

**CITY OF SAN FERNANDO  
PARKS, WELLNESS & RECREATION COMMISSION  
APPROVED MEETING MINUTES**

**January 12, 2021  
ZOOM MEETING STREAMED ON YOUTUBE**

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PARKS, WELLNESS & RECREATION COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: <https://www.youtube.com/c/CityOfSanFernando>.

**CALL TO ORDER/ROLL CALL**

Chair Sandie Richards called the meeting to order at 6:34 p.m. and conducted the roll call.

The following persons were recorded as present:

PRESENT: Chair Sandie Richards  
Commissioner Jason Hayes  
Commissioner Nina Herrera

ABSENT: Vice Chair Joe Ponce,  
Commissioner Saydith Navarro

ALSO PRESENT: Cultural Arts Liaison, Raul Herrera  
Director of Recreation and Community  
Services Department, Julian Venegas  
Community Services Supervisor, Juan Salas  
Admin. Assistant, Linda Bowden-Moreno

**PLEDGE OF ALLEGIANCE**

Commissioner J. Hayes led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Commissioner N. Herrera motioned to approve the agenda for the January 12, 2021 Parks, Wellness & Recreation Commission Regular Meeting. Commissioner J. Hayes seconded the motion. The motion carried with the following vote:

AYES: S. Richards, J. Hayes, N. Herrera,  
NOES:  
ABSENT: S. Navarro, J. Ponce  
ABSTAIN:

### **PUBLIC STATEMENTS – WRITTEN/ORAL**

None.

### **CULTURAL ARTS LIASON REPORT**

Cultural Arts Liaison, Raul Herrera, discussed the proposal to allow art murals in the City of San Fernando. Mr. Herrera approached local artists who expressed concerns and questions in terms of clarifying the difference in displaying public art/murals vs. billboards as a form of advertising. He discussed the importance of developing an outline for the submittal of art mural proposals as well as clarification of specific qualifications or requirements for artists wanting to present ideas for murals.

### **APPROVAL OF MINUTES**

Commissioner J. Hayes motioned to approve the minutes for the December 8, 2020, Parks, Wellness & Recreation Commission meeting. Commissioner N. Herrera seconded the motion. The motion carried with the following vote:

AYES: S. Richards, J. Hayes, N. Herrera,  
NOES:  
ABSENT: S. Navarro, J. Ponce  
ABSTAIN:

### **NEW BUSINESS**

#### **1. SENIOR CITIZENS ADVISORY BOARD RECRUITMENT**

J. Venegas provided some history on the development of the Senior Citizens Advisory Board as a body representing members of the various senior programs. Meetings were held on the second Tuesday of the month. This board was very active at one point in the development of programming as well as making recommendations on behalf of seniors. This board was made up of five members representing various sectors: Senior Club, Park Ave. Club, Elderly Nutrition Program and one member at-large. Several years ago, the Senior Board lost membership and could no longer conduct meetings due to lack of quorum. Meetings have remained on hold while membership recruitment is in progress.

Staff is interested in resurrecting this body. Staff recommends opening the membership to

members at-large in order to fill the current vacancies. Staff is requesting feedback and input from the PWRC. Upon further discussion from the Commission, the following motion was made:

Commissioner N. Herrera moved to make a recommendation to Council to open up membership to members at-large with a minimum age of 55 years, for the recruitment of board members to the Senior Citizens Advisory Board.

AYES: S. Richards, J. Hayes, N. Herrera,

NOES:

ABSENT: J. Ponce, S. Navarro

ABSTAIN:

## **2. APPROVAL OF ART MURALS ON PRIVATE PROPERTY**

J. Venegas reported that the City has worked on various options to allow murals in the City of San Fernando for some time. A Resolution was adopted in December of 2020 allowing murals on private property. This Commission was provided with a copy of the Resolution and the agenda report. The task of approving mural applications on private property will fall on the PWRC. The application and proof of permission from the property owner will be submitted to the Community Development Department. This Commission will then review the applications and make the decision to approve or deny.

Staff is recommending forming an Ad Hoc Committee composed of the two Cultural Arts Liaisons, two members of the Parks, Wellness and Recreation Commission and a staff member. The Ad Hoc will review applications and make recommendations to the PWRC. The Commission as whole, will vote and make the decision to approve or deny the mural application. The artist will have the option to appeal a denial. R. Herrera discussed the importance of cultural relevance and requested to see the actual application. J Venegas will send a copy of the ordinance to R. Herrera for his review.

Commissioner J. Hayes supports this item. He would like to see more art murals from local artists. He volunteered to be part of the Ad Hoc Committee.

Commissioner N. Herrera recommended continuing discussion on this item to allow time for new Commissioners to be appointed by the new Council members so they can be part of the discussion.

## **CONTINUED BUSINESS**

### **1. STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION SPP GRANT –**

J. Venegas reported that staff is working on five grant application for Recreation Park, Pioneer Park, Las Palmas Park and two new park developments. Community Input Meetings for stakeholders are scheduled for January 21<sup>st</sup>, February 3<sup>rd</sup> and 13<sup>th</sup>. Meetings will be held via Zoom and the goal is to get the community's input on park projects. Anyone interested can

RSVP to participate in the Zoom meeting.

2. **VIRTUAL PROGRAMMING** –J. Salas, Community Services Supervisor, provided an update on virtual programming such as Quarantine Bingo for families, an art workshop on making Valentine’s Day Cards for Seniors (kits provided), and a second round of the Veteran Banner Program. Registration and additional program information is available online or by calling Las Palmas Park at (818) 898-7340.

The MMAP classes are continuing via Zoom. Folklorico classes are currently on hold. Regular virtual programs such as senior bingo, senior exercise classes, etc. are still ongoing. All information and registration for programs and activities are available on the City Website.

3. **COMMUNITY THEATRE PROGRAM** – J. Venegas reported that applications to be board members have been sent out to various individuals. Once a board is established, activities and programming can be developed. This program is community based. Anyone interested can email J. Venegas at [jvenegas@sfcity.org](mailto:jvenegas@sfcity.org) or Commissioner J. Hayes at [jhayes@sfcity.org](mailto:jhayes@sfcity.org) .
4. **DEPARTMENT’S REPONSE TO COVID-19**–J. Venegas reported that Round 3 of the Residential Food Program was held in December. The program will be on hold in the month of January awaiting further direction from Council

Staff is working with the Department of Public Health to get training to set up an MPOD (Medical Point of Dispensing) site for Covid-19 vaccinating. The two sites being considered are Recreation Park and Las Palmas Park. Currently, Recreation Park is providing Covid-19 testing and vaccinating. Individuals must register online.

Anyone interested in volunteering with the MPOD can contact the parks. More information on the MPOD will be provided as it becomes available.

5. **LAYNE PARK REVITAILZATION GRANT PROJECT**–J. Venegas reported that Council requested additional information on this item. The design firm has been selected for this project. Additional Community Meetings are scheduled to allow the community to provide their input.
6. **YOUTH REINVESTMENT GRANT PROGRAM (TUTCINT YOUTH EMPOWERMENT PROGRAM)** – J. Venegas provided an update on this program, which continues to meet virtually and grow in membership. The program is on their third cohort. Members meet four times per month and participate in cultural activities and programs among other activities. The group also conducted a food drive to help needy families. Information is available on the City Website.

#### **STAFF COMMUNICATON**

J. Salas informed the Commission of additional upcoming activities: Family Bingo, Parent and Me Painting. The renovation at Las Palmas is complete. There are just a few final touches left.

### **COMMISSION DISCUSSION**

Commissioner J. Hayes thanked staff.

Commissioner S. Richards commented on her participation in the Reindeer Dash. She showed off her medal and shared that it was a great experience.

### **ADJOURNMENT**

Commissioner J. Hayes motioned to adjourn the meeting at 7:53 p.m. Commissioner N. Herrera seconded the motion. The motion carried with the following vote:

AYES:	S. Richards, J. Hayes, N. Herrera,
NOES:	
ABSENT:	J. Ponce, S. Navarro
ABSTAIN:	