



CHAIR NICOLE MOHR
VICE CHAIR ANGEL ZOBEL-RODRIGUEZ
COMMISSIONER DAVID GOVEA
COMMISSIONER OLIVIA ROBLEDO
LAUREL RODRIGUEZ

CITY OF SAN FERNANDO
EDUCATION COMMISSION
MEETING NOTICE AND AGENDA
TUESDAY, NOVEMBER 29, 2022 - 4:30PM

CITY HALL COUNCIL CHAMBER
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361

SPECIAL NOTICE REGARDING COVID-19

NOTICE OF TELECONFERENCE: Pursuant to Adopted Resolution No. 8098 by the City Council of the City of San Fernando, effective January 12, 2022, the City of San Fernando's Legislative Bodies may participate via teleconference and/or video in Accordance with Government Code Section 54953 as permitted under the provisions of Assembly Bill 361

PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING:

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will be read into the record.

SUBMIT PUBLIC COMMENT IN PERSON:

Members of the public may provide comments in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

SUBMIT PUBLIC COMMENT VIA EMAIL:

Members of the public may submit comments by email to MCalleros@sfcity.org no later than **3:30 p.m. the day of the meeting**, to ensure distribution to the Education Commission prior to consideration of the agenda. Comments received via email will be distributed to the Education Commission, read into the record, limited to three minutes, and made part of the official public record of the meeting.

EDUCATION COMMISSION

Regular Meeting Notice and Agenda – November 29, 2022

Page 2 of 5

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:

Members of the Public may **call-in between 4:30 p.m. and 4:45 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair.

Call-in Telephone Number: (669) 900-6833
Meeting ID: 853 3530 1842
Passcode: 071322

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

CALL TO ORDER/ROLL CALL

Chair Nicole Mohr
Vice-Chair Angel Zobel-Rodriguez
Commissioner David Govea
Commissioner Olivia Robledo
Commissioner Laurel Rodriguez

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Recommend that the Education Commission approve the agenda as presented.

PRESENTATIONS

- A. PRESENTATION BY CHARITY CASTRO, REPRESENTING KELLY GONEZ, LAUSD SCHOOL BOARD PRESIDENT
- B. PRESENTATION BY EDUARDO SOLORZANO, LAUSD COMMUNITY OF SCHOOLS ADMINISTRATOR
- C. PRESENTATION BY ERICA MELTON, CITY OF SAN FERNANDO FINANCE DIRECTOR

EDUCATION COMMISSION

Regular Meeting Notice and Agenda – November 29, 2022

Page 3 of 5

DECORUM AND ORDER

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Public members attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

PUBLIC STATEMENTS

Members of the public may **provide comments in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

Members of the public may submit comments by email to MCalleros@sfcity.org no later than **3:30 p.m. the day of the meeting**, to ensure distribution to the Education Commission prior to consideration of the agenda. Comments received via email will be distributed to the Education Commission and read into the record.

Members of the public may provide a **live public comment by calling in between 4:30 p.m. and 4:45 p.m. CALL-IN INFORMATION:**

Call-in Telephone Number:	(669) 900-6833
Meeting ID:	811 4124 9977
Passcode:	096885

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Education Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

1) REQUEST TO APPROVE EDUCATION COMMISSION MEETING MINUTES FOR

- a. October 25, 2022

EDUCATION COMMISSION

Regular Meeting Notice and Agenda – November 29, 2022

Page 4 of 5

ADMINISTRATIVE REPORTS

2) DISCUSSION AND SELECTION OF THE DECEMBER/JANUARY 2022 STUDENT OF THE MONTH

Recommend that the Education Commission:

- a. Discuss and select student nominees for the December/January 2022 Student of the Month for the theme of “Leadership”;
- b. Select an Education Commission representative to present the award at a future City Council meeting; and
- c. Approve the release of Student of the month applications for the month of February.

3) DISCUSSION REGARDING THE PRINCIPALS’ BRUNCH

Recommended that the Education Commission:

- a. Continue planning the Principals’ Bunch.
- b. Review draft invitation and list of schools/principals.

4) DISCUSSION REGARDING STUDENT SCHOLARSHIP PROGRAM

Recommended that the Education Commission:

- a. Discuss the Student Scholarship Program.

5) DISCUSSION REGARDING O’MELVENY ELEMENTARY SCHOOL’S 100TH ANNIVERSARY

Recommended that the Education Commission:

- a. Discuss possible dates to honor O’Melveny Elementary 100th Anniversary at a City Council meeting; and
- b. Give staff direction on the wording for the certificate and framing of certificate.

