

**CITY OF SAN FERNANDO
PARKS, WELLNESS & RECREATION COMMISSION
APPROVED MEETING MINUTES**

**April 13, 2021
ZOOM MEETING STREAMED ON YOUTUBE**

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PARKS, WELLNESS & RECREATION COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: <https://www.youtube.com/c/CityOfSanFernando>.

CALL TO ORDER/ROLL CALL

Chair Sandie Richards called the meeting to order at 6:32 p.m. and conducted the roll call.

The following persons were recorded as present:

PRESENT: Chair Sandie Richards
 Commissioner Jason Hayes
 Commissioner Nina Herrera
 Commissioner Joe Ponce

ABSENT: Commissioner Saydith Navarro

ALSO PRESENT: Director of Recreation and Community
 Services Department, Julian Venegas
 Admin. Assistant, Linda Bowden-Moreno

PLEDGE OF ALLEGIANCE

Commissioner J. Ponce led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner J. Hayes motioned to approve the agenda for the April 13, 2021, Parks, Wellness & Recreation Commission Regular Meeting. Commissioner J. Ponce seconded the motion. The motion carried with the following vote:

AYES: S. Richards, J. Hayes, N. Herrera, J. Ponce

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NOES:

ABSENT: S. Navarro

ABSTAIN:

PUBLIC STATEMENTS – WRITTEN/ORAL

Written Public Statement emailed by Thelma Herrera, Outreach Project Manager for Katherine Padilla and Associates was read to the Commission. Ms. Herrera invited the community to participate in a virtual Community Meeting at 6:00 pm on May 6th. The Zoom meeting will provide an update to the community on the status of the Parking Management Masterplan and will solicit input on how to make parking more convenient for everyone. For more details on the meeting, please visit the City website for instructions on how to attend the meeting.

CULTURAL ARTS LIASON REPORT

No update

APPROVAL OF MINUTES

Commissioner J. Hayes motioned to approve the minutes for the February 9, 2021, and March 9, 2021, Parks, Wellness & Recreation Commission meetings. Commissioner N. Herrera seconded the motion. The motion carried with the following vote:

AYES: S. Richards, N. Herrera, J. Hayes, J. Ponce

NOES:

ABSENT: S. Navarro

ABSTAIN:

ADMINISTRATIVE REPORT

1. ESTABLISH REORGANIZATION SCHEDULE FOR THE PWRC

J. Venegas presented an agenda report to the Commission to move forward with setting a schedule for reorganizing the Parks, Wellness and Recreation Commission and set a term for the Commission officers and Cultural Arts Liaisons. The existing ordinance does not provide a timeline for terms. It would be a good idea to set a schedule in place moving forward.

Upon discussion, the Commission reached consensus and made the following motion:

Commissioner J. Hayes motioned to select the January meeting of the Parks, Wellness and Recreation Commission as the annual reorganization date for selection of Chair, Vice Chair, and the appointment of two Cultural Arts Liaisons. Commissioner N. Herrera seconded the motion. The motion carried with the following vote:

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AYES: S. Richards, N. Herrera, J. Hayes, J. Ponce

NOES:

ABSENT: S. Navarro

ABSTAIN:

Commissioner N. Herrera motioned to conduct a special reorganization of the Parks, Wellness and Recreation Commission for 2021. Jason Hayes was appointed as Chair and Sandie Richards was appointed as Vice Chair. Commissioner J. Ponce seconded the motion. The motion carried with the following vote:

AYES: S. Richards, N. Herrera, J. Hayes, J. Ponce

NOES:

ABSENT: S. Navarro

ABSTAIN:

DEPARTMENT PROGRAM UPDATES

1. **VIRTUAL PROGRAMMING** –J. Venegas provided an update on virtual programming the Department is offering such as Lunchtime Trivia, Crafts for Senior, Bingo, Loteria and Zumba classes. J. Venegas provided descriptions of the virtual activities and the number of participants. Registration and additional program information is available online or by calling Las Palmas Park at (818) 898-7340.
2. **DEPARTMENT'S RESPONSE TO COVID-19**–J. Venegas reported that Round 6 of the Residential Food Program is scheduled for Saturday, April 17th. To date, the program has served 492 families in the City of San Fernando. This program provides non-perishable food items and PPE to San Fernando households. Registration is required.

Staff has collaborated with Providence, L.A. County and L.A. City to offer COVID-19 vaccinations and testing at Recreation Park, Las Palmas Park and other location. The Johnson & Johnson vaccine pop clinics scheduled to occur this month have been put on hold for the time being. Individuals must register online. Information can be found on the City website at www.sfcity.org.

Vice-Chair S. Richards and Chair J. Hayes thanked RCS staff for stepping up and making these services available to the public.

Chair J. Hayes asked for clarification regarding vaccine eligibility at Recreation Park. J. Venegas reported that individuals over the age of 16 are eligible. The County is holding 100 vaccine shot reservations available to City residents regularly.

3. **REOPENING EFFORTS**– J. Venegas reported that outdoor fitness classes are now available to the public. Zumba and Total Body Conditioning are held at the outdoor basketball court at Las Palmas Park. Staff is working on offering Saturday classes in the next few weeks. These outdoor classes will transition to indoor once restrictions are lifted. The Family Wellness Challenge continues to offer hybrid classes and activities to get families active and moving. Other activities that are coming soon include pickleball and tennis.

The Veterans Banner Program will accept applications through April 15th. Banners will be displayed May through November.

4. **LAYNE PARK REVITALIZATION PROJECT**–J. Venegas reported that Valley Care Community Consortium (VCCC) is handling outreach for the upcoming Community Input Meetings. The first meeting will be via ZOOM and the following two meetings will be in person at Layne Park. Outreach efforts are in the form of flyers, door hangers and an ad in the local newspaper. MIG is the design consultant and VCCC is handling outreach for this project.
5. **YOUTH REINVESTMENT GRANT PROGRAM (TUTCINT YOUTH EMPOWERMENT PROGRAM)** –
Per J. Venegas, this program is looking forward to getting back to in-person youth services this summer. There are approximately 30 youths currently enrolled in the program who are benefiting from various programs and activities. Anyone interested in this program can obtain more details on the City website.

GENERAL COMMISSION COMMENTS

Commissioner J. Ponce congratulated Chair J. Hayes and Vice-Chair S. Richards for their appointments.

Commissioner S. Richards thanked RCS staff for all the hard work. She also recognized the PWRC Commission and congratulated Chair J. Hayes for his appointment.

Commissioner Herrera congratulated the new Commission appointments and thanked staff for their support in putting on these meetings.

Chairperson J. Hayes expressed appreciation in being appointed to the position of Commission Chair. He also reported he has received several calls regarding the application for the board of the Theatre Program. He would like this item on the agenda for next month. Staff will make the application available on the City website.

STAFF COMMUNICATION

Staff informed the Commission about the project the TBC (Teens for a Better Community) is working on to recognize seniors and Earth Day. Hand painted terra cotta pots with succulent plants will be distributed to seniors age 50 and over at Las Palmas Park on April 22nd.

ADJOURNMENT

Commissioner S. Richards motioned to adjourn the meeting at 7:27 p.m. Commissioner J. Ponce seconded the motion. The motion carried with the following vote:

AYES: S. Richards, J. Hayes, N. Herrera, J. Ponce

NOES:

ABSENT: S. Navarro

ABSTAIN: