



SAN FERNANDO CITY COUNCIL  
REGULAR MEETING NOTICE AND AGENDA

JANUARY 7, 2019 – 6:00 PM

CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CA 91340

**CALL TO ORDER/ROLL CALL**

Mayor Joel Fajardo  
Vice Mayor Sylvia Ballin  
Councilmember Robert C. Gonzales  
Councilmember Antonio Lopez  
Councilmember Hector A. Pacheco

**PLEDGE OF ALLEGIANCE**

Led by Police Chief Anthony Vairo

**APPROVAL OF AGENDA**

**PRESENTATIONS**

- a) PRESENTATION BY METRO ON FIRST/LAST MILE PLANNING FOR THE EAST SAN FERNANDO VALLEY TRANSIT CORRIDOR  
Karen Swift, Los Angeles Metro Community Relations Manager
- b) PROCLAMATION SAN FERNANDO SCHOOL CHOICE WEEK – JANUARY 20-26  
Vice Mayor Sylvia Ballin

**DECORUM AND ORDER**

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Public members attending City Council meetings shall observe the same

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rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

### **PUBLIC STATEMENTS – WRITTEN/ORAL**

There will be a three (3) minute limitation per each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out the blue form located at the Council Chambers entrance and submit it to the City Clerk. When addressing the City Council please speak into the microphone and voluntarily state your name and address.

### **CITY COUNCIL - LIAISON UPDATES**

### **CONSENT CALENDAR**

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

#### **1) CONSIDERATION TO ADOPT RESOLUTION NO'S 18-122 AND 19-011 APPROVING THE WARRANT REGISTERS OF DECEMBER 17, 2018 AND JANUARY 7, 2019, RESPECTIVELY**

Recommend that the City Council:

- a. Adopt Resolution No. 18-122 approving the Warrant Register dated December 17, 2018; and
- b. Adopt Resolution No. 19-011 approving the Warrant Register dated January 7, 2019.

#### **2) CONSIDERATION TO APPROVE AN AGREEMENT WITH HDL SERVICES FOR TRANSACTIONS TAX AUDIT AND INFORMATION SERVICES AND ADOPT A RESOLUTION AUTHORIZING HDL SERVICES TO EXAMINE SALES, USE AND TRANSACTION TAX RECORDS**

Recommend that the City Council:

- a. Approve an Agreement (Contract No. 1902) with Hinderliter, de Llamas and Associates (HdL) for Transactions Tax Audit and Information Services; and

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- b. Adopt Resolution No. 7900 authorizing examination of Transactions and Use Tax records.

### **3) CONSIDERATION TO PURCHASE A 2019 FORD TRANSIT VAN T-350 FROM THE NATIONAL AUTO FLEET GROUP**

Recommend that the City Council:

- a. Approve the purchase of a 2019 Ford Transit Van (T-350) from National Auto Fleet Group through a cooperative purchasing contract with Sourcewell (formerly known as National Joint Power Alliance), contract #120716-NAF;
- b. Authorize the City Manager to execute a purchase Order with National Auto Fleet Group in an amount not to exceed \$64,472.93; and
- c. Designate Vehicle Number WA-4470 as surplus property and authorize the City Manager to dispose of as surplus property and send to auction.

### **4) CONSIDERATION TO APPROVE THE PURCHASE OF A 2019 FORD SUPER DUTY F-250 SRW XL 2WD WITH CARB CERTIFIED DEDICATED 19 GGE CNG SYSTEM**

Recommend that the City Council:

- a. Approve the purchase of a 2019 Ford Super Duty F250 SRW XL 2WD with Carb Certified Dedicated 19 GGE CNG System from National Auto Fleet Group through a cooperative purchasing contract with Sourcewell (formerly National Joint Power Alliance), contract #120716-NAF; and
- b. Authorize the City Manager to execute a Purchase Order with National Auto Fleet Group in an amount not to exceed \$42,709.65.

### **5) CONSIDERATION TO APPROVE PARTICIPATION IN THE SAN GABRIEL VALLEY REGION LAW ENFORCEMENT HOMELESS OUTREACH SERVICES TEAM GRANT PROGRAM**

Recommend that the City Council:

- a. Approve the Police Department's participation in the San Gabriel Valley Region Law Enforcement Homeless Outreach Services Team (HOST) grant program;
- b. Authorize the City Manager and the Police Chief the use of overtime for sworn police personnel that will be reimbursed by the HOST grant through the City of Pomona Police Department; and

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- c. Adopt budget Resolution No. 7901 appropriating operating grant revenue and expenditures in the amount of \$35,000 to account for overtime costs to be reimbursed through the HOST grant.

### **6) CONSIDERATION TO APPROVE HOMELESS CONNECT DAY AND THE USE OF THE CITY SEAL**

Recommend that the City Council:

- a. Approve Homeless Connect Day in the City of San Fernando to be held on February 21, 2019;
- b. Authorize the use of Las Palmas Park to host the event and waive any and all fees;
- c. Approve the use of the City seal on Homeless Connect Day print material and social media pursuant to City Council Resolution No. 6904;
- d. Authorize use of the City seal, City facilities, and waive fees for all future Homeless Connect Day events held in the City, with City Manager approval; and
- e. Authorize the Police Department to pursue donations to support the event.

### **7) CONSIDERATION TO AWARD A CONTRACT FOR SAN FERNANDO ROAD STREET IMPROVEMENTS BETWEEN SOUTH HUNTINGTON STREET AND SAN FERNANDO MISSION BOULEVARD, CDBG PROJECT NO. 601994-18 JOB NO. 7606, PLAN NO. P-729**

Recommend that the City Council:

- a. Approve plans and specifications for the San Fernando Road Street Improvements between South Huntington Street and San Fernando Mission Boulevard, Community Development Block Grant (CDBG) Project No. 601994-18 Job No. 7606, Plan No. P-729;
- b. Accept the lowest responsive bid from Palp Inc., DBA Excel Paving Company for construction of these improvements;
- c. Authorize the City Manager to execute a Construction Contract with Excel Paving Company (Contract No. 1900) for an amount not to exceed \$309,903;
- d. Authorize the use of an additional \$82,503 in funds awarded by the Community Development Commission;
- e. Authorize the use of \$58,020 of Measure M Funds to make up the (\$27,030) difference between the not to exceed contract amount for construction and the total amount of

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grant funds available for the project; plus, a 10% contingency (\$30,990) to cover the cost of unforeseen construction expenses; and

- f. Adopt Resolution No. 7899 amending the Fiscal Year 2018-2019 adopted budget appropriating the additional CDBG grant and Measure M expenditures and revenues for the San Fernando Road Street Improvements Project.

### **PUBLIC HEARING**

#### **8) CONSIDERATION TO ADOPT AN ORDINANCE AMENDING THE SAN FERNANDO MUNICIPAL CODE PERTAINING TO CITYWIDE MEDICINAL AND ADULT USE COMMERCIAL CANNABIS PROHIBITIONS AND REGULATIONS**

Recommend that the City Council:

- a. Conduct a Public Hearing;
- b. Pending public testimony, introduce for first reading, in title only, and waive further reading of Ordinance No. 1683 “An Ordinance of the City Council of the City of San Fernando, California, amending Chapter 22 (Businesses) and Chapter 106 (Zoning) to regulate commercial cannabis cultivation, distribution, manufacturing, and laboratory testing within certain specified zones and prohibit commercial cannabis retail (dispensaries and deliveries) and microbusinesses citywide except permitted medicinal cannabis delivery activities originating from licensed establishments outside of the City’s boundaries.”;
- c. Affirm the City’s determination that the proposed Ordinance is not subject to California Environmental Quality Act (CEQA), pursuant to State CEQA Guidelines Section 15061(b)(3) because the code amendment will not result in a direct or reasonably foreseeable indirect physical change in the environment, does not constitute a “project,” and has no potential for causing a significant effect on the environment. Further, Business and Professions Code Section 26055(h) exempts local ordinances, such as the proposed code amendment, from CEQA that authorizes commercial cannabis activity through discretionary review and approval, which this code amendment requires; and
- d. Direct staff as appropriate to confer with the Cannabis Ad Hoc Committee (Mayor Fajardo and Vice Mayor Ballin) to develop the application process, forms, and fees.

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### **ADMINISTRATIVE REPORTS**

**9) CONSIDERATION TO APPOINT A CITY COUNCIL AD HOC COMMITTEE TO REVIEW RESPONSES TO A REQUEST FOR PROPOSALS FOR FINANCIAL ADVISOR SERVICES RELATED TO THE CITY'S PENSION AND OTHER POST EMPLOYMENT BENEFIT LIABILITIES**

Recommend that the City Council appoint an Ad Hoc Committee to review proposals, interview firms, and recommend selection of a firm to the full City Council.

**10) REVIEW OF CITY COUNCIL PRIORITIES**

Recommend that the City Council review and discuss current City Council priorities.

**11) CONSIDERATION TO APPROVE A SOCIAL MEDIA POLICY**

Recommend that the City Council approve a Social Media Policy.

**12) CONSIDERATION TO APPROVE CITY COUNCIL LIAISON ASSIGNMENTS AND AD HOC AND STANDING COMMITTEES FOR 2018-2019**

This item is placed on the agenda by Mayor Joel Fajardo.

**13) CONSIDERATION TO REAPPOINT AN EDUCATION COMMISSIONER**

This item is placed on the agenda by Councilmember Hector A. Pacheco.

**14) DISCUSSION REGARDING A BALLOT MEASURE FOR CANNABIS REGULATION**

This item is placed on the agenda by Vice Mayor Sylvia Ballin.

**15) CONSIDERATION OF AMENDMENTS TO THE CAMPAIGN REFORM ORDINANCE IN THE SAN FERNANDO MUNICIPAL CODE**

Recommend that the City Council:

- a. Consider amendments to Chapter 2, Article 7 of the San Fernando Municipal Code regarding campaign reform; and
- b. Provide direction and feedback on potential amendments which would be brought back for adoption.

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## **STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

## **GENERAL COUNCIL COMMENTS**

## **ADJOURNMENT**

*I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.*

*Elena G. Chávez, CMC*

*City Clerk*

*Signed and Posted: January 3, 2019 (4:20 p.m.)*

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*Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website ([www.sfcity.org](http://www.sfcity.org)). These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at [www.sfcity.org](http://www.sfcity.org). In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 at least 48 hours prior to the meeting.*

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