EDUCATION COMMISSION

Regular Meeting Notice and Agenda – November 29, 2022

Page 5 of 5

6) DISCUSSION REGARDING DONATION LETTER

Recommend that the Education Commission:

- a. Discuss and review of the Education Commission Donation Letter.

7) DISCUSSION REGARDING THE TEACHER SPOTLIGHT PROGRAM

Recommend that the Education Commission:

- a. Discuss resuming the Teacher Spotlight Program.

STAFF COMMUNICATION

GENERAL COMMISSION COMMENTS

ADJOURNMENT

The meeting will adjourn to its next regular meeting

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Maria Calleros, Executive Assistant

Signed and Posted: November 23, 2022, 3:00 p.m.

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting at the City Clerk Department Public Counter. Any public writings distributed by the Education Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the City Clerk Department Public Counter located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/ accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department Office at (818) 898-1204 at least 48 hours prior to the meeting.

**SAN FERNANDO EDUCATION COMMISSION
MINUTES**

**October 25, 2022 – 4:30 P.M.
REGULAR MEETING**

City Hall Council Chambers
117 Macneil Street
San Fernando, Ca 91340

CALL TO ORDER/ROLL CALL

Chair Nicole Mohr called the meeting to order at 4:30 p.m.

Present:

Members: Chair Nicole Mohr, Vice Chair Angel Zobel-Rodriguez, Commissioner David Govea, and Commissioner Laurel Rodriguez

Staff: Recreation and Community Services Director, Julian Venegas, RCS Executive Assistant, Maria Calleros, and Office Clerk, Tiffany Hernandez

PLEDGE OF ALLEGIANCE

Led by Vice Chair David Govea

APPROVAL OF AGENDA

Motion made by Commissioner Rodriguez, seconded by Commissioner Govea, to approve the agenda. By consensus, the motion carried.

PRESENTATIONS

LAUSD Community of Schools Administrator, Eduardo Solorzano, gave a brief update on the school experience survey and other topics. The school experience survey gives families the ability to share what their perspectives are and how schools communicate with them as well as areas of growth. This survey is available online. Schools have a limited amount of paper copies available for parents. Elementary, high school, and middle school students can now access homework help anytime thru www.tutor.com. He also shared the acceleration dates that were

SAN FERNANDO EDUCATION COMMISSION

MINUTES – October 25, 2022

Page 2

scheduled for Wednesdays thru out the year have been rescheduled. There will be 2 occurring the first two days of winter break and 2 during spring break.

PUBLIC STATEMENTS – WRITTEN/ORAL

No public statements.

CONSENT CALENDAR

1) REQUEST TO APPROVE SAN FERNANDO EDUCATION COMMISSION MEETING MINUTES FOR:

- a. October 25, 2022

Motion made by Commissioner Govea, seconded by Vice Chair Zobel-Rodriguez, to approve the consent calendar. By consensus, the motion carried.

ADMINISTRATIVE REPORTS

2) Discussion and Selection of the November 2022 Student of the Month

Commissioner Govea announced November's "Giving Back" student of the month nominees. The first nominee is Rafael Vasquez, a 6th student from San Fernando Middle School. Rafael is helpful to teachers, peers, and helpful in all situations. The second nominee is Alyssa Gabriel, a 12th grade student from CCLA Social Justice Humanitas Academy. Alyssa is involved in many clubs, babysits, works, and does well academically.

Commission sets deadline to submit student information for certificates for November 2nd. Certificates will be presented to both students on November 7th.

3) Discussion Regarding the Principals' Brunch

Brunch is set for Friday, January 27, 2023 at Recreation Park. Staff waiting on direction from Ad Hoc.

SAN FERNANDO EDUCATION COMMISSION

MINUTES – October 25, 2022

Page 3

4) Discussion Regarding Student Scholarship Budget

Director Venegas updated the commission on the current scholarship balance. The current scholarship balance is \$4,235. This balance does not include the consolidated \$50.00 to the fund. Republic recently changed their accounting software resulting in their check not being sent in. Vice Chair Zobel-Rodriguez added that she has a check from Vice Mayor Pacheco in the amount of \$1,000. This donation will go towards the Future Filmmakers scholarship.

Commissioners reviewed and edited scholarship applications. Scholarship submissions are due on February 24, 2023.

Motion made by Chair Mohr, seconded by Commissioner Rodriguez, to approve all scholarships pending Republic's donation, for the 2023-2024 school year.

5) Discussion Regarding O'Melveny Elementary School's 100th Anniversary

Chair Mohr has not received any response from O'Melveny Elementary and will continue to reach out. She will provide an update at the next commission meeting.

