



MAYOR CELESTE T. RODRIGUEZ  
VICE MAYOR MARY MENDOZA  
COUNCILMEMBER CINDY MONTAÑEZ  
COUNCILMEMBER JOEL FAJARDO  
COUNCILMEMBER MARY SOLORIO

## CITY OF SAN FERNANDO

### CITY COUNCIL REGULAR MEETING AGENDA SUMMARY MONDAY, SEPTEMBER 18, 2023 – 6:00 PM

CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340

#### **PUBLIC PARTICIPATION OPTIONS**

##### **WATCH THE MEETING**

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

##### **SUBMIT PUBLIC COMMENT IN PERSON**

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

##### **SUBMIT PUBLIC COMMENT VIA EMAIL**

Members of the public may submit comments **by email** to [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council, read into the record, limited to three minutes, and made part of the official public record of the meeting.

##### **CALL-IN TO PROVIDE PUBLIC COMMENT LIVE DURING THE MEETING**

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

**Call-in Telephone Number: (669) 900-6833**

**Meeting ID: 833 6022 0211**

**Passcode: 924965**

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

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## **REPORT OUT FROM CLOSED SESSION**

### **CALL TO ORDER**

### **ROLL CALL**

### **TELECONFERENCING REQUESTS/DISCLOSURE**

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City's legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

### **PLEDGE OF ALLEGIANCE**

Led by City Clerk Julia Fritz

### **APPROVAL OF AGENDA**

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

### **PRESENTATIONS**

- A. PRESENTATION OF A LEGACY AWARD FROM THE VALLEY ECONOMIC ALLIANCE FOR THE CITY'S DEDICATION AND UNWAVERING COMMITMENT TO FOSTERING ECONOMIC DEVELOPMENT IN THE SAN FERNANDO VALLEY
- B. INTRODUCTION OF NEW CITY EMPLOYEES

### **DECORUM AND ORDER**

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

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## **PUBLIC STATEMENTS**

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Members of the public may provide a **live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

## **CONSENT CALENDAR**

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

### **1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES FOR:**

- |                               |                                |
|-------------------------------|--------------------------------|
| a. October 12, 2005 – Regular | d. June 13, 2006 - Special     |
| b. May 22, 2006 - Special     | e. September 5, 2023 - Special |
| c. May 30, 2006 - Special     |                                |

### **2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER**

Recommend that the City Council adopt Resolution No. 23-092 approving the Warrant Register.

### **3) PRESENTATION OF THE CITY'S 2023 LOCAL TRANSACTION TAX ANNUAL REPORT FOR MEASURES "A" AND "SF"**

Recommend that the City Council receive and file the 2023 Annual Report on the collection, management, and expenditure of the City's Local Transaction Tax Measures "A" and "SF", as required by the City Code.

### **4) CONSIDERATION TO APPROVE A CONCEPTUAL DESIGN FOR THE LAS PALMAS PARK REVITALIZATION PROJECT**

Recommend that the City Council:

- a. Approve the conceptual design of the Las Palmas Park Revitalization Project that incorporates the design suggestions from the September 5, 2023 and September 18, 2023 meetings, and authorize RJM Design Group, Inc. to start developing bid documents for the construction of the project; and
- b. Authorize staff to prepare and release a Notice Inviting Bids and Request for Proposals for the construction of the Las Palmas Revitalization Project.

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### **5) CONSIDERATION TO AUTHORIZE CONSTRUCTION CONTINGENCY, ACCEPT PROJECT COMPLETION AND AUTHORIZE THE RECORDATION OF THE NOTICE OF COMPLETION FOR PHASE 1 OF THE ANNUAL STREET RESURFACING PROJECT**

Recommend that the City Council:

- a. Authorize construction contingency of \$361,612 (10 percent) of the contract amount for use to complete final project payments in Phase 1 of the Annual Street Resurfacing Project;
- b. Accept the improvements as constructed by Toro Enterprises, Inc., and consider the work completed;
- c. Authorize the issuance and filing of the “Notice of Completion” with the Los Angeles County Office of the Registrar-Recorder/County Clerk; and
- d. Authorize the release of the five percent retention amount (\$118,416.60) after the 35-day lien period from the date the Notice of Completion is recorded.

### **6) CONSIDERATION TO APPROVE A CONTRACT WITH PARKING COMPANY OF AMERICA FOR PUBLIC TRANSPORTATION SERVICES**

Recommend that the City Council:

- a. Approve a Contractual Services Agreement (Contract No. 2197) with Parking Company of America in the amount of \$3,559,271 for a five-year term, with a City option to renew for two additional years for public transportation services ; and
- b. Authorize the City Manager to execute the agreement and all related documents.

## **ADMINISTRATIVE REPORTS**

### **7) CONSIDERATION TO AWARD A CONTRACT SERVICES AGREEMENT TO GREAT WESTERN RECREATION FOR THE PIONEER PARK PLAYGROUND RENOVATION PROJECT**

Recommend that the City Council:

- a. Approve a Contract Services Agreement with Great Western Recreation, in an amount not to exceed \$362,863, for the Pioneer Park Playground Renovation Project through OMNIA Partners a Cooperative Purchasing Program; and
- b. Authorize the City Manager to make non-substantive changes and execute all related documents.

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## 8) DISCUSSION REGARDING CITY COUNCILMEMBERS' STATUTORY MAXIMUM SALARY AND OTHER BENEFITS AND PROVIDE STAFF WITH DIRECTION, AS APPROPRIATE

Recommend that the City Council:

- a. Discuss the statutory maximum for City Councilmembers' current salary and benefits Resolution No. 8242 and Resolution Nos. 7973(a) and 7973; and
- b. Provide staff with direction, as appropriate.

## STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

## GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

**ADJOURNMENT** The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury and the laws of the State of California the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

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Julia Fritz, City Clerk

Signed and Posted: September 15, 2023 (9:00 a.m.)

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*The Regular Meetings of the City Council of the City of San Fernando also serves as concurrent Regular Meetings of the Successor Agency to the San Fernando Redevelopment Agency, and, from time to time, such other bodies of the City composed exclusive of the Members of the City Council.*

*Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website [www.sfcity.org](http://www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at [www.sfcity.org](http://www.sfcity.org). In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) at least 48 hours prior to the meeting.*

