MAYOR MARY MENDOZA
VICE MAYOR MARY SOLORIO
COUNCILMEMBER JOEL FAJARDO
COUNCILMEMBER VICTORIA GARCIA
COUNCILMEMBER PATTY LOPEZ

CITY OF SAN FERNANDO
CITY COUNCIL

MEETING AGENDA
SPECIAL MEETING – 5:00 PM
REGULAR MEETING – 6:00 PM
MONDAY, JUNE 16, 2025

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CA 91340

Please visit the City's YouTube channel to live stream and watch previously recorded City Council meetings, which is also available with Spanish subtitles at: **https://www.youtube.com/c/CityOfSanFernando**

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including in-person translation services, or other services please call the City Clerk Department at (818) 898-1204 or email at **cityclerk@sfcity.org** at least 2 business days prior to the meeting.

CALL TO ORDER - SPECIAL MEETING **5:00 P.M. (CLOSED SESSION)**

ROLL CALL

APPROVAL OF SPECIAL MEETING AGENDA (CLOSED SESSION)

PUBLIC STATEMENTS FOR SPECIAL MEETING (CLOSED SESSION)

There will be a three (3) minute limitation for each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out the blue form located at the Council Chambers entrance and submit it to the City Clerk. When addressing the City Council, please speak into the microphone and voluntarily state your name and address.

RECESS TO CLOSED SESSION

A) CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957 - PUBLIC EMPLOYEE APPOINTMENT:

Title: Interim City Manager

Staff Contact Nick Kimball, City Manager

B) CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.6 - CONFERENCE WITH LABOR NEGOTIATOR:

Agency Representative: City Manager Nick Kimball
Unrepresented Employee: Interim City Manager

C) CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957(A) - SECURITY, PUBLIC FACILITIES AND CITY SERVICES:

Consultation with the Chief of Police

RECONVENE FROM SPECIAL MEETING AND REPORT OUT FROM CLOSED SESSION

REGULAR MEETING - PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING

Live stream with audio and video, via YouTube, at: **https://www.youtube.com/c/CityOfSanFernando**

SUBMIT PUBLIC COMMENT IN PERSON

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

SUBMIT PUBLIC COMMENT VIA EMAIL

Members of the public may submit comments **by email** to **cityclerk@sfcity.org** no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE DURING THE MEETING

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

Call-in Telephone Number: (669) 900-6833
Meeting ID: 833 6022 0211
Passcode: 924965

When connecting to the Zoom meeting to speak, you will be placed in a virtual "waiting area," with your audio disabled, until it is your turn to speak and limited to three minutes.

CALL TO ORDER - REGULAR MEETING **6:00 P.M. (OPEN SESSION)**

ROLL CALL

TELECONFERENCING REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City's legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF REGULAR MEETING AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATIONS

A) PRESENTATION OF A CERTIFICATE OF RECOGNITION HONORING CITY MANAGER NICK KIMBALL FOR HIS DEDICATED SERVICE TO THE CITY OF SAN FERNANDO AND THE COMMUNITY

DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

PUBLIC STATEMENTS

Members of the public **may provide comments in person in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

Members of the public may submit comments by email to **cityclerk@sfcity.org** no later than **12:00 p.m. the day of the meeting** to ensure distribution to the City Council and made part of the official public record of the meeting.

Members of the public may provide **a live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:

a. March 17, 2025 - CC Special & Regular Meeting
b. April 7, 2025 - CC Special & Regular Meeting

2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

Recommend that the City Council adopt Resolution No. 25-062 approving the Warrant Register.

3) RECEIVE AND FILE STATUS UPDATES FOR ENHANCEMENTS, PROJECTS, AND CITY COUNCIL PRIORITIES

Recommend that the City Council receive and file the status report for FY 2024-2025 Enhancements, Capital Projects, and City Council Priorities, and provide direction, as appropriate.

4) CONSIDERATION TO ADOPT A RESOLUTION SETTING THE FISCAL YEAR 2025-2026 ARTICLE XIIIB APPROPRIATIONS (GANN) LIMIT

Recommend that the City Council adopt Resolution No. 8387 setting the Fiscal Year 2025-2026 Article XIIIB Appropriation Limit at $80,031,482.

5) CONSIDERATION TO APPROVE THE PURCHASE OF THREE POLICE VEHICLES AND REQUIRED EMERGENCY VEHICLE EQUIPMENT AS AUTHORIZED IN THE SAN FERNANDO MUNICIPAL CODE URGENCY PURCHASING AUTHORITY, ADOPT A RESOLUTION TO APPROPRIATE FUNDS, AND APPROVE DISPOSITION OF SURPLUS CITY-OWNED VEHICLES

Recommend that the City Council:

a. Approve the purchase of two 2025 Ford Police Interceptor Utility (K8A) AWD, Hybrid police vehicles and one 2025 Ford Police Interceptor Utility (K8A) AWD, Gas police vehicle from National Auto Fleet Group and Sourcewell, a cooperative purchasing agreement, for the Police Department, executed by the City Manager under the urgent purchasing authority pursuant to Chapter 2, Article VI, Division 6, Section 2-804 of the San Fernando Municipal Code;

b. Approve the urgency Purchase Order with National Auto Fleet Group in an amount not to exceed $190,000 for the purchase of the three vehicles, as executed by the City Manager under the urgent purchasing authority pursuant to Chapter 2, Article VI, Division 6, Section 2-804 of the San Fernando Municipal Code;

c. Approve the purchase of the required emergency equipment for outfitting the vehicles in an amount not to exceed $60,000 with a 10% contingency for unforeseen costs associated with equipment installation through an existing agreement with Dana Safety Supply, Inc.;

d. Adopt Resolution No. 8392 to appropriate Equipment Maintenance and Replacement Fund balance in the amount of $256,000 for the purchase of Police fleet vehicles and the cost associated with outfitting of the vehicles with emergency police equipment;

e. Declare vehicles that are to be replaced as surplus and authorize the City Manager, or designee, to dispose of three salvage surplus City owned Police Department vehicles being replaced, in accordance with Chapter 2, Article VI, Division 7, of the SFMC; and

f. Authorize the City Manager, or designee, to make any non-substantive changes and execute all related documents.

6) CONSIDERATION TO APPROVE PUBLIC RELEASE AND CIRCULATION OF A REQUEST FOR PROPOSALS FOR DEVELOPMENT AND ADMINISTRATION OF A CITY MARKETING CAMPAIGN

Recommend that the City Council approve the release and circulation of a Request for Proposals for the Development and Administration of a City Marketing Campaign to attract tourism in preparation for the FIFA World Cup 2026 and LA Olympics 2028.

7) CONSIDERATION TO APPROVE CO-SPONSORSHIP OF LA FAMILY HOUSING HOMELESS CONNECT DAY EVENTS AND USE OF THE CITY SEAL

Recommend that the City Council:

a. Approve Co-Sponsorship of LA Family Housing *Homeless Connect Day* Events that would benefit and support the community;

b. Approve the use of the City seal on the print material and social media pursuant to City Council Ordinance No. 1724; and

c. Authorize the participation in, and use of the City seal, for future *Homeless Connect Day* events held in the City, with City Manager approval.

PUBLIC HEARINGS

8) A PUBLIC HEARING TO CONSIDER ADOPTING AN ORDINANCE AMENDING CHAPTER 90 (TRAFFIC AND VEHICLES) OF THE SAN FERNANDO MUNICIPAL CODE TO IMPLEMENT A RESIDENTIAL PARKING PERMIT PROGRAM AND TO MODIFY PARKING RESTRICTIONS OF CERTAIN VEHICLES INCLUDING FOR THE USE OF HUMAN HABITATION *(CONTINUED TO JULY 7, 2025)*

9) A PUBLIC HEARING TO CONSIDER ADOPTION OF RESOLUTIONS TO CONTINUE MAINTENANCE OF THE CITY'S STREETLIGHTS, CONFIRMING THE ANNUAL ASSESSMENT, AND APPROVING THE FINAL ENGINEER'S REPORT FOR FISCAL YEAR 2025-2026 LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT

Recommend that the City Council:

a. Conduct a Public Hearing by following the attached Order of Procedure;

b. Adopt Resolution No. 8388 ordering the continued maintenance of the City's streetlights and confirming the annual assessment; and

c. Adopt Resolution No. 8389 approving the Final Engineer's Report for the Fiscal Year 2025-2026 Landscaping and Lighting Assessment District.

10) A PUBLIC HEARING TO CONSIDER ADOPTING A RESOLUTION APPROVING THE FISCAL YEAR 2025-2026 CITY BUDGET, AND ADOPT A RESOLUTION TO FUND THE CITY'S SECTION 115 TRUST FOR RETIREE HEALTH BENEFITS

Recommend that the City Council:

a. Conduct a Public Hearing;

b. Review and discuss the Fiscal Year 2025-2026 Proposed Budget;

c. Pending public testimony, adopt Resolution No. 8390 approving the Fiscal Year 2025-2026 Budget, subject to such modifications or amendments as may be stated by the City Council in its motion to approve the Resolution; and

d. Approve Budget Resolution No. 8391 appropriating $500,000 from General Fund Reserves to the Section 115 Trust for the purpose of setting aside designated funding to be used towards paying future retiree medical benefits.

ADMINISTRATIVE REPORTS

11) DISCUSSION AND CONSIDERATION TO APPOINT A CITY COUNCIL LIAISON REPRESENTATIVE TO THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT BOARD OF TRUSTEES

Recommend that the City Council:

a. Receive a presentation of background and qualifications from each applicant for the liaison to the Greater Los Angeles County Vector Control District (District) Board of Trustees; and

b. Appoint a representative to serve as liaison to the Greater Los Angeles County Vector Control District Board of Trustees, to fill a vacancy for the remainder of a two-year term from June 17, 2025 to January 6, 2027.

12) RECEIVE A PRESENTATION ON THE INITIAL FINANCIAL PLAN OF THE WATER AND SEWER RATE STUDY AND PROVIDE DIRECTION ON THE PROPOSED RATE INCREASE IMPLEMENTATION PROCESS

Recommend that the City Council:

a. Receive and file the initial financial plan presentation of the water and sewer rate study; and

b. Provide direction on the proposed rate increase implementation process.

13) DISCUSSION AND CONSIDERATION ON ESTABLISHING A WASTE HAULING AD HOC COMMITTEE

This item was agendized by Councilmember Patty Lopez.

14) DISCUSSION AND CONSIDERATION REGARDING IMMIGRATION AND CUSTOMS ENFORCEMENT (ICE) AND LOCAL GOVERNMENT RESPONSE

This item was agendized by Vice Mayor Mary Solorio.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT The meeting will adjourn to its regular meeting on July 7, 2025.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated: _____ at: _____

Signed By: _____

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's `Internet website www.sfcity.org. These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or cityclerk@sfcity.org at least 48 hours prior to the meeting.

This Page Intentionally Left Blank

Regular Meeting
San Fernando City Council

This Page Intentionally Left Blank



This Page Intentionally Left Blank

1a

This Page Intentionally Left Blank

CITY OF SAN FERNANDO
CITY COUNCIL

MINUTES
REGULAR MEETING – 6:00 P.M.
MONDAY, MARCH 17, 2025

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340

CALL TO ORDER/ROLL CALL – REGULAR MEETING 6:00 P.M. (OPEN SESSION)

Mayor Mary Mendoza called the regular meeting to order at 6:04 p.m.

Present: Council: Mayor Mary Mendoza, Vice Mayor Mary Solorio, and Councilmembers Joel Fajardo, Victoria Garcia, and Patty Lopez

Staff: City Manager Nick Kimball, City Attorney Richard Padilla, Police Chief Fabian Valdez, Deputy City Manager/Economic Development Kanika Kith, Director of Administrative Services Erica Melton, Director of Public Works Wendell Johnson, Director of Recreation and Community Services Julio Salcedo, and City Clerk Julia Fritz

Absent: None

TELECONFERENCING REQUESTS/DISCLOSURE

None

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF AGENDA

Motion by Councilmember Fajardo, seconded by Vice Mayor Solorio to approve the agenda. The motion carried, unanimously.

PRESENTATIONS

A. PRESENTATION OF CERTIFICATES OF RECOGNITION FOR WOMEN'S HISTORY MONTH 2025
- Lorraine Aceves
- Elsa Ofarrill
- Patricia Garcia
- Carmen Godinez
- Querubina Haydee Aguilar
- Juana Trejo

B. CERTIFICATE OF RECOGNITION CELEBRATING ANGELINA PEREZ'S 100TH BIRTHDAY

C. ANNUAL RECOGNITION
- CESAR CHAVEZ DAY – MARCH 31, 2025

D. INTRODUCTION OF NEW EMPLOYEES

PUBLIC STATEMENTS

Juan Mena offered a prayer.

Bolveci Aravjo played a song for the City Council.

Elizabeth Gonzalez spoke about parking issues and is opposed to the brand boulevard project on Agenda item no. 9.

Joel Gonzalez submitted a card regarding parking issues and is opposed to the brand boulevard project on Agenda item no. 9.

Mary Carmen Eusebio spoke about climate change.

Natalie Jimenez spoke about climate change.

Gus Villela Field Representative from Assemblymember Rodriguez's office spoke in support of Agenda Item No. 10.

Ricardo Benitez spoke in support of Agenda Item No. 14.

Maria Luisa Palma spoke about public safety issues on school campuses of Los Angeles Unified School District.

Yolando Haro spoke in support of Agenda Item No. 14.

Teresa Mendez made comments regarding general traffic safety concerns.

Mayor Mendoza made a statement regarding Councilmembers' decorum and order.

CONSENT CALENDAR

Councilmember Garcia pulled Item Nos. 3, 4 and 6 for discussion.

Motion by Councilmember Fajardo, seconded by Vice Mayor Solorio to approve Consent Calendar Item Nos. 1, 2, 5, 7 and 8:

1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:

a. April 7, 2008 - Special CC Mtg
b. April 7, 2008 - Regular CC Mtg
c. April 21, 2008 - Special CC Mtg
d. April 21, 2008 – Regular CC Mtg
e. March 9, 2009 – Special CC Mtg
f. March 30, 2009 – Special RDA Mtg
g. June 8, 2009 - Special CC Mtg
h. June 15, 2009 - Special CC Mtg
i. January 10, 2011 – Special RDA Mtg
j. January 10, 2011 – Special CC Mtg
k. January 6, 2025 - Special & Regular CC Mtg

2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

5) CONSIDERATION TO ACCEPT PROJECT COMPLETION AND AUTHORIZE THE RECORDATION OF A NOTICE OF COMPLETION FOR PHASE 3 OF THE ANNUAL STREET RESURFACING PROJECT

7) CONSIDERATION TO APPROVE A MEMORANDUM OF UNDERSTANDING WITH HABITAT FOR HUMANITY OF GREATER LOS ANGELES TO ADMINISTER THE CALHOME-FUNDED MORTGAGE ASSISTANCE AND OWNER-OCCUPIED REHABILITATION PROGRAMS

8) CONSIDERATION TO ADOPT AN ORDINANCE APPROVING AMENDMENTS TO THE SAN FERNANDO MUNICIPAL CODE ADOPTING BY REFERENCE THE 2023 EDITION CITY OF LOS ANGELES BUILDING AND FIRE CODES AND SETTING A DATE FOR PUBLIC HEARING

The motion carried, unanimously.

Motion by Councilmember Fajardo, seconded by Councilmember Solorio to approve:

3) RECEIVE AND FILE STATUS UPDATES FOR ENHANCEMENTS, PROJECTS, AND CITY COUNCIL PRIORITIES

4) CONSIDERATION TO APPROVE PUBLIC RELEASE AND CIRCULATION OF REQUEST FOR PROPOSALS FOR LABOR ATTORNEY SERVICES

The motion carried, unanimously.

6) CONSIDERATION TO ADOPT A RESOLUTION APPROVING A COMPREHENSIVE TREE PRESERVATION POLICY

Motion by Councilmember Garcia, seconded by Councilmember Fajardo to adopt Resolution No. 8371 and amended the Tree Policy as follows: 1. Under section *"Non-Emergency Removal Criteria"* to delete bullet point 6 "The tree is not a good candidate for relocation"; and revise bullet point number 7 to read: "The tree has been approved for removal as part of a City Council approved public improvement project that has already gone through the established public process and is not a good candidate for relocation"; and 2. Under section - "*Notification Requirements for Non-Emergency Removals*" - change noticing from fourteen (14) days to twenty-one (21) days. The motion carried, unanimously.

PUBLIC HEARING

9) A CONTINUED PUBLIC HEARING TO CONSIDER ADOPTING A RESOLUTION APPROVING THE APPEAL FILED BY THE APPLICANT, MIDLAND CONTRACTORS, INC., OVERTURNING THE PLANNING AND PRESERVATION COMMISSION'S DENIAL OF SITE PLAN REVIEW NO. 2024-001 AND ISSUE A CERTIFICATE OF USE TO ALLOW FOR A 3-STORY, 10-UNIT TOWNHOUSE STYLE RESIDENTIAL MULTI-FAMILY DEVELOPMENT AND TWO DETACHED ACCESSORY DWELLING UNITS LOCATED AT 833 N. BRAND BOULEVARD IN THE R-2/PD ZONE

Mayor Mendoza opened the public hearing.

Director of Community Development Erika Ramirez and Associate Planner Marina Khrustaleva presented the staff report and responded to Councilmember questions.

Mayor Mendoza opened public comment.

The following spoke in opposition:

1. Margarita Cervacio
2. Miguel Montanez
3. Efron Lombera
4. Julia Aguilar
5. Evelia Santana
6. Francisco Flores
7. Melvin Torres
8. Norma Flores
9. Jose Garcia
10. Alicia Santana

Motion by Councilmember Fajardo, seconded by Councilmember Lopez to close public comments. The motion carried, unanimously.

Councilmember Garcia commented on her recent review of the City of San Fernando's 2021 Environmental Justice Report and expressed concerns with certain findings contained in the resolution under consideration.

It was noted that the City Council recessed the meeting at 9:18 p.m. and reconvened at 9:36 p.m. with all Councilmembers present.

By consensus, the City Council continued the public hearing to the April 21, 2025 City Council meeting, directed staff to forward a copy of the San Fernando Environmental Justice Technical Report 2021 to all Councilmembers and the Applicant for review and to include a condition of the project that would require a restrictive covenant be recorded regarding garages to be used for parking only.

ADMINISTRATIVE REPORTS

10) DISCUSSION AND CONSIDERATION REGARDING HOSTING AN IMMIGRATION EVENT

City Manager Kimball presented the staff report and responded to Councilmember questions.

Motion by Mayor Mendoza, seconded by Councilmember Garcia to approve an Ad Hoc Committee "Hosting an Immigration Event"; appointed Councilmembers Fajardo and Lopez to serve on the Committee, directed staff to work with the committee to put together a plan to host an immigration forum/resource fair in partnership with an organization that specializes in immigration rights and resources and return to City Council by the May 5, 2025 Council meeting with recommendations from ad hoc committee. The motion carried, unanimously.

11) DISCUSSION AND CONSIDERATION REQUESTING A REPORT ON THE CONDITION AND REPAIR PROGRESS OF THE CESAR E. CHAVEZ MURAL

Councilmember Patty Lopez presented the staff report.

By consensus, the City Council directed staff to return to a future meeting with the Pueblo y Salud Memorandum Of Understanding to include the cost to fix damaged plaques/other damages to the memorial; and prior staff reports related to the Cesar Chavez Memorial that includes history and context on the maintenance of the memorial.

By consensus, the City Council agreed to continue the meeting past 10:00 p.m.

12) DISCUSSION AND CONSIDERATION REGARDING LEGAL PROCESSES FOR COMMISSIONER NOMINATIONS

Councilmember Patty Lopez presented the staff report.

The City Council was provided information from the City Manager that clarified the eligibility requirements for Commissions versus Liaison appointments. By consensus, the City Council directed staff to provide a summary of the final motion and decisions regarding approved changes to the Commissioners Application and Guidelines Handbook related to applicant eligibility for individuals with Dreamer status.

13) DISCUSSION ON CLARIFYING THE MID-YEAR BUDGET REVIEW FOR FISCAL YEAR 2024-2025 AND RESOLUTION APPROVING THE MID-YEAR BUDGET

Councilmember Victoria Garcia presented the staff report. The City Council took no action.

14) DISCUSSION REGARDING THE LENGTH OF CITY COUNCIL MEETINGS

Councilmember Victoria Garcia presented the staff report.

By consensus, City Councilmembers agreed to discuss certain meeting management processes aimed at shortening the length of City Council meetings during the upcoming special City Council Team Building meeting.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

None

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

Councilmember Fajardo made general remarks regarding democracy, commented on rental property inspections, and spoke about monarch butterflies potential endangered status and San Fernando's role in the preservation of the Cindy Montañez Natural Park. He also discussed street paving and, lastly, commented on public safety.

Councilmember Garcia mentioned she attended an event honoring late Gabriel Fernandez in celebration of what would have been his 20th birthday, noted she attended the Valley Economic Alliance meeting, Southern California Association of Government's new Board Member orientation, the San Fernando Police Officers Advisory Awards Dinner, and the California Contract Cities Board meeting. Additionally, she attended the Majestic Hair Salon's grand opening, Women of Hope Afternoon Tea hosted by Hope the Mission, a nature hike at the Cindy Montañez Natural Park and the San Fernando Quinceanera Expo & Fashion Show 2025.

Councilmember Lopez talked briefly on her experiences as a California State Assemblymember, the migration of Monarch butterflies in Michoacán, Mexico and talked about her role as an elected official for the community of San Fernando.

Vice Mayor Solorio spoke about the students that provided public comments regarding environmental issues, and encourages, Majestic Hair Salon's grand opening, the 2025 Black Family Wellness Expo at the California Worship Center and San Fernando Quinceanera Expo & Fashion Show 2025 and the swearing-in ceremony for newly elected Assemblymember Celeste Rodriguez.

Mayor Mendoza talked about the Monarch butterfly pollination garden project at the Rudy Ortega Sr. Park led by Rotarians for Environmental Action of the Greater Los Angeles Rotary Club Van Nuys, mentioned she attended the Water Education for Latino Leader's 2025 Annual Conference and the swearing-in ceremony for newly elected Assemblymember Celeste Rodriguez.

ADJOURNMENT (11:01 p.m.)

Mayor Mendoza adjourned the meeting to the regular meeting on April 7, 2025.

I do hereby certify that the foregoing is a true and correct copy of the minutes of the March 17, 2025, Regular meeting and approved by the San Fernando City Council at the meeting of _____.

_____
Julia Fritz, CMC
City Clerk

This Page Intentionally Left Blank

1b

This Page Intentionally Left Blank

CITY OF SAN FERNANDO
CITY COUNCIL

MINUTES
SPECIAL MEETING – 5:00 P.M
REGULAR MEETING – 6:00 P.M.
MONDAY, APRIL 7, 2025

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340

CALL TO ORDER/ROLL CALL – SPECIAL MEETING **5:00 P.M. (CLOSED SESSION)**

Mayor Mary Mendoza called the Special Meeting to order at 5:00 p.m.

Present:

Council: Mayor Mary Mendoza, Vice Mayor Mary Solorio and Councilmembers Joel Fajardo, Victoria Garcia, and Patty Lopez

Staff: City Manager Nick Kimball and City Attorney Richard Padilla

Absent: None

APPROVAL OF AGENDA

Motion by Councilmember Fajardo, seconded by Vice Mayor Solorio to approve the agenda. The motion carried, unanimously.

PUBLIC STATEMENTS None

RECESS TO CLOSED SESSION (5:01 P.M.)

By consensus, Councilmembers recessed to Closed Session.

A) CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO G.C. §54957.6:

Designated City Negotiators: City Manager Nick Kimball
Employees and Employee Bargaining Units:
San Fernando Management Group (SEIU, Local 721)
San Fernando Public Employees' Association (SEIU, Local 721)
San Fernando Police Officers Association
San Fernando Police Officers Association Police Management Unit

San Fernando Police Civilian Association
San Fernando Part-Time Employees' Bargaining Unit (SEIU, Local 721)
All Unrepresented Employees

B) CLOSED SESSION CONFERENCE WITH LEGAL COUNSEL PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(1) — EXISTING LITIGATION:

Two (2) Matters

RECONVENE FROM SPECIAL MEETING AND REPORT OUT FROM CLOSED SESSION

City Attorney Padilla reported that there was no reportable action from the April 7, 2025 Closed Session meeting.

CALL TO ORDER/ROLL CALL – REGULAR MEETING 6:00 P.M. (OPEN SESSION)

Mayor Mary Mendoza called the regular meeting to order at 6:03 p.m.

Present: Council: Mayor Mary Mendoza, Vice Mayor Mary Solorio, and Councilmembers Joel Fajardo, Victoria Garcia, and Patty Lopez

Staff: City Manager Nick Kimball, City Attorney Richard Padilla, Deputy City Manager/Economic Development Kanika Kith, Police Chief Fabian Valdez, Director of Administrative Services Erica Melton, Director of Public Works Wendell Johnson, Director of Recreation and Community Services Julio Salcedo, and City Clerk Julia Fritz

Absent: None

TELECONFERENCING REQUESTS/DISCLOSURE

None

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF AGENDA

Motion by Councilmember Fajardo, seconded by Councilmember Lopez to approve the agenda. The motion carried, unanimously.

PRESENTATIONS

A. ADMINISTER OATH OF OFFICE - SWEARING IN CEREMONY FOR NEW POLICE COMMANDER CJ CHIASSON

B. AN INFORMATIONAL VIDEO PRESENTATION ON LOS ANGELES COUNTY LIBRARY SERVICES AND DECLARING APRIL 6, 2025 TO APRIL 12, 2025 AS LIBRARY WEEK

C. ANNUAL RECOGNITION
- APRIL 2025 AND APRIL 23, 2025 - SEXUAL ASSAULT AWARENESS MONTH AND DENIM DAY

PUBLIC STATEMENTS

Sandra Trinidad (LA County Health) introduced the Community Public Health Team (CPHT)
Stephanie Bermudez, CPHT Community Coordinator
Ashley Jackson, CPHT Community Health Worker
Anelly Perez, CPHT Program Manager for San Fernando
Adan De La Garza, Public Information Officer, Small Business Administration mentioned assistance is available through the SBA for businesses affected by the recent wildfires.
Maria Luisa Palma spoke regarding concerns with public safety at LAUSD school campuses.
Dolores Rodriguez offered a prayer.
Alfredo Porras offered a prayer.
Manuel Granillo spoke in support of Agenda Item No. 16.
Ruben Rodriguez spoke in support of Agenda Item Nos. 15 and 16.
Margarita Cervacio spoke in opposition to the 833 N. Brand Boulevard project and is in support of Agenda Item No. 15.

The following spoke in support of Agenda Item No. 15:
Brandon Gonzalez, District Representative from the Office of Senator Caroline Menjivar.
Mara Fiorey
Gus Villela, Field Representative from the office of Assemblymember Celeste Rodriguez.
Joana Reyes, District Director from the office of Assemblymember Celeste Rodriguez.
Adrian Perez
Fresa Aceves
Maximo Robles
Jana Whalley
Celeste Rivera
Walter Garcia
Antonia Dominguez Alcola
Cesco Jacobo
Silvia Peralta
Rogelio Tabarez

Trini Rodriguez
Julio Rodriguez
Anne Hines
Teodora Reyes
Azeneth Martinez
Angie Castro
Zayurit Gordillo
Kassandra Carey
Michelle Carey
George Chacon
Destiny Fuentes
Diosy Reyes
Maria Salgado
Melodie
Yaritza Gonzalez
Ana Karen Estrada
Daniel Molina
Juan Solorio
Betty Toto
Maricela Rodriguez
Sergio Amalfitano
Liz Castaneda
Patty Lopez
There were twenty-seven written comments submitted in support of Agenda Item No. 15.
There was one written comment submitted in opposition of Agenda Item No. 15.
There were forty-eight letters received from students from PUC Nueva Esperanza Charter Academy in support of Agenda Item No. 15.

The City Council recessed the meeting at 8:03 p.m. and reconvened at 8:18 p.m. with all Councilmembers present.

CONSENT CALENDAR

Councilmember Lopez requested to vote on Agenda Item No. 1 separately. Councilmember Garcia requested to pull Agenda Item Nos. 5 and 12 for discussion.

Motion by Councilmember Fajardo, seconded by Mayor Mendoza to approve Consent Calendar Item No. 1.

1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:

a. February 4, 2008 – RDA Regular Meeting
b. February 19, 2008 – RDA Regular Meeting
c. February 19, 2008 – CC Regular Meeting
d. June 2, 2008 – CC Special Meeting
g. June 16, 2008 – RDA Regular Meeting
h. June 16, 2008 – CC Regular Meeting
i. June 30, 2008 – RDA Special Meeting
j. January 21, 2025 – CC Special & Regular Meeting

e. June 2, 2008 – RDA Regular Meeting
f. June 2, 2008 – CC Regular Meeting
k. February 3, 2025 - CC Special & Regular Meeting

The motion carried, with Councilmember Lopez voting no.

Motion by Councilmember Fajardo, seconded by Vice Mayor Solorio to approve Consent Calendar Item Nos. 2, 3, 4, 6, 7, 8, 9, 10 and 11.

2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

3) RECEIVE AND FILE STATUS UPDATES FOR ENHANCEMENTS, PROJECTS, AND CITY COUNCIL PRIORITIES

4) CONSIDERATION TO AUTHORIZE SUBMITTAL OF A GRANT APPLICATION IN PARTNERSHIP WITH CLIMATE RESOLVE FOR THE CLIMATE SMART COMMUNITIES INITIATIVE GRANT

6) CONSIDERATION TO AUTHORIZE SUBMITTAL OF A GRANT APPLICATION TO THE BOARD OF STATE COMMUNITY CORRECTIONS FOR THE BYRNE STATE CRISIS INTERVENTION PROGRAM GRANT - COHORT 2

7) CONSIDERATION OF A LEGISLATIVE ADVOCACY LETTER FROM THE SAN FERNANDO CITY COUNCIL TO LOS ANGELES UNIFIED SCHOOL DISTRICT 6 BOARD MEMBER KELLY GONEZ, IN SUPPORT OF INCREASING POLICE PRESENCE AND PARTNERSHIPS ON SCHOOL CAMPUSES

8) CONSIDERATION TO APPROVE A RENEWAL CONTRACT WITH THE COUNTY OF LOS ANGELES FOR PUBLIC HEALTH SERVICES

9) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE RENEWAL OF THE GENERAL SERVICES AGREEMENT WITH THE COUNTY OF LOS ANGELES

10) CONSIDERATION TO ACCEPT PROJECT COMPLETION AND AUTHORIZE THE RECORDATION OF A NOTICE OF COMPLETION FOR EXTERIOR PAINTING OF CITY HALL

11) CONSIDERATION TO AUTHORIZE SUBMITTAL OF A GRANT APPLICATION TO THE DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL FOR THE UNDER-AGE ALCOHOL PURCHASE PREVENTION PROGRAM

The motion carried, unanimously.

Motion by Councilmember Fajardo, seconded by Councilmember Garcia to approve:

5) CONSIDERATION TO APPROVE CO-SPONSORSHIP OF GAIN FEDERAL CREDIT UNION FINANCIAL SUMMIT AND USE OF THE CITY SEAL

The motion carried, unanimously.

12) CONSIDERATION TO APPROVE INDEPENDENCE DAY FESTIVAL DATES AND DRONE SHOW ALLOCATION SUGGESTIONS

Motion by Vice Mayor Solorio and seconded by Mayor Mendoza to host the Independence Day show on July 5 with 200 drones through Grizzly Drone Light Shows and include all the entertainment features (Ferris Wheel, Mobile Zip Line, and Fiberglass Slide). The motion failed by the following vote:

ROLL CALL

AYES:	Solorio, Mendoza - 2
NAYES:	Lopez, Garcia, Fajardo - 3
ABSENT:	None
ABSTAIN:	None

Motion by Councilmember Fajardo, seconded by Councilmember Garcia to host Independence Day Festival on July 4, 2025, and include a budget enhancement of $20,000 towards a 150 Drone show and add one additional children's jumper; and continue discussions during FY 25-26 budget study session regarding ongoing future event date and event budget. The motion passed by the following vote:

ROLL CALL

AYES:	Lopez, Garcia, Fajardo, Solorio - 4
NAYES:	Mendoza - 1
ABSENT:	None
ABSTAIN:	None

PUBLIC HEARING

13) A CONTINUED PUBLIC HEARING TO CONSIDER ADOPTING AN ORDINANCE REPEALING AND REPLACING CHAPTER 106 (ZONING) OF THE SAN FERNANDO MUNICIPAL CODE

Mayor Mendoza opened the public hearing.

Director of Community Development Ramirez presented the staff report and responded to Councilmember questions.

Mayor Mendoza opened public comments.

The following submitted public comments:

Dustin Hermann - in support
Brent Bell – in opposition
Thomas Clark (absent when called to speak)

Mayor Mendoza closed public comments and closed the public hearing.

Motion by Councilmember Fajardo, seconded by Vice Mayor Solorio to approve introduction for first reading, in title only, and waive further reading of Ordinance No. 1732 titled, "An Ordinance of the City Council of the City of San Fernando, California Repealing and Replacing Chapter 106 (Zoning) of the San Fernando Municipal Code", as amended to eliminate the requirement of Planning Commissions approval for removal of trees on private properties and; for the city to provide financial assistance towards the cost of an arborist report for qualified low income households, when applicable. The motion carried, by the following vote:

ROLL CALL

AYES:	Fajardo, Solorio, Mendoza - 3
NAYES:	Lopez, Garcia - 2
ABSENT:	None
ABSTAIN:	None

14) A PUBLIC HEARING TO CONSIDER ADOPTING AN ORDINANCE AMENDING CHAPTER 74 (STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES) OF THE SAN FERNANDO MUNICIPAL CODE TO ESTABLISH OUTDOOR DINING ON THE PUBLIC RIGHT OF WAY

Mayor Mendoza opened the public hearing.

Director of Community Development Ramirez presented the staff report and responded to Councilmember questions.

Mayor Mendoza opened public comments. There being none, the public comments and the public hearing were closed.

Motion by Councilmember Fajardo, seconded by Councilmember Garcia to continue the public hearing to the May 5, 2025 City Council meeting. The motion carried, unanimously.

ADMINISTRATIVE REPORTS

15) DISCUSSION AND CONSIDERATION TO DECLARE SANCTUARY CITY STATUS

City Manager Kimball presented the staff report.

Staff noted that the chart on page 5 of 7 in the staff report incorrectly showed San Fernando as having the last three policies checked off; those boxes should have been left unchecked to accurately reflect that San Fernando does not have those policies in effect.

Motion by Vice Mayor Solorio to direct staff to return with a draft Immigrant Rights City policy, either in the form of a resolution or ordinance that incorporates existing City policies and includes additional provisions prohibiting the use of City property, the collection of data, and the sharing of individuals' immigration status. The motion failed by the following vote:

ROLL CALL

AYES:	Lopez, Solorio - 2
NAYES:	Fajardo, Garcia, Mendoza - 3
ABSENT:	None
ABSTAIN:	None

16) DISCUSSION AND CONSIDERATION TO ACCEPT THE DONATION OF A RECOGNITION PLAQUE FOR FORMER PARK DIRECTORS JULIAN LEON AND JESS MARGARITO, AND AUTHORIZE INSTALLATION OF THE PLAQUE AT LAS PALMAS PARK

Director of Recreation and Community Development Salcedo presented the staff report and responded to Councilmember questions:

Motion by Mayor Mendoza, seconded by Councilmember Garcia, to accept the donation of a commemorative plaque; authorized Public Works to install the plaque; request that historical information be accessible via a QR code and to ensure the final version aligns with the City's values and standards; authorized the group of San Fernando residents spearheading the project to host a public unveiling ceremony. The motion carried unanimously.

17) CONSIDERATION TO APPOINT A PARKS, WELLNESS, AND RECREATION COMMISSIONER

Mayor Mary Mendoza presented the staff report.

Motion by Mayor Mendoza, seconded by Councilmember Lopez to appoint Flor Sanchez to the Parks, Wellness, and Recreation Commission. The motion carried, unanimously.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

City Manager Kimball reminded the City Council about emailing him their date selection for the City Council team building workshop special meeting.

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

Councilmember Garcia reported that she attended the California Contract Cities Board of Directors meeting, an 8-hour training on human trafficking, the Welcome Home Vietnam Veterans Day Los Angeles reception, the California Hispanic Legislative Caucus Round Table, an event hosted by the Chamber of Commerce, and an event at the Power of God Church. She also commented on attending a Southern California Association of Governments meeting where information was presented on home hardening.

Councilmember Lopez asked who to contact in the event of an emergency on weekends, as she experienced a streetlight outage in her neighborhood, and expressed disappointment regarding the City Council's decision on Agenda Item No. 15.

City Manager Kimball announced that the community may contact the Police Department for after-hour emergency's (including weekends) by calling the non-emergency telephone number at (818) 898-1267 and to dial "0" to connect to a dispatcher who will provide further assistance.

Councilmember Fajardo spoke about the tree issues that occurred on Macneil Street and their potential impact on the street repair schedule, expressed concerns regarding Agenda Item No. 15, and commented on certain public comments directed at him.

Vice Mayor Solorio extended birthday wishes to City Clerk Fritz; reported that she attended a Southern California Association of Governments meeting and the Water Education for Latino Leaders meeting, where the topic of discussion was recycled water; expressed her overall happiness with Public Works street repairs; shared that her daughter turns one tomorrow; and announced that she is expecting her second daughter.

Mayor Mendoza spoke about the Los Angeles County Library video presentation and the various services offered, and reported attending a meeting with Mayor Karen Bass, who invited mayors to receive a presentation on strategic planning and upcoming events related to the LA28 Olympics and the 2026 World Cup coming to Los Angeles.

ADJOURNMENT (12:02 p.m.)

Mayor Mendoza adjourned the meeting to the regular meeting on April 21, 2025.

I do hereby certify that the foregoing is a true and correct copy of the minutes of the April 7, 2025, Regular meeting and approved by the San Fernando City Council at the meeting of _____.

_____
Julia Fritz, CMC
City Clerk

This Page Intentionally Left Blank

2

This Page Intentionally Left Blank

THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Mary Mendoza and Councilmembers

From: Nick Kimball, City Manager
By: Erica D. Melton, Director of Administrative Services

Date: June 16, 2025

Subject: Consideration to Adopt a Resolution Approving the Warrant Register

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 25-062 (Attachment "A") approving the Warrant Register.

BACKGROUND:

For each City Council meeting the Finance Department prepares a Warrant Register for Council approval. The Register includes all recommended payments for the City. Checks, other than special checks, generally are not released until after the Council approves the Register. The exceptions are for early releases to avoid penalties and interest, excessive delays and in all other circumstances favorable to the City to do so. Special checks are those payments required to be issued between Council meetings such as insurance premiums and tax deposits. Staff reviews requests for expenditures for budgetary approval and then prepares a Warrant Register for Council approval and or ratification. Items such as payroll withholding tax deposits do not require budget approval.

The Director of Administrative Services/City Treasurer hereby certifies that all requests for expenditures have been signed by the department head, or designee, receiving the merchandise or services thereby stating that the items or services have been received and that the resulting expenditure is appropriate. The Director of Administrative Services/City Treasurer hereby certifies that each warrant has been reviewed for completeness and that sufficient funds are available for payment of the warrant register.

ATTACHMENT:

A. Resolution No. 25-062, including:
Exhibit A: Payment Demands/Voucher List

ATTACHMENT "A"

RESOLUTION NO. 25-062

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, ALLOWING AND APPROVING FOR PAYMENT DEMANDS PRESENTED ON DEMAND / WARRANT REGISTER NO. 25-062

THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:

1. That the Payment Demand/Voucher List (EXHIBIT "A") as presented, having been duly audited, for completeness, are hereby allowed and approved for payment in the amounts as shown to designated payees and charged to the appropriate funds as indicated.

2. That the City Clerk shall certify to the adoption of this Resolution and deliver it to the City Treasurer.

PASSED, APPROVED, AND ADOPTED this 16th day of June 2025.

Mary Mendoza, Mayor of the City of San Fernando, California

ATTEST:

Julia Fritz, City Clerk

RES. NO. 25-061

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 25-062, which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 16th day of June 2025, by the following vote of the City Council:

AYES:

NAYS:

ABSENT:

ABSTAINED:

IN WITNESS WHEREOF, I have here unto set my hand and affixed the official seal of the City of San Fernando, California, this _____ day of June 2025.

Julia Fritz, City Clerk

EXHIBIT "A"
RES. NO. 25-062

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240700	6/16/2025	893053 A THREAD AHEAD INC	I-240292		POLO SHIRTS-COMM PRES OFFICERS	
					001-152-0000-4325	1,389.00
					Total :	**1,389.00**
240701	6/16/2025	890104 ABBA TERMITE & PEST CONTROL	025892		BEE HIVE REMOVAL-1534 CORONEL	
					070-383-0000-4260	115.00
					Total :	**115.00**
240702	6/16/2025	894869 ACORN TECHNOLOGY SERVICES	12457		INFORMATION TECHNOLOGY MANAGE	
				13307	001-135-0000-4270	17,154.16
					Total :	**17,154.16**
240703	6/16/2025	100143 ALONSO, SERGIO	MAY 2025		MMAP INSTRUCTOR SERGIO ALONSO	
				13388	109-424-3618-4260	1,120.00
					Total :	**1,120.00**
240704	6/16/2025	892975 ALTA LANGUAGE SERVICES INC	IS787804		BILINGUAL LISTENING & SPEAKING TE	
					001-133-0000-4270	232.00
					Total :	**232.00**
240705	6/16/2025	100184 ANDERSON TROPHY CO.	726920		TROPHIES FOR YOUTH AND ADULT SP	
				13224	017-420-1334-4300	158.15
					Total :	**158.15**
240706	6/16/2025	100188 ANDY GUMP INC.	INV1224135		RV PUMP FOR RV TOW	
					001-222-0000-4260	123.00
					Total :	**123.00**
240707	6/16/2025	894045 ARROYO BACKGROUND	3681		BACKGROUND INVESTIGATIONS	
				13261	001-222-0000-4270	1,500.00
					Total :	**1,500.00**
240708	6/16/2025	100222 ARROYO BUILDING MATERIALS, INC	308811		FOR MISC. LOCAL HARDWARE SUPPLI	
				13257	001-311-0000-4300	49.06
					Total :	**49.06**
240709	6/16/2025	894842 BATTERY POWER INC	454400		BATTERIES-CH ALARM SYSTEM	

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240709	6/16/2025	894842 BATTERY POWER INC	(Continued)			
					043-390-0000-4300	53.48
					Total :	**53.48**
240710	6/16/2025	894434 BLUE LINE ACADEMY LLC	042225		REGISTRATION-SURENO GANGS IN AM	
					001-225-3688-4360	100.00
					Total :	**100.00**
240711	6/16/2025	888800 BUSINESS CARD	052125		AIRFARE DEPOSIT-MARIACHI SPECTA(	
					109-1230	520.73
			052225-1		ITEMS RETURNED	
					001-107-0305-4300	-128.16
			052625-1		AIRFARE-MARIACHI SPECTACULAR AN	
					001-1230	4,137.91
			052625-2		AIRFARE-MARIACHI SPECTACULAR AN	
					001-1230	1,391.80
			052625-3		AIRFARE-MARIACHI SPECTACULAR AN	
					001-1230	1,562.17
			052825		WIRELESS KEYBOARD & MOUSE SET	
					001-152-0000-4300	42.42
			052925		(49) ADMISSION TICKETS-SENIOR DAY	
					004-2383	3,842.00
			052925		TRANSPORTATION-GLENOAKS CHRIS'	
					007-440-0443-4260	985.92
			052925		"EXPIRED" STAMP	
					001-152-0000-4300	10.49
			053025		STORAGE BINS	
					001-107-0305-4300	143.62
			053025		BCRC TABLING & ORGANIZATION SUPI	
					001-107-0305-4300	530.37
			060225		MONTHLY EMAIL- JUNE 2025	
					001-135-0000-4260	2,242.09
			060225		ORGANIZATION SUPPLIES	
					001-107-0305-4300	143.63
			060225		CANOPIES & WEIGHT BAGS	
					001-105-0000-4300	1,936.62
			060325		VIRTUAL WORKSHOP: MANAGING MUI	

vchlist **Voucher List** **Page: 3**
06/11/2025 12:14:30PM **CITY OF SAN FERNANDO**

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240711	6/16/2025	888800 BUSINESS CARD	(Continued)			
					001-150-0000-4370	133.70
			060325		ORGANIZATION SUPPLIES	
					001-107-0305-4300	59.64
			060525		OFFICE SUPPLIES	
					001-222-0000-4300	20.94
			060525		TRACKING SOFTWARE	
					001-222-0000-4380	599.40
			060625		OFFICE SUPPLIES	
					001-222-0000-4300	308.00
			060625		SUMMER SESSION-SMASH THE STATU	
					001-1230	110.00
			060625		BUSINESS COMM & STAFF MANAGEMI	
					001-420-0000-4360	1,595.00
			060925		OFFICE SUPPLIES	
					001-222-0000-4300	7.02
			060925		BACKFLOW PREVENTION & CROSS C(	
					070-1230	3,600.00
					Total :	**23,795.31**
240712	6/16/2025	892464 CANON FINANCIAL SERVICES, INC	40637907		FY 2024-2025 CANON COPIER LEASE-M	
				13206	001-135-0000-4260	2,010.10
					Total :	**2,010.10**
240713	6/16/2025	894600 CARGILL, INCORPORATED	2911015828		NSF CERTIFIED BULK SALT FOR THE I(	
				13240	070-384-0000-4300	5,959.43
			2911022492		NSF CERTIFIED BULK SALT FOR THE I(	
				13240	070-384-0000-4300	5,962.65
					Total :	**11,922.08**
240714	6/16/2025	891860 CARL WARREN & COMPANY	20954-20967		REIMB. TO ITF ACCT (LIABILITY CLAIMS	
					006-1037	59,413.83
					Total :	**59,413.83**
240715	6/16/2025	103948 CDW GOVERNMENT, INC.	AE2CV6K		ADOBE ACROBAT SUBSCRIPTION REN	
				13430	001-135-0000-4260	6,811.12

vchlist **Voucher List** **Page: 4**
06/11/2025 12:14:30PM **CITY OF SAN FERNANDO**

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240715	6/16/2025	103948 103948 CDW GOVERNMENT, INC.	(Continued)		**Total :**	**6,811.12**
240716	6/16/2025	892704 CHARGEPOINT	IN205275		SOFTWARE RENEWAL	
				13439	029-335-0000-4260	3,460.00
					Total :	**3,460.00**
240717	6/16/2025	894010 CHARTER COMMUNICATIONS	187701901051425		PD CABLE SRV-05/18-06/17	
					001-222-0000-4260	237.87
			187702001050725		PD 5G INTERNET SRVS-05/10-06/09	
					010-225-3698-4500	2,600.00
					Total :	**2,837.87**
240718	6/16/2025	103029 CITY OF SAN FERNANDO	7501-7545		REIMB. TO WORKER'S COMP ACCT	
					006-1038	17,736.22
					Total :	**17,736.22**
240719	6/16/2025	890893 CITY OF SAN FERNANDO	JUNE 2025		CITY PROPERTY UTILITY BILLS	
					043-390-0000-4210	18,852.07
					Total :	**18,852.07**
240720	6/16/2025	890893 CITY OF SAN FERNANDO	FY24/25		FEE WAIVER: FUNERAL RECEPTION-G	
					001-101-0113-4430	632.50
					Total :	**632.50**
240721	6/16/2025	100495 CMI, INC.	8073079		MOUTHPIECES FOR PAS DEVICES	
					001-222-0000-4300	115.68
					Total :	**115.68**
240722	6/16/2025	894912 COMMERCIAL TIRE CENTER	75896		VEHICLE MAINT-EL0510	
					041-320-0370-4400	110.00
					Total :	**110.00**
240723	6/16/2025	893824 COMPLETE OFFICE	4235896-0		BREAK ROOM SUPPLIES	
					001-222-0000-4300	214.51
					Total :	**214.51**
240724	6/16/2025	100805 COOPER HARDWARE INC.	143211		MISCELLANEOUS SUPPLIES	
				13255	043-390-0000-4300	179.97

vchlist **Voucher List** **Page: 5**
06/11/2025 12:14:30PM **CITY OF SAN FERNANDO**

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240724	6/16/2025	100805 COOPER HARDWARE INC.	(Continued)			
			143214		MISCELLANEOUS SUPPLIES	
				13255	070-384-0000-4310	24.63
			143257		MISCELLANEOUS SUPPLIES	
				13255	070-384-0000-4310	49.98
					Total :	**254.58**
240725	6/16/2025	888743 COUNTY OF LOS ANGELES	IN1479472		ANNUAL PERMIT-FA0170329-CITY YARI	
					001-311-0000-4260	1,243.00
					Total :	**1,243.00**
240726	6/16/2025	893291 D & H WATER SYSTEMS	I2025-0511		WELL 3 PRODUCTION METER	
				13416	070-384-0000-4310	1,154.65
			I2025-0689		WELL 3 PRODUCTION METER	
				13416	070-385-0700-4600	2,573.09
					070-385-0700-4600	256.52
					Total :	**3,984.26**
240727	6/16/2025	100924 DELGADO, MICHAEL	M DELGADO IDR		ADPP PAYMENT-JUNE 2025	
					001-224-0000-4124	4,599.00
					Total :	**4,599.00**
240728	6/16/2025	101152 DUARTE, JULIE	REIMB.		PARKING & TRANSPORT-2025 GSMO C	
					001-105-0000-4370	99.24
					Total :	**99.24**
240729	6/16/2025	890401 ENVIROGEN TECHNOLOGIES INC	0016035-IN		MAINT., REPAIR, PARTS, LABOR & EXTI	
				13361	070-384-0857-4260	10,676.25
					Total :	**10,676.25**
240730	6/16/2025	103851 EVERSOFT, INC.	R2576573		WATER SOFTNER RENTAL-WELL 4A	
					070-384-0000-4260	254.64
					Total :	**254.64**
240731	6/16/2025	888122 FABIAN, MANUEL	REIMB.		MILEAGE REIMB.	
					001-310-0000-4390	27.58
					Total :	**27.58**

vchlist Voucher List
06/11/2025 12:14:30PM CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240732	6/16/2025	893800 FAJARDO, JOANNE	MAY 2025		SENIOR ZUMBA AND CHAIR ZUMBA INS	
				13282	017-420-1322-4260	422.00
					Total :	**422.00**
240733	6/16/2025	893029 FERGUSON WATERWORKS #1083	0046609		FIRE HYDRANT, FIRE SVC, & WATER S'	
				13247	070-383-0000-4310	348.66
			0049150		FIRE HYDRANT, FIRE SVC, & WATER S'	
				13247	070-383-0000-4310	7,450.46
			0051488		FIRE HYDRANT, FIRE SVC, & WATER S'	
				13247	070-383-0000-4310	2,001.49
					Total :	**9,800.61**
240734	6/16/2025	894460 FLORES, ERIK	REIMB.		CWEA ASSOC MMBRSHP DUES THRU	
					072-1230	239.00
					Total :	**239.00**
240735	6/16/2025	892198 FRONTIER COMMUNICATIONS	818-361-2385-012309-		MTA & CREDIT CARD PHONE LINE	
					007-440-0441-4220	79.42
					001-190-0000-4220	158.85
			818-361-6728-080105-		ENGINEERING FAX LINE	
					001-310-0000-4220	45.99
			818-361-7825-120512-		RUDY ORTEGA PARK IRR SYTM	
					001-420-0000-4220	90.61
			818-365-5097-120298-		POLICE NARCOTICS VAULT	
					001-222-0000-4220	45.47
			818-837-1509-032207-		PUBLIC WORKS PHONE LINE	
					001-190-0000-4220	45.99
			818-837-2296-031315-		VARIOUS CITY HALL LINES	
					001-190-0000-4220	385.78
			818-838-4969-021803-		POLICE DEPT ALARM PANEL	
					001-222-0000-4220	169.66
			818-898-7385-033105-		LAS PALMAS PARK FAX LINE	
					001-420-0000-4220	49.65
					Total :	**1,071.42**
240736	6/16/2025	894407 GRAYBAR FINANCIAL SERVICES	18523790		JUNE-VOIP MONTHLY LEASE PAYMENT	
					001-190-0000-4220	946.60

vchlist **Voucher List** **Page: 7**
06/11/2025 12:14:30PM **CITY OF SAN FERNANDO**

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240736	6/16/2025	894407 GRAYBAR FINANCIAL SERVICES	(Continued)			
					001-222-0000-4220	946.60
					001-420-0000-4220	405.69
					070-384-0000-4220	405.69
					Total :	**2,704.58**
240737	6/16/2025	101434 GUZMAN, JESUS ALBERTO	MAY 2025		MARIACHI MASTER APPRENTICE PRO	
				13413	109-424-3618-4260	1,600.00
					Total :	**1,600.00**
240738	6/16/2025	892445 GWMA	HTU-24-49		ADMIN & COST SHARING-INSTALL OF	
					001-310-0000-4270	640.36
					Total :	**640.36**
240739	6/16/2025	101428 H & H WHOLESALE PARTS	1CR0101317		CREDIT-DEFECTIVE BATTERIES & COF	
					041-1215	-350.38
			1IN0704345		AUTO PARTS & BATTERIES INCLUDIN	
				13323	041-1215	427.01
					Total :	**76.63**
240740	6/16/2025	101450 HANSEN, SUSIE	774		DEP-ENTERTAINMENT FOR CITY'S BD/	
					001-1230	840.00
					Total :	**840.00**
240741	6/16/2025	893817 HERNANDEZ MOLINA, MARIO ALBERTO	MAY 2025		MMAP INSTRUCTOR MARIO HERNAND	
				13391	109-424-3618-4260	960.00
					Total :	**960.00**
240742	6/16/2025	891937 HERNANDEZ, JOSE	REIMB.		REIMB-SENIOR CLUB ACTIVITIES	
					004-2380	256.03
					Total :	**256.03**
240743	6/16/2025	894893 HOME AGAIN LOS ANGELES	HALASF MOTEL_5		HOMLESSNESS PREVENTION PROGR/	
				13377	121-155-3689-4260	3,690.00
					Total :	**3,690.00**
240744	6/16/2025	894775 IBARRA, SERGIO	REIMB.		LEADERSHIP ACADEMY REFRESHMEN	
					001-190-0000-4267	267.61

vchlist **Voucher List** **Page: 8**
06/11/2025 12:14:30PM **CITY OF SAN FERNANDO**

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240744	6/16/2025	894775 894775 IBARRA, SERGIO	(Continued)		**Total :**	**267.61**
240745	6/16/2025	893275 INTERWEST CONSULTING GROUP	1684949		ON-CALL PROFESSIONAL BUILDING, S	
				13250	001-150-0000-4270	9,276.34
			1686741		ON-CALL PROFESSIONAL BUILDING, S	
				13250	001-2698	5,095.46
			1686905		ON-CALL PROFESSIONAL BUILDING, S	
				13250	001-140-0000-4270	9,772.18
					Total :	**24,143.98**
240746	6/16/2025	894750 J & B LANDSCAPING INC	136648		NEIGHBORHOOD CLEANUP PROGRAM	
				13353	026-152-0561-4260	1,000.00
			136649		NEIGHBORHOOD CLEANUP PROGRAM	
				13353	026-152-0561-4260	4,350.00
					Total :	**5,350.00**
240747	6/16/2025	894823 KARINA SWEEPING LLC	0040		MAY'25-SWEEPING SERVICES- PARKIN	
				13330	029-335-0000-4260	7,440.00
					Total :	**7,440.00**
240748	6/16/2025	101990 L.A. COUNTY METROPOLITAN	6025216		TAP CARD SRV-MAY 2025	
					007-440-0441-4260	38.40
					Total :	**38.40**
240749	6/16/2025	102007 L.A. COUNTY SHERIFFS DEPT.	252969BL		PRE-PACKAGED, PREPARED INMATE M	
				13316	001-225-0000-4350	401.92
					Total :	**401.92**
240750	6/16/2025	101971 L.A. MUNICIPAL SERVICES	792-603-2351		WATER-13657 7/9 FOOTHILL	
					070-384-0000-4210	515.06
					Total :	**515.06**
240751	6/16/2025	893218 LAZARO, ERNESTO	MAY 2025		MMAP INSTRUCTOR ERNESTO LAZAR	
				13392	109-424-3618-4260	720.00
					Total :	**720.00**
240752	6/16/2025	102023 LOS ANGELES TIMES	10005456710		ANNUAL SUBSCRIPTION	
					001-225-0000-4350	481.00

vchlist **Voucher List** **Page: 9**
06/11/2025 12:14:30PM **CITY OF SAN FERNANDO**

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240752	6/16/2025	102023 102023 LOS ANGELES TIMES	(Continued)		**Total :**	**481.00**
240753	6/16/2025	895063 LOZANO, GUADALUPE	847965		FACILITY RENTAL DEP REFUND	
					001-2220	165.00
					Total :	**165.00**
240754	6/16/2025	102041 LYNN PEAVEY COMPANY	418545		EVIDENCE SUPPLIES	
					001-222-0000-4300	173.03
					Total :	**173.03**
240755	6/16/2025	895064 MACKIE, DAVID	TRAVEL		PER DIEM & MILEAGE-BACKGROUND I	
					001-225-0000-4360	267.61
					Total :	**267.61**
240756	6/16/2025	888242 MCI COMM SERVICE	7DK54968		MTA PHONE LINE	
					007-440-0441-4220	39.94
					Total :	**39.94**
240757	6/16/2025	893200 MCKESSON MEDICAL-SURGICAL	23746684		MEDICAL SUPPLIES	
					001-225-0000-4350	142.58
					Total :	**142.58**
240758	6/16/2025	102148 METROPOLITAN WATER DISTRICT	11840		APR'25-MWD MONTHLY CAPACITY CH/	
					070-384-0000-4430	26,478.23
			11870		MAY'25-MWD MONTHLY CAPACITY CH/	
					070-384-0000-4430	5,741.67
					Total :	**32,219.90**
240759	6/16/2025	102226 MISSION LINEN SUPPLY	523904852		LAUNDRY SERVICES FOR PD	
				13252	001-225-0000-4350	334.45
			523938323		LAUNDRY SERVICES FOR PD	
				13252	001-225-0000-4350	334.45
			523987473		LAUNDRY SERVICES FOR PD	
				13252	001-225-0000-4350	334.45
					Total :	**1,003.35**
240760	6/16/2025	102052 MMASC	12842		2025 SUMMER SESSION ON 07/10/25	
					001-1230	95.00

vchlist **Voucher List** **Page: 10**
06/11/2025 12:14:30PM **CITY OF SAN FERNANDO**

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240760	6/16/2025	102052 102052 MMASC	(Continued)		**Total :**	**95.00**
240761	6/16/2025	894004 MURILLO, NICHOLAS	REIMB.		K9 FOOD & SUPPLIES	
					001-225-0000-4270	152.89
					Total :	**152.89**
240762	6/16/2025	893454 NACHO'S ORNAMENTAL INC	INV144897		MATL'S TO REPAIR GATE-120 MACNEIL	
					043-390-0000-4300	67.35
					Total :	**67.35**
240763	6/16/2025	893405 NEW HORIZON	3089074		LP PHONE SERVICES-JUNE 2025	
					001-420-0000-4260	308.28
					Total :	**308.28**
240764	6/16/2025	894645 NINJA NINJA	MAY-JUNE 2025		MARTIAL ARTS INSTRUCTOR	
				13215	017-420-1326-4260	1,606.00
					Total :	**1,606.00**
240765	6/16/2025	102423 OCCU-MED, INC.	0525901		PRE-EMPLOYMENT PHYSICAL	
					001-133-0000-4270	223.00
					Total :	**223.00**
240766	6/16/2025	894100 ODP BUSINESS SOLUTIONS , LLC	419555143001		OFFICE SUPPLIES	
					001-133-0000-4300	75.43
			419791926001		HP TONERS RETURNED	
					001-140-0000-4300	-1,198.34
			421081032001		OFFICE SUPPLIES	
					001-422-0000-4300	191.45
			421718947001		OFFICE SUPPLIES	
					001-222-0000-4300	183.35
			421863153001		OFFICE SUPPLIES	
					001-133-0000-4300	178.34
			421929151001		OFFICE SUPPLIES	
					001-222-0000-4300	219.19
			421938269001		OFFICE SUPPLIES	
					001-222-0000-4300	123.20
			421938270001		OFFICE SUPPLIES	
					001-222-0000-4300	31.35

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240766	6/16/2025	894100 ODP BUSINESS SOLUTIONS , LLC	(Continued)			
			421938272001		OFFICE SUPPLIES	
					001-222-0000-4300	31.91
			422991708001		OFFICE SUPPLIES	
					070-381-0000-4300	41.38
					043-390-0000-4300	41.38
			423067319001		OFFICE SUPPLIES	
					070-384-0000-4300	98.23
			423161564001		OFFICE SUPPLIES	
					001-140-0000-4300	329.71
			423162229001		OFFICE SUPPLIES	
					001-140-0000-4300	38.87
			423253512001		OFFICE SUPPLIES	
					072-360-0000-4300	9.38
			423264992001		OFFICE SUPPLIES	
					001-155-0000-4300	60.11
			423265254001		OFFICE SUPPLIES	
					001-155-0000-4300	28.61
			423265255001		OFFICE SUPPLIES	
					001-155-0000-4300	29.60
			423265256001		OFFICE SUPPLIES	
					001-155-0000-4300	34.46
			423265258001		OFFICE SUPPLIES	
					001-155-0000-4300	3.28
			423265259001		OFFICE SUPPLIES	
					001-155-0000-4300	23.19
			423343294001		OFFICE SUPPLIES	
					001-133-0000-4300	16.67
			423344074001		OFFICE SUPPLIES	
					001-133-0000-4300	27.72
			423344076001		OFFICE SUPPLIES	
					001-133-0000-4300	12.70
			423409863001		OFFICE SUPPLIES	
					001-222-0000-4300	166.06
			423517715001		OFFICE SUPPLIES	
					001-222-0000-4300	68.37
			423518104001		OFFICE SUPPLIES	

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240766	6/16/2025	894100 ODP BUSINESS SOLUTIONS , LLC	(Continued)			
					001-222-0000-4300	56.34
			423518109001		OFFICE SUPPLIES	
					001-222-0000-4300	8.17
			423594097001		OFFICE SUPPLIES	
					001-222-0000-4300	223.27
			423638335001		OFFICE SUPPLIES	
					001-222-0000-4300	74.59
			423672752001		OFFICE SUPPLIES	
					001-222-0000-4300	21.11
			423839941001		OFFICE SUPPLIES	
					001-310-0000-4300	103.58
			423841166001		OFFICE SUPPLIES	
					001-310-0000-4300	2.01
			424530653001		OFFICE SUPPLIES	
					001-222-0000-4300	293.64
			424531257001		OFFICE SUPPLIES	
					001-222-0000-4300	14.52
			424744701001		OFFICE SUPPLIES	
					001-222-0000-4300	69.12
			425172285001		OFFICE SUPPLIES	
					001-130-0000-4300	324.71
			425181932001		OFFICE SUPPLIES	
					001-222-0000-4300	544.19
					Total :	**2,600.85**
240767	6/16/2025	890095 O'REILLY AUTOMOTIVE STORES INC	4605-231477		VEH. SERVICE, MAINT. & REPAIR PART	
				13387	041-1215	195.23
			4605-231479		VEH. SERVICE, MAINT. & REPAIR PART	
				13387	043-390-0000-4300	32.03
					Total :	**227.26**
240768	6/16/2025	892360 PARKING COMPANY OF AMERICA	INVM0019821		PUBLIC TRANSPORTATION SERVICES	
				13320	008-313-0000-4260	50,054.85
					Total :	**50,054.85**
240769	6/16/2025	889545 PEREZ, MARIBEL	REIMB.		ASTP RAFFLE	

vchlist **Voucher List** **Page: 13**
06/11/2025 12:14:30PM **CITY OF SAN FERNANDO**

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240769	6/16/2025	889545 PEREZ, MARIBEL	(Continued)			
					001-423-0000-4300	90.00
					Total :	**90.00**
240770	6/16/2025	895002 PORTA-STOR	452936		MCB STORAGE BIN RENTAL-MAY 2025	
					017-420-1330-4260	82.00
					Total :	**82.00**
240771	6/16/2025	892514 PRI MANAGEMENT GROUP	32500		ANNUAL TRAINING PACKAGE	
					001-222-0000-4360	895.50
					Total :	**895.50**
240772	6/16/2025	102688 PROFESSIONAL PRINTING CENTERS	23193		PRE-PRINTED FORMS	
				13274	001-222-0000-4300	869.87
			23431		PRE-PRINTED FORMS	
				13274	001-190-0000-4267	816.60
			23434		PRE-PRINTED FORMS	
				13274	001-222-0000-4300	359.13
					Total :	**2,045.60**
240773	6/16/2025	890004 PTS	2142678		PD PAY PHONE - JUNE 2025	
					001-190-0000-4220	88.00
					Total :	**88.00**
240774	6/16/2025	894306 QUENCH USA, INC.	INV09035689		DRINKING WATER	
					001-222-0000-4300	114.87
					Total :	**114.87**
240775	6/16/2025	894891 RAUL'S CATERING LLC	1179		CATERING-MEMORIAL DAY CEREMON'	
					017-420-1355-4260	800.00
					Total :	**800.00**
240776	6/16/2025	893276 RON'S MAINTENANCE, INC.	1268		CATCH BASIN CLEANING SERVICES	
				13294	001-311-0000-4260	8,568.00
					Total :	**8,568.00**
240777	6/16/2025	102929 ROYAL PAPER CORPORATION	5485097		CLEANING SUPPLIES FOR PARK FACIL	
				13335	001-420-0000-4300	100.99

Page: 13

vchlist **Voucher List** **Page: 14**
06/11/2025 12:14:30PM **CITY OF SAN FERNANDO**

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240777	6/16/2025	102929 ROYAL PAPER CORPORATION	(Continued)			
				13335	001-424-0000-4300	88.55
				13335	001-422-0000-4300	101.00
					Total :	**290.54**
240778	6/16/2025	887165 RYAN HERCO PRODUCTS CORP	B441240		MATL'S TO RECONFIGURE WELL SITES	
					070-384-0000-4300	600.21
					Total :	**600.21**
240779	6/16/2025	895062 SAADATI, BABAK	33-0615-02		WATER ACCT REFUND-609 PICO	
					070-2010	684.65
					Total :	**684.65**
240780	6/16/2025	895061 SAADATI, BOBBY	33-1315-01		WATER ACCT REFUND-646 HOLLISTER	
					070-2010	500.00
			37-0199-00		WATER ACCT REFUND-648 HOLLISTER	
					070-2010	514.58
					Total :	**1,014.58**
240781	6/16/2025	892856 SALAS, JUAN	REIMB.		CLEANING SUPPLIES-LP PARK	
					004-2383	33.11
					Total :	**33.11**
240782	6/16/2025	887575 SAN FERNANDO EXPLORER POST 521	REIMB.		REIMB.-VARIOUS EXPENSES	
					001-226-0230-4430	1,450.76
					Total :	**1,450.76**
240783	6/16/2025	103057 SAN FERNANDO VALLEY SUN	19033		0ND READING-ORD 1734 OUTDOOR DI	
					001-115-0000-4230	65.00
			19034		PH NOTICE-PERSONNEL VACANCIES	
					001-115-0000-4230	80.00
					Total :	**145.00**
240784	6/16/2025	894829 SDI PRESENCE LLC	19388		ESUBPOENA LICENSES & TRAINING	
				13321	001-135-0000-4260	11,320.00
					Total :	**11,320.00**
240785	6/16/2025	103184 SMART & FINAL	0384		SUPPLIES-PD CHECKPOINT EVENT	

Page: 14

vchlist **Voucher List** **Page: 15**
06/11/2025 12:14:30PM **CITY OF SAN FERNANDO**

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240785	6/16/2025	103184 SMART & FINAL	(Continued)			
					001-222-0000-4300	113.22
			38		CALLES VERDES EVENT	
					001-310-0000-4300	72.54
					Total :	**185.76**
240786	6/16/2025	103202 SOUTHERN CALIFORNIA EDISON CO.	600000512389		ELECTRIC-VARIOUS LOCATIONS	
					027-344-0000-4210	12,035.95
					029-335-0000-4210	3,915.71
					070-384-0000-4210	17,614.17
					074-320-0000-4210	818.32
					043-390-0000-4210	6,026.74
					Total :	**40,410.89**
240787	6/16/2025	103251 STANLEY PEST CONTROL	1907547		PEST EXTERMINATION FOR CITY FACI	
				13374	043-390-0000-4330	495.00
					Total :	**495.00**
240788	6/16/2025	100540 STATE CONTROLLER'S OFFICE	FTB-00007854		FTB OFFSETS 07/01/24-06/30/25	
					001-222-0000-4260	426.43
					Total :	**426.43**
240789	6/16/2025	894649 STERLING ADMINISTRATION	862754		FSA FUNDING CONTRIBUTION	
					004-2365	1,158.75
					Total :	**1,158.75**
240790	6/16/2025	894130 SUNBURST UNIFORMS	2290		UNIFORMS & ACCESSORIES	
				13333	001-222-0000-4300	510.26
			2291		UNIFORMS & ACCESSORIES	
				13333	001-222-0000-4300	297.82
			2293		UNIFORMS & ACCESSORIES	
				13333	001-222-0000-4300	80.98
			2294		UNIFORMS & ACCESSORIES	
				13333	001-222-0000-4300	80.98
			2295		UNIFORMS & ACCESSORIES	
				13333	001-222-0000-4300	80.98
			2297		UNIFORMS & ACCESSORIES	

vchlist **Voucher List** **Page: 16**
06/11/2025 12:14:30PM **CITY OF SAN FERNANDO**

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240790	6/16/2025	894130 SUNBURST UNIFORMS	(Continued)			
				13333	001-222-0000-4300	640.40
			2301		UNIFORMS & ACCESSORIES	
				13333	001-222-0000-4300	888.00
			2302		UNIFORMS & ACCESSORIES	
				13333	001-222-0000-4300	216.79
			2309		UNIFORMS & ACCESSORIES	
				13333	001-222-0000-4300	1,615.83
					Total :	**4,412.04**
240791	6/16/2025	893955 TALLEY, BRIDGET LAINE	MAY 2025		CHAIR YOGA INSTRUCTOR	
					017-420-1321-4260	373.00
					Total :	**373.00**
240792	6/16/2025	890898 TETRA MECHANICAL SERVICE INC	I1240		ROUTINE MAINT. & EMERG. A/C REPAII	
				13304	043-390-0000-4260	3,100.00
			I1325		ROUTINE MAINT. & EMERG. A/C REPAII	
				13304	043-390-0000-4260	544.00
			I1326		ROUTINE MAINT. & EMERG. A/C REPAII	
				13304	043-390-0000-4260	3,192.17
					Total :	**6,836.17**
240793	6/16/2025	101528 THE HOME DEPOT CRC	5535234		REPLACE BULBS & BALLASTS-CITY HA	
					043-390-0000-4300	299.59
			5535235		PLASTIC SHEETING-PD STATION	
					043-390-0000-4300	219.38
					Total :	**518.97**
240794	6/16/2025	890817 THE WALKING MAN, INC.	F4392		DISTRIBUTION-ESFV LIGHT RAIL OUTF	
					001-190-0000-4267	875.00
					Total :	**875.00**
240795	6/16/2025	890833 THOMSON REUTERS	851852189		DETECTIVE INVESTIGATIVE SOFTWAR	
				13260	001-135-0000-4260	304.21
			851997070		DETECTIVE INVESTIGATIVE SOFTWAR	
				13260	001-135-0000-4260	340.72
					Total :	**644.93**

vchlist **Voucher List** **Page: 17**
06/11/2025 12:14:30PM **CITY OF SAN FERNANDO**

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240796	6/16/2025	893504 TOWN HALL STREAMS, LLC	16566		STREAMING SERVICES-JUNE 2025	
					001-115-0000-4260	175.00
					Total :	**175.00**
240797	6/16/2025	892853 TREE PEOPLE	1		PROJ MGMT, GRT ADMIN, COMM ENG/	
				13438	010-310-0847-4260	2,175.72
					Total :	**2,175.72**
240798	6/16/2025	101028 TYLER TECHNOLOGIES, INC.	045-519677		ERP SOFTWARE AND IMPLEMENTATIO	
				13365	001-135-0000-4260	1,400.00
			045-521685		ERP SOFTWARE AND IMPLEMENTATIO	
				13365	001-135-0000-4260	3,500.00
					Total :	**4,900.00**
240799	6/16/2025	103503 U.S. POSTAL SERVICE, NEOPOST POSTAGE (	15122187		ACCT 15122187-POSTAGE REIMB.	
					001-190-0000-4280	1,500.00
					Total :	**1,500.00**
240800	6/16/2025	103445 UNDERGROUND SERVICE ALERT	24-254086		CA STATE FEE-REGULARTORY COSTS	
					070-381-0000-4260	10.32
					072-360-0000-4260	10.32
					001-370-0000-4310	10.32
			520250710		(73) SNF101 NEW TICKET CHARGES	
					070-381-0000-4260	138.39
					072-360-0000-4260	138.38
					001-370-0000-4310	138.38
					Total :	**446.11**
240801	6/16/2025	894888 US BANCORP SERVICE CENTER INC	052125-2		AIRFARE-MARIACHI SPECTACULAR AN	
					109-1230	1,379.31
			052325-1		LODGING-POST ORGANIZATION WELL	
					001-222-0000-4360	372.64
			052325-2		LODGING-POST ORGANIZATION WELL	
					001-222-0000-4360	372.64
			052325-3		LODGING-POST ORGANIZATION WELL	
					001-222-0000-4360	402.64
			052325-4		LODGING-POST ORGANIZATION WELL	

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240801	6/16/2025	894888 US BANCORP SERVICE CENTER INC	(Continued)			
					001-222-0000-4360	402.64
					Total :	**2,929.87**
240802	6/16/2025	895065 UTHE, DRAKE	TRAVEL		PER DIEM & MILEAGE-K9 AGITATOR C(	
					001-225-0000-4360	182.84
			TRAVEL		PER DIEM-SFST TRAINING ON 06/11-0(	
					001-225-0000-4360	70.00
					Total :	**252.84**
240803	6/16/2025	891220 VAN LANT & FANKHANEL, LLP	030425		MEASURE W AUDIT	
				13238	023-311-0000-4270	10,500.00
					Total :	**10,500.00**
240804	6/16/2025	103574 VERDIN, FRANCISCO JAVIER	APR-JUNE 2025		FOLKLORICO DANCE CLASS INSTRUC	
				13222	017-420-1362-4260	1,561.00
					Total :	**1,561.00**
240805	6/16/2025	100101 VERIZON WIRELESS-LA	6114123910		VARIOUS CELL PHONE & HS PLANS	
					001-101-0112-4220	41.85
					001-105-0000-4220	49.81
					001-222-0000-4220	80.02
					001-152-0000-4220	180.08
					001-420-0000-4220	40.01
					028-155-0000-4300	40.01
					043-390-0000-4310	254.01
					070-384-0000-4220	541.77
					072-360-0000-4220	102.54
			6114432129		PD CELL PHONE PLANS	
					001-222-0000-4220	562.92
			6114444145		CITY YARD STANDBY PHONE PLAN	
					072-360-0000-4220	37.02
					Total :	**1,930.04**
240806	6/16/2025	895018 VILLA, MARLON	162521d		PHOTO SRVS-SF VALLY MILE EVENT	
					004-2385	250.00
					Total :	**250.00**

vchlist **Voucher List** **Page: 19**
06/11/2025 12:14:30PM **CITY OF SAN FERNANDO**

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240807	6/16/2025	894442 VILLEGAS, JOSE	REIMB.		WORK BOOTS	
					001-152-0000-4325	100.00
					Total :	**100.00**
240808	6/16/2025	890970 WEX BANK	105071784		FUEL FOR CITY FLEET	
					041-320-0152-4402	94.03
					041-320-0221-4402	819.03
					041-320-0222-4402	557.59
					041-320-0224-4402	1,384.69
					041-320-0225-4402	4,915.13
					041-320-0228-4402	900.48
					041-320-0311-4402	1,982.02
					041-320-0312-4402	240.54
					041-320-0370-4402	962.10
					041-320-0390-4402	2,285.31
					070-381-0000-4402	48.95
					070-382-0000-4402	617.09
					070-383-0000-4402	960.90
					070-384-0000-4402	453.19
					072-360-0000-4402	493.43
					Total :	**16,714.48**
240809	6/16/2025	891531 WILLDAN ENGINEERING	00339974A		ON-CALL ENGINEERING SERVICES	
				13379	012-311-0562-4600	14,016.00
			00340104A		ON-CALL ENGINEERING SERVICES	
				13379	012-311-0562-4600	15,073.00
					Total :	**29,089.00**
240810	6/16/2025	891531 WILLDAN ENGINEERING	00340709		ON-CALL ENGINEERING SERVICES	
				13379	001-310-0000-4270	675.50
			004-21571		TRAFFIC SIGNAL MODIFICATIONS - 9 L	
				13228	010-311-0562-4600	3,286.62
			004-21748		TRAFFIC SIGNAL MODIFICATIONS - 9 L	
				13228	010-311-0562-4600	7,753.07
			00629960		ON-CALL ENGINEERING SERVICES	
				13379	024-371-0510-4600	178.00
			00630113		ON-CALL ENGINEERING SERVICES	

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240810	6/16/2025	891531 WILLDAN ENGINEERING	(Continued)			
				13379	024-371-0510-4600	2,820.00
					Total :	**14,713.19**
240811	6/16/2025	889491 WILLDAN FINANCIAL SERVICES	010-61905		COST ALLOCATION PLAN	
				13444	001-190-0000-4270	1,650.00
			010-62120		COST ALLOCATION PLAN	
				13444	001-190-0000-4270	1,725.00
					Total :	**3,375.00**
240812	6/16/2025	894164 YUNEX LLC	5610005268		ON-CALL TRAFFIC SIGNAL MAINT. SER	
				13384	001-370-0301-4300	647.50
					Total :	**647.50**

113 Vouchers for bank code : bank3 **Bank total :** **517,868.69**

113 Vouchers in this report **Total vouchers :** **517,868.69**

Voucher Registers are not final until approved by Council.

SPECIAL CHECKS

EXHIBIT "A"
RES. NO. 25-062

vchlist — Voucher List — Page: 1
05/28/2025 3:53:14PM — CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240585	6/1/2025	100286 BAKER, BEVERLY	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	284.25
					Total :	**284.25**
240586	6/1/2025	100916 DEIBEL, PAUL	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	426.70
					Total :	**426.70**
240587	6/1/2025	101781 KISHITA, ROBERT	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	185.08
					Total :	**185.08**
240588	6/1/2025	101926 LILES, RICHARD	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	426.70
					Total :	**426.70**
240589	6/1/2025	102126 MARTINEZ, MIGUEL	25-Jun		CALPERS HEALTH REIMB	
					070-180-0000-4127	768.52
					Total :	**768.52**
240590	6/1/2025	894908 NAVARRO, NORMA	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	284.25
					Total :	**284.25**
240591	6/1/2025	891354 RAMIREZ, ROSALINDA	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	185.08
					Total :	**185.08**
240592	6/1/2025	892782 TIGHE, DONNA	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	185.08
					Total :	**185.08**
240593	6/1/2025	895047 WATT, NANCY	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,215.75
					Total :	**1,215.75**
	9 Vouchers for bank code :	bank3			**Bank total :**	**3,961.41**

Page: 1

vchlist — Voucher List — Page: 2
05/28/2025 3:53:14PM — CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
	9 Vouchers in this report				**Total vouchers :**	**3,961.41**

Voucher Registers are not final until approved by Council.

Page: 2

SPECIAL CHECKS

EXHIBIT "A"
RES. NO. 25-062

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240594	6/1/2025	894452 ABDALLAH, MARIA G.	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	2,157.72
					Total :	**2,157.72**
240595	6/1/2025	100091 AGORICHAS, JOHN	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,011.40
					Total :	**1,011.40**
240596	6/1/2025	895025 AGUILAR, MARY	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	185.08
					Total :	**185.08**
240597	6/1/2025	100104 ALBA, ANTHONY	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,011.40
					Total :	**1,011.40**
240598	6/1/2025	891011 APODACA-GRASS, ROBERTA	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	426.70
					Total :	**426.70**
240599	6/1/2025	100260 AVILA, FRANK	25-Jun		CALPERS HEALTH REIMB	
					041-180-0000-4127	1,695.04
					Total :	**1,695.04**
240600	6/1/2025	100306 BARNARD, LARRY	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	965.00
					Total :	**965.00**
240601	6/1/2025	100346 BELDEN, KENNETH M.	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	441.00
					Total :	**441.00**
240602	6/1/2025	892233 BUZZELL, CAROL	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	284.25
					Total :	**284.25**
240603	6/1/2025	102127 CABRERA, KATHY	25-Jun		CALPERS HEALTH REIMB	

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240603	6/1/2025	102127 CABRERA, KATHY	(Continued)			
					001-180-0000-4127	1,498.96
					Total :	**1,498.96**
240604	6/1/2025	891350 CALZADA, FRANK	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	726.50
					Total :	**726.50**
240605	6/1/2025	100642 CASTRO, RICO	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	2,369.46
					Total :	**2,369.46**
240606	6/1/2025	103816 CHAVEZ, ELENA	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	670.48
					Total :	**670.48**
240607	6/1/2025	100752 COLELLI, CHRISTIAN	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	2,250.95
					Total :	**2,250.95**
240608	6/1/2025	891014 CREEKMORE, CASIMIRA	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	426.70
					Total :	**426.70**
240609	6/1/2025	893711 DAVIS, JAMES	25-Jun		CALPERS HEALTH REIMB	
					072-180-0000-4127	1,739.06
					Total :	**1,739.06**
240610	6/1/2025	100913 DECKER, CATHERINE	25-Jun		CALPERS HEALTH REIMB	
					070-180-0000-4127	426.70
					Total :	**426.70**
240611	6/1/2025	100925 DELGADO, RALPH	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	726.50
					Total :	**726.50**
240612	6/1/2025	101667 DIAZ, EVELYN	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	948.00

vchlist
05/28/2025 4:08:07PM

Voucher List
CITY OF SAN FERNANDO

Page: 3

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240612	6/1/2025	101667 101667 DIAZ, EVELYN	(Continued)		Total :	948.00
240613	6/1/2025	100960 DIEDIKER, VIRGINIA	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	426.70
					Total :	426.70
240614	6/1/2025	100996 DRAKE, JOYCE	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	426.70
					Total :	426.70
240615	6/1/2025	100995 DRAKE, MICHAEL	25-Jun		CALPERS HEALTH REIMB	
					070-180-0000-4127	213.35
					072-180-0000-4127	213.35
					Total :	426.70
240616	6/1/2025	100997 DRAPER, CHRISTOPHER	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	2,250.95
					Total :	2,250.95
240617	6/1/2025	101044 ELEY, JEFFREY	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	2,326.00
					Total :	2,326.00
240618	6/1/2025	891040 FISHKIN, RIVIAN	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	185.08
					Total :	185.08
240619	6/1/2025	101178 FLORES, ADRIAN	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,498.96
					Total :	1,498.96
240620	6/1/2025	101182 FLORES, MIGUEL	25-Jun		CALPERS HEALTH REIMB	
					043-180-0000-4127	1,498.96
					Total :	1,498.96
240621	6/1/2025	894378 GARCIA, BERTHA	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	768.52

vchlist
05/28/2025 4:08:07PM

Voucher List
CITY OF SAN FERNANDO

Page: 4

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240621	6/1/2025	894378 894378 GARCIA, BERTHA	(Continued)		Total :	768.52
240622	6/1/2025	891351 GARCIA, DEBRA	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	2,331.10
					Total :	2,331.10
240623	6/1/2025	101281 GARIBAY, SAUL	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	2,730.52
					Total :	2,730.52
240624	6/1/2025	101318 GLASGOW, KEVIN	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	2,250.95
					Total :	2,250.95
240625	6/1/2025	101333 GODINEZ, FRAZIER C.	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,996.05
					Total :	1,996.05
240626	6/1/2025	101409 GUERRA, LAUREN E	25-Jun		CALPERS HEALTH REIMB	
					072-180-0000-4127	670.48
					Total :	670.48
240627	6/1/2025	891021 GUIZA, JENNIE	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	426.70
					Total :	426.70
240628	6/1/2025	102896 GUZMAN, ROSA	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	329.56
					Total :	329.56
240629	6/1/2025	891352 HADEN, SUSANNA	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	768.52
					Total :	768.52
240630	6/1/2025	101440 HALCON, ERNEST	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,489.00
					Total :	1,489.00

vchlist
05/28/2025 4:08:07PM

Voucher List
CITY OF SAN FERNANDO

Page: 5

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240631	6/1/2025	101672 HANCHETT, NICHOLE	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,793.00
					Total :	**1,793.00**
240632	6/1/2025	891918 HARTWELL, BRUCE	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,011.40
					Total :	**1,011.40**
240633	6/1/2025	101465 HARVEY, DAVID	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	185.08
					Total :	**185.08**
240634	6/1/2025	101466 HARVEY, DEVERY MICHAEL	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	965.00
					Total :	**965.00**
240635	6/1/2025	101471 HASBUN, NAZRI A.	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	290.28
					Total :	**290.28**
240636	6/1/2025	891023 HATFIELD, JAMES	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,011.40
					Total :	**1,011.40**
240637	6/1/2025	892104 HERNANDEZ, ALFONSO	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,011.40
					Total :	**1,011.40**
240638	6/1/2025	891024 HOOKER, RAYMOND	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	426.70
					Total :	**426.70**
240639	6/1/2025	893616 HOUGH, LOIS	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	284.25
					Total :	**284.25**
240640	6/1/2025	101597 IBRAHIM, SAMIR	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	528.16

vchlist
05/28/2025 4:08:07PM

Voucher List
CITY OF SAN FERNANDO

Page: 6

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240640	6/1/2025	101597 101597 IBRAHIM, SAMIR	(Continued)		**Total :**	**528.16**
240641	6/1/2025	101694 JACOBS, ROBERT	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	965.00
					Total :	**965.00**
240642	6/1/2025	892105 KAHMANN, ERIC	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	528.16
					Total :	**528.16**
240643	6/1/2025	101786 KLOTZSCHE, STEVEN	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	738.56
					Total :	**738.56**
240644	6/1/2025	891866 KNIGHT, DONNA	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	178.72
					Total :	**178.72**
240645	6/1/2025	891043 LIEBERMAN, LEONARD	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	185.08
					Total :	**185.08**
240646	6/1/2025	101933 LITTLEFIELD, LESLEY	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	426.70
					Total :	**426.70**
240647	6/1/2025	102045 LLAMAS-RIVERA, MARCOS	25-Jun		CALPERS HEALTH REIMB	
					070-180-0000-4127	1,730.68
					Total :	**1,730.68**
240648	6/1/2025	102059 MACK, MARSHALL	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	670.48
					Total :	**670.48**
240649	6/1/2025	891010 MAERTZ, ALVIN	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	645.94
					Total :	**645.94**

vchlist — Voucher List — Page: 7
05/28/2025 4:08:07PM — CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240650	6/1/2025	888037 MARTINEZ, ALVARO	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,297.98
					Total :	1,297.98
240651	6/1/2025	102206 MILLER, WILMA	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	426.70
					Total :	426.70
240652	6/1/2025	102212 MIRAMONTES, MONICA	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	738.56
					Total :	738.56
240653	6/1/2025	102232 MIURA, HOWARD	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	426.70
					Total :	426.70
240654	6/1/2025	892106 MONTAN, EDWARD	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	284.25
					Total :	284.25
240655	6/1/2025	102443 OKAFOR, MICHAEL	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	2,099.19
					Total :	2,099.19
240656	6/1/2025	102473 ORDELHEIDE, ROBERT	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	2,359.52
					Total :	2,359.52
240657	6/1/2025	102486 ORSINI, TODD	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	2,308.18
					Total :	2,308.18
240658	6/1/2025	102569 PARKS, ROBERT	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	2,326.00
					Total :	2,326.00
240659	6/1/2025	102580 PATINO, ARMANDO	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	2,326.00

vchlist — Voucher List — Page: 8
05/28/2025 4:08:07PM — CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240659	6/1/2025	102580 102580 PATINO, ARMANDO	(Continued)		Total :	2,326.00
240660	6/1/2025	102527 PISCITELLI, ANTHONY	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	726.50
					Total :	726.50
240661	6/1/2025	891033 POLLOCK, CHRISTINE	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	349.00
					Total :	349.00
240662	6/1/2025	102735 QUINONEZ, MARIA	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,695.04
					Total :	1,695.04
240663	6/1/2025	891034 RAMSEY, JAMES	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	426.70
					Total :	426.70
240664	6/1/2025	102788 RAYGOZA, JOSE LUIS	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,996.05
					Total :	1,996.05
240665	6/1/2025	102864 RIVETTI, DOMINICK	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	965.00
					Total :	965.00
240666	6/1/2025	887872 ROSENBERG, IRWIN	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,807.93
					Total :	1,807.93
240667	6/1/2025	102936 RUELAS, MARCO	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,086.55
					Total :	1,086.55
240668	6/1/2025	102940 RUIZ, RONALD	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	670.48
					Total :	670.48

vchlist
05/28/2025 4:08:07PM

Voucher List
CITY OF SAN FERNANDO

Page: 9

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240669	6/1/2025	891044 RUSSUM, LINDA	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	185.08
					Total :	**185.08**
240670	6/1/2025	103005 SALAZAR, TONY	25-Jun		CALPERS HEALTH REIMB	
					070-180-0000-4127	1,498.96
					Total :	**1,498.96**
240671	6/1/2025	103118 SENDA, OCTAVIO	25-Jun		CALPERS HEALTH REIMB	
					043-180-0000-4127	1,996.05
					Total :	**1,996.05**
240672	6/1/2025	892107 SHANAHAN, MARK	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	528.16
					Total :	**528.16**
240673	6/1/2025	891035 SHERWOOD, NINA	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	426.70
					Total :	**426.70**
240674	6/1/2025	103175 SKOBIN, ROMELIA	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,671.25
					Total :	**1,671.25**
240675	6/1/2025	893677 SOLIS, MARGARITA	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	580.11
					Total :	**580.11**
240676	6/1/2025	103220 SOMERVILLE, MICHAEL	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,793.00
					Total :	**1,793.00**
240677	6/1/2025	889588 UFANO, VIRGINIA	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	185.08
					Total :	**185.08**
240678	6/1/2025	103516 VAIRO, ANTHONY	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,793.00

vchlist
05/28/2025 4:08:07PM

Voucher List
CITY OF SAN FERNANDO

Page: 10

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240678	6/1/2025	103516 103516 VAIRO, ANTHONY	(Continued)		**Total :**	**1,793.00**
240679	6/1/2025	888417 VALDIVIA, LAURA	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	426.70
					Total :	**426.70**
240680	6/1/2025	103550 VANICEK, JAMES	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,695.04
					Total :	**1,695.04**
240681	6/1/2025	103562 VASQUEZ, JOEL	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	2,326.00
					Total :	**2,326.00**
240682	6/1/2025	888562 VILLALPANDO, SEBASTIAN FRANK	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	528.16
					Total :	**528.16**
240683	6/1/2025	103692 VILLALVA, FRANCISCO	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,996.05
					Total :	**1,996.05**
240684	6/1/2025	891038 WAITE, CURTIS	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,011.40
					Total :	**1,011.40**
240685	6/1/2025	103612 WALKER, MICHAEL	25-Jun		CALPERS HEALTH REIMB	
					027-180-0000-4127	185.08
					Total :	**185.08**
240686	6/1/2025	103620 WARREN, DALE	25-Jun		CALPERS HEALTH REIMB	
					072-180-0000-4127	185.08
					Total :	**185.08**
240687	6/1/2025	893690 WATTS, STEVE M.	25-Jun		CALPERS HEALTH REIMB	
					072-180-0000-4127	287.80
					Total :	**287.80**

SPECIAL CHECKS

EXHIBIT "A"
RES. NO. 25-062

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240688	6/1/2025	891037 WEBB, NANCY	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	426.70
					Total :	**426.70**
240689	6/1/2025	103643 WEDDING, JEROME	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,011.40
					Total :	**1,011.40**
240690	6/1/2025	103727 WYSBEEK, DOUDE	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	426.70
					Total :	**426.70**
240691	6/1/2025	103737 YNIGUEZ, LEONARD	25-Jun		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,011.40
					Total :	**1,011.40**
98	**Vouchers for bank code :**	bank3			**Bank total :**	**102,829.57**
98	**Vouchers in this report**				**Total vouchers :**	**102,829.57**

Voucher Registers are not final until approved by Council.

SPECIAL CHECKS

EXHIBIT "A"
RES. NO. 25-062

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240692	6/5/2025	103596 CALIFORNIA VISION SERVICE PLAN	DEMAND		VISION INS BENEFITS - JUNE 2025	
					001-1160	2,500.79
					Total :	**2,500.79**
240693	6/5/2025	103648 CITY OF SAN FERNANDO	PR 6/6/25		REIMB FOR PAYROLL W/E 5/30/25	
					001-1003	592,498.41
					007-1003	2,324.17
					017-1003	310.52
					027-1003	2,408.18
					028-1003	1,111.95
					029-1003	4,262.68
					041-1003	7,003.23
					043-1003	24,591.41
					070-1003	51,931.70
					072-1003	22,915.96
					074-1003	1,118.55
					094-1003	1,111.96
					110-1003	22,288.07
					Total :	**733,876.79**
240694	6/5/2025	891230 DELTA DENTAL INSURANCE COMPANY	DEMAND		DENTAL INS BENEFITS - JUNE 2025	
					001-1160	111.60
					Total :	**111.60**
240695	6/5/2025	890907 DELTA DENTAL OF CALIFORNIA	DEMANDS		DENTAL INS BENEFITS - JUNE 2025	
					001-1160	12,654.64
					Total :	**12,654.64**
240696	6/5/2025	103054 SAN FERNANDO POLICE	DEMAND		SFPOA STD/LTD INS BENEFITS - JUNE	
					001-1160	2,400.00
					Total :	**2,400.00**
240697	6/5/2025	887627 STANDARD INSURANCE	DEMAND		LIFE/AD&D INS BENEFITS - JUNE 2025	
					001-1160	2,941.82
					Total :	**2,941.82**

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
6	**Vouchers for bank code :**	bank3			**Bank total :**	**754,485.64**
6	**Vouchers in this report**				**Total vouchers :**	**754,485.64**

Voucher Registers are not final until approved by Council.

SPECIAL CHECK

EXHIBIT "A"
RES. NO. 25-062

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240698	6/5/2025	102519 P.E.R.S.	JUNE 2025		HEALTH INS BENEFITS-JUNE 2025	
					001-1160	214,235.02
					Total :	**214,235.02**

1 Vouchers for bank code : bank3 **Bank total : 214,235.02**

1 Vouchers in this report **Total vouchers : 214,235.02**

Voucher Registers are not final until approved by Council.

SPECIAL CHECK

EXHIBIT "A"
RES. NO. 25-062

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
240699	5/23/2025	893115 P.E.R.S. CITY RETIREMENT	100000017888622		EMPL CONTRIB VARIANCE-05/03-05/16	
					018-222-0000-4124	306.77
					018-224-0000-4124	230.07
					018-225-0000-4124	3,297.74
					Total :	**3,834.58**

1 Vouchers for bank code : bank3 **Bank total :** **3,834.58**

1 Vouchers in this report **Total vouchers :** **3,834.58**

Voucher Registers are not final until approved by Council.

This Page Intentionally Left Blank

3

This Page Intentionally Left Blank

THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Mary Mendoza and Councilmembers

From: Nick Kimball, City Manager

Date: June 16, 2025

Subject: Receive and File Status Updates for Enhancements, Projects, and City Council Priorities

RECOMMENDATION:

It is recommended that the City Council receive and file the status report for Fiscal Year (FY) 2024-2025 Enhancements, Capital Projects, and City Council Priorities, and provide direction, as appropriate.

ANALYSIS:

This report is meant to provide City Council and the community with regular status updates and major City efforts, including, but not limited to, FY 2024-2025 approved enhancements, capital improvement projects, and City Council priorities. Changes to each project since the last meeting have been tracked and are shown in red. Attachment "C" shows City contracts that are approaching the end of the term. Attachment "E" provides a summary of 2025 Legislative Advocacy & Funding Request Letters.

COMPLETED PROJECTS:

City Manager's Office & City Clerk's Office.	**Date Completed**
Title: City Council Office Redesign	September 2024
Title: Records Retention Policy Update	January 2025

Community Development Department.	**Date Completed**
Title: Animal Control Contract Management	June 2024
Title: CDBG Neighborhood Cleanup Program	June 2025
Title: New Position – Planning Manager	March 2025
Title: Mixed Use and Specific Plan Overlay Districts	March 11, 2025
Title: Graffiti Program (with Public Works and Police Department)	February 18, 2025
Title: Homeless Action Plan Implementation and Management	March 2025
Title: Zoning Code Reorganization	May 5, 2025
Title: Landscape Ordinance	May 5, 2025
Title: Outdoor Dining Ordinance	May 5, 2025

COMPLETED PROJECTS CONTINUED:

Finance.	**Date Completed**
Title: American Rescue Plan Act (ARPA) Allocations	February 18, 2025
Title: Online Bill Payment System (Paymentus)	February 2025

Police Department.	**Date Completed**
Title: Narcotics Incinerator	September 2024
Title: Law Enforcement Technology Improvements	September 2024
Title: Police Department Overtime	February 2025
Title: Law Enforcement Technology Improvements – Handheld Ticket Writers	April 8, 2025
eSubpoena	May 19, 2025

Public Works Department.	**Date Completed**
Title: Civic Center Beautification (Painting) Project	January 2025
Title: Position Reclassification: Convert Four (4) Part-Time Maintenance Workers to Two (2) Full-Time Maintenance Workers for Graffiti and Tree Maintenance	October 31, 2024
Title: Street Resurfacing Project – Phase 3	November 2024
Title: Curb Painting, Street Striping, and Street Markings	Spring 2025
Title: Pioneer Park Playground Renovation Project	January 23, 2025
Title: Urban Forest Management Plan	March 31, 2025

Recreation & Community Services.	**Date Completed**
Title: Afterschool Teen Program	October 7, 2024
Title: Park Opportunity Plan	October 7, 2024

ACTIVE PROJECTS:

City Manager's Office & City Clerk's Office.

Title: Downtown Master Plan
Description: During the FY 2022-2023 budget process, the City Council approved funding to develop a Downtown Master Plan (DTMP), including a robust community outreach process. The DTMP will serve as a vision to guide future actions to develop, revitalize, and improve Downtown San Fernando. The budget allocation for this project is $297,675.

Status: In 2023, the City awarded a professional services agreement to Dudek as lead consultant to work with the City to develop and implement the community engagement plan and prepare the report. The consultant team also includes Problosky Research (multimodal community survey), Walker Consultants (parking analysis), HR&A (economic analysis) and Place It! (community outreach).

To date, the following actions have been completed:

- Multimodal Statistically Significant Survey (December 2023 through March 2024)
- City Council Ad Hoc Meeting No. 1 (March 11, 2024)
- Community Advisory Committee Meeting No. 1 (April 11, 2024)
- Community Outreach Event No. 1 "Walkshop" (April 27, 2024)
- General Online Survey (April 27, 2024 through May 29, 2024)
- Existing Conditions Analysis (July 2024)
- Presentation of Phase 1 Findings to City Council and Planning Preservation Commission (September 16, 2024)
- Presentation of Phase 1 to the Planning and Preservation Commission on November 12, 2024, was cancelled due to a lack of a quorum.
- Contract extension from December 31, 2024 to December 31, 2025.
- Met with the Ad Hoc on June 11, 2025, to discuss next steps.

Next City Council Action: Presentation to City Council regarding next steps.

Tentative Completion Date: December 2025.

Staff Project Lead: Kanika Kith

Title: East San Fernando Valley Light Rail Transit Project
Description: The East San Fernando Valley Light Rail Transit Project (ESFVLRT) (formerly the East San Fernando Valley Transit Corridor Project) is a transit project constructing a light rail line on the east side of the San Fernando Valley to improve connections and access to crucial destinations in the East and Northeast San Fernando Valley. The project is being considered in two (2) phases. Phase 1 is a 6.7-mile at-grade alignment that includes 11 new transit stations along Van Nuys Boulevard, connecting the Orange Line in Sherman Oaks to San Fernando Boulevard in Pacoima. Phase 2 is a 2.5-mile segment running from the terminus of Phase 1 at San Fernando Road/Van Nuys Boulevard in Pacoima to the Sylmar/San Fernando Metrolink Station. Metro is conducting a supplemental study of the Phase 2 segment throughout 2024 to consider additional design options. Funding for the project is provided through Measure R and Measure M.

Status: Phase 1 engineering design has been completed, a Progressive Design Build (PBD) contract has been awarded, and construction commenced earlier this year on Phase 1 of the project along Van Nuys Boulevard. The tentative completion date for Phase 1 is 2031. Metro is currently completing additional safety and design studies for Phase 2 (the San Fernando segment) of the project.

To date, the following actions have been completed:

- City provided comments on initial draft of ESFVLRT Environmental Impact Report (EIR) (October 25, 2017)

- City provided additional comments on draft of ESFVLRT EIR (February 20, 2018)
- City provided final comments on draft of ESFVLRT EIR (March 31, 2020)
- Status update presentation provided to City Council by Metro staff (October 19, 2020)
- Metro Board certification of the ESFVLRT Final EIR (December 2020). Metro Board requested further studies to address safety and design concerns from the City of San Fernando
- Metro conducted an initial Grade Crossing Analysis for Phase 2 (April 2022 – September 2022)
- Status update presentation provided to City Council by Metro staff on Phase 2 (July 18, 2022)
- Metro Board authorized additional Phase 2 supplemental studies focused on: a) Transit and Multimodal Connectivity, b) Safety, c) Travel Time Savings, Ridership, and Mode Shift, d) Costs, e) Right of Way Impacts, f) Traffic Considerations, and g) Equity Considerations (January 2024 through Summer 2024).
- Status update presentation provided to City Council by Metro staff on Phase 2 (May 20, 2024).
- Metro held the Community Resource Fair - *Conversaciones y Recursos* on May 30th at Recreation Park. A total of 145 community members attended, providing feedback on the ESFV – Right-of-Way Study.

On May 20, 2024, the City Council provided the following feedback to Metro staff:

- Requested Metro present more frequently to provide regular updates to the City.
- Requested additional community outreach meetings prior to Board consideration/approval of alternatives.
- Offered the City Council Chambers, or other City spaces, for Metro's community outreach and offered the City's assistance in hosting and promoting the event.

On June 4, 2025, staff met with Metro to discuss potential safety improvements under the California Public Utilities Commission's (CPUC) Section 130 program. The Section 130 Grade Crossing Hazard Elimination Program provides federal funds to local agencies (cities and counties) and railroads to eliminate hazards at existing at-grade public highway-rail crossings. Metro will provide the City with an update by end of next week on updates from CPUC and how to approach next steps for various funding opportunities.

Next City Council Action: City staff and Metro are working in collaboration to advertise upcoming outreach events in the City that will solicit community feedback on metro development options.

Tentative Completion Date: N/A

Staff Project Lead: Nick Kimball

Title: CDBG Small Business Assistance Grant Program
Description: Annually, Community Development Block Grant (CDBG) program guidelines require that the City Council approve the planned programming expenditures for the upcoming fiscal

year. In May 2024, the City Council approved the FY 2024-2025 CDBG Programs, which included the Small Business Assistance Program (SBAP). This program provides grants to local business owners and property owners to improve the appearance of their storefronts and buildings. The grant funds can be used for improvements to signage, painting (including anti-graffiti coating), and other storefront enhancements such as installing eye-catching vertical landscape (green wall) to defer graffiti and beautify a building wall with landscape.

Status: On November 18, 2024, the City Council approved the proposed guidelines for the SBAP and allocating $64,506 from the unallocated CDBG funds in FY 2023-2024 to the SBAP, increasing total funding for the SBAP to $210,110. Approximately 35 applications have been received; however, many are incomplete. Staff is actively working with applicants to assist in completing their submissions for consideration.

Next City Council Action: Updates will be provided in August 2025.

Tentative Completion Date: September 2025.

Staff Project Lead: Kanika Kith

Title: Virtual San Fernando – City Website Redesign and My San Fernando App
Description: In September 2022, the City Council appropriated American Rescue Plan Act (ARPA) funds to support the creation of Virtual San Fernando. Phase 1 of Virtual San Fernando included developing a My San Fernando mobile application, primarily focused on improving the ability for community members to submit service requests. Phase 1 was completed in March 2024 with the launch of the My San Fernando App (developed by GoGov). To date, more than 4,300 requests have been submitted through the App (See Attachment "A" for activity reports).

In October 2023, after an extensive vetting process by City staff, the City Council awarded a Master Subscription Agreement to Granicus to redesign the City's website. The budget allocation for this program is $200,000. The goal for the development of the new website is to depart from department-specific webpages and create more service-oriented categories that will make the website more user friendly for the public.

Status: Phase 1 – Mobile Application, has been completed. Phase 2 –A Website Development Committee has been established with representatives from each Department to work through migrating old content from the current website and creating new content where applicable. The first two (2) revisions of the website redesign have been submitted to Granicus and they are currently in their development phase. Staff will be provided with training in June to begin building out content on updated service pages and Department landing pages.

Next City Council Action: No additional City Council action required at this time.

Tentative Completion Date: Summer 2025 launch of redesigned website.

Staff Project Lead: Will Pettener

Community Development Department.

Title: Community Preservation Commercial Property Education Program
Description: To address the City Council's interest in Community Preservation efforts in commercial areas of the City, the Community Development Department's FY 2024-2025 Work Plan included an objective to create a commercial education and maintenance program. The goal is for Community Preservation Officers to work with the business community to ensure the beautification of San Fernando's commercial corridors.

Status: On August 19, 2024, the proposed program was presented to the City Council for feedback prior to implementation. A postcard invite has been created and distributed to all businesses by March 26, 2025. The website has been updated with more information. Two (2) workshops were held on Wednesday, March 30, 2025, at 8: 00 a.m. and Wednesday, May 7, 2025, at 6:00 p.m. Walking inspections began the week of May 12, 2025.

Next City Council Action: No additional City Council action required at this time.

Tentative Completion Date: FY 2026-2027 (Ongoing).

Staff Project Lead: Fernando Miranda

Title: Climate Action Resilience Plan (CARP) & General Plan Updates to Circulation and Open Space/Parks Elements
Description: A Climate Action and Resilience Plan (CARP) serves as a strategic framework designed to mitigate the adverse effects of climate change while fostering resilience within communities and ecosystems. Its primary purpose is to identify and implement measures that reduce greenhouse gas (GHG) emissions, adapt to changing environmental conditions, and enhance preparedness for climate-related challenges. The CARP promotes sustainable practices like renewable energy adoption, green infrastructure development, and carbon footprint reduction initiatives, while fostering collaboration among stakeholders and supporting innovation in green energy. A grant from the California Governor's Office of Planning and Research (now Governor's Office for Land Use and Climate Innovation) was received to complete the CARP and for updating the City's General Plan, specifically the Circulation (transition to Mobility) and Open Space/Conservation/Park-Recreation elements.

Status:
- **CARP Phase 1:** Completed and presented to City Council in February 2024 with data collection, a GHG Emissions Inventory, and a Vulnerability Assessment.
- **CARP Phase 2:** Ongoing, focusing on identifying strategies and actions to mitigate climate change through GHG emission reductions in the most cost-effective manner and include strategies for climate adaptation and resilience. Extensive community engagement, led by Pacoima Beautiful, Fernandeño Tataviam Band of Mission Indians (FTBMI), and Climate Resolve, is a key component.

- **Grant:** On April 2, 2024, the City Council accepted the California Governor's Office of Planning and Research Grant and appropriated the funds. The City Council also approved a professional services agreement with Rincon Consultants Inc. to complete the CARP and General Plan updates.
- **General Plan Update:** The final CARP will support updating the City's General Plan, specifically the Circulation (transition to Mobility) and Open Space/Conservation/ Park-Recreation elements. All activities are to be completed by January 31, 2026.

Community Engagement: Community engagement activities are planned throughout 2024-2025. The first Planning 101 workshop was held on September 28, 2024, from 10 a.m. to 2 p.m. at Recreation Park. The second activity was a Community Meeting on November 16, 2024, at Las Palmas Park from 9 a.m. to 10:30 a.m. This was supplemented by a Tribal Community Meeting, which was held via invitation only on November 14, 2025. The first Advisory Group Meeting was held on January 7, 2025, virtually and included applicants that were selected to participate through a robust interview process. A second Advisory Group Meeting was held on February 13, 2025 via zoom where the group outlined an equity framework for the plan and helped establish equity guardrails to facilitate collaboration and enable consistent, thoughtful decision making. The Walkshop scheduled for December 7, 2024, was rescheduled to February 22, 2025 , from 10 a.m. – 1 p.m. due to inclement weather and the fires in January. It was a well attended event with 20 residents. Community members took a walk throughout the city using tools that measured heat, noise and air pollution. On April 19th, staff attended the Spring Jamboree in collaboration with Climate Resolve, Pacoima Beautiful, and Fernandeno Tataviam Band of Mission Indians. The community engagement collected over a 100 surveys in both English and Spanish. During the third Advisory Group Meeting on May 14, 2025, the revised equity guardrails were reviewed and finalized by the team. Then, on May 28, 2025, a walkshop was hosted with approximately 20 students from San Fernando Middle School..

Website description and social media accounts have been updated. Upcoming events (time and location TBD):

- Fourth of July Community Event – July 3, 2025
- Survey – through July 15
- (Optional) Walk-shop #4 – TBD
- Advisory Group Meeting #4 - TBD

Next City Council Action: A workshop is tentatively scheduled for September 2, 2025.

Tentative Completion Date: January 31, 2026

Staff Project Lead: Ron Garcia

Title: SCAG REAP 2.0 Grant
Description: The City was awarded $791,818 under the SCAG REAP 2.0 Housing Infill on Public and Private Lands (HIPP) Program and $333,182 under the Subregional Program (SRP) for a total

of $1,125,000. On January 25, 2024, the City was notified of the Governor's 2024-2025 State Budget proposal that included budget cuts including a reversion of the SCAG's REAP 2.0 programs. Fortunately, on July 29, 2024, the City was notified the REAP 2.0 program was able to resume and the City would receive its full award. SCAG immediately began working with the City to refine the scope of work (SOW), budget, and schedule.

The City's final SOW consists of five sub-projects that were identified as programs in the City's 2021-2029 Housing Element. In summary they are:

- Develop strategies for preventing displacement and maintaining affordable housing for disadvantaged community members and establishing supportive programs for tenants and homeowners to prevent displacement and affirmatively further fair housing. This will be in the form a Community Stabilization Manual.
- Update the 2002 Historic Survey to identify eligible historic resources throughout the City to promote conversion or preservation of historic commercial buildings into housing while also promoting improvement or expansion of residential buildings to maintain quality of existing housing, neighborhoods, and health of residents, and to address overcrowding.
- Update the City's density bonus ordinance to comply with state housing law and to establish a local density bonus ordinance with incentives encouraging affordable housing.
- Complete a comprehensive update to the Zoning Code and Corridors Specific Plan 5 (SP-5) to allow residential land use in currently restricted areas, increase development capacity for housing on underutilized or vacant infill sites, streamline the review process and comply with the latest state housing laws.
- Review and update the City's development process for housing developments to ensure potential barriers that may hinder housing construction are removed and a smoother and more efficient approval process for housing projects.

Status: On October 21, 2024, the City Council adopted a resolution accepting the Southern California Associations of Governments' Regional Early Action Program 2.0 Grant and authorizing a Memorandum of Understanding to implement the grant program. SCAG will no longer be able to procure a consultant on behalf of the City. The City will procure the consultant. A Call for Service was issued out on November 7, 2024, to the pre-approved on-call list of consultants. The goal would be to begin work in January, 2025 as the deadline for funds to be expended has been extended to June 30, 2026.

On November 7, 2024, a call for professional service was issued to the planning consultants on the City's on-call as needed. The proposals were due on December 5, 2024. Two (2) proposals were received. Staff reviewed proposals and interviews were conducted on January 16, 2025, with each of the firms. City Council approved a professional services agreement with Rincon Consultants at the March 3, 2025 Regular City Council meeting. A kick off meeting was held on Friday, March 7, 2025.

On March 19, 2025, staff and consultant team conducted a City tour to look at sites of recent development, sites where there are approved developments, and sites of proposed developments. The team also toured sites of potentially historic homes. The purpose of the tour was to familiarize the consulting team with pattern of development, lot configurations, existing neighborhood and historic architectural styles. This will provide background information in developing residential objective design standards and provide some context for the update to the historic survey.

A Community Engagement Plan was approved by the City Council on May 5, 2025. There has been one pop up event at the San Fernando Brewery on June 1st. There was an urban loteria game set up for participants to provided feedback about five topics: (1) the code "El Codigo"; (2) community engagement "La Voz"; (3) history "La Historia"; (4) building facades "La Fachada"; and (5) neighborhoods "El Vecindario". Feedback highlights are below:

- El Codigo
  - "remove single-family zoning in favor of building multi-family structures"
  - "Why are the rules for breweries different based on location?"
    - Conversation about why the SF brewery which is in an industrial zone has different permissions than the other brewery in the Corridor Specific Plan
  - "Promote attention to areas/zones where businesses are currently vacant"
- La Voz
  - "being asked directly in spaces like these"
  - "my family might be more involved if we knew we could be"
  - "via online bulletin"
  - "meeting times taking place not during the week/working hours"
  - "things like this"
- La Historia
  - The Mission +5
  - The Adobe House +2
  - San Fernando Strip Mall
  - Archway on MacClay
- La Fachada
  - "good landscaping"
  - "aesthetically pleasing or same design or color to match"
  - "decent upkeep/condition to make people feel comfortable going in"
  - "greenery, trees, flowers"
  - "older buildings should match newer buildings"
- El Vecindario
  - Low crime
  - "block parties, community events, pop-ups"
  - "low crime, better paved streets, close community events so that everyone know each other"
  - "small festivals"
  - "community spaces and gatherings tailored to all ages/families"

Future Pop Up Events will occur at:

- Las Palmas Senior Citizen Club Dance on Saturday, June 14, 2025, from 5 p.m. to 9 p.m.
- Movies at the Park on Friday, July 18, 2025, from 7 p.m. to 10 p.m. at Recreation Park

Workshops will occur at:

- Planning and Preservation Commission Meeting on August 12, 2025, at 5:30 p.m.
- City Council Meeting– TBD

Next City Council Action: TBD

Tentative Completion Date: June 30, 2026

Staff Project Lead: Erika Ramirez /Ron Garcia

Public Works.

Title: Carlisle Green Alley Reconstruction Project

Description: The Carlisle Green Alley Project will revitalize an underutilized alley into a vibrant linear green space. Through a combination of strategic planning and sustainable design, this project seeks to enhance urban landscape, foster environmental sustainability, and promote healthier, more vibrant neighborhoods. The development will include a safer walking and biking route, enhanced with shade trees and lighting to encourage active transportation and community engagement. The landscape will be revitalized with the planting of over 200 trees and native plants, enriching the area's biodiversity. Permeable surfaces will be installed to facilitate groundwater infiltration, improving water quality and reducing runoff. Additionally, the construction of bioswales will naturally filter stormwater, mitigate flooding, and bolster the area's environmental resilience.

Status: On September 3, 2024, the City Council approved a Professional Services Agreement with TreePeople for project management. On January 6, 2025, the City Council approved a Professional Services Agreement with Craftwater for design services.

Carlisle Street Green Alley Project Tentative Timeline

Milestones	Tentative Date
• Design 60%	7/15/2025
• Design 100%	1/5/2026
• Advertise	1/6/2026-3/30/2026
• Recommend Award of Construction Contract	4/20/2026
• Construction	5/18/2026-2/1/2027
• Notice of Completion	2/15/2027
• Project Closeout	March 2027

Next City Council Action: No City Council action required at this time.

Tentative Completion Date: March 2027

Staff Project Lead: Patsy Orozco

Title: Calles Verdes Project
Description: The Calles Verdes Project marks a collaborative effort between the City and TreePeople aimed at enhancing the City's infrastructure to effectively manage stormwater and nuisance water. Through the implementation of innovative techniques, the project endeavors to construct bioswales across strategic locations within City streets and parking lot. Specifically, the project entails the installation of bioswales along Maclay Avenue, stretching from San Fernando Road to Kewen Street, alongside the creation of bulbouts at key intersections including Maclay Avenue and Celis Street and Maclay Avenue and Pico Street. Furthermore, the initiative includes the integration of bioswales and cooling pavement within Parking Lot No. 4, as well as promoting sustainable water management practices. These bioswales and bulbouts will feature strategically placed curb cuts to redirect stormwater and nuisance water away from the street's surface, while simultaneously fostering the growth of greenery within the landscaped parkways. Additionally, street trees will be planted to further enhance the aesthetic and environmental benefits of the project. In Parking Lot. No. 4, trees and bioswales will be incorporated within the existing concrete parking lot medians.

Status: Design Team is currently working on finalizing the design. Upon completion of design, the City will advertise the project for construction.

Next City Council Action: Once design is finalized and construction bids are received, a recommendation to award a construction contract will be presented to City Council. Tentatively scheduled for August 2025.

Tentative Completion Date: December 2026

Staff Project Lead: Patsy Orozco

Title: Las Palmas Park Revitalization Project
Description: The Las Palmas Park Revitalization project encompasses a comprehensive array of amenities aimed at enhancing the park's functionality, aesthetics, safety, and sustainability. The project includes new multi-purpose field lighting, renovating three baseball fields with lighting, renovating existing restroom/concession building at Ballfield 1, renovating basketball courts with lighting, renovating existing playground with ADA accessibility, constructing a new splash pad with a new prefabricated restroom building to meet the code requirements of the splash pad, renovating existing outdoor exercise equipment, renovating picnic shelters with walking path lighting, and striping of basketball/roller derby.

Status: Public Works and Recreation & Community Services Staff will be meeting with the design consultant, RJM Design Group to discuss the current project budget and options to reduce project scope. Staff will review options and present recommendations to the City Council in July 2025.

Next City Council Action: Discussion and Consideration to adjust the design based on budget constraints is tentatively scheduled for July 2025.

Tentative Completion Date: December 2026

Staff Project Lead: Patsy Orozco / Willdan

Title: Cindy Montañez Natural Park Improvements & Maintenance
Description: In June 2023, City Council accepted a $7.5 million grant for the Pacoima Wash Connectivity Project, funded through the California Department of Transportation (Caltrans) to complete the Pacoima Wash Bike Path Project and make improvements to the Cindy Montañez Natural Park. Improvements to the Park include extending the bike path to Foothill Boulevard, new lighting, restroom facilities, and restoration of walking paths, bridges, and vegetation throughout the park. A permanent Cindy Montañez memorial sign will also be purchased and installed.

Ongoing maintenance of the Park including watering, mulching, stump removals, tree removals, weeding, brush removals, tree pruning, creek clean-up, and trash disposal, is required.

Status: In June 2024, staff began meeting with community organizations that have the knowledge, expertise, and resources to properly maintain a "natural park" to explore possible partnerships to provide adequate ongoing maintenance. Staff has met with TreePeople as well as Tataviam Conservation Corps to discuss possible partnerships for ongoing maintenance. As part of their tree planting services, TreePeople staff currently visits weekly to hand-water the native plants and trees due to the vandalism of the park's irrigations system. To support the health of these plants, they also apply mulch to help conserve moisture and prolong water availability. Additionally, the team repairs protective cages around newly planted vegetation and actively removes invasive species. Preparations are underway for the planting of 100 native plants this fall through the Calles Verdes grant.

On August 21, 2024, staff discussed utilizing Tataviam Conservation Corps to assist with the park's upkeep through funding received by the Fernandeño Tataviam Band of Mission Indians. Their responsibilities would include creek clean-up, weed and brush removal, tree pruning, trail maintenance, tree stump removal, and trash disposal on a bi-weekly basis. A maintenance agreement with the Fernandeño Tataviam Band of Mission Indians was approved by City Council on October 21, 2024.

On February 24, 2025, City staff met with representatives of the Tataviam Tribe to discuss proposed landscaping improvements for Cindy Montañez Natural Park and the Pacoima Wash Bikeway. A follow-up meeting will be scheduled in May 2025, where City staff will determine which project elements will be incorporated into the upcoming Request for Proposals.

Next City Council Action: No City Council action at this time.

Tentative Completion Date: On-going

Staff Project Lead: Patsy Orozco / Willdan

Title: San Fernando Mission Trail Restoration Project Phase I – III
Description: Project to restore the lighting along the San Fernando Road Bike Path in the City of San Fernando would involve several key steps to ensure safety, efficiency, and sustainability. Project Goals: 1) Enhance Safety – Improve visibility for cyclists and pedestrians, reducing accidents and crime. 2) Improve Energy Efficiency – Utilize LED or solar-powered lights to reduce energy consumption. 3) Ensure Sustainability – Minimize environmental impact by using renewable energy sources and dark-sky-compliant lighting.

Status - Project Scope:
Assessment and Planning:
- Coordinate with the City of San Fernando Public Works Department.
- Conduct an audit of existing lighting infrastructure.
- Identify broken or malfunctioning lights.
- Determine optimal placement and required level of lighting for new or upgraded lights.

Design and Technology Selection:
- Install solar-powered LED lights to enhance sustainability.
- Use motion-sensor lighting in lower-traffic areas to conserve energy.
- Implement anti-glare shields to minimize light pollution.
- Ensure compliance with local regulations and energy efficiency standards.

Implementation:
- Replace damaged poles and fixtures.
- Upgrade electrical systems where needed.
- Integrate smart lighting controls for maintenance monitoring.

Maintenance and Monitoring:
- Develop a long-term maintenance plan.
- Establish a reporting system for outages or damage.

Next City Council Action: No City Council action at this time.

Tentative Completion Date: To be determined

Staff Project Lead: Patsy Orozco / Willdan

Title: HSIP Traffic Signal Modification Project
Description: The Highway Safety Improvement Project (HSIP) Cycle 8 involves upgrading traffic signals at nine (9) locations in the Metrolink Corridor (San Fernando Road and Truman Street). The traffic signal modifications will consist of removal and installation of new signal poles, pedestrian heads, pedestrian push buttons, LED luminaires, street name signs, controllers, wiring, curb ramps, signing, striping, etc. The nine (9) intersections include:

1. Hubbard Avenue at San Fernando Road
2. Hubbard Avenue at Truman Street
3. Hubbard Avenue at First Street
4. Maclay Avenue at San Fernando Road
5. Maclay Avenue at Truman Street
6. Maclay Avenue at First Street

7. Brand Boulevard at San Fernando Road
8. Brand Boulevard at Truman Street
9. Wolfskill Street at Truman Street

Status: The City's contractor has completed the installation of the new reflective and internally illuminated street name signs on the mast arms at the nine project intersections. The installation of striping and signage within the railroad right of way is underway.

Next City Council Action: Project Construction Acceptance, tentatively scheduled for June 2025

Tentative Completion Date: May 2025

Staff Project Lead: Manuel Fabian / Willdan

Title: Citywide Traffic Signal Synchronization Project
Description: The Citywide Traffic Synchronization Project involves upgrades of controller systems at 13 locations throughout the City. The traffic signal modifications will include installation of new Global Positioning System (GPS) units, traffic signal controllers, traffic signal cabinets, conduit, conductors, pull boxes, etc. Following the installation of new equipment, updated traffic signal timing charts will be inputted to synchronize traffic signals.

The locations that form part of the project are the following:
1. Truman Street at South Workman Street
2. San Fernando Mission Boulevard at San Fernando Road
3. San Fernando Mission Boulevard at Pico Street
4. San Fernando Mission Boulevard at Hollister Street
5. San Fernando Mission Boulevard at Kewen Street
6. San Fernando Mission Boulevard at Mott Street
7. San Fernando Mission Boulevard at O'Melveny Street
8. North Maclay Avenue at Library Street
9. North Maclay Avenue at Fifth Street
10. North Maclay Avenue at Seventh Street
11. North Maclay Avenue at Eighth Street
12. South Brand Boulevard at Celis Street
13. South Brand Boulevard at Kewen Street

Status: The traffic signal controllers and cabinets are currently being tested at Los Angeles County Department of Public Works Traffic Signal Lab for quality assurance. The City has secured approval from the California Public Utilities Commission (CPUC) to proceed with implementing the proposed timing at the intersections adjacent to the railroad for the project. The City's consultant has completed inputting the updated timing sheets into the traffic signal controllers for these intersections. Observation and fine tuning of the timing is scheduled to take place within the next month.

Next City Council Action: Acceptance of the project as completed, tentatively scheduled for August 2025.

Tentative Completion Date: July 2025

Staff Project Lead: Manuel Fabian / Willdan

Title: Citywide Signage Upgrades
Description: Replacement and installation of various signs. The project consist of several types of sign replacements including but not limited to traffic signs, wayfinding signs and trolley signs. The project will replace faded signs citywide including but not limited to: stop signs, speed limit signs, street sweeping, crosswalk signs, street name signs, wayfinding signs, and trolley signs. This project will be performed in phases; Phase I will consist of wayfinding and trolley signs. The City has obtained the services of the Los Angeles County Public Works Department (LACPWD) to manufacture and install the signs. Installation will begin in late February. Phase II will consist of regulatory, warning and guide signs. The City plans to coordinate with Los Angeles County Public Works for Phase II sign replacement.

Status: Installation of trolley signs and wayfinding signs has been completed by LACPWD. Phase II will commence in FY 2025-2026.

Next City Council Action: No City Council action required at this time.

Tentative Completion Date: Phase I is complete.

Staff Project Lead: Manuel Fabian /Willdan

Title: Bus Shelter Rehabilitation Project
Description: The Bus Shelter Rehabilitation Project involves the installation of new bus shelters and bus benches at eight (8) bus stop locations, removal and reconstruction of damaged and non-ADA compliant wheelchair ramps, sidewalks and drive approaches, relocation/adjustment traffic signal/street lighting boxes and water meters, etc.

Status: Procurement of bus shelters and benches continues which has an approximate four (4) to six (6) month lead time per the manufacturer. Construction is anticipated to begin in August 2025.

Next City Council Action: No City Council action required at this time.

Tentative Completion Date: September 2025.

Staff Project Lead: Manuel Fabian / Willdan

Title: Pacoima Wash Bikeway Project
Description: The San Fernando Pacoima Wash Bikeway and Pedestrian Path Project Phase I consists of constructing a bikeway and installing a prefabricated pedestrian bridge along the

Pacoima Wash Channel from Fourth Street (Bradley Avenue) to Cindy Montañez Natural Park (Eighth Street). The project will connect students and San Fernando residents to a new non-motorized trail, offering opportunities for recreation and increased bike and pedestrian commuting options along local streets as noted in the City's Safe and Active Streets Plan, encouraging connectivity to wider bike and pedestrian network in neighboring communities within the City of Los Angeles. The project entailed construction of a 12 foot wide, 1.34-mile long Class I asphalt concrete bikeway, bioswales, retaining walls, prefabricated pedestrian bridge, installation of rectangular rapid flashing beacons, welded wire fence, solar lights, bollards, signage, striping, and markings, as well as access ramps. The contractor is currently working on final punch list items.

Status: Construction is 95% complete. In order to address current safety concerns and vandalism, additional bollards will be installed at the bikeway entry points, additional striping will be placed, and concrete curbs will be constructed at the base of the solar lights.

Next City Council Action: Notice of Completion, scheduled for summer 2025.

Tentative Completion Date: July 2025

Staff Project Lead: Patsy Orozco

Title: Parking Management Program (Residential Permit Parking)
Description: Residential – Create a residential permit parking program by conducting a thorough review of the municipal code to identify recommended updates that incorporate statewide policies and regulations. Review and update existing operational policies and enforcement guidelines to ensure that the program is fair and equitable throughout the City. Data will also be collected to assist in making data driven decisions as it relates to curb and parking management. At the conclusion of this project, City Council will be presented with a Residential Parking Action Plan that will include a thorough review of existing processes and procedures along with recommendations for updates and a proposed implementation plan for adoption.

Commercial – As part of the Downtown Master Plan, which encompasses all of the City's major commercial corridors, updated parking data has been collected and recommendations for best practices will be presented by Walker Parking consultants. Additionally, staff is working to upgrade all parking meters in the commercial corridors to smart meters that accept both coins and credit cards.

Status: Following the contract award on July 15, 2024, City staff and Dixon Resources Unlimited have completed extensive data collection and community outreach, structured into two (2) phases.

In August 2024, Dixon began internal needs assessment interviews with key City departments, including Finance, Community Development, and Police. An Enforcement Workshop was also held on January 14, 2025, with Code Enforcement and Parking Enforcement officers to assess implementation needs and challenges.

Parking occupancy data was collected on September 12 and 14, 2024, in the City's two (2) existing Residential Permit Parking (RPP) zones and one (1) non-RPP zone impacted by ADUs.

Two (2) rounds of community engagement meetings were held. The first round included an in-person meeting on November 21, 2024, and a virtual meeting on December 4, 2024. The second round included an in-person meeting on February 19, 2025, and a virtual meeting on February 20, 2025. Combined attendance for the first round totaled 35 participants, while 30 participants attended the second round. A community parking survey, open from October 23, 2024 to January 31, 2025, received over 400 responses in English and Spanish.

Recent outreach efforts have included project updates and presentations to the City Manager (March 26, 2025), Parking Ad Hoc Committee (April 16, 2025), Transportation and Public Safety Commission (April 3, 2025), and the Planning and Preservation Commission (April 14, 2025). On May 19, 2025, the City Council received and filed a presentation on the proposed policies.

Next City Council Action: A Public Hearing for the first reading of the RPP ordinance is scheduled for the June 16, 2025 Council meeting.

Tentative Completion Date: July 2025

Staff Project Lead: Isabella Tapia

Title: City Facility Condition Assessment Report
Description: The Facilities Condition Assessment (FCA) report is a comprehensive evaluation of the current condition of all city owned facilities (buildings).This report is used to assess the physical state of the facilities, identify deficiencies, and estimate the costs associated with repairs, maintenance, and capital improvements. Key Components of a Facilities Condition Assessment Report: Inventory of Assets: A detailed list of all the assets being assessed, including buildings, infrastructure, and equipment. Visual Inspections: On-site inspections of the facilities to assess the condition of structural, mechanical, electrical, plumbing, and other building systems. Condition Ratings: Assigning condition ratings or scores to different components based on their current state, typically ranging from "excellent" to "poor." Deficiency Identification: Identifying and documenting deficiencies or issues that need to be addressed, such as structural damage, outdated systems, or safety hazards. Cost Estimates: Providing cost estimates for the repairs, replacements, and improvements needed to bring the facilities up to desired standards or maintain their current state. Prioritization: Recommendations for prioritizing repairs and maintenance based on factors like safety, regulatory compliance, and potential impact on operations. Life Cycle Analysis: Analyzing the expected remaining useful life of building systems and components to plan for future replacements or upgrades. Recommendations: Strategic recommendations for maintaining, repairing, or upgrading the facilities, including short-term and long-term plans. Facility Condition Index (FCI): A metric often included in the report that provides a snapshot of the overall condition of the facility. It is usually calculated by dividing the total cost of repairs by the replacement cost of the facility.

The FCA report includes the following elements: Strategic Planning: Helps organizations plan and budget for maintenance, repairs, and capital improvements over time. Resource Allocation: Assists in allocating resources more effectively by identifying priority areas. Risk Management: Identifies potential risks related to the physical condition of the facilities that could affect safety, compliance, or operations. Compliance: Ensures that facilities meet regulatory requirements and industry standards. Improvement Tracking: Provides a baseline to measure the progress of facility improvements over time.

FCA reports are commonly used by property owners, facility managers, government agencies, and educational institutions to manage their physical assets and make informed decisions about maintenance and capital investments.

Status: Project kick-off meeting was held on October 16, 2024.

Next City Council Action: No City Council action required at this time.

Tentative Completion Date: June 2025

Staff Project Lead: Rodrigo Mora

Title: Fixed Route ADA Sidewalk Improvement Project
Description: The Fixed Route ADA Sidewalk Improvement Project consists in upgrading damaged and non-ADA compliant sidewalks, drive approaches, curb and gutters, wheelchair ramps, etc., along transit routes: Truman Street, from Brand Boulevard to Maclay Avenue; Hubbard Avenue from San Fernand Road to First Street; and Seventh Street and Harding Avenue.

Status: Determine detailed scope of work, field-checking sites, preparing cost estimates, preparing project specifications, identifying conflicting utilities, identifying business access that will be impacted by proposed construction. Complete project specifications and construction quantities, and advertise project for construction.

Next City Council Action: Award a construction contract, tentatively scheduled for March 2025.

Tentative Completion Date: To be determined.

Staff Project Lead: Manuel Fabian / Willdan

Title: Las Palmas HVAC Project
Description: Las Palmas Park is one (1) of the City's primary community centers that hosts many in-person programs and activities each week. It also serves as one of the City's two (2) cooling centers during the hot summer months. Consequently, a functioning heating, ventilation and air condition (HVAC) system is imperative at this community center. Using ARPA funding, City Council has approved funding for partial replacement of the HVAC system at Las Palmas Park. Due to funding, the project is limited to upgrading the unit that serves the gym as it is the most used part of the building for events.

On January 30, 2025, staff met with the contractor to determine the logistics of the work that will cause the least interruption to programs scheduled for the next couple of months. The Contractor will be submitting a schedule, with work planning to begin in late April. Replacement of the roof will take place prior to the installation of the AC unit.

Status: The Contractor began re-roofing of the building on May 19, 2025. The work is scheduled to be completed at the end of June 2025. The HVAC will be installed immediately following the roof work in the month of July.

Next City Council Action: Acceptance of project, scheduled for September 2025.

Tentative Completion Date: July 2025

Staff Project Lead: Manuel Fabian

Title: Emergency Generator Installation at Las Palmas and Recreation Park Facilities
Description: Having emergency generators at a park cooling centers serves several important purposes, especially during extreme weather events or power outages. A generator ensures that cooling centers remain operational during power outages, which are common during extreme weather, allowing them to provide essential services such as air conditioning, lighting, and power for critical equipment like medical devices and refrigeration units. These centers offer a safe haven for vulnerable populations, including the elderly and those with medical conditions, and serve as a hub for community resilience by providing a dependable place for residents to gather, receive information, and access resources during emergencies. Additionally, they support the coordination of emergency services, distribution of supplies, and help protect public health by reducing heat-related illnesses and fatalities. By ensuring the center's functionality, emergency generators demonstrate preparedness and reliability, reinforcing public trust and establishing the cooling center as a vital part of the local emergency response plan.

Overall, emergency generators at the park cooling centers are a critical investment in community safety and resilience, ensuring that the center can provide essential services and a safe environment regardless of power grid stability.

Status: Two (2) generators have been received and placed on their respective concrete pads. The design for connecting generators to the switching mechanism and to the building is currently in plan check. The project continues to be in the plan check stage. Engineering is working with Community Development to finalize the process.

Next City Council Action: Approve Notice of Completion, tentatively scheduled for June 2025.

Tentative Completion Date: June 30, 2025.

Staff Project Lead: Rodrigo Mora

Title: School Zone Signage Safety Enhancement Initiative
Description: This project focuses on replacing existing regulatory and warning signs in school zones with updated, high-visibility, and standardized signage that prioritizes the safety of children, pedestrians, and motorists. The initiative aims to ensure that all school zone areas comply with current traffic safety standards and effectively communicate reduced speed limits, pedestrian crossings, and other critical warnings.

Project Objectives:
- Enhance Child Safety: Upgrade signage to clearly indicate school zones, emphasizing speed reduction and pedestrian safety to protect children during arrival and dismissal times.
- Improve Visibility and Compliance: Install high-contrast, reflective signs that meet updated MUTCD (Manual on Uniform Traffic Control Devices) standards to ensure clear communication during all weather and lighting conditions.
- Standardize School Zone Messaging: Ensure uniformity in regulatory and warning signs across all school zones to reduce driver confusion and reinforce safety protocols.
- Community Engagement and Education: Work with local schools, parent associations, and community groups to raise awareness about new signage and safe driving practices in school zones.

Status - Project Scope:
Assessment and Inventory:
- Conduct a comprehensive audit of existing regulatory and warning signs in all designated school zones.
- Identify signs that are damaged, outdated, or non-compliant with current safety standards.

Design and Specification:
- Develop updated sign designs that incorporate enhanced visibility features such as LED illumination or reflective materials.
- Ensure that designs clearly display reduced speed limits, crossing alerts, and other school zone-specific warnings.
- Coordinate with state and federal guidelines to ensure all new signage is compliant with regulatory standards.

Permitting and Approvals:
- Obtain feedback and approval from school district officials and community stakeholders.

Procurement and Installation:
- Plan phased installations to minimize traffic disruption, focusing on high-priority zones during peak school hours.
- Implement traffic control measures during installation to ensure safety for students and motorists.

Post-Installation Evaluation:
- Conduct follow-up inspections to ensure all signage meets the intended safety and compliance standards.
- Gather community feedback and adjust any signage elements if necessary.

Next City Council Action: To Be Determined

Tentative Completion Date: To Be Determined

Staff Project Lead: Rodrigo Mora

Title: Recreation Park Bathroom Renovation
Description: This initiative aims to renovate the existing restrooms in the park to create a safe, accessible, and welcoming facility for all park visitors. The project will update outdated infrastructure, improve sanitary conditions, and incorporate sustainable design features to enhance the overall visitor experience while meeting modern standards and regulations.

Project Goals:
- Enhance Visitor Experience: Upgrade the restrooms with modern fixtures and finishes to provide a clean, comfortable, and safe environment.
- Ensure Accessibility: Ensure full compliance with the Americans with Disabilities Act (ADA) by redesigning facilities to be accessible to all individuals.
- Promote Sustainability: Incorporate energy-efficient lighting, water-saving fixtures, and eco-friendly materials to reduce the environmental impact.
- Increase Safety and Hygiene: Improve ventilation, lighting, and cleaning protocols to promote a hygienic and secure space for visitors.

Status - Project Scope:
Assessment and Planning:
- Conduct a thorough condition assessment of existing restroom facilities.
- Gather feedback from park visitors and maintenance staff to identify key issues and improvement opportunities.
- Develop detailed project requirements and design criteria.

Design and Engineering:
- Specify sustainable materials, fixtures, and energy-efficient systems.
- Develop cost estimates, and timelines.

Procurement and Contracting:
- Obtain quotations from contractors experienced in public facility renovations.
- Select vendors based on quality, sustainability practices, and cost-effectiveness.

Construction and Renovation:
- Implement construction in phases to minimize disruptions to park visitors.
- Upgrade plumbing, electrical systems, finishes, fixtures, and ventilation systems.
- Install energy-efficient lighting and water-saving devices.

Post-Construction and Evaluation:
- Conduct a comprehensive inspection to ensure all work meets quality and safety standards.
- Solicit feedback from park users and staff for any adjustments.
- Develop a long-term maintenance plan to preserve the facility's condition.

Next City Council Action: To Be Determined

Tentative Completion Date: June 30, 2025

Staff Project Lead: Rodrigo Mora

Title: Downtown Trash Enclosures
Description: Renovate City owned trash enclosures in the San Fernando Mall area, to include doors, roofs, security and enhance appearance. Trash enclosures located in alleys parallel and north and south of San Fernando Road.

Status: Initial surveys of existing trash enclosure sites at the San Fernando Mall have been completed.

On October 7, 2024, the City Council received and filed a presentation on Downtown Mall area trash enclosures.

On January 21, 2025, City staff presented trash enclosure renovation options to the City Council. The City Council approved retrofitting three (3) enclosures and demolishing two (2) enclosures. The enclosures to be demolished are Enclosure 1 in Public Parking Lot 5 and Enclosure 3 in Public Parking Lot 4. The enclosures to be retrofitted are Enclosure 2 in Public Parking Lot 5 and Enclosures 1 and 2 in Public Parking Lot 4.

On March 6, 2025, the RFP was published in the San Fernando Valley Sun and on the City's website. The design proposals were due April 8, 2025 at 2:00pm. The City received two proposals for design services. After conducting internal staff review and interviews, a firm was tentatively chosen and will go to City Council for contract award.

Next City Council Action: On June 2, 2025, City Staff will present the proposed Contract Award to City Council.

Tentative Completion Date: Pending City Council direction, planned construction completion date is fall 2025.

Staff Project Lead: Isabella Tapia

Title: City Owned Right-of-Way Beautification
Description: Improving city-owned rights-of-way (ROWs) for beautification is a multi-faceted effort that enhances the visual appeal, functionality, and environmental quality of public spaces such as streets, medians, sidewalks, bikeways and easements.

Status: City Own Right of Way Beautification Streetscape (Parkways, Medians and Islands) - Working with the water division, operation staff is reestablishing the necessary infrastructure to support healthy vegetation within the city's public right-of-ways, this work is including the replacement of backwater flow devices, irrigation components and electrical/control wiring which have been stole. Staff is in the process of developing a comprehensive list of work activities for all location including city entrances islands, parkways, bikeway and medians. This includes review of the large planter pots along the Maclay Corridor.

Vacant Tree wells - Staff has request information on available species and estimated cost for replacement trees for the vacant tree wells in the downtown area. Once the trees are procured planting will take place this Fall. Fall is considered the best time for planting trees for several

reasons which include, cooler temperatures, adequate soil moisture, root growth focus, less pest and disease pressures, less competition from weeds, easier soil conditions as well as period for spring growth preparation.

Next City Council Action: No City Council action anticipated.

Tentative Completion Date: Ongoing.

Staff Project Lead: Rodrigo Mora

Title: Sidewalk Condition Assessment
Description: This project aims to identify and mitigate sidewalk trip hazards, ensuring pedestrian safety, American with Disabilities Act (ADA) compliance, and long-term infrastructure sustainability.

Status: City Council awarded a Professional Services Agreement with Precision Concrete Cutting for a citywide sidewalk assessment and mitigation plan, which includes repairs, where appropriate. Precision is actively assessing sidewalks in Tree Trimming Zone F, currently working on Lashburn Street from Pearwood Avenue to Cork Street. Precision will continue in this area through the week, completing data collection for Grid F. Once finished, Precision will provide a comprehensive Sidewalk Assessment Report and Repair Quotation. The City will then determine repair priorities, and upon approval, Precision will proceed with saw-cutting repairs.

Next City Council Action: No City Council action required at this time.

Tentative Completion Date: December 2025

Staff Project Lead: Patsy Orozco

Title: Project Labor Agreement
Description: A Project Labor Agreement (PLA) is a pre-hire collective bargaining agreement establishing the terms and conditions of employment for a specific construction project. In general, PLAs are often used on large-scale construction projects to support labor relations, establish uniform work conditions, and potentially mitigate labor disputes.

To evaluate if a Project Labor Agreement is suitable for an organization, staff is researching the following information to be presented to City Council for consideration:

Understand the Project: Assess the nature, scope, and requirements of the construction project in question. Consider factors like project size, complexity, timeline, and potential labor issues.

Evaluate Pros and Cons: Identify the potential benefits and drawbacks of implementing a PLA.

Conduct Cost-Benefit Analysis: Evaluate the financial implications of entering into a PLA.

Legal Considerations: Assess the legal implications of implementing a PLA in the project jurisdiction. Ensure compliance with local, state, and federal labor laws, as well as any regulatory requirements related to PLAs.

Next City Council Action: Scheduled to be presented to the City Council to be determined.

Tentative Completion Date: To be determined based on City Council direction.

Staff Project Lead: Richard Padilla / Wendell Johnson

Title: City Fleet Replacement and Heavy Equipment Program
Description: The City Fleet Replacement and Heavy Equipment Program is designed to effectively manage, maintain, and optimize the city's fleet of vehicles and heavy equipment. This program ensures that all city-owned assets, including cars, trucks, specialized vehicles, and heavy machinery, are safe, reliable, cost-effective, and ready to support city operations. The program supports various city departments such as public works, public safety, parks and recreation, and transportation, providing essential vehicles and equipment to carry out their missions efficiently. During the FY 2024-2025 Budget process, the City Council approved an enhancement of $210,000 to purchase a new backhoe or front-end loader. Staff is currently work with Government Sales in determining the specifications, for the equipment in the final selection, delivery timeline and accessories.

Status: The Department has initiated the purchase of heavy equipment for maintenance work and is in the process of evaluating its current fleet of vehicles and heavy equipment. Staff is in the process of Identify the need, clearly define the requirements for the heavy equipment based on the specific maintenance tasks, to ensure that the proper piece of equipment is procured that meets the needs of the department. This involves understanding the type, size, and specifications of the equipment required. Staff is currently working with PD to right size the City's fleet of public safety vehicles for short and long term planning.

This identification of the need will be followed by staff conducting a needs assessment which will evaluate the current vehicle and equipment inventory and determine if there are gaps that the new purchase will fill. This assessment will consider the equipment's usage frequency, the scale of maintenance work, and potential future needs among other factors. Once the needs assessment is completed, staff will be conducting research on suppliers and what are the equipment options. Staff will investigate potential suppliers and compare different equipment models. Consider factors such as reliability, warranty, after-sales support, and compatibility with existing equipment will all be considered.

Currently staff is working with the Quinn Company in developing selection and sizing criteria for a new loader or backhoe equipment to replace an existing backhoe in the street services division.

Next City Council Action: Water vehicle replacement recommendations will be included in FY 2025-2026 Budget Development.

Tentative Completion Date: Ongoing program.

Staff Project Lead: Wendell Johnson

Title: Overhead Mass Arm Street Name Sign Replacement Project
Description: This project aims to replace outdated or damaged overhead mass arm street name signs throughout the City of San Fernando to improve visibility, compliance with current regulations, and overall traffic safety.

Project Goals: 1) Enhance Visibility & Legibility – Install high-contrast, retroreflective signs to improve readability, especially at night. 2) Ensure Regulatory Compliance – Update signs to meet California Manual on Uniform Traffic Control Devices (CA MUTCD) standards. 3) Improve Durability – Use weather-resistant materials that can withstand sun exposure, wind, and rain. 4) Increase Traffic Safety – Provide clearer navigation for drivers, cyclists, and pedestrians.

Status - Project Scope:
Assessment & Planning:
- Conduct a citywide survey to identify signs that are damaged, faded, or outdated.
- Prioritize replacements based on traffic volume and visibility concerns.

Design & Specification:
- Install larger, high-contrast, reflective street name signs with easy-to-read fonts.
- Use LED-illuminated signs at major intersections for better nighttime visibility.
- Standardize sign dimensions and font sizes per MUTCD & Caltrans guidelines.

Permitting & Approvals:
- Work with Caltrans & City of San Fernando Public Works for design approvals.
- Ensure compliance with state and federal traffic control regulations.

Installation & Implementation:
- Replace existing mass arm-mounted street name signs at intersections.
- Upgrade mounting brackets and supports to improve stability.
- Use traffic control measures to minimize disruptions during installation.

Maintenance & Monitoring:
- Develop an ongoing inspection and maintenance program.
- Implement a tracking system for sign inventory and future replacements.

Next City Council Action: Staff will prepare an RFP to have various mast arm signs replaced in the downtown district.

Tentative Completion Date: To be Determined

Staff Project Lead: Manuel Fabian

Title: Repair of Public Parking Lots
Description: The Repair of Public Parking Lots Project involves a pavement treatment to create a more acceptable travel surface to the road at a significant reduction in price. A total of seven (7) parking lots will experience some type of asphalt repair. The project also involves crack sealing, asphalt repairs and restriping of parking stalls. Upon further evaluation of the lots, it was determined that four (4) lots will undergo an overlay while other parking lots will have asphalt repairs performed in areas that are experiencing base failures. Parking Lots 8 and 9 will also receive a seal coating.

The lots that form part of the project include:

- Parking Lot 6N
- Parking Lot 7
- Parking Lot 8
- Parking Lot 9
- Parking Lot 10
- City Hall Parking Lot
- San Fernando Police Department Parking Lot

Parking Lots 1, 11, and 12 were completed as part of previous projects. Parking Lot 2 is a concrete parking structure therefore this type of treatment does not apply. Parking Lot 4 and Lot 5 will be part of the upcoming Calles Verdes Project and Trash Enclosure Project, respectively.

Status: Work began in February 2025. Work is scheduled to be completed in July 2025, weather permitting.

Next City Council Action: Acceptance of the project is tentatively scheduled for September 2025.

Tentative Completion Date: July 2025

Staff Project Lead: Manuel Fabian

Title: Residential Water Service Shut Off Policy
Description: On July 15, 2024, the City Council approved the Discontinuation of Residential Water Services for Non-Payment Policy as required by Senate Bill 998 (SB 998) and Senate Bill 3 (SB 3) which will take effect January 1, 2025. On March 11, 2025 staff began to deliver 7-day shut off notices to delinquent accounts exceeding 90 day due dates. In an effort to help the customers get familiar with the new process, staff will not shut off water to impacted consumers until April 7, 2025. This will give customers ample time to come to City hall to sign up for payment arrangements plans and or clear their balances. City Council also moved to direct staff to return at a future meeting with guidance and recommendations regarding the City's ability to collect delinquent sums on the tax roll similar to the manner in which delinquent trash sums are also collected.

Status: Staff has conferred with the City Attorney to research this item to analyze a) if assessments are allowable for residential water services due to non-payment and b) the pros/cons of this process versus a water shut-off process. Preliminarily, we were advised as follows:

1) Charges for water consumption are property related fees and charges within the meaning of Proposition 218 (codified under Article XIIID of the California Constitution);

2) As such, an ordinance or resolution establishing or increasing water rate charges requires the conduct of a so-called "majority protest" public hearing which requires the issuance of a written notice to water customers no less than 45 days from the date of the hearing; and

3) In order to preserve the ability to collect delinquent water charges on the tax roll, the City, as part of the majority protest approval process, must send notice to the owners of real property parcels that receive water service, even if the property owner is not the water customer (e.g., where the water customer is a tenant and not the owner affect parcel). (See Govt. Code Section 53755(a)(3) and Health & Safety Code Sections 5471, 5473 and 5473a). If the City did not provide such notice when it last conducted a majority protest hearing setting its current water rates, it would require the initiation of a new majority protest process in which such notice was provided to property owners (not just customers) for the City to avail itself of the right to collect delinquent charges on the tax roll.

Staff is continuing to work with the City Attorney and additionally in process of surveying other municipal operations to illustrate use of assessments versus water shut-off process for residential water services due to non-payment.

Next City Council Action: At the January 6, 2024 City Council meeting, the City Council directed staff to move forward as previously directed by City Council regarding the water service shutoff policy and to provide an update on outstanding delinquencies during consideration of the Water and Sewer Fee Study and the Prop 218 process, to occur within approximately one (1) year.

Tentative Completion Date: Follow up to be provided in concert with the Water and Sewer Fee Study and Prop 218 Process, anticipated to occur by January 2026 or sooner. On January 21, 2025, the City Council approved a contract with Robert D Niehaus, Inc. for the Water and Sewer Rate Study.

Staff Project Lead: Victor Meza

Title: Recreation Park Rehabilitation
Description: The sod installed as part of the San Fernando Regional Park Infiltration Project did not establish successfully. Staff will be preparing a Request for Proposal (RFP) to procure a consultant for replacement of the sod at Recreation Park.

Status: In planning stage.

Next City Council Action: Award of Contract for Design in June 2025

Tentative Completion Date: TBD

Staff Project Lead: Manuel Fabian

Title: IPS Smart Meter Installation
Description: Replacement of coin operated meters in the San Fernando Mall and Civic Center with Smart meters that accept both coin and card payment. Phase one will include the replacement of 91 coin meters.

Status: On October 7, 2024, the City Council awarded a contract to IPS Group Inc. to replace coin-operated parking meters in the San Fernando Mall and Civic Center areas. The City received confirmation for the Meter installation to take place the third week of March. Two weeks prior to the installation, a staff member from Public Works passed out a notice to all businesses in the San Fernando Mall.

The installation of the Smart Meters took place between March 17 and March 19. In total, 91 smart meters were deployed. This project replaced 72 coin meters in the San Fernando Mall between Brand Boulevard and Kalisher Street, with the remaining 19 smart meters installed around the Civic Center along Newton Street and Fourth Street. The meters were successfully installed with assistance from an IPS technician, Public Works personnel, and Community Service Officers (CSOs). This marked the completion of phase two of the project.

Responsibility for parking meter maintenance transitioned from the Water Department to the Police Department's Parking Enforcement Division. Water personnel trained Parking Enforcement officers (CSOs) in basic meter troubleshooting, while Public Works coordinated additional training with IPS technicians on the company's data management and enforcement software. Going forward, the Public Works department will be responsible for the contract administration and financial tracking of the meters. The Police Department will be in charge of the ordering of supplies, enforcement, collections, and maintenance.

Additionally, approximately 16 parking meters citywide were identified as noncompliant with California's AB413, also known as the Day Lighting Law, which prohibits parking within 20 feet of a crosswalk, whether marked or unmarked. A Day Lighting Task Force consisting of Public Works and Police Department personnel is leading the law's implementation. This includes removing noncompliant meters, grinding down parking stalls, conducting public education, and enforcing parking regulations.

Recent actions include the beginning of the project's third phase. This has consisted of the removal of 17 non-compliant daylighting meters. Future actions include the grinding down of parking stalls and the painting of red curbs at key intersections in compliance with California's day lighting law. Additionally, the purchase of new smart meters to complete the Mall area and the Civic Center.

Next City Council Action: No Council action required at this time.

Tentative Completion Date: Phase 2 was completed on March 19, 2025. Phase 3 will be tentatively completed by Summer 2025.

Staff Project Lead: Isabella Tapia

Title: Outdoor Dining in the Public Right of Way
Description: In coordination with Community Development, proposed ordinances have been developed to allow outdoor dining on private property and within the public right of way. The new outdoor dining program aims to promote pedestrian-friendly, community-focused design while supporting local businesses.

Status: On June 15, 2020, the City Council ratified Executive Order No. 2020-06-12, temporarily allowing outdoor dining permits on public sidewalks in commercial zones during the COVID-19 pandemic. Public Works issued over 30 permits citywide, with the last permit issued on June 3, 2022. The temporary program ended following the termination of Los Angeles County's local public health emergency on March 31, 2023.

In the FY 2023-2024 Adopted Budget, Community Development established an objective to create a permanent outdoor dining program to encourage pedestrian activity, foster community-oriented spaces, and support economic recovery. This objective was carried over into the FY 2024-2025 Adopted Budget, with ongoing efforts to formalize the program.

The First reading of the ordinance was presented to City Council on May 5, 2025. The City Council directed staff to edit the ordinance to prohibit the service and consumption of alcohol on the Public Right of Way. With that direction to City Staff, the City Council unanimously passed the First Reading. City Staff edited the Ordinance and application per City Council direction. On March 19, 2025, the second reading of the ordinance was approved by City Council.

Next City Council Action: No City Council action at this time.

Tentative Completion Date: Ongoing.

Staff Project Lead: Isabella Tapia

Title: Implementation of California Daylighting Law
Description: "Daylighting" refers to the practice of improving visibility at intersections by removing obstructions (like parked vehicles) near crosswalks and corners. In California, daylighting laws (such as those implemented under Assembly Bill (AB) 413, signed in 2023) require that motor vehicles must not park within 20 feet of a crosswalk or intersection to enhance pedestrian safety and visibility. The goal is to prevent cars from blocking the view of pedestrians and oncoming traffic, thereby reducing collisions, especially those involving pedestrians and cyclists.

Project Goals (Daylighting Implementation for Parking Management)
- Improve pedestrian and traffic safety at intersections citywide.
- Ensure compliance with California daylighting requirements (AB 413).
- Reduce pedestrian-related collisions at crosswalks and curb corners.
- Educate the public about the importance of daylighting and new parking regulations.

Project Scope
Assessment & Data Collection

- Conduct a citywide audit of intersections and crosswalks where parked vehicles currently encroach within 20 feet of corners.
- Prioritize high-traffic or high-incident areas.

Design & Planning

- Design daylighting zones using paint, bollards, planters, curb extensions, or signage.
- Identify alternative uses for newly freed curb space (e.g., bike parking, greenery, loading zones).

Policy & Regulatory Alignment

- Update municipal parking regulations, curb painting standards, and enforcement protocols.
- Align with California law and adopt any local ordinances needed.

Implementation

- Remove or restrict parking in daylighting zones.
- Paint curbs red (or other local marking) to indicate no-parking zones near select crosswalks.
- Install signage or physical barriers (like flexible bollards or planters).

Community Outreach

- Educate residents, drivers, and businesses about the purpose and benefits.
- Share enforcement timelines and provide grace periods if needed.

Monitoring & Evaluation

- Measure improvements in visibility, compliance, and collision data post-implementation.
- Adjust plans based on feedback and performance.

Status:
As part of the City's ongoing efforts to ensure compliance with California law under AB 413, City staff recently removed 17 noncompliant parking meters across various locations. Community Service Officers (CSOs) began issuing citations to vehicles in violation starting on May 1, 2025. In response, the City has expedited implementation of the compliance plan.

Upcoming actions include grinding down noncompliant parking stall markings and painting red curbs at key intersections. The locations selected for this first phase were prioritized based on the presence of the removed noncompliant meters.

The second phase will involve the continued, incremental rollout of red curb painting and stall grinding at additional high-priority areas throughout the City.

Next City Council Action: No City Council action anticipated.

Tentative Completion Date: Ongoing.

Staff Project Lead: Rodrigo Mora and Isabella Tapia

Police Department.

Title: Police Station Cameras and Parking Lot Security Improvement Project
Description: The San Fernando Police Department is enhancing its station security through the 2022 Urban Area Security Initiative (UASI) Grant, a federal program under the Department of Homeland Security aimed at strengthening local communities against potential threats. Grant-funded activities are restricted to UASI National Priorities, including the protection of soft targets and crowded places. These improvements include installing additional cameras in critical unmonitored areas and upgrading the resolution of existing cameras for better coverage. Additionally, the outdated access control system will be replaced with a modern key fob system, enhancing security by tracking and restricting access to designated areas, ensuring only authorized personnel can enter. This upgrade also enables the department to limit or revoke access for separated employees, preventing them from entering restricted areas.

This project also includes improving security for the Police Department parking areas. The Detective Parking Lot is currently ungated and vulnerable to tampering and break-ins, with multiple incidents of unauthorized individuals loitering or entering the lot. Unauthorized vehicles also frequently block the lot's entrance, delaying emergency responses. Installing a controlled access gate will prevent unauthorized individuals from entering and obstructing the lot, thereby improving safety for both sworn officers and civilian personnel. To further secure the area, a guardian-style wrought iron fence will be installed atop the existing five-foot cinderblock wall and a mesh screen will be added to the gate will protect officers and vehicles from being observed, especially when officers are transporting firearms or arrestees

The budget allocation for the Police Station Cameras/Access Control project is $114,408 from grant funds. The budget allocation for the Parking Lot Security Improvement project is $89,982 from grant funds.

Status: The City Council approved a contract amendment with BearCom on November 18, 2024. Work on the project began in late November and is in the final stages of implementation.

Parking Lot Security Improvement Project – Staff has received the UASI 2024 Subaward Agreement from the City of Los Angeles and will request City Council approval of the contract in July 2025. Once the agreement is approved and executed, staff will proceed with a notice inviting bids for the project.

Next City Council Action: No additional City Council action required for the Police Station Cameras/Access Control Project.

Parking Lot Security Improvement Project – Approve the 2024 UASI Subaward.

Tentative Completion Date: Police Station Cameras/Access Control, Completed May 2025; Parking Lot Security Improvement Project, December 2027.

Staff Project Lead: CJ Chiasson

Title: Police Officer Staffing Update
Description: During the FY 2024-2025 Budget Process, the City Council approved a recurring budget enhancement of $40,000 for a Police Corporal Program to support the Department's succession planning. Additionally, the City Council approved a one-time enhancement of $15,000 to boost recruitment efforts (including background investigations, polygraphs, psychological evaluations) aimed at filling personnel vacancies.

Status: Currently 31 sworn police officer positions are filled, with two (2) officers currently in field training. The previous list of potential applicants was exhausted and the Police Officer position was opened back up to the public on February 6, 2025. Staff is currently testing the applicants using the PELLETB.

Candidates for the Commander position have completed the recruiting and testing process. One (1) Commander promotion was made and the second promotion will be forthcoming. With the open Sergeant position created by the Commander promotion, testing is under way for Sergeant promotions in order to establish an eligibility list.

The job specification for the Police Sergeant and Police Corporal positions were reviewed and approved by City Council on April 21, 2025.

Next City Council Action: No additional City Council action required.

Tentative Completion Date: Ongoing

Staff Project Lead: CJ Chiasson

Title: Mental Health Clinician Program
Description: This program will provide comprehensive mental health services to address crises related to mental health disorders, substance abuse, and homelessness. The initiative includes staffing mental health professionals who will accompany officers to provide specialized assistance in handling mental health crises, and enhancing overall public safety efforts.

The City's partnership with Hope the Mission includes a 10-month contract to provide these services, with a total program budget of $512,165. This funding covers clinician services, homeless outreach, marketing, and transportation costs.

Status: On December 4, 2023, the City Council accepted Department of Health and Human Services Substance Abuse and Mental Health Services Administration (SAMHSA) Grant funds in the amount of $757,583 for a Mental Health Clinician Program. On October 21, 2024, the City Council approved a contract with Hope the Mission (HTM) for de-escalation training for officers, crisis intervention support during calls for service, case follow-up, and community engagement to raise awareness of mental health resources. The Department has worked with Hope the Mission to solidify partnership protocols. Training on protocols will begin the week of February 3, 2025.

A Hope the Mission representative attended the February 3, 2025 City Council meeting and provided an overview of the objectives for the Mental Health Clinician Program. Representatives from the organization will return in March to introduce the Mental Health Clinicians who will be working with the program.

Next City Council Action: No additional City Council action is required.

Tentative Completion Date: September 29, 2025

Staff Project Lead: Jen Spatig

Title: UASI EOC 2023
Description: The San Fernando Police Department is enhancing its Emergency Operations Center through the 2023 Urban Area Security Initiative (UASI) Grant, a federal program under the Department of Homeland Security aimed at strengthening local communities against potential threats. Grant-funded activities are restricted to UASI National Priorities, including the protection of soft targets and crowded places. These improvements include information technology upgrades and equipment procurement to best serve the community during emergencies.

Status: On April 8, 2024, the City was granted a sub-award through the Department of Homeland Security from the City of Los Angeles for information technology upgrades to the Emergency Operations Center. The $23,000 grant will allow for critical upgrades to the EOC. As the EOC is the central hub for operations during all critical incidents, these upgrades will ensure timely responses and coordination during events.

Next City Council Action: No additional City Council action is required.

Tentative Completion Date: October 1, 2025

Staff Project Lead: CJ Chiasson

Recreation & Community Services.

No updates provided.

Finance.

Title: Enterprise Resource Planning Software (Finance System)
Description: The City's current financial system, Tyler Eden, will no longer be supported effective March 2027. In preparation, Staff will focus on awarding a professional services agreement and initiating implementation for replacement of the Project goals for Phase I of this transition will focus primarily on development of General Ledger – Financials and data migration. Through the

Adopted Fiscal Year 2024-2025 Budget, the City Council approved funding for system replacement for $100,000 towards implementation expenses and $40,000 in ongoing software subscription costs.

Status: Staff held initial demonstrations with three (3) software vendors specializing in municipal government financial systems in June and July. Based on evaluations, two (2) vendors were invited to present onsite in August and September. The City Council approved a contract for award of software and implementation services with Tyler Technologies ERP at the November 18, 2024 meeting. Staff conducted a project kick off call with Tyler Technologies conducted on March 19, 2025, which identified the project timeline, resources needed on both the City and vendor's side, as well as review of the multi-phased implementation. The City's test environment deployment has been completed, and regular weekly meetings will be held to provide project status updates, identify tasks, action items, as well as deliverables, and maintain project timelines and schedules.

Next City Council Action: Additional hardware may be required compatible with the new software system (e.g. AP/Payroll check printer, check scanner/receipt printer, cashiering drawers, barcode scanners, etc.). Staff will include resource needs through the Fiscal Year 2025-2026 Budget process.

Tentative Completion Date: The testing environment for the new system has been deployed and initial project implementation meetings scheduled with an official project kickoff scheduled to begin April 2025. Implementation time is anticipated to take up to 24 months across three (3) phases: Phase 1 – Financials; Phase 2 – Utility Billing; and Phase 3 – Human Resources/Payroll. Tyler Technologies will stop supporting the existing financial software on March 1, 2027, so it is critical that City Staff stay ahead of the deadline for full completion of the project.

Staff Project Lead: Art Ziyalov

Title: Update on City's OPEB/Pension Liabilities
Description: The City provides full-time employees with a defined benefit pension through the California Public Employee's Retirement System (CalPERS) and pays other post-employment benefits (OPEB) to certain retirees or a group of retirees for health care costs. City Council has requested an informational presentation on OPEB actuarial report and related investments from the City's financial advisor.

Status: Staff is in coordination with the City's actuarial services consultant, Foster & Foster, in the development of the updated valuation reporting for the fiscal year ending June 30, 2023. Initial data has been provided to the consultant, which is being used to generate reporting and disclosure issues and assists the City with understanding the financial statement impact, the effect of actuarial assumptions and methodology, development of funding policies and recommended contributions, and a review of the plan design.

Next City Council Action: A presentation was provided to the City Council at the meeting on February 21, 2025. With conservative approach to forecasted revenues, limited funding availability prohibited budgeting Section 115 Trust using operating budget. Staff has proposed appropriation authority instead using General Fund Reserves to continue the annual funding towards the trust at $500,000. A budget resolution will be presented to City Council during the June 16, 2025 City Council Meeting.

Tentative Completion Date: June 16, 2025

Staff Project Lead: Erica Melton

BUDGET IMPACT:

There is no additional budget impact to receiving and filing this status report. All reported enhancements, projects, and priorities currently have sufficient funding as appropriated through the Fiscal Year 2024-2025 Adopted Budget.

CONCLUSION:

It is recommended that the City Council receive and file this status update on enhancements, projects and City Council priorities and provide direction, as appropriate.

