



EDUCATION COMMISSION
REGULAR MEETING NOTICE AND AGENDA
JUNE 29, 2021 – 6:00 P.M.

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CA 91340

TELECONFERENCE – PER GOVERNOR’S EXECUTIVE ORDER

SPECIAL NOTICE REGARDING COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (superseding the Brown Act-related provisions of Executive Order N-25-20 issued on March 12, 2020), which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that the San Fernando Education Commission will participate in meetings telephonically.

PUBLIC PARTICIPATION OPTIONS TO HELP REDUCE THE SPREAD OF COVID-19

- 1. WATCH THE MEETING:** Pursuant to the Executive Order and given the current health concerns, members of the public can access meetings live on-line, with audio and video via YouTube Live, at: <https://www.youtube.com/c/CityOfSanFernando>
- 2. SUBMIT PUBLIC COMMENT VIA EMAIL:** Members of the public may submit comments by email to CityClerk@sfcity.org no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the Education Commission prior to consideration of the agenda. Comments received via email will be distributed to the Education Commission, read into the record, limited to three minutes, and made part of the official public record of the meeting.
- 3. CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:** Members of the Public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair.

Call-in Telephone Number: (669) 900-6833
Meeting ID: 811 4124 9977
Passcode: 096885

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.
Note: This is audio only and no video.

EDUCATION COMMISSION

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CALL TO ORDER/ROLL CALL

Chair Angel Zobel-Rodriguez
Vice-Chair David Govea
Commissioner Suzanne N. Llamas
Commissioner Nicole Mohr
Commissioner Olivia Robledo

PLEDGE OF ALLEGIANCE

Led by Vice Chair David Govea

APPROVAL OF AGENDA

DECORUM AND ORDER

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Public members attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

PUBLIC STATEMENTS – WRITTEN/ORAL

Members of the public may submit comments by email to CityClerk@sfcity.org no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the Education Commission prior to consideration of the agenda.

Comments received via email will be distributed to the Education Commission, read into the record, limited to three minutes, and made part of the official public record of the meeting. Callers interested in providing a [live public comment](#) may [call-in between 6:00 p.m. and 6:15 p.m.](#) and will be limited to three minutes. The call-in period may be extended by the Chair.

Call-in Telephone Number: (669) 900-6833
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ADMINISTRATIVE REPORTS

1) DISCUSSION REGARDING THE 2021 STUDENT SCHOLARSHIP AWARDS EVENT

Recommend that the Education Commission discuss the awards event.

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2) ANNUAL REORGANIZATION - SELECTION OF COMMISSIONERS TO SERVE AS CHAIR AND VICE CHAIR FOR THE EDUCATION COMMISSION FISCAL YEAR 2021-2022

Recommend that the Education Commission select Commissioners to serve as the Chair and Vice Chair for the Fiscal Year 2021-22 to be effective July 1, 2021 through June 30, 2022.

- a. Select a Commissioner to serve as Chair for the term beginning July 1, 2021 through June 30, 2022; and
- b. Select a Commissioner to serve as Vice Chair for the term beginning of July 1, 2021 through June 30, 2022.

3) DISCUSSION AND CONSIDERATION REGARDING SETTING PRIORITIES AND GOALS FOR FISCAL YEAR 2021-2022

Recommend that the Education Commission:

- a. Approve certain programs or activities to continue, including, but not limited to the Student Scholarship and Student of the Month programs

4) DISCUSSION AND CONSIDERATION TO PROPOSE AND APPROVE BUDGET EXPENDITURES FOR FISCAL YEAR 2021-2022

Recommend that the Education Commission:

- a. Discuss, propose, and approve budget expenditures for Fiscal Year 2021-2022.

GENERAL COMMISSION COMMENTS

STAFF COMMUNICATION

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Julia Fritz, City Clerk

Signed and Posted June 24, 2021 (5:00 p.m.)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting at the City Clerk Department Public Counter. Any public writings distributed by the Education Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the City Clerk Department Public Counter located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/ accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department Office at (818) 898-1204 at least 48 hours prior to the meeting.

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AGENDA REPORT

To: Chair Zobel-Rodriguez and Commissioners

From: Julia Fritz, City Clerk

Date: June 29, 2021

Subject: Discussion Regarding the 2021 Student Scholarship Awards Event

RECOMMENDATION:

It is recommended that the Education Commission discuss the 2021 Scholarship Awards Event and provide comments, as appropriate.

BACKGROUND/ANALYSIS:

1. In December 2020, the San Fernando Education Commission ("Commission") announced the 2020-2021 Scholarship Program would be accepting applications through February 19, 2021.
2. On March 30, 2021, over 45 applications/essays were received, scored and the Commission awarded thirteen students to receive scholarship grants.
3. On March 30, 2021, an Awards Event Ad hoc committee was created and Chair Zobel-Rodriguez and Commissioner Robledo were appointed to serve on the committee. Direction was given to the Ad hoc committee to proceed with confirmation of potential event dates of May 20, 24 and May 25 and ratify the event is being held as a "drive through" awards ceremony, to help the spread of COVID-19.
4. On April 27, 2021, the Education Commission approved the final list of awardees (Attachment "A"); selected the date of Thursday, May 20, 2021 to host the awards event; and, approved the event location at City Hall in the Employee parking lot (Attachment "B")
5. On May 11, 2021, the Education Commission held a special meeting to finalize details of assignments during the awards event on Thursday, May 20, 2021.

The San Fernando Education Commission hosted its 2021 Student Scholarship Awards event celebration on Thursday, May 20, 2021 at 6:00 p.m. as a "drive-through" presentation, due to COVID-19 restrictions. The students were assigned an appointment time to arrive and begin event drive-through to three stops: 1) presentation of funds awarded and certificate of achievement; 2) presentation a gift on behalf of the Education Commission; and the final stop for photo opportunities for the students and their family.

Discussion Regarding the 2021 Student Scholarship Awards Event

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BUDGET IMPACT:

There is no fiscal impact with discussion of this item. Additional future costs to be determined based on Education Commissions' direction.

CONCLUSION:

It is recommended that the Education Commission discuss the scholarship event celebration and provide comments, as appropriate.

ATTACHMENTS:

- A. Final List of Student Awarded Scholarships
- B. Event Site

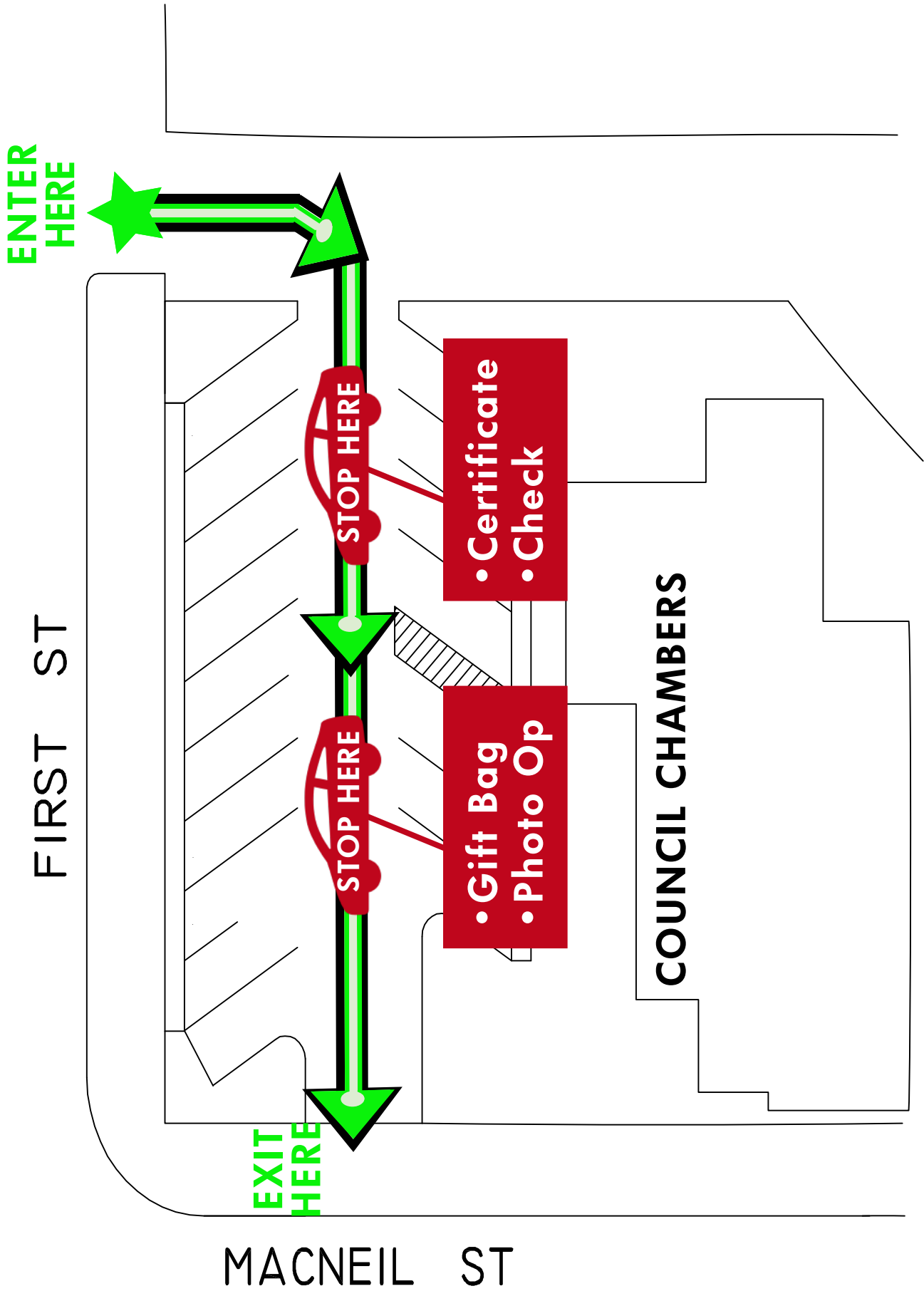
EC 06-29-21 Meeting
Final Scholarship 2020-2021 List of Recipients

ATTACHMENT "A"

Barack Obama CODE ID	Award \$	First Name	Last Name	Email Address	Street Address	City	Zip	Phone	Current School	*If in college, which high school did	Grade/ Year
BO 3	\$ 500	Edgar	Sandoval	edgsandoval@sjhumanitas.org		Pacoima	91331		Social Justice Humanitas Academy		12
Elias Rodriguez CODE ID	Award \$	First Name	Last Name	Email Address	Street Address	City	Zip	Phone	Current School	*If in college, which high school did	Grade/ Year
ER 4	\$ 250	Ariadna	Rayo	ariishinee@gmail.com		San Fernando	91340		Vaughn Next Century Learning Center		12th
ER 9	\$ 250	Darly	Vasquez Rosa	darlymadhaly@gmail.com		Pacoima	91331		Academy of Scientific Exploration		12th
ER 11	\$ 500	Mahika	Ahmed	mahika.ahmed@explorease.org		Sylmar	91342		Cesar E. Chavez Learning Academies, Academy of Scientific Exploration		12th
Gabrial Fernandez CODE ID	Award \$	First Name	Last Name	Email Address	Street Address	City	Zip	Phone	Current School	*If in college, which high school did	Grade/ Year
GF 4	\$ 250	Brianna	Villasenor	bvillase0011@explorease.org		San Fernando	91340		CCLA- Academy of Scientific Exploration		12th
GF 5	\$ 250	Angelina	Duran	aduran0088@explorease.org		San Fernando	91340		CCLA- Academy of Scientific Exploration		12th
GF 11	\$ 250	Marco	Joven Domínguez	marjovendominguez@sjhumanitas.org		Sylmar	91342		Social Justice Humanitas Academy		12th
Pahola Why Not You? CODE ID	Award \$	First Name	Last Name	Email Address	Street Address	City	Zip	Phone	Current School	*If in college, which high school did	Grade/ Year
PM WNY 3	\$ 250	Jasmine	Prado	jasmine.prado105@gmail.com		San Fernando	91340		University of California-Davis	SF High	
Enviroment Sustain CODE ID	Award \$	First Name	Last Name	Email Address	Street Address	City	Zip	Phone	Current School	*If in college, which high school did	Grade/ Year
ES 3	\$ 250	Melanie	Madrigal	melaniemadrigal007@gmail.com		San Fernando	91340		University of California-Davis	VISA	Freshman in College
Future Entrpreneur CODE ID	Award \$	First Name	Last Name	Email Address	Street Address	City	Zip	Phone	Current School	*If in college, which high school did	Grade/ Year
FE 1	\$ 500	Braulio	Garcia	BraulioGarcia@sjhumanitas.org		San Fernando	91340		Cesar E. Chavez Learning Academies Social Justice Humanitas		12th

EC 06-29-21 Meeting
Final Scholarship 2020-2021 List of Recipients

Unheard Voices CODE ID	Award \$	First Name	Last Name	Email Address	Street Address	City	Zip	Phone	Current School	*If in college, which high school did	Grade/ Year
UV 1	\$ 250	Karen	Olivares	Karolivares@sjhumanitas.org		Pacoima	91331		Cesar E. Chavez Learning Academies - Social Justice Humanitas		12
Republic Services CODE ID	Award \$	First Name	Last Name	Email Address	Street Address	City	Zip	Phone	Current School	*If in college, which high school did	Grade/ Year
RS 1	\$ 1,000	Regina	Velazquez	rvelazquez21@s.myvaughncharter.com		San Fernando	91340		Vaughn Next Century Learning Center		12



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AGENDA REPORT

To: Chair Zobel-Rodriguez and Commissioners

From: Julia Fritz, City Clerk

Date: June 29, 2021

Subject: Annual Reorganization - Selection of Commissioners to Serve as Chair and Vice Chair for the Education Commission Fiscal Year 2021-2022

RECOMMENDATION:

It is recommended that the Education Commission proceed with their annual reorganization for the selection of Chair and Vice Chair.

BACKGROUND/ANALYSIS:

In accordance with Section 2-615 of the San Fernando Municipal Code, the Education Commission shall annually in June elect of its member as chair and one as vice chair, each to serve for a one year term or until a successor is elected.

BUDGET IMPACT:

There is no budget impact associated with Education Commission Reorganization

CONCLUSION:

It is recommended that the Education Commission proceed with their annual reorganization for the selection of Chair and Vice Chair.

ATTACHMENTS:

A. Education Commission Municipal Code – Sec. 2-615

(Ord. No. 1605, § 1, 5-16-2011)

Sec. 2-615. Officers; compensation.

(a) The members of the education commission shall annually in June elect one of its number as chair and one of its number as vice-chair, each to serve for a one-year term or until a successor is elected. The city clerk shall serve as secretary to the education commission. In the absence of the chair, the vice-chair, and/or the secretary, any other member shall call the meeting to order, whereupon a chair and/or a secretary shall be elected from the members present to preside for that meeting.

(b) The city council shall fix the amount of compensation, if any, to be paid to the members of the education commission.

(Ord. No. 1605, § 1, 5-16-2011)

Sec. 2-616. Meetings; quorum.

(a) The members of the education commission shall meet at least once a quarter at such time and place as it may fix by resolution. Special meetings may be called at any time by the chair of the commission or four members thereof by written notice served upon each member of the commission at least 48 hours before the time for the proposed meeting. Proper posting and Brown Act procedures will be followed.

(b) Three members of the education commission shall constitute a quorum for the transaction of business, but a lesser number may adjourn from time to time for want of a quorum until a quorum can be obtained.

(Ord. No. 1605, § 1, 5-16-2011)

Sec. 2-617. Absence from meetings.

(a) Absence from three consecutive regular meetings of the education commission by a member with or without consent of the commission shall be deemed to constitute a retirement of such member, and his office shall become vacant. The vacancy thus created shall thereafter be filled by a successor to fill the unexpired term of office pursuant to section 2-35 of this Code.

(b) Absence from three regular meetings of the education commission in a 12-month period by a member without consent of the commission or absence from four regular meetings of the commission within a 12-month period by a member with the consent of the commission shall be deemed to constitute a retirement of such member, and his office shall become vacant. The vacancy thus created shall thereafter be filled by a successor to fill the unexpired term of office pursuant to section 2-35 of this Code.

(c) Any member whose absences from regular meetings of the commission are deemed to constitute a retirement of such member under this section shall have the right to appeal the deemed retirement. The city council may overturn the deemed retirement if it determines that the absences of the member were the result of unusual circumstances.

(Ord. No. 1605, § 1, 5-16-2011)

Sec. 2-618. Powers and duties; rules and regulations; reports and records.

(a) The powers and duties of the education commission shall be as follows:

City Code Pertaining to All Commissions

(1) Establish and act as a liaison between the city and local school administrations, the city's school board representative for the Los Angeles Unified School District and representatives from other public and private schools operated in the city.

(2) Initiate studies, investigations, surveys and make recommendations to the city council regarding local K-12 education and local higher learning, educational grant and educational scholarship opportunities.

(3) Coordinate with the city police chief on the implementation of the School Resource Officer Program in local Los Angeles Unified School District schools and the deployment of a school resource officer at those schools.

(b) Subject to the approval of the city council, the education commission may make and alter such rules and regulations for its organization and procedure as are consistent with this chapter, other city ordinances and state law.

(c) The education commission shall keep an accurate record of all its proceedings and activities and shall render annually, on a calendar basis, a full report of the commission's activities and recommendations to city council.

(Ord. No. 1605, § 1, 5-16-2011)

Sec. 2-619. Incurring financial liability.

Neither the education commission nor any person connected with the commission shall incur any financial liability in the name of the city.

(Ord. No. 1605, § 1, 5-16-2011)

Sec. 2-620. Reserved.

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AGENDA REPORT

To: Chair Zobel-Rodriguez and Commissioners

From: Julia Fritz, City Clerk

Date: June 29, 2021

Subject: Discussion and Consideration Regarding Setting Priorities and Goals for Fiscal Year 2021-2022

RECOMMENDATION:

It is recommended that the Education Commission discuss and consider certain programs or activities to continue, including, but not limited to the Student Scholarship and Student of the Month programs.

BACKGROUND/ANALYSIS:

Each year the Education Commission meets and discuss and consider programs' and activity related goals, including but not limited to Student of the Month categories and Teacher Spotlight program. An example of a previous years Commission Priorities and Objectives list is attached as an example format for consideration (Attachment "A").

BUDGET IMPACT:

There is no fiscal impact with discussion of this item. Additional future costs to be determined based on Education Commissions' direction.

CONCLUSION:

It is recommended that the Education Commission discuss the Commissions priorities for the Fiscal Year 2021-2022.

Education Commission – Matrix of Commission Priorities

EXAMPLE

Objective: This matrix is intended to be a working document in an effort for all the Commissioner's to outline their priorities so the Commission could collectively determine priorities, calendar events and allocate funds/resources adequately.

Anticipated Timeframe	Project	Description of Effort and/or Event	Anticipated Costs/Resources	Community Organizations/ Stakeholders	Commissioner Lead
	Coffee Klatsch for Community Principals				
	San Fernando Art Walking Tour			Arts and Culture	
	Joint Parent Workshops			Youth Policy Institute	
	STEAM Academy- Drumline				
	Financial Literacy - Toolboxes				
	Support Green Workforce, Education and Training (WE&T)				
	Science Fair				
	Annual Scholarship and Scholarship Event				
	Internship Opportunities				
	Mariachi Apprenticeship				



AGENDA REPORT

To: Chair Zobel-Rodriguez and Commissioners

From: Julia Fritz, City Clerk

Date: June 29, 2021

Subject: Discussion and Consideration to Propose and Approve Budget Expenditures for Fiscal Year 2021-2022

RECOMMENDATION:

It is recommended that the Education Commission discuss, propose, and approve budget expenditures for Fiscal Year 2021-2022

BACKGROUND/ANALYSIS:

1. On May 20, 2021, the San Fernando Education Commission ("Commission") hosted the Sixth Annual Scholarship Event and awarded twelve scholarships to local students. The Education Commission awarded a total of \$4,500 in scholarships at the event.
2. In addition, appropriated funds in the amount of \$1,250 are available for the Gerry's Kids Scholarship Opportunity that closed on Friday, June 25, 2021.
3. The Education Commission Annual Budget for Fiscal Year 2020-2021 is available for review (Attachment A).

BUDGET IMPACT:

There is no fiscal impact with discussion of this item. Additional future costs to be determined based on Education Commissions' direction.

CONCLUSION:

It is recommended that the Education Commission discuss, propose, and approve budget expenditures for Fiscal Year 2021-2022

ATTACHMENTS:

- A. Education Commission Annual Budget for Fiscal Year 2020-2021

EC 06-29-21 Meeting
Education Commission
Fiscal Year 2020-2021
Annual Budget

ATTACHMENT A

Updated as of: 06/24/2021

Date	Description	Account Number	Appropriated	Awarded	Current Balance
Annual City Budget Funds (Previously - Purchase Order #11388)					
FY 2020-21 Funds	Annual Budget Request	001-115-0000-4450	\$ 799.00		
					\$ 799.00
Scholarship Funds					
	California Latino Water Coalition (CLWC) Foundation	Acct No. 053-2950			
12/15/2020	\$250 for Elias Rodriguez and \$250 for Gabriel Fernandez		\$ 500.00		
	Elias Rodriguez Memorial Scholarship Awarded (05/20/2021)			\$ 250.00	
	Gabriel Fernandez Scholarship Memorial Scholarship Awarded (05/20/2021)			\$ 250.00	
					\$0.00
	Republic Services Community Funds				
	To be awarded by Republic Services		\$ 1,000.00		
	Republic Services Cesar Chavez Scholarship Awarded (06/21/2021)			\$1,000	
					\$0.00
	Gabriel Fernandez Memorial Scholarship (CLWC Foundation)	Acct No. 053-2960			
12/31/2021	\$250 Scholarship - Receipient did not cash check/no reponse (Check Voided) Funds returned to Acct No. 053-2951				\$ 250.00
	Elias Rodriguez Memorial Scholarship (CLWC Foundation)	Acct. No. 053-2953			
Carried Over	Unused funds carried over previous year		\$ 550.00		
					\$ 550.00

Date	Description	Account Number	Appropriated	Awarded	Current Balance
Scholarship Funds (continued)					
	Various Donations (ie. Private Donors, ICFA, City Council)	Acct. No. 053-2951			
Carried Over	ICFA - \$2000 carried over to "Various Donations" account (\$500 increments or less, No repeat winners)		\$ 2,750.00		
Ongoing	Chair Zobel-Rodriguez - Stipend (March 2019 - June 2021)		\$ 2,100.00		
11/1/2018	Vice Chair Govea - "Why Not You?" Scholarship		\$ 500.00		
	The Pahola Mascorro - Why Not You? Awarded (05/20/2021)			\$ 250.00	
11/12/2020	Donation - Chair Zobel-Rodriguez		\$ 210.00		
12/3/2020	Donation - Councilmember Pacheco (Two \$500 Scholarships)		\$ 1,000.00		
	Barack Obama Si Se Puede Scholarship Awarded (05/20/2021)			\$ 500.00	
	City of San Fernando Future Entrepreneurs Scholarship Awarded (05/20/2021)			\$ 500.00	
12/9/2020	Donation - Joel Fajardo (\$250/two scholarships - Four Years)		\$ 2,000.00		
	Unheard Voices Scholarship Awarded (05/20/2021)			\$ 250.00	
	Environmental Sustainability Scholarship Awarded (05/20/2021)			\$ 250.00	
1/12/2021	Donation - Mayor Ballin		\$ 250.00		
	Gabriel Fernandez Memorial Scholarship Awarded			\$ 250.00	
	Gabriel Fernandez Memorial Scholarship Awarded			\$ 250.00	
3/1/2021	Donation - Suzanne N. Llamas (Student of the Month/Teacher Spotlight)		\$ 50.00		
3/18/2021	Donation - Timothy Hou (One \$1,250 Scholarship)		\$ 1,250.00		
					\$ 7,860.00
			TOTAL		\$ 8,660.00