

**CITY OF SAN FERNANDO  
PARKS, WELLNESS & RECREATION COMMISSION  
MEETING MINUTES**

**August 10, 2021  
ZOOM MEETING STREAMED ON YOUTUBE**

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PARKS, WELLNESS & RECREATION COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: <https://www.youtube.com/c/CityOfSanFernando>.

**CALL TO ORDER/ROLL CALL**

Chair Jason Hayes called the meeting to order at 6:30 p.m.

The following persons were recorded as present:

PRESENT: Chair Jason Hayes  
Commissioner Nina Herrera  
Commissioner Joe Ponce

ABSENT: Saydith Navarro

ALSO PRESENT: City Manager, Nick Kimball  
Public Works Director, Matt Baumgardner  
Associate Planner, Gerardo Marquez,  
Community Services Supervisor, Juan Salas  
Admin. Assistant, Linda Bowden-Moreno

**PLEDGE OF ALLEGIANCE**

Chair Jason Hayes led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Chair J. Hayes motioned to approve the agenda for the August 10, 2021 regular meeting of the Parks, Wellness & Recreation Commission. Commissioner N. Herrera seconded the motion. The motion carried with the following vote:

**PARKS, WELLNESS AND RECREATION COMMISSION**

Regular Meeting Minutes –August 10, 2021

Page 2 of 5

AYES: J. Hayes, N. Herrera, J. Ponce  
NOES:  
ABSENT: S. Navarro  
ABSTAIN:

**PUBLIC STATEMENTS – WRITTEN/ORAL**

None

**SELECTION OF VICE-CHAIR**

Chair J. Hayes inquired about Commissioner Navarro's availability to continue on this Commission and about the status of new appointments by Council members. Staff will reach out to Commissioner Navarro to inquire about her availability. City Manager, Nick Kimball, will work with Councilmember Pacheco regarding his appointment to replace former Commissioner Sandie Richards.

Commissioner J. Ponce motioned to table this item until it is known whether Commissioner S. Navarro will be available to continue on this Commission. Commissioner N. Herrera seconded the motion. The motion carried with the following vote:

AYES: J. Hayes, N. Herrera, J. Ponce  
NOES:  
ABSENT: S. Navarro  
ABSTAIN:

**CULTURAL ARTS LIASON REPORT**

None

**APPROVAL OF MINUTES**

Commissioner N. Herrera motioned to approve the minutes for the June 8, 2021, Parks, Wellness & Recreation Commission meeting. Commissioner J. Ponce seconded the motion. The motion carried with the following vote:

AYES: J. Hayes, N. Herrera, J. Ponce  
NOES:  
ABSENT: S. Navarro  
ABSTAIN:

**ADMINISTRATIVE REPORT**

1. **BEAUTIFICATION PROGRAM REVIEW** – City Manager, N. Kimball provided an over view of the Beautification Program. A presentation of the concept was provided by Councilmembers Montanez and Rodriguez. The Commission was invited to provide input and feedback on this item.

Commissioners thanked Councilmembers Montanez and Rodriguez for the presentation and expressed their support of this program. Commissioner J. Ponce suggested developing a task force to address illegal dumping in the City and outreach efforts to provide information to residents.

Chair J. Hayes, had some questions regarding the Beautification Program and offered some recommendations.

Public Works Director, Matt Baumgardner, discussed the new shifts Republic has added to address the increase in illegal dumping in the City and discussed the importance of informing residents of services that are available.

**CONSIDERATION TO APPROVE ART MURAL PERMIT 2021-070** – Associate Planner, G. Marquez, provided a summary of Art Mural Permit Application No. 2021-070. Previous meetings resulted in discussions regarding certain elements of the mural and making some modifications that would meet the Commission’s criteria while allowing the artist to meet her creative standards. The artist and Ad Hoc Committee agreed to change the columbine flower to a chrysanthemum. The direction of the hummingbird was also an item of discussion at previous Ad Hoc meetings, however, it was determined that it would not be a sticking point. Upon consensus, it was decided that a separate rendering would not be required.

Chair J. Hayes motioned to approve Art Mural Permit No. 2021-070 on the condition of changing the columbine flower to a chrysanthemum, all else on the mural will remain as indicated on the rendering. Commissioner N. Herrera seconded the motion. The motion carried with the following vote:

AYES:	J. Hayes, N. Herrera, J. Ponce
NOES:	
ABSENT:	S. Navarro
ABSTAIN:	

G. Marquez informed the Commission that there is a 10-day appeal period. The artist will plan to begin the mural thereafter. N. Kimball thanked all involved in reviewing and approving this being the first mural permit application.

2. **DISCUSSION REGARDING THE SAN FERNANDO MESOAMERICAN BALLGAME ASSOCIATION** – Chair J. Hayes tabled this item, as the Cultural Arts Liaison, Raul Herrera, is not in attendance.

### **DEPARTMENT PROGRAM UPDATES**

3. **VIRTUAL PROGRAMMING** –J. Salas provided an update on the Department’s effort to slowly transition from virtual to in-person programming of certain activities such as Zumba and Chair Zumba. Staff described the protocols the Department is enforcing such as temperature checks and requiring the use of masks.
4. **DEPARTMENT’S RESPONSE TO COVID-19**–J. Salas reported that LAFD and CORE have reduced the size of the Covid-19 testing/vaccination site at Recreation Park, however, testing and vaccine services will continue to be offered on a smaller scale. No appointment is necessary. The City continues to collaborate with LA Food Bank to distribute food kits on the first Monday of each month, except holidays, for seniors age 60 and over. This program serves approximately 150 seniors monthly.
5. **REOPENING EFFORTS**– J. Salas reported that the Department has re-opened Recreation Park and Las Palmas Park while following the County’s protocols. The Department will continue to monitor and follow the County’s guidelines. Some youth sports programs have resumed, such as baseball, basketball and soccer clinics. Summer Camp operated out of Las Palmas Park this summer, with a maximum capacity of thirty children. Information on all programs and activities is available on the City website.
6. **LAYNE PARK REVITALIZATION PROJECT**–J. Salas reported that City Council approved MIG’s proposed design at the July 19<sup>th</sup> Council meeting. The City will now invite bids for the construction of the project.

Chair J. Hayes had questions regarding attendance at the community workshops.

7. **YOUTH REINVESTMENT GRANT PROGRAM (TUTCINT YOUTH EMPOWERMENT PROGRAM)** –  
J. Salas reported that Tutcint will hold a virtual culmination ceremony for their fourth cohort on Saturday, August 21<sup>st</sup>. The fifth cohort will run September of 2021 through February of 2022. Anyone interested in this program can obtain more details on the City website.
8. **COMMUNITY THEATRE PROGRAM**–J. Salas reported that a meeting was held on July 7<sup>th</sup> inviting interested parties. Various recruitment ideas were discussed at the meeting. Chair J. Hayes suggested scheduling another meeting towards the end of September since people tend to be unavailable during the summer months.

### **GENERAL COMMISSION COMMENTS**

Commissioner J. Ponce thanked everyone for attending tonight’s meeting and expressed his support of the Beautification Program.

Commissioner J. Hayes thanked the Commissioners, staff and Councilmembers for attending tonight's meeting.

#### **STAFF COMMUNICATION**

Staff reported that the City's 110<sup>th</sup> Birthday Celebration will be held on Tuesday, August 31<sup>st</sup> at the Lopez Adobe. Everyone is invited to enjoy great entertainment, refreshments, and free guided tours of the Lopez Adobe. Upcoming events include *Movies in the Park*, which will feature three different movies at various City parks in September and October. Details are available on the City website and social media.

#### **ADJOURNMENT**

Commissioner N. Herrera motioned to adjourn the meeting at 7:40 pm. Commissioner J. Ponce seconded the motion. The motion carried with the following vote:

AYES: J. Hayes, N. Herrera, J. Ponce

NOES:

ABSENT: S. Navarro

ABSTAIN: