10,047.00	10,500.00
0000-4360	PERSONNEL TRAINING	0.00	0.00	35.00	0.00	0.00	0.00	0.00
0000-4370	MEETINGS, MEMBERSHIPS & TRAVEL	545.48	390.00	605.97	3,000.00	3,000.00	3,000.00	3,000.00
0000-4380	SUBSCRIPTIONS DUES & MMBRSHIPS	155.00	525.00	210.00	1,500.00	1,500.00	1,500.00	1,555.00
0000-4390	VEHICLE ALLOW & MILEAGE	0.00	67.24	11.20	4,500.00	4,500.00	4,500.00	4,800.00
Total	**MAINT & OPERATIONS**	**2,307.75**	**5,942.64**	**3,574.41**	**25,800.00**	**45,907.00**	**44,501.20**	**25,575.00**

Administration
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Adopted	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND							
105 CITY ADMINISTRATOR							
CAPITAL EXPENSES							
0000-4500 CAPITAL EQUIPMENT	0.00	631.84	0.00	0.00	953.00	953.00	0.00
Total CAPITAL EXPENSES	**0.00**	**631.84**	**0.00**	**0.00**	**953.00**	**953.00**	**0.00**
TRANSFERS							
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total PERSONNEL SERVICES	**139,681.70**	**206,467.32**	**315,145.95**	**269,141.00**	**244,081.00**	**236,758.57**	**326,417.05**
Total MAINT & OPERATIONS	**2,307.75**	**5,942.64**	**3,574.41**	**25,800.00**	**45,907.00**	**44,501.20**	**25,575.00**
Total CAPITAL EXPENSES	**0.00**	**631.84**	**0.00**	**0.00**	**953.00**	**953.00**	**0.00**
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total CITY ADMINISTRATOR	**141,989.45**	**213,041.80**	**318,720.36**	**294,941.00**	**290,941.00**	**282,212.77**	**351,992.05**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION	**DIVISION NO.**
Personnel	**106**

NARRATIVE

The Personnel Division is responsible for providing human resource services in support of City departments and the community. Those services include effective administration of the recruitment and selection process to provide the community with the most qualified employees that will in turn provide the best quality services; administration of the bi-weekly employee payroll process; administration of compensation plans, including salaries, benefits, and retirement plans for employees and elected officials; coordination of various training programs for employees, as well as coordination and promotion of employee safety programs and practices; coordination of the employee performance evaluation process and Workers' Compensation claims administration to effectively manage all employee industrial injuries; coordination of liability claims against the City; taking a lead role in employee relations and labor negotiations, as well as implementing MOUs; maintaining all personnel records; updating and interpreting management policies and procedures, as well as monitoring compliance with mandated State and Federal requirements.

The City maintains memberships in the Independent Cities Risk Management Association (ICRMA), Southern California Public Labor Relations Council (SCPLRC), Municipal Management Association of Southern California (MMASC), Southern California Personnel Management Association (SCPMA), and the Professionals in Human Resources Association (PIHRA).

Fiscal Year 2012-13 accomplishments include the successful re-negotiation and implementation of contracts with the San Fernando Police Officers' Association, the San Fernando Public Employees' Association, the San Fernando Police Civilians' Association, the San Fernando Management Group, and the San Fernando Part-time bargaining unit; Successfully amended contracts with CalPERS to implement to implement a new retirement tier for sworn personnel with a cap in the City's contributions towards retirement; Implemented a new cap in health premium contributions for City officials, active employees, and retirees; Implemented a new Crime Insurance Program that covered all City officials and employees under one master bond at a cost-efficient rate; Implemented an ICRMA sponsored Master Insurance Program coverage for all City-owned automobiles at a cost-efficient rate; Installed and implemented a more user-friendly electronic system for the DMV Pull Notice Program; Processed various employee retirements and separations; Performed day-to-day benefits and payroll changes and administration, and coordinated the employee performance evaluation system.

Other accomplishments include the processing of new hires including benefit and payroll set-up, and general orientation; Processing of all liability claims against the City; Coordination of monthly safety committee meetings; Completion of new and updated Safety Handbooks; Coordination of deferred compensation, retirement and financial planning workshops; Coordination of the Employee Assistance Program; Coordination of open enrollment for health, dental and disability insurance plans; and the provision of training to employees in various employment, labor relations and risk management area.

Fiscal Year 2013-14 will see continued implementation of the stipulations in the current bargaining unit MOUs; Negotiation of new MOUs; Management of budget reduction issues, as well as maximization of cost efficiencies; Completion of re-issuance and renewal of employee ID cards; Continued enhancement of the employee record and time keeping system; Continued update and development of relevant management policies as needed; Distribution of newly updated Employee Safety Handbooks, and Coordination of more training in the relevant areas of risk management, employment and labor relations; Coordination of mandatory harassment training for all employees; Continued coordination and enhancement of the performance management system; Continued coordination of the Workers' Compensation and general liability administration; Coordination of the deferred compensation, retirement and financial planning workshops; and administration of employee benefits and the payroll process, as well as retirements and recruitments as needed.

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Manager	1.00	1.00	1.00	1.00	1.00
Personnel Technician	1.00	1.00	1.00	1.00	1.00
Total	2.00	2.00	2.00	2.00	2.00

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION										**DIVISION NO.**
Personnel										**106**
APPROPRIATIONS										
Personnel Services	$	227,605	$	227,891	$	212,167	$	212,167	$	224,338
Operating Expenses		29,028		33,711		87,484		87,484		40,555
Capital Outlay		632		0		0		0		0
Total	$	257,265	$	261,602	$	299,651	$	299,651	$	264,893
SOURCE OF FUNDS										
General Fund	$	257,265	$	261,602	$	299,651	$	299,651	$	264,893
Total	$	257,265	$	261,602	$	299,651	$	299,651	$	264,893

Supporting Information

4100	**PERSONNEL SERVICES**		**$224,338**
4100	Personnel costs	$224,338	
4200	**OPERATING EXPENSES**		**$40,555**
4220	Telephone Expenses.	$980	
4230	Recruitment Advertisements in: Jobs Available ($1,200), Newspapers, Professional Journals/Websites ($1,300).	$2,500	
4260	Contractual Services: Employee Assistance Programs-AETNA ($4,000), Contractual Fees for: Workers' Compensation Claims Administration (CCMS) ($6,000),and Employee Relations Consortium (ERC) ($2,700).	$12,700	
4270	Professional Services: Random Drug Testing ($700), Pre-employment/Fitness for Duty Physicals ($10,000), Bilingual Testing ($900), Fingerprinting Fees ($900), Recruitment/Oral Board expenses ($900), Testing Materials and Services ($2,500)	$15,900	
4300	Department Supplies: Ink Cartridges ($1,500), Recruitment Supplies ($500), Other Office Stationeries and Supplies ($500).	$2,500	
4320	Department Equipment Maintenance: EDEN Software Licensing/Technical Support ($3,875); Equipment Maintenance Supplies ($250).	$4,125	
4360	Personnel Training	$250	
4370	Registration Fees for Professional Meetings, Conferences and Seminars outside the City. Includes Employment Relations Consortium (ERC) Workshops, and Southern California Public Labor Relations Association-SCPLRA.	$400	
4380	Membership Dues and Subscriptions: Professionals in Human Resources Assoc. (PIHRA) and So. Calif. Public Labor Relations Assoc. (SCPLRA).	$400	
4390	Mileage reimbursements for staff members	$400	
4430	Activities and Programs: Flowers for Serious Illness or Death in Employee Families ($400).	$400	
4500	**CAPITAL EXPENSES**		**$0**
4500	Computer hardware replacement costs	$0	
	TOTAL		**$264,893**

Personnel
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
106 PERSONNEL						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	178,606.41	178,419.18	177,761.75	161,839.00	161,839.00	177,619.27
0000-4103 WAGES-PERMANENT EMPLOYEES	2,362.06	0.00	0.00	0.00	0.00	0.00
0000-4120 O.A.S.D.I.	13,409.77	13,179.95	13,334.30	13,134.00	13,134.00	13,133.73
0000-4124 RETIREMENT	0.00	29.39	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	24,824.04	27,045.12	27,849.12	28,289.00	28,289.00	24,679.20
0000-4128 DENTAL INSURANCE	4,081.20	4,276.32	4,276.32	4,276.00	4,276.00	4,276.32
0000-4130 WORKER'S COMPENSATION INS.	2,852.75	2,812.41	2,802.08	2,806.00	2,806.00	2,806.38
0000-4134 LONG TERM DISABILITY INSURANCE	938.76	927.60	938.76	894.00	894.00	894.12
0000-4136 OPTICAL INSURANCE	699.12	699.12	713.04	713.00	713.00	713.04
0000-4138 LIFE INSURANCE	252.00	216.00	216.00	216.00	216.00	216.00
Total PERSONNEL SERVICES	**228,026.11**	**227,605.09**	**227,891.37**	**212,167.00**	**212,167.00**	**224,338.06**
MAINTENANCE & OPERATING EXPENSES						
0000-4220 TELEPHONE	845.15	478.37	360.70	980.00	980.00	980.00
0000-4230 ADVERTISING	470.00	815.00	318.03	2,679.00	2,679.00	2,500.00
0000-4260 CONTRACTUAL SERVICES	28,465.66	18,431.61	14,112.80	61,850.00	61,850.00	12,700.00
0000-4270 PROFESSIONAL SERVICES	24,338.26	2,770.00	13,087.00	13,500.00	13,500.00	15,900.00
0000-4300 DEPARTMENT SUPPLIES	755.41	2,127.23	1,586.59	2,500.00	2,500.00	2,500.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	3,518.61	3,687.16	3,751.03	4,125.00	4,125.00	4,125.00
0000-4360 PERSONNEL TRAINING	0.00	0.00	70.00	250.00	250.00	250.00
0000-4365 TUITION REIMBURSEMEMT	1,760.00	0.00	0.00	0.00	0.00	0.00
0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	0.00	90.00	0.00	400.00	400.00	400.00
0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	236.25	0.00	0.00	400.00	400.00	400.00
0000-4390 VEHICLE ALLOW & MILEAGE	139.30	292.90	328.54	400.00	400.00	400.00
0000-4430 ACTIVITIES AND PROGRAMS	459.92	335.96	96.00	400.00	400.00	400.00
Total MAINT & OPERATIONS	**60,988.56**	**29,028.23**	**33,710.69**	**87,484.00**	**87,484.00**	**40,555.00**
CAPITAL EXPENSES						

Personnel
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
106	PERSONNEL						
0000-4500	CAPITAL EQUIPMENT	0.00	631.84	0.00	0.00	0.00	0.00
Total	**CAPITAL EXPENSES**	**0.00**	**631.84**	**0.00**	**0.00**	**0.00**	**0.00**
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	**TRANSFERS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**PERSONNEL SERVICES**	**228,026.11**	**227,605.09**	**227,891.37**	**212,167.00**	**212,167.00**	**224,338.06**
Total	**MAINT & OPERATIONS**	**60,988.56**	**29,028.23**	**33,710.69**	**87,484.00**	**87,484.00**	**40,555.00**
Total	**CAPITAL EXPENSES**	**0.00**	**631.84**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**TRANSFERS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**PERSONNEL**	**289,014.67**	**257,265.16**	**261,602.06**	**299,651.00**	**299,651.00**	**264,893.06**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION	**DIVISION NO.**
Legal Services (City Attorney)	**110**

NARRATIVE

The City Attorney serves as the Chief Legal Officer for the City of San Fernando, the Successor Agency of the San Fernando Redevelopment Agency, Public Financing Authority and the Parking Authority. The City Attorney renders professional legal advice to the City Council, boards and commissions and all City Departments. The City Attorney also represents the City in certain court proceedings and prepares all legal documents necessary to support the ongoing operations of the City. The City contracts with an outside law firm to provide City Attorney services. the City Council selected a new City Attorney midway through the fiscal year and now contracts with the firm of Olivarez Madruga.

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
None					
APPROPRIATIONS					
Operating Expenses	$ 294,185	$ 411,380	$ 200,000	$ 250,000	$ 300,000
Total	$ 294,185	$ 411,380	$ 200,000	$ 250,000	$ 300,000
SOURCE OF FUNDS					
General Fund	$ 294,185	$ 411,380	$ 200,000	$ 250,000	$ 300,000
Total	$ 294,185	$ 411,380	$ 200,000	$ 250,000	$ 300,000

Legal Services
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
110 CITY ATTORNEY						
PERSONNEL SERVICES						
0000-4100 PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
MAINTENANCE & OPERATING EXPENSES						
0000-4270 PROFESSIONAL SERVICES	211,909.58	161,991.72	190,184.96	167,500.00	167,500.00	262,000.00
0098-4270	0.00	5,767.64	4,958.90	0.00	0.00	0.00
0507-4270	0.00	6,135.01	7,412.65	10,000.00	10,000.00	10,000.00
0511-4270	0.00	9,183.23	8,428.63	1,000.00	1,000.00	2,000.00
0935-4270	0.00	1,760.00	10,162.59	0.00	0.00	0.00
1055-4270	0.50	0.00	236.64	0.00	0.00	500.00
1060-4270	2,174.00	27,151.70	2,853.07	0.00	0.00	3,500.00
1065-4270	1,360.50	42,347.70	25,025.77	20,000.00	20,000.00	20,000.00
3375-4270	0.00	21,187.36	113,284.59	0.00	0.00	0.00
3376-4270	0.00	16,447.82	25,580.21	500.00	500.00	0.00
3377-4270	0.00	620.00	360.00	0.00	0.00	0.00
5623-4270	0.00	1,527.50	0.00	0.00	0.00	0.00
5624-4270	0.00	65.00	4,616.50	1,000.00	1,000.00	2,000.00
5625-4270	0.00	0.00	2,344.00	0.00	0.00	0.00
5629-4270	0.00	0.00	4,687.50	0.00	0.00	0.00
5633-4270	0.00	0.00	10,824.00	0.00	0.00	0.00
5635-4270	0.00	0.00	420.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	**215,444.58**	**294,184.68**	**411,380.01**	**200,000.00**	**200,000.00**	**300,000.00**

Legal Services
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
110 CITY ATTORNEY						
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	631.84	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	**0.00**	**631.84**	**0.00**	**0.00**	**0.00**	**0.00**
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total PERSONNEL SERVICES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total MAINT & OPERATIONS	**215,444.58**	**294,184.68**	**411,380.01**	**200,000.00**	**200,000.00**	**300,000.00**
Total CAPITAL EXPENSES	**0.00**	**631.84**	**0.00**	**0.00**	**0.00**	**0.00**
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total CITY ATTORNEY	**215,444.58**	**294,816.52**	**411,380.01**	**200,000.00**	**200,000.00**	**300,000.00**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION	**DIVISION NO.**
Legal Services (Labor Attorney)	**112**

NARRATIVE

The Labor Division was created in FY 2008-2009 in order to account for special legal services, including consultation with expert legal professionals and subject matter experts to assist the City with its employment or labor-related issues, labor contract negotiations with its employment organizations, investigation of complaints and/or grievances, as well as consultation on day to day disciplinary issues, and conducting of appeals hearings.

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
None	-	-	-	-	-

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Operating Expenses	111,845	71,919	50,000	60,000	80,000
Total	**$ 111,845**	**$ 71,919**	**$ 50,000**	**$ 60,000**	**$ 80,000**

SOURCE OF FUNDS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
General Fund	111,845	71,919	50,000	60,000	80,000
Total	**$ 111,845**	**$ 71,919**	**$ 50,000**	**$ 60,000**	**$ 80,000**

Legal Services - Labor Attorney
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
112 LEGAL SERVICES - LABOR ATTORNEY						
PERSONNEL SERVICES						
0000-4100 PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
MAINTENANCE & OPERATING EXPENSES						
0000-4270 PROFESSIONAL SERVICES	57,098.47	111,844.52	71,919.48	50,000.00	50,000.00	80,000.00
Total MAINT & OPERATIONS	**57,098.47**	**111,844.52**	**71,919.48**	**50,000.00**	**50,000.00**	**80,000.00**
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total PERSONNEL SERVICES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total MAINT & OPERATIONS	**57,098.47**	**111,844.52**	**71,919.48**	**50,000.00**	**50,000.00**	**80,000.00**
Total CAPITAL EXPENSES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total LEGAL SERVICES - LABOR ATTORNEY	**57,098.47**	**111,844.52**	**71,919.48**	**50,000.00**	**50,000.00**	**80,000.00**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION	**DIVISION NO.**
CITY CLERK	**115**

NARRATIVE

The City Clerk is responsible for a variety of functions including: 1) administration of regular and special municipal elections; 2) preparation and distribution of agendas and posts meeting notices for the City Council, Successor Agency, Parking Authority, Public Finance Authority, and Education Commission meetings; 3) record and maintain proceedings of the meetings; 4) process documents resulting from actions taken at the meetings (i.e., resolutions, ordinances, and contracts); 5) publish ordinances and other notices as required by law; 6) receive and open bids; 7) compose and prepare proclamations and commendations as requested by Councilmembers; 8) serve as Notary Public; 9) certify copies of official City documents; 10) maintain custody of official City records including codification of ordinances into the City Code; 11) monitor State requirements for campaign and financial disclosure provisions for elected and appointed officials; 12) provide records research upon request of departments, Council, organizations and the public under the Public Records and Freedom of Information Acts; 13) coordinate information requested by by Subpoena for Records. 14) maintain roster of City Council appointments to Commissions and Committees; 15) custodian of the official City Seal; 16) monitor AB1234 Biennial Ethics Training for Elected Officials, Commissioners and City employees; 17) administer oaths and affirmations, including Oath of Office to new Councilmembers.

PERSONNEL	**ACTUAL 2011-12**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
City Clerk	1.00	1.00	1.00	1.00	1.00
Office Clerk	0.00	0.00	0.00	0.00	0.00
Total	1.00	1.00	1.00	1.00	1.00
APPROPRIATIONS					
Personnel Services	$ 119,758	$ 125,371	$ 114,198	$ 114,198	$ 122,010
Operating Expenses	5,327	4,113	8,550	8,550	8,550
Capital Outlay	0	0	0	0	0
Total	$ 125,085	$ 129,484	$ 122,748	$ 122,748	$ 130,560
SOURCE OF FUNDS					
General Fund	$ 125,085	$ 129,484	$ 122,748	$ 122,748	$ 130,560
Total	$ 125,085	$ 129,484	$ 122,748	$ 122,748	$ 130,560

Supporting Information

4100	**PERSONNEL SERVICES**		**$122,010**
4101	Personnel costs	$117,010	
4103	Part-time clerical assistance	$0	
4105	Overtime for meetings (i.e., City Council & Education Commission)	$5,000	
4200	**OPERATING EXPENSES**		**$8,550**
4230	Advertising for legal notices	$600	
4260	Contractual Services: Digitization of Municipal Code	$6,000	
4300	Department Supplies	$500	

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION			**DIVISION NO.**
CITY CLERK			**115**
4360	Personnel Training: CCAC meetings, FPPC workshops, Notary Commission Membership & Insurance, ERC Workshops	$400	
4370	Meetings: Memberships & Travel	$500	
4380	Subscriptions, Dues & Memberships: International Institute of Municipal Clerks (IIMC), City Clerks Association of California - Southern Division (SCCCA), National Notary Association (NNA) (membership & insurance)	$350	
4390	Vehicle Allowance & Mileage Reimbursement	$200	
4500	**CAPITAL EXPENSES**		**$0**
4500	Anticipated computer hardware replacement costs (Monitors, CPU's, and laptops).	$0	
	TOTAL		**$130,560**

City Clerk
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
115	CITY CLERK						
PERSONNEL SERVICES							
0000-4101	SALARIES-PERMANENT EMPLOYEES	86,359.48	90,708.32	94,862.52	86,018.00	86,018.00	94,937.28
0000-4105	OVERTIME	5,763.11	6,182.64	7,037.01	5,000.00	5,000.00	5,000.00
0000-4120	O.A.S.D.I.	7,047.37	7,412.18	7,795.27	7,263.00	7,263.00	7,645.20
0000-4126	HEALTH INSURANCE	11,823.87	12,091.80	12,497.64	12,738.00	12,738.00	11,277.84
0000-4128	DENTAL INSURANCE	2,040.60	1,482.69	1,264.20	1,264.00	1,264.00	1,264.20
0000-4130	WORKER'S COMPENSATION INS.	1,450.68	1,525.82	1,608.15	1,500.00	1,500.00	1,579.01
0000-4136	OPTICAL INSURANCE	349.56	246.36	198.60	199.00	199.00	198.60
0000-4138	LIFE INSURANCE	126.00	108.00	108.00	216.00	216.00	108.00
Total	**PERSONNEL SERVICES**	**114,960.67**	**119,757.81**	**125,371.39**	**114,198.00**	**114,198.00**	**122,010.13**
MAINTENANCE & OPERATING EXPENSES							
0000-4230	ADVERTISING	62.50	40.63	234.38	600.00	600.00	600.00
0000-4260	CONTRACTUAL SERVICES	4,029.99	3,828.07	3,147.45	6,000.00	6,000.00	6,000.00
0000-4300	DEPARTMENT SUPPLIES	248.81	602.86	324.70	500.00	500.00	500.00
0000-4360	PERSONNEL TRAINING	118.00	199.00	70.00	400.00	400.00	400.00
0000-4370	MEETINGS, MEMBERSHIPS & TRAVEL	175.00	175.00	191.00	500.00	500.00	500.00
0000-4380	SUBSCRIPTIONS DUES & MMBRSHIPS	120.00	413.00	120.00	350.00	350.00	350.00
0000-4390	VEHICLE ALLOW & MILEAGE	0.00	68.04	25.08	200.00	200.00	200.00
Total	**MAINT & OPERATIONS**	**4,754.30**	**5,326.60**	**4,112.61**	**8,550.00**	**8,550.00**	**8,550.00**
CAPITAL EXPENSES							
0000-4500	CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total	**CAPITAL EXPENSES**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

City Clerk
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
115	CITY CLERK						
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	**TRANSFERS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**PERSONNEL SERVICES**	**114,960.67**	**119,757.81**	**125,371.39**	**114,198.00**	**114,198.00**	**122,010.13**
Total	**MAINT & OPERATIONS**	**4,754.30**	**5,326.60**	**4,112.61**	**8,550.00**	**8,550.00**	**8,550.00**
Total	**CAPITAL EXPENSES**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**TRANSFERS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**CITY CLERK**	**119,714.97**	**125,084.41**	**129,484.00**	**122,748.00**	**122,748.00**	**130,560.13**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION	**DIVISION NO.**
ELECTIONS	**116**

NARRATIVE

The City holds its General Municipal Elections in March of odd-numbered years; the next election is scheduled for March 3, 2015. The City Clerk plans, conducts, and supervises all regular and special elections with the assistance of a specialty contractor (Martin & Chapman Co.) and the Los Angeles County Registrar-Recorder/County Clerk's (RRCC) Office. Biennially, the City assists the RRCC with the statewide Primary and General Elections (held in June and November respectively) by allowing use of City facilities.

The City of San Fernando consolidates its General Municipal Election with the City of Los Angeles (Los Angeles Unified School District and Los Angeles Community College District). The City of L.A. shares the costs with San Fernando (i.e., in 2011* the City of San Fernando was reimbursed approximately $19,000 which was returned to the General Fund).

*The March 5, 2013 General Municipal Election was cancelled due to insufficient candidates.

PERSONNEL	**ACTUAL 2011-12**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
All temporary	0	0	0	0	0
APPROPRIATIONS					
Personnel Services	$ 11,143	$ 58	11,000	6,800	$ 8,738
Operating Expenses	34,611		92,000	75,400	43,300
Capital Outlay	0			0	0
Total	$ 45,754	$ 58	$ 103,000	$ 82,200	$ 52,038
SOURCE OF FUNDS					
General Fund	$ 27,137	$ 58	$ 82,000	$ 82,200	$ 32,538
Reimbursement by City of L.A.	$ 18,617	$ -	$ 21,000	$ -	$ 19,500
Total	$ 45,754	$ 58	$ 103,000	$ 82,200	$ 52,038

Supporting Information

4100	**PERSONNEL SERVICES**		**$8,738**
4105	Overtime	$5,000	
4120	O.A.S.D.I.	$612	
4130	Worker's Compensation Insurance	$126	
4112	Pollworkers	$3,000	
4200	**OPERATING EXPENSES**		**$43,300**
4230	Advertising for legal notices	$2,000	
4260	Contractual Services	$40,000	
4300	Department Supplies	$1,000	
4360	Personnel Training	$200	
4390	Reimbursement of mileage for travel	$100	
4500	**CAPITAL EXPENSES**		**$0**
		$0	
	TOTAL		**$52,038**

Elections
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
116	ELECTIONS						
PERSONNEL SERVICES							
0000-4103	WAGES-TEMPORARY & PART-TIME	253.90	50.60	206.09	0.00	0.00	0.00
0000-4105	OVERTIME	5,019.54	0.00	3,760.42	0.00	0.00	5,000.00
0000-4112	TEMP. NON-EMPLOYEE WAGES	5,375.00	0.00	2,550.00	0.00	0.00	3,000.00
0000-4120	O.A.S.D.I.	403.47	3.87	303.45	0.00	0.00	612.00
0000-4130	WORKER'S COMPENSATION INS.	90.60	3.67	65.11	0.00	0.00	126.40
Total	**PERSONNEL SERVICES**	**11,142.51**	**58.14**	**6,885.07**	**0.00**	**0.00**	**8,738.40**
MAINTENANCE & OPERATING EXPENSES							
0000-4230	ADVERTISING	1,713.86	0.00	6,303.22	0.00	0.00	2,000.00
0000-4260	CONTRACTUAL SERVICES	31,578.25	0.00	42,069.58	552.00	552.00	40,000.00
0000-4300	DEPARTMENT SUPPLIES	1,237.33	0.00	204.41	0.00	0.00	1,000.00
0000-4390	VEHICLE ALLOW & MILEAGE	81.50	0.00	125.70	0.00	0.00	100.00
0000-4360	PERSONNEL TRAINING	0.00	0.00	0.00	0.00	0.00	200.00
0935-4230	2012 ELECTION RECALL	0.00	0.00	579.70	0.00	0.00	0.00
0935-4270	2012 ELECTION RECALL	0.00	0.00	24,750.86	0.00	0.00	0.00
Total	**MAINT & OPERATIONS**	**34,610.94**	**0.00**	**74,033.47**	**552.00**	**552.00**	**43,300.00**
CAPITAL EXPENSES							
0000-4500	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
Total	**CAPITAL EXPENSES**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	**TRANSFERS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

Elections
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
116	ELECTIONS						
Total	**PERSONNEL SERVICES**	**11,142.51**	**58.14**	**6,885.07**	**0.00**	**0.00**	**8,738.40**
Total	**MAINT & OPERATIONS**	**34,610.94**	**0.00**	**74,033.47**	**552.00**	**552.00**	**43,300.00**
Total	**CAPITAL EXPENSES**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**TRANSFERS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**ELECTIONS**	**45,753.45**	**58.14**	**80,918.54**	**552.00**	**552.00**	**52,038.40**

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FINANCE

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION — **DIVISION NO.**
Finance — **130**

NARRATIVE

The Finance Department's primary functions include accounting, budgeting, business licensing, cashiering, short/long-term financial planning and reporting, networking services, payroll services, purchasing, risk management, vendor payments, utility billing, and providing support to internal departments. The Finance Department prepares and monitors the City Budget and the City's award winning Comprehensive Annual Financial Report (CAFR). In addition, the department assists in all financial aspects of the Successor Agency to the San Fernando Redevelopment Agency.

During FY 2012-13: The Finance department in conjunction with other departments determined the City's actual General Fund Balance and set plans in motion to close the deficit balance. These plans included but were not limited to reducing expenditures citywide, identifying additional revenue sources and debt reduction.

FY 2013-14: The Finance department aims to provide solutions to aide in closing the fund deficits in the General Fund and the Self Insurance Fund while finding and implementing viable long term solutions to paying off the City's debt and building a reserve.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
General Fund:					
Finance Director	0.00	0.00	1.00	0.00	1.00
Finance Manager	1.00	0.00	0.00	0.00	0.00
Senior Accountant	1.00	1.00	0.00	0.00	0.00
Junior Accountant	1.00	1.00	1.00	1.00	1.00
Senior Account Clerk II	1.00	1.00	1.00	1.00	1.00
Senior Account Clerk (2 Staff)	1.50	1.50	1.25	1.25	1.25
Finance Office Specialist	0.25	0.25	0.25	0.25	0.25
P/T	0.75	0.25	0.25	0.25	0.50
Subtotal	6.50	5.00	4.75	3.75	5.00
Enterprise Funds:					
Senior Account Clerk	0.50	0.50	0.75	0.75	0.75
Finance Office Specialist	0.75	0.75	0.75	0.75	0.75
P/T	0.25	0.25	0.25	0.25	0.50
Subtotal	1.50	1.50	1.75	1.75	2.00
Total	**8.00**	**6.50**	**6.50**	**5.50**	**7.00**

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services	$ 444,235	$ 411,879	$ 437,270	$ 437,270	$ 481,879
Operating Expenses	107,374	96,343	104,285	97,565	99,610
Capital Outlay	610	-	11,500	8,900	750
Total	**$ 552,219**	**$ 508,222**	**$ 553,055**	**$ 543,735**	**$ 582,239**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION			**DIVISION NO.**
Finance			**130**
Supporting Information			
4100	**PERSONNEL SERVICES**		**$481,879**
4101	Full time salaries and benefits	$455,835	
4103	Part Time	$21,544	
4105	Overtime	$3,000	
4112	Non-Employee Temp Wages	$1,500	
4200	**OPERATING EXPENSES**		**$99,610**
4220	Telephone Expenses	$500	
4260	Contractual Services Technical assistance on GASB pronouncements	$3,750	
4270	Professional Services for: Sales Tax audits & analysis 5,625 Property Tax audits & reviews 2,500 City Audit Services 33,000 LAFCO, GL, Printing 1,900 State Mandated Cost Claims (SB-90) 5,000	$50,635	
4300	Department Supplies Various department supplies, such as computer paper, toner, business licenses, checks, w-2's, 1099's Misc., computer tapes & disks. Supplies for Printing Budgets, CAFR & Qtrly Reports	$6,800	
4320	Department Equipment Maintenance Eden, Business, and Cashiering system licenses Renewal of Eden Software Support $25,635 Business License Software Support $2,800 Business License Web Module Mainte $3,720 False Alarm Software Support $1,190 Progressive Software Support $1,860	$35,205	
4360	Personnel Training	$250	
4370	Meetings, Memberships & Travel CSMFO Annual Conference $1,500	$200 $1,500	
4380	Subscriptions, Dues & Memberships CSMFO ($220), GFOA ($375), CMRTA ($75)	$670	
4390	Vehicle Allowance & Mileage Reimbursement	$100	
4500	**CAPITAL EXPENSES**		**$750**
4500	Printer and Small Copier for customer service	$750	
	TOTAL		**$582,239**

Finance
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
130	FINANCIAL MANAGEMENT						
PERSONNEL SERVICES							
0000-4101	SALARIES-PERMANENT EMPLOYEES	385,218.35	323,192.03	220,648.68	203,378.00	203,378.00	348,698.14
0000-4103	WAGES-TEMPORARY & PART-TIME	7,335.63	4,348.09	7,117.64	13,180.00	13,180.00	16,905.98
0000-4105	OVERTIME	1,960.17	87.74	10,227.15	3,240.00	3,240.00	3,000.00
0000-4112	TEMP. NON-EMPLOYEE WAGES	1,610.63	10,072.02	92,474.63	140,000.00	140,000.00	1,500.00
0000-4120	O.A.S.D.I.	29,783.47	25,098.94	17,948.65	17,000.00	17,000.00	26,586.48
0000-4124	RETIREMENT	0.00	26.29	0.00	0.00	0.00	0.00
0000-4126	HEALTH INSURANCE	53,693.29	65,091.49	52,470.74	51,000.00	51,000.00	68,051.76
0000-4128	DENTAL INSURANCE	6,528.73	8,672.35	5,781.78	5,000.00	5,000.00	8,302.44
0000-4130	WORKER'S COMPENSATION INS.	8,303.94	5,153.76	3,738.65	3,000.00	3,000.00	5,823.94
0000-4134	LONG TERM DISABILITY INSURANCE	1,063.69	632.80	0.00	0.00	0.00	1,069.20
0000-4136	OPTICAL INSURANCE	1,098.80	1,328.34	1,030.24	1,031.00	1,031.00	1,391.85
0000-4138	LIFE INSURANCE	691.50	531.00	441.00	441.00	441.00	549.00
Total	**PERSONNEL SERVICES**	**497,288.20**	**444,234.85**	**411,879.16**	**437,270.00**	**437,270.00**	**481,878.79**
MAINTENANCE & OPERATING EXPENSES							
0000-4220	TELEPHONE	429.47	0.00	0.00	500.00	0.00	500.00
0000-4230	ADVERTISING	0.00	1,138.60	0.00	0.00	0.00	0.00
0000-4240	INSURANCE AND SURETY	400.00	0.00	0.00	0.00	0.00	0.00
0000-4260	CONTRACTUAL SERVICES	3,535.00	7,125.00	3,400.00	6,200.00	3,400.00	3,750.00
0000-4270	PROFESSIONAL SERVICES	51,965.21	59,982.40	50,919.42	55,400.00	51,111.00	50,635.00
0000-4300	DEPARTMENT SUPPLIES	5,035.46	7,804.79	5,840.80	5,700.00	5,200.00	6,800.00
0000-4320	DEPARTMENT EQUIPMENT MAINT	31,393.62	29,905.31	35,453.21	35,385.00	37,199.00	35,205.00
0000-4360	PERSONNEL TRAINING	210.00	601.16	0.00	250.00	0.00	250.00
0000-4370	MEETINGS, MEMBERSHIPS & TRAVEL	935.00	591.00	510.00	250.00	250.00	1,700.00
0000-4380	SUBSCRIPTIONS DUES & MMBRSHIPS	225.00	110.00	220.00	500.00	405.00	670.00
0000-4390	VEHICLE ALLOW & MILEAGE	75.59	115.41	0.00	100.00	0.00	100.00
Total	**MAINT & OPERATIONS**	**94,204.35**	**107,373.67**	**96,343.43**	**104,285.00**	**97,565.00**	**99,610.00**

Finance
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
130 FINANCIAL MANAGEMENT						
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	610.09	0.00	10,900.00	8,900.00	750.00
Total CAPITAL EXPENSES	**0.00**	**610.09**	**0.00**	**10,900.00**	**8,900.00**	**750.00**
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total PERSONNEL SERVICES	**497,288.20**	**444,234.85**	**411,879.16**	**437,270.00**	**437,270.00**	**481,878.79**
Total MAINT & OPERATIONS	**94,204.35**	**107,373.67**	**96,343.43**	**104,285.00**	**97,565.00**	**99,610.00**
Total CAPITAL EXPENSES	**0.00**	**610.09**	**0.00**	**10,900.00**	**8,900.00**	**750.00**
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total FINANCIAL MANAGEMENT	**591,492.55**	**552,218.61**	**508,222.59**	**552,455.00**	**543,735.00**	**582,238.79**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION	**DIVISION NO.**
Retirement Costs	**180**

NARRATIVE

This division accounts for payments made for retirement related costs directly by the General Fund. These retirement costs include payment to PERS for current city employees.

Fiscal Year 2013-2014 is the twelth year that this division will be used. In previous years, the payments for the retirement costs were made out of the division where the employee was accounted for and where the retired employee was working at retirement.

Beginning with Fiscal Year 2001-2002 and continuing thru fiscal year 2012-2013, the payment of retired employees health benefits and service charges paid to PERS for administration of the retired employees health insurance was paid directly from the Retirement Fund.

A voter approved special tax levy is used to pay for a portion of the City's membership in the Public Employees Retirement System (PERS). The Retirement Fund pays for the retired employee's health insurance directly.

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Services: 4124 General Fund Retirement Costs for PERS	1,898,783	1,800,301	-	-	-
Personnel Services: 4127 General Fund Retirement Costs for Healthcare			682,549	682,549	877,405
Total	**$ 1,898,783**	**$ 1,800,301**	**$ 682,549**	**$ 682,549**	**$ 877,405**

SOURCE OF FUNDS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
General Fund					$ 877,405
Transfers from Retirement Fund (Fund 18) 01-3978-0000	$ 1,901,679	$ 1,972,496	$ -	$ -	$ -
	$ 1,901,679	$ 1,972,496	$ -	$ -	$ 877,405

CITY WIDE RETIREMENT EXPENDITURES

Total Employee Retirement Expenditures:					
General Fund Retirement Div	$ 1,901,679	$ 1,901,679	$ 1,637,172	$ -	$ 141,523
Retirement Fund	1,733,760	1,733,760	1,422,623	1,131,464	2,595,751
Special Funds / Enterprise Funds	534,918	534,918	335,324	483,174	19,609
General Fund Retired Employess Health Care	-	-	-	-	877,405
Water Fund Retired Employess Health Care	-	-	-	-	57,222
Sewer Fund Retired Employess Health Care	-	-	-	-	19,074
Agency Fund	54,307	-	-	-	-
Total	**$ 4,224,665**	**$ 4,170,358**	**$ 3,395,119**	**$ 1,614,638**	**$ 3,710,584**

Retirement Costs
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
180 RETIREMENT RELATED EXPENSES						
PERSONNEL SERVICES						
0000-4124 RETIREMENT	1,914,172.28	1,898,783.18	1,800,301.31	0.00	0.00	0.00
0000-4127 RETIRED EMP. HEALTH INS.	0.00	0.00	0.00	682,549.00	682,549.00	877,405.00
Total PERSONNEL SERVICES	**1,914,172.28**	**1,898,783.18**	**1,800,301.31**	**682,549.00**	**682,549.00**	**877,405.00**
MAINTENANCE & OPERATING EXPENSES						
0000-4300 DEPARTMENT SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	610.09	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	**0.00**	**610.09**	**0.00**	**0.00**	**0.00**	**0.00**
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total PERSONNEL SERVICES	**1,914,172.28**	**1,898,783.18**	**1,800,301.31**	**682,549.00**	**682,549.00**	**877,405.00**
Total MAINT & OPERATIONS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total CAPITAL EXPENSES	**0.00**	**610.09**	**0.00**	**0.00**	**0.00**	**0.00**
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total RETIREMENT RELATED EXPENSES	**1,914,172.28**	**1,899,393.27**	**1,800,301.31**	**682,549.00**	**682,549.00**	**877,405.00**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION	DIVISION NO.
Non-Departmental	190

NARRATIVE

The Non-Departmental budget provides for those activities that are not easily segregated into individual budgets or would cost more to segregate than economically feasible. Such items include but are not limited to: City Hall telephones, insurance, unemployment charges, computer servicing for non-Police locations, City Hall copy and fax equipment and non-utility mail costs. Also included in this division are the CHFA loan payments and any residual payments for the Sec 108 loan not covered by the current year's CDBG allocation.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
None	-	-	-	-	-

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services	$ 38,547	$ 50,568	$ 58,000	$ 17,100	$ 18,000
Operating Expenses	317,166	534,109	429,254	422,233	965,226
Capital Outlay/Transfer	213,931	200,000	245,198	245,198	590,380
Total	**$ 569,643**	**$ 784,678**	**$ 732,452**	**$ 684,531**	**$ 1,573,606**

SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
General Fund	569,643	784,678	732,452	684,531	1,573,606
Total	**$ 569,643**	**$ 784,678**	**$ 732,452**	**$ 684,531**	**$ 1,573,606**

Supporting Information

4100	**PERSONNEL SERVICES**			**$18,000**
4132	Unemployment Insurance		$18,000	
4200	**OPERATING EXPENSES**			**$965,226**
4220	Telephone		$ 45,000	
4260	Contractual Services		$ 188,160	
	1) Computer network and citywide ser	127,560		
	2) Annual Renewal Assetworks	1,350		
	3) LA County Animal Control	46,000		
	4) Microsoft - Cloud based emails	13,250		
4280	Postage		$ 31,000	
4300	Citywide supplies i.e. computer & fax supplies, copier & maintenance supplies, and postage for newsletters.		$ 5,300	
4320	Department Equipment Maintenance		$ 33,211	
	1) City Hall Copier - Lease	5,324		
	2) City Hall Copier - Maintenance	7,704		
	3) City Hall Phone	15,403		
	4) TimeClocks Plus Maintenance	2,500		
	5) DUO Security Annual Subscription	360		
0241-4320	4) Total Tech - Anti Virus Renewal	1,920		
4380	Subscription Dues and Memberships:		$ 28,863	
	1) League of CA Cities	9,816		

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION				**DIVISION NO.**
Non-Departmental				**190**
	2) So. CA Assoc. of Gov. (SCAG)	2,557		
	3) Valley Economic Alliance	5,000		
	4) S.F. Valley Council of Gov. (SFVCOG)	10,000		
	5) Indepent Cities Association (ICA)	1,065		
	6) VICA	425		
4435	Bank Charges		$ 6,000	
4450	Other Expense - Section 108 letter of credit		$ 15,000	
0094-4450	CHFA loan payment		$ 612,692	
4500	**CAPITAL EXPENSES**			**$53,000**
4500	Reflects the purchase of network servers and capital equipment.		$15,000	
	Carryover of approved FY13-14 budget for Email System Upgrade ($22,000)		$22,000	
	Carryover of approved FY13-14 budget for Handheld Citation Implementation Software ($16,000)		$16,000	
4900	**TRANSFER**			**$ 537,380**
4906	Transfer to Self Insurance Fund		$ 100,000	
4918	Transfer to Retirement Fund (Repayment Plan)		$ 176,333	
4927	Transfer to Street Lighting Fund		$ 44,227	
4926	Transfer to CDBG Fund 26 to cover Sec 108 Loan		$ 116,820	
4910	Transfer to Grants Fund to subsidize the Las Palmas loan repayment. ($100,000)		$ 100,000	
	TOTAL			**$1,573,606**

Non-Departmental
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
190	NON-DEPARTMENTAL						
PERSONNEL SERVICES							
0000-4132	UNEMPLOYMENT INSURANCE	1,425.69	(379.97)	2,077.07	8,000.00	1,000.00	8,000.00
0106-4132	PERSONNEL - UNEMPLOYMENT INSURANCE	87.19	0.00	0.00	0.00	0.00	0.00
0150-4132	COMMUNITY DEVELOPMENT - UNEMPLOYMENT INS	0.00	0.00	10,350.00	10,000.00	3,000.00	2,000.00
0222-4132	POLICE - UNEMPLOYMENT INSURANCE	19,567.67	26,089.48	26,403.40	30,000.00	7,000.00	4,000.00
0310-4132	ENGINEERING - UNEMPLOYMENT INSURANCE	11,317.78	4,900.00	(19.00)	0.00	100.00	0.00
0420-4132	RECREATION DEPT - UNEMPLOYMENT INSURANCE	28,806.00	7,937.52	11,757.00	10,000.00	6,000.00	4,000.00
Total	**PERSONNEL SERVICES**	**61,204.33**	**38,547.03**	**50,568.47**	**58,000.00**	**17,100.00**	**18,000.00**
MAINTENANCE & OPERATING EXPENSES							
0000-4220	TELEPHONE	48,010.87	44,631.51	55,640.25	45,000.00	45,000.00	45,000.00
0000-4230	ADVERTISING	571.46	973.18	776.01	0.00	0.00	0.00
0000-4260	CONTRACTUAL SERVICES	1,300.00	8,872.07	1,350.00	173,860.00	173,860.00	188,160.00
0000-4265	ADMINISTRATIVE EXPENSE	5,415.63	5,317.91	3,543.62	0.00	2,434.00	0.00
0000-4280	POSTAGE	30,208.86	24,814.01	20,558.25	35,000.00	31,000.00	31,000.00
0000-4300	DEPARTMENT SUPPLIES	5,417.85	2,909.56	3,898.18	13,100.00	7,800.00	5,300.00
0000-4320	DEPARTMENT EQUIPMENT MAINT	27,626.21	25,748.07	19,927.89	28,431.00	28,431.00	33,211.00
0000-4380	SUBSCRIPTIONS DUES & MMBRSHIPS	4,570.00	14,827.00	35,487.50	28,863.00	28,688.00	28,863.00
0000-4435	BANK CHARGES	2,784.67	3,371.19	1,650.99	5,000.00	5,000.00	6,000.00
0000-4437	CASH OVER & SHORT	(9.26)	114.63	(72.21)	0.00	20.00	0.00
0000-4450	OTHER EXPENSE	56.60	14,629.69	0.00	0.00	0.00	15,000.00
0000-4827	CDBG PURCHASE OF FUNDS	0.00	0.00	79,279.75	0.00	0.00	0.00
0094-4450	OTHER EXPENSE	0.00	0.00	200,000.00	100,000.00	100,000.00	612,692.00
0105-4260	ADMINISTRATION-COMPUTER CHARGES	1,397.50	455.00	0.00	0.00	0.00	0.00
0106-4260	CONTRACTUAL SERVICES	195.00	0.00	0.00	0.00	0.00	0.00
0130-4260	FINANCE DEPT COMPUTER CHARGES	1,690.00	4,720.00	0.00	0.00	0.00	0.00
0150-4260	COMM. DEV.-COMPUTER CHARGES	97.50	325.00	0.00	0.00	0.00	0.00

Non-Departmental
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
190	NON-DEPARTMENTAL						
0241-4260	COMPUTER SYSTEM-COMPUTER ROOM	161,980.31	151,904.24	88,100.00	0.00	0.00	0.00
0241-4320	DEPARTMENT EQUIPMENT MAINT	0.00	0.00	1,664.00	0.00	0.00	0.00
0310-4260	ENGINEERING-COMPUTER CHARGES	1,657.50	910.00	195.00	0.00	0.00	0.00
0381-4260	WATER ADMIN-COMPUTER CHARGES	5,200.00	2,080.00	2,340.00	0.00	0.00	0.00
0420-4260	RECREATION DEPT COMPUTER CHARGES	17,257.50	10,562.50	19,770.00	0.00	0.00	0.00
Total	**MAINT & OPERATIONS**	**315,428.20**	**317,165.56**	**534,109.23**	**429,254.00**	**422,233.00**	**965,226.00**
CAPITAL EXPENSES							
0000-4500	CAPITAL EXPENSES	25,209.11	10,896.44	0.00	30,000.00	30,000.00	53,000.00
0000-4500	CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total	**CAPITAL EXPENSES**	**25,209.11**	**10,896.44**	**0.00**	**30,000.00**	**30,000.00**	**53,000.00**
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0000-4906	TRANSFER TO SELF-INSURANCE FND	0.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
0000-4910	TRANSFER TO GRANT FUND	100,000.00	100,000.00	100,000.00	0.00	0.00	100,000.00
0000-4926	TRANSFER TO CDBG	0.00	3,034.06	0.00	102,785.00	102,785.00	116,820.00
0000-4927	TRANSFER TO STREET LIGHTING	0.00	0.00	0.00	12,413.00	12,413.00	44,227.00
0000-4918	TRANSFER TO RETIREMENT FUND	0.00	0.00	0.00	0.00	0.00	176,333.00
Total	**TRANSFERS**	**100,000.00**	**203,034.06**	**200,000.00**	**215,198.00**	**215,198.00**	**537,380.00**
Total	**PERSONNEL SERVICES**	**61,204.33**	**38,547.03**	**50,568.47**	**58,000.00**	**17,100.00**	**18,000.00**
Total	**MAINT & OPERATIONS**	**315,428.20**	**317,165.56**	**534,109.23**	**429,254.00**	**422,233.00**	**965,226.00**
Total	**CAPITAL EXPENSES**	**25,209.11**	**10,896.44**	**0.00**	**30,000.00**	**30,000.00**	**53,000.00**
Total	**TRANSFERS**	**100,000.00**	**203,034.06**	**200,000.00**	**215,198.00**	**215,198.00**	**537,380.00**
Total	**NON-DEPARTMENTAL**	**501,841.64**	**569,643.09**	**784,677.70**	**732,452.00**	**684,531.00**	**1,573,606.00**

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FIRE SERVICES

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION	**DIVISION NO.**
FIRE SERVICES	**500**

NARRATIVE

Fire services are provided by the Los Angeles City Fire Department on a contractual basis. The contract for FY 13-14 is projected to be $2,518,204. The City negotiated an agreement to with Los Angeles City Fire Department to pay an outstanding balance in three equal payments over the next three fiscal years. This amount and an imputed 3% interest rate on the outstanding balance is added to the current year contract. The fire services budget is included as the last section of the Police Department's budget; however it is budgeted separately and is not included above. The fire services budget is as follows:

APPROPRIATIONS		**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Fire Services		$ 3,159,360	$ 2,632,799	$ 2,808,988	$ 2,808,988	$ 2,800,000
	Total	**$ 3,159,360**	**$ 2,632,799**	**$ 2,808,988**	**$ 2,808,988**	**$ 2,800,000**

SOURCE OF FUNDS		**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
01	General Funds	$ 2,474,615	$ 2,318,699	$ 2,808,988	$ 2,808,988	$ 2,800,000
18	Retirement Fund	$ 684,745	$ 314,100	$ -	$ -	$ -
	Total	**$ 3,159,360**	**$ 2,632,799**	**$ 2,808,988**	**$ 2,808,988**	**$ 2,800,000**

* FY 2013-2014 includes $201,848 for FY11/12 outstanding balance, to be paid over next three fiscal years

Fire Services
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
500 FIRE SERVICES						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
MAINTENANCE & OPERATING EXPENSES						
0000-4260 CONTRACTUAL SERVICES	3,473,668.46	3,159,358.92	2,632,799.20	2,808,988.00	2,808,988.00	2,800,000.00
Total MAINT & OPERATIONS	**3,473,668.46**	**3,159,358.92**	**2,632,799.20**	**2,808,988.00**	**2,808,988.00**	**2,800,000.00**
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	610.09	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	**0.00**	**610.09**	**0.00**	**0.00**	**0.00**	**0.00**
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total PERSONNEL SERVICES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total MAINT & OPERATIONS	**3,473,668.46**	**3,159,358.92**	**2,632,799.20**	**2,808,988.00**	**2,808,988.00**	**2,800,000.00**
Total CAPITAL EXPENSES	**0.00**	**610.09**	**0.00**	**0.00**	**0.00**	**0.00**
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total FIRE SERVICES	**3,473,668.46**	**3,159,969.01**	**2,632,799.20**	**2,808,988.00**	**2,808,988.00**	**2,800,000.00**

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COMMUNITY DEVELOPMENT

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

COMMUNITY DEVELOPMENT DEPARTMENT	**DIVISION NO.**
Building and Safety	**140**

NARRATIVE

In FY 2013-2014, 846 building permits were issued. Much of this building activity occurred in residential rehabilitation, which included repairs, remodels, and additions to existing dwelling units resulted in a total valuation of $4,992,835. New residential construction produced 36 new dwelling units with a total valuation $5,795,000. The valuation of interior and exterior improvements to existing commercial and industrial buildings was $2,978,000. The valuation of three new commercial buildings that were constructed was $6,100,000.

For the upcoming FY 2014-2015, it is anticipated that building activity will continue to see an increase as economic conditions continue to improve in the residential construction sector and rehabilitation of the current housing stock is expected to continue as new market demand and residential opportunities stimulate improvements. Regional demand for alteration of existing commercial and industrial buildings and for affordable housing is expected to continue. Ongoing implementation of the city's zoning standards and design guidelines, including the San Fernando Corridors Specific Plan, is expected to further promote and accommodate market demand for development of new high-quality commercial retail and in-fill residential development. Projected total development activity is expected to generate approximately $231,000 in revenues (including approximately $200,000 in structural plan check and construction permits, $14,000 in resale inspections, and AIMS-Maintenance fees totaling $17,000 as noted below).

The building and safety, planning and administrative personnel will continue to work together on improving the department's standard operating procedures, including the coordination with other departments and plan checking consultants in an effort to streamline and shorten the time necessary to review development proposals and complete the processing of construction permits.

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Director	0.00	0.00	0.00	0.00	0.25
City Planner	0.10	0.10	0.25	0.25	0.00
Building & Safety Supervisor	1.00	1.00	1.00	1.00	1.00
Assistant Planner (Housing)	0.10	0.10	0.00	0.00	0.00
Assistant Planner	0.25	0.25	0.25	0.25	0.00
Associate Planner	0.00	0.00	0.00	0.00	0.30
Community Development Secretary	0.50	0.40	0.25	0.25	0.25
Total	1.95	1.85	1.75	1.75	1.80
APPROPRIATIONS					
Personnel Services	$ 204,772	$ 186,800	$ 183,308	$ 183,308	$ 212,451
Operating Expenses	14,633	26,630	21,490	21,490	17,549
Capital Outlay	618	6,000	3,000	3,000	1,000
Equipment Replacement Charge	0	0	0	0	0
Total	$ 220,023	$ 219,430	$ 207,798	$ 207,798	$ 231,000
SOURCE OF FUNDS					
0000 General Funds	$ (5,786)	$ 13,498	$ 4,998	$ 4,998	$ -
3320 Construction Permits	202,570	$ 163,000	$ 173,000	$ 173,000	$ 200,000
3714 Inspection Upon Resale	14,093	$ 10,000	$ 12,500	$ 12,500	$ 14,000
3716 Multi-Family Inspection	-	$ 5,000	$ -	$ -	$ -
3719 AIMS Maintenance	8,553	$ 16,300	$ 17,300	$ 17,300	$ 17,000
Total	$ 219,430	$ 207,798	$ 207,798	$ 207,798	$ 231,000

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

COMMUNITY DEVELOPMENT DEPARTMENT			**DIVISION NO.**
Building and Safety			**140**
4100	**PERSONNEL SERVICES**		**$ 212,451**
4100	Salaries and benefits	$ 212,451	
4200	**OPERATING EXPENSES**		**$17,549**
4220	Monthly service for Building and Safety Supervisor cell phone usage.	$300	
4270	Professional Services to pay for consulting services to address building code and zoning code related issues as well as for city prosecutor services for abatement of life and safety issues associated with building and zoning code violations.	$6,159	
4300	Department Supplies: Purchase of printing supplies, technical literature including building code updates, tape measures, software, informational brochures, and other supplies for the day-to-day operational requirements.	$1,300	
4320	AIMS Maintenance Annual Fee for building and safety module and ESRI-GIS Mapping Software (annual fee). Partial cost of new activity information management system-AIMS to integrate planning, code enforcement and building data files as well as purchasing support hardware and software for system implementation.	$9,000	
4360	Personnel training of building and safety staff regarding training/educational requirements per International Code Council continuing education in order to protect the public health, safety, and general welfare.	$500	
4370	Meetings and travel limited to building and safety personnel to attend mandatory meetings at local/regional International Code Council (ICC) and at California Building Officials (CALBO) meetings necessary in order to meet continuing education to maintain current building official licenses. At $15.00 per monthly meeting for 6 months.	$90	
4380	Annual membership dues to ICC- Los Angeles Basin Chapter @ $100 and ICC Annual membership @ $100.	$200	
4390	Mileage for staff's attendance at required trainings, seminars, and/or workshops to retain current licensing (Based on use of city vehicle).	$0	
4500	**CAPITAL EXPENSES**		**$1,000**
4500	Anticipated computer hardware replacement costs (Monitors, CPU's, and laptops).	$1,000	
4941	**EQUIPMENT MAINTENANCE/REPLACEMENT CHARGE**		**$0**
4941		$0	
	TOTAL		**$231,000**

Building and Safety
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
140	BUILDING INSPECTIONS						
PERSONNEL SERVICES							
0000-4101	SALARIES-PERMANENT EMPLOYEES	181,595.05	157,577.40	147,167.50	136,000.00	131,920.00	163,494.26
0000-4105	OVERTIME	651.90	191.48	62.41	0.00	0.00	0.00
0000-4120	O.A.S.D.I.	13,434.55	12,020.63	11,180.92	11,470.00	11,125.90	11,957.00
0000-4124	RETIREMENT	0.00	45.58	0.00	0.00	0.00	0.00
0000-4126	HEALTH INSURANCE	24,619.46	23,794.24	22,765.00	23,107.00	22,413.79	24,721.59
0000-4128	DENTAL INSURANCE	1,818.04	2,116.24	1,433.93	1,144.00	1,109.68	3,403.37
0000-4130	WORKER'S COMPENSATION INS.	9,630.24	7,939.78	7,526.11	7,581.00	7,353.57	7,759.93
0000-4134	LONG TERM DISABILITY INSURANCE	273.24	280.53	0.00	248.00	240.56	278.92
0000-4136	OPTICAL INSURANCE	611.56	665.00	573.99	569.00	551.93	641.74
0000-4138	LIFE INSURANCE	212.25	141.00	144.00	189.00	183.33	194.40
Total	**PERSONNEL SERVICES**	**232,846.29**	**204,771.88**	**190,853.86**	**180,308.00**	**174,898.76**	**212,451.21**
MAINTENANCE & OPERATING EXPENSES							
0000-4220	TELEPHONE	547.46	170.87	63.41	400.00	300.00	300.00
0000-4260	CONTRACTUAL SERVICES	7,304.43	0.00	0.00	0.00	0.00	0.00
0000-4270	PROFESSIONAL SERVICES	0.00	3,822.52	6,019.85	10,000.00	9,000.00	6,159.00
0000-4300	DEPARTMENT SUPPLIES	1,047.28	1,283.71	406.48	1,300.00	1,300.00	1,300.00
0000-4320	DEPARTMENT EQUIPMENT MAINT	0.00	9,003.11	4,565.62	9,000.00	9,000.00	9,000.00
0000-4360	PERSONNEL TRAINING	95.00	70.00	0.00	500.00	500.00	500.00
0000-4370	MEETINGS, MEMBERSHIPS & TRAVEL	0.00	58.30	0.00	90.00	90.00	90.00
0000-4380	SUBSCRIPTIONS DUES & MMBRSHIPS	100.00	225.00	125.00	200.00	200.00	200.00
Total	**MAINT & OPERATIONS**	**9,094.17**	**14,633.51**	**11,180.36**	**21,490.00**	**20,390.00**	**17,549.00**
CAPITAL EXPENSES							
0000-4500	CAPITAL EXPENSES	0.00	617.92	0.00	1,500.00	1,455.00	1,000.00
Total	**CAPITAL EXPENSES**	**0.00**	**617.92**	**0.00**	**1,500.00**	**1,455.00**	**1,000.00**

Building and Safety
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
140 BUILDING INSPECTIONS						
PERSONNEL SERVICES						
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0154-4941 EDGESOFT	9,500.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	**9,500.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total PERSONNEL SERVICES	**232,846.29**	**204,771.88**	**190,853.86**	**180,308.00**	**174,898.76**	**212,451.21**
Total MAINT & OPERATIONS	**9,094.17**	**14,633.51**	**11,180.36**	**21,490.00**	**20,390.00**	**17,549.00**
Total CAPITAL EXPENSES	**0.00**	**617.92**	**0.00**	**1,500.00**	**1,455.00**	**1,000.00**
Total TRANSFERS	**9,500.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total BUILDING INSPECTIONS	**251,440.46**	**220,023.31**	**202,034.22**	**203,298.00**	**196,743.76**	**231,000.21**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

COMMUNITY DEVELOPMENT DEPARTMENT — **DIVISION NO. 150**
Planning/Administration

NARRATIVE

The Community Development Department also provides urban planning staff support to the City Council, the Successor Agency of the former Redevelopment Agency and the Planning and Preservation Commission concerning decisions on community planning objectives and land use regulations, proposals for development subject to adopted standards and design guidelines, environmental impact assessments, implementation of housing programs and promotion of historic preservation. The department implements the city's general plan and administers the city's zoning ordinance, assists in implementing the city's redevelopment and economic development programs, and coordinates with other departments and agencies on regional planning, transportation, housing, zoning code violation abatement, and environmental nuisance abatement issues.

During FY 2013-2014, the department's staff processed 40 site plan review applications and prepared 45 staff reports on cases involving discretionary review by the Planning and Preservation Commission, the Successor Agency to the former Redevelopment Agency, and the City Council. The department continues to provide staff support for the implementation of the San Fernando Corridors Specific Plan, the recently completed 2013-2021 Housing Element Update, the city's historic preservation ordinance consistent with the adopted historic preservation element, and the implementation of the city's adopted design guidelines for residential, commercial and industrial projects.

The department is also responsible for the ongoing implementation of the city's housing element objectives and programs for the preservation of the city's residential neighborhoods, affordable housing stock, and promotion of home-ownership, and for implementation of the city's program to promote the preservation of historical resources in the community. In addition, the department provides staff support for new development in the commercial corridors including commercial, industrial, mixed-use, and in-fill residential development projects through private initiative and/or public-private partnerships. Planning personnel continue to work on improving the department's review and processing of project entitlements, including coordination with building and safety personnel, other city departments, and design consultants in order to implement council directives and department priority projects. In addition, planning personnel continue to reevaluate the department's standard operating procedures in order to find ways of streamlining and shorten the time necessary to review development proposals and process construction permits.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Director	0.00	0.00	0.00	0.00	0.50
City Planner	0.10	0.70	0.50	0.50	0.00
Senior Planner	0.00	0.00	0.00	0.00	0.00
Associate Planner	0.00	0.00	0.00	0.00	0.25
Assistant Planner (Housing)	0.15	0.70	0.00	0.00	0.00
Assistant Planner	0.25	0.55	0.50	0.50	0.00
Community Development Secretary	0.50	0.40	0.50	0.50	0.50
P/T Planning Intern (2 PT/.5FTE)	0.00	0.00	0.00	0.00	0.00
Total	**1.00**	**2.35**	**1.50**	**1.50**	**1.25**

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services	$ 90,636	$ 205,484	$ 153,376	$ 153,376	$ 181,282
Operating Expenses	38,755	41,732	91,700	91,700	71,672
Capital Outlay	618	506	3,000	3,000	1,500
Equipment Replacement Charge	-	0	0	0	0
Total	$ 130,009	$ 247,722	$ 248,076	$ 248,076	$ 254,454

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

COMMUNITY DEVELOPMENT DEPARTMENT **DIVISION NO.**
Planning/Administration **150**

SOURCE OF FUNDS					
0000 General Funds	11,645	$ 126,972	$ 150,176	$ 150,176	$ 151,304
3325 Commercial & Home Occupancy	43,494	26,742	22,000	22,000	22,000
3330 Planning Review	14,130	8,328	10,000	10,000	10,000
3390 Banner and Sign Permits	9,012	13,528	12,000	12,000	12,500
3705 Planning & Zoning Fees	43,315	52,429	45,000	45,000	50,000
3719 AIMS Maintenance	8,413	19,723	8,900	8,900	8,650
Transfers from other Funds	-	0	0	0	0
Total	$ 130,009	$ 247,722	$ 248,076	$ 248,076	$ 254,454

4100	**PERSONNEL SERVICES**		**$ 181,282**
4101	Salaries and benefits	$ 176,282	
4105	Overtime	$2,000	
4111	Commission Reimbursement: Planning and Preservation (12 mtgs. @ $50 per commissioner)	$3,000	
4200	**OPERATING EXPENSES**		**$71,672**
4220	Cell phone for Director @ 37.50 per month.	$450	
4230	Public hearing legal advertisement, community workshop notices, and community outreach documents @ $9,000.	$9,000	
4270	Professional Services for design review, development standards modifications @ $1,500 per review (2 times per year). Professional services for environmental impact assessment (e.g., mitigated negative declaration, parking analysis, etc.) @ $4,000 (three projects in FY 2013-14). Anticipated costs for consultant services to assist planning staff in the oversight of grant administration @ $5,000. General planning support services including GIS mapping, parking analysis, and CEQA Guidelines update @ $17,242. City TOD Overlay Zone Project matching funds @ $7,000. Outreach to property owners/landlords of multi-family housing units; flyer development and distribution @ $500 twice per year. Pet spay and neuter voucher program @ $1000 (average 5 vouchers per month) and annual Low Cost Vaccination Clinic @ $1000.	$46,242	
4280	Overnight mailing costs to County, State, and Federal Agencies; mailings to project applicants @ $40.00 per month.	$480	
4300	Purchase of printing supplies, technical literature including code updates, business cards, informational brochures, and computer hardware and software.	$5,000	
4320	Equipment Maintenance- AIMS Maintenance and Hosting Fees, ESRI annual software license, and GIS Mapping hardware. Partial cost of new activity information management system-AIMS to integrate planning, code enforcement and building data files as well as purchasing support hardware and software for system implementation.	$8,000	

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

COMMUNITY DEVELOPMENT DEPARTMENT **Planning/Administration**			**DIVISION NO.** **150**
4370	Meetings and Travel- Professional training and certification fees for planning personnel	$1,500	
4380	Professional memberships for Director, Planner and journal subscriptions for American Planning Association, American Institute of Certified Planners, National Trust for Historic Preservation, California Preservation Foundation, et cetera.	$1,000	
4500	**CAPITAL EXPENSES**		**$1,500**
4500	Anticipated computer hardware replacement costs (Monitors, CPU's, and laptops).	$1,500	
4941	**EQUIPMENT REPLACEMENT CHARGE**		**$0**
4941		$0	
	TOTAL		**$ 254,454**

Planning
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
150	PLANNING						
PERSONNEL SERVICES							
0000-4101	SALARIES-PERMANENT EMPLOYEES	93,112.19	69,013.25	164,352.96	110,687.00	105,136.99	137,830.00
0000-4105	OVERTIME	581.62	517.16	137.28	2,000.00	1,940.00	2,000.00
0000-4111	COMMISSIONER'S REIMBURSEMENT	1,450.00	1,950.00	1,700.00	3,000.00	2,910.00	3,000.00
0000-4120	O.A.S.D.I.	6,659.55	5,269.28	12,007.07	9,096.00	8,823.12	9,596.00
0000-4124	RETIREMENT	0.00	3.81	0.00	0.00	0.00	0.00
0000-4126	HEALTH INSURANCE	12,464.50	10,456.43	21,494.35	17,924.00	17,386.28	23,074.00
0000-4128	DENTAL INSURANCE	1,495.20	1,365.50	1,629.97	1,582.00	1,534.54	2,317.00
0000-4130	WORKER'S COMPENSATION INS.	3,023.51	1,317.50	2,586.96	2,005.00	1,944.85	2,209.60
0000-4134	LONG TERM DISABILITY INSURANCE	273.24	322.77	760.32	495.00	480.15	558.00
0000-4136	OPTICAL INSURANCE	268.21	254.86	500.47	425.00	412.25	535.00
0000-4138	LIFE INSURANCE	108.00	165.00	315.00	162.00	157.14	162.00
Total	**PERSONNEL SERVICES**	**119,436.02**	**90,635.56**	**205,484.38**	**147,376.00**	**140,725.32**	**181,281.60**
MAINTENANCE & OPERATING EXPENSES							
0000-4220	COMM. DEV. CELL PHONES	1,902.60	523.21	453.19	720.00	443.62	450.00
0000-4230	ADVERTISING	10,213.72	4,346.59	8,403.43	9,000.00	9,000.00	9,000.00
0000-4270	PROFESSIONAL SERVICES	6,038.12	24,128.51	22,366.21	56,846.00	56,846.00	46,242.00
0000-4280	OFFICE SUPPLIES	0.00	0.00	0.00	480.00	480.00	480.00
0000-4300	DEPARTMENT SUPPLIES	3,552.94	5,061.85	4,683.77	5,000.00	5,000.00	5,000.00
0000-4320	DEPARTMENT EQUIPMENT MAINT	0.00	4,044.72	4,565.63	8,000.00	8,000.00	8,000.00
0000-4360	PERSONNEL TRAINING	70.00	0.00	70.00	0.00	0.00	0.00
0000-4365	TUITION REIMBURSEMENT	1,000.00	0.00	0.00	0.00	0.00	0.00
0000-4370	MEETINGS, MEMBERSHIPS & TRAVEL	0.00	0.00	0.00	1,500.00	1,500.00	1,500.00
0000-4380	SUBSCRIPTIONS DUES & MMBRSHIPS	618.82	650.00	1,190.00	1,000.00	1,000.00	1,000.00
3609-4270	LOPEZ ADOBE CONSTRUCTION	18,758.98	0.00	0.00	3,000.00	3,000.00	0.00

Planning
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
150	PLANNING						
3609-4300	LOPEZ ADOBE DEPT SUPPLIES	0.00	0.00	0.00	520.00	520.00	0.00
Total	**MAINT & OPERATIONS**	**42,155.18**	**38,754.88**	**41,732.23**	**86,066.00**	**85,789.62**	**71,672.00**
CAPITAL EXPENSES							
0000-4500	CAPITAL EQUIPMENT	0.00	617.91	506.02	980.00	345.38	1,500.00
Total	**CAPITAL EXPENSES**	**0.00**	**617.91**	**506.02**	**980.00**	**345.38**	**1,500.00**
CAPITAL PROJECTS							
3609-4600	CAPITAL PROJECTS	0.00	0.00	0.00	21,154.00	21,154.00	0.00
Total	**CAPITAL PROJECTS**	**0.00**	**0.00**	**0.00**	**21,154.00**	**21,154.00**	**0.00**
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0154-4941	EDGESOFT	10,250.00	0.00	0.00	0.00	0.00	0.00
Total	**TRANSFERS**	**10,250.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**PERSONNEL SERVICES**	**119,436.02**	**90,635.56**	**205,484.38**	**147,376.00**	**140,725.32**	**181,281.60**
Total	**MAINT & OPERATIONS**	**42,155.18**	**38,754.88**	**41,732.23**	**86,066.00**	**85,789.62**	**71,672.00**
Total	**CAPITAL EXPENSES/PROJECTS**	**0.00**	**617.91**	**506.02**	**22,134.00**	**21,499.38**	**1,500.00**
Total	**TRANSFERS**	**10,250.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**PLANNING**	**171,841.20**	**130,008.35**	**247,722.63**	**255,576.00**	**248,014.32**	**254,453.60**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

COMMUNITY DEVELOPMENT DEPARTMENT **DIVISION NO.**
Community Preservation **152**

The city's community preservation program corrects property-based violations of the San Fernando City Code (SFCC). Division staff perform inspections and enforce city code standards to correct illegal/unsafe building conditions and structures, inadequate property maintenance and nuisances, noncompliance with business licensing requirements, and violations of the city's housing code standards and zoning regulations. During Fiscal Year (FY) 2013-2014, the community preservation division issued 590 code enforcement compliance notices for such things as orders to de-convert garages, working without a building permit, operating a business without a city business license, illegal dumping of hazardous waste in to the public storm drains, and illegal signs resulting in $18,354 worth of administrative fines. Division funding also provides for implementation of the city's graffiti removal program consistent with the city's graffiti abatement regulations. During FY 2013-14, approximately 46,452 square feet of graffiti was removed from public right-of-ways.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Community Preservation Supervisor	0.00	0.00	0.00	0.00	0.00
Community Preservation Officer	2.00	2.00	2.00	2.00	2.00
Community Preservation Officer P/T	0.75	0.75	0.75	0.75	0.75
Maintenance Helper (Graffiti - 2PT = .95 FTE)	0.95	0.95	0.95	0.95	0.95
Director	0.00	0.00	0.00	0.00	0.25
City Planner	0.00	0.20	0.25	0.25	0.00
Associate Planner	0.00	0.00	0.00	0.00	0.20
Assistant Planner (Housing	0.00	0.20	0.00	0.00	0.00
Assistant Planner	0.00	0.20	0.25	0.25	0.00
Community Development Secretary	0.00	0.20	0.25	0.25	0.25
Total	3.70	4.50	4.45	4.45	4.40

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services	$ 245,461	$ 315,713	$321,163	$ 321,163	$ 319,126
Operating Expenses	62,890	14,002	36,740	36,740	32,795
Capital Expenses	0	7,215	2,000	2,000	1,500
Equipment Replacement Charge	0	0	0	0	0
Total	$ 308,351	$ 336,930	$ 359,903	$ 359,903	$353,421
SOURCE OF FUNDS					
3425 Code Enforcement Citations & Fees	$ 106,932	$ 11,140	$ 12,000	$ 12,000	$ 3,500
3714 Vendor Inspection Fees	$ 14,390	$ 19,452	$ 5,752	$ 5,752	$ 10,000
3335 Garage Sale Permits	$ 3,810	$ 4,040	$ 4,000	$ 4,000	$ 3,000
3740 Weed Abatement Program	613	613	5,000	5000	500
3719 AIMS Maintenance	0	0	1,200	1,200	350
0000 General Funds	$ 200,807	$ 325,177	$ 341,703	$ 341,703	$ 336,071
Total	326,551	$ 360,422	$ 369,655	$ 369,655	$ 353,421

4100	**PERSONNEL SERVICES**		**$ 319,126**
4100	Full time salaries and benefits	$ 250,906	
4103	Part time salaries: P/T Community Preservation Officers	$ 36,432	

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

COMMUNITY DEVELOPMENT DEPARTMENT			**DIVISION NO.**
Community Preservation			**152**
	Part Time Salaries: P/T Graffiti Abatement	$ 31,788	
4105	Overtime	$0	
0347-4105	Weed Abatement: Annual Weed Abatement Program	$0	
4200	**OPERATING EXPENSES**		**$32,795**
4220	Data usage for the car equipment that will access the AIMS system using a wireless modem in three vehicles at $40.00 per line.	$1,440	
4230	Advertising: Public outreach fliers, handouts, and annual weed abatement program notification.	$1,555	
4260	Contractual Services: City Prosecutor services for office conferences and preparation of letters associated with code enforcement non-compliant residents/businesses. Rate = 25 hours of City Prosecutor time at $200.00/per hour. $1,000 for associated city-generated enforcement services/documents.	$2,500	
4300	Department Supplies: CPO uniforms per MOU @ $100 per officer (four full-time and two part-time personnel).	$600	
	Duplication of stop-work orders, and garage sale permits. Business cards @ $30.00 per person (four officers).	$1,600	
	Supplies and equipment for Graffiti Abatement Program	$14,300	
4320	Equipment Maintenance: AIMS charge for annual maintenance ($8000). Partial cost of new activity information management system-AIMS to integrate planning, code enforcement and building data files as well as purchasing support hardware and software for system implementation.	$8,000	
4340	Small Tools: Officer equipment & safety: First Aid Kits and First Responder Kits	$200	
4370	Meeting & Travel: Attendance for two full-time and two part-time officers to the California Association of Code Enforcement (CACEO) continuing education seminars and exams to maintain the certification status.	$2,000	
4380	Professional Memberships: Annual membership for California Association of Code Enforcement Officers (CACEO) @ $150.00 for four officers.	$600	
4500	**CAPITAL EXPENSES**		**$1,500**
4500	Anticipated computer hardware replacement costs (Monitors, CPU's, and laptops).	$1,500	
4941	**EQUIPMENT REPLACEMENT CHARGE**		**$0**
4941		$0	
	TOTAL		**$353,421**

Community Preservation
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
152 COMMUNITY PRESERVATION DIVISN.						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	138,218.42	121,394.34	175,578.57	164,069.00	159,146.93	185,096.66
0000-4103 WAGES-TEMPORARY & PART-TIME	39,809.03	62,899.04	64,220.24	73,338.00	71,137.86	54,512.44
0000-4105 OVERTIME	0.00	0.00	182.19	0.00	0.00	0.00
0000-4120 O.A.S.D.I.	13,710.87	14,190.18	18,285.71	19,385.00	18,803.45	19,337.93
0000-4124 RETIREMENT	15.75	27.17	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	25,671.61	27,811.14	36,328.27	38,259.00	37,111.23	36,630.69
0000-4128 DENTAL INSURANCE	2,609.38	3,402.36	4,080.15	4,194.00	4,068.18	4,453.75
0000-4130 WORKER'S COMPENSATION INS.	14,757.53	14,846.41	15,924.91	17,352.00	16,831.44	17,466.72
0000-4134 LONG TERM DISABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00	278.92
0000-4136 OPTICAL INSURANCE	514.48	544.32	734.59	768.00	744.96	804.68
0000-4138 LIFE INSURANCE	504.00	346.50	378.00	798.00	774.06	543.60
0347-4105 WEED ABATEMENT	5,029.47	1,671.63	0.00	0.00	0.00	0.00
0347-4120 WEED ABATEMENT	384.76	127.89	0.00	0.00	0.00	0.00
0347-4130 WEED ABATEMENT	361.18	155.77	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	**241,586.48**	**247,416.75**	**315,712.63**	**318,163.00**	**308,618.11**	**319,125.39**
MAINTENANCE & OPERATING EXPENSES						
0000-4220 TELEPHONE	2,004.56	60.64	1,173.45	1,440.00	1,237.80	1,440.00
0000-4230 ADVERTISING	0.00	0.00	0.00	3,000.00	3,000.00	1,555.37
0000-4260 CONTRACTUAL SERVICES	61,182.31	40,512.27	53.33	5,000.00	5,000.00	2,500.00
0000-4300 DEPARTMENT SUPPLIES	1,059.20	12,120.64	9,015.70	17,800.00	16,800.00	16,500.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	0.00	9,916.60	3,000.00	8,000.00	8,000.00	8,000.00
0000-4340 SMALL TOOLS	0.00	0.00	0.00	200.00	200.00	200.00
0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	0.00	0.00	520.00	1,000.00	1,000.00	2,000.00
0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	150.00	280.00	240.00	300.00	300.00	600.00
0347-4270 WEED ABATEMENT	700.00	0.00	0.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	**65,096.07**	**62,890.15**	**14,002.48**	**36,740.00**	**35,537.80**	**32,795.37**

Community Preservation
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
152 COMMUNITY PRESERVATION DIVISN.						
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	0.00	7,215.27	2,000.00	1,940.00	1,500.00
Total CAPITAL EXPENSES	**0.00**	**0.00**	**7,215.27**	**2,000.00**	**1,940.00**	**1,500.00**
CAPITAL PROJECTS						
3609-4600 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL PROJECTS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0154-4941 EDGESOFT		0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total PERSONNEL SERVICES	**241,586.48**	**247,416.75**	**315,712.63**	**318,163.00**	**308,618.11**	**319,125.39**
Total MAINT & OPERATIONS	**65,096.07**	**62,890.15**	**14,002.48**	**36,740.00**	**35,537.80**	**32,795.37**
Total CAPITAL EXPENSES/PROJECTS	**0.00**	**0.00**	**7,215.27**	**2,000.00**	**1,940.00**	**1,500.00**
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total COMMUNITY PRESERVATION DIVISN.	**306,682.55**	**310,306.90**	**336,930.38**	**356,903.00**	**346,095.91**	**353,420.76**

PUBLIC SAFETY

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014 - 2015

DIVISION	**DIVISION NO.**
Police Department-Support Services	**222**

NARRATIVE

The Support Services Division is the administrative hub within the Police Department, where overall Department command is vested. The Support Services Division includes the Office of the Chief of Police, the Support Services Commander, Records Bureau and the Training Coordinator. The Department's Community Relations programs, including School Resource Officer (SRO) Program, D.A.R.E Program and Media Relations are also administered within Support Services Division.

The Support Services Division Commander manages the Division's various units and is charged with budget preparation and administration, procurement management, soliciting/managing grants, is the Emergency Services Coordinator, mandated Jail Administrator and Custodian of Records for the Department.

The Support Services Sergeant[1] is primarily responsible for personnel matters; including recruitment, background investigations, training, meeting legal mandates and supervises the School Resource Officer as well as, conducting internal investigations as assigned by the Chief of Police.

The Records Bureau processes and maintains Department records, serves the public at the front counter, provides Applicant Fingerprinting (Livescan), vehicle inspections, manages the Court Commitment Program, criminal and sex registrant compliance, mandated State and Federal reporting, as well as Accounts Payable, purchasing and compiling Department statistics.

In May 2013, San Fernando Police Department received an Alcohol and Beverage Control (ABC) Grant in the amount of $30,000 to assist in combating alcohol related issues including the prevention of juvenile possession and consumption. To date, several undercover sting operations have taken place including minor decoy, shoulder tap, teenage party prevention patrol, DUI saturation patrols and various ABC licensee compliance inspections.
San Fernando Police Officers in conjunction with ABC Investigators have made an impact in combating the possession and consumption of alcohol in the City of San Fernando.
For FY 2014-2015 the San Fernando Police Department has been awarded a $21,000 grant from the State of California, Department of Alcohol and Beverage Control to continue with alcohol related issues.

In FY 2014-2015, in order to maintain legal compliance with CalOSHA standards, technology industry standards and ensure officer safety, the firing range will need to be updated and repaired. Updates and repairs include lead abatement, ventilation and additional safety components.

[1] The Support Services Sergeant's position is currently vacant based on shortage of personnel.

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Chief of Police	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	1.00	1.00	1.00	1.00	1.00
Police Sergeant	1.00	0.00	0.00	0.00	0.00
Records Supervisor	1.00	1.00	1.00	1.00	1.00
Secretary to the Chief	1.00	1.00	0.00	0.00	0.00
Police Records Specialist	2.00	2.00	1.00	1.00	1.00
Total	**7.00**	**6.00**	**4.00**	**4.00**	**4.00**

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2013-2014**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Services	$ 846,357	$ 542,907	$ 741,067	$ 741,067	$ 787,906
Operating Expenses	383,606	383,606	381,650	409,327	461,991

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014 - 2015

DIVISION						**DIVISION NO.**
Police Department-Support Services						**222**
Capital Outlay		-	-	-	-	-
Transfers		-	-	-	-	-
	Total	**$ 1,229,964**	**$ 926,514**	**$ 1,122,717**	**$ 1,150,394**	**$ 1,249,897**
SOURCE OF FUNDS		**ACTUAL 2011-2012**	**ACTUAL 2013-2014**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
	General Funds	$ 1,050,420	$ 753,871	$ 937,914	$ 961,228	$ 1,041,324
3655	POST Reimbursements	4,088	7,319	4,500	9,594	8,000
3688	Corrections Training	5,885	6,303	6,303	6,303	6,303
3710	Duplicating Fees	15,706	15,086	15,000	14,269	15,270
3780	Court Commitment	85,865	89,935	105,000	105,000	125,000
3910	Surplus Vehicles	14,000	-	-	-	-
3520	LA County Coroner Contract	54,000	54,000	54,000	54,000	54,000
	Total	**$ 1,229,964**	**$ 926,514**	**$ 1,122,717**	**$ 1,150,394**	**$ 1,249,897**

4100	**PERSONNEL SERVICES**		**$787,906**
4101	Salaries and Benefits for Full-Time Employees.	$557,340	
4103	Salary Part - Time Employees	$0	
4105	Overtime: Regular	$20,566	
4109	Overtime: Contract Duty	$210,000	
4200	**OPERATING EXPENSES**		**$461,991**
4210	Utilities	$77,603	
4220	Telephone/ MDT wireless.	$60,999	
4260	Contract Services: Radio Service Agreement, Copier Machine Service Agreement, Computer Maintenance Services, Los Angeles County Booking Fees, Background Checks and Related Fees, Courier Service, Alarm Monitoring, Lexipol Maintenance, and 911 Services Agreement. Note - Service agreements reclassified to Acct #4320	$41,732	
4300	Department Supplies: Office Supplies, Safety Equipment, Ammunition, Copier Supplies, Photographic and Evidence Supplies.	$108,781	
4320	Equipment Maintenance: Virtual Patrol Software/Equipment Support $82,849 RMS/CAD/Mobile Software Support $27,000 Applicant LiveScan Software/Equipment Support $1,600 Miscellaneous Service Agreements $1,150 Defibullator Replacement $6,400 Range Upgrade $45,000 Equipment not Covered by Service Agreements $3,377	$167,376	

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014 - 2015			
DIVISION			**DIVISION NO.**
Police Department-Support Services			**222**
4360	Continuing Professional Training.	$3,000	
4380	Membership Dues: Conference Attendance; CLEARS, NEATO, NAPA, and IALEP.	$2,500	
4500	**CAPITAL EQUIPMENT**		**$0**
4941	**TRANSFERS**		**$0**
	TOTAL		**$1,249,897**

Police Support Services
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
222	POLICE DEPT-ADMINISTRATION						
PERSONNEL SERVICES							
0000-4101	SALARIES-PERMANENT EMPLOYEES	747,061.04	682,187.25	333,476.09	420,323.00	420,323.00	417,571.08
0000-4103	WAGES-PERMANENT EMPLOYEES	0.00	0.00	52,094.48	0.00	0.00	0.00
0000-4105	OVERTIME	21,036.41	13,687.27	30,242.41	8,000.00	8,000.00	20,566.10
0000-4109	OVERTIME-CONTRACT DUTY	5,638.33	703.53	0.00	210,000.00	210,000.00	210,000.00
0000-4120	O.A.S.D.I.	22,516.30	24,648.92	16,984.23	14,940.00	14,940.00	13,996.37
0000-4124	RETIREMENT	0.00	54.59	0.00	0.00	0.00	0.00
0000-4126	HEALTH INSURANCE	31,226.52	38,864.04	60,074.54	40,464.00	40,464.00	55,721.28
0000-4128	DENTAL INSURANCE	8,784.85	8,078.61	8,402.45	5,628.00	5,628.00	6,214.56
0000-4130	WORKER'S COMPENSATION INS.	88,988.50	76,140.65	38,167.51	39,732.00	39,732.00	59,961.27
0000-4134	LONG TERM DISABILITY INSURANCE	1,013.64	590.27	1,777.98	912.00	912.00	2,271.81
0000-4136	OPTICAL INSURANCE	824.43	970.08	1,372.72	852.00	852.00	1,207.80
0000-4138	LIFE INSURANCE	559.50	432.00	315.00	216.00	216.00	396.00
Total	**PERSONNEL SERVICES**	**927,649.52**	**846,357.21**	**542,907.41**	**741,067.00**	**741,067.00**	**787,906.27**
MAINTENANCE & OPERATING EXPENSES							
0000-4210	UTILITIES	65,129.14	77,260.68	73,047.88	72,729.00	72,729.00	77,603.00
0000-4220	TELEPHONE	72,299.47	60,955.10	59,306.34	64,659.00	64,659.00	60,999.00
0000-4260	CONTRACTUAL SERVICES	129,230.35	144,570.48	263,109.41	142,220.00	142,220.00	41,732.00
0000-4270	PROFESSIONAL SERVICES	0.00	0.00	400.00	0.00	0.00	0.00
0000-4300	DEPARTMENT SUPPLIES	68,549.34	82,591.41	78,492.36	128,059.00	114,059.00	108,781.00
0000-4320	DEPARTMENT EQUIPMENT MAINT	1,040.00	13,940.70	12,837.95	60,000.00	48,000.00	167,376.00
0000-4350	CARE OF PERSONS	35.00	243.52	0.00	0.00	0.00	0.00
0000-4360	PERSONNEL TRAINING	1,524.04	1,936.11	2,360.00	3,000.00	3,000.00	3,000.00
0000-4380	SUBSCRIPTIONS DUES & MMBRSHIPS	1,160.00	2,108.44	1,950.00	4,500.00	4,500.00	2,500.00

Police Support Services
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
222 POLICE DEPT-ADMINISTRATION						
0000-4390 VEHICLE ALLOW & MILEAGE	120.61	0.00	0.00	0.00	0.00	0.00
3721-4260 CONTRACTUAL SERVICES	34,453.00	30,289.00	28,167.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	**373,540.95**	**413,895.44**	**519,670.94**	**475,167.00**	**449,167.00**	**461,991.00**
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
CAPITAL PROJECTS						
3609-4600 CAPITAL PROJECTS	2,644.98	0.00	0.00	0.00	0.00	0.00
Total CAPITAL PROJECTS	**2,644.98**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total PERSONNEL SERVICES	**927,649.52**	**846,357.21**	**542,907.41**	**741,067.00**	**741,067.00**	**787,906.27**
Total MAINT & OPERATIONS	**373,540.95**	**413,895.44**	**519,670.94**	**475,167.00**	**449,167.00**	**461,991.00**
Total CAPITAL EXPENSES/PROJECTS	**2,644.98**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total POLICE DEPT-ADMINISTRATION	**1,303,835.45**	**1,260,252.65**	**1,062,578.35**	**1,216,234.00**	**1,190,234.00**	**1,249,897.27**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014 - 2015

DIVISION	**DIVISION NO.**
Police Department-Detective Division	**224**

NARRATIVE

The primary responsibilities of the Detective Division is to follow-up on reported crimes, arrest criminal offenders, obtain arrest and search warrants, file criminal complaints, and serve as the liaison with the Office of the District Attorney. The Division Supervisor manages criminal investigations, property and evidence control, subpoena control, warrant services, narcotic and gang enforcement, sex registration and parole compliance, and serves as the liaison to the presiding judge and other management level employees at the courthouse. The Division assists the public through advocacy programs and referrals to counseling centers, as well as, with releases for impounded and recovered vehicles.

Goals and objectives for FY 2014-2015 is to maintain the Detective Division to a complement of three working case load detectives. The use of three Detective Reserve Officers has been a significant benefit in the area of subpoena service and criminal investigations.

Goals and objectives for Fiscal Year 2014-2015 will be to continue parole, probation and sex registrant compliance efforts in conjunction with parole and probation officials, and strive to reduce the crime rate. The department currently houses one LA Co Probation Officer whose primary caseload is exclusive to those individuals on probation within our jurisdiction. (In accordance with AB 109).

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Police Lieutenant	1.00	0.00	0.00	0.00	0.00
Police Sergeant	0.00	0.00	1.00	1.00	1.00
Police Detective	4.00	3.00	3.00	3.00	3.00
Property Control Officer	1.00	1.00	1.00	1.00	1.00
Office Specialist	1.00	1.00	1.00	1.00	1.00
Total	**7.00**	**5.00**	**6.00**	**6.00**	**6.00**

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Services	$ 893,265	$ 684,367	$ 524,870	$ 589,204	$ 660,348
Operating Expenses	10,136	11,456	20,035	10,109	15,035
Capital Outlay	-	-	-	-	-
Transfers	-	-	-	-	-
Total	**$ 903,400**	**$ 695,823**	**$ 544,905**	**$ 599,313**	**$ 675,383**

SOURCE OF FUNDS		**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
	General Funds	$ 902,465	$ 694,713	$ 543,905	$ 598,020	$ 674,483
3415	Vehicle Repossession Fee	935	1,110	1,000	1,293	900
	Total	**$ 903,400**	**$ 695,823**	**$ 544,905**	**$ 599,313**	**$ 675,383**

Supporting Information

4100	**PERSONNEL SERVICES**		**$660,348**
4100	Salary and Benefits for Full-Time Employees. Based upon contractual obligations.	$635,348	
4105	Overtime: Regular	$25,000	

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014 - 2015

DIVISION			**DIVISION NO.**
Police Department-Detective Division			**224**
4200	**OPERATING EXPENSES**		**$15,035**
4270	Professional Services: Latent Fingerprint Comparisons; Special Evidence Fund; DNA Analysis; Sexual Assault Examinations, Detective Investigative Fund. **RTIIS**	$12,000	
4360	Mandated POST and Continuing Professional Training.	$2,500	
4370	Membership Dues and Meetings: Southern California Robbery Assoc.; California Gang Investigators Assoc., California Narcotics Officers Assoc.	$535	
4500	**CAPITAL EQUIPMENT**		**-**
4941	**TRANSFERS**		**-**
		-	
	TOTAL		**$675,383**

Police Detectives
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
224 POLICE DEPT-DETECTIVES						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	677,301.03	511,962.05	416,057.97	320,383.00	510,010.00	446,090.50
0000-4105 OVERTIME	0.00	8,341.54	5,420.12	20,000.00	27,071.00	25,000.00
0000-4109 OVERTIME-CONTRACT DUTY	29,102.51	17,317.71	19,317.64	0.00	0.00	0.00
0000-4120 O.A.S.D.I.	14,079.45	14,668.04	13,414.56	5,683.00	14,747.00	13,622.00
0000-4124 RETIREMENT	0.00	24.85	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	73,464.20	58,783.38	86,940.30	54,436.00	80,722.00	90,316.20
0000-4128 DENTAL INSURANCE	10,012.20	9,283.93	9,028.12	5,301.00	9,902.00	7,962.21
0000-4130 WORKER'S COMPENSATION INS.	85,713.28	61,703.66	48,236.71	78,386.00	63,720.00	72,133.57
0000-4134 LONG TERM DISABILITY INSURANCE	1,548.96	714.38	1,807.50	2,869.00	2,528.00	2,848.77
0000-4136 OPTICAL INSURANCE	1,593.00	1,243.44	1,846.32	1,050.00	1,815.00	1,762.92
0000-4138 LIFE INSURANCE	450.00	324.00	327.00	504.00	504.00	612.00
Total PERSONNEL SERVICES	**893,264.63**	**684,366.98**	**602,396.24**	**488,612.00**	**711,019.00**	**660,348.17**
MAINTENANCE & OPERATING EXPENSES						
0000-4260 CONTRACTUAL SERVICES	0.00	0.00	600.00	0.00	0.00	0.00
0000-4270 PROFESSIONAL SERVICES	5,801.96	7,014.41	8,399.90	15,000.00	13,000.00	12,000.00
0000-4360 PERSONNEL TRAINING	894.48	1,438.56	6,121.50	3,000.00	3,000.00	2,500.00
0000-4365 TUITION REIMBURSEMENT	3,269.37	0.00	0.00	0.00	0.00	0.00
0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	170.00	3,002.57	0.00	535.00	535.00	535.00
Total MAINT & OPERATIONS	**10,135.81**	**11,455.54**	**15,121.40**	**18,535.00**	**16,535.00**	**15,035.00**
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
CAPITAL PROJECTS						

Police Detectives
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
224 POLICE DEPT-DETECTIVES						
3609-4600 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL PROJECTS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total PERSONNEL SERVICES	**893,264.63**	**684,366.98**	**602,396.24**	**488,612.00**	**711,019.00**	**660,348.17**
Total MAINT & OPERATIONS	**10,135.81**	**11,455.54**	**15,121.40**	**18,535.00**	**16,535.00**	**15,035.00**
Total CAPITAL EXPENSES/PROJECTS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total POLICE DEPT-DETECTIVES	**903,400.44**	**695,822.52**	**617,517.64**	**507,147.00**	**727,554.00**	**675,383.17**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014 - 2015

DIVISION	**DIVISION NO.**
Police Department-Patrol	**225**

NARRATIVE

The Operations Division represents the first contact that community members have with the Department; either through the Police Dispatchers manning our 24-hour Communications Center or uniformed personnel on patrol. The Operations Division is the primary service provider to the citizenry. Operations Division receives initial calls for service, responds and utilizes varied resources, conducts preliminary investigations, apprehends criminal suspects, and documents these activities through professional police reports. The Patrol Commander manages deployment of all field personnel which includes civilian and sworn personnel, mid-line field supervisors, the Communications Division, the Reserve Officer Program, the Community Service Officers, serves as Incident Commander for all critical incidents and scheduling, as well as Jail Operations, Cadet Program, and Crossing Guard programs although some of these units are independently budgeted for accounting purposes.

Fiscal Year 2014-2015 will see the continued Departmental effort toward obtaining grant funds from the State of California Office of Traffic Safety, which will continue to enhance traffic safety efforts with regular Driving Under the Influence checkpoints and saturation patrols. The Department will continue to research and obtain funding opportunities that will increase efficiency by continued use of the Virtual Patrol Program which includes multiple vantage camera positions, the ability to electronically issue traffic citations and better increased patrol functions through increased information sharing.

During Fiscal Year 2014-2015, the goal is to fill vacant police officer positions to the authorized staffing of 31. Additionally, funding for an additional two Desk Officers was achieved.

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Police Lieutenant	1.00	1.00	1.00	1.00	1.00
Police Sergeant	5.00	4.00	4.00	4.00	4.00
Field Training Officer	4.00	4.00	4.00	4.00	4.00
Police Officers	18.00	17.00	16.00	16.00	16.00
Police Dispatcher/Jailer	6.00	6.00	6.00	6.00	8.00
Police Jr. Cadet (FTE)	1.00	1.00	1.00	1.00	1.50
Crossing Guard (FTE)	2.33	2.33	2.50	2.50	2.50
Total (active)	**37.33**	**35.33**	**34.50**	**34.50**	**37.00**

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Services	$ 3,547,227	$ 3,734,236	$ 3,754,282	$ 3,924,119	$ 4,015,577
Operating Expenses	71,633	38,266	60,803	36,566	42,303
Capital Outlay	-	-	-	-	-
Transfers	-	-	-	-	-
Total	**$ 3,618,860**	**$ 3,772,502**	**$ 3,815,085**	**$ 3,960,685**	**$ 4,057,880**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014 - 2015

DIVISION						**DIVISION NO.**
Police Department-Patrol						**225**
SOURCE OF FUNDS		**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
	General Funds	$ 2,963,576	$ 3,363,195	$ 3,154,085	$ 3,605,890	$ 3,684,080
3232	Vehicle Tow Franchise fee	84,825	38,025	38,000	19,500	20,000
3420	General Court Fines	72,528	10,471	12,000	5,460	6,700
3715	Police Contract Services	228,308	235,691	250,000	177,056	210,000
3720	Fingerprint Services	78,849	44,455	45,000	45,000	40,600
3725	Booking and Processing Fee	-	125	200,000	27,708	20,000
3726	Vehicle Inspection Fee	50,120	14,390	25,000	16,016	12,700
3781	Impounded Vehicles	92,285	41,996	55,000	28,675	26,800
3783	Vehicle Administrative Fee	14,820	7,905	20,000	12,773	10,000
3785	Alarm Monitoring	33,549	16,250	16,000	22,607	27,000
	Total	**$ 3,618,860**	**$ 3,772,502**	**$ 3,815,085**	**$ 3,960,685**	**$ 4,057,880**

Supporting Information			
4100	**PERSONNEL SERVICES**		**$ 4,015,577**
4101	Salaries and Benefits for all Full-time Patrol Personnel. Based upon contractual obligations.	$3,825,041	
4103	Salaries and Benefits for all Part-time Patrol Personnel	$42,536	
4105	Overtime: Regular	$125,000	
4107	Overtime: Court	$23,000	
4200	**OPERATING EXPENSES**		**$ 42,303**
4270	K-9: Professional Services; Veterinarian, Training Certification. Care and Supplies.	$5,000	
4350	Care of Persons: Prisoner Food, Medical Care, and Supplies.	$25,000	
4360	Mandated POST and Continuing Professional Training.	$5,000	
3688-4360	STC Training	$6,303	
4370	Attendance at CCUG and Patrol Association Meetings.	$1,000	
4500	**CAPITAL EQUIPMENT**		**$ -**
4500	To Grants Fund to cover additional cost for dispatcher chairs from St CA Emergency Communications grant.	$0	
4941	**TRANSFERS**		**$0**
	TOTAL		**$4,057,880**

Police Patrol
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
225 POLICE DEPT-PATROL						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	2,707,626.19	2,435,682.75	2,680,008.21	2,871,011.00	2,696,661.00	2,734,024.96
0000-4103 WAGES-TEMPORARY & PART-TIME	60,419.23	59,176.69	89,990.42	60,816.00	60,816.00	42,536.22
0000-4105 OVERTIME	977.30	70,053.27	86,983.91	125,000.00	125,000.00	125,000.00
0000-4107 OVERTIME-COURT	36,574.65	23,048.97	19,998.57	35,000.00	35,000.00	23,000.00
0000-4109 OVERTIME-CONTRACT DUTY	131,353.00	180,731.69	153,108.74	0.00	0.00	0.00
0000-4120 O.A.S.D.I.	74,584.28	67,035.91	71,333.92	54,768.00	54,768.00	72,415.98
0000-4124 RETIREMENT	0.00	785.45	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	485,245.48	453,297.31	414,392.83	372,420.00	372,420.00	441,075.48
0000-4128 DENTAL INSURANCE	53,246.55	50,203.66	47,802.75	45,372.00	45,372.00	53,252.04
0000-4130 WORKER'S COMPENSATION INS.	389,894.93	359,664.64	398,649.19	312,540.00	312,540.00	492,027.41
0000-4134 LONG TERM DISABILITY INSURANCE	23,093.37	20,544.68	16,418.17	14,796.00	14,796.00	18,625.36
0000-4136 OPTICAL INSURANCE	10,780.31	9,843.78	8,150.91	7,488.00	7,488.00	9,605.52
0000-4138 LIFE INSURANCE	4,315.48	4,167.00	4,321.50	3,780.00	3,780.00	4,014.00
3688-4101 SALARIES-PERMANENT EMPLOYEES	1,433.00	0.00	261.54	0.00	0.00	0.00
Total PERSONNEL SERVICES	**3,979,543.77**	**3,734,235.80**	**3,991,420.66**	**3,902,991.00**	**3,728,641.00**	**4,015,576.97**
MAINTENANCE & OPERATING EXPENSES						
0000-4270 PROFESSIONAL SERVICES	468.11	2,820.88	2,318.29	5,000.00	5,000.00	5,000.00
0000-4300 DEPARTMENT SUPPLIES	2,061.78	0.00	266.75	0.00	0.00	0.00
0000-4350 CARE OF PERSONS	46,126.98	34,441.11	33,043.36	44,900.00	40,900.00	25,000.00
0000-4360 PERSONNEL TRAINING	9,981.14	1,004.00	10,255.59	4,100.00	4,100.00	5,000.00
0000-4365 TUITION REIMBURSEMENT	2,035.20	0.00	0.00	0.00	0.00	0.00
0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	600.97	0.00	0.00	1,000.00	1,000.00	1,000.00
3688-4360 CORRECTIONS TRAINING (STC)	4,452.00	5,994.76	5,437.40	6,303.00	6,303.00	6,303.00
Total MAINT & OPERATIONS	**65,726.18**	**44,260.75**	**51,321.39**	**61,303.00**	**57,303.00**	**42,303.00**
CAPITAL EXPENSES						

Police Patrol
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
225	POLICE DEPT-PATROL						
0000-4500	CAPITAL EQUIPMENT	0.00	0.00	0.00	288.00	288.00	0.00
Total	**CAPITAL EXPENSES**	**0.00**	**0.00**	**0.00**	**288.00**	**288.00**	**0.00**
CAPITAL PROJECTS							
0000-4600	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total	**CAPITAL PROJECTS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	**TRANSFERS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**PERSONNEL SERVICES**	**3,979,543.77**	**3,734,235.80**	**3,991,420.66**	**3,902,991.00**	**3,728,641.00**	**4,015,576.97**
Total	**MAINT & OPERATIONS**	**65,726.18**	**44,260.75**	**51,321.39**	**61,303.00**	**57,303.00**	**42,303.00**
Total	**CAPITAL EXPENSES/PROJECTS**	**0.00**	**0.00**	**0.00**	**288.00**	**288.00**	**0.00**
Total	**TRANSFERS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**POLICE DEPT-PATROL**	**4,045,269.95**	**3,778,496.55**	**4,042,742.05**	**3,964,582.00**	**3,786,232.00**	**4,057,879.97**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014 - 2015

DIVISION	**DIVISION NO.**
Police Department-Police Reserves/Explorers	**226**

NARRATIVE

The Police Reserves are dedicated community members who donate their free time to serving the citizens of San Fernando. Reserve personnel augment every segment of the Department, providing thousands of hours of coverage during peak periods of activity, emergency response for critical events and special events throughout the year.

The San Fernando Explorers are youths who are interested in law enforcement. The program provides mentorship and development opportunities. The Explorer Post provides numerous community service benefits in the area of Christmas Baskets, pet vaccinations, Relay for Life, 4th of July celebrations and Child ID, just to name a few. Mentoring of Explorers will continue with the goal of developing future law enforcement professionals.

The goals of the Reserve/Explorer Division for Fiscal Year 2014-2015 will be to find possible recruitment options to help maintain the size of the unit. The Reserve Officer staffing is 22 Officers, with an authorized strength of 25. The Explorer post will continue to seek recruitment for both the Junior Explorer Program, as well as, the Explorer Cadet Program. Both Reserve Officers and Explorers continue to provide additional resources designed to supplement regular forces.

During FY 2013-2014, the Explorers participated in a nationwide competition in Chandler, Arizona, the event included 50 departments and 1000 explorers. Our explorers placed 2nd place in the Laser Tag Competition and 4th place in the Hogan’s Alley Competition. All San Fernando post advisors have attended the mandated certification course for Learning 4 Life.

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Reserve Police Officer	20.00	20.00	25.00	25.00	30.00
Police Explorer	30.00	30.00	30.00	30.00	30.00
Police Volunteers	10.00	10.00	10.00	10.00	10.00
Total	**60.00**	**60.00**	**65.00**	**65.00**	**70.00**

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Services	$ 21,700	$ 24,000	$ 24,000	$ 24,000	$ 36,000
Operating Expenses	4,803	4,000	4,000	4,000	6,000
Total	**$ 26,503**	**$ 28,000**	**$ 28,000**	**$ 28,000**	**$ 42,000**

SOURCE OF FUNDS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
General Fund	$ 26,503	$ 28,000	$ 28,000	$ 28,000	$ 42,000
Total	**$ 26,503**	**$ 28,000**	**$ 28,000**	**$ 28,000**	**$ 42,000**

Supporting Information

4200	**OPERATING EXPENSES**		**$36,000**
4103	Uniform Allowance	$30,000	
0230-4430	Explorer Activities	$6,000	
	TOTAL		**$36,000**

Police Reserves/Explorers
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
226 POLICE DEPT-RESERVE/EXPLORER						
PERSONNEL SERVICES						
0000-4103 PART-TIME EMPLOYEES	21,700.00	21,700.00	20,600.00	24,000.00	24,000.00	30,000.00
Total PERSONNEL SERVICES	**21,700.00**	**21,700.00**	**20,600.00**	**24,000.00**	**24,000.00**	**30,000.00**
MAINTENANCE & OPERATING EXPENSES						
0000-4360 PERSONNEL TRAINING-RESERVES	0.00	0.00	251.00	0.00	0.00	0.00
0230-4430 EXPLORER POST PROGRAM	3,982.82	4,802.95	3,943.70	4,000.00	4,000.00	6,000.00
Total MAINT & OPERATIONS	**3,982.82**	**4,802.95**	**4,194.70**	**4,000.00**	**4,000.00**	**6,000.00**
CAPITAL EXPENSES						
0000-4500 CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
CAPITAL PROJECTS						
0000-4600 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL PROJECTS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total PERSONNEL SERVICES	**21,700.00**	**21,700.00**	**20,600.00**	**24,000.00**	**24,000.00**	**30,000.00**
Total MAINT & OPERATIONS	**3,982.82**	**4,802.95**	**4,194.70**	**4,000.00**	**4,000.00**	**6,000.00**
Total CAPITAL EXPENSES/PROJECTS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

Police Reserves/Explorers
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
226	POLICE DEPT-RESERVE/EXPLORER						
	Total POLICE DEPT-RESERVE/EXPLORER	**25,682.82**	**26,502.95**	**24,794.70**	**28,000.00**	**28,000.00**	**36,000.00**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014 - 2015

DIVISION	DIVISION NO.
Police Department-Community Service Program	**230**

NARRATIVE

Community Service Officers provide a high level of professional services to the community. Community Service Officers frequently assist at the scene of traffic collisions, during special city events, grant funded operations, with contract duties, in addition to their parking control activities. Community Service Officers round out the services of the Department helping to keep traffic flowing, streets safe and free from unsightly abandoned or inoperable vehicles.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Community Service Officer (FTE)	4.00	4.00	4.00	2.00	2.00
Total	**4.00**	**4.00**	**4.00**	**2.00**	**2.00**

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services	$ 295,209	$ 286,548	$ 269,416	$ 269,416	$ 134,717
Operating Expenses	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers	-	-	-	-	-
Total	**$ 295,209**	**$ 286,548**	**$ 269,416**	**$ 269,416**	**$ 134,717**

SOURCE OF FUNDS		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
3430	Parking Citations	713,471	394,164	565,500	565,500	500,000
	Total	**$ 713,471**	**$ 394,164**	**$ 565,500**	**$ 565,500**	**$ 500,000**

Supporting Information

4100	**PERSONNEL SERVICES**		**$ 134,717**
4103	Part -Time Salaries	$134,717	
4200	**OPERATING EXPENSES**		**$ -**
4500	**CAPITAL EQUIPMENT**		**$ -**
4941	**TRANSFERS**		**$ -**
	TOTAL		**$ 134,717**

Police - Community Srvc Progrm
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
230 PARKING CONTROL PROGRAM						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	196,050.48	211,209.82	212,493.12	139,680.00	139,680.00	0.00
0000-4103 WAGES-TEMPORARY & PART-TIME	0.00	0.00	0.00	3,062.00	3,062.00	97,542.56
0000-4120 O.A.S.D.I.	14,997.80	16,160.45	16,255.52	14,305.00	14,305.00	7,416.11
0000-4124 RETIREMENT	0.00	42.52	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	46,054.62	49,745.10	36,250.08	37,056.00	37,056.00	22,494.96
0000-4128 DENTAL INSURANCE	4,533.60	4,750.44	4,750.44	4,752.00	4,752.00	0.00
0000-4130 WORKER'S COMPENSATION INS.	11,086.07	12,256.38	12,294.05	10,865.00	10,865.00	7,047.72
0000-4134 LONG TERM DISABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
0000-4136 OPTICAL INSURANCE	756.00	773.84	771.24	892.00	892.00	0.00
0000-4138 LIFE INSURANCE	324.00	270.00	270.00	270.00	270.00	216.00
Total PERSONNEL SERVICES	**273,802.57**	**295,208.55**	**283,084.45**	**210,882.00**	**210,882.00**	**134,717.35**
MAINTENANCE & OPERATING EXPENSES						
0000-4300 DEPARTMENT SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total PERSONNEL SERVICES	**273,802.57**	**295,208.55**	**283,084.45**	**210,882.00**	**210,882.00**	**134,717.35**
Total MAINT & OPERATIONS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total CAPITAL EXPENSES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

Police - Community Srvc Progrm
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
230	PARKING CONTROL PROGRAM						
Total	**TRANSFERS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**PARKING CONTROL PROGRAM**	**273,802.57**	**295,208.55**	**283,084.45**	**210,882.00**	**210,882.00**	**134,717.35**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014 - 2015

DIVISION | **DIVISION NO.**

Police Department-Emergency Services | **250**

NARRATIVE

The Office Of Emergency Services (OES) is responsible for developing emergency plans for natural and man-made disasters, hazardous materials incidents, and civil unrest. In addition to developing plans for these incidents, the Office of Emergency Services advises policy makers and key appointed staff on how to respond to these situations.

The Emergency Services Program funding for FY 2014-2015 is projected for $5,000 to cover the cost of a tabletop exercise.

In Fiscal Year 2011-2012, the required renewal and update of the City's five year Hazard Mitigation / Emergency Operations Plan as required by FEMA and CalEMA was completed.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Emergency Services Coordinator	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services	$ -	$ -	$ -	$ -	$ -
Operating Expenses	-	10,000	5,000	5,000	5,000
Capital Outlay	-	-	-		-
Total	**$ -**	**$ 10,000**	**$ 5,000**	**$ 5,000**	**$ 5,000**

SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
General Fund	$ -	$ 10,000	$ 5,000	$ 5,000	$ 5,000
Total	**$ -**	**$ 10,000**	**$ 5,000**	**$ 5,000**	**$ 5,000**

Supporting Information

4200	**OPERATING EXPENSES**			**$ 5,000**
4260	Contractual Services - Hazardous Mitigation		-	
4320	Maintenance of RACES Equipment.		-	
4360	Emergency Preparedness Training.		5,000	
4370	Mutual Aid Meetings, Membership, and Travel.		-	
4380	Subscriptions, Dues and Memberships.		-	
4390	Vehicle Mileage Allowance.			
4500	**CAPITAL EQUIPMENT**			**-**
	TOTAL			**$ 5,000**

Police - Emergency Services
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
250 EMERGENCY SERVICES						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	0.00	0.00	0.00	0.00	0.00	0.00
0000-4103 WAGES-TEMPORARY & PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
MAINTENANCE & OPERATING EXPENSES						
0000-4260 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
0000-4270 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
0000-4300 DEPARTMENT SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
0000-4360 EMERGENCY PREPAREDNESS TRAINING	0.00	0.00	10,000.00	5,000.00	5,000.00	5,000.00
0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	**0.00**	**0.00**	**10,000.00**	**5,000.00**	**5,000.00**	**5,000.00**
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total PERSONNEL SERVICES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total MAINT & OPERATIONS	**0.00**	**0.00**	**10,000.00**	**5,000.00**	**5,000.00**	**5,000.00**
Total CAPITAL EXPENSES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total EMERGENCY SERVICES	**0.00**	**0.00**	**10,000.00**	**5,000.00**	**5,000.00**	**5,000.00**

PUBLIC WORKS

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION	**DIVISION NO.**
Public Works Engineering and Administration	**310**

NARRATIVE

The Public Works Engineering and Administration Division provides engineering and construction management in the following areas: Capital Improvements; Grounds, Facilities and Equipment maintenance and operations; Field Operations; Water Operations; and Traffic Safety. These sections are funded from a total of twenty-nine accounting Divisions: ten General Fund Public Works Divisions; seven Enterprise Fund Divisions including Water Divisions and Sewer Division; and twelve Special Funds Divisions. The Engineering and Administration Division designs, manages, and inspects capital improvement projects; performs engineering studies; administers consultant contracts; and applies for and coordinates grants from numerous sources including the MTA, State Office of Traffic Safety, Air Quality Management District, California Energy Commission, and Caltrans/FHWA (Federal & State grants).

FY 2014-2015: The Public Works Engineering and Administration Division will continue work on projects in support of City Council priorities and Department Operation priorities for FY 14/15. Projects will include street paving, curb and gutter repair, sidewalk replacements, streetscape enhancements, and an updated assessment of street conditions with the use of a Pavement Condition Index (PCI).

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Public Works Director	0.00	0.05	0.05	0.05	0.05
Operations Manager	0.00	0.05	0.05	0.05	0.00
Administrative Analyst	0.10	0.08	0.08	0.08	0.10
Civil Engineering Assistant II	0.10	0.20	0.20	0.20	0.05
P.W. Superintendent	0.05	0.00	0.00	0.00	0.00
P.W. Office Specialist	0.05	0.00	0.00	0.00	0.00
Office Specialist	0.20	0.20	0.20	0.20	0.20
Total	**0.50**	**0.58**	**0.58**	**0.58**	**0.40**

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Services	$ 63,580	$ 55,175	$ 20,742	$ 133,615	$ 127,577
Operating Expenses	48,001	70,515	54,614	44,558	92,000
Capital Outlay		506	5,500	-	2,500
Transfers		-	-	-	-
Total	**$ 111,581**	**$ 126,196**	**$ 80,856**	**$ 178,173**	**$ 222,077**

SOURCE OF FUNDS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
01-3730**** Eng & Insp. Fees	$ 20,750	$ 50,658	$ 15,000	$ 163,024	$ 150,000
Gas Tax (Fund 11)Transfer- *HUTA - Sect. 2107.5*	6,000	6,000	6,000	6,000	20,000
General Fund	84,832	69,538	59,856	9,149	52,077
Total	**$ 111,582**	**$ 126,196**	**$ 80,856**	**$ 178,173**	**$ 222,077**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION — **Public Works Engineering and Administration**

DIVISION NO. — **310**

	PERSONNEL SERVICES			**$127,577**
4101	**Personnel Costs:** **Labor costs reflect engineering labor costs charged to grant funded projects & engineering labor costs subsidized by gas tax allocation.		$127,577	
	OPERATING EXPENSES			**$92,000**
4220	**Telephone:** Cell Phones/ PDA's		$2,300	
4260	**Contractual Services :**		$17,500	
	Traffic Engineering; Surveying; Soils Testing Street Engineering; Engineering Design	$17,500		
4270	**Professional Services:**		$60,400	
	Engineering Services contract ($75,000): also refer to Funds 70-382-4270, 72-360-4270	$25,000		
	Enhanced Watershed Management Program Prepartion	$20,000		
	Annual Recycle Report	$8,000		
	Certified Arborist Services ($500 per month average)	$6,000		
	AM1690 radio station maintenance - assumes 4 service calls @$350/each	$1,400		
4300	**Department Supplies:**		$6,000	
	Office Supplies	$6,000		
4310	**Equipment & Supplies:**		$0	
4320	**Department Equipment Maintenance**		$2,000	
	Printer maintenance	$1,000		
	Edgesoft Maintenance - Service agreement cost FY 14/15 is $28,800. Public Works portion $7,200: $1,000 from 001-310 and $6,200 from 072-360.	$1,000		
4360	**Personnel Training**		$1,500	
4370	**Meetings Memberships & Travel**		$0	
4380	**Subscriptions / Dues & Memberships**		$400	
4390	**Vehicle Allowance & Mileage**		$500	

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015				
DIVISION				**DIVISION NO.**
Public Works Engineering and Administration				**310**
4450	**Other Expenses:**		$1,400	
	LA County MTA Board Annual fee	$1,400		
	CAPITAL EXPENSES			**$2,500**
4500	**Capital Equipment:**			
	GIS License	$2,500		
	Total			**$222,077**

PW -Engineering & Admin
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
310	PUBLIC WORKS-ENGINEERING						
PERSONNEL SERVICES							
0000-4101	SALARIES-PERMANENT EMPLOYEES	72,739.30	47,528.86	36,416.55	20,742.00	95,760.00	99,341.03
0000-4105	OVERTIME	58.28	0.00	0.00	0.00	635.00	0.00
0000-4111	COMMISSIONER'S REIMBURSEMENT	2,900.00	1,850.00	1,350.00	0.00	1,300.00	0.00
0000-4112	TEMP. NON-EMPLOYEE WAGES	4,014.54	0.00	5,385.21	0.00	1,323.00	0.00
0000-4120	O.A.S.D.I.	5,340.05	3,436.42	2,677.18	0.00	7,326.00	7,072.87
0000-4124	RETIREMENT	0.00	4.30	0.00	0.00	0.00	0.00
0000-4126	HEALTH INSURANCE	9,211.03	6,357.39	5,257.62	0.00	13,002.00	14,626.79
0000-4128	DENTAL INSURANCE	1,037.52	693.34	733.57	0.00	1,821.00	2,092.85
0000-4130	WORKER'S COMPENSATION INS.	3,665.26	2,893.63	2,391.52	0.00	6,432.00	3,663.42
0000-4134	LONG TERM DISABILITY INSURANCE	251.44	614.38	777.24	0.00	67.00	347.56
0000-4136	OPTICAL INSURANCE	193.40	112.52	96.12	0.00	314.00	308.05
0000-4138	LIFE INSURANCE	108.00	90.00	90.00	0.00	127.00	124.20
Total	**PERSONNEL SERVICES**	**99,518.82**	**63,580.84**	**55,175.01**	**20,742.00**	**128,107.00**	**127,576.77**
MAINTENANCE & OPERATING EXPENSES							
0000-4210	UTILITIES	29,681.28	111.56	1,299.99	0.00	0.00	0.00
0000-4220	TELEPHONE	2,201.34	2,104.57	1,734.54	2,300.00	2,300.00	2,300.00
0000-4260	CONTRACTUAL SERVICES	10,973.01	3,766.17	22,760.00	23,500.00	29,500.00	17,500.00
0000-4270	PROFESSIONAL SERVICES	9,144.00	31,064.00	36,738.25	23,794.00	23,794.00	60,400.00
0000-4300	DEPARTMENT SUPPLIES	8,007.28	3,686.63	5,742.64	7,000.00	6,000.00	6,000.00
0000-4310	EQUIPMENT AND SUPPLIES	32.30	156.60	52.68	250.00	250.00	0.00
0000-4320	DEPARTMENT EQUIPMENT MAINT	192.82	4,958.41	0.00	1,800.00	2,600.00	2,000.00
0000-4360	PERSONNEL TRAINING	0.00	1,282.19	1,331.58	1,500.00	1,500.00	1,500.00
0000-4380	SUBSCRIPTIONS DUES & MMBRSHIPS	38.00	10.00	385.00	270.00	270.00	400.00

PW -Engineering & Admin
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
310 PUBLIC WORKS-ENGINEERING						
0000-4390 VEHICLE ALLOW & MILEAGE	201.20	121.10	420.10	1,000.00	735.00	500.00
0000-4430 ACTIVITIES AND PROGRAMS	162.46	739.38	50.00	500.00	0.00	0.00
0000-4450 OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	1,400.00
Total MAINT & OPERATIONS	**60,633.69**	**48,000.61**	**70,514.78**	**61,914.00**	**66,949.00**	**92,000.00**
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	6,265.20	0.00	506.02	4,200.00	1,300.00	2,500.00
Total CAPITAL EXPENSES	**6,265.20**	**0.00**	**506.02**	**4,200.00**	**1,300.00**	**2,500.00**
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0154-4941 EDGESOFT	6,000.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	**6,000.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total PERSONNEL SERVICES	**99,518.82**	**63,580.84**	**55,175.01**	**20,742.00**	**128,107.00**	**127,576.77**
Total MAINT & OPERATIONS	**60,633.69**	**48,000.61**	**70,514.78**	**61,914.00**	**66,949.00**	**92,000.00**
Total CAPITAL EXPENSES	**6,265.20**	**0.00**	**506.02**	**4,200.00**	**1,300.00**	**2,500.00**
Total TRANSFERS	**6,000.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total PUBLIC WORKS-ENGINEERING	**172,417.71**	**111,581.45**	**126,195.81**	**86,856.00**	**196,356.00**	**222,076.77**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION	**DIVISION NO.**
Street Maintenance	**311**

NARRATIVE

The Street Maintenance Division is responsible for the maintenance and repair of over 50 miles of public streets and 37 alleys, inspection and maintenance of 80 miles of City sidewalks and 10 miles of storm drains.

Street Maintenance Division crews provide emergency response traffic control barricades, clean up at traffic accident sites and spilled loads, and other traffic emergencies. Crews fill potholes and make temporary repairs to sidewalks. The Division also provides set-up and removal of traffic control barricades and temporary parking restrictions for events such as parades, festivals and for movie filming.

The Street Maintenance Division will continue proactive sidewalk inspections and repairs, curb ramp installation and traffic control for movie shoots and events. Street and sidewalk materials are charged to Funds 13 and 50, as well as purchase of tools, equipment maintenance and capital equipment purchase. Pothole repairs will implemented again whereby staff makes a focused effort to fill potholes after the rainy season. Direct charge of materials to special funds, a transfer from Gas Tax Fund 11 and parking meter revenue, makes the Division a net zero impact on the General Fund.

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Civil Engineering Asst. II	0.10	0.00	0.00	0.00	0.05
P.W. Superintendent	0.00	0.00	0.00	0.00	0.10
P.W. Maintenance Worker	0.00	0.10	0.10	0.10	0.10
P.W. Field Supervisor II	0.05	0.10	0.10	0.10	0.10
PW Administrative Coordinator	0.00	0.00	0.00	0.00	0.05
Senior Maintenance Worker	0.10	0.30	0.30	0.30	0.30
Total	**0.25**	**0.50**	**0.50**	**0.50**	**0.70**

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Services	$ 53,067	$ 53,099	$ 58,102	$ 80,391	$ 111,705
Operating Expenses	1,042	976	1,245	501	23,645
Capital Outlay	-	-	-	-	21,000
Transfers	-	-	-	-	95,000
Total	**$ 54,109**	**$ 54,075**	**$ 59,347**	**$ 80,892**	**$ 251,350**

SOURCE OF FUNDS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
01-3855 Pkg Mtr - Civic Ctr	$ 78,130	$ 63,259	$ 63,000	$ 60,310	$ 63,000
Gas Tax (Fund 11) Transfer- *HUTA - Sect. 2105*	106,321	142,000	21,099	21,099	90,172
TDA (Fund 15) Transfer	-	-	-	-	19,500
General Fund	-	-	-	-	78,678
Total	**$ 184,451**	**$ 205,259**	**$ 84,099**	**$ 81,409**	**$ 251,350**

Supporting Information

PERSONNEL SERVICES			**$111,705**
4101	**Personnel Costs:** Salaries and Benefits	$ 110,205	
4105	**Overtime**	$ 1,500	

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015				
DIVISION				**DIVISION NO.**
Street Maintenance				**311**
	OPERATING EXPENSES			**$23,645**
4300	**Department Supplies:**		$23,000	
	Office Supplies	$500		
	Street Repair Materials - base, asphalt, sand: moved to (001-311)	$10,000		
	Street Supplies, Concrete, Barrricades, Glue down, Delineators, Absorbent, Bag Mix, Absorbent: moved from (001-370)	$10,000		
	Street Supplies, Concrete, Barrricades, Glue down, Delineators, Absorbent, Bag Mix, Absorbent: moved from (001-370)	$2,500		
4310	**Equipment & Supplies:**		$545	
	Uniform replacements & new issues; $320 per staff based on FTE assigned to -311 Division; jackets issued in FY 12, next issue FY 14	$160		
	Rain and safety gear, average of $450 per staff based on FTE assigned to -311 Division	$225		
	Service Volunteer gear issue, 4@$40	$160		
4360	**Personnel Training**		$100	
4370	**Meetings, Membership & Training**		$0	
	League of California Cities PW Conference	$0		
	CAPITAL PROJECTS			**$21,000**
4600	Capital Projects - Street, Sidewalk, Curb Ramps (Moved from fund 15)		$21,000	
	EQUIPMENT REPLACEMENT CHARGE			**$0**
	TRANSFERS			**$95,000**
4941	Transfers:	$95,000	$95,000	
	TOTAL			**$251,350**

PW - Street Maintenance
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
311	PUBLIC WORKS-STREETS						
PERSONNEL SERVICES							
0000-4101	SALARIES-PERMANENT EMPLOYEES	33,149.71	35,989.17	34,574.42	36,982.00	36,982.00	78,765.34
0000-4105	OVERTIME	4,147.15	2,422.10	2,233.63	1,500.00	1,500.00	1,500.00
0000-4112	TEMP. NON-EMPLOYEE WAGES	0.00	0.00	1,346.34	0.00	0.00	0.00
0000-4120	O.A.S.D.I.	2,853.40	2,945.43	2,807.81	3,612.00	3,612.00	6,137.30
0000-4124	RETIREMENT	(1.90)	5.39	0.00	0.00	0.00	0.00
0000-4126	HEALTH INSURANCE	4,205.63	5,673.12	6,199.92	8,472.00	8,472.00	14,068.22
0000-4127	RETIRED EMP. HEALTH INS.	0.00	0.00	0.00	0.00	0.00	0.00
0000-4128	DENTAL INSURANCE	477.49	529.07	562.32	1,368.00	1,368.00	1,586.07
0000-4130	WORKER'S COMPENSATION INS.	4,748.10	5,355.66	5,219.46	5,976.00	5,976.00	9,259.04
0000-4136	OPTICAL INSURANCE	128.65	146.97	155.28	192.00	192.00	339.76
0000-4138	LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00	49.68
Total	**PERSONNEL SERVICES**	**49,708.23**	**53,066.91**	**53,099.18**	**58,102.00**	**58,102.00**	**111,705.41**
MAINTENANCE & OPERATING EXPENSES							
0000-4210	UTILITIES-LOT 6N LIGHTING	150.59	233.66	0.00	0.00	0.00	0.00
0000-4300	DEPARTMENT SUPPLIES	627.47	455.58	523.31	500.00	250.00	23,000.00
0000-4310	EQUIPMENT AND SUPPLIES	438.86	524.86	452.97	545.00	545.00	545.00
0000-4320	DEPARTMENT EQUIPMENT MAINT	91.13	0.00	0.00	0.00	0.00	0.00
0000-4340	SMALL TOOLS	428.39	0.00	0.00	0.00	0.00	0.00
0000-4360	PERSONNEL TRAINING	100.00	12.00	0.00	100.00	0.00	100.00
0000-4370	MEETINGS, MEMBERSHIPS & TRAVEL	81.00	50.00	0.00	100.00	0.00	0.00
Total	**MAINT & OPERATIONS**	**1,917.44**	**1,276.10**	**976.28**	**1,245.00**	**795.00**	**23,645.00**
CAPITAL EXPENSES							
0000-4500	CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total	**CAPITAL EXPENSES**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

PW - Street Maintenance
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
311	PUBLIC WORKS-STREETS						
CAPITAL PROJECTS							
3609-4600	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	21,000.00
Total	**CAPITAL PROJECTS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**21,000.00**
TRANSFERS							
0000-4900	TRANSFERS (To Refuse Fund)	0.00	0.00	0.00	0.00	0.00	95,000.00
Total	**TRANSFERS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**95,000.00**
Total	**PERSONNEL SERVICES**	**49,708.23**	**53,066.91**	**53,099.18**	**58,102.00**	**58,102.00**	**111,705.41**
Total	**MAINT & OPERATIONS**	**1,917.44**	**1,276.10**	**976.28**	**1,245.00**	**795.00**	**23,645.00**
Total	**CAPITAL EXPENSES/PROJECTS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**21,000.00**
Total	**TRANSFERS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**95,000.00**
Total	**PUBLIC WORKS-STREETS**	**51,625.67**	**54,343.01**	**54,075.46**	**59,347.00**	**58,897.00**	**251,350.41**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION	DIVISION NO.
Bus Shelter/Stop Maintenance	**313**

NARRATIVE

The Bus Shelter / Stop Maintenance Division is responsible for the cleaning and maintenance of 79 bus stops located in the City of San Fernando, including 28 City Trolley stops. Of these bus stop locations, 18 are currently equipped with bus shelters. City crews perform maintenance including cleaning, emptying of waste receptacles at all of the bus stop locations. For FY 14-15, benches and shelters installed in the prior fiscal year will be maintained by this division.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Maintenance Worker	0.00	0.00	0.00	0.00	1.00
Total	**0.00**	**0.00**	**0.00**	**0.00**	**1.00**

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services	$ -	$ -	$ 78,114	$ 76,264	$ 79,059
Operating Expenses	-	-	7,048.00	1,042.00	$3,546
Capital Outlay	-	-	-	-	-
Total	**$ -**	**$ -**	**$ 85,162**	**$ 77,306**	**$ 82,605**

SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
General Funds	-	-	22,237	14,521	3,546
Prop C (Fund 8) Transfer	-	-	62,785	62,785	79,059
Total	**$ -**	**$ -**	**$ 85,022**	**$ 77,306**	**$ 82,605**

Supporting Information

	PERSONNEL SERVICES		**79,059**
4101	**Salaries**		79,059
	OPERATING EXPENSES		**$3,546**
4300	**Department Supplies:** Soap, trash bags, gloves, lobby sweepers, masks	$748	
4320	**Department Equipment Maint.** Repair of power tools & associated equipment	$500	
4400	**Vehicle Oper. & Maintenance:** Truck used for maintenace of shelters	$750	
4402	**Fuel:**	$1,548	
	TOTAL		**82,605**

PW - Bus Shelter/Maintenance
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
313 BUS SHELTERS/TROLLEYS						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	0.00	0.00	0.00	62,806.00	62,806.00	52,783.92
0000-4120 O.A.S.D.I.	0.00	0.00	0.00	3,830.00	3,830.00	4,037.97
0000-4124 RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	0.00	0.00	0.00	4,020.00	4,020.00	13,002.96
0000-4128 DENTAL INSURANCE	0.00	0.00	0.00	422.00	422.00	1,264.20
0000-4130 WORKER'S COMPENSATION INS.	47.50	0.00	0.00	6,916.00	6,916.00	7,505.87
0000-4134 LONG TERM DISABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
0000-4136 OPTICAL INSURANCE	0.00	0.00	0.00	120.00	120.00	356.52
0000-4138 LIFE INSURANCE	72.00	0.00	0.00	0.00	0.00	108.00
Total PERSONNEL SERVICES	**119.50**	**0.00**	**0.00**	**78,114.00**	**78,114.00**	**79,059.44**
MAINTENANCE & OPERATING EXPENSES						
0000-4300 DEPARTMENT SUPPLIES	0.00	0.00	0.00	3,000.00	1,500.00	748.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	0.00	0.00	0.00	1,000.00	500.00	500.00
0000-4400 VEHICLE OPERATION & MAINT	0.00	0.00	0.00	1,500.00	500.00	750.00
0000-4402 FUEL	0.00	0.00	0.00	1,548.00	656.90	1,548.00
Total MAINT & OPERATIONS	**0.00**	**0.00**	**0.00**	**7,048.00**	**3,156.90**	**3,546.00**
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
CAPITAL PROJECTS						
3609-4600 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL PROJECTS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TRANSFERS						

PW - Bus Shelter/Maintenance
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
313	BUS SHELTERS/TROLLEYS						
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	**TRANSFERS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**PERSONNEL SERVICES**	**119.50**	**0.00**	**0.00**	**78,114.00**	**78,114.00**	**79,059.44**
Total	**MAINT & OPERATIONS**	**0.00**	**0.00**	**0.00**	**7,048.00**	**3,156.90**	**3,546.00**
Total	**CAPITAL EXPENSES/PROJECTS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**TRANSFERS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**BUS SHELTERS/TROLLEYS**	**119.50**	**0.00**	**0.00**	**85,162.00**	**81,270.90**	**82,605.44**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION	**DIVISION NO.**
Equipment / Vehicle Maintenance	**320**

NARRATIVE

The Equipment Division funds maintenance and repair of City vehicles and equipment including: 34 police vehicles, 36 mid-duty trucks, 4 light duty trucks, 9 heavy-duty pieces of equipment, 11 compressed natural gas (CNG) fueled vehicles, six motorcycles, six electric vehicles, 25 smaller pieces of miscellaneous equipment, four portable emergency generators and two fixed site emergency generators at City Hall and the Police Department. In addition, staff coordinates contract maintenance of building equipment systems and oversee operation of a publicly accessible CNG fueling station.

