



PROPOSED BUDGET

FISCAL YEAR
2018 - 2019

SAN FERNANDO,
CALIFORNIA





THE CITY OF SAN FERNANDO

DIRECTORY OF OFFICIALS

FISCAL YEAR 2018-2019

ELECTED OFFICIALS

CITY COUNCIL

MAYOR

SYLVIA BALLIN

VICE MAYOR

ANTONIO LOPEZ

COUNCILMEMBERS

JOEL FAJARDO

ROBERT C. GONZALES

JAIME SOTO

CITY TREASURER

MARGARITA SOLIS

EXECUTIVE MANAGEMENT

CITY MANAGER

ALEXANDER P. MEYERHOFF

DEPUTY CITY MANAGER/
DIRECTOR OF FINANCE

NICK KIMBALL

CHIEF OF POLICE

ANTHONY VAIRO

DIRECTOR OF COMMUNITY DEVELOPMENT

TIMOTHY HOU

DIRECTOR OF PUBLIC WORKS/
CITY ENGINEER

YAZDAN EMRANI

DIRECTOR OF RECREATION AND
COMMUNITY SERVICES

JULIAN J. VENEGAS

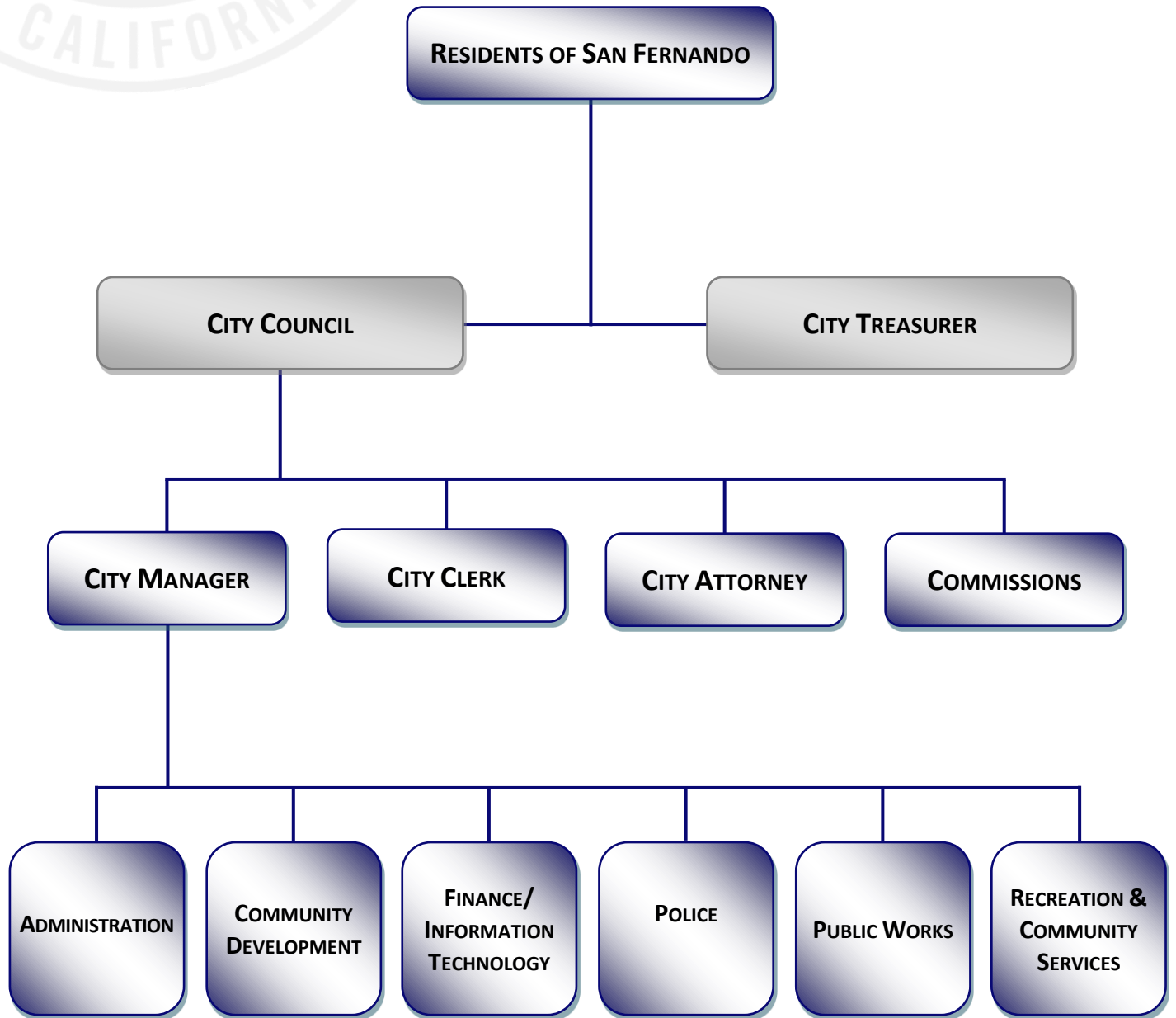
CITY CLERK

ELENA G. CHÁVEZ

THE CITY OF SAN FERNANDO

ORGANIZATIONAL CHART

FISCAL YEAR 2018-2019



ELECTED
OFFICIAL



Table of Contents

Section I – Introduction and Background

| | |
|--------------------------------|----|
| Budget Message | 1 |
| Citywide Strategic Goals | 11 |
| Enhancement Requests | 12 |

Section II – Budget Overview

| | |
|--|----|
| Fund Balance Summary – All Funds | 16 |
| Revenue and Expenditure Summary by Type – All Funds..... | 18 |
| Revenue History – All Funds | 19 |
| Expenditure History – All Funds | 21 |
| Expenditure by Type – All Funds..... | 23 |
| Transfer Summary – All Funds | 25 |
| Citywide Position Summary by Department..... | 26 |

Section III – General Fund Overview

| | |
|---------------------------------------|----|
| General Fund 5-Year Forecast..... | 30 |
| Revenue Summary, by Source | 32 |
| Revenue Detail | 33 |
| Expenditure History, by Division..... | 36 |
| Expenditure Summary, by Type | 38 |

Section IV – Department Budgets (General, Enterprise and Internal Service Funds)

| | |
|---------------------------------------|----|
| Administration Department..... | 42 |
| City Council | 46 |
| City Manager’s Office..... | 48 |
| Personnel | 50 |
| Legal Services (City Attorney) | 52 |
| Legal Services (Labor Attorney) | 54 |
| Fire Services (Contract) | 56 |
| City Clerk’s Department | 58 |
| City Clerk | 62 |
| Elections..... | 64 |



FISCAL YEAR 2018-2019 PROPOSED BUDGET

| | |
|---|-----|
| Finance Department | 66 |
| Finance Administration | 71 |
| Treasury | 73 |
| Information Technology..... | 75 |
| Retirement Costs | 77 |
| Non-Departmental..... | 79 |
| Internal Service Fund: Self-Insurance | 82 |
| Community Development Department | 86 |
| Building & Safety..... | 90 |
| Planning/Administration..... | 92 |
| Community Preservation | 94 |
| Police Department | 96 |
| Support Services | 101 |
| Detectives | 103 |
| Patrol..... | 105 |
| Reserves/Explorers | 107 |
| Community Services Program..... | 109 |
| Emergency Services | 111 |
| Public Works Department..... | 114 |
| Engineering & Administration..... | 120 |
| Street Maintenance | 122 |
| Street, Trees & Parkways..... | 126 |
| Traffic Signals/Lighting..... | 128 |
| Public Works Department – Enterprise and Internal Service Funds..... | 131 |
| Enterprise Fund Summary of Revenue, Expenditure, and Fund Balance | 133 |
| Water Retirement..... | 136 |
| Water Administration | 139 |
| Utility Billing..... | 141 |
| Water Distribution | 143 |
| Water Production | 145 |
| Water Capital Projects | 147 |



FISCAL YEAR 2018-2019 PROPOSED BUDGET

| | |
|--|-----|
| Sewer Maintenance | 149 |
| Sewer Capital Projects | 152 |
| Compressed Natural Gas (CNG) Station | 154 |
| Internal Service Fund: Equipment/Vehicle Maintenance..... | 156 |
| Internal Service Fund: Facilities Management..... | 160 |
| Recreation and Community Services Department..... | 162 |
| Recreation Administration..... | 167 |
| Community Services..... | 169 |
| Recreation (Facility Operations & Playgrounds)..... | 171 |
| Cultural Arts and Special Events | 173 |
| Aquatics | 175 |
| Section V – Special Revenue, Capital, and Grant Funds | |
| Summary of Special Revenue, Capital, and Grant Funds..... | 178 |
| Supplemental Law Enforcement Funds (SLESF)..... | 179 |
| Proposition A..... | 181 |
| Proposition C..... | 183 |
| Proposition C - Discretionary | 185 |
| Capital Grants..... | 187 |
| State Gas Tax..... | 190 |
| Measure R | 192 |
| Traffic Safety | 194 |
| Cash in Lieu of Parking | 196 |
| Local Transportation | 198 |
| Air Quality Management District | 200 |
| Self-Sustaining Recreational Activities..... | 202 |
| Retirement Tax..... | 205 |
| Quimby Act Fees | 208 |
| Asset Seizure - State..... | 210 |
| Asset Seizure - Federal..... | 212 |
| Surface Transportation Program – Local (STPL) | 214 |
| Measure M..... | 216 |



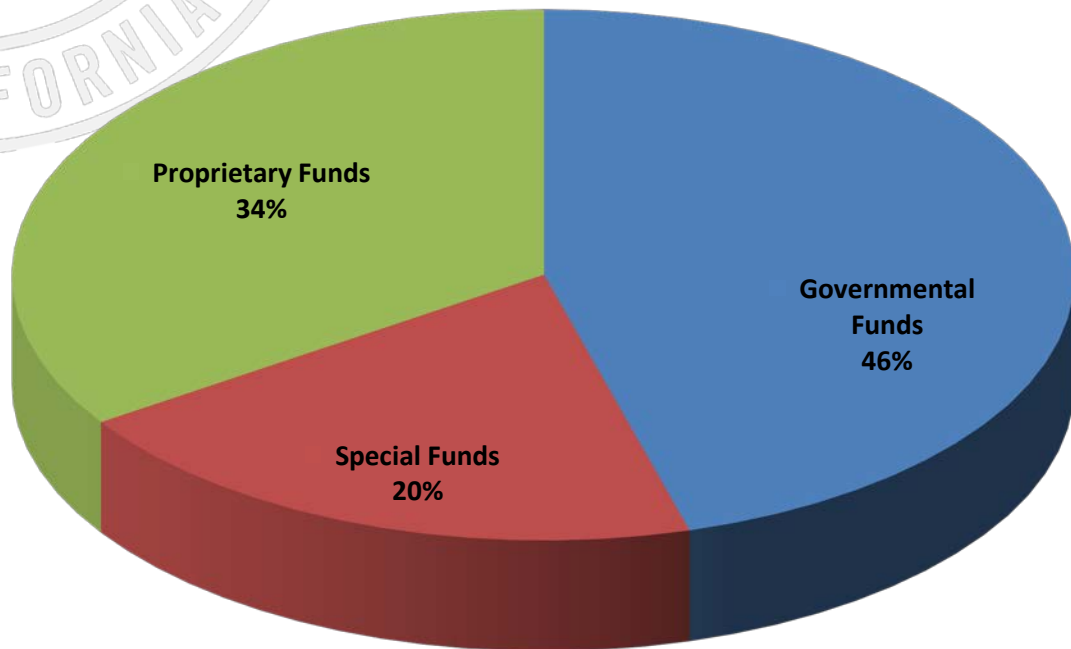
FISCAL YEAR 2018-2019 PROPOSED BUDGET

| | |
|--|-----|
| Road Maintenance & Rehabilitation Act Fund (SB1) | 218 |
| Community Development Block Grant (CDBG)..... | 220 |
| Street Lighting | 222 |
| Parking Maintenance & Operations..... | 224 |
| Capital Outlay..... | 226 |
| Pavement Management | 228 |
| Community Investment | 230 |
| AB 109 Task Force | 232 |
| California Arts Council..... | 234 |
| National Endowment for the Arts..... | 236 |
| MTA TOD Planning Grant..... | 238 |
| Elderly Nutrition Grant..... | 240 |
| Housing Related Parks State Grant | 242 |
| COPS Grant..... | 244 |
| Alcohol Beverage Control (ABC) Grant | 246 |
| Section VI – Appendices | |
| Appendix A: Capital Improvement Program (CIP) | 250 |



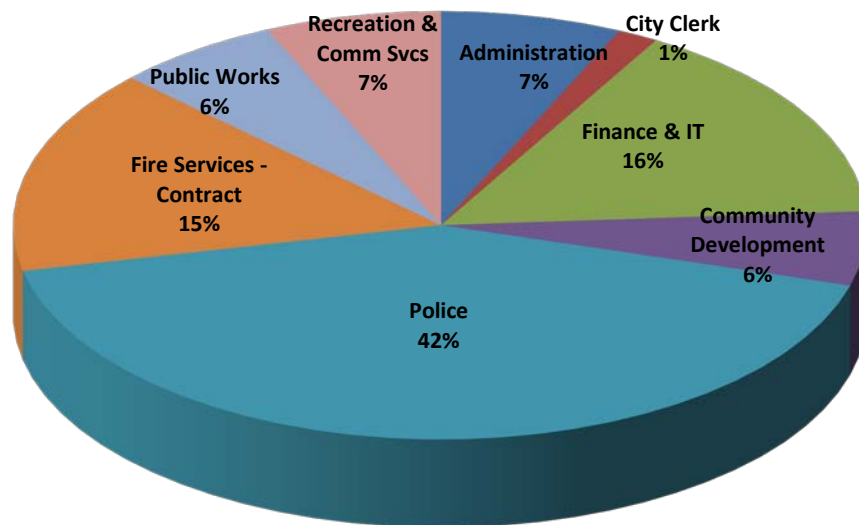
SECTION I. INTRODUCTION AND BACKGROUND

City-wide Expenditures



Total Budget: \$42,422,414

General Fund Expenditures



Total Budget: \$19,343,226



To: Mayor Sylvia Ballin and Councilmembers

From: Alexander P. Meyerhoff, City Manager

Date: May 16, 2018

Subject: Fiscal Year 2018-2019 Proposed Budget Message

I am pleased to present the City Manager's Proposed Budget for fiscal year 2018-2019. Through this Proposed Budget, the City continues to make positive strides to stabilize the finances. These strides have been achievable primarily through prudent long-term fiscal planning and targeted cost efficient partnerships that reduce costs and have minimal impact on service levels to the community.

General Fund Overview

In accordance with the City's Budget Policy, the Proposed General Fund Budget represents a balanced budget, with \$19,519,280 in projected revenue and \$19,343,226 in proposed expenditures. Despite presenting a balanced budget, Measure A revenues are still needed to cover a \$1 million operating budget shortfall (see Expenditures section below for more detail). This Budget continues to move the City toward being financially stable while addressing the General Fund deficit fund balance, reducing outstanding debt, and making targeted one-time investments in City infrastructure.

The emphasis of this budget is on enhancing the overall quality of life in San Fernando by maintaining the quality of the services the City currently provides, completing key street resurfacing, water and sewer capital replacement projects, and continuing to make significant strides toward reducing the operating budget deficit and General Fund deficit fund balance.

Measure A

Revenues raised through Measure A (1/2 cent local sales tax) have been critical to cover the short-term operating budget deficit, pay down debt, establish reserves, and fund key one-time enhancements. Since voter approval of Measure A in 2013, the deficit fund balance in the General Fund has decreased from (\$5.7 million) in fiscal year 2013-2014 to a conservative projected deficit of less than (\$500,000) by the end of fiscal year 2018-2019.

Measure A has also been used to cover the operating budget deficit. The operating budget deficit is the City's ability to meet annual on-going expenditures using annual on-going revenue sources. The operating deficit had been decreasing and was projected to be eliminated by 2020. However, the City had to include approximately \$120,000 in new on-going costs related to the purchasing water for City facilities, parks and medians.

Unfortunately, Measure A will sunset in October 2020 and if it is not extended or replaced with another on-going revenue source, the City will be back on tenuous fiscal ground. More detail on the City's proposed use of Measure A for fiscal year 2018-2019 is included in the "Measure A" section.

The City has also used Measure A to improve public safety through the purchase of new police vehicles and in-car computers; fund key infrastructure improvements including the annual street paving program, Brand Boulevard Median project, and the upcoming Glenoaks Blvd resurfacing project; replace the City's outdated computer network; and fund a number of park facility upgrades and special events.

Additionally, in March 2017, Sam's Club closed their San Fernando location, which was one of the City's top 5 revenue generating businesses. These unforeseen circumstances underscore the importance of Measure A revenues. Without the revenue raised by Measure A, the City would have been forced to cut services due to closure of Sam's Club.

Budget Development

The fiscal year 2018-2019 Budget is a Maintenance of Effort budget, which means it is based on providing the same level of service as fiscal year 2017-2018. Departments were asked to prepare their FY 2018-2019 budgets assuming no Consumer Price Index (CPI) increase.

Enhancement requests by each department were carefully considered. The enhancements included in the Proposed Budget are required by law or contract, result in, or are offset by, additional revenue to the City, meet one of the citywide strategic goals, and/or provide a net long-term benefit to the City.

Economic Outlook

To develop the proposed budget, it is important to understand the projected direction of the economy. The national and state economies have been steadily growing over the last few years, and that trend is expected to continue in the near term. In fact, later in 2018, the current economic expansion will become the second longest on record. As a nation, we are experiencing record low unemployment, property values exceed pre-recession prices, and there is a nation-wide construction boom.

There is also a fair amount of uncertainty related to the impact the Trump Administration's fiscal policies will have on the economy, particularly related to tax reform and international trade. That uncertainty has been apparent in the stock market, which has been somewhat skittish since January when the Dow Jones lost almost 3,000 points (more than 10%) over a 2-week period.

Tax reform, which consolidated tax brackets and generally lowered the effective tax rate in each bracket, has spurred some growth due to an increase in disposable income for American

consumers. Conversely, the Trump Administration's stance on tariffs and international trade may ultimately increase prices domestically, offsetting gains from tax cuts. It is unclear how the Trump Administration's policies will impact the economy. In the short-term, the economy is expected to continue slow and steady growth through 2018.

Federal Economy

According to the Bureau of Economic Analysis, Gross Domestic Product, which is a measure of output for the US economy, is expected to grow about 2.5% in 2018 and hover around 3.0% annually over the next few years. Over the last ten years, GDP growth has averaged 3.3% per year.

The national job market has remained steady as the employment rate has dipped under 4.0%, which is below what economists refer to as "full employment." Personal income has been steadily increasing while personal savings as a percentage of disposable income has been declining since it peaked at 11% in December 2012. Personal savings is currently 3.1%.

Low unemployment, increasing Personal Income and a decreasing Personal Savings Rate are indicators that consumers feel secure in their job; resulting in spending more of their disposable income. This is important in the United States' consumer driven economy. However, the Federal Reserve Bank has held the federal funds rate at historic lows (i.e. less than 2%) for almost 10 years, which is unsustainable as it can eventually lead to hyper-inflation and destabilization of the U.S. dollar as a world currency. Additionally, international economic policy and a move toward "Protectionism" may ultimately cause domestic prices to increase and destabilize the economy.

State Economy

Quality of life in California is among the highest in the world as affirmed by its pre-eminence as a tourism destination and continued attractiveness for high-income migrants. California's economy has also been steadily improving, although there are a number of factors that may dampen economic growth in the near term. With California hitting its lowest unemployment rate since 1976, wage gains in the state have been on the rise. Average weekly wages in California increased by 4.3% in 2017, which was the largest increase in 10 years. The unemployment rate is expected to remain low and wages are expected to continue to increase with steady job growth and limited increases in the labor force. The state has also enacted legislation to increase minimum wage to \$15 per hour by 2022. It is too soon to gauge the effects of this increase as wage increases are currently being driven by scarcity of labor.

The most significant long term economic challenge for California is the scarcity and affordability of housing. Despite wage gains, housing is becoming less and less affordable. It is estimated that, for California alone, 200,000 new housing units are needed each year to meet demand, yet over the last few years, only 100,000 new units have been built each year. Construction activity is expected to increase moderately, but will likely still fall short. The state is likely to continue to

impose legislation on local jurisdictions (similar to SB 35) to allow construction of new housing units.

The passage of Proposition 64 legalizing the adult use of recreational marijuana is expected to generate significant on-going tax revenues for the state. After an expected influx of tax dollars in 2018 and 2019, cannabis revenues will most likely level out after 2020 as the market normalizes.

Overall, the California economy is expected to remain strong through at least 2020. Beyond that, federal economic policies may begin to have a significant impact on the state economy.

Local Economy

Locally, sales and property taxes have shown consistent growth over the last ten years. The decision by Sam's Club to close the San Fernando location had a significant impact as it was one of the City's top 5 revenue generating businesses. Staff is actively working with the property owner and the retail community to identify a new tenant for the site. However, it is expected that space will be vacant through FY 2018-2019.

Median single family residential sales price in San Fernando has hovered around \$450,000 over the last year, which is up from \$318,000 four years ago. The median price for Los Angeles County is \$570,000. According to the Southland Association of Realtors, home prices in the region reached an all-time high in 2017, while the available inventory of homes for sale remains very low.

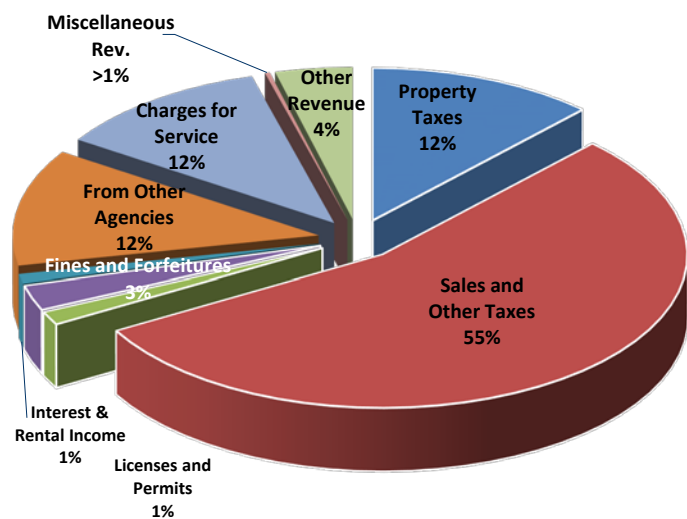
Despite the closure of Sam's Club, I am bullish on the state of the local economy over the next few years. In December, City Council adopted Specific Plan No. 5 to streamline the development review process and facilitate new development in the downtown area and the Metro Board is expected to approve a light rail project that will connect San Fernando to the Orange Line. The new CVS (expected to open in the fall) and Truman House Tavern should help energize a resurgence in the Mall area and a number of interested developers have approached the City with new development opportunities.

Revenue projections have been adjusted to account for the loss of Sam's Club, which will hamper growth through 2019, however, revenue growth should accelerate in 2020 as new businesses expand and empty storefronts continue to be filled. Please refer to the 5-year General Fund Projection section of the Proposed Budget for more information.

General Fund Revenue

The FY 2018-2019 Proposed Budget projects \$19,519,280 in General Fund revenue. The City's largest revenue source is Sales Tax, followed by Property Tax and Charges for Service.

The Proposed Budget projects a decrease of almost 4% in Sales Tax related revenue (including Measure A), and Property Tax receipts are projected to increase by 5.3%, which is in line with the projected increase in assessed property values.



Charges for Services are projected to decrease by 1.8%, primarily due to a decrease of 2% in charges to other funds for support provided by the General Fund. This decrease is the result of the annual update of the City's Cost Allocation Plan prepared by a consultant.

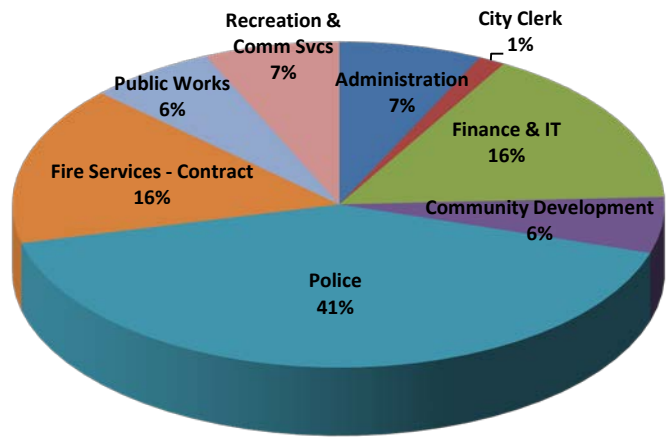
Admissions Taxes are projected to remain flat at \$715,000. Admissions Taxes are primarily generated from the admission fee to the Swap Meet. The Swap Meet sells predominantly second hand and surplus goods, which tend to be anti-cyclical. In a poor economy, consumers try to stretch their disposable income by purchasing more second hand and surplus goods. As the economy improves, consumers tend to have more disposable income and buy less second hand and surplus goods. Although the economy is slowly improving, local uncertainty in national economic policy may counteract the improvement, causing attendance at the Swap Meet to remain consistent.

Fines and Forfeitures are projected to increase by 18.3% due primarily to increased resources dedicated to parking and traffic enforcement in the City to improve the parking and safety conditions in the City. In the upcoming fiscal year, staff will be presenting City Council with a number of options to revitalize the parking program and address community concerns related to this issue.

Overall, total revenues are expected to increase by less than 1% from fiscal year 2017-2018. The low rate of growth is a direct result of the loss of Sam's Club in March.

General Fund Expenditures

The fiscal year 2018-2019 Proposed Budget includes \$19,343,226 in General Fund expenditures. The Proposed Budget includes an overall increase of approximately 0.6% in expenditures, driven primarily by an increase of \$270,000 in on-going expenditures. More than half of the increase (approximately \$150,000) is offset by additional revenue.



The remaining \$120,000 is to account for water consumption at City facilities, parks, and medians. The City had not been paying for water consumption because the full Cost Allocation for support services was not being collected from the water and sewer funds. However, now the City is collecting the full Cost Allocation amount and must start paying for water consumption.

Recommended Enhancements

Although this is a Maintenance of Effort budget that represents no increase in service levels in the short-term, the City does need to invest in a number of areas to better position ourselves for long-term stability. The following enhancements are being recommended for FY 2018-2019:

- \$40,000 to replace one detective vehicle that is more than 15 years old to increase response time and reliability.
- \$52,000 to purchase voice recorders for Patrol Officers to record interaction with the public. This will increase public safety and protect the City from frivolous lawsuits.
- \$93,675 to upgrade two part-time Parking Enforcement Officers to full-time. This will dramatically increase the City's resources available to enforce parking violations outside of regular business hours. This enhancement is offset by anticipated parking violation revenue.
- \$38,000 for the Street Maintenance Division to purchase equipment and additional material to improve the City's ability to provide regular on-going street maintenance. This enhancement is offset by additional funding from the State Gas Tax.
- \$17,000 to upgrade street lights through the purchase and installation of 50 energy efficient Light Emitting Diode (LED) cobra heads. This should provide some long term energy savings.

- \$18,500 in additional training and education for staff. Staff is the City's most valuable resource. Investing in staff training will give staff the skills to do more with less as well as prepare staff to advance within the City. Most of the additional training is needed to train five new Police Officers and two Detectives.
- \$20,000 to engage a firm to enhance the City's Code Enforcement Administration Services. This will supplement the City's existing Code Enforcement efforts with enhanced case management, notification, and collection services.
- \$45,000 to upgrade technology, including purchase of a new firewall, data backup system, GIS server, and permit processing software.
- No new staff positions are being recommended.
- Total recommended General Fund enhancements = \$324,175

Measure A

In June 2013, San Fernando voters approved a ½ cent local transaction use tax (Measure A) for a period of seven years, which is projected to raise approximately \$2.45 million in FY 2018-2019. Funds raised through the transaction tax are imperative to the City's short-term viability as they will be used to pay off existing debt, reduce the deficit fund balance in the General Fund, strengthen the Self Insurance and Equipment Replacement Funds, and fund one-time projects that address critical needs.

For FY 2018-2019, Measure A funds are proposed to be used for the following:

Repayment of Debt

| | |
|--------------------|----------------|
| To Retirement Fund | 200,000 |
| To Sewer Fund | 50,000 |
| To Water Fund | 50,000 |
| | 300,000 |

Establish Reserves

| | |
|----------------------------|----------------|
| Self-Insurance Fund | 320,000 |
| Equipment Replacement Fund | 107,225 |
| | 427,225 |

One-Time Projects

| | |
|-------------------------------------|--------|
| Replace one (1) Detective Vehicle | 40,000 |
| Purchase voice recorders for Patrol | 52,000 |
| Upgrade 2 PT PEOs to FT | 93,675 |
| Add'l Street Maint. Mat's & Equip. | 38,000 |

(Continued in next column)

One-Time Projects (cont.)

| | |
|---------------------------------|----------------|
| Upgrade 50 Streetlights to LED | 17,000 |
| Economic Development Activity | 50,000 |
| Special Event Fee waivers | 12,500 |
| Add'l Code Enforcement Services | 20,000 |
| Upgrade network & software | 45,000 |
| Add'l training & education | 18,500 |
| | 386,675 |

| | |
|-------------------------------------|------------------|
| Deficit fund balance reduction | 397,570 |
| Subsidize Street Lighting District | 40,000 |
| Amount to cover operational deficit | 898,530 |
| | 1,336,100 |

Total Measure A funds: \$2,450,000

Enterprise Funds

Enterprise funds are used to account for services provided to the public on a fee for service basis, similar to the operation of a private enterprise. San Fernando currently operates three enterprise funds: 1) Water Fund, 2) Sewer Fund, and 3) Compressed Natural Gas Fund.

The total budget for the Water Fund is \$5,492,857, which includes \$1,248,932 for personnel, \$2,024,925 for operations and internal service charges, and \$2,219,000 in capital projects for water main replacements, service replacements, and to complete the nitrate removal system.

Total projected Water Fund revenues are \$4,297,000, resulting in a planned budget deficit in the Water Fund of \$1,195,857. The budget deficit is primarily the result of planned capital improvements, which will reduce the Water Fund reserve balance to approximately \$1,932,909.

The total budget for the Sewer Fund is \$4,962,579, which includes \$880,580 for personnel, \$2,418,040 for operations and internal service charges, and \$1,663,959 in capital projects for sewer main replacement and capital improvement payments to City of Los Angeles.

Total projected Sewer Fund revenues are \$3,445,000, resulting in a planned budget deficit in the Sewer Fund of \$1,517,579. Similar to the Water Fund, the Sewer Fund budget deficit is primarily the result of planned capital improvements, which will reduce the Sewer Fund reserve balance to approximately \$545,542.

A water and sewer rate study will be completed in fiscal year 2018-2019 to analyze the existing fees and calculate rates to ensure that fees charged to customers are sufficient to meet the cost to operate the water and sewer systems and replace aging water and sewer main lines.

The total budget for the Compressed Natural Gas (CNG) Fund is \$161,000, which includes \$144,000 for operations and internal service charges and \$17,000 in capital projects to complete the CNG station upgrade project.

Total projected CNG Fund revenues are \$144,000, resulting in an annual budget deficit in the CNG Fund of \$21,000. The CNG station has been closed while significant upgrades to the station are made, including increased capacity and reduced pressurization time in between use. These upgrades to the CNG facility should result in an increase in revenue over the long term. The station is scheduled to re-open in June 2018.

Internal Service Funds

Internal Service funds are common in governmental accounting and used for operations serving other departments within a government on a cost-reimbursement basis. The City utilizes three internal service funds: 1) Self-Insurance Fund, 2) Equipment Maintenance and Replacement Fund, and 3) Facility Maintenance Fund.

The total budget for the Self Insurance Fund is \$1,850,000, which includes \$925,000 for insurance costs and \$925,000 for workers' compensation and liability claims costs.

The total budget for the Equipment Maintenance and Replacement Fund is \$694,846, which includes \$299,466 for personnel, \$355,380 for operations and internal service charges, and \$40,000 to fund one (1) vehicle replacement.

The total budget for the Facility Maintenance Fund is \$1,419,208, which includes \$583,531 for personnel and \$835,677 for operations and internal service charges.

Special Revenue, Grant, and Capital Funds

Special Revenue, Grant, and Capital Funds are used to account for financial resources that are restricted by law or contractual agreement for specific purposes. San Fernando has a number of Special Revenue, Grant, and Capital Funds to account for a wide array of services provided to the community, including, but not limited to, dial-a-ride, traffic safety, street lighting, parking maintenance, supplemental law enforcement services, capital grants, capital projects, and park improvements. A number of these Funds also serve as a conduit for the receipt and transfer of funds.

The total appropriations in the Special Revenue, Grant, and Capital Funds are \$8,498,698.

Capital Improvements

The fiscal year 2018-2019 budget includes funding for a number of critical capital improvements to address the backlog of deferred maintenance, particularly street resurfacing and water system improvements. Funding for these capital improvements is provided primarily through Special Revenue, Grant, Capital Funds, and Enterprise Funds.

| <u>Category</u> | <u>Amount Budgeted</u> | <u>Funding Source(s)</u> |
|------------------------------------|-------------------------------|---------------------------------|
| Street and Sidewalk Improvements | \$ 1,607,000 | Multiple Special Funds |
| Water System & Street Improvements | \$ 969,000 | Water Fund |
| Sewer System & Street Improvements | \$ 1,522,000 | Sewer Fund |
| Total: | \$ 4,098,707 | |

In addition to the new capital funds appropriated in fiscal year 2018-2019, there are a number of significant capital projects, such as the CNG station upgrade, Glenoaks Blvd Resurfacing and Annual Street Resurfacing Project, that were budgeted in prior fiscal years. Funding for those projects will be carried over and completed in FY 2018-2019.

Conclusion

The emphasis of the FY 2018-2019 Budget is to enhance quality of life by maintaining the quality of the services the City currently provides, completing key street resurfacing, water and sewer capital replacement projects, and continuing to make significant strides toward reducing the

operating budget deficit and General Fund deficit fund balance. Having said that, it must be recognized that the City still has a long way to go before we truly achieve financial sustainability. The fiscal challenges the City has experienced over the past several years have left a number of unmet needs, which cannot be addressed at this time.

The City's financial position has stabilized. Creative ways to provide services will need to be explored to address the ongoing structural deficit, build sufficient reserves, fund savings accounts for needed maintenance and equipment replacement, pre-fund long term liabilities, and restore services and programs to the community.

Acknowledgments

I would like to acknowledge the guidance of the City Council, the dedication of Finance Department staff, the City's management team, and City staff that ensure the community receives the highest level of service each and every day.

CITY-WIDE STRATEGIC GOALS FISCAL YEAR 2018-2019

City-wide Strategic Goals articulate City-wide long-term strategic goals and objectives that the organization strives to achieve over the next three to five years. They provide broad context for budget development to ensure staff is working toward achieving the organization's long-term objectives. The Strategic Goals guiding the development of the Fiscal Year 2018-2019 budget are:

1. Continue to stabilize the City's finances by maintaining a balanced budget, continuing to reduce the General Fund deficit, and preserving reserve balances in a number of critical funds, including, but not limited to, the General Fund, Self-Insurance Fund, and Equipment Replacement Fund.
2. Ensure regional rail projects servicing San Fernando do not create an undue hardship to the City's residents and businesses.
3. Pursue Economic Development opportunities to bolster the City's revenue and enhance the City of San Fernando's profile.
4. Increase capital expenditures to address critical infrastructure needs, including, but not limited to, addressing deferred maintenance of City streets, water and sewer systems, and sidewalks.
5. Increase the City's use of technology to work more efficiently, increase transparency for citizens and stakeholders, and provide enhanced customer service.
6. Offer top notch recreation programs through the Healthy San Fernando initiative and explore opportunities to expand sports programs.
7. Pursue grant funding that addresses a need and provides a net benefit to the City.
8. Continue to review and update the City's policies and procedures.
9. Explore opportunities for community and cultural programs.
10. Increase water conservation efforts, including, but not limited to, community outreach and implementation of water conservation programs.

CITY OF SAN FERNANDO
ENHANCEMENT REQUEST SUMMARY - General Fund
FISCAL YEAR 2018-2019

| Description of Enhancement Request | Dept. | Division | Requested | One-Time Recomm. | Ongoing Recomm. | Not Recomm. |
|---|-------|----------------------|-----------|---------------------|--------------------|----------------|
| Reclassify PT Personnel Assistant to FT | Admin | Personnel | 13,321 | - | - | 13,321 |
| Neogov Recruitment Software | Admin | Personnel | 11,250 | - | - | 11,250 |
| New Employee ID Machine | Admin | Personnel | 3,500 | - | - | 3,500 |
| Security Glass for Personnel Counter | Admin | Personnel | 10,000 | - | - | 10,000 |
| Tuition Reimbursement Per MOU, eligible employee(s). | Clerk | Clerk | 1,500 | 1,500 | - | - |
| Reclassify PT Deputy City Clerk to FT | Clerk | Clerk | 29,080 | - | - | 29,080 |
| Upgrade network backup system to Veeam | FIN | IT | 10,000 | 10,000 | - | - |
| Upgrade Firewall hardware to protect City's network | FIN | IT | 8,000 | 8,000 | - | - |
| Upgrade Wireless Access Point @ City Hall | FIN | IT | 4,500 | - | - | 4,500 |
| Upgrade Edgesoft for Permitting | FIN | IT | 20,000 | 20,000 | - | - |
| Purchase GIS server | FIN | IT | 7,000 | 7,000 | - | - |
| Upgrade phone system to VOIP | FIN | IT | 50,000 | - | - | 50,000 |
| Add Finance Management Analyst | FIN | Admin | 112,558 | - | - | 112,558 |
| Add Accounting Manager | FIN | Admin | 112,558 | - | - | 112,558 |
| Code enforcement administration: administration and collection services | CD | Planning | 20,000 | - | 20,000 | - |
| Reclassify 2 PT Parking enforcement officers to FT | PD | Comm. Svcs | 93,675 | - | 93,675 | - |
| Additional FT Records Specialist | PD | Support Svcs | 74,947 | - | - | 74,947 |
| Reclassify Detective Secretary to Secretary to the Chief | PD | Support Svcs | 9,622 | - | - | 9,622 |
| 34 voice recorders for patrol officers | PD | Patrol | 52,000 | 52,000 | - | - |
| Replace 2 CSO vehicles | PD | Comm. Svcs | 80,000 | - | - | 80,000 |
| Replace 2 Detective vehicles | PD | Detectives | 80,000 | 40,000 | - | 40,000 |
| Upgrade PD perimeter cameras | PD | Support Svcs | 10,000 | - | - | 10,000 |
| Purchase 2 Getac Computers | PD | Support Svcs | 12,000 | - | - | 12,000 |
| Additional POST training for Patrol | PD | Patrol | 13,500 | 13,500 | - | - |
| Additional POST training for Detectives | PD | Detectives | 3,500 | 3,500 | - | - |
| Conferences for Detectives | PD | Detectives | 3,550 | - | - | 3,550 |
| Increase recruitment activities | PD | Explorers | 500 | - | - | 500 |
| Range cleanout | PD | Support Svcs | 5,000 | - | - | 5,000 |
| New Police Captain position | PD | Support Svcs | 279,357 | - | - | 279,357 |
| New Police Detective Position | PD | Detectives | 170,537 | - | - | 170,537 |
| Street Repair Materials & Tool replacements | PW | Streets | 20,000 | - | 20,000 | - |
| Street striping and pavement markings | PW | Streets | 15,000 | - | 15,000 | - |
| Additional supplies for Mall Maintenance | PW | Mall Maint. | 5,000 | - | - | 5,000 |
| Equipment maintenance for street trees and median landscaping | PW | St, Trees & Parkways | 5,000 | - | 3,000 | 2,000 |
| Additional supplies for street trees and median landscaping | PW | St, Trees & Parkways | 1,000 | - | - | 1,000 |

CITY OF SAN FERNANDO
ENHANCEMENT REQUEST SUMMARY - General Fund
FISCAL YEAR 2018-2019

| Description of Enhancement Request | Dept. | Division | Requested | One-Time Recomm. | Ongoing Recomm. | Not Recomm. |
|--|-------|----------------------|------------------|---------------------|--------------------|------------------|
| Replace cracked overhead light poles | PW | St/Traffic Lights | 10,000 | - | - | 10,000 |
| Conflict monitor testing and repair | PW | St/Traffic Lights | 4,500 | - | - | 4,500 |
| Upgrade 50 HPS cobrahead street lights with LED streetlights | PW | St/Traffic Lights | 17,000 | 17,000 | - | - |
| Purchase replacement signs | PW | St/Traffic Lights | 3,900 | - | - | 3,900 |
| Purchase 4 foot pedestrian push button and actuator | PW | St/Traffic Lights | 1,600 | - | - | 1,600 |
| Replace Man-lift vehicle (current man lift is from 1988) | PW | St/Traffic Lights | 105,000 | - | - | 105,000 |
| Training for new electrical personnel | Pw | St/Traffic Lights | 6,000 | - | - | 6,000 |
| Additional maintenance and repair costs | PW | St/Traffic Lights | 4,000 | - | - | 4,000 |
| Additional maintenance and repair costs | PW | St/Traffic Lights | 500 | - | - | 500 |
| Additional cost of JAM sessions | RCS | Arts & Events | 7,000 | - | - | 7,000 |
| Add PT Program Specialist position | RCS | Arts & Events | 49,000 | - | - | 49,000 |
| Reclassify Recreation Manager to Deputy RCS Director/Recreation Manager | RCS | Arts & Events | 4,197 | - | - | 4,197 |
| GENERAL FUND | | | 1,560,152 | 172,500 | 151,675 | 1,235,977 |



SECTION II.

BUDGET OVERVIEW

| CITY OF SAN FERNANDO SUMMARY OF SOURCES AND USES BY FUND FISCAL YEAR 2017-2018 | | | | | | CITY OF SAN FERNANDO SUMMARY OF SOURCES AND USES BY FUND FISCAL YEAR 2018-2019 | | | | | | | | |
|--|--|--|---------------------------------------|---|--|--|-----------------|--------------------|---|----------------------------------|------------------|-----------------------|--|--|
| FUND NO. | FUND NAME | Actual Beginning Balance July 1, 2017 | Extimated Revenues FY 2017-2018 | Estimated Expenditures FY 2017-2018 | Estimated Ending Balance June 30, 2018 | Estimated Revenues FY 2018-2019 | Transfers In | Total Resources | Proposed Operating Expenditures FY 2018-2019 | Capital Expense/ Transfers | Transfers Out | Total Requirements | Estimated Ending Balance June 30, 2019 | |
| | | | | | | | | | | | | | | |
| General Fund: | | | | | | | | | | | | | | |
| 001 | General Fund | \$ (1,475,089) | \$ 19,354,177 | \$ 19,230,804 | \$ (1,351,716) | \$ 19,009,638 | \$ 509,642 | \$ 19,519,280 | \$ 18,866,226 | \$ 477,000 | \$ - | \$ 19,343,226 | \$ (1,175,662) | |
| | | | | | | | | | | | | | | |
| Total General Fund: | | | | | | \$ 19,009,638 | 509,642 | 19,519,280 | 18,866,226 | 477,000 | - | 19,343,226 | \$ (1,175,662) | |
| | | | | | | | | | | | | | | |
| Special Revenue Funds: | | | | | | | | | | | | | | |
| 002 | Supplemental Law Enforcement Services | \$ 30,532 | 100,000 | 100,000 | \$ 30,532 | \$ 110,000 | - | 110,000 | - | - | 125,000 | 125,000 | \$ 15,532 | |
| 007 | Proposition "A" - Transit Development Fund | \$ 65,047 | 488,000 | 513,455 | \$ 39,592 | \$ 505,758 | - | 505,758 | 505,758 | - | - | 505,758 | \$ 39,592 | |
| 008 | Proposition "C" - Transit Development Fund | \$ 165,831 | 385,000 | 376,111 | \$ 174,720 | \$ 398,032 | - | 398,032 | 233,624 | 325,000 | - | 558,624 | \$ 14,128 | |
| 009 | Proposition "C" - Discretionary | \$ 20,663 | 775,000 | 775,000 | \$ 20,663 | \$ - | - | - | - | - | - | - | \$ 20,663 | |
| 010 | Grant Fund | \$ (177,627) | 4,396,840 | 5,547,172 | \$ (1,327,959) | \$ - | - | - | - | - | - | - | \$ (1,327,959) | |
| 011 | State Gas Tax Fund | \$ 13,726 | 550,016 | 462,984 | \$ 100,758 | \$ 622,947 | - | 622,947 | 269,054 | 175,000 | 254,642 | 698,696 | \$ 25,009 | |
| 012 | Measure R Fund | \$ 3,316,392 | 285,000 | 3,267,051 | \$ 334,342 | \$ 306,655 | - | 306,655 | 180,000 | 225,000 | - | 405,000 | \$ 235,997 | |
| 013 | Traffic Safety Fund | \$ - | 15,000 | 15,000 | \$ - | \$ 10,000 | - | 10,000 | - | - | 10,000 | 10,000 | \$ - | |
| 014 | Cash In-Lieu of Parking | \$ 271,672 | 155,658 | - | \$ 427,330 | \$ - | - | - | - | - | - | - | \$ 427,330 | |
| 015 | Local Transportation Fund (SB 325) | \$ 1 | 19,600 | 19,600 | \$ 1 | \$ 16,610 | - | 16,610 | - | 16,611 | - | 16,611 | \$ - | |
| 016 | Air Quality Management District Fund | \$ 131,074 | 30,000 | 99,574 | \$ 61,500 | \$ 30,000 | - | 30,000 | - | 50,000 | - | 50,000 | \$ 41,500 | |
| 017 | Recreation Self Sustaining Fund | \$ 41,185 | 166,366 | 168,403 | \$ 39,148 | \$ 168,634 | - | 168,634 | 158,078 | - | - | 158,078 | \$ 49,704 | |
| 018 | Retirement Fund | \$ 9,497,300 | 3,829,868 | 4,064,758 | \$ 9,262,410 | \$ 4,485,400 | 274,868 | 4,760,268 | 4,385,413 | - | - | 4,385,413 | \$ 9,637,265 | |
| 019 | Quimby Act Fees | \$ 3,525 | - | - | \$ 3,525 | \$ - | - | - | - | - | - | - | \$ 3,525 | |
| 020 | State Asset Seizure | \$ 68,984 | - | 31,891 | \$ 37,093 | \$ - | - | - | - | - | - | - | \$ 37,093 | |
| 021 | Federal Asset Seizure | \$ 35,814 | - | 29,642 | \$ 6,172 | \$ - | - | - | - | - | - | - | \$ 6,172 | |
| 022 | STPL | \$ 427,405 | - | 425,401 | \$ 2,004 | \$ - | - | - | - | - | - | - | \$ 2,004 | |
| 024 | Measure M Fund | \$ - | 305,617 | 193,844 | \$ 111,773 | \$ 337,092 | - | 337,092 | - | 250,000 | - | 250,000 | \$ 198,865 | |
| 025 | Road Maintenance and Rehab (SB1) | \$ - | 141,475 | 141,475 | \$ - | \$ 406,616 | - | 406,616 | - | 406,616 | - | 406,616 | \$ - | |
| 026 | Community Development Block Grant | \$ (263,753) | 470,759 | 235,720 | \$ (28,714) | \$ 225,370 | - | 225,370 | - | 225,370 | - | 225,370 | \$ (28,714) | |
| 027 | Street Lighting | \$ 32,569 | 397,000 | 417,940 | \$ 11,629 | \$ 377,250 | - | 377,250 | 409,244 | - | - | 409,244 | \$ (20,365) | |
| 029 | Parking Maintenance Operations | \$ 285,762 | 182,800 | 385,325 | \$ 83,237 | \$ 199,800 | - | 199,800 | 219,505 | - | - | 219,505 | \$ 63,532 | |
| 032 | Capital Outlay | \$ 49,752 | - | - | \$ 49,752 | \$ - | - | - | - | - | - | - | \$ 49,752 | |
| 050 | Pavement Fund | \$ 13,300 | - | - | \$ 13,300 | \$ - | - | - | - | 13,300 | - | 13,300 | \$ - | |
| 053 | Community Investment Fund | \$ (823) | 10,000 | 10,000 | \$ (823) | \$ 10,000 | - | 10,000 | 10,000 | - | - | 10,000 | \$ (823) | |
| 101 | AB109 Task Force Fund | \$ 17,893 | - | - | \$ 17,893 | \$ - | - | - | - | - | - | - | \$ 17,893 | |
| 108 | California Arts Council | \$ (1,020) | - | - | \$ (1,020) | \$ - | - | - | - | - | - | - | \$ (1,020) | |
| 109 | National Endowment for the Arts | \$ (37,090) | 57,000 | 57,000 | \$ (37,090) | \$ - | - | - | - | - | - | - | \$ (37,090) | |
| 113 | MTA TOD Planning Grant | \$ (12,895) | - | 23,596 | \$ (36,491) | \$ - | - | - | - | - | - | - | \$ (36,491) | |
| 115 | Elderly Nutrition Program | \$ - | - | - | \$ - | \$ - | - | - | - | - | - | - | \$ - | |
| 118 | Housing Related Parks | \$ - | 113,650 | 113,650 | \$ - | \$ - | - | - | - | - | - | - | \$ - | |
| 119 | Office of Comm. Oriented Policing | \$ (8,126) | 40,159 | 40,159 | \$ (8,126) | \$ 51,483 | - | 51,483 | 51,483 | - | - | 51,483 | \$ (8,126) | |
| 120 | ABC Alcohol Beverage Control Grant | \$ - | 41,783 | 41,783 | \$ - | \$ - | - | - | - | - | - | - | \$ - | |
| Total Special Revenue Funds: | | | | | | \$ 8,261,647 | 274,868 | 8,536,515 | 6,422,159 | 1,686,897 | 389,642 | 8,498,698 | \$ 9,424,967 | |

| CITY OF SAN FERNANDO SUMMARY OF SOURCES AND USES BY FUND FISCAL YEAR 2017-2018 | | | | | | CITY OF SAN FERNANDO SUMMARY OF SOURCES AND USES BY FUND FISCAL YEAR 2018-2019 | | | | | | | |
|--|-----------------------------------|--|---------------------------------------|---|--|--|-----------------|--------------------|---|----------------------------------|------------------|-----------------------|--|
| FUND NO. | FUND NAME | Actual Beginning Balance July 1, 2017 | Estimated Revenues FY 2017-2018 | Estimated Expenditures FY 2017-2018 | Estimated Ending Balance June 30, 2018 | Estimated Revenues FY 2018-2019 | Transfers In | Total Resources | Proposed Operating Expenditures FY 2018-2019 | Capital Expense/ Transfers | Transfers Out | Total Requirements | Estimated Ending Balance June 30, 2019 |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| Enterprise and Internal Service Funds: | | | | | | | | | | | | | |
| 006 | Self Insurance | \$ (3,287,496) | 1,912,473 | 1,900,000 | \$ (3,275,023) | \$ - | 1,850,000 | 1,850,000 | 1,850,000 | - | - | 1,850,000 | \$ (3,275,023) |
| 041 | Equipment Maintenance/Replacement | \$ 311,818 | 996,727 | 863,619 | \$ 444,926 | \$ - | 837,758 | 837,758 | 574,466 | 40,000 | 80,380 | 694,846 | \$ 587,839 |
| 043 | Facility Maintenance | \$ 135,697 | 1,363,084 | 1,362,798 | \$ 135,983 | \$ - | 1,420,000 | 1,420,000 | 1,299,031 | - | 120,177 | 1,419,208 | \$ 136,775 |
| 070 | Water | \$ 4,008,632 | 3,748,000 | 4,627,865 | \$ 3,128,767 | \$ 4,297,000 | - | 4,297,000 | 2,838,004 | 2,219,000 | 435,853 | 5,492,857 | \$ 1,932,909 |
| 072 | Sewer | \$ 5,486,263 | 3,350,000 | 6,773,142 | \$ 2,063,121 | \$ 3,445,000 | - | 3,445,000 | 3,045,094 | 1,663,959 | 253,526 | 4,962,579 | \$ 545,542 |
| 073 | Refuse/Environmental | \$ 27,972 | - | - | \$ 27,972 | \$ - | - | - | - | - | - | - | \$ 27,972 |
| 074 | Compressed Natural Gas | \$ 17,593 | 150,000 | 144,000 | \$ 23,593 | \$ 140,000 | - | 140,000 | 144,000 | 17,000 | - | 161,000 | \$ 2,593 |
| Total Enterprise and Internal Service Funds: | | \$ 6,700,480 | 11,520,284 | 15,671,425 | \$ 2,549,339 | \$ 7,882,000 | 4,107,758 | 11,989,758 | 9,750,595 | 3,939,959 | 889,937 | 14,580,491 | \$ (41,393) |
| | | | | | | | | | | | | | |
| TOTAL ALL CITY FUNDS: | | \$ 19,212,484 | 43,831,052 | 52,458,762 | \$ 10,584,773 | \$ 35,153,285 | 4,892,268 | 40,045,553 | 35,038,980 | 6,103,856 | 1,279,579 | 42,422,414 | \$ 8,207,912 |

| Funds with Significant Change in Fund Balance | | % Change | Discussion of Change in Fund Balance: |
|---|----------------------------|----------|--|
| <u>Major Funds:</u> | | | |
| 001 | General Fund | 13% | The General Fund deficit is estimated to decrease by 13% due to continued implementation of the deficit elimination plan. |
| 012 | Measure R Fund | -29% | Measure R funds are being accumulated for a future large street resurfacing project. |
| <u>Nonmajor Funds:</u> | | | |
| xxx | Aggregate | -114% | The City's nonmajor funds are primarily special funds used for one-time capital projects. The City is planning to increase capital project expenditures in FY 2018-19. |
| <u>Proprietary Funds:</u> | | | |
| 041 | Equipment Replacement Fund | 32% | The Equipment Maintenance/Replacement Fund is accumulating a reserve to fund future vehicle replacements. |
| 070 | Water Fund | -38% | Reserve funds are appropriated to implement the master capital improvement plan for the City's water system. |
| 072 | Sewer Fund | -74% | Reserve funds are appropriated to implement the master capital improvement plan for the City's sewer system. |

CITY OF SAN FERNANDO
GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS
SUMMARY OF REVENUES, EXPENDITURES, AND OTHER FINANCING SOURCES
FISCAL YEAR 2018-2019

The total budget for Governmental, Special and Proprietary Funds. This summary provides an overview of each fund's budget in each of the four main categories: Personnel, Maintenance and Operating Expenses (M & O), Capital/Transfers, and Internal Service Charges.

| | Governmental Funds | Special Funds | Proprietary Funds | Total: All Funds |
|--|-------------------------------|--------------------------|------------------------------|-----------------------------|
| Revenue - by Type | | | | |
| Property Taxes | 2,450,000 | 4,760,268 | - | 7,210,268 |
| Sales and Other Taxes | 10,320,000 | 1,547,537 | - | 11,867,537 |
| Licenses and Permits | 273,000 | - | - | 273,000 |
| Fines and Forfeitures | 607,800 | - | - | 607,800 |
| Interest & Rental Income | 265,000 | - | - | 265,000 |
| From Other Agencies | 2,499,882 | 2,228,710 | - | 4,728,592 |
| Charges for Service | 2,176,456 | - | 11,989,758 | 14,166,214 |
| Miscellaneous Revenue | 50,000 | - | - | 50,000 |
| Other Revenue | 367,500 | - | - | 367,500 |
| Total Revenue - by Type | 19,009,638 | 8,536,515 | 11,989,758 | 39,535,911 |
| Other Financing Sources | 509,642 | - | - | 509,642 |
| Total Revenue and Other Financing Sources | 19,519,280 | 8,536,515 | 11,989,758 | 40,045,553 |
| Expenditure - by Type | | | | |
| Personnel | 11,170,495 | 4,363,651 | 3,012,509 | 18,546,655 |
| Operating | 5,398,000 | 2,058,508 | 6,738,086 | 14,194,594 |
| Capital Expenses/Transfers | 477,000 | 1,686,897 | 3,939,959 | 6,103,856 |
| Internal Service Charges | 2,297,731 | 389,642 | 889,937 | 3,577,309 |
| Total Expenditure by Type | 19,343,226 | 8,498,698 | 14,580,491 | 42,422,414 |
| Other Financing Uses | - | - | - | - |
| Total Expenditures and Other Financing Uses | 19,343,226 | 8,498,698 | 14,580,491 | 42,422,414 |
| Total Budget Surplus(Deficit) | 176,054 | 37,817 | (2,590,733) | (2,376,861) |

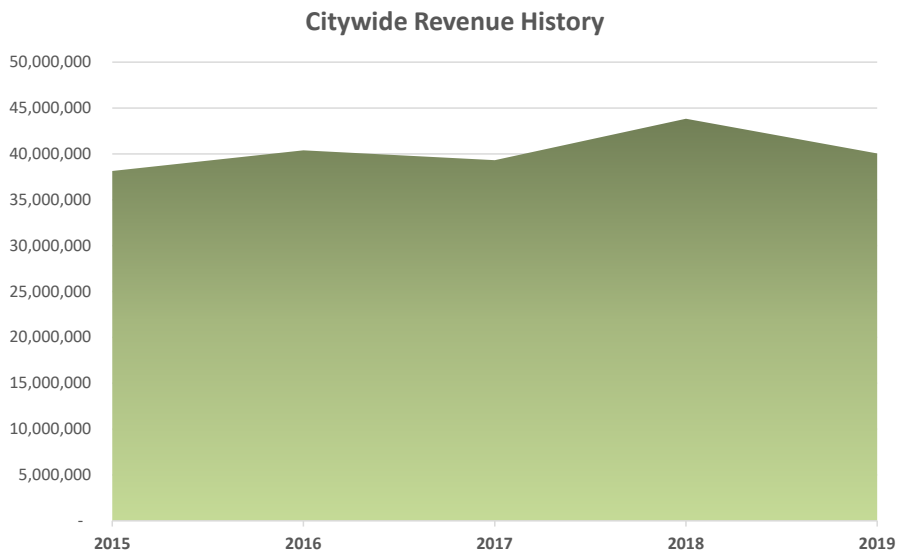
CITY OF SAN FERNANDO
GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS
SUMMARY OF REVENUES BY FUND - 5 YEAR HISTORY
FISCAL YEAR 2018-2019

| Governmental Funds | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adjusted | 2019 Proposed |
|---------------------------------|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| 001 General Fund | 19,741,239 | 18,322,414 | 19,128,032 | 19,354,177 | 19,519,280 |
| Total Governmental Funds | 19,741,239 | 18,322,414 | 19,128,032 | 19,354,177 | 19,519,280 |

| Special Funds | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adjusted | 2019 Proposed |
|---|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| 002 SLESF | 106,230 | 114,797 | 129,483 | 100,000 | 110,000 |
| 007 Proposition A | 455,099 | 466,793 | 467,322 | 488,000 | 505,758 |
| 008 Proposition C | 353,988 | 364,477 | 371,894 | 385,000 | 398,032 |
| 009 Proposition C - Discretionary | 25 | 120 | - | 775,000 | - |
| 010 Capital Grants | 60,656 | 90,556 | 720,510 | 4,396,840 | - |
| 011 State Gas Tax | 683,659 | 534,234 | 468,296 | 550,016 | 622,947 |
| 012 Measure R | 273,491 | 3,203,764 | 288,823 | 285,000 | 306,655 |
| 013 Traffic Safety | 20,720 | 13,496 | 14,124 | 15,000 | 10,000 |
| 014 Cash In-Lieu of Parking | - | - | - | 155,658 | - |
| 015 Local Transportation | 19,606 | 7,500 | 11,635 | 19,600 | 16,610 |
| 016 AQMD | 30,232 | 32,188 | 31,593 | 30,000 | 30,000 |
| 017 Recreation Self Sustaining | 151,405 | 166,178 | 198,659 | 166,366 | 168,634 |
| 018 Retirement | 3,715,013 | 4,425,213 | 4,419,076 | 3,829,868 | 4,760,268 |
| 019 Quimby Act | 45 | 46 | - | - | - |
| 020 State Asset Seizure | 3,200 | 83,785 | 22,034 | - | - |
| 021 Federal Asset Seizure | 15,544 | (15,381) | 19,607 | - | - |
| 022 STPL | 341 | 1,658 | 425,273 | - | - |
| 024 Measure M | - | - | - | 305,617 | 337,092 |
| 025 Road Maintenance and Rehab | - | - | - | 141,475 | 406,616 |
| 026 CDBG | 1,025,453 | - | 207,312 | 470,759 | 225,370 |
| 027 Street Lighting | 380,837 | 338,732 | 388,344 | 397,000 | 377,250 |
| 029 Parking and Maintenance Operations | 175,058 | 181,505 | 197,556 | 182,800 | 199,800 |
| 032 Capital Outlay | - | 195,052 | 55 | - | - |
| 050 Pavement Fund | 190 | 483 | - | - | - |
| 053 Community Investment Fund | 10,000 | 10,000 | 7,500 | 10,000 | 10,000 |
| 101 AB109 Task Force Fund | 2 | 13,080 | 4,813 | - | - |
| 103 Gridley Elementary Grant Fund | 96,730 | 100,862 | - | - | - |
| 104 Morningside Elementary Grant | 115,679 | 114,917 | - | - | - |
| 105 HUD - EDI Wayfinding Grant | - | - | - | - | - |
| 107 State Farm Grant | - | - | - | - | - |
| 108 California Arts Council | 11,364 | 10,860 | 10,260 | - | - |
| 109 National Endowment for the Arts | 57,000 | 57,000 | 57,000 | 57,000 | - |
| 111 DUI Avoid Campaign | 5,226 | - | - | - | - |
| 112 Alliance for CA Traditional Arts | - | - | - | - | - |
| 113 MTA TOD Planning Grant | 123,759 | 51,261 | 68,255 | - | - |
| 115 Elderly Nutrition Program Income | 115,483 | 109,142 | 101,479 | - | - |
| 118 Housing Related Parks (HRP) Program | - | 188,050 | - | 113,650 | - |
| 119 Office of Traffic Safety | 65,699 | - | - | 40,159 | 51,483 |
| 120 Alcohol Beverage Control Grant | 21,065 | - | - | 41,783 | - |
| Total Special Funds | 8,092,799 | 10,860,368 | 8,630,902 | 12,956,591 | 8,536,515 |

CITY OF SAN FERNANDO
GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS
SUMMARY OF REVENUES BY FUND - 5 YEAR HISTORY
FISCAL YEAR 2018-2019

| Proprietary Funds | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adjusted | 2019 Proposed |
|---------------------------------|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| 006 Self Insurance | 2,960,489 | 2,112,783 | 1,985,514 | 1,912,473 | 1,850,000 |
| 041 Equipment Maint/Replacement | 70,199 | 877,980 | 802,077 | 996,727 | 837,758 |
| 043 Facility Maintenance | - | 1,004,761 | 1,074,749 | 1,363,084 | 1,420,000 |
| 070 Water | 3,853,920 | 3,835,423 | 4,282,778 | 3,748,000 | 4,297,000 |
| 072 Sewer | 3,414,533 | 3,378,330 | 3,390,135 | 3,350,000 | 3,445,000 |
| 073 Refuse | 151 | 7,331 | - | - | - |
| 074 Compressed Natural Gas | - | - | 17,593 | 150,000 | 140,000 |
| Total Proprietary Funds | 10,299,292 | 11,216,608 | 11,552,847 | 11,520,284 | 11,989,758 |
| Total Citywide Revenues | 38,133,329 | 40,399,390 | 39,311,781 | 43,831,052 | 40,045,553 |



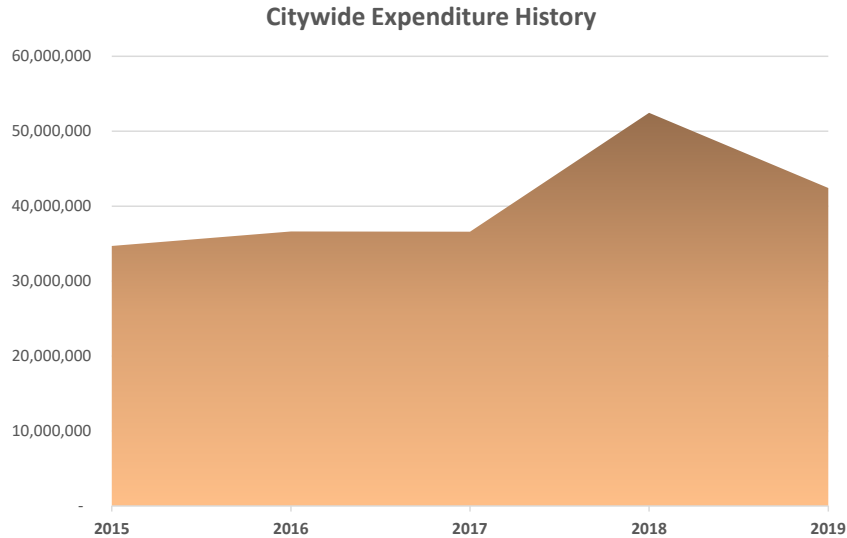
CITY OF SAN FERNANDO
GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS
SUMMARY OF APPROPRIATIONS BY FUND - 5 YEAR HISTORY
FISCAL YEAR 2018-2019

| Governmental Funds | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adjusted | 2019 Proposed |
|---------------------------------|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| 001 General Fund | 19,562,677 | 17,286,686 | 17,425,989 | 19,230,804 | 19,343,226 |
| Total Governmental Funds | 19,562,677 | 17,286,686 | \$ 17,425,989 | \$ 19,230,804 | \$ 19,343,226 |

| Special Funds | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adjusted | 2019 Proposed |
|--------------------------------------|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| 002 SLESF | 100,000 | 100,000 | 120,000 | 100,000 | 125,000 |
| 007 Proposition A | 386,665 | 439,922 | 516,236 | 513,455 | 505,758 |
| 008 Proposition C | 534,919 | 348,479 | 370,334 | 376,111 | 558,624 |
| 009 Proposition C - Discretionary | - | - | - | 775,000 | - |
| 010 Capital Grants | 24,352 | 394,574 | 570,150 | 5,547,172 | - |
| 011 State Gas Tax | 758,130 | 989,575 | 471,929 | 462,984 | 698,696 |
| 012 Measure R | 23,254 | 360,852 | 614,266 | 3,267,051 | 405,000 |
| 013 Traffic Safety | 30,000 | 6,045 | 14,747 | 15,000 | 10,000 |
| 014 Cash In-Lieu of Parking | - | - | - | - | - |
| 015 Local Transportation | 19,606 | 7,500 | 11,634 | 19,600 | 16,611 |
| 016 AQMD | - | 1,861 | 96,170 | 99,574 | 50,000 |
| 017 Recreation Self Sustaining | 144,903 | 159,010 | 217,365 | 168,403 | 158,078 |
| 018 Retirement | 2,598,306 | 3,337,423 | 2,972,268 | 4,064,758 | 4,385,413 |
| 019 Quimby Act | 29,219 | 17,497 | - | - | - |
| 020 State Asset Seizure | - | - | 66,135 | 31,891 | - |
| 021 Federal Asset Seizure | - | 21,050 | - | 29,642 | - |
| 022 STPL | - | - | 281,831 | 425,401 | - |
| 024 Measure M | - | - | - | 193,844 | 250,000 |
| 025 Road Maintenance and Rehab | - | - | - | 141,475 | 406,616 |
| 026 CDBG | 1,025,453 | 10,143 | 460,921 | 235,720 | 225,370 |
| 027 Street Lighting | 319,645 | 323,224 | 371,284 | 417,940 | 409,244 |
| 029 Parking and Maintenance Ops | 116,884 | 136,341 | 182,461 | 385,325 | 219,505 |
| 032 Capital Outlay Fund | - | 130,682 | 14,673 | - | - |
| 050 Pavement Fund | 2,500 | 124,800 | 20,000 | - | 13,300 |
| 053 Community Investment Fund | 11,763 | 15,682 | 10,878 | 10,000 | 10,000 |
| 101 AB109 Task Force Fund | 18,629 | - | - | - | - |
| 103 Gridely Elementary Grant Fund | 92,308 | 100,862 | - | - | - |
| 104 Morningside Elementary Grant | 115,501 | 114,917 | - | - | - |
| 105 HUD - EDI Wayfinding Grant | - | - | - | - | - |
| 107 State Farm Grant | - | - | - | - | - |
| 108 California Arts Council | 11,400 | 10,800 | 10,200 | - | - |
| 109 National Endowment for the | 68,223 | 62,284 | 53,736 | 57,000 | - |
| 111 DUI Avoid Campaign | 5,226 | - | - | - | - |
| 112 Alliance for CA Traditional Arts | 5,000 | - | - | - | - |
| 113 MTA TOD Planning Grant | 153,243 | 83,125 | 18,498 | 23,596 | - |
| 115 Elderly Nutrition Program | 115,483 | 109,142 | - | - | - |
| 118 Housing Related Parks (HRP) | - | 188,050 | - | 113,650 | - |
| 119 Office of Comm. Oriented | 65,699 | - | 8,126 | 40,159 | 51,483 |
| 120 Alcohol Beverage Control | 21,065 | - | - | 41,783 | - |
| Total Special Funds | 6,797,376 | 7,593,840 | 7,473,841 | 17,556,534 | 8,498,698 |

CITY OF SAN FERNANDO
GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS
SUMMARY OF APPROPRIATIONS BY FUND - 5 YEAR HISTORY
FISCAL YEAR 2018-2019

| Proprietary Funds | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adjusted | 2019 Proposed |
|------------------------------------|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| 006 Self Insurance Fund | 1,042,268 | 1,916,594 | 2,622,727 | 1,900,000 | 1,850,000 |
| 041 Equipment Maint/Replacement | 486,770 | 764,676 | 632,802 | 863,619 | 694,846 |
| 043 Facility Maintenance | 836,838 | 1,076,524 | 971,020 | 1,362,798 | 1,419,208 |
| 070 Water | 3,406,815 | 3,343,331 | 3,781,999 | 4,627,865 | 5,492,857 |
| 072 Sewer | 2,551,408 | 4,623,155 | 3,681,469 | 6,773,142 | 4,962,579 |
| 073 Refuse | 16,734 | 27,550 | - | - | - |
| 074 Compressed Natural Gas | - | - | - | 144,000 | 161,000 |
| Total Proprietary Funds | 8,340,833 | 11,751,830 | 11,690,017 | 15,671,425 | 14,580,491 |
| Total Citywide Expenditures | 34,700,887 | 36,632,356 | 36,589,846 | 52,458,762 | 42,422,414 |



CITY OF SAN FERNANDO
GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS
SUMMARY OF APPROPRIATIONS BY FUND - BY TYPE
FISCAL YEAR 2018-2019

The total budget for Governmental, Special and Proprietary Funds. This summary provides an overview of each fund's budget in each of the four main categories: Personnel, Maintenance and Operating Expenses (M & O), Capital/Transfers, and Internal Service Charges.

| <i>Governmental Funds</i> | | Personnel | Operating | Capital Expenses | Internal Svs. Chrg. | Total Budget |
|----------------------------------|--------------|-------------------|------------------|-------------------------|----------------------------|---------------------|
| 001 | General Fund | 11,170,495 | 5,398,000 | 477,000 | 2,297,731 | 19,343,226 |
| Total General Fund | | 11,170,495 | 5,398,000 | 477,000 | 2,297,731 | 19,343,226 |

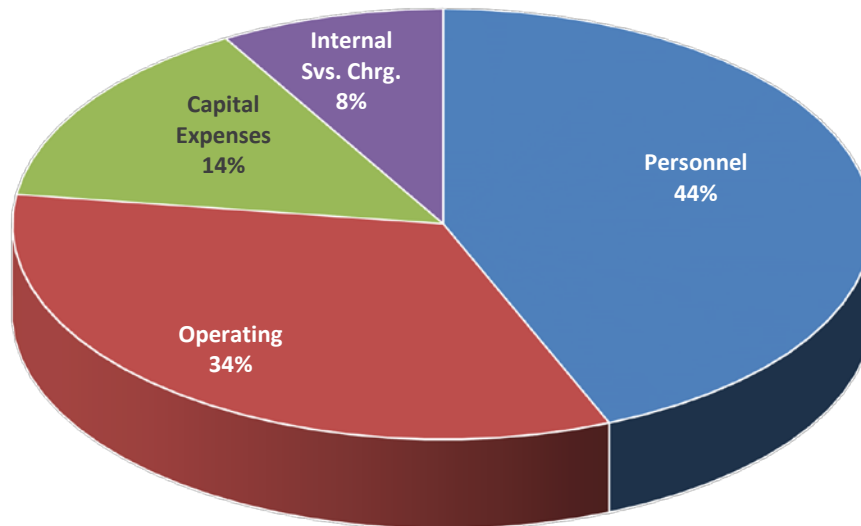
| <i>Special Funds</i> | | Personnel | Operating | Capital Expenses | Transfers Out | Total Budget |
|-----------------------------|-----------------------------------|------------------|------------------|-------------------------|----------------------|---------------------|
| 002 | SLESF | - | - | - | 125,000 | 125,000 |
| 007 | Proposition A | 27,543 | 478,215 | - | - | 505,758 |
| 008 | Proposition C | 65,598 | 168,026 | 325,000 | - | 558,624 |
| | Proposition C - Discretionary | - | - | - | - | - |
| 010 | Capital Grants | - | - | - | - | - |
| 011 | State Gas Tax | - | 269,054 | 175,000 | 254,642 | 698,696 |
| 012 | Measure R | - | 180,000 | 225,000 | - | 405,000 |
| 013 | Traffic Safety | - | - | - | 10,000 | 10,000 |
| 014 | Cash In-Lieu of Parking | - | - | - | - | - |
| 015 | Local Transportation | - | - | 16,611 | - | 16,611 |
| 016 | AQMD | - | - | 50,000 | - | 50,000 |
| 017 | Recreation Self Sustaining | 74,578 | 83,500 | - | - | 158,078 |
| 018 | Retirement | 3,930,849 | 454,564 | - | - | 4,385,413 |
| 019 | Quimby Act | - | - | - | - | - |
| 020 | State Asset Seizure | - | - | - | - | - |
| 021 | Federal Asset Seizure | - | - | - | - | - |
| 022 | STPL | - | - | - | - | - |
| 024 | Measure M | - | - | 250,000 | - | 250,000 |
| 025 | Road Maintenance and Rehab Act | - | - | 406,616 | - | 406,616 |
| 026 | CDBG | - | - | 225,370 | - | 225,370 |
| 027 | Street Lighting | 127,777 | 281,467 | - | - | 409,244 |
| 029 | Parking and Maintenance Operatic | 85,823 | 133,682 | - | - | 219,505 |
| 032 | Capital Outlay Fund | - | - | - | - | - |
| 050 | Pavement Fund | - | - | 13,300 | - | 13,300 |
| 053 | Community Investment Fund | - | 10,000 | - | - | 10,000 |
| 101 | AB109 Task Force Fund | - | - | - | - | - |
| 103 | Gridley Elementary Grant Fund | - | - | - | - | - |
| 104 | Morningside Elementary Grant | - | - | - | - | - |
| 108 | California Arts Council | - | - | - | - | - |
| 109 | National Endowment for the Arts | - | - | - | - | - |
| 112 | Alliance for CA Tradition Arts | - | - | - | - | - |
| 113 | MTA TOD Planning Grant | - | - | - | - | - |
| 115 | Elderly Nutrition Program | - | - | - | - | - |
| 118 | Housing Related Parks (HRP) | - | - | - | - | - |
| 119 | Office of Comm. Oriented Policing | 51,483 | - | - | - | 51,483 |
| 120 | Alcohol Beverage Control Grant | - | - | - | - | - |
| Total Special Funds | | 4,363,651 | 2,058,508 | 1,686,897 | 389,642 | 8,498,698 |

CITY OF SAN FERNANDO
GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS
SUMMARY OF APPROPRIATIONS BY FUND - BY TYPE
FISCAL YEAR 2018-2019

| | <i>Proprietary Funds</i> | Personnel | Operating | Capital Expenses | Internal Svs. Chrg. | Total Budget |
|-----|--------------------------------|------------------|------------------|------------------|---------------------|-------------------|
| 006 | Self Insurance Fund | - | 1,850,000 | - | - | 1,850,000 |
| 041 | Equipment Maint/Replacement | 299,466 | 275,000 | 40,000 | 80,380 | 694,846 |
| 043 | Facility Maintenance | 583,531 | 715,500 | - | 120,177 | 1,419,208 |
| 070 | Water | 1,248,932 | 1,589,072 | 2,219,000 | 435,853 | 5,492,857 |
| 072 | Sewer | 880,580 | 2,164,514 | 1,663,959 | 253,526 | 4,962,579 |
| 073 | Refuse | - | - | - | - | - |
| 074 | Compressed Natural Gas | - | 144,000 | 17,000 | - | 161,000 |
| | Total Proprietary Funds | 3,012,509 | 6,738,086 | 3,939,959 | 889,937 | 14,580,491 |

| | | | | | |
|------------------------------------|----------------------|----------------------|---------------------|---------------------|----------------------|
| Total Citywide Expenditures | \$ 18,546,655 | \$ 14,194,594 | \$ 6,103,856 | \$ 3,577,309 | \$ 42,422,414 |
|------------------------------------|----------------------|----------------------|---------------------|---------------------|----------------------|

Citywide Expenses by Type



CITY OF SAN FERNANDO
GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS
SUMMARY OF TRANSFERS AND OTHER INTERFUND PAYMENTS
FISCAL YEAR 2018-2019

| FUND | | DESCRIPTION | AMOUNT FROM | AMOUNT TO |
|---|----------|---|--------------------|------------------|
| OPERATIONS RELATED TRANSFERS: | | | | |
| Transfers FROM General TO Other Funds to support operations and capital: | | | | |
| FROM: | 001 | General Fund | (80,000) | |
| TO: | 027 | Street Lighting Fund | | 40,000 |
| | 041 | Equipment Replacement Fund | | 40,000 |
| | | | <u>(80,000)</u> | <u>80,000</u> |
| Transfers FROM Other Funds TO the General Fund to support operations: | | | | |
| FROM: | 002 | Supplemental Law Enforcement Services (SLESF) | (125,000) | |
| | 011 | Gas Tax Fund | (254,642) | |
| | 013 | Traffic Safety Fund | (10,000) | |
| | 070 381 | Water | (60,000) | |
| | 072 360 | Sewer | (60,000) | |
| TO: | 001 | General Fund | | 509,642 |
| | | | <u>(509,642)</u> | <u>509,642</u> |
| Payments FROM Other Funds TO the General Fund per Cost Allocation Plan: | | | | |
| FROM: | 007 | Proposition A | (29,935) | |
| | 008 | Proposition C | (23,306) | |
| | 011 | State Gas Tax Fund | (22,054) | |
| | 018 | Retirement Fund | (449,564) | |
| | 027 | Street Lighting | (45,025) | |
| | 029 | Parking M & O | (30,447) | |
| | 070 381 | Water | (463,939) | |
| | 072 360 | Sewer | (330,030) | |
| | 074 320 | CNG | (5,956) | |
| TO: | 001 3795 | General Fund | | 1,400,256 |
| | | | <u>(1,400,256)</u> | <u>1,400,256</u> |
| Payment FROM Water Funds TO the Self Insurance Fund for property insurance: | | | | |
| FROM: | 070 381 | Water | (60,000) | |
| TO: | 006 | Self Insurance Fund | | 60,000 |
| | | | <u>(60,000)</u> | <u>60,000</u> |
| DEBT RELATED TRANSFERS | | | | |
| Payments FROM General Fund and Enterprise Funds TO Retirement Fund to Repay Retirement Loan: | | | | |
| FROM: | 001 | General Fund | (200,000) | |
| | 070 | Water | (12,434) | |
| | 072 | Sewer | (12,434) | |
| TO: | 018 | Retirement Fund | | 224,868 |
| | | | <u>(224,868)</u> | <u>224,868</u> |
| Payment FROM General Fund TO Retirement Fund and Sewer Fund to repay Las Palmas Loan: | | | | |
| FROM: | 001 | General Fund | (50,000) | |
| TO: | 018 | Retirement Fund | | 25,000 |
| | 072 | Sewer | | 25,000 |
| | | | <u>(50,000)</u> | <u>50,000</u> |
| TOTAL INTERFUND TRANSFERS/PAYMENTS | | | (2,324,766) | 2,324,766 |

CITY OF SAN FERNANDO
CITYWIDE POSITION SUMMARY BY DEPARTMENT
FISCAL YEAR 2018-2019

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|---|---------------|---------------|---------------|----------------|-----------------|
| ADMINISTRATION | ACTUAL | ACTUAL | ACTUAL | ADOPTED | PROPOSED |
| City Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Executive Assistant to the City Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Treasurer Assistant | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 |
| Office Clerk | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 |
| Personnel Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Personnel Technician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Personnel Assistant (FTE) | 0.00 | 0.00 | 0.00 | 0.75 | 0.75 |
| TOTAL ADMINISTRATION DEPARTMENT | 6.00 | 6.00 | 6.00 | 4.75 | 4.75 |

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|------------------------------------|---------------|---------------|---------------|----------------|-----------------|
| CITY CLERK | ACTUAL | ACTUAL | ACTUAL | ADOPTED | PROPOSED |
| City Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Deputy City Clerk (FTE) | 0.00 | 0.50 | 0.50 | 0.69 | 0.69 |
| TOTAL CITY CLERK DEPARTMENT | 1.00 | 1.50 | 1.50 | 1.69 | 1.69 |

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|---|---------------|---------------|---------------|----------------|-----------------|
| COMMUNITY DEVELOPMENT | ACTUAL | ACTUAL | ACTUAL | ADOPTED | PROPOSED |
| Director of Community Development | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Building & Safety Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Associate Planner | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Community Development Secretary | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Community Preservation Officer | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Community Preservation Officer (FTE) | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 |
| Maintenance Helper - Graffiti (FTE) | 0.95 | 0.95 | 0.95 | 0.95 | 0.95 |
| TOTAL COMMUNITY DEVELOPMENT DEPARTMENT | 7.70 | 7.70 | 7.70 | 7.70 | 7.70 |

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|---------------------------------|---------------|---------------|---------------|----------------|-----------------|
| FINANCE | ACTUAL | ACTUAL | ACTUAL | ADOPTED | PROPOSED |
| Director of Finance | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Treasury Manager | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 |
| Senior Accountant | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 |
| Junior Accountant | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 |
| Payroll Technician | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| Senior Account Clerk II | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Senior Account Clerk | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Finance Office Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Finance Clerk/Cashier (FTE) | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 |
| Office Clerk | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 |
| TOTAL FINANCE DEPARTMENT | 7.00 | 7.00 | 7.00 | 8.00 | 8.00 |

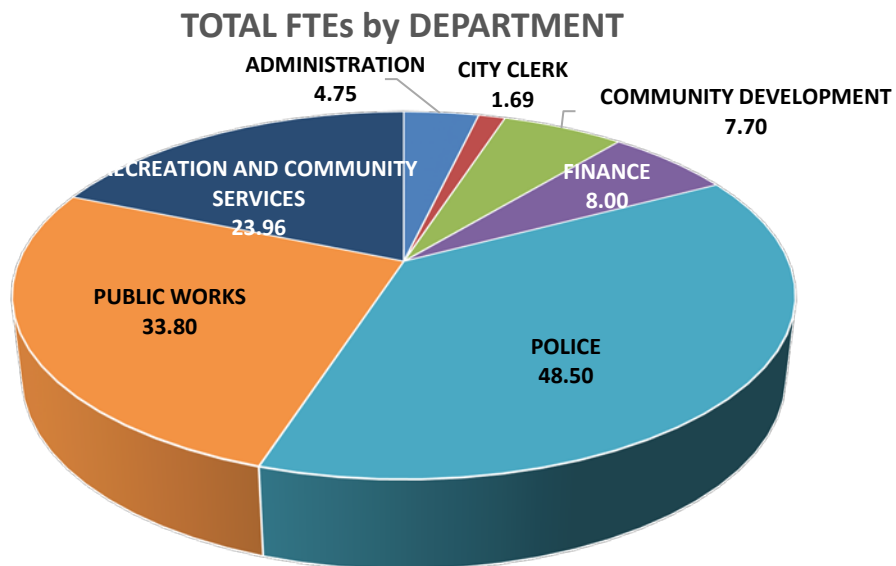
CITY OF SAN FERNANDO
CITYWIDE POSITION SUMMARY BY DEPARTMENT
FISCAL YEAR 2018-2019

| POLICE | 2015 ACTUAL | 2016 ACTUAL | 2017 ACTUAL | 2018 ADOPTED | 2019 PROPOSED |
|---------------------------------|------------------------|------------------------|------------------------|-------------------------|--------------------------|
| Chief of Police | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Lieutenant | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Police Sergeant | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |
| Police Officer | 23.00 | 22.00 | 23.00 | 23.00 | 23.00 |
| Office Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Desk Officer | 8.00 | 8.00 | 8.00 | 8.00 | 8.00 |
| Records Administrator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Records Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Property Control Officer | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Secretary to the Chief | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Community Service Officer (FTE) | 2.00 | 2.00 | 2.00 | 2.00 | 3.00 |
| Crossing Guard (FTE) | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Junior Cadet (FTE) | 1.50 | 1.50 | 1.50 | 1.50 | 1.50 |
| TOTAL POLICE DEPARTMENT | 47.50 | 46.50 | 47.50 | 47.50 | 48.50 |

| PUBLIC WORKS | 2015 ACTUAL | 2016 ACTUAL | 2017 ACTUAL | 2018 ADOPTED | 2019 PROPOSED |
|--|------------------------|------------------------|------------------------|-------------------------|--------------------------|
| Director of Public Works/City Engineer | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Analyst | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Management Analyst | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Civil Engineering Assistant II | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Administrative Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Office Specialist | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Electrical Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Bldg. Maintenance Worker/Electrical Helper | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Equipment & Materials Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Mechanic Helper | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Superintendent | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Maintenance Worker | 8.00 | 8.00 | 8.00 | 8.00 | 8.00 |
| Field Supervisor II | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| Field Supervisor I | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Maintenance Worker | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 |
| Meter Technician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Water Pumping Operator/Backflow Technician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Maintenance Helper (FTE) | 0.80 | 0.80 | 0.80 | 0.80 | 0.80 |
| TOTAL PUBLIC WORKS DEPARTMENT | 33.80 | 33.80 | 33.80 | 33.80 | 33.80 |

CITY OF SAN FERNANDO
CITYWIDE POSITION SUMMARY BY DEPARTMENT
FISCAL YEAR 2018-2019

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|---|---------------|---------------|---------------|----------------|-----------------|
| RECREATION AND COMMUNITY SERVICES | ACTUAL | ACTUAL | ACTUAL | ADOPTED | PROPOSED |
| RCS Director | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| RCS Manager | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Office Specialist | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Community Services Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Cultural Arts Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Recreation Supervisor | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Aquatic Supervisor | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Recreation Coordinator | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Program Specialist | 2.00 | 2.00 | 2.00 | 1.75 | 1.75 |
| Senior Day Camp/After School Counselor (FTE) | 2.53 | 2.53 | 2.53 | 2.53 | 2.53 |
| Day Camp/After School Counselor (FTE) | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 |
| Recreation Leader I (FTE) | 4.10 | 4.10 | 4.10 | 4.10 | 4.10 |
| Recreation Leader II (FTE) | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Recreation Leader III (FTE) | 1.28 | 1.28 | 1.28 | 1.28 | 1.28 |
| Cashier (FTE) | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 |
| Pool Attendant (FTE) | 2.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Lifeguard (FTE) | 4.50 | 0.00 | 0.00 | 0.00 | 0.00 |
| Senior Lifeguards (FTE) | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL RECREATION & COMMUNITY SERVICES DEPT | 31.71 | 24.21 | 24.21 | 23.96 | 23.96 |
| TOTAL POSITIONS (FULL TIME EQUIVALENT) | 134.71 | 126.71 | 127.71 | 127.40 | 128.40 |





SECTION III. GENERAL FUND OVERVIEW

CITY OF SAN FERNANDO
GENERAL FUND FIVE-YEAR FORECAST
SUMMARY OF PROJECTED REVENUES AND EXPENDITURES
FISCAL YEAR 2018-2019 PROPOSED BUDGET

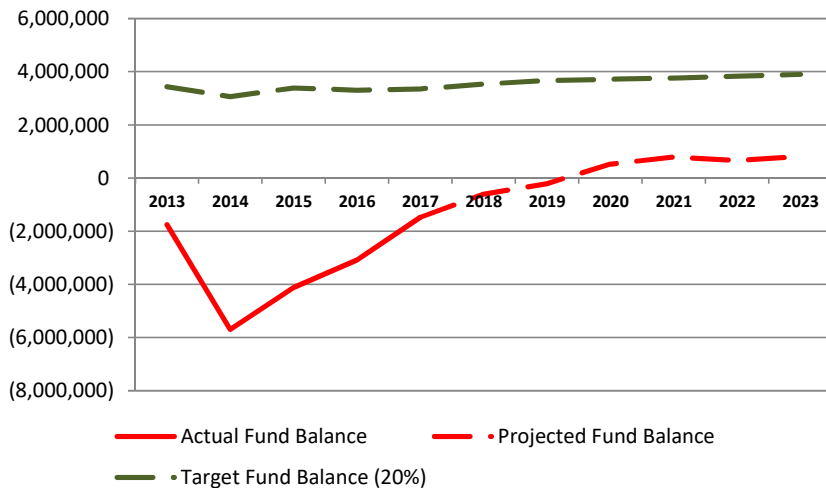
| | Actual 2016 | Actual 2017 | Adjusted 2018 | Proposed 2019 | Projected 2020 | Projected 2021 | Projected 2022 | Projected 2023 |
|--------------------------------------|-------------------|-------------------|-------------------|--------------------|-------------------|-------------------|-------------------|-------------------|
| REVENUES | | | | | | | | |
| Property Taxes | 2,228,828 | 2,226,647 | 2,330,000 | 2,450,000 | 2,548,000 | 2,649,920 | 2,755,917 | 2,866,153 |
| Sales Tax | 5,387,412 | 5,387,976 | 5,400,000 | 5,165,000 | 5,369,450 | 5,633,494 | 5,910,606 | 6,144,681 |
| Franchise Fees | 636,652 | 636,402 | 622,500 | 645,000 | 666,100 | 681,173 | 696,600 | 712,390 |
| Other Taxes | 4,219,727 | 4,506,909 | 4,440,000 | 4,535,382 | 4,652,090 | 4,776,615 | 4,904,868 | 5,023,602 |
| Licenses and Permits | 269,033 | 322,101 | 298,500 | 303,000 | 314,090 | 325,599 | 337,542 | 347,688 |
| Fines and Forfeitures | 562,133 | 521,042 | 513,800 | 607,800 | 643,951 | 675,956 | 702,791 | 723,808 |
| Use of Money & Property | 267,633 | 265,844 | 270,000 | 335,000 | 358,000 | 376,520 | 396,831 | 419,267 |
| Fees and Charges | 694,916 | 715,873 | 689,000 | 676,200 | 701,259 | 727,237 | 754,207 | 780,630 |
| Miscellaneous Revenue | 198,072 | 104,459 | 123,500 | 104,500 | 135,590 | 139,452 | 142,318 | 144,665 |
| Cost Allocation Revenue | 1,244,255 | 1,602,739 | 1,747,643 | 1,737,756 | 1,719,191 | 1,702,207 | 1,686,016 | 1,719,665 |
| Transfers In | 300,483 | 333,911 | 419,234 | 509,642 | 494,735 | 499,930 | 505,228 | 510,633 |
| Operating Revenue | 16,009,144 | 16,623,903 | 16,854,177 | 17,069,280 | 17,602,456 | 18,188,102 | 18,792,925 | 19,393,181 |
| Transaction Tax (Measure A) | 2,212,987 | 2,464,287 | 2,500,000 | 2,450,000 | 2,548,000 | 668,850 | - | - |
| Sale of Property | - | - | - | - | - | - | - | - |
| Development Fees | - | - | - | - | - | - | - | - |
| Other One-Time | 100,012 | 39,843 | - | - | - | 20,000 | - | 20,000 |
| One-time Revenue | 2,312,999 | 2,504,130 | 2,500,000 | 2,450,000 | 2,548,000 | 688,850 | - | 20,000 |
| TOTAL REVENUE | 18,322,143 | 19,128,033 | 19,354,177 | 19,519,280 | 20,150,456 | 18,876,952 | 18,792,925 | 19,413,181 |
| EXPENDITURES | | | | | | | | |
| Personnel Expenses | 10,103,503 | 10,491,861 | 10,801,564 | 11,075,820 | 11,297,336 | 11,523,283 | 11,753,749 | 11,988,824 |
| Operating Expense | 4,702,682 | 4,619,408 | 5,041,458 | 5,382,175 | 5,382,175 | 5,382,175 | 5,435,997 | 5,490,357 |
| Capital Outlay | 40,181 | - | - | - | - | - | - | - |
| Transfers/Internal Service Charges | 1,665,113 | 1,635,721 | 1,815,572 | 1,870,506 | 1,905,214 | 1,940,590 | 1,976,645 | 2,013,394 |
| Operating Expenditures | 16,511,479 | 16,746,990 | 17,658,594 | 18,328,501 | 18,584,726 | 18,846,048 | 19,166,391 | 19,492,575 |
| Debt Reduction | - | - | - | 250,000 | 250,000 | - | - | - |
| Transfer to Equipment Replacement | - | - | 130,000 | 40,000 | 80,000 | - | - | - |
| ERF Pre-fund replacements | 70,000 | 40,000 | 90,894 | 107,225 | 100,000 | - | - | - |
| Transfer to SIF | 165,000 | 320,000 | 350,000 | 320,000 | 320,000 | - | - | - |
| Facility Maintenance Cap Improv | - | - | 75,000 | - | 50,000 | - | - | - |
| Capital Expense | 281,542 | 64,828 | 11,000 | - | 50,000 | - | - | - |
| Other One-time Expense | - | 89,807 | 180,000 | 165,000 | 75,000 | - | - | - |
| One-time Expenses Enhancements | 260,600 | 261,250 | 207,600 | 132,500 | 125,000 | - | - | - |
| One-time Expenditures | 777,142 | 775,885 | 1,044,494 | 1,014,725 | 1,050,000 | - | - | - |
| TOTAL EXPENDITURE | 17,288,621 | 17,522,875 | 18,703,088 | 19,343,226 | 19,634,726 | 18,846,048 | 19,166,391 | 19,492,575 |
| LESS: Est. Budget Savings* | - | - | (216,031) | (221,516) | (225,947) | (230,466) | (235,075) | (239,776) |
| Operating Surplus(Deficit) | (502,335) | (123,087) | (588,386) | (1,037,705) | (756,323) | (427,480) | (138,391) | 140,383 |
| Total Budget Surplus(Deficit) | 1,033,522 | 1,605,158 | 651,089 | 176,054 | 515,730 | 30,904 | (373,466) | (79,394) |

CITY OF SAN FERNANDO
GENERAL FUND FIVE-YEAR FORECAST
SUMMARY OF PROJECTED REVENUES AND EXPENDITURES
FISCAL YEAR 2018-2019 PROPOSED BUDGET

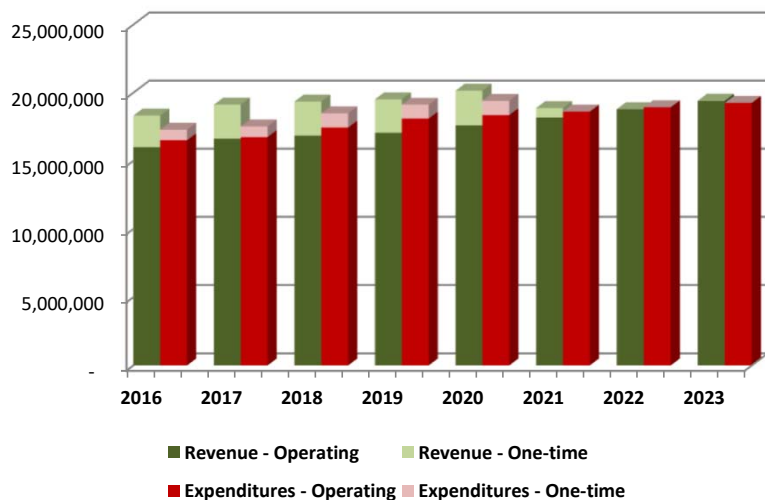
| | Actual 2016 | Actual 2017 | Adjusted 2018 | Proposed 2019 | Projected 2020 | Projected 2021 | Projected 2022 | Projected 2023 |
|-------------------------------|----------------|----------------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|
| Beginning Fund Balance | (4,114,046) | (3,080,524) | (1,475,366) | (608,246) | (210,675) | 531,001 | 792,371 | 653,980 |
| Budget Surplus + Est. Savings | 1,033,522 | 1,605,158 | 867,120 | 397,570 | 741,677 | 261,370 | (138,391) | 160,383 |
| Ending Fund Balance | (3,080,524) | (1,475,366) | (608,246) | (210,675) | 531,001 | 792,371 | 653,980 | 814,363 |
| Reserve % | -19% | -9% | -3% | -1% | 3% | 4% | 3% | 4% |

*O&M and Personnel savings based on historical average to account for vacancies and natural staff turnover.

General Fund: Projected Fund Balance

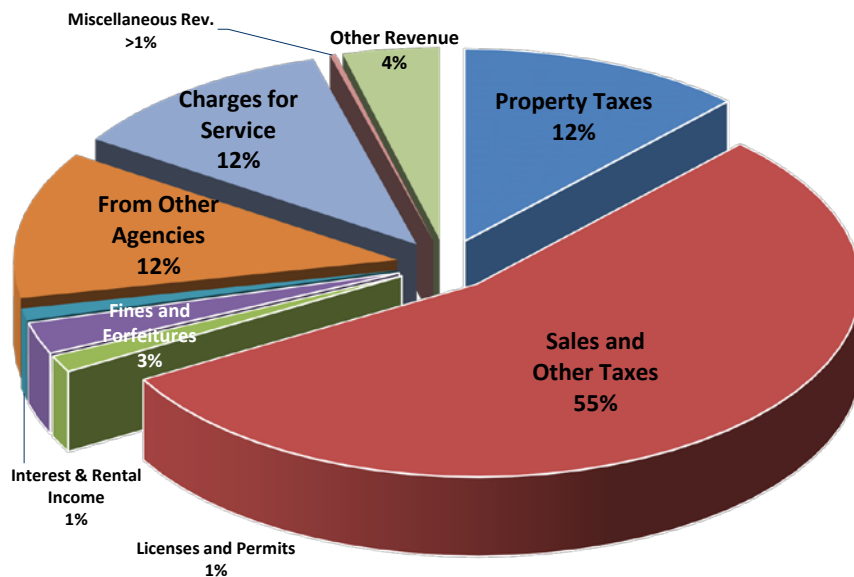


General Fund: Projected Revenue and Expenditure

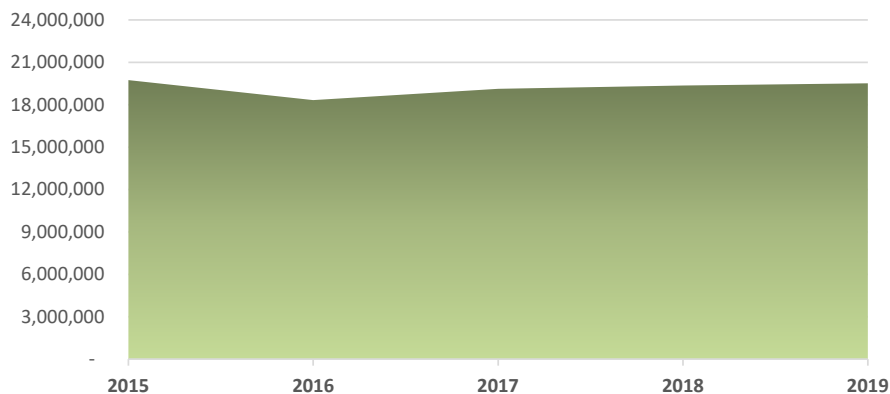


**CITY OF SAN FERNANDO
GENERAL FUND
SUMMARY OF REVENUE BY TYPE - 5 YEAR HISTORY
FISCAL YEAR 2018-2019**

| General Fund Revenue | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adjusted | 2019 Proposed |
|-----------------------------|--------------------|--------------------|--------------------|----------------------|----------------------|
| Property Taxes | 2,567,920 | 2,228,828 | 2,226,647 | 2,330,000 | 2,450,000 |
| Sales and Other Taxes | 9,125,631 | 10,288,142 | 10,691,362 | 10,587,500 | 10,320,000 |
| Licenses and Permits | 347,080 | 245,157 | 263,171 | 273,500 | 273,000 |
| Fines and Forfeitures | 537,371 | 562,133 | 521,042 | 513,800 | 607,800 |
| Interest & Rental Income | 219,533 | 205,013 | 233,171 | 195,000 | 265,000 |
| From Other Agencies | 2,301,900 | 2,217,630 | 2,327,480 | 2,398,500 | 2,499,882 |
| Charges for Service | 2,165,685 | 1,708,483 | 2,069,703 | 2,215,841 | 2,176,456 |
| Miscellaneous Revenue | 54,993 | 46,503 | 44,017 | 50,000 | 50,000 |
| Other Revenue | 2,421,126 | 820,525 | 751,439 | 790,036 | 877,142 |
| Total Revenue | 19,741,239 | 18,322,414 | 19,128,032 | 19,354,177 | 19,519,280 |



General Fund Revenue History



CITY OF SAN FERNANDO
GENERAL FUND
PROJECTED REVENUE DETAIL
FISCAL YEAR 2018-2019

| Account Number & Title | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adjusted | 2018 YTD 3-15-18 | 2019 Projected |
|---|------------------|-------------------|-------------------|-------------------|---------------------|-------------------|
| 3100 PROPERTY TAXES | | | | | | |
| 3110-0000 SECURED PROPERTY TAXES-CY | 2,095,676 | 1,996,023 | 1,949,918 | 1,900,000 | 1,109,024 | 2,000,000 |
| 3120-0000 UNSECURED PROPERTY TAXES C/Y | 64,270 | - | 62,462 | 50,000 | - | 50,000 |
| 3130-0000 PRIOR YEARS PROPERTY TAXES | 842 | (1,959) | (2,070) | - | (3,732) | - |
| 3142-0000 RESIDUAL TAX REVENUE | 308,231 | 188,207 | 151,858 | 300,000 | 301,335 | 300,000 |
| 3146-0000 CITY PASS THROUGH - TAXING ENTITY | 97,941 | 40,178 | 62,911 | 80,000 | 46,946 | 100,000 |
| 3150-0000 PROPERTY TAX PENALTIES & INT | 960 | 6,379 | 1,568 | - | 25,005 | - |
| | <u>2,567,920</u> | <u>2,228,828</u> | <u>2,226,647</u> | <u>2,330,000</u> | <u>1,478,578</u> | <u>2,450,000</u> |
| 3200 SALES AND OTHER TAXES | | | | | | |
| 3210-0000 SALES AND USE TAXES | 3,156,730 | 4,224,699 | 5,182,192 | 5,200,000 | 2,702,147 | 4,950,000 |
| 3210-3110 PROP TAX IN LIEU OF SALES & USE TAX | 1,022,777 | 962,590 | - | - | - | - |
| 3210-3201 TRANSACTION SALES TAX - 1/2 CENT | 2,156,696 | 2,212,987 | 2,464,287 | 2,500,000 | 1,290,055 | 2,450,000 |
| 3211-0000 P.S.A.F. | 196,818 | 200,123 | 205,784 | 200,000 | 123,959 | 215,000 |
| 3230-0000 FRANCHISES | 157,054 | 149,342 | 131,857 | 150,000 | 4,065 | 150,000 |
| 3231-0000 CABLE TV FRANCHISE | 135,972 | 147,551 | 157,551 | 125,000 | 83,418 | 150,000 |
| 3232-0000 VEHICLE TOW FRANCHISE FEE | 20,348 | 24,705 | 20,250 | 22,500 | - | 20,000 |
| 3234-0000 REPUBLIC SERVS INC FRANCHISE FEES | 300,419 | 315,054 | 326,744 | 325,000 | 220,671 | 325,000 |
| 3240-0000 BUSINESS LICENSE TAXES | 1,067,787 | 1,142,581 | 1,325,622 | 1,200,000 | 496,855 | 1,200,000 |
| 3240-3243 SWAPMEET BUSINESS LICENSE | 45,184 | 42,434 | 40,088 | 45,000 | 36,357 | 40,000 |
| 3240-3245 BUSINESS LICENSE PROCESSING FEE | 69,146 | 66,448 | 68,378 | 65,000 | 37,344 | 65,000 |
| 3250-0000 DOCUMENTARY TAXES | 49,529 | 49,179 | 61,136 | 40,000 | 29,470 | 40,000 |
| 3260-0000 ADMISSION TAXES | 747,172 | 750,449 | 707,473 | 715,000 | 482,328 | 715,000 |
| | <u>9,125,631</u> | <u>10,288,142</u> | <u>10,691,362</u> | <u>10,587,500</u> | <u>5,506,669</u> | <u>10,320,000</u> |
| 3300 LICENSES, FEES AND PERMITS | | | | | | |
| 3320-0000 CONSTRUCTION PERMITS | 263,528 | 171,054 | 198,236 | 200,000 | 165,257 | 200,000 |
| 3325-0000 COMMERCIAL AND HOME OCCUPANCY PERMITS | 24,975 | 24,547 | 22,077 | 25,000 | 15,428 | 25,000 |
| 3330-0000 PLANNING REVIEW | 18,586 | 14,125 | 14,752 | 15,000 | 11,390 | 15,000 |
| 3335-0000 GARAGE SALE PERMITS | 3,320 | 3,125 | 2,690 | 3,000 | 1,810 | 3,000 |
| 3345-0000 ATM TRANSACTION FEE | 2,867 | 2,803 | 2,278 | 3,000 | 2,494 | 3,000 |
| 3350-0000 BUSINESS LICENSE PERMITS | 12,580 | 10,590 | 6,400 | 11,000 | 5,610 | 10,000 |
| 3351-0000 SB1186 STATE FEE | 2,192 | 2,101 | 2,181 | 1,500 | 4,948 | 2,000 |
| 3385-0000 SELF HAUL PERMIT | - | 202 | - | - | - | - |
| 3390-0000 BANNER AND SIGN PERMITS | 19,032 | 16,610 | 14,557 | 15,000 | 9,305 | 15,000 |
| | <u>347,080</u> | <u>245,157</u> | <u>263,171</u> | <u>273,500</u> | <u>216,242</u> | <u>273,000</u> |
| 3400 FINES AND FORFEITS | | | | | | |
| 3410-0000 VEHICLE CODE FINES | 125 | 8 | 447 | - | - | - |
| 3415-0000 VEHICLE REPOSSESSION FEES | 705 | 850 | 990 | 800 | 890 | 800 |
| 3420-0000 GENERAL COURT FINES | 5,572 | 30,893 | 5,758 | 6,500 | 2,811 | 5,500 |
| 3425-0000 CODE ENFORCEMENT CITATIONS | 5,305 | 6,365 | 7,800 | 6,500 | 4,320 | 6,500 |
| 3430-0000 PARKING CITATIONS | 525,663 | 524,017 | 506,047 | 500,000 | 219,628 | 595,000 |
| 3435-0000 ANIMAL CONTROL VIOLATIONS | - | - | - | - | - | - |
| | <u>537,371</u> | <u>562,133</u> | <u>521,042</u> | <u>513,800</u> | <u>227,649</u> | <u>607,800</u> |
| 3500 INTEREST INCOME | | | | | | |
| 3500-0000 INTEREST INCOME | 3,311 | 9,908 | 38,997 | 5,000 | 15,966 | 10,000 |
| 3508-0000 NET INCR/DECR FAIR VAL INVESTMENT | - | 6,230 | (30,392) | - | - | - |
| 3510-0000 FILMING REVENUE | 41,210 | 23,876 | 58,930 | 25,000 | 28,772 | 30,000 |
| 3520-0000 RENTAL INCOME | 175,012 | 164,999 | 165,636 | 165,000 | 86,853 | 225,000 |
| | <u>219,533</u> | <u>205,013</u> | <u>233,171</u> | <u>195,000</u> | <u>131,591</u> | <u>265,000</u> |

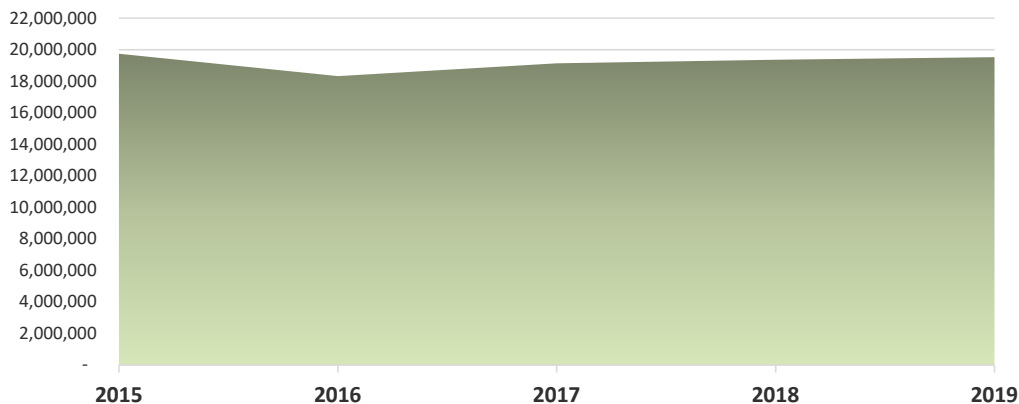
**CITY OF SAN FERNANDO
GENERAL FUND
PROJECTED REVENUE DETAIL
FISCAL YEAR 2018-2019**

| Account Number & Title | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adjusted | 2018 YTD 3-15-18 | 2019 Projected |
|---|------------------------|------------------------|------------------------|--------------------------|-----------------------------|---------------------------|
| 3600 REVENUE FROM OTHER AGENCIES | | | | | | |
| 3605-0000 MOTOR VEHICLE IN-LIEU TAX | 10,395 | 9,909 | 10,990 | - | 12,889 | 10,000 |
| 3605-3110 PROP TAX IN LIEU OF MOTR VHCL LIC FEES | 2,080,884 | 2,148,780 | 2,283,356 | 2,365,500 | 1,182,077 | 2,455,882 |
| 3625-0000 HOMEOWNERS PROPERTY TAX RELIEF | 10,184 | 9,947 | 9,865 | 9,500 | 4,848 | 9,500 |
| 3655-0000 P.O.S.T. REIMBURSEMENT | 9,728 | 5,240 | 11,290 | 7,500 | 3,365 | 12,000 |
| 3685-0000 CALIF REIMB FOR MANDATED COSTS | 86,297 | 38,034 | 7,210 | 10,000 | 18 | 7,500 |
| 3688-0000 CORRECTIONS TRAINING | 5,620 | 5,720 | 4,769 | 6,000 | 3,207 | 5,000 |
| 3690-0000 REDEVELOPMENT AGENCY REIMB. | 98,787 | - | - | - | - | - |
| 3696-3641 COPS HIRING PROGRAM | - | - | - | - | 8,341 | - |
| 3699-0000 MISCELLANEOUS REIMBURSEMENTS | 5 | - | - | - | - | - |
| | <u>2,301,900</u> | <u>2,217,630</u> | <u>2,327,480</u> | <u>2,398,500</u> | <u>1,214,745</u> | <u>2,499,882</u> |
| 3700 CHARGES FOR SERVICES | | | | | | |
| 3705-0000 ZONING & PLANNING FEES | 57,202 | 74,354 | 91,681 | 75,000 | 43,127 | 75,000 |
| 3706-0000 PUBLIC NOTIFICATION FEES | 703 | 840 | 1,200 | 1,000 | 120 | 700 |
| 3708-0000 ENVIRONMENTAL ASSESSMENT FEES | 816 | 1,428 | 2,040 | 1,500 | 204 | 1,000 |
| 3710-0000 DUPLICATING FEES | 18,126 | 18,405 | 20,669 | 16,000 | 13,431 | 16,000 |
| 3712-0000 CODE ENFORCEMENT INSPECTION ORDER FEE | - | 247 | 1,559 | 4,500 | 638 | 1,500 |
| 3714-0000 INSPECTION UPON RESALE PROGRAM | 21,765 | 26,400 | 23,280 | 25,000 | 14,400 | 20,000 |
| 3715-0000 SPECIAL POLICE SERVICES | 215,298 | 227,457 | 199,414 | 225,000 | 104,495 | 215,000 |
| 3715-0039 TREASURY FORFEITURE | - | 271 | - | - | - | - |
| 3719-0154 AIMS MAINT & DEVELOP SURCHARGE EDGESOFI | 18,045 | 21,678 | 24,255 | 25,000 | 16,958 | 25,000 |
| 3720-0000 FINGERPRINT SERVICES | 47,932 | 42,027 | 42,201 | 43,000 | 24,498 | 42,000 |
| 3720-3721 FINGERPRINT - LIVESCAN SERVICES | - | - | - | - | - | - |
| 3723-0000 DUI RECOVERY COST PROGRAM | 200 | - | - | - | - | - |
| 3725-0000 BOOKING & PROCESSING FEE REIMB | 11,865 | 11,593 | 12,673 | 12,000 | 7,878 | 12,000 |
| 3726-0000 VEHICLE INSPECTION FEES | 8,755 | 13,788 | 11,663 | 12,000 | 7,460 | 12,000 |
| 3728-0000 VENDOR INSPECTION FEES | 20,234 | 25,270 | 16,356 | 20,000 | 9,703 | 18,000 |
| 3730-0000 ENGINEERING & INSPECTION FEES | 208,110 | 52,314 | 83,591 | 60,000 | 48,513 | 65,000 |
| 3731-0000 SWIMMING POOL AREA RENTAL FEES | 7,640 | - | - | - | - | - |
| 3732-0000 UPSTAIRS BANQUET RENTAL AT REC PARK | 9,548 | - | - | - | - | - |
| 3733-0000 SWIM TEAM FEES | 86,371 | - | - | - | - | - |
| 3734-0000 CLASSES/AEROBICS | (38) | - | - | - | - | - |
| 3735-3661 CNG FUELING STATION | 188,297 | - | - | - | - | - |
| 3738-0000 SPECIAL EVENT SERVICES | - | 1,302 | 4,658 | 2,500 | 2,303 | 3,500 |
| 3770-1335 SNACK BAR | 1,000 | 514 | - | - | - | - |
| 3770-1338 SWIM LESSONS | 22,562 | - | - | - | - | - |
| 3777-0000 FACILITY RENTAL | 103,765 | 86,496 | 91,603 | 100,000 | 53,449 | 100,000 |
| 3778-0000 DAY CAMP | - | - | - | - | - | - |
| 3779-0000 SWIMMING POOL | 14,802 | - | - | - | - | - |
| 3780-0000 COURT COMMITMENT PROGRAM | 114,033 | 116,225 | 117,580 | 115,000 | 81,705 | 115,000 |
| 3781-0000 IMPOUNDED VEHICLES | 23,310 | 23,135 | 33,273 | 23,000 | 28,999 | 25,000 |
| 3783-0000 VEHICLE ADMIN. PROCESSING FEE | 8,600 | 9,150 | 7,350 | 8,500 | 5,000 | 8,500 |
| 3785-0000 ALARM FEES | 18,863 | 28,789 | 22,430 | 20,000 | 20,330 | 21,000 |
| 3795-0000 ADMINISTRATIVE OVERHEAD | 937,881 | 926,800 | 1,262,227 | 1,426,841 | 951,228 | 1,400,256 |
| | <u>2,165,685</u> | <u>1,708,483</u> | <u>2,069,703</u> | <u>2,215,841</u> | <u>1,434,439</u> | <u>2,176,456</u> |
| 3800 MISCELLANEOUS REVENUE | | | | | | |
| 3855-0000 PARKING METER REV-CIVIC CENTER | 54,993 | 42,946 | 44,017 | 50,000 | 31,519 | 50,000 |
| 3890-0195 RELAY FOR LIFE | - | 3,557 | - | - | - | - |
| | <u>54,993</u> | <u>46,503</u> | <u>44,017</u> | <u>50,000</u> | <u>31,519</u> | <u>50,000</u> |

**CITY OF SAN FERNANDO
GENERAL FUND
PROJECTED REVENUE DETAIL
FISCAL YEAR 2018-2019**

| Account Number & Title | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adjusted | 2018 YTD 3-15-18 | 2019 Projected |
|--|-------------------|-------------------|-------------------|-------------------|---------------------|-------------------|
| 3900 OTHER REVENUE | | | | | | |
| 3900-0000 OTHER REVENUE | - | - | 15 | - | - | - |
| 3901-0000 MISCELLANEOUS REVENUE | 33,169 | 101,807 | 34,186 | 50,000 | 4,056 | 30,000 |
| 3901-3750 SENIOR NUTRITION MEALS-CONTRIBUTIONS | - | - | 1,068 | - | - | - |
| 3901-3752 HOME DELIVERED MEALS C2 CONT | - | - | 273 | - | - | - |
| 3904-0000 VENDING MACHINE | 1,206 | 43 | - | - | - | - |
| 3907-0000 REFUND OF EXCISE TAXES | (15,902) | - | - | - | - | - |
| 3908-0000 MISCELLANEOUS REVENUE - SWIMMING POOL | 12,066 | - | - | - | - | - |
| 3910-0000 SALE OF PROPERTY & EQUIPMENT | 1,033,066 | - | - | - | - | - |
| 3920-0000 GENERAL CITY ELECTION | 40,428 | 12 | (157) | - | - | - |
| 3930-0000 MALL MAINTENANCE LEVY | 95,417 | 66,026 | 85,742 | 100,000 | 16,617 | 85,000 |
| 3947-0000 SA ADMINISTRATIVE COST ALLOWANCE | 223,961 | 250,000 | 250,000 | 218,302 | 125,000 | 250,000 |
| 3949-0000 SOLID WASTE ADMIN FEES | - | - | 3,071 | 1,000 | 895 | 1,000 |
| 3950-0000 PROPERTY DAMAGE REIMBURSEMENT | 22,671 | 725 | 1,631 | - | 10,544 | - |
| 3960-0000 AREA B ASSESSMENT ADMIN LEVY | 1,566 | 1,429 | 1,699 | 1,500 | 639 | 1,500 |
| 3961-0000 TRANSFER FROM GAS TAX FUND | 523,006 | 73,438 | 99,164 | 184,234 | 122,823 | 254,642 |
| 3963-0000 TRANSFER FROM TRAFFIC SAFETY | 30,000 | 6,045 | 14,747 | 15,000 | 10,000 | 10,000 |
| 3965-0000 TRANSFER FROM TDA-LOCAL TRANSPORTATION | 19,506 | - | - | - | - | - |
| 3968-0000 TRANSFER FROM PROP C FUND | 179,967 | - | - | - | - | - |
| 3972-0000 TRNSFR FROM COPS SLESF FUND 2 | 100,000 | 100,000 | 120,000 | 100,000 | 66,667 | 125,000 |
| 3976-0000 TRANSFER-FIRE RETIREMENT TRNSF | - | - | - | - | - | - |
| 3978-0000 TRANS FROM RETIREMENT TAX FUND | - | - | - | - | - | - |
| 3979-0000 TRANSFER FROM PAVEMENT MANAGEMENT | - | 100,000 | 20,000 | - | - | - |
| 3992-0000 TRANSFER FROM SEWER | 60,000 | 60,000 | 60,000 | 60,000 | 40,000 | 60,000 |
| 3995-0000 TRANSFER FROM THE WATER FUND | 61,000 | 61,000 | 60,000 | 60,000 | 40,000 | 60,000 |
| | <u>2,421,126</u> | <u>820,525</u> | <u>751,439</u> | <u>790,036</u> | <u>437,241</u> | <u>877,142</u> |
| TOTAL GENERAL FUND PROJECTED REVENUE | 19,741,239 | 18,322,414 | 19,128,032 | 19,354,177 | 10,678,673 | 19,519,280 |

General Fund Revenue - 5 year History



CITY OF SAN FERNANDO
GENERAL FUND
SUMMARY OF APPROPRIATIONS BY DIVISION - 5 YEAR HISTORY
FISCAL YEAR 2018-2019

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|--|------------------|------------------|------------------|------------------|------------------|
| ADMINISTRATION | Actual | Actual | Actual | Adjusted | Proposed |
| 01-101 City Council | 87,052 | 126,983 | 229,572 | 182,861 | 180,709 |
| 01-102* Treasurer | 143,894 | 157,574 | - | - | - |
| 01-105 Administration | 351,916 | 421,385 | 422,979 | 451,000 | 403,562 |
| 01-106 Personnel | 261,190 | 308,005 | 313,801 | 385,774 | 390,190 |
| 01-110 City Attorney | 181,009 | 314,487 | 204,587 | 250,000 | 250,000 |
| 01-112 Labor Attorney | 41,429 | 65,420 | 116,425 | 80,000 | 100,000 |
| 01-500 Fire Services - Contract | 2,676,891 | 2,841,311 | 2,765,294 | 3,000,000 | 3,000,000 |
| Total Administration Department | 3,743,381 | 4,235,165 | 4,052,658 | 4,349,635 | 4,324,461 |

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|------------------------------------|----------------|----------------|----------------|-----------------|-----------------|
| CITY CLERK | Actual | Actual | Actual | Adjusted | Proposed |
| 01-115 City Clerk | 150,030 | 230,640 | 229,553 | 251,281 | 257,186 |
| 01-116 Elections | 62,845 | 300 | 34,743 | 7,000 | 40,000 |
| Total City Clerk Department | 212,875 | 230,940 | 264,296 | 258,281 | 297,186 |

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|-----------------------------------|------------------|------------------|------------------|------------------|------------------|
| FINANCE | Actual | Actual | Actual | Adjusted | Proposed |
| 01-130 Finance Administration | 577,386 | 645,317 | 713,534 | 670,675 | 715,245 |
| 01-131 Treasury | - | - | 102,508 | 181,487 | 125,352 |
| 01-135 Information Technology | - | 478,196 | 390,289 | 412,948 | 457,950 |
| 01-180 Retirement Health Premiums | 801,312 | 833,127 | 869,068 | 875,000 | 925,000 |
| 01-190 Non-Departmental | 3,480,949 | 641,355 | 408,084 | 898,216 | 788,600 |
| Total Finance Department | 4,859,647 | 2,597,994 | 2,483,483 | 3,038,326 | 3,012,146 |

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|------------------------------------|----------------|----------------|------------------|------------------|------------------|
| COMMUNITY DEVELOPMENT | Actual | Actual | Actual | Adjusted | Proposed |
| 01-140 Building and Safety | 216,453 | 241,901 | 261,072 | 265,861 | 193,831 |
| 01-150 Planning/Administration | 233,184 | 289,027 | 293,414 | 313,237 | 442,417 |
| 01-152 Community Preservation | 325,761 | 409,726 | 470,651 | 508,769 | 447,937 |
| Total Community Development | 775,398 | 940,654 | 1,025,136 | 1,087,867 | 1,084,184 |

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|--------------------------------|------------------|------------------|------------------|------------------|------------------|
| POLICE | Actual | Actual | Actual | Adjusted | Proposed |
| 01-222 Police Admin | 1,304,768 | 1,139,929 | 1,187,954 | 1,075,258 | 1,085,653 |
| 01-224 Detectives | 508,964 | 761,240 | 854,510 | 1,135,393 | 1,132,722 |
| 01-225 Patrol | 4,218,238 | 5,164,634 | 5,139,379 | 5,522,239 | 5,567,841 |
| 01-226 Reserves/Explorers | 27,509 | 68,556 | 57,488 | 79,484 | 73,872 |
| 01-230 Community Service | 179,901 | 161,806 | 181,024 | 184,287 | 260,630 |
| 01-250 Emergency Services | 6,864 | - | - | 25,000 | 5,000 |
| Total Police Department | 6,246,244 | 7,296,165 | 7,420,354 | 8,021,662 | 8,125,717 |

CITY OF SAN FERNANDO
GENERAL FUND
SUMMARY OF APPROPRIATIONS BY DIVISION - 5 YEAR HISTORY
FISCAL YEAR 2018-2019

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|-----------------------------------|------------------|----------------|----------------|------------------|------------------|
| PUBLIC WORKS | Actual | Actual | Actual | Adjusted | Proposed |
| 01-310 PW Administration | 235,784 | 460,450 | 388,035 | 577,913 | 645,489 |
| 01-311 Street Maintenance | 168,187 | 89,048 | 189,604 | 264,838 | 254,642 |
| 01-312 Graffiti Removal | 8,179 | - | - | - | - |
| 01-313 Bus Shelter Maintenance | 86,634 | 646 | - | - | - |
| 01-320** Equipment Maintenance | 486,770 | - | - | - | - |
| 01-341 Mall Maintenance | 58,006 | 26,555 | 19,517 | 22,300 | 11,300 |
| 01-343 Street Sweeping | 146,450 | 27,595 | 27,600 | 27,600 | 27,600 |
| 01-346 Streets, Trees, & Parkways | 200,108 | 127,869 | 123,946 | 135,442 | 94,804 |
| 01-370 Traffic Safety | 58,589 | 171,721 | 146,962 | 132,941 | 145,470 |
| 01-371 Traffic Signals | 211,818 | 40,278 | 30,321 | 36,500 | 30,500 |
| 01-390** Facility Maintenance | 835,539 | - | - | - | - |
| Total Public Works | 2,496,065 | 944,162 | 925,986 | 1,197,535 | 1,209,804 |

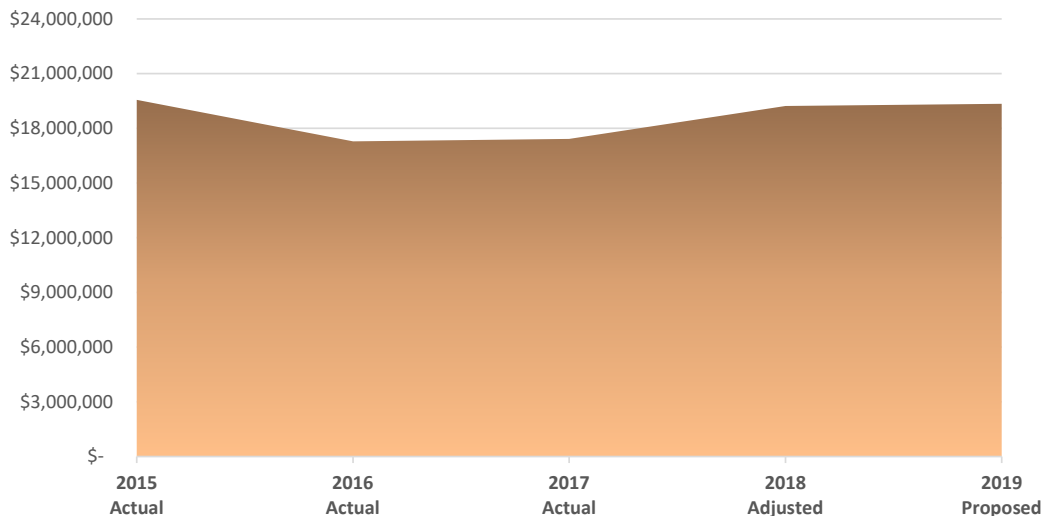
| | 2015 | 2016 | 2017 | 2018 | 2019 |
|---|------------------|------------------|------------------|------------------|------------------|
| RECREATION & COMM SERVICES | Actual | Actual | Actual | Adjusted | Proposed |
| 01-420 Administration | 433,885 | 386,000 | 475,154 | 463,172 | 468,783 |
| 01-422 Community Services | 174,615 | 206,652 | 192,180 | 184,574 | 165,367 |
| 01-423 Recreation | 81,887 | 299,491 | 406,902 | 469,271 | 484,607 |
| 01-424 Special Events | 175,897 | 146,599 | 179,840 | 160,480 | 170,970 |
| 01-430 Aquatics | 362,784 | 2,863 | - | - | - |
| Total Recreation & Comm Services | 1,229,067 | 1,041,606 | 1,254,075 | 1,277,498 | 1,289,727 |

| | | | | | |
|---------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL GENERAL FUND | \$ 19,562,677 | \$ 17,286,686 | \$ 17,425,989 | \$ 19,230,804 | \$ 19,343,226 |
|---------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|

* This division has been moved to the Finance department in FY 2017-2018

**Converted to Internal Service Fund in FY 2015-2016

General Fund Expenditure History



CITY OF SAN FERNANDO
GENERAL FUND
SUMMARY OF APPROPRIATIONS BY DIVISION - BY TYPE
FISCAL YEAR 2018-2019

The total budget for each General Fund division, by department. This summary provides an overview of each division's budget in each of the four main categories: Personnel, Maintenance and Operating Expenses (M & O), Capital/Transfers, and Internal Service Charges.

| ADMINISTRATION | Personnel | Operating | Capital Expenses | Internal Svc. Chrg. | Total Budget |
|--|------------------|------------------|-------------------------|----------------------------|---------------------|
| 01-101 City Council | 121,048 | 39,500 | - | 20,161 | 180,709 |
| 01-105 Administration | 335,702 | 22,050 | - | 45,810 | 403,562 |
| 01-106 Personnel | 295,022 | 43,905 | - | 51,263 | 390,190 |
| 01-110 City Attorney | - | 250,000 | - | - | 250,000 |
| 01-112 Labor Attorney | - | 100,000 | - | - | 100,000 |
| 01-500 Fire Services - Contract | - | 3,000,000 | - | - | 3,000,000 |
| Total Administration Department | 751,772 | 3,455,455 | - | 117,234 | 4,324,461 |

| CITY CLERK | Personnel | Operating | Capital Expenses | Internal Svc. Chrg. | Total Budget |
|------------------------------------|------------------|------------------|-------------------------|----------------------------|---------------------|
| 01-115 City Clerk | 194,879 | 31,285 | - | 31,022 | 257,186 |
| 01-116 Elections | 1,000 | 39,000 | - | - | 40,000 |
| Total City Clerk Department | 195,879 | 70,285 | - | 31,022 | 297,186 |

| FINANCE | Personnel | Operating | Capital Expenses | Internal Svc. Chrg. | Total Budget |
|-----------------------------------|------------------|------------------|-------------------------|----------------------------|---------------------|
| 01-130 Finance Administration | 491,994 | 142,150 | - | 81,101 | 715,245 |
| 01-131 Treasury | 97,045 | 1,715 | - | 26,592 | 125,352 |
| 01-135 Information Technology | - | 412,950 | 45,000 | - | 457,950 |
| 01-180 Retirement Health Premiums | 925,000 | - | - | - | 925,000 |
| 01-190 Non-Departmental | 85,000 | 323,600 | 380,000 | - | 788,600 |
| Total Finance Department | 1,599,039 | 880,415 | 425,000 | 107,692 | 3,012,146 |

| COMMUNITY DEVELOPMENT | Personnel | Operating | Capital Expenses | Internal Svc. Chrg. | Total Budget |
|------------------------------------|------------------|------------------|-------------------------|----------------------------|---------------------|
| 01-140 Building and Safety | 152,328 | 9,710 | - | 31,793 | 193,831 |
| 01-150 Planning/Administration | 338,008 | 64,995 | - | 39,414 | 442,417 |
| 01-152 Community Preservation | 284,115 | 48,895 | - | 114,927 | 447,937 |
| Total Community Development | 774,451 | 123,600 | - | 186,133 | 1,084,184 |

| POLICE | Personnel | Operating | Capital Expenses | Internal Svc. Chrg. | Total Budget |
|--------------------------------|------------------|------------------|-------------------------|----------------------------|---------------------|
| 01-222 Police Admin | 727,543 | 210,250 | - | 147,860 | 1,085,653 |
| 01-224 Detectives | 883,519 | 19,615 | - | 229,588 | 1,132,722 |
| 01-225 Patrol | 4,504,897 | 68,700 | 52,000 | 942,244 | 5,567,841 |
| 01-226 Reserves/Explorers | 50,000 | 12,000 | - | 11,872 | 73,872 |
| 01-230 Community Service | 226,325 | 400 | - | 33,905 | 260,630 |
| 01-250 Emergency Services | - | 5,000 | - | - | 5,000 |
| Total Police Department | 6,392,284 | 315,965 | 52,000 | 1,365,468 | 8,125,717 |

CITY OF SAN FERNANDO
GENERAL FUND
SUMMARY OF APPROPRIATIONS BY DIVISION - BY TYPE
FISCAL YEAR 2018-2019

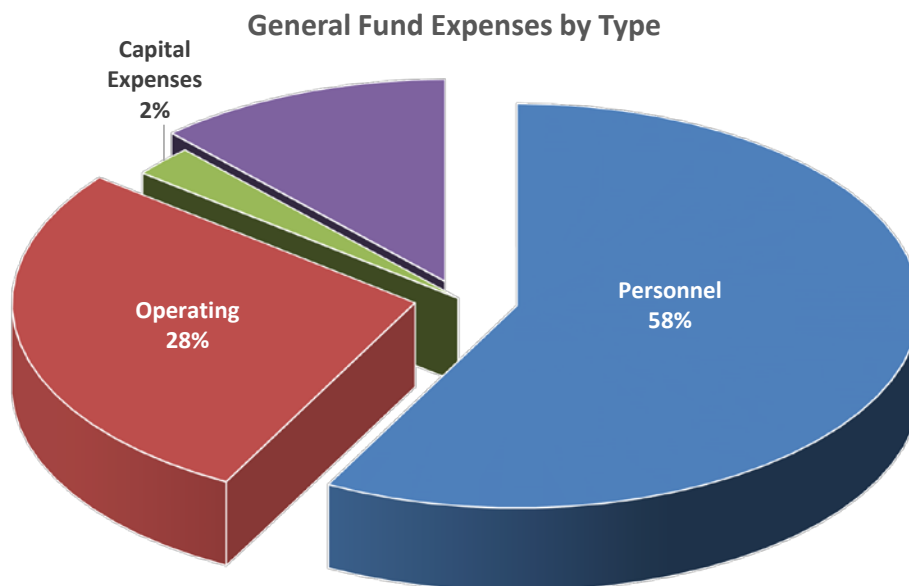
The total budget for each General Fund division, by department. This summary provides an overview of each division's budget in each of the four main categories: Personnel, Maintenance and Operating Expenses (M & O), Capital/Transfers, and Internal Service Charges.

| PUBLIC WORKS* | Personnel | Operating | Capital Expenses | Internal Svc. Chrg. | Total Budget |
|-----------------------------------|------------------|------------------|-------------------------|----------------------------|---------------------|
| 01-310 PW Administration | 394,465 | 193,930 | - | 57,094 | 645,489 |
| 01-311 Street Maintenance | 66,293 | 117,550 | - | 70,799 | 254,642 |
| 01-341 Mall Maintenance | - | 11,300 | - | - | 11,300 |
| 01-343 Street Sweeping | - | 27,600 | - | - | 27,600 |
| 01-346 Streets, Trees, & Parkways | 29,860 | 10,000 | - | 54,944 | 94,804 |
| 01-370 Traffic Safety | 68,205 | 32,500 | - | 44,765 | 145,470 |
| 01-371 Traffic Signals | - | 30,500 | - | - | 30,500 |
| Total Public Works | 558,823 | 423,380 | - | 227,601 | 1,209,804 |

| RECREATION & COMM SERVICES | Personnel | Operating | Capital Expenses | Internal Svc. Chrg. | Total Budget |
|---|------------------|------------------|-------------------------|----------------------------|---------------------|
| 01-420 Administration | 334,455 | 58,300 | - | 76,028 | 468,783 |
| 01-422 Community Services | 127,056 | 8,000 | - | 30,311 | 165,367 |
| 01-423 Recreation | 341,040 | 6,000 | - | 137,567 | 484,607 |
| 01-424 Cultural Arts and Special Events | 95,696 | 56,600 | - | 18,674 | 170,970 |
| Total Recreation & Comm Services | 898,247 | 128,900 | - | 262,581 | 1,289,727 |

| | | | | | |
|---------------------------|----------------------|---------------------|-------------------|---------------------|----------------------|
| TOTAL GENERAL FUND | \$ 11,170,495 | \$ 5,398,000 | \$ 477,000 | \$ 2,297,731 | \$ 19,343,226 |
|---------------------------|----------------------|---------------------|-------------------|---------------------|----------------------|

*Excludes Special Revenue and Enterprise Funded expenditures.





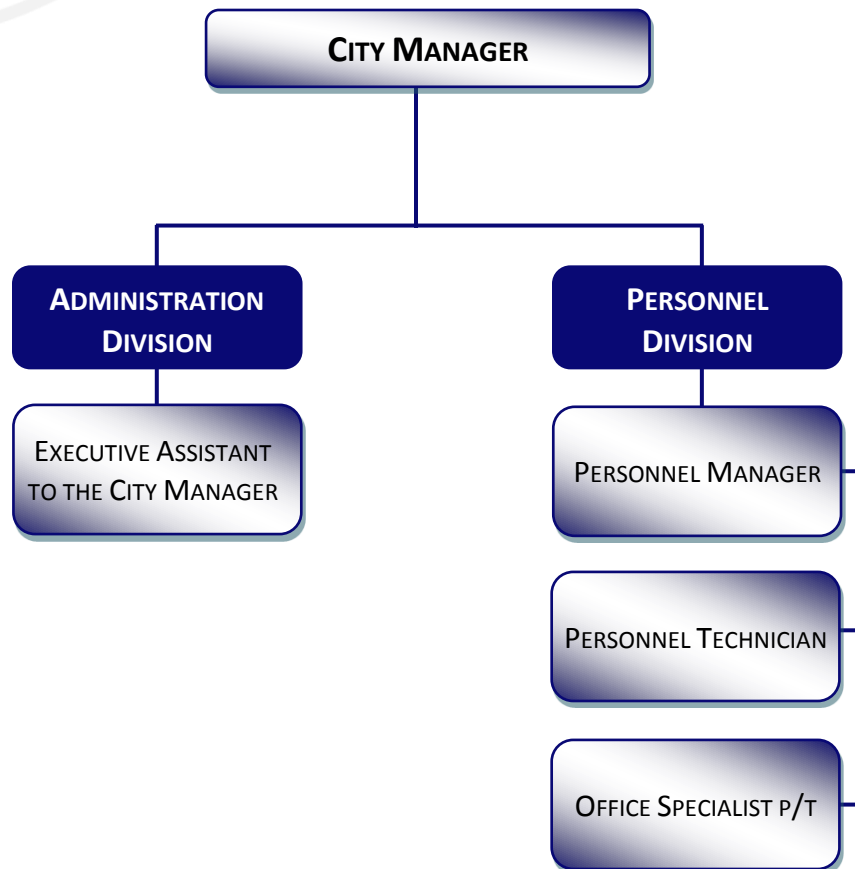
SECTION IV. GENERAL FUND DEPARTMENTAL BUDGETS



ADMINISTRATION DEPARTMENT

THE CITY OF SAN FERNANDO

ORGANIZATIONAL CHART ADMINISTRATION DEPARTMENT FISCAL YEAR 2018-2019



MISSION STATEMENT

The mission of the Administration Department is to sustain and enhance the quality of life in the San Fernando community by implementing City Council policies, developing and maintaining responsive City programs and services within approved budgetary guidelines, providing leadership and motivation to City staff, maintaining and planning for fiscal integrity, and initiating and continuing strong relationships with local and regional businesses and governmental agencies.

DEPARTMENT OVERVIEW

The Administration Department includes the City Manager's Office, Personnel Division, and management of the City Attorney and Fire Services contract. The Administration Department is responsible for managing day-to-day operations of the City, including, but not limited to, facilitating quality City service delivery to internal and external customers, coordinating inter-departmental cooperation, recruiting and retaining talented staff, and setting overall fiscal policy.

ACCOMPLISHMENTS FOR FY 2017-2018

1. Facilitate a smooth transition for permanent City Manager and three department heads.
2. Increase transparency and communication by expanding the City's social media footprint.
3. Complete negotiating a new five-year Memorandum of Understanding with SFPEA.
4. Work with City Council Ad Hoc Committee to develop recommendations regarding local cannabis regulation and permitting program that is appropriately scaled for the City of San Fernando.
5. Successful conclusion of longstanding planning efforts in Downtown Corridors Specific Plan (SP5), Safe and Active Street Program, and Park Master Plan.
6. Continue Public Private Partnerships for key projects including Calles Verdes Project (Tree People) and Pacoima Wash Trail (Pacoima Beautiful).
7. Continue real property negotiations on Swap Meet and Community Medical Center.
8. Implement a successful Open Streets Event.
9. Complete annual personnel evaluations for all staff.

OBJECTIVES FOR FY 2018-2019

1. Complete negotiating a new Memorandum of Understanding with SFPCA.
2. Coordinate a community visioning process to develop consensus about what future the community wants and deciding what steps are necessary to achieve that vision.
3. Adopt and implement updated personnel rules and general policies.
4. Adopt and implement City Council approved changes resulting from the classification and compensation study.
5. Complete and commence activity on a Citywide economic development implementation plan including associated marketing strategy.
6. Facilitate the business community in their effort to establish a property based downtown

OBJECTIVES FOR FY 2018-2019

business improvement district (PBID).

7. Construct key projects including Calles Verdes Project (Tree People) and Pacoima Wash Trail (Pacoima Beautiful).
8. Establish and implement a Social Media Policy.

SOURCES:

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|------------------------------|------------------|------------------|------------------|------------------|------------------|
| ADMINISTRATION | Actual | Actual | Actual | Adjusted | Proposed |
| GENERAL REVENUE | 3,743,381 | 4,235,165 | 4,052,658 | 4,349,635 | 4,324,461 |
| TOTAL FUNDING SOURCES | 3,743,381 | 4,235,165 | 4,052,658 | 4,349,635 | 4,324,461 |

USES:

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|--|------------------|------------------|------------------|------------------|------------------|
| ADMINISTRATION | Actual | Actual | Actual | Adjusted | Proposed |
| 01-101 City Council | 87,052 | 126,983 | 229,572 | 182,861 | 180,709 |
| 01-102* Treasurer | 143,894 | 157,574 | - | - | - |
| 01-105 Administration | 351,916 | 421,385 | 422,979 | 451,000 | 403,562 |
| 01-106 Personnel | 261,190 | 308,005 | 313,801 | 385,774 | 390,190 |
| 01-110 City Attorney | 181,009 | 314,487 | 204,587 | 250,000 | 250,000 |
| 01-112 Labor Attorney | 41,429 | 65,420 | 116,425 | 80,000 | 100,000 |
| 01-500 Fire Services - Contract | 2,676,891 | 2,841,311 | 2,765,294 | 3,000,000 | 3,000,000 |
| Total Administration Department | 3,743,381 | 4,235,165 | 4,052,658 | 4,349,635 | 4,324,461 |

PERSONNEL:

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|---|-------------|-------------|-------------|-------------|-------------|
| ADMINISTRATION | ACTUAL | ACTUAL | ACTUAL | ADOPTED | PROPOSED |
| City Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Executive Assistant to the City Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Treasurer Assistant | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 |
| Office Clerk | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 |
| Personnel Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Personnel Technician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Personnel Assistant (FTE) | 0.00 | 0.00 | 0.00 | 0.75 | 0.75 |
| TOTAL ADMINISTRATION DEPARTMENT | 6.00 | 6.00 | 6.00 | 4.75 | 4.75 |

DIVISION OVERVIEW

Serving as the City's legislative body, the City Council establishes policy for the City. Its members are elected at large on a nonpartisan basis to four-year overlapping terms. The Mayor is a member of the City Council that is selected annually by his or her peers, and acts as the ceremonial head of the City.

The Council also sits as the Board of Directors for the Public Financing Authority, Parking Authority, and Successor Agency to the San Fernando Redevelopment Agency. Individual Councilmembers also serve on various regional and local organizations to collaborate or to voice concerns on issues that may affect San Fernando's quality of life.

The City Council has the authority to create advisory bodies on matters of policy and to regularly appoint residents to serve on City's boards and commissions. Regular City Council meetings are held on the first and third Monday of every month. Special and adjourned meetings are conducted on an as-needed basis.

