

PROPOSED BUDGET

FISCAL YEAR

2019 - 2020

San Fernando, California





DIRECTORY OF OFFICIALS

FISCAL YEAR 2019-2020

ELECTED OFFICIALS

CITY COUNCIL

Mayor Joel Fajardo

Vice Mayor Sylvia Ballin

COUNCILMEMBERS
ROBERT C. GONZALES
ANTONIO LOPEZ
HECTOR A. PACHECO

<u>City Treasurer</u> Margarita Solis

EXECUTIVE MANAGEMENT

CITY MANAGER NICK KIMBALL

DEPUTY CITY MANAGER/ TIMOTHY HOU

DIRECTOR OF COMMUNITY DEVELOPMENT

CHIEF OF POLICE ANTHONY VAIRO

DIRECTOR OF FINANCE VACANT

DIRECTOR OF PUBLIC WORKS VACANT

DIRECTOR OF RECREATION AND JULIAN J. VENEGAS

COMMUNITY SERVICES

CITY CLERK ELENA G. CHÁVEZ



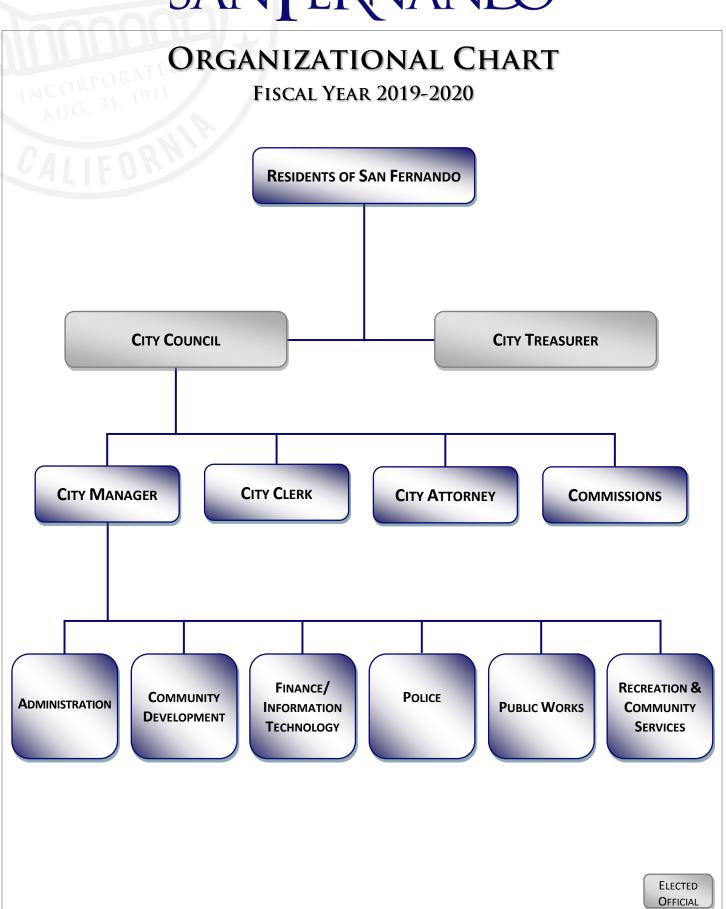






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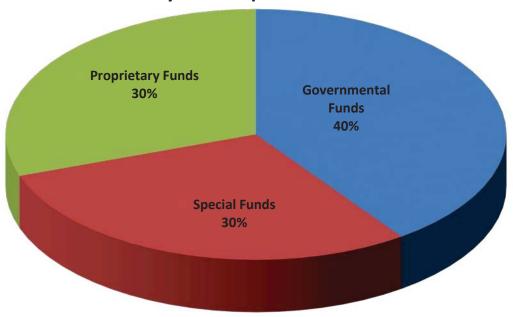
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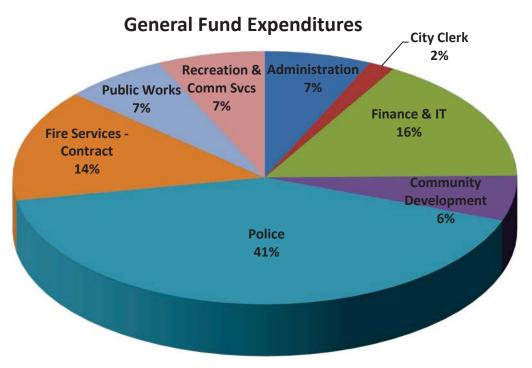


SECTION I. INTRODUCTION AND BACKGROUND





Total Budget: \$49,465,772



Total Budget: \$19,853,662



MEMORANDUM

To: Mayor Joel Fajardo and Councilmembers

From: Nick Kimball, City Manager

Date: May 20, 2019

Subject: Fiscal Year 2019-2020 Proposed Budget Message

I am pleased to present the City Manager's Proposed Budget for fiscal year (FY) 2019-2020. Through this Proposed Budget, the City continues to make positive strides toward stabilizing the finances. These strides have been achievable primarily through prudent long-term fiscal planning and targeted cost efficient partnerships that reduce costs with minimal impact on service levels to the community.

Budget Development

The FY 2019-2020 Budget is a Maintenance of Effort budget, which means it is based on providing the same level of service as FY 2018-2019. Departments were asked to prepare their FY 2019-2020 budgets assuming no Consumer Price Index (CPI) increase to operating budgets.

Enhancement requests by each department were carefully considered. The enhancements included in the Proposed Budget are required by law or contract, result in, or are offset by, additional revenue to the City, meet one of the citywide strategic goals, or provide a net long-term benefit to the City.

Economic Outlook

To develop the Proposed Budget, it is important to understand the projected direction of the economy. The national and state economies are in the midst of the longest recorded economic expansion. The economy has been on a long, slow recovery since the end of the Great Recession in 2009. As a nation, fundamentals are strong as we are experiencing record low unemployment (3.9%), private residential and non-residential investment has been increasing since 2016, personal consumption has been increasing since 2009 and the S&P 500 index remains at record levels. ¹

However, there is also a fair amount of uncertainty related to the impact the Trump Administration's fiscal policies will have on the economy, particularly related to international

FINANCE DEPARTMENT

¹ 2019 LAEDC Economic Forecast & Industry Outlook; https://laedc.org/wp-content/uploads/2019/02/LAEDC-2019-Economic-Forecast-Report.pdf

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trade with the People's Republic of China. The United States and China are the two largest economies in the world and the frosty trade relations between the two countries could have a major slowing impact on the global economy. Other global economic uncertainties, such as the status of "Brexit" and oil production, especially as it relates to sanctions on Iran, add to the global economic concerns.

Federal Economic Indicators

According to the Bureau of Economic Analysis, Gross Domestic Product, which is a measure of output for the US economy, grew 2.9% in 2018 and is expected to slow to about 2.2% in 2019 and 2.4% in 2020.²

The national job market has remained steady as the employment rate has dipped under 4.0%, which is below what economists refer to as "full employment." Employment is expected to remain strong with a forecasted Unemployment Rate of 3.5% and 3.1% in 2019 and 2020, respectively. Additionally, Real Personal Income has been steadily increasing, with a 2.2% increase in 2018 and forecasted increases of 2.7% and 2.5% in 2019 and 2020, respectively.

Low unemployment and increasing Personal Income is typically offset by increasing prices; however, the Consumer Price Index (CPI) increased 2.4% in 2018 and is forecasted to increase by 2.2% and 1.9% in 2019 and 2020, respectively. The CPI, which is a measure of price inflation, is closely monitored by the Federal Reserve Bank, which has held the federal funds rate at historic lows (i.e. less than 2%) for almost 10 years. After a number of rate increases in 2018, which increased the rate from 1.4% to 2.4% by year end, the Fed is expected to postpone additional increases to later in 2019 to avoid hampering economic growth.

In the short-term, due to strong domestic economic fundamentals, the United States economy is expected to continue slow and steady growth through 2019 and into early 2020.

State Economic Indicators

California's economy has also been steadily improving and, in many aspects, has outpaced the U.S. economy. California's Real Gross State Product (GSP) was 3.4% in 2018 and is forecasted to be 3.0% and 3.0% in 2019 and 2020, respectively. California's Personal Income Growth was 2.7% in 2018 and is forecasted to be 2.9% and 2.8% in 2019 and 2020, respectively. The State's unemployment rate was 4.2% in 2018 and is forecasted to be 3.7% and 3.4% in 2019 and 2020, respectively.

Despite the gains in productivity and wages, the most significant long term economic challenge for California is the scarcity and affordability of housing. Even with wage gains, housing is becoming less and less affordable. It is estimated that California needs to add at least 200,000

² 2019 LAEDC Economic Forecast & Industry Outlook; https://laedc.org/wp-content/uploads/2019/02/LAEDC-2019-Economic-Forecast-Report.pdf

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new housing units each year to meet demand, yet over the last few years, only 100,000 new units have been built each year. Construction activity is expected to increase moderately, but will likely still fall short. The state is likely to continue to impose legislation on local jurisdictions (similar to Proposed Senate Bill (SB) 50) to usurp local control and expedite construction of new housing units.

Implementation of Proposition 64, which legalized the adult use of recreational marijuana, has taken longer than expected; however, it is estimated to generate significant on-going tax revenues for the state. After an expected influx of tax dollars in 2019 and 2020, cannabis revenues will most likely level out after 2021 as the market normalizes.

Overall, the California economy is expected to remain strong through at least 2020. Beyond that, federal economic policies and housing affordability may begin to have a significant impact on the state economy.

Local Economic Indicators³

San Fernando's local economic indicators are best understood in the context of the greater Los Angeles County area. In 2018, San Fernando's unemployment rate was 4.9% compared to 5.1% in Los Angeles County. San Fernando's average household income was \$63,000 compared to \$94,900 for Los Angeles County. Median single family residential sales price in San Fernando in 2018 was \$497,000, which is below the median price for Los Angeles County is \$551,000. Although San Fernando's unemployment rate and median house prices were slightly less than the County in 2018, average household income was significantly less (33%) than the County. Additionally, the household size (3.97) was significantly greater than the County (3.00), which means the household income needs to support more family members. Consequently, similar to the State as a whole, housing affordability is a challenge locally.

Sales and property taxes have shown consistent growth over the last ten years. The decision by Sam's Club to close the San Fernando location in early 2018 had a significant impact as it was one of the City's top 5 revenue generating businesses. Staff is actively working with the property owner to identify a new tenant for the site, including possible re-use of the space. However, it is expected that space will be vacant through FY 2019-2020.

Despite the closure of Sam's Club, I am bullish on the state of the local economy over the next few years. In December 2017, City Council adopted Specific Plan No. 5 to streamline the development review process and facilitate new development in the downtown area and the Metro Board approved a light rail project that will connect San Fernando to the Orange Line by 2028. The City hired an Economic Development consultant to assist with evaluating City assets

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³ City of San Fernando: Downtown San Fernando Economic Development and Asset Analysis; Prepared by Kosmont Companies; March 4, 2019; http://ci.san-fernando.ca.us/wp-content/uploads/2019/04/Downtown-San-Fernando-Econ-Real-Estate-Analysis-Kosmont-Co..pdf

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as possible future development sites. New businesses, including CVS and Truman House Tavern, should help energize a resurgence in the Mall area and a number of interested developers have approached the City with new development opportunities.

General Fund Overview

In accordance with the City's Budget Policy, the Proposed General Fund Budget represents a balanced budget. In fact, with \$20,363,332 in projected revenues and \$19,853,654 in proposed expenditures, there is a budget surplus of approximately \$510,000. Although the Proposed Budget presents a budget surplus, there are a number of critical outstanding variables that could quickly erode the surplus, primarily: 1) unknown pension costs that may need to be shifted to the General Fund, and 2) lack of General Fund reserve to protect against a financial downturn.

Recommended Enhancements

Although this is a Maintenance of Effort budget that represents no increase in service levels in the short-term, the City does need to invest in a number of areas to address a backlog due to prior cuts and better position ourselves for long-term stability. More than \$1.25 million in enhancement requests were submitted by City Departments. A total of \$210,070 in one-time and \$156,880 in ongoing enhancements are included in the Proposed Budget. The following enhancements are being recommended for FY 2019-2020:

Personnel:

- \$49,630 to upgrade the part-time Deputy City Clerk position to a full-time Deputy City Clerk/Management Analyst. Upgrading this position will provide additional staff resources to the City Clerk's Office to address a backlog of meeting minutes, address increasing number of public records request, and meet election related legal mandates. The position will also be able to provide additional support to City Council and assist the Administration Department with staffing the public counter and special projects.
- \$26,570 in additional professional training and education for staff. Staff is the City's most valuable resource. Investing in staff training will give staff the skills to do more with less as well as prepare staff to advance within the City. Most of the additional training is needed to train five new Police Officers and new electrical personnel.
- \$22,250 to add a part-time Police Records Specialist (960 hours). The position will provide
 additional staff resources to address a backlog of police records filing, crime statistics
 reporting and state and federally mandated data entry resulting from the loss of two full
 time positions a number of years ago. The position will also assist with implementation
 of the Police Department's new Records Management System (RMS) to provide the
 Department with more robust reporting capabilities.

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\$63,500 to add a full-time Superintendent of Streets/Trees/Sewer (50% General Fund; 50% Sewer Fund). This position was formerly combined with the Water Superintendent position; however, the increased regulatory environment related to the City's water system has necessitated separating the duties and creating a new Superintendent position. This will provide additional staff resources to address a backlog of street and sewer maintenance.

Materials, Equipment & Services:

- \$25,000 for the Street Maintenance Division to provide additional street striping and pavement marking around schools and citywide. This enhancement is offset by additional funding from the State Gas Tax.
- \$83,500 to replace a heavy duty man lift vehicle for the Electrical Division. This equipment is critical to give staff the tools necessary to address deferred maintenance of the City's street lights and traffic signals. The current man lift is 15 years old and has a number of mechanical issues that make it unreliable.
- \$40,000 to replace one Detective vehicle that is 10 years old to increase response time and reliability.
- \$30,000 to replace one 10-year-old Parking Enforcement vehicle.
- \$10,000 to engage a firm to assist the City Clerk's Office with getting up to date with City Council meeting minutes.
- \$12,000 to upgrade the scheduling and billing software for Recreation Programs. The current system is outdated and charges a significant processing fee for payments made through the system.
- \$4,500 to cover the additional cost of JAM sessions and special events.

Threats to Fiscal Year 2019-2020 Budget:

As previously mentioned, the budget as proposed has a surplus of approximately \$510,000. However, there are a number of variables that make a budget surplus prudent.

 <u>Pension costs</u>: Like most cities across the nation, San Fernando has a significant long-term pension liability. To begin to address this liability, the state legislature adopted the Public Employee Pension Reform Act (PEPRA) that significantly reduced benefits for public

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employees hired after January 1, 2013 and made it more difficult to increase existing pension benefits. Additionally, the CalPERS Board has taken a number of actions to decrease the system's vulnerability to economic downturns, including decreasing the discount rate (i.e., assumed rate of investment return) from 7.5% to 7.0% by FY 2020-21 and reducing the amortization period (i.e., the period that annual gains/losses are spread over) from 30 years to 20 years by June 30, 2019. Although this will help reduced the City's long term burden, it significantly increases annual costs in the short term. The City is currently evaluating pension costs and may need to shift some of the current costs to the General Fund. Additional information on the City's pension liability was presented to City Council on August 20, 2018 and is available on the City's website.

- Other Post-Employment Benefits (OPEB): In addition to a defined benefit pension plan, the City provides some level of lifetime paid healthcare benefit to employees that service retire or disability retire directly from the City. Currently, The City has an estimated \$41 million unfunded liability for these retiree healthcare costs. Unlike the City's pension costs, there is no dedicated funding source for retiree health benefits and they are paid directly from the City's General Fund on a "pay-as-you-go" basis. In the very near future, the City will need to start setting aside additional funds each year to pre-fund this benefit. Additional information on the City's OPEB liability was presented to City Council on August 20, 2018 and is available on the City's website.
- Insufficient General Fund Reserve: Although the City has made significant strides since 2013 in eliminating a nearly \$5.7 million General Fund deficit, the current reserve, or rainy day savings fund, is expected to be less than \$250,000 at the end of FY 2018-2019. The target reserve fund balance is approximately \$5 million. Consequently, if there is a recession, or other shock to the economy like losing a major retailer, and revenues do not meet projections, there is no cushion and the General Fund will be back in a deficit fund balance position. The budget surplus provides some cushion if revenues do not meet projections.

Measure A

In June 2013, San Fernando voters approved a ½ cent local transaction use tax (Measure A) for a period of seven years. In November 2018, voters approved to extend the tax indefinitely, which will provide financial stability to the City in the foreseeable future. In FY 2019-2020, Measure A is projected to raise approximately \$2.55 million. Funds raised through the transaction tax are imperative to the City's long-term financial stability and will continue be used to pay off existing debt, reduce the deficit fund balance in the General Fund, strengthen the Self Insurance and Equipment Replacement Funds, fund one-time projects that address critical needs, and enhance services to the community.

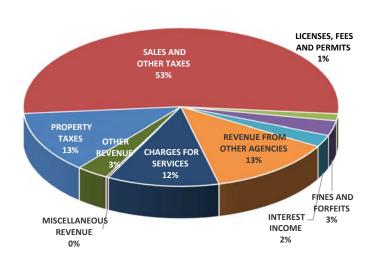
For FY 2019-2020, Measure A funds are proposed to be used for the following:

<u>Repayment of Debt</u>		One-Time Projects (cont.)	
To Retirement Fund	175,000	City Council Meeting minutes	10,000
To Sewer Fund	75,000	Special events & Rec Programs	16,500
To Water Fund	75,000	Add'l training & education	9,570
	325,000		314,570
<u>Establish Reserves</u>		On-going Staffing	
Facility Maintenance Fund	100,000	Upgrade PT Dep. City Clerk to FT	49,630
Equipment Replacement Fund	100,000	Dep. City Clerk/Mgmt Analyst	
	200,000	Add PT Records Specialist (.46)	22,250
One-Time Projects		Add PW Superintendent (50%)	63,500
Replace one (1) Detective Vehicle	40,000	Ongoing training & education	17,000
Replace one CSO vehicle	30,000		152,380
Replace heavy duty man lift vehicle	83,500		
Add'l Street Maint. Mat's & Equip.	25,000	Deficit fund balance reduction	510,000
Economic Development activity	50,000	Subsidize Street Lighting District	40,000
Special studies, as needed	50,000	Amount allocated to City operations	1,008,050
		·	1,558,050
(Continued in next column)			

General Fund Revenue

The FY 2019-2020 Proposed Budget projects \$20,363,332 in General Fund revenue. The City's largest revenue source is Sales Tax, followed by Property Tax and Charges for Service.

The Proposed Budget projects an <u>increase</u> of 4.0% in Sales Tax related revenue (including Measure A), and Property Tax receipts are projected to <u>increase</u> by 4.1%. These projections reflect expected moderate economic growth in FY 2019-2020.



\$2,550,000

Total Measure A funds:

Charges for Services are projected to <u>increase</u> by 8.7% to reflect additional development activity in the City as well as an updated Cost Allocation Plan.

Admissions Taxes are projected to <u>remain flat</u> at \$715,000. Admissions Taxes are primarily generated from the admission fee to the Swap Meet. The Swap Meet sells predominantly second hand and surplus goods, which tend to be anti-cyclical. In a poor economy, consumers try to

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stretch their disposable income by purchasing more second hand and surplus goods. As the economy improves, consumers tend to have more disposable income and buy less second hand and surplus goods. Although the economy is slowly improving, local uncertainty in national economic policy may counteract the improvement, causing attendance at the Swap Meet to remain consistent.

Fines and Forfeitures are also projected to <u>remain flat</u>. Fines and Forfeitures had a projected increase of 18.3% from FY 2017-2018 to FY 2018-2019 due to increased resources dedicated to parking and traffic enforcement in the City. We will need a few years of data to make an accurate projection of exactly how much additional revenue the added resources have generated. In the upcoming fiscal year, staff will be presenting City Council with a number of options to revitalize the parking program and address community concerns related to this issue.

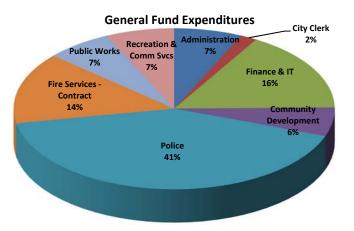
Rental Income

Overall, total revenues are expected to increase by less than 3.6% from FY 2018-2019, which is in line with the expected economic growth statewide.

General Fund Expenditures

The FY 2019-2020 Proposed Budget includes \$19,853,654 in General Fund expenditures. The Proposed Budget includes an overall increase of approximately 2.6% in expenditures, which includes almost \$150,000 in ongoing staffing resources as well as negotiated salary increases that average approximately 2%.

An additional \$210,000 in one-time enhancements are included in the Proposed Budget. Additional



Total Budget: \$19,853,662

information on the proposed enhancements are included in prior sections of this Budget Message.

Enterprise Funds: Projects and Enhancements

Enterprise funds are used to account for services provided to the public on a fee for service basis, similar to the operation of a private enterprise. San Fernando currently operates three enterprise funds: 1) Water Fund, 2) Sewer Fund, and 3) Compressed Natural Gas Fund.

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The total budget for the Water Fund is \$5,996,141, which includes \$3,644,707 for operations and \$2,351,434 for capital projects, including approximately \$2 million for various water main replacements and related engineering design.

Total projected Water Fund revenues are \$4,297,000, resulting in a planned budget deficit in the Water Fund of \$1.7 million. The budget deficit is primarily the result of planned capital improvements, which will reduce the Water Fund reserve balance to approximately \$1.5 million.

The total budget for the Sewer Fund is \$5,095,917, which includes \$3,200,523 for operations and \$1,895,394 for capital projects, including more than \$1 million for sewer main replacement and \$778,000 for capital improvement payments to City of Los Angeles for the Hyperion Treatment system.

Total projected Sewer Fund revenues are \$3,437,500, resulting in a planned budget deficit in the Sewer Fund of almost \$1.7 million. Similar to the Water Fund, the Sewer Fund budget deficit is primarily the result of planned capital improvements, which will reduce the Sewer Fund reserve balance to approximately \$82,000.

A water and sewer rate study will be completed in FY 2019-2020 to analyze the existing fees and calculate rates to ensure that fees charged to customers are sufficient to meet the cost to operate the water and sewer systems and replace aging water and sewer main lines.

Special Revenue, Grant, and Capital Funds

Special Revenue, Grant, and Capital Funds are used to account for financial resources that are restricted by law or contractual agreement for specific purposes. San Fernando has a number of Special Revenue, Grant, and Capital Funds to account for a wide array of services provided to the community, including, but not limited to, dial-a-ride, traffic safety, street lighting, parking maintenance, supplemental law enforcement services, capital grants, capital projects, and park improvements. A number of these Funds also serve as a conduit for the receipt and transfer of funds.

The total appropriations in the Special Revenue, Grant, and Capital Funds are \$14,582,352.

Capital Improvements

The FY 2019-2020 budget includes funding for a number of critical capital improvements to address the backlog of deferred maintenance, particularly street resurfacing and water system improvements. Funding for these capital improvements is provided primarily through Special Revenue, Grant, Capital Funds, and Enterprise Funds.

Category	<u>Am</u>	ount Budgeted	Funding Source(s)
Street and Sidewalk Improvements	\$	6,300,000	Multiple Special Funds
Streetlight/Signal Improvements	\$	2,177,000	Multiple Special Funds
Pacoima Wash Bike & Bridge	\$	2,055,000	Grant Fund/Measures R & M
Safe Routes to School	\$	2,940,000	Grant Fund/Measure R
Water System Improvements	\$	1,025,000	Water Fund
Water Reservoir Replacement	\$	5,000,000	Grant Fund
Sewer System & Street Improvements	\$	1,740,000	Sewer Fund
Total:	Ś	21.237.000	

The funding above includes new funds appropriated in FY 2019-2020 as well as funds that will be carried over from prior years for unfinished projects, including the Glenoaks Boulevard Resurfacing Project, Annual Street Resurfacing Project, and Pacoima Wash Bikeway Project.

Conclusion

The emphasis of the FY 2019-2020 Budget is to enhance quality of life by maintaining the quality of the services the City currently provides, completing key street resurfacing, water and sewer capital replacement projects, and continuing to make significant strides toward reducing the operating budget deficit and General Fund deficit fund balance. Having said that, it must be recognized that the City still has a long way to go before we truly achieve financial sustainability. The fiscal challenges the City has experienced over the past several years have left a number of unmet needs, which cannot be addressed at this time.

The City's financial position has stabilized. Creative ways to provide services will need to be explored to address the ongoing structural deficit, build sufficient reserves, fund savings accounts for needed maintenance and equipment replacement, pre-fund long term liabilities, and restore services and programs to the community.

Acknowledgments

I would like to acknowledge the guidance of the City Council, the dedication of Finance Department staff, the City's management team, and City staff that ensure the community receives the highest level of service each and every day.



STRATEGIC GOALS

CITY-WIDE STRATEGIC GOALS FISCAL YEAR 2019-2020

City-wide Strategic Goals articulate City-wide long-term strategic goals and objectives that the organization strives to achieve over the next three to five years. They provide broad context for budget development to ensure staff is working toward achieving the organization's long-term objectives. The Strategic Goals guiding the development of the Fiscal Year 2019-2020 budget are:

- Continue to stabilize the City's finances by maintaining a balanced budget, continuing to reduce the General Fund deficit, and preserving reserve balances in a number of critical funds, including, but not limited to, the General Fund, Self-Insurance Fund, and Equipment Replacement Fund.
- 2. Ensure regional rail projects servicing San Fernando do not create an undue hardship to the City's residents and businesses.
- 3. Pursue Economic Development opportunities to bolster the City's revenue and enhance the City of San Fernando's profile.
- Increase capital expenditures to address critical infrastructure needs, including, but not limited to, addressing deferred maintenance of City streets, water and sewer systems, and sidewalks.
- 5. Increase the City's use of technology to work more efficiently, increase transparency for citizens and stakeholders, and provide enhanced customer service.
- 6. Offer top notch recreation programs through the Healthy San Fernando initiative and explore opportunities to expand sports programs.
- 7. Pursue grant funding that addresses a need and provides a net benefit to the City.
- 8. Continue to review and update the City's policies and procedures.
- 9. Explore opportunities for community and cultural programs.
- 10. Increase water conservation efforts, including, but not limited to, community outreach and implementation of water conservation programs.

CITY OF SAN FERNANDO ENHANCEMENT REQUEST SUMMARY FISCAL YEAR 2019-2020

GENERAL FUND		-,0-5 -0-0		O Ti	0	81-4
	D	Division	D	One-Time	Ongoing	Not
Description of Enhancement Request	Dept.		Requested	Recomm.	Recomm.	Recomm.
Social Media Archiving software	Admin	City Manager	2,350	-	-	2,350
Reclassify PT Personnel Assistant to FT	Admin	Personnel	35,000	-	-	35,000
Neogov Recruitment Software	Admin	Personnel	11,250	-	-	11,250
Security Glass for Personnel Counter	Admin	Personnel	10,000	-	-	10,000
Reclassify PT Deputy City Clerk to FT Deputy City	Clerk	Clerk	49,630	-	49,630	-
Clerk/Management Analyst	Cl. I	Cl. I	40.000	40.000		
Contract services to prepare prior year minutes	Clerk	Clerk	10,000	10,000	-	-
Tuition Reimbursement Per MOU	Clerk	Clerk	1,500	1,500	-	-
Add Part-time Finance Office Specialist/Cashier	FIN	FIN	25,000	-	-	25,000
Upgrade phone system to VOIP	FIN	IT	50,000	-	-	50,000
Replace 1 CSO vehicles	PD	Comm. Svcs	40,000	30,000	-	10,000
Replace 1 Detective vehicles	PD	Detectives	40,000	40,000	-	-
Replace man lift vehicle for Electrical Division	PW	St/Traffic	108,500	83,500	-	25,000
Add 2 Part Time Records Specialists (960hrs each)	PD	Support Svcs	44,500	-	22,250	22,250
Reclassify Detective Secretary to Executive Secretary	PD	Support Svcs	10,000	-	-	10,000
Replace 3 Dispatch Computers	PD	Support Svcs	12,000	-	-	12,000
Conferences for Records Division	PD	Support Svcs	2,070	2,070	-	-
Range cleanout	PD	Support Svcs	5,000	-	-	5,000
Add Police Sergeant	PD	Support Svcs	165,000	-	-	165,000
Background investigations for recruits	PD	Support Svcs	11,370	-	-	11,370
Additional POST training for Detectives	PD	Detectives	3,500	-	3,500	-
Add Police Officer	PD	Detectives	122,000	-	-	122,000
Additional POST training for Patrol	PD	Patrol	13,500	-	13,500	-
Reclass Management Analyst to Senior Management	PW	Eng/Admin	10,000	-	-	10,000
Analyst						
Add Superintendent - Streets/Trees/Sewer (50% GF)	PW	Streets/Trees/	127,000	-	63,500	63,500
		Sewer				
Add PW Maintenance Worker	PW	Streets/Trees/	85,178	-	-	85,178
		Sewer				
Add'l street striping/pavement marking and striping	PW	Streets	50,000	25,000	-	25,000
around schools citywide						
Additional concrete for sidewalks, curbs, and ramps	PW	Streets	3,000	-	-	3,000
Replace Dump Truck (1978)	PW	Traffic Lights	70,000	-	-	70,000
Replace and maintain street signage	PW	Traffic Lights	7,900	-	-	7,900
4-foot pedestrian push button and actuator; 150 LED	PW	Traffic Lights	57,100	-	-	57,100
street lights.						
Replace cracked overhead light poles and purchase	PW	Traffic Lights	14,500	-	-	14,500
conflict monitor testing and repair						
Training for new electrical personnel	PW	Traffic Lights	6,000	6,000	-	-
2 Computers w/ software	RCS	RCS Admin	2,450	-	-	2,450
Additional Portage (Cleaning) service during summer	RCS	Recreation	15,000	-	-	15,000
Replace recreation scheduling/billing software	RCS	Recreation	12,000	12,000	-	-
Additional cost of JAM Sessions & Special events	RCS	Arts & Events	4,500	-	4,500	-
Reclassify Recreation Leader III to a Program Specialist	RCS	Arts & Events	23,541	-	-	23,541
- '						
GENERAL FUN	ID		1,257,989	210,070	156,880	893,389

CITY OF SAN FERNANDO ENHANCEMENT REQUEST SUMMARY FISCAL YEAR 2019-2020

INTERNAL SERVICE FUNDS				One-Time	Ongoing	Not
Description of Enhancement Request	Dept.	Division	Requested	Recomm.	Recomm.	Recomm.
Concrete resurfacing of mechanical/CNG area	PW	Equip Maint.	50,000	-	-	50,000
(to be funded from CNG Enterprise)						
Replace aging 250V Mig Welder	PW	Equip Maint.	5,800	5,800	-	-
Replace City Yard Trailer	PW	Facility Maint.	35,000	-	-	35,000
Replace furniture @ City Yard Trailer	PW	Facility Maint.	10,000	10,000	-	-
Construct retaining wall to expand City Yard property	PW	Facility Maint.	91,000	-	-	91,000
Increased cost of cleaning contract	PW	Facility Maint.	62,000	-	62,000	-
Tow-behind electric man lift	PW	Facility Maint.	26,000	-	-	26,000
Replace riding lawn mower	PW	Facility Maint.	20,000	20,000	-	-
New CNG Vehicle to replace 1997 GMC	PW	Facility Maint.	64,000	-	-	64,000
2 Computers to replace old PCs	PW	Facility Maint.	3,600	-	-	3,600
Generator for Special Events	PW	Facility Maint.	30,000	-	-	30,000
INTERNAL SERVICE FUNDS	S		397,400	35,800	62,000	299,600
ENTERPRISE FUNDS				One-Time	Ongoing	Not
Description of Enhancement Request	Dept.	Division	Requested	Recomm.	Recomm.	Recomm.
	- -					
Reclass PW Superintendant I to PW Superintendant II to	PW	Water	4,500	-	4,500	-
	•	Water	•	-	4,500	-
Reclass PW Superintendant I to PW Superintendant II to address internal equity issues Replace Sewer Vacuum & Jetter (30 yo vehicle)	•	Water Sewer	4,500	385,000	4,500	-
Reclass PW Superintendant I to PW Superintendant II to address internal equity issues	PW		4,500	385,000		- 63,500
Reclass PW Superintendant I to PW Superintendant II to address internal equity issues Replace Sewer Vacuum & Jetter (30 yo vehicle) Add Superintendent - Streets/Trees/Sewer (50% GF)	PW PW	Sewer Streets/Trees/ Sewer	4,500 385,000 127,000	-	-	-
Reclass PW Superintendant I to PW Superintendant II to address internal equity issues Replace Sewer Vacuum & Jetter (30 yo vehicle) Add Superintendent - Streets/Trees/Sewer (50% GF) Purchase Miltiquip 6ince trash pump	PW PW PW	Sewer Streets/Trees/ Sewer Sewer	4,500 385,000 127,000 24,000	24,000	-	-
Reclass PW Superintendant I to PW Superintendant II to address internal equity issues Replace Sewer Vacuum & Jetter (30 yo vehicle) Add Superintendent - Streets/Trees/Sewer (50% GF) Purchase Miltiquip 6ince trash pump Concrete resurfacing of mechanical/CNG area	PW PW PW	Sewer Streets/Trees/ Sewer	4,500 385,000 127,000	-	63,500	- 63,500
Reclass PW Superintendant I to PW Superintendant II to address internal equity issues Replace Sewer Vacuum & Jetter (30 yo vehicle) Add Superintendent - Streets/Trees/Sewer (50% GF) Purchase Miltiquip 6ince trash pump Concrete resurfacing of mechanical/CNG area (to be funded from CNG Enterprise)	PW PW PW PW	Sewer Streets/Trees/ Sewer Sewer	4,500 385,000 127,000 24,000 50,000	24,000	- 63,500 -	- 63,500
Reclass PW Superintendant I to PW Superintendant II to address internal equity issues Replace Sewer Vacuum & Jetter (30 yo vehicle) Add Superintendent - Streets/Trees/Sewer (50% GF) Purchase Miltiquip 6ince trash pump Concrete resurfacing of mechanical/CNG area	PW PW PW PW	Sewer Streets/Trees/ Sewer Sewer	4,500 385,000 127,000 24,000	24,000	- 63,500 -	- 63,500
Reclass PW Superintendant I to PW Superintendant II to address internal equity issues Replace Sewer Vacuum & Jetter (30 yo vehicle) Add Superintendent - Streets/Trees/Sewer (50% GF) Purchase Miltiquip 6ince trash pump Concrete resurfacing of mechanical/CNG area (to be funded from CNG Enterprise)	PW PW PW PW	Sewer Streets/Trees/ Sewer Sewer	4,500 385,000 127,000 24,000 50,000	24,000 50,000	- 63,500 - -	- 63,500 - -
Reclass PW Superintendant I to PW Superintendant II to address internal equity issues Replace Sewer Vacuum & Jetter (30 yo vehicle) Add Superintendent - Streets/Trees/Sewer (50% GF) Purchase Miltiquip 6ince trash pump Concrete resurfacing of mechanical/CNG area (to be funded from CNG Enterprise)	PW PW PW PW	Sewer Streets/Trees/ Sewer Sewer	4,500 385,000 127,000 24,000 50,000	24,000 50,000	- 63,500 - -	- 63,500 - -
Reclass PW Superintendant I to PW Superintendant II to address internal equity issues Replace Sewer Vacuum & Jetter (30 yo vehicle) Add Superintendent - Streets/Trees/Sewer (50% GF) Purchase Miltiquip 6ince trash pump Concrete resurfacing of mechanical/CNG area (to be funded from CNG Enterprise) ENTERPRISE FUND	PW PW PW PW	Sewer Streets/Trees/ Sewer Sewer	4,500 385,000 127,000 24,000 50,000	24,000 50,000 459,000	- 63,500 - - - 68,000	- 63,500 - - - 63,500
Reclass PW Superintendant I to PW Superintendant II to address internal equity issues Replace Sewer Vacuum & Jetter (30 yo vehicle) Add Superintendent - Streets/Trees/Sewer (50% GF) Purchase Miltiquip 6ince trash pump Concrete resurfacing of mechanical/CNG area (to be funded from CNG Enterprise) ENTERPRISE FUNDS SPECIAL FUNDS	PW PW PW PW PO PW PW	Sewer Streets/Trees/ Sewer Sewer CNG	4,500 385,000 127,000 24,000 50,000	24,000 50,000 459,000 One-Time	- 63,500 - - - 68,000 Ongoing	- 63,500 - - 63,500 Not
Reclass PW Superintendant I to PW Superintendant II to address internal equity issues Replace Sewer Vacuum & Jetter (30 yo vehicle) Add Superintendent - Streets/Trees/Sewer (50% GF) Purchase Miltiquip 6ince trash pump Concrete resurfacing of mechanical/CNG area (to be funded from CNG Enterprise) ENTERPRISE FUNDS Description of Enhancement Request	PW PW PW PW PO PW PW	Sewer Streets/Trees/ Sewer Sewer CNG Division	4,500 385,000 127,000 24,000 50,000 590,500 Requested	24,000 50,000 459,000 One-Time Recomm.	- 63,500 - - - 68,000 Ongoing	- 63,500 - - 63,500 Not
Reclass PW Superintendant I to PW Superintendant II to address internal equity issues Replace Sewer Vacuum & Jetter (30 yo vehicle) Add Superintendent - Streets/Trees/Sewer (50% GF) Purchase Miltiquip 6ince trash pump Concrete resurfacing of mechanical/CNG area (to be funded from CNG Enterprise) ENTERPRISE FUNDS Description of Enhancement Request Replace LED lamps, signage, maintenance supplies in City	PW PW PW PW PW	Sewer Streets/Trees/ Sewer Sewer CNG Division Parking	4,500 385,000 127,000 24,000 50,000 590,500 Requested	24,000 50,000 459,000 One-Time Recomm.	- 63,500 - - - 68,000 Ongoing	- 63,500 - - 63,500 Not



SECTION II. BUDGET OVERVIEW

	CITY OF SAN FERNANDO SUMMARY OF SOURCES AND USES BY FUND FISCAL YEAR 2018-2019 Actual										SUMN	/IARY F	ISCAL YEAR	S AND USES	BY FUND			
FUND NO.	FUND NAME		Beginning Balance Ily 1, 2018	Estimated Revenues FY 2018-2019	Estimated Expenditures FY 2018-2019	End	Estimated ling Balance ne 30, 2019	Re	etimated evenues 2019-2020	Transfers In	Total Resources	Ex	Adopted Operating openditures ' 2019-2020	Capital Expense/ Transfers	Transfers Out	Total Requirements	Endi	stimated ing Balance e 30, 2020
General	l Fund:																	
	eneral Fund	\$	(208,253)	\$ 19,648,280	\$ 19,343,226	\$	96,801	\$ 2	0,363,332	\$ -	\$ 20,363,33	32 \$	19,323,154	\$ 530,500	\$ -	\$ 19,853,654	\$	606,479
	Total General Fund:	\$	(208,253)	19,648,280	19,343,226	\$	96,801	\$ 2	0,363,332	0	20,363,33	32	19,323,154	530,500	-	19,853,654	\$	606,479
Special	Revenue Funds:																	
002 Su	applemental Law Enforcement Services	\$	70,071	110,000	125,000	\$	55,071	\$	125,000	-	125,00	00	-	-	125,000	125,000	\$	55,071
007	roposition "A" - Transit Development und	\$	54,920	505,758	489,758	\$	70,920	\$	497,710	-	497,71	.0	497,431	-	-	497,431	\$	71,198
008	roposition "C" - Transit Development and	\$	329,646	398,032	596,392	\$	131,286	\$	412,838	-	412,83	88	252,033	60,130	-	312,163	\$	231,961
	roposition "C" - Discretionary	\$	20,715	-	-	\$	20,715	\$	775,376	-	775,37	'6	-	775,376	-	775,376	\$	20,715
	rant Fund	\$	(711,478)	-	2,145,900	\$	(842,803)	\$	4,061,350	-	4,061,35	50	4,561,097	-	-	4,561,097	\$	(1,342,550)
011 St	ate Gas Tax Fund	\$	66,482	622,947	698,696	\$	(9,267)	\$	644,771	-	644,77	'1	275,464	-	238,805	514,269	\$	121,235
012 M	leasure R Fund	\$	2,595,858	306,655	2,621,582	\$	280,931	\$	309,662	-	309,66	52	177,000	400,000	-	577,000	\$	13,593
013 Tr	raffic Safety Fund	\$	(4,779)	10,000	10,000	\$	(4,779)		10,000	-	10,00	00	-	-	-	-	\$	5,221
	ash In-Lieu of Parking	\$	433,807	-	-	\$	433,807	_	-	-	-		-	-	-		\$	433,807
	ocal Transportation Fund (SB 325)	\$	-	16,610	-,-	\$	(1)	\$	17,761	-	17,76	51	-	17,761	-	17,761	\$	(1)
016 Ai	ir Quality Management District Fund	\$	105,473	30,000	66,386	\$	69,087	\$	30,000	-	30,00	00	-	-	-	-	\$	99,087
017 Re	ecreation Self Sustaining Fund	\$	46,850	168,634	175,178	\$	40,306	\$	178,634	-	178,63	34	186,316	-	-	186,316	\$	32,624
018 Re	etirement Fund	\$	10,517,650	4,760,268	4,385,413	\$	10,892,505	\$	4,792,768		4,792,76	8	4,817,221	-	-	4,817,221	\$:	10,868,052
019 Q	uimby Act Fees	\$	-	-	-	\$	-	\$	-	-	-		-	-	-		\$	-
	ate Asset Seizure	\$	38,118	-	-	\$	38,118		-	-	-		-	-	-		\$	38,118
	ederal Asset Seizure	\$	7,656	-	-	\$	7,656	-	-	-	-		-	-	-		\$	7,656
022 ST		\$	4,690			\$	4,690		-	-			-		-		\$	4,690
	leasure M Fund	\$	256,689	337,092		\$	343,781	_	350,912	-	350,91		-	633,455	-	633,455	_	61,238
	X /	\$	134,242	406,616	406,616	_	134,242	-	407,203	-	407,20		-	407,203	-	407,203	•	134,242
	, ,	\$	515,252	307,873	311,951		511,174		246,940	-	246,94		-	246,940	-	246,940	_	511,174
	reet Lighting	\$	39,771	377,250	409,244		7,777	_	378,000		378,00		408,965	-	-	408,965	_	(23,188)
	arking Maintenance Operations	\$	318,171	199,800	219,505		298,466	_	204,800	-	204,80		193,833	150,000	-	343,833		159,433
	Iall Maintenance Operations	\$	80,344 49,752	85,000	11,300	_	154,044 49,752		85,000		85,00		45,129	-		45,129	•	193,915
	apital Outlay avement Fund	\$	13,334	-	13,300	\$	49,752	-	-	-	-		-	- 34	-	34	\$ ¢	49,752
	ommunity Investment Fund	\$	6,972	10,000	10,000		6,972		10,000	-	10,00		10,000	- 34		10,000	_	6,972
	omm. Development Surcharge Fund	\$	- 0,372	25,000	,	\$	- 0,372	\$	31,000		31,00		31,000	-	-	31,000	_	- 0,372
	ow Income Housing	\$	367,412	150,675		\$	245,587	\$	450,000		450,00		22,500			22,500	•	673,087
	B109 Task Force Fund	\$	14,107	130,073	-	\$	14,107	т —	430,000		430,00	,,,		-			\$	14,107
_	alifornia Arts Council	\$	-	17,100		\$		\$	-	-	_		-	_	-		\$	
	ational Endowment for the Arts	\$	(45,292)	-	-	\$	(45,292)	-	-		_		-	-	-		\$	(45,292)
	UI Avoid Campaign	\$	3,056	-		\$	3,056		-		-		-				\$	3,056
	ITA TOD Planning Grant	\$	-	-	-	\$	-	\$	-	-	-		-	-	-		\$	-
	derly Nutrition Program	\$	-	-		\$	-	\$	-		-		-		-		\$	
118 Ho	ousing Related Parks	\$	-	-	-	\$	-	\$	-	-	-		-	-	-	-	\$	-
119 Of	ffice of Comm. Oriented Policing	\$	(1)	51,483	51,483	\$	(1)	\$	49,659	-	49,65	9	49,659	-	-	49,659	\$	(1)
120 A	BC Alcohol Beverage Control Grant	\$	(9,810)	9,810	-	\$	(0)	\$	-	-	-		-	-	-	-	\$	(0)
	Total Special Revenue Funds:	\$	15,319,678	8,906,603	13,328,915	\$	12,911,940	\$ 1	4,069,384	-	14,069,38	84	11,527,648	2,690,899	363,805	14,582,352	\$:	12,398,972

	CITY C	F SAN F	RNANDO							CITY OF SAN	FERNANDO				
	SUMMARY OF S	OURCES	AND USES BY FUN	ID			SUMMARY OF SOURCES AND USES BY FUND								
	FISCA	L YEAR 2	018-2019							FISCAL YEAR	2019-2020				
	Actual									Adopted					
		Beginni	g Estimated	Estimated		Estimated	Estimated			Operating	Capital			ſ	Estimated
FUND		Balanc	e Revenues	Expenditures	En	ding Balance	Revenues	Transfers	Total	Expenditures	Expense/	Transfers	Total	Enc	ding Balance
NO.	FUND NAME	July 1, 2	18 FY 2018-2019	FY 2018-2019	Ju	ıne 30, 2019	FY 2019-2020	In	Resources	FY 2019-2020	Transfers	Out	Requirements	Jur	ne 30, 2020
Enter	prise and Internal Service Funds:														
006	Self Insurance	1,264	243 1,850,000	1,850,000	\$	1,264,243	\$ -	1,435,000	1,435,000	1,400,000	-	-	1,400,000	\$	1,299,243
041	Equipment Maintenance/Replacement	287	166 859,758	718,865	\$	428,059	\$ -	971,469	971,469	629,059	5,800	79,151	714,010	\$	685,518
043	Facility Maintenance	127	315 1,420,000	1,419,208	\$	128,107	\$ -	1,667,000	1,667,000	1,529,406	30,000	106,947	1,666,353	\$	128,754
070	Water	5,131	911 4,297,000	6,204,245	\$	3,224,666	\$ 4,297,000	-	4,297,000	3,369,940	2,351,434	274,767	5,996,141	\$	1,525,525
072	Sewer	4,834	687 3,445,000	6,538,934	\$	1,740,753	\$ 3,437,500	-	3,437,500	3,059,889	1,895,394	140,634	5,095,917	\$	82,336
073	Refuse/Environmental	5		-	\$	-	\$ -	-	-	-	-	-	-	\$	-
074	Compressed Natural Gas	43	210 140,000	161,000	\$	22,210	\$ 140,000	-	140,000	107,344	50,000	-	157,344	\$	4,866
Т	otal Enterprise and Internal Service Funds:	11,688	532 12,011,758	16,892,251	\$	6,808,038	\$ 7,874,500	4,073,469	11,947,969	10,095,638	4,332,628	601,500	15,029,766	\$	3,726,242
	TOTAL ALL CITY FUNDS:	26,799	957 40,566,641	49,564,392	\$	19,816,780	\$ 42,307,216	4,073,469	46,380,685	40,946,441	7,554,027	965,305	49,465,772	\$	16,731,692

	Funds with Significant Change in Fund	% Change	Discussion of Change in Fund Balance:
	Balance		
	Major Funds:		
001	General Fund	13%	The General Fund deficit is estimated to decrease by 13% due to continued implementation of the deficit elimination plan.
012	Measure R Fund	-29%	Measure R funds are being accumulated for a future large street resurfacing project.
xxx	Nonmajor Funds: Aggregate	-114%	The City's nonmajor funds are primarily special funds used for one-time capital projects. The City is planning to increase capital project expenditures in FY 2018-19.
070	Proprietary Funds: Equipment Replacement Fund Water Fund Sewer Fund	32% -38% -74%	The Equipment Maintenance/Replacement Fund is accumulating a reserve to fund future vehicle replacements. Reserve funds are appropriated to implement the master capital improvement plan for the City's water system. Reserve funds are appropriated to implement the master capital improvement plan for the City's sewer system.

CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF REVENUES, EXPENDITURES, AND OTHER FINANCING SOURCES AND USES FISCAL YEAR 2019-2020

The total budget for Governmental, Special and Proprietary Funds. This summary provides an overview of each fund's budget in each of the four main categories: Personnel, Maintenance and Operating Expenses (M & O), Capital/Transfers, and Internal Service Charges.

	Governmental Funds	Special Funds	Proprietary Funds	Total: All Funds
Revenue - by Type	runas	runus	runus	All Funds
	2 550 000	4 702 769		7 2/12 760
Property Taxes Sales and Other Taxes	2,550,000	4,792,768	-	7,342,768
	10,748,000	2,346,498	-	13,094,498
Licenses and Permits	295,000	-	-	295,000
Fines and Forfeitures	607,800	-	-	607,800
Interest & Rental Income	496,640	-	-	496,640
From Other Agencies	2,610,048	6,930,118	-	9,540,166
Charges for Service	2,339,039	-	11,947,969	14,287,008
Miscellaneous Revenue	50,000	-	-	50,000
Other Revenue	666,805	-	-	666,805
Total Revenue - by Type	20,363,332	14,069,384	11,947,969	46,380,685
Other Financing Sources		-	-	-
Total Revenue and Other Financing Sources	20,363,332	14,069,384	11,947,969	46,380,685
Expenditure - by Type				
Personnel	11,724,717	4,797,137	3,429,004	19,950,858
Operating	5,421,135	2,154,414	6,666,634	14,242,183
Capital Expenses/Transfers	530,500	7,266,996	4,332,628	12,130,124
Internal Service Charges	2,177,302	363,805	601,500	3,142,607
Total Expenditure by Type	19,853,654	14,582,352	15,029,766	49,465,772
Other Financing Uses	-	-	-	-
Total Expenditures and Other Financing Uses	19,853,654	14,582,352	15,029,766	49,465,772
	, ,			
Total Budget Surplus(Deficit)	509,678	(512,968)	(3,081,797)	(3,085,087)

CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF REVENUES BY FUND - 5 YEAR HISTORY FISCAL YEAR 2019-2020

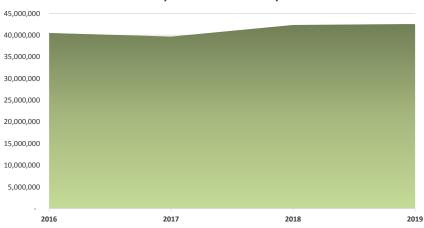
	2016	2017	2018	2019	2020
Governmental Funds	Actual	Actual	Actual	Adjusted	Proposed
001 General Fund	18,322,414	19,128,032	19,835,530	19,648,280	20,363,332
Total Governmental Funds	18,322,414	19,128,032	19,835,530	19,648,280	20,363,332

	2016	2017	2018	2019	2020
Special Funds	Actual	Actual	Actual	Adjusted	Proposed
002 SLESF	114,797	129,483	139,539	110,000	125,000
007 Proposition A	466,793	467,322	486,256	505,758	497,710
008 Proposition C	364,477	371,894	379,101	398,032	412,838
009 Proposition C - Discretionary	120	-	52	-	775,376
010 Capital Grants	90,556	720,510	1,431,925	2,014,574	4,061,350
011 State Gas Tax	534,234	468,296	518,600	622,947	644,771
012 Measure R	3,203,764	288,823	317,595	306,655	309,662
013 Traffic Safety	13,496	14,124	10,220	10,000	10,000
014 Cash In-Lieu of Parking	-	-	162,135	-	-
015 Local Transportation	7,500	11,635	5,313	16,610	17,761
016 AQMD	32,188	31,593	31,528	30,000	30,000
017 Recreation Self Sustaining	166,178	198,659	181,075	168,634	178,634
018 Retirement	4,425,213	4,419,076	4,488,258	4,760,268	4,792,768
019 Quimby Act	46	-	-	-	-
020 State Asset Seizure	83,785	22,034	23	-	-
021 Federal Asset Seizure	(15,381)	19,607	113	-	-
022 STPL	1,658	425,273	2,686	-	-
024 Measure M	-	-	256,689	337,092	350,912
025 Road Maintenance and Rehab	-	-	143,067	406,616	407,203
026 CDBG	-	207,312	508,332	307,873	246,940
027 Street Lighting	338,732	388,344	384,733	377,250	378,000
029 Parking & Maintenance Operations	181,505	197,556	222,542	199,800	204,800
030 Mall Maintenance	66,026	85,742	115,378	85,000	85,000
032 Capital Outlay	195,052	55	-	-	-
050 Pavement Fund	483	-	34	-	_
053 Community Investment Fund	10,000	7,500	20,000	10,000	10,000
055 Comm. Development Surcharge Fund		-		25,000	31,000
094 Low Income Housing	30,450	280,689	36,464	150,675	450,000
101 AB109 Task Force Fund	13,080	4,813	-	-	-
103 Gridley Elementary Grant Fund	100,862	-,010	_	_	_
104 Morningside Elementary Grant	114,917	_	_	_	_
105 HUD - EDI Wayfinding Grant	-	_	_	_	_
107 State Farm Grant	_	_	_	_	_
108 California Arts Council	10.960	10.260	10.020	17 100	
	10,860	10,260	19,020	17,100	
109 National Endowment for the Arts	57,000	57,000	55,000	-	-
111 DUI Avoid Campaign	-	-	-	-	-
112 Alliance for CA Traditional Arts	-	-	-	-	-
113 MTA TOD Planning Grant	51,261	68,255	37,391	-	-
115 Elderly Nutrition Program Income	109,142	101,479	-	-	-
118 Housing Related Parks (HRP) Program	188,050	-	113,650	-	-
119 Office of Traffic Safety	-	-	53,707	51,483	49,659
120 Alcohol Beverage Control Grant	-	-	28,577	-	-
Total Special Funds	10,956,844	8,997,333	10,149,001	10,911,367	14,069,384

CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF REVENUES BY FUND - 5 YEAR HISTORY FISCAL YEAR 2019-2020

Proprietary Funds	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	2020 Proposed
006 Self Insurance	2,112,783	1,985,514	2,041,539	1,850,000	1,435,000
041 Equipment Maint/Replacement	877,980	802,077	999,765	859,758	971,469
043 Facility Maintenance	1,004,761	1,074,749	1,360,057	1,420,000	1,667,000
070 Water	3,835,423	4,282,778	4,418,045	4,297,000	4,297,000
072 Sewer	3,378,330	3,390,135	3,467,837	3,445,000	3,437,500
073 Refuse	7,331	-	-	-	-
074 Compressed Natural Gas	-	17,593	68,441	140,000	140,000
Total Proprietary Funds	11,216,608	11,552,847	12,355,684	12,011,758	11,947,969
Total Citywide Revenues	40,495,866	39,678,212	42,340,214	42,571,405	46,380,685

Citywide Revenue History



CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF APPROPRIATIONS BY FUND - 5 YEAR HISTORY FISCAL YEAR 2019-2020

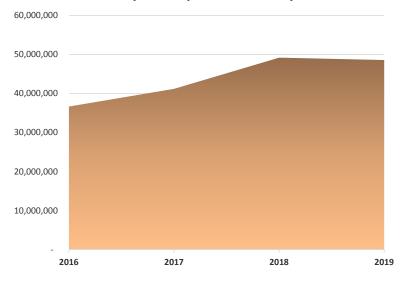
		2016	2017	2018	2019	2020
	Governmental Funds	Actual	Actual	Actual	Adjusted	Proposed
001	General Fund	17,286,686	17,425,989	19,230,804	19,343,226	19,853,654
	Total Governmental Funds	17,286,686	\$17,425,989	\$19,230,804	\$19,343,226	\$19,853,654

	,,	Ţ17, 4 23,505	Ţ 15,250,00 1	,,	,,
	2016	2017	2018	2019	2020
Special Funds	Actual	Actual	Actual	Adjusted	Proposed
002 SLESF	100,000	120,000	100,000	125,000	125,000
007 Proposition A	439,922	516,236	513,455	489,758	497,431
008 Proposition C	348,479	370,334	376,111	(198,360)	312,163
009 Proposition C - Discretionary		4,561,097	775,000	-	775,376
010 Capital Grants	394,574	570,150	5,547,172	2,145,900	4,561,097
011 State Gas Tax	989,575	471,929	462,984	698,696	514,269
012 Measure R	360,852	614,266	3,267,051	2,621,582	577,000
013 Traffic Safety	6,045	14,747	15,000	10,000	-
014 Cash In-Lieu of Parking	-	-	-	-	-
015 Local Transporation	7,500	11,634	19,600	17,761	17,761
016 AQMD	1,861	96,170	99,574	66,386	-
017 Recreation Self Sustaining	159,010	217,365	168,403	175,178	186,316
018 Retirement	3,337,423	2,972,268	4,064,758	4,385,413	4,817,221
019 Quimby Act	17,497	-	-	-	-
020 State Asset Seizure	-	66,135	31,891	-	-
021 Federal Asset Seizure	21,050	-	29,642	-	-
022 STPL	· -	281,831	425,401	-	-
024 Measure M	-	-	193,844	-	633,455
025 Road Maintenance and Rehab	-	-	141,475	407,203	407,203
026 CDBG	10,143	460,921	235,720	246,940	246,940
027 Street Lighting	323,224	371,284	417,940	408,965	408,965
029 Parking and Maintenance Ops	136,341	182,461	385,325	343,833	343,833
030 Mall Maintenance Operations	26,555	19,517	35,034	11,300	45,129
032 Capital Outlay Fund	130,682	14,673	-	-	-
050 Pavement Fund	124,800	20,000	-	34	34
053 Community Investment Fund	15,682	10,878	10,000	10,000	10,000
055 Comm. Surcharge Fund	-	-	-	25,000	31,000
094 Low Income Housing	-	-	6,477	272,500	22,500
101 AB109 Task Force Fund	-	-	-	-	-
103 Gridely Elementary Grant Fund	100,862	-	-	-	-
104 Morningside Elementary Grant	114,917	-	-	-	-
105 HUD - EDI Wayfinding Grant	_	-	-	-	-
107 State Farm Grant	_	-	-	-	-
108 California Arts Council	10,800	10,200	18,000	17,100	-
109 National Endowment for the	62,284	53,736	57,000	-	-
111 DUI Avoid Campaign	-	-	-	-	-
112 Alliance for CA Traditional Arts	_	-	-	-	-
113 MTA TOD Planning Grant	83,125	18,498	23,596	-	-
115 Elderly Nutrition Program	109,142	-	-	-	-
118 Housing Related Parks (HRP)	188,050	-	113,650	-	_
119 Office of Comm. Oriented	-	8,126	40,159	49,659	49,659
120 Alcohol Beverage Control Grant	_	-	41,783	-	-
Total Special Funds	7,620,395	12,054,456	17,616,045	12,329,848	14,582,352

CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF APPROPRIATIONS BY FUND - 5 YEAR HISTORY FISCAL YEAR 2019-2020

	2016	2017	2018	2019	2020
Proprietary Funds	Actual	Actual	Actual	Adjusted	Proposed
006 Self Insurance Fund	1,916,594	2,622,727	1,900,000	1,850,000	1,400,000
041 Equipment Maint/Replacement	766,692	654,106	712,599	718,865	714,010
043 Facility Maintenance	1,076,524	971,020	1,232,742	1,419,208	1,666,353
070 Water	3,343,331	3,781,999	3,737,386	6,204,245	5,996,141
072 Sewer	4,623,155	3,681,469	4,700,533	6,538,934	5,095,917
073 Refuse	27,550	-	-	-	-
074 Compressed Natural Gas	-	-	42,824	161,000	157,344
Total Proprietary Funds	11,753,846	11,711,320	12,326,084	16,892,251	15,029,765
Total Citywide Expenditures	36,660,926	41,191,764	49,172,932	48,565,325	49,465,772

Citywide Expenditure History



CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF APPROPRIATIONS BY FUND - BY TYPE FISCAL YEAR 2019-2020

The total budget for Governmental, Special and Proprietary Funds. This summary provides an overview of each fund's budget in each of the four main categories: Personnel, Maintenance and Operating Expenses (M & O), Capital/Transfers, and Internal Service Charges.

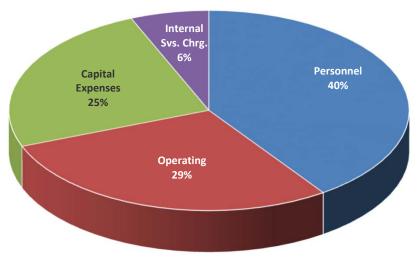
				Capital	Internal	
	Governmental Funds	Personnel	Operating	Expenses	Svs. Chrg.	Total Budget
001	General Fund	11,724,717	5,421,135	530,500	2,177,302	19,853,654
Tota	l General Fund	11,724,717	5,421,135	530,500	2,177,302	19,853,654

				Capital	Transfers	
	Special Funds	Personnel	Operating	Expenses	Out	Total Budget
002	SLESF	-	-	-	125,000	125,000
007	Proposition A	9,278	488,153	-	-	497,431
800	Proposition C	78,021	174,012	60,130	-	312,163
009	Proposition C - Discretionary	-	-	775,376	-	775,376
010	Capital Grants	-	-	4,561,097	-	4,561,097
011	State Gas Tax	-	275,464	-	238,805	514,269
012	Measure R	-	177,000	400,000	-	577,000
013	Traffic Safety	-	-	-	-	-
014	Cash In-Lieu of Parking	-	-	-	-	-
015	Local Transportation	-	-	17,761	-	17,761
016	AQMD	-	-	-	-	-
017	Recreation Self Sustaining	84,156	102,160	-	-	186,316
018	Retirement	4,290,756	526,465	-	-	4,817,221
019	Quimby Act	-	-	-	-	-
020	State Asset Seizure	-	-	-	-	-
021	Federal Asset Seizure	-	-	-	-	-
022	STPL	-	-	-	-	-
024	Measure M	-	-	633,455	-	633,455
025	Road Maintenance and Rehab Act	-	-	407,203	-	407,203
026	CDBG	-	-	246,940	-	246,940
027	Street Lighting	154,843	254,122	-	-	408,965
029	Parking and Maintenance Operatio	100,552	93,281	150,000	-	343,833
030	Mall Maintenance Operations	27,372	17,757	-		45,129
032	Capital Outlay Fund	-	-		-	-
050	Pavement Fund	-	-	34	-	34
053	Community Investment Fund	-	10,000	-	-	10,000
055	Comm. Dev. Surcharge Fund	-	31,000	-	-	31,000
094	Low/Mod Income Housing Fund	2,500	5,000	15,000	-	22,500
101	AB109 Task Force Fund	-	-	-	-	-
103	Gridley Elementary Grant Fund	-	-	-	-	-
104	Morningside Elementary Grant	-	-	-	-	-
108	California Arts Council	-	-	-	-	-
109	National Endowment for the Arts	-	-	-	-	-
112	Alliance for CA Tradition Arts	-	-	-	-	-
113	MTA TOD Planning Grant	-	-	-	-	-
115	Elderly Nutrition Program	-	-	-	-	-
118	Housing Related Parks (HRP)	-	-	-	-	-
119	Office of Comm. Oriented Policing	49,659	-	-	-	49,659
120	Alcohol Beverage Control Grant	-	-	-	-	-
	Total Special Funds	4,797,137	2,154,414	7,266,996	363,805	14,582,352

CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF APPROPRIATIONS BY FUND - BY TYPE FISCAL YEAR 2019-2020

				Capital	Internal	
	Proprietary Funds	Personnel	Operating	Expenses	Svs. Chrg.	Total Budget
006	Self Insurance Fund	-	1,400,000	-	-	1,400,000
041	Equipment Maint/Replacement	354,059	275,000	5,800	79,151	714,010
043	Facility Maintenance	748,906	780,500	30,000	106,947	1,666,353
070	Water	1,640,243	1,729,697	2,351,434	274,767	5,996,141
072	Sewer	685,796	2,374,093	1,895,394	140,634	5,095,917
073	Refuse	-	-	-	-	-
074	Compressed Natural Gas	-	107,344	50,000	-	157,344
	Total Proprietary Funds	3,429,004	6,666,634	4,332,628	601,500	15,029,766
To	tal Citywide Expenditures	\$ 19,950,858	\$ 14,242,183	\$ 12,130,124	\$ 3,142,607	\$ 49,465,772

Citywide Expenses by Type



CITY OF SAN FERNANDO CITYWIDE POSITION SUMMARY BY DEPARTMENT FISCAL YEAR 2019-2020

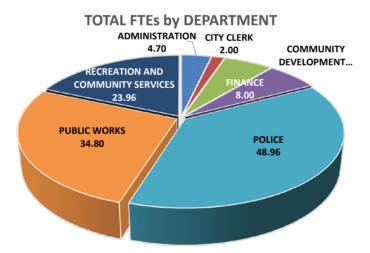
	2016	2017	2018	2019	2020
ADMINISTRATION	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED
ADMINISTRATION	ACTUAL	ACTUAL	ACTUAL	ADOFILD	FROFOSED
City Manager	1.00	1.00	1.00	1.00	1.00
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00
Treasurer Assistant	1.00	1.00	0.00	0.00	0.00
Office Clerk	1.00	1.00	0.00	0.00	0.00
Personnel Manager (1)	1.00	1.00	1.00	0.00	1.00
Personnel Technician (1)	1.00	1.00	1.00	0.00	1.00
Personnel Assistant (FTE) (1)	0.00	0.00	0.75	0.00	0.70
TOTAL ADMINISTRATION DEPARTMENT	6.00	6.00	4.75	2.00	4.70
	2016	2017	2018	2019	2020
CITY CLERK					
CITY CLERK	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk/Management Analyst (2)	0.00	0.00	0.00	0.00	1.00
Deputy City Clerk (FTE) (2)	0.50	0.50	0.69	0.70	0.00
TOTAL CITY CLERK DEPARTMENT	1.50	1.50	1.69	1.70	2.00
TOTAL CITT CLERK DEL AKTIMENT	1.50	1.50	1.03	1.70	2.00
	2016	2017	2018	2019	2020
COMMUNITY DEVELOPMENT	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED
Director of Community Development	1.00	1.00	1.00	1.00	1.00
Building & Safety Supervisor	1.00	1.00	1.00	1.00	1.00
Associate Planner	1.00	1.00	1.00	1.00	1.00
Community Development Secretary	1.00	1.00	1.00	1.00	1.00
Community Preservation Officer	2.00	2.00	2.00	2.00	2.00
Community Preservation Officer (FTE) (3)	0.75	0.75	0.75	0.75	0.95
Maintenance Helper - Graffiti (FTE) (3)	0.95	0.95	0.95	0.95	0.75
TOTAL COMMUNITY DEVELOPMENT DEPARTMENT	7.70	7.70	7.70	7.70	7.70
	2016	2017	2010	2010	2020
FINIANICE	2016	2017	2018	2019	2020
FINANCE	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED
Director of Finance	1.00	1.00	1.00	1.00	1.00
Treasury Manager	0.00	0.00	1.00	1.00	1.00
Senior Accountant	0.00	0.00	1.00	1.00	1.00
Junior Accountant	1.00	1.00	0.00	0.00	0.00
Payroll Technician	0.00	0.00	0.00	1.00	1.00
Senior Account Clerk II	1.00	1.00	1.00	0.00	0.00
Senior Account Clerk	2.00	2.00	2.00	2.00	2.00
Finance Office Specialist	1.00	1.00	1.00	1.00	1.00
Finance Clerk/Cashier (FTE)	1.00	1.00	0.00	0.00	0.00
Office Clerk	0.00	0.00	1.00	1.00	1.00
Personnel Manager (1)	0.00	0.00	0.00	1.00	0.00
Personnel Technician (1)	0.00	0.00	0.00	1.00	0.00
Personnel Assistant (FTE) (1)	0.00	0.00	0.00	0.70	0.00
TOTAL FINANCE DEPARTMENT	7.00	7.00	8.00	10.70	8.00
			2.00		

CITY OF SAN FERNANDO CITYWIDE POSITION SUMMARY BY DEPARTMENT FISCAL YEAR 2019-2020

	2016	2017	2018	2019	2020
POLICE	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED
Chief of Police	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	2.00	2.00	2.00	2.00	2.00
Police Sergeant	5.00	5.00	5.00	5.00	5.00
Police Officer	22.00	23.00	23.00	23.00	23.00
Office Specialist	1.00	1.00	1.00	1.00	1.00
Police Desk Officer	8.00	8.00	8.00	8.00	8.00
Records Administrator	1.00	1.00	1.00	1.00	1.00
Police Records Specialist (4)	1.00	1.00	1.00	1.00	1.46
Property Control Officer	1.00	1.00	1.00	1.00	1.00
Secretary to the Chief	0.00	0.00	0.00	0.00	0.00
Community Service Officer (FTE)	2.00	2.00	2.00	3.00	3.00
Crossing Guard (FTE)	1.00	1.00	1.00	1.00	1.00
Junior Cadet (FTE)	1.50	1.50	1.50	1.50	1.50
TOTAL POLICE DEPARTMENT	46.50	47.50	47.50	48.50	48.96
	2046	2047	2040	2010	2020
	2016	2017	2018	2019	2020
PUBLIC WORKS	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED
Director of Public Works/City Engineer	1.00	1.00	1.00	1.00	1.00
Administrative Analyst	0.00	0.00	0.00	0.00	0.00
Management Analyst	1.00	1.00	1.00	1.00	1.00
Civil Engineering Assistant II	2.00	2.00	2.00	2.00	2.00
Administrative Coordinator	1.00	1.00	1.00	1.00	1.00
Office Specialist	2.00	2.00	2.00	2.00	2.00
Electrical Supervisor	1.00	1.00	1.00	1.00	1.00
Bldg. Maintenance Worker/Electrical Helper	1.00	1.00	1.00	1.00	1.00
Equipment & Materials Supervisor	1.00	1.00	1.00	1.00	1.00
Mechanic Helper	1.00	1.00	1.00	1.00	1.00
Superintendent (5)	2.00	2.00	2.00	2.00	3.00
Maintenance Worker	8.00	8.00	8.00	8.00	8.00
Field Supervisor II	3.00	3.00	3.00	3.00	3.00
Field Supervisor I	1.00	1.00	1.00	1.00	1.00
Senior Maintenance Worker	6.00	6.00	6.00	6.00	6.00
Meter Technician	1.00	1.00	1.00	1.00	1.00
Water Pumping Operator/Backflow Technician	1.00	1.00	1.00	1.00	1.00
Maintenance Helper (FTE)		0.00	0.00	0.00	0.00
	0.80	0.80	0.80	0.80	0.80

CITY OF SAN FERNANDO CITYWIDE POSITION SUMMARY BY DEPARTMENT FISCAL YEAR 2019-2020

RECREATION AND COMMUNITY SERVICES	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ADOPTED	2020 PROPOSED
RCS Director	1.00	1.00	1.00	1.00	1.00
RCS Manager	0.00	0.00	0.00	0.00	0.00
Office Specialist	2.00	2.00	2.00	2.00	2.00
Community Services Supervisor	1.00	1.00	1.00	1.00	1.00
Cultural Arts Supervisor	1.00	1.00	1.00	1.00	1.00
Recreation Supervisor	1.00	1.00	1.00	1.00	1.00
Aquatic Supervisor	0.00	0.00	0.00	0.00	0.00
Recreation Coordinator	0.00	0.00	0.00	0.00	0.00
Program Specialist	2.00	2.00	1.75	1.75	1.75
Senior Day Camp/After School Counselor (FTE)	2.53	2.53	2.53	2.53	2.53
Day Camp/After School Counselor (FTE)	7.00	7.00	7.00	7.00	7.00
Recreation Leader I (FTE)	4.10	4.10	4.10	4.10	4.10
Recreation Leader II (FTE)	1.00	1.00	1.00	1.00	1.00
Recreation Leader III (FTE)	1.28	1.28	1.28	1.28	1.28
Cashier (FTE)	0.30	0.30	0.30	0.30	0.30
Pool Attendant (FTE)	0.00	0.00	0.00	0.00	0.00
Lifeguard (FTE)	0.00	0.00	0.00	0.00	0.00
Senior Lifeguards (FTE)	0.00	0.00	0.00	0.00	0.00
TOTAL RECREATION & COMMUNITY SERVICES DEPT	24.21	24.21	23.96	23.96	23.96
TOTAL POSITIONS (FULL TIME EQUIVALENT)	126.71	127.71	127.40	128.36	130.12



NOTES:

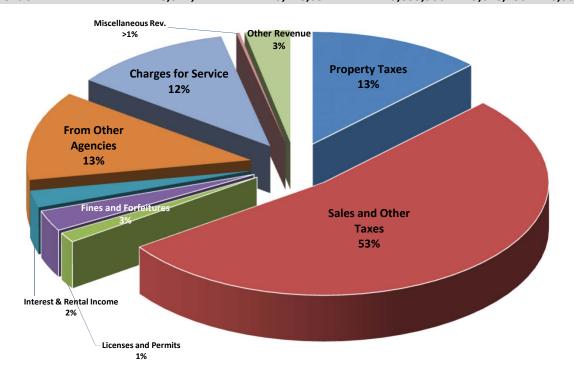
- 1) The Personnel Division was moved from Administration Department to the Finance Department in FY 18-19 and is proposed to be moved back to Administration in FY 19-20. No net staffing change.
- 2) Proposed elimination of Deputy City Clerk (PT) and addition of full Deputy City Clerk/Management Analyst (FT). Net staffing change is 0.30 FTE.
- 3) Proposed additional hours allocated toward Code Enforcement Officer (PT); offset by equal reduction in Maintenance Helper Grafitti (PT). No net staffing change.



SECTION III. GENERAL FUND OVERVIEW

CITY OF SAN FERNANDO GENERAL FUND SUMMARY OF REVENUE BY TYPE - 5 YEAR HISTORY FISCAL YEAR 2019-2020

General Fund Revenue	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	2020 Proposed
Property Taxes	2,228,828	2,226,647	2,182,826	2,450,000	2,550,000
Sales and Other Taxes	10,288,142	10,691,362	11,230,809	10,320,000	10,748,000
Licenses and Permits	245,157	263,171	313,503	273,000	295,000
Fines and Forfeitures	562,133	521,042	426,697	607,800	607,800
Interest & Rental Income	205,013	233,171	226,728	419,000	496,640
From Other Agencies	2,217,630	2,327,480	2,426,713	2,499,882	2,610,048
Charges for Service	1,708,483	2,069,703	2,190,473	2,151,456	2,339,039
Miscellaneous Revenue	46,503	44,017	48,013	50,000	50,000
Other Revenue	820,525	751,439	789,768	877,142	666,805
Total Revenue	18,322,414	19,128,032	19,835,530	19,648,280	20,363,332



General Fund Revenue History



CITY OF SAN FERNANDO GENERAL FUND PROJECTED REVENUE DETAIL FISCAL YEAR 2019-2020

Account Number & Title Actount Number & Actount Nu		2016	2017	2018	2019	As of	2019	2020
110-000 SCUIRED PROPERTY TAXES-CY 1,996,03 1,949,18 1,957,791 2,000,00 723,08 36% 2,050,000 120-000 1000	Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Rec'd	Projected
1310-0000 PROPERTYTAKES 1.1,959 1.1,950 3.1,858 5.0,000 90								
1310-0000 PRIOR YEARS PROPERTY TAKES 1.999 1.909 1.918.88 50.00 0.0 0.0 0.0 0.00		1,996,023		1,557,791		,		2,050,000
1342-000 RISDIUAL TAK REVENUE 188,207 151,858 503,468 300,000 -1 0,000 0,000	·	-		-	50,000			-
140,000 17 PASS THROUGH - TAXING ENTITY 40,278 62,911 97,487 10,000 13,591 10,000				, , ,	-	6,580		_
1,500,000 ROPERTYTAX PENALTIES & INT 1,508 2,198 2,180,000 3,140 3,000		•		•	,	-		,
					100,000			100,000
SALES AND OTHER TAXES	3150-0000 PROPERTY TAX PENALTIES & INT							2 550 000
		2,228,828	2,226,647	2,182,826	2,450,000	/43,200	30%	2,550,000
2210-3110 PROP TAXI NI LIEU OF SALES & USE TAX 96,2.590 10,200 10								
Part			5,182,192	5,328,701	4,950,000	1,940,617		5,150,000
		962,590	-	-	-	-		-
3230-0000 FANCHISES 149,342 131,857 144,951 150,000 45,666 30% 150,000 3231-0000 CABLE TV FRANCHISE 147,551 157,551 163,075 150,000 45,666 30% 165,000 3234-0000 RENINIC FRANCHISE FEE 24,705 20,255 24,435 20,000 12,510 63% 20,000 3234-0000 REVIBALIC SERVS INC FRANCHISE FEES 315,054 326,744 330,919 325,000 120,399 37% 325,000 3240-0000 REVIBALIC SERVS INC FRANCHISE FEES 1142,581 1.325,622 1.456,319 325,000 120,399 37% 325,000 3240-0200 SUSINESS LICENSE TAKES 42,434 40,088 39,857 40,000 3,717 9% 40,000 3240-3243 SUNAPMEET BUSINESS LICENSE 66,448 68,378 71,433 65,000 6,579 10% 68,000 3260-0000 DOCUMENTARY TAKES 49,179 61,136 49,875 40,000 3,6757 42% 40,000 3260-0000 DOCUMENTARY TAKES 49,179 61,136 49,875 40,000 3,503,392 34% 0,748,000 3260-0000 DOCUMENTARY TAKES 49,179 61,136 49,875 40,000 3,503,392 34% 0,748,000 3260-0000 DOCUMENTARY TAKES 49,179 61,136 49,875 40,000 3,503,392 34% 0,748,000 3320-0000 CONSTRUCTION PERMITS 171,054 198,236 233,083 200,000 159,685 80% 225,000 3320-0000 CONSTRUCTION PERMITS 171,054 198,236 233,083 200,000 159,685 80% 225,000 3320-0000 CONSTRUCTION PERMITS 171,054 198,236 233,083 200,000 159,685 80% 250,000 3320-0000 CONSTRUCTION PERMITS 171,054 198,236 233,083 200,000 159,685 80% 250,000 3320-0000 CONSTRUCTION PERMITS 171,054 198,236 233,083 200,000 159,685 80% 250,000 3320-0000 CONSTRUCTION PERMITS 171,054 198,236 233,083 200,000 159,685 80% 250,000 3320-0000 CONSTRUCTION PERMITS 171,054 198,236 233,083 200,000 159,685 80% 250,000 3320-0000 CONSTRUCTION PERMITS 171,054 198,236 233,083 200,000 159,685 80% 300,000 3320-0000 CONSTRUCTION PERMITS 171,054 198,236 233,083 200,000 159,685 80% 300,000 3320-0000 3320-0000 3200-0000	·	2,212,987	2,464,287	2,663,298	2,450,000	944,826		2,550,000
2321-0000 CABLE TV FRANCHISE 147,551 157,551 163,075 150,000 45,666 30% 165,000 2322-0000 VEHICLE TOW FRANCHISE FEES 24,705 20,250 224,435 20,000 12,510 63% 220,000 2324-0000 REPUBLIC SERVS INC FRANCHISE FEES 315,054 326,744 330,919 325,000 120,399 37% 325,000 3240-0000 BUSINESS LICENSE 1,142,581 1,225,622 1,456,319 1,200,000 52,557 4% 1,300,000 3240-3243 SWAPMEET BUSINESS LICENSE 24,244 40,088 39,857 40,000 3,717 9% 40,000 3240-3245 BUSINESS LICENSE PROCESSING FEE 66,448 68,378 71,433 65,000 6,579 10% 68,000 3250-000 DOCUMENTARY TAXES 49,179 61,136 49,875 40,000 3,503,392 34% 10,748,000 3260-0000 ADMISSION TAXES 750,449 707,473 721,489 715,000 284,744 40% 715,000 3320-0000 COMMERCIAL AND HOME OCCUPANCY PERMITS 171,054 198,236 233,083 200,000 159,685 80% 225,000 3320-0000 COMMERCIAL AND HOME OCCUPANCY PERMITS 41,425 41,4				/	-	75,030		-
323-000 VEHICLE TOW FRANCHISE FEE 24,705 20,250 24,435 20,000 12,510 63% 30,000 3234-0000 REPUBLIC SERVS INC FRANCHISE FEES 31,5054 312,5052 315,513 310,000 326,5000 326,0000 325,507 4% 10,000,000 3240-3243 SWAPMEET BUSINESS LICENSE 42,434 40,088 39,857 40,000 3,717 9% 40,000 3260-3243 SWAPMEET BUSINESS LICENSE 66,448 68,387 71,438 56,500 6,579 10% 68,000 3260-000 DOCUMENTARY TAXES 49,179 61,136 49,875 40,000 16,757 42% 40,000 3260-000 ADMISSION TAXES 750,449 707,473 721,498 715,000 284,734 40% 715,000 3260-000 ADMISSION TAXES 750,490 707,473 721,498 720,000 3503,392 34% 10,748,000 3250-000 CONSTRUCTION PERMITS 171,054 198,236 233,083 200,000 159,685 80% 225,000 3320-000 CONSTRUCTION PERMITS 171,054 198,236 233,083 200,000 159,685 80% 225,000 3320-000 CONSTRUCTION PERMITS 171,054 198,236 233,083 200,000 8,817 59% 170,000 3325-0000 COMMERCIAL AND HOME OCCUPANCY PERMITS 14,752 21,203 15,000 8,817 59% 170,000 3350-0000 GARAGE SALE PERMITS 3,125 2,690 2,810 3,000 1,366 3,000 3,		•		•	-	-		
325-000 SUNPENSILICENS INCERANCHISE FEES 315,054 326,744 330,919 325,000 325,000 326,000		•		-	-			-
3240-0000 BUSINESS LICENSE TAXES 1,142,581 1,325,622 1,456,319 1,200,000 52,557 4,900 3,240,000 3,243-3243 SWAPMEET BUSINESS LICENSE 64,434 40,088 39,857 40,000 3,717 99 40,000 3240-3243 SUBINESS LICENSE PROCESSING FEE 66,48 68,78 71,433 65,000 6,575 10% 68,000 3250-0000 DOCUMENTARY TAXES 49,179 61,136 49,875 40,000 16,757 42% 40,000 3260-0000 ADMISSION TAXES 750,449 707,473 721,498 715,000 284,734 40% 707,400 708,000 709,000 705,000 3,503,392 34% 10,748,000 709,000				•	-			
3240-3245 SWAPMEET BUSINESS LICENSE 62,434 40,088 39,857 40,000 3,717 9% 40,000 3240-3245 SUSINESS LICENSE PROCESSING FEE 66,448 68,378 71,433 65,000 65,579 10% 68,000 3250-0000 DOCUMENTARY TAXES 49,179 61,136 49,875 40,000 16,757 42% 40,000 3260-0000 ADMISSION TAXES 750,449 707,473 721,498 715,000 284,734 40% 715,000 3260-0000 ADMISSION TAXES 750,449 707,473 721,498 715,000 284,734 40% 715,000 3300 LICENSES, FEES AND PERMITS 110,0581 111,054 198,236 233,083 200,000 159,685 80% 225,000 3320-0000 CONSTRUCTION PERMITS 111,054 198,236 233,083 200,000 159,685 80% 225,000 3320-0000 COMMERCIAL AND HOME OCCUPANCY PERMITS 24,547 22,077 23,022 25,000 8,496 34% 25,000 3330-0000 GARAGÉ SALE PERMITS 31,255 14,752 21,230 15,000 8,817 59% 17,000 3330-0000 AGRAGÉ SALE PERMITS 31,255 2,690 2,2180 3,000 2,682 89% 3,000 3350-0000 BARAGÉ SALE PERMITS 10,590 6,400 6,660 10,000 6,120 61% 7,000 3351-0000 SB1186 STATE FEE 2,101 2,181 10,327 2,000 2,682 89% 3,000 3351-0000 SB1186 STATE FEE 2,416 2,4547 2,454			•	•		-		
\$\frac{3245}{260,000} \text{PROCESSING FEE} \q								
3250-0000 DOCUMENTARY TAXES 49,179 61,136 49,875 40,000 16,757 42% 40,000 3260-0000 ADMISSION TAXES 750,449 707,473 721,498 715,000 284,734 40% 715,000 715,00		•		•	-	-		
					•	-		
10,288,142 10,691,362 11,230,809 10,320,000 3,503,392 34% 10,748,000 10,300 10,200,000 1,0		•		•	-			
3300 LICENSES, FEES AND PERMITS 3320-0000 CONSTRUCTION PERMITS 171,054 198,236 233,083 200,000 159,685 80% 225,000 3325-0000 COMMERCIAL AND HOME OCCUPANCY PERMITS 24,547 22,077 23,022 25,000 8,496 34% 25,000 3335-0000 PLANNING REVIEW 14,125 14,752 21,230 15,000 8,817 59% 17,000 3335-0000 GARAGE SALE PERMITS 3,125 2,690 2,810 3,000 1,396 47% 3,000 3345-0000 ATM TRANSACTION FEE 2,803 2,278 2,326 3,000 2,682 89% 3,000 3350-0000 BUSINESS LICENSE PERMITS 10,590 6,400 6,660 10,000 6,120 61% 7,000 3351-0000 SB1186 STATE FEE 2,101 2,181 10,327 2,000 - 0% - 0% - 3385-0000 SB1186 STATE FEE 2,101 2,181 10,327 2,000 4,225 28% 15,000 3390-0000 BANNER AND SIGN PERMITS 16,610 14,557 14,045 15,000 4,225 28% 15,000 3390-0000 BANNER AND SIGN PERMITS 245,157 263,171 313,503 273,000 191,421 70% 295,000 3410-0000 VEHICLE CODE FINES 8 447 0% - 3415-0000 VEHICLE CODE FINES 8 447 0% - 3415-0000 VEHICLE REPOSSESSION FEES 850 990 1,165 800 355 44% 800 3420-0000 GENERAL COURT FINES 30,893 5,758 4,848 5,500 1,287 23% 5,500 3425-0000 CODE ENFORCEMENT CITATIONS 6,365 7,800 5,720 6,500 3,610 56% 6,500 3430-0000 PARKING CITATIONS 524,017 506,047 414,964 595,000 178,977 30% 595,000 3500-0000 INTEREST INCOME 9,908 38,997 99,666 10,000 - 0 0% 10,000 500-0000 INTEREST INCOME 9,908 38,997 99,666 10,000 35,080 117% 10,000 3500-0000 INTEREST INCOME 9,908 38,997 99,666 10,000 35,080 117% 10,000 3500-0000 RINTERST INCOME 164,999 165,636 190,890 379,000 185,246 49% 476,640 3500-0000 RINTAL INCOME 164,999 165,636 190,890 379,000 185,246 49% 476,640 3500-0000 RINTAL INCOME 164,999 165,636 190,890 379,000 185,246 49% 476,640 3500-0000 350,000 35,000 35,000	3260-0000 ADMISSION TAXES							
3320-0000 CONSTRUCTION PERMITS 171,054 198,236 233,083 200,000 159,685 80% 225,000 3325-0000 COMMERCIAL AND HOME OCCUPANCY PERMITS 24,547 22,077 23,022 25,000 8,496 34% 25,000 3330-0000 PLANNING REVIEW 14,125 14,752 21,230 15,000 8,817 59% 17,000 3335-0000 GARAGE SALE PERMITS 3,125 2,690 2,810 3,000 1,396 47% 3,000 3345-0000 ATM TRANSACTION FEE 2,803 2,278 2,326 3,000 2,682 89% 3,000 3350-0000 BUSINESS LICENSE PERMITS 10,590 6,400 6,660 10,000 6,120 61% 7,000 3351-0000 SB1186 STATE FEE 2,101 2,181 10,327 2,000 - 0% - 0% - 3335-0000 24,215 245,157 263,171 313,503 273,000 191,421 70% 295,000 245,157 263,171 313,503 273,000 191,421 70% 295,000 245,157		10,288,142	10,691,362	11,230,809	10,320,000	3,503,392	34%	10,748,000
3325-0000 COMMERCIAL AND HOME OCCUPANCY PERMITS 24,547 22,077 23,022 25,000 8,496 34% 25,000 3335-0000 PLANNING REVIEW 14,125 14,752 21,230 15,000 8,817 59% 17,000 3335-0000 GARAGE SALE PERMITS 3,125 2,690 2,810 3,000 1,396 47% 3,000 3345-0000 ATM TRANSACTION FEE 2,803 2,278 2,326 3,000 2,682 89% 3,000 3350-0000 BUSINESS LICENSE PERMITS 10,590 6,400 6,660 10,000 6,120 61% 7,000 3351-0000 SELIFABLI PERMITS 201 2,181 10,327 2,000 - 0% - 0% - 3385-0000 SELIFABLI PERMITS 202 0% - 0% - 3385-0000 BANNER AND SIGN PERMITS 16,610 14,557 14,045 15,000 4,225 28% 15,000 245,157 24,000 245,157 24,045 15,000 24,255 28% 15,000 24,0	3300 LICENSES, FEES AND PERMITS							
3330-0000 PLANNING REVIEW 14,125 14,752 21,230 15,000 8,817 59% 17,000 3335-0000 GARAGE SALE PERMITS 3,125 2,690 2,810 3,000 1,396 47% 3,000 3345-0000 ATM TRANSACTION FEE 2,803 2,278 2,326 3,000 2,682 89% 3,000 3350-0000 BUSINESS LICENSE PERMITS 10,590 6,400 6,660 10,000 6,120 61% 7,000 3351-0000 SB1186 STATE FEE 2,101 2,181 10,327 2,000 - 0% - 0% - 3385-0000 SELF HAUL PERMIT 202 - 1 - 1 - 1 - 0 0% - 0% - 0% 3350-0000 BANNER AND SIGN PERMITS 16,610 14,557 14,045 15,000 4,225 28% 15,000 10,000 1	3320-0000 CONSTRUCTION PERMITS	171,054		•			80%	•
3355-0000 GARAGE SALE PERMITS 3,125 2,690 2,810 3,000 1,396 47% 3,000 3345-0000 ATM TRANSACTION FEE 2,803 2,278 2,326 3,000 2,682 89% 3,000 3350-0000 BUSINESS LICENSE PERMITS 10,590 6,400 6,660 10,000 6,120 61% 7,000 3351-0000 SB1186 STATE FEE 2,101 2,181 10,327 2,000 - 0% - 0% - 3385-0000 521F HAUL PERMIT 202 0% 0% 0%	3325-0000 COMMERCIAL AND HOME OCCUPANCY PERMITS	24,547	22,077	23,022	25,000	8,496		25,000
3345-0000 ATM TRANSACTION FEE 2,803 2,278 2,326 3,000 2,682 89% 3,000 3350-0000 BUSINESS LICENSE PERMITS 10,590 6,400 6,660 10,000 6,120 61% 7,000 3351-0000 SB1186 STATE FEE 2,101 2,181 10,327 2,000 -	3330-0000 PLANNING REVIEW	14,125	14,752	21,230	15,000	8,817	59%	17,000
3350-0000 BUSINESS LICENSE PERMITS 10,590 6,400 6,660 10,000 6,120 61% 7,000 3351-0000 SB1186 STATE FEE 2,101 2,181 10,327 2,000 - 0% - 0% - 0 3385-0000 SELF HAUL PERMIT 202 - 0 - 0 - 0 0 3390-0000 BANNER AND SIGN PERMITS 16,610 14,557 14,045 15,000 4,225 28% 15,000 3400 FINES AND FORFEITS	3335-0000 GARAGE SALE PERMITS	3,125	2,690	2,810	3,000	1,396	47%	3,000
3351-0000 SB1186 STATE FEE 2,101 2,181 10,327 2,000 - 0% - 0% 3385-0000 SELF HAUL PERMIT 202 - 1 - 1 - 1 - 0 0% - 1		2,803		2,326		-	89%	
3385-0000 SELF HAUL PERMITS 202 - - - - - 0% - 15,000 191,421 70% 295,000	3350-0000 BUSINESS LICENSE PERMITS	10,590	6,400	6,660	10,000	6,120	61%	7,000
16,610 14,557 14,045 15,000 4,225 28% 15,000 245,157 263,171 313,503 273,000 191,421 70% 295,000 245,157 263,171 313,503 273,000 191,421 70% 295,000 245,157 263,171 313,503 273,000 191,421 70% 295,000 240,000 240,000 245,157 263,171 313,503 273,000 191,421 70% 295,000 240,000 2			2,181	10,327	2,000	-		-
245,157 263,171 313,503 273,000 191,421 70% 295,000		202	-	-	-	-		-
3400 FINES AND FORFEITS 8 447 - - - - 0% -	3390-0000 BANNER AND SIGN PERMITS			14,045				
3410-0000 VEHICLE CODE FINES 8		245,157	263,171	313,503	273,000	191,421	70%	295,000
3415-0000 VEHICLE REPOSSESSION FEES 850 990 1,165 800 355 44% 800 3420-0000 GENERAL COURT FINES 30,893 5,758 4,848 5,500 1,287 23% 5,500 3,425-0000 CODE ENFORCEMENT CITATIONS 6,365 7,800 5,720 6,500 3,610 56% 6,500 3,430-0000 PARKING CITATIONS 524,017 506,047 414,964 595,000 178,977 30% 595,000 562,133 521,042 426,697 607,800 184,229 30% 607,800	3400 FINES AND FORFEITS							
3420-0000 GENERAL COURT FINES 30,893 5,758 4,848 5,500 1,287 23% 5,500 3425-0000 CODE ENFORCEMENT CITATIONS 6,365 7,800 5,720 6,500 3,610 56% 6,500 3430-0000 PARKING CITATIONS 524,017 506,047 414,964 595,000 178,977 30% 595,000 562,133 521,042 426,697 607,800 184,229 30% 607,800 60	3410-0000 VEHICLE CODE FINES	8	447	-	-	-	0%	-
3425-0000 CODE ENFORCEMENT CITATIONS 6,365 7,800 5,720 6,500 3,610 56% 6,500 3430-0000 PARKING CITATIONS 524,017 506,047 414,964 595,000 178,977 30% 595,000 3500 INTEREST INCOME 521,042 426,697 607,800 184,229 30% 607,800 3500-0000 INTEREST INCOME 9,908 38,997 99,606 10,000 - 0% 10,000 3508-0000 NET INCR/DECR FAIR VAL INVESTMENT 6,230 (30,392) (111,557) - 135,720 100% - 3510-0000 FILMING REVENUE 23,876 58,930 47,789 30,000 35,086 117% 10,000 3520-0000 RENTAL INCOME 164,999 165,636 190,890 379,000 185,246 49% 476,640	3415-0000 VEHICLE REPOSSESSION FEES	850	990	1,165	800	355	44%	800
3430-0000 PARKING CITATIONS 524,017 506,047 414,964 595,000 178,977 30% 595,000 562,133 521,042 426,697 607,800 184,229 30% 607,800 3500 100,0	3420-0000 GENERAL COURT FINES	30,893	5,758	4,848	5,500	1,287	23%	5,500
3500 INTEREST INCOME 3500-0000 INTEREST INCOME 3508-0000 9,908 38,997 99,606 10,000 - 0% 10,000 3508-0000 NET INCR/DECR FAIR VAL INVESTMENT 6,230 (30,392) (111,557) - 135,720 100% - 3510-0000 FILMING REVENUE 23,876 58,930 47,789 30,000 35,086 117% 10,000 3520-0000 RENTAL INCOME 164,999 165,636 190,890 379,000 185,246 49% 476,640	3425-0000 CODE ENFORCEMENT CITATIONS	6,365	7,800	5,720	6,500	3,610	56%	6,500
3500 INTEREST INCOME 3500-0000 INTEREST INCOME 3508-0000 10,000 3508-0000 NET INCR/DECR FAIR VAL INVESTMENT 3510-0000 6,230 3510-0000 FILMING REVENUE 23,876 58,930 3520-0000 RENTAL INCOME 164,999 165,636 190,890 379,000 185,246 49% 476,640	3430-0000 PARKING CITATIONS	524,017	506,047	414,964	595,000	178,977	30%	595,000
3500-0000 INTEREST INCOME 9,908 38,997 99,606 10,000 - 0% 10,000 3508-0000 NET INCR/DECR FAIR VAL INVESTMENT 6,230 (30,392) (111,557) - 135,720 100% - 3510-0000 FILMING REVENUE 23,876 58,930 47,789 30,000 35,086 117% 10,000 3520-0000 RENTAL INCOME 164,999 165,636 190,890 379,000 185,246 49% 476,640	•	562,133	521,042	426,697	607,800	184,229	30%	607,800
3500-0000 INTEREST INCOME 9,908 38,997 99,606 10,000 - 0% 10,000 3508-0000 NET INCR/DECR FAIR VAL INVESTMENT 6,230 (30,392) (111,557) - 135,720 100% - 3510-0000 FILMING REVENUE 23,876 58,930 47,789 30,000 35,086 117% 10,000 3520-0000 RENTAL INCOME 164,999 165,636 190,890 379,000 185,246 49% 476,640	3500 INTEREST INCOME							
3508-0000 NET INCR/DECR FAIR VAL INVESTMENT 6,230 (30,392) (111,557) - 135,720 100% - 3510-0000 FILMING REVENUE 23,876 58,930 47,789 30,000 35,086 117% 10,000 3520-0000 RENTAL INCOME 164,999 165,636 190,890 379,000 185,246 49% 476,640		9.908	38.997	99.606	10.000	-	0%	10.000
3510-0000 FILMING REVENUE 23,876 58,930 47,789 30,000 35,086 117% 10,000 3520-0000 RENTAL INCOME 164,999 165,636 190,890 379,000 185,246 49% 476,640		•	•	•		135.720		-
3520-0000 RENTAL INCOME 164,999 165,636 190,890 379,000 185,246 49% 476,640	•	•			30.000			10.000
				•				•

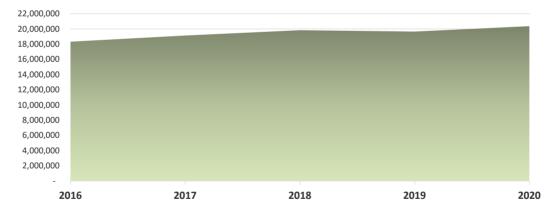
CITY OF SAN FERNANDO GENERAL FUND PROJECTED REVENUE DETAIL FISCAL YEAR 2019-2020

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Rec'd	2020 Projected
3600 REVENUE FROM OTHER AGENCIES	Actual	Actual	Actual	Adjusted	12/31/18	% Kec a	Projected
3605-0000 MOTOR VEHICLE IN-LIEU TAX	9,909	10,990	12,889	10,000	_	0%	10,000
3605-3110 PROP TAX IN LIEU OF MOTR VHCL LIC FEES	2,148,780	2,283,356	2,364,153	2,455,882	_	0%	2,563,048
3625-0000 HOMEOWNERS PROPERTY TAX RELIEF	9,947	9,865	9,697	9,500	1,405	15%	9,500
3655-0000 P.O.S.T. REIMBURSEMENT	5,240	11,290	15,119	12,000	2,694	22%	15,000
3685-0000 CALIF REIMB FOR MANDATED COSTS	38,034	7,210	10,943	7,500	2,034	0%	7,500
3688-0000 CORRECTIONS TRAINING	5,720	4,769	5,571	5,000	1,211	24%	5,000
3696-3641 COPS HIRING PROGRAM	5,720	4,703	8,341	5,000		0%	-
= 5050-3041 COF3 HIKING FROGRAM	2,217,630	2,327,480	2,426,713	2,499,882	5,310	0%	2,610,048
	2,227,000	2,027, .00	2, .20,, 20	2, 133,002	5,525	0,0	2,010,0.0
3700 CHARGES FOR SERVICES							
3705-0000 ZONING & PLANNING FEES	74,354	91,681	72,191	75,000	83,065	111%	100,000
3706-0000 PUBLIC NOTIFICATION FEES	840	1,200	720	700	1,080	154%	1,200
3708-0000 ENVIRONMENTAL ASSESSMENT FEES	1,428	2,040	1,020	1,000	1,836	184%	2,000
3710-0000 DUPLICATING FEES	18,405	20,669	19,845	16,000	8,938	56%	20,000
3712-0000 CODE ENFORCEMENT INSPECTION ORDER FEE	247	1,559	1,151	1,500	1,930	129%	2,500
3714-0000 INSPECTION UPON RESALE PROGRAM	26,400	23,280	21,120	20,000	12,000	60%	20,000
3715-0000 SPECIAL POLICE SERVICES	227,457	199,414	217,877	215,000	83,817	39%	215,000
3715-0039 TREASURY FORFEITURE	271	-	-	-	-	0%	-
3719-0154 AIMS MAINT & DEVELOP SURCHARGE EDGESOFT	21,678	24,255	25,333	-	-	0%	-
3720-0000 FINGERPRINT SERVICES	42,027	42,201	37,303	42,000	18,426	44%	40,000
3723-0000 DUI RECOVERY COST PROGRAM	-	-	-	-	867	100%	-
3725-0000 BOOKING & PROCESSING FEE REIMB	11,593	12,673	10,449	12,000	6,028	50%	12,000
3726-0000 VEHICLE INSPECTION FEES	13,788	11,663	10,800	12,000	5,840	49%	12,000
3728-0000 VENDOR INSPECTION FEES	25,270	16,356	15,889	18,000	5,257	29%	15,000
3730-0000 ENGINEERING & INSPECTION FEES	52,314	83,591	65,376	65,000	62,494	96%	75,000
3738-0000 SPECIAL EVENT SERVICES	1,302	4,658	8,898	3,500	1,036	30%	3,000
3770-1335 SNACK BAR	514	-	-	-	-	0%	-
3777-0000 FACILITY RENTAL	86,496	91,603	83,498	100,000	37,142	37%	80,000
3780-0000 COURT COMMITMENT PROGRAM	116,225	117,580	117,305	115,000	47,070	41%	115,000
3781-0000 IMPOUNDED VEHICLES	23,135	33,273	22,642	25,000	11,920	48%	25,000
3783-0000 VEHICLE ADMIN. PROCESSING FEE	9,150	7,350	7,450	8,500	3,740	44%	7,500
3785-0000 ALARM FEES	28,789	22,430	24,765	21,000	18,283	87%	25,000
3789-0000 POLICE ADMINISTRATIVE FEES	-	-	-	-	1,520	100%	-
3795-0000 ADMINISTRATIVE OVERHEAD	926,800	1,262,227	1,426,841	1,400,256	700,128	50%	1,568,839
-	1,708,483	2,069,703	2,190,473	2,151,456	1,112,417	52%	2,339,039
2000 MUCCELL ANEQUIC PENEAULE							
3800 MISCELLANEOUS REVENUE 3855-0000 PARKING METER REV-CIVIC CENTER	42,946	44,017	48,013	50,000	22,866	46%	50,000
3890-0195 RELAY FOR LIFE	42,946 3,557	44,017	48,013	50,000	22,800	46% 0%	50,000
2020-0132 VETAL LOW FILE		44.017	40.013	-	22.000		-
	46,503	44,017	48,013	50,000	22,866	46%	50,000

CITY OF SAN FERNANDO GENERAL FUND PROJECTED REVENUE DETAIL FISCAL YEAR 2019-2020

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Rec'd	2020 Projected
3900 OTHER REVENUE							
3900-0000 OTHER REVENUE	-	15	-		25	100%	-
3901-0000 MISCELLANEOUS REVENUE	101,807	34,186	7,058	30,000	4,401	15%	30,000
3901-3750 SENIOR NUTRITION MEALS-CONTRIBUTIONS	-	1,068	-	-	-	0%	-
3901-3752 HOME DELIVERED MEALS C2 CONT	-	273	-	-	-	0%	-
3904-0000 VENDING MACHINE	43	-	-	-	-	0%	-
3920-0000 GENERAL CITY ELECTION	12	(157)	-	-	3,660	100%	-
3930-0000 MALL MAINTENANCE LEVY	66,026	85,742	115,378	85,000	7,953	9%	-
3947-0000 SA ADMINISTRATIVE COST ALLOWANCE	250,000	250,000	218,302	250,000	125,000	50%	200,000
3949-0000 SOLID WASTE ADMIN FEES	-	3,071	1,714	1,000	1,145	115%	1,000
3950-0000 PROPERTY DAMAGE REIMBURSEMENT	725	1,631	25,881	-	-	0%	10,000
3960-0000 AREA B ASSESSMENT ADMIN LEVY	1,429	1,699	2,202	1,500	63	4%	2,000
3961-0000 TRANSFER FROM GAS TAX FUND	73,438	99,164	184,234	254,642	127,321	50%	238,805
3963-0000 TRANSFER FROM TRAFFIC SAFETY	6,045	14,747	15,000	10,000	5,000	50%	-
3972-0000 TRNSFR FROM COPS SLESF FUND 2	100,000	120,000	100,000	125,000	62,500	50%	125,000
3979-0000 TRANSFER FROM PAVEMENT MANAGEMENT	100,000	20,000	-	-	-	0%	-
3992-0000 TRANSFER FROM SEWER	60,000	60,000	60,000	60,000	30,000	50%	30,000
3995-0000 TRANSFER FROM THE WATER FUND	61,000	60,000	60,000	60,000	30,000	50%	30,000
	820,525	751,439	789,768	877,142	397,068	45%	666,805
TOTAL GENERAL FUND PROJECTED REVENUE	18,322,414	19,128,032	19,835,530	19,648,280	6,515,955	33%	20,363,332

General Fund Revenue - 5 year History



GENERAL FUND SUMMARY OF APPROPRIATIONS BY DIVISION - 5 YEAR HISTORY FISCAL YEAR 2019-2020

		2016	2017	2018	2019	2020
ADMINIS	TRATION	Actual	Actual	Actual	Adjusted	Proposed
01-101	City Council	126,983	229,572	188,642	190,709	213,101
01-102*	Treasurer	157,574	-	-	-	-
01-105	Administration	421,385	422,979	447,982	403,562	402,064
01-106	Personnel*	308,005	313,801	381,319	393,062	386,165
01-110	City Attorney	314,487	204,587	225,342	250,000	262,500
01-112	Labor Attorney	65,420	116,425	147,723	150,000	100,000
01-500	Fire Services - Contract	2,841,311	2,765,294	2,723,821	2,750,000	2,850,000
Total Ad	Iministration Department	4,235,165	4,052,658	4,114,829	4,137,333	4,213,830
	·	, ,		, ,	, ,	, ,
		2016	2017	2018	2019	2020
CITY CLE	RK	Actual	Actual	Actual	Adjusted	Proposed
01-115	City Clerk	230,640	229,553	246,746	259,418	323,985
01-116	Elections	300	34,743	7,790	40,000	6,000
Total Cit	y Clerk Department	230,940	264,296	254,536	299,418	329,985
		2016	2017	2018	2019	2020
FINANCE		Actual	Actual	Actual	Adjusted	Proposed
01-130	Finance Administration	645,317	713,534	682,878	715,842	716,896
01-131	Treasury	-	102,508	181,925	125,352	129,395
01-133	Personnel*	-	-	-	393,062	-
01-135	Information Technology	478,196	390,289	438,597	470,450	425,000
01-180	Retirement Health Premiums	833,127	869,068	880,165	925,000	950,000
01-190	Non-Departmental	641,355	408,084	556,595	863,123	1,002,200
Total Fir	nance Department	2,597,994	2,483,483	2,740,160	3,492,829	3,223,491
		2016	2017	2018	2019	2020
	NITY DEVELOPMENT	Actual	Actual	Actual	Adjusted	Proposed
01-140	Building and Safety	241,901	261,072	221,297	193,831	190,860
01-150	Planning/Administration	289,027	293,414	364,185	493,849	425,301
01-151	Economic Development	-	-	-	-	50,000
01-152	Community Preservation	409,726	470,651	399,457	450,227	470,227
Total Co	mmunity Development	940,654	1,025,136	984,939	1,137,906	1,136,388
		2016	2017	2018	2019	2020
DOLLCE						
POLICE	Deline Admin	Actual	Actual	Actual	Adjusted	Proposed
01-222	Police Admin	1,139,929	1,187,954	1,108,156	1,091,108	1,101,227
01-224	Detectives	761,240 5 164 624	854,510 5 130 370	1,147,014	1,132,722	1,102,035
01-225	Patrol	5,164,634	5,139,379	5,633,891	5,579,415	5,701,791
01-226	Reserves/Explorers	68,556 161 806	57,488	84,180	73,872	72,656
01-230 01-250	Community Service	161,806	181,024	178,804	260,630	274,414
	Emergency Services	7 200 405	7 420 254	5,196	422	5,000
TOTAL POL	ice Department	7,296,165	7,420,354	8,157,241	8,138,168	8,257,123

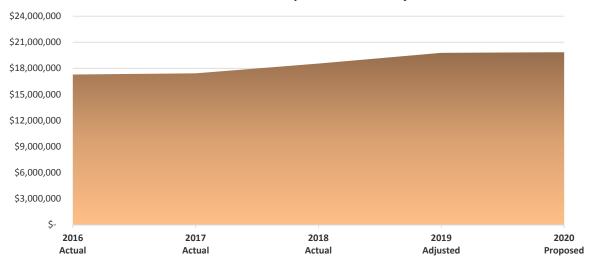
GENERAL FUND SUMMARY OF APPROPRIATIONS BY DIVISION - 5 YEAR HISTORY FISCAL YEAR 2019-2020

		2016	2017	2018	2019	2020
PUBLIC W	/ORKS	Actual	Actual	Actual	Adjusted	Proposed
01-310	PW Administration	460,450	388,035	523,405	664,532	655,315
01-311	Street Maintenance	89,048	189,604	275,926	254,642	313,689
01-312	Graffiti Removal	-	-	-	-	-
01-313	Bus Shelter Maintenance	646	-	-	-	-
01-320**	Equipment Maintenance	-	-	-	-	-
01-341	Mall Maintenance	26,555	19,517	35,034	11,300	-
01-343	Street Sweeping	27,595	27,600	27,594	27,600	28,600
01-346	Streets, Trees, & Parkways	127,869	123,946	119,033	94,804	133,927
01-370	Traffic Safety	171,721	146,962	139,759	145,470	152,293
01-371	Traffic Signals	40,278	30,321	44,570	65,500	36,500
01-390**	Facility Maintenance	-	-	-	-	-
Total Pul	blic Works	944,162	925,986	1,165,321	1,263,847	1,320,325

		2016	2017	2018	2019	2020
RECREAT	TON & COMM SERVICES	Actual	Actual	Actual	Adjusted	Proposed
01-420	Administration	386,000	475,154	359,471	470,283	595,570
01-422	Community Services	206,652	192,180	121,442	181,367	99,302
01-423	Recreation	299,491	406,902	487,270	484,607	495,886
01-424	Special Events	146,599	179,840	159,748	170,970	181,755
01-430	Aquatics	2,863	-	-	-	-
Total Re	creation & Comm Services	1,041,606	1,254,075	1,127,931	1,307,227	1,372,512

TOTAL GENERAL FUND \$ 17,286,686 \$ 17,425,989 \$ 18,544,957 \$ 19,776,728 \$ 19,853,654

General Fund Expenditure History



^{*} This division has been moved to the Finance department in FY 2018-2019

CITY OF SAN FERNANDO GENERAL FUND SUMMARY OF APPROPRIATIONS BY DIVISION - BY TYPE FISCAL YEAR 2019-2020

The total budget for each General Fund division, by department. This summary provides an overview of each division's budget in each of the four main categories: Personnel, Maintenance and Operating Expenses (M & O), Capital/Transfers, and Internal Service Charges.

			Capital	Internal Svc.	
ADMINISTRATION	Personnel	Operating	Expenses	Chrg.	Total Budget
01-101 City Council	127,957	66,700	-	18,444	213,101
01-105 Administration	338,004	25,650	-	38,410	402,064
01-106 Personnel	293,425	43,905	-	48,835	386,165
01-110 City Attorney	-	262,500	-	-	262,500
01-112 Labor Attorney	-	100,000	-	-	100,000
01-500 Fire Services - Contract	-	2,850,000	-	-	2,850,000
Total Administration Department	759,386	3,348,755	-	105,689	4,213,830

			Capital	Internal Svc.	
CITY CLERK	Personnel	Operating	Expenses	Chrg.	Total Budget
01-115 City Clerk	253,283	39,700	-	31,002	323,985
01-116 Elections	2,000	4,000	-	-	6,000
Total City Clerk Department	255,283	43,700	-	31,002	329,985

			Capital	Internal Svc.	
FINANCE	Personnel	Operating	Expenses	Chrg.	Total Budget
01-130 Finance Administration	497,632	145,750	-	73,514	716,896
01-131 Treasury	101,686	1,715	-	25,994	129,395
01-135 Information Technology	-	425,000	-	-	425,000
01-180 Retirement Health Premiums	950,000	-	-	-	950,000
01-190 Non-Departmental	60,000	423,700	518,500	-	1,002,200
Total Finance Department	1,609,318	996,165	518,500	99,508	3,223,491

			Capital	Internal Svc.	
COMMUNITY DEVELOPMENT	Personnel	Operating	Expenses	Chrg.	Total Budget
01-140 Building and Safety	158,128	9,710	-	23,022	190,860
01-150 Planning/Administration	333,346	45,595	-	46,360	425,301
01-151 Economic Development	-	50,000	-	-	50,000
01-152 Community Preservation	308,827	48,895	-	112,505	470,227
Total Community Development	800,301	154,200	-	181,887	1,136,388

			Capital	Internal Svc.	
POLICE	Personnel	Operating	Expenses	Chrg.	Total Budget
01-222 Police Admin	757,687	212,320	-	131,220	1,101,227
01-224 Detectives	857,788	19,615	-	224,632	1,102,035
01-225 Patrol	4,780,700	68,700	-	852,391	5,701,791
01-226 Reserves/Explorers	50,000	12,000	-	10,656	72,656
01-230 Community Service	222,514	200	-	51,700	274,414
01-250 Emergency Services	-	5,000	-	-	5,000
Total Police Department	6,668,689	317,835	-	1,270,599	8,257,123

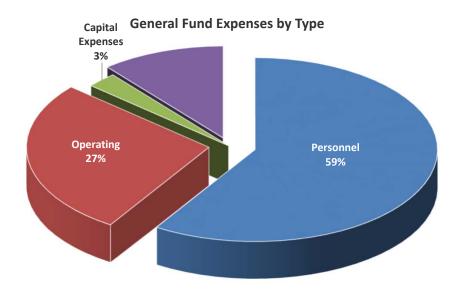
CITY OF SAN FERNANDO GENERAL FUND SUMMARY OF APPROPRIATIONS BY DIVISION - BY TYPE FISCAL YEAR 2019-2020

The total budget for each General Fund division, by department. This summary provides an overview of each division's budget in each of the four main categories: Personnel, Maintenance and Operating Expenses (M & O), Capital/Transfers, and Internal Service Charges.

			Capital	Internal Svc.	
PUBLIC WORKS*	Personnel	Operating	Expenses	Chrg.	Total Budget
01-310 PW Administration	413,539	193,930	-	47,846	655,315
01-311 Street Maintenance	96,255	142,550	-	74,884	313,689
01-343 Street Sweeping	-	28,600	-	-	28,600
01-346 Streets, Trees, & Parkways	69,752	10,000	-	54,175	133,927
01-370 Traffic Safety	86,731	15,500	-	50,062	152,293
01-371 Traffic Signals	-	36,500	-	-	36,500
Total Public Works	666,277	427,080	-	226,968	1,320,325

			Capital	Internal Svc.	
RECREATION & COMM SERVICES	Personnel	Operating	Expenses	Chrg.	Total Budget
01-420 Administration	435,063	58,300	12,000	90,207	595,570
01-422 Community Services	73,860	8,000	-	17,442	99,302
01-423 Recreation	353,861	6,000	-	136,025	495,886
01-424 Cultural Arts and Special Events	102,679	61,100	-	17,976	181,755
Total Recreation & Comm Services	965,463	133,400	12,000	261,649	1,372,512
TOTAL GENERAL FUND	\$ 11.724.717	\$ 5.421.135	\$ 530,500	\$ 2.177.302	\$ 19.853.654

^{*}Excludes Special Revenue and Enterprise Funded expenditures.

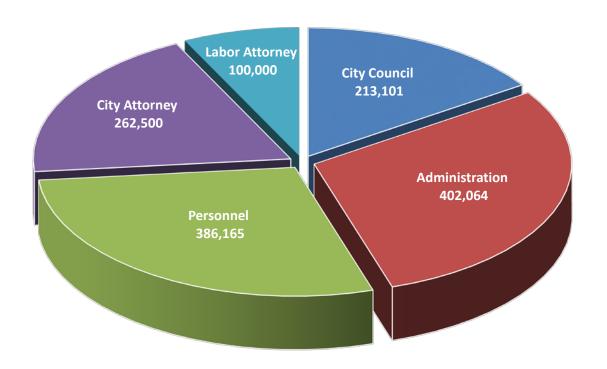




SECTION IV.
GENERAL FUND
DEPARTMENTAL
BUDGETS



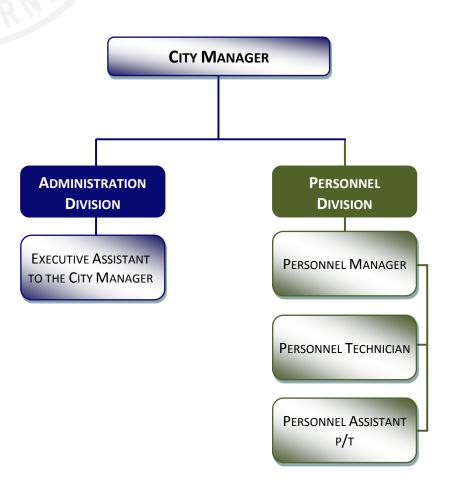
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ORGANIZATIONAL CHART

ADMINISTRATION DEPARTMENT FISCAL YEAR 2019-2020



PROPOSED:MOVED FROM FINANCE DEPT.



MISSION STATEMENT

The mission of the Administration Department is to sustain and enhance the quality of life in the San Fernando community by implementing City Council policies, developing and maintaining responsive City programs and services within approved budgetary guidelines, providing leadership and motivation to City staff, maintaining and planning for fiscal integrity, and initiating and continuing strong relationships with local and regional businesses and governmental agencies.

DEPARTMENT OVERVIEW

The Administration Department includes the City Manager's Office, Personnel, and management of the City Attorney, Labor Attorney and Fire Services contracts. The Administration Department is responsible for managing day-to-day operations of the City, including, but not limited to, facilitating quality City service delivery to internal and external customers, coordinating inter-departmental cooperation, recruiting and retaining talented staff, and setting overall fiscal policy.

ACCOMPLISHMENTS FOR FY 2018-2019

- 1. Completed negotiations for a new Memorandum of Understanding with San Fernando Management Group and San Fernando Police Civilians' Association. (Strategic Goal #1)
- 2. Facilitated the business community in their effort to establish a property based downtown business improvement district (PBID). (Strategic Goal #3)

OBJECTIVES FOR FY 2019-2020

- 1. Recruit and hire new Director of Finance and Director of Public Works.
- 2. Complete negotiations for a new Memorandum of Understanding with the San Fernando Police Officers' Association. (Strategic Goal #1)
- 3. Coordinate a facilitated visioning process to develop consensus about what the future of the community looks like and deciding what steps are necessary to achieve that vision. (Strategic Goal #3)
- 4. Develop a process for ongoing legislative monitoring to increase San Fernando's input on statewide legislation impacting local control. (Strategic Goal #3)
- 5. Adopt and implement updated personnel rules and general policies. (Strategic Goal #8)

SOURCES:

	2016	2017	2018	2019	2020
ADMINISTRATION	Actual	Actual	Actual	Adjusted	Proposed
GENERAL REVENUE	4,235,165	4,052,658	4,114,829	3,744,271	4,213,830
TOTAL FUNDING SOURCES	4,235,165	4,052,658	4,114,829	3,744,271	4,213,830

<u>USES:</u>



		2016	2017	2018	2019	2020
ADMINIS	STRATION	Actual	Actual	Actual	Adjusted	Proposed
01-101	City Council	126,983	229,572	188,642	190,709	213,101
01-102*	Treasurer	157,574	-	-	-	-
01-105	Administration	421,385	422,979	447,982	403,562	402,064
01-106	Personnel*	308,005	313,801	381,319	-	386,165
01-110	City Attorney	314,487	204,587	225,342	250,000	262,500
01-112	Labor Attorney	65,420	116,425	147,723	150,000	100,000
01-500	Fire Services - Contract	2,841,311	2,765,294	2,723,821	2,750,000	2,850,000
Total A	dministration Department	4,235,165	4,052,658	4,114,829	3,744,271	4,213,830

PERSONNEL:

	2016	2017	2018	2019	2020
ADMINISTRATION	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED
Cit. A4	4.00	4.00	4.00	4.00	4.00
City Manager	1.00	1.00	1.00	1.00	1.00
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00
Treasurer Assistant	1.00	1.00	0.00	0.00	0.00
Office Clerk	1.00	1.00	0.00	0.00	0.00
Personnel Manager (1)	1.00	1.00	1.00	0.00	1.00
Personnel Technician (1)	1.00	1.00	1.00	0.00	1.00
Personnel Assistant (FTE) (1)	0.00	0.00	0.75	0.00	0.70
TOTAL ADMINISTRATION DEPARTMENT	6.00	6.00	4.75	2.00	4.70

^{*}The Personnel Division was moved from Administration in fiscal year 2018-2019 and back to Administration in fiscal year 2019-2020.



CITY COUNCIL

DIVISION NO. 101

DIVISION OVERVIEW

Serving as the City's legislative body, the City Council establishes policy for the City. Its members are elected at large on a nonpartisan basis to four-year overlapping terms. The Mayor is a member of the City Council that is selected annually by his or her peers, and acts as the ceremonial head of the City.

The Council also sits as the Board of Directors for the Public Financing Authority, Parking Authority, and Successor Agency to the San Fernando Redevelopment Agency. Individual Councilmembers also serve on various regional and local organizations to collaborate or to voice concerns on issues that may affect San Fernando's quality of life.

The City Council has the authority to create advisory bodies on matters of policy and to regularly appoint residents to serve on City's boards and commissions. Regular City Council meetings are held on the first and third Monday of every month. Special and adjourned meetings are conducted on an as-needed basis.

Dept: Administration Div: City Council

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
001-101-0000-4101 SALARIES-PERMANENT EMPLOYEES	36,411	74,257	60,868	37,200	28,867	77.6%	37,200
001-101-0000-4120 O.A.S.D.I.	3,651	6,785	2,970	2,662	2,735	102.7%	2,662
001-101-0000-4126 HEALTH INSURANCE	39,600	43,383	46,977	77,676	27,497	35.4%	87,645
001-101-0000-4128 DENTAL INSURANCE	5,047	5,301	5,202	-	2,847	100.0%	-
001-101-0000-4136 OPTICAL INSURANCE	1,248	1,322	1,296	-	675	100.0%	-
001-101-0000-4138 LIFE INSURANCE	255	510	510	510	85	16.7%	450
001-101-0000-4140 WELLNESS BENEFIT		-	-	-	-	0.0%	-
Personnel Costs	86,212	131,559	117,823	118,048	62,706	51.8%	127,957
001-101-0000-4270 PROFESSIONAL SERVICES	-	19,247	15,826	10,000	15,220	152.2%	20,000
001-101-0000-4300 DEPARTMENT SUPPLIES	2,286	31,251	5,701	2,100	1,651	78.6%	3,000
001-101-0000-4390 VEHICLE ALLOW & MILEAGE	11,316	14,439	14,439	14,900	6,884	46.2%	18,000
001-101-0101-4140 WELLNESS BENEFIT - S. BALLIN	600	600	600	600	494	82.3%	600
001-101-0101-4220 PHONE & PAGER - S. BALLIN	317	-	-	-	-	0.0%	-
001-101-0101-4370 MEETINGS & TRAVEL - S. BALLIN	3,290	3,808	1,714	4,000	218	5.5%	4,000
001-101-0101-4380 SUBSCRIPTIONS, DUES & MMBRSHIPS	175	-	179	200	-	0.0%	200
001-101-0102-4140 WELLNESS BENEFIT - H. PACHECO	-	-	-	-	-	0.0%	600
001-101-0102-4220 PHONE & PAGER - H. PACHECO	-	-	-	-	-	0.0%	-
001-101-0102-4370 MEETINGS & TRAVEL - H. PACHECO	_	-	-	-	-	0.0%	4,000
001-101-0102-4380 SUBSCRIPTIONS, DUES & MMBRSHIPS	_	_	_	_	_	0.0%	200
001-101-0103-4140 WELLNESS BENEFIT - J. FAJARDO	600	600	600	600	226	100.0%	600
001-101-0103-4220 PHONE & PAGER - J. FAJARDO	-	-	554	-	298	100.0%	600
001-101-0103-4220 THONE & TAGER 3. TAJARDO	3,050	3,733	1,753	4,000	50	1.3%	4,000
001-101-0103-4380 SUBSCRIPTIONS, DUES & MMBRSHIPS	132	162	92	200	13	6.3%	200
001-101-0107-4140 WELLNESS BENEFIT - J. SOTO	-	-	-	600	-	0.0%	-
001-101-0107-4220 PHONE & PAGER - J. SOTO	399	401	533	500	181	36.2%	_
001-101-0107-4370 MEETINGS & TRAVEL - J. SOTO	-	-	-	4,000	-	0.0%	_
001-101-0107-4380 SUBSCRIPTIONS, DUES & MMBRSHIPS	_	_	_	200	_	0.0%	_
001-101-0109-4140 WELLNESS BENEFIT - A. LOPEZ	_	_	600	600	600	100.0%	600
001-101-0109-4220 PHONE & PAGER - A. LOPEZ	565	393	416	500	-	0.0%	500
001-101-0109-4370 MEETINGS & TRAVEL - A. LOPEZ	3,007	2,089	4,224	4,000	2,996	74.9%	4,000
001-101-0109-4380 SUBSCRIPTIONS, DUES & MEMBRSHIPS	124	109	100	200	-,	0.0%	200
001-101-0111-4140 WELLNESS BENEFIT - R. GONZALES	283	345	-	600	-	0.0%	600
001-101-0111-4220 PHONE & PAGER - R. GONZALES	619	486	417	500	500	100.0%	600
001-101-0111-4370 MEETINGS & TRAVEL - R. GONZALES	4,423	3,039	2,901	4,000	775	19.4%	4,000
001-101-0111-4380 SUBSCRIPTIONS, DUES & MEMBERSHIPS	100	-	196	200	-	0.0%	200
Operations & Maintenance Costs	31,288	80,703	50,845	52,500	30,105	57.3%	66,700
001-101-0000-4706 LIABILITY CHARGE	2 061	7,606	דכד ד	7,097	3,549	50.0%	2 271
001-101-0000-4706 LIABILITY CHARGE 001-101-0000-4743 FACILITY MAINTENANCE CHARGE	3,864 5,620	7,606 9,704	7,737 12 227				2,371 16,073
Internal Service Charges	9,484	9,704 17,310	12,237 19,974	13,063 20,161	6,531 10,080	50.0% 50.0%	16,073 18,444
meerial service charges	3,404	17,310	13,374	20,101	10,000	30.07	10,444
001-101-0000-4500 ****CAPITAL EXPENSES****		-	-	-	-	0.0%	-
Capital Costs	-	-	-	-	-	0.0%	-
Division Total	126,983	229,572	188,642	190,709	102,891	54.0%	213,101



CITY MANAGER'S OFFICE

DIVISION NO. 105

DIVISION OVERVIEW

The City Manager serves as the professional administrator of the City and is responsible for coordinating all day-to-day operations and administration. Duties include personnel and labor relations, the preparation and administration of the City budget, inter-governmental relations and organizing and implementing the City Council's policies. The City Manager is hired by the City Council and serves as the City Council's chief advisor.

The City Manager's Office also leads the City's economic development effort and will continue to seek funding for public improvement projects and identify new development opportunities that are in line with the community's desire for national retailers and restaurants.

Dept: Administration Div: City Manager's Office

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
001-105-0000-4101 SALARIES-PERMANENT EMPLOYEES	270,108	300,791	279,606	283,545	144,719	51.0%	274,307
001-105-0000-4105 OVERTIME	10,370	1,083	2,970	1,500	471	31.4%	750
001-105-0000-4120 O.A.S.D.I.	16,950	18,274	21,612	16,521	5,855	35.4%	16,846
001-105-0000-4126 HEALTH INSURANCE	31,249	33,477	39,422	25,565	11,713	45.8%	39,184
001-105-0000-4128 DENTAL INSURANCE	2,491	2,401	2,884	352	513	145.7%	352
001-105-0000-4129 RETIREE HEALTH SAVINGS	-	-	973	1,200	600	50.0%	-
001-105-0000-4130 WORKER'S COMPENSATION INS.	4,382	4,655	4,481	4,300	2,138	49.7%	4,146
001-105-0000-4134 LONG TERM DISABILITY INSURANCE	1,591	795	1,134	1,700	283	16.6%	1,424
001-105-0000-4136 OPTICAL INSURANCE	583	456	302	215	182	84.7%	215
001-105-0000-4138 LIFE INSURANCE	204	159	123	204	204	100.0%	180
001-105-0000-4140 WELLNESS BENEFIT REIMBURSEMENT	-	600	550	600	-	0.0%	600
Personnel Costs	337,928	362,691	354,057	335,702	166,678	49.7%	338,004
001-105-0000-4220 TELEPHONE	585	761	1,727	600	548	91.3%	600
001-105-0000-4230 ADVERTISING	16,429	-	-	-	-	0.0%	-
001-105-0000-4260 CONTRACTUAL SERVICES	1,100	1,340	1,340	1,340	500	37.3%	3,700
001-105-0000-4270 PROFESSIONAL SERVICES	2,869	3,869	25,380	2,500	36	1.4%	3,000
001-105-0000-4300 DEPARTMENT SUPPLIES	3,360	2,279	3,846	3,010	236	7.8%	3,500
001-105-0000-4360 PERSONNEL TRAINING	351	-	319	500	50	10.0%	500
001-105-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	5,115	3,612	6,730	7,500	2,031	27.1%	7,550
001-105-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	2,217	2,488	3,016	3,000	939	31.3%	3,000
001-105-0000-4390 VEHICLE ALLOW & MILEAGE	4,684	4,131	4,758	3,600	2,338	64.9%	3,800
Operations & Maintenance Costs	36,709	18,480	47,116	22,050	6,678	30.3%	25,650
001-105-0000-4706 LIABILITY CHARGE	19,048	22,399	22,335	19,683	5,713	29.0%	6,264
001-105-0000-4743 FACILITY MAINTENANCE CHARGE	27,701	19,409	24,474	26,127	13,064	50.0%	32,146
Internal Service Charges	46,749	41,808	46,809	45,810	18,777	41.0%	38,410
001-105-0000-4500 ****CAPITAL EXPENSES****	_	-	-	-	_	0.0%	
Capital Costs	-	-	-	-	-	0.0%	-
Division Total	421,385	422,979	447,982	403,562	192,133	47.6%	402,064





PERSONNEL DIVISION NO. 106

DIVISION OVERVIEW

The Personnel Division is responsible for providing human resource services in support of City departments and the community. Those services include effective administration of the recruitment and selection process to provide the community with the most qualified employees that will in turn provide the best quality services. Other services include the maintenance of all personnel files, administration of the bi-weekly employee payroll process, coordination of various training programs for employees, administration of the City's personnel rules and policies, and administration of the Memoranda of Understanding with each of the City's bargaining units. The Division also manages the City's risk management function, which includes workers' compensation, liability and property insurance, safety training, and claims management.

Dept: Finance Div: Personnel

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
001-106-0000-4101 SALARIES-PERMANENT EMPLOYEES	186,338	184,852	192,080	183,067	93,589	51.1%	191,310
001-106-0000-4103 WAGES-PERMANENT EMPLOYEES	-	-	24,563	37,780	11,246	29.8%	32,975
001-106-0000-4105 OVERTIME 001-106-0000-4120 O.A.S.D.I.	121 14.264	14,160	- 16,557	16,561	8,020	0.0% 48.4%	16,808
001-106-0000-4120	32,976	39,658	46,065	50,475	19,135	48.4% 37.9%	45,233
001-106-0000-4128 DENTAL INSURANCE	4,276	4,365	5,987	2,138	2,138	100.0%	2,138
001-106-0000-4128 DENTAL INSURANCE 001-106-0000-4130 WORKER'S COMPENSATION INS.	2,805	2,832	3,337	3,420	1,572	46.0%	3,471
001-106-0000-4130 WORKER'S COMPENSATION INS.	939	2,632 948	3,337 948	940	1,372	17.0%	3,471 879
001-106-0000-4134 LONG TERM DISABILITY INSURANCE	749	787	1,080	386	386	100.0%	386
001-106-0000-4138	204	204	204	255	34	13.3%	225
Personnel Costs	242,672	247,806	290,821	295,022	136.280	46.2%	293,425
reisonner costs	242,072	247,000	250,621	233,022	130,200	40.270	233,423
001-106-0000-4220 TELEPHONE	479	826	603	600	272	45.3%	600
001-106-0000-4230 ADVERTISING	1,450	312	5,496	2,880	135	4.7%	2,880
001-106-0000-4260 CONTRACTUAL SERVICES	5,705	6,768	11,041	12,900	3,813	29.6%	12,900
001-106-0000-4270 PROFESSIONAL SERVICES	19,489	12,901	19,419	19,000	5,475	28.8%	19,000
001-106-0000-4300 DEPARTMENT SUPPLIES	4,415	2,643	1,563	5,372	4,284	79.7%	6,625
001-106-0000-4320 DEPARTMENT EQUIPMENT MAINT	-	-	-	4,125	-	0.0%	-
001-106-0000-4360 PERSONNEL TRAINING	70	6,063	200	250	-	0.0%	250
001-106-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	-	40	745	400	1,231	307.8%	400
001-106-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	-	150	-	450	150	33.3%	450
001-106-0000-4390 VEHICLE ALLOW & MILEAGE	408	272	65	400	109	27.3%	400
001-106-0000-4430 ACTIVITIES AND PROGRAMS	175	-	136	400	-	0.0%	400
Operations & Maintenance Costs	32,191	29,975	39,268	46,777	15,469	33.1%	43,905
001-106-0000-4706 LIABILITY CHARGE	13,504	16,611	19,414	17,298	_	0.0%	5,438
001-106-0000-4743 FACILITY MAINTENANCE CHARGE	19,639	19,409	31,816	33,965	16,983	50.0%	43,397
Internal Service Charges	33,143	36,020	51,230	51,263	16,983	33.1%	48,835
001-106-0000-4500 CAPITAL EQUIPMENT	-	_	-	-	-	0.0%	-
Capital Costs	-	-	-	-	-	0.0%	-
Division Total	308,005	313,801	381,319	393,062	168,732	42.9%	386,165





LEGAL SERVICES (CITY ATTORNEY)

DIVISION NO. 110

DIVISION OVERVIEW

The City Attorney serves as the Chief Legal Officer for the City of San Fernando, the Successor Agency to the San Fernando Redevelopment Agency, Public Financing Authority and the Parking Authority. The City Attorney renders professional legal advice to the City Council, boards and commissions, and all City Departments. The City Attorney also represents the City in certain court proceedings and prepares all legal documents necessary to support the ongoing operations of the City. The City contracts with an outside law firm, Olivarez Madruga Lemieux O'Neill, LLP, to provide City Attorney services.

Dept: Administration Div: City Attorney

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
001-110-0000-4270 PROFESSIONAL SERVICES	309,863	204,587	225,342	250,000	109,958	44.0%	262,500
001-110-0098-4270 SUCCESSOR AGENCY TO THE RDA	4,624	-	-	-	-	0.0%	
Operations & Maintenance Costs	314,487	204,587	225,342	250,000	109,958	44.0%	262,500
Division Total	314,487	204,587	225,342	250,000	109,958	44.0%	262,500





LEGAL SERVICES (LABOR ATTORNEY)

DIVISION NO. 112

DIVISION OVERVIEW

The Legal Services - Labor Division accounts for special legal services for employment and labor-related issues. These services include consultation with expert legal professionals and subject matter experts to assist the City with labor contract negotiations, investigation of complaints and/or grievances, and consultation on day-to-day disciplinary issues, and conducting of appeals hearings.

Dept: Administration Div: Labor Attorney

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
001-112-0000-4270 PROFESSIONAL SERVICES	65,420	116,425	147,723	150,000	81,612	54.4%	100,000
Operations & Maintenance Costs	65,420	116,425	147,723	150,000	81,612	54.4%	100,000
Division Total	65,420	116,425	147,723	150,000	81,612	54.4%	100,000





FIRE SERVICES

DIVISION NO. 500

DIVISION OVERVIEW

Fire services are provided by the Los Angeles City Fire Department (LAFD) on a contractual basis. The services provided by the LAFD include, but are not limited to, fire suppression, fire prevention, inspection, paramedic, emergency medical technician functions, and emergency medical response.

Dept: Administration

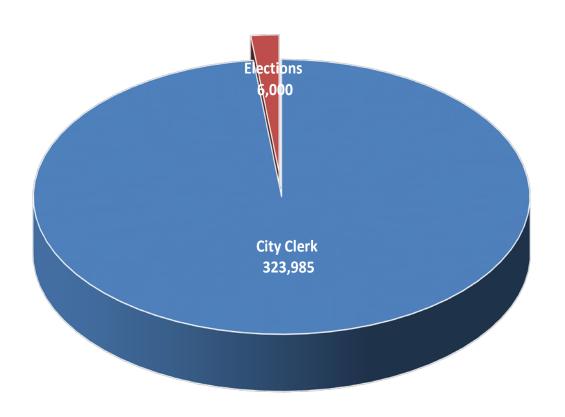
Div: Fire Services (LAFD Contract)

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
001-500-0000-4260 CONTRACTUAL SERVICES	2,841,311	2,765,294	2,723,821	2,750,000	1,168,814	42.5%	2,850,000
Operations & Maintenance Costs	2,841,311	2,765,294	2,723,821	2,750,000	1,168,814	42.5%	2,850,000
Division Total	2,841,311	2,765,294	2,723,821	2,750,000	1,168,814	42.5%	2,850,000



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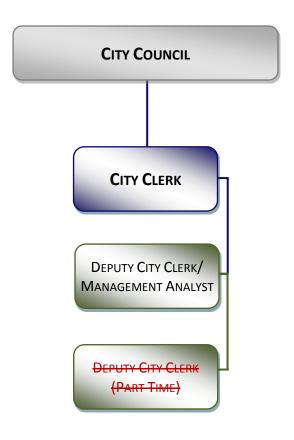
CITY CLERK
DEPARTMENT





ORGANIZATIONAL CHART

CITY CLERK DEPARTMENT FISCAL YEAR 2019-2020



PROPOSED



MISSION STATEMENT

The City Clerk Department is dedicated to providing courteous, professional, and efficient service to the City Council, City staff, and the community in an ethical and neutral manner while ensuring the governmental process is transparent and open. The City Clerk Department is committed to conducting fair and impartial elections, preserving the City's legislative history, and providing timely access to public records.

DEPARTMENT OVERVIEW

The City Clerk Department is responsible for administering federal, state and local laws pertaining to elections, the Brown Act, the Public Records Act, the Political Reform Act, and AB1234 Ethics Training compliance; oversees City records management; provides legislative support functions including the preparation of agendas and minutes; prepares records and maintains all City Council legislative actions; safeguards the City seal; and performs a variety of other administrative duties in support of the City Council as assigned.

ACCOMPLISHMENTS FOR FY 2018-2019

- 1) **Agendas Preparation and Distribution.** Processed, distributed, and posted 128 agendas and/or packets for the City Council, Successor Agency, and Education Commission meetings.
- 2) Meeting Documents. Processed approximately 230 documents (i.e., contracts, resolutions, ordinances, leases, minutes, notices of completion) that were approved/adopted by the City Council and Successor Agency. Final documents were distributed to appropriate parties (i.e., vendors/consultants/City departments/County and State offices), logged, and filed for quick accessibility by staff.
- 3) **Public Records Requests.** Processed over 200 requests for public records. Per the California Public Records Act, the City is required to respond within 10 days of the request.
- 4) **Municipal Code Updates**. Published and codified seven (7) ordinances adopted by the City Council. Code updates were placed online and distributed to 20+ individuals.
- 5) Fair Political Practices Commission (FPPC). As Filing Officer for the FPPC, the department monitors 40+ employees, candidates and committees regarding FPPC campaign forms and annual, Leaving/Assuming Office Statements of Economic Interests as required by State law and the City's Conflict of Interest Code.
- 6) **AB1234 Ethics Training Compliance.** Monitored 60+ employees, elected officials, and City commissioners regarding mandatory biannual AB1234 Ethics Training compliance.
- 7) **Education Commission.** Facilitated monthly meetings, follow-up assignments included organizing 4th Annual Scholarship Awards Ceremony (\$5,500 awarded to local students to honor the memory of both Elias Rodriguez and Gabriel Fernandez) and "Student of the Month" recognition program to acknowledge exceptional students at the City Council meetings.
- 8) **Records Destruction.** Conducted a records destruction event that involved City departments and included destruction of 120 boxes of certain records and documents pursuant to Gov. Code §34090.



ACCOMPLISHMENTS FOR FY 2018-2019

- 9) **General Municipal Election and LAUSD Special Election.** Although the City's November 6th election was consolidated with Los Angeles County, certain actions were completed by this office including publishing/posting election-related notices and preparing and distributing candidate information binders to prospective candidates during the Nomination Period. Assisted the LA County Registrar-Recorder/County Clerk by securing local polling places, serving as contact for election inquiries, and ensuring City staff assistance for both elections.
- 10) City Records Retention Policy: Updated the records retention policy to conform to California Records Retention and Destruction (Gov. Code §34090) and provide the necessary guidance for managing and maintaining records including a disposition and destruction authority process. The new policy will also address retention guidelines for electronic records and emails. (Strategic Goal #8)

OBJECTIVES FOR FY 2019-2020

- 1) **Contracts Execution Policy:** Update the latest administrative policy (dated 1996) to establish a standard procedure regarding the execution of City contracts. (Strategic Goal # 8)
- 2) Records Destruction: Conduct annual records destruction event during the next fiscal year.
- 3) **Records Request Policy.** Establish an administrative policy for handling requests to inspect and/or copy public records in compliance with the California Public Records Act (Gov. Code § 6250 et seq.) and all existing laws pertaining to disclosure of public records. (Strategic Goal # 8)
- 4) City Council Agenda Procedure Policy. Update the current policy to streamline the agenda preparation process, ensure coordination between departments and City Attorney's office, effectively delegate staff resources, address the utilization of the correct formats when preparing agenda reports, resolutions, ordinances, etc., and comply with the Ralph M. Brown Act. (Strategic Goal # 8)
- 5) **Elections.** Work alongside the County of Los Angeles Registrar-Recorder regarding the March 3, 2020 Presidential Primary Election to ensure a smooth transition and implementation of the Voting Solutions for All People Initiative which is creating a new voting experience with "Vote Centers". Assist the County by securing local polling places, serving as contact for election inquiries, and ensuring City staff assistance throughout the election process.

SOURCES:

	2016	2017	2018	2019	2020
CITY CLERK	Actual	Actual	Actual	Adjusted	Proposed
GENERAL REVENUE	230,928	264,453	254,536	299,418	329,985
GENERAL CITY ELECTION	12	(157)	-	-	-
TOTAL FUNDING SOURCES	230,940	264,296	254,536	299,418	329,985



USES:

		2016	2017	2018	2019	2020
CITY CLERK		Actual	Actual	Actual	Adjusted	Proposed
01-115	City Clerk	230,640	229,553	246,746	259,418	323,985
01-116	Elections	300	34,743	7,790	40,000	6,000
Total City Clerk Department		230,940	264,296	254,536	299,418	329,985

PERSONNEL:

CITY CLERK	2016	2017	2018	2019	2020
	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED
City Clerk Deputy City Clerk/Management Analyst (2) Deputy City Clerk (FTE) (2)	1.00	1.00	1.00	1.00	1.00
	0.00	0.00	0.00	0.00	1.00
	0.50	0.50	0.69	0.70	0.00
TOTAL CITY CLERK DEPARTMENT	1.50	1.50	1.69	1.70	2.00



CITY CLERK Division No. 115

DIVISION OVERVIEW

The responsibilities of the City Clerk's Department include: 1) agenda and packet preparation and distribution for all legislative meetings of the City Council, Successor Agency, and Education Commission; 2) record and maintain proceedings of the meetings and process documents resulting from actions taken; 3) publish ordinances and other notices as required by law; 4) receive and open all City bids; 5) certify copies of official City documents; 6) maintain custody of official City records including codification of ordinances into the City Code; 7) serve as filing officer of the Fair Political Practices Commission (FPPC) responsible for all candidate and campaign committee filings as required by State law and the City's conflict of interest code; 8) provide records research upon request from the public, City Council, and departments, under the Public Records and Freedom of Information Acts; 9) maintain roster of City Council appointments to Commissions and Committees; 10) custodian of the official City Seal; 11) monitor AB1234 Biennial Ethics Training for Elected Officials, Commissioners and City employees; 12) administer oaths and affirmations, including Oath of Office to newly elected officials; 13) as liaison to the Education Commission, facilitates the meetings and performs all follow up assignments.

Dept: City Clerk Department Div: City Clerk's Office

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
001-115-0000-4101 SALARIES-PERMANENT EMPLOYEES	126,139	116,398	119,564	120,928	62,003	51.3%	215,065
001-115-0000-4103 WAGES-TEMPORARY & PART-TIME	23,218	35,625	37,964	37,784	19,253	51.0%	-
001-115-0000-4105 OVERTIME	3,642	-		-	38	100.0%	-
001-115-0000-4111 COMMISSIONER'S REIMBURSEMENT	2,000	2,350	2,550	4,500	950	21.1%	4,500
001-115-0000-4120 O.A.S.D.I.	10,942	11,615	12,091	11,550	6,351	55.0%	11,665
001-115-0000-4126 HEALTH INSURANCE	13,013	15,477	15,471	17,556	7,359	41.9%	18,083
001-115-0000-4128 DENTAL INSURANCE	1,264	1,317	1,264	-	632	100.0%	-
001-115-0000-4130 WORKER'S COMPENSATION INS.	2,059	2,293	2,389	2,386	1,187	49.7%	2,409
001-115-0000-4134 LONG TERM DISABILITY	457	914	914	922	157	17.0%	826
001-115-0000-4136 OPTICAL INSURANCE	209	224	215	-	107	100.0%	-
001-115-0000-4138 LIFE INSURANCE	102	102	102	153	17	11.1%	135
001-115-0000-4140 WELLNESS BENEFIT	600	600	600	600	600	100.0%	600
Personnel Costs	183,644	186,915	193,124	196,379	98,654	50.2%	253,283
001-115-0000-4230 ADVERTISING	13,788	8,645	8,809	13,350	5,044	37.8%	13,350
001-115-0000-4260 CONTRACTUAL SERVICES	5,074	4,273	6,260	6,000	350	5.8%	16,000
001-115-0000-4300 DEPARTMENT SUPPLIES	2,644	546	1,167	1,100	463	42.1%	1,100
001-115-0000-4360 PERSONNEL TRAINING	287	300	980	435	350	80.5%	350
001-115-0000-4365 TUITION REIMBURSEMENT	-	-	-	1,500	-	0.0%	1,500
001-115-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	2,009	1,543	2,600	3,300	19	0.6%	3,000
001-115-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	235	265	485	500	-	0.0%	500
001-115-0000-4390 VEHICLE ALLOW & MILEAGE	329	322	1,039	3,600	1,721	47.8%	3,900
001-115-0000-4450 OTHER EXP (EDUCATION COMMISSION)	766	539	963	2,232	(165)	-7.4%	-
Operations & Maintenance Costs	25,132	16,433	22,303	32,017	7,782	24.3%	39,700
001-115-0000-4706 LIABILITY CHARGE	8,908	11,649	12,964	11,426	2,845	24.9%	3,678
001-115-0000-4743 FACILITY MAINTENANCE CHARGE	12,955	14,556	18,355	19,595	9,798	50.0%	27,324
Internal Service Charges	21,863	26,205	31,319	31,022	12,643	40.8%	31,002
Division Total	230,640	229,553	246,746	259,418	119,079	45.9%	323,985



ELECTIONS DIVISION NO. 116

DIVISION OVERVIEW

As a result of Senate Bill 415, the California Voter Participation Rights Act, the City was required to consolidate with the concurrent statewide elections administered by the Registrar-Recorder for the County of Los Angeles. As a result, beginning in 2018, the City now holds its General Municipal Elections in November of even-numbered years. The next General Municipal Election will be held on November 3, 2020.

As the Election Official, the City Clerk is responsible for administering elections in accordance with federal, state, and local procedures and in a manner that assures public confidence in the accuracy, efficiency, fairness and transparency of the election process. The City works alongside the County of Los Angeles Registrar-Recorder regarding the General Municipal Election and other County elections pertaining to the City. Although consolidated with the with Los Angeles County, certain actions are completed by this office including publishing/posting election-related notices and preparing and distributing candidate information binders to prospective candidates during the Nomination Period. The City Clerk Department assists the LA County Registrar-Recorder/County Clerk by securing local polling places, serving as contact for election inquiries, and ensuring City staff assistance for the elections.

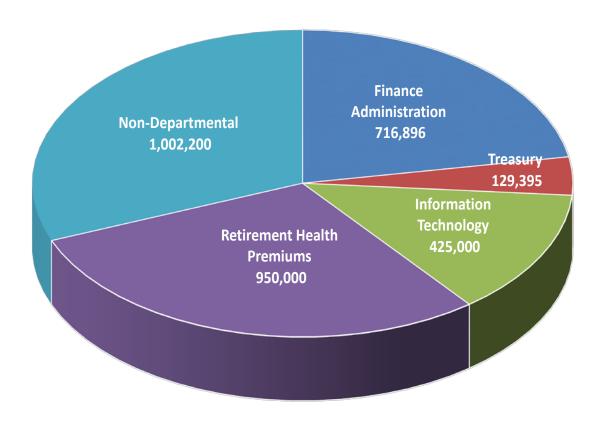
Dept: City Clerk Department

Div: Elections

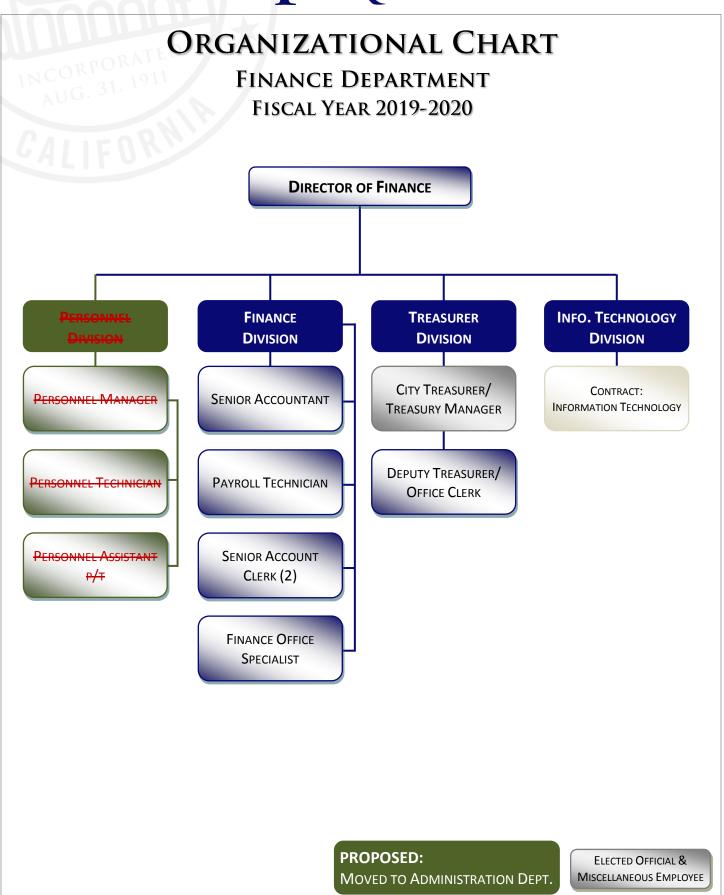
Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
001-116-0000-4103 WAGES-TEMPORARY & PART-TIME	118	45	13	-	23	100.0%	-
001-116-0000-4105 OVERTIME	146	737	767	1,000	508	50.8%	2,000
001-116-0000-4120 O.A.S.D.I.	20	59	60	-	41	100.0%	-
001-116-0000-4130 WORKER'S COMPENSATION INS.	16	81	71	-	55	100.0%	-
Personnel Costs	300	922	911	1,000	627	62.7%	2,000
001-116-0000-4230 ADVERTISING	-	150	5,868	2,000	1,038	51.9%	2,000
001-116-0000-4260 CONTRACTUAL SERVICES	-	32,474	1,011	36,000	-	0.0%	-
001-116-0000-4300 DEPARTMENT SUPPLIES	-	1,135	-	1,000	1,048	104.8%	-
001-116-0000-4360 PERSONNEL TRAINING	-	-	-	-	-	0.0%	2,000
001-116-0000-4390 VEHICLE ALLOW & MILEAGE		63	-	-	-	0.0%	-
Operations & Maintenance Costs	-	33,822	6,879	39,000	2,086	5.3%	4,000
001-116-0000-4706 LIABILITY CHARGE	-	-	-	-	-	0.0%	-
001-116-0000-4743 FACILITY MAINTENANCE CHARGE		-	-	-	-	0.0%	-
Internal Service Charges	-	-	-	-	-	0.0%	-
Division Total	300	34,743	7,790	40,000	2,713	6.8%	6,000



FINANCE DEPARTMENT









MISSION STATEMENT

The mission of the Finance Department is to provide accurate, timely, clear and complete financial information to City Council, City departments, citizens, and the community at large while acting as the chief financial consultant to the City Manager and City Council. The Finance Department is committed to maintaining the financial stability and integrity of the City through sound fiscal policies and procedures that safeguard the City's assets.

DEPARTMENT OVERVIEW

The Finance Department is responsible for providing fiscal oversight and control to all City operating departments. As a central support function, the Finance Department administers and oversees all financial operations, including, but not limited to, working in partnership with other City departments to adhere to the adopted budget, implementing financial control measures, developing financial policies, and maximizing the value of the City's assets. As such, the Department provides quality services in conformance with the highest professional standards.

The Finance Department's primary functions include: accounting, budgeting, business licensing, cashiering, short/long-term financial planning and reporting, technology networking services, payroll services, purchasing, risk management, vendor payments, utility billing, and providing support to internal departments.

ACCOMPLISHMENTS FOR FY 2018-2019

- Provided a study session on aspects the City's pension and OPEB liabilities, including recommended funding strategies. Completed an RFP process for a Fiscal Advisor for Pension and OPEB liabilities to prepare projections and present options to City Council. (Strategic Goal #1)
- 2) Completed a Requests for Proposal for Information Technology and awarded a contract to a new IT Management Services firm starting July 1, 2019. (Strategic Goal #5)
- 3) Completed negotiations with the San Fernando Police Civilians' Association and the San Fernando Management Group. (Strategic Goal #1)
- 4) Received the Government Finance Officers Association *Distinguished Budget Presentation Award* for the Fiscal Year 2018-2019 Adopted Budget and the *Certificate of Achievement for Excellence in Financial Reporting* for the Fiscal Year 2017-2018. (Strategic Goal #1)

OBJECTIVES FOR FY 2019-2020

 Work with Pension and OPEB Fiscal Advisor to implement recommended strategies. (Strategic Goal #1)



- 2) Facilitate a smooth transition for the new Information Technology Management Services firm. (Strategic Goal #5)
- 3) Receive the Government Finance Officers Association *Distinguished Budget Presentation*Award for the Fiscal Year 2012-2020 Adopted Budget and the *Certificate of Achievement for*Excellence in Financial Reporting for the Fiscal Year 2018-2019. (Strategic Goal #1)

SOURCES:

	2016	2017	2018	2019	2020
FINANCE	Actual	Actual	Actual	Adjusted	Proposed
GENERAL REVENUE	2,520,956	2,408,705	2,662,067	3,417,829	3,148,491
BUSINESS LICENSE PROCESSING FEE	66,448	68,378	71,433	65,000	68,000
BUSINESS LICENSE PERMITS	10,590	6,400	6,660	10,000	7,000
TOTAL FUNDING SOURCES	2,597,994	2,483,483	2,740,160	3,492,829	3,223,491

USES:

		2016	2017	2018	2019	2020
FINANCE		Actual	Actual	Actual	Adjusted	Proposed
01-130	Finance Administration	645,317	713,534	682,878	715,842	716,896
01-131	Treasury	-	102,508	181,925	125,352	129,395
01-133	Personnel*	-	-	-	393,062	-
01-135	Information Technology	478,196	390,289	438,597	470,450	425,000
01-180	Retirement Health Premiums	833,127	869,068	880,165	925,000	950,000
01-190	Non-Departmental	641,355	408,084	556,595	863,123	1,002,200
Total Fi	nance Department	2,597,994	2,483,483	2,740,160	3,492,829	3,223,491

PERSONNEL:

	2016	2017	2018	2019	2020
FINANCE	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED
Director of Finance	1.00	1.00	1.00	1.00	1.00
Treasury Manager	0.00	0.00	1.00	1.00	1.00
Senior Accountant	0.00	0.00	1.00	1.00	1.00
Junior Accountant	1.00	1.00	0.00	0.00	0.00
Payroll Technician	0.00	0.00	0.00	1.00	1.00
Senior Account Clerk II	1.00	1.00	1.00	0.00	0.00
Senior Account Clerk	2.00	2.00	2.00	2.00	2.00
Finance Office Specialist	1.00	1.00	1.00	1.00	1.00
Finance Clerk/Cashier (FTE)	1.00	1.00	0.00	0.00	0.00
Office Clerk	0.00	0.00	1.00	1.00	1.00
Personnel Manager (1)	0.00	0.00	0.00	1.00	0.00
Personnel Technician (1)	0.00	0.00	0.00	1.00	0.00
Personnel Assistant (FTE) (1)	0.00	0.00	0.00	0.70	0.00
TOTAL FINANCE DEPARTMENT	7.00	7.00	8.00	10.70	8.00

^{*}The Personnel Division was moved from Administration in fiscal year 2018-2019 and back to Administration in fiscal year 2019-2020.



FINANCE - ADMINISTRATION

DIVISION NO. 130

DIVISION OVERVIEW

The Finance – Administration Division is responsible for: financial administration, budgeting and financial analysis, accounting and auditing of City resources, establishment of sound internal controls, cash management, debt management, purchasing, billing and collection of monies due to the City, managing the business license program, accounts payable, payroll, utility billing, and providing support to internal departments.

The Finance – Administration Division prepares and monitors the City's award winning Budget and Comprehensive Annual Financial Report (CAFR). The division also provides all finance administration services for the Successor Agency to the San Fernando Redevelopment Agency.

Dept: Finance

Div: Finance Administration

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/19	2019 % Used	2020 Proposed
001-130-0000-4101 SALARIES-PERMANENT EMPLOYEES	338,540	288,691	345,116	374,754	183,967	49.1%	370,664
001-130-0000-4103 WAGES-TEMPORARY & PART-TIME	9,832	26,453	7,773	-	5,454	100.0%	-
001-130-0000-4105 OVERTIME	1,429	1,686	124	2,000	198	9.9%	1,000
001-130-0000-4112 TEMP. NON-EMPLOYEE WAGES	-	63,900	22,575	-	-	0.0%	-
001-130-0000-4120 O.A.S.D.I.	26,534	23,116	24,182	26,144	12,527	47.9%	27,053
001-130-0000-4126 HEALTH INSURANCE	65,728	66,321	51,926	74,219	32,697	44.1%	84,706
001-130-0000-4128 DENTAL INSURANCE	7,232	7,362	5,174	5,174	4,093	79.1%	3,910
001-130-0000-4129 RETIREE HEALTH SAVINGS	-	-	-	-	-	0.0%	1,200
001-130-0000-4130 WORKER'S COMPENSATION INS.	12,823	4,931	5,385	5,707	2,800	49.1%	5,642
001-130-0000-4134 LONG TERM DISABILITY INSURANCE	1,021	1,004	1,674	2,061	326	15.8%	1,785
001-130-0000-4136 OPTICAL INSURANCE	1,275	1,457	1,312	927	742	80.0%	712
001-130-0000-4138 LIFE INSURANCE	519	519	519	408	87	21.3%	360
001-130-0000-4140 WELLNESS BENEFIT	600	600	600	600	600	100.0%	600
Personnel Costs	465,532	486,039	466,360	491,994	243,491	49.5%	497,632
001-130-0000-4220 TELEPHONE	463	23	-	-	-	0.0%	-
001-130-0000-4260 CONTRACTUAL SERVICES	43,730	82,091	63,288	68,547	11,034	16.1%	75,000
001-130-0000-4270 PROFESSIONAL SERVICES	58,790	58,651	60,158	60,000	21,092	35.2%	63,050
001-130-0000-4360 PERSONNEL TRAINING	230	-	411	500	15	3.0%	500
001-130-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	3,113	1,714	3,401	3,000	1,977	65.9%	3,000
001-130-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	445	485	815	500	285	57.0%	500
001-130-0000-4390 VEHICLE ALLOW & MILEAGE	3,629	1,879	3,020	3,700	1,721	46.5%	3,700
Operations & Maintenance Costs	116,824	152,248	137,249	142,747	38,731	27.1%	145,750
001-130-0000-4706 LIABILITY CHARGE	25,654	31,578	30,321	28,847	8,649	30.0%	9,222
001-130-0000-4743 FACILITY MAINTENANCE CHARGE	37,307	43,669	48,948	52,254	26,127	50.0%	64,292
Internal Service Charges	62,961	75,247	79,269	81,101	34,776	42.9%	73,514
001-130-0000-4500 CAPITAL EQUIPMENT	-		_	-		0.0%	
Capital Costs	-	-	-	-	-	0.0%	-
Division Total	645,317	713,534	682,878	715,842	316,998	44.3%	716,896



FINANCE - TREASURY

DIVISION NO. 131

DIVISION OVERVIEW

The primary mission of the City Treasurer is the safeguarding of City funds with the goal of ensuring liquidity to meet the City's daily, weekly, monthly and annual cash needs and investing of funds to generate revenues without compromising the goals of safety and liquidity.

The City Treasurer is elected by the citizens of San Fernando every four years. The principal duties and responsibilities of the City Treasurer are: receipt and custody of all funds including those funds initially received by other departments; deposit of funds; custody of the warrants until the approval of the City Council; and the investment of funds. The City Treasurer complies with all laws governing the depositing and securing of public funds. Criteria for selecting investments, in order of priority, are: (1) Safety, (2) Liquidity, and (3) Yield. It is the City Treasurer's responsibility to accurately monitor and forecast expenditures and revenues, thus enabling her to invest funds to the fullest extent possible.

Dept: Finance Div: Treasury

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
001-131-0000-4101 SALARIES-PERMANENT EMPLOYEES	95,261	61,545	105,861	67,430	33,187	49.2%	71,772
001-131-0000-4105 OVERTIME	-	-	-	-	35	100.0%	-
001-131-0000-4120 O.A.S.D.I.	7,360	4,743	8,086	5,036	2,542	50.5%	5,323
001-131-0000-4126 HEALTH INSURANCE	26,825	19,057	31,273	21,840	9,797	44.9%	21,819
001-131-0000-4128 DENTAL INSURANCE	2,722	2,339	3,421	1,069	1,069	100.0%	1,069
001-131-0000-4130 WORKER'S COMPENSATION INS.	1,478	957	1,603	1,035	493	47.6%	1,095
001-131-0000-4134 LONG TERM DISABILITY INSURANCE	-	-	490	340	83	24.4%	325
001-131-0000-4136 OPTICAL INSURANCE	466	422	617	193	193	100.0%	193
001-131-0000-4138 LIFE INSURANCE	204	136	204	102	34	33.3%	90
Personnel Costs	134,316	89,199	151,555	97,045	47,433	48.9%	101,686
001-131-0000-4300 DEPARTMENT SUPPLIES	364	135	470	160	-	0.0%	160
001-131-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	35	190	193	1,400	443	31.6%	1,400
001-131-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	155	-	-	155	-	0.0%	155
001-131-0000-4390 VEHICLE ALLOW & MILEAGE	937	480	-	-	-	0.0%	
Operations & Maintenance Costs	1,491	805	663	1,715	443	25.8%	1,715
001-131-0000-4706 LIABILITY CHARGE	8,869	4,741	10,128	5,690	5,690	100.0%	1,885
001-131-0000-4743 FACILITY MAINTENANCE CHARGE	12,898	7,764	19,579	20,902	20,902	100.0%	24,109
Internal Service Charges	21,767	12,505	29,707	26,592	26,592	100.0%	25,994
Division Total	157,574	102,508	181,925	125,352	74,468	59.4%	129,395

NOTE: Division 102 (Administration Department) was changed to division 131 (Finance Department) in FY 2017-2018. For budgetary purposes these two divisions have been combined.



INFORMATION TECHNOLOGY SERVICES

DIVISION NO. 135

DIVISION OVERVIEW

The Information Technology (IT) Services Division is responsible for maintaining centralized information processing, telecommunications, and networking systems to all departments and divisions within the City. Contract IT staff manage the daily operations and support for network and server infrastructure and computing resources of the City. Support services include: system analysis, hardware and software maintenance management, and training.

Information Technology services are provided through a competitively procured professional services contract with an Information Technology Management Services firm.

Dept: Finance

Div: Information Technology

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
001-135-0000-4260 CONTRACTUAL SERVICES	283,713	269,309	318,053	274,700	149,904	54.6%	304,000
001-135-0000-4270 PROFESSIONAL SERVICES	120,060	120,000	120,060	120,000	60,000	50.0%	120,000
001-135-0000-4300 DEPARTMENT SUPPLIES	1,419	980	484	750	148	19.7%	1,000
Operations & Maintenance Costs	405,192	390,289	438,597	395,450	210,052	53.1%	425,000
001-135-0000-4500 CAPITAL EQUIPMENT	73,004	-	-	75,000	33,037	44.0%	
Capital Costs	73,004	-	-	75,000	33,037	44.0%	-
Division Total	478,196	390,289	438,597	470,450	243,089	51.7%	425,000



RETIREMENT COSTS

DIVISION NO. 180

DIVISION OVERVIEW

The Retirement Costs Division accounts for payments for retirement related costs made directly from the General Fund, which are primarily healthcare premiums for eligible retired employees and payments to the City's membership in the Public Employees Retirement System (PERS) in excess of the City's special tax, if any.

A voter approved special tax levy is used to pay pension costs to the Public Employees Retirement System (PERS) for active employees (see Fund 018). Currently, the special tax levy raises sufficient funds to cover the City's entire obligation, so there are currently no pension related payments from the General Fund.

Dept: Finance

Div: Retirement Costs

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
001-180-0000-4127 RETIRED EMP. HEALTH INS.	833,127	869,068	880,165	925,000	429,885	46.5%	950,000
Personnel Costs	833,127	869,068	880,165	925,000	429,885	46.5%	950,000
Division Total	833,127	869,068	880,165	925,000	429,885	46.5%	950,000



NON-DEPARTMENTAL

DIVISION NO. 190

DIVISION OVERVIEW

The Non-Departmental Division provides for those activities that are not easily segregated into individual division's budgets or would cost more to segregate than economically feasible. Such items include, but are not limited to: debt payments (if applicable), telephone services, leased copy and fax equipment, City memberships, bank charges, postage, animal control services, various contingency funding and transfers to other funds.

Dept: Finance

Div: Non-Departmental

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
001-190-0000-4101 SALARIES-PERMANENT EMPLOYEES	-	-	-	75,000	-	0.0%	50,000
001-190-0000-4126 HEALTH INS. ADMIN FEE	4,464	4,622	5,016	4,750	1,889	39.8%	5,000
001-190-0000-4132 UNEMPLOYMENT INSURANCE	(1,265)	-	-	5,250	-	0.0%	5,000
001-190-0150-4132 COMMUNITY DEVELOPMENT - UNEMPLO	3,200	5,120	-	-	-	0.0%	, -
001-190-0222-4132 POLICE - UNEMPLOYMENT INSURANCE	11,431	6,694	-	-	-	0.0%	-
001-190-0310-4132 ENGINEERING - UNEMPLOYMENT INSURA	-	-	-	-	-	0.0%	-
001-190-0420-4132 RECREATION DEPT - UNEMPLOYMENT INS	7,852	1,393	-	-	-	0.0%	-
Personnel Costs	25,682	17,829	5,016	85,000	1,889	2.2%	60,000
001-190-0000-4220 TELEPHONE	48,573	45,389	49,842	47,000	21,779	46.3%	47,000
001-190-0000-4260 CONTRACTUAL SERVICES	74,356	76,338	86,018	91,000	40,160	44.1%	100,000
001-190-0000-4267 APPROPRIATED RESERVE	38,232	39,807	8,387	80,000	21,614	27.0%	75,000
001-190-0000-4270 PROFESSIONAL SERVICES	82,246	40,116	100,303	82,423	8,368	10.2%	105,000
001-190-0000-4280 POSTAGE	18,598	21,175	23,184	21,000	8,591	40.9%	20,000
001-190-0000-4300 DEPARTMENT SUPPLIES	27,257	5,584	19,978	10,000	4,597	46.0%	10,000
001-190-0000-4320 DEPARTMENT EQUIPMENT MAINT	-	-	142	-	-	0.0%	-
001-190-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	30,666	31,656	30,668	31,700	21,085	66.5%	31,700
001-190-0000-4405 INTEREST EXPENSE	27,559	29,166	31,217	1,975	950	48.1%	1,975
001-190-0000-4428 SMART METER LOAN PRINCIPAL	-	-	-	14,025	7,051	50.3%	14,025
001-190-0000-4430 ACTIVITIES & PROGRAMS	-	-	-	12,500	-	0.0%	12,500
001-190-0000-4435 BANK CHARGES	2,723	10,045	12,352	6,500	2,133	32.8%	6,500
001-190-0000-4437 CASH OVER & SHORT	(162)	(170)	1,145	-	57	100.0%	-
001-190-0222-4437 CASH OVER & SHORT	-	(9)	-	-	-	0.0%	-
001-190-0220-4437 CASH OVER & SHORT	(26)	91	-	-	-	0.0%	-
001-190-0000-4450 OTHER EXPENSE	651	1,067	1,261	-	18	100.0%	-
Operations & Maintenance Costs	350,673	300,254	364,497	398,123	136,403	34.3%	423,700
001-190-0000-4500 ****CAPITAL EXPENSES****	-	-	7,082	-	-	0.0%	-
Capital Costs	-	-	7,082	-	-	#DIV/0!	-
001-190-0000-4918 TRANSFER TO RETIREMENT FUND	-	-	-	250,000	-	0.0%	250,000
001-190-0000-4927 TRANSFER TO STREET LIGHTING	-	50,000	50,000	40,000	20,000	50.0%	40,000
001-190-0178-4932 TRANSFER TO CAPITAL OUTLAY FUND	100,000	-	-	-	-	0.0%	-
001-190-0842-4932 TRANSFER TO CAPITAL OUTLAY FUND	95,000	-	-	-	-	0.0%	-
001-190-0000-4941 TRANSFER TO EQUIP REPLACE FND	70,000	40,000	130,000	40,000	20,000	50.0%	153,500
001-190-0000-4972 TRANSFER TO SEWER FUND	-	-	-	50,000	-	0.0%	75,000
Transfers	265,000	90,000	180,000	380,000	40,000	10.5%	518,500
Division Total	641,355	408,084	556,595	863,123	178,292	20.7%	1,002,200



FINANCE DEPARTMENT:

INTERNAL SERVICE FUND: SELF-INSURANCE



SELF-INSURANCE FUND

FUND NO. 006

FUND OVERVIEW

The City of San Fernando is a self-insured entity with deductible and aggregate limits. The City is a member of the Independent Cities Risk Management Authority (ICRMA). ICRMA is comprised of Southern California member cities and is organized under a Joint Powers Agreement pursuant to the California Government Code. The purpose of the Authority is to arrange and administer programs of insurance for the pooling of self-insured losses and to purchase excess insurance coverage. Each city member has a representative on the Board of Directors. This fund is established to provide reserves to offset potential losses due to either personal or property damage.

<u>A. Workers' Compensation:</u> The City maintains a program of self-insurance for any liability to City employees pursuant to the Workers' Compensation Laws of the State of California. The City is self-insured for the first \$500,000 on each claim. The City participates in the ICRMA's worker's compensation program, which provides insurance coverage in excess of the self-insured amount. Worker's compensation administration fees and liability and property insurance are paid from this fund.

<u>B. General Liability:</u> The City belongs to the ICRMA's liability program. Specific coverage includes comprehensive and general automotive liability, personal injury, contractual liability, errors and omissions and certain other coverage. Annual premium payments are paid by member cities and are adjusted retrospectively to cover costs. San Fernando self-insures from the first dollar to a limit of \$250,000 for all cases that fall under the contract with the ICRMA. Participating cities then share above the retention level of \$250,000 to \$20,000,000 per loss occurrence.

<u>C. Revenues and Expenditures:</u> This fund is reimbursed through labor allocations charged to each department. Should the fund not have sufficient monies to offset expenditures, any payments would have to be paid by the individual home department or by the General Fund.

MAJOR PROJECTS/PROGRAMS

- Re-establish a reserve to fund unforeseen litigation and claims expenses.
- Continue to implement the safety training program.

Fund: Self-Insurance Fund Resp. Dept: Finance

Beginning Fund Balance:			2,528,486	1,264,243			1,264,243
REVENUES Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
3500-0000 INTEREST INCOME	-	-	-	-	251	100.0%	-
3901-0000 MISCELLANEOUS REVENUE	308,392	-	-	-	-	0.0%	-
3925-0000 WORKER'S COMP PREMIUM TRANSFER	1,029,451	1,061,184	1,116,539	1,025,000	543,912	53.1%	1,125,000
3951-0000 LIABILITY CHARGE	714,940	864,330	865,000	765,000	382,500	50.0%	250,000
3995-0000 TRANSFER FROM THE WATER FUND	60,000	60,000	60,000	60,000	30,000	50.0%	60,000
Total Revenue	2,112,783	1,985,514	2,041,539	1,850,000	956,663	51.7%	1,435,000
APPROPRIATIONS Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
006-190-0000-4240 INSURANCE AND SURETY	266,222	263,927	315,765	275,000	255,946	93.1%	300,000
006-190-0000-4480 COST ALLOCATION	16,852	-	· -	-	-	0.0%	, -
006-190-0000-4800 LIABILITY INSURANCE CLAIMS	467,352	1,023,477	(321,816)	550,000	101,073	18.4%	250,000
006-190-0000-4810 WORKER'S COMP CLAIMS	708,844	(57,481)	146,770	375,000	148,718	39.7%	250,000
006-190-0000-4830 LIABILITY INS REQUIREMENTS	457,324	1,392,804	636,176	650,000	793,959	122.1%	600,000
006-190-3711-4240 HEALTHY SF OPEN ST EVENT	-	-	401	-	-	0.0%	-
Operations & Maintenance Costs	1,916,594	2,622,727	777,296	1,850,000	1,299,695	70.3%	1,400,000
Total Appropriations	1,916,594	2,622,727	777,296	1,850,000	1,299,695	70.3%	1,400,000
ANNUAL SURPLUS/DEFICIT	196,189	(637,213)	1,264,243	-	(343,032)	0.0%	35,000

1,264,243

1,264,243

1,299,243

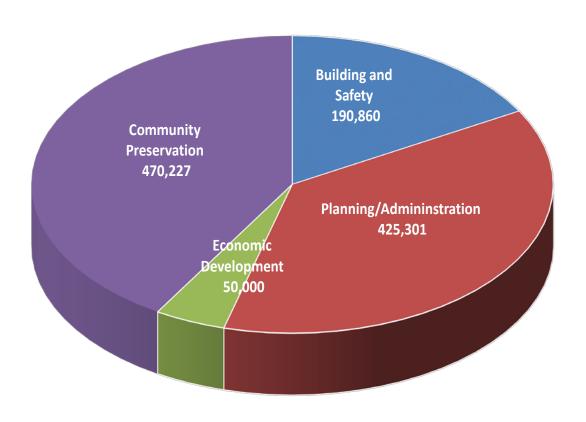
NOTE: This Division was converted to an Internal Service Fund in FY 2015-2016

Ending Balance:



INCORPORATED COMMUNITY DEVELOPMENT DEPARTMENT

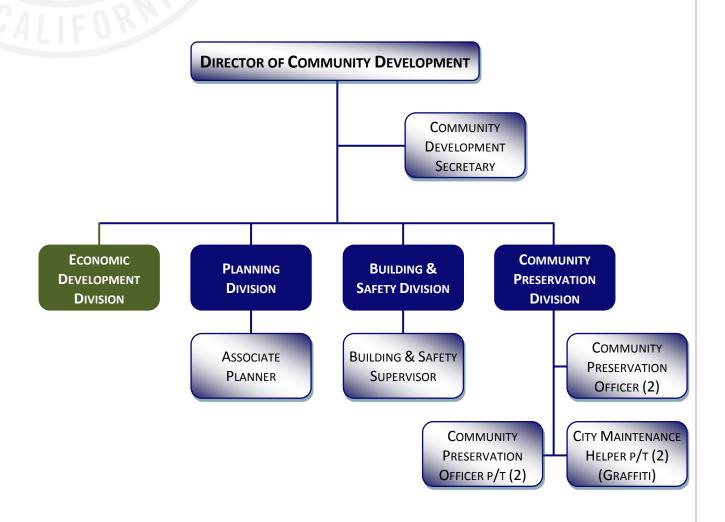
AUG. 31, 1911





ORGANIZATIONAL CHART

COMMUNITY DEVELOPMENT DEPARTMENT FISCAL YEAR 2019-2020



PROPOSED

SAN FERNANDO

COMMUNITY DEVELOPMENT DEPARTMENT

MISSION STATEMENT

The Community Development Department is committed to serving customers with courtesy and professionalism to support community preservation and economic development, and to protecting public health, safety and general welfare in the built environment.

DEPARTMENT OVERVIEW

The Department staff assists legislative bodies, including the City Council, the Successor Agency, the Planning and Preservation Commission, as well as residents, businesses and property owners within the community to address urban planning, environmental, housing, historic and neighborhood preservation, and other City building and zoning code related matters.

Staff oversees the following activities:

- Ensuring that new building construction adheres to municipal building codes;
- Providing planning and development review to safeguard compliance with the City's general plan and zoning regulations;
- Enforcing municipal building and property maintenance regulations on existing buildings; and
- Facilitating planning, review, and approval of new development, neighborhood preservation, and environmental impact assessment through technical support to the City Council, the Successor Agency, and the Planning and Preservation Commission.

ACCOMPLISHMENTS FOR FY 2018-2019

- Adopted latest City of Los Angeles building standards codes and fire code and updated zoning code regarding wireless telecommunications facilities regulations and small wireless facility policy guidelines.
- 2. Ongoing implementation of General Plan Elements, including updates as a result of Corridors Specific Plan Update.
- 3. Initiated and executed multi-year agreements with San Fernando Community Health Center, Tesla, Inc., and The Wildhorse Foundation.
- 4. Commenced activity on a citywide economic development analysis and implementation plan with Kosmont Companies.
- 5. Established code enforcement administrative support service for greater citation enforcement.
- Modernized department information technology with update to permit tracking software launched first generation online customer portal.

OBJECTIVES FOR FY 2019-2020

 Commence activity on a SCAG-assisted citywide parking management master plan. (City Council Priority #13)

SAN FERNANDO

COMMUNITY DEVELOPMENT DEPARTMENT

OBJECTIVES FOR FY 2019-2020

- 2. Continue activity on Downtown San Fernando economic development strategic implementation, as determined by City Council direction. (Strategic Goal #3)
- 3. Continue to facilitate the business community in their effort to establish a property based downtown business improvement district (PBID). (Strategic Goal #3)
- 4. Develop implementation plan for rent stabilization and dispute resolution program, as determined by City Council policy. (City Council Priority #3)
- 5. Develop implementation plan for additional code enforcement activities as needed, as determined by City Council policy. (Strategic Goal #8)
- 6. Develop implementation plan for cannabis related business community development activities, as determined by City Council policy. (Strategic Goal #8)

SOURCES:

	2016	2017	2018	2019	2020
COMMUNITY DEVELOPMENT	Actual	Actual	Actual	Adjusted	Proposed
GENERAL REVENUE	554,611	604,653	547,605	757,206	704,188
CONSTRUCTION PERMITS	171,054	198,236	233,083	200,000	225,000
COMMERCIAL AND HOME OCCUPANCY PERMITS	24,547	22,077	23,022	25,000	25,000
PLANNING REVIEW	14,125	14,752	21,230	15,000	17,000
GARAGE SALE PERMITS	3,125	2,690	2,810	3,000	3,000
BANNER AND SIGN PERMITS	16,610	14,557	14,045	15,000	15,000
CODE ENFORCEMENT CITATIONS	6,365	7,800	5,720	6,500	6,500
ZONING & PLANNING FEES	74,354	91,681	72,191	75,000	100,000
PUBLIC NOTIFICATION FEES	840	1,200	720	700	1,200
ENVIRONMENTAL ASSESSMENT FEES	1,428	2,040	1,020	1,000	2,000
CODE ENFORCEMENT INSPECTION ORDERS	247	1,559	1,151	1,500	2,500
INSPECTION UPON RESALE PROGRAM	26,400	23,280	21,120	20,000	20,000
AIMS MAINT & DEVELOP SURCHARGE EDGESOFT	21,678	24,255	25,333	-	-
VENDOR INSPECTION FEES	25,270	16,356	15,889	18,000	15,000
TOTAL FUNDING SOURCES	940,654	1,025,136	984,939	1,137,906	1,136,388

USES:

		2016	2017	2018	2019	2020
COMMU	INITY DEVELOPMENT	Actual	Actual	Actual	Adjusted	Proposed
01-140	Building and Safety	241,901	261,072	221,297	193,831	190,860
01-150	Planning/Administration	289,027	293,414	364,185	493,849	425,301
01-151	Economic Development	-	-	-	-	50,000
01-152	Community Preservation	409,726	470,651	399,457	450,227	470,227
Total Co	ommunity Development	940,654	1,025,136	984,939	1,137,906	1,136,388

PERSONNEL:



COMMUNITY DEVELOPMENT DEPARTMENT

	2015	2016	2017	2018	2019
COMMUNITY DEVELOPMENT	ACTUAL	ACTUAL	ACTUAL	ADOPTED	ADOPTED
Director of Community Development	1.00	1.00	1.00	1.00	1.00
Building & Safety Supervisor	1.00	1.00	1.00	1.00	1.00
Associate Planner	1.00	1.00	1.00	1.00	1.00
Community Development Secretary	1.00	1.00	1.00	1.00	1.00
Community Preservation Officer	2.00	2.00	2.00	2.00	2.00
Community Preservation Officer (FTE)	0.75	0.75	0.75	0.75	0.75
Maintenance Helper - Graffiti (FTE)	0.95	0.95	0.95	0.95	0.95
TOTAL COMMUNITY DEVELOPMENT DEPARTMENT	7.70	7.70	7.70	7.70	7.70

SAN FERNANDO

COMMUNITY DEVELOPMENT DEPARTMENT

BUILDING AND SAFETY

DIVISION NO. 140

DIVISION OVERVIEW

The Building and Safety Division ensures the safe occupancy of buildings by verifying construction compliance with regulated building and fire codes, and construction that is built in accordance with approved planning entitlements. Building and Safety operations include public counter permitting operations, plan check review and building inspection. The building and safety, planning and administrative personnel will continue to work together on improving the department's standard operating procedures, including the coordination with other departments and plan checking consultants in an effort to streamline and shorten the time necessary to review development proposals and complete the processing of construction permits.

In FY 2018-2019, 1,225 building permits were issued. Much of this building activity occurred in residential rehabilitation, which included repairs, remodels, and additions to existing dwelling units resulting in a total valuation of \$9,272,700. The valuation of interior and exterior improvements to existing commercial and industrial buildings was \$5,325,000. In comparison to the prior fiscal year FY 2017-2018, this activity level represents a 12-percent increase in building permits issued, a 5-percent rise in total valuation of residential building activity, and an 11-percent jump in the valuation of commercial and industrial building activity.

For the upcoming FY 2018-2019, staff anticipates building activity to grow at a modest rate of 2 percent. The Dodge Construction Outlook, a reference for construction industry forecasting and business planning, predicts that total U.S. construction starts for 2018 will not continue the growth exhibited from 2012 to 2018, but will instead stay even with the 2018 amount. The American Institute of Architects (AIA) forecasts that construction nationwide for nonresidential buildings is projected to increase 4-percent in 2019 but slow to a 2-percent pace of growth through 2020. Factors cited fostering growth include overall economic performance and job growth late in 2018, while factors cited fostering a deceleration of growth include declines in leading economic indicators (stock market volatility and a flattening of the interest rate yield curve), a decline in major consumer purchases and business investments, and the slowdown of international economic growth.

The expiration in 2018 of the Citywide moratorium on multi-family housing construction, and ongoing implementation of the City's zoning standards and design guidelines, including the San Fernando Corridors Specific Plan (SP-5), are expected to further promote and accommodate market demand for development of new high-quality commercial retail and in-fill residential development.

Staff projects that total development activity will generate approximately \$295,000 in revenues. This includes approximately \$245,000 in structural plan check and construction permits, \$20,400 in resale inspections, and AIMS-Maintenance fees totaling \$29,600.

Dept: Community Development

Div: Building & Safety

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
001-140-0000-4101 SALARIES-PERMANENT EMPLOYEES	157,083	168,945	133,521	109,656	53,232	48.5%	112,831
001-140-0000-4105 OVERTIME	-	749	495	-	274	100.0%	-
001-140-0000-4120 O.A.S.D.I.	11,681	12,607	10,283	8,389	4,093	48.8%	8,632
001-140-0000-4126 HEALTH INSURANCE	27,143	31,566	27,207	23,918	11,959	50.0%	26,120
001-140-0000-4128 DENTAL INSURANCE	2,873	2,966	2,804	2,673	1,336	50.0%	2,673
001-140-0000-4129 RETIREE HEALTH SAVINGS	-	149	170	-	-	0.0%	-
001-140-0000-4130 WORKER'S COMPENSATION INS.	8,559	9,054	7,747	7,082	3,420	48.3%	7,277
001-140-0000-4136 OPTICAL INSURANCE	592	612	509	482	241	50.0%	482
001-140-0000-4138 LIFE INSURANCE	137	146	172	128	31	24.2%	113
001-140-0000-4140 WELLNESS BENEFIT	-	200	150	-	-	0.0%	-
Personnel Costs	208,068	226,994	183,058	152,328	74,586	49.0%	158,128
001-140-0000-4220 TELEPHONE	141	65	65	-	27	100.0%	-
001-140-0000-4270 PROFESSIONAL SERVICES	-	100	227	5,000	-	0.0%	5,000
001-140-0000-4300 DEPARTMENT SUPPLIES	1,138	1,295	1,291	2,500	418	16.7%	2,500
001-140-0000-4360 PERSONNEL TRAINING	-	-	-	1,550	1,793	115.7%	1,910
001-140-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	75	-	-	300	-	0.0%	-
001-140-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	135	-	-	360	-	0.0%	300
001-140-0000-4390 VEHICLE ALLOW & MILEAGE	880	608	400	-	-	0.0%	
Operations & Maintenance Costs	2,369	2,068	1,983	9,710	2,238	23.0%	9,710
001-140-0000-4706 LIABILITY CHARGE	12,470	15,027	14,841	8,931	4,466	50.0%	2,931
001-140-0000-4743 FACILITY MAINTENANCE CHARGE	18,135	16,982	21,415	22,861	11,430	50.0%	20,091
Internal Service Charges	30,605	32,009	36,256	31,793	15,896	50.0%	23,022
001-140-0000-4500 ****CAPITAL EXPENSES****	860	-	-	-	-	0.0%	
Capital Costs	860	-	-	-	-	0.0%	-
Division Total	241,901	261,072	221,297	193,831	92,720	47.8%	190,860

SAN FERNANDO

COMMUNITY DEVELOPMENT DEPARTMENT

PLANNING/ADMINISTRATION

DIVISION NO. 150

DIVISION OVERVIEW

The Planning/Administration Division administers and implements City land use and development policies, urban design policies, and the historic preservation program. The division provides direct services to the public by staffing the public counter, responding to citizen inquiries, processing a variety of development review applications, and working closely with the Planning and Preservation Commission, the Successor Agency, and the City Council to ensure new development reflects City land use policy and enhances the built environment.

Planning personnel continue to work on improving the department's review and processing of project entitlements, including coordination with building and safety personnel, other City departments, and design consultants in order to implement council directives and department priority projects. Planning personnel is in the midst of overhauling the department's information technology in order to make services more accessible and streamline the time to review development proposals and issue land use decisions.

During FY 2018-2019, the division's staff processed 52 site plan review applications, 13 discretionary permit applications (e.g., conditional use permit, variance, zone change request) and 62 other Planning Review cases involving discretionary review by staff, the Planning and Preservation Commission, or the City Council. The division also received a Southern California Association of Governments ("SCAG") Sustainability Planning Grant for a citywide parking management master plan which will be based upon a study lead by a consultant throughout FY 2019-2020.

During FY 2019-2020, the division will continue to provide staff support for the implementation of the San Fernando Corridors Specific Plan ("SP-5"), the San Fernando Long Range Property Management Plan, and the City's 2013-2021 General Plan Housing Element Update. In addition, the division will be responsible for implementation of the City's economic development strategy, marketing and attraction efforts, collaboration with local business groups including the San Fernando City Chamber of Commerce, and negotiation of redevelopment and leasing of City-owned properties.

Dept: Community Development Div: Planning/Administration

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
001-150-0000-4101 SALARIES-PERMANENT EMPLOYEES	126,269	143,233	77,297	261,382	119,592	45.8%	262,946
001-150-3673-4101 SALARIES-PERMANENT EMPLOYEES	16,574	3,704	-	-	-	0.0%	-
001-150-0000-4105 OVERTIME	2,139	1,995	990	2,000	548	27.4%	1,000
001-150-0000-4111 COMMISSIONER'S REIMBURSEMENT	1,800	1,500	1,450	4,500	900	20.0%	4,500
001-150-0000-4120 O.A.S.D.I.	9,151	10,164	6,050	18,103	8,569	47.3%	18,501
001-150-3673-4120 O.A.S.D.I.	-	284	-	-	-	0.0%	-
001-150-0000-4126 HEALTH INSURANCE	21,156	24,055	14,189	41,842	17,682	42.3%	35,955
001-150-0000-4128 DENTAL INSURANCE	1,470	1,657	1,332	3,207	1,868	58.2%	1,743
001-150-0000-4129 RETIREE HEALTH SAVINGS	-	298	340	1,800	900	50.0%	2,400
001-150-0000-4130 WORKER'S COMPENSATION INS.	3,531	3,951	1,701	3,977	1,908	48.0%	4,002
001-150-3673-4130 WORKER'S COMPENSATION INS	-	85	-	-	-	0.0%	-
001-150-0000-4134 LONG TERM DISABILITY INSURANCE	1,167	778	413	1,264	209	16.5%	1,132
001-150-0000-4136 OPTICAL INSURANCE	435	453	247	578	350	60.6%	342
001-150-0000-4138 LIFE INSURANCE	220	209	177	255	43	16.9%	225
001-150-0000-4140 WELLNESS BENEFIT	-	200	300	600	-	0.0%	600
Personnel Costs	183,913	192,566	104,486	339,508	152,569	44.9%	333,346
001-150-0000-4220 COMM. DEV. CELL PHONES	58	-	-	-	-	0.0%	-
001-150-0000-4230 ADVERTISING	7,803	1,905	2,666	7,700	656	8.5%	7,700
001-150-0000-4270 PROFESSIONAL SERVICES	54,978	59,595	187,855	89,732	5,130	5.7%	22,900
001-150-0138-4270 HUNTINGTON ST OVERLAY PROJ	5,000	2,554	-	-	-	0.0%	-
001-150-3673-4270 PROFESSIONAL SERVICES (EIR DWNTWN)	1,818	-	30,647	-	-	0.0%	-
001-150-0000-4280 OFFICE SUPPLIES	16	55	-	400	-	0.0%	400
001-150-0000-4300 DEPARTMENT SUPPLIES	4,542	3,144	3,528	5,000	2,157	43.1%	5,000
001-150-0000-4360 PERSONNEL TRAINING	-	653	-	95	-	0.0%	95
001-150-0000-4365 TUITION REIMBURSEMENT	-	1,809	-	3,000	-	0.0%	-
001-150-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	298	1,061	1,867	3,200	150	4.7%	3,200
001-150-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	1,356	1,719	1,615	2,200	695	31.6%	2,700
001-150-0000-4390 VEHICLE ALLOW & MILEAGE	1,761	1,216	801	3,600	1,721	47.8%	3,600
Operations & Maintenance Costs	77,630	73,712	228,979	114,927	10,509	9.1%	45,595
001-150-0000-4706 LIABILITY CHARGE	10,498	12,580	12,364	19,818	9,909	50.0%	6,178
001-150-0000-4743 FACILITY MAINTENANCE CHARGE	15,267	14,556	18,356	19,595	9,798	50.0%	40,182
Internal Service Charges	25,765	27,136	30,720	39,414	19,707	50.0%	46,360
001-150-0000-4500 CAPITAL EQUIPMENT	1,719	-	_	-	-	0.0%	-
Capital Costs =	1,719	-	-	-	-	0.0%	-
Division Total	289,027	293,414	364,185	493,849	182,785	37.0%	425,301



COMMUNITY DEVELOPMENT DEPARTMENT

ECONOMIC DEVELOPMENT

DIVISION NO. 151

DIVISION OVERVIEW

The Economic Development Division studies and implements strategies to attract new business development and employers to San Fernando, to retain high quality existing San Fernando businesses by supporting their continued growth locally, and to maximize the reuse of development opportunity sites. The Division works with third party economic consultants, local business organizations, and the greater San Fernando community to bring high quality employers, and greater food, retail and entertainment offerings to San Fernando.

Dept: Community Development Div: Economic Development

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
001-151-0000-4270 PROFESSIONAL SERVICES 001-151-0000-4300 DEPARTMENT SUPPLIES	-		-	-	-	0.0% 0.0%	50,000
Operations & Maintenance Costs	-	-	-	-	-	0.0%	50,000
Division Total	-	-	-	-	-	0.0%	50,000



COMMUNITY DEVELOPMENT DEPARTMENT

COMMUNITY PRESERVATION

DIVISION NO. 152

DIVISION OVERVIEW

The Community Preservation Division protects public health, safety and welfare by enforcing the municipal code. Division staff perform inspections and enforce laws to correct illegal and unsafe building conditions and structures, inadequate property maintenance, public nuisances, noncompliance with business licensing requirements, and violations of zoning code regulations. Additionally, Community Preservation Division staff performs the City's graffiti abatement program on City-owned property and public right-of-way.

Community Preservation personnel is in the midst of overhauling division operating practices to incorporate third-party administrative citation processing services in order to streamline code enforcement activity and increase compliance during FY 2019-2020 and beyond.

During FY 2018-2019, the Community Preservation Division issued over 700 code enforcement compliance notices for violations such as orders to de-convert garages (30), working without a building permit (144), operating a business without a City business license (143), property maintenance (147), illegal dumping of hazardous waste in to the public storm drains (2), and illegal signs (40) resulting in issuance of over \$15,000 worth of administrative fines. During FY 2018-19, approximately 30,000 square feet of graffiti was removed from the public right-of-ways, representing a decline in graffiti activity from FY 2017-2018.

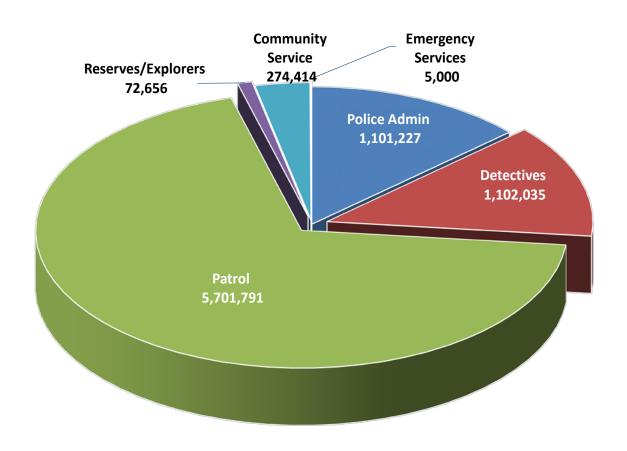
Dept: Community Development Div: Community Preservation

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
001-152-0000-4101 SALARIES-PERMANENT EMPLOYEES	184,654	197,353	150,611	142,164	74,136	52.1%	237,396
001-152-0000-4103 WAGES-TEMPORARY & PART-TIME	58,195	59,477	57,705	73,820	27,490	37.2%	-
001-152-0000-4105 OVERTIME	302	4,221	711	1,000	274	27.4%	500
001-152-0000-4120 O.A.S.D.I.	18,356	19,488	16,088	16,553	7,818	47.2%	18,161
001-152-0000-4126 HEALTH INSURANCE	40,507	47,624	31,354	32,480	9,751	30.0%	33,751
001-152-0000-4128 DENTAL INSURANCE	4,137	4,372	3,207	535	899	168.0%	535
001-152-0000-4129 RETIREE HEALTH SAVINGS	-	169	170	-	-	0.0%	-
001-152-0000-4130 WORKER'S COMPENSATION INS.	15,693	16,655	13,973	17,033	7,049	41.4%	18,005
001-152-0000-4136 OPTICAL INSURANCE	801	852	531	96	156	162.5%	96
001-152-0000-4138 LIFE INSURANCE	374	382	402	434	71	16.4%	383
001-150-0000-4140 WELLNESS BENEFIT	-	200	150	-	-	0.0%	-
Personnel Costs	323,020	350,794	274,902	284,115	127,644	44.9%	308,827
001-152-0000-4220 TELEPHONE	1,140	1,368	1,254	2,240	755	33.7%	2,240
001-152-0000-4230 ADVERTISING	-	-	-	3,100	-	0.0%	2,100
001-152-0000-4260 CONTRACTUAL SERVICES	485	1,500	395	450	-	0.0%	-
001-152-0000-4270 PROFESSIONAL SERVICES	-	-	114	26,000	240	0.9%	25,000
001-152-0000-4300 DEPARTMENT SUPPLIES	7,350	8,968	6,986	10,840	5,015	46.3%	10,555
001-152-0000-4325 UNIFORM ALLOWANCE	-	-	557	1,400	475	33.9%	1,800
001-152-0000-4340 SMALL TOOLS	-	-	324	2,000	-	0.0%	1,800
001-152-0000-4360 PERSONNEL TRAINING	-	-	-	400	99	24.8%	500
001-152-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	989	2,278	1,310	3,355	729	21.7%	3,500
001-152-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	340	340	380	500	285	57.0%	500
001-140-0000-4390 VEHICLE ALLOW & MILEAGE	880	773	542	900	-	0.0%	900
Operations & Maintenance Costs	11,185	15,227	11,862	51,185	7,598	14.8%	48,895
001-152-0000-4706 LIABILITY CHARGE	20,512	24,920	24,782	16,658	8,329	50.0%	5,723
001-152-0320-4741 EQUIP MAINT CHARGE	18,640	27,688	33,457	35,761	17,880	50.0%	38,919
001-152-0000-4741 EQUIP REPLACEMENT CHARGE	5,500	-	· -	4,375	2,187	50.0%	4,375
001-152-0000-4743 FACILITY MAINTENANCE CHARGE	29,829	43,184	54,454	58,132	29,066	50.0%	63,488
Internal Service Charges	74,481	95,792	112,693	114,927	57,462	50.0%	112,505
001-152-0000-4500 ****CAPITAL EXPENSES****	1,040	8,837	-	-	-	0.0%	-
Capital Costs	1,040	8,837	-	-	-	0.0%	-
Division Total	409,726	470,651	399,457	450,227	192,704	42.8%	470,227

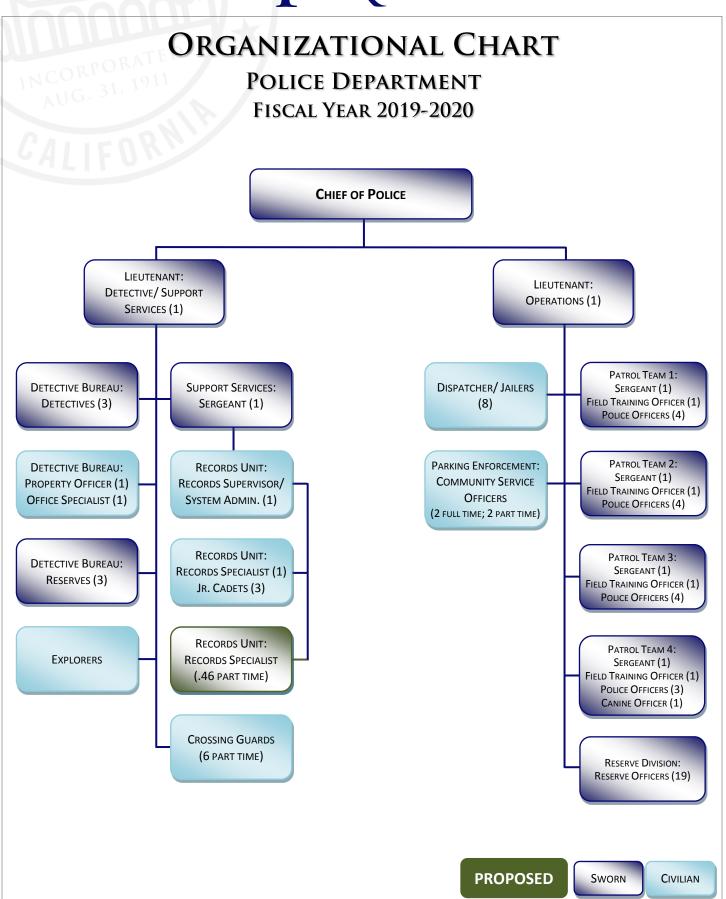


INCORPORATED AUG. 31, 1911

POLICE DEPARTMENT









MISSION STATEMENT

In partnership with the community, the Police Department is committed to achieving excellence in public safety by providing the highest quality leadership and police services. The Department's purpose is to ensure a safe environment for residents and visitors of San Fernando by providing proactive law enforcement to our diverse community and business members.

DEPARTMENT OVERVIEW

The Police Department is a dedicated group of law enforcement professionals vested in the highest quality of life for the community. Through investigations, patrols, crime prevention, and other specialized services, the Department protects life, property, and the rights of all persons. The Department continues to enjoy strong community support based upon efficient and effective law enforcement operations.

ACCOMPLISHMENTS FOR FY 2018-2019

- 1. Filled five (5) vacant Police Officer positions.
- 2. Purchased and replaced one (1) sixteen-year-old detective vehicle. (Strategic Goal #4)
- 3. Purchased and replaced one (1) 2006 Parking Enforcement vehicle. (Strategic Goal #4)
- 4. Updated and replaced security perimeter cameras for the Police Facility.
- 5. Purchased and implemented voice recorders for all Police Officers. (Strategic Goal #5)
- 6. Pursued grant funding. (Strategic Goal #7)
- 7. Received 2018 National Award for National Night Out Recognizing outstanding participation in "America's Night Out Against Crime."

OBJECTIVES FOR FY 2019-2020

- 1. Replace one (1) seventeen-year-old detective vehicle. (Strategic Goal #4)
- 2. Replace one (1) 2008 Parking Enforcement vehicle. (Strategic Goal #4)
- 3. Pursue Office of Traffic Safety (OTS) grant funding.
- 4. Pursue School Resource Officer grant funding.
- 5. Pursue City Wide Radio Communication System grant funding.
- 6. Pursue ABC grant funding.
- 7. Continue Community and Business outreach.



SOURCES:

	2016	2016 2017 2018		2019	2020
POLICE	Actual	Actual	Actual	Adjusted	Proposed
GENERAL REVENUE	6,081,857	6,282,466	7,122,703	6,908,368	7,019,323
VEHICLE TOW FRANCHISE FEE	24,705	20,250	24,435	20,000	20,000
VEHICLE REPOSSESSION FEES	850	990	1,165	800	800
GENERAL COURT FINES	30,893	5,758	4,848	5,500	5,500
PARKING CITATIONS	524,017	506,047	414,964	595,000	595,000
P.O.S.T. REIMBURSEMENT	5,240	11,290	15,119	12,000	15,000
CORRECTIONS TRAINING	38,034	6,300	5,571	5,000	5,000
DUPLICATING FEES	18,405	20,669	19,845	16,000	20,000
SPECIAL POLICE SERVICES	227,457	199,414	217,877	215,000	215,000
FINGERPRINT SERVICES	42,027	42,201	37,303	42,000	40,000
BOOKING & PROCESSING FEE REIMB	11,593	12,673	10,449	12,000	12,000
VEHICLE INSPECTION FEES	13,788	11,663	10,800	12,000	12,000
COURT COMMITMENT PROGRAM	116,225	117,580	117,305	115,000	115,000
IMPOUNDED VEHICLES	23,135	33,273	22,642	25,000	25,000
VEHICLE ADMIN. PROCESSING FEE	9,150	7,350	7,450	8,500	7,500
ALARM FEES	28,789	22,430	24,765	21,000	25,000
TRNSFR FROM COPS SLESF FUND 2	100,000	120,000	100,000	125,000	125,000
TOTAL FUNDING SOURCES	7,296,165	7,420,354	8,157,241	8,138,168	8,257,123

USES:

		2016	2017	2018	2019	2020
POLICE		Actual	Actual	Actual	Adjusted	Proposed
01-222	Police Admin	1,139,929	1,187,954	1,108,156	1,091,108	1,101,227
01-224	Detectives	761,240	854,510	1,147,014	1,132,722	1,102,035
01-225	Patrol	5,164,634	5,139,379	5,633,891	5,579,415	5,701,791
01-226	Reserves/Explorers	68,556	57,488	84,180	73,872	72,656
01-230	Community Service	161,806	181,024	178,804	260,630	274,414
01-250	Emergency Services	-	-	5,196	422	5,000
Total Po	olice Department	7,296,165	7,420,354	8,157,241	8,138,168	8,257,123





PERSONNEL:

	2016	2017	2018	2019	2020
POLICE	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED
Chief of Police	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	2.00	2.00	2.00	2.00	2.00
Police Sergeant	5.00	5.00	5.00	5.00	5.00
Police Officer	22.00	23.00	23.00	23.00	23.00
Office Specialist	1.00	1.00	1.00	1.00	1.00
Police Desk Officer	8.00	8.00	8.00	8.00	8.00
Records Administrator	1.00	1.00	1.00	1.00	1.00
Police Records Specialist (4)	1.00	1.00	1.00	1.00	1.46
Property Control Officer	1.00	1.00	1.00	1.00	1.00
Secretary to the Chief	0.00	0.00	0.00	0.00	0.00
Community Service Officer (FTE)	2.00	2.00	2.00	3.00	3.00
Crossing Guard (FTE)	1.00	1.00	1.00	1.00	1.00
Junior Cadet (FTE)	1.50	1.50	1.50	1.50	1.50
TOTAL POLICE DEPARTMENT	46.50	47.50	47.50	48.50	48.96



SUPPORT SERVICES

DIVISION No. 222

DIVISION OVERVIEW

Police Department Support Services is comprised of the Office of the Chief of Police, the Support Services Commander, Records Bureau, Cadet Program, Crossing Guard program and the Training Coordinator. The Department's Community Relations programs, including School Resource Officer (SRO) Program (when funded), Media Relations are also administered within the Support Services Division.

Support Services Division Commander

The Support Services Division Commander, a component of the Support Services, manages the Division's various units and is charged with budget preparation and administration, procurement management, soliciting/managing grants, is the Emergency Services Coordinator, mandated Jail Administrator and Custodian of Records for the Department.

Support Services Sergeant

The Support Services Sergeant is primarily responsible for personnel matters, including recruitment, background investigations, training, meeting legal mandates and supervises the School Resource Officer as well as, conducting internal investigations as assigned by the Chief of Police. This position also manages the Neighborhood Watch and Business Watch Programs as well as any other community relations.

Records Bureau

The Records Bureau processes and maintains Department records, serves the public, provides Applicant Fingerprinting (LiveScan), vehicle inspections, manages the Court Commitment Program, criminal and sex registrant compliance, mandated State and Federal reporting, as well as Accounts Payable, purchasing and compiling Department statistics.

Dept: Police Div: Police Support Services

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
001-222-0000-4101 SALARIES-PERMANENT EMPLOYEES	447,549	497,448	456,150	430,675	215,056	49.9%	442,698
001-222-0000-4103 WAGES-TEMPORARY & PART-TIME	66,041	57,865	70,841	95,446	35,187	36.9%	114,468
001-222-0000-4105 OVERTIME	32,921	44,183	45,752	35,000	25,051	71.6%	35,000
001-222-0000-4109 OVERTIME-CONTRACT DUTY	74,230	3,441	14,996	-	10,083	100.0%	-
001-222-0000-4120 O.A.S.D.I.	20,071	20,158	19,469	21,769	9,443	43.4%	22,418
001-222-0000-4126 HEALTH INSURANCE	59,826	64,548	68,250	72,307	35,270	48.8%	75,192
001-222-0000-4128 DENTAL INSURANCE	6,295	7,206	5,273	2,491	2,651	106.4%	352
001-222-0000-4130 WORKER'S COMPENSATION INS.	67,492	79,311	72,926	65,287	36,263	55.5%	64,480
001-222-0000-4134 LONG TERM DISABILITY INSURANCE	1,033	2,314	2,314	2,330	392	16.8%	1,328
001-222-0000-4136 OPTICAL INSURANCE	1,060	1,328	1,264	771	653	84.7%	386
001-222-0000-4138 LIFE INSURANCE	255	306	306	867	51	5.9%	765
001-222-0000-4140 WELLNESS BENEFIT	-	-	423	600	-	0.0%	600
Personnel Costs	776,773	778,108	757,964	727,543	370,100	50.9%	757,687
001-222-0000-4210 UTILITIES	564	-	-	-	-	0.0%	-
001-222-0000-4220 TELEPHONE	65,353	64,898	62,592	61,790	26,515	42.9%	61,790
001-222-0000-4260 CONTRACTUAL SERVICES	12,403	21,608	9,557	16,950	8,736	51.5%	11,300
001-222-0000-4270 PROFESSIONAL SERVICES	2,750	2,476	5,556	11,955	7,755	64.9%	12,150
001-222-0000-4300 DEPARTMENT SUPPLIES	101,254	91,024	82,697	100,095	33,089	33.1%	100,095
001-222-0000-4320 DEPARTMENT EQUIPMENT MAINT	24,448	6,170	27,247	8,800	7,866	89.4%	8,800
001-222-0000-4325 UNIFORM ALLOWANCE	-	-	-	300	-	0.0%	300
001-222-0000-4350 CARE OF PERSONS	361	-	-	-	-	0.0%	-
001-222-0000-4360 PERSONNEL TRAINING	4,969	6,649	3,303	5,000	3,184	63.7%	7,070
001-222-0000-4370 MEETINGS, CONFERENCES & TRAVEL	-	8,271	10,442	9,200	1,575	17.1%	9,200
001-222-0000-4380 SUBSCRIPTIONS, DUES & MILEAGE	1,569	3,855	1,929	1,615	620	38.4%	1,615
001-222-0000-4390 VEHICLE ALLOW & MILEAGE	-	-	-	-	-	0.0%	
Operations & Maintenance Costs	213,671	204,953	203,323	215,705	89,340	41.4%	212,320
001-222-0000-4706 LIABILITY CHARGE	52,183	65,607	46,981	42,658	21,329	50.0%	13,630
001-222-0320-4741 EQUIP MAINT CHARGE	21,415	20,766	25,692	26,821	13,410	50.0%	29,189
001-222-0000-4743 FACILITY MAINTENANCE CHARGE	75,887	75,208	73,422	78,381	39,191	50.0%	88,401
Internal Service Charges	149,485	161,581	146,095	147,860	73,930	50.0%	131,220
001-222-000-4500 ***CAPITAL EXPENSES***	-	43,312	774			0.0%	
Capital Expenses	-	43,312	774	-	-	0.0%	-
Division Total	1,139,929	1,187,954	1,108,156	1,091,108	533,370	48.9%	1,101,227



DETECTIVE DIVISION NO. 224

DIVISION OVERVIEW

The primary responsibility of the Detective Division is to follow-up on reported crimes, arrest criminal offenders, obtain arrest and search warrants, file criminal complaints, and serve as the liaison with the Office of the Los Angeles District Attorney. The Division Commander manages criminal investigations, property and evidence control, subpoena control, warrant services, narcotic and gang enforcement, sex registration and parole compliance, and serves as the liaison to the presiding judge and other management level employees at the Los Angeles Superior Courts. The Division assists the public through advocacy programs and referrals to counseling centers, as well as, with releases for impounded and recovered vehicles.

Dept: Police

Div: Police Detectives

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
001-224-0000-4101 SALARIES-PERMANENT EMPLOYEES	393,107	404,569	583,414	579,006	289,874	50.1%	599,228
001-224-0000-4103 WAGES-TEMPORARY & PART-TIME	-	-	-	-	-	0.0%	-
001-224-0000-4105 OVERTIME	25,488	38,796	57,522	30,000	21,746	72.5%	30,000
001-224-0000-4109 OVERTIME-CONTRACT DUTY	34,421	43,460	42,933	50,000	19,228	38.5%	-
001-224-0000-4120 O.A.S.D.I.	14,477	14,384	17,680	15,373	8,666	56.4%	16,369
001-224-0000-4126 HEALTH INSURANCE	64,975	72,021	91,010	101,654	44,691	44.0%	104,275
001-224-0000-4128 DENTAL INSURANCE	7,512	7,170	9,224	7,679	4,471	58.2%	7,679
001-224-0000-4129 RETIREE HEALTH SAVINGS	-	287	750	600	300	50.0%	600
001-224-0000-4130 WORKER'S COMPENSATION INS.	70,660	74,547	111,520	93,885	53,105	56.6%	95,800
001-224-0000-4134 LONG TERM DISABILITY INSURANCE	3,721	2,424	2,424	3,339	597	17.9%	1,926
001-224-0000-4136 OPTICAL INSURANCE	1,453	1,393	1,649	1,371	793	57.8%	1,371
001-224-0000-4138 LIFE INSURANCE	585	522	474	612	79	12.9%	540
Personnel Costs	616,399	659,573	918,600	883,519	443,550	50.2%	857,788
001-224-0000-4270 PROFESSIONAL SERVICES	2,486	5,305	5,984	10,000	-	0.0%	10,000
001-224-0000-4300 DEPARTMENT SUPPLIES	-	1,957	57	-	-	0.0%	-
001-224-0000-4360 PERSONNEL TRAINING	1,634	6,268	3,290	6,000	1,144	19.1%	6,000
001-224-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	-	676	1,317	3,555	-	0.0%	3,555
001-224-0000-4380 SUBSCRIPTIONS, MEMBERSHIPS & DUES		-	-	60	-	0.0%	60
Operations & Maintenance Costs	4,120	14,206	10,648	19,615	1,144	5.8%	19,615
001-224-0000-4706 LIABILITY CHARGE	41,503	50,208	60,506	51,803	25,902	50.0%	15,897
001-224-0320-4741 EQUIP MAINT CHARGE	38,861	62,297	73,838	89,403	44,702	50.0%	97,298
001-224-0000-4741 EQUIP REPLACEMENT CHARGE	-	10,000	10,000	10,000	5,000	50.0%	15,000
001-224-0000-4743 FACILITY MAINTENANCE CHARGE	60,357	58,226	73,422	78,381	39,191	50.0%	96,437
Internal Service Charges	140,721	180,731	217,766	229,588	114,795	50.0%	224,632
Division Total	761,240	854,510	1,147,014	1,132,722	559,489	49.4%	1,102,035



PATROL DIVISION NO. 225

DIVISION OVERVIEW

The Patrol Division represents the first contact that community members have with the Department; either through the Police Dispatchers manning the 24-hour Communications Center or uniformed personnel on patrol. Patrol Division receives initial calls for service, responds and utilizes varied resources, conducts preliminary investigations, apprehends criminal suspects, and documents these activities through professional police reports. The Patrol Commander manages deployment of all field personnel which includes civilian and sworn personnel, mid-line field supervisors, the Communications Division, the Reserve Officer Program, the Community Service Officers and serves as Incident Commander for all critical incidents and scheduling, as well as Jail Operations although some of these units are independently budgeted for accounting purposes.

Dept: Police Div: Police Patrol

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
001-225-0000-4101 SALARIES-PERMANENT EMPLOYEES	2,649,390	2,547,244	2,604,834	2,914,578	1,278,919	43.9%	3,004,454
001-225-0000-4103 WAGES-TEMPORARY & PART-TIME	1,696	53,719	8,420	-	2,844	#DIV/0!	-
001-225-0000-4105 OVERTIME	372,234	425,011	551,021	250,000	200,479	80.2%	225,000
001-225-0000-4107 OVERTIME-COURT	15,393	25,547	27,017	15,000	9,881	65.9%	25,000
001-225-0000-4109 OVERTIME-CONTRACT DUTY	61,881	109,066	78,973	100,000	56,146	56.1%	200,000
001-225-0000-4120 O.A.S.D.I.	79,914	82,469	82,392	74,325	39,131	52.6%	78,970
001-225-0000-4126 HEALTH INSURANCE	418,260	426,953	439,583	551,606	216,835	39.3%	641,081
001-225-0000-4128 DENTAL INSURANCE	40,472	39,294	39,406	37,714	20,429	54.2%	41,126
001-225-0000-4129 RETIREE HEALTH SAVINGS	-	8,498	11,537	17,280	4,651	26.9%	17,280
001-225-0000-4130 WORKER'S COMPENSATION INS.	541,773	547,634	572,143	515,835	271,376	52.6%	526,948
001-225-0000-4134 LONG TERM DISABILITY INSURANCE	17,048	16,248	15,800	18,412	2,637	14.3%	10,617
001-225-0000-4136 OPTICAL INSURANCE	7,892	7,541	7,429	6,822	3,798	55.7%	7,290
001-225-0000-4138 LIFE INSURANCE	3,319	3,482	3,558	3,325	580	17.4%	2,934
Personnel Costs	4,209,271	4,292,706	4,442,113	4,504,897	2,107,706	46.8%	4,780,700
001-225-0000-4260 CONTRACTUAL SERVICES	_	406	_	-	94	#DIV/0!	_
001-225-0000-4270 PROFESSIONAL SERVICES	3,361	4,314	4,273	6,000	2,410	40.2%	6,000
001-225-0000-4300 DEPARTMENT SUPPLIES	284	2,950	350	-	285	#DIV/0!	-
001-225-0000-4350 CARE OF PERSONS	20,859	23,061	25,119	32,000	9,945	31.1%	32,000
001-225-0000-4360 PERSONNEL TRAINING	20,433	18,026	10,136	21,500	1,016	4.7%	23,180
001-225-0000-4370 MEETINGS, MEMBERSHIPS & TRAVE	9,069	1,449	5,149	2,900	4,837	166.8%	2,900
001-225-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIF	-	-	-	-	-	#DIV/0!	-
001-225-3688-4360 CORRECTIONS TRAINING (STC)	6,373	5,708	4,594	6,300	200	3.2%	4,620
Operations & Maintenance Costs	60,380	55,913	49,621	68,700	18,787	27.3%	68,700
001-225-0000-4706 LIABILITY CHARGE	250,607	290,002	291,936	264,135	132,068	50.0%	88,599
001-225-0320-4741 EQUIP MAINT CHARGE	221,205	131.517	219,007	160,926	80.463	50.0%	175,136
001-225-0000-4741 EQUIP REPLACEMENT CHARGE	47,333	49,000	70,250	78,250	39,125	50.0%	58,250
001-225-0000-4743 FACILITY MAINTENANCE CHARGE	364,447	320,241	441,164	438,933	219,467	50.0%	530,405
Internal Service Charges	883,592	790,760	1,022,357	942,244	471,123	50.0%	852,391
001-225-0000-4500 ****CAPITAL EXPENSES****	11.392	_	119,800	63,574	64,586	101.6%	0.0%
=	11,392	-	119,800	63,574	64,586	101.6%	0.0%
Capital Costs	11,392	-	113,800	03,574	04,586	101.0%	-
Division Total	5,164,634	5,139,379	5,633,891	5,579,415	2,662,202	47.7%	5,701,791



POLICE RESERVES/ EXPLORERS

DIVISION NO. 226

DIVISION OVERVIEW

The Police Reserves are dedicated community members who donate their time to serving the citizens of San Fernando. Reserve personnel augment every segment of the Department, providing thousands of hours of coverage during peak periods of activity, emergency response for critical events and special events throughout the year.

The San Fernando Explorers are youths who are interested in law enforcement. The program provides mentorship and development opportunities. The Explorer Post provides numerous community service benefits in the area of Christmas Baskets, pet vaccinations, Relay for Life, 4th of July celebrations and Child ID, just to name a few. Mentoring of Explorers will continue with the goal of developing future law enforcement professionals.

Dept: Police

Div: Police Reserves/Explorers

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
001-226-0000-4103 PART-TIME EMPLOYEES	44,673	29,719	55,505	50,000	25,913	51.8%	50,000
001-226-0000-4120 O.A.S.D.I.	2,826	1,958	2,836	-	930	100.0%	-
001-226-0000-4130 WORKERS COMPENSATION INS	5,075	3,016	7,621	-	4,383	100.0%	-
Personnel Costs	52,573	34,692	65,962	50,000	31,226	62.5%	50,000
001-226-0000-4360 PERSONNEL TRAINING-RESERVES	1,730	226	-	500	528	105.6%	500
001-226-0000-4370 MEETINGS, CONFERENCES & TRAVEL	-	1,728	1,632	6,000	1,682	28.0%	-
001-226-0230-4380 CONFERENCES, EXPLORER/ADVISOR MEN	3,132	-	-	-	-	0.0%	6,000
001-226-0230-4430 EXPLORER POST PROGRAM	6,111	10,038	4,767	5,500	897	16.3%	5,500
Operations & Maintenance Costs	10,973	11,992	6,399	12,000	3,107	25.9%	12,000
001-226-0000-4706 LIABILITY CHARGE	1,508	3,882	3,712	2,932	1,466	50.0%	927
001-226-0320-4741 EQUIP MAINT CHARGE	1,309	6,922	8,107	8,940	4,470	50.0%	9,730
001-226-0000-4743 FACILITY MAINTENANCE CHARGE	2,193	-	-	-	-	0.0%	
Internal Service Charges	5,010	10,804	11,819	11,872	5,936	50.0%	10,656
Division Total	68,556	57,488	84,180	73,872	40,269	54.5%	72,656



COMMUNITY SERVICE/ PARKING ENFORCEMENT PROGRAM

DIVISION NO. 230

DIVISION OVERVIEW

Community Service Officers provide a high level of professional services to the community. Community Service Officers frequently assist at the scene of traffic collisions, during special city events, grant funded operations, with contract duties, in addition to their parking control activities. Community Service Officers round out the services of the Department helping to keep traffic flowing, streets safe and free from unsightly abandoned or inoperable vehicles.

Dept: Police
Div: Community Services Program

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
001-230-0000-4101 SALARIES-PERMANENT EMPLOYEES	4,197	3,819	9,577	93,675	46,494	49.6%	113,929
001-230-0000-4103 WAGES-TEMPORARY & PART-TIME	96,580	106,653	82,654	95,100	20,246	21.3%	48,178
001-230-0000-4120 O.A.S.D.I.	7,709	8,451	7,056	7,275	5,106	70.2%	12,401
001-230-0000-4126 HEALTH INSURANCE	26,735	23,909	23,809	23,157	22,387	96.7%	35,951
001-230-0000-4128 DENTAL INSURANCE	56	765	2,612	-	1,306	#DIV/0!	-
001-230-0000-4130 WORKER'S COMPENSATION INS.	5,711	7,923	6,401	6,914	4,194	60.7%	11,785
001-230-0000-4136 OPTICAL INSURANCE	61	153	514	-	257	#DIV/0!	-
001-230-0000-4138 LIFE INSURANCE	168	168	168	204	35	17.2%	270
Personnel Costs	141,217	151,842	132,791	226,325	100,025	44.2%	222,514
001-230-0000-4325 UNIFORM ALLOWANCE		-	100	400	-	0.0%	200
Operations & Maintenance Costs	-	-	100	400	-	0.0%	200
001-230-0000-4706 LIABILITY CHARGE	8,389	9,773	9,420	7,778	3,889	50.0%	4,124
001-230-0320-4741 EQUIP MAINT CHARGE	-	-	12,019	-	-	#DIV/0!	-
001-230-0000-4743 FACILITY MAINTENANCE CHARGE	12,200	19,409	24,474	26,127	13,064	50.0%	47,576
Internal Service Charges	20,589	29,182	45,913	33,905	16,953	50.0%	51,700
Division Total	161.806	181.024	178.804	260.630	116.978	44.9%	274.414



EMERGENCY SERVICES

DIVISION NO. 250

DIVISION OVERVIEW

The Emergency Services Division is responsible for developing emergency plans for natural and manmade disasters, hazardous materials incidents, and civil unrest. In addition to developing plans for these incidents, the Emergency Services Division advises policy makers and key appointed staff on how to respond to these situations.

Dept: Police

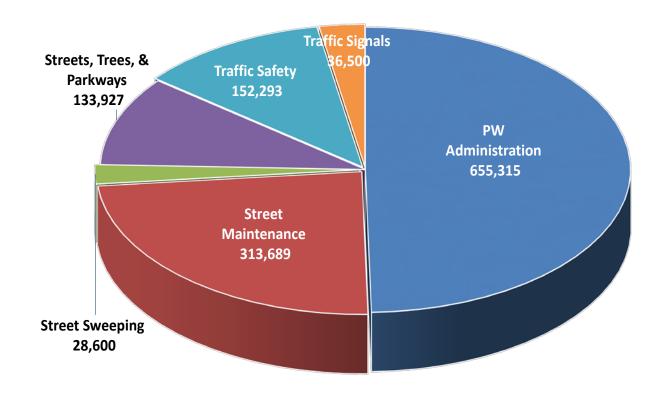
Div: Emergency Services

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
001-250-0000-4260 CONTRACTUAL SERVICES	-	-	-	-	-	0.0%	-
001-250-0000-4300 DEPARTMENT SUPPLIES		-	5,196	5,000	422	8.4%	5,000
Operations & Maintenance Costs	-	-	5,196	5,000	422	8.4%	5,000
Division Total	-	-	5,196	5,000	422	8.4%	5,000



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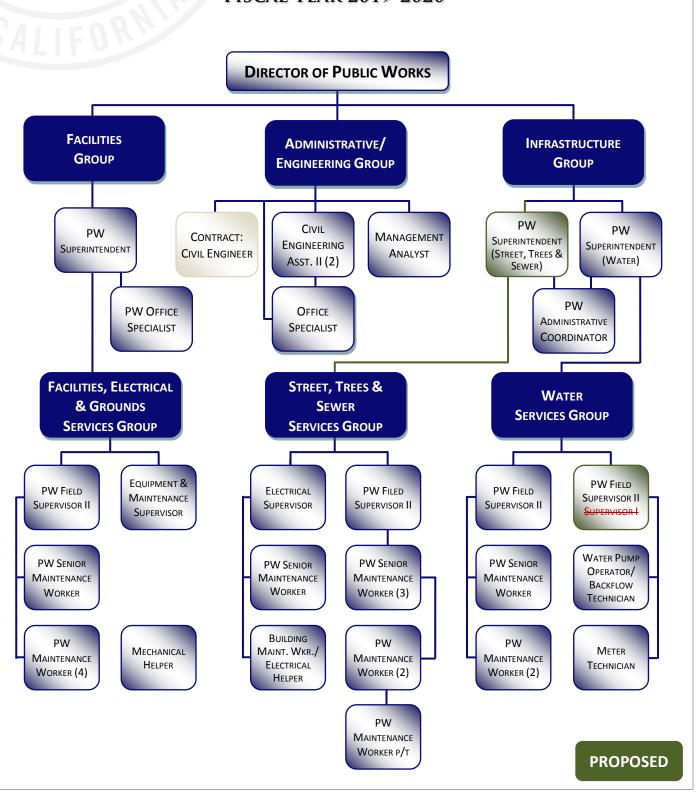
PUBLIC WORKS DEPARTMENT





ORGANIZATIONAL CHART

PUBLIC WORKS DEPARTMENT FISCAL YEAR 2019-2020



PUBLIC WORKS DEPARTMENT



MISSION STATEMENT

The Public Works Department is committed to providing the highest quality services in the most cost effective manner, while ensuring that the maintenance, construction, and operations of the public facilities and programs under its care are adequate, safe and serviceable to the satisfaction of its customers.

DEPARTMENT OVERVIEW

The Public Works Department provides engineering services and capital improvement planning to ensure a high quality of public infrastructure. The Public Works Department is responsible for rehabilitating and restoring the City's infrastructure (i.e. facilities, streets, water pipelines, sewer system), providing safe and reliable water delivery, improving the flow of traffic, maintaining parkway streets and landscape, cleaning of City streets, overseeing transportation programs, managing the City's sanitary sewer system, and coordinating refuse and recycling programs.

ACCOMPLISHMENTS FOR FY 2018-2019

- 1. Annual Resurfacing Project included paving 1.4 centerline miles of streets with Asphalt Rubber Hot Mix (ARHM). Additionally, 34 curb ramps were installed with truncated domes and 14,000 square feet of sidewalk was removed and replaced.
- 2. The CNG Fueling Station Improvement Project was completed. The new station provides three times more fuel storage capacity, allows every vehicle, no matter the size, to fill tank to capacity and the time it takes to fill tank to capacity has been reduced by approximately 12 minutes.
- 3. The Nitrate Removal System was activated in October 2018 and allowed Well No. 7 to be back online. Water from Well 7 is treated for nitrates before entering the reservoirs and our water system.
- 4. Completed design phase of Glenoaks Boulevard Street Resurfacing and Highway Safety Improvement Project and received CalTrans approval.
- 5. Completed design phase of San Fernando Regional Park Infiltration Project and applied for \$10 million grant for construction phase.
- 6. Calles Verdes Project In an effort to reduce the effects of extreme heat as well as beautify the City, Tree People has partnered with the City of San Fernando to plant approximately 750 trees in the City within the next 3 years. A total of 114 trees have been planted to date.
- 7. In January 2019, City Co-sponsored Fruit Tree Giveaway Festival Event with Tree People in city and distributed approximately 330 fruit trees to residents in the City of San Fernando.

OBJECTIVES FOR FY 2019-2020

- 1. Conduct a thorough analysis of the Public Works Department budget to identify strategies that will lead to more efficient use of funds and implement the strategies.
- 2. Continue to rehabilitate City streets and infrastructure using the City's Pavement Management System and CCTV footage; subject to budget limitations. (Strategic Goal #4)



OBJECTIVES FOR FY 2019-2020

- 3. Create a well thought out, detailed, and realistic strategy to upgrade all of the City's ageing water and sewer lines. (Strategic Goal #4)
- 4. Continue to renovate public landscaped areas to reduce water usage and minimize maintenance costs. (Strategic Goal #10)
- 5. Finalize water and sewer rate study and determine necessary adjustments to improve infrastructure. (Strategic Goal #8)
- 6. Rehabilitate City utility infrastructure including water and sewer system components. (Strategic Goal #4)
- 7. Continue to purchase low-emission alternative fuel vehicles. (Strategic Goal #4)
- 8. Modernization of City facilities including paint, flooring, lighting and furnishings. (Strategic Goal #4)
- 9. Complete Safe Routes to School Project, Cycles 1&2, so to increase traffic and pedestrian safety adjacent to local schools and in residential neighborhoods. (Strategic Goal #4)
- 10. Continue to restripe street striping and markings. (Strategic Goal #4)
- 11. Complete energy efficiency audit and implement recommended improvements. (Strategic Goal #8)
- 12. Continue to reduce water consumption throughout the community. (Strategic Goal #10)
- 13. Apply for grant funding to help leverage local funding for infrastructure improvements. (Strategic Goal #7)
- 14. Complete design phase and begin construction phase of HSIP Traffic Signal Modification Project.
- 15. Complete Glenoaks Boulevard Sewer and Water Improvement project by September 2019. The project consists of replacing approximately 2600 linear feet of sewer main, constructing manholes, reconnecting sewer services, and installing new water services.
- 16. Complete construction of Glenoaks Boulevard Street Resurfacing Project by June 2020.
- 17. Complete CDBG Project San Fernando Rd between S Huntington Street and San Fernando Mission Boulevard consists of street resurfacing of a quarter mile long portion. Additional work includes sidewalk repair, access ramp installation and striping and pavement markings.
- 18. Host the Open Streets Festival in March 2020. Three miles of city streets will be closed to motorized vehicles for part of the day in a celebration of mobility. Several departments, including the Public Works Department, will work together to ensure another successful festival.

SOURCES:

	2016	2017	2018	2019	2020
PUBLIC WORKS	Actual	Actual	Actual	Adjusted	Proposed
GENERAL REVENUE	669,419	664,467	852,698	884,205	956,520
ENGINEERING & INSPECTION FEES	52,314	83,591	65,376	65,000	75,000
PARKING METER REV-CIVIC CENTER	42,946	44,017	48,013	50,000	50,000
TRANSFER FROM GAS TAX FUND	73,438	99,164	184,234	254,642	238,805
TRANSFER FROM TRAFFIC SAFETY	6,045	14,747	15,000	10,000	-
TRANSFER FROM PAVEMENT MANAGEMENT FUND	100,000	20,000	-	-	-
TOTAL FUNDING SOURCES	944,162	925,986	1,165,321	1,263,847	1,320,325



USES:

		2016	2017	2018	2019	2020
PUBLIC V	VORKS	Actual	Actual	Actual	Adjusted	Proposed
01-310	PW Administration	460,450	388,035	523,405	664,532	655,315
01-311	Street Maintenance	89,048	189,604	275,926	254,642	313,689
01-312	Graffiti Removal	-	-	-	-	-
01-313	Bus Shelter Maintenance	646	-	-	-	-
01-320**	* Equipment Maintenance	-	-	-	-	-
01-341	Mall Maintenance	26,555	19,517	35,034	11,300	-
01-343	Street Sweeping	27,595	27,600	27,594	27,600	28,600
01-346	Streets, Trees, & Parkways	127,869	123,946	119,033	94,804	133,927
01-370	Traffic Safety	171,721	146,962	139,759	145,470	152,293
01-371	Traffic Signals	40,278	30,321	44,570	65,500	36,500
01-390**	Facility Maintenance	-	-	-	-	-
Total Pu	ublic Works	944,162	925,986	1,165,321	1,263,847	1,320,325

PERSONNEL:

<u> </u>	2016	2017	2018	2019	2020
PUBLIC WORKS	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED
Director of Public Works/City Engineer	1.00	1.00	1.00	1.00	1.00
Administrative Analyst	0.00	0.00	0.00	0.00	0.00
•	1.00	1.00	1.00	1.00	1.00
Management Analyst					
Civil Engineering Assistant II	2.00	2.00	2.00	2.00	2.00
Administrative Coordinator	1.00	1.00	1.00	1.00	1.00
Office Specialist	2.00	2.00	2.00	2.00	2.00
Electrical Supervisor	1.00	1.00	1.00	1.00	1.00
Bldg. Maintenance Worker/Electrical Helper	1.00	1.00	1.00	1.00	1.00
Equipment & Materials Supervisor	1.00	1.00	1.00	1.00	1.00
Mechanic Helper	1.00	1.00	1.00	1.00	1.00
Superintendent (5)	2.00	2.00	2.00	2.00	3.00
Maintenance Worker	8.00	8.00	8.00	8.00	8.00
Field Supervisor II	3.00	3.00	3.00	3.00	3.00
Field Supervisor I	1.00	1.00	1.00	1.00	1.00
Senior Maintenance Worker	6.00	6.00	6.00	6.00	6.00
Meter Technician	1.00	1.00	1.00	1.00	1.00
Water Pumping Operator/Backflow Technician	1.00	1.00	1.00	1.00	1.00
Maintenance Helper (FTE)	0.80	0.80	0.80	0.80	0.80
TOTAL PUBLIC WORKS DEPARTMENT	33.80	33.80	33.80	33.80	34.80





ENGINEERING AND ADMINISTRATION

DIVISION NO. 310

DIVISION OVERVIEW

The Public Works Engineering and Administration Division provides oversight for department functions, including financial management, capital project planning, contract services, engineering support, and operations support.

Dept: Public Works
Div: Engineering & Administration

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
001-310-0000-4101 SALARIES-PERMANENT EMPLOYEES	247,105	185,763	223,143	296,104	145,284	49.1%	311,343
001-310-0000-4105 OVERTIME	2,024	3,484	3,871	3,000	2,342	78.1%	-
001-310-0000-4111 COMMISSIONER'S REIMBURSEMENT	1,600	1,100	1,500	4,500	700	15.6%	4,500
001-310-0000-4120 O.A.S.D.I.	18,708	14,030	17,405	21,211	10,448	49.3%	22,137
001-310-0000-4126 HEALTH INSURANCE	30,678	28,506	38,814	51,278	24,542	47.9%	56,485
001-310-0000-4128 DENTAL INSURANCE	4,199	3,387	4,024	4,247	2,658	62.6%	3,178
001-310-0000-4129 RETIREE HEALTH SAVINGS	-	-	165	600	300	50.0%	600
001-310-0000-4130 WORKER'S COMPENSATION INS.	5,992	9,671	11,822	12,604	6,316	50.1%	13,184
001-310-0000-4134 LONG TERM DISABILITY INSURANCE	-	-	-	1,028	-	0.0%	948
001-310-0000-4136 OPTICAL INSURANCE	752	622	738	787	490	62.3%	594
001-310-0000-4138 LIFE INSURANCE	84	84	84	306	14	4.6%	270
001-310-0000-4140 WELLNESS BENEFIT	-	-	76	300	-	0.0%	300
Personnel Costs	311,141	246,646	301,642	395,965	193,094	48.8%	413,539
001-310-0000-4220 TELEPHONE	1,476	1,015	2,687	1,500	1,134	75.6%	-
001-310-0000-4260 CONTRACTUAL SERVICES	4,630	22,807	128,618	-	-	0.0%	-
001-310-0000-4270 PROFESSIONAL SERVICES	60,208	57,376	21,332	177,533	30,079	16.9%	179,025
001-310-0000-4300 DEPARTMENT SUPPLIES	6,445	9,158	8,722	9,700	5,942	61.3%	7,000
001-310-0000-4310 EQUIPMENT AND SUPPLIES	2,312	326	1,427	4,000	248	6.2%	2,000
001-310-0000-4320 DEPARTMENT EQUIPMENT MAINT	-	-	-	500	-	0.0%	-
001-310-0000-4360 PERSONNEL TRAINING	1,313	2,404	478	7,500	434	5.8%	1,500
001-310-0000-4365 TUITION REIMBURSEMENT	3,000	2,550	-	-	-	0.0%	-
001-310-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	379	43	666	3,000	2,743	91.4%	1,000
001-310-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	4,290	200	815	2,000	840	42.0%	1,605
001-310-0000-4390 VEHICLE ALLOW & MILEAGE	1,168	633	553	1,000	875	87.5%	1,800
001-310-0000-4430 ACTIVITIES AND PROGRAMS	-	-	35	-	-	0.0%	-
001-310-0000-4450 OTHER EXPENSE	1,030	75	-	-	-	0.0%	-
001-310-0159-4260 CONTRACTUAL SERVICES	-	-	260	4,740	130	2.7%	-
001-310-3636-4230 ADVERTISING	1,140	-	-	-	-	0.0%	-
001-310-3636-4270 PROFESSIONAL SERVICES	5,180	-	-	-	-	0.0%	-
001-310-3697-4270 CLEAN TRANSP MSRC NO. ML14062	-	2,730	-	-	-	0.0%	
001-310-6673-4270 PROFESSIONAL SERVICES	4,130	-	-	-	-	0.0%	-
Operations & Maintenance Costs	96,700	99,318	165,593	211,473	42,425	20.1%	193,930
001-310-0000-4706 LIABILITY CHARGE	17,730	16,840	22,125	23,129	11,565	50.0%	7,664
001-310-0000-4743 FACILITY MAINTENANCE CHARGE	25,784	25,231	31,815	33,965	16,983	50.0%	40,182
Internal Service Charges	43,514	42,071	53,940	57,094	28,548	50.0%	47,846
001-310-000-4912 TRANSFER TO MEASURE R FUND	9.095	-	_	_	-	0.0%	_
Transfers	9,095	-	-	-	-	0.0%	-
001-310-0000-4500 CAPITAL EQUIPMENT			2,230			0.0%	
Capital Costs	-	-	2,230	-	-	0.0%	-
Division Total	460,450	388,035	523,405	664,532	264,067	39.7%	655,315



STREET MAINTENANCE

DIVISION NO. 311

DIVISION OVERVIEW

The Street Maintenance Division is responsible for the maintenance and repair of streets, curbs, gutters, sidewalks, storm drains, and traffic markings. The Division oversees, inspects and maintains more than 50 miles of public streets; 37 alleys; 80 miles of City sidewalks and 237 storm drains. In addition, the Division cleans and maintains 79 bus stops; including 28 City Trolley stops. Of these bus stop locations, 18 are currently equipped with bus shelters. In addition, the division provides maintenance functions for the downtown business area (Mall). The Division collects refuse from public receptacles on a daily basis; conducts landscape maintenance five days a week; cleans sidewalks daily and power washes once a week.

The Division oversees the City's street sweeping services contract. Street sweeping is conducted to improve the cleanliness, health and safety of the City. Street sweepers remove debris from streets and prevent it from entering storm drains. Street sweeping not only helps maintain clean and healthy streets, but also helps the City comply with mandatory and increasingly stringent state and federal storm water quality requirements.

<u>NOTE</u>: Beginning in Fiscal Year 2015-2016, Bus Shelter Maintenance (Division 313), Mall Maintenance (Division 341), and Street Sweeping (Division 343) were consolidated and included under Street Maintenance – Division 311. The detailed worksheets for those former division are included for historical purposes.

Dept: Public Works Div: Street Maintenance

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
001-311-0000-4101 SALARIES-PERMANENT EMPLOYEES	62	41,679	39,405	44,948	19,500	43.4%	65,572
001-311-0000-4103 WAGES-TEMPORARY & PART-TIME	-	14,384	25,631	-	3,705	100.0%	-
001-311-0000-4105 OVERTIME	33	20,448	24,595	-	21,006	100.0%	15,000
001-311-0000-4120 O.A.S.D.I.	7	6,045	6,856	3,439	3,382	98.3%	2,575
001-311-0000-4126 HEALTH INSURANCE	-	9,979	10,414	10,368	3,749	36.2%	8,193
001-311-0000-4128 DENTAL INSURANCE	(6)	793	850	850	362	42.6%	641
001-311-0000-4129 RETIREE HEALTH SAVINGS	-	-	-	-	-	0.0%	120
001-311-0000-4130 WORKER'S COMPENSATION INS.	14	10,845	12,578	6,392	6,074	95.0%	3,956
001-311-0000-4134 LONG TERM DISABILITY	-	-	-	-	79	100.0%	-
001-311-0000-4136 OPTICAL INSURANCE	(1)	227	199	199	89	44.7%	148
001-311-0000-4138 LIFE INSURANCE		-	-	97	-	0.0%	50
Personnel Costs	108	104,399	120,528	66,293	57,946	87.4%	96,255
001-311-0000-4260 CONTRACTUAL SERVICES	-	-	51,008	80,000	162	0.2%	80,000
001-311-0000-4300 DEPARTMENT SUPPLIES	19,471	12,837	20,581	35,760	5,632	15.7%	35,909
001-311-0000-4310 EQUIPMENT AND SUPPLIES	1,116	233	290	290	-	0.0%	290
001-311-0000-4325 UNIFORM ALLOWANCE	-	-	-	150	-	0.0%	-
001-311-0000-4360 PERSONNEL TRAINING	-	40	-	-	-	0.0%	-
001-311-0000-4430 ACTIVITIES AND PROGRAMS	1,367	1,367	1,235	1,350	-	0.0%	1,351
001-311-0301-4300 PW MAINT. & REPAIR SUPPLIES	1,249	-	-	-	-	0.0%	25,000
Operations & Maintenance Costs	23,204	14,477	73,114	117,550	5,794	4.9%	142,550
001-311-0000-4706 LIABILITY CHARGE	13,015	5,857	5,513	3,887	1,944	50.0%	1,195
001-311-0320-4741 EQUIP MAINT CHARGE	25,321	34,610	57,502	44,702	22,351	50.0%	48,649
001-311-0000-4741 EQUIP REPLACEMENT CHARGE	-	6,000	7,644	9,800	4,900	50.0%	16,200
001-311-0000-4743 FACILITY MAINTENANCE CHARGE	18,927	24,261	11,625	12,410	6,205	50.0%	8,840
Internal Service Charges	57,263	70,728	82,284	70,799	35,400	50.0%	74,884
001-311-0000-4500 CAPITAL EQUIPMENT		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0%	
Capital Costs	-	-	-	-	-	0.0%	-
001-311-0000-4600 CAPITAL PROJECTS	8,474	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0%	
Capital Projects	8,474	-	-	-	-	0.0%	-
Division Total	89,048	189,604	275,926	254,642	99,140	38.9%	313,689



STREETS, TREES AND PARKWAYS

DIVISION NO. 346

DIVISION OVERVIEW

The Streets Trees and Parkways Division provides a program of tree general maintenance for approximately 7,138 City trees in parkways and at City facilities. In order to preserve aging trees, the Division performs additional services under the guidance of an arborist for things such as wind trimming, hole fillings and cabling. The City's active tree maintenance program helps to prolong tree life expectancy and the beauty of our trees. These activities also help the City to meet the requirements for designation as a "Tree City USA".

Dept: Public Works

Div: Street Trees & Parkways

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
001-346-0000-4101 SALARIES-PERMANENT EMPLOYEES	60,995	50,290	44,538	19,023	9,305	48.9%	54,151
001-346-0000-4103 WAGES-TEMPORARY & PART-TIME	-	-	1,265	-	-	0.0%	-
001-346-0000-4105 OVERTIME	3,397	7,091	7,638	4,500	9,621	213.8%	7,500
001-346-0000-4120 O.A.S.D.I.	4,577	3,878	4,118	1,455	1,448	99.5%	1,714
001-346-0000-4126 HEALTH INSURANCE	4,911	1,677	7,451	1,928	964	50.0%	3,574
001-346-0000-4128 DENTAL INSURANCE	849	432	732	169	84	49.7%	349
001-346-0000-4129 RETIREE HEALTH SAVINGS	-	-	110	-	-	0.0%	-
001-346-0000-4130 WORKER'S COMPENSATION INS.	5,185	4,169	4,340	2,705	2,665	98.5%	2,355
001-346-0000-4136 OPTICAL INSURANCE	169	99	149	54	27	50.0%	82
001-346-0000-4138 LIFE INSURANCE	27	27	27	26	5	19.2%	27
001-346-0000-4140 WELLNESS BENEFIT		-	51	-	-	0.0%	
Personnel Costs	80,110	67,660	70,419	29,860	24,119	80.8%	69,752
001-346-0000-4260 CONTRACTUAL SERVICES	25,011	12,777	190	-	-	0.0%	10,000
001-346-0000-4300 DEPARTMENT SUPPLIES	787	-	4,518	500	1,809	361.8%	-
001-346-0000-4310 EQUIPMENT AND SUPPLIES	417	4,276	1,260	1,100	457	41.5%	-
001-346-0000-4320 DEPARTMENT EQUIPMENT MAINT	930	-	-	3,000	534	17.8%	-
001-346-0000-4340 SMALL TOOLS	-	-	-	500	-	0.0%	-
001-346-0000-4390 VEHICLE ALLOW & MILEAGE	704	597	320	720	-	0.0%	-
001-346-0000-4430 ACTIVITIES AND PROGRAMS	989	-	-	-	-	0.0%	-
001-346-0301-4300 PW MAINT. & REPAIR SUPPLIES	1,215	249	-	4,180	-	0.0%	-
001-346-7510-4300 NORTH MACLAY STREETSCAPE	173	-	-	-	-	0.0%	
Operations & Maintenance Costs	30,226	17,899	6,288	10,000	2,800	28.0%	10,000
001-346-0000-4706 LIABILITY CHARGE	4,546	4,391	5,589	1,751	876	50.0%	711
001-346-0320-4741 EQUIP MAINT CHARGE	6,377	27,688	28,783	44,702	22,351	50.0%	45,658
001-346-0000-4743 FACILITY MAINTENANCE CHARGE	6,611	6,308	7,954	8,491	4,245	50.0%	4,570
Internal Service Charges	17,534	38,387	42,326	54,944	27,472	50.0%	50,940
001-346-0000-4500 ****CAPITAL EXPENSES****		-	_	-	-	0.0%	
Capital Costs	-	-	-	-	-	0.0%	-
Division Total	127,869	123,946	119,033	94,804	54,391	57.4%	130,692



TRAFFIC SIGNALS AND LIGHTING

DIVISION NO. 370

DIVISION OVERVIEW

The Traffic Signals/Lighting Division provides for the operation and maintenance of 44 traffic signal controlled intersections and 6 stop sign controlled intersections flashing beacons. The Division also oversees the routine scheduled maintenance to all street signs and off street parking controls. The focus of the Division is to conduct preventative maintenance, operational checks and inspections, to guarantee the safe flow of traffic and ensure the adequate safety and protection of pedestrians.

<u>NOTE</u>: Beginning in Fiscal Year 2015-2016, Traffic Safety - Division 370 and Traffic Signals - Division 371 were consolidated and included as Traffic Signals/Lighting – Division 370.

Dept: Public Works Div: Traffic Safety

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
001-370-0000-4101 SALARIES-PERMANENT EMPLOYEES	47,448	48,103	49,473	45,830	13,982	30.5%	59,914
001-370-0000-4103 WAGES-TEMPORARY & PART-TIME	-	-	1,095	-	1,900	100.0%	-
001-370-0000-4105 OVERTIME	1,917	2,676	1,753	-	560	100.0%	1,500
001-370-0000-4120 O.A.S.D.I.	3,776	3,875	4,002	3,506	1,258	35.9%	4,583
001-370-0000-4126 HEALTH INSURANCE	12,960	12,057	12,057	10,303	2,576	25.0%	12,174
001-370-0000-4128 DENTAL INSURANCE	1,191	1,191	872	1,497	374	25.0%	1,030
001-370-0000-4129 RETIREE HEALTH SAVINGS	-	-	-	210	-	0.0%	420
001-370-0000-4130 WORKER'S COMPENSATION INS.	6,923	7,136	7,431	6,517	2,338	35.9%	6,841
001-370-0000-4136 OPTICAL INSURANCE	204	210	270	270	68	25.2%	188
001-370-0000-4138 LIFE INSURANCE	306	204	-	72	-	0.0%	81
Personnel Costs	74,725	75,452	76,953	68,205	23,056	33.8%	86,731
001-370-0000-4260 CONTRACTUAL SERVICES	2,053	-	-	-	-	0.0%	-
001-370-0000-4300 DEPARTMENT SUPPLIES	696	900	-	-	-	0.0%	-
001-370-0000-4310 EQUIPMENT AND SUPPLIES	-	-	384	17,000	3,390	19.9%	-
001-370-0000-4340 SMALL TOOLS	184	-	-	-	-	0.0%	-
001-370-0000-4360 PERSONNEL TRAINING	189	900	-	-	-	0.0%	-
001-370-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	85	-	-	-	-	0.0%	-
001-370-0000-4430 ACTIVITIES AND PROGRAMS	6,195	125	-	-	-	0.0%	-
001-370-0301-4300 PW MAINT. & REPAIR SUPPLIES	33,932	23,249	15,299	15,500	5,751	37.1%	15,500
Operations & Maintenance Costs	43,334	25,173	15,683	32,500	9,141	28.1%	15,500
001-370-0000-4706 LIABILITY CHARGE	4,102	4,933	4,879	3,999	2,000	50.0%	1,607
001-370-0320-4741 EQUIP MAINT CHARGE	37,594	34,610	33,678	26,821	13,410	50.0%	29,189
001-370-0000-4741 EQUIP REPLACEMENT CHARGE	6,000	-	-	4,800	2,400	50.0%	4,800
001-370-0000-4743 FACILITY MAINTENANCE CHARGE	5,966	6,793	8,566	9,144	4,572	50.0%	14,466
Internal Service Charges	53,662	46,336	47,123	44,765	22,382	50.0%	50,062
001-370-XXXX-4500 CAPITAL EQUIPMENT	-	-	-	-	-	0.0%	-
001-370-0000-4600 CAPITAL PROJECTS	-	-	-	-	-	0.0%	-
Capital Projects	-	-	-	-	-	0.0%	-
Division Total	171,721	146,962	139,759	145,470	54,579	37.5%	152,293



CALIFOR PUBLIC WORKS:

INTERNAL SERVICE AND ENTERPRISE FUNDS

INTERNAL SERVICE FUNDS



DESCRIPTION

<u>Internal Service Funds</u> are proprietary funds used to account for activities that provide goods and services to other funds or departments within the City on a cost reimbursement basis.

<u>Enterprise Funds</u> are proprietary funds used to account for services provided to the public on a user charge basis, similar to the operation of a commercial enterprise.

The following is a list of the Internal Service and Enterprise Funds included in this section:

FUND NUMBER	DESCRIPTION
	INTERNAL SERVICE FUNDS
006	Self-Insurance Fund (See Finance Budget)
041	Equipment Maintenance and Replacement Fund
043	Facility Maintenance Fund
	ENTERPRISE FUNDS
070	Water Fund
072	Sanitary Sewer Fund
073	Refuse Fund (Inactive)
074	Compressed Natural Gas Fund

CITY OF SAN FERNANDO ENTERPRISE FUNDS SUMMARY OF REVENUES AND APPROPRIATIONS FISCAL YEAR 2019-2020

Fund: Water Enterprise Fund

Beginning Ba	lance:		4,451,252	5,131,911			3,224,666
REVENUE	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
3500-0000 INTEREST INCOME	15,221	27,517	56,069	15,000	27,933	186.2%	15,000
3508-0000 NET INCR/DECR FAIR VAL INVEST.	6,566	(18,861)	-	-	61,611	100.0%	-
3699-0000 MISCELLANEOUS REIMBURSE	-	23,663	(49,316)	-	-	0.0%	-
3810-0000 SALE OF WATER	3,529,712	3,873,970	4,009,266	3,975,000	1,650,878	41.5%	3,975,000
3820-0000 DELINQUENT PENALTIES	75,560	77,821	80,399	75,000	36,731	49.0%	75,000
3830-0000 METER & FIRE SERVICE	123,603	126,138	126,863	120,000	49,745	41.5%	120,000
3835-0000 WATER INSTALLATION CHARGE	50,753	99,133	69,437	50,000	60,338	120.7%	50,000
3840-0000 CAPITAL FACILITY CHARGES	17,817	41,277	89,322	50,000	22,166	44.3%	50,000
3885-0000 BACKFLOW PREVENTION FEE	-	15,681	15,679	12,000	10,749	89.6%	12,000
3901-0000 MISCELLANEOUS REVENUE	15,890	16,235	14,238	-	7,526	100.0%	-
3910-0000 SALE OF PROPERTY & EQUIPMENT	-	204	5,277	-	-	0.0%	-
3950-0000 PROPERTY DAMAGE REIMBURSEMENT	300	-	809	-	-	0.0%	
Total Revenue	3,835,423	4,282,778	4,418,045	4,297,000	1,927,677	44.9%	4,297,000
	3,033,423	4,202,770	-1,-120,0-13	1,=01,000	_,,,,		.,,
APPROPRIATIONS	2016	2017	2018	2019	As of	2019	2020
	• •						
APPROPRIATIONS Account Number & Title	2016	2017	2018	2019	As of	2019	2020
APPROPRIATIONS Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019	As of 12/31/18	2019 % Used	2020
APPROPRIATIONS Account Number & Title 070-110 Water Attorney	2016 Actual	2017 Actual 1,000 88,771	2018 Actual 3,140 227,293	2019 Adjusted	As of 12/31/18	2019 % Used 0.0%	2020 Proposed
APPROPRIATIONS Account Number & Title 070-110 Water Attorney 070-180 Water Retirement	2016 Actual 1,560 (46,304)	2017 Actual	2018 Actual 3,140	2019 Adjusted - 75,000	As of 12/31/18	2019 % Used 0.0% 44.7%	2020 Proposed - 225,000 2,503,252
APPROPRIATIONS Account Number & Title 070-110 Water Attorney 070-180 Water Retirement 070-381 Water Administration	2016 Actual 1,560 (46,304) 1,845,138	2017 Actual 1,000 88,771 2,266,059	2018 Actual 3,140 227,293 2,118,346	2019 Adjusted - 75,000 2,207,040	As of 12/31/18 - 33,561 956,205	2019 % Used 0.0% 44.7% 43.3%	2020 Proposed - 225,000 2,503,252 264,439
APPROPRIATIONS Account Number & Title 070-110 Water Attorney 070-180 Water Retirement 070-381 Water Administration 070-382 Utility Billing	2016 Actual 1,560 (46,304) 1,845,138 200,837	2017 Actual 1,000 88,771 2,266,059 185,215	2018 Actual 3,140 227,293 2,118,346 210,162	2019 Adjusted - 75,000 2,207,040 278,754	As of 12/31/18 33,561 956,205 114,390	2019 % Used 0.0% 44.7% 43.3% 41.0%	2020 Proposed - 225,000 2,503,252 264,439 118,500
APPROPRIATIONS Account Number & Title 070-110 Water Attorney 070-180 Water Retirement 070-381 Water Administration 070-382 Utility Billing 070-383 Water Distribution 070-384 Water Production	2016 Actual 1,560 (46,304) 1,845,138 200,837 94,776	2017 Actual 1,000 88,771 2,266,059 185,215 96,220	2018 Actual 3,140 227,293 2,118,346 210,162 93,160	2019 Adjusted - 75,000 2,207,040 278,754 232,383	As of 12/31/18 33,561 956,205 114,390 34,693	2019 % Used 0.0% 44.7% 43.3% 41.0% 14.9%	2020 Proposed - 225,000 2,503,252 264,439 118,500 665,950
APPROPRIATIONS Account Number & Title 070-110 Water Attorney 070-180 Water Retirement 070-381 Water Administration 070-382 Utility Billing 070-383 Water Distribution	2016 Actual 1,560 (46,304) 1,845,138 200,837 94,776 589,589	2017 Actual 1,000 88,771 2,266,059 185,215 96,220 437,856	2018 Actual 3,140 227,293 2,118,346 210,162 93,160 417,740	2019 Adjusted - 75,000 2,207,040 278,754 232,383 572,537	As of 12/31/18 33,561 956,205 114,390 34,693 157,608	2019 % Used 0.0% 44.7% 43.3% 41.0% 14.9% 27.5%	2020 Proposed - 225,000 2,503,252 264,439 118,500
APPROPRIATIONS Account Number & Title 070-110 Water Attorney 070-180 Water Retirement 070-381 Water Administration 070-382 Utility Billing 070-383 Water Distribution 070-384 Water Production 070-385 Water Capital Projects	2016 Actual 1,560 (46,304) 1,845,138 200,837 94,776 589,589 657,735	2017 Actual 1,000 88,771 2,266,059 185,215 96,220 437,856 706,878	2018 Actual 3,140 227,293 2,118,346 210,162 93,160 417,740 667,545	2019 Adjusted - 75,000 2,207,040 278,754 232,383 572,537 2,838,530	As of 12/31/18 33,561 956,205 114,390 34,693 157,608 108,976	2019 % Used 0.0% 44.7% 43.3% 41.0% 14.9% 27.5% 3.8%	2020 Proposed - 225,000 2,503,252 264,439 118,500 665,950 2,219,000

CITY OF SAN FERNANDO ENTERPRISE FUNDS SUMMARY OF REVENUES AND APPROPRIATIONS FISCAL YEAR 2019-2020

Fund: Sewer Enterprise Fund

Beginning Balan	ce:		6,067,382	4,834,687			1,740,753
REVENUE	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
3500-0000 INTEREST INCOME	31,825	48,801	70,418	20,000	21,969	0.0%	-
3508-0000 NET INCR/DECR FAIR VAL INVEST.	10,253	(26,738)	(37,682)	-	54,167	100.0%	-
3745-0000 SEWER SERVICE CHARGES	3,226,210	3,274,543	3,322,538	3,300,000	1,271,967	38.5%	3,300,000
3820-0000 DELINQUENT PENALTIES	42,090	41,594	39,423	40,000	16,176	40.4%	40,000
3821-0000 INDUSTRIAL WASTE PERMITS	31,951	34,013	41,499	30,000	18,014	60.0%	30,000
3840-0000 CAPITAL FACILITY CHARGES	20,890	17,922	30,008	30,000	5,709	19.0%	30,000
3885-0000 BACKFLOW PREVENTION FEE	15,111	-	1,634	-	(1,634)	-100.0%	-
3970-0000 TRANS FROM GENERAL FUND	-	-	-	25,000	-	0.0%	37,500
3978-0000 TRANS FROM RETIREMENT TAX FUND	-	-	-	-	-	0.0%	-
Total Revenue	3,378,330	3,390,135	3,467,837	3,445,000	1,386,368	40.2%	3,437,500
APPROPRIATIONS	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
072-360 Sewer Maintenance	3,029,761	2,591,398	3,289,015	3,369,435	1,093,243	32.4%	3,022,957
072-365 Sewer Capital	1,593,394	1,090,071	1,411,518	3,169,499	527,037	16.6%	2,072,960
Total Appropriations	4,623,155	3,681,469	4,700,533	6,538,934	1,620,280	24.8%	5,095,917
ANNUAL SURPLUS/DEFICIT	(1,244,826)	(291,334)	(1,232,695)	(3,093,934)	(233,912)	7.6%	(1,658,417)
Ending Balan	ce:		4,834,687	1,740,753			82,336

CITY OF SAN FERNANDO ENTERPRISE FUNDS SUMMARY OF REVENUES AND APPROPRIATIONS FISCAL YEAR 2019-2020

Fund: Compressed Natural Gas Fund

Beginning Ba	iance:		17,593	43,210			22,210
REVENUE	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
3500-0000 INTEREST INCOME	-	18	493	-	249	0.0%	-
3508-0000 NET INCR/DECR FAIR VAL INVEST.	-	(18)	(518)	-	536	100.0%	-
3735-3661 CNG FUELING STATION	-	-	56,780	140,000	21,679	15.5%	140,000
3907-0000 REFUND OF EXCISE TAXES	-	-	11,686	-	1,465	100.0%	-
3987-0000 TRANS FROM EQUIP REPL FUND		17,593	-	-	-	0.0%	-
Total Revenue		17,593	68,441	140,000	23,930	17.1%	140,000
Total Neverlue	_	17,393	00,441	140,000	23,930	17.170	140,000
APPROPRIATIONS	2016	2017	2018	2019	As of	2019	2020
	2016 Actual	·	ŕ	·	·		·
APPROPRIATIONS		2017	2018	2019	As of	2019	2020
APPROPRIATIONS Account Number & Title		2017	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
APPROPRIATIONS Account Number & Title 074-320 CNG VEHICLE MAINTENANCE		2017	2018 Actual 42,824	2019 Adjusted 161,000	As of 12/31/18	2019 % Used 7.4%	2020 Proposed 157,344



WATER FUND - RETIREMENT COSTS

DIVISION NO. 180

DIVISION OVERVIEW

The Retirement Costs Division accounts for payments for retirement related costs made primarily for healthcare premiums for eligible retired employees and payments to the City's membership in the Public Employees Retirement System (PERS) in excess of the City's special tax, if any.

Dept: Public Works/Water Fund

Div: Water Retirement

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
070-180-0000-4123 OPEB EXPENSE GASB 75	-	-	22,466	-	-	0.0%	25,000
070-180-0000-4124 RETIREMENT	-	227,441	225,699	-	-	0.0%	125,000
070-180-0000-4125 PENSION EXPENSE-GSAB 68	(98,981)	(194,232)	(88,035)	-	-	0.0%	-
070-180-0000-4127 RETIRED EMP. HEALTH INS.	52,677	55,562	67,163	75,000	33,561	44.7%	75,000
Personnel Costs	(46,304)	88,771	227,293	75,000	33,561	44.7%	225,000
Division Total	(46,304)	88,771	227,293	75,000	33,561	44.7%	225,000

Dept: Public Works/Water Fund Div: Water Attorney Services

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
070-110-0000-4270 PROFESSIONAL SERVICES	1,560	1,000	3140	-	-	0.0%	-
Operations & Maintenance Costs	1,560	1,000	3,140	-	-	0.0%	-
Division Total	1,560	1,000	3,140	-	-	0.0%	-



WATER FUND - ADMINISTRATION

FUND NO. 70-381

DIVISION OVERVIEW

The Water Administration Division is responsible for all aspects of the Water Department overseeing production, procurement, distribution, and conservation of safe portable water for the City's residential and business community.

MAJOR PROJECTS/PROGRAMS

- Conduct needs assessment, master plan of system upgrades, cost of services analysis and rate study in order to determine appropriate system user fee charges.
- Perform AWWA Water Audit per California Code of Regulations, Title 23, Division 2, Chapter 7
- Evaluate and coordinate grant applications to improve system infrastructure.

Dept: Public Works/Water Fund Div: Water Administration

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
070-381-0000-4101 SALARIES-PERMANENT EMPLOYEES	587,109	739,228	568,694	607,424	275,396	45.3%	667,995
070-381-0000-4103 WAGES-TEMPORARY & PART-TIME	- 0.242	14,763	11,931	-	4,325	100.0%	-
070-381-0000-4105 OVERTIME	8,313	66,435	65,413	10,000	45,838	458.4%	50,000
070-381-0000-4120 O.A.S.D.I.	45,109	61,626	48,975	46,453	24,483	52.7%	50,182
070-381-0000-4124 RETIREMENT	126,249	135,644	108,744	112,491	53,281	47.4%	470 547
070-381-0000-4126 HEALTH INSURANCE	123,385	152,798	136,723	143,504	63,844	44.5%	170,547
070-381-0000-4128 DENTAL INSURANCE	8,858	11,457	10,373	10,719	4,557	42.5%	8,290
070-381-0000-4129 RETIREE HEALTH SAVINGS	-	-	137	900	150	16.7%	1,500
070-381-0000-4130 WORKER'S COMPENSATION INS.	69,844	94,600	75,955	70,143 -	37,414	53.3%	78,494
070-381-0000-4133 COMPENSATED ABSENCES		-	136,791		-	#DIV/0!	78,494
070-381-0000-4134 LONG TERM DISABILITY INSURANCE	1,786	1,619	907	514	362	70.4%	474
070-381-0000-4136 OPTICAL INSURANCE	2,579	3,009	2,679	2,678	1,280	47.8%	2,487
070-381-0000-4138 LIFE INSURANCE	1,392	1,267	1,182	954	489	51.2%	833
070-381-0000-4140 WELLNESS BENEFIT		-	63	150	-	0.0%	150
Personnel Costs	974,622	1,282,446	1,168,568	1,005,930	511,419	50.8%	1,109,446
070-381-0000-4210 UTILITIES	126	110	165	-	11	100.0%	_
070-381-0000-4260 CONTRACTUAL SERVICES	8,053	10,888	5,449	50,631	567	1.1%	37,000
070-381-0000-4270 PROFESSIONAL SERVICES	40,484	42,070	30,884	61,455	4,290	7.0%	95,000
070-381-0000-4290 OFFICE EQUIPMENT MAINTENANCE	1,614	1,610	608	1,580	-	0.0%	26,580
070-381-0000-4300 DEPARTMENT SUPPLIES	2,223	3,342	3,970	5,500	563	10.2%	5,600
070-381-0000-4320 DEPARTMENT EQUIPMENT MAINT	9,854	2,931	1,222	13,957	-	0.0%	13,954
070-381-0000-4325 UNIFORM ALLOWANCE	-	-	-	175	-	0.0%	200
070-381-0000-4360 PERSONNEL TRAINING	1,850	690	521	1,000	-	0.0%	3,000
070-381-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	1,167	520	450	1,000	217	21.7%	1,000
070-381-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	1,177	568	849	2,468	603	24.4%	2,450
070-381-0000-4390 VEHICLE ALLOW & MILEAGE	880	1,142	400	1,900	430	22.6%	1,900
070-381-0000-4400 VEHICLE OPERATION & MAINT	596	340	27	750	151	20.1%	750
070-381-0000-4402 FUEL	305	309	724	500	516	103.3%	500
070-381-0000-4405 INTEREST EXPENSE	7,007	10,365	15,703	131,300	-	0.0%	131,300
070-381-0000-4430 ACTIVITIES AND PROGRAMS	8,524	8,355	7,929	7,000	31	0.4%	7,000
070-381-0000-4450 OTHER EXPENSE	34,967	43,061	17,939	46,400	9,104	19.6%	46,400
070-381-0000-4480 COST ALLOCATION	398,735	455,902	456,469	463,939	231,969	50.0%	463,969
070-381-0450-4260 CONTRACTUAL SERVICES	120	-	-	6,453	-	0.0%	6,453
070-381-0450-4300 DEPARTMENT SUPPLIES	41	50	-	-	-	0.0%	-
070-381-0857-4270 NITRATE REMOVAL SYSTEM		-	-	-	-	0.0%	-
Operations & Maintenance Costs	517,723	582,253	543,308	796,008	248,452	31.2%	843,056
070-381-0000-4706 LIABILITY CHARGE	71,023	89,421	75,439	60,540	30,270	50.0%	19,287
070-381-0320-4741 EQUIP MAINT CHARGE	82,147	18,073	68,332	66,701	33,351	50.0%	74,264
070-381-0000-4741 EQUIP REPLACEMENT CHARGE	21,083	66,149	28,283	23,283	11,642	50.0%	30,183
070-381-0000-4743 FACILITY MAINTENANCE CHARGE	103,285	107,717	114,416	122,144	61,072	50.0%	102,830
Internal Service Charges	277,538	281,360	286,470	272,667	136,334	50.0%	226,565
070-381-0000-4901 TRANSFER TO GENERAL FUND	60,000	60,000	60,000	60,000	30,000	50.0%	60,000
070-381-0000-4918 TRANSFER TO RETIREMENT FUND	-	-	-	12,434	-	0.0%	12,434
070-381-0000-4906 TRANSFER TO SELF-INSURANCE FND	60,000	60,000	60,000	60,000	30,000	50.0%	60,000
Transfers	120,000	120,000	120,000	132,434	60,000	45.3%	132,434
Division Total	1,889,883	2,266,059	2,118,346	2,207,040	956,205	43.3%	2,311,501



WATER FUND - UTILITY BILLING

FUND No. 70-382

DIVISION OVERVIEW

The Utility Billing Division provides customer service and utility billing for water, sewer, fire service, and hydrants on private property. Meters are read and customers are billed every two months. Water meters are read using an automated system including a hand-held meter reader, computer, and software interfaced with our computer system.

The Division also prepares notices for delinquent accounts. Accounts not paid in the month in which the bills are issued become delinquent. Staff prepares and mails a second bill to overdue accounts with notification of turn-off policies if charges are not paid in full by the third week of the month in which they became delinquent. Approximately three working days before a scheduled turn-off date, a final notice is delivered by messenger to every unit on the premises.

Dept: Public Works/Water Fund

Div: Utility Billing

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
070-382-0000-4101 SALARIES-PERMANENT EMPLOYEES	84,561	82,749	85,298	102,894	51,265	49.8%	108,095
070-382-0000-4103 WAGES-TEMPORARY & PART-TIME	4,916	3,219	3,138	-	-	0.0%	-
070-382-0000-4105 OVERTIME	2,104	2,431	168	-	302	100.0%	-
070-382-0000-4120 O.A.S.D.I.	7,013	7,473	6,776	7,810	3,945	50.5%	8,164
070-382-0000-4124 RETIREMENT	26,123	16,231	17,797	23,046	10,633	46.1%	23,399
070-382-0000-4126 HEALTH INSURANCE	20,758	22,762	23,090	29,357	14,117	48.1%	29,895
070-382-0000-4128 DENTAL INSURANCE	2,120	2,384	2,582	2,475	1,505	60.8%	2,475
070-382-0000-4130 WORKER'S COMPENSATION INS.	1,489	1,663	1,389	1,611	799	49.6%	1,684
070-382-0000-4134 LONG TERM DISABILITY INSURANCE	-	-	-	170	58	34.2%	163
070-382-0000-4136 OPTICAL INSURANCE	412	458	480	460	278	60.5%	460
070-382-0000-4138 LIFE INSURANCE	-	-	-	179	60	33.3%	158
Personnel Costs	149,496	139,370	140,718	168,002	82,961	49.4%	174,493
070-382-0000-4260 CONTRACTUAL SERVICES	-	-	8,037	25,000	8,306	33.2%	25,000
070-382-0000-4270 PROFESSIONAL SERVICES	-	1,312	1,750	25,000	-	0.0%	-
070-382-0000-4280 OFFICE SUPPLIES	-	-	-	5,000	-	0.0%	5,000
070-382-0000-4300 DEPARTMENT SUPPLIES	14,229	14,632	17,254	15,000	6,759	45.1%	15,000
070-382-0000-4320 DEPARTMENT EQUIPMENT MAINT	6,248	1,852	1,302	5,000	-	0.0%	5,000
070-382-0000-4390 VEHICLE ALLOW & MILEAGE	117	60	-	-	-	0.0%	-
070-382-0000-4400 VEHICLE OPERATION & MAINT	402	1,066	4,828	2,000	-	0.0%	2,000
070-382-0000-4402 FUEL	1,584	1,901	2,121	3,000	988	32.9%	3,000
070-382-0000-4455 BAD DEBTS EXPENSE	11,043	258	5,395	-	-	0.0%	
Operations & Maintenance Costs	33,624	21,081	40,687	80,000	16,053	20.1%	55,000
070-382-0000-4706 LIABILITY CHARGE	7,219	9,237	9,178	9,850	4,925	50.0%	2,800
070-382-0000-4743 FACILITY MAINTENANCE CHARGE	10,499	15,527	19,579	20,902	10,451	50.0%	32,146
Internal Service Charges	17,718	24,764	28,757	30,752	15,376	50.0%	34,946
Division Total	200,837	185,215	210,162	278,754	114,390	41.0%	264,439



WATER FUND – DISTRIBUTION

FUND No. 70-383

DIVISION OVERVIEW

The Water Distribution Division is responsible for providing water services to all City residents and businesses in sufficient quantities to meet domestic and fire service demands. This includes maintenance of approximately 66.5 miles of water mains, 5,157 water services and 548 fire hydrants. The Division is also responsible for installing new domestic services and new fire protection services ordered by customers.

MAJOR PROJECTS/PROGRAMS

- Repair leaks on water mains
- Replace water service for leaks
- Repair fire hydrants due to traffic accidents
- Test backflow devices (City's backflow program)

Dept: Public Works/Water Fund

Div: Water Distribution

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
070-383-0000-4105 OVERTIME	20,211	-	-	-	142	100.0%	-
070-383-0000-4120 O.A.S.D.I.	1,546	-	-	-	11	100.0%	-
070-383-0000-4130 WORKER'S COMPENSATION INS.	2,379	-	-	-	2	100.0%	-
Personnel Costs	24,136	-	-	-	155	100.0%	-
070-383-0000-4260 CONTRACTUAL SERVICES	4,816	11,040	7,449	8,505	-	0.0%	7,500
070-383-0000-4270 PROFESSIONAL SERVICES	-	-	610	112,640	3,010	2.7%	3,000
070-383-0000-4300 DEPARTMENT SUPPLIES	(384)	2,574	4,259	5,000	2,984	59.7%	3,500
070-383-0000-4310 EQUIPMENT AND SUPPLIES	6,177	3,663	19,522	35,738	3,674	10.3%	34,000
070-383-0000-4320 DEPARTMENT EQUIPMENT MAINT	862	268	221	-	-	0.0%	-
070-383-0000-4340 SMALL TOOLS	2,059	1,509	349	3,500	-	0.0%	3,500
070-383-0000-4360 PERSONNEL TRAINING	56	40	-	-	-	0.0%	-
070-383-0000-4400 VEHICLE OPERATION & MAINT	7,411	4,499	1,638	2,000	2,261	113.1%	2,000
070-383-0000-4402 FUEL	10,298	8,567	8,874	10,000	4,955	49.6%	10,000
070-383-0301-4300 PW MAINT. & REPAIR SUPPLIES	37,086	40,397	50,238	55,000	17,652	32.1%	55,000
Operations & Maintenance Costs	68,379	72,557	93,160	232,383	34,537	14.9%	118,500
070-383-0000-4500 CAPITAL EQUIPMENT	586	-	-	-	-	0.0%	-
070-383-0000-4600 CAPITAL PROJECTS	5,572	-	-	-	-	0.0%	-
070-383-0000-4820 DEPRECIATION EXPENSE	-	-	-	-	-	0.0%	-
070-383-0563-4600 MACLAY WTR CONTROLLERS REP.	-	23,663	-	-	-	0.0%	-
070-383-0700-4600 CP-WTR MTR REPLACEMENT	(3,897)	-	-	-	-	0.0%	-
070-383-0701-4600 CP-FIRE HYDRANT UPGRADE		-	-	-	-	0.0%	_
Capital Costs	2,260	23,663	-	-	-	0.0%	-
Division Total	94,776	96,220	93,160	232,383	34,693	14.9%	118,500



WATER FUND - PRODUCTION

FUND NO. 70-384

DIVISION OVERVIEW

The Water Production Division is responsible for all operations and maintenance of the City's four wells, three booster pump stations, four reservoirs and two pressure regulation stations, lon-exchange Treatment System, three On-site Sodium Hypochlorite Generation Systems, and the Supervisory Control and Data Acquisition (SCADA). Each well is located within Los Angeles County (Sylmar area); power is supplied by the Los Angeles Department of Water and Power (LADWP) and Southern California Edison (SCE). Imported water is purchased from Metropolitan Water District (MWD) of Southern California to supplement the local ground water supplies on an "as needed" basis. There are also two emergency connections from LADWP water systems.

MAJOR PROJECTS/PROGRAMS

- Prepare & Submit Annual Water Quality Report
- Daily EPA & State Lab Water Sampling
- Hubbard Booster #2 rehabilitation of pump & motor
- Annual Reservoir #4 inspection by diver and temporary leak repairs
- Coordinate operation of water quality treatment system to treat groundwater

Dept: Public Works/Water Fund Div: Water Production

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
070-384-0000-4101 SALARIES-PERMANENT EMPLOYEES	6,371	-	-	-	-	0.0%	-
070-384-0000-4105 OVERTIME	35,477	-	6,532	-	1,780	100.0%	-
070-384-0000-4120 O.A.S.D.I.	3,202	-	500	-	136	100.0%	-
070-384-0000-4130 WORKER'S COMPENSATION INS.	5,600	-	929	-	253	100.0%	
Personnel Costs	50,649	-	7,961	-	2,169	100.0%	-
070-384-0000-4210 UTILITIES	175,889	212,108	227,124	170,000	92,873	54.6%	170,000
070-384-0000-4220 TELEPHONE	13,217	16,062	15,987	12,000	7,471	62.3%	12,000
070-384-0000-4250 RENTS AND LEASES	597	88	91	600	-	0.0%	600
070-384-0000-4260 CONTRACTUAL SERVICES	157,942	70,049	83,787	150,000	25,684	17.1%	150,000
070-384-0000-4300 DEPARTMENT SUPPLIES	4,524	5,309	9,534	10,000	2,371	23.7%	10,000
070-384-0000-4310 EQUIPMENT AND SUPPLIES	7,459	9,606	5,659	12,587	6,409	50.9%	6,000
070-384-0000-4320 DEPARTMENT EQUIPMENT MAINT	10,961	46	4,729	6,000	1,581	26.3%	8,000
070-384-0000-4330 BLDG MAINT & REPAIRS	10,094	6,672	9,000	8,500	4,024	47.3%	9,200
070-384-0000-4340 SMALL TOOLS	612	762	457	1,000	-	0.0%	1,000
070-384-0000-4360 PERSONNEL TRAINING	56	225	994	1,000	-	0.0%	1,000
070-384-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	67	-	206	750	-	0.0%	750
070-384-0000-4400 VEHICLE OPERATION & MAINT	3,202	9,383	6,236	10,000	159	1.6%	9,300
070-384-0000-4402 FUEL	2,819	2,863	2,952	3,000	1,152	38.4%	3,000
070-384-0000-4430 ACTIVITIES AND PROGRAMS	686	-	1,500	1,500	-	0.0%	1,500
070-384-0000-4450 OTHER EXPENSE	45,017	32,054	33,440	85,100		0.0%	85,100
070-384-0301-4300 PW MAINT. & REPAIR SUPPLIES	10,710	12,788	7,771	4,500	2,029	45.1%	6,500
070-384-0842-4260 PIPE INSTALLATION SYSTEM	4,462	14,192	-	-	-	0.0%	-
070-384-0857-4260 CONTRACTUAL SERVICES	-	-	-	96,000	9,247	9.6%	96,000
070-384-0857-4300 NITRATE REMOVAL SYSTEM	-	-	313	-	-	0.0%	96,000
070-384-0857-4600 NITRATE REMOVAL SYSTEM	12,466	45,649	-	-		0.0%	-
070-384-0862-4260 NPDES & WATERSHED COMPLIANCE	75,260	-	-	-	-	0.0%	-
Operations & Maintenance Costs	536,039	437,856	409,779	572,537	152,999	26.7%	665,950
070-384-0000-4500 CAPITAL EQUIPMENT	1,900	-	-	-	-	0.0%	-
070-384-0000-4600 CAPITAL PROJECTS	-	-	-	-	2,440	0.0%	-
Capital Costs	1,900	-	-	-	2,440	0.0%	-
070-384-0000-4901 TRANSFER TO GENERAL FUND	1,000	-	-	-	-	0.0%	-
070-384-0000-4912 TRANSFER TO MEASURE R	-	-	-	-	-	0.0%	_
Transfers	1,000	-	-	-	-	0.0%	-
Division Total	589,589	437,856	417,740	572,537	157,608	27.5%	665,950



WATER FUND - CAPITAL PROJECTS

FUND NO. 70-385

DIVISION OVERVIEW

Capital Projects is used to account for, track, and manage capital improvements to the City's water system. Fiscal Year 2018-2019 saw the completion of Hubbard Booster Pump #2 pump and motor rehabilitation, Zinex Rectifier rehabilitation at Well 2A, and a temporary repair at Reservoir #4, along with the replacement of the On-Site-Generation System Cell Racks at Well 2A.

During Fiscal Year 2018-2019, the Water Distribution crew repaired 2 water main leaks, replaced 5 water services, repaired and replaced 2 fire hydrants, installed 28 new water services, and changed out 316 water meters as part of the Water Meter Replacement Program. The Division has a goal of replacing 530 water meters in Fiscal Year 2019-2020.

MAJOR PROJECTS/PROGRAMS

- Design & Construction: Upper Reservoir #4 Replacement Project
- Actively pursue State Proposition 1 Water Bond Funds as well as State Revolving Funds in order to leverage limited local funds for a Nitrate Infiltration System for Well #3
- <u>Water Main Replacement</u> Replacement of deteriorated water mains in conjunction with street resurfacing projects
 - o Alexander Street between Library Street and Lucas Street: 41 Service Upgrades
 - N Workman Street between Glenoaks Boulevard and Seventh Street: 1230 Linear Feet
 - Lazard St between Fourth Street and Glenoaks Boulevard: 85 Service Upgrades
 - Lucas Street between N Workman Street and Orange Grove Avenue: 200 Linear Feet
 - o Arroyo Avenue between Fifth Street and Glenoaks: 30 Service Upgrades
 - Phillipi Street between Orange Grove and West City Limits: 1600 Linear Feet
- Water Meter Replacement Program
- Water Service Replacement (on an as-needed basis)
- Fire Hydrant Repair (on an as-needed basis due to knockdowns)
- Arroyo Booster #1 Pump and Motor Replacement (due to mechanical failure)
- Hubbard Booster #1 Pump and Motor Rehabilitation
- Complete training on maintenance management system software program and GPS/GIS Mapping

Dept: Public Works/Water Fund Div: Water Capital Projects

	Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
070-385-0000-4270	PROFESSIONAL SERVICES	-	-	-	250,000	-	0.0%	320,200
070-385-0000-4320	DEPT EQUIP. MAINTENANCE	-	-	24,255	47,034	22,413	47.7%	50,000
070-385-0000-4500	CAPITAL EQUIPMENT	2,164	77,216	(1)	151,678	-	0.0%	157,000
070-385-0000-4600	CAPITAL PROJECTS	10,392	9,594	-	337,000	561	0.2%	610,000
070-385-0178-4600	CAPITAL PROJECTS	7,026	-	-	-	-	0.0%	-
070-385-0560-4600	CP-STREET RESURFACING PROGRAM	-	-	-	550,000	-	0.0%	381,000
070-385-0635-4600	WATER MAIN REPLACEMENT	10,991	-	-	319,000	-	0.0%	-
070-385-0700-4500	CP-WTR MTR REPLACEMENT	17,037	24,242	-	-	-	0.0%	-
070-385-0700-4600	CP-WTR MTR REPLACEMENT	-	-	24,000	90,000	80,378	89.3%	69,000
070-385-0701-4500	CP-FIRE HYDRANT UPGRADE	7,025	5,593	-	-	-	0.0%	-
070-385-0701-4600	CP-FIRE HYDRANT UPGRADE	-	-	6,491	6,800	-	0.0%	6,800
070-385-0763-4600	CP-STORMWATER INFILTRATION PROJECT	-	-	(1)	212,019	5,624	100.0%	-
070-385-0857-4270	NITRATE REMOVAL SYSTEM	820	4,130	-	-	-	0.0%	-
070-385-0857-4600	NITRATE REMOVAL SYSTEM	14,451	(24,083)	-	-	-	0.0%	-
070-385-6673-4600	CP-GLENOAKS RESURFACING PROJECT		-	-	250,000	-	0.0%	-
Capital Costs		69,906	96,692	54,744	2,213,530	108,976	4.9%	1,594,000
070-385-0000-4820	DEPRECIATION EXPENSE	587,829	610,186	612,801	625,000	-	0.0%	625,000
Depreciation Expen	se	587,829	610,186	612,801	625,000	-	0.0%	625,000
Division Total		657,735	706,878	667,545	2,838,530	108,976	3.8%	2,219,000



<u>SEWER FUND – SEWER MAINTENANCE</u>

FUND No. 72-360

DIVISION OVERVIEW

The Sewer Maintenance Division performs maintenance of the City's sanitary sewer system by scheduled routine cleaning of sewer main lines and manholes. The sewer system is made up of approximately 40 miles (215,915 linear feet) of mains and over 800 manholes. The City contracts with the City of Los Angeles for sewage treatment and disposal. Since 1985, the City has contracted with the County of Los Angeles for the enforcement of the City's Industrial Waste Program. Industrial waste permit fees cover the cost of this program.

MAJOR PROJECTS/PROGRAMS

1. Inspection

Closed Captioned Television Inspection, Root Clearing of Entire Sewer System.

2. Maintenance Repairs

Point Repairs (i.e. sewer pipe lining, replacement) to alleviate maintenance problems at locations where maintenance problems exist or that have hydraulic deficiencies; Perform inflow/infiltration analysis to determine areas that need additional repairs to limit water infiltration into the sewer system.

System Design

Development of hydraulic models and design plans to meet capacity deficiencies and accommodate future growth.

4. <u>Sewer Replacement</u>

Replacement of deteriorated sewer pipes in conjunction with street resurfacing projects and in locations to address hydraulic deficiencies.

Outreach

Provide outreach to local businesses and residential properties in the community. The outreach program will consist of the following elements:

- o Mailers/bill inserts that aim to better educate the community on proper disposal of fats, oils and grease;
- o Website information will be added to the website regarding FOG education; and
- o Posters information will be prepared to better educate local businesses on the proper disposal and maintenance of grease and oils. Posters will be made available to local businesses/restaurants to increase education related to this issue.

Dept: Public Works/Sewer Fund Div: Sewer Maintenance

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
072-180-0000-4123 OPEB EXPENSE GASB 75	-	-	54,502	-	-	0.0%	-
072-180-0000-4124 RETIREMENT	-	131,275	-	-	-	0.0%	-
072-180-0000-4125 PENSION EXPENSE GASB 68	(43,992)	(144,265)	445,863	-		0.0%	
072-180-0000-4127 RETIRED EMP. HEALTH INS.	9,868	8,279	8,499	25,000	4,217	16.9%	10,000
072-360-0000-4101 SALARIES-PERMANENT EMPLOYEES 072-360-0000-4103 WAGES-TEMPORARY & PART-TIME	470,342 30,509	485,807 17,982	444,834 16,967	501,803 3,613	228,211 4,344	45.5% 120.2%	419,045
072-360-0000-4105 WAGES-TEMPORARY & PART-TIME	39,635	43,890	39,092	40,000	13,025	32.6%	-
072-360-0000-4120 O.A.S.D.I.	40,918	41,507	38,349	37,606	18,363	48.8%	31,269
072-360-0000-4124 RETIREMENT	90,508	87,659	254,679	99,467	45,936	46.2%	85,448
072-360-0000-4126 HEALTH INSURANCE	101,597	113,065	107,524	115,646	45,232	39.1%	88,163
072-360-0000-4128 DENTAL INSURANCE	8,844	10,286	9,589	9,312	4,685	50.3%	5,673
072-360-0000-4129 RETIREE HEALTH SAVINGS	-	-	137	300	150	50.0%	1,260
072-360-0000-4130 WORKER'S COMPENSATION INS.	51,606	53,961	48,741	44,289	21,331	48.2%	42,505
072-360-0000-4133 COMPENSATED ABSENCES			91,194	-	-	0.0%	-
072-360-0000-4134 LONG TERM DISABILITY INSURANCE	-	-		684	271	39.6%	474
072-360-0000-4136 OPTICAL INSURANCE	2,102	2,464	1,986	1,944	982	50.5%	1,291
072-360-0000-4138 LIFE INSURANCE	528	706	774	766	380	49.5%	518
072-360-0000-4140 WELLNESS BENEFIT =		-	63	150		0.0%	150
Personnel Costs	802,465	852,616	1,562,793	880,580	387,127	44.0%	685,796
072-110-0000-4270 PROFESSIONAL SERVICES	100	-	-	-	-	0.0%	-
072-360-0000-4210 UTILITIES	126	110	165	5,000	11	0.2%	5,000
072-360-0000-4220 TELEPHONE	915	1,200	1,714	900	791	87.9%	900
072-360-0000-4250 RENTS AND LEASES	-	-	2,840	11,300	-	0.0%	11,300
072-360-0000-4260 CONTRACTUAL SERVICES	1,456,205	1,129,016	39,946	251,600	44,002	17.5%	194,500
072-360-0629-4260 CONTRACTUAL SERVICES		-	952,079	1,466,629	334,644	22.8%	1,409,200
072-360-0000-4270 PROFESSIONAL SERVICES	3,514	17,133	43,886	5,455	7,423	136.1%	2.500
072-360-0000-4290 OFFICE EQUIPMENT MAINTENANCE 072-360-0000-4300 DEPARTMENT SUPPLIES	1,427	880	587	3,680	12.156	0.0%	3,680
072-360-0000-4300 DEPARTMENT SUPPLIES 072-360-0000-4310 EQUIPMENT AND SUPPLIES	21,079 5,130	28,675 5,666	28,216 6,968	25,900 6,900	13,156 354	50.8% 5.1%	20,400 6,900
072-360-0000-4310 EQUIPMENT AND 30FFEES	13,750	16,339	2,524	10,500	-	0.0%	3,500
072-360-0000-4325 UNIFORM ALLOWANCE	-	-	-	175	_	0.0%	175
072-360-0000-4340 SMALL TOOLS	309	_	1,827	5,000	_	0.0%	5,000
072-360-0000-4360 PERSONNEL TRAINING	42	-	499	3,500	216	6.2%	2,500
072-360-0000-4390 VEHICLE ALLOW & MAINT	997	956	400	900	430	47.8%	900
072-360-0000-4400 VEHICLE OPERATION & MAINT	3,155	933	1,485	5,000	-	0.0%	5,000
072-360-0000-4402 FUEL	4,638	3,632	3,751	-	2,108	100.0%	-
072-360-0000-4405 INTEREST EXPENSE	1,738	1,738	1,737	-	-	0.0%	-
072-360-0000-4430 ACTIVITIES AND PROGRAMS	488	-	-	5,200	-	0.0%	5,200
072-360-0000-4450 OTHER EXPENSE	65,958	56,336	62,512	94,659	17,316	18.3%	86,400
072-360-0000-4455 BAD DEBTS EXPENSE	5,752	(1,061)	3,207	-	-	0.0%	-
072-360-0000-4480 COST ALLOCATION	286,742	282,346	330,030	330,030	165,015	50.0%	360,538
072-360-0301-4300 PW MAINT. & REPAIR SUPPLIES Operations & Maintenance Costs	4,410 1,876,474	653 1,544,552	914 1,485,287	3,000 2,235,329	104 585,570	3.5% 26.2%	3,000 2,124,093
·	, ,				-		
072-360-0000-4706 LIABILITY CHARGE	32,883	58,560 18 900	58,113	52,649 20,523	26,325 10,262	50.0% 50.0%	11,722
072-360-0320-4741 EQUIP MAINT CHARGE 072-360-0000-4741 EQUIP REPLACEMENT CHARGE	35,800	18,900	21,018 11,250	20,523	10,262 5,625	50.0% 50.0%	25,243 11,250
072-360-0000-4741 EQUIP REPLACEMENT CHARGE	47,820	- 56,770	90,554	11,250 96,670	48,335	50.0%	92,419
Internal Service Charges	116,503	134,230	180,935	181,092	90,546	50.0%	140,634
072-360-0000-4600 CAPITAL PROJECTS	174,320	_	_	_	-	0.0%	
Capital Costs =	174,320 174,320		-		-	0.0%	
•							
072-360-0000-4901 TRANSFER TO GENERAL FUND 072-360-0000-4918 TRANSFER TO RETIREMENT FUND	60,000	60,000	60,000	60,000 12,434	30,000	50.0% 0.0%	60,000 12,434
Transfers	60,000	60,000	60,000	72,434	30,000	41.4%	72,434
Division Total	3,029,761	2,591,398	3,289,015	3,369,435	1,093,243	32.4%	3,022,957



SEWER FUND - CAPITAL PROJECTS

FUND No. 72-365

DIVISION OVERVIEW

The Capital Projects Division is used to account for, track, and manage capital improvements to the City's sanitary sewer system.

MAJOR PROJECTS/PROGRAMS

- Maintenance Repairs Point repairs (i.e. sewer pipe lining and replacement) to alleviate maintenance problems at locations where maintenance problems exist or that have hydraulic deficiencies. Perform inflow/infiltration analysis to determine areas that need additional repairs to limit water infiltration into the sewer system.
- <u>System Design</u> Continue in the development of hydraulic models and design plans to meet capacity deficiencies and accommodate future growth.
- <u>Sewer Replacement</u> Replacement of deteriorated sewer pipes in conjunction with street resurfacing projects and in certain locations to address hydraulic deficiencies.

FY 2019-2020 Projects

- o Glenoaks Boulevard & Harding Avenue: 2,600 Linear feet
- o N Workman Street between Glenoaks Boulevard and Seventh Street: 500 Linear Feet
- Lazard St between Fourth Street and Glenoaks Boulevard: 1,700 Linear Feet
- o Arroyo Avenue between Fifth Street and Glenoaks: 50 Linear Feet
- Sewer Cleaning Annual sewer system jetting an cleaning
- Continue to pursue State Proposition 1 Water Bond Funds in order to leverage limited local funds for capital projects. Possible projects include sanitary sewer system rehabilitation/diversion improvements and storm water management infrastructure.

Dept: Public Works/Sewer Fund Div: Sewer Capital Projects

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
072-365-0000-4820 DEPRECIATION EXPENSE	132,949	140,029	148,189	141,252	-	0.0%	-
Depreciation Expense	132,949	140,029	148,189	141,252	-	0.0%	-
072-365-0000-4260 CONTRACT SERVICES	-	-	-	250,000	-	0.0%	250,000
072-365-0000-4300 DEPARTMENT SUPPLIES	-	-	-	25,000	-	0.0%	-
Operations & Maintenance	-	-	-	275,000	-	0.0%	250,000
072-365-0000-4500 CAPITAL EQUIPMENT		-	-	83,869	-	0.0%	409,000
Capital Costs	-	-	-	83,869	-	0.0%	409,000
072-365-0560-4600 CAPITAL PROJECTS	-	-	-	185,000	-	0.0%	250,000
072-365-0629-4600 CAPITAL PROJECTS	1,404,397	-	1,263,329	1,349,378	527,037	39.1%	778,300
072-365-6673-4600 CAPITAL PROJECTS	-	-	-	250,000	-	0.0%	-
072-365-0000-4600 CAPITAL PROJECTS	-	918,918	-	885,000	-	0.0%	385,660
072-365-0754-4600 CAPITAL PROJECTS	56,048	31,124	-	-	-	0.0%	
Capital Projects	1,460,445	950,042	1,263,329	2,669,378	527,037	19.7%	1,413,960
Division Total	1,593,394	1,090,071	1,411,518	3,169,499	527,037	16.6%	2,072,960



COMPRESSED NATURAL GAS FUND

FUND No. 74-320

DIVISION OVERVIEW

The Compressed Natural Gas Fund is used to account for, track, and manage the operations of a publicly accessible CNG fueling station.

MAJOR PROJECTS/PROGRAMS

• Resurface area surrounding CNG station equipment.

Dept: Public Works/Compressed Natural Gas

Div: Vehicle Maintenance

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
074-320-0000-4101 SALARIES-PERMANENT EMPLOYEES	-	-	-	-	-	0.0%	-
074-320-0000-4105 OVERTIME	-	157	1,831	-	-	0.0%	-
074-320-0000-4120 O.A.S.D.I.	-	12	140	-	-	0.0%	-
074-320-0000-4130 WORKERS COMPENSATION INS.		22	260	-	-	0.0%	
Personnel Costs	-	192	2,231	-	-	0.0%	-
074-320-0000-4210 UTILITIES	-	12,274	13,582	25,644	4,735	18.5%	25,700
074-320-0000-4220 TELEPHONE	-	374	567	400	257	64.2%	400
074-320-0000-4260 CONTRACTUAL SERVICES	-	1,237	-	-	-	0.0%	-
074-320-0000-4300 DEPARTMENT SUPPLIES	-	-	-	1,000	-	0.0%	1,000
074-320-0000-4400 VEHICLE OPERATION & MAINT.	-	17,239	3,263	29,000	-	0.0%	-
074-320-0000-4402 FUEL	-	24,045	15,168	40,000	3,036	7.6%	40,000
074-320-0000-4435 BANK CHARGES	-	4,998	3,764	8,000	918	11.5%	10,000
074-320-0000-4450 OTHER EXPENSE	-	7,153	-	9,000	-	0.0%	-
074-320-0000-4457 EXCISE TAX RETURN	-	-	4,249	25,000	-	0.0%	25,000
074-320-0000-4480 COST ALLOCATION		-	-	5,956	2,978	50.0%	5,244
Operations & Maintenance Costs	-	67,322	40,593	144,000	11,925	8.3%	107,344
074-320-0000-4500 ***CAPITAL EXPENSES***				17,000	-	0.0%	50,000
Capital Projects	-	-	-	17,000	-	0.0%	50,000
074-320-0000-4500 DEPRECIATION EXPENSE		-	-	-	-	0.0%	_
Depreciation Expense	-	-	-	-	-	#DIV/0!	-
Division Total	-	67,513	42,824	161,000	11,925	7.4%	157,344

NOTE: This Fund was created in FY 2017-2018. For previous years refer to Fund 041 under Internal Service Funds.



EQUIPMENT MAINTENANCE AND REPLACEMENT FUND

FUND NO. 041

FUND OVERVIEW

The Equipment Maintenance and Replacement Fund is an internal service fund that is used to account for the costs associated with maintaining City vehicles as well as set aside funds to replace existing vehicles once their useful life has been reached. Costs for the Fund are charged to City divisions that use vehicles as part of their operations through two charges: 1) equipment maintenance charge, which accounts for labor, parts, and fuel for each vehicle, and 2) equipment replacement charge, which is an annual charge equal to the replacement value divided by the useful life of the vehicle.

The Equipment Maintenance Division, which is funded through the Equipment Maintenance Fund, maintains and repairs all City vehicles. The Division is responsible for maintaining an inventory of parts and materials required for vehicles and equipment maintenance, such as tires, oils filters, brakes, hoses, lights, and cleaning supplies.

A primary goal of the Division is the Preventative Maintenance Program (PMP), which lowers costs by identifying smaller repairs before they become larger and more expensive. This reduces emergency repairs, equipment downtime and increases fuel economy.

Through the PMP, the Division maintains and repairs: 31 police vehicles, 6 mid-duty trucks, 28 light-duty trucks, 9 heavy-duty pieces of equipment, 11 compressed natural gas (CNG) fueled vehicles, 2 electric vehicles, 28 small pieces of equipment, 4 portable emergency generators, and 2 fixed site emergency generators.

MAJOR PROJECTS/PROGRAMS

- Replace vehicles based on designated replacement schedule.
- Build reserve for future vehicle replacements.

Dept: Public Works

Div: Equipment/Vehicle Maintenance

	Beginning Fund Balance:			574,332	287,166			428,059
REVENUES		2016	2017	2018	2019	As of	2019	2020
	Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
3500-0000 II	NTEREST INCOME				-	477	100.0%	-
3735-3661 C	CNG FUELING STATION	149,055	111,584	-	-	-	0.0%	-
3907-0000 F	REFUND OF EXCISE TAXES	6,320	9,226	-	-	-	0.0%	-
3910-0000 S	SALE OF PROPERTY & EQUIPMENT	8,950	3,414	4,038	-	-	0.0%	-
3941-0152 E	EQUIP REPLACEMENT REIMB	5,500	-	-	4,375	2,187	50.0%	4,375
3941-0224 E	EQUIP REPLACEMENT REIMB	-	10,000	10,000	10,000	5,000	50.0%	15,000
3941-0225 A	ANNUAL EQUIP REPLACE REIM	47,333	49,000	70,250	78,250	39,125	50.0%	58,250
3941-0311 A	ANNUAL EQUIP REPLACE REIM	-	6,000	7,644	9,800	4,900	50.0%	16,200
3941-0360 A	ANNUAL EQUIP REPLACE REIM	-	-	3,000	11,250	5,625	50.0%	11,250
3941-0370 A	ANNUAL EQUIP REPLACEMENT REIMB	6,000	-	-	4,800	2,400	50.0%	4,800
3941-0381 A	ANNUAL EQUIP REPLACEMENT REIMB	21,083	18,083	28,283	23,283	11,642	50.0%	30,183
3941-0390 E	EQUIP REPLACE REIMB-FCLTY MNGE	6,750	1,000	1,000	5,500	2,750	50.0%	5,500
3941-0420 E	EQUIP REPLACE REIMB-RECREATION	3,000	3,000	11,250	-	-	0.0%	-
3950-0000 P	PROPERTY DAMAGE REIMBURSEMENT	10,838	11,189	40,510	22,000	-	0.0%	-
3970-0000 T	FRANSFER FROM GENERAL FUND	70,000	40,000	130,000	40,000	20,000	50.0%	153,500
3952-0000 E	EQUIPMENT MAINTENANCE CHARGE	543,151	539,581	693,790	650,500	325,232	50.0%	672,411
Total Revenu	ie	877,980	802,077	999,765	859,758	419,338	48.8%	971,469

APPROPRIATIONS	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
041-320-0000-4101 SALARIES-PERMANENT EMPLOYEES	175,495	146,581	195,332	197,508	95,976	48.6%	204,166
041-320-0000-4105 OVERTIME	3,313	849	3,575	-	2,430	100.0%	2,500
041-320-0000-4120 O.A.S.D.I.	13,654	11,148	15,216	15,109	7,528	49.8%	15,619
041-320-0000-4124 RETIREMENT	-	-	-	-	-	0.0%	47,848
041-320-0000-4126 HEALTH INSURANCE	39,353	39,225	54,176	53,538	25,612	47.8%	50,371
041-320-0000-4128 DENTAL INSURANCE	5,127	4,592	5,880	5,880	2,649	45.0%	4,899
041-320-0000-4130 WORKER'S COMPENSATION INS.	23,285	20,958	26,179	26,090	12,925	49.5%	27,372
041-320-0000-4136 OPTICAL INSURANCE	936	868	1,060	1,060	530	50.0%	1,041
041-320-0000-4138 LIFE INSURANCE	204	204	204	281	34	12.1%	243
041-320-3661-4105 OVERTIME	-	620	120	-	90	100.0%	-
041-320-3661-4120 CNG FUELING STATION	-	47	9	-	7	100.0%	-
041-320-3661-4130 CNG FUELING STATION	-	88	17	-	13	100.0%	
Personnel Costs	261,366	225,181	301,768	299,466	147,793	49.4%	354,059
041-320-0000-4220 TELEPHONE	283	312	259	-	108	100.0%	-
041-320-0000-4260 CONTRACTUAL SERVICES	2,844	2,171	6,361	10,000	1,846	18.5%	10,000
041-320-0000-4300 DEPARTMENT SUPPLIES	5,815	4,362	3,186	4,000	504	12.6%	4,000
041-320-0000-4310 EQUIPMENT AND SUPPLIES	688	2,718	4,236	5,000	1,442	28.8%	5,000
041-320-0000-4320 DEPARTMENT EQUIPMENT MAINT	3,524	1,528	3,018	6,000	1,682	28.0%	6,000
041-320-0000-4340 SMALL TOOLS	2,631	1,924	2,733	2,500	666	26.7%	2,500
041-320-0000-4360 PERSONNEL TRAINING	228	163	157	1,050	-	0.0%	1,050
041-320-0000-4400 VEHICLE MAINT	650	-	1,183	31,071	-	0.0%	31,071
041-320-0000-4402 FUEL	20	-	-	140,000	625	0.4%	140,000
041-320-0000-4450 OTHER EXPENSE	2,181	2,595	2,168	6,450	825	12.8%	6,450
041-320-0152-4400 COMMUNITY PRESERVATION	2,503	2,474	4,506	1,500	300	20.0%	1,500
041-320-0152-4402 FUEL	5,752	4,666	4,911	-	2,648	100.0%	-
041-320-0221-4400 VEHICLE OPERATION & MAINT	1,131	1,120	1,773	500	-	0.0%	500
041-320-0221-4402 FUEL	2 400	2 4 2 4	2 200		026	100.00/	
	2,499	2,131	2,289	-	926	100.0% 0.0%	-

Dept: Public Works
Div: Equipment/Vehicle Maintenance

APPROPRIATIONS (Continued) Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/19	2019 % Used	2020 Proposed
041-320-0222-4400 VEHICLE OPERATION & MAINT	717	5,085	2,106	1,000	1,571	157.1%	1,000
041-320-0222-4402 FUEL	2,422	2,022	1,825	-	908	100.0%	-
041-320-0224-4400 VEHICLE OPERATION & MAINT	3,148	8,039	8,972	5,000	4,990	99.8%	5,000
041-320-0224-4402 FUEL	7,795	7,568	9,591	-	3,041	100.0%	-
041-320-0224-4450 OTHER EXPENSE	300	-	-	-	-	0.0%	-
041-320-0225-4400 VEHICLE OPERATION & MAINT	32,741	57,808	33,259	10,000	9,950	99.5%	10,000
041-320-0225-4402 FUEL	44,588	40,129	43,478	-	25,038	100.0%	-
041-320-0225-4450 OTHER EXPENSE	100	-	-	-	-	0.0%	-
041-320-0226-4400 VEHICLE OPERATION & MAINT	2,973	1,806	198	-	-	0.0%	-
041-320-0226-4402 FUEL	49	60	118	-	97	100.0%	-
041-320-0226-4450 OTHER EXPENSE	50	-	-	-	-	0.0%	-
041-320-0228-4400 VEHICLE OPERATION & MAINT	3,466	3,415	4,064	14,750	12,750	86.4%	14,750
041-320-0228-4402 FUEL	5,200	6,417	7,995	-	2,708	100.0%	-
041-320-0311-4400 VEHICLE OPERATION & MAINT	22,931	18,267	14,164	8,000	7,291	91.1%	8,000
041-320-0311-4402 FUEL	10,240	9,732	7,807	-	5,197	100.0%	-
041-320-0311-4450 STREET MAINTENANCE	150	-	-	-	-	0.0%	-
041-320-0312-4400 VEHICLE OPERATION & MAINT	835	-	-	-	-	0.0%	-
041-320-0312-4402 FUEL	579	200	744	-	496	100.0%	-
041-320-0320-4400 VEHICLE OPERATION & MAINT	1,284	452	2,552	1,500	912	60.8%	1,500
041-320-0320-4402 FUEL	2,143	1,509	1,765	-	664	100.0%	-
041-320-0346-4400 VEHICLE OPERATION & MAINT	48	-	384	-	-	0.0%	-
041-320-0346-4402 FUEL	244	935	616	-	282	100.0%	-
041-320-0370-4400 VEHICLE OPERATION & MAINT	3,250	2,071	822	22,679	20,881	92.1%	22,679
041-320-0370-4402 FUEL	3,916	4,415	7,223	-	3,167	100.0%	-
041-320-0371-4400 VEHICLE OPERATION & MAINT	2,197	2,125	-	-	-	0.0%	-
041-320-0371-4402 FUEL	2,429	1,845	8	-	-	0.0%	-
041-320-0371-4450 OTHER EXPENSE	50	-	-	-	-	0.0%	-
041-320-0390-4400 VEHICLE OPERATION & MAINT	7,122	9,487	14,450	3,500	6,598	188.5%	3,500
041-320-0390-4402 FUEL	12,558	13,498	14,997	-	6,979	100.0%	-
041-320-0420-4400 RECREATION DEPT	231	1,549	1,639	500	-	0.0%	500
041-320-0420-4402 FUEL	126	106	137	-	55	100.0%	-
041-320-3661-4210 CNG FUELING STATION	19,484	16,616	-	-	-	0.0%	-
041-320-3661-4220 CNG FUELING STATION	573	561	-	-	-	0.0%	-
041-320-3661-4260 CNG FUELING STATION	3,836	1,237	-	-	-	0.0%	-
041-320-3661-4300 CNG FUELING STATION	226	-	-	-	-	0.0%	-
041-320-3661-4400 CNG FUELING STATION	18,541	19,469	-	-	-	0.0%	-
041-320-3661-4402 FUEL	42,847	40,752	-	-	195	100.0%	-
041-320-3661-4435 BANK CHARGES	9,200	7,446	-	-	-	0.0%	-
041-320-3661-4450 OTHER EXPENSE	10,390	2,533	-	-	-	0.0%	-
041-190-0000-4457 EXCISE TAX RETURN	8,117	50	736	-	78	100.0%	-
041-320-3661-4457 EXCISE TAX RETURN	-	4,620	-	-	-	0.0%	-
Operations & Maintenance Costs	319,960	317,990	216,430	277,019	171,899	62.1%	275,000

Dept: Public Works

Div: Equipment/Vehicle Maintenance

APPROPRIATIONS (Continued) Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/19	2019 % Used	2020 Proposed
041-320-0000-4706 LIABILITY CHARGE	15,092	18,738	20,175	17,559	8,780	50.0%	6,562
041-320-0320-4741 EQUIP MAINT CHARGE	5,456	19,865	20,320	26,821	13,410	50.0%	29,189
041-320-0000-4743 FACILITY MAINTENANCE CHARGE	21,947	24,261	33,547	36,000	18,000	50.0%	43,400
Internal Service Charges	42,495	62,864	74,042	80,380	40,190	50.0%	79,151
041-225-0000-4500 ****CAPITAL EXPENSES****	115,657	30,477	120,359	62,000	-	0.0%	-
041-320-3661-4500 ****CAPITAL EXPENSES****	24,947	-	-	-	-	0.0%	-
041-390-0000-4600 CAPITAL EQUIPMENT	2,267	-	-	-		0.0%	5,800
Capital Projects	142,871	30,477	120,359	62,000	-	0.0%	5,800
041-320-3661-4974 TRANSFER TO CNG FUND	-	17,593	-	-	-	0.0%	-
Transfers	-	17,593	-	-	-	#DIV/0!	-
Total Appropriations	766,692	654,106	712,599	718,865	359,883	50.1%	708,210
ANNUAL SURPLUS/DEFICIT	111,288	147,972	287,166	140,893	59,456	42.2%	263,259
Ending Balance:	,	,	287,166	428,059	,		691,318

NOTES: This Division was converted to an Internal Service Fund in FY 2015-2016.

Compressed Natural Gas (CNG) has been moved to the Enterprise Funds (074) in FY 2017-2018.

The adjustment to fund balance in FY 2016-2017 is necessary to move CNG related fund balance to Fund 074.



FACILITY MAINTENANCE FUND

FUND NO. 043

FUND OVERVIEW

The Facility Maintenance Fund is an internal service fund that is used to account for the costs associated with maintaining City facilities. Costs for the Fund are charged to each City Division through a facilities maintenance charge, which is calculated based on each division's proportionate share of payroll.

The Facilities Maintenance Division, which is funded through the Facility Maintenance Fund, provides maintenance of all City facilities, including: City Hall, City Yard, Police Station, Park buildings and related grounds. The Division maintains a total of 110,715 square feet of building space, and over 45 acres of parks and city owned public right of way.

MAJOR PROJECTS/PROGRAMS

- Manage Energy Efficiency Resources Audit Project through full implementation.
- Manage and oversee janitorial services contract for all City owned buildings.
- In concert with the Recreation and Community Services Department, develop a capital improvement plan and funding strategy for City facilities.

Dept: Public Works
Div: Facilities Management

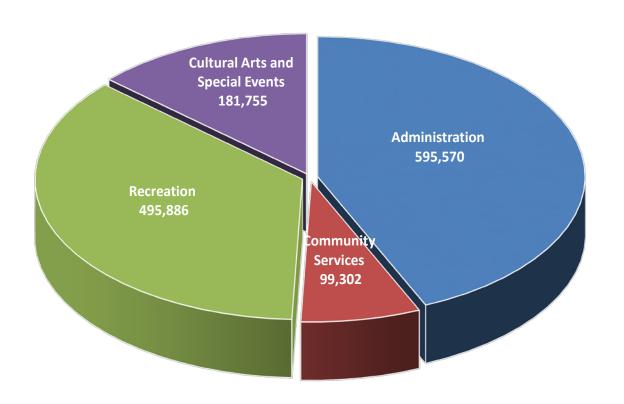
	Beginning Fund Balance			254,630	127,315			128,107
REVENUES		2016	2017	2018	2019	As of	2019	2020
	Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
3953-0000 FACIL	ITY MAINTENANCE CHARGE	1,004,761	1,074,749	1,360,057	1,420,000	710,037	50.0%	1,667,000
Total Revenue		1,004,761	1,074,749	1,360,057	1,420,000	710,037	50.0%	1,667,000
APPROPRIATIONS		2016	2017	2018	2019	As of	2019	2020
	Account Number & Title	Actual	Actual	Estimated	Adopted	12/31/18	% Used	Proposed
043-390-0000-410	1 SALARIES-PERMANENT EMPLOYEES	259,165	193,064	282,196	389,118	170,521	43.8%	444,555
043-390-0000-410	3 WAGES-TEMPORARY & PART-TIME	-	-	-	-	20,038	100.0%	-
043-390-0000-410	5 OVERTIME	9,863	4,361	6,391	5,000	8,330	166.6%	5,000
043-390-0000-412	0 O.A.S.D.I.	20,580	14,957	22,078	29,768	15,216	51.1%	34,008
043-390-0000-412	4 RETIREMENT	-	-	-	-	-	0.0%	78,807
043-390-0000-412	6 HEALTH INSURANCE	61,729	64,001	79,868	94,751	47,375	50.0%	112,366
043-390-0000-412	8 DENTAL INSURANCE	7,615	7,104	7,144	8,171	4,085	50.0%	8,278
043-390-0000-412	9 RETIREE HEALTH SAVINGS	-	552	600	600	300	50.0%	2,400
043-390-0000-413	0 WORKER'S COMPENSATION INS.	32,849	27,727	38,981	53,337	26,875	50.4%	60,725
043-390-0000-413	6 OPTICAL INSURANCE	1,260	1,478	1,661	2,046	1,023	50.0%	2,065
043-390-0000-413	88 LIFE INSURANCE	536	544	510	740	85	11.5%	702
Personnel Costs		393,597	313,788	439,429	583,531	293,849	50.4%	748,906
043-390-0000-421	.0 UTILITIES	275,660	257,018	274,540	390,000	143,809	36.9%	390,000
043-390-0000-422	O TELEPHONE	283	312	259	300	108	35.9%	300
043-390-0000-425	0 RENTS AND LEASES	4,721	1,609	157	4,000	481	12.0%	4,000
043-390-0000-426	O CONTRACTUAL SERVICES	185,557	196,388	207,573	200,000	69,096	34.5%	267,000
043-390-0000-429	00 OFFICE EQUIPMENT MAINTENANCE	706	-	-	200	-	0.0%	200
043-390-0000-430	00 DEPARTMENT SUPPLIES	49,224	54,543	61,697	55,000	25,046	45.5%	50,000
043-390-0000-431	.0 EQUIPMENT AND SUPPLIES	5,214	4,853	4,222	5,000	2,095	41.9%	5,000
043-390-0000-433	30 BLDG MAINT & REPAIRS	54,725	29,020	63,184	50,000	9,259	18.5%	50,000
043-390-0000-434	O SMALL TOOLS	2,825	3,035	9,268	3,000	148	4.9%	3,000
043-390-0000-436	O PERSONNEL TRAINING	458	600	1,052	5,000	550	11.0%	8,000
043-390-0000-445	O ACTIVITIES AND PROGRAMS	-	3,060	3,100	3,000	-	0.0%	3,000
043-390-7500-445	O ACTIVITIES AND PROGRAMS	3,031	-	-	-	-	0.0%	-
Operations & Mai	ntenance Costs	582,404	550,438	625,052	715,500	250,592	35.0%	780,500
043-390-0000-470	06 LIABILITY CHARGE	24,032	31,069	36,515	34,214	17,107	50.0%	13,879
043-390-0320-474	1 EQUIP MAINT CHARGE	46,465	74,725	81,089	80,463	40,232	50.0%	87,568
043-390-0000-474	1 EQUIP REPLACEMENT CHARGE	6,750	1,000	1,000	5,500	2,750	50.0%	5,500
Internal Service C	harges	77,247	106,794	118,604	120,177	60,089	50.0%	106,947
043-390-0000-450	00 ****CAPITAL EXPENSES****	23,277		49,657			0.0%	30,000
Capital Costs		23,277	-	49,657	-	-	0.0%	30,000
Total Appropriation	ons	1,076,524	971,020	1,232,742	1,419,208	604,529	42.6%	1,666,353
ANNUAL SURPLUS	S/DEFICIT	(71,763)	103,729	127,315	792	105,508	13325.1%	647
	Ending Balance		,	127,315	128,107	,		128,753

NOTE: This Division was converted to an Internal Service Fund in FY 2015-2016



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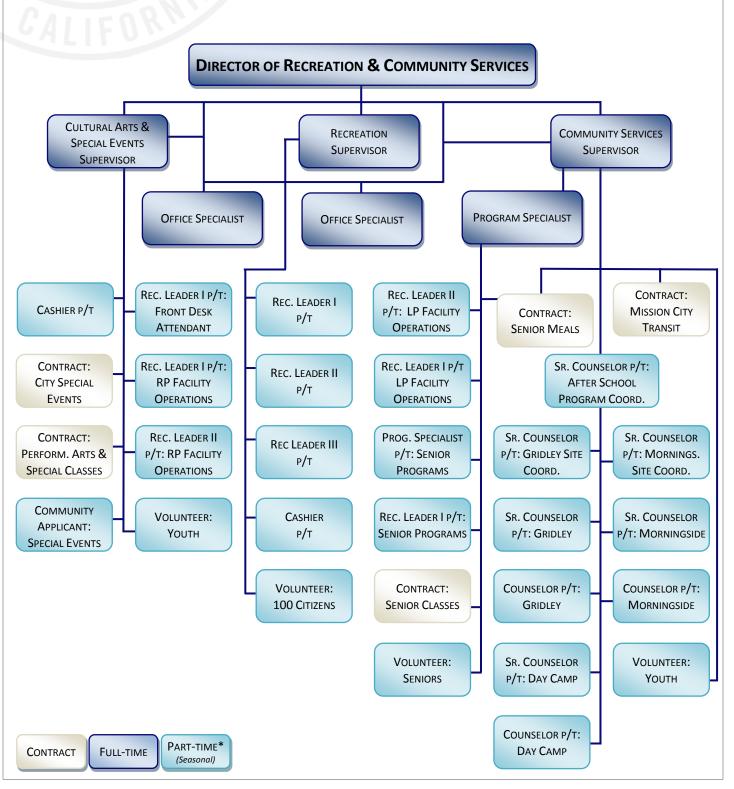
RECREATION & COMMUNITY SERVICES DEPARTMENT





ORGANIZATIONAL CHART

RECREATION & COMMUNITY SERVICES DEPARTMENT FISCAL YEAR 2019-2020



FRNAND RECREATION & COMMUNITY SERVICES DEPARTMENT

MISSION STATEMENT

The mission of the Recreation and Community Services Department is to develop and implement enriching community, cultural and recreational opportunities that foster the overall well-being and personal development of our community.

DEPARTMENT OVERVIEW

The Recreation and Community Services Department is comprised of four (4) divisions, including Administration, Community Services, Recreation, and Cultural Arts/Special Events. Together, the Divisions provide programming and resources to the community that includes youth/adult sports, day camps, after-school programming, cultural arts, wellness/fitness, senior services, teen programming, volunteer opportunities, and special events. Each year, it is estimated that more than 250,000 visits for the organized programming provided by the department and an additional 200,000 for nonorganized activities at park facilities. This accounts for approximately 450,000 visits per year.

ACCOMPLISHMENTS FOR FY 2018-2019

- 1. Staff identified several programs activities that can be implemented at Rudy Ortega Sr. Park. Programming would revolve around the nature and cultural aspect of the Park. The nature programming includes a Family Urban Camp, Educational Field Trips that introduce environmental stewardship to elementary school-aged children, and Boy Scout merit badge classes. The cultural programming includes dance workshops, craft classes, and ceremonial special events hosted by community groups. Staff also identified potential funding sources for the expansion of the Tea House under the Prop. 68 Grant Program and funding from the Los Angeles County's Measure A. Both Prop. 68 and Measure A have Per Capita and competitive grants available.
- 2. Staff identified the Healthy Food Financial Initiative Grant and applied for funding to establish and operate a Farmer's Market. The Farmer's Market project is a collaborative effort between the City, the Mall Association and California Fruits. The proposed location of the Farmer's Market is in the San Fernando Mall between Brand Blvd. and Maclay Ave and the hours of operation will be between 4:00 pm and 8:00 pm on Friday evenings.
- 3. Staff developed a program that honors the veterans of San Fernando. Veterans will be recognized by posting pole banners commemorating their service during the months of May and November to coincide with the Memorial Day and Veterans Day Holidays. The target date for unveiling the veteran tribute display will be the 2019 Veterans Day Holiday, followed by a Memorial Day Holiday display in 2020. The pole banner veteran tribute will be displayed on these holidays thereafter.
- 4. The Department continues to promote and foster community advocacy. During FY 2019-2019 several community partners offered free and low-cost classes/workshops/activities for seniors and the general population. Community members had opportunities to improve health, try new activities, and obtain information and resources to enhance their quality of life. Examples of such services provide to the community include:
 - Veteran Workforce Development Workshop
 - Cooling Centers that provide relief during extreme heat waves

FERNAND RECREATION & COMMUNITY SERVICES DEPARTMENT

ACCOMPLISHMENTS FOR FY 2018-2019

- Senior Expo 2018 resource fair
- Homeless Connect Days
- Free Family Hikes and environmental stewardship program
- Healthy Snack Day, a Statewide day of action to promote healthy foods
- 5. The Department debut the Layne Park Renovations and Soccer Field On August 25, 2018, with a Park Reopening dedication ceremony. The event featured community groups offering information and resources for the community, soccer field activities and drawings. Over 75 children and their families were in attendance at the event.
- 6. The Department successfully implemented programs and activities the boosted the health and wellness of the San Fernando community. The Quarterly Fitness Challenge encouraged and motivated participation in the Fit-Pass classes like Summer Slimdown, Commit to be fit, and Spring Into Health. The new All Inclusive Zumba provided more inclusive programming, the class had a Zumba certified adaptive physical education teacher to offer a Zumba class tailored towards serving individuals with limited mobility or special needs. First of its kind for the department. A Balance, Strength & Healthy Mind Low-cost 10-wk program developed by 3Wins exercise director, Valen Sinisgalli, to help older adults manage balance and strength issues while doing mind games and puzzles to improve their brain function.
- 7. The Department implemented a free Futsal program at Las Palmas Park for kids ages 11-14 to help build interest in Soccer and eventually lead to the development of a league program. Brought back the Adult Basketball League with anticipated 4-6 teams for the pilot season, but surprisingly ended up with an eight-team league and a waiting list. Began programming the newly renovated Layne Park with the Kidz Love Soccer Clinic.
- 8. The Department successfully completed the 5th Annual Healthy San Fernando Campaign which fosters the Healthy Eating and Active Living message at all citywide events and programs. Milestones of the Campaign included expanding the Summer Nights Movies from two nights to three nights. 2018 was the first year to include an overnight experience at the 5k Dia De Los Muertos event. Included in the event where the food trucks component and a large stage for performance entertainment. Secondary stages also had continuous performing arts entertainment. The 5k Relay Walk/Run broke the record of participants in both the Relay and the attendees to the Health component. We had a total of 1200 registered runners. The Holiday Tree Lighting expansion was another milestone for the Campaign. The event included activities in the Mall between San Fernando Road through Maclay Avenue. The Spring Jamboree saw unprecedented crowds throughout the day (2000 +). The very popular Egg Hunt returned after a 4-year hiatus and new first-time component Breakfast with the Bunny served over 100 community participants. A record number of 25 community booths were represented at the event.
- 9. The Department's cultural programming continues to provide a rich traditional and artistic experience for the community. The Ballet Folklorico (Mexican folk dance) classes were showcased at the following Special events: the City's 107th Birthday Celebration, the Dia de Los Muertos, and the Holiday Tree Lighting programs. The Mariachi Master Apprentice Program placed 1st at the California State Fair in Sacramento and was recognized by the San Fernando City Council and the

FERNANDO

FRNAND RECREATION & COMMUNITY SERVICES DEPARTMENT

ACCOMPLISHMENTS FOR FY 2018-2019

Los Angeles City Council. The Senior Music class gave a stellar performance with 22 participants at the Los Angeles County Fair in Pomona. The Line Dance Class and the Senior Music Class performed at the Senior Expo.

OBJECTIVES FOR FY 2019-2020

- 1. Establish partnerships and apply for grant funding that will enable the Department to start implementing the identified programs and activities to be held at Rudy Ortega Sr. Park. Those identified programs and activities include a Family Urban Camp, Educational Field Trips that introduce environmental stewardship to elementary school-aged children, and Boy Scout merit badge classes. The cultural programming includes dance workshops, craft classes, and ceremonial special events hosted by community groups. (Strategic Goal #9)
- Implement a San Fernando Veteran Honor program. Veterans will be recognized with commemorative pole banners highlighting individuals who have served their country. The inaugural unveiling of the pole banners is scheduled for November 11, 2019 to coincide with the Veterans Day Holiday. The banners will again be displayed for the Memorial Day Holiday. (Strategic Goal #9)
- 3. Implement the second San Fernando Street Festival that converts over 3 miles of commercial corridors and streets into an urban playground, void of motorized transportation. The event will capitalize on the Cinco de Mayo weekend and tie-in the cultural celebration of Latin America. In addition, the event will include activity hubs featuring bike and pedestrian safety training, physical challenges, an art walk, nutrition demos, and active transportation awareness. It will include support from local merchants, non-profit/faith-based organizations, and private corporations. (Strategic Goal #6)
- 4. Continue to research funding to acquire land for implementing a community garden. Possible funding sources include the State of California Prop. 68 and the County of Los Angeles Measure A grant programs. (Strategic Goal #7)
- 5. Continue to develop collaborations to enhance the programs and services offered to the community. Potential partnerships include local youth groups, faith base agencies, and community organizations that share a common goal with the Department. (Strategic Goal #9)
- 6. Acquire and implement a new web-based registration and billing software for the Department. The new system will allow patrons to view activities and programs being offered, register on-line, and pay the fees all for the comfort of home. The new registration and billing system will be available seven days a week and 24 hours a day. (Strategic Goal #5)
- 7. Continue to research and identify available funding sources to implement the recommendations identified in the Park and Recreation Master Plan. (Strategic Goal #7)



SOURCES:

	2016	2017	2018	2019	2020
RECREATION & COMM SVCS	Actual	Actual	Actual	Adjusted	Proposed
GENERAL REVENUE	954,596	1,162,472	1,044,433	1,207,227	1,292,512
SNACK BAR	514	-	-	-	-
FACILITY RENTAL	86,496	91,603	83,498	100,000	80,000
TOTAL FUNDING SOURCES	1,041,606	1,254,075	1,127,931	1,307,227	1,372,512

USES:

		2016	2017	2018	2019	2020
RECREA	TION & COMM SERVICES	Actual	Actual	Actual	Adjusted	Proposed
01-420	Administration	386,000	475,154	359,471	470,283	595,570
01-422	Community Services	206,652	192,180	121,442	181,367	99,302
01-423	Recreation	299,491	406,902	487,270	484,607	495,886
01-424	Special Events	146,599	179,840	159,748	170,970	181,755
01-430	Aquatics	2,863	-	-	-	-
Total R	ecreation & Comm Services	1,041,606	1,254,075	1,127,931	1,307,227	1,372,512

PERSONNEL:

	2016	2017	2018	2019	2020
RECREATION AND COMMUNITY SERVICES	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED
RCS Director	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00		1.00
RCS Manager	0.00	0.00	0.00	0.00	0.00
Office Specialist	2.00	2.00	2.00	2.00	2.00
Community Services Supervisor	1.00	1.00	1.00	1.00	1.00
Cultural Arts Supervisor	1.00	1.00	1.00	1.00	1.00
Recreation Supervisor	1.00	1.00	1.00	1.00	1.00
Aquatic Supervisor	0.00	0.00	0.00	0.00	0.00
Recreation Coordinator	0.00	0.00	0.00	0.00	0.00
Program Specialist	2.00	2.00	1.75	1.75	1.75
Senior Day Camp/After School Counselor (FTE)	2.53	2.53	2.53	2.53	2.53
Day Camp/After School Counselor (FTE)	7.00	7.00	7.00	7.00	7.00
Recreation Leader I (FTE)	4.10	4.10	4.10	4.10	4.10
Recreation Leader II (FTE)	1.00	1.00	1.00	1.00	1.00
Recreation Leader III (FTE)	1.28	1.28	1.28	1.28	1.28
Cashier (FTE)	0.30	0.30	0.30	0.30	0.30
Pool Attendant (FTE)	0.00	0.00	0.00	0.00	0.00
Lifeguard (FTE)	0.00	0.00	0.00	0.00	0.00
Senior Lifeguards (FTE)	0.00	0.00	0.00	0.00	0.00
TOTAL RECREATION & COMMUNITY SERVICES DEPT	24.21	24.21	23.96	23.96	23.96



RECREATION & COMMUNITY SERVICES - ADMINISTRATION

DIVISION NO. 420

DIVISION OVERVIEW

The Recreation and Community Services Administration Division is responsible for the overall management of the day-to-day operations of the RCS Department, which includes Recreation Division, Community Services Division, Cultural Arts Division, and Special Events Division. Additionally, monies appropriated in this division will cover basic overhead expenses, training, subscriptions, and marketing. The Division plans, organizes, integrates and directs the work of the RCS Department. Manages and directs a comprehensive program of cultural, recreational and community activities, events, and services. Oversees usage of parks and facilities, provides expertise and guidance for the delivery recreational and community services.

Dept: Recreation & Community Services Div: Recreation Administration

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/19	2019 % Used	2020 Proposed
001-420-0000-4101 SALARIES-PERMANENT EMPLOYEES	229,146	234,560	169,653	245,528	114,279	46.5%	321,479
001-420-0000-4103 WAGES-TEMPORARY & PART-TIME	126	372	-	-	-	0.0%	-
001-420-0000-4105 OVERTIME	751	282	-	-	-	0.0%	-
001-420-0000-4111 COMMISSIONER'S REIMBURSEMENT	750	1,150	650	4,500	550	12.2%	4,500
001-420-0000-4120 O.A.S.D.I.	17,866	17,760	13,100	18,339	8,874	48.4%	23,951
001-420-0000-4126 HEALTH INSURANCE	28,927	33,703	41,494	56,746	26,585	46.8%	67,556
001-420-0000-4128 DENTAL INSURANCE	4,013	4,102	3,883	3,339	2,739	82.0%	3,979
001-420-0000-4129 RETIREE HEALTH SAVINGS	-	-	568	1,200	600	50.0%	2,340
001-420-0000-4130 WORKER'S COMPENSATION INS.	3,553	3,630	2,692	3,746	1,818	48.5%	8,575
001-420-0000-4134 LONG TERM DISABILITY INSURANCE	906	760	339	1,066	172	16.1%	1,000
001-420-0000-4136 OPTICAL INSURANCE	947	991	654	590	488	82.7%	732
001-420-0000-4138 LIFE INSURANCE	459	400	323	301	70	23.3%	351
001-420-0000-4140 WELLNESS BENEFIT	600	600	-	600	-	0.0%	600
Personnel Costs	288,045	298,309	233,356	335,955	156,175	46.5%	435,063
001-420-0000-4220 TELEPHONE	16,062	16,696	17,617	19,000	8,291	43.6%	19,000
001-420-0000-4260 CONTRACTUAL SERVICES	22,132	66,635	16,657	19,200	7,792	40.6%	19,200
001-420-0000-4300 DEPARTMENT SUPPLIES	7,740	8,646	12,533	10,900	5,922	54.3%	10,900
001-420-0000-4320 DEPARTMENT EQUIPMENT MAINT	196	-	-	600	432	72.0%	600
001-420-0000-4360 PERSONNEL TRAINING	1,548	2,050	895	2,000	1,001	50.1%	2,000
001-420-0000-4370 MEETINGS, MEMBERSHIPS	566	15	64	1,500	-	0.0%	1,500
001-420-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	640	192	995	1,000	940	94.0%	1,000
001-420-0000-4390 VEHICLE ALLOW & MILEAGE	3,521	3,386	2,228	4,100	2,128	51.9%	4,100
001-420-0000-4450 OTHER EXPENSE	-	150	-	-	-	0.0%	-
Operations & Maintenance Costs	52,404	97,771	50,989	58,300	26,506	45.5%	58,300
001-420-0000-4706 LIABILITY CHARGE	16,294	20,923	22,165	19,610	9,805	50.0%	8,063
001-420-0320-4741 EQUIP MAINT CHARGE	2,562	13,844	10,948	17,881	8,940	50.0%	19,460
001-420-0000-4741 EQUIP REPLACEMENT CHARGE	3,000	3,000	3,000	-	-	0.0%	-
001-420-0000-4743 FACILITY MAINTENANCE CHARGE	23,695	28,628	36,099	38,537	19,268	50.0%	62,684
Internal Service Charges	45,551	66,395	72,212	76,028	38,013	50.0%	90,207
001-420-0000-4500 CAPITAL EQUIPMENT	-	12,679	2,914			0.0%	12,000
Capital Costs	-	12,679	2,914	-	-	#DIV/0!	12,000
Division Total	386,000	475,154	359,471	470,283	220,694	46.9%	595,570



RECREATION & COMMUNITY SERVICES DEPARTMENT

COMMUNITY SERVICES

DIVISION NO. 422

DIVISION OVERVIEW

The Community Services Division oversees the department's human services activities and programs and provides key administrative functions, supervision, and analysis for this section. The Division is responsible for identifying potential grant fund sources and maintaining existing grant agreements and contracts for the Elderly Nutrition Congregate and Home-Delivered Meal Program. Staff ensures that these programs meet federal guidelines and are in compliance with all grant regulations. The Division also provides for the administration and supervision of youth programs that include the summer and winter day camp, Teens for a Better Community Leadership Program, the youth volunteer program and the Counselor-In-Training (CIT) program that offers youth ages 14 to 19 with vocational and skills training opportunities and mentorship. Staff continues to strengthen and foster innovative partnerships between the private and non-profit community agencies and is successful in securing grants and partnerships to help offset the cost of the Division events and programs. In addition, the Division is responsible for the Mission City Transit operations and senior programming that include volunteer and vocational training programs, clubs, excursions, information workshops, classes, and the annual senior exposition.

Dept: Recreation & Community Services

Div: Community Services

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
001-422-0000-4101 SALARIES-PERMANENT EMPLOYEES	87,777	65,705	65,285	112,491	46,394	41.2%	56,109
001-422-0000-4105 OVERTIME	1,679	1,297	-	-	-	0.0%	-
001-422-0000-4120 O.A.S.D.I.	7,723	4,992	4,994	7,382	3,549	48.1%	4,211
001-422-0000-4126 HEALTH INSURANCE	17,689	4,599	9,228	13,497	6,748	50.0%	7,424
001-422-0000-4128 DENTAL INSURANCE	938	220	800	1,180	590	50.0%	674
001-422-0000-4129 RETIREE HEALTH SAVINGS	-	341	771	1,050	525	50.0%	1,200
001-422-0000-4130 WORKER'S COMPENSATION INS.	4,892	4,915	3,792	7,015	2,092	29.8%	-
001-422-0000-4136 OPTICAL INSURANCE	254	93	150	262	131	50.0%	150
001-422-0000-4138 LIFE INSURANCE	162	102	107	179	18	10.1%	90
001-422-3750-4101 SALARIES-PERMANENT EMPLOYEES	19,716	16,771	-	-	-	0.0%	-
001-422-3750-4120 O.A.S.D.I.	1,508	1,262	-	-	-	0.0%	-
001-422-3750-4129 RETIREE HEALTH SAVINGS	-	124	-	-	-	0.0%	-
001-422-3750-4130 WORKER'S COMPENSATION INS.	718	1,213	-	-	-	0.0%	4,002
001-422-3752-4101 SALARIES-PERMANENT EMPLOYEES	10,910	10,139	-	-	-	0.0%	-
001-422-3752-4120 O.A.S.D.I.	835	765	-	-	-	0.0%	-
001-422-3752-4129 RETIREE HEALTH SAVINGS	-	104	-	-	-	0.0%	-
001-422-3752-4130 WORKER'S COMPENSATION INS.	409	734	-	-	-	0.0%	-
001-422-3753-4101 TITLE III-B TELEPHONE REASSURANCE PR	-	1,065	-	-	-	0.0%	-
001-422-3753-4120 TITLE III-B TELEPHONE REASSURANCE PR	-	83	-	-	-	0.0%	-
001-422-3753-4129 RETIREE HEALTH SAVINGS	-	16	-	-	-	0.0%	-
001-422-3753-4130 TITLE III-B TELEPHONE REASSURANCE PR	-	79	-	-	-	0.0%	_
Personnel Costs	155,211	114,619	85,127	143,056	60,047	42.0%	73,860
001-422-0000-4260 CONTRACTUAL SERVICES	276	21	30	1,500	16	1.1%	100
001-422-0000-4300 DEPARTMENT SUPPLIES	3,323	2,943	5,682	5,500	1,233	22.4%	6,900
001-422-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	-	107	137	1,000	-	0.0%	850
001-422-3750-4260 CONTRACTUAL SERVICES	-	5,130	-	-	-	0.0%	-
001-422-3750-4270 PROFESSIONAL SERVICES	19,540	22,291	-	-	-	0.0%	150
001-422-3752-4260 HOME DELIVERED MEALS C2	-	2,822	-	-	-	0.0%	-
001-422-3752-4270 PROFESSIONAL SERVICES	3,077	7,637	-	-	-	0.0%	
Operations & Maintenance Costs	26,216	40,950	5,849	8,000	1,249	15.6%	8,000
001-422-0000-4706 LIABILITY CHARGE	10,278	9,923	9,051	7,450	3,725	50.0%	1,369
001-422-0000-4743 FACILITY MAINTENANCE CHARGE	14,948	26,687	21,415	22,861	11,430	50.0%	16,073
Internal Service Charges	25,226	36,610	30,466	30,311	15,155	50.0%	17,442
Division Total	206,652	192,180	121,442	181,367	76,451	42.2%	99,302



RECREATION & COMMUNITY SERVICES DEPARTMENT

RECREATION (FACILITY OPERATIONS & PLAYGROUNDS)

DIVISION NO. 423

DIVISION OVERVIEW

The Recreation Division is responsible for providing social, physical and educational recreation activities for participants of all ages year-round. The scope of responsibility under this division include youth and adult sports leagues and camps, recreational activities, community wellness programs such as 3Wins and Adult Fitness, management of community partnerships with organizations such as Special Olympics, Neighborhood Junior Tennis Program, Tierra Del Sol, New Horizons, Santa Rosa Youth Athletics, and San Fernando National Little League.

The Division also manages the Part-Time workforce for the department and is responsible for staff recruitment, training and takes the lead in performance evaluation as well as the general facility operations of Recreation Park and Las Palmas Park. The Department hired approximately 11 new part-time staff to assist with facility operations, camp programming and sports.

During FY 17-18, the Recreation Division served over 400 kids in our Youth Programs- Basketball, Cheer, Karate, All Abilities Art Class and Summer/Winter Camps and over 300 adults in our Adult Sports and Fitness Programs- Softball (Coed and Men's), Volleyball, Basketball, Zumba, and Fit Pass Classes. In an effort to promote inclusivity and continued interest in community wellness, staff collaborated with a special education instructor from LAUSD to provide an All Inclusive Zumba class for individuals with limited mobility and special needs as well as highlighted some of the classes at events such as the Summer Movie Nights and the Health & Wellness Fair.

Dept: Recreation & Community Services
Div: Recreation (Facility Operations & Playgrounds)

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
001-423-0000-4101 SALARIES-PERMANENT EMPLOYEES	57,115	75,948	80,785	74,246	40,607	54.7%	79,182
001-423-0000-4103 WAGES-TEMPORARY & PART-TIME	167,120	200,581	212,070	210,000	113,289	53.9%	216,815
001-423-0000-4105 OVERTIME	9	222	-	-	17	100.0%	-
001-423-0000-4120 O.A.S.D.I.	13,969	21,116	22,404	21,745	11,775	54.2%	22,529
001-423-0000-4126 HEALTH INSURANCE	12,498	17,789	11,167	11,392	5,695	50.0%	11,442
001-423-0000-4128 DENTAL INSURANCE	235	1,583	1,306	674	653	96.9%	674
001-423-0000-4129 RETIREE HEALTH SAVINGS	-	15	-	-	-	0.0%	-
001-423-0000-4130 WORKER'S COMPENSATION INS.	12,344	20,017	21,285	20,665	11,199	54.2%	20,928
001-423-0000-4136 OPTICAL INSURANCE	250	333	285	150	128	85.3%	150
001-423-0000-4138 LIFE INSURANCE	1,786	1,867	1,693	2,168	243	11.2%	2,141
Personnel Costs	265,325	339,472	350,995	341,040	183,606	53.8%	353,861
001-423-0000-4260 CONTRACTUAL SERVICES	2,883	1,056	-	2,500	-	0.0%	2,500
001-423-0000-4270 PROFESSIONAL SERVICES	-	-	-	500	-	0.0%	500
001-423-0000-4300 DEPARTMENT SUPPLIES	2,118	3,853	3,829	3,000	1,004	33.5%	3,000
Operations & Maintenance Costs	5,001	4,910	3,829	6,000	1,004	16.7%	6,000
001-423-0000-4706 LIABILITY CHARGE	11,883	16,425	22,313	19,996	9,998	50.0%	6,558
001-423-0000-4743 FACILITY MAINTENANCE CHARGE	17,282	46,095	110,133	117,571	58,785	50.0%	129,467
Internal Service Charges	29,165	62,520	132,446	137,567	68,783	50.0%	136,025
Division Total	299,491	406,902	487,270	484,607	253,393	52.3%	495,886



CULTURAL ARTS & SPECIAL EVENTS

Division No. 424

DIVISION OVERVIEW

The Cultural Arts and Special Events Division is responsible for conducting/overseeing city-wide sponsored/non-sponsored special and cultural events for the department. Examples include: Relay for Life, Movie Nights, Summer Concerts, Halloween, Dia De Los Muertos, Holiday Tree Lighting, Spring Jamboree, and Health Campaign. The division oversees the nationally recognized Mariachi Master Apprentice Program; Cultural Arts Class Programming, Community Special Event Applications for events conducted on public/private property, and the Lopez Adobe Museum. Staff continues to strengthen and foster innovative partnerships between the arts and community agencies and is successful in securing grants and partnerships to help offset the cost of the Division and City wide events. In addition, the Division is overseeing the Facility Rental Program. This includes private party rentals of Public property and park facilities such as multipurpose rooms, gyms, and fields.

The California Art's Council's Youth Arts Action (YAA) program supports projects that foster creative abilities of youth through culturally responsive arts learning, utilize cultural assets of the local community to support positive self-identification, and empower youth through the preservation of cultural practices. YAA supports projects that operate outside of school time, at community and school sites. Long-term, in-depth, standards-based arts education projects underscore the critical role the arts play in student's development of creativity, overall well-being and academic achievement, through meaningful arts-learning environments. Funding supports the Mariachi Master Apprentice Program by supporting and encouraging relevant, dynamic, and innovative community building and learning through youth focused arts and culture projects.

The National Endowment for the Arts supports the creation of art that meets the highest standards of excellence, engages the public with diverse and excellent art, lifelong learning in the arts, and the strengthening of communities through the arts, by prioritizing historically underserved populations. Funding supports the Mariachi Master Apprentice Program (MMAP) that connects music masters with community youth to preserve mariachi music traditions through quality after school apprentice program. MMAP focuses on multi-level instrument instruction, arrangement and performance skills, and targets youth ages 8-19. MMAP incorporates the following elements: Experience: Participants experience exemplary works of art- in live form where possible- to gain increased knowledge and skills in the art form. Creation: Informed by their experience in an art form, participants will create or perform art. Assessment: Student learning is measured and assessed according to either national or state arts education standards.

Dept: Recreation & Community Services Div: Cultural Arts & Special Events

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
001-424-0000-4101 SALARIES-PERMANENT EMPLOYEES	75,298	76,788	76,737	75,431	36,759	48.7%	79,938
001-424-0000-4105 OVERTIME	781	1,537	-	-	-	0.0%	-
001-424-0000-4120 O.A.S.D.I.	8,138	5,769	5,870	5,770	2,812	48.7%	6,000
001-424-0000-4126 HEALTH INSURANCE	7,884	8,297	8,338	8,085	4,042	50.0%	10,125
001-424-0000-4128 DENTAL INSURANCE	1,030	618	674	674	337	50.0%	674
001-424-0000-4130 WORKER'S COMPENSATION INS.	3,386	5,552	5,553	5,484	2,672	48.7%	5,702
001-424-0000-4136 OPTICAL INSURANCE	145	150	150	150	75	50.0%	150
001-424-0000-4138 LIFE INSURANCE	102	102	102	102	17	16.7%	90
Personnel Costs	96,764	98,811	97,424	95,696	46,714	48.8%	102,679
001-424-0000-4260 CONTRACTUAL SERVICES	11,234	9,287	28,370	40,600	23,568	58.0%	40,600
001-424-0000-4300 DEPARTMENT SUPPLIES	3,715	3,882	3,213	4,000	1,911	47.8%	8,500
001-424-0000-4430 ACTIVITIES AND PROGRAMS	11,996	24,780	12,000	12,000	8,690	72.4%	12,000
Operations & Maintenance Costs	26,945	37,949	43,583	56,600	34,169	60.4%	61,100
001-424-0000-4706 LIABILITY CHARGE	9,327	6,689	6,504	5,611	2,805	50.0%	1,903
001-424-0000-4743 FACILITY MAINTENANCE CHARGE	13,563	36,391	12,237	13,063	6,531	50.0%	16,073
Internal Service Charges	22,890	43,080	18,741	18,674	9,336	50.0%	17,976
Division Total	146,599	179,840	159,748	170,970	90,219	52.8%	181,755



FRNAND RECREATION & COMMUNITY SERVICES DEPARTMENT

AQUATICS DIVISION NO. 430

DIVISION OVERVIEW

Operations of the San Fernando regional pool facility were leased to the County of Los Angeles in October 2014. Consequently, the City owns the facility; however, the County of Los Angeles is responsible for all annual operating and capital costs during the fifteen (15) year term of the lease.



SECTION V. SPECIAL FUNDS



SPECIAL REVENUE, CAPITAL, AND GRANT FUNDS

DESCRIPTION

Special Revenue, Grant, and Capital Funds are designated for a specific purpose. Some of these funds have been designated by certain laws and regulations, which require cities to account for expenditures and revenues separately. The City also uses Capital and Grant Funds to account for capital projects and operating/capital grants separately. The following is a list of the Special Revenue, Capital, and Grant Funds included in this section:

FUND NO.	FUND DESCRIPTION
002	Supplemental Law Enforcement Services Fund (SLESF)
007	Proposition "A"
800	Proposition "C" – Transit Development Fund
009	Proposition "C" – Discretionary
010	Capital Grant Fund
011	State Gas Tax Fund
012	Measure "R" Fund
013	Traffic Safety Fund
014	Cash in-lieu of Parking Fund
015	Local Transportation Fund (SB 325)
016	Air Quality Management District Fund (AQMD)
017	Self-Sustaining Recreational Activities
018	Retirement Fund
019	Quimby Act Fees
020	Asset Seizure – State
021	Asset Seizure – Federal
022	Surface Transportation Program – Local (STPL)
024	Measure "M" Fund
025	Road Maintenance & Rehabilitation Fund (SB1)
026	Community Development Block Grant (CDBG)
027	Street Lighting Fund
029	Parking and Maintenance Operations (M & O) – Off Street
030	Mall Maintenance Operations
032	Capital Outlay Fund
050	Pavement Management Fund
053	Community Investment Fund
055	Community Development Surcharge Fund
094	Low/Moderate Income Housing Fund
101	Safety Realignment Fund (AB109)
108	California Arts Council
109	National Endowment for the Arts (NEA)
113	MTA Transit Oriented Development (TOD) Planning Grant
118	California State Grant – Housing Related Parks (HRP)
119	Community Oriented Policing Services (COPS) Safe Schools
120	Alcohol Beverage Control (ABC) Grant



SPECIAL REVENUE, CAPITAL, AND GRANT FUNDS

SUPPLEMENTAL LAW ENFORCEMENT FUNDS (SLESF)

FUND NO. 002

FUND OVERVIEW

Per the provisions of AB 3229, the supplemental law enforcement services fund and the supplemental law enforcement oversight committee was created in 1996. The committee was created by the Los Angeles Board of Supervisors and consists of one Municipal Chief, an L.A County Sheriff, a District Attorney, County Officer and a City Manager.

In the past, Cities and Counties received 75% of these funds relative to population and exclusively to provide front line law enforcement services including anti-gang and community gang prevention programs. During the current fiscal year, the City will use funds for community policing activities and to supplement Police overtime.

Fund: Supplemental Law Enforcement Services

Resp. Dept: Finance

Beginning Fund Balance:			30,532	70,071			55,071
REVENUES	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
3500-0000 INTEREST INCOME	124	376	901	-	39	100%	-
3508-0000 NET INCR/DECR FAIR VAL INVESTMENT	55	(217)	(779)	-	940	100%	-
3679-0000 COPS MORE	96,358	129,324	139,417	110,000	118,843	108%	125,000
3679-2206 SLESF	18,260	-	-	-	-	0%	
Total Revenue	114,797	129,483	139,539	110,000	119,823	109%	125,000
APPROPRIATIONS Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
Account Number & Title 002-190-0000-4901 TRANSFER TO GENERAL FUND	Actual 100,000	Actual 120,000	Actual 100,000	Adjusted	12/31/18 62,500	% Used 50%	Proposed 125,000
Account Number & Title 002-190-0000-4901 TRANSFER TO GENERAL FUND Transfers	100,000 100,000	120,000 120,000	Actual 100,000 100,000	125,000 125,000	12/31/18 62,500 62,500	% Used 50%	125,000 125,000

PROPOSITION "A"

FUND NO. 007

FUND OVERVIEW

This fund is to account for receipts and approved Local Transit Fund projects from a voter approved sales tax override for public transportation purposes. The one percent sales tax was approved by the voters in November 1980. Twenty-five percent of total revenues, net administrative costs, are to be returned to local jurisdictions for local transit related projects. Distribution is done on a population-share basis. Projects must be approved by Metropolitan Transit Authority (Metro) in advance of spending Proposition "A" funds.

MAJOR PROJECTS/PROGRAMS

METRO ANNUAL PROJECTS BUDGET

PUBLIC WORKS:

Trolley Transit: PCA Transit Contract

Trolley Transit: Professional Services

Trolley Transit: Trolley Repairs

• Trolley Transit: Trolley Fuel

Marketing Supplies, Tools, Equipment, Maintenance

Prop "A" Administration

• Prop "A" Administration: Cost Allocation

RECREATION & COMMUNITY SERVICES:

- Contractual Services
- MTA Bus Pass Sale
- Prop "A" Administration

Fund: Proposition A - Transit Fund

Resp. Dept: Public Works

Beginning Fund Balance:			65,047	54,920			70,920
APPROPRIATIONS	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
3210-0000 SALES AND USE TAXES	437,213	448,119	457,621	479,258	249,360	52.0%	497,710
3500-0000 INTEREST INCOME	579	1,294	995	-	100	100.0%	-
3508-0000 NET INCR/DECR FAIR VAL INVESTMENT	-	(841)	(189)	-	768	100.0%	-
3794-0000 DIAL-A-RIDE TICKETS	5,068	2,159	4,652	4,500	1,295	28.8%	-
3794-3630 AQMD NATURAL GAS TROLLEYS	16,003	8,779	15,310	15,000	3,804	25.4%	-
3796-0000 MTA BUS PASS SUBSIDY	7,930	7,812	7,867	7,000	3,462	49.5%	
Total Revenue	466.793	467.322	486.256	505.758	258.790	51.2%	497.710

APPROPRIATIONS Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
007-440-0000-4101 SALARIES-PERMANENT EMPLOYEES	17,215	16,059	8,457	5,704	8,900	156.0%	6,361
007-440-0000-4120 O.A.S.D.I.	1,317	1,213	647	1,660	681	41.0%	487
007-440-0000-4124 RETIREMENT	-	-	-	-		0.0%	778
007-440-0000-4126 HEALTH INSURANCE	2,248	2,279	1,416	2,533	1,332	52.6%	1,175
007-440-0000-4128 DENTAL INSURANCE	151	137	105	151	116	76.7%	97
007-440-0000-4129 RETIREE HEALTH SAVINGS	-	-	57	-	75	100.0%	60
007-440-0000-4130 WORKER'S COMPENSATION INS.	268	976	134	1,416	141	9.9%	293
007-440-0000-4136 OPTICAL INSURANCE	-	42	20	48	24	50.0%	18
007-440-0000-4138 LIFE INSURANCE	47	84	84	31	16	50.8%	9
Personnel Costs	21,247	20,788	10,920	11,543	11,285	97.8%	9,278
007-190-0000-4480 COST ALLOCATION	42,639	27,277	28,412	29,935	14,967	50.0%	31,453
007-313-0000-4260 CONTRACTUAL SERVICES	47,500	131,804	132,457	134,000	95,707	71.4%	134,000
007-313-3630-4402 FUEL	14,229	15,569	7,542	15,000	1,213	8.1%	15,000
007-440-0441-4220 TELEPHONE	1,649	1,669	1,611	1,500	686	45.7%	1,700
007-440-0441-4260 MTA BUS PASS SALES	15,800	14,386	14,687	16,000	4,688	29.3%	16,000
007-440-0442-4260 CONTRACTUAL SERVICES	279,204	280,000	286,200	269,280	-	0.0%	270,000
007-440-0443-4260 CONTRACTUAL SERVICES	17,655	24,742	14,554	12,500	7,354	58.8%	20,000
Operations & Maintenance Costs	418,675	495,447	485,463	478,215	124,616	26.1%	488,153
Total Appropriations	439,922	516,236	496,383	489,758	135,900	27.7%	497,431
ANNUAL SURPLUS/DEFICIT	26,871	(48,914)	(10,127)	16,000	122,889	768%	279
Ending Balance:			54,920	70,920			80,477



PROPOSITION "C" – TRANSIT DEVELOPMENT FUND

FUND NO. 008

FUND OVERVIEW

This fund accounts for receipt of a half-percent sales tax allocated by the Los Angeles County Metropolitan Transit Authority (MTA). These funds can only be used to reduce traffic congestion, improve air quality, improve the condition of streets and highways utilized by public transit, reduce foreign fuel dependence, or reduce the use of fossil fuels.

MAJOR PROJECTS/PROGRAMS

CAPITAL PROJECTS:

Street Resurfacing Projects

Fund: Proposition C - Transit Development Fund

Resp. Dept: Public Works

	Beginning Fund Balance:			165,831	329,646			131,286
REVENUES	Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
3210-0000 SAI	LES AND USE TAXES	362,981	371,999	379,268	397,532	206,835	52.0%	412,838
	FEREST INCOME T INC/DECR FAIR VAL INVESTMENT	1,038 458	727 (832)	3,904 (4,071)	500	309 4.445	61.8% 100.0%	-
Total Revenue	=	364,477	371,894	379,101	398,032	211,589	53.2%	412,838
APPROPRIATIO	ONS .	2016	2017	2018	2019	As of	2019	2020
	Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
008-311-0000-4	4101 SALARIES-PERMANENT EMPLOYEES	41,557	28,896	5,840	43,255	21,015	48.6%	45,271
	4103 WAGES-TEMPORARY & PART-TIME 4105 OVERTIME	3,305 3	-	-	-	-	0.0% 0.0%	-
	4120 O.A.S.D.I.	3,422	1,561	1,038	3,309	1,608	48.6%	3,443
	4124 RETIREMENT	-	-	-	-	-	0.0%	10,527
008-311-0000-4	1126 HEALTH INSURANCE	2,013	_	-	11,569	5,784	50.0%	11,136
008-311-0000-4	1128 DENTAL INSURANCE	948	-	-	948	474	50.0%	948
008-311-0000-4	4130 WORKERS COMPENSATION INS.	6,312	-	3,310	6,151	2,988	48.6%	6,339
008-311-0000-4	4136 OPTICAL INSURANCE	281	-	-	289	145	50.0%	289
008-311-0000-4	4138 LIFE INSURANCE	-	-	-	77	-	0.0%	68
Personnel Costs		57,841	30,456	10,188	65,598	32,014	48.8%	78,021
008-190-0000-4	1480 COST ALLOCATION	-	31,266	20,352	23,306	11,653	50.0%	29,012
	4260 CONTRACTUAL SERVICES	-	95,000	-	-	-	0.0%	-
	4260 CONTRACTUAL SERVICES	199,498	-	115,000	144,720	95,707	66.1%	145,000
Operations & N	Maintenance Costs	199,498	126,266	135,352	168,026	107,360	63.9%	174,012
	4901 TRANSFER TO GENERAL FUND	-	-	-	-	-	-	-
Transfers		-	-	-	-	-	-	-
008-311-0557-4	4600 GLENOAKS SAFE STREET HSIP	845	-	-	-	-	0.0%	-
	4600 CAPITAL PROJECTS-ST. RESURFACING	90,295	213,612	36,450	325,000	-	0.0%	60,130
	1600 TRAFFIC SIGNALS ON GLENOAKS HSIP CYC	-	-	-	-	-	0.0%	-
	4600 CALTRANS TCSP TRUMAN ST	-	-	33,296	37,768	94	0.2%	-
Capital Projects	5	91,140	213,612	69,746	362,768	94	0.0%	60,130
Total Appropri	ations	348,479	370,334	215,285	596,392	139,468	23.4%	312,163
ANNUAL SURP	LUS/DEFICIT	15,998	1,560	163,815	(198,360)	72,122	-36.4%	100,675

Ending Balance:

329,646

131,286

231,961



PROPOSITION "C" - DISCRETIONARY

FUND NO. 009

FUND OVERVIEW

This fund accounts for receipt of the discretionary portion (40%) of the half-cent sales tax allocated by the Los Angeles County Metropolitan Authority (Metro). These are typically awarded as grants through a competitive grant application to Metro.

MAJOR PROJECTS/PROGRAMS

CAPITAL PROJECTS:

Citywide Traffic Signal Synchronization Project

Fund: Prop "C" - Discretionary Resp. Dept: Public Works

Beginning Fund Balance:			20,663	20,715			20,715
REVENUES Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
3500-0000 INTEREST INCOME 3508-0000 NET INCR/DECR FAIR VAL INVESTMENT 3686-0510 SIGNAL IMPROVEMENTS	84 36 -	- - -	236 (184) -	- - -	16 248 -	100.0% 100.0% #DIV/0!	- - 775,376
Total Revenue	120	-	52	-	264	100.0%	775,376
REVENUES Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
009-190-0000-4901 TRANSFER TO GENERAL FUND	_	-	-	-	-	0.0%	-
Transfers	-	-	-	-	-	0.0%	-
009-371-0510-4600 SIGNAL IMPROVEMENTS		-	-	-	-	0.0%	775,376
Capital Projects	-	-	-	-	-	0.0%	775,376
Total Appropriations	-	-	-	-	-	0.0%	775,376
ANNUAL SURPLUS/DEFICIT	120	-	52	-	264	0.0%	-
Ending Balance:			20,715	20,715			20,715



CAPITAL GRANTS FUND

FUND NO. 010

FUND OVERVIEW

This section provides a consolidated look at grants funds received from several different funding sources to fund construction projects as well as capital improvements. The processing of Federal and State level grant applications and reimbursements are managed by Public Works.

MAJOR PROJECTS/PROGRAMS

- MSRC Local Match Grant: CNG Fueling Station Upgrade Project
- FTA Grant: CNG Fueling Station Upgrade Project
- MSRC Grant: Electric Fueling Stations Project
- CalRecycle Rubberized Payment Grant Program: Street Resurfacing Program
- MSRC Grant: Pacoima Wash Bikeway Beautification Project
- HSIP Cycle 7 Grant: Glenoaks Resurfacing Project
- Safe Routes to School Grant (Cycles 1 & 2)
- HSIP Cycle 8 Grant: Traffic Signal Improvements
- Prop 1 Grant: SF Regional Park Infiltration System Project

Fund: Capital Grants Fund Resp. Dept: Various

	Beginning Fund Balance:			(177,627)	(711,478)			(842,803)
REVENUES		2016	2017	2018	2019	As of	2019	2020
	Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
	INTEREST INCOME	-	-	-	-	-	0.0%	-
	LA COUNTY PROP A	-	-	-	-	-	0.0%	114,350
	PACOIMA WASH BIKEWAY ATP CYCLE 3	-	-	-	-	-	0.0%	973,000
	PACOIMA WASH BIKEWAY MSRC	-	-	-	<u>-</u>	-	0.0%	354,000
	SAFE ROUTES TO SCHOOL CYCLE 1	-	-	-	994,124	-	0.0%	-
	SAFE ROUTES TO SCHOOL CYCLE 2	-	-		999,850	-	0.0%	-
	STREET RESURFACING	-	-	44,141	-	-	0.0%	-
	TRAFFIC SIGNALS GLENOAKS HSIP	-	-	-	-		0.0%	1,096,000
	CALTRANS SUST. TRANSPRT PLANNING GRT	-	116,473	26,797	-	-	0.0%	-
	STORMWATER INFILTRATION PROJECT	-	-	19	-	36,809	100.0%	-
	DWP STORMWATER INFILTRATION PROJECT	-	-	12,800	-	117,200	100.0%	-
	VISTA DEL VALLE SAFETY IMPROVEMENTS	-	-	37,509		-	0.0%	-
	SAFE ROUTES TO SCHOOL	64,212	531,462	-	-	-	0.0%	-
3686-3665	PEDESTRAIN CT DWN SIGNALS HSIPL5202(017	-	15,710	40,000	-	-	0.0%	-
3686-6673	GLENOAKS RESURFACING PROJECT	-	-	-	-	-	0.0%	1,380,000
	CALTRANS TCSP TRUMAN-ST. ENHANCEMENT!	2,264	806	101,803	-	85,384	100.0%	-
3696-3449	"911" SECURITY UPGRADE	-	-	8,189	-	-	0.0%	-
3696-3604	BVP 2016	-	-	12,878	-	-	0.0%	-
3696-3662	UASI URBAN AREA SEC INITIRATIVE NO. C1256	-	53,000	-	20,600	-	0.0%	-
3696-3684	UASI 2015	-	-	23,098	-	-	0.0%	-
3696-3711	HEALTH SF OPEN STREETS EVENT	-	-	148,800	-	-	0.0%	144,000
3940-3661	CNG FUELING STATION	-	2,708	975,892	-	-	0.0%	-
3961-0000	TRANSFER FROM GAS TAX FUND	-	351	-	-	-	0.0%	-
3979-0000	TRANSFER FROM PAVEMENT MGMT FUND	24,080	-	-	-	-	0.0%	
Total Rever	nue	90,556	720,510	1,431,925	2,014,574	239,393	11.9%	4,061,350
APPROPRIA	ATIONS	2016	2017	2018	2019	As of	2019	2020
ATTROTRIF	Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
Communit	, Davidonment Grants							
-	y Development Grants 100-4500 ELECTRIC VEHICLE REPLACEMENT	_	_	_	-	10,000	100.0%	-
	nunity Development Grants	-	-	-	_	10.000	100.0%	_
	,					,_,		
Police Gran								
	49-4500 9-1-1 EMERGENCY COMMUNICATION	-	6,120	2,069	-	-	0.0%	-
	04-4500 BULLET PROOF VEST 2016	-	-	14,219	-	-	0.0%	-
	84-4500 UASI 2015	-	-	68,558			0.0%	-
Total Police	Grants	53,000	6,120	84,846	-	-	0.0%	-

Fund: Capital Grants Fund Resp. Dept: Various

APPROPRIATIONS (Cont.) Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/19	2019 % Used	2020 Proposed
Public Works Grants							
010-310-0763-4600 STORMWATER INFILTRATION PROJEC	-	-	25,581	-	11,248	100.0%	388,171
010-310-0764-4600 DWP STORMWATER INFILTRATION PF	-	-	12,800	-	5,624	100.0%	111,576
010-310-3661-4600 CNG FUELING STATION	2,708	65,370	1,061,565	-	46,213	100.0%	-
010-311-0550-4600 PACOIMA WASH BIKEWAY ATP	-	-	-	-	-	0.0%	973,000
010-311-0551-4600 PACOIMA WASH BIKEWAY MSRC	-	-	-	-	-	0.0%	354,000
010-311-0552-4600 SAFE ROUTES TO SCHOOL CYCLE 1	-	-	-	994,124	-	0.0%	-
010-311-0553-4600 SAFE ROUTES TO SCHOOL CYCLE 2	-	-	-	999,850	-	0.0%	-
010-311-0560-4600 STREET RESURFACING PROGRAM	-	-	44,141	-	-	0.0%	-
010-311-0562-4600 TRAFFIC SIGNALS GLENOAKS HSIP	-	-	-	-		0.0%	1,096,000
010-311-0823-4600 VISTA DEL VALLE IMPROV	-	-	37,509	-	-	0.0%	-
010-311-6673-4600 GLENOAKS RESURFACING PROJECT	-	-	-	97,846	-	0.0%	1,380,000
010-311-6676-4270 PROFESSIONAL SERVICES	-	-	3,418	743	722	97.3%	-
010-311-6676-4600 CAPITAL PROJECTS	806	-	221,645	-	-	0.0%	-
010-320-3697-4600 CLEAN TRANSP MSRC #ML14062	-	32,077	274,521	13,337	11,553	86.6%	-
010-335-3699-4600 ELECTRICAL VEHICLE CHARGING STAT	-	-	43,994	-	-	0.0%	-
010-371-0510-4600 SIGNAL IMPROVEMENTS	-	-	-	40,000	-	0.0%	-
010-371-3665-4270 PROFESSIONAL SERVICES	8,760	4,710	777	-	-	0.0%	
Total Public Works Grants	341,574	564,030	1,732,130	2,145,900	75,360	3.5%	4,302,747
Recreation and Community Service Grants							
010-420-3711-4260 HEALTHY SF OPEN ST EVENT	-	-	148,800	-	-	0.0%	144,000
010-422-3709-4600 LAS PALMAS PARK FACILITY IMPROVE	-	-	-	-	-	0.0%	114,350
Total Recreation and Community Service Grants	-	-	148,800	-	-	0.0%	258,350
Total Appropriations	394,574	570,150	1,965,776	2,145,900	85,360	4.0%	4,561,097
ANNUAL SURPLUS/DEFICIT	(304,018)	150,360	(533,851)	(131,326)	154,033	-117.3%	(499,747)
Ending Balance:			(711,478)	(842,803)			(1,342,550)



STATE GAS TAX FUND

FUND No. 011

FUND OVERVIEW

This fund is used to account for maintenance work and capital projects associated with impacts from motor vehicle travel in the City. It is also used for capital improvements requiring matching funds for Federal funding (TEA-3) eligibility. The use of these funds is restricted by Article XIX of the California State Constitution and by Streets and Highways Code Section 2101. All Motor Vehicle Fuel Tax funds allocated from the Highway Users Tax Account must be expended for the following: (a) The research, planning, construction, improvement, maintenance, and operation of public streets and highways (and their related public facilities for non-motorized traffic), including the mitigation of their environmental effects, the payment for property taken or damaged for such purposes, and the administrative costs necessarily incurred in the foregoing purposes.

MAJOR PROJECTS/PROGRAMS

- Street sweeping contract
- Parkway tree trimming contract
- Street maintenance activities
- SB1 Resurfacing Project \$300,000

Fund: State Gas Tax Fund Resp. Dept: Public Works

ANNUAL SURPLUS/DEFICIT

Beginning Fund Balance:			13,726	66,482			(9,267)
REVENUES	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
3500-0000 INTEREST INCOME	-	-		-	-	0.0%	-
3610-0000 GAS TAX ALLOCATION SECT 2105	137,881	137,849	132,877	140,973	64,094	45.5%	136,866
3611-0000 GAS TAX ALLOCATION SECT 2106	85,660	85,197	84,601	86,508	28,844	33.3%	85,613
3612-0000 GAS TAX ALLOCATION SECT 2107	179,540	174,770	172,932	174,905	66,452	38.0%	179,725
3613-0000 GAS TAX ALLOCATION SECTION 2103	126,153	65,480	95,354	187,725	43,695	23.3%	209,823
3615-0000 GAS TAX ALLOCATION SECT 2107.5	5,000	5,000	5,000	5,000	5,000	100.0%	5,000
39XX-0000 LOAN REPAYMENT		-	27,836	27,836	-	0.0%	27,744
Total Revenue	534,234	468,296	518,600	622,947	208,085	33.4%	644,771
APPROPRIATIONS	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
011-311-0000-4101 SALARIES-PERMANENT EMPLOYEES	127,682	21,632	420	_	-	0.0%	-
011-311-0000-4105 OVERTIME	4,727	1,654	-	_	_	0.0%	_
011-311-0000-4120 O.A.S.D.I.	10,131	1,772	32	-	-	0.0%	_
011-311-0000-4126 HEALTH INSURANCE	25,394	9,692	-	-	-	0.0%	_
011-311-0000-4128 DENTAL INSURANCE	3,173	535	_	-	-	0.0%	_
011-311-0000-4130 WORKER'S COMPENSATION INS.	17,674	3,292	59	-	-	0.0%	_
011-311-0000-4136 OPTICAL INSURANCE	588	96	-	-	-	0.0%	_
Personnel Costs	189,368	38,673	511	-	-	0.0%	-
011-190-0000-4480 COST ALLOCATION	21,070	62,325	31,750	22,054	11,027	50.0%	25,464
011-311-0000-4260 CONTRACTUAL SERVICES	380,971	212,471	247,003	247,000	137,307	55.6%	250,000
011-311-0000-4270 PROFESSIONAL SERVICES	1,806	2,365	2,260	,	-	0.0%	-
011-311-0558-4260 CITYWIDE STREET REPAIR	-,	4,300	-,	-	-	0.0%	_
011-371-3665-4270 PROFESSIONAL SERVICES	4,572	8,211	_	-	-	0.0%	_
011-311-7510-4300 NORTH MACLAY STREETSCAPE	4,473	-	-	-	-	0.0%	-
Operations & Maintenance Costs	412,892	289,673	281,013	269,054	148,334	55.1%	275,464
011-190-0000-4901 TRANSFER TO GENERAL FUND	73,438	99,164	184,234	254,642	127,321	50.0%	238,805
011-190-0000-4910 TRANSFER TO GRANT FUND	_	351	_	_	_	0.0%	_
Transfers	73,438	99,515	184,234	254,642	127,321	50.0%	238,805
011-311-0000-4600 CAPITAL PROJECTS	33,493	2,420	_	_	-	0.0%	_
011-311-0178-4600 CAPITAL PROJECTS	190,641		_	_	_	0.0%	_
011-311-0558-4600 CITYWIDE STREET REPAIR	89,742	41,615	_	_	_	0.0%	_
011-311-0560-4600 CITYWIDE STREET REPAIR	-		_	175,000	_	0.0%	_
011-311-7510-4600 NORTH MACLAY STREETSCAPE	-	33	_	5,000	_	0.0%	_
Capital Projects	313,877	44,069	-	175,000	-	0.0%	-
Total Appropriations	989,575	471,929	465,758	698,696	275,655	39.5%	514,269

(455,341)

Ending Balance:

(3,633)

52,842

66,568

(75,749)

(9,267)

127,321

130,502

121,235

-168.1%



MEASURE "R" FUND

FUND NO. 012

FUND OVERVIEW

In November 2008, Measure "R" was approved by the State's voters committing a projected \$40 billion to traffic relief and transportation upgrades throughout the County over the next 30 years. The City receives these funds as an ongoing annual allotment, which is used for city street related maintenance and capital projects.

In Fiscal Year 2015-2016, the City leveraged the annual Measure R allocation by participating in the Total Roads Improvement Program ("TRIP"). Consequently, in Fiscal Year 2016-2017, the City received approximately \$2.5 million for street improvement projects in major transit corridors throughout the City. The annual debt service is secured by, and will be paid from, annual Measure R revenue through 2039. The City pledged approximately 67% of projected annual Measure R revenue, so there will still be some funding remaining for smaller projects.

MAJOR PROJECTS/PROGRAMS

- Total Road Improvement Program (TRIP) Repair and Improvement Projects
 - SB1 Annual Street Resurfacing
 - o Glenoaks Resurfacing Project
 - o Pacoima Wash Bikeway Project
 - Safe Routes to School Cycles 1&2

Fund: Measure R Resp. Dept: Public Works

ANNUAL SURPLUS/DEFICIT

Ending Balance:

Beginning Fund Balance:			3,316,392	2,595,858			280,931
REVENUES	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
3210-0000 SALES AND USE TAXES	272,157	278,844	284,304	298,155	155,341	52.1%	309,662
3500-0000 INTEREST INCOME	3,829	5,043	3,978	1,000	708	70.8%	303,002
	,	,	•				-
3500-3556 INTEREST INCOME-WILMINGTON TRUST	665	8,647	27,914	7,500	17,617	234.9%	-
3508-0000 NET INCR/DECR FAIR VAL INVESTMENT	1,663	(3,711)	1,399	_	649	100.0%	-
3946-0000 COP PROCEEDS	2,785,000	-	-	-	-	0.0%	-
3948-0000 PREMIUM ON BONDS	131,355	-	-	-	-	0.0%	-
3970-0000 TRANSFER FROM GENERAL FUND	9,095		-	-		0.0%	
Total Revenue	3,203,764	288,823	317,595	306,655	174,314	56.8%	309,662
APPROPRIATIONS	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
012-310-0000-4101 SALARIES-PERMANENT EMPLOYEES	-	19,519	-	-	-	0.0%	-
012-310-0000-4120 O.A.S.D.I.	-	1,486	-	-	-	0.0%	-
012-310-0000-4126 HEALTH INSURANCE	-	4,536	-	-	-	0.0%	-
012-310-0000-4128 DENTAL INSURANCE	-	557	-	-	-	0.0%	-
012-310-0000-4130 WORKERS COMPENSATION INS.	-	298	-	-	-	0.0%	-
012-310-0000-4136 OPTICAL INSURANCE	-	100	-	-	-	0.0%	-
012-311-0000-4101 SALARIES-PERMANENT EMP	-	568	-	-	-	0.0%	-
012-311-0000-4120 O.A.S.D.I.	-	43	-	-	-	0.0%	-
012-311-0000-4130 WORKERS COMPENSATION INS.	-	41	-	-	-	0.0%	-
012-311-0560-4101 STREET RESURFACING PROGRAM	-	2,542	-	-	-	0.0%	-
012-311-0560-4120 STREET RESURFACING PROGRAM	-	195	-	-	-	0.0%	-
012-311-0560-4126 HEALTH INSURANCE	-	7	-	-	-	0.0%	-
012-311-0560-4128 DENTAL INSURANCE	-	2	-	-	-	0.0%	-
012-311-0560-4130 STREET RESURFACING PROGRAM	-	185	-	-	-	0.0%	-
Personnel Costs	-	30,080	-	-	-	0.0%	-
012-190-0000-4265 ADMINISTRATIVE EXPENSE	221,802	13,892	3,877	3,000	_	0%	
012-310-0000-4270 PROFESSIONAL SERVICES	9,350	13,692	3,677	3,000	-	0%	-
012-310-0000-4270 PROFESSIONAL SERVICES 012-310-0000-4410 BOND INTEREST	9,550	114,942	96,988	97,000	- 47,294	49%	97,000
012-310-0000-4410 BOND INTEREST	-		80,000	80,000	47,294	49% 0%	80,000
Operations & Maintenance Costs	231,152	65,000 193,834	180,865	180,000	47,294	26%	177,000
012-311-0551-4600 PACOIMA WASH BIKEWAY PROJECT	5,804	-	-	-	-	0.0%	400,000
012-311-0552-4600 SAFE ROUTES TO SCHOOL CYCLE 1	-	-	109,865	415,893	27,374	6.6%	-
012-311-0553-4600 SAFE ROUTES TO SCHOOL CYCLE 2	-	-	81,704	529,703	31,231	5.9%	-
012-311-0558-4600 CITY WIDE STREET REPAIR PROJECT	-	22,401	-	-	-	0.0%	-
012-311-0560-4600 STREET RESURFACING	-	313,885	474,908	225,000	-	0.0%	-
012-311-3636-4600 SAFE ROUTES TO SCHOOL PROJECT	123,051	48,838	-	-	-	0.0%	-
012-311-6673-4600 GLENOAKS RESURFACING PROJECT	845	5,228	190,786	1,270,986	21,358	1.7%	
Capital Projects	129,700	390,352	857,263	2,441,582	79,963	3.3%	400,000
Total Appropriations	360,852	614,266	1,038,128	2,621,582	127,256	4.9%	577,000

\$ 2,842,912 \$ (325,443) \$ (720,534) \$ (2,314,927) \$ 47,058

2,595,858

280,931

-2.0% \$ (267,338)

13,593



TRAFFIC SAFETY FUND

FUND NO. 013

FUND OVERVIEW

This fund accounts for certain receipts from traffic fines levied by local courts that are restricted for certain uses as required by Section 1463 of the California Penal Code. The funds are transferred to the General Fund for traffic safety purposes and the remainder are used by Public Works for traffic safety and other authorized expenditures including, but not limited to, street markings, traffic signal maintenance and repairs, and pothole repairs.

Fund: Traffic Safety Fund Resp. Dept: Public Works

Beginning Fund Balance:			-	(4,780)			(4,780)
REVENUES Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
3410-0000 VEHICLE CODE FINES	13,496	14,124	10,220	10,000	2,644	26.4%	10,000
Total Revenue	13,496	14,124	10,220	10,000	2,644	26.4%	10,000
APPROPRIATIONS Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
013-190-0000-4901 TRANSFER TO GENERAL FUND	6,045	14,747	15,000	10,000	5,000	50.0%	-
Transfers	6,045	14,747	15,000	10,000	5,000	50.0%	-
Total Appropriations	6,045	14,747	15,000	10,000	5,000	50.0%	-
ANNUAL SURPLUS/DEFICIT	7,451	(623)	(4,780)	-	(2,356)	#DIV/0!	10,000
Ending Balance:			(4,780)	(4,780)			5,220



CASH IN-LIEU OF PARKING FUND

FUND NO. 014

FUND OVERVIEW

This fund accounts for payment to the City by developers or property owners in lieu of providing the amount of parking required by the City's zoning ordinance. These funds can be used for capital expenditures related to public parking assets.

Funds will continue to accumulate until an appropriate project is identified by the City.

Fund: Cash In-lieu of Parking Resp. Dept: Public Works

Beginn	ing Fund Balance:			271,672	433,807			433,807
REVENUES		2016	2017	2018	2019	As of	2019	2020
Account Number & Tit	le	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
3500-0000 INTEREST INCOME		-	-	6,477	-	339	100%	-
3850-0000 OFF STREET PARKING SPACES	_	-		155,658	-	-	0%	
Total Revenue	_	-	-	162,135	-	339	0%	-
APPROPRIATIONS		2016	2017	2018	2019	As of	2019	2020
Account Number & Tit	le	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
014-311-0000-4600 CAPITAL PROJECTS								
		-		-	-	-	0%	
Capital Projects	-	<u> </u>	-	-	-	-	0% 0%	-
Capital Projects Total Appropriations	=	- -	-	- - -	-	<u>-</u> -		<u> </u>
	-	-	-	162,135	-	339	0%	-



LOCAL TRANSPORTATION FUND (SB 325)

FUND NO. 015

FUND OVERVIEW

The Transportation Development Act (TDA) of 1971 provides funding for transit and non-transit related purposes that comply with regional transportation plans. TDA funds consist of the Local Transportation Fund (LTF), which is derived from a 1/4 cent of the general sales tax collected statewide and the State Transit Assistance fund (STA), which is derived from the statewide sales tax on gasoline and diesel fuel. Funds are annually allocated by the Metropolitan Transit Authority (MTA) and will be used for sidewalk improvements during the fiscal year.

MAJOR PROJECTS/PROGRAMS

Sidewalk Repair Project

Fund: Local Transportation Fund

Resp. Dept: Public Works

Beginning Fund Balance:			-	(1)			(2)
REVENUES	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
2500 2000 11/550505 11/001/5						201	
3500-0000 INTEREST INCOME	7.500	-		16.610	-	0%	-
3695-0866 SIDEWALK REPAIR PROJECT	7,500	11,635	5,313	16,610		0%	17,761
Total Revenues	7,500	11,635	5,313	16,610	-	0%	17,761
APPROPRIATIONS	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
015-190-0000-4480 COST ALLOCATION	100	-	-	-	-	0%	
Operations & Maintenance Costs	100	-	-	-	-	0%	-
OAE 400 0000 4004 TRANSFER TO CENERAL FUND						00/	
015-190-0000-4901 TRANSFER TO GENERAL FUND		-	-			0%	
Transfers	-	-	-	-	-	0%	-
015-310-0000-4600 CAPITAL PROJECTS	7,160	_	-	_	_	0%	_
015-310-0866-4600 CP-SIDEWALK REPAIR PROJECT	240	11,634	5,314	16,611	-	0%	17,761
Capital Projects	7,400	11,634	5,314	16,611	-	0%	17,761
Total Appropriations	7,500	11,634	5,314	16,611	-	0%	17,761
ANNUAL SURPLUS/DEFICIT	-	1	(1)	(1)	-	0%	-
Ending Balance:			(1)	(2)			(2)



AIR QUALITY MANAGEMENT DISTRICT (AQMD) FUND

FUND NO. 016

FUND OVERVIEW

This fund is used to account for South Coast Air Quality Management District (SCAQMD) revenues received by the City. Per AB 2766 (1990), a portion of the State Department of Motor Vehicle registration fee (\$4 per vehicle) is distributed to 89 cities in Los Angeles County. Thirty percent of fees collected are kept by the SCAQMD while 40% are distributed to cities. These funds may be used for various programs to reduce air pollution.

MAJOR PROJECTS/PROGRAMS

- Purchase low emission City vehicles
- Match Funds for CNG Station Project

Fund: Air Quality Management District Fund

Resp. Dept: Public Works

Beginning Fund Balance: REVENUES Account Number & Title	2016 Actual	2017 Actual	131,074 2018 Actual	105,473 2019 Adjusted	As of 12/31/18	2019 % Used	69,087 2020 Proposed
3500-0000 INTEREST INCOME	719	951	1,100	-	64	100%	-
3508-0000 NET INCR/DECR FAIR VAL INVESTMENT 3605-0000 MOTOR VEHICLE IN-LIEU TAX	315 31,154	(687) 31,329	(848) 31,276	30,000	1,220 7,979	100% 27%	30,000
3901-0000 MISCELLANEOUS REVENUE	-	-	-	-	4,500	100%	-
Total Revenues	32,188	31,593	31,528	30,000	13,763	46%	30,000
APPROPRIATIONS Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
016-152-0000-4500 CAPITAL EQUIPMENT	-	-	-	_	24,177	100%	-
016-225-0000-4500 CAPITAL EQUIPMENT	-	-	-	50,000	-	0%	-
016-310-3661-4270 PROFESSIONAL SERVICES	106	-	-	-	-	100%	-
016-310-3661-4500 CAPITAL EQUIPMENT	-	-	50,106	-	-	0%	-
016-310-3661-4600 CAPITAL PROJECTS	1,755	-	7,023	16,386	16,407	100%	-
016-311-0000-4500 CAPITAL EQUIPMENT	-	48,087	-	-	-	0%	-
016-371-0000-4500 CAPITAL EQUIPMENT	_	48,083	-	-	-	0%	-
Capital Projects	1,861	96,170	57,129	66,386	40,584	61%	-
Fund Total Appropriations	1,861	96,170	57,129	66,386	40,584	61%	-
ANNUAL SURPLUS/DEFICIT	30,326	(64,577)	(25,601)	(36,386)	(26,821)	74%	30,000

105,473

69,087

99,087

Ending Balance:



SELF-SUSTAINING RECREATIONAL ACTIVITIES

FUND NO. 017

FUND OVERVIEW

The Self-sustaining Recreational Activities fund accounts for part-time staff salaries, equipment and supplies, and contracted instructor salaries for recreation programs and activities that generate revenue through user fees. Programs accounted for in this fund include, but are not limited to, sports leagues, day camp, exercise & dance classes, karate, and other fee based programs/activities.

MAJOR PROJECTS/PROGRAMS

Additional Youth and Adult Recreation Programs

Fund: Self Sustaining Recreation Programs Resp. Dept: Recreation & Community Services

Beginning Fu	nd Balance:		41,185	46,851			40,307
REVENUES	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
3699-0000 MISCELLANEOUS REIMBURSEMENTS	-	-			-	-	-
3770-1295 AFTER SCHOOL COMM ENRICHMENT	85	-	-	-	-	-	-
3770-1322 SENIOR AEROBICS	15,780	7,214	8,005	7,500	2,637	35%	7,500
3770-1323 SENIOR MUSIC	2,260	3,240	2,600	2,000	1,635	82%	2,000
3770-1326 KARATE	7,560	9,590	7,851	9,600	3,483	36%	9,600
3770-1327 TENNIS/PICKLEBALL	-	-	-	2,000	-	0%	2,000
3770-1328 YOUTH SPORTS	21,063	30,634	26,753	28,000	9,353	33%	28,000
3770-1334 ADULT SOFTBALL	13,666	17,733	7,346	14,000	3,921	28%	14,000
3770-1336 BOXING	10	-	-	-	-	0%	-
3770-1337 AEROBICS	14,720	12,682	7,519	14,000	4,215	30%	14,000
3770-1339 LINE DANCE CLASS	1,622	671	757	500	190	38%	500
3770-1340 SOCCER SCHOOL	-	60	-	-	-	0%	-
3770-1343 ART RECREATION CLASSES	1,215	4,069	4,251	3,534	1,964	56%	3,534
3770-1362 FOLK DANCE	4,572	3,631	3,794	3,000	2,450	82%	3,000
3770-1364 AZTEC DANCE	238	170	130	200	-	0%	200
3770-1386 JULY 4TH	75	-	-	-	-	0%	-
3770-1393 DAY CAMP TEENS FUNDRAISERS	65	-	125	-	-	0%	-
3770-1395 5K RUNNING RACE	6,103	9,287	4,734	9,300	4,646	50%	9,300
3770-1396 FOUNDATION-PARK & REC PROGRAM	2,500	-	-	-	-	0%	-
3770-1399 PARK REC PROG-DAY CAMP PROGRAM	M	99,678	107,210	75,000	66,322	88%	85,000
Total Revenues	166,178	198,659	181,075	168,634	100,815	60%	178,634

APPROPRIATIONS	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
017-420-0000-4101 SALARIES-PERMANENT EMPLOYEES	-	84	537	-	1,176	100%	-
017-420-0000-4103 WAGES-TEMPORARY & PART-TIME	6,520	5,101	300	-	150	100%	66,705
017-420-0000-4105 OVERTIME	-	20	-	-	-	0%	-
017-420-0000-4120 O.A.S.D.I.	499	398	64	-	101	100%	-
017-420-0000-4124 RETIREMENT	-	-	-	-	-	0%	3,609
017-420-0000-4126 HEALTH INSURANCE	-	2,535	3,868	-	1,840	100%	4,019
017-420-0000-4128 DENTAL INSURANCE	-	179	632	-	316	100%	-
017-420-0000-4130 WORKER'S COMPENSATION INS.	474	378	61	-	96	100%	2,256
017-420-0000-4136 OPTICAL INSURANCE	-	30	107	-	54	100%	-
017-420-1378-4101 SALARIES-PERMANENT EMPLOYEES	-	-	68	-	-	0%	-
017-420-1378-4120 O.A.S.D.I.	-	-	5	-	-	0%	-
017-420-1378-4130 WORKER'S COMPENSATION INS.	-	-	1	-	-	0%	-
017-420-1399-4101 DAY CAMP-SALARIES PERM. EMP.	-	1	-	-	-	0%	-
017-420-1399-4103 DAY CAMP WAGES-TEMP & P/T	31,435	69,768	71,357	63,800	50,821	80%	-
017-420-1399-4105 DAY CAMP OVERTIME	9	-	-	-	-	0%	-
017-420-1399-4120 DAY CAMP-O.A.S.D.I.	2,405	5,337	5,459	4,650	3,888	84%	5,103
017-420-1399-4126 DAY CAMP HEALTH INS.	-	-	-	1,000	-	0%	80
017-420-1399-4130 DAY CAMP-WRKRS. COMP. INS.	2,286	4,958	5,068	5,000	3,695	74%	2,256
017-420-1399-4138 DAY CAMP-LIFE INS.	-	-	-	128	-	0%	128
Personnel Costs	43,628	88,789	87,527	74,578	62,136	83%	84,156

Fund: Self Sustaining Recreation Programs Resp. Dept: Recreation & Community Services

Beginning Fund Balance:			41,185	46,851			40,307
APPROPRIATIONS (cont.)	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/19	% Used	Proposed
017-420-1322-4260 CONTRACTUAL SERVICES	13,717	5,655	8,845	7,000	2,300	33%	7,000
017-420-1322-4300 DEPARTMENT SUPPLIES	-	82	173	500	11	2%	500
017-420-1323-4260 CONTRACTUAL SERVICES	1,680	2,460	2,777	2,400	540	23%	2,760
017-420-1326-4260 CONTRACTUAL SERVICES	6,360	7,290	6,450	7,600	2,400	32%	7,600
017-420-1326-4300 DEPARTMENT SUPPLIES	221	-	-	-	-	0%	-
017-420-1327-4260 CONTRACTUAL SERVICES	-	-	-	1,500	-	0%	1,500
017-420-1327-4300 CONTRACTUAL SERVICES	-	-	-	500	559	112%	500
017-420-1328-4260 CONTRACTUAL SERVICES	7,061	12,511	11,242	16,000	6,415	40%	16,000
017-420-1328-4300 DEPARTMENT SUPPLIES	22,398	10,154	10,395	10,000	1,946	19%	7,000
017-420-1332-4260 CONTRACTUAL SERVICES	-	660	-	-	-	0%	3,000
017-420-1332-4300 DEPARTMENT SUPPLIES	-	-	-	-		0%	1,000
017-420-1334-4260 CONTRACTUAL SERVICES	90	105	390	500	90	18%	500
017-420-1334-4300 DEPARTMENT SUPPLIES	4,685	4,289	2,943	5,000	1,387	28%	4,500
017-420-1337-4260 CONTRACTUAL SERVICES	9,382	11,332	9,429	10,000	5,200	52%	10,500
017-420-1337-4300 AEROBICS-DEPARTMENT SUPPLIES	3,898	2,890	252	2,000	43	2%	1,500
017-420-1338-4300 DEPARTMENT SUPPLIES	449	-	-	-	-	0%	-
017-420-1339-4260 CONTRACTUAL SERVICES	595	497	525	700	-	0%	350
017-420-1340-4260 CONTRACTUAL SERVICES	300	-	-	-	-	0%	-
017-420-1343-4260 CONTRACTUAL SERVICES	3,540	2,820	3,255	2,500	1,290	52%	3,300
017-420-1343-4300 DEPARTMENT SUPPLIES	167	367	415	500	29	6%	500
017-420-1362-4260 CONTRACTUAL SERVICES	4,060	2,804	2,898	3,000	1,008	34%	3,250
017-420-1382-4300 DEPARTMENT SUPPLIES	-	(268)	-	-	-	0%	-
017-420-1395-4260 CONTRACTUAL SERVICES	6,622	2,563	3,764	-	-	0%	500
017-420-1395-4300 DEPARTMENT SUPPLIES	6,867	10,010	5,533	10,000	10,799	108%	9,500
017-420-1396-4260 CONTRACTUAL SERVICES	1,689	31,858	1,094	700	-	0%	700
017-420-1396-4300 DEPARTMENT SUPPLIES	242	-	-	-	-	0%	-
017-420-1399-4260 DAY CAMP-CONTRACTUAL SRVCS.	263	-	1,804	1,200	1,091	91%	1,200
017-420-1399-4300 DAY CAMP-DEPT. SUPPLIES	21,098	20,497	15,311	19,000	7,356	39%	19,000
Operations & Maintenance Costs	115,382	128,576	87,495	100,600	42,465	42%	102,160
017-420-3708-4600 CP LAYNE PARK PLAYGROUND	-		387	-		0%	
Capital Costs	-	-	387	-	-	0%	-
Total Appropriations	159,010	217,365	175,409	175,178	104,601	60%	186,316
ANNUAL SURPLUS/DEFICIT	7,168	(18,705)	5,666	(6,544)	(3,786)	58%	(7,682)
Ending Balance:			46,851	40,307			32,625



RETIREMENT FUND

FUND NO. 018

FUND OVERVIEW

This fund is used to account for receipts from a voter-approved special tax levy to pay pension costs related to the City's membership in the Public Employees Retirement System (PERS). Currently, the revenue generated by the special levy are sufficient to fully fund PERS pension costs. The special tax levy is crucial in meeting the City's annual pension obligation. Without the special tax levy, the City would have to make significant cuts to services to pay the PERS pension obligation from General Fund revenues.

Fund: Retirement Fund Resp. Dept: Finance

Beginning Fund Balan	ce:		9,497,300	10,517,650			10,892,505
REVENUES	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual I	Actual	Adjusted	12/31/18	% Used	Proposed
3110-0000 SECURED PROPERTY TAXES-CURR YR	2,791,035	2,773,727	2,933,605	2,667,500	1,218,787	46%	2,700,000
3120-0000 UNSECURED PROPERTY TAXES C/Y	93,037	80,865	93,780	-	65,887	100%	-
3130-0000 PRIOR YEARS PROPERTY TAXES	511	(822)	(16,347)	-	(526)	100%	-
3150-0000 PROPERTY TAX PENALTIES & INT	120,590	76,924	78,633	-	45,813	100%	-
3175-0000 PROJECT 4 TAX LEVY	-	-	-	195,300	-	0%	195,300
3181-0000 PROJECT 1 TAX LEVY	129,594	146,333	135,021	161,300	-	0%	161,300
3183-0000 PROJECT 1A TAX LEVY	138,752	163,148	123,641	183,700	-	0%	183,700
3185-0000 PROJECT 2 TAX LEVY	126,944	120,434	120,764	130,400	-	0%	130,400
3188-0000 PROJECT 3 TAX LEVY	257,829	291,097	293,719	334,900	-	0%	334,900
3191-0000 PROJECT 3A TAX LEVY	703,239	705,459	660,829	812,300	-	0%	812,300
3500-0000 INTEREST INCOME	29,575	30,379	31,405	-	2,549	100%	-
3625-0000 HOMEOWNERS PROPERTY TAX RELIE	F 34,107	31,532	31,652	-	4,480	100%	-
3696-03641 COPS HIRING PROGRAM GRANT	-	_	1,556	_	-	0%	-
3970-0000 TRANSFER FROM GENERAL FUND	-	-	-	250,000	-	0%	250,000
3992-0000 TRANSFER FROM SEWER	-	_	-	12,434	-	0%	12,434
3995-0000 TRANSFER FROM THE WATER FUND		-	-	12,434	-	0%	12,434
Total Revenue	4,425,213	4,419,076	4,488,258	4,760,268	1,336,990	28%	4,792,768

APPROPRIATIONS	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual I	Actual	Adjusted	12/31/18	% Used	Proposed
018-101-0000-4124 RETIREMENT	6,366	4,181	3,792	3,894	1,865	48%	5,097
018-102-0000-4124 RETIREMENT	21,561	18,397	3,792	3,034	1,005	0%	5,097
018-105-0000-4124 RETIREMENT	•	-		25.700		44%	
	49,701	50,635	30,838	25,796	11,365		51,560
018-106-0000-4124 RETIREMENT	34,294	32,937	45,735	47,121	7,269	15%	46,195
018-115-0000-4124 RETIREMENT	23,909	25,348	31,261	32,321	15,642	48%	29,516
018-130-0000-4124 RETIREMENT	76,485	60,090	67,482	74,389	33,514	45%	72,140
018-131-0000-4124 RETIREMENT	-	-	20,528	14,876	6,595	44%	16,295
018-140-0000-4124 RETIREMENT	27,861	25,301	27,687	24,834	12,453	50%	26,474
018-150-0000-4124 RETIREMENT	20,206	16,082	13,407	38,695	18,624	48%	39,440
018-150-3673-4124 RETIREMENT	2,878	605	86	-	-	0%	-
018-152-0000-4124 RETIREMENT	33,777	35,143	30,701	37,330	16,020	43%	33,522
018-190-0000-4124 RETIREMENT	1,529,835	1,287,983	1,583,487	2,408,796	2,324,599	97%	2,815,543
018-220-3641-4124 RETIREMENT	-	749	-	-	-	0%	-
018-222-0000-4124 RETIREMENT	108,065	132,485	115,091	117,562	57,751	49%	119,120
018-224-0000-4124 RETIREMENT	91,337	97,161	146,009	152,833	76,674	50%	161,024
018-225-0000-4124 RETIREMENT	577,126	569,779	573,548	628,080	293,225	47%	684,353
018-230-0000-4124 RETIREMENT	32,857	20,037	18,035	19,008	12,393	65%	26,644
018-310-0000-4124 RETIREMENT	44,810	32,828	39,081	45,921	22,039	48%	47,937
018-310-3661-4124 CNG FUELING STATION	-	2,277	873	-	-	0%	-
018-311-0000-4124 RETIREMENT	43,884	16,069	14,635	20,297	8,782	43%	7,136
018-311-0127-4124 RETIREMENT	-	635	-	-	-	0%	-
018-311-0138-4124 RETIREMENT	-	478	-	-	-	0%	-
018-311-0560-4124 STREET RESURFACING PROGRAM	-	467	-	-	-	0%	-
018-311-6676-4124 CALTRANS TCSP TRUMAN-ST. EN	-	99	_	-	-	0%	-
018-320-0000-4124 RETIREMENT	33,557	26,693	43,039	44,666	22,419	50%	-
018-335-0000-4124 RETIREMENT	10,347	14,438	8,199	-	5,307	0%	-

Fund: Retirement Fund Resp. Dept: Finance

APPROPRIATIONS (Cont.) Account Number & Title	2016 Actual	2017 Actual I	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
018-344-0000-4124 RETIREMENT	16,254	13,262	18,528	-	6,045	100%	-
018-346-0000-4124 RETIREMENT	12,412	8,278	7,203	14,067	2,175	15%	5,249
018-370-0000-4124 RETIREMENT	11,377	9,283	10,018	22,111	3,255	15%	11,324
018-370-3636-4124 RETIREMENT	, <u>-</u>	248	-	· -	· -	0%	-
018-371-3665-4124 PEDESTRIAN CT DWN SIGNALS H	-	67	-	-	_	0%	-
018-390-0000-4124 RETIREMENT	53,358	31,233	55,383	67,182	33,919	50%	-
018-420-0000-4124 RETIREMENT	93,825	43,326	29,320	42,114	20,365	48%	49,112
018-420-1399-4124 RETIREMENT	2,414	4,515	2,386	-	1,514	100%	-
018-422-0000-4124 RETIREMENT	22,163	8,794	4,645	7,124	3,417	48%	3,959
018-422-3750-4124 RETIREMENT	5,061	2,099	-	-	-	0%	-
018-422-3752-4124 RETIREMENT	2,753	1,168	-	-	-	0%	-
018-422-3753-4124 TITLE III-B TELEPHONE REASSUR/	-	82		-	-	0%	-
018-423-0000-4124 RETIREMENT	26,748	28,257	20,347	19,727	9,702	49%	20,730
018-424-0000-4124 RETIREMENT	16,595	13,843	17,025	17,065	8,590	50%	18,386
018-440-0000-4124 RETIREMENT	3,643	2,704	889	5,040	802	16%	
Personnel Costs	3,035,457	2,638,057	2,979,627	3,930,849	3,036,319	77%	4,290,756
018-190-0000-4450 OTHER EXPENSE	-	5,050	2,450	5,000	2,450	49%	5,000
018-190-0000-4480 COST ALLOCATION	141,523	329,161	485,831	449,564	224,782	50%	521,465
Operations & Maintenance Costs	141,523	334,211	488,281	454,564	227,232	50%	526,465
018-190-0000-4998 TRANSFER TO SUCCESSOR AGEN_	160,443		_			0%	
Transfers	160,443	-	-	-	-	0%	-
Total Appropriations	3,337,423	2,972,268	3,467,908	4,385,413	3,036,319	69%	4,817,221
ANNUAL SURPLUS/DEFICIT	1,087,790	1,446,808	1,020,350	374,855	(1,699,329)	-453%	(24,453)
Ending Balance:			10,517,650	10,892,505			10,868,052



QUIMBY ACT FEES

FUND NO. 019

FUND OVERVIEW

Local governments in California provide a critical role in the effort to set aside parkland and open space for recreational purposes. Since passage of the 1975 Quimby Act (Government Code Section 66477), cities and counties have been authorized to pass ordinances requiring developers to set aside land, donate conservation easements, or pay fees for park improvements. The goal of the Quimby Act is to require developers to help mitigate the impacts of property improvements. This fund is set up to account for receipts from developers who elect to pay fees for park improvements rather than set aside land or donate conservation easements.

Fund: Quimby Act Fees Resp. Dept: Public Works

ANNUAL SURPLUS/DEFICIT

Beginning Fund Balance:			3,525	-			-
REVENUES	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
3500-0000 INTEREST INCOME	46	-	-	-	0.26	100%	-
3901-0000 MISCELLANEOUS REVENUE	-	-	-	-	-	0%	
Total Revenue	46	-	-	-	0.26	100%	-
APPROPRIATIONS	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
019-423-0118-4101 HRP PROGRAM	1,664	-	-	-	-	0%	-
019-423-0118-4102 HRP PROGRAM	84	-	-	-	-	0%	-
019-423-0118-4103 HRP PROGRAM	61	-	-	-	-	0%	-
019-423-0118-4104 HRP PROGRAM	156	-	-	-	-	0%	-
019-423-0118-4104 HRP PROGRAM	10	-	-	-	-	0%	-
019-423-0201-4105 OVERTIME	-	-	-	-	-	0%	
Personnel Costs	1,975	-	-	-	-	0%	-
019-430-0000-4330 BLDG MAINT & REPAIRS	-	-	-	_	_	0%	
Operations & Maintenance Costs	-	-	-	-	-	0%	-
019-423-0201-4600 CAPITAL PROJECTS	15,522	-	_	_	-	0%	-
019-423-3708-4600 LAYNE PARK PLAYGROUND	- -	_	3,525	-	-	0%	-
Capital Projects	15,522	-	3,525	-	-	0%	-
Total Appropriations	17,497	-	3,525	-	-	0%	-

(17,452)

0.26

(3,525)

0%



<u>ASSET SEIZURE – STATE</u>

FUND NO. 020

FUND OVERVIEW

This fund is used to account for receipts and disbursements of state seized and forfeited assets resulting from the sale of controlled substances.

MAJOR PROJECTS/PROGRAMS

 Accumulate Funds to be used in conjunction with federal asset seizure funds to purchase for technology upgrades for the City's virtual patrol video network. Fund: State Asset Seizure Resp. Dept: Police

Beginning Fund Balance:			69,984	38,118			38,118
REVENUES	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
3875-0000 ASSET FORFEITURE FUND	83,785	22,034	23	-	41	0%	-
Total Revenue	83,785	22,034	23	-	41	0%	-
APPROPRIATIONS	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
020-222-0000-4450 OTHER EXPENSE	-	6,050	-	-	-	0%	-
020-222-0000-4500 CAPITAL EQUIPMENT	-	29,029	14,963	-	-	0%	-
020-225-0000-4500 ****CAPITAL EXPENSES****	-	31,057	16,927	-	-	0%	-
Capital Costs	-	66,135	31,889	-	-	0%	-
Total Appropriations	-	66,135	31,889	-	-	0%	-
ANNUAL SURPLUS/DEFICIT	83,785	(44,101)	(31,866)	-	41	0%	-
Ending Balance:			38,118	38,118			38,118



ASSET SEIZURE – FEDERAL

FUND NO. 021

FUND OVERVIEW

This fund is used to account for receipts and disbursements of federal seized and forfeited assets resulting from the sale of controlled substances.

MAJOR PROJECTS/PROGRAMS

• Accumulate Funds to be used in conjunction with State asset seizure funds to purchase for technology upgrades for the City's virtual patrol video network.

Fund: Federal Asset Seizure

Resp. Dept: Police

Beginning Fund Balance:			35,814	7,656			7,656
REVENUES Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
3500-0000 INTEREST AND RENTS 3508-0000 NET INCR/DECR FAIR VAL INVESTMENT 3875-0000 ASSET FORFEITURE FUND	77 28 (15,487)	238 (139) 19,508	94 19 -	- - -	6 92 -	100.0% 100.0% 0.0%	
Total Revenue	(15,381)	19,607	113	-	98	100.0%	-
APPROPRIATIONS	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
Account Number & Title 021-222-0000-4500 CAPITAL EXPENSES 021-225-0000-4500 CAPITAL EXPENSES	21,050 -	Actual -	11,421 16,850	Adjusted -	12/31/18 - -	% Used 0.0% 0.0%	Proposed -
021-222-0000-4500 CAPITAL EXPENSES	21,050	-	11,421	Adjusted - -	-	0.0%	Proposed
021-222-0000-4500 CAPITAL EXPENSES 021-225-0000-4500 CAPITAL EXPENSES	21,050	- -	11,421 16,850	Adjusted	- -	0.0% 0.0%	Proposed
021-222-0000-4500 CAPITAL EXPENSES 021-225-0000-4500 CAPITAL EXPENSES Capital Costs	21,050	- - -	11,421 16,850 28,271	Adjusted	- - -	0.0% 0.0% 0.0%	Proposed



SURFACE TRANSPORTATION PROGRAM – LOCAL (STPL)

FUND NO. 022

FUND OVERVIEW

The Surface Transportation Program (STP) provides flexible funding that may be used by localities for projects to preserve and improve the conditions and performance on any Federal-aid highway, bridge and tunnel projects on any public road, pedestrian and bicycle infrastructure, and transit capital projects, including intercity bus terminals.

MAJOR PROJECTS/PROGRAMS

- Pavement Management Project
- Curb & Gutter

Fund: Surface Transportation Program - Local

Resp. Dept: Public Works

Beginning Fund Balance:			427,405	4,690			4,690
REVENUES Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
3500-0000 INTEREST INCOME 3508-0000 NET INCR/DECR FAIR VAL INVESTMENT 3664-0000 SURFACE TRANSP. PROGLOCAL FUND (STP-L)	1,163 495 -	812 (940) 425,401	2,829 (143) -	- - -	14 588 -	100% 100% 0%	- - -
Total Revenue	1,658	425,273	2,686	-	602	100%	-
APPROPRIATIONS	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
O22-3110000-4101 SALARIES-PERMANENT EMPLOYEES O22-311-0560-4270 STREET RESURFACING PROGRAM O22-311-0560-4600 STREET RESURFACING PROGRAM	Actual -	- - 281,831	4,120 2,145 419,136	Adjusted -	12/31/18	% Used 0% 0% 0%	Proposed -
022-3110000-4101 SALARIES-PERMANENT EMPLOYEES 022-311-0560-4270 STREET RESURFACING PROGRAM 022-311-0560-4600 STREET RESURFACING PROGRAM Capital Projects		281,831 281,831	4,120 2,145 419,136 425,401	Adjusted	12/31/18	0% 0% 0% 0%	Proposed
022-3110000-4101 SALARIES-PERMANENT EMPLOYEES 022-311-0560-4270 STREET RESURFACING PROGRAM 022-311-0560-4600 STREET RESURFACING PROGRAM	- - - -	281,831	4,120 2,145 419,136	Adjusted 4,690	12/31/18	0% 0% 0%	4,690



MEASURE "M" FUND

FUND NO. 024

FUND OVERVIEW

In November 2016, Los Angeles County voters approved a ½ cent traffic relief tax that will be used to repave local streets, potholes and traffic signals, as well as expand the rail and rapid transit system with the overall objective of easing traffic congestion for Angelenos. The City began receiving the Local Return portion of Measure M in FY 2017-2018, which are allocated to each local jurisdiction in Los Angeles County on a per capita basis.

MAJOR PROJECTS/PROGRAMS

- Annual Street Resurfacing Project
- Citywide Traffic Signal Synchronization Project

Fund: Measure M Fund Resp. Dept: Public Works

Beginning Fund Balance:				256,689			343,781
REVENUES	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
2240 0000 CALEC AND LISE TAY			257.645	227.002	474.240	F20/	250.042
3210-0000 SALES AND USE TAX	-	-	257,645	337,092	174,248	52%	350,912
3500-0000 INTEREST INCOME	-	-	1,796	-	248	100%	-
3508-0000 NET INCR/DECR FAIR VAL INVESTMENT	-	-	(2,753)		2,753	100%	
Total Revenue	-	-	256,689	337,092	177,249	53%	350,912
APPROPRIATIONS	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
024-371-0510-4600 SIGNAL IMPROVEMENTS	-	-	-	-	-	0%	193,884
024-311-xxxx-4600 GLENOAKS BRIDGE SAFETY IMPROVEMENT	-	-	-	-	-	0%	100,000
024-311-0551-4600 PACOIMA WASH BIKEWAY PROJECT	-	-	-	-	-	0%	228,000
024-311-0560-4600 STREET RESURFACING PROJECT	-	-	-	250,000	-	0%	-
024-371-0562-4600 HSIP TRAFFIC SIGNAL IMPROVEMENTS	-	-	-	-	-	0%	111,571
Capital Projects	-	-	-	250,000	-	0%	633,455
Total Appropriations	-	-	-	250,000	-	0.0%	633,455
ANNUAL SURPLUS/DEFICIT	-	-	256,689	87,092	177,249	203.5%	(282,543)
Ending Balance:			256,689	343,781			61,238



ROAD MAINTENANCE AND REHABILITATION FUND (SB1)

FUND NO. 025

FUND OVERVIEW

This fund accounts for revenues received from the State pursuant to the Road Maintenance and Rehabilitation Program (SB1) to address deferred maintenance on the State Highways system and local street and road system. A percentage of this funding is apportioned to eligible cities (including San Fernando) and counties pursuant to Streets and Highways Code section 2032(h) for basic road maintenance, rehabilitation, and critical safety projects on the local streets and roads system.

MAJOR PROJECTS/PROGRAMS

Annual Street Resurfacing Project

Fund: Road Maintenance and Rehab Act Fund (SB1)

Resp. Dept: Public Works

Beginning Fund Balance:			-	134,242			134,242
REVENUES Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
3500-0000 INTEREST INCOME 3508-0000 NET INCR/DECR FAIR VAL INVESTMENT 3623-0000 RMRA TAX ALLOCATION SECT 2032	- - -	- - -	422 (832) 143,477	- - 406,616	110 832 150,716	100% 100% 37%	- - 407,203
Total Revenue	-	-	143,067	406,616	151,658	37%	407,203
APPROPRIATIONS Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
Account Number & Title			Actual	Adjusted		% Used	Proposed
Account Number & Title 025-311-0560-4600 STREET RESURFACING PROGRAM			Actual 8,825	Adjusted 406,616		% Used	Proposed 407,203
Account Number & Title 025-311-0560-4600 STREET RESURFACING PROGRAM Capital Projects			8,825 8,825	406,616 406,616		% Used 0% 0%	407,203 407,203



COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

FUND NO. 026

FUND OVERVIEW

The Community Development Block Grant (CDBG) program is a flexible federal program that provides communities with resources to address a wide range of unique community development needs. The City's CDBG funds have been committed to pay debt service on a Section 108 Loan that was taken out by the City to pay for construction of the San Fernando Regional Pool. Since the City leased pool operations to LA County in FY 2014-2015, the City's annual allocation of CDBG funds are available for other projects that meet CDBG guidelines. In FY 2016-2017, the City received approval for a street overlay and improvement project in qualifying census tracks.

MAJOR PROJECTS/PROGRAMS

Street Overlay and Improvements Project

Fund: Community Development Block Grant Resp. Dept: Community Development

Beginning Fund Balance:			263,753	515,252			511,174
REVENUES	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
3693-0127 ALEXANDER ST OVERLAY PROJ.#601819-16	-	3,169	275,484	-	-	0%	-
3693-0138 HUNTINGTON ST. OVERLAY PROJ #601716-16	-	204,143	· -	-	_	0%	-
3693-0159 ST. CURB / CUTTER REHAB.	-	, -	232,848	-	12,761	100%	-
3693-0157 SAN FERNANDO ROAD REHAB	-	_	· -	307,873	1,283	0%	-
3693-0159 SF RD STREET, CURB, GUTTER REHAB.	_	-	_	, -	, -	0%	-
3693-xxxx STREET, CURB, GUTTER REHAB.	_	-	_	-	-	100%	246,940
Total Revenue	-	207,312	508,332	307,873	14,044	4.6%	246,940
APPROPRIATIONS	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
026-311-0127-4101 ALEXANDER ST OVERLAY PROJ. #601819	-	5,755	-	-	-	0%	-
026-311-0127-4120 ALEXANDER ST OVERLAY PROJ. #601819	-	440	-	-	-	0%	-
026-311-0127-4126 ALEXANDER ST OVERLAY PROJ. #601819	-	544	-	-	-	0%	-
026-311-0127-4128 ALEXANDER ST OVERLAY PROJ. #601819	-	47	-	-	-	0%	-
026-311-0127-4130 ALEXANDER ST OVERLAY PROJ. #601819	-	418	-	-	-	0%	-
026-311-0127-4136 ALEXANDER ST OVERLAY PROJ. #601819	-	10	-	-	-	0%	-
026-311-0138-4101 SALARIES-PERMANENT EMPLOYEES	806	1,862	-	-	-	0%	-
026-311-0138-4120 O.A.S.D.I.	62	142	-	-	-	0%	-
026-311-0138-4126 HUNTINGTON ST PROJECT	65	148	-	-	-	0%	-
026-311-0138-4128 HUNTINGTON ST PROJECT	6	14	-	-	-	0%	-
026-311-0138-4130 WORKER'S COMPENSATION INS.	13	135	-	-	-	0%	-
026-311-0138-4136 HUNTINGTON ST PROJECT	1	3	-	-	-	0%	-
Personnel Costs	953	9,519	-	-	-	0%	-
026-311-0127-4270 PROFESSIONAL SERVICES	-	7,465	11,730	-	-	0%	-
026-311-0138-4270 PROFESSIONAL SERVICES	2,428	6,573	-	-	-	0%	-
026-311-0159-4260 CAPITAL PROJECTS	-	-	18,750	4,078	3,146	77%	-
Operations & Maintenance Costs	2,428	14,038	30,480	4,078	3,146	0%	-
026-311-0127-4600 CAPITAL PROJECTS	-	252,242	-	-	-	0%	-
026-311-0138-4600 CAPITAL PROJECTS	6,762	185,121	-	-	-	0%	-
026-311-0157-4260 SAN FERNANDO RD REHAB		-	-	307,873	7,215	2%	-
026-311-0159-4600 CAPITAL PROJECTS	-	-	226,353	-	-	0%	-
026-311-XXXX-4600 CAPITAL PROJECTS			<u> </u>			0%	246,940
Capital Costs	6,762	437,363	226,353	307,873	7,215	2%	246,940
Total Appropriations	10,143	460,921	256,833	311,951	10,361	3%	246,940
ANNUAL SURPLUS/DEFICIT	(10,143)	(253,609)	251,499	(4,078)	3,683	-90%	-
	(,)	(,,	,	(.,-,-,	-,	2.370	

515,252 511,174

511,174

Ending Balance:



STREET LIGHTING FUND

FUND NO. 027

FUND OVERVIEW

This fund accounts for revenue generated from the city's voter approved Landscape and Lighting Act Assessment to maintain and repair approximately 427 City-owned street lights and circuits and pay Southern California Edison for maintenance and electrical power for an additional 1,200 street lights.

With the passage of Proposition 218 in 1996, any increase of the current assessment is subject to approval through a new balloting process. Since the assessments have not had an increase to meet rising costs, this fund has a deficit and is subsidized by the General Fund.

MAJOR PROJECTS/PROGRAMS

- Annual Landscaping and Lighting Engineer's Report
- Proposition 218 Balloting Process

Fund: Street Lighting Resp. Dept: Public Works

Beginning Fund Balance:			32,569	39,771			7,777
REVENUES	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
3110-0000 SECURED PROPERTY TAXES-CURR YR	323,269	322,589	321,894	322,250	131,125	41%	323,000
3130-0000 PRIOR YEARS PROPERTY TAXES	(1,451)	(1,391)	(5)	-	-	0%	-
3150-0000 PROPERTY TAX PENALTIES & INT	16,913	17,146	12,843	15,000	6,469	43%	15,000
3970-0000 TRANSFER FROM GENERAL FUND	-	50,000	50,000	40,000	20,000	50%	40,000
Total Revenues	338,732	388,344	384,733	377,250	157,594	42%	378,000
APPROPRIATIONS	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
027-344-0000-4101 SALARIES-PERMANENT EMPLOYEES	67,784	69,397	91,491	85,114	25,966	31%	86,597
027-344-0000-4103 WAGES-TEMPORARY & PART TIME	-	-	2,033	-	3,530	100%	-
027-344-0000-4105 OVERTIME	268	848	5,584	1,500	3,733	249%	-
027-344-0000-4120 O.A.S.D.I.	5,206	5,360	7,582	6,511	2,542	39%	6,625
027-344-0000-4124 RETIREMENT	-	-	-	-	-	0%	15,254
027-344-0000-4126 HEALTH INSURANCE	13,158	17,224	22,393	19,135	4,784	25%	17,237
027-344-0000-4128 DENTAL INSURANCE	1,701	1,701	1,619	2,780	695	25%	1,390
027-344-0000-4130 WORKER'S COMPENSATION INS.	9,539	9,870	14,077	12,103	4,725	39%	27,372
027-344-0000-4136 OPTICAL INSURANCE	291	300	501	501	125	25%	251
027-344-0000-4138 LIFE INSURANCE	-	-	-	133	-	0%	117
Personnel Costs	97,948	104,700	145,280	127,777	46,099	36%	154,843
027-344-0000-4210 UTILITIES	187,840	194,076	183,317	195,567	47,944	25%	195,000
027-344-0000-4260 CONTRACTUAL SERVICES	16,432	13,828	5,393	40,500	5,020	12%	5,000
027-344-0000-4320 DEPARTMENT EQUIPMENT MAINT	199	-	73	-	-	0%	200
027-344-0000-4340 SMALL TOOLS	209	239	-	375	-	0%	200
027-344-0000-4400 VEHICLE OPERATION & MAINT	182	1,157	-	-	-	0%	-
027-344-0000-4402 FUEL	1,319	1,309	76	-	-	0%	-
027-344-0000-4480 COST ALLOCATION	11,763	43,218	40,674	45,025	22,512	50%	46,222
027-344-0301-4300 PW MAINT. & REPAIR SUPPLIES	7,332	12,757	2,718		-	0%	7,500
Operations & Maintenance Costs	225,276	266,584	232,251	281,467	75,476	27%	254,122
027 244 0000 4F00 ****CADITAL EVDENCEC****						00/	



PARKING AND MAINTENANCE OPERATIONS (M & O) – OFF STREET

FUND NO. 029

FUND OVERVIEW

The Off-Street Parking Maintenance and Operations Fund accounts for the scheduled routine maintenance and cleaning of all City parking facilities as well as maintenance and operation of metered parking spaces throughout the City, the collection of meter monies, and repair or replacement of broken and vandalized parking meters.

MAJOR PROJECTS/PROGRAMS

- Parking Lots Re-pavement Project
- Analyze condition of parking lots and create re-pavement priority list
- Electric Vehicle Charging Stations Project

Fund: Parking & Maintenance Operations

Resp. Dept: Public Works

ANNUAL SURPLUS/DEFICIT

Beginning Fund Balance:			285,762	318,171			298,466
REVENUES	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
3520-0000 RENTAL INCOME	12,800	12,800	23,800	24,800	12,520	50%	24,800
3850-0000 PARKING METER REVENUE-STREETS	126,292	135,238	136,572	130,000	71,658	55%	130,000
3870-0000 BUSINESS LICENSE TAX-AREA A	42,413	49,518	62,170	45,000	1,669	4%	50,000
Total Revenue	181,505	197,556	222,542	199,800	85,847	43%	204,800
APPROPRIATIONS	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
029-335-0000-4101 SALARIES-PERMANENT EMPLOYEES	49,006	74,517	49,651	54,184	24,683	46%	56,249
029-335-0000-4105 OVERTIME	1,781	1,351	318	_	-	0%	-
029-335-0000-4120 O.A.S.D.I.	3,880	5,781	4,026	4,145	1,889	46%	4,260
029-335-0000-4124 RETIREMENT	_	-	_	-	-	0%	11,446
029-335-0000-4126 HEALTH INSURANCE	7,916	22,441	20,413	17,722	7,426	42%	18,651
029-335-0000-4128 DENTAL INSURANCE	1,405	2,057	1,736	1,638	756	46%	1,512
029-335-0000-4129 RETIREE HEALTH SAVINGS	-	-	_	-	-	0%	120
029-335-0000-4130 WORKER'S COMPENSATION INS.	7,001	10,670	6,072	7,705	3,511	46%	7,918
029-335-0000-4136 OPTICAL INSURANCE	277	439	429	332	155	47%	311
029-335-0000-4138 LIFE INSURANCE	-	68	204	97	34	35%	85
Personnel Costs	71,267	117,324	82,849	85,823	38,454	45%	100,552
029-335-0000-4210 UTILITIES	22,068	20,989	20,532	_	9,895	100%	21,000
029-335-0000-4250 RENTS AND LEASES	-	235	-	_	-	0%	-
029-335-0000-4260 CONTRACT SERVICES	_	-	-	75,000	-	0%	-
029-335-0000-4270 PROFESSIONAL SERVICES	790	2,255	-	· -	-	0%	5,000
029-335-0000-4300 DEPARTMENT SUPPLIES	411	2,205	279	20,235	95	0%	21,000
029-335-0000-4302 PERMIT PARKING EXPENSE	2,256	<i>′</i> -	-	· -	-	0%	, -
029-335-0000-4320 DEPARTMENT EQUIPMENT MAINT	3,118	3,988	6,656	4,000	67	2%	4,000
029-335-0000-4340 SMALL TOOLS	147	377	142	250	-	0%	250
029-335-0000-4360 PERSONNEL TRAINING	_	_	-	150	-	0%	150
029-335-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	-	-	_	100	-	0%	100
029-335-0000-4400 VEHICLE OPERATION & MAINT	1,515	653	698	800	75	9%	800
029-335-0000-4402 FUEL	3,428	2,573	1,661	2,700	664	25%	2,700
029-335-0000-4480 COST ALLOCATION	7,376	30,732	33,323	30,447	15,223	50%	38,281
029-335-0301-4300 PW MAINT. & REPAIR SUPPLIES	1,850	-	-	-	-	0%	-
Operations & Maintenance Costs	42,958	64,007	63,291	133,682	26,019	19%	93,281
029-335-0000-4500 CAPITAL EQUIPMENT	2,912	_	_	-	_	0%	_
029-335-0000-4600 CAPITAL PROJECTS	18,000	603	_	_	-	0%	150,000
029-335-0559-4600 CP PARKING LOT 5 IMPROVEMENTS	1,204	527	_	_	_	0%	
029-335-3699-4600 ELECTR VEH CHARGING STATIONS NO.160	_,_0 ,	-	43,994			0%	_
Capital Projects	22,116	1,130	43,994	-	-	0%	150,000
,			·				
Total Appropriations	136,341	182,461	190,133	219,505	64,473	29%	343,833

45,165

Ending Balance:

15,095

32,409

318,171 298,466

(19,705)

21,374

(139,033)

159,433

-108%



MALL MAINTENANCE OPERATIONS

FUND NO. 030

FUND OVERVIEW

The Mall Maintenance Operations Fund accounts for the Downtown Area Parking, and Mall Maintenance Assessment District. The City receives the funds and is responsible for maintenance and upkeep, including capital improvements, in the downtown area.

MAJOR PROJECTS/PROGRAMS

Fund: Mall Maintenance Operations

Resp. Dept: Public Works

	Beginning Fund Balance	: :		-	80,344			154,044
REVENUES		2016	2017	2018	2019	As of	2019	2020
	Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
3930-0000 M	ALL MAINTENANCE LEVY	66,026	85,742	115,378	85,000	7,953	9.4%	85,000
Total Revenue		66,026	85,742	115,378	85,000	7,953	0	85,000

Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
030-341-0000-4101 SALARIES-PERMANENT EMPLOYEES	-	-	-	-	-	0.0%	15,862
030-341-0000-4103 WAGES-PERMANENT EMPLOYEES	3,305	-	-	-	-	0.0%	-
030-341-0000-4105 OVERTIME	4,699	11,501	13,850	-	4,062	100.0%	-
030-341-0000-4120 O.A.S.D.I.	613	877	1,060	-	311	100.0%	1,205
030-341-0000-4124 RETIREMENT	-	-	-	-	-	0.0%	3,687
030-341-0000-4126 HEALTH INSURANCE	-	-	-	-	-	0.0%	3,946
030-341-0000-4128 DENTAL INSURANCE	-	-	-	-	-	0.0%	330
030-341-0000-4130 WORKER'S COMPENSATION INS.	1,136	1,627	1,965	-	578	100.0%	2,240
030-341-0000-4136 OPTICAL INSURANCE	-	-	-	-	-	0.0%	79
030-341-0000-4138 LIFE INSURANCE	144	-	-	-	-	0.0%	23
Personnel Costs	9,897	14,005	16,875	-	4,951	100.0%	27,372
030-341-0000-4250 RENT & LEASES	-	-	-	500	-	0.0%	500
030-341-0000-4260 CONTRACT SERVICES	-	-	-	500	-	0.0%	2,500
030-341-0000-4300 DEPARTMENT SUPPLIES	309	229	1,179	2,450	2,032	82.9%	2,450
030-341-0000-4310 EQUIPMENT AND SUPPLIES	241	1,589	150	150	-	0.0%	150
030-341-0000-4320 DEPARTMENT EQUIPMENT MAINT	366	-	-	1,200	-	0.0%	1,200
030-341-0000-4340 SMALL TOOLS	-	-	768	500	-	0.0%	500
030-341-0301-4300 PW MAINT. & REPAIR SUPPLIES	2,203	3,693	5,071	6,000	-	0.0%	6,000
Operations & Maintenance Costs	3,119	5,512	7,168	11,300	2,032	18.0%	13,300
030-343-0000-4706 LIABILITY CHARGE	-	-	-	-	-	0.0%	439
030-343-0000-4743 FACILITY MAINTENANCE CHARGE	-	-	-	-	-	0.0%	4,018
Internal Service Charges	-	-	-	-	-	0.0%	4,457
030-341-0000-4500 CAPITAL EXPENSES	13,538	-	10,991	-	-	0.0%	
Capital Costs	13,538	-	10,991	-	-	0.0%	-
Total Appropriations	26,555	19,517	35,034	11,300	6,983	61.8%	45,129
ANNUAL SURPLUS/DEFICIT	39,472	66,225	80,344	73,700	970	1.3%	39,871
Ending Balance:			80,344	154,044			193,915

^{*}Note: Separated from General Fund and moved to a Special Fund in FY 2019-2020



CAPITAL OUTLAY FUND

FUND NO. 032

FUND OVERVIEW

This fund is used to account for the acquisition, construction and completion of permanent public improvements typically funded by the General Fund. Funds are transferred from the General Fund and set-aside to fund certain capital projects.

MAJOR PROJECTS/PROGRAMS

Fund: Capital Outlay (General Fund)

Resp. Dept: Public Works

Beginning Fund Balance:			49,752	49,752			49,752
REVENUES	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
3231-0174 PEG CAPITAL FEE	52	55	-	-	-	0%	-
3970-0000 TRANSFER FROM GENERAL FUND	195,000	-	-	-	-	0%	-
Total Revenues	195,052	55	-	-	-	0%	-
APPROPRIATIONS	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
032-311-0178-4600 BRAND MEDIAN IMPROVE	100,000	-	-	-	-	0%	-
032-311-0842-4270 PIPE SCREEN INSTALLATION	1,430	-	-	-	-	0%	-
032-311-0842-4500 NPDES STORM DRAIN SCREENS	29,252	14,673	-	-	-	0%	
Capital Projects	130,682	14,673	-	-	-	0%	-
Total Appropriations	130,682	14,673	-	-	-	0%	-
ANNUAL SURPLUS/DEFICIT	64,370	(14,618)	-	-	-	0%	-
Ending Balance:			49,752	49,752			49,752



PAVEMENT MANAGEMENT FUND

FUND NO. 050

FUND OVERVIEW

This fund was used to account for fees paid by the former refuse operator. As part of the operating contract, the prior refuse operator was required to make an annual payment to the Pavement Management Fund, which would be used to pave City streets. This provision is not included in the current refuse operator's franchise agreement.

MAJOR PROJECTS/PROGRAMS

Fund: Pavement Management Fund

Resp. Dept: Public Works

Beginning Fund Balance:			13,300	13,334			34
REVENUES	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
3500-0000 INTEREST INCOME	364	160	152	-	11	100%	-
3508-0000 NET INCR/DECR FAIR VAL INVESTMENT	119	(160)	(119)	-	160	100%	
Total Revenue	483	-	34	-	171	100%	-
APPROPRIATIONS	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
050-311-0000-4270 PROFESSIONAL SERVICES		-	-	-	-	0%	-
Operations & Maintenance Costs	-	-	-	-	-	0%	-
050-311-0000-4600 PARKING LOT IMPROVEMENTS	_	-	-	13,300	-	0%	34
Capital Projects	-	-	-	13,300	-	0%	34
050-310-0000-4901 TRANSFER TO GENERAL FUND	100,000	20,000	-	-	-	0%	-
050-370-0000-4910 TRANSFER TO GRANT FUND	24,080	-	-	-	-	0%	
Transfers	124,080	20,000	-	-	-	0%	-
Total Appropriations	124,080	20,000	-	13,300	-	0%	34
ANNUAL SURPLUS/DEFICIT	(123,597)	(20,000)	34	(13,300)	171	100%	(34)
Ending Balance:			13,334	34			(0)



COMMUNITY INVESTMENT FUND

FUND NO. 053

FUND OVERVIEW

As part of the Collection Service Agreement with Consolidated (Republic) Disposal, the operator established a recycling revenue share program with the City to return \$10,000 annually from the proceeds from the sale of recyclable materials to appropriate in a Community Investment Fund. Each City Councilmember may select an annual event, program and/or City organization to provide \$2,000 from the Community Investment Fund.

This fund also accounts for other donations made to the City over which the City Council has discretion to appropriate toward a community event/program/scholarship.

MAJOR PROJECTS/PROGRAMS

- Republic community investment funds
- Independent Cities Financing Authority (ICFA) community investment funds

Fund: Community Investment Fund

Dept: City Manager's Office

Beginning Fund Balance:			(823)	6,972			6,972
REVENUES	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
3954-0000 RECYCLING REVENUE SHARE PROGRAM	10,000	-	20,000	10,000	-	0%	10,000
3607-0000 ICFA COMMUNITY INVESTMENT FUNDS	-	7,500	-	-	-	0%	-
Total Revenues	10,000	7,500	20,000	10,000	-	0%	10,000
APPROPRIATIONS	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
053-101-0101-4430 ACTIVITIES AND PROGRAMS	3,750	2,000	2,000	2,000	1,403	70%	2,000
053-101-0103-4430 ACTIVITIES AND PROGRAMS	3,337	975	1,750	2,000	-	0%	2,000
053-101-0107-4430 ACTIVITIES AND PROGRAMS	1,300	403	120	2,000	2,000	100%	2,000
053-101-0109-4430 ACTIVITIES AND PROGRAMS	3,250	1,500	2,000	2,000	1,000	50%	2,000
053-101-0111-4430 ACTIVITIES AND PROGRAMS	2,999	2,000	2,335	2,000	121	6%	2,000
053-115-0000-4390 ICFA SCHOLARSHIP (ED. COMM)	-	-	3,500	-	-	0%	-
053-101-9818-4430 ACTIVITIES AND PROGRAMS	46	-	-	-	-	0%	-
053-194-1395-4300 5K RUNNING RACE	1,000	-	-	-	-	0%	-
053-194-9810-4430 SENIOR ORCHESTRA	-	-	500	-	-	0%	-
053-420-0000-4430 ICFA SCHOLARSHIP (SP. ED. PRGM.)	-	4,000		-	-	0%	-
Operations & Maintenance Costs	15,682	10,878	12,205	10,000	4,524	45%	10,000
Total Appropriations	15,682	10,878	12,205	10,000	4,524	45%	10,000
ANNUAL SURPLUS/DEFICIT	(5,682)	(3,378)	7,795	-	(4,524)	-100%	-
Ending Balance:			6,972	6,972			6,972





COMMUNITY DEVELOPMENT SURCHARGE FUND

FUND NO. 055

FUND OVERVIEW

This fund is used to account for receipts of business license and building related surcharges and disbursements which fund building ongoing programs to promote disabled accessibility and the City's land management enterprise software. The Senate Bill (SB) 1186 fee is applied to the sale of business licenses and renewals. Local jurisdictions are required to use the funds to increase certified access specialist (CASp) services and compliance with construction-related disability access requirements, primarily for training and retention of CASps to meet the needs of the public. A 10-percent surcharge is applied to all building construction activity fees to support the ongoing license and technical support for the City's land management enterprise software.

MAJOR PROJECTS/PROGRAMS

- Training and provision of a Certified Access Specialist inspections.
- Ongoing license and support for AIMS land management software.

Fund: Comm. Development Surcharge Fund

Dept: Community Development

ANNUAL SURPLUS/DEFICIT

	Beginning Fund Balance:			-	-	-		-
REVENUES		2016	2017	2018	2019	As of	2019	2020
	Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
055-3551-0000	SB1186 STATE FEE	-	-	-	-	5,615	100%	6,000
055-3719-0154	AIMS MAINT & DEVELOP SURCHARGE EDGESO	-	-	-	25,000	27,529	110%	25,000
Total Revenue	-	-	-	-	25,000	33,143	133%	31,000
APPROPRIATION:	S	2016	2017	2018	2019	As of	2019	2020
	Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
055-135-0000-42	60 CONTRACTUAL SERVICES	-	-	-	25,000	8,750	35%	25,000
055-140-0000-42	60 CONTRACTUAL SERVICES	-	-	-	-	-	0%	-
055-140-0000-42								
033 140 0000 42	70 PROFESSIONAL SERVICES	-	-	-	-	-	0%	-
055-140-0000-43		-	-	-	-	-	0% 0%	6,000
	60 PERSONNEL TRAINING	- - -		- - -	25,000	- - 8,750		6,000

Ending Balance:

24,393 #DIV/0!



LOW/MODERATE INCOME HOUSING FUND

FUND No. 094

FUND OVERVIEW

Prior to dissolution of redevelopment in 2012, redevelopment agencies were required to set aside 20% of annual tax increment funds to a Low and Moderate Income Housing Fund (LMIHF) to improve and expand availability and supply of affordable housing in the redevelopment project area. The San Fernando Redevelopment Agency used the LMIHF set aside to subsidize low income development projects and provide housing loans to low income qualified individuals.

In accordance with state law, the San Fernando Redevelopment Agency also borrowed required Education Realignment and Augmentation Fund (ERAF) payments required by the state in 2010 and 2011 from available LMIHF reserves.

Subsequent to dissolution, LMIHF assets were transferred to the City as the Housing Successor Agency. Although there is no longer an annual funding stream through tax increment set-aside, the LMIHF receives revenue through outstanding loan repayments. These funds are restricted to fund low and moderate income housing activities.

Fund: Low Income Housing Dept: Community Development

Beginning Fund Balance:			337,425	367,412			245,587
REVENUES	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
3110-0000 TAX INCREMENT	-	-	-	150,675	-	0%	450,000
3502-0000 INTEREST RECEIVE/RDA LOANS	1,549	1,257	555	-	19,097	100%	-
3503-0000 REVENUE/RDA LOANS	28,901	240,504	-	-	-	0%	-
3505-0000 EQUITY SHARE	-	38,928	35,909	-	-	0%	-
Total Revenues	30,450	280,689	36,464	150,675	19,097	13%	450,000
APPROPRIATIONS	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
094-155-0000-4101 SALARIES-PERMANENT EMPLOYEES	-	-	-	2,500	-	0%	2,500
Personnel Costs	-	-	-	2,500	-	0%	2,500
004 455 0000 4370 PROFESSIONAL SERVICES				F 000	1 110	200/	F 000
094-155-0000-4270 PROFESSIONAL SERVICES		-	-	5,000	1,449	29%	5,000
Operations & Maintenance Costs	-	-	-	5,000	1,449	29%	5,000
094-155-0000-4405 INTEREST EXPENSE	-	-	6,477	-	-	0%	_
094-155-0000-4450 OTHER EXPENSE	-	-	-	250,000	-	0%	-
Capital Costs	-	-	6,477	265,000	2,898	1%	15,000
Total Appropriations	-	-	6,477	272,500	4,347	2%	22,500
ANNUAL SURPLUS/DEFICIT	30,450	280,689	29,987	(121,825)	14,750	-12%	427,500
Ending Balance:			367,412	245,587			673,087



SAFETY REALIGNMENT FUND (AB 109)

FUND NO. 101

FUND OVERVIEW

AB109 Public Safety Realignment was established to operate as a Tri-City Task Force (Burbank, Glendale, and San Fernando Police Departments). To monitor and conduct compliance checks on all local Post-release Supervised Persons (PSB's).

Fund: AB109 Task Force Fund

Resp. Dept: Police

Beginning Fund Balance:			17,893	14,107			14,107
REVENUES	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
3500-0000 INTEREST INCOME	-	-	-	-	-	0%	-
3696-0101 AB109 TASK FORCE (STATE)	13,080	4,813	-	-	-	0%	-
Total Revenues	13,080	4,813	-	-	-	0%	-
APPROPRIATIONS	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
101-225-0000-4105 OVERTIME	-	-	2,499	-	-	0%	-
101-225-0000-4120 O.A.S.D.I.	-	-	36	-	-	0%	-
101-225-0000-4130 WORKER'S COMPENSATION INS.	-	-	500	-	-	0%	
Personnel Costs	-	-	3,035	-	-	0%	-
101-225-0000-4360 PERSONNEL TRAINING	_	-	751	-	-	0%	_
Operations & Maintenance Costs	-	-	751	-	-	0%	-
Total Appropriations	-	-	3,786	-	-	0%	-
ANNUAL SURPLUS/DEFICIT	13,080	4,813	(3,786)	-	-	0%	-

14,107 14,107

14,107

Ending Balance:



CALIFORNIA ARTS COUNCIL

FUND NO. 108

FUND OVERVIEW

The California Arts Council *Artists In Schools* (AIS) program supports projects that integrate community arts resources - artists and professional art organizations - into comprehensive, standards-based arts-learning at school sites. The AIS supports the Mariachi Master Apprentice Program (MMAP) as a long-term, in-depth arts education project in an after-school program that underscores the critical role the arts play in the students' development of creativity, overall well-being and academic achievement.

Fund: California Arts Council

Resp. Dept: Recreation & Community Services

Beginning Fund Balance:			(1,020)	-			
REVENUES	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
3697-3639 CA ARTS COUNCIL #AIS-16-00134	-	9,180	1,020	-	-	#DIV/0!	
3697-3647 CALIFORNIA ARTS COUNCIL #AE-EXT-17-1595	-		-	17,100	15,390	90.0%	
3697-3657 CALIFORNIA ARTS COUNCIL #AS-13-0318	-	-	-	-	-	#DIV/0!	
3697-3658 CA ARTS COUNCIL #AS-14-0415	1,140	-	-	-	-	#DIV/0!	
3697-3659 CA ARTS COUNCIL #AS-15-0503	9,720	1,080	-	-	-	#DIV/0!	
3697-3694 CA ARTS COUNCIL #AIS 16-00118	-	-	18,000	-	-	#DIV/0!	
Total Revenue	10,860	10,260	19,020	17,100	15,390	90.0%	-
APPROPRIATIONS	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
108-424-3639-4260 CA ARTS COUNCIL #AIS-16-00134	-	10,200	-	-	-	#DIV/0!	
108-424-3639-4260 CA ARTS COUNCIL #AIS-16-00134 108-424-3647-4300 DEPARTMENT SUPPLIES	-	10,200	-	- 17,100	- 6,780	#DIV/0! 39.6%	
	- - -	10,200 - -	- - -	- 17,100 -		•	
108-424-3647-4300 DEPARTMENT SUPPLIES	- - - -	10,200	- - -	- 17,100 - -		39.6%	
108-424-3647-4300 DEPARTMENT SUPPLIES 108-424-3658-4260 CONTRACTUAL SERVICES	- - - -	10,200	- - - -	- 17,100 - - -		39.6% #DIV/0!	
108-424-3647-4300 DEPARTMENT SUPPLIES 108-424-3658-4260 CONTRACTUAL SERVICES 108-424-3658-4300 DEPARTMENT SUPPLIES	- - - - 10,525	10,200 - - - - -	- - - - -	- 17,100 - - -	6,780 - -	39.6% #DIV/0! #DIV/0!	
108-424-3647-4300 DEPARTMENT SUPPLIES 108-424-3658-4260 CONTRACTUAL SERVICES 108-424-3658-4300 DEPARTMENT SUPPLIES 108-424-3658-4370 MEETINGS, MEMBERSHIPS & TRAVEL	- - -	10,200 - - - - - -	- - - - - 18,000	- 17,100 - - - -	6,780 - -	39.6% #DIV/0! #DIV/0! #DIV/0!	
108-424-3647-4300 DEPARTMENT SUPPLIES 108-424-3658-4260 CONTRACTUAL SERVICES 108-424-3658-4300 DEPARTMENT SUPPLIES 108-424-3658-4370 MEETINGS, MEMBERSHIPS & TRAVEL 108-424-3659-4260 CONTRACTUAL SERVICES	- - - - 10,525	- - -	18,000	- 17,100 - - - - -	6,780 - -	39.6% #DIV/0! #DIV/0! #DIV/0! #DIV/0!	
108-424-3647-4300 DEPARTMENT SUPPLIES 108-424-3658-4260 CONTRACTUAL SERVICES 108-424-3658-4300 DEPARTMENT SUPPLIES 108-424-3658-4370 MEETINGS, MEMBERSHIPS & TRAVEL 108-424-3659-4260 CONTRACTUAL SERVICES 108-424-3694-4260 CONTRACTUAL SERVICES	- - - - 10,525	- - - -	- - - - - 18,000	17,100 - - - - - - 17,100	6,780 - - - - -	39.6% #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0!	
108-424-3647-4300 DEPARTMENT SUPPLIES 108-424-3658-4260 CONTRACTUAL SERVICES 108-424-3658-4300 DEPARTMENT SUPPLIES 108-424-3658-4370 MEETINGS, MEMBERSHIPS & TRAVEL 108-424-3659-4260 CONTRACTUAL SERVICES 108-424-3694-4260 CONTRACTUAL SERVICES 108-424-3659-4300 DEPARTMENT SUPPLIES	- - - 10,525 275	- - - - - -	-	, - - - - -	6,780 - - - - - -	39.6% #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0!	



NATIONAL ENDOWMENT FOR THE ARTS (NEA)

FUND NO. 109

FUND OVERVIEW

The National Endowment for the Arts supports the creation of art that meets the highest standards of excellence, public engagement with diverse and excellent art, lifelong learning in the arts, and the strengthening of communities through the arts. Funding supports the Mariachi Master Apprentice Program (MMAP) that connects music masters with students to preserve mariachi music traditions through a quality after school apprentice program.

MMAP includes the following required elements:

- 1. <u>Experience:</u> Participants experience exemplary works of art, in live form where possible, to gain increased knowledge and skills in the art form.
- 2. <u>Create:</u> Informed by their experience in an art form, participants will create or perform art.
- 3. <u>Assess:</u> Student learning is measured and assessed according to either national or state arts education standards.

Fund: National Endowment for the Arts

Resp. Dept: Recreation & Community Services

Beginning Fund Balance:			(37,090)	(45,292)			(45,292)
REVENUES Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
3697-3618 NATIONAL ENDOWMENT ARTS #16-5100-7054	-	57,000	55,000	-	-	0%	-
3697-3638 PARK GRANTS	57,000	-	-	-	-	0%	-
3697-3656 ARTS EDUCATION GRT. NO. 13-5100-7047	-	-	-	-	-	0%	-
3697-3678 NATIONAL ENDOWMENT ARTS	-	-	-	-	-	0%	-
Total Revenues	57,000	57,000	55,000	-	-	0%	-
APPROPRIATIONS	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
109-424-3614-4260 CONTRACTUAL SERVICES	-	-	-	50,000	5,504	11%	-
109-424-3618-4260 NAT. ENDOW. ARTS #16-5100-7054	-	37,090	17,910	-	-	0%	-
109-424-3637-4260 CONTRACTUAL SERVICES	40,354	16,646	-	-	-	0%	-
109-424-3638-4260 CONTRACTUAL SERVICES	21,930	-	-	-	-	0%	-
109-424-3656-4260 CONTRACTUAL SERVICES	-	-	-	-	-	0%	-
109-424-3678-4260 CONTRACTUAL SERVICES	-	-	45,292	-	11,708	100%	-
Operations & Maintenance Costs	62,284	53,736	63,202	-	17,212	100%	-
Total Appropriations	62,284	53,736	63,202	-	17,212	100%	-
ANNUAL SURPLUS/DEFICIT	(5,284)	3,264	(8,202)	-	(17,212)	-100%	-

Ending Balance:

(45,292) (45,292)

(45,292)



MTA TRANSIT ORIENTED DEVELOPMENT (TOD) PLANNING GRANT

FUND No. 113

FUND OVERVIEW

The MTA TOD Planning Grant will be used to prepare the City of San Fernando Transit Oriented Development Overlay Zone. As part of the planning process these grant funds will pay for city staff and urban planning professional services used to prepare the associated general plan element and map amendments, zone code and map amendment, and environmental assessment.

MAJOR PROJECTS/PROGRAMS

• Specific Plan 5 was completed and adopted by City Council in December 2017.

Fund: MTA TOD Planning Grant

Resp. Dept: Community Development

Beginning Fund Balance:			(12,895)	-			-
REVENUES	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
3670-3673 METRO TOD PLANNING GRT PROG	51,261	68,255	37,391	-	-	0%	
Total Revenue	51,261	68,255	37,391	-	-	0%	-
APPROPRIATIONS	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
113-150-3673-4101 SALARIES-PERMANENT EMPLOYEES	-	-	-	-	-	0%	-
Personnel Costs	-	-	-	-	-	0%	-
113-150-3673-4270 PROFESSIONAL SERVICES	83,125	18,498	24,496	-	-	0%	
Operations & Maintenance Costs	83,125	18,498	24,496	-	-	0%	-
Total Appropriations	83,125	18,498	24,496	-	-	0%	-
ANNUAL SURPLUS/DEFICIT	(31,864)	49,757	12,895	-	-	0%	-
Ending Balance:			_	-			_



ELDERLY NUTRITION PROGRAM/ PROGRAM INCOME

FUND NO. 115

FUND OVERVIEW

San Fernando provides home delivered meals through the Older Americans Act Elderly Nutrition Program. The goal of the program is to provide nutritious meals, nutrition education, and nutrition risk screening to individuals 60 years of age or over who are homebound by reason of illness or disability, or who are otherwise isolated. Program goals are targeted to the reduction of social isolation and the promotion of better health through nutrition.

Fund: Elderly Nutrition Program

Resp. Dept: Recreation & Community Services

Reg	inning	Fund	Ral	lance:
DES		. I ullu	υa	ialice.

REVENUES Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
3697-3750 SENIOR NUTRITION MEALS	55,132	52,921	-	-	-	0%	-
3697-3752 HOME DELIVERED MEALS C2	40,831	36,591	-	-	-	0%	-
3697-3753 TITLE III-B TELEPHONE REASSURANCE PRG	40	29	-	-	-	0%	-
3901-3750 SENIOR NUTRITION MEALS-CONTRIBUTION	10,919	10,100	-	-	-	0%	-
3901-3752 HOME DELIVERED MEALS-CONTRIBUTION	2,220	1,838	-	-		0%	
Total Revenues	109,142	101,479	-	-	-	0%	-

APPROPRIATIONS Account Number & Title	2016 Actual	2017 Actual	2018 Actual	2019 Adjusted	As of 12/31/18	2019 % Used	2020 Proposed
115-422-3750-4260 CONTRACTUAL SERVICES	54,689	47,184	-	-	-	0%	-
115-422-3750-4270 PROFESSIONAL SERVICES	8,869	11,959	-	-	-	0%	-
115-422-3750-4300 DEPARTMENT SUPPLIES	2,494	3,878	-	-	-	0%	-
115-422-3752-4260 CONTRACTUAL SERVICES	30,321	28,470	-	-	-	0%	-
115-422-3752-4270 PROFESSIONAL SERVICES	9,950	7,200	-	-	-	0%	-
115-422-3752-4390 VEHICLE ALLOW & MILEAGE	2,780	2,760	-	-	-	0%	-
115-422-3753-4101 SALARIES-PERMANENT EMPLOYEES	40	29	-	-	-	0%	
Operations & Maintenance Costs	109,142	101,480	-	-	-	0%	-
Total Appropriations	109,142	101,480	-	-	-	0%	-
ANNUAL SURPLUS/DEFICIT	1	(1)	-	-	-	0%	-
Ending Balance:			-	-			-

3

Note: The County of Los Angeles took over management of the Elderly Nutrition Program in FY 2017-2018.



<u>CALIFORNIA STATE GRANT –</u> HOUSING RELATED PARKS (HRP)

FUND NO. 118

FUND OVERVIEW

The Housing Related Parks (HRP) Program is administered by the California Department of Housing and Community Development. The purpose of the HRP Program is to increase the overall supply of housing affordable to lower income households by providing financial incentives to cities and counties with documented housing starts for newly constructed units affordable to very low or low-income households. The HRP Program provides assistance to cities and counties by offering grants for the creation of new parks or rehabilitation or improvements to existing parks.

MAJOR PROJECTS/PROGRAMS

• Received grant in 2017 to make improvements at Layne Park.

Fund: Housing Related Parks Grant

Resp. Dept: Public Works

Beginning Fund Balance	e:		-	-			-
REVENUES	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
3697-0881 STATE FUNDS	188,050	-	113,650	-		0%	-
Total Revenues	188,050	-	113,650	-	-	0%	-
APPROPRIATIONS	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
118-423-0000-4500 CAPITAL EXPENSE	165,179	-	-	-	-	0%	-
118-423-0000-4600 CAPITAL PROJECTS	22,871	-	113,650	-	-	0%	-
Capital Projects	188,050	-	113,650	-	-	0%	-
Total Appropriations	188,050	_	113,650	_	_	0%	_
	,					0,0	
ANNUAL SURPLUS/DEFICIT	-	-	-	-	-	0%	-
Ending Balance	e:		-	-			-



COMMUNITY ORIENTED POLICING SERVICES (COPS) GRANT

FUND NO. 119

FUND OVERVIEW

The Office of Community Oriented Policing Service (COPS) of the Department of Justice awards competitive, discretionary grants directly to law enforcement agencies across the United States to assist in enhancing public safety through implementation of community policing strategies.

In Fiscal Year 2015-2016, the City received grant funding to partially fund an additional police officer position for three years.

MAJOR PROJECTS/PROGRAMS

• Police Officer hired to fill the position funded by the grant.

Fund: COPS Grant

Resp. Dept: Police Department

Beginning Fund Balance: REVENUES Account Number & Title	2016 Actual	2017 Actual	(8,126) 2018 Actual	(1) 2019 Adjusted	As of 12/31/28	2019 % Used	(1) 2020 Proposed
3696-3641 COPS SAFE SCHOOLS			53,707	51,483		0.0%	40.650
Total Revenue		-	53,707	51,483	-	0.0%	49,659 49,659
APPROPRIATIONS	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
119-225-3641-4101 SALARIES-PERMANENT EMPLOYEES	-	5,981	31,196	35,197	16,263	46.2%	33,799
119-225-3641-4105 OVERTIME	-	-	-	-	-	0.0%	-
119-225-3641-4120 O.A.S.D.I.	-	87	452	510	236	46.3%	490
119-225-3641-4126 HEALTH INSURANCE	-	689	2,920	3,085	1,542	50.0%	2,969
119-225-3641-4124 RETIREMENT	-	-	3,589	4,273	-	0.0%	4,405
119-225-3641-4128 DENTAL INSURANCE	-	90	270	270	135	49.9%	270
119-225-3641-4129 RETIREE HEALTH SAVINGS	-	95	720	720	324	45.0%	720
119-225-3641-4130 WORKERS COMPENSATION INS.	-	1,164	6,239	7,039	3,221	45.8%	6,760
119-225-3641-4134 LONG TERM DISABILITY INSURANCE	-	-	116	288	40	14.0%	157
119-225-3641-4136 OPTICAL INSURANCE	-	20	60	60	30	49.8%	60
119-225-3641-4138 LIFE INSURANCE		-	20	41	7	16.6%	29
Personnel Costs	-	8,126	45,582	51,483	21,799	42.3%	49,659
Total Appropriations	-	8,126	45,582	51,483	21,799	42.3%	49,659
ANNUAL SURPLUS/DEFICIT	-	(8,126)	8,125	-	(21,799)	#DIV/0!	-

Ending Balance:

(1)

(1)

(1)



ALCOHOL BEVERAGE CONTROL (ABC) GRANT

FUND No. 120

FUND OVERVIEW

The Alcohol Beverage Control (ABC) grant is used to combat the illegal possession and consumption of alcohol by means of minor decoy, shoulder tap, teenage party prevention patrol, DUI saturation patrols and various ABC licensee compliance inspections.

Fund: ABC Alcohol Beverage Control Grant

Resp. Dept: Police

Beginning Fund Balance:			-	(9,810)			-
REVENUES	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
3696-3713 ALCOHOLIC BEVERAGE CONTROL (ABC) GRANT	-	-	28,577	-	9,809	100%	-
Total Revenues	-	-	28,577	-	9,809	100%	-
APPROPRIATIONS	2016	2017	2018	2019	As of	2019	2020
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/18	% Used	Proposed
120-225-0000-4103 WAGES-TEMPORARY & PART TIME	-	-	1,373	-	-	0%	-
120-225-0000-4105 OVERTIME	-	-	28,343	-	-	0%	-
120-225-0000-4120 O.A.S.D.I.	-	-	490	-	-	0%	-
120-225-0000-4130 WORKER'S COMPENSATION INS.		-	5,939	-	-	0%	-
Personnel Costs	-	-	36,145	-	-	0%	-
120-225-0000-4300 DEPARTMENT SUPPLIES	-	-	-	-	-	0%	-
120-225-0000-4360 PERSONNEL TRAINING	-	-	2,242	-	-	0%	
Operations & Maintenance Costs	-	-	2,242	-	-	0%	-
Total Appropriations	-	-	38,387	-	-	0%	-
ANNUAL SURPLUS/DEFICIT	-	-	(9,810)	-	9,809	0%	-
Ending Balance:			(9,810)	(9,810)			-



SECTION VI. APPENDIX



CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2019-2020



Capital Improvement Program Existing Project Status

Project Number	Category	Project Name	Status				
0562	Traffic Signal Improvements	HSIP Cycle 8 Traffic Signal Improvements	In Design Est. Completion: Feb 2020				
TBD	Parking Lot Improvements	Parking Lots Re-Surfacing Project	Ongoing				
0159	Street and Sidewalk Improvements	Pico Street Resurfacing Project - CDBG	Est. Completion: June 2020				
0510	Traffic Signal Improvements	Citywide Traffic Signal Synchronization Project	Preparing RFP for Design Services Est. Completion: Feb 2020				
0551	Traffic and Pedestrian Safety	Pacoima Wash Bikeway Project	Waiting- METRO/CALTRANS Approval Est. Completion: Oct. 2021				
0552	Traffic and Pedestrian	Safe Routes to School Project-	Waiting-				
0553	Safety	Cycles 1 and 2	Est. Completion:				
0560	Street and Sidewalk Improvements	SB1:Annual Street Resurfacing Project (FY 18-19)	NIB Process Est. Completion: Oct 2019				
0560a	Street and Sidewalk Improvements	SB1: Annual Street Resurfacing Project (FY 19-20)	Est. Completion: Sept 2020				
0763	Facility Improvements	San Fernando Recreation Park Infiltration System Project	In Design Est. Completion: July 2019				
6673	Street and Sidewalk Improvements	Glenoaks Blvd Resurfacing Project	Entering Construction Phase Est. Completion: May 2020				
7608	Water/Sewer Improvements	Glenoaks Blvd. Sewer and Water Improvements Project	In Construction Est. Completion: August 2019				
TBD	Bridge	Glenoaks Blvd. Bridge Safety Project	Construction Phase: TBD				
0635	Water Improvements	Water Related Projects	Ongoing				
TBD	Sewer Improvements	Sewer Related Projects	Ongoing				
0716	Water Facility Improvements	Upper Reservoir #4 Replacement Project	In Design Est. Completion: Oct. 2019				



Title: HSIP Cycle 8 Traffic Signal Improvements

Category: Traffic Signal Improvements

Project: 0562

SOURCES			
Fund	Account Number	Allocation	1
HSIP Grant	010-3686-0562	\$	1,096,000
Measure M	024-311-0562	\$	111,571
Total Sources:		\$	1,207,571

USES			
Activity	Account Number	Cost	
Design	024-311-0562-4600	\$	111,571
Construction Engineering	010-311-0562-4600	\$	159,000
Construction	010-311-0562-4600	\$	936,700
Expenditures-to-Date (if applicable)			
Total Uses		\$	1,207,571

ACTIVITY	START	DURATION	MONTH											
			J	Α	S	0	N	D	J	F	М	Α	М	J
Project Duration		570 Days												
Design Period	Jan	210 Days												
Specs & Bidding	Oct	120 Days												
Construction Period	TBD	240 Days												

Project Description:

The project includes the installation of larger signal heads, additional street lighting and protected left turn signal phases where left turns currently exist and all appurtenant work necessary to have a fully functional system. A total of nine intersection form part of this project. The intersections include: First Street at Hubbard Avenue; First Street at N Maclay Avenue; San Fernando Road at N Brand Boulevard; San Fernando Road at N Maclay Avenue; Truman Street at Wolfkskill Street; Truman Street at N Brand Boulevard; Truman Street at N Maclay Avenue and Truman Street at Hubbard Avenue.



Title: <u>Parking Lot Improvements</u> Category: Parking Lot Improvements

Project: TBD

SOURCES	ı	FY 19-20			
Fund	Account Number				
Parking Meter Revenue- Streets	029-3850-0000	\$	150,000		
Pavement Management	050-3800-0000	\$	13,334		
Total Sources:		\$	163,634		

USES			
Activity	Account Number	Cost	
Re-paving of City Owned Parking Lots	029-335-0000-4300	\$	163,300
	050-311-0000-4633		
Total Uses		\$	163,334

			J	Α	S	J	F	М	Α	М	J
Project Duration		60 Days			•						
Procurement Process	TBD	30 Days									
Construction	TBD	30 Days									

DURATION

START

Project Description:

ACTIVITY

Re-surfacing and restriping City owned parking lots.



Title: Pico Street Resurfacing Project - CDBG Category: Street and Sidewalk Improvements

Project: 0159

SOURCES			
Fund	Account Number	Allocation	
CDBG	026-3693-0159	\$	246,940
Total Sources:		\$	246,940

USES			
Activity	Account Number	Cost	
Inspection	026-311-0159-4600	\$	10,000
Construction	026-311-0159-4600	\$	216,940
Contingency (10%)	026-311-0159-4600	\$	20,000
Expenditures-to-Date (if applicable)			
Total Uses		\$	246,940

ACTIVITY	START	DURATION	MONTH											
			J	Α	S	0	N	D	J	F	М	Α	М	J
Project Duration		180 Days												
Design Period	Done					_								
Specs & Bidding	June	90 Days												
Construction Period	Sept	90 Days												

Project Description:

The resurfacing of both Pico Street between Kalisher and Brand Boulevard and San Fernando Road between San Fernando Mission and Maclay Avenue. Improvements include removing and replacing sidewalk, curb/gutter access ramps.



Title: Citywide Traffic Signal Synchronization Project

Category: Traffic Signal Improvements

Project: 0510

SOURCES			
Fund	Account Number	Allocation	
Prop C 25% Grant	009-3686-0510	\$	775,376
Measure M	024-3210-0510	\$	193,844
Total Sources:		\$	969,220

USES			
Activity	Account Number	Cost	
Design	009/024-371-0510-4600	\$	414,000
Construction Engineering	009/024-371-0510-4600	\$	97,684
Construction	009/024-371-0510-4600	\$	360,614
Project Administration	009/024-371-0510-4600	\$	96,922
Expenditures-to-Date (if applicable)			
Total Uses		\$	969,220

ACTIVITY	START	DURATION	N MONTH											
			J	Α	S	0	N	D	J	F	М	Α	М	J
Project Duration	_	1,425Days												
Design Period	Jul	60 Days												
Specs & Bidding	Sep	60 Days												
Construction Period	Nov	1,305 Days												

Project Description:

The proposed project will improve the flow of traffic along two major north-south arterials and four major east-west arterials within the City as well as improve the efficiency of LACMTA bus line operations by providing bus speed improvements that will reduce traffic queuing.

The project consists of the synchronization of 35 signalized intersections along the following arterials within the City of San Fernando: Truman Street, Hubbard Street, Maclay Avenue, Glenoaks Boulevard, Brand Boulevard and San Fernando Mission Boulevard. Pending acceptance of grant award by City Council.



Title: <u>Pacoima Wash Bikeway Project</u> Category: Traffic and Pedestrian Safety

Project: 0551

SOURCES			
Fund	Account Number	Allocatio	on
ATP Cycle 3	010-3686-0550	\$	973,000
AQMD/MSRC AB2766	010-3686-0551	\$	354,000
Measure R	012-3210-0551	\$	400,000
Measure M	024-3210-0551	\$	228,000
Total Sources:		\$	1,955,000

USES							
Activity	Account Number	Cost					
Construction Engineering	010/012/024-311-0551-4600	\$	250,000				
Construction	010/012/024-311-0551-4600	\$	1,509,500				
Contingency (10%)	010/012/024-311-0551-4600	\$	195,500				
Expenditures-to-Date (if applicable)							
		\$					
Total Uses		\$	1,955,000				

ACTIVITY	START	DURATION	ATION MONTH											
			J	Α	S	0	N	D	J	F	М	Α	М	J
Project Duration		270 Days												
Design Period		Complete												
Specs & Bidding		90 Days												
Construction Period	20/21	180 Days												

Project Description:

Construct bike path that extends the full 1.6-mile length of the Pacoima Wash within the City of San Fernando, from roughly San Fernando Road to Foothill Boulevard. It will also connect with the City's existing rail-with-trail bike path that runs between San Fernando Road and the Metrolink railroad tracks.



Title: Safe Routes to School Project – Cycles 1 and 2

Category: Traffic and Pedestrian Safety

Project: 0552 (Cycle 1); 0553 (Cycle 2)

SOURCES			
Fund	Account Number	Allocat	ion
Safe Routes to School (Cycle 1)	010-3686-0552	\$	994,124
Safe Routes to School (Cycle 2)	010-3686-0553	\$	999,850
Measure R (Match/Design/Inspection/Contingency)	012-3946-0000	\$	945,596
		\$	
Total Sources:		\$	2,939,570

USES			
Activity	Account Number	Cost	
Engineering/Design	012-311-0552/0553-4600	\$	287,460
Inspection	012-311-0552/0553-4600	\$	60,500
Construction	010-311-0552/0553-4600	\$	1,993,974
Contingency	012-311-0552/0553-4600	\$	213,361
Local Match	012-311-0552/0553-4600	\$	384,275
Expenditures-to-Date (if applicable)			
Preliminary Planning/Design		\$	
Total Uses		\$	2,939,570

ACTIVITY	START	DURATION			МО	NTH								
			J	Α	S	0	N	D	J	F	М	Α	М	J
Project Duration		480 Days				_								
Design Period	Nov	Complete												
Specs & Bidding, Caltrans Approval	Jan	210 Days												
Construction Procurement	Aug	60 Days												
Construction Period	Oct	210 Days												

Project Description:

Safe Routes to School Project - Cycles 1 and 2 - consist of safety improvements around the vicinities of three elementary schools and one middle school. The improvements include perpendicular curb ramps, raised crosswalks, chicanes, chokers, pedestrian refuge islands, medians, bulb outs, lane reductions for drop-off/pick-up loading zones, high visibility crosswalks, bicycle lanes, advanced stop bars and legends, solar flashers, countdown signals and signage. The City was awarded a grant for \$994,124 for the Federal Cycle 1 Safe Routes to School (SRTS) Program in 2007 and \$999,850 for Federal Cycle 2 SRTS in 2009. The City's combined required match for both projects is \$525,758.



Title: SB1: Annual Street Resurfacing Project (FY 18-19)

Category: Street and Sidewalk Improvements

Project: 0560

SOURCES			
Fund	Account Number	Allocation	on
SB1	025-3623-0560	\$	406,616
Gas Tax	011-3210-0560	\$	175,000
Measure R	012-3210-0560	\$	225,000
Measure M	024-3210-0560	\$	250,000
Prop C	008-3210-0560	\$	385,130
Water Fund	070-3810-0560	\$	550,000
Sewer Fund	072-3745-0560	\$	185,000
Total Sources:		\$	2,176,746

USES			
Activity	Account Number	Cost	
Street Construction	025/011/012/08/024-311- 0560-4600	\$	1,153,397
Utilities Construction	070/072-311-0560-4600	\$	588,000
Contingency (20%)	012/008-311-0560-4600	\$	435,349
Expenditures-to-Date (if applicable)			
		\$	`
Total Uses		\$	2,176,746

ACTIVITY	START	DURATION			MC	NTH								
			J	Α	S	0	N	D	J	F	М	Α	М	J
Project Duration		150 Days			<u> </u>									
Design Period	Done													
Specs & Bidding	June	60 Days												
Construction Period	Sept	90 Days												

Project Description:

The project will consist of: street repaving; repairs to sidewalks; drive approaches and curb and gutter; installation of access ramps; striping and pavement markings; water/sewer upgrades and repairs. The streets that make up the project include:

- Alexander Street between Library Street and Lucas Street
- N Workman Street between Glenoaks Boulevard and Seventh Street
- Lazard St between Fourth Street and Glenoaks Boulevard
- Lucas Street between N Workman Street and Orange Grove Avenue



Title: SB1: Annual Street Resurfacing Project (FY 19-20)

Category: Street and Sidewalk Improvements

Project: 0560a

SOURCES			
Fund	Account Number	Allocation	on
SB1	025-3623-0560	\$	407,263
Water Fund	070-3810-0560	\$	381,000
Sewer Fund	072-3745-0560	\$	250,000
Total Sources:		\$	1,038,263

USES			
Activity	Account Number	Cost	
Street Construction	025-311-0560-4600	\$	407,263
Utilities Construction	070/072-311-0560-4600	\$	631,000
Expenditures-to-Date (if applicable)		\$	
Total Uses		\$	1,038,263

ACTIVITY	START	DURATION	MONTH											
			J	Α	S	0	N	D	J	F	М	Α	М	J
Project Duration		180 Days												
Design Period	Done								_					
Specs & Bidding	Sept	60 Days												
Construction Period	Oct	120 Days												

Project Description:

The project will consist of: street repaving; repairs to sidewalks; drive approaches and curb and gutter; installation of access ramps; striping and pavement markings; water/sewer upgrades and repairs. The streets that make up the project include:

- Arroyo Avenue between Fifth Street and Glenoaks
- Phillipi Street between Orange Grove and West City Limits



Title: San Fernando Recreation Park Infiltration System Project

Category: Facility Improvements

Project: 0763

SOURCES			
Fund	Account Number	Allocatio	n
Prop 1 Grant	010-3686-0763	\$	425,000
LADWP	010-3686-0764	\$	130,000
Water Fund	070-3810-0763	\$	224,800
City In-Kind	Various Accounts	\$	70,200
Total Sources:		\$	850,000

USES			
Activity	Account Number	Cost	
Project Management/ Preliminary Design	010-310-0763-4600	\$	114,429
Plans, Specifications, Estimates, Outreach	010/070-310-0763-4600	\$	262,104
Permits, Authorizations, and CEQA	010-310-0763-4600	\$	50,573
Support Services, O&M Manual	010-310-0763-4600	\$	52,158
Contingency	010-310-0763-4600	\$	47,926
Expenditures-to-Date (if applicable)			
Total Uses		\$	527,190

ACTIVITY	START	DURATION	MONTH											
			J	Α	S	o	N	D	J	F	М	Α	М	J
Project Duration		210 Days												
Design Period	Jul	60 Days												
Specs & Bidding	Sep	60 Days												
Construction Period	Nov	90 Days												

Project Description:

This phase of the infiltration project includes: design development, geotechnical investigations, environmental permitting, project outreach and development of plans/specifications/estimates for construction phase of project. All design plans will be presented to community members, stakeholder groups and the City Council. The Project will be designed to filter approximately 423 acres of water run-off and help to recharge groundwater sources with approximately 200 acrefeet of storm water annually. The design will include a below-ground retention/infiltration basin situated beneath open space and baseball field areas of the Park.



Title: Glenoaks Blvd. Resurfacing Project
Category: Street and Sidewalk Improvements

Project: 6673

SOURCES			
Fund	Account Number	Allocatio	on
Measure R	012-3946-6673	\$	1,461,773
HSIP Cycle 7	010-3686-6673	\$	1,380,000
Cal Recycle Grant*	010-3686-6673		\$0
Total Sources:		\$	2,841,773

USES			
Activity	Account Number	Cost	
Design	012-311-6673-4600	\$	229,994
Construction	010/012/-311-6673-4600	\$	2,414,279
Contingency (15%)	12-311-6673-4600	\$	197,500
Expenditures-to-Date (if applicable)			
		\$	
Total Uses		\$	2,841,773

ACTIVITY	START	DURATION	MONTH											
			J	Α	S	0	N	D	J	F	М	Α	М	J
Project Duration		240 Days			_									
Design Period														
Construction Procurement	May	60 Days												
Construction Period	Dec	180 Days												

Project Description:

The project consists of concrete removals and asphalt overlay on Glenoaks Boulevard from West City Limit to East City Limit. Concrete improvements include but are not limited to sidewalk, driveway approaches, curb ramps, cross-gutters, and medians. Approximately 5,060 tons of ARHM will overlay the street segment, 27 curb ramps with truncated domes will be installed, and 3,400 square feet of sidewalk will be removed and replaced. Traffic signals will also be upgraded.



Title: Glenoaks Blvd. Water/Sewer Repair (Aspect of Resurfacing Project)

Category: Water/Sewer Improvements

Project: 7608

SOURCES			
Fund	Account Number	Allocatio	on
Sewer Capital	072-3745-7608	\$	1,082,246
Water Capital	070-3810-7608	\$	248,750
Total Sources:		\$	1,330,996

USES			
Activity	Account Number	Cost	
Construction	070/072-385-7608-4600	\$	1,092,496
Inspection	070/072-385-7608-4600	\$	20,000
Contingency (15%)	070/072-385-7608-4600	\$	218,500
Expenditures-to-Date (if applicable)			
		\$	
Total Uses		\$	1,330,996

ACTIVITY	START	DURATION	MONTH											
			J	Α	S	0	N	D	J	F	М	Α	М	J
Project Duration		120 Days												
Design Period	Done													
Construction Period	June	120 Days												

Project Description:

The project consists of replacing approximately 2600 linear feet of sewer main, constructing manholes, reconnecting sewer services, and installing new water services.



Title: Glenoaks Boulevard Bridge Safety Project

Category: Bridges Project: TBD

SOURCES			
Fund	Account Number	Allocation	
County of Los Angeles Dept. of Public Works	TBD	\$	100,000
Total Sources:		\$	100,000

USES			
Activity	Account Number	Cost	
Construction	TBD	\$	100,000
Local Share		\$	0
Expenditures-to-Date (if applicable)		\$	
Total Uses		\$	100,000

ACTIVITY	START	DURATION	MONTH											
			J	Α	S	0	N	D	J	F	М	Α	М	J
Project Duration		0 Days		-	_									
Design Period	TBD													
Specs & Bidding	TBD													
Construction Period	TBD													

Project Description:

Project consists of bolting a Caltrans Type 7 Chain link railing to the side of the existing deck bridge without modifying the existing steel barrier.





Title: Upper Reservoir #4 Replacement Project

Category: Reservoir

Project: 0716

SOURCES			
Fund	Account Number	Allocation	
Water Capital	010-XXXX-0716	\$	5,000,000
Total Sources:		\$	5,000,000

USES			
Activity	Account Number	Cost	
Design	070-385-0716-4600	\$	469,891
Construction	070-385-0716-4600	\$	4,530,109
Expenditures-to-Date (if applicable)			
		\$	
Total Uses		\$	5,000,000

ACTIVITY	START	DURATION			МО	NTH								
			J	Α	S	0	N	D	J	F	М	Α	М	J
Project Duration		170 Days		•		•								
Design Period	May	170 Days												
Construction Period	TBD													

Project Description:

The project scope consists of preliminary design engineering, final design engineering, including project specifications and bid estimate, plus engineering services during the construction phase of the Upper Reservoir Replacement Project.



WATER SYSTEM CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2019-2020 & FISCAL YEAR 2020-2021



Title: <u>Water Main Replacement Project</u> Category: Water System Improvements

Project: 0635

SOURCES		FY 19-20	FY 20-21
Fund	Account Number	Allocation	Allocation
Sale of Water	070-3810-0000	\$ 776,000	\$ 1,140,000
Total Sources:		\$ 776,000	\$ 1,140,000

USES				
Activity	Account Number	Cost		
Main Replacement Various Streets	070-385-0635-4600	\$	776,000	\$ 1,140,000
Total Uses		\$	776,000	\$ 1,140,000

ACTIVITY	START	DURATION			MO	NTH								
			J	Α	S	О	N	D	J	F	М	Α	М	J
Project Duration	_	Continuous												
Design Period	Various	90 Days												
Specs & Bidding	Various	60 Days												
Construction Period	Various	120 Days												

Project Description:

Annual, specific projects and emergency water main replacement projects FY 19-20 & 20-21.



Title: Water Master Plan Project

Category: Water System Improvements

Project: 0000

SOURCES		FY 19-20	FY 20-21
Fund	Account Number	Allocation	Allocation
Sale of Water	070-3810-0000	\$	\$ 80,000
Total Sources:		\$	\$ 80,000

USES			
Activity	Account Number	Cost	
Water Master Plan	070-385-0000-4270	\$	\$ 80,000
Total Uses		\$	\$ 80,000

ACTIVITY	START	DURATION	MONTH											
			J	Α	S	0	N	D	J	F	М	Α	М	J
Project Duration		270 Days												
Design Period	Oct	90 Days												
Specs & Bidding	Jul	60 Days												
Construction Period	Sep	120 Days												

Project Description:

Water Master Plan- Update required every five years. Next update is in FY 20-21.



Title: Water Network/GPS Data Conversion

Category: Technology Improvements

Project: 0000

SOURCES		FY 19-20	FY 20-21
Fund	Account Number	Allocation	Allocation
Sale of Water	070-3810-0000	\$ 80,000	
Total Sources:		\$ 80,000	

USES				
Activity	Account Number	Cost		
Water Network/GPS Data Conversion	070-385-0000-4260	\$	80,000	
Total Uses		\$	80,000	

ACTIVITY	START	DURATION	MONTH											
			J	Α	S	0	N	D	J	F	М	Α	М	J
Project Duration		280 Days												
Procurement	Oct	60 Days												
Data Conversion	Dec	120 Days												

Project Description:

Water Network/GPS Data Conversion for entire water network.



Title: Water Vehicle Replacement Project

Category: Vehicle Replacement

Project: 0000

SOURCES		FY 19-20	FY 20-21
Fund	Account Number	Allocation	Allocation
Sale of Water	070-3810-0000	\$ 157,000	\$
Total Sources:		\$ 157,000	\$

USES			
Activity	Account Number	Cost	
Chevy 2500HD - Vehicle # 8095	070-385-0000-4500	\$ 90,000	\$
Ford Ranger- Vehicle #3241	070-385-0000-4500	\$ 67,000	
Total Uses		\$ 157,000	\$

ACTIVITY	START	DURATION	MONTH											
			J	Α	s	0	N	D	J	F	М	Α	М	J
Project Duration		150 Days												
Design/Specs	Aug	60 Days												
Procurement Process	Oct	90 Days												

Project Description:

Purchase of two new utility vehicles.



Title: Wrought Iron Fence Replacement: Upper Reservoir

Category: Water Facility Improvements

Project: 0000

SOURCES		FY 19-20	FY 20-21
Fund	Account Number	Allocation	Allocation
Sale of Water	070-3810-0000	\$ 135,000	\$
Total Sources:		\$ 135,000	\$

USES			
Activity	Account Number	Cost	
Wrought Iron Fence: Upper Reservoir	070-385-0000-4600	\$ 135,000	\$
Total Uses		\$ 135,000	\$

ACTIVITY	START	DURATION	MONTH											
			J	Α	S	0	N	D	J	F	М	Α	М	J
Project Duration		150 Days												
Procurement Process	Feb	60 Days												
Construction Period	Apr	90 Days												

Project Description:

Installation of Wrought Iron Fence around Upper Reservoir for security purposes.



Title: Wrought Iron Fence Replacement: Lower Reservoir

Category: Water Facility Improvements

Project: 0000

SOURCES		FY 19-20	FY 20-21
Fund	Account Number	Allocation	Allocation
Sale of Water	070-3810-0000	\$	\$ 135,000
Total Sources:		\$	\$ 135,000

USES			
Activity	Account Number	Cost	
Wrought Iron Fence: Lower Reservoir	070-385-0000-4600	\$	\$ 135,000
Total Uses		\$	\$ 135,000

ACTIVITY	START	DURATION	MONTH											
			J	Α	s	0	N	D	J	F	М	Α	М	J
Project Duration		150 Days												
Procurement Process	Oct	60 Days												
Construction Period	Dec	90 Days												

Project Description:

Installation of Wrought Iron Fence around Lower Reservoir for security purposes.



SEWER SYSTEM CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2019-2020 & FISCAL YEAR 2020-2021



Title: <u>Sewer Main Replacement Project</u> Category: Sewer System Improvements

Project: 0000

SOURCES		FY 19-20	FY 20-21	
Fund	Account Number	А	Illocation	Allocation
Sewer Service Charges	072-3745-0000	\$	655,659	\$ 1,091,629
Total Sources:		\$	655,659	\$ 1,091,629

USES				
Activity	Account Number	Cost		
Sewer Rehabilitation Various Streets	072-365-0000-4260	\$	170,000	\$ 1,091,629
	072-365-0000-4600		485,659	
Total Uses		\$	655,659	\$1,091,629

ACTIVITY	START	DURATION	MONTH											
			J	Α	S	0	N	D	J	F	М	Α	М	J
Project Duration		360 Days												
Design Period	TBD	Open												
Specs & Bidding	TBD	Open												
Construction Period	TBD	Open												

Project Description:

Annual and emergency sewer main replacement projects FY 19-20 & 20-21.



Title: Citywide Closed Circuit Video Project (CCTV)

Category: Sewer System Improvements

Project: 0000

SOURCES		FY 19-20	FY	20-21	
Fund	Account Number	Allocation	Allocation		
Sewer Service Charges	072-3745-0000	\$ 150,000	\$	150,000	
Total Sources:		\$ 150,000	\$	150,000	

USES				
Activity	Account Number	Cost		
Citywide CCTV of Sewer System	072-365-0000-4600	\$	150,000	\$ 150,000
Total Uses		\$	150,000	\$ 150,000

ACTIVITY	START	DURATION			МО	NTH								
			J	Α	S	0	N	D	J	F	М	Α	М	J
Project Duration		90 Days												
Procurement	July	60 Days												
CCTV service	Sept	30 Days												

Project Description:

Citywide sewer system CCTV two phases; conducted every five years.



Title: Storm Water Master Plan Project Category: Sewer System Improvements

Project: 0000

SOURCES		F	Y 19-20	FY 20-21
Fund	Account Number	Al	location	Allocation
Sale of Water	072-0745-0000	\$	80,000	\$
Total Sources:		\$		\$

USES				
Activity	Account Number	Cost		
Stormwater Master Plan	072-365-0000-4260	\$	80,000	
Total Uses		\$	80,000	\$

ACTIVITY	START	DURATION			МО	NTH								
			J	Α	S	0	N	D	J	F	М	Α	М	J
Project Duration		240 Days												
Procurement Process	TBD	60 Days												
Plan Creation	TBD	180 Days												

Project Description:

Update Stormwater Master Plan: The purpose of the Storm Water Management Plan (SWMP) is to revise, implement, and enforce a plan designed to reduce the discharge of pollutants from the Municipal Separate Storm Sewer (MS4), protect water quality, and satisfy water quality requirements.



Title: <u>Sewer Vehicle Replacement</u> Category: Vehicle Replacement

Project: 0000

SOURCES		FY 19-20	FY 20-21
Fund	Account Number	Allocation	Allocation
Sewer Service Charges	072-3745-0000	\$ 385,000	\$ 400,000
Total Sources:		\$ 385,000	\$ 400,000

USES				
Activity	Account Number	Cost		
Replace Sewer Guzzler #PW 12589	072-365-0000-4500	\$	385,000	\$ 400,000
Funds from One-Time Enhancement				
Total Uses		\$	385,000	\$ 400,000

ACTIVITY	START	DURATION				
			J	Α	S	М
Project Duration		90 Days				
Design/Specs	July	30 Days				
Procurement Process	August	60 Days				

Project Description:

Purchase of new sewer Guzzler.



Title: <u>Upper Reservoir #4 Replacement Project</u>

Category: Reservoir

Project: 0000

SOURCES		FY 19-20	FY 20-21
Fund	Account Number	Allocation	Allocation
Sewer Service Charges	072-3745-0000	\$	\$ 70,000
Total Sources:		\$	\$ 70,000

USES			
Activity	Account Number	Cost	
Ford F-150 - Vehicle # 0597	072-365-0000-4500	\$	\$ 70,000
Total Uses		\$	\$ 70,000

ACTIVITY	START	DURATION									
			J	Α	S	J	F	М	Α	М	J
Project Duration		60 Days									
Procurement Process	TBD	60 Days									

Project Description:

Purchase of new utility vehicle (FY 19-20).