



CHAIR NICOLE MOHR  
VICE CHAIR ANGEL ZOBEL-RODRIGUEZ  
COMMISSIONER DAVID GOVEA  
COMMISSIONER OLIVIA ROBLEDO

CITY OF SAN FERNANDO  
EDUCATION COMMISSION  
MEETING NOTICE AND AGENDA  
TUESDAY, OCTOBER 25, 2022 - 4:30PM

CITY HALL COUNCIL CHAMBER  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340  
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361

***SPECIAL NOTICE REGARDING COVID-19***

***NOTICE OF TELECONFERENCE:*** Pursuant to Adopted Resolution No. 8098 by the City Council of the City of San Fernando, effective January 12, 2022, the City of San Fernando's Legislative Bodies may participate via teleconference and/or video in Accordance with Government Code Section 54953 as permitted under the provisions of Assembly Bill 361

**PUBLIC PARTICIPATION OPTIONS**

**WATCH THE MEETING:**

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will be read into the record.

**SUBMIT PUBLIC COMMENT IN PERSON:**

Members of the public may provide comments in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

**SUBMIT PUBLIC COMMENT VIA EMAIL:**

Members of the public may submit comments by email to [MCalleros@sfcity.org](mailto:MCalleros@sfcity.org) no later than **3:30 p.m. the day of the meeting**, to ensure distribution to the Education Commission prior to consideration of the agenda. Comments received via email will be distributed to the Education Commission, read into the record, limited to three minutes, and made part of the official public record of the meeting.

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### **CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:**

Members of the Public may **call-in between 4:30 p.m. and 4:45 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair.

**Call-in Telephone Number:** (669) 900-6833  
**Meeting ID:** 853 3530 1842  
**Passcode:** 071322

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

### **CALL TO ORDER/ROLL CALL**

Chair Nicole Mohr  
Vice-Chair Angel Zobel-Rodriguez  
Commissioner David Govea  
Commissioner Olivia Robledo  
Commissioner Laura Rodriguez

### **PLEDGE OF ALLEGIANCE**

### **APPROVAL OF AGENDA**

Recommend that the Education Commission approve the agenda as presented.

### **PRESENTATIONS**

- A. PRESENTATION BY CHARITY CASTRO, REPRESENTING KELLY GONEZ, LAUSD SCHOOL BOARD PRESIDENT
- B. PRESENTATION BY EDUARDO SOLORZANO, LAUSD COMMUNITY OF SCHOOLS ADMINISTRATOR

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### **DECORUM AND ORDER**

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Public members attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

### **PUBLIC STATEMENTS**

Members of the public may **provide comments in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

Members of the public may submit comments by email to [MCalleros@sfcity.org](mailto:MCalleros@sfcity.org) no later than **3:30 p.m. the day of the meeting**, to ensure distribution to the Education Commission prior to consideration of the agenda. Comments received via email will be distributed to the Education Commission and read into the record.

Members of the public may provide a **live public comment by calling in between 4:30 p.m. and 4:45 p.m. CALL-IN INFORMATION:**

**Call-in Telephone Number:** (669) 900-6833  
**Meeting ID:** 811 4124 9977  
**Passcode:** 096885

### **CONSENT CALENDAR**

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Education Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

#### **1) REQUEST TO APPROVE EDUCATION COMMISSION MEETING MINUTES FOR**

- a. September 27, 2022

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### **ADMINISTRATIVE REPORTS**

#### **2) DISCUSSION AND SELECTION OF THE NOVEMBER 2022 STUDENT OF THE MONTH**

Recommend that the Education Commission:

- a. Discuss and select student nominees for the November 2022 Student of the Month for the theme of “Giving Back”;
- b. Select an Education Commission representative to present the award at a future City Council meeting; and
- c. Approve the release of Student of the month applications for the month of December.

#### **3) DISCUSSION REGARDING THE PRINCIPALS’ BRUNCH**

Recommended that the Education Commission:

- a. Give staff further direction on planning the Principals’ Brunch.

#### **4) DISCUSSION REGARDING STUDENT SCHOLARSHIP BUDGET**

Recommended that the Education Commission:

- a. Discuss the Student Scholarship Program budget and consolidation of accounts

#### **5) DISCUSSION REGARDING O’MELVENY ELEMENTARY SCHOOL’S 100<sup>TH</sup> ANNIVERSARY**

Recommended that the Education Commission:

- a. Discuss possible dates to honor O’Melveny Elementary 100<sup>th</sup> Anniversary at a City Council meeting; and
- b. Give staff direction on the wording for the certificate and framing of certificate.

#### **6) DISCUSSION REGARDING DONATION LETTER**

- a. Discuss and review of the Education Commission Donation Letter.

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### STAFF COMMUNICATION

### GENERAL COMMISSION COMMENTS

### ADJOURNMENT

The meeting will adjourn to its next regular meeting

*I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.*

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*Maria Calleros, Executive Assistant*

*Signed and Posted: October 21, 2022, 3:00 p.m.*

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*Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site ([www.sfcity.org](http://www.sfcity.org)). These are also available for public reviewing prior to a meeting at the City Clerk Department Public Counter. Any public writings distributed by the Education Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the City Clerk Department Public Counter located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at [www.sfcity.org](http://www.sfcity.org). In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/ accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department Office at (818) 898-1204 at least 48 hours prior to the meeting.*

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**SAN FERNANDO EDUCATION COMMISSION  
MINUTES**

**September 27, 2022 – 4:30 P.M.  
REGULAR MEETING**

City Hall Council Chambers  
117 Macneil Street  
San Fernando, Ca 91340

**CALL TO ORDER/ROLL CALL**

Chair Nicole Mohr called the meeting to order at 4:30 p.m.

Present:

Members: Chair Nicole Mohr, Vice Chair Angel Zobel-Rodriguez, and Commissioner David Govea

Staff: Recreation and Community Services Director, Julian Venegas, RCS Executive Assistant, Maria Calleros, and Office Clerk, Tiffany Hernandez

**PLEDGE OF ALLEGIANCE**

Led by Vice Chair David Govea

**APPROVAL OF AGENDA**

Motion made by Vice Chair Zobel-Rodriguez, seconded by Commissioner Govea, to approve the agenda. By consensus, the motion carried.

**PRESENTATIONS**

Savannah Ackerman and Cindy Villegas from Tree People presented a slideshow regarding the organization. Savannah shared that the Environmental Education Program reaches more than 200,000, K-12 grade students per year as well as providing internships for college students. Tree People is hosting 4 workshops in October.

1. October 1<sup>st</sup>- Calles Verdes Volunteer Supervisor Training 9:00am-12:00pm
2. October 18<sup>th</sup>- Building A Water Resilient Los Angeles County 3:30pm-5:00pm via Zoom

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3. October 22<sup>nd</sup>- Calles Verdes Tree Planting 9:00am-12:00pm
4. October 27<sup>th</sup>- Building A Resourceful Los Angeles County 3:30pm-5:00pm via Zoom

For more information, visit [www.treepeople.org/volunteer](http://www.treepeople.org/volunteer)

#### **PUBLIC STATEMENTS – WRITTEN/ORAL**

City of San Fernando council member, Sylvia Ballin announced that she met with a potential scholarship donor. This donor may donate scholarship money for the 2022-2023 scholarship year. Councilmember Ballin will forward the contact information to the Scholarship Ad Hoc Committee and recommend that the commissioners make contact with this potential donor to secure the donation.

#### **CONSENT CALENDAR**

##### **1) REQUEST TO APPROVE SAN FERNANDO EDUCATION COMMISSION MEETING MINUTES FOR:**

- a. August 30, 2022

Motion made by Commissioner Robledo, seconded by Commissioner Govea, to approve the consent calendar. By consensus, the motion carried.

#### **ADMINISTRATIVE REPORTS**

##### **2) Discussion And Selection Of The October 2022 Student Of The Month**

Commissioner Govea shared the nominee for October's Responsibility/Ownership student of the month. Sunday Kelly is a 6<sup>th</sup> grader at San Fernando Institute of Applied Media. She is a top student, responsible, and advocates for classrooms.

Chair Mohr amended the nomination and added September's Positive Attitude nominee, Itzel Bueno for positive attitude, leadership, and responsibility. Itzel is from the Academy of Scientific Exploration and was nominated by Carlos Hernandez.

Commissioner Govea will be at the certificate presentation. He will provide the nominees information to staff so the certificates can be prepared for the presentation. Chair Mohr recommended implementing teacher's spotlight and awarding gift cards.

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### **3) Discussion Regarding The Principals' Brunch**

Mrs. Calleros provided site availability to the commission for the principal's brunch. Recreation Park is available on Thursday, January 26<sup>th</sup> and Friday, January 27<sup>th</sup> from 9:0am-11:30am.

Director Venegas also added that he did some outreach to local service groups and Odd Fellows is willing to host principals' brunch as well.

Vice Chair Zobel-Rodriguez moves to host brunch at Recreation Park on Friday, January 27<sup>th</sup>. Commissioner Govea seconded the motion.

Ad Hoc members, Mohr and Robledo will reach out to Mrs. Calleros to set up a meeting to begin planning. Director Venegas will send out a save the date to city departments.

### **4) Discussion Regarding Student Scholarship Budget**

Director Venegas gave an update on the budget fund balance. The scholarship balance is currently \$3,085. He also informed the commission that he found the two missing donations that were discussed at last months' commission meeting. Vice Mayor Pacheco's \$1,000 donation was posted late and was not reflect on the balance report that was presented at the last commission meeting. He also shared that Republic was transitioning to new software and their donation fell thru the cracks will reissue the check. The revised fund balance is \$5,085. All accounts will be consolidated to one account. The remaining \$50.00 in the Elias Rodriguez account will be transferred to the general scholarship account.

### **5) Discussion Regarding Hosting A Table At The National Night Out Event**

Vice Chair Zobel-Rodriguez shared that she has secured a table as well as materials that are needed. Commissioner Rodriguez will join Zobel-Rodriguez at commission table.

### **6) Discussion Regarding O'Melvany Elementary School's 100<sup>th</sup> Anniversary**

Chair Mohr is working on the history of O'Melvany Elementary. Mr. Venegas recommended presenting the certificate at the first city council meeting in November.

### **7) Discussion Regarding Donation Letter**

Director Venegas will send the letter to the commission before the next meeting for any revisions. Last version is currently being worked on by staff and will be sent out to commission



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by the end of the week. Mr. Venegas asked commission to send him back with any revisions by the 2<sup>nd</sup> week of October.

### **GENERAL COMMISSIONER COMMENTS**

Vice Chair Zobel-Rodriguez shared that October 1<sup>st</sup> is the first day to submit FAFSA applications.

Chair Mohr shared that she would like to pull students in to education commission meetings to provide them with an opportunity to make public comments.

### **STAFF COMMUNICATION**

Director Venegas provided the commission with recreation updates. On October 23<sup>rd</sup>, Beverly Wicker Rogers will be signing copies of her book *Reflections From Box 150*. This event will be taking place at the Lopez Adobe house. Beverly is also a direct descendant of the Lopez family. Registration for the San Fernando Mile Run registrations are still open to the public. Registration includes a t-shirt and medal. The mile begins on 8<sup>th</sup> street and Maclay down to 3<sup>rd</sup> street from 8am-12:30pm on Saturday, October 29<sup>th</sup>. The Dia De Los Muertos festival runs from 9am-4pm. He also shared that Las Palmas Park will be hosting an 11 day voting center starting on October 28<sup>th</sup>. Recreation Park will be hosting a 4 day voting center starting on October 29<sup>th</sup>. Provisional ballots will be accepted at either site.

Executive Assistant Calleros shared that Las Palmas Park is hosting a cooling center from 9am-9pm on September 28<sup>th</sup> due to extreme heat. The COVID-19 testing and booster site at Recreation Park is now administering the vaccine with the Omicron variant. Testing site hours are Tuesday-Saturday, 8am-4pm.

Mrs. Hernandez provided information on the senior lunch program at Las Palmas Park. Hot lunches are available for pick-up only, Monday thru Friday, 10:30am-12:00pm for adults 60 and over. The Elderly Home Delivered Meal Program is available for homebound city of San Fernando seniors 60 years of age and up. Delivery hours are Monday thru Friday 11am-1pm.

### **ADJOURNMENT (5:45 p.m.)**



## AGENDA REPORT

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**To:** Chair Nicole Mohr and Education Commissioners

**From:** Julian Venegas, Director of Recreation and Community Services  
Maria Calleros, Executive Assistant

**Date:** October 25, 2022

**Subject:** Discussion and Selection of the November 2022 Student of the Month

### **RECOMMENDATION:**

It is recommended that the Education Commission:

- a. Discuss and select student nominees for the November 2022 Student of the Month for the theme of "Giving Back";
- b. Select an Education Commission representative to present the award at a future City Council meeting; and
- c. Approve the release of Student of the month applications for the month of December.

### **BACKGROUND:**

1. July 26, 2022, the Education Commission approved the 2022 – 2023 Student of the Month Program with the following categories:
  - a. September- Positive Attitude
  - b. October- Responsibility/ Ownership
  - c. November- Giving Back
  - d. December/January- Leadership
  - e. February- Kindness/Caring (Allies)
  - f. March- Creative/Artistic
  - g. April- Special Circumstances (Resilience or Perseverance) = Challenges/ Obstacles
  - h. May- Academic Achievement

### **BUDGET IMPACT:**

There is no fiscal impact associated with approving this item.

**CONCLUSION:**

Staff recommends selecting a student of the month for October, a representative of the Education Commission to present an award at a future City Council meeting, and approve release of applications for the next month's nominees.



## AGENDA REPORT

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**To:** Chair Nicole Mohr and Education Commissioners

**From:** Julian Venegas, Director of Recreation and Community Services  
Maria Calleros, Executive Assistant

**Date:** October 25, 2022

**Subject:** Discussion of Principals' Brunch

### **RECOMMENDATION:**

It is recommended that the Education Commission:

- a. Give staff further direction on planning the Principals' Brunch.

### **BACKGROUND:**

1. It was decided at the September Education Commission meeting that the brunch will be held on Friday, January 27<sup>th</sup>. Planning will begin with Ad Hoc members Mohr and Robledo.

### **BUDGET IMPACT:**

The Education Commission has allocated \$750.00 of their budget to go towards the event.

### **CONCLUSION:**

The Education Commission should move forward with setting a date and planning the Principals' Brunch.



## AGENDA REPORT

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**To:** Chair Nicole Mohr and Commissioners

**From:** Julian Venegas, Director of Recreation and Community Services  
Maria Calleros, Executive Assistant

**Date:** October 25, 2022

**Subject:** Discussion Regarding Student Scholarship Budget

### **RECOMMENDATION:**

It is recommended that the Education Commission:

- a. Discuss the Student Scholarship Program budget and consolidation of accounts.

### **BACKGROUND/ANALYSIS:**

The Annual Student Scholarship Program was established to assist San Fernando youth who are seeking a postsecondary education.

The scholarship program has grown from two scholarships to eight scholarships awarded annually. Scholarships are funded through donations from various donor sources, including, but not limited to current/former Councilmembers, organizations such as Independent Cities Finance Authority (ICFA), and Republic Services.

At the August meeting the Commission set an amount for each of the Student Scholarships that will be awarded in 2022-2023. They also reviewed the existing scholarship accounts and recommended all accounts be consolidated into one account.

### **BUDGET IMPACT:**

There is no fiscal impact with the discussion of this item. Future expenditures are to be determined based on the Education Commissions' direction.

### **CONCLUSION:**

It is recommended that the Education Commission continue the discussion regarding the scholarship program and review the spreadsheet proposed by Chair Mohr.



## AGENDA REPORT

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**To:** Chair Nicole Mohr and Education Commissioners

**From:** Julian Venegas, Director of Recreation and Community Services  
Maria Calleros, Executive Assistant

**Date:** October 25, 2022

**Subject:** Discussion Regarding O'Melveny Elementary School's 100<sup>th</sup> Anniversary

### **RECOMMENDATION:**

It is recommended Recommend that the Education Commission:

- a. Discuss possible dates to honor O'Melveny Elementary 100<sup>th</sup> Anniversary at a City Council meeting; and
- b. Give staff direction on the wording for the certificate and framing of certificate.

### **BACKGROUND:**

1. O'Melveny Elementary is celebrating its 100<sup>th</sup> Anniversary. At the August meeting it was decided to honor the school at a future City Council meeting.

### **BUDGET IMPACT:**

There is no fiscal impact associated with approving this item.

### **CONCLUSION:**

The Education Commission should move forward with planning the presentation to honor O'Melveny Elementary School for their 100<sup>th</sup> Anniversary.



## AGENDA REPORT

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**To:** Chair Nicole Mohr and Education Commissioners

**From:** Julian Venegas, Director of Recreation and Community Services  
Maria Calleros, Executive Assistant

**Date:** October 25, 2022

**Subject:** Discussion Regarding Donation Letter

### **RECOMMENDATION:**

Discuss and give direction regarding the Education Commission Donation Letter.

### **BACKGROUND:**

The Annual Student Scholarship Program was established to assist San Fernando youth who are seeking a postsecondary education.

The scholarship program has grown from two scholarships to eight scholarships awarded annually. Scholarships are funded through donations from various donor sources, including, but not limited to current/former Councilmembers, organizations such as Independent Cities Finance Authority (ICFA), and Republic Services.

The donation letter will be used to fundraise for the scholarship program.

### **BUDGET IMPACT:**

There is no fiscal impact associated with approving this item.

### **CONCLUSION:**

The Education Commission should move forward with discussing the scholarship donation letter.

**Education Commission Student Scholarship Program  
Donation Form**

The goal of the 2022-2023 fundraising campaign is to garner adequate funding to award a minimum of eight scholarships to worthy students seeking a post-secondary education. Listed are the eight scholarships offered by the City of San Fernando's Education Commission. Your gift may be earmarked for a specific scholarship or granted to the General Scholarship Fund where the funds will be applied to the scholarship with the most need.