ATTACHMENTS:

A. My San Fernando App Work Order Reports
B. ARPA – Expenditure Plan & Status Report
C. Expiring Contracts
D. Housing Programs Monthly Reports
E. Legislative Advocacy Updates

ATTACHMENT "A"

One Year Analysis of Opened Requests
Ending June 2025

	24-Jul	24-Aug	24-Sep	24-Oct	24-Nov	24-Dec	25-Jan	25-Feb	25-Mar	25-Apr	25-May	25-Jun	Total
Community Development													
Building Code Violation	13	15	16	23	25	4	4	3	7	2	10	4	**126**
Homelessness Outreach	21	12	17	37	8	9	13	6	12	15	26	1	**177**
Property Maintenance	0	0	0	0	0	0	0	0	0	0	0	0	**0**
Development	34	27	33	60	33	13	17	9	19	17	36	5	303
Police													
Abandoned Vehicle	6	13	10	9	7	3	1	3	2	11	9	2	**76**
Illegal Fireworks	0	0	0	0	0	0	0	0	0	0	0	2	**2**
Total - Police	6	13	10	9	7	3	1	3	2	11	9	4	78
Public Works													
Bus Stop/Shelter Maintenance	0	0	3	0	0	0	2	0	0	0	1	0	**6**
City Trees	9	8	14	12	6	19	9	3	0	3	14	4	**101**
Graffiti and Sign Posting on P	82	95	93	70	39	27	40	33	70	47	95	19	**710**
Graffiti on Private Property	54	49	61	89	55	49	32	43	61	50	62	12	**617**
Illegal Dumping and Litter	99	90	98	86	71	47	54	62	38	51	86	26	**808**
Park Maintenance	2	1	15	3	2	2	0	4	5	3	6	1	**44**
Sidewalk Repair	11	6	18	23	4	4	0	5	4	6	20	4	**105**
Storm Drain and Flooding	0	4	0	3	0	1	2	2	0	0	0	0	**12**
Street Lighting	15	12	18	9	24	12	18	22	10	12	12	3	**167**
Street Repair	8	6	11	5	6	7	1	4	9	6	4	3	**70**
Street Signage	17	7	2	4	3	2	4	0	9	3	3	1	**55**
Traffic Signal	2	2	8	4	2	5	5	5	6	4	8	1	**52**
Total - Public Works	299	280	341	308	212	175	167	183	212	185	311	74	2747
All Topics													
Total All Topics	339	320	384	377	252	191	185	195	233	213	356	83	**3128**

Open Vs. Closed Requests by Month

For Date Period 07/01/2024 through 06/30/2025



ATTACHMENT "B"

ARPA Expenditure Plan & Status Report

ITEM	STATUS	PROJECT/PROGRAM	BUDGETED	REVISED BUDGET	SPENT	CONTRACTED
1	Complete	Annual Street Repavement - Phase II	1,007,232	1,007,232	1,007,232	-
2	Complete	COVID-19 Relief/Response Reimbursement	205,940	205,940	205,940	-
3	Complete	Layne Park Revitalization Project	200,341	**200,000**	200,000	-
4	Complete	Council Chambers/AV Upgrade	24,981	24,981	24,981	-
5	In Progress	Upper Reservoir Project	850,000	850,000	754,588	95,413
6	In Progress	Homeless Outreach Services	300,000	300,000	176,033	123,967
7	Complete	Pioneer Park Project	254,961	**255,235**	255,235	-
8	In Progress	Downtown Master Plan	250,000	250,000	152,391	97,609
9	Complete	Annual Street Repavement - Phase III	250,000	250,000	250,000	-
10	In Progress	Technology Improvements	179,845	179,845	31,171	148,674
11	In Progress	Las Palmas & Rec Park Generator Project	150,000	150,000	110,061	39,939
12	In Progress	City Mobile App - Virtual San Fernando	148,200	148,200	68,407	79,793
13	Complete	Feasibility Study - New City Park Space	50,000	**49,592**	49,592	-
14	In Progress	Sidewalk Repairs	1,006,900	**1,016,433**	91,283	917,487
15	In Progress	First Time Home Buyer & Rehab Loan Program Revol	50,000	50,000	-	50,000
21	In Progress	Bus Shelter Project	114,939	114,939	-	114,939
16	In Progress	Las Palmas HVAC Project	400,000	**399,848**	115,568	284,280
17	In Progress	Citywide Curb Repainting	200,000	200,000	200,000	-
18	Complete	City Hall Beautification	100,000	**99,770**	99,770	-
19	In Progress	Park IT Server Room Transition	50,000	**46,070**	36,757	9,313
20	In Progress	Wifi at LP & Recreation Park w/Computer Rooms	25,000	**20,254**	20,254	-
		Total $	**5,818,339**	**5,818,339 $**	**3,849,262 $**	**1,961,413**

NOTE: *Per City Council direction, remaining balances from completed projects have been directed to the Sidewalk Repairs. Changes from original budget are denoted in* ***blue.***
All funds have been fully contracted by December 31, 2024, per ARPA guidelines. Staff will continue to report on expenditures through the December 31, 2026 deadline.

ADM_City Council Enhancement Project and Priority Updates (6-16-2025) ATT C

ATTACHMENT "C"

Contract No.	Effective Date	Expiration Date	Company name	Description of Services	Contract Amount	Extendable	Approved By CC or Admin	Dept.	Procurement Process	Renewed	Notes
1961	8/3/2020	6/30/2025	Board of Administration California Public Employees' Retirement System	Amendment to the Contract Between the City Council of the City of San Fernando and the Board of Administration of the California Public Employees' Retirement System	-	-		ADM	-		
2056(c)	6/9/2023	6/30/2025	Arroyo Background Investigations	Third Amendment for POST Background Investigation for Sworn and Civilian Applicants	$12,500.00	-	Admin	PD			
2056(d)	1/3/2024	6/30/2025	Arroyo Background Investigations	Fourth Amendment for POST Background Investigation for Sworn and Civilian Applicants	$15,000/FY	add'l 3 yrs	Admin	PD			
2256	7/1/2024	6/30/2025	Canon Usa	Yearly Maintenance Agreement for 5 SFPD Copiers	$4,560.00	-	Admin	CLK			Filed with Contract No. 2134
2262	7/1/2024	6/30/2025	Liebert Cassidy Whitmore	Special Services Agreement for FY 2024-2025 Employment Relations Consortium	$4,425.00	-	CC	PER			
2267	7/1/2024	6/30/2025	Department of California Highway Patrol (CHP)	Grant Agreement for the Cannabis Tax Fund Grant Program to Support Traffic Enforcement Details	$103,412.20	-	CC	PD			
2293	7/1/2024	6/30/2025	Alcoholic Beverage Control (ABC)	Alcohol Policing Partnership Program	$60,000.00	-	CC	PD			
2188(a)	8/27/2024	6/30/2025	Tetra Mechanical	First Amendment for HVAC Service and Repair for All City Owned Buildings (Extending term)	$24,900.00	-	Admin	PW			
2084(b)	8/30/2024	6/30/2025	Major Metropolitan Security	Second Amendment fo Security Alarm Services at all Building (Extending Term)	$8,164.00	-	Admin	PW			
2102(b)	10/10/2024	6/30/2025	Duke's Root Control Inc.	Second Amendment for Sewer root foaming of connections between City sewer mains and easements	$17,566.82	-	Admin	PW			

ADM_City Council Enhancement Project and Priority Updates (6-16-2025) ATT C

2315	10/29/2024	6/30/2025	Dickerson McCulloch & Associates, LLC	Investigative Services	$20,000.00	-	Admin	PER			
2125(a)	11/25/2024	6/30/2025	Brite Star/XMASPROS	First Amendment for Installation of holiday decorations on Maclay Street (Extending term)	$13,440.00	-	Admin	PW	Extending Term		
1903(b)	1/9/2025	6/30/2025	Omnigo Software Information Technologies, LLC	Second Amendment for Hosted services of CAD, RMS, Mobile and Auto-tagging	$28,034.06	NA	Admin	PD	Extending Term & Increasing Comp		
2337	1/21/2025	6/30/2025	HR Dynamics & Performance Management, Inc.	San Fernando Leadership Academy Organization Development and Facilitation	$20,450.00	-	Admin	FIN	RFQ		
2340	1/31/2025	6/30/2025	Erendira Mora Zamora	Musical Band for the Las Palmas Senior Citizens Club	$3,600.00	-	Admin	RCS			
2344	10/1/2024	6/30/2025	Johnny Allen Tennis Academy	Tennis Classes	$3,500.00	NA	Admin	RCS	NA		
2345	2/27/2025	6/30/2025	Carlos A. Gutierrez	Musical Band for the Las Palmas Senior Citizens Club	$3,000.00	-	Admin	RCS			
2354	4/23/2025	6/30/2025	A&M Catering	On-site Catering for Las Palmas Senior Club	$24,800.00	one year	Admin	RCS	LP Senior Club approved services		
2289(a)	4/28/2025	6/30/2025	Onyx Paving Company, Inc.	First Amendment for Fog Seal Coating of City Parking Lots, Job No. 7627 (City Lots 3, 5, 6N, 7, 8, 9, 10, City Hall Parking Lot & Police Parking Lot	$552,560.00	-	Admin	PW	Extending term		11/19/2024: NTP on January 20, 2024, completion w/in 45 working days 3/10/2025: Per Manuel F. Revised NTP pushes contract time to May 2025.
2352	4/17/2025	7/4/2025	Sky Elements Drone Show	Independence Day Festival Drone Show	$60,000.00	NA	CC	RCS	RFQ		
2271(a)	2/26/2025	7/31/2025	Gladwell Governmental Services Inc	First Amendment for Records Retention Schedule Update	$9,250.00	-	Admin	CLK	Increasing compensation		
2284(a)	4/28/2025	7/31/2025	Carrier Corporation	First Amendment to HVAC Upgrades and Roof Replacement at Las Palmas Park (Sourcewell Contract No. 070121-CAR)	$385,225.00	-	Admin	PW	Extending term		NTP on 1/3/2025, complete w/in 60 working days

ADM_City Council Enhancement Project and Priority Updates (6-16-2025) ATT C **As of 01/23/2024**

2091	8/1/2022	8/1/2025	Tom Brohard and Associates	Traffic Engineering Services	$295/hr	(2) one-year extensions	CC	PW			
2094	8/1/2022	8/1/2025	Paramount Management Group	ATM Site Service at City Hall	-	1-yr auto renew	Admin	PW			
2192	8/15/2022	8/15/2025	LA County Regional Park and Open Space District (RPOSD)	Grant Agreement for Pioneer Park Playground Renovation Project 2023	$180,001.00	-	CC	RCS			
2229	10/1/2023	8/31/2025	State of California Natural Resources Agency	Grant Agreement for the Urban Greening Grant Program for the Carlisle Green Alley Project between Pico St. and O'Melveny Ave.	$3,482,535.00	Yes	Admin	ADM			
2287	9/1/2024	9/1/2025	Habitat for Humanity of Greater Los Angeles (Habitat LA)	Administer a Home Rehabilitation Program	$50,000 per yr	(2) one-yr extensions	CC	CD			
2348	3/25/2025	9/25/2025	Kelly Associates Management Group	City Council Team Building Services	$6,500, plus add'l services approved by City	-	Admin	CMO			
2308	10/21/2024	9/29/2025	Hope the Mission dba Hope of the Valley Rescue Mission	Mental Health Clinician Services	$512,165.00	NA	CC	PD			
2291	9/16/2024	9/30/2025	State of California - Office of Traffic Safety (OTS)	Selective Traffic Enforcement Program (STEP)	$74,000.00	-	CC	PD	Grant		
2292	9/16/2024	9/30/2025	State of California - Office of Traffic Safety (OTS)	Traffic Records Improvement Project (TRIP) (TR25042)	$44,400.00	-	CC	PD			
2321	11/18/2024	9/30/2025	California Arts Council	Standard Agreement for Master Mariachi Apprentice Program (MMAP)	$16,203.00	-	CC	RCS	Not Applicable		Replace signature following CAC signing
2209	10/4/2023	10/4/2025	Symbium	Master Licensing Agreement for automatic solar processing	$0.00	Auto Renewal annually	Admin	CD			Approved by Director, routed to Clerk to index
2302	10/9/2024	10/9/2025	I Ramirez Corp	On-Call Street and Sidewalk Repair Services for Water Division	$4,800 no more than $24,999/yr	(2) 1-yr extensions	Admin	PW			
2300	10/21/2024	10/21/2025	Home Again LA	Provide Comprehensive Homesless Services	$157,200.00	-	CC	CD			
2307	10/21/2024	10/21/2025	Fernandeño Tataviam Band of Mission Indians	Access and Use of Cindy Montañez Natural Park	$0.00	1-yr per CC Review	CC	RCS			
2298	9/25/2024	10/25/2025	J&B Landscaping	FY 2024-2025 Neighborhood Clean-Up! Program	$25,000.00	(2) one-yr extensions	Admin	CD			
2299	10/21/2024	11/5/2025	North Valley Caring Services	Provide Comprehensive Homeless Services	$175,000.00		CC	CD			

ADM_City Council Enhancement Project and Priority Updates (6-16-2025) ATT C

2205(a)	12/4/2024	12/5/2025	Initiating Change in Our Neighborhoods Community Development Corporation (ICON CDC)	First Amendment to MOU to Provide Free Services to entrepreneur and Small Business Owner in the City (Extension of term)	$0.00	Extend (1) one yr terms	Admin	ADM	Not Applicable		
2046(a)	1/23/2025	12/6/2025	GMU Pavement Engineering Services	First Amendment to Pavement Design Services	$450,000.00	(1) one yr extensions	CC	PW	Extending term		
2044(b)	2/20/2025	12/6/2025	CWE	Secoend Amendment to Water and Wastewater Engineering Services	$1,000,000.00	(1) one yr extensions	Admin	PW	Extending Term		
2107(a)	10/12/2023	12/31/2025	RJM Design Group	First Amendment for Design of Las Palmas Park Revitalization Project (Extending Term)	$490,121.00	-	Admin	RCS			
2147(c)	12/30/2024	12/31/2025	Dudek	Third Amendment for Downtown Master Plan	$297,675.00	Yes	Admin	ADM	Extending Term		
2328	1/1/2025	12/31/2025	The Language Pros	Language Services	$25,000 annually	(4) 1-yr extensions	CC	CLK	RFP		
2133	2/6/2023	-	San Fernando Community Hospital dba San Fernando Community Health Center (SFCHC)	Letter Agreement to Consent to Alterations of property located at 732 Mott St. for the installation and operation of Solar Energy Generation	-	-	CC	ADM			Added to Contract Folder No. 1898
2133(a)	2/6/2023	-	**Tenant:** San Fernando Community Hospital dba San Fernando Community Health Center (SFCHC) **Provider:** Collective Energy Development, LLC	Disclaimer Agreement agreeing System (Solar Energy Generation) and all components are the personal property of Provider	$10.00	-	CC	ADM			Added to Contract Folder No. 1898
2143	3/22/2023	-	Rina Cano, Owner	**Repealed & replaced with Contract No. 2159** Settlement Agreement and General Release - Rina Cano, 1425 Griffith St. - Sewer Lateral	-	-	Admin	PW			MANDATORY 50 YR RETENTION (YEAR 2073)
2159	5/22/2023	-	Rina Cano, Owner	Replacement & Substitution of Settlement Agreement and General Release of Contract No. 2143 - Rina Cano, 1425 Griffith St. - Sewer Lateral	-	-	Admin	PW			MANDATORY 50 YR RETENTION (YEAR 2073)
2174	6/20/2023	-	North Valley Caring Services	Transfer Agreement and Waiver and Release - Vehicle Donation	-	-	CC	CD			Filed w Contract No. 2148

2200	9/18/2023	-	.Gov Domain Registration c/o Verisign, Inc.	.GOV Domain Name for City of San Fernando (Mailed letter)	-	-	Admin	FIN/IT			
2282	8/5/2024	-	Kroger Opiolds Implementation Administrator	New National Opioid Settlement	$75,000.00	-	CC	CA			
2316	11/18/2024	30 days from NTP	R.C. Becker Inc.	Bus Shelter Construction Project, Job No. 7609	$382,541.73	-	CC	PW	Notice Inviting Bids		
2264	7/1/2024	418 days from NTP	Brightly Software Inc.	Citywide Facility Condition Assessment Consulting Services (Sourcewell Contract Reference No. 090320-SDI)	$27,222.00	-	CC	PW			Commence w/in 3 calendar days of NTP, and completed w/in 418 days from NTP
2350	4/7/2025	5-yr term Auto-renew indefinitely	County of Los Angeles - Department of Public Health	Public Health Services (Contract No. PH-005655)	$0.00	auto renew indefinitely	CC	CMO	NA		4/23/2025: Replace signature page when LA County signs
2225	2/20/2024	Commence w/in 10 calendar days of NTP, work shall be completed by 45 working days	Zetroc Electric, LLC	New Generator Installation at Las Palmas Park and Recreation Park (Sourcewell Number 092222-GNR)	$121,475.00	-	CC	PW			Commence w/in 10 calendar days of NTP, work shall be completed by 45 working days
2252	6/4/2024	Final Approval by City	Ojos Locos Sports Cantina (Applicant) and Impact Sciences Inc. (Consultant)	Preparation of Environmental Review Documents (CEQA) at 104 S. Maclay Ave (Project #SPR2024-007)	$0.00	-	Admin	CD			
2254	6/12/2024	Final Approval by City	Aszkenazy Development Inc. (Applicant) and Kimley-Horn and Associates, Inc. (Consultant)	Preparation of Environmental Review Documents (CEQA) at 208 Jessie Street	$0.00	-	Admin	CD			
2273	7/19/2024	Final Approval by City	Midland Contractors Inc (Applicant) and Chambers Group Inc (Consultant)	Agreement for the Preparation of Environmental Review Documents Project Location: 833 N. Brand Blvd; Project # SPR2024-001	$0.00	-	Admin	CD			
2296	9/18/2024	Final Approval by City	Karnail Chand & Saroj B Trs (Applicant) and Chambers Group Inc. (Consultant)	Preparation of Environmental Review Documents (CEQA) at 228 Jessie St. APN: 2519-020-011 (Project #SPR2023-053)	$0.00	-	Admin	CD			

2313	11/18/2024	Final Approval by City	Midland Contractors Inc (Applicant) and Chambers Group Inc (Consultant)	Preparation of Environmental Review Documents (CEQA) at 319 N. Hagar Street, APN: 2520-022-011	$0.00	-	Admin	CD	Not Applicable		
2327	11/22/2024	Final Approval by City	San Fernando Recovery (Applicant) and Chambers Group Inc (Consultant)	Agreement for the Preparation of Environmental Review Documents (CEQA) Project Location: 732-762 Griswold	$0.00	-	Admin	CD	Not Applicable		
2351	4/8/2025	Final Approval by City	CFA Corp (Applicant) and Kimley-Horn (Consultant	Preparation of Environmental Review Documents at 603 San Fernando Road	$0.00	-	Admin	CD	NA		
2001	10/18/2021	indefinite	California Community Economic Development Association (CCEDA)	Implement local micro and small business grant program, and technical assistance to support the City's economic development	$25,000.00			RCS			LOCATE ELECTRONIC COPY
2151	5/1/2023	indefinite	Shuster Advisory Group, LLC	Consultant Services for OPEB Trust	$24,000/FY	-	CC	FIN			
2034	12/25/2008	Month to Month	Los Angeles County Metropolitan Transportation Authority (LACMTA)	Los Angeles County Metropolitan Transportation Authority Metro Pass Seller Agreement - Sell Metro Paper Passes			Admin	ADM			
2182	7/20/2023	N/A	Sandra Finch, an individual, (“Claimant”) for and on behalf of herself and the Calderon/Shaug Families	Release Liability Agreement regarding: Grace Shaug Calderon is the original owner/lender of various personal items that were loaned for an indefinite period of time to the Lopez Adobe Historical Site and Preservation Commission (the “Historical Commission”) for display at the Lopez Adobe site.	$0.00	N/A	Admin/ Parks Wellness Commission	RCS			
2364	6/2/2025	N/A	Kim Rodgers Westhoff and Jerome Palmer Whitaker	Artifact Donation for Display at Lopez Adobe	$0.00	-	CC	RCS	NA		

2353	4/18/2025	NA	Pacific Premier Trust Custodian FBO Barbara J. Wise, IRA ("IRA Lienholder"), Barbara J. Wise, Trustee of the Barbara J. Wise Trust dated April 07, 2016 ("Trust Lienholder"), and Equity Trust Company Custodian FBO Barbara J. Wise, IRA ("Equity Trust Lienholder") (collectively "Lienholders")	Subordination Agreement Re: property 1019 N. Maclay Avenue Assessor's Parcel Number 2516-024-016 - nuisance abatement and receivership action - City v. Monica Hernandez, et al., case number 25CHCV00819	NA	NA	Admin	CD	NA	NA	
1991	8/2/2021	Project Completion	Los Angeles County Flood Control District	San Fernando Regional Park Infiltration Project (Grant)	$1,029,764.00	-	CC	PW			
2098	8/10/2022	Project Completion	Department of Transportation (Caltrans)	Program Supplement No. F014 to Administering Agency-State Agreement for Federal-Aid Project no. 07-5202F15 (Project No. ATPL-5202(020) - Pacoima Wash Access Road from Fourth St to Eighth St	$2,486,000.00	-	Admin	PW			Replace signature page when Caltrans signs
2199	9/22/2023	Project Completion	State of California Department of Transportation	Funds Transfer Agreement - Budget Act of 2022 (the Act) from the State General Fund to Caltrans, to be allocated to San Fernando for the Pacoima Wash Pedestrian Bridge	$7,500,000.00		CC	ADM			
2218	12/5/2023	Project Completion	Climate Resolve, Fernandeño-Tataviam Band of Mission Indians, and Pacoima Beautiful	Partnership Agreement for the Partnership Structure for the SF Climate Action Resilience Plan Project		-	Admin	ADM/CD			
2177	7/17/2023	Through expediture of Grant Funds	Northeast Valley Health Corporation	State of California Department Health Care Services Appropriation	$5,000,000.00	-	CC	ADM			
2177(a)	8/3/2023	Through expediture of Grant Funds	Northeast Valley Health Corporation	Addendum to MOU regarding State of California Department Health Care Services Appropriation	$5,000,000.00	-	CC	ADM			
2317	11/18/2024	Through expediture of Grant Funds	Los Angeles County Flood Control District (LACFCD)	MOU for Well 3 Nitrate Removal Treatment System Grant Funds	$750,000.00	-	CC	PW	Grant		
2356	4/29/2025	Through Reimbursement	Pasadena Police Department	Memorandum of Agreement Pertaining to Assistance under the Law Enforcement mutual aid plan for reimbursement through CalOES	NA	-	Admin	PD	NA		
2212(b)	3/5/2025	Until Project Completion	4Leaf, Inc.	Second Amendment Development of Standard Operating Procedures (SOPS)	$17,160.00	-	Admin	CD	Increasing compensation		

2314	8/22/2013	Until Terminated	Federico Ramirez	Employment Agreement for Community Development Director	Salary	-		ADM			Executed administratively, adding Contract Number
2128	8/18/2016	Until Terminated	Urban Futures, Inc. Analystics & Compliance Solutions	On-Going Continuing Disclosure Services for annual reporting	$950.00	-	FIN Director	FIN			Originally approved by Finance Director, Sandra R. forwarded to Clerk's Office for filing
1984	5/3/2021	Until Terminated	1100 Truman Street, LLC	One-Way Access Agreement for Access to City Parking Lot (Drive Aisle to connect APNs 2521-034-007 & 2521-034-009 to City Lot No. 5)	-	-	CC	PW			
1698(a1)	1/1/2023	Until Terminated	Olivarez Madruga Law Organization, LLP (OMLO)	Second Amendment for attorney services (Compensation)	Partners/Associate ($216) & Parelegals ($103)	-	Admin	ADM			Nick signed hardcopy & Julie emailed to OMLO
2149	5/1/2023	Until Terminated	Shuster Advisory Group, LLC and ALTA Trust Company	Adoption Agreement for the Multiple Employer OPEB/Pension 115 Trust & Trust Administrative Services Agreement to Provide Post-Employment Health and Welfare Benefits (OPEB)	$5,000/plan max	-	CC	FIN			
1698(b)	11/28/2023	Until Terminated	Olivarez Madruga Law Organization, LLP (OMLO)	Second Amendment for City Attorney Services (Amended Schedule of Rate & Charges)	Per Rate Schedule	-	CC	ADM			
2234	3/20/2024	Until Terminated	The Los Angeles Homeless Services Authority (LAHSA)	Greater Los Angeles Homeless Management Information System (LA HMIS) Continuums of Care (CoC)	$0.00	-	Admin	CD			
2269	7/15/2024	Until Terminated	County of Los Angeles	MOU & Funding Agreement to Participate in Taskforce for Regional Autotheft Prevention (TRAP)	-	-	CC	PD			
2270	7/19/2024	Until Terminated	US Bank	Establish P-Card Program (NASPO Value Point State of California Participating Addendum 7-20-99-42 Local Agency Subsidary Agmt)	$0.00	-	Admin	FIN			
1906(b)	9/16/2024	Until Terminated	Nick Kimball, City Manager	Second Amendment to Employment Agreement - City Manager	$251,767.00	-	CC	ATTY			
2335	1/6/2025	Until Terminated	Los Angeles County Regional Park and Open Space District (RPOSD)	Grant Agreement for Measure A Annual Allocation		-	CC	RCS	Grant		

2303	2/26/2021	Upon Completion of Project	Los Angeles County Metropolitan Transportation Authority (LACMTA)	Letter of Agreement for Federal Projects Programmed Through the LACMTA Call for Projects (San Fernando Pacoima Wash Bike Path ID# F1505, LOA.P00F1505)	$1,513,000.00	-	Admin	PW			Filed as Administrative Contract, Added a Contract Number and moved to correct folder

THE CITY OF SAN FERNANDO

APRIL 2025

Housing Programs Report

72
Individuals/families engaged

58
Social Service Referrals

10
Shelter referrals made

1
Family received rental arrears assistance

2
Shelter placements

2
Families assisted with housing navigation

27
individuals received a meal

1
Family referred to outside agency for shelter

1
Individuals received hygiene items

3
Families entered motel program

3
Individuals received clothing

3
Individuals received transportation

The City's Housing Programs operate in partnership with North Valley Caring Services and Home Again Los Angeles.

Home Again LOS ANGELES

NVCS

Home Again LA (San Fernando Impact / Stats)
Apr. 2025

						Social Service Referrals												Rental Assistance / Eviction Prevention								Shelter Assistance				Housing Navigation	
	HOH Initials	Family Size	Enrollment/Contact Date	Exit Date	Clothing/Donations	DPSS	CalFresh	Employment	Housing Resources	IHSS	LIFE TAP Card	4 Regional Rides	Legal Resource	BC Waiver	ID Waiver	CBEST	EDD	Utility Asst	HALA Program	SA Problem Solv	LAHSA Amount	SF Security Deposit	Security Deposit Amount	SF Prevention	Prevention Amou	Outcome of Family	Motel	90-day Shelter	Outside Agency	Outcome of Family	HN	Outcome of Family
1	RG	4	03/19/2025	04/14/2025																				1	$5,850.00	Remained in Housing						
2	EO	1	04/03/2025	ongoing								5																				
3	ID	2	04/07/2025	ongoing										1													1					
4	CJ	1	04/07/2025	ongoing								10																				
5	MR	3	04/08/2025	04/08/2025					1																							
6	FL	1	04/09/2025	ongoing								2																				
7	BV	1	04/09/2025	04/28/2025							1	6																				
8	CJ	1	04/10/2025	04/10/2025							1	4																				
9	EO	1	04/14/2025	04/14/2025					1																							
10	KA	1	04/14/2025	04/14/2025					1																							
11	S	1	04/14/2025	04/14/2025					1																							
12	TC	1	04/14/2025	04/14/2025					1																							
13	JM	3	04/14/2025	04/14/2025					1																							
14	AS	1	04/15/2025	04/16/2025														1														
15	HK	2	04/16/2025	04/16/2025																										Referred to LAFH		
16	NT	1	04/16/2025	04/16/2025														1														
17	KH	1	04/16/2025	04/16/2025								2																				
18	MC	3	04/18/2025	ongoing																							1				1	Scheduled to move in 05/01-05/02
19	MD	6	04/21/2025	ongoing																							1				1	Still looking for housing
20	EH	1	04/22/2025	04/22/2025			1								1			1														
21	DG	1	04/28/2025	04/28/2025														1														
		37			**0**	**0**	**1**	**0**	**6**	**0**	**2**	**29**	**0**	**1**	**1**	**0**	**0**	**4**	0	$0.00	0	$0.00	$0.00	$0.00	$5,850.00		**3**	**0**	**1**	**0**	**2**	**0**

NVCS By-Name List

April 2025

No.	Participant's Initials	Former Location	Housing Placement	Date of Housing Referral	Date Placed	Current status	Total No. of Services Received	Itemized Services Received								
								Transportation	Food & Drink	Clothing	Hygiene Items	Info / Brochure	Housing Search and Placement	DMH	DMV	Benefits
1	CD	901 Truman St.	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	6	☐	☑	☐	☐	☐	☐	☑	☐	☑
2	AB	840 Truman St.	Working with other Agency	Not Submitted	Declined	Unhoused in SF	1	☐	☐	☐	☐	☑	☐	☐	☐	☐
3	SM	1033 San Fernando Rd.	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	5	☑	☑	☐	☐	☐	☑	☐	☐	☐
4	AV	1023 Pico St.	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	0	☐	☐	☐	☐	☐	☐	☐	☐	☐
5	EO	117 N Macneil St.	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	7	☐	☑	☐	☐	☐	☐	☐	☐	☐
6	GL	505 S Huntington St.	Working with DMH	4/1/25	Waiting	Unhoused in SF	1	☐	☐	☐	☐	☐	☐	☑	☐	☐
7	AD	1041 Truman St.	Client Declined Shelter	Not Submitted	Declined	Passing by SF	0	☐	☐	☐	☐	☐	☐	☐	☐	☐
8	DWH	101 Maclay Ave	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	5	☐	☐	☐	☐	☐	☐	☐	☐	☐
9	JP	412 Maclay Ave	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	3	☐	☑	☐	☐	☐	☐	☑	☐	☐
10	FZ	1035 Maclay Ave	Arleta Homes	12/10/24	12/13/24	Housed	0	☐	☐	☐	☐	☐	☑	☐	☐	☐
11	CJ	117 N Macneil	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	44	☐	☑	☐	☐	☐	☐	☐	☐	☐
12	RG	1522 San Fernando Rd.	Waiting	04/01/25	Waiting	Waiting	13	☐	☑	☐	☐	☑	☐	☐	☐	☐
13	JD	120 S Brand	Client Declined Shelter	Not Submited	Declined	Unhoused in SF	0	☐	☐	☐	☐	☐	☐	☐	☐	☐
14	ER	Brand and Truman	Client Declined Shelter	Not Submited	Declined	Unhoused in SF	2	☐	☑	☐	☐	☐	☐	☐	☐	☐
15	JV	117 N Macneil St.	Community Bridge	4/3/25	4/3/25	Housed	4	☑	☑	☐	☐	☑	☑	☐	☐	☐
16	VR	1212 Pico St.	Working with other Agency	Not Submitted	Declined	Sleeping in Car	0	☐	☐	☐	☐	☐	☐	☐	☐	☐
17	EH	1212 Pico St.	Working with other Agency	Not Submitted	Declined	Sleeping in Car	0	☐	☐	☐	☐	☐	☐	☐	☐	☐
18	IM	1126 San Fernando Rd.	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	0	☐	☐	☐	☐	☐	☐	☐	☐	☐
19	EQ	1125 Truman St.	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	8	☐	☑	☑	☐	☐	☐	☐	☐	☐
20	RH	1705 Truman St.	Working with other Agency	Not Submitted	Declined	Unhoused in SF	8	☐	☑	☐	☐	☑	☐	☐	☐	☐
21	RH	1701 Truman St.	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	2	☐	☑	☐	☐	☐	☐	☐	☐	☐
22	JT	220 N Maclay	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	10	☐	☑	☐	☐	☐	☐	☐	☐	☐
23	KLK	2040 Glenoaks Blvd (F)	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	5	☐	☑	☐	☐	☐	☐	☐	☐	☐
24	BC	2040 Glenoaks Blvd	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	13	☐	☑	☐	☐	☐	☐	☐	☐	☐
25	CP	040 Glenoaks (Loading Dock	Working with other Agency	Not Submitted	Declined	Unhoused in SF	3	☐	☑	☐	☐	☐	☐	☐	☐	☑
26	GT	040 Glenoaks (Loading Dock	Working with other Agency	Not Submitted	Declined	Unhoused in SF	13	☐	☑	☐	☐	☐	☐	☐	☑	☑
27	GZ	2030 Glenoaks Blvd	Waiting	04/04/25	Waiting	Waiting	7	☐	☑	☐	☐	☐	☐	☐	☐	☐
28	CS	844 Harding Ave	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	0	☐	☑	☐	☐	☐	☐	☐	☐	☐
29	FD	819 Eighth St.	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	2	☐	☐	☐	☐	☐	☐	☐	☐	☐
30	ID	117 N Macneil St.	Client Declined Shelter	Not Submitted	Declined	Passing by SF	2	☐	☑	☐	☐	☐	☐	☐	☐	☐
31	JD	211 S Maclay Ave	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	0	☐	☐	☐	☐	☐	☐	☐	☐	☐
32	SC	801 Truman ST	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	0	☐	☐	☐	☐	☐	☐	☐	☐	☐
33	WD	1707 Truman St	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	0	☐	☐	☐	☐	☐	☐	☐	☐	☐
34	EE	1707 Truman St	Waiting	04/11/25	Waiting	Waiting	4	☐	☐	☐	☐	☐	☐	☐	☐	☐
35	ED	040 Glenoaks (Loading Dock	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	2	☐	☑	☐	☐	☐	☐	☐	☐	☐
36	CR	828 Harding Ave	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	5	☐	☐	☐	☐	☐	☐	☐	☐	☐
37	EA	1123 Knox St	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	3	☐	☑	☐	☐	☑	☐	☐	☐	☐
38	JD	806 San Fernando Rd	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	0	☐	☐	☐	☐	☐	☐	☐	☐	☐
39	DA	13038 Chippewa ST	Waiting	04/17/25	Waiting	Waiting	4	☐	☑	☑	☐	☐	☐	☐	☐	☐
40	NB	13038 Chippewa ST	Waiting	04/17/25	Waiting	Waiting	3	☐	☑	☐	☐	☐	☐	☐	☐	☐
41	AD	13038 Chippewa ST	Waiting	04/17/25	Waiting	Waiting	1	☐	☑	☐	☐	☐	☐	☐	☐	☐
42	JD	911 Truman	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	0	☐	☐	☐	☐	☐	☐	☐	☐	☐
43	LC	1225 Truman st	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	5	☐	☑	☐	☐	☐	☐	☐	☐	☐
44	GR	300 Park ave	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	0	☐	☐	☐	☐	☐	☐	☐	☐	☐
45	AS	1041 Truman	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	0	☐	☐	☐	☐	☐	☐	☐	☐	☐
46	JT	117 N Macneil	Waiting	04/22/25	Waiting	Waiting	2	☐	☐	☐	☐	☐	☐	☐	☐	☐
47	VS	117 N Macneil	Arroyo Shelter	4/29/25	4/29/25	Housed	11	☑	☑	☑	☑	☑	☐	☐	☐	☐
48	RD	208 Park Av	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	2	☐	☐	☐	☐	☐	☐	☐	☐	☐
49	MD	1165 N MacNeil St	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	0	☐	☐	☐	☐	☐	☐	☐	☐	☐
50	ME	117 N Macneil	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	2	☐	☐	☐	☐	☑	☐	☐	☐	☐
51	AG	900 San Fernando Rd.	Client Declined Shelter	Not Submitted	Declined	Unhoused in SF	2	☐	☑	☐	☐	☐	☐	☐	☐	☐
52								☐	☐	☐	☐	☐	☐	☐	☐	☐
53								☐	☐	☐	☐	☐	☐	☐	☐	☐
54								☐	☐	☐	☐	☐	☐	☐	☐	☐
55								☐	☐	☐	☐	☐	☐	☐	☐	☐
			TOTALS					3	27	3	1	7	3	3	1	3

THE CITY OF SAN FERNANDO

MARCH 2025

Housing Programs Report

73
Individuals/families engaged

4
Shelter referrals made

1
Shelter placement

37
individuals received a meal

3
Individuals received hygiene items

6
Individuals received clothing

3
Individuals received transportation

30
Social Service Referrals

1
Family received security deposit assistance

1
Family referred to outside agency for shelter

1
Family entered motel program

The City's Housing Programs operate in partnership with North Valley Caring Services and Home Again Los Angeles.

Home Again LOS ANGELES

NVCS

Home Again LA (San Fernando Impact / Stats)
Mar. 2025

					Social Service Referrals													Rental Assistance / Eviction Prevention								Shelter Assistance				Housing Navigation	
	HOH Initials	Family Size	Enrollment/Contact Date	Exit Date	Clothing/Donations	Vision Care	DPSS	CalFresh	Employment	Housing Resources	IHSS	LIFE TAP Card	4 Regional Rides	Legal Resource	ID Waiver	CBEST	EDD	Utility Asst	HALA Program	LAHSA Problem Solving	LAHSA Amount	SF Security Deposit	Security Deposit Amount	SF Prevention	SF Prevention Amount	Outcome of Family	Motel	90-day Shelter	Outside Agency	Outcome of Family	HN	Outcome of Family
1	MV	4	01/27/2025	03/01/2025														1			1	$1,500.00			Family secured housing and enrolled in RRH.						
2	AC	4	03/03/2025	03/03/2025						1																						
3	GE	6	03/03/2025	03/03/2025					1	1																			1	Exited motel, ongoing case management and housing navigation. Referred to SFVRM for shelter consideration.		
4	DA	4	02/03/2025	03/04/2025					1	1																	1			Exited motel, refused shelter, found other housing.		
5	EO	1	03/04/2025	ongoing									5																			
6	CJ	1	03/04/2025	ongoing									4																			
7	MR	5	03/05/2025	03/24/2025						1				1																		
8	FN	1	03/05/2025	03/05/2025														1														
9	HPA	1	03/11/2025	03/11/2025									2																			
10	FL	2	03/11/2025	03/11/2025									1																			
11	JMP	1	03/12/2025	03/12/2025					1	1																						
12	FM	2	03/12/2025	03/12/2025						1																						
13	RG	4	03/12/2025	ongoing		1																										
14	MT	5	03/17/2025	03/17/2025						1																						
15	ER	1	03/18/2025	03/18/2025									1																			
16	DJ	2	03/24/2025	03/24/2025						1																				pending call back for shelter interview		
17	JB	1	03/25/2025	03/26/2025									2																			
18	MR	3	03/20/2025	03/20/2025	1																											
19	GE	7	03/20/2025	03/20/2025	1																											
20	GT	1	03/26/2025	03/26/2025							1																					
					2		**0**	**0**	**1**	**5**	**1**	**0**	**10**	**1**	**0**	**0**	**0**	1	0	$0.00	0	$0.00	$1,500.00	$0.00			0			0	0	0

NVCS By-Name List

March 2025

No.	Participant's Initials	Former Location	Housing Placement	Date of Housing Referral	Date Placed	Current status	Total No. of Services Received	Itemized Services Received								
								Transportation	Food & Drink	Clothing	Hygiene Items	Info / Brochure	Housing Search and Placement	DMH	DMV	Benefits
1	CF	14 San Fernando Mission Blv	Arroyo Shelter	1/31/25	03/04/25	Housed	5	☑	☑	☐	☐	☑	☑	☐	☐	☐
2	JP	1161 N Maclay Ave	Client Declined Shelter	Declined	Declined	Unhoused in SF	12	☐	☑	☐	☐	☐	☐	☐	☐	☐
3	PEG	1200 N Maclay Ave	Client Declined Shelter	Declined	Declined	Unhoused in SF	10	☐	☑	☐	☐	☐	☐	☐	☐	☐
4	AG	1501 Woodworth St.	Client Declined Shelter	Declined	Declined	united with fam	6	☑	☑	☑	☐	☐	☐	☐	☐	☐
5	AB	1031 San Fernando Rd.	Client Declined Shelter	Declined	Declined	Unhoused in SF	0	☐	☐	☐	☐	☐	☐	☐	☐	☐
6	RG	1600 San Fernando Rd.	Client Declined Shelter	Declined	Declined	Unhoused in SF	10	☐	☑	☑	☐	☑	☐	☑	☐	☐
7	CJ	117 N Macneil St.	Client Declined Shelter	Declined	Declined	Unhoused in SF	15	☐	☑	☐	☐	☑	☐	☐	☐	☐
8	GT	2040 Glenoaks	Working with other agency	Pending	Pending	Unhoused in SF	5	☐	☑	☐	☐	☐	☐	☐	☐	☐
9	BC	2040 Glenoaks	Client Declined Shelter	Declined	Declined	Unhoused in SF	10	☐	☑	☐	☐	☐	☐	☐	☐	☐
10	KLK	2040 Glenoaks	Client Declined Shelter	Declined	Declined	Unhoused in SF	10	☐	☑	☐	☐	☐	☐	☐	☐	☐
11	JD	1049 San Fernando Rd.	Client Declined Shelter	Declined	Declined	Unhoused in SF	0	☐	☐	☐	☐	☐	☐	☐	☐	☐
12	SM	1041 Truman St.	Client Declined Shelter	Declined	Declined	Unhoused in SF	2	☐	☑	☐	☐	☐	☐	☐	☐	☐
13	AV	111 Maclay	Client Declined Shelter	Declined	Declined	Unhoused in SF	0	☐	☐	☐	☐	☐	☐	☐	☐	☐
14	VR	1212 Pico St.	Working with other agency	Pending	Pending	Sleeping in car	4	☐	☑	☐	☐	☐	☐	☐	☐	☐
15	EH	1212 Pico St.	Working with other agency	Pending	Pending	Sleeping in car	5	☐	☑	☐	☐	☐	☐	☐	☐	☐
16	JD	1118 Pico St.	Client Declined Shelter	Declined	Declined	Unhoused in SF	0	☐	☐	☐	☐	☐	☐	☐	☐	☐
17	JT	220 N Maclay	Client Declined Shelter	Declined	Declined	Unhoused in SF	10	☐	☑	☐	☐	☐	☐	☐	☐	☐
18	JD	1707 Truman St.	Client Declined Shelter	Declined	Declined	Unhoused in SF	3	☐	☑	☐	☐	☐	☐	☐	☐	☐
19	GD	208 Park Ave	Client Declined Shelter	Declined	Declined	Sleeping in car	0	☐	☐	☐	☐	☐	☐	☐	☐	☐
20	AHD	208 Park Ave	Referral Submitted	03/11/25	Pending	Pending	4	☐	☑	☐	☐	☑	☐	☐	☐	☐
21	JD	2040 Glenoaks	Client Declined Shelter	Declined	Declined	Unhoused in SF	0	☐	☐	☐	☐	☐	☐	☐	☐	☐
22	CS	886 Harding Ave	Client Declined Shelter	Declined	Declined	Unhoused in SF	0	☐	☐	☐	☐	☐	☐	☐	☐	☐
23	MR	1041 Truman St.	Working with other agency	Pending	Pending	Pending	0	☐	☐	☐	☐	☐	☐	☐	☐	☐
24	EDJRS	1041 Truman St.	Working with other agency	Pending	Pending	Pending	0	☐	☐	☐	☐	☐	☐	☐	☐	☐
25	JDP	901 Truman St.	Client Declined Shelter	Declined	Declined	Unhoused in SF	0	☐	☐	☐	☐	☐	☐	☐	☐	☐
26	CD	1212 Pico St.	Client Declined Shelter	Declined	Declined	Sleeping in car	2	☐	☑	☐	☐	☐	☐	☐	☐	☐
27	JD	1212 Pico St.	Client Declined Shelter	Declined	Declined	Sleeping in car	2	☐	☑	☐	☐	☐	☐	☐	☐	☐
28	KD	1228 Pico St.	Client Declined Shelter	Declined	Declined	Unhoused in SF	2	☐	☑	☐	☐	☐	☐	☑	☐	☐
29	BD	900 San Fernando	CLient Declined Shelter	Declined	Declined	Unhoused in SF	0	☐	☐	☐	☐	☐	☐	☐	☐	☐
30	DW	911 San Fernando	CLient Declined Shelter	Declined	Declined	Unhoused in SF	2	☐	☑	☐	☐	☐	☐	☐	☐	☐
31	JD	911 Truman St	CLient Declined Shelter	Declined	Declined	Unhoused in SF	0	☐	☐	☐	☐	☐	☐	☐	☐	☐
32	JD	1041 Truman St	CLient Declined Shelter	Declined	Declined	Unhoused in SF	0	☐	☐	☐	☐	☐	☐	☐	☐	☐
33	KJ	1701 Truman St	Referral Submitted	03/14/25	Pending	Pending	5	☐	☑	☑	☑	☑	☐	☐	☐	☐
34	CPG	12980 foothill Bl	Referral Submitted	03/27/25	Pending	Pending	5	☐	☑	☐	☐	☑	☐	☐	☐	☐
35	GL	505 S Huntington St	CLient Declined Shelter	Declined	Declined	Unhoused in SF	2	☐	☑	☐	☐	☐	☐	☐	☐	☐
36	SA	11423 San Fernando Rd.	CLient Declined Shelter	Declined	Declined	Unhoused in SF	2	☐	☑	☐	☐	☐	☐	☐	☐	☐
37	AA	11423 San Fernando Rd.	CLient Declined Shelter	Declined	Declined	Unhoused in SF	5	☐	☑	☑	☑	☐	☐	☐	☐	☐
38	OA	11423 San Fernando Rd.	CLient Declined Shelter	Declined	Declined	Unhoused in SF	4	☐	☑	☐	☐	☐	☐	☐	☐	☐
39	IA	11423 San Fernando Rd.	CLient Declined Shelter	Declined	Declined	Unhoused in SF	2	☐	☑	☐	☐	☐	☐	☐	☐	☐
40	ER	1040 San Fernando Rd	Placed in Independent Living	01/18/24	01/18/25	Housed	2	☑	☑	☐	☐	☐	☐	☐	☐	☐
41	JD	Cesar Chavez memorial	CLient Declined Shelter	Declined	Declined	Unhoused in SF	0	☐	☐	☐	☐	☐	☐	☐	☐	☐
42	CECN	117 N Macneil St.	CLient Declined Shelter	Declined	Declined	Unhoused in SF	2	☐	☑	☐	☐	☐	☐	☐	☐	☐
43	EO	900 San Fernando rd	CLient Declined Shelter	Declined	Declined	Unhoused in SF	2	☐	☑	☐	☐	☐	☐	☐	☐	☐
44	IM	1101 Truman st	CLient Declined Shelter	Declined	Declined	Unhoused in SF	0	☐	☐	☐	☐	☐	☐	☐	☐	☐
45	RH	1707 Truman st	CLient Declined Shelter	Declined	Declined	Unhoused in SF	2	☐	☑	☐	☐	☐	☐	☐	☐	☐
46	JD	54 N Hubbard ave	CLient Declined Shelter	Declined	Declined	Unhoused in SF	2	☐	☐	☐	☐	☐	☐	☐	☐	☐
47	JCI	928 Truman St	CLient Declined Shelter	Declined	Declined	Unhoused in SF	3	☐	☑	☑	☐	☐	☐	☐	☐	☐
48	CM	2025 Fourth St	Referral Submitted	03/26/25	Pending	Pending	5	☐	☑	☑	☑	☑	☐	☐	☐	☐
49	RE	1501 Truman St.	CLient Declined Shelter	Declined	Declined	Unhoused in SF	2	☐	☑	☐	☐	☐	☐	☐	☐	☐
50	VMM	1041 Truman St.	CLient Declined Shelter	Declined	Declined	Unhoused in SF	2	☐	☑	☑	☐	☐	☐	☐	☐	☐
51	AB	1701 Truman St	CLient Declined Shelter	Declined	Declined	Unhoused in SF	2	☐	☑	☐	☐	☐	☐	☐	☐	☐
52	RD	1753 Truman St.	CLient Declined Shelter	Declined	Declined	Unhoused in SF	2	☐	☑	☐	☐	☐	☐	☐	☐	☐
53	JD	2025 Fourth St	CLient Declined Shelter	Declined	Declined	Unhoused in SF	2	☐	☑	☐	☐	☐	☐	☐	☐	☐
TOTALS								3	37	7	3	7	1	2	0	0

THE CITY OF SAN FERNANDO

FEBRUARY 2025

Housing Programs Report

64
Individuals/families engaged

25
Social Service Referrals

3
Shelter referrals made

1
Family received security deposit assistance

2
Shelter placements

1
Family entered HALA 90-day shelter program

30
Meals distributed

4
Families assisted with housing navigation

10
Individuals received hygiene items

1
Family referred to outside agency for shelter

18
Individuals received clothing

4
Families entered motel program

5
Individuals received transportation

The City's Housing Programs operate in partnership with North Valley Caring Services and Home Again Los Angeles.

Home Again LOS ANGELES

NVCS

NVCS By-Name List

February 2025

No.	Participant's Initials	Former Location	Housing Placement	Date of Housing Referral	Date Placed	Current status	Total No. of Services Received	Itemized Services Received								
								Transportation	Food & Drink	Clothing	Hygiene Items	Info / Brochure	Housing Search and Placement	DMH	DMV	Benefits
1	AB	905 Truman St.	Waiting	2/4/25	Waiting	Waiting	21	✓	✓		✓					
2	EO	901 San Fernando Rd.	Referral not Submitted	Not Submitted	Waiting	Waiting	10		✓	✓						
3	JP	968 Maclay	Client Declined Shelter	Declined	Declined	Declined	6		✓					✓		
4	PEL	1011 Seventh St.	Client Declined Shelter	Declined	Declined	Declined	16		✓			✓				
5	MM	14701 Rinaldi	Tiny Homes Sun Valley	01/10/25	1/14/25	Housed	1		✓							
6	CF	111 N Macneil St.	Waiting	1/31/25	Waiting	Waiting	3		✓			✓				
7	RC	900 San Fernando Rd.	Client Declined Shelter	Declined	Declined	Declined	0									
8	FD	111 N Macneil	Client Declined Shelter	Declined	Declined	Declined	1					✓				
9	CA	505 S Huntington St.	Client Declined Shelter	Declined	Declined	Declined	3		✓	✓						
10	RPDL	1242 Pico St.	Client Declined Shelter	Declined	Declined	Declined	8		✓	✓						
11	VR	1212 Pico St.	ient Working with other agen	Not Submitted	Not submitted	Waiting	9		✓	✓	✓					
12	EH	1212 Pico St.	ient Working with other agen	Not Submitted	Not submitted	Waiting	9		✓	✓	✓					
13	HP	314 San Fernando Rd.	Client Declined Shelter	Declined	Declined	Declined	3		✓	✓						
14	VGV	1100 Pico St.	Client Declined Shelter	Declined	Declined	Declined	4		✓	✓						
15	SM	1033 Truman St.	Community Bridge	2/10/25	2/10/25	Housed	11	✓	✓		✓		✓			
16	CJ	910 First St.	Client Declined Shelter	Declined	Declinde	Declined	26	✓	✓	✓	✓	✓				
17	JT	224 N Maclay	Client Declined Shelter	Declined	Declined	Declined	12		✓							
18	BC	2040 Glenoaks	Client Declined Shelter	Declined	Declined	Declined	18		✓	✓	✓					
19	DR	455 San Fernando Mission	Client Declined Shelter	Declined	Declined	Declined	4		✓	✓		✓				
20	AG	757 S Workmen St.	Client Declined Shelter	Declined	Declined	Declined	9		✓	✓						
21	JD	504 Maclay	Client Declined Shelter	Declined	Declined	Declined	0									
22	RBL	1021 Truman	Client Declined Shelter	Declined	Declined	Declined	0									
23	JDBS	1014 San Fernando Mission	Client Declined Shelter	Declined	Declined	Declined	0	✓								
24	ER	121 S Brand Bl.	DMH Referral	DMH Referral	Waiting	Waiting	6		✓		✓			✓		
25	MP	1011 Seventh St.	Client Declined Shelter	Declined	Declined	Declined	0									
26	AF	900 San Fernando Rd.	Referral not Submitted	Not Submitted	Not Submitted	Waiting	5		✓	✓	✓					
27	GR	1015 San Fernando Rd.	Client Declined Shelter	Declined	Declined	Declined	0									
28	JM	111 N Macneil St.	Community Bridge	2/5/25	2/5/25	Housed	3							✓		
29	JD	2040 Glenoaks	Client Declined Shelter	Declined	Declined	Declined	0									
30	RF	1041 Truman St.	Client Declined Shelter	Declined	Declined	Declined	0									
31	IM	1101 Truman St.	Client Declined Shelter	Declined	Declined	Declined	0									
32	RG	2025 Fourth St.					6	✓	✓	✓						
33	TL	2040 B Glenoaks	Client Declined Shelter	Declined	Declined	Declined	2		✓							
34	JD	2040 C Glenoaks	Client Declined Shelter	Declined	Declined	Declined	2		✓							
35	CR	1011 Seventh St.	Client Declined Shelter	Declined	Declined	Declined	1					✓				
36	DB	907 Truman St.	Client Declined Shelter	Declined	Declined	Declined	3		✓	✓						
37	JD	661 Truman St.	Client Declined Shelter	Declined	Declined	Declined	2		✓							
38	GT	2040 Glenoaks Blvd	Pending with other Agency	Not Submitted	Not Submitted	Waiting	3		✓		✓					
39	AL	2040 Glenoaks Blvd	Client Declined Shelter	Declined	Declined	Declined	3		✓		✓					
40	JD	1033 San Fernando Rd.	Client Declined Shelter	Declined	Declined	Declined	0									
41	KD	1049 San Fernando Rd.	Client Declined Shelter	Declined	Declined	Declined	2		✓							
42	WD	2040 Glenoaks Blvd	Client Declined Shelter	Declined	Declined	Declined	2		✓							
43	CD	2040 Glenoaks Blvd	Client Declined Shelter	Declined	Declined	Declined	3		✓							
44	JKT	910 First St.	Client Declined Shelter	Declined	Declined	Declined	0									
45	JD	901 San Fernando Rd.	Client Declined Shelter	Declined	Declined	Declined	0									
46	JD	1041 Truman	Client Declined Shelter	Declined	Declined	Declined	0									
47	JD	1701 Hubbard	Client Declined Shelter	Declined	Declined	Declined	0									
48	GR	208 Park Av	Client Declined Shelter	Declined	Declined	Declined	0									
						TOTALS		5	30	14	10	6	2	2	0	0

Home Again LA
February 2025

					Social Service Referrals												Rental Assistance				Security Deposit				Shelter Assistance				Housing Navigation	
	Head of Household Initials	Family Size	Enrollment Date	Exit Date	Clothing	DPSS	CalFresh	Employment	Housing Resources	LIFE TAP Card	Regional Rides	Legal Resource	ID Waiver	CBEST	EDD	Utility Asst.	SF Program	LAHSA Problem Solving	Amount	Outcome of Family	SF Program	Outside Agency	Amount	Outcome of Family	Motel	90-day Shelter	Outside Agency	Outcome of Family	Housing Navigation	Outcome of Family
1	PML	2	2/3/2025	2/3/2025												1														
2	DA	4	2/3/2025	ongoing				1	1																1			Family still in motel program	1	Family still looking for housing
4	VM	2	2/10/2025	2/10/2025						1																				
5	MR	4	01/06/2025	02/04/2025	1			1																	1			Exited motel program, referred to LAFH		
6	DM	6	12/12/2024	02/06/2025	1				1							1					1		$1,998.00	Housed		1		Exited shelter and secured housing	1	
7	GE	6	01/28/2025	ongoing	1			1	1																1			Family still in motel program	1	
8	MV	4	01/31/2025	ongoing				1	1																1			Family still in motel program	1	
9	EO	1	02/10/2025	ongoing							3																			
10	CJ	1	02/10/2025	ongoing							5																			
11	IL	1	02/10/2025	02/10/2025												1														
12	GP	1	02/10/2025	02/10/2025						1	1																			
13	PS	1	02/11/2025	02/11/2025												1														
14	AC	1	02/24/2025	02/24/2025					1																		1	Connected to Tarzana Tx Center/Renewed Hope/Centers for Living & Learning.		
15	BS	1	02/26/2025	02/25/2025					1																					
16	MR	4	02/27/2025	02/27/2025																										
	Total Individuals	**39**			**3**				**Total Social Service Referrals**							**25**	**Total Families**	**0**	**Total Amount**	**$0.00**	**Total Families**	**1**	**Total Amount**	**$1,998.00**	**Total Families**	**6**			**Total Families**	**4**	

ATTACHMENT "E"

THE CITY OF SAN FERNANDO

To: Mayor Mary Mendoza and Councilmembers

From: Nick Kimball, City Manager
By: Will Pettener, Assistant to the City Manager

Date: June 16, 2025

Subject: Summary of 2025 Legislative Advocacy & Funding Request Letters

Legislative Activity

Below are legislative advocacy letters submitted in accordance with the City's Legislative Advocacy Policy and Platform (January 1, 2025 – Present):

1. **Oppose SB 79 (Weiner)** re: Transit-Oriented Development (4/2)
2. **Oppose 306 (Schultz)** re: Freeze on State Code Updates for Residential Units (4/2)
3. **Oppose SB 634 (Pérez)** re: Homelessness – Civil and Criminal Penalties (4/9)
4. **Removal of Opposition SB 634 (Pérez)** re: Homelessness - Civil and Criminal Penalties (5/12)
5. **Support AB 468 (Gabriel)** re: Crimes - Looting (5/19)
6. **Oppose AB 1022 (Kalra)** re: Vehicles - Abandonment Removal (5/19)
7. **Oppose SB 16 (Blakespear)** re: Homeless Housing, Assistance, and Prevention Program (5/19)
8. **Support AB 650 (Papan)** re: Planning and Zoning - Housing Element (5/19)
9. **Support** re: Federal Housing Program Funding Sign On Letter through NLC (5/21)

Additionally, the City has submitted letters of support for funding requests and initiatives for the following community-based organizations and legislators (January 1, 2025 – Present):

1. **Habitat LA** – Commemorative Letter for the Los Angeles Builders Ball (2/5)
2. **Assemblymember Celeste Rodriguez** – 2025 Appropriation Requests (3/17)
3. **Climate Smart Communities Initiative (CSCI)** – Support of Joint Grant Application with Climate Resolve (3/17)
4. **Senator Caroline Menjivar** – 2025 Appropriation Requests (3/28)
5. **Congresswoman Rivas** – Kidneys Quest Foundation Appropriation Request (4/25)
6. **LAUSD Superintendent Carvalho** - Support for Police Presence and Partnerships on School Campuses (5/6)
7. **Congresswoman Rivas** – 2025 Appropriation Requests (5/27)

This Page Intentionally Left Blank

4

This Page Intentionally Left Blank

THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Mary Mendoza and Councilmembers

From: Nick Kimball, City Manager
By: Erica D. Melton, Director of Administrative Services

Date: June 16, 2025

Subject: Consideration to Adopt a Resolution Setting the Fiscal Year 2025-2026 Article XIIIB Appropriations (Gann) Limit

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 8387 (Attachment "A") setting the Fiscal Year (FY) 2025-2026 Article XIIIB Appropriation Limit at $80,031,482.

BACKGROUND:

1. In November 1979, the voters of the State of California approved Proposition 4, commonly known as the (Paul) Gann Initiative. Proposition 4 created Article XIIIB of the State Constitution and placed an annual limit on the amount of revenue that can be spent by all entities of government using each entity's 1978-1979 revenues as the base year.

2. The Appropriation Limit of Proposition 4 had little impact in its early years, but in 1987 the State of California refunded $1.1 billion to taxpayers as a result of unexpectedly reaching their limit. The Proposition was also a major barrier to increasing gas taxes in the late 1980s.

3. In June 1990, to increase accountability of local governments in adopting their limits, the State voters approved Proposition 111, which amended Article XIIIB (Proposition 4) by requiring local jurisdictions to establish an annual review of the Appropriation Limit calculation.

ANALYSIS:

Appropriation Limits control the amount of revenue that can be appropriated in any fiscal year to the "Proceeds of Taxes." Proceeds of Taxes include: all taxes levied by or for an agency, any revenues from license fees, general use charges and user fees to the extent that the proceeds exceed the cost of providing the service covered by the fee, and discretionary State subventions.

An increase over the prior year's limitation is allowed in three (3) instances:

1. Percentage change in California fourth quarter personal income or the increase in the non-residential assessed valuation due to new construction, whichever is greater;

2. Percentage change in the population of the jurisdiction or the county in which the jurisdiction is located, whichever is greater; and

3. Corrections for previous computation errors.

Cities use the following adjustment factors to calculate the Gann Limit:

A. *Inflation Adjustment Factor*: Either the "Per Capita Personal Income Change" or the "Non-Residential Assessed Value Change."

B. *Population Adjustment Factor*: Either the "City Population Change" or the "Los Angeles County Population Change."

The components used for the FY 2025-2026 Gann Limit calculation, as noted in Exhibit "1" of Attachment "A", are the increase in the Per Capita Personal Income Change of +6.44% and the City Population Change of +0.62%. The use of the two (2) above-mentioned adjustment factors results in an increase in the Appropriation Limit of 7.10% from the prior year Appropriation Limit of $74,725,940 to $80,031,482 for FY 2025-2026.

A full analysis of appropriations subject to the Appropriations Limit is not required since the total General Fund budget, including Special Revenue Funds, is less than the Appropriation Limit.

BUDGET IMPACT:

The total FY 2025-2026 revenues subject to the Appropriation Limit are well below the Appropriation Limit of $80,031,482. Therefore, there is no impact to the FY 2025-2026 Budget.

CONCLUSION:

Approving the Resolution will set the FY 2025-2026 Article XIIIB Appropriation Limit at $80,031,482**.**

ATTACHMENT:

A. Resolution No. 8387, including:
Exhibit "1": FY 2025-2026 Gann Limit calculation

ATTACHMENT "A"

RESOLUTION NO. 8387

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, FIXING THE APPROPRIATION (GANN) LIMITATION IN THE CITY OF SAN FERNANDO FOR THE FISCAL YEAR 2025-2026

THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. In accordance with Article XIIIB of the California Constitution as amended by Proposition 111 and the Gann Implementation Bill 1352, the Appropriation Limit (Exhibit "1") in the City of San Fernando for Fiscal Year 2025-2026 is hereby fixed at eighty million, thirty-one thousand, and four hundred eighty-two dollars ($80,031,482).

SECTION 2. This Resolution shall take effect immediately upon its adoption.

SECTION 3. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the Office of the City Clerk.

PASSED, APPROVED, AND ADOPTED THIS 16th day of June 2025.

Mary Mendoza, Mayor of the City of San Fernando, California

ATTEST:

Julia Fritz, City Clerk

RES. NO. 8387

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8387 which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 16th day of June 2025, by the following vote of the City Council:

AYES:

NAYS:

ABSENT:

ABSTAINED:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this ____ day of June 2025.

Julia Fritz, City Clerk

RESO. NO. 8387
EXHIBIT "1"

Article XIIIB Appropriations (GANN) Limit
Fiscal Year 2025-2026

FY 2025-2026 Adjusted Appropriation Limit		$ 74,725,940
*A. Inflation Adjustment Factor**		
Per Capita Personal Income Change**		6.44
Ratio		1.0644
Non-Residential Assessed Value Change***		1.70
Ratio		1.0170
*B. Population Adjustment Factor**		
City Population Change**		0.62
Ratio		1.0062
Los Angeles County Population Change**		0.30
Ratio		1.0030

C. Calculation of Appropriations Limit:

Step 1:

Per Capita Personal Income Change		1.0644
City Population Change Ratio	X	1.0062
Appropriations Limit Factor		*1.071*

Step 2:

FY 2024-2025 Appropriations Limit	$	74,725,940
Appropriations Limit Factor	X	1.071
FY 2025-2026 Appropriation Limit	**$**	**80,031,482**

NOTES:

* The City may choose to use the higher of the two Inflation Adjustment Factors and the greater of the two Population Adjustment Factors to calculate the Appropriation Limit.

**Information provided by the California State Department of Finance

***Information provided by HdL (City Consultant)

This Page Intentionally Left Blank

5

This Page Intentionally Left Blank

THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Mary Mendoza and Councilmembers

From: Nick Kimball, City Manager
By: Wendell E. Johnson, Director of Public Works

Date: June 16, 2025

Subject: Consideration to Approve the Purchase of Three Police Vehicles and Required Emergency Vehicle Equipment as Authorized in the San Fernando Municipal Code Urgency Purchasing Authority, Adopt a Resolution to Appropriate Funds, and Approve Disposition of Surplus City-Owned Vehicles

RECOMMENDATION:

It is recommended that the City Council:

a. Approve the purchase of two (2) 2025 Ford Police Interceptor Utility (K8A) AWD, Hybrid police vehicles and one (1) 2025 Ford Police Interceptor Utility (K8A) AWD, Gas police vehicle (Attachment "A") from National Auto Fleet Group and Sourcewell, a cooperative purchasing agreement (Exhibit "A" of Attachment "A"), for the Police Department, executed by the City Manager under the urgent purchasing authority pursuant to Chapter 2, Article VI, Division 6, Section 2-804 of the San Fernando Municipal Code (SFMC) (Attachment "B");

b. Approve the urgency Purchase Order with National Auto Fleet Group in an amount not to exceed $190,000 (Attachment "C") for the purchase of the three (3) vehicles, as executed by the City Manager under the urgent purchasing authority pursuant to Chapter 2, Article VI, Division 6, Section 2-804 of the San Fernando Municipal Code (SFMC) (Attachment "B");

c. Approve the purchase of the required emergency equipment for outfitting the vehicles in an amount not to exceed $60,000 with a 10% contingency for unforeseen costs associated with equipment installation through an existing agreement with Dana Safety Supply, Inc. (Attachment "D");

d. Adopt Resolution No. 8392 (Attachment "E") to appropriate Equipment Maintenance and Replacement Fund balance in the amount of $256,000 for the purchase of Police fleet vehicles and the cost associated with outfitting of the vehicles with emergency police equipment;

e. Declare vehicles that are to be replaced as surplus and authorize the City Manager, or designee, to dispose of three (3) salvage surplus City owned Police Department vehicles (Attachment "F") being replaced, in accordance with Chapter 2, Article VI, Division 7, of the SFMC; and

f. Authorize the City Manager, or designee, to make any non-substantive changes and execute all related documents.

BACKGROUND:

1. On or about October 5, 2024, Patrol Unit #25 (fleet vehicle #4996) was involved in a collision which rendered the patrol car inoperable. A claim was filed with the City's insurance provider to seek compensation from the responsible party.

2. On or about May 1, 2025, Detective Unit (fleet vehicle #2293) was involved in a collision which rendered the patrol car inoperable. A claim was filed with the City's insurance provider to seek compensation from the responsible party.

3. On or about May 2, 2025, Patrol Unit #24 (fleet vehicle #4287) was involved in a collision which rendered the patrol car inoperable. A claim was filed with the City's insurance provider to seek compensation from the responsible party.

4. In May 2025, the City received notice from the insurance adjuster that all three (3) vehicles were deemed to be total losses (Attachment "G").

5. On May 23, 2025, the City Manager approved a purchase order to procure three (3) replacement vehicles under urgent purchasing authority pursuant to Chapter 2, Article VI, Division 6, Section 2-804 of the SFMC to maintain essential public safety services and fleet readiness (Attachment "H").

ANALYSIS:

An urgency purchasing authority allows the City Manager to swiftly procure goods or services during emergencies, bypassing standard procedures to ensure a timely response. It is essential for protecting public safety, maintaining services, reducing risks, and enabling decisive action without delays from City Council approval, while still ensuring transparency through reporting. This purchase was viewed as urgent because the vehicles are necessary for patrol and other police work, given the limited size of the police fleet. Urgency is also warranted because of the long lead times necessary to order, build and receive these type of specialty vehicles, the ordering window for an August built day with an October to November delivery date closed on May 23, 2025.

The San Fernando Police Department (SFPD) experienced three (3) separate incidents in which patrol and detective vehicles were involved in collisions and subsequently determined to be total losses. These incidents resulted in a significant reduction in the operational capacity of the police fleet, compromising the department's ability to respond effectively to public safety needs throughout the City.

Given the urgency of maintaining adequate patrol coverage and ensuring the safety and readiness of our officers, a request was made to the City Manager to exercise urgency purchasing authority (Attachment "B") to expedite the replacement of the totaled units. The City's purchasing Code allows for urgent purchasing in instances when a sudden or unexpected situation occurs where the service, repair, or replacements are immediately necessary to permit the continued performance of essential operations or services of the city, or result in excessive costs if not immediately remedied, or to avoid the immediate danger to life, public safety, health, or property. On May 23, 2025, the City entered into a purchase agreement to procure replacement vehicles to avoid delays that could have jeopardized law enforcement response times and daily patrol operations (Attachment "A").

This action was taken in good faith under the urgency provisions outlined in the City's procurement policy. In accordance with municipal procedures, notice of the purchase process and the circumstances of such urgency purchase must be provided to the City Council at the next available meeting.

The proposed replacement vehicles are being purchased by cooperative procurement through competitively bid contract between the National Auto Fleet Group and Sourcewell. Purchasing the vehicles in this manner is in accordance with the City's Purchasing Ordinance, which authorizes cooperative purchasing. In accordance with the provisions of the Purchasing Ordinance, the vehicles are offered by the vendor at the same terms, conditions and price as described in the contract with Sourcewell (Exhibit "A" of Attachment "A").

Additional quotes were received on June 6, 2025, from Dana Safety Supply, Inc. for emergency equipment installation across all three) vehicles at $60,000. Vehicles will be outfitted with required emergency equipment through the previously City Council approved Purchase Order with Dana Safety Supply, Inc.

The replacement vehicles authorized for acquisition were ordered to ensure continuity of critical public safety operations. The manufacturer has confirmed that the vehicles are scheduled for production in August, with delivery anticipated between October and November of this year. Staff will continue to monitor the production timeline and provide updates as necessary to ensure transparency and accountability throughout the procurement process.

Exploring Hybrid Vehicles for Operational Efficiency and Readiness.

As part of the City's commitment to fiscal responsibility and sustainable operations, staff is taking the opportunity presented by the replacement of damaged patrol vehicles to introduce hybrid models into the police fleet. Hybrid patrol vehicles offer notable advantages, including reduced fuel consumption, lower maintenance costs, and extended idling efficiency, which is particularly beneficial for law enforcement operations that require extended engine-on time for emergency lighting, communications, and onboard electronics. By investing in hybrid, the City not only supports long-term operational cost savings, but also enhances fleet readiness and aligns with broader environmental goals. This strategic transition positions the department to operate more efficiently while maintaining the high level of service and responsiveness expected by our community.

Vehicle Surplus.

An inventory of vehicles recommended to be designated as surplus property, along with the condition/reason for disposition, is included as Attachment "F". In total three (3) vehicles, comprised of two (2) black and white Ford Utility Interceptor (2021 and 2017) and one (1) 2014 Dodge Charger detective sedan, are recommended for surplus for salvage. In accordance with the City's Municipal Code, the vehicles will be disposed of by public auction to the highest bidder. Public Works staff will prepare "release of liability" forms, and process all related smog certification, transfer of ownership, and other documentation required to complete each transaction. All vehicles and equipment will be sold or auctioned in "as is" condition and the City shall provide no warranty and assume no liability for the condition or use of items sold or auctioned.

BUDGET IMPACT:

The replacement of the three (3) totaled police vehicles will initially be funded through the City's Equipment Replacement Fund at total not-to-exceed amount of $256,000 (Account # 041-224-0000-4500), allowing for immediate procurement to maintain public safety operations without delay. Once the City's Self-Insurance Fund processes and distributes the applicable insurance claim payments related to the damaged vehicles, those funds will be reimbursed into the Equipment Replacement Fund to offset the initial expenditure. This approach ensures the continuity of fleet readiness while maintaining fiscal responsibility through proper internal fund reimbursement and asset recovery. Additionally, any salvage value recovered from the totaled vehicles will also be deposited into the Equipment Replacement Fund to further restore the balance.

CONCLUSION:

It is recommended that the City Council approve the urgent purchase of three (3) police replacement from National Auto Fleet Group and authorize the City Manager to execute a purchase order in an amount not to exceed $90,000 for the purchase of the vehicles; approve the purchase of required purchase of vehicle emergency equipment from Dana Safety Supply in an amount not to exceed $60,000 with a 10% contingency for unexpected expenses; adopt Resolution No. 8392 for associated budget adjustments; and approve the designation of three (3) vehicles comprised of one 2014 detective vehicle, and two (2021 and 2017) black and white sedans as salvage surplus.

ATTACHMENTS:

A. National Auto Fleet Group Vehicle Quote, including:
   Exhibit “A”: Cooperative Purchasing Contract with Sourcewell, #091521-NAF
B. SFMC Section 2-804 Urgency Purchasing Authority
C. Urgency Purchase Order for 3 Police Replacement Vehicles
D. Dana Safety Supply Quote
E. Resolution No. 8392
F. Surplus Vehicles List
G. Insurance Notification – Total Loss
H. Memo - Request for Emergency Replacement of Police Patrol Vehicles

National Auto Fleet Group
A Division of Chevrolet of Watsonville
490 Auto Center Drive, Watsonville, CA 95076
(855) 289-6572 • (831) 480-8497 Fax
Fleet@NationalAutoFleetGroup.com

5/21/2025

Quote ID: **32087**

Order Cut Off Date: **TBA**

Commander CJ Chiasson
San Fernando Police Department
910 First St.
San Fernando, CA, 91340

Hybrid Unmarked (Grey)

Commander Chiasson,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration. **One (1) New/Unused 2025 Ford Police Interceptor Utility (K8A) AWD, B&W Paint (Scheme TBD)**, delivered to your specified location, for:

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	$52,180.00	$50,513.34	3.194 %	$1,666.66
B&W Paint (Scheme TBD)		$1,500.00		
Tax (10.5000 %)		$5,461.40		
Tire fee		$8.75		
Transportation		$220.00		
Total		$57,703.49		

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell Contract 091521-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Yesenia Covarrubias
Fleet Department Account Manager
yesenia@watsonvillefleetgroup.com
(626) 457-5590

Vehicle Configuration Options

ENGINE	
Code	**Description**
99C	Engine: 3.0L V6 EcoBoost, -inc: (148-MPH top speed), Deletes regenerative braking and lithium-ion battery pack; adds 250-amp alternator and replaces 19-gallon tank w/21.4-gallon tank, 3.31 Axle Ratio
TRANSMISSION	
Code	**Description**
44U	Transmission: 10-Speed Automatic (44U)
PRIMARY PAINT	
Code	**Description**
M7	Carbonized Grey
SEAT TYPE	
Code	**Description**
FW	Charcoal Black, Unique HD Cloth Front Bucket Seats w/Cloth Rear, -inc: driver 6-way power track (fore/aft, up/down, tilt w/manual recline, 2-way manual lumbar), 8-way power track passenger seat w/2-way power recline and 2-way power lumbar
AXLE RATIO	
Code	**Description**
___	3.31 Axle Ratio
ADDITIONAL EQUIPMENT	
Code	**Description**
153	Front License Plate Bracket
59B	Keyed Alike - 1284x
OPTION PACKAGE	
Code	**Description**
500A	Order Code 500A

2025 Fleet/Non-Retail Ford Police Interceptor Utility AWD

WINDOW STICKER

2025 Ford Police Interceptor Utility AWD

CODE	MODEL	MSRP
K8A	2025 Ford Police Interceptor Utility AWD	$49,515.00
	OPTIONS	
99C	Engine: 3.0L V6 EcoBoost, -inc: (148-MPH top speed), Deletes regenerative braking and lithium-ion battery pack; adds 250-amp alternator and replaces 19-gallon tank w/21.4-gallon tank, 3.31 Axle Ratio	$950.00
44U	Transmission: 10-Speed Automatic (44U)	$0.00
M7	Carbonized Grey	$0.00
FW	Charcoal Black, Unique HD Cloth Front Bucket Seats w/Cloth Rear, -inc: driver 6-way power track (fore/aft, up/down, tilt w/manual recline, 2-way manual lumbar), 8-way power track passenger seat w/2-way power recline and 2-way power lumbar	$70.00
___	3.31 Axle Ratio	INC
153	Front License Plate Bracket	$0.00
59B	Keyed Alike - 1284x	$50.00
500A	Order Code 500A	$0.00

Please note selected options override standard equipment

SUBTOTAL	**$50,585.00**
Advert/ Adjustments	$0.00
Manufacturer Destination Charge	$1,595.00
TOTAL PRICE	**$52,180.00**

Est City: N/A MPG
Est Highway: N/A MPG
Est Highway Cruising Range: N/A mi

Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

Notes

Standard Equipment

MECHANICAL

Engine: 3.3L V6 Direct-Injection Hybrid System -inc: (136-MPH top speed) (STD)
Transmission: 10-Speed Automatic (STD)
3.73 Axle Ratio (STD)

ADDITIONAL EQUIPMENT

50-State Emissions System Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles equipped with the 3.3L V6 Direct-Injection engine.
Transmission w/Driver Selectable Mode and Oil Cooler
Automatic Full-Time All-Wheel
Engine Oil Cooler
92-Amp/Hr 850CCA Maintenance-Free Battery
Hybrid Electric Motor 220 Amp Alternator
Class III Towing Equipment -inc: Hitch
Trailer Wiring Harness
Police/Fire
1670# Maximum Payload
GVWR: 6,840 lbs (3,103 kgs)
Gas-Pressurized Shock Absorbers
Front And Rear Anti-Roll Bars
Electric Power-Assist Steering
19 Gal. Fuel Tank
Dual Stainless Steel Exhaust
Permanent Locking Hubs
Strut Front Suspension w/Coil Springs
Multi-Link Rear Suspension w/Coil Springs
Regenerative 4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control
Lithium Ion (li-Ion) Traction Battery 1.5 kWh Capacity
Wheels: 18" x 8" 5-Spoke Painted Black Steel -inc: polished stainless steel hub cover and center caps
Tires: 255/60R18 AS BSW
Steel Spare Wheel
Full-Size Spare Tire Mounted Inside Under Cargo
Body-Colored Front Bumper w/Black Rub Strip/Fascia Accent and 1 Tow Hook
Body-Colored Rear Bumper w/Black Rub Strip/Fascia Accent
Body-Colored Bodyside Cladding and Black Wheel Well Trim
Black Side Windows Trim and Black Front Windshield Trim

Black Door Handles
Black Power Side Mirrors w/Convex Spotter and Manual Folding
Fixed Rear Window w/Yes Wiper, Heated Wiper Park and Defroster
Deep Tinted Glass
Speed Sensitive Variable Intermittent Wipers
Galvanized Steel/Aluminum Panels
Lip Spoiler
Black Grille
Liftgate Rear Cargo Access
Tailgate/Rear Door Lock Included w/Power Door Locks
Auto On/Off Projector Beam Led Low/High Beam Headlamps
LED Brakelights
Radio w/Seek-Scan and Speed Compensated Volume Control
Radio: AM/FM/MP3 Capable -inc: 100 watt siren/speaker prep kit, clock, 4 speakers, 1 USB port and 8" color LCD screen center-stack smart display, supports Android Auto and Apple CarPlay and fleet telematics modem Allows data to be provided to support Ford Pro telematics and data services via optional subscription, including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables optional telematics services through Ford or authorized providers via paid subscription. Subscribe at https://fordpro.com/en-us/telematics/ or call 1-833-811-FORD (3673).
SYNC Phoenix Communication & Entertainment System -inc: hands-free voice command support compatible w/most Bluetooth connected mobile devices, 911 Assist, VHR, SYNC Services, AppLink, Bluetooth, steering wheel controls, USB port and auxiliary input jack
Integrated Roof Antenna
1 LCD Monitor In The Front
8-Way Driver Seat
Passenger Seat
35-30-35 Folding Split-Bench Front Facing Fold Forward Seatback Rear Seat
Manual Tilt/Telescoping Steering Column
Gauges -inc: Speedometer, Odometer, Engine Coolant Temp, Tachometer, Engine Hour Meter, Traction Battery Level, Trip Odometer and Trip Computer
Power Rear Windows and Fixed 3rd Row Windows
Remote Keyless Entry
Remote Releases -Inc: Power Cargo Access
Cruise Control w/Steering Wheel Controls
Dual Zone Front Automatic Air Conditioning
Rear HVAC
HVAC -inc: Underseat Ducts
Locking Glove Box
Driver Foot Rest

Unique HD Cloth Front Bucket Seats w/Vinyl Rear -inc: reduced bolsters, 6-way power track driver seat (fore/aft, up/down, tilt w/manual recline, 2-way manual lumbar), 8-way power track passenger seat w/2-way power recline and 2-way power lumbar and built-in steel intrusion plates in both driver/passenger seatbacks
Interior Trim -inc: Metal-Look Instrument Panel Insert, Metal-Look Door Panel Insert and Metal-Look Interior Accents
Full Cloth Headliner
Urethane Gear Shifter Material
Day-Night Rearview Mirror
Driver And Passenger Visor Vanity Mirrors
Mini Overhead Console w/Storage and 2 12V DC Power Outlets
Front And Rear Map Lights
Fade-To-Off Interior Lighting
Full Vinyl/Rubber Floor Covering
Carpet Floor Trim
Cargo Features -inc: Cargo Tray/Organizer
Cargo Space Lights
Fleet Telematics Modem Tracker System
Dashboard Storage, Driver And Passenger Door Bins
Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down
Delayed Accessory Power
Power Door Locks
Driver Information Center
Redundant Digital Speedometer
Trip Computer
Digital/Analog Appearance
Seats w/Vinyl Back Material
Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints
Perimeter Alarm
2 12V DC Power Outlets
Air Filtration
Electronic Stability Control (ESC) And Roll Stability Control (RSC)
ABS And Driveline Traction Control
Side Impact Beams
Dual Stage Driver And Passenger Seat-Mounted Side Airbags
Reverse Sensing System Rear Parking Sensors
BLIS (Blind Spot Information System) Blind Spot
Pre-Collision Assist with Pedestrian Detection
Rear Cross-Traffic Braking
Collision Mitigation-Front
Tire Specific Low Tire Pressure Warning

Dual Stage Driver And Passenger Front Airbags
Curtain 1st And 2nd Row Airbags
Airbag Occupancy Sensor
Passenger Knee Airbag
Rear Child Safety Locks
Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners
Back-Up Camera w/Washer

National Auto Fleet Group
A Division of Chevrolet of Watsonville
490 Auto Center Drive, Watsonville, CA 95076
(855) 289-6572 • (831) 480-8497 Fax
Fleet@NationalAutoFleetGroup.com

5/21/2025
5/22/2025 Re-Configured

Quote ID: **32085 R1**

Order Cut Off Date: **TBA**

Commander CJ Chiasson
San Fernando Police Department
910 First St.
San Fernando, CA, 91340

REVISED - GAS B&W

Commander Chiasson,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration. **One (1) New/Unused 2025 Ford Police Interceptor Utility (K8A) AWD, B&W Paint (Scheme TBD)**, delivered to your specified location, each for:

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	$56,060.00	$54,197.82	3.322 %	$1,862.18
B&W Paint (Scheme TBD)		$1,500.00		
Tax (10.5000 %)		$5,848.27		
Tire fee		$8.75		
Transportation		$220.00		
Total		$61,774.84		

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell Contract 091521-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Yesenia Covarrubias
Fleet Account Manager
yesenia@watsonvillefleetgroup.com
(626) 457-5590

Vehicle Configuration Options

ENGINE	
Code	**Description**
99C	Engine: 3.0L V6 EcoBoost, -inc: (148-MPH top speed), Deletes regenerative braking and lithium-ion battery pack; adds 250-amp alternator and replaces 19-gallon tank w/21.4-gallon tank, 3.31 Axle Ratio
TRANSMISSION	
Code	**Description**
44U	Transmission: 10-Speed Automatic (44U)
PRIMARY PAINT	
Code	**Description**
UM	Agate Black
SEAT TYPE	
Code	**Description**
9W	Charcoal Black, Unique HD Cloth Front Bucket Seats w/Vinyl Rear, -inc: reduced bolsters, 6-way power track driver seat (fore/aft, up/down, tilt w/manual recline, 2-way manual lumbar), 8-way power track passenger seat w/2-way power recline and 2-way power lumbar and built-in steel intrusion plates in both driver/passenger seatbacks
AXLE RATIO	
Code	**Description**
___	3.31 Axle Ratio
ADDITIONAL EQUIPMENT	
Code	**Description**
76D	Underbody Deflector Plate, -inc: Engine and transmission shield
51W	Dual Driver & Passenger Spot Lamp Prep Kit, -inc: Does not include spot lamp housing and bulbs
90E	Ballistic Door-Panels (Level III+), -inc: Driver and passenger front-doors, Tested and meets the requirements of NIJ standard 0108.01 Level III: 7.62 x 51 mm 9.7g M80 (.308 Winchester 150gr), Per LAPD requirements, they're also designed to withstand special threat rounds: 7.62 x 39 mm MSC 7.9g (Type 56), 5.56 x 45 mm M193 3.36g and 5.56 x 45mm M855 4g
59B	Keyed Alike - 1284x
52P	Hidden Door-Lock Plunger, -inc: Rear-Door Controls Inoperable, Locks, handles and windows, Can manually remove window or door disable plate w/special tool, Locks/windows operable from driver's door switches
68G	Rear-Door Controls Inoperable, -inc: Locks, handles and windows, Can manually remove window or door disable plate w/special tool, Locks/windows operable from driver's door

	switches

OPTION PACKAGE	
Code	**Description**
500A	Order Code 500A

2025 Fleet/Non-Retail Ford Police Interceptor Utility AWD

WINDOW STICKER

2025 Ford Police Interceptor Utility AWD

CODE	MODEL	MSRP
K8A	2025 Ford Police Interceptor Utility AWD	$49,515.00
	OPTIONS	
99C	Engine: 3.0L V6 EcoBoost, -inc: (148-MPH top speed), Deletes regenerative braking and lithium-ion battery pack; adds 250-amp alternator and replaces 19-gallon tank w/21.4-gallon tank, 3.31 Axle Ratio	$950.00
44U	Transmission: 10-Speed Automatic (44U)	$0.00
UM	Agate Black	$0.00
9W	Charcoal Black, Unique HD Cloth Front Bucket Seats w/Vinyl Rear, -inc: reduced bolsters, 6-way power track driver seat (fore/aft, up/down, tilt w/manual recline, 2-way manual lumbar), 8-way power track passenger seat w/2-way power recline and 2-way power lumbar and built-in steel intrusion plates in both driver/passenger seatbacks	$0.00
___	3.31 Axle Ratio	INC
76D	Underbody Deflector Plate, -inc: Engine and transmission shield	$340.00
51W	Dual Driver & Passenger Spot Lamp Prep Kit, -inc: Does not include spot lamp housing and bulbs	$280.00
90E	Ballistic Door-Panels (Level III+), -inc: Driver and passenger front-doors, Tested and meets the requirements of NIJ standard 0108.01 Level III: 7.62 x 51 mm 9.7g M80 (.308 Winchester 150gr), Per LAPD requirements, they're also designed to withstand special threat rounds: 7.62 x 39 mm MSC 7.9g (Type 56), 5.56 x 45 mm M193 3.36g and 5.56 x 45mm M855 4g	$3,170.00
59B	Keyed Alike - 1284x	$50.00
52P	Hidden Door-Lock Plunger, -inc: Rear-Door Controls Inoperable, Locks, handles and windows, Can manually remove window or door disable plate w/special tool, Locks/windows operable from driver's door switches	$160.00
68G	Rear-Door Controls Inoperable, -inc: Locks, handles and windows, Can manually remove window or door disable plate w/special tool, Locks/windows operable from driver's door switches	INC
500A	Order Code 500A	$0.00

Please note selected options override standard equipment

SUBTOTAL	**$54,465.00**
Advert/ Adjustments	$0.00
Manufacturer Destination Charge	$1,595.00
TOTAL PRICE	**$56,060.00**

Est City: N/A MPG
Est Highway: N/A MPG
Est Highway Cruising Range: N/A mi

Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

Standard Equipment

MECHANICAL

Engine: 3.3L V6 Direct-Injection Hybrid System -inc: (136-MPH top speed) (STD)
Transmission: 10-Speed Automatic (STD)
3.73 Axle Ratio (STD)

ADDITIONAL EQUIPMENT

50-State Emissions System Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles equipped with the 3.3L V6 Direct-Injection engine.
Transmission w/Driver Selectable Mode and Oil Cooler
Automatic Full-Time All-Wheel
Engine Oil Cooler
92-Amp/Hr 850CCA Maintenance-Free Battery
Hybrid Electric Motor 220 Amp Alternator
Class III Towing Equipment -inc: Hitch
Trailer Wiring Harness
Police/Fire
1670# Maximum Payload
GVWR: 6,840 lbs (3,103 kgs)
Gas-Pressurized Shock Absorbers
Front And Rear Anti-Roll Bars
Electric Power-Assist Steering
19 Gal. Fuel Tank
Dual Stainless Steel Exhaust
Permanent Locking Hubs
Strut Front Suspension w/Coil Springs
Multi-Link Rear Suspension w/Coil Springs
Regenerative 4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control
Wheels: 18" x 8" 5-Spoke Painted Black Steel -inc: polished stainless steel hub cover and center caps
Tires: 255/60R18 AS BSW
Steel Spare Wheel
Full-Size Spare Tire Mounted Inside Under Cargo
Body-Colored Front Bumper w/Black Rub Strip/Fascia Accent and 1 Tow Hook
Body-Colored Rear Bumper w/Black Rub Strip/Fascia Accent
Body-Colored Bodyside Cladding and Black Wheel Well Trim
Black Side Windows Trim and Black Front Windshield Trim
Black Door Handles

Black Power Side Mirrors w/Convex Spotter and Manual Folding
Fixed Rear Window w/Yes Wiper, Heated Wiper Park and Defroster
Deep Tinted Glass
Speed Sensitive Variable Intermittent Wipers
Galvanized Steel/Aluminum Panels
Lip Spoiler
Black Grille
Liftgate Rear Cargo Access
Tailgate/Rear Door Lock Included w/Power Door Locks
Auto On/Off Projector Beam Led Low/High Beam Headlamps
LED Brakelights
Radio w/Seek-Scan and Speed Compensated Volume Control
Radio: AM/FM/MP3 Capable -inc: 100 watt siren/speaker prep kit, clock, 4 speakers, 1 USB port and 8" color LCD screen center-stack smart display, supports Android Auto and Apple CarPlay and fleet telematics modem Allows data to be provided to support Ford Pro telematics and data services via optional subscription, including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables optional telematics services through Ford or authorized providers via paid subscription. Subscribe at https://fordpro.com/en-us/telematics/ or call 1-833-811-FORD (3673).
SYNC Phoenix Communication & Entertainment System -inc: hands-free voice command support compatible w/most Bluetooth connected mobile devices, 911 Assist, VHR, SYNC Services, AppLink, Bluetooth, steering wheel controls, USB port and auxiliary input jack
Integrated Roof Antenna
1 LCD Monitor In The Front
8-Way Driver Seat
Passenger Seat
35-30-35 Folding Split-Bench Front Facing Fold Forward Seatback Rear Seat
Manual Tilt/Telescoping Steering Column
Gauges -inc: Speedometer, Odometer, Engine Coolant Temp, Tachometer, Engine Hour Meter, Traction Battery Level, Trip Odometer and Trip Computer
Power Rear Windows and Fixed 3rd Row Windows
Remote Keyless Entry
Remote Releases -Inc: Power Cargo Access
Cruise Control w/Steering Wheel Controls
Dual Zone Front Automatic Air Conditioning
Rear HVAC
HVAC -inc: Underseat Ducts
Locking Glove Box
Driver Foot Rest
Unique HD Cloth Front Bucket Seats w/Vinyl Rear -inc: reduced bolsters, 6-way power track driver seat (fore/aft, up/down, tilt w/manual recline, 2-way manual lumbar), 8-way power track passenger seat w/2-way power recline and 2-way power lumbar and built-in steel intrusion plates in both driver/passenger seatbacks

Interior Trim -inc: Metal-Look Instrument Panel Insert, Metal-Look Door Panel Insert and Metal-Look Interior Accents
Full Cloth Headliner
Urethane Gear Shifter Material
Day-Night Rearview Mirror
Driver And Passenger Visor Vanity Mirrors
Mini Overhead Console w/Storage and 2 12V DC Power Outlets
Front And Rear Map Lights
Fade-To-Off Interior Lighting
Full Vinyl/Rubber Floor Covering
Carpet Floor Trim
Cargo Features -inc: Cargo Tray/Organizer
Cargo Space Lights
Fleet Telematics Modem Tracker System
Dashboard Storage, Driver And Passenger Door Bins
Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down
Delayed Accessory Power
Power Door Locks
Driver Information Center
Redundant Digital Speedometer
Trip Computer
Digital/Analog Appearance
Seats w/Vinyl Back Material
Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints
Perimeter Alarm
2 12V DC Power Outlets
Air Filtration
Electronic Stability Control (ESC) And Roll Stability Control (RSC)
ABS And Driveline Traction Control
Side Impact Beams
Dual Stage Driver And Passenger Seat-Mounted Side Airbags
Reverse Sensing System Rear Parking Sensors
BLIS (Blind Spot Information System) Blind Spot
Pre-Collision Assist with Pedestrian Detection
Rear Cross-Traffic Braking
Collision Mitigation-Front
Tire Specific Low Tire Pressure Warning
Dual Stage Driver And Passenger Front Airbags
Curtain 1st And 2nd Row Airbags
Airbag Occupancy Sensor
Passenger Knee Airbag

Rear Child Safety Locks
Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners
Back-Up Camera w/Washer

National Auto Fleet Group
A Division of Chevrolet of Watsonville
490 Auto Center Drive, Watsonville, CA 95076
(855) 289-6572 • (831) 480-8497 Fax
Fleet@NationalAutoFleetGroup.com

5/21/2025
5/22/2025 Re-Configured

Quote ID: **32086 R1**

Order Cut Off Date: **TBA**

Commander CJ Chiasson
San Fernando Police Department
910 First St.
San Fernando, CA 91340

REVISED - HYBRID B&W

Commander Chiasson,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration. **One (1) New/Unused 2025 Ford Police Interceptor Utility (K8A) AWD, B&W Paint (Scheme TBD)**, delivered to your specified location, each for:

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	$55,110.00	$53,295.89	3.292 %	$1,814.11
B&W Paint (Scheme TBD)		$1,500.00		
Tax (10.5000 %)		$5,753.57		
Tire fee		$8.75		
Transportation		$220.00		
Total		$60,778.21		

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell Contract 091521-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Yesenia Covarrubias
Fleet Department, Account Manager
yesenia@watsonvillefleetgroup.com
(626) 457-5590

Vehicle Configuration Options

ENGINE	
Code	**Description**
99W	Engine: 3.3L V6 Direct-Injection Hybrid System, (STD)
TRANSMISSION	
Code	**Description**
44B	Transmission: 10-Speed Automatic, (STD)
PRIMARY PAINT	
Code	**Description**
UM	Agate Black
SEAT TYPE	
Code	**Description**
9W	Charcoal Black, Unique HD Cloth Front Bucket Seats w/Vinyl Rear, -inc: reduced bolsters, 6-way power track driver seat (fore/aft, up/down, tilt w/manual recline, 2-way manual lumbar), 8-way power track passenger seat w/2-way power recline and 2-way power lumbar and built-in steel intrusion plates in both driver/passenger seatbacks
AXLE RATIO	
Code	**Description**
___	3.73 Axle Ratio, (STD)
ADDITIONAL EQUIPMENT	
Code	**Description**
76D	Underbody Deflector Plate, -inc: Engine and transmission shield
51W	Dual Driver & Passenger Spot Lamp Prep Kit, -inc: Does not include spot lamp housing and bulbs
90E	Ballistic Door-Panels (Level III+), -inc: Driver and passenger front-doors, Tested and meets the requirements of NIJ standard 0108.01 Level III: 7.62 x 51 mm 9.7g M80 (.308 Winchester 150gr), Per LAPD requirements, they're also designed to withstand special threat rounds: 7.62 x 39 mm MSC 7.9g (Type 56), 5.56 x 45 mm M193 3.36g and 5.56 x 45mm M855 4g
59B	Keyed Alike - 1284x
52P	Hidden Door-Lock Plunger, -inc: Rear-Door Controls Inoperable, Locks, handles and windows, Can manually remove window or door disable plate w/special tool, Locks/windows operable from driver's door switches
68G	Rear-Door Controls Inoperable, -inc: Locks, handles and windows, Can manually remove window or door disable plate w/special tool, Locks/windows operable from driver's door switches

OPTION PACKAGE	
Code	**Description**
500A	Order Code 500A

2025 Fleet/Non-Retail Ford Police Interceptor Utility AWD

WINDOW STICKER

2025 Ford Police Interceptor Utility AWD

CODE	MODEL	MSRP
K8A	2025 Ford Police Interceptor Utility AWD	$49,515.00
	OPTIONS	
99W	Engine: 3.3L V6 Direct-Injection Hybrid System, (STD)	$0.00
44B	Transmission: 10-Speed Automatic, (STD)	$0.00
UM	Agate Black	$0.00
9W	Charcoal Black, Unique HD Cloth Front Bucket Seats w/Vinyl Rear, -inc: reduced bolsters, 6-way power track driver seat (fore/aft, up/down, tilt w/manual recline, 2-way manual lumbar), 8-way power track passenger seat w/2-way power recline and 2-way power lumbar and built-in steel intrusion plates in both driver/passenger seatbacks	$0.00
___	3.73 Axle Ratio, (STD)	$0.00
76D	Underbody Deflector Plate, -inc: Engine and transmission shield	$340.00
51W	Dual Driver & Passenger Spot Lamp Prep Kit, -inc: Does not include spot lamp housing and bulbs	$280.00
90E	Ballistic Door-Panels (Level III+), -inc: Driver and passenger front-doors, Tested and meets the requirements of NIJ standard 0108.01 Level III: 7.62 x 51 mm 9.7g M80 (.308 Winchester 150gr), Per LAPD requirements, they're also designed to withstand special threat rounds: 7.62 x 39 mm MSC 7.9g (Type 56), 5.56 x 45 mm M193 3.36g and 5.56 x 45mm M855 4g	$3,170.00
59B	Keyed Alike - 1284x	$50.00
52P	Hidden Door-Lock Plunger, -inc: Rear-Door Controls Inoperable, Locks, handles and windows, Can manually remove window or door disable plate w/special tool, Locks/windows operable from driver's door switches	$160.00
68G	Rear-Door Controls Inoperable, -inc: Locks, handles and windows, Can manually remove window or door disable plate w/special tool, Locks/windows operable from driver's door switches	INC
500A	Order Code 500A	$0.00

Please note selected options override standard equipment

SUBTOTAL	**$53,515.00**
Advert/ Adjustments	$0.00
Manufacturer Destination Charge	$1,595.00
TOTAL PRICE	**$55,110.00**

Est City: N/A MPG
Est Highway: N/A MPG
Est Highway Cruising Range: N/A mi

Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

Standard Equipment

MECHANICAL

Engine: 3.3L V6 Direct-Injection Hybrid System -inc: (136-MPH top speed) (STD)
Transmission: 10-Speed Automatic (STD)
3.73 Axle Ratio (STD)

ADDITIONAL EQUIPMENT

50-State Emissions System Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles equipped with the 3.3L V6 Direct-Injection engine.
Transmission w/Driver Selectable Mode and Oil Cooler
Automatic Full-Time All-Wheel
Engine Oil Cooler
92-Amp/Hr 850CCA Maintenance-Free Battery
Hybrid Electric Motor 220 Amp Alternator
Class III Towing Equipment -inc: Hitch
Trailer Wiring Harness
Police/Fire
1670# Maximum Payload
GVWR: 6,840 lbs (3,103 kgs)
Gas-Pressurized Shock Absorbers
Front And Rear Anti-Roll Bars
Electric Power-Assist Steering
19 Gal. Fuel Tank
Dual Stainless Steel Exhaust
Permanent Locking Hubs
Strut Front Suspension w/Coil Springs
Multi-Link Rear Suspension w/Coil Springs
Regenerative 4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control
Wheels: 18" x 8" 5-Spoke Painted Black Steel -inc: polished stainless steel hub cover and center caps
Tires: 255/60R18 AS BSW
Steel Spare Wheel
Full-Size Spare Tire Mounted Inside Under Cargo
Body-Colored Front Bumper w/Black Rub Strip/Fascia Accent and 1 Tow Hook
Body-Colored Rear Bumper w/Black Rub Strip/Fascia Accent
Body-Colored Bodyside Cladding and Black Wheel Well Trim
Black Side Windows Trim and Black Front Windshield Trim
Black Door Handles

Black Power Side Mirrors w/Convex Spotter and Manual Folding
Fixed Rear Window w/Yes Wiper, Heated Wiper Park and Defroster
Deep Tinted Glass
Speed Sensitive Variable Intermittent Wipers
Galvanized Steel/Aluminum Panels
Lip Spoiler
Black Grille
Liftgate Rear Cargo Access
Tailgate/Rear Door Lock Included w/Power Door Locks
Auto On/Off Projector Beam Led Low/High Beam Headlamps
LED Brakelights
Radio w/Seek-Scan and Speed Compensated Volume Control
Radio: AM/FM/MP3 Capable -inc: 100 watt siren/speaker prep kit, clock, 4 speakers, 1 USB port and 8" color LCD screen center-stack smart display, supports Android Auto and Apple CarPlay and fleet telematics modem Allows data to be provided to support Ford Pro telematics and data services via optional subscription, including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables optional telematics services through Ford or authorized providers via paid subscription. Subscribe at https://fordpro.com/en-us/telematics/ or call 1-833-811-FORD (3673).
SYNC Phoenix Communication & Entertainment System -inc: hands-free voice command support compatible w/most Bluetooth connected mobile devices, 911 Assist, VHR, SYNC Services, AppLink, Bluetooth, steering wheel controls, USB port and auxiliary input jack
Integrated Roof Antenna
1 LCD Monitor In The Front
8-Way Driver Seat
Passenger Seat
35-30-35 Folding Split-Bench Front Facing Fold Forward Seatback Rear Seat
Manual Tilt/Telescoping Steering Column
Gauges -inc: Speedometer, Odometer, Engine Coolant Temp, Tachometer, Engine Hour Meter, Traction Battery Level, Trip Odometer and Trip Computer
Power Rear Windows and Fixed 3rd Row Windows
Remote Keyless Entry
Remote Releases -Inc: Power Cargo Access
Cruise Control w/Steering Wheel Controls
Dual Zone Front Automatic Air Conditioning
Rear HVAC
HVAC -inc: Underseat Ducts
Locking Glove Box
Driver Foot Rest
Unique HD Cloth Front Bucket Seats w/Vinyl Rear -inc: reduced bolsters, 6-way power track driver seat (fore/aft, up/down, tilt w/manual recline, 2-way manual lumbar), 8-way power track passenger seat w/2-way power recline and 2-way power lumbar and built-in steel intrusion plates in both driver/passenger seatbacks

Interior Trim -inc: Metal-Look Instrument Panel Insert, Metal-Look Door Panel Insert and Metal-Look Interior Accents
Full Cloth Headliner
Urethane Gear Shifter Material
Day-Night Rearview Mirror
Driver And Passenger Visor Vanity Mirrors
Mini Overhead Console w/Storage and 2 12V DC Power Outlets
Front And Rear Map Lights
Fade-To-Off Interior Lighting
Full Vinyl/Rubber Floor Covering
Carpet Floor Trim
Cargo Features -inc: Cargo Tray/Organizer
Cargo Space Lights
Fleet Telematics Modem Tracker System
Dashboard Storage, Driver And Passenger Door Bins
Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down
Delayed Accessory Power
Power Door Locks
Driver Information Center
Redundant Digital Speedometer
Trip Computer
Digital/Analog Appearance
Seats w/Vinyl Back Material
Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints
Perimeter Alarm
2 12V DC Power Outlets
Air Filtration
Electronic Stability Control (ESC) And Roll Stability Control (RSC)
ABS And Driveline Traction Control
Side Impact Beams
Dual Stage Driver And Passenger Seat-Mounted Side Airbags
Reverse Sensing System Rear Parking Sensors
BLIS (Blind Spot Information System) Blind Spot
Pre-Collision Assist with Pedestrian Detection
Rear Cross-Traffic Braking
Collision Mitigation-Front
Tire Specific Low Tire Pressure Warning
Dual Stage Driver And Passenger Front Airbags
Curtain 1st And 2nd Row Airbags
Airbag Occupancy Sensor
Passenger Knee Airbag

Rear Child Safety Locks
Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners
Back-Up Camera w/Washer

EXHIBIT "A"
091521-NAF

Sourcewell

Solicitation Number: RFP #091521

CONTRACT

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and 72 Hour LLC dba: National Auto Fleet Group, 490 Auto Center Drive, Watsonville, CA 95076 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Automobiles, SUVs, Vans, and Light Trucks with Related Equipment and Accessories from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

A. EFFECTIVE DATE. This Contract is effective upon the date of the final signature below.

B. EXPIRATION DATE AND EXTENSION. This Contract expires November 8, 2025, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended one additional year upon the request of Sourcewell and written agreement by Supplier.

C. SURVIVAL OF TERMS. Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

A. EQUIPMENT, PRODUCTS, OR SERVICES. Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above.

Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

All Equipment and Products provided under this Contract must be new and the current model. Supplier may offer close-out or refurbished Equipment or Products if they are clearly indicated in Supplier's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. WARRANTY. Supplier warrants that all Equipment, Products, and Services furnished are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Equipment, Products, and Services are suitable for and will perform in accordance with the ordinary use for which they are intended. Supplier's dealers and distributors must agree to assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that extends beyond the expiration of the Supplier's warranty will be passed on to the Participating Entity.

C. DEALERS, DISTRIBUTORS, AND/OR RESELLERS. Upon Contract execution and throughout the Contract term, Supplier must provide to Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers relative to the Equipment, Products, and Services offered under this Contract, which will be incorporated into this Contract by reference. It is the Supplier's responsibility to ensure Sourcewell receives the most current information.

3. PRICING

All Equipment, Products, or Services under this Contract will be priced at or below the price stated in Supplier's Proposal.

When providing pricing quotes to Participating Entities, all pricing quoted must reflect a Participating Entity's total cost of acquisition. This means that the quoted cost is for delivered Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Participating Entity's requested delivery location.

Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

A. SHIPPING AND SHIPPING COSTS. All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily apparent at the time of delivery, Supplier must permit the Equipment and Products to be

returned within a reasonable time at no cost to Sourcewell or its Participating Entities. Participating Entities reserve the right to inspect the Equipment and Products at a reasonable time after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery. In the event of the delivery of nonconforming Equipment and Products, the Participating Entity will notify the Supplier as soon as possible and the Supplier will replace nonconforming Equipment and Products with conforming Equipment and Products that are acceptable to the Participating Entity.

Supplier must arrange for and pay for the return shipment on Equipment and Products that arrive in a defective or inoperable condition.

Sourcewell may declare the Supplier in breach of this Contract if the Supplier intentionally delivers substandard or inferior Equipment or Products.

B. SALES TAX. Each Participating Entity is responsible for supplying the Supplier with valid tax-exemption certification(s). When ordering, a Participating Entity must indicate if it is a tax-exempt entity.

C. HOT LIST PRICING. At any time during this Contract, Supplier may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Supplier determines it will offer Hot List Pricing, it must be submitted electronically to Sourcewell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcewell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Participating Entities.

4. PRODUCT AND PRICING CHANGE REQUESTS

Supplier may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcewell Price and Product Change Request Form to the assigned Sourcewell Supplier Development Administrator. This approved form is available from the assigned Sourcewell Supplier Development Administrator. At a minimum, the request must:

- Identify the applicable Sourcewell contract number;
- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;

- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Change Request Form will become an amendment to this Contract and will be incorporated by reference.

5. PARTICIPATION, CONTRACT ACCESS, AND PARTICIPATING ENTITY REQUIREMENTS

A. PARTICIPATION. Sourcewell's cooperative contracts are available and open to public and nonprofit entities across the United States and Canada; such as federal, state/province, municipal, K-12 and higher education, tribal government, and other public entities.

The benefits of this Contract should be available to all Participating Entities that can legally access the Equipment, Products, or Services under this Contract. A Participating Entity's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcewell during such time of access. Supplier understands that a Participating Entity's use of this Contract is at the Participating Entity's sole convenience and Participating Entities reserve the right to obtain like Equipment, Products, or Services from any other source.

Supplier is responsible for familiarizing its sales and service forces with Sourcewell contract use eligibility requirements and documentation and will encourage potential participating entities to join Sourcewell. Sourcewell reserves the right to add and remove Participating Entities to its roster during the term of this Contract.

B. PUBLIC FACILITIES. Supplier's employees may be required to perform work at government-owned facilities, including schools. Supplier's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Participating Entity policies and procedures, and all applicable laws.

6. PARTICIPATING ENTITY USE AND PURCHASING

A. ORDERS AND PAYMENT. To access the contracted Equipment, Products, or Services under this Contract, a Participating Entity must clearly indicate to Supplier that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcewell and Supplier. Typically, a Participating Entity will issue an order directly to Supplier or its authorized subsidiary, distributor, dealer, or reseller. If a Participating Entity issues a purchase order, it may use its own forms, but the purchase order should clearly note the applicable Sourcewell

contract number. All Participating Entity orders under this Contract must be issued prior to expiration or cancellation of this Contract; however, Supplier performance, Participating Entity payment obligations, and any applicable warranty periods or other Supplier or Participating Entity obligations may extend beyond the term of this Contract.

Supplier's acceptable forms of payment are included in its attached Proposal. Participating Entities will be solely responsible for payment and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

B. ADDITIONAL TERMS AND CONDITIONS/PARTICIPATING ADDENDUM. Additional terms and conditions to a purchase order, or other required transaction documentation, may be negotiated between a Participating Entity and Supplier, such as job or industry-specific requirements, legal requirements (e.g., affirmative action or immigration status requirements), or specific local policy requirements. Some Participating Entities may require the use of a Participating Addendum; the terms of which will be negotiated directly between the Participating Entity and the Supplier. Any negotiated additional terms and conditions must never be less favorable to the Participating Entity than what is contained in this Contract.

C. SPECIALIZED SERVICE REQUIREMENTS. In the event that the Participating Entity requires service or specialized performance requirements not addressed in this Contract (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements), the Participating Entity and the Supplier may enter into a separate, standalone agreement, apart from this Contract. Sourcewell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

D. TERMINATION OF ORDERS. Participating Entities may terminate an order, in whole or in part, immediately upon notice to Supplier in the event of any of the following events:

1. The Participating Entity fails to receive funding or appropriation from its governing body at levels sufficient to pay for the equipment, products, or services to be purchased; or
2. Federal, state, or provincial laws or regulations prohibit the purchase or change the Participating Entity's requirements.

E. GOVERNING LAW AND VENUE. The governing law and venue for any action related to a Participating Entity's order will be determined by the Participating Entity making the purchase.

7. CUSTOMER SERVICE

A. PRIMARY ACCOUNT REPRESENTATIVE. Supplier will assign an Account Representative to Sourcewell for this Contract and must provide prompt notice to Sourcewell if that person is changed. The Account Representative will be responsible for:

- Maintenance and management of this Contract;
- Timely response to all Sourcewell and Participating Entity inquiries; and
- Business reviews to Sourcewell and Participating Entities, if applicable.

B. BUSINESS REVIEWS. Supplier must perform a minimum of one business review with Sourcewell per contract year. The business review will cover sales to Participating Entities, pricing and contract terms, administrative fees, sales data reports, supply issues, customer issues, and any other necessary information.

8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT

A. CONTRACT SALES ACTIVITY REPORT. Each calendar quarter, Supplier must provide a contract sales activity report (Report) to the Sourcewell Supplier Development Administrator assigned to this Contract. Reports are due no later than 45 days after the end of each calendar quarter. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;
- Sourcewell Assigned Entity/Participating Entity Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Purchase was invoiced/sale was recognized as revenue by Supplier.

B. ADMINISTRATIVE FEE. In consideration for the support and services provided by Sourcewell, the Supplier will pay an administrative fee to Sourcewell on all Equipment, Products, and Services provided to Participating Entities. The Administrative Fee must be included in, and not added to, the pricing. Supplier may not charge Participating Entities more than the contracted price to offset the Administrative Fee.

The Supplier will submit payment to Sourcewell for the percentage of administrative fee stated in the Proposal multiplied by the total sales of all Equipment, Products, and Services purchased

by Participating Entities under this Contract during each calendar quarter. Payments should note the Supplier's name and Sourcewell-assigned contract number in the memo; and must be mailed to the address above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions. Payments must be received no later than 45 calendar days after the end of each calendar quarter.

Supplier agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Supplier is delinquent in any undisputed administrative fees, Sourcewell reserves the right to cancel this Contract and reject any proposal submitted by the Supplier in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than 30 days from the cancellation date.

9. AUTHORIZED REPRESENTATIVE

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Supplier's Authorized Representative is the person named in the Supplier's Proposal. If Supplier's Authorized Representative changes at any time during this Contract, Supplier must promptly notify Sourcewell in writing.

10. AUDIT, ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

A. AUDIT. Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by Sourcewell or the Minnesota State Auditor for a minimum of six years from the end of this Contract. This clause extends to Participating Entities as it relates to business conducted by that Participating Entity under this Contract.

B. ASSIGNMENT. Neither party may assign or otherwise transfer its rights or obligations under this Contract without the prior written consent of the other party and a fully executed assignment agreement. Such consent will not be unreasonably withheld. Any prohibited assignment will be invalid.

C. AMENDMENTS. Any amendment to this Contract must be in writing and will not be effective until it has been duly executed by the parties.

D. WAIVER. Failure by either party to take action or assert any right under this Contract will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right. Any such waiver must be in writing and signed by the parties.

E. CONTRACT COMPLETE. This Contract represents the complete agreement between the parties. No other understanding regarding this Contract, whether written or oral, may be used to bind either party.For any conflict between the attached Proposal and the terms set out in Articles 1-22 of this Contract, the terms of Articles 1-22 will govern.

F. RELATIONSHIP OF THE PARTIES. The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. This Contract does not create a partnership, joint venture, or any other relationship such as master-servant, or principal-agent.

11. INDEMNITY AND HOLD HARMLESS

Supplier must indemnify, defend, save, and hold Sourcewell and its Participating Entities, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees incurred by Sourcewell or its Participating Entities, arising out of any act or omission in the performance of this Contract by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in the Equipment, Products, or Services under this Contract to the extent the Equipment, Product, or Service has been used according to its specifications. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.

12. GOVERNMENT DATA PRACTICES

Supplier and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell under this Contract and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Supplier under this Contract.

13. INTELLECTUAL PROPERTY, PUBLICITY, MARKETING, AND ENDORSEMENT

A. INTELLECTUAL PROPERTY

1. *Grant of License.* During the term of this Contract:
   a. Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use thetrademark(s) provided to Supplier by Sourcewell in advertising and promotional materials for the purpose of marketing Sourcewell's relationship with Supplier.
   b. Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising and promotional materials for the purpose of marketing Supplier's relationship with Sourcewell.
2. *Limited Right of Sublicense*. The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers,

resellers, marketing representatives, and agents (collectively "Permitted Sublicensees") in advertising and promotional materials for the purpose of marketing the Parties' relationship to Participating Entities. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this Article by any of their respective sublicensees.

3. *Use; Quality Control.*

a. Neither party may alter the other party's trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.

b. Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's trademarks only in good faith and in a dignified manner consistent with such party's use of the trademarks. Upon written notice to the breaching party, the breaching party has 30 days of the date of the written notice to cure the breach or the license will be terminated.

4. As applicable, Supplier agrees to indemnify and hold harmless Sourcewell and its Participating Entities against any and all suits, claims, judgments, and costs instituted or recovered against Sourcewell or Participating Entities by any person on account of the use of any Equipment or Products by Sourcewell or its Participating Entities supplied by Supplier in violation of applicable patent or copyright laws.

5. Termination. Upon the termination of this Contract for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

B. PUBLICITY. Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Supplier individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

C. MARKETING. Any direct advertising, marketing, or offers with Participating Entities must be approved by Sourcewell. Send all approval requests to the Sourcewell Supplier Development Administrator assigned to this Contract.

D. ENDORSEMENT. The Supplier must not claim that Sourcewell endorses its Equipment, Products, or Services.

14. GOVERNING LAW, JURISDICTION, AND VENUE

The substantive and procedural laws of the State of Minnesota will govern this Contract. Venue for all legal proceedings arising out of this Contract, or its breach, must be in the appropriate state court in Todd County, Minnesota or federal court in Fergus Falls, Minnesota.

15. FORCE MAJEURE

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

16. SEVERABILITY

If any provision of this Contract is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Contract is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

17. PERFORMANCE, DEFAULT, AND REMEDIES

A. PERFORMANCE. During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

1. *Notification.* The parties must promptly notify each other of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Supplier will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Supplier may escalate the resolution of the issue to a higher level of management. The Supplier will have 30 calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending*. Notwithstanding the existence of a dispute, the Supplier must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute. If the Supplier fails to continue without delay to perform its responsibilities under the Contract, in the accomplishment of all undisputed work, the Supplier will bear any additional costs incurred by Sourcewell and/or its Participating Entities as a result of such failure to proceed.

B. DEFAULT AND REMEDIES. Either of the following constitutes cause to declare this Contract, or any Participating Entity order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

The party claiming default must provide written notice of the default, with 30 calendar days to cure the default. Time allowed for cure will not diminish or eliminate any liability for liquidated or other damages. If the default remains after the opportunity for cure, the non-defaulting party may:

- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

18. INSURANCE

A. REQUIREMENTS. At its own expense, Supplier must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers' Compensation and Employer's Liability.*
Workers' Compensation: As required by any applicable law or regulation.
Employer's Liability Insurance: must be provided in amounts not less than listed below:
Minimum limits:
$500,000 each accident for bodily injury by accident
$500,000 policy limit for bodily injury by disease
$500,000 each employee for bodily injury by disease

2. *Commercial General Liability Insurance.* Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.
Minimum Limits:
$1,000,000 each occurrence Bodily Injury and Property Damage
$1,000,000 Personal and Advertising Injury
$2,000,000 aggregate for Products-Completed operations
$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Supplier will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms

no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer), or equivalent.

Minimum Limits:
$1,000,000 each accident, combined single limit

4. *Umbrella Insurance*. During the term of this Contract, Supplier will maintain umbrella coverage over Employer's Liability, Commercial General Liability, and Commercial Automobile.

Minimum Limits:
$2,000,000

5. *Network Security and Privacy Liability Insurance*. During the term of this Contract, Supplier will maintain coverage for network security and privacy liability. The coverage may be endorsed on another form of liability coverage or written on a standalone policy. The insurance must cover claims which may arise from failure of Supplier's security resulting in, but not limited to, computer attacks, unauthorized access, disclosure of not public data – including but not limited to, confidential or private information, transmission of a computer virus, or denial of service.

Minimum limits:
$2,000,000 per occurrence
$2,000,000 annual aggregate

Failure of Supplier to maintain the required insurance will constitute a material breach entitling Sourcewell to immediately terminate this Contract for default.

B. CERTIFICATES OF INSURANCE. Prior to commencing under this Contract, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcewell Supplier Development Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf.

Failure to request certificates of insurance by Sourcewell, or failure of Supplier to provide certificates of insurance, in no way limits or relieves Supplier of its duties and responsibilities in this Contract.

C. ADDITIONAL INSURED ENDORSEMENT AND PRIMARY AND NON-CONTRIBUTORY INSURANCE CLAUSE. Supplier agrees to list Sourcewell and its Participating Entities, including their officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is

primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

D. WAIVER OF SUBROGATION. Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Contract or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

E. UMBRELLA/EXCESS LIABILITY/SELF-INSURED RETENTION. The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

19. COMPLIANCE

A. LAWS AND REGULATIONS. All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the states and provinces in which the Equipment, Products, or Services are sold.

B. LICENSES. Supplier must maintain a valid and current status on all required federal, state/provincial, and local licenses, bonds, and permits required for the operation of the business that the Supplier conducts with Sourcewell and Participating Entities.

20. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION

Supplier certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcewell related to bankruptcy actions. If at any time during this Contract Supplier declares bankruptcy, Supplier must immediately notify Sourcewell in writing.

Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time.

21. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS

Participating Entities that use United States federal grant or FEMA funds to purchase goods or services from this Contract may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Article, all references to "federal" should be interpreted to mean the United States federal government. The following list only applies when a Participating Entity accesses Supplier's Equipment, Products, or Services with United States federal funds.

A. EQUAL EMPLOYMENT OPPORTUNITY. Except as otherwise provided under 41 C.F.R. § 60, all contracts that meet the definition of "federally assisted construction contract" in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. §60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 C.F.R. § 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor." The equal opportunity clause is incorporated herein by reference.

B. DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148). When required by federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must be in compliance with all applicable Davis-Bacon Act provisions.

C. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708). Where applicable, all contracts awarded by the non-federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Contract. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

D. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT. If the federal award meets the definition of “funding agreement” under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

E. CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387). Contracts and subgrants of amounts in excess of $150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Supplier certifies that during the term of this Contract will comply with applicable requirements as referenced above.

F. DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689). A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. §180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names

of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

G. BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352). Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

H. RECORD RETENTION REQUIREMENTS. To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

I. ENERGY POLICY AND CONSERVATION ACT COMPLIANCE. To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

J. BUY AMERICAN PROVISIONS COMPLIANCE. To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

K. ACCESS TO RECORDS (2 C.F.R. § 200.336). Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

L. PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322). A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation

and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

M. FEDERAL SEAL(S), LOGOS, AND FLAGS. The Supplier not use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

N. NO OBLIGATION BY FEDERAL GOVERNMENT. The U.S. federal government is not a party to this Contract or any purchase by an Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Contract or any purchase by an authorized user.

O. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS. The Contractor acknowledges that 31 U.S.C. 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Contract or any purchase by a Participating Entity.

P. FEDERAL DEBT. The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

Q. CONFLICTS OF INTEREST. The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Contract or any aspect related to the anticipated work under this Contract raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

R. U.S. EXECUTIVE ORDER 13224. The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

091521-NAF

22. CANCELLATION

Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell

By: DocuSigned by: Jeremy Schwartz C0FD2A139D06489...

Jeremy Schwartz

Title: Chief Procurement Officer

Date: 11/4/2021 | 1:28 PM CDT

72 Hour LLC dba: National Auto Fleet Group

By: DocuSigned by: Jesse Cooper FACBB5730C1E467...

Jesse Cooper

Title: Fleet Manager

Date: 11/4/2021 | 10:46 AM CDT

Approved:

By: DocuSigned by: Chad Coauette 7E42B8F817A64CC...

Chad Coauette

Title: Executive Director/CEO

Date: 11/4/2021 | 1:34 PM CDT

RFP 091521 - Automobiles, SUVs, Vans, and Light Trucks with Related Equipment and Accessories

Vendor Details

Company Name:	72 HOUR LLC
Does your company conduct business under any other name? If yes, please state:	National Auto Fleet Group
Address:	490 Auto Center Drive Watsonville, CA 95076
Contact:	Jesse Cooper
Email:	Jcooper@nationalautofleetgroup.com
Phone:	951-440-0585
Fax:	831-840-8497
HST#:	263297677

Submission Details

Created On:	Tuesday August 24, 2021 16:34:10
Submitted On:	Tuesday September 14, 2021 14:10:21
Submitted By:	Jesse Cooper
Email:	Jcooper@nationalautofleetgroup.com
Transaction #:	d2e890de-e761-4f47-9b23-bef3d512bd76
Submitter's IP Address:	76.81.241.2

Specifications

Table 1: Proposer Identity & Authorized Representatives

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond "N/A" if the question does not apply to you (preferably with an explanation).

Line Item	Question	Response *	
1	Proposer Legal Name (one legal entity only): (In the event of award, will execute the resulting contract as "Supplier")	72 Hour LLC	*
2	Identify all subsidiary entities of the Proposer whose equipment, products, or services are included in the Proposal.	WCAF, LLC WCDJR, LLC Alan Jay Automotive Inc	*
3	Identify all applicable assumed names or DBA names of the Proposer or Proposer's subsidiaries in Line 1 or Line 2 above.	NAFG has numerous subsidiaries and DBA's including but not limited to: National Auto Fleet Group, Chevrolet of Watsonville, Watsonville Ford Watsonville CDJR Watsonville Fleet Group Alan Jay Chrysler Jeep Inc Alan Jay Chevrolet, Cadillac Alan Jay Buick, GMC Alan Jay Auto Outlet Clewiston Motor Company, Inc Alan Jay Chrysler Dodge Ram Jeep Alan Jay Lincoln Alan Jay Ford Alan Jay Nissan Alan Jay Toyota	*
4	Proposer Physical Address:	490 Auto Center Drive Watsonville, CA 95076	*
5	Proposer website address (or addresses):	www.NationalAutoFleetGroup.com	*
6	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer and, in the event of award, will be expected to execute the resulting contract):	Jesse Cooper Fleet Manager 1-855-289-6572 490 Auto Center Drive Watsonville, CA 95076 Jcooper@nationalautofleetgroup.com	*
7	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Jesse Cooper Fleet Manager 1-855-289-6572 490 Auto Center Drive Watsonville, CA 95076 Jcooper@nationalautofleetgroup.com	*
8	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	Clarke Cooper Fleet Manger 1-855-289-6572 490 Auto Center Drive Watsonville, CA 95076 ClarkeCooper@watsonvillefleetgroup.com	

Table 2: Company Information and Financial Strength

Line Item	Question	Response *	

9	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested equipment, products or services.	National Auto Fleet Group started as a new division of 72 Hour LLC, in the summer of 2010 in the heart of Southern California. We began our network with a single automobile dealership and have now grown our network to encompass numerous dealerships located in and outside of California. We stand by providing opportunities for advancement by hiring and promoting from within our organization. Many of the Fleet Managers who started with us in 2010 are still with us today. Through the years, we have evolved and adapted to the new technology driven trends that are revolutionizing the automotive industry today. However, our brand's fundamental core values have remained unchanged – We are committed to do right for the members. If we take care of them, they will in return take care of us. National Auto Fleet Group's operational blueprint and business philosophy has always been the "4 RIGHT's" for every member: We deliver the RIGHT vehicle, at the RIGHT time, to the RIGHT place at the RIGHT price. The integrity of our business stems on our deep family roots in the automotive industry. We are and always will be family owned and operated with our future generations already in their infant stages today. We are committed to pioneering our industry for decades to come.	*
10	What are your company's expectations in the event of an award?	If awarded, this would be our 5th Sourcewell Contract and we would execute as such. We will continue to serve your members and provide them with excellent customer service while continuing to advance customer satisfaction. Along with implementing new business growth strategies that will ultimately launch us into new heights once again. Furthermore, we will launch our Partner Program detailed in the attached "marketing Plan Compressed" Zip file. This next generation application will give members the power to select upfitters they would like NAFG to partner with in providing satisfactory quotes and service. We see tremendous value in building out these mutually beneficial partnerships, so we can provide 100% satisfactory turnkey solutions to the members.	*
11	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response.	To demonstrate NAFG's financial strength and stability, we have uploaded Bank Commitment letters under the Financial Strength Section of the online application. We have a direct line of credit of $52,000,00.00 that we are currently utilizing with our current and past Sourcewell Contracts. However, this number is not capped as we have the freedom to extend the cap to accommodate the revolving needs of the members. Referenced below is a short register of some of our market success from awarded government contracts that encompass over $140,000,000.00 worth of products and goods under our current Sourcewell Contract. A. City of San Diego, CA $ 72,000,000 contract under our Sourcewell Contract 120716-NAF. B. City of San Diego, CA $ 55,400,000 contract under our Sourcewell Contract 081716-NAF. C. Government Fleet Article Highlighting our transaction with the City of San Diego, CA procuring over 100 Police vehicles through NAFG Sourcewell Contract 120716-NAF. D. City of Los Angeles World Airports, CA Contract for $ 24,003,500 under Sourcewell Contract 120716-NAF for the procurement of 400 vehicles. E. City of Los Angeles Harbor, CA Contract Extension to $ 4,500,000 contract under Sourcewell Contract 120716-NAF. F. City of Los Angeles Harbor, CA Contract for $1,500,000 under our Sourcewell Contract 120716-NAF. G. City of Los Angeles Harbor, CA Renewal for another $ 1,500,000 under Sourcewell Contract Class 6, 7 and 8 Contract 081716-NAF. H. City of Costa Mesa, CA Contract $1,023,220 under our Sourcewell Contract 120716-NAF. I. Blanket Contracts with the State of Maryland, MD off our current Class 6, 7 and 8 Chassis Contract 081716-NAF. J. Blanket Contracts with the State of Maryland, MD off our Current Sourcewell Contract 120716-NAF. We have also attached our Commitment Letter's for unparallel support from leading nationally recognized upfit suppliers such The Knapheide Manufacturing Company. Along with regional suppliers such as Brand FX and Phenix Truck Body located in Southern California serve as regional support locations, whom we often work alongside to fulfill all member needs with past, present, and future orders with NAFG. Included are also Upfitter Recommendation letters to illustrate how National Auto Fleet Group has taken a proactive interest in building mutually beneficial relationship with our upfitters. Mutuality and reciprocity relationships between body companies and our dealer's are two of the key components that help members receive what they need in a smooth and efficient fashion. In addition, the adoption of our Class 6, 7, and 8 Contract from Anne Arundel County in the state of Maryland is as an example of how National Auto Fleet Group attracts and retains new clients by demonstrating to them there's a better and more efficient way of finding turnkey solutions. Lastly, we have attached supporting documents that help emphasize and exemplify our growth since our first awarded Sourcewell Contract in 2012. We sincerely hope it helps portray our commitment to building lifelong rapport and trust with our partner upfitters and members.	*
12	What is your US market share for the solutions that you are proposing?	. Of our respective brands and OEM's we represent, the US market share is estimated to be 60 – 75%.	*
13	What is your Canadian market share for the solutions that you are proposing?	It is difficult to estimate the market share for the brands and OEM's we represent, however we estimate that it should be the same 60 -75 % of the US share.	*
14	Has your business ever petitioned for bankruptcy protection? If so, explain in detail.	No.	*

15	How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer whichever question (either a) or b) just below) best applies to your organization. a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned? b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?	National Auto Fleet Group is a dealer network best categorized as "A" - Distributer/Dealer/Reseller and Dealer Partner for (15) OEM Manufacturers including Ford Motor Company, Chevrolet, RAM, GMC, Buick, Chrysler, Dodge, Jeep, Toyota, Nissan, KIA, BMW, Honda, Cadillac and Volkswagen, All orders are placed with the franchised dealer and ultimately titled directly to the member. All appropriate certification certificates and authorized DMV/Factory licenses may be found in the "Related Certification" section uploaded to this RFP. It should be noted we do not sell used equipment to members.	*
16	If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.	Required licenses include a Dealer's License, a Franchise issued by the Manufacture, a Department of Motor Vehicles License, as well as a Reseller's permit license. All which NAFG and Dealer Partner's hold. Please review our attachment documents in section "Related Certification" for licenses that we either solely own or are jointly owned by our partner dealers that pertain to this RFP. A list of all our licenses are below, some of which may not pertain to class 1-3 but to class 4-8. CA Certificate of Good Standing 200824810190 State of Florida License Certificates: VF/1000974/4 VF/1000950/1 VF/1046516/1 VF/1024619/2 VF/1024619/1 VF/1018615/1 VF/1021891/1 VF/1000974/3 VF/1105916/1 VF/1020705/1 VF/1000969/1 CA State Seller's Permit 101-135239 CA State Seller's Permit 245364864-00001 Department of Motor Vehicle, Vehicle Dealer/ License Number 97772 Department of Motor Vehicle, Vehicle Dealer License Number 97771 Department of Motor Vehicle, Vehicle Dealer License Number 43609 Bureau of Automotive repair Registration # ARD00296319 123120 CA State Seller's Permit 232781952-00001 City of Watsonville Business License Number 1792 City of Watsonville Business License Number 4358 Fictitious Business Names from Santa Cruz County for National Auto Fleet Group FBN: 2017-0000138 California General Resale Certificate Dun & Bradstreet Number: 023680653 Government of The District of Columbia Certificate Government of the District of Columbia Tax Registration # 7815888160711 City of Los Angeles Tax Registration Government of The District of Columbia CLEAN HANDS CERTIFICATION San Diego Freightliner Seller's Permit Commonwealth of Virginia State Corporation Commission Certificate State of Maryland Good Standing Certificate Kansas Department of Revenue for Kansas City Peterbilt New Jersey Department of Treasury Registration Certificate New Jersey Business Registration Notice of Compliance of the Canton City Codified Ordinance Employee Information Report for the State of New Jersey State of Maryland New Sales and Use tax License CA State Seller's Permit 98-037902 00006 South Carolina Department of Motor Vehicles License Number 36133 State of South Carolina Retail License Commonwealth of Kentucky Vehicle Dealer License 1583 20 100 State of West Virginia Dealer License Commonwealth of Kentucky Vehicle Dealer License 1581 20 036 State of Tennessee Vehicle Dealer License	*
17	Provide all "Suspension or Debarment" information that has applied to your organization during the past ten years.	Not Applicable, none.	*

Table 3: Industry Recognition & Marketplace Success

Line Item	Question	Response *	
18	Describe any relevant industry awards or recognition that your company has received in the past five years	National Auto Fleet Group's received its most prestigious award for Top Placement within Ford Motor Company as the leading dealership in Government Sales. In addition, our Chevrolet brand was highly ranked and honored 4/5 consecutive years by General Motors.	*
19	What percentage of your sales are to the governmental sector in the past three years	Within our fleet division, 90% of our contracts within the past three years have been with government accounts.	*
20	What percentage of your sales are to the education sector in the past three years	Within the past 3 years 90% of our sales have been to government accounts, 20% of which are within the education sector.	*
21	List any state, provincial, or cooperative purchasing contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?	We hold the State of California contract with volumes from 200 to 500 units a year over the past three years. In addition, our Sourcewell Contract's 091219, 081716 and 120716 that we have maintained over the past three years has sold combined north of 400 million of Combined Quarterly Sales.	*
22	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	National Auto Fleet Group's focus lies on the Sourcewell Contract. NAFG holds no other GSA contract, Standing Offers, or Supply Arrangements other than the State of California contract. Our annual sales volume is estimated to be north of $200 million.	*

Table 4: References/Testimonials

Line Item 23. Supply reference information from three customers who are eligible to be Sourcewell participating entities.

Entity Name *	Contact Name *	Phone Number *	
Port of Los Angeles, CA	Mr. Dave Comer	310-72-3794	*
County of Venture, CA	Mr. Jorge Bnilla	805-672-2044	*
City of Austin, TX	Mr. Matt Sager	512-978-2637	*
County of San Joaquin, CA	Mr. David Myers	209-468-9745	
City of Palo Alto, CA	Ms. Danitra Bahlman	650-496-5920	

Table 5: Top Five Government or Education Customers

Line Item 24. Provide a list of your top five government, education, or non-profit customers (entity name is optional), including entity type, the state or province the entity is located in, scope of the project(s), size of transaction(s), and dollar volumes from the past three years.

Entity Name	Entity Type *	State / Province *	Scope of Work *	Size of Transactions *	Dollar Volume Past Three Years *	
City of Austin	Government	Texas - TX	Purchaser	10-15 Vehicles at once, Vans and SUVs	Over 1M	*
Los Angeles Department of Water and Power	Government	California - CA	Purchaser	Over 120 Vehicles, Vans and SUVs	Over 3M	*
Port of Los Angeles	Government	California - CA	Purchaser	Over 80 Trucks, Vans and SUVs	Over 2M	*
Anne Arundel County	Government	Maryland - MD	Purchaser	Over 40 Trucks, Vans and SUVs	Over 1M	*
City of San Diego	Government	California - CA	Purchaser	Over 500 Trucks, Vans, SUV'	Over 15M	*

Table 6: Ability to Sell and Deliver Service

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *	
25	Sales force.	Our sales force consists of direct and an indirect sales force. Our direct sales force consists of direct employees and partner dealers, which exceeds an employee count of 300 personnel both full time and part time. Many of our sales force are spread across the US and we leverage our relationships with our larger class dealerships to service the members lower class vehicle needs as well. A cross sales force. These individuals help support our dealerships and NAFG Fleet Division directly. On the other hand, our indirect sales force made up of upfitters and partner suppliers consists of over 100 personnel with our partner network and sales force growing annually. With both direct and indirect sales force staff working together, NAFG has been able to successfully grow, maintain and service the demand of the members. As the number of your members grow, we will continuously welcome more staff to not only meet customer demand, but also to exceed customer expectations.	*

26	Dealer network or other distribution methods.	Our franchise network in Canada and the U.S. is fortunately second to none. Our 15 proposed OEMS previously mentioned, all of which have established a presence nationwide with factory stores strategically placed where all members can receive service and complete warranty repairs with their respective products. Simple put the North American and Canadian automobile supply chain network is one of the best in the world. Of the 15 brands we represent, the OEMs have put in place a dealer network across all 50 states that will allow us to best serve all members.	*
27	Service force.	The 15 manufactures we represent have thousands of service locations that would be easily accessible to all your members. Service centers and warranty repair facilities for all 15 OEMs are ample and ready to help service our members and their needs. However, Alaska and Hawaii may be exceptions as they may have farther distances between franchises where members can utilize the repair services.	*
28	Describe the ordering process. If orders will be handled by distributors, dealers or others, explain the respective roles of the Proposer and others.	The member may order their vehicles by navigating to our website, www.NationalAutoFleetGroup.com and going through the step-by-step process to generate an online quote or by calling one of our representatives at 855-289-6572 or by sending NAFG an email at Fleet@NationalAutoFleetGroup.com. Orders are then processed directly to the manufacturer who will work to supply the vehicle to the ship-to location for upfittinig or end user desired delivery location.	*
29	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	To best demonstrate our Customer Service program, kindly reference the ZIP file “Member Walk Through” that is attached in the Additional Documents folder. Please begin with and review in order that is explained below: How Members Can Get Quotes Online: A member can obtain most quotes by visiting our website www.NationalAutoFleetGroup.com where a simple one step form is needed for registration. This is to protect the price information from nonmembers. Once a member registers they will receive an automated welcome email with a demo video on how to use our site. Members will gain access to there very own dashboard which will house all there quotes in one safe secure login. Member’s can select which brand they are looking for and model year. Our site shows all the categories the brand offers such as: Cars, Vans, SUV’s Trucks and Chassis Cabs. Members will then be able to drill down for the right selection by picking from the filter menu of what cab there looking for (Regular, Extended or Crew) to 2 wheel or 4 wheel drive down to the bed length there looking for. All factory options are then presented for the member to select from, this will show all current factory orderable options, taking the guess work out for the member. Once a member selects a desire build, they will see there Sourcewell Price report showing the MSRP, there contract price, the saving in real dollars and as a percentage. In the PDF example you can see a saving of $ 9,175.96 of 22.345% to the member showing a significant savings. Members then can chose to add extra’s to there order like extra keys’ service manuals, sales tax and even request an upfit to be added to there quote. Lastly they will be given a complete turn key quote package to print which will include there customized Quote ID, Description and Specifications of what they built. How Members and Upfitters can Partner with NAFG: Our dedicated website www.NAFGPartner.com was built to accommodate the member who would like a certain upfitter to upfit there vehicles. It was also built for upfitters to have a place to go where they can find information on how to partner with NAFG to better serve there local members. Example of A Member with Upfit Quote: This is an example of how we use our Cab Chassis and combine them with an upfit to provide a turnkey solution for the member in a simple to follow format. ETA System for Members Walk Through: This is where members can easily come to our website, the same website they built there chassis on and track there order like they would a UPS package. We have a very simple display on our homepage “Track your order” where members can enter one of the following: Purchase Order Number, Quote ID, Upfit Quote ID or vin to easily see there in the process there particular order is in. Courtesy Confirmation Explained: After NAFG receives an order from a Member, we always like to send them a Courtesy Confirmation. This is were the member will double check some particulars on there order like, Color, Quantity, Upfit and Specification’s are all correct before order placement. We also like to ask for title information at this point so we can help process the paperwork at delivery promptly. Factory Order Cut Off Notices: Here is were we like to highlight were members can access any upcoming factory order cut off dates. We walk them through the process step by step to ensure everyone knows the upcoming order cut off date, we even print this information (if known at the time) right on the cover page of there quotes. Validation Walk Through Example: To demonstrate a price validation, we show what a member would see when they build a truck on our site. At check out the member would see the Total Configured MSRP of $ 35,730.00, A Sourcewell Price of $ 27,331.68, Total Saving of $ 8,398.32 or 23.505% for a 2020 F-250 followed by the pricing page which shows the Minimum Discount of at least 18.50%. As you see we provided an additional 5% discount on top of the 18.50% contract discount. This would be the case in most instances.	*
30	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in the United States.	Our willingness and ability to service members nationwide is unparalleled. We have dedicated staff 5 days a week, from 7am to 7pm standing by ready to assist any member help find the best solution for there needs even if helping assist them to the best Sourcewell Contract that could be a solution. We have a dedicated live chat feature on our online quote generating website in case any member has any trouble at all in building there quotes. NAFG has established a chain of suppliers who are at the ready to serve if called upon by any member. We are here to help.	*
31	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	We are willing and eager to soon extend our business model and network into Canada. We believe partnering with local Canadian based dealer groups is key to success in the Canadian market. NAFG’s competitive pricing as well as a simple US Dollar to Canadian conversation will help NAFG expand into the Canadian market for participating Sourcewell members.	*
32	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed contract.	National Auto Fleet Group will handle servicing 100% of all geographic areas located in the United States. Although it is unclear what unseen obstacles we may face in Canada, NAFG is committed to building the same model to service Canada and providing the same level of customer satisfaction, service, and care as in the United States.	*

33	Identify any Sourcewell participating entity sectors (i.e., government, education, not-for-profit) that you will NOT be fully serving through the proposed contract. Explain in detail. For example, does your company have only a regional presence, or do other cooperative purchasing contracts limit your ability to promote another contract?	NAFG will continue to service all Sourcewell Members through our 24 hour a day, 7 days a week online portal with the exclusion of Non-Profits. Unfortunately, Non-Profits are often not eligible for the same discount's government entities are qualified for. However, Non-Profits are subject to a different pricing program and will be evaluated on a case to case basis.	*
34	Define any specific contract requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	The only possible logistical constraints we may face is the shipping constraints for shipments arriving in Alaska, Hawaii and US Territories. For example, we often provide members in Alaska or Hawaii with vehicles that often have upfits. To circumvent this potential issue, members allow us to add these extra shipping and port costs to their quotes.	*

Table 7: Marketing Plan

Line Item	Question	Response *	
35	Describe your marketing strategy for promoting this contract opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	National Auto Fleet Group encompasses a variety of marketing strategies to promote our products and services to streamline the vehicle purchasing process for government entities. Below are a few strategies used to serve as the gateway between our business and public agencies. Website and Inbound Marketing: The creation of a professional customer-focused website is one of our main features to market our products and services. The NAFG website encourages our members to interact and browse through products offered along with pricing and information about National Auto Fleet Group. Inbound marketing is created when potential members are directed to the company website. With this method, we are able to not only connect with members but to put the purchasing ability into the hands of each member. Our inbound marketing strategy attracts members by creating valuable content and experiences tailored to the needs of each individual. Examples include email campaign flyers on our products, informative and how-to videos, social media and engaging members with top-notched customer service to build brand awareness. Email Marketing: One of the main strategies used to engage current and potential members is Email Marketing. Our emails include different types of flyers that consist of information of the Sourcewell contract, promoting manufacturer brands, holiday themed flyers, discounts offered to first time buyers, important cutoff date reminders and upcoming products and events. The use of marketing campaigns plays a major role in enhancing the growth of our client database. Emails are a big part of our daily lives due to government agency employees utilizing emails as their main source of communication. We use campaigner.com as the emailing platform to reach our target members. Videos and descriptive images are used on all flyers and are compatible with a desktop or mobile device. Messages are short and to the point with links leading to the Sourcewell and NAFG homepage. The Campaigner email system allows the ability to track email activity based on open rate, unsubscribes and link clicks which is beneficial to understanding email effectiveness. Once potential members are directed to our website, they are welcomed with a wide range of options to explore an array of our products and services. They are able to register to become a member, view pricing, explore available in-stock vehicles, view how-to-videos, build a vehicle online to request an immediate quote or use our live chat assistant or call/email for live support. Face to Face Marketing Strategies: This strategy has proven to be successful in generating leads and creating lasting relationships by developing genuine connections with prospective members. National Auto Fleet Group attends several trades shows per year to engage members and put a face to the company. This in person meeting aids to build the brand by nurturing relationships between members and other vendors associated through the process. Trade shows attended include GFX, IAPPO, NIGP, ACT, CAPPO, and CASBO throughout the United States. NAFG has many opportunities to make in person presentations to propose products, services offered and to answer any questions potential members may have. These PowerPoint Presentations include topics on NAFG/Sourcewell process, how to facilitate the vehicle purchasing without bidding, informational videos, and the brands and services we provide. These meetings have been held at local cities, counties, school districts, water districts and ports. Relationship Marketing is a vital strategy used in building and maintaining long-term relationships practiced by National Auto Fleet Group on a daily basis. NAFG strives to create a positive and supportive connection with members by providing personalized and responsive customer service practices. The sales team has worked tirelessly to focus on providing outstanding customer support to create a powerful rapport with existing and new members. By going above and beyond, they have enhanced existing relationships and executed customer loyalty with repeat businesses. They strive to deviate from the "Car Salesperson" mentality which is 100% sales driven to a more product and customer service approach by instilling a sense of confidence in our clients. The goal is to regularly assist clients and address any needs and concerns even after the purchase has occurred. The strive to focus on solution selling vs. product selling develops into a mutually beneficial agreement for members and the business. Below are a few examples on successful relationship marketing from our Fleet Department: We had a member call in to request financing/lease options for a truck needed through our National Auto Fleet Group/Sourcewell vehicle contract. I contacted another Sourcewell vendor, Matt Geiselhart from NCL Gov Capital and he was happy to assist with a financing quote. The member also requested to trade in a current vehicle in their fleet and was directed to Govdeals for assistance in removing the outdated unit through an auction. The member was able to utilize three Sourcewell contracts to complete his transaction which simplified the entire process. The member was very satisfied with the amount of care and ease through his experience and became a repeat customer. By utilizing a cross-selling strategy, National Auto Fleet Group became his one stop shop to fulfill all fleet vehicle purchasing needs. "I had a member call in desperate to obtain a new truck because an employee had gotten into a serious accident and had the truck totaled. Due to covid restrictions, most manufacturers are currently experiencing microchip shortages which relays to production delays at the factory. We were able to direct buyer to our in-stock inventory on the NAFG website and member was ecstatic to locate truck to meet their needs. Instead of having to wait 30 weeks to receive the new vehicle, member was able to obtain the new truck within 3 weeks."	*

"I once had a member contact us two years after purchasing a vehicle from us. They had a malfunction with the liftgate on the box truck which caused a logistical nightmare. I was able to contact one of our body vendors that upfitted the lift gate installation and a service technician was able to go onsite to resolve the liftgate issue at no additional cost. The member was very impressed with the quality of our customer service even after purchase. "

"I had a member request a ¾ ton truck pricing but was unsure about their budget at the time. I took the time to go through each option with the client to provide a Sourcewell pricing quote through multiple manufacturers from Ram, Chevrolet and Ford. This empowered the member to have multiple pricing options for review to align with their budget as well as eliminating the need to shop anywhere else. "

"We work with many body companies to assist customers with the body upfitting process. One of our members called in a request to expedite a particular vehicle that was held up at one of their local body upfitters. I contacted the body company representative and put in a request to expedite the upfitting per request of the member. The body company was able to comply with the request and delivery was made sooner than expected."

Word-of-Mouth Marketing: The positive quality of service has led to more sales based on previous customers' impressions on their experience. NAFG's goal is to provide exemplary customer service throughout the entire purchasing process to encourage repeat business and advocate services to other members. NAFG has been fortunate to experience multiple instances of leads generated based solely on word-of-mouth marketing though our existing customers.

Cross-promotion: National Auto Fleet Group is currently collaborating with another Sourcewell Vendor, NCL Government Capital to promote each other's products and services. NCL Government Capital specializes in providing competitive equipment financing programs for municipalities and public education entities across the United States. As a team, NCL and NAFG produced a variety of marketing materials such as videos, flyers and info graphs to promote purchasing and leasing opportunities.

Hoglund Bus Company is another cross-promotion vendor NAFG had the opportunity to create a partnership with. Flyers were created to advertise Chassis from NAFG along with a variety of bus bodies from Hoglund Bus Company.

With cross-promotion, companies exchange knowledge and provide endorsements on websites, social media, and email campaigns. This strategy creates an influx of new leads, brand awareness, increased sales and recurrence of customers. National Auto Fleet Group will continue to create new partnerships and facilitate more cross-promotion opportunities in the near future to provide turnkey solutions for a variety of vehicle purchasing needs.

Coming in 2022, National Auto Fleet Group will be launching a NAFG Partner Website to further increase business growth. The website www.nafgpartner.com is expected to launch next year in 2022. The site encourages body upfitting companies throughout the United States to partner up with NAFG to become a preferred member. The benefits of becoming a preferred member include endorsements on website and social media avenues along with word-of-mouth referral for clients with upfitting needs. Our dedicated public relations representative will conduct phone and in person meetings to discuss the advantages of partnering up with NAFG, therefore generating more cross-promotion opportunities.

Members from government agencies are encouraged to go on the site to search for local body upfitting companies they are interested in working with. As a prerequisite in becoming a preferred vendor, they are required to advertise NAFG and the Sourcewell contract on their business website and refer their clients to purchase their cab/chassis needs through NAFG. This establishes a partnership that will generate increased sales all around. We are still currently building the website and interacting with body companies across the United States that would be interested in partnering up with NAFG.

36	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	Social media plays a crucial element in the way people communicate and connect with each other. LinkedIn is the go-to platform used by NAFG as it offers a variety of ways to expand our network by locating and connecting with relevant professionals in the industry. National Auto Fleet Group has utilized LinkedIn to engage current and potential members through personalized messages and posts. Personalized messages include thanking them for registering on site as well as directing them to on our link to the website, LinkedIn, YouTube, Facebook and Instagram company pages. The goal is to unite with people already on our database as well as people that would benefit from our products and services. Current flyers or messages about our company are also posted on the LinkedIn site to generate and attract more business. Time is also spent on reading posts from connections and observe any needs that National Auto Fleet Group may assist with. National Auto Fleet Group has begun utilizing video marketing strategies to further promote and market products by engaging on social media channels and email flyers. Programs such as Vimeo, Video Scribe, Cartoon Animator, Adobe Animate, Illustrate, Captive, Photoshop and Movavi Video Editor Plus are employed to edit and create videos to assist in endorsing our company. The following videos were recently created by our marketing department along with outside video production companies: Explainer Video: The first video created was a 90 second explainer video about National Auto Fleet Group that used animated characters to visualize our products and services along with information on the Sourcewell awarded contract. The video has been incorporated into all our weekly email flyers and social media platforms as an informative video on our products and how to purchase vehicles off Sourcewell Government Contract. How To Videos: National Auto Fleet Group has also created step-by-step How-To videos on the process to purchase both Light Duty and Heavy-Duty vehicles off the contract. In Stock Vehicles: This video showcases our in-stock vehicles available and the process of requesting a quote. ETA Tracking System: This video was created to not only introduce but to encourage clients to self-track their vehicle status. Holiday Themed Videos: These amusing videos were created to celebrate the holidays and add humor and lightness to our company and products sold. Cross Promotion Video: This video markets our relationship with NCL Government Capital and Sourcewell to endorse EV vehicles. Videos for social media: Mini videos were created to advertise new vehicles available, pricing and cutoff date reminders. NAFG has recently introduced a newly built live chat feature on our website for customer convenience as well as improving customer service. Visitors have access to chat with a live sales representative 24 hours a day, 7 days a week. With this feature potential customers are provided with another avenue for assistance in addition to emailing and phone calls. The benefits of a live chat option include quicker response time to assist buyers in reaching a purchasing decision and answer their questions. Improving customer service will also lead to increased sales, customer loyalty and engagement. Many studies have shown a strong correlation between live chat and increase in conversion rates. Potential clients appreciate having their questions answered in real-time when trying to build a vehicle quote online and allowing the user to multi-task different projects.
37	In your view, what is Sourcewell's role in promoting contracts arising out of this RFP? How will you integrate a Sourcewell-awarded contract into your sales process?	Sourcewell's mission states: "Our commitment to service and exceeding client expectations." This statement integrates with our relationship marketing strategy with our commitment to go above and beyond for all our members. Sourcewell is a trusted brand that government entities can rely on to access a wide variety of products and services for their everyday needs. With over 40 years of partnerships and relationship building, they are the glue that connects government, education, and nonprofit agencies to companies of all sizes to offer turnkey solutions to their needs. Sourcewell is also a reliable resource for vendors by not only connecting with potential prospects but by providing valuable marketing materials readily available for download on their website. Resources and tools provided include flyers, vendor training videos along with compliance information. The Sourcewell brand integrates a thorough documentation review of all vendors prior to awarding their cooperative contracts to ensure products and services are from reputable vendors. The brand provides a sense of legitimacy of our company name and members recognize that products and services are from reliable sources that will meet their needs. Sourcewell's aim is to simplify the purchasing and procurement process of government entities by eliminating the costly bidding procedure. The process of researching the right vendor is not only stressful and time-consuming but can be expensive as well. Sourcewell has completed the bidding for government entities which simplifies the overall purchasing process by providing access to competitively bid contracts procured by a government agency. Sourcewell has provided NAFG with overwhelming opportunities to work with government agencies across the United States. The Sourcewell name represents a high standard of integrity and ethics which is a dynamic National Auto Fleet Group is proud to be part of. Sourcewell members have access to a contract that is more flexible than the standard bidding process. Sourcewell is an organization that aids government entities to stay competitive without the frustrations and issues involved with the traditional bidding process. This contract can be customized to meet the unique needs of each client. The sales team has incorporated not only this standard of integrity in their sales practice ensuring clients' purchasing needs will always be met. The cost savings and stress-free nature of the cooperative contracts favors that of the traditional bidding process. It enables vendors to work with qualifying government entities in a more efficient manner. We vow to maintain these levels of standards across the board throughout all departments within the company.

38	Are your products or services available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	Our website provides a hands-on empowering approach to ordering vehicles online. Clients can search through many vehicles makes and models with the ability to customize a vehicle tailored to their specific needs of their agency. A personalized quote with pricing can be available in as little as 5 minutes depending on the complexity of the vehicle. If upfitting is needed, the buyer can list the details of the up-fit while building their vehicle on our website to receive a complete quote or a sales representative can be reached through phone, email or our new live chat feature built on our website. We have recently created and uploaded a "How-To Videos" section on the homepage of our website which highlights a step-by-step process on how to build an online quote. This informative video demonstrates how to navigate the website in how to generate a vehicle quote with or without upfitting options. It begins by explaining how to register on our website as a member and then details on how to select vehicle model and type and the factory options needed. Once a customized quote is built, clients have the option to finalize the sales transaction by submitting a purchase order to our sales team via email. This gives complete autonomy to the client to purchase vehicles without the need to speak to a sales rep. If assistance is needed, they can contact sales through email, live chat or phone. If assistance is required to build a quote, our sales rep is also available to walk a client through the e-procurement process step by step. This ensures someone is available to answer any questions if needed and empowering the client to make any future purchases on their own. Clients may also call or email the needs of the company and receive a customized vehicle quote.	*

Table 8: Value-Added Attributes

Line Item	Question	Response *	
39	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	National Auto Fleet Group extends any and all product, equipment, maintenance and operating programs provided by the Manufacturer directly to Sourcewell participating entities during the quoting process. The manufacturer will provide quotes to the member based on the vehicles class and size, and geographic location. NAFG will always pass these quotes onto members and treat them like an upfit to the vehicle.	*
40	Describe any technological advances that your proposed products or services offer.	Technological accomplishments by Manufactures like Ford Motor Company and General Motors serve members by keeping many models available for members to choose from. Additionally, NAFG allows members the ability to choose to electrify their vehicle by opting into the Motive Power Systems we can still help supply this kind of an upfit. For more information, we have attached the product and pricing information within the "Upfits Available" and "All 15 Manufactures" ZIP files under the supporting documents portion of the application.	*
41	Describe any "green" initiatives that relate to your company or to your products or services, and include a list of the certifying agency for each.	. National Auto Fleet Group helped create the Climate Mayor Purchasing Collaborative by partnering with over 400 Mayors nationwide. This initiative was created for the benefit of members who wanted to create and sustain an all-electric fleet. We offer 100% purely electric vehicles your members to choose from. Some popular models include the Chevrolet Bolt, Ford Fusion, Ford Mustang Mach-E, as well as Ford's all electric F-150. We are confident that as more OEM's continue to manufacture new electric vehicles, we will provide them for members to select from. More information about this initiative can be found at www.Driveevfleet.org	*
42	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the equipment or products included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	NAFG has the California Air Resource Board (CARB) Certificate as well as the Ford Qualified Vehicle Modifier Certificate on file with some of our partner suppliers and upfitters hold these certifications and these certifications help illustrate how each vehicle conserves energy and remains energy efficient.	*
43	Describe any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation of certification (as applicable) in the document upload section of your response.	NAFG holds a current partnership with many suppliers some of which are veteran owed such as Pacific Truck Body located in CA. Our Ford, Chevrolet and Ram,Jeep,Dodge,Chrysler stores are jointly owned and operated by Minorities.	*
44	What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?	. National Auto Fleet Group was not only built on dedication and hard work, but also through quantifiable metrics that directly measure the results of our efforts to ensure real goals are being measured and met. Through measuring results, NAFG takes responsibility in ensuring we deliver only the best customer care to your members. NAFG offers members 24 hour website access to customer support to personably walk members through any questions they may have. No matter what the issue may be, we always think outside the box to help members find a solution.	*

Table 9A: Warranty

Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your warranty materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *	
45	Do your warranties cover all products, parts, and labor?	Each of the 15 manufactures we represent cover their own products, parts, and labor. All warranty information may be found in our attachments under the ZIP File "All 15 Manufactures".	*
46	Do your warranties impose usage restrictions or other limitations that adversely affect coverage?	Prior to purchase, members should be aware of each manufacturer's restrictions. Such as improper use of the vehicle may result in disqualification of coverage under the OEM's warranty. An example of this may be an F-350 being used for a police related pursuit, which may void certain warranties. Although, we always welcome and encourage members to contact us for their particular warranty coverage.	*
47	Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?	In some cases, manufacturers will tow a member's vehicle to the nearest warranty repair facility in case of a breakdown and cover expenses, but prior approval is required.	*
48	Are there any geographic regions of the United States or Canada (as applicable) for which you cannot provide a certified technician to perform warranty repairs? How will Sourcewell participating entities in these regions be provided service for warranty repair?	This may vary from manufacturer to manufacturer. Thus, we encourage members to call in prior to purchase and inquire about their specific region and how their warranty repairs will be covered with their manufacturer.	*
49	Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?	All warranties are typically passed on to the original equipment manufacturer and any upfit warranty will be passed on to the upfitter to perform.	*
50	What are your proposed exchange and return programs and policies?	If a member changes their mind, NAFG will quickly make every effort to change or cancel the order with the factory. However, once the manufacturer begins producing the vehicle, there are no changes, exchanges, or refunds available. The order is then deemed non-cancellable. This includes any upfit equipment an upfitter has ordered for the unit.	*
51	Describe any service contract options for the items included in your proposal.	NAFG offers any and all manufacturer service contracts for all members. There are several parameters in which a service contract may be customizable. These customized service contracts will be treated as add factory options and following the same discount schedule provided in the pricing file.	*

Table 9B: Performance Standards or Guarantees

Describe in detail your performance standards or guarantees, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your performance materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *	
52	Describe any performance standards or guarantees that apply to your services	The only guarantee we can ever provide is the guarantee that we will treat and help every member that contacts with respect, integrity and professionalism.	*
53	Describe any service standards or guarantees that apply to your services (policies, metrics, KPIs, etc.)	NAFG and staff uphold high standards with how we provide service to the members, not only holding each other accountable but by embracing member feedback of how we can improve. Then we act upon it and implement improvements.	*

Table 10: Payment Terms and Financing Options

Line Item	Question	Response *	
54	Describe your payment terms and accepted payment methods?	Standard payment terms are Net 20, with a 10 – day grace period.	*
55	Describe any leasing or financing options available for use by educational or governmental entities.	. In order to provide leasing or financing options, NAFG has partnered with National Cooperative Leasing to offer leasing terms for Sourcewell members for all NAFG quotes under the Sourcewell contract. For further review, we have attached a PDF called "NCL Sample Lease" in the "Member Walk Through" Zip file.	*
56	Describe any standard transaction documents that you propose to use in connection with an awarded contract (order forms, terms and conditions, service level agreements, etc.). Upload a sample of each (as applicable) in the document upload section of your response.	National Auto Fleet Group's transaction process (Purchase Order) is closely tracked, well documented, and neatly organized to monitor each transaction performed through our Sourcewell Contract. This way, NAFG may produce swift and accurate quarterly reporting.	*
57	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell participating entities for using this process?	Yes, NAFG accepts up to $2,500 per vehicle. However, any dollar amount higher than $2,500 will require a P-card/ Credit Card transactional fee that would be passed onto the member	*

Table 11: Pricing and Delivery

Provide detailed pricing information in the questions that follow below. Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract as described in the RFP, the template Contract, and the Sourcewell Price and Product Change Request Form.

Line Item	Question	Response *	
58	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	National Auto Fleet Group is offering Line-Item Discounts Off Manufacture Suggested Retail Price for 15 manufacturers that is detailed in the Price File. NAFG will also offer any Upfits to be added to any and all vehicles' that members wish to add. Details are located on the Price Summary Page in the Price File.	*
59	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	NAFG has an provided offerings from 15 Brands/OEMS and there respective percentage off vary and are detailed in the "Price File" zip Each Manufacture Range is detailed in the tabs below, here is an overview Chevrolet from -.077 to 24.45 % Ford Motor Company from -5.19 to 23.31 % GMC from 6.14 to 22.45 % Ram from 4.99 to 14.23 % Dodge from 3.09 to 9.96 % Jeep from 1.38 to 4.17 % Chrysler from 1.65 to 4.55 % Toyota from .03 to 8.98 % Honda from 1.34 to 4.9 % Nissan from -.085 to 14.61 % Buick from 2.36 to6.08 Kia from .69 to 8.39 % BMW from 3.8 to 4.77 % Cadillac from 4.22 to 6.77 % Volkswagen from 2.17 to 2.46 %	*
60	Describe any quantity or volume discounts or rebate programs that you offer.	If clients are considering an order of 150 or more units, we encourage members to contact us for any additional discounted quotes.	*
61	Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "nonstandard options". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.	"Open Market" products or "Sourced Goods" will be considered and treated as regular upfits. However, they may be quoted up to a 10% mark up, if applicable.	*
62	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	All considerations have already been taken into account in its entirely. The Price Summary Page and Price Table contained in the price file includes all considered costs. Although if a member requested a specialized quote for a unique situation that requires special training, direction, or installation, the additional costs would be added as a part of the upfit and then included inside the member's quote.	*
63	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	All manufactures charge a standard "Factory Destination Charge". However, that is separate from the freight/destination cost that members may incur to ship a vehicle to and from an installer, if applicable. These subsequent locational movements may bare additional freight costs that will be outlined within the members quote for their review prior to purchase.	*
64	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	Freight, shipping, and delivery terms among these regions sometimes carry additional logistical charges for added ferry, port and driver costs from both to and from the mainland. These added costs will be disclosed on the quote for members to review and approve prior to purchase.	*
65	Describe any unique distribution and/or delivery methods or options offered in your proposal.	National Auto Fleet Group already has a well-established Automobile Franchise Distribution Network that allows for swift and relatively seamless delivery to members and their end users.	*

Table 12: Pricing Offered

Line Item	The Pricing Offered in this Proposal is: *	Comments
66	c. better than the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.	NAFG Strives to offer the best overall value to the member with each and every quote.

Table 13: Audit and Administrative Fee

Line Item	Question	Response *	
67	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to Sourcewell. Provide sufficient detail to support your ability to report quarterly sales to Sourcewell as described in the Contract template.	Sourcewell participating members are able to obtain proper pricing directly from our website, where they are able to use our user-friendly design to build and price their vehicles. The NAFG is updated daily to reflect updated manufacturer MSRP information. Our system will provide members with an accurate quote 99.99% of the time. In addition, NAFG has a stream line and organized process hat calculates administrative fees and allows NAFG to give a turnaround time of 15 – 30 days for quarterly reports.	*
68	If you are awarded a contract, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the contract.	One of the internal metrics NAFG uses to track and measure success with the Sourcewell Contract is maintained through our website. Our website keeps a detailed log of quotes that members are generating. We oversee and keep track of how many quotes are being generated and which quotes are met with a purchase order. Every month we evaluate our sales indicators and closely monitor the volume and frequency of sales. One example is by evaluating which members are purchasing from our platform – new members or frequent members to ensure we are growing our member base. We use these metrics to measure our projected growth rate and work to exceed our expectations.	*
69	Identify a proposed administrative fee that you will pay to Sourcewell for facilitating, managing, and promoting the Sourcewell Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See the RFP and template Contract for additional details.)	NAFG will submit $ 300 per vehicle purchased through NAFG and $ 200 per vehicle purchased though our partner dealer Alan Jay Automotive. For the purpose of an admin fee there are no other partner dealer groups considered.	*

Table 14A: Depth and Breadth of Offered Equipment Products and Services

Line Item	Question	Response *	
70	Provide a detailed description of the equipment, products, and services that you are offering in your proposal.	NAFG has provided a "Model Roll Out" Charts in the "Price File" zip, but of the 15 manufacturers we represent, they have over 100 makes and models for members to choose from that range from Class 1-3 and supporting Class 4 Cab and Chassis trucks. NAFG's platforms can add any upfit of their choosing, ranging from toolboxes to Line Mechanic Bodies. Any and all upfits can be added to any one of our vehicles through one of our upfit partner suppliers or by an upfit supplier of the members choosing. NAFG and the supplier will work together to supply members with turnkey quotes.	*
71	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	National Auto Fleet Group lists the makes and models of all 15 manufacturers we represent under the ZIP File "All 15 Manufactures". These 15 OEMs make up over 100 combined makes, models, and engine combinations for members to select from along with several subtitle "Upfits" detailed for members in the price file.	*

Table 14B: Depth and Breadth of Offered Equipment Products and Services

Indicate below if the listed types or classes of equipment, products, and services are offered within your proposal. Provide additional comments in the text box provided, as necessary.

Line Item	Category or Type	Offered *	Comments
72	Automobiles	(•) Yes ( ) No	15 Manufacturers totaling well above 700 makes and models
73	Sport Utility Vehicles	(•) Yes ( ) No	15 Manufacturers totaling well above 700 makes and models
74	Vans	(•) Yes ( ) No	15 Manufacturers totaling well above 700 makes and models
75	Trucks	(•) Yes ( ) No	15 Manufacturers totaling well above 700 makes and models
76	Vehicles described in Lines 72-75 above for Public Safety applications	(•) Yes ( ) No	15 Manufacturers totaling well above 700 makes and models
77	Conventional internal combustion models	(•) Yes ( ) No	15 Manufacturers totaling well above 700 makes and models
78	Natural gas or propane autogas, hybrid, or alternative fuel models	(•) Yes ( ) No	15 Manufacturers totaling well above 700 makes and models
79	Electric powered models	(•) Yes ( ) No	15 Manufacturers totaling well above 700 makes and models

Table 15: Exceptions to Terms, Conditions, or Specifications Form

Line Item 80. NOTICE: To identify any exception, or to request any modification, to the Sourcewell template Contract terms, conditions, or specifications, a Proposer must submit the exception or requested modification on the **Exceptions to Terms, Conditions, or Specifications Form** immediately below. The contract section, the specific text addressed by the exception or requested modification, and the proposed modification must be identified in detail. Proposer's exceptions and proposed modifications are subject to review and approval of Sourcewell and will not automatically be included in the contract.

Contract Section	Term, Condition, or Specification	Exception or Proposed Modification

Documents

Ensure your submission document(s) conforms to the following:

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.

2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.

3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.

4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as “Marketing Plan.”

- Pricing - NAFG Price File for Bid 091521.zip - Monday September 13, 2021 19:29:27
- Financial Strength and Stability - Market Success and Financial Stability.zip - Monday September 13, 2021 19:30:12
- Marketing Plan/Samples - Marketing Plan Compressed.zip - Tuesday September 14, 2021 11:38:30
- WMBE/MBE/SBE or Related Certificates - Insurance and Related Documents.zip - Tuesday September 14, 2021 11:40:18
- Warranty Information - Warranties RFP 091521.zip - Tuesday September 14, 2021 11:40:36
- Standard Transaction Document Samples - Standard Transaction.zip - Monday September 13, 2021 19:54:48
- Upload Additional Document - ALL 15 Makes and Upfits.zip - Tuesday September 14, 2021 11:35:54

Addenda, Terms and Conditions

PROPOSER AFFIDAVIT AND ASSURANCE OF COMPLIANCE

I certify that I am the authorized representative of the Proposer submitting the foregoing Proposal with the legal authority to bind the Proposer to this Affidavit and Assurance of Compliance:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.

2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for contract award.

3. The Proposer, including any person assisting with the creation of this Proposal, has arrived at this Proposal independently and the Proposal has been created without colluding with any other person, company, or parties that have or will submit a proposal under this solicitation; and the Proposal has in all respects been created fairly without any fraud or dishonesty. The Proposer has not directly or indirectly entered into any agreement or arrangement with any person or business in an effort to influence any part of this solicitation or operations of a resulting contract; and the Proposer has not taken any action in restraint of free trade or competitiveness in connection with this solicitation. Additionally, if Proposer has worked with a consultant on the Proposal, the consultant (an individual or a company) has not assisted any other entity that has submitted or will submit a proposal for this solicitation.

4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest exists when a vendor has an unfair competitive advantage or the vendor's objectivity in performing the contract is, or might be, impaired.

5. The contents of the Proposal have not been communicated by the Proposer or its employees or agents to any person not an employee or legally authorized agent of the Proposer and will not be communicated to any such persons prior to Due Date of this solicitation.

6. If awarded a contract, the Proposer will provide to Sourcewell Participating Entities the equipment, products, and services in accordance with the terms, conditions, and scope of a resulting contract.

7. The Proposer possesses, or will possess before delivering any equipment, products, or services, all applicable licenses or certifications necessary to deliver such equipment, products, or services under any resulting contract.

8. The Proposer agrees to deliver equipment, products, and services through valid contracts, purchase orders, or means that are acceptable to Sourcewell Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to Sourcewell Members under an awarded Contract.

9. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.

10. The Proposer understands that Sourcewell will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statutes Section 13.591, subdivision 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals become public data. Minnesota Statutes Section 13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.

11. Proposer its employees, agents, and subcontractors are not:

    1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: https://www.treasury.gov/ofac/downloads/sdnlist.pdf;

    2. Included on the government-wide exclusions lists in the United States System for Award Management found at: https://sam.gov/SAM/; or

    3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☑ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Jesse Cooper, Fleet Manager, 72 Hour LLC

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the bid.

○ **Yes** ◉ **No**

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "**I have reviewed this addendum"** below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum_6_ Autos_SUVs_Vans_Trucks_RFP_091521 Wed September 8 2021 06:27 PM	☑	1
Addendum_5_ Autos_SUVs_Vans_Trucks_RFP_091521 Tue September 7 2021 07:28 PM	☑	2
Addendum_4_ Autos_SUVs_Vans_Trucks_RFP_091521 Thu August 26 2021 05:55 PM	☑	1
Addendum_3_ Autos_SUVs_Vans_Trucks_RFP_091521 Mon August 23 2021 09:47 AM	☑	1
Addendum_2_ Autos_SUVs_Vans_Trucks_RFP_091521 Sun August 8 2021 09:02 PM	☑	1
Addendum_1_ Autos_SUVs_Vans_Trucks_RFP_091521 Thu August 5 2021 03:58 PM	☑	1

Sec. 2-804. - Urgencies.

The bidding procedures of section 2-800 or solicitation procedures in section 2-840 may be dispensed with in the case of urgency. An urgency shall exist when a sudden or unexpected situation occurs where the service, repair, or replacements are immediately necessary to permit the continued performance of essential operations or services of the city, or result in excessive costs if not immediately remedied, or to avoid the immediate danger to life, public safety, health, or property. A failure to properly plan in advance, which then results in a situation where normal purchasing practices cannot be followed does not constitute an urgency for purposes of this section.

The city council delegates authority to the city manager to declare a public urgency. If the purchase is $25,000.00 and over, the city manager shall give notice of the purchase process and the circumstances of such urgency purchase to the city council.

(Ord. No. 1653, § 2(Exh. A), 4-18-2016; Ord. No. 1718, § 2(Exh. A), 8-7-2023)

ATTACHMENT "C"

CITY OF San Fernando Historic & Visionary

117 Macneil St. San Fernando,California 91340
Telephone: (818) 898-1200

DATE	PO NUMBER
5/23/2025	13440

VENDOR: 892289
NATIONAL AUTO FLEET GROUP
490 AUTO CENTER DR.
WATSONVILLE, CA 95076

SHIP TO: FINANCE DEPARTMENT
CITY OF SAN FERNANDO
117 MACNEIL
SAN FERNANDO, CA 91340

FOB Point:
Terms: AP Net 30 days
Req. Del. Date:
Special Inst:

Req. No.: PW-00624
Dept.: PUBLIC WORKS DEPARTMENT
Contact: CHIASSON, CJ
Confirming? No

Quantity	Unit	Description	Unit Price	Ext. Price
1.00		1) ONE (1) NEW/UNUSED 2025 FORD POLICE	190,000.0000	190,000.00
		INTERCEPTOR UTILITY (K8A) AWD, B&W		
		PAINT (SCHEME TBD) - GAS VEHICLE		
		($61,774.84)		
		2) ONE (1) NEW/UNUSED 2025 FORD POLICE		
		INTERCEPTOR UTILITY (K8A) AWD, B&W		
		PAINT (SCHEME TBD) - HYBRID VEHICLE		
		($60,778.21)		
		3)ONE (1) NEW/UNUSED 2025 FORD POLICE		
		INTERCEPTOR UTILITY (K8A) AWD, B&W		
		PAINT (SCHEME TBD) - UNMARKED VEHICLE		
		($57,703.49)		

SUBTOTAL	190,000.00
TAX	0.00
FREIGHT	0.00
TOTAL	190,000.00

BILL TO: CITY OF SAN FERNANDO
FINANCE DEPARTMENT
117 MACNEIL STREET
SAN FERNANDO, CA 91340

Transportation Charges Must be Prepared on All Purchase Where F.O.B. Point is Other Than San Fernando, CA Unless Specifically Othewise Authorized.

AUTHORIZED SIGNATURE

PURCHASING AGENT (FINANCE)

IMPORTANT: OUR PURCHASE ORDER NUMBER MUST APPEAR ON EVERY INVOICE AND PACKAGE

This order is given upon the representation and guaranty of the manufacturer or seller that no breach of any State or Federal Law or Regulation has occurred in connection with the manufactoring , processing, branding labeling or transportation of the merchandise herein mentioned. If such breach occurs or is charged by any legally constitued State or Federal authority , the buyer shall be entitled to rescind the order and return the unused merchandise and shall also be held by the manufactuer or seller against any penalty incurred and/or cost of defense of any proceeding designed to penalize the buyer therefore.

VENDOR COPY

ATTACHMENT "D"

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	581553
Customer No.	SANFERNPD

Bill To	Ship To
SAN FERNANDO POLICE DEPARTMENT 910 FIRST ST. SAN FERNANDO, CA 91340	(For Pickup - RANC) RANCHO WAREHOUSE 11699 6th Street Rancho Cucamonga, CA 91730
Contact: SYLVIA ORTEGA **Telephone:** 818-898-1281 **E-mail:** SORTEGA@SFCITY.ORG	**Contact:** **Telephone:** **E-mail:**

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
06/11/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Chris Degioanni	Chris Degioanni- Rancho CA	CJ Chiasson	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
2	2	N	INFO VEHICLE INFORMATION Warehouse: LOSA 2024 FORD PIU PATROL	0.0000	0.00
2	2	N	INFO FRONT OF VEHICLE Warehouse: LOSA	0.0000	0.00
2	2	Y	BK1526ITU20 SMC PB450LR4 LIGHT-READY Warehouse: LOSA "PB450LR4 LIGHT-READY With SOUNDOFF SIGNAL MPOWER"	445.0000	890.00
8	8	Y	EMPSCG2STS5RBW SOI, MPWR FASCIA C-N-G, 4", STM, BLK HSG, RED/BLU/WH Warehouse: LOSA BUMPER MOUNTED	130.0000	1,040.00
2	2	Y	ELUC3H010D SOI UNIV UNDERCOVER LED INSERT, 5 WIRE RED/WHITE Warehouse: LOSA ***MOUNTED IN DRIVER SIDE HEADLIGHT	85.0000	170.00
2	2	Y	ELUC3H010E SOI UNIV UNDERCOVER LED INSERT, 5 WIRE BLUE/WHITE Warehouse: LOSA ***MOUNTED IN PASSENGER SIDE HEADLIGHT	85.0000	170.00

Print Date	06/11/25
Print Time	04:40:55 PM
Page No.	1

Printed By: Chris Degioanni

Continued on Next Page

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	581553
Customer No.	SANFERNPD

Bill To	Ship To
SAN FERNANDO POLICE DEPARTMENT 910 FIRST ST. SAN FERNANDO, CA 91340	(For Pickup - RANC) RANCHO WAREHOUSE 11699 6th Street Rancho Cucamonga, CA 91730
Contact: SYLVIA ORTEGA **Telephone:** 818-898-1281 **E-mail:** SORTEGA@SFCITY.ORG	**Contact:** **Telephone:** **E-mail:**

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
06/11/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Chris Degioanni	Chris Degioanni- Rancho CA	CJ Chiasson	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
4	4	Y	ETSS100J SOI 100J SERIES COMPOSITE SPEAKER Warehouse: LOSA 100J series composite speaker w/ universal bail brkt-100 watt	180.0000	720.00
2	2	Y	ENNLB00PNL-2AR SOI, NFNXT LBAR, 54", SOI CFG RW/BW, RBA, HK18 Warehouse: LOSA 54"/137cm 9-32 VOLT NFORCE NXT LED LIGHTBAR W/ 15' LIN DSC TECHNOLOGY /D24/|D12||S06||D12||T18||D12||PRS||D12|\D24\ /R_W/ |R_W||RED||R_W||RBW||B_W||PRS||B_W| \B_W\ |D06|--GRT-||--GRT---||GRT||--GRT---|O-GRT--|D06| |R_W|--CLR-||--CLR---||CLR||--CLR---|O-CLR--|B_W| \D24\ |T18||T18||T18||T18||T18||T18||T18| /D24/ \R_W||RBA||RBA||RBA||RBA||RBA||RBA||RBA|/B_W/ Domes - Polycarb [D|12|6|12|P] Accessories - PNFLBSPLT1, AUTO-DIM Mount - Standard Fixed Height Mount (PNFLBK08) Hook - PNFLBF18	1,900.0000	3,800.00
2	2	N	INFO SIDE OF VEHICLE Warehouse: LOSA	0.0000	0.00

Print Date	06/11/25
Print Time	04:40:55 PM
Page No.	2

Printed By: Chris Degioanni

Continued on Next Page

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	581553
Customer No.	SANFERNPD

Bill To	Ship To
SAN FERNANDO POLICE DEPARTMENT 910 FIRST ST. SAN FERNANDO, CA 91340	(For Pickup - RANC) RANCHO WAREHOUSE 11699 6th Street Rancho Cucamonga, CA 91730
Contact: SYLVIA ORTEGA **Telephone:** 818-898-1281 **E-mail:** SORTEGA@SFCITY.ORG	**Contact:** **Telephone:** **E-mail:**

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
06/11/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Chris Degioanni	Chris Degioanni- Rancho CA	CJ Chiasson	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
4	4	Y	EMPSCG2STS5RBW SOI, MPWR FASCIA C-N-G, 4", STM, BLK HSG, RED/BLU/WH Warehouse: LOSA 4" 3-Wire Light w/ Stud Mount, for use with mpower Arrow Kit and Connect-n-Go, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/White	130.0000	520.00
4	4	Y	PMP2BKUMB4 SOI 2020 PIUT UNDER MIRROR MNT BRACKET, EACH Warehouse: LOSA	25.0000	100.00
4	4	Y	EMPSCG2STS5RBW SOI, MPWR FASCIA C-N-G, 4", STM, BLK HSG, RED/BLU/WH Warehouse: LOSA 4" 3-Wire Light w/ Stud Mount, for use with mpower Arrow Kit and Connect-n-Go, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/White	130.0000	520.00
4	4	Y	PMP2BKDGAJ SOI 4" mPOWER 90 DEGREE MOUNTING BRACKET, BLACK Warehouse: LOSA	15.0000	60.00
2	2	N	INFO REAR OF VEHICLE Warehouse: LOSA	0.0000	0.00

Print Date	06/11/25
Print Time	04:40:55 PM
Page No.	3

Printed By: Chris Degioanni

Continued on Next Page

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	581553
Customer No.	SANFERNPD

Bill To	Ship To
SAN FERNANDO POLICE DEPARTMENT 910 FIRST ST. SAN FERNANDO, CA 91340	(For Pickup - RANC) RANCHO WAREHOUSE 11699 6th Street Rancho Cucamonga, CA 91730
Contact: SYLVIA ORTEGA **Telephone:** 818-898-1281 **E-mail:** SORTEGA@SFCITY.ORG	**Contact:** **Telephone:** **E-mail:**

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
06/11/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Chris Degioanni	Chris Degioanni- Rancho CA	CJ Chiasson	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
2	2	Y	EMPAK01CRK SOI, MPWR ARRW, REAR, 6MOD, 2020-23 PIU, RA/BA Warehouse: LOSA Ford Explorer/PI Utility (2020-23) 6 Mod Split Rear w/ 4" Modules (DRV) |D12||D12||D12| |D12||D12||D12| (PAS) |R_A||R_A||R_A|X X|B_A||B_A||B_A| LIN DSC w/o Breakout Box (NOT Included)	1,025.0000	2,050.00
4	4	Y	EMPSCG2QMS5RBW SOI, MPWR FASCIA C-N-G, 4", QM, BLK HSG, RED/BLU/WHT Warehouse: LOSA ***MOUNTED NEAR LICENSE PLATE	130.0000	520.00
4	4	Y	EMPSCG2QMS5RBA SOI, MPWR FASCIA C-N-G, 4", QM, BLK HSG, RED/BLU/AME Warehouse: LOSA ***MOUNTED UNDER HATCH, FACES REARWARD WHEN OPEN	130.0000	520.00
4	4	Y	ELUC3H010B SOI UNIV UNDERCOVER LED INSERT, 5 WIRE BLUE Warehouse: LOSA ***MOUNTED IN REAR TAILLIGHTS, ALTERNATES WITH OEM TAILLIGHTS	85.0000	340.00
2	2	N	INFO SIREN ELECTRONICS Warehouse: LOSA	0.0000	0.00

Print Date	06/11/25
Print Time	04:40:55 PM
Page No.	4

Printed By: Chris Degioanni

Continued on Next Page

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	581553
Customer No.	SANFERNPD

Bill To	Ship To
SAN FERNANDO POLICE DEPARTMENT 910 FIRST ST. SAN FERNANDO, CA 91340	(For Pickup - RANC) RANCHO WAREHOUSE 11699 6th Street Rancho Cucamonga, CA 91730
Contact: SYLVIA ORTEGA **Telephone:** 818-898-1281 **E-mail:** SORTEGA@SFCITY.ORG	**Contact:** **Telephone:** **E-mail:**

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
06/11/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Chris Degioanni	Chris Degioanni- Rancho CA	CJ Chiasson	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
2	2	Y	ENGSA5200RSP SOI, 500 SERIES PUSHBTN 200W CNTRL, +VOICE PLBK Warehouse: LOSA ENGSA5200RSP	786.0000	1,572.00
2	2	Y	ENGSYMD01 SOI SOUND OFF / BLUEPRINT SYNC MODULE Warehouse: LOSA	221.0000	442.00
2	2	Y	ENGLMK013 SOI BP LINK KIT, SUPER DUTY, '24 F150, '25 PIU Warehouse: RANC	332.0000	664.00
2	2	N	INFO INTERIOR OF VEHICLE Warehouse: LOSA	0.0000	0.00

Print Date	06/11/25
Print Time	04:40:55 PM
Page No.	5

Printed By: Chris Degioanni

Continued on Next Page

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	581553
Customer No.	SANFERNPD

Bill To	Ship To
SAN FERNANDO POLICE DEPARTMENT 910 FIRST ST. SAN FERNANDO, CA 91340	(For Pickup - RANC) RANCHO WAREHOUSE 11699 6th Street Rancho Cucamonga, CA 91730
Contact: SYLVIA ORTEGA **Telephone:** 818-898-1281 **E-mail:** SORTEGA@SFCITY.ORG	**Contact:** **Telephone:** **E-mail:**

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
06/11/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Chris Degioanni	Chris Degioanni- Rancho CA	CJ Chiasson	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
2	2	Y	7170-0735-06 GJ2020+ Ford PUI Short Console Box W/Cup Holder, Mongo Warehouse: LOSA short console box with Cup Holder, Armrest, and Mongoose® XE 7” Motion Attachment for the 2020+ Ford Police Interceptor® Utility creates extra clearance between console and partition for easy access to gun mount and equipment. FEATURES Horizontal mounting space is shortened to increase accessibility to gun mounts and equipment Lowered top plate maintains accessibility to optional rear HVAC controls (Ford 17A ordering option) Easy installation with no OEM parts to be removed Console sits low between the front seats to create a more comfortable workspace and ease of egress Relocation faceplate for OEM 12V, USB, AUX 12V, and switch knockout included MOUNTING SPACE 10" angle section (8” with OEM relocation faceplate) 4.5" horizontal section (without internal cup holder) KIT INCLUDES Item No. 7160-1335 - 2020+ Ford Police Interceptor® Utility Short Console Box Item No. 7160-0846 - Internal Cup Holder Item No. MCS-ARMREST - Heavy-Duty Armrest Item No. 7160-1116-07 - Mongoose® XE 7” Motion Attachment	858.0000	1,716.00

Print Date	06/11/25
Print Time	04:40:55 PM
Page No.	6

Printed By: Chris Degioanni

Continued on Next Page

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	581553
Customer No.	SANFERNPD

Bill To	Ship To
SAN FERNANDO POLICE DEPARTMENT 910 FIRST ST. SAN FERNANDO, CA 91340	(For Pickup - RANC) RANCHO WAREHOUSE 11699 6th Street Rancho Cucamonga, CA 91730
Contact: SYLVIA ORTEGA **Telephone:** 818-898-1281 **E-mail:** SORTEGA@SFCITY.ORG	**Contact:** **Telephone:** **E-mail:**

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
06/11/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Chris Degioanni	Chris Degioanni- Rancho CA	CJ Chiasson	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
2	2	Y	20033 GJ SOI 500 SERIES FACEPLATE Warehouse: LOSA	0.0000	0.00
2	2	Y	7160-0321 GJ FULL FACEPLATE FOR XTL2500/5000 Warehouse: RANC	0.0000	0.00
2	2	Y	GJ-19740 GJ 1.5" Rocker Switch & AUX 12V Power Outlet Filler Pl Warehouse: LOSA	0.0000	0.00
2	2	Y	8025B EGIS RT FUSE BLOCK 6 POS W/GROUND & LED IND., BULK Warehouse: LOSA	30.0000	60.00
2	2	Y	ECVDMLTAL00 SOI UNIVERSAL DOME LIGHT ALL LED, RED/CLEAR Warehouse: LOSA	66.0000	132.00
2	2	Y	DSSA02 NEW WIRE MARINE CUSTOM CONTURA V BLACK Warehouse: LOSA	25.0000	50.00
2	2	Y	PRISONER DOME LIGHT SWITCH COVER OFF-DOOR-ON WAYTEK-44323 WAYTEK CARLING ON-OFF-ON SWITCH BODY Warehouse: LOSA	12.0000	24.00

Print Date	06/11/25
Print Time	04:40:55 PM
Page No.	7

Printed By: Chris Degioanni

Continued on Next Page

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	581553
Customer No.	SANFERNPD

Bill To	Ship To
SAN FERNANDO POLICE DEPARTMENT 910 FIRST ST. SAN FERNANDO, CA 91340	(For Pickup - RANC) RANCHO WAREHOUSE 11699 6th Street Rancho Cucamonga, CA 91730
Contact: SYLVIA ORTEGA **Telephone:** 818-898-1281 **E-mail:** SORTEGA@SFCITY.ORG	**Contact:** **Telephone:** **E-mail:**

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
06/11/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Chris Degioanni	Chris Degioanni- Rancho CA	CJ Chiasson	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
2	2	Y	WAYTEK-11010 WAYTEK DC POWER PORT Warehouse: LOSA	5.0000	10.00
2	2	Y	WAYTEK-11011 WAYTEK DC POWER PORT CAP Warehouse: LOSA	2.5000	5.00
2	2	Y	WAYTEK-11077 WAYTEK INTELLIGENT DUAL USB CHARGING PORT Warehouse: LOSA Intelligent Dual USB Charging Port, Type 2.0 @ 2.4A, Type-C @ 3A	22.0000	44.00
4	4	Y	MMSU-1 MAGNETIC MIC SINGLE UNIT CONVERSION KIT Warehouse: LOSA	35.0000	140.00
2	2	Y	GK10342U SMC DUAL VERT. RACK 2-XL UNIV LOCKS #2 KEY Warehouse: LOSA "Dual T-Rail Mount2 Universal XLWith #2 Key Override"	443.0000	886.00
2	2	Y	PK1130ITU20TM Setina 10XL Coated Polycarbonate Recessed (Tall Man) Warehouse: LOSA	1,377.0000	2,754.00
2	2	Y	WK0514ITU20H SMC Window Barrier Steel Horizontal Warehouse: LOSA	428.0000	856.00

Print Date	06/11/25
Print Time	04:40:55 PM
Page No.	8

Printed By: Chris Degioanni

Continued on Next Page

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	581553
Customer No.	SANFERNPD

Bill To	Ship To
SAN FERNANDO POLICE DEPARTMENT 910 FIRST ST. SAN FERNANDO, CA 91340	(For Pickup - RANC) RANCHO WAREHOUSE 11699 6th Street Rancho Cucamonga, CA 91730
Contact: SYLVIA ORTEGA **Telephone:** 818-898-1281 **E-mail:** SORTEGA@SFCITY.ORG	**Contact:** **Telephone:** **E-mail:**

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
06/11/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Chris Degioanni	Chris Degioanni- Rancho CA	CJ Chiasson	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
2	2	Y	QK0566ITU20 SMC OEM REPLACEMENT PRISONER SEAT W/ 12 VS CARO Warehouse: LOSA 2020+ PIUT OEM Full Replacement Transport Seat TPO Plastic, with Center Pull Seat Belts & #12VS POLY Cargo Partition **********	2,144.0000	4,288.00
2	2	Y	WK0040ITU20 SMC 3 PC HORIZ REAR CARGO WINDOW BARRIERS 2020 Warehouse: LOSA	347.0000	694.00
2	2	Y	INV-ES-FF-ET-PIU20 INNOVATIVE ELETRONIC STORAGE, FALSE FLOOR, ELECTRONICS Warehouse: LOSA INV-ES-FF-ET-PIU20 ELETRONIC STORAGE, FALSE FLOOR, ELECTRONICS TRAY, PIU 2020, POLY COATED	863.0000	1,726.00
2	2	Y	INV-ES-ORG-FB-PIU20 INNOVATIVE ACCESSORY, ORGANIZER, DUAL FLARE BOX Warehouse: LOSA INV-ES-ORG-FB-PIU20 ACCESSORY, ELECTRONIC STORAGE, ORGANIZER, DUAL FLARE BOX, PIU 2020, POLY COATED	383.0000	766.00

Print Date	06/11/25
Print Time	04:40:55 PM
Page No.	9

Printed By: Chris Degioanni

Continued on Next Page

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	581553
Customer No.	SANFERNPD

Bill To	Ship To
SAN FERNANDO POLICE DEPARTMENT 910 FIRST ST. SAN FERNANDO, CA 91340	(For Pickup - RANC) RANCHO WAREHOUSE 11699 6th Street Rancho Cucamonga, CA 91730
Contact: SYLVIA ORTEGA **Telephone:** 818-898-1281 **E-mail:** SORTEGA@SFCITY.ORG	**Contact:** **Telephone:** **E-mail:**

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
06/11/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Chris Degioanni	Chris Degioanni- Rancho CA	CJ Chiasson	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
2	2	Y	INV-ES-FF-ET-BIRCH-P INNOVATIVE, BIRCH FALSE FLOOR Warehouse: RANC ELECTRONIC STORAGE, ACCESSORY, FALSE FLOOR, ELECTRONIC TRAY, "BIRCH BOARD ONLY" INSERT, 35"W X 21"D, FITS ALL FALSE FLOORS, POLY SPRAY FINISH ON TOP SIDE ONLY	75.0000	150.00
4	4	Y	EBSDL0002-D SOI, OBSERVE, SMALL FORM DOME LIGHT, 3", R/W Warehouse: LOSA MOUNTED IN CARGO AREA CONTROLLED BY 3-WAY SWITCH (CLEAR-OFF-RED) MOUNTED ON DRIVER SIDE OF CARGO AREA	65.0000	260.00
2	2	Y	LGMM-EXT-R-SLT ROK BROTHERS MOUNTING ADAPTER FOR MIMO ANTENN Warehouse: RANC	35.0000	70.00
2	2	Y	NMOKHFUDQMA TESSCO CABLE,NMOHF,RG58UD,17',QMA Warehouse: LOSA	65.0000	130.00
2	2	Y	B402 AME 5 LB ABC HOSE AND HORN FIRE EXTINGUISHER Warehouse: LOSA	65.0000	130.00

Print Date	06/11/25
Print Time	04:40:55 PM
Page No.	10

Printed By: Chris Degioanni

Continued on Next Page

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	581553
Customer No.	SANFERNPD

Bill To	Ship To
SAN FERNANDO POLICE DEPARTMENT 910 FIRST ST. SAN FERNANDO, CA 91340	(For Pickup - RANC) RANCHO WAREHOUSE 11699 6th Street Rancho Cucamonga, CA 91730
Contact: SYLVIA ORTEGA **Telephone:** 818-898-1281 **E-mail:** SORTEGA@SFCITY.ORG	**Contact:** **Telephone:** **E-mail:**

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
06/11/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Chris Degioanni	Chris Degioanni- Rancho CA	CJ Chiasson	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
2	2	Y	862 AME HEAVY DUTY BRACKET FOR FIRE EXTIN. Warehouse: LOSA	45.0000	90.00
2	2	Y	4703-150B EGIS Thermal Circuit Breaker 150 A, Surface Mount Warehouse: LOSA Circuit Breaker, Surface Mount, 150 Amp	20.0000	40.00
2	2	Y	8026B COPE RT FUSE BLOCK 12-POS, W/ GROUND & LED INDICAT Warehouse: LOSA	35.0000	70.00
2	2	Y	8020-1034B EGIS CUSTOM LABEL SET, CALIFORNIA SPEC Warehouse: LOSA	5.0000	10.00
2	2	Y	7616-2001B EGIS DUAL TIME DELAY RELAY W/FULL HARNESS Warehouse: LOSA	140.0000	280.00
2	2	Y	GRAPHICS GRAPHICS FOR VEHICLE Warehouse: LOSA ***ESTIMATE-FINAL APPROVAL NEEDED***	550.0000	1,100.00

Print Date	06/11/25
Print Time	04:40:55 PM
Page No.	11

Printed By: Chris Degioanni

Continued on Next Page

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	581553
Customer No.	SANFERNPD

Bill To	Ship To
SAN FERNANDO POLICE DEPARTMENT 910 FIRST ST. SAN FERNANDO, CA 91340	(For Pickup - RANC) RANCHO WAREHOUSE 11699 6th Street Rancho Cucamonga, CA 91730
Contact: SYLVIA ORTEGA **Telephone:** 818-898-1281 **E-mail:** SORTEGA@SFCITY.ORG	**Contact:** **Telephone:** **E-mail:**

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
06/11/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Chris Degioanni	Chris Degioanni- Rancho CA	CJ Chiasson	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
2	2	Y	GRAPHICS INSTALL GRAPHICS INSTALL Warehouse: LOSA ***ESTIMATE-FINAL APPROVAL NEEDED***	250.0000	500.00
2	2	N	REMOVAL REMOVAL OF BELOW LISTED EMERGENCY EQUIPMENT Warehouse: LOSA REMOVAL OF THE FOLLOWING ITEMS FROM DECOMMISSIONED VEHICLES: AXON CAMERA SYSTEM, INCLUDING CABLES MOTOROLA RADIOS, INCLUDING CONTROL HEAD CABLE	840.0000	1,680.00
2	2	Y	INSTALL KIT MISC INSTALLATION SUPPLIES I.E. Warehouse: LOSA LOOM, WIRE, HARDWARE, CONNECTORS, ETC **********	538.0000	1,076.00
2	2	Y	INSTALL DSS INSTALLATION OF EQUIPMENT Warehouse: LOSA INSTALLATION INCLUDES: *ALL DSS SUPPLIES EQUIPMENT *1 CUSTOMER SUPPLIED RADIO KIT *MDC (IF PURCHASED OR PROVIDED) *AXON CAMERA SYSTEM	6,720.0000	13,440.00

Print Date	06/11/25
Print Time	04:40:55 PM
Page No.	12

Printed By: Chris Degioanni

Continued on Next Page

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	581553
Customer No.	SANFERNPD

Bill To	Ship To
SAN FERNANDO POLICE DEPARTMENT 910 FIRST ST. SAN FERNANDO, CA 91340	(For Pickup - RANC) RANCHO WAREHOUSE 11699 6th Street Rancho Cucamonga, CA 91730
Contact: SYLVIA ORTEGA **Telephone:** 818-898-1281 **E-mail:** SORTEGA@SFCITY.ORG	**Contact:** **Telephone:** **E-mail:**

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
06/11/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Chris Degioanni	Chris Degioanni- Rancho CA	CJ Chiasson	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
2	2	N	FREIGHT INCOMING FREIGHT Warehouse: LOSA	450.0000	900.00
2	2	N	INFO NOT INCLUDED Warehouse: LOSA	0.0000	0.00

NOT INCLUDED IN THIS PACKAGE:
RADIO
ANTENNA
MDT

Approved By: _____

☐ **Approve All Items & Quantities**

Quote Good for 30 Days

Print Date	06/11/25
Print Time	04:40:55 PM
Page No.	13

Printed By: Chris Degioanni

Subtotal	48,175.00
Freight	0.00
9.750 % **Sales Tax**	4,445.51
Order Total	52,620.51

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	581576-A
Customer No.	SANFERNPD

Bill To	Ship To
SAN FERNANDO POLICE DEPARTMENT 910 FIRST ST. SAN FERNANDO, CA 91340	(For Pickup - LOSA) CANOGA PARK 9035 Independence Avenue Canoga Park, CA 91304
Contact: SYLVIA ORTEGA **Telephone:** 818-898-1281 **E-mail:** SORTEGA@SFCITY.ORG	**Contact:** **Telephone:** **E-mail:**

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
06/11/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Chris Degioanni	Chris Degioanni- Rancho CA	CJ Chiasson	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	N	INFO VEHICLE INFORMATION Warehouse: LOSA 2025 FORD PIU ADMIN/ DETECTIVE	0.0000	0.00
1	1	Y	ETSA481RSP SOI 400 SERIES nERGY REMOTE 100w SIREN, 10-16 VDC Warehouse: LOSA	488.0000	488.00
8	8	Y	EMPSCG2STS4J SOI, MPWR FASCIA C-N-G, 4", STM, BLK HSG, RED/BLU Warehouse: LOSA 2 Mounted in shrouds in Passenger Side of Windshield 2 Mounted in Grill 2 Mounted in Cargo Windows 2 Mounted with shrouds in Rear Windows	130.0000	1,040.00
1	1	Y	PMP2WSDDB SOI 4" MPOWER DUAL WINDOW SHROUD-BLACK Warehouse: LOSA Passenger Side of Windshield	25.0000	25.00
1	1	Y	PMP2BK011 SOI MPOWER SHROUD HEADLINER BRACKET Warehouse: LOSA	45.0000	45.00

Print Date	06/11/25
Print Time	06:21:58 PM
Page No.	1

Printed By: Chris Degioanni

Continued on Next Page

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	581576-A
Customer No.	SANFERNPD

Bill To	Ship To
SAN FERNANDO POLICE DEPARTMENT 910 FIRST ST. SAN FERNANDO, CA 91340	(For Pickup - LOSA) CANOGA PARK 9035 Independence Avenue Canoga Park, CA 91304
Contact: SYLVIA ORTEGA **Telephone:** 818-898-1281 **E-mail:** SORTEGA@SFCITY.ORG	**Contact:** **Telephone:** **E-mail:**

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
06/11/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Chris Degioanni	Chris Degioanni- Rancho CA	CJ Chiasson	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
2	2	Y	PMP2WSSSB SOI 4" MPOWER SINGLE WINDOW SHROUD-BLACK Warehouse: LOSA Rear Window	15.0000	30.00
4	4	Y	PMP2BKDGAJ SOI 4" mPOWER 90 DEGREE MOUNTING BRACKET, BLACK Warehouse: LOSA	15.0000	60.00
1	1	Y	ETSS100J SOI 100J SERIES COMPOSITE SPEAKER Warehouse: LOSA 100J series composite speaker w/ universal bail brkt-100 watt	180.0000	180.00
1	1	Y	ETSSVBK01 SOI 2020 FORD PIUT SPEAKER BUMPER MNT BRACKET Warehouse: LOSA	35.0000	35.00
1	1	Y	8028B CE RT Fuse Block 6 Pos w/ LED Indication, Bulk Warehouse: LOSA	30.0000	30.00
1	1	Y	7170-0735-01 GJ, CONSOLE PKG, 2020-23 PIU, SEE RMK TAB Warehouse: LOSA 2020+ Ford Police Interceptor® Utility Short Console Box with Cup Holder and Armrest	552.0000	552.00

Print Date	06/11/25
Print Time	06:21:58 PM
Page No.	2

Printed By: Chris Degioanni

Continued on Next Page

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	581576-A
Customer No.	SANFERNPD

Bill To	Ship To
SAN FERNANDO POLICE DEPARTMENT 910 FIRST ST. SAN FERNANDO, CA 91340	(For Pickup - LOSA) CANOGA PARK 9035 Independence Avenue Canoga Park, CA 91304
Contact: SYLVIA ORTEGA **Telephone:** 818-898-1281 **E-mail:** SORTEGA@SFCITY.ORG	**Contact:** **Telephone:** **E-mail:**

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
06/11/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Chris Degioanni	Chris Degioanni- Rancho CA	CJ Chiasson	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	Y	7160-0339 GJ FULL FACEPLATE WEC CENCOM SOI 380 1 PC. BRAKET Warehouse: LOSA Fits Wheelen Cencom and Soundoff 380 Remote Head	0.0000	0.00
1	1	Y	7160-0321 GJ FULL FACEPLATE FOR XTL2500/5000 Warehouse: LOSA	0.0000	0.00
2	2	Y	MMSU-1 MAGNETIC MIC SINGLE UNIT CONVERSION KIT Warehouse: LOSA	35.0000	70.00
1	1	Y	475-1530 JD GR4-AR BLM-PI UTILITY 20+ HATCH MOUNT Warehouse: LOSA 475-1530/GLS UNIVERSAL GUNLOCK #2 KEY OVERRIDE	495.0000	495.00
1	1	Y	TINT Vehicle Window Tint Per Customers Specs Warehouse: LOSA TINT ADDED- 20% ALL WINDOWS, NO WINDOW STRIP	350.0000	350.00
1	1	Y	8026B EGIS RT FUSE BLOCK 12-POS, W/ GROUND & LED INDICAT Warehouse: LOSA	35.0000	35.00

Print Date	06/11/25
Print Time	06:21:58 PM
Page No.	3

Printed By: Chris Degioanni

Continued on Next Page

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	581576-A
Customer No.	SANFERNPD

Bill To	Ship To
SAN FERNANDO POLICE DEPARTMENT 910 FIRST ST. SAN FERNANDO, CA 91340	(For Pickup - LOSA) CANOGA PARK 9035 Independence Avenue Canoga Park, CA 91304
Contact: SYLVIA ORTEGA **Telephone:** 818-898-1281 **E-mail:** SORTEGA@SFCITY.ORG	**Contact:** **Telephone:** **E-mail:**

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
06/11/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Chris Degioanni	Chris Degioanni- Rancho CA	CJ Chiasson	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	Y	6001-3001B CE TH Series Time Delay Relay, 200 A Warehouse: LOSA	158.0000	158.00
1	1	Y	4703-070B EGIS CIRCUIT BREAKER SURFACE MOUNT 70 AMP Warehouse: LOSA	30.0000	30.00
1	1	Y	INSTALL KIT MISC INSTALLATION SUPPLIES I.E. Warehouse: LOSA LOOM, WIRE, HARDWARE, CONNECTORS, ETC **********	200.0000	200.00
1	1	Y	INSTALL DSS INSTALLATION OF EQUIPMENT Warehouse: LOSA INSTALLATION INCLUDES DSS SUPPLIED EQUIPMENT AS WELL AS CUSTOMER SUPPLIED RADIO W/ ANTENNA	2,550.0000	2,550.00
1	1	N	FREIGHT INCOMING FREIGHT Warehouse: LOSA	200.0000	200.00

Approved By: _____

☐ **Approve All Items & Quantities**

Quote Good for 30 Days

Print Date	06/11/25
Print Time	06:21:58 PM
Page No.	4

Printed By: Chris Degioanni

Subtotal	6,573.00
Freight	0.00
9.750 % **Sales Tax**	621.37
Order Total	7,194.37

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	581576-A
Customer No.	SANFERNPD

Bill To	Ship To
SAN FERNANDO POLICE DEPARTMENT 910 FIRST ST. SAN FERNANDO, CA 91340	(For Pickup - LOSA) CANOGA PARK 9035 Independence Avenue Canoga Park, CA 91304
Contact: SYLVIA ORTEGA **Telephone:** 818-898-1281 **E-mail:** SORTEGA@SFCITY.ORG	**Contact:** **Telephone:** **E-mail:**

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
06/11/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Chris Degioanni	Chris Degioanni- Rancho CA	CJ Chiasson	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price

Print Date	06/11/25
Print Time	06:21:58 PM
Page No.	1

Printed By: Chris Degioanni

Subtotal	6,573.00
Freight	0.00
9.750 % **Sales Tax**	621.37
Order Total	7,194.37

ATTACHMENT "E"

RESOLUTION NO. 8392

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, RATIFYING THE URGENT PURCHASE OF THREE POLICE DEPARTMENT VEHICLES UNDER THE CITY MANAGER'S EMERGENCY PURCHASING AUTHORITY AND THE COST ASSOCIATED WITH OUTFITTING THE VEHICLES WITH EMERGECNY POLICE EQUIPMENT

WHEREAS, the City of Council has received and considered the proposed adjustment to the budget for Fiscal Year 2024-2025, commencing July 1, 2024, and ending June 30, 2025; and

WHEREAS, the City Council has determined that it is necessary to amend the revenues and expenditures of the current City budget; and

WHEREAS, the San Fernando Police Department recently experienced the total loss of three (3) patrol vehicles due to accidents; and

WHEREAS, the loss of these vehicles created an immediate need to maintain patrol service levels and public safety; and

WHEREAS, pursuant to the City's Municipal Code, the City Manager exercised urgent purchasing authority to procure three (3) replacement vehicles; and

WHEREAS, the City Council now desires to ratify the City Manager's emergency action and ensure appropriate budgetary accounting.

WHEREAS, the annual budget for the City of San Fernando for the Fiscal Year beginning July 1, 2024, and ending June 30, 2025, a copy of which is on file in the City Clerk's Office, was adopted on July 1, 2024.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The City Council hereby ratifies the urgent purchase of two (2) 2025 Ford Police Interceptor Utility (K8A) AWD, Hybrid police vehicles and one (1) 2025 Ford Police Interceptor Utility (K8A) AWD, Gas police vehicles for the Police Department, executed by the City Manager on May 23, 2025, pursuant to Chapter 2, Article VI, Division 6, Section 2-804 of the San Fernando Municipal Code.

SECTION 2 The City Council authorizes the use of the Equipment Replacement Fund to cover the cost of the purchase, with reimbursement to occur from the Self-Insurance Fund and any salvage value received.

SECTION 3. The following adjustments are made to the City Budget:

INTERNAL SERVICE: EQUIPMENT MAINTENANCE AND REPLACEMENT

Increase in Expenditures	
041-225-0000-4500	$256,000

SECTION 4. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the Office of the City Clerk.

PASSED, APPROVED, AND ADOPTED THIS 16th day of June, 2025.

Mary Mendoza, Mayor of the City of San Fernando, California

ATTEST:

Julia Fritz, City Clerk

RES. NO. 8392

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8392, which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof, held on the 16th day of June 2025, by the following vote of the City Council:

AYES:

NAYS:

ABSENT:

ABSTAINED:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this _____ day of June 2025.

Julia Fritz, City Clerk

ATTACHMENT "F"

Vehicles to Be Surplus

Description	Fuel	Use	Make	VIN
Unit#24- 4287	Gasoline	Patrol	Ford	1FM5K8AR7HGA24287
Unit#25- 4496	Gasoline	Patrol	Ford	1FAHP2MK6EG154996
2293	Gasoline	Detective	Dodge	2C3DXAT4EH362293

Vehicle 1 – Patrol Unit #25-4996

- **Type:** Black & White
- **Year/Make/Model:** 2021 Ford Utility Interceptor
- **Color:** Black & White
- **Serial Number:** 1FM5K8AB9MGC02102
- **Rough Date of loss:** 10/05/24

Vehicle 2 – Detective Unit- 2293

- **Type:** Detective Unit
- **Year/Make/Model: :** 2014 Dodge Charger
- **Color:** Silver
- **Serial Number:** 2C3DXAT4EH362293
- **License Plate Number:** E1443279
- **Rough Date of loss:** 5/02/25

Vehicle 3 – Patrol Unit # 24-4287

- **Type:** Black & White
- **Year/Make/Model** 2017 Ford Utility Interceptor
- **Color:** Black & White
- **Serial Number** 1FM5K8AR7HGA24287
- **License Plate Number:** E1514263
- **Rough date of loss:** 5/01/25

EXPRESS AUTO APPRAISAL
4195 CHINO HILLS PKWY # 389 PMB #,
CHINO HILLS, CA 91709-2618
Office: (714) 715-7163
Fax: (909) 342-9147
eaapa@aol.com

Estimate ID
23125865
Original

Claim Number
25-185922

Estimate Written By: Dana Martini
Email: eaapa@aol.com
Phone: 714-715-7163
No Supplements will be honored without reinspection!
Please contact Dana Martini for all supplements!
All final supplements need 48 hours notice before needing vehicle to

be released or rental bill will be the shops responsibility!
Please call adjuster to confirm coverage and deductible amount prior

to repairs!

Pursuant to California Code of Regulations, Title 10, Chapter 5

Subchapter 7.5, section 2695.8(g) the insurer warrants that any

non-original equipment manufacturer parts specified in this estimate

are at least equal to the original equipment manufacturer parts in

terms of kind, quality, safety, fit and performance.

Insured
CITY OF SAN FERNANDO

Appraiser
DANA MARTINI
eaapa@aol.com

Classification
Field

ADMINSURE

Payer
Customer

Loss Type
Collision

Claim Number
25-185922

Adjuster
STACY GOOPIO

Deductible
Unknown

Loss Date
10/25/2024

Repair Facility
ADVANCED AUTO
1940 FIRST ST
SAN FERNANDO, CA 91340

2021 Ford Police Interceptor Utility Fleet 4 Door Utility 3.3L 6 Cyl Gas Injected Base AWD

Exterior Color
BLACK/WHITE

License
CA-1627651

VIN
1FM5K8AB9MGC02102

Condition
Fair

Mitchell Cloud Estimating™
Copyright 1994-2025 Mitchell International, Inc.
All Rights Reserved

Drivable
No

Odometer
75000

Mitchell Service Code
912181

Primary Point of Impact
Front (12)

Options

Air Conditioning	All Wheel Drive	AM-FM Stereo	Anti-Lock Brake Sys. (ABS)	Auto Air Condition
Automatic Headlights	Auxiliary Input	Bluetooth Wireless Connectivity	Cloth Seat	Cruise Control
Driver Seat With Power Lumbar Support	Driver-Front Air Bag	Dual A/C	Electric Defogger	Electronic Stability Control
First Row Bucket Seat	Left-Curtain Air Bag	MP3 Player	Passenger-Front Air Bag	Power Door Locks
Power Driver Seat	Power Remote Mirror	Power Steering	Power Windows	Privacy Glass
Rear Bench Seat	Rear Gate Wiper	Rear Spoiler	Rearview Camera	Second Row Side Airbag With Head Protection
Side Airbags	Steering Wheel Mounted Audio Control	Tilt Steering Wheel	Tire Pressure Monitoring System	Traction Control/Electronic
Trailer Hitch	Trip Computer			

CITY OF SAN FERNANDO | 2021 Ford Police Interceptor Utility Fleet

Parts Profile
Aftermarket Parts

Parts Profile Version
2.0

				LABOR			PART				
Line #		Description	Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
Front Bumper											
1	AUTO	Frt Bumper Cover Assy	Overhaul	Body	3.8	3.8	Existing				
2	201457	Frt Upr Bumper Cover	Remove / Replace	Body	INC	3.8	New	LB5Z 17D957 SCPTM	1	$577.88	Yes
3	AUTO	Frt Upr Bumper Cover	Refinish Only	Refinish	2.7 C	2.7					
4	201471	L Frt Bumper Side Cover	Remove / Replace	Body	INC#	0.3	New	LB5Z 15266 AD	1	$94.70	Yes
5	201481	Frt Bumper License Plate Bracket	Remove / Replace	Body	INC	0.2	New	LB5Z 17A385 AA	1	$32.23	Yes
6	201487	Frt Lwr Bumper Cover	Remove / Replace	Body	INC#	1.0	New	LB5Z 17D957 AB	1	$292.00	Yes
7	AUTO	Frt Bumper Cover	Remove / Install	Body	INC	1.6					
8	202033	Frt Bumper Reinforcement Bar (Alum)	Remove / Replace	Body	INC#	0.4	New	R1MZ 17757 A	1	$626.22	Yes
Grille											
9	202257	Grille Assembly	Remove / Replace	Body	INC#	0.5	New	LB5Z 8200 FC	1	$616.67	Yes
10	201488	Grille Adhesive Emblem	Remove / Replace	Body	0.1	0.2	New	GJ5Z 8213 C	1	$50.77	Yes
Front Lamps											
11	202667	R Frt Combination Lamp	Remove / Replace	Body	0.5#	0.5	New	LB5Z 13008 CK	1	$1,666.67	Yes
12	AUTO	Headlamps	Check / Adjust	Body	0.4	0.4					
13	202668	L Frt Combination Lamp	Remove / Replace	Body	0.5#	0.5	New	LB5Z 13008 CL	1	$1,666.67	Yes

Mitchell Cloud Estimating™
Copyright 1994-2025 Mitchell International, Inc.
All Rights Reserved

			LABOR				PART				
Line #		Description	Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
Hood											
14	200357	Hood Panel (Alum)	Remove / Replace	Body	1.6	2.2	New	LB5Z 16612 A	1	$1,124.88	Yes
15	AUTO	Hood Outside	Refinish Only	Refinish	2.7 C	2.7					
16	AUTO	Add For Hood Underside	Refinish Only	Refinish	1.4 C	1.4					
17	200359	Frt Hood Weatherstrip	Remove / Replace	Body	INC	0.2	New	LB5Z 16B990 A	1	$50.00	Yes
18	200362	R Hood Hinge	Remove / Replace	Body	0.3#	0.3	New	LB5Z 16796 A	1	$103.12	Yes
19	AUTO	R Hinge	Refinish Only	Refinish	0.5 C	0.5					
20	AUTO	Hood Assy	Remove / Install	Body	INC	0.6					
21	200363	L Hood Hinge	Remove / Replace	Body	0.3#	0.3	New	LB5Z 16797 A	1	$76.97	Yes
22	AUTO	L Hinge	Refinish Only	Refinish	0.5 C	0.5					
23	200372	Hood Latch	Remove / Replace	Body	INC#	0.4	New	LB5Z 16700 B	1	$115.90	Yes
Cooling											
24	202295	Cooling Radiator -M	Remove / Replace	Mechanical	0.4#	0.4	New	L1MZ 8005 P	1	$469.85	Yes
25	AUTO	Cooling Unit Assy -M	Remove / Install	Mechanical	1.5#	1.5					
26	AUTO	Vacuum-Fill & Bleed Cooling System	Remove / Replace	Body	0.6	0.6					
27	202304	Cooling Fan Module	Remove / Replace	Body	1.4	1.4	New	P1MZ 8C607 A	1	$580.00	Yes
Trans Oil Cooler											
28	202338	Frt Trans Oil Cooler -M	Remove / Replace	Mechanical	1.2#	1.2	New	L1MZ 7A095 B	1	$288.33	Yes
A/C / Heater / Ventilation											
29	202357	A/C Condenser Assy -M	Remove / Replace	Mechanical	0.8#	0.8	New	L1MZ 19712 B	1	$434.55	Yes
30	AUTO	Evacuate & Recharge A/C -M	Remove / Replace	Mechanical	1.4	1.4					
31	AUTO	Radiator Shutter Assy	Remove / Install	Body	INC#	2.0					
Front Fender											
32	200536	R Fender Panel	Remove / Replace	Body	2.0#	2.0	New	RB5Z 16005 B	1	$500.83	Yes
33	AUTO	R Fender Outside	Refinish Only	Refinish	1.6 C	2.0					
34	AUTO	R Add To Edge Fender	Refinish Only	Refinish	0.5 C	0.5					
35	AUTO	R Cowl Top Grille	Remove / Install	Body	0.7#	0.7					
36	200537	L Fender Panel	Remove / Replace	Body	2.0#	2.0	New	RB5Z 16006 B	1	$489.60	Yes
37	AUTO	L Fender Outside	Refinish Only	Refinish	1.6 C	2.0					

Mitchell Cloud Estimating™
Copyright 1994-2025 Mitchell International, Inc.
All Rights Reserved

			LABOR				PART				
Line #		Description	Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
38	AUTO	L Add To Edge Fender	Refinish Only	Refinish	0.5 C	0.5					
39	AUTO	L Cowl Top Grille	Remove / Install	Body	INC#	0.7					
40	200543	L Fender Liner	Remove / Replace	Body	INC	0.4	New	LB5Z 16103 C	1	$126.90	Yes
41	202156	L Fender Wheel Opening Mldg	Remove / Replace	Body	INC#	0.7	New	LB5Z 16039 AC	1	$265.93	Yes
Front Inner Structure											
42	200556	Upr Frt Body Support (Mag)	Remove / Replace	Body	0.5#	0.5	New	L1MZ 16138 G	1	$1,007.35	Yes
43	200559	Frt Body Radiator Support (Com)	Remove / Replace	Body	3.2#	3.2	New	L1MZ 16138 K	1	$1,174.03	Yes
44	200562	Upr Frt Body Reinforcement	Remove / Replace	Body	INC#	0.4	New	LB5Z 8A284 A	1	$112.98	Yes
45	200563	Upr Frt Body Air Deflector	Remove / Replace	Body	INC#	0.3	New	LB5Z 8312 B	1	$190.47	Yes
46	200155	Lwr Frt Body Air Deflector	Remove / Replace	Body	INC#	0.3	New	LB5Z 8327 A	1	$98.02	Yes
47	200143	L Frt Body Front Apron Panel (Alum/UHSS)	Remove / Replace	Body	8.0*	0.0	New	N1MZ 16055 C	1	$2,592.67	Yes
Air Bag System											
48	200254	Air Bag Module-Driver Front -M	Remove / Replace	Mechanical	INC	0.4	New	LB5Z 78043B13 AC	1	$411.95	Yes
49	200258	Air Bag Clockspring -M	Remove / Replace	Mechanical	1.0	1.0	New	GN1Z 14A664 D	1	$220.07	Yes
50	200267	Air Bag Driver Knee Module -M	Remove / Replace	Mechanical	0.7	0.7	New	LB5Z 78045J77 AA	1	$351.65	Yes
51	200272	R Frt Air Bag Sensor -M	Remove / Replace	Mechanical	0.5#	0.5	New	LT1Z 14B004 A	1	$0.00	Yes
52	AUTO	R Front Combination Lamp	Remove / Install	Body	INC#	0.3					
53	200273	L Frt Air Bag Sensor -M	Remove / Replace	Mechanical	0.3#	0.5	New	LT1Z 14B004 A	1	$0.00	Yes
54	AUTO	L Front Combination Lamp	Remove / Install	Body	INC#	0.3					
55	200274	Air Bag Restraint Control Module -M	Remove / Replace	Mechanical	0.5#	0.5	New	LB5Z 14B321 A	1	$408.77	Yes
56	200165	R Air Bag Side Curtain Module -M	Remove / Replace	Mechanical	0.8#	0.8	New	LB5Z 78042D94 C	1	$817.43	Yes
57	AUTO	Roof Headliner	Remove / Install	Body	5.4#	5.4					
58	200166	L Air Bag Side Curtain Module -M	Remove / Replace	Mechanical	0.8#	0.8	New	LB5Z 78042D95 C	1	$817.43	Yes
59	200172	Air Bag Module-Passenger Seat -M	Remove / Replace	Mechanical	0.9#	0.9	New	MB5Z 78611D10 C	1	$196.17	Yes
60	200174	Air Bag Module-Drivers Seat -M	Remove / Replace	Mechanical	0.9#	0.9	New	MB5Z 78611D11 B	1	$204.50	Yes
61	200177	R Frt Air Bag Side Impact Sensor -M	Remove / Replace	Mechanical	0.3#	0.3	New	ML3Z 14B345 A	1	$68.22	Yes
62	AUTO	R Frt Door Trim Panel	Remove / Install	Body	0.4	0.4					
63	200179	R Rear Air Bag Side Impact Sensor -M	Remove / Replace	Mechanical	0.3#	0.3	New	LT1Z 14B004 A	1	$0.00	Yes
Engine / Trans											
64	200870	Engine & Trans Assy -M	Remove / Install	Mechanical	14.7	14.7	Existing				

Mitchell Cloud Estimating™
Copyright 1994-2025 Mitchell International, Inc.
All Rights Reserved

			LABOR				PART				
Line #		Description	Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
Air Cleaner											
65	202417	Air Cleaner Assembly	Remove / Replace	Body	0.6	0.6	New	L1MZ 9600 Q	1	$238.33	Yes
Front Seat											
66	202097	Pass Side Seat Back Cover	Remove / Replace	Body	1.0#	1.0	New	MB5Z 7864416 DA	1	$448.13	Yes
67	202098	Driver Side Seat Back Cover	Remove / Replace	Body	1.0#	1.0	New	MB5Z 7864417 DA	1	$448.13	Yes
Seat Belts											
68	201289	R Frt Seat Belt	Remove / Replace	Body	0.4#	0.4	New	LB5Z 78611B08 AA	1	$374.45	Yes
69	201290	L Frt Seat Belt	Remove / Replace	Body	0.4#	0.4	New	LB5Z 78611B09 AA	1	$334.65	Yes
70	201292	R Frt Seat Belt Height Adjuster	Remove / Replace	Body	0.2#	0.2	New	LB5Z 78602B82 A	1	$38.70	Yes
71	201293	L Frt Seat Belt Height Adjuster	Remove / Replace	Body	0.2#	0.2	New	LB5Z 78602B82 A	1	$38.70	Yes
72	201296	R Frt Seat Belt Buckle	Remove / Replace	Body	0.3#	0.3	New	LB5Z 7861202 AA	1	$181.37	Yes
73	AUTO	R Frt Seat Assy	Remove / Install	Body	0.4	0.4					
74	201291	L Frt Seat Belt Buckle	Remove / Replace	Body	0.3#	0.3	New	KS7Z 5461203 CA	1	$131.68	Yes
75	AUTO	L Frt Seat Assy	Remove / Install	Body	0.4	0.4					
Additional Costs & Materials											
76	AUTO	Paint/Materials	Additional Cost							$819.50	Yes
77	AUTO	Hazardous Waste Disposal	Additional Cost							$3.00*	Yes
78	936003	Coolant	Additional Cost							$36.00*	Yes
Additional Operations											
79	AUTO	Clear Coat	Additional Operation	Refinish	2.9	0.0				$0.00	
80	933003	Tint Color	Additional Operation	Body*	0.5*	0.0				$0.00	
81	933017	Finish Sand And Buff	Additional Operation	Body*	2.0*	0.0				$0.00	
82	933018	Mask For Overspray	Additional Operation	Body*	0.5*	0.0				$10.00*	
83	933006	Frame/Rack Set Up	Additional Operation	Frame	2.0*	0.0				$0.00	
84	933030	Pull For Sway	Additional Operation	Frame	2.0*	0.0				$0.00	
85	931127	Pre Repair Scan	Additional Operation	Mechanical	0.5*	0.0				$0.00	
86	931128	Post Repair Scan	Additional Operation	Mechanical	0.5*	0.0				$0.00	
Special / Manual Entry											
87	900500	PUSH BAR	Remove / Replace	Body*	4.0*	0.0	New		1	$1,699.00*	Yes

***** Judgment Item
C Included in Clear Coat Calculation
T Included in Two Tone Calculation
A Included in Clear Coat and Two Tone Calculation
Labor Note Applies
r CEG R&R Time Used for this Labor Operation

Mitchell Cloud Estimating™
Copyright 1994-2025 Mitchell International, Inc.
All Rights Reserved

d Discontinued by Manufacturer [ ] Verify the part number and price before ordering

Estimate Totals

Labor	Units	Rate	Sublet	Add'l Amount		Totals
Body Labor	43.9	$85.00		$10.00		$3,741.50
Refinish Labor	14.9	$85.00				$1,266.50
Frame Labor	4.0	$100.00				$400.00
Mechanical Labor	28.0	$150.00				$4,200.00
Total Labor	90.8					$9,608.00
					Taxable	$9,608.00
					Tax 0.0000%	$0.00
					Non-Taxable	$0.00
					Pre-Tax Discount 0.00%	$0.00
					Labor Total	$9,608.00

Parts	Amount		
Taxable Parts	$22,855.52		$22,855.52
		Parts Adjustments	$0.00
		Tax 10.5000%	$2,399.83
		Non-Taxable	$0.00
		Pre-Tax Discount 0.00%	$0.00
		Parts Total	$25,255.35

Costs	Amount		
Paint Materials	$819.50		$819.50
Shop Materials	$0.00		$0.00
Other Additional Costs	$39.00		$39.00
Paint Materials:		Taxable	$858.50
- Refinish Units: 14.9 units		Tax 10.5000%	$90.14
- Rate: $55.00		Non-Taxable	$0.00
- Rate Max: 99.9 units		Pre-Tax Discount 0.00%	$0.00
- Additional Rate: $0.00		**Costs Total**	$948.64

Gross Totals	Amount		
Gross Total	$35,811.99		$35,811.99
		Taxable	$33,322.02
		Tax	$2,489.97
		Non-Taxable	$0.00
		Pre-Tax Discount 0.00%	$0.00
		Gross Total	$35,811.99

Adjustments	Amount	
Total Customer Responsibility		$0.00
	Net Estimate Total	$35,811.99

****

THIS REPAIR ESTIMATE/APPRAISAL MAY BE PREPARED BASED UPON THE USE OF

ONE OR MORE AFTERMARKET CRASH AND/OR OTHER PARTS SUPPLIED BY A SOURCE

OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. PARTS USED IN THE

Mitchell Cloud Estimating™
Copyright 1994-2025 Mitchell International, Inc.
All Rights Reserved

REPAIR OF YOUR VEHICLE OTHER THAN PARTS FROM THE ORIGINAL

MANUFACTURER

ARE REQUIRED TO BE LEAST EQUAL OF LIKE,KIND AND QUALITY IN TERMS OF

FIT, QUALITY, AND PERFORMANCE TO THE REPLACEMENT PARTS AVAILABLE FROM

THE ORIGINAL MANUFACTURER. WARRANTIES APPLICABLE TO THSE AFTERMAREKT

CRASH AND/OR OTHER PARTS ARE PROVIDED BY THE PARTS MANUFACTURER OR

DISTRIBUTOR RATHER THAN YOUR OWN MOTOR VEHICLE MANUFACTURER.

****

FOR YOUR PROTECTION CALIFORNIA LAW REQUIRES THE FOLLOWING TO

APPEAR ON THIS FORM. ANY PERSON WHO KNOWINGLY PRESENTS A FALSE

OR FRAUDULENT CLAIM FOR THE PAYMENT OF A LOSS, IS GUILTY OF A

CRIME AND MAY BE SUBJECT TO FINES AND CONFINEMENT IN STATE

PRISON.

****

Disclaimer: For your protection California law requires the following statement to appear on this form. Any person who knowingly presents false or fraudulent information to obtain or amend insurance coverage or to make a claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

Estimate Event Log

Job Created	5/9/2025 09:00 AM
Estimate Started	5/9/2025 09:13 AM
Estimate Printed	5/9/2025 09:52 AM
Estimate Committed	Estimate Not Committed
Estimate Retrieval ID	1005914883

Mitchell Cloud Estimating™
Copyright 1994-2025 Mitchell International, Inc.
All Rights Reserved

EXPRESS AUTO APPRAISAL
4195 CHINO HILLS PKWY # 389 PMB #,
CHINO HILLS, CA 91709-2618
Office: (714) 715-7163
Fax: (909) 342-9147
eaapa@aol.com

Estimate ID
23144273
Original

Claim Number
SF1

Estimate Written By: Dana Martini
Email: eaapa@aol.com
Phone: 714-715-7163
No Supplements will be honored without reinspection!
Please contact Dana Martini for all supplements!
All final supplements need 48 hours notice before needing vehicle to

be released or rental bill will be the shops responsibility!
Please call adjuster to confirm coverage and deductible amount prior

to repairs!

Pursuant to California Code of Regulations, Title 10, Chapter 5

Subchapter 7.5, section 2695.8(g) the insurer warrants that any

non-original equipment manufacturer parts specified in this estimate

are at least equal to the original equipment manufacturer parts in

terms of kind, quality, safety, fit and performance.

Insured
CITY OF SAN FERNANDO

Appraiser
DANA MARTINI
eaapa@aol.com

Classification
None

ADMINSURE

Payer
Customer

Loss Type
Liability

Claim Number
SF1

Adjuster
MIKE REED

Deductible
Unknown

Repair Facility
ADVANCED AUTO
1940 FIRST ST
SAN FERNANDO, CA 91340

2014 Dodge Charger Police Fleet 4 Door Sedan 5.7L 8 Cyl Gas Injected 5 Speed Auto Trans RWD

Exterior Color
708 (Silver Grey)

License
CA-1443279

VIN
2C3CDXAT4EH362293

Condition
Good

Mitchell Cloud Estimating™
Copyright 1994-2025 Mitchell International, Inc.
All Rights Reserved

Drivable
Yes

Odometer
80000

Mitchell Service Code
911379

Primary Point of Impact
Rear (6)

Options

Air Conditioning	Air Suspension	AM-FM Stereo	Anti-Lock Brake Sys. (ABS)	Automatic Headlights
Auxiliary Input	CD Player	Cloth Seat	Cruise Control	Daytime Running Lights
Driver-Front Air Bag	Dual A/C	Electric Defogger	Electronic Stability Control	First Row Bucket Seat
Keyless Entry System	Leather Steering Wheel	Left-Curtain Air Bag	MP3 Player	Passenger-Front Air Bag
Power Door Locks	Power Driver Seat	Power Remote Mirror	Power Steering	Power Windows
Rear Bench Seat	Remote Decklid Or Tailgate Release	Second Row Side Airbag With Head Protection	Side Airbags	Smart Key System
Steering Wheel Mounted Audio Control	Tilt Steering Wheel	Tire Pressure Monitoring System	Traction Control/Electronic	Trip Computer

CITY OF SAN FERNANDO | 2014 Dodge Charger Police Fleet

Parts Profile
Aftermarket Parts

Parts Profile Version
2.0

			LABOR				PART				
Line #		Description	Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
Rocker / Pillars / Floor											
1	100721	L Center Pillar	Blend	Refinish	0.4 C	1.0	Existing				
Rear Door											
2	100615	L Rear Door Outside	Blend	Refinish	0.9 C	2.2	Existing				
3	100788	L Rear Otr Door Belt Moulding	Remove / Install	Body	0.2	0.2	Existing				
4	100782	L Rear Otr Door Handle	Remove / Install	Body	0.3#	0.3	Existing				
Quarter Panel											
5	100695	L Fuel Door	Blend	Refinish	INC# C	0.5	Existing				
6	101166	L Quarter Outer Panel	Repair	Body	6.0*#	17.7	Existing				
7	AUTO	L Quarter Panel Outside	Refinish Only	Refinish	2.3 C	2.3	Existing				
8	102406	R Quarter Shield	Remove / Install	Body	0.4r	0.4	Existing				
Rear Suspension											
9	AUTO	L Rear Suspension One Side -M	Overhaul	Mechanical	5.8	5.8	Existing				
10	AUTO	Does Not Include Alignment									
11	100391	L Rear Susp Hub & Bearing -M	Remove / Replace	Mechanical	INC#	3.5	New	4779572AB	1	$286.00	Yes
12	102884	L Lwr Rear Susp Control Arm -M	Remove / Replace	Mechanical	INC#	1.2	New	68229216AB	1	$388.00	Yes
13	100312	L Rear Susp Compression Link -M	Remove / Replace	Mechanical	INC#	0.9	New	[68184784AA]	1	$173.00	Yes
14	100314	L Rear Susp Toe Link -M	Remove / Replace	Mechanical	INC#	1.3	New	68051639AB	1	$277.00	Yes
15	100316	L Rear Susp Tension Link -M	Remove / Replace	Mechanical	INC#	1.1	New	[68045330AC]	1	$505.00	Yes

Mitchell Cloud Estimating™
Copyright 1994-2025 Mitchell International, Inc.
All Rights Reserved

			LABOR				PART				
Line #		Description	Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
16	100319	L Rear Susp Camber Link -M	Remove / Replace	Mechanical	INC#	0.9	New	[68184783AB]	1	$189.00	Yes
Rear Drive Axle											
17	100332	L Rear Drive Axle Shaft - M	Remove / Replace	Mechanical	0.5#	0.5	New	[4726009AA]	1	$576.00	Yes
Rear Body											
18	101187	Rear Body Panel	Remove / Replace	Body	8.4#	8.4	New	68037874AF	1	$787.00	Yes
19	AUTO	Rear Body Panel	Refinish Only	Refinish	1.6 C	2.0					
20	AUTO	Add For Inside	Refinish Only	Refinish	0.8	0.8					
21	100356	Rear Body Floor Pan	Remove / Replace	Body	9.5#	9.5	New	68504492AA	1	$896.00	Yes
22	AUTO	Rear Floor Pan	Refinish Only	Refinish	1.5	1.5					
Rear Lamps											
23	101819	L Rear Combination Lamp	Remove / Install	Body	INC#	0.6	Existing				
Rear Bumper											
24	AUTO	Rear Bumper Cover Assy	Overhaul	Body	0.9#	2.5	Existing				
25	100889	Rear Bumper Cover	Remove / Replace	Body	INC#	2.5	New	68092608AB	1	$451.00	Yes
26	AUTO	Rear Bumper Cover	Refinish Only	Refinish	3.3 C	3.3					
27	100906	Rear Lwr Bumper Valance Panel	Remove / Replace	Body	INC	0.3	New	68092615AA	1	$308.00	Yes
28	102893	Rear Bumper Impact Absorber	Remove / Replace	Body	INC	2.5	New	57010467AB	1	$207.00	Yes
29	102045	Rear Bumper Impact Absorber Cover	Remove / Replace	Body	INC	2.5	New	68144778AA	1	d$66.25	Yes
30	100902	Rear Bumper Reinforcement Bar	Remove / Replace	Body	INC#	0.4	New	57010462AC	1	$607.00	Yes
31	AUTO	Rear Bumper Cover	Remove / Install	Body	INC#	1.6					
Additional Costs & Materials											
32	AUTO	Paint/Materials	Additional Cost							$715.00	Yes
33	AUTO	Hazardous Waste Disposal	Additional Cost							$3.00*	Yes
34	936014	Flex Additive	Additional Cost							$8.00*	Yes
Additional Operations											
35	AUTO	Clear Coat	Additional Operation	Refinish	2.2	0.0				$0.00	
36	933003	Tint Color	Additional Operation	Body*	0.5*	0.0				$0.00	
37	933005	Restore Corrosion Protection	Additional Operation	Body	0.5*	0.0				$10.00*	
38	933017	Finish Sand And Buff	Additional Operation	Body*	1.5*	0.0				$0.00	
39	933018	Mask For Overspray	Additional Operation	Body*	0.5*	0.0				$10.00*	
40	933006	Frame/Rack Set Up	Additional Operation	Frame	2.0*	0.0				$0.00	

Mitchell Cloud Estimating™
Copyright 1994-2025 Mitchell International, Inc.
All Rights Reserved

			LABOR				PART				
Line #		Description	Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
41	933031	Pull For Mash	Additional Operation	Frame	2.0*	0.0				$0.00	
42	931127	Pre Repair Scan	Additional Operation	Mechanical	0.5*	0.0				$0.00	
43	931128	Post Repair Scan	Additional Operation	Mechanical	0.5*	0.0				$0.00	
Special / Manual Entry											
44	900500	4 WHEEL ALIGNMENT	Remove / Replace	Body*	0.0*	0.0	New		1	$89.95*	

***** Judgment Item
T Included in Two Tone Calculation
Labor Note Applies
d Discontinued by Manufacturer
C Included in Clear Coat Calculation
A Included in Clear Coat and Two Tone Calculation
r CEG R&R Time Used for this Labor Operation
[ ] Verify the part number and price before ordering

Estimate Totals

Labor	Units	Rate	Sublet	Add'l Amount		Totals
Body Labor	28.7	$85.00		$20.00		$2,459.50
Refinish Labor	13.0	$85.00				$1,105.00
Frame Labor	4.0	$100.00				$400.00
Mechanical Labor	7.3	$150.00				$1,095.00
Total Labor	53.0					$5,059.50
					Taxable	$5,059.50
					Tax 0.0000%	$0.00
					Non-Taxable	$0.00
					Pre-Tax Discount 0.00%	$0.00
					Labor Total	$5,059.50

Parts	Amount			
Taxable Parts	$5,716.25			$5,716.25
			Parts Adjustments	$0.00
			Tax 10.5000%	$600.21
			Non-Taxable	$89.95
			Pre-Tax Discount 0.00%	$0.00
			Parts Total	$6,406.41

Costs	Amount			
Paint Materials	$715.00			$715.00
Shop Materials	$0.00			$0.00
Other Additional Costs	$11.00			$11.00
Paint Materials:			Taxable	$726.00
- Refinish Units: 13.0 units			Tax 10.5000%	$76.23
- Rate: $55.00			Non-Taxable	$0.00
- Rate Max: 99.9 units			Pre-Tax Discount 0.00%	$0.00
- Additional Rate: $0.00			**Costs Total**	$802.23

Gross Totals	Amount		
Gross Total	$12,268.14		$12,268.14
		Taxable	$11,501.75
		Tax	$676.44
		Non-Taxable	$89.95
		Pre-Tax Discount 0.00%	$0.00
		Gross Total	$12,268.14

Adjustments	Amount

Mitchell Cloud Estimating™
Copyright 1994-2025 Mitchell International, Inc.
All Rights Reserved

Estimate Totals

Total Customer Responsibility	**$0.00**
Net Estimate Total	**$12,268.14**

****

THIS REPAIR ESTIMATE/APPRAISAL MAY BE PREPARED BASED UPON THE USE OF

ONE OR MORE AFTERMARKET CRASH AND/OR OTHER PARTS SUPPLIED BY A SOURCE

OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. PARTS USED IN THE

REPAIR OF YOUR VEHICLE OTHER THAN PARTS FROM THE ORIGINAL

MANUFACTURER

ARE REQUIRED TO BE LEAST EQUAL OF LIKE,KIND AND QUALITY IN TERMS OF

FIT, QUALITY, AND PERFORMANCE TO THE REPLACEMENT PARTS AVAILABLE FROM

THE ORIGINAL MANUFACTURER. WARRANTIES APPLICABLE TO THSE AFTERMAREKT

CRASH AND/OR OTHER PARTS ARE PROVIDED BY THE PARTS MANUFACTURER OR

DISTRIBUTOR RATHER THAN YOUR OWN MOTOR VEHICLE MANUFACTURER.

****

FOR YOUR PROTECTION CALIFORNIA LAW REQUIRES THE FOLLOWING TO

APPEAR ON THIS FORM. ANY PERSON WHO KNOWINGLY PRESENTS A FALSE

OR FRAUDULENT CLAIM FOR THE PAYMENT OF A LOSS, IS GUILTY OF A

CRIME AND MAY BE SUBJECT TO FINES AND CONFINEMENT IN STATE

PRISON.

****

Disclaimer: For your protection California law requires the following statement to appear on this form. Any person who knowingly presents false or fraudulent information to obtain or amend insurance coverage or to make a claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

Mitchell Cloud Estimating™
Copyright 1994-2025 Mitchell International, Inc.
All Rights Reserved

Estimate Event Log

Job Created	5/12/2025 08:33 AM
Estimate Started	5/12/2025 08:58 AM
Estimate Printed	5/12/2025 09:31 AM
Estimate Committed	Estimate Not Committed
Estimate Retrieval ID	1005932526

Mitchell Cloud Estimating™
Copyright 1994-2025 Mitchell International, Inc.
All Rights Reserved

ATTACHMENT "H"

THE CITY OF SAN FERNANDO

MEMORANDUM

To: Nick Kimball, City Manager

From: Wendell E. Johnson, P.E. Director of Public Works/Fleet Manager

Date: May 15, 2025

Subject: Request for Emergency Replacement of Police Patrol Vehicles

Over the past several months, the Police Department has experienced the loss of three patrol vehicles due to separate accidents that resulted in the total loss of the units. These vehicles are essential to maintaining routine patrols, emergency response times, and overall public safety throughout the City.

Given the critical nature of these vehicles to law enforcement operations, and the time-sensitive need to restore the fleet to full capacity, I am formally requesting authorization to proceed with the emergency purchase of three replacement patrol vehicles under the City Manager's emergency purchasing authority.

The three vehicles which will be purchased are as follows:

Year, Make, and Model	Color	Total Cost
2025 Ford Police Interceptor Utility (K8A) AWD, Hybrid	Unmarked, Grey	$ 57,703.49
2025 Ford Police Interceptor Utility (K8A) AWD, Gas	Black and White	$ 61,774.84
2025 Ford Police Interceptor Utility (K8A) AWD, Hybrid	Black and White	$ 60,778.21
Total Cost		**$ 180,256.54**
Total Cost with approximately 5% Contingency		**$ 190,000**

Utilizing emergency procurement will allow the City to bypass the standard competitive bidding process in accordance with municipal code provisions for urgent operational needs. Fleet staff will coordinate with the Police Department and vendors to ensure vehicle specifications meet department standards and are acquired at fair and competitive pricing.

The recommended vehicle for replacement is the Ford Police Interceptor Utility, which offers a balance of performance, fuel efficiency, and operational readiness for law enforcement use. The estimated cost per unit is approximately $58,000 to $62,000, including basic upfitting for patrol service (lighting, radio, and cage). The total estimated cost for three vehicles is $180,256.54. For

unforeseen outfitting or delivery-related expenses, an approximately 5% contingency is added to bring the total to $190,000.

Prompt replacement is necessary to support uninterrupted police services and officer safety. A delay in procurement would adversely affect patrol coverage and response readiness. We respectfully request approval to proceed with the emergency acquisition process and authorize related budget adjustments as necessary.

This Page Intentionally Left Blank

6

This Page Intentionally Left Blank

THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Mary Mendoza and Councilmembers

From: Nick Kimball, City Manager
By: Kanika Kith, Deputy City Manager/Economic Development
Will Pettener, Assistant to the City Manager

Date: June 16, 2025

Subject: Consideration to Approve Public Release and Circulation of a Request for Proposals for Development and Administration of a City Marketing Campaign

RECOMMENDATION:

It is recommended that the City Council approve the release and circulation of a Request for Proposals (RFP) for the Development and Administration of a City Marketing Campaign (Attachment "A") to attract tourism in preparation for the FIFA World Cup 2026 and LA Olympics 2028.

BACKGROUND:

1. On September 13, 2017, the International Olympic Committee (IOC) officially announced Los Angeles as the host of the 2028 Summer Olympics. The Los Angeles Organizing Committee for the 2028 Olympic and Paralympic Games (LAOCOG), also referred to as LA28, is functioning as the Host Committee for 2028 LA Olympics preparation.

2. On June 16, 2022, Los Angeles was announced as a host city for the 2026 FIFA World Cup, along with 15 other cities across Canada, Mexico, and the United States. The Los Angeles Sports & Entertainment Commission is the entity leading the Host Committee efforts.

3. On May 5, 2025, the City Council approved the creation of an Ad Hoc Committee for the 2026 FIFA World Cup/2028 Olympic Games Preparation; and appointed Mayor Mendoza and Councilmember Garcia to serve on the Ad Hoc. The committee was formed to seek opportunities for the City to prepare for these international events and position itself to capitalize on increased tourism and programming opportunities within the region.

4. On June 5, 2025, the Ad Hoc Committee met and provided staff with direction to create an RFP seeking a vendor to Develop and Administer a City Marketing Campaign, with the intent of positioning the City to be ready to host World Cup and Olympic events.

ANALYSIS:

As the Los Angeles region prepares to host the FIFA World Cup 2026 and Summer Olympics in 2028, cities across Southern California have a unique opportunity to attract global attention and boost local economic activity. With millions of visitors expected and international media coverage focused on the area, it is critical for cities to proactively position themselves as desirable destinations. Hiring an experienced marketing vendor would allow a city to develop and implement a strategic campaign that promotes its cultural heritage, local businesses, and community events to a wide audience. A professional vendor brings the expertise, tools, and capacity to execute targeted outreach efforts—something that is especially important when competing with larger cities for visitor interest. This approach not only supports tourism during international events but also lays the foundation for long-term economic development and brand visibility.

The Host Committee's for both the World Cup (led by the Los Angeles Sports & Entertainment Commission) and the Olympics (LA28) have been established and have begun the process of notifying cities regarding opportunities to participate in events and grants. In response, City staff has met with County and City officials, as well as attended Host Committee events to learn more about the process to get involved. To date, Host Committee leadership have made clear that proof of concept to develop and manage events must be exhibited and the infrastructure to attract and host visitors must be in place.

The City is positioned well to host events (such as watch parties) and contribute to these upcoming international events in Los Angeles County. To build tourism interest and provide proof of concept to the Host Committee's of both the World Cup and Olympics, the services of a vendor specializing in marketing and tourism would be beneficial. In an effort to initiate this process, the City's 2026 FIFA World Cup/2028 LA Olympics Ad Hoc Committee proposed the development and release of an RFP (Attachment "A") for a City Marketing Campaign and to develop and manage special events to prepare the City for future event sponsorship applications with the World Cup and Olympic Host Committee's. The proposed RFP would seek an initial term of one (1) year, commencing in Fiscal Year (FY) 2025-2026, with the option to extend an additional two (2) years by mutual agreement through the end of the LA Summer Olympics in Summer 2028.

The following is a proposed list of services for the RFP:

1. **City Marketing Platform Development**
    - The vendor will be expected to create a comprehensive marketing campaign showcasing the city's rich history and cultural significance, which will include unique branding, website, social media, and sponsorship for events.

    - The Campaign will advertise the San Fernando community, businesses, special events, and cultural destinations.

2. **World Cup/Olympic Preparation**
    - The vendor will be tasked with the development and management of special events to be operated on a monthly basis.

    - These events will function as proof of concept for future World Cup and Olympic events. The vendor will support the City in developing application materials for World Cup watch party applications and Olympic host committee sponsored events, if the contract is extended to 2028.

If approved by the City Council, the RFP will be released on June 17, 2025. The final selection and approval of contract with the selected firm anticipated to be presented to the City Council at the August 4, 2025 regular meeting for consideration.

BUDGET IMPACT:

There is no budget impact associated with the release of the Request for Proposals for the Development and Administration of a City Marketing Campaign. Costs associated with the selected vendor will be presented to the City Council on August 4, 2025.

CONCLUSION:

Staff recommends that the City Council approve the release and circulate RFP for the Development and Administration of a City Marketing Campaign to attract tourism in preparation for the FIFA World Cup 2026 and LA Olympics 2028.

ATTACHMENT:

A. RFP for the Development and Administration of a City Marketing Campaign

ATTACHMENT "A"

REQUEST FOR PROPOSALS

Notice is hereby given that sealed proposals will be received by the City of San Fernando, California, for furnishing the following:

CITY MARKETING CAMPAIGN

in strict accordance with the Specifications on file in the office of the SAN FERNANDO ADMINISTRATIVE SERVICES DEPARTMENT, 117 Macneil Street, San Fernando, California, 91340. Copies of specifications and proposal documents may be obtained from the City's website at SFCITY.ORG/rfps-rfqs-nibs-nois/.

An electronic copy of the proposal must be submitted in PDF format via email to the CITY CLERK DEPARTMENT at cityclerk@sfcity.org. The deadline for RFP submissions is **4:00 p.m.** on **Friday, July 11, 2025**. Any bidder may withdraw their proposal, without obligation, at any time prior to the scheduled closing time for receipt of proposals. A withdrawal will not be effective unless made personally or by telephonic notification received prior to the closing date. Proposals may later be referred to the City Council for appropriate action. The City reserves the right to reject any or all proposals as the best interests of the City may dictate.

By: _____
Julia Fritz, City Clerk

Published in **The San Fernando Sun** on **_____ 2025.**

DRAFT

REQUEST FOR PROPOSALS

DRAFT

The City Manager's Office is requesting proposals for:

CITY MARKETING CAMPAIGN

RELEASE DATE: June 17, 2025

RESPONSE DUE: July 11, 2025

RFP OVERVIEW & TIMELINE	
RFP Title:	**City Marketing Campaign**
Scope of Work:	See "***Scope of Work***" Section on **Pages 4-6**
RFP Submittal Information:	Submit electronic copies of their proposal in PDF format via email to the **CITY CLERK DEPARTMENT** at cityclerk@sfcity.org, with the subject "City of San Fernando – City Marketing Campaign"
RFP Due Date:	**Friday, July 11, 2025, by 4:00 PM PST**
RFP Submittal Requirements:	Submitted Proposals must include the information described in the "**INFORMATION TO BE SUBMITTED**" Section on **Pages 6-8** of this RFP. Submitted Proposals will be considered non-responsive if the Proposal does not provide all requested information.
City Contact:	Will Pettener Assistant to the City Manager **Phone:** (818) 898-1226 **Email:** wpettener@sfcity.org

GENERAL INFORMATION

The City of San Fernando is interested in contracting with an experienced marketing and events management firm for the development and administration of a City Marketing Campaign to attract tourism and manage events in preparation for the FIFA World Cup 2026 and LA Olympics 2028. The RFP seeks an initial term of one (1) year, commencing in Fiscal Year (FY) 2025-2026, with the option to extend an additional two (2) years by mutual agreement through the end of the LA Summer Olympics in Summer 2028. The required services and performance conditions are described in the Scope of Work.

BACKGROUND

The City of San Fernando was incorporated in 1911 and is currently organized according to the City Council/City Manager form of government with seven departments, including a Police Department, Public Works Department, and Recreation and Community Services Department. The City employs approximately 111 full-time employees from a total Adopted Budget for fiscal year 2024-2025 of $52.9 million, which includes a General Fund budget of $26.7 million. The City is a cost conscious provider of outstanding public services to its citizens and local businesses.

DRAFT

As the Los Angeles region prepares to host the FIFA World Cup 2026 and Summer Olympics in 2028, cities across Southern California have a unique opportunity to attract global attention and boost local economic activity. With millions of visitors expected and international media coverage focused on the area, it is critical for cities to proactively position themselves as desirable destinations. Hiring an experienced marketing vendor would enable the City of San Fernando to develop and implement a strategic campaign that promotes its cultural heritage, local businesses, and community events to a wide audience. A professional vendor brings the expertise, tools, and capacity to execute targeted outreach efforts—something that is especially important when competing with larger cities for visitor interest. This approach not only supports tourism during international events but also lays the foundation for long-term economic development and brand visibility.

The City believes that open competition for services provides the City with the best results for its public dollars. The City is interested in receiving responsive and competitive Request for Proposals (RFP) from experienced and qualified firms to provide a professional marketing campaign. What follows is a description of the technical environment, contractor staffing, qualifications, and performance expectations.

INSTRUCTIONS TO SUBMITTING FIRMS

A. Examination of Proposal Documents

By submitting a proposal, the prospective firm represents that it has thoroughly examined and become familiar with the services required under this RFP, and that it is capable of delivering quality services to the City in a creative, cost-effective & service-oriented manner.

B. Questions/Clarifications

Please direct any questions regarding this RFP to Will Pettener, Assistant to the City Manager via e-mail at wpettener@sfcity.org. Questions must be received by 5:30 p.m. on **Tuesday, July 1, 2025**. All questions received prior to the deadline will be collected and responses will be emailed by **Thursday, July 3, 2025**.

C. Submission of Bid Proposals

All bid proposals shall be submitted via email to the City Clerk Department at cityclerk@sfcity.org and the subject line of the email shall read, "City of San Fernando RFP – Labor Attorney Services." Proposals must be received no later than **Friday, July 11, 2025, at 4:00 PM PST.** All proposals received after that time will not be accepted.

D. Withdrawal of Proposals

A firm may withdraw its proposal at any time before the due date for submission of proposals as provided in the RFP by delivering a written request for withdrawal signed by, or on behalf of the prospective firm.

DRAFT

E. Rights of City of San Fernando

This RFP does not commit the City to enter into a Contract, nor does it obligate the City to pay for any costs incurred in preparation and submission of proposals or in anticipation of a contract.

The City reserves the right to:

1) Make the selection based on its sole discretion;
2) Reject any and all proposals without prejudice;
3) Issue subsequent Requests for Proposal;
4) Postpone opening for its own convenience;
5) Remedy technical errors in the Request of Proposal process;
6) Approve or disapprove the use of particular sub-contractors;
7) Negotiate with any, all, or none of the prospective firms;
8) Solicit best and final offers from all or some of the prospective firms;
9) Accept other than the lowest offer; and/or
10) Waive informalities and irregularities in the proposal process.

F. Contract Type

It is anticipated that a standard form professional services agreement contract will be signed subsequent to City Council review and approval of the recommended firm.

G. Collusion

By submitting a proposal, each prospective firm represents and warrants that; its proposal is genuine and not a sham or collusive or made in the interest of or on behalf of any person not named therein; that the prospective firm has not directly, induced or solicited any other person to submit a sham proposal or any other person to refrain from submitting a proposal; and, that the prospective firm has not in any manner sought collusion to secure any improper advantage over any other person submitting a proposal.

SCOPE OF WORK

The City of San Fernando is seeking proposals from qualified firms to develop and implement a strategic marketing and promotional campaign that highlights the rich history and vibrant culture of San Fernando. This initiative aims to showcase San Fernando's unique history, highlight its diverse business community, and position the City as an urban wedding destination by capitalizing on its many bridal dress stores and salons. Additionally, the selected firm will organize engaging events to activate local businesses and enhance economic vitality.

Required Services:

1. World Cup/Olympic Preparation

a) The vendor will be tasked with the development and management of special events to be operated on a monthly basis.

DRAFT

b) These events will function as proof of concept for future World Cup and Olympic events. The vendor will support the City in developing application materials for World Cup watch party applications and Olympic host committee sponsored events, if the contract is extended to 2028.

2. Business Community Activation

a) Plan and execute events that drive foot traffic and business engagement in San Fernando.
b) Organize networking events, street fairs, and themed market days to foster economic activity.
c) Develop partnerships with local businesses to promote their services and increase visibility.

3. Website Development

a) Design and launch a user-friendly website dedicated to promoting San Fernando as a cultural, business, and wedding destination.
b) Include information on the city's history, local businesses, wedding services, and upcoming events.
c) Ensure the website is optimized for search engines (SEO) and mobile-friendly.
d) Maintain and update the website regularly with fresh content and event listings.

4. Social Media Promotion

a) Develop and manage social media campaigns to engage audiences and increase awareness of San Fernando's cultural, business, and wedding opportunities.
b) Create and schedule high-quality content, including images, videos, and event promotions, across platforms such as Instagram, Facebook, TikTok, and LinkedIn.
c) Implement social media advertising strategies to target key demographics, including tourists, engaged couples, and business owners.
d) Monitor social media engagement and analytics to optimize campaign effectiveness and audience reach.

5. Cultural and Historical Promotion

a) Develop a comprehensive marketing campaign showcasing the city's rich history and cultural significance.
b) Create content for digital platforms, print materials, and other media to attract tourists and businesses.
c) Partner with local historical societies and cultural institutions to enhance awareness of San Fernando's heritage.

Optional Services:

1. Urban Wedding Destination Branding

a) Develop a marketing strategy to promote San Fernando as a go-to destination for weddings, capitalizing on the city's many bridal dress stores and salons.
b) Establish partnerships with local wedding-related businesses, including venues, florists, photographers, and event planners.

DRAFT

c) Launch digital and print advertising campaigns targeting engaged couples and wedding planners.

PROPOSED TERM OF CONTRACT

The proposed term of the contract is **one year, commencing in FY 2025-2026, with the option to extend an additional two-years by mutual agreement**.

SCHEDULE FOR SELECTION

RFP Available:	June 17, 2025
Deadline for submittal of Questions:	July 1, 2025
Response to Questions:	July 3, 2025
Deadline for submittal of Proposal:	July 11, 2025
Interviews (If needed):	Week of July 21st
Agreement Presented to Council for Review & Approval:	August 4, 2025

METHOD OF SELECTION AND NOTICES

The City Manager's Office will evaluate the information provided in the submitted proposals using the following criteria as a guideline:

- Completeness and Comprehensiveness.
- Responsiveness to City's issues.
- Potential to benefit the City.
- Experience of the firm providing similar services to other municipalities.
- Cost effectiveness.
- Quality of proposed staff.

Scoring evaluation will be rated as follows:

- Experience and expertise in destination marketing and event management (30%)
- Creativity and feasibility of proposed marketing strategies (30%)
- Budget and cost-effectiveness (20%)
- References and past project success (20%)

INFORMATION TO BE SUBMITTED

1. Prospective Firms must submit one digital copy of their proposal via email in PDF format.

DRAFT

2. Include a *Proposal Summary* Section

   This section shall discuss the highlights, key features, and distinguishing points of the Proposal. A separate sheet shall include all the contact people on the Proposal and how to communicate with them.

3. Include a *Profile of the Proposing Firm(s)* Section

   This section shall include a brief description of the Firm, including size, location of office(s), number of years providing service, organizational structure of the responsible division, etc.

   Additionally, this section shall include a listing of any lawsuit and the result of that action resulting from (a) any public project undertaken by the Firm where litigation is still pending or has occurred within the last five years or (b) any type of project where claims or settlements were paid by the Firm or its insurers within the last five years.

4. Include a *Qualifications of the Firm* Section

   This section shall include a brief description of the Firm's qualifications and previous experience of similar or related services provided to other agencies. Provide a description of pertinent experience with other public or private agencies (maximum of four) that includes a summary of the work performed, the total amount billed, the period over which your Firm represented the agencies, and the name, title, and phone number of clients to be contacted for references.

5. Include a *Work Plan* Section

   In this section, present a well-conceived service plan. This section of the proposal shall establish the Firm's understanding of the City's Scope of Services in this RFP and the Firm's ability to satisfy the objectives and requirements outlined in the scope. Describe the proposed approach for addressing the scope of service, outlining the approach that would be undertaken in providing the requested services. Describe related service experience by the Firm in similar work. Please describe the role, extent of services (number of people used, engagement duration, and contract value).

6. Include a *Proposed Staffing* Section

   In this section, discuss how the Firm would propose to staff the City's requested labor service needs. Firm's key team members shall be identified by name, specific responsibilities and their qualifications. An organizational chart for the marketing team and resumes for key Firm personnel shall be included. Key Firm personnel will be an important factor considered by the City. **There can be no change of key personnel once the proposal is submitted, without prior approval of the City.**

DRAFT

7. Include a *Proposal Costs Sheet and Rates* Section

In this section, include the proposed costs to provide the services desired. Include any other cost and price information that would be contained in a potential agreement with the City. In addition, include the costs for any other services that are considered optional additions.

DRAFT

7

This Page Intentionally Left Blank

THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Mary Mendoza and Councilmembers

From: Nick Kimball, City Manager
By: Erika Ramirez, Director of Community Development
Kenya Marquez, Housing Coordinator

Date: June 16, 2025

Subject: Consideration to Approve Co-Sponsorship of LA Family Housing *Homeless Connect Day* Events and Use of the City Seal

RECOMMENDATION:

It is recommended that the City Council:

a. Approve Co-Sponsorship of LA Family Housing *Homeless Connect Day* Events that would benefit and support the community;

b. Approve the use of the City seal on the print material and social media pursuant to City Council Ordinance No. 1724 (Attachment "A"); and

c. Authorize the participation in, and use of the City seal, for future *Homeless Connect Day* events held in the City, with City Manager approval.

BACKGROUND:

1. LA Family Housing (LAFH) is a nonprofit organization based in North Hollywood that has provided housing and supportive services since 1983 to individuals and families experiencing or at risk of homelessness.

2. The City has hosted an annual Homeless Connect Day in partnership with LAFH for the past three (3) years. These events were held at Las Palmas Park, with the City providing space, tables, chairs, and coordinating lunch donations.

ANALYSIS:

A Homeless Connect Day is a community-focused event designed to provide individuals experiencing homelessness with immediate access to a variety of essential services in a single,

centralized location. These events bring together multiple service providers to offer resources such as housing assistance, health screenings, legal aid, benefits enrollment, and support in obtaining identification documents. By consolidating these services, Homeless Connect Days aim to reduce barriers and streamline the process of connecting individuals to the support they need.

LA Family Housing (LAFH) provides a range of interim and permanent housing options supported by services such as case management, housing navigation, and street outreach. The organization collaborates with public agencies, nonprofit organizations, and private entities to connect participants with available resources that may support long-term housing stability. The organization collaborates with public agencies, nonprofit partners, and private entities to connect participants with resources tailored to their needs, with a focus on long-term housing stability.

As part of its regional outreach efforts, LAFH organizes monthly Homeless Connect Days to streamline access to critical services. These events are typically held on the third Thursday of each month and rotate across various locations in the San Fernando Valley and surrounding areas. This rotating model is intentional, allowing LAFH and its partners to meet participants where they are and increase accessibility for individuals who may face transportation barriers. Homeless Connect Days serve as a one-stop access point to a wide range of critical services, such as housing assistance, health screenings, legal aid, benefits enrollment, and support with obtaining identification documents, by convening multiple service providers in one (1) location.

The City has previously partnered with LA Family Housing to host an annual Homeless Connect Day at a local park. For the past three (3) years, the City has hosted one (1) Connect Day annually, helping bring essential resources directly into the community. These collaborative events include the City providing space, tables, chairs, and coordinating lunch donations for participants and service providers. LA Family Housing oversees event logistics, vendor outreach, and coordination with participating agencies, which often include housing programs, health service providers, and local nonprofits offering direct support to individuals experiencing homelessness. The event reflects the City's commitment to supporting regional partnerships that expand access to services and promote coordinated responses to homelessness.

As part of the City's continued efforts to support regional collaboration and equitable service delivery, staff recommends co-sponsoring LA Family Housing's upcoming Homeless Connect Day as well as future annual Homeless Connect Day events held within the City. Co-sponsorship would include the provision of City-owned space, use of event equipment, and assistance with lunch coordination. In return, LA Family Housing would continue to manage all event logistics, secure resource vendors, and coordinate service provider participation. This partnership not only enhances access to essential resources for unhoused individuals but also reinforces the City's broader commitment to addressing homelessness through multi-agency collaboration. Co-sponsorship would also include use of the City logo on promotional materials and shared outreach through City communication channels, further highlighting the City's role in supporting community-based solutions.

BUDGET IMPACT:

There is no budget impact associated with co-sponsoring the Habitat LA events. The sponsorship entails providing in-kind support, such as utilizing social media outlets for marketing and featuring the event on the City's website. Additionally, the City will waive facility and street closure permit fees associated with the co-sponsored events.

CONCLUSION:

Staff recommends the City Council support the LA Family Housing Homeless Connect Day events through co-sponsorship, allowing use of the City seal, and authorizing staff to market the events through the City website and social media outlets.

ATTACHMENT:

A. Ordinance No. 1724

ATTACHMENT "A"

ORDINANCE NO. 1724

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO AMENDING ARTICLE 1 (GENERAL PROVISIONS) OF CHAPTER 1 (GENERAL PROVISIONS AND PENALTIES) OF THE SAN FERNANDO MUNICIPAL CODE TO ESTABLISH RESTRICTIONS AND PROTECTIONS AGAINST THE UNAUTHORIZED USE OF THE CITY SEAL AND OTHER CITY LOGOS AND INSIGNIAS

WHEREAS, the City of San Fernando has a City Seal and certain other logos and insignia that are not protected from unauthorized use by ordinance or copyright law; and

WHEREAS, California Government Code § 34501.5 and Elections Code § 18304 solely protect city seals by prohibiting the use of a city seal in campaign literature or mass mailing with the intent to deceive voters; and

WHEREAS, the unauthorized use, reproduction or facsimile of a city seal for any purpose may create a misleading, erroneous or false impression that the document, item, statement, event, and/or organization is authorized, supported, and/or sponsored by the City or a public official; and

WHEREAS, the City desires to protect its official seal from all unauthorized uses to prevent fraud, deception, misrepresentation, and/or abuse; and

WHEREAS, the City Council seeks to ensure that the City Seal, the City logo, and other City insignia are used only for purposes directly related to the official business of the City of San Fernando, or as expressly authorized.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The recitals above are true and correct and incorporated herein by reference.

SECTION 2. Section 1-14 (Custodian of city seal) set forth under Article I (General Provisions) of Chapter 1 (General Provisions and Penalties) of the San Fernando Municipal Code is hereby repealed in its entirety. Section 1-14 shall hereafter appear as follows:

Sec. 1-14. Reserved

SECTION 3. Section 1-13 (Description of the city seal) of Article I (General Provisions) of Chapter 1 (General Provisions and Penalties) of the San Fernando Municipal Code is repealed in its entirety and replaced and superseded by the following net title and text:

Sec. 1-13. Custody and Use of the City Seal and City Logos and Insignias

(a) Definitions.

"City Seal" means the official seal of the City of San Fernando as adopted by Ordinance No. 2. The common seal of the City of San Fernando described as consisting of a circular disc, 1⅞ inches in diameter, having a design cut thereon showing the San Fernando Mission with a rising sun, surrounded by the words "City of San Fernando, California, Incorporated Aug. 31, 1911." The City Seal is depicted in color and in monochrome as follows:





"City Logo" means an illustrative logo depicting the City Seal in monochrome with the words "The City of San Fernando" overlay on top and with the letters "D" and "O" in the word "Fernando" interlocking.





"City Insignia" means in addition to the City Seal and City Logo as designated by the City Council, any other logos, website banners, letterhead, business cards, or emblems depicting or including the City of San Fernando, as approved by the City Manager.

(b) Use of City Seal, City Logo and City Insignia.

(1) The City Clerk or designee, acting as the custodian of the City Seal, City Logo and any City Insignia, is authorized to use or affix the City Seal, City Logo and any City Insignia to all certificates and documents as may be required by law, by this Municipal Code, or by City ordinance or resolution, to authenticate official City documents or to indicate institutional sanction for official, legal and ceremonial purposes.

(2) The City Seal, City Logo and any City Insignia shall only be used for purposes directly connected with the official business of the City of San Fernando, its City Council, boards and commissions, committees, officers or departments or for such other purposes as the City Council may specify by policy adopted by resolution.

(3) In the manner specified by City Council policy adopted by resolution, City officers, employees, members of the City Council and members of City boards, commissions and committees may use stationery, printed materials and other articles with the City Seal, City Logo or City Insignia while acting within the scope of their office or employment.

(4) The City Council retains the right to create variations of the City Seal and City Logo, and to adopt and establish other official City Seals and City Logos. Such variations may include, but are not limited to, centennial or other seals or logos which mark anniversaries, events, and/or any other City occasion the City Council wishes to commemorate. The City Seal and City Logo may only be altered pursuant to ordinance or resolution of the City Council.

(5) The City Manager or designee is authorized to determine the appropriate use of City Insignia. The City Manager shall not approve any use of the City Insignia in such a manner as to suggest City endorsement of events, political issues, products, and other uses that are prohibited by law, or in a discriminatory manner or manner inconsistent with this chapter.

(c) <u>Prohibited Uses of City Seal, City Logo and City Insignia</u>.

(1) It is unlawful for any person or entity to make use of the City Seal, City Logo, and/or City Insignia or any portion, facsimile, mock-up, or reproduction thereof, or make or use of any design, symbol, emblem, insignia or similar device that is an imitation of said City Seal, City Logo, or City Insignia, or that may be mistaken therefor, that is designed, intended or likely to confuse, deceive or mislead the public, for private or commercial purposes or for any purpose other than the official business of the City without the express written consent of the City Council or as otherwise authorized by any policies and procedures adopted by City Council resolution.

(2) No person, firm, association, or corporation shall use the City Seal, City Logo, and/or City Insignia, or any facsimile thereof for purposes of supporting or opposing the nomination or election to any City or other public office of him or herself or any other person, or for purposes of supporting or opposing any ballot measure, nor include such City Seal, City Logo, and/or City Insignia on any writing distributed for purposes of influencing the action of the electorate, or any part thereof, in any election. This section shall not be applicable to writings issued by the City of San Fernando or the City Council as a whole pursuant to law.

(3) Unauthorized use of the City Seal, City Logo, and/or City Insignia for commercial, malicious, deceptive, fraudulent, or other unauthorized purposes without the express written authorization of the City of San Fernando is declared to be a public nuisance and the City can abate or enjoin such use pursuant to this Municipal Code.

(d) Penalties.

Violation of this section shall be an infraction or misdemeanor and punishable by a fine not exceeding $1,000.00, or imprisonment for a term not exceeding six months, or by both such fine and imprisonment. Nothing herein prevents the City from using any other available civil and/or criminal remedies allowed by law to protect the City Seal, City Logo, and City Insignia from improper or illegal use.

SECTION 4. CEQA. The City Council has determined that the proposed Ordinance is not a "project" as defined by the California Environmental Quality Act (CEQA) Guidelines Section 15378.

SECTION 5. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or any part thereof is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase would be subsequently declared invalid or unconstitutional.

SECTION 6. Inconsistent Provisions. Any provision of the San Fernando Municipal Code or appendices thereto inconsistent with the provisions of this Ordinance, to the extent of such inconsistencies and no further, is hereby repealed or modified to the extent necessary to implement the provisions of this Ordinance.

SECTION 7. Construction. The City Council intends this Ordinance to supplement, not to duplicate or contradict, applicable state and federal law and this Ordinance shall be construed in light of that intent. To the extent the provisions of the San Fernando Municipal Code as amended by this Ordinance are substantially the same as the provisions of that Code as it read prior to the adoption of this Ordinance, those amended provisions shall be construed as continuations of the earlier provisions and not as new enactments.

SECTION 8. Authority and Publication. The City Clerk shall cause this ordinance or a summary hereof to be published in a newspaper of general circulation, published in the County of Los Angeles and circulated in the City, and if applicable, to be posted, in accordance with Section 36933 of the California Government Code; shall certify to the adoption of this ordinance and shall cause a certified copy of this ordinance, together with proof of publication, to be filed in the Office of the City Clerk.

SECTION 9. Effective Date. This Ordinance shall go into effect and be in full force effective at 12:01 a.m. on the thirty-first (31st) day after its passage.

ORD. NO. 1724

PASSED, APPROVED, AND ADOPTED by the City Council of the City of San Fernando at a regular meeting held on the 2nd day of April, 2024.

Celeste T. Rodriguez, Mayor of the City of San Fernando, California

ATTEST:

Julia Fritz, City Clerk

APPROVED AS TO FORM:

Richard Padilla, Assistant City Attorney

ORD. NO. 1724

CERTIFICATION

I, City Clerk of the City of San Fernando, do hereby certify that the above and foregoing is a full, true, and correct copy of Ordinance No. 1724 which was introduced on March 18, 2024, and adopted by the City Council of the City of San Fernando, California at a regular meeting duly held on the 2nd day of April, 2024 by the following vote of the City Council:

AYES: Solorio, Fajardo, Mendoza, Rodriguez - 4

NOES: None

ABSENT: None

ABSTAIN: None

IN WITNESS WHERE OF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this 16th day of April, 2024.

Julia Fritz, City Clerk

This Page Intentionally Left Blank

A PUBLIC HEARING TO CONSIDER ADOPTING AN ORDINANCE AMENDING CHAPTER 90 (TRAFFIC AND VEHICLES) OF THE SAN FERNANDO MUNICIPAL CODE TO IMPLEMENT A RESIDENTIAL PARKING PERMIT PROGRAM AND TO MODIFY PARKING RESTRICTIONS OF CERTAIN VEHICLES INCLUDING FOR THE USE OF HUMAN HABITATION

(CONTINUED TO JULY 7, 2025)

8

This Page Intentionally Left Blank

9

This Page Intentionally Left Blank

THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Mary Mendoza and Councilmembers

From: Nick Kimball, City Manager
By: Wendell Johnson, Director of Public Works
Patsy Orozco, Civil Engineering Assistant II

Date: June 16, 2025

Subject: A Public Hearing to Consider Adoption of Resolutions to Continue Maintenance of the City's Streetlights, Confirming the Annual Assessment, and Approving the Final Engineer's Report for Fiscal Year 2025-2026 Landscaping and Lighting Assessment District

RECOMMENDATION:

It is recommended that the City Council:

a. Conduct a Public Hearing by following the attached Order of Procedure (Attachment "A");

b. Adopt Resolution No. 8388 (Attachment "B") ordering the continued maintenance of the City's streetlights and confirming the annual assessment; and

c. Adopt Resolution No. 8389 (Attachment "C") approving the Final Engineer's Report for the Fiscal Year (FY) 2025-2026 Landscaping and Lighting Assessment District (LLAD).

BACKGROUND:

1. On February 18, 2025, the City Council adopted Resolution No. 8366 to initiate the annual District levy proceedings and order the preparation of the Engineer's Report for the FY 2025-2026. Assessments under the LLAD are to be used for street lighting purposes only.

2. On May 19, 2025, the City Council adopted Resolution No. 8379 approving the Engineer's Report for the FY 2025-2026 LLAD and adopted Resolution No. 8380 declaring the City Council's intention to order the annual assessments for FY 2025-2026 LLAD and setting a Public Hearing date for June 16, 2025.

3. On June 5, 2025, the legally required 10-day notification for the Public Hearing has been published in *The San Fernando Valley Sun Newspaper* and proof of publication is on file in the

Office of the City Clerk. Once the City Council adopts the Resolution confirming the assessments, staff may proceed with finalizing the FY 2025-2026 LLAD.

ANALYSIS:

A Landscape Lighting Assessment District (LLAD) is a designated geographical area where property owners are required to pay a special assessment for the installation, operation, maintenance, and improvement of outdoor lighting within that area. The purpose of a LLAD is to improve the aesthetic appeal, safety, and security of the neighborhoods through the use of well-designed and maintained outdoor lighting. Property owners within the district typically vote to establish the district and agree to pay the assessment fees. The assessment fees are usually based on each property's proportionate share of the overall cost of the lighting system. The City's LLAD has been in effect since FY 1981-1982, under the 1972 Landscaping and Lighting Assessment District Act.

The LLAD equitably assesses properties in accordance with special benefits received from the improvements to cover the cost of maintenance and operation of the lighting system within the City's streets. Assessments are calculated for each property based on the length of frontage for District-wide benefits (safety lighting at street intersections) and Local Lighting benefits (street lights and alley lights).

Staff has prepared the formal "Order of Procedure" for the Public Hearing. At the conclusion of the Public Hearing, the City Council may adopt the attached Resolutions ordering the continued maintenance of certain streetlights and confirming the annual assessments.

If adopted, the Resolution confirming the assessments authorizes staff to proceed with further review for accuracy including a final review of the parcel exception list, which is a compilation of all the parcel numbering and name changes occurring between last fiscal year and this fiscal year. The Resolution also authorizes staff to instruct the engineering consultant to send the final electronic file and hardcopy database with all the appropriate information to the Los Angeles County Assessor's Office. This must be done by August 31, 2025, so that the assessment can be included in the upcoming property tax bills. If the Resolution is not adopted, the City will incur the entire costs to continue to operate and maintain streetlights in the City. These costs are currently included in the Fiscal Year 2025-2026 Proposed Budget under the Street Lighting Fund (027), which are offset by revenues to be generated from the LLAD assessments.

The Engineer's Report prepared by Willdan Financial Services for FY 2025-2026 is acceptable to staff, and it is therefore recommended that the City Council adopt the Resolution ordering the continued maintenance of the City's streetlights and confirming the annual assessment. The

Engineer's Report (Attachment "C") and Summary Listings (parcel number, address, and assessment amounts) are on file with the City Engineer for public review.

BUDGET IMPACT:

Per the Engineer's Report, the total LLAD operations and maintenance costs for FY 2025-2026 are estimated at $391,876 with an overall total budget of $791,298 when including $7,297 in incidental costs and $392,125 in proposed capital project expenditures. The net amount to be assessed upon assessable lands within the District for FY 2025-2026 is $330,792. The FY 2025-2026 assessment rates for the district-wide benefit are $0.2262 per front Foot and $0.4477 per adjusted front foot for the local lighting benefit. These rates represent the maximum assessment rates as approved by property owners in 2003.

CONCLUSION:

Staff recommends that the City Council conduct a public hearing, adopt the Resolution ordering the continued maintenance of the City's streetlights and confirming the annual assessment; and adopt the Resolution approving the Final Engineer's Report for the Fiscal Year 2025-2026 Landscaping and Lighting Assessment District.

ATTACHMENTS:

A. Public Hearing Order of Procedure
B. Resolution No. 8388
C. Resolution No. 8389

ATTACHMENT "A"

CITY OF SAN FERNANDO
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT
DATE OF PUBLIC HEARING – JUNE 16, 2025

ORDER OF PROCEDURE

CITY CLERK	Announce that this is the time and place for the hearing of protests, objections or comments to the levy of assessments for Fiscal Year 2025-2026 for the City of San Fernando Landscaping and Lighting Assessment District.
CITY CLERK	Announce that notice of this Hearing has been given pursuant to the provisions of the "Landscaping and Lighting Act of 1972," being Part 2 of Division 15 of the Streets and Highways Code of the State of California, and that the "Affidavit of Publication" is on file in the City Clerk's office.
MAYOR AND COUNCIL	Motion to receive and file the affidavit.
ENGINEER	Presentation of Engineer's Report and explanation as to method of assessment for the annual levy.
MAYOR	Announce the Public Hearing is declared open.
CITY CLERK	Announce the number of written protests received, if any, then announce that copies have been delivered to each member of the City Council, OR Summarize the contents thereof.
MAYOR	First ask to hear from those who have filed a written protest. Next ask to hear from those who wish to speak against the proceedings. Then ask to hear from anyone who wishes to speak in favor of the proceedings.

OPPORTUNITY FOR REBUTTAL.

MAYOR AND COUNCIL	Discussion.
MAYOR AND COUNCIL	Declare the Public Hearing CLOSED.
MAYOR AND COUNCIL	By Motion, rule on all protests.
MAYOR AND COUNCIL	Adopt the RESOLUTION ORDERING ASSESSMENTS.

ATTACHMENT "B"

RESOLUTION NO. 8388

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, ORDERING THE CONTINUED MAINTENANCE OF CERTAIN STREETLIGHTS IN THE CITY OF SAN FERNANDO LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT AND CONFIRMING AN ANNUAL ASSESSMENT FOR FISCAL YEAR 2025-2026

WHEREAS, this City Council has previously ordered the formation of a district pursuant to the terms and provisions of the "Landscaping and Lighting Act of 1972," being Part 2 of Division 15 of the Streets and Highways Code of the State of California known and designated as the CITY OF SAN FERNANDO LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT (hereinafter referred to as the "District"); and

WHEREAS, this City Council has initiated proceedings to levy an annual assessment within the District for the 2025-2026 Fiscal Year and ordered the preparation of an Engineer's Report in connection therewith, and the City Engineer has prepared and filed with the City Clerk an Engineer's Report adopted as Resolution No. 8379 pursuant to law for its consideration. Subsequently thereto this City Council did approve said report and adopt its Resolution of Intention to Levy and Collect Assessments within the City of San Fernando Landscaping and Lighting Assessment District and to carry on all other proceedings necessary for the levy of annual assessment for the District, and further, did proceed to give notice of the time and place for a Public Hearing on the question of the levy of the proposed assessment; and

WHEREAS, at this time this City Council has heard all testimony and evidence and is desirous of proceeding with the levy of annual assessments for said District.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. That the above recitals are all true and correct.

SECTION 2. That based upon its review of the Engineer's Report and other reports and information, the City Council hereby finds and determines that the land within the District will be benefited by the improvement described in the Report and that the net amount to be assessed upon the land within the District for Fiscal Year 2025-2026, in accordance with the Report, is apportioned by formula and method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements.

SECTION 3. That this City Council hereby orders the maintenance work be performed as set forth in the Engineer's Report and hereby orders the levy of an annual assessment for Fiscal Year 2025-2026 as shown, set forth, and described in the Report.

SECTION 4. That the diagram and assessment as set forth and contained in said Report are hereby confirmed and adopted by this City Council.

SECTION 5. That the adoption of this Resolution constitutes the levy of the assessment for the Fiscal Year commencing July 1, 2025, and ending June 30, 2026.

SECTION 6. That the Cost Estimates, the Diagram of the District, the assessments, and all other matters as set forth in the Engineer's Report pursuant to said "Landscaping and Lighting Act of 1972," as submitted, are hereby approved and adopted by the City Council and hereby confirmed.

SECTION 7. That the works of improvement and maintenance contemplated by the Resolution of Intention shall be performed pursuant to law, and the County Auditor shall enter on the County Assessment Roll the amount of the assessment, and said assessment shall then be collected. After collection by said County, the net amount of the assessment shall be paid to the City Treasurer of the City.

SECTION 8. That the City Treasurer has established a special fund known as the "CITY OF SAN FERNANDO LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT FUND" into which the City Treasurer shall place all monies collected by the Tax Collector pursuant to the provisions of this Resolution and law, and said transfer shall be made and accomplished as soon as said monies have been made available to said City Treasurer.

SECTION 9. That the City Clerk is hereby ordered and directed to file a certified copy of the diagram and assessment roll with the County Auditor, together with a certified copy of this Resolution upon its adoption.

SECTION 10. That a certified copy of the assessment and diagram shall be filed in the Office of the City Engineer, with a duplicate copy on file in the Office of the City Clerk and open for public inspection.

PASSED, APPROVED, AND ADOPTED THIS 16th day of June 2025.

Mary Mendoza, Mayor of the City of San Fernando, California

ATTEST:

Julia Fritz, City Clerk

RES. NO. 8388

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8388 which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 16th day of June, 2025, by the following vote of the City Council:

AYES:

NAYS:

ABSENT:

ABSTAINED:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this _____ day of June 2025.

Julia Fritz, City Clerk

RESOLUTION NO. 8389

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, APPROVING THE FINAL ENGINEER'S REPORT FOR FISCAL YEAR 2025-2026

WHEREAS, The City Council, pursuant to the provisions of *Part 2 of Division 15 of the California Streets and Highways Code*, did by previous Resolution order the Engineer, Willdan, to prepare and file a report in accordance with *Article 4 of Chapter 1 of Part 2 of Division 15 of the California Streets and Highways Code, commencing with Section 22565,* in connection with the levy and collection of assessments for the San Fernando Landscaping and Lighting Assessment District (hereafter referred to as the District) for the Fiscal Year commencing July 1, 2025 and ending June 30, 2026; and

WHEREAS, The Engineer has prepared and filed with the City Clerk of the City of San Fernando and the City Clerk has presented to the City Council such report entitled "Engineer's Annual Levy Report, San Fernando Landscaping and Lighting Assessment District, Fiscal Year 2025-2026" (hereafter referred to as the Report); and

WHEREAS, The City Council has carefully examined and reviewed the Report (Exhibit "A") as presented, and is satisfied with each and all of the items and documents as set forth therein, and finds that the levy has been spread in accordance with the special benefits received from the improvements, operation, maintenance and services to be performed, as set forth in said Report.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The above recitals are all true and correct.

SECTION 2. The Report as presented, consists of the following:

a) A Description of the District and Improvements.

b) The Annual Budget (Costs and Expenses of Services, Operations and Maintenance)

c) A Description of the Method of Apportionment resulting in an Assessment Rate per Levy Unit within said District for Fiscal Year 2025-2026.

SECTION 3. The Report as presented, is hereby approved (as amended), and is ordered to be filed in the Office of the City Clerk as a permanent record and to remain open to public inspection.

SECTION 4. The City Clerk shall certify to the passage and adoption of this Resolution and the minutes of this meeting shall so reflect the presentation and final approval of the Report.

PASSED, APPROVED, AND ADOPTED THIS 16th day of June, 2025.

Mary Mendoza, Mayor of the City of San Fernando, California

ATTEST:

Julia Fritz, City Clerk

RES. NO. 8389

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8389 which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 16th day of June, 2025, by the following vote of the City Council:

AYES:

NAYS:

ABSENT:

ABSTAINED:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this _____ day of June 2025.

Julia Fritz, City Clerk

City of San Fernando

Landscaping and Lighting Assessment District

2025/2026 Engineer's Annual Levy Report

Intent Meeting: May 19, 2025
Public Hearing: June 16, 2025

27368 Via Industria
Suite 200
Temecula, CA 92590
T 951.587.3500 | 800.755.6864
F 951.587.3510

www.willdan.com

WILLDAN

AFFIDAVIT FOR THE ENGINEER'S ANNUAL LEVY REPORT

City of San Fernando
Los Angeles County, State of California

Landscaping and Lighting District

This Report and the information contained herein reflect the proposed budget for each of the various services provided by the San Fernando Landscaping and Lighting District and the assessments applicable to those services as they existed at the time of the passage of the Resolution of Intention. Reference is hereby made to the Los Angeles County Assessor's maps for a detailed description of the lines and dimensions of parcels within the District.

The undersigned respectfully submits the enclosed Report as directed by the City Council of the City of San Fernando.

Dated this 6th day of June, 2025.

Willdan Financial Services
Assessment Engineer

By: Chonney Gano

Chonney Gano
Project Manager, District Administration Services

By: Tyrone Peter

Tyrone Peter
PE # C 81888

REGISTERED PROFESSIONAL ENGINEER
TYRONE PETER
NO. 81888
CIVIL ENGINEER
STATE OF CALIFORNIA

TABLE OF CONTENTS

SECTION 1. AUTHORITY FOR REPORT **1**

SECTION 2. DISTRICT BOUNDARIES **3**

SECTION 3. PLANS AND SPECIFICATIONS **3**

A. CAPITAL IMPROVEMENT PROJECTS **4**

SECTION 4. METHOD OF ASSESSMENT **4**

A. PROPOSITION 218 BENEFIT ANALYSIS **4**
B. STREET LIGHTING BENEFITS **5**
C. METHODOLOGY **5**
D. MAXIMUM ASSESSMENT RATES **8**

SECTION 5. CITY ENGINEER'S COST ESTIMATE **9**

SECTION 6. ASSESSMENT ROLL **9**

SECTION 7. ASSESSMENT DIAGRAM **11**

SECTION 1. AUTHORITY FOR REPORT

This Engineer's Report (the "Report") for the San Fernando Landscaping and Lighting Assessment District (the "District") is prepared pursuant to a resolution of the City Council of the City of San Fernando (the "City") and in compliance with the requirements of Article 4, Chapter 1, (commencing with Section 22565) of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of the State of California.

Section 22573 of the Landscaping and Lighting Act of 1972 requires assessments to be levied according to benefit rather than according to assessed value. The section states:

> "The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements.
>
> The determination of whether or not a lot or parcel will benefit from the improvements shall be made pursuant to the Improvement Act of 1911 (Division 7 (commencing with Section 5000) of the Streets and Highways Code, State of California)."

Exemption from Article XIIID of the California Constitution

As a result of the passage of Proposition 218 by voters on November 5, 1996, Article XIIIC and Article XIIID (the "Article XIIID") were added to the California Constitution. Article XIIID specifically addressed both the substantive and procedural requirements to be followed for assessments. The new procedural and approval process for assessments outlined in this article apply to all assessment districts, with the exception of those existing assessments that met one or more of the following criteria: 1) a district that received prior voter approval, 2) a district originated with a petition signed by 100 percent of the property owners in the district, or 3) a district complying with the requirements set forth in Section 5(a) of Article XIIID that states:

> *...assessments existing on the effective date of this Article shall be exempt from the procedures and approval process set forth in Section 4 [if they were] imposed exclusively to finance the capital costs or maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems or vector* control*.*

Street Improvement as defined herein is based on the definitions provided by the Office of the Controller for the State of California in the *Guidelines Relating to Gas Tax Expenditures* published by the Division of Local Government Fiscal Affairs. The state's gas tax program is administered by local agencies but audited by the Office of the State Controller. The proceeds of the gas tax are statutorily limited to expenditures for streets and roads. Because the funds are restricted to street and road costs, the State Controller developed the "Street Purpose Definitions and Guidelines" based on the *Manual of Uniform Highway Accounting and Financial Management Procedures* developed by the American Association of State Highway Officials. Street improvement, as it relates to this District, is defined as the construction, operation, or maintenance of facilities within the right of way used for street or road purposes including but not limited to the following:

- Installation or expansion of the street lighting system including replacement of old equipment with superior equipment, installation of traffic signals at intersections and railroad crossings, replacement of equipment as required for relocations for street purposes, and purchase and installation of traffic signal control equipment.

- Servicing lighting systems and street or road traffic control devices including, repainting and repairing traffic signals and lighting standards; and furnishing of power for street and road lighting and traffic control devices.

Incidental expenses associated with the improvements including, but not limited to:

- The cost of preparation of the report, including plans, specifications, estimates, diagram, and assessment;

- The costs of printing, advertising, and the publishing, posting and mailing of notices;

- Compensation payable to the Los Angeles County (the “County”) for collection of assessments;

- Compensation of any engineer or attorney employed to render services;

- Any other expenses incidental to the construction, installation, or maintenance and servicing of the improvements;

- Any expenses incidental to the issuance of bonds or notes pursuant to Section 22662.5.

- Costs associated with any elections held for the approval of a new or increased assessment.

Therefore, the City determined that the District assessments (assessment rates) approved and levied prior to the passage of Proposition 218 for Street Improvements (Fiscal Year 1996/1997) as defined above were exempt from the Article XIIID procedural and approval process; however, any proposed increase to the assessments would be subject to both the substantive and procedural requirements outlined in Article XIIID.

In Fiscal Year 2002/2003 the City conducted property owner protest ballot proceedings for an assessment increase. At the conclusion of the Public Hearing for the District and proposed assessment increase, returned ballots were tabulated and it was determined that majority protest existed, and the proposed assessment increase was not imposed. Therefore, the previously approved maximum assessment rate was applied and the District was levied in accordance with the Method of Apportionment.

Based on the District’s estimated expenses and revenues for Fiscal Year 2003/2004, the City once again submitted a proposed assessment increase to the property owners within the District and initiated and conducted property owner protest ballot proceedings in compliance with the substantive and procedural requirements of Article XIIID. At the conclusion of the Public Hearing scheduled July 7, 2003, all property owner protest ballots returned were tabulated to determine if majority protest existed. As a majority protest did not exist, the proposed special benefit assessment increase was approved and adopted by the City Council for Fiscal Year 2003/2004. The proposed assessment presented to the property owners established new maximum assessment rates for the various land use classifications within the District.

The actual assessment rates adopted in any fiscal year may be less than or equal to these maximum assessment rates without additional balloting. Any proposed assessment that exceeds the maximum assessment rates will require additional property owner ballot proceedings for the incremental assessment increase. The method of apportioning special benefits and the maximum assessment rates are discussed in more detail in the Method of Assessment section of this Report.

SECTION 2. DISTRICT BOUNDARIES

The boundary of the District is coterminous with the City limits of the City of San Fernando and is shown on the Assessment Diagram (in Section 7 of this Report) and incorporated herein by reference. The boundaries of the Zones within the District are the boundaries shown on the official zoning map of the City of San Fernando, on file in the office of the City Clerk and incorporated herein by reference. All parcels of real property included within the District are described in more detail on maps on file in the Los Angeles County Assessor's office.

SECTION 3. PLANS AND SPECIFICATIONS

The improvements for Fiscal Year 2025/2026 may be generally described as the continued maintenance and operation of streets and sidewalks within the District, including the maintenance and servicing of public lighting facilities and appurtenant facilities that are located in and along such streets and sidewalks. The improvements do not include the maintenance or servicing of public lighting facilities that are not located in and along streets and sidewalks within the District.

The District improvement plans and specifications showing and describing the existing improvements have been prepared and filed with the City Clerk. The plans and specifications are identified as "Plans and Specifications No. L-2000" and are available for public inspection. These Street Lighting Plans consist of the Southern California Edison Company maps showing the general nature, location, and extent of existing and proposed street lights in the District which are owned and maintained by the Edison Company, as well as City as-built construction plans showing the general nature, location, and extent of existing street lights which are owned and maintained by the City. The plans and specifications and documents so described are by reference made part of this Report and incorporated herein.

In addition to the improvements referenced above, additional streetlight facilities and improvements were added in Fiscal Year 2004/2005 utilizing District funds designated for Capital Improvement Projects. The additional improvements included the expenses associated with the underground improvements for various streetlight facilities within the District. The specific location and extent of these new improvements are on file in the Office of the City Engineer and by reference are made part of this Report.

A. CAPITAL IMPROVEMENT PROJECTS

For Fiscal Year 2025/2026, below are the Capital Improvement Projects for the Landscaping and Lighting Assessment District.

Project	Description	Estimated Costs
Bike Trail Lighting	Mission City Bike Trail Solar Lighting Project	$342,125
LED Fixture Lighting	LED Fixture Lighting Replacements	$50,000
Total		**$392,125**

SECTION 4. METHOD OF ASSESSMENT

A. PROPOSITION 218 BENEFIT ANALYSIS

In conjunction with the provisions of the 1972 Act, the California Constitution Article XIIID addresses several key criteria for the levy of assessments, notably:

> Article XIIID Section 2(d) defines District as follows:
>
> "District means an area determined by an agency to contain all parcels which will receive a special benefit from a proposed public improvement or property-related service";
>
> Article XIIID Section 2(i) defines Special Benefit as follows:
>
> "Special Benefit" means a particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large. General enhancement of property value does not constitute "Special Benefit."
>
> Article XIIID Section 4(a) defines proportional special benefit assessments as follows:
>
> "An agency which proposes to levy an assessment shall identify all parcels which will have a special benefit conferred upon them and upon which an assessment will be imposed. The proportionate special benefit derived by each identified parcel shall be determined in relationship to the entirety of the capital cost of a public improvement, the maintenance and operation expenses of a public improvement, or the cost of the property related service being provided. No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

This District was formed to establish and provide for the improvements that enhance the presentation of the surrounding properties and developments. These improvements will directly benefit the parcels to be assessed within the District. The assessments and method of apportionment is based on the premise that the assessments will be used to construct and install landscape and lighting improvements within the existing District as well as provide for the annual maintenance of those improvements, and the assessment revenues generated by District will be used solely for such purposes.

The costs of the proposed improvements have been identified and allocated to properties within the District based on special benefit. The improvements to be provided by this District and for

which properties will be assessed have been identified as an essential component and local amenity that provides a direct reflection and extension of the properties within the District which the property owners and residents have expressed a high level of support.

The method of apportionment (method of assessment) set forth in the Report is based on the premise that each assessed property receives special benefits from the landscape and lighting improvements within the District, and the assessment obligation for each parcel reflects that parcel's proportional special benefits as compared to other properties that receive special benefits.

To identify and determine the proportional special benefit to each parcel within the District, it is necessary to consider the entire scope of the improvements provided as well as the properties that benefit from those improvements. The improvements and the associated costs described in this Report, have been carefully reviewed and have been identified and allocated based on a benefit rationale and calculations that proportionally allocate the net cost of only those improvements determined to be of special benefit to properties within the District. The various public improvements and the associated costs have been identified as either "general benefit" (not assessed) or "special benefit".

B. STREET LIGHTING BENEFITS

The special benefits derived from the maintenance and servicing of street lighting are the convenience, safety, and security of property, improvements, and goods. Specifically:

1. Improves ingress and egress to property.
2. Enhances nighttime commercial, business, and residential living environment through improved visibility and related safety.
3. Increased nighttime safety on roads and highways and improved ability of pedestrians and motorists to see.
4. Enhanced deterrence of crime and the aid to police protection.
5. Deters nighttime vandalism and other criminal acts and damage to improvements or property.
6. Improved traffic circulation and reduced nighttime accidents and personal property loss.
7. Enhances desirability of properties through association with District improvements.

C. METHODOLOGY

The method of assessment separates costs into two categories:

1. District-wide Lighting - Street Intersection Safety Lights
2. Local Lighting - Street Lights and Alley Lights

District-wide Lighting (Street Intersection Safety Lights)

District-wide Lighting represents the special benefit received from each and every parcel within the District from street intersection safety lights. The cost of such improvements is apportioned at

a uniform rate per assessable front foot established for each assessable lot or parcel within the District. Corner single-family residential lots are assessed for street address footage only; side yard frontage is not assessed.

Local Lighting (Street Lights and Alley Lights)

Local Lighting represents the special benefit received from the servicing and maintenance of street and alley lights in close proximity to the assessed parcels. The total cost for Local Lighting is determined by estimating the total amount to be assessed for all street lighting costs and deducting the cost specifically identified as street intersection safety lights.

Local Lighting is further separated into the following Zones for both street and alley lights categories:

- Residential
- Industrial
- Commercial

Each Zone is defined by the zoning map established by the City Planning Commission the year the Engineer's Report is prepared and approved by the City Council, as shown on the official City records. Separation into Zones recognizes differences in estimated special benefit from lighting received by properties within residential, industrial, and commercial areas.

Because non-residential properties are often vacant and unattended during late night hours they are generally more susceptible to vandalism and crime than residential properties. In addition, convenient ingress and egress is more critical to non-residential properties, especially commercial properties, since a larger number of vehicles generally use such properties, and since the convenience of ingress and egress is a significant factor in attracting clients, customers, and employees. For these reasons, non-residential properties derive a greater benefit from street lighting than residential properties.

In addition to the benefit rational described above, the benefit various properties receive from street lighting are directly related to the level of illumination. Nationally, industry standards recommend increasing the intensity of street light illumination from the minimum level specified for local residential streets, to higher levels specified for commercial and arterial streets (Reference: American National Standard Practice for Roadway Lighting, RP-8, page 11, Table J, Recommendation for Average Maintained Horizontal Illumination). Therefore, properties zoned for non-residential use are assessed at a higher rate than properties zoned for residential use because the intensity of street lighting associated with non-residential properties is greater.

Local Lighting cost for street lighting was apportioned per front foot against all "benefited" lots or parcels within each particular Zone. "Benefited" lots or parcels were determined to be those where there is existing lighting on the street fronting the lot or parcel. No assessment for Local Lighting has been apportioned to properties where there are no lights or where existing lights are too distant to provide special benefit to those properties.

Based on recommended illumination levels and recognizing variations in existing lighting, the Local Lighting costs have been apportioned according to the following ratios:

Benefit ratios for street lighting:

Parcels within the District receive benefit from local street lighting, namely the street lighting located on the streets or streets in close proximity to the parcels' street address frontage. The benefit ratios established for these streetlights are based on the following ratios:

- Residential Zone = 1.0
- Industrial Zone = 2.5
- Commercial Zone = 3.0

Benefit ratios for alley lighting:

In addition to the benefit received from street lighting located in close proximity to the parcels' street address frontage, certain parcels within the District receive a benefit from alley lighting located in close proximity to their side or rear footage. This alley lighting benefit for residential parcels has been estimated at one-half of the street lighting benefit. Non-residential parcels are assigned twice as much benefit from alley lighting as residential parcels because such parcels generally utilize the alleys for deliveries and other purposes. The benefit ratios established for alley lights are based on the following ratios:

- Residential Zone = 0.5
- Industrial Zone = 1.0
- Commercial Zone = 1.0

Single Family Residential Corner Lots

As a result of an assessment analysis, the City Council took action at their regular meeting on February 21, 1995 to modify the apportionment formula to eliminate charging corner lots with single-family residences for their side yard footage. Single-family residential corner lots are assessed for footage along street address frontage only at the rate set by its respective Zone and side yard footage is not included in the calculation for either District-wide Lighting or Local Lighting.

Frontage Rates

Based on the preceding discussion, the following are the resulting frontage rate formulas:

Where:	TAF	=	Total Assessable Footage
	TLF	=	Total Local Footage (Adjusted Front Footage)
	SLB	=	Street Light Local Benefit
	ALB	=	Alley Light Local Benefit
	RF	=	Residential Frontage
	MF	=	Industrial Frontage
	CF	=	Commercial Frontage
	RAF	=	Residential Alley Frontage
	MAF	=	Industrial Alley Frontage
	CAF	=	Commercial Alley Frontage
	DLR	=	District-wide Lighting Rate
	LLR	=	Local Lighting Rate

The following outlines the proportional special benefit formulas used to calculate the assessment rate applied to District-wide Lighting benefits (street intersection lighting):

Total Assessable Footage (TAF) = (RF+MF+CF+RAF+MAF+CAF)
(Assessable Footage) (All assessed parcels)

District-wide Lighting (DLR) = Budgeted Intersection Safety Light Cost
(Assessment Rate) Total Assessable Footage (TAF)

The following outlines the proportional special benefit applied to various land use classifications to determine the adjusted front footage used for calculating Local Lighting assessments. Each parcel's total adjusted front footage is the sum of the parcel's calculated SLB and ALB applicable to that parcel's land use.

Residential SLB	=	1.0	x	RF	(Residential Frontage)
Residential ALB	=	0.5	x	RAF	(Residential Alley Frontage)
Industrial SLB	=	2.5	x	MF	(Industrial Frontage)
Industrial ALB	=	1.0	x	MAF	(Industrial Alley Frontage)
Commercial SLB	=	3.0	x	CF	(Commercial Frontage)
Commercial ALB	=	1.0	x	CAF	(Commercial Alley Frontage)

The following outlines the proportional special benefit formulas used to calculate the assessment rate applied to Local Lighting benefits:

Total Local Footage (TLF) = RF+2.5(MF)+3.0(CF)+0.5(RAF)+MAF+CAF)
(Adjusted Footage) (All assessed parcels)

Local Lighting Rate (LLR) = (Total Balance to Levy) – (Intersection Light Cost)
(Assessment Rate) Total Local Footage (TLF)

The annual assessment calculated for each parcel is the sum of their District-wide Lighting assessment and Local Lighting assessment.

Total Assessment = District-wide Assessment + Local Lighting Assessment

Residential Assessment	=	(RF x DLR) + [(1(RF) + .5(RAF)) x LLR]
Industrial Assessment	=	(MF x DLR) + [(1(MF) + .5(MAF)) x LLR]
Commercial Assessment	=	(CF x DLR) + [(1(CF) + .5(CAF)) x LLR]

D. MAXIMUM ASSESSMENT RATES

Based on the preceding discussion of apportioning special benefits to all properties within the District and the City Engineer's cost estimate for Fiscal Year 2025/2026, the maximum assessment rate approved by property owners for District-wide Lighting (Street Intersection Safety Lighting) is $0.2262 per assessable foot and the maximum assessment rate approved by property owners for Local Lighting (Street Lights and Alley Lights) is $0.4477 per adjusted foot.

WILLDAN

SECTION 5. CITY ENGINEER'S COST ESTIMATE

STREET LIGHT ENERGY AND MAINTENANCE COSTS	FISCAL YEAR 2025/2026 BUDGET
OPERATING EXPENSES:	
Utilities	$165,000
Department Supplies/Equipment Maintenance/Tools	20,500
Cost Allocation	34,308
Total Operating Expenses	**$219,808**
PERSONNEL EXPENSES:	
Personnel Costs	$172,068
Total Personnel Expenses	**$172,068**
CITY INCIDENTIAL COSTS:	
Consultant Engineering & Legal Services	$6,000
County Assessor	1,297
Total City Incidental Costs	**$7,297**
CAPITAL IMPROVEMENT EXPENSES:	
Mission City Bike Trail Solar Lighting Project [1]	$342,125
LED Fixture Replacements Project [2]	$50,000
Total Capital Improvement Expenses	**$392,125**
Total Operating and Personnel Costs	**$791,298**
Levy Adjustments	
General Fund (Contribution)	$0
Reserve Collection/(Transfer)	(460,507)
Revenues From Other Sources	0
Total Levy Adjustments	**($460,507)**
TOTAL BALANCE TO LEVY	**$330,792**
District Statistics	
Total Number of Parcels	5,179
Number of Assessed Parcels	4,989
Total Assessable Footage (District-wide Lighting)	375,747
Total Adjusted Footage (Local Lighting)	540,966
District-wide Assessment Rate	
Maximum Rate	$0.2262
Applied Rate	$0.2262
Over/(Under) Maximum	$0.0000
Local Lighting Assessment Rate	
Maximum Rate	$0.4477
Applied Rate	$0.4477
Over/(Under) Maximum	$0.0000

[1] CIP funds available to be used for solar lighting project along Mission City Bike Trail.
[2] CIP funds available to be used for LED Fixture Replacements.

SECTION 6. ASSESSMENT ROLL

The net amount to be assessed upon assessable lands within the District for Fiscal Year 2025/2026 is $330,791.62. The Fiscal Year 2025/2026 assessment rates for the District-wide Benefit are $0.2262 per Front Foot and $0.4477 per Adjusted Front Foot for the Local Lighting Benefit. These rates equal the maximum assessment rates for the District-wide Benefit that were approved and applied in Fiscal Year 2024/2025.

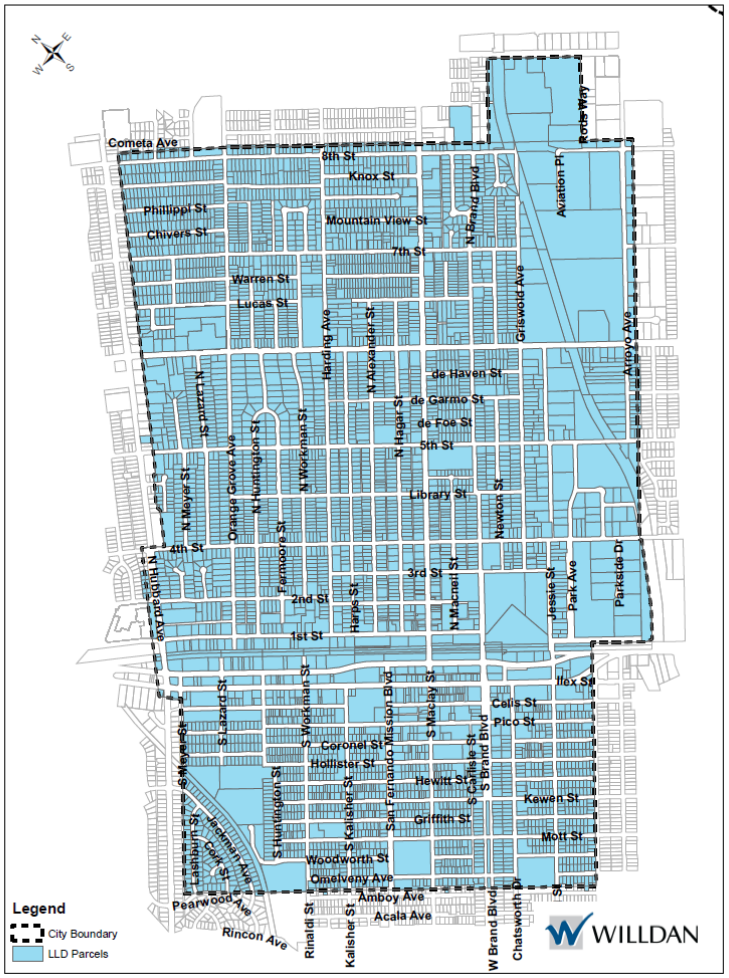
The amount to be assessed against each individual parcel within the District is set forth in the Assessment Roll, which is on file in the office of the City Clerk and incorporated herein by reference. Reference is made to the Los Angeles County Secured Roll for details concerning the description of the parcels within the District.

WILLDAN

SECTION 7. ASSESSMENT DIAGRAM

A reduced copy of the Assessment Diagram follows.

CITY OF SAN FERNANDO
LANDSCAPING AND LIGHTING DISTRICT
BOUNDARY MAP



10

This Page Intentionally Left Blank

THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Mary Mendoza and Councilmembers

From: Nick Kimball, City Manager
By: Erica D. Melton, Director of Administrative Services/City Treasurer

Date: June 16, 2024

Subject: A Public Hearing to Consider Adopting a Resolution Approving the Fiscal Year 2025-2026 City Budget, and Adopt a Resolution to fund the City's Section 115 Trust for Retiree Health Benefits

RECOMMENDATION:

It is recommended that the City Council:

a. Conduct a Public Hearing;

b. Review and discuss the Fiscal Year (FY) 2025-2026 Proposed Budget;

c. Pending public testimony, adopt Resolution No. 8390 (Attachment "A") approving the Fiscal Year (FY) 2025-2026 Budget, subject to such modifications or amendments as may be stated by the City Council in its motion to approve the Resolution; and

d. Approve Budget Resolution No. 8391 (Attachment "B") appropriating $500,000 from General Fund Reserves to the Section 115 Trust for the purpose of setting aside designated funding to be used towards paying future retiree medical benefits.

BACKGROUND:

1. On February 17, 2025, the City Council received and filed the Annual Comprehensive Financial Report for the fiscal year ending June 30, 2024. Subsequently on March 3, 2025, the City Council received and filed the FY 2024-2025 Mid-Year Budget update and FY 2025-2026 Budget Outlook. This marked the kick-off of the Fiscal Year 2025-2026 Budget Season.

2. On February 24, 2025, the City Council held a Special Study Session to review the 2022-2026 Strategic Goals and discuss Fiscal Year 2025-2026 City Council Priorities.

3. On March 24, 2025, the Director of Administrative Services hosted the biannual Local Transaction Tax Town Hall for the community to receive important information on the City

transaction tax proceeds, provide a forum to ask questions to staff and provide feedback and receive information regarding the FY 2025-2026 Budget Calendar.

4. The Director of Administrative Services presented the FY 2025-2026 Budget Calendar to the Education Commission (March 25th), Transportation & Public Safety Commission (April 3rd), Parks, Wellness, and Recreation Commission (April 10th) and Planning and Preservation Commission (April 14th).

5. Throughout April 2025, the City Manager and Director of Administrative Services met with each Department to develop the FY 2025-2026 City Manager's Proposed Budget, which includes revenues and expenditures for the General Fund, Enterprise Funds, and all Special Revenue Funds.

6. On May 5, 2025, the Fiscal Year 2025-2026 Proposed Budget was made available to the City Council, and subsequently posted to the City's website (SFCITY.ORG/Finance/#Financial-Documents).

7. On May 13, 2025, an in-person and virtual (YouTube) Proposed Budget Town Hall Meeting was held.

8. On May 19, 2025, the City Council continued the Budget Study Session to the May 27, 2025 Special City Council Meeting.

9. On May 27, 2025, the City Council conducted Budget Study Session No. 1 with presentations from the City Manager's Office, City Clerk, Administrative Services, Community Development, Recreation & Community Services, Police and Public Works Departments.

10. On June 2, 2025, the City Council conducted Budget Study Session No. 2 to continue discussion of the proposed budget for the Community Development, Recreation & Community Services, and Public Works departments.

11. A Public Hearing to adopt the Fiscal Year 2025-2026 Budget is tentatively scheduled for Monday, June 16, 2025, Regular City Council Meeting.

ANALYSIS:

Budget Overview.

The theme of the FY 2025-2026 City Manager's Proposed Budget is "*Prioritizing Financial Stability during Economic Uncertainty*." Due to the forecasted economic uncertainty over the next 12 to 18 months, the FY 2025-2026 Proposed Budget adopts a conservative approach. It holds revenue expectations steady and focused recommended enhancements on one-time investments or

ongoing costs that were offset by increased revenue, decreased expenditures, or are essential for maintaining organizational stability and uninterrupted service delivery.

The recommended resources included in the FY 2025-2026 Budget address one (1) or more of the following parameters:

1. Advance or respond to the City Council priorities identified during the Special Study Session on *City Council Goals and Priorities* in February 2025;
2. Reorganize Department operations to better position each functional area to move City Council Goals and Priorities forward while minimizing the impact on other post-employment benefits;
3. Invest in technology to give staff better tools to work more effectively, streamline workflows, and improve service delivery to move City Council Goals and Priorities forward; and/or
4. Prioritize enhancements that support financial and operational stability during economic uncertainty.

City departments submitted enhancement requests totaling $1,057,115 for the FY 2025–2026 budget. Of these, $309,670 is recommended in the Proposed Budget, comprising:

- $88,360 in one-time enhancements
- $221,310 in ongoing enhancements

More detailed information on all enhancements is included in the "Recommended Enhancements" section of proposed budget document and Attachment "C".

Overall, the General Fund has a budget surplus of approximately $149,340, indicating that total revenues exceed total expenditures. City Council members have submitted additional recommendations for further discussion to utilize the surplus towards agreed priorities (Attachment "D").

<u>Measure A and Measure SF.</u>
In June 2013, San Fernando voters approved Measure A, a 0.50% local transaction use tax, initially set for seven (7) years. In November 2018, voters approved to extend the tax indefinitely, ensuring financial stability for the City.

In November 2020, San Fernando voters approved Measure SF, adding an additional 0.25% local transaction use tax. This brought the total local transaction use tax to 0.75%, effective April 1, 2021. This effort was critical to keep sales tax local and avoid other taxing entities from imposing a regional transaction tax that would not directly benefit the local community.

For FY 2025-2026, the combined Local Transaction Use Tax is projected to generate approximately $4.8 million. These funds will continue to be used to support services to the community, implement the City's 2022-2026 Strategic Goals, and protect rainy day fund reserves (reserve funds for unforeseen financial challenges). More details on the City's Local Transaction Use Tax expenditures can be found in the City Manager's Budget Message in the Proposed Budget document.

Capital Improvements.
The FY 2025-2026 Proposed Budget includes funding for a number of critical capital improvement projects to address the backlog of deferred maintenance and infrastructure needs, including;

- $1.2 million for Phase 4 of the Citywide Slurry Seal Project
- $1.8 million for water system improvements
- $1.2 million for sewer system improvements

Funding for these capital improvements is provided primarily through Special Revenue Funds, Capital Grant Funds, and Enterprise Funds.

More detailed information regarding the FY 2025-2026 Proposed Capital Improvement Program may be found in Section VI. "Capital Improvement Projects" of proposed budget document.

Budget Adoption Resolution.
The Budget Resolution (Attachment "A") authorizes staff to execute routine budget-related items without requiring additional City Council action, including the authority to:

- Update the Department work programs based on direction received from the City Council at the Budget Study Session.

- Carry over and re-budget unspent Community Investments Funds from prior years.

- Carry over and re-budget encumbered operational accounts and unexpended account balances for Capital Improvement Projects from FY 2024-2025 to FY 2025-2026 with the approval of the City Manager.

- Transfer appropriations within departmental budgets (e.g., from one (1) division to another within the same department) with the approval of the City Manager, provided it does not result in a net increase to the department's total appropriation.

- Increase revenue and expenditure appropriations provided the adjustment to revenues equals or exceeds the adjustment to expenditures. These types of adjustments typically

occur during the year for items such as grants, services that are fully reimbursed by applicants, and tax audits that are conducted on a contingency basis.

- Open Blanket Purchase Orders for the purchase of routine goods and services provided the cost does not exceed the budget adopted by the City Council.

The Budget Resolution has been amended from prior years, with the exclusion of authority of the City Manager or his/her designee to increase revenues and appropriations for all grant funded programs and projects. In line with current practice and to maintain consistency, all grant funded programs will be presented to the City Council for authorization going forward.

Section 115 Budget Resolution.
In addition to a defined benefit pension plan, the City provides other post-employment benefits (OPEB), specifically, retiree health benefits. Employees that service retire or disability retire directly from the City of San Fernando receive some level of lifetime paid healthcare benefit. City Retiree Health benefits are included in the 2024-2025 Proposed Budget to be paid directly from the City's General Fund on an annual "pay-as-you-go" basis.

Additionally, the City has taken significant steps towards addressing the unfunded liability, currently valued at $40.3 million, by setting aside designated funding to be used towards paying future retiree medical benefits. In Fiscal Years 2022-2023, 2023-2024 and 2024-2025 Adopted Budgets, the City Council authorized $500,000 for each year towards the Pension Trust. With the uncertainty of the economic environment, flat revenue projections provided limited ability to fund from operating revenues within the 2025-2026 Budget. The City has maintained a healthy fund balance reserve totaling $10,988,667 as of the last audited financials dated June 30, 2024, which represents 41% of operating expenditures. This amount exceeds the City's General Fund Reserve Policy of 20%.

In turn, staff recommends authorization to appropriate $500,000 from General Fund Balance Reserves to fund the City's Section 115 Trust for retiree health benefits for Fiscal Year 2025-2026.

BUDGET IMPACT:

The total Proposed Budget including adjustments (Exhibit "1" to Attachment "A") for all funds is approximately $55.1 million. In accordance with the City's Budget Policy, the FY 2025-2026 Proposed General Fund Budget represents a balanced budget, with General Fund revenues of $28.8 million, expenditures of $28.6 million, proposed enhancements of $266,670, for a remaining surplus of $149,340.

CONCLUSION:

It is recommended that the City Council conduct a public hearing, review the FY 2025-2026 Proposed Budget and allocate the resources required to move the 2022-2026 Strategic Goals and Council Priorities forward in the upcoming fiscal year, and pending public testimony, adopt Resolution No. 8390, as amended by the City Council in its motion to approve the resolution, if applicable. It is also recommended that City Council adopt Resolution No. 8391 authorizing the appropriation of $500,000 from General Fund Balance Reserves to fund the City's Section 115 Trust for retiree health benefits for Fiscal Year 2025-2026.

ATTACHMENTS:

A. Resolution No. 8390 – Fiscal Year 2025-2026 Budget, including:
   Exhibit 1: Adjustments to the Proposed Budget
   Exhibit 2: Summary of Revenues – By Fund
   Exhibit 3: Summary of Appropriations by Fund – By Type
   Exhibit 4: Summary of General Fund Revenues – By Type
   Exhibit 5: Summary of General Fund Appropriations – By Division
   Exhibit 6: Capital Improvement Program
   Exhibit 7: Summary of Blanket Purchase Orders
B. Resolution No. 8391 – Section 115 Budget Resolution
C. Fiscal Year 2025-2026 Proposed Budget – Enhancement Request Summary
D. Fiscal Year 2025-2026 – City Council Enhancement Recommendations

ATTACHMENT "A"

RESOLUTION NO. 8390

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, ADOPTING A BUDGET FOR THE FISCAL YEAR 2025-2026 AND ESTABLISHING ESTIMATED REVENUES AND APPROPRIATIONS AS DESCRIBED HEREIN

WHEREAS, the City Council has received and considered a proposed budget for Fiscal Year (FY) 2025-2026, commencing July 1, 2025, and ending June 30, 2026; and

WHEREAS, the City Council has reviewed and modified the proposed budget and conducted a Public Hearing on the budget on June 16, 2025; and

WHEREAS, the City Council has determined that it is necessary for the efficient management of the City that certain sums raised from revenues, transfers, and reserves of the City be appropriated to the various departments, offices, agencies and activities of the City;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. An annual budget for the City of San Fernando for the fiscal year beginning July 1, 2025, and ending June 30, 2026, a copy of which is on file in the City Clerk's Office (the "Annual Budget"), is hereby adopted; that Annual Budget being the proposed budget, as amended, modified and corrected in open study sessions before the City Council.

SECTION 2. The sums of money set forth in the Annual Budget are hereby appropriated from the revenues and the reserves of the City of San Fernando to the respective funds and accounts therein set forth for expenditure during Fiscal Year 2025-2026 for each of the several objects of Salaries and Wages, Operations and Maintenance, Capital Outlay and Public Improvements.

SECTION 3. The sums of money set forth in Exhibits "1", "2", "3", "4", "5", "6" and "7" are hereby appropriated to the following named departments, offices, agencies and activities of the City for expenditures during Fiscal Year 2025-2026 as shown in Exhibits "1", "2", "3", "4", "5", "6" and "7".

SECTION 4. Work programs in the published adopted budget shall be revised to reflect necessary updates and direction from the City Council on May 27, 2025, and June 2, 2025.

SECTION 5. Account balances that are encumbered as of June 30, 2025, may be carried over and re-budgeted in the fiscal year 2025-2026 budget with the approval of the City Manager or his/her designee.

SECTION 6. The unexpended account balances, as of June 30, 2025, for Capital expenditures, capital grants, and Capital Improvement Projects may be carried over and re-budgeted in the fiscal year 2025-2026 budget with the approval of the City Manager or his/her designee, provided it does not exceed the prior year adjusted budget.

SECTION 7. Appropriation transfers may be made within departmental budgets from one functional category to another or from one division or section to another with the approval of the City Manager or his/her designee, provided there is no net increase in the department's total appropriation.

SECTION 8. Appropriation transfers to cover retirement/termination related leave payoffs and debt service payments may be made to/from the non-departmental contingency account to accounts within the budget categories of the various departments, divisions and offices with the approval of the City Manager or his/her designee.

SECTION 9. The City Manager or his/her designee is authorized to increase revenues and appropriations to cover contract costs incurred in connection with tax audits that are incurred on a contingency fee basis, provided the adjustment to revenues equals or exceeds the adjustment to appropriations.

SECTION 10. The City Manager or his/her designee is authorized to increase revenues and appropriations to cover contract costs such as reimbursable planning services, recreation enrichment classes, youth sports programs or other services that will be reimbursed by an applicant, provided the adjustment to revenues equals or exceeds the adjustment to appropriations.

SECTION 11. The Purchasing Officer is authorized hereunder to proceed with purchases of goods and services under Blanket Purchase Orders for vendors identified in Exhibit "7" provided the total cost for goods and services does not exceed the "not-to-exceed" amount for each vendor. The Purchasing Officer is authorized to increase each Blanket Purchase Order identified in Exhibit "7" in an amount not-to-exceed the Purchasing Officer's purchasing authority of $25,000 per Blanket Purchase Order.

SECTION 12. No such carry overs or transfers authorized pursuant to the foregoing paragraphs shall be construed as establishing additional regular positions without prior approval of the City Council.

SECTION 13. The City Manager or his/her designee is authorized to carry over any unspent funds from the Community Investment funds from all prior fiscal years.

SECTION 14. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the Office of the City Clerk.

PASSED, APPROVED, AND ADOPTED this 16th day of June 2025.

_____

Mary Mendoza, Mayor of the City of San Fernando, California

ATTEST:

_____

Julia Fritz, City Clerk

RES. NO. 8390

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8390 which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 16th day of June 2025, by the following vote of the City Council:

AYES:

NAYS:

ABSENT:

ABSTAINED:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this _____ day of June 2025.

Julia Fritz, City Clerk

RES. NO. 8390
EXHIBIT "1"

City of San Fernando
Adjustments to Proposed Budget
Fiscal Year 2025-2026

001 - GENERAL FUND

Beginning Fund Balance:	**10,868,950**
Proposed Revenue Total	**28,752,215**

Account - Description	*Proposed Estimate*	*Revised Estimate*	*Change*
N/A	-	-	-
Total Revenue Adjustments	-	-	-

Revised Revenue Total	**28,752,215**
Proposed Expenditure Total	**28,602,875**

Account - Description	*Proposed Appropriation*	*Revised Appropriation*	*Difference*	
001-115-0000-4260 CONTRACTUAL SERVICES	60,719	9,789	(50,930)	Revised to reflect operations
001-115-0000-4270 PROFESSIONAL SERVICES	-	50,930	50,930	Revised to reflect operations
Total Expenditure Adjustments	*60,719*	*60,719*	-	

Revised Expenditure Total	**28,602,875**
Operating Surplus(Deficit)	**149,340**
Ending Fund Balance:	**11,018,290**

006 - SELF INSURANCE FUND

Beginning Fund Balance:	**796,968**
Proposed Revenue Total	**6,383,116**

Account - Description	*Proposed Estimate*	*Revised Estimate*	*Change*	
Revenue Summary Total	6,383,116	3,191,558	(3,191,558)	Correction to Duplication Error
Total Revenue Adjustments	*6,383,116*	*3,191,558*	*(3,191,558)*	

Revised Revenue Total	**3,191,558**
Proposed Expenditure Total	**6,180,272**

Account - Description	*Proposed Appropriation*	*Revised Appropriation*	*Difference*	
Expenditure Summary Total	3,090,136	-	(3,090,136)	Correction to Duplication Error
006-190-0000-4240 INSURANCE AND SURETY	525,000	467,847	(57,153)	Revised to reflect operations
006-190-0000-4800 LIABILITY INSURANCE CLAIMS	525,000	525,000	-	Revised to reflect operations
006-190-0000-4810 WORKER'S COMP CLAIMS	575,000	580,393	5,393	Revised to reflect operations
006-190-0000-4830 LIABILITY INS REQUIREMENTS	1,465,136	1,516,896	51,760	Revised to reflect operations
Total Expenditure Adjustments	*6,180,272*	*3,090,136*	*(3,090,136)*	

Revised Expenditure Total	**3,090,136**
Operating Surplus(Deficit)	**101,422**
Ending Fund Balance:	**898,390**

City of San Fernando **EXHIBIT "1"**
Adjustments to Proposed Budget
Fiscal Year 2025-2026

007 - PROPOSITION A TRANSIT FUND

Beginning Fund Balance: **413,554**

Proposed Revenue Total **611,586**

Account - Description	Proposed Estimate	Revised Estimate	Change
N/A	-	-	-
Total Revenue Adjustments	-	-	-

Revised Revenue Total **611,586**

Proposed Expenditure Total **142,101**

Account - Description	Proposed Appropriation	Revised Appropriation	Difference	
007-313-0000-4260 CONTRACTUAL SERVICES	-	116,535	116,535	Omitted operating costs
007-313-3630-4402 FUEL	-	60,000	60,000	Omitted operating costs
007-440-0000-4390 VEHICLE ALLOW & MILEAGE	-	1,000	1,000	Omitted operating costs
007-440-0441-4220 TELEPHONE	-	1,200	1,200	Omitted operating costs
007-440-0441-4260 MTA BUS PASS SALES	-	750	750	Omitted operating costs
007-440-0442-4260 CONTRACTUAL SERVICES	-	270,000	270,000	Omitted operating costs
007-440-0443-4260 CONTRACTUAL SERVICES	-	20,000	20,000	Omitted operating costs
Total Expenditure Adjustments	-	*469,485*	*469,485*	

Revised Expenditure Total **611,586**
Operating Surplus(Deficit) **0**

Ending Fund Balance: **413,554**

008 - PROPOSITION C TRANSIT DEVELOPMENT FUND

Beginning Fund Balance: **(74,742)**

Proposed Revenue Total **507,295**

Account - Description	Proposed Estimate	Revised Estimate	Change
N/A	-	-	-
Total Revenue Adjustments	-	-	-

Revised Revenue Total **507,295**

Proposed Expenditure Total **20,479**

Account - Description	Proposed Appropriation	Revised Appropriation	Difference	
008-313-0000-4260 CONTRACTUAL SERVICES	-	230,000	230,000	Omitted operating costs
Total Expenditure Adjustments	-	*230,000*	*230,000*	

Revised Expenditure Total **250,479**
Operating Surplus(Deficit) **256,816**

Ending Fund Balance: **182,074**

EXHIBIT "1"

City of San Fernando
Adjustments to Proposed Budget
Fiscal Year 2025-2026

011 - STATE GAS TAX FUND

Beginning Fund Balance:	**92,444**
Proposed Revenue Total	**665,421**

Account - Description	*Proposed Estimate*	*Revised Estimate*	*Change*
N/A	-	-	-
Total Revenue Adjustments	-	-	-

Revised Revenue Total	**665,421**
Proposed Expenditure Total	**336,094**

Account - Description	*Proposed Appropriation*	*Revised Appropriation*	*Difference*	
011-311-0000-4260 CONTRACTUAL SERVICES		300,000	300,000	Omitted operating costs
011-311-0000-4270 PROFESSIONAL SERVICES	-	3,200	3,200	Omitted operating costs
Total Expenditure Adjustments	-	*303,200*	*303,200*	

Revised Expenditure Total	**639,294**
Operating Surplus(Deficit)	**26,127**
Ending Fund Balance:	**118,571**

014 - CASH IN-LIEU OF PARKING FUND

Beginning Fund Balance:	**515,545**
Proposed Revenue Total	**-**

Account - Description	*Proposed Estimate*	*Revised Estimate*	*Change*
N/A	-	-	-
Total Revenue Adjustments	-	-	-

Revised Revenue Total	**-**
Proposed Expenditure Total	**-**

Account - Description	*Proposed Appropriation*	*Revised Appropriation*	*Difference*	
014-335-0000-4600 PARKING LOTS PROJECT	-	450,000	450,000	CIP Correction for Parking Lot Project
Total Expenditure Adjustments	-	*450,000*	*450,000*	

Revised Expenditure Total	**450,000**
Operating Surplus(Deficit)	**(450,000)**
Ending Fund Balance:	**65,545**

RES. NO. 8390

EXHIBIT "1"

City of San Fernando
Adjustments to Proposed Budget
Fiscal Year 2025-2026

018 - RETIREMENT FUND

Beginning Fund Balance: **11,033,318**

Proposed Revenue Total **11,578,294**

Account - Description	*Proposed Estimate*	*Revised Estimate*	*Change*	
Revenue Summary Total	11,578,294	5,819,147	(5,759,147)	Correction to Duplication Error
Total Revenue Adjustments	*11,578,294*	*5,819,147*	*(5,759,147)*	

Revised Revenue Total **5,819,147**

Proposed Expenditure Total **11,518,294**

Account - Description	*Proposed Appropriation*	*Revised Appropriation*	*Difference*	
Expenditure Summary Total	11,518,294	5,759,147	(5,759,147)	Correction to Duplication Error
Total Expenditure Adjustments	*11,518,294*	*5,759,147*	*(5,759,147)*	

Revised Expenditure Total **5,759,147**
Operating Surplus(Deficit) **60,000**

Ending Fund Balance: **11,093,318**

023 - MEASURE W FUND

Beginning Fund Balance: **270,351**

Proposed Revenue Total **275,000**

Account - Description	*Proposed Estimate*	*Revised Estimate*	*Change*
N/A	-	-	-
Total Revenue Adjustments	-	-	-

Revised Revenue Total **275,000**

Proposed Expenditure Total **15,505**

Account - Description		*Proposed Appropriation*	*Revised Appropriation*	*Difference*	
023-341-6556-4600	SF MALL TRASH MANAGEMENT SYST.	-	38,500	38,500	Downtown Trash Enclosure Project
023-311-0000-4260	CONTRACTUAL SERVICES	-	75,000	75,000	Omitted operating costs
023-311-0000-4270	PROFESSIONAL SERVICES	-	95,000	95,000	Omitted operating costs
Total Expenditure Adjustments		-	*208,500*	*208,500*	

Revised Expenditure Total **224,005**
Operating Surplus(Deficit) **50,995**

Ending Fund Balance: **321,346**

RES. NO. 8390

City of San Fernando **EXHIBIT "1"**
Adjustments to Proposed Budget
Fiscal Year 2025-2026

027 - STREET LIGHTING FUND

Beginning Fund Balance: **601,780**

Proposed Revenue Total **320,000**

Account - Description	Proposed Estimate	Revised Estimate	Change	
027-3110-0000 SECURED PROPERTY TAXES-CURR YR	320,000	330,792	10,792	Based on LLAD Engineer's Report
Total Revenue Adjustments	*320,000*	*330,792*	*10,792*	

Revised Revenue Total **330,792**

Proposed Expenditure Total **790,948**

Account - Description	Proposed Appropriation	Revised Appropriation	Difference
N/A	-	-	-
Total Expenditure Adjustments	-	-	-

Revised Expenditure Total **790,948**
Operating Surplus(Deficit) **(460,156)**

Ending Fund Balance: **141,624**

029 - PARKING & MAINT OPERATIONS

Beginning Fund Balance: **151,923**

Proposed Revenue Total **210,550**

Account - Description	Proposed Estimate	Revised Estimate	Change	
029-3520-0000 RENTAL INCOME	26,050	27,000	950	Revised to reflect operations
029-3737-0000 EV CHARGING STATIONS	6,500	9,000	2,500	Revised to reflect operations
Total Revenue Adjustments	*32,550*	*36,000*	*3,450*	

Revised Revenue Total **214,000**

Proposed Expenditure Total **203,534**

Account - Description	Proposed Appropriation	Revised Appropriation	Difference	
029-335-0000-4260 CONTRACTUAL SERVICES	-	55,000	55,000	Omitted operating costs
Total Expenditure Adjustments	*-*	*55,000*	*55,000*	

Revised Expenditure Total **258,534**
Operating Surplus(Deficit) **(44,534)**

Ending Fund Balance: **107,389**

RES. NO. 8390

EXHIBIT "1"

City of San Fernando
Adjustments to Proposed Budget
Fiscal Year 2025-2026

055 - COMMUNITY DEVELOPMENT SURCHARGE FUND

Beginning Fund Balance: **253,178**

Proposed Revenue Total **-**

Account - Description	Proposed Estimate	Revised Estimate	Change	
055-3315-0000 GENERAL PLAN UPDATE SURCHARGE	-	11,000	11,000	Omitted operating costs
055-3351-0000 SB1186 STATE FEE	-	14,000	14,000	Omitted operating costs
055-3719-0154 AIMS MAINT & DEVELOP SURCHARGE EDGESOFT	-	50,000	50,000	Omitted operating costs
Total Revenue Adjustments	*-*	*75,000*	*75,000*	

Revised Revenue Total **75,000**

Proposed Expenditure Total **2,137**

Account - Description	Proposed Appropriation	Revised Appropriation	Difference	
055-135-0000-4260 CONTRACTUAL SERVICES	-	35,000	35,000	Omitted operating costs
055-140-0000-4360 PERSONNEL TRAINING	-	2,500	2,500	Omitted operating costs
Total Expenditure Adjustments	*-*	*37,500*	*37,500*	

Revised Expenditure Total **39,637**
Operating Surplus(Deficit) **35,363**

Ending Fund Balance: **288,541**

070 - WATER FUND

Beginning Fund Balance: **1,430,701**

Proposed Revenue Total **5,750,948**

Account - Description	Proposed Estimate	Revised Estimate	Change
N/A	-	-	-
Total Revenue Adjustments	-	-	-

Revised Revenue Total **5,750,948**

Proposed Expenditure Total **5,720,099**

Account - Description	Proposed Appropriation	Revised Appropriation	Difference	
070-383-0000-4260 CONTRACTUAL SERVICES	23,000	22,000	(1,000)	Revised to reflect operations
070-383-0000-4360 PERSONNEL TRAINING	3,000	4,000	1,000	Revised to reflect operations
Total Expenditure Adjustments	*26,000*	*26,000*	-	

Revised Expenditure Total **5,720,099**
Operating Surplus(Deficit) **30,849**

Ending Fund Balance: **1,461,550**

RES. NO. 8390
EXHIBIT "2"

CITY OF SAN FERNANDO
GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS
SUMMARY OF REVENUES BY FUND - 5 YEAR HISTORY
FISCAL YEAR 2025-2026

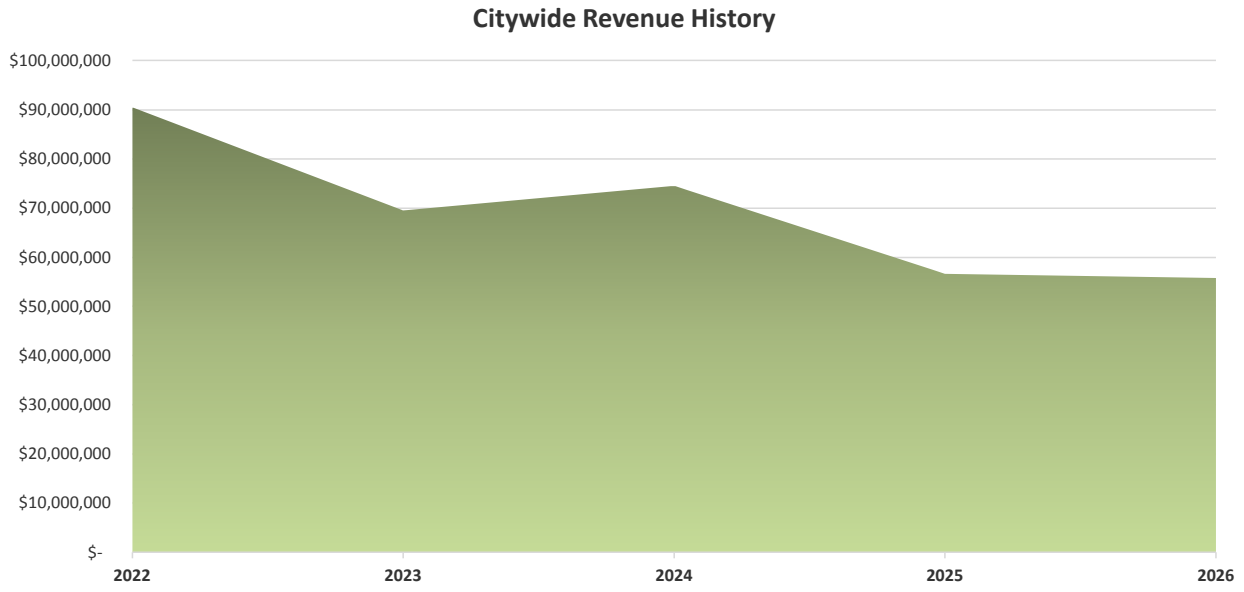
	Governmental Funds	2022 Actual	2023 Actual	2024 Actual	2025 Estimated	2026 Proposed
001	General Fund	25,076,804	27,382,379	28,376,084	28,799,146	28,752,215
	Total Governmental Funds	**$ 25,076,804**	**$ 27,382,379**	**$ 28,376,084**	**$ 28,799,146**	**$ 28,752,215**

	Special Funds	2022 Actual	2023 Actual	2024 Actual	2025 Estimated	2026 Proposed
002	SLESF	153,640	166,071	193,759	150,000	200,000
005	OPEB Trust Fund	-	-	1,109,750	500,000	-
007	Proposition A	633,085	663,977	632,284	662,110	611,586
008	Proposition C	510,802	537,615	543,292	547,959	507,295
009	Proposition C - Discretionary	(817)	128	773	-	-
010	Capital Grants	8,632,751	7,622,547	12,782,032	-	-
011	State Gas Tax	583,343	597,880	644,102	656,813	665,421
012	Measure R	353,831	439,480	423,733	410,969	380,471
013	Traffic Safety	3,076	5,045	2,201	2,000	2,500
014	Cash In-Lieu of Parking	(18,989)	2,990	18,061	-	-
015	Local Transportation	2,083	3,292	42,417	40,435	18,895
016	AQMD	18,392	30,986	37,416	30,000	20,000
017	Recreation Self Sustaining	153,724	176,937	246,143	249,800	100,000
018	Retirement	35,945,724	5,443,660	5,404,663	5,245,000	5,819,147
019	Quimby Act	(6)	33,842	1,234	-	-
020	State Asset Seizure	(149)	410	11	-	-
021	Federal Asset Seizure	(331)	364	6	-	-
022	STPL	(206)	241,457	8,960	-	-
023	Measure W	262,851	273,282	288,069	275,000	275,000
024	Measure M	395,951	455,699	514,287	465,765	431,200
025	Road Maintenance and Rehab	438,405	549,661	660,156	605,208	620,657
026	CDBG	490,597	57,447	90,894	235,800	-
027	Street Lighting	332,854	333,420	327,099	325,000	330,792
028	Measure H	-	-	4,140	54,837	-
029	Parking & Maintenance Operations	204,807	224,394	242,771	210,050	214,000
030	Mall Maintenance	50,113	44,090	47,200	60,000	55,000
032	Capital Outlay	1,941,050	3,053,194	-	-	-
050	Pavement Fund	(527)	83	499	-	-
053	Community Investment Fund	11,553	17,750	37,000	10,000	10,000
055	Comm. Development Surcharge Fund	51,911	72,148	86,140	72,000	75,000
094	Low Income Housing	471	380	(35,702)	-	-
101	AB109 Task Force Fund	20	-	-	-	-
108	California Arts Council	2,000	19,000	25,000	-	-
109	National Endowment for the Arts	90,000	40,000	55,000	-	-
110	Operating Grants	672,887	423,573	1,083,790	1,144,156	-
111	DUI Avoid Campaign	-	-	-	-	-
119	COPS Grant	-	-	-	-	-
120	Alcohol Beverage Control Grant	-	-	-	-	-
121	American Rescue Plan Act Funds	137,122	5,568,340	-	-	-
	Total Special Funds	**52,052,019**	**27,099,141**	**25,517,181**	**11,952,902**	**10,336,964**

RES. NO. 8390
EXHIBIT "2"

CITY OF SAN FERNANDO
GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS
SUMMARY OF REVENUES BY FUND - 5 YEAR HISTORY
FISCAL YEAR 2025-2026

	Proprietary Funds	2022 Actual	2023 Actual	2024 Actual	2025 Estimated	2026 Proposed
006	Self Insurance	2,171,322	2,875,873	3,932,067	3,043,179	3,191,558
041	Equipment Maint/Replacement	600,146	694,788	889,440	937,859	1,231,747
043	Facility Maintenance	1,484,849	1,632,998	1,581,018	1,652,178	2,152,545
070	Water	5,165,852	5,292,425	9,583,978	5,785,000	6,052,719
072	Sewer	3,774,711	4,130,502	4,337,664	4,200,000	4,042,874
073	Refuse	4,519	(6,190)	(4,529)	-	-
074	Compressed Natural Gas	126,841	454,074	344,343	202,750	-
	Total Proprietary Funds	**13,328,241**	**15,074,470**	**20,663,981**	**15,820,966**	**16,671,443**
	Total Citywide Revenues	**$ 90,457,063**	**$ 69,555,991**	**$ 74,557,246**	**$ 56,573,014**	**$ 55,760,622**



RES. NO. 8390
EXHIBIT "3"

CITY OF SAN FERNANDO
GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS
SUMMARY OF APPROPRIATIONS BY FUND - 5 YEAR HISTORY
FISCAL YEAR 2025-2026

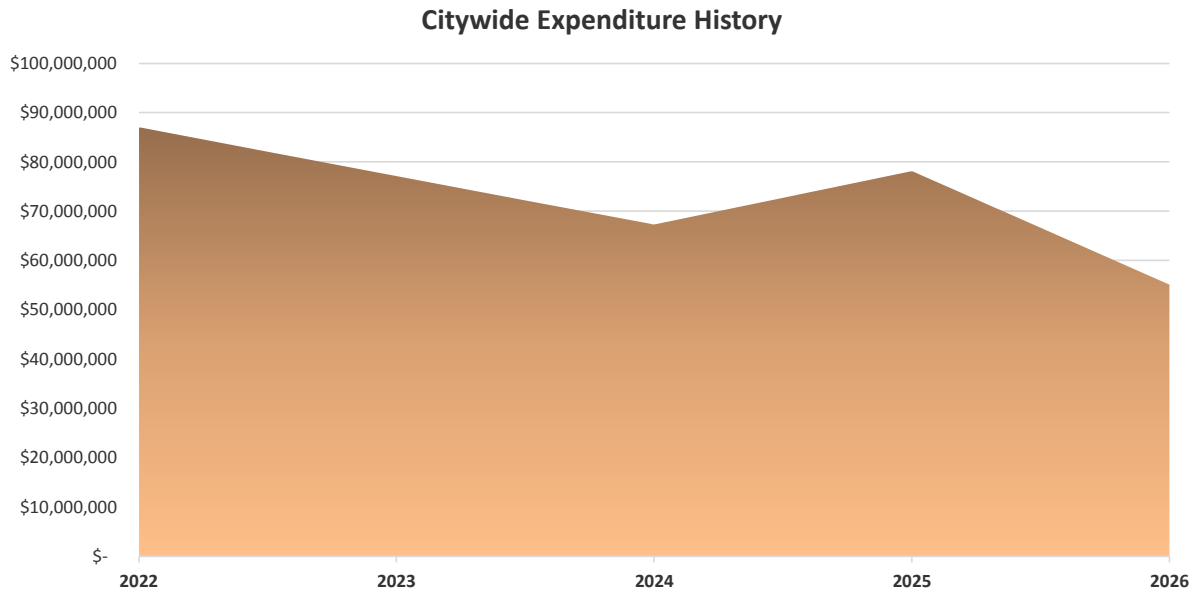
	Governmental Funds	2022 Actual	2023 Actual	2024 Actual	2025 Estimated	2026 Proposed
001	General Fund	22,615,131	27,369,482	27,670,295	28,702,701	28,602,875
	Total Governmental Funds	**$ 22,615,131**	**$ 27,369,482**	**$ 27,670,295**	**$ 28,702,701**	**$ 28,602,875**

	Special Funds	2022 Actual	2023 Actual	2024 Actual	2025 Estimated	2026 Proposed
002	SLESF	125,004	150,000	150,000	200,000	403,054
005	OPEB Trust Fund	-	-	925	-	-
007	Proposition A	461,223	571,003	575,000	656,083	611,586
008	Proposition C	672,264	722,549	367,623	920,483	250,479
009	Proposition C - Discretionary	-	-	-	775,376	-
010	Capital Grants	3,909,818	15,031,672	11,504,433	11,397,279	-
011	State Gas Tax	517,537	669,000	551,658	674,268	639,294
012	Measure R	696,558	1,126,452	521,603	759,406	355,087
013	Traffic Safety	-	-	-	-	-
014	Cash In-Lieu of Parking	-	-	-	-	450,000
015	Local Transportation	27,310	17,670	-	37,935	-
016	AQMD	-	-	-	65,000	-
017	Recreation Self Sustaining	189,951	205,556	210,425	232,183	99,874
018	Retirement	38,254,003	4,508,989	4,858,630	5,329,130	5,759,147
019	Quimby Act	-	-	-	-	-
020	State Asset Seizure	-	9,961	-	-	-
021	Federal Asset Seizure	-	8,763	-	-	-
022	STPL	-	-	-	-	-
023	Measure W	130,129	159,432	163,795	593,047	224,005
024	Measure M	62,280	1,477,014	169,478	990,300	-
025	Road Maintenance and Rehab	66,782	1,883,588	76,960	1,295,469	600,000
026	CDBG	515,411	31,011	90,893	214,789	-
027	Street Lighting	323,941	250,820	289,051	230,424	790,948
028	Measure H	-	-	9,482	64,009	-
029	Parking and Maintenance Ops	218,476	212,831	226,996	414,820	258,534
030	Mall Maintenance Operations	126,553	95,344	44,800	-	-
032	Capital Outlay Fund	143,903	3,432,693	894,136	533,155	-
050	Pavement Fund	-	-	-	-	14,232
053	Community Investment Fund	14,065	8,008	4,650	10,000	10,000
055	Comm. Surcharge Fund	24,960	26,362	30,660	33,852	39,637
094	Low Income Housing	3,836	19,913	23,902	32,009	34,466
101	AB109 Task Force Fund	-	-	-	-	-
108	California Arts Council	-	14,670	20,800	24,733	-
109	National Endowment for the Arts	61,172	38,866	30,349	92,265	-
110	Operating Grants	782,260	886,875	1,193,469	2,553,490	102,445
111	DUI Avoid Campaign	-	-	-	-	-
119	Office of Comm. Oriented Policing	-	-	-	-	-
120	Alcohol Beverage Control Grant	-	-	-	-	-
121	American Rescue Plan Act Funds	129,595	1,264,127	752,253	3,559,485	-
	Total Special Funds	**47,457,032**	**32,823,169**	**22,761,969**	**31,688,990**	**10,642,788**

RES. NO. 8390
EXHIBIT "3"

CITY OF SAN FERNANDO
GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS
SUMMARY OF APPROPRIATIONS BY FUND - 5 YEAR HISTORY
FISCAL YEAR 2025-2026

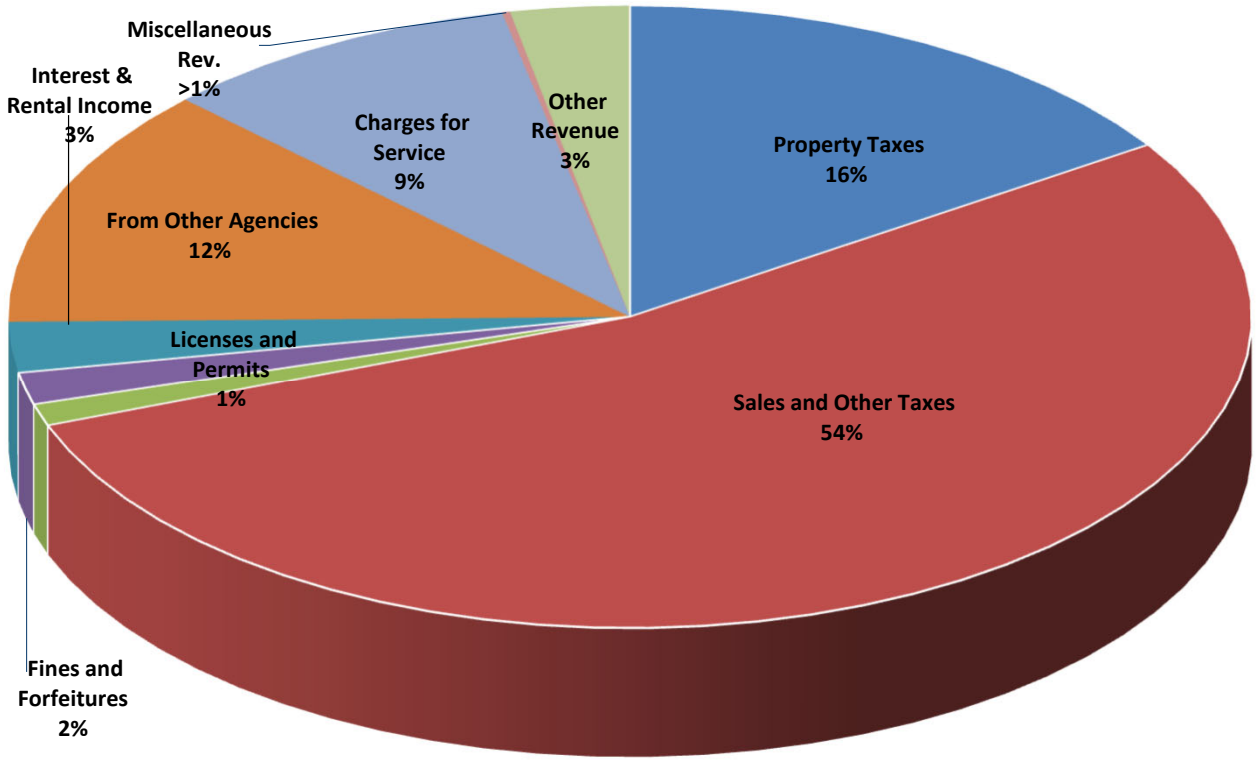
	Proprietary Funds	2022 Actual	2023 Actual	2024 Actual	2025 Estimated	2026 Proposed
006	Self Insurance Fund	2,093,786	4,167,083	3,280,224	3,043,179	3,090,136
041	Equipment Maint/Replacement	620,301	692,638	950,618	1,038,406	663,676
043	Facility Maintenance	1,543,174	1,743,089	1,602,512	1,724,807	1,298,613
070	Water	7,153,762	7,203,379	6,685,029	5,596,018	5,382,881
072	Sewer	5,400,882	2,620,904	4,046,108	6,161,284	5,341,463
073	Refuse	3,403	3,482	1,505	-	-
074	Compressed Natural Gas	164,488	496,034	289,015	172,238	35,000
	Total Proprietary Funds	**16,979,796**	**16,926,609**	**16,855,012**	**17,735,932**	**15,811,769**
	Total Citywide Expenditures	**$ 87,051,958**	**$ 77,119,260**	**$ 67,287,276**	**$ 78,127,622**	**$ 55,057,432**



RES. NO. 8390
EXHIBIT "4"

CITY OF SAN FERNANDO
GENERAL FUND
SUMMARY OF REVENUE BY TYPE - 5 YEAR HISTORY
FISCAL YEAR 2025-2026

General Fund Revenue	2022 Actual	2023 Actual	2024 Actual	2025 Estimated	2026 Proposed
Property Taxes	3,198,090	4,329,484	4,212,279	4,465,392	4,510,303
Sales and Other Taxes	15,404,302	15,704,741	15,405,768	15,698,707	15,408,389
Licenses and Permits	337,429	506,341	330,639	378,985	326,000
Fines and Forfeitures	433,689	418,240	440,427	483,294	489,050
Interest & Rental Income	65,778	618,239	1,575,712	1,398,257	757,519
From Other Agencies	2,964,015	3,142,765	3,444,320	3,550,748	3,606,989
Charges for Service	2,110,888	2,034,443	2,326,069	2,205,619	2,702,661
Miscellaneous Revenue	50,426	50,689	55,325	38,545	60,000
Other Revenue	512,186	577,233	585,631	579,599	891,304
Total Revenue	**$ 25,076,804**	**$ 27,382,174**	**$ 28,376,172**	**$ 28,799,146**	**$ 28,752,215**



RES. NO. 8390
EXHIBIT "5"

GENERAL FUND
SUMMARY OF APPROPRIATIONS BY DIVISION - 5 YEAR HISTORY
FISCAL YEAR 2025-2026

	2022	2023	2024	2025	2026
CITY MANAGER'S OFFICE	**Actual**	**Actual**	**Actual**	**Adjusted**	**Proposed**
001-101 City Council	218,120	167,760	212,570	265,939	312,657
001-105 Administration	532,325	732,876	739,241	773,920	814,544
001-106 Human Resources [1]	462,976	534,929	596,369	-	-
001-107 Business & Community Resource Center [2]	-	48,723	322,164	352,091	603,955
001-110 City Attorney	242,830	306,165	272,983	275,625	284,000
001-500 Fire Services - Contract	3,193,147	3,062,793	3,347,418	3,350,000	3,355,000
Total City Manager's Office	**4,649,398**	**4,853,246**	**5,490,746**	**5,017,575**	**5,370,156**

	2022	2023	2024	2025	2026
CITY CLERK	**Actual**	**Actual**	**Actual**	**Adjusted**	**Proposed**
001-115 City Clerk	352,076	367,354	412,891	426,841	512,705
001-116 Elections	2,322	38,678	69,935	63,000	-
Total City Clerk	**354,398**	**406,033**	**482,826**	**489,841**	**512,705**

	2022	2023	2024	2025	2026
ADMINISTRATIVE SERVICES	**Actual**	**Actual**	**Actual**	**Adjusted**	**Proposed**
001-130 Finance	747,198	972,736	1,074,017	1,088,938	979,725
001-133 Human Resources [1]	-	-	-	580,053	655,954
001-135 Information Technology	427,101	520,479	701,165	1,059,777	978,763
001-180 Retirement Health Premiums	1,038,911	993,648	2,088,061	1,500,000	1,320,000
001-190 Non-Departmental	2,310,424	3,375,457	387,828	1,134,524	500,778
001-112 Labor Attorney	195,760	370,710	153,730	419,375	175,000
Total Administrative Services	**4,719,394**	**6,233,029**	**4,404,801**	**5,782,667**	**4,610,220**

	2022	2023	2024	2025	2026
COMMUNITY DEVELOPMENT	**Actual**	**Actual**	**Actual**	**Adjusted**	**Proposed**
001-140 Building and Safety	83,569	122,623	143,495	369,862	418,128
001-150 Planning/Administration	391,683	558,038	454,494	788,669	557,070
001-151 Economic Development	38,141	-	-	-	-
001-152 Community Preservation	387,771	493,082	638,734	721,642	879,597
001-155 Low/Mod Income Housing [2]	-	70,363	163,202	176,943	-
Total Community Development	**901,164**	**1,173,743**	**1,236,723**	**1,880,173**	**1,854,795**

	2022	2023	2024	2025	2026
POLICE	**Actual**	**Actual**	**Actual**	**Adjusted**	**Proposed**
001-222 Administration	1,385,683	1,596,093	1,893,751	1,617,566	1,880,869
001-224 Detectives	1,247,076	1,221,161	1,222,420	1,056,032	1,118,384
001-225 Patrol	6,394,565	7,656,286	8,167,026	7,503,457	7,893,149
001-226 Reserves/Explorers	62,281	104,834	122,732	113,302	151,633
001-230 Community Service	226,198	291,754	262,090	298,416	300,193
001-250 Emergency Services	3,742	1,128	377	5,250	5,250
Total Police Department	**9,319,545**	**10,871,255**	**11,668,395**	**10,594,023**	**11,349,478**

RES. NO. 8390
EXHIBIT "5"

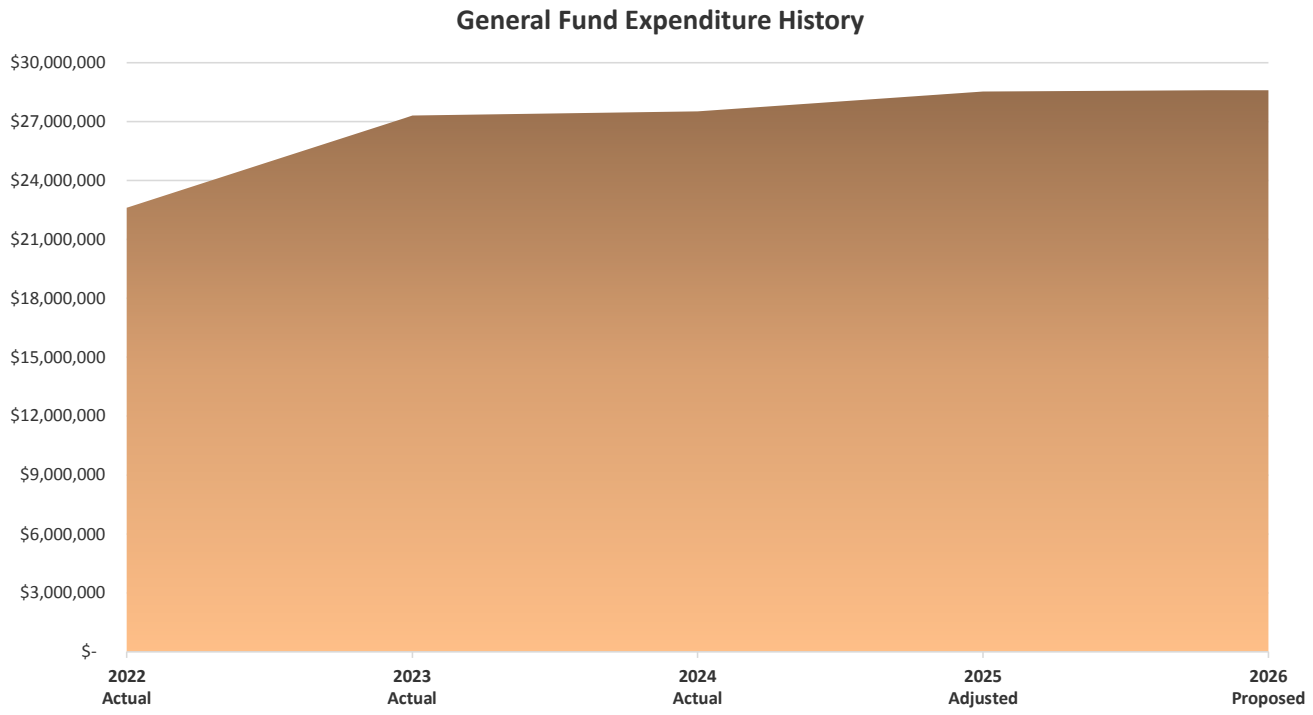
GENERAL FUND
SUMMARY OF APPROPRIATIONS BY DIVISION - 5 YEAR HISTORY
FISCAL YEAR 2025-2026

PUBLIC WORKS		2022 Actual	2023 Actual	2024 Actual	2025 Adjusted	2026 Proposed
001-310	Administration	736,703	983,001	805,929	1,085,198	801,663
001-311	Street Maintenance	250,289	642,489	687,869	969,585	988,555
001-312	Graffiti Removal	-	45,021	65,722	69,128	97,931
001-320	Equipment Maintenance	2,441	-	334	-	
001-343	Street Sweeping	34,700	36,455	36,435	36,435	36,435
001-346	Streets, Trees, & Parkways	116,244	111,665	286,442	172,929	205,955
001-370	Traffic Safety	171,581	282,549	326,278	332,047	274,390
001-390	Facility Maintenance	804	-	20,220	-	-
Total Public Works		**1,312,763**	**2,101,180**	**2,229,229**	**2,665,322**	**2,404,929**

RECREATION & COMM SERVICES		2022 Actual	2023 Actual	2024 Actual	2025 Adjusted	2026 Proposed
001-420	Administration	534,805	481,227	386,873	416,370	405,654
001-422	Community Services	117,395	236,616	318,203	432,244	537,961
001-423	Recreation	523,929	718,743	903,863	893,301	1,162,269
001-424	Special Events	182,341	223,844	385,351	354,244	394,708
001-430	Aquatics	-	203	83	-	-
Total Recreation & Comm Services		**1,358,469**	**1,660,634**	**1,994,372**	**2,096,159**	**2,500,592**

TOTAL GENERAL FUND	**$ 22,615,131**	**$ 27,299,119**	**$ 27,507,093**	**$ 28,525,758**	**$ 28,602,875**

[1] *Human Resources moved from City Manager's Office to Administrative Services Division in FY 2024-2025*
[2] *Economic Development Division renamed Business & Community Resource Center in FY 2025-2026*



THE CITY OF SAN FERNANDO

Capital Improvement Program Fiscal Year 2025-2026 & Fiscal Year 2026-2027

Capital Improvement Program
Project Status (FY2024-25 and FY2025-26)

	Road Infrastructure Projects				
Project Number	**Project Name**	**Program Year**			**Strategic Goals**
		Carryover from FY2024-25	**FY2025-26**	**FY2026-27**	
0560	Phase 4: Annual Street Resurfacing Project	$1,129,857	$870,143	$2,000,000	VI.2.a – Street Resurfacing
0175	Phase 2: Bus Shelter Project	$459,520	-	-	V.5 – Beautify and Update Bus Stops
0550/0551	Pacoima Wash Bikeway Project	$7,032,455	-		V.7 – Improve City's Trail Network
0567	Phase 2: Pacoima Wash Connectivity Bikeway Project	$5,773,530	-		V.7 – Improve City's Trail Network
0510	Citywide Traffic Signal Synchronization Project	$1,145,539	-	-	V – Reducing Traffic Congestion
0562	HSIP Cycle 8 Traffic Signal Improvements	$1,810,277	-	-	V – Reducing Traffic Congestion
0847	Carlisle Green Alley Project	$3,482,535	-	-	V – Reducing Traffic Congestion, V.3 – Pedestrian-focused Improvements, IV – Water Quality, V1.2.a – Street Resurfacing
0156	Las Palmas Park Revitalization Project	$4,234,980	-	-	V – Reducing Traffic Congestion, V.3 – Pedestrian-focused Improvements, IV – Water Quality, V1.2.a – Street Resurfacing
0525	Fixed Route ADA Improvements Project	$833,000	-	-	V – Reducing Traffic Congestion, V.3 – Pedestrian-focused Improvements, IV – Water Quality, V1.2.a – Street Resurfacing

TBD	Parking Meter Upgrade Project	$50,000	-	TBD	V – Reducing Traffic Congestion, V.3 – Pedestrian-focused Improvements, IV – Water Quality, V1.2.a – Street Resurfacing
TBD	Las Palmas Park HVAC Project	$400,000	-	TBD	IV.3- Climate Resiliency, VI- Resilient and Reliable Infrastructure, VII- Emergency Preparedness
TBD	Calles Verdes	$0	-	$600,000	V – Reducing Traffic Congestion, V.3 – Pedestrian-focused Improvements
TBD	Sidewalk Conditions Assessment Project	$1,016,433	-	TBD	V – Reducing Traffic Congestion, V.3 – Pedestrian-focused Improvements, IV – Water Quality, V1.2.a – Street Resurfacing
TBD	San Fernando Mission City Bike and Pedestrian Trail	-	$342,125	TBD	V – Reducing Traffic Congestion, V.3 – Pedestrian-focused Improvements
TBD	Overhead Mast Arm Street Name Sign Replacement Project	$12,500	-	$50,000	V – Reducing Traffic Congestion, V.3 – Pedestrian-focused Improvements
0335	Phase 2: Parking Lots Project	-	$500,000	-	VI2.- Street Resurfacing
TBD	Downtown Trash Enclosure Renovation	$450,000	-	-	IV – Water Quality, IV.3- Climate Resiliency, VI- Resilient and Reliable Infrastructure

Water System Projects					
Project Number	**Project Name**	**Program Year**			**Strategic Goals**
		Carryover from FY2024-25	**FY2025-26**	**FY2026-27**	
0716	Reservoir 4 Replacement Project	$7,702,901	-	-	IV.3 – Water Storage Improvements
0857	Nitrate Treatment System: Well 2A	$6,777,984	TBD	TBD	IV.3.e – Continue to use 100% local groundwater supply
TBD	Water Master Plan	$100,000	Every Five years	Every Five years	IV.3.e – Continue to use 100% local groundwater supply
TBD	Water and Sewer Rate Study	$50,000	Every Five years	Every Five years	IV.3.e – Continue to use 100% local groundwater supply
TBD	Main Line/Lead Service Replacement Program	$50,000	$50,000	$50,000	IV.3- Climate Resiliency, VI- Resilient and Reliable Infrastructure, VII- Emergency Preparedness
TBD	Meter Replacement Program	$85,000	$85,000	$85,000	IV.3- Climate Resiliency, VI- Resilient and Reliable Infrastructure, VII- Emergency Preparedness
TBD	Fire Hydrant Upgrade Program	$50,000	$50,000	$50,000	IV.3- Climate Resiliency, VI- Resilient and Reliable Infrastructure, VII- Emergency Preparedness
TBD	Water Main Line Replacement	-	$1,000,000	Yearly On Going	IV.3- Climate Resiliency, VI- Resilient and Reliable Infrastructure, VII- Emergency Preparedness

Sewer System Projects					
Project Number	**Project Name**	**Program Year**			**Strategic Goals**
		Carryover from FY2024-25	**FY2025-26**	**FY2026-27**	
TBD	Sewer Cleaning and Inspection Project	-	TBD	TBD	IV.3- Climate Resiliency, VI- Resilient and Reliable Infrastructure, VII- Emergency Preparedness
TBD	Sanitary Sewer Master Plan Project and Audit	-	$150,000	Every 2 - 5 years	IV.3- Climate Resiliency, VI- Resilient and Reliable Infrastructure, VII- Emergency Preparedness
TBD	Sewer Line Replacement Project	-	$1,095,000	$1,095,000	IV.3- Climate Resiliency, VI- Resilient and Reliable Infrastructure, VII- Emergency Preparedness

Title: Phase 4: Annual Street Resurfacing Project

Program Years: FY2025-26
Strategic Goals: VI.2.a – Street Resurfacing
Project: 0560

SOURCES			
Fund	**Account Number**	**Allocation**	
		Carryover from FY 2024-25	**FY2025-26 (estimated)**
SB1	025-3623-0560	$315,224	$600,000
Measure R	012-3210-0560	$124,720	$175,000
Surface Transp. Program (STP-L)	022-3210-0560	$159,913	TBD
Prop C	008-3210-0000	$530,000	$80,911
Pavement Management Fund	050-3800-0000	$0	$14,232
Total Sources:		**$2,000,000**	

USES			
Activity	**Account Number**	**Cost**	
Pavement Design/Construction Management	012/008-311-0560-4600	$	265,208
Street Construction	024/025/008-311-0560-4600	$	900,000
Contingency	008-311-0560-4600	$	90,000
Total Uses		**$**	**2,000,000**

Project Description:
The project will consist of: 2-Step and 3-Step Slurry Seal treatment. It is expected that approximately two centerline miles of street will be addressed as part of the project.

Schedule: Design phase for the project is expected to begin in August 2025. Bid process expected begin in November 2025 with construction kicking off in January 2026.

Title: **Phase 2 Bus Shelter Project**
Program Years: FY2025- 26
Strategic Goals: V.5 – Beautify and Update Bus Stops
Project: 0175

SOURCES			
Fund	**Account Number**	**Allocation**	
		Carryover from FY2024-25	**FY 2026-27 Funds**
FTA 5309 Grant	010-3686-0175	$250,816	$0
Proposition C (City Match)	008-3210-0000	$62,704	$0
ARPA	121-3668-3689	$114,939	$0
Measure M	024-3210-0000	$31,061	$0
Subtotals from previous and new Fiscal Years:		**$459,520**	**$0**
Total Sources:		**$459,520**	

USES		
Activity	**Account Number**	**Cost**
Construction	010-311-0175-4600 008-313-0000-4600	$ 382,541
Construction Contingency (10%)	121-311-0866-4600	$ 38,254
Construction Management/ Inspection/ Labor Compliance	121-311-0866-4600 024-311-0000-4600	$ 38,725
Total Uses		**$ 459,520**

Project Description:
The City is using the remainder of FTA funds left over from the Phase 1 Bus Shelter project to upgrade eight (8) bus stops by adding shade structures and other bus stop modifications to improve the quality and comfort of passengers waiting for the bus.

Schedule: The Notice to Procure for the bus shelters and benches was issued on January 15, 2025. Procurement is expected to take approximately four (4) to six (6) months to complete. Construction is anticipated to begin in August 2025 and be completed in October 2025.

Title: **Pacoima Wash Bikeway Project**
Program Years: FY 2025- 26
Strategic Goals: V.7 – Improve City's Trail Network
Project: 0550/0551/0549/0647

SOURCES			
Fund	**Account Number**	**Allocation**	
		Carryover from FY2024-25	**FY 2026-27 Funds**
ATP Cycle 3	010-3686-0550	$973,000	$0
AQMD/MSRC AB2766	010-3686-0551	$354,000	$0
Measure R	012-3210-0551	$398,000	$0
Measure M	024-3210-0551	$217,000	$0
CMAQ Funds	010-3686-0549	$1,513,000	$0
Santa Monica Mountains Conservancy Funds	010-3686-0647	$937,491	$0
State Budget Allocation (Assemblywoman Luz Rivas)	010-3686-0567	$7,500,000	
Total Sources:		**$11,883,491**	

USES		
Activity	**Account Number**	**Cost**
Construction Management (Willdan Engineering)	010-311-0567-4600	$ 777,940.12
Construction Engineering (Studio MLA/Tetratech)	010/012/024-311-0567-4600	$ 81,926.50
Construction (Toro Enterprises)	010/012/024-311-0567-4600	$ 5,689,130.30
Contingency (10%) (Toro Enterprises)	010/012/024-311-0567-4600	$ 483,258
Total Uses		**$ 7,032,255**

Project Description:
Construction of new bike path that extends a 1.34-mile length of the Pacoima Wash within the City of San Fernando, from Fourth Street to Eighth Street. It will also include a pedestrian/bike bridge over the Pacoima Wash at Eighth Street, new fencing, lighting, wayfinding signage, and a bioretention swale.

Schedule: Construction is 85 percent complete. Scheduled to be 100 percent complete in August 2025.

Title: **Pacoima Wash Connectivity Bikeway Project (Phase 2)**
Program Years: FY2025- 26
Strategic Goals: V.7 – Improve City's Trail Network
Project: 0567

SOURCES			
Fund	**Account Number**	**Allocation**	
		Carryover to FY 2023-24	**FY2024-25 Funds**
State Budget Allocation (Assemblywoman Luz Rivas)	010-3656-0567	$5,773,530	$0
			$0
			$0
Subtotals from previous and new Fiscal Years:		**$5,773,530**	**$0**
Total Sources:		**$5,773,530**	

USES			
Activity	**Account Number**	**Cost**	
Design	010-311-0567-4600	$	250,000
Construction Management, Inspections	010-311-0567-4600	$	300,000
Construction	010-311-0567-4600	$	5,200,000
Contingency	010-311-0567-4600	$	780,000
On-Call Engineer Administration	010-311-0567-4600	$	23,530
Total Uses		$	**6,553,530**

Project Description:
A new bridge along west bank of the Pacoima Wash on Eighth Street was installed and completed as part of the Pacoima Wash Bikeway and Pedestrian project; New bikeway along the east bank of the Pacoima Wash from Eighth Street to Foothill Blvd; Solar lights along path; Decorative gate entrances; Landscaping.

Schedule: Procure consultant to design project by October 2025 and complete design by June 2026.

Title: **Citywide Traffic Signal Synchronization Project**
Program Years: FY2025-26
Strategic Goals: V – Reducing Traffic Congestion
Project: 0510

SOURCES			
Fund	**Account Number**	**Allocation**	
		Carryover from FY2024-25	**FY 2026-27 Funds**
Proposition C (25% Grant)	010-3686-0510	$775,376	$0
Proposition 8 (Prop C Local Return)	008-3210-0510	$350,000	$0
Measure R	012-3210-0510	$19,803	$360
Subtotals from previous and new Fiscal Years:		**$1,145,539**	**$360**
Total Sources:		**$1,145,179**	

USES			
Activity	**Account Number**	**Cost**	
Construction	010/008-371-0510-4600	$	912,750
Construction Contingency (10%)	008-371-0510-4600		$ 91,275
Construction Management/ Inspection/ Testing/Labor Compliance	008-371-0510-4600	$	95,877
Staff Oversight/ Administration (5%)	024-371-0510-4600	$	45,637
Total Uses:		**$**	**1,145,539**

Project Description:
The proposed project will improve the flow of traffic along two major north-south arterials and four major east-west arterials within the City as well as improve the efficiency of LACMTA bus line operations by providing bus improvements that will reduce traffic queuing.

The project consists of the synchronization of 35 signalized intersections along the following arterials within the City of San Fernando: Truman Street, Hubbard Street, Maclay Avenue, Glenoaks Boulevard, Brand Boulevard and San Fernando Mission Boulevard.

Schedule: Procurement of traffic signal controllers and cabinets has been completed. Quality assurance testing of traffic signal equipment is underway at Los Angeles County Public Works Traffic Signal Lab. Construction is anticipated to begin in June 2025 and be completed in August 2025.

Title: HSIP Cycle 8 Traffic Signal Improvements
Program Years: FY2025- 26
Strategic Goals: V – Reducing Traffic Congestion
Project: 0562

SOURCES			
Fund	**Account Number**	**Allocation**	
		Carryover from FY2024-25	**FY 2026- 27 Funds**
HSIP Grant	010-3686-0562	$1,549,104	$0
Measure M	024-3210-0562	$16,123	$0
Measure R	012-3210-0562	$95,000	$0
Proposition C	008-3210-0000	$150,000	$0
Subtotals from previous and new Fiscal Years:		$1,810,277	$0
Total Sources:		**$1,810,227**	

USES			
Activity	**Account Number**	**Cost**	
Construction	010-311-0562-4600	$	1,229,430
Construction Contingency (20%)	010/012/024/008-311-0562-4600	$	245,886
Construction Management/Inspection/ Testing/Labor Compliance	010-311-0562-4600	$	245,984
Staff Oversight/ Administration	012-311-0562-4600	$	89,000
Total Uses		**$**	**1,810,300**

Project Description:
The project includes the installation of larger signal heads, additional street lighting and protected left turn signal phases where left turns currently exist and all appurtenant work necessary to have a fully functional system. A total of nine intersection form part of this project. The intersections include: First Street at Hubbard Avenue; First Street at N Maclay Avenue; San Fernando Road at N Brand Boulevard; San Fernando Road at N Maclay Avenue; San Fernando Road at Hubbard Avenue; Truman Street at Wolfkskill Street; Truman Street at N Brand Boulevard; Truman Street at N Maclay Avenue and Truman Street at Hubbard Avenue.

Schedule: Installation of all new traffic signal poles has been completed. Striping and signage installation is underway. The project is anticipated to be completed in June 2025.

THE CITY OF SAN FERNANDO

Title: Carlisle Green Alley Project

Program Years: FY2025-26
Strategic Goals: V – Reducing Traffic Congestion, V.3 – Pedestrian-focused Improvements, IV – Water Quality, V1.2.a – Street Resurfacing
Project: 0847

SOURCES			
Fund	**Account Number**	**Allocation**	
		Carryover from FY2024-25	**FY 2026- 27 Funds**
CNRA – Urban Greening Grant (State Natural Resources Agency Grant)	10-3683-0847-4600/ 010-3686-0847-4260	$3,482,535	$0
Total Sources:		**$3,482,535**	

USES		
Activity	**Account Number**	**Cost**
Design/Construction Management/Inspection (Craftwater)	010-310-0847-4260	$373,190
Project Management/ Project Reporting, Grant Coordination, Community Engagement and Workshops, Tree and Shrubs Planting and Establishment (Tree People)	010-310-0847-4260	$270,020
Construction	010-310-0847-4600	$2,555,393
Construction Contingency	010-310-0847-4600	$283,932
Total Uses		**$1,182,535**

Project Description:
The Carlisle Green Alley project transforms an underutilized alley (Carlisle Street) into a new linear greenspace that provides multiple benefits to residents and fulfills the City's goals for resiliency, climate adaptation, and active transportation. This project will include permeable surfaces for groundwater infiltration, trees and native landscaping, a clear bikeway, bioswales, a dedicated pedestrian pathway, and intersection improvements that encourage more walking and biking trips through San Fernando. The transformation of the alley will also address long-standing issues of blight and neglect often associated with alleys, and provide key connections to activity centers such as parks, churches, schools, and the Downtown San Fernando Mall. The project also delivers on a citywide planning effort to green adjacent public parking lots by installing trees and vegetated bioswales in the parking lot at Carlisle and Pico Streets.

Schedule: Design started in January 2025. Construction expected to begin by Fall 2025 and be completed by Summer 2026.

THE CITY OF SAN FERNANDO

Title: Las Palmas Park Revitalization Project

Program Years: FY2025- 26
Strategic Goals: V – Reducing Traffic Congestion, V.3 – Pedestrian-focused Improvements, IV – Water Quality, V1.2.a – Street Resurfacing
Project: 0156

SOURCES			
Fund	**Account Number**	**Allocation**	
		Carryover to FY 2025- 26	**FY2026- 27 Funds**
Statewide Park Program Grant	010-3692-0156	$4,234,980	$0
Subtotals from previous and new Fiscal Years:		**$4,234,980**	**$0**
Total Sources:		**$4,234,980**	

USES		
Activity	**Account Number**	**Cost**
Design	010-422-0156-4600	$630,121
Construction	010-422-0156-4600	$2,710,420
Construction Contingency (10%)	010-422-0156-4600	$271,042
Construction Management/ Inspection/ Testing/ Labor Compliance	010-422-0156-4600	$487,876
Staff Oversight/ Administration	010-422-0156-4600	$135,521
Total Uses		**$4,234,980**

Project Description:
The Project involves the revitalization of Las Palmas Park, which includes improvements to the multipurpose athletic fields and other park amenities.

Schedule: Currently under design with rescoping of the project to meet budget which is to be completed in October 2025. Project bid and award will occur in January 2026. Construction is expected to begin in March 2026.

Title: Fixed Route ADA Sidewalk Improvements Project
Program Years: FY2025- 26
Strategic Goals: V – Reducing Traffic Congestion, V.3 – Pedestrian-focused Improvements, IV – Water Quality, V1.2.a – Street Resurfacing
Project: 0525

SOURCES			
Fund	**Account Number**	**Allocation**	
		Carryover to FY 2023-24	**FY2025-26 Funds**
Enhanced Mobility for Seniors Grant (5310)	010-3686-0525	$750,000	$0
STP-L Funds	022-3662/3664/-0000	$83,333	$0
Subtotals from previous and new Fiscal Years:		$833,333	$0
Total Sources:		**$833,333**	

USES		
Activity	**Account Number**	**Cost**
Design	010-311-0525-4600	$30,864
Construction	010-311-0525-4600	$617,284
Construction Contingency (10%)	010-311-0525-4600	$61,728
Construction Management/ Inspection/ Labor Compliance/ Testing	022/010-311-0525-4600	$92,593
Staff Oversight/ Administration	010-310-0525-4600	$30,864
Total Uses		**$833,333**

Project Description:
The Project is located at and immediately around three main intersections within the City. The three intersections are:

- Seventh Street and Harding Avenue
- Hubbard Avenue and Truman Street
- Truman Street between Brand Boulevard and Maclay Avenue

The Project consists of bringing the pedestrian walkways within the stated locations into ADA compliance by making improvements to or installing new curb cuts, sidewalks, accessible pedestrian ramps, wheelchair ramps, drive approaches, and tree parkway.

Schedule: Preparation of project specifications and engineer's estimate is underway. Between May 2025 and August 2025, Notice Inviting Bids will be released and construction contract

awarded. Construction is anticipated to begin in October 2025 and be completed in February 2026.

THE CITY OF SAN FERNANDO

Title: Parking Meter Upgrade Project
Program Years: FY2025- 26
Strategic Goals: V – Reducing Traffic Congestion, V.3 – Pedestrian-focused Improvements, IV – Water Quality, V1.2.a – Street Resurfacing
Project: TBD

SOURCES			
Fund	**Account Number**	**Allocation**	
		Carryover to FY 2025- 26	**FY2026- 27 Funds**
Parking and Maintenance Operations	029-335-0000-4600	$50,000	$0
Subtotals:		$50,000	$0
Total Sources:		**$50,000**	

USES		
Activity	**Account Number**	**Cost**
Purchase and Installation of Meters	029-335-0000-4600	$40,400
Renewal of DMS Software	029-335-0000-4600	$9,600
Total Uses		**$50,000**

Project Description:
Upgrade parking meters in Downtown Mall area, and the meters around courthouse that were not upgraded during phase one of the project, to smart meters. Additionally, meters that are non compliant with California Assembly Bill 213, "Day Lighting Law", will be removed.

Schedule: In March 2025, 91 smart meters were deployed to the Downtown Mall area and the Civic Center to complete phase two of the project.

Additional money from the original contract will be used to populate the remaining Mall and Civic Center coin meter with smart meters.

Additionally, with the passage and enforcement of AB213, "Day Lighting" law, the city staff will be removing noncompliant meters citywide beginning April 2025.

Title: Las Palmas Park HVAC Project

Program Years: FY2025- 26
Strategic Goals: IV.3- Climate Resiliency, VI- Resilient and Reliable Infrastructure, Vll- Emergency Preparedness
Project: TBD

SOURCES			
Fund	**Account Number**	**Allocation**	
		Carryover to FY 2025- 26	**FY2026- 27 Funds**
ARPA Fund- Las Palmas Park HVAC Project	121-390-0000	$400,000	$0
Subtotals from previous and new Fiscal Years:			
Total Sources:		**$400,000**	

USES		
Activity	**Account Number**	**Cost**
Construction	121-390-0000-4600	$385,225
Contingency	121-390-0000-4600	$14,775
Total Uses:		**$400,000**

Project Description:
Las Palmas Park is one (1) of the City's primary community centers that hosts many in-person programs and activities each week. It also serves as one of the City's two (2) cooling centers during the hot summer months. Consequently, a functioning heating, ventilation and air condition (HVAC) system is imperative at this community center. Using ARPA funding, City Council has approved funding for partial replacement of the HVAC system at Las Palmas Park. Due to funding, the project is limited to upgrading the unit that serves the gym as it is the most used part of the building for events. As part of the project, the roof above the gym and the mechanical room where the HVAC unit is housed will be upgraded.

Schedule:

Work began in May 2025 and is scheduled to be completed in July 2025.

Title: Calles Verdes

Program Years: FY2025-26
Strategic Goals: V – Reducing Traffic Congestion, V.3 – Pedestrian-focused Improvements
Project: TBD

SOURCES			
Fund	**Account Number**	**Allocation**	
		Carryover from FY2024-25	**FY 2026- 27 Funds**
State Coastal Conservancy Grant-TreePeople	TBD	$0	$600,000
Total Sources:		**$600,000**	

USES		
Activity	**Account Number**	**Cost**
Construction	TBD	$562,000
Resident Outreach	TBD	$2,000
Total Uses:		**$564,000**

Project Description:
The Calles Verdes Project marks a collaborative effort between the City and TreePeople aimed at enhancing the City's infrastructure to effectively manage stormwater and nuisance water. Through the implementation of innovative techniques, the project endeavors to construct bioswales across strategic locations within City streets and parking lot. Specifically, the project entails the installation of bioswales along Maclay Avenue, stretching from San Fernando Road to Kewen Street, alongside the creation of bulbouts at key intersections including Maclay Avenue and Celis Street and Maclay Avenue and Pico Street. Furthermore, the initiative includes the integration of bioswales and cooling pavement within Parking Lot No. 4, as well as promoting sustainable water management practices. These bioswales and bulbouts will feature strategically placed curb cuts to redirect stormwater and nuisance water away from the street's surface, while simultaneously fostering the growth of greenery within the landscaped parkways. Additionally, street trees will be planted to further enhance the aesthetic and environmental benefits of the project. In Parking Lot. No. 4, trees and bioswales will be incorporated within the existing concrete parking lot medians.

Schedule: Design Team is currently working on finalizing the design. Upon completion of design, the City will advertise the project for construction. The tentative date of completion is December 2026.

THE CITY OF SAN FERNANDO

Title: Sidewalk Conditions Assessment Project

Program Years: FY2024-25
Strategic Goals: V – Reducing Traffic Congestion, V.3 – Pedestrian-focused Improvements, IV – Water Quality, V1.2.a – Street Resurfacing
Project: 0866

SOURCES			
Fund	**Account Number**	**Allocation**	
		Carryover to FY 2023-24	**FY2025-26 Funds**
American Rescue Plan Act (ARPA)	121-3668-3689	$1,016,433	TBD
TDA Article 3 Funds	015-3695-0866	$37,935	TBD
Total Sources:		**$537,935**	

USES		
Activity	**Account Number**	**Cost**
Condition Assessment and Maintenance Services	TBD	$1,121,939
Contingency (10%)	TBD	$114,939
Total Uses		**$1,236,878**

Project Description:
This project aims to identify and mitigate sidewalk trip hazards, ensuring pedestrian safety, American with Disabilities Act (ADA) compliance, and long-term infrastructure sustainability.

Schedule: City awarded contract to contractor for a citywide sidewalk assessment and mitigation plan, which includes repairs, where appropriate. Contractor finished sidewalk assessment in Tree Trimming Grid F and is currently working on sidewalk cuts. Contractor will also provide a sidewalk assessment for Grid G. Work will be completed June 2026.

Title: **San Fernando Mission City Bike Trail**
Program Years: FY2025- 26
Strategic Goals: V – Reducing Traffic Congestion, V.3 – Pedestrian-focused Improvements
Project: TBD

SOURCES			
Fund	**Account Number**	**Allocation**	
		Carryover to FY 2025- 26	**FY2026- 27 Funds**
Landscaping and Lighting Assessment	027-344-XXXX-4600		$342,125
Subtotal:			$342,125
Total Sources:		**$342,125**	

USES		
Activity	**Account Number**	**Cost**
Purchasing and Installation of Lights	027-344-XXXX-4600	$342,125
Total Uses:		**$342,125**

Project Description:
The Project will involve the design and installation of park light poles and solar lights along the Mission City Bike Trail from Wolfskill St. to Brand Blvd.

Schedule: Design is planned to be completed by September 2025. Bid and award is anticipated to be completed in October 2025. Construction is expected to begin in December 2025 and be completed in three months.

Title: **Overhead Mast Arm Signage Replacement**
Program Years: FY2025- 26
Strategic Goals: V – Reducing Traffic Congestion
Project: TBD

SOURCES			
Fund	**Account Number**	**Allocation**	
		Carryover to FY 2025- 26	**FY2026- 27 Funds**
Traffic Safety Fund	013-370-0000-4310	$12,500	$50,000
Subtotal:		$12,500	$50,000
Total Sources:		**$62,500**	

USES		
Activity	**Account Number**	**Cost**
Procurement of Signs	013-370-0000-4310	$50,000
Total Uses:		**$50,000**

Project Description:
This project aims to replace outdated or damaged overhead mass arm street name signs and regulatory signs throughout the City of San Fernando to improve visibility, compliance with current regulations, and overall traffic safety.

Schedule: To begin procurement process in July 2025. Tentative completion date is December 2025.

THE CITY OF SAN FERNANDO

Title: **Phase Two: Parking Lots Project**
Program Years: FY2025- 26
Strategic Goals: VI2.- Street Resurfacing
Project: 0335

SOURCES			
Fund	**Account Number**	**Allocation**	
		FY2025-26 Funds	**FY2026- 27 Funds**
Cash In-Lieu of Parking	014-3500-0000	$450,000	
Subtotal:		$450,000	
Total Sources:		**$450,000**	

USES		
Activity	**Account Number**	**Cost**
Construction	024-335-0335-4600 012-335-0335-4600	$400,000
Contingency	012-335-0335-4600	$50,000
Total Uses:		**$450,000**

Project Description: Fog Seal Public Parking Lots 3 and 6N. This will complete some type of surface treatment to all parking lots, with the exception of Parking Lots 4 and 5, which will be part of Calles Verdes and Trash Enclosure Projects, respectively.

Schedule: Staff will prepare a Notice of Inviting Bids in the Fall, award the contract in Winter and begin construction in Spring 2026 when temperature are favorable for the type of pavement treatment being used.

Title: **Downtown Trash Enclosure Renovation**
Program Years: FY2025- 26
Strategic Goals: IV – Water Quality, IV.3- Climate Resiliency, VI- Resilient and Reliable Infrastructure
Project: TBD

SOURCES			
Fund	**Account Number**	**Allocation**	
		Carryover to FY 2025- 26	**FY2026- 27 Funds**
Measure W		-	$500,000
Subtotal:			$500,000
Total Sources:		**$500,000**	

USES		
Activity	**Account Number**	**Cost**
Design	TBD	$55,000
Optional Work (Community Engagement)	TBD	$3,400
Construction	TBD	$355,000
Contingency	TBD	$25,500
Total Uses:		**$438,900**

Project Description: Renovate three (3) City owned trash enclosures in the San Fernando Mall area, to include doors, roofs, security and enhance appearance, and demolish the remaining two (2) enclosures. The five (5) trash enclosures are located in alleys parallel north of San Fernando Road, along Public Parking Lot 4 and 5.

Schedule: The RFP for design services was released March 6, 2025 and due March 31, 2025. The City Council award is scheduled for June 2, 2025. The final design will be presented to Council tentatively in September 2025. Construction will be completed by Spring 2026.

THE CITY OF SAN FERNANDO

Water System Capital Improvement Program

Fiscal Year 2024-2025 & Fiscal Year 2025-2026

THE CITY OF SAN FERNANDO

Title: **Reservoir 4 Replacement Project**
Program Years: FY2024-25
Strategic Goals: IV.3 – Water Storage Improvements
Project: 0716

SOURCES			
Fund	**Account Number**	**Allocation**	
		Carryover to Previous Years	**FY2025-26 Funds**
State of California Funding - DWR	010-3686-0716	$5,000,000	$0
Water Fund	070-3686-0716	$2,702,901	$0
Subtotals from previous and new Fiscal Years:		**$7,702,901**	**$0**
Total Sources:		**$7,702,901**	

USES			
Activity	**Account Number**	**Cost**	
DWR Grant Administration Fee	010-385-0716-4600	$	200,000
Grant Match Requirement	070-385-0716-4600	$	50,000
Design and Specifications	010-385-0716-4600	$	545,345
Construction Management	010-385-0716-4600	$	427,746
Construction	010/070-385-0716-4600	$	5,890,000
Contingency (10%)	010/070-385-0716-4600	$	589,000
Total Uses:		**$**	**7,702,091**

Project Description:
This project will replace an existing 1MG concrete reservoir with a new 1.1MG rectangular reservoir. The existing Upper Reservoir is a partially buried, circular reinforced concrete reservoir that was damaged due to seismic activity and has been operating at reduced capacity to avoid leakage. Due to this damage, the reservoir needs to be replaced to protect the public from catastrophic failure during major earthquake or natural disaster, provide increased operational flexibility, and effectively meet water demands.

Schedule: Reservoir is scheduled to be in service the third quarter of 2025.

THE CITY OF SAN FERNANDO

Title: **Nitrate Treatment System – Well 2A**
Program Years: FY2024-25 and FY2025-26
Strategic Goals: IV.3.e – Continue to use 100% local groundwater supply
Project: 0857

SOURCES			
Fund	**Account Number**	**Allocation**	
		FY2025-26 Funds	**FY2026-27 Funds**
Budget Act 2023- DWR	010-384-0580	$3,000,000	$0
Nitrate Removal System Grant	010-384-0580	$27,984.39	$0
Needed Funding Amount	TBD	$0	$6,972,015.61
Subtotals from previous and new Fiscal Years:		**$0**	**$10,000,000**
Total Sources:		**$10,000,000**	

USES			
Activity	**Account Number**	**Cost**	
IX Treatment System – Engineering and Design IX Treatment System for Well 2A	070-385-0857-4270	$	500,000
IX Treatment System – construction for IX Treatment System for Well 2A	070-385-0857-4600	$	9,000,000
IX Treatment System – Construction Management for Well 2A	070-385-0857-4600	$	500,000
Total Uses		**$**	**10,000,000**

Project Description:
The second phase of the nitrate treatment system at Well 3 will allow for all four wells in the City's water system to operate and ensure resiliency and a consistent water supply. The ion exchange treatment technology is the same that was developed and installed successfully for Well 7A in 2018. The new system will be installed next to the existing Well 7A system. The two systems combined can treat all the water extracted from Well 3 and Well 7A.

A new system is planned for Well 2A. This will require system modifications and additional pipe line extensions to allow the use of a blending plan along with the operational treatment system.

Currently, the City has $3,027,984.39 for this project. An additional $6,972,015.61 is needed to fund this project.

Schedule: Well 3 IX Treatment System was completed and fully operational on March 2024.
The timeline for installing and implementing a blending plan along with the IX Treatment System for Well 2A is: Design firm on board (by September 2025); Complete design (by January 2026);

Secure additional funds based on completed design (by June 2026); Complete construction and system operational - 12-18 months (by December 2026).

THE CITY OF SAN FERNANDO

Title: **Water Master Plan and Water Utility Rate Study**
Program Years: FY2024-25 & FY2025-26
Strategic Goals: Infrastructure Improvements Analysis and Assessment
Project: TBD

SOURCES			
Fund	**Account Number**	**Allocation**	
		FY2025- 26 Funds	**FY2026- 27 Funds**
Water Fund	070-3810-0000	$150,000	$0
Total Sources:		**$150,000**	

USES			
Activity	**Account Number**	**Cost**	
Develop Water Master Plan	070-385-0000-4260	$	100,000
Conduct Water Utility Rate Study	070-385-0000-4260	$	50,000
		$	
Total Uses:		**$**	**150,000**

Project Description: The Water Master Plan and Water & Sewer Rate Study will assess and provide a holistic and forward-thinking strategy that outlines the long term vision and actions necessary to manage a community's water resource. It serves as a roadmap for asset owners and utilities to ensure the sustainable use and protection of water sources. Through the use of computer modeling and field data, the master plan covers the entire distribution system, provides a comprehensive overview of the system functions, and includes where improvements are needed based on assessments of the system's capacity and reliability. It will evaluate hydraulic performance and capacity, evaluate the City's water storage and source of supply, and recommend a proactive and manageable utility capital improvement program for the next 10 years. Previous Water Master Plan was conducted in 1969. Water Utility Standards recommends a Water Master Plan be conducted every 10 years.

The Water and Sewer Rate Study will allow the opportunity to evaluate the current set rates to help set a baseline rate adjustments if needed to help sustain the water system and its future capital infrastructure needs.

Schedule: Starting April 2025 will be the RFP process and once awarded the completion of these studies and reports are anticipated to be completed by January 2026.

Title: Lead Service Line Replacement Program

Program Years: FY2024-25 and FY2025-26

Strategic Goals: Public Health- Replace lead service lines with copper lines to meet the State Drinking Water Requirements and EPA's 2021 LCRR Rule to help minimize health concerns related to lead.

SOURCES			
Fund	**Account Number**	**Allocation**	
		FY2025- 26 Funds	**FY2026- 27 Funds**
Water Fund	TBD	$50,000	$50,000
Total Sources:		**$50,000**	

USES		
Activity	**Account Number**	**Cost**
New On Going Program to replace lead service lines	TBD	$50,000
Total Uses		**$ $50,000**

Project Description: Replace lead service lines with copper lines to meet the State Drinking Water Requirements and EPA's 2021 LCRR Rule to help minimize health concerns related to lead exposure.

Schedule: New EPA LCRR Rule effective date is Oct 16th 2024 requiring Water utilities to provide the State with an inventory list of all service line and houseline material inventory.

Staff has completed the distribution section Phase 1. Phase 2 included houseline customer side pipeline inventory list and was completed October 16, 2024.

Phase 3 includes the verification and replacement of the 133 locations provided to DDW.

THE CITY OF SAN FERNANDO

Title: Water Main Line Replacement Program

Program Years: FY2025-26

Strategic Goals: Replace approximately 800 ‘ feet of ageing 6” steel water line and services lines with 8” Ductile Iron Pipe and copper service lines on N Workman Street from 2nd St to 4th St. to help maintained water system pressure/flows and improve water quality to meet the State Drinking Water Requirements.

SOURCES			
Fund	**Account Number**	**Allocation**	
		FY2025- 26 Funds	**FY2026- 27 Funds**
Water Fund	TBD	$1,000,000	0
Total Sources:		**$1,000,000**	

USES		
Activity	**Account Number**	**Cost**
N Workman St from 2nd Street to 4th Street Mainline Replacement from 6” Steel Line to 8” Ductile Iron Pipe with copper services	TBD	$1,000,000
Total Uses		**$ $1,000,000**

Project Description: Replace approximately 800 ‘ feet of ageing 6” steel water line and services lines with 8” Ductile Iron Pipe and copper service lines on N Workman Street from 2nd St to 4th St. to help maintained water system pressure/flows and improve water quality to meet the State Drinking Water Requirements.

North Workman Street between Second and Fourth Street have extensive water main breaks, approximately 20 within the past five years, impacting the ability to provide water. As a result, this mainline is being requested to help improve water reliability and quality.

Schedule: Plans are completed and ready to be released on an RFP. Starting July 2025 RFP will be released and construction will start once awarded. Scheduled to be completed by Jan 2026.

THE CITY OF SAN FERNANDO

Sewer System Capital Improvement Program

Fiscal Year 2024-2025 & Fiscal Year 2025-2026

Title: Sewer Cleaning and Inspection Project
Program Years: FY2024-25 & FY2025-26
Project: TBD

SOURCES			
Fund	**Account Number**	**Allocation**	
		FY2024-25 Funds	**FY2025-26 Funds**
Sewer Capital Fund	072-3745-0000	$150,000	$20,000
Total Sources:		**$150,000**	

USES		
Activity	**Account Number**	**Cost**
Cleaning/Video/Data Analysis Report	072-365-0000-4600	$ 150,000
Total Uses:		**$ 150,000**

Project Description:
A Citywide cleaning, inspection, and digital recording of all sewer lines (40 miles) in the City. All digital recordings will be reviewed, and a report will be developed based on findings. This is a required prerequisite before conducting the sanitary sewer master plan.

Schedule: RFP for services will be sent out in May 2025. It is expected that services will begin in Summer 2025 and completed in the Fall.

THE CITY OF SAN FERNANDO

Title: **Sanitary Sewer Master Plan Project and Audit**
Program Years: FY2024-25 & FY2025-26
Strategic Goal: IV.3- Climate Resiliency, VI- Resilient and Reliable Infrastructure, Vll- Emergency Preparedness
Project: TBD

SOURCES			
Fund	**Account Number**	**Allocation**	
		FY2024-25 Funds	**FY2025-26 Funds**
Sewer Capital Fund	072-3745-0000	$150,000	Every Five Years
Total Sources:		**$150,000**	

USES			
Activity	**Account Number**	**Cost**	
Develop Sanitary Sewer Master Plan and Audit	072-365-0000-4260	$	100,000
Total Uses:		**$**	**100,000**

Project Description:
State Requirement. Update the City's sanitary sewer master plan; last done in 2014. State requires a sewer master plan audit every two years, and a sewer master plan update every five years. Plan is also a requirement prior to conduct a utility user fee process.

Schedule:
RFP will be sent out in May 2025. A final report is expected in the second quarter of 2026.

Title: **Sewer Line Replacement Project**
Program Years: FY2024-25 & FY2025-26
Strategic Goal: IV.3- Climate Resiliency, VI- Resilient and Reliable Infrastructure, Vll- Emergency Preparedness
Project: TBD

SOURCES			
Fund	**Account Number**	**Allocation**	
		FY2024-25 Funds	**FY2025-26 Funds**
Sewer Capital Fund	072-3745-0000	$1,095,000	$1,095,000
Total Sources:		**$1,095,000**	

USES			
Activity	**Account Number**	**Cost**	
Design and Specifications	072-365-0000-4260	$	250,000
Construction Management	072-365-0000-4600	$	65,000
Construction	072-365-0000-4600	$	650,000
Contingency (15%)	072-365-0000-4600	$	97,500
On-Call Engineer Review (5%)	072-365-0000-4600	$	32,500
Total Uses:		**$**	**1,095,000**

Project Description:
Replacement of sewer lines. To be determined based on completion of CCTV and Master Plan recommendations.

Schedule: TBD (If Necessary)

RES. NO. 8390
EXHIBIT "7"

CITY OF SAN FERNANDO
SUMMARY OF BLANKET PURCHASE ORDERS
FISCAL YEAR 2025-2026
BLANKET ORDER

VENDOR NAME	NOT TO EXCEED	SUMMARY OF GOODS TO BE PROVIDED UNDER BLANKET PURCHASE ORDER
3G SIGNS	50,000	PRINTED FORMS, SIGNS & MATERIALS
ADVANCED AUTO REPAIR	100,000	VEHICLE REPAIR AND BODY WORK
AG LAWNMOWER SHOP	25,000	SMALL EQUIPMENT AND REPAIRS
ALL STAR ELITE SPORTS	25,000	UNIFORMS-RCS SPORTS PROGRAMS
AQUA-METRIC SALES COMPANY	50,000	WATER METERS, FIRE SERVICE MATL'S & LINES
ARROYO BUILDING MATERIAL	25,000	MISC LOCAL HARDWARE SUPPLIES
BADGER METER, INC	100,000	WATER METERS, FIRE SERVICE MATL'S & LINES
CARGILL INCORPORATED	350,000	NSF CERTIFIED BULK SALT FOR THE ION EXCHANGE
CDW GOVERNMENT, INC.	50,000	TECHNOLOGY EQUIPMENT
CLEAN ENERGY	50,000	MAINT. & REPAIRS FOR CNG STATION
COOPER HARDWARE	25,000	MISC SUPPLIES
CORE & MAIN LP	125,000	WATER METERS, FIRE SERVICE MATL'S & LINES
DELL MARKETING L.P.	75,000	TECHNOLOGY EQUIPMENT
DOOLEY ENTERPRISES INC	25,000	AMMUNITION
DUTHIE POWER SERVICES INC	30,000	GENERATOR MAINTENANCE AND REPAIRS
FERGUSON WATER WORKS	125,000	WATER METERS, FIRE SERVICE MATL'S & LINES
GRAINGER INC	75,000	SUPPLIES FOR BLDG AND LANDSCAPE PROJECTS
H & H WHOLESALE PARTS	25,000	VARIOUS TYPES OF BATTERIES FOR CITY FLEET
IRRIGATION EXPRESS	25,000	MISC IRRIGATION SUPPLIES
KEYSTONE UNIFORM DEPOT	25,000	POLICE UNIFORMS
MACKAY METERS INC	25,000	PARKING METER PARTS & EQUIP
MCCALLA COMPANY	25,000	LIVESCAN SUPPLIES
NATIONAL READY MIXED CONCRETE COMPANY	25,000	CONCRETE FOR STREETS AND SIDEWALKS
O'REILLY AUTOMOTIVE STORES INC	30,000	VEHICLE SVC MAINT/REPAIR MATL'S & SUPPLIES
PRO FORCE LAW ENFORCEMENT	25,000	TASERS, HOLSTERS & ACCESSORIES
PROFESSIONAL PRINTING CENTER	50,000	PRINTED FORMS
ROYAL INDUSTRIAL SOLUTIONS	30,000	ELECTRICAL PARTS AND MATL'S
ROYAL PAPER CORPORATION	25,000	JANITORINAL SUPPLIES
S & J SUPPLY CO. INC	50,000	FIRE HYDRANT & METER INSTALLATION MATERIALS
SHI INTERNATIONAL CORP	50,000	TECHNOLOGY EQUIPMENT
SUNBURST UNIFORMS	25,000	POLICE UNIFORMS
THE GOODYEAR TIRE & RUBBER CO DBA JUST TIRES	25,000	TIRES FOR CITY FLEET
ULTRA GREENS, INC	25,000	GENERAL LANDSCAPE SUPPLIES & MATERIALS
UNIFORM & ACCESSORIES	25,000	POLICE UNIFORMS
USA BLUE BOOK	25,000	MISC WATER SUPPLIES
VALLEY LOCKSMITH	30,000	LOCKSMITH SUPPLIES & SERVICES
VULCAN MATERIALS COMPANY	30,000	UTILITY TRENCH AND POTHOLE REPAIR
ZUMAR INDUSTRIES INC	75,000	SIGNS AND MATERIALS

ATTACHMENT "B"

RESOLUTION NO. 8391

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, AMENDING THE ADOPTED BUDGET FOR FISCAL YEAR 2025-2026 ADOPTED ON JULY 1, 2025, FOR SECTION 115 TRUST APPROPRIATION

WHEREAS, the City Council has received and considered the proposed adjustment to the budget for Fiscal Year 2025-2026, commencing July 1, 2025, and ending June 30, 2026; and

WHEREAS, the City Council has determined that it is necessary to amend expenditures of the current City budget to appropriate additional funds from General Fund Reserves to the OPEB/Section 115 Trust for the purpose setting aside designated funding to be used towards paying future retiree medical benefits; and

WHEREAS, an annual budget for the City of San Fernando for the Fiscal Year beginning July 1, 2025, and ending June 30, 2026, a copy of which is on file in the City Clerk's Office and has been adopted on June 16, 2025.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The following adjustments are made to the City Budget:

Increase in Expenditures – General Fund Account No. 001-180-0000-4905	$500,000
Increase in Revenues – OPEB Trust Account No. 005-3970-0000	$500,000

SECTION 2. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the Office of the City Clerk

PASSED, APPROVED, AND ADOPTED this 16th day of June, 2025.

Mary Mendoza, Mayor of the City of San Fernando, California

ATTEST:

Julia Fritz, City Clerk

RES. NO. 8391

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8391 which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 16th day of June 2025, by the following vote of the City Council:

AYES:

NAYS:

ABSENT:

ABSTAINED:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this _____ day of June 2025.

Julia Fritz, City Clerk

CITY OF SAN FERNANDO
SUMMARY OF ENHANCEMENT REQUESTS
FISCAL YEAR 2025-2026

ATTACHMENT "C"

		DEPT REQ	CITY MANAGER RECOMMENDED			
DEPT	**DESCRIPTION**	**AMOUNT**	**ONE-TIME**	**ONGOING**	**NOT RECOMMENDED**	**NOTES**
GENERAL FUND						
City Manager's Office	Homeless Outreach Service Provider *(Contract Shortfall for 1 - Year at Existing Service Levels)*	43,100			43,100	Not approved at this time. Recommend that City reduces service level to match available funding.
City Clerk	Public Records Request Software *(Implementation & Subscription)*	20,254			20,254	Software is provided through Granicus, which is the City's new website developer. Website launch expected in FY 2025/2026. Therefore, will consider additional software modules in FY 2026/2027.
Community Development	Special Counsel Services	5,500	5,500		-	Supports City Council strategic goal of Citywide beautification. Recommended funding to be used to address and bring existing code enforcement cases to full resolution.
Administrative Services	Microsoft 365 Migration *(Implementation & Licenses)*	90,494			90,494	Pending general direction from City Council, redirect existing UASI funding for cybersecurity to fund Microsoft 365 migration project, PC replacement and SFPD mobile data consoles.
Administrative Services	PC Replacement Program - Year 2	43,500			43,500	Pending general direction from City Council, redirect existing UASI funding for cybersecurity to fund Microsoft 365 migration project, PC replacement and SFPD mobile data consoles.
Administrative Services	Citywide Employee Training Programs	32,950	25,000		7,950	Provide training and development opportunities for staff in accordance with the City Council strategic goal for citywide employee recruitment, retention and morale
Police Department	Vector Solutions - Guardian Software	6,730		6,730	-	Provide supervisory tools for staff in accordance with the City Council strategic goal for citywide employee recruitment, retention and morale. Software will use AI learning capability to recommend personalized training opportunities for each staff member based on contents of evaluations.
Police Department	TimeClocks - Timekeeping/Scheduling Software *(Aladtec - Public Safety Module)*	9,440	2,360	7,080	-	This module offered through the City's existing timekeeping system will allow SFPD staff to better manage staffing and overtime costs.
Police Department	Lexis Nexis Online - Public Reporting	12,240			12,240	Consider public-facing online incident reporting software during evaluation of new CAD system next fiscal year.
Police Department	New Officer Onboarding Costs *(e.g. Background investigations, polygraph, psych exams, uniforms, etc.)*	20,000	20,000		-	Assumes hiring and onboarding of 4 officers at $5,000/officer
Police Department	MDT/MDC's (12)	30,000			30,000	Pending general direction from City Council, redirect existing UASI funding for cybersecurity to fund Microsoft 365 migration project, PC replacement and SFPD mobile data consoles. Upgrading MDCs and accompanying CradlePoint software will provide the capability to provide location and heat mapping patrol data.
Police Department	Drone	25,000			25,000	Reconsider next fiscal year based on availability funding. Also recommend exploring alternate grant funding.
Police Department	Less Lethal Projectile Service Equipment	10,018	5,000		5,018	To provide 2 additional less lethal options to existing stock. This will allow each patrol vehicle to have a less lethal tool available.
Police Department	Thomson Reuters Database Access Software	7,284			7,284	Explore funding through existing operating funds by retiring unused software.
Police Department	Records Specialist (P/T)	35,000		35,000	-	Staff provided additional data regarding increased mandatory reporting with consideration of PT position

CITY OF SAN FERNANDO
SUMMARY OF ENHANCEMENT REQUESTS
FISCAL YEAR 2025-2026

		DEPT REQ	CITY MANAGER RECOMMENDED			
DEPT	DESCRIPTION	AMOUNT	ONE-TIME	ONGOING	NOT RECOMMENDED	NOTES
Police Department	Upgrade Police Officer to Sergeant	55,000		55,000	-	Staff evaluated OT as offset for potential position upgrade
Police Department	Records Office Furniture	20,071			20,071	Reconsider next fiscal year based on availability funding.
Police Department	Detectives Office Furniture	18,147			18,147	Reconsider next fiscal year based on availability funding.
Police Department	Tasers (45)	68,372			68,372	Reconsider next fiscal year based on availability funding.
Police Department	CradlePoint (AT&T) MDT Software with GPS Upgrade	6,500			6,500	Pending general direction from City Council, redirect existing UASI funding for cybersecurity to fund Microsoft 365 migration project, PC replacement and SFPD mobile data consoles. Upgrading MDCs and accompanying CradlePoint software will provide the capability to provide location and heat mapping patrol data.
Public Works	Convert PW Management Analyst to Sr Management Analyst	20,000		7,500	12,500	Create a more balanced span of control in the PW Department with expounded position to include higher level skills and responsibiliies. Position to additionally address City Council's goal of addressing employee retention and morale.
Public Works	Convert PW Senior Maint Worker into PW Supervisor	18,500		18,500	-	Create a more balanced supervisory span of control in the PW Department and offer opportunities for advancement to address City Council's goal of addressing employee retention and morale.
Public Works	Arborist Evaluations for Tree Removal Program	10,000		-	10,000	Fund through special revenue fund (measure M, R, Prop C)
Recreation & Community Services	Reclassify the two existing full time program specialist to RCS Coordinators	17,000		17,000	-	Create a more balanced supervisory span of control in the RCS Department and offer opportunities for advancement to address City Council's goal of addressing employee retention and morale.
Recreation & Community Services	Reclassify part-time hours to establish 1-RCS Coordinator position	90,000		60,000	30,000	Create a more balanced supervisory span of control in the RCS Department and offer opportunities for advancement to address City Council's goal of addressing employee retention and morale. Offset costs for new position by reducing part-time hours by $30,000
Recreation & Community Services	After School Teen Program - Supplies	8,000		2,000	6,000	Recommended funding at reduced level from starting funds for ongoing Teen Programming
Recreation & Community Services	Computers for 2-New Working Stations at Downstairs Office	8,000	-		8,000	Reviewing opportunities to rebalance existing resources to determine if request can be reduced/eliminated
Recreation & Community Services	Volunteer Recognition Program	5,000	-		5,000	Request City Council Community Investment Funding to support inaugural recognition program
Recreation & Community Services	Summer Camp Staff Office Furniture	5,000	-		5,000	Use existing cubicles surplus furniture
Recreation & Community Services	Gym Sound System Upgrade	2,800			2,800	For consideration in FY2025/26 using existing operational resources balance for purchase
	GENERAL FUND ENHANCEMENT TOTAL: $	**743,900**	**57,860**	**208,810**	**477,230**	

CITY OF SAN FERNANDO
SUMMARY OF ENHANCEMENT REQUESTS
FISCAL YEAR 2025-2026

		DEPT REQ	CITY MANAGER RECOMMENDED			
DEPT	DESCRIPTION	AMOUNT	ONE-TIME	ONGOING	NOT RECOMMENDED	NOTES
PROPRIETARY FUNDS						
Water Fund						
Public Works	Convert PW Management Analyst to Sr Management Analyst	20,000		6,250	13,750	Create a more balanced span of control in the PW Department with expounded position to include higher level skills and responsibiliies. Position
Sewer Fund						
Public Works	Convert PW Management Analyst to Sr Management Analyst	20,000		6,250	13,750	Create a more balanced span of control in the PW Department with expounded position to include higher level skills and responsibiliies. Position
Equipment Replacement & Maintenance Fund						
Public Works	Tire Mounting Balancing Machine Replacement	24,500	24,500	-	-	Funding recommended with value through time and cost efficiencies justified for equipment replacement.
Public Works	Park Mower Replacement	30,000	-	-		Will re-evaluate once department reorganzation in place. Goal will be to enable one mower per crew rather than mower per park.
Facility Maintenance Fund						
Public Works	City Yard Trailer - ADA Ramp	16,500	-	-	16,500	
Public Works	City Yard Trailer - Ice Machine	6,000	-	-	6,000	
Public Works	Citywide Facility Restroom Renovations *(Las Palmas, Recreation Park, City Hall, etc.)*	125,000	-	-	125,000	All Facility Enhancement Requests to be evaluated through the Facility Condition Assessmement Report in effort to prioritize capital repairs and maintenance and address through annual investment planning.
Recreation & Community Services	Recreation Park - HVAC Replacement	50,000	-	-	50,000	
Recreation & Community Services	Rec Park Gym - Retractable Bleacher Seats	5,215	-	-	5,215	
Recreation & Community Services	Stage Doors - Recreation Park	50,000	-	-	50,000	
	PROPRIETARY FUNDS ENHANCEMENT TOTAL:	**$ 307,215**	**$ 24,500**	**$ 12,500**	**$ 252,715**	
SPECIAL FUNDS [1]						
Recration Self-Sustaining Fund (Facility Rentals)						
Recreation & Community Services	Folding Tables & Chairs	6,000	6,000		-	Funding recommended through new scope of Fund 017 - Self Sustaining Fund for Facility rentals as an investment with anticipated increased rentals as a result of enhanced customer experience.
	SPECIAL FUND ENHANCEMENT TOTAL:	**$ 6,000**	**$ 6,000**	**$ -**	**$ -**	
	TOTAL ENHANCEMENT REQUESTS:	**$ 1,057,115**	**$ 88,360**	**$ 221,310**	**$ 729,945**	

ATTACHMENT "D"

CITY OF SAN FERNANDO
CITY COUNCIL ENHANCEMENT REQUESTS
FISCAL YEAR 2025-2026

		COUNCIL	CITY MEMBER RECOMMENDED ENHANCEMENTS			
DEPT	DESCRIPTION	MEMBER	ONE-TIME	ONGOING	TOTAL	NOTES
GENERAL FUND						
Public Works	Additional trees purchases	Mendoza	TBD	-	TBD	$400 per tree (24 inch box). Quantity to be determine with additional City Council direction
Public Works	Addressing Illegal dumping	Mendoza	TBD	-	TBD	Pending City Council Direction: Option 1: Task Force using OT at 2 hours/day/employees (pickup only - $5,000 annually) Option 2: Enforcement (policy consideration to cite property where items are dumped) Option 3: Education Campaign (doorhangers at all addresses $4,500)
Rec & Comm	Cell phone charging stations for public use at Parks during emergencies	Mendoza	2,500	-	2,500	Per Mayor, please confirm with RCS Director Salcedo, if needed
Adm Svcs	Upgrade non-emergency Police Phone System	Mendoza	-	-	-	City uses a regional network as part of Mutual Aid program. Failover system pending regional coordination.
Public Works	Wrap for trolley buses (cost full and partial)	Mendoza	16,000	-	16,000	$8,000 per van
Public Works	Increased trolley hours (2 hours per day and for special events – 3x per year on Saturday)	Mendoza	-	170,000	170,000	Current hours: 10am - 4pm 28 hours x 52 weeks x $115 per hour Currently funded from Prop A
Public Works	Graffiti removal during the weekend	Mendoza/ Lopez	-	TBD	TBD	Current staffing at 8 hours per day M - F Include average # of work orders closing daily since position Option 1: Additional OT on weekends at hourly rate at minimum 4 hours Option 2: Hire a PT for grafitti over weekends at 16 hours per week Option 3: Consider grafitti removal service for weekends
Rec & Comm	Sept 14th – El Grito Event Celebration	Mendoza/ Lopez	-	12,000	12,000	Estimate includes stage and sound, dance floor, performers, DJ, dignitary booths, decorations, restrooms and giveaways.
Rec & Comm	Liberty Bell – Permanent Location (including Lopez Adobe House)	Mendoza	-	-	-	Per Mayor, unsure of its permanent location
Adm Svcs	2 Interns per department	Solorio	-	90,000	90,000	$18,000 x 4 departments
Public Works	Wayfinding Signage for the Downtown	Solorio	-	-	-	All existing wayfinding signage have been replaced However, refurbish parking lot signs would cost $15,000
Rec & Comm	Volunteer Recognition Program	Solorio	-	5,000	5,000	Program includes food, certificates and venue
Adm Svcs	Staff Recognition Program Pins	Solorio	-	750	750	
Rec & Comm	Christmas/Holiday Parade	Garcia/ Lopez	-	100,000	100,000	Estimate for a one and half mile parade route which includes traffic control, event coordination and management, restrooms, medical standby team, parking Lot A, business notifications, dignitary booths, decorations, City float, judges area, trophies and giveaways. As additional direction provided, numbers can be revised.
Police	Increase police patrols and visibility in residential areas, local businesses, and public spaces such as parks.	Lopez	-	-	-	Email sent to Councilmember Lopez for additional specificity of recommendation
Public Works	Improve public lighting in vulnerable zones to help deter criminal activity.	Lopez	-	-	-	Plans to upgrade Mission Trail Lighting in FY2025-26 Budget
Police	Strengthen collaboration between the community and the San Fernando Police Department to build trust and ensure responsive service.	Lopez	-	-	-	Email sent to Councilmember Lopez for additional specificity of recommendation

ATTACHMENT "D"

CITY OF SAN FERNANDO
CITY COUNCIL ENHANCEMENT REQUESTS
FISCAL YEAR 2025-2026

		COUNCIL	CITY MEMBER RECOMMENDED ENHANCEMENTS			
DEPT	DESCRIPTION	MEMBER	ONE-TIME	ONGOING	TOTAL	NOTES
Public Works	Ensure regular cleaning and preventive maintenance of all public parks.	Lopez	-	88,355	88,355	Parks cleaned daily. To clean twice a day would be an estimated at an additional cost of $88,355
Public Works	Rudy Ortega Park: Replace the current doors at the Tea House with more secure and functional ones.	Lopez	TBD	-	TBD	Option 1: Replace all glass pane doors with solid doors ($5,000) Option 2: Replace with existing solid door with glass pane ($6,000) Option 3: Adding protective roll down grate ($25,000)
Public Works	Rudy Ortega Park: Install new stainless steel restroom fixtures to minimize graffiti and vandalism.	Lopez	10,000	-	10,000	Toilet, urinal and sink replacement with plumbing and installation
Public Works	Rudy Ortega Park: Repair the irrigation system; several pipes are broken and no longer provide water to the plants.	Lopez	-	-	-	Ongoing. Can replace through existing operating funds
Public Works	Rudy Ortega Park: Replace stolen commemorative plaques with alternative materials that are less likely to be stolen (e.g., non-copper metals or composites).	Lopez	TBD	-	TBD	FTMBI looking into grant funding sources for upgrading signage
Public Works	Cesar E Chavez Mural Area: Create a year-round cleaning and maintenance program for the mural area.	Lopez	-	-	-	Public works staff attends to daily for trash. Weed abatement done on weekend
Public Works	Cesar E Chavez Mural Area: Replace stolen plaques with durable, low-theft-risk materials	Lopez	TBD	-	TBD	Working with PYS to identify individual plaque donors
Public Works	Cesar E Chavez Mural Area: Repair and restore the water fountain on site.	Lopez	2,500	-	2,500	Turned off during drought. Expected minor refurbishment necessary due to calcium buidup.
Public Works	Cesar E Chavez Mural Area: Repaint the benches at least once per year to preserve their condition and aesthetics.	Lopez	-	-	-	Email sent to Councilmember Lopez that recommendation is policy-oriented and may also be accomplished through proposed supervisorial resources (i.e. Public Works Field Supervisor). Recommend pressure washing and clear coat sealing
Public Works	Maintain the city's entrance points clean and freshly painted one to two times per year	Lopez	-	-	-	Email sent to Councilmember Lopez that recommendation is policy-oriented and may also be accomplished through proposed supervisorial resources (i.e. Public Works Field Supervisor). Recommend pressure washing and clear coat sealing
Public Works	New Public Restrooms in San Fernando Mall and other high traffic locations	Lopez	500,000	-	500,000	Self-cleaning/self-locking/self-contained facilities
Rec & Comm	Mr. & Ms. San Fernando Scholarship ($500/each)	Lopez	-	1,000	1,000	$500 Scholarship per recipient
GENERAL FUND ENHANCEMENT TOTAL:			**531,000**	**467,105**	**998,105**	
NON-GENERAL FUNDS						
Rec & Comm	Continued Sidewalk & street repairs	Mendoza	-	-	-	Included in existing CIPs. Sidewalks - $1M in carryover funding; Phase 4
Public Works	Water system & reservoir upgrades	Mendoza	-	-	-	To be discussed further during water and sewer rate study
Public Works	Elevator at Las Palmas Park for ADA compliance	Mendoza	50,000	-	50,000	Reviewing to fund using CaSP Fees (Fund 055)
NON-GENERAL FUNDS ENHANCEMENT TOTAL:			**$ 50,000**	**$ -**	**$ 50,000**	

11

This Page Intentionally Left Blank

THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Mary Mendoza and Councilmembers

From: Nick Kimball, City Manager
By: Julia Fritz, City Clerk

Date: June 16, 2025

Subject: Discussion and Consideration to Appoint a City Council Liaison Representative to the Greater Los Angeles County Vector Control District Board of Trustees

RECOMMENDATION:

It is recommended that the City Council:

a. Receive a presentation of background and qualifications from each applicant for the liaison to the Greater Los Angeles County Vector Control District (District) Board of Trustees; and

b. Appoint a representative to serve as liaison to the Greater Los Angeles County Vector Control District (District) Board of Trustees, to fill a vacancy for the remainder of a two-year term from June 17, 2025 to January 6, 2027.

BACKGROUND:

1. On December 2, 2024, the City Council appointed Sylvia Ballin as City Council liaison to the Greater Los Angeles County Vector Control District (District) Board of Trustees for a two-year term through January 6, 2027.

2. On March 28, 2025, Sylvia Ballin submitted her resignation to the District effective March 24, 2025 (Attachment "A") which created an immediate unscheduled vacancy to the District's Board of Trustees.

3. On May 5, 2025, the District provided an informational presentation regarding recent vector control activities and reminded the City Council of the San Fernando Board of Trustee vacancy. The City Council directed staff to advertise the vacancy through the City's social media platforms and to issue a press release calling for applicants.

4. On May 14, 2025, Flor Sanchez (Attachment "C") applied for consideration as the next San Fernando representative to the District's Board of Trustees.

5. On May 16, 2025, Maria Elizabeth Casillas Castaneda (Attachment "D") applied for consideration as the next San Fernando representative to the District's Board of Trustees.

6. On May 19, 2025, the City issued a press release (Attachment "B") announcing that the San Fernando City Council was accepting applications to serve as its representative on the Greater Los Angeles County Vector Control District Board of Trustees. The deadline to submit applications was on Friday, June 6, 2025, at 5:00 p.m. In addition, the announcement was posted on the City's social media accounts (Facebook, Instagram and LinkedIn), on the City's website, and on the bulletin board in front of City Hall.

7. On June 2, 2025, Vladimir Soghomonyan (Attachment "E") applied for consideration as the next San Fernando representative to the District's Board of Trustees.

8. On June 3, 2025, Sonia Romero-Fuentes (Attachment "F") applied for consideration as the next San Fernando representative to the District's Board of Trustees.

ANALYSIS:

The Greater Los Angeles County Vector Control District (District) is a public health agency established in 1952 in response to mosquito-borne disease concerns linked to the Los Angeles River. Originally known as the Southeast Mosquito Abatement District, its mission has grown from addressing diseases like St. Louis encephalitis to combating modern threats such as West Nile virus. The District provides comprehensive mosquito and vector control services to protect public health and improve quality of life.

The Greater Los Angeles County Vector Control District serves nearly six million residents across 36 cities and unincorporated areas in Los Angeles County, covering 1,330 square miles. It is governed by a Board of Trustees composed of representatives from 37 member cities and the County. Trustees are appointed by their respective City Councils or the County Board of Supervisors for two- or four-year terms, as outlined in the State Health and Safety Code, and must be registered voters and residents of the jurisdictions they represent. Member cities include Burbank, Glendale, Long Beach, Los Angeles, Santa Clarita, Whittier, and others.

Representatives are expected to attend District Board of Trustee meetings held in Santa Fe Springs (12545 Florence Avenue) on the second Thursday of every month, at 7:00 p.m. For their service, appointees receive:

- $100 travel expense reimbursement from the District; and
- $150 monthly stipend from the City of San Fernando, as established by Resolution No. 7991 (adopted March 2, 2020).

As a Member City, the District requires a representative from San Fernando to serve as a liaison, filling the unscheduled vacancy left due to the resignation by former representative, for the remainder of a two-year term effective June 17, 2025, through the unexpired term ending January 6, 2027.

Following the City's May 19, 2025, press release and social media outreach announcing the vacancy on the Greater Los Angeles County Vector Control District Board of Trustees, four (4) applications were received by the June 6, 2025, deadline (Attachments C–F). Applicants are listed below in the order received:

Date Received	Name of Applicant
May 14, 2025	Flor Sanchez
May 15, 2025	Maria Elizabeth Casillas Castaneda
June 2, 2025	Vladimir Soghomonyan
June 3, 2025	Sonia Romero-Fuentes

On June 9, 2025, applicants were notified via email and invited to attend the upcoming City Council meeting, where the City Council will appoint the City's representative to the Greater Los Angeles County Vector Control District. Each applicant will have two (2) to three (3) minutes to present their background and qualifications before the City Council makes its selection.

BUDGET IMPACT:

Per Resolution No. 7991, the District representative receives a stipend of $150 per month for each District meeting attended, which is included in both the Fiscal Year 2024-2025 Adopted Budget and Fiscal Year 2025-2026 Proposed Budget.

CONCLUSION:

It is recommended that the City Council appoint a representative to serve as liaison to the Greater Los Angeles County Vector Control District (District) Board of Trustees, to fill a vacancy for the remainder of a two-year term from June 17, 2025 to January 6, 2027.

ATTACHMENTS:

A. Sylvia Ballin - Notice of Resignation
B. Press Release with Exhibit "A"
C. Application - Flor Sanchez
D. Application - Maria Elizabeth Casillas Castaneda
E. Application - Vladamir Soghomonyan
F. Application - Sonia Romero-Fuentes

ATTACHMENT "A"

From: Sylvia Ballin
To: Maria Weinbaum
Cc: Nick Kimball; Julia Fritz
Subject: Resignation from Greater Los Angeles Vector Control Board
Date: Friday, March 28, 2025 9:51:08 AM

CAUTION: External Sender
This email originated from outside of the organization. Exercise caution when clicking on links or opening attachments unless you recognize the sender and know the content is safe. Please report all suspicious emails to the City's IT Division.

I am writing to formally resign from the Greater Los Angeles Vector Control Board, effective March 24, 2025.

It has been an honor to represent the City of San Fernando and serve alongside such dedicated staff and board members. I sincerely appreciate the collaboration and commitment of everyone involved, and I am proud of the important work we accomplished together.

Best regards,

Sylvia

Sent from my iPhone

ATTACHMENT "B"

THE CITY OF SAN FERNANDO

CITY COUNCIL

MAYOR
MARY MENDOZA

VICE MAYOR
MARY SOLORIO

COUNCILMEMBER
JOEL FAJARDO

COUNCILMEMBER
VICTORIA GARCIA

COUNCILMEMBER
PATTY LÓPEZ

PRESS RELEASE

FOR IMMEDIATE RELEASE

CONTACT: Julia Fritz, City Clerk
(818) 898-1204 | cityclerk@sfcity.org

DATE: May 19, 2025

VOLUNTEER POSITION AVAILABLE

Greater Los Angeles Vector Control District Representative

SAN FERNANDO, CA – The City of San Fernando City Council is now accepting applications to serve as its representative to the Greater Los Angeles County Vector Control District Board of Trustees. As the City's representative, you will assist the District in making decisions that shape its public health program for Los Angeles County.

Attendance to meetings is mandatory and they are held on the second Thursday of each month at 7:00 p.m. at District headquarters, 12545 Florence Avenue, Santa Fe Springs, CA.

Applications will be accepted immediately through close of business on Friday, June 6, 2025. Interested persons should contact the San Fernando City Clerk Department at (818) 898-1204 or email at cityclerk@sfcity.org to request an application or request additional information.

Vector Control District requires that volunteers be a resident and registered voter of the City of San Fernando. Monthly travel reimbursements are paid by the Vector Control District of $100 and by the City of $150 for each monthly Board meeting attended. The term of office is for a two- or four-year period.

Applications will be accepted immediately until the vacancy is filled. For additional information, please contact Julia Fritz, City Clerk at (818) 898-1204 or via email at cityclerk@sfcity.org.

###

CITY MANAGER'S OFFICE

117 MACNEIL STREET
SAN FERNANDO
CALIFORNIA
91340

(818) 898-1202

WWW.SFCITY.ORG

EXHIBIT "A"

JOIN THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

BOARD OF TRUSTEES

Help make a difference in public health



About the District

The Greater Los Angeles County Vector Control District is an independent Special District and public health agency dedicated to protecting communities from vectors and vector-borne diseases. The District serves over 6 million residents across 36 cities and unincorporated areas in Los Angeles County.

About the Board of Trustees

The Board of Trustees is comprised of 37 members. Members are appointed by their City or the County Board of Supervisors, but represent the mission and interest of the District at large rather than the individual interest of the appointing body. A Trustee is appointed pursuant to the State Health and Safety Code for either a 2- or 4-year term.

Eligibility Requirements

To be appointed, the member must **1)** be an elector and resident of the city or county area in the District and **2)** be willing to actively participate and serve as a liaison between the District and their City.

Roles & Expectations of a Board Member

- Attends in-person monthly Board meetings (2nd Thursday of each month at 7 PM, Santa Fe Springs)
- Sets general District policy and oversees the District budget
- Participates in the selection of the General Manager
- Serves on committees and participates in educational opportunities
- Provides updates to their City Council on District activities and programs

Compensation

This appointment does not receive any compensation but there is a travel stipend of $100 per monthly Board meeting attended.

ATTACHMENT "C"

THE CITY OF SAN FERNANDO

RECOMMENDED BY CITY COUNCILMEMBER:
Mayor Mary Mendoza

APPLICATION TO SERVE ON A CITY COMMISSION

CLEAR FORM

This is a public document. To assist the City Council in evaluating each applicant in the selection of Commission Members, please provide as complete of a response as possible to all questions.

APPLICANT INFORMATION

NAME	PHONE NO.
Flor Sanchez	

RESIDENCE ADDRESS	CITY & STATE	ZIP CODE
	San Fernando	91340

MAILING ADDRESS *If different than above*	CITY & STATE	ZIP CODE

EMAIL ADDRESS *Business or personal to be used for Commission activity*

EMPLOYER	POSITION
LivePerson	Sr Accountant

BUSINESS ADDRESS	CITY & STATE	ZIP CODE
530 7th Ave Floor 1	New York	10018

BUSINESS PHONE
212-609-4200

ARE YOU RELATED TO THE NOMINATING COUNCILMEMBER?
☐ YES ☑ NO IF YES, HOW ARE YOU RELATED? _____

DO YOU OWN PROPERTY IN THE CITY OF SAN FERNANDO? *If yes, please list the address(es)*
☑ YES ☐ NO

San Fernando, CA 91340

DO YOU OWN OR OPERATE A BUSINESS IN SAN FERNANDO? *If yes, please state the name, nature of the business, and business license number*
☐ YES ☑ NO

MEMBER COMMITMENT

I am willing to fulfill all requirements of a City Commissioner, including but not limited to:

- I am over the age of 18 years old and am a resident of the City of San Fernando, California.
- As a City Commissioner, I am willing to file financial disclosure statements (Form 700), a public record, as required by the State and the City's Conflict of Interest Code, if applicable.
- I understand that absence from three consecutive regular meetings shall be deemed to constitute my retirement.
- I am willing to attend/complete the required two hours of State mandated AB1234 Ethics Training every two years.

I agree to all requirements mentioned above and have provided all correct and truthful information in this application.

APPLICANT SIGNATURE	DATE
Flor	05-12-2025

THE CITY OF SAN FERNANDO

APPLICATION TO SERVE ON A CITY COMMISSION

COMMISSION APPLICATION CHOICE(S) *Please indicate which Commission you are interested in*

- ☐ **EDUCATION COMMISSION**
- ☐ **PARKS, WELLNESS, AND RECREATION COMMISSION**
- ☐ **PLANNING AND PRESERVATION COMMISSION**
- ☐ **TRANSPORTATION AND PUBLIC SAFETY COMMISSION**
- ☑ **OTHER BOARD, COMMISSION OR COMMITTEE** Vector Control Board

Please provide your background and related experience information below:

Thank you for considering me for the Vector Control Board. As a commissioner on both the Parks, Wellness, and Recreation Commission and the Planning and Preservation Commission, I've had the opportunity to serve San Fernando through initiatives that protect our open spaces, support public health, and preserve our city's character. I'm passionate about the well-being of our residents and understand the importance of proactive efforts in vector control. I bring a strong sense of civic responsibility, attention to detail, and a commitment to collaborative problem-solving that I believe would serve the board well.

THE CITY OF SAN FERNANDO

ATTACHMENT "D"
RECOMMENDED BY CITY COUNCILMEMBER:
_____

APPLICATION TO SERVE ON A CITY COMMISSION

This is a public document. To assist the City Council in evaluating each applicant in the selection of Commission Members, please provide as complete of a response as possible to all questions.

APPLICANT INFORMATION

NAME	PHONE NO.
Maria Elizabeth Casillas Castaneda	

RESIDENCE ADDRESS	CITY & STATE	ZIP CODE
	San Fernando	91340
MAILING ADDRESS *If different than above*	CITY & STATE	ZIP CODE

EMAIL ADDRESS *Business or personal to be used for Commission activity*

EMPLOYER	POSITION

BUSINESS ADDRESS	CITY & STATE	ZIP CODE

BUSINESS PHONE

ARE YOU RELATED TO THE NOMINATING COUNCILMEMBER?
☐ YES ☑ NO IF YES, HOW ARE YOU RELATED? _____

DO YOU OWN PROPERTY IN THE CITY OF SAN FERNANDO? *If yes, please list the address(es)*
☐ YES ☑ NO

DO YOU OWN OR OPERATE A BUSINESS IN SAN FERNANDO? *If yes, please state the name, nature of the business, and business license number*
☐ YES ☑ NO

MEMBER COMMITMENT

I am willing to fulfill all requirements of a City Commissioner, including but not limited to:

- I am over the age of 18 years old and am a resident of the City of San Fernando, California.
- As a City Commissioner, I am willing to file financial disclosure statements (Form 700), a public record, as required by the State and the City's Conflict of Interest Code, if applicable.
- I understand that absence from three consecutive regular meetings shall be deemed to constitute my retirement.
- I am willing to attend/complete the required two hours of State mandated AB1234 Ethics Training every two years.

I agree to all requirements mentioned above and have provided all correct and truthful information in this application.

APPLICANT SIGNATURE	DATE
	5/28/2025

THE CITY OF SAN FERNANDO

APPLICATION TO SERVE ON A CITY COMMISSION

COMMISSION APPLICATION CHOICE(S) *Please indicate which Commission you are interested in*

- ☐ **EDUCATION COMMISSION**
- ☐ **PARKS, WELLNESS, AND RECREATION COMMISSION**
- ☐ **PLANNING AND PRESERVATION COMMISSION**
- ☐ **TRANSPORTATION AND PUBLIC SAFETY COMMISSION**
- ☐ **OTHER BOARD, COMMISSION OR COMMITTEE** Greater Los Angeles Vector Control

Please provide your background and related experience information below:

I have taken an Environmental Health course at California State University, Northridge, which included content on vector control and public health protection. Additionally. I am currently an intern with USC Environmental Health Program, where I’ ve gained hands-on experience and a deeper understanding of environmental health topics, including those relevant to vector management and community outreach.

CITY OF SAN FERNANDO
INCORPORATED
AUG. 31, 1911
CALIFORNIA

ATTACHMENT "E"

RECOMMENDED BY CITY COUNCILMEMBER: _____

THE CITY OF SAN FERNANDO

APPLICATION TO SERVE ON A CITY COMMISSION

This is a public document. To assist the City Council in evaluating each applicant in the selection of Commission Members, please provide as complete of a response as possible to all questions.

APPLICANT INFORMATION

NAME	PHONE NO.
Vladimir Soghomonyan	

RESIDENCE ADDRESS	CITY & STATE	ZIP CODE
	San Fernando, CA	91340

MAILING ADDRESS *If different than above*	CITY & STATE	ZIP CODE

EMAIL ADDRESS *Business or personal to be used for Commission activity*

EMPLOYER	POSITION
City of Glendale	Executive Assistant to Council and CM

BUSINESS ADDRESS	CITY & STATE	ZIP CODE
613 E Broadway, Suite 200	Glendale, CA	91206

BUSINESS PHONE
8185484844

ARE YOU RELATED TO THE NOMINATING COUNCILMEMBER?
☐ YES ☑ NO IF YES, HOW ARE YOU RELATED? _____

DO YOU OWN PROPERTY IN THE CITY OF SAN FERNANDO? *If yes, please list the address(es)*
☑ YES ☐ NO

San Fernando, CA 91340

DO YOU OWN OR OPERATE A BUSINESS IN SAN FERNANDO? *If yes, please state the name, nature of the business, and business license number*
☐ YES ☑ NO

MEMBER COMMITMENT

I am willing to fulfill all requirements of a City Commissioner, including but not limited to:

- I am over the age of 18 years old and am a resident of the City of San Fernando, California.
- As a City Commissioner, I am willing to file financial disclosure statements (Form 700), a public record, as required by the State and the City's Conflict of Interest Code, if applicable.
- I understand that absence from three consecutive regular meetings shall be deemed to constitute my retirement.
- I am willing to attend/complete the required two hours of State mandated AB1234 Ethics Training every two years.

I agree to all requirements mentioned above and have provided all correct and truthful information in this application.

APPLICANT SIGNATURE	DATE
	6/12/2025

THE CITY OF SAN FERNANDO

APPLICATION TO SERVE ON A CITY COMMISSION

COMMISSION APPLICATION CHOICE(S) *Please indicate which Commission you are interested in*

- ☐ **EDUCATION COMMISSION**
- ☐ **PARKS, WELLNESS, AND RECREATION COMMISSION**
- ☐ **PLANNING AND PRESERVATION COMMISSION**
- ☐ **TRANSPORTATION AND PUBLIC SAFETY COMMISSION**
- ☑ **OTHER BOARD, COMMISSION OR COMMITTEE** Greater Los Angeles Vector Control District Board

Please provide your background and related experience information below:

I am an Executive Assistant with experience in high-level decision-making and administrative support assignments. I serve on the Board of Directors of the Character and Ethics Project to promote community programs that support integrity, civic responsibility, and ethical leadership. I am also a Board Member for the Glendale Management Association, working hand in hand to support best organizational practices and employee engagement. My background instills a strong foundation in public service, policy review, and community engagement, which will allow me to represent the City of San Fernando well in the Greater Los Angeles County Vector Control District. I am excited about the prospect of partnering to promote health and safety through prevention, education, and environmental stewardship related to vector-borne diseases. I am committed to transparent governance in conjunction with inter-agency collaboration, which resonates with GLACVCD's mission, values, and goals.

ATTACHMENT "F"

THE CITY OF SAN FERNANDO

RECOMMENDED BY CITY COUNCILMEMBER: _____

APPLICATION TO SERVE ON A CITY COMMISSION

This is a public document. To assist the City Council in evaluating each applicant in the selection of Commission Members, please provide as complete of a response as possible to all questions.

APPLICANT INFORMATION

NAME	PHONE NO.
Sonia Romero-Fuentes	

RESIDENCE ADDRESS	CITY & STATE	ZIP CODE
	San Fernando, CA	91340
MAILING ADDRESS *If different than above*	CITY & STATE	ZIP CODE

EMAIL ADDRESS *Business or personal to be used for Commission activity*

EMPLOYER	POSITION	
Los Angeles Department of Water and Power	Retired	
BUSINESS ADDRESS	CITY & STATE	ZIP CODE
111 N. Hope St.	Los Angeles, CA	90012

BUSINESS PHONE

ARE YOU RELATED TO THE NOMINATING COUNCILMEMBER?

☐ YES ☑ NO IF YES, HOW ARE YOU RELATED? _____

DO YOU OWN PROPERTY IN THE CITY OF SAN FERNANDO? *If yes, please list the address(es)*

☑ YES ☐ NO

San Fernando, CA 91340
San Fernando, CA 91340

CITY OF SAN FERNANDO
RECEIVED
JUN 03 2025 PM01:50
CITY CLERK DEPARTMENT

DO YOU OWN OR OPERATE A BUSINESS IN SAN FERNANDO? *If yes, please state the name, nature of the business, and business license number*

☐ YES ☑ NO

MEMBER COMMITMENT

I am willing to fulfill all requirements of a City Commissioner, including but not limited to:

- I am over the age of 18 years old and am a resident of the City of San Fernando, California.
- As a City Commissioner, I am willing to file financial disclosure statements (Form 700), a public record, as required by the State and the City's Conflict of Interest Code, if applicable.
- I understand that absence from three consecutive regular meetings shall be deemed to constitute my retirement.
- I am willing to attend/complete the required two hours of State mandated AB1234 Ethics Training every two years.

I agree to all requirements mentioned above and have provided all correct and truthful information in this application.

APPLICANT SIGNATURE	DATE
	June 3, 2025

THE CITY OF SAN FERNANDO

APPLICATION TO SERVE ON A CITY COMMISSION

COMMISSION APPLICATION CHOICE(S) *Please indicate which Commission you are interested in*

- ☐ **EDUCATION COMMISSION**
- ☐ **PARKS, WELLNESS, AND RECREATION COMMISSION**
- ☐ **PLANNING AND PRESERVATION COMMISSION**
- ☐ **TRANSPORTATION AND PUBLIC SAFETY COMMISSION**
- ☑ **OTHER BOARD, COMMISSION OR COMMITTEE** Greater LA County Vector Control District Board of

Please provide your background and related experience information below:

Now retired, I bring over 30 years of experience from a distinguished career with the Los Angeles Department of Water and Power (LADWP). My journey began in customer service, where I supported community members directly through call center operations. Over time, I advanced to the role of Field Supervisor, managing utility operations across both the Owens Valley and the San Fernando Valley.

In my supervisory role, I was responsible for over 100 field employees, coordinating daily operations, responding to emergencies, ensuring regulatory compliance, and maintaining critical infrastructure that served millions of residents. I worked closely with a ride range of stakeholders, including government agencies, environmental regulators, and the public to ensure services were delivered safely, sustainably, and with a strong sense of civic responsibility.

I am passionate about continuing my public service in retirement and believe my background in field operations, team leadership, and community engagement makes me well-suited for a role on the Vector Control Board of Trustees.

12

This Page Intentionally Left Blank

THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Mary Mendoza and Councilmembers

From: Nick Kimball, City Manager
By: Wendell Johnson, Director of Public Works
Victor Meza, Water Operations Manager

Date: June 16, 2025

Subject: Receive a Presentation on the Initial Financial Plan of the Water and Sewer Rate Study and Provide Direction on the Proposed Rate Increase Implementation Process

RECOMMENDATION:

It is recommended that the City Council:

a. Receive and file the initial financial plan presentation of the water and sewer rate study; and

b. Provide direction on the proposed rate increase implementation process.

BACKGROUND:

1. In 2004, a rate increase of eight percent (8%) for water and 18-20% for sewer services was approved by the City Council. This adjustment helped keep the Water Enterprise Fund financially stable and covered the rising costs of producing water.

2. On November 11, 2011, the City Council approved additional water and sewer rates. The rates showed a seven percent (7%) increase to water services and nine percent (9%) increase to sewer services.

3. On November 26, 2019, the City Council approved the most recent water and sewer rates. The rates depicted a 35% increase to water services and 27% increase to sewer services over five (5) years.

4. On January 21, 2025, the City Council approved a Professional Service Agreement with Robert D. Niehaus, Inc. (Contract No. 2336) to prepare a water and sewer utility rate study in accordance with Proposition 218 requirements.

ANALYSIS:

Water and sewer rate studies are essential tools for ensuring the long-term financial health and operational sustainability of municipal utility systems. These studies provide a comprehensive evaluation of the current and projected costs associated with delivering reliable water and wastewater services—taking into account operations, maintenance, infrastructure replacement, regulatory compliance, and capital improvement needs.

Conducting rate studies on a regular basis allows the City to responsibly plan for and fund necessary investments in aging infrastructure, accommodate future growth, and maintain service quality and public health standards. These studies also promote transparency and equity by evaluating whether current rate structures fairly distribute costs among customers and whether revenues are adequate to meet both current obligations and future system needs.

Proposed Financial Plan.
A financial plan for a water and sewer rate study is a detailed projection of the utility's revenues, expenses, and capital funding needs over a multi-year period (typically five (5) years). It evaluates the costs required to operate and maintain the water and sewer systems, invest in necessary infrastructure improvements, meet debt obligations, and maintain adequate financial reserves. The plan compares these costs to existing and projected revenues under current rates to identify any funding gaps. This analysis serves as the foundation for determining whether rate adjustments are needed and helps guide the design of a fair, sustainable rate structure that ensures long-term financial health of the utility.

The proposed financial plan for the City, outlined in Attachment "A" looks to fund ongoing capital needs as well as account for the unprecedented inflation which has occurred since 2021 on both operating costs and capital costs. The water financial plan includes funding for an average of approximately $1.0 million a year in rate funded capital projects. The sewer financial plan includes average annual funding of approximately $600,000.

Each year, the water utility's operating costs are expected to rise by about 4%, and the sewer utility's by about 3.6%. To cover these increases, fully fund capital projects, and maintain healthy reserves, this financial plan proposes increasing revenue by 5% annually for the water utility and 3% annually for the sewer utility.

Community Engagement Plan – Proposition 218 Process.
If the City Council provides direction to proceed with the proposed or alternative water and sewer rates, the public would be engaged through the Proposition 218 Process. Proposition 218, approved by California voters in 1996, establishes strict procedural and substantive requirements for imposing or increasing property-related fees and charges, including water, sewer, and refuse service rates. The key goal is to ensure transparency, accountability, and fairness in how local

governments charge for essential services. A summary of the Proposition 218 Process is outlined as follows:

- *Notice to Property Owners:* The agency must mail a written notice to all affected property owners at least 45 days before the public hearing. The notice must include:
    - The proposed rates or changes
    - The basis for the calculation
    - The date, time, and location of the public hearing
    - Instructions on how to file a written protest

- *Public Hearing:* A public hearing must be held at least 45 days after mailing the notices. The hearing provides an opportunity for the public to comment on the proposed rates and for the agency to respond.

- *Protest Counting:* If a majority (50% + 1) of affected property owners submit written protests before the close of the hearing, the rate increase cannot be adopted. Protests must be in writing and include the parcel address and a signature.

- *Rate Adoption:* If a majority protest is not received, the agency may adopt the proposed rates through a vote of the governing body (e.g., City Council).

- *Customer Rate Notification:* The City will be notifying customers of the new water and sewer rates through a bill insert included with utility bills. In addition, a separate mailed notice will be sent to ensure all customers are informed of the changes. These notices will provide details about the new rates and when they will take effect.

Timeline and Next Steps.

Item	Date	Action
City Council Presentation	June 16, 2025	Rates are presented to the City Council.
Prop 218 Notice Mailed	July 2025	Notice goes out to property owners at least 45 days before hearing.
Prop 218 Public Hearing	September 2025	Tentatively scheduled—must occur no sooner than 45 days after notice mailing.
Rates Take Effect	January 2026	Approved rates are implemented.

BUDGET IMPACT:

The water and sewer utilities are operated as Enterprise Funds. As a result, both utilities must be self-sustaining and funded entirely from rates and fee for service charges that are separate and apart from the City's General Fund. The financial plan as completed through the Water and Sewer Rate Study proposes revenue adjustments of 5% annually for the water utility and 3% annually for the sewer utility, which will provide adequate funding to maintain the City's water and sewer service and provide revenues proportionate to the cost of providing these services. The proposed annual increases account for annual inflation and projected cost of service increases. Revenues will increase annually proportionate to the needs to fully fund both operating and capital programs.

CONCLUSION:

It is recommended that the City Council receive the presentation on the initial financial plan developed as part of the Water and Sewer Rate Study, and provide direction on the proposed rate increase. Additionally, staff recommends that the City Council approve the proposed timeline for the completion of the rate study and associated public outreach efforts.

ATTACHMENTS:

A. Water and Sewer Rate Study Findings

ATTACHMENT "A"

Water and Sewer Rate Study

City of San Fernando

ROBERT D. NIEHAUS, INC.

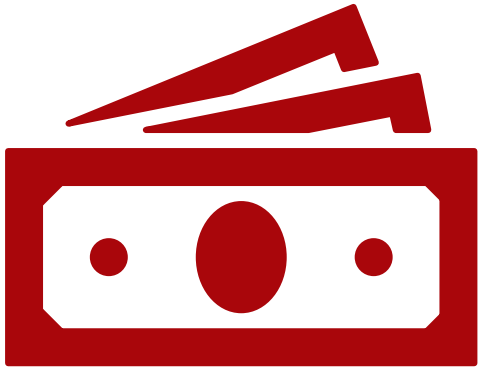
JUNE 16, 2025

Agenda

- **Discuss study timeline**
- **Show financial plan and results**
- **Discuss possible changes to the rate structure**
- **Show preliminary rates**
- **Show rate impacts**
- **Review comparison survey**
- **Confirm Council direction**

Timeline

- **Study Kickoff – February 2025**
- **Council Presentation – June 2025**
- **Proposition 218 Notice – 45 days before hearing September/October 2025**
- **Proposition 218 Hearing – November/December 2025**
- **Rate implementation – January 2026**



Financial Plan Review

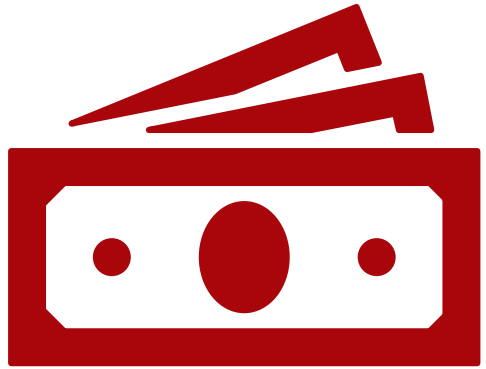
Target Reserves (Policy)

Reserve	Policy	Water FY 2025 Target	Sewer FY 2025 Target
Stabilization and Contingency Funds	3 months operating	$ 1,184,610	$ 864,259
Infrastructure Replacement Fund	sufficient to provide funding for infrastructure replacement (no max or min)	$ 1,907,018	$ 802,946
Total Target		**$3,091,628**	$**1,667,205**

Capital Plan

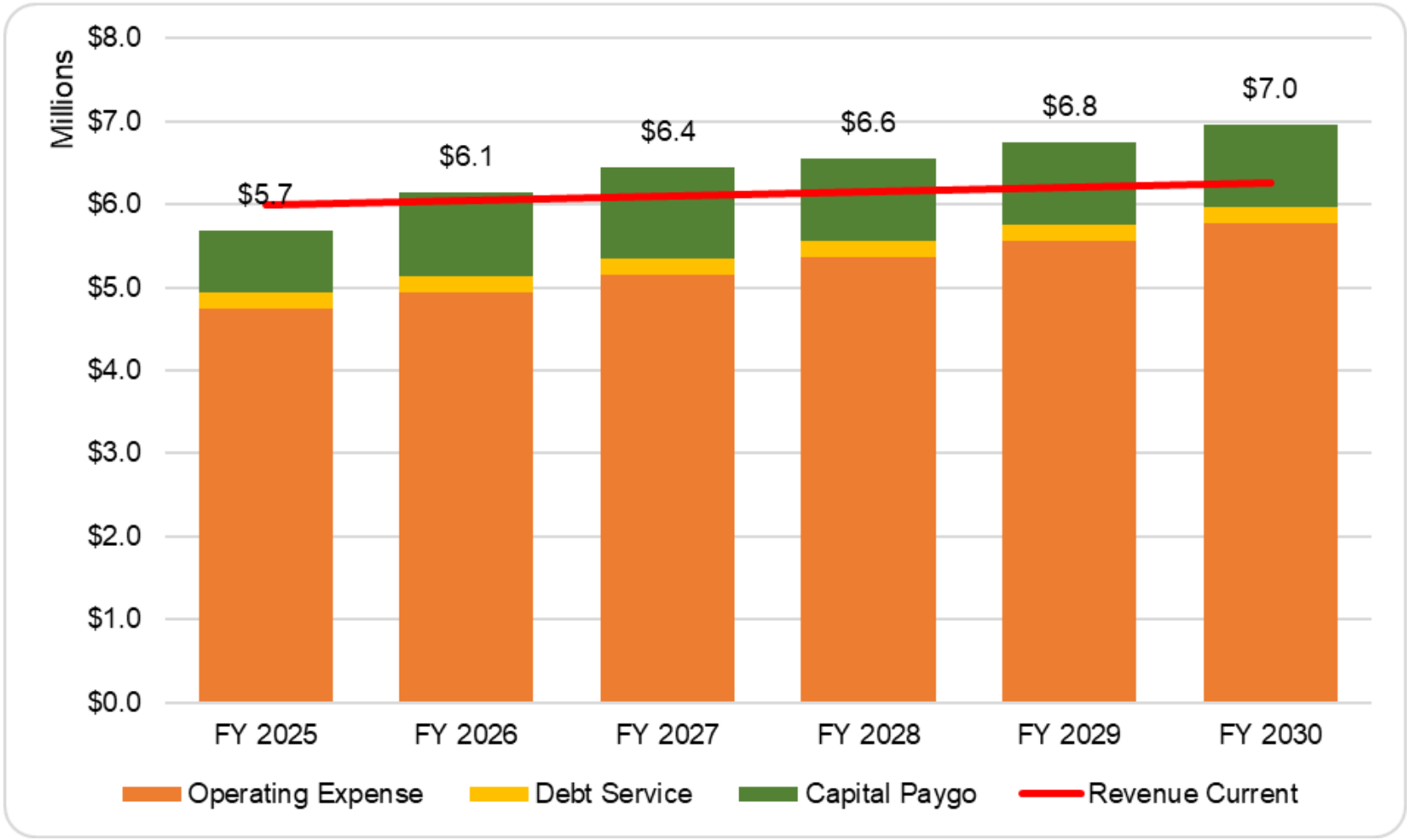
Fund	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Water PAYGO	$755,000	$1,004,000	$1,105,000	$1,000,000	$1,000,000	$1,000,000
Water Grant	$0	$10,000,000	$0	$0	$0	$0
Water Total	**$755,000**	**$11,004,000**	**$1,105,000**	**$1,000,000**	**$1,000,000**	**$1,000,000**
Sewer PAYGO	$942,121	$276,900	$341,520	$271,860	$1,000,000	$1,000,000
Sewer Total	**$942,121**	**$276,900**	**$341,520**	**$271,860**	**$1,000,000**	**$1,000,000**

PAYGO – Pay as you go rate funded capital improvements
Grant – Grant funded capital improvements



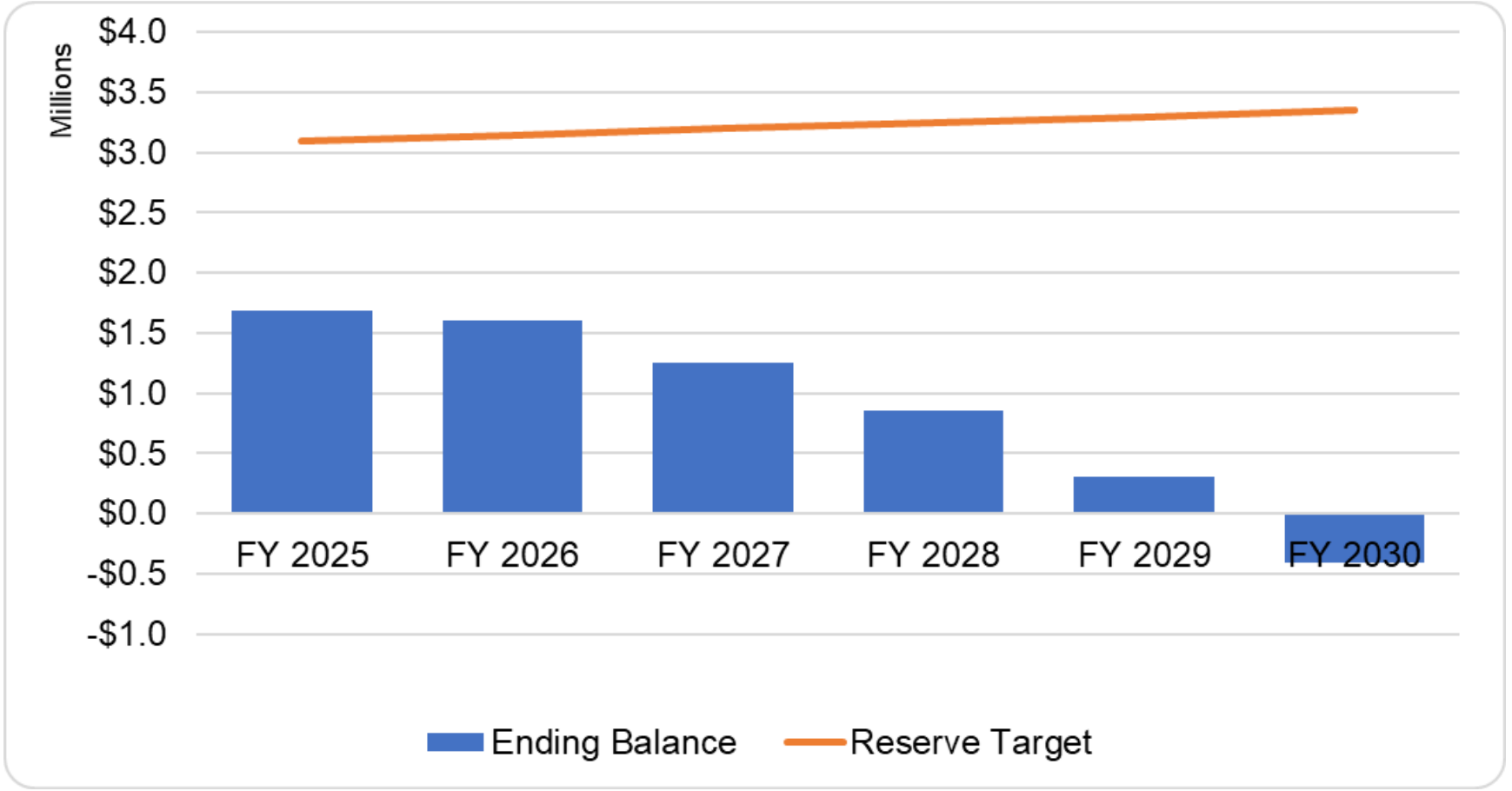
Water Financial Plan Review

Status Quo – Operating Position



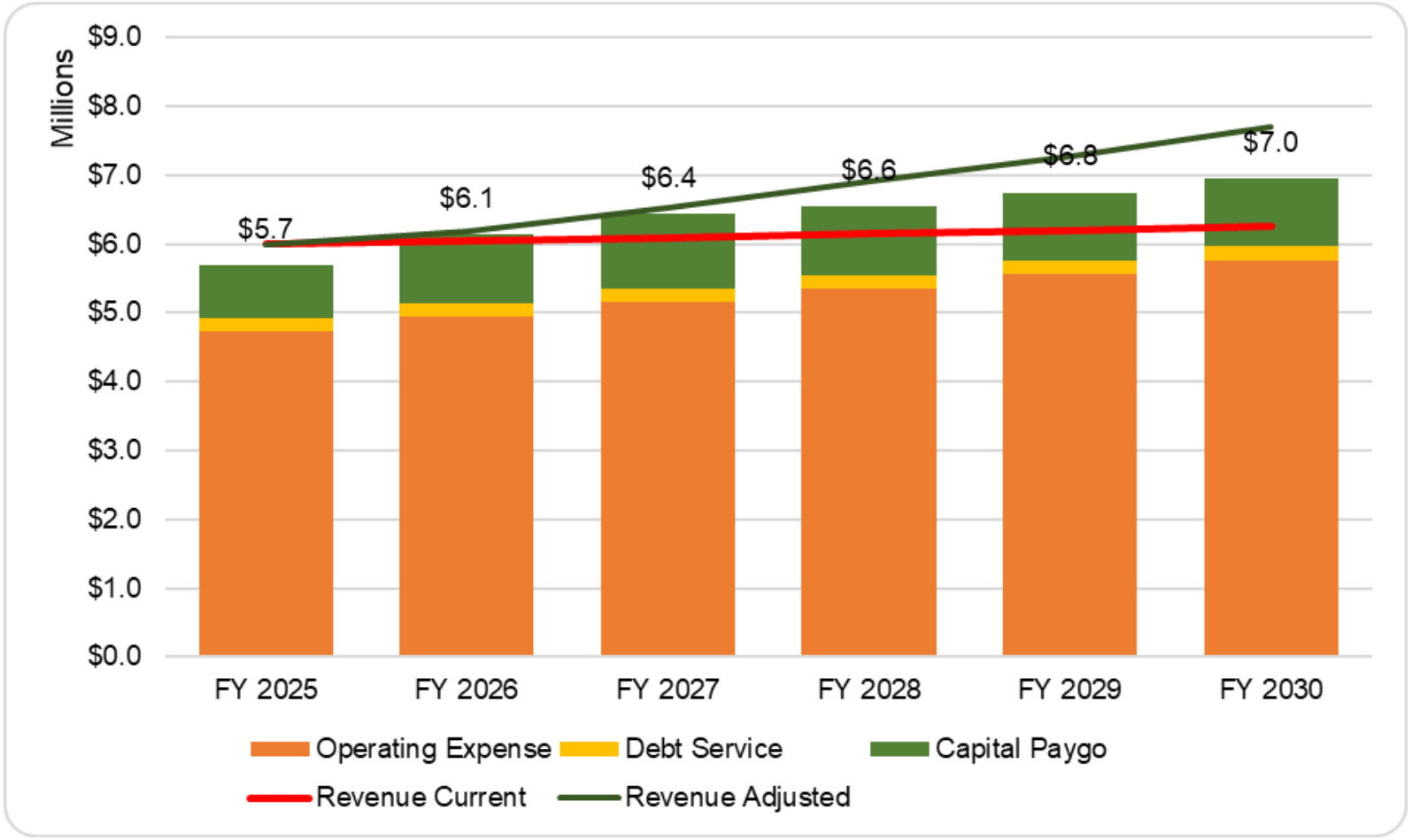
Debt service includes 2021B Pension Obligation

Status Quo – Fund Balance



Current fund balance includes grant reimbursements of $750,000 which are expected this year.

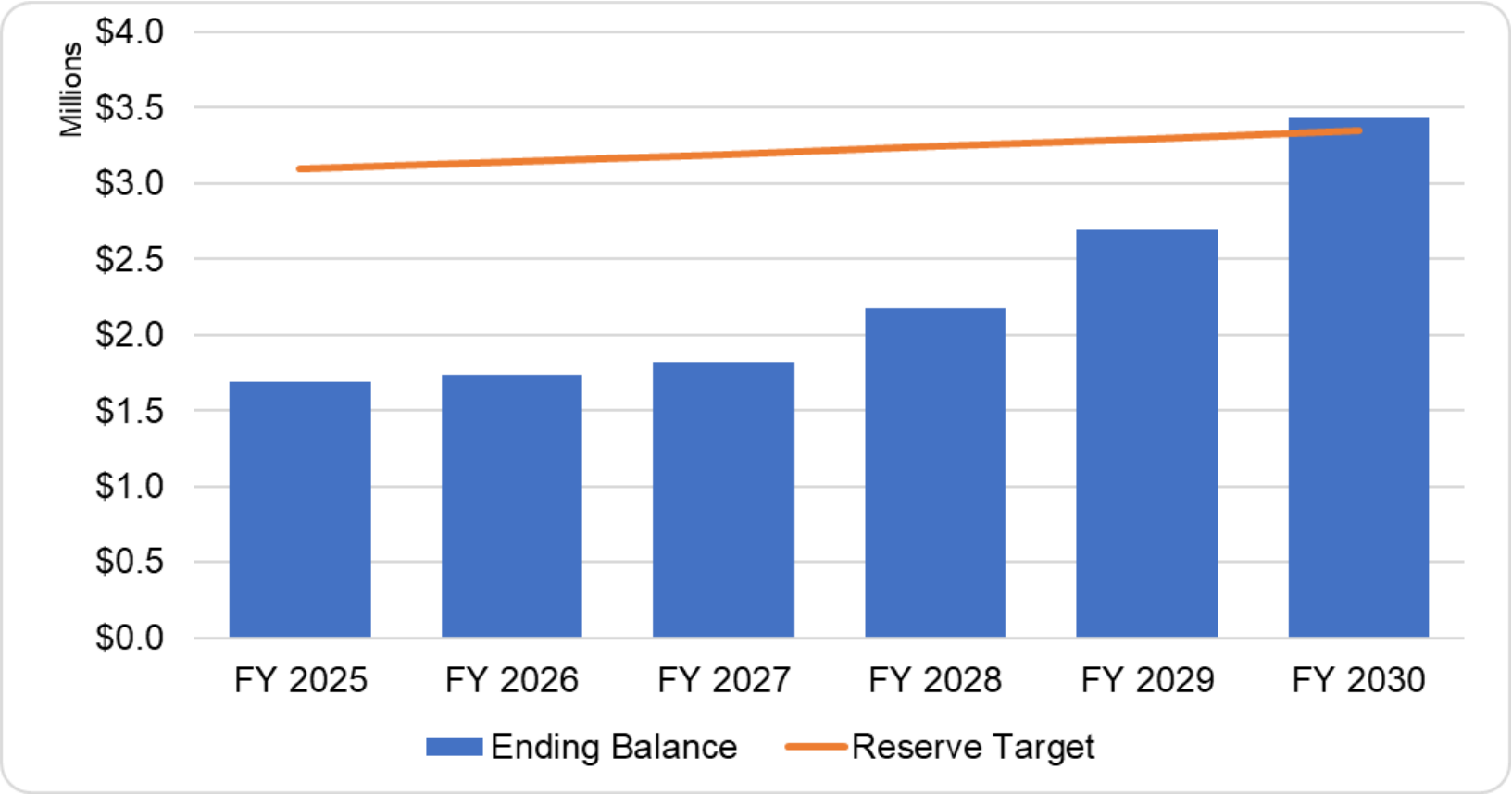
Proposed Adjustment – Operating Position



	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Revenue Adjustment		5.0%	5.0%	5.0%	5.0%	5.0%

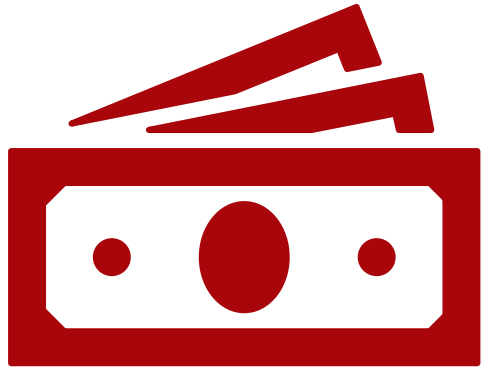
Proposed increases would occur in January of each year

Proposed Adjustment – Fund Balance



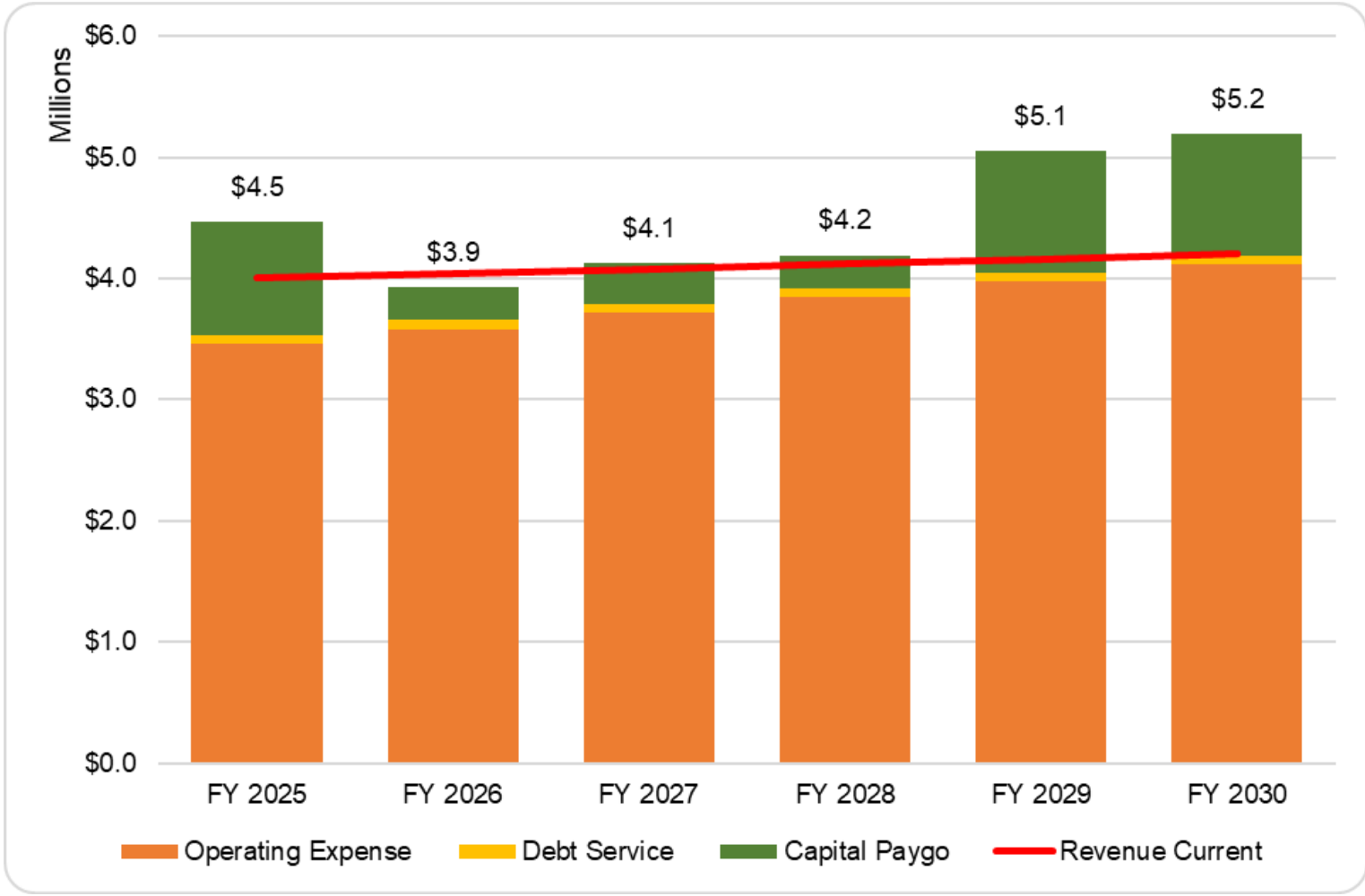
	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Revenue Adjustment		5.0%	5.0%	5.0%	5.0%	5.0%

Proposed increases would occur in January of each year



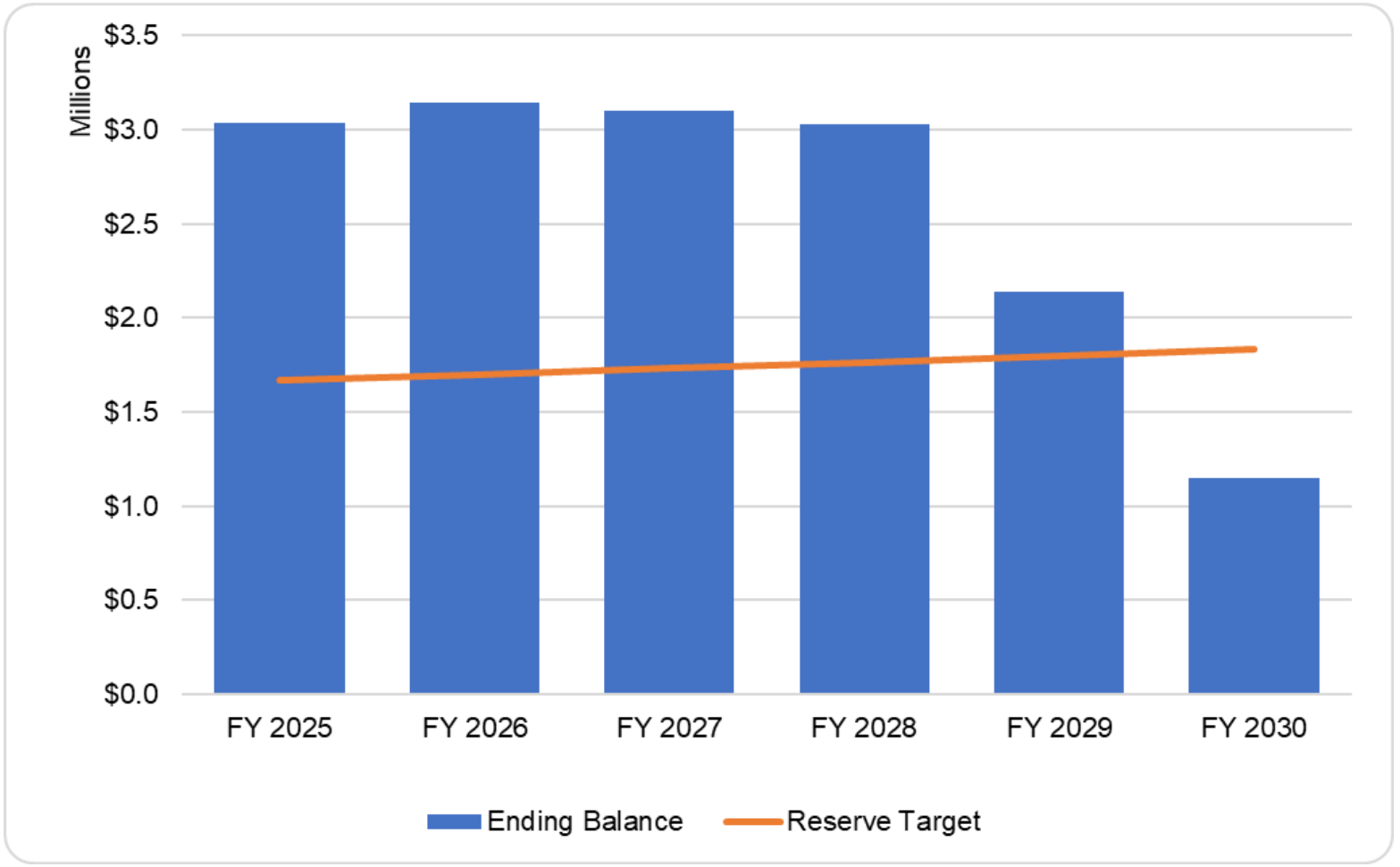
Sewer Financial Plan Review

Status Quo – Operating Position

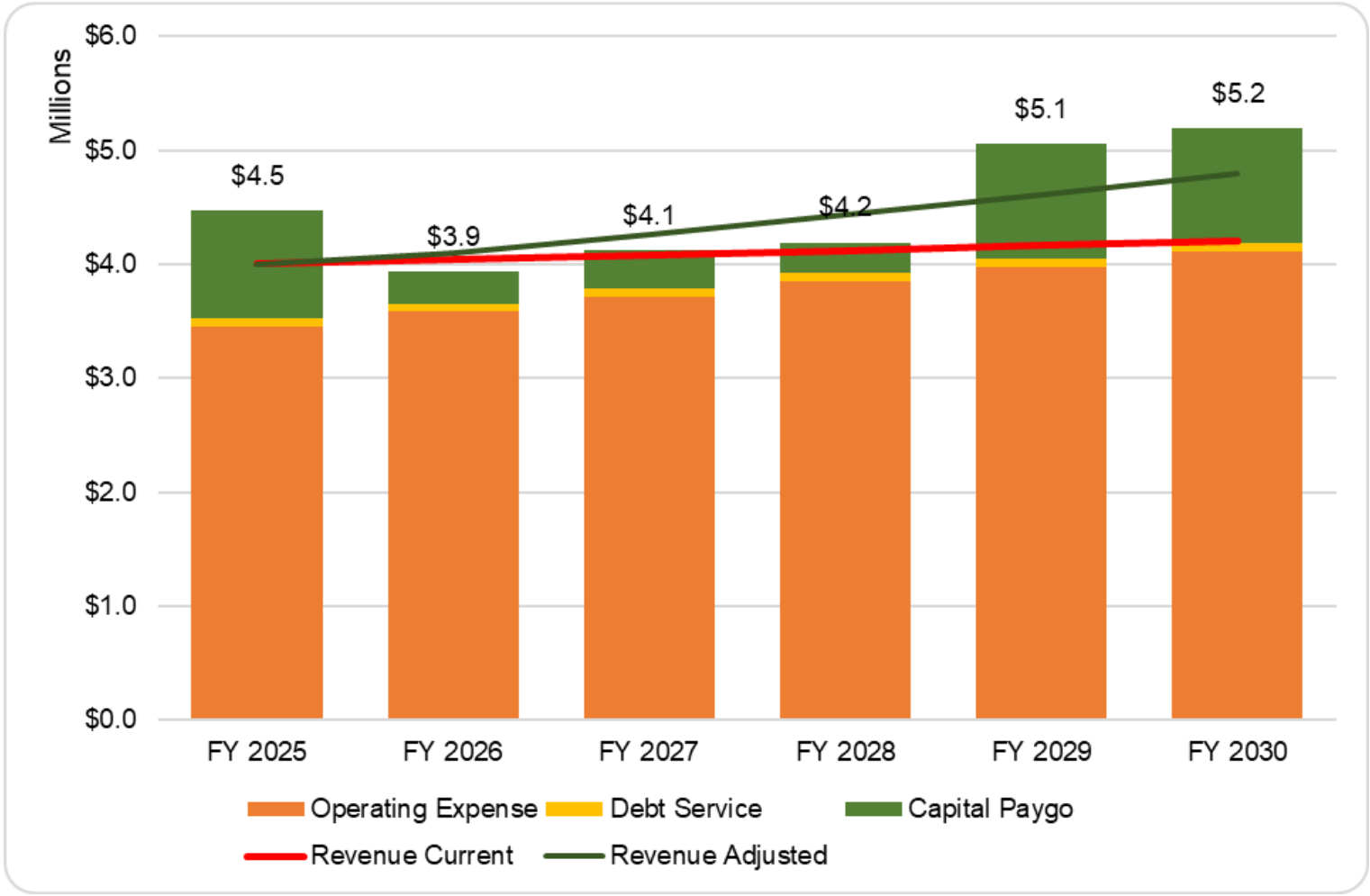


Debt service includes 2021B Pension Obligation

Status Quo – Fund Balance

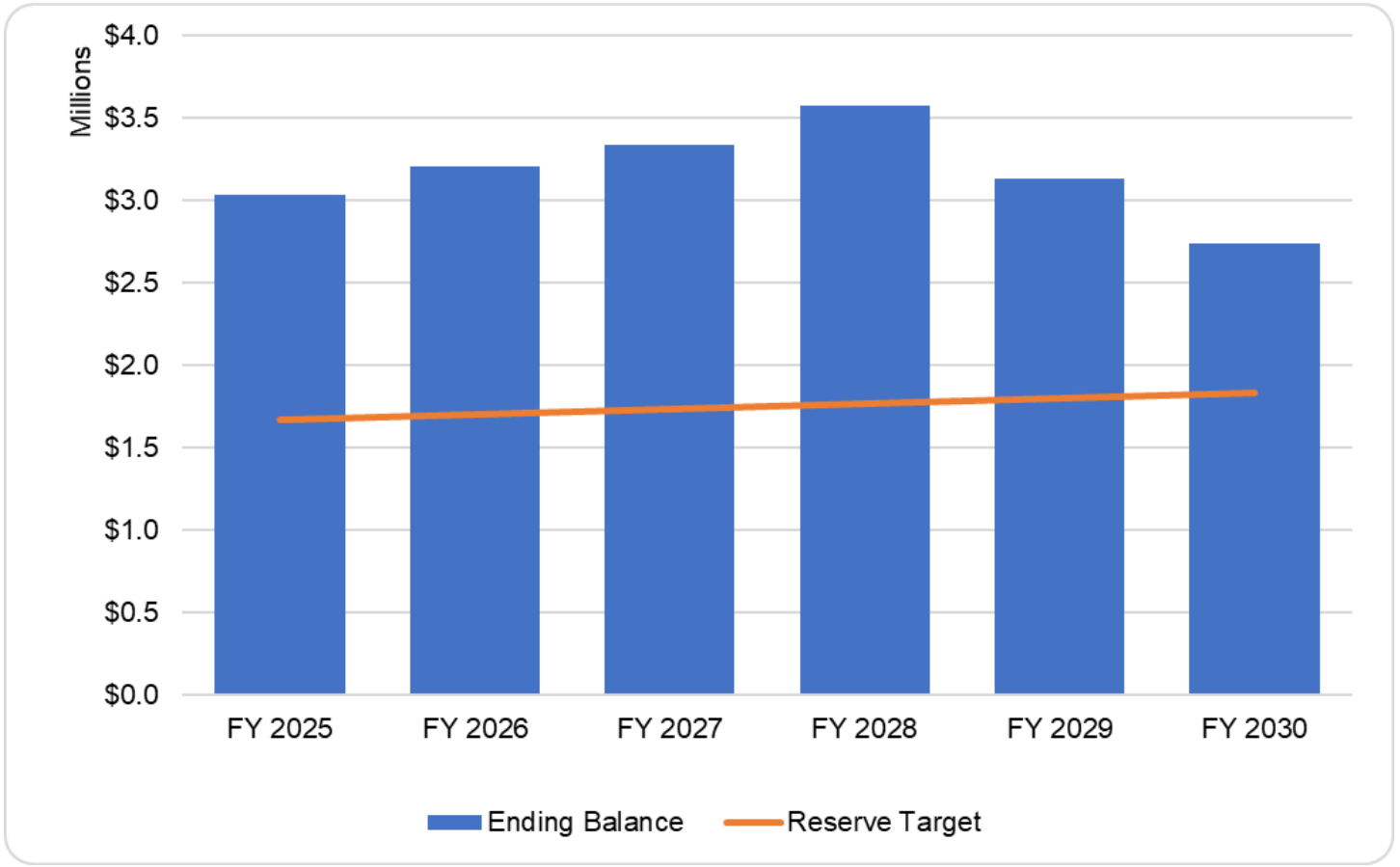


Proposed Adjustment – Operating Position

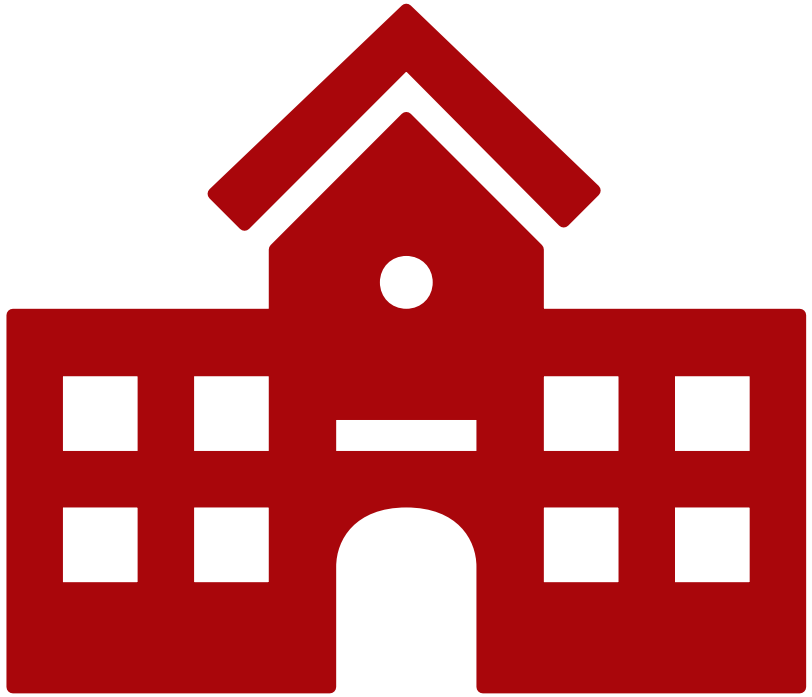


	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Revenue Adjustment		3.0%	3.0%	3.0%	3.0%	3.0%

Proposed Adjustment – Fund Balance



	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Revenue Adjustment		3.0%	3.0%	3.0%	3.0%	3.0%



Preliminary Rates

General Recommendation:

Maintain current rate structure for water and sewer

Proposed Rate Changes:

Creating rates for larger meters based on their higher capacity

Develop a pass-through charge for when the City must use more expensive MWD water

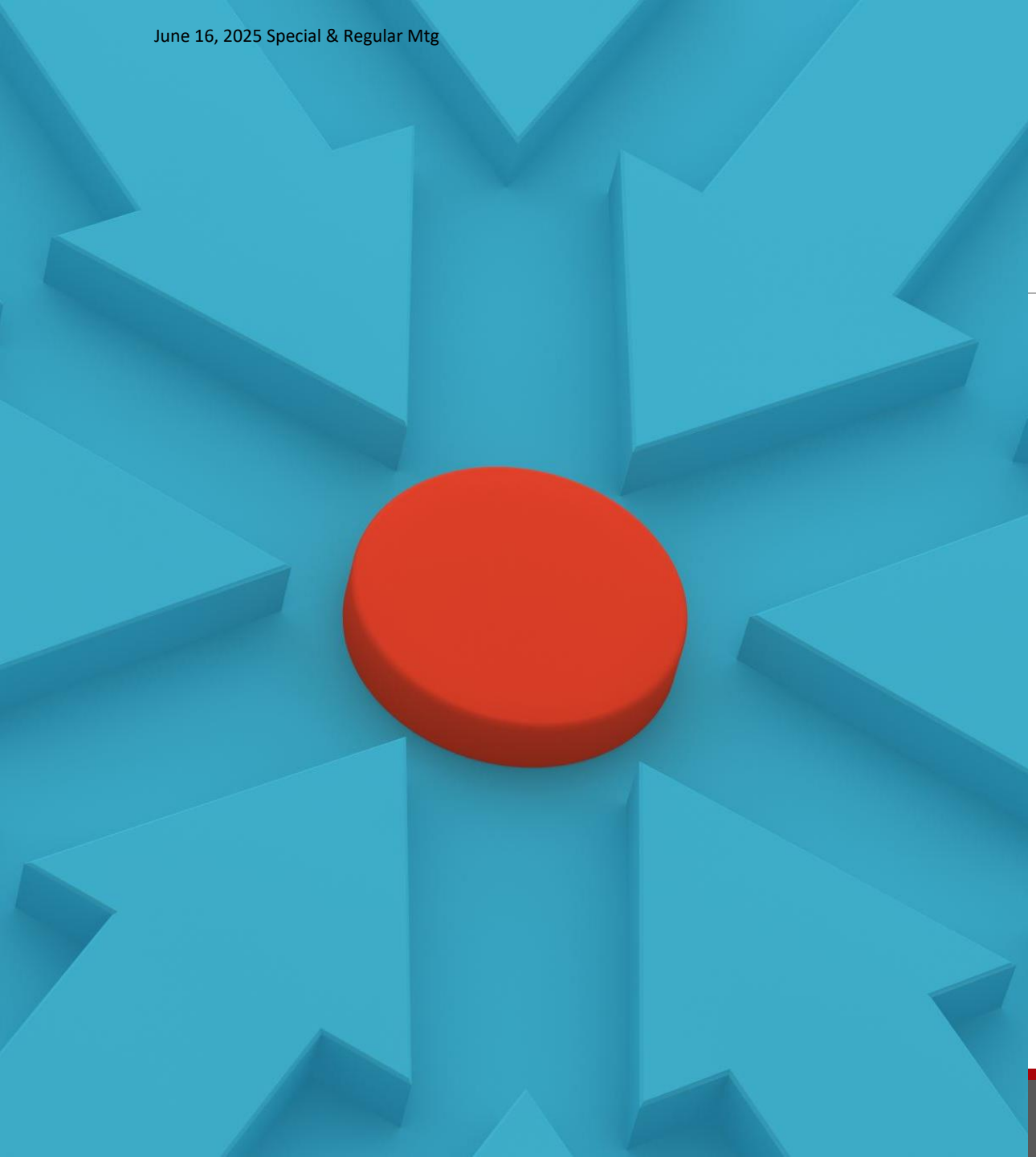
School sewer rates to be based on water use rather than number of students

Current Rates

Water		
Fixed Charge	**Meter Size**	**Bi- Monthly Fee**
	3/4"	$55.94
	1"	$113.66
	1 1/2"	$209.86
	2"	$325.30
	3"	$633.14
	4"	$979.46
	6"	$1,941.46
	8"	NA
	10"	NA
Variable Charge	**Tier**	**Rate per hcf**
	Tier 1	$3.10

Sewer		
Fixed Charge	**Customer Class**	**Bi-Monthly Fee**
	Residential (Flat Rate)	$84.82
	Residential (Multi Unit)	$62.11
	Commercial Group II	$35.59
	Commercial Group III	$35.59
	Commercial Industrial	$35.59
	Commercial Group IV	$35.59
	Commercial Group V	$35.59
	Commercial Schools	$35.59
	Commercial Higher Education	$35.59
	Commercial City Property	$35.59
Variable Charge	**Customer Class**	**Rate per hcf /student***
	Commercial Group II	$2.89
	Commercial Group III	$4.79
	Commercial Industrial	$2.58
	Commercial Group IV	$7.08
	Commercial Group V	$2.89
	Commercial Schools*	$1.86
	Commercial Higher Education*	$1.86
	Commercial City Property	$2.51

*current variable charges for schools are based on the number of students



Water Rates

	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Revenue Adjustment		5.0%	5.0%	5.0%	5.0%	5.0%

Proposed Rates

Meter Size	Current Rate	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
3/4"	$55.94	$56.66	$59.49	$62.47	$65.59	$68.87
1"	$113.66	$103.50	$108.67	$114.11	$119.81	$125.80
1 1/2"	$209.86	$181.56	$190.64	$200.17	$210.18	$220.69
2"	$325.30	$275.23	$288.99	$303.44	$318.62	$334.55
3"	$633.14	$571.86	$600.46	$630.48	$662.00	$695.10
4"	$979.46	$1,009.00	$1,059.45	$1,112.43	$1,168.05	$1,226.45
6"	$1,941.46	$2,523.39	$2,649.56	$2,782.03	$2,921.13	$3,067.19
8"		$4,396.85	$4,616.69	$4,847.52	$5,089.90	$5,344.40
10”		$6,582.55	$6,911.68	$7,257.27	$7,620.13	$8,001.13

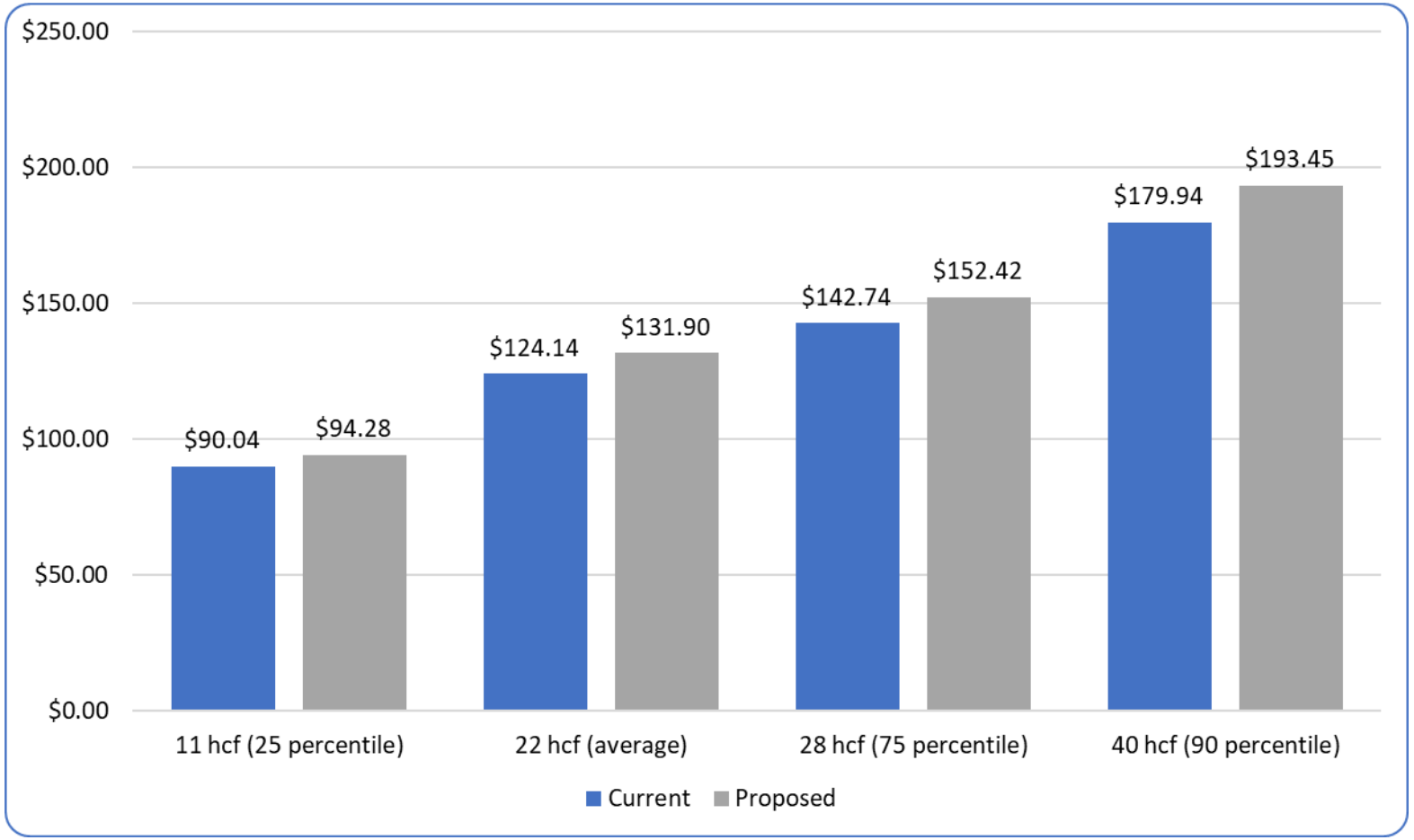
Groundwater

