



SAN FERNANDO CITY COUNCIL  
REGULAR MEETING NOTICE AND AGENDA

OCTOBER 2, 2017 – 6:00 PM

COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CA 91340

**CALL TO ORDER/ROLL CALL**

Mayor Sylvia Ballin  
Vice Mayor Antonio Lopez  
Councilmember Jaime Soto  
Councilmember Joel Fajardo  
Councilmember Robert C. Gonzales

**PLEDGE OF ALLEGIANCE**

Led by Personnel Manager Michael Okafor

**APPROVAL OF AGENDA**

**PRESENTATIONS**

- a) RESTORE THE DELTA  
Esperanza Vielma, Environmental Justice Director
- b) MODERNIZING THE SYSTEM. CALIFORNIA WATERFIX  
Jacquelyn McMillan, PR Governmental Affairs and Regional Representative  
Metropolitan Water District of Southern California
- c) PRESENTATION BY METRO ON THE EAST SAN FERNANDO VALLEY TRANSIT CORRIDOR  
Karen Swift, Los Angeles Metro Community Relations Manager

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**DECORUM AND ORDER**

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Public members attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

**PUBLIC STATEMENTS – WRITTEN/ORAL**

There will be a three (3) minute limitation per each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out the blue form located at the Council Chambers entrance and submit it to the City Clerk. When addressing the City Council please speak into the microphone and voluntarily state your name and address.

**CITY COUNCIL - LIAISON UPDATES****CONSENT CALENDAR**

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

**1) REQUEST TO APPROVE THE MINUTES OF SEPTEMBER 18, 2017 – SPECIAL MEETING****2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER**

Recommend that the City Council adopt Resolution No. 17-101 approving the Warrant Register.

**3) CONSIDERATION TO APPROVE A CONTRACT WITH WILL DAN ENGINEERING FOR DESIGN SERVICES FOR STREET RESURFACING IMPROVEMENTS AND FEDERAL HIGHWAY SAFETY IMPROVEMENT PROJECT ON GLENOAKS BOULEVARD**

Recommend that the City Council:

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- a. Award a Professional Services Contract (Contract No. 1869) to Willdan Engineering for design services, in an amount not-to-exceed \$229,994; and
- b. Authorize the City Manager to execute contract and all related documents.

**4) CONSIDERATION TO APPROVE PARTICIPATION IN SOUTHERN CALIFORNIA EDISON'S LS-1 OPTION E PROGRAM**

Recommend that the City Council:

- a. Approve the City's participation in Southern California Edison's (SCE) LS-1 Option E Program; and
- b. Authorize the City Manager to negotiate and execute an agreement with Southern California Edison for participation in the LS-1 Option E Program

**5) CONSIDERATION TO AWARD A PURCHASE ORDER FOR IN VEHICLE COMPUTERS**

Recommend that the City Council:

- a. Authorize the City Manager to carry over \$120,000 appropriated to replace the Police Department's in-vehicle computer systems in fiscal year 2016-2017 to fiscal year 2017-2018;
- b. Award a Purchase Order to Bear Communication, Inc. for the purchase of In Vehicle Computers for an amount not-to-exceed \$120,000; and
- c. Authorize the City Manager to execute the Purchase Order.

**6) CONSIDERATION TO APPROVE A LETTER OF SUPPORT FOR THE METRO EAST SAN FERNANDO VALLEY TRANSIT CORRIDOR ENVIRONMENTAL IMPACT STATEMENT/ ENVIRONMENTAL IMPACT REPORT**

Recommend that the City Council:

- a. Approve a Letter of Support for the Metro East San Fernando Valley Transit Corridor Environmental Impact Statement/Environmental Impact Report; and
- b. Authorize the Mayor to execute the Letter of Support for distribution and receipt by Metro prior to October 16, 2017.

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**DEPARTMENT HEADS - COMMISSION UPDATES****GENERAL COUNCIL COMMENTS****STAFF COMMUNICATION****ADJOURNMENT**

*I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.*

Elena G. Chávez, CMC

City Clerk

Signed and Posted: September 28, 2017 (4:00 p.m.)

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Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website ([www.sfcity.org](http://www.sfcity.org)). These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at [www.sfcity.org](http://www.sfcity.org). In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 at least 48 hours prior to the meeting.

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# **Regular Meeting**

# **San Fernando City Council**

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**SAN FERNANDO CITY COUNCIL  
MINUTES**

**SEPTEMBER 18, 2017 – 5:00 P.M.  
SPECIAL MEETING**

City Hall Community Room  
117 Macneil Street  
San Fernando, CA 91340

**CALL TO ORDER/ROLL CALL**

Mayor Sylvia Ballin called the meeting to order at 5:04 p.m.

Present:

Council: Mayor Sylvia Ballin, Vice Mayor Antonio Lopez, and Councilmembers Joel Fajardo (arrived at 5:36 p.m.) and Robert C. Gonzales

Staff: City Manager Alexander P. Meyerhoff, City Attorney Rick Olivarez, Assistant City Attorney Richard Padilla, and City Clerk Elena G. Chávez

Absent: Councilmember Jaime Soto

**APPROVAL OF AGENDA**

Motion by Councilmember Gonzales, seconded by Vice Chair Lopez, to approve the agenda. By consensus, the motion carried.

**PUBLIC STATEMENTS – WRITTEN/ORAL**

None

**RECESS TO CLOSED SESSION (5:05 P.M.)**

By consensus, Councilmembers recessed to the following Closed Session as announced by City Attorney Olivarez:

A) CONFERENCE WITH LABOR NEGOTIATOR  
G.C. §54957.6

Designated City Negotiators:  
City Manager Alexander P. Meyerhoff  
Finance Director Nick Kimball

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Personnel Manager Michael Okafor

City Attorney Rick Olivarez

Assistant City Attorney Richard Padilla

Employees and Employee Bargaining Units that are the Subject of Negotiation:

San Fernando Management Group (SEIU, Local 721)

San Fernando Public Employees' Association (SEIU, Local 721)

San Fernando Police Officers Association

San Fernando Police Officers Association Police Management Unit

San Fernando Police Civilian Association

San Fernando Part-time Employees' Bargaining Unit (SEIU, Local 721)

All Unrepresented Employees

**B) PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

G.C. §54957

Title of Employee: City Clerk

**C) PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

G.C. §54957

Title of Employee: Interim City Manager

**RECONVENE (5:13 P.M.)**

City Attorney Olivarez reported that the City Council would recess the Closed Session discussion (Items A, B, and C) and reconvene the open portion of the Special Meeting.

**STUDY SESSION**

**1) PRESENTATION OF SAFE AND ACTIVE STREETS PLAN**

A presentation was made by Chandini Singh, Los Angeles County Department of Public Health, and Christina Cardenas, Evan Brooks Associates. Both replied to questions from Councilmembers.

No formal action was taken.

**RECESS (5:13 P.M. TO 6:04 P.M.)**

**RECONVENE/REPORT OUT FROM CLOSED SESSION (6:04 P.M.)**

City Attorney Olivarez reported that staff provided the City Council with a briefing on Closed Session Items A-C. Direction was given, but no final action was taken.

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**ADJOURNMENT (6:04 P.M.)**

Motion by Councilmember Fajardo, seconded by Vice Mayor Lopez, to adjourn. By consensus, the motion carried.

*I do hereby certify that the foregoing is a true and correct copy of the minutes of September 18, 2017, meeting as approved by the San Fernando City Council.*

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*Elena G. Chávez, CMC  
City Clerk*

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## AGENDA REPORT

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**To:** Mayor Sylvia Ballin and Councilmembers

**From:** Alexander P. Meyerhoff, City Manager  
By: Nick Kimball, Finance Director

**Date:** October 2, 2017

**Subject:** Consideration to Adopt a Resolution Approving the Warrant Register

### RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 17-101 (Attachment "A") approving the Warrant Register.

### BACKGROUND:

For each City Council meeting the Finance Department prepares a Warrant Register for Council approval. The Register includes all recommended payments for the City. Checks, other than handwritten checks, generally are not released until after the Council approves the Register. The exceptions are for early releases to avoid penalties and interest, excessive delays and in all other circumstances favorable to the City to do so. Handwritten checks are those payments required to be issued between Council meetings such as insurance premiums and tax deposits. Staff reviews requests for expenditures for budgetary approval and then prepares a Warrant Register for Council approval and or ratification. Items such as payroll withholding tax deposits do not require budget approval.

The Finance Director hereby certifies that all requests for expenditures have been signed by the department head, or designee, receiving the merchandise or services thereby stating that the items or services have been received and that the resulting expenditure is appropriate. The Finance Director hereby certifies that each warrant has been reviewed for completeness and that sufficient funds are available for payment of the warrant register.

### ATTACHMENT:

A. Resolution No. 17-101

**ATTACHMENT "A"****RESOLUTION NO. 17-101****RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO ALLOWING AND APPROVING FOR PAYMENT DEMANDS PRESENTED ON DEMAND/ WARRANT REGISTER NO. 17-101****THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:**

1. That the demands (EXHIBIT "A") as presented, having been duly audited, for completeness, are hereby allowed and approved for payment in the amounts as shown to designated payees and charged to the appropriate funds as indicated.

2. That the City Clerk shall certify to the adoption of this Resolution and deliver it to the City Treasurer.

**PASSED, APPROVED, AND ADOPTED** this 2<sup>nd</sup> day of October, 2017.

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Sylvia Ballin, Mayor

**ATTEST:**

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Elena G. Chávez, City Clerk

**STATE OF CALIFORNIA                    )**  
**COUNTY OF LOS ANGELES        ) ss**  
**CITY OF SAN FERNANDO            )**

**I HEREBY CERTIFY** that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 2<sup>nd</sup> day of October, 2017, by the following vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

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Elena G. Chávez, City Clerk

**EXHIBIT "A"**

Vchlist

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Voucher List

CITY OF SAN FERNANDO

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207476	10/2/2017	891587 ABLE MAILING INC.	26773		SEPT'17-WATER BILLS FULFILLMENT S	
				11607	072-360-0000-4300	81.11
				11607	070-382-0000-4300	81.11
			26774		AUG'17 WATER ENV. STORAGE FEE	
					072-360-0000-4300	12.50
					070-382-0000-4300	12.50
					Total :	187.22
207477	10/2/2017	100050 ACE INDUSTRIAL SUPPLY	1644179		MISC SUPPLIES	
					041-320-0000-4300	69.82
					041-320-0000-4340	55.00
					Total :	124.82
207478	10/2/2017	888356 ADVANCED AUTO REPAIR	1139		VEHICLE REPAIRS AND BODY WORK-F	
				11675	041-320-0311-4400	504.38
			1140		VEHICLE REPAIRS AND BODY WORK-F	
				11675	041-320-0390-4400	38.81
			1149		VEHICLE REPAIRS AND BODY WORK-F	
				11675	041-320-0311-4400	119.82
			1150		VEHICLE REPAIRS AND BODY WORK-F	
				11675	072-360-0000-4400	165.00
			1151		VEHICLE REPAIRS AND BODY WORK-F	
				11675	041-320-0311-4400	733.15
			1152		VEHICLE REPAIRS AND BODY WORK-F	
				11675	041-320-0390-4400	365.00
			1154		VEHICLE REPAIRS AND BODY WORK-F	
				11675	041-320-0224-4400	2,292.65
			1155		VEHICLE REPAIRS AND BODY WORK-F	
				11675	041-320-0311-4400	179.75
			1157		VEHICLE REPAIRS AND BODY WORK	
				11675	041-320-0152-4400	217.55
					Total :	4,616.11
207479	10/2/2017	891969 ADVANCED PURE WATER SOLUTIONS	36495711-1017		DRINKING WATER	
					001-222-0000-4300	101.70

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Bank code :		bank3					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
207479	10/2/2017	891969	891969 ADVANCED PURE WATER SOLUTIONS	(Continued)		Total :	101.70
207480	10/2/2017	892028 AHUMADA, ALEJANDRA	REIMB.		MILEAGE REIMB-WORK RELATED		
					001-420-0000-4370	28.09	
					Total :	28.09	
207481	10/2/2017	891950 ALMANZA, ROBERTO	2000035.003		SENIOR TRIP REFUND		
			REIMB.		004-2383	40.00	
					SENIOR CLUB REIMB OF ITEMS PURCI		
					004-2380	345.90	
					Total :	385.90	
207482	10/2/2017	892646 ALVARADO, GLORIA	REIMB.		SENIOR CLUB REIMB OF ITEMS PURCI		
					004-2380	92.61	
					Total :	92.61	
207483	10/2/2017	100175 AMERICAN WATER WORKS ASSOC.	0001563473		SAFETY TRAINING VIDEO		
					070-383-0000-4310	143.50	
					Total :	143.50	
207484	10/2/2017	102530 AT & T	818-270-2203		PD NETWORK LINE		
					001-222-0000-4220	120.29	
					Total :	120.29	
207485	10/2/2017	889037 AT&T MOBILITY	287277903027X0908201		MODEM FOR ELECTRIC MESSAGE BO.		
					001-310-0000-4220	135.00	
					Total :	135.00	
207486	10/2/2017	889942 ATHENS SERVICES	3916317		STREET SWEEPER SERVICES-SEPT'17		
				11639	011-311-0000-4260	12,249.71	
				11639	001-343-0000-4260	2,299.59	
					Total :	14,549.30	
207487	10/2/2017	892426 BEARCOM	4617660		SUPPLIES FOR VIRTUAL PATROL SYST		
				11636	001-222-0000-4300	274.00	
					001-222-0000-4300	26.72	
			4620806		COMPUTER MAINTENANCE CONTRAC		
				11614	001-135-0000-4260	6,964.42	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207487	10/2/2017	892426 892426 BEARCOM	(Continued)		<b>Total :</b>	<b>7,265.14</b>
207488	10/2/2017	891301 BERNARDEZ, RENATE Z.	423		INTERPRETATION SERVICES- CC MEE'	
			425		001-101-0000-4270	250.00
			426		INTERPRETATION SERVICES- CC MEE'	
					001-150-3673-4270	250.00
					INTERPRETATION SERVICES- CC MEE'	
					001-101-0000-4270	250.00
					<b>Total :</b>	<b>750.00</b>
207489	10/2/2017	892013 BERNSTEIN, DIANA	SEPT 2017		ART CLASS INSTRUCTOR	
					017-420-1343-4260	260.00
					<b>Total :</b>	<b>260.00</b>
207490	10/2/2017	890838 BLUE TARP CREDIT SERVICES	4708368		BKEWAY LIGHTS	
					043-390-0000-4300	799.95
					<b>Total :</b>	<b>799.95</b>
207491	10/2/2017	100396 BOB MURRAY & ASSOCIATES	7392	11573	CITY MANAGER RECRUITMENT	
			7459	11573	001-101-0000-4270	3,557.08
					CITY MANAGER RECRUITMENT	
					001-101-0000-4270	2,043.96
					<b>Total :</b>	<b>5,601.04</b>
207492	10/2/2017	888800 BUSINESS CARD	082217		POP-UP BANNER & LOGO TABLE COVE	
			082217		001-115-0000-4370	394.20
			082317		REGISTRATION-2017 CITY CLERK CON	
			082317		001-115-0000-4370	950.00
			082317		FUSER KIT	
			082317		001-106-0000-4300	116.49
			082417		DINNER-SPECIAL CITY COUNCIL MEET	
			082817		001-101-0000-4300	64.89
			082917		SHUTTLE SERVICE FOR CAJPA CONF	
					001-105-0000-4370	53.00
					LODGING-LEAGUE OF CA CITIES ANNL	
					001-101-0109-4370	435.44
					CONDOLENCE FLOWER ARRANGEMEI	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207492	10/2/2017	888800 BUSINESS CARD	(Continued)		001-101-0000-4300	91.50
			083017		REC PARK SERVER	
			083017		001-420-0000-4300	69.24
			083117		LODGING-CAJPA CONF	
					001-105-0000-4370	248.52
					BUSINESS CARDS	
					001-105-0000-4300	39.45
					001-101-0000-4300	39.45
					001-222-0000-4300	217.64
			083117		FINANCE CHARGES	
			090117		001-190-0000-4435	155.62
			090117		ANNUAL MEMBERSHIP FEE	
			090117		001-190-0000-4435	18.00
			090117		POSTS BOOSTS	
			090117		001-105-0000-4270	44.47
			090417		REC PARK SERVER REPLACEMENT	
			090417		001-420-0000-4300	646.45
			090417		PRIZES FOR YOUTH BBALL	
			090417		017-420-1328-4300	46.20
			090517		TONER FOR ADMIN	
			090617		001-101-0000-4300	63.94
			090617		001-105-0000-4300	63.94
			090617		001-115-0000-4300	63.94
			090717		ANNUAL MEMBERSHIP FEE ADJ	
			090717		001-190-0000-4435	-18.00
			090817		BILLARDS EQUIP	
			090817		004-2346	72.80
			090817		LP CLUB TRIP TRANSPORTATION	
			090817		004-2383	1,000.00
			090817		DINNER FOR CC MTG: 09/05/17	
			090817		001-101-0000-4300	67.67
			090817		SUBSCRIPTION DUES	
			090817		001-105-0000-4380	79.95
			090817		PC EQUIPMENT	
			090817		001-370-0301-4300	32.40
			090817		BUSINESS CARDS	

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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207503	10/2/2017	100516 100516 CSULB FOUNDATION	(Continued)			Total : 397.00
207504	10/2/2017	100516 CSULB FOUNDATION	REGISTRATION		REGSTR-TITLE 15 SUPERVISORS COU 001-225-0000-4360	190.00 Total : 190.00
207505	10/2/2017	891425 DIAZ, MARISOL	REIMB.		MILEAGE REIMB-WORK RELATED 001-420-0000-4370	36.06 Total : 36.06
207506	10/2/2017	890879 EUROFINS EATON ANALYTICAL, INC	L0343320		WATER ANALYSIS FOLDER 070-384-0000-4260	139.60
			L0343586		WATER ANALYSIS FOLDER 070-384-0000-4260	139.60
			L0343736		WATER ANALYSIS FOLDER 070-384-0000-4260	139.60
			L0344087		WATER ANALYSIS FOLDER 070-384-0000-4260	139.60
			L0344519		WATER ANALYSIS FOLDER 070-384-0000-4260	139.60
			L0344554		WATER ANALYSIS FOLDER 070-384-0000-4260	139.60
			L0345527		WATER ANALYSIS FOLDER 070-384-0000-4260	139.60
			L0345765		WATER ANALYSIS FOLDER 070-384-0000-4260	24.00 Total : 1,001.20
207507	10/2/2017	890897 EVAN BROOKS ASSOCIATES, INC	17009-17		PO#11426-SAFE ROUTES TO SCHOOL 010-310-0687-4270	120.00 Total : 120.00
207508	10/2/2017	101114 EXCEL PAVING COMPANY	2-24772	11657	EMERGENCY SEWER MAIN REPL ALLE 072-365-0000-4600 072-2037	25,643.50 -1,282.18 Total : 24,361.32
207509	10/2/2017	890981 FAJARDO, JOEL	REIMB.		WELLNESS BENEFIT REIMB. FY17/18	
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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207509	10/2/2017	890981 FAJARDO, JOEL	(Continued)		001-101-0103-4140	350.00 Total : 350.00
207510	10/2/2017	101147 FEDEX	5-923-49651		COURIER SERVICE 001-190-0000-4280	57.21
			5-930-69230		COURIER SERVICES 001-190-0000-4280	57.21 Total : 114.42
207511	10/2/2017	892198 FRONTIER COMMUNICATIONS	209-150-5250-081292		RADIO REPEATER 001-222-0000-4220	45.70
			209-151-4942-041191		CITY YARD AUTO DIALER 070-384-0000-4220	45.70
			209-151-4943-081292		RADIO REPEATER 001-222-0000-4220	45.70
			818-361-2385-012309		MTA & CREDIT CARD PHONE LINES 007-440-0441-4220	102.02
					001-190-0000-4220	51.01
			818-361-2472-031415		PW PHONE LINE 070-384-0000-4220	317.70
			818-361-7825-120512		HERTIAGE PARK IRRIGATION 001-420-0000-4220	51.01
			818-831-5002-052096		PD SPECIAL ACTIVITIES PHONE LINE 001-222-0000-4220	52.03
			818-837-2296-031315		VRIOUS CITY HALL PHONE LINES 001-190-0000-4220	308.51
			818-837-7174-052096		PD SPECIAL ACTIVITES PHONE LINE 001-222-0000-4220	24.00
			818-898-7385-033105		LP FAX LINE 001-420-0000-4220	28.25 Total : 1,071.63
207512	10/2/2017	891664 GOLDEN TOUCH CLEANING, INC	642326	11608	AUG-JANITORIAL SERVICES CONTRAC 043-390-0000-4260 017-420-1399-4260	12,300.00 1,128.50
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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207512	10/2/2017	891664 891664 GOLDEN TOUCH CLEANING, INC	(Continued)			Total : 13,428.50
207513	10/2/2017	101376 GRAINGER, INC.	9538008302		SUPPLIES FOR BLDG AND LANDSCAP	
			9542094306	11658	043-390-0000-4300	233.09
			9542094314	11658	SUPPLIES FOR BLDG AND LANDSCAP	224.18
			9542094322	11658	043-390-0000-4300	-143.82
			9542094330		SUPPLIES FOR BLDG AND LANDSCAP	-70.96
			9547435124		043-390-0000-4300	-274.81
			9549688936	11658	SUPPLIES FOR BLDG AND LANDSCAP	105.42
			9549688944	11658	043-390-0000-4300	332.41
			9550380886	11658	SUPPLIES FOR BLDG AND LANDSCAP	109.23
			9552841810	11658	043-390-0000-4300	189.87
			9552841828	11658	SUPPLIES FOR BLDG AND LANDSCAP	16.97
			9553528432	11658	043-390-0000-4300	55.05
			95535528440	11658	SUPPLIES FOR BLDG AND LANDSCAP	67.87
			9553560534	11658	043-390-0000-4300	10.10
			9555032409	11658	SUPPLIES FOR BLDG AND LANDSCAP	588.57
					043-390-0000-4300	205.24
					Total :	1,648.41
207514	10/2/2017	101512 HDL, COREN & CONE	0024458-IN		AUDIT SERVICES-2016/2017 UNSECU	
					001-130-0000-4270	484.27

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207514	10/2/2017	101512 101512 HDL, COREN & CONE	(Continued)			Total : 484.27
207515	10/2/2017	101599 IMAGE 2000 CORPORATION	139219		VARIOUS COPIER MAINT CONTRACT 0	
					001-135-0000-4260	662.10
					072-360-0000-4450	30.25
			139220		001-135-0000-4260	112.49
					CONTRACT BASE RATE FOR RIZO	
					001-420-0000-4260	169.76
					Total :	974.60
207516	10/2/2017	887740 INDUSTRIAL SHOE COMPANY	1100-1111598		SAFETY SHOES	
					072-360-0000-4310	131.70
					Total :	131.70
207517	10/2/2017	892330 INTERNATIONAL BUSINESS, INFORMATION TI 1709			LEFTA ANNUAL IT SUPPORT/HOSTING	
					001-135-0000-4260	1,000.00
					Total :	1,000.00
207518	10/2/2017	101647 INTERSTATE BATTERY	30073375		BATTERIES FOR FLEET	
					041-1215	320.17
					Total :	320.17
207519	10/2/2017	891777 IRRIGATION EXPRESS	15096061-00	11659	MISC. IRRIGATION SUPPLIES	
					043-390-0000-4300	7.31
					Total :	7.31
207520	10/2/2017	887952 J. Z. LAWNMOWER SHOP	18904		SMALL TOOLS	
			18911		043-390-0000-4300	44.91
			18913		EDGE BLADES	18.00
			18914		043-390-0000-4300	222.45
			18915		MATLS FOR EQUIP MAINT	10.85
			919553		SHARPENING TOOL	81.01
					043-390-0000-4300	71.95

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207531	10/2/2017	888468 MAJOR METROPOLITAN SECURITY	1084397		ALARM MONITORING-OCT 2017	
			1084398	11660	043-390-0000-4260	15.00
			1084399	11660	ALARM MONITORING-OCT 2017	
			1084400	11660	043-390-0000-4260	15.00
			1084401	11660	ALARM MONITORING-OCT 2017	
			1084402	11660	043-390-0000-4260	15.00
			1084403	11660	ALARM MONITORING-OCT 2017	
			1084404	11660	043-390-0000-4260	15.00
			1084405	11660	ADDITIONAL 600 FT. OF SECURITY BE/	
			1084406	11660	043-390-0000-4260	15.00
			1084407	11660	ALARM MONITORING-OCT 2017	
			1084408	11660	043-390-0000-4260	15.00
			1084409	11660	ALARM MONITORING-OCT 2017	
			1084410	11660	043-390-0000-4260	15.00
			1084411	11660	ALARM MONITORING-OCT 2017	
			2311	11660	043-390-0000-4260	25.00
				11660	ADDITIONAL 600 FT. OF SECURITY BE/	
					043-390-0000-4330	23.00
					<b>Total :</b>	<b>1,325.00</b>
207532	10/2/2017	888242 MCI COMM SERVICE	7DL39365		ALARM LINE-1100 PICO	
					001-420-0000-4220	32.54

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207532	10/2/2017	888242 888242 MCI COMM SERVICE	(Continued)		<b>Total :</b>	<b>32.54</b>
207533	10/2/2017	102148 METROPOLITAN WATER DISTRICT	9134		CAPACITY CHARGE	
					070-384-0000-4450	3,266.67
					<b>Total :</b>	<b>3,266.67</b>
207534	10/2/2017	102226 MISSION LINEN SUPPLY	505702117		LAUNDRY	
			505725055		001-225-0000-4350	84.28
			505745953		LAUNDRY	
			505774077		001-225-0000-4350	76.86
			505793660		LAUNDRY	
					001-225-0000-4350	84.28
					001-225-0000-4350	148.03
					001-225-0000-4350	117.97
					<b>Total :</b>	<b>511.42</b>
207535	10/2/2017	891542 MR "B" PRINTING INC.	38877		PROGRAM BROCHURES	
					001-420-0000-4300	1,177.20
					<b>Total :</b>	<b>1,177.20</b>
207536	10/2/2017	102287 MUNICIPAL CODE CORPORATION	00294753		CITY CODE SEMI-ANNUAL UPDATES	
					001-115-0000-4260	2,113.18
					<b>Total :</b>	<b>2,113.18</b>
207537	10/2/2017	102325 NAPA AUTO PARTS	5478-940381		RATCHET	
					070-383-0000-4340	138.26
					<b>Total :</b>	<b>138.26</b>
207538	10/2/2017	102324 NEGRETE, CONNIE	REIMB.		REIMB. OF SUPPLIES PURCHASED	
					001-222-0000-4300	54.45
					<b>Total :</b>	<b>54.45</b>
207539	10/2/2017	887422 NORTHERN SAFETY CO., INC.	902548266		EMPLOYEE SAFETY VESTS	
			902552385		043-390-0000-4300	318.14
					SAFETY VESTS	
					043-390-0000-4300	208.64

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207539	10/2/2017	887422 NORTHERN SAFETY CO., INC.	(Continued) 902580650		SAFETY VESTS 043-390-0000-4300	193.15
			902580651		SAFETY GEAR-GLOVES 070-384-0000-4310	159.12
					<b>Total :</b>	<b>879.05</b>
207540	10/2/2017	102432 OFFICE DEPOT	2096947465		OFFICE SUPPLIES 001-422-0000-4300	18.40
			959411450001		OFFICE SUPPLIES 070-384-0000-4300	540.64
			960740612001		OFFICE SUPPLIES 001-222-0000-4300	440.99
			960741013001		OFFICE SUPPLIES 001-222-0000-4300	6.56
			960741015001		OFFICE SUPPLIES 001-222-0000-4300	201.93
			961545323001		OFFICE SUPPLIES 001-420-0000-4300	66.33
					001-424-0000-4300	88.66
			962320981001		OFFICE SUPPLIES 001-115-0000-4300	75.17
					<b>Total :</b>	<b>1,438.68</b>
207541	10/2/2017	891836 OLIVAREZ MADRUGA, LLP	15017		LEGAL SERVICES 001-110-0000-4270	17,942.14
					<b>Total :</b>	<b>17,942.14</b>
207542	10/2/2017	890095 O'REILLY AUTOMOTIVE STORES INC	4605-254087		VEHICLE MAINTENANCE & REPAIRS 041-320-0000-4400	43.87
			4605-254511	11666	VEHICLE MAINTENANCE & REPAIRS 041-320-0000-4400	346.73
			4605-254560	11666	VEHICLE MAINTENANCE & REPAIRS 041-320-0000-4400	154.62
			4605-254730	11666	VEHICLE MAINTENANCE & REPAIRS 041-320-0000-4400	83.06
			4605-255385		VEHICLE MAINTENANCE & REPAIRS	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207542	10/2/2017	890095 O'REILLY AUTOMOTIVE STORES INC	(Continued)			
				11666	041-1215	55.15
				11666	041-320-0000-4400	27.40
		4605-255387			VEHICLE MAINTENANCE & REPAIRS	
				11666	041-320-0000-4400	-26.34
		4605-256494			VEHICLE MAINTENANCE & REPAIRS	
				11666	041-320-0000-4400	39.50
		4605-256514			VEHICLE MAINTENANCE & REPAIRS	
				11666	041-1215	526.91
		4605-256516			VEHICLE MAINTENANCE & REPAIRS	
				11666	041-1215	228.37
		4605-256537			VEHICLE MAINTENANCE & REPAIRS	
				11666	041-320-0000-4400	95.46
					<b>Total :</b>	<b>1,574.73</b>
207543	10/2/2017	890004 PACIFIC TELEMAGEMENT SERVICE	940624		PD PAYPHONE - OCT 2017	
					001-190-0000-4220	62.64
					<b>Total :</b>	<b>62.64</b>
207544	10/2/2017	889545 PEREZ, MARIBEL	REIMB.		REIMB OF STORAGE CONTAINERS PU	
					001-423-0000-4300	53.15
					<b>Total :</b>	<b>53.15</b>
207545	10/2/2017	892131 PROHEALTH-VALLEY OCCUPATIONAL	00175946-00		DOT PHYSICAL	
					001-106-0000-4360	80.00
					<b>Total :</b>	<b>80.00</b>
207546	10/2/2017	889602 RESPOND SYSTEMS	101757		AED PADS (10)	
					001-222-0000-4300	558.15
					<b>Total :</b>	<b>558.15</b>
207547	10/2/2017	892078 REWARD STRATEGY GROUP	3506-9		CITY-WIDE CLASSIFICATION AND	
				11304	001-190-0000-4270	860.00
					<b>Total :</b>	<b>860.00</b>
207548	10/2/2017	892489 RIOS, CHRIS	TRAVEL		PER DIEM-EVIDENCE & PROPERTY FU	
					001-224-0000-4360	236.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207581	10/2/2017	888442 WESTERN EXTERMINATOR COMPANY	(Continued) 5421333		BAIT MONITORING-REC PARK 043-390-0000-4260	68.50
			5421335		PEST CONTROL-LP PARK 043-390-0000-4260	54.50
					<b>Total :</b>	<b>341.00</b>
207582	10/2/2017	891571 WESTERN STAMP, INC	39262		(3) SELK INK STAMPS 001-222-0000-4300	105.25
					<b>Total :</b>	<b>105.25</b>
207583	10/2/2017	889138 WIEDER, CAROL	090517		INTERPRETATION SERVICES- CC MEE' 001-101-0000-4270	250.00
			091517		INTERPRETATION SERVICES- CC MEE' 001-150-3673-4270	250.00
			091817		INTERPRETATION SERVICES- CC MEE' 001-101-0000-4270	250.00
					<b>Total :</b>	<b>750.00</b>
207584	10/2/2017	891531 WILLDAN ENGINEERING	00324694		PROVIDE GRANT ADMINISTRATION SE 010-311-6676-4270	312.16
				11599	012-311-6676-4270	40.50
				11599		<b>Total :</b>
207585	10/2/2017	889491 WILLDAN FINANCIAL SERVICES	00615534		HSIP PD HEAD - GRANT ADMINISTRATI 010-371-3665-4270	777.39
				11670	011-371-3665-4270	86.38
				11670		<b>Total :</b>
207586	10/2/2017	892023 WINDSTREAM	69326178		PHONE SERVICE 09/18/17-10/17/17 001-222-0000-4220	676.20
					001-420-0000-4220	909.78
					070-384-0000-4220	494.56
					001-190-0000-4220	1,808.06
					<b>Total :</b>	<b>3,888.60</b>
207587	10/2/2017	103752 ZUMAR INDUSTRIES, INC.	0171795		REPL SIGNS PER PD-BRAND/MACNEIL	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
207587	10/2/2017	103752 ZUMAR INDUSTRIES, INC.	(Continued)		001-370-0301-4300	219.90
					<b>Total :</b>	<b>219.90</b>
112	Vouchers for bank code :		bank3		<b>Bank total :</b>	<b>586,493.40</b>
112	Vouchers in this report				<b>Total vouchers :</b>	<b>586,493.40</b>

Voucher Registers are not final until approved by Council.

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## AGENDA REPORT

**To:** Mayor Sylvia Ballin and Councilmembers

**From:** Alexander P. Meyerhoff, City Manager  
By: Kenneth Jones, Management Analyst

**Date:** October 2, 2017

**Subject:** Consideration to Approve a Contract with Willdan Engineering for Design Services for Street Resurfacing Improvements and Federal Highway Safety Improvement Project on Glenoaks Boulevard

### RECOMMENDATION:

It is recommended that the City Council:

- a. Award a Professional Services Contract (Attachment "A" - Contract No. 1869) to Willdan Engineering for design services, in an amount not-to-exceed \$229,994; and
- b. Authorize the City Manager to execute contract and all related documents.

### BACKGROUND:

1. The Street Resurfacing Improvements and Federal Highway Safety Improvement Project on Glenoaks Boulevard consists of street resurfacing, utility, and traffic improvements on Glenoaks Boulevard from West City Limits to East City Limits. The proposed improvements include new roadway pavement, removal and replacement of sidewalk, driveway approaches, ramps, crosswalks, cross-gutters, signage, striping, water main replacements, sewer main point repairs, tree planting, traffic signal upgrades, traffic loop detectors, and small median islands.
2. In March 2016, the City was awarded a CalRecycle grant in the amount of \$97,846 for the project.
3. In August 2016, the City was awarded a Highway Safety Improvement Program (HSIP) grant, based on its grant application for the HSIP Cycle 7 Program. The City was awarded \$1,380,000 in Federal grant funds for the project.
4. In May 2017, the City advertised a Request for Proposals (RFP) for design services for this project.

## Consideration to Approve Contract with Willdan for Design Services for the Street Resurfacing Improvements and Federal Highway Safety Improvement Project on Glenoaks Boulevard

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### ANALYSIS:

On June 13, 2017, the City received two proposals for the Resurfacing Improvements and Federal Highway Safety Improvement Project design project. The following table summarizes the submittals received for the project:

Company	City	Amount
CEJ Engineers, Inc.	Irwindale , CA	\$218,988
Willdan Engineering	Industry, CA	\$229,994

A selection committee made up of qualified Public Works staff was convened to review submitted proposals. After careful review and analysis by the selection committee, the proposals ranked as shown below.

Ranking	Company	Amount
1	Willdan Engineering	\$229,994
2	CEJ Engineers, Inc.	\$218,988

The selection committee unanimously concluded that Willdan Engineering was the most qualified firm for the design project based on their clear understanding of the scope of work and extensive knowledge to integrate key design components into the project; including Caltrans requirements and coordination. Further, Willdan demonstrated a clear understanding of the vision portrayed in the original conceptual plan of the grant.

CEJ Engineers, Inc. was not selected by selection committee for the following reason:

- Though CEJ Engineers Inc. had a lower proposed fee, they did not have the Caltrans reporting experience required for this project.

Referenced below is a brief overview of the project schedule for the final design and construction of the project:

- |  |                 |
|--|-----------------|
| - Award Contract to Architectural Design Firm  | October 2, 2017 |
| - Final Construction Drawings & Specifications | May 2018        |
| - Receive Caltrans Final Approval              | July 2018       |
| - Advertise Construction Contract              | August 2018     |
| - Award Construction Contract                  | September 2018  |
| - Begin Construction                           | October 2018    |
| - Project Completion                           | February 2019   |

## Consideration to Approve Contract with Willdan for Design Services for the Street Resurfacing Improvements and Federal Highway Safety Improvement Project on Glenoaks Boulevard

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The following street will be designed for resurfacing as part of the project:

- Glenoaks Boulevard (east City limit to west City limit)

### BUDGET IMPACT:

The City was awarded a Federal Highway Safety Improvement Project (HSIP) Grant in the amount of \$1,380,000 and a CalRecycle Grant in the amount of \$97,846. Both grants have been appropriated within the Fiscal Year (FY) 2017-2018 approved budget. The City also appropriated \$500,000 in Water and Sewer Funds and \$1,500,000 in Measure R Funds in the FY 2017-2018 budget to meet local match requirements and design costs.

The following table summarizes the status of the project funding and proposed expenditures:

<b>PROJECT FUNDING</b>		
Federal HSIP Grant (Caltrans)	\$1,380,000	
CalRecycle Grant	\$97,846	
Measure R Local Return Program (Metro)	\$1,500,000	
Water Fund	\$250,000	
Sewer Fund	\$250,000	
<b>Total Project Funds</b>		<b>\$3,477,846</b>
<b>PROJECT EXPENDITURES</b>		
Design	\$229,994	
Construction and Project Administration	\$3,247,852	
<b>Total Project Expenditures</b>		<b>\$3,477,846</b>

### CONCLUSION:

Staff recommends that City Council award contract to Willdan Engineering for design services in an amount not-to-exceed \$229,994. Staff is prepared to begin oversight of this project's design progress.

### ATTACHMENT:

A. Contract No. 1869



ATTACHMENT "A"  
CONTRACT NO. 1869

## PROFESSIONAL SERVICES AGREEMENT

### WILLDAN ENGINEERING

Design Services for Glenoaks Boulevard Traffic, Utility and Street Improvements

THIS PROFESSIONAL SERVICES AGREEMENT ("Agreement") is made and entered into this 2<sup>nd</sup> day of October 2017 (hereinafter, the "Effective Date"), by and between the CITY OF SAN FERNANDO, a municipal corporation ("CITY") and **WILLDAN ENGINEERING** (hereinafter, "CONSULTANT"). For the purposes of this Agreement CITY and CONSULTANT may be referred to collectively by the capitalized term "Parties." The capitalized term "Party" may refer to CITY or CONSULTANT interchangeably.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, CITY and CONSULTANT agree as follows:

#### **I. ENGAGEMENT TERMS**

- 1.1 **SCOPE OF WORK:** Subject to the terms and conditions set forth in this Agreement and all exhibits attached and incorporated hereto, CONSULTANT agrees to perform the services and tasks set forth in **Exhibit "A"** (hereinafter referred to as the "**Scope of Work**"). CONSULTANT further agrees to furnish to CITY all labor, materials, tools, supplies, equipment, services, tasks and incidental and customary work necessary to competently perform and timely complete the services and tasks set forth in the Scope of Work. For the purposes of this Agreement the aforementioned services and tasks set forth in the Scope of Work shall hereinafter be referred to generally by the capitalized term "Work." CONSULTANT shall not commence with the performance of the Work until such time as CITY issues a written Notice to Proceed.
  - 1.2 **PROSECUTION OF WORK:** The Parties agrees as follows:
    - A. Time is of the essence of this Agreement and each and every provision contained herein. The Work shall be commenced within five ( 5 ) calendar days of CITY's issuance of a Notice to Proceed, and shall be completed on a date not more than **three hundred eighty (380)** calendar days from the issuance of the Notice to Proceed (the "Completion Date");
    - B. CONSULTANT shall perform the Work continuously and with due diligence so as to complete the Work by the Completion Date. CONSULTANT shall cooperate with CITY and in no manner interfere with the work of CITY, its employees or other consultants, contractors or agents;
-

## PROFESSIONAL SERVICES AGREEMENT

### Design Services for Glenoaks Boulevard Traffic, Utility and Street Improvements

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- C. CONSULTANT shall not claim or be entitled to receive any compensation or damage because of the failure of CONSULTANT, or its subconsultants, to have related services or tasks completed in a timely manner;
- D. CONSULTANT shall at all times enforce strict discipline and good order among CONSULTANT's employees; AND
- E. CONSULTANT, at its sole expense, shall pay all sales, consumer, use or other similar taxes required by law.

#### 1.3 COMPENSATION:

- A. CONSULTANT shall perform the various services and tasks set forth in the Scope of Work in accordance with the compensation fee schedule dated June 13, 2017 noted in Exhibit "A" (hereinafter, the "Approved Rate Schedule").
- B. Section 1.3(A) notwithstanding, CONSULTANT's total compensation for the performance and completion of the Work shall not exceed the sum of TWO HUNDRED TWENTY-NINE THOUSAND NINE HUNDRED NINETY-FOUR DOLLARS (\$ 229,994 ) (hereinafter, the "Not-to-Exceed Sum"). CONSULTANT further agrees that the Not-to-Exceed Sum is inclusive of compensation for all labor, materials, tools, supplies, equipment, services, tasks and incidental and customary work necessary to competently perform and timely complete the Work.

- 1.4 PAYMENT OF COMPENSATION: The Not-to-Exceed Sum shall be paid to CONSULTANT in monthly increments as the Work is completed. Following the conclusion of each calendar month, CONSULTANT shall submit to CITY an itemized invoice indicating the services performed and tasks completed during the recently concluded calendar month, including services and tasks performed and the reimbursable out-of-pocket expenses incurred. If the amount of CONSULTANT's monthly compensation is a function of hours worked by CONSULTANT's personnel, the invoice shall indicate the number of hours worked in the recently concluded calendar month, the persons responsible for performing the Work, the rate of compensation at which such services and tasks were performed, the subtotal for each task and service performed and a grand total for all services performed. Within thirty (30) calendar days of receipt of each invoice, CITY shall notify CONSULTANT in writing of any disputed amounts included in the invoice. Within forty-five (45) calendar days of receipt of each invoice, CITY shall pay all undisputed amounts included on the invoice. CITY shall not withhold applicable taxes or other authorized deductions from payments made to CONSULTANT.

- 1.5 ACCOUNTING RECORDS: CONSULTANT shall maintain complete and accurate records with respect to all matters covered under this Agreement for a period of three (3) years

## **PROFESSIONAL SERVICES AGREEMENT**

### **Design Services for Glenoaks Boulevard Traffic, Utility and Street Improvements**

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after the expiration or termination of this Agreement. CITY shall have the right to access and examine such records, without charge, during normal business hours. CITY shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.

- 1.6 ABANDONMENT BY CONSULTANT: In the event CONSULTANT ceases to perform the Work agreed to under this Agreement or otherwise abandons the undertaking contemplated herein prior to the expiration of this Agreement or prior to completion of any or all tasks set forth in the Scope of Work, CONSULTANT shall deliver to CITY immediately and without delay, all materials, records and other work product prepared or obtained by CONSULTANT in the performance of this Agreement. Furthermore, CONSULTANT shall only be compensated for the reasonable value of the services, tasks and other Work performed up to the time of cessation or abandonment, less a deduction for any damages, costs or additional expenses which CITY may incur as a result of CONSULTANT's cessation or abandonment.

## **II. PERFORMANCE OF AGREEMENT**

- 2.1 CITY'S REPRESENTATIVES: The CITY hereby designates the City Manager and Civil Engineering Assistant II (hereinafter, the "CITY Representatives") to act as its representatives for the performance of this Agreement. The CITY Manager shall be the chief CITY Representative. The CITY Representatives or their designee shall act on behalf of the CITY for all purposes under this Agreement. CONSULTANT shall not accept directions or orders from any person other than the CITY Representatives or their designee.
- 2.2 CONSULTANT REPRESENTATIVE: CONSULTANT hereby designates DAVID STUETZEL, PE, PROJECT MANAGER to act as its representative for the performance of this Agreement (hereinafter, "CONSULTANT Representative"). CONSULTANT Representative shall have full authority to represent and act on behalf of the CONSULTANT for all purposes under this Agreement. CONSULTANT Representative or his designee shall supervise and direct the performance of the Work, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Work under this Agreement. Notice to the CONSULTANT Representative shall constitute notice to CONSULTANT.
- 2.3 COORDINATION OF SERVICE; CONFORMANCE WITH REQUIREMENTS: CONSULTANT agrees to work closely with CITY staff in the performance of the Work and this Agreement and shall be available to CITY staff and the CITY Representatives at all reasonable times. All work prepared by CONSULTANT shall be subject to inspection and approval by CITY Representatives or their designees.



## PROFESSIONAL SERVICES AGREEMENT

### Design Services for Glenoaks Boulevard Traffic, Utility and Street Improvements

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2.4 STANDARD OF CARE; PERFORMANCE OF EMPLOYEES: CONSULTANT represents, acknowledges and agrees to the following:

- A. CONSULTANT shall perform all Work skillfully, competently and to the highest standards of CONSULTANT's profession;
- B. CONSULTANT shall perform all Work in a manner reasonably satisfactory to the CITY;
- C. CONSULTANT shall comply with all applicable federal, state and local laws and regulations, including the conflict of interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 et seq.);
- D. CONSULTANT understands the nature and scope of the Work to be performed under this Agreement as well as any and all schedules of performance;
- E. All of CONSULTANT's employees and agents possess sufficient skill, knowledge, training and experience to perform those services and tasks assigned to them by CONSULTANT; and
- F. All of CONSULTANT's employees and agents (including but not limited to subcontractors and subconsultants) possess all licenses, permits, certificates, qualifications and approvals of whatever nature that are legally required to perform the tasks and services contemplated under this Agreement and all such licenses, permits, certificates, qualifications and approvals shall be maintained throughout the term of this Agreement and made available to CITY for copying and inspection.

The Parties acknowledge and agree that CONSULTANT shall perform, at CONSULTANT's own cost and expense and without any reimbursement from CITY, any services necessary to correct any errors or omissions caused by CONSULTANT's failure to comply with the standard of care set forth under this Section or by any like failure on the part of CONSULTANT's employees, agents, contractors, subcontractors and subconsultants. Such effort by CONSULTANT to correct any errors or omissions shall be commenced immediately upon their discovery by either Party and shall be completed within seven (7) calendar days from the date of discovery or such other extended period of time authorized by the CITY Representatives in writing and in their sole and absolute discretion. The Parties acknowledge and agree that CITY's acceptance of any work performed by CONSULTANT or on CONSULTANT's behalf shall not constitute a release of any deficiency or delay in performance. The Parties further acknowledge, understand and agree that CITY has relied upon the foregoing representations of CONSULTANT, including but not limited to the representation that CONSULTANT possesses the skills,

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### Design Services for Glenoaks Boulevard Traffic, Utility and Street Improvements

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training, knowledge and experience necessary to perform the Work skillfully, competently and to the highest standards of CONSULTANT's profession.

- 2.5 ASSIGNMENT: The skills, training, knowledge and experience of CONSULTANT are material to CITY's willingness to enter into this Agreement. Accordingly, CITY has an interest in the qualifications and capabilities of the person(s) who will perform the services and tasks to be undertaken by CONSULTANT or on behalf of CONSULTANT in the performance of this Agreement. In recognition of this interest, CONSULTANT agrees that it shall not assign or transfer, either directly or indirectly or by operation of law, this Agreement or the performance of any of CONSULTANT's duties or obligations under this Agreement without the prior written consent of the CITY. In the absence of CITY's prior written consent, any attempted assignment or transfer shall be ineffective, null and void and shall constitute a material breach of this Agreement.
- 2.6 CONTROL AND PAYMENT OF SUBORDINATES; INDEPENDENT CONTRACTOR: The Work shall be performed by CONSULTANT or under CONSULTANT's strict supervision. CONSULTANT will determine the means, methods and details of performing the Work subject to the requirements of this Agreement. CITY retains CONSULTANT on an independent contractor basis and not as an employee. CONSULTANT reserves the right to perform similar or different services for other principals during the term of this Agreement, provided such work does not unduly interfere with CONSULTANT's competent and timely performance of the Work contemplated under this Agreement and provided the performance of such services does not result in the unauthorized disclosure of CITY's confidential or proprietary information. Any additional personnel performing the Work under this Agreement on behalf of CONSULTANT are not employees of CITY and shall at all times be under CONSULTANT's exclusive direction and control. CONSULTANT shall pay all wages, salaries and other amounts due such personnel and shall assume responsibility for all benefits, payroll taxes, Social Security and Medicare payments and the like. CONSULTANT shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: Social Security taxes, income tax withholding, unemployment insurance, disability insurance, workers' compensation insurance and the like.
- 2.7 REMOVAL OF EMPLOYEES OR AGENTS: If any of CONSULTANT's officers, employees, agents, contractors, subcontractors or subconsultants is determined by the CITY Representatives to be uncooperative, incompetent, a threat to the adequate or timely performance of the tasks assigned to CONSULTANT, a threat to persons or property, or if any of CONSULTANT's officers, employees, agents, contractors, subcontractors or subconsultants fail or refuse to perform the Work in a manner acceptable to the CITY, such officer, employee, agent, contractor, subcontractor or subconsultant shall be promptly removed by CONSULTANT and shall not be reassigned to perform any of the Work.

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- 2.8 COMPLIANCE WITH LAWS: CONSULTANT shall keep itself informed of and in compliance with all applicable federal, state or local laws to the extent such laws control or otherwise govern the performance of the Work. CONSULTANT's compliance with applicable laws shall include, without limitation, compliance with all applicable Cal/OSHA requirements.
- 2.9 NON-DISCRIMINATION: In the performance of this Agreement, CONSULTANT shall not discriminate against any employee, subcontractor, subconsultant, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability or medical condition.
- 2.10. INDEPENDENT CONTRACTOR STATUS: The Parties acknowledge, understand and agree that CONSULTANT and all persons retained or employed by CONSULTANT are, and shall at all times remain, wholly independent contractors and are not officials, officers, employees, departments or subdivisions of CITY. CONSULTANT shall be solely responsible for the negligent acts and/or omissions of its employees, agents, contractors, subcontractors and subconsultants. CONSULTANT and all persons retained or employed by CONSULTANT shall have no authority, express or implied, to bind CITY in any manner, nor to incur any obligation, debt or liability of any kind on behalf of, or against, CITY, whether by contract or otherwise, unless such authority is expressly conferred to CONSULTANT under this Agreement or is otherwise expressly conferred by CITY in writing.

### III. INSURANCE

- 3.1 DUTY TO PROCURE AND MAINTAIN INSURANCE: Prior to the beginning of and throughout the duration of the Work, CONSULTANT will procure and maintain policies of insurance that meet the requirements and specifications set forth under this Article. CONSULTANT shall procure and maintain the following insurance coverage, at its own expense:
- A. Commercial General Liability Insurance: CONSULTANT shall procure and maintain Commercial General Liability Insurance ("CGL Coverage") as broad as Insurance Services Office Commercial General Liability coverage (occurrence Form CG 0001) or its equivalent. Such CGL Coverage shall have minimum limits of no less than One Million Dollars (\$1,000,000.00) per occurrence and Two Million Dollars (\$2,000,000.00) in the general aggregate for bodily injury, personal injury, property damage, operations, products and completed operations, and contractual liability.

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- B. Automobile Liability Insurance: CONSULTANT shall procure and maintain Automobile Liability Insurance as broad as Insurance Services Office Form Number CA 0001 covering Automobile Liability, Code 1 (any auto). Such Automobile Liability Insurance shall have minimum limits of no less than One Million Dollars (\$1,000,000.00) per accident for bodily injury and property damage.
  - C. Workers' Compensation Insurance/ Employer's Liability Insurance: A policy of workers' compensation insurance in such amount as will fully comply with the laws of the State of California and which shall indemnify, insure and provide legal defense for both CONSULTANT and CITY against any loss, claim or damage arising from any injuries or occupational diseases occurring to any worker employed by or any persons retained by CONSULTANT in the course of carrying out the Work contemplated in this Agreement.
  - D. Errors & Omissions Insurance: For the full term of this Agreement and for a period of three (3) years thereafter, CONSULTANT shall procure and maintain Errors and Omissions Liability Insurance appropriate to CONSULTANT's profession. Such coverage shall have minimum limits of no less than One Million Dollars (\$1,000,000.00) per occurrence and shall be endorsed to include contractual liability.
- 3.2 ADDITIONAL INSURED REQUIREMENTS: The CGL Coverage and the Automobile Liability Insurance shall contain an endorsement naming the CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers as additional insureds.
- 3.3 REQUIRED CARRIER RATING: All varieties of insurance required under this Agreement shall be procured from insurers admitted in the State of California and authorized to issue policies directly to California insureds. Except as otherwise provided elsewhere under this Article, all required insurance shall be procured from insurers who, according to the latest edition of the Best's Insurance Guide, have an A.M. Best's rating of no less than A:VII. CITY may also accept policies procured by insurance carriers with a Standard & Poor's rating of no less than BBB according to the latest published edition the Standard & Poor's rating guide. As to Workers' Compensation Insurance/ Employer's Liability Insurance, the CITY Representatives are authorized to authorize lower ratings than those set forth in this Section.
- 3.4 PRIMACY OF CONSULTANT'S INSURANCE: All policies of insurance provided by CONSULTANT shall be primary to any coverage available to CITY or CITY's elected or appointed officials, officers, employees, agents or volunteers. Any insurance or self-insurance maintained by CITY or CITY's elected or appointed officials, officers, employees, agents or volunteers shall be in excess of CONSULTANT's insurance and shall not contribute with it.

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- 3.5 WAIVER OF SUBROGATION: All insurance coverage provided pursuant to this Agreement shall not prohibit CONSULTANT or CONSULTANT's officers, employees, agents, subcontractors or subconsultants from waiving the right of subrogation prior to a loss. CONSULTANT hereby waives all rights of subrogation against CITY.
- 3.6 VERIFICATION OF COVERAGE: CONSULTANT acknowledges, understands and agrees, that CITY's ability to verify the procurement and maintenance of the insurance required under this Article is critical to safeguarding CITY's financial well-being and, indirectly, the collective well-being of the residents of the CITY. Accordingly, CONSULTANT warrants, represents and agrees that it shall furnish CITY with original certificates of insurance and endorsements evidencing the coverage required under this Article on forms satisfactory to CITY in its sole and absolute discretion. **The certificates of insurance and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf, and shall be on forms provided by the CITY if requested.** All certificates of insurance and endorsements shall be received and approved by CITY as a condition precedent to CONSULTANT's commencement of any Work or any of the Work. Upon CITY's written request, CONSULTANT shall also provide CITY with certified copies of all required insurance policies and endorsements.

## IV. INDEMNIFICATION

- 4.1 The Parties agree that CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers (hereinafter, the "CITY Indemnitees") should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the Parties to be interpreted and construed to provide the CITY Indemnitees with the fullest protection possible under the law. CONSULTANT acknowledges that CITY would not enter into this Agreement in the absence of CONSULTANT's commitment to indemnify, defend and protect CITY as set forth herein.
- 4.2 To the fullest extent permitted by law, CONSULTANT shall indemnify, hold harmless and defend the CITY Indemnitees from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorneys' fees, expert fees and all other costs and fees of litigation) of every nature arising out of or in connection with CONSULTANT's performance of Work hereunder or its failure to comply with any of its obligations contained in this Agreement, except such loss or damage which is caused by the sole negligence or willful misconduct of the CITY.
- 4.3 CITY shall have the right to offset against the amount of any compensation due CONSULTANT under this Agreement any amount due CITY from CONSULTANT as a result

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- of CONSULTANT's failure to pay CITY promptly any indemnification arising under this Article and related to CONSULTANT's failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.
- 4.4 The obligations of CONSULTANT under this Article will not be limited by the provisions of any workers' compensation act or similar act. CONSULTANT expressly waives its statutory immunity under such statutes or laws as to CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers.
- 4.5 CONSULTANT agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Article from each and every subcontractor or any other person or entity involved by, for, with or on behalf of CONSULTANT in the performance of this Agreement. In the event CONSULTANT fails to obtain such indemnity obligations from others as required herein, CONSULTANT agrees to be fully responsible and indemnify, hold harmless and defend CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of CONSULTANT's subcontractors or any other person or entity involved by, for, with or on behalf of CONSULTANT in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of CITY's choice.
- 4.6 CITY does not, and shall not, waive any rights that it may possess against CONSULTANT because of the acceptance by CITY, or the deposit with CITY, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.
- 4.7 This Article and all provisions contained herein (including but not limited to the duty to indemnify, defend and hold free and harmless) shall survive the termination or normal expiration of this Agreement and is in addition to any other rights or remedies which the CITY may have at law or in equity.

## **V. TERMINATION**

- 5.1 TERMINATION WITHOUT CAUSE: CITY may terminate this Agreement at any time for convenience and without cause by giving CONSULTANT a minimum of five (5) calendar days' prior written notice of CITY's intent to terminate this Agreement. Upon such termination for convenience, CONSULTANT shall be compensated only for those services and tasks which have been performed by CONSULTANT up to the effective date of the termination. CONSULTANT may not terminate this Agreement except for cause

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as provided under Section 5.2, below. If this Agreement is terminated as provided herein, CITY may require CONSULTANT to provide all finished or unfinished Documents and Data, as defined in section 6.1 below, and other information of any kind prepared by CONSULTANT in connection with the performance of the Work. CONSULTANT shall be required to provide such Documents and Data within fifteen (15) calendar days of CITY's written request. No actual or asserted breach of this Agreement on the part of CITY pursuant to Section 5.2, below, shall operate to prohibit or otherwise restrict CITY's ability to terminate this Agreement for convenience as provided under this Section.

#### 5.2 EVENTS OF DEFAULT; BREACH OF AGREEMENT:

- A. In the event either Party fails to perform any duty, obligation, service or task set forth under this Agreement (or fails to timely perform or properly perform any such duty, obligation, service or task set forth under this Agreement), an event of default (hereinafter, "Event of Default") shall occur. For all Events of Default, the Party alleging an Event of Default shall give written notice to the defaulting Party (hereinafter referred to as a "Default Notice") which shall specify: (i) the nature of the Event of Default; (ii) the action required to cure the Event of Default; (iii) a date by which the Event of Default shall be cured, which shall not be less than the applicable cure period set forth under Sections 5.2B and 5.2C below or if a cure is not reasonably possible within the applicable cure period, to begin such cure and diligently prosecute such cure to completion. The Event of Default shall constitute a breach of this Agreement if the defaulting Party fails to cure the Event of Default within the applicable cure period or any extended cure period allowed under this Agreement.
- B. CONSULTANT shall cure the following Events of Defaults within the following time periods:
  - i. Within three (3) business days of CITY's issuance of a Default Notice for any failure of CONSULTANT to timely provide CITY or CITY's employees or agents with any information and/or written reports, documentation or work product which CONSULTANT is obligated to provide to CITY or CITY's employees or agents under this Agreement. Prior to the expiration of the 3-day cure period, CONSULTANT may submit a written request for additional time to cure the Event of Default upon a showing that CONSULTANT has commenced efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 3-day cure period. The foregoing notwithstanding, CITY shall be under no obligation to grant additional time for the cure of an Event of Default under this Section 5.2B.i. that exceeds seven (7) calendar days from the end of the initial 3-day cure period; or

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### Design Services for Glenoaks Boulevard Traffic, Utility and Street Improvements

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- ii. Within fourteen (14) calendar days of CITY's issuance of a Default Notice for any other Event of Default under this Agreement. Prior to the expiration of the 14-day cure period, CONSULTANT may submit a written request for additional time to cure the Event of Default upon a showing that CONSULTANT has commenced efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 14-day cure period. The foregoing notwithstanding, CITY shall be under no obligation to grant additional time for the cure of an Event of Default under this Section 5.2B.ii that exceeds thirty (30) calendar days from the end of the initial 14-day cure period.

In addition to any other failure on the part of CONSULTANT to perform any duty, obligation, service or task set forth under this Agreement (or the failure to timely perform or properly perform any such duty, obligation, service or task), an Event of Default on the part of CONSULTANT shall include, but shall not be limited to the following: (i) CONSULTANT's refusal or failure to perform any of the services or tasks called for under the Scope of Work; (ii) CONSULTANT's failure to fulfill or perform its obligations under this Agreement within the specified time or if no time is specified, within a reasonable time; (iii) CONSULTANT's and/or its employees' disregard or violation of any federal, state, local law, rule, procedure or regulation; (iv) the initiation of proceedings under any bankruptcy, insolvency, receivership, reorganization, or similar legislation as relates to CONSULTANT, whether voluntary or involuntary; (v) CONSULTANT's refusal or failure to perform or observe any covenant, condition, obligation or provision of this Agreement; and/or (vi) CITY's discovery that a statement representation or warranty by CONSULTANT relating to this Agreement is false, misleading or erroneous in any material respect.

- C. CITY shall cure any Event of Default asserted by CONSULTANT within forty-five (45) calendar days of CONSULTANT's issuance of a Default Notice, unless the Event of Default cannot reasonably be cured within the 45-day cure period. Prior to the expiration of the 45-day cure period, CITY may submit a written request for additional time to cure the Event of Default upon a showing that CITY has commenced its efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 45-day cure period. The foregoing notwithstanding, an Event of Default dealing with CITY's failure to timely pay any undisputed sums to CONSULTANT as provided under Section 1.4, above, shall be cured by CITY within five (5) calendar days from the date of CONSULTANT's Default Notice to CITY.
- D. CITY, in its sole and absolute discretion, may also immediately suspend CONSULTANT's performance under this Agreement pending CONSULTANT's cure of any Event of Default by giving CONSULTANT written notice of CITY's intent to



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suspend CONSULTANT's performance (hereinafter, a "Suspension Notice"). CITY may issue the Suspension Notice at any time upon the occurrence of an Event of Default. Upon such suspension, CONSULTANT shall be compensated only for those services and tasks which have been rendered by CONSULTANT to the reasonable satisfaction of CITY up to the effective date of the suspension. No actual or asserted breach of this Agreement on the part of CITY shall operate to prohibit or otherwise restrict CITY's ability to suspend this Agreement as provided herein.

- E. No waiver of any Event of Default or breach under this Agreement shall constitute a waiver of any other or subsequent Event of Default or breach. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.
- F. The duties and obligations imposed under this Agreement and the rights and remedies available hereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law. In addition to any other remedies available to CITY at law or under this Agreement in the event of any breach of this Agreement, CITY, in its sole and absolute discretion, may also pursue any one or more of the following remedies:
  - i. Upon written notice to CONSULTANT, the CITY may immediately terminate this Agreement in whole or in part;
  - ii. Upon written notice to CONSULTANT, the CITY may extend the time of performance;
  - iii. The CITY may proceed by appropriate court action to enforce the terms of the Agreement to recover damages for CONSULTANT's breach of the Agreement or to terminate the Agreement; or
  - iv. The CITY may exercise any other available and lawful right or remedy.

CONSULTANT shall be liable for all legal fees plus other costs and expenses that CITY incurs upon a breach of this Agreement or in the CITY's exercise of its remedies under this Agreement.

- G. In the event CITY is in breach of this Agreement, CONSULTANT's sole remedy shall be the suspension or termination of this Agreement and/or the recovery of any unpaid sums lawfully owed to CONSULTANT under this Agreement for completed services and tasks.

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- 5.3 SCOPE OF WAIVER: No waiver of any default or breach under this Agreement shall constitute a waiver of any other default or breach, whether of the same or other covenant, warranty, agreement, term, condition, duty or requirement contained in this Agreement. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.
- 5.4 SURVIVING ARTICLES, SECTIONS AND PROVISIONS: The termination of this Agreement pursuant to any provision of this Article or by normal expiration of its term or any extension thereto shall not operate to terminate any Article, Section or provision contained herein which provides that it shall survive the termination or normal expiration of this Agreement.

## VI. MISCELLANEOUS PROVISIONS

- 6.1 DOCUMENTS & DATA; LICENSING OF INTELLECTUAL PROPERTY: All Documents and Data shall be and remain the property of CITY without restriction or limitation upon their use or dissemination by CITY. For purposes of this Agreement, the term "Documents and Data" means and includes all reports, analyses, correspondence, plans, drawings, designs, renderings, specifications, notes, summaries, strategies, charts, schedules, spreadsheets, calculations, lists, data compilations, documents or other materials developed and/or assembled by or on behalf of CONSULTANT in the performance of this Agreement and fixed in any tangible medium of expression, including but not limited to Documents and Data stored digitally, magnetically and/or electronically. This Agreement creates, at no cost to CITY, a perpetual license for CITY to copy, use, reuse, disseminate and/or retain any and all copyrights, designs, and other intellectual property embodied in all Documents and Data. CONSULTANT shall require all subcontractors and subconsultants working on behalf of CONSULTANT in the performance of this Agreement to agree in writing that CITY shall be granted the same right to copy, use, reuse, disseminate and retain Documents and Data prepared or assembled by any subcontractor or subconsultant as applies to Documents and Data prepared by CONSULTANT in the performance of this Agreement.
- 6.2 CONFIDENTIALITY: All data, documents, discussion, or other information developed or received by CONSULTANT or provided for performance of this Agreement are deemed confidential and shall not be disclosed by CONSULTANT without prior written consent by CITY. CITY shall grant such consent of disclosure as legally required. Upon request, all CITY data shall be returned to CITY upon the termination or expiration of this Agreement. CONSULTANT shall not use CITY's name or insignia, photographs, or any publicity pertaining to the Work in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of CITY.

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- 6.3 **FALSE CLAIMS ACT:** CONSULTANT warrants and represents that neither CONSULTANT nor any person who is an officer of, in a managing position with, or has an ownership interest in CONSULTANT has been determined by a court or tribunal of competent jurisdiction to have violated the False Claims Act, 31 U.S.C., Section 3789 et seq. and the California False Claims Act, Government Code Section 12650 et seq.
- 6.4 **NOTICES:** All notices permitted or required under this Agreement shall be given to the respective Parties at the following addresses, or at such other address as the respective Parties may provide in writing for this purpose:

**CONSULTANT:**

Willdan Engineering  
13191 Crossroads Parkway North,  
Suite 405  
Industry, CA 91746-3443  
Attn: Lew Gluesing, PE, TE, PTOE  
Director of Engineering  
Phone: (562) 908-6200  
Fax: (562) 695-2120  
Email: lgluesing@willdan.com

**CITY:**

City of San Fernando  
Public Works/Engineering  
117 Macneil Street  
San Fernando, CA 91340  
Attn: Civil Engineering Assistant II  
Phone: (818) 898-1222  
Fax: (818) 361-6728

Such notices shall be deemed effective when personally delivered or successfully transmitted by facsimile as evidenced by a fax confirmation slip or when mailed, forty-eight (48) hours after deposit with the United States Postal Service, first class postage prepaid and addressed to the Party at its applicable address.

- 6.5 **COOPERATION; FURTHER ACTS:** The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as are reasonably necessary, appropriate or convenient to achieve the purposes of this Agreement.
- 6.6 **SUBCONTRACTING:** CONSULTANT shall not subcontract any portion of the Work required by this Agreement, except as expressly stated herein, without the prior written approval of CITY. Subcontracts (including without limitation subcontracts with subconsultants), if any, shall contain a provision making them subject to all provisions stipulated in this Agreement, including provisions relating to insurance requirements and indemnification.
- 6.7 **CITY'S RIGHT TO EMPLOY OTHER CONSULTANTS:** CITY reserves the right to employ other contractors in connection with the various projects worked upon by CONSULTANT.

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### Design Services for Glenoaks Boulevard Traffic, Utility and Street Improvements

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- 6.8 PROHIBITED INTERESTS: CONSULTANT warrants, represents and maintains that it has not employed nor retained any company or person, other than a *bona fide* employee working solely for CONSULTANT, to solicit or secure this Agreement. Further, CONSULTANT warrants and represents that it has not paid nor has it agreed to pay any company or person, other than a *bona fide* employee working solely for CONSULTANT, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, CITY shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of CITY, during the term of his or her service with CITY, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.
- 6.9 TIME IS OF THE ESSENCE: Time is of the essence for each and every provision of this Agreement.
- 6.10 GOVERNING LAW AND VENUE: This Agreement shall be interpreted and governed according to the laws of the State of California. In the event of litigation between the Parties, venue, without exception, shall be in the Los Angeles County Superior Court of the State of California. If, and only if, applicable law requires that all or part of any such litigation be tried exclusively in federal court, venue, without exception, shall be in the Central District of California located in the City of Los Angeles, California.
- 6.11 ATTORNEYS' FEES: If either Party commences an action against the other Party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing Party in such litigation shall be entitled to have and recover from the losing Party reasonable attorneys' fees and all other costs of such action.
- 6.12 SUCCESSORS AND ASSIGNS: This Agreement shall be binding on the successors and assigns of the Parties.
- 6.13 NO THIRD PARTY BENEFIT: There are no intended third party beneficiaries of any right or obligation assumed by the Parties. All rights and benefits under this Agreement inure exclusively to the Parties.
- 6.14 CONSTRUCTION OF AGREEMENT: This Agreement shall not be construed in favor of, or against, either Party but shall be construed as if the Parties prepared this Agreement together through a process of negotiation and with the advice of their respective attorneys.
- 6.15 SEVERABILITY: If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

## PROFESSIONAL SERVICES AGREEMENT

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- 6.16 AMENDMENT; MODIFICATION: No amendment, modification or supplement of this Agreement shall be valid or binding unless executed in writing and signed by both Parties, subject to CITY approval. The requirement for written amendments, modifications or supplements cannot be waived and any attempted waiver shall be void and invalid.
- 6.17 CAPTIONS: The captions of the various articles, sections and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.
- 6.18 INCONSISTENCIES OR CONFLICTS: In the event of any conflict or inconsistency between the provisions of this Agreement and any of the exhibits attached hereto, the provisions of this Agreement shall control.
- 6.19 ENTIRE AGREEMENT: This Agreement including all attached exhibits is the entire, complete, final and exclusive expression of the Parties with respect to the matters addressed herein and supersedes all other agreements or understandings, whether oral or written, or entered into between CITY and CONSULTANT prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any Party which are not embodied herein shall be valid or binding. No amendment, modification or supplement to this Agreement shall be valid and binding unless in writing and duly executed by the Parties pursuant to Section 6.16, above.
- 6.20 COUNTERPARTS: This Agreement shall be executed in three (3) original counterparts each of which shall be of equal force and effect. No handwritten or typewritten amendment, modification or supplement to any one counterparts shall be valid or binding unless made to all three counterparts in conformity with Section 6.16, above. One fully executed original counterpart shall be delivered to CONSULTANT and the remaining two original counterparts shall be retained by CITY.

**(SIGNATURE PAGE TO FOLLOW)**

**PROFESSIONAL SERVICES AGREEMENT****Design Services for Glenoaks Boulevard Traffic, Utility and Street Improvements**Page 17 of 17

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IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed the day and year first appearing in this Agreement, above.

**CITY OF SAN FERNANDO**

By: \_\_\_\_\_  
Alexander P. Meyerhoff, City Manager

**WILLDAN ENGINEERING**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**APPROVED AS TO FORM**

By: \_\_\_\_\_  
Rick R. Olivarez, City Attorney



September 13, 2017

Mr. Kenneth Jones  
Management Analyst  
City of San Fernando  
Public Works Department  
117 Macneil Street  
San Fernando, CA 91340

**Subject: Proposal to Provide Engineering Design Services Street Resurfacing Improvements and Federal Highway Safety Improvement Project (HSIP)**

Dear Mr. Jones:

Pursuant to the existing Professional Services Agreement between the City of San Fernando and Willdan Engineering (Willdan), we are pleased to submit this proposal to provide engineering design services, grant administration and administration assistance during construction for the preparation of plans, specifications, and estimates (PS&E) for the construction of the Street Resurfacing Improvements and Federal Highway Safety Improvement Project.

It is our understanding that the overall project is divided into two projects: the street resurfacing and the HSIP safety improvements. The purpose of the division of the projects is to keep an accurate account of the funding that covers each project, especially since the HSIP project has federal funds and will require allocation of funding through the Caltrans local assistance office, as well as, additional steps such as public outreach for the medians to provide the necessary paperwork to acquire Authorization to Proceed with Construction (E-76 CON).

The proposed project limits for the street resurfacing project are: Glenoaks Boulevard between the West City Limit to East City Limit (approximately 1.27 miles). The HSIP improvements are included within the resurfacing project limits but are for intersections only, and include traffic signal modifications to protected/left turn phasing and non-landscape raised medians for the length of the left turn pocket within existing right of way at the following six (6) intersections with Glenoaks Boulevard: Arroyo Street, Griswold Avenue, Brand Boulevard, Maclay Avenue, Harding Avenue and Orange Grove Avenue.

- Street Resurfacing and Utility Improvements

The improvements include roadway improvements, concrete improvements (such as missing sidewalk, and removal & replacement of sidewalk, driveway approaches, ramps, decorative crosswalks at the intersection of N. Maclay Avenue and Glenoaks Boulevard, cross gutters, and curb & gutter), signing and striping, utility improvements (water main replacement and sewer point repairs), and replacement of tree in-kind. Services shall include (but will not be limited to) preliminary survey, utility coordination, geotechnical report and traffic index analysis, construction plans and specifications, and project administration assistance during construction. The project is funded with Local Measure R funds



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(\$1,500,000), City Utility Funds (\$500,000) (Sewer, Water), and CalRecycle funds (Grant amount of \$97,846 must be expended by April 2018.) For a total budget of \$2,100,000.

- Federal Highway Safety Improvement Project (HSIP) Traffic Improvements

The improvements include traffic signal upgrades to protected/left turn phasing and the construction of small non-landscaped median islands at six (6) intersections. Services shall include (but will not be limited to): construction plans and specifications, utility coordination, public outreach, and Caltrans Construction (E-76) construction package approval (construction engineering and final submittal package) for the Federal HSIP Project. The project is funded with Federal HSIP funds (grant amount of \$1,380,400 and is programmed for FFY 2017-18.)

We understand the project will be packaged as one set of plans, specifications and estimate, but will utilize multiple bid schedules to allocate the bid items that are covered by the various funding sources so they may be tracked separately (specially for the HSIP grant). We have presented the scope of work for each project with the understanding that the cost will be split within both projects on certain tasks such as project management, research and development, field review, advertisement and bidding assistance and engineering during construction.

## SCOPE OF WORK – RESURFACING PROJECT

### Task 1 – Project Management

The management and close coordination with all parties involved in this project is critical for the successful completion of any project. Willdan takes pride in the high level of service we provide to our clients. Three key elements to successful project management include a project kick-off meeting, the project design requirement letter, and project status reports.

1. A project kick-off meeting will be scheduled to include City staff. The City will provide a detailed explanation of the project scope and schedule. Major aspects of the project will be discussed including the design criteria, utility coordination, plan preparation and specifications, estimates, submittal reviews, bid process, and anticipated construction issues. In addition to the kick-off meeting, Willdan will attend design meetings for the various submittal stages at four meetings: 35%, 65% 95%, and final. Request for attendance at additional meetings other than those discussed above (a total of five meetings) will be for an additional fee.
2. The design criteria, responsibilities, and findings from the project kick-off meeting will be summarized in a design criteria letter that will be distributed to the project team.
3. Prepare and distribute the agendas and minutes for all project meetings.
4. Submit monthly progress reports to the Project Engineer via e-mail following federally funded project procedures, the reports will include the progress to date.





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**Task 1 Deliverable:**

- ✓ *Meeting Minutes*
- ✓ *Agenda*
- ✓ *Month Progress reports*

**Task 2 – Research and Development**

1. Obtain available as-built drawings, survey data and utility contact information from the City of San Fernando. The research may include assessor parcel maps, tract maps, recently completed or planned improvement drawings, as-built drawings for street, traffic signals, signing, striping, and storm drain, as well as municipal improvements such as water and sewer as-builts, atlases, and/or GIS information.
2. Mail notices to utility companies in accordance with City's procedures. Documentation of contacts and responses will be copied to the City. Willdan Engineering will prepare utility notices and deliver them to the City for mailing under City letterhead. If so desired by the City, Willdan Engineering can transmit these notices under Willdan Engineering's letterhead; however, the City shall be responsible for any fees assessed to Willdan Engineering by the utility companies. In either case, all responses, questions, and correspondence from the utility companies will be addressed to Willdan Engineering's utility coordinator. Willdan Engineering will coordinate with utility companies for new connection feeds and utility relocations, as needed within the project limits.
3. Review the City's Water System Documents including maintenance records and Title 22 reports to discover what repairs or replacement may be appropriate for the project segment. If there are substantial condition and flow factors not available, it may be necessary to obtain specific testing (e.g., flow rates, leak detection, potholing and pipe coupon sampling, soil sampling for potential corrosive soil condition impact to the pipe and fittings, hydraulic modeling for performance comparison) to identify the structural and maintenance condition of the water pipeline project segments. Rehabilitation methods including lining, spot repairs/replacements, pipe bursting, valve and fitting repairs, and any other available and proven techniques will be reviewed for applicability.
4. Review the City's sewer documents including capacity and flow reports, and CCTV videos and inspection reports to identify the structural and maintenance defects observed in each sewer segment. We've assumed that the CCTV investigation employed the methods and documentation of the NAASCO-PACP criteria and numbering system which facilitates identification and proper evaluation of the observed inspection conditions. If not, it is expected that additional time and costs will be required to accomplish the additional evaluation needed to make a proper assessment for design/construction purposes. Utilizing the NASSCO\_PACP methods and reporting is not intended to be the sole source for determining a course of action, but it does expedite the assessment process. Each sewer segment will need to be evaluated by our team to determine the severity of defects. Grade 5 structural defects per the PACP coding system, can vary from a small hole in the pipe to a full collapse. Evaluation and development of an asset management program requires an application of common sense and other pertinent information to further assess each situation beyond the PACP rating.



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5. Utilized record drawings and design survey to prepare a base plan with the existing improvements for the project area. A site visit will then be conducted to fill in any data gaps and confirm accuracy of the base mapping.

#### **Task 2 – Deliverables**

- ✓ *Utility notices*

#### **Task 3 - Design Survey**

Perform focus field survey as needed for the design. The project engineer will review the site and designate any points for which precise elevations will be needed to complete the design as intended. Experience has shown that on projects of this nature, fixed interval cross sections do not provide the data necessary for proper design. A lot of data is gathered in locations that yield useless or misleading information, while the key points of concern, such as the elevation of a settled driveway would be overlooked. Willdan Engineering's approach having the design engineer specify the necessary survey points will provide a precisely functional design most cost effectively.

For the resurfacing, we've allocated one-day of field survey to provide the precise elevations for locations that may be of concern.

#### **Task 3 – Deliverables**

- ✓ *Survey points, specific locations*

#### **Task 4 - Field Investigations**

1. Perform a comprehensive field review of the project street limits. Photographs will be taken to catalog existing site conditions and additional field measurements may be collected for a complete and accurate design. We will
2. Identify and mitigate locations within the project limits that have damaged segments of sidewalk, curb and gutters, curb returns, ADA ramps, and drive approaches. Propose cost effective solutions, such as new concrete and/or grinding, to mitigate pedestrian tripping obstacles. Field review all wheel chair ramps within the project limits, and reconcile to ADA compliance.
3. Identify and mitigate various situations within the project limits that require drainage correction improvements to mitigate standing water in low areas at the curb and gutter of the street. Establish existing topography and drainage patterns to identify localized ponding as outlined in 3. above. Propose cost effective solutions to mitigate surface drainage obstacles resulting from raised curbs, tree-root damage, deterioration of street pavement, and deficient cross-gutters.

#### **Task 4 – Deliverables**

- ✓ *Photographs*
- ✓ *Field notes*





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### **Task 5 - Geotechnical Analysis and Pavement Report**

Willdan Geotechnical will prepare the geotechnical/pavement design study for the proposed improvements along Glenoaks Boulevard from West City Limit to East City Limit (1.27 linear miles). The report preparation includes the following:

1. Review and map the condition and level of distress of the existing pavement.
2. Field exploration including coring the asphalt pavement, and drilling and sampling the subgrade soil at the total of ten (10) locations to the maximum drilled depth of 4 feet below ground surface within the project limits. The core locations will be placed at strategic locations to represent the existing conditions. We will provide traffic control measures during coring operations.
3. Measure and visually log the cores in the field. Measure the thickness of aggregate base, if any, and collect representative sample of subgrade material for laboratory testing.
4. Laboratory testing of collected representative subgrade soils to determine their index and engineering properties.
5. Based on test results, evaluate alternative pavement section thicknesses for new pavement and rehabilitation approaches for the existing pavement where needed, including any necessary localized dig-outs where warranted. The alternatives may consist of overlay, full depth reclamation/recycling and/or total removal and replacement, including RHMA and/or HMA material. We will also explore and analyze engineering properties of subgrade soils and provide recommendations for construction of the proposed replacement of water main and sewer main such as trench stability and trench backfill.
6. Provide a draft and a final report to the design team presenting our findings, conclusions and recommendations. The report will be supported with a map showing core locations and summary of laboratory test results.

### **Task 5 - Deliverables**

- ✓ Three (3) copies of Draft and Final Geotechnical Report

### **Task 6 - Traffic Index Calculation**

1. Willdan will collect one (1) location of 24-hour truck classification counts to get recent percentages of truck traffic currently utilizing Glenoaks Boulevard.
2. Upon receipt of counts, Willdan will utilize the County of Los Angeles method for the calculation of the traffic index(TI) and provide a TI for both a 10 and 15 years' pavement life.

### **Task 6 – Deliverables**

- ✓ Traffic Index



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### **Task 7 - Preliminary Engineering Report**

Willdan will compile a Preliminary Engineering Report (PER) for review and approval by the City. The report will contain a summary of the initial reconnaissance notes, utility provided information, field survey findings, any photographs of conditions for discussion, and the base design concept with preliminary construction cost estimate. The report will be discussed with City representatives to make reliable, cost effective decisions about the proposed street improvements, water and sewer rehabilitation/replacement methods.

During preparation of the PER, Willdan will review existing information, such as the pavement management report city sewer and water documents and field review of the street to make recommendations regarding the construction needs, including the location and extend of missing or damaged sidewalk, curbs and gutter access ramps, driveways, sewer and water repairs. Willdan will also assess the access ramps and will recommend necessary upgrades. In addition, the report will address the disposition of existing utilities and coordination, and anticipated requirements.

#### **Task 7 - Deliverables**

- ✓ Three (3) hard copies of the Preliminary Design Report (10% design submittal)

### **Task 8 - Plans, Specifications and Engineer's Cost Estimate (PS&E)**

Willdan will prepare engineering plans, technical specifications and engineers estimate of construction costs (PS&E) for the street resurfacing project. Plans will be prepared on 22-inch by 34-inch layout in AutoCAD 2014, and submitted full size on bond at the 60, 90% and final submittals for City s review and comment. Final approved drawings will be wet stamped and signed by the engineer of record.

#### Street Resurfacing Plans

The street resurfacing plans will include 40 scale plan views for any pavement maintenance or rehabilitation work with typical cross-sections. The plan set will also contain: location maps, general and construction notes, survey controls, quantity tables, and details sufficient to support successful bid and construction of the improvements.

#### Utility Plans

Willdan will incorporate identified utility features and locations provided by the serving utilities on the respective street improvement plans. The plans will also include any utilities that are to be constructed within the respective street segment areas, as well as those to be relocated by others, where applicable.

#### Water Main Improvements

Willdan will prepare plans for the subject water pipeline repairs or replacements and proposed construction methods according to the approved PER recommendations. The plans will identify the limits and type of rehabilitation or reconstruction, existing utilities, and details required for clarification of construction components.





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### Sewer Main Improvements

Willdan will prepare plans of the existing sewer line and proposed construction methods according to the approved PER recommendations. The plans will identify the limits and type of rehabilitation or reconstruction, existing utilities, and details required for clarification of construction components. The City's established naming convention for sewer segments and manholes will be used to identify existing sewer improvements on the plans. Technical specifications will be prepared for construction of the sewer rehabilitation project.

### Signing and Striping Improvements

The signing and striping plans will be prepared at a 40-scale and will include all existing striping, signs and proposed striping modifications. The loop induction replacement is suggested be included with the HSIP project since the traffic signal operation will be modified requiring other modifications to the traffic signal including detection.

### Specifications

Utilizing the City-provided boilerplate, Willdan will prepare the project's specifications, complete and ready for bidding purposes using the latest edition the State of California Department of Transportation Standard Plans and Specifications. Willdan's specifications will support the selected overlay and construction strategies. Willdan will be responsible for compiling project specifications that are complete and ready for bidding purposes and that are signed by a civil engineer registered in the State of California. A full set of specifications will be provided at 60, 90 and Final design levels. Willdan will address traffic control requirements in the contract documents and specifications to construct the improvements.

### Engineer's Cost Estimate

Willdan Engineering will prepare a detailed engineer's estimate of probable costs in Microsoft Excel spreadsheet format. The items will be arranged in chronological order of construction and will identify the bid items to be included in the contractors' bid forms. The estimate will be based upon recent bid prices for similar street construction projects in the vicinity. Backup quantity calculations will be provided showing detailed computations for accuracy of the quantities upon request. The engineer's construction cost estimate will be based on plan sheet quantities and will be furnished at 90-percent, and final 100-percent design milestones.

### **Task 8 - Deliverables**

- ✓ A PDF set and one (1) full size plans at 60, 90, and Final design completion
- ✓ A MS Word file and three (3) hard copies of complete specifications at 60, 90, and Final design completion
- ✓ An Excel file and three (3) hard copies of estimated quantities and Engineer's Estimate of Probable Costs at 60, 90, and Final design completion

### **Task 9 - Advertisement and Bidding Assistance**

During the bidding process, Willdan will be on call to provide analysis and interpretation of the drawings and specifications. When requested to do so, Willdan will prepare and issue addenda to address concerns of potential bidders. Should a prebid conference be necessary, Willdan will



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be present to answer questions from prospective bidders. If necessary, Willdan will assist City staff in the receipt of sealed bids, analysis of bids received, receipt of required bonds, and verifying the bidder's ability to perform the contract for the project within the time constraints set forth in the documents. In addition, Willdan will assist the City with coordinating the advertisement of the project bid and the evaluation criteria regarding the prequalification of bidding contractors, as well as participate in the evaluation of submitted bids and provide recommendations of bids received.

**Task 9 - Deliverables**

- ✓ Bid Analysis
- ✓ RFI's
- ✓ Attendance pre-bid meeting
- ✓ Addendum

**Task 10 - Engineering Support During Construction**

During construction, Willdan will assist the City during the construction services phase, by reviewing and approving material submittals, responding to requests for information (RFI's), and assisting with contract change orders as necessary. Should there be a design oversight identified in the design plans or specifications, we will make the appropriate design correction at no cost to the City.

**Task 10 - Deliverables**

- ✓ Attendance pre-bid meeting
- ✓ Material submittal review
- ✓ RFI's

**SCOPE OF WORK – HIGHWAY SAFETY IMPROVEMENT PROJECT (HSIP)****Task 1 – Project Management**

The management and close coordination with all parties involved in this project is critical for the successful completion of any project. Willdan takes pride in the high level of service we provide to our clients. Three key elements to successful project management include a project kick-off meeting, the project design requirement letter, and project status reports.

1. A project kick-off meeting will be scheduled to include City staff. The City will provide a detailed explanation of the project scope and schedule. Major aspects of the project will be discussed including the design criteria, utility coordination, plan preparation and specifications, estimates, submittal reviews, bid process, and anticipated construction issues. In addition to the kick-off meeting, Willdan will attend design meetings for the various submittal stages four meetings; 35%, 65% 95%, and final. Request for attendance at additional meetings other than those discussed above (a total of five meetings) will be for an additional fee.





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2. The design criteria, responsibilities, and findings from the project kick-off meeting will be summarized in a design criteria letter that will be distributed to the project team.
3. Willdan will prepare and distribute the agendas and minutes for all project meetings.
4. Willdan will submit monthly progress reports to the Project Engineer via e-mail following federally funded project procedures, the reports will include the progress to date.

**Task 1 Deliverable:**

- ✓ Meeting Minutes
- ✓ Agenda
- ✓ Month Progress reports
- ✓ Month Progress reports

**Task 2 – Research and Development**

1. Obtain available as-built drawings, survey data and utility contact information from the City of San Fernando. The research may include assessor parcel maps, tract maps, recently completed or planned improvement drawings, as-built drawings for street, traffic signals, signing, striping, and storm drain, as well as municipal improvements such as water and sewer as-builts, atlases, and/or GIS information.
2. Mail notices to utility companies in accordance with City's procedures. Documentation of contacts and responses will be copied to the City. Willdan Engineering will prepare utility notices and deliver them to the City for mailing under City letterhead. If so desired by the City, Willdan Engineering can transmit these notices under Willdan Engineering's letterhead; however, the City shall be responsible for any fees assessed to Willdan Engineering by the utility companies. In either case, all responses, questions, and correspondence from the utility companies will be addressed to Willdan Engineering's utility coordinator. Willdan Engineering will coordinate with utility companies for new connection feeds and utility relocations, as needed within the project limits.
3. Utilize record drawings and design survey to prepare a base plan with the existing improvements for the project area. A site visit will then be conducted to fill in any data gaps and confirm accuracy of the base mapping.

**Task 3 – Design Survey**

Collect topographic survey for 250' feet on each approach to the six (6) intersections of Glenoaks Boulevard with Arroyo Street, Griswold Avenue, Brand Boulevard, Maclay Avenue, Harding Avenue and Orange Grove Avenue. The topographic survey will include centerline ties, right of way information from the County Surveyor's office and other available survey data from the City of San Fernando.

**Task 3 Deliverables:**

- ✓ Topographic survey



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#### **Task 4 – Field Review**

Willdan will perform a comprehensive field review of the project limits. Photographs will be taken to catalog existing site conditions and additional field measurements may be collected for a complete and accurate design.

1. Verify locations of street topographic features including manholes, water valves, traffic striping, etc.
2. Be proactive in field review towards discovery of special conditions that might create conflicts or change orders during construction.

#### **Task 4 Deliverables:**

- ✓ Field notes
- ✓ photographs

#### **Task 5 – Public Outreach**

1. Prepare conceptual plans as described in HSIP application. The concept plans will be prepared at a scale of 1"=40'. The conceptual plans will include preliminary alignment for the median approaches Glenoaks Boulevard with the six intersections.
2. Attend public presentations on the proposed project to initially inform the public of the project and receive input. A second meeting will be held to present the public with details of the proposed project. A third meeting would include City Council hearing for preliminary and environmental approval.
3. Provide information for the public outreach meeting including mailing information, and write ups for social media. The community will be informed of the meetings through, mailing, website postings, local newspapers and community websites.

#### **Task 5 Deliverables:**

- ✓ Concept Plans
- ✓ Meeting attendance three (3)
- ✓ Informational Mailing

#### **Task 6 – Plans, Specifications and Estimate**

Willdan will prepare engineering plans, technical specifications and engineers estimate of construction costs (PS&E) for the HSIP Project. Plans will be prepared on 22-inch by 34-inch layout in AutoCAD 2014, and submitted full size on bond at the 60, 90% and final submittals for City's review and comment. Final approved drawings will be wet stamped and signed by the engineer of record.

#### **Median Street Improvement Plans**

The median plans will include 20 scale plan/profile views for median construction work with typical cross-sections. The plan set will also contain: location maps, general and construction





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notes, survey controls, quantity tables, and details sufficient to support successful bid and construction of the improvements.

### Traffic Signal Plans

The traffic signal modifications plans will be prepared at a 20 scale and will include operational modification at six (6) intersections along Glenoaks Boulevard to protected left turn phasing including bicycle detection upgrades. The intent is to satisfy the objective of the HSIP grant application. There may be additional upgrades that may be recommended at each intersection, we will evaluate if they can be implemented within the grant budget and will be presented to the City at 30% submittal for review and approval.

Prepare a traffic signal modification timing chart including the protected left turn phasing.

### Specifications

Utilizing the City-provided boilerplate, Willdan will prepare the project's specifications, complete and ready for bidding purposes using the latest edition the State of California Department of Transportation Standard Plans and Specifications. Willdan's specifications will support the selected overlay and construction strategies. Willdan will be responsible for compiling project specifications that are complete and ready for bidding purposes and that are signed by a civil engineer registered in the State of California. A full set of specifications will be provided at 60, 90 and Final design levels. Willdan will address traffic control requirements in the contract documents and specifications to construct the improvements.

### Engineer's Cost Estimate

Willdan Engineering will prepare a detailed engineer's estimate of probable costs in Microsoft Excel spreadsheet format. The items will be arranged in chronological order of construction and will identify the bid items to be included in the contractors' bid forms. The estimate will be based upon recent bid prices for similar street construction projects in the vicinity. Backup quantity calculations will be provided showing detailed computations for accuracy of the quantities upon request. The engineer's construction cost estimate will be based on plan sheet quantities and will be furnished at 90-percent, and final 100-percent design milestones.

### **Task 6 Deliverables**

- ✓ A PDF set and three (3) full size sets of plans at 60, 90, and Final design completion
- ✓ A MS Word file and three (3) hard copies of complete specifications at 60, 90, and Final design completion
- ✓ An Excel file and three (3) hard copies of estimated quantities and Engineer's Estimate of Probable Costs at 60, 90, and Final design completion

### **Task 7 – HSIP Grant Administration**

#### Task 7.1 – Request Federal Project Number (FPN) & Field Review

This HSIP Cycle 7 project is programmed for FFY 17/18 in the amount of \$1,380,400. The City requested moving the HSIP funds in preliminary engineering to the construction phase.



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***Task 7.1 Deliverables:***

- ✓ Prepare LAPM Exhibits: 7-B Field Review and 7-G Field Review Attendance Roster.
- ✓ Submit package to Caltrans along with applicable attachments such as typical sections, FTIP Sheet, and approved HSIP project list.

***Task 7.2 – Environmental Approval***

Assume Categorical Exemption for CEQA compliance and Categorical Exclusion without technical studies for NEPA compliance. Following public outreach phase, determine whether a Public Hearing is required.

***Task 7.2 Deliverables:***

- ✓ Prepare Notice of Exemption.
- ✓ Publish the Notice of Opportunity for Public Hearing Proposal according to the LAPM.
- ✓ If a Public Hearing is required, compile the *Record of Public Hearing* including LAPM Exhibit 8-A *Notice of Public Hearing* or if the project is non-controversial, compile the *Record of Opportunity for a Public Hearing* including LAPM Exhibit 8-B *Notice of Opportunity for Public Hearing Proposal*.
- ✓ Prepare LAPM Exhibits: 6-A *Preliminary Environmental Study* and 6-E *Categorical Exemption/Programmatic Categorical Exclusion Determination Form*.
- ✓ Submit package to Caltrans along with applicable attachments such as typical sections, project footprint map, FTIP Sheet, and approved HSIP project list.

***Task 7.3 – Right of Way (ROW) Certification***

Following CEQA and NEPA clearance, and receiving the final PS&E, begin to prepare the Right of Way Certification package.

***Task 7.3 Deliverables:***

- ✓ Prepare LAPM Exhibit 13-A Short Form Right of Way Certification Off State Highway System and the Project Engineer's Certification of Utilities.
- ✓ Submit package to Caltrans along with the final signed plans, required backup documentation from utilities and other agencies, a copy of the City Resolution authorizing a City official to execute right of way certifications, and a copy of the approved NEPA and CEQA documents.

***Task 7.4 - Request for Authorization (RFA) to Proceed with Construction***

Upon receiving right of way certification, begin preparing RFA to Proceed with Construction package to initiate the obligation of federal funds by Caltrans for the construction of the project.

***Task 7.4 Deliverables:***

- ✓ LAPM Exhibits: 3-D Request for Authorization,
- ✓ 3-E Data Sheets,
- ✓ 12-A Preliminary Estimate of Cost,
- ✓ 15-N Finance Letter,





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- ✓ 12-C PS&E Certification,
- ✓ 12-D PS&E Checklist,
- ✓ 15-A Local Agency Construction Contract Administration Checklist,
- ✓ 4-A Local Programs Agreement Checklist.
- ✓ DBE project goals for construction and construction engineering using LAPM Exhibit 9D DBE Contract Goal Methodology.

### **Task 8 – Advertisement and Bidding Assistance**

During the bidding process, Willdan will be on call to provide analysis and interpretation of the drawings and specifications. When requested to do so, Willdan will prepare and issue addenda to address concerns of potential bidders. Should a prebid conference be necessary, Willdan will be present to answer questions from prospective bidders. If necessary, Willdan will assist City staff in the receipt of sealed bids, analysis of bids received, receipt of required bonds, and verifying the bidder's ability to perform the contract for the project within the time constraints set forth in the documents. In addition, Willdan will assist the City with coordinating the advertisement of the project bid and the evaluation criteria regarding the prequalification of bidding contractors, as well as participate in the evaluation of submitted bids and provide recommendations of bids received.

#### **Task 8 - Deliverables**

- ✓ Bid Analysis
- ✓ RFI's
- ✓ Attendance pre-bid meeting
- ✓ Addendum

### **Task 9 - Engineering Support During Construction**

During construction, Willdan will assist the City during the construction services phase, by reviewing and approving material submittals, responding to requests for information (RFI's), and assisting with contract change orders as necessary. Should there be a design oversight identified in the design plans or specifications, we will make the appropriate design correction at no cost to the City.

#### **Task 9 – Deliverables**

- ✓ Attendance pre-bid meeting
- ✓ Material submittal review
- ✓ RFI's

#### **Exclusions:**

- Traffic Control Plans, due to the vague nature of the sewer and water work, we suggest the traffic control plan staging be addressed in the specification and have the contractor submit plans prior to commencement of construction.
- Landscape and Irrigation plans – medians will not include landscaping and/or irrigation since they are not covered by the HSIP grant.



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**FEE**

We have presented the fee for each project separately with the understanding that the cost will be split within both projects on certain tasks such as project management, research and development, field review, advertisement and bidding assistance and engineering during construction. Our fee represents that breakdown and we've allocated the fair share amount to each project.

Our proposed not-to-exceed fee for the above scope of is as follows

Street Resurfacing/Utility Improvements	\$123,940.00
Federal HSIP Traffic Safety Improvements	\$106,054.00


<b>Total Not-to-Exceed Fee</b>	<b>\$229,994.00</b>
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Two originals are being submitted. Please indicate the City's approval and authorization to proceed by signing both originals and returning one to our office.

Thank you for giving us the opportunity to be of service to the City of San Fernando. If you have any questions, please contact Ms. Vanessa Muñoz at (562) 368-4848 or via e-mail [vmunoz@willdan.com](mailto:vmunoz@willdan.com).

Respectfully submitted,

**WILLDAN ENGINEERING**



Lew Gluesing PE, TE, PTOE  
Director of Engineering

Approval and Authorization to Proceed By:

**CITY OF SAN FERNANDO**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Enclosure

91005/06-160/P17-126\_14245







**CITY OF SAN FERNANDO**  
**STREET RESURFACING AND UTILITY IMPROVEMENTS**  
**AND**  
**HIGHWAY SAFETY IMPROVEMENT PROJECT (HSIP) TRAFFIC IMPROVEMENTS**  
**FEE SCHEDULE**  
**Tuesday, June 13, 2017**

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## AGENDA REPORT

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**To:** Mayor Sylvia Ballin and Councilmembers

**From:** Alexander P. Meyerhoff, City Manager  
By: Kenneth Jones, Management Analyst

**Date:** October 2, 2017

**Subject:** Consideration to Approve Participation in Southern California Edison's LS-1 Option E Program

### RECOMMENDATION:

It is recommended that the City Council:

- a. Approve the City's participation in Southern California Edison's (SCE) LS-1 Option E Program; and
- b. Authorize the City Manager to negotiate and execute an agreement with Southern California Edison for participation in the LS-1 Option E Program.

### BACKGROUND:

1. There are approximately 1,729 street light poles in the City of San Fernando. Of those, 1,304 are owned and maintained by Southern California Edison (SCE). For each street light pole, the City pays the cost of electricity, maintenance, and a facilities fee to SCE each month. These types of street light poles are referred to as LS-1 lights and fall under SCE's LS-1 cost tariff. The remaining street light poles (approximately 425) are owned by the City and paid through a Landscaping and Lighting Assessment District (LLAD), which has been in effect in the City since Fiscal Year (FY) 1981-1982.
2. At the June 5, 2017 City Council Meeting, staff gave a presentation on the cost/benefit of the City participating in SCE's Street Light Acquisition Program, which included a discussion of SCE's LS-1 Option E Program to upgrade existing High Pressure Sodium bulbs to LED lights as an alternative to realize long-term savings without purchasing the street light system. Based on the presentation, the City Council decided to forego the SCE's Street Light Acquisition Program and directed staff to gather additional information on the LS-1 Option E Program for future consideration by the City Council.

**Consideration to Approve Participation in Southern California Edison's LS-1 Option E Program**Page 2 of 3

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**ANALYSIS:**

SCE owns more than 80% of all street light poles in its service territory, which includes the City of San Fernando. Of the 1,729 street light poles in San Fernando, approximately 1,300 (75%) are owned by SCE.

The majority of the street light poles in San Fernando are fixed with non-energy efficient High Pressure Sodium (HPS) lights. HPS is the most common light source and makes up the majority of existing systems in southern California.

**LS-1 Option E (AB 719 Tariff)**

On July 1, 2015, as required by California Assembly Bill (AB) 719 (Hernandez) signed by Governor Brown on October 7, 2013, SCE filed an AB 719 implementation plan with the California Public Utilities Commission (CPUC). The law requires the state's major investor-owned utilities to offer a tariff by July 1, 2015 that funds energy efficiency improvements to utility-owned street lights.

SCE offers the LS-1 Option E Program as an alternative to realize long-term savings without purchasing the street light system. The LS-1 Option E program (approved by the CPUC in June 2016) allows customers to ask SCE to replace High Pressure Sodium (LS-1) streetlights with LED technology. There is no up-front cost to convert "cobra-head" style fixtures to LED as the initial capital investment of approximately \$320 per light is amortized over 20 years and funded through the energy savings realized by upgrading to a more efficient technology. In fact, the energy savings exceeds the amortized cost to upgrade, so there would be a net savings on the City's bill each month in addition to the benefit of new LED fixtures (with the only exception being 50 watt HPS lights that do not yield a savings when replaced).

In this program, SCE maintains ownership of street light poles and requires the cities to enter into an agreement with SCE for conversion and to lock in the LS-1 Option E Program rate on invoices for 20 years. Once the agreement is executed, the City will be placed into a queue while other LS-1 Option E Program agreements are finalized on a first-come, first-served basis. If the City decides to go forward with the LS-1 Option E Program, there are currently about 20 cities in line ahead of San Fernando so SCE estimates that conversion to LED lights would take place around the middle of 2018.

**BUDGET IMPACT:**

There is no budget impact associated participation in the LS-1 Option E Program. Due to the financing option provided by SCE for the initial capital investment for installing LED lights, the City would realize a net annual savings of approximately \$5,737 in electricity cost due to increased efficiency during the 20 year repayment period and approximately \$27,190 annually

**Consideration to Approve Participation in Southern California Edison's LS-1 Option E Program**Page 3 of 3

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post 20 year repayment period. The potential saving is based on the current CPUC approved rate structure for LED lights.

**CONCLUSION:**

It is recommended that the City Council approve the City's participation in Southern California Edison's LS-1 Option E Program and authorize the City Manager to negotiate and execute an agreement with Southern California Edison for participation in the LS-1 Option E Program.

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## AGENDA REPORT

**To:** Mayor Sylvia Ballin and Councilmembers

**From:** Alexander P. Meyerhoff, City Manager  
**By:** Anthony Vairo, Police Chief

**Date:** October 2, 2017

**Subject:** Consideration to Award a Purchase Order for In Vehicle Computers

### RECOMMENDATION:

It is recommended that the City Council:

- a. Authorize the City Manager to carry over \$120,000 appropriated to replace the Police Department's in-vehicle computer systems in fiscal year 2016-2017 to fiscal year 2017-2018.
- b. Award a Purchase Order to Bear Communication, Inc. (BearCom) for the purchase of In Vehicle Computers (Attachment "A") for an amount not-to-exceed \$120,000; and
- c. Authorize the City Manager to execute the Purchase Order.

### BACKGROUND:

1. Since the 1950's, the Police Department has used various methods of communications, which includes the use of two-way radio system and Mobile Data Computers (MDC).
2. In 1997, the Police Department received a \$145,000 Federal Grant to purchase, install and implement an MDC system for Police and Parking Enforcement vehicles. At that time, the San Fernando Police Department linked into the Inglewood Police Department MDC system, which was a well-established and robust system that gave the San Fernando Police Department coverage throughout the San Fernando Valley and the west side of Los Angeles County. This system operated on a dedicated radio channel, which had its limitations.
3. In 2006, the Police Department purchased and installed Verizon Wireless Modems in all of the Police and Parking Enforcement vehicles. Switching to the wireless modems gave the Police Department unlimited coverage throughout Los Angeles County and beyond.

**Consideration to Award a Purchase Order for In Vehicle Computers**Page 2 of 3

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4. In 2009, the United States Department of Justice (USDOJ) notified the Police Department of the award of \$1,050,000 to fund the Virtual Patrol program under the Community Oriented Policing Services (COPS) Technology Grant Program.
5. In 2011, the Virtual Patrol System, which is a Motorola Wireless MESH Video system, was installed at San Fernando Recreational Park, Las Palmas Park, Rudy Ortega Sr. Park, and Pioneer Park. The video cameras at each location may be viewed and monitored via the Police Department Communication Center, as well as MDCs in the Police vehicles.
6. The current Motorola MDCs are 10 years old and no longer upgradable and/or serviceable.
7. On August 24, 2017, a Request for Proposals (RFP) (Attachment "B") was published seeking vendors for In Vehicle Computing (i.e., Getac computers), along with installation and mounting equipment. The RFP was available for two weeks and closed on September 11, 2017. One proposal was received by the closing date.

**ANALYSIS:**

The current Motorola 820 MDCs are 10 years old and have exceeded their useful life. The units are no longer supported by Motorola, which means replacement hardware is no longer available and the software cannot be upgraded to be compatible with current technology required to access the Police Department's Virtual Patrol System.

In 2016, the Police Department met with several vendors and tested different types of MDCs. After months of review, the Police Department selected Getac as the in vehicle computer that is sufficiently flexible and robust to meet current and future needs.

After deciding on the required hardware, the Police Department released a formal RFP in accordance with the City's Purchasing Policy to solicit proposals from vendors to procure and install the equipment, configure and test the system, and provide ongoing maintenance. The City received one proposal from Bear Communications, Inc. (BearCom). Staff reviewed the proposal and determined it was responsive and within the established budget. Therefore, staff is recommending awarding a Purchase Order to BearCom to procure, install, test, and maintain a new in-vehicle computer system for the Police Department.

**BUDGET IMPACT:**

One-time funding in the amount of \$120,000 was approved by City Council and included in the Fiscal Year (FY) 2016-2017 Adopted Budget to replace the Police Department's in-vehicle computer system.. Since a Purchase Order was not awarded prior to the end of FY 2016-2017, the funding was carried forward into FY 2017-2018 to fund this project (account #001-225-



**Consideration to Award a Purchase Order for In Vehicle Computers**Page 3 of 3

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0000-4500). Therefore, there are sufficient funds appropriated in the FY 2017-2018 Budget to fund this procurement.

**CONCLUSION:**

The proposal from BearCom was determined to be responsive to the RFP and within the approved budget. Therefore, staff is recommending that the City Council award a Purchase Order to BearCom for an amount not-to-exceed \$120,000 and authorize the City Manager to execute said Purchase Order for In Vehicle Computers.

**ATTACHMENTS:**

- A. BearCom Proposal
- B. In Vehicle Computing Request for Proposals



September 8, 2017

San Fernando Police Department  
910 First Street  
San Fernando, CA 91340

Attn: Chief Anthony Vairo

Re: Response to RFP – In Vehicle Computing

Dear Chief Vairo:

It is my pleasure to submit the enclosed response to your RFP.

Bear Communications, Inc. (BearCom) is a major provider of engineering, installation, maintenance, and warranty for Motorola Solutions, Inc. products, including repeaters, base stations, portable radios, mobile radios, paging systems, large communications consoles, dispatch centers, point-to-point, point-to-multi point, broadband, mesh networking and security closed circuit television.

BearCom was founded in 1981, and is America's only nationwide wireless two-way radio equipment dealer serving customers from more than 35 branch offices across the United States. BearCom offers 35+ years of two-way radio communications experience and solutions in all sectors of industrial, commercial, public service and public safety.

We are the highest level Motorola Solutions, Inc. service provider with a "Service Elite Specialist" (SES) rating and our Technicians are certified by the Electronics Technicians Association of America (ETA). Our Western Regional branch in Redondo Beach is also a Certified Service Center (CSC) through the national third party industry organization.

BearCom technicians are members of the L.A. Clean Card program and all technicians, installers and sales personal are TWIC certified.

Our Western Regional office, located at 2601 Manhattan Beach Blvd., Redondo Beach, CA 90278 is located 33.2 miles from 910 First Street, San Fernando, CA 91340, putting us within your 40 mile requirement and allowing us to meet your 2 hour response time for critical failures.

In closing, I thank you for the opportunity to respond to your bid request. My staff at BearCom is eager to continue to provide the San Fernando Police Department with the highest level of professional service in our industry. If you have any questions, please do not hesitate to call me at any time at 424-675-7116 ext. 40215. I also invite you to visit our Redondo Beach Western Regional office at any time.

I look forward to a positive reply to our proposal.

Sincerely,

A handwritten signature in blue ink that reads "Mark Carry".

Mark Carry

Sales Manager

[mark.carry@bearcom.com](mailto:mark.carry@bearcom.com)

## **BEARCOM PROPOSAL SUMMARY**



## Summary

Bearcom is pleased to respond to your open bid invitation for new "In Vehicle Computing".

Specifically for the purchase, installation and ongoing maintenance of in vehicle computers.

After carefully reviewing each requirement of the bid we are very comfortable with our ability to provide the San Fernando Police Department exactly what is required including but not limited to the following:

- 18 Getac V110G3 In Vehicle Computing Devices (meeting or exceeding bid specs)
- Technical services to ensure proper set up and deployment.
- Installations services to replace the existing computing devices with the new GETAC devices.
- Meet and exceed pre-qualifications clarified in the RFP including but not limited to:
  - Getac provider
  - ONSSI Certifications (2 minimum)
  - Motorola Certifications
  - Sony Certifications
  - ALPR Certifications
  - PTP Certifications
  - C7 License holder
  - Local Service shop
  - 2 hour response for critical failures
  - Remote log in and diagnostics
  - LA Clean Card members
  - Certified ETA's (Electronics Technician Association)

## **BEARCOM PROFILE**



## BearCom Profile

### Overview

BearCom provides a diverse line of high-performance wireless communications products, services, and complete mobility solutions. Our partners include major manufacturers and industry innovators such as Motorola Solutions, Vertex Standard, Icom America, Sony, Panasonic, Firetide, BridgeWave, and more.

BearCom sells, rents, and services two-way radios, push-to-talk phones, mobile broadband cards, radio interoperability systems, IP video surveillance cameras, mesh broadband networks, point-to-point bridges, remote call boxes, WLAN systems, and mobile command centers. Thousands of customers around the world depend on BearCom to keep them connected... everywhere, all the time.

Founded in 1981, BearCom is America's only nationwide wireless dealer and integrator. BearCom serves customers from 26 branch offices located throughout the U.S., employs approximately 400 people, and is headquartered in the Dallas, Texas area. For more information, visit [www.BearCom.com](http://www.BearCom.com).

### BearCom at a Glance

- Approximately 400 employees
- 100+ technical staff
- 30 branches
- 20 service locations
- National field service
- Depot facility
- 72-hour turnaround
- < 1.5% total warranty rate
- Customer service escalation process
- Four-man team to supplement branch support of installation projects
- 24/7 support

### Ownership

<u>Position:</u>	<u>Individual</u>
CEO	Jerry Denham
President	Mark Kroh
Executive Vice President	Brent Bisnar
Chief Financial Officer	Jerry Noonan
VP of Operations	Ken Nixon
VP of Sales	Nader Mortazavi
Director of Technical Support	Ian Torok

# TECHNICAL SERVICES Fact Sheet



## Who We Are

With over 35 branches across the United States, BearCom is America's only nationwide wireless equipment dealer and integrator. We are well equipped to handle all your wireless communications requirements, including sales, rentals, and service.

## What We Do

As the largest dealer and integrator of two-way radios in the country, our size and purchasing power allow us to pass along savings to our customers by offering some of the most competitive product and service rates in the industry. We stand ready to assist you with:

- Repairs & Field Services
- Installation & Deployment
- Consulting & Customization
- FCC Licensing Services
- Service Level Agreements
- Extended Warranties
- Preventive Maintenance Plans
- Network Operations Center (NOC) Monitoring

## How We're Different



**The BearCom Technical Services Group is staffed by more than 100 experienced, factory-trained wireless technicians.**

Our on-site installation team always has the support they need, no matter what issues arise.

**If you have specialized needs, the BearCom team includes highly skilled system architects and technology engineers.**

We can develop complex solutions for any environment that requires advanced wireless radio networks.

**Our technical services activities are fully supported by our manufacturing partners, at whatever level is needed.**

We provide service accuracy, plus the fastest turnaround on product-related questions and solutions.



## Technical Services and Solutions

- Full range of professional services and solutions
- More than 100,000 repairs performed annually
- 72 hours or less turnaround on most repairs
- Factory-authorized trained technicians
- Follow Project Management Institute (PMI) standards
- Motorola-trained Project Management Professionals
- FM-certified repair facility (intrinsically safe)
- Preventive Maintenance plans and warranty work for manufacturers such as Motorola Solutions, Vertex Standard, Icom America, Kenwood and others
- Certified Service Centers (CSC)
- Premier Service Partner (PSP)
- Motorola Solutions Service Elite Specialist
- Full enterprise resource planning (ERP) capabilities





## BearCom delivers the right expertise and services to keep two-way radio systems operating at peak efficiency when they're needed most!



BearCom operates multiple Certified Service Center (CSC) locations across the country. The CSC program is designed as a tool to help customers find quality service centers, to help electronics and appliance manufacturers select service centers for in-warranty repairs, and to provide a standard for professional service firms that desire to offer outstanding customer service.



**MOTOROLA  
SOLUTIONS**  
Service Elite Specialist

BearCom has earned the prestigious Service Elite Specialist status from Motorola Solutions. This coveted designation recognizes BearCom's high levels of technical expertise, customer service, and deployment management.

### Repairs & Field Services

Every month, the BearCom National Depot repairs nearly 3,000 radios and our branch offices and field teams repair thousands more.

- Our field services technicians go through stringent certification training with our manufacturing partners and the Electronics Technicians Association International.
- We are highly-experienced at servicing two-way radio devices and other wireless communications systems.
- We are experts at repairing and maintaining equipment from most major radio manufacturers including Motorola Solutions, Vertex Standard, Icom America, Kenwood, and more.

### Installation & Deployment

Our skilled technicians have training and experience to handle every aspect of installation.

- We test all radios, repeaters, cabling, headsets, antennas, accessories and other components before go-live.
- We use proven procedures based on past installations and industry best practices to ensure full performance at start-up.
- BearCom complies fully with R56 Standards to build in safeguards so racks, antennas and other components are protected from lightning strikes, power surges, and other electrical anomalies.

### Consulting & Customization

The BearCom team includes highly skilled system architects and technology engineers to meet any of your specialized needs.

- We develop complex solutions for any environment that requires advanced wireless radio networks.
- We've configured thousands of analog and digital platforms such as conventional trunking systems and MOTOTRBO networks, including: IP Site Connect, Capacity Plus, Linked Capacity Plus, and Connect Plus.

### FCC Licensing Services

BearCom has a professional team dedicated to meeting all of your regulatory and licensing requirements.

- We manage the complete process for FCC licensing and frequency filings, changes, renewals, and more.
- Our team processes approximately 1,000 new FCC licenses with coordinators annually, as well as hundreds of renewals, construction notifications and license modifications.
- We take the guesswork and uncertainty out of compliance issues.

### BDA & DAS Expertise

To achieve full signal coverage in challenging areas, we have extensive experience deploying Bi-Directional Amplifiers (BDAs) and Distributed Antenna Systems (DASs).







## BearCom offers multiple programs to extend equipment life and improve performance.

### Service Level Agreements

BearCom offers cost-effective service agreements that can save you thousands of dollars in future repairs and service. We offer both pre-packaged and customized plans based on your needs. Ask your BearCom representative to help you select the SLA that is best for your needs.

- **Gold:** Monday through Sunday, 24-hour support with weekly scheduled half-day on-site technician providing real-time repairs, on-demand and on-site troubleshooting and repair of infrastructure-related communications equipment; plus an annual preventive maintenance schedule. Board-level failures will be picked up and delivered to the BearCom location closest to you.
- **Silver:** Monday through Sunday support with weekly scheduled pickup and delivery of mobile and portable radio products, on-site troubleshooting and repair of infrastructure-related communications equipment; plus an annual preventive maintenance schedule.
- **Bronze:** Monday through Friday support with on-demand pickup of mobile and portable radio products, on-site troubleshooting and repair of infrastructure-related communications equipment; plus an annual preventive maintenance schedule.

### BearCom Extended Warranty

In addition to service level agreements, BearCom offers extended warranties – yet another way to help reduce potentially high cost repairs and service. For a reasonable one-time fee, you can extend the warranties for your two-way radios up to three years to ensure that equipment is protected from unnecessary spikes in cost due to the need for repairs and maintenance.

### Preventive Maintenance Plans

Keep your portable radios, mobile radios, and repeaters in top condition, FCC compliant, and within manufacturer specs. Choose either annual or semi-annual maintenance to keep your fleet operating at peak performance.

## BearCom offers Advanced Technology Solutions to eliminate worry and guesswork.

### NEW! Network Operations Center

The BearCom Network Operations Center (NOC) uses the latest technology tools to monitor, evaluate, analyze, diagnose and respond to potential issues with two-way radio system infrastructure. The NOC identifies issues early and enables solutions before problems escalate.

### Other Custom Services

No matter how complex your wireless communication needs, we are confident BearCom and our industry partners can deliver systems and services to meet your goals. Put our design, architecture, engineering, and deployment expertise to work building the right solutions to help increase efficiency, productivity, and safety.

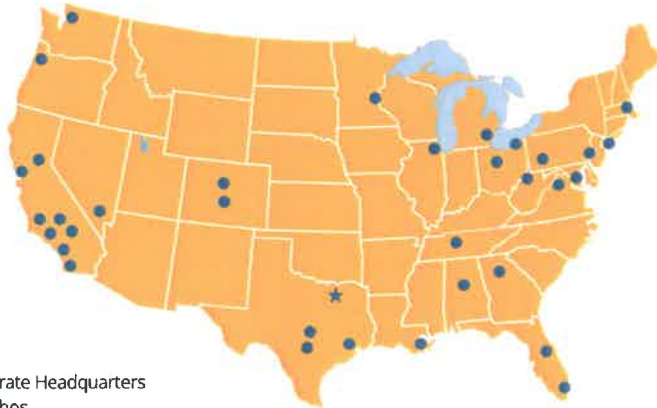
### BearCom Advanced Technology Solutions

#### NETWORK OPERATIONS CENTER





## BearCom: America's Only Nationwide Wireless Dealer and Integrator!



★ Corporate Headquarters  
● Branches

**Learn more about how BearCom's state-of-the-art wireless products and solutions can help increase productivity and deliver true mobility to your workforce.**

**Call 800.449.5695 or visit one of our over 35 branches across the U.S.:**

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BOSTON, MA  
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CHANTILLY, VA  
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CHICAGO, IL  
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CLEVELAND, OH  
800.524.6686  
COLORADO SPRINGS, CO  
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COLUMBUS, OH  
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SEATTLE, WA  
800.313.2327  
ST. PAUL, MN  
877.650.2327  
WASHINGTON, DC  
877.895.2327  
WHEELING, WV  
800.999.3723

**BEARCOM**  
Wireless Worldwide

BearCom provides a diverse line of high-performance wireless communications products, services, and complete mobility solutions. Founded in 1981, BearCom is America's only nationwide dealer and integrator of wireless equipment, serves customers from over 35 branch offices located throughout the U.S., and employs over 500 people.

## Quick Facts

- Equipment sales, rentals, leasing, systems consulting and design, installation, and service
- America's only nationwide wireless equipment dealer and integrator
- Established in 1981
- BearCom is the largest Motorola Solutions Radio Solutions Channel Partner in the world
- Vendor-neutral solutions
- More than 20,000 customers
- Over 500 employees, including 100+ technical staff
- 92,000 square-foot fulfillment and support center in Dallas



**MOTOROLA SOLUTIONS**  
Radio Solutions Channel Partner

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**Vertex Standard**  
Authorized Dealer

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1.800.449.5695

[www.BearCom.com/services](http://www.BearCom.com/services)



**WESTERN REGIONAL OFFICE &  
MAIN SERVICE SHOP**

2601 Manhattan Beach Blvd  
Redondo Beach, CA 90278

**Phone**

424-675-7116

800-750-7234

**Fax**

424-675-7113

**Number of Employees: 43**

**Square Footage: 11,500**

**Work Stations: 9**

**Installations Bays: 5**

## **RESELLER AGREEMENTS AND CONTRACTS**

**MOTOROLA SERVICE STATION AGREEMENT - 1981**

**MOTOROLA PREMIER SERVICE PARTNER**

**MOTOROLA AUTHORIZED MASTER DEALER AGREEMENT**

**MOTOROLA CENTRACOM-ELITE CONSOLE DEALER AGREEMENT**

**MOTOROLA PROFESSIONAL SERIES RADIO DEALER AGREEMENT**

**MOTOROLA SELECT SYSTEMS DEALER AGREEMENT**

**MOTOROLA PUBLIC SAFETY MANUFACTURERS REPRESENTATIVE**

**MOTOROLA UTILITY MANUFACTURERS REPRESENTATIVE**

**MOTOROLA FEDERAL AGENT**

**MOTOROLA FIXED WIRELESS VAR**

**MOTOROLA WIRELESS FIELD ENGINEER – WiBB VAR Fixed**

**SYMBOL AUTHORIZED RESELLER**

**PLANT-CML MASTER PURCHASE AND RESALE AGREEMENT**

**RECEPTORS CARD ACCESS RESELLER AGREEMENT**

**JPS COMMUNICATIONS AUTHORIZED DEALER AGREEMENT**

**TX/RX MASTER INTEGRATOR**

**ZETRON AUTHORIZED RESELLER AND SERVICE AGREEMENT**

**ONSSI AUTHORIZED RESELLER AND SERVICE AGREEMENT**

**GETAC AUTHORIZED RESELLER**

**SONY SECURITY AUTHORIZED RESELLER**



## **ABOUT THE DEPARTMENTS AT BEARCOM REDONDO BEACH, CA**

### **Service Department:**

Bear Communications, Inc. is an Authorized Motorola Service Elite Specialist (SES).

Our service department is comprised of nine (9) inter-departments:

- Two-Way mobile & fixed equipment shop repair
- Two-Way mobile & fixed equipment field repair
- Two-Way portable shop repair
- Special Products equipment repair shop
- Special Products equipment repair field
- Sites equipment repair
- Visual Communications & Security repair shop
- Visual Communications & Security repair field
- Broadband

Because of technical advancements in our industry, it is necessary to utilize the talents and assets of our technicians as specialist in certain product categories. You can be assured that any contract or subcontract for a project will be staffed with qualified employees, be it engineering, technical or installation.

BearCom also offers engineering service, installation and maintenance on Closed Circuit Video. Our system configurations range from the simple to large multi-camera, multi-monitor, and microprocessor-controlled configurations utilizing fiber optics and wireless transmission technology.

### **Installation Department:**

BearCom has a complete installation department to meet your needs. Antenna site and tower work, base stations, remotes and mobile installations are all done by trained employees who care what the job looks like when completed. Public Safety full car builds.

### **Customer Service Department:**

This department provides the highest level of customer satisfaction possible. The department is responsible for receiving equipment directly from customers and from our own technical field staff. Data input is accomplished through utilization of our JD Edwards software. JD Edwards provides a complete repair history for each S/N, identifies if a radio is on a MA, in warranty or on an extended warranty and provides reporting as to the current status of a repair, cycle time, etc. Our Customer Service staff also takes a proactive role by notifying each customer when their radio must be sent to a repair facility or if there is a parts hold. We believe strongly in calling our customers, before they call us.

### **Rental Department:**

BearCom has a complete radio rental department. We specialize in Motorola Two-Way equipment complete with all the accessories. If your customers need radio communications for one day or for several months, we can fulfill their needs anywhere in the United States!

**Antenna Sites Administration:**

BearCom has a vast experience in managing high level and low level sites throughout the Los Angeles area. We are equipped to offer turn-key service, handling all aspects of site management; marketing, propagation studies, tower and building maintenance, interference issues, billing, telephone, power, emergency power and collection.

**UHF / VHF Trunking:**

BearCom offers new communications technology in our VHF trunking system. Trunking is offered on Mt. Wilson, Palos Verdes and Santiago sites. Your customers can take advantage of wide area push-to-talk communications for only \$19.95 per month per radio. We exclusively use Motorola mobile and portable radios on our trunking systems!

**Maintenance Contract Offerings:**

BearCom was the first in our industry to offer 100% inclusive service agreements. Services include 24 X 7 coverage, 2 hour response, free battery replacement, antenna replacement, and belt clip replacement. Pick up and delivery of equipment at the customer location can be made a part of many service agreements. We help to take the burden off your customers! We will be more than happy to work with you in supplying a competitive quote to your customers!

**Sales Department:**

Recognized a leader in Motorola service and installation, BearCom was appointed in 1981 as one of the first dealers for Motorola Radius products. Additionally, BearCom was appointed one of the very first Motorola Full Line Dealers on the West Coast. Bear Communications, Inc. is an Authorized Dealer for the following product lines:

**Wireless Broadband:**

- a. Mesh Networking
- b. Symbol Technologies
- c. PIPS Automatic License Plate Recognition
- d. Point-to-Point licensed and non-licensed

**Two-Way Radio:**

- a. Motorola, full line communication products:
  - 1. Elite Dealer for Motorola Radio Solutions Track
  - 2. Authorized Agent of Motorola – Federal Reseller
  - 3. Motorola P25 Systems Track
  - 4. Motorola MR Track
  - 5. Motorola Solutions Elite Channel Partner
  - 6. Motorola Enterprise WINS
  - 7. Broadband
- b. Kenwood, full line two-way communications products
- c. Tait Electronics, full line two-way communications products
- d. Spectracom, time products

- e. SmartLink, provides backbone linking of conventional and trunking two-way repeaters
- f. Zetron Consoles

Two-Way Radio Wide Area Communications Provider:

- a. BearCom VHF Trunking System. One-to-one or one-to-many at a fixed low monthly price.

Visual Communications & Security Department:

- a. Pelco, full line closed circuit TV and monitoring products
- b. Sony, full line closed circuit TV and monitoring products
- c. Point To Point Microwave
- d. Point To Multi Point Microwave
- e. Getac
- f. ALPR
- g. MESH Networking
- h. ONSSI – Video Analytics

**Be sure to look at our Web Site!**

[www.bearcom.com](http://www.bearcom.com)



## EXPERIENCE

In 1981, Bear Communications, Inc. began servicing the Two-Way radio industry as an "Authorized Motorola Service Station", providing engineering, installation, and maintenance for Motorola communications products including base stations, portable and mobile radios, paging systems, microwave systems, and large communications consoles. As the industry has grown, so has BearCom!

The following list represents just a sample of products and equipment that BearCom has experience in engineering, installing, and servicing:

### 1. Consoles:

- a. Centracom II, & II Plus, Gold Elite
- b. Dispatch consoles and Mini Centracoms
- c. IPC / Positron Consoles
- d. Zetron Consoles
- e. Programming capability
- f. Remotes - local, DC, tone, and digital (all makes)
- g. Display terminals
- e. Plant E-911
- f. K Core
- g. M Core
- h. MCC 7100
- i. MCC 7500
- j. MIP 5000

### 2. Microwave:

- a. 960mhz - 23gc
- b. Video

### 3. Repeaters & Base Stations:

- a. Analog – Trunking
- b. Digital
- c. DES systems
- d. Signaling systems

### 4. Mobile, Portable and Fixed Products:

- a. Hand-held (all models including DES)
- b. Repeaters
- c. Base Stations
- d. Consolette
- e. MOTOTRBO (Digital Radios)

### 5. Intrac Reporting Systems

### 6. Trunking Systems - all types

### 7. Rental:

- a. Two Way Radios
- b. Repeaters
- c. Satellite Phones
- d. Verizon Cellular Phones

### 10. Paging Terminals (including simulcast)

- a. Manual Paging Encoders
- b. People Finders
- c. Page Bridge I & II

### 11. Buscom Systems

### 12. MARS and CLA-MARS Reporting

### 13. Antenna Site:

- a. Engineering
- b. Propagation Studies
- c. Coverage Map Generation
- d. Site Building Penetration
- e. Gounding
- f. Tower Climbing/Antenna Mounting
- g. System Designs:
  - 1. Interior / exterior of building
  - 2. Antenna System design:
    - a. Sites
    - b. In-Building BDA's
- h. High-Level and Low-Level Tower Site Space for Rent

### 14. Data products for in-vehicle

- a. Getac
- b. Sierra Wireless

### 15. Closed Circuit Television Security Systems

- a. Monitors
- b. Cameras
- c. Multiplexers
- d. Hard Wired and Wireless Systems
- e. DVR's (Digital Video Recorders)
- f. Intelligent Software - ObjectVideo
- g. In-car camera systems
- h. ONSSI

8. Vehicle Installation:

- a. Public Safety
  - 1. Police Vehicles / Full Car Builds
  - 2. Fire Vehicles / Full Car Builds
  - 3. Under Cover Vehicles / Full Car Builds
- 4. Sirens
- 5. Lightbars
- 6. Wig Wags
- 7. Computers
  - a. Cranes
  - b. Specialized Vehicles
  - c. Marine

9. JPS Interoperability Equipment16. GPS Systems:

- a. Equipment and installation
- b. GPS monitoring software
- c. GPS Hosting

17. Wide Area VHF Trunking System:

- a. Customer owns the radios
- b. Customer pays a small fee per month
- c. Unlimited use of airtime
- d. Equipment & airtime leasing available
- e. System covers the entire Los Angeles Basin!

18. Wireless Broadband:

- a. Motorola Motomesh DUO
- b. Mesh Networking
- c. Cambium (Non-line of site / point-to-point)
- d. Micro Wave Under Builds
- e. Symbol – E ticket, etc.
- f. Card Access
- g. PIPS Automatic License Plate Recognition
- h. Firetide

## **BEARCOM QUALIFICATIONS**



## References

Long beach Transit

Carri Sable

562 599 8527

[CSABEL@lbtransit.com](mailto:CSABEL@lbtransit.com)

Installed over 90 radios and data devices into Public Transit busses. (\$120,000.00 system cost)

Santa Monica Fire

Tom Clemo

Deputy Chief of Administration

Santa Monica Fire Department

[Tom.clemo@smgov.net](mailto:Tom.clemo@smgov.net)

C: 424-280-0490

O: 310-458-8666

Installed data devices into various Fire Department apparatus. \$60,000.00 services cost)

San Fernando Police Department

Tony Vairo

Chief Of Police

818 898 1250

[AVairo@sfcity.org](mailto:AVairo@sfcity.org)

Installed and maintain current on Board computers. (\$6,800.00 per vehicle plus ongoing annual maintenance)

## **BEARCOM WORK PLAN**



## Work Plan

Upon award of this proposal Bearcom will set up a project kick off meeting to go over the project scope and work out a responsibility matrix for San Fernando PD and Bearcom.

It is our intent to replace the existing in vehicle Computing devices with new computing devices per the bid specifications. Supplying all necessary hardware and supplies required.

The new computers will need to be set up and optimized prior to field deployment which will be done per the direction of our Project manager and SFPD's IT department.

Once all the computers are proven to work properly and interfacing properly with all of SFPD's systems we will then start to remove the old computing devices and replace them with the new devices.

Each vehicle and computer will be inspected by SFPD's personnel after installation and optimization to ensure it was done properly and is working to SFPD's satisfaction. A sign off sheet per vehicle will be signed by both parties.

We anticipate an 8-10 week schedule to fully deploy the new devices.

2-4 week product delivery date.

2 weeks to set up and configure the devices to work with SFPD's various systems.

2-3 weeks to install all the new devices into the various vehicles dependent

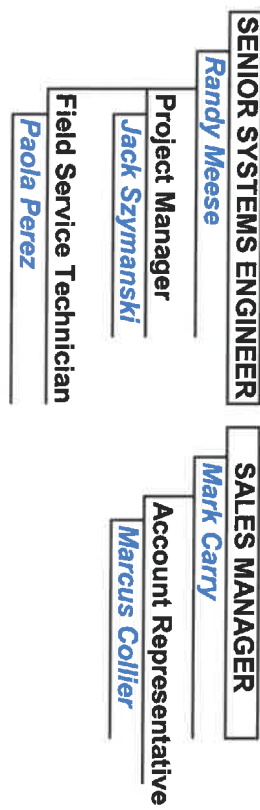
With our many years of working with Public Safety agencies and various technologies, San Fernando Police Department can be assured that we will provide very professional and timely services to ensure proper deployment and ongoing support for these critical devices.

## **BEARCOM PROJECT STAFFING**



**PROJECT STAFFING**

<b>Sales Manager</b>	Mark Carry	Office 424-675-7116 ext. 40215 Email <a href="mailto:mark.carry@bearcom.com">mark.carry@bearcom.com</a>
<b>Account Representative</b>	Marcus Collier	Office 424-675-7116 ext. 40216 Email <a href="mailto:marcus.collier@bearcom.com">marcus.collier@bearcom.com</a>
<b>Senior Systems Engineer</b>	Randy Meese	Engineer, Project Manager Office 424-675-7116 ext. 40246 Email <a href="mailto:randal.meese@bearcom.com">randal.meese@bearcom.com</a>
<b>Systems Specialist</b>	Jack Szymanski	Project Manager Wireless Broadband, Mesh, Getac Office 424-675-7116 ext. 40222 Email <a href="mailto:jack.szymanski@bearcom.com">jack.szymanski@bearcom.com</a>
	Paola Perez	Field Service Technician Office 424-675-7166 ext. 40263 Email <a href="mailto:paola.perez@bearcom.com">paola.perez@bearcom.com</a>

IN VEHICLE COMPUTING - PROJECT ORGANIZATIONAL CHART

**KEY PERSONNEL**

<b>Senior Systems Engineer</b>	Randy Meese	Office	424-675-7116 ext. 40246
		Email	<a href="mailto:randal.meese@bearcom.com">randal.meese@bearcom.com</a>
<b>Project Manager</b>	Jack Szymanski	Office	424-675-7116 ext. 40222
		Email	<a href="mailto:jack.szymanski@bearcom.com">jack.szymanski@bearcom.com</a>

**RESUME****Senior Systems Engineer**

Randal Meese

Senior Presale Engineer

## Educational Background:

Engineering

UCLA

Los Angeles, CA

Mathematics

El Camino College

CET Senior with Wireless Endorsement

SETWCM733

C7 Contractors License

#755657

FCC License

#PG11-23470

Bi-Directional Amplifier Engineering and installation certified

Motorola Classes at University of Motorola in Chicago

Certification on Line and Antenna Sweeping

Motorola MR Engineering Certified

Number of years in the radio industry: 45 years

RESUMEProject Manager

Jack Szymanski

Closed Circuit Television  
Broadband Systems  
Getac

Educational Background:

ZSB State College

Poland

Pelco

Certified Technician  
Fiber Optic Transmitters and  
Receivers  
CM7500, CM6700, CM6800,  
Genex Mux, MX4004, MX4009,  
MX4016,  
Controller Keyboards,  
KBD200A, KBD4000A,  
MPT9500,  
Network digital encoders  
NET350  
Analog and Digital Cameras

OBJECT VIDEO

Certified Technician  
Video Analytics software

DEDICATED MICROS

Certified Technician  
DVIP Servers  
BX2 Digital Video Recorders

HID

Certified Technician  
125Khz Prox Technology

MOTOROLA

Certified Technician  
R-56  
Certified Point to Point /  
Multipoint / Mesh Technician

ONSSI

Certified Technician

EXACT VISION

Certified Technician

Number of years in the industry:

17 years

## **BEARCOM PROPOSAL COSTS SHEET AND RATES**



# Recommendation

09/11/17 12:01:34 Page - 1

Quote Date: 09/07/17 Branch 20390

Quote Number: 293834

Customer/Prospect Number 1628481

Ship To 1628481

CITY OF SAN FERNANDO  
117 N MACNEIL ST  
SAN FERNANDO CA 91340-2911

CITY OF SAN FERNANDO  
117 N MACNEIL ST  
SAN FERNANDO CA 91340-2911

Customer Contact: TONY VAIRO Email: AVAIRO@SFCITY.ORG  
Phone Number: 818 898-1250 Delivery Instr:

Quantity	Part Number	Unit Price	Extended Price
18	GAD3L1 VEHICLE ADAPTER/CHARGER	112.00	2,016.00
18	GDVNG2 VEHICLE DOCKING STATION	595.00	10,710.00
18	VE41DSKAGDBX V110 G3	4,700.00	84,600.00
18	INSTALL INSTALL COMPUTERS	600.00	10,800.00
12	INSTALL SET UP CONFIGURE TO SYSTEM	150.00	1,800.00

Quote valid until 11/30/17 Confidential and Proprietary

Sub Total 109,926.00

Shipping and Handling 350.00

Estimate

X

Tax 9,523.42

Tax Estimate

Customer Signature

Total 119,799.42

Check with your Bearcom executive for current financing promotions through LCA

12 Months 10,405.78 24 Months 5,450.87 36 Months 3,743.73 48 Months 2,912.32 60 Months 2,423.54

Click on the Link to APPLY NOW: <http://mylease.leasecorp.com/bearcom>

Marcus Collier  
Account Executive  
[Marcus.Collier@Bearcom.com](mailto:Marcus.Collier@Bearcom.com)

REDONDO BEACH Branch Office: 800-750-7234  
FAX: 310-643-8166



## **BEARCOM REQUIRED CERTIFICATES**

**CONTRACTORS STATE LICENSE BOARD**

## Contractor's License Detail for License # 763369

**DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.**

CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure, a link for complaint disclosure will appear below. Click on the link or button to obtain complaint and/or legal action information.  
Per B&P 7071.17, only construction related civil judgments reported to the CSLB are disclosed.  
Arbitrations are not listed unless the contractor fails to comply with the terms of the arbitration.  
Due to workload, there may be relevant information that has not yet been entered onto the Board's license database.

Data current as of 9/6/2017 4:05:51 PM

**Business Information**

BEAR COMMUNICATIONS INC  
4009 DISTRIBUTION DRIVE #200  
GARLAND, TX 75041  
Business Phone Number:(800) 527-1670

Entity Corporation  
Issue Date 05/20/1999  
Expire Date 05/31/2019

**License Status**

**This license is current and active.**

**All information below should be reviewed.**

**Classifications**

C-7 - LOW VOLTAGE SYSTEMS

**Bonding Information****Contractor's Bond**

This license filed a Contractor's Bond with AMERICAN CONTRACTORS INDEMNITY COMPANY.

**Bond Number:** 100108372

**Bond Amount:** \$15,000

**Effective Date:** 01/01/2016

[Contractor's Bond History](#)

**Bond of Qualifying Individual**

This license filed Bond of Qualifying Individual number **100108371** for IAN R TOROK in the amount of **\$12,500** with AMERICAN CONTRACTORS INDEMNITY COMPANY.

**Effective Date:** 12/28/2009

[BQI's Bond History](#)

**Workers' Compensation**

This license has workers compensation insurance with the CHUBB INDEMNITY INSURANCE COMPANY

**Policy Number:** 71720765

**Effective Date:** 05/01/2012

**Expire Date:** 05/01/2018

[Workers' Compensation History](#)



September 7, 2017

Bear Communications & Electronics  
4009 Distribution Drive #200  
Garland, TX 75041

To Whom It May Concern:

This letter represents that Bear Communications & Electronics currently may use the following Motorola subcontractor service status designations while acting as a subcontractor to Motorola on a service contract:

**Motorola Service Elite Specialist**

As a Motorola Service Elite Specialist, Bear Communications & Electronics may, while acting as a Motorola subcontractor, perform maintenance, installation and warranty services for select Motorola products such as two-way radio systems, consoles, and subscriber units. Bear Communications & Electronics has authorized service locations in Costa Mesa, CA; Redondo Beach, CA; Ontario, CA; Colorado Springs, CO; Denver, CO; Las Vegas, NV; Boardman, OH; Brooklyn Heights, OH; Columbus, OH; Steubenville, OH; Zanesville, OH; Portland, OR; Greensburg, PA; Pittsburgh, PA; Garland, TX; Wixom, TX; Deer Park, TX; San Antonio, TX; Round Rock, TX; Temple, TX; Waco, TX; Chantilly, VA; Wheeling, WV and Westover, WV.

Being a Motorola Service Elite Specialist means that Bear Communications & Electronics meets Motorola's high level of service requirements including accreditation as a Certified Service Center by an industry recognized institution, and compliance with Motorola's internal Environmental Health and Safety policy. In addition, Motorola requires that a minimum number of a Service Partner's technicians achieve certification and meet rigorous training requirements necessary to perform certain services on both new and existing Motorola radio systems and subscribers.

Bear Communications & Electronics is also authorized to perform warranty repair services at the locations listed above. As such, Bear Communications & Electronics can, while acting as a Motorola subcontractor, perform warranty services for only those two-way radio products it is authorized by Motorola to resell.

Please note that the Motorola Service Elite Specialist designation expires on 12/31/2017 at which time it will be reviewed by Motorola.

Also please note that this designation is internal to Motorola and is only intended for use by Motorola to differentiate between its service subcontractors. The designation applies only when Motorola Service Elite Specialists are performing work under the direct supervision of Motorola as a subcontractor with access to Motorola technical support, and Motorola makes no representations about and accepts no responsibility for the ability or performance of such Service Elite Specialists when these entities are acting independently. This designation does not prohibit any Service Elite Specialist from offering independent services to a customer.

If you have any additional questions, please do not hesitate to contact me.

Sincerely,

Kimberly Gremo  
Service Partner Program  
Telephone: 847-576-5404

Expiration Date  
December, 30  
2018



**CETsr**  
Recertification  
Wireless Communications



# Senior Certified Electronics Technician

*Wireless Communications*

**Randal A. Meese, SETWCM-R159728**  
**Rancho Palos Verdes, California**

*has successfully completed the technical examinations and requirements to be universally recognized for competency, ability, and knowledge as a Senior Certified Electronics Technician. To be recognized for this honor, practicing technicians must pass examinations in one or more categories of electronics technology with an 85% score, as well as having the core basics, and must show a total of at least six (6) years working in the profession. Only top technicians are able to accomplish this feat. The Electronics Technicians Association, International takes great pride in presenting this official recognition to the above-named expert electronics technician. His/her name has been published in the High-Tech News journal, embedded in the ETA permanent data base, and is available for recognition by officials of the industry. This individual may display the CETsr identification items or advertise his/her level of accomplishment as a technician. Congratulations from ETA-1 officers and members and the electronics industry. Recertification takes place every four (4) years and may be accomplished by acquiring college, tech school, association or manufacturer training session credits, or by testing in the same electronics technology discipline at the end of each four-year period.*

ETA® International  
Greencastle, Indiana  
[www.eta-i.org](http://www.eta-i.org)



*Teresa J. Meher*  
Teresa J. Meher, CSS - President



Dear Valued and Respected Customers:

**We are pleased to announce that Advanced Electronics Inc. joined the BearCom Group on October 3, 2016.**

Since 1951, Advanced Electronics has built successful business relationships across Southern California based on unmatched service expertise. Our greatest assets have always been our people and by combining resources with BearCom's local presence and proven history serving a well-established customer base in just about every commercial segment, we're now stronger and better than ever!

**The result for you, our customers, is unmatched, end-to-end wireless voice and data communication solutions that increase productivity, improve operations, and enhance safety. Advanced Electronics has been designated as a Motorola Solutions Radio Solutions Channel Partner and Service Elite Specialist.**

As America's only nationwide two-way wireless equipment dealer and integrator, BearCom is recognized as the industry leader in many categories and has access to many resources across the country. With the broad and deep skill sets that Advanced Electronics adds to BearCom's operations, we're excited to offer enhanced capabilities and expertise for our California customers.



With the combined companies, it remains our goal to continually provide 100% customer satisfaction. While we plan for this transition to be as seamless as possible, **we ask that Advanced Electronics Inc. customers, please note and update your payment of invoices to the following address:**

**New remittance address:**

BearCom  
P O Box 670354  
Dallas TX 75267-0354

**For electronic ACH payments:**

Comerica Bank  
1508 W. Mockingbird Ln. Dallas, TX 75235  
BearCom Group Inc.  
Acct# 1881735797  
ABA# 111000753  
Swift: MNBDUS33

**If you require updates to any legal documents that need to incorporate the name change, or if you have any questions regarding your invoices or payments, please contact our BearCom Customer Support Team toll-free at 1.800.458.9887.**

We want to thank you for your loyalty and support. We're confident our team can now serve you even better. Sincerest thanks for your business and please let us know how we can help you succeed!

Jerry Denham  
BearCom CEO

Bob Conrey  
Advanced Electronics



**CERTIFIED  
SERVICE  
CENTER**

A consortium of international  
organizations dedicated to  
achieving the highest levels of  
professional product service

**Registration  
Number:**

**CA0086**

**Expiration:**

**Jan 17, 2020**

CC Meeting Agenda

10/02/2017



# Certified Service Center

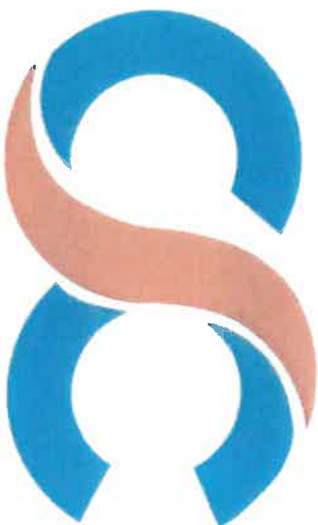
A Symbol of Quality Service

Be it known by these present that

## ADVANCED ELECTRONICS, INC.

Redondo Beach, CA

has met the highest standards of achievement in its service facilities, staff and management as reviewed by the  
CSC Certification Board and is hereby designated a



**RF Communications  
Service Center**

*Don Pierson*

Don Pierson, President

*Carla Hurtubise*

Carla Hurtubise, Secretary

Consumer Electronics Association  
(CEA)

1919 S Eads St  
Arlington VA 22202  
[www.cea.org](http://www.cea.org)  
703-907-7045

Electronics Technicians Association  
(ETA)

5 Depot St  
Greencastle IN 46135  
[www.eta-1.org](http://www.eta-1.org)  
765-653-8262

Professional Service Association  
(PSA)

71 Columbia St  
Cohoes NY 12047  
[www.psa-world.com](http://www.psa-world.com)  
888-777-8851

United Servers Association  
(PSA)

One President Way Ste 106  
Woburn MA 01801  
[www.unitedservers.com](http://www.unitedservers.com)  
800-683-2558

Technology Resource Network  
(TRN) formerly USMSS

41277 N Bayside Dr  
Antioch IL 60002  
[www.usmss.org](http://www.usmss.org)  
847-395-3077





**CERTIFIED  
SERVICE  
CENTER**

*A consortium of international  
organizations dedicated to  
achieving the highest levels of  
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**Registration  
Number:**

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CC Meeting Agenda

10/02/2017



# Certified Service Center

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Ontario, CA

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CSC Certification Board and is hereby designated a*



*Don Pierson*

Don Pierson, President

*Carla Hurlbise*

Carla Hurlbise, Secretary

Consumer Electronics Association  
(CEA)  
1919 S Rads St  
Arlington VA 22202  
[www.cea.org](http://www.cea.org)  
703-907-7045

Electronics Technicians Association  
(ETA)  
5 Depot St  
Greencastle IN 46135  
[www.eta-ia.org](http://www.eta-ia.org)  
765-653-8262

Professional Service Association  
(PSA)  
71 Columbia St  
Cohoes NY 12047  
[www.psaworld.com](http://www.psaworld.com)  
888-777-8851

United Servers Association  
(PSA)  
One President Way Ste 106  
Woburn MA 01801  
[www.unitedservers.com](http://www.unitedservers.com)  
800-683-2558

Technology Resource Network  
(TRN) formerly USMSS  
41277 N Bay Side Dr  
Antioch IL 60002  
[www.usmss.org](http://www.usmss.org)  
847-395-3077



Expiration Date  
LifeTime

## Certified Service Manager

**Michael A. Conrey , CSM118754**  
**Redondo Beach, California**



# CSM

Service Manager

*Has successfully completed the technical examinations and requirements to be universally recognized for competency, ability, and knowledge as a Certified Service Manager. To be recognized for this honor, practicing Service Managers must pass a written examination in Service Manager practice and procedures. Only top Service Managers are able to accomplish this feat. The Electronics Technicians Association, Int'l, takes great pride in presenting this official recognition to the above-named Service Manager. His/her name has been published in the High-Tech News magazine, embedded in the Certified Service Manager permanent data base, and is available for recognition by officials of the industry. This individual may display the Service Manager identification items or advertise his/her level of accomplishment as a shop manager. Congratulations from ETA-1 officers and members and the electronics industry.*



ETA® International  
Greencastle, Indiana



*Steven J. Mader*  
President, Electronics Technicians Assn., Int'l.

**Expiration Date**  
**LifeTime**



**CSS**

**Customer Service Specialist**



# ***Certified Customer Service Specialist***

**Vickie L. Dubois , CSS118752  
Redondo Beach, California**

*has successfully completed the technical examinations and requirements to be universally recognized for competency, ability, and knowledge as a Certified Customer Service Specialist. To be recognized for this honor, practicing technical personnel must pass examinations in product technology understanding and customer-relations decision-making skills with at least a 75% score. They also must accept the CSS Code of Conduct. Only well trained technicians with 'people skills' are able to accomplish this feat. The Electronics Technicians Association takes great pride in presenting this official recognition to the above named expert Customer Service Specialist. His/her name has been published in the High Tech News journal, imbedded in the CSS permanent database, and is available for recognition by officials of the industry. This individual may display the CSS identification items or advertise his level of accomplishment as a technical specialist. Congratulations from ETA officers and members and the electronics industry.*

*Juan V. Mader*  
President, Electronics Technicians Assn., Int'l.

**ETA® International  
Greencastle, Indiana**



## On-Net Surveillance Systems, Inc.



Event ID: OV-CNNET-NY-9811-1  
Available BICSI CECs:  
32 RCDD 32 RITP 32 ESS 7 NTS  
0 OSP 0 WD 15 ITS Installer 2  
Copper/Optical Fiber 18 ITS  
Technician 32 Certified Trainer

We hereby certify that

**Jack Szymanski**

has successfully completed the course:

**Ocularis Basic Training (Ocularis Boot Camp)**

qualifying Advanced Electronics as an

**OnSSI Certified Channel Partner 2012**

*This course approved for up to 32 CECs from BICSI for qualified credential holders*

**February 3, 2012**

**Course Date**

*Certification expires 2 years from Course Date*

  
**Julio Montalvo, Director of Technical Services**



# Certificate of Completion

is hereby granted to:

Jack Szymanski

to certify that they have completed to satisfaction

ObjectVideo VEW Partner Certification

Granted: September 14, 2006

Jennifer C Cochran  
Jennifer C. Cochran



# Certificate of Completion

Web Based Training

Dedicated Micras hereby certifies that:

*Jack Zymancki*

*Has successfully completed and demonstrated the skills of theory,  
programming, installation, design and implementation  
for the Dedicated Micras DTV - JGP Server product line.  
This date of July 27, 2006*

*Jennifer M. Malyk*  
Executive Vice President

**DEDICATED MICROS**

*Berny Olson*  
Dedicated Micras Representative

Certificate # DM1003200656

# Certificate of Achievement

This is to certify that

Jacek Szymanski

has successfully completed a MOTOROLA training program  
in the principles and servicing of

**MIMD 200**

During the period of April 30 – May 1, 2008

  
INSTRUCTOR  
  
TRAINING MANAGER

**Motorola Learning Services**





# Chemical-terrorism Vulnerability Information Authorized User Certificate

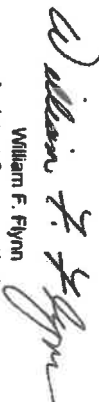
This certificate has been awarded to

**Jack F. Szymanski**

with an Authorized User number of

**CVI-20091022-1041284**

issued on this 22nd day of October 2009  
by the Office of Infrastructure Protection

  
William F. Flynn  
Assistant Secretary (Acting)  
Infrastructure Protection

**exacq**<sup>®</sup>  
Technologies

# Certificate of Completion

## Jack Szymanski

Advanced Electronics

Has successfully completed the Exacq Technologies, Inc. Technical Training Program and is recognized as a Certified Technician for the exacqVision<sup>®</sup> line of software and hardware NVR products.

August 11, 2008



Dan Rittman  
Vice President of Engineering



Brian Clark  
Lead Trainer





UNITED STATES OF AMERICA  
FEDERAL COMMUNICATIONS COMMISSION



General Radiotelephone Operator License

ATTN: JACK  
SZYMANSKI, JACK F  
8210 CONSTANTINE DRIVE  
PO BOX APT. 42  
HUNTINGTON BEACH, CA 92646

*Licensee: This is your radio authorization in sizes suitable for your wallet and for framing. Carefully cut the documents along the lines as indicated and sign immediately upon receipt. They are not valid until signed.*

*The Commission suggests that the wallet size version be laminated (or another similar document protection process) after signing. The Commission has found, under certain circumstances, laser print is subject to displacement.*

FCC Registration Number (FRN): 0017830142

Special Conditions / Endorsements

This license does not confer any authority to operate Broadcast stations. Refer to CFR Title 47 Section 13.7 c)5.

Cut Along This Line

Grant Date	Effective Date	Print Date	Expiration Date
07-18-2008	07-18-2008	07-19-2008	

File Number	Serial Number	Date of Birth
0003508693	PG00024839	10-08-1969

THIS LICENSE IS NOT TRANSFERABLE

(Licensee's Signature)

FCC 605-FRC - May 2007

Cut Along This Line

Cut Along This Line

Cut Along This Line



UNITED STATES OF AMERICA  
FEDERAL COMMUNICATIONS COMMISSION



Marine Radio Operator Permit

ATTN: JACK  
SZYMANSKI, JACK F  
8210 CONSTANTINE DRIVE  
PO BOX APT. 42  
HUNTINGTON BEACH, CA 92646

FCC Registration Number (FRN): 0017830142

Special Conditions / Endorsements

This permit does not authorize the operation of AM, FM or TV broadcast stations.  
License authorized lifetime status pursuant to Memorandum Opinion and Order, Third  
Report and Order, and Third Further Notice of Proposed Rule Making in FCC 06-129.

Grant Date	Effective Date	Print Date	Expiration Date
06-03-2008	06-03-2008	06-04-2008	
File Number	Serial Number	Date of Birth	
0003461700	MP00017211	10-08-1969	

THIS LICENSE IS NOT TRANSFERABLE

  
(Licensee's Signature)

FCC 605-FRC - May 2007



## Thank you for completing a Genetec Technical Training certification course

Please find attached your **Genetec Technical Certification card**. It contains your technical certification number, and details which allow you to contact the Genetec Technical Assistance Center (GTAC). Please note that your certification number is user specific, thus, it is restricted to the individual who attended the training course. In order to obtain information about your Genetec technical training history and to download course certificates, simply log on to: [gtac.genetec.com/training](http://gtac.genetec.com/training).

► **Note:** It is the cardholder's responsibility to ensure this certification card and number is not shared/used by co-workers or sub-contractors. Any misuse of a certification number can lead to its revocation.



# On-Net Surveillance Systems, Inc.

We Hereby Certify That

**Paola Perez**

has successfully completed the course

## Ocularis 5 Certification Training

Certification: Ocularis 5

May 23, 2017

### Course Date

Certification expires 2 years from course date

Event ID: OV-ONNET-NY-0316-1

21 BICSI CECs approved for this course

BICSI CECs are issued ONLY to BICSI credential holders

**Diane Jecker**

Department Manager Technical Writing & Education Training

# CERTIFICATE OF COMPLETION

THIS IS TO CERTIFY THAT

**PAOLA PEREZ**

HAS SUCCESSFULLY COMPLETED THE FOLLOWING:

HEL3601 - MOTOTRBO CONNECT PLUS DESIGN AND  
DEPLOY

ON9/30/2016



**MOTOROLA SOLUTIONS**

# CERTIFICATE OF COMPLETION

THIS IS TO CERTIFY THAT  
**PAOLA PEREZ**  
HAS SUCCESSFULLY COMPLETED THE FOLLOWING:

TECHNICAL SERVICE ACADEMY  
SUBSCRIBER & REPEATER

ON 9/15/2016



**MOTOROLA SOLUTIONS**

# CERTIFICATE OF COMPLETION

THIS IS TO CERTIFY THAT

**PAOLA PEREZ**

HAS SUCCESSFULLY COMPLETED THE FOLLOWING:

MSI782 - NETWORKING ESSENTIALS IN MOTOROLA  
COMMUNICATIONS EQUIPMENT (NA)

ON8/26/2016



**MOTOROLA SOLUTIONS**





**MOTOROLA SOLUTIONS**

# CERTIFICATE OF ACHIEVEMENT

This certifies that

**Paola Perez**

has successfully completed the MOTOROLA Solutions training program  
in the principles and servicings of

**Networking Essentials in Motorola  
Communications Equipment**

During the period of  
August 22<sup>nd</sup> - 26<sup>th</sup>, 2016

  
**Director**  
Americas Learning  
Motorola Solutions, Inc.

# CERTIFICATE OF COMPLETION

THIS IS TO CERTIFY THAT  
**PAOLA PEREZ**  
HAS SUCCESSFULLY COMPLETED THE FOLLOWING:

AST021 - COMMUNICATION SYSTEM CONCEPTS (NA)

ON8/19/2016



**MOTOROLA SOLUTIONS**



**MOTOROLA SOLUTIONS**

# CERTIFICATE OF ACHIEVEMENT

This certifies that

**Paola Perez**

has successfully completed the MOTOROLA Solutions training program  
in the principles and servicings of

**Communication System Concepts**

**During the period of  
August 15<sup>th</sup> - 19<sup>th</sup>, 2016**

  
**Director**  
Americas Learning  
Motorola Solutions, Inc.

# CERTIFICATE OF COMPLETION

THIS IS TO CERTIFY THAT

**PAOLA PEREZ**  
HAS SUCCESSFULLY COMPLETED THE FOLLOWING:

RTS0002E - RADIO SYSTEMS OVERVIEW

ON 7/5/2016



**MOTOROLA SOLUTIONS**

# CERTIFICATE OF COMPLETION

THIS IS TO CERTIFY THAT  
**PAOLA PEREZ**  
HAS SUCCESSFULLY COMPLETED THE FOLLOWING:

MOTOROLA - RADIO COMMUNICATION SYSTEMS

ON 5/31/2016



**MOTOROLA SOLUTIONS**

# CERTIFICATE OF COMPLETION

THIS IS TO CERTIFY THAT  
**PAOLA PEREZ**  
HAS SUCCESSFULLY COMPLETED THE FOLLOWING:

RESM004 - BASIC RADIO

ON 4/29/2016



**MOTOROLA SOLUTIONS**



# CERTIFICATE OF COMPLETION

THIS IS TO CERTIFY THAT

**PAOLA PEREZ**

HAS SUCCESSFULLY COMPLETED THE FOLLOWING:

MOS0002 - BASIC RF

ON 4/20/2016



**MOTOROLA SOLUTIONS**



**Expiration Date****March, 31****2018****R56****Recertification****R56 Installer*****Certified  
R56 Installer*****Gary D. Blankenship , R56151031  
Buena Park, California**

*has successfully completed the technical examinations and requirements to be universally recognized for competency, ability, and knowledge as an R56 Installer (non-auditor status). To be recognized for this credential, practicing technicians must pass examinations in the core concepts required in the installation of a communications site, based on the R56 industry codes and standards. Only top technicians are able to accomplish this feat. The Electronics Technicians Association takes great pride in presenting this official recognition to the above-named expert electronics technician. His/her name has been published in the High-Tech News journal, embedded in the CET permanent data base, and is available for recognition by officials of the industry. This individual may display the R56 identification items or advertise his level of accomplishment as an installer. Congratulations from ETIA officers and members and the electronics industry. Recertification takes place every four (4) years and may be accomplished by testing in the same electronics technology discipline at the end of each four-year period.*

*Gary D. Mader*  
President, Electronics Technicians Assn., Int'l.

**ETIA® International**  
**Greencastle, Indiana**



Issue Date: 8/24/2015

Expiration Date

August, 24

2019



# CET

## Recertification

Wireless Communications



# *Certified Journeyman Electronics Technician Wireless Communications*

**Bruce L. Cobb , WCM-R169291  
Harbor City, California**

has successfully completed the technical examinations and requirements to be universally recognized for competency, ability, and knowledge as a Certified Electronics Technician. To be recognized for this honor, practicing technicians must pass examinations in one or more categories of electronics technology, as well as the core basics, and must show a total of at least two (2) years working in the profession. Only top technicians are able to accomplish this feat. The Electronics Technicians Association takes great pride in presenting this official recognition to the above-named expert electronics technician. His/her name has been published in the High Tech News Journal, embedded in the CET permanent data base, and is available for recognition by officials of the industry. This individual may display the CET identification items or advertise his level of accomplishment as a technician. Congratulations from ETA officers and members and the electronics industry. Recertification takes place every four (4) years and may be accomplished by acquiring college, tech school, association or manufacturer training session credits, or by testing in the same electronics technology discipline at the end of each four-year period.

*Teresa J. Maher*  
Teresa J. Maher, CSS - President

ETA® International  
Greencastle, Indiana  
www.eta-i.org





**Expiration Date**  
**October, 02**  
**2018**



**CETsr**

**R56 Installer**



# *Senior Certified Electronics Technician*

**R56 Installer**

**Bruce L. Cobb , SETR56158211**  
**Harbor City, California**

*has successfully completed the technical examinations and requirements to be universally recognized for competency, ability, and knowledge as a Senior Certified R56 Installer (non-auditor status). To be recognized for this credential, practicing technicians must pass examinations in the core concepts required in the installation of a communications site, based on the R56 industry codes and standards with an 85% score, as well as having the core basics, and must show a total of at least six (6) years working in the profession. Only top technicians are able to accomplish this feat. The Electronics Technicians Association takes great pride in presenting this official recognition to the above-named expert electronics technician. His/her name has been published in the High-Tech News Journal, embedded in the CET permanent data base, and is available for recognition by officials of the industry. This individual may display the CET identification items or advertise his level of accomplishment as an installer. Congratulations from ETA officers and members and the electronics industry. Recertification takes place every four (4) years and may be accomplished by acquiring college, tech school, association or manufacturer training session credits, or by testing in the same electronics technology discipline at the end of each four-year period.*

**ETA® International**  
**Greencastle, Indiana**  
**www.eta-i.org**



*Teresa J. Maher*  
**Teresa J. Maher, CSS - President**

Issue Date: 6/4/2014

Expiration Date

June, 04

2018



# CETSR

## Recertification

Wireless Communications TRN



# Senior Certified Electronics Technician Wireless Communications TRN

**Bradley A. Dockter , SETTRN-R177027  
Torrance, California**

has successfully completed the technical examinations and requirements to be universally recognized for competency, ability, and knowledge as a Senior Certified Electronics Technician. To be recognized for this honor, practicing technicians must pass examinations in one or more categories of electronics technology with an 85% score, as well as having the core basics, and must show a total of at least six (6) years working in the profession. Only top technicians are able to accomplish this feat. The Electronics Technicians Association, International takes great pride in presenting this official recognition to the above-named expert electronics technician. His/her name has been published in the High Tech News journal, embedded in the CET permanent data base, and is available for recognition by officials of the industry. This individual may display the CETSR identification items or advertise his/her level of accomplishment as a technician. Congratulations from ETIA-1 officers and members and the electronics industry. Recertification takes place every four (4) years and may be accomplished by acquiring college, tech school, association or manufacturer training session credits, or by testing in the same electronics technology discipline at the end of each four-year period.

Teresa J. Maher, CSS - President

*Teresa J. Maher*

ETIA® International  
Greencastle, Indiana  
www.eta-i.org





Expiration Date

June, 17

2018



# CETsr

## Recertification

Wireless Communications MSS



# Senior Certified Electronics Technician Wireless Communications MSS

**Robert J. Duran , SETMSS-R155301  
Apple Valley, California**

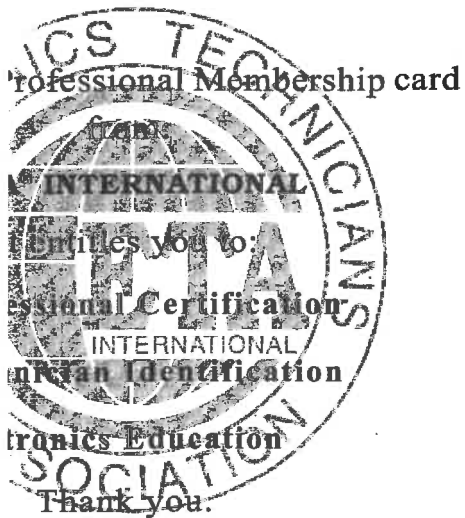
*has successfully completed the technical examinations and requirements to be universally recognized for competency, ability, and knowledge as a Senior Certified Electronics Technician. To be recognized for this honor, practicing technicians must pass examinations in one or more categories of electronics technology with an 85% score, as well as having the core basics, and must show a total of at least six (6) years working in the profession. Only top technicians are able to accomplish this feat. The Electronics Technicians Association, International takes great pride in presenting this official recognition to the above-named expert electronics technician. His/her name has been published in the High-Tech News journal, embedded in the CET permanent data base, and is available for recognition by officials of the industry. This individual may display the CETsr identification items or advertise his/her level of accomplishment as a technician. Congratulations from ETA-1 officers and members and the electronics industry. Recertification takes place every four (4) years and may be accomplished by acquiring college, tech school, association or manufacturer training session credits, or by testing in the same electronics technology discipline at the end of each four-year period.*

*Robert J. Duran*  
President, Electronics Technicians Assn., Intl.

ETIA® International  
Greencastle, Indiana



**USMSS**





Expiration Date

June, 17

2018



# CETsr

## Recertification

Wireless Communications MSS



# Senior Certified Electronics Technician Wireless Communications MSS

**Don T. Handel, SETMSS-R156800**  
**Palm Springs, California**

has successfully completed the technical examinations and requirements to be universally recognized for competency, ability, and knowledge as a Senior Certified Electronics Technician. To be recognized for this honor, practicing technicians must pass examinations in one or more categories of electronics technology with an 85% score, as well as having the core basics, and must show a total of at least six (6) years working in the profession. Only top technicians are able to accomplish this feat. The Electronics Technicians Association, International takes great pride in presenting this official recognition to the above-named expert electronics technician. His/her name has been published in the High-Tech News Journal, embedded in the CET permanent data base, and is available for recognition by officials of the industry. This individual may display the CETsr identification items or advertise his/her level of accomplishment as a technician. Congratulations from ETA-I officers and members and the electronics industry. Recertification takes place every four (4) years and may be accomplished by acquiring college, tech school, association or manufacturer training session credits, or by testing in the same electronics technology discipline at the end of each four-year period.

*Teresa J. Maher*

Teresa J. Maher, CSS - President

ETA® International  
Greencastle, Indiana  
www.eta-i.org  
Accredited By  
ICAC

 **USMSS**



**Expiration Date**

**April, 04  
2018**



**GCTI**

**Technician-Level 1**



# ***Certified General Communications***

***Technician-Level 1***

**Jason L. Holladay , GCTI152007  
Torrance, California**

*has successfully completed the technical examinations and requirements to be universally recognized for competency, ability, and knowledge as a General Communications Technician - Level 1. To be certified, practicing technicians must pass the written examinations, which tests the acquired knowledge of GCTI procedures and technology. The Electronics Technicians Association International takes great pride in presenting this official recognition to the above-named technician. His/her name has been published in the High-Tech News Journal, embedded in the ETIA permanent data base, and is available for recognition by officials of the industry. This individual may display the GCTI credential designation following his/her name, GCTI1 identification items, and advertise his/her level of accomplishment as a GCTI technician. Congratulations from ETIA International officers and members, and the electronics industry. Recertification takes place every four (4) years.*

*Jason L. Holladay*  
President, Electronics Technicians Assn., Intl.

**ETIA® International  
Greencastle, Indiana**



Issue Date: 5/30/2016

Expiration Date

May, 30

2020



**CETA**  
**Recertification**

Associate Electronics Technician



# *Certified* *Associate Electronics Technician*

**Peter G. Meyer , AST-R179510**  
**Long Beach, California**

*has successfully completed the technical examinations and requirements to be universally recognized for competency, ability, and knowledge as an Associate Certified Electronics Technician. To be recognized for this honor, practicing specialists with less than two (2) years of combined work and electronics training must pass examinations in 18 or more categories of basic electronics technology with a 75% score. Only well-trained and skilled entry-level technicians are able to accomplish this feat. The Electronics Technicians Association takes great pride in presenting this official recognition to the above-named electronics technician. His/her name has been published in the High Tech News Journal, embedded in the ETA permanent data base, and is available for recognition by officials of the industry. This individual may display the Associate CETA identification items or advertise his/her level of accomplishment as a technician.*

*Teresa J. Maher*  
Teresa J. Maher, CSS - President

ETA® International  
Greencastle, Indiana  
www.eta-i.org



## ATTACHMENT "B"

**REQUEST FOR PROPOSALS**

**The Police Department is requesting proposals for:**

**In Vehicle Computing**

**RELEASE DATE: August 24, 2017**

**RESPONSE DUE: September 11, 2017**

## GENERAL INFORMATION

The City of San Fernando is seeking proposals from qualified companies for the purchase, installation and ongoing maintenance of in vehicle computers as specified in this RFP. The new computers will need to seamlessly integrate with San Fernando Police Department's existing radio system, MESH network and Broadband Wireless Video Network and related equipment, owned and operated by the City of San Fernando. .

## BACKGROUND

The City of San Fernando was incorporated in 1911 and is currently organized according to the City Council/City Manager form of government with six departments, including a Police Department, Public Works Department, and Recreation and Community Services Department. Additionally, the San Fernando Police Department is a Public Safety Answering Point (PSAP) for 9-1-1 telephone calls within City limits and operates a radio dispatch center for police calls. Most police and parking enforcement vehicles are equipped with mobile data computers and wireless modems, along with conventional voice radios and Wireless Broadband Video/Data Network utilizing Motorola MESH technology.

The City believes that the open competition for services and products provides the City with the best results for its public dollars. The City is interested in receiving responsive and competitive proposals from experienced and qualified companies for the purchase, installation and ongoing maintenance of in vehicle computing as specified in this RFP. What follows is a description of the technical environment, contractor staffing, qualifications, and performance expectations.

## INSTRUCTIONS TO SUBMITTING FIRMS

### A. Examination of Proposal Documents

By submitting a proposal, the prospective company represents that it has thoroughly examined and become familiar with the equipment and services required under this RFP, and that it is capable of delivering competitive pricing and services to the City in a creative, cost-effective & service-oriented manner.

### B. Questions/Clarifications

Please direct any questions regarding this RFP to Anthony Vairo, Chief of Police, via e-mail at [avairo@sfcity.org](mailto:avairo@sfcity.org). Questions must be received by 5:30 p.m. on **Wednesday, September 06, 2017**. All questions received prior to the deadline will be collected and responses will be emailed by **Thursday, September 07, 2017**.

**C. Submission of Bid Proposals**

All bid proposals shall be submitted either by one original and / or electronic copy of the proposal to the San Fernando Police Department, 900 First Street, San Fernando, California 91340 (Attention Chief Anthony Vairo) and / or via email to Anthony Vairo at [avairo@sfcity.org](mailto:avairo@sfcity.org) and the subject line of the email shall read, "City of San Fernando RFP – In Vehicle Computing." Proposals must be received no later than **Monday, September 11, 2017 at 5:00 p.m.** All proposals received after that time will not be accepted.

**D. Withdrawal of Proposals**

A bidder may withdraw its proposal at any time before the due date for submission of proposals as provided in the RFP by personally, telephonically, or delivering a written request for withdrawal signed by, or on behalf of the prospective company.

**E. Rights of City of San Fernando**

This RFP does not commit the City to enter into a Contract, nor does it obligate the City to pay for any costs incurred in preparation and submission of proposals or in anticipation of a contract.

The City reserves the right to:

- 1) Make the selection based on its sole discretion;
- 2) Reject any and all proposals without prejudice;
- 3) Issue subsequent Requests for Proposal;
- 4) Postpone opening for its own convenience;
- 5) Remedy technical errors in the Request of Proposal process;
- 6) Approve or disapprove the use of particular sub-contractors;
- 7) Negotiate with any, all, or none of the prospective firms;
- 8) Solicit best and final offers from all or some of the prospective firms;
- 9) Accept other than the lowest offer; and/or
- 10) Waive informalities and irregularities in the proposal process.

**F. Contract Type**

It is anticipated that a standard form professional services agreement contract will be signed subsequent to City Council review and approval of the recommended firm.

**G. Collusion**

By submitting a proposal, each prospective company represents and warrants that; its proposal is genuine and not a sham or collusive or made in the interest of or on behalf of any person not named therein; that the prospective company has not directly, induced or

solicited any other person to submit a sham proposal or any other person to refrain from submitting a proposal; and, that the prospective company has not in any manner sought collusion to secure any improper advantage over any other person submitting a proposal.

## **SCOPE OF SERVICE**

The following section describes the specific equipment and services being requested by this Request for Proposal. The City requests proposals from qualified companies for the purpose of furnishing a firm fixed price contract for the purchase, installation and maintenance of Getac in vehicle computers connecting to the Police Department's Radio Communication System, Broadband Wireless Video Network and related equipment. The proposer shall provide to the City all qualified labor, materials, repair facilities, replacement parts, equipment, transportation and travel time necessary for deployment of the equipment as services described below:

The City expects to execute a Purchase Order for the "In Vehicle Computer" within 10 days from the date this agreement is executed by all parties. The projected timeline for the installation of the Getac computer and related equipment is within 90 days from the date of delivery of the purchased items.

### **Required Equipment:**

#### **1. Getac V110G3- QTY 18**

a) V100 G3 Model # VE41DSKAGDBX includes:

- 1) Intel Core i7-6500U Processor
- 2) 11.6" HD (1366x768) 800 NITs LumiBond 2.0 sunlight readable display with multi-touch technology (LCD + Touch Screen w/z Hard Tip stylus), with Webcam
- 3) Microsoft Windows 7 Professional x64 with default RAM 16GB
- 4) OPAL 2.0 512 GB SSD
- 5) Multi language + US KBD + US power cord
- 6) Membrane Backlit KBD and Rear Camera
- 7) WiFi + BT
- 8) Hard Handle (V110)
- 9) Dual batteries
- 10) TPM 2.0
- 11) Low Temp -21 C
- 12) IP65
- 13) 3 year warranty

## **2. Computer Mounting System/Vehicle List**

- a) The vehicle docking system for the Getac V110G3 must compatible with each of the listed vehicles to be installed.

Vehicle List:

- 1) Two (2) 2014 Dodge Chargers
- 2) One (1) 2003 Ford Crown Victoria
- 3) One (1) 2008 Ford Crown Victoria
- 4) One (1) 2006 Ford Escort
- 5) Two (2) 2009 Ford Escort
- 6) One (1) 2015 Ford Explorer
- 7) Four (4) 2017 Ford Explorer
- 8) Three (3) 2014 Ford Taurus Interceptors
- 9) One (1) 2015 Ford Taurus Interceptor

## **3. Current Working System**

The City's Radio Communication and Broadband Wireless Video/Data Network sites include:

- 1) The Police Department building which houses the Communication Center, back-up base station and radio tower; and
- 2) The San Fernando Court building which houses radio repeater equipment, Broadband Wireless Video Network main equipment, antennas and tower and related equipment.

Descriptions of the City's Radio Communication and Broadband Wireless Video/Data Network and related equipment is described as follows:

- a) Motorola Quantar repeaters
- b) Motorola base stations
- c) Motorola MC2500 tone remotes
- d) Motorola MCC5500 consoles
- e) Motorola XTS5000 portable radios
- f) Motorola XTL5000 mobile radios
- g) Motorola Spectra mobile radios
- h) Motorola base consulate
- i) Motorola MW810 (replacing)
- j) Motorola Moto Mesh DUO
- k) NICE logging recorder-gold package
- l) Sierra Wireless Airlink GX440 modems



- m) PTP 5.8 MHz
- n) ONSSI
- o) HD cameras
- p) PTZ cameras
- q) Video storage servers
- r) Radio Towers
- s) Radio IP software

## **INSTRUCTIONS AND INFORMATION:**

- a) **Pre-Qualification Requirements:** Proposers must meet the following pre-qualification criteria in order for a proposal to receive consideration.
1. The proposer must be a provider for GETAC,
  2. The proposer must be a Motorola Service Elite Specialist within the State of California. This certification identifies the responder as being capable of working on Motorola MCC5500 consoles, Quantar and GTA repeaters, XTS and XTL subscriber radios. The proposer must be trained and certified on Motorola Mesh Networks with a history of deploying and maintaining such system.
  3. The proposer must have at least two (2) trained and certified ONSSI technicians at the time of the award.
  4. The proposer must hold an authorized reseller agreement and be technically certified for the following manufacturers:
    - a) Motorola Fixed Wireless Broadband VAR
    - b) Motorola Symbol Mobile Computer Systems
    - c) ONSSI Video Management Systems
    - d) Sony Security products
  5. The proposer must have a service shop located within 40 miles or a two (2) hour response time from the City of San fernando and have Motorola trained and certified technicians and installers available for 24/7 service.
  6. The proposer must have and maintain a low level electrical communications license (C7).
  7. The proposer must provide the names of all certified technicians, along with their certifications.
  8. The proposer technicians must be trained and familiar with Radio IP.
  9. The proposer must be able to provide a two (2) hour response for critical failures.
  10. The proposer must be able to log into the system remotely to diagnose and repair equipment.
  11. The proposer must be a Certified Technical Service Center (CTS), through the national third party industry organization.

12. The proposer's technicians must be Electronics Technician Association (ETA) certified through the national third party industrial organization.
13. The proposer's technicians must be members of the L.A. Clean Card Program.
14. The proposer's technicians, installers and sales persons must be TWIC certified.
15. The proposer must provide the above mentioned certifications with the bid response.

## **SCHEDULE FOR SELECTION**

RFP Available:	August 24, 2017
Deadline for submittal of Questions:	September 06, 2017
Response to Questions:	September 77, 2017
Deadline for submittal of Proposal:	September 11, 2017
Agreement Presented to Council for Review & Approval:	October 02, 2017

## **METHOD OF SELECTION AND NOTICES**

The Chief of Police will evaluate the information provided in the submitted proposals using the following criteria as a guideline:

- Completeness and Comprehensiveness.
- Responsiveness to City's issues.
- Experience of the firm providing similar services to other municipalities.
- Cost of the project.
- Quality of proposed staff.

## INFORMATION TO BE SUBMITTED

1. Prospective Firms must submit one digital copy of their proposal via email.
2. Include a *Proposal Summary* Section

This section shall discuss the highlights, key features, and distinguishing points of the Proposal. A separate sheet shall include all the contact people on the Proposal and how to communicate with them.

3. Include a *Profile of the Proposing Firm(s)* Section

This section shall include a brief description of the Firm, including size, location of office(s), number of years providing service, organizational structure of the responsible division, etc.

Additionally, this section shall include a listing of any lawsuit and the result of that action resulting from (a) any public project undertaken by the Firm where litigation is still pending or has occurred within the last five years or (b) any type of project where claims or settlements were paid by the Firm or its insurers within the last five years.

2. Include a *Qualifications of the Firm* Section

This section shall include a brief description of the Firm's qualifications and previous experience on similar or related projects. Provide a description of pertinent project experience with other public municipalities (maximum of four) that includes a summary of the work performed, the total project cost, the period over which the work was completed, and the name, title, and phone number of clients to be contacted for references. Give a brief statement of the Firm's adherence to the schedule and budget for each project.

3. Include a *Work Plan* Section

In this section, present a well-conceived service plan. This section of the proposal shall establish the Firm's understanding of the City's objectives and work requirements and the Firm's ability to satisfy those objectives and requirements. Describe the proposed approach for addressing the scope of service, outlining the approach that would be undertaken in providing the requested services. Include a timetable for providing the service. Describe related service experience by the Firm in similar work. Please describe the role, extent of services (number of people used, engagement duration, and contract value).

4. Include a *Project Staffing* Section

In this section, discuss how the Firm would propose to staff this project. Firm's key project team members shall be identified by name, specific responsibilities on the project and their qualifications. An organizational chart for the project team and resumes for key Firm personnel shall be included.

5. Include a *Proposal Costs Sheet and Rates* Section

In this section, include the proposed costs to provide the services and equipment desired. Include any other cost and price information that would be contained in a potential agreement with the City.

In addition, include the costs for any other services that are considered optional additions.



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## AGENDA REPORT

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**To:** Mayor Sylvia Ballin and Councilmembers

**From:** Alexander P. Meyerhoff, City Manager  
By: Jack Wong, Interim Director of Community Development

**Date:** October 2, 2017

**Subject:** Discussion and Consideration to Approve a Letter of Support for the Metro East San Fernando Valley Transit Corridor Environmental Impact Statement/ Environmental Impact Report (EIS/EIR)

### RECOMMENDATION:

It is recommended that the City Council:

- a. Approve a Letter of Support (Attachment "A") for the Metro East San Fernando Valley Transit Corridor Environmental Impact Statement/ Environmental Impact Report (EIS/EIR); and
- b. Authorize the Mayor to execute the Letter of Support for distribution and receipt by Metro prior to October 16, 2017.

### BACKGROUND:

1. On September 1, 2017, Metro issued the draft EIS/EIR for the proposed East San Fernando Valley Transit Corridor Project, initiating the start of a 45-day public review period. Metro will consider written comments that are received prior to the end of the public review period- October 16, 2017.
2. The draft EIS/EIR analyzed six alternatives: No Build Alternative; Transportation Systems Management Alternative; Curb-Running Bus Rapid Transit (BRT) Alternative; Median-Running BRT Alternative; Low-Floor Light Rail Transit (LRT) Alternative; and LRT Alternative.
3. City staff have reviewed the alternatives and have identified the LRT Alternative (Alternative 4) as the preferred alternative.
4. Metro has held five community meetings at various locations in Van Nuys, Pacoima, and San Fernando. The San Fernando community meeting was held September 14, 2107 at the San Fernando Regional Pool facility.



**Discussion and Consideration to Approve a Letter of Support for the Metro East San Fernando Valley Transit Corridor Environmental Impact Statement/ Environmental Impact Report (EIS/EIR)**Page 2 of 3

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**ANALYSIS:**

The proposed East San Fernando Valley Transit Corridor Project was initiated in 2010. Metro identified up to 29 alternatives, having different modes and routes. These alternatives were refined in 2014 which lead to the development of the 2017 Draft EIS/EIR for the East San Fernando Valley Transit Corridor. The proposed development and implementation of the East San Fernando Valley Transit Corridor Project is funded with Measure M funds.

The Draft EIS/EIR assessed the potential environmental effects of the following six project alternatives:

- No-Build Alternative. No new transportation infrastructure would be built within the project area, aside from projects that are currently under construction or funded for construction and operation by 2040.
- Transportation Systems Management (TSM) Alternative. Transportation systems upgrades that may include, but not limited to, traffic signalization improvements, bus stop amenities/improvements, and bus schedule restructuring.
- Alternative 1 - Curb-Running Bus Rapid Transit (BRT) Alternative. A dedicated curb-running bus lane on the 6.7-mile stretch along Van Nuys Boulevard between the Metro Orange Line on the south to San Fernando Road on the north. The remaining 2.5-mile segment includes roadway travel lanes on Truman Street and San Fernando Road between Van Nuys Boulevard and the Sylmar/San Fernando Metrolink station.
- Alternative 2 - Median-Running BRT Alternative. This alternative includes 6.7 miles of dedicated median-running bus lanes along Van Nuys Boulevard between the Metro Orange Line and San Fernando Road. Then the route runs along the 2.5-mile mixed-flow lanes on Truman Street and San Fernando Road between Van Nuys Boulevard and the Sylmar/San Fernando Metrolink station -- similar route as the Curb-Running BRT Alternative.
- Alternative 3 - Low-Floor Light Rail Transit (LRT)/Tram Alternative. This transit system alternative will operate a low-floor LRT/Tram along the median of Van Nuys Boulevard in a dedicated guideway from the Metro Orange Line to San Fernando Road. It will continue within mixed-flow travel lanes on San Fernando Road from Van Nuys Boulevard to Wolfskill Street in the City of San Fernando and from there to the Sylmar/San Fernando Metrolink station along the median of a dedicated guideway.
- Alternative 4 - LRT Alternative. This high-floor transit alternative would travel the length of the 9.2-mile route in a dedicated guideway from the Metro Orange Line north on Van Nuys Boulevard and to San Fernando Road and then northwest to the Sylmar/San Fernando Metrolink Station. Segments of the route include the exclusive right-of-way through the Antelope Valley Metrolink railroad corridor, a segment with semi-exclusive right-of-way in the middle of Van Nuys Boulevard, and an underground segment beneath Van Nuys Boulevard from

**Discussion and Consideration to Approve a Letter of Support for the Metro East San Fernando Valley Transit Corridor Environmental Impact Statement/ Environmental Impact Report (EIS/EIR)**Page 3 of 3

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Parthenia Street to Hart Street. The load capacity of this LRT vehicle will be higher than the load capacity of the low-floor LRT/Tram vehicles under Alternative 3.

From staff review of the draft EIS/EIR and public comments received from public workshops, staff believes that the LRT Alternative (Alternative 4) is the preferred alternative that will provide the maximum benefit to the community. However, as noted in the Letter of Support, the City is recognizing potential impacts that should be addressed and mitigated by Metro. The recommendations include:

- Undergrounding of the LRT Alternative within City of San Fernando city limits
- Provide technical and financial assistance to the City and businesses during the design and development of the new Maclay Station and major improvements at the Sylmar/San Fernando Station
- Install traffic and circulation improvements along San Fernando Road, Truman Street, and Hubbard Street to alleviate traffic congestion
- Ensure compatibility and enhancement with the San Fernando Corridor Specific Plan Amendment

**BUDGET IMPACT:**

There is minimal fiscal impact associated with submitting a letter of support to Metro.

**CONCLUSION:**

The East San Fernando Valley Transit Corridor Project is anticipated to start property acquisitions construction as early as 2019 and construction in 2021/2022. The completion of this project will have significant impacts for the City. By submitting the attached Letter of Support for the Light Rail Transit (LRT) Alternative, the City is registering its support and preference for the LRT Alternative as well as identifying specific recommendations and concerns that the City wishes to be addressed by Metro. It is therefore recommended that the City Council approve and authorize the Mayor to execute the attached Letter of Support and authorize the City Manager to submit the Letter of Support to Metro for receipt prior to October 16, 2017.

**ATTACHMENT:**

- A. Letter of Support



## ATTACHMENT "A"

CITY COUNCIL

October 2, 2017

MAYOR  
SYLVIA BALLINMr. Walter Davis, Project Manager  
East San Fernando Valley Transit CorridorVICE MAYOR  
ANTONIO LOPEZLos Angeles County Metropolitan Transportation Authority  
One Gateway Plaza, MS 99-22-5COUNCILMEMBER  
ROBERT C. GONZALES

Los Angeles, CA 90012

COUNCILMEMBER  
JOEL FAJARDOSUBJECT: Comments on the East San Fernando Valley Transit Corridor Draft EIS/EIR  
(SCH No. 2013021064)COUNCILMEMBER  
JAIME SOTO

Dear Mr. Davis:

The City of San Fernando appreciates this opportunity to comment on the Draft EIS/EIR for the East San Fernando Valley Transit Corridor project (Draft EIS/EIR). The City of San Fernando supports the East San Fernando Valley Transit Corridor Project proposed by the Los Angeles County Metropolitan Transportation Authority (Metro) to improve local public transit service along the busy Van Nuys Boulevard and the Truman Street/San Fernando Road corridor and regional connectivity for eastern San Fernando Valley. This project will help improve mobility for the residents of the City of San Fernando by providing greater access to transit service to sub-regional and regional destinations, as well as the City becoming a destination point for others. However, since a segment of the proposed four alternatives will traverse the City along the NW-SE Truman Street/San Fernando Road corridor, and through the City's current San Fernando Corridor Specific Plan Amendment area, the City would like to offer its comments on the Draft EIS/EIR.

**The City of San Fernando prefers and supports the LRT Alternative (Alternative 4) and is providing our comments on the Draft EIS/EIR limited to the LRT Alternatives (Alternative 3 and Alternative 4).**

The Draft EIS/EIR assessed the potential environmental effects of the following six project alternatives:

- **No-Build Alternative.** No new transportation infrastructure would be built within the project area, aside from projects that are currently under construction or funded for construction and operation by 2040.
- **Transportation Systems Management (TSM) Alternative.** Transportation systems upgrades that may include, but not limited to, traffic signalization improvements, bus stop amenities/improvements, and bus schedule restructuring.
- **Alternative 1 - Curb-Running Bus Rapid Transit (BRT) Alternative.** A dedicated curb-running bus lane on the 6.7-mile stretch along Van Nuys Boulevard between the

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91340

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Metro Orange Line on the south to San Fernando Road on the north. The remaining 2.5-mile segment includes roadway travel lanes on Truman Street and San Fernando Road between Van Nuys Boulevard and the Sylmar/San Fernando Metrolink station.

- **Alternative 2 - Median-Running BRT Alternative.** This alternative include 6.7 miles of dedicated median-running bus lanes along Van Nuys Boulevard between the Metro Orange Line and San Fernando Road. Then the route runs along the 2.5-mile mixed-flow lanes on Truman Street and San Fernando Road between Van Nuys Boulevard and the Sylmar/San Fernando Metrolink station -- similar route as the Curb-Running BRT Alternative.
- **Alternative 3 - Low-Floor Light Rail Transit (LRT)/Tram Alternative.** This transit system alternative will operate a low-floor LRT/Tram along the median of Van Nuys Boulevard in a dedicated guideway from the Metro Orange Line to San Fernando Road. It will continue within mixed-flow travel lanes on San Fernando Road from Van Nuys Boulevard to Wolfskill Street in the City of San Fernando and from there to the Sylmar/San Fernando Metrolink station along the median of a dedicated guideway.
- **Alternative 4 - LRT Alternative.** This high-floor transit alternative would travel the length of the 9.2-mile route in a dedicated guideway from the Metro Orange Line north on Van Nuys Boulevard and to San Fernando Road and then northwest to the Sylmar/San Fernando Metrolink Station. Segments of the route include the exclusive right-of-way through the Antelope Valley Metrolink railroad corridor, a segment with semi-exclusive right-of-way in the middle of Van Nuys Boulevard, and an underground segment beneath Van Nuys Boulevard from Parthenia Street to Hart Street. The load capacity of this LRT vehicle will be higher than the load capacity of the low-floor LRT/Tram vehicles under Alternative 3.


















As presented in Figure ES-8 below, the physical and operational characteristics differ significantly among the alternatives assessed in the Draft EIS/EIR. There would be no changes to the current restrictions on left-turns, street parking, future bike lanes, or require a reduction in the current sidewalk width or require potential real estate acquisition under both the No Build and TSM Alternatives. Since there would be no significant reduction in the travel time for both the No Build and TSM Alternatives, the City did not analyze these alternatives. The City's comments, therefore, are focused on the Low-Floor LRT/Tram Alternative (Alternative 3) and the LRT Alternative (Alternative 4). However, the City of San Fernando, as stated earlier, prefer and support the LRT Alternative (Alternative 4) even though it is projected to have the highest capital costs of \$2.67-\$2.79 billion. The City believes that the higher capital costs are outweighed by the benefits of having the shortest travel time and highest people carrying capacity per vehicle.

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Figure ES-8: Comparison of Alternatives of the Draft EIS/EIR is presented below.

EAST SAN FERNANDO VALLEY TRANSIT CORRIDOR PROJECT							
COMPARISON OF ALTERNATIVES		NO BUILD	TSM	CURB RUNNING BRT Alternative 1	MEDIAN RUNNING BRT Alternative 2	MEDIAN RUNNING TRAM Alternative 3	MEDIAN RUNNING LRT Alternative 4
	LEFT-TURN RESTRICTIONS AT CERTAIN INTERSECTIONS	—	—	—	✓	✓	✓
	STREET PARKING RESTRICTIONS	—	—	✓	✓	✓	✓
	FUTURE BIKE LANE RESTRICTIONS	—	—	✓	✓	✓	✓
	REDUCES CURRENT SIDEWALK WIDTHS	—	—	—	✓	✓	✓
	TRAVEL LANES IN EACH DIRECTION	3	3	2	2	2	2
	POTENTIAL REAL ESTATE ACQUISITION	—	—	—	—	✓	✓
	REQUIRES NEW RAIL MAINTENANCE STORAGE FACILITY (MSF)	—	—	—	—	✓	✓
2040 OPERATIONAL CHARACTERISTICS *							
	AVERAGE SPEED (MPH)	11.3	11.3	13.4	15.0	13.1	19.2
	TRAVEL TIME (MINUTES)	49	48	41	37	42	29
	CAPITAL COSTS IN 2014 \$ (APPROXIMATE) \$170 MILLION CURRENTLY IDENTIFIED	—	\$ 35.2 M	\$294 M	\$402 M	\$1.3 B	\$2.67 - \$2.79 B
	CAPACITY PER VEHICLE	75	75	75	75	266	400

\*SUBJECT TO CHANGE

Source: Metro, 2015.

The following are the City's comments on the Draft EIS/EIR:

1. **Vehicular Traffic and Circulation Impacts.** The Draft EIS/EIR examined the level of service (LOS) of 73 intersections within the project area, of which 13 were in the City of San Fernando. Under the Low-Floor LRT/Tram Alternative, nine of the studied intersections within the City would be at LOS E or F and have a significant impact relative to the future No-Build Alternative, while the LRT Alternative would result in four intersections at LOS E or F and only two intersections considered significant impacts relative to the future No-Build Alternative. However, the City feels that with the future development in the San Fernando Corridor Specific Plan area, the intersections in the immediate vicinity of the Sylmar/San Fernando Metrolink Station and the proposed Maclay Avenue Station would result in significant impacts, especially for the intersections along Hubbard Street, Truman Street, and San Fernando Road. The increased traffic impacts would result from increased train traffic and increased cross-arm gate down time at the rail crossings, thereby increasing traffic delays at these "choke points."

In fact, based upon discussions and meeting notes memorializing a January 11, 2017 meeting between Metro and City representatives concerning the County Grade Crossing and Corridor Safety Program, traffic circulation, pedestrian safety/access improvements, grade separations, graffiti control, and trespassing violations were prominently discussed. In particular, the City cited safety concerns at the heavily

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travelled Maclay Avenue and Hubbard Avenue grade crossings as well as the lighter vehicular volumes at Wolfskill/Jessie Street and Brand Avenue grade crossings. As a result of these discussions, it was agreed that after Metro identifies the locally preferred alternative for the East San Fernando Valley Transit Corridor Project, the Metro team will consider each of the suggested improvements for affected grade crossings as part of the evaluation of the East San Fernando Valley Transit Corridor Project.

The Low-Floor LRT/Tram Alternative (Alternative 3) will result in additional impacts to the area businesses during and after construction. For example, the Low-Floor LRT requires overhead catenary wires and careful consideration should be given to the placement of supporting poles, particularly in relation to adjacent businesses, signage, existing street trees and pedestrian travel on the sidewalks. Also the location of the Low-Floor LRT/Tram Alternative is within the existing public right-of-way of San Fernando Road, possibly removing a vehicular lane, and will further impact vehicular travel on the roadway.

Although outside the City limits, the T-intersection of SR-118 Freeway off-ramp and San Fernando Road is heavily impacted by traffic congestion during commute time periods, resulting in vehicles queued into on-coming traffic. The left-turn lanes are currently experiencing congestion, and with the proposed LRT station at Paxton Street and San Fernando Road, traffic congestion would be further exacerbated with either the Low-Floor LRT/Tram or LRT Alternatives.

Therefore, the City recommends:

- Traffic signals be synchronized and timed to minimize vehicle delays and traffic congestion at all intersections along Hubbard Street, from San Fernando Road to 4<sup>th</sup> Street in San Fernando and further north to Glean Oaks Boulevard, and along the east/west thoroughfares of Truman Street and San Fernando Road, from Hubbard Street east to the proposed Paxton/San Fernando Station.
- Dual left-turn and/or right-turn lanes at key intersection approaches, especially in the San Fernando Downtown District of the Specific Plan area.

- 2. Compatibility with and Enhancement of the Proposed San Fernando Corridor Specific Plan Amendment.** The City of San Fernando has completed its draft San Fernando Corridors Specific Plan Amendment and EIR. The City has completed the EIR public review period on September 25, 2017 and is anticipating to initiate the Specific Plan Amendment adoption process in late October 2017. Since a segment of the East San Fernando Valley Transit Corridor project traverses the Specific Plan Amendment area, Metro should incorporate development standards and design guidelines in the development of the eventual preferred alternative. Major consideration should be given to providing business assistance programs, both

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technical and financial, to assist local merchants, businesses, and residents to minimize potential disruptions.

- 3. Light Rail Transit Stations.** With the importance and projected high passenger usage of the Sylmar/San Fernando Metrolink Station under both the Low-Floor LRT/Tram Alternative and the LRT Alternative, more amenities are needed at this existing station. While improvements to stations are identified in the Draft EIS/EIR to mitigate potential aesthetics/visual quality and safety/security impacts, the Sylmar/San Fernando Station needs an enclosed passenger waiting structure with public restrooms conveniently located adjacent to the station platform.

While the Sylmar/San Fernando Metrolink Station is in the City of Los Angeles, it is located immediately adjacent to the City of San Fernando, and therefore, the station improvements should also incorporate a Public Art component and reflect the design guidelines of the San Fernando Corridor Specific Plan Amendment as should the Maclay Station. Metro should hold additional informational workshops and community outreach programs to adequately inform San Fernando residents and businesses of this major new development. San Fernando requests that Metro provide guidance and information concerning technical assistance and grant funds to complete a specific area plan around the new Maclay Station, including a feasibility analysis of constructing a 2-3 level public parking structure on the existing City Parking Lot N6, and a Pedestrian Connectivity Study to promote alternative forms of travel to and from the Sylmar/San Fernando and Maclay Stations.

Therefore, the City recommends:

- Installation of Public Art at major pedestrian areas, such as stations and pedestrian access points near San Fernando's downtown area.
  - Incorporation of design guidelines and development standards that are representative of San Fernando's history, culture, and supportive of the San Fernando Corridors Specific Plan Amendment. The design features are to promote and establish a "sense of place" that is authentic, energetic, and colorful.
  - Conduct community outreach and education program to effectuate two-way communication with the desired outcome of achieving increased understanding and mutual benefit.
  - Analyze feasibility of constructing multi-level public parking structure in association with the proposed Maclay Station.
- 4. Underground the City of San Fernando Segment of LRT Alternative.** The 2.5-mile segment of the LRT Alternative that traverses the City will require the acquisition of



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properties along its route. According to the Draft EIS/EIR, the LRT Alternative would require the partial or full acquisition of 15 properties within the City that are necessary to accommodate the realignment of the existing Metrolink tracks and the installation of the LRT track/guideway, traction powered substations (TPSS) and station platforms at and between the Sylmar/San Fernando Metrolink Station and the Maclay Station. The 15 potential acquisition properties include a school site, government facility, parking lots, commercial retail uses, and industrial uses. Displaced businesses will be eligible to receive relocation assistance and compensation in compliance with existing laws but the potential loss of business for many of these businesses will be detrimental to the business operator and their customers. The taking of any number of these properties will have an impact on the City's revitalization efforts in this area and on the City's ability to implement the Metro-funded San Fernando Corridors Specific Plan Amendment.

Furthermore, the partial taking of property from behind the City's Police Station and Public Parking Lot will result in the loss of much needed real property; it will result in the loss of police-related infrastructure, up to six police parking spaces, and 23 public parking spaces.

The additional LRT tracks and widening of the rail right-of-way would create additional impacts related to:

- Safety issues resulting from collisions between low-floor LRT/trams or LRT vehicles and pedestrians, bicycles, and vehicles.
- Noise and vibration during construction and operation rail lines.
- Loss of Police Department infrastructure/parking and public parking spaces.
- Traffic congestion and disruption of pedestrian, bicycle, and vehicle circulation at rail/road crossings during peak hours resulting from frequent Metrolink and LRT operations.

To minimize the potential impacts associated with property acquisition and displacement, as well as other environmental and safety impacts associated with LRT service, the City recommends that the 2.5-mile San Fernando City segment of the LRT Alternative be underground, similar to the underground segment beneath Van Nuys Boulevard from north of Parthenia Street to Hart Street. Should the feasibility of undergrounding the LRT be impracticable within this phase of the Project, the City therefore, asserts the urgency of constructing enhanced traffic circulation improvements, pedestrian amenities to enhance pedestrian access, safety, and walkability, including such improvements as pedestrian bridges over the rail tracks at affected intersections, such as the Maclay Station and at the Orange Grove Avenue intersection, which was discussed at the January 11, 2017 Metro meeting to provide

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greater pedestrian flexibility and connectivity from the high density residential neighborhoods to the Strategic Plan Amendment Area and Maclay Station.

The City of San Fernando thanks you for the opportunity to comment on the East San Fernando Valley Transit Corridor Draft EIS/EIR and we look forward to continued involvement in this project. Should you have any questions regarding our comments, please feel free to contact Mr. Alexander P. Meyerhoff, City Manager, at (818) 898-1202 or at [CityManager@sfcity.org](mailto:CityManager@sfcity.org).

Sincerely,

Sylvia Ballin  
Mayor