Equipment Division staff are responsible for inventory of parts and materials required for vehicles and equipment maintenance, such as tires, oils, filters, brakes, hoses, lights, and cleaning supplies. Other responsibilities include update of monthly repair records for each vehicle or piece of equipment by account number and vehicle number.

A primary goal of this Division is the Preventive Maintenance Program (PMP), which lowers costs by identifying smaller repairs before they become larger and more expensive. This reduces emergency repairs, equipment downtime and increases fuel economy. Other responsibilities include compliance with required record keeping for: State Biennial Inspection of Terminals (BIT) Program, Air Quality Management District (AQMD), annual California Smog Certification, annual Survey of Fleets-Rule 1190, Occupational Safety & Health Administration (OSHA), California Air Resource Board, Los Angeles County Public Works-Solid Waste Reporting, and maintaining records for hazardous materials disposal such as waste oil, solvents, clarifier waste, used batteries, tires and fluorescent bulbs.

FY 2014-2015: Construction of a new CNG station is the main objective. Additional fuel and maintenance costs are direcly charged to Funds 27, 29, 70, 72 and 73 to further reduce General Fund costs.

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Equipment Supervisor	0.15	0.30	0.30	0.30	0.75
Mechanic Helper	0.15	0.30	0.30	0.30	0.75
Operations Manager	0.05	0.05	0.00	0.00	0.00
P.W. Superintendent	0.05	0.10	0.10	0.10	0.10
Senior Maintenance Worker	0.00	0.00	0.00	0.00	0.00
P.W. Office Specialist	0.15	0.10	0.10	0.10	0.10
Total	**0.55**	**0.85**	**0.80**	**0.80**	**1.70**

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Services	$ 83,589	$ 81,116	$ 153,242	$ 167,592	$ 168,453
Operating Expenses	334,620	378,796	358,991	330,044	412,550
Capital		2,181	8,000	4,935	-
Transfers	7,957				-
Total	**$ 426,166**	**$ 462,093**	**$ 520,233**	**$ 502,571**	**$ 581,003**

SOURCE OF FUNDS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Gas Tax (Fund 11)Transfer *HUTA - Sect. 2105,2106, & 2107*	$ 31,163	$ 32,600	$ 32,765	$ 32,765	$ 45,000
01-3735-3661 CNG Fuel	183,551	357,878	300,000	362,982	400,000
General Fund	211,452	71,615	187,468	106,824	136,003
Total	**$ 426,166**	**$ 462,093**	**$ 520,233**	**$ 502,571**	**$ 581,003**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION				**DIVISION NO.**
Equipment / Vehicle Maintenance				**320**
	PERSONNEL SERVICES			**$168,453**
4101	**Salaries**		$168,453	
	OPERATING EXPENSES			**$412,550**
3661-4210	**Utilities:**		$35,000	
	CNG Station electricity (Increase in Sales).	$35,000		
4220	**Telephone:**		$720	
	Facilities/Equip. cell & standby phones. Expense shared with 01-390	$300		
3661-4220	CNG Station phone modem line	$420		
4260	**Contractual Services:**		$4,000	
	Annual crane inspection, 1 truck (Additional inspections charged to Fund 27 and Fund 70)	$250		
	Zee Medical Supplies/First Aid	$150		
	Fire Code, Calif. Title 19 - Fire Extinguisher Refills for Police Dept. and Public Works vehicles	$1,600		
	Generator annual preventative maintenance	$2,000		
3661-4260	C.N.G. station preventative maintenance	$5,000	$5,000	
4300	**Department Supplies:**		$500	
	General Office Supplies	$500		
301-4300	Diagnostic scanner & tool data updates, Motor Data System annual upgrade; repair supplies.	$2,000	$2,500	
	Welding tanks, 2 @ $250 each	$500		
4310	**Equipment and Supplies:**		$758	
	Uniforms and Safety Gear:			
	Uniform replacements & new issues; $320 per staff based on FTE assigned to -320 Division; jackets issued in FY 12, next issue FY 14	$375		
	Rain and safety gear based on FTE assigned to 320 Division	$383		

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION				**DIVISION NO.**
Equipment / Vehicle Maintenance				**320**
4320	**Department Equipment Maintenance:**		$1,080	
	Repair & maint. of floor jacks, air compressors, & hydraulic hoist.	$560		
	Diagnostic Engine Analyzer Maintenance	$310		
	Replace wire feed cable (welder)	$210		
4340	**Small Tools:**		$1,800	
	Snap-On scanner yearly updates:			
	Engine Identification Codes	$150		
	Emission Standards	$250		
	Anti Locking Brake Codes	$150		
	Replacement tools, test lights, metric tools, jacks, ratchets, etc.	$1,250		
4360	**Personnel Training:**	$100	$100	
	Liebert Cassidy Training, 1 session per year			
4370	**Meetings, Memberships and Travel:**		$0	
	Municipal Equip. Maint Assoc. annual dues	$0		
4380	**Subscriptions, Dues and Memberships:**		$0	
	APWA Membership			
4400	**Vehicle Operation & Maintenance (no. of vehicles):**			
	152-Code Enforcement (4 vehicles)		$1,188	
	Police:Servicing of vehicles every 3,000 miles and needed maintenance (Tires, Brakes, Batteries, Wipers etc.)		$30,521	
	221-Chief of Police (1 vehicle)	$941		
	222-Police Admin./Supt. Services (2 vehicles)	$650		
	223-Police Special Program (1 vehicle)	$200		
	224-Detectives (7 vehicles)	$4,000		
	225-Patrol (11 vehicles)	$23,430		
	226-Narcotics Enforcement (1 vehicles)	$300		
	228-K-9 Special Program (1 vehicle)	$1,000		

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION				**DIVISION NO.**
Equipment / Vehicle Maintenance				**320**
4400	**Public Works**		$13,600	
	311-Street Maintenance (3 trk + 1 backhoe). Assume 25% of use is for parking lot maintenance - refer to Fund 29 for $1,214 additional funding. Balance of cost is offset by Fund 11 transfer	$2,000		
	312-Graffiti Removal (1 truck)	$660		
	320-Equip Div & Pool Vehicle (2 trucks)	$540		
	346-Street Trees and Parkways (1 truck, 1 lift truck)	$1,500		
	350-Refuse: (1 truck, refer to acct 3930, Fund 73)	$0		
	360-Sewer Maint. (1 truck, 3 large trucks, refer to Fund 72)	$0		
	370-Traffic Safety (3 trucks, 1 large truck; refer to Fund 13)	$2,300		
	371-Traffic Signal (1 truck; refer to Fund 13)	$2,100		
	390-Facilities Maintenance (8 trucks, misc equipment)	$4,000		
	0420-Maintenance for Cargo & Passenger Vans	$500		
3661-4400	CNG Fueling Station		$22,000	
4402	**Vehicle Fuel:** **based on** average of FY 14 costs			
	152-Code Enforcement		$3,720	
	Police		$84,784	
	221-Chief of Police	$3,257		
	222-Police Admin./Supt. Services	$4,028		
	224-Detectives	$11,644		
	225-Patrol	$57,750		
	226-Narcotics Enforcement	$202		
	228-K-9 Special Program	$7,903		
	Public Works :		$39,674	
	311-Street Maintenance (3 tracktor + 1 backhoe). Assume 25% of use is for parking lot maintenance - refer to Fund 29 for $2,824 additional funding. Balance of cost is offset by Fund 11 transfer.	$8,471		
	312-Graffiti Removal	$2,065		

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION				**DIVISION NO.**
Equipment / Vehicle Maintenance				**320**
	320-Pool Vehicle & Equipment Division	$1,690		
	346-Street Trees and Parkways	$938		
	370-Traffic Safety (Refer to Fund 13)	$7,660		
	371-Traffic Signals (Refer to Fund 13)	$3,200		
	390-Facilities Maintenance	$15,150		
	0420-Fuel for Cargo and 12 Passenger Vans	$500		
	CNG Fuel Station		$90,000	
3661-4402	CNG Fueling Station Operation	$90,000		
4430	**Activities and Programs:**		$0	
3661-4430	CNG Station - notices and outreach	$0		
3661-4435	**Bank Charges:**		$ 6,000	
	CNG Station credit card use			
4450	**Other Expenses:**		$6,450	
	SMOG Certificates for all vehicles - average 20 @ $60	$1,200		
	CARB small equipment diesel registration, 3 @$550	$1,650		
	Generator annual preventative maintenance; Air Quality Management District Operational permits;			
	Police Department Generator $2,400	$2,400		
	City Hall Generator $1,200	$1,200		
3661-4450	CNG Fed & State Taxes - Assume average of 14,002 gallons per month. Federal rate = $0.183 per gallon; State rate = $0.0887 per gallon.		$63,155	
	CNG Station - Fed tax Annual Cost	$30,748		
	CNG Station - State tax Annual Cost	$14,904		
	CNG Station - State tax Annual Cost	$17,503		
	CAPITAL EXPENSES			**$10,000**
3661-4500	**Capital Expenses:**			
	CNG - capital equipment / upgrades (Hoses, Nozzles etc)		$10,000	
	CAPITAL EQUIPMENT			**$0**
3661-4600				
	TRANSFERS			**$0**
	TOTAL			**$591,003**

PW - Equipment & Vehicle Maint
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
320	PUBLIC WORKS-VEHICLE MAINT						
PERSONNEL SERVICES							
0000-4101	SALARIES-PERMANENT EMPLOYEES	71,847.59	57,801.44	55,466.27	102,110.00	102,110.00	114,672.71
0000-4105	OVERTIME	1,005.84	531.75	229.18	758.00	758.00	0.00
0000-4120	O.A.S.D.I.	5,573.98	4,388.10	4,261.64	7,560.00	7,560.00	8,772.46
0000-4126	HEALTH INSURANCE	14,175.76	11,967.29	11,825.88	25,836.00	25,836.00	25,139.90
0000-4128	DENTAL INSURANCE	1,608.19	1,600.13	1,688.65	3,552.00	3,552.00	3,547.48
0000-4130	WORKER'S COMPENSATION INS.	8,525.12	6,961.55	7,138.72	13,356.00	13,356.00	15,530.92
0000-4134	LONG TERM DISABILITY INSURANCE	36.84	9.21	0.00	0.00	0.00	0.00
0000-4136	OPTICAL INSURANCE	359.28	275.78	285.24	612.00	612.00	606.08
0000-4138	LIFE INSURANCE	168.00	54.00	216.00	216.00	216.00	183.60
3661-4105	OVERTIME	0.00	465.29	1,223.79	0.00	0.00	0.00
3661-4120	CNG FUELING STATION	0.00	35.66	93.78	0.00	0.00	0.00
3661-4130	CNG FUELING STATION	0.00	66.22	174.03	0.00	0.00	0.00
Total	**PERSONNEL SERVICES**	**103,300.60**	**84,156.42**	**82,603.18**	**154,000.00**	**154,000.00**	**168,453.15**
MAINTENANCE & OPERATING EXPENSES							
0000-4220	TELEPHONE	235.88	93.44	56.10	300.00	300.00	300.00
0000-4260	CONTRACTUAL SERVICES	3,523.73	8,848.29	5,787.60	8,450.00	7,450.00	4,000.00
0000-4300	DEPARTMENT SUPPLIES	244.77	491.66	204.48	500.00	400.00	500.00
0000-4310	EQUIPMENT AND SUPPLIES	931.77	740.29	732.22	758.00	758.00	758.00
0000-4320	DEPARTMENT EQUIPMENT MAINT	541.45	453.43	599.22	1,080.00	930.00	1,080.00
0000-4340	SMALL TOOLS	2,076.64	2,472.89	1,633.92	1,800.00	1,400.00	1,800.00
0000-4360	PERSONNEL TRAINING	200.00	35.00	70.00	100.00	0.00	100.00
0000-4370	MEETINGS, MEMBERSHIPS & TRAVEL	0.00	0.00	0.00	100.00	0.00	0.00
0000-4380	SUBSCRIPTIONS DUES & MMBRSHIPS	0.00	0.00	0.00	150.00	0.00	0.00

PW - Equipment & Vehicle Maint
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
320	PUBLIC WORKS-VEHICLE MAINT						
0000-4450	OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	6,450.00
0152-4400	CODE ENFOREC. VEH. MAINT.	762.81	1,287.23	2,380.92	1,188.00	1,188.00	1,188.00
0152-4402	FUEL	3,873.71	3,743.35	4,065.34	3,720.00	3,720.00	3,720.00
0221-4400	POLICE CHEIF VEH. MAINT.	635.33	1,127.10	842.39	941.00	641.00	941.00
0221-4402	FUEL	2,891.82	1,911.91	1,779.78	3,257.00	3,257.00	3,257.00
0222-4400	POLICE ADMIN. VEH. MAINT.	230.60	978.49	1,853.49	650.00	650.00	650.00
0222-4402	FUEL	3,907.42	3,542.74	2,150.20	4,028.00	4,028.00	4,028.00
0223-4400	POLICE D.A.R.E. VEH. MAINT.	0.00	189.12	0.00	200.00	200.00	200.00
0224-4400	POLICE DETECTIVES VEH. MAINT.	8,091.90	12,250.56	8,217.61	6,831.00	2,831.00	4,000.00
0224-4402	FUEL	12,415.59	12,928.12	11,794.96	11,644.00	11,644.00	11,644.00
0225-4400	POLICE PATROL VEH. MAINT.	27,837.20	29,833.88	30,139.86	23,430.00	19,430.00	23,430.00
0225-4402	FUEL	60,878.13	72,072.28	69,402.96	57,750.00	57,750.00	57,750.00
0226-4400	POLICE NARCOTICS VEH. MAINT.	369.14	23.00	0.00	600.00	300.00	300.00
0226-4402	FUEL	176.66	203.72	24.00	202.00	202.00	202.00
0228-4400	POLICE K-9 VEH. MAINT.	2,223.31	1,917.59	2,735.86	1,748.00	1,748.00	1,000.00
0228-4402	FUEL	7,850.09	8,116.95	7,793.39	7,903.00	7,903.00	7,903.00
0301-4300	PW MAINT. & REPAIR SUPPLIES	3,135.58	3,467.57	2,267.80	3,100.00	2,825.00	2,500.00
0311-4400	STREETS VEH. MAINT.	3,796.83	5,283.32	2,722.49	3,283.00	2,383.00	2,000.00
0311-4402	FUEL	11,600.97	13,749.17	11,867.28	8,471.00	8,471.00	8,471.00
0312-4400	GRAFFITI VEH. MAINT.	1,038.83	1,544.11	693.17	660.00	660.00	660.00
0312-4402	FUEL	1,883.54	797.75	3,501.54	2,065.00	2,065.00	2,065.00
0320-4400	MECHANICAL VEH. MAINT.	868.17	600.25	573.52	540.00	540.00	540.00
0320-4402	FUEL	1,540.89	1,650.83	1,870.53	1,690.00	1,690.00	1,690.00
0346-4400	STREET TREES VEH. MAINT.	1,615.02	1,983.93	1,581.26	2,000.00	1,750.00	1,500.00
0346-4402	FUEL	892.82	1,348.24	1,220.59	938.00	938.00	938.00

PW - Equipment & Vehicle Maint
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
320	PUBLIC WORKS-VEHICLE MAINT						
0370-4400	TRAFFIC SAFETY VEH. MAINT.	4,164.63	2,581.68	1,516.69	4,389.00	2,389.00	2,300.00
0370-4402	FUEL	10,013.10	8,853.93	6,994.43	9,660.00	9,660.00	7,660.00
0371-4400	TRAFFIC SIGNAL VEH. MAINT.	2,423.62	2,141.22	2,612.34	2,100.00	1,623.00	2,100.00
0371-4402	FUEL	3,694.60	4,333.18	3,311.06	3,260.00	3,260.00	3,200.00
0390-4400	FACILITIES MANGM'T VEH. MAINT.	5,331.43	3,612.74	6,498.81	6,341.00	4,841.00	4,000.00
0390-4402	FUEL	16,070.62	17,412.88	17,020.98	15,150.00	15,150.00	15,150.00
0420-4400	RECREATION VEH. MAINT.	0.00	0.00	183.12	1,000.00	200.00	500.00
0420-4402	FUEL	0.00	0.00	610.01	500.00	500.00	500.00
3661-4210	UTILITIES	14,673.00	10,445.43	29,355.92	31,000.00	31,000.00	35,000.00
3661-4220	CNG FUELING STATION	534.96	429.20	460.12	420.00	420.00	420.00
3661-4260	CNG FUELING STATION	0.00	6,743.20	3,474.23	7,500.00	7,500.00	5,000.00
3661-4400	CNG FUELING STATION	28,019.81	14,804.62	27,490.01	22,000.00	22,000.00	22,000.00
3661-4402	FUEL	38,595.43	48,412.47	89,426.84	90,000.00	90,000.00	90,000.00
3661-4430	ACTIVITIES AND PROGRAMS	0.00	0.00	470.59	750.00	250.00	0.00
3661-4435	CNG FUELING STATION	3,228.28	4,394.92	9,229.32	9,200.00	9,200.00	6,000.00
3661-4450	OTHER EXPENSE	0.00	15,676.75	0.00	33,844.00	33,844.00	63,155.00
3661-4300	CNG FUELING STATION	0.00	524.47	90.92	0.00	0.00	0.00
Total	**MAINT & OPERATIONS**	**293,020.08**	**334,052.90**	**377,307.87**	**397,191.00**	**379,889.00**	**412,550.00**
CAPITAL EXPENSES							
0000-4500	CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	10,000.00
Total	**CAPITAL EXPENSES**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**10,000.00**
CAPITAL PROJECTS							
0000-4600	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00

PW - Equipment & Vehicle Maint
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
320 PUBLIC WORKS-VEHICLE MAINT						
3661-4600 CAPITAL PROJECTS	4,715.71	7,956.85	2,181.98	7,242.00	6,242.00	0.00
Total CAPITAL PROJECTS	**4,715.71**	**7,956.85**	**2,181.98**	**7,242.00**	**6,242.00**	**0.00**
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total PERSONNEL SERVICES	**103,300.60**	**84,156.42**	**82,603.18**	**154,000.00**	**154,000.00**	**168,453.15**
Total MAINT & OPERATIONS	**293,020.08**	**334,052.90**	**377,307.87**	**397,191.00**	**379,889.00**	**412,550.00**
Total CAPITAL EXPENSES/PROJECTS	**4,715.71**	**7,956.85**	**2,181.98**	**7,242.00**	**6,242.00**	**10,000.00**
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total PUBLIC WORKS-VEHICLE MAINT	**401,036.39**	**426,166.17**	**462,093.03**	**558,433.00**	**540,131.00**	**591,003.15**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION	**DIVISION NO.**
Mall Maintenance	**341**

NARRATIVE

The Mall Maintenance Division provides maintenance in the mall and the downtown business area at an enhanced level as compared to other commercial areas of the City. The Division provides a seven-days per week refuse collection from public receptacles, landscape maintenance, annual cleaning of sidewalks and removal of graffiti from public facilities such as street signs and poles, sidewalks and planters in the mall area. Repairs of masonry, streetscape and lighting are performed as funding allows.

Court referral volunteers are frequently used to perform public service on the Mall, including maintenance and cleaning, weeding, gum removal and debris pickup. The volunteers are monitored and supervised by Public Works staff.

An assessment collected from mechants is the only funding source for this division. Since the assessment amount has not increased for many years and the cost for maintenance has increased, service levels provided by staff are constrained. In addition, the assement is not sufficient to also fund needed capital projects for the Mall.

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Maintenance Worker	0.70	0.70	0.70	0.70	0.70
Senior Maintenance Worker	0.10	0.10	0.10	0.10	0.10
PW Field Supervisor	0.00	0.00	0.00	0.00	0.00
Field Supervisor II	0.10	0.00	0.00	0.00	0.05
PW Administrative Coordinator	0.00	0.00	0.00	0.00	0.05
PW Office Specialist	0.00	0.00	0.00	0.00	0.01
Maintenance Helper - PT	0.00	0.35	0.70	0.70	0.70
Total	**0.90**	**1.15**	**1.50**	**1.50**	**1.61**

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Services	$ 70,520	$ 72,260	$ 75,046	$ 60,089	$ 73,136
Operating Expenses	1,965	2,186	4,250	2,845	11,990
Capital Outlay	-	6,216	12,480	-	12,000
Total	**$ 72,485**	**$ 80,662**	**$ 91,776**	**$ 62,934**	**$ 97,126**

SOURCE OF FUNDS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
01-3930 Mall Maintenance Levy	$ 95,844	$ 99,651	$ 100,000	$ 94,952	$ 100,000
General Fund		-	-	-	-
Total	**$ 95,844**	**$ 99,651**	**$ 100,000**	**$ 94,952**	**$ 100,000**

	PERSONNEL SERVICES		**$73,136**
4101	**Personnel Costs:** Salary and Benefits	$54,185	
4103	**Part Time**	$15,951	
4105	**Overtime**	$3,000	

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION			**DIVISION NO.**
Mall Maintenance			**341**
	OPERATING EXPENSES		**$11,990**
4210	**Utilities:** Assumes 5% rate increase over FY 12-13 costs	$250	
4250	**Rents & Leases:** (Rental of maint equipment as needed)	$500	
4300 0301-4300	**Department Supplies:** Maintenance supplies including trash bags, repair parts for irrigation and planter lighting, bollard repair	$3,000	
4310	**Equipment & Supplies:** Miscellaneous repairs: Landscape/Plant Replacement	$5,000	
4320	**Department Equipment/Maintenance:** Landscape/Irrigation: Backflow Maintenance	$2,740	
4340	**Small Tools**	$500	
	CAPITAL EQUIPMENT		**$12,000**
4500	**Captial Expenses:**		
	Concrete Trash Cans	$4,000	
	Uplighting at Mall entrances	$4,000	
	Bollard replacement, materials to start replacement of damaged or missing bollards	$4,000	
	TOTAL		**$97,126**

PW - Mall Maintenance
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
341 MALL MAINTENANCE						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	29,092.90	40,465.89	41,766.27	39,352.00	39,352.00	33,548.62
0000-4103 WAGES-PERMANENT EMPLOYEES	0.00	8,386.52	6,142.34	10,346.00	10,346.00	15,951.26
0000-4105 OVERTIME	1,014.85	414.90	1,311.76	6,500.00	6,500.00	3,000.00
0000-4120 O.A.S.D.I.	2,305.42	3,740.64	3,765.54	3,888.00	3,888.00	4,010.24
0000-4124 RETIREMENT	0.00	2.70	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	10,060.06	9,625.83	10,975.86	11,964.00	11,964.00	8,722.54
0000-4128 DENTAL INSURANCE	813.34	732.78	779.64	852.00	852.00	513.04
0000-4130 WORKER'S COMPENSATION INS.	4,630.08	6,710.04	6,907.47	7,008.00	7,008.00	7,067.17
0000-4136 OPTICAL INSURANCE	299.43	260.93	285.24	300.00	300.00	195.10
0000-4138 LIFE INSURANCE	138.00	180.00	325.50	336.00	336.00	127.80
Total PERSONNEL SERVICES	**48,354.08**	**70,520.23**	**72,259.62**	**80,546.00**	**80,546.00**	**73,135.77**
MAINTENANCE & OPERATING EXPENSES						
0000-4210 UTILITIES	242.57	272.19	270.60	250.00	250.00	250.00
0000-4250 RENTS AND LEASES	0.00	0.00	0.00	500.00	500.00	500.00
0000-4300 DEPARTMENT SUPPLIES	197.91	0.00	210.14	0.00	0.00	0.00
0000-4310 EQUIPMENT AND SUPPLIES	0.00	112.41	0.00	0.00	0.00	5,000.00
0000-4340 SMALL TOOLS	494.38	0.00	308.89	500.00	500.00	3,240.00
0301-4300 PW MAINT. & REPAIR SUPPLIES	4,412.21	1,580.37	1,397.25	3,000.00	3,000.00	3,000.00
Total MAINT & OPERATIONS	**5,347.07**	**1,964.97**	**2,186.88**	**4,250.00**	**4,250.00**	**11,990.00**
CAPITAL EXPENSES						
0000-4500 CAPITAL EXPENSES	0.00	0.00	6,215.60	6,980.00	6,980.00	12,000.00
Total CAPITAL EXPENSES	**0.00**	**0.00**	**6,215.60**	**6,980.00**	**6,980.00**	**12,000.00**

PW - Mall Maintenance
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
341	MALL MAINTENANCE						
CAPITAL PROJECTS							
0000-4600	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total	**CAPITAL PROJECTS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	**TRANSFERS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**PERSONNEL SERVICES**	**48,354.08**	**70,520.23**	**72,259.62**	**80,546.00**	**80,546.00**	**73,135.77**
Total	**MAINT & OPERATIONS**	**5,347.07**	**1,964.97**	**2,186.88**	**4,250.00**	**4,250.00**	**11,990.00**
Total	**CAPITAL EXPENSES/PROJECTS**	**0.00**	**0.00**	**6,215.60**	**6,980.00**	**6,980.00**	**12,000.00**
Total	**TRANSFERS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**PUBLIC WORKS-MALL MAINT**	**53,701.15**	**72,485.20**	**80,662.10**	**91,776.00**	**91,776.00**	**97,125.77**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION	**DIVISION NO.**
Street Sweeping	**343**

NARRATIVE

Street sweeping is conducted to improve the cleanliness, health and safety of the City. Street sweepers remove debris from streets and prevent it from entering storm drains. Storm drains lead straight to the ocean and are meant for rainwater only. Street sweeping also helps the City comply with increasingly stringent state and federal storm water quality requirements under the new storm water permit. All services are currently paid using Fund 11 Gas tax.

FY 2014-2015: Street sweeping will be continued in residential areas, commercial areas, alleys, Downtown and Mall area, the Maclay streetscape, City parking lots and parks parking lots.

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Operating Expenses	$ 121,200	$ 121,255	$ 123,988	$ 121,200	$ 136,000
Capital Outlay	-	-	-	-	-
Total	**$ 121,200**	**$ 121,255**	**$ 123,988**	**$ 121,200**	**$ 136,000**

SOURCE OF FUNDS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Gas Tax (Fund 11)Transfer- *HUTA - Sect. 2105,2106, & 2107*	123,988	121,255	123,988	123,988	136,000
Total	**$ 123,988**	**$ 121,255**	**$ 123,988**	**$ 123,988**	**$ 136,000**

	OPERATING EXPENSES		**$136,000**
4260	**Contractual Services (Estimated 10% Increase in Contract)**	$136,000	
	TOTAL		**$136,000**

PW - Street Sweeping
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
343	PUBLIC WORKS-STREET CLEANING						
PERSONNEL SERVICES							
0000-4100	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
Total	**PERSONNEL SERVICES**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
MAINTENANCE & OPERATING EXPENSES							
0000-4260	CONTRACTUAL SERVICES	121,200.00	121,200.00	121,254.50	123,988.00	123,988.00	136,000.00
Total	**MAINT & OPERATIONS**	**121,200.00**	**121,200.00**	**121,254.50**	**123,988.00**	**123,988.00**	**136,000.00**
CAPITAL EXPENSES							
0000-4500	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
Total	**CAPITAL EXPENSES**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
CAPITAL PROJECTS							
0000-4600	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total	**CAPITAL PROJECTS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	**TRANSFERS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**PERSONNEL SERVICES**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**MAINT & OPERATIONS**	**121,200.00**	**121,200.00**	**121,254.50**	**123,988.00**	**123,988.00**	**136,000.00**
Total	**CAPITAL EXPENSES/PROJECTS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**TRANSFERS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**PUBLIC WORKS-STREET CLEANING**	**121,200.00**	**121,200.00**	**121,254.50**	**123,988.00**	**123,988.00**	**136,000.00**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION	**DIVISION NO.**
Streets , Trees & Parkways	**346**

NARRATIVE

The Streets Trees and Parkways Division provides a program of tree general maintenance for approximately 7,138 City trees on parkways and City facilities. In order to preserve aging trees, the Division performs additional services under the guidance of an arborist for things such as wind trimming, hole fillings and cabling. The City's older trees require an increasing amount of attention; an active tree maintenance program helps to prolong tree life expectancy and the beauty of our trees.

FY 2014-2015: The General Fund allocation for public tree maintenance remains reduced due to budget constraints, resulting in a 75% reduction in grid tree trimming frequencies. Staff will continue to provide priority emergency response to reports of downed trees or limbs, and resident requests for tree inspections or clearance trimming. The Public Works Tree Partner Program has seen increased interest by the public, which encourages residents to plant parkway trees either by applying for a no-fee permit, or a $210 fee for expedited planting.

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Public Works Director	0.00	0.00	0.00	0.00	0.02
P.W. Superintendent	0.00	0.00	0.00	0.00	0.10
Civil Engineering Assistant II	0.00	0.00	0.00	0.00	0.04
Maintenance Worker	0.25	0.20	0.20	0.20	0.10
Field Supervisor II	0.10	0.10	0.10	0.10	0.10
Senior Maintenance Worker	0.10	0.10	0.10	0.10	0.16
Total	**0.45**	**0.40**	**0.40**	**0.40**	**0.52**

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Services	$ 24,060	$ 26,021	$ 52,178	$ 59,799	$ 94,291
Operating Expenses	66,292	62,452	58,558	50,426	55,000
Capital Outlay	1,242	1,447	1,500	1,318	1,500
Total	**$ 91,594**	**$ 89,920**	**$ 112,236**	**$ 111,543**	**$ 150,791**

SOURCE OF FUNDS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Gas Tax (Fund 11)Transfer- *HUTA - Sect. 2105,2106, & 2107*	$ -	$ -	$ -	$ -	$ 35,000
Transfer (Fund 15) - Local Transportation		-	-	-	19,500
General Fund	-	89,920	112,236	111,543	96,291
Total	**$ -**	**$ 89,920**	**$ 112,236**	**$ 111,543**	**$ 150,791**

	PERSONNEL SERVICES		**$94,291**
4101	**Personnel Costs**	$91,291	
4105	**Overtime**	$3,000	

	OPERATING EXPENSES		**$55,000**
4250	**Rents and Leases:** Rent and lease of equipment as needed	$250	

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION				**DIVISION NO.**
Streets , Trees & Parkways				**346**
4260	**Contractual Services:**		$47,500	
	General Grid trimming (trees) on a four year cycle and any additional as-needed services.	$45,500		
	Bee Removal - Emergency Call Outs	$2,000		
4300	**Department Supplies:**		$1,750	
	Office Supplies	$250		
0301-4300	Maintenance supplies: Asphalt, Bag Mix, Emulsion	$1,500		
4310	**Equipment and Supplies:**		$500	
	Uniforms and Safety Gear:			
	Uniform replacements & new issues; $320 per staff based on FTE assigned to -346 Division; jackets issued in FY 14 next issue FY 16	$100		
	Uniform Gear-(moved from 001-310)	$250		
	Rain and safety gear based on FTE assigned to -346 Division	$150		
4320	**Equipment Maintenance:**		$500	
	Maintenance and repair of power tools, hand tools and related equipment.			
4340	**Small Tools:**		$500	
	Pole saws, hoppers, shovels, rakes, hoes, brooms			
4430	**Activities and Programs:** (Tree Partner Program)		$4,000	
	Parkway tree replacement plantings			
	CAPITAL EXPENSES			**$1,500**
4500	**Capital Equipment:**		$1,500	
	Replace power equipment - chain saws, blowers			
	EQUIPMENT REPLACEMENT CHARGE			**-**
	TOTAL			**$150,791**

PW - Streets Trees and Parkway
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
346	PUBLIC WORKS-ST, TREES & PRKWY						
PERSONNEL SERVICES							
0000-4101	SALARIES-PERMANENT EMPLOYEES	16,215.49	13,342.95	13,463.14	35,208.00	35,208.00	63,387.01
0000-4105	OVERTIME	6,047.46	4,584.97	6,069.40	3,000.00	3,000.00	3,000.00
0000-4120	O.A.S.D.I.	1,700.02	1,375.93	1,495.15	3,036.00	3,036.00	5,072.61
0000-4124	RETIREMENT	0.00	1.34	0.00	0.00	0.00	0.00
0000-4126	HEALTH INSURANCE	5,134.08	2,015.79	1,974.00	6,756.00	6,756.00	12,129.09
0000-4128	DENTAL INSURANCE	470.46	188.60	193.80	588.00	588.00	1,244.42
0000-4130	WORKER'S COMPENSATION INS.	3,250.53	2,493.55	2,769.71	4,776.00	4,776.00	8,245.30
0000-4134	LONG TERM DISABILITY INSURANCE	0.00	0.00	0.00	158.00	158.00	0.00
0000-4136	OPTICAL INSURANCE	148.50	57.23	55.56	156.00	156.00	284.30
0000-4138	LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00	928.00
0830-4100	****PERSONNEL SERVICES****	0.00	0.00	0.00	0.00	0.00	0.00
7510-4105	OVERTIME - NORTH MACLAY STREETSCAPE	0.00	54.81	0.00	0.00	0.00	0.00
7510-4120	O.A.S.D.I.	0.00	4.20	0.00	0.00	0.00	0.00
7510-4130	WORKER'S COMPENSATION INS.	0.00	7.72	0.00	0.00	0.00	0.00
Total	**PERSONNEL SERVICES**	**32,966.54**	**24,127.09**	**26,020.76**	**53,678.00**	**53,678.00**	**94,290.73**
MAINTENANCE & OPERATING EXPENSES							
0000-4250	RENTS AND LEASES	0.00	0.00	175.50	500.00	250.00	250.00
0000-4260	CONTRACTUAL SERVICES	50,391.00	53,685.00	52,697.00	47,500.00	47,500.00	47,500.00
0000-4300	DEPARTMENT SUPPLIES	637.57	430.50	425.10	250.00	250.00	250.00
0000-4310	EQUIPMENT AND SUPPLIES	323.14	284.38	308.00	308.00	308.00	500.00
0000-4320	DEPARTMENT EQUIPMENT MAINT	602.35	901.06	665.17	500.00	500.00	500.00
0000-4340	SMALL TOOLS	436.26	356.45	430.04	500.00	500.00	500.00
0000-4360	PERSONNEL TRAINING	448.00	0.00	0.00	0.00	0.00	0.00

PW - Streets Trees and Parkway
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
346	PUBLIC WORKS-ST, TREES & PRKWY						
0000-4430	ACTIVITIES AND PROGRAMS	7,874.00	8,384.00	7,313.09	6,000.00	5,000.00	4,000.00
0301-4300	PW MAINT. & REPAIR SUPPLIES	80.11	1,465.75	437.99	1,500.00	1,000.00	1,500.00
7510-4300	NORTH MACLAY STREETSCAPE	1,155.37	718.71	0.00	0.00	0.00	0.00
Total	**MAINT & OPERATIONS**	**61,947.80**	**66,225.85**	**62,451.89**	**57,058.00**	**55,308.00**	**55,000.00**
CAPITAL EXPENSES							
0000-4500	CAPITAL EXPENSES	0.00	1,241.70	1,446.89	1,500.00	1,000.00	1,500.00
Total	**CAPITAL EXPENSES**	**0.00**	**1,241.70**	**1,446.89**	**1,500.00**	**1,000.00**	**1,500.00**
CAPITAL PROJECTS							
0000-4600	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total	**CAPITAL PROJECTS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	**TRANSFERS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**PERSONNEL SERVICES**	**32,966.54**	**24,127.09**	**26,020.76**	**53,678.00**	**53,678.00**	**94,290.73**
Total	**MAINT & OPERATIONS**	**61,947.80**	**66,225.85**	**62,451.89**	**57,058.00**	**55,308.00**	**55,000.00**
Total	**CAPITAL EXPENSES/PROJECTS**	**0.00**	**1,241.70**	**1,446.89**	**1,500.00**	**1,000.00**	**1,500.00**
Total	**TRANSFERS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**PUBLIC WORKS-ST, TREES & PRKWY**	**94,914.34**	**91,594.64**	**89,919.54**	**112,236.00**	**109,986.00**	**150,790.73**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION — **Traffic Safety**

DIVISION NO. — **370**

NARRATIVE

The Traffic Safety Division provides routine scheduled maintenance to all street signs, off street parking controls, traffic striping and curb delineations. The Division performs restriping and marking of all streets on a two year maintenance schedule. Restriping is also done following large construction projects or street repairs. The Division performs traffic safety improvements such as marking changes, striping and signing changes.

The Traffic Safety Division performs an annual School Safety Program prior to the beginning of each school year. This program includes inspection and repainting of all school crosswalks and school street legends throughout the City. School safety signs are inspected and repaired or replaced as needed. Street tree limbs blocking signs or pedestrian pathways are reported to the Street Tree Division for trimming.

FY 2014-2015: Inspection and touch up repainting of street striping and pavement markings will continue, with use of cost effective thermoplastic markings whenever practical. Street striping in school zones is planned under the Safe Routes to Schools Program. Direct charge of materials to special funds, and transfer from Gas Tax Fund 11 makes the Traffic Safety Division a net zero impact on the General Fund.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Civil Egineering Assistant II	0.00	0.00	0.00	0.00	0.04
Senior Maintenance Worker	0.15	0.30	0.30	0.30	0.00
City Engineer	0.00	0.00	0.00	0.00	0.00
Electrical Supervisor	0.00	0.10	0.10	0.10	0.10
Field Supervisor II	0.10	0.00	0.00	0.00	0.00
Total	**0.25**	**0.40**	**0.40**	**0.40**	**0.14**

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services	$ 20,532	$ 16,288	$ 14,840	$ 21,008	$ 34,076
Operating Expenses	387	856	65,038	35,334	30,758
Capital Outlay	-	-	47,162	42,162	-
Total	**$ 20,919**	**$ 17,144**	**$ 127,040**	**$ 98,504**	**$ 64,834**

SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Gas Tax (Fund 11)Transfer- *HUTA - Sect. 2105,2106, & 2107*	$ 35,128	$ 41,651	$ 41,651	$ 41,651	$ 64,834
Transfer (Fund 13)					$ -
General Fund					$ -
Total	**$ 35,128**	**$ 41,651**	**$ 41,651**	**$ 41,651**	**$ 64,834**

	PERSONNEL SERVICES		**$34,076**
4101	**Personnel Costs**	$34,076	

	OPERATING EXPENSES		**$30,758**
4260	**Contractual Services**	$7,000	
0301-4260	**Contractual Services**	$0	

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION				**DIVISION NO.**
Traffic Safety				**370**
4300	**Department Supplies:**		$8,200	
0000-4300	Office supplies	$200		
0301-4300	Traffic Signage Repair Materials - Poles, Signs, Hardware, Street Signs, etc.	$8,000		
4310	**Equipment and Supplies:**		$308	
	Uniforms and Safety Gear:			
	Uniform replacements & new issues; $320 per staff based on FTE assigned to -370 Division; jackets issued in FY 12, next issue FY 14	$128		
	Rain and safety gear, average of $450 per staff based on FTE assigned to -370 Division	$180		
4320	**Department Equipment/Maintenance:**			
	Spare Meyer Cabinet 120/240 V.A.C. service, 1 at $2,200		$2,200	
	Replace traffic loops, 10 at $425 each		$4,250	
	Replace conflict monitors, 10 at $350 each		$3,500	
4340	**Small Tools**		$200	
	Brooms, shovels, post hole diggers, hand tools, misc.			
4360	**Personnel Training**		$100	
4430	**Activities and Programs**			
	370 Signage- Preventitive Maintenance Program		$5,000	
	CAPITAL PROJECTS			**$0**
4600				
	TOTAL			**$64,834**

PW - Traffic Safety
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
370 PUBLIC WORKS-TRAFFIC SAFETY						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	25,975.02	15,137.81	9,858.52	10,520.00	10,520.00	25,186.70
0000-4105 OVERTIME	9.14	196.95	11.53	127.00	127.00	0.00
0000-4120 O.A.S.D.I.	1,987.89	1,173.12	755.17	888.00	888.00	1,926.78
0000-4126 HEALTH INSURANCE	5,643.01	1,520.86	3,463.31	2,100.00	2,100.00	3,406.85
0000-4128 DENTAL INSURANCE	595.57	195.89	593.04	84.00	84.00	495.04
0000-4130 WORKER'S COMPENSATION INS.	4,899.20	2,165.00	1,403.41	1,140.00	1,140.00	2,942.64
0000-4136 OPTICAL INSURANCE	162.67	34.30	95.28	0.00	0.00	85.13
0000-4138 LIFE INSURANCE	126.00	108.00	108.00	108.00	108.00	32.40
Total PERSONNEL SERVICES	**39,398.50**	**20,531.93**	**16,288.26**	**14,967.00**	**14,967.00**	**34,075.54**
MAINTENANCE & OPERATING EXPENSES						
0000-4260 CONTRACTUAL SERVICES	0.00	0.00	0.00	12,500.00	5,500.00	7,000.00
0000-4300 DEPARTMENT SUPPLIES	92.46	39.41	196.64	200.00	200.00	200.00
0000-4310 EQUIPMENT AND SUPPLIES	330.36	0.00	180.98	371.00	371.00	308.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	0.00	134.80	0.00	0.00	0.00	9,750.00
0000-4340 SMALL TOOLS	0.00	165.53	408.15	330.00	230.00	200.00
0000-4360 PERSONNEL TRAINING	249.75	47.00	70.00	200.00	0.00	100.00
0000-4430 ACTIVITIES AND PROGRAMS	0.00	0.00	0.00	7,000.00	5,400.00	5,000.00
0301-4300 PW MAINT. & REPAIR SUPPLIES	0.00	0.00	0.00	44,310.00	40,310.00	8,000.00
Total MAINT & OPERATIONS	**672.57**	**386.74**	**855.77**	**64,911.00**	**52,011.00**	**30,558.00**
CAPITAL EXPENSES						
0000-4500 CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

PW - Traffic Safety
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
370 PUBLIC WORKS-TRAFFIC SAFETY						
CAPITAL PROJECTS						
0000-4600 CAPITAL PROJECTS	0.00	0.00	0.00	47,162.00	42,162.00	0.00
Total CAPITAL PROJECTS	**0.00**	**0.00**	**0.00**	**47,162.00**	**42,162.00**	**0.00**
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total PERSONNEL SERVICES	**39,398.50**	**20,531.93**	**16,288.26**	**14,967.00**	**14,967.00**	**34,075.54**
Total MAINT & OPERATIONS	**672.57**	**386.74**	**855.77**	**64,911.00**	**52,011.00**	**30,558.00**
Total CAPITAL EXPENSES/PROJECTS	**0.00**	**0.00**	**0.00**	**47,162.00**	**42,162.00**	**0.00**
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total PUBLIC WORKS-TRAFFIC SAFETY	**40,071.07**	**20,918.67**	**17,144.03**	**127,040.00**	**109,140.00**	**64,633.54**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION — **Traffic Signals**

DIVISION NO. — **371**

NARRATIVE

The Traffic Signal Division provides for the operation and maintenance of 44 traffic signal controlled intersections and 6 intersections equipped with flashers on stop signs. Maintenance procedures include routine scheduled verification of proper "programmed" operations, timing, and sequencing at these intersections. Preventative maintenance ensures that "conflict monitor units" and "flasher" circuits are working correctly and provide adequate safety and protection. Operational checks are also made on pedestrian and vehicle detectors to ensure safe traffic flow in all directions. Cleaning of traffic control cabinets and inspection of intersection facilities are also done bi-annually. Troubleshooting, repair of malfunctions and emergency repairs due to damage from traffic accidents or the "elements" are also completed as required.

FY 2014-2015: The Division will continue preventative maintenance routines and scheduled equipment replacement, including installation of new traffic loops, and installation of LED pedestrian fixtures. Traffic accidents and equipment knockdowns and purchase of replacement equipment are expected to be a continued strain on funding. Direct charge of materials to special funds, and transfer from Gas Tax Fund 11 will continue to make the Traffic Signal Division a net zero impact on the General Fund.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Electrical Supervisor	0.50	0.40	0.40	0.40	0.40
Bldg. Maint. Wkr / Elect. Helper	0.50	0.40	0.40	0.40	0.40
Total	**1.00**	**0.80**	**0.80**	**0.80**	**0.80**

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services	$ 79,328	$ 77,723	$ 70,437	$ 82,611	$ 85,309
Operating Expenses	25,593	27,869	24,299	20,879	30,691
Capital Outlay	-		-	-	25,000
Total	**$ 104,921**	**$ 105,592**	**$ 94,736**	**$ 103,490**	**$ 141,000**

SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Gas Tax (Fund 11)Transfer- *HUTA - Sect. 2105,2106, & 2107*	$ 99,101	$ 107,462	$ 107,462	$ 107,462	$ 102,000
Prop C	$ -	$ -	$ -	$ -	$ 9,000
Traffic Safety Fund 13	$ -	$ -	$ -	$ -	$ 30,000
General Fund	$ 5,820	-	-	-	-
Total	**$ 104,921**	**$ 107,462**	**$ 107,462**	**$ 107,462**	**$ 141,000**

	PERSONNEL SERVICES		**$85,309**
4101	**Personnel Costs**	$85,309	
	OPERATING EXPENSES		**$30,691**
4210	**Utilities:**	$23,192	

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION				**DIVISION NO.**
Traffic Signals				**371**
4300	**Department Supplies:**		$6,100	
000-4300	Office Supplies	$300		
	371 LED Repair Materials - supplies for maintenance and repair of LED traffic signals and pedestrian modules.	$5,800		
0301-4300	Supplies for LED program. Refer to Fund 13 Fund 13.			
4310	**Equipment and Supplies:**		$616	
	Uniforms and Safety Gear:			
	Uniform replacements & new issues; $320 per staff based on FTE assigned to -370 Division; jackets issued in FY 14 , next issue FY 16	$256		
	Rain and safety gear, average of $450 per staff based on FTE assigned to -370 Division	$360		
4320	**Equipment Maintenance**		$533	
4360	**Personnel Training:**		$150	
	Seminars, training, school			
4370	**Meetings, Memberships & Travel**		$100	
	CAPITAL EXPENSES			**$25,000**
4500	371 Traffic Signals & Modules - Repairs and Replacement		$25,000	
	TOTAL			**$141,000**

PW - Traffic Signals
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
371	PUBLIC WORKS-TRAFFIC SIGNALS						
PERSONNEL SERVICES							
0000-4101	SALARIES-PERMANENT EMPLOYEES	60,683.06	53,986.31	53,294.96	47,481.00	47,481.00	60,734.73
0000-4105	OVERTIME	1,108.66	873.03	121.41	188.00	188.00	0.00
0000-4120	O.A.S.D.I.	4,727.29	4,197.17	4,128.23	3,600.00	3,600.00	4,514.53
0000-4126	HEALTH INSURANCE	11,962.50	10,663.24	10,783.26	10,980.00	10,980.00	10,506.49
0000-4128	DENTAL INSURANCE	1,623.60	1,389.28	1,360.92	1,368.00	1,368.00	1,467.85
0000-4130	WORKER'S COMPENSATION INS.	8,784.23	7,780.82	7,595.98	6,564.00	6,564.00	7,693.05
0000-4134	LONG TERM DISABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00	60.20
0000-4136	OPTICAL INSURANCE	272.16	222.22	222.00	228.00	228.00	239.87
0000-4138	LIFE INSURANCE	252.00	216.00	216.00	216.00	216.00	91.80
Total	**PERSONNEL SERVICES**	**89,413.50**	**79,328.07**	**77,722.76**	**70,625.00**	**70,625.00**	**85,308.52**
MAINTENANCE & OPERATING EXPENSES							
0000-4210	UTILITIES	25,421.60	21,720.00	25,360.29	22,650.00	22,650.00	22,650.00
0000-4260	CONTRACTUAL SERVICES	1,300.00	0.00	0.00	0.00	0.00	0.00
0000-4300	DEPARTMENT SUPPLIES	31.59	438.25	450.15	250.00	250.00	6,000.00
0000-4310	EQUIPMENT AND SUPPLIES	867.09	703.50	718.20	616.00	616.00	616.00
0000-4320	DEPARTMENT EQUIPMENT MAINT	0.00	195.90	760.84	345.00	345.00	533.00
0000-4340	SMALL TOOLS	0.00	325.11	500.00	0.00	0.00	0.00
0000-4360	PERSONNEL TRAINING	300.00	130.50	0.00	150.00	50.00	150.00
0000-4370	MEETINGS, MEMBERSHIPS & TRAVEL	170.00	80.00	80.00	100.00	0.00	100.00
0000-4400	VEHICLE OPERATION & MAINT	0.00	0.00	0.00	0.00	0.00	0.00
Total	**MAINT & OPERATIONS**	**28,090.28**	**23,593.26**	**27,869.48**	**24,111.00**	**23,911.00**	**30,049.00**
CAPITAL EXPENSES							
0000-4500	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	19,000.00

PW - Traffic Signals
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
371 PUBLIC WORKS-TRAFFIC SIGNALS						
Total CAPITAL EXPENSES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**19,000.00**
CAPITAL PROJECTS						
0000-4600 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL PROJECTS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total PERSONNEL SERVICES	**89,413.50**	**79,328.07**	**77,722.76**	**70,625.00**	**70,625.00**	**85,308.52**
Total MAINT & OPERATIONS	**28,090.28**	**23,593.26**	**27,869.48**	**24,111.00**	**23,911.00**	**30,049.00**
Total CAPITAL EXPENSES/PROJECTS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**19,000.00**
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total PUBLIC WORKS-TRAFFIC SIGNALS	**117,503.78**	**102,921.33**	**105,592.24**	**94,736.00**	**94,536.00**	**134,357.52**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION	**DIVISION NO.**
Facilities Management	**390**

NARRATIVE

The Facilities Maintenance Division provides maintenance of all City facilities, a total of 110,715 square feet of building space, and over 45 acres of parks and city owned public right of way. Facilities include: City Hall, City Yard, Police facilities, park buildings and grounds, Regional Pool facility, Brand Median, San Fernando History and Cultural Museum, Lopez Adobe Historical House, Bikeway, Gateway, Cesar Chavez Transit Memorial and Civic Center landscape maintenance. With the disolution of the redevelopment agency (RDA), this division also maintains certain parking lots and other property under the RDA Sucessor Agency

Most deferred maintenance items and capital improvements have remained unfunded for the last four budget years and will continue unfunded in this fiscal year due to budget constraints. The deferred maintenance list and capital improvement list combined totals over two million dollars of deferred work. The lists will continue to be updated to assist in future planning and to provide work priorities in case of new funding sources.

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
P.W. Superintendent	0.40	0.30	0.30	0.30	0.30
P.W. Maintenance Worker	2.85	2.65	2.65	2.65	2.95
Sr. Maintenance Worker	0.75	0.60	0.60	0.60	0.60
P.W. Director	0.00	0.00	0.00	0.00	0.01
Field Supervisor I	0.75	0.00	0.00	0.00	0.00
Field Supervisor II	0.00	0.65	0.65	0.65	0.60
P.W. Office Specialist	0.45	0.30	0.30	0.30	0.30
P.W. Admin. Coordtr	0.25	0.30	0.30	0.30	0.30
Total	**5.45**	**4.80**	**4.80**	**4.80**	**5.06**

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Services	$ 424,972	$ 437,695	$ 399,327	$ 399,327	$ 510,759
Operating Expenses	297,934	316,082	312,874	296,837	319,674
Capital Outlay	2,365	1,220	19,300	(798)	1,300
Eqp. Replace.	-				-
Total	**$ 725,270**	**$ 754,997**	**$ 731,501**	**$ 695,366**	**$ 831,733**

SOURCE OF FUNDS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Prop C Bikeway (Fund 08) *transfer from 08-190-4901 to 01-3968*	$ 100,908	$ 100,908	$ 56,897	$ 100,908	$ 100,908
Gas Tax (Fund 11)Transfer- *HUTA - Sect. 2105*	-	30,000	30,000	30,000	30,000
General Fund		624,089	644,604	564,458	700,825
Total	**$ 100,908**	**$ 754,997**	**$ 731,501**	**$ 695,366**	**$ 831,733**

	PERSONNEL SERVICES		**$510,759**
4101	**Personnel Costs**	$505,759	
4105	**Overtime**	$5,000	

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION — **Facilities Management**

DIVISION NO. **390**

	OPERATING EXPENSES			**$319,674**
4210	**Utilities:**		$41,204	
	310-City Hall	$28,570		
	0450-Public Works Operations Center (50% of total cost $19,268; $4,817 is charged to 70-381 + $4,817 charged to 72-360)	$9,634		
	0457-San Fernando Museum of Art and History	$1,600		
	0470-Bikeway lighting (funded by Prop C)	$1,400		
4220	**Telephone:**		$600	
	Facilities/Equipment cell phones & standby phone. Expense shared with 01-320	$300		
	Phone for Rudy Ortega Park	$300		
4250	**Rents and Leases/Facilities:**		$1,500	
	0410 -Parks, lift for lighting maintenance	$750		
	0470-Bikeway, lift for lighting maintenance (Funded by Prop c)	$750		
4260	**Contractual Services:**			
0222-4260	Police Department:		$61,022	
	HVAC $1,400 X 4 (quarterly)	$5,600		
	Shooting range Hepa Filters	$1,000		
	Fire extinguisher maintenance	$300		
	Fire alarm system maint.	$300		
	Fire system annual test	$275		
	Janitorial, $4,305 monthly	$51,667		
	Pest control, $75 monthly	$900		
	Automatic gate svc, $200 quarterly	$800		
	Alarm system monitor $15 monthly	$180		
0310-4260	City Hall:		$20,508	
	Perimeter door maintenance $250 quarterly	$1,000		
	HVAC $440.00 quarterly	$1,760		
	Alarm monitor, approximately $30 monthly	$360		
	Fire extinguisher maintenance	$200		
	Fire system annual test	$275		
	Halon Fire system test	$945		
	Fire door system test	$500		
	Janitorial, $1,214 monthly: already reduced to three days	14,568		

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION **DIVISION NO.**
Facilities Management **390**

	Pest control, $75 monthly	$900		
0410-4260	Parks (Recreation, Pioneer, Layne, Old Skate Park, Lopez Adobe, Park Ave. Streetscape)		$39,904	
	HVAC maint, $386 quarterly	$1,544		
	Alarm monitor, $30x(5 locations)monthly	$1,800		
	Fire extinguisher maintenance	$200		
	Janitorial, $2,607 monthly, reduced to five days/no exterior bathrooms	$31,284		
	Pest control, $100 monthly	$1,200		
	Portable toilet @ Lane Park $323 monthly	$3,876		
0450-4260	Public Works Operations Center & City Yard (50% of costs are charged to 70-381 + 72-360)		$11,615	
	HVAC maint, $250 quaterly	$1,000		
	Alarm monitor, $30 monthly	$360		
	Fire extinguisher maintenance	$200		
	Automatic gate service maintenance	$125		
	Janitorial, $1,088 monthly=$13,056 shared cost with Water 25% & Sewer 25%	$6,530		
	Pest control, $75/semi-annual	$150		
	Ice Machine preventive maintenance $125 semi-annual	$250		
	Portable Toilet Rental (Share cost w/fund70/72)	$3,000		
0456-4260	1211 First Street		$400	
	HVAC preventive maintenance $100 quarterly, minor repairs.	$400		
0457-4260	San Fernando Museum		$300	
	HVAC preventive maintenance $100/three per year, minor repairs.	$300		
0460-4260	Las Palmas Park		$51,245	
	HVAC maintenance, $565 quarterly	$2,260		
	Elevator preventive maintenance	$1,200		
	Elevator permit	$750		
	Alarm monitor, approximately $30 monthly	$360		
	Fire extinguisher maintenance	$200		

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION **DIVISION NO.**
Facilities Management **390**

	Fire system test, annual	$575		
	Janitorial, $3,780 monthly, no exterior restrooms	$45,360		
	Pest control, $45 monthly	$540		
7500-4260	Rudy Ortega Park		$1,196	
	HVAC maintenance, $89 quarterly	$356		
	Alarm monitor, $15 monthly	$180		
	Pest Control	$600		
	Fire Extinguisher	$60		
4290	**Office Equipment Maintenance:**			
	Annual copier lease & maintenance (Annual total = $2,880, shared with Funds 70, 72, 73 and 01-390)		$720	
4300	**Department Supplies:**			
	Office Supplies - General		$300	
0222-4300	Police		$2,000	
	Building maint: supplies plumbing electrical and repair	$1,000		
	Jail repairs	$1,000		
0310-4300	City Hall		$1,200	
	Bluiding maintenance supplies plumbing electrical and repair	$600		
	Janitorial supplies not in contract	$600		
0410-4300	Parks (Recreation, Pioneer, Layne, Old Skate Park, Lopez Adobe, Park Ave. Streetscape)		$15,000	
	Bldg maint supplies: light bulbs, paint, door parts, plumbing parts, etc.	$4,000		
	Janitorial supplies not included in contract: paper towels, latex gloves, etc.	$2,000		
	Grounds maint supplies: trash bags, sign parts, etc.	$3,000		
	Ballfield maint supplies: fertilizer, compost, infield mix, etc.	$2,000		
	Supplies for irrigation system maintenance	$4,000		

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION **DIVISION NO.**
Facilities Management **390**

0415-4300	Cesar Chavez Memorial Transit Plaza		$1,500	
	Grounds maint supplies: trash bags, sign parts, etc.	$500		
	Replacement of Mural Uplights	$500		
	Supplies for irrigation system maintenance	$500		
0450-4300	Public Works Operations Center & City Yard		$1,300	
	Bldg maint supplies: light bulbs, paint, door parts, plumbing parts, etc.	$525		
	Grounds maint supplies: trash bags, sign parts, etc.	$275		
	First Aide Kits Reffills	$500		
0456-4300	1211 First Street		$250	
	Small repairs	$250		
0460-4300	Las Palmas Park		$10,600	
	Building Maintenance Supplies: Plumbing electrical repairs	$4,500		
	Grounds maint supplies: trash bags, sign parts, etc.	$2,000		
	Janitorial supplies not included in contract paper towels, latex gloves	$2,100		
	Supplies for irrigation system maintenance	$2,000		
0470-4300	Bikeway Maintenance (Funded by Prop C)		$2,000	
	Grounds maint supplies: trash bags, sign parts, etc.	$1,000		
	Supplies for irrigation maintenance	$1,000		
0480-4300	Gateway Maintenance		$500	
	Grounds maintenance supplies: trash bags, sign parts, etc.	$500		
7500-4300	Rudy Ortega Park		$3,500	
	Bldg maint supplies: light bulbs, paint, door parts, plumbing parts, etc.	$500		
	Janitorial supplies not included in contract: paper towels, latex gloves	$1,000		
	Grounds and building maint supplies: trash bags, sign parts, compost, plants, etc.	$1,000		

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION — **Facilities Management** — **DIVISION NO. 390**

	Supplies for irrigation system maintenance	$1,000		
4310	**Equipment and Supplies:**		$4,110	
	Uniforms and Safety Gear: Uniform replacements & new issues; $320 per staff based on FTE assigned to -390 Division; jackets issued in FY 12, next issue FY 14	$1,600		
	Rain and safety gear, average of $450 per staff based on FTE assigned to -390 Division	$2,250		
	Court Service Volunteer	$260		
0450-4310	Public Works Operations Center & City Yard		$1,000	
	Antena Upgrade	$500		
	New Radios	$500		
4320	**Equipment Maintenance:**		$3,850	
0410-4320	Parks			
	Equipment - lawn mowers, chain saws, blowers, weed trimmers	$3,000		
0450-4320	Public Works Operations Center & City Yard			
	Ice machine qtrly preventive maintenance	$250		
0460-4320	Las Palmas Park			
	Equipment such as lawn mowers, chain saws, blowers, weed trimmers	$600		
4330	**Building Maintenance and Repairs:**			
	Unexpected repairs performed by contractor or staff as needed			
0222-4330	Police		$5,000	
	HVAC repairs; electrical repairs	$1,000		
	Security & fire system repairs	$1,000		
	Plumbing	$1,000		
	Floor repairs - carpet seams and tiles	$2,000		
0310-4330	0310 City Hall		$2,600	
	HVAC repairs; electrical repairs	$1,100		
	Security system & fire system repairs	$500		
	Plumbing repairs	$1,000		
0410-4330	Parks (Recreation, Poineer, Lane, Lopez)		$21,000	
	HVAC repairs; electrical repairs	$2,000		
	Roof Repair (Recreation Park /Recreation Building)	$15,000		
	Security & fire system repairs	$500		
	Plumbing repairs and response to sewer stoppage	$500		

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION **DIVISION NO.**
Facilities Management **390**

	Floor repairs - carpet seams, tiles	$500		
	0410 Parks (Recreation, Pioneer, Layne, Lopez)	$1,000		
	Graffiti film replacement	$1,500		
0450-4330	Public Works Operations Center & City Yard		$4,750	
	HVAC repairs; electrical repairs	$1,500		
	Security & fire system repairs	$500		
	Plumbing repairs and response to sewer stoppage	$1,000		
	Graffiti film replacement	$750		
	Equipment Yard staff trailer Repair	$1,000		
0456-4330	1211 First Street		$200	
	Unexpected bldg repairs	$200		
0457-4330	San Fernando Museum		$100	
	Unexpected building repairs	$100		
0460-4330	Las Palmas Park		$3,500	
	HVAC repairs; electrical repairs& other; security & fire	$2,500		
	Elevator repairs, plumbing repairs and emergency callouts. Floor repairs- carpets seams, tiles, graffitti film replacements	$1,000		
7500-4330	Rudy Ortega Park		$900	
	Building Maintenance Repairs/contractor or staff			
	HVAC repairs; electrical repairs	$400		
	Plumbing repairs/emergency call-outs	$500		
4340	**Small Tools:**		$1,000	
0410-4340	Parks Small Tools	$1,000		
4360	**Personnel Training:**		$100	
0410-4360	Parks Personnel Training	$100		
4430	**Activities & Programs:**			
4450	**Propety Taxes:**		$3,200	
7500-4450	Rudy Ortega Park	$3,200		
	CAPITAL EXPENSES			**$1,300**
4500	**Capital Expenses:**			
0410-4500	Parks		$1,300	
	Replace push mower	$1,300		
	EQUIPMENT REPLACEMENT CHARGE			**$0**
	TOTAL			**$831,733**

PW - Facilities Management
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
390	FACILITIES MANAGEMENT						
PERSONNEL SERVICES							
0000-4101	SALARIES-PERMANENT EMPLOYEES	729.30	0.00	86.50	25,824.00	25,824.00	73,164.12
0000-4105	OVERTIME	75.27	0.00	1,153.85	5,000.00	5,000.00	5,000.00
0000-4120	O.A.S.D.I.	61.68	0.00	94.99	2,160.00	2,160.00	5,969.56
0000-4126	HEALTH INSURANCE	0.00	0.00	0.00	13,452.00	13,452.00	20,006.45
0000-4128	DENTAL INSURANCE	0.00	0.00	0.00	972.00	972.00	2,565.79
0000-4130	WORKER'S COMPENSATION INS.	93.42	0.00	159.61	2,364.00	2,364.00	11,114.94
0000-4136	OPTICAL INSURANCE	0.00	0.00	0.00	168.00	168.00	427.82
0000-4138	LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00	129.60
0410-4101	SALARIES-PERMANENT EMPLOYEES	153,472.38	118,594.00	119,877.94	96,112.00	96,112.00	120,744.60
0410-4105	OVERTIME	1,494.72	1,733.57	1,837.12	0.00	0.00	0.00
0410-4120	O.A.S.D.I.	11,855.67	9,207.06	9,312.72	7,872.00	7,872.00	9,236.96
0410-4124	RETIREMENT	0.00	22.79	0.00	0.00	0.00	0.00
0410-4126	HEALTH INSURANCE	33,139.21	28,952.51	30,074.78	27,480.00	27,480.00	26,566.06
0410-4128	DENTAL INSURANCE	4,376.61	3,510.05	3,448.87	3,456.00	3,456.00	3,684.06
0410-4130	WORKER'S COMPENSATION INS.	19,278.52	15,388.29	15,185.00	12,900.00	12,900.00	16,006.57
0410-4136	OPTICAL INSURANCE	746.90	585.17	574.56	588.00	588.00	620.32
0410-4138	LIFE INSURANCE	252.00	216.00	216.00	216.00	216.00	221.40
0454-4101	LOPEZ-VILLEGAS HOUSE	0.00	1,624.62	0.00	0.00	0.00	0.00
0454-4120	LOPEZ-VILLEGAS HOUSE	0.00	124.31	0.00	0.00	0.00	0.00
0454-4126	HEALTH INSURANCE	0.00	720.17	0.00	0.00	0.00	0.00
0454-4128	DENTAL INSURANCE	0.00	277.14	0.00	0.00	0.00	0.00
0454-4130	LOPEZ-VILLEGAS HOUSE	0.00	230.94	0.00	0.00	0.00	0.00
0454-4136	OPTICAL INSURANCE	0.00	18.44	0.00	0.00	0.00	0.00
0460-4101	SALARIES-PERMANENT EMPLOYEES	120,148.66	92,110.71	98,030.40	80,052.00	80,052.00	89,169.64

PW - Facilities Management
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
390	FACILITIES MANAGEMENT						
0460-4105	OVERTIME	148.90	567.42	428.43	0.00	0.00	0.00
0460-4120	O.A.S.D.I.	9,199.94	7,090.49	7,533.00	6,132.00	6,132.00	6,821.48
0460-4124	RETIREMENT	0.00	8.32	0.00	0.00	0.00	0.00
0460-4126	HEALTH INSURANCE	24,962.18	22,203.05	20,329.00	20,376.00	20,376.00	18,943.69
0460-4128	DENTAL INSURANCE	3,234.78	2,625.15	2,635.90	2,484.00	2,484.00	2,376.98
0460-4130	WORKER'S COMPENSATION INS.	14,478.22	11,741.18	12,152.84	9,996.00	9,996.00	11,904.38
0460-4136	OPTICAL INSURANCE	547.70	435.88	435.36	420.00	420.00	400.55
0460-4138	LIFE INSURANCE	378.00	324.00	324.00	324.00	324.00	162.00
0470-4101	SALARIES-PERMANENT EMPLOYEES	57,722.93	67,826.36	74,115.57	53,460.00	53,460.00	56,720.57
0470-4105	OVERTIME	520.48	906.70	13.00	0.00	0.00	0.00
0470-4120	O.A.S.D.I.	4,453.51	5,257.47	5,670.91	4,092.00	4,092.00	4,339.12
0470-4124	RETIREMENT	0.00	20.69	0.00	0.00	0.00	0.00
0470-4126	HEALTH INSURANCE	17,687.43	22,998.13	23,984.82	20,995.00	20,995.00	14,141.95
0470-4128	DENTAL INSURANCE	1,834.46	2,298.33	2,388.09	0.00	0.00	1,836.95
0470-4130	WORKER'S COMPENSATION INS.	5,654.83	6,852.20	7,119.06	1,978.00	1,978.00	8,065.66
0470-4136	OPTICAL INSURANCE	316.96	392.44	404.40	346.00	346.00	320.87
0470-4138	LIFE INSURANCE	126.00	108.00	108.00	108.00	108.00	97.20
Total	**PERSONNEL SERVICES**	**486,990.66**	**424,971.58**	**437,694.72**	**399,327.00**	**399,327.00**	**510,759.29**
MAINTENANCE & OPERATING EXPENSES							
0000-4210	UTILITIES	0.00	9,398.42	0.00	0.00	0.00	0.00
0000-4220	TELEPHONE	0.00	93.45	56.14	550.00	550.00	600.00
0000-4290	OFFICE EQUIPMENT MAINTENANCE	651.29	261.91	851.16	720.00	720.00	720.00
0000-4300	DEPARTMENT SUPPLIES	327.08	305.86	292.29	500.00	500.00	300.00
0000-4310	EQUIPMENT AND SUPPLIES	4,385.71	538.92	0.00	2,932.00	2,932.00	4,110.00

PW - Facilities Management
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
390	FACILITIES MANAGEMENT						
0220-4300	DEPARTMENT SUPPLIES	0.00	0.00	39.62	2,700.00	2,700.00	0.00
0222-4260	CONTRACTUAL SERVICES	43,201.45	47,866.78	54,430.70	46,015.00	46,015.00	61,022.00
0222-4300	DEPARTMENT SUPPLIES	2,353.32	1,204.84	2,669.67	0.00	0.00	2,000.00
0222-4330	BLDG MAINT & REPAIRS	8,422.20	4,046.01	6,895.03	8,000.00	6,000.00	5,000.00
0222-4430	ACTIVITIES AND PROGRAMS	0.00	0.00	2,560.16	0.00	0.00	0.00
0310-4210	UTILITIES	0.00	27,846.73	29,919.61	28,570.00	28,570.00	28,570.00
0310-4260	CONTRACTUAL SERVICES	34,735.15	28,414.51	27,200.40	20,518.00	20,518.00	20,508.00
0310-4300	DEPARTMENT SUPPLIES	2,575.29	2,351.29	1,547.50	3,000.00	2,500.00	1,200.00
0310-4330	BLDG MAINT & REPAIRS	1,308.78	2,485.34	1,761.15	4,600.00	3,600.00	2,600.00
0310-4430	ACTIVITIES AND PROGRAMS	0.00	0.00	997.60	0.00	0.00	0.00
0410-4220	TELEPHONE	235.90	0.00	0.00	0.00	0.00	0.00
0410-4250	RENTS AND LEASES	720.11	0.00	57.12	2,000.00	1,108.90	750.00
0410-4260	CONTRACTUAL SERVICES	42,832.32	38,589.33	38,856.52	40,028.00	40,028.00	39,904.00
0410-4300	DEPARTMENT SUPPLIES	22,625.52	15,406.94	15,159.45	21,000.00	21,000.00	15,000.00
0410-4310	EQUIPMENT AND SUPPLIES	197.55	4,100.01	9,901.11	1,588.00	1,588.00	0.00
0410-4320	DEPARTMENT EQUIPMENT MAINT	3,967.64	2,459.68	3,003.41	4,000.00	4,000.00	3,000.00
0410-4330	BLDG MAINT & REPAIRS	3,471.34	4,169.20	3,469.50	5,000.00	5,000.00	21,000.00
0410-4340	SMALL TOOLS	2,464.47	2,115.83	1,267.43	2,000.00	2,000.00	1,000.00
0410-4360	PERSONNEL TRAINING	286.10	151.15	35.00	750.00	24.00	100.00
0410-4430	ACTIVITIES AND PROGRAMS	2,179.64	4,490.32	1,227.67	1,000.00	0.00	0.00
0415-4300	SUPPLIES	12.35	1,143.95	804.84	1,500.00	500.00	1,500.00
0450-4210	UTILITIES	21,063.21	18,362.33	16,155.17	9,634.00	9,634.00	9,634.00
0450-4260	CONTRACTUAL SERVICES	12,368.83	11,007.08	10,054.40	11,603.00	11,603.00	11,615.00
0450-4300	DEPARTMENT SUPPLIES	991.07	1,617.36	1,343.97	2,250.00	1,250.00	1,300.00
0450-4310	EQUIPMENT AND SUPPLIES	0.00	0.00	0.00	2,000.00	1,000.00	1,000.00

PW - Facilities Management
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
390	FACILITIES MANAGEMENT						
0450-4320	DEPARTMENT EQUIPMENT MAINT	0.00	0.00	0.00	500.00	0.00	250.00
0450-4330	BLDG MAINT & REPAIRS	1,682.00	887.00	2,505.73	2,000.00	2,000.00	4,750.00
0450-4430	ACTIVITIES AND PROGRAMS	0.00	529.42	237.73	3,300.00	1,830.00	0.00
0456-4260	CONTRACTUAL SERVICES	356.00	356.00	178.00	400.00	400.00	400.00
0456-4300	1211 1ST STREET LEASE	0.00	0.00	0.00	500.00	500.00	250.00
0456-4330	BLDG MAINT & REPAIRS	285.00	185.00	185.00	300.00	300.00	200.00
0457-4210	UTILITIES	875.20	1,337.02	1,568.35	1,900.00	1,900.00	1,600.00
0457-4260	S.F. HISTORICAL & CULTURAL MUSEUM	368.39	366.35	281.36	400.00	400.00	300.00
0457-4300	SUPPLIES	0.00	87.62	0.00	0.00	0.00	0.00
0457-4330	BUILDING MAINTENANCE AND REPAIR	0.00	0.00	0.00	200.00	0.00	100.00
0460-4260	CONTRACTUAL SERVICES	35,098.48	38,152.00	50,185.60	50,500.00	50,500.00	51,245.00
0460-4300	DEPT SUPPLIES-LAS PALMAS PARK	6,494.37	9,519.94	10,098.01	11,000.00	11,000.00	10,600.00
0460-4320	DEPARTMENT EQUIPMENT MAINT	773.07	962.13	613.93	750.00	0.00	600.00
0460-4330	BLDG MAINT & RPR-LAS PALMAS PK	6,031.72	2,979.41	2,767.09	2,500.00	2,500.00	3,500.00
0460-4430	ACTIVITIES AND PROGRAMS	455.85	559.45	1,529.18	0.00	0.00	0.00
0470-4210	BIKEWAY MAINTENANCE UTILITIES	1,389.49	1,450.83	1,456.54	1,400.00	1,400.00	1,400.00
0470-4250	RENTS AND LEASES	998.09	294.00	0.00	0.00	0.00	750.00
0470-4260	CONTRACTUAL SERVICES	0.00	0.00	1,944.00	3,500.00	0.00	0.00
0470-4300	BIKEWAY MAINT. OFFICE SUPPLIES	3,999.70	1,748.17	1,987.56	2,000.00	2,000.00	2,000.00
0470-4430	ACTIVITIES AND PROGRAMS	1,011.80	0.00	537.51	0.00	0.00	0.00
0480-4300	DEPT SUPPLIES-GATEWAY MAINT.	0.00	562.82	133.77	500.00	500.00	500.00
7500-4260	CONTRACTUAL SERVICES	7,497.34	281.05	869.00	566.00	566.00	1,196.00
7500-4300	HERITAGE PARK UP19028	1,560.11	3,190.50	4,706.36	4,500.00	4,000.00	3,500.00
7500-4330	BLDG MAINT & REPAIRS	0.00	0.00	180.00	500.00	500.00	900.00
7500-4430	ACTIVITIES AND PROGRAMS	0.00	2,735.00	500.00	0.00	0.00	0.00

PW - Facilities Management
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
390 FACILITIES MANAGEMENT						
7500-4450 HERITAGE PARK UP19028	3,019.54	3,322.84	3,060.35	3,200.00	3,200.00	3,200.00
Total MAINT & OPERATIONS	**283,272.47**	**297,933.79**	**316,081.69**	**312,874.00**	**296,836.90**	**319,674.00**
CAPITAL EXPENSES						
0000-4500 CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
0410-4500 CAPITAL EXPENSES	5,128.39	2,364.79	1,220.12	19,300.00	(798.00)	1,300.00
Total CAPITAL EXPENSES	**5,128.39**	**2,364.79**	**1,220.12**	**19,300.00**	**(798.00)**	**1,300.00**
CAPITAL PROJECTS						
0000-4600 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
0410-4600 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL PROJECTS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0410-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0455-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0456-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0457-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total PERSONNEL SERVICES	**486,990.66**	**424,971.58**	**437,694.72**	**399,327.00**	**399,327.00**	**510,759.29**
Total MAINT & OPERATIONS	**283,272.47**	**297,933.79**	**316,081.69**	**312,874.00**	**296,836.90**	**319,674.00**
Total CAPITAL EXPENSES/PROJECTS	**5,128.39**	**2,364.79**	**1,220.12**	**19,300.00**	**(798.00)**	**1,300.00**
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

PW - Facilities Management
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
390	FACILITIES MANAGEMENT						
Total	**PUBLIC WORKS- FACILITIES**	**775,391.52**	**725,270.16**	**754,996.53**	**731,501.00**	**695,365.90**	**831,733.29**

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PARKS/RECREATION & COMMUNITY SERVICES

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION	**DIVISION NO.**
Administrative	**420**

NARRATIVE

The Recreation and Community Services Administrative Division includes the cost of the day to day operations of the Department to include full-time salaried personnel costs.

Objectives for FY 14-15 To provide access to recreation and community programs to residents of the City of San Fernando. This will be done by publicizing the programs/activities/facilities available to the public, update and enhance recreation web pages to include registration forms, facility rental forms, and informational packets regarding facilities. In addition, Staff will continue to seek ways to increase department programming, to deliver efficiency of those programs, and to increase revenue while always focusing on increasing customer retention and satisfaction..

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
RCS Director	0.0	0.0	0.0	0.0	0.0
RCS Manager	1.0	1.0	1.0	1.0	1.0
Office Specialist	1.9	2.0	2.0	1.9	2.0
Total	2.9	3.0	3.0	2.9	3.0
APPROPRIATIONS					
Personnel Services	$ 251,636	$ 249,176	$ 229,282	$ 229,282	$ 248,144
Operating Expenses	115,112	133,768	133,525	132,525	$ 135,100
Capital Outlay (Expenses and Equipment	0	0	0	0	$ -
Total	$ 366,748	$ 382,944	$ 362,807	$ 361,807	$ 383,244
SOURCE OF FUNDS					
01 General Funds	$ 326,748	$ 336,891	$ 336,891	$ 350,466	$ 371,244
01-3777 Facility Rental	40,000	40,000	40,000	11,341	$ 12,000
Total	$ 366,748	$ 376,891	$ 376,891	$ 361,807	$ 383,244

Supporting Information

4100	**PERSONNEL SERVICES**			**$248,144**
4101	Full time salaries		$245,144	
4111	Commission Reimbursement		$3,000	
4200	**OPERATING EXPENSES**			**$135,100**
4210	Utilities		$82,000	
4220	Telephone		$19,000	
4260	Contractual Service:		$25,500	
	Contractual Service	$6,500		
	Copier and Riso Contracts	$15,000		
	Publicity	$4,000		

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION				**DIVISION NO.**
Administrative				**420**
4300	Department Supplies		$6,000	
4360	Personnel Training		$2,000	
4380	Memberships		$600	
4900	**CAPITAL EXPENSES**			**$0**
4941	Equipment Replacement		$0	
TOTAL - Administrative				**$383,244**

Recreation - Administration
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
420	RECREATION						
PERSONNEL SERVICES							
0000-4101	SALARIES-PERMANENT EMPLOYEES	172,579.43	190,474.90	189,960.16	175,705.00	175,705.00	197,853.42
0000-4103	WAGES-TEMPORARY & PART-TIME	615.87	1,123.26	1,104.17	0.00	0.00	0.00
0000-4105	OVERTIME	0.00	82.81	0.00	0.00	0.00	0.00
0000-4111	COMMISSIONER'S REIMBURSEMENT	950.00	750.00	1,550.00	3,000.00	3,000.00	3,000.00
0000-4120	O.A.S.D.I.	13,249.37	14,775.21	14,616.79	15,345.00	15,345.00	15,135.79
0000-4124	RETIREMENT	0.00	12.65	0.00	0.00	0.00	0.00
0000-4126	HEALTH INSURANCE	33,809.18	24,662.57	24,519.03	26,883.00	26,883.00	23,053.55
0000-4128	DENTAL INSURANCE	2,988.20	3,108.00	3,023.37	3,202.00	3,202.00	4,013.19
0000-4130	WORKER'S COMPENSATION INS.	13,564.12	12,613.93	12,285.98	3,169.00	3,169.00	3,126.08
0000-4134	LONG TERM DISABILITY INSURANCE	337.47	643.44	706.32	742.00	742.00	741.70
0000-4136	OPTICAL INSURANCE	518.75	773.80	869.01	912.00	912.00	901.71
0000-4138	LIFE INSURANCE	806.00	729.00	541.50	324.00	324.00	318.60
Total	**PERSONNEL SERVICES**	**239,418.39**	**249,749.57**	**249,176.33**	**229,282.00**	**229,282.00**	**248,144.04**
MAINTENANCE & OPERATING EXPENSES							
0000-4210	UTILITIES	65,778.43	66,517.64	84,953.54	80,000.00	80,000.00	82,000.00
0000-4220	TELEPHONE	17,713.97	17,196.89	19,254.40	18,575.00	18,575.00	19,000.00
0000-4260	CONTRACTUAL SERVICES	20,888.78	30,110.15	23,037.08	26,500.00	26,500.00	25,500.00
0000-4300	DEPARTMENT SUPPLIES	4,189.13	8,936.06	5,647.68	6,000.00	5,000.00	6,000.00
0000-4320	DEPARTMENT EQUIPMENT MAINT	3,259.50	0.00	0.00	0.00	0.00	0.00
0000-4360	PERSONNEL TRAINING	210.00	764.92	380.13	2,000.00	2,000.00	2,000.00
0000-4380	SUBSCRIPTIONS DUES & MMBRSHIPS	70.00	240.00	495.00	450.00	450.00	600.00
0000-4400	VEHICLE OPERATION & MAINT	0.00	0.00	0.00	0.00	0.00	0.00
Total	**MAINT & OPERATIONS**	**112,109.81**	**123,765.66**	**133,767.83**	**133,525.00**	**132,525.00**	**135,100.00**

Recreation - Administration
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
420 RECREATION						
CAPITAL EXPENSES						
0000-4500 CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total PERSONNEL SERVICES	**239,418.39**	**249,749.57**	**249,176.33**	**229,282.00**	**229,282.00**	**248,144.04**
Total MAINT & OPERATIONS	**112,109.81**	**123,765.66**	**133,767.83**	**133,525.00**	**132,525.00**	**135,100.00**
Total CAPITAL EXPENSES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total RECREATION	**351,528.20**	**373,515.23**	**382,944.16**	**362,807.00**	**361,807.00**	**383,244.04**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION	**DIVISION NO.**
Community Services	**422**

NARRATIVE

The Community Services Division oversees the department's human services activities and programs and provides key administrative functions, supervision and analysis for this section. The Division is responsible for identifying potential grant fund sources and maintaining existing grant agreements and contracts for the Elderly Nutrition Congregate and Home-delivered Meal Program and the After School Program at two public elementary school sites. Staff ensures that these programs meet state and federal guidelines and are in compliance with all grant regulations. The Division provides for the administration and supervision of youth programs that include the summer and winter day camp, the youth volunteer program and the Counselor- In-Training (CIT) program that offer youth ages 14 to 19 with vocational and skills training opportunities and mentorship. In addition, the Division is responsible for facility operations and staffing at Las Palmas Park, the Mission City Transit operations, and senior programming that includes volunteer and vocational training programs, clubs, excursions, information workshops, classes and the annual senior exposition

Objectives for FY 14-15 The Community Services Division will expand youth volunteer training opportunities to include career professionals to speak at youth training workshop sessions; operate the After School Program at full capacity by increasing participation numbers, and seek and secure partnerships/sponsorships to enhance senior programs, including the Elderly Nutrition Program, Senior Club, and Mission City Transit.

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Comm Svc Supr	0.2	0.4	0.4	0.2	0.5
Recreation Leader I	0.4	0.0	0.0	0.5	0.5
Recreation Leader II	0.0	0.0	0.0	0.0	0.0
Program Specialist	1.2	1.2	1.5	1.5	1.5
Total	1.8	1.6	1.9	2.2	2.5
APPROPRIATIONS					
Personnel Services	$ 113,644	$ 126,605	$ 139,016	$ 139,016	$ 161,556
Operating Expenses	$ 16,300	$ 22,500	$ 19,564	$ 18,564	$ 21,000
Total	$ 129,944	$ 149,105	$ 158,580	$ 157,580	$ 182,556
SOURCE OF FUNDS					
01 General Funds	$ 183,758	$ 131,043	$ 131,043	$ 157,580	$ 182,556
Total	$ 183,758	$ 301,043	$ 301,043	$ 157,580	$ 182,556

4100	**PERSONNEL SERVICES**		**$ 161,556**
4101	Full time Staff Costs	$ 139,556	
4103	Temp & Part Time Staff	$ 22,000	
4200	**OPERATING EXPENSES**		**$21,000**
4260	Contractual Service Senior Nutrition Meal Staff	$16,000	
4300	Dept Supplies	$4,000	
4370	Meetings, Memberships, Travel	$1,000	
TOTAL - COMMUNITY SERVICES			**$182,556**

Recreation - Community Service
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
422	COMMUNITY SERVICES						
PERSONNEL SERVICES							
0000-4101	SALARIES-PERMANENT EMPLOYEES	57,054.37	70,760.44	73,285.23	57,602.00	57,602.00	110,342.28
0000-4103	WAGES-TEMPORARY & PART-TIME	17,977.72	17,436.61	6,145.57	21,846.00	21,846.00	22,000.00
0000-4120	O.A.S.D.I.	5,739.71	6,799.32	6,077.29	4,406.00	4,406.00	10,080.18
0000-4124	RETIREMENT	0.00	21.29	0.00	0.00	0.00	0.00
0000-4126	HEALTH INSURANCE	14,796.60	16,135.48	10,164.30	10,550.00	10,550.00	11,377.59
0000-4128	DENTAL INSURANCE	822.06	1,104.33	938.40	938.00	938.00	941.70
0000-4130	WORKER'S COMPENSATION INS.	5,202.48	4,070.91	3,696.27	2,673.00	2,673.00	9,621.28
0000-4136	OPTICAL INSURANCE	381.61	403.12	241.92	242.00	242.00	241.92
0000-4138	LIFE INSURANCE	493.50	318.00	378.00	243.00	243.00	189.00
3750-4101	SALARIES-PERMANENT EMPLOYEES	0.00	26,533.42	23,872.29	18,790.00	18,790.00	0.00
3750-4120	O.A.S.D.I.	0.00	2,029.87	1,826.58	1,923.00	1,923.00	0.00
3750-4124	RETIREMENT	0.00	935.87	0.00	0.00	0.00	0.00
3750-4130	WORKER'S COMPENSATION INS.	0.00	1,215.81	958.68	1,013.00	1,013.00	0.00
3752-4101	SALARIES-PERMANENT EMPLOYEES	0.00	13,986.76	13,955.28	18,790.00	18,790.00	0.00
3752-4120	O.A.S.D.I.	0.00	1,070.06	1,067.90	0.00	0.00	0.00
3752-4124	RETIREMENT	0.00	557.75	0.00	0.00	0.00	0.00
3752-4130	WORKER'S COMPENSATION INS.	0.00	680.86	573.04	0.00	0.00	0.00
3753-4101	TITLE III-B TELEPHONE REASSURANCE PRG	0.00	640.01	119.11	0.00	0.00	0.00
3753-4120	TITLE III-B TELEPHONE REASSURANCE PRG	0.00	0.00	16.32	0.00	0.00	0.00
3753-4124	RETIREMENT	0.00	91.32	0.00	0.00	0.00	0.00
3753-4130	TITLE III-B TELEPHONE REASSURANCE PRG	0.00	43.22	3.33	0.00	0.00	0.00
Total	**PERSONNEL SERVICES**	**102,468.05**	**164,834.45**	**143,319.51**	**139,016.00**	**139,016.00**	**164,793.95**

MAINTENANCE & OPERATING EXPENSES

Recreation - Community Service
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
422 COMMUNITY SERVICES						
0000-4260 CONTRACTUAL SERVICES	0.00	0.00	0.00	16,000.00	0.00	16,000.00
0000-4300 DEPARTMENT SUPPLIES	2,775.84	3,451.55	2,796.52	3,564.00	2,564.00	4,000.00
0000-4360 PERSONNEL TRAINING	0.00	44.51	0.00	0.00	0.00	0.00
0000-4370 MEETINGS, MEMBERSHIPS, TRAVEL	0.00	0.00	0.00	0.00	0.00	1,000.00
0000-4400 VEHICLE OPERATION & MAINT	0.00	0.00	0.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	**2,775.84**	**3,496.06**	**2,796.52**	**19,564.00**	**2,564.00**	**21,000.00**
CAPITAL EXPENSES						
0000-4500 ****CAPITAL EXPENSES****	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
CAPITAL PROJECTS						
0673-4600 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL PROJECTS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total PERSONNEL SERVICES	**102,468.05**	**164,834.45**	**143,319.51**	**139,016.00**	**139,016.00**	**164,793.95**
Total MAINT & OPERATIONS	**2,775.84**	**3,496.06**	**2,796.52**	**19,564.00**	**2,564.00**	**21,000.00**
Total CAPITAL EXPENSES/PROJECTS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total COMMUNITY SERVICES	**105,243.89**	**168,330.51**	**146,116.03**	**158,580.00**	**141,580.00**	**185,793.95**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION	**DIVISION NO.**
Recreation	**423**

NARRATIVE

The Recreation Division is responsible for the operations of the City's Parks and Recreation Centers. The scope of responsibility under this division include youth and adult sports leagues, National Award Winning 100 Citizens Program, contracted exercise classes, youth and teen activity programming, summer day camp, and general facility operations and supplies.

Objectives for FY 14-15 Growth in the area of teen programming. Continue the development of a Healthy Cities program. Ensure that all volunteer coaches under-do a Livescan background check. Increase marketing efforts for all programs/activities offered by the Recreation division.

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Recreation Coordinator	0.6	0.6	0.8	0.4	0.0
Program Specialist	0.4	0.0	0.0	0.0	0.0
Recreation Leader I	0.8	3.3	2.3	2.3	2.0
Recreation Leader II	0.7	1.2	1.3	1.3	1.0
Total	2.6	5.1	4.4	3.9	3.0
APPROPRIATIONS					
Personnel Services	$ 139,700	$ 103,813	$ 90,865	$ 90,865	$ 97,512
Operating Expenses	5,151	6,000	6,000	4,000	6,000
Capital Outlay	0	0	0	0	0
Total	$ 144,851	$ 109,813	$ 96,865	$ 94,865	$ 103,512
SOURCE OF FUNDS					
01 General Funds	$ 129,850	$ 156,859	$ 94,813	$ 94,865	$ 103,512
01-3777 Fac. Rental	$ 15,000	$ 5,122	$ 15,000	$ -	$ -
Total	$ 144,850	$ 161,981	$ 109,813	$ 94,865	$ 103,512

Supporting Information

4100	**PERSONNEL SERVICES**		**$ 97,512**
4103	Temp & Part-time	$97,512	
4200	**OPERATING EXPENSES**		**$6,000**
4260	Contractual Service	$3,000	
4300	Department Supplies	$3,000	
4500	**CAPITAL PROJECTS**		**$0**
TOTAL - RECREATION			**$103,512**

Recreation
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
423 REC FACILITIES OPER/PLAYGRNDS						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	35,177.41	44,940.13	19,810.46	0.00	0.00	0.00
0000-4103 WAGES-TEMPORARY & PART-TIME	85,058.99	84,590.70	89,718.69	77,115.00	77,115.00	85,000.00
0000-4105 OVERTIME	0.00	2.12	0.00	0.00	0.00	0.00
0000-4120 O.A.S.D.I.	9,198.14	9,964.40	8,379.02	6,444.00	6,444.00	6,332.50
0000-4126 HEALTH INSURANCE	772.05	6,639.35	4,355.41	0.00	0.00	0.00
0000-4128 DENTAL INSURANCE	0.00	146.85	163.29	0.00	0.00	0.00
0000-4130 WORKER'S COMPENSATION INS.	8,878.71	9,673.25	7,804.32	6,435.00	6,435.00	6,179.50
0000-4136 OPTICAL INSURANCE	0.00	145.65	278.09	0.00	0.00	0.00
0000-4138 LIFE INSURANCE	614.25	681.00	915.75	871.00	871.00	0.00
Total PERSONNEL SERVICES	**139,699.55**	**156,783.45**	**131,425.03**	**90,865.00**	**90,865.00**	**97,512.00**
MAINTENANCE & OPERATING EXPENSES						
0000-4260 CONTRACTUAL SERVICES	0.00	0.00	65.00	3,000.00	3,000.00	3,000.00
0000-4300 DEPARTMENT SUPPLIES	5,150.89	2,086.16	1,819.62	3,000.00	1,000.00	3,000.00
Total MAINT & OPERATIONS	**5,150.89**	**2,086.16**	**1,884.62**	**6,000.00**	**4,000.00**	**6,000.00**
CAPITAL EXPENSES						
0000-4500 ****CAPITAL EXPENSES****	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
CAPITAL PROJECTS						
0000-4600 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL PROJECTS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TRANSFERS						

Recreation
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
423	REC FACILITIES OPER/PLAYGRNDS						
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	**TRANSFERS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**PERSONNEL SERVICES**	**139,699.55**	**156,783.45**	**131,425.03**	**90,865.00**	**90,865.00**	**97,512.00**
Total	**MAINT & OPERATIONS**	**5,150.89**	**2,086.16**	**1,884.62**	**6,000.00**	**4,000.00**	**6,000.00**
Total	**CAPITAL EXPENSES/PROJECTS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**TRANSFERS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**REC FACILITIES OPER/PLAYGRNDS**	**144,850.44**	**158,869.61**	**133,309.65**	**96,865.00**	**94,865.00**	**103,512.00**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION	**DIVISION NO.**
Cultural Arts and Special Events	**424**

NARRATIVE

The Cultural Arts and Special Events Division is responsible for conducting city-wide sponsored/non-sponsored special and cultural events for the department. Included on this list of events is Relay for Life, Summer Concerts, Halloween, Dia De Los Muertos, Holiday Tree Lighting, Egg-extravaganza, and Health Campaign. The division oversees the nationally recognized Mariachi Master Apprentice Program, cultural arts class programming, Community Special Events Applications, and Lopez Adobe Musuem. Staff continues to strengthen and foster innovative partnerships between the arts and community agencies and is successful in securing grants to help offset the cost of the Division and City wide events. In addition, the Division is now overseeing the Facility Rental Program. This includes public/private party rentals of park facilities such as multipurpose rooms, gyms, fields, and picnic pavilions.

Objectives for FY 14-15: The Division will seek and secure funding to provide talent and sound for the Summer Concerts in the park and secure Los Angeles County Arts funding for one free summer concert. Staff will increase revenue generating opportunities with local vendors at City-wide special events. The Cultural Arts Division will continue to seek grant funding for the Mariachi Master Apprentice Program and assist with the development of special event volunteer committees. In addition, the Division will focus on opening the Lope Adobe Musuem.

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Cultural Arts Supervisor	1.0	1.0	1.0	1.0	1.0
Recreation Leader III	0.0	0.0	0.0	0.0	1.7
Cashier	0.0	0.0	0.0	0.0	0.3
Recreation Leader I	0.0	0.0	1.5	1.5	1.5
Total	1.0	1.0	2.5	2.5	4.5
APPROPRIATIONS					
Personnel Services	$ 90,938	$ 93,195	$ 153,831	$ 129,549	$ 143,438
Operating Expenses	$ 14,309	$ 13,056	$ 20,875	$ 20,875	$ 25,500
Total	$ 105,247	$ 106,251	$ 174,706	$ 150,424	$ 168,938
SOURCE OF FUNDS					
01 General Funds	$ 105,247	$ 106,251	$ 84,706	$ 43,424	$ 68,938
01-3777 Facility Rental/Attendent*	$ -	$ -	$ 90,000	$ 107,000	$ 100,000
Total	$ 105,247	$ 106,251	$ 174,706	$ 150,424	$ 168,938

4100	**PERSONNEL**		**$143,438**
4101	Full Time Wages	$93,438	
4103	Part Time Salaries (Staffing for Facility Attendent)*	$50,000	

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION			**DIVISION NO.**
Cultural Arts and Special Events			**424**
4200	**OPERATING EXPENSES**		**$25,500**
4260	Contracted Services - Expenditures (Music Licenses and Musuem Consultant)	$8,000	
4300	Department Supplies	$4,000	
4370	Meetings, Memberships, Travel	$1,500	
4430	MMAP - Grant Match	$12,000	
TOTAL - Cultural Arts and Special Events			**$168,938**

* Personnel and Operations Expenditures were moved to Division 424 in FY13-14 from previously budgeted in Fund 17.

Rec-Cultural Arts & Spec Event
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
424 SPECIAL EVENTS						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	68,207.06	73,721.99	74,317.92	67,927.00	67,927.00	73,983.36
0000-4103 WAGES-TEMPORARY & PART-TIME	178.73	500.56	0.00	44,227.00	38,227.00	50,000.00
0000-4105 OVERTIME	0.00	885.21	0.00	0.00	0.00	0.00
0000-4120 O.A.S.D.I.	3,884.59	5,745.69	5,685.27	5,460.00	5,460.00	9,384.73
0000-4124 RETIREMENT	0.00	1,731.10	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	7,650.21	10,161.78	11,161.74	11,447.00	11,447.00	7,495.08
0000-4128 DENTAL INSURANCE	403.02	674.04	674.04	674.00	674.00	674.04
0000-4130 WORKER'S COMPENSATION INS.	797.90	1,204.41	1,163.51	5,379.00	5,379.00	9,013.59
0000-4136 OPTICAL INSURANCE	140.32	135.48	138.24	138.00	138.00	138.24
0000-4138 LIFE INSURANCE	40.50	0.00	54.00	297.00	297.00	108.00
Total PERSONNEL SERVICES	**81,302.33**	**94,760.26**	**93,194.72**	**135,549.00**	**129,549.00**	**150,797.04**
MAINTENANCE & OPERATING EXPENSES						
0000-4260 CONTRACTUAL SERVICES	614.33	629.92	375.58	375.00	375.00	8,000.00
0000-4300 DEPARTMENT SUPPLIES	1,014.98	722.56	2,537.24	5,500.00	4,000.00	4,000.00
0000-4370 MEETINGS, MEMBERSHIPS, TRAVEL	0.00	0.00	0.00	0.00	0.00	1,500.00
0000-4430 ACTIVITIES AND PROGRAMS	12,000.00	11,619.93	10,143.57	12,000.00	12,000.00	12,000.00
1367-4300 TREE LIGHTING	0.00	0.00	0.00	1,000.00	1,000.00	0.00
1369-4300 HALLOWEEN	0.00	0.00	0.00	1,000.00	1,000.00	0.00
1386-4260 JULY FOURTH	0.00	0.00	0.00	1,000.00	1,000.00	0.00
Total MAINT & OPERATIONS	**13,629.31**	**12,972.41**	**13,056.39**	**20,875.00**	**19,375.00**	**25,500.00**
CAPITAL EXPENSES						
0000-4500 ****CAPITAL EXPENSES****	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

Rec-Cultural Arts & Spec Event
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
424 SPECIAL EVENTS						
CAPITAL PROJECTS						
0000-4600 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL PROJECTS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total PERSONNEL SERVICES	**81,302.33**	**94,760.26**	**93,194.72**	**135,549.00**	**129,549.00**	**150,797.04**
Total MAINT & OPERATIONS	**13,629.31**	**12,972.41**	**13,056.39**	**20,875.00**	**19,375.00**	**25,500.00**
Total CAPITAL EXPENSES/PROJECTS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total SPECIAL EVENTS	**94,931.64**	**107,732.67**	**106,251.11**	**156,424.00**	**148,924.00**	**176,297.04**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION	**DIVISION NO.**
Aquatics	**430**

NARRATIVE

The San Fernando Regional Pool Facility will be entering the fifth year of operation.

Objectives for FY 14-15 Operate the pool facility as cost nuetral as possible and recover facility fixed costs of operation. This will be done by identifying key leadership, streamlining operation procedures and policies, increasing facility rentals, and securing funding opportunities. Staff will work to revise the business plan to allow for the pool to operate year round at a minimal cost to the City.

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Aquatic Supervisor	0.0	0.0	1.0	1.0	1.0
Pool/Attendant	0.0	0.0	0.0	0.1	0.5
Recreation Leader	0.6	0.6	0.6	0.6	0.5
Lifeguards	0.0	0.0	0.0	4.0	4.0
Senior Lifeguards	0.0	0.0	0.0	0.0	1.5
Total	0.6	0.6	1.6	1.6	7.5
APPROPRIATIONS					
Personnel	$ 77,478	$ 126,182	$ 326,074	$ 322,074	$ 349,014
Operating Expenses	411,577	522,408	229,931	225,931	221,100
Capital Outlay	2,000	0	6,000	6,000	6,000
Total	$ 491,055	$ 648,590	$ 562,005	$ 554,005	$ 576,114
SOURCE OF FUNDS					
01 General Funds	$ 316,055	$ 388,108	$ 291,005	$ 283,005	$ 350,477
01-37XX-Swimming Pool	175,000	200,000	271,000	271,000	225,637
Total	$ 491,055	$ 588,108	$ 562,005	$ 554,005	$ 576,114

Supporting Information

4100	**PERSONNEL SERVICES**		**$349,014**
4101	Full-time salary - Aquatic Supervisor	$144,014	
4103	Part-time salaries	$205,000	
4200	**OPERATING EXPENSES**		**$221,100**
4210	Utilities	$97,000	
4220	Telephone	$2,100	
4260	Contractual Service (Tecogen, Elevator, Janitor Services, etc)	$60,000	
4300	Department Supplies (Chemical supplies, Equipment)	$59,000	
4330	Minor Repairs	$3,000	

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION			DIVISION NO.
Aquatics			**430**
4500	**CAPITAL EXPENSES**		**$6,000**
4500	Major Repairs/Parts	$6,000	
	TOTAL		**$576,114**

Recreation - Aquatics
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001	GENERAL FUND						
430	AQUATICS						
PERSONNEL SERVICES							
0000-4101	SALARIES-PERMANENT EMPLOYEES	0.00	47,247.80	69,996.50	65,749.00	65,749.00	73,188.00
0000-4103	WAGES-PERMANENT EMPLOYEES	17,543.03	25,599.68	27,039.38	206,355.00	202,355.00	205,000.00
0000-4105	OVERTIME	0.00	888.86	0.00	0.00	0.00	0.00
0000-4120	O.A.S.D.I.	1,342.16	5,682.19	7,423.47	22,358.00	22,358.00	20,871.38
0000-4124	AQUATICS-RETIREMENT	0.00	(1,614.48)	0.00	0.00	0.00	0.00
0000-4126	HEALTH INSURANCE	0.00	9,075.72	13,924.56	14,145.00	14,145.00	14,661.24
0000-4128	DENTAL INSURANCE	0.00	205.59	352.44	352.00	352.00	356.88
0000-4130	WORKER'S COMPENSATION INS.	1,279.87	5,295.83	7,008.36	15,390.00	15,390.00	34,471.77
0000-4136	OPTICAL INSURANCE	0.00	174.78	356.52	357.00	357.00	356.52
0000-4138	LIFE INSURANCE	0.00	0.00	81.00	1,368.00	1,368.00	108.00
Total	**PERSONNEL SERVICES**	**20,165.06**	**92,555.97**	**126,182.23**	**326,074.00**	**322,074.00**	**349,013.79**
MAINTENANCE & OPERATING EXPENSES							
0000-4210	UTILITIES	117,009.73	136,221.25	124,271.68	107,559.00	103,559.00	97,000.00
0000-4220	TELEPHONE	1,695.45	2,105.29	2,526.20	1,756.00	1,756.00	2,100.00
0000-4260	CONTRACTUAL SERVICES	229,155.27	293,964.90	330,596.04	58,000.00	58,000.00	60,000.00
0000-4300	DEPARTMENT SUPPLIES	44,593.32	60,107.83	59,859.06	58,100.00	58,100.00	59,000.00
0000-4320	DEPARTMENT EQUIPMENT MAINT	5,348.98	0.00	0.00	0.00	0.00	0.00
0000-4330	BLDG MAINT & REPAIRS	2,809.90	2,138.96	5,155.25	4,516.00	4,516.00	3,000.00
Total	**MAINT & OPERATIONS**	**400,612.65**	**494,538.23**	**522,408.23**	**229,931.00**	**225,931.00**	**221,100.00**
CAPITAL EXPENSES							
0000-4500	****CAPITAL EXPENSES****	0.00	1,089.17	0.00	6,000.00	6,000.00	6,000.00
Total	**CAPITAL EXPENSES**	**0.00**	**1,089.17**	**0.00**	**6,000.00**	**6,000.00**	**6,000.00**

Recreation - Aquatics
City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
430 AQUATICS						
CAPITAL PROJECTS						
0000-4600 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL PROJECTS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total PERSONNEL SERVICES	**20,165.06**	**92,555.97**	**126,182.23**	**326,074.00**	**322,074.00**	**349,013.79**
Total MAINT & OPERATIONS	**400,612.65**	**494,538.23**	**522,408.23**	**229,931.00**	**225,931.00**	**221,100.00**
Total CAPITAL EXPENSES/PROJECTS	**0.00**	**1,089.17**	**0.00**	**6,000.00**	**6,000.00**	**6,000.00**
Total TRANSFERS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total SPECIAL EVENTS	**420,777.71**	**588,183.37**	**648,590.46**	**562,005.00**	**554,005.00**	**576,113.79**

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SPECIAL FUNDS

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

Special Funds
Executive Summary

NARRATIVE

Special Funds are designated for a specific purpose. Some of these funds have been designated by certain laws and regulations, which require cities to account for expenditures and revenues separately. The City also uses the Grants Fund to account for any remaining grants or projects not accounted for individually. The following is a summary of the Special Funds included in this section:

Fund Number	Description
2	*SLESF (Supplemental Law Enforcement Services Fund)*
6	*Self Insurance Trust Fund*
7	*Proposition "A" - Transit Development Fund*
8	*Proposition "C" - Transit Development Fund*
9	*Proposition "C" - Discretionary*
10	*Grant Fund*
11	*State Gas Tax Fund*
12	*Measure "R"*
13	*Traffic Safety Fund*
14	*Cash In-Lieu of Parking*
15	*Local Transportation Fund (SB 325)*
16	*Air Quality Management District Fund (AQMD)*
17	*Recreation Self Sustaining Fund*
18	*Retirement Fund*
19	*Quimby Act Fees*
20	*State Asset Seizure*
21	*Federal Asset Seizure*
26	*Community Development Block Grant (CDBG)*
27	*Street Lighting*
29	*Parking and Maintenance Operations (M & O)*
40	*State of Emergency*
41	*Equipment Replacement*
50	*Pavement Fund*
53	*Community Investment Fund*
101	*AB109 Task Force Fund*
103	*Gridley Elementary Grant Fund*
104	*Morningside Elementary Grant Fund*
105	*HUD - EDI Wayfinding Grant Fund*
107	*State Farm Grant*
108	*California Arts Coucil*
109	*National Endowment for the Arts*
111	*DUI Avoid Campaign*

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND	**FUND NO.**
Supplemental Law Enforcement Services SLESF/COPS	**2**

NARRATIVE

Per the provisions of AB 3229, in 1996, the supplemental law enforcement services fund and the supplemental law enforcement oversight committee was created. The committee was created by the Los Angeles Board of Supervisors and consists of one Municipal Chief, an L.A County Sheriff, a District Attorney, County Officer and a City Manager.
In the past, Cities and Counties received 75% of these funds relative to population and exclusively to provide front line law enforcement services including anti-gang and community gang prevention programs. During the current fiscal year, the City will use any remaining funds carried from previous years for community policing activities and to supplement Police overtime.

The State originally proposed removing the SLESF for the 2013-2014 year, however, the adopted State budget provide additional funding, and the funds were received. During FY 2014-2015 should the funds be recieved, the expenditures are being budgeted in the General Fund under the corresponding division to track total overtime in one fund. The funds will be transferred to the General Fund to cover cost.

BALANCE SHEET	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Beginning Balance	$ 11,772	$ 11,681	$ 11,678	$ -	$ 0
Revenues	100,003	100,004	100,000	100,000	100,000
Expenditures	100,094	111,685	100,000	100,000	100,000
Ending Balance	**$ 11,681**	**$ -**	**$ 11,678**	**$ 0**	**$ 0**

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Services	$ 100,094	$ 111,685	$ -	$ -	$0
Operating Expenses	-		-	-	-
Capital Outlay					-
Transfer to General Fund	-	-	100,000	100,000	100,000
Total	**$ 100,094**	**$ 111,685**	**$ 100,000**	**$ 100,000**	**$ 100,000**

SOURCE OF FUNDS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
SLESF COPS	$ 100,003	$ 100,004	$ 100,000	$ 100,000	$ 100,000
Total	**$ 100,003**	**$ 100,004**	**$ 100,000**	**$ 100,000**	**$ 100,000**

Supporting Information

4100	**PERSONNEL SERVICES**	**$0**
4200	**OPERATING EXPENSES**	**$0**
4500	**CAPITAL EXPENSES**	**$0**
4900	**TRANSFERS**	

SLESF COPS FUND
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE Estimated	FY 2014-15 Proposed
002 SLESF/COPS							
190	NON-DEPARTMENTAL						
224	POLICE DEPT-DETECTIVES						
225	POLICE DEPT-PATROL						
PERSONNEL SERVICES							
224-0000-4105	OVERTIME	16,613.91	3,691.91	11,125.17	0.00	0.00	0.00
224-0000-4120	O.A.S.D.I.	257.05	53.56	196.83	0.00	0.00	0.00
224-0000-4130	WORKER'S COMPENSATION INS.	2,272.10	523.75	1,133.64	0.00	0.00	0.00
225-0000-4105	OVERTIME	170,774.49	83,230.32	89,069.04	0.00	0.00	0.00
225-0000-4120	O.A.S.D.I.	1,838.53	1,661.87	1,319.14	0.00	0.00	0.00
225-0000-4130	WORKER'S COMPENSATION INS.	12,752.09	10,932.19	7,868.94	0.00	0.00	0.00
Total	**PERSONNEL SERVICES**	**204,508.17**	**100,093.60**	**110,712.76**	**0.00**	**0.00**	**0.00**
MAINTENANCE & OPERATING EXPENSES							
190-0000-4300	DEPARTMENT SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
190-0000-4400	VEHICLE OPERATION & MAINT	37,929.96	0.00	0.00	0.00	0.00	0.00
Total	**MAINT & OPERATIONS**	**37,929.96**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
CAPITAL EXPENSES							
0000-4500	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
Total	**CAPITAL EXPENSES**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TRANSFERS							
190-0000-4901	TRANSFER TO GENERAL FUND	0.00	0.00	0.00	100,000.00	100,000.00	100,000.00
Total	**TRANSFERS**	**0.00**	**0.00**	**0.00**	**100,000.00**	**100,000.00**	**100,000.00**
Total	**PERSONNEL SERVICES**	**204,508.17**	**100,093.60**	**110,712.76**	**0.00**	**0.00**	**0.00**
Total	**MAINT & OPERATIONS**	**37,929.96**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**CAPITAL EXPENSES/PROJECTS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**TRANSFERS**	**0.00**	**0.00**	**0.00**	**100,000.00**	**100,000.00**	**100,000.00**
Total	**SLESF/COPS**	**242,438.13**	**100,093.60**	**110,712.76**	**100,000.00**	**100,000.00**	**100,000.00**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND	**FUND NO.**
Self Insurance	**6**

NARRATIVE

The City of San Fernando is a self-insured entity with deductible and aggregate limits. The City is a member of the Independent Cities Risk Management Authority (ICRMA). ICRMA is comprised of Southern California member cities and is organized under a Joint Powers Agreement pursuant to the California Government Code. The purpose of the Authority is to arrange and administer programs of insurance for the pooling of self-insured losses and to purchase excess insurance coverage. Each member city has a representative on the Board of Directors. This fund is established to provide reserves to offset potential losses due to either personal or property damage.

A. Workers' Compensation: The City maintains a program of self-insurance for any liability to City employees pursuant to the Workers' Compensation Laws of the State of California. The City is self-insured for the first $500,000 on each claim. The City participates in the ICRMA's worker's compensation program, which provides insurance coverage in excess of the self-insured amount. Worker's compensation administration fees and liability and property insurance are paid from this fund.

B. General Liability: The City belongs to the ICRMA's liability program. Specific coverage includes comprehensive and general automotive liability, personal injury, contractual liability, errors and omissions and certain other coverage. Annua premium payments are paid by member cities and are adjusted retrospectively to cover costs. San Fernando, self-insures from the first dollar to a limit of $250,000 for all cases that fall under the contract with the ICRMA. Participating cities then share above the retention level of $250,000 to $20,000,000 per loss occurrence.

C. Revenues and Expenditures: This fund is reimbursed through labor allocations charged from each department. Should the fund not have sufficient monies to offset expenditures, any payments would have to be paid by the individual home department or by the General Fund.

During Fiscal Year 2010-2011 there was an increase in expenditures resulting from an industrial accident case that the City paid the deductible of $500,000 prior to ICRMA covering the remaining expenditures above the deductible. As a result the reserves were eliminated. For accounting purposes, this fund is combined and tracked with the General Fund.

During the past several fiscal years, the City has settled some cases which has contributed to the ongoing negative balance in the reserves. During Fiscal Year 2014-2015, the City will be looking at ways to address the fund balance deficit to replenish the reserves and to meet the structural deficit in this fund.

BALANCE SHEET	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Beginning Balance	$ (785,548)	$ (983,665)	$ (830,664)	$ (1,253,346)	$ (1,428,329)
Revenues	1,159,593	1,000,147	1,179,100	1,131,228	1,296,996
Expenditures	1,357,711	1,269,827	1,090,000	1,306,211	$1,386,852
Ending Balance	**$ (983,665)**	**$ (1,253,346)**	**$ (741,564)**	**$ (1,428,329)**	**$ (1,518,185)**

SOURCE OF FUNDS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Reimbursed thru labor allocations	$ 925,581	$ 867,223	$ 1,053,787	$ 1,005,915	$ 1,171,996
Miscellaneus Revenue	134,013	32,923	$ 25,313	$ 25,313	$ 25,000
Transfer from General Fund	100,000	100,000	100,000	100,000	100,000

4200	**OPERATING EXPENSES**		**$1,386,852**
0000-42xx	Operating Expenses:	$0	
4800	Liability Claims	$350,000	
4810	Worker's Comp Claims	$350,000	
4430	Insurance Premium	$670,000	
4480	Cost Allocation	$16,852	
TOTAL			**$1,386,852**

Self Insurance Fund
City of San Fernando

Account Number		FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE Estimated	FY 2014-15 Proposed
006	SELF-INSURANCE FUND						
190	NON-DEPARTMENTAL						
PERSONNEL SERVICES							
0000-4100	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
Total	**PERSONNEL SERVICES**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
MAINTENANCE & OPERATING EXPENSES							
0000-4240	INSURANCE AND SURETY	284,549.00	283,360.00	284,863.00	273,088.00	273,088.00	285,000.00
xxxx-4270	SAN FERNANDO VS. XXXX	0.00	0.00	0.00	0.00	8,000.00	0.00
0000-4800	LIABILITY INSURANCE CLAIMS	98,005.80	98,268.05	201,686.25	201,686.00	151,590.00	350,000.00
0000-4810	WORKER'S COMP CLAIMS	989,332.45	669,475.48	462,947.01	303,479.00	500,000.00	350,000.00
0000-4830	LIABILITY INS REQUIREMENTS	263,143.00	289,755.00	303,479.00	571,747.00	356,681.00	385,000.00
0000-4480	COST ALLOCATION	16,851.96	16,852.05	16,851.96	16,852.00	16,852.00	16,852.00
Total	**MAINT & OPERATIONS**	**1,651,882.21**	**1,357,710.58**	**1,269,827.22**	**1,366,852.00**	**1,306,211.00**	**1,386,852.00**
CAPITAL EXPENSES							
0000-4500	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
Total	**CAPITAL EXPENSES**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TRANSFERS							
0000-4900	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total	**TRANSFERS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**PERSONNEL SERVICES**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**MAINT & OPERATIONS**	**1,651,882.21**	**1,357,710.58**	**1,269,827.22**	**1,366,852.00**	**1,306,211.00**	**1,386,852.00**
Total	**CAPITAL EXPENSES**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**TRANSFERS**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total	**SELF-INSURANCE FUND**	**1,651,882.21**	**1,357,710.58**	**1,269,827.22**	**1,366,852.00**	**1,306,211.00**	**1,386,852.00**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND	**FUND NO.**
Proposition A - Transportation Sales Tax	**007**

NARRATIVE

This fund is to account for receipts and approved Local Transit Fund projects from a voter approved sales tax override for public transportation purposes. The one percent sales tax was approved by the voters in November 1980. Twenty-five percent of total revenues, net administrative costs, are to be returned to local jurisdictions for local transit related projects. Distribution is done a population-share basis. Projects must be approved by Metropolitan Transit Authority (Metro) in advance of spending Proposition A funds.

METRO ANNUAL PROJECTS BUDGET

Public Works:

110-01 - Trolley Transit- (1st Transit contract)	$47,500
110-01 - Trolley Transit- Professional Svcs	$4,000
110-01 - Trolley Transit- Trolley Repairs	$2,750
110-01 - Trolley Transit- Trolley Fuel	$20,750
110-01 - Marketing, Supplies, Tools, Equip Maint	$3,750
480-09 - Prop A Administration	$0
480-09 - Prop A Admin. - Cost Allocation	$42,639
TOTAL PUBLIC WORKS	**$121,389**

Recreation & Community Services:

440-0441/0443 - Contractual Services	$312,364
250-08 - MTA Bus Pass Sale	$1,500
480-09 - Prop A Administration	$32,967
TOTAL REC. COM. SERVICES	**$346,831**

BALANCE SHEET	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Beginning Balance	$ 399,622	$ 153,251	$ 80,266	$ 44,655	$ 63,796
Revenues	394,925	417,583	443,021	445,293	432,022
Expenditures	641,296	526,225	470,370	426,152	468,220
Total	**$ 153,251**	**$ 44,609**	**$52,917**	**$ 63,796**	**$ 27,598**

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Public Works Director	0.05	0.04	0.00	0.04	0.04
Administrative Analyst	0.05	0.05	0.00	0.00	0.00
Operations Manager	0.03	0.05	0.00	0.00	0.00
Field Supervisor II	0.05	0.00	0.00	0.00	0.01
Maintenance Worker	0.30	0.25	0.00	0.32	0.00
P.W. Maintenance Helper PT	0.10	0.20	0.00	1.30	0.00
Equipment Supervisor	0.15	0.05	0.00	0.10	0.00
P.W. Sr. Maintenance Worker	0.00	0.10	0.00	0.10	0.00
Mechanical Helper	0.10	0.05	0.00	0.10	0.00
RCS Comm. Svcs Sup	0.00	0.00	0.30	0.30	0.25
RCS Office Specialist	0.00	0.00	0.00	0.00	0.05
Total	0.83	0.79	0.30	2.26	0.35

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Services/Cost Alloc	$ 123,911	$ 55,709	$ 53,937	$ 39,683	$ 32,967
Operating Expenses	474,711	422,270	373,794	343,830	392,614
Capital Outlay	-	48,246	42,639	42,639	42,639
Total	**$ 598,622**	**$ 526,225**	**$ 470,370**	**$ 426,152**	**$ 468,220**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND						**FUND NO.**
Proposition A - Transportation Sales Tax						**007**
SOURCE OF FUNDS		**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
07-3210	LACMTA Prop A Allocation	$ 342,068	$ 391,967	$ 406,822	$ 406,822	$ 406,822
07-3500	Interest Income	859	97	2,000	100	200
07-3794/3794-3630/ 3796	Fare	23,963	25,519	25,000	29,172	25,000
Transfers from Retirement Fund (Fund 18)				$ 9,199	$ 9,199	$ -
	Total	**$ 366,890**	**$ 417,583**	**$ 443,021**	**$ 445,293**	**$ 432,022**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

PUBLIC WORKS DEPARTMENT — **FUND NO. 007**
Proposition A - Transportation Sales Tax

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Public Works Director	0.05	0.04	0.00	0.00	0.04
Civil Engineering Assistant II	0.00	0.00	0.00	0.00	0.04
Office Specialist	0.00	0.00	0.00	0.00	0.06
Administrative Analyst	0.00	0.00	0.00	0.00	0.01
Maintenance Worker	0.30	0.25	0.00	0.00	0.00
P.W. Sr. Maintenance Worker	0.00	0.10	0.00	0.00	0.00
P.W. Maintenance Helper PT	0.10	0.20	0.00	0.00	0.00
Equipment Supervisor	0.15	0.05	0.00	0.00	0.00
Mechanical Helper	0.10	0.05	0.00	0.00	0.00
Total	**0.70**	**0.69**	**0.00**	**0.00**	**0.15**

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services/Cost Alloc	$ 115,541	$ 42,639	20,787	$ 17,361	$ -
Operating Expenses	55,847	145,288	94,794	75,836	78,750
Capital Outlay		48,246	-	-	-
Cost Allocation		-	42,639	42,639	42,639
Total	**$ 171,388**	**$ 236,173**	**$ 158,220**	**$ 135,836**	**$ 121,389**

	PERSONNEL SERVICES			**$0**
4101	FT Personnel			
	OPERATING EXPENSES			**$78,750**
4260	**Contractual Services:**			
	313-0000 Trolley -1st Transit contract (Estimated $245,000 for FY 14-15: $58.41 hrly X 4,194 service hours- cost split with fund 08)		$47,500	
4270	**Professional Services:** 313-Trolley (trolley related services: graphic design, trolley plan consultant)		$4,000	
4300	**Department Supplies:**			
	Solvents, parts, cleaners, and replacement parts		$500	
	313-0301 Bus Shelter Maintenance		$1,000	
	313-3630 Transit Marketing (Trolley schedule printing and misc supplies)		$2,000	
4320	313 **Department Equipment Maintenance:**		$150	
4340	313 **Small Tools:**		$100	
4400	**Trolley Maintenance:**		$2,750	
	313-3630-4400 - Trolley Maintenance	$2,000		
	313 Bus Shelter/Stop Utility truck maintenance	$750		
4402	**Fuel:**		$20,750	
	313-3630-4402 - Trolley Fuel	$20,000		
	313 Bus Shelter/Stop Utility truck fuel	$750		
	COST ALLOCATION			**$42,639**
4480	190 Cost Allocation - Central Services		$42,639	

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

PUBLIC WORKS DEPARTMENT			**FUND NO.**
Proposition A - Transportation Sales Tax			**007**
	CAPITAL PROJECTS		**$0**
4500	**Capital Improvements**		
TOTAL			**$121,389**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

RECREATION DEPARTMENT					**FUND NO.**
Proposition A - Transportation Sales Tax					**007**
PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
RCS Comm. Svcs Sup	0.00	0.30	0.30	0.30	0.25
RCS Office Specialist	0.00	0.00	0.00	0.00	0.05
Total	**0.00**	**0.30**	**0.30**	**0.30**	**0.30**
APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Services	$ 8,370	$ 13,070	$ 33,150	$ 22,322	$ 32,967
Operating Expenses	418,864	276,982	279,000	267,994	313,864
Capital Outlay	-		-		-
Total	**$ 427,234**	**$ 290,052**	**$ 312,150**	**$ 290,316**	**$ 346,831**

	PERSONNEL SERVICES		**$ 32,967**
4101	440 Full Time Personnel Costs	$26,661	
4103	420 Part Time Wages		
180-4124	440 Retirement	$6,306	
	OPERATING EXPENSES		**$ 313,864**
4220	MTA Bus Pass Sales - Phone line	$1,500	
4260	Contractual Services:		
	440-0442 Dial-A-Ride: $58.41 x 4,752 hours	$277,564	
	440-0441 MTA Bus Pass Subsidy	$16,800	
	440-0443 Recreation Trips	$18,000	
	CAPITAL PROJECTS		**$ -**
4500	Capital Improvements	-	
TOTAL			**$ 346,831**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND	**FUND NO.**
Proposition C	**008**

NARRATIVE

This fund accounts for receipt of a half-percent sales tax allocated by the Los Angeles County Metropolitan Transit Authority (MTA). These funds can only be used to reduce traffic congestion, improve air quality, improve the condition of streets and highways utilized by public transit, reduce foreign fuel dependence, or reduce the use of fossil fuels.

BALANCE SHEET	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Beginning Balance	$ 549,542	$ 545,934	$ 315,308	$ 384,528	$ 308,675
Revenues	307,995	325,664	360,332	337,448	337,448
Expenses	311,603	487,070	577,056	413,301	666,173
Ending Balance	**$ 545,934**	**$ 384,528**	**$ 98,584**	**$ 308,675**	**$ (20,050)**

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Public Works Director	0.03	0.20	0.24	0.24	0.05
Operations Manager	0.03	0.00	0.00	0.00	0.00
Civil Engineering Assistant II	0.12	0.21	0.21	0.21	0.04
P.W. Superintendent	0.00	0.10	0.10	0.10	0.10
PW Field Supervisor II	0.00	0.05	0.16	0.16	0.10
PW Office Specialist	0.00	0.10	0.10	0.10	0.02
Office Specialist	0.00	0.10	0.10	0.10	0.05
P.W. Administrative Analyst	0.00	0.02	0.02	0.02	0.05
Equip & Material Supervisor	0.00	0.10	0.20	0.20	0.03
Mechanical Helper	0.00	0.10	1.50	1.50	0.03
P.W. Sr. Maintenance Worker	0.00	0.52	0.62	0.62	0.29
PW Maintenance Worker	0.00	0.49	0.81	0.81	0.71
Total	**0.18**	**1.99**	**4.06**	**4.06**	**1.47**

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Services	$ 307,578	$ 139,098	$ 168,791	$ 108,254	$ 71,852
Operating Expenses	3,439	107,323	208,958	166,729	239,729
Capital Expenses	586	128,017	68,544	7,556	163,544
Cost Allocation	-	11,081	11,081	11,081	11,081
Transfer to Fund 001-390	-	-	56,897	56,897	100,908
Transfer to Fund 001-313	-	-	62,785	62,785	79,059
Total	**$ 311,603**	**$ 385,519**	**$ 577,056**	**$ 413,301**	**$ 666,173**

SOURCE OF FUNDS		**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
08-3210/3500	MTA Allocation	307,995	325,664	337,448	337,448	337,448
	Total	**$ 307,995**	**$ 325,664**	**$ 337,448**	**$ 337,448**	**$ 337,448**

190	**NON-DEPARTMENTAL**		**$191,048**
0000-4480	**Cost Allocation:**	$11,081	
0000-4901	**Transfer to General Fund:**		
	Bikeway Maintenance: 01-390-0470-XXXX	$100,908	
	Bus Shelters: 01-313-0000-XXXX	$79,059	

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND			**FUND NO.**
Proposition C			**008**
	PERSONNEL SERVICES		**$71,852**
311-4101	**Personnel Costs**	$61,062	
4101	**313 Personnel:** Admin. salaries		
4103	**313 Part Time Personnel Costs:** Field Staff	$10,790	
310 - 4200	**OPERATING EXPENSES**		**$239,729**
4260	**Contractual Services:** 313-0000 Trolley -1st Transit contract (Estimated $245,000 for FY 14-15: $58.41 hrly X 4,194 service hours- cost split with fund 07)	$197,500	
0000-4270	**Operating Expenses**	$42,229	
311 - 4500	**CAPITAL EXPENSES**		**$20,000**
	Capital Expenses: Bikeway irrigation upgrades and drought tolerant planting project.	$20,000	
311 - 4600	**CAPITAL PROJECTS**		**$143,544**
	Capital Projects:		
	Street Improvement Project	$95,000	
	BTA Grant Match for Bikeway on Brand	$18,447	
	Caltrans (TCSP) Grant Match	$30,097	
TOTAL			**$666,173**

CITY OF SAN FERNANDO

PROPOSED BUDGET

FY 2014 - 2015

DIVISION	**DIVISION NO.**
Public Safety	**10-220**

NARRATIVE

The purpose of the section is to track grants received by the Public Safety Department that are known at the time of budget finalization. This fund facilitates record keeping of receipts and expenditures of outside grants as generally required by grantors. New grants may be received during the year and will also be included in this fund.

School Resource Officer (SRO) Grant is currently in its final year as stipulated in the original grant. The mission of the SRO Program to reduce and prevent City school-related violence and crimes committed by juveniles and young adults by creating and maintaining safe, secure and orderly learning environment for all students, teachers and staff. The SRO Officer has served as a positive role model to instill in students good moral standards, good judgement and discretion, respect for other students and a sincere concern for the school community. The SRO has also served as an informal counselor for students and parents concerning problems they face and has provided information for community resources available to them. As a result of the SRO Program, the San Fernando Middle School attendance record is at 97.6 percent, rated the highest wihin the School District.

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Police Officers - Patrol	2.00	2.00	2.00	2.00	1.00

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Services	$ 459,590	$ 545,252	$ 248,602	$ 316,667	$ 86,719
Operating Expense	13,424	11,005	34,509	18,420	13,409
Capital Outlay	967,933	79,768	1,976	3,807	4,476
Total	**$ 1,440,947**	**$ 636,024**	**$ 285,087**	**$ 338,894**	**$ 104,604**

SOURCE OF FUNDS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
UASI Urban Area	$ 29,883	$ -	$ -	$ -	$ -
Bulletproof Vest	0	2,025	0	0	0
AVOID The 100 DUI	11,395	6,184	0	2,504	0
Cops CHRP Grant	212,200	252,236	26,981	17,444	0
Virtual Patrol (Cops Tech Program)	908,387	141,613	0	0	0
Cops Safe Schools	73,203	147,671	236,000	163,427	65,699
Office of Traffic Safety	111,967	126,160	22,106	103,136	0
JAG 09	11,998	0	0	1,333	0
ARRA JAG	0	0	0	(5,811)	0
Alcoholic Beverage Control (ABC)	0	0	0	-	38,905
St of CA Emergency Communications	0	0	0	3,807	-
Total	**$ 1,359,032**	**$ 675,889**	**$ 285,087**	**$ 285,840**	**$ 104,604**

Supporting Information

4100	**PERSONNEL EXPENSE**		**$86,719**
3621-4101	Full Time - Cops CHRP Grant #2009RXWX0121	$0	
3641-4101	Full Time - Cops Safe Schools #2010CKWX0433	$53,814	
3635-4103	Part - Time - Office of Traffic Safety #AL1135 (Carry over)	$0	
3635-4105	Overtime - Office of Traffic Safety #AL1135 (Carry over)	$0	
3644-4105	Overtime - JAG 09 #09-2545	$0	
3646-4105	Overtime - JAG 10 #10DJ-BX-1541	$0	
3713-4105	Overtime - ABC Grant #13G-LA42	$28,448	
3713-4120	Medicare - ABC Grant #13G-LA42	$412	
3713-4130	Workers Comp - ABC Grant #13G-LA42	$4,045	

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014 - 2015

DIVISION			**DIVISION NO.**
Public Safety			**10-220**
4200	**OPERATING EXPENSE**		**$13,409**
3641-4220	Telephone	$3,173	
3641-4260	Contractual Services	$0	
3641-4300	Supplies	$6,736	
3713-4300	Supplies	$1,500	
3713-4360	Training	$2,000	
4500	**CAPITAL OUTLAY**		**$4,476**
3641-4500	Cops Safe Schools	$1,976	
3713-4500	Alcoholic Beverage Control Grant (ABC)	$2,500	
3449-4500	State of CA Emergency Communications	$0	
TOTAL			**$104,604**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND 10 | **DIVISION NO.**
PUBLIC WORKS GRANT FUNDS | **10-3XX**

NARRATIVE

This section provides a consolidated look at grants funds received from several different funding sources to fund construction projects as well as capital improvements. The processing of Federal and State level grant applications and reimbursements are done in Public Works.

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**Proposed 2014-2015**
Personnel Services	$ -		$ -	$ -	$ -
Operating Expenses	-		-	-	-
Capital Outlay	106,464		1,836,782		3,129,517
Total	**$ 106,464**	**$ -**	**$ 1,836,782**	**$ -**	**$ 3,129,517**

SOURCE OF FUNDS		**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**Proposed 2014-2015**
3600-3624	TIP LAE)127-SEC 5309FTF CA040088 (CNG Station Project)	-		200,000		
3600-3624	TIP LAE)127-SEC 5309FTF CA040088 (New CNG Station Project)	-				1,351,735
3600-XXXX	MSRC Local Match Grant: New CNG Station					500,000
3600-3655	Dept. of Trans. - BTA Grant	-		164,123	-	164,123
3600-XXXX	Metro Safe Routes (SRTS)	-		-	-	
3600-XXXX	EDI Grant (Way Findings)	-		99,000	-	
3600-XXXX	TCSP Project on Truman	-		236,154	-	236,154
3600-XXXX	State Funds Cycle 7			595,674		595,674
3600-XXXX	STP-L Transportation Funds (Safe Routes to School)			66,186	-	66,186
3600-XXXX	STP-L Transportation Funds (Pavement Mgmt)			115,645	-	115,645
3600-XXXX	STP-L Transportation Funds (Curb & Gutter)			100,000	-	100,000
	Total	**$ 476,380**	**$ -**	**$ 1,863,875**	**$ -**	**$ 3,129,517**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND 10 — **DIVISION NO.**
PUBLIC WORKS GRANT FUNDS — **10-3XX**

	PERSONNEL			**$ -**
	CAPITAL PROJECTS			**$ 3,129,517**
		Personnel	**Project**	
XXXX-4600	**Federal Transportation Authority Grant #CA-04-0088:** CNG Station Upgrades (New Compressor and New Tank)	$17,498	$182,502	
	Federal Transportation Authority Grant #CA-04-0088: New CNG Station Project			1,351,735
	MSRC Local Match Grant: New CNG Station			500,000
	Metro (MTA) Saftea-Lu: Bus Shelters	$26,000	$234,000	
	Dept. of Transportation (DOT) - Bicycle Transportation Account (BTA) State Grant - Agreement # BTA 08/09-07-LA-09	$0	$164,123	164,123
	Construct a Class II Bikeway on Brand Boulevard *City Match expenses paid from fund 8 Prop C- $18,447*			
	Housing and Urban Development, Economic Development Initive Grant- Wayfinding Signage	$8,000	$91,000	
	CALTRANS Transit Community System Preservation Program: Truman *Streetscape Enhancements (City Contribution $30,097) HUD*	$23,616	$212,538	236,154
	State Funds Cycle 7	$34,347	$561,327	595,674
	Surface Transportation Program Local Funds (STP-L): Match for Safe Routes to School	$0	$66,186	66,186
	Surface Transportation Program Local Funds (STP-L): Pavement Management Project	$11,564	$104,081	115,645
	Surface Transportation Program Local Funds (STP-L): Curb & Gutter	$10,000	$90,000	100,000
TOTAL				**$ 3,129,517**

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2013-2014

DIVISION	**DIVISION NO.**
Recreation and Community Service Department	**10-420**

NARRATIVE

This section provides a consolidated look at grants funds received from several different funding sources to fund programs as well as capital improvements.

PERSONNEL	ACTUAL 2010-2011	ACTUAL 2011-2012	ADOPTED 2012-2013	ESTIMATED 2012-2013	ADOPTED 2013-2014
Senior Counselors (FTE)	0.0	0.0	0.0	2.3	2.5
Counselors (FTE)	0.0	0.0	0.0	6.0	6.0
Community Services Supervisor	0.0	0.6	0.6	0.6	0.5
Recreation Leader I (FTE)	2.1	2.1	2.1	2.1	0.0
Total	2.1	2.7	2.7	11.0	9.0
APPROPRIATIONS					
Personnel Expenses	$0	$190,677	$185,000	$10,454	$227,434
Operating Expenses	$472,023	$218,851	$205,311	$424,271	$390,377
Total	$472,023	$409,528	$390,311	$434,725	$617,811
SOURCE OF FUNDS					
NEA Learn- Mariachi Master Prog	$40,000	$79,700	$38,000	$40,000	$57,000
Elderly Nutrition Program	$99,198	$126,560	$84,877	$89,792	$84,877
Elderly Nutrition Program Income	$0	$0	$22,000	$15,000	$16,000
Afterschool Program (Gridley/Morning	$248,485	$240,263	$243,434	$243,434	$243,434
California State Grant	$0	$0	$0	$0	$200,000
California Arts Council	$10,800	$9,600	$10,800	$10,800	$9,000
Alliance For CA Traditional Artists	$7,500	$7,500	$7,500	$7,500	$7,500
Total	$405,983	$463,623	$406,611	$406,526	$617,811

Supporting Information

4100	**PERSONNEL**		**$ 227,434**
4101	Personnel	227,434	
4200	**OPERATING EXPENSES**		**$ 390,377**
3678	NEA Learning/Arts - Mariachi Master Program	$57,000	
XXXX	California State Grant	$200,000	
3750	Elderly Nutrition Program	$84,877	
3901-3750	Elderly Nutrition Program Income	$16,000	
1371	Afterschool Program (Gridley/Morningside)	$16,000	
XXXX	Arts Council	$9,000	
XXXX	Alliance for CA Traditional Artists	$7,500	
TOTAL			**$ 617,811**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND	**FUND NO.**
State Gas Tax Fund	**11**

NARRATIVE

This fund is used to account for maintenance work and capital projects associated with impacts from motor vehicle travel in the City. It is also used for capital improvements requiring matching funds for Federal funding (TEA-3) eligibility. The use of these funds is restricted by Article XIX of the California State Constitution and by Streets and Highways Code Section 2101. All Motor Vehicle Fuel Tax funds allocated from the Highway Users Tax Account must be expended for the following: (a) The research, planning, construction, improvement, maintenance, and operation of public streets and highways (and their related public facilities for nonmotorized traffic), including the mitigation of their environmental effects, the payment for property taken or damaged for such purposes, and the administrative costs necessarily incurred in the foregoing purposes.

BALANCE SHEET	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Beginning Balance	$ 591,808	$ 562,920	$ 12,703	$ 299,298	$ 461,926
Revenues	707,744	927,318	674,416	674,416	642,402
Expenses	736,632	1,210,720	478,649	511,788	960,221
Ending Balance	**$ 562,920**	**$ 279,517**	**$ 208,470**	**$ 461,926**	**$ 144,106**

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Public Works Director	0.00	0.00	0.09	0.09	0.05
Operations Manager	0.00	0.00	0.00	0.00	0.00
Civil Engineering Assistant II	0.00	0.00	0.34	0.34	0.05
P.W. Maintenance Worker	0.00	0.00	0.00	0.00	0.00
Bldg Maint Worker/Elec. Helper	0.00	0.00	0.00	0.00	0.00
P.W. Maintenance Helper PT	0.00	0.00	0.00	0.00	0.00
Electrical Supervisor	0.00	0.00	0.00	0.00	0.00
P.W. Office Specialist	0.00	0.00	0.15	0.15	0.15
Office Specialist	0.00	0.00	0.10	0.10	0.05
Administrative Analyst	0.00	0.00	0.00	0.00	0.00
P.W. Field Supervisor II	0.00	0.00	0.00	0.00	0.09
Senior Maintenance Worker	0.00	0.00	0.80	0.80	0.40
Total	**0.00**	**0.00**	**1.48**	**1.48**	**0.79**

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Expenses	$ -	$ 181,987	$ 86,317	$ 75,252	$ 68,735
Transfers	661,855	652,925	363,852	369,852	523,006
Cost Allocation	21,070	21,070	21,070	21,070	21,070
Operating Expense	1,039	2,200	7,410	10,460	7,410
Capital Outlay	52,668	352,538		35,154	340,000
Total	**$ 736,632**	**$ 1,210,720**	**$ 478,649**	**$ 511,788**	**$ 960,221**

SOURCE OF FUNDS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Interest Income	$ 28	$ -	$ -	$ -	**$ -**
Highway User Tax Allocation Sect. 2105,2106,2107, 2103 & 2107.5 (acct# 11-3610, 3611, 3612, 3613, 3615)	707,717	927,318	674,416	674,416	642,402
Transfers from Retirement Fund (Fund 18)			$ 14,401	$ 2,847	$ -
Total	**$ 707,745**	**$ 927,318**	**$ 688,817**	**$ 677,263**	**$ 642,402**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND			**FUND NO.**
State Gas Tax Fund			**11**
4100	**PERSONNEL EXPENSES**		**$ 68,735**
4101	**Personnel Costs:** Field Staff	$ 68,735	
11-190	**COST ALLOCATION**		**$21,070**
0000-4480	**Cost Allocation**	$21,070	
11-190	**TRANSFERS**		**$ 523,006**
0000-4901	Transfer HUTA funds to General Fund - to offset street related		
	01-310	$20,000	
	01-311 Street Maint.: $90,172 for Operation Pothole	$90,172	
	01-320 Equip/Vehicle Maint.: $45,000 for Vehicle Fuel	$45,000	
	01-343 Street Sweeping: $136,000 for St. Sweeping Contract	$136,000	
	01-346	$35,000	
	01-370 Traffic Safety: $72,364 for Labor/Indirect Costs	$64,834	
	01-371 Traffic Signals: $105,000 for Labor/Indirects Costs	$102,000	
	01-390 Facilities: $30,000 for Labor/Indirect Costs	$30,000	
	OPERATING EXPENSES		**$7,410**
0000-4270	State Controller's Annual Street Report Audit	$910	
7510-4300	Maclay Ave. streetscape maintenance supplies. Expense moved from	$6,500	
11-311	**CAPITAL PROJECTS**		**$340,000**
0000-4600	Street Improvement Project	$340,000	
TOTAL			**$960,221**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND	**FUND NO.**
Measure R Fund	**12**

NARRATIVE

In November 2008, Measure R was approved by the State's voters committing a projected $40 billion to traffic relief and transportation upgrades throughout the County over the next 30 years. The City receives these funds as an ongoing annual allotment, which is used for city street related maintenance and capital projects.

BALANCE SHEET	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Beginning Balance	$ 47,368	$ 140,246	$ 231,947	$ 314,227	$ 502,706
MTA Revenue	229,172	243,675	254,212	253,086	253,086
Expenditures	136,294	69,695	457,057	64,607	617,000
Ending Balance	**$ 140,246**	**$ 314,226**	**$ 29,102**	**$ 502,706**	**$ 138,792**

SOURCE OF FUNDS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
12-3210 MTA Measure R Allocation	229,172	243,675	253,086	253,086	253,086
Total	**$ 229,172**	**$ 243,675**	**$ 253,086**	**$ 253,086**	**$ 253,086**

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
P.W. Admin. Coordinator	0.00	0.00	0.00	0.00	0.01
Administrative Analyst	0.00	0.00	0.00	0.00	0.05
Office Specialist	0.00	0.00	0.00	0.00	0.05
P.W. Director	0.00	0.00	0.00	0.00	0.01

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel	$ 110,048	$ -	$ 13,057	$ 7,607	$ -
Operating Expenses	26,245	23,955	25,000	-	25,000
Capital Outlay	-	45,740	419,000	57,000	592,000
Total	**$ 136,293**	**$ 69,695**	**$ 457,057**	**$ 64,607**	**$ 617,000**

	PERSONNEL SERVICES		**$0**
310-4101	**Personnel Costs**	$0	
	OPERATING EXPENSES		**$25,000**
310-4270	**Professional Services**	$25,000	
	CAPITAL PROJECTS		**$592,000**
311-4600	Pacoima Wash Bike Path Project (Funds are being accumulated for construction in 2016)	$80,000	
	Phillip Street Improvements (Street and Storm Drains)	$362,000	
	Street Improvement Project	$150,000	
TOTAL			**$617,000**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND	**FUND NO.**
Traffic Safety	**13**

NARRATIVE

Fund 13 accounts for receipts from traffic fines as levied by local courts. A portion of the funds are transferred to the General Fund for traffic safety purposes and the remainder are used by Public Works for traffic safety related expenditures including street markings, traffic signal maintenance and repairs, and pothole repairs. The fund is required by Section 1463 (b) of the California Penal Code.

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
None	-	-	-	-	-

BALANCE SHEET	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Beginning Balance	$ 166,662	$ 76,538	$ (6,092)	$ (1,696)	$ 3,544
Revenues	53,803	32,108	37,917	37,065	31,000
Expenditures	143,927	110,342	31,825	31,825	30,000
Ending Balance	**$ 76,538**	**$ (1,696)**	**$ -**	**$ 3,544**	**$ 4,544**

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Transfers	$ 30,000	$ 30,000	$ 31,825	$ 31,825	$ 30,000
Operating Expenses	36,732	54,015	-	-	-
Capital Outlay	77,195	26,327	-	-	-
Total	**$ 143,927**	**$ 110,342**	**$ 31,825**	**$ 31,825**	**$ 30,000**

SOURCE OF FUNDS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
13-3410 Vehicle Code Fines	58,803	32,108	37,917	37,065	31,000
Total	**$ 58,803**	**$ 32,108**	**$ 37,917**	**$ 37,065**	**$ 31,000**

190	**TRANSFERS**		**$ 30,000**
0000-4901	Transfer to General Fund: Acct # 01-371 to cover traffic safety related costs incurred.	$30,000	
	OPERATING EXPENSES		**$0**
	CAPITAL PROJECTS		**$0**
TOTAL			**$30,000**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND	**FUND NO.**
Cash In-lieu of Parking Fund	**14**

NARRATIVE

This fund is to account for the revenues and related expenditures from developers or builders who decide to pay a specified amount to the City of San Fernando instead of providing required parking.

During FY 1998-1999, this fund was used to purchase the lot at 1422 San Fernando Road to meet future parking needs. Beginning with FY 1999–2000, plans are to accumulate these funds for parking projects.

BALANCE SHEET	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Beginning Balance	$ 71,369	$ 71,369	$ 71,369	$ 71,369	$ 71,369
Revenues			-	-	-
Expenditures	-	-	-	-	-
Ending Balance	$ 71,369	$ 71,369	$ 71,369	$ 71,369	$ 71,369

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
None	-	-	-	-	-

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND	**FUND NO.**
Local Transportation	**15**

NARRATIVE

The Transportation Development Act (TDA) of 1971 provides funding for transit and non-transit related purposes that comply with regional transportation plans. TDA funds consist of the Local Transportation Fund (LTF), which is derived from a 1/4 cent of the general sales tax collected statewide and the State Transit Assistance fund (STA), which is derived from the statewide sales tax on gasoline and diesel fuel. Funds are annually allocated by the Metropolitan Transit Authority (MTA) and will be used for sidewalk improvements during the fiscal year.

BALANCE SHEET	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Beginning Balance	$ 6,662	$ 3,117	$ 2,170	$ 6,749	$ 13,867
MTA Revenues	12,239	16,200	19,521	19,521	19,500
Expenditures	15,784		16,200	12,403	19,600
Ending Balance	**$ 3,117**	**$ 19,317**	**$ 5,491**	**$ 13,867**	**$ 13,767**

SOURCE OF FUNDS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
15-3695-0866 TDA Article 3 Alloc.	$ 12,238	$ 16,200	$ 19,521	$ 19,521	$ 19,500
Total	**$ 12,238**	**$ 16,200**	**$ 19,521**	**$ 19,521**	**$ 19,500**

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
None	-	-	-	-	-

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Operating Expenses	$ 100	$ 100	$ 100	$ 100	$ 100
Capital Projects	15,684	12,568	16,100	12,303	19,500
Total	**$ 15,784**	**$ 12,668**	**$ 16,200**	**$ 12,403**	**$ 19,600**

OPERATING EXPENSES			**$100**
0000-4480	Cost Allocation	$100	
TRANSFERS			**$19,500**
0000-4901	Transfer to 001-346	$19,500	
TOTAL			**$19,600**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND	**FUND NO.**
Air Quality Management District	**16**

NARRATIVE

This fund is used to account for South Coast Air Quality Management District (SCAQMD) revenues received by the City. Per AB 2766 (1990), a portion of the State Department of Motor Vehicle registration fee ($4 per vehicle) is distributed to 89 cities in Los Angeles County. Thirty percent of fees collected are kept by the SCAQMD while 40% are distributed to cities. These funds may be used for various programs to reduce air pollution.

BALANCE SHEET	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Beginning Balance	$ 42,113	$ 71,855	$ 100,885	$ 100,495	$ 129,495
Revenues	29,772	28,699	29,000	29,000	29,100
Expenditures	-	59	127,000	-	156,100
Ending Balance	**$ 71,885**	**$ 100,495**	**$ 2,885**	**$ 129,495**	**$ 2,495**

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
None	-	-	-	-	-

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 201-2015**
Capital Expenses	-	-	-	-	$156,100
Total	**-**	**-**	**-**	**-**	**$156,100**

SOURCE OF FUNDS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
16-3605 Motor Vehicle in-Lieu Tax *(Qtrly Allocation from AQMD)*	$ 29,772	$ 28,699	$ 29,000	$ 29,000	$ 29,100
Total	**$ 29,772**	**$ 28,699**	**$ 29,000**	**$ 29,000**	**$ 29,100**

4500	**CAPITAL EXPENSES**	
	MSRC MATCH PROGRAM FY 14-15	$140,900
TOTAL		**$140,900**

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2013-2014

DIVISION	FUND NO.
Self Sustaining Recreational Activities	**17**

NARRATIVE

Fund 17 is a self-sustaining fund which pays salaries, purchases equipment and supplies, and pays instructors on a percentage basis. The activities which generate income and make expenditures through this account include: sports leagues, day camp, exercise & dance classes, karate, and all other revenue generating ventures.

BALANCE SHEET	ACTUAL 2010-2011	ACTUAL 2011-2012	ADOPTED 2012-2013	ESTIMATED 2012-2013	ADOPTED 2013-2014
Beginning Balance	$ 11,603	$ (59,792)	$ (29,528)	$ (36,220)	$ 7,644
Revenue	500,622	211,260	188,962	179,255	112,150
Expenditures	572,017	187,688	165,882	135,391	119,230
Ending Balance	$ (59,792)	$ (36,220)	$ (6,448)	$ 7,644	$ 564

SOURCE OF FUNDS	
FUND 17	$ 119,794
TOTAL	**$ 119,794**

PERSONNEL	ACTUAL 2010-2011	ACTUAL 2011-2012	ADOPTED 2012-2013	ESTIMATED 2012-2013	ADOPTED 2013-2014
Senior Counselors (FTE)	1.9	1.9	0.0	1.9	2.0
Rec Coordinator	0.2	0.2	0.0	0.2	0.0
Office Specialist	0.1	0.1	0.1	0.1	0.0
Community Svcs Supv.	0.6	0.6	0.2	0.6	0.0
Counselor (FTE)	6.6	6.6	0.0	6.6	4.0
RCS Coord.	0.4	0.4	0.2	0.4	0.0
Program Specialist (FTE)	0.8	0.0	0.0	0.0	0.5
Recreation Leaders (FTE)	0.8	0.8	0.8	0.8	1.5
Total	11.2	10.5	1.3	10.5	8.0

APPROPRIATIONS			**$ 115,730**
Personnel Services		$ 52,400	
Operating Expenses (Dept. Supplies, Contract Services)		63,330	
4500	**CAPITAL EXPENSES**		**$3,500**
4500	Three Computer hardware replacements	$3,500	
TOTAL			**$ 119,230**

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2013-2014

DIVISION	**FUND NO.**
Self Sustaining Recreational Activities	**17**

		Revenue	Expenses			Surplus (Deficit)
Full-Time & Part-time Salaries			Supplies 4300	Contractual 4260	Personnel	
1321	Senior Yoga	$0	$0	$0	$0	$0
1322	Senior Aerobics	$6,000	$0	$3,000	$1,500	$1,500
1323	Senior Music	$0	$0	$0	$0	$0
1326	Karate	$7,000	$0	$7,000	$0	$0
1328	Youth Basketball	$20,000	$17,000	$7,000	$4,400	($8,400)
1334	Adult Softball	$0	$0	$0	$0	$0
1335	Snack Bar	$3,000	$2,000		$1,000	$0
1337	Aerobics	$20,000	$2,500	$13,000	$3,500	$1,000
1339	Senior Line Dance	$800	$0	$600	$0	$200
1342	Tiny Tot Sports	$1,000	$300	$700	$0	$0
1346	Support Group	$0	$0	$0	$0	$0
1362	Folklorico	$4,000	$0	$3,500	$0	$500
1365	Tiny Tot Tumbling	$0	$0	$0	$0	$0
1366	Aztec Dance	$350	$0	$230	$0	$120
1385	Teen Council - Youth Services	$0	$0	$0	$0	$0
XXXX	City Wellness	$0	$0	$0	$0	$0
1399	Day Camp	$50,000	$3,000	$3,500	$42,000	$1,500
TOTAL PROJECTED		**$112,150**	**$24,800**	**$38,530**	**$52,400**	**($3,580)**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND	**FUND NO.**
RETIREMENT	**18**

NARRATIVE

This fund is to account for receipts from a voter-approved special tax levy that is used to pay for all costs of the City's membership in the Public Employees Retirement System (PERS). As of Fiscal Year 2003-2004, the City's costs increased significantly due to rising rates in both health insurance premiums and member contributions to PERS. This has continued in succeeding years.

Payment of retired employees health benefits and service charges paid to PERS for administration of the retired employees health insurance is paid directly from the Retirement Fund. In FY 2009-2010, the miscellaneous group approved payment of 2% of the employee contribution increasing to 4% in FY 2010-2011. In FY 2011-2012, the Sworn Police personnel appproved payment of 4.5% of the employee contribution pension cost.

	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
BALANCE SHEET					
Beginning Balance	$ (611,751)	$ 32,808	$ 601,715	$ (497,363)	$ (197,363)
Revenues	4,279,998	2,809,000	3,801,600	2,800,000	3,001,201
Expenditures	3,635,438	3,339,171	2,591,440	2,500,000	2,756,883
Ending Balance	**$ 32,808**	**$ (497,363)**	**$ 1,811,875**	**$ (197,363)**	**$ 46,956**
SOURCE OF FUNDS					
Property Taxes	4,279,998	2,809,000	3,801,600	2,800,000	2,800,000
Transfer from General Fund	-	-	-	-	176,333
Transfer from Water Fund	-	-	-	-	12,434
Transfer from Sewer Fund	-	-	-	-	12,434
Total	**$ 4,279,998**	**$ 2,809,000**	**$ 3,801,600**	**$ 2,800,000**	**$ 3,001,201**

4100	**PERSONNEL SERVICES**		**$2,595,751**
101-4124	Retirement Costs	$ 3,715	
102-4124	Retirement Costs	$27,824	
105-4124	Retirement Costs	$53,483	
106-4124	Retirement Costs	$56,188	
115-4124	Retirement Costs	$30,165	
130-4124	Retirement Costs	$88,674	
140-4124	Retirement Costs	$50,130	
150-4124	Retirement Costs	$50,130	
152-4124	Retirement Costs	$28,676	
222-4124	Retirement Costs	$172,945	
225-4124	Retirement Costs	$1,323,013	
310-4124	Retirement Costs	$87,517	
3xx-4124	Retirement Costs	$133,025	
3xx-4124	Retirement Costs	$33,821	
3xx-4124	Retirement Costs	$41,971	
3xx-4124	Retirement Costs	$90,538	
3xx-4124	Retirement Costs	$174,119	
4xx-4124	Retirement Costs	$87,290	
430-4124	Retirement Costs	$11,606	
part time	Retirement Costs	$50,919	
4200	**OPERATING EXPENSES**		**$ 141,523**
4480	Cost Allocation - Central Services	$ 141,523	
4260	OPEB eval/study contractual services	$ -	

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND			**FUND NO.**
RETIREMENT			**18**
4900	**TRANSFER**		**$ 19,609**
4900	Transfer to Water Funds - Divison 180	$ 9,805	
4900	Transfer to Sewer Funds - Divison 180	$ 9,805	
4900	Transfer to Special Funds - Divison 180	$ -	
	TOTAL		**$ 2,756,883**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND	**FUND NO.**
Quimby Act Fees	**019**

NARRATIVE

This fund is to account for receipts from developers, who are required under State law to provide and support park facilities.

BALANCE SHEET	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Beginning Balance	$ 363,459	$ 352,705	$ 335,583	$ 316,879	$ 29,777
Revenues	178	195	100	11,898	-
Expenses	10,932	36,021	240,000	299,000	-
Ending Balance	**$ 352,705**	**$ 316,879**	**$ 95,683**	**$ 29,777**	**$ 29,777**

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
None	-	-	-	-	-

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Services	$ 2,906	$ -	$ -	$ -	$ -
Operating Expenses	0	28,970	0	14,000	0
Capital Outlay	7,610	7,051	240000	299,000	-
Total	**$ 10,516**	**$ 36,021**	**$ 240,000**	**$ 313,000**	**$ -**

4500	**CAPITAL EXPENSES**		**$0**
		$0	
TOTAL			**$0**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND	**FUND NO.**
Asset Seizure - State	**20**

NARRATIVE

This fund is to account for receipts and disbursements of state seized and forfeited assets used from the sale of controlled substances.

BALANCE SHEET	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Beginning Balance	$ 143	$ 2,493	$ 21,764	$ 21,764	$ 19,924
Revenues	2,350	23,178	3,803	4,660	2,000
Expenditures	0	3,907	7,000	6,500	0
Ending Balance	**$ 2,493**	**$ 21,764**	**$ 18,567**	**$ 19,924**	**$ 21,924**

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Expenses	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Operating Expenses	-	-	-	-	-
Capital Equipment	-	3,907	7,000	6,500	-
Transfers	-		-	-	-
Total	**$ -**	**$ 3,907**	**$ 7,000**	**$ 6,500**	**$ -**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND	**FUND NO.**
Asset Seizure - Federal	**21**

NARRATIVE

This fund is to account for receipts and disbursements of federal seized and forfeited assets used from the sale of controlled substances. There has been little federal seizure activity in recent years.

BALANCE SHEET	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Beginning Balance	$ 462	$ 463	$ 37,078	$ 37,078	$ 37,083
Revenues	1	36,615	-	5	-
Expenditures	-	-	-	-	-
Ending Balance	**$ 463**	**$ 37,078**	**$ 37,078**	**$ 37,083**	**$ 37,083**

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
None	-	-	-	-	-

Appropriations	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Expense	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Operations Expense	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS — **DIVISION NO. 26-155**

NARRATIVE

In FY 2013-2014, the City's annual allocation of federal Community Development Block Grant (CDBG) funds is set-aside for the payment of a Section 108 Loan as part of the total financing package for construction of the San Fernando Regional Aquatics Facility. The City's annual allocation has been decreasing in recent years and starting with the 2013-14 fiscal year, the CDBG exchange program has been eliminated, causing a shortfall in amount of debt service, thus requiring a transfer from the General Fund to cover the deficit.

BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Beginning Balance	$ (7,034)	$ (3,083)	$ 2,751	$ 2,751	2,751
Revenues	336,116	353,149	348,078	348,078	349,897
Expenditures	332,165	347,315	348,078	348,078	352,588
Ending Balance	**$ (3,083)**	**$ 2,751**	**$ 2,751**	**$ 2,751**	**$ 60**

SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
26 CDBG GRANT (37th Year)	$ 331,882	$ 347,315	$ 245,290	$ 245,290	$ 233,077
26 CDBG Recovery Act Funds	-	-	-	-	-
CDBG Loan Repayments		5,834	-	-	-
Transfer from General Fund			102,785	102,785	116,820
Total	**$ 331,882**	**$ 353,149**	**$ 348,075**	**$ 348,075**	**$ 349,897**

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Community Development Director	0.03	0.00	0.00	0.00	0.00
Senior Planner	0.02	0.00	0.00	0.00	0.00
Community Preservation Supervisor	0.23	0.00	0.00	0.00	0.00
Community Preservation Officer	0.00	0.00	0.00	0.00	0.00
Community Preservation Officer -2	0.24	0.00	0.00	0.00	0.00
Community Preservation Officer -3	0.17	0.00	0.00	0.00	0.00
Assistant Planner (Housing)	0.12	0.00	0.00	0.00	0.00
Total	**0.81**	**0.00**	**0.00**	**0.00**	**0.00**

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services	$ -	$ -	$ -	$ -	$ -
Operating Expenses	-	-	-	-	4,000
Capital Outlay/Loan Expenses	331,882	347,315	348,075	348,075	348,588
Total	**$ 331,882**	**$ 347,315**	**$ 348,075**	**$ 348,075**	**$ 352,588**

4100	**PERSONNEL SERVICES**		**$0**
4200	**OPERATING EXPENSES**		**$4,000**
0000-4265	Section 108 Loan-Swimming Pool Facility - Admin Fee	$4,000	
4400	**LOAN EXPENSES**		**$348,588**
0000-4424	Section 108 Loan-Swimming Pool Facility - Interest	$63,588	
0000-4426	Section 108 Loan-Swimming Pool Facility - Principle	$285,000	
TOTAL			**$352,588**

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

FUND	**FUND NO.**
Street Lighting Fund	**27**

NARRATIVE

The Street Lighting Division maintains and repairs approximately 427 City-owned street lights and circuits and has oversight of the 1,200 street lights within the City of San Fernando that are maintained by Southern California Edison. The City pays Edison for electrical power for all street lighting.

Revenue for this fund is made available through the city's voter approved Landscape and Lighting Act Assessment. With the passage of Proposition 218 in 1996, any increase of the current assessment is subject to approval through a new balloting process. Since the assesments have not had an increase to meet rising costs, this fund has a deficit.

BALANCE SHEET	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Beginning Balance	$ (23,893)	$ (3,402)	$ 47,873	$ (67,893)	$ (37,768)
Revenues	442,911	329,623	365,715	333,751	375,239
Expenditures	422,420	394,114	393,857	303,626	371,490
Ending Balance	**$ (3,402)**	**$ (67,893)**	**$ 19,731**	**$ (37,768)**	**$ (34,019)**

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Public Works Director	0.07	0.07	0.07	0.07	0.06
Administrative Analyst	0.05	0.15	0.00	0.00	0.05
Civil Engineering Assistant II	0.20	0.20	0.20	0.20	0.10
Civil Engineering Assistant I	0.00	0.00	0.00	0.00	0.00
P.W. Administrative Analyst	0.00	0.00	0.05	0.05	0.05
Equip & Material Supervisor	0.00	0.10	0.10	0.10	0.05
Mechanical Helper	0.00	0.10	0.10	0.10	0.05
Electrical Supervisor	0.25	0.30	0.30	0.30	0.30
Bldg. Maint. Worker/Elect. Helper	0.25	0.35	0.35	0.35	0.35
Total	**0.82**	**1.27**	**1.17**	**1.17**	**1.01**

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Services	$ 161,461	$ 145,846	$ 118,991	$ 99,582	$ 89,774
Operating Cost	246,196	236,505	258,103	191,444	264,953
Cost Allocation	11,763	11,763	11,763	11,763	11,763
Capital Outlay	3,000	-	5,000	837	5,000
Total	**$ 422,420**	**$ 394,114**	**$ 393,857**	**$ 303,626**	**$ 371,490**

SOURCE OF FUNDS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
27-3110/3130/3150 Property Tax	$ 332,863	$ 329,623	$ 365,715	$ 333,751	$ 331,012
Transferred from Measure R	110,048	-	-	-	-
Transfer from General Fund	-	-	12,413	12,413	44,227
Total	**$ 442,911**	**$ 329,623**	**$ 378,128**	**$ 346,164**	**$ 375,239**

4480	**Cost Allocation**		**$ 11,763**
4480	Cost Allocation	$ 11,763	
4100	**PERSONNEL SERVICES**		**$89,774**
4101	**Personnel Costs**	$87,774	
4105	**Overtime:** Street light surveys and knockdowns	2,000	

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

FUND				**FUND NO.**
Street Lighting Fund				**27**
4200	**OPERATING EXPENSES**			**$264,953**
4210	**Utilities**		$232,000	
4250	**Rents and Lease:**		$750	
	Lifts & power equipment	$750		
4260	**Contractual Services:**		$18,600	
	Engineer's Report	$5,600		
	Street Lighting Dist. proceedings	$2,500		
	County Assessors Office	$1,200		
	Light poles and pull boxes	$800		
	Repair damaged street lights	$8,500		
4300	**Department Supplies:**		$10,050	
0301-4300	Ballast kit replacement	$2,000		
0301-4300	Lamps 80 @ $25.00	$2,000		
0301-4300	Photo electric cells 10 @ $25.00	$250		
0301-4300	Manhole cover plates	$200		
0301-4300	Miscellaneous lenses, conduit, fuses,	$3,500		
0301-4300	Replacement of steel poles	$2,000		
0301-4300	Slurry seal & cement	$100		
4320	**Department Equipment Maintenance**		$750	
4340	**Small Tools**		$365	
4400	**Utility Truck maintenance**		$1,200	
4402	**Utility Truck fuel**		$1,238	
4500	**CAPITAL EXPENSES/TRANSFERS**			**$5,000**
4600	**Capital Equipment:**		$5,000	
	Knockdown Replacement			
TOTAL				**$ 371,490**

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

FUND	**FUND NO.**
Parking M&O - Off Street	**29**

NARRATIVE

The Off-Street Parking Maintenance and Operations Fund accounts for the scheduled routine maintenance and cleaning of all City parking facilities as well as maintenance and operation of metered parking spaces throughout the City, the collection of meter monies, and repair or replacement of broken and vandalized parking meters. Revenue sources consist of parking meter revenues and the parking improvement assessment which includes areas of the civic center and the San Fernando Road commercial corridor.

BALANCE SHEET	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Beginning Balance	$ 22,534	$ 58,200	$ 119,793	$ 93,789	$ 143,970
Revenues	208,760	200,564	222,591	208,369	205,143
Expenditures	173,094	164,975	247,341	158,188	302,526
Ending Balance	**$ 58,200**	**$ 93,789**	**$ 95,043**	**$ 143,970**	**$ 46,587**

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
PW Maintenance Worker	0.20	0.26	0.19	0.19	0.19
P.W. Sr. Maintenance Worker	0.00	0.21	0.21	0.21	0.14
PW Field Supervisor II	0.25	0.10	0.10	0.10	0.10
Electrical Supervisor	0.05	0.10	0.10	0.10	0.10
Bldg Maint Worker/Elec. Helper	0.05	0.15	0.15	0.15	0.15
Equip & Material Supervisor	0.00	0.10	0.10	0.10	0.10
Mechanical Helper	0.00	0.10	0.10	0.10	0.07
PW Superintendent	0.05	0.05	0.05	0.05	0.05
Public Works Director	0.00	0.00	0.00	0.00	0.05
Office Specialist	0.00	0.00	0.00	0.00	0.01
Meter Technician	0.10	0.15	0.15	0.15	0.15
PW Operations Manager	0.00	0.10	0.00	0.00	0.00
Total	**0.70**	**1.32**	**1.15**	**1.15**	**1.11**

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Services	$ 128,077	$ 124,173	$ 112,085	$ 86,104	$ 73,458
Operating Expenses	37,642	34,462	43,668	33,457	48,068
Capital	7,376	6,340	55,500	2,539	181,000
Transfers	-	-	-	36,088	-
Total	**$ 173,095**	**$ 164,975**	**$ 211,253**	**$ 158,188**	**$ 302,526**

SOURCE OF FUNDS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Parking Meter Revenue					
29-3520 Rental Income	$ 12,800	$ 11,733	$ 12,800	$ 12,800	$ 12,800
29-3850 Prkg Meter Revenue	$ 146,027	$ 142,684	$ 145,827	$ 146,412	$ 145,041
29-3870 Bus. License Tax Area A	$ 49,933	$ 46,147	$ 49,129	$ 45,826	$ 47,302
Transfers from Retirement Fund (Fund 18)	$ -	$ -	$ 14,835	$ 3,331	$ -
Total	**$ 208,760**	**$ 200,564**	**$ 222,591**	**$ 208,369**	**$ 205,143**

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

FUND				**FUND NO.**
Parking M&O - Off Street				**29**
4100	**PERSONNEL SERVICES**			**$73,458**
4100	**Personnel Costs**		$73,458	
4105	**Overtime:**			
	Parking meter repairs			
	Lighting Maintenance			
4200	**OPERATING EXPENSES**			**$48,068**
4210	**Utilities**		$18,500	
4250	**Rents & Leases**		$500	
4270	**Professional Services:** Parking in lieu study		$3,000	
4300	**Department Supplies :**		$3,500	
0301-4300	Landscape maintenance supplies, irrigation parts and plants. Replacement plants will be drought tolerant perennials to reduce water use and future replacement costs	$1,000		
4300	Permit Parking Expenses	$500		
	Replace existing landscaping with drought tolerant planting & irrigation - goal is at least 20% reduction of water use	$2,000		
4320	**Equipment Maintenance:**		$11,500	
	Parking meter repair, replacement of damaged poles, battery replacement and related equipment repairs to backpack blowers and paint striping machine.	$1,000		
0301-4300	Parking Meter maintenance parts and batteries	$5,000		
0301-4300	Parking meter repair parts	$4,000		
0301-4300	Parking lot lighting repair parts	$1,500		
4340	**Small Tools:** Replacement of worn out tools & new equipment.		$250	
4400	**Utility Truck maintenance**		$800	
4402	**Utility Truck fuel**		$2,642	
4480	**Cost Allocation:**		$7,376	

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

FUND				**FUND NO.**
Parking M&O - Off Street				**29**
4500	**CAPITAL EXPENSES**			**$181,000**
4500	**Capital Equipment:**		$31,000	
	Replacement power equipment	$1,000		
	Stop Sign Replacement	$5,000		
	Parking meter replacement to increase stable revenues. A typical meter is warranted for 6 months, with life expectancy of 3 years. There are approx. 425 meters city wide, with majority over 7 years old. Estimated $700.00 per meter (x) 25 meters per year due to vandalism and wear-and-tear.	$25,000		
4600	**Capital Projects:**		$150,000	
	Parking Lots Repavement			
	TRANSFERS			**$0**
4901	**Transfer to General Fund:**		$0	
	Transfer to Fund 01:			
TOTAL				**$302,526**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND	**FUND NO.**
Equipment Replacement Fund	**41**

NARRATIVE

The Equipment Replacement Fund (ERF) is a financial tool to accommodate for the orderly replacement of existing equipment that also includes a payback mechanism to replenish the fund. Payback occurs by charging the department making the purchase an annual amount equal to the replacement value divided by the useful life of the equipment. The replacement value is calculated by using the purchase price plus 5% estimated compounded increase in future cost.

BALANCE SHEET	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Beginning Balance	$ 135,259	$ 135,259	$ 135,259	$ 135,259	$ -
Revenues	-		-	-	40,000
Expenditures	-		135,000	135,259	$ 40,000
Ending Balance	**$ 135,259**	**$ 135,259**	**$ 259**	**$ -**	**$ -**

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
None	-	-	-	-	-

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Services	$ -	$ -	$ -	$ -	$ -
Operating Expenses	0	0	0	0	0
Capital Outlay	10,246	10,932	0	240,000	40,000
Total	**$ 10,246**	**$ 10,932**	**$ -**	**$ 240,000**	**$ 40,000**
SOURCE OF FUNDS					
Insurance Claim	$ -	$ -	$ -	$ -	$ 22,118
Transfer from General Fund	-	-	-	-	17,882
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 40,000**

4500	**CAPITAL EXPENSES**		**$40,000**
4500	Capital Equipment - Replace Police Vehicle totaled in accident. Insurance claim to pay $22,118	$40,000	
	TOTAL		**$40,000**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND	**FUND NO.**
Pavement Management	**50**

NARRATIVE

The pavement management fund is a direct transfer from the sewer and water fund and proceeds from refuse towards street improvements.

BALANCE SHEET	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Beginning Balance	$ 364,405	$ 139,389	$ 133,139	$ 118,057	$ 62,202
Revenue	226,647	222,893	230,326	190,600	-
Expenditures	451,663	244,225	446,455	246,455	210,000
Ending Balance	**$ 139,389**	**$ 118,057**	**$ (82,990)**	**$ 62,202**	**$ (147,798)**

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Public Works Director*	0.05	0.09	0.00	0.00	0.00
Operations Manager	0.11	0.00	0.00	0.00	0.00
Civil Engineering Assistant II	0.14	0.34	0.00	0.00	0.07
P.W. Maintenance Worker	0.10	0.10	0.00	0.00	0.00
Bldg Maint Worker/Elec. Helper	0.05	0.00	0.00	0.00	0.00
P.W. Maintenance Helper PT	0.25	0.00	0.00	0.00	0.00
Electrical Supervisor	0.05	0.00	0.00	0.00	0.00
P.W. Office Specialist	0.00	0.10	0.00	0.00	0.00
Office Specialist	0.00	0.05	0.00	0.00	0.05
Administrative Analyst	0.00	0.00	0.00	0.00	0.00
P.W. Field Supervisor II	0.10	0.20	0.00	0.00	0.00
Senior Maintenance Worker	0.25	0.80	0.00	0.00	0.00
Total	**1.10**	**1.68**	**0.00**	**0.00**	**0.12**

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel	$ 203,127	$ -	$ 16,129	$ 16,129	$ -
Transfers	240,000	240,000	230,326	230,326	-
Capital	8,536	128,481	200,000	-	210,000
Total	**$ 451,663**	**$ 368,481**	**$ 446,455**	**$ 246,455**	**$ 210,000**

SOURCE OF FUNDS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
50-3500/3800 Impact Fees	$ 226,647	$ 222,893	$ 327,206	$ 190,000	
Transfers from Retirement Fund (Fund 18)	-	-	2,798	600	-
Total	**$ 226,647**	**$ 222,893**	**$ 330,004**	**$ 190,600**	**$ -**

	PERSONNEL		**$0**
4101	FT Personnel		
			$0
310-4901	**Transfer to General Fund:** Transfer to Fund 01: Funds will be treated as franchise funds and utilized in the General Fund.		
	Capital Projects		**$210,000**
4600	**Capital Projects:** Street Improvement Project	$210,000	
TOTAL			**$210,000**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND — **FUND NO.**

COMMUNITY INVESTMENT FUND — **053**

NARRATIVE

As part of the Collection Service Agreement with Consolidated (Republic) Disposal, they proposed to establish a recycling revenue share program with the City where they will return $10,000 annually from the proceeds fromt eh sale of recyclable materials to the City towards an annual community investment fund where each City Councilmember will select an annual event program and/or City organization to provide $2,000 (or alternatively the entire council will allocate the funding all at once annually.)

BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Beginning Balance	$ -	$ -	$ -	$ -	$ 10,000
Revenues	0	0	0	10,000	10,000
Expenses	0	0	0	0	-
Ending Balance	**$ -**	**$ -**	**$ -**	**$ 10,000**	**$ 20,000**

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
none	0	0	0	0	0
Total	**0**	**0.00**	**0.00**	**0.00**	**0.00**

APPROPRIATIONS					
Personnel Services	$ -	$ -	$ -	$ -	$0
Operating Expenses	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Total	$ -	$ -	$ -	$ -	$0

SOURCE OF FUNDS					
Republic Consolidated	$ -	$ -	$ -	$ 10,000	$ 10,000
Total	**$ -**	**$ -**	**$ -**	**$ 10,000**	**$ 10,000**

Supporting Information

4100	**PERSONNEL SERVICES**		**$0**
4100	Full Time Salaries and Benefits	$0	
4103	Part Time	$0	
4105	Overtime	$0	
4200	**OPERATING EXPENSES**		**$0**
4260	Contractual Services	$0	
4300	Department Supplies	$0	
4500	**CAPITAL EXPENSES**		**$0**
4500		$0	
	TOTAL		**$0**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND	**DIVISION NO.**
AB 109 Public Safety Relignment	**101**

NARRATIVE

BALANCE SHEET	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Beginning Balance	$ -	$ -	$ -	$ -	$ 30,000
Revenues	0	0	90,000	90,000	90,000
Expenses	0	0	90,000	60,000	95,588
Ending Balance	**$ -**	**$ -**	**$ -**	**$ 30,000**	**$ 24,413**

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
None	-	-	-	-	-

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Services	$ -	$ -	$ 90,000	$ 60,000	$ 95,588
Operations	-		-	-	-
Capital Expenses	-	-	-	-	-
Total	**$ -**	**$ -**	**$ 90,000**	**$ 60,000**	**$ 95,588**

SOURCE OF FUNDS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
AB 109 Grant Funds	$ -	$ -	$ 90,000	$ 90,000	$ 90,000
Total	**$ -**	**$ -**	**$ 90,000**	**$ 90,000**	**$ 90,000**

	PERSONNEL SERVICES		**$ 95,588**
4103	Overtime	$ 75,000	
4105	OASDI	$ 5,588	
4120	Worker's Comp	$ 15,000	
	OPERATIONS		**$0**
4270	**Professional Services:**	$0	
	CAPITAL EXPENSES		**$ -**
4600		$ -	
TOTAL			**$95,588**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND	**DIVISION NO.**
MTA TOD Planning Grant	**113**

NARRATIVE

The MTA TOD Planning Grant will be used over the next two fiscal years (FY 2014-15 and FY 2015-16) to prepare the City of San Fernando Transit Oriented Development Overlay Zone. As part of the planning process these grant funds will pay for city staff and urban planning professional services used to prepare the associated general plan element and map amendments, zone code and map amendment, and environmental assessment. The City's match to the grant for FY 2014-2015 is $13,306 in general fund monies that have been identified in fund 01-150-0000-4101 ($6,306 in kind fund based on staff time) and fund 01-150-0000-4270 ($8,127 professional services monies).

BALANCE SHEET	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Beginning Balance	$ -	$ -	$ -	$ -	$ -
Revenues	0	0	289,392	1,727	280,665
Expenses	0	0	289,392	1,727	282,392
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**$ (1,727)**

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
None	-	-	-	-	-

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Services	$ -	$ -	$ 7,000	$ -	$ -
Operations	-		282,392	1,727	282,392
Capital Expenses	-	-	-	-	-
Total	**$ -**	**$ -**	**$ 289,392**	**$ 1,727**	**$ 282,392**

SOURCE OF FUNDS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**ADOPTED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
MTA TOD Planning Grant	$ -	$ -	$ 289,392	$ 1,727	$ 280,665
Transfer from General Fund			$ -	$ -	$ -
Total	**$ -**	**$ -**	**$ 289,392**	**$ 1,727**	**$ 280,665**

	PERSONNEL SERVICES		**$ -**
4101	City Planning Staff ($8127) budgeted in 001-150-0000-4270	$ -	
	OPERATIONS		**$282,392**
4270	**Professional Services:** Planning Consultants (Preparation of Overlay Zone Code, Zone Map Amendment, General Plan Amendment, and Program EIR)	$282,392	
	CAPITAL EXPENSES		**$ -**
4600		$ -	
TOTAL			**$282,392**

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ENTERPRISE FUNDS

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

ALL FUNDS ENTERPRISE	FUND NO 70-72-73

Fund 70 - Water

The Administrative Division is responsible for all aspects of the Water Department, overseeing production, procurement, and conservation of safe potable water for the City's residential and business community. The Water Production Division is responsible for all operations and maintenance of the City's four wells, three booster pump stations, four reservoirs and two pressure regulation stations. All the wells are in the Sylmar area with power being supplied by the Los Angeles Department of Water and Power (LADWP). Imported water is purchased from Metropolitan Water District (MWD) of Southern California to supplement the local ground water supplies. There is also one six-inch emergency connection to the City from LADWP water systems. The Water Distribution Division is responsible for providing water to all City water customers in sufficient quantities to meet domestic and fire service demands; maintenance of approximately 66.5 miles of water mains, and 5,049 water services and 547 fire hydrants. The Division also installs new services (domestic and fire) that are ordered for new structures or demands by land use changes.

Fund 72 - Sewer

The Sewer Maintenance Division funds maintenance of the City's sanitary sewer system by scheduled routine cleaning of sewer main lines and manholes. The sewer system is made up of approximately 40 miles (215,915 linear feet) of mains and over 800 manholes. The City contracts with the City of Los Angeles for sewage treatment and disposal. Since 1985, the City has contracted with the County of Los Angeles for the enforcement of the City's Industrial Waste Program. Industrial waste permit fees cover the cost of this program.

Fund 73 - Refuse

The Solid Waste Management Division funds the management of citywide solid waste collection and recycling services and administration of the City's Source Reduction and Recycling Element (SRRE) and Household Hazardous Waste Element (HHWE) plans. The SRRE, mandated by State Assembly Bill 939, describes how the City reduced the amount of solid waste land fill 25 percent by 1995, and 50 percent by the year 2000. Additionally, State Senate Bill 1066 also mandates that jurisdictions maintain a 50% diversion rate after the year 2000 and continue to implement SRRE programs. The goal of the HHWE is to reduce the amount and toxicity of solid waste land fills. Additionally, the City's NPDES - MS4 Permit's (required) catch basin screens retrofit is funded in this section.

SUMMARY OF SOURCE OF FUNDS		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
70-3810 (381,382,383,3 Revenue accts:3500/3820/ 3830/3835/3840/3901/3950	**Water**	$2,770,589	$3,292,625	$3,731,771	$3,271,951	$3,111,721
72-3745 Revenue accts: 3500/3820 3821/3840/3997	**Sewer**	2,387,522	2,817,248	3,191,535	3,170,748	3,078,770
73-3755 Revenue accts:3760/3820	**Refuse**	1,122,709	1,131,933	1,129,077	816,332	145,000
Total Revenue		**$6,280,820**	**$7,241,806**	**$8,052,383**	**$7,259,031**	**$6,335,491**

SUMMARY OF APPROPRIATIONS		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
70	Water	$3,242,380	$3,246,218	$4,282,399	$3,875,624	$4,607,025
72	Sewer	2,497,447	2,724,696	3,963,403	3,327,215	4,818,478
73	Refuse	1,026,843	1,006,100	1,154,003	954,233	152,032
Total Appropriations		**$6,766,670**	**$6,977,015**	**$9,399,805**	**$8,157,072**	**$9,577,534**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND					**DIVISION NO.**
WATER					**70-381, 70-382, 70-383, 70-384**
BALANCE SHEET	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
*Beginning Balance	$2,422,932	$2,189,564	$2,235,970	$3,509,108	$2,731,736
Total Revenue	2,770,589	3,292,625	4,282,399	3,098,252	3,111,721
70-110	18,604	18,395			0
70-190	669	0			0
70-381	822,596	864,127	886,247	749,715	892,993
70-382	371,668	326,902	315,442	273,385	293,581
70-383	1,046,507	1,104,279	1,345,581	1,444,514	1,262,623
70-384	982,336	932,516	1,735,129	1,408,010	2,157,829
Total Expenditures	3,242,380	3,246,218	4,282,399	3,875,624	4,607,025
Ending Balance	**$1,951,141**	**$2,235,971**	**$3,509,108**	**$2,731,736**	**$1,236,432**
Reserve Replacement	**$0**	**$0**	**$0**	**$0**	**$578,000**
Available Balance	**$1,951,141**	**$2,235,971**	**$3,509,108**	**$2,731,736**	**$658,432**
SOURCE OF FUNDS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Total Water Fund (381,382,383,384)	$2,770,589	$3,292,625	$3,514,744	$3,271,951	$3,111,721
Transfers from Retirement Fund (Fund 18)	$ -	$ -	$ 217,027	$ 217,027	$ -
Total	**$2,770,589**	**$3,292,625**	**$3,731,771**	**$3,488,978**	**$3,111,721**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND	**DIVISION NO.**
Water Administration	**70-381**

NARRATIVE

The Water Administration Division is responsible for all aspects of the Water Department overseeing production, procurement, distribution, and conservation of safe portable water for the City's residential and business community.

FY 2014-2015: The Division will continue to fund all mandatory programs and maintenance of essential equipment. Capital purchases will be deferred when possible including computer replacements.

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Public Works Director	0.25	0.25	0.25	0.25	0.25
Operations Manager	0.25	0.00	0.00	0.00	0.00
Civil Engineering Assistant II	0.00	0.00	0.00	0.00	0.00
Administrative Analyst	0.20	0.20	0.20	0.20	0.20
Office Specialist	0.30	0.30	0.25	0.25	0.25
PW Office Specialist	0.25	0.25	0.25	0.25	0.25
P.W. Superintendent	0.40	0.40	0.35	0.35	0.35
P.W. Field Supervisor I	0.10	0.10	0.10	0.10	0.10
P.W. Field Supervisor II	0.15	0.15	0.15	0.15	0.15
P.W. Admin. Coordinator	0.25	0.25	0.30	0.30	0.30
Total	**2.15**	**1.90**	**1.85**	**1.85**	**1.85**

WATER ADMIN. APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Services	$272,192	$306,059	$227,636	$194,573	$193,362
Operating Expenses	489,334	502,537	588,611	493,406	629,632
Capital Outlay	1,070	2,689	10,000	1,736	10,000
Transfers	60,000	60,000	60,000	60,000	60,000
Total	**$822,596**	**$871,285**	**$886,247**	**$749,715**	**$892,993**

4100	**PERSONNEL SERVICES**			**$193,362**
4101	**Personnel Costs:** Includes direct staff and indirect staff assigned		$191,362	
4105	Overtime		$2,000	

4200	**OPERATING EXPENSES**			**$629,632**
4210	**Utilities:** (25% for 120 Macneil Street)		$5,000	
	Edison	$3,500		
	Gas Company	$1,500		
4220	**Telephone: Water Facilities**		$1,520	
	New Phone Line for Nitrate System			

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND				**DIVISION NO.**
Water Administration				**70-381**
4260	**Contractual Services:**		$16,500	
	Vector Control Gophers	$500		
	Water Conservation - Consulting Services (In-house design work)	$15,000		
	Underground Service Alert	$1,000		
0450-4260	**Contractual Services: For Maintenance at 120 Macneil & 501 First Street**		$6,453	
	Annual Cost Shared with Fund 72-360 and 001-390			
	25% Heating Ventilation Air Conditioning (HVAC) maintenance cost	$500		
	25% of Alarm monitoring cost	$90		
	25% of Fire extinguisher maintenance cost	$75		
	25% of Automatic gate service maintenance cost	$63		
	25% of Janitorial service cost	$4,025		
	25% of Pest control, $75 cost	$75		
	25% of ice Machine preventive maintenance cost	$125		
	25% of Portable Toilet rental cost	$1,500		
4270	**Professional Services:**		$43,500	
	Upper Los Angeles River Area (ULARA) Water Master Services	$8,000		
	Legal water consultant	$3,000		
	Water engineering consultant	$30,000		
	Water quality consultant	$2,500		
4290	**Office Equipment Maintenance:**		$1,580	
	Annual copier lease & maintenance (Annual total = $2880, shared with Funds 72 and 01-390)	$1,080		
	Miscellaneous repair of computer & office equipment.	$500		
4300	**Department Supplies:**		$500	
	Office Supplies	$500		

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND				**DIVISION NO.**
Water Administration				**70-381**
0450-4300	**Public Works Operations Center**		$1,000	
	First Aid Kit and Supplies	$500		
4330	Building Maintenance & Repair	$500		
4320	**Department Equipment Maintenance:**		$5,750	
	Repair and Maintenance of handheld water meter readers	$4,000		
	Repair and maintenance of handheld radios	$0		
	Maintenance of electronic equipment	$1,750		
4360	**Personnel Training:**		$1,000	
	Employee Training	$1,000		
4370	**Meetings, Membership & Travel:**		$1,000	
	AWWA conference meeting and travel to Water utilities meetings; Joint venture fund (MWD) Memberships, personnel training & Meetings Foundation for Cross Connection Control and Hydraulic Research			
4380	**Subscriptions / Dues & Memberships:**		$2,468	
	American Water Works Association	$350		
	Annual WCC & professional dues	$750		
	Division of Utilities	$768		
	Cross connection control certification (1 staff @ $250)	$250		
	Water treatment and distribution certification (7 staff @ $50)	$350		
4390	**Vehicle Allowance and Mileage**		$250	
4400	**Vehicle Maintenance**		$750	
4402	**Fuel**		$1,226	
4405	**Interest Expense and Principal Payment:**		$75,000	
	Loan repayment to Sewer Fund; $1,500,000 total loan, 15 year amortization			

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

FUND — **DIVISION NO.**
Water Administration — **70-381**

4430	**Activities & Programs:**		$11,000	
	Equipment, postage, outreach	$1,000		
	Annual Consumer Confidence Report for all water customers	$10,000		
4450	**Other Expenses:**		$56,400	
	Property taxes for Well 7 reservoirs	$14,000		
	L.A. Fire Dept. Hazardous Materials Permit CUPA	$400		
	Payment to State Department of Public Health (AB 2995) regulatory fees	$42,000		
4480	**Cost Allocation:**		$398,735	
	Central Services includes admin salaries and overhead; does not include utilities			
4500	**CAPITAL EXPENSES**			**$10,000**
4500	**Capital Equipment:**		$10,000	
	Replacement office chairs	$750		
	Purchase new computer and Software	$6,500		
	Replacement handheld radios (On-going)	$2,750		
4900	**TRANSFERS**			**$60,000**
0154-4941	**Transfer to General Fund:**		$60,000	
	Water portion of rental of city land at Public Works Operations Center			
TOTAL				**$892,993**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION	**DIVISION NO.**
Utility Billing	**70-382**

NARRATIVE

The Utility Billing Division provides customer service and utility billing for water, sewer, fire service, and hydrants on private property. Meters are read and customers are billed every two months. Water meters are read using an automated system including a hand-held meter reader, computer, and software interfaced with our computer system.

The Division also prepares notices for delinquent accounts. Accounts not paid in the month in which the bills are issued become delinquent. Staff prepares and mails a second bill to overdue accounts with notification of turn-off policies if charges are not paid in full by the third week of the month in which they became delinquent. Approximately three working days before a scheduled turn-off date, a final notice is delivered by messenger to every unit on the premises.

FY 2014-2015: Scheduled replacement of aging water meters will continue to be expanded, with a goal of reducing the average age of meters in use and increase billing accuracy.

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Public Works Director	0.20	0.20	0.20	0.20	0.19
PW Field Supervisor I	0.35	0.30	0.30	0.30	0.30
PW Field Supervisor II	0.15	0.15	0.15	0.15	0.15
Administrative Analyst	0.35	0.35	0.35	0.35	0.30
Office Specialist	0.20	0.20	0.20	0.20	0.20
P.W. Office Specialist	0.00	0.00	0.00	0.00	0.05
Finance Office Specialist	0.60	0.00	0.00	0.00	0.35
PW Maintenance Worker	0.00	0.00	0.00	0.00	0.10
Clerk/Deputy Treasurer	0.00	0.13	0.13	0.13	0.10
P.W. Admin. Coordinator	0.30	0.30	0.30	0.30	0.10
P.W. Superintendent	0.15	0.10	0.10	0.10	0.10
Meter Technician	0.05	0.45	0.45	0.45	0.45
Sr. Account Clerk	0.00	0.38	0.38	0.38	0.35
PT Finance Clerk	0.00	0.25	0.25	0.25	0.26
Total	**3.05**	**3.19**	**3.19**	**3.19**	**3.00**

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Services	$ 314,785	$ 292,685	$ 287,477	$ 242,008	$ 236,866
Operating Expenses	56,883	34,217	24,965	31,377	55,715
Capital Outlay	-	-	3,000	-	1,000
Transfers			-		-
Total	**$ 371,668**	**$ 326,902**	**$ 315,442**	**$ 273,385**	**$ 293,581**

4100	**PERSONNEL SERVICES**		**$236,866**
4101	**Salaries:** Full time Salaries (Public Works)	$165,005	
	Full time Salaries (Finance)	$52,888	
	Full time Salaries (Treasurer Dept)	$8,201	
4103	**Wages-Temporary & Part-Time:** Part time wages for Clerk Part Time (Finance)	$10,772	

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION				**DIVISION NO.**
Utility Billing				**70-382**
4200	**OPERATING EXPENSES**			**$55,715**
4260	**Contractual Services:**		$1,500	
	System support contract services	$1,500		
4270	**Professional Services:**			
	National Pollution Discharge Ellimination System (NPDES) Program annual contract services	$25,000	$25,000	
4300	**Department Supplies:**		$10,000	
	Utility Billing (forms and misc. supplies): Increase due to shifting of funds from 73-350	$10,000		
4320	**Equipment Maintenance:**		$12,000	
	Maintenance costs	$500		
	Hand Held Technical Support (monthly invoice)	$4,000		
	Eden Utility Billing Technical Support	$7,500		
4400	**Vehicle Maintenance**		$875	
4402	**Fuel**		$6,340	
4500	**CAPITAL EXPENSES**			**$1,000**
4500	**Capital Equipment:**		$1,000	
	Computer software updates	$1,000		
TOTAL				**$293,581**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION	**DIVISION NO.**
Water Production	**70-384**

NARRATIVE

The Water Production Division is responsible for all operations and maintenance of the City's four wells, three booster pump stations, four reservoirs and two pressure regulation stations. All the wells are in the Sylmar area with power being supplied by the Los Angeles Department of Water and Power (LADWP). Imported water is purchased from Metropolitan Water District (MWD) of Southern California to supplement the local ground water supplies on an "as needed" basis. There are also two emergency connections from LADWP water systems.

FY 2014-2015: The Water Production Division has planned for minimal purchase of MWD water as supplement if demand exceeds pumping capacity from City wells. This division is greatly impacted by the current shut down of two wells due to high nitrate levels. The new nitrate removal system, which is expected to be operational this fiscal year, will enhance production capabilities by bringing back one of the wells into service again.

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Civil Engineering Assistant II	0.00	0.45	0.45	0.45	0.30
PW Field Supervisor I	0.35	0.40	0.35	0.35	0.40
P.W. Superintendent	0.50	0.55	0.55	0.55	0.50
PW Field Supervisor II	0.40	0.35	0.40	0.40	0.35
Maintenance Worker	1.20	1.24	1.24	1.24	1.09
Senior Maintenance Worker	1.00	0.45	0.45	0.45	0.52
Administrative Analyst	0.00	0.00	0.10	0.10	0.04
Meter Technician	0.25	0.15	0.15	0.15	0.15
Backflow Tech/Pump Operator	0.70	0.70	0.70	0.70	0.70
Equip & Material Supervisor	0.20	0.07	0.07	0.07	0.07
Mechanical Helper	0.20	0.07	0.07	0.07	0.05
Electrical Supervisor	0.10	0.10	0.10	0.10	0.10
Bldg Maint / Electrical Helper	0.10	0.10	0.10	0.10	0.10
Total	**5.00**	**4.63**	**4.73**	**4.73**	**4.37**

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Services	$ 562,106	$ 537,777	$ 467,402	$ 385,984	$ 326,248
Operating Expenses	410,324	395,337	660,405	445,820	666,759
Capital Outlay	8,906	282,346	606,322	575,206	1,163,822
Transfers	1,000	1,000	1,000	1,000	1,000
Total	**$ 982,336**	**$ 1,216,459**	**$ 1,735,129**	**$ 1,408,010**	**$ 2,157,829**

4100	**PERSONNEL SERVICES**			**$326,248**
4100	**Personnel Costs**		$326,248	
4105	**Overtime**			

4200	**OPERATING EXPENSES**			**$666,759**
4210	**Utilities:**		$169,326	
	Well pumps & irrigation system-DWP	$129,937		
	Edison (MWD booster pumps 3&4)	$11,826		
	Edison (Arroyo booster pumps)	$27,563		
4220	**Telephone**		$8,000	
4250	**Rents & Leases:**		$1,500	
	Equipment rental			
4260	**Contractual Services:**		$351,428	
	Water sampling and analysis	$59,000		
	Water Well 7A coming online	$5,000		
	Well-Site Acid Washes	$3,000		

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION				**DIVISION NO.**
Water Production				**70-384**
	Inspection of reservoirs	$3,000		
	Supervisory Control and Data Acquisition (SCADA) retrofit, expansion	$7,500		
	Well Maintenance Contract (General Pump; 2013-2015)	$60,000		
	Nitrate Removal System, warranty and service agreement	$176,928		
	Landscape maintenance at wells and reservoirs	$17,000		
	Computer Software Upgrade (SCADA)	$20,000		
4300	**Department Supplies:**		$13,000	
0000-4300	Office Supplies (shifted $500 from 73-350)	$1,500		
0301-4300	Chlorine for water disinfection	$2,000		
0301-4300	Salt for on-site chlorine generation	$7,500		
0301-4300	Chlorine assembly & generation parts and supplies	$2,000		
4310	**Equipment and Supplies:**		$6,378	
	Uniform replacements & new issues; $320 per staff based on FTE assigned to -384 Division; jackets issued in FY 12, next issue FY 14 (Increase due to shifting cost from 73-350)	$3,088		
	Rain and safety gear, average of $450 per staff based on FTE assigned to -384 Division	$1,890		
	Service Volunteer gear issue, 10@$40	$400		
	Safety gear	$1,000		
4320	**Equipment Maintenance:**		$11,500	
	Computer work station maintenance	$1,500		
	Equipment Repair/Maintenance Ex: Water level indicators; chlorine blowers; injection pumps and CLA-VAL	$4,000		
	On-Site Chlorine Generation System Maintenance	$5,000		
	Maintenance of Electronic Equipment	$1,000		
4330	**Building Maintenance and Repair**		$12,000	
	Miscellaneous maintenance	$2,000		
	Reservoir inspection and minor repairs	$10,000		
4340	**Small Tools**		$1,000	
4360	**Personnel Training**		$1,000	
4370	**Meetings, Memberships, Licenses and Training**		$750	
4400	**Vehicle Maintenance**		$1,150	

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION				**DIVISION NO.**
Water Production				**70-384**
4402	**Fuel** Gas Card Purchases		$3,127	
4430	**Activities & Programs:** Water conservation outreach	$1,500	$1,500	
4450	**Other Expenses:**		$85,100	
	Purchase of 50 acre feet of MWD water @ $702. Actual cost depending on demand.	$35,100		
	(City pumps 3,405 acre feet per year from City owned wells. Purchase of MWD water is required if water demand exceeds City production capacity. Actual cost depends on demand.)			
	MWD Connection Maintenance Charge	$50,000		
4500	**CAPITAL EXPENSES/PROJECTS**			**$500**
4500	**Capital Equipment:** Replacement of Contruction Water Meter with Backflow.	$500	$500	
4600	**CAPITAL PROJECTS**			**$1,163,322**
4600	**Capital Projects:**		$1,163,322	
	Nitrate Removal System-system lease 5 year term beginning 11/2/11 at $7,276.84 per month.	$87,322		
	Nitrate Removal **Phase II:** Site preparation, for installation of new water treatment system; engineering, design, civil and electrical work	$300,000		
	Nitrate Removal **Phase II**: Construction costs	$745,000		
	Arroyo Booster Pump #3 - rebuild (Deferred to FY 14-15)	$20,000		
	Well 4A roof reconstruction; MWD Booster Station new roof	$11,000		
4900	**TRANSFERS**			**$1,000**
4901	**Transfer Accounts:** Transfer to General fund:		$1,000	
	01-390 Department Supplies Upgrade of irrigation system (Well Sites), plumbing, electrical, landscape repairs	$1,000		
TOTAL				**$2,157,829**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION	**DIVISION NO.**
Sewer Maintenance	**72-360**

NARRATIVE

The Sewer Maintenance Division performs maintenance of the City's sanitary sewer system by scheduled routine cleaning of sewer main lines and manholes. The sewer system is made up of approximately 40 miles (215,915 linear feet) of mains and over 800 manholes. The City contracts with the City of Los Angeles for sewage treatment and disposal. Since 1985, the City has contracted with the County of Los Angeles for the enforcement of the City's Industrial Waste Program. Industrial waste permit fees cover the cost of this program.

FY 2014-2015: Staff will continue proactive maintenance programs, monitoring and mapping programs. With the recent approval of the sewer rate increase CIP activities have been expanded.

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**Proposed 2014-2015**
Public Works Director	0.25	0.10	0.10	0.10	0.10
Administrative Analyst	0.15	0.10	0.10	0.10	0.10
Operations Manager	0.15	0.10	0.00	0.00	0.00
Civil Engineering Assistant II	0.50	0.20	0.20	0.20	0.29
Office Specialist	0.20	0.10	0.10	0.10	0.10
Clerk PT	0.00	0.15	0.00	0.00	0.00
Clerk/Deputy Treasurer	0.00	0.00	0.13	0.13	0.10
Finance Office Specialist	0.00	0.25	0.00	0.00	0.35
Senior Account Clerk	0.50	0.20	0.50	0.50	0.35
P.W. Superintendent	0.25	0.20	0.20	0.20	0.25
Maintenance Worker	0.95	0.85	1.03	1.03	0.88
Senior Maintenance Worker	1.00	1.55	1.62	1.62	1.42
P.W. Maintenance Helper - PT	0.20	0.00	0.00	0.00	0.00
P.W. Office Specialist	0.10	0.10	0.10	0.10	0.10
P.W. Admin. Coordinator	0.10	0.10	0.10	0.10	0.10
P.W. Field Supervisor I	0.30	0.10	0.10	0.10	0.00
Equipment & Material Supervisor	0.10	0.15	0.00	0.00	0.05
Meter Technician	0.10	0.10	0.10	0.10	0.10
Mechanical Helper	0.10	0.15	0.15	0.15	0.05
Asst. Planner	0.05	0.00	0.00	0.00	0.00
Backflow Tech/Pump Operator	0.20	0.10	0.10	0.10	0.00
P.W. Field Supervisor II	0.40	0.65	0.65	0.65	0.20
Finance Sr. Account Clerk	0.00	0.00	0.38	0.38	0.35
Finance Office Specialist	0.00	0.00	0.38	0.38	0.35
PT Finance Clerk	0.00	0.00	0.25	0.25	0.24
Total	**5.60**	**5.25**	**6.29**	**6.29**	**5.48**

BALANCE SHEET	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**Proposed 2014-2015**
Beginning Balance*	$4,343,623	$4,503,580	$4,371,688	$5,001,201	$5,255,872
Revenues	2,387,522	2,817,248	3,191,535	3,170,748	3,078,770
Capital Items	0	0	0	0	0
Expenditures	2,497,451	2,724,696	3,963,403	3,327,215	4,818,478
Available Balance	**$4,233,694**	**$4,596,132**	**$3,599,820**	**$4,844,734**	**$3,516,164**
Accumulated Reserved Replacement	$269,886	$405,069	$411,138	$411,138	$552,390
Ending Balance	**$4,503,580**	**$5,001,201**	**$4,010,958**	**$5,255,872**	**$4,068,554**

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**Proposed 2014-2015**
Personnel Services	$586,989	$700,645	$521,936	$430,490	$442,329
Operating Expenses	1,336,105	1,284,973	1,685,878	1,462,690	2,706,649
Capital Outlay	514,353	679,078	1,695,589	1,374,035	1,609,500
Transfers	60,000	60,000	60,000	60,000	60,000
Total	**$2,497,447**	**$2,724,696**	**$3,963,403**	**$3,327,215**	**$4,818,478**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION						**DIVISION NO.**
Sewer Maintenance						**72-360**
SOURCE OF FUNDS		**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**Proposed 2014-2015**
72-3745 Sewer Fund (*misc. revenue72-3820,3821,3840)*		$2,377,547	$2,802,526	$2,621,443	$2,600,656	$2,593,576
	Interest Income:	9,975	14,722	-	-	-
Transfers from Retirement Fund (Fund 18)		-	-	84,898	84,898	
72-3500	Water Fund & Grant Fund loan repayment	-	-	485,194	485,194	485,194
	Total	**$2,387,522**	**$2,817,248**	**$3,191,535**	**$3,170,748**	**$3,078,770**

4100	**PERSONNEL SERVICES**			**$442,329**
4101	**Personnel Costs:**		$351,394	
	Full time Salaries (Finance)		$52,888	
	Full time Salaries (Treasurer Dept)		$8,201	
4103	**Part time wages:**			
	Clerk Part Time		$10,772	
4105	**Overtime**		$0	
4127	Retiree Heath		$19,074	
4200	**OPERATING EXPENSES**			**$2,706,649**
4210	**Utilities:**		$4,700	
	(25% for Public Works Operation Center)			
	Edison	$3,300		
	Gas Company	$1,400		
4220	**Telephone:**		$990	
	Cellphone for Stand By			
4250	**Rents and Leases:**			
	Equipment rental in case of sewer vacuum truck breakdown (Estimated 14 days at $900 per day)		$12,600	
4260	**Contractual Services**		$1,730,972	
	Composite wastewater sample and outflow measure performed as annual contract service; results are used as comparison to L.A. City charges. Current vendor is ADS Environmental.	$11,472		
	L.A. City Amalgmated System Sewage System Charge (ASSSC): Operation/Maintenance (O/M) portion. Paid bimonthly. Includes FY 13-14 Reconciliation Charge.	$1,486,100		
	City Wide CCTV Sewer Inspections per SSMP	$180,000		

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION				**DIVISION NO.**
Sewer Maintenance				**72-360**
	Video inspection of sewer lines as required for repair response to blockages. Typical crew cost is $300 per hour for video inspection (Estimated 15 hours).	$4,500		
	Sewer main overflow response and cleanup. Average of 3 incidents per year at $2,800 each	$8,400		
	Pesticide spraying at 809 sewer manholes scheduled approximately every 2 years. Service last completed May 2012.	$16,000		
	Anti-root foaming preventative maintenance - main street easements and trouble spots, 10,983 linear ft every three years. Last done June 2011 at $1.59 per linear foot.	$15,000		
	Maintenenace service clarifier tank at city yard, 2 visits at $1,750 each	$3,500		
	Disposal of hazardous waste per Environmental Protection Agency (EPA) Title 8, Article 109, sec 5192. (Waste is generated by City Yard or collected by Public Works crews during pickup of materials dumped on City properties and on public right of ways. Annual estimated FY 14-15 cost is $6,000: Increase due to shifting cost from 73-350.	$6,000		
	0450-Public Works Operations Center & City Yard:		$7,183	
	(Costs are charged to 70-381 + 72-360)			
	25% of HVAC maint cost	$1,050		
	25% of Alarm monitoring cost	$270		
	25% of Fire extinguisher maintenance cost	$75		
	25% of Automatic gate service maintenance cost	$63		
	25% of Janitorial service cost	$4,025		
	Pest control, $75 quarterly	$75		
	Ice Machine preventive maintenance $125 quarterly	$125		
	Portable Toilet Rental (Cost shared w/funds 390 & 70)	$1,500		
	Automated TimeKeeper System	$0		
4270	**Professional Services:**		$385,400	
	National Pollution Discharge Ellimination System (NPDES) Program annual contract services: report preparation, engineering consultation and outreach perform inspections.	$25,400		
	SSMP Implimentatation Plan Preparation	$60,000		
	Engineering and Design Services: Profile and Elevations Citywide	$300,000		

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION				**DIVISION NO.**
Sewer Maintenance				**72-360**
4290	**Office Equipment Maintenance:**		$1,710	
	Annual copier lease & maintenance (Annual total = $2880, shared with Funds 70 and 01-390)	$1,080		
	Miscellaneous repair of computer & office equipment.	$630		
4300	**Department Supplies:**		$15,750	
0000-4300	Office Supplies / including first aid supplies	$1,250		
0000-4300	Utility Billing (forms and misc. supplies): Increase due to shifting of funds from 73-350	$10,000		
0301-4300	Safety Barricades (100 @ $30 each)	$3,000		
0301-4300	Cockroach killer, sewer lid silencers access lids, frames &	$500		
0301-4300	Environmental cleaning supplies: degreasers, concrete	$500		
0301-4300	Supplies for overflow response (sandbags)	$500		
4320	**Department Equipment Maintenance:**		$12,900	
	Service, repair & calibrate gas indicators (An additional $1,500 is being requested to purchase new gas detector for total of $4,700)	$4,700		
	Edgesoft Maintenance - Service agreement Public Works portion= $7,200 cost shared w/001-310. Increase due to shifting shared cost from 73-350.	$6,200		
	Eden Utility Billing Technical Support	$2,000		
4310	**Equipment and Supplies:**		$5,630	
	Uniform replacements & new issues; $320 per staff based on FTE assigned to 72-360 Division; jackets issued in FY 14, next issue FY 16	$1,580		
	Rain and safety gear, average of $450 per staff based on FTE assigned to 72-360 Division	$1,800		
	Service Volunteer gear issue, 5 @ $40	$200		
	Safety boots/shoes, 5 pairs @ $150 average	$750		
	Coveralls, 5 @ $60	$300		
	Safety equipment	$1,000		
4340	**Small Tools:**		$2,000	
	Sewer Cleaning Nozzle	$2,000		
4360	**Personnel Training:**		$2,250	
	Annual personnel training, sewer model training	$750		
	Ongoing confined space (ICMA) training	$500		
	Commercial driver training	$500		
	Annual pesticide training Department of Agriculture (DOA)	$500		

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION				**DIVISION NO.**
Sewer Maintenance				**72-360**
4400	**Vehicle Maintenance:**		$11,500	
	Purchase of safety light bars for vehicles	$1,500		
	Vector Truck Repair	$10,000		
4402	**Fuel**		$3,870	
4430	**Activities & Programs:**		$4,000	
	Utility trench repair	$2,500		
	Ashphalt repair of utility trenches after sewer repairs.	$1,500		
4450	**Other Expense:**		$77,200	
	Environmental Protection Agency (EPA) permit to operate clarifier tank at Equipment Yard, $1,200 annual fee	$1,200		
	State Water Resources Control Board (SWRCB) Fees	$11,000		
	Industrial Waste Program; bi-monthly payments to L.A. County Dept. of Public Works to administer wastewater contract with L.A. City for treatment and disposal and perform inspections.	$65,000		
4480	**Cost Allocation**		$286,742	
4820	**Depreciation Expense:**		$141,252	
	Sewer Equipment			
	CAPITAL EXPENSES			**$144,800**
4500	**Capital Equipment:**			
	Replacement of 1976 Heavy Duty Dump Truck (Veh #PW0873) w/ CNG fueled truck		$120,000	
	Storm Drain Blockers		20,000	
0301-4500	Replacement of 4 manhole lids and frames		$4,800	
4600	**CAPITAL PROJECTS**			**$1,464,700**
4600	**Capital Projecs:**			
	1000-1100 Hollister: Sewer Line Replacement		$154,000	
	120 Macneil: Sewer Line Replacement		$62,500	
	Main Replacement (TBD)		$300,000	
	L.A. City Amalgmated System Sewage System Charge (ASSSC): Capital Portion. Includes FY 13-14 Reconciliation Charge.		$888,200	
	Sanitary Sewer Management Plan (SSMP) Implementation		$60,000	

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION			**DIVISION NO.**
Sewer Maintenance			**72-360**
4900	**TRANSFERS**		**$60,000**
4941	**Edgesoft:** Edgesoft System Allocation Refer to object code 4500		
4901	**Transfer to General Fund:** Sewer portion of rental of city land at Public Works Operation Center	$60,000	
TOTAL			**$4,818,478**

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION	**DIVISION NO.**
Refuse/Environmental	**73-350**

NARRATIVE

FY 2014-2015: This Division manages and oversees the Citywide Solid Waste Collection and Recycle Franchise for Services. Contractor pays for all consultant services as retained by the City. Additional capital outlays to retrofit city's storm drain catch basins are included as mandated by NPDES MS4 Permit requirements. This retrofit will prevent trash from entering into the storm drain system and polluting U.S. waters.

BALANCE SHEET	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Beginning Balance	$ (124,466)	$ (25,535)	$ 95,939	$ 108,362	$ (17,443)
Revenue	1,122,709	1,131,933	1,129,077	816,332	145,000
Expenditures	1,026,843	1,006,100	1,154,003	954,233	152,032
Available Balance	**$ (28,600)**	**$ 100,298**	**$ 71,013**	**$ (29,539)**	**$ (24,475)**
Accumulated Reserved Replacement	$ 4,032	$ 8,064	$ 12,096	$ 12,096	$ 16,128
Ending Balance	**$ (24,568)**	**$ 108,362**	**$ 83,109**	**$ (17,443)**	**$ (8,347)**

PERSONNEL	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
P.W. Director	0.00	0.00	0.00	0.00	0.00
Office Specialist	0.10	0.05	0.00	0.00	0.02
P.W. Office Specialist	0.00	0.05	0.00	0.00	0.00
Administrative Analyst	0.05	0.00	0.00	0.00	0.02
Clerk/Deputy Treasurer	0.00	0.05	0.00	0.00	0.05
Finance Office Specialist	0.00	0.25	0.00	0.00	0.00
P.W. Admin Coordinator	0.00	0.05	0.05	0.05	0.00
Equipment Supervisor	0.00	0.05	0.00	0.00	0.00
Mechanical Helper	0.00	0.05	0.00	0.00	0.00
Sr. Maintenance Worker	0.25	0.07	0.00	0.00	0.00
Finance Office Specialist	0.00	0.00	0.25	0.25	0.25
Total	**0.80**	**1.22**	**0.30**	**0.30**	**0.34**

APPROPRIATIONS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Personnel Services	$ 74,891	$ 4,550	$ 59,723	$ 40,973	$ -
Operating Expenses	951,952	1,001,551	1,091,280	910,260	54,032
Capital Outlay	-		3,000	3,000	98,000
Transfers	-	-			-
Total	**$ 1,026,843**	**$ 1,006,100**	**$ 1,154,003**	**$ 954,233**	**$ 152,032**

SOURCE OF FUNDS	**ACTUAL 2011-2012**	**ACTUAL 2012-2013**	**BUDGETED 2013-2014**	**ESTIMATED 2013-2014**	**PROPOSED 2014-2015**
Franchise Manangment Fund	1,122,709	1,131,933	1,129,077	816,332	50,000
Transfers from General Fund	-	-	-	-	95,000
Total	**$ 1,122,709**	**$ 1,131,933**	**$ 1,129,077**	**$ 816,332**	**$ 145,000**

4100	**PERSONNEL SERVICES**		**$0**
4101	**Personel Costs:** Finance		
4200	**OPERATING EXPENSES**		**$54,032**
4260	**Contractual Services:**	$0	
4270	**Professional Services:** Annual Franchise Management Services	$50,000	

CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015

DIVISION			**DIVISION NO.**
Refuse/Environmental			**73-350**
4290	**Office Equipment Maintenance**	$0	
4300	**Department Supplies:**	$0	
4310	**Equipment and Supplies:**	$0	
4320	**Department Equipment Maintenance:**	$0	
4370	**Meetings & Memberships:**	$0	
4390	**Vehicle Allowance & Mileage for seminar**	$0	
4400	**Vehicle Maintenance: Guzzler and Backhoe Repairs**	$0	
4402	**Fuel**	$0	
4455	**Bad Debts Expense**	$0	
4480	**Cost Allocation:**	$0	
4820	**Depreciation Expense:** Machinery & Equipment	$4,032	
4500	**CAPITAL EQUIPMENT**		**$98,000**
4500	**Capital Equipment:**		
	8th Street Park Clarifiers	$3,000	
	NPDES MS4 Permit: Purchase and Installation of storm drain catch basins (REQUIRED UNDER MS4 PERMIT). Total of 237 basins need to be installed; 95 during FY 14-15, 95 during 15-16 and 47 during FY 16-17).	$95,000	
TOTAL			**$152,032**