

**CITY OF SAN FERNANDO
DISASTER COUNCIL**

MINUTES

August 30, 2011

***THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE
DISASTER COUNCIL. ***

CALL TO ORDER/ROLL CALL

Public Works Director Ron Ruiz called the meeting to order at 9:06 a.m.

The following persons were recorded as present:

PRESENT Members: Ron Ruiz (Public Works - Assistant Director of
Emergency Services), Sylvia Ballin
(Councilmember), Lieutenant Kevin Glasgow
(SFPD), Michael Edwards (ARCLA), John
Cooper (Disaster Communications), and Diane
Shepherd (CEMP)

ALSO PRESENT: Ron Powell (Disaster Communications),
Captain Stacy Gerlich (LAFD), Ron Powell
(Dist. Communications), Brandy Welch (Red
Cross ENLA), Connie Lackey (Providence Holy
Cross Med. Ctr.) and Maria Padilla (Public
Works)

ABSENT: Mayor Mario F. Hernández
Captain Al Poirier (LAFD)

PLEDGE OF ALLEGIANCE

Public Works Director Ron Ruiz led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

A motion was made to approve the agenda for the August 30, 2011, Disaster Council meeting.

Motion:	Sylvia Ballin	Seconded: John Cooper
For:	Unanimous	
Against:	None	
Abstained:	None	

APPROVAL OF THE MINUTES

A motion was made to approve the minutes for the November 30, 2010, Disaster Council meeting.

Motion:	John Cooper	Seconded:	Diane Shepherd
For:	Unanimous		
Against:	None		
Abstained:	Sylvia Ballin		

PUBLIC STATEMENTS

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. Need for gathering information of our special needs population within the City – The Disaster Council brainstormed ways to gather information of special needs population within the City. Ron Powell suggested that information be gathered using water bill. John Cooper stated that county has started a registry called SNAPS. Michael Edwards mentioned that Southern California Edison has a registry program too.

1. Member Updates:

Connie Lackey – Holy Cross now has a Communications van. The van was donated and has been rehabbed.

Currently, there are 10 hospitals, a group of clinics, a group of community partners and a MAC that participate in communications drills quarterly.

Lt. Glasgow introduced himself to the Council. Lt. Glasgow will be attending the Disaster Council meeting. *(Lt. Glasgow left the meeting at 10:00 a.m.)*

Ron Powell informed the Council that the County is still fine tuning OARS. There still are some problems with gathering of information and knowing how to do it. Mr. Powell is working with police.

Michael Edwards and Brandy Welch will be attending an OARS training.

Ron Ruiz informed the Council that the EOC was opened yesterday due to a citywide outage.

Brandy Welch is currently in the process of developing a one-sheet communications tool for cities with phone numbers of government liaisons, standing EOC phone numbers, and disaster dispatch hotline.

Mr. Ruiz stated that a Disaster Preparedness Training should be set for new councilmembers.

Ron Powell – noted problems yesterday when the EOC was opened.

John Cooper has been working on training people, working on getting EOC support and finding out what equipment works or does not work. Mr. Cooper has also been working on organizing the materials left by Roger Mason's. Materials were for writing the Hazardous Mitigation Plans and Emergency Response Plan.

Diane Shepherd is available to work with the City when needed.

ADJOURNMENT

The Disaster Council meeting adjourned by general consensus at 10:18 am.