**Gabriel Fernandez Memorial Scholarship** - founded by the Independent Cities Finance Authority & donors keeps the memory of sweet Gabriel Fernandez alive who was a neglected and abused child, sadly he lost his life in 2013. Awards range from \$250-\$500.

**Elias Rodriguez Memorial Scholarship** - founded by Independent Cities Finance Authority & donors, honors Eli's life, which was cut tragically short in February 2017. He attended the Academy for Scientific Exploration as a 9<sup>th</sup> grader when he was lost. Awards range from \$250-\$500.

**Pahola Mascorro – Why Not You? Scholarship** - founded by Councilmember Sylvia Ballin, Education Commissioner David Govea, and sponsors, Pahola became an unwitting symbol of hope after the tragic death of her son Eli Rodriguez. The Community lost Pahola to cancer in the summer of 2019. Up to four (4) \$250 scholarships will be awarded.

**Nursing and Healthcare Scholarship** - founded by Vice Mayor Hector A. Pacheco to inspire young members of our community who have chosen to enter the healthcare profession. A one (1) \$1000 scholarship will be awarded.

**Environmental Sustainability Scholarship** - founded by former City Councilmember Joel Fajardo, to encourage college-bound students to aspire toward a sustainable future. A one (1) \$250 scholarship will be awarded.

**Unheard Voices Scholarship** - founded by former City Councilmember Joel Fajardo tackles the Social Justice issues such as LGBTQ rights, human relations, disenfranchisement, and other marginalized peoples. A one (1) \$250 scholarship will be awarded.

**Gerry's Kids Scholarship** - founded by Timothy Hou, former Deputy City Manager/Director of Community Development honors the legacy of Geraldine "Gerry" Hou an LA Public Library who encouraged countless young people of color. A one (1) \$1,250 scholarship will be awarded.

**Republic Services – Cesar Chavez Scholarship** – Founded by Republic Services believes that tomorrow's thinkers and innovators will solve and tackle pressing issues regarding the conservation of our environment. A one (1) \$1,000 scholarship will be awarded.

Donor Information:

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ E-mail \_\_\_\_\_

\_\_\_\_\_ I would like to donate to the General Scholarship Fund      \_\_\_\_\_ I would Like to establish a new scholarship

\_\_\_\_\_ I would like to donate to a specific scholarship: \_\_\_\_\_

Donation Amount\* \$ \_\_\_\_\_ One-Time \_\_\_\_\_ Recurring (Monthly) \_\_\_\_\_ (Annually ) \_\_\_\_\_

\*Make check payable to City of San Fernando and remit to 117 Macneil Steet, San Fernando, Ca 91340 C/O Scholarships  
Credit Card donations may be submitted by calling Recreation and Community Services office at 818-898-1290

For more information call 818-898-1290 or email [educom@sfcity.org](mailto:educom@sfcity.org)





# THE CITY OF SAN FERNANDO

## City of San Fernando Education Commission 2022-2023 Student Scholarship Program

The San Fernando City Council established the Student Scholarship Program to assist worthy students in attaining their postsecondary educational goals. The Education Commission administers the program and annually awards a minimum of eight scholarships. The Scholarship recipients are selected through a robust application process that includes submission of an essay addressing one of the established scholarships.

Scholarships are funded through generous donations from various benefactors including current and former San Fernando Councilmembers, City staff, community organizations, private donors, and businesses such as Republic Services. Each year, the Education Commission seeks to strengthen the funds available to award San Fernando students a scholarship to support their educational goals.

The Education Commission requests your help in supporting the Student Scholarship Program with a monetary donation earmarked for an established scholarship or your gift may institute a new scholarship. Donors may also support the general Scholarship Program without any preference to how your gift is applied. All funds raised through this donation campaign will be applied towards the 2022-2023 scholarships cycle. A minimum of eight (8) scholarships will be awarded this scholarship cycle. Any residual funds are carried over towards the 2023-2024 scholarship cycle.

To donate to the San Fernando Student Scholarship Program, please fill out the Education Commission Scholarship Donation Form (attached). Listed is a brief description of the scholarships that need your support. A scholarship can immediately impact a student by allowing them to pursue their educational goals. The valuable effects of investing in our future leaders through a scholarship gift will last a lifetime. Please consider a donation in support of San Fernando's most worthy students.

Sincerely,

Chair Nicole Mohr

Vice Chair Angel Zobel-Rodriguez

Commissioner David Govea

Commissioner Laurel Rodriguez

Commissioner Olivia Robledo