



SAN FERNANDO CITY COUNCIL  
REGULAR MEETING NOTICE AND AGENDA

FEBRUARY 4, 2019 – 6:00 PM

CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CA 91340

**CALL TO ORDER/ROLL CALL**

Mayor Joel Fajardo  
Vice Mayor Sylvia Ballin  
Councilmember Robert C. Gonzales  
Councilmember Antonio Lopez  
Councilmember Hector A. Pacheco

**PLEDGE OF ALLEGIANCE**

Led by Personnel Manager Michael Okafor

**APPROVAL OF AGENDA**

**PRESENTATIONS**

- a) PRESENTATION BY METRO ON THE NORTH SAN FERNANDO VALLEY BUS RAPID TRANSIT PROJECT  
Karen Swift, Los Angeles Metro Community Relations Manager
- b) PRESENTATION REGARDING “THE ROAD TO 2020”  
Jesse Gonzalez and MaryCarmen Moran, Partnership Specialists, U.S. Census Bureau
- c) PRESENTATION ON MACLAY FAMILY HISTORY  
Jeanette-Marie Bassi and Bruce Gipson

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### **DECORUM AND ORDER**

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Public members attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

### **PUBLIC STATEMENTS – WRITTEN/ORAL**

There will be a three (3) minute limitation per each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out the blue form located at the Council Chambers entrance and submit it to the City Clerk. When addressing the City Council please speak into the microphone and voluntarily state your name and address.

### **CITY COUNCIL - LIAISON UPDATES**

### **CONSENT CALENDAR**

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

- 1) REQUEST TO APPROVE THE MINUTES OF JANUARY 22, 2019 – SPECIAL MEETING**
- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER**

Recommend that the City Council adopt Resolution No. 19-021 approving the Warrant Register.

- 3) CONSIDERATION TO APPROVE AN AMENDMENT TO THE WILLDAN ENGINEERING PROFESSIONAL SERVICES AGREEMENT FOR THE SAN FERNANDO TRAFFIC SIGNAL IMPROVEMENT PROJECT**

Recommend that the City Council:

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- a. Approve a first Amendment to the Willdan Engineering Professional Services Agreement (Contract No. 1893(a)) for design services related to the Highway Safety Improvement Program (HSIP) Cycle 8 Traffic Signal Improvements Project; and
- b. Authorize the City Manager, or designee, to execute all related documents.

**4) CONSIDERATION TO AUTHORIZE SUBMITTAL OF GRANT APPLICATION TO THE HEALTHY FOOD FINANCING INITIATIVE PROGRAM TO FUND THE ESTABLISHMENT AND OPERATION OF A FARMERS MARKET**

Recommend that the City Council:

- a. Authorize the preparation and submittal of a grant application to the Healthy Food Financing Initiative Grant in the amount of \$250,000 to fund the establishment and operation of a Farmers Market in the City of San Fernando;
- b. Authorize the City Manager or designee to accept the grant, if awarded;
- c. Authorize the City Manager or designee to execute all related grant documents required for receiving such grant funds pursuant to the terms and conditions of the grant; and
- d. Upon full execution of all grant-related documents, authorize the City Manager to amend the revenue and expenditure budgets to appropriate the grant funds and approve a \$20,000 budget enhancement for Fiscal Year 2019-2020.

**5) CONSIDERATION TO APPROVE FISCAL YEAR 2019-2020 LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT RESOLUTION INITIATING PROCEEDINGS AND ORDERING THE ENGINEER'S REPORT**

Recommend that the City Council:

- a. Adopt Resolution No. 7903 initiating the proceedings for the Fiscal Year 2019-2020 Levy of Annual Assessments for the Landscaping and Lighting Assessment District; and
- b. Order the preparation of the Engineer's Report.

**6) CONSIDERATION TO APPROVE A MEMORANDUM OF AGREEMENT FOR THE SAN FERNANDO CALLES VERDES PROJECT**

Recommend that the City Council:

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- c. Approve the Memorandum of Agreement (MOA) with TreePeople, Incorporated (Contract No. 1904) for the San Fernando Calles Verdes Project; and
- d. Authorize the City Manager or his designee to execute the MOA.

### **ADMINISTRATIVE REPORT**

#### **7) UPDATE REGARDING THE WILD HORSE CHILDREN’S FOUNDATION PARTNERSHIP**

Recommend that the City Council receive and file the update regarding the Wild Horse Children’s Foundation partnership.

#### **8) CONSIDERATION TO APPROVE A SOCIAL MEDIA POLICY**

Recommend that the City Council approve a Social Media Policy.

#### **9) DISCUSSION REGARDING A SOCIAL MEDIA POLICY AND ANY CONTRACTS OR REQUESTS FOR PROPOSALS RELATED TO INFORMATION TECHNOLOGY SERVICES**

This item is placed on the agenda by Vice Mayor Sylvia Ballin.

#### **10) DISCUSSION OF MEETINGS WITH POLICE DEPARTMENT PERSONNEL TO DISCUSS DEPARTMENT MATTERS AND RECRUITMENT**

This item is placed on the agenda by Vice Mayor Sylvia Ballin and Mayor Joel Fajardo.

#### **11) DISCUSSION AND PROCEDURE FOR REVIEW OF STATEMENTS OF ECONOMIC INTERESTS (FORM 700)**

This item is placed on the agenda by Mayor Joel Fajardo.

### **STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

### **GENERAL COUNCIL COMMENTS**

### **ADJOURNMENT**

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*I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.*

*Elena G. Chávez, CMC*

*City Clerk*

*Signed and Posted: January 31, 2019 (4:30 p.m.)*

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*Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website ([www.sfcity.org](http://www.sfcity.org)). These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at [www.sfcity.org](http://www.sfcity.org). In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 at least 48 hours prior to the meeting.*

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