



MAYOR CELESTE T. RODRIGUEZ  
VICE MAYOR MARY MENDOZA  
COUNCILMEMBER CINDY MONTAÑEZ  
COUNCILMEMBER JOEL FAJARDO  
COUNCILMEMBER MARY SOLORIO

**CITY OF SAN FERNANDO**  
**CITY COUNCIL**  
**REGULAR MEETING AGENDA SUMMARY**  
**MONDAY, MAY 1, 2023 - 6:00 PM**

**CITY HALL COUNCIL CHAMBERS**  
**117 MACNEIL STREET**  
**SAN FERNANDO, CALIFORNIA 91340**

**PUBLIC PARTICIPATION OPTIONS**

**WATCH THE MEETING**

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

**SUBMIT PUBLIC COMMENT IN PERSON**

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

**SUBMIT PUBLIC COMMENT VIA EMAIL**

Members of the public may submit comments **by email** to [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council, read into the record, limited to three minutes, and made part of the official public record of the meeting.

**CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING**

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

**Call-in Telephone Number: (669) 900-6833**

**Meeting ID: 833 6022 0211**

**Passcode: 924965**

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

# **SAN FERNANDO CITY COUNCIL**

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## **CLOSED SESSION REPORT**

## **CALL TO ORDER**

## **ROLL CALL**

## **TELECONFERENCING REQUESTS/DISCLOSURE**

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City's legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

## **PLEDGE OF ALLEGIANCE**

Led by City Clerk Julia Fritz

## **APPROVAL OF AGENDA**

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

## **PRESENTATION**

- A. INFORMATIONAL PRESENTATION FROM UNITED STATES CONGRESSMAN TONY CÁRDENAS, 29<sup>TH</sup> DISTRICT
- B. PRESENTATION OF A CERTIFICATE OF PROCLAMATION DECLARING MAY 2023 AS MENTAL HEALTH AWARENESS MONTH
- C. INFORMATIONAL PRESENTATION FROM METROPOLITAN WATER DISTRICT BOARD CHAIR ADAN ORTEGA
- D. PRESENTATION OF CERTIFICATES OF APPRECIATION TO OUTGOING COMMISSIONERS FOR THEIR SERVICE
  - Parks, Wellness & Recreation Commission – Jason Hayes
  - Transportation and Public Safety Commission – Francisco Arrizon
  - Planning & Preservation Commission – Marvin R. Perez
- E. PRESENTATION OF A CERTIFICATE OF PROCLAMATION DECLARING THE WEEK OF APRIL 30, 2023 TO MAY 6, 2023 AS PROFESSIONAL MUNICIPAL CLERKS WEEK

**DECORUM AND ORDER**

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

**PUBLIC STATEMENTS**

Members of the public may **provide comments in person in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

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Members of the public may provide a **live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

**CONSENT CALENDAR**

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

**1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:**

- |                                    |                                     |
|------------------------------------|-------------------------------------|
| a. May 16, 2022 – Regular Meeting  | c. March 3, 2023 – Special Meeting  |
| b. June 13, 2022 – Special Meeting | d. April 17, 2023 – Special Meeting |

**2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER**

Recommend that the City Council adopt Resolution No. 23-051 approving the Warrant Register.

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### **3) RECEIVE AND FILE THE CITY MANAGER’S PROPOSED FISCAL YEAR 2023-2024 ANNUAL BUDGET**

Recommend that the City Council receive and file the City Manager’s Proposed Budget for Fiscal Year 2023-2024.

### **4) CONSIDERATION TO ADOPT A RESOLUTION ESTABLISHING A SECTION 115 TRUST FOR OTHER POST EMPLOYMENT BENEFIT (OPEB) LIABILITIES AND AUTHORIZE THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS**

Recommend that the City Council:

- a. Adopt Resolution No. 8229 establishing a Section 115 Trust for OPEB liabilities and related Multiple Employer OPEB/Pension 115 Trust, Adoption Agreement for the Multiple Employer OPEB/Pension 115 Trust, Trust Administrative Services Agreement;
- b. Authorize the City Manager to make non-substantive changes and execute the Multiple Employer OPEB/Pension 115 Trust, Adoption Agreement for the Multiple Employer OPEB/Pension 115 Trust, Trust Administrative Services Agreement; and
- c. Authorize the City Manager to enter into an administrative professional services agreement with Shuster Advisory Group, LLC to provide financial advisory services related to the ongoing investment management of funds deposited in the Section 115 Trust and execute all related Trust documents.

### **5) CONSIDERATION TO APPROVE THE UPDATED SANITARY SEWER MANAGEMENT PLAN AND AUTHORIZATION TO SUBMIT THE UPDATED SANITARY SEWER MANAGEMENT PLAN TO THE STATE WATER RESOURCES CONTROL BOARD**

Recommend that the City Council:

- a. Approve the updated Sanitary Sewer Management Plan for the City of San Fernando;
- b. Authorize staff to submit the updated Sanitary Sewer Management Plan to the State Water Resources Control Board via the California Integrated Water Quality System Online SSO Database; and
- c. Authorize staff to replace the existing version of the Sanitary Sewer Management Plan with the updated Sanitary Sewer Management Plan on the City’s website.

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### **6) CONSIDERATION TO APPROVE A CONTRACT AMENDMENT WITH NORMAN A. TRAUB & ASSOCIATES, LLC, APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH CHUCK THOMAS INVESTIGATIONS AND JL GROUP, LLC TO CONDUCT WORKPLACE INVESTIGATIONS; AND AUTHORIZE THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS**

Recommend that the City Council:

- a. Approve an amendment to Contract No. 2067 (Contract No. 2067(a)) with Norman A. Traub & Associates, LLC to increase the not-to-exceed compensation by \$76,722 to pay outstanding invoices;
- b. Approve a professional services agreement with Chuck Thomas Investigations (Contract No. 2152) to provide internal police investigation services for an initial not-to-exceed amount of \$25,000 per year for three years;
- c. Approve a professional services agreement with JL Group, LLC (Contract No. 2153) to provide internal police investigation services for an initial not-to-exceed amount of \$25,000 per year for three years;
- d. Authorize the City Manager to increase professional service agreements for internal police investigation services, as needed, in an amount not-to-exceed the approved budget authority for the City Attorney - Labor Budget; and
- e. Authorize the City Manager to make non-substantive changes and execute all related agreements.

### **PUBLIC HEARING**

### **7) A PUBLIC HEARING TO CONSIDER ADOPTION OF URGENCY ORDINANCE NO. U-1716, MAKING FINDINGS AND EXTENDING THE RULES AND REGULATIONS IN INTERIM URGENCY ORDINANCE NO. U-1715 ESTABLISHING TEMPORARY MORATORIUM ON THE INSTALLATION OF ARTIFICIAL TURF AND SYNTHETIC GRASS IN THE CITY**

Recommend that the City Council:

- a. Accept, file, and issue the report on the measures taken since imposing a temporary moratorium on the installation of artificial grass and synthetic turf;
- b. Conduct a Public Hearing; and
- c. Pending public testimony, waive full reading, in title only, and adopt by a four-fifths vote Urgency Ordinance No. U-1716, "An Urgency Ordinance of the City Council of the City of San Fernando, California, making findings and extending for a period of 10 months and 15 days, regulations in Interim Urgency Ordinance No. U-1715 establishing temporary moratorium on the installation of artificial turf and synthetic grass in the City of San Fernando."

**ADMINISTRATIVE REPORTS**

**8) CONSIDERATION TO AWARD A PROFESSIONAL SERVICE AGREEMENT TO THE VERY CREATIVE FIRM TO MANAGE AND IMPLEMENT THE NORTHEAST VALLEY COMMUNITY STREET FESTIVAL A METRO OPEN STREETS EVENT**

Recommend that the City Council:

- a. Award a Professional Service Agreement (Contract No. 2154) to The Very Creative Firm, not to exceed \$487,563, to manage and implement the Northeast Valley Community Street Festival a Metro Open Street event; and
- b. Authorize the City Manager to make non-substantive changes and execute all related documents.

**9) CONSIDERATION AND APPROVAL TO ADOPT A RESOLUTION ESTABLISHING A CITY FLAG DISPLAY POLICY**

Recommend that the City Council:

- a. Adopt Resolution No. 8228 that establishes a City Flag Display Policy; and
- b. Provide staff with direction regarding use of City flag poles and other city property for speech, as applicable.

**STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

**GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

**ADJOURNMENT** The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

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Julia Fritz, CMC  
City Clerk  
Signed and Posted: April 27, 2023 (5:00 p.m.)

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*The Regular Meetings of the City Council of the City of San Fernando also serves as concurrent Regular Meetings of the Successor Agency to the San Fernando Redevelopment Agency and will be identified as (SA) following the item, and, from time to time, such other bodies of the City composed exclusive of the Members of the City Council.*

*Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website [www.sfcity.org](http://www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at [www.sfcity.org](http://www.sfcity.org). In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) at least 48 hours prior to the meeting.*