6) Discussion Regarding Donation Letter

Discussion tabled to next month's meeting.

GENERAL COMMISSIONER COMMENTS

Commissioner Govea shared information regarding LAUSD open enrollment. Enrollment is open for the choices programs, dual language, magnet, and other affiliated charter programs. He also added the most recent school application is accepting students with a birthday between September 2, 2018-September 1, 2019 for pre-k enrollment.

Vice Chair Zobel-Rodriguez gave a brief update on National Night Out. She received high interest in city scholarships from students and parents.

Chair Mohr asked staff to promote scholarships on the city's social media.

STAFF COMMUNICATION

Director Venegas shared information on the San Fernando Mile Run and the Dia De Los Muertos festival. Both events are set to take place on Saturday, October 29th starting on 8th St.

SAN FERNANDO EDUCATION COMMISSION

MINUTES – October 25, 2022

Page 4

and Maclay and ending in front of Baskin Robbins. The elite run begins at 8:00am, followed by the walk/run at 8:15am, and ending with the family walk at 8:45am. All participants will receive a medal and a t-shirt. The Dia De Los Muertos festival immediately follows and ending at 3:00pm. A shuttle will be available to transport runners from their parking space to the starting point. Las Palmas Park will be hosting an 11 day early voting center starting on October 28th from 8:00am-6:00pm. Recreation Park will also be hosting a 4 day voting center starting on November 4th from 8:00am-6:00pm. Election day voting hours at both Las Palmas and Recreation Park are 8:00am-7:00pm. Mr. Venegas shared that the VFW on Hagar St. is set to host a veteran recognition celebration on November 16th. A barbeque lunch will be provided by the VFW along with entertainment and a tribute to those that participated in the veteran banner recreation program. On Sunday, November 12th, Las Palmas Park will be hosting a Feria Legal from 11:00am-2:00pm. The Mexican-American Bar Association and Latina Lawyers Bar Association will provide free 15 minute legal consultations. This service is available to anyone in need of legal services and are encouraged to register by calling Recreation Park at (818) 898-1290.

Executive Assistant Calleros shared information on youth sports that are offered at Recreation Park. Registrations are currently taking place for youth basketball, Mission City Spring League, basketball, karate, soccer, and basketball clinics. A pre-season training is included with registration for the winter basketball league.

Mrs. Hernandez shared that this past Sunday, the Casa Lopez Adobe hosted a book signing for Beverly Whitaker Rodgers, author of *Reflections From Box 150*. Beverly is a direct descendant of the Lopez family. She discussed her memoir and shared stories of the Lopez lineage.

ADJOURNMENT (5:45 p.m.)

Meeting adjourned in memory of Rudy Pantoja.

To: Chair Nicole Mohr and Education Commissioners

From: Julian Venegas, Director of Recreation and Community Services
Maria Calleros, Executive Assistant

Date: November 29, 2022

Subject: Discussion and Selection of the December/January 2022 Student of the Month

RECOMMENDATION:

It is recommended that the Education Commission:

- a. Discuss and select student nominees for the December/January 2022 Student of the Month for the theme of “Leadership”;
- b. Select an Education Commission representative to present the award at a future City Council meeting; and
- c. Approve the release of Student of the month applications for the month of February.

BACKGROUND:

1. July 26, 2022, the Education Commission approved the 2022 – 2023 Student of the Month Program with the following categories:
 - a. September- Positive Attitude
 - b. October- Responsibility/ Ownership
 - c. November- Giving Back
 - d. December/January- Leadership
 - e. February- Kindness/Caring (Allies)
 - f. March- Creative/Artistic
 - g. April- Special Circumstances (Resilience or Perseverance) = Challenges/ Obstacles
 - h. May- Academic Achievement

BUDGET IMPACT:

There is no fiscal impact associated with approving this item.

CONCLUSION:

Staff recommends selecting a student of the month for December/January 2022, a representative of the Education Commission to present an award at a future City Council meeting, and approve release of applications for the next month's nominees.



AGENDA REPORT

To: Chair Nicole Mohr and Education Commissioners

From: Julian Venegas, Director of Recreation and Community Services
Maria Calleros, Executive Assistant

Date: November 29, 2022

Subject: Discussion of Principals' Brunch

RECOMMENDATION:

It is recommended that the Education Commission:

- a. Give staff further direction on planning the Principals' Brunch.
- b. Review draft invitation and list of schools/principals.

BACKGROUND:

1. It was decided at the September Education Commission meeting that the brunch will be held on Friday, January 27th. Planning will begin with Ad Hoc members Mohr and Robledo.

BUDGET IMPACT:

The Education Commission has allocated \$750.00 of their budget to go towards the event.

CONCLUSION:

The Education Commission should move forward with setting a date and planning the Principals' Brunch.



THE CITY OF SAN FERNANDO

CITY COUNCIL

MAYOR
MARY MENDOZA
VICE MAYOR
HECTOR A. PACHECO

Date
Principal's name
School name
School Address
Re: Invitation to San Fernando's Education Commission Principals' Brunch

COUNCILMEMBER
SYLVIA BALLIN

Dear Mr/s. _____,

COUNCILMEMBER
CINDY MONTANEZ

Greetings from the City of San Fernando Education Commission, I hope this letter finds you well. You are receiving this invitation because you are a school **principle or director** within the City of San Fernando's two square mile boundary. The Commission is reaching out to gather local school administrations from the surrounding schools to enhance the Education Commission's resolve as advocates for student's education and liaisons of local schools and City administration services.

COUNCILMEMBER
CELESTE T. RODRIGUEZ

The Education Commission strives to serve students within the community, with resources and opportunities. The Commission's goal is to provide a networking session to present services offered from the City, and discuss how to support families during student's transition into different schools. There will be an opportunity to meet the City of San Fernando Mayor, Councilmembers, City Manager, Police Chief, Finance Director, and other City representatives.

This year's San Fernando's Education Commission Principal's Brunch is been held on:

Date: _____

Time: _____

Place: _____

We understand and appreciate the many responsibilities before you each day; however, we believe this effort will enhance and strengthen surrounding schools and give you valuable information. As it has been said, "communities are as strong as their schools", and the Education Commission embraces this belief. We look forward to your participation at this event and encourage you to bring your business cards to exchange with the other principals.

You may RSVP by calling (818) 898-1209 or emailing sfeducom@sfcity.org. Please provide the following: attendee's name, email, and the number of students enrolled at your school.

Commented [GF1]: This is what previous letter had, so wonder if this invitation is to directors aswell?

Yes there are private schools that have directors.

PRINCIPAL _____

San Fernando Education Commission Principals’ Brunch – January 2023

Page 2 of 2

We look forward to meeting you!

Sincerely,

City of San Fernando Education Commission

David Govea Chair		Angel Zobel-Rodriguez Vice Chair	
Michael Remenih Commissioner	Olivia Robledo Commissioner	Veronica Pacheco Commissioner	



AGENDA REPORT

To: Chair Nicole Mohr and Commissioners

From: Julian Venegas, Director of Recreation and Community Services
Maria Calleros, Executive Assistant

Date: November 29, 2022

Subject: Discussion Regarding Student Scholarship Budget

RECOMMENDATION:

It is recommended that the Education Commission:

- a. Discuss the Student Scholarship Program.

BACKGROUND/ANALYSIS:

The Annual Student Scholarship Program was established to assist San Fernando youth who are seeking a postsecondary education.

The scholarship program has grown from two scholarships to eight scholarships awarded annually. Scholarships are funded through donations from various donor sources, including, but not limited to current/former Councilmembers, organizations such as Independent Cities Finance Authority (ICFA), and Republic Services.

At the August meeting the Commission set an amount for each of the Student Scholarships that will be awarded in 2022-2023. They also reviewed the existing scholarship accounts and recommended all accounts be consolidated into one account.

BUDGET IMPACT:

There is no fiscal impact with the discussion of this item. Future expenditures are to be determined based on the Education Commissions' direction.

CONCLUSION:

It is recommended that the Education Commission continue the discussion regarding the scholarship program and review the spreadsheet proposed by Chair Mohr.



AGENDA REPORT

To: Chair Nicole Mohr and Education Commissioners

From: Julian Venegas, Director of Recreation and Community Services
Maria Calleros, Executive Assistant

Date: November 29, 2022

Subject: Discussion Regarding O'Melveny Elementary School's 100th Anniversary

RECOMMENDATION:

It is recommended Recommend that the Education Commission:

- a. Discuss possible dates to honor O'Melveny Elementary 100th Anniversary at a City Council meeting; and
- b. Give staff direction on the wording for the certificate and framing of certificate.

BACKGROUND:

1. O'Melveny Elementary is celebrating its 100th Anniversary. At the August meeting it was decided to honor the school at a future City Council meeting.

BUDGET IMPACT:

There is no fiscal impact associated with approving this item.

CONCLUSION:

The Education Commission should move forward with planning the presentation to honor O'Melveny Elementary School for their 100th Anniversary.



AGENDA REPORT

To: Chair Nicole Mohr and Education Commissioners

From: Julian Venegas, Director of Recreation and Community Services
Maria Calleros, Executive Assistant

Date: November 29, 2022

Subject: Discussion Regarding Donation Letter

RECOMMENDATION:

Discuss and give direction regarding the Education Commission Donation Letter.

BACKGROUND:

The Annual Student Scholarship Program was established to assist San Fernando youth who are seeking a postsecondary education.

The scholarship program has grown from two scholarships to eight scholarships awarded annually. Scholarships are funded through donations from various donor sources, including, but not limited to current/former Councilmembers, organizations such as Independent Cities Finance Authority (ICFA), and Republic Services.

The donation letter will be used to fundraise for the scholarship program.

BUDGET IMPACT:

There is no fiscal impact associated with approving this item.

CONCLUSION:

The Education Commission should move forward with discussing the scholarship donation letter.

**Education Commission Student Scholarship Program
Donation Form**

The goal of the 2022-2023 fundraising campaign is to garner adequate funding to award a minimum of eight scholarships to worthy students seeking a post-secondary education. Listed are the eight scholarships offered by the City of San Fernando's Education Commission. Your gift may be earmarked for a specific scholarship or granted to the General Scholarship Fund where the funds will be applied to the scholarship with the most need.

Gabriel Fernandez Memorial Scholarship - founded by the Independent Cities Finance Authority & donors keeps the memory of sweet Gabriel Fernandez alive who was a neglected and abused child, sadly he lost his life in 2013. Awards range from \$250-\$500.

Elias Rodriguez Memorial Scholarship - founded by Independent Cities Finance Authority & donors, honors Eli's life, which was cut tragically short in February 2017. He attended the Academy for Scientific Exploration as a 9th grader when he was lost. Awards range from \$250-\$500.

Pahola Mascorro – Why Not You? Scholarship - founded by Councilmember Sylvia Ballin, Education Commissioner David Govea, and sponsors, Pahola became an unwitting symbol of hope after the tragic death of her son Eli Rodriguez. The Community lost Pahola to cancer in the summer of 2019. Up to four (4) \$250 scholarships will be awarded.

Nursing and Healthcare Scholarship - founded by Vice Mayor Hector A. Pacheco to inspire young members of our community who have chosen to enter the healthcare profession. A one (1) \$1000 scholarship will be awarded.

Environmental Sustainability Scholarship - founded by former City Councilmember Joel Fajardo, to encourage college-bound students to aspire toward a sustainable future. A one (1) \$250 scholarship will be awarded.

Unheard Voices Scholarship - founded by former City Councilmember Joel Fajardo tackles the Social Justice issues such as LGBTQ rights, human relations, disenfranchisement, and other marginalized peoples. A one (1) \$250 scholarship will be awarded.

Gerry's Kids Scholarship - founded by Timothy Hou, former Deputy City Manager/Director of Community Development honors the legacy of Geraldine "Gerry" Hou an LA Public Library who encouraged countless young people of color. A one (1) \$1,250 scholarship will be awarded.

Republic Services – Cesar Chavez Scholarship – Founded by Republic Services believes that tomorrow's thinkers and innovators will solve and tackle pressing issues regarding the conservation of our environment. A one (1) \$1,000 scholarship will be awarded.

Donor Information:

Name _____ Phone _____

Address _____ E-mail _____

_____ I would like to donate to the General Scholarship Fund _____ I would Like to establish a new scholarship

_____ I would like to donate to a specific scholarship: _____

Donation Amount* \$ _____ One-Time _____ Recurring (Monthly) _____ (Annually) _____

*Make check payable to City of San Fernando and remit to 117 Macneil Steet, San Fernando, Ca 91340 C/O Scholarships
Credit Card donations may be submitted by calling Recreation and Community Services office at 818-898-1290

For more information call 818-898-1290 or email educom@sfcity.org



AGENDA REPORT

To: Chair Nicole Mohr and Education Commissioners

From: Julian Venegas, Director of Recreation and Community Services
Maria Calleros, Executive Assistant

Date: November 29, 2022

Subject: Discussion of Resuming the Teacher's Spotlight Program

RECOMMENDATION:

It is recommended that the Education Commission:

- a. Give staff further direction on planning the Principals' Brunch.

BACKGROUND:

1. The Teacher's Spotlight was a program developed by the Commission to recognize inspirational teachers working in San Fernando schools.

BUDGET IMPACT:

There is no budget impact.

CONCLUSION:

The Education Commission should decide if they are going to resume the Teacher's Spotlight Program.