



*Mayor Sylvia Ballin • Mayor Pro Tem Robert C. Gonzales
Councilmember Jesse H. Avila • Councilmember Joel Fajardo • Councilmember Antonio Lopez
City Manager Brian Saeki*

SAN FERNANDO CITY COUNCIL
REGULAR MEETING NOTICE & AGENDA
AUGUST 4, 2014 – 6:00 PM

COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CA 91340

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

Police Explorer Nestor Garcia

APPROVAL OF AGENDA

PRESENTATION

a) RECOGNITION OF RELAY FOR LIFE COMMITTEE

PUBLIC STATEMENTS – WRITTEN/ORAL

There will be a three (3) minute limitation per each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out the blue form located at the Council Chambers entrance and submit it to the City Clerk. When addressing the City Council please speak into the microphone and voluntarily state your name and address.

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) REQUEST TO APPROVE MINUTES OF:

- a. JULY 7, 2014 – REGULAR MEETING**
- b. JULY 21, 2014 – SPECIAL MEETING**



**SAN FERNANDO CITY COUNCIL
REGULAR MEETING NOTICE & AGENDA – AUGUST 4, 2014
PAGE 2**

2) REQUEST TO APPROVE WARRANT REGISTER NO 14-081

3) CONSIDERATION TO ADOPT A RESOLUTION DELEGATING AUTHORITY OF DISABILITY RETIREMENT DETERMINATIONS

Recommend that the City Council adopt Resolution No. 7625 delegating authority of disability retirement determination of local safety members to the City Manager.

4) UPDATE REGARDING THE CITY'S LIVING WAGE ORDINANCE

Recommend that the City Council receive and file the report.

5) CONSIDERATION TO DISPOSE OF SURPLUS CITY-OWNED PERSONAL PROPERTY

Recommend that the City Council:

- a. Declare all the items on the Surplus City-Owned Personal Property List as surplus; and
- b. Authorize the City Manager to dispose of surplus City-owned personal property in accordance with Chapter 2, Article VI, Division 7, of the City of San Fernando Municipal Code.

6) NOTICE OF COMPLETION FOR SIGN INSTALLATION PROJECT

Recommend that the City Council:

- a. Accept the improvements as constructed by FS Construction and consider the work complete;
- b. Authorize the issuance and filing of the "Notice of Completion" with the Los Angeles County Office of the Registrar-Recorder/County Clerk; and
- c. Authorize the release of the 5% retention amount (\$1,858) after the 35-day lien period from the date the Notice of Completion is recorded.

7) DESIGNATION OF VOTING DELEGATE AND ALTERNATES FOR THE 2014 LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE

Recommend that the City Council:

- a. Designate a Voting Delegate for the League of California Cities Annual Conference;



SAN FERNANDO CITY COUNCIL
REGULAR MEETING NOTICE & AGENDA – AUGUST 4, 2014
PAGE 3

- b. Designate two Alternate Voting Delegates, one of whom may vote in the event that the designated Delegate is unable to serve in that capacity; and
- c. Authorize the City Clerk to execute and submit the 2014 Annual Conference Voting Delegate/Alternate Form.

ADMINISTRATIVE REPORTS

8) CONSIDERATION TO PARTICIPATE IN THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (METRO) RAPID BUS SHELTERS IMPLEMENTATION PROGRAM

Recommend that the City Council:

- a. Approve participation in the Metro Rapid Bus Shelter Implementation Program for the design, purchase and installation of four bus stops on Truman Street, at no cost to the City; and
- b. Authorize the City Manager to negotiate and execute the Metro Implementation Agreement, upon City Attorney review and approval as to form.

9) CONSIDERATION TO APPROVE THE PROPOSED MAKE-UP OF THE DEVELOPMENT AD HOC COMMITTEE FOR THE CITY OF SAN FERNANDO TRANSIT ORIENTED DEVELOPMENT OVERLAY ZONE PROJECT

Recommend that the City Council approve the recommendations made by City staff and the Transit Oriented Development Overlay Zone Ad Hoc Committee regarding the proposed make-up of the 11-member Development Ad Hoc Committee.

10) CONSIDERATION TO ADOPT A RESOLUTION SUPPORTING COMMERCIAL PROPERTY TAX REFORM

Recommend that the City Council review, discuss, and provide staff with direction.

COMMITTEE/COMMISSION LIAISON UPDATES

GENERAL COUNCIL COMMENTS



SAN FERNANDO CITY COUNCIL
REGULAR MEETING NOTICE & AGENDA – AUGUST 4, 2014
PAGE 4

STAFF COMMUNICATION

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Elena G. Chávez, City Clerk

Signed and Posted: July 31, 2014 (3:30 p.m.)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk's Office. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk's Office at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk's Office at (818) 898-1204 at least 48 hours prior to the meeting.

San Fernando City Council

*This Page
Intentionally
Left Blank*

1a

*This Page
Intentionally
Left Blank*

**SAN FERNANDO CITY COUNCIL
MINUTES**

**JULY 7, 2014 – 6:00 P.M.
REGULAR MEETING**

City Hall Council Chambers
117 Macneil Street
San Fernando, CA 91340

CALL TO ORDER/ROLL CALL

Mayor Sylvia Ballin called the meeting to order at 6:12 p.m.

Present:

Council: Mayor Sylvia Ballin, Mayor Pro Tem Robert C. Gonzales, and Councilmembers Jesse H. Avila, Joel Fajardo, and Antonio Lopez

Staff: City Manager Brian Saeki, City Attorney Rick R. Olivarez, and City Clerk Elena G. Chávez

PLEDGE OF ALLEGIANCE

Led by Police Explorer Cadet Alfredo Mendoza

PRESENTATIONS

The following presentations were made:

- A) JULY – PARKS AND RECREATION MONTH
Ismael Aguila, Recreation and Community Services Operations Manager
- B) INTRODUCTION OF NEW POLICE RESERVE OFFICERS
Ligia Bobadilla
Bruce Schwartz

APPROVAL OF AGENDA

City Manager Saeki reported that the Closed Session Item A was postponed to an uncertain date.

Motion by Councilmember Lopez, seconded by Councilmember Avila, to approve the agenda as amended. By consensus, the motion carried.

SAN FERNANDO CITY COUNCIL**MINUTES – July 7, 2014****Page 2****PUBLIC STATEMENTS – WRITTEN/ORAL**

Jaime Soto stated that Police Chief Parks assisted him with several neighborhood issues and he reported that he will be circulating a petition regarding people running stop signs and speeding.

John Blue said that he was assisting a woman that worked as a cleaning lady at Recreation Park, was unfairly treated, and was eventually fired by the janitorial service contractor.

(Female speaker – did not state name) said she used to work at Recreation Park and said she was fired from her job, felt it was unjust, and said she hopes to go back to work.

Robert Ortega believes that the skateboarders (or their parents) should get cited for skateboarding where they shouldn't be and for the graffiti they've done. He also talked about the JC Penney building and asked why would we allow the building to be destroyed?

Patty Lopez talked about agenda Item No. 3, everything is moving too fast, and said that we need to do our best to inform the community and share the project details with everyone.

Paul Luna said that Heritage Park is underutilized and asked if the City has prepared a disaster response plan (before we find ourselves in a situation similar to the 1971 earthquake).

Carolina Perez said that the apartments on Park Ave. have created congested parking, is concerned about the number of people will live at the new apartments, and said that residents were not made aware.

In response to a question earlier, City Manager Saeki reported that the City does have a Disaster Plan and, recently, the Disaster Council held an exercise with all City departments simulating a catastrophic event whereby the Emergency Operations Center was activated.

CONSENT CALENDAR

Mayor Ballin pulled Item No. 3 for further discussion.

Motion by Mayor Pro Tem Gonzales, seconded by Councilmember Avila, to approve the remaining Consent Calendar Items:

- 1) REQUEST TO APPROVE MINUTES OF:
 - a. JUNE 16, 2014 – REGULAR MEETING
 - b. JUNE 25, 2014 – SPECIAL MEETING
- 2) REQUEST TO APPROVE WARRANT REGISTER NO 14-071

By consensus, the motion carried.

SAN FERNANDO CITY COUNCIL**MINUTES – July 7, 2014****Page 3****Items Removed for Further Discussion**

- 3) ADOPTION OF ORDINANCE NO. 1634 ADOPTING ZONE MAP AMENDMENT 2014-001, AMENDING THE ZONING MAP OF THE CITY OF SAN FERNANDO TO REZONE PORTIONS OF 1140 AND 1148 SAN FERNANDO ROAD FROM THE TRUMAN/SAN FERNANDO DISTRICT AND MIXED-USE TRANSITION SUB-DISTRICT OF THE SP-4 (CORRIDORS SPECIFIC PLAN) ZONE TO THE DOWNTOWN DISTRICT AND SAN FERNANDO MALL DISTRICT OF THE SP-4 (CORRIDORS SPECIFIC PLAN) ZONE

Mayor Ballin said she struggled that she was not able to attend the special meeting (it was a very important subject) but changing her plans would have personally cost her. She pointed out the short time frame given to Council to review and analyze the project. In fairness to the Council and community, she asked that staff provide more lead time when there are very important matters placed on the agenda. She also stated that she does not want San Fernando to become the low-income city in the Valley and believes that we need to become more strategic in how we move forward with additional low-income projects.

Staff replied to Mayor Ballin's concerns regarding the timing and accelerated schedule and reported that due to the notice of funding availability and tax credit financing, the time frame was short. Overall, the goal is to invigorate the Mall area.

Discussion ensued amongst Councilmembers and staff.

RECESS (7:18 P.M.)

City Attorney Olivarez called for a brief recess.

RECESS (7:24 P.M.)

Mayor Ballin thanked staff for responding to her questions and said that since she was not at the first hearing and, in fairness to the developer, residents, and Councilmembers, said she would abstain from voting on the item.

Brief discussion ensued amongst Councilmembers and Adriana Gomez, Aszkenazy Development, replied to questions.

Motion by Mayor Pro Tem Gonzales, seconded by Councilmember Avila, to introduce for first reading (in title only) and waive further reading of Ordinance No. 1634 to adopt by title only, "An Ordinance of the City of San Fernando Adopting Zone Map Amendment 2014-001, Amending the Zoning Map of the City of San Fernando to Rezone Portions of 1140 and 1148 San Fernando Road from the Truman/San Fernando District and Mixed Use Transition Sub-District of the SP-4 (Corridors Specific Plan) Zone to the Downtown District and San Fernando

SAN FERNANDO CITY COUNCIL**MINUTES – July 7, 2014****Page 4**

Mall Sub-District of the SP-4 (Corridors Specific Plan) Zone”. The motion carried with the following vote:

AYES:	Gonzales, Avila, Lopez, Fajardo – 4
NOES:	None
ABSENT:	None
ABSTAIN:	Ballin – 1

PUBLIC HEARING

4) FISCAL YEAR 2014-2015 LANDSCAPING AND LIGHTING ASSESSMENT
DISTRICT PUBLIC HEARING AND CONFIRMATION OF ASSESSMENT

Interim Public Works Director Marlene Miyoshi presented the staff report.

Mayor Ballin opened the Public Hearing and called for public testimony. There being no comments, she closed the public comment portion of the Hearing.

City Clerk Chávez announced that this was the time and place for the Hearing and that the notice had been legally posted.

Motion by Councilmember Avila, seconded by Mayor Pro Tem Gonzales, to receive and file the affidavit. By consensus, the motion carried.

City Clerk Chávez announced that no written protests were received.

Motion by Councilmember Avila, seconded by Mayor Pro Tem Gonzales, to:

- a. Adopt Resolution No. 7621 ordering the continued maintenance of the City's streetlights and confirming the annual assessment; and
- b. Adopt Resolution No. 7622 approving the Final Engineer's Report for the Fiscal Year 2014-2015 Landscaping and Lighting Assessment District.

By consensus, the motion carried.

5) CONSIDERATION TO ADOPT ORDINANCE NO. 1633 AMENDING DIVISION 3
(INDUSTRIAL FEES) OF ARTICLE II (SEWERS AND SEWAGE DISPOSAL) OF
CHAPTER 94 (UTILITIES) OF THE SAN FERNANDO CODE OF ORDINANCES
RELATING TO INDUSTRIAL WASTE FEES

Interim Public Works Director Marlene Miyoshi presented the staff report.

Mayor Ballin opened the Public Hearing and called for public testimony. There being no comments, she closed the public comment portion of the Hearing.

SAN FERNANDO CITY COUNCIL**MINUTES – July 7, 2014****Page 5**

Motion by Mayor Pro Tem Gonzales, seconded by Councilmember Avila, to introduce for first reading (in title only) and waive further reading of Ordinance No. 1633, “An Ordinance of the City Council of the City of San Fernando, California, Amending Division 3 (Industrial Fees) of Article II (Sewers and Sewage Disposal) of Chapter 94 (Utilities) of the San Fernando Code of Ordinances Relating to Industrial Waste Fees”. By consensus, the motion carried.

ADMINISTRATIVE REPORTS

6) REQUEST TO SET A FIXED TIME FOR HOLDING SPECIAL MEETINGS OF THE CITY COUNCIL

City Manager Saeki presented the staff report and discussion ensued amongst Councilmembers.

By consensus, direction was given to the City Manager to schedule special meetings (that are called on the same day as a regular meeting) just prior to the regular meeting. Other special meetings, held on a non-regular meeting date, should be scheduled at 6:00 pm. (occasionally meetings may have to be adjusted).

7) CONSIDERATION TO APPROVE A POLICY REGARDING DONATIONS MADE TO THE CITY

City Manager Saeki presented the staff report and discussion ensued amongst Councilmembers.

Motion by Mayor Pro Tem Gonzales, seconded by Councilmember Lopez, to approve the policy pertaining to Donations Made to the City. The motion carried with the following vote:

AYES:	Gonzales, Lopez, Ballin, Avila – 4
NOES:	Fajardo – 1
ABSENT:	None

8) FISCAL YEAR 2014-2015 GOALS AND PRIORITIES

City Manager Saeki presented the staff report and each Councilmember provided (per Mayor Ballin’s suggestion) a maximum of two goals.

Councilmember Avila:

- 1) Continue to improve on health community projects/programs at the parks (areas of focus are youth and seniors)

Councilmember Lopez:

- 1) Continue to work on future light rail and high-speed rail projects
- 2) Research grant funding opportunities

SAN FERNANDO CITY COUNCIL**MINUTES – July 7, 2014****Page 6**

Councilmember Fajardo:

1) Energy Efficiency:

- Research the HERO and PACE programs to determine their feasibility for the City
- Revisit the issue regarding energy efficiency/savings for the City and solicit proposals

2) Internship Program:

- Review and update the City's internship policy/program and offer distinctions between City interns and Council interns (develop a list of available internship positions through the various departments and set criteria for each position)

Mayor Pro Tem Gonzales:

- 1) Continuation of City website upgrade (i.e., make it more business friendly and provide the ability to pay all bills online)
- 2) Bike Path Beautification Project

Mayor Ballin:

- 1) Senior Meal Program
- 2) Heritage Park (i.e., evaluate the best usages for the park including possibly developing the land)

City Manager Saeki reported that staff will compile the priorities/goals, finalize, and email to the City Council for perusal.

9) **CONSIDERATION TO APPROVE A CITY-COUNTY MUNICIPAL SERVICES AGREEMENT FOR ANIMAL CONTROL SERVICES WITH THE COUNTY OF LOS ANGELES DEPARTMENT OF ANIMAL CARE AND CONTROL**

City Manager Saeki presented the staff report

Motion by Councilmember Avila, seconded by Mayor Pro Tem Gonzales, to:

- a. Approve a City-County Municipal Services Agreement (Contract No. 1752) for Animal Control Services effective July 1, 2014 through June 30, 2019, between the City and the County of Los Angeles Department of Animal Care and Control; and
- b. Authorize the City Manager to execute the City-County Municipal Services Agreement.

By consensus, the motion carried.

COMMITTEE/COMMISSION LIAISON UPDATES

Councilmember Avila announced there is an upcoming workshop for City commissioners and he gave an update on the San Fernando Valley Council of Governments activities.

SAN FERNANDO CITY COUNCIL**MINUTES – July 7, 2014****Page 7**

Councilmember Lopez said that the Metro Service Council met last week and it was reported that the Valley's bus service is the best in the County.

Councilmember Fajardo announced that the Tree Commission was cancelled and that the City Council will be revisiting the Commissions (including taking a closer look at the Education Commission).

Mayor Pro Tem Gonzales reported that the Independent Cities Association would be holding a board meeting this week.

City Manager Saeki reported that he and Mayor Ballin attended the Independent Cities Finance Authority (i.e., a pool of 32 cities that share insurance costs) and he provided an update on the meeting and an important decision that was made (thanks to Mayor Ballin).

GENERAL COUNCIL COMMENTS

Councilmember Avila said we are moving forward and have been congratulated on the City's choices in the management leadership and he stated that the overall perception is that Council is trying to be more open and inclusive.

Councilmember Lopez thanked everyone at NALEO and said it was a great opportunity to meet Councilmembers from other cities.

Councilmember Fajardo said NALEO was intriguing and showed how functional the Council is compared to other cities and he thanked Executive Assistant Julie Fernandez on the amazing travel brochure she put together for Councilmembers.

Mayor Ballin reported that there would be a Coffee with the Mayor and Assemblymember on July 26, at 9:00 a.m., at Compania coffee shop. In response to her question, City Attorney Olivarez reminded Councilmembers that if three or more attend, only two may answer questions and the others may only listen.

STAFF COMMUNICATION

Recreation and Community Services Operations Manager Ismael Aguila reported that Healthy San Fernando events have begun.

CLOSED SESSION

This item was removed under Approval of Agenda and postponed to date uncertain.

- A) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
G.C. §54956.9(d)(1)

SAN FERNANDO CITY COUNCIL**MINUTES – July 7, 2014****Page 8**

Name of Case: City of San Fernando et al. v. Wendy L. Wantanabe, in her official capacity as the Auditor-Controller of the County of Los Angeles

LASC Case No.: 34-2013-80001550-CU-WM-GDS

ADJOURNMENT (8:54 P.M.)

By consensus, the meeting was adjourned.

I do hereby certify that the foregoing is a true and correct copy of the minutes of July 7, 2014, meeting as approved by the San Fernando City Council.

Elena G. Chávez
City Clerk

1 b

*This Page
Intentionally
Left Blank*

**SAN FERNANDO CITY COUNCIL
MINUTES**

**JULY 21, 2014 – 5:00 P.M.
SPECIAL MEETING**

City Hall Community Room
117 Macneil Street
San Fernando, CA 91340

CALL TO ORDER/ROLL CALL

Mayor Sylvia Ballin called the meeting to order at 5:01 p.m.

Present:

Council: Mayor Sylvia Ballin, Mayor Pro Tem Robert C. Gonzales, and Councilmembers Jesse H. Avila, Antonio Lopez, and Joel Fajardo (arrived at 5:05 p.m.)

Staff: City Manager Brian Saeki, Legal Counsel Dan Alderman, City Attorney Rick Olivarez, and City Clerk Elena G. Chávez

PLEDGE OF ALLEGIANCE

Led by Mayor Sylvia Ballin

APPROVAL OF AGENDA

City Manager Saeki reported that Closed Session Item A would be pulled (there was nothing to report) and asked to move up Item C (Legal Counsel Alderman was present for the item).

Motion by Mayor Pro Tem Gonzales, seconded by Councilmember Lopez, to approve the agenda as amended. By consensus, the motion carried.

PUBLIC STATEMENTS – WRITTEN/ORAL

None

RECESS TO CLOSED SESSION (5:03 p.m.)

By consensus, Councilmembers recessed to the following Closed Session:

Item A was removed under “Approval of Agenda”.

**SAN FERNANDO CITY COUNCIL
SPECIAL MEETING MINUTES – July 21, 2014**

Page 2

- A) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
G.C. §54956.9(d)(1)
Name of Case: City of San Fernando et al. v. Wendy L. Wantanabe, in her official capacity as the Auditor-Controller of the County of Los Angeles
LASC Case No.: 34-2013-80001550-CU-WM-GDS
- B) CONFERENCE WITH LABOR NEGOTIATOR
G.C. §54957.6
Designated City Negotiator: Brian Saeki, City Manager
- Employees and Employee Bargaining Units that are the Subject of Negotiation:
San Fernando Management Group (SEIU, Local 721)
San Fernando Public Employees' Association (SEIU, Local 721)
San Fernando Police Officers Association
San Fernando Police Officers Association Police Management Unit
San Fernando Police Civilian Association (SEIU, Local 721)
San Fernando Part-time Employees' Bargaining Unit (SEIU, Local 721)
All Unrepresented Employees
- C) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
G.C. §54956.9(d)(2) and 54956.9(e)(1)
Three potential actions involving significant exposure to litigation.

RECONVENE/REPORT OUT FROM CLOSED SESSION

City Attorney Olivarez stated that all Councilmembers were present and he reported the following:

- Regarding Item B, the City Council received a briefing from Legal Counsel; unanimous direction was given but no final action was taken by the City Council.
- Regarding Item C, the City Council (on a vote of 5-0) approved the proposed settlement agreement between the Plaintiff in this case and the City of San Fernando.

No other reportable action.

ADJOURNMENT (5:48 P.M.)

By consensus, the meeting was adjourned.

I do hereby certify that the foregoing is a true and correct copy of the minutes of July 21, 2014 meeting as approved by the San Fernando City Council.

*Elena G. Chávez
City Clerk*

*This Page
Intentionally
Left Blank*

FINANCE DEPARTMENT**MEMORANDUM**

TO: Mayor Sylvia Ballin and Councilmembers

FROM: Nick Kimball, Finance Director

DATE: August 4, 2014

SUBJECT: Warrant Register

RECOMMENDATION:

It is recommended that the City Council adopt a Resolution (Attachment “A”) approving the Warrant Register.

BACKGROUND:

For each City Council meeting the Finance Department prepares a Warrant Register for Council approval. The Register includes all recommended payments for the City. Checks, other than handwritten checks, generally are not released until after the Council approves the Register. The exceptions are for early releases to avoid penalties and interest, excessive delays and in all other circumstances favorable to the City to do so. Handwritten checks are those payments required to be issued between Council meetings such as insurance premiums and tax deposits. Staff reviews requests for expenditures for budgetary approval and then prepares a Warrant Register for Council approval and or ratification. Items such as payroll withholding tax deposits do not require budget approval.

The Finance Director hereby certifies that all requests for expenditures have been signed by the department head, or designee, receiving the merchandise or services thereby stating that the items or services have been received and that the resulting expenditure is appropriate. The Finance Director hereby certifies that each warrant has been reviewed for completeness and that sufficient funds are available for payment of the warrant register.

ATTACHMENT:

A. Warrant Register Resolution

ATTACHMENT "A"**RESOLUTION NO. 14-081****RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SAN FERNANDO ALLOWING AND APPROVING FOR
PAYMENT DEMANDS PRESENTED ON DEMAND/
WARRANT REGISTER NO. 14-081****THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY
RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:**

1. That the demands (EXHIBIT "A") as presented, having been duly audited, for completeness, are hereby allowed and approved for payment in the amounts as shown to designated payees and charged to the appropriate funds as indicated.

2. That the City Clerk shall certify to the adoption of this Resolution and deliver it to the City Treasurer.

PASSED, APPROVED, AND ADOPTED this 4th day of August, 2014.

Sylvia Ballin, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 4th day of August, 2014, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chávez, City Clerk

EXHIBIT "A"

vchlist

07/31/2014 9:57:50AM

Voucher List

CITY OF SAN FERNANDO

Page: 1

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106651	8/4/2014	100031 A-1 LAWNMOWER INC.	24962		LAWN MOWER REPAIRS 001-390-0410-4320	487.22
Total :						487.22
106652	8/4/2014	100074 AEGIS COMPUTERS INC.	207916		IT SERVICES - AUG 2014 001-190-0241-4260	10,630.00
Total :						10,630.00
106653	8/4/2014	100101 VERIZON WIRELESS-LA	970459610		VARIOUS CELL PHONES 001-310-0000-4220 001-105-0000-4220 072-360-0000-4220 001-101-0109-4220 001-101-0111-4220 001-101-0113-4220	33.27 33.27 22.57 34.48 38.60 41.55
Total :						203.74
106654	8/4/2014	100164 AMERICAN PLANNING ASSOCIATION	144992-1454		ANNUAL MEMBERSHIP DUES 10/01/14- 001-150-0000-4380	795.00
Total :						795.00
106655	8/4/2014	100249 AURORA ENVIRONMENTAL, INC.	071414-1		CORP YARD TRANSFER STATION AUDI 073-350-0000-4260	285.00
			071414-2		AB939 COMPLIANCE - APRIL-JUNE 201 073-350-0000-4270	617.50
Total :						902.50
106656	8/4/2014	100405 BONANZA CONCRETE, INC.	45259		DRIVEWAY APPROACH - 333 HUBBARD 001-311-0000-4600	579.26
			45332		DRIVEWAY APPROACH - 618 N LAZARD 001-311-0000-4600	758.84
Total :						1,338.10
106657	8/4/2014	100532 STATE OF CALIFORNIA, DEPARTMENT OF JUSTICE	037944		EMPLOYEE SCREENING FINGERPRINTING 001-106-0000-4270	256.00
			041590		DOJ LIVESCAN FINGERPRINTING - JUSTICE	

Page:

Page: 1

vchlist		Voucher List				Page:	2
07/31/2014 9:57:50AM		CITY OF SAN FERNANDO					
Bank code :		bank					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
106657	8/4/2014	100532 STATE OF CALIFORNIA, DEPARTMENT OF JUSTICE (Continued)					
			043733		004-2386 EMPLOYEE SCREENING FINGERPRINTING 001-106-0000-4270	4,886.00 992.00	
					Total :	6,134.00	
106658	8/4/2014	100713 CITY OF GLENDALE	GLN0000005894		ANNUAL ICIS PARTICIPATION RADIO 001-222-0000-4260	500.00	
					Total :	500.00	
106659	8/4/2014	100805 COOPER HARDWARE INC.	92579		QUICK LINKS FOR BRAND CROSS BAND 001-311-0000-4300	73.68	
			92622		NUTS & BOLTS TO DISPLAY AMERICAN 001-311-0000-4300	21.47	
					Total :	95.15	
106660	8/4/2014	101089 ESCOBAR, MARCO	071614-1		L P SENIOR PETTY CASH REIMB. 004-2380	191.53	
			071614-2		L P SENIOR PETTY CASH REIMB. 004-2380	14.60	
			071614-3		L P SENIOR PETTY CASH REIMB. 004-2380	92.51	
			071614-4		L P SENIOR PETTY CASH REIMB. 004-2380	198.04	
			072314-1		L P SENIOR PETTY CASH REIMB. 004-2380	146.79	
			072314-2		L P SENIOR PETTY CASH REIMB. 004-2380	21.86	
					Total :	665.33	
106661	8/4/2014	101302 VERIZON	8181811075		CITY HALL PAGING 001-190-0000-4220	39.98	
			8181811111		MUSIC CHANNEL 001-190-0000-4220	45.12	
			8181811114		CITY YARD AUTO DIALER 070-384-0000-4220	43.91	
			8181811126		RADIO REPEATER		

Page: 2

vchlist

Voucher List

Page: 3

07/31/2014 9:57:50AM

CITY OF SAN FERNANDO

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106661	8/4/2014	101302 VERIZON	(Continued)			
			8181811136		001-222-0000-4220 RADIO REPEATER	44.58
			8181990351		001-222-0000-4220 PAC 50 TO SHERRIFFS	44.58
			8183610901		001-222-0000-4220 SEWER FLOW MONITOR	502.97
			8183612385		072-360-0000-4220 MTA PHONE LINE	49.61
					007-440-0441-4220	98.01
					001-190-0000-4220	49.01
			8183613958		CNG STATION	
					001-320-3661-4220	44.02
			8183617825		HERITAGE PARK IRRIG SYSTEM	
					001-420-0000-4220	49.01
			8188315002		PD SPECIAL PROBLEMS	
					001-222-0000-4220	46.18
			8188377174		PD SPECIAL PROBLEMS	
					001-222-0000-4220	20.56
			8188381841		ENGINEERING FAX MODEM	
					001-310-0000-4220	26.29
			8188981293		CITY YARD MAJOR PHONE LINES	
					070-384-0000-4220	783.23
			8188987373		PD EMERGENCY	
					001-222-0000-4220	115.40
					Total :	2,002.46
106662	8/4/2014	101376 GRAINGER, INC.	9478335715		URINAL & TOILET REPAIRS @ 120 MAC	
					001-390-0450-4300	3.56
			9478335723		URINAL & TOILET REPAIRS @ 120 MAC	
					001-390-0450-4300	129.66
			9481861814		BIKEWAY LIGHTING POLE SECURITY B	
					001-390-0470-4300	164.27
					Total :	297.49
106663	8/4/2014	101528 THE HOME DEPOT CRC, ACCT#603532202490	1099277		TABLES FOR HEALTHLY SF CAMPAIGN	
					001-420-0000-4300	197.01

Page: 3

vchlist

Voucher List

Page: 4

07/31/2014 9:57:50AM

CITY OF SAN FERNANDO

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106663	8/4/2014	101528 THE HOME DEPOT CRC, ACCT#603532202490	(Continued)			
			2974386		001-430-0000-4300 ICEMAKER	150.69
			3025423		001-390-0450-4300 618 N LAZARD SIDEWALK REPAIR	99.00
			3970830		001-311-0000-4300 RETURNED ICEMAKER	32.81
			4974564		001-390-0450-4300 SALT - WELLS 2A & 7A	-99.00
			7024848		070-384-0000-4300 HI-TEST CHAIN & PADLOCK TO SECUR	1,105.47
			8030727		001-311-0000-4300 CLAMP SETS & QUICK LINKS	57.26
			8970439		001-311-0000-4300 REPLACED OLD KITCHEN FLOOR AT LI	56.94
			9024452		001-390-0460-4260 NUTS & WASHERS TO SECURE TURBII	1,335.40
			9085789		001-311-0000-4300 VELCRO TO INSTALL PICTURE FRAME:	29.02
			9270999		001-390-0222-4300 TOOL REPLACEMENT	19.13
			9271001		001-311-0301-4300 (4) ALUM TURBINES	216.80
			9456062		001-311-0000-4300 BACKFLOW SHELVES	170.60
					070-384-0000-4300	188.88
					Total :	3,560.01
106664	8/4/2014	101586 ICRMA	2015-0020		2014/2015 PREMIUMS	
					006-190-0000-4830	275,231.00
					006-190-0000-4240	299,180.00
					006-190-0000-4830	127,930.00
					006-190-0000-4240	1,101.00
					006-190-0000-4830	2,654.00
					Total :	706,096.00
106665	8/4/2014	101599 IMAGE 2000 CORPORATION	VN394450		COPIERS CONTRACT USAGE 03/19/14	

Page: 4

vchlist

07/31/2014 9:57:50AM

Voucher List

CITY OF SAN FERNANDO

Page: 5

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106665	8/4/2014	101599 IMAGE 2000 CORPORATION	(Continued)			
			VN394457		001-420-0000-4260	2.45
					COPIERS CONTRACT USAGE 04/19/14	
			VN394985		001-420-0000-4260	10.55
					ASCEP CONTRACT BASE RATE	
					103-420-0000-4260	21.09
					104-420-0000-4260	21.09
					Total :	55.18
106666	8/4/2014	101647 INTERSTATE BATTERY	30058167		BATTERY - PW6835	
					001-320-0311-4400	131.35
					Total :	131.35
106667	8/4/2014	101649 INTER-VALLEY POOL SUPPLY, INC	66438		POOL CHEMICALS	
					001-430-0000-4300	1,137.41
					Total :	1,137.41
106668	8/4/2014	101666 DE LAGE LANDEN FINANCIAL SERVS	41885780		JULY 2014 LEASE PAYMENT - VARIOUS	
					001-190-0000-4320	240.92
					001-420-0000-4260	405.44
					103-420-0000-4260	101.36
					104-420-0000-4260	101.36
					070-381-0000-4290	146.70
					001-190-0000-4320	202.72
			42068650		SHARP COPIERS USAGE 08/01/14-08/3	
					001-222-0000-4260	1,186.61
					Total :	2,385.11
106669	8/4/2014	101677 J & B ELECTRONIC DOOR SERV INC	42022		INSTALL NEW ELITE CIRCUIT BOARD &	
					001-390-0450-4330	639.84
					Total :	639.84
106670	8/4/2014	101848 LANGUAGE LINE SERVICES	3394493		TRANSLATION SERVICES	
					001-222-0000-4260	45.93
					Total :	45.93
106671	8/4/2014	101920 LIEBERT CASSIDY WHITMORE	1389750		LEGAL SERVICES	

Page: 5

Page: 5

vchlist

07/31/2014 9:57:50AM

Voucher List

CITY OF SAN FERNANDO

Page:

6

Bank code :bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106671	8/4/2014	101920 LIEBERT CASSIDY WHITMORE	(Continued)			
			1389751		001-112-0000-4270	24.00
					LEGAL SERVICES	
					001-112-0000-4270	23.50
					Total :	47.50
106672	8/4/2014	101971 L.A. MUNICIPAL SERVICES	0047501000		ELECTRIC - 13003 BORDEN AVE	
					070-384-0000-4210	1,059.95
			4947501000		WATER - 12900 DRONFIELD	
					070-384-0000-4210	462.04
			5007501000		ELECTRIC - 13655 FOOTHILL	
					070-384-0000-4210	179.25
			5947501000		ELECTRIC - 12900 DRONFIELD	
					070-384-0000-4210	6,322.39
			6577501000		ELECTRIC - 14060 SAYRE	
					070-384-0000-4210	13,693.80
			6947501000		WATER - 13180 DRONFIELD	
					070-384-0000-4210	15.40
			7577501000		WATER - 14060 SAYRE	
					070-384-0000-4210	78.79
			7947501000		ELECTRIC - 13186 DRONFIELD	
					070-384-0000-4210	59.40
			9937501000		WATER - 13003 BORDEN AVE	
					070-384-0000-4210	42.93
					Total :	21,913.95
106673	8/4/2014	101974 LOS ANGELES COUNTY	JUNE 2014		DEPT OF ANIMAL CARE & CONTROL FI	
					001-190-0000-4260	2,243.05
					Total :	2,243.05
106674	8/4/2014	101982 COUNTY OF LOS ANGELES	2014-2015		SFVCOG FY 2014-2015 DUES	
					001-190-0000-4380	10,000.00
					Total :	10,000.00
106675	8/4/2014	101990 L.A. COUNTY METROPOLITAN	800058817		TAP CARDS - JUNE 2014	
					007-440-0441-4260	996.00

Page:

6

Page: 6

vchlist 07/31/2014 9:57:50AM		Voucher List CITY OF SAN FERNANDO				Page: 7
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106675	8/4/2014	101990 101990 L.A. COUNTY METROPOLITAN	(Continued)			Total : 996.00
106676	8/4/2014	102003 LOS ANGELES COUNTY	RE-PW-14051208604	11029	INDUSTRIAL WASTE PROG - TREATME 072-360-0000-4430	2,282.80
			RE-PW-14060909456	11029	INDUSTRIAL WASTE PERMIT SERVS. 072-360-0000-4430	3,657.07
					Total :	5,939.87
106677	8/4/2014	102007 L.A. COUNTY SHERIFFS DEPT.	145212ST		PRISONERS MEAL PROGRAM 001-225-0000-4350	596.34
					Total :	596.34
106678	8/4/2014	102063 MACKAY METERS, INC.	57825		DAP HANDHELD SOFTWARE RE-INSTA 029-335-0000-4600	202.83
					Total :	202.83
106679	8/4/2014	102075 MAG-TROL ASSOCIATES, INC.	1178565		FUSES FOR WATER SLIDE OPERATION 001-430-0000-4300	32.85
					Total :	32.85
106680	8/4/2014	102148 METROPOLITAN WATER DISTRICT	8069		CAPACITY CHARGE - JUNE 2014 070-384-0000-4450	2,938.33
					Total :	2,938.33
106681	8/4/2014	102160 MCMASTER CARR SUPPLY CO	92762694		UMBRELLAS FOR RIDING LAWNMOWE 001-390-0000-4310	272.43
					Total :	272.43
106682	8/4/2014	102201 MIERZYNSKI, IRMGARD	05/09/14-05/31/14		LINE DANCE CLASS INSTRUCTOR 017-420-1339-4260	52.50
					Total :	52.50
106683	8/4/2014	102226 MISSION LINEN & UNIFORM	140150324		LAUNDRY 001-225-0000-4350	239.43
			140151073		LAUNDRY 001-225-0000-4350	232.96
			140151645		LAUNDRY 001-225-0000-4350	239.43
						Page: 7

vchlist 07/31/2014 9:57:50AM		Voucher List CITY OF SAN FERNANDO				Page: 8
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106683	8/4/2014	102226 MISSION LINEN & UNIFORM	(Continued) 140152385		LAUNDRY 001-225-0000-4350	225.17
					Total :	936.99
106684	8/4/2014	102292 MUSCO SPORTS LIGHTING, LLC	256756		CONTROL LINK FEB 2014-FEB 2015 001-420-0000-4260	400.00
					Total :	400.00
106685	8/4/2014	102303 NACHO'S ORNAMENTAL SUPPLY	INV018633		MISC METAL FOR REPAIR & FABRICATI 001-390-0410-4300	114.66
			INV018809		HD SLIDE BOLT TO SECURE VANDALIZ 001-311-0000-4300	24.09
					Total :	138.75
106686	8/4/2014	102325 NAPA AUTO PARTS	839592		WATER WELD 001-430-0000-4300	16.40
					Total :	16.40
106687	8/4/2014	102349 NATIONAL NOTARY ASSOCIATION	015385661		NOTARY E&O INSURANCE 001-115-0000-4360	33.00
			NNA #15385661		ANNUAL MEMBERSHIP DUES 001-115-0000-4360	59.00
					Total :	92.00
106688	8/4/2014	102387 K.R. NIDA CORPORATION	27168		REPAIR OF EXPLORER RADIO BATTER 001-226-0230-4430	854.77
					Total :	854.77
106689	8/4/2014	102403 NOW IMAGE PRINTING	4175		SPAY & NEUTER VOUCHERS 001-150-0000-4300	50.71
			4181		GARAGE SALE PERMITS 001-152-0000-4300	124.83
					Total :	175.54
106690	8/4/2014	102423 OCCU-MED, INC.	0614901		PRE-EMPLOYMENT PHYSICALS 001-106-0000-4260	5,426.50
						Page: 8

vchlist

07/31/2014 9:57:50AM

Voucher List
CITY OF SAN FERNANDO

Page: 9

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106690	8/4/2014	102423 102423 OCCU-MED, INC.	(Continued)		Total :	5,426.50
106691	8/4/2014	102432 OFFICE DEPOT	1692181328		USB DRIVE	
			709162614001		001-150-0000-4300 FOLDERS & FILE JACKETS	13.17
			709162685001		001-150-0000-4300 FOLDERS	115.54
			712360197001		001-150-0000-4300 NOTEBOOK	36.56
			716946137001		001-371-0000-4300 RETURNED ITEM	5.46
			717616331001		001-371-0000-4300 ERGONOMIC KEYBOARD	-5.46
			717786434001		001-390-0000-4300 LETTERING TAPE	67.44
			718185754001		001-222-0000-4300 ASCEP SUPPLIES	21.88
			718815145001		103-420-0000-4300 104-420-0000-4300 PENS	653.95 653.95
			718815205001		001-222-0000-4300 BINDERS, COPY PAPER & CD/DVD SLE	5.46
			719219228001		001-222-0000-4300 CALCULATOR	63.28
			719219819001		001-130-0000-4300 HIGHLIGHTERS, PENS, POST ITS, PAD:	67.55
			719219820001		001-1200 CLASP ENVELOPES	98.35
			719219821001		001-1200 STAPLES	25.50
			719307282001		001-1200 BATTERIES, FOLDERS, BINDING COME	0.99
			719387858001		001-310-0000-4300 NOTE PADS, COPY PAPER	124.72
			719491208001		001-310-0000-4300 STAPLER, COPY PAPER	56.86
					001-222-0000-4300	344.43

Page: 9

vchlist

07/31/2014 9:57:50AM

Voucher List
CITY OF SAN FERNANDO

Page: 10

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106691	8/4/2014	102432 OFFICE DEPOT	(Continued)			
			719492037001		LCD ARTICULATING ARM	
			719870916001		001-222-0000-4300 TAPE, INK, COFFEE, CREAMER, ETC	178.47
			719885729001		070-384-0000-4300 INDEX TABS, RUBBER BANDS & PAPEF	245.36
			720422621001		001-222-0000-4300 WHITE LABELS, POCKET FOLDERS & I	75.16
			720422776001		001-130-0000-4300 IMAGE TRANSFER KIT - HP4700 PRINT	134.64
			720658207001		001-130-0000-4300 INK CARTRIDGES, FOLDERS & COVER	310.97
					001-222-0000-4300	88.94
					Total :	3,383.17
106692	8/4/2014	102506 PANTOJA, DANITZA	JULY 2014		COMMISSIONER'S REIMBURSEMENT	
					001-420-0000-4111	50.00
					Total :	50.00
106693	8/4/2014	102530 AT & T	818-270-2203		ISDN LINE/LASN NETWORK	
					001-222-0000-4220	104.77
					Total :	104.77
106694	8/4/2014	102666 PREFERRED DELIVERY SYSTEMS INC	549-89		COURIER SERVICE	
			549-90		001-222-0000-4260 COURIER SERVICE	296.00
					001-222-0000-4260	206.00
					Total :	502.00
106695	8/4/2014	102779 RAMIREZ, THOMAS	JULY 2014		KARATE INSTRUCTOR	
					017-420-1326-4260	600.00
					Total :	600.00
106696	8/4/2014	102782 RAMIREZ, JOSE A.	071514		SENIOR CLUB SUMMER DANCE MUSIC	
					004-2380	950.00
					Total :	950.00

Page: 10

vchlist 07/31/2014 9:57:50AM		Voucher List CITY OF SAN FERNANDO				Page: 13
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106705	8/4/2014	103217 SOLANO PRESS BOOKS, INC.	(Continued)		001-150-0000-4300	595.43
					Total :	595.43
106706	8/4/2014	103218 SOLIS, MARGARITA	87-93		PETTY CASH REIMB	
					001-101-0000-4300	18.52
					001-152-0000-4300	16.34
					001-222-0000-4300	54.60
					001-310-0000-4390	47.50
					001-310-0000-4430	24.25
			90, 93 & 1		PETTY CASH REIMB	
					001-310-0000-4430	22.00
					001-310-0000-4390	69.50
					Total :	252.71
106707	8/4/2014	103349 THE HOUSE OF PRINTING, INC.	148016		BUSINESS CARDS - FINANCE DIRECTC	
					001-130-0000-4300	95.95
					Total :	95.95
106708	8/4/2014	103413 TRANS UNION LLC	06408820		CREDIT CHECKS	
					001-222-0000-4260	18.12
					Total :	18.12
106709	8/4/2014	103439 UPS	831954274		COURIER SERVICE	
					001-190-0000-4280	102.65
					Total :	102.65
106710	8/4/2014	103534 VALLEY LOCKSMITH	2009		R/R DOORS @ REC PARK	
			2010		001-390-0410-4330	145.00
			2030		RE-KEY MECH INVENTORY ROOM	
					001-390-0450-4330	70.00
					LOCK REPAIR	
					001-420-0000-4260	55.00
					Total :	270.00
106711	8/4/2014	103603 VULCAN MATERIALS COMPANY	70313187		CREDIT FOR INCORRECT INVOICE	
					070-383-0301-4300	-579.62
						Page: 13

vchlist 07/31/2014 9:57:50AM		Voucher List CITY OF SAN FERNANDO				Page: 14
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106711	8/4/2014	103603 VULCAN MATERIALS COMPANY	(Continued) 70346990		RE-BILL FOR AGG BASE & FILL SAND	
					070-383-0301-4300	799.22
					Total :	219.60
106712	8/4/2014	103619 CARL WARREN & CO.	1598855		LEGAL SERVICES	
			1603471		006-190-0000-4800	31.98
			1603474		LEGAL SERVICES	
					006-190-0507-4800	121.52
					LEGAL SERVICES	
					006-190-1065-4800	224.77
					Total :	378.27
106713	8/4/2014	103668 WESTERN STAMP ENGRAVING CO.	31407		3 FAST STAMP SELF-INK FOR PD (RAP	
			31417		001-222-0000-4300	97.79
					2 PLATE SELF INK STAMP FOR PERSO	
					001-106-0000-4300	87.65
					Total :	185.44
106714	8/4/2014	103694 WILL DAN ASSOCIATES	004-12303		FOURTH STREET PARKING LOT PROJ	
					019-423-0201-4600	904.00
					Total :	904.00
106715	8/4/2014	103716 WORKBOOT WAREHOUSE	89490		SAFETY WORK BOOTS	
					001-390-0000-4310	118.81
					Total :	118.81
106716	8/4/2014	103738 YOSEF AMZALAG SUPPLY	12116664		REPL SPRINKLER VALVE @ LP PARK	
			12116677		001-390-0460-4300	205.15
			12117025		REPL IRRIGATION VALVE @ LP	
					001-390-0460-4300	2.67
					IRRIGATION REPAIR @ CC MEMORIAL	
					001-390-0415-4300	13.85
					Total :	221.67
106717	8/4/2014	103903 TIME WARNER CABLE	8448200540010369		CABLE 07/18-08/17	
					001-222-0000-4260	16.83
						Page: 14

vchlist 07/31/2014 9:57:50AM		Voucher List CITY OF SAN FERNANDO				Page: 15
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106717	8/4/2014	103903 TIME WARNER CABLE	(Continued) 8448200540028882		CABLE/INTERNET SERVICE 07/13/14-08/02/14	
			8448200540196309		001-420-0000-4260	137.65
					INTERNET SERVICES - 07/23/14 - 08/22/14	
					001-190-0000-4220	1,100.00
					Total :	1,254.48
106718	8/4/2014	887121 DELL MARKETING L.P.	XJFF5CRT1		VLA OFFICE STD 2013 SOTWARE	
					104-420-0000-4300	1,207.80
					Total :	1,207.80
106719	8/4/2014	887249 GALLS, LLC	002106301		UNIFORMS	
			002127094		001-222-0000-4300	108.99
					UNIFORMS	
					001-222-0000-4300	107.89
					Total :	216.88
106720	8/4/2014	887270 AMERICAN TRANSPORTATION SYSTEM	49326		MMAP-TRANSPORT SERVICES TO CITY OF SAN FERNANDO	
					004-2359	924.22
					Total :	924.22
106721	8/4/2014	887305 CHAVEZ, JUAN	07/19/14		SPORTS OFFICIAL	
					017-420-1328-4260	128.00
					Total :	128.00
106722	8/4/2014	887377 AKEMON, DOLORES	JULY 2014		COMMISSIONER'S REIMBURSEMENT	
					001-310-0000-4111	50.00
					Total :	50.00
106723	8/4/2014	887533 BLODGETT BAYLOSIS ASSOC., INC.	141209		PREPARATION OF INITIAL STUDY & MONITORING	
					001-2203	795.00
					Total :	795.00
106724	8/4/2014	887568 TRANS TECH	011158		REBUILD TRANSMISSION - WA4470	
					070-384-0000-4400	1,429.87
					Total :	1,429.87
106725	8/4/2014	887603 R. F. ERECTION COMPANY	14-435		BI-ANNUAL WHEELCHAIR LIFT SERVICE	
						Page: 15

vchlist 07/31/2014 9:57:50AM		Voucher List CITY OF SAN FERNANDO				Page: 16
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106725	8/4/2014	887603 R. F. ERECTION COMPANY	(Continued)		001-390-0460-4260	450.00
					Total :	450.00
106726	8/4/2014	887952 J. Z. LAWMOWER SHOP	10707		EQUIP MAINT	
					001-390-0410-4320	76.61
					Total :	76.61
106727	8/4/2014	888241 UNITED SITE SERVICES OF CA INC	114-2126160		PORTABLE TOILET RENTAL @ 501 FIRE	
			114-2145289		072-360-0450-4260	550.04
			114-2163162		PORTABLE TOILET RENTAL @ LAYNE F	
					001-390-0410-4260	379.22
					PORTABLE TOILET RENTAL @ REC PAI	
					001-420-0000-4260	143.90
					Total :	1,073.16
106728	8/4/2014	888309 HI 2 LO VOLTAGE WIRING CO, INC	16369		MONITORING FROM 07/01/14-09/30/14	
					001-222-0000-4260	75.00
					Total :	75.00
106729	8/4/2014	888321 ARRIZON, FRANCISCO	JULY 2014		COMMISSIONER'S REIMBURSEMENT	
					001-310-0000-4111	50.00
					Total :	50.00
106730	8/4/2014	888356 ADVANCED AUTO REPAIR BODY & PAINT	1188		REPLACE SWAYBAR LINKS & BUSHINGS	
			1192		001-320-0225-4400	205.54
			1194		REPLACE A/C VACCUM HARNES & ALIC	
			1195		001-320-0225-4400	339.67
					REPLACE WINDOW REGULATOR - PD4	
					001-320-0224-4400	188.68
					REPLACE CLOCK SPRING FOR ABS - F	
					001-320-0225-4400	216.87
					Total :	950.76
106731	8/4/2014	888390 WEST COAST ARBORISTS, INC.	98132		FY 2014 ANNUAL TREE TRIMMING SERVICE	
				11073	001-346-0000-4430	2,260.00
				11073	070-384-0000-4260	1,292.00
						Page: 16

vchlist

Voucher List

Page: 17

07/31/2014 9:57:50AM

CITY OF SAN FERNANDO

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106731	8/4/2014	888390 888390 WEST COAST ARBORISTS, INC.	(Continued)		Total :	3,552.00
106732	8/4/2014	888442 WESTERN EXTERMINATOR COMPANY	2309285		PEST CONTROL @ RUDY ORTEGA PAF	
			2362970		001-390-7500-4260	48.50
			2362971		PEST CONTROL @ LP PARK	
			2362972		001-390-0460-4260	47.50
					PEST CONTROL AT CITY HALL	
					001-390-0310-4260	76.00
					PEST CONTROL AT REC PARK	
					001-390-0410-4260	69.00
					Total :	241.00
106733	8/4/2014	888577 ESRI INC.	25631974		ANNUAL LICENSE & MAINT CONTRACT	
			92840205		001-150-0000-4320	3,142.50
				11094	ARCGIS LICENSE	
				11094	001-310-0000-4500	1,150.00
					072-360-0000-4500	350.00
					001-310-0000-4500	109.25
					072-360-0000-4500	33.25
					Total :	4,785.00
106734	8/4/2014	888646 HD SUPPLY WATER WORKS, LTD	C569224		6" REDWOOD PIPE PLUGS	
			C594924		070-383-0301-4300	216.21
			C633338		METER BOX, COVER, BOLTS, SADDLE,	
			C641653		070-383-0000-4600	2,414.16
			C666064		6" REDWOOD PIPE PLUGS	
			C668555		070-383-0301-4300	288.28
					PIPE	
					070-383-0301-4300	185.62
					4" PIPE	
					070-383-0000-4600	103.44
					ITEM RETURNED	
					070-383-0301-4300	-216.21
					Total :	2,991.50
106735	8/4/2014	888647 HDL SOFTWARE, LLC	0009630-IN		B/L SOFTWARE LICENSE MAINT FEE	
					001-130-0000-4320	2,779.45

Page: 17

vchlist

Voucher List

Page: 18

07/31/2014 9:57:50AM

CITY OF SAN FERNANDO

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106735	8/4/2014	888647 888647 HDL SOFTWARE, LLC	(Continued)		Total :	2,779.45
106736	8/4/2014	888800 BUSINESS CARD	071014		REFERENCE MATERIAL FOR PW CONE	
			071414		001-310-0000-4300	192.45
			071514		TICKETS FOR DAY CAMP TRIP	
					017-420-1399-4300	1,750.00
					2014 ICA SUMMER SEMINAR LODGING	
					001-101-0109-4370	518.86
					001-101-0111-4370	461.86
			071814		TICKETS FOR DAY CAMP TRIP	
			071814		017-420-1399-4300	5,635.00
			072114		REFERESHMENTS FOR EXTENDED CI	
			072114		001-101-0000-4300	67.53
			072214		TICKETS FOR DAY CAMP TRIP	
					017-420-1399-4300	986.00
					LODGING FOR K-9 TRAINING (1 OF 5 W	
					001-225-0000-4270	448.00
					INSTALLATION CEREMONY & DINNER	
					001-101-0109-4370	50.00
					Total :	10,109.70
106737	8/4/2014	888869 MUNITEMPS STAFFING	124686		TEMPORARY STAFFING - INTERIM FIN	
					001-130-0000-4112	6,151.88
					Total :	6,151.88
106738	8/4/2014	888922 FS CONSTRUCTION	1535		RETENTION PAYMENT - WAYFINDINGS	
					011-2037	1,858.00
					Total :	1,858.00
106739	8/4/2014	889043 ALADIN JUMPERS	071714		HEALTHLY CAMPAIGN KICK OFF BALL	
					001-420-0000-4300	66.00
					Total :	66.00
106740	8/4/2014	889056 CALLEROS, MARIA	REIMB.		REIMB. FOR VARIOUS ITEMS	
					001-423-0000-4300	110.07
					Total :	110.07
106741	8/4/2014	889118 LDI COLOR TOOLBOX	195445		COPIES MADE 05/13/14 - 06/13/14	

Page: 18

vchlist 07/31/2014 9:57:50AM		Voucher List CITY OF SAN FERNANDO				Page: 19
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106741	8/4/2014	889118 LDI COLOR TOOLBOX	(Continued)			
			195844		001-222-0000-4260 COPIES MADE - 06/07/14-07/07/14	213.84
			196024		001-222-0000-4260 COPIES MADE - 06/13/14 - 07/13/14	103.46
					001-222-0000-4260	191.16
					Total :	508.46
106742	8/4/2014	889328 FIRST TRANSIT, INC.	10976964		MCT - JUNE 2014	
					007-440-0442-4260	21,334.32
					008-310-0000-4260	19,302.48
					Total :	40,636.80
106743	8/4/2014	889345 BSN SPORTS INC	96202903		PORTABLE SCORE BOARD	
					017-420-1328-4300	897.82
					Total :	897.82
106744	8/4/2014	889352 GOMEZ, ADRIANA	JULY 2014		COMMISSIONER'S REIMBURSEMENT	
					001-420-0000-4111	50.00
					Total :	50.00
106745	8/4/2014	889383 RUVALCABA, JAVIER	REIMB.		REIMB FOR PURCHASE OF UNIFORM	
					001-222-0000-4300	185.70
					Total :	185.70
106746	8/4/2014	889467 YOUNGBLOOD & ASSOCIATES	1356A		POLYGRAPH EXAMS	
					001-222-0000-4260	400.00
					Total :	400.00
106747	8/4/2014	889532 GILMORE, REVA A.	07/12/14 - 07/25/14		FOOD SERVICE MANAGER	
					010-422-3750-4270	624.00
					010-422-3752-4270	78.00
					Total :	702.00
106748	8/4/2014	889533 MARTINEZ, ANITA	07/12/14 - 07/25/14		ASSISTANT FOOD MANAGER	
					010-422-3750-4270	180.00
					Total :	180.00
						Page: 19

vchlist 07/31/2014 9:57:50AM		Voucher List CITY OF SAN FERNANDO				Page: 20
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106749	8/4/2014	889534 RAMIREZ, FRANCISCO	07/12/14 - 07/25/14		HDM DRIVER	
					010-422-3752-4270	180.00
					010-422-3752-4390	52.00
					Total :	232.00
106750	8/4/2014	889535 GOMEZ, GILBERT	07/12/14 - 07/25/14		HDM DRIVER	
					010-422-3752-4270	162.00
					010-422-3752-4390	51.48
					Total :	213.48
106751	8/4/2014	889592 CUELLAR, JIMMY KYLE	JUNE 2014		MMAP INSTRUCTOR	
					109-424-3656-4260	450.00
					Total :	450.00
106752	8/4/2014	889602 RESPOND SYSTEMS	96513		MISC FIRST AID ITEMS	
					001-420-0000-4300	75.37
					Total :	75.37
106753	8/4/2014	889615 ABI DOCUMENT SUPPORT SERVICES	5504971-01-01		DOC SUPPORT SERVICES	
					006-190-0000-4800	69.95
					Total :	69.95
106754	8/4/2014	889644 VERIZON BUSINESS	06904648		CITY HALL LONG DISTANCE	
					001-190-0000-4220	73.96
			06904649		CITY YARD LONG DISTANCE	
					070-384-0000-4220	76.93
			06904650		CITY HALL LONG DISTANCE & INTRAL	
					001-190-0000-4220	232.20
			06904651		POLICE LONG DISTANCE	
					001-222-0000-4220	287.06
			06904652		CITY YARD LONG DISTANCE	
					070-384-0000-4220	7.23
			06904653		PARK LONG DISTANCE	
					001-420-0000-4220	149.13
			06905210		PUBLIC WORKS LONG DISTANCE	
					001-310-0000-4220	3.64
			06905220		CITY YARD LONG DISTANCE (AIMS NE'	
						Page: 20

vchlist
07/31/2014 9:57:50AM

Voucher List
CITY OF SAN FERNANDO

Page: 21

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106754	8/4/2014	889644 VERIZON BUSINESS	(Continued)			
			06905224		070-384-0000-4220 CREDIT CARD LINE	3.66
			06905225		001-190-0000-4220 POLICE LONG DISTANCE	3.61
			06905226		001-222-0000-4220 PARK LONG DISTANCE	3.61
			06905232		001-420-0000-4220 CITY HALL LONG DISTANCE Y2627280	3.83
					001-190-0000-4220	0.91
					Total :	845.77
106755	8/4/2014	889681 VILLALPANDO, MARIA	07/12/14 - 07/25/14		FOOD SERVICE WORKER	
					010-422-3750-4270	225.00
					010-422-3752-4270	45.00
					Total :	270.00
106756	8/4/2014	889834 LESLIE'S SWIMMING POOL SUPPLIE	1-354411		POOL CHEMICALS	
			3013-82017		001-430-0000-4300 POOL CHEMICALS	92.52
			864-5492		001-430-0000-4300 POOL CHEMICALS	572.25
					001-430-0000-4300	68.48
					Total :	733.25
106757	8/4/2014	889962 GMS ELEVATOR SERVICES, INC	00074467		MONTHLY ELEVATOR SERVICE-JULY:	
					001-430-0000-4300	129.00
					Total :	129.00
106758	8/4/2014	890010 TOTAL PRINTING SUPPLIES	140587		PRINTER CARTRIDGES	
					001-310-0000-4300	626.75
					Total :	626.75
106759	8/4/2014	890030 ELITE EQUIPMENT INC	20798		APT 119 MUFFLER	
			20817		070-383-0000-4310 HUSQVARNA K970 14" CUTOFF SAW	68.42
					070-383-0000-4320	1,266.00

Page: 21

vchlist
07/31/2014 9:57:50AM

Voucher List
CITY OF SAN FERNANDO

Page: 22

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106759	8/4/2014	890030 ELITE EQUIPMENT INC	(Continued)			
					070-383-0000-4310	60.06
					Total :	1,394.48
106760	8/4/2014	890080 TECOGEN INC.	CGM0614-42	11072	TECOGEN SERVICE AGREEMENT	
					001-430-0000-4260	3,413.25
					Total :	3,413.25
106761	8/4/2014	890090 DEPARTMENT OF INDUSTRIAL	P1196881SN		RECREATIONAL SLIDE INSPECT-P0293	
					001-430-0000-4260	560.00
					Total :	560.00
106762	8/4/2014	890094 TECS ENVIRONMENTAL	SF-0714	11011	NPDES COMPLIANCE SERVICES	
					001-310-0000-4260	4,830.00
					Total :	4,830.00
106763	8/4/2014	890095 O'REILLY AUTO PARTS	4605-110592		FLASH LIGHT	
					001-320-0301-4300	54.70
					Total :	54.70
106764	8/4/2014	890251 ALDERMAN & HILGERS, LLP	1589		LEGAL SERVICES	
			1620		006-190-0511-4800 LEGAL SERVICES	832.00
			1621		006-190-0511-4800 LEGAL SERVICES	2,733.78
			1626		006-190-0507-4800 LEGAL SERVICES	6,942.67
			1656		006-190-0000-4800 LEGAL SERVICES	96.00
			1657		006-190-0000-4800 LEGAL SERVICES	1,275.30
			1658		006-190-0507-4800 LEGAL SERVICES	133.20
			1659		006-190-0000-4800 LEGAL SERVICES	1,164.30
			1660		006-190-0511-4800 LEGAL SERVICES	3,494.30

Page: 22

vchlist 07/31/2014 9:57:50AM		Voucher List CITY OF SAN FERNANDO				Page: 23
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106764	8/4/2014	890251 ALDERMAN & HILGERS, LLP	(Continued)			
			1661		006-190-1065-4800 LEGAL SERVICES 006-110-5636-4270	2,474.61 348.00
					Total :	19,494.16
106765	8/4/2014	890325 L.S. AZTEC T SHIRTS	2014-0425		BASKETBALL TROPHIES 017-420-1333-4300	114.45
					Total :	114.45
106766	8/4/2014	890360 HERRERA, NINAMARIE JULIA	JULY 2014		COMMISSIONER'S REIMBURSEMENT 001-420-0000-4111	50.00
					Total :	50.00
106767	8/4/2014	890362 RTB BUS LINE	14155		TRANSPORT SERVICES - SF EARLY EC 007-440-0443-4260	550.00
			14158		TRANSPORT SERVICES - LAUSD SF ES 007-440-0443-4260	1,294.00
					Total :	1,844.00
106768	8/4/2014	890401 ENVIROGEN TECHNOLOGIES INC	0005669-IN	11101	FY 13-14 DPH O&M MANUAL 070-384-0000-4260	4,862.00
					Total :	4,862.00
106769	8/4/2014	890411 ARC	7608837		COPIES OF FIRE STATION PLANS 001-310-0000-4300	224.55
			7608884		COPIES OF NITRATE PROJ PLANS 001-310-0000-4300	290.03
					Total :	514.58
106770	8/4/2014	890486 LINCOLN COMMERCIAL	SI244161		POOL VAC 001-430-0000-4300	1,941.03
					Total :	1,941.03
106771	8/4/2014	890488 AGUILA, ISMAEL	REIMB.		REIMB. FOR REC & COMM SERVICE W 001-420-0000-4260	343.69
					Total :	343.69
						Page: 23

vchlist 07/31/2014 9:57:50AM		Voucher List CITY OF SAN FERNANDO				Page: 24
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106772	8/4/2014	890513 ELIFEGUARD INC	54201		UNIFORMS 001-430-0000-4300	1,002.27
					Total :	1,002.27
106773	8/4/2014	890561 GCS INC.	60317	11013	JANITORIAL SERVICES CONTRACT FO 072-360-0450-4260	1,088.00
				11013	001-390-0460-4260	3,080.00
				11013	001-430-0000-4260	2,850.00
					001-390-0310-4260	3,200.00
				11013	001-390-0310-4260	1,214.00
				11013	001-390-0410-4260	2,007.00
					Total :	13,439.00
106774	8/4/2014	890594 HEALTH AND HUMAN RESOURCE	104456		EAP - AUG 2014 001-106-0000-4260	325.80
					Total :	325.80
106775	8/4/2014	890810 SENFTLEBEN, DARIO	06/17/14-07/18/14		OUTDOOR FITNESS & CLASS PREP IN: 017-420-1337-4260	360.00
					Total :	360.00
106776	8/4/2014	890833 THOMSON REUTERS	829848062		LA CLEAR TOOLS - JUNE 2014 001-224-0000-4270	137.45
					Total :	137.45
106777	8/4/2014	890834 SPARKLING IMAGE CORP	53615		CAR WASHES - JUNE 2014 001-222-0000-4320	90.00
					Total :	90.00
106778	8/4/2014	890879 EUROFINS EATON ANALYTICAL, INC	L0171181		WATER ANALYSIS - F484963 070-384-0000-4260	139.60
			L0172623		WATER ANALYSIS - F485790 070-384-0000-4260	1,050.00
			L0173680		WATER ANALYSIS - F487666 070-384-0000-4260	139.60
			L0173850		WATER ANALYSIS - F488031 070-384-0000-4260	80.00
						Page: 24

vchlist 07/31/2014 9:57:50AM		Voucher List CITY OF SAN FERNANDO				Page: 25
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106778	8/4/2014	890879 EUROFINIS EATON ANALYTICAL, INC	(Continued) L0174073		WATER ANALYSIS - F487736 070-384-0000-4260	164.00
			L0174976		WATER ANALYSIS - F487732 070-384-0000-4260	139.60
			L0174977		WATER ANALYSIS - F488226 070-384-0000-4260	139.60
			L0174978		WATER ANALYSIS - F488309 070-384-0000-4260	139.60
			L0174979		WATER ANALYSIS - F488476 070-384-0000-4260	24.00
			L0174980		WATER ANALYSIS - F488478 070-384-0000-4260	139.60
			L0175339		WATER ANALYSIS - F488477 070-384-0000-4260	164.00
			L0175363		WATER ANALYSIS - F488972 070-384-0000-4260	139.60
					Total :	2,459.20
106779	8/4/2014	890897 EVAN BROOKS ASSOCIATES, INC	14007-13		CONTRACT PLANNER 001-150-0000-4270	450.00
					Total :	450.00
106780	8/4/2014	890899 JIMENEZ, CLAUDIA	2000123.001		BASKETBALL REFUND 017-3770-1328	135.00
					Total :	135.00
106781	8/4/2014	890994 PONCE, JOE	JULY 2014		COMMISSIONER'S REIMBURSEMENT 001-420-0000-4111	50.00
					Total :	50.00
106782	8/4/2014	890995 NAVARRO, SAYDITH	JULY 2014		COMMISSIONER'S REIMBURSEMENT 001-420-0000-4111	50.00
					Total :	50.00
106783	8/4/2014	890998 TRUJILLO, RODOLFO	JULY 2014		COMMISSIONER'S REIMBURSEMENT 001-310-0000-4111	50.00
						Page: 25

vchlist 07/31/2014 9:57:50AM		Voucher List CITY OF SAN FERNANDO				Page: 26
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106783	8/4/2014	890998 890998 TRUJILLO, RODOLFO	(Continued)			Total : 50.00
106784	8/4/2014	890999 BERRIOZABAL, GILBERT	JULY 2014		COMMISSIONER'S REIMBURSEMENT 001-310-0000-4111	50.00
					Total :	50.00
106785	8/4/2014	891098 AMARILLAS MORALES, RIGO	07/19/14		SPORTS OFFICIAL 017-420-1328-4260	128.00
					Total :	128.00
106786	8/4/2014	891102 CERVANTES, BIANCA	07/19/14		SCOREKEEPER 017-420-1328-4260	80.00
					Total :	80.00
106787	8/4/2014	891134 BECERRA, ADRIANA	06/17/14-07/18/14		BODY SCULPTING & CYCLING INSTRU 017-420-1337-4260	150.00
					Total :	150.00
106788	8/4/2014	891211 AV WEST	8647		PROJECTOR/SOUND RENTAL 001-430-0000-4260	525.95
					Total :	525.95
106789	8/4/2014	891232 MORALES, BRYAN	06/17/14-07/18/14		ARTHRITIS EXCERCISE INSTRUCTOR 017-420-1337-4260	135.00
					Total :	135.00
106790	8/4/2014	891255 ORIGINAL WATERMEN, INC	30532		UNIFORMS 001-430-0000-4300	216.02
					Total :	216.02
106791	8/4/2014	891270 SARGSYAN, NAREH	06/14/14-07/18/14		PILATES INSTRUCTOR 017-420-1337-4260	200.00
					Total :	200.00
106792	8/4/2014	891303 PPG ARCHITECTURAL FINISHES	806902006889		GRAFFITI ABATEMENT PAINT 001-152-0000-4300	208.14
					Total :	208.14
						Page: 26

vchlist 07/31/2014 9:57:50AM		Voucher List CITY OF SAN FERNANDO				Page: 27
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106793	8/4/2014	891377 REYES, JOSE	07/12/14 - 07/25/14		HDM DRIVER 010-422-3752-4270 010-422-3752-4390	18.00 5.72
					Total :	23.72
106794	8/4/2014	891515 CONVERSE CONSULTANTS	14-41129-01-0000001	11095	PHASE 1 ENVIRONMENTAL SITE ASSE: 001-150-0000-4270	2,795.00
					Total :	2,795.00
106795	8/4/2014	891533 DEXMEDIA	490003218406		DOMAIN REGISTRATION & E-MAIL HOS 001-190-0000-4220	50.95
					Total :	50.95
106796	8/4/2014	891534 NAVARRO, JUSTINO A	07/19/14		SPORTS OFFICIAL 017-420-1328-4260	75.00
					Total :	75.00
106797	8/4/2014	891535 MILLAN, CRISTINA	2000116.001		SWIM LESSON REFUND 001-3770-1338	50.00
					Total :	50.00
106798	8/4/2014	891536 DIAZ, ELIZABETH	2000124.001		SWIM LESSONS REFUND 001-3770-1338	25.00
					Total :	25.00
106799	8/4/2014	891537 APARICIO, CHRISTINE	2000118.001		BASKETBALL REFUND 017-3770-1328	70.00
					Total :	70.00
106800	8/4/2014	891538 OROPEZA, ROSIBEL	2000121.001		SWIM LESSONS REFUND 001-3770-1338	50.00
					Total :	50.00
106801	8/4/2014	891539 GUDINA, YOLANDA	2000122.001		BASKETBALL REFUND 017-3770-1328	95.00
					Total :	95.00
106802	8/4/2014	891540 JUAREZ, CLAUDIA	2000800177		FACILITY RENTAL REFUND	
						Page: 27

vchlist		Voucher List					Page:	28
07/31/2014		9:57:50AM		CITY OF SAN FERNANDO				
Bank code :		bank						
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount		
106802	8/4/2014	891540 JUAREZ, CLAUDIA	(Continued)		001-3777-0000			80.00
						Total :		80.00
106803	8/4/2014	891541 GOMEZ, PATRICIA	2000094.001		SWIMMING LESSONS REFUND			50.00
					001-3770-1338	Total :		50.00
106804	8/4/2014	891542 MR "B" PRINTING INC.	28780		BANNERS			670.35
					010-430-3649-4300	Total :		670.35
106805	8/4/2014	891543 TRICOLOR AUTO GROUP, LLC	CBO 2014-166		CBO REFUND			253.00
					001-3325-0000	Total :		253.00
106806	8/4/2014	891544 RODRIGUEZ, LUCY	72414		SETTLEMENT PAYMENT			816.83
					006-190-0000-4800	Total :		816.83
106807	8/4/2014	891545 EL TARASCO RESTUARANT	8		ORAL BOARD LUNCH			74.12
					001-106-0000-4270	Total :		74.12
106808	8/4/2014	891546 DIAZ, EVELYN	72314		SETTLEMENT PAYMENT			1,328.70
					006-190-0000-4800	Total :		1,328.70
158 Vouchers for bank code :		bank					Bank total :	1,023,075.68
158 Vouchers in this report							Total vouchers :	1,023,075.68

Voucher Registers are not final until approved by Council.

*This Page
Intentionally
Left Blank*

ADMINISTRATION DEPARTMENT

MEMORANDUM

TO: Mayor Sylvia Ballin and Councilmembers

FROM: Brian Saeki, City Manager
By: Michael E. Okafor, Personnel Manager

DATE: August 4, 2014

SUBJECT: Consideration to Adopt a Resolution Delegating Authority of Disability Retirement Determinations

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 7625 (Attachment “A”) delegating authority of disability retirement determination of local safety members to the City Manager.

BACKGROUND:

The Public Employees’ Retirement Law requires the City to determine whether a safety employee is disabled, and whether such disability is industrial within the meaning of such law. In accordance with Section 21173 of the Government Code, and pursuant to CalPERS provisions, the City Council may delegate the authority to make such determinations to the City Manager.

Prior to June 7, 2004, such determinations were made after the City Disability Committee, which consisted of the Mayor (or designated Councilmember), the City Administrator, the Finance Director and the Personnel Manager, had reviewed medical and other relevant evidence.

On June 7, 2004, the City Council approved the delegation of the authority to make such determinations to the City Administrator by adopting a CalPERS-recommended Resolution. However, as a result of the recent change in the City’s administrative structure from a City Administrator form of government to that of a City Manager, adoption of Resolution No. 7625 is necessary to change the title on the Resolution from “City Administrator” to “City Manager.”

ANALYSIS:

This Resolution authorizes the City Manager to certify to CalPERS on behalf of the City that a local safety member is industrially or non-industrially disabled, and to make applications to CalPERS for

Consideration to Adopt a Resolution Delegating Authority of Disability Retirement Determinations

Page 2

the disability retirement of the member. Such determinations are made strictly based on CalPERS stipulations and guidelines.

BUDGET IMPACT:

None.

CONCLUSION:

Adoption of Resolution No. 7625 is necessary to streamline the disability retirement process and help reduce Workers' Compensation costs by promptly retiring police officers who have been medically determined as incapable of performing police work.

ATTACHMENT:

A. Resolution No. 7625

ATTACHMENT "A"

RESOLUTION NO. 7625

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DELEGATING AUTHORITY FOR DISABILITY RETIREMENT DETERMINATIONS

(Section 21173, Government Code)

WHEREAS, the City of San Fernando (hereinafter referred to as "Agency") is a contracting agency of the Public Employees' Retirement System;

WHEREAS, the Public Employees' Retirement Law requires that a contracting agency determine whether an employee of such agency in employment in which he or she is classified as a local safety member is disabled for purposes of the Public Employees' Retirement Law and whether such disability is "industrial" within the meaning of such Law;

WHEREAS, the City Council of the City of San Fernando has determined upon legal advice that it may delegate authority under section 21173 of the Government Code to make such determinations to the incumbent of the office/position of City Manager;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. The City Council hereby delegates to the incumbent of the office/position of City Manager authority to make determinations under section 21152(c), Government Code, on behalf of the Agency, of disability and whether such disability is industrial and to certify such determinations and all other necessary information to the Public Employees' Retirement System; and

Section 2. Such incumbent be and he/she is authorized to make applications on behalf of the Agency for disability retirement of all employees and to initiate requests for reinstatement of such employees who are retired for disability.

PASSED, APPROVED, AND ADOPTED this 4th day of August, 2014.

Sylvia Ballin, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 4th day of August, 2014, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chávez, City Clerk

*This Page
Intentionally
Left Blank*

FINANCE DEPARTMENT

MEMORANDUM

TO: Mayor Sylvia Ballin and Councilmembers

FROM: Brian Saeki, City Manager
Nick Kimball, Finance Director

DATE: August 4, 2014

SUBJECT: Update Report Regarding the City's Living Wage Ordinance

RECOMMENDATION:

It is recommended that the City Council receive and file this report.

BACKGROUND:

On April 3, 2000, the City Council adopted Ordinance No. 1514 (Attachment "A"), implementing a Living Wage Ordinance for the City of San Fernando. The purpose of the Ordinance is to improve the quality and quantity of services received by the City from its service contractors and to promote an economic environment that protects public resources devoted to social support services. Generally, it applies to service contracts entered into by the City for the furnishing of services to, or for, the City and involves the expenditure in excess of \$25,000 for contracts that have a term of at least six months.

Under the Ordinance, employers were initially required to pay a wage of no less than \$7.25 per hour if the employer provided health benefits, or \$8.50 per hour if the employer did not provide health benefits. The Ordinance also requires that employers provided at least six compensated days off per year for sick leave, vacation, or personal necessity at the employee's request and at least six uncompensated days off per year for sick leave for the illness of the employee or a member of his or her immediate family where the employee has exhausted his or her compensated days off for the year.

The Ordinance requires the Living Wage to be adjusted annually by the City's Purchasing Agent to correspond with any adjustments to retirement benefits paid to members of the California Public Employment Retirement System (PERS). In 2006, the City Attorney advised that the City's Purchasing Agent was the City Administrator (now City Manager) and the adjustments to the Living Wage are based on the Consumer Price Index (CPI) adjustments that San Fernando PERS retirees receive on an annual basis, with a maximum of 5%.

Update Report Regarding the City Living Wage Ordinance
Page 2

In 2010, the City's adjusted Living Wage hourly rate was \$18.13 per hour with employer provided health benefits. However, a review by staff determined that an incorrect methodology was employed in 2010 to establish the Living Wage rate. Staff recalculated the rate based on the methodology prescribed in the Ordinance and confirmed by the City Attorney. The corrected Living Wage rate, effective July 1, 2013, is \$10.56 per hour with employer provided health benefits, or \$11.81 without employer provided health benefits.

ANALYSIS:

As the Purchasing Agent, the City Manager shall annually adjust the rate of the Living Wage, which shall be effective upon publication of a bulletin announcing such adjustment and shall apply prospectively.

Staff has recalculated the Living Wage rate based on the methodology prescribed in the Ordinance and updated the information based on the recent 2.1% CPI adjustment for San Fernando PERS retirees. The new rate, effective upon publication of a bulletin, will be \$10.64 per hour with employer provided health benefits, or \$11.89 per hour without employer provided benefits. Please refer to Attachment "B" for additional detail regarding the calculation of San Fernando's Living Wage rate.

BUDGET IMPACT:

This annual adjustment will have a minimal impact on the City's budget as many service contracts either exceed the Living Wage or include a CPI escalator to compensate the contractor for cost increases. However, staff will review existing service contracts that fall within the parameters of the City's Living Wage Ordinance and notify contractors of the requirement.

CONCLUSION:

It is the City Manager's responsibility to annually update, as necessary, the City's Living Wage rate, which was last updated in 2013. Staff will publish a bulletin noticing the new rate as required by the Ordinance, determine which service contracts are currently subject to the Living Wage requirement, and ensure that any existing and new service contracts incorporate the applicable Living Wage hourly rate.

ATTACHMENTS:

- A. Ordinance No. 1514 – Living Wage
- B. Living Wage Rate Calculation

ATTACHMENT "A"

ORDINANCE NO. 1514

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
SAN FERNANDO REGARDING PAYMENT OF A LIVING WAGE
AND AMENDING THE SAN FERNANDO CITY CODE**

**THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES ORDAIN AS
FOLLOWS:**

Section 1. Findings and Intent.

A. The City of San Fernando contracts with numerous private firms for the provision of services to, and for, the City. Many of these service contractors pay their employees wages in an amount at, or slightly above, the minimum required by federal and state law.

B. The quantity and quality of services that the City receives from its service contractors is directly related to the compensation that such firms pay their employees. Those service contractors that underpay their employees tend to experience high employee absenteeism and turnover, as well as lackluster performance.

C. The demand for government social services is impacted by the compensation that the City's service contractors pay their employees. Those employees compensated at minimum wage levels, with little or no health benefits, frequently rely on public funds and personnel for assistance.

D. In enacting this Ordinance, the City intends to require its service contractors to pay those employees performing City-related work the living wage and benefits designated herein. The purpose of this Ordinance is to improve the quantity and quality of services received by the City from its service contractors. It is also the purpose of this Ordinance to promote an economic environment that protects public resources devoted to social support services.

E. The City awards a significant amount of grant funds under programs created by the federal and state governments. The City Council intends that the regulations contained in this Ordinance shall apply to recipients of such funds to the extent allowed by law.

Section 2. Chapter 21A ("Purchasing") of the San Fernando City Code is hereby amended by adding a new Article V to read as follows:

"ARTICLE V. LIVING WAGE**Sec. 21A.29. Purpose and short title.**

This article is enacted for the purpose of improving the quantity and quality of services received by the City from its service contractors. It is also the purpose of this article to promote an economic environment that protects public resources devoted to social support services. This article shall be known as the Living Wage Ordinance of the City.

Sec. 21A.30. Definitions.

For the purpose of this part, unless it is plainly evident from the context that a different meaning is intended, the following definitions shall apply:

Aid recipient. Any person that is awarded a grant by the City.

Contractor. Any person that enters into a service contract with the City.

Employee. Any person that both: (i) is employed by an employer or a temporary employment agency; and (ii) expends any of his or her time in the performance of work related to a service contract. "Employee" shall not include managerial, supervisory, and confidential personnel. "Employee" also shall not include persons required to possess an occupational license.

Employer. Any contractor or subcontractor. "Employer" shall not include government entities, exempt non-profit organizations or temporary employment agencies.

Exempt non-profit organization. A corporation that both: (i) is organized under 26 United States Code Section 501(c)(3); and (ii) has a chief executive officer who earns a salary that, when calculated on an hourly basis, is less than eight (8) times the lowest wage paid by the corporation.

Grant. Any discrete financial assistance awarded by the City in connection with a program funded by the federal or state government.

Service contract. A contract that: (i) is let to a contractor by the City primarily for the furnishing of services to, or for, the City; (ii) involves an expenditure in excess of Twenty five thousand (25,000) dollars and (iii) has a term of at least six (6) months.

Subcontractor. Any person that enters into a contract with a contractor to assist the contractor in the performance of a service contract. "Subcontractor" shall not include any person that is an employee of a contractor.

Temporary employment agency. A contractor that, on a temporary basis, provides the City with one or more employees that work under the City's direction.

Sec. 21A.31. Payment of living wage and benefits.

(a) *Wages.* Employers shall pay employees a wage of no less than the living wage set pursuant to paragraph (d) of this section. Temporary employment agencies shall pay employees a wage of no less than \$7.25 per hour.

(b) *Compensated days off.* Employers shall provide at least six (6) compensated days off per year for sick leave, vacation, or personal necessity at the employee's request.

(c) *Uncompensated days off.* Employers shall provide employees at least six (6) uncompensated days off per year for sick leave for the illness of the employee or a member of his or her immediate family where the employee has exhausted his or her compensated days off for that year.

(d) *Living wage rate.* The initial rate of the living wage shall be: (i) \$7.25 per hour with health benefits, as described in paragraph (e) of this section; or (ii) \$8.50 per hour without health benefits, as described in paragraph (e) of this section. As necessary, the purchasing agent shall annually adjust the rate of the living wage to correspond with any adjustments to retirement benefits paid to members of the California Public Employment Retirement System. The adjustment of the living wage rate shall be effective upon publication by the purchasing agent of a bulletin announcing such adjustment and shall apply prospectively.

(e) *Health benefits.* Health benefits required by this article shall consist of the payment of at least \$1.25 per hour towards the provision of health care benefits for employees and their dependents. Proof of the provision of such benefits must be submitted to the purchasing agent to qualify for the wage rate in paragraph (d) of this section for employees with health benefits.

Sec. 21A.32. Federal earned income credit notification.

Employers shall inform employees making less than twelve (\$12.00) dollars per hour of their possible right to the federal Earned Income Credit ("EIC") provided for in 26 United States Code Section 32. Employers shall make available to employees forms describing the EIC, as well as forms required to secure advance EIC payments from the employer.

Sec. 21A.33. Grounds for contract termination.

All service contracts shall provide that violation of this article shall entitle the City to terminate the contract and otherwise pursue legal remedies that may be available.

Sec. 21A.34. Compliance by aid recipients.

Aid recipients who are awarded a grant in excess of twenty five thousand shall comply with the requirements for employers that are set forth in this article.

Sec. 21A.35. Applicability.

(a) *General.* Except as provided in this section, the provisions of this article shall apply to: (i) employers and temporary employment agencies with whom the City executes a service contract after the effective date of this article; (ii) employers and temporary employment agencies with whom the City executes an amendment to a service contract existing on the effective date of this article; and (iii) aid recipients to whom the City awards a grant after the effective date of this article.

(b) *Inapplicable to employers when waiver issued.* This article shall not apply to any person that has been issued a waiver pursuant to paragraph (c) of this section.

(c) *Waiver authorization.* The purchasing agent, with the consent of the City Council, may issue a waiver of the requirements of this article to any person submitting a bid for a service contract upon making a finding that such waiver is necessary to allow the person to compete fairly in the bidding process.

(d) *Inapplicable to recipients of restricted grants.* This article shall not apply to aid recipients unless the city attorney either: (i) determines that application of this article is consonant with the laws governing the award of the particular grant; or (ii) receives a judgment from a court of law, or other tribunal, that indicates application of this article is consonant with the laws governing the award of the particular grant.

Sec. 21A.36. Administration.

(a) *Implementation regulations.* The purchasing agent shall promulgate implementing regulations consistent with this article. At a minimum, such regulations shall include the following: (i) a list of contracts that shall be regarded as service contracts for purposes of Section 21A.30; and (ii) requirements for employer reporting of employee compensation.

(b) *Compliance monitoring.* The purchasing agent shall monitor compliance with this article. Such monitoring shall include investigation of complaints of claimed violations by employees. The purchasing agent shall annually submit to the city council a written report on compliance with this article.

Sec. 21A.37. Notifying Employees

Employers shall give written notification to each current and new employee of his or her rights to receive the benefits set forth in this article. The notification shall be provided in English, Spanish, and other languages spoken by a significant number of employees, and shall be posted prominently in communal areas at the work site.

Sec. 21A.38. Enforcement.

(a) Any aggrieved person may enforce the provisions of this article by means of a civil action.

(b) Any person who violates the provisions of this article or who aids in the violation of any provisions of this article shall be liable for, and the court shall award to the individual whose rights are violated, the following: actual damages; costs; attorney's fees; and not less than two hundred fifty (\$250.00) dollars but not more than ten thousand (\$10,000) dollars in addition thereto. In addition, the court may award punitive damages in a proper case.

(c) Actions to enforce the provisions of this article must be filed within one (1) year of the alleged violation.

(d) Nothing in this article shall preclude any aggrieved person from seeking any other remedy provided by law.

(e) Nothing in this article shall be construed to limit any aggrieved person's right to bring legal action for violation of other minimum compensation laws.

Sec. 21A.39. No criminal penalty.

Notwithstanding any provision of this Code or any other ordinance to the contrary, no criminal penalties shall attach for any violation of this article."

Section 3. Severability. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect the validity of the remainder of the Ordinance. The City Council hereby declares that it would have adopted this Ordinance, and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional.

PASSED, APPROVED AND ADOPTED this 3rd day of April, 2000.

MAYOR

Silverio Robledo
Silverio Robledo, Mayor

ATTEST:

Wilma Miller
Wilma Miller, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I, WILMA MILLER, City Clerk of the City of San Fernando, do hereby certify that the foregoing Ordinance was adopted at a regular meeting of the City Council of the City of San Fernando held on the 3rd day of April, 2000, and was carried by the following roll call vote, to wit:

AYES: Hernandez, Ramos, Di Tomaso, Montanez - 4
NOES: None - 0
ABSENT: Ramos - 1

Wilma Miller
CITY CLERK
Wilma Miller

ATTACHMENT "B"**Living Wage Calculation**

Ordinance #_1514

Tentative Approval: August 4, 2014

Ordinance Requirements:

Requires its service contractors to pay those employees performing City-related work the living wage and benefits.

All Service Contracts with anticipated expenditures over \$25,000 and has a term of a minimum of 6 months must comply with the ordinance.

Annual adjustments of living wage rate to correspond to any adjustments to retirement benefits paid to member of the CALPERS.

Per City policy retiree COLA annual increases are CPI rate; not to exceed 5%.

Municipal Code: Sec. 2- 898d Living Wage Rate

Initial Rate w/benefits	\$7.25	hr
Initial Rate w/o benefits	\$8.50	hr
Temp Agency Employee	\$7.25	hr (minimum)
Health Benefits	\$1.25	hr

Employer/Employee Retirement Contribution Rate: Base = CY 2000

Calendar Year	% +/-	LIVING WAGE /WITH BENEFITS		
		LW Rate	COLA Adj Retirees	Adjusted LW Rate
2000	--	\$7.75	\$0.00	\$7.75
2001	1.6%	\$7.75	\$0.12	\$7.87
2002	2.4%	\$7.87	\$0.19	\$8.06
2003	1.9%	\$8.06	\$0.15	\$8.22
2004	3.3%	\$8.22	\$0.27	\$8.49
2005	3.4%	\$8.49	\$0.29	\$8.78
2006	2.5%	\$8.78	\$0.22	\$9.00
2007	4.1%	\$9.00	\$0.37	\$9.36
2008	0.1%	\$9.36	\$0.01	\$9.37
2009	2.7%	\$9.37	\$0.25	\$9.63
2010	1.5%	\$9.63	\$0.14	\$9.77
2011	3.0%	\$9.77	\$0.29	\$10.06
2012	1.7%	\$10.06	\$0.17	\$10.24
2013	1.8%	\$10.24	\$0.18	\$10.42
2014	2.1%	\$10.42	\$0.22	\$10.64

*This Page
Intentionally
Left Blank*

PUBLIC WORKS DEPARTMENT

MEMORANDUM

TO: Mayor Sylvia Ballin and Councilmembers

FROM: Brian Saeki, City Manager
By: Marlene Miyoshi, Interim Public Works Director
Frank Avila, Public Works Equipment Supervisor

DATE: August 4, 2014

SUBJECT: Consideration of Disposition of Surplus City-Owned Personal Property

RECOMMENDATION:

It is recommended that the City Council:

- a. Declare all the items on the Surplus City-Owned Personal Property List (Attachment “A”) as surplus; and
- b. Authorize the City Manager to dispose of surplus City-owned personal property in accordance with Chapter 2, Article VI, Division 7, of the City of San Fernando Municipal Code.

BACKGROUND:

1. Periodically, the City retires equipment as surplus City-owned personal property, which requires a formal disposition.
2. The City has a Vehicle Replacement Program in place, which strategically rotates out older, damaged or non-functional vehicles and other rolling equipment from the City’s fleet.
3. In May 2013, the City Council last approved disposition of equipment including 15 vehicles.

ANALYSIS:

The City currently has seven pieces of rolling inventory and one small piece of equipment stored at the City Yard ready for auction. Staff is requesting approval to have these items available for an on-line auction as per Chapter 2 – Administration, Article VI – Finance, Division 7. Surplus

Consideration of Disposition of Surplus City-Owned Personal Property

Page 2

City-Owned Personal Property Sec. 2-869. Bids; Sales; Exchanges of the San Fernando Municipal Code. All equipment will be sold “as-is”. After approval they will be available for inspection for a period of one week.

The equipment listed will be disposed of by sale to the highest bidder, or by public auction sales. They will be auctioned off to the public. The Public Works Department will prepare the “release of liability” forms and will handle all necessary transfer of ownership. All necessary registration and smog inspections will be the new owners’ responsibility.

BUDGET IMPACT:

Proceeds from the disposal of surplus City-owned personal property will be determined after the completion of the auction. Proceeds will be deposited in the General Fund.

CONCLUSION:

All vehicles and equipment shall be sold or auctioned in “as is” condition; the City shall provide no warranty and assume no liability for the condition or use of items sold or auctioned. Staff requests City Council approval of the sale of the surplus equipment and inventory.

ATTACHMENT:

A. Surplus City-Owned Personal Property List

ATTACHMENT "A"

Surplus City-Owned Personal Property List

VEHICLE #	YEAR	MAKE	MODEL	VEHICLE IDENTIFICATION NUMBER	MILEAGE	REASON(S) FOR REPLACEMENT
WA 8997	1995	FORD	F800	1FDWF80C7SVA18997	25900	Vehicle worn, Replaced with equal
PW 4384	1993	John Deere	310-D	T0310DB794384	N/A	Engine beyond repairs, No longer in use
PD 3029	2009	FORD	Crown Vic	2FAHP71V59X143029	73908	Black and White patrol unit involved in accident- totaled
PD 7831	2007	FORD	Crown Vic	2FAHP71W97X157831	59817	Black and White patrol unit, high maintenance costs, no longer in use
PD 7832	2007	FORD	Crown Vic	2FAHP71W07X157832	72812	Black and White patrol unit, high maintenance costs, no longer in use
PD 7833	2007	FORD	Crown Vic	2FAHP71W27X157833	86914	Black and White unit, high maintenance costs, no longer in use
CE 0390	1992	FORD	F-350	2FDK37H6NCA40390	173713	Engine beyond repairs, high mileage, high maintenance costs
ID# 822	1980's	DAYTON	Pressure Washer	N/A	N/A	Not working, Repairs not cost effective

*This Page
Intentionally
Left Blank*

*This Page
Intentionally
Left Blank*

PUBLIC WORKS DEPARTMENT

MEMORANDUM

TO: Mayor Sylvia Ballin and Councilmembers

FROM: Brian Saeki, City Manager
By: Marlene Miyoshi, Interim Public Works Director
Manuel Fabian, Civil Engineering Assistant II

DATE: August 4, 2014

SUBJECT: Notice of Completion for Sign Installation Project

RECOMMENDATION:

It is recommended that the City Council:

- a. Accept the improvements as constructed by FS Construction and consider the work complete;
- b. Authorize the issuance and filing of the “Notice of Completion” (Attachment “A”) with the Los Angeles County Office of the Registrar-Recorder/County Clerk; and
- c. Authorize the release of the 5% retention amount (\$1,858) after the 35-day lien period from the date the Notice of Completion is recorded.

BACKGROUND:

1. In August 2013, City issued a Notice Inviting Bids and awarded a contract to LNI Custom Manufacturing, Inc. for the fabrication of the new way-finding signs.
2. In October 2013, the Public Works Department issued a Notice Inviting Bids to install the way-finding signs and mast arm street name signs. On November 19, 2013, the City received three bids in response to the NIB.
3. On December 2, 2013, the City Council awarded a sign installation contract (Contract No. 1728) to FS Construction (Contractor) in the amount of \$35,960 and authorized the City Manager to approve change orders not to exceed 10% of contract amount.
4. The installation work started in January 2014 and work was completed June 30, 2014.

Notice of Completion for Sign Installation Project

Page 2

ANALYSIS:

The sign installation project included 27 directional signs to major points of interest within the City of San Fernando, two City entrance signs, and 11 parking lot identification signs. Additionally the project included replacement of the mast arm street name signs that will improve readability of street name signs at various locations. Street name signs were removed and replaced at the following intersections:

1. South Brand Boulevard at Truman Street
2. Pico Street at South Brand Boulevard
3. Celis Street at South Brand Boulevard
4. San Fernando Road at South Brand Boulevard
5. Truman Street at South Brand Boulevard
6. San Fernando Road at Hubbard Avenue

While some placement of the signage, as well as the wording on the signage, was not satisfactory, the contractor did complete the project per plans and specifications, as directed by previous City management. As such, any desired corrections are not the responsibility of the contractor. Staff has scheduled the correction work with City crews.

BUDGET IMPACT:

The total construction cost was \$35,960 plus \$1,200 construction change orders, for a total of \$37,160. The installation project was funded by City's Gas Tax Funds and came in under budget by \$2,400.

CONCLUSION:

The Sign Installation Project is now complete. All work has been completed to staff satisfaction and is in conformance with the approved plans and specifications. Project acceptance and filing the Notice of Completion allows for the project to be filed and closed out.

ATTACHMENT:

- A. Notice of Completion

EXEMPT FROM RECORDING FEES PER GOVT
CODE SECTION 6103

ATTACHMENT "A"

RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO:

City of San Fernando

Elena G. Chávez, City Clerk
San Fernando City Hall
117 Macneil Street
San Fernando, CA 91340

Space Above This Line Reserved For The Recorder's Use

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion.

1. **NOTICE IS HEREBY GIVEN THAT:** work on the subject project has been completed, and it is recommended that a Notice of Completion be executed and recorded.
2. **NAME AND ADDRESS OF OWNER:** City of San Fernando, a municipal corporation, 117 Macneil Street, San Fernando, CA 91340.
3. **DESCRIPTION OF THE PUBLIC WORK:** Contract #1713, Job No. 7528, Sign Installation Project.
4. **DESCRIPTION OF PROPERTY:** The property on which said work of improvement was completed is in the City of San Fernando, County of Los Angeles, State of California.
5. **ACCEPTED AND COMPLETED:** Work on said contract was completed and accepted on June 30, 2014.
6. **NATURE OF OWNER'S INTEREST:** In fee.
7. **NAME AND ADDRESS OF CONTRACTOR:** FS Construction, 14838 Bledsoe Street, Sylmar, CA 91342.
8. **DECLARATION:** I, Brian Saeki, duly appointed City Manager of the City of San Fernando, have read the foregoing Notice of Completion, have made my verification on behalf of said City, and know the contents thereof to be true. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Brian Saeki, City Manager
City of San Fernando, California
(City Seal)

Date

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES SS.

Subscribed and sworn to (or affirmed) before me on this _____, by Brian Saeki, proved to me on the basis of satisfactory evidence to be the person who appeared before me.

Elena G. Chávez, Notary Public

*This Page
Intentionally
Left Blank*

*This Page
Intentionally
Left Blank*

ADMINISTRATION DEPARTMENT**MEMORANDUM**

TO: Mayor Sylvia Ballin and Councilmembers

FROM: Brian Saeki, City Manager

DATE: August 4, 2014

SUBJECT: Designation of Voting Delegate and Alternates for the 2014 League of California Cities Annual Conference

RECOMMENDATION:

It is recommended that the City Council:

- a. Designate a Voting Delegate for the League of California Cities (the League) Annual Conference;
- b. Designate two Alternate Voting Delegates, one of whom may vote in the event that the designated Delegate is unable to serve in that capacity; and
- c. Authorize the City Clerk to execute and submit the 2014 Annual Conference Voting Delegate/Alternate Form (Attachment "A").

BACKGROUND:

1. On May 20, 2013, the City Council designated (then) Mayor Antonio Lopez as the Voting Delegate for the 2013 League of California Cities Annual Conference and Councilmembers Robert Gonzales and Jesse Avila as the Alternate Voting Delegates.
2. The League 2014 Annual Conference is scheduled for September 3–5, 2014, in Los Angeles, California. An important part of the Annual Conference is the Annual Business Meeting; at this meeting, the League membership considers and takes action on resolutions that establish League policy.
3. On May 5, 2014, the City Council approved Mayor Ballin's recommended appointments to the City Council Liaison Assignments 2014-2015, which included appointing Councilmember Lopez as the City Council Liaison to the League of California Cities and Councilmember Fajardo as the Alternate.

Designation of Voting Delegate and Alternates for the 2014 League of California Cities Annual Conference

Page 2

ANALYSIS:

Each member city has a right to cast one vote on matters pertaining to League policy. In order to vote at the Annual Business Meeting, the City Council must designate a Voting Delegate, and may also appoint up to two alternate Voting Delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Consistent with League bylaws, the City's Voting Delegate (and up to two Alternate Voting Delegates) must be designated by the City Council via either resolution or by City Council action; Voting Delegates may not be appointed by individual action of the Mayor or City Manager/Administrator alone (Attachment "B").

The Voting Delegate and Alternates must be registered to attend the Conference; they do not need to register for the entire conference, they may register for Friday only. A Voting Delegate Card will be issued and may be transferred freely between the Voting Delegate and the Alternates; however, it may not be transferred to another City official.

CONCLUSION:

Staff recommends that the City Council appoint a Voting Delegate and Alternates so that the City may participate in and benefit from the development of League policy.

BUDGET IMPACT:

There will be no impact to the General Fund for Fiscal Year 2014-2015. The act of designating a Voting Delegate and Alternates will not impact the budget and expenses for attendance at the 2014 League Annual Conference been allocated during the Fiscal Year 2014-2015 budget process.

ATTACHMENTS:

- A. League of California Cities 2014 Annual Conference Voting Delegate/Alternate Form
- B. League of California Cities 2014 Annual Conference Voting Procedures



CITY: <u>SAN FERNANDO</u>

2014 ANNUAL CONFERENCE VOTING DELEGATE/ALTERNATE FORM

Please complete this form and return it to the League office by Friday, August 15, 2014. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: Elena G. Chavez E-mail: echavez@sfcity.org

Mayor or City Clerk Phone: 818/898-1204
(circle one) (signature)

Date: _____

Please complete and return by Friday, August 15, 2014

League of California Cities
ATTN: **Karen Durham**
1400 K Street, 4th Floor
Sacramento, CA 95814

FAX: (916) 658-8220
E-mail: kdurham@cacities.org
(916) 658-8262

ATTACHMENT "B"



1400 K Street, Suite 400 • Sacramento, California 95814
Phone: 916.658.8200 Fax: 916.658.8240
www.cacities.org

Annual Conference Voting Procedures 2014 Annual Conference

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.

*This Page
Intentionally
Left Blank*

PUBLIC WORKS DEPARTMENT

MEMORANDUM

TO: Mayor Sylvia Ballin and Councilmembers

FROM: Brian Saeki, City Manager
By: Marlene Miyoshi, Interim Public Works Director

DATE: August 4, 2014

SUBJECT: Consideration to Participate in the Los Angeles County Metropolitan Transportation Authority (Metro) Rapid Bus Shelters Implementation Program

RECOMMENDATION:

It is recommended that the City Council

- a. Approve participation in the Metro Rapid Bus Shelter Implementation Program for the design, purchase and installation of four bus stops on Truman Street, at no cost to the City, and
- b. Authorize the City Manager to negotiate and execute the Metro Implementation Agreement, upon City Attorney review and approval as to form.

BACKGROUND:

1. The Los Angeles County Metropolitan Transportation Authority (Metro) developed a bus rapid transit service (LA Metro Rapid) to reduce passenger travel times and create a more rail-like service.
2. The Metro Board authorized funds to expand the program from two demonstration Rapid lines to the 24 lines currently operating countywide. This will include more than 900 bus stops.
3. Metro has identified a bus stop design and enhanced stations/shelters that will be fully funded and constructed by Metro. To-date Metro staff has met with more than 20 local jurisdictions to discuss Rapid shelter implementation.
4. Metro currently has four Rapid bus stops in the City of San Fernando on Truman Street.

Consideration to Participate in the Los Angeles County Metropolitan Transportation Authority (Metro)
Rapid Bus Shelters Implementation Program

Page 2

ANALYSIS:

The LA Metro Rapid service attributes include: frequent service, fewer stops, branded buses and stations/shelters, transit signal priority, and passenger information. The implementation program investment in the new LA Metro Rapid bus stops/shelters is estimated to be up to \$30,000 per stop. The bus shelter design details and amenities are provided herein as Attachment "A". The \$30,000 budget per stop will include reimbursements to the City of \$2,500 per stop for plan review and construction inspection, and up to \$1,000 per stop for bus shelter removal.

The City's four bus stop locations on Truman Street are provided as Attachment "B". The bus stops include two bus shelters and two bus benches as shown on Attachment "C". Should the City Council choose to participate in this program, staff is estimating approximately \$13,000 for City reimbursements and over \$100,000 in design, engineering, and construction costs for Metro regarding the four City stops.

The Metro project schedule for the first phase of implementation is estimated to include: three months for design and engineering, six months for the Request for Proposal (RFP)/bid process, and six months for purchase and installation. Completion is expected by December 2015. Those cities first to approve participation will be included in the first phase of implementation.

BUDGET IMPACT:

None.

CONCLUSION:

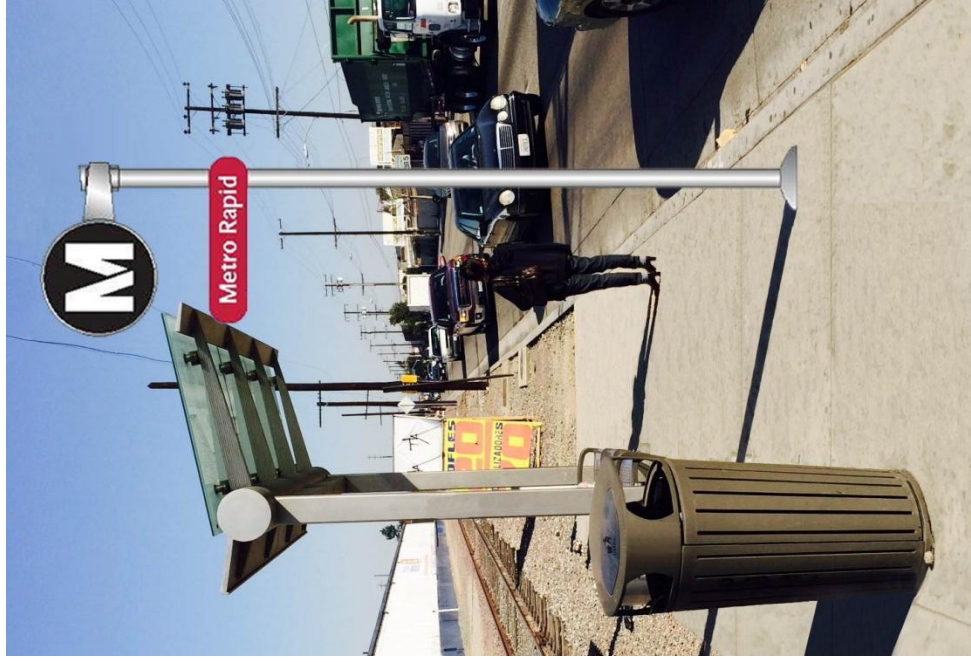
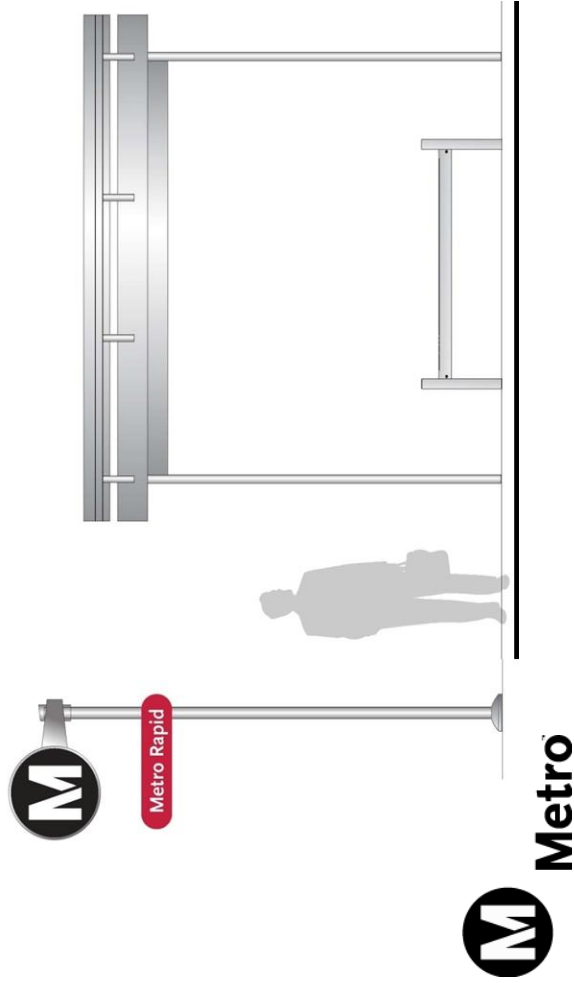
Staff recommends City Council approval of the proposed LA Metro Rapid bus stops/shelters and participation in Metro related funding and installation.

ATTACHMENTS:

- A. LA Metro Rapid Bus Shelters Design Details and Amenities
- B. San Fernando Bus Location Map
- C. San Fernando Bus Stops (4)

Proposed Rapid Station Design

- Bus Shelter
- Metro Rapid branded pole
- Amenities: Trash can, bench, optional advertising kiosk
- Passenger Information Display (future phase)



Shelter Design Details

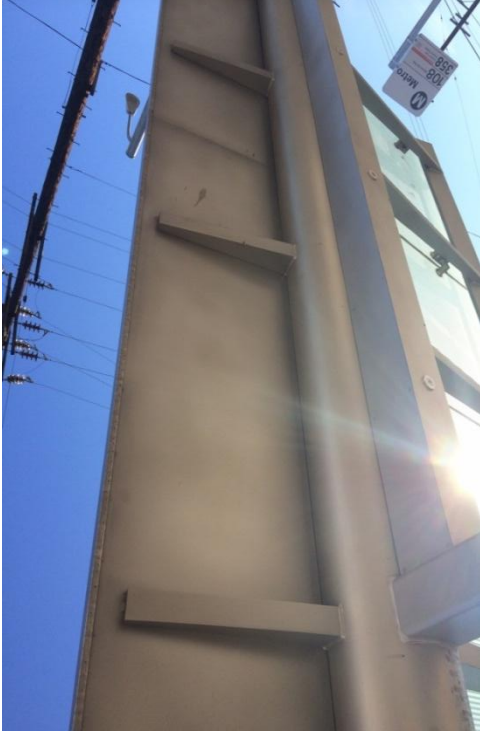
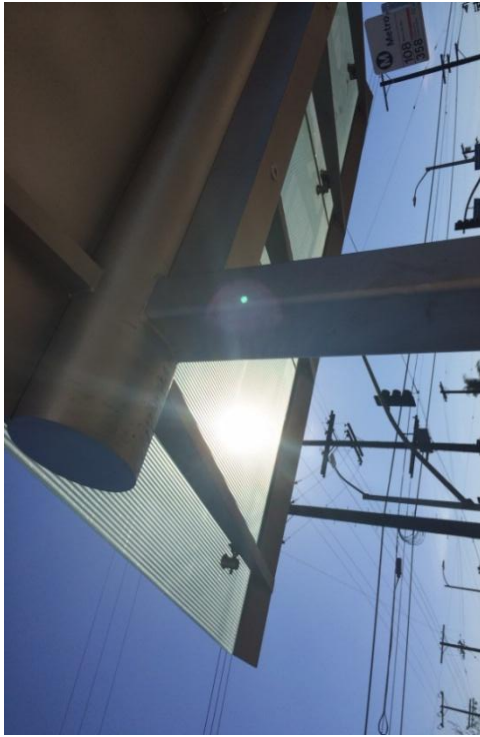
- Two-pylon support
- Mounted with concrete footings
- 13-foot & 18-foot length options (depending on existing shelter length)
- 5'6" roof depth
- LED lighting
- Solar-powered



Metro



Shelter Design Details



Metro Rapid Stop Amenities

08/04/2014

CC Meeting Agenda

Page 82 of 113

Trash Receptacle

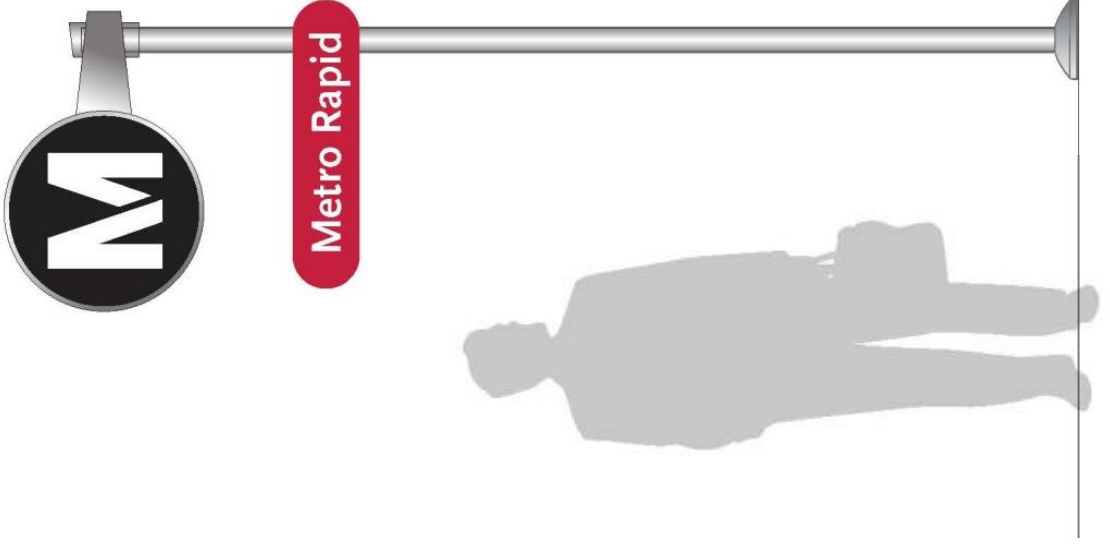


Bench



Metro Rapid Pole

- Approximately 12 feet high
- Surface mounted
- Reflective decals



Advertising Option

- Stand-alone kiosk



Real-Time Information Display

08/04/2014

CC Meeting Agenda

Page 85 of 113



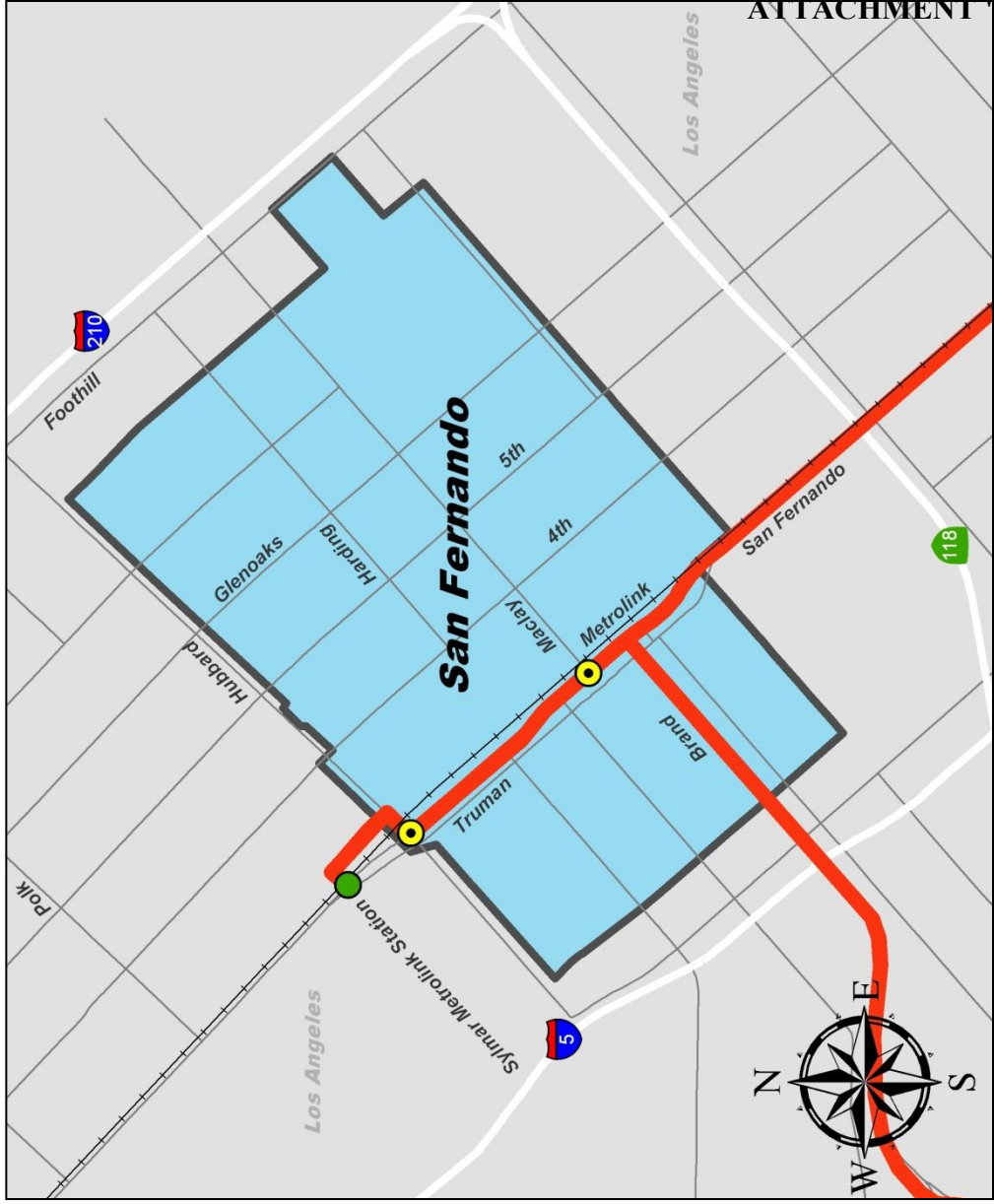
Project Locations in San Fernando

08/04/2014

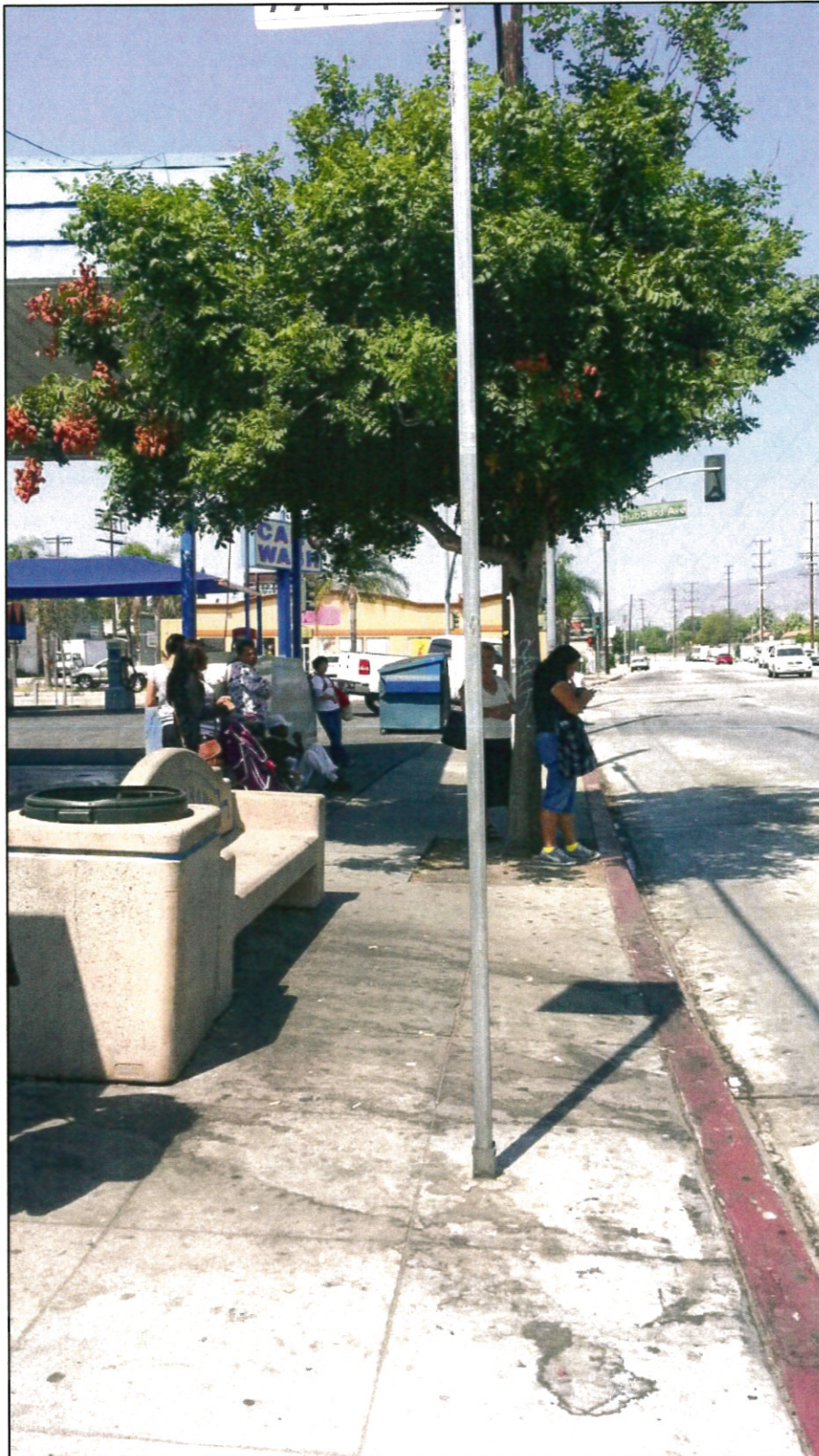
CC Meeting Agenda

Page 86 of 113

ATTACHMENT "B"



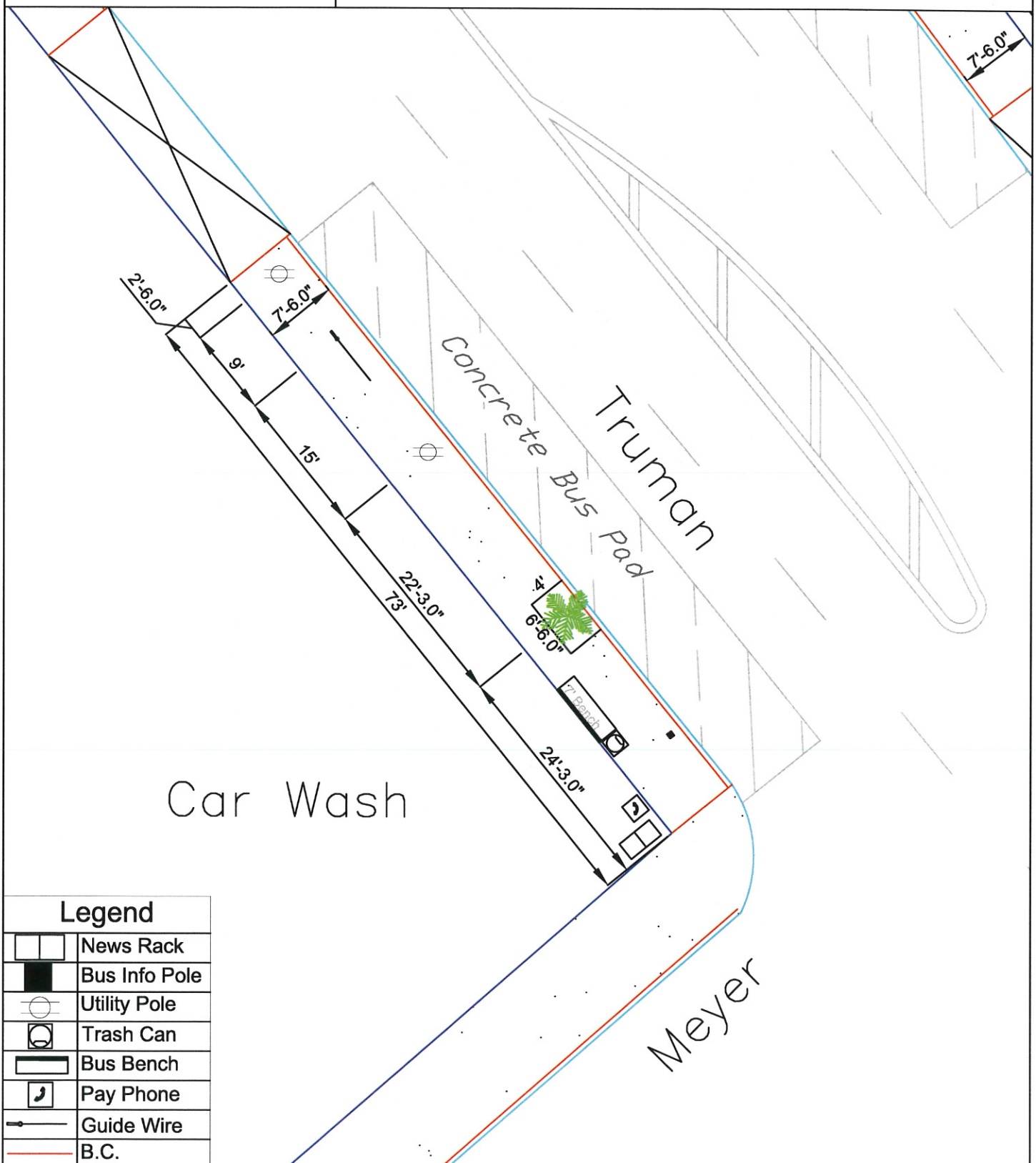
- San Fernando Rd Corridor
- 4 Metro Rapid bus stops
- Bus shelters possible at all 4 locations

San FernandoLine: **Metro Rapid 794 San Fernando/734 Lankershim**Stop: **Truman - Meyer**Direction: **Southbound, Near Side**

Countywide Planning and Development

Date: 9/30/2013

Modified By: JG

San FernandoLine: **Metro Rapid 794 San Fernando/734 Lankershim**Stop: **Truman - Meyer**Direction: **Southbound, Near Side****Legend**

	News Rack
	Bus Info Pole
	Utility Pole
	Trash Can
	Bus Bench
	Pay Phone
	Guide Wire
	B.C.



Countywide Planning and Development

Date: 9/30/2013

Modified By: JG






San FernandoLine: **Metro Rapid 794 San Fernando/734 Lankershim**Stop: **Truman - Hubbard**Direction: **Northbound, Near Side**

Countywide Planning and Development

Date: 9/26/2013

Modified By: JG

San FernandoLine: **Metro Rapid 794 San Fernando/734 Lankershim**Stop: **Truman - Hubbard**Direction: **Northbound, Near Side****Legend**

	Bus Info Pole
	City Sign
	Trash Can
	Bus Bench
	B.C.

Hubbard

Shopping Pla

Truman

Concrete Bus Pad

52'

26'-6.0"

7'-6.0"



Countywide Planning and Development

Date: 9/26/2013

Modified By: JG



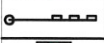






San FernandoLine: **Metro Rapid 794 San Fernando/734 Lankershim**Stop: **Truman - Maclay**Direction: **Northbound, Near Side**

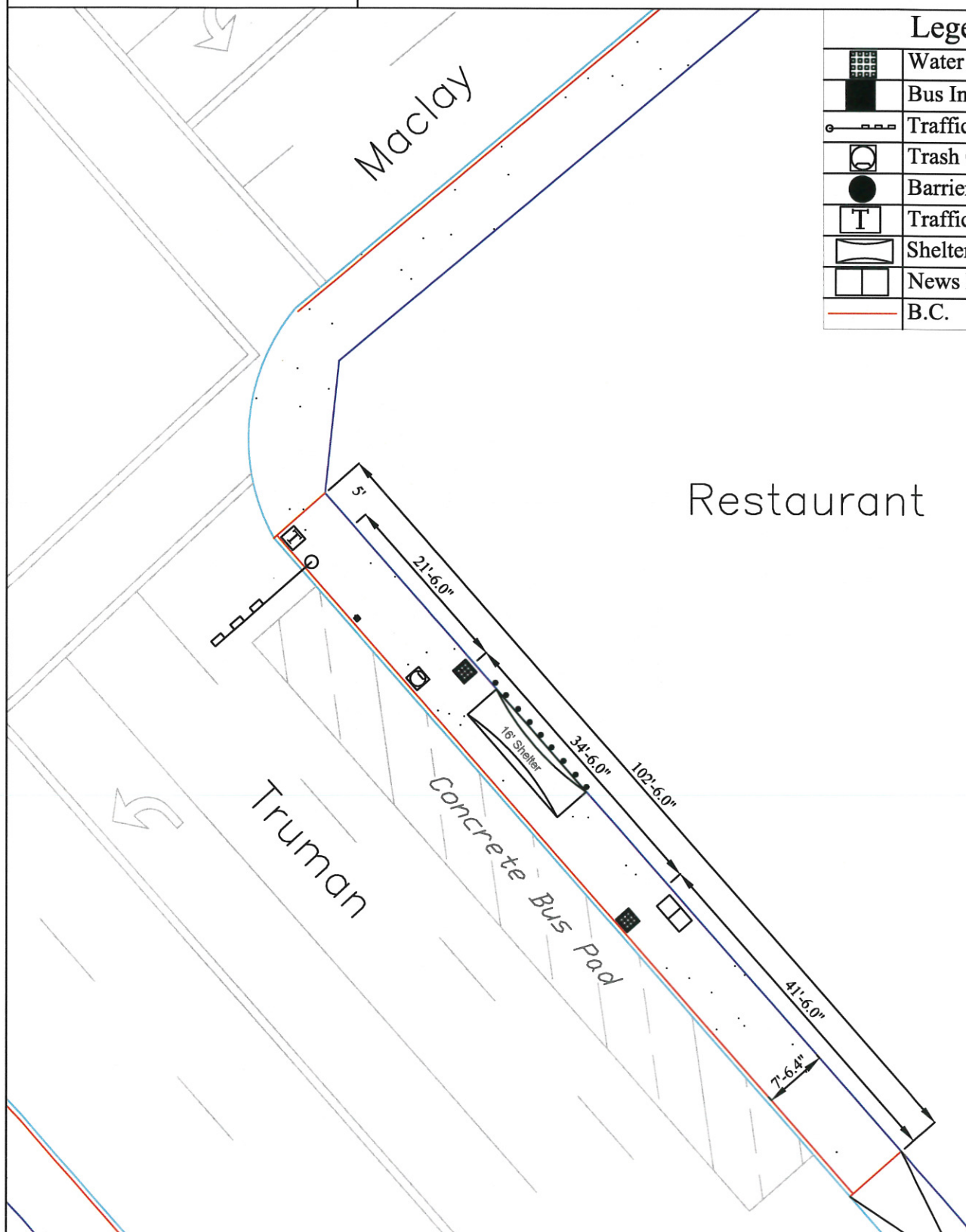
Countywide Planning and Development

Date: 10/1/2013

Modified By: JG

San FernandoLine: **Metro Rapid 794 San Fernando/734 Lankershim**Stop: **Truman - Maclay**Direction: **Northbound, Near Side****Legend**

	Water Meter Plate
	Bus Info Pole
	Traffic Signal Light
	Trash Can
	Barrier Pole
	Traffic Signal Plate
	Shelter
	News Rack
	B.C.



Countywide Planning and Development

Date: 10/1/2013

Modified By: JG

San FernandoLine: **Metro Rapid 794 San Fernando/734 Lankershim**Stop: **Truman - Maclay**Direction: **Southbound, Far Side**

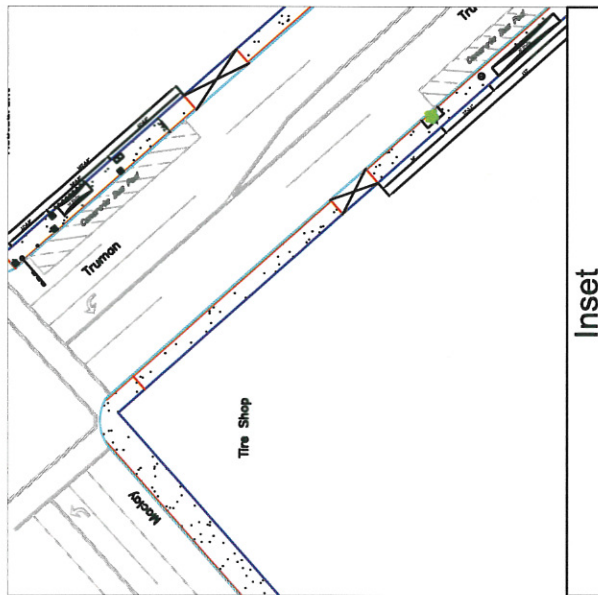
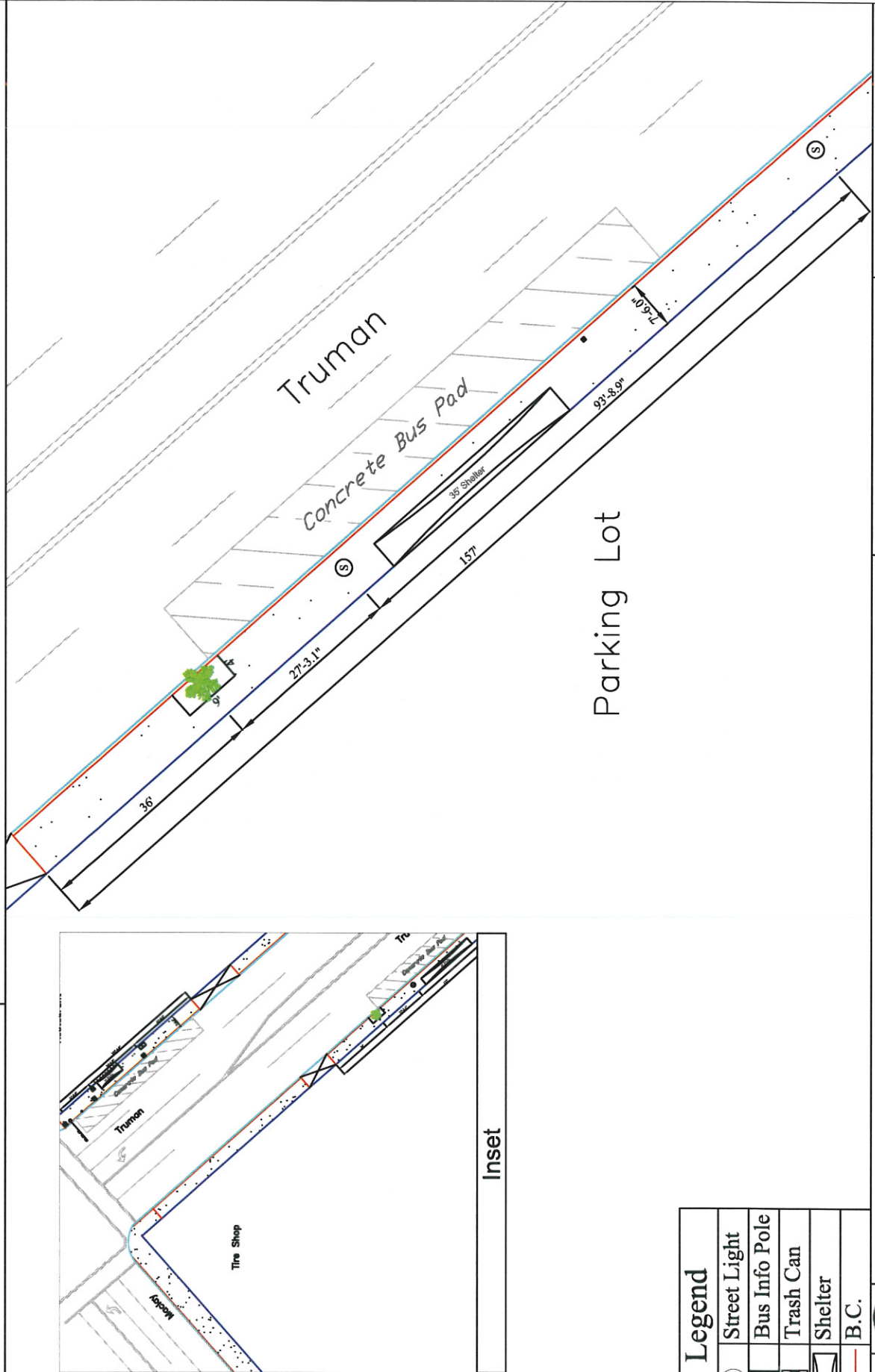
Countywide Planning and Development

Date: 10/1/2013

Modified By: JG

Line: **Metro Rapid 794 San Fernando/734 Lankershim**
 Stop: **Truman - Maclay**
 Direction: **Southbound, Far Side**

San Fernando



Legend	
(S)	Street Light
[Symbol]	Bus Info Pole
[Symbol]	Trash Can
[Symbol]	Shelter
[Symbol]	B.C.

	Countywide Planning and Development	
	Date: 10/1/2013	Modified By: jc

*This Page
Intentionally
Left Blank*

COMMUNITY DEVELOPMENT DEPARTMENT

MEMORANDUM

TO: Mayor Sylvia Ballin and Councilmembers

FROM: Brian Saeki, City Manager
By: Fred Ramirez, Community Development Director

DATE: August 4, 2014

SUBJECT: Consideration to Approve the Proposed Make-up of the Development Ad Hoc Committee for the City of San Fernando Transit Oriented Development Overlay Zone Project

RECOMMENDATION:

It is recommended that the City Council approve City staff and the Transit Oriented Development (TOD) Overlay Zone Ad Hoc Committee's recommendation for the proposed make-up of the Development Ad Hoc Committee (DAC) as noted in Attachment "A".

BACKGROUND:

1. In June 2012, the Los Angeles Metropolitan Transit Authority (Metro) Board released an application for Round 3 of the TOD Planning Grant Program with a maximum funding of \$10 million. The TOD program is intended to encourage cities along major transit corridors such as the Metrolink Railway to make regulatory changes necessary to facilitate infill and transit oriented development projects that are consistent with regional transportation plans. The Metro received 15 applications totaling \$17,719,222 in requested funds. All applications were evaluated and 13 were approved for a total grant award of \$9,443,997.
2. On February 28, 2013, the Metro Board approved the City of San Fernando TOD Overlay Zone Project and awarded the City a grant of \$282,392, which includes a requirement of a \$13,306 minimum City match in the form of \$6,306 in in-kind contribution (i.e., staff time) and \$7,000 in monies. The City contribution would equal 4.5% of the total estimated Project cost of \$295,698. Per the grant requirements, the City TOD Overlay Zone, General Plan Amendment and Environmental Impact Report (EIR) must be completed by June 30, 2016.
3. On May 6, 2013, the City Council authorized Interim City Administrator Don Penman to enter into an agreement with Metro accepting \$282,392 in Metro TOD Planning Grant Award funds to prepare the City of San Fernando TOD Overlay Zone Project, inclusive of the Zone Code and General Plan Amendment and associated EIR. As part of the Agreement,

Consideration to Approve the Proposed Make-up of the Development Ad Hoc Committee for the City of San Fernando Transit Oriented Development Overlay Zone Project

Page 2

the City also agreed to provide a \$13,306 match that included \$6,306 in-kind contribution and \$7,000 in General Fund; collectively bringing the total estimated cost of the Project to \$295,698.

4. On November 18, 2013, the Community Development Department issued a Request for Proposals (RFP) for Consultant Services to Prepare the San Fernando Transit Oriented Development Overlay Zone (the Project).
5. On December 19, 2013, the City received RFPs from prospective planning firms to undertake the Project. The following firms submitted a proposal by the noted deadline:
 - Blodgett Baylosis Associates
 - Dyett & Bhatia
 - Evan Brooks and Associates
 - RBF Consulting
 - Sargent Town Planning
6. On April 25, 2014, City Council Ad Hoc Committee Members Jesse Avila and Antonio Lopez and Community Development Director Ramirez conducted interviews of the four prospective firms seeking to undertake the Project including the preparation of the TOD Overlay Zone, General Plan Amendment, and Program EIR.
7. On May 19, 2014, the City Council approved a Professional Services Agreement with Sargent Town Planning to Prepare the City of San Fernando Transit Oriented Development Overlay (TOD) Zone.
8. On July 22, 2014, City staff met with the consultant team from Sargent Town Planning to discuss the possible make-up of the DAC and the need to establish the DAC during the month of August 2014 in order to facilitate future public meetings as part of the revised TOD Overlay Zone Project's Schedule (Attachment "B").
9. On July 28, 2014, City staff met with the TOD Overlay Zone Project Ad Hoc Committee and discussed the proposed make-up of the DAC, which included the following members:

Development Ad Hoc Committee

- 2 - Members of TOD Overlay Zone Project Ad Committee
(Councilmembers Avila and Lopez)
- 2 - Members of the Planning and Preservation Commission
(Chair and Vice Chair)
- 2 - Members of the Traffic and Safety Commission
(Chair and Vice Chair)
- 2 - Property Owners/Development Community Members
(Severyn Aszkenazy and Eric Guefen)

Consideration to Approve the Proposed Make-up of the Development Ad Hoc Committee for the City of San Fernando Transit Oriented Development Overlay Zone Project

Page 3

- 2 - Business Representatives
(Members of the San Fernando Mall Association and/or San Fernando Chamber of Commerce)
 - 1 - At-large Community Representative
(Selected by the Mayor)
-

DAC Total Size = 11 member committee

Subsequent to discussion, the TOD Overlay Zone Ad Hoc Committee concurred with City staff's recommended make-up of the DAC and directed staff to submit the proposed DAC make-up to the City Council for review and approval at their upcoming August 4, 2014 meeting.

ANALYSIS:

City Council approval of the proposed DAC make-up at this time will facilitate public and stakeholder input on key items needed to establish a vision for the proposed TOD Overlay Zone Project. City staff and the consultant will be meeting throughout the project with the DAC and the general public to review the components of the overlay, urban design diagrams and formatting. The public meetings will include presentations to the DAC and an opportunity to allow participants to express their preferences for the direction of the presented project.

The purpose of these meetings will also be to receive input on key elements of the project, such as land use strategies, urban design proposals, development standards, design guidelines for both public and private areas, and circulation and mobility strategies. Therefore, the DAC will play a critical role in assisting City staff and the consultant team on the preparation of the TOD Overlay Zone Project in a manner that meets the goals and objectives of the community for the overlay zone, which seeks to identify appropriate areas for infill, transit oriented development projects within the designated planning area. The work of the DAC and the resultant TOD Overlay Zone will subsequently be presented to the Planning and Preservation Commission and City Council for their review and approval at separate noticed public hearings.

BUDGET IMPACT:

The cost to formulate the DAC and conduct future public meetings between the DAC, City staff and the consultant team has already been jointly funded by Metro grant funds and City General Funds that were approved by the City Council during the Fiscal Year 2014-2015 City Budget adoption.

Consideration to Approve the Proposed Make-up of the Development Ad Hoc Committee for the City of San Fernando Transit Oriented Development Overlay Zone Project

Page 4

CONCLUSION:

Staff recommends approval of the DAC at this time to allow City staff and the consultant to proceed with the development of the TOD Overlay Zone Project while also ensuring public and stakeholder input on key project components throughout the planning process.

ATTACHMENTS:

- A. Development Ad Hoc Committee
- B. Updated Project Schedule

ATTACHMENT “A”**Development Ad Hoc Committee (DAC)**

- 2 - Members of TOD Overlay Zone Project Ad Committee
(Councilmembers Avila and Lopez)
 - 2 - Members of the Planning and Preservation Commission
(Chair and Vice Chair)
 - 2 - Members of the Traffic and Safety Commission (Chair and Vice Chair)
 - 2 - Property Owners/Development Community Members
(Severyn Aszkenazy and Eric Guefen)
Note: these individuals have not been approached to see if they are interested in participating, but as you know they are major land holders within portion of the planning area being studied.
 - 2 - Business Representatives
(Members of the San Fernando Mall and/or San Fernando Chamber of Commerce)
 - 1 - At-large Community Representative
(Selected by the Mayor)
-

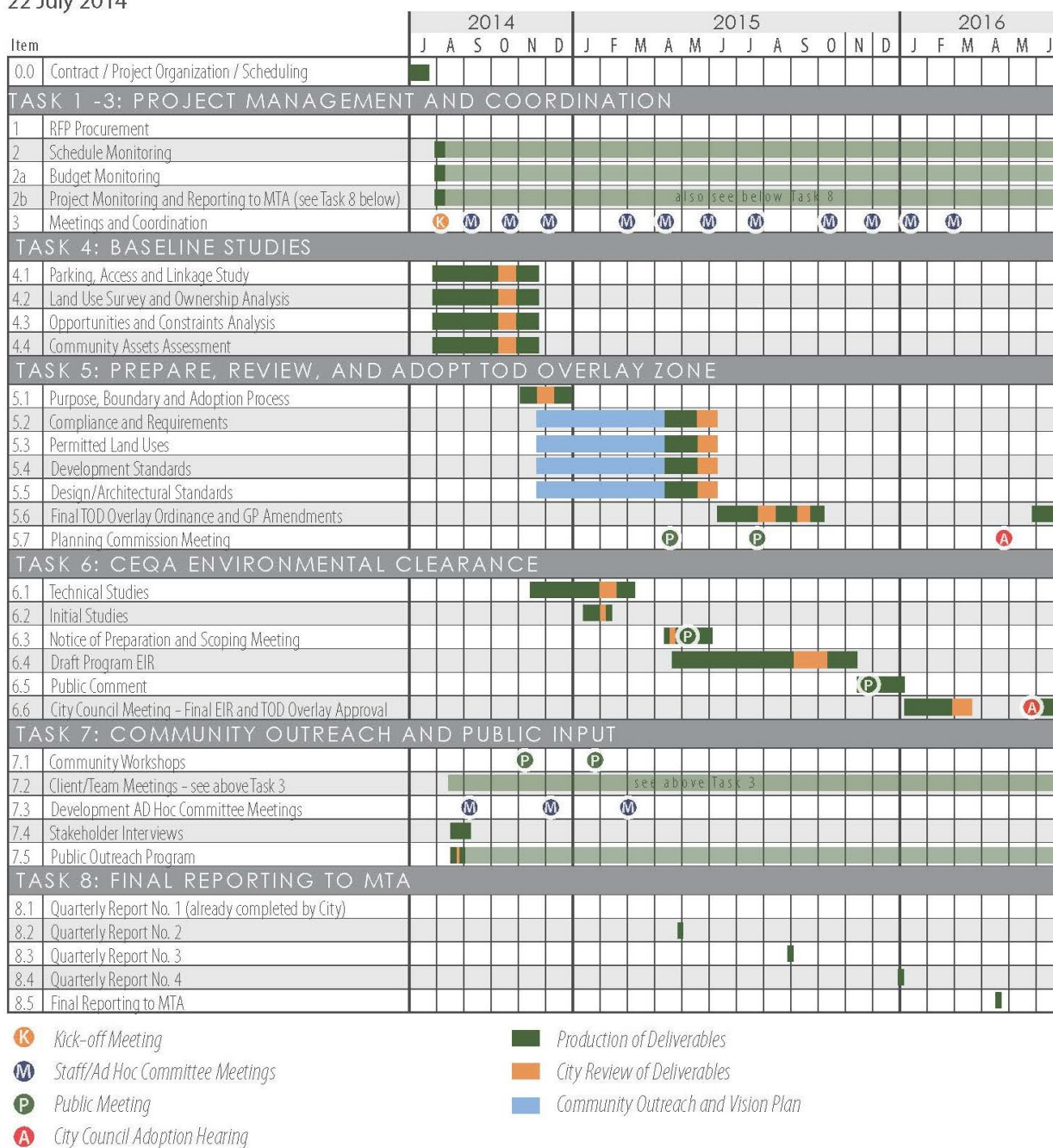
DAC Total Size = 11 member committee

ATTACHMENT "B"

PROJECT SCHEDULE

Based on a project start date in late July 2014, the following schedule will complete the project in advance of the grant funding deadline of early June 2016. Please note that this schedule is contingent upon an number of City-controlled time frames, including review of draft documents and scheduling of public workshops and hearings.

22 July 2014



*This Page
Intentionally
Left Blank*

ADMINISTRATION DEPARTMENT**MEMORANDUM**

TO: Mayor Sylvia Ballin and Councilmembers

FROM: Brian Saeki, City Manager

DATE: August 4, 2014

SUBJECT: Consideration to Adopt a Resolution Supporting Commercial Property Tax Reform

RECOMMENDATION:

It is recommended that the City Council review, discuss, and provide staff with direction.

BACKGROUND:

On June 30, 2014, Mayor Ballin and staff received a request from Courtney McDonald, Campaign Director with Evolve (refer to Attachment “A” for Evolve Platform) that the City Council adopt a resolution in support of commercial property tax reform and closing the commercial property loophole in Proposition 13.

Attached to this report are documents submitted by Ms. McDonald for City Council perusal.

ATTACHMENTS:

- A. Evolve’s Platform
- B. *Los Angeles Times* Article “Corporations Get Big Edge in Proposition 13 Quirk”
- C. List of 77 cities and school boards that have adopted the resolution
- D. Sample Resolution



Prop. 13 was meant to protect **people**. That's why voters overwhelmingly supported this law in 1978. However, in the last 35 years, Prop. 13 has benefited large commercial property owners the most.

Here's our plan to make Prop. 13 work for the *people* of California, without providing huge tax breaks for corporations:

- **Establish regular reassessment of non-residential, commercial property in California.** No other state in the country has frozen commercial property tax rates. Most states reassess commercial property every 1-5 years. Given the number and diversity of counties in California, our proposal will leave the frequency of reassessment up to each individual county.
- **Maintain current Prop. 13 protections for all residential property.** Homeowners, home renters, apartment owners, and apartment renters will not be affected by this reform.
- **Provide an exemption for small businesses.** A small business owner with gross annual receipts of less than \$2.5 million, or a manufacturer with 25 or fewer employees, will not be affected by this reform.
- **Implement this reform in a smart way.** Some commercial properties have not been reassessed in 35 years, meaning their owners are still paying property rates based on 1970s assessments. Our proposal will gradually phase-in changes to tax rates. Upon implementation, it will take three years until non-residential, commercial property owners will be paying taxes based on their current market value.

This common sense reform will:

- **Decrease the tax burden on working families.** Prop. 13's commercial property loophole forces our state, county, and municipal governments to raise funds in other ways. Today, California has the highest income and sales tax in the country, and local governments regularly ask voters to pass regressive parcel taxes to fund vital public services.
- **Provide at least \$6 billion a year of desperately needed revenue to our schools and public services.** Prior to Prop. 13, California schools ranked in the top ten nationally in per pupil spending, today we rank 49th! Restoring funding to our schools is critical for the future of California and making corporations pay their fair share is the best way to do this.
- **Increase California's fiscal stability.** Increased reliance on more volatile forms of taxation, like income and sales tax is bad for our economy. The property tax is the most stable form of taxation, which is why it should be a greater source of revenue for state, county and municipal governments.
- **Make California's property tax system fairer.** In most counties, the property tax burden was equally shared prior to Prop. 13. Since Prop. 13 passed, the property tax burden in California has dramatically shifted from commercial property to residential property. Today, homeowners pay 72% of property taxes, while commercial Properties only pay 28%.
- **Create a healthier business climate in California.** Prop. 13 is anti-competitive. If a new business buys property across the street from an established business that has owned their property for longer, they are at a competitive disadvantage. Two identical businesses side by side can pay drastically different property tax rates based on when they purchased their property. This does not foster fair competition or encourage new business creation in California.

Los Angeles Times

ATTACHMENT "B"

Corporations get big edge in Prop. 13 quirk

May 05, 2013 -- Jason Felch and Jack Dolan

In 2006, billionaire computer magnate Michael Dell, one of the world's richest men, agreed to pay \$200 million for the Fairmont Miramar Hotel, a beachfront landmark in Santa Monica that long has been a retreat for Hollywood starlets and U.S. presidents.

A few months later, Dell tore up the contract. He still wanted the hotel. But his attorneys had found a simple way to reshuffle the deal to avoid a legal change in ownership.

The maneuver saved about \$1 million a year in property taxes -- an option available only to businesses, not homeowners, under the arcane rules governing Proposition 13.

The Miramar deal illustrates how businesses can easily -- and legally -- avoid property tax hikes under the California ballot initiative passed in 1978. As a result, the state loses tens of millions of dollars in revenue each year, officials estimate.

Voters overwhelmingly approved Proposition 13 out of a concern that homeowners, particularly the elderly, would be forced from their houses by rising tax bills during a real estate boom. The law ensured that property taxes were pegged at 1% of purchase price, assessed value could rise no more than 2% per year, and property was reassessed to full market value only when sold.

But large corporate property owners have been among the law's biggest beneficiaries, thanks in part to loopholes such as the one Dell used.

Essentially, the law allows businesses to sidestep reassessment if no one acquires a majority stake in a company that owns the property. Dell did that by bringing in his wife and two of his investment advisors as partners -- with no one taking more than 49% control of the hotel company. With no change in ownership, it continued to be taxed based on the 1999 property value of \$86 million.

Los Angeles County assessors concluded it was a blatant tax dodge and raised taxes on the property.

A Superior Court judge disagreed, finding last December that the deal met the letter of the law. The county has filed an appeal.

Dell declined to comment. If he prevails, he will save more than \$1 million a year, and taxpayers will probably also owe him more than \$2 million in tax refunds and legal fees.

Christopher Thornberg, founder of research firm Beacon Economics and a former economist at UCLA Anderson Forecast, says the state has only itself to blame: "He didn't do anything wrong. He's saying to California: Look, idiots, I just robbed you blind, and it's your own fault."

Shifting tax burden

Passed 35 years ago by more than 65% of voters, Proposition 13 remains highly popular among property owners.

But during that period, the tax burden has steadily shifted from businesses to homeowners. In Los Angeles County, for instance, homeowners have gone from paying a 40% share of the total in 1975 to 57% today.

That shift is fueling efforts by some Democrats to tinker with Proposition 13. Eight separate measures were introduced this session. One, intended to close the loophole used by Dell, was recently tabled amid complaints by businesses that it was "a job killer." The others remain long shots.

Public support is growing, however, for a more sweeping change. A December poll by the Public Policy Institute of California found that 58% of likely voters favor a so-called split roll, in which commercial properties would be reassessed periodically regardless of their ownership.

The change would require a popular vote to amend Proposition 13, which is enshrined in the state Constitution, and would probably meet a wall of opposition from business owners, who complain they are overtaxed in California as it is.

For now, state and local officials are bound by rules that even some architects of Proposition 13 warned were ripe for abuse.

A year after Proposition 13 passed, state leaders began to grapple with the meaning of three words in the initiative: "change of ownership."

In the case of a single-family home, the change is obvious: A new deed is filed with the county recorder, triggering a reassessment. The property is then taxed based on its current market value.

But the transfer of business properties is more complex. What changes hands often is not the property but control of the legal entity -- a corporation, limited liability company or limited partnership -- that owns the real estate. In those cases, no new deed is filed.

A legislative task force searched for a bright line signaling a transfer and concluded that there were only two choices.

One was to require reassessment when a new company bought the property outright. The limitation of that was that it would capture too few transactions. The other method would require it when a single person or entity took control of more than 50% of a company that owned the property -- the majority-ownership rule.

Adopting the majority-ownership rule would lead to "monumental" enforcement problems, the task force warned: "No one, no matter how skilled and imaginative, can foresee ... every possible form of real property transfer."

But the Legislature adopted it anyway, concluding it was the better of two imperfect solutions.

Today, the Board of Equalization relies on businesses to accurately disclose changes in majority ownership. Assessors sometimes scan newspapers for big deals the board might have missed.

Often, buyers take majority ownership because other business advantages outweigh the tax benefit.

But the Miramar deal is not the only instance in which a wealthy buyer has used the majority-ownership loophole to save millions.

In 2002, E&J Gallo, the world's biggest winemaker, purchased Louis M. Martini, which owned more than 1,000 acres of prime Napa and Sonoma County vineyards. None of the property was reassessed because Martini was divided among 12 Gallo family members, none of whom acquired more than 50%.

Some of that property today is worth more than \$150,000 an acre but continues to be taxed based on its 1975 value of a few thousand dollars an acre, according to Napa County assessor John Tuteur.

In 1998, a Canadian skiing conglomerate bought 58% of Mammoth Mountain resort, which had been family-owned for years.

The new owner, Intrawest Corp., argued that the property should not be reassessed because the deal did not give it a majority of the voting rights in the company.

The county assessor concluded that challenging the ski resort in court would be too costly.

In 2005, it changed hands again. This time, the buyer bought majority control and paid for it in property taxes: The assessed value almost doubled, bringing in an additional \$1 million in annual revenue for Mono County.

Texas tax fight

At the time Dell bid for the Miramar hotel with its 10-story tower and poolside bungalows, Forbes listed him as the 12th-wealthiest person in the world. His fortune was estimated at \$17 billion.

He had never been a fan of property taxes. In the 1990s, Dell had a protracted fight with the city of Austin over the value of his 22,000-square-foot mansion.

The county appraised its value at \$22.5 million, but Dell appealed, arguing it was worth \$6 million at most. Eventually the two sides settled upon a value of \$12 million.

In 2006, Dell reduced the annual tax bill on his Texas ranch from \$580,000 to \$1,300 by qualifying for a wildlife exemption, which required him to feed wild turkeys and hunt white-tailed deer on the 1,700-acre property outside Austin.

He bid that same year for the Santa Monica hotel.

After discarding the first contract, Dell arranged for three partners to buy Ocean Avenue LLC, the holding company that owned the hotel. A firm owned by Dell acquired 42.5%. His wife Susan's trust acquired 49%. And a company set up by two of Dell's investment managers acquired the remaining 8.5%.

Dell reported to state tax officials that there had been no change in ownership. The Los Angeles County assessor's office learned of the deal after reading about it in The Times.

Staff members asked a lawyer at the Board of Equalization whether they could consider the deal a change in ownership. When the answer was no, the county decided to reassess anyway and raised the hotel's taxes.

In a hearing before the Assessment Appeals board, county counsel Albert Ramseyer argued that the Dells plainly took control of the property from the seller. He urged the board to "use common sense."

Dell lawyer Christopher Matarese responded that common sense is not the standard. He pointed to Revenue and Taxation Code section 462.180(d)(s), which says that a husband and wife can acquire 100% control of a property with no change of ownership as long as they split it 50-50.

"This court should not undo almost 40 years of change in ownership legislation because the assessor thinks the law is 'too good to be true,'" argued Matarese.

In December 2010, the Assessment Appeals Board ruled for the county, concluding Dell retained "ultimate control" of the hotel and had concocted the partnership to avoid reassessment.

Dell took the county to Superior Court. Five months ago, Judge Joanne B. O'Donnell struck down each of the assessor's arguments and ordered the county to refund his taxes and pay Dell's legal fees.

As Los Angeles County pursues its appeal, Dell's team has announced new plans for the Miramar: a massive remodel that would add a 21-story tower, making it Santa Monica's second-tallest building.

Local activists flooded a recent City Council meeting to object, saying it would turn Santa Monica into Miami Beach.

To bring neighbors around, Dell's team has touted the economic benefits of the plan, saying it would "generate important new revenue for Santa Monica ... money that will support our police, fire, schools and parks."

Passed Resolutions

School Districts

- Alameda Unified (April 8, 2014)
- Albany Unified (August 8, 2013)
- Alhambra Unified (October 20, 2013)
- Arcata School District (January 13, 2014)
- Baldwin Park Unified (December 10, 2013)
- Bassett Unified (December 12, 2013)
- Belmont-Redwood Shores School District (April 17, 2014)
- Berkeley Unified (June 6, 2013)
- Berryessa Union (September 10, 2013)
- Big Sur Unified (February 3, 2014)
- Bonny Doon (November 13, 2013)
- Borrego Springs Unified (January 22, 2014)
- Brentwood Union (August 14, 2013)
- Burlingame (September 10, 2013)
- Campbell Union High School (January 16, 2014)
- Canyon Elementary (July 9, 2013)
- Carmel Unified (November 11, 2013)
- Chabot-Las Positas Community College District (July 15, 2014)
- Coast Community College District (November 20, 2013)
- East Side Union High School (August 22, 2013)
- East Whittier City (November 12, 2013)
- El Monte Union High School (January 8, 2014)
- Eureka City School District (January 17, 2014)
- Franklin-McKinley (San Jose) (October 22, 2013)
- Fremont Unified (September 25, 2013)
- Garfield School District (January 8, 2014)
- Garvey School District (March 13, 2014)
- Gilroy Unified (March 6, 2014)
- Hayward Unified School District (February 12, 2014)
- Lafayette School District (June 25, 2014)
- Lagunita School District (March 25, 2014)
- Livermore Valley Joint Unified (September 3, 2013)
- Lynwood Unified (November 12, 2013)
- Los Altos School District (March 10, 2014)
- Marin Community College District (November 19, 2013)
- Meadows Union (December 10, 2013)
- Menlo Park City Schools (September 17, 2013)
- Moorpark Unified (May 15, 2014)
- Novato Unified (December 17, 2013)
- Oakland Unified (October 9, 2013)
- Peralta Community College District (February 25, 2014)
- Perris Union High School (March 19, 2014)
- Piedmont Unified (June 26, 2013)

- Pittsburg Unified (August 28, 2013)
- Pleasanton Unified (September 24, 2013)
- Portola Valley (August 21, 2013)
- Redwood City School District (March 12, 2014)
- Rio Hondo Community College (June 11, 2014)
- Salinas City Elementary School District (December 9, 2013)
- San Diego Unified (November 19, 2013)
- San Francisco Unified (October 8, 2013)
- San Gabriel Unified (March 25, 2014)
- San Leandro Unified (March 11, 2014)
- Santa Monica Unified (November 7, 2013)
- Saratoga Union School District (June 24, 2014)
- Solana Beach School District (March 13, 2014)
- Solano Community College District (May 21, 2014)
- Solvang School District (December 10, 2013)
- South San Francisco Unified (January 16, 2014)
- Sunnyvale School District (February 6, 2014)
- Walnut Creek (September 9, 2013)
- West Contra Costa Unified (October 2, 2013)
- West Sonoma County Union High School (September 11, 2013)
- Willow Grove Union (December 9, 2013)
- Wiseburn School District (March 13, 2014)

City Councils

- Albany (October 21, 2013)
- Berkeley (December 3, 2013)
- Brisbane (March 17, 2014)
- Emeryville (February 4, 2014)
- Fairfax (January 15, 2014)
- Oakland (March 4, 2014)
- Palo Alto (May 13, 2014)
- Richmond (May 21, 2013)
- San Francisco (June 3, 2014)
- San Leandro (March 14, 2014)
- Santa Monica (May 14, 2013)
- Sebastopol (May 6, 2014)

Other

- Contra Costa Central Labor Council (April 16, 2014)
- Alameda Labor Council (July 15, 2014)

ATTACHMENT "D"**RESOLUTION NO. 7626****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SAN FERNANDO SUPPORTING COMMERCIAL PROPERTY
TAX REFORM**

WHEREAS, Proposition 13, passed in 1978, is unfair in that it allows commercial property owners to avoid paying their fair share and has shifted the tax burden to residential property and away from business, including everyday homeowners and working families; and

WHEREAS, the state of California continues to face chronic budget crises in large part because Proposition 13 has forced the state to rely on more volatile revenue sources than the property tax, like income taxes and sales taxes paid by working families that move in tandem with economic cycles, causing deficits and requiring cuts to vital services that grow our economy and thereby worsening economic downturns; and

WHEREAS, regularly reassessing non-residential property would, according to an analysis of data provided by the California Board of Equalization, generate at least \$6 billion in additional revenue for California, and shift the tax burden from homeowners, renters, and working families to corporations and commercial landholders.

NOW, THEREFORE BE IT RESOLVED, that the San Fernando City Council supports commercial property tax reform that will require non-residential commercial properties to be reassessed regularly while maintaining Proposition 13 protections for residential property and small business owners; and

THEREFORE BE IT FURTHER RESOLVED that the San Fernando City Council will communicate this position to local elected officials.

PASSED, APPROVED, AND ADOPTED this 4th day of August, 2014.

Sylvia Ballin, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 4th day of August, 2014, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chávez, City Clerk