



MAYOR CELESTE T. RODRIGUEZ
VICE MAYOR MARY MENDOZA
COUNCILMEMBER JOEL FAJARDO
COUNCILMEMBER MARY SOLORIO
COUNCILMEMBER VICTORIA GARCIA

CITY OF SAN FERNANDO CITY COUNCIL

MEETING AGENDA
SPECIAL MEETING – 5:15 PM
REGULAR MEETING – 6:00 PM
MONDAY, MAY 20, 2024

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CA 91340

Please visit the City's YouTube channel to live stream and watch previously recorded City Council meetings, which is also available with Spanish subtitles at: <https://www.youtube.com/c/CityOfSanFernando>

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including in-person translation services, or other services please call the City Clerk Department at (818) 898-1204 or email at cityclerk@sfcity.org at least 2 business days prior to the meeting.

CALL TO ORDER - SPECIAL MEETING 5:15 P.M. (CLOSED SESSION)

ROLL CALL

APPROVAL OF SPECIAL MEETING AGENDA (CLOSED SESSION)

PUBLIC STATEMENTS FOR SPECIAL MEETING (CLOSED SESSION)

There will be a three (3) minute limitation for each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out the blue form located at the Council Chambers entrance and submit it to the City Clerk. When addressing the City Council, please speak into the microphone and voluntarily state your name and address.

RECESS TO CLOSED SESSION

A) CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO G.C. §54957.6:

Designated City Negotiators: City Manager Nick Kimball
Employees and Employee Bargaining Units:
San Fernando Management Group (SEIU, Local 721)

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San Fernando Public Employees' Association (SEIU, Local 721)
San Fernando Police Officers Association
San Fernando Police Officers Association Police Management Unit
San Fernando Police Civilian Association
San Fernando Part-Time Employees' Bargaining Unit (SEIU, Local 721)
All Unrepresented Employees

B) CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.6 – CONFERENCE WITH LABOR NEGOTIATOR:

City Representative: City Attorney Richard Padilla
Unrepresented Employee: City Manager

RECONVENE FROM SPECIAL MEETING AND REPORT OUT FROM CLOSED SESSION

REGULAR MEETING - PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING

Live stream audio and video, via YouTube, at: <https://www.youtube.com/c/CityOfSanFernando>

SUBMIT PUBLIC COMMENT IN PERSON

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

SUBMIT PUBLIC COMMENT VIA EMAIL

Members of the public may submit comments **by email** to cityclerk@sfcity.org no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE DURING THE MEETING

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

Call-in Telephone Number: (669) 900-6833
Meeting ID: 833 6022 0211
Passcode: 924965

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When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

CALL TO ORDER - REGULAR MEETING

6:00 P.M. (OPEN SESSION)

ROLL CALL

TELECONFERENCING REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City’s legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF REGULAR MEETING AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATIONS

- A. ANNUAL RECOGNITIONS
 - Drinking Water Week – May 5, 2024 to May 11, 2024
 - National Public Works Week – May 19, 2024 to May 25, 2024
- B. PRESENTATION OF EDUCATION COMMISSION CERTIFICATE OF RECOGNITION FOR MAY STUDENT OF THE MONTH (ACADEMIC ACHIEVEMENT)
Samantha Lansang (O'Melveny Elementary School)
- C. PRESENTATION OF CERTIFICATES OF RECOGNITION TO MURALIST FOR THEIR WORK ON THE MURAL PROJECT AT CESAR CHAVEZ LEARNING ACADEMY
- D. PRESENTATION OF CERTIFICATES OF RECOGNITION TO YOUTH PARTICIPANTS AT THE BUTTERFLY & POLLINATOR HABITAT PROJECT EVENT HELD ON MAY 5, 2024
- E. PRESENTATION OF A CERTIFICATE OF PROCLAMATION DECLARING MAY AS WILLIAMS SYNDROME AWARENESS MONTH

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- F. PRESENTATION FROM GUIDE DOGS OF AMERICA – TENDER LOVING CANINES REGARDING TRAINING SERVICES FOR GUIDE DOGS
- G. PRESENTATION FROM METRO REGARDING EAST SAN FERNANDO VALLEY TRANSIT CORRIDOR PHASE 2
- H. PRESENTATION FROM THE LOS ANGELES CITY FIRE DEPARTMENT OPERATIONS VALLEY BUREAU REGARDING 2023 FIRE STATISTICS IN SAN FERNANDO

DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

PUBLIC STATEMENTS

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Members of the public may provide **a live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:

- a. February 20, 2024 – Special and Regular Meeting

2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

Recommend that the City Council adopt Resolution No. 24-052 approving the Warrant Register.

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3) CONSIDERATION TO APPROVE FOR SECOND READING TO ADOPT ORDINANCE NO. 1722 AMENDING THE CITY OF SAN FERNANDO'S WATER POLICIES TO COMPLY WITH SENATE BILL 998 AND SENATE BILL 3, AMENDING PROVISIONS OF SECTIONS 94-151 THROUGH 94-164 OF DIVISION I, CHAPTER 94 (UTILITIES), ARTICLE III (WATER) OF THE SAN FERNANDO MUNICIPAL CODE CONCERNING THE DISCONTINUATION OF RESIDENTIAL WATER SERVICE FOR NONPAYMENT

Recommend that the City Council approve for second reading, in title only, and waive further reading to adopt Ordinance No. 1722, titled, "an Ordinance of the City Council of the City of San Fernando, California, amending provisions of Sections 94-151 through 94-164 of Division I, Chapter 94 (Utilities), Article III (Water) of the San Fernando Municipal Code concerning the discontinuation of residential water service for Nonpayment" with an effective date of July 1, 2024.

4) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH NETXPERS LLC FOR INFORMATION TECHNOLOGY MANAGED SERVICES

Recommend that the City Council:

- a. Approve a two (2) year Professional Services Agreement with NetXperts LLC to begin July 1, 2024, with three (3) one-year extension options. (Contract No. 2240) to provide full-service Information Technology Managed Services for an amount not to exceed \$149,700 per year with a 3.5% annual escalator and up to 10% per year for additional work requested by the City; and
- b. Authorize the City Manager to make non-substantive changes and execute all related documents.

5) CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING THE DESTRUCTION OF CERTAIN OBSOLETE RECORDS IN ACCORDANCE WITH THE CITY'S RECORDS RETENTION SCHEDULE FOR THE MAINTENANCE AND DISPOSITION OF RECORDS

Recommend that the City Council:

- a. Adopt Resolution No. 8302 authorizing the City Clerk and City Attorney to destroy obsolete records per the Destruction List Approval and detailed in the Request for Destruction of Records pursuant to the State of California, Government Code Section 34090 and the City's approved Records Retention Schedule for the Maintenance and Disposition of Records;
- b. Authorize the City Clerk to certify the Certificate of Destruction; and
- c. Authorize the City Clerk to take all related actions to dispose of such records.

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6) CONSIDERATION TO APPROVE ON-CALL PROFESSIONAL BUILDING & SAFETY SERVICES AGREEMENTS TO PROVIDE AS-NEEDED COMPREHENSIVE BUILDING SERVICES TO THE COMMUNITY DEVELOPMENT DEPARTMENT

Recommend that the City Council:

- a. Approve a Professional Services Agreement with Scott Fazekas & Associates, Inc. (Contract No. 2247) for On-Call Building Plan Review Services;
- b. Approve a Professional Services Agreement with Interwest a SAFEbuilt Company, Inc. (Contract No. 2248) for On-Call Comprehensive Building & Safety Services; and
- c. Authorize the City Manager to make non-substantive changes and execute all related documents.

7) CONSIDERATION TO APPROVE A FUNDING AGREEMENT WITH THE STATE OF CALIFORNIA DEPARTMENT OF WATER RESOURCES TO FUND THE WATER NITRATE TREATMENT SYSTEM; ADOPT A RESOLUTION AUTHORIZING THE CITY TO ENTER INTO A FUNDING AGREEMENT WITH THE STATE OF CALIFORNIA DEPARTMENT OF WATER RESOURCES; AND ADOPT A RESOLUTION AMENDING THE FISCAL YEAR 2023-2024 ADOPTED BUDGET

Recommend that the City Council:

- a. Approve Funding Agreement No. 4600015580 (Contract No. 2250) with the State of California Department of Water Resources to fund the Water Nitrate Treatment System in the amount of \$3,000,000;
- b. Adopt Resolution No. 8304 authorizing the City to enter into a Funding Agreement with the State of California Department of Water Resources to receive funds for the City's Well No. 2A Water Nitrate Treatment System;
- c. Adopt Resolution No. 8305 amending the Fiscal Year 2023-2024 Adopted Budget to appropriate expenditures and revenues in the Capital Grants Fund; and
- d. Authorize the City Manager to execute the grant agreement with CDWR and all grant related documents.

8) CONSIDERATION TO APPROVE A SUB-AWARD AGREEMENT WITH THE CITY OF LOS ANGELES FOR THE 2023 URBAN AREA SECURITY INITIATIVE GRANT PROGRAM AND ADOPT A RESOLUTION AMENDING THE FISCAL YEAR 2023-2024 ADOPTED BUDGET

Recommend that City Council:

- a. Approve the Sub-Award Agreement (Contract No. 2249) with the City of Los Angeles for the 2023 Urban Area Security Initiative Grant Program in the amount of \$223,062;

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- b. Adopt Resolution No. 8303 amending the Fiscal Year 2023-2024 Budget to appropriate the grant expenditures and revenues for the UASI 2023 Grant; and
- c. Authorize the City Manager to execute the agreement and all related documents.

9) CONSIDERATION TO APPROVE CO-SPONSORSHIP OF THE 2024 SPECIAL OLYMPICS TORCH RUN, USE OF THE CITY SEAL, WAIVER OF FACILITY USE FEES, AND AUTHORIZATION FOR FUTURE CO-SPONSORSHIP OF SPECIAL OLYMPICS OF SOUTHERN CALIFORNIA EVENTS

Recommend that the City Council:

- a. Approve Co-Sponsorship of the 2024 Special Olympics Torch Run; and
- b. Authorize the use of the City seal on print material and social media pursuant to City Council Resolution No. 6904, and waive fees for use of City facilities related to the 2024 Special Olympics Torch Run ; and
- c. Authorize use of the City seal and fee waivers for all future Special Olympics of Southern California events, including the Torch Run, held in the City, with City Manager approval.

ADMINISTRATIVE REPORTS

10) DISCUSSION AND CONSIDERATION TO RECEIVE AND FILE THE SAN FERNANDO POLICE DEPARTMENT'S 2023 SAFETY INSIGHT REPORT

Recommend that the City Council receive and file the San Fernando Police Department's 2023 Safety Insight Report.

11) FISCAL YEAR 2024-2025 BUDGET STUDY SESSION NO. 2

Recommend that the City Council:

- a. Review and discuss the Fiscal Year 2024-2025 Proposed Budget; and
- b. Provide direction to staff, as appropriate.

12) DISCUSSION AND CONSIDERATION ON DESIGN OPTIONS FOR THE RENOVATION OF THE CITY COUNCIL OFFICE

Recommend that the City Council:

- a. Discuss and provide direction on the preferred design for the renovation of the City Council Office; and
- b. Authorize the City Manager, or designee, to make final selection for office chairs, coffee table, and round meeting table set for the preferred design and start the renovation process.

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13) DISCUSSION AND CONSIDERATION TO REVIEW AND APPROVE CITY COUNCIL LIAISON ASSIGNMENTS AND AD HOC COMMITTEE ASSIGNMENTS

Recommend that the City Council review and provide direction to staff regarding Councilmember Liaison Assignments and Ad Hoc Committee Assignments.

14) DISCUSSION AND CONSIDERATION REGARDING SUPPORTING LOCAL STUDENTS, ARTISTS, AND MURALS

This item was agendized by Mayor Celeste T. Rodriguez.

15) DISCUSSION AND CONSIDERATION REGARDING PROJECT LABOR AGREEMENTS FOR PUBLIC PROJECTS

This item was agendized by Councilmember Joel Fajardo.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT

The meeting will adjourn to its next special meeting on May 28, 2024.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Julia Fritz, City Clerk

Signed and Posted: May 16, 2024 (5:00 p.m.)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website www.sfcity.org. These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours.