Dept: Administration

Div: City Council

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/30/17 | 2019 Proposed |
|---|--|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 001-101-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 34,629 | 36,411 | 74,257 | 37,200 | 37,200 | 29,587 | 37,200 |
| 001-101-0000-4120 | O.A.S.D.I. | 3,171 | 3,651 | 6,785 | 2,662 | 2,662 | 2,793 | 2,662 |
| 001-101-0000-4126 | HEALTH INSURANCE | 21,868 | 39,600 | 43,383 | 64,874 | 64,874 | 21,961 | 77,676 |
| 001-101-0000-4128 | DENTAL INSURANCE | 3,639 | 5,047 | 5,301 | 5,103 | 5,103 | 2,552 | - |
| 001-101-0000-4136 | OPTICAL INSURANCE | 873 | 1,248 | 1,322 | 1,285 | 1,285 | 642 | - |
| 001-101-0000-4138 | LIFE INSURANCE | - | 255 | 510 | 510 | 510 | 255 | 510 |
| 001-101-0000-4140 | WELLNESS BENEFIT | - | - | - | 3,000 | - | - | 3,000 |
| Personnel Costs | | 64,180 | 86,212 | 131,559 | 114,634 | 111,634 | 57,790 | 121,048 |
| 001-101-0000-4270 | PROFESSIONAL SERVICES | - | - | 19,247 | - | 6,753 | 9,726 | - |
| 001-101-0000-4300 | DEPARTMENT SUPPLIES | 2,711 | 2,286 | 31,251 | 4,100 | 4,100 | 1,772 | 2,100 |
| 001-101-0000-4390 | VEHICLE ALLOW & MILEAGE | 6,040 | 11,316 | 14,439 | 14,900 | 14,900 | 6,923 | 14,900 |
| 001-101-0101-4140 | WELLNESS BENEFIT | - | 600 | 600 | - | 600 | 600 | - |
| 001-101-0101-4220 | PHONE & PAGER - S. BALLIN | 760 | 317 | - | - | - | - | - |
| 001-101-0101-4370 | MEETINGS & TRAVEL - S. BALLIN | 18 | 3,290 | 3,808 | 4,000 | 4,000 | - | 4,000 |
| 001-101-0101-4380 | SUBSCRIPTIONS, DUES & MMBRSHIPS - S. | 100 | 175 | - | 200 | 200 | 100 | 200 |
| 001-101-0103-4140 | WELLNESS BENEFIT | - | 600 | 600 | - | 600 | 390 | - |
| 001-101-0103-4220 | PHONE & PAGER - J. FAJARDO | - | - | - | - | - | 176 | - |
| 001-101-0103-4370 | MEETINGS & TRAVEL - J. FAJARDO | 2,652 | 3,050 | 3,733 | 4,000 | 4,000 | 1,647 | 4,000 |
| 001-101-0103-4380 | SUBSCRIPTIONS, DUES & MMBRSHIPS - J. F | 40 | 132 | 162 | 200 | 200 | 21 | 200 |
| 001-101-0107-4140 | WELLNESS BENEFIT | - | - | - | - | 600 | - | - |
| 001-101-0107-4220 | PHONE & PAGER - J. SOTO | 183 | 399 | 401 | 500 | 500 | 187 | 500 |
| 001-101-0107-4370 | MEETINGS & TRAVEL - J. SOTO | - | - | - | 4,000 | 4,000 | - | 4,000 |
| 001-101-0107-4380 | SUBSCRIPTIONS, DUES & MMBRSHIPS - J. S | - | - | - | 200 | 200 | - | 200 |
| 001-101-0109-4140 | WELLNESS BENEFIT | - | - | - | - | 600 | - | - |
| 001-101-0109-4220 | PHONE & PAGER - A. LOPEZ | 467 | 565 | 393 | 500 | 500 | 203 | 500 |
| 001-101-0109-4370 | MEETINGS & TRAVEL - A. LOPEZ | 3,950 | 3,007 | 2,089 | 4,000 | 4,000 | 1,292 | 4,000 |
| 001-101-0109-4380 | SUBSCRIPTIONS, DUES & MMBRSHIPS - A. | 100 | 124 | 109 | 200 | 200 | - | 200 |
| 001-101-0111-4140 | WELLNESS BENEFIT | - | 283 | 345 | - | 600 | - | - |
| 001-101-0111-4220 | PHONE & PAGER - R. GONZALES | 519 | 619 | 486 | 500 | 500 | 171 | 500 |
| 001-101-0111-4370 | MEETINGS & TRAVEL - R. GONZALES | 3,867 | 4,423 | 3,039 | 4,000 | 4,000 | - | 4,000 |
| 001-101-0111-4380 | SUBSCRIPTIONS, DUES & MMBRSHIPS - R. | 100 | 100 | - | 200 | 200 | 100 | 200 |
| 001-101-0113-4220 | PHONE & PAGER - J. AVILA | 520 | - | - | - | - | - | - |
| 001-101-0113-4370 | MEETINGS & TRAVEL - J. AVILA | 845 | - | - | - | - | - | - |
| Operations & Maintenance Costs | | 22,872 | 31,288 | 80,703 | 41,500 | 51,253 | 23,308 | 39,500 |
| 001-101-0000-4706 | LIABILITY CHARGE | - | 3,864 | 7,606 | 7,737 | 7,737 | 3,869 | 7,097 |
| 001-101-0000-4743 | FACILITY MAINTENANCE CHARGE | - | 5,620 | 9,704 | 12,232 | 12,237 | 6,119 | 13,063 |
| Internal Service Charges | | - | 9,484 | 17,310 | 19,968 | 19,974 | 9,988 | 20,161 |
| 001-101-0000-4500 | ****CAPITAL EXPENSES**** | - | - | - | - | - | - | - |
| Capital Costs | | - | - | - | - | - | - | - |
| Division Total | | 87,052 | 126,983 | 229,572 | 176,102 | 182,861 | 91,086 | 180,709 |

DIVISION OVERVIEW

The City Manager serves as the professional administrator of the City and is responsible for coordinating all day-to-day operations and administration. Duties include personnel and labor relations, the preparation and administration of the City budget, inter-governmental relations and organizing and implementing the City Council's policies. The City Manager is hired by the City Council and serves as the City Council's chief advisor.

The City Manager's Office also leads the City's economic development effort and will continue to seek funding for public improvement projects and identify new development opportunities that are in line with the community's desire for national retailers and restaurants.

Dept: Administration
Div: City Manager's Office

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/30/17 | 2019 Proposed |
|---|--------------------------------|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 001-105-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 262,565 | 270,108 | 300,791 | 271,291 | 271,291 | 134,027 | 283,545 |
| 001-105-0000-4105 | OVERTIME | 1,845 | 10,370 | 1,083 | 1,500 | 1,500 | 2,644 | 1,500 |
| 001-105-0000-4111 | COMMISSIONER'S REIMBURSEMENT | 200 | - | - | - | - | - | - |
| 001-105-0000-4120 | O.A.S.D.I. | 18,657 | 16,950 | 18,274 | 16,262 | 16,262 | 10,220 | 16,521 |
| 001-105-0000-4126 | HEALTH INSURANCE | 31,034 | 31,249 | 33,477 | 32,313 | 32,313 | 18,031 | 25,565 |
| 001-105-0000-4128 | DENTAL INSURANCE | 2,491 | 2,491 | 2,401 | 2,491 | 2,491 | 1,301 | 352 |
| 001-105-0000-4129 | RETIREE HEALTH SAVINGS | - | - | - | - | - | - | 1,200 |
| 001-105-0000-4130 | WORKER'S COMPENSATION INS. | 4,256 | 4,382 | 4,655 | 4,099 | 4,099 | 2,134 | 4,300 |
| 001-105-0000-4134 | LONG TERM DISABILITY INSURANCE | 1,061 | 1,591 | 795 | 1,591 | 1,591 | 283 | 1,700 |
| 001-105-0000-4136 | OPTICAL INSURANCE | 583 | 583 | 456 | 600 | 600 | 120 | 215 |
| 001-105-0000-4138 | LIFE INSURANCE | 204 | 204 | 159 | 204 | 204 | 51 | 204 |
| 001-105-0000-4140 | WELLNESS BENEFIT REIMBURSEMENT | - | - | 600 | 600 | 600 | - | 600 |
| Personnel Costs | | 322,895 | 337,928 | 362,691 | 330,951 | 330,951 | 168,811 | 335,702 |
| 001-105-0000-4220 | TELEPHONE | 399 | 585 | 761 | 600 | 600 | 372 | 600 |
| 001-105-0000-4230 | ADVERTISING | - | 16,429 | - | - | - | - | - |
| 001-105-0000-4260 | CONTRACTUAL SERVICES | 3,250 | 1,100 | 1,340 | 1,340 | 1,340 | 500 | 1,340 |
| 001-105-0000-4270 | PROFESSIONAL SERVICES | 2,536 | 2,869 | 3,869 | 52,500 | 52,500 | 187 | 2,500 |
| 001-105-0000-4300 | DEPARTMENT SUPPLIES | 14,867 | 3,360 | 2,279 | 3,010 | 3,010 | 1,045 | 3,010 |
| 001-105-0000-4360 | PERSONNEL TRAINING | - | 351 | - | 500 | 500 | 41 | 500 |
| 001-105-0000-4370 | MEETINGS, MEMBERSHIPS & TRAVEL | 1,309 | 5,115 | 3,612 | 7,500 | 7,500 | 1,154 | 7,500 |
| 001-105-0000-4380 | SUBSCRIPTIONS DUES & MMBRSHIPS | 1,828 | 2,217 | 2,488 | 3,000 | 3,000 | 1,910 | 3,000 |
| 001-105-0000-4390 | VEHICLE ALLOW & MILEAGE | 4,832 | 4,684 | 4,131 | 4,800 | 4,800 | 2,100 | 3,600 |
| Operations & Maintenance Costs | | 29,021 | 36,709 | 18,480 | 73,250 | 73,250 | 7,309 | 22,050 |
| 001-105-0000-4706 | LIABILITY CHARGE | - | 19,048 | 22,399 | 22,335 | 22,335 | 11,168 | 19,683 |
| 001-105-0000-4743 | FACILITY MAINTENANCE CHARGE | - | 27,701 | 19,409 | 24,464 | 24,464 | 12,237 | 26,127 |
| Internal Service Charges | | - | 46,749 | 41,808 | 46,799 | 46,799 | 23,405 | 45,810 |
| 001-105-0000-4500 | ****CAPITAL EXPENSES**** | - | - | - | - | - | - | - |
| Capital Costs | | - | - | - | - | - | - | - |
| Division Total | | 351,916 | 421,385 | 422,979 | 451,000 | 451,000 | 199,525 | 403,562 |

DIVISION OVERVIEW

The Personnel Division is responsible for providing human resource services in support of City departments and the community. Those services include effective administration of the recruitment and selection process to provide the community with the most qualified employees that will in turn provide the best quality services. Other services include the maintenance of all personnel files, administration of the bi-weekly employee payroll process, coordination of various training programs for employees, administration of the City's personnel rules and policies, and administration of the Memoranda of Understanding with each of the City's bargaining units. The Division also manages the City's risk management function, which includes workers' compensation, liability and property insurance, safety training, and claims management.

Dept: Administration

Div: Personnel

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/30/17 | 2019 Proposed |
|---|--------------------------------|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 001-106-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 178,540 | 186,338 | 184,852 | 182,725 | 182,725 | 92,340 | 183,067 |
| 001-106-0000-4103 | WAGES-PERMANENT EMPLOYEES | - | - | - | 28,903 | 28,903 | 12,400 | 37,780 |
| 001-106-0000-4105 | OVERTIME | - | 121 | - | - | - | - | - |
| 001-106-0000-4120 | O.A.S.D.I. | 13,658 | 14,264 | 14,160 | 15,855 | 15,855 | 8,004 | 16,561 |
| 001-106-0000-4126 | HEALTH INSURANCE | 27,484 | 32,976 | 39,658 | 48,644 | 48,644 | 23,845 | 50,475 |
| 001-106-0000-4128 | DENTAL INSURANCE | 4,276 | 4,276 | 4,365 | 5,987 | 5,987 | 2,993 | 2,138 |
| 001-106-0000-4130 | WORKER'S COMPENSATION INS. | 2,814 | 2,805 | 2,832 | 3,275 | 3,275 | 1,586 | 3,420 |
| 001-106-0000-4134 | LONG TERM DISABILITY INSURANCE | 931 | 939 | 948 | 939 | 939 | 474 | 940 |
| 001-106-0000-4136 | OPTICAL INSURANCE | 749 | 749 | 787 | 1,080 | 1,080 | 540 | 386 |
| 001-106-0000-4138 | LIFE INSURANCE | 204 | 204 | 204 | 245 | 245 | 102 | 255 |
| Personnel Costs | | 228,657 | 242,672 | 247,806 | 287,653 | 287,653 | 142,284 | 295,022 |
| 001-106-0000-4220 | TELEPHONE | 483 | 479 | 826 | 600 | 600 | 233 | 600 |
| 001-106-0000-4230 | ADVERTISING | 1,179 | 1,450 | 312 | 2,880 | 2,880 | 5,086 | 2,880 |
| 001-106-0000-4260 | CONTRACTUAL SERVICES | 4,851 | 5,705 | 6,768 | 12,900 | 12,900 | 8,577 | 12,900 |
| 001-106-0000-4270 | PROFESSIONAL SERVICES | 19,702 | 19,489 | 12,901 | 19,000 | 19,000 | 2,593 | 19,000 |
| 001-106-0000-4300 | DEPARTMENT SUPPLIES | 1,480 | 4,415 | 2,643 | 2,500 | 2,500 | 650 | 2,500 |
| 001-106-0000-4320 | DEPARTMENT EQUIPMENT MAINT | 3,999 | - | - | 4,125 | 4,125 | - | 4,125 |
| 001-106-0000-4360 | PERSONNEL TRAINING | 291 | 70 | 6,063 | 250 | 250 | 120 | 250 |
| 001-106-0000-4365 | TUITION REIMBURSEMENT | - | - | - | 3,000 | 3,000 | - | - |
| 001-106-0000-4370 | MEETINGS, MEMBERSHIPS & TRAVEL | - | - | 40 | 400 | 400 | - | 400 |
| 001-106-0000-4380 | SUBSCRIPTIONS DUES & MMBRSHIPS | 150 | - | 150 | 450 | 450 | - | 450 |
| 001-106-0000-4390 | VEHICLE ALLOW & MILEAGE | 302 | 408 | 272 | 400 | 400 | - | 400 |
| 001-106-0000-4430 | ACTIVITIES AND PROGRAMS | 96 | 175 | - | 400 | 400 | - | 400 |
| Operations & Maintenance Costs | | 32,533 | 32,191 | 29,975 | 46,905 | 46,905 | 17,259 | 43,905 |
| 001-106-0000-4706 | LIABILITY CHARGE | - | 13,504 | 16,611 | 19,413 | 19,413 | 9,707 | 17,298 |
| 001-106-0000-4743 | FACILITY MAINTENANCE CHARGE | - | 19,639 | 19,409 | 31,803 | 31,803 | 15,908 | 33,965 |
| Internal Service Charges | | - | 33,143 | 36,020 | 51,216 | 51,216 | 25,615 | 51,263 |
| 001-106-0000-4500 | CAPITAL EQUIPMENT | - | - | - | - | - | - | - |
| Capital Costs | | - | - | - | - | - | - | - |
| Division Total | | 261,190 | 308,005 | 313,801 | 385,774 | 385,774 | 185,158 | 390,190 |

DIVISION OVERVIEW

The City Attorney serves as the Chief Legal Officer for the City of San Fernando, the Successor Agency to the San Fernando Redevelopment Agency, Public Financing Authority and the Parking Authority. The City Attorney renders professional legal advice to the City Council, boards and commissions, and all City Departments. The City Attorney also represents the City in certain court proceedings and prepares all legal documents necessary to support the ongoing operations of the City. The City contracts with an outside law firm, Olivarez Madruga Lemieux O'Neill, LLP, to provide City Attorney services.

Dept: Administration

Div: City Attorney

| Account Number & Title | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/30/17 | 2019 Proposed |
|---|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 001-110-0000-4270 PROFESSIONAL SERVICES | 181,009 | 309,863 | 204,587 | 250,000 | 250,000 | 54,412 | 250,000 |
| 001-110-0098-4270 SUCCESSOR AGENCY TO THE RDA | - | 4,624 | - | - | - | - | - |
| Operations & Maintenance Costs | 181,009 | 314,487 | 204,587 | 250,000 | 250,000 | 54,412 | 250,000 |
| Division Total | 181,009 | 314,487 | 204,587 | 250,000 | 250,000 | 54,412 | 250,000 |

DIVISION OVERVIEW

The Legal Services - Labor Division accounts for special legal services for employment and labor-related issues. These services include consultation with expert legal professionals and subject matter experts to assist the City with labor contract negotiations, investigation of complaints and/or grievances, and consultation on day-to-day disciplinary issues, and conducting of appeals hearings.

Dept: Administration**Div: Labor Attorney**

| Account Number & Title | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
|---|--------|--------|---------|---------|----------|-----------------|----------|
| | Actual | Actual | Actual | Adopted | Adjusted | YTD 12/30/17 | Proposed |
| 001-112-0000-4270 PROFESSIONAL SERVICES | 41,429 | 65,420 | 116,425 | 80,000 | 80,000 | 51,562 | 100,000 |
| Operations & Maintenance Costs | 41,429 | 65,420 | 116,425 | 80,000 | 80,000 | 51,562 | 100,000 |
| Division Total | 41,429 | 65,420 | 116,425 | 80,000 | 80,000 | 51,562 | 100,000 |

DIVISION OVERVIEW

Fire services are provided by the Los Angeles City Fire Department (LAFD) on a contractual basis. The services provided by the LAFD include, but are not limited to, fire suppression, fire prevention, inspection, paramedic, emergency medical technician functions, and emergency medical response.

Dept: Administration**Div: Fire Services (LAFD Contract)**

| Account Number & Title | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/30/17 | 2019 Proposed |
|--|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 001-500-0000-4260 CONTRACTUAL SERVICES | 2,676,891 | 2,841,311 | 2,765,294 | 3,000,000 | 3,000,000 | 1,382,647 | 3,000,000 |
| Operations & Maintenance Costs | 2,676,891 | 2,841,311 | 2,765,294 | 3,000,000 | 3,000,000 | 1,382,647 | 3,000,000 |
| Division Total | 2,676,891 | 2,841,311 | 2,765,294 | 3,000,000 | 3,000,000 | 1,382,647 | 3,000,000 |

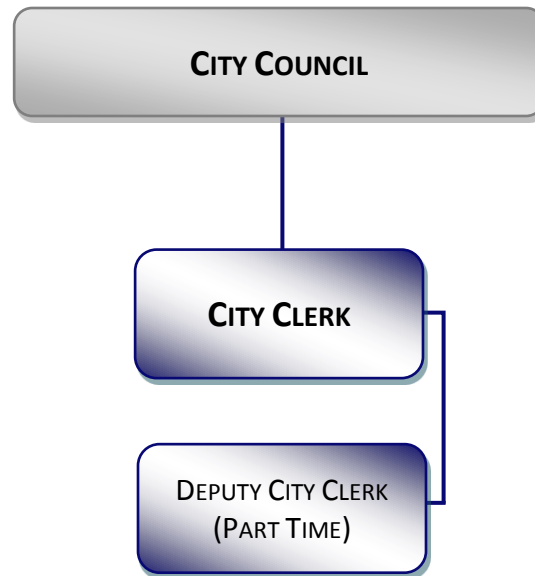


CITY CLERK DEPARTMENT

ORGANIZATIONAL CHART

CITY CLERK DEPARTMENT

FISCAL YEAR 2018-2019



MISSION STATEMENT

The City Clerk Department is dedicated to providing courteous, professional, and efficient service to the City Council, City staff, and the community in an ethical and neutral manner while ensuring the governmental process is transparent and open. The City Clerk Department is committed to conducting fair and impartial elections, preserving the City's legislative history, and providing timely access to public records.

DEPARTMENT OVERVIEW

The City Clerk Department is responsible for administering federal, state and local laws pertaining to elections, the Brown Act, the Public Records Act, the Political Reform Act, and AB1234 Ethics Training compliance; oversees City records management; provides legislative support functions including the preparation of agendas and minutes; prepares records and maintains all City Council legislative actions; safeguards the City seal; and performs a variety of other administrative duties in support of the City Council as assigned.

ACCOMPLISHMENTS FOR FY 2017-2018

- 1) **Senate Bill 415 Notice to Registered Voters.** Per SB415, a notice (postcard) regarding Ordinance No. 1668 and the changes to our General Municipal Election date and the terms of office for the currently elected members of the City Council, was prepared and mailed to 10,000+ registered voters.
- 2) **Education Commission Principals' Brunch.** Held a meet and greet brunch with local school principals, Commissioners, and City staff that provided an opportunity for networking and exchange/sharing of information.
- 3) **Education Commission Third Annual Scholarship Awards Ceremony.** In conjunction with various organizations and private donors, \$10,000 in scholarships was awarded to local students to honor the memory of both Elias Rodriguez and Gabriel Fernandez.
- 4) **City-wide Records Destruction.** Conducted a City-wide records destruction event.
- 5) **City Records Retention Policy.** Updated the records retention policy to conform with California Records Retention and Destruction (Gov. Code §34090) and provide the necessary guidance for managing and maintaining records including a disposition and destruction authority process. (Strategic Goal # 8)
- 6) **Contracts Policy:** Updated an administrative policy to establish a standard procedure regarding the preparation, execution, and processing of City contracts. (Strategic Goal # 8)

OBJECTIVES FOR FY 2018-2019

- 1) **Records Request Policy.** Establish an administrative policy for handling requests to inspect and/or copy public records in compliance with the California Public Records Act (Gov. Code § 6250 et seq.) and all existing laws pertaining to disclosure of public records. (Strategic Goal # 8)

OBJECTIVES FOR FY 2018-2019

- 2) **City Council Agenda Procedure Policy.** Update the current policy to streamline the agenda preparation process, ensure coordination between departments and City Attorney's office, effectively delegate staff resources, address the utilization of the correct formats when preparing agenda reports, resolutions, ordinances, etc., and comply with the Ralph M. Brown Act.
- 3) **Conflict of Interest Code Update.** Per the Political Reform Act, the biennial review of the Conflict of Interest Code will have to be reviewed, updated, and adopted by City Council.
- 4) **City-wide Records Destruction.** Conduct a City-wide records destruction event.
- 5) **General Municipal Election.** Work alongside the County of Los Angeles Registrar-Recorder regarding our consolidated November 6, 2018 election. Publish and/or post election-related notices, prepare candidate packets and distribute during the Nomination Period. Prepare various documents (i.e., resolutions) for adoption by the City Council and participate in the Vote by Mail Drop-off Program at City Hall.

SOURCES:

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|------------------------------|----------------|----------------|----------------|----------------|----------------|
| CITY CLERK | Actual | Actual | Actual | Adjusted | Proposed |
| GENERAL REVENUE | 172,447 | 230,928 | 264,453 | 258,281 | 297,186 |
| GENERAL CITY ELECTION | 40,428 | 12 | (157) | - | - |
| TOTAL FUNDING SOURCES | 212,875 | 230,940 | 264,296 | 258,281 | 297,186 |

USES:

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|------------------------------------|----------------|----------------|----------------|----------------|----------------|
| CITY CLERK | Actual | Actual | Actual | Adjusted | Proposed |
| 01-115 City Clerk | 150,030 | 230,640 | 229,553 | 251,281 | 257,186 |
| 01-116 Elections | 62,845 | 300 | 34,743 | 7,000 | 40,000 |
| Total City Clerk Department | 212,875 | 230,940 | 264,296 | 258,281 | 297,186 |

PERSONNEL:

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|------------------------------------|-------------|-------------|-------------|-------------|-------------|
| CITY CLERK | ACTUAL | ACTUAL | ACTUAL | ADOPTED | PROPOSED |
| City Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Deputy City Clerk (FTE) | 0.00 | 0.50 | 0.50 | 0.69 | 0.69 |
| TOTAL CITY CLERK DEPARTMENT | 1.00 | 1.50 | 1.50 | 1.69 | 1.69 |

DIVISION OVERVIEW

The responsibilities of the City Clerk's Department include: 1) agenda and packet preparation and distribution for all legislative meetings of the City Council and Successor Agency; 2) record and maintain proceedings of the meetings and process documents resulting from actions taken; 3) publish ordinances and other notices as required by law; 4) receive and open all City bids; 5) certify copies of official City documents; 6) maintain custody of official City records including codification of ordinances into the City Code; 7) serve as filing officer of the Fair Political Practices Commission (FPPC) responsible for all candidate and campaign committee filings as required by State law and the City's conflict of interest code; 8) provide records research upon request from the public, City Council, and departments, under the Public Records and Freedom of Information Acts; 9) maintain roster of City Council appointments to Commissions and Committees; 10) custodian of the official City Seal; 11) monitor AB1234 Biennial Ethics Training for Elected Officials, Commissioners and City employees; 12) administer oaths and affirmations, including Oath of Office to newly elected officials; 13) as liaison to the Education Commission, facilitates the meetings and performs all follow up assignments.

Dept: City Clerk Department
Div: City Clerk's Office

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|---|----------------------------------|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 001-115-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 95,252 | 126,139 | 116,398 | 117,638 | 117,638 | 60,200 | 120,928 |
| 001-115-0000-4103 | WAGES-TEMPORARY & PART-TIME | 12,643 | 23,218 | 35,625 | 38,053 | 38,053 | 17,153 | 37,784 |
| 001-115-0000-4105 | OVERTIME | 10,225 | 3,642 | - | - | - | - | - |
| 001-115-0000-4111 | COMMISSIONER'S REIMBURSEMENT | - | 2,000 | 2,350 | 3,000 | 3,000 | 950 | 3,000 |
| 001-115-0000-4120 | O.A.S.D.I. | 9,036 | 10,942 | 11,615 | 11,367 | 11,367 | 5,904 | 11,550 |
| 001-115-0000-4126 | HEALTH INSURANCE | 11,853 | 13,013 | 15,477 | 16,548 | 16,548 | 8,112 | 17,556 |
| 001-115-0000-4128 | DENTAL INSURANCE | 1,264 | 1,264 | 1,317 | 1,264 | 1,264 | 632 | - |
| 001-115-0000-4130 | WORKER'S COMPENSATION INS. | 1,866 | 2,059 | 2,293 | 2,348 | 2,348 | 1,121 | 2,386 |
| 001-115-0000-4134 | LONG TERM DISABILITY | - | 457 | 914 | 904 | 904 | 457 | 922 |
| 001-115-0000-4136 | OPTICAL INSURANCE | 209 | 209 | 224 | 215 | 215 | 107 | - |
| 001-115-0000-4138 | LIFE INSURANCE | 102 | 102 | 102 | 153 | 153 | 51 | 153 |
| 001-115-0000-4140 | WELLNESS BENEFIT | - | 600 | 600 | 600 | 600 | - | 600 |
| Personnel Costs | | 142,450 | 183,644 | 186,915 | 192,090 | 192,090 | 94,687 | 194,879 |
| 001-115-0000-4220 | TELEPHONE | - | - | - | - | - | - | - |
| 001-115-0000-4230 | ADVERTISING | 259 | 13,788 | 8,645 | 13,350 | 13,350 | 3,309 | 13,350 |
| 001-115-0000-4260 | CONTRACTUAL SERVICES | 3,561 | 5,074 | 4,273 | 6,000 | 6,000 | 2,463 | 6,000 |
| 001-115-0000-4300 | DEPARTMENT SUPPLIES | 960 | 2,644 | 546 | 900 | 900 | 250 | 1,100 |
| 001-115-0000-4360 | PERSONNEL TRAINING | 2,084 | 287 | 300 | 1,070 | 1,070 | 80 | 435 |
| 001-115-0000-4365 | TUITION REIMBURSEMENT | - | - | - | 1,500 | 1,500 | - | 1,500 |
| 001-115-0000-4370 | MEETINGS, MEMBERSHIPS & TRAVEL | 415 | 2,009 | 1,543 | 2,665 | 2,665 | 1,504 | 3,300 |
| 001-115-0000-4380 | SUBSCRIPTIONS DUES & MMBRSHIPS | 130 | 235 | 265 | 500 | 500 | - | 500 |
| 001-115-0000-4390 | VEHICLE ALLOW & MILEAGE | 171 | 329 | 322 | 200 | 200 | 93 | 3,600 |
| 001-115-0000-4450 | OTHER EXP (EDUCATION COMMISSION) | - | 766 | 539 | - | 1,695 | 586 | 1,500 |
| Operations & Maintenance Costs | | 7,580 | 25,132 | 16,433 | 26,185 | 27,880 | 8,285 | 31,285 |
| 001-115-0000-4706 | LIABILITY CHARGE | - | 8,908 | 11,649 | 12,964 | 12,964 | 6,482 | 11,426 |
| 001-115-0000-4743 | FACILITY MAINTENANCE CHARGE | - | 12,955 | 14,556 | 18,348 | 18,348 | 9,178 | 19,595 |
| Internal Service Charges | | - | 21,863 | 26,205 | 31,312 | 31,312 | 15,660 | 31,022 |
| Division Total | | 150,030 | 230,640 | 229,553 | 249,586 | 251,281 | 118,632 | 257,186 |

DIVISION OVERVIEW

On August 21, 2017 the San Fernando City Council adopted Ordinance No. 1668 to move our General Municipal Election from March of odd-numbered years to November of even-numbered years beginning in 2018. As a result of Senate Bill 415, the California Voter Participation Rights Act, the City was required to consolidate with the concurrent statewide elections administered by the Registrar-Recorder for the County of Los Angeles.

The next General Municipal Election will be held on November 6, 2018.

As the Election Official, the City Clerk is responsible for administering elections in accordance with federal, state, and local procedures. The City Clerk plans, conducts, and supervises the election process from election pre-planning to certification of election results and filing of final campaign disclosure documents (assists candidates in meeting their legal responsibilities before, during and after an election). The City will contract with the Los Angeles County Registrar-Recorder/County Clerk's Office regarding election consolidation and with Martin & Chapman Co. for election consulting services and supplies.

The City also assisted the County of Los Angeles with the April 3, 2018 Special and June 5, 2018 Statewide Direct Primary Elections by accommodating the use of City facilities for their operations.

Dept: City Clerk Department
Div: Elections

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|---|-----------------------------|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 001-116-0000-4103 | WAGES-TEMPORARY & PART-TIME | - | 118 | 45 | - | - | - | - |
| 001-116-0000-4105 | OVERTIME | 5,024 | 146 | 737 | - | - | - | 1,000 |
| 001-116-0000-4112 | TEMP. NON-EMPLOYEE WAGES | 2,325 | - | - | - | - | - | - |
| 001-116-0000-4120 | O.A.S.D.I. | 384 | 20 | 59 | - | - | - | - |
| 001-116-0000-4130 | WORKER'S COMPENSATION INS. | 79 | 16 | 81 | - | - | - | - |
| Personnel Costs | | 7,812 | 300 | 922 | - | - | - | 1,000 |
| 001-116-0000-4230 | ADVERTISING | 2,030 | - | 150 | - | 7,000 | 5,868 | 2,000 |
| 001-116-0000-4260 | CONTRACTUAL SERVICES | 51,583 | - | 32,474 | - | - | - | 36,000 |
| 001-116-0000-4300 | DEPARTMENT SUPPLIES | 1,324 | - | 1,135 | - | - | - | 1,000 |
| 001-116-0000-4360 | PERSONNEL TRAINING | - | - | - | - | - | - | - |
| 001-116-0000-4390 | VEHICLE ALLOW & MILEAGE | 96 | - | 63 | - | - | - | - |
| Operations & Maintenance Costs | | 55,033 | - | 33,822 | - | 7,000 | 5,868 | 39,000 |
| 001-105-0000-4706 | LIABILITY CHARGE | - | - | - | - | - | - | - |
| 001-116-0000-4743 | FACILITY MAINTENANCE CHARGE | - | - | - | - | - | - | - |
| Internal Service Charges | | - | - | - | - | - | - | - |
| Division Total | | 62,845 | 300 | 34,743 | - | 7,000 | 5,868 | 40,000 |



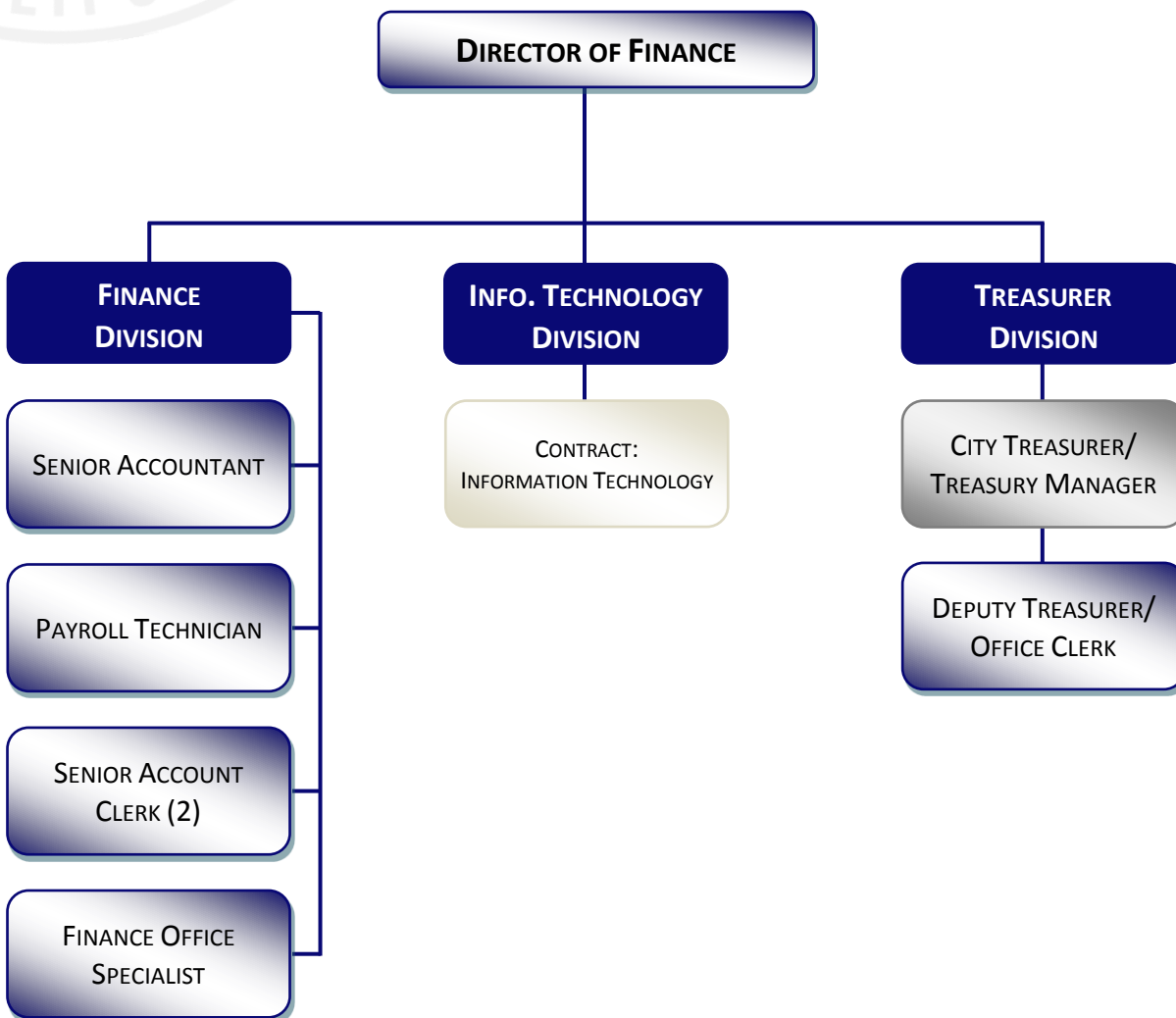
FINANCE DEPARTMENT

THE CITY OF SAN FERNANDO

ORGANIZATIONAL CHART

FINANCE DEPARTMENT

FISCAL YEAR 2018-2019



ELECTED OFFICIAL &
MISCELLANEOUS EMPLOYEE

MISSION STATEMENT

The mission of the Finance Department is to provide accurate, timely, clear and complete financial information to City Council, City departments, citizens, and the community at large while acting as the chief financial consultant to the City Manager and City Council. The Finance Department is committed to maintaining the financial stability and integrity of the City through sound fiscal policies and procedures that safeguard the City's assets.

DEPARTMENT OVERVIEW

The Finance Department is responsible for providing fiscal oversight and control to all City operating departments. As a central support function, the Finance Department administers and oversees all financial operations, including, but not limited to, working in partnership with other City departments to adhere to the adopted budget, implementing financial control measures, developing financial policies, and maximizing the value of the City's assets. As such, the Department provides quality services in conformance with the highest professional standards.

The Finance Department's primary functions include: accounting, budgeting, business licensing, cashiering, short/long-term financial planning and reporting, technology networking services, payroll services, purchasing, risk management, vendor payments, utility billing, and providing support to internal departments.

ACCOMPLISHMENTS FOR FY 2017-2018

- 1) Completed and implemented the non-utility user fee study to increase the City's cost recovery for special services.
- 2) Prepared and implemented a Cash Handling Policy to improve internal control procedures.
- 3) Completed negotiations with the City's largest bargaining unit, San Fernando Public Employees' Association SEIU Local 721.
- 4) Worked with HdL Companies to conduct Business License discovery and compliance activities to ensure all businesses in the City have a valid business license, which resulted in almost \$140,000 of additional business license revenue.
- 5) Completed the recruitment of a Payroll Technician to replace a retiring employee to ensure a seamless transition of payroll processing.
- 6) Received the Government Finance Officers Association *Distinguished Budget Presentation Award* for the fourth (4th) consecutive year and the *Certificate of Achievement for Excellence in Financial Reporting* for the twenty second (26th) consecutive year.

OBJECTIVES FOR FY 2018-2019

- 1) Provide a study session on all aspects of the City's pension system, including but not limited to: (a) benefits and disadvantages of the current system; (b) historic shortfalls and projected shortfalls; and (c) the special property tax used to balance such shortfalls.
- 2) Establish a Section 115 Pension and OPEB Trust.
- 3) Prepare and release Requests for Proposal for Information Technology and copier services.
- 4) Complete negotiations with the San Fernando Police Civilians' Association and the San Fernando Management Group.
- 5) Present minimum wage increase report to City Council for consideration.
- 6) Receive the Government Finance Officers Association *Distinguished Budget Presentation Award* for the Fiscal Year 2018-2019 Adopted Budget and the *Certificate of Achievement for Excellence in Financial Reporting* for the Fiscal Year 2016-2017.

SOURCES:

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|---------------------------------|------------------|------------------|------------------|------------------|------------------|
| FINANCE | Actual | Actual | Actual | Adjusted | Proposed |
| GENERAL REVENUE | 4,777,921 | 2,520,956 | 2,408,705 | 2,962,326 | 2,937,146 |
| BUSINESS LICENSE PROCESSING FEE | 69,146 | 66,448 | 68,378 | 65,000 | 65,000 |
| BUSINESS LICENSE PERMITS | 12,580 | 10,590 | 6,400 | 11,000 | 10,000 |
| TOTAL FUNDING SOURCES | 4,859,647 | 2,597,994 | 2,483,483 | 3,038,326 | 3,012,146 |

USES:

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|-----------------------------------|------------------|------------------|------------------|------------------|------------------|
| FINANCE | Actual | Actual | Actual | Adjusted | Proposed |
| 01-130 Finance Administration | 577,386 | 645,317 | 713,534 | 670,675 | 715,245 |
| 01-131 Treasury | - | - | 102,508 | 181,487 | 125,352 |
| 01-135 Information Technology | - | 478,196 | 390,289 | 412,948 | 457,950 |
| 01-180 Retirement Health Premiums | 801,312 | 833,127 | 869,068 | 875,000 | 925,000 |
| 01-190 Non-Departmental | 3,480,949 | 641,355 | 408,084 | 898,216 | 788,600 |
| Total Finance Department | 4,859,647 | 2,597,994 | 2,483,483 | 3,038,326 | 3,012,146 |

PERSONNEL:

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|---------------------------------|---------------|---------------|---------------|----------------|-----------------|
| FINANCE | ACTUAL | ACTUAL | ACTUAL | ADOPTED | PROPOSED |
| Director of Finance | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Treasury Manager | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 |
| Senior Accountant | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 |
| Junior Accountant | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 |
| Payroll Technician | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| Senior Account Clerk II | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Senior Account Clerk | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Finance Office Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Finance Clerk/Cashier (FTE) | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 |
| Office Clerk | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 |
| TOTAL FINANCE DEPARTMENT | 7.00 | 7.00 | 7.00 | 8.00 | 8.00 |

DIVISION OVERVIEW

The Finance – Administration Division is responsible for: financial administration, budgeting and financial analysis, accounting and auditing of City resources, establishment of sound internal controls, cash management, debt management, purchasing, billing and collection of monies due to the City, managing the business license program, accounts payable, payroll, utility billing, and providing support to internal departments.

The Finance – Administration Division prepares and monitors the City’s award winning Budget and Comprehensive Annual Financial Report (CAFR). The division also provides all finance administration services for the Successor Agency to the San Fernando Redevelopment Agency.

Dept: Finance
Div: Finance Administration

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|---|--------------------------------|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 001-130-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 330,246 | 338,540 | 288,691 | 332,253 | 332,253 | 155,897 | 374,754 |
| 001-130-0000-4103 | WAGES-TEMPORARY & PART-TIME | 8,600 | 9,832 | 26,453 | - | - | 543 | - |
| 001-130-0000-4105 | OVERTIME | 2,759 | 1,429 | 1,686 | 2,000 | 2,000 | - | 2,000 |
| 001-130-0000-4112 | TEMP. NON-EMPLOYEE WAGES | 10,997 | - | 63,900 | - | - | 22,575 | - |
| 001-130-0000-4120 | O.A.S.D.I. | 26,134 | 26,534 | 23,116 | 24,541 | 24,541 | 9,010 | 26,144 |
| 001-130-0000-4126 | HEALTH INSURANCE | 67,841 | 65,728 | 66,321 | 74,615 | 74,615 | 26,631 | 74,219 |
| 001-130-0000-4128 | DENTAL INSURANCE | 7,945 | 7,232 | 7,362 | 7,313 | 7,313 | 2,587 | 5,174 |
| 001-130-0000-4130 | WORKER'S COMPENSATION INS. | 11,438 | 12,823 | 4,931 | 5,112 | 5,112 | 2,280 | 5,707 |
| 001-130-0000-4134 | LONG TERM DISABILITY INSURANCE | 788 | 1,021 | 1,004 | 1,123 | 1,123 | 740 | 2,061 |
| 001-130-0000-4136 | OPTICAL INSURANCE | 1,399 | 1,275 | 1,457 | 1,312 | 1,312 | 656 | 927 |
| 001-130-0000-4138 | LIFE INSURANCE | 519 | 519 | 519 | 408 | 408 | 260 | 408 |
| 001-130-0000-4140 | WELLNESS BENEFIT | - | 600 | 600 | 600 | 600 | - | 600 |
| Personnel Costs | | 468,666 | 465,532 | 486,039 | 449,277 | 449,277 | 221,179 | 491,994 |
| 001-130-0000-4220 | TELEPHONE | 602 | 463 | 23 | 765 | 765 | - | - |
| 001-130-0000-4230 | ADVERTISING | 455 | - | - | - | - | - | - |
| 001-130-0000-4260 | CONTRACTUAL SERVICES | 3,461 | 43,730 | 82,091 | 67,500 | 67,500 | 36,593 | 67,950 |
| 001-130-0000-4270 | PROFESSIONAL SERVICES | 59,456 | 58,790 | 58,651 | 59,935 | 59,935 | 25,900 | 60,000 |
| 001-130-0000-4300 | DEPARTMENT SUPPLIES | 7,350 | 6,424 | 7,406 | 6,950 | 6,950 | 2,470 | 6,500 |
| 001-130-0000-4320 | DEPARTMENT EQUIPMENT MAINT | 35,179 | - | - | - | - | - | - |
| 001-130-0000-4360 | PERSONNEL TRAINING | 75 | 230 | - | 300 | 300 | 115 | 500 |
| 001-130-0000-4370 | MEETINGS, MEMBERSHIPS & TRAVEL | 892 | 3,113 | 1,714 | 2,500 | 2,500 | 937 | 3,000 |
| 001-130-0000-4380 | SUBSCRIPTIONS DUES & MMBRSHIPS | 945 | 445 | 485 | 500 | 500 | 480 | 500 |
| 001-130-0000-4390 | VEHICLE ALLOW & MILEAGE | 305 | 3,629 | 1,879 | 3,700 | 3,700 | 1,108 | 3,700 |
| Operations & Maintenance Costs | | 108,720 | 116,824 | 152,248 | 142,150 | 142,150 | 67,603 | 142,150 |
| 001-130-0000-4706 | LIABILITY CHARGE | - | 25,654 | 31,578 | 30,321 | 30,321 | 15,161 | 28,847 |
| 001-130-0000-4743 | FACILITY MAINTENANCE CHARGE | - | 37,307 | 43,669 | 48,927 | 48,927 | 24,474 | 52,254 |
| Internal Service Charges | | - | 62,961 | 75,247 | 79,248 | 79,248 | 39,635 | 81,101 |
| 001-130-0000-4500 | CAPITAL EQUIPMENT | - | - | - | - | - | - | - |
| Capital Costs | | - | - | - | - | - | - | - |
| Division Total | | 577,386 | 645,317 | 713,534 | 670,675 | 670,675 | 328,417 | 715,245 |

DIVISION OVERVIEW

The primary mission of the City Treasurer is the safeguarding of City funds with the goal of ensuring liquidity to meet the City's daily, weekly, monthly and annual cash needs and investing of funds to generate revenues without compromising the goals of safety and liquidity.

The City Treasurer is elected by the citizens of San Fernando every four years. The principal duties and responsibilities of the City Treasurer are: receipt and custody of all funds including those funds initially received by other departments; deposit of funds; custody of the warrants until the approval of the City Council; and the investment of funds. The City Treasurer complies with all laws governing the depositing and securing of public funds. Criteria for selecting investments, in order of priority, are: (1) Safety, (2) Liquidity, and (3) Yield. It is the City Treasurer's responsibility to accurately monitor and forecast expenditures and revenues, thus enabling her to invest funds to the fullest extent possible.

Dept: Finance

Div: Treasury

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|---|--------------------------------|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 001-131-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 100,115 | 95,261 | 61,545 | 104,627 | 104,627 | 50,674 | 67,430 |
| 001-131-0000-4120 | O.A.S.D.I. | 7,751 | 7,360 | 4,743 | 7,817 | 7,817 | 3,870 | 5,036 |
| 001-131-0000-4126 | HEALTH INSURANCE | 26,865 | 26,825 | 19,057 | 31,821 | 31,821 | 15,598 | 21,840 |
| 001-131-0000-4128 | DENTAL INSURANCE | 3,150 | 2,722 | 2,339 | 3,421 | 3,421 | 1,711 | 1,069 |
| 001-131-0000-4130 | WORKER'S COMPENSATION INS. | 1,559 | 1,478 | 957 | 1,607 | 1,607 | 746 | 1,035 |
| 001-131-0000-4134 | LONG TERM DISABILITY INSURANCE | - | - | - | - | - | 163 | 340 |
| 001-131-0000-4136 | OPTICAL INSURANCE | 541 | 466 | 422 | 617 | 617 | 308 | 193 |
| 001-131-0000-4138 | LIFE INSURANCE | 204 | 204 | 136 | 163 | 163 | 102 | 102 |
| Personnel Costs | | 140,185 | 134,316 | 89,199 | 150,073 | 150,073 | 73,172 | 97,045 |
| 001-131-0000-4300 | DEPARTMENT SUPPLIES | 489 | 364 | 135 | 160 | 160 | - | 160 |
| 001-131-0000-4320 | DEPARTMENT EQUIPMENT MAINT | 1,857 | - | - | - | - | - | - |
| 001-131-0000-4370 | MEETINGS, MEMBERSHIPS & TRAVEL | 155 | 35 | 190 | 1,400 | 1,400 | 155 | 1,400 |
| 001-131-0000-4380 | SUBSCRIPTIONS DUES & MMBRSHIPS | - | 155 | - | 155 | 155 | - | 155 |
| 001-131-0000-4390 | VEHICLE ALLOW & MILEAGE | 1,208 | 937 | 480 | - | - | - | - |
| Operations & Maintenance Costs | | 3,709 | 1,491 | 805 | 1,715 | 1,715 | 155 | 1,715 |
| 001-131-0000-4706 | LIABILITY CHARGE | - | 8,869 | 4,741 | 10,128 | 10,128 | 5,064 | 5,690 |
| 001-131-0000-4743 | FACILITY MAINTENANCE CHARGE | - | 12,898 | 7,764 | 19,571 | 19,571 | 9,789 | 20,902 |
| Internal Service Charges | | - | 21,767 | 12,505 | 29,699 | 29,699 | 14,853 | 26,592 |
| Division Total | | 143,894 | 157,574 | 102,508 | 181,487 | 181,487 | 88,180 | 125,352 |

NOTE: Division 102 was changed to division 131 in FY 2017-2018. For budgetary purposes these two divisions

DIVISION OVERVIEW

The Information Technology (IT) Services Division is responsible for maintaining centralized information processing, telecommunications, and networking systems to all departments and divisions within the City. Contract IT staff manage the daily operations and support for network and server infrastructure and computing resources of the City. Support services include: system analysis, hardware and software maintenance management, and training.

Information Technology services are provided through a competitively procured professional services contract with an Information Technology Management Services firm.

Dept: Finance
Div: Information Technology

| Account Number & Title | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|---|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 001-135-0000-4260 CONTRACTUAL SERVICES | - | 283,713 | 269,309 | 286,948 | 286,948 | 187,716 | 292,200 |
| 001-135-0000-4270 PROFESSIONAL SERVICES | - | 120,060 | 120,000 | 125,000 | 125,000 | 60,000 | 120,000 |
| 001-135-0000-4300 DEPARTMENT SUPPLIES | - | 1,419 | 980 | 1,000 | 1,000 | 187 | 750 |
| Operations & Maintenance Costs | - | 405,192 | 390,289 | 412,948 | 412,948 | 247,903 | 412,950 |
| 001-135-0000-4500 CAPITAL EQUIPMENT | - | 73,004 | - | - | - | - | 45,000 |
| Capital Costs | - | 73,004 | - | - | - | - | 45,000 |
| Division Total | - | 478,196 | 390,289 | 412,948 | 412,948 | 247,903 | 457,950 |

DIVISION OVERVIEW

The Retirement Costs Division accounts for payments for retirement related costs made directly from the General Fund, which are primarily healthcare premiums for eligible retired employees and payments to the City's membership in the Public Employees Retirement System (PERS) in excess of the City's special tax, if any.

A voter approved special tax levy is used to pay pension costs to the Public Employees Retirement System (PERS) for active employees (see Fund 018). Currently, the special tax levy raises sufficient funds to cover the City's entire obligation, so there are currently no pension related payments from the General Fund.

Dept: Finance
Div: Retirement Costs

| Account Number & Title | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
|--|----------------|----------------|----------------|----------------|----------------|-----------------|----------------|
| | Actual | Actual | Actual | Adopted | Adjusted | YTD 12/31/17 | Proposed |
| 001-180-0000-4127 RETIRED EMP. HEALTH INS. | 801,312 | 833,127 | 869,068 | 875,000 | 875,000 | 447,069 | 925,000 |
| Personnel Costs | 801,312 | 833,127 | 869,068 | 875,000 | 875,000 | 447,069 | 925,000 |
| Division Total | 801,312 | 833,127 | 869,068 | 875,000 | 875,000 | 447,069 | 925,000 |

DIVISION OVERVIEW

The Non-Departmental Division provides for those activities that are not easily segregated into individual division's budgets or would cost more to segregate than economically feasible. Such items include, but are not limited to: debt payments (if applicable), telephone services, leased copy and fax equipment, City memberships, bank charges, postage, animal control services, various contingency funding and transfers to other funds.

Dept: Finance
Div: Non-Departmental

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|---|------------------------------------|------------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 001-190-0000-4101 | SALARIES-PERMANENT EMPLOYEES | - | - | - | 50,000 | 50,000 | - | 75,000 |
| 001-190-0000-4126 | HEALTH INS. ADMIN FEE | 4,479 | 4,464 | 4,622 | 4,500 | 4,500 | 2,482 | 4,750 |
| 001-190-0000-4132 | UNEMPLOYMENT INSURANCE | 252 | (1,265) | - | 10,000 | 10,000 | - | 5,250 |
| 001-190-0150-4132 | COMMUNITY DEVELOPMENT - UNEMPLO | - | 3,200 | 5,120 | - | - | - | - |
| 001-190-0222-4132 | POLICE - UNEMPLOYMENT INSURANCE | 19,812 | 11,431 | 6,694 | - | - | - | - |
| 001-190-0310-4132 | ENGINEERING - UNEMPLOYMENT INSURA | - | - | - | - | - | - | - |
| 001-190-0420-4132 | RECREATION DEPT - UNEMPLOYMENT INS | 7,480 | 7,852 | 1,393 | - | - | - | - |
| Personnel Costs | | 32,023 | 25,682 | 17,829 | 64,500 | 64,500 | 2,482 | 85,000 |
| 001-190-0000-4220 | TELEPHONE | 55,956 | 48,573 | 45,389 | 55,000 | 55,000 | 22,133 | 47,000 |
| 001-190-0000-4230 | ADVERTISING | 3,331 | - | - | - | - | - | - |
| 001-190-0000-4260 | CONTRACTUAL SERVICES | 154,588 | 74,356 | 76,338 | 91,000 | 91,000 | 25,414 | 91,000 |
| 001-190-0000-4267 | APPROPRIATED RESERVE | - | 38,232 | 39,807 | 80,000 | 70,000 | - | 75,000 |
| 001-190-0000-4270 | PROFESSIONAL SERVICES | 6,000 | 82,246 | 40,116 | 28,900 | 36,693 | 5,680 | 28,900 |
| 001-190-0000-4265 | ADMINISTRATIVE EXPENSE | - | - | - | - | - | - | - |
| 001-190-0000-4280 | POSTAGE | 20,894 | 18,598 | 21,175 | 23,000 | 23,000 | 10,784 | 21,000 |
| 001-190-0000-4300 | DEPARTMENT SUPPLIES | 5,832 | 27,257 | 5,584 | 30,000 | 30,000 | 14,134 | 10,000 |
| 001-190-0000-4320 | DEPARTMENT EQUIPMENT MAINT | 34,206 | - | - | - | - | - | - |
| 001-190-0000-4380 | SUBSCRIPTIONS DUES & MMBRSHIPS | 27,905 | 30,666 | 31,656 | 31,700 | 31,700 | 21,009 | 31,700 |
| 001-190-0000-4405 | INTEREST EXPENSE | 29,136 | 27,559 | 29,166 | - | - | - | - |
| 001-190-0000-4430 | ACTIVITIES & PROGRAMS | - | - | - | 12,500 | 9,823 | - | 12,500 |
| 001-190-0000-4435 | BANK CHARGES | 939 | 2,723 | 10,045 | 6,500 | 6,500 | 3,011 | 6,500 |
| 001-190-0000-4437 | CASH OVER & SHORT | 97 | (162) | (170) | - | - | 1,127 | - |
| 001-190-0222-4437 | CASH OVER & SHORT | - | - | (9) | - | - | - | - |
| 001-190-0220-4437 | CASH OVER & SHORT | - | (26) | 91 | - | - | - | - |
| 001-190-0000-4450 | OTHER EXPENSE | 87,010 | 651 | 1,067 | - | - | 1,261 | - |
| 001-190-0094-4450 | OTHER EXPENSE | 692,270 | - | - | - | - | - | - |
| 001-190-0130-4280 | FINANCE DEPARTMENT - POSTAGE | 1,390 | - | - | - | - | - | - |
| 001-190-0241-4260 | COMPUTER SYSTEM-COMPUTER ROOM | 70,280 | - | - | - | - | - | - |
| 001-190-0241-4320 | DEPARTMENT EQUIPMENT MAINT | 1,919 | - | - | - | - | - | - |
| 001-190-3904-4300 | VENDING MACHINE | 521 | - | - | - | - | - | - |
| Operations & Maintenance Costs | | 1,192,274 | 350,673 | 300,254 | 358,600 | 353,716 | 104,553 | 323,600 |
| 001-190-0000-4500 | ****CAPITAL EXPENSES**** | 9,126 | - | - | - | - | - | - |
| Capital Costs | | 9,126 | - | - | - | - | - | - |
| 001-190-0000-4906 | TRANSFER TO SELF-INSURANCE FND | 1,796,549 | - | - | - | - | - | - |
| 001-190-0000-4911 | TRANSFER TO GAS TAX FUND | 43,954 | - | - | - | - | - | - |
| 001-190-0000-4918 | TRANSFER TO RETIREMENT FUND | - | - | - | 250,000 | 250,000 | - | 250,000 |
| 001-190-0000-4926 | TRANSFER TO CDBG | 116,820 | - | - | - | - | - | - |
| 001-190-0000-4927 | TRANSFER TO STREET LIGHTING | 38,967 | - | 50,000 | 50,000 | 50,000 | 25,000 | 40,000 |
| 001-190-0178-4932 | TRANSFER TO CAPITAL OUTLAY FUND | - | 100,000 | - | - | - | - | - |
| 001-190-0842-4932 | TRANSFER TO CAPITAL OUTLAY FUND | - | 95,000 | - | - | - | - | - |
| 001-190-0000-4941 | TRANSFER TO EQUIP REPLACE FND | - | 70,000 | 40,000 | 130,000 | 130,000 | 65,000 | 40,000 |
| 001-190-0000-4972 | TRANSFER TO SEWER FUND | - | - | - | 50,000 | 50,000 | - | 50,000 |
| 001-190-0000-4998 | TRANSFER TO SUCCESSOR AGENCY TO RD | 251,236 | - | - | - | - | - | - |
| Transfers | | 2,247,526 | 265,000 | 90,000 | 480,000 | 480,000 | 90,000 | 380,000 |
| Division Total | | 3,480,949 | 641,355 | 408,084 | 903,100 | 898,216 | 197,035 | 788,600 |



FINANCE DEPARTMENT:

**INTERNAL SERVICE
FUND: SELF-INSURANCE**

DESCRIPTION

Internal Service Funds are proprietary funds used to account for activities that provide goods and services to other funds or departments within the City on a cost reimbursement basis.

The following is a list of the Internal Service Funds used by the City:

| FUND NUMBER | DESCRIPTION |
|-------------|-------------|
|-------------|-------------|

| | |
|--|--------------------------------------|
| | <u>INTERNAL SERVICE FUNDS</u> |
|--|--------------------------------------|

| | |
|-----|--|
| 006 | Self-Insurance Fund (Finance) |
| 041 | Equipment Maintenance and Replacement Fund (See Public Works Budget) |
| 043 | Facility Maintenance Fund (See Public Works Budget) |

FUND OVERVIEW

The City of San Fernando is a self-insured entity with deductible and aggregate limits. The City is a member of the Independent Cities Risk Management Authority (ICRMA). ICRMA is comprised of Southern California member cities and is organized under a Joint Powers Agreement pursuant to the California Government Code. The purpose of the Authority is to arrange and administer programs of insurance for the pooling of self-insured losses and to purchase excess insurance coverage. Each city member has a representative on the Board of Directors. This fund is established to provide reserves to offset potential losses due to either personal or property damage.

A. Workers' Compensation: The City maintains a program of self-insurance for any liability to City employees pursuant to the Workers' Compensation Laws of the State of California. The City is self-insured for the first \$500,000 on each claim. The City participates in the ICRMA's worker's compensation program, which provides insurance coverage in excess of the self-insured amount. Worker's compensation administration fees and liability and property insurance are paid from this fund.

B. General Liability: The City belongs to the ICRMA's liability program. Specific coverage includes comprehensive and general automotive liability, personal injury, contractual liability, errors and omissions and certain other coverage. Annual premium payments are paid by member cities and are adjusted retrospectively to cover costs. San Fernando self-insures from the first dollar to a limit of \$250,000 for all cases that fall under the contract with the ICRMA. Participating cities then share above the retention level of \$250,000 to \$20,000,000 per loss occurrence.

C. Revenues and Expenditures: This fund is reimbursed through labor allocations charged to each department. Should the fund not have sufficient monies to offset expenditures, any payments would have to be paid by the individual home department or by the General Fund.

MAJOR PROJECTS/PROGRAMS

- Re-establish a reserve to fund unforeseen litigation and claims expenses.
- Continue to implement the safety training program.

Fund: Self-Insurance Fund
Resp. Dept: Admin/Finance

| Beginning Fund Balance: | | (2,650,283) | | (3,287,496) | | (3,275,023) | |
|--|--|------------------|------------------|------------------|------------------|------------------|-----------------------------|
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD 12/31/17 Proposed |
| 3901-0000 MISCELLANEOUS REVENUE | | 58,975 | 308,392 | - | - | - | - |
| 3925-0000 WORKER'S COMP PREMIUM TRANSFER | | 1,045,911 | 1,029,451 | 1,061,184 | 987,473 | 987,473 | 1,025,000 |
| 3951-0000 LIABILITY CHARGE | | - | 714,940 | 864,330 | 865,000 | 865,000 | 765,000 |
| 3970-0000 TRANSFER FROM GENERAL FUND | | 1,796,549 | - | - | - | - | - |
| 3995-0000 TRANSFER FROM THE WATER FUND | | 59,054 | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 |
| Total Revenue | | 2,960,489 | 2,112,783 | 1,985,514 | 1,912,473 | 1,912,473 | 1,850,000 |

| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 |
|--|--|------------------|------------------|------------------|------------------|------------------|-----------------------------|
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD 12/31/17 Proposed |
| 006-190-0000-4240 INSURANCE AND SURETY | | 300,281 | 266,222 | 263,927 | 300,000 | 300,000 | 275,000 |
| 006-190-0000-4480 COST ALLOCATION | | 16,852 | 16,852 | - | - | - | - |
| 006-190-0000-4800 LIABILITY INSURANCE CLAIMS | | 317,582 | 467,352 | 1,023,477 | 500,000 | 500,000 | 550,000 |
| 006-190-0000-4810 WORKER'S COMP CLAIMS | | 1,738 | 708,844 | (57,481) | 500,000 | 500,000 | 375,000 |
| 006-190-0000-4830 LIABILITY INS REQUIREMENTS | | 405,815 | 457,324 | 1,392,804 | 600,000 | 600,000 | 650,000 |
| <i>Operations & Maintenance Costs</i> | | 1,042,268 | 1,916,594 | 2,622,727 | 1,900,000 | 1,900,000 | 1,850,000 |
| Total Appropriations | | 1,042,268 | 1,916,594 | 2,622,727 | 1,900,000 | 1,900,000 | 1,850,000 |

| | | | | | | | | |
|-------------------------------|--|------------------|----------------|--------------------|---------------|--------------------|------------------|--------------------|
| ANNUAL SURPLUS/DEFICIT | | 1,918,221 | 196,189 | (637,213) | 12,473 | 12,473 | (370,304) | - |
| Ending Balance: | | | | (3,287,496) | | (3,275,023) | | (3,275,023) |

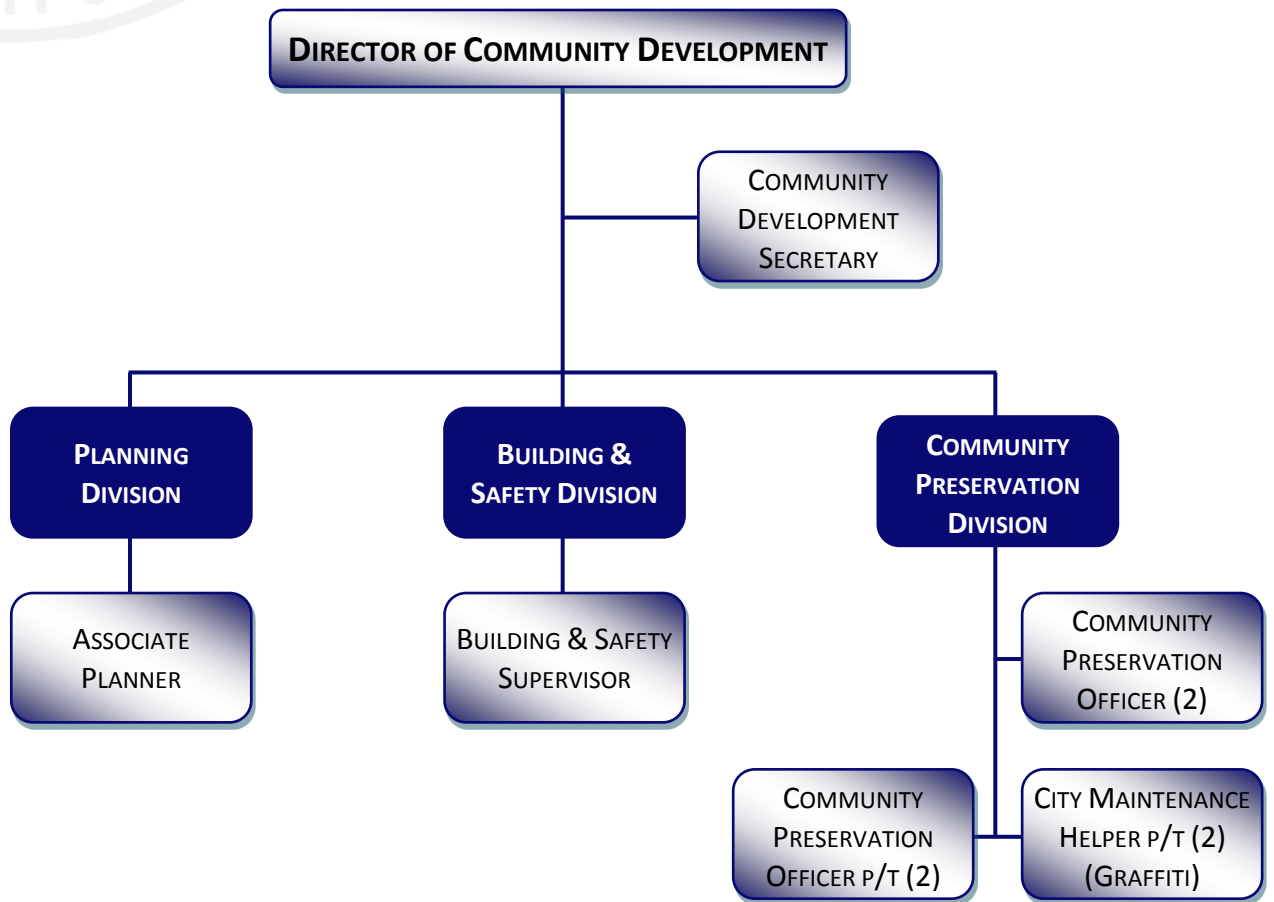
NOTE: This Division was converted to an Internal Service Fund in FY 2015-2016



COMMUNITY DEVELOPMENT DEPARTMENT

THE CITY OF
SAN FERNANDO

ORGANIZATIONAL CHART
COMMUNITY DEVELOPMENT DEPARTMENT
FISCAL YEAR 2018-2019



MISSION STATEMENT

The Community Development Department is committed to serving customers with courtesy and professionalism to support community preservation and economic development, and to protecting public health, safety and general welfare in the built environment.

DEPARTMENT OVERVIEW

The Department staff assists legislative bodies, including the City Council, the Successor Agency, the Planning and Preservation Commission, as well as residents, businesses and property owners within the community to address urban planning, environmental, housing, historic and neighborhood preservation, and other City building and zoning code related matters.

Staff oversees the following activities:

- Ensuring that new building construction adheres to municipal building codes;
- Providing planning and development review to safeguard compliance with the City's general plan and zoning regulations;
- Enforcing municipal building and property maintenance regulations on existing buildings; and
- Facilitating planning, review, and approval of new development, neighborhood preservation, and environmental impact assessment through technical support to the City Council, the Successor Agency, and the Planning and Preservation Commission.

ACCOMPLISHMENTS FOR FY 2017-2018

1. Achieved City Council approval of TOD Overlay Zone Project – Corridors Specific Plan Update (SP-5). (Strategic Goal # 3)
2. Ongoing implementation of General Plan Elements, including updates as a result of Corridors Specific Plan Update. (Strategic Goal #'s 3 & 8)
3. Updated Zoning Code and Building Codes, including accessory dwelling unit ordinance and zone text amendment to clarify methodology for calculating lot area. (Strategic Goal #'s 3 & 8)
4. Initiated and executed a multi-year agreement with swap meet owner/operator. (Strategic Goal # 3)

OBJECTIVES FOR FY 2018-2019

1. Complete and commence activity on a Citywide economic development implementation plan including associated marketing strategy.
2. Establish code enforcement administrative support service for citation enforcement.
3. Modernize department information technology with update to permit tracking software and go live with first generation customer facing portal.
4. Develop implementation plan for additional code enforcement activities, as determined by City Council policy.
5. Facilitate the business community in their effort to establish a property based downtown business improvement district (PBID).

OBJECTIVES FOR FY 2018-2019

6. Develop implementation plan for cannabis related business community development activities, as determined by City Council policy.

SOURCES:

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|---|----------------|----------------|------------------|------------------|------------------|
| COMMUNITY DEVELOPMENT | Actual | Actual | Actual | Adjusted | Proposed |
| GENERAL REVENUE | 321,888 | 554,611 | 604,653 | 671,367 | 678,484 |
| CONSTRUCTION PERMITS | 263,528 | 171,054 | 198,236 | 200,000 | 200,000 |
| COMMERCIAL AND HOME OCCUPANCY PERMITS | 24,975 | 24,547 | 22,077 | 25,000 | 25,000 |
| PLANNING REVIEW | 18,586 | 14,125 | 14,752 | 15,000 | 15,000 |
| GARAGE SALE PERMITS | 3,320 | 3,125 | 2,690 | 3,000 | 3,000 |
| BANNER AND SIGN PERMITS | 19,032 | 16,610 | 14,557 | 15,000 | 15,000 |
| CODE ENFORCEMENT CITATIONS | 5,305 | 6,365 | 7,800 | 6,500 | 6,500 |
| ZONING & PLANNING FEES | 57,202 | 74,354 | 91,681 | 75,000 | 75,000 |
| PUBLIC NOTIFICATION FEES | 703 | 840 | 1,200 | 1,000 | 700 |
| ENVIRONMENTAL ASSESSMENT FEES | 816 | 1,428 | 2,040 | 1,500 | 1,000 |
| CODE ENFORCEMENT INSPECTION ORDERS | - | 247 | 1,559 | 4,500 | 1,500 |
| INSPECTION UPON RESALE PROGRAM | 21,765 | 26,400 | 23,280 | 25,000 | 20,000 |
| AIMS MAINT & DEVELOP SURCHARGE EDGESOFT | 18,045 | 21,678 | 24,255 | 25,000 | 25,000 |
| VENDOR INSPECTION FEES | 20,234 | 25,270 | 16,356 | 20,000 | 18,000 |
| TOTAL FUNDING SOURCES | 775,398 | 940,654 | 1,025,136 | 1,087,867 | 1,084,184 |

USES:

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|------------------------------------|----------------|----------------|------------------|------------------|------------------|
| COMMUNITY DEVELOPMENT | Actual | Actual | Actual | Adjusted | Proposed |
| 01-140 Building and Safety | 216,453 | 241,901 | 261,072 | 265,861 | 193,831 |
| 01-150 Planning/Administration | 233,184 | 289,027 | 293,414 | 313,237 | 442,417 |
| 01-152 Community Preservation | 325,761 | 409,726 | 470,651 | 508,769 | 447,937 |
| Total Community Development | 775,398 | 940,654 | 1,025,136 | 1,087,867 | 1,084,184 |

PERSONNEL:

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|---|-------------|-------------|-------------|-------------|-------------|
| COMMUNITY DEVELOPMENT | ACTUAL | ACTUAL | ACTUAL | ADOPTED | PROPOSED |
| Director of Community Development | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Building & Safety Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Associate Planner | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Community Development Secretary | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Community Preservation Officer | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Community Preservation Officer (FTE) | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 |
| Maintenance Helper - Graffiti (FTE) | 0.95 | 0.95 | 0.95 | 0.95 | 0.95 |
| TOTAL COMMUNITY DEVELOPMENT DEPARTMENT | 7.70 | 7.70 | 7.70 | 7.70 | 7.70 |

DIVISION OVERVIEW

The Building and Safety Division ensures the safe occupancy of buildings by verifying construction compliance with regulated building and fire codes, and construction that is built in accordance with approved planning entitlements. Building and Safety operations include public counter permitting operations, plan check review and building inspection. The building and safety, planning and administrative personnel will continue to work together on improving the department's standard operating procedures, including the coordination with other departments and plan checking consultants in an effort to streamline and shorten the time necessary to review development proposals and complete the processing of construction permits.

In FY 2017-2018, 1,088 building permits were issued. Much of this building activity occurred in residential rehabilitation, which included repairs, remodels, and additions to existing dwelling units resulting in a total valuation of \$8,858,700. The valuation of interior and exterior improvements to existing commercial and industrial buildings was \$4,800,900. In comparison to the prior fiscal year FY 2016-2017, this activity level represents a 3-percent increase in building permits issued, a 15-percent rise in total valuation of residential building activity, and a 59-percent jump in the valuation of commercial and industrial building activity.

For the upcoming FY 2018-2019, staff anticipates building activity to continue to grow. The Dodge Construction Outlook, a reference for construction industry forecasting and business planning, predicts that total U.S. construction starts for 2018 will climb by three-percent. The American Institute of Architects (AIA) forecasts that construction nationwide for nonresidential buildings is projected to increase four-percent in 2018 and continue at that pace of growth through 2019. Factors cited include tax reform implications for construction, strong consumer and business confidence levels and leading economic indicators for the construction sector.

The recent expiration of the Citywide moratorium on multi-family housing construction, and ongoing implementation of the City's zoning standards and design guidelines, including the updated San Fernando Corridors Specific Plan (SP-5), are expected to further promote and accommodate market demand for development of new high-quality commercial retail and in-fill residential development.

Staff projects that total development activity will generate approximately \$245,000 in revenues. This includes approximately \$200,000 in structural plan check and construction permits, \$20,000 in resale inspections, and AIMS-Maintenance fees totaling \$25,000.

Dept: Community Development
Div: Building & Safety

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/30/17 | 2019 Proposed |
|---|--------------------------------|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 001-140-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 158,353 | 157,083 | 168,945 | 160,301 | 160,301 | 56,410 | 109,656 |
| 001-140-0000-4105 | OVERTIME | 117 | - | 749 | - | - | 303 | - |
| 001-140-0000-4120 | O.A.S.D.I. | 11,707 | 11,681 | 12,607 | 12,105 | 12,105 | 4,339 | 8,389 |
| 001-140-0000-4126 | HEALTH INSURANCE | 22,587 | 27,143 | 31,566 | 34,969 | 34,969 | 14,042 | 23,918 |
| 001-140-0000-4128 | DENTAL INSURANCE | 2,879 | 2,873 | 2,966 | 3,376 | 3,376 | 1,363 | 2,673 |
| 001-140-0000-4129 | RETIREE HEALTH SAVINGS | - | - | 149 | 150 | 150 | 13 | - |
| 001-140-0000-4130 | WORKER'S COMPENSATION INS. | 8,594 | 8,559 | 9,054 | 7,781 | 7,781 | 3,663 | 7,082 |
| 001-140-0000-4134 | LONG TERM DISABILITY INSURANCE | - | - | - | 261 | 261 | - | - |
| 001-140-0000-4136 | OPTICAL INSURANCE | 583 | 592 | 612 | 632 | 632 | 250 | 482 |
| 001-140-0000-4138 | LIFE INSURANCE | 120 | 137 | 146 | 179 | 179 | 99 | 128 |
| 001-140-0000-4140 | WELLNESS BENEFIT | - | - | 200 | 150 | 150 | - | - |
| Personnel Costs | | 204,939 | 208,068 | 226,994 | 219,904 | 219,904 | 80,482 | 152,328 |
| 001-140-0000-4220 | TELEPHONE | 385 | 141 | 65 | 200 | 200 | 32 | - |
| 001-140-0000-4260 | CONTRACTUAL SERVICES | 5,263 | - | - | - | - | - | - |
| 001-140-0000-4270 | PROFESSIONAL SERVICES | - | - | 100 | 5,400 | 5,400 | - | 5,000 |
| 001-140-0000-4300 | DEPARTMENT SUPPLIES | 1,178 | 1,138 | 1,295 | 2,300 | 2,300 | 57 | 2,500 |
| 001-140-0000-4320 | DEPARTMENT EQUIPMENT MAINT | 3,900 | - | - | - | - | - | - |
| 001-140-0000-4360 | PERSONNEL TRAINING | - | - | - | 550 | 550 | - | 1,550 |
| 001-140-0000-4370 | MEETINGS, MEMBERSHIPS & TRAVEL | - | 75 | - | - | - | - | 300 |
| 001-140-0000-4380 | SUBSCRIPTIONS DUES & MMBRSHIPS | 125 | 135 | - | 360 | 360 | - | 360 |
| 001-140-0000-4390 | VEHICLE ALLOW & MILEAGE | - | 880 | 608 | 900 | 900 | - | - |
| Operations & Maintenance Costs | | 10,851 | 2,369 | 2,068 | 9,710 | 9,710 | 89 | 9,710 |
| 001-140-0000-4706 | LIABILITY CHARGE | - | 12,470 | 15,027 | 14,841 | 14,841 | 7,421 | 8,931 |
| 001-140-0000-4743 | FACILITY MAINTENANCE CHARGE | - | 18,135 | 16,982 | 21,406 | 21,406 | 10,707 | 22,861 |
| Internal Service Charges | | - | 30,605 | 32,009 | 36,247 | 36,247 | 18,128 | 31,793 |
| 001-140-0000-4500 | ****CAPITAL EXPENSES**** | 663 | 860 | - | - | - | - | - |
| Capital Costs | | 663 | 860 | - | - | - | - | - |
| Division Total | | 216,453 | 241,901 | 261,072 | 265,861 | 265,861 | 98,699 | 193,831 |

DIVISION OVERVIEW

The Planning/Administration Division administers and implements City land use and development policies, urban design policies, and the historic preservation program. The division provides direct services to the public by staffing the public counter, responding to citizen inquiries, processing a variety of development review applications, and working closely with the Planning and Preservation Commission, the Successor Agency, and the City Council to ensure new development reflects City land use policy and enhances the built environment.

Planning personnel continue to work on improving the department's review and processing of project entitlements, including coordination with building and safety personnel, other City departments, and design consultants in order to implement council directives and department priority projects. Planning personnel is in the midst of overhauling the department's standard operating procedures in order to streamline and shorten the time to review development proposals and issue land use decisions.

During FY 2017-2018, the division's staff processed 41 site plan review applications, six discretionary permit applications (e.g., conditional use permit, variance, zone change request) and, overall, 58 Planning Review cases involving discretionary review by the Planning and Preservation Commission, the Successor Agency to the former Redevelopment Agency, and the City Council.

During FY 2017-2018, the department will continue to provide staff support for the implementation of the San Fernando Corridors Specific Plan (SP-5), the San Fernando Long Range Property Management Plan, and the City's 2013-2021 General Plan Housing Element Update. In addition, the division will be responsible for implementation of the City's economic development strategy, marketing efforts, collaboration with local business groups including the San Fernando Chamber of Commerce, and negotiation of redevelopment and leasing of existing City-owned properties.

Dept: Community Development
Div: Planning/Administration

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/30/17 | 2019 Proposed |
|---|------------------------------------|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 001-150-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 120,416 | 126,269 | 143,233 | 134,975 | 134,975 | 23,577 | 261,382 |
| 001-150-3673-4101 | SALARIES-PERMANENT EMPLOYEES | 7,503 | 16,574 | 3,704 | - | - | - | - |
| 001-150-0000-4105 | OVERTIME | 1,218 | 2,139 | 1,995 | 2,000 | 2,000 | 605 | 2,000 |
| 001-150-0000-4111 | COMMISSIONER'S REIMBURSEMENT | 1,800 | 1,800 | 1,500 | 3,000 | 3,000 | 550 | 3,000 |
| 001-150-0000-4120 | O.A.S.D.I. | 8,936 | 9,151 | 10,164 | 10,009 | 10,009 | 1,850 | 18,103 |
| 001-150-3673-4120 | O.A.S.D.I. | 102 | - | 284 | - | - | - | - |
| 001-150-0000-4126 | HEALTH INSURANCE | 16,511 | 21,156 | 24,055 | 26,913 | 26,913 | 6,994 | 41,842 |
| 001-150-3673-4126 | HEALTH INSURANCE | 757 | - | - | - | - | - | - |
| 001-150-0000-4128 | DENTAL INSURANCE | 1,442 | 1,470 | 1,657 | 2,475 | 2,475 | 587 | 3,207 |
| 001-150-0000-4129 | RETIREE HEALTH SAVINGS | - | - | 298 | 300 | 300 | 25 | 1,800 |
| 001-150-0000-4130 | WORKER'S COMPENSATION INS. | 3,373 | 3,531 | 3,951 | 2,067 | 2,067 | 838 | 3,977 |
| 001-150-3673-4130 | WORKER'S COMPENSATION INS | 21 | - | 85 | - | - | - | - |
| 001-150-0000-4134 | LONG TERM DISABILITY INSURANCE | 821 | 1,167 | 778 | 522 | 522 | - | 1,264 |
| 001-150-0000-4136 | OPTICAL INSURANCE | 411 | 435 | 453 | 493 | 493 | 114 | 578 |
| 001-150-0000-4138 | LIFE INSURANCE | 186 | 220 | 209 | 153 | 153 | 69 | 255 |
| 001-150-0000-4140 | WELLNESS BENEFIT | - | - | 200 | 300 | 300 | - | 600 |
| Personnel Costs | | 163,497 | 183,913 | 192,566 | 183,207 | 183,207 | 35,209 | 338,008 |
| 001-150-0000-4220 | COMM. DEV. CELL PHONES | 263 | 58 | - | - | - | - | - |
| 001-150-0000-4230 | ADVERTISING | 3,251 | 7,803 | 1,905 | 9,000 | 9,000 | 156 | 7,700 |
| 001-150-3673-4230 | ADVERTISING | 1,904 | - | - | - | - | - | - |
| 001-150-0000-4270 | PROFESSIONAL SERVICES | 38,067 | 54,978 | 59,595 | 43,900 | 45,390 | 139,509 | 39,800 |
| 001-150-0138-4270 | HUNTINGTON ST OVERLAY PROJ | - | 5,000 | 2,554 | - | - | - | - |
| 001-150-3609-4270 | LOPEZ ADOBE CONSTRUCTION | - | - | - | - | - | - | - |
| 001-150-3673-4270 | PROFESSIONAL SERVICES (EIR DWNTWN) | 8,635 | 1,818 | - | - | 29,873 | 14,115 | - |
| 001-150-0000-4280 | OFFICE SUPPLIES | - | 16 | 55 | 460 | 460 | - | 400 |
| 001-150-0000-4300 | DEPARTMENT SUPPLIES | 7,466 | 4,542 | 3,144 | 5,000 | 5,000 | 1,066 | 5,000 |
| 001-150-0000-4320 | DEPARTMENT EQUIPMENT MAINT | 7,043 | - | - | - | - | - | - |
| 001-150-0000-4360 | PERSONNEL TRAINING | 35 | - | 653 | 70 | 70 | - | 95 |
| 001-150-0000-4365 | TUITION REIMBURSEMENT | - | - | 1,809 | 3,000 | 3,000 | - | 3,000 |
| 001-150-0000-4370 | MEETINGS, MEMBERSHIPS & TRAVEL | 859 | 298 | 1,061 | 1,625 | 1,625 | 3 | 3,200 |
| 001-150-0000-4380 | SUBSCRIPTIONS DUES & MMBRSHIPS | 1,220 | 1,356 | 1,719 | 2,900 | 2,900 | 765 | 2,200 |
| 001-150-0000-4390 | VEHICLE ALLOW & MILEAGE | - | 1,761 | 1,216 | 2,000 | 2,000 | - | 3,600 |
| Operations & Maintenance Costs | | 68,743 | 77,630 | 73,712 | 67,955 | 99,318 | 155,614 | 64,995 |
| 001-150-0000-4706 | LIABILITY CHARGE | - | 10,498 | 12,580 | 12,364 | 12,364 | 6,182 | 19,818 |
| 001-150-0000-4743 | FACILITY MAINTENANCE CHARGE | - | 15,267 | 14,556 | 18,348 | 18,348 | 9,178 | 19,595 |
| Internal Service Charges | | - | 25,765 | 27,136 | 30,712 | 30,712 | 15,360 | 39,414 |
| 001-150-0000-4500 | CAPITAL EQUIPMENT | 944 | 1,719 | - | - | - | - | - |
| Capital Costs | | 944 | 1,719 | - | - | - | - | - |
| 001-150-3609-4600 | CAPITAL PROJECTS | - | - | - | - | - | - | - |
| Capital Projects | | - | - | - | - | - | - | - |
| Division Total | | 233,184 | 289,027 | 293,414 | 281,874 | 313,237 | 206,183 | 442,417 |

DIVISION OVERVIEW

The Community Preservation Division protects public health, safety and welfare by enforcing the municipal code. Division staff perform inspections and enforce laws to correct illegal and unsafe building conditions and structures, inadequate property maintenance, public nuisances, noncompliance with business licensing requirements, and violations of the housing code standards and zoning code regulations. Additionally, Division staff performs the City's graffiti abatement program.

During FY 2017-2018, the Community Preservation Division issued 476 code enforcement compliance notices for such violations as orders to de-convert garages (22), working without a building permit (65), operating a business without a City business license (149), property maintenance (108), illegal dumping of hazardous waste in to the public storm drains (5), and illegal signs (44) resulting in issuance of \$35,805 worth of administrative fines. During FY 2017-18, approximately 100,000 square feet of graffiti was removed from the public right-of-ways, representing at 50-percent increase from FY 2016-2017.

Dept: Community Development
Div: Community Preservation

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/30/17 | 2019 Proposed |
|---|--------------------------------|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 001-152-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 184,997 | 184,654 | 197,353 | 191,845 | 191,845 | 60,693 | 142,164 |
| 001-152-0000-4103 | WAGES-TEMPORARY & PART-TIME | 47,438 | 58,195 | 59,477 | 77,857 | 77,857 | 30,171 | 73,820 |
| 001-152-0000-4105 | OVERTIME | 2,934 | 302 | 4,221 | 1,000 | 1,000 | 518 | 1,000 |
| 001-152-0000-4120 | O.A.S.D.I. | 17,668 | 18,356 | 19,488 | 20,474 | 20,474 | 7,018 | 16,553 |
| 001-152-0000-4126 | HEALTH INSURANCE | 36,908 | 40,507 | 47,624 | 51,516 | 51,516 | 20,397 | 32,480 |
| 001-152-0000-4128 | DENTAL INSURANCE | 4,104 | 4,137 | 4,372 | 4,640 | 4,640 | 2,024 | 535 |
| 001-152-0000-4129 | RETIREE HEALTH SAVINGS | - | - | 169 | 150 | 150 | 13 | - |
| 001-152-0000-4130 | WORKER'S COMPENSATION INS. | 14,615 | 15,693 | 16,655 | 17,973 | 17,973 | 6,650 | 17,033 |
| 001-152-0000-4134 | LONG TERM DISABILITY INSURANCE | - | - | - | 261 | 261 | - | - |
| 001-152-0000-4136 | OPTICAL INSURANCE | 629 | 801 | 852 | 847 | 847 | 357 | 96 |
| 001-152-0000-4138 | LIFE INSURANCE | 337 | 374 | 382 | 485 | 485 | 191 | 434 |
| 001-150-0000-4140 | WELLNESS BENEFIT | - | - | 200 | 150 | 150 | - | - |
| Personnel Costs | | 309,629 | 323,020 | 350,794 | 367,198 | 367,198 | 128,032 | 284,115 |
| 001-152-0000-4220 | TELEPHONE | 1,368 | 1,140 | 1,368 | 2,240 | 2,240 | 456 | 2,240 |
| 001-152-0000-4230 | ADVERTISING | - | - | - | 3,100 | 3,100 | - | 3,100 |
| 001-152-0000-4260 | CONTRACTUAL SERVICES | 138 | 485 | 1,500 | 3,900 | 3,900 | - | - |
| 001-152-0000-4270 | PROFESSIONAL SERVICES | - | - | - | - | - | 114 | 26,000 |
| 001-152-0000-4300 | DEPARTMENT SUPPLIES | 8,335 | 7,350 | 8,968 | 11,600 | 9,741 | 2,247 | 9,000 |
| 001-152-0000-4320 | DEPARTMENT EQUIPMENT MAINT | 3,900 | - | - | - | - | - | - |
| 001-152-0000-4325 | UNIFORM ALLOWANCE | - | - | - | 1,000 | 1,000 | 557 | 1,400 |
| 001-152-0000-4340 | SMALL TOOLS | - | - | - | 2,000 | 2,000 | - | 2,000 |
| 001-152-0000-4360 | PERSONNEL TRAINING | - | - | - | 400 | 400 | - | 400 |
| 001-152-0000-4370 | MEETINGS, MEMBERSHIPS & TRAVEL | 228 | 989 | 2,278 | 3,355 | 3,355 | 981 | 3,355 |
| 001-152-0000-4380 | SUBSCRIPTIONS DUES & MMBRSHIPS | 294 | 340 | 340 | 400 | 400 | 95 | 500 |
| 001-140-0000-4390 | VEHICLE ALLOW & MILEAGE | - | 880 | 773 | 900 | 900 | 141 | 900 |
| Operations & Maintenance Costs | | 14,263 | 11,185 | 15,227 | 28,895 | 27,036 | 4,591 | 48,895 |
| 001-152-0000-4706 | LIABILITY CHARGE | - | 20,512 | 24,920 | 24,782 | 24,782 | 12,391 | 16,658 |
| 001-152-0320-4741 | EQUIP MAINT CHARGE | - | 18,640 | 27,688 | 33,463 | 33,463 | 16,728 | 35,761 |
| 001-152-0000-4741 | EQUIP REPLACEMENT CHARGE | - | 5,500 | - | - | - | - | 4,375 |
| 001-152-0000-4743 | FACILITY MAINTENANCE CHARGE | - | 29,829 | 43,184 | 54,431 | 54,431 | 27,227 | 58,132 |
| Internal Service Charges | | - | 74,481 | 95,792 | 112,676 | 112,676 | 56,346 | 114,927 |
| 001-152-0000-4500 | ****CAPITAL EXPENSES**** | 1,869 | 1,040 | 8,837 | - | 1,859 | - | - |
| Capital Costs | | 1,869 | 1,040 | 8,837 | - | 1,859 | - | - |
| Division Total | | 325,761 | 409,726 | 470,651 | 508,769 | 508,769 | 188,969 | 447,937 |

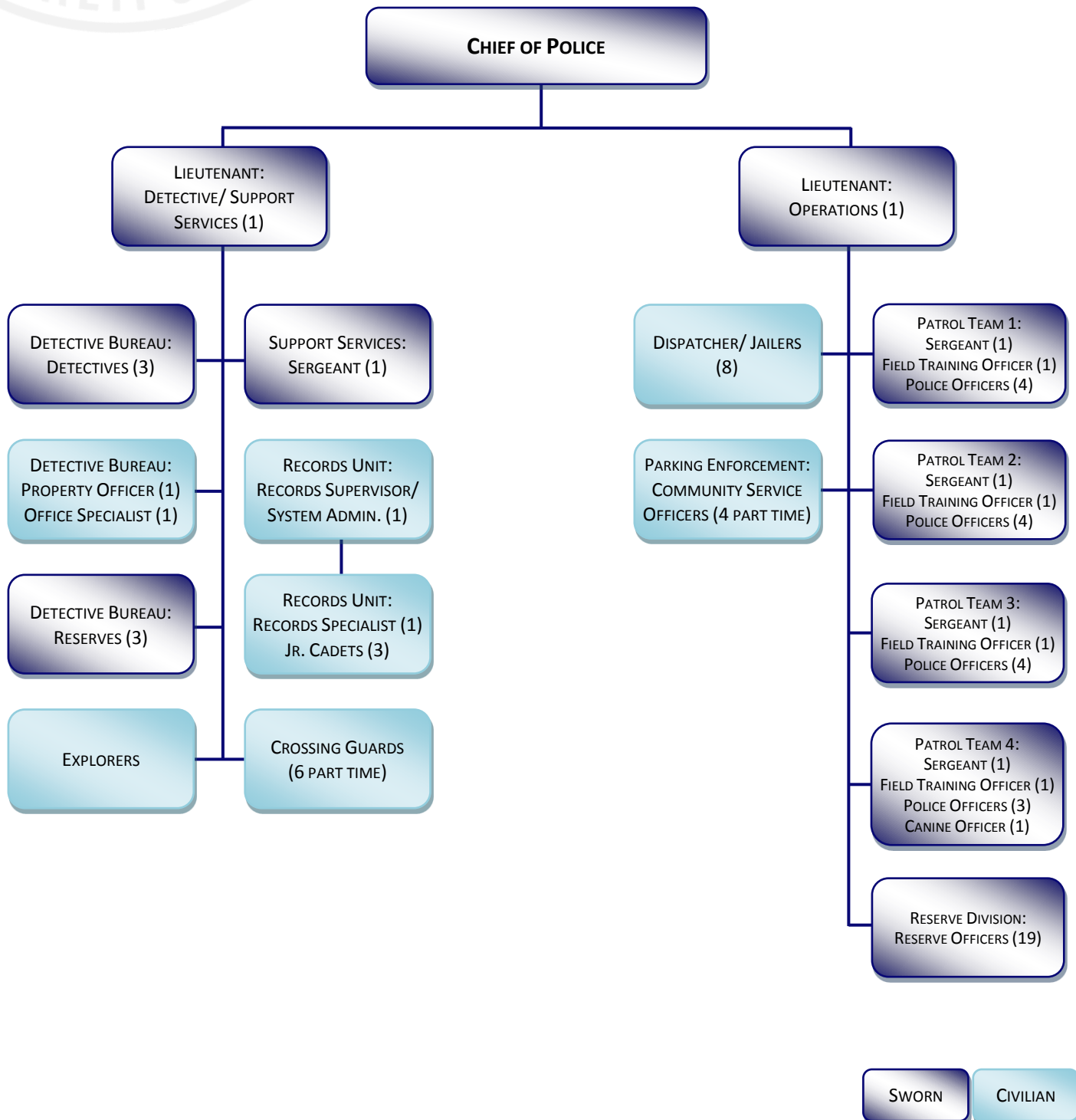


POLICE DEPARTMENT

THE CITY OF SAN FERNANDO

ORGANIZATIONAL CHART

POLICE DEPARTMENT FISCAL YEAR 2018-2019



MISSION STATEMENT

In partnership with the community, the Police Department is committed to achieving excellence in public safety by providing the highest quality leadership and police services. The Department's purpose is to ensure a safe environment for residents and visitors of San Fernando by providing proactive law enforcement to our diverse community and business members.

DEPARTMENT OVERVIEW

The Police Department is a dedicated group of law enforcement professionals vested in the highest quality of life for the community. Through investigations, patrols, crime prevention, and other specialized services, the Department protects life, property, and the rights of all persons. The Department continues to enjoy strong community support based upon efficient and effective law enforcement operations.

ACCOMPLISHMENTS FOR FY 2017-2018

1. Replace two (2) eight year old black and white patrol units. (Strategic Goal # 4)
2. Purchased and installed server for video storage, critical infrastructure for Virtual Patrol. (Strategic Goal # 5)
3. Purchased and issued new replacement Ballistic Vests for all Police Officers with partial grant funds.
4. Received and implemented ABC grant funds, in the amount of \$39,283.
5. Hired two (2) Police Officers
6. Second year of COPs Grant
7. Received 2017 National Award for National Night Out Recognizing outstanding participation in "America's Night Out Against Crime"

OBJECTIVES FOR FY 2018-2019

1. Fill five (5) vacant patrol positions.
2. Replace two (2) sixteen-year-old detective vehicles. (Strategic Goal #4)
3. Replace two (2) old community service vehicles (2006 & 2008). (Strategic Goal #4)
4. Replace security perimeter cameras for the police facility.
5. Purchase and implement voice recorders for all police officers.
6. Pursue grant funding.

SOURCES:

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|--------------------------------|------------------|------------------|------------------|------------------|------------------|
| POLICE | Actual | Actual | Actual | Adjusted | Proposed |
| GENERAL REVENUE | 5,111,626 | 6,081,857 | 6,282,466 | 6,903,862 | 6,895,917 |
| VEHICLE TOW FRANCHISE FEE | 20,348 | 24,705 | 20,250 | 22,500 | 20,000 |
| VEHICLE REPOSSESSION FEES | 705 | 850 | 990 | 800 | 800 |
| GENERAL COURT FINES | 5,572 | 30,893 | 5,758 | 6,500 | 5,500 |
| PARKING CITATIONS | 525,663 | 524,017 | 506,047 | 500,000 | 595,000 |
| P.O.S.T. REIMBURSEMENT | 9,728 | 5,240 | 11,290 | 7,500 | 12,000 |
| CORRECTIONS TRAINING | 5,620 | 38,034 | 6,300 | 6,000 | 5,000 |
| DUPLICATING FEES | 18,126 | 18,405 | 20,669 | 16,000 | 16,000 |
| SPECIAL POLICE SERVICES | 215,298 | 227,457 | 199,414 | 225,000 | 215,000 |
| FINGERPRINT SERVICES | 47,932 | 42,027 | 42,201 | 43,000 | 42,000 |
| DUI RECOVERY COST PROGRAM | 200 | - | - | - | - |
| BOOKING & PROCESSING FEE REIMB | 11,865 | 11,593 | 12,673 | 12,000 | 12,000 |
| VEHICLE INSPECTION FEES | 8,755 | 13,788 | 11,663 | 12,000 | 12,000 |
| COURT COMMITMENT PROGRAM | 114,033 | 116,225 | 117,580 | 115,000 | 115,000 |
| IMPOUNDED VEHICLES | 23,310 | 23,135 | 33,273 | 23,000 | 25,000 |
| VEHICLE ADMIN. PROCESSING FEE | 8,600 | 9,150 | 7,350 | 8,500 | 8,500 |
| ALARM FEES | 18,863 | 28,789 | 22,430 | 20,000 | 21,000 |
| TRNSFR FROM COPS SLESF FUND 2 | 100,000 | 100,000 | 120,000 | 100,000 | 125,000 |
| TOTAL FUNDING SOURCES | 6,246,244 | 7,296,165 | 7,420,354 | 8,021,662 | 8,125,717 |

USES:

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|--------------------------------|------------------|------------------|------------------|------------------|------------------|
| POLICE | Actual | Actual | Actual | Adjusted | Proposed |
| 01-222 Police Admin | 1,304,768 | 1,139,929 | 1,187,954 | 1,075,258 | 1,085,653 |
| 01-224 Detectives | 508,964 | 761,240 | 854,510 | 1,135,393 | 1,132,722 |
| 01-225 Patrol | 4,218,238 | 5,164,634 | 5,139,379 | 5,522,239 | 5,567,841 |
| 01-226 Reserves/Explorers | 27,509 | 68,556 | 57,488 | 79,484 | 73,872 |
| 01-230 Community Service | 179,901 | 161,806 | 181,024 | 184,287 | 260,630 |
| 01-250 Emergency Services | 6,864 | - | - | 25,000 | 5,000 |
| Total Police Department | 6,246,244 | 7,296,165 | 7,420,354 | 8,021,662 | 8,125,717 |

PERSONNEL:

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|---------------------------------|---------------|---------------|---------------|----------------|-----------------|
| POLICE | ACTUAL | ACTUAL | ACTUAL | ADOPTED | PROPOSED |
| Chief of Police | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Lieutenant | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Police Sergeant | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |
| Police Officer | 23.00 | 22.00 | 23.00 | 23.00 | 23.00 |
| Office Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Desk Officer | 8.00 | 8.00 | 8.00 | 8.00 | 8.00 |
| Records Administrator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Records Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Property Control Officer | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Secretary to the Chief | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Community Service Officer (FTE) | 2.00 | 2.00 | 2.00 | 2.00 | 3.00 |
| Crossing Guard (FTE) | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Junior Cadet (FTE) | 1.50 | 1.50 | 1.50 | 1.50 | 1.50 |
| TOTAL POLICE DEPARTMENT | 47.50 | 46.50 | 47.50 | 47.50 | 48.50 |

DIVISION OVERVIEW

Police Department Support Services is comprised of the Office of the Chief of Police, the Support Services Commander, Records Bureau, Cadet Program, Crossing Guard program and the Training Coordinator. The Department's Community Relations programs, including School Resource Officer (SRO) Program (when funded), Media Relations are also administered within the Support Services Division.

Support Services Division Commander

The Support Services Division Commander, a component of the Support Services, manages the Division's various units and is charged with budget preparation and administration, procurement management, soliciting/managing grants, is the Emergency Services Coordinator, mandated Jail Administrator and Custodian of Records for the Department.

Support Services Sergeant

The Support Services Sergeant is primarily responsible for personnel matters, including recruitment, background investigations, training, meeting legal mandates and supervises the School Resource Officer as well as, conducting internal investigations as assigned by the Chief of Police. This position also manages the Neighborhood Watch and Business Watch Programs as well as any other community relations.

Records Bureau

The Records Bureau processes and maintains Department records, serves the public, provides Applicant Fingerprinting (LiveScan), vehicle inspections, manages the Court Commitment Program, criminal and sex registrant compliance, mandated State and Federal reporting, as well as Accounts Payable, purchasing and compiling Department statistics.

Dept: Police
Div: Police Support Services

| Account Number & Title | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|--|------------------|------------------|------------------|------------------|------------------|-------------------------|------------------|
| 001-222-0000-4101 SALARIES-PERMANENT EMPLOYEES | 456,204 | 447,549 | 497,448 | 414,950 | 414,950 | 234,496 | 430,675 |
| 001-222-0000-4103 WAGES-TEMPORARY & PART-TIME | 4,442 | 66,041 | 57,865 | 88,993 | 88,993 | 26,464 | 95,446 |
| 001-222-0000-4105 OVERTIME | 34,397 | 32,921 | 44,183 | 35,000 | 35,000 | 25,510 | 35,000 |
| 001-222-0000-4109 OVERTIME-CONTRACT DUTY | 153,295 | 74,230 | 3,441 | - | - | 5,466 | - |
| 001-222-0000-4120 O.A.S.D.I. | 17,721 | 20,071 | 20,158 | 20,851 | 20,851 | 9,243 | 21,769 |
| 001-222-0000-4126 HEALTH INSURANCE | 56,722 | 59,826 | 64,548 | 64,798 | 64,798 | 32,981 | 72,307 |
| 001-222-0000-4128 DENTAL INSURANCE | 6,571 | 6,295 | 7,206 | 5,303 | 5,303 | 2,622 | 2,491 |
| 001-222-0000-4130 WORKER'S COMPENSATION INS. | 71,127 | 67,492 | 79,311 | 62,113 | 62,113 | 34,182 | 65,287 |
| 001-222-0000-4134 LONG TERM DISABILITY INSURANCE | 1,659 | 1,033 | 2,314 | 2,117 | 2,117 | 1,157 | 2,330 |
| 001-222-0000-4136 OPTICAL INSURANCE | 1,102 | 1,060 | 1,328 | 1,135 | 1,135 | 610 | 771 |
| 001-222-0000-4138 LIFE INSURANCE | 204 | 255 | 306 | 867 | 867 | 153 | 867 |
| 001-222-0000-4140 WELLNESS BENEFIT | - | - | - | - | - | - | 600 |
| Personnel Costs | 803,443 | 776,773 | 778,108 | 696,127 | 696,127 | 372,884 | 727,543 |
| 001-222-0000-4210 UTILITIES | 77,104 | 564 | - | - | - | - | - |
| 001-222-0000-4220 TELEPHONE | 60,862 | 65,353 | 64,898 | 61,790 | 61,790 | 27,326 | 61,790 |
| 001-222-0000-4260 CONTRACTUAL SERVICES | 39,196 | 12,403 | 21,608 | 16,950 | 16,950 | 10,937 | 16,950 |
| 001-222-0000-4270 PROFESSIONAL SERVICES | - | 2,750 | 2,476 | 6,500 | 12,500 | 1,974 | 6,500 |
| 001-222-0000-4300 DEPARTMENT SUPPLIES | 120,311 | 101,254 | 91,024 | 100,095 | 116,612 | 43,046 | 100,095 |
| 001-222-0000-4320 DEPARTMENT EQUIPMENT MAINT | 175,873 | 24,448 | 6,170 | 8,800 | 8,800 | 6,446 | 8,800 |
| 001-222-0000-4325 UNIFORM ALLOWANCE | - | - | - | 300 | 300 | - | 300 |
| 001-222-0000-4350 CARE OF PERSONS | - | 361 | - | - | - | - | - |
| 001-222-0000-4360 PERSONNEL TRAINING | 7,661 | 4,969 | 6,649 | 5,000 | 5,000 | 1,849 | 5,000 |
| 001-222-0000-4370 MEETINGS, CONFERENCES & TRAVEL | - | - | 8,271 | 9,200 | 9,200 | 4,034 | 9,200 |
| 001-222-0000-4380 SUBSCRIPTIONS, DUES & MILEAGE | 2,024 | 1,569 | 3,855 | 1,615 | 1,615 | 1,039 | 1,615 |
| 001-222-0000-4390 VEHICLE ALLOW & MILEAGE | 413 | - | - | - | - | - | - |
| Operations & Maintenance Costs | 483,443 | 213,671 | 204,953 | 210,250 | 232,767 | 96,651 | 210,250 |
| 001-222-0000-4706 LIABILITY CHARGE | - | 52,183 | 65,607 | 46,981 | 46,981 | 23,490 | 42,658 |
| 001-222-0320-4741 EQUIP MAINT CHARGE | - | 21,415 | 20,766 | 25,993 | 25,993 | 12,846 | 26,821 |
| 001-222-0000-4743 FACILITY MAINTENANCE CHARGE | - | 75,887 | 75,208 | 73,391 | 73,391 | 36,711 | 78,381 |
| Internal Service Charges | - | 149,485 | 161,581 | 146,364 | 146,364 | 73,047 | 147,860 |
| 001-222-000-4500 ***CAPITAL EXPENSES*** | - | - | 43,312 | - | - | - | - |
| Capital Expenses | - | - | 43,312 | - | - | - | - |
| 001-222-0000-4941 EQUIPMENT REPLACEMENT CHRG | 17,882 | - | - | - | - | - | - |
| Transfers | 17,882 | - | - | - | - | - | - |
| Division Total | 1,304,768 | 1,139,929 | 1,187,954 | 1,052,741 | 1,075,258 | 542,582 | 1,085,653 |

DIVISION OVERVIEW

The primary responsibility of the Detective Division is to follow-up on reported crimes, arrest criminal offenders, obtain arrest and search warrants, file criminal complaints, and serve as the liaison with the Office of the Los Angeles District Attorney. The Division Commander manages criminal investigations, property and evidence control, subpoena control, warrant services, narcotic and gang enforcement, sex registration and parole compliance, and serves as the liaison to the presiding judge and other management level employees at the Los Angeles Superior Courts. The Division assists the public through advocacy programs and referrals to counseling centers, as well as, with releases for impounded and recovered vehicles.

Dept: Police
Div: Police Detectives

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|---|-----------------------------------|----------------|----------------|----------------|------------------|------------------|-------------------------|------------------|
| 001-224-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 328,264 | 393,107 | 404,569 | 556,281 | 556,281 | 279,756 | 579,006 |
| 001-224-0000-4103 | WAGES-TEMPORARY & PART-TIME | 191 | - | - | - | - | - | - |
| 001-224-0000-4105 | OVERTIME | 30,428 | 25,488 | 38,796 | 25,000 | 25,000 | 34,640 | 30,000 |
| 001-224-0000-4109 | OVERTIME-CONTRACT DUTY | - | 34,421 | 43,460 | 100,000 | 100,000 | 21,790 | 50,000 |
| 001-224-0000-4120 | O.A.S.D.I. | 12,881 | 14,477 | 14,384 | 14,779 | 14,779 | 8,507 | 15,373 |
| 001-224-0000-4126 | HEALTH INSURANCE | 55,427 | 64,975 | 72,021 | 95,660 | 95,660 | 46,892 | 101,654 |
| 001-224-0000-4128 | DENTAL INSURANCE | 6,976 | 7,512 | 7,170 | 9,617 | 9,617 | 4,808 | 7,679 |
| 001-224-0000-4129 | RETIREE HEALTH SAVINGS | - | - | 287 | 600 | 600 | 450 | 600 |
| 001-224-0000-4130 | WORKER'S COMPENSATION INS. | 56,027 | 70,660 | 74,547 | 89,059 | 89,059 | 54,690 | 93,885 |
| 001-224-0000-4134 | LONG TERM DISABILITY INSURANCE | 2,000 | 3,721 | 2,424 | 3,188 | 3,188 | 1,212 | 3,339 |
| 001-224-0000-4136 | OPTICAL INSURANCE | 1,227 | 1,453 | 1,393 | 1,736 | 1,736 | 868 | 1,371 |
| 001-224-0000-4138 | LIFE INSURANCE | 526 | 585 | 522 | 612 | 612 | 237 | 612 |
| Personnel Costs | | 493,948 | 616,399 | 659,573 | 896,532 | 896,532 | 453,850 | 883,519 |
| 001-224-0000-4270 | PROFESSIONAL SERVICES | 9,845 | 2,486 | 5,305 | 10,000 | 10,000 | 2,390 | 10,000 |
| 001-224-0000-4300 | DEPARTMENT SUPPLIES | 3,457 | - | 1,957 | - | - | - | - |
| 001-224-0000-4360 | PERSONNEL TRAINING | 1,669 | 1,634 | 6,268 | 6,000 | 6,000 | 2,061 | 6,000 |
| 001-224-0000-4370 | MEETINGS, MEMBERSHIPS & TRAVEL | 45 | - | 676 | 3,555 | 3,555 | 479 | 3,555 |
| 001-224-0000-4380 | SUBSCRIPTIONS, MEMBERSHIPS & DUES | - | - | - | 60 | 60 | - | 60 |
| Operations & Maintenance Costs | | 15,016 | 4,120 | 14,206 | 19,615 | 19,615 | 4,930 | 19,615 |
| 001-224-0000-4706 | LIABILITY CHARGE | - | 41,503 | 50,208 | 60,506 | 60,506 | 30,253 | 51,803 |
| 001-224-0320-4741 | EQUIP MAINT CHARGE | - | 38,861 | 62,297 | 75,349 | 75,349 | 36,919 | 89,403 |
| 001-224-0000-4741 | EQUIP REPLACEMENT CHARGE | - | - | 10,000 | 10,000 | 10,000 | 5,000 | 10,000 |
| 001-224-0000-4743 | FACILITY MAINTENANCE CHARGE | - | 60,357 | 58,226 | 73,391 | 73,391 | 36,711 | 78,381 |
| Internal Service Charges | | - | 140,721 | 180,731 | 219,246 | 219,246 | 108,883 | 229,588 |
| Division Total | | 508,964 | 761,240 | 854,510 | 1,135,393 | 1,135,393 | 567,663 | 1,132,722 |

DIVISION OVERVIEW

The Patrol Division represents the first contact that community members have with the Department; either through the Police Dispatchers manning the 24-hour Communications Center or uniformed personnel on patrol. Patrol Division receives initial calls for service, responds and utilizes varied resources, conducts preliminary investigations, apprehends criminal suspects, and documents these activities through professional police reports. The Patrol Commander manages deployment of all field personnel which includes civilian and sworn personnel, mid-line field supervisors, the Communications Division, the Reserve Officer Program, the Community Service Officers and serves as Incident Commander for all critical incidents and scheduling, as well as Jail Operations although some of these units are independently budgeted for accounting purposes.

Dept: Police
Div: Police Patrol

| Account Number & Title | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|--|------------------|------------------|------------------|------------------|------------------|-------------------------|------------------|
| 001-225-0000-4101 SALARIES-PERMANENT EMPLOYEES | 2,685,978 | 2,649,390 | 2,547,244 | 2,807,711 | 2,807,711 | 1,246,132 | 2,914,578 |
| 001-225-0000-4103 WAGES-TEMPORARY & PART-TIME | 97,242 | 1,696 | 53,719 | - | - | 5,332 | - |
| 001-225-0000-4105 OVERTIME | 252,310 | 372,234 | 425,011 | 250,000 | 250,000 | 271,689 | 250,000 |
| 001-225-0000-4107 OVERTIME-COURT | 16,149 | 15,393 | 25,547 | 15,000 | 15,000 | 14,233 | 15,000 |
| 001-225-0000-4109 OVERTIME-CONTRACT DUTY | - | 61,881 | 109,066 | 100,000 | 100,000 | 36,306 | 100,000 |
| 001-225-0000-4120 O.A.S.D.I. | 81,079 | 79,914 | 82,469 | 71,935 | 71,935 | 39,832 | 74,325 |
| 001-225-0000-4126 HEALTH INSURANCE | 396,644 | 418,260 | 426,953 | 500,717 | 500,717 | 212,072 | 551,606 |
| 001-225-0000-4128 DENTAL INSURANCE | 47,042 | 40,472 | 39,294 | 43,023 | 43,023 | 19,508 | 37,714 |
| 001-225-0000-4129 RETIREE HEALTH SAVINGS | - | - | 8,498 | 17,280 | 17,280 | 5,373 | 17,280 |
| 001-225-0000-4130 WORKER'S COMPENSATION INS. | 557,630 | 541,773 | 547,634 | 490,976 | 490,976 | 274,472 | 515,835 |
| 001-225-0000-4134 LONG TERM DISABILITY INSURANCE | 14,224 | 17,048 | 16,248 | 17,625 | 17,625 | 7,909 | 18,412 |
| 001-225-0000-4136 OPTICAL INSURANCE | 9,086 | 7,892 | 7,541 | 8,105 | 8,105 | 3,680 | 6,822 |
| 001-225-0000-4138 LIFE INSURANCE | 3,522 | 3,319 | 3,482 | 3,325 | 3,325 | 1,786 | 3,325 |
| Personnel Costs | 4,160,907 | 4,209,271 | 4,292,706 | 4,325,697 | 4,325,697 | 2,138,324 | 4,504,897 |
| 001-225-0000-4260 CONTRACTUAL SERVICES | - | - | 406 | - | - | - | - |
| 001-225-0000-4270 PROFESSIONAL SERVICES | 6,366 | 3,361 | 4,314 | 6,000 | 6,000 | 2,636 | 6,000 |
| 001-225-0000-4300 DEPARTMENT SUPPLIES | 367 | 284 | 2,950 | - | - | 350 | - |
| 001-225-0000-4350 CARE OF PERSONS | 34,532 | 20,859 | 23,061 | 32,000 | 32,000 | 9,036 | 32,000 |
| 001-225-0000-4360 PERSONNEL TRAINING | 9,455 | 20,433 | 18,026 | 21,500 | 21,500 | 6,328 | 21,500 |
| 001-225-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL | 759 | 9,069 | 1,449 | 2,900 | 2,900 | - | 2,900 |
| 001-225-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS | 30 | - | - | - | - | - | - |
| 001-225-3688-4360 CORRECTIONS TRAINING (STC) | 5,822 | 6,373 | 5,708 | 6,300 | 6,300 | 1,981 | 6,300 |
| Operations & Maintenance Costs | 57,331 | 60,380 | 55,913 | 68,700 | 68,700 | 20,331 | 68,700 |
| 001-225-0000-4706 LIABILITY CHARGE | - | 250,607 | 290,002 | 291,936 | 291,936 | 145,968 | 264,135 |
| 001-225-0320-4741 EQUIP MAINT CHARGE | - | 221,205 | 131,517 | 204,492 | 204,492 | 109,503 | 160,926 |
| 001-225-0000-4741 EQUIP REPLACEMENT CHARGE | - | 47,333 | 49,000 | 70,250 | 70,250 | 35,125 | 78,250 |
| 001-225-0000-4743 FACILITY MAINTENANCE CHARGE | - | 364,447 | 320,241 | 410,988 | 441,164 | 235,582 | 438,933 |
| Internal Service Charges | - | 883,592 | 790,760 | 977,667 | 1,007,842 | 526,178 | 942,244 |
| 001-225-0000-4500 *****CAPITAL EXPENSES***** | - | 11,392 | - | - | 120,000 | - | 52,000 |
| Capital Costs | - | 11,392 | - | - | 120,000 | - | 52,000 |
| Division Total | 4,218,238 | 5,164,634 | 5,139,379 | 5,372,064 | 5,522,239 | 2,684,833 | 5,567,841 |

DIVISION OVERVIEW

The Police Reserves are dedicated community members who donate their time to serving the citizens of San Fernando. Reserve personnel augment every segment of the Department, providing thousands of hours of coverage during peak periods of activity, emergency response for critical events and special events throughout the year.

The San Fernando Explorers are youths who are interested in law enforcement. The program provides mentorship and development opportunities. The Explorer Post provides numerous community service benefits in the area of Christmas Baskets, pet vaccinations, Relay for Life, 4th of July celebrations and Child ID, just to name a few. Mentoring of Explorers will continue with the goal of developing future law enforcement professionals.

Dept: Police

Div: Police Reserves/Explorers

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|---|-----------------------------------|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 001-226-0000-4103 | PART-TIME EMPLOYEES | 19,290 | 44,673 | 29,719 | 55,000 | 55,000 | 25,098 | 50,000 |
| 001-226-0000-4120 | O.A.S.D.I. | 71 | 2,826 | 1,958 | - | - | 1,374 | - |
| 001-226-0000-4130 | WORKERS COMPENSATION INS | - | 5,075 | 3,016 | - | - | 3,280 | - |
| Personnel Costs | | 19,361 | 52,573 | 34,692 | 55,000 | 55,000 | 29,752 | 50,000 |
| 001-226-0000-4360 | PERSONNEL TRAINING-RESERVES | - | 1,730 | 226 | 500 | 500 | - | 500 |
| 001-226-0000-4380 | SUBSCRIPTIONS DUES & MMBRSHIPS | 1,890 | - | - | - | - | - | - |
| 001-226-0000-4370 | MEETINGS, CONFERENCES & TRAVEL | - | - | 1,728 | 6,000 | 6,000 | - | 6,000 |
| 001-226-0230-4380 | CONFERENCES, EXPLORER/ADVISOR MEI | - | 3,132 | - | - | - | - | - |
| 001-226-0230-4430 | EXPLORER POST PROGRAM | 6,258 | 6,111 | 10,038 | 5,500 | 5,500 | 2,206 | 5,500 |
| Operations & Maintenance Costs | | 8,148 | 10,973 | 11,992 | 12,000 | 12,000 | 2,206 | 12,000 |
| 001-226-0000-4706 | LIABILITY CHARGE | - | 1,508 | 3,882 | 3,712 | 3,712 | 1,856 | 2,932 |
| 001-226-0320-4741 | EQUIP MAINT CHARGE | - | 1,309 | 6,922 | 8,773 | 8,773 | 4,053 | 8,940 |
| 001-226-0000-4743 | FACILITY MAINTENANCE CHARGE | - | 2,193 | - | - | - | - | - |
| Internal Service Charges | | - | 5,010 | 10,804 | 12,484 | 12,484 | 5,909 | 11,872 |
| Division Total | | 27,509 | 68,556 | 57,488 | 79,484 | 79,484 | 37,867 | 73,872 |

COMMUNITY SERVICE/ PARKING ENFORCEMENT PROGRAM

DIVISION NO. 230

DIVISION OVERVIEW

Community Service Officers provide a high level of professional services to the community. Community Service Officers frequently assist at the scene of traffic collisions, during special city events, grant funded operations, with contract duties, in addition to their parking control activities. Community Service Officers round out the services of the Department helping to keep traffic flowing, streets safe and free from unsightly abandoned or inoperable vehicles.

Dept: Police

Div: Community Services Program

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|---|------------------------------|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 001-230-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 1,561 | 4,197 | 3,819 | - | - | 6,001 | 93,675 |
| 001-230-0000-4103 | WAGES-TEMPORARY & PART-TIME | 102,690 | 96,580 | 106,653 | 97,700 | 97,700 | 36,192 | 95,100 |
| 001-230-0000-4120 | O.A.S.D.I. | 7,975 | 7,709 | 8,451 | 7,428 | 7,428 | 3,228 | 7,275 |
| 001-230-0000-4126 | HEALTH INSURANCE | 61,006 | 26,735 | 23,909 | 24,061 | 24,061 | 13,516 | 23,157 |
| 001-230-0000-4128 | DENTAL INSURANCE | 562 | 56 | 765 | 2,612 | 2,612 | 1,306 | - |
| 001-230-0000-4130 | WORKER'S COMPENSATION INS. | 5,957 | 5,711 | 7,923 | 7,059 | 7,059 | 3,040 | 6,914 |
| 001-230-0000-4136 | OPTICAL INSURANCE | 122 | 61 | 153 | 514 | 514 | 257 | - |
| 001-230-0000-4138 | LIFE INSURANCE | 28 | 168 | 168 | 204 | 204 | 84 | 204 |
| Personnel Costs | | 179,901 | 141,217 | 151,842 | 139,578 | 139,578 | 63,624 | 226,325 |
| 001-230-0000-4325 | UNIFORM ALLOWANCE | - | - | - | 400 | 400 | 100 | 400 |
| Operations & Maintenance Costs | | - | - | - | 400 | 400 | 100 | 400 |
| 001-230-0000-4706 | LIABILITY CHARGE | - | 8,389 | 9,773 | 9,420 | 9,420 | 4,710 | 7,778 |
| 001-230-0320-4741 | EQUIP MAINT CHARGE | - | - | - | 10,425 | 10,425 | 6,009 | - |
| 001-230-0000-4743 | FACILITY MAINTENANCE CHARGE | - | 12,200 | 19,409 | 24,464 | 24,464 | 12,237 | 26,127 |
| Internal Service Charges | | - | 20,589 | 29,182 | 44,309 | 44,309 | 22,956 | 33,905 |
| Division Total | | 179,901 | 161,806 | 181,024 | 184,287 | 184,287 | 86,680 | 260,630 |

DIVISION OVERVIEW

The Emergency Services Division is responsible for developing emergency plans for natural and man-made disasters, hazardous materials incidents, and civil unrest. In addition to developing plans for these incidents, the Emergency Services Division advises policy makers and key appointed staff on how to respond to these situations.

Dept: Police
Div: Emergency Services

| Account Number & Title | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|---|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 001-250-0000-4260 CONTRACTUAL SERVICES | - | - | - | - | 20,000 | - | - |
| 001-250-0000-4300 DEPARTMENT SUPPLIES | 6,864 | - | - | 5,000 | 5,000 | - | 5,000 |
| Operations & Maintenance Costs | 6,864 | - | - | 5,000 | 25,000 | - | 5,000 |
| Division Total | 6,864 | - | - | 5,000 | 25,000 | - | 5,000 |



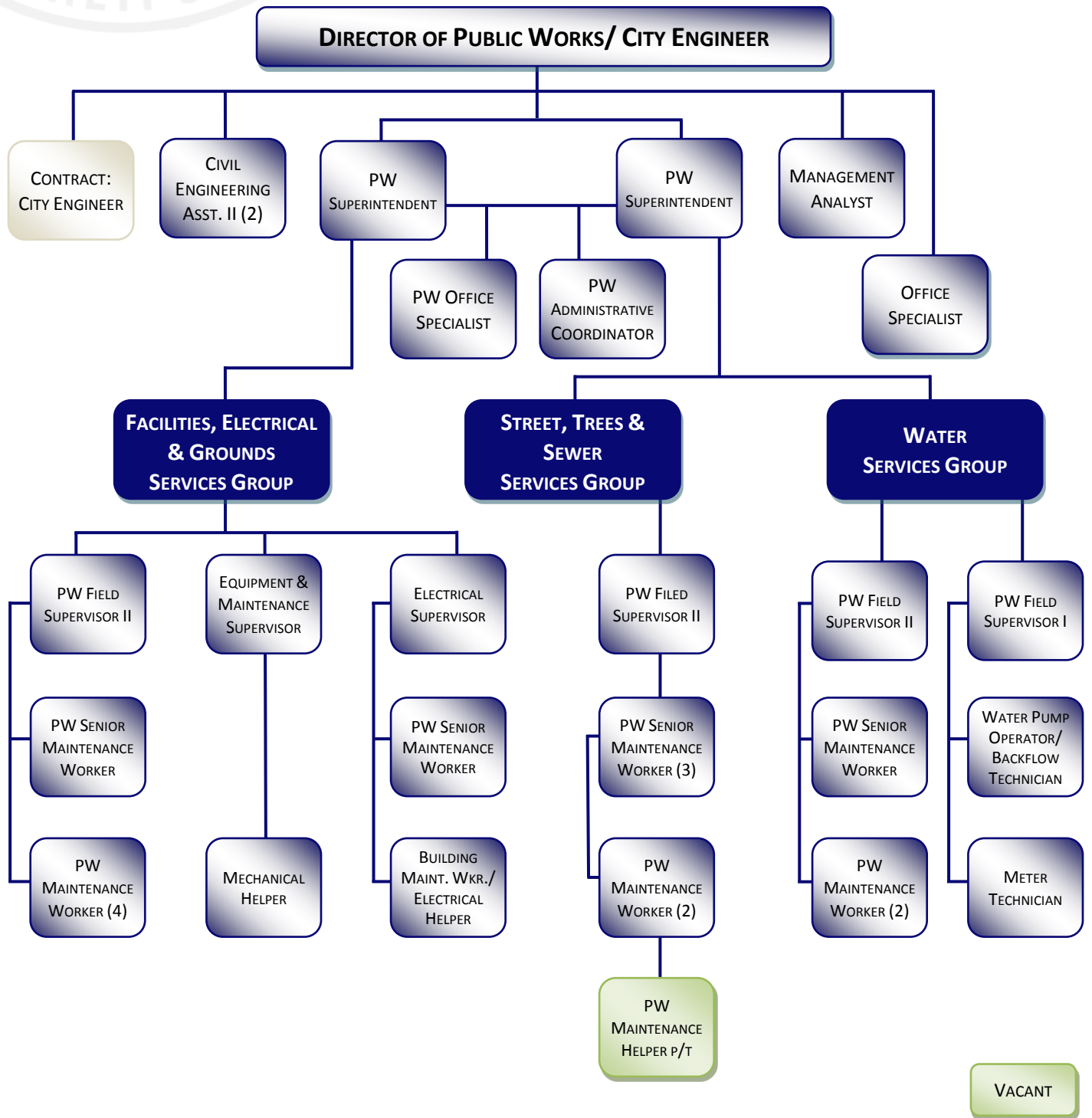
PUBLIC WORKS DEPARTMENT

THE CITY OF
SAN FERNANDO

ORGANIZATIONAL CHART

PUBLIC WORKS DEPARTMENT

FISCAL YEAR 2018-2019



MISSION STATEMENT

The Public Works Department is committed to providing the highest quality services in the most cost effective manner, while ensuring that the maintenance, construction, and operations of the public facilities and programs under its care are adequate, safe and serviceable to the satisfaction of its customers.

DEPARTMENT OVERVIEW

The Public Works Department provides engineering services and capital improvement planning to ensure a high quality of public infrastructure. The Public Works Department is responsible for rehabilitating and restoring the City's infrastructure (i.e. facilities, streets, water pipelines, sewer system), providing safe and reliable water delivery, improving the flow of traffic, maintaining parkway streets and landscape, cleaning of City streets, overseeing transportation programs, managing the City's sanitary sewer system, and coordinating refuse and recycling programs.

ACCOMPLISHMENTS FOR FY 2017-2018

1. Annual Resurfacing Project included paving 2.4 centerline miles of streets with Asphalt Rubber Hot Mix (ARHM). Approximately 10,353 tires were diverted from the waste stream and used in the pavements of these streets. Additionally, 37 curb ramps were installed with truncated domes and 16,400 square feet of sidewalk was removed and replaced.
2. San Fernando Downtown Revitalization Project consisted of removing and replacing sidewalk, driveways, and access ramps on the south side of Truman Street from Brand Boulevard to San Fernando Mission Boulevard. Approximately 8 curb ramps were installed with truncated domes. Approximately 2,100 square feet of sidewalk was removed and replaced. A landscaped parkway was constructed in front of Parking Lots No. 4 and 5. 34 Pink Trumpet Trees were planted in the new parkways and 17 new street luminaires, similar to the ones on North Maclay Avenue, will also be installed on the Marbelite poles. A new bus shelter and bench, similar to the ones located at the Trolley Stops, were installed on the northwest corner of Truman Street and Brand Boulevard.
3. Safe Routes to Schools Cycle 1 and 2 consist of construction of new bulb-outs, curb ramps, parkways, chicanes, pedestrian refuge islands, high-visibility crosswalks, striping, overhead task lighting to illuminate crosswalk, solar flashers, countdown signals, audible pedestrian signals, and signage. These improvements will be constructed around the vicinities of several schools in the City. It is anticipated that construction will be completed by June 2019.
4. Glenoaks Boulevard Street and HSIP Improvements is currently under design. The project consists of concrete removals and asphalt overlay on Glenoaks Boulevard from West City Limit to East City Limit. Concrete improvements include but are not limited to sidewalk, driveway approaches, curb ramps, cross-gutters, and medians. Project also includes water and sewer pipeline rehabilitation. Approximately 3,650 tons of ARHM will overlay a portion of the street segment as well as traffic signal upgrades. Project will be constructed by March 2019.
5. HSIP Traffic Signal Modification Project consists of design for modification of existing traffic signals along the Metrolink Corridor on San Fernando Road and Truman Street will enhance traffic flow

ACCOMPLISHMENTS FOR FY 2017-2018

along these routes. Included for design are left-turn phasing and integration into Los Angeles Department of Transportation's Signal Synchronization system

6. CDBG Project - San Fernando Rd between WCL and S Huntington Street consists of street resurfacing of a quarter mile long portion and includes Hubbard between San Fernando Road and South City Limit. Additional work includes sidewalk repair, access ramp installation and striping and pavement markings.
7. One dual-port Electric Vehicle (EV) station was installed at five City owned parking lots during FY 17-18. In addition to the installation of stations, parking spaces were striped and marked specifically for EV fueling only; required signage was also installed.
8. Public Works applied for and obtained a grant for the design of San Fernando Regional Park Infiltration Project, which will be constructed at Recreation project.
9. The first ever Open Streets Festival was held on March 31, 2018, and was hosted by the City. Three miles of city streets were closed to motorized vehicles for part of the day in a celebration of mobility. Several departments including the Public Works Department worked together over a number of months, to ensure a successful festival.
10. Calles Verdes Project - In an effort to reduce the effects of extreme heat as well as beautify the City, Tree People has partnered with the City of San Fernando to plant approximately 750 trees in the City within the next 3 years. Another important aspect of the project involves constructing water infiltration components, including constructing several vegetated curb extensions, parkway swales, and permeable interlocking pavers in alley corridors, all of which will allow the City to capture rain water, infiltrate it into the groundwater basin, and increase our water supply.
11. In January 2018, City Co-sponsored Fruit Tree Giveaway Festival Event with Tree People in city and distributed approximately 300 fruit trees to residents in the City of San Fernando, and in April 2018, Tree People hosted Tree Planting community event and with assistance of community volunteers, 34 Pink Trumpet Trees were planted on Truman Street from Brand Boulevard to San Fernando Mission Boulevard
12. Safe and Active Streets Plan consists of promoting transportation safety and encouraging the community to walk and ride bicycles in the City. The Plan includes policies and programs City could implement as well as conceptual projects that would promote these activities. Plan funding was provided by Sustainable Transportation Planning Grant from the State of California Department of Transportation and was completed and presented to City Council in January 2018.

OBJECTIVES FOR FY 2018-2019

1. Rehabilitate City streets and infrastructure using the City's Pavement Management System and subject to budget limitations.
2. Continue to renovate public landscaped areas to reduce water usage and minimize maintenance costs.
3. Complete analysis of City utility rates and consideration of necessary adjustments to improve infrastructure.

OBJECTIVES FOR FY 2018-2019

4. Rehabilitate City utility infrastructure including water and sewer system components.
5. Complete setting of the EV charging stations' rates and commission these facilities for the public's use.
6. Complete infrastructure improvements at the City's Compressed Natural Gas (CNG) fueling station.
7. Purchase low-emission alternative fuel vehicles.
8. Modernization of City facilities including paint, flooring, lighting and furnishings.
9. Installation of traffic and pedestrian safety improvements adjacent to local schools and in residential neighborhoods.
10. Continue to restripe street striping and markings.
11. Complete energy efficiency assessment and improvements.
12. Continue to reduce water consumption throughout the community.
13. Apply for grant funding to help leverage local funding for infrastructure improvements.

SOURCES:

| | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adjusted | 2019 Proposed |
|--|------------------|----------------|----------------|------------------|------------------|
| PUBLIC WORKS | | | | | |
| GENERAL REVENUE | 1,292,185 | 669,419 | 664,467 | 888,301 | 830,162 |
| ENGINEERING & INSPECTION FEES | 208,110 | 52,314 | 83,591 | 60,000 | 65,000 |
| CNG FUELING STATION | 188,297 | - | - | - | - |
| PARKING METER REV-CIVIC CENTER | 54,993 | 42,946 | 44,017 | 50,000 | 50,000 |
| TRANSFER FROM GAS TAX FUND | 523,006 | 73,438 | 99,164 | 184,234 | 254,642 |
| TRANSFER FROM TRAFFIC SAFETY | 30,000 | 6,045 | 14,747 | 15,000 | 10,000 |
| TRANSFER FROM TDA-LOCAL TRANSPORTATION | 19,506 | - | - | - | - |
| TRANSFER FROM PROP C FUND | 179,967 | - | - | - | - |
| TRANSFER FROM PAVEMENT MANAGEMENT FUND | - | 100,000 | 20,000 | - | - |
| TOTAL FUNDING SOURCES | 2,496,065 | 944,162 | 925,986 | 1,197,535 | 1,209,804 |

USES:

| | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adjusted | 2019 Proposed |
|-----------------------------------|------------------|----------------|----------------|------------------|------------------|
| PUBLIC WORKS | | | | | |
| 01-310 PW Administration | 235,784 | 460,450 | 388,035 | 577,913 | 645,489 |
| 01-311 Street Maintenance | 168,187 | 89,048 | 189,604 | 264,838 | 254,642 |
| 01-312 Graffiti Removal | 8,179 | - | - | - | - |
| 01-313 Bus Shelter Maintenance | 86,634 | 646 | - | - | - |
| 01-320** Equipment Maintenance | 486,770 | - | - | - | - |
| 01-341 Mall Maintenance | 58,006 | 26,555 | 19,517 | 22,300 | 11,300 |
| 01-343 Street Sweeping | 146,450 | 27,595 | 27,600 | 27,600 | 27,600 |
| 01-346 Streets, Trees, & Parkways | 200,108 | 127,869 | 123,946 | 135,442 | 94,804 |
| 01-370 Traffic Safety | 58,589 | 171,721 | 146,962 | 132,941 | 145,470 |
| 01-371 Traffic Signals | 211,818 | 40,278 | 30,321 | 36,500 | 30,500 |
| 01-390** Facility Maintenance | 835,539 | - | - | - | - |
| Total Public Works | 2,496,065 | 944,162 | 925,986 | 1,197,535 | 1,209,804 |

PERSONNEL:

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|--|---------------|---------------|---------------|----------------|-----------------|
| PUBLIC WORKS | ACTUAL | ACTUAL | ACTUAL | ADOPTED | PROPOSED |
| Director of Public Works/City Engineer | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Analyst | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Management Analyst | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Civil Engineering Assistant II | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Administrative Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Office Specialist | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Electrical Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Bldg. Maintenance Worker/Electrical Helper | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Equipment & Materials Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Mechanic Helper | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Superintendent | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Maintenance Worker | 8.00 | 8.00 | 8.00 | 8.00 | 8.00 |
| Field Supervisor II | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| Field Supervisor I | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Maintenance Worker | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 |
| Meter Technician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Water Pumping Operator/Backflow Technician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Maintenance Helper (FTE) | 0.80 | 0.80 | 0.80 | 0.80 | 0.80 |
| TOTAL PUBLIC WORKS DEPARTMENT | 33.80 | 33.80 | 33.80 | 33.80 | 33.80 |

DIVISION OVERVIEW

The Public Works Engineering and Administration Division provides oversight for department functions, including financial management, capital project planning, contract services, engineering support, and operations support.

Dept: Public Works
Div: Engineering & Administration

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|---|--------------------------------|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 001-310-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 98,060 | 247,105 | 185,763 | 244,863 | 244,863 | 96,420 | 296,104 |
| 001-310-0000-4105 | OVERTIME | 6,744 | 2,024 | 3,484 | 3,000 | 3,000 | 1,190 | 3,000 |
| 001-310-0000-4111 | COMMISSIONER'S REIMBURSEMENT | 1,350 | 1,600 | 1,100 | 3,000 | 3,000 | 350 | 3,000 |
| 001-310-0000-4120 | O.A.S.D.I. | 7,632 | 18,708 | 14,030 | 18,083 | 18,083 | 7,467 | 21,211 |
| 001-310-0000-4126 | HEALTH INSURANCE | 11,874 | 30,678 | 28,506 | 40,937 | 40,937 | 18,591 | 51,278 |
| 001-310-0000-4128 | DENTAL INSURANCE | 1,900 | 4,199 | 3,387 | 4,199 | 4,199 | 1,847 | 4,247 |
| 001-310-0000-4129 | RETIREE HEALTH SAVINGS | - | - | - | - | - | - | 600 |
| 001-310-0000-4130 | WORKER'S COMPENSATION INS. | 4,024 | 5,992 | 9,671 | 11,815 | 11,815 | 5,408 | 12,604 |
| 001-310-0000-4134 | LONG TERM DISABILITY INSURANCE | - | - | - | 710 | 710 | - | 1,028 |
| 001-310-0000-4136 | OPTICAL INSURANCE | 342 | 752 | 622 | 774 | 774 | 344 | 787 |
| 001-310-0000-4138 | LIFE INSURANCE | 84 | 84 | 84 | 265 | 265 | 42 | 306 |
| 001-310-0000-4140 | WELLNESS BENEFIT | - | - | - | 180 | 180 | - | 300 |
| Personnel Costs | | 132,011 | 311,141 | 246,646 | 327,826 | 327,826 | 131,659 | 394,465 |
| 001-310-0000-4210 | UTILITIES | 1,262 | - | - | - | - | - | - |
| 001-310-0000-4220 | TELEPHONE | 1,725 | 1,476 | 1,015 | 1,500 | 1,500 | 864 | 1,500 |
| 001-310-0000-4260 | CONTRACTUAL SERVICES | 17,566 | 4,630 | 22,807 | 99,550 | 99,550 | 39,119 | - |
| 001-310-0000-4270 | PROFESSIONAL SERVICES | 61,904 | 60,208 | 57,376 | 75,000 | 70,000 | 6,065 | 164,730 |
| 001-310-0000-4300 | DEPARTMENT SUPPLIES | 6,688 | 6,445 | 9,158 | 9,600 | 9,600 | 224 | 9,700 |
| 001-310-0000-4310 | EQUIPMENT AND SUPPLIES | 103 | 2,312 | 326 | 1,700 | 1,700 | 810 | 4,000 |
| 001-310-0000-4320 | DEPARTMENT EQUIPMENT MAINT | 1,043 | - | - | 1,000 | 1,000 | - | 500 |
| 001-310-0000-4360 | PERSONNEL TRAINING | 284 | 1,313 | 2,404 | 1,500 | 1,500 | 438 | 7,500 |
| 001-310-0000-4365 | TUITION REIMBURSEMENT | - | 3,000 | 2,550 | - | - | - | - |
| 001-310-0000-4370 | MEETINGS, MEMBERSHIPS & TRAVEL | 1,262 | 379 | 43 | 1,000 | 1,000 | 23 | 3,000 |
| 001-310-0000-4380 | SUBSCRIPTIONS DUES & MMBRSHIPS | 861 | 4,290 | 200 | 2,000 | 2,000 | 815 | 2,000 |
| 001-310-0000-4390 | VEHICLE ALLOW & MILEAGE | 179 | 1,168 | 633 | 1,080 | 1,080 | 12 | 1,000 |
| 001-310-0000-4430 | ACTIVITIES AND PROGRAMS | 22 | - | - | - | - | - | - |
| 001-310-0000-4450 | OTHER EXPENSE | 1,081 | 1,030 | 75 | - | - | - | - |
| 001-310-0159-4260 | CONTRACTUAL SERVICES | - | - | - | - | - | 260 | - |
| 001-310-0159-4270 | PROFESSIONAL SERVICES | - | - | - | - | 5,000 | - | - |
| 001-310-3636-4230 | ADVERTISING | - | 1,140 | - | - | - | - | - |
| 001-310-3636-4270 | PROFESSIONAL SERVICES | - | 5,180 | - | - | - | - | - |
| 001-310-3697-4270 | CLEAN TRANSP MSRC NO. ML14062 | - | - | 2,730 | - | - | - | - |
| 001-310-6673-4270 | PROFESSIONAL SERVICES | - | 4,130 | - | - | - | - | - |
| Operations & Maintenance Costs | | 93,980 | 96,700 | 99,318 | 193,930 | 193,930 | 48,630 | 193,930 |
| 001-310-0000-4706 | LIABILITY CHARGE | - | 17,730 | 16,840 | 22,125 | 22,125 | 11,063 | 23,129 |
| 001-310-0000-4743 | FACILITY MAINTENANCE CHARGE | - | 25,784 | 25,231 | 31,803 | 31,803 | 15,908 | 33,965 |
| Internal Service Charges | | - | 43,514 | 42,071 | 53,927 | 53,927 | 26,971 | 57,094 |
| 001-310-000-4912 | TRANSFER TO MEASURE R FUND | - | 9,095 | - | - | - | - | - |
| Transfers | | - | 9,095 | - | - | - | - | - |
| 001-310-0000-4500 | CAPITAL EQUIPMENT | 9,793 | - | - | - | 2,230 | 2,230 | - |
| Capital Costs | | 9,793 | - | - | - | 2,230 | 2,230 | - |
| Division Total | | 235,784 | 460,450 | 388,035 | 575,683 | 577,913 | 209,490 | 645,489 |

DIVISION OVERVIEW

The Street Maintenance Division is responsible for the maintenance and repair of streets, curbs, gutters, sidewalks, storm drains, and traffic markings. The Division oversees, inspects and maintains more than 50 miles of public streets; 37 alleys; 80 miles of City sidewalks and 237 storm drains. In addition, the Division cleans and maintains 79 bus stops; including 28 City Trolley stops. Of these bus stop locations, 18 are currently equipped with bus shelters. In addition, the division provides maintenance functions for the downtown business area (Mall). The Division collects refuse from public receptacles on a daily basis; conducts landscape maintenance five days a week; cleans sidewalks daily and power washes once a week.

The Division oversees the City's street sweeping services contract. Street sweeping is conducted to improve the cleanliness, health and safety of the City. Street sweepers remove debris from streets and prevent it from entering storm drains. Street sweeping not only helps maintain clean and healthy streets, but also helps the City comply with mandatory and increasingly stringent state and federal storm water quality requirements.

NOTE: Beginning in Fiscal Year 2015-2016, Bus Shelter Maintenance (Division 313), Mall Maintenance (Division 341), and Street Sweeping (Division 343) were consolidated and included under Street Maintenance – Division 311. The detailed worksheets for those former division are included for historical purposes.

Dept: Public Works
Div: Street Maintenance

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|---|------------------------------|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 001-311-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 81,387 | 62 | 41,679 | 57,293 | 57,293 | 19,510 | 44,948 |
| 001-311-0000-4103 | WAGES-TEMPORARY & PART-TIME | - | - | 14,384 | - | - | 11,155 | - |
| 001-311-0000-4105 | OVERTIME | 12,895 | 33 | 20,448 | - | - | 11,353 | - |
| 001-311-0000-4120 | O.A.S.D.I. | 7,153 | 7 | 6,045 | 4,383 | 4,383 | 3,214 | 3,439 |
| 001-311-0000-4126 | HEALTH INSURANCE | 14,123 | - | 9,979 | 10,669 | 10,669 | 5,230 | 10,368 |
| 001-311-0000-4128 | DENTAL INSURANCE | 1,552 | (6) | 793 | 850 | 850 | 425 | 850 |
| 001-311-0000-4130 | WORKER'S COMPENSATION INS. | 9,806 | 14 | 10,845 | 8,147 | 8,147 | 5,948 | 6,392 |
| 001-311-0000-4136 | OPTICAL INSURANCE | 346 | (1) | 227 | 199 | 199 | 100 | 199 |
| 001-311-0000-4138 | LIFE INSURANCE | - | - | - | 143 | 143 | - | 97 |
| Personnel Costs | | 127,261 | 108 | 104,399 | 81,684 | 81,684 | 56,935 | 66,293 |
| 001-311-0000-4260 | CONTRACTUAL SERVICES | - | - | - | 65,000 | 69,200 | 4,200 | 80,000 |
| 001-311-0000-4300 | DEPARTMENT SUPPLIES | 14,709 | 19,471 | 12,837 | 36,025 | 31,825 | 9,609 | 35,760 |
| 001-311-0000-4310 | EQUIPMENT AND SUPPLIES | 655 | 1,116 | 233 | - | - | - | 290 |
| 001-311-0000-4325 | UNIFORM ALLOWANCE | - | - | - | 150 | 150 | - | 150 |
| 001-311-0000-4360 | PERSONNEL TRAINING | - | - | 40 | - | - | - | - |
| 001-311-0000-4430 | ACTIVITIES AND PROGRAMS | - | 1,367 | 1,367 | 1,375 | 1,375 | 1,081 | 1,350 |
| 001-311-0301-4300 | PW MAINT. & REPAIR SUPPLIES | 217 | 1,249 | - | - | - | - | - |
| Operations & Maintenance Costs | | 15,581 | 23,204 | 14,477 | 102,550 | 102,550 | 14,890 | 117,550 |
| 001-311-0000-4706 | LIABILITY CHARGE | - | 13,015 | 5,857 | 5,513 | 5,513 | 2,757 | 3,887 |
| 001-311-0320-4741 | EQUIP MAINT CHARGE | - | 25,321 | 34,610 | 55,827 | 55,827 | 28,751 | 44,702 |
| 001-311-0000-4741 | EQUIP REPLACEMENT CHARGE | - | - | 6,000 | 7,644 | 7,644 | 3,822 | 9,800 |
| 001-311-0000-4743 | FACILITY MAINTENANCE CHARGE | - | 18,927 | 24,261 | 11,620 | 11,620 | 5,813 | 12,410 |
| Internal Service Charges | | - | 57,263 | 70,728 | 80,604 | 80,604 | 41,143 | 70,799 |
| 001-311-0000-4500 | CAPITAL EQUIPMENT | - | - | - | - | - | - | - |
| Capital Costs | | - | - | - | - | - | - | - |
| 001-311-0000-4600 | CAPITAL PROJECTS | 25,345 | 8,474 | - | - | - | - | - |
| Capital Projects | | 25,345 | 8,474 | - | - | - | - | - |
| Division Total | | 168,187 | 89,048 | 189,604 | 264,838 | 264,838 | 112,968 | 254,642 |

Dept: Public Works
Div: Mall Maintenance

| Account Number & Title | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|--|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 001-341-0000-4101 SALARIES-PERMANENT EMPLOYEES | 33,580 | - | - | - | - | - | - |
| 001-341-0000-4103 WAGES-PERMANENT EMPLOYEES | | 3,305 | - | - | - | - | - |
| 001-341-0000-4105 OVERTIME | 2,354 | 4,699 | 11,501 | - | - | 7,091 | - |
| 001-341-0000-4120 O.A.S.D.I. | 2,749 | 613 | 877 | - | - | 543 | - |
| 001-341-0000-4126 HEALTH INSURANCE | 8,730 | - | - | - | - | - | - |
| 001-341-0000-4128 DENTAL INSURANCE | 511 | - | - | - | - | - | - |
| 001-341-0000-4130 WORKER'S COMPENSATION INS. | 4,692 | 1,136 | 1,627 | - | - | 1,004 | - |
| 001-341-0000-4136 OPTICAL INSURANCE | 205 | - | - | - | - | - | - |
| 001-341-0000-4138 LIFE INSURANCE | 171 | 144 | - | - | - | - | - |
| Personnel Costs | 52,992 | 9,897 | 14,005 | - | - | 8,638 | - |
| 001-341-0000-4210 UTILITIES | 317 | - | - | - | - | - | - |
| 001-341-0000-4250 RENT & LEASES | - | - | - | 500 | 500 | - | 500 |
| 001-341-0000-4260 CONTRACT SERVICES | - | - | - | 5,000 | 2,000 | - | 500 |
| 001-341-0000-4300 DEPARTMENT SUPPLIES | - | 309 | 229 | - | - | - | 2,450 |
| 001-341-0000-4310 EQUIPMENT AND SUPPLIES | 3,236 | 241 | 1,589 | - | - | - | 150 |
| 001-341-0000-4320 DEPARTMENT EQUIPMENT MAINT | 88 | 366 | - | 1,200 | 1,200 | - | 1,200 |
| 001-341-0000-4340 SMALL TOOLS | 58 | - | - | 1,000 | 1,000 | - | 500 |
| 001-341-0301-4300 PW MAINT. & REPAIR SUPPLIES | 1,315 | 2,203 | 3,693 | 3,600 | 6,600 | 1,897 | 6,000 |
| Operations & Maintenance Costs | 5,014 | 3,119 | 5,512 | 11,300 | 11,300 | 1,897 | 11,300 |
| 001-341-0000-4500 CAPITAL EXPENSES | - | 13,538 | - | 11,000 | 11,000 | - | - |
| Capital Costs | - | 13,538 | - | 11,000 | 11,000 | - | - |
| Division Total | 58,006 | 26,555 | 19,517 | 22,300 | 22,300 | 10,535 | 11,300 |

Dept: Public Works
Div: Street Cleaning

| Account Number & Title | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
|---|----------------|---------------|---------------|---------------|---------------|-----------------|---------------|
| | Actual | Actual | Actual | Adopted | Adjusted | YTD 12/31/17 | Proposed |
| 001-343-0000-4260 CONTRACTUAL SERVICES | 146,450 | 27,595 | 27,600 | 27,600 | 27,600 | 11,498 | 27,600 |
| Operations & Maintenance Costs | 146,450 | 27,595 | 27,600 | 27,600 | 27,600 | 11,498 | 27,600 |
| Division Total | 146,450 | 27,595 | 27,600 | 27,600 | 27,600 | 11,498 | 27,600 |

DIVISION OVERVIEW

The Streets Trees and Parkways Division provides a program of tree general maintenance for approximately 7,138 City trees in parkways and at City facilities. In order to preserve aging trees, the Division performs additional services under the guidance of an arborist for things such as wind trimming, hole fillings and cabling. The City's active tree maintenance program helps to prolong tree life expectancy and the beauty of our trees. These activities also help the City to meet the requirements for designation as a "Tree City USA".

Dept: Public Works
Div: Street Trees & Parkways

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|---|--------------------------------|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 001-346-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 63,644 | 60,995 | 50,290 | 61,134 | 61,134 | 14,356 | 19,023 |
| 001-346-0000-4103 | WAGES-TEMPORARY & PART-TIME | 2,581 | - | - | - | - | - | - |
| 001-346-0000-4105 | OVERTIME | 3,716 | 3,397 | 7,091 | 4,500 | 4,500 | 3,820 | 4,500 |
| 001-346-0000-4120 | O.A.S.D.I. | 5,351 | 4,577 | 3,878 | 4,321 | 4,321 | 1,391 | 1,455 |
| 001-346-0000-4126 | HEALTH INSURANCE | 12,354 | 4,911 | 1,677 | 8,066 | 8,066 | 2,970 | 1,928 |
| 001-346-0000-4128 | DENTAL INSURANCE | 1,257 | 849 | 432 | 849 | 849 | 256 | 169 |
| 001-346-0000-4130 | WORKER'S COMPENSATION INS. | 8,719 | 5,185 | 4,169 | 3,340 | 3,340 | 1,920 | 2,705 |
| 001-346-0000-4134 | LONG TERM DISABILITY INSURANCE | - | - | - | 248 | 248 | - | - |
| 001-346-0000-4136 | OPTICAL INSURANCE | 301 | 169 | 99 | 174 | 174 | 58 | 54 |
| 001-346-0000-4138 | LIFE INSURANCE | - | 27 | 27 | 66 | 66 | 14 | 26 |
| 001-346-0000-4140 | WELLNESS BENEFIT | - | - | - | 120 | 120 | - | - |
| Personnel Costs | | 97,925 | 80,110 | 67,660 | 82,818 | 82,818 | 24,785 | 29,860 |
| 001-346-0000-4260 | CONTRACTUAL SERVICES | 94,235 | 25,011 | 12,777 | - | - | - | - |
| 001-346-0000-4300 | DEPARTMENT SUPPLIES | 2,677 | 787 | - | 500 | 500 | 1,567 | 500 |
| 001-346-0000-4310 | EQUIPMENT AND SUPPLIES | 543 | 417 | 4,276 | 4,000 | 4,000 | 1,036 | 1,100 |
| 001-346-0000-4320 | DEPARTMENT EQUIPMENT MAINT | 895 | 930 | - | - | - | - | 3,000 |
| 001-346-0000-4340 | SMALL TOOLS | 580 | - | - | 1,780 | 1,780 | - | 500 |
| 001-346-0000-4360 | PERSONNEL TRAINING | 54 | - | - | - | - | - | - |
| 001-346-0000-4390 | VEHICLE ALLOW & MILEAGE | - | 704 | 597 | 720 | 720 | - | 720 |
| 001-346-0000-4430 | ACTIVITIES AND PROGRAMS | 1,161 | 989 | - | - | - | - | - |
| 001-346-0301-4300 | PW MAINT. & REPAIR SUPPLIES | 687 | 1,215 | 249 | - | - | - | 4,180 |
| 001-346-7510-4300 | NORTH MACLAY STREETScape | - | 173 | - | - | - | - | - |
| Operations & Maintenance Costs | | 100,832 | 30,226 | 17,899 | 7,000 | 7,000 | 2,603 | 10,000 |
| 001-346-0000-4706 | LIABILITY CHARGE | - | 4,546 | 4,391 | 5,589 | 5,589 | 2,795 | 1,751 |
| 001-346-0320-4741 | EQUIP MAINT CHARGE | - | 6,377 | 27,688 | 32,084 | 32,084 | 14,391 | 44,702 |
| 001-346-0000-4743 | FACILITY MAINTENANCE CHARGE | - | 6,611 | 6,308 | 7,951 | 7,951 | 3,977 | 8,491 |
| Internal Service Charges | | - | 17,534 | 38,387 | 45,624 | 45,624 | 21,163 | 54,944 |
| 001-346-0000-4500 | ****CAPITAL EXPENSES**** | 1,352 | - | - | - | - | - | - |
| Capital Costs | | 1,352 | - | - | - | - | - | - |
| Division Total | | 200,108 | 127,869 | 123,946 | 135,442 | 135,442 | 48,551 | 94,804 |

DIVISION OVERVIEW

The Traffic Signals/Lighting Division provides for the operation and maintenance of 44 traffic signal controlled intersections and 6 stop sign controlled intersections flashing beacons. The Division also oversees the routine scheduled maintenance to all street signs and off street parking controls. The focus of the Division is to conduct preventative maintenance, operational checks and inspections, to guarantee the safe flow of traffic and ensure the adequate safety and protection of pedestrians.

NOTE: Beginning in Fiscal Year 2015-2016, Traffic Safety - Division 370 and Traffic Signals - Division 371 were consolidated and included as Traffic Signals/Lighting – Division 370.

Dept: Public Works

Div: Traffic Safety

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|---|--------------------------------|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 001-370-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 25,259 | 47,448 | 48,103 | 48,328 | 48,328 | 23,309 | 45,830 |
| 001-370-0000-4105 | OVERTIME | 155 | 1,917 | 2,676 | - | - | 569 | - |
| 001-370-0000-4120 | O.A.S.D.I. | 1,945 | 3,776 | 3,875 | 3,697 | 3,697 | 1,827 | 3,506 |
| 001-370-0000-4126 | HEALTH INSURANCE | 3,610 | 12,960 | 12,057 | 12,184 | 12,184 | 5,973 | 10,303 |
| 001-370-0000-4128 | DENTAL INSURANCE | 495 | 1,191 | 1,191 | 872 | 872 | 436 | 1,497 |
| 001-370-0000-4129 | RETIREE HEALTH SAVINGS | - | - | - | - | - | - | 210 |
| 001-370-0000-4130 | WORKER'S COMPENSATION INS. | 2,447 | 6,923 | 7,136 | 6,872 | 6,872 | 3,387 | 6,517 |
| 001-370-0000-4136 | OPTICAL INSURANCE | 89 | 204 | 210 | 270 | 270 | 135 | 270 |
| 001-370-0000-4138 | LIFE INSURANCE | 102 | 306 | 204 | 71 | 71 | - | 72 |
| Personnel Costs | | 34,103 | 74,725 | 75,452 | 72,294 | 72,294 | 35,636 | 68,205 |
| 001-370-0000-4260 | CONTRACTUAL SERVICES | 7,264 | 2,053 | - | - | - | - | - |
| 001-370-0000-4300 | DEPARTMENT SUPPLIES | 1,030 | 696 | 900 | - | - | - | - |
| 001-370-0000-4310 | EQUIPMENT AND SUPPLIES | 100 | - | - | - | - | - | 17,000 |
| 001-370-0000-4320 | DEPARTMENT EQUIPMENT MAINT | 2,833 | - | - | - | - | - | - |
| 001-370-0000-4340 | SMALL TOOLS | 159 | 184 | - | - | - | - | - |
| 001-370-0000-4360 | PERSONNEL TRAINING | 115 | 189 | 900 | - | - | - | - |
| 001-370-0000-4380 | SUBSCRIPTIONS DUES & MMBRSHIPS | - | 85 | - | - | - | - | - |
| 001-370-0000-4430 | ACTIVITIES AND PROGRAMS | 5,010 | 6,195 | 125 | - | - | - | - |
| 001-370-0301-4300 | PW MAINT. & REPAIR SUPPLIES | 7,975 | 33,932 | 23,249 | 15,500 | 15,500 | 13,023 | 15,500 |
| Operations & Maintenance Costs | | 24,487 | 43,334 | 25,173 | 15,500 | 15,500 | 13,023 | 32,500 |
| 001-370-0000-4706 | LIABILITY CHARGE | - | 4,102 | 4,933 | 4,879 | 4,879 | 2,439 | 3,999 |
| 001-370-0320-4741 | EQUIP MAINT CHARGE | - | 37,594 | 34,610 | 31,705 | 31,705 | 16,839 | 26,821 |
| 001-370-0000-4741 | EQUIP REPLACEMENT CHARGE | - | 6,000 | - | - | - | - | 4,800 |
| 001-370-0000-4743 | FACILITY MAINTENANCE CHARGE | - | 5,966 | 6,793 | 8,562 | 8,562 | 4,283 | 9,144 |
| Internal Service Charges | | - | 53,662 | 46,336 | 45,147 | 45,147 | 23,561 | 44,765 |
| 001-370-XXXX-4500 | CAPITAL EQUIPMENT | - | - | - | - | - | - | - |
| 001-370-0000-4600 | CAPITAL PROJECTS | - | - | - | - | - | - | - |
| Capital Projects | | - | - | - | - | - | - | - |
| Division Total | | 58,589 | 171,721 | 146,962 | 132,941 | 132,941 | 72,220 | 145,470 |

Dept: Public Works

Div: Traffic Signals

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|---|--------------------------------|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 001-371-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 58,924 | - | - | - | - | - | - |
| 001-371-0000-4105 | OVERTIME | 5,013 | - | - | - | - | - | - |
| 001-371-0000-4120 | O.A.S.D.I. | 4,815 | - | - | - | - | - | - |
| 001-371-0000-4126 | HEALTH INSURANCE | 10,392 | - | - | - | - | - | - |
| 001-371-0000-4128 | DENTAL INSURANCE | 1,393 | - | - | - | - | - | - |
| 001-371-0000-4130 | WORKER'S COMPENSATION INS. | 8,233 | - | - | - | - | - | - |
| 001-371-0000-4136 | OPTICAL INSURANCE | 238 | - | - | - | - | - | - |
| 001-371-0000-4138 | LIFE INSURANCE | 204 | - | - | - | - | - | - |
| Personnel Costs | | 89,213 | - | - | - | - | - | - |
| 001-371-0000-4210 | UTILITIES | 54,840 | - | - | - | - | - | - |
| 001-371-0000-4300 | DEPARTMENT SUPPLIES | 302 | 26 | - | - | - | - | - |
| 001-371-0000-4310 | EQUIPMENT AND SUPPLIES | 630 | 1,057 | 638 | 1,000 | 1,000 | 232 | - |
| 001-371-0000-4320 | DEPARTMENT EQUIPMENT MAINT | 90 | - | - | - | - | - | - |
| 001-371-0000-4340 | SMALL TOOLS | 65 | - | - | - | - | - | - |
| 001-371-0000-4360 | PERSONNEL TRAINING | - | - | 40 | 6,000 | 6,000 | 824 | - |
| 001-371-0000-4370 | MEETINGS, MEMBERSHIPS & TRAVEL | 100 | - | - | - | - | - | - |
| 001-371-0301-4300 | PW MAINT. & REPAIR SUPPLIES | 11,804 | 22,498 | 29,642 | 29,500 | 29,500 | 13,075 | 30,500 |
| Operations & Maintenance Costs | | 67,831 | 23,581 | 30,321 | 36,500 | 36,500 | 14,131 | 30,500 |
| 001-371-0000-4500 | ****CAPITAL EXPENSES**** | 54,774 | 16,697 | - | - | - | - | - |
| Capital Costs | | 54,774 | 16,697 | - | - | - | - | - |
| Division Total | | 211,818 | 40,278 | 30,321 | 36,500 | 36,500 | 14,131 | 30,500 |



PUBLIC WORKS:

**INTERNAL SERVICE
AND
ENTERPRISE
FUNDS**

DESCRIPTION

Internal Service Funds are proprietary funds used to account for activities that provide goods and services to other funds or departments within the City on a cost reimbursement basis.

Enterprise Funds are proprietary funds used to account for services provided to the public on a user charge basis, similar to the operation of a commercial enterprise.

The following is a list of the Internal Service and Enterprise Funds included in this section:

| FUND NUMBER | DESCRIPTION |
|-------------|-------------|
|-------------|-------------|

| | |
|--|--------------------------------------|
| | <u>INTERNAL SERVICE FUNDS</u> |
|--|--------------------------------------|

| | |
|-----|---|
| 006 | Self-Insurance Fund (<i>See Finance Budget</i>) |
| 041 | Equipment Maintenance and Replacement Fund |
| 043 | Facility Maintenance Fund |

| | |
|--|--------------------------------|
| | <u>ENTERPRISE FUNDS</u> |
|--|--------------------------------|

| | |
|-----|-----------------------------|
| 070 | Water Fund |
| 072 | Sanitary Sewer Fund |
| 073 | Refuse Fund (Inactive) |
| 074 | Compressed Natural Gas Fund |

CITY OF SAN FERNANDO
ENTERPRISE FUNDS
SUMMARY OF REVENUES AND APPROPRIATIONS
FISCAL YEAR 2018-2019

Fund: Water Enterprise Fund

| Beginning Balance: | | 4,509,411 | | 4,008,632 | | 3,128,767 | | |
|------------------------|--------------------------------|-----------|-----------|-----------|-----------|-----------|--------------|-------------|
| REVENUE | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD 12/31/17 | Proposed |
| 3500-0000 | INTEREST INCOME | 4,040 | 15,221 | 27,517 | 1,000 | 1,000 | 14,811 | 15,000 |
| 3508-0000 | NET INCR/DECR FAIR VAL INVEST. | - | 6,566 | (18,861) | - | - | - | - |
| 3699-0000 | MISCELLANEOUS REIMBURSE | - | - | 23,663 | - | - | - | - |
| 3810-0000 | SALE OF WATER | 3,490,157 | 3,529,712 | 3,873,970 | 3,500,000 | 3,500,000 | 1,637,805 | 3,975,000 |
| 3820-0000 | DELINQUENT PENALTIES | 75,672 | 75,560 | 77,821 | 70,000 | 70,000 | 34,706 | 75,000 |
| 3830-0000 | METER & FIRE SERVICE | 122,948 | 123,603 | 126,138 | 115,000 | 115,000 | 47,944 | 120,000 |
| 3835-0000 | WATER INSTALLATION CHARGE | 96,205 | 50,753 | 99,133 | 25,000 | 25,000 | 28,941 | 50,000 |
| 3840-0000 | CAPITAL FACILITY CHARGES | 36,290 | 17,817 | 41,277 | 25,000 | 25,000 | 59,740 | 50,000 |
| 3885-0000 | BACKFLOW PREVENTION FEE | - | - | 15,681 | 12,000 | 12,000 | 5,957 | 12,000 |
| 3901-0000 | MISCELLANEOUS REVENUE | 16,506 | 15,890 | 16,235 | - | - | 6,945 | - |
| 3910-0000 | SALE OF PROPERTY & EQUIPMENT | 12,102 | - | 204 | - | - | - | - |
| 3950-0000 | PROPERTY DAMAGE REIMBURSEMENT | - | 300 | - | - | - | - | - |
| 3978-0000 | TRANS FROM RETIREMENT TAX FUND | - | - | - | - | - | - | - |
| Total Revenue | | 3,853,920 | 3,835,423 | 4,282,778 | 3,748,000 | 3,748,000 | 1,836,849 | 4,297,000 |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD 12/31/17 | Proposed |
| 070-110 | Water Attorney | 1,220 | 1,560 | 1,000 | - | - | 20 | - |
| 070-180 | Water Retirement | 73,407 | (46,304) | 88,771 | 75,000 | 75,000 | 32,904 | 75,000 |
| 070-381 | Water Administration | 876,949 | 1,845,138 | 2,266,059 | 2,162,132 | 2,176,932 | 938,866 | 2,121,653 |
| 070-382 | Utility Billing | 280,130 | 200,837 | 185,215 | 244,755 | 244,755 | 97,921 | 278,754 |
| 070-383 | Water Distribution | 1,109,916 | 94,776 | 96,220 | 119,400 | 119,400 | 29,278 | 228,500 |
| 070-384 | Water Production | 1,065,193 | 589,589 | 437,856 | 619,950 | 620,650 | 146,510 | 569,950 |
| 070-385 | Water Capital Projects | - | 657,735 | 706,878 | 1,260,800 | 1,391,128 | 27,591 | 2,219,000 |
| Total Appropriations | | 3,406,815 | 3,343,331 | 3,781,999 | 4,482,037 | 4,627,865 | 1,273,090 | 5,492,857 |
| ANNUAL SURPLUS/DEFICIT | | 447,105 | 492,092 | 500,779 | (734,037) | (879,865) | 563,759 | (1,195,857) |
| Ending Balance: | | | | 4,008,632 | | 3,128,767 | | 1,932,909 |

**CITY OF SAN FERNANDO
ENTERPRISE FUNDS
SUMMARY OF REVENUES AND APPROPRIATIONS
FISCAL YEAR 2018-2019**

Fund: Sewer Enterprise Fund

| Beginning Balance: | | 5,194,929 | | 5,486,263 | | 2,063,121 | |
|--|------------------|--------------------|------------------|--------------------|--------------------|------------------|--------------------|
| REVENUE | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | Actual | Actual | Actual | Adopted | Adjusted | YTD 12/31/17 | Proposed |
| 3500-0000 INTEREST INCOME | 13,096 | 31,825 | 48,801 | 10,000 | 10,000 | 16,291 | 20,000 |
| 3508-0000 NET INCR/DECR FAIR VAL INVEST. | - | 10,253 | (26,738) | - | - | - | - |
| 3745-0000 SEWER SERVICE CHARGES | 3,265,149 | 3,226,210 | 3,274,543 | 3,200,000 | 3,200,000 | 1,272,601 | 3,300,000 |
| 3810-0000 SEWER COLLECTIONS-MO. BILLS | - | - | - | - | - | - | - |
| 3820-0000 DELINQUENT PENALTIES | 42,488 | 42,090 | 41,594 | 35,000 | 35,000 | 14,990 | 40,000 |
| 3821-0000 INDUSTRIAL WASTE PERMITS | 27,789 | 31,951 | 34,013 | 25,000 | 25,000 | 15,548 | 30,000 |
| 3840-0000 CAPITAL FACILITY CHARGES | 51,553 | 20,890 | 17,922 | 30,000 | 30,000 | 20,627 | 30,000 |
| 3885-0000 BACKFLOW PREVENTION FEE | 14,457 | 15,111 | - | - | - | - | - |
| 3970-0000 TRANS FROM GENERAL FUND | - | - | - | 50,000 | 50,000 | - | 25,000 |
| 3978-0000 TRANS FROM RETIREMENT TAX FUND | - | - | - | - | - | - | - |
| Total Revenue | 3,414,533 | 3,378,330 | 3,390,135 | 3,350,000 | 3,350,000 | 1,340,057 | 3,445,000 |
| APPROPRIATIONS | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | Actual | Actual | Actual | Adopted | Adjusted | YTD 12/31/17 | Proposed |
| 072-360 Sewer Maintenance | 2,551,408 | 3,029,761 | 2,591,398 | 3,261,660 | 3,316,890 | 1,179,479 | 3,298,620 |
| 072-365 Sewer Capital | - | 1,593,394 | 1,090,071 | 3,456,252 | 3,456,252 | 859,999 | 1,663,959 |
| Total Appropriations | 2,551,408 | 4,623,155 | 3,681,469 | 6,717,912 | 6,773,142 | 2,039,478 | 4,962,579 |
| ANNUAL SURPLUS/DEFICIT | 863,124 | (1,244,826) | (291,334) | (3,367,912) | (3,423,142) | (699,421) | (1,517,579) |
| Ending Balance: | | | 5,486,263 | | 2,063,121 | | 545,542 |

**CITY OF SAN FERNANDO
ENTERPRISE FUNDS
SUMMARY OF REVENUES AND APPROPRIATIONS
FISCAL YEAR 2018-2019**

Fund: Compressed Natural Gas Fund

| Beginning Balance: | | - | | | 17,593 | | 23,593 | |
|-------------------------------|-----------------------------------|---------------|---------------|---------------|----------------|-----------------|---------------------|-----------------|
| REVENUE | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| | Account Number & Title | Actual | Actual | Actual | Adopted | Adjusted | YTD 12/31/17 | Proposed |
| 3500-0000 | INTEREST INCOME | - | - | 18 | - | - | 130 | - |
| 3508-0000 | NET INCR/DECR FAIR VAL INVEST. | - | - | (18) | - | - | - | - |
| 3735-3661 | CNG FUELING STATION | - | - | - | 150,000 | 150,000 | 46,823 | 140,000 |
| 3907-0000 | REFUND OF EXCISE TAXES | - | - | - | - | - | 1,500 | - |
| 3987-0000 | TRANS FROM EQUIP REPL FUND | - | - | 17,593 | - | - | - | - |
| Total Revenue | | - | - | 17,593 | 150,000 | 150,000 | 48,453 | 140,000 |
| | | | | | | | | |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| | Account Number & Title | Actual | Actual | Actual | Adopted | Adjusted | YTD 12/31/17 | Proposed |
| 074-320 | CNG VEHICLE MAINTENANCE | - | - | - | 144,000 | 144,000 | 23,693 | 161,000 |
| Total Appropriations | | - | - | - | 144,000 | 144,000 | 23,693 | 161,000 |
| | | | | | | | | |
| ANNUAL SURPLUS/DEFICIT | | - | - | 17,593 | 6,000 | 6,000 | 24,760 | (21,000) |
| Ending Balance: | | | | 17,593 | | 23,593 | | 2,593 |

DIVISION OVERVIEW

The Retirement Costs Division accounts for payments for retirement related costs made primarily for healthcare premiums for eligible retired employees and payments to the City's membership in the Public Employees Retirement System (PERS) in excess of the City's special tax, if any.

Dept: Public Works/Water Fund
Div: Water Retirement

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|------------------------|--------------------------|----------------|-----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 070-180-0000-4124 | RETIREMENT | - | - | 227,441 | - | - | - | - |
| 070-180-0000-4125 | PENSION EXPENSE-GSAB 68 | 6,731 | (98,981) | (194,232) | - | - | - | - |
| 070-180-0000-4127 | RETIRED EMP. HEALTH INS. | 66,677 | 52,677 | 55,562 | 75,000 | 75,000 | 32,904 | 75,000 |
| Personnel Costs | | 73,407 | (46,304) | 88,771 | 75,000 | 75,000 | 32,904 | 75,000 |
| Division Total | | 73,407 | (46,304) | 88,771 | 75,000 | 75,000 | 32,904 | 75,000 |

Dept: Public Works/Water Fund
Div: Water Attorney Services

| Account Number & Title | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
|---|--------------|--------------|--------------|----------|----------|-----------------|----------|
| | Actual | Actual | Actual | Adopted | Adjusted | YTD 12/31/17 | Proposed |
| 070-110-0000-4270 PROFESSIONAL SERVICES | 1,220 | 1,560 | 1,000 | - | - | 20 | - |
| Operations & Maintenance Costs | 1,220 | 1,560 | 1,000 | - | - | 20 | - |
| Division Total | 1,220 | 1,560 | 1,000 | - | - | 20 | - |

DIVISION OVERVIEW

The Water Administration Division is responsible for all aspects of the Water Department overseeing production, procurement, distribution, and conservation of safe portable water for the City's residential and business community.

MAJOR PROJECTS/PROGRAMS

- Conduct needs assessment, master plan of system upgrades, cost of services analysis and rate study in order to determine appropriate system user fee charges.
- Performed AWWA Water Audit per California Code of Regulations, Title 23, Division 2, Chapter 7
- Evaluate and coordinate grant applications to improve system infrastructure.

Dept: Public Works/Water Fund
Div: Water Administration

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|---|--------------------------------|----------------|------------------|------------------|------------------|------------------|-------------------------|------------------|
| 070-381-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 146,224 | 587,109 | 739,228 | 627,813 | 627,813 | 260,711 | 607,424 |
| 070-381-0000-4103 | WAGES-TEMPORARY & PART-TIME | - | - | 14,763 | - | - | 6,074 | - |
| 070-381-0000-4105 | OVERTIME | 6,401 | 8,313 | 66,435 | 10,000 | 10,000 | 29,619 | 10,000 |
| 070-381-0000-4112 | TEMP. NON-EMPLOYEE WAGES | - | - | - | - | - | - | - |
| 070-381-0000-4120 | O.A.S.D.I. | 11,141 | 45,109 | 61,626 | 47,526 | 47,526 | 22,675 | 46,453 |
| 070-381-0000-4124 | RETIREMENT | - | 126,249 | 135,644 | 111,228 | 111,228 | 51,439 | 112,491 |
| 070-381-0000-4126 | HEALTH INSURANCE | 17,124 | 123,385 | 152,798 | 158,699 | 158,699 | 67,415 | 143,504 |
| 070-381-0000-4127 | RETIRED EMP. HEALTH INS. | - | - | - | - | - | - | - |
| 070-381-0000-4128 | DENTAL INSURANCE | 2,502 | 8,858 | 11,457 | 10,379 | 10,379 | 4,940 | 10,719 |
| 070-381-0000-4129 | RETIREE HEALTH SAVINGS | - | - | - | 450 | 450 | - | 900 |
| 070-381-0000-4130 | WORKER'S COMPENSATION INS. | 9,868 | 69,844 | 94,600 | 72,300 | 72,300 | 36,001 | 70,143 |
| 070-381-0000-4134 | LONG TERM DISABILITY INSURANCE | 1,123 | 1,786 | 1,619 | 479 | 479 | 306 | 514 |
| 070-381-0000-4136 | OPTICAL INSURANCE | 543 | 2,579 | 3,009 | 2,774 | 2,774 | 1,271 | 2,678 |
| 070-381-0000-4138 | LIFE INSURANCE | 549 | 1,392 | 1,267 | 1,007 | 1,007 | 591 | 954 |
| 070-381-0000-4140 | WELLNESS BENEFIT | - | - | - | 150 | 150 | - | 150 |
| Personnel Costs | | 195,475 | 974,622 | 1,282,446 | 1,042,805 | 1,042,805 | 481,042 | 1,005,930 |
| 070-381-0000-4210 | UTILITIES | 4,279 | 126 | 110 | - | - | 13 | - |
| 070-381-0000-4260 | CONTRACTUAL SERVICES | 10,041 | 8,053 | 10,888 | 21,000 | 29,800 | 1,589 | 27,000 |
| 070-381-0000-4270 | PROFESSIONAL SERVICES | 22,443 | 40,484 | 42,070 | 50,000 | 56,000 | 7,862 | 56,000 |
| 070-381-0000-4290 | OFFICE EQUIPMENT MAINTENANCE | 1,812 | 1,614 | 1,610 | 1,580 | 1,580 | 367 | 1,580 |
| 070-381-0000-4300 | DEPARTMENT SUPPLIES | 699 | 2,223 | 3,342 | 5,500 | 5,500 | 504 | 5,500 |
| 070-381-0000-4320 | DEPARTMENT EQUIPMENT MAINT | 5,659 | 9,854 | 2,931 | 15,957 | 15,957 | 815 | 13,957 |
| 070-381-0000-4325 | UNIFORM ALLOWANCE | - | - | - | 175 | 175 | - | 175 |
| 070-381-0000-4330 | BLDG MAINT & REPAIRS | - | - | - | - | - | - | - |
| 070-381-0000-4360 | PERSONNEL TRAINING | 575 | 1,850 | 690 | 1,000 | 1,000 | - | 1,000 |
| 070-381-0000-4370 | MEETINGS, MEMBERSHIPS & TRAVEL | 583 | 1,167 | 520 | 1,000 | 1,000 | 75 | 1,000 |
| 070-381-0000-4380 | SUBSCRIPTIONS DUES & MMBRSHIPS | 260 | 1,177 | 568 | 2,468 | 2,468 | 500 | 2,468 |
| 070-381-0000-4390 | VEHICLE ALLOW & MILEAGE | - | 880 | 1,142 | 1,900 | 1,900 | - | 1,900 |
| 070-381-0000-4400 | VEHICLE OPERATION & MAINT | 15 | 596 | 340 | 750 | 750 | - | 750 |
| 070-381-0000-4402 | FUEL | 431 | 305 | 309 | 500 | 500 | 125 | 500 |
| 070-381-0000-4405 | INTEREST EXPENSE | 5,191 | 7,007 | 10,365 | 75,000 | 75,000 | - | 75,000 |
| 070-381-0000-4430 | ACTIVITIES AND PROGRAMS | 12,037 | 8,524 | 8,355 | 5,000 | 5,000 | 218 | 7,000 |
| 070-381-0000-4450 | OTHER EXPENSE | 10,601 | 34,967 | 43,061 | 46,400 | 46,400 | 14,285 | 46,400 |
| 070-381-0000-4480 | COST ALLOCATION | 398,735 | 398,735 | 455,902 | 456,469 | 456,469 | 228,235 | 463,939 |
| 070-381-0450-4260 | CONTRACTUAL SERVICES | 6,374 | 120 | - | 6,453 | 6,453 | - | 6,453 |
| 070-381-0450-4300 | DEPARTMENT SUPPLIES | 1,406 | 41 | 50 | - | - | - | - |
| 070-381-0857-4270 | NITRATE REMOVAL SYSTEM | 6,000 | - | - | - | - | - | - |
| Operations & Maintenance Costs | | 487,139 | 517,723 | 582,253 | 691,152 | 705,952 | 254,588 | 710,622 |
| 070-381-0000-4706 | LIABILITY CHARGE | - | 71,023 | 89,421 | 75,439 | 75,439 | 37,720 | 60,540 |
| 070-381-0320-4741 | EQUIP MAINT CHARGE | - | 82,147 | 18,073 | 77,652 | 77,652 | 34,166 | 66,701 |
| 070-381-0000-4741 | EQUIP REPLACEMENT CHARGE | - | 21,083 | 66,149 | 28,283 | 28,283 | 14,142 | 23,283 |
| 070-381-0000-4743 | FACILITY MAINTENANCE CHARGE | - | 103,285 | 107,717 | 114,367 | 114,367 | 57,208 | 122,144 |
| Internal Service Charges | | - | 277,538 | 281,360 | 295,741 | 295,741 | 143,236 | 272,667 |
| 070-381-0000-4500 | ****CAPITAL EXPENSES**** | 654 | - | - | - | - | - | - |
| Capital Costs | | 654 | - | - | - | - | - | - |
| 070-381-0000-4901 | TRANSFER TO GENERAL FUND | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 30,000 | 60,000 |
| 070-381-0000-4918 | TRANSFER TO RETIREMENT FUND | - | - | - | 12,434 | 12,434 | - | 12,434 |
| 070-381-0000-4906 | TRANSFER TO SELF-INSURANCE FND | 59,054 | 60,000 | 60,000 | 60,000 | 60,000 | 30,000 | 60,000 |
| Transfers | | 119,054 | 120,000 | 120,000 | 132,434 | 132,434 | 60,000 | 132,434 |
| Division Total | | 802,321 | 1,889,883 | 2,266,059 | 2,162,132 | 2,176,932 | 938,866 | 2,121,653 |

DIVISION OVERVIEW

The Utility Billing Division provides customer service and utility billing for water, sewer, fire service, and hydrants on private property. Meters are read and customers are billed every two months. Water meters are read using an automated system including a hand-held meter reader, computer, and software interfaced with our computer system.

The Division also prepares notices for delinquent accounts. Accounts not paid in the month in which the bills are issued become delinquent. Staff prepares and mails a second bill to overdue accounts with notification of turn-off policies if charges are not paid in full by the third week of the month in which they became delinquent. Approximately three working days before a scheduled turn-off date, a final notice is delivered by messenger to every unit on the premises.

Dept: Public Works/Water Fund
Div: Utility Billing

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|---|--------------------------------|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 070-382-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 168,930 | 84,561 | 82,749 | 81,432 | 81,432 | 40,444 | 102,894 |
| 070-382-0000-4103 | WAGES-TEMPORARY & PART-TIME | 4,300 | 4,916 | 3,219 | 3,613 | 3,613 | 1,618 | - |
| 070-382-0000-4105 | OVERTIME | 1,618 | 2,104 | 2,431 | - | - | - | - |
| 070-382-0000-4112 | TEMP. NON-EMPLOYEE WAGES | - | - | - | - | - | - | - |
| 070-382-0000-4120 | O.A.S.D.I. | 12,918 | 7,013 | 7,473 | 6,482 | 6,482 | 3,217 | 7,810 |
| 070-382-0000-4124 | RETIREMENT | - | 26,123 | 16,231 | 16,657 | 16,657 | 8,430 | 23,046 |
| 070-382-0000-4126 | HEALTH INSURANCE | 29,229 | 20,758 | 22,762 | 23,514 | 23,514 | 11,527 | 29,357 |
| 070-382-0000-4128 | DENTAL INSURANCE | 3,688 | 2,120 | 2,384 | 2,368 | 2,368 | 1,291 | 2,475 |
| 070-382-0000-4130 | WORKER'S COMPENSATION INS. | 11,244 | 1,489 | 1,663 | 1,338 | 1,338 | 656 | 1,611 |
| 070-382-0000-4134 | LONG TERM DISABILITY INSURANCE | - | - | - | - | - | - | 170 |
| 070-382-0000-4136 | OPTICAL INSURANCE | 814 | 412 | 458 | 441 | 441 | 240 | 460 |
| 070-382-0000-4138 | LIFE INSURANCE | 158 | - | - | 153 | 153 | - | 179 |
| Personnel Costs | | 232,900 | 149,496 | 139,370 | 135,998 | 135,998 | 67,423 | 168,002 |
| 070-382-0000-4260 | CONTRACTUAL SERVICES | - | - | - | 25,000 | 25,000 | 8,037 | 25,000 |
| 070-382-0000-4270 | PROFESSIONAL SERVICES | 7,013 | - | 1,312 | 25,000 | 25,000 | - | 25,000 |
| 070-382-0000-4280 | OFFICE SUPPLIES | 15,996 | - | - | 10,000 | 10,000 | - | 5,000 |
| 070-382-0000-4300 | DEPARTMENT SUPPLIES | 12,519 | 14,229 | 14,632 | 15,000 | 15,000 | 6,478 | 15,000 |
| 070-382-0000-4320 | DEPARTMENT EQUIPMENT MAINT | - | 6,248 | 1,852 | - | - | - | 5,000 |
| 070-382-0000-4390 | VEHICLE ALLOW & MILEAGE | - | 117 | 60 | - | - | - | - |
| 070-382-0000-4400 | VEHICLE OPERATION & MAINT | 2,204 | 402 | 1,066 | 2,000 | 2,000 | 782 | 2,000 |
| 070-382-0000-4402 | FUEL | 1,674 | 1,584 | 1,901 | 3,000 | 3,000 | 823 | 3,000 |
| 070-382-0000-4455 | BAD DEBTS EXPENSE | 7,823 | 11,043 | 258 | - | - | - | - |
| Operations & Maintenance Costs | | 47,230 | 33,624 | 21,081 | 80,000 | 80,000 | 16,120 | 80,000 |
| 070-382-0000-4706 | LIABILITY CHARGE | - | 7,219 | 9,237 | 9,178 | 9,178 | 4,589 | 9,850 |
| 070-382-0000-4743 | FACILITY MAINTENANCE CHARGE | - | 10,499 | 15,527 | 19,579 | 19,579 | 9,789 | 20,902 |
| Internal Service Charges | | - | 17,718 | 24,764 | 28,757 | 28,757 | 14,378 | 30,752 |
| 070-382-0000-4500 | CAPITAL EQUIPMENT | - | - | - | - | - | - | - |
| Capital Costs | | - | - | - | - | - | - | - |
| Division Total | | 280,130 | 200,837 | 185,215 | 244,755 | 244,755 | 97,921 | 278,754 |

DIVISION OVERVIEW

The Water Distribution Division is responsible for providing water services to all City residents and businesses in sufficient quantities to meet domestic and fire service demands. This includes maintenance of approximately 66.5 miles of water mains, 5,264 water services and 548 fire hydrants. The Division is also responsible for installing new domestic services and new fire protection services ordered by customers.

MAJOR PROJECTS/PROGRAMS

- Repaired leaks on four water mains
- Replaced 12 water service for leaks
- Repaired two fire hydrant due to traffic accidents
- Tested 448 backflow devices were per City's backflow program

Dept: Public Works/Water Fund
Div: Water Distribution

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|---|------------------------------|------------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 070-383-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 239,790 | - | - | - | - | - | - |
| 070-383-0000-4105 | OVERTIME | 23,695 | 20,211 | - | - | - | - | - |
| 070-383-0000-4112 | TEMP. NON-EMPLOYEE WAGES | - | - | - | - | - | - | - |
| 070-383-0000-4120 | O.A.S.D.I. | 20,077 | 1,546 | - | - | - | - | - |
| 070-383-0000-4126 | HEALTH INSURANCE | 51,518 | - | - | - | - | - | - |
| 070-383-0000-4128 | DENTAL INSURANCE | 4,048 | - | - | - | - | - | - |
| 070-383-0000-4130 | WORKER'S COMPENSATION INS. | 30,669 | 2,379 | - | - | - | - | - |
| 070-383-0000-4136 | OPTICAL INSURANCE | 1,225 | - | - | - | - | - | - |
| 070-383-0000-4138 | LIFE INSURANCE | 288 | - | - | - | - | - | - |
| Personnel Costs | | 371,310 | 24,136 | - | - | - | - | - |
| 070-383-0000-4260 | CONTRACTUAL SERVICES | 4,484 | 4,816 | 11,040 | 7,500 | 7,500 | 824 | 7,500 |
| 070-383-0000-4270 | PROFESSIONAL SERVICES | - | - | - | 2,500 | 2,500 | - | 111,500 |
| 070-383-0000-4300 | DEPARTMENT SUPPLIES | (3,393) | (384) | 2,574 | 3,500 | 3,500 | 985 | 5,000 |
| 070-383-0000-4310 | EQUIPMENT AND SUPPLIES | 5,448 | 6,177 | 3,663 | 44,000 | 34,000 | 1,910 | 34,000 |
| 070-383-0000-4320 | DEPARTMENT EQUIPMENT MAINT | 6,521 | 862 | 268 | - | - | - | - |
| 070-383-0000-4340 | SMALL TOOLS | 2,506 | 2,059 | 1,509 | 3,500 | 3,500 | 138 | 3,500 |
| 070-383-0000-4360 | PERSONNEL TRAINING | - | 56 | 40 | - | - | - | - |
| 070-383-0000-4400 | VEHICLE OPERATION & MAINT | 7,750 | 7,411 | 4,499 | 2,000 | 2,000 | 164 | 2,000 |
| 070-383-0000-4402 | FUEL | 11,019 | 10,298 | 8,567 | 10,000 | 10,000 | 3,397 | 10,000 |
| 070-383-0301-4300 | PW MAINT. & REPAIR SUPPLIES | 38,711 | 37,086 | 40,397 | 45,000 | 55,000 | 21,860 | 55,000 |
| Operations & Maintenance Costs | | 73,046 | 68,379 | 72,557 | 118,000 | 118,000 | 29,278 | 228,500 |
| 070-383-0000-4500 | CAPITAL EQUIPMENT | 3,352 | 586 | - | 1,400 | 1,400 | - | - |
| 070-383-0000-4600 | CAPITAL PROJECTS | 10,406 | 5,572 | - | - | - | - | - |
| 070-383-0000-4820 | DEPRECIATION EXPENSE | 599,178 | - | - | - | - | - | - |
| 070-383-0563-4600 | MACLAY WTR CONTROLLERS REP. | - | - | 23,663 | - | - | - | - |
| 070-383-0700-4600 | CP-WTR MTR REPLACEMENT | 39,356 | (3,897) | - | - | - | - | - |
| 070-383-0701-4600 | CP-FIRE HYDRANT UPGRADE | 13,268 | - | - | - | - | - | - |
| Capital Costs | | 665,560 | 2,260 | 23,663 | 1,400 | 1,400 | - | - |
| Division Total | | 1,109,916 | 94,776 | 96,220 | 119,400 | 119,400 | 29,278 | 228,500 |

DIVISION OVERVIEW

The Water Production Division is responsible for all operations and maintenance of the City's four wells, three booster pump stations, four reservoirs and two pressure regulation stations and the Supervisory Control and Data Acquisition (SCADA). All the wells are in the Sylmar area with power being supplied by the Los Angeles Department of Water and Power (LADWP) and two pressure regulation stations located within City limits are supplied by Southern California Edison (SCE). Imported water is purchased from Metropolitan Water District (MWD) of Southern California to supplement the local ground water supplies on an "as needed" basis. There are also two emergency connections from LADWP water systems.

MAJOR PROJECTS/PROGRAMS

- Developed Annual Water Quality Report
- Well 2A cell-rack replacement for OSG system
- Hubbard Booster #2 rehabilitation of pump & motor
- SCADA integration between City and Envirogen for new ION-EXCHANGE treatment system
- Reservoir #4 inspection by diver and temporary leak repairs
- Coordinate operation of water quality treatment system to treat groundwater

Dept: Public Works/Water Fund
Div: Water Production

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|---|--------------------------------|------------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 070-384-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 241,791 | 6,371 | - | - | - | - | - |
| 070-384-0000-4105 | OVERTIME | 62,641 | 35,477 | - | - | - | - | - |
| 070-384-0000-4112 | TEMP. NON-EMPLOYEE WAGES | - | - | - | - | - | - | - |
| 070-384-0000-4120 | O.A.S.D.I. | 23,248 | 3,202 | - | - | - | - | - |
| 070-384-0000-4126 | HEALTH INSURANCE | 40,285 | - | - | - | - | - | - |
| 070-384-0000-4128 | DENTAL INSURANCE | 4,313 | - | - | - | - | - | - |
| 070-384-0000-4130 | WORKER'S COMPENSATION INS. | 38,061 | 5,600 | - | - | - | - | - |
| 070-384-0000-4136 | OPTICAL INSURANCE | 1,182 | - | - | - | - | - | - |
| 070-384-0000-4138 | LIFE INSURANCE | 342 | - | - | - | - | - | - |
| Personnel Costs | | 411,864 | 50,649 | - | - | - | - | - |
| 070-384-0000-4210 | UTILITIES | 198,712 | 175,889 | 212,108 | 170,000 | 170,000 | 84,744 | 170,000 |
| 070-384-0000-4220 | TELEPHONE | 13,035 | 13,217 | 16,062 | 12,000 | 12,000 | 7,057 | 12,000 |
| 070-384-0000-4250 | RENTS AND LEASES | - | 597 | 88 | 600 | 600 | - | 600 |
| 070-384-0000-4260 | CONTRACTUAL SERVICES | 112,848 | 157,942 | 70,049 | 200,000 | 200,000 | 22,591 | 150,000 |
| 070-384-0000-4300 | DEPARTMENT SUPPLIES | 4,179 | 4,524 | 5,309 | 14,500 | 10,000 | 4,559 | 10,000 |
| 070-384-0000-4310 | EQUIPMENT AND SUPPLIES | 5,306 | 7,459 | 9,606 | 10,000 | 10,000 | 860 | 10,000 |
| 070-384-0000-4320 | DEPARTMENT EQUIPMENT MAINT | 19,913 | 10,961 | 46 | 6,000 | 6,000 | - | 6,000 |
| 070-384-0000-4330 | BLDG MAINT & REPAIRS | 8,729 | 10,094 | 6,672 | 8,500 | 9,200 | 8,615 | 8,500 |
| 070-384-0000-4340 | SMALL TOOLS | 915 | 612 | 762 | 1,000 | 1,000 | 429 | 1,000 |
| 070-384-0000-4360 | PERSONNEL TRAINING | 80 | 56 | 225 | 1,000 | 1,000 | - | 1,000 |
| 070-384-0000-4370 | MEETINGS, MEMBERSHIPS & TRAVEL | 499 | 67 | - | 750 | 750 | - | 750 |
| 070-384-0000-4400 | VEHICLE OPERATION & MAINT | 4,158 | 3,202 | 9,383 | 10,000 | 10,000 | 1,658 | 10,000 |
| 070-384-0000-4402 | FUEL | 4,115 | 2,819 | 2,863 | 3,000 | 3,000 | 1,250 | 3,000 |
| 070-384-0000-4430 | ACTIVITIES AND PROGRAMS | 1,831 | 686 | - | 1,500 | 1,500 | - | 1,500 |
| 070-384-0000-4450 | OTHER EXPENSE | 112,068 | 45,017 | 32,054 | 85,100 | 85,100 | 13,142 | 85,100 |
| 070-384-0301-4300 | PW MAINT. & REPAIR SUPPLIES | 6,621 | 10,710 | 12,788 | - | 4,500 | 1,605 | 4,500 |
| 070-384-0842-4260 | PIPE INSTALLATION SYSTEM | - | 4,462 | 14,192 | - | - | - | - |
| 070-384-0857-4260 | CONTRACTUAL SERVICES | - | - | - | 96,000 | 96,000 | - | 96,000 |
| 070-384-0857-4270 | NITRATE REMOVAL SYSTEM | - | - | - | - | - | - | - |
| 070-384-0857-4450 | OTHER EXPENSE | 1,421 | - | - | - | - | - | - |
| 070-384-0857-4600 | NITRATE REMOVAL SYSTEM | 96,016 | 12,466 | 45,649 | - | - | - | - |
| 070-384-0862-4260 | NPDES & WATERSHED COMPLIANCE | - | 75,260 | - | - | - | - | - |
| Operations & Maintenance Costs | | 590,447 | 536,039 | 437,856 | 619,950 | 620,650 | 146,510 | 569,950 |
| 070-384-0000-4500 | CAPITAL EQUIPMENT | 48,776 | 1,900 | - | - | - | - | - |
| 070-384-0000-4600 | CAPITAL PROJECTS | 5,472 | - | - | - | - | - | - |
| Capital Costs | | 54,248 | 1,900 | - | - | - | - | - |
| 070-384-0000-4901 | TRANSFER TO GENERAL FUND | 1,000 | 1,000 | - | - | - | - | - |
| 070-384-0000-4912 | TRANSFER TO MEASURE R | 7,634 | - | - | - | - | - | - |
| Transfers | | 8,634 | 1,000 | - | - | - | - | - |
| Division Total | | 1,065,193 | 589,589 | 437,856 | 619,950 | 620,650 | 146,510 | 569,950 |

DIVISION OVERVIEW

Capital Projects is used to account for, track, and manage capital improvements to the City's water system. Fiscal Year 2017-2018 saw the completion of Hubbard Booster Pump #2 pump and motor rehabilitation, and a temporary repair at Reservoir #4, along with the replacement of the On-Site-Generation System Cell Racks at Well 2A.

The Water Distribution crew repaired 4 water main leaks, replaced 14 water services, repaired and replaced 2 fire hydrants, installed 19 new water services, and changed out 316 water meters as part of the Water Meter Replacement Program. The Division has a goal of replacing 530 water meters in Fiscal Year 2018-2019.

MAJOR PROJECTS/PROGRAMS

- Water Main Replacement – Replacement of deteriorated water mains in conjunction with street resurfacing projects
 - N. Workman Street, Glenoaks Blvd to Seventh Street – 6" CIP to 8" DIP – 1,300 linear feet
 - Lucas Street, N. Workman to Orange Grove Blvd – 6" CIP to 8" DIP – 920 linear feet
 - N. Lazard Street, Fourth to Fifth Street – 76 linear feet
 - Hollister Street, Kalisher to S. Huntington Street – 6" Stl to 8" DIP – 1,000 linear feet
 - N. Workman Street, Second to Fourth Street – 6" Stl to 8" DIP – 700 linear feet
 - Celis Street, Wolfskill Street to Brand Blvd – 6" Stl to 8" DIP – 1,000 linear feet
 - S. Workman Street, behind storefronts – 4" CIP to 8" DIP – 200 linear feet
- Water Meter Replacement Program (replaced 530 meters)
- Water Service Replacement (on an as-needed basis)
- Fire Hydrant Repair (on an as-needed basis due to knockdowns)
- Actively pursue State Proposition 1 Water Bond Funds as well as State Revolving Funds in order to leverage limited local funds for capital projects. Possible projects include replacement of Upper Reservoir, system master planning, water storage/safety improvements and additional water quality system enhancements at City well sites.
- Arroyo Booster #1 Pump and Motor Replacement (due to mechanical failure)
- Hubbard Booster #1 Pump and Motor Rehabilitation
- Complete training on maintenance management system software program and GPS/GIS Mapping

Dept: Public Works/Water Fund
Div: Water Capital Projects

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|-----------------------------|-------------------------|----------------|----------------|----------------|------------------|------------------|-------------------------|------------------|
| 070-385-0000-4270 | PROFESSIONAL SERVICES | - | - | - | - | - | - | 250,000 |
| 070-385-0000-4320 | DEPT EQUIP. MAINTENANCE | - | - | - | 50,000 | 50,000 | - | 25,000 |
| 070-385-0000-4500 | CAPITAL EQUIPMENT | - | 2,164 | 77,216 | 90,000 | 90,000 | - | 90,000 |
| 070-385-0000-4600 | CAPITAL PROJECTS | - | 10,392 | 9,594 | - | - | - | 820,000 |
| 070-385-0178-4600 | CAPITAL PROJECTS | - | 7,026 | - | - | - | - | - |
| 070-385-6673-4600 | CAPITAL PROJECTS | - | - | - | 250,000 | 250,000 | - | - |
| 070-385-0635-4600 | WATER MAIN REPLACEMENT | - | 10,991 | - | 250,000 | 250,000 | - | 319,000 |
| 070-385-0700-4500 | CP-WTR MTR REPLACEMENT | - | 17,037 | 24,242 | - | - | - | - |
| 070-385-0700-4600 | CP-WTR MTR REPLACEMENT | - | - | - | 24,000 | 24,000 | 24,000 | 90,000 |
| 070-385-0701-4500 | CP-FIRE HYDRANT UPGRADE | - | 7,025 | 5,593 | - | - | - | - |
| 070-385-0701-4600 | CP-FIRE HYDRANT UPGRADE | - | - | - | 6,800 | 6,800 | - | - |
| 070-385-0857-4270 | NITRATE REMOVAL SYSTEM | - | 820 | 4,130 | - | - | - | - |
| 070-385-0857-4600 | NITRATE REMOVAL SYSTEM | - | 14,451 | (24,083) | - | 130,328 | 3,591 | - |
| Capital Costs | | - | 69,906 | 96,692 | 670,800 | 801,128 | 27,591 | 1,594,000 |
| 070-385-0000-4820 | DEPRECIATION EXPENSE | - | 587,829 | 610,186 | 590,000 | 590,000 | - | 625,000 |
| Depreciation Expense | | - | 587,829 | 610,186 | 590,000 | 590,000 | - | 625,000 |
| Division Total | | - | 657,735 | 706,878 | 1,260,800 | 1,391,128 | 27,591 | 2,219,000 |

DIVISION OVERVIEW

The Sewer Maintenance Division performs maintenance of the City's sanitary sewer system by scheduled routine cleaning of sewer main lines and manholes. The sewer system is made up of approximately 40 miles (215,915 linear feet) of mains and over 800 manholes. The City contracts with the City of Los Angeles for sewage treatment and disposal. Since 1985, the City has contracted with the County of Los Angeles for the enforcement of the City's Industrial Waste Program. Industrial waste permit fees cover the cost of this program.

MAJOR PROJECTS/PROGRAMS**1. Inspection**

Closed Captioned Television Inspection, Root Clearing of Entire Sewer System.

2. Maintenance Repairs

Point Repairs (i.e. sewer pipe lining, replacement) to alleviate maintenance problems at locations where maintenance problems exist or that have hydraulic deficiencies; Perform inflow/infiltration analysis to determine areas that need additional repairs to limit water infiltration into the sewer system.

3. System Design

Development of hydraulic models and design plans to meet capacity deficiencies and accommodate future growth.

4. Sewer Replacement

Replacement of deteriorated sewer pipes in conjunction with street resurfacing projects and in locations to address hydraulic deficiencies.

5. Outreach

Provide outreach to local businesses and residential properties in the community. The outreach program will consist of the following elements:

- o Mailers/bill inserts that aim to better educate the community on proper disposal of fats, oils and grease;
- o Website – information will be added to the website regarding FOG education; and
- o Posters – information will be prepared to better educate local businesses on the proper disposal and maintenance of grease and oils. Posters will be made available to local businesses/restaurants to increase education related to this issue.

Dept: Public Works/Sewer Fund
Div: Sewer Maintenance

| Account Number & Title | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|--|------------------|------------------|------------------|------------------|------------------|-------------------------|------------------|
| 072-180-0000-4124 RETIREMENT | - | - | 131,275 | - | - | - | - |
| 072-180-0000-4125 PENSION EXPENSE GASB 68 | 2,991 | (43,992) | (144,265) | - | - | - | - |
| 072-180-0000-4127 RETIRED EMP. HEALTH INS. | 15,038 | 9,868 | 8,279 | 25,000 | 25,000 | 4,227 | 25,000 |
| 072-360-0000-4101 SALARIES-PERMANENT EMPLOYEES | 286,736 | 470,342 | 485,807 | 490,717 | 490,717 | 212,026 | 501,803 |
| 072-360-0000-4103 WAGES-TEMPORARY & PART-TIME | 4,300 | 30,509 | 17,982 | 3,613 | 3,613 | 7,692 | 3,613 |
| 072-360-0000-4105 OVERTIME | 9,316 | 39,635 | 43,890 | 40,000 | 40,000 | 21,713 | 40,000 |
| 072-360-0000-4112 TEMP. NON-EMPLOYEE WAGES | - | - | - | - | - | - | - |
| 072-360-0000-4120 O.A.S.D.I. | 22,835 | 40,918 | 41,507 | 37,290 | 37,290 | 18,469 | 37,606 |
| 072-360-0000-4124 RETIREMENT | - | 90,508 | 87,659 | 93,335 | 93,335 | 44,357 | 99,467 |
| 072-360-0000-4126 HEALTH INSURANCE | 56,264 | 101,597 | 113,065 | 112,196 | 112,196 | 53,768 | 115,646 |
| 072-360-0000-4127 RETIRED EMP. HEALTH INS. | - | - | - | - | - | - | - |
| 072-360-0000-4128 DENTAL INSURANCE | 5,755 | 8,844 | 10,286 | 9,521 | 9,521 | 4,657 | 9,312 |
| 072-360-0000-4129 RETIREE HEALTH SAVINGS | - | - | - | - | - | - | 300 |
| 072-360-0000-4130 WORKER'S COMPENSATION INS. | 28,362 | 51,606 | 53,961 | 46,005 | 46,005 | 24,589 | 44,289 |
| 072-360-0000-4134 LONG TERM DISABILITY INSURANCE | - | - | - | 479 | 479 | - | 684 |
| 072-360-0000-4136 OPTICAL INSURANCE | 1,375 | 2,102 | 2,464 | 1,978 | 1,978 | 973 | 1,944 |
| 072-360-0000-4138 LIFE INSURANCE | 528 | 528 | 706 | 793 | 793 | 387 | 766 |
| 072-360-0000-4140 WELLNESS BENEFIT | - | - | - | 150 | 150 | - | 150 |
| Personnel Costs | 433,500 | 802,465 | 852,616 | 861,077 | 861,077 | 392,858 | 880,580 |
| 072-110-0000-4270 PROFESSIONAL SERVICES | - | 100 | - | - | - | - | - |
| 072-360-0000-4210 UTILITIES | 7,311 | 126 | 110 | 5,000 | 5,000 | 13 | 5,000 |
| 072-360-0000-4220 TELEPHONE | 877 | 915 | 1,200 | 900 | 900 | 572 | 900 |
| 072-360-0000-4250 RENTS AND LEASES | 4,862 | - | - | 11,300 | 11,300 | - | 11,300 |
| 072-360-0000-4260 CONTRACTUAL SERVICES | 855,975 | 1,456,205 | 1,129,016 | 150,500 | 159,530 | 21,320 | 194,500 |
| 072-360-0629-4260 CONTRACTUAL SERVICES | - | - | - | 1,504,000 | 1,504,000 | 443,112 | 1,466,629 |
| 072-360-0000-4270 PROFESSIONAL SERVICES | 24,464 | 3,514 | 17,133 | - | 25,500 | 3,000 | - |
| 072-360-0000-4290 OFFICE EQUIPMENT MAINTENANCE | 162 | 1,427 | 880 | 3,680 | 3,680 | 367 | 3,680 |
| 072-360-0000-4300 DEPARTMENT SUPPLIES | 14,766 | 21,079 | 28,675 | 20,400 | 26,400 | 9,545 | 25,900 |
| 072-360-0000-4310 EQUIPMENT AND SUPPLIES | 2,824 | 5,130 | 5,666 | 6,900 | 6,900 | 2,740 | 6,900 |
| 072-360-0000-4320 DEPARTMENT EQUIPMENT MAINT | 10,360 | 13,750 | 16,339 | 3,500 | 3,500 | 815 | 10,500 |
| 072-360-0000-4325 UNIFORM ALLOWANCE | - | - | - | 175 | 175 | - | 175 |
| 072-360-0000-4340 SMALL TOOLS | 199 | 309 | - | 5,000 | 5,000 | - | 5,000 |
| 072-360-0000-4360 PERSONNEL TRAINING | 35 | 42 | - | 2,500 | 2,500 | 75 | 3,500 |
| 072-360-0000-4390 VEHICLE ALLOW & MAINT | - | 997 | 956 | 900 | 900 | - | 900 |
| 072-360-0000-4400 VEHICLE OPERATION & MAINT | 11,177 | 3,155 | 933 | 5,000 | 5,000 | 389 | 5,000 |
| 072-360-0000-4402 FUEL | 3,925 | 4,638 | 3,632 | - | - | 2,066 | - |
| 072-360-0000-4405 INTEREST EXPENSE | 1,738 | 1,738 | 1,738 | - | - | - | - |
| 072-360-0000-4430 ACTIVITIES AND PROGRAMS | - | 488 | - | 5,200 | 5,200 | - | 5,200 |
| 072-360-0000-4450 OTHER EXPENSE | 57,519 | 65,958 | 56,336 | 86,400 | 86,400 | 16,283 | 86,400 |
| 072-360-0000-4455 BAD DEBTS EXPENSE | 6,705 | 5,752 | (1,061) | - | - | - | - |
| 072-360-0000-4480 COST ALLOCATION | 286,742 | 286,742 | 282,346 | 330,030 | 330,030 | 165,015 | 330,030 |
| 072-360-0301-4300 PW MAINT. & REPAIR SUPPLIES | 4,715 | 4,410 | 653 | 3,000 | 17,700 | 841 | 3,000 |
| 072-360-0450-4260 CONTRACTUAL SERVICES | 7,634 | - | - | - | - | - | - |
| 072-360-0450-4300 DEPARTMENT SUPPLIES | - | - | - | - | - | - | - |
| Operations & Maintenance Costs | 1,301,991 | 1,876,474 | 1,544,552 | 2,144,385 | 2,199,615 | 666,153 | 2,164,514 |
| 072-360-0000-4706 LIABILITY CHARGE | - | 32,883 | 58,560 | 58,113 | 58,113 | 29,057 | 52,649 |
| 072-360-0320-4741 EQUIP MAINT CHARGE | - | 35,800 | 18,900 | 23,885 | 23,885 | 10,509 | 20,523 |
| 072-360-0000-4741 EQUIP REPLACEMENT CHARGE | - | - | - | 11,250 | 11,250 | 5,625 | 11,250 |
| 072-360-0000-4743 FACILITY MAINTENANCE CHARGE | - | 47,820 | 56,770 | 90,515 | 90,515 | 45,277 | 96,670 |
| Internal Service Charges | - | 116,503 | 134,230 | 183,764 | 183,764 | 90,468 | 181,092 |

Dept: Public Works/Sewer Fund
Div: Sewer Maintenance

| Account Number & Title | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|---|------------------|------------------|------------------|------------------|------------------|-------------------------|------------------|
| 072-360-0000-4500 CAPITAL EQUIPMENT | 1,036 | - | - | - | - | - | - |
| 072-360-0000-4600 CAPITAL PROJECTS | 626,959 | 174,320 | - | - | - | - | - |
| 072-360-0000-4820 DEPRECIATION EXPENSE | 127,923 | - | - | - | - | - | - |
| Capital Costs | 755,918 | 174,320 | - | - | - | - | - |
| 072-360-0000-4901 TRANSFER TO GENERAL FUND | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 30,000 | 60,000 |
| 072-360-0000-4918 TRANSFER TO RETIREMENT FUND | - | - | - | 12,434 | 12,434 | - | 12,434 |
| Transfers | 60,000 | 60,000 | 60,000 | 72,434 | 72,434 | 30,000 | 72,434 |
| Division Total | 2,551,408 | 3,029,761 | 2,591,398 | 3,261,660 | 3,316,890 | 1,179,479 | 3,298,620 |

DIVISION OVERVIEW

The Capital Projects Division is used to account for, track, and manage capital improvements to the City's sanitary sewer system.

MAJOR PROJECTS/PROGRAMS

- Maintenance Repairs – Point repairs (i.e. sewer pipe lining and replacement) to alleviate maintenance problems at locations where maintenance problems exist or that have hydraulic deficiencies. Perform inflow/infiltration analysis to determine areas that need additional repairs to limit water infiltration into the sewer system.
- System Design – Continue in the development of hydraulic models and design plans to meet capacity deficiencies and accommodate future growth.
- Sewer Replacement – Replacement of deteriorated sewer pipes in conjunction with street resurfacing projects and in certain locations to address hydraulic deficiencies. This included replacing and upgrading to a new 12" sewer main clay pipe & re-pouring of concrete alley north side of San Fernando Road between S. Brand Blvd. and S. Maclay.
- Sewer Cleaning – The entire sewer system was jetted and cleaned
- Continue to pursue State Proposition 1 Water Bond Funds in order to leverage limited local funds for capital projects. Possible projects include, storm water master planning, sanitary sewer system rehabilitation/diversion improvements and storm water management infrastructure.

Dept: Public Works/Sewer Fund
Div: Sewer Capital Projects

| Account Number & Title | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|--|----------------|------------------|------------------|------------------|------------------|-------------------------|------------------|
| 072-365-0000-4820 DEPRECIATION EXPENSE | - | 132,949 | 140,029 | 141,252 | 141,252 | - | 141,252 |
| Depreciation Expense | - | 132,949 | 140,029 | 141,252 | 141,252 | - | 141,252 |
| 072-365-0000-4260 CONTRACT SERVICES | - | - | - | 60,000 | 60,000 | - | 250,000 |
| 072-365-0000-4300 DEPARTMENT SUPPLIES | - | - | - | - | - | - | 25,000 |
| Operations & Maintenance | - | - | - | 60,000 | 60,000 | - | 275,000 |
| 072-365-0000-4500 CAPITAL EQUIPMENT | - | - | - | - | - | - | 70,000 |
| Capital Costs | - | - | - | - | - | - | 70,000 |
| 072-365-0629-4600 CAPITAL PROJECTS | - | 1,404,397 | - | 2,505,000 | 2,505,000 | 589,572 | 107,707 |
| 072-365-6673-4600 CAPITAL PROJECTS | - | - | - | 250,000 | 250,000 | - | - |
| 072-365-0000-4600 CAPITAL PROJECTS | - | - | 918,918 | 500,000 | 500,000 | 270,427 | 1,070,000 |
| 072-365-0754-4600 CAPITAL PROJECTS | - | 56,048 | 31,124 | - | - | - | - |
| Capital Projects | - | 1,460,445 | 950,042 | 3,255,000 | 3,255,000 | 859,999 | 1,177,707 |
| Division Total | - | 1,593,394 | 1,090,071 | 3,456,252 | 3,456,252 | 859,999 | 1,663,959 |

COMPRESSED NATURAL GAS FUND

FUND NO. 74-320

DIVISION OVERVIEW

The Compressed Natural Gas Fund is used to account for, track, and manage the operations of a publicly accessible CNG fueling station.

MAJOR PROJECTS/PROGRAMS

- An upgrade to the CNG Station adding a second fuel pump and increasing the storage capacity was completed during FY17-18.

Dept: Public Works/Compressed Natural Gas
Div: Vehicle Maintenance

| Account Number & Title | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|--|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 074-320-0000-4105 OVERTIME | - | - | 157 | - | - | - | - |
| 074-320-0000-4120 O.A.S.D.I. | - | - | 12 | - | - | - | - |
| 074-320-0000-4130 WORKERS COMPENSATION INS. | - | - | 22 | - | - | - | - |
| Personnel Costs | - | - | 192 | - | - | - | - |
| 074-320-0000-4210 UTILITIES | - | - | 12,274 | 20,000 | 20,000 | 8,644 | 25,644 |
| 074-320-0000-4220 TELEPHONE | - | - | 374 | - | - | 236 | 400 |
| 074-320-0000-4260 CONTRACTUAL SERVICES | - | - | 1,237 | 20,000 | 20,000 | - | - |
| 074-320-0000-4300 DEPARTMENT SUPPLIES | - | - | - | - | - | - | 1,000 |
| 074-320-0000-4400 VEHICLE OPERATION & MAINT. | - | - | 17,239 | 22,000 | 22,000 | 2,412 | 29,000 |
| 074-320-0000-4402 FUEL | - | - | 24,045 | 40,000 | 40,000 | 9,626 | 40,000 |
| 074-320-0000-4430 ACTIVITIES & PROGRAMS | - | - | - | - | - | - | - |
| 074-320-0000-4435 BANK CHARGES | - | - | 4,998 | 8,000 | 8,000 | 2,775 | 8,000 |
| 074-320-0000-4450 OTHER EXPENSE | - | - | 7,153 | 9,000 | 9,000 | - | 9,000 |
| 074-320-0000-4457 EXCISE TAX RETURN | - | - | - | 25,000 | 25,000 | - | 25,000 |
| 074-320-0000-4480 COST ALLOCATION | - | - | - | - | - | - | 5,956 |
| Operations & Maintenance Costs | - | - | 67,322 | 144,000 | 144,000 | 23,693 | 144,000 |
| 074-320-0000-4500 ***CAPITAL EXPENSES*** | - | - | - | - | - | - | 17,000 |
| Capital Projects | - | - | - | - | - | - | 17,000 |
| 074-320-0000-4500 DEPRECIATION EXPENSE | - | - | - | - | - | - | - |
| Depreciation Expense | - | - | - | - | - | - | - |
| Division Total | - | - | 67,513 | 144,000 | 144,000 | 23,693 | 161,000 |

NOTE: This Fund was created in FY 2017-2018. For previous years refer to Fund 041 under Internal Service Funds.

EQUIPMENT MAINTENANCE AND REPLACEMENT FUND

FUND NO. 041

FUND OVERVIEW

The Equipment Maintenance and Replacement Fund is an internal service fund that is used to account for the costs associated with maintaining City vehicles as well as set aside funds to replace existing vehicles once their useful life has been reached. Costs for the Fund are charged to City divisions that use vehicles as part of their operations through two charges: 1) equipment maintenance charge, which accounts for labor, parts, and fuel for each vehicle, and 2) equipment replacement charge, which is an annual charge equal to the replacement value divided by the useful life of the vehicle.

The Equipment Maintenance Division, which is funded through the Equipment Maintenance Fund, maintains and repairs all City vehicles. The Division is responsible for maintaining an inventory of parts and materials required for vehicles and equipment maintenance, such as tires, oils filters, brakes, hoses, lights, and cleaning supplies.

A primary goal of the Division is the Preventative Maintenance Program (PMP), which lowers costs by identifying smaller repairs before they become larger and more expensive. This reduces emergency repairs, equipment downtime and increases fuel economy.

Through the PMP, the Division maintains and repairs: 30 police vehicles, 6 mid-duty trucks, 24 light-duty trucks, 9 heavy-duty pieces of equipment, 11 compressed natural gas (CNG) fueled vehicles, 2 electric vehicles, 25 small pieces of equipment, 4 portable emergency generators, and 2 fixed site emergency generators.

MAJOR PROJECTS/PROGRAMS

- Replace vehicles based on designated replacement schedule.
- Build reserve for future vehicle replacements.

Dept: Public Works
Div: Equipment/Vehicle Maintenance

| Beginning Fund Balance: | | 142,543 | | 311,818 | | 444,926 | |
|-------------------------|--------------------------------|---------------|----------------|----------------|----------------|----------------|----------------|
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD |
| | | | | | | | 12/31/17 |
| 3735-3661 | CNG FUELING STATION | - | 149,055 | 111,584 | - | - | - |
| 3907-0000 | REFUND OF EXCISE TAXES | - | 6,320 | 9,226 | - | - | - |
| 3910-0000 | SALE OF PROPERTY & EQUIPMENT | 25,205 | 8,950 | 3,414 | - | - | 4,038 |
| 3941-0152 | EQUIP REPLACEMENT REIMB | 27,112 | 5,500 | - | - | - | - |
| 3941-0224 | EQUIP REPLACEMENT REIMB | - | - | 10,000 | 10,000 | 10,000 | 5,000 |
| 3941-0225 | ANNUAL EQUIP REPLACE REIM | - | 47,333 | 49,000 | 70,250 | 110,250 | 35,125 |
| 3941-0311 | ANNUAL EQUIP REPLACE REIM | - | - | 6,000 | 7,644 | 7,644 | 3,822 |
| 3941-0360 | ANNUAL EQUIP REPLACE REIM | - | - | - | 11,250 | 11,250 | 5,625 |
| 3941-0370 | ANNUAL EQUIP REPLACEMENT REIMB | - | 6,000 | - | - | - | - |
| 3941-0381 | ANNUAL EQUIP REPLACEMENT REIMB | - | 21,083 | 18,083 | 28,283 | 28,283 | 14,142 |
| 3941-0390 | EQUIP REPLACE REIMB-FCLTY MNGE | - | 6,750 | 1,000 | 1,000 | 1,000 | 500 |
| 3941-0420 | EQUIP REPLACE REIMB-RECREATION | - | 3,000 | 3,000 | 3,000 | 3,000 | 1,500 |
| 3950-0000 | PROPERTY DAMAGE REIMBURSEMENT | - | 10,838 | 11,189 | - | - | - |
| 3970-0000 | TRANSFER FROM GENERAL FUND | 17,882 | 70,000 | 40,000 | 130,000 | 130,000 | 65,000 |
| 3995-0000 | TRANSFER FROM THE WATER FUND | - | - | - | - | - | - |
| 3901-0000 | MISCELLANEOUS REVENUE | - | - | - | - | - | - |
| 3952-0000 | EQUIPMENT MAINTENANCE CHARGE | - | 543,151 | 539,581 | 695,300 | 695,300 | 346,895 |
| Total Revenue | | 70,199 | 877,980 | 802,077 | 956,727 | 996,727 | 481,647 |
| | | | | | | | 837,758 |

| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
|------------------------|------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | | | | | | 12/31/17 | |
| 041-320-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 115,708 | 175,495 | 146,581 | 195,124 | 195,124 | 92,510 | 197,508 |
| 041-320-0000-4105 | OVERTIME | 1,128 | 3,313 | 849 | - | - | 680 | - |
| 041-320-0000-4120 | O.A.S.D.I. | 8,962 | 13,654 | 11,093 | 14,927 | 14,927 | 7,129 | 15,109 |
| 041-320-0000-4126 | HEALTH INSURANCE | 25,777 | 39,353 | 39,225 | 55,910 | 55,910 | 27,407 | 53,538 |
| 041-320-0000-4128 | DENTAL INSURANCE | 3,547 | 5,127 | 4,592 | 5,880 | 5,880 | 2,940 | 5,880 |
| 041-320-0000-4130 | WORKER'S COMPENSATION INS. | 15,867 | 23,285 | 20,958 | 25,751 | 25,751 | 12,311 | 26,090 |
| 041-320-0000-4136 | OPTICAL INSURANCE | 636 | 936 | 868 | 1,060 | 1,060 | 530 | 1,060 |
| 041-320-0000-4138 | LIFE INSURANCE | 204 | 204 | 204 | 281 | 281 | 102 | 281 |
| 041-320-3661-4105 | OVERTIME | 865 | - | 620 | - | - | 238 | - |
| 041-320-3661-4120 | CNG FUELING STATION | 66 | - | 47 | - | - | 18 | - |
| 041-320-3661-4130 | CNG FUELING STATION | 123 | - | 88 | - | - | 34 | - |
| Personnel Costs | | 172,885 | 261,366 | 225,125 | 298,933 | 298,933 | 143,899 | 299,466 |

| | | | | | | | | |
|-------------------|----------------------------|---------|-------|-------|---------|---------|-------|---------|
| 041-320-0000-4220 | TELEPHONE | 250 | 283 | 312 | - | - | 108 | - |
| 041-320-0000-4260 | CONTRACTUAL SERVICES | 888 | 2,844 | 2,171 | 10,000 | 10,000 | 349 | 10,000 |
| 041-320-0000-4300 | DEPARTMENT SUPPLIES | 2,296 | 5,815 | 4,362 | 4,000 | 4,000 | 992 | 4,000 |
| 041-320-0000-4310 | EQUIPMENT AND SUPPLIES | 1,004 | 688 | 2,691 | 5,000 | 5,000 | 551 | 5,000 |
| 041-320-0000-4320 | DEPARTMENT EQUIPMENT MAINT | 818 | 3,524 | 1,528 | 6,000 | 6,700 | 1,787 | 6,000 |
| 041-320-0000-4340 | SMALL TOOLS | 1,574 | 2,631 | 1,924 | 2,500 | 2,500 | 549 | 2,500 |
| 041-320-0000-4360 | PERSONNEL TRAINING | 207 | 228 | 163 | 200 | 200 | 55 | 1,050 |
| 041-320-0000-4400 | VEHICLE MAINT | 67,359 | 650 | - | 109,974 | 109,974 | 50 | 100,000 |
| 041-320-0000-4402 | FUEL | 114,708 | 20 | - | 164,987 | 164,987 | - | 140,000 |
| 041-320-0000-4450 | OTHER EXPENSE | 4,914 | 2,181 | 2,595 | 6,450 | 6,450 | - | 6,450 |
| 041-320-0152-4400 | COMMUNITY PRESERVATION | - | 2,503 | 1,715 | - | - | 1,364 | - |
| 041-320-0152-4402 | FUEL | - | 5,752 | 4,290 | - | - | 1,994 | - |
| 041-320-0152-4450 | COMMUNITY PRESERVATION | - | 50 | - | - | - | - | - |
| 041-320-0221-4400 | VEHICLE OPERATION & MAINT | - | 1,131 | 537 | - | - | 806 | - |
| 041-320-0221-4402 | FUEL | - | 2,499 | 1,912 | - | - | 939 | - |
| 041-320-0221-4450 | OTHER EXPENSE | - | 50 | - | - | - | - | - |
| 041-320-0222-4400 | VEHICLE OPERATION & MAINT | - | 717 | 5,000 | - | - | 650 | - |
| 041-320-0222-4402 | FUEL | - | 2,422 | 1,863 | - | - | 789 | - |

Dept: Public Works
Div: Equipment/Vehicle Maintenance

| APPROPRIATIONS (Continued) | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
|---|---------------------------|----------------|----------------|----------------|----------------|----------------|-----------------|----------------|
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD 12/31/17 | Proposed |
| 041-320-0224-4400 | VEHICLE OPERATION & MAINT | - | 3,148 | 7,112 | - | - | 3,199 | - |
| 041-320-0224-4402 | FUEL | - | 7,795 | 6,908 | - | - | 4,719 | - |
| 041-320-0224-4450 | OTHER EXPENSE | - | 300 | - | - | - | - | - |
| 041-320-0225-4400 | VEHICLE OPERATION & MAINT | - | 32,741 | 51,857 | - | - | 9,397 | - |
| 041-320-0225-4402 | FUEL | - | 44,588 | 36,826 | - | - | 17,741 | - |
| 041-320-0225-4450 | OTHER EXPENSE | - | 100 | - | - | - | - | - |
| 041-320-0226-4400 | VEHICLE OPERATION & MAINT | - | 2,973 | 1,806 | - | - | 50 | - |
| 041-320-0226-4402 | FUEL | - | 49 | 58 | - | - | 104 | - |
| 041-320-0226-4450 | OTHER EXPENSE | - | 50 | - | - | - | - | - |
| 041-320-0228-4400 | VEHICLE OPERATION & MAINT | - | 3,466 | 3,206 | - | - | 2,332 | - |
| 041-320-0228-4402 | FUEL | - | 5,200 | 5,877 | - | - | 3,030 | - |
| 041-320-0311-4400 | VEHICLE OPERATION & MAINT | - | 22,931 | 16,772 | - | - | 7,351 | - |
| 041-320-0311-4402 | FUEL | - | 10,240 | 9,127 | - | - | 3,380 | - |
| 041-320-0311-4450 | STREET MAINTENANCE | - | 150 | - | - | - | - | - |
| 041-320-0312-4400 | VEHICLE OPERATION & MAINT | - | 835 | - | - | - | - | - |
| 041-320-0312-4402 | FUEL | - | 579 | 198 | - | - | 332 | - |
| 041-320-0320-4400 | VEHICLE OPERATION & MAINT | - | 1,284 | 397 | - | - | 777 | - |
| 041-320-0320-4402 | FUEL | - | 2,143 | 1,373 | - | - | 576 | - |
| 041-320-0346-4400 | VEHICLE OPERATION & MAINT | - | 48 | - | - | - | 220 | - |
| 041-320-0346-4402 | FUEL | - | 244 | 891 | - | - | 427 | - |
| 041-320-0370-4400 | VEHICLE OPERATION & MAINT | - | 3,250 | 1,643 | - | - | 100 | - |
| 041-320-0370-4402 | FUEL | - | 3,916 | 3,991 | - | - | 2,514 | - |
| 041-320-0371-4400 | VEHICLE OPERATION & MAINT | - | 2,197 | 2,103 | - | - | - | - |
| 041-320-0371-4402 | FUEL | - | 2,429 | 1,841 | - | - | 8 | - |
| 041-320-0371-4450 | OTHER EXPENSE | - | 50 | - | - | - | - | - |
| 041-320-0390-4400 | VEHICLE OPERATION & MAINT | - | 7,122 | 8,758 | - | - | 5,235 | - |
| 041-320-0390-4402 | FUEL | - | 12,558 | 12,309 | - | - | 5,870 | - |
| 041-320-0420-4400 | RECREATION DEPT | - | 231 | 1,549 | - | - | - | - |
| 041-320-0420-4402 | FUEL | - | 126 | 104 | - | - | 10 | - |
| 041-320-3661-4210 | CNG FUELING STATION | 18,436 | 19,484 | 16,616 | - | - | - | - |
| 041-320-3661-4220 | CNG FUELING STATION | 548 | 573 | 561 | - | - | - | - |
| 041-320-3661-4260 | CNG FUELING STATION | 10,238 | 3,836 | 1,237 | - | - | - | - |
| 041-320-3661-4300 | CNG FUELING STATION | - | 226 | - | - | - | - | - |
| 041-320-3661-4400 | CNG FUELING STATION | 18,019 | 18,541 | 19,444 | - | - | - | - |
| 041-320-3661-4402 | FUEL | 53,103 | 42,847 | 38,363 | - | - | - | - |
| 041-320-3661-4430 | ACTIVITIES AND PROGRAMS | 8,225 | - | - | - | - | - | - |
| 041-320-3661-4435 | BANK CHARGES | 8,485 | 9,200 | 7,446 | - | - | - | - |
| 041-320-3661-4450 | OTHER EXPENSE | - | 10,390 | 2,533 | - | - | - | - |
| 041-190-0000-4457 | EXCISE TAX RETURN | - | 8,117 | 50 | - | - | - | - |
| 041-320-3661-4457 | EXCISE TAX RETURN | - | - | 4,620 | - | - | - | - |
| Operations & Maintenance Costs | | 311,073 | 317,944 | 296,643 | 309,111 | 309,811 | 78,355 | 275,000 |

Dept: Public Works
Div: Equipment/Vehicle Maintenance

| APPROPRIATIONS (Continued) | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
|---------------------------------|-----------------------------|----------------|----------------|----------------|----------------|----------------|-----------------|----------------|
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD 12/31/17 | Proposed |
| 041-320-0000-4706 | LIABILITY CHARGE | - | 15,092 | 18,738 | 20,175 | 20,175 | 10,088 | 17,559 |
| 041-320-0320-4741 | EQUIP MAINT CHARGE | - | 5,456 | 19,865 | 21,528 | 21,528 | 10,160 | 26,821 |
| 041-320-0000-4741 | EQUIP REPLACEMENT CHARGE | - | - | - | - | - | - | - |
| 041-320-0000-4743 | FACILITY MAINTENANCE CHARGE | - | 21,947 | 24,261 | 33,547 | 33,547 | 16,773 | 36,000 |
| Internal Service Charges | | - | 42,495 | 62,864 | 75,250 | 75,250 | 37,021 | 80,380 |
| 041-225-0000-4500 | ****CAPITAL EXPENSES**** | - | 115,657 | 30,477 | 80,000 | 129,625 | 61,373 | 40,000 |
| 041-320-3661-4500 | ****CAPITAL EXPENSES**** | 2,813 | 24,947 | - | - | - | - | - |
| 041-320-3661-4600 | CAPITAL PROJECTS | - | - | - | - | - | - | - |
| 041-346-0000-4500 | ****CAPITAL EXPENSES**** | - | - | - | 50,000 | 50,000 | - | - |
| 041-390-0000-4600 | CAPITAL EQUIPMENT | - | 2,267 | - | - | - | - | - |
| Capital Projects | | 2,813 | 142,871 | 30,477 | 130,000 | 179,625 | 61,373 | 40,000 |
| 041-320-3661-4974 | TRANSFER TO CNG FUND | - | - | 17,693 | - | - | - | - |
| Transfers | | - | - | 17,693 | - | - | - | - |
| Total Appropriations | | 486,770 | 764,676 | 632,802 | 813,294 | 863,619 | 320,648 | 694,846 |
| ANNUAL SURPLUS/DEFICIT | | n/a | 113,304 | 169,275 | 143,433 | 133,108 | 160,999 | 142,912 |
| Ending Balance: | | | | 311,818 | | 444,926 | | 587,839 |

NOTES: This Division was converted to an Internal Service Fund in FY 2015-2016.
Compressed Natural Gas (CNG) has been moved to the Enterprise Funds (074) in FY 2017-2018.
The adjustment to fund balance in FY 2016-2017 is necessary to move CNG related fund balance to Fund 074.

FUND OVERVIEW

The Facility Maintenance Fund is an internal service fund that is used to account for the costs associated with maintaining City facilities. Costs for the Fund are charged to each City Division through a facilities maintenance charge, which is calculated based on each division's proportionate share of payroll.

The Facilities Maintenance Division, which is funded through the Facility Maintenance Fund, provides maintenance of all City facilities, including: City Hall, City Yard, Police Station, Park buildings and related grounds. The Division maintains a total of 110,715 square feet of building space, and over 45 acres of parks and city owned public right of way.

MAJOR PROJECTS/PROGRAMS

- Complete a Request for Proposal (RFP) process for the potential modernization of City facilities, including energy and water efficiency improvements.
- In concert with the Recreation and Community Services Department, develop a capital improvement plan and funding strategy for City facilities.

Dept: Public Works
Div: Facilities Management

| Beginning Fund Balance: | | | | 31,968 | 135,697 | 135,983 | |
|--|--|----------------|------------------|------------------|------------------|------------------|------------------|
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD |
| | | | | | | | 12/31/17 |
| 3953-0000 FACILITY MAINTENANCE CHARGE | | - | 1,004,761 | 1,074,749 | 1,333,084 | 1,363,084 | 695,028 |
| Total Revenue | | - | 1,004,761 | 1,074,749 | 1,333,084 | 1,363,084 | 695,028 |
| | | | | | | | 1,420,000 |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD |
| | | | | | | | 12/31/17 |
| 043-390-0000-4101 SALARIES-PERMANENT EMPLOYEES | | 346,411 | 259,165 | 193,064 | 339,507 | 339,507 | 132,921 |
| 043-390-0000-4103 WAGES-TEMPORARY & PART-TIME | | 10,797 | - | - | - | - | - |
| 043-390-0000-4105 OVERTIME | | 4,475 | 9,863 | 4,361 | 5,000 | 6,276 | 2,927 |
| 043-390-0000-4120 O.A.S.D.I. | | 27,740 | 20,580 | 14,957 | 25,972 | 25,972 | 10,393 |
| 043-390-0000-4126 HEALTH INSURANCE | | 82,481 | 61,729 | 64,001 | 110,518 | 110,518 | 42,519 |
| 043-390-0000-4128 DENTAL INSURANCE | | 10,406 | 7,615 | 7,104 | 10,547 | 10,547 | 3,572 |
| 043-390-0000-4129 RETIREE HEALTH SAVINGS | | - | - | 552 | 600 | 600 | 300 |
| 043-390-0000-4130 WORKER'S COMPENSATION INS. | | 45,219 | 32,849 | 27,727 | 46,282 | 46,282 | 18,318 |
| 043-390-0000-4136 OPTICAL INSURANCE | | 1,848 | 1,260 | 1,478 | 2,046 | 2,046 | 830 |
| 043-390-0000-4138 LIFE INSURANCE | | 612 | 536 | 544 | 587 | 587 | 255 |
| Personnel Costs | | 529,989 | 393,597 | 313,788 | 541,059 | 542,335 | 212,035 |
| | | | | | | | 583,531 |
| 043-390-0000-4210 UTILITIES | | 46,818 | 275,660 | 257,018 | 275,000 | 275,000 | 127,938 |
| 043-390-0000-4220 TELEPHONE | | 250 | 283 | 312 | 500 | 500 | 108 |
| 043-390-0000-4250 RENTS AND LEASES | | 612 | 4,721 | 1,609 | 4,500 | 4,500 | 150 |
| 043-390-0000-4260 CONTRACTUAL SERVICES | | 161,078 | 185,557 | 196,388 | 202,000 | 202,000 | 84,265 |
| 043-390-0000-4290 OFFICE EQUIPMENT MAINTENANCE | | 100 | 706 | - | 500 | 500 | - |
| 043-390-0000-4300 DEPARTMENT SUPPLIES | | 48,119 | 49,224 | 54,543 | 55,000 | 55,376 | 18,806 |
| 043-390-0000-4310 EQUIPMENT AND SUPPLIES | | 6,233 | 5,214 | 4,853 | 5,000 | 5,000 | 2,258 |
| 043-390-0000-4320 DEPARTMENT EQUIPMENT MAINT | | 2,900 | - | - | - | - | - |
| 043-390-0000-4330 BLDG MAINT & REPAIRS | | 31,933 | 54,725 | 29,020 | 50,000 | 81,550 | 9,888 |
| 043-390-0000-4340 SMALL TOOLS | | 3,743 | 2,825 | 3,035 | 3,000 | 3,000 | 1,697 |
| 043-390-0000-4360 PERSONNEL TRAINING | | 729 | 458 | 600 | 5,000 | 5,000 | 147 |
| 043-390-0000-4450 ACTIVITIES AND PROGRAMS | | 3,034 | - | 3,060 | - | - | 3,100 |
| 043-390-7500-4450 ACTIVITIES AND PROGRAMS | | - | 3,031 | - | - | - | - |
| Operations & Maintenance Costs | | 305,549 | 582,404 | 550,438 | 600,500 | 632,426 | 248,357 |
| | | | | | | | 715,500 |
| 043-390-0000-4706 LIABILITY CHARGE | | - | 24,032 | 31,069 | 36,515 | 36,515 | 18,258 |
| 043-390-0320-4741 EQUIP MAINT CHARGE | | - | 46,465 | 74,725 | 80,522 | 80,522 | 40,545 |
| 043-390-0000-4741 EQUIP REPLACEMENT CHARGE | | - | 6,750 | 1,000 | 1,000 | 1,000 | 500 |
| Internal Service Charges | | - | 77,247 | 106,794 | 118,037 | 118,037 | 59,303 |
| | | | | | | | 120,177 |
| 043-390-0000-4500 ****CAPITAL EXPENSES**** | | 1,300 | 23,277 | - | 70,000 | 70,000 | - |
| Capital Costs | | 1,300 | 23,277 | - | 70,000 | 70,000 | - |
| | | | | | | | - |
| Total Appropriations | | 836,838 | 1,076,524 | 971,020 | 1,329,596 | 1,362,798 | 519,695 |
| | | | | | | | 1,419,208 |
| ANNUAL SURPLUS/DEFICIT | | n/a | (71,763) | 103,729 | 3,488 | 286 | 175,333 |
| Ending Balance: | | | | 135,697 | | 135,983 | 136,775 |

NOTE: This Division was converted to an Internal Service Fund in FY 2015-2016

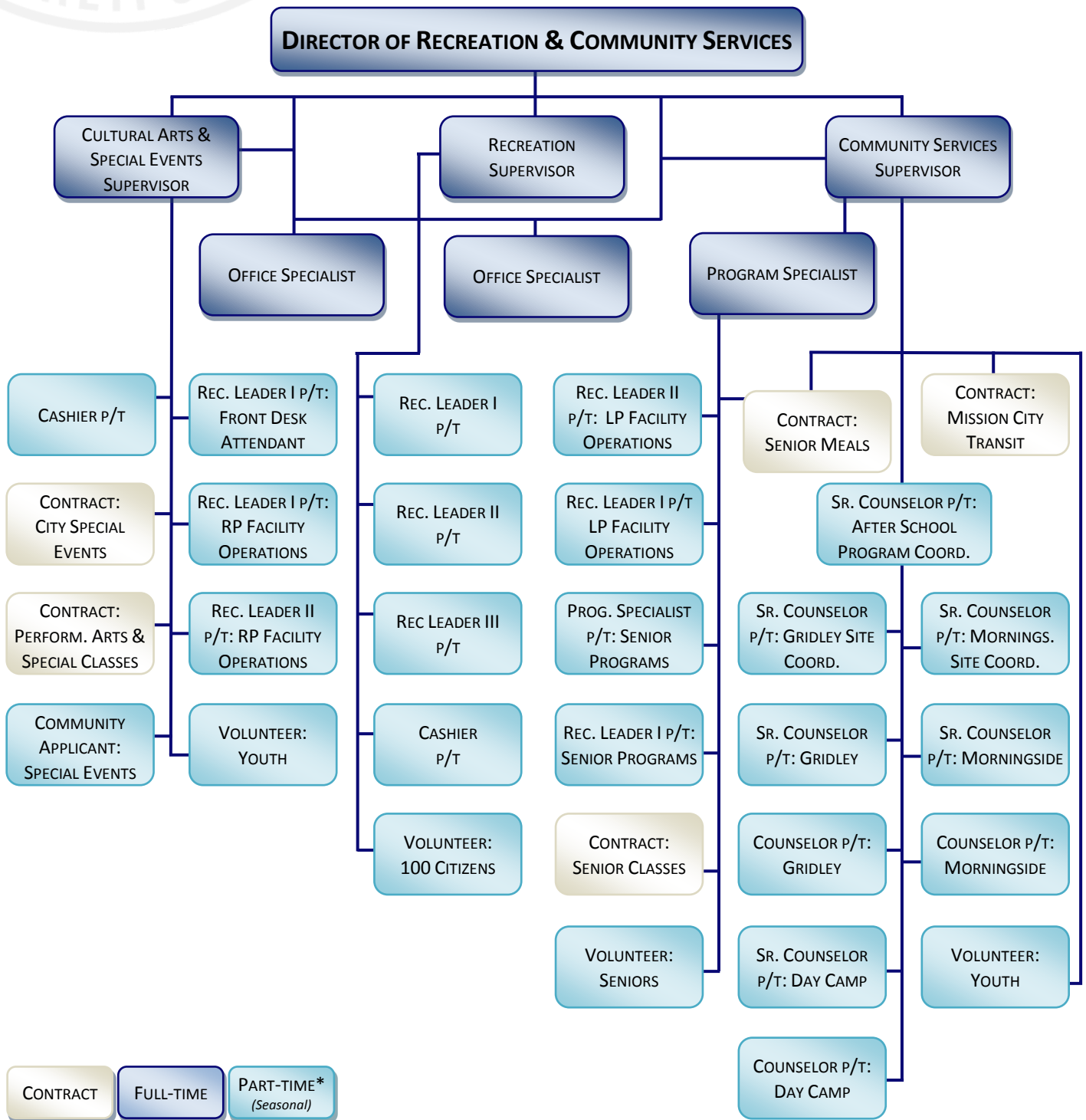


RECREATION & COMMUNITY SERVICES DEPARTMENT

ORGANIZATIONAL CHART

RECREATION & COMMUNITY SERVICES DEPARTMENT

FISCAL YEAR 2018-2019



MISSION STATEMENT

The mission of the Recreation and Community Services Department is to develop and implement enriching community, cultural and recreational opportunities that foster the overall well-being and personal development of our community.

DEPARTMENT OVERVIEW

The Recreation and Community Services Department is comprised of four (4) divisions, including Administration, Community Services, Recreation, and Cultural Arts/Special Events. Together, the Divisions provide programming and resources to the community that include youth/adult sports, day camps, after school programming, cultural arts, wellness/fitness, senior services, teen programming, volunteer opportunities, and special events. Each year, it is estimated that more than 250,000 visits for the organized programming provided by the department and an additional 200,000 for non-organized activities at park facilities. This accounts for approximately 450,000 visits per year.

ACCOMPLISHMENTS FOR FY 2017-2018

1. The Department completed the Park and Recreation Master Plan and began implementing the recommendations with the Layne Park Improvement Project. The first phase of the project included, new picnic pads, security lighting, park benches and a new drinking fountain. The playlot was resurfaced and missing play features were replaced. In addition a youth soccer field was installed.
2. The Recreation and Community Services Department continues to foster the rich cultural and artistic traditions of the San Fernando community with programs like the Mariachi Master Apprentice Program. Participants learn the mariachi repertoire and gain proficiency in the violin, trumpet, guitar and many other instruments. The MMAP is supported in part by grant funding. This year the program received a \$50,000 grant for the National Endowment for the Arts and \$18,000 California Arts Council.
3. The Department has partnered with YWCA, Interval Senior Services to provide a congregate meal program at Las Palms Park, and provide Home Delivered Meal to frail seniors in San Fernando community. The Congregate Meal and the Home Delivered Meal programs compose the Elderly Nutrition Program which operates Monday through Friday between 10:00 am and 12:30 pm. The Department is also collaborating with the Arthritis Foundation, and CSUN's 3 Wins Fitness to provide health and wellness programs.
4. The Department successfully implemented two major events this fiscal year. The first was the Dia de Los Muertos 5K Walk/Run/Relay which is the highlight of the Healthy San Fernando Campaign. The event was held on October 28, 2017 and drew over 300 participants. The second event was the first ever Open Streets Festival that drew an estimated 10,000 participants. The event was held on March 31, 2018 and was made possible by a \$148,000 Metro Open Streets Grant.
5. The Department continues to streamline the programs and services offered to the community. The successful merger of the Las Palms Senior Club an independent activity to a City run program illustrates our commitment to enhancing recreational programs. During this fiscal year the Las

ACCOMPLISHMENTS FOR FY 2017-2018

Palms Senior Club program provided twelve dinner dances, twelve day trips and one extended day trip.

OBJECTIVES FOR FY 2018-2019

1. The Department will evaluate what the suitable uses (programs and activities) are for Rudy Ortega Jr. Park. Staff will take into account what type of use can be developed and implemented on site. Once identified, staff will research the funding opportunities for implementing the Rudy Ortega Jr. Park Best Uses Plan.
2. The Department will research the funding opportunities for establishing a Farmer's Market. The feasibility of creating a Farmer's Market will consider Market location, street closures (if any), and staff cost associated with managing the program. The day and time that the Farmer's Market will be held is another factor to consider.
3. The Department will develop, plan and implement a Veteran's Day application event to honor the men and women who served our country.
4. The Department will conduct a feasibility study for implementing a community garden for the residences of San Fernando. The study will identify the best available plot of land for creating a garden and the possible funding sources for starting the program.
5. The Department will continue to evaluate the service contracts it administers with local youth groups and community base organizations to ensure the provisions are being enforced and the contracts are up to date.
6. The Department will continue to research and identify available funding sources for implementing the recommendations identified in the Park and Recreation Master Plan.

SOURCES:

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|---------------------------------------|------------------|------------------|------------------|------------------|------------------|
| RECREATION & COMM SVCS | Actual | Actual | Actual | Adjusted | Proposed |
| GENERAL REVENUE | 971,351 | 954,596 | 1,162,472 | 1,177,498 | 1,189,727 |
| SWIMMING POOL AREA RENTAL FEES | 7,640 | - | - | - | - |
| UPSTAIRS BANQUET RENTAL AT REC PARK | 9,548 | - | - | - | - |
| SWIM TEAM FEES | 86,371 | - | - | - | - |
| CLASSES/AEROBICS | (38) | - | - | - | - |
| PARK & RECREATION PROGRAM | - | - | - | - | - |
| SNACK BAR | 1,000 | 514 | - | - | - |
| SWIM LESSONS | 22,562 | - | - | - | - |
| FACILITY RENTAL | 103,765 | 86,496 | 91,603 | 100,000 | 100,000 |
| SWIMMING POOL | 14,802 | - | - | - | - |
| MISCELLANEOUS REVENUE - SWIMMING POOL | 12,066 | - | - | - | - |
| TOTAL FUNDING SOURCES | 1,229,067 | 1,041,606 | 1,254,075 | 1,277,498 | 1,289,727 |

USES:

| | | 2015 | 2016 | 2017 | 2018 | 2019 |
|---|--------------------|------------------|------------------|------------------|------------------|------------------|
| | | Actual | Actual | Actual | Adjusted | Proposed |
| RECREATION & COMM SERVICES | | | | | | |
| 01-420 | Administration | 433,885 | 386,000 | 475,154 | 463,172 | 468,783 |
| 01-422 | Community Services | 174,615 | 206,652 | 192,180 | 184,574 | 165,367 |
| 01-423 | Recreation | 81,887 | 299,491 | 406,902 | 469,271 | 484,607 |
| 01-424 | Special Events | 175,897 | 146,599 | 179,840 | 160,480 | 170,970 |
| 01-430 | Aquatics | 362,784 | 2,863 | - | - | - |
| Total Recreation & Comm Services | | 1,229,067 | 1,041,606 | 1,254,075 | 1,277,498 | 1,289,727 |

PERSONNEL:

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|---|--------------|--------------|--------------|--------------|--------------|
| | ACTUAL | ACTUAL | ACTUAL | ADOPTED | PROPOSED |
| RECREATION AND COMMUNITY SERVICES | | | | | |
| RCS Director | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| RCS Manager | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Office Specialist | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Community Services Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Cultural Arts Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Recreation Supervisor | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Aquatic Supervisor | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Recreation Coordinator | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Program Specialist | 2.00 | 2.00 | 2.00 | 1.75 | 1.75 |
| Senior Day Camp/After School Counselor (FTE) | 2.53 | 2.53 | 2.53 | 2.53 | 2.53 |
| Day Camp/After School Counselor (FTE) | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 |
| Recreation Leader I (FTE) | 4.10 | 4.10 | 4.10 | 4.10 | 4.10 |
| Recreation Leader II (FTE) | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Recreation Leader III (FTE) | 1.28 | 1.28 | 1.28 | 1.28 | 1.28 |
| Cashier (FTE) | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 |
| Pool Attendant (FTE) | 2.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Lifeguard (FTE) | 4.50 | 0.00 | 0.00 | 0.00 | 0.00 |
| Senior Lifeguards (FTE) | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL RECREATION & COMMUNITY SERVICES DEPT | 31.71 | 24.21 | 24.21 | 23.96 | 23.96 |

DIVISION OVERVIEW

The Recreation and Community Services Administration Division is responsible for the overall management of the day-to-day operations of the RCS Department, which includes Recreation Division, Community Services Division, Cultural Arts Division, and Special Events Division. Additionally, monies appropriated in this division will cover basic overhead expenses, training, subscriptions, and marketing.

Dept: Recreation & Community Services

Div: Recreation Administration

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|---|--------------------------------|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 001-420-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 240,837 | 229,146 | 234,560 | 249,072 | 249,072 | 53,365 | 245,528 |
| 001-420-0000-4103 | WAGES-TEMPORARY & PART-TIME | 135 | 126 | 372 | - | - | - | - |
| 001-420-0000-4105 | OVERTIME | - | 751 | 282 | - | - | - | - |
| 001-420-0000-4111 | COMMISSIONER'S REIMBURSEMENT | 850 | 750 | 1,150 | 3,000 | 3,000 | 250 | 3,000 |
| 001-420-0000-4120 | O.A.S.D.I. | 18,448 | 17,866 | 17,760 | 18,284 | 18,284 | 4,083 | 18,339 |
| 001-420-0000-4126 | HEALTH INSURANCE | 25,003 | 28,927 | 33,703 | 47,270 | 47,270 | 18,251 | 56,746 |
| 001-420-0000-4128 | DENTAL INSURANCE | 4,013 | 4,013 | 4,102 | 4,013 | 4,013 | 1,501 | 3,339 |
| 001-420-0000-4129 | RETIREE HEALTH SAVINGS | - | - | - | - | - | - | 1,200 |
| 001-420-0000-4130 | WORKER'S COMPENSATION INS. | 5,721 | 3,553 | 3,630 | 3,799 | 3,799 | 836 | 3,746 |
| 001-420-0000-4134 | LONG TERM DISABILITY INSURANCE | 739 | 906 | 760 | 1,099 | 1,099 | - | 1,066 |
| 001-420-0000-4136 | OPTICAL INSURANCE | 947 | 947 | 991 | 975 | 975 | 231 | 590 |
| 001-420-0000-4138 | LIFE INSURANCE | 501 | 459 | 400 | 301 | 301 | 131 | 301 |
| 001-420-0000-4140 | WELLNESS BENEFIT | - | 600 | 600 | 600 | 600 | - | 600 |
| Personnel Costs | | 297,195 | 288,045 | 298,309 | 328,413 | 328,413 | 78,648 | 334,455 |
| 001-420-0000-4210 | UTILITIES | 80,536 | - | - | - | - | - | - |
| 001-420-0000-4220 | TELEPHONE | 20,882 | 16,062 | 16,696 | 19,000 | 19,000 | 8,060 | 19,000 |
| 001-420-0000-4260 | CONTRACTUAL SERVICES | 28,303 | 22,132 | 66,635 | 20,700 | 20,700 | 5,548 | 19,200 |
| 001-420-0000-4300 | DEPARTMENT SUPPLIES | 5,018 | 7,740 | 8,646 | 11,500 | 11,500 | 3,359 | 10,900 |
| 001-420-0000-4320 | DEPARTMENT EQUIPMENT MAINT | - | 196 | - | - | - | - | 600 |
| 001-420-0000-4360 | PERSONNEL TRAINING | 561 | 1,548 | 2,050 | 2,000 | 2,000 | 185 | 2,000 |
| 001-420-0000-4370 | MEETINGS, MEMBERSHIPS | - | 566 | 15 | - | - | 64 | 1,500 |
| 001-420-0000-4380 | SUBSCRIPTIONS DUES & MMBRSHIPS | 1,390 | 640 | 192 | 1,000 | 1,000 | 825 | 1,000 |
| 001-420-0000-4390 | VEHICLE ALLOW & MILEAGE | - | 3,521 | 3,386 | 4,100 | 4,100 | 143 | 4,100 |
| 001-420-0000-4450 | OTHER EXPENSE | - | - | 150 | - | - | - | - |
| Operations & Maintenance Costs | | 136,690 | 52,404 | 97,771 | 58,300 | 58,300 | 18,184 | 58,300 |
| 001-420-0000-4706 | LIABILITY CHARGE | - | 16,294 | 20,923 | 22,164 | 22,164 | 11,082 | 19,610 |
| 001-420-0320-4741 | EQUIP MAINT CHARGE | - | 2,562 | 13,844 | 12,306 | 12,306 | 5,474 | 17,881 |
| 001-420-0000-4741 | EQUIP REPLACEMENT CHARGE | - | 3,000 | 3,000 | 3,000 | 3,000 | 1,500 | - |
| 001-420-0000-4743 | FACILITY MAINTENANCE CHARGE | - | 23,695 | 28,628 | 36,084 | 36,084 | 18,050 | 38,537 |
| Internal Service Charges | | - | 45,551 | 66,395 | 73,554 | 73,554 | 36,106 | 76,028 |
| 001-420-0000-4500 | CAPITAL EQUIPMENT | - | - | 12,679 | - | 2,905 | 2,914 | - |
| Capital Costs | | - | - | 12,679 | - | 2,905 | 2,914 | - |
| Division Total | | 433,885 | 386,000 | 475,154 | 460,267 | 463,172 | 135,852 | 468,783 |

DIVISION OVERVIEW

The Community Services Division oversees the department's human services activities and programs and provides key administrative functions, supervision and analysis for this section. The Division is responsible for identifying potential grant fund sources and maintaining existing grant agreements and contracts for the Elderly Nutrition Congregate and Home-Delivered Meal Program. Staff ensures that these programs meet federal guidelines and are in compliance with all grant regulations. The Division also provides for the administration and supervision of youth programs that include the summer and winter day camp, Teens for a Better Community Leadership Program, the youth volunteer program and the Counselor- In-Training (CIT) program that offer youth ages 14 to 19 with vocational and skills training opportunities and mentorship. In addition, the Division is responsible for the Mission City Transit operations and senior programming that include volunteer and vocational training programs, clubs, excursions, information workshops, classes and the annual senior exposition.

Dept: Recreation & Community Services

Div: Community Services

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|---|--------------------------------------|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 001-422-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 80,273 | 87,777 | 65,705 | 104,285 | 104,285 | 22,495 | 96,491 |
| 001-422-0000-4103 | WAGES-TEMPORARY & PART-TIME | 13,965 | - | - | - | - | - | - |
| 001-422-0000-4105 | OVERTIME | 4 | 1,679 | 1,297 | - | - | - | - |
| 001-422-0000-4120 | O.A.S.D.I. | 7,207 | 7,723 | 4,992 | 7,978 | 7,978 | 1,721 | 7,382 |
| 001-422-0000-4126 | HEALTH INSURANCE | 11,161 | 17,689 | 4,599 | 12,293 | 12,293 | 3,443 | 13,497 |
| 001-422-0000-4128 | DENTAL INSURANCE | 938 | 938 | 220 | 938 | 938 | 337 | 1,180 |
| 001-422-0000-4129 | RETIREE HEALTH SAVINGS | - | - | 341 | 600 | 600 | 300 | 1,050 |
| 001-422-0000-4130 | WORKER'S COMPENSATION INS. | 4,539 | 4,892 | 4,915 | 7,582 | 7,582 | 1,635 | 7,015 |
| 001-422-0000-4136 | OPTICAL INSURANCE | 254 | 254 | 93 | 262 | 262 | 75 | 262 |
| 001-422-0000-4138 | LIFE INSURANCE | 230 | 162 | 102 | 179 | 179 | 51 | 179 |
| 001-422-3750-4101 | SALARIES-PERMANENT EMPLOYEES | 21,703 | 19,716 | 16,771 | - | - | - | - |
| 001-422-3750-4120 | O.A.S.D.I. | 1,662 | 1,508 | 1,262 | - | - | - | - |
| 001-422-3750-4129 | RETIREE HEALTH SAVINGS | - | - | 124 | - | - | - | - |
| 001-422-3750-4130 | WORKER'S COMPENSATION INS. | 910 | 718 | 1,213 | - | - | - | - |
| 001-422-3752-4101 | SALARIES-PERMANENT EMPLOYEES | 11,902 | 10,910 | 10,139 | - | - | - | - |
| 001-422-3752-4120 | O.A.S.D.I. | 916 | 835 | 765 | - | - | - | - |
| 001-422-3752-4129 | RETIREE HEALTH SAVINGS | - | - | 104 | - | - | - | - |
| 001-422-3752-4130 | WORKER'S COMPENSATION INS. | 487 | 409 | 734 | - | - | - | - |
| 001-422-3753-4101 | TITLE III-B TELEPHONE REASSURANCE PR | - | - | 1,065 | - | - | - | - |
| 001-422-3753-4120 | TITLE III-B TELEPHONE REASSURANCE PR | - | - | 83 | - | - | - | - |
| 001-422-3753-4129 | RETIREE HEALTH SAVINGS | - | - | 16 | - | - | - | - |
| 001-422-3753-4130 | TITLE III-B TELEPHONE REASSURANCE PR | - | - | 79 | - | - | - | - |
| Personnel Costs | | 156,151 | 155,211 | 114,619 | 134,117 | 134,117 | 30,057 | 127,056 |
| 001-422-0000-4260 | CONTRACTUAL SERVICES | 741 | 276 | 21 | - | - | - | 1,500 |
| 001-422-0000-4300 | DEPARTMENT SUPPLIES | 4,343 | 3,323 | 2,943 | 4,000 | 4,000 | 1,293 | 5,500 |
| 001-422-0000-4360 | PERSONNEL TRAINING | 176 | - | - | - | - | - | - |
| 001-422-0000-4370 | MEETINGS, MEMBERSHIPS & TRAVEL | - | - | 107 | 1,000 | 1,000 | - | 1,000 |
| 001-422-3750-4260 | CONTRACTUAL SERVICES | - | - | 5,130 | - | - | - | - |
| 001-422-3750-4270 | PROFESSIONAL SERVICES | 11,302 | 19,540 | 22,291 | 10,000 | 10,000 | - | - |
| 001-422-3752-4260 | HOME DELIVERED MEALS C2 | - | - | 2,822 | - | - | - | - |
| 001-422-3752-4270 | PROFESSIONAL SERVICES | 1,902 | 3,077 | 7,637 | 5,000 | 5,000 | - | - |
| Operations & Maintenance Costs | | 18,464 | 26,216 | 40,950 | 20,000 | 20,000 | 1,293 | 8,000 |
| 001-422-0000-4706 | LIABILITY CHARGE | - | 10,278 | 9,923 | 9,051 | 9,051 | 4,525 | 7,450 |
| 001-422-0000-4743 | FACILITY MAINTENANCE CHARGE | - | 14,948 | 26,687 | 21,406 | 21,406 | 10,707 | 22,861 |
| Internal Service Charges | | - | 25,226 | 36,610 | 30,457 | 30,457 | 15,232 | 30,311 |
| Division Total | | 174,615 | 206,652 | 192,180 | 184,574 | 184,574 | 46,582 | 165,367 |

RECREATION (FACILITY OPERATIONS & PLAYGROUNDS)

DIVISION No. 423

DIVISION OVERVIEW

The Recreation Division is responsible for the operations of the City's Parks and Recreation Centers. The scope of responsibility under this division include youth and adult sports leagues, 3Wins Fitness Program- formerly known as the National Award Winning 100 Citizens, coordination of the Adult fitness classes, management of community partnerships with the Special Olympics, the Neighborhood Junior Tennis Program, Tierra Del Sol, Youth Speak Collective, Santa Rosa Baseball League and San Fernando National Little League. The Division also manages the Part-Time workforce for the department and is responsible for staff recruitment, training and performance evaluation as well as the general facility operations of Recreation Park and Las Palmas Park.

Dept: Recreation & Community Services

Div: Recreation (Facility Operations & Playgrounds)

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|---|------------------------------|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 001-423-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 217 | 57,115 | 75,948 | 70,453 | 70,453 | 38,887 | 74,246 |
| 001-423-0000-4103 | WAGES-TEMPORARY & PART-TIME | 66,055 | 167,120 | 200,581 | 204,016 | 204,271 | 103,436 | 210,000 |
| 001-423-0000-4105 | OVERTIME | 7 | 9 | 222 | - | - | - | - |
| 001-423-0000-4120 | O.A.S.D.I. | 5,070 | 13,969 | 21,116 | 20,997 | 20,997 | 10,888 | 21,745 |
| 001-423-0000-4126 | HEALTH INSURANCE | - | 12,498 | 17,789 | 11,162 | 11,162 | 5,471 | 11,392 |
| 001-423-0000-4128 | DENTAL INSURANCE | - | 235 | 1,583 | 1,938 | 1,938 | 653 | 674 |
| 001-423-0000-4129 | RETIREE HEALTH SAVINGS | - | - | 15 | - | - | - | - |
| 001-423-0000-4130 | WORKER'S COMPENSATION INS. | 4,726 | 12,344 | 20,017 | 19,518 | 19,518 | 10,341 | 20,665 |
| 001-423-0000-4136 | OPTICAL INSURANCE | - | 250 | 333 | 365 | 365 | 128 | 150 |
| 001-423-0000-4138 | LIFE INSURANCE | 813 | 1,786 | 1,867 | 2,168 | 2,168 | 853 | 2,168 |
| Personnel Costs | | 76,888 | 265,325 | 339,472 | 330,617 | 330,872 | 170,657 | 341,040 |
| 001-423-0000-4260 | CONTRACTUAL SERVICES | 2,227 | 2,883 | 1,056 | 2,500 | 2,500 | - | 2,500 |
| 001-423-0000-4270 | PROFESSIONAL SERVICES | - | - | - | 500 | 500 | - | 500 |
| 001-423-0000-4300 | DEPARTMENT SUPPLIES | 2,772 | 2,118 | 3,853 | 3,000 | 3,000 | 593 | 3,000 |
| Operations & Maintenance Costs | | 4,999 | 5,001 | 4,910 | 6,000 | 6,000 | 593 | 6,000 |
| 001-423-0000-4706 | LIABILITY CHARGE | - | 11,883 | 16,425 | 22,313 | 22,313 | 11,157 | 19,996 |
| 001-423-0000-4743 | FACILITY MAINTENANCE CHARGE | - | 17,282 | 46,095 | 110,086 | 110,086 | 55,067 | 117,571 |
| Internal Service Charges | | - | 29,165 | 62,520 | 132,399 | 132,399 | 66,224 | 137,567 |
| Division Total | | 81,887 | 299,491 | 406,902 | 469,016 | 469,271 | 237,474 | 484,607 |

DIVISION OVERVIEW

The Cultural Arts and Special Events Division is responsible for conducting/overseeing city-wide sponsored/non-sponsored special and cultural events for the department. Examples include: Relay for Life, Movie Nights, Summer Concerts, Halloween, Dia De Los Muertos, Holiday Tree Lighting, Spring Jamboree, and Health Campaign. The division oversees the nationally recognized Mariachi Master Apprentice Program; Cultural Arts Class Programming, Community Special Event Applications for events conducted on public/private property, and the Lopez Adobe Museum. Staff continues to strengthen and foster innovative partnerships between the arts and community agencies and is successful in securing grants and partnerships to help offset the cost of the Division and City wide events. In addition, the Division is overseeing the Facility Rental Program. This includes private party rentals of Public property and park facilities such as multipurpose rooms, gyms, and fields.

Dept: Recreation & Community Services

Div: Cultural Arts & Special Events

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|---|------------------------------|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 001-424-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 75,108 | 75,298 | 76,788 | 75,431 | 75,431 | 36,265 | 75,431 |
| 001-424-0000-4103 | WAGES-TEMPORARY & PART-TIME | 49,000 | - | - | - | - | - | - |
| 001-424-0000-4105 | OVERTIME | - | 781 | 1,537 | - | 770 | - | - |
| 001-424-0000-4120 | O.A.S.D.I. | 9,495 | 8,138 | 5,769 | 5,770 | 5,770 | 2,774 | 5,770 |
| 001-424-0000-4126 | HEALTH INSURANCE | 7,630 | 7,884 | 8,297 | 8,763 | 8,763 | 4,295 | 8,085 |
| 001-424-0000-4128 | DENTAL INSURANCE | 674 | 1,030 | 618 | 674 | 674 | 337 | 674 |
| 001-424-0000-4130 | WORKER'S COMPENSATION INS. | 4,642 | 3,386 | 5,552 | 5,484 | 5,484 | 2,613 | 5,484 |
| 001-424-0000-4136 | OPTICAL INSURANCE | 145 | 145 | 150 | 150 | 150 | 75 | 150 |
| 001-424-0000-4138 | LIFE INSURANCE | 144 | 102 | 102 | 102 | 102 | 51 | 102 |
| Personnel Costs | | 146,839 | 96,764 | 98,811 | 96,374 | 97,144 | 46,410 | 95,696 |
| 001-424-0000-4260 | CONTRACTUAL SERVICES | 9,473 | 11,234 | 9,287 | 28,600 | 28,600 | 19,931 | 40,600 |
| 001-424-0000-4300 | DEPARTMENT SUPPLIES | 3,989 | 3,715 | 3,882 | 4,000 | 4,000 | 2,134 | 4,000 |
| 001-424-0000-4430 | ACTIVITIES AND PROGRAMS | 12,000 | 11,996 | 24,780 | 12,000 | 12,000 | 5,195 | 12,000 |
| 001-424-1367-4260 | CONTRACTUAL SERVICES | 3,259 | - | - | - | - | - | - |
| 001-424-1367-4300 | TREE LIGHTING | 337 | - | - | - | - | - | - |
| Operations & Maintenance Costs | | 29,058 | 26,945 | 37,949 | 44,600 | 44,600 | 27,260 | 56,600 |
| 001-424-0000-4706 | LIABILITY CHARGE | - | 9,327 | 6,689 | 6,504 | 6,504 | 3,252 | 5,611 |
| 001-424-0000-4743 | FACILITY MAINTENANCE CHARGE | - | 13,563 | 36,391 | 12,232 | 12,232 | 6,119 | 13,063 |
| Internal Service Charges | | - | 22,890 | 43,080 | 18,736 | 18,736 | 9,371 | 18,674 |
| Division Total | | 175,897 | 146,599 | 179,840 | 159,710 | 160,480 | 83,041 | 170,970 |

DIVISION OVERVIEW

Operations of the San Fernando regional pool facility were leased to the County of Los Angeles in October 2014. Consequently, the City owns the facility; however, the County of Los Angeles is responsible for all annual operating and capital costs during the fifteen (15) year term of the lease.

Dept: Recreation & Community Services

Div: Aquatics

| Account Number & Title | | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/31/17 | 2019 Proposed |
|---|------------------------------|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 001-430-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 39,232 | - | - | - | - | - | - |
| 001-430-0000-4103 | WAGES-PERMANENT EMPLOYEES | 121,640 | - | - | - | - | - | - |
| 001-430-0000-4105 | OVERTIME | 907 | - | - | - | - | - | - |
| 001-430-0000-4120 | O.A.S.D.I. | 12,376 | - | - | - | - | - | - |
| 001-430-0000-4126 | HEALTH INSURANCE | 15,409 | - | - | - | - | - | - |
| 001-430-0000-4128 | DENTAL INSURANCE | 352 | - | - | - | - | - | - |
| 001-430-0000-4130 | WORKER'S COMPENSATION INS. | 11,710 | - | - | - | - | - | - |
| 001-430-0000-4136 | OPTICAL INSURANCE | 374 | - | - | - | - | - | - |
| 001-430-0000-4138 | LIFE INSURANCE | 102 | - | - | - | - | - | - |
| 001-430-4103-4105 | OVERTIME | - | - | - | - | - | - | - |
| 001-430-4103-4120 | O.A.S.D.I. | - | - | - | - | - | - | - |
| 001-430-4103-4130 | WORKER'S COMPENSATION INS. | - | - | - | - | - | - | - |
| Personnel Costs | | 202,103 | - | - | - | - | - | - |
| 001-430-0000-4210 | UTILITIES | 100,723 | 2,863 | - | - | - | - | - |
| 001-430-0000-4220 | TELEPHONE | 753 | - | - | - | - | - | - |
| 001-430-0000-4260 | CONTRACTUAL SERVICES | 24,330 | - | - | - | - | - | - |
| 001-430-0000-4300 | DEPARTMENT SUPPLIES | 32,581 | - | - | - | - | - | - |
| 001-430-0000-4330 | BLDG MAINT & REPAIRS | 2,294 | - | - | - | - | - | - |
| Operations & Maintenance Costs | | 160,681 | 2,863 | - | - | - | - | - |
| 001-430-0000-4500 | ****CAPITAL EXPENSES**** | - | - | - | - | - | - | - |
| Capital Costs | | - | - | - | - | - | - | - |
| Division Total | | 362,784 | 2,863 | - | - | - | - | - |



SPECIAL REVENUE, GRANT, AND CAPITAL FUNDS

DESCRIPTION

Special Revenue, Grant, and Capital Funds are designated for a specific purpose. Some of these funds have been designated by certain laws and regulations, which require cities to account for expenditures and revenues separately. The City also uses Capital and Grant Funds to account for capital projects and operating/capital grants separately. The following is a list of the Special Revenue, Capital, and Grant Funds included in this section:

| <u>FUND NO.</u> | <u>FUND DESCRIPTION</u> |
|------------------------|--|
| 002 | Supplemental Law Enforcement Services Fund (SLESF) |
| 007 | Proposition "A" |
| 008 | Proposition "C" – Transit Development Fund |
| 009 | Proposition "C" – Discretionary |
| 010 | Capital Grant Fund |
| 011 | State Gas Tax Fund |
| 012 | Measure "R" Fund |
| 013 | Traffic Safety Fund |
| 014 | Cash in-lieu of Parking Fund |
| 015 | Local Transportation Fund (SB 325) |
| 016 | Air Quality Management District Fund (AQMD) |
| 017 | Self-Sustaining Recreational Activities |
| 018 | Retirement Fund |
| 019 | Quimby Act Fees |
| 020 | Asset Seizure – State |
| 021 | Asset Seizure – Federal |
| 022 | Surface Transportation Program – Local (STPL) |
| 024 | Measure "M" Fund |
| 025 | Road Maintenance & Rehabilitation Fund (SB1) |
| 026 | Community Development Block Grant (CDBG) |
| 027 | Street Lighting Fund |
| 029 | Parking and Maintenance Operations (M & O) – Off Street |
| 032 | Capital Outlay Fund |
| 050 | Pavement Management Fund |
| 053 | Community Investment Fund |
| 101 | Safety Realignment Fund (AB109) |
| 108 | California Arts Council |
| 109 | National Endowment for the Arts (NEA) |
| 113 | MTA Transit Oriented Development (TOD) Planning Grant |
| 118 | California State Grant – Housing Related Parks (HRP) |
| 119 | Community Oriented Policing Services (COPS) Safe Schools |
| 120 | Alcohol Beverage Control (ABC) Grant |

SUPPLEMENTAL LAW ENFORCEMENT FUNDS (SLESE)

FUND NO. 002

FUND OVERVIEW

Per the provisions of AB 3229, the supplemental law enforcement services fund and the supplemental law enforcement oversight committee was created in 1996. The committee was created by the Los Angeles Board of Supervisors and consists of one Municipal Chief, an L.A County Sheriff, a District Attorney, County Officer and a City Manager.

In the past, Cities and Counties received 75% of these funds relative to population and exclusively to provide front line law enforcement services including anti-gang and community gang prevention programs. During the current fiscal year, the City will use funds for community policing activities and to supplement Police overtime.

Fund: Supplemental Law Enforcement Services
Resp. Dept: Finance

| Beginning Fund Balance: | | | | 21,049 | 30,532 | 30,532 | | |
|-------------------------|-----------------------------------|----------|---------|---------|---------|----------|---------|----------|
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | 12/30/17 | | | | | | |
| 3500-0000 | INTEREST INCOME | - | 124 | 376 | - | - | 207 | - |
| 3508-0000 | NET INCR/DECR FAIR VAL INVESTMENT | - | 55 | (217) | - | - | - | - |
| 3679-0000 | COPS MORE | 106,230 | 96,358 | 129,324 | 100,000 | 100,000 | 106,786 | 110,000 |
| 3679-2206 | SLESF | - | 18,260 | - | - | - | - | - |
| Total Revenue | | 106,230 | 114,797 | 129,483 | 100,000 | 100,000 | 106,993 | 110,000 |
| | | | | | | | | |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | 12/30/17 | | | | | | |
| 002-190-0000-4901 | TRANSFER TO GENERAL FUND | 100,000 | 100,000 | 120,000 | 100,000 | 100,000 | 50,000 | 125,000 |
| Transfers | | 100,000 | 100,000 | 120,000 | 100,000 | 100,000 | 50,000 | 125,000 |
| Total Appropriations | | 100,000 | 100,000 | 120,000 | 100,000 | 100,000 | 50,000 | 125,000 |
| | | | | | | | | |
| ANNUAL SURPLUS/DEFICIT | | 6,230 | 14,797 | 9,483 | - | - | | (15,000) |
| Ending Balance: | | | | 30,532 | | 30,532 | | 15,532 |

FUND OVERVIEW

This fund is to account for receipts and approved Local Transit Fund projects from a voter approved sales tax override for public transportation purposes. The one percent sales tax was approved by the voters in November 1980. Twenty-five percent of total revenues, net administrative costs, are to be returned to local jurisdictions for local transit related projects. Distribution is done on a population-share basis. Projects must be approved by Metropolitan Transit Authority (Metro) in advance of spending Proposition “A” funds.

MAJOR PROJECTS/PROGRAMS**METRO ANNUAL PROJECTS BUDGET****PUBLIC WORKS:**

- Trolley Transit: PCA Transit Contract
- Trolley Transit: Professional Services
- Trolley Transit: Trolley Repairs
- Trolley Transit: Trolley Fuel
- Marketing Supplies, Tools, Equipment, Maintenance
- Prop “A” Administration
- Prop “A” Administration: Cost Allocation

RECREATION & COMMUNITY SERVICES:

- Contractual Services
- MTA Bus Pass Sale
- Prop “A” Administration

Fund: Proposition A - Transit Fund
Resp. Dept: Public Works

| Beginning Fund Balance: | | 113,961 | | | 65,047 | | 39,592 | |
|---|-----------------------------------|----------------|----------------|-----------------|-----------------|------------------|-------------------------|------------------|
| REVENUES | Account Number & Title | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/30/17 | 2019 Proposed |
| 3210-0000 | SALES AND USE TAXES | 425,844 | 437,213 | 448,119 | 460,000 | 460,000 | 232,755 | 479,258 |
| 3500-0000 | INTEREST INCOME | 142 | 579 | 1,294 | - | - | 416 | - |
| 3508-0000 | NET INCR/DECR FAIR VAL INVESTMENT | - | - | (841) | - | - | - | - |
| 3794-0000 | DIAL-A-RIDE TICKETS | 3,662 | 5,068 | 2,159 | 4,000 | 4,000 | 70 | 4,500 |
| 3794-3630 | AQMD NATURAL GAS TROLLEYS | 15,485 | 16,003 | 8,779 | 15,000 | 15,000 | - | 15,000 |
| 3796-0000 | MTA BUS PASS SUBSIDY | 9,966 | 7,930 | 7,812 | 9,000 | 9,000 | 3,876 | 7,000 |
| Total Revenue | | 455,099 | 466,793 | 467,322 | 488,000 | 488,000 | 237,117 | 505,758 |
| APPROPRIATIONS | Account Number & Title | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/30/17 | 2019 Proposed |
| 007-313-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 4,605 | - | - | - | - | - | - |
| 007-313-0000-4105 | OVERTIME | 10 | - | - | - | - | - | - |
| 007-313-0000-4120 | O.A.S.D.I. | 353 | - | - | - | - | - | - |
| 007-313-0000-4126 | HEALTH INSURANCE | 264 | - | - | - | - | - | - |
| 007-313-0000-4128 | DENTAL INSURANCE | 149 | - | - | - | - | - | - |
| 007-313-0000-4130 | WORKERS COMPENSATION INS. | 73 | - | - | - | - | - | - |
| 007-313-0000-4136 | OPTICAL INSURANCE | 13 | - | - | - | - | - | - |
| 007-313-0000-4138 | LIFE INSURANCE | 102 | - | - | - | - | - | - |
| 007-440-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 15,690 | 17,215 | 16,059 | 21,704 | 21,704 | 1,356 | 21,704 |
| 007-440-0000-4120 | O.A.S.D.I. | 1,201 | 1,317 | 1,213 | 1,660 | 1,660 | 104 | 1,660 |
| 007-440-0000-4126 | HEALTH INSURANCE | 2,187 | 2,248 | 2,279 | 2,533 | 2,533 | 406 | 2,533 |
| 007-440-0000-4128 | DENTAL INSURANCE | 63 | 151 | 137 | 151 | 151 | 32 | 151 |
| 007-440-0000-4130 | WORKER'S COMPENSATION INS. | 246 | 268 | 976 | 1,416 | 1,416 | 22 | 1,416 |
| 007-440-0000-4136 | OPTICAL INSURANCE | - | - | 42 | 48 | 48 | 5 | 48 |
| 007-440-0000-4138 | LIFE INSURANCE | 47 | 47 | 84 | 31 | 31 | 42 | 31 |
| <i>Personnel Costs</i> | | <i>25,003</i> | <i>21,247</i> | <i>20,788</i> | <i>27,543</i> | <i>27,543</i> | <i>1,967</i> | <i>27,543</i> |
| 007-190-0000-4480 | COST ALLOCATION | 42,639 | 42,639 | 27,277 | 28,412 | 28,412 | 14,206 | 29,935 |
| 007-313-0000-4260 | CONTRACTUAL SERVICES | 2,012 | 47,500 | 131,804 | 115,000 | 115,000 | 115,000 | 134,000 |
| 007-313-0000-4300 | DEPARTMENT SUPPLIES | - | - | - | 5,000 | 5,000 | - | - |
| 007-313-3630-4402 | FUEL | 21,366 | 14,229 | 15,569 | 20,000 | 20,000 | 2,804 | 15,000 |
| 007-440-0441-4220 | TELEPHONE | 1,623 | 1,649 | 1,669 | 1,500 | 1,500 | 683 | 1,500 |
| 007-440-0441-4260 | MTA BUS PASS SALES | 16,396 | 15,800 | 14,386 | 16,000 | 16,000 | 4,910 | 16,000 |
| 007-440-0442-4260 | CONTRACTUAL SERVICES | 265,070 | 279,204 | 280,000 | 280,000 | 280,000 | 15,278 | 269,280 |
| 007-440-0443-4260 | CONTRACTUAL SERVICES | 12,556 | 17,655 | 24,742 | 20,000 | 20,000 | 7,421 | 12,500 |
| <i>Operations & Maintenance Costs</i> | | <i>361,662</i> | <i>418,675</i> | <i>495,447</i> | <i>485,912</i> | <i>485,912</i> | <i>160,302</i> | <i>478,215</i> |
| Total Appropriations | | 386,665 | 439,922 | 516,236 | 513,455 | 513,455 | 162,269 | 505,758 |
| ANNUAL SURPLUS/DEFICIT | | 68,434 | 26,871 | (48,914) | (25,455) | (25,455) | | (0) |
| Ending Balance: | | | | 65,047 | | 39,592 | | 39,592 |

PROPOSITION “C” – TRANSIT DEVELOPMENT FUND

FUND NO. 008

FUND OVERVIEW

This fund accounts for receipt of a half-percent sales tax allocated by the Los Angeles County Metropolitan Transit Authority (MTA). These funds can only be used to reduce traffic congestion, improve air quality, improve the condition of streets and highways utilized by public transit, reduce foreign fuel dependence, or reduce the use of fossil fuels.

MAJOR PROJECTS/PROGRAMS

CAPITAL PROJECTS:

Street Resurfacing Projects

Fund: Proposition C - Transit Development Fund

Resp. Dept: Public Works

| Beginning Fund Balance: | | 164,271 | | 165,831 | | 174,720 | | |
|--------------------------------|--------------------------------------|-----------|---------|---------|---------|----------|---------|-----------|
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | 12/30/17 | | | | | | |
| 3210-0000 | SALES AND USE TAXES | 353,702 | 362,981 | 371,999 | 385,000 | 385,000 | 192,727 | 397,532 |
| 3500-0000 | INTEREST INCOME | 286 | 1,038 | 727 | - | - | 924 | 500 |
| 3508-0000 | NET INC/DECR FAIR VAL INVESTMENT | - | 458 | (832) | - | - | - | - |
| Total Revenue | | 353,988 | 364,477 | 371,894 | 385,000 | 385,000 | 193,651 | 398,032 |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | 12/30/17 | | | | | | |
| 008-311-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 59,743 | 41,557 | 28,896 | 43,255 | 43,255 | 13,561 | 43,255 |
| 008-311-0000-4103 | WAGES-TEMPORARY & PART-TIME | - | 3,305 | - | - | - | - | - |
| 008-311-0000-4105 | OVERTIME | 24 | 3 | - | - | - | - | - |
| 008-311-0000-4120 | O.A.S.D.I. | 4,572 | 3,422 | 1,561 | 3,309 | 3,309 | 1,038 | 3,309 |
| 008-311-0000-4126 | HEALTH INSURANCE | 12,318 | 2,013 | - | 10,536 | 10,536 | 5,165 | 11,569 |
| 008-311-0000-4128 | DENTAL INSURANCE | 1,242 | 948 | - | 948 | 948 | 474 | 948 |
| 008-311-0000-4130 | WORKERS COMPENSATION INS. | 7,644 | 6,312 | - | 6,151 | 6,151 | 1,923 | 6,151 |
| 008-311-0000-4136 | OPTICAL INSURANCE | 307 | 281 | - | 289 | 289 | 144 | 289 |
| 008-311-0000-4138 | LIFE INSURANCE | - | - | - | 77 | 77 | - | 77 |
| 008-311-6676-4101 | SALARIES-PERMANENT EMPLOYEES | 141 | - | - | - | - | - | - |
| 008-311-6676-4120 | O.A.S.D.I. | 12 | - | - | - | - | - | - |
| 008-311-6676-4130 | WORKERS COMPENSATION INS. | 6 | - | - | - | - | - | - |
| Personnel Costs | | 86,009 | 57,841 | 30,456 | 64,565 | 64,565 | 22,305 | 65,598 |
| 008-190-0000-4480 | COST ALLOCATION | 11,081 | - | 31,266 | 20,352 | 20,352 | 10,176 | 23,306 |
| 008-311-0000-4260 | CONTRACTUAL SERVICES | 232,166 | - | 95,000 | - | - | - | - |
| 008-313-0000-4260 | CONTRACTUAL SERVICES | - | 199,498 | - | 115,000 | 115,000 | - | 144,720 |
| Operations & Maintenance Costs | | 243,247 | 199,498 | 126,266 | 135,352 | 135,352 | 10,176 | 168,026 |
| 008-190-0000-4901 | TRANSFER TO GENERAL FUND | 179,967 | - | - | - | - | - | - |
| Transfers | | 179,967 | - | - | - | - | - | - |
| 008-311-0000-4500 | ****CAPITAL EXPENSES**** | 25,696 | - | - | - | - | - | - |
| Capital Costs | | 25,696 | - | - | - | - | - | - |
| 008-311-0000-4600 | CAPITAL PROJECTS | - | - | - | - | 60,130 | - | - |
| 008-311-0557-4600 | GLENOAKS SAFE STREET HSIP | - | 845 | - | - | - | - | - |
| 008-311-0560-4600 | CAPITAL PROJECTS-ST. RESURFACING | - | 90,295 | 213,612 | 45,000 | 45,000 | 556 | 325,000 |
| 008-311-0562-4600 | TRAFFIC SIGNALS ON GLENOAKS HSIP CYC | - | - | - | - | - | - | - |
| 008-311-6676-4600 | CALTRANS TCSP TRUMAN ST | - | - | - | - | 71,064 | 161 | - |
| Capital Projects | | - | 91,140 | 213,612 | 45,000 | 176,194 | 717 | 325,000 |
| Total Appropriations | | 534,919 | 348,479 | 370,334 | 244,917 | 376,111 | 33,198 | 558,624 |
| ANNUAL SURPLUS/DEFICIT | | (180,931) | 15,998 | 1,560 | 140,083 | 8,889 | | (160,592) |
| Ending Balance: | | | | 165,831 | | 174,720 | | 14,128 |

FUND OVERVIEW

This fund accounts for receipt of the discretionary portion (40%) of the half-cent sales tax allocated by the Los Angeles County Metropolitan Authority (Metro). These are typically awarded as grants through a competitive grant application to Metro.

MAJOR PROJECTS/PROGRAMS**CAPITAL PROJECTS:**

Citywide Traffic Signal Synchronization Project

Fund: Prop "C" - Discretionary
Resp. Dept: Public Works

| Beginning Fund Balance: | | 20,663 | | 20,663 | | 20,663 | | |
|-------------------------|-----------------------------------|----------|--------|--------|---------|----------|------|----------|
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | 12/30/17 | | | | | | |
| 3500-0000 | INTEREST INCOME | 25 | 84 | - | - | - | 69 | - |
| 3508-0000 | NET INCR/DECR FAIR VAL INVESTMENT | - | 36 | - | - | - | - | - |
| 3686-0510 | SIGNAL IMPROVEMENTS | - | - | - | - | 775,000 | - | - |
| Total Revenue | | 25 | 120 | - | - | 775,000 | 69 | - |
| | | | | | | | | |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | 12/30/17 | | | | | | |
| 009-371-0510-4600 | SIGNAL IMPROVEMENTS | - | - | - | - | 775,000 | - | - |
| Capital Projects | | - | - | - | - | 775,000 | - | - |
| Total Appropriations | | - | - | - | - | 775,000 | - | - |
| | | | | | | | | |
| ANNUAL SURPLUS/DEFICIT | | 25 | 120 | - | - | - | | - |
| Ending Balance: | | | | 20,663 | | 20,663 | | 20,663 |

FUND OVERVIEW

This section provides a consolidated look at grants funds received from several different funding sources to fund construction projects as well as capital improvements. The processing of Federal and State level grant applications and reimbursements are managed by Public Works.

MAJOR PROJECTS/PROGRAMS

- MSRC Local Match Grant: CNG Fueling Station Upgrade Project
- FTA Grant: CNG Fueling Station Upgrade Project
- MSRC Grant: Electric Fueling Stations Project
- CalRecycle Rubberized Payment Grant Program: Street Resurfacing Program
- MSRC Grant: Pacoima Wash Bikeway Beautification Project
- HSIP Cycle 7 Grant: Glenoaks Resurfacing Project
- Safe Routes to School Grant (Cycles 1 & 2)
- HSIP Cycle 8 Grant: Traffic Signal Improvements
- Prop 1 Grant: SF Regional Park Infiltration System Project

Fund: Capital Grants Fund
Resp. Dept: Various

| Beginning Fund Balance: | | (327,987) | | (177,627) | | (1,327,959) | | |
|-------------------------|---|-----------|---------|-----------|---------|-------------|----------|----------|
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| | Account Number & Title | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | | | | | | 12/30/17 | |
| 3500-0000 | INTEREST INCOME | - | - | - | - | - | - | - |
| 3686-0510 | SIGNAL IMPROVEMENTS | - | - | - | - | 50,000 | - | - |
| 3686-0552 | SAFE ROUTES TO SCHOOL CYCLE 1 | - | - | - | - | 994,124 | - | - |
| 3686-0553 | SAFE ROUTES TO SCHOOL CYCLE 2 | - | - | - | - | 999,850 | - | - |
| 3686-0557 | GLENOAKS SAFE ST IMPROV HSIP CYCLE | - | - | - | - | 1,380,000 | - | - |
| 3686-0560 | STREET RESURFACING | - | - | - | - | 38,240 | - | - |
| 3686-0687 | CALTRANS SUST. TRANSPRT PLANNING GRT | - | - | 116,473 | - | - | 20,618 | - |
| 3686-3636 | SAFE ROUTES TO SCHOOL | - | 64,212 | 531,462 | - | - | - | - |
| 3686-3665 | PEDESTRAIN CT DWN SIGNALS HSIPL5202(017) | - | - | 15,710 | - | - | - | - |
| 3686-3697 | CLEAN TRANS MSRC NO. ML 14062 | - | - | - | - | 387,019 | - | - |
| 3686-3699 | ELECTRICAL VEHICLES CHARGING STATIONS | - | - | - | - | 100,000 | - | - |
| 3686-6673 | GLENOAKS RESURFACING PROJECT | - | - | - | - | 97,846 | - | - |
| 3686-6676 | CALTRANS TCSP TRUMAN-ST. ENHANCEMENTS | 383 | 2,264 | 806 | - | 231,851 | 3,134 | - |
| 3696-3449 | "911" SECURITY UPGRADE | - | - | - | - | 12,000 | 6,120 | - |
| 3696-3604 | BVP 2016 | - | - | - | 16,752 | 16,752 | 12,878 | - |
| 3696-3622 | UASI 2016 | - | - | - | 20,600 | 20,600 | - | - |
| 3696-3609 | LOPEZ ADOBE CONSTRUCTION | 60,273 | - | - | - | - | - | - |
| 3696-3662 | UASI URBAN AREA SEC INITIRATIVE NO. C125603 | - | - | 53,000 | - | - | - | - |
| 3696-3684 | UASI 2015 | - | - | - | - | 68,558 | - | - |
| 3940-3661 | CNG FUELING STATION | - | - | 2,708 | - | - | - | - |
| 3961-0000 | TRANSFER FROM GAS TAX FUND | - | - | 351 | - | - | - | - |
| 3979-0000 | TRANSFER FROM PAVEMENT MGMT FUND | - | 24,080 | - | - | - | - | - |
| Total Revenue | | 60,656 | 90,556 | 720,510 | 37,352 | 4,396,840 | 42,750 | - |
| | | | | | | | | |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| | Account Number & Title | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | | | | | | 12/30/17 | |
| Police Grants | | | | | | | | |
| 010-220-3449-4500 | 9-1-1 EMERGENCY COMMUNICATIONS | - | - | 6,120 | - | 12,000 | - | - |
| 010-220-3604-4500 | BULLET PROOF VEST 2016 | - | - | - | - | 16,752 | - | - |
| 010-220-3604-4500 | CAPITAL EQUIPMENT | - | - | - | 16,752 | - | - | - |
| 010-220-3622-4500 | CAPITAL EQUIPMENT | - | - | - | 20,600 | 20,600 | - | - |
| 010-220-3662-4500 | UASI URBAN AREA SEC INITIATIVE | - | 53,000 | - | - | - | - | - |
| 010-220-3684-4500 | UASI 2015 | - | - | - | - | 68,558 | - | - |
| Total Police Grants | | - | 53,000 | 6,120 | 37,352 | 117,910 | - | - |
| Public Works Grants | | | | | | | | |
| 010-152-0000-4500 | CAPITAL EXPENSES | - | - | - | - | 10,000 | - | - |
| 010-310-0687-4270 | CALTRANS SUST TRANSPRT PLANNING G | - | 3,378 | 128,331 | - | 6,999 | 120 | - |
| 010-310-3661-4101 | CNG FUELING STATION | - | - | 12,449 | - | - | - | - |
| 010-310-3661-4120 | CNG FUELING STATION | - | - | 947 | - | - | - | - |
| 010-310-3661-4130 | CNG FUELING STATION | - | - | 1,658 | - | - | - | - |
| 010-310-3661-4600 | CNG FUELING STATION | - | 2,708 | 65,370 | - | 1,026,538 | 23,864 | - |
| 010-311-0552-4600 | SAFE ROUTES TO SCHOOL CYCLE 1 | - | - | - | - | 994,124 | - | - |
| 010-311-0553-4600 | SAFE ROUTES TO SCHOOL CYCLE 2 | - | - | - | - | 999,850 | - | - |
| 010-311-0557-4600 | GLENOAKS SAFE ST IMPROV HSIP | - | - | - | - | 1,380,000 | - | - |
| 010-311-0560-4600 | STREET RESURFACING PROGRAM | - | - | - | - | 38,240 | - | - |
| 010-311-0823-4600 | VISTA DEL VALLE IMPROV | - | - | - | - | - | 37,509 | - |
| 010-311-6673-4600 | GLENOAKS RESURFACING PROJECT | - | - | - | - | 97,846 | 925 | - |
| 010-311-6676-4101 | CALTRANS TCSP TRUMAN-ST. ENHANCEI | 254 | 2,264 | - | - | - | - | - |
| 010-311-6676-4120 | CALTRANS TCSP TRUMAN-ST. ENHANCEI | 18 | - | - | - | - | - | - |
| 010-311-6676-4270 | PROFESSIONAL SERVICES | - | - | - | - | - | 1,248 | - |
| 010-311-6676-4600 | CAPITAL PROJECTS | - | 806 | - | - | 231,851 | 3,134 | - |
| 010-320-3697-4270 | CLEAN TRANSP MSRC #ML14062 | - | - | - | - | 5,000 | - | - |
| 010-320-3697-4600 | CLEAN TRANSP MSRC #ML14062 | - | - | 32,077 | - | 350,014 | 10,925 | - |
| 010-335-3699-4600 | ELECTRICAL VEHICLE CHARGING STATIOI | - | - | - | - | 100,000 | - | - |
| 010-370-3636-4600 | SAFE ROUTES TO SCHOOL | 24,080 | 323,658 | 270,470 | - | - | - | - |
| 010-370-3636-4101 | SAFE ROUTES TO SCHOOL | - | - | 1,346 | - | - | - | - |
| 010-370-3636-4120 | SAFE ROUTES TO SCHOOL | - | - | 102 | - | - | - | - |
| 010-370-3636-4130 | SAFE ROUTES TO SCHOOL | - | - | 98 | - | - | - | - |

Fund: Capital Grants Fund

Resp. Dept: Various

| APPROPRIATIONS (Cont.) | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
|--|------------------------------------|---------------|------------------|------------------|---------------|--------------------|-----------------|--------------------|
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD 12/30/17 | Proposed |
| 010-371-0510-4101 | SIGNAL IMPROVEMENTS | - | - | - | - | 40,000 | - | - |
| 010-371-3665-4101 | PEDESTRIAN CT DWN SIGNALS HSIPL520 | - | - | 362 | - | - | - | - |
| 010-371-3665-4120 | PEDESTRIAN CT DWN SIGNALS HSIPL520 | - | - | 28 | - | - | - | - |
| 010-371-3665-4126 | PEDESTRIAN CT DWN SIGNALS HSIPL520 | - | - | 4 | - | - | - | - |
| 010-371-3665-4128 | PEDESTRIAN CT DWN SIGNALS HSIPL520 | - | - | 1 | - | - | - | - |
| 010-371-3665-4130 | PEDESTRIAN CT DWN SIGNALS HSIPL520 | - | - | 26 | - | - | - | - |
| 010-371-3665-4136 | PEDESTRIAN CT DWN SIGNALS HSIPL520 | - | - | 1 | - | - | - | - |
| 010-371-3665-4270 | PROFESSIONAL SERVICES | - | 8,760 | 4,710 | - | - | 777 | - |
| 010-371-3665-4600 | CAPITAL PROJECTS | - | - | 46,049 | - | - | - | - |
| <i>Total Public Works Grants</i> | | <i>24,352</i> | <i>341,574</i> | <i>564,030</i> | <i>-</i> | <i>5,280,462</i> | <i>78,502</i> | <i>-</i> |
| Recreation and Community Service Grants | | | | | | | | |
| 010-420-3711-4260 | HEALTHY SF OPEN ST EVENT | - | - | - | - | 148,800 | - | - |
| <i>Total Recreation and Community Service Grants</i> | | <i>-</i> | <i>-</i> | <i>-</i> | <i>-</i> | <i>148,800</i> | <i>-</i> | <i>-</i> |
| Total Appropriations | | 24,352 | 394,574 | 570,150 | 37,352 | 5,547,172 | 78,502 | - |
| ANNUAL SURPLUS/DEFICIT | | 36,304 | (304,018) | 150,360 | - | (1,150,332) | | |
| Ending Balance: | | | | (177,627) | | (1,327,959) | | (1,327,959) |

FUND OVERVIEW

This fund is used to account for maintenance work and capital projects associated with impacts from motor vehicle travel in the City. It is also used for capital improvements requiring matching funds for Federal funding (TEA-3) eligibility. The use of these funds is restricted by Article XIX of the California State Constitution and by Streets and Highways Code Section 2101. All Motor Vehicle Fuel Tax funds allocated from the Highway Users Tax Account must be expended for the following: (a) The research, planning, construction, improvement, maintenance, and operation of public streets and highways (and their related public facilities for non-motorized traffic), including the mitigation of their environmental effects, the payment for property taken or damaged for such purposes, and the administrative costs necessarily incurred in the foregoing purposes.

MAJOR PROJECTS/PROGRAMS

- Street sweeping contract
- Parkway tree trimming contract
- Street maintenance activities
- SB1 Resurfacing Project \$300,000

Fund: State Gas Tax Fund
Resp. Dept: Public Works

| Beginning Fund Balance: | | | | 17,359 | 13,726 | | 100,758 | |
|--------------------------------|-----------------------------------|----------|-----------|---------|---------|----------|---------|----------|
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | 12/30/17 | | | | | | |
| 3610-0000 | GAS TAX ALLOCATION SECT 2105 | 137,398 | 137,881 | 137,849 | 142,592 | 142,592 | 59,633 | 140,973 |
| 3611-0000 | GAS TAX ALLOCATION SECT 2106 | 85,645 | 85,660 | 85,197 | 90,921 | 90,921 | 37,442 | 86,508 |
| 3612-0000 | GAS TAX ALLOCATION SECT 2107 | 175,844 | 179,540 | 174,770 | 184,208 | 184,208 | 77,786 | 174,905 |
| 3613-0000 | GAS TAX ALLOCATION SECTION 2103 | 234,818 | 126,153 | 65,480 | 98,225 | 98,225 | 52,736 | 187,725 |
| 3615-0000 | GAS TAX ALLOCATION SECT 2107.5 | 6,000 | 5,000 | 5,000 | 6,000 | 6,000 | 5,000 | 5,000 |
| 36XX-0000 | ROAD MAINTENANCE & REHABILITATION | - | - | - | 141,475 | - | - | - |
| 3670-0000 | TRANSFER FROM GENERAL FUND | 43,954 | - | - | - | - | - | - |
| 39XX-0000 | LOAN REPAYMENT | - | - | - | 28,070 | 28,070 | - | 27,836 |
| Total Revenue | | 683,659 | 534,234 | 468,296 | 691,491 | 550,016 | 232,597 | 622,947 |
| | | | | | | | | |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | 12/30/17 | | | | | | |
| 011-311-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 49,942 | 127,682 | 21,632 | - | - | 420 | - |
| 011-311-0000-4105 | OVERTIME | 3,381 | 4,727 | 1,654 | - | - | - | - |
| 011-311-0000-4120 | O.A.S.D.I. | 4,036 | 10,131 | 1,772 | - | - | 32 | - |
| 011-311-0000-4126 | HEALTH INSURANCE | 9,408 | 25,394 | 9,692 | - | - | - | - |
| 011-311-0000-4128 | DENTAL INSURANCE | 1,135 | 3,173 | 535 | - | - | - | - |
| 011-311-0000-4130 | WORKER'S COMPENSATION INS. | 4,248 | 17,674 | 3,292 | - | - | 59 | - |
| 011-311-0000-4136 | OPTICAL INSURANCE | 238 | 588 | 96 | - | - | - | - |
| Personnel Costs | | 72,388 | 189,368 | 38,673 | - | - | 511 | - |
| | | | | | | | | |
| 011-190-0000-4480 | COST ALLOCATION | 21,070 | 21,070 | 62,325 | 31,750 | 31,750 | 15,875 | 22,054 |
| 011-311-0000-4260 | CONTRACTUAL SERVICES | 23,069 | 380,971 | 212,471 | 247,000 | 247,000 | 155,645 | 247,000 |
| 011-311-0000-4270 | PROFESSIONAL SERVICES | 6,090 | 1,806 | 2,365 | - | - | - | - |
| 011-311-0558-4260 | CITYWIDE STREET REPAIR | - | - | 4,300 | - | - | - | - |
| 011-371-3665-4270 | PROFESSIONAL SERVICES | - | 4,572 | 8,211 | - | - | 86 | - |
| 011-311-7510-4300 | NORTH MACLAY STREETSCAPE | 2,979 | 4,473 | - | - | - | - | - |
| Operations & Maintenance Costs | | 53,208 | 412,892 | 289,673 | 278,750 | 278,750 | 171,606 | 269,054 |
| | | | | | | | | |
| 011-190-0000-4901 | TRANSFER TO GENERAL FUND | 523,006 | 73,438 | 99,164 | 184,234 | 184,234 | 92,117 | 254,642 |
| 011-190-0000-4910 | TRANSFER TO GRANT FUND | - | - | 351 | - | - | - | - |
| Transfers | | 523,006 | 73,438 | 99,515 | 184,234 | 184,234 | 92,117 | 254,642 |
| | | | | | | | | |
| 011-311-0000-4600 | CAPITAL PROJECTS | 108,553 | 33,493 | 2,420 | - | - | - | 175,000 |
| 011-311-0178-4600 | CAPITAL PROJECTS | - | 190,641 | - | - | - | - | - |
| 011-311-0558-4600 | CITYWIDE STREET REPAIR | - | 89,742 | 41,615 | - | - | - | - |
| 011-311-3665-4600 | HSIP PEDESTRAIN SIGNAL GRANT | - | - | - | - | - | - | - |
| 011-311-7105-4600 | CAPITAL PROJECTS | - | - | - | - | - | - | - |
| 011-311-7510-4600 | NORTH MACLAY STREETSCAPE | 975 | - | 33 | - | - | - | - |
| Capital Projects | | 109,528 | 313,877 | 44,069 | - | - | - | 175,000 |
| | | | | | | | | |
| Total Appropriations | | 758,130 | 989,575 | 471,929 | 462,984 | 462,984 | 264,234 | 698,696 |
| | | | | | | | | |
| ANNUAL SURPLUS/DEFICIT | | (74,471) | (455,341) | (3,633) | 228,507 | 87,032 | | (75,749) |
| Ending Balance: | | | | 13,726 | 100,758 | | 25,009 | |

FUND OVERVIEW

In November 2008, Measure “R” was approved by the State's voters committing a projected \$40 billion to traffic relief and transportation upgrades throughout the County over the next 30 years. The City receives these funds as an ongoing annual allotment, which is used for city street related maintenance and capital projects.

In Fiscal Year 2015-2016, the City leveraged the annual Measure R allocation by participating in the Total Roads Improvement Program (“TRIP”). Consequently, in Fiscal Year 2016-2017, the City received approximately \$2.5 million for street improvement projects in major transit corridors throughout the City. The annual debt service is secured by, and will be paid from, annual Measure R revenue through 2039. The City pledged approximately 67% of projected annual Measure R revenue, so there will still be some funding remaining for smaller projects.

MAJOR PROJECTS/PROGRAMS

- Total Road Improvement Program (TRIP) Repair and Improvement Projects
 - SB1 Annual Street Resurfacing
 - Glenoaks Resurfacing Project
 - Pacoima Wash Bikeway Project
 - Safe Routes to School Cycles 1&2

Fund: Measure R
Resp. Dept: Public Works

| Beginning Fund Balance: | | | | 3,641,835 | 3,316,392 | | 334,342 | |
|--------------------------------|-----------------------------------|---------|-----------|-----------|-----------|-------------|---------|----------|
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| 12/30/17 | | | | | | | | |
| 3210-0000 | SALES AND USE TAXES | 264,980 | 272,157 | 278,844 | 285,000 | 285,000 | 144,216 | 298,155 |
| 3500-0000 | INTEREST INCOME | 877 | 3,829 | 5,043 | - | - | 2,275 | 1,000 |
| 3500-3556 | INTEREST INCOME-WILMINGTON TRUST | - | 665 | 8,647 | - | - | 10,788 | 7,500 |
| 3508-0000 | NET INCR/DECR FAIR VAL INVESTMENT | - | 1,663 | (3,711) | - | - | - | - |
| 3946-0000 | COP PROCEEDS | - | 2,785,000 | - | - | - | - | - |
| 3948-0000 | PREMIUM ON BONDS | - | 131,355 | - | - | - | - | - |
| 3970-0000 | TRANSFER FROM GENERAL FUND | - | 9,095 | - | - | - | - | - |
| 3995-0000 | TRANS FROM WATER FUND | 7,634 | - | - | - | - | - | - |
| Total Revenue | | 273,491 | 3,203,764 | 288,823 | 285,000 | 285,000 | 157,279 | 306,655 |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| 12/30/17 | | | | | | | | |
| 012-310-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 6,579 | - | 19,519 | - | - | - | - |
| 012-310-0000-4120 | O.A.S.D.I. | 503 | - | 1,486 | - | - | - | - |
| 012-310-0000-4126 | HEALTH INSURANCE | 1,658 | - | 4,536 | - | - | - | - |
| 012-310-0000-4128 | DENTAL INSURANCE | 214 | - | 557 | - | - | - | - |
| 012-310-0000-4130 | WORKERS COMPENSATION INS. | 104 | - | 298 | - | - | - | - |
| 012-310-0000-4136 | OPTICAL INSURANCE | 37 | - | 100 | - | - | - | - |
| 012-311-0000-4101 | SALARIES-PERMANENT EMP | - | - | 568 | - | - | - | - |
| 012-311-0000-4120 | O.A.S.D.I. | - | - | 43 | - | - | - | - |
| 012-311-0000-4130 | WORKERS COMPENSATION INS. | - | - | 41 | - | - | - | - |
| 012-311-0560-4101 | STREET RESURFACING PROGRAM | - | - | 2,542 | - | - | - | - |
| 012-311-0560-4120 | STREET RESURFACING PROGRAM | - | - | 195 | - | - | - | - |
| 012-311-0560-4126 | HEALTH INSURANCE | - | - | 7 | - | - | - | - |
| 012-311-0560-4128 | DENTAL INSURANCE | - | - | 2 | - | - | - | - |
| 012-311-0560-4130 | STREET RESURFACING PROGRAM | - | - | 185 | - | - | - | - |
| Personnel Costs | | 9,095 | - | 30,080 | - | - | - | - |
| 012-190-0000-4265 | ADMINISTRATIVE EXPENSE | - | 221,802 | 13,892 | 3,000 | 3,000 | - | 3,000 |
| 012-310-0000-4270 | PROFESSIONAL SERVICES | 14,159 | 9,350 | - | - | - | - | - |
| 012-310-0000-4410 | BOND INTEREST | - | - | 114,942 | 96,988 | 96,988 | 48,494 | 97,000 |
| 012-310-0000-4420 | BOND PRINCIPAL | - | - | 65,000 | 80,000 | 80,000 | - | 80,000 |
| Operations & Maintenance Costs | | 14,159 | 231,152 | 193,834 | 179,988 | 179,988 | 48,494 | 180,000 |
| 012-311-0551-4600 | PACOIMA WASH BIKEWAY PROJECT | - | 5,804 | - | - | - | - | - |
| 012-311-0552-4600 | SAFE ROUTES TO SCHOOL CYCLE 1 | - | - | - | - | 525,758 | 161 | - |
| 012-311-0553-4600 | SAFE ROUTES TO SCHOOL CYCLE 2 | - | - | - | - | 611,407 | 161 | - |
| 012-311-0558-4600 | CITY WIDE STREET REPAIR PROJECT | - | - | 22,401 | - | - | - | - |
| 012-311-0560-4600 | STREET RESURFACING | - | - | 313,885 | - | 488,125 | 28,510 | 225,000 |
| 012-311-3636-4600 | SAFE ROUTES TO SCHOOL PROJECT | - | 123,051 | 48,838 | - | - | - | - |
| 012-311-6673-4600 | GLENOAKS RESURFACING PROJECT | - | 845 | 5,228 | - | 1,461,773 | - | - |
| Capital Projects | | - | 129,700 | 390,352 | - | 3,087,063 | 28,832 | 225,000 |
| Total Appropriations | | 23,254 | 360,852 | 614,266 | 179,988 | 3,267,051 | 77,326 | 405,000 |
| ANNUAL SURPLUS/DEFICIT | | 250,237 | 2,842,912 | (325,443) | 105,013 | (2,982,051) | | (98,345) |
| Ending Balance: | | | | 3,316,392 | | 334,342 | | 235,997 |

FUND OVERVIEW

This fund accounts for certain receipts from traffic fines levied by local courts that are restricted for certain uses as required by Section 1463 of the California Penal Code. The funds are transferred to the General Fund for traffic safety purposes and the remainder are used by Public Works for traffic safety and other authorized expenditures including, but not limited to, street markings, traffic signal maintenance and repairs, and pothole repairs.

Fund: Traffic Safety Fund
Resp. Dept: Public Works

| Beginning Fund Balance: | | 623 | | | | | | - | - |
|-----------------------------------|------------------------------|-----------------|---------------|---------------|----------------|-----------------|--------------|-----------------|---|
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 | |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed | |
| | | 12/30/17 | | | | | | | |
| 3410-0000 | VEHICLE CODE FINES | 20,720 | 13,496 | 14,124 | 15,000 | 15,000 | 3,776 | 10,000 | |
| 3910-0000 | SALE OF PROPERTY & EQUIPMENT | - | - | - | - | - | - | - | |
| Total Revenue | | 20,720 | 13,496 | 14,124 | 15,000 | 15,000 | 3,776 | 10,000 | |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 | |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed | |
| | | 12/30/17 | | | | | | | |
| 013-190-0000-4901 | TRANSFER TO GENERAL FUND | 30,000 | 6,045 | 14,747 | 15,000 | 15,000 | 7,500 | 10,000 | |
| <i>Transfers</i> | | <i>30,000</i> | <i>6,045</i> | <i>14,747</i> | <i>15,000</i> | <i>15,000</i> | <i>7,500</i> | <i>10,000</i> | |
| Total Appropriations | | 30,000 | 6,045 | 14,747 | 15,000 | 15,000 | 7,500 | 10,000 | |
| ANNUAL SURPLUS/DEFICIT | | (9,280) | 7,451 | (623) | - | - | | - | |
| Ending Balance: | | | | - | | - | | - | |

FUND OVERVIEW

This fund accounts for payment to the City by developers or property owners in lieu of providing the amount of parking required by the City's zoning ordinance. These funds can be used for capital expenditures related to public parking assets.

Funds will continue to accumulate until an appropriate project is identified by the City.

Fund: Cash In-lieu of Parking
Resp. Dept: Public Works

| | | | | | | | | |
|-------------------------------------|--|---------------|---------------|----------------|----------------|-----------------|-----------------|-----------------|
| Beginning Fund Balance: | | | | 271,672 | | 271,672 | | 427,330 |
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | | | | | | 12/30/17 | |
| 3850-0000 OFF STREET PARKING SPACES | | - | - | - | - | 155,658 | 155,658 | - |
| Total Revenue | | - | - | - | - | 155,658 | 155,658 | - |
| | | | | | | | | |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | | | | | | 12/30/17 | |
| 014-311-0000-4600 CAPITAL PROJECTS | | - | - | - | - | - | - | - |
| <i>Capital Projects</i> | | - | - | - | - | - | - | - |
| Total Appropriations | | - | - | - | - | - | - | - |
| | | | | | | | | |
| ANNUAL SURPLUS/DEFICIT | | - | - | - | - | 155,658 | | - |
| Ending Balance: | | | | 271,672 | | 427,330 | | 427,330 |

FUND OVERVIEW

The Transportation Development Act (TDA) of 1971 provides funding for transit and non-transit related purposes that comply with regional transportation plans. TDA funds consist of the Local Transportation Fund (LTF), which is derived from a 1/4 cent of the general sales tax collected statewide and the State Transit Assistance fund (STA), which is derived from the statewide sales tax on gasoline and diesel fuel. Funds are annually allocated by the Metropolitan Transit Authority (MTA) and will be used for sidewalk improvements during the fiscal year.

MAJOR PROJECTS/PROGRAMS

- Sidewalk Repair Project

Fund: Local Transportation Fund
Resp. Dept: Public Works

| Beginning Fund Balance: | | 0 | | 1 | | 1 | | |
|--------------------------------|----------------------------|----------|--------|--------|---------|----------|------|----------|
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | 12/30/17 | | | | | | |
| 3695-0866 | SIDEWALK REPAIR PROJECT | 19,600 | 7,500 | 11,635 | 19,600 | 19,600 | - | 16,610 |
| Total Revenues | | 19,606 | 7,500 | 11,635 | 19,600 | 19,600 | - | 16,610 |
| | | | | | | | | |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | 12/30/17 | | | | | | |
| 015-190-0000-4480 | COST ALLOCATION | 100 | 100 | - | - | - | - | - |
| Operations & Maintenance Costs | | 100 | 100 | - | - | - | - | - |
| 015-190-0000-4901 | TRANSFER TO GENERAL FUND | 19,506 | - | - | - | - | - | - |
| Transfers | | 19,506 | - | - | - | - | - | - |
| 015-310-0000-4600 | CAPITAL PROJECTS | - | 7,160 | - | - | - | - | - |
| 015-310-0866-4600 | CP-SIDEWALK REPAIR PROJECT | - | 240 | 11,634 | 19,600 | 19,600 | - | 16,611 |
| Capital Projects | | - | 7,400 | 11,634 | 19,600 | 19,600 | - | 16,611 |
| Total Appropriations | | 19,606 | 7,500 | 11,634 | 19,600 | 19,600 | - | 16,611 |
| | | | | | | | | |
| ANNUAL SURPLUS/DEFICIT | | - | - | 1 | - | - | | (1) |
| Ending Balance: | | | | 1 | 1 | | - | |

AIR QUALITY MANAGEMENT DISTRICT (AQMD) FUND

FUND NO. 016

FUND OVERVIEW

This fund is used to account for South Coast Air Quality Management District (SCAQMD) revenues received by the City. Per AB 2766 (1990), a portion of the State Department of Motor Vehicle registration fee (\$4 per vehicle) is distributed to 89 cities in Los Angeles County. Thirty percent of fees collected are kept by the SCAQMD while 40% are distributed to cities. These funds may be used for various programs to reduce air pollution.

MAJOR PROJECTS/PROGRAMS

- Purchase low emission City vehicles
- Match Funds for CNG Station Project

Fund: Air Quality Management District Fund

Resp. Dept: Public Works

| | | Beginning Fund Balance: | | | 195,651 | 131,074 | 61,500 |
|----------------------------------|-----------------------------------|--------------------------------|---------------|-----------------|-----------------|-----------------|-----------------|
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 |
| | Account Number & Title | Actual | Actual | Actual | Adopted | Adjusted | Proposed |
| | | | | | | 2018 | |
| | | | | | | YTD | |
| | | | | | | 12/30/17 | |
| 3500-0000 | INTEREST INCOME | 179 | 719 | 951 | - | - | - |
| 3508-0000 | NET INCR/DECR FAIR VAL INVESTMENT | - | 315 | (687) | - | - | - |
| 3605-0000 | MOTOR VEHICLE IN-LIEU TAX | 30,053 | 31,154 | 31,329 | 30,000 | 30,000 | 30,000 |
| 3910-0000 | SALE OF PROPERTY & EQUIPMENT | - | - | - | - | - | - |
| Total Revenues | | 30,232 | 32,188 | 31,593 | 30,000 | 30,000 | 30,000 |
| | | | | | | | |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 |
| | Account Number & Title | Actual | Actual | Actual | Adopted | Adjusted | Proposed |
| | | | | | | 2018 | |
| | | | | | | YTD | |
| | | | | | | 12/30/17 | |
| 016-152-0000-4500 | CAPITAL EQUIPMENT | - | - | - | 25,000 | 25,000 | - |
| 016-225-0000-4500 | CAPITAL EQUIPMENT | - | - | - | 25,000 | 25,000 | 50,000 |
| 016-310-3661-4270 | PROFESSIONAL SERVICES | - | 106 | - | - | - | - |
| 016-310-3661-4500 | CAPITAL EQUIPMENT | - | - | - | - | 49,574 | - |
| 016-310-3661-4600 | CAPITAL PROJECTS | - | 1,755 | - | - | - | - |
| 016-311-0000-4500 | CAPITAL EQUIPMENT | - | - | 48,087 | - | - | - |
| 016-371-0000-4500 | CAPITAL EQUIPMENT | - | - | 48,083 | - | - | - |
| <i>Capital Projects</i> | | - | 1,861 | 96,170 | 50,000 | 99,574 | 50,000 |
| Fund Total Appropriations | | - | 1,861 | 96,170 | 50,000 | 99,574 | 50,000 |
| | | | | | | | |
| ANNUAL SURPLUS/DEFICIT | | 30,232 | 30,326 | (64,577) | (20,000) | (69,574) | (20,000) |
| Ending Balance: | | | | 131,074 | | 61,500 | 41,500 |

SELF-SUSTAINING RECREATIONAL ACTIVITIES

FUND NO. 017

FUND OVERVIEW

The Self-sustaining Recreational Activities fund accounts for part-time staff salaries, equipment and supplies, and contracted instructor salaries for recreation programs and activities that generate revenue through user fees. Programs accounted for in this fund include, but are not limited to, sports leagues, day camp, exercise & dance classes, karate, and other fee based programs/activities.

MAJOR PROJECTS/PROGRAMS

- Additional Youth and Adult Recreation Programs

Fund: Self Sustaining Recreation Programs
Resp. Dept: Recreation & Community Services

| Beginning Fund Balance: | | 59,890 | | 41,185 | | 39,148 | |
|--|--|---------|---------|---------|---------|----------|-----------------------------|
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD 12/30/17 Proposed |
| 3770-1295 AFTER SCHOOL COMM ENRICHMENT | | - | 85 | - | - | - | - |
| 3770-1322 SENIOR AEROBICS | | 4,590 | 15,780 | 7,214 | 6,000 | 6,000 | 7,500 |
| 3770-1323 SENIOR MUSIC | | - | 2,260 | 3,240 | 2,000 | 2,000 | 2,000 |
| 3770-1326 KARATE | | 10,855 | 7,560 | 9,590 | 9,598 | 9,598 | 9,600 |
| 3770-1327 TENNIS/PICKLEBALL | | - | - | - | - | - | 2,000 |
| 3770-1328 YOUTH SPORTS | | 21,165 | 21,063 | 30,634 | 27,234 | 27,234 | 10,345 |
| 3770-1334 ADULT SOFTBALL | | 697 | 13,666 | 17,733 | 16,000 | 16,000 | 5,671 |
| 3770-1336 BOXING | | - | 10 | - | - | - | - |
| 3770-1337 AEROBICS | | 14,474 | 14,720 | 12,682 | 14,000 | 14,000 | 3,252 |
| 3770-1339 LINE DANCE CLASS | | 1,307 | 1,622 | 671 | 500 | 500 | 378 |
| 3770-1340 SOCCER SCHOOL | | 9 | - | 60 | - | - | - |
| 3770-1343 ART RECREATION CLASSES | | - | 1,215 | 4,069 | 3,534 | 3,534 | 1,905 |
| 3770-1362 FOLK DANCE | | 5,166 | 4,572 | 3,631 | 3,000 | 3,000 | 2,044 |
| 3770-1364 AZTEC DANCE | | 204 | 238 | 170 | 200 | 200 | 110 |
| 3770-1386 JULY 4TH | | - | 75 | - | - | - | - |
| 3770-1393 DAY CAMP TEENS FUNDRAISERS | | - | 65 | - | - | - | - |
| 3770-1395 5K RUNNING RACE | | 9,162 | 6,103 | 9,287 | 9,300 | 9,300 | 580 |
| 3770-1396 FOUNDATION-PARK & REC PROGRAM | | - | 2,500 | - | - | - | - |
| 3770-1397 PARK REC PROG-FCLTY ATTENDANTS | | 1,005 | - | - | - | - | - |
| 3770-1399 PARK REC PROG-DAY CAMP PROGRAM | | 82,772 | 74,644 | 99,678 | 75,000 | 75,000 | 76,698 |
| | | 151,405 | 166,178 | 198,659 | 166,366 | 166,366 | 108,790 |
| | | | | | | | 168,634 |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD 12/30/17 Proposed |
| 017-193-1387-4105 OVERTIME | | 404 | - | - | - | - | - |
| 017-193-1387-4120 O.A.S.D.I. | | 31 | - | - | - | - | - |
| 017-193-1387-4130 WORKER'S COMPENSATION INS. | | 29 | - | - | - | - | - |
| 017-420-0000-4101 SALARIES-PERMANENT EMPLOYEES | | - | - | 84 | - | - | 109 |
| 017-420-0000-4103 WAGES-TEMPORARY & PART-TIME | | 117 | 6,520 | 5,101 | - | - | 150 |
| 017-420-0000-4105 OVERTIME | | - | - | 20 | - | - | - |
| 017-420-0000-4120 O.A.S.D.I. | | 9 | 499 | 398 | - | - | 20 |
| 017-420-0000-4126 HEALTH INSURANCE | | - | - | 2,535 | - | - | 2,023 |
| 017-420-0000-4128 DENTAL INSURANCE | | - | - | 179 | - | - | 316 |
| 017-420-0000-4130 WORKER'S COMPENSATION INS. | | 9 | 474 | 378 | - | - | 19 |
| 017-420-0000-4136 OPTICAL INSURANCE | | - | - | 30 | - | - | 54 |
| 017-420-1328-4103 WAGES-TEMPORARY & PART-TIME | | 4,432 | - | - | - | - | - |
| 017-420-1328-4120 O.A.S.D.I. | | 339 | - | - | - | - | - |
| 017-420-1328-4130 WORKER'S COMPENSATION INS. | | 322 | - | - | - | - | - |
| 017-420-1378-4105 OVERTIME | | 21 | - | - | - | - | - |
| 017-420-1378-4120 O.A.S.D.I. | | 2 | - | - | - | - | - |
| 017-420-1378-4130 WORKER'S COMPENSATION INS. | | 2 | - | - | - | - | - |
| 017-420-1399-4101 DAY CAMP-SALARIES PERM. EMP. | | 246 | - | 1 | - | - | - |
| 017-420-1399-4103 DAY CAMP WAGES-TEMP & P/T | | 47,780 | 31,435 | 69,768 | 60,788 | 60,788 | 44,999 |
| 017-420-1399-4105 DAY CAMP OVERTIME | | 5 | 9 | - | - | - | - |
| 017-420-1399-4120 DAY CAMP-O.A.S.D.I. | | 3,675 | 2,405 | 5,337 | 4,650 | 4,650 | 3,443 |
| 017-420-1399-4126 DAY CAMP HEALTH INS. | | 5,927 | - | - | 4,056 | 4,056 | - |
| 017-420-1399-4130 DAY CAMP-WRKRS. COMP. INS. | | 3,478 | 2,286 | 4,958 | 2,123 | 2,123 | 3,151 |
| 017-420-1399-4138 DAY CAMP-LIFE INS. | | 867 | - | - | 128 | 128 | - |
| Personnel Costs | | 67,695 | 43,628 | 88,789 | 71,745 | 71,745 | 54,284 |
| | | | | | | | 74,578 |

Fund: Self Sustaining Recreation Programs
Resp. Dept: Recreation & Community Services

| | | Beginning Fund Balance: | | 59,890 | | 41,185 | | 39,148 |
|---|------------------------------|-------------------------|----------------|-----------------|----------------|----------------|-----------------|---------------|
| APPROPRIATIONS (cont.) | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD 12/30/17 | Proposed |
| 017-420-1322-4260 | CONTRACTUAL SERVICES | 5,593 | 13,717 | 5,655 | 6,000 | 6,000 | 3,205 | 7,000 |
| 017-420-1322-4300 | DEPARTMENT SUPPLIES | - | - | 82 | - | - | 173 | 500 |
| 017-420-1323-4260 | CONTRACTUAL SERVICES | - | 1,680 | 2,460 | 2,400 | 2,400 | 1,097 | 2,400 |
| 017-420-1326-4260 | CONTRACTUAL SERVICES | 8,189 | 6,360 | 7,290 | 7,600 | 7,600 | 2,730 | 7,600 |
| 017-420-1326-4300 | DEPARTMENT SUPPLIES | - | 221 | - | - | - | - | - |
| 017-420-1327-4260 | CONTRACTUAL SERVICES | 144 | - | - | - | - | - | 1,500 |
| 017-420-1327-4300 | CONTRACTUAL SERVICES | - | - | - | - | - | - | 500 |
| 017-420-1328-4260 | CONTRACTUAL SERVICES | 8,233 | 7,061 | 12,511 | 18,000 | 18,000 | 5,858 | 16,000 |
| 017-420-1328-4300 | DEPARTMENT SUPPLIES | 12,611 | 22,398 | 10,154 | 8,000 | 8,000 | 2,099 | 10,000 |
| 017-420-1332-4260 | CONTRACTUAL SERVICES | - | - | 660 | - | - | - | - |
| 017-420-1333-4300 | DEPARTMENT SUPPLIES | 196 | - | - | - | - | - | - |
| 017-420-1334-4260 | CONTRACTUAL SERVICES | - | 90 | 105 | 500 | 500 | 300 | 500 |
| 017-420-1334-4300 | DEPARTMENT SUPPLIES | - | 4,685 | 4,289 | 4,500 | 4,500 | 1,485 | 5,000 |
| 017-420-1337-4260 | CONTRACTUAL SERVICES | 11,767 | 9,382 | 11,332 | 10,000 | 10,000 | 3,346 | 10,000 |
| 017-420-1337-4300 | AEROBICS-DEPARTMENT SUPPLIES | 2,641 | 3,898 | 2,890 | 2,000 | 2,000 | - | 2,000 |
| 017-420-1338-4300 | DEPARTMENT SUPPLIES | - | 449 | - | - | - | - | - |
| 017-420-1339-4260 | CONTRACTUAL SERVICES | 690 | 595 | 497 | 500 | 500 | 147 | 700 |
| 017-420-1340-4260 | CONTRACTUAL SERVICES | - | 300 | - | - | - | - | - |
| 017-420-1343-4260 | CONTRACTUAL SERVICES | - | 3,540 | 2,820 | 2,500 | 2,500 | 1,295 | 2,500 |
| 017-420-1343-4300 | DEPARTMENT SUPPLIES | - | 167 | 367 | 500 | 500 | 66 | 500 |
| 017-420-1362-4260 | CONTRACTUAL SERVICES | 3,654 | 4,060 | 2,804 | 3,000 | 3,000 | 851 | 3,000 |
| 017-420-1382-4300 | DEPARTMENT SUPPLIES | - | - | (268) | - | - | - | - |
| 017-420-1395-4260 | CONTRACTUAL SERVICES | 4,046 | 6,622 | 2,563 | 1,543 | 1,543 | 3,764 | - |
| 017-420-1395-4300 | DEPARTMENT SUPPLIES | 184 | 6,867 | 10,010 | 10,000 | 10,000 | 5,533 | 10,000 |
| 017-420-1396-4260 | CONTRACTUAL SERVICES | - | 1,689 | 31,858 | - | 615 | 676 | 700 |
| 017-420-1396-4300 | DEPARTMENT SUPPLIES | - | 242 | - | - | - | - | - |
| 017-420-1397-4260 | FACILITY ATTENDANTS | 743 | - | - | - | - | - | - |
| 017-420-1399-4260 | DAY CAMP-CONTRACTUAL SRVCS. | 1,800 | 263 | - | - | - | 1,129 | 1,200 |
| 017-420-1399-4300 | DAY CAMP-DEPT. SUPPLIES | 16,718 | 21,098 | 20,497 | 19,000 | 19,000 | 6,501 | 1,900 |
| <i>Operations & Maintenance Costs</i> | | <i>77,209</i> | <i>115,382</i> | <i>128,576</i> | <i>96,043</i> | <i>96,658</i> | <i>40,255</i> | <i>83,500</i> |
| 017-420-1362-4500 | ****CAPITAL EXPENSES**** | - | - | - | - | - | - | - |
| <i>Capital Costs</i> | | <i>-</i> | <i>-</i> | <i>-</i> | <i>-</i> | <i>-</i> | <i>-</i> | <i>-</i> |
| Total Appropriations | | 144,903 | 159,010 | 217,365 | 167,788 | 168,403 | 94,539 | 158,078 |
| ANNUAL SURPLUS/DEFICIT | | 6,502 | 7,168 | (18,705) | (1,422) | (2,037) | | 10,556 |
| Ending Balance: | | | | 41,185 | | 39,148 | | 49,704 |

FUND OVERVIEW

This fund is used to account for receipts from a voter-approved special tax levy to pay pension costs related to the City's membership in the Public Employees Retirement System (PERS). Currently, the revenue generated by the special levy are sufficient to fully fund PERS pension costs. The special tax levy is crucial in meeting the City's annual pension obligation. Without the special tax levy, the City would have to make significant cuts to services to pay the PERS pension obligation from General Fund revenues.

Fund: Retirement Fund
Resp. Dept: Finance

| Beginning Fund Balance: | | 8,050,492 | | | 9,497,300 | | 9,262,410 | |
|-------------------------|--------------------------------|------------------|------------------|------------------|------------------|------------------|-------------------------|------------------|
| REVENUES | Account Number & Title | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/30/17 | 2019 Proposed |
| 3110-0000 | SECURED PROPERTY TAXES-CURR YR | 3,052,364 | 2,791,035 | 2,773,727 | 2,500,000 | 2,500,000 | 1,179,724 | 2,667,500 |
| 3120-0000 | UNSECURED PROPERTY TAXES C/Y | 259,708 | 93,037 | 80,865 | - | - | 78,410 | - |
| 3130-0000 | PRIOR YEARS PROPERTY TAXES | (681) | 511 | (822) | - | - | (14,103) | - |
| 3150-0000 | PROPERTY TAX PENALTIES & INT | 115,546 | 120,590 | 76,924 | - | - | 34,145 | - |
| 3175-0000 | PROJECT 4 TAX LEVY | 223,542 | - | - | - | - | - | 195,300 |
| 3181-0000 | PROJECT 1 TAX LEVY | - | 129,594 | 146,333 | 70,000 | 70,000 | - | 161,300 |
| 3183-0000 | PROJECT 1A TAX LEVY | - | 138,752 | 163,148 | 80,000 | 80,000 | - | 183,700 |
| 3185-0000 | PROJECT 2 TAX LEVY | - | 126,944 | 120,434 | 100,000 | 100,000 | - | 130,400 |
| 3188-0000 | PROJECT 3 TAX LEVY | - | 257,829 | 291,097 | 200,000 | 200,000 | - | 334,900 |
| 3191-0000 | PROJECT 3A TAX LEVY | - | 703,239 | 705,459 | 550,000 | 550,000 | - | 812,300 |
| 3500-0000 | INTEREST INCOME | 30,364 | 29,575 | 30,379 | 25,000 | 25,000 | - | - |
| 3625-0000 | HOMEOWNERS PROPERTY TAX RELIEF | 34,170 | 34,107 | 31,532 | 30,000 | 30,000 | 4,748 | - |
| 3970-0000 | TRANSFER FROM GENERAL FUND | - | - | - | 250,000 | 250,000 | - | 250,000 |
| 3992-0000 | TRANSFER FROM SEWER | - | - | - | 12,434 | 12,434 | - | 12,434 |
| 3995-0000 | TRANSFER FROM THE WATER FUND | - | - | - | 12,434 | 12,434 | - | 12,434 |
| Total Revenue | | 3,715,013 | 4,425,213 | 4,419,076 | 3,829,868 | 3,829,868 | 1,282,924 | 4,760,268 |

| APPROPRIATIONS | Account Number & Title | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/30/17 | 2019 Proposed |
|-------------------|-------------------------------|----------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| 018-101-0000-4124 | RETIREMENT | 3,371 | 6,366 | 4,181 | 4,243 | 4,243 | 1,829 | 3,894 |
| 018-102-0000-4124 | RETIREMENT | 26,582 | 21,561 | 18,397 | - | - | 369 | - |
| 018-105-0000-4124 | RETIREMENT | 57,545 | 49,701 | 50,635 | 46,628 | 46,628 | 14,854 | 25,796 |
| 018-106-0000-4124 | RETIREMENT | 59,440 | 34,294 | 32,937 | 43,429 | 43,429 | 21,658 | 47,121 |
| 018-115-0000-4124 | RETIREMENT | 36,814 | 23,909 | 25,348 | 29,964 | 29,964 | 14,977 | 32,321 |
| 018-130-0000-4124 | RETIREMENT | 94,186 | 76,485 | 60,090 | 62,799 | 62,799 | 29,638 | 74,389 |
| 018-131-0000-4124 | RETIREMENT | - | - | - | 20,341 | 20,341 | 9,432 | 14,876 |
| 018-140-0000-4124 | RETIREMENT | 49,948 | 27,861 | 25,301 | 30,075 | 30,075 | 11,818 | 24,834 |
| 018-150-0000-4124 | RETIREMENT | 36,439 | 20,206 | 16,082 | 19,562 | 19,562 | 3,709 | 38,695 |
| 018-150-3673-4124 | RETIREMENT | 451 | 2,878 | 605 | - | - | 86 | - |
| 018-152-0000-4124 | RETIREMENT | 58,131 | 33,777 | 35,143 | 46,675 | 46,675 | 12,614 | 37,330 |
| 018-190-0000-4124 | RETIREMENT | 1,740 | 1,529,835 | 1,287,983 | 2,100,000 | 2,100,000 | 1,972,372 | 2,408,796 |
| 018-220-3641-4124 | RETIREMENT | - | - | 749 | - | - | - | - |
| 018-222-0000-4124 | RETIREMENT | 158,977 | 108,065 | 132,485 | 77,882 | 77,882 | 55,401 | 117,562 |
| 018-224-0000-4124 | RETIREMENT | 115,941 | 91,337 | 97,161 | 142,057 | 142,057 | 69,378 | 152,833 |
| 018-225-0000-4124 | RETIREMENT | 923,717 | 577,126 | 569,779 | 621,279 | 621,279 | 273,669 | 628,080 |
| 018-230-0000-4124 | RETIREMENT | 30,619 | 32,857 | 20,037 | 17,438 | 17,438 | 8,659 | 19,008 |
| 018-310-0000-4124 | RETIREMENT | 23,127 | 44,810 | 32,828 | 43,515 | 43,515 | 17,847 | 45,921 |
| 018-310-3661-4124 | CNG FUELING STATION | - | - | 2,277 | - | - | 873 | - |
| 018-311-0000-4124 | RETIREMENT | 58,501 | 43,884 | 16,069 | 17,484 | 17,484 | 7,186 | 20,297 |
| 018-311-0127-4124 | RETIREMENT | - | - | 635 | - | - | - | - |
| 018-311-0138-4124 | RETIREMENT | - | - | 478 | - | - | - | - |
| 018-311-0560-4124 | STREET RESURFACING PROGRAM | - | - | 467 | - | - | - | - |
| 018-311-6676-4124 | CALTRANS TCSP TRUMAN-ST. ENH. | 134 | - | 99 | - | - | - | - |
| 018-313-0000-4124 | RETIREMENT | 20,903 | - | - | - | - | - | - |
| 018-320-0000-4124 | RETIREMENT | 39,684 | 33,557 | 26,693 | 42,575 | 42,575 | 19,770 | 44,666 |
| 018-335-0000-4124 | RETIREMENT | 14,151 | 10,347 | 14,438 | 9,248 | 9,248 | 4,149 | - |
| 018-341-0000-4124 | RETIREMENT | 8,470 | - | - | - | - | - | - |
| 018-344-0000-4124 | RETIREMENT | 17,042 | 16,254 | 13,262 | 17,713 | 17,713 | 8,693 | - |
| 018-346-0000-4124 | RETIREMENT | 21,024 | 12,412 | 8,278 | 10,782 | 10,782 | 2,934 | 14,067 |
| 018-360-0000-4124 | RETIREMENT | 84,743 | - | - | - | - | - | - |

Fund: Retirement Fund
Resp. Dept: Finance

| APPROPRIATIONS (Cont.) | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
|---|---------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD 12/30/17 | Proposed |
| 018-370-0000-4124 | RETIREMENT | 8,713 | 11,377 | 9,283 | 9,538 | 9,538 | 4,722 | 22,111 |
| 018-370-3636-4124 | RETIREMENT | - | - | 248 | - | - | - | - |
| 018-371-0000-4124 | RETIREMENT | 15,560 | - | - | - | - | - | - |
| 018-371-3665-4124 | PEDESTRIAN CT DWN SIGNALS HSII | - | - | 67 | - | - | - | - |
| 018-381-0000-4124 | RETIREMENT | 35,480 | - | - | - | - | - | - |
| 018-382-0000-4124 | RETIREMENT | 40,494 | - | - | - | - | - | - |
| 018-383-0000-4124 | RETIREMENT | 69,670 | - | - | - | - | - | - |
| 018-384-0000-4124 | RETIREMENT | 68,607 | - | - | - | - | - | - |
| 018-390-0000-4124 | RETIREMENT | 20,223 | 53,358 | 31,233 | 57,747 | 57,747 | 26,138 | 67,182 |
| 018-390-0410-4124 | RETIREMENT | 41,855 | - | - | - | - | - | - |
| 018-390-0460-4124 | RETIREMENT | 30,912 | - | - | - | - | - | - |
| 018-390-0470-4124 | RETIREMENT | 15,064 | - | - | - | - | - | - |
| 018-420-0000-4124 | RETIREMENT | 49,008 | 93,825 | 43,326 | 39,751 | 39,751 | 9,309 | 42,114 |
| 018-420-1328-4124 | RETIREMENT | - | - | - | - | - | - | - |
| 018-420-1371-4124 | RETIREMENT | - | - | 2 | - | - | - | - |
| 018-420-1399-4124 | RETIREMENT | 1,101 | 2,414 | 4,515 | 3,394 | 3,394 | 1,649 | - |
| 018-422-0000-4124 | RETIREMENT | 21,323 | 22,163 | 8,794 | 15,713 | 15,713 | 1,631 | 7,124 |
| 018-422-3750-4124 | RETIREMENT | 5,635 | 5,061 | 2,099 | - | - | - | - |
| 018-422-3752-4124 | RETIREMENT | 3,149 | 2,753 | 1,168 | - | - | - | - |
| 018-422-3753-4124 | TITLE III-B TELEPHONE REASSURAN | - | - | 82 | - | - | - | - |
| 018-423-0000-4124 | RETIREMENT | 558 | 26,748 | 28,257 | 18,034 | 18,034 | 10,175 | 19,727 |
| 018-424-0000-4124 | RETIREMENT | 26,155 | 16,595 | 13,843 | 16,469 | 16,469 | 8,085 | 17,065 |
| 018-430-0000-4124 | RETIREMENT | 6,672 | - | - | - | - | - | - |
| 018-440-0000-4124 | RETIREMENT | 4,965 | 3,643 | 2,704 | 4,592 | 4,592 | 235 | 5,040 |
| <i>Personnel Costs</i> | | <u>2,406,824</u> | <u>3,035,457</u> | <u>2,638,057</u> | <u>3,568,927</u> | <u>3,568,927</u> | <u>2,623,859</u> | <u>3,930,849</u> |
| 018-190-0000-4450 | OTHER EXPENSE | 4,250 | - | 5,050 | 10,000 | 10,000 | 2,450 | 5,000 |
| 018-190-0000-4480 | COST ALLOCATION | <u>141,523</u> | <u>141,523</u> | <u>329,161</u> | <u>485,831</u> | <u>485,831</u> | <u>242,916</u> | <u>449,564</u> |
| <i>Operations & Maintenance Costs</i> | | <u>145,773</u> | <u>141,523</u> | <u>334,211</u> | <u>495,831</u> | <u>495,831</u> | <u>245,366</u> | <u>454,564</u> |
| 018-190-0000-4998 | TRANSFER TO SUCCESSOR AGENCY | <u>45,709</u> | <u>160,443</u> | - | - | - | - | - |
| <i>Transfers</i> | | <u>45,709</u> | <u>160,443</u> | - | - | - | - | - |
| Total Appropriations | | 2,598,306 | 3,337,423 | 2,972,268 | 4,064,758 | 4,064,758 | 2,869,225 | 4,385,413 |
| ANNUAL SURPLUS/DEFICIT | | 1,116,707 | 1,087,790 | 1,446,808 | (234,890) | (234,890) | | 374,855 |
| Ending Balance: | | | | 9,497,300 | | 9,262,410 | | 9,637,265 |

FUND OVERVIEW

Local governments in California provide a critical role in the effort to set aside parkland and open space for recreational purposes. Since passage of the 1975 Quimby Act (Government Code Section 66477), cities and counties have been authorized to pass ordinances requiring developers to set aside land, donate conservation easements, or pay fees for park improvements. The goal of the Quimby Act is to require developers to help mitigate the impacts of property improvements. This fund is set up to account for receipts from developers who elect to pay fees for park improvements rather than set aside land or donate conservation easements.

Fund: Quimby Act Fees

Resp. Dept: Public Works

| | | Beginning Fund Balance: | | | | 3,525 | 3,525 | 3,525 |
|--------------------------------|-----------------------|-------------------------|----------|--------|---------|----------|-------|----------|
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | 12/30/17 | | | | | | |
| 3500-0000 | INTEREST INCOME | - | 46 | - | - | - | - | - |
| 3901-0000 | MISCELLANEOUS REVENUE | 45 | - | - | - | - | - | - |
| Total Revenue | | 45 | 46 | - | - | - | - | - |
| | | | | | | | | |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | 12/30/17 | | | | | | |
| 019-423-0118-4101 | HRP PROGRAM | - | 1,664 | - | - | - | - | - |
| 019-423-0118-4102 | HRP PROGRAM | - | 84 | - | - | - | - | - |
| 019-423-0118-4103 | HRP PROGRAM | - | 61 | - | - | - | - | - |
| 019-423-0118-4104 | HRP PROGRAM | - | 156 | - | - | - | - | - |
| 019-423-0118-4104 | HRP PROGRAM | - | 10 | - | - | - | - | - |
| 019-423-0201-4105 | OVERTIME | 1,206 | - | - | - | - | - | - |
| Personnel Costs | | 1,206 | 1,975 | - | - | - | - | - |
| | | | | | | | | |
| 019-430-0000-4330 | BLDG MAINT & REPAIRS | - | - | - | - | - | - | - |
| Operations & Maintenance Costs | | - | - | - | - | - | - | - |
| | | | | | | | | |
| 019-423-0201-4500 | RECREATION PARK | 12,597 | - | - | - | - | - | - |
| Capital Costs | | 12,597 | - | - | - | - | - | - |
| | | | | | | | | |
| 019-423-0201-4600 | CAPITAL PROJECTS | 15,416 | 15,522 | - | - | - | - | - |
| Capital Projects | | 15,416 | 15,522 | - | - | - | - | - |
| | | | | | | | | |
| Total Appropriations | | 29,219 | 17,497 | - | - | - | - | - |
| | | | | | | | | |
| ANNUAL SURPLUS/DEFICIT | | (29,174) | (17,452) | - | - | - | | - |
| Ending Balance: | | | | 3,525 | | 3,525 | | 3,525 |

FUND OVERVIEW

This fund is used to account for receipts and disbursements of state seized and forfeited assets resulting from the sale of controlled substances.

MAJOR PROJECTS/PROGRAMS

- Accumulate Funds to be used in conjunction with federal asset seizure funds to purchase for technology upgrades for the City's virtual patrol video network.

Fund: State Asset Seizure

Resp. Dept: Police

| | | | | | | | | |
|-------------------------------|-----------------------------------|--------------------------------|---------------|-----------------|----------------|-----------------|-----------------|-----------------|
| | | Beginning Fund Balance: | | | 113,085 | 68,984 | 37,093 | |
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| | Account Number & Title | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | | | | | | 12/30/17 | |
| 3875-0000 | ASSET FORFEITURE FUND | 3,200 | 83,785 | 22,034 | - | - | - | - |
| Total Revenue | | 3,200 | 83,785 | 22,034 | - | - | - | - |
| | | | | | | | | |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| | Account Number & Title | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | | | | | | 12/30/17 | |
| 020-222-0000-4450 | OTHER EXPENSE | - | - | 6,050 | - | 14,963 | - | - |
| 020-222-0000-4500 | CAPITAL EQUIPMENT | - | - | 29,029 | - | - | - | - |
| 020-225-0000-4500 | ****CAPITAL EXPENSES**** | - | - | 31,057 | - | 16,928 | 14,812 | - |
| <i>Capital Costs</i> | | - | - | 66,135 | - | 31,891 | 14,812 | - |
| Total Appropriations | | - | - | 66,135 | - | 31,891 | 14,812 | - |
| | | | | | | | | |
| ANNUAL SURPLUS/DEFICIT | | 3,200 | 83,785 | (44,101) | - | (31,891) | | - |
| Ending Balance: | | | | 68,984 | | 37,093 | | 37,093 |

FUND OVERVIEW

This fund is used to account for receipts and disbursements of federal seized and forfeited assets resulting from the sale of controlled substances.

MAJOR PROJECTS/PROGRAMS

- Accumulate Funds to be used in conjunction with State asset seizure funds to purchase for technology upgrades for the City's virtual patrol video network.

Fund: Federal Asset Seizure

Resp. Dept: Police

| | | Beginning Fund Balance: | | 16,207 | | 35,814 | | 6,172 |
|-------------------------------|-----------------------------------|--------------------------------|-----------------|---------------|----------------|-----------------|-----------------|-----------------|
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| | Account Number & Title | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | | | | | | 12/30/17 | |
| 3500-0000 | INTEREST AND RENTS | 57 | 77 | 238 | - | - | 32 | - |
| 3508-0000 | NET INCR/DECR FAIR VAL INVESTMENT | - | 28 | (139) | - | - | - | - |
| 3875-0000 | ASSET FORFEITURE FUND | 15,487 | (15,487) | 19,508 | - | - | - | - |
| Total Revenue | | 15,544 | (15,381) | 19,607 | - | - | 32 | - |
| | | | | | | | | |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| | Account Number & Title | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | | | | | | 12/30/17 | |
| 021-222-0000-4500 | CAPITAL EXPENSES | - | 21,050 | - | - | 11,438 | 11,421 | - |
| 021-225-0000-4500 | CAPITAL EXPENSES | - | - | - | - | 18,204 | 16,850 | - |
| <i>Capital Costs</i> | | - | 21,050 | - | - | 29,642 | 28,271 | - |
| Total Appropriations | | - | 21,050 | - | - | 29,642 | 28,271 | - |
| | | | | | | | | |
| ANNUAL SURPLUS/DEFICIT | | 15,544 | (36,431) | 19,607 | - | (29,642) | | - |
| Ending Balance: | | | | 35,814 | | 6,172 | | 6,172 |

SURFACE TRANSPORTATION PROGRAM – LOCAL (STPL)

FUND NO. 022

FUND OVERVIEW

The Surface Transportation Program (STP) provides flexible funding that may be used by localities for projects to preserve and improve the conditions and performance on any Federal-aid highway, bridge and tunnel projects on any public road, pedestrian and bicycle infrastructure, and transit capital projects, including intercity bus terminals.

MAJOR PROJECTS/PROGRAMS

- Pavement Management Project
- Curb & Gutter

Fund: Surface Transportation Program - Local
Resp. Dept: Public Works

| | | | | | | | | |
|-------------------------------|--|--------------------------------|---------------|----------------|----------------|------------------|-----------------|-----------------|
| | | Beginning Fund Balance: | | | 283,963 | 427,405 | 2,004 | |
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| | Account Number & Title | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | | | | | | 12/30/17 | |
| 3500-0000 | INTEREST INCOME | 341 | 1,163 | 812 | - | - | 1,415 | - |
| 3508-0000 | NET INCR/DECR FAIR VAL INVESTMENT | - | 495 | (940) | - | - | - | - |
| 3664-0000 | SURFACE TRANSP. PROG.-LOCAL FUND (STP-L) | - | - | 425,401 | 425,401 | - | - | - |
| Total Revenue | | 341 | 1,658 | 425,273 | 425,401 | - | 1,415 | - |
| | | | | | | | | |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| | Account Number & Title | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | | | | | | 12/30/17 | |
| 022-311-0560-4270 | STREET RESURFACING PROGRAM | - | - | - | - | 6,000 | 1,755 | - |
| 022-311-0560-4600 | STREET RESURFACING PROGRAM | - | - | 281,831 | 425,401 | 419,401 | - | - |
| <i>Capital Projects</i> | | - | - | 281,831 | 425,401 | 425,401 | 1,755 | - |
| Total Appropriations | | - | - | 281,831 | 425,401 | 425,401 | 1,755 | - |
| | | | | | | | | |
| ANNUAL SURPLUS/DEFICIT | | 341 | 1,658 | 143,442 | - | (425,401) | (340) | - |
| Ending Balance: | | | | 427,405 | | 2,004 | | 2,004 |

FUND OVERVIEW

In November 2016, Los Angeles County voters approved a ½ cent traffic relief tax that will be used to repave local streets, potholes and traffic signals, as well as expand the rail and rapid transit system with the overall objective of easing traffic congestion for Angelenos. The City began receiving the Local Return portion of Measure M in FY 2017-2018, which are allocated to each local jurisdiction in Los Angeles County on a per capita basis.

MAJOR PROJECTS/PROGRAMS

- Annual Street Resurfacing Project
- Citywide Traffic Signal Synchronization Project

Fund: Measure M Fund
Resp. Dept: Public Works

| | | | | | | | | | |
|-----------------------------------|-----------------------------------|-------------------------|---------------|---------------|----------------|-----------------|-------------|-----------------|---------|
| | | Beginning Fund Balance: | | | | | - | - | 111,773 |
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 | |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed | |
| | | 12/30/17 | | | | | | | |
| 3210-0000 | SALES AND USE TAX | - | - | - | 305,617 | 305,617 | 98,423 | 337,092 | |
| 3500-0000 | INTEREST INCOME | - | - | - | - | - | 176 | - | |
| 3508-0000 | NET INCR/DECR FAIR VAL INVESTMENT | - | - | - | - | - | - | - | |
| Total Revenue | | - | - | - | 305,617 | 305,617 | 98,599 | 337,092 | |
| | | | | | | | | | |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 | |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed | |
| | | 12/30/17 | | | | | | | |
| 024-371-0510-4600 | SIGNAL IMPROVEMENTS | - | - | - | - | 193,844 | - | - | |
| 024-371-0560-4600 | STREET RESURFACING PROJECT | - | - | - | - | - | - | 250,000 | |
| | | - | - | - | - | 193,844 | - | 250,000 | |
| Total Appropriations | | - | - | - | - | 193,844 | - | 250,000 | |
| | | | | | | | | | |
| ANNUAL SURPLUS/DEFICIT | | - | - | - | 305,617 | 111,773 | | 87,092 | |
| Ending Balance: | | | | | | | 111,773 | 198,865 | |

ROAD MAINTENANCE AND REHABILITATION FUND (SB1)

FUND NO. 025

FUND OVERVIEW

This fund accounts for revenues received from the State pursuant to the Road Maintenance and Rehabilitation Program (SB1) to address deferred maintenance on the State Highways system and local street and road system. A percentage of this funding is apportioned to eligible cities (including San Fernando) and counties pursuant to Streets and Highways Code section 2032(h) for basic road maintenance, rehabilitation, and critical safety projects on the local streets and roads system.

MAJOR PROJECTS/PROGRAMS

- Annual Street Resurfacing Project

Fund: Road Maintenance and Rehab Act Fund (SB1)

Resp. Dept: Public Works

Beginning Fund Balance:

| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
|------------------------|-----------------------------------|--------|--------|--------|---------|----------|-----------------|----------|
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD 12/30/17 | Proposed |
| 3500-0000 | INTEREST INCOME | - | - | - | - | - | - | - |
| 3508-0000 | NET INCR/DECR FAIR VAL INVESTMENT | - | - | - | - | - | - | - |
| 3623-0000 | RMRA TAX ALLOCATION SECT 2032 | - | - | - | - | 141,475 | 31,975 | 406,616 |
| Total Revenue | | - | - | - | - | 141,475 | 31,975 | 406,616 |

| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
|-----------------------------|----------------------------|--------|--------|--------|---------|----------|-----------------|----------|
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD 12/30/17 | Proposed |
| 025-311-0560-4600 | STREET RESURFACING PROGRAM | - | - | - | - | 141,475 | - | 406,616 |
| | | - | - | - | - | 141,475 | - | 406,616 |
| Total Appropriations | | - | - | - | - | 141,475 | - | 406,616 |

| | | | | | | | | |
|-------------------------------|--|---|---|---|---|---|---|---|
| ANNUAL SURPLUS/DEFICIT | | - | - | - | - | - | - | - |
|-------------------------------|--|---|---|---|---|---|---|---|

Ending Balance:

- - - - -

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

FUND NO. 026

FUND OVERVIEW

The Community Development Block Grant (CDBG) program is a flexible federal program that provides communities with resources to address a wide range of unique community development needs. The City's CDBG funds have been committed to pay debt service on a Section 108 Loan that was taken out by the City to pay for construction of the San Fernando Regional Pool. Since the City leased pool operations to LA County in FY 2014-2015, the City's annual allocation of CDBG funds are available for other projects that meet CDBG guidelines. In FY 2016-2017, the City received approval for a street overlay and improvement project in qualifying census tracts.

MAJOR PROJECTS/PROGRAMS

- Street Overlay and Improvements Project

Fund: Community Development Block Grant
Resp. Dept: Community Development

| Beginning Fund Balance: | | | | (10,144) | (263,753) | | (28,714) | |
|---------------------------------|--|-----------|----------|-----------|-----------|----------|----------|----------|
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | | | | | | 12/30/17 | |
| 3693-0127 | ALEXANDER ST OVERLAY PROJ.#601819-16 | - | - | 3,169 | 245,704 | 245,704 | 268,615 | - |
| 3693-0138 | HUNTINGTON ST. OVERLAY PROJ #601716-16 | - | - | 204,143 | - | - | - | - |
| 3693-0159 | ST. CURB / CUTTER REHAB. | - | - | - | 225,055 | 225,055 | - | - |
| 3693-XXXX | SAN FERNANDO ROAD REHAB | - | - | - | - | - | - | 225,370 |
| 3693-7517 | SECTION 108 LOAN | 908,633 | - | - | - | - | - | - |
| 3970-0000 | TRANSFER FROM GENERAL FUND | 116,820 | - | - | - | - | - | - |
| Total Revenue | | 1,025,453 | - | 207,312 | 470,759 | 470,759 | 268,615 | 225,370 |
| | | | | | | | | |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | | | | | | 12/30/17 | |
| 026-155-0000-4265 | ADMINISTRATIVE EXPENSE | 4,048 | - | - | - | - | - | - |
| Operations & Maintenance Costs | | 4,048 | - | - | - | - | - | - |
| | | | | | | | | |
| 026-311-0127-4101 | ALEXANDER ST OVERLAY PROJ. #601819 | - | - | 5,755 | - | - | - | - |
| 026-311-0127-4120 | ALEXANDER ST OVERLAY PROJ. #601819 | - | - | 440 | - | - | - | - |
| 026-311-0127-4126 | ALEXANDER ST OVERLAY PROJ. #601819 | - | - | 544 | - | - | - | - |
| 026-311-0127-4128 | ALEXANDER ST OVERLAY PROJ. #601819 | - | - | 47 | - | - | - | - |
| 026-311-0127-4130 | ALEXANDER ST OVERLAY PROJ. #601819 | - | - | 418 | - | - | - | - |
| 026-311-0127-4136 | ALEXANDER ST OVERLAY PROJ. #601819 | - | - | 10 | - | - | - | - |
| 026-311-0127-4270 | PROFESSIONAL SERVICES | - | - | 7,465 | - | 10,665 | 6,675 | - |
| 026-311-0138-4101 | SALARIES-PERMANENT EMPLOYEES | - | 806 | 1,862 | - | - | - | - |
| 026-311-0138-4120 | O.A.S.D.I. | - | 62 | 142 | - | - | - | - |
| 026-311-0138-4126 | HUNTINGTON ST PROJECT | - | 65 | 148 | - | - | - | - |
| 026-311-0138-4128 | HUNTINGTON ST PROJECT | - | 6 | 14 | - | - | - | - |
| 026-311-0138-4130 | WORKER'S COMPENSATION INS. | - | 13 | 135 | - | - | - | - |
| 026-311-0138-4136 | HUNTINGTON ST PROJECT | - | 1 | 3 | - | - | - | - |
| 026-311-0138-4270 | PROFESSIONAL SERVICES | - | 2,428 | 6,573 | - | - | - | - |
| Personnel & Operations Expenses | | - | 3,381 | 23,558 | - | 10,665 | 6,675 | - |
| | | | | | | | | |
| 026-155-0000-4424 | SECTION 108 LOAN PAYBACK INTEREST | 61,405 | - | - | - | - | - | - |
| 026-155-0000-4426 | SECTION 108 LOAN PAYBACK PRINCIPAL | 960,000 | - | - | - | - | - | - |
| 026-311-0127-4600 | CAPITAL PROJECTS | - | - | 252,242 | - | - | - | - |
| 026-311-0138-4600 | CAPITAL PROJECTS | - | 6,762 | 185,121 | - | - | - | - |
| 026-311-0159-4600 | CAPITAL PROJECTS | - | - | - | 225,055 | 225,055 | - | - |
| 026-311-XXXX-4600 | CAPITAL PROJECTS | - | - | - | - | - | - | 225,370 |
| Loan & Capital Expenses | | 1,021,405 | 6,762 | 437,363 | 225,055 | 225,055 | - | 225,370 |
| | | | | | | | | |
| Total Appropriations | | 1,025,453 | 10,143 | 460,921 | 225,055 | 235,720 | 6,675 | 225,370 |
| | | | | | | | | |
| ANNUAL SURPLUS/DEFICIT | | - | (10,143) | (253,609) | 245,704 | 235,039 | | - |
| Ending Balance: | | | | (263,753) | | (28,714) | | (28,714) |

FUND OVERVIEW

This fund accounts for revenue generated from the city's voter approved Landscape and Lighting Act Assessment to maintain and repair approximately 427 City-owned street lights and circuits and pay Southern California Edison for maintenance and electrical power for an additional 1,200 street lights.

With the passage of Proposition 218 in 1996, any increase of the current assessment is subject to approval through a new balloting process. Since the assessments have not had an increase to meet rising costs, this fund has a deficit and is subsidized by the General Fund.

MAJOR PROJECTS/PROGRAMS

- Annual Landscaping and Lighting Engineer's Report
- Proposition 218 Balloting Process

Fund: Street Lighting
Resp. Dept: Public Works

| Beginning Fund Balance: | | | | 15,509 | 32,569 | 11,629 | | |
|--------------------------------|--------------------------------|---------|---------|---------|----------|----------|----------|----------|
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | | | | | | 12/30/17 | |
| 3110-0000 | SECURED PROPERTY TAXES-CURR YR | 322,257 | 323,269 | 322,589 | 327,000 | 327,000 | 131,125 | 322,250 |
| 3130-0000 | PRIOR YEARS PROPERTY TAXES | (1,348) | (1,451) | (1,391) | - | - | - | - |
| 3150-0000 | PROPERTY TAX PENALTIES & INT | 20,961 | 16,913 | 17,146 | 20,000 | 20,000 | 3,685 | 15,000 |
| 3970-0000 | TRANSFER FROM GENERAL FUND | 38,967 | - | 50,000 | 50,000 | 50,000 | 25,000 | 40,000 |
| Total Revenues | | 380,837 | 338,732 | 388,344 | 397,000 | 397,000 | 159,810 | 377,250 |
| | | | | | | | | |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | | | | | | 12/30/17 | |
| 027-344-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 60,316 | 67,784 | 69,397 | 89,752 | 89,752 | 42,900 | 85,114 |
| 027-344-0000-4105 | OVERTIME | 3,795 | 268 | 848 | 1,500 | 1,500 | 2,087 | 1,500 |
| 027-344-0000-4120 | O.A.S.D.I. | 4,865 | 5,206 | 5,360 | 6,866 | 6,866 | 3,442 | 6,511 |
| 027-344-0000-4126 | HEALTH INSURANCE | 12,292 | 13,158 | 17,224 | 22,627 | 22,627 | 11,092 | 19,135 |
| 027-344-0000-4128 | DENTAL INSURANCE | 1,659 | 1,701 | 1,701 | 1,619 | 1,619 | 809 | 2,780 |
| 027-344-0000-4130 | WORKER'S COMPENSATION INS. | 7,095 | 9,539 | 9,870 | 12,763 | 12,763 | 6,382 | 12,103 |
| 027-344-0000-4136 | OPTICAL INSURANCE | 288 | 291 | 300 | 501 | 501 | 251 | 501 |
| 027-344-0000-4138 | LIFE INSURANCE | - | - | - | 133 | 133 | - | 133 |
| Personnel Costs | | 90,310 | 97,948 | 104,700 | 135,761 | 135,761 | 66,963 | 127,777 |
| | | | | | | | | |
| 027-344-0000-4210 | UTILITIES | 206,739 | 187,840 | 194,076 | 195,567 | 195,567 | 75,249 | 195,567 |
| 027-344-0000-4260 | CONTRACTUAL SERVICES | 2,613 | 16,432 | 13,828 | 40,500 | 43,219 | 5,038 | 40,500 |
| 027-344-0000-4320 | DEPARTMENT EQUIPMENT MAINT | 115 | 199 | - | - | - | - | - |
| 027-344-0000-4340 | SMALL TOOLS | 74 | 209 | 239 | - | - | - | 375 |
| 027-344-0000-4400 | VEHICLE OPERATION & MAINT | - | 182 | 1,157 | - | - | - | - |
| 027-344-0000-4402 | FUEL | 1,137 | 1,319 | 1,309 | - | - | 76 | - |
| 027-344-0000-4480 | COST ALLOCATION | 11,763 | 11,763 | 43,218 | 40,674 | 40,674 | 20,337 | 45,025 |
| 027-344-0301-4300 | PW MAINT. & REPAIR SUPPLIES | 6,894 | 7,332 | 12,757 | - | 2,719 | 166 | - |
| Operations & Maintenance Costs | | 229,335 | 225,276 | 266,584 | 276,741 | 282,179 | 100,866 | 281,467 |
| | | | | | | | | |
| 027-344-0000-4500 | ****CAPITAL EXPENSES**** | - | - | - | - | - | - | - |
| Capital Projects | | - | - | - | - | - | - | - |
| | | | | | | | | |
| Total Appropriations | | 319,645 | 323,224 | 371,284 | 412,502 | 417,940 | 167,829 | 409,244 |
| | | | | | | | | |
| ANNUAL SURPLUS/DEFICIT | | 61,192 | 15,508 | 17,060 | (15,502) | (20,940) | | (31,994) |
| Ending Balance: | | | | 32,569 | | 11,629 | | (20,365) |

PARKING AND MAINTENANCE OPERATIONS (M & O) – OFF STREET

FUND NO. 029

FUND OVERVIEW

The Off-Street Parking Maintenance and Operations Fund accounts for the scheduled routine maintenance and cleaning of all City parking facilities as well as maintenance and operation of metered parking spaces throughout the City, the collection of meter monies, and repair or replacement of broken and vandalized parking meters.

MAJOR PROJECTS/PROGRAMS

- Parking Lots Re-pavement Project
- Analyze condition of parking lots and create re-pavement priority list
- Electric Vehicle Charging Stations Project

Fund: Parking & Maintenance Operations
Resp. Dept: Public Works

| | | Beginning Fund Balance: | | | 270,667 | | 285,762 | | 83,237 | |
|---|-------------------------------------|-------------------------|----------------|----------------|------------------|------------------|-----------------|-----------------|--------|--|
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 | | |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD 12/30/17 | Proposed | | |
| 3520-0000 | RENTAL INCOME | 12,800 | 12,800 | 12,800 | 12,800 | 12,800 | 11,401 | 24,800 | | |
| 3850-0000 | PARKING METER REVENUE-STREETS | 115,466 | 126,292 | 135,238 | 130,000 | 130,000 | 66,219 | 130,000 | | |
| 3855-0000 | PARKING METER REVENUE-LOT 6N | 163 | - | - | - | - | - | - | | |
| 3870-0000 | BUSINESS LICENSE TAX-AREA A | 46,629 | 42,413 | 49,518 | 40,000 | 40,000 | 4,485 | 45,000 | | |
| Total Revenue | | 175,058 | 181,505 | 197,556 | 182,800 | 182,800 | 82,105 | 199,800 | | |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 | | |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD 12/30/17 | Proposed | | |
| 029-335-0000-4101 | SALARIES-PERMANENT EMPLOYEES | 48,639 | 49,006 | 74,517 | 52,341 | 52,341 | 19,189 | 54,184 | | |
| 029-335-0000-4105 | OVERTIME | 36 | 1,781 | 1,351 | - | - | - | - | | |
| 029-335-0000-4120 | O.A.S.D.I. | 3,648 | 3,880 | 5,781 | 4,004 | 4,004 | 1,468 | 4,145 | | |
| 029-335-0000-4126 | HEALTH INSURANCE | 7,355 | 7,916 | 22,441 | 17,759 | 17,759 | 6,467 | 17,722 | | |
| 029-335-0000-4128 | DENTAL INSURANCE | 990 | 1,405 | 2,057 | 1,419 | 1,419 | 552 | 1,638 | | |
| 029-335-0000-4129 | RETIREE HEALTH SAVINGS | - | - | - | 150 | 150 | - | - | | |
| 029-335-0000-4130 | WORKER'S COMPENSATION INS. | 6,069 | 7,001 | 10,670 | 7,443 | 7,443 | 2,705 | 7,705 | | |
| 029-335-0000-4134 | LONG TERM DISABILITY INSURANCE | - | - | - | - | - | - | - | | |
| 029-335-0000-4136 | OPTICAL INSURANCE | 199 | 277 | 439 | 289 | 289 | 118 | 332 | | |
| 029-335-0000-4138 | LIFE INSURANCE | - | - | 68 | 97 | 97 | 102 | 97 | | |
| <i>Personnel Costs</i> | | <i>66,936</i> | <i>71,267</i> | <i>117,324</i> | <i>83,502</i> | <i>83,502</i> | <i>30,601</i> | <i>85,823</i> | | |
| 029-335-0000-4210 | UTILITIES | 25,233 | 22,068 | 20,989 | 10,000 | 10,000 | 8,735 | - | | |
| 029-335-0000-4250 | RENTS AND LEASES | - | - | 235 | - | - | - | - | | |
| 029-335-0000-4260 | CONTRACT SERVICES | - | - | - | - | - | - | 75,000 | | |
| 029-335-0000-4270 | PROFESSIONAL SERVICES | - | 790 | 2,255 | - | - | - | - | | |
| 029-335-0000-4300 | DEPARTMENT SUPPLIES | 530 | 411 | 2,205 | 500 | 500 | - | 20,235 | | |
| 029-335-0000-4302 | PERMIT PARKING EXPENSE | - | 2,256 | - | - | - | - | - | | |
| 029-335-0000-4320 | DEPARTMENT EQUIPMENT MAINT | 217 | 3,118 | 3,988 | 4,000 | 4,000 | 4,318 | 4,000 | | |
| 029-335-0000-4340 | SMALL TOOLS | - | 147 | 377 | 250 | 250 | - | 250 | | |
| 029-335-0000-4360 | PERSONNEL TRAINING | - | - | - | 150 | 150 | - | 150 | | |
| 029-335-0000-4370 | MEETINGS, MEMBERSHIPS & TRAVEL | - | - | - | 100 | 100 | - | 100 | | |
| 029-335-0000-4400 | VEHICLE OPERATION & MAINT | 1,496 | 1,515 | 653 | 800 | 800 | 269 | 800 | | |
| 029-335-0000-4402 | FUEL | 2,875 | 3,428 | 2,573 | 2,700 | 2,700 | 795 | 2,700 | | |
| 029-335-0000-4430 | ACTIVITIES AND PROGRAMS | - | - | - | - | - | - | - | | |
| 029-335-0000-4480 | COST ALLOCATION | 7,376 | 7,376 | 30,732 | 33,323 | 33,323 | 16,662 | 30,447 | | |
| 029-335-0301-4300 | PW MAINT. & REPAIR SUPPLIES | 11,567 | 1,850 | - | - | - | - | - | | |
| <i>Operations & Maintenance Costs</i> | | <i>49,294</i> | <i>42,958</i> | <i>64,007</i> | <i>51,823</i> | <i>51,823</i> | <i>30,779</i> | <i>133,682</i> | | |
| 029-335-0000-4500 | CAPITAL EQUIPMENT | 654 | 2,912 | - | - | - | - | - | | |
| 029-335-0000-4600 | CAPITAL PROJECTS | - | 18,000 | 603 | 150,000 | 150,000 | 325 | - | | |
| 029-335-0559-4600 | CP PARKING LOT 5 IMPROVEMENTS | - | 1,204 | 527 | - | - | - | - | | |
| 029-335-3699-4600 | ELECTR VEH CHARGING STATIONS NO.160 | - | - | - | - | 100,000 | - | - | | |
| <i>Capital Projects</i> | | <i>654</i> | <i>22,116</i> | <i>1,130</i> | <i>150,000</i> | <i>250,000</i> | <i>325</i> | <i>-</i> | | |
| Total Appropriations | | 116,884 | 136,341 | 182,461 | 285,325 | 385,325 | 61,705 | 219,505 | | |
| ANNUAL SURPLUS/DEFICIT | | 58,174 | 45,165 | 15,095 | (102,525) | (202,525) | | (19,705) | | |
| Ending Balance: | | | | 285,762 | | 83,237 | | 63,532 | | |

CAPITAL OUTLAY FUND

FUND NO. 032

FUND OVERVIEW

This fund is used to account for the acquisition, construction and completion of permanent public improvements typically funded by the General Fund. Funds are transferred from the General Fund and set-aside to fund certain capital projects.

MAJOR PROJECTS/PROGRAMS

Fund: Capital Outlay (General Fund)

Resp. Dept: Public Works

| | | Beginning Fund Balance: | | 64,370 | | 49,752 | | 49,752 |
|-------------------------------|---|-------------------------|----------------|----------------|-----------------|------------------|-------------------------|------------------|
| REVENUES | Account Number & Title | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/30/17 | 2019 Proposed |
| | 3231-0174 PEG CAPITAL FEE | - | 52 | 55 | - | - | - | - |
| | 3970-0000 TRANSFER FROM GENERAL FUND | - | 195,000 | - | - | - | - | - |
| Total Revenues | | - | 195,052 | 55 | - | - | - | - |
| APPROPRIATIONS | Account Number & Title | 2015 Actual | 2016 Actual | 2017 Actual | 2018 Adopted | 2018 Adjusted | 2018 YTD 12/30/17 | 2019 Proposed |
| | 032-311-0178-4600 BRAND MEDIAN IMPROVE | - | 100,000 | - | - | - | - | - |
| | 032-311-0842-4270 PIPE SCREEN INSTALLATION | - | 1,430 | - | - | - | - | - |
| | 032-311-0842-4500 NPDES STORM DRAIN SCREENS | - | 29,252 | 14,673 | - | - | - | - |
| | <i>Capital Projects</i> | - | 130,682 | 14,673 | - | - | - | - |
| Total Appropriations | | - | 130,682 | 14,673 | - | - | - | - |
| ANNUAL SURPLUS/DEFICIT | | - | 64,370 | (14,618) | - | - | | - |
| Ending Balance: | | | | 49,752 | | 49,752 | | 49,752 |

PAVEMENT MANAGEMENT FUND

FUND NO. 050

FUND OVERVIEW

This fund was used to account for fees paid by the former refuse operator. As part of the operating contract, the prior refuse operator was required to make an annual payment to the Pavement Management Fund, which would be used to pave City streets. This provision is not included in the current refuse operator's franchise agreement.

MAJOR PROJECTS/PROGRAMS

Fund: Pavement Management Fund
Resp. Dept: Public Works

| | | Beginning Fund Balance: | | | | | 33,300 | 13,300 | 13,300 |
|---|-----------------------------------|--------------------------------|------------------|-----------------|----------------|-----------------|---------------|-----------------|---------------|
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 | |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed | |
| | | 12/30/17 | | | | | | | |
| 3500-0000 | INTEREST INCOME | 190 | 364 | 160 | - | - | - | - | |
| 3508-0000 | NET INCR/DECR FAIR VAL INVESTMENT | - | 119 | (160) | - | - | - | - | |
| Total Revenue | | 190 | 483 | - | - | - | - | - | |
| | | | | | | | | | |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 | |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed | |
| | | 12/30/17 | | | | | | | |
| 050-311-0000-4270 | PROFESSIONAL SERVICES | 2,500 | - | - | - | - | - | - | |
| <i>Operations & Maintenance Costs</i> | | 2,500 | - | - | - | - | - | - | |
| 050-311-0000-4600 | PARKING LOT IMPROVEMENTS | - | - | - | - | - | - | 13,300 | |
| <i>Capital Projects</i> | | - | - | - | - | - | - | 13,300 | |
| 050-310-0000-4901 | TRANSFER TO GENERAL FUND | - | 100,000 | 20,000 | - | - | - | - | |
| 050-370-0000-4910 | TRANSFER TO GRANT FUND | - | 24,080 | - | - | - | - | - | |
| <i>Transfers</i> | | - | 124,080 | 20,000 | - | - | - | - | |
| Total Appropriations | | 2,500 | 124,080 | 20,000 | - | - | - | 13,300 | |
| | | | | | | | | | |
| ANNUAL SURPLUS/DEFICIT | | (2,310) | (123,597) | (20,000) | - | - | | (13,300) | |
| Ending Balance: | | | | 13,300 | | 13,300 | | - | |

FUND OVERVIEW

As part of the Collection Service Agreement with Consolidated (Republic) Disposal, the operator established a recycling revenue share program with the City to return \$10,000 annually from the proceeds from the sale of recyclable materials to appropriate in a Community Investment Fund. Each City Councilmember may select an annual event, program and/or City organization to provide \$2,000 from the Community Investment Fund.

This fund also accounts for other donations made to the City over which the City Council has discretion to appropriate toward a community event/program/scholarship.

MAJOR PROJECTS/PROGRAMS

- Republic community investment funds
- Independent Cities Financing Authority (ICFA) community investment funds

Fund: Community Investment Fund
Dept: City Manager's Office

| Beginning Fund Balance: | | | | 2,555 | (823) | | (823) | |
|--------------------------------|----------------------------------|----------|---------|---------|---------|----------|--------|----------|
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | 12/30/17 | | | | | | |
| 3954-0000 | RECYCLING REVENUE SHARE PROGRAM | 10,000 | 10,000 | - | 10,000 | 10,000 | 10,000 | 10,000 |
| 3607-0000 | ICFA COMMUNITY INVESTMENT FUNDS | - | - | 7,500 | - | - | - | - |
| Total Revenues | | 10,000 | 10,000 | 7,500 | 10,000 | 10,000 | 10,000 | 10,000 |
| | | | | | | | | |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | 12/30/17 | | | | | | |
| 053-101-0101-4430 | ACTIVITIES AND PROGRAMS | - | 3,750 | 2,000 | 2,000 | 2,000 | 750 | 2,000 |
| 053-101-0103-4430 | ACTIVITIES AND PROGRAMS | - | 3,337 | 975 | 2,000 | 2,000 | - | 2,000 |
| 053-101-0107-4430 | ACTIVITIES AND PROGRAMS | - | 1,300 | 403 | 2,000 | 2,000 | 120 | 2,000 |
| 053-101-0109-4430 | ACTIVITIES AND PROGRAMS | - | 3,250 | 1,500 | 2,000 | 2,000 | - | 2,000 |
| 053-101-0111-4430 | ACTIVITIES AND PROGRAMS | - | 2,999 | 2,000 | 2,000 | 2,000 | 993 | 2,000 |
| 053-115-0000-4390 | ICFA SCHOLARSHIP (ED. COMM) | - | - | - | - | - | 3,500 | - |
| 053-101-9818-4430 | ACTIVITIES AND PROGRAMS | 2,639 | 46 | - | - | - | - | - |
| 053-194-0195-4430 | ACTIVITIES AND PROGRAMS | 1,000 | - | - | - | - | - | - |
| 053-194-1395-4260 | 5K RUNNING RACE | 1,975 | - | - | - | - | - | - |
| 053-194-1395-4300 | 5K RUNNING RACE | 1,765 | 1,000 | - | - | - | - | - |
| 053-194-9810-4430 | SENIOR ORCHESTRA | - | - | - | - | - | 500 | - |
| 053-194-9831-4400 | HELP PORTRAIT | 890 | - | - | - | - | - | - |
| 053-194-9831-4430 | HELP PORTRAIT | 1,000 | - | - | - | - | - | - |
| 053-194-9841-4430 | GRIDLEY ELEM.-GARDENING PRGM | 500 | - | - | - | - | - | - |
| 053-194-9851-4430 | KIWANIS FOUNDATION | 1,000 | - | - | - | - | - | - |
| 053-222-9837-4430 | ACTIVITIES AND PROGRAMS | 994 | - | - | - | - | - | - |
| 053-420-0000-4430 | ICFA SCHOLARSHIP (SP. ED. PRGM.) | - | - | 4,000 | - | - | - | - |
| Operations & Maintenance Costs | | 11,763 | 15,682 | 10,878 | 10,000 | 10,000 | 5,863 | 10,000 |
| Total Appropriations | | 11,763 | 15,682 | 10,878 | 10,000 | 10,000 | 5,863 | 10,000 |
| | | | | | | | | |
| ANNUAL SURPLUS/DEFICIT | | (1,763) | (5,682) | (3,378) | - | - | - | - |
| Ending Balance: | | | | (823) | (823) | | (823) | |

FUND OVERVIEW

AB109 Public Safety Realignment was established to operate as a Tri-City Task Force (Burbank, Glendale, and San Fernando Police Departments). To monitor and conduct compliance checks on all local Post-release Supervised Persons (PSB's).

Fund: AB109 Task Force Fund

Resp. Dept: Police

| | | Beginning Fund Balance: | | | 13,080 | 17,893 | 17,893 | |
|--------------------------------|----------------------------|-------------------------|--------|--------|---------|----------|--------|----------|
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | 12/30/17 | | | | | | |
| 3500-0000 | INTEREST INCOME | 2 | - | - | - | - | - | - |
| 3696-0101 | AB109 TASK FORCE (STATE) | - | 13,080 | 4,813 | - | - | - | - |
| Total Revenues | | 2 | 13,080 | 4,813 | - | - | - | - |
| | | | | | | | | |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | 12/30/17 | | | | | | |
| 101-225-0000-4105 | OVERTIME | 15,350 | - | - | - | - | 1,484 | - |
| 101-225-0000-4120 | O.A.S.D.I. | 216 | - | - | - | - | 22 | - |
| 101-225-0000-4130 | WORKER'S COMPENSATION INS. | 3,063 | - | - | - | - | 297 | - |
| Personnel Costs | | 18,629 | - | - | - | - | 1,803 | - |
| | | | | | | | | |
| 101-225-0000-4360 | PERSONNEL TRAINING | - | - | - | - | - | 459 | - |
| Operations & Maintenance Costs | | - | - | - | - | - | 459 | - |
| | | | | | | | | |
| Total Appropriations | | 18,629 | - | - | - | - | 2,262 | - |
| | | | | | | | | |
| ANNUAL SURPLUS/DEFICIT | | (18,627) | 13,080 | 4,813 | - | - | | - |
| Ending Balance: | | | | 17,893 | | 17,893 | | 17,893 |

FUND OVERVIEW

The California Arts Council *Artists In Schools* (AIS) program supports projects that integrate community arts resources - artists and professional art organizations - into comprehensive, standards-based arts-learning at school sites. The AIS supports the Mariachi Master Apprentice Program (MMAP) as a long-term, in-depth arts education project in an after-school program that underscores the critical role the arts play in the students' development of creativity, overall well-being and academic achievement.

Fund: California Arts Council
Resp. Dept: Recreation & Community Services

| Beginning Fund Balance: | | | | (1,080) | | | (1,020) | (1,020) |
|--------------------------------|-------------------------------------|--------|--------|---------|---------|----------|---------|----------|
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| | Account Number & Title | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| 12/30/17 | | | | | | | | |
| 3697-3639 | CA ARTS COUNCIL #AIS-16-00134 | - | - | 9,180 | - | - | 1,020 | - |
| 3697-3657 | CALIFORNIA ARTS COUNCIL #AS-13-0318 | 1,104 | | - | - | - | - | - |
| 3697-3658 | CA ARTS COUNCIL #AS-14-0415 | 10,260 | 1,140 | | - | - | - | - |
| 3697-3659 | CA ARTS COUNCIL #AS-15-0503 | - | 9,720 | 1,080 | - | - | - | - |
| 3697-3694 | CA ARTS COUNCIL #AIS 16-00118 | - | - | - | - | - | 16,200 | - |
| Total Revenue | | 11,364 | 10,860 | 10,260 | - | - | 17,220 | - |
| | | | | | | | | |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| | Account Number & Title | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| 12/30/17 | | | | | | | | |
| 108-424-3639-4260 | CA ARTS COUNCIL #AIS-16-00134 | - | - | 10,200 | - | - | - | - |
| 108-424-3658-4260 | CONTRACTUAL SERVICES | 10,600 | - | - | - | - | - | - |
| 108-424-3658-4300 | DEPARTMENT SUPPLIES | 300 | - | - | - | - | - | - |
| 108-424-3658-4370 | MEETINGS, MEMBERSHIPS & TRAVEL | 500 | - | - | - | - | - | - |
| 108-424-3659-4260 | CONTRACTUAL SERVICES | - | 10,525 | - | - | - | - | - |
| 108-424-3694-4260 | CONTRACTUAL SERVICES | - | 275 | - | - | - | - | - |
| 108-424-3659-4300 | DEPARTMENT SUPPLIES | - | - | - | - | - | 9,636 | - |
| Operations & Maintenance Costs | | 11,400 | 10,800 | 10,200 | - | - | 9,636 | - |
| Total Appropriations | | 11,400 | 10,800 | 10,200 | - | - | 9,636 | - |
| | | | | | | | | |
| ANNUAL SURPLUS/DEFICIT | | (36) | 60 | 60 | - | - | | - |
| Ending Balance: | | | | (1,020) | (1,020) | | (1,020) | |

FUND OVERVIEW

The National Endowment for the Arts supports the creation of art that meets the highest standards of excellence, public engagement with diverse and excellent art, lifelong learning in the arts, and the strengthening of communities through the arts. Funding supports the Mariachi Master Apprentice Program (MMAP) that connects music masters with students to preserve mariachi music traditions through a quality after school apprentice program.

MMAP includes the following required elements:

1. Experience: Participants experience exemplary works of art, in live form where possible, to gain increased knowledge and skills in the art form.
2. Create: Informed by their experience in an art form, participants will create or perform art.
3. Assess: Student learning is measured and assessed according to either national or state arts education standards.

Fund: National Endowment for the Arts
Resp. Dept: Recreation & Community Services

| Beginning Fund Balance: | | (40,354) | | (37,090) | | (37,090) | | |
|--------------------------------|---------------------------------------|----------|---------|----------|----------|----------|----------|----------|
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | 12/30/17 | | | | | | |
| 3697-3618 | NATIONAL ENDOWMENT ARTS #16-5100-7054 | - | - | 57,000 | - | - | - | - |
| 3697-3638 | PARK GRANTS | - | 57,000 | - | - | - | - | - |
| 3697-3656 | ARTS EDUCATION GRT. NO. 13-5100-7047 | 57,000 | - | - | - | - | - | - |
| 3697-3678 | NATIONAL ENDOWMENT ARTS | - | - | - | - | 57,000 | - | - |
| Total Revenues | | 57,000 | 57,000 | 57,000 | - | 57,000 | - | - |
| | | | | | | | | |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | 12/30/17 | | | | | | |
| 109-424-3618-4260 | NAT. ENDOW. ARTS #16-5100-7054 | - | - | 37,090 | - | - | 17,910 | - |
| 109-424-3637-4260 | CONTRACTUAL SERVICES | - | 40,354 | 16,646 | - | - | - | - |
| 109-424-3638-4260 | CONTRACTUAL SERVICES | 35,070 | 21,930 | - | - | - | - | - |
| 109-424-3656-4260 | CONTRACTUAL SERVICES | 33,153 | - | - | - | - | - | - |
| 109-424-3678-4260 | CONTRACTUAL SERVICES | - | - | - | - | 57,000 | 8,072 | - |
| Operations & Maintenance Costs | | 68,223 | 62,284 | 53,736 | - | 57,000 | 25,982 | - |
| Total Appropriations | | 68,223 | 62,284 | 53,736 | - | 57,000 | 25,982 | - |
| | | | | | | | | |
| ANNUAL SURPLUS/DEFICIT | | (11,223) | (5,284) | 3,264 | - | - | - | - |
| Ending Balance: | | | | (37,090) | (37,090) | | (37,090) | |

MTA TRANSIT ORIENTED DEVELOPMENT (TOD) PLANNING GRANT

FUND NO. 113

FUND OVERVIEW

The MTA TOD Planning Grant will be used to prepare the City of San Fernando Transit Oriented Development Overlay Zone. As part of the planning process these grant funds will pay for city staff and urban planning professional services used to prepare the associated general plan element and map amendments, zone code and map amendment, and environmental assessment.

MAJOR PROJECTS/PROGRAMS

- Specific Plan 5 was completed and adopted by City Council in December 2017.

Fund: MTA TOD Planning Grant
Resp. Dept: Community Development

| Beginning Fund Balance: | | (62,652) | | (12,895) | | (36,491) | | |
|--------------------------------|------------------------------|----------|----------|----------|---------|----------|--------|----------|
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | 12/30/17 | | | | | | |
| 3670-3673 | METRO TOD PLANNING GRT PROG | 123,759 | 51,261 | 68,255 | - | - | - | - |
| Total Revenue | | 123,759 | 51,261 | 68,255 | - | - | - | - |
| | | | | | | | | |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | 12/30/17 | | | | | | |
| 113-150-3673-4101 | SALARIES-PERMANENT EMPLOYEES | - | - | - | - | - | - | - |
| Personnel Costs | | - | - | - | - | - | - | - |
| 113-150-3673-4270 | PROFESSIONAL SERVICES | 153,243 | 83,125 | 18,498 | - | 23,596 | 18,328 | - |
| Operations & Maintenance Costs | | 153,243 | 83,125 | 18,498 | - | 23,596 | 18,328 | - |
| Total Appropriations | | 153,243 | 83,125 | 18,498 | - | 23,596 | 18,328 | - |
| | | | | | | | | |
| ANNUAL SURPLUS/DEFICIT | | (29,484) | (31,864) | 49,757 | - | (23,596) | | - |
| Ending Balance: | | | | (12,895) | | (36,491) | | (36,491) |

ELDERLY NUTRITION PROGRAM/
PROGRAM INCOME

FUND NO. 115

FUND OVERVIEW

San Fernando provides home delivered meals through the Older Americans Act Elderly Nutrition Program. The goal of the program is to provide nutritious meals, nutrition education, and nutrition risk screening to individuals 60 years of age or over who are homebound by reason of illness or disability, or who are otherwise isolated. Program goals are targeted to the reduction of social isolation and the promotion of better health through nutrition.

Fund: Elderly Nutrition Program
Resp. Dept: Recreation & Community Services

| Beginning Fund Balance: | | | | 1 | - | - | - | - |
|--------------------------------|---------------------------------------|---------|---------|---------|---------|----------|------|----------|
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| 12/30/17 | | | | | | | | |
| 3697-3750 | SENIOR NUTRITION MEALS | 59,945 | 55,132 | 52,921 | - | - | - | - |
| 3697-3752 | HOME DELIVERED MEALS C2 | 41,531 | 40,831 | 36,591 | - | - | - | - |
| 3697-3753 | TITLE III-B TELEPHONE REASSURANCE PRG | 60 | 40 | 29 | - | - | - | - |
| 3901-3750 | SENIOR NUTRITION MEALS-CONTRIBUTION | 10,921 | 10,919 | 10,100 | - | - | - | - |
| 3901-3752 | HOME DELIVERED MEALS-CONTRIBUTION | 3,026 | 2,220 | 1,838 | - | - | - | - |
| Total Revenues | | 115,483 | 109,142 | 101,479 | - | - | - | - |
| | | | | | | | | |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| 12/30/17 | | | | | | | | |
| 115-422-3750-4260 | CONTRACTUAL SERVICES | 52,808 | 54,689 | 47,184 | - | - | - | - |
| 115-422-3750-4270 | PROFESSIONAL SERVICES | 14,992 | 8,869 | 11,959 | - | - | - | - |
| 115-422-3750-4300 | DEPARTMENT SUPPLIES | 3,067 | 2,494 | 3,878 | - | - | - | - |
| 115-422-3752-4260 | CONTRACTUAL SERVICES | 31,371 | 30,321 | 28,470 | - | - | - | - |
| 115-422-3752-4270 | PROFESSIONAL SERVICES | 10,503 | 9,950 | 7,200 | - | - | - | - |
| 115-422-3752-4390 | VEHICLE ALLOW & MILEAGE | 2,682 | 2,780 | 2,760 | - | - | - | - |
| 115-422-3753-4101 | SALARIES-PERMANENT EMPLOYEES | 60 | 40 | 29 | - | - | - | - |
| Operations & Maintenance Costs | | 115,483 | 109,142 | 101,480 | - | - | - | - |
| Total Appropriations | | 115,483 | 109,142 | 101,480 | - | - | - | - |
| | | | | | | | | |
| ANNUAL SURPLUS/DEFICIT | | - | 1 | (1) | - | - | | |
| Ending Balance: | | | | - | - | | | - |

Note: The County of Los Angeles will be managing the funtions of the Elderly Nutrition Program in FY 2017-2018.

CALIFORNIA STATE GRANT – HOUSING RELATED PARKS (HRP)

FUND NO. 118

FUND OVERVIEW

The Housing Related Parks (HRP) Program is administered by the California Department of Housing and Community Development. The purpose of the HRP Program is to increase the overall supply of housing affordable to lower income households by providing financial incentives to cities and counties with documented housing starts for newly constructed units affordable to very low or low-income households. The HRP Program provides assistance to cities and counties by offering grants for the creation of new parks or rehabilitation or improvements to existing parks.

MAJOR PROJECTS/PROGRAMS

- Received grant in 2017 to make improvements at Layne Park.

Fund: Housing Related Parks Grant
Resp. Dept: Public Works

| Beginning Fund Balance: | | - | - | - | | | | |
|-----------------------------------|------------------|-----------------|---------------|---------------|----------------|-----------------|-------------|-----------------|
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | 12/30/17 | | | | | | |
| 3697-0881 | STATE FUNDS | - | 188,050 | - | - | 113,650 | - | - |
| Total Revenues | | - | 188,050 | - | - | 113,650 | - | - |
| | | | | | | | | |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | 12/30/17 | | | | | | |
| 118-423-0000-4500 | CAPITAL EXPENSE | - | 165,179 | - | - | - | - | - |
| 118-423-0000-4600 | CAPITAL PROJECTS | - | 22,871 | - | - | 113,650 | - | - |
| <i>Capital Projects</i> | | - | 188,050 | - | - | 113,650 | - | - |
| Total Appropriations | | - | 188,050 | - | - | 113,650 | - | - |
| | | | | | | | | |
| ANNUAL SURPLUS/DEFICIT | | - | - | - | - | - | - | - |
| Ending Balance: | | | | - | | - | | - |

COMMUNITY ORIENTED POLICING SERVICES (COPS) GRANT

FUND NO. 119

FUND OVERVIEW

The Office of Community Oriented Policing Service (COPS) of the Department of Justice awards competitive, discretionary grants directly to law enforcement agencies across the United States to assist in enhancing public safety through implementation of community policing strategies.

In Fiscal Year 2015-2016, the City received grant funding to partially fund an additional police officer position for three years.

MAJOR PROJECTS/PROGRAMS

- Police Officer hired to fill the position funded by the grant.

Fund: COPS Grant
Resp. Dept: Police Department

| | | Beginning Fund Balance: | | | - | (8,126) | (8,126) | |
|---|--------------------------------|-------------------------|----------|----------------|---------------|----------------|---------------|----------------|
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | 12/30/17 | | | | | | |
| 3696-3641 | COPS SAFE SCHOOLS | 65,699 | - | - | 40,159 | 40,159 | - | 51,483 |
| Total Revenue | | 65,699 | - | - | 40,159 | 40,159 | - | 51,483 |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | 12/30/17 | | | | | | |
| 119-225-3641-4101 | SALARIES-PERMANENT EMPLOYEES | - | - | 5,981 | 29,713 | 29,713 | 14,997 | 35,197 |
| 119-225-3641-4120 | O.A.S.D.I. | - | - | 87 | 426 | 426 | 217 | 510 |
| 119-225-3641-4126 | HEALTH INSURANCE | - | - | 689 | 2,810 | 2,810 | 1,377 | 3,085 |
| 119-225-3641-4124 | RETIREMENT | - | - | - | - | - | 1,746 | 4,273 |
| 119-225-3641-4128 | DENTAL INSURANCE | - | - | 90 | 270 | 270 | 135 | 270 |
| 119-225-3641-4129 | RETIREE HEALTH SAVINGS | - | - | 95 | 720 | 720 | 360 | 720 |
| 119-225-3641-4130 | WORKERS COMPENSATION INS. | - | - | 1,164 | 5,879 | 5,879 | 2,999 | 7,039 |
| 119-225-3641-4134 | LONG TERM DISABILITY INSURANCE | - | - | - | 240 | 240 | - | 288 |
| 119-225-3641-4136 | OPTICAL INSURANCE | - | - | 20 | 60 | 60 | 30 | 60 |
| 119-225-3641-4138 | LIFE INSURANCE | - | - | - | 41 | 41 | - | 41 |
| 119-225-3641-4105 | OVERTIME | 53,814 | - | - | - | - | - | - |
| <i>Personnel Costs</i> | | <i>53,814</i> | <i>-</i> | <i>8,126</i> | <i>40,159</i> | <i>40,159</i> | <i>21,861</i> | <i>51,483</i> |
| 119-225-3641-4220 | TELEPHONE | 3,173 | - | - | - | - | - | - |
| 119-225-3641-4300 | DEPARTMENT SUPPLIES | 6,736 | - | - | - | - | - | - |
| <i>Operations & Maintenance Costs</i> | | <i>9,909</i> | <i>-</i> | <i>-</i> | <i>-</i> | <i>-</i> | <i>-</i> | <i>-</i> |
| 119-225-3641-4500 | ****CAPITAL EXPENSES**** | 1,976 | - | - | - | - | - | - |
| <i>Capital Costs</i> | | <i>1,976</i> | <i>-</i> | <i>-</i> | <i>-</i> | <i>-</i> | <i>-</i> | <i>-</i> |
| Total Appropriations | | 65,699 | - | 8,126 | 40,159 | 40,159 | 21,861 | 51,483 |
| ANNUAL SURPLUS/DEFICIT | | - | - | (8,126) | - | - | - | - |
| Ending Balance: | | | | (8,126) | | (8,126) | | (8,126) |

ALCOHOL BEVERAGE CONTROL (ABC) GRANT

FUND NO. 120

FUND OVERVIEW

The Alcohol Beverage Control (ABC) grant is used to combat the illegal possession and consumption of alcohol by means of minor decoy, shoulder tap, teenage party prevention patrol, DUI saturation patrols and various ABC licensee compliance inspections.

Fund: ABC Alcohol Beverage Control Grant
Resp. Dept: Police

| | | Beginning Fund Balance: | | | | - | - | - |
|--------------------------------|--|-------------------------|--------|--------|---------|----------|-------|----------|
| REVENUES | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | 12/30/17 | | | | | | |
| 3696-3713 | ALCOHOLIC BEVERAGE CONTROL (ABC) GRANT | 21,065 | - | - | 41,783 | 41,783 | 3,145 | - |
| Total Revenues | | 21,065 | - | - | 41,783 | 41,783 | 3,145 | - |
| APPROPRIATIONS | | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | 2019 |
| Account Number & Title | | Actual | Actual | Actual | Adopted | Adjusted | YTD | Proposed |
| | | 12/30/17 | | | | | | |
| 120-225-0000-4105 | OVERTIME | 15,800 | - | - | 31,933 | 31,933 | 6,194 | - |
| 120-225-0000-4120 | O.A.S.D.I. | 228 | - | - | 463 | 463 | 90 | - |
| 120-225-0000-4130 | WORKER'S COMPENSATION INS. | 3,136 | - | - | 6,387 | 6,387 | 1,234 | - |
| Personnel Costs | | 19,164 | - | - | 38,783 | 38,783 | 7,518 | - |
| 120-225-0000-4300 | DEPARTMENT SUPPLIES | | | | 500 | 500 | - | - |
| 120-225-0000-4360 | PERSONNEL TRAINING | 1,900 | - | - | 2,500 | 2,500 | 2,242 | - |
| Operations & Maintenance Costs | | 1,900 | - | - | 3,000 | 3,000 | 2,242 | - |
| Total Appropriations | | 21,064 | - | - | 41,783 | 41,783 | 9,760 | - |
| ANNUAL SURPLUS/DEFICIT | | 1 | - | - | - | - | | - |
| Ending Balance: | | | | - | - | | | |



SECTION VI.

APPENDIX



CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2018-2019

**Capital Improvement Program
Existing Project Status**

| Project Number | Category | Project Name | Status |
|-----------------------|----------------------------------|---|--|
| 0000 | Traffic Signal Improvements | HSIP Cycle 8 Traffic Signal Improvements | Identifying Schedule Est. Completion: TBD |
| 0000 | Parking Lot Improvements | Parking Lots Re-Surfacing Project | Ongoing |
| 0159 | Street and Sidewalk Improvements | San Fernando Road Resurfacing Project - CDBG | In Design Est. Completion: June 2019 |
| 0510 | Traffic Signal Improvements | Citywide Traffic Signal Synchronization Project | Preparing RFP Est. Completion: June 2022 |
| 0551 | Traffic and Pedestrian Safety | Pacoima Wash Bikeway Project | In Design Est. Completion: Oct. 2019 |
| 0552 0553 | Traffic and Pedestrian Safety | Safe Routes to School Project- Cycles 1 and 2 | In Design Est. Completion: April 2019 |
| 0560 | Street and Sidewalk Improvements | SB1:Annual Street Resurfacing Project | RFP Process Est. Completion: Feb 2019 |
| 0763 | Facility Improvements | SF Regional Park Infiltration System Project | In Design Est. Completion: Jan 2019 |
| 3661 | Facility Improvements | Compressed Natural Gas (CNG) Fueling Station Improvements | Under Construction Est. Completion: July 2018 |
| 3699 | Facility Improvements | Electric Vehicle Charging Stations | Under Construction Est. Completion: August 2018 |
| 6673 | Street and Sidewalk Improvements | Glenoaks Blvd Resurfacing Project | In Design Est. Completion: Feb 2020 |
| 6676 | Street and Sidewalk Improvements | Truman Street Revitalization Project | In Design Est. Completion: July 2018 |
| 0635/0000 | Water Improvements | Water Related Projects | Ongoing |
| 6673/0000 | Sewer Improvements | Sewer Related Projects | Ongoing |

Title: HSIP Cycle 8 Traffic Signal Improvements**Category: Traffic Signals****Project: XXXX**

| SOURCES | | |
|-----------------------|----------------|--------------|
| Fund | Account Number | Allocation |
| HSIP Grant | | \$ 1,096,000 |
| | | \$ |
| | | |
| Total Sources: | | \$ |

| USES | | |
|---|----------------|---------------------|
| Activity | Account Number | Cost |
| Design | | \$ 65,600 |
| Construction Engineering | | \$ 93,700 |
| Construction | | \$ 936,700 |
| Project Administration | | \$ |
| | | \$ |
| Expenditures-to-Date (if applicable) | | |
| | | |
| | | |
| Total Uses | | \$ 1,096,000 |

| ACTIVITY | START | DURATION | MONTH | | | | | | | | | | | |
|---------------------|-------|----------|-------|---|---|---|---|---|---|---|---|---|---|---|
| | | | J | A | S | O | N | D | J | F | M | A | M | J |
| Project Duration | | 210 Days | | | | | | | | | | | | |
| Design Period | TBD | 72 Days | | | | | | | | | | | | |
| Specs & Bidding | TBD | 140 Days | | | | | | | | | | | | |
| Construction Period | TBD | 240 Days | | | | | | | | | | | | |

Project Description:

The project includes the installation of larger signal heads, additional street lighting and protected left turn signal phases where left turns currently exist and all appurtenant work necessary to have a fully functional system. A total of nine intersection form part of this project. The intersections include: First Street at Hubbard Avenue; First Street at N Maclay Avenue; San Fernando Road at N Brand Boulevard; San Fernando Road at N Maclay Avenue; San Fernando Road at Hubbard Avenue; Truman Street at Wolfskill Street; Truman Street at N Brand Boulevard; Truman Street at N Maclay Avenue and Truman Street at Hubbard Avenue.

Requires City Council action to accept the grant award and appropriate the funds.

Title: Parking Lot Improvements

Category: Improvements

Project: 0000

| SOURCES | | FY 18-19 | FY 19-20 |
|--------------------------------|----------------|-------------------|------------|
| Fund | Account Number | Allocation | Allocation |
| Parking Meter Revenue- Streets | 029-3850-0000 | \$ 150,000 | \$ |
| Pavement Management | 050-3800-0000 | \$ 13,300 | \$ |
| | | | |
| Total Sources: | | \$ 163,600 | \$ |

| USES | | | |
|--------------------------------------|--|-------------------|-----------|
| Activity | Account Number | Cost | |
| Re-paving of City Owned Parking Lots | 029-335-0000-4300 050-311-0000-4633 | \$ 163,300 | \$ |
| | | | |
| Total Uses | | \$ 163,300 | \$ |

| ACTIVITY | START | DURATION | | | | | | | | | | | | |
|-------------------------|-------|----------------|--|---|---|---|---|---|---|---|---|---|--|--|
| | | | | J | A | S | J | F | M | A | M | J | | |
| Project Duration | | 60 Days | | | | | | | | | | | | |
| Procurement Process | TBD | 30 Days | | | | | | | | | | | | |
| Construction | TBD | 30 Days | | | | | | | | | | | | |

Project Description:

Re-surfacing of City owned parking lots.

Title: San Fernando Road Resurfacing Project - CDBG

Category: Street and Sidewalk Improvements

Project: 0159

| SOURCES | | |
|-----------------------|----------------|-------------------|
| Fund | Account Number | Allocation |
| CDBG | 026-3693-0159 | \$ 225,307 |
| | | |
| Total Sources: | | \$ 225,370 |

| USES | | |
|---|-------------------|-------------------|
| Activity | Account Number | Cost |
| Inspection | 026-311-0159-4600 | \$ 10,000 |
| Construction | 026-311-0159-4600 | \$ 195,370 |
| Contingency (10%) | 026-311-0159-4600 | \$ 20,000 |
| | | |
| Expenditures-to-Date (if applicable) | | |
| | | |
| | | |
| Total Uses | | \$ 225,370 |

| ACTIVITY | START | DURATION | MONTH | | | | | | | | | | | |
|---------------------|-------|----------|-------|---|---|---|---|---|---|---|---|---|---|---|
| | | | J | A | S | O | N | D | J | F | M | A | M | J |
| Project Duration | | 240 Days | | | | | | | | | | | | |
| Design Period | Sept | 90 Days | | | | | | | | | | | | |
| Specs & Bidding | Jan | 90 Days | | | | | | | | | | | | |
| Construction Period | Apr | 60 Days | | | | | | | | | | | | |

Project Description:

Resurfacing San Fernando Road from S. Huntington Street to Kalisher Street; includes removing and replacing sidewalk, curb and gutter and trees.

Title: Citywide Traffic Signal Synchronization Project

Category: Street Synchronization

Project: 0510

| SOURCES | | |
|-----------------------|----------------|-------------------|
| Fund | Account Number | Allocation |
| Prop C 25% Grant | 009-3686-0510 | \$ 775,376 |
| Measure M | 024-3210-0510 | \$ 193,844 |
| | | |
| Total Sources: | | \$ 969,220 |

| USES | | |
|---|-----------------------|-------------------|
| Activity | Account Number | Cost |
| Design | 009/024-371-0510-4600 | \$ 414,000 |
| Construction Engineering | 009/024-371-0510-4600 | \$ 97,684 |
| Construction | 009/024-371-0510-4600 | \$ 360,614 |
| Project Administration | 009/024-371-0510-4600 | \$ 96,922 |
| | | |
| Expenditures-to-Date (if applicable) | | |
| | | |
| | | |
| Total Uses | | \$ 969,220 |

| ACTIVITY | START | DURATION | MONTH | | | | | | | | | | | | |
|---------------------|-------|------------|-------|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | J | A | S | O | N | D | J | F | M | A | M | J |
| Project Duration | | 210 Days | | | | | | | | | | | | | |
| Design Period | Jul | 60 Days | | | | | | | | | | | | | |
| Specs & Bidding | Sep | 60 Days | | | | | | | | | | | | | |
| Construction Period | Nov | 1,305 Days | | | | | | | | | | | | | |

Project Description:

The proposed project will improve the flow of traffic along two major north-south arterials and four major east-west arterials within the City as well as improve the efficiency of LACMTA bus line operations by providing bus speed improvements that will reduce traffic queuing.

The project consists of the synchronization of 35 signalized intersections along the following arterials within the City of San Fernando: Truman Street, Hubbard Street, Maclay Avenue, Glenoaks Boulevard, Brand Boulevard and San Fernando Mission Boulevard.

Title: Pacoima Wash Bikeway Project
Category: Traffic and Pedestrian Safety
Project: 0551

| SOURCES | | |
|-----------------------|----------------|---------------------|
| Fund | Account Number | Allocation |
| ATP Cycle 3 | 010-3686-0551 | \$ 973,000 |
| AQMD/MSRC AB2766 | 010-XXXX-0551 | \$ 354,000 |
| | | |
| Total Sources: | | \$ 1,327,000 |

| USES | | |
|---|---------------------------|---------------------|
| Activity | Account Number | Cost |
| Engineering | 010/012/016-311-0551-4600 | \$ 361,000 |
| Construction | 010/012/016-311-0551-4600 | \$ 1,200,000 |
| Contingency (10%) | 010/012/016-311-0551-4600 | \$ 120,000 |
| | | |
| Expenditures-to-Date (if applicable) | | |
| | | \$ 0 |
| | | |
| Total Uses | | \$ 1,681,000 |

| ACTIVITY | START | DURATION | MONTH | | | | | | | | | | | |
|-------------------------|-------|-----------------|-------|---|---|---|---|---|---|---|---|---|---|---|
| | | | J | A | S | O | N | D | J | F | M | A | M | J |
| Project Duration | | 270 Days | | | | | | | | | | | | |
| Design Period | | Complete | | | | | | | | | | | | |
| Specs & Bidding | Jan | 90 Days | | | | | | | | | | | | |
| Construction Period | 18/19 | 180 Days | | | | | | | | | | | | |

Project Description:

Construct bike path that extends the full 1.6-mile length of the Pacoima Wash within the City of San Fernando, from roughly San Fernando Road to Foothill Boulevard. It will also connect with the City's existing rail-with-trail bike path that runs between San Fernando Road and the Metrolink railroad tracks.

May require additional appropriation to complete the project.

Title: Safe Routes to School Project – Cycles 1 and 2

Category: Traffic and Pedestrian Safety

Project: 0552 (Cycle 1);

0553 (Cycle 2)

| SOURCES | | |
|---------------------------------|----------------|---------------------|
| Fund | Account Number | Allocation |
| Safe Routes to School (Cycle 1) | 010-3686-0552 | \$ 994,124 |
| Safe Routes to School (Cycle 2) | 010-3686-0553 | \$ 999,850 |
| Measure R (Match) | 012-3946-0000 | \$ 1,137,165 |
| | | \$ |
| Total Sources: | | \$ 3,131,139 |

| USES | | |
|---|----------------------------|---------------------|
| Activity | Account Number | Cost |
| Inspection | 010/012-311-0552/0553-4600 | \$ 60,500 |
| Engineering/Design | 012-311-0552/0553-4600 | \$ 307,185 |
| Construction | 010/012-311-0552/0553-4600 | \$ 1,940,414 |
| Contingency (15%) + Local Match | 012-311-0552/0553-4600 | \$ 823,040 |
| | | |
| Expenditures-to-Date (if applicable) | | |
| Preliminary Planning/Design | | \$ |
| | | |
| Total Uses | | \$ 3,131,139 |

| ACTIVITY | START | DURATION | MONTH | | | | | | | | | | | |
|------------------------------------|-------|----------|-------|---|---|---|---|---|---|---|---|---|---|---|
| | | | J | A | S | O | N | D | J | F | M | A | M | J |
| Project Duration | | 480 Days | | | | | | | | | | | | |
| Design Period | Nov | Complete | | | | | | | | | | | | |
| Specs & Bidding, Caltrans Approval | Jan | 210 Days | | | | | | | | | | | | |
| Construction Procurement | Aug | 60 Days | | | | | | | | | | | | |
| Construction Period | Oct | 210 Days | | | | | | | | | | | | |

Project Description:

Safe Routes to School Project - Cycles 1 and 2 - consist of safety improvements around the vicinities of three elementary schools and one middle school. The improvements include perpendicular curb ramps, raised crosswalks, chicanes, chokers, pedestrian refuge islands, medians, bulb outs, lane reductions for drop-off/pick-up loading zones, high visibility crosswalks, bicycle lanes, advanced stop bars and legends, solar flashers, countdown signals and signage. The City was awarded a grant for \$994,124 for the Federal Cycle 1 Safe Routes to School (SRTS) Program in 2007 and \$999,850 for Federal Cycle 2 SRTS in 2009. The City's combined required match for both projects is \$525,758.

Title: SB1: Annual Street Resurfacing Project
Category: Street and Sidewalk Improvements
Project: 0560

| SOURCES | | |
|-----------------------|----------------|---------------------|
| Fund | Account Number | Allocation |
| SB1 | 025-3623-0560 | \$ 406,616 |
| Gas Tax | 011-3210-0560 | \$ 175,000 |
| Measure R | 012-3210-0560 | \$ 225,000 |
| Measure M | 024-3210-0560 | \$ 250,000 |
| Prop C | 008-3210-0560 | \$ 385,130 |
| Water Fund | 070-3810-0560 | \$ 550,000 |
| Sewer Fund | 072-3745-0560 | \$ 185,000 |
| | | |
| Total Sources: | | \$ 2,176,746 |

| USES | | |
|---|----------------------------------|---------------------|
| Activity | Account Number | Cost |
| Street Construction | 025/011/012/08/024-311-0560-4600 | \$ 1,153,397 |
| Utilities Construction | 070/072-311-0560-4600 | \$ 588,000 |
| Contingency (20%) | 012/008-311-0560-4600 | \$ 435,349 |
| | | |
| Expenditures-to-Date (if applicable) | | |
| | | \$ |
| Total Uses | | \$ 2,176,746 |

| ACTIVITY | START | DURATION | MONTH | | | | | | | | | | | |
|---------------------|-------|----------|-------|---|---|---|---|---|---|---|---|---|---|---|
| | | | J | A | S | O | N | D | J | F | M | A | M | J |
| Project Duration | | 210 Days | | | | | | | | | | | | |
| Design Period | Jul | 30 Days | | | | | | | | | | | | |
| Specs & Bidding | Aug | 60 Days | | | | | | | | | | | | |
| Construction Period | Oct | 120 Days | | | | | | | | | | | | |

Project Description:

The project will consist of: street repaving; repairs to sidewalks; drive approaches and curb and gutter; installation of access ramps; striping and pavement markings; water/sewer upgrades and repairs. The streets that make up the project include:

- Alexander Street between Library Street and Lucas Street
- N Workman Street between Glenoaks Boulevard and Seventh Street
- Lazard St between Fourth Street and Glenoaks Boulevard
- Lucas Street between N Workman Street and Orange Grove Avenue

Title: Compressed Natural Gas (CNG) Fueling Station Improvements**Category: Facility Improvements****Project: 3661**

| SOURCES | | |
|-----------------------|----------------|---------------------|
| Fund | Account Number | Allocation |
| FTA Grant | 010-3940-3661 | \$ 1,339,460 |
| AQMD/MSRC Grant | 010-3686-3697 | \$ 387,091 |
| AB 2766 | 016-3605-0000 | \$ 35,000 |
| | | |
| Total Sources: | | \$ 1,761,551 |

| USES | | |
|---|-----------------------|---------------------|
| Activity | Account Number | Cost |
| Project Management | 010/016-310-3661-4600 | \$ 25,000 |
| Staff | 010/016-310-3661-4600 | \$ 55,000 |
| Construction | 010/016-310-3661-4600 | \$ 1,436,000 |
| Contingency (15%) | 010/016-310-3697-4600 | \$ 220,400 |
| | | |
| Expenditures-to-Date (if applicable) | | |
| Planning/Design | 010/016-310-3661-4600 | \$ 25,151 |
| | | |
| Total Uses | | \$ 1,761,551 |

| ACTIVITY | START | DURATION | MONTH |
|-------------------------|-------|----------------|-------------------------|
| | | | J A S O N D J F M A M J |
| Project Duration | | 30 Days | |
| Design Period | | Complete | |
| Specs & Bidding | | Complete | |
| Construction Period | | 30 Days | |

Project Description:

CNG fueling station upgrades at the City facility located at 120 Macneil Street. Project includes design, engineering, fabrication, installation, commissioning, testing and training associated with the CNG station equipment upgrades. This project is financed in part with Federal funds and requires compliance with applicable laws and regulations.

Title: Electric Vehicle Charging Stations**Category: Facility Improvements****Project: 3699**

| SOURCES | | |
|-----------------------|----------------|-------------------|
| Fund | Account Number | Allocation |
| AQMD/MSRC Grant | 010-3686-3699 | \$ 100,000 |
| Parking Lot Fund | 029- | \$ 100,000 |
| | | |
| Total Sources: | | \$ 200,000 |

| USES | | |
|--|-----------------------|-------------------|
| Activity | Account Number | Cost |
| Electrical | 010/029-335-3699-4600 | \$ 17,479 |
| Trenching | 010/029-335-3699-4600 | \$ 7,000 |
| Equipment & Installation | 010/029-335-3699-4600 | \$ 47,300 |
| Contingency (10%) + Additional Funds Available | 010/029-335-3699-4600 | \$ 128,221 |
| | | \$ |
| Expenditures-to-Date (if applicable) | | |
| | | |
| | | |
| Total Uses | | \$ 200,000 |

| ACTIVITY | START | DURATION | MONTH |
|-------------------------|-------|----------------|-------------------------|
| | | | J A S O N D J F M A M J |
| Project Duration | | 60 Days | |
| Design Period | | Complete | |
| Specs & Bidding | | Complete | |
| Construction Period | July | 60 Days | |

Project Description:

The project consists of installing a total of five, "Level II" type dual port EV stations with the capacity to charge a total of 10 vehicles; two vehicles per station. Each station will display signage with relevant contact information in the event of service malfunction and meet all current Society of Automotive Engineers J1772 standards. All energy costs related to operating the EV stations will be funded through user fees associated with vehicle charging. The stations will be located at the following locations: 1) City Hall Parking Lot, 2) Downtown Parking Lot/Structure No. 2, 3) Downtown Parking Lot No. 4, 4) Downtown Parking Lot No. 5, and 5) Downtown Park Lot Nos. 8/10.

Title: Glenoaks Blvd. Resurfacing Project
Category: Street and Sidewalk Improvements
Project: 6673

| SOURCES | | |
|-----------------------|----------------|---------------------|
| Fund | Account Number | Allocation |
| Measure R | 012-3946-6673 | \$ 1,461,773 |
| HSIP Cycle 7 | 010-3686-6673 | \$ 1,380,000 |
| Cal Recycle Grant* | 010-3686-6673 | \$ 44,000 |
| | | |
| Total Sources: | | \$ 2,885,773 |

| USES | | |
|---|------------------------|---------------------|
| Activity | Account Number | Cost |
| Design | 012-311-6673-4600 | \$ 229,994 |
| Construction | 010/012/-311-6673-4600 | \$ 2,458,279 |
| Contingency (15%) | 12-311-6673-4600 | \$ 197,500 |
| | | |
| Expenditures-to-Date (if applicable) | | |
| | | \$ |
| | | |
| Total Uses | | \$ 2,888,573 |

| ACTIVITY | START | DURATION | MONTH | | | | | | | | | | | |
|------------------------------------|-------|-----------------|-------|---|---|---|---|---|---|---|---|---|---|---|
| | | | J | A | S | O | N | D | J | F | M | A | M | J |
| Project Duration | | 270 Days | | | | | | | | | | | | |
| Design Period | | | | | | | | | | | | | | |
| Specs & Bidding, Caltrans Approval | May | 90 Days | | | | | | | | | | | | |
| Construction Procurement | Aug | 90 Days | | | | | | | | | | | | |
| Construction Period | Oct | 90 Days | | | | | | | | | | | | |

Project Description:

Asphalt improvements and re-pavement of Glenoaks Boulevard from East City Limit to West City Limit; including water and sewer repair, construction of median islands and traffic signal upgrades.

Title: Truman Street Revitalization Project
Category: Street and Sidewalk Improvements
Project: 6676

| SOURCES | | |
|-----------------------|----------------|-------------------|
| Fund | Account Number | Allocation |
| TCSP | 010-3686-6676 | \$ 236,154 |
| Prop C | 008-3686-6676 | \$ 71,064 |
| | | |
| Total Sources: | | \$ 307,218 |

| USES | | |
|---|-----------------------|-------------------|
| Activity | Account Number | Cost |
| Construction | 010/008-311-6676-4600 | \$ 233,510 |
| Alternative Work | 010/008-311-6676-4600 | \$ 15,000 |
| Contingency (15%) | 008-311-6676-4600 | \$ 49,702 |
| | | |
| Expenditures-to-Date (if applicable) | | |
| Grant Administration | | \$ 9,006 |
| | | |
| Total Uses | | \$ 307,218 |

| ACTIVITY | START | DURATION | MONTH |
|-------------------------|-------|----------------|-------------------------|
| | | | J A S O N D J F M A M J |
| Project Duration | | 30 Days | |
| Design Period | | Complete | |
| Specs & Bidding | | Complete | |
| Construction Complete | | 30 Days | |

Project Description:

Resurfacing Truman Street from Brand Boulevard to San Fernando Mission Road; includes removing and replacing sidewalk, curb and gutter and trees.



WATER SYSTEM CAPITAL IMPROVEMENT PROGRAM

**FISCAL YEAR 2018-2019
&
FISCAL YEAR 2019-2020**

Title: Water Main Replacement Project**Category: Water Improvements****Project: 0635**

| SOURCES | | FY 18-19 | FY 19-20 |
|-----------------------|----------------|-------------------|---------------------|
| Fund | Account Number | Allocation | Allocation |
| Sale of Water | 070-3810-0000 | \$ 569,000 | \$ 1,140,000 |
| | | | |
| Total Sources: | | \$ 569,000 | \$ 1,140,000 |

| USES | | | |
|----------------------------------|-------------------|-------------------|---------------------|
| Activity | Account Number | Cost | |
| Main Replacement Various Streets | 070-385-0635-4600 | \$ 569,000 | \$ 1,140,000 |
| | | | |
| Total Uses | | \$ 569,000 | \$ 1,140,000 |

| ACTIVITY | START | DURATION | MONTH |
|-------------------------|---------|-------------------|-------------------------|
| | | | J A S O N D J F M A M J |
| Project Duration | | Continuous | |
| Design Period | Various | 90 Days | |
| Specs & Bidding | Various | 60 Days | |
| Construction Period | Various | 120 Days | |

Project Description:

Annual and emergency water main replacement projects FY 18-19 & 19-20.

Title: Water Master Plan Project

Category: Water Improvements

Project: 0000

| SOURCES | | FY 18-19 | FY 19-20 |
|-----------------------|----------------|------------------|------------|
| Fund | Account Number | Allocation | Allocation |
| Sale of Water | 070-3810-0000 | \$ 80,000 | \$ |
| | | | |
| Total Sources: | | \$ 80,000 | \$ |

| USES | | | |
|-------------------|-------------------|------------------|-----------|
| Activity | Account Number | Cost | |
| Water Master Plan | 070-385-0000-4270 | \$ 80,000 | |
| | | | |
| Total Uses | | \$ 80,000 | \$ |

| ACTIVITY | START | DURATION | MONTH | | | | | | | | | | | | |
|---------------------|-------|----------|-------|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | J | A | S | O | N | D | J | F | M | A | M | J |
| Project Duration | | 270 Days | | | | | | | | | | | | | |
| Design Period | Oct | 90 Days | | | | | | | | | | | | | |
| Specs & Bidding | Jul | 60 Days | | | | | | | | | | | | | |
| Construction Period | Sep | 120 Days | | | | | | | | | | | | | |

Project Description:

Annual and emergency water main replacement projects and needed equipment FY 18-19 & 19-20.

Title: Water Network/GPS Data Conversion

Category: Technology Improvements

Project: 0000

| SOURCES | | FY 18-19 | FY 19-20 |
|-----------------------|----------------|------------------|------------|
| Fund | Account Number | Allocation | Allocation |
| Sale of Water | 070-3810-0000 | \$ 80,000 | |
| | | | |
| Total Sources: | | \$ 80,000 | |

| USES | | | |
|-----------------------------------|-------------------|------------------|--|
| Activity | Account Number | Cost | |
| Water Network/GPS Data Conversion | 070-385-0000-4270 | \$ 80,000 | |
| | | | |
| Total Uses | | \$ 80,000 | |

| ACTIVITY | START | DURATION | MONTH | | | | | | | | | | | |
|------------------|-------|----------|-------|---|---|---|---|---|---|---|---|---|---|---|
| | | | J | A | S | O | N | D | J | F | M | A | M | J |
| Project Duration | | 280 Days | | | | | | | | | | | | |
| Procurement | Oct | 60 Days | | | | | | | | | | | | |
| Data Conversion | Dec | 120 Days | | | | | | | | | | | | |

Project Description:

Water Network/GPS Data Conversion for entire water network.

Title: Water Vehicle Replacement Project

Category: Vehicle Replacement

Project: 0000

| SOURCES | | FY 18-19 | FY 19-20 |
|----------------|----------------|------------|------------|
| Fund | Account Number | Allocation | Allocation |
| Sale of Water | 070-3810-0000 | \$ 157,000 | \$ |
| Total Sources: | | \$ 157,000 | \$ |

| USES | | | |
|-------------------------------|-------------------|------------|----|
| Activity | Account Number | Cost | |
| Chevy 2500HD - Vehicle # 8095 | 070-385-0000-4500 | \$ 90,000 | \$ |
| Utility Van- Vehicle #4470 | 070-385-0000-4500 | \$ 67,000 | |
| Total Uses | | \$ 157,000 | \$ |

| ACTIVITY | START | DURATION | MONTH |
|-------------------------|-------|-----------------|-------------------------|
| | | | J A S O N D J F M A M J |
| Project Duration | | 150 Days | |
| Design/Specs | Aug | 60 Days | |
| Procurement Process | Oct | 90 Days | |

Project Description:

Purchase of two new utility vehicles.

Title: Wrought Iron Fence Replacement: Upper Reservoir

Category: Water Facility Improvements

Project: 0000

| SOURCES | | FY 18-19 | FY 19-20 |
|-----------------------|----------------|-------------------|------------|
| Fund | Account Number | Allocation | Allocation |
| Sale of Water | 070-3810-0000 | \$ 135,000 | \$ |
| | | | |
| Total Sources: | | \$ 135,000 | \$ |

| USES | | | |
|-------------------------------------|-------------------|-------------------|-----------|
| Activity | Account Number | Cost | |
| Wrought Iron Fence: Upper Reservoir | 070-385-0000-4600 | \$ 135,000 | \$ |
| | | | |
| Total Uses | | \$ 135,000 | \$ |

| ACTIVITY | START | DURATION | MONTH |
|-------------------------|-------|-----------------|-------------------------|
| | | | J A S O N D J F M A M J |
| Project Duration | | 150 Days | |
| Procurement Process | Feb | 60 Days | |
| Construction Period | Apr | 90 Days | |

Project Description:

Installation of Wrought Iron Fence around Upper Reservoir for security purposes.

Title: Wrought Iron Fence Replacement: Lower Reservoir

Category: Water Facility Improvements

Project: 0000

| SOURCES | | FY 18-19 | FY 19-20 |
|-----------------------|----------------|-------------------|------------|
| Fund | Account Number | Allocation | Allocation |
| Sale of Water | 070-3810-0000 | \$ 135,000 | \$ |
| | | | |
| Total Sources: | | \$ 135,000 | \$ |

| USES | | | |
|-------------------------------------|-------------------|-------------------|-----------|
| Activity | Account Number | Cost | |
| Wrought Iron Fence: Lower Reservoir | 070-385-0000-4600 | \$ 135,000 | \$ |
| | | | |
| Total Uses | | \$ 135,000 | \$ |

| ACTIVITY | START | DURATION | MONTH | | | | | | | | | | | |
|---------------------|-------|----------|-------|---|---|---|---|---|---|---|---|---|---|---|
| | | | J | A | S | O | N | D | J | F | M | A | M | J |
| Project Duration | | 150 Days | | | | | | | | | | | | |
| Procurement Process | Oct | 60 Days | | | | | | | | | | | | |
| Construction Period | Dec | 90 Days | | | | | | | | | | | | |

Project Description:

Installation of Wrought Iron Fence around Lower Reservoir for security purposes.

SEWER SYSTEM CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2018-2019
&
FISCAL YEAR 2019-2020

Title: Sewer Main Replacement Project

Category: Sewer Improvements

Project: 0000

| SOURCES | | FY 18-19 | FY 19-20 |
|-----------------------|----------------|-------------------|---------------------|
| Fund | Account Number | Allocation | Allocation |
| Sewer Service Charges | 072-3745-0000 | \$ 985,000 | \$ 1,091,629 |
| | | | |
| Total Sources: | | \$ 985,000 | \$ 1,091,629 |

| USES | | | |
|--------------------------------------|-------------------|-------------------|--------------------|
| Activity | Account Number | Cost | |
| Sewer Rehabilitation Various Streets | 072-365-0000-4260 | \$ 250,000 | \$ 1,091,629 |
| | 072-365-0000-4600 | 735,000 | |
| | | | |
| Total Uses | | \$ 985,000 | \$1,091,629 |

| ACTIVITY | START | DURATION | MONTH |
|-------------------------|-------|-----------------|-------------------------|
| | | | J A S O N D J F M A M J |
| Project Duration | | 360 Days | |
| Design Period | TBD | Open | |
| Specs & Bidding | TBD | Open | |
| Construction Period | TBD | Open | |

Project Description:

Annual and emergency sewer main replacement projects FY 18-19 & 19-20.

Title: Citywide Closed Circuit Video Project

Category: Sewer Improvements

Project: 0000

| SOURCES | | FY 18-19 | FY 19-20 |
|-----------------------|----------------|-------------------|-------------------|
| Fund | Account Number | Allocation | Allocation |
| Sewer Service Charges | 072-3745-0000 | \$ 150,000 | \$ 150,000 |
| | | | |
| Total Sources: | | \$ 150,000 | \$ 150,000 |

| USES | | | |
|-------------------------------|-------------------|-------------------|-------------------|
| Activity | Account Number | Cost | |
| Citywide CCTV of Sewer System | 072-365-0000-4600 | \$ 150,000 | \$ 150,000 |
| | | | |
| Total Uses | | \$ 150,000 | \$ 150,000 |

| ACTIVITY | START | DURATION | MONTH | | | | | | | | | | | |
|-------------------------|-------|----------------|-------|---|---|---|---|---|---|---|---|---|---|---|
| | | | J | A | S | O | N | D | J | F | M | A | M | J |
| Project Duration | | 90 Days | | | | | | | | | | | | |
| Procurement | July | 60 Days | | | | | | | | | | | | |
| CCTV service | Sept | 30 Days | | | | | | | | | | | | |

Project Description:

Citywide sewer system CCTV two phases; conducted every five years.

Title: **Storm Water Master Plan Project**

Category: **Sewer Improvements**

Project: **0000**

| SOURCES | | FY 18-19 | FY 19-20 |
|-----------------------|----------------|------------|------------|
| Fund | Account Number | Allocation | Allocation |
| Sale of Water | 072-0745-0000 | \$ 80,000 | \$ |
| | | | |
| Total Sources: | | \$ | \$ |

| USES | | | |
|------------------------|-------------------|-----------|----|
| Activity | Account Number | Cost | |
| Stormwater Master Plan | 072-365-0000-4270 | \$ 80,000 | |
| | | | |
| Total Uses | | \$ 80,000 | \$ |

| ACTIVITY | START | DURATION | MONTH |
|-------------------------|-------|-----------------|-------------------------|
| | | | J A S O N D J F M A M J |
| Project Duration | | 240 Days | |
| Procurement Process | TBD | 60 Days | |
| Plan Creation | TBD | 180 Days | |

Project Description:

Update Stormwater Master Plan: The purpose of the Storm Water Management Plan (SWMP) is to revise, implement, and enforce a plan designed to reduce the discharge of pollutants from the Municipal Separate Storm Sewer (MS4), protect water quality, and satisfy water quality requirements.

Title: Sewer Vehicle Replacement

Category: Vehicle Replacement

Project: 0000

| SOURCES | | FY 18-19 | FY 19-20 |
|-----------------------|----------------|------------|------------|
| Fund | Account Number | Allocation | Allocation |
| Sewer Service Charges | 072-3745-0000 | \$ - | \$ 400,000 |
| Total Sources: | | \$ - | \$ 400,000 |

| USES | | | |
|--|-------------------|------|------------|
| Activity | Account Number | Cost | |
| Ford LNT-8000-Guzzler - Vehicle # 1258 | 072-365-0000-4500 | \$ - | \$ 400,000 |
| Total Uses | | \$ - | \$ 400,000 |

| ACTIVITY | START | DURATION | J | A | S | M |
|---------------------|--------|----------|---|---|---|---|
| Project Duration | | 90 Days | | | | |
| Design/Specs | July | 30 Days | | | | |
| Procurement Process | August | 60 Days | | | | |

Project Description:

Purchase of new sewer Guzzler.

Title: Sewer Vehicle Replacement

Category: Vehicle Replacement

Project: 0000

| SOURCES | | FY 18-19 | FY 19-20 |
|-----------------------|----------------|------------|------------|
| Fund | Account Number | Allocation | Allocation |
| Sewer Service Charges | 072-3745-0000 | \$ 70,000 | \$ - |
| | | | |
| Total Sources: | | \$ 70,000 | \$ - |

| USES | | | |
|-----------------------------|-------------------|-----------|------|
| Activity | Account Number | Cost | |
| Ford F-150 - Vehicle # 0597 | 072-365-0000-4500 | \$ 70,000 | \$ - |
| | | | |
| Total Uses | | \$ 70,000 | \$ - |

| ACTIVITY | START | DURATION |
|---------------------|-------|----------|
| | | |
| J A S J F M A M J | | |
| Project Duration | | 60 Days |
| Procurement Process | TBD | 60 Days |

Project Description:

Purchase of new utility vehicle.

Title: Sewer Vehicle Replacement

Category: Vehicle Replacement

Project: 0000

| SOURCES | | FY 18-19 | FY 19-20 |
|-----------------------|----------------|------------|------------|
| Fund | Account Number | Allocation | Allocation |
| Sewer Service Charges | 072-3745-0000 | \$ | \$ 70,000 |
| | | | |
| Total Sources: | | \$ | \$ 70,000 |

| USES | | | |
|-----------------------------|-------------------|------|-----------|
| Activity | Account Number | Cost | |
| Ford F-150 - Vehicle # 0597 | 072-365-0000-4500 | \$ | \$ 70,000 |
| | | | |
| Total Uses | | \$ | \$ 70,000 |

| ACTIVITY | START | DURATION | |
|-------------------------|-------|----------------|-------------------|
| | | | J A S J F M A M J |
| Project Duration | | 60 Days | |
| Procurement Process | TBD | 60 Days | |

Project Description:

Purchase of new utility vehicle (FY 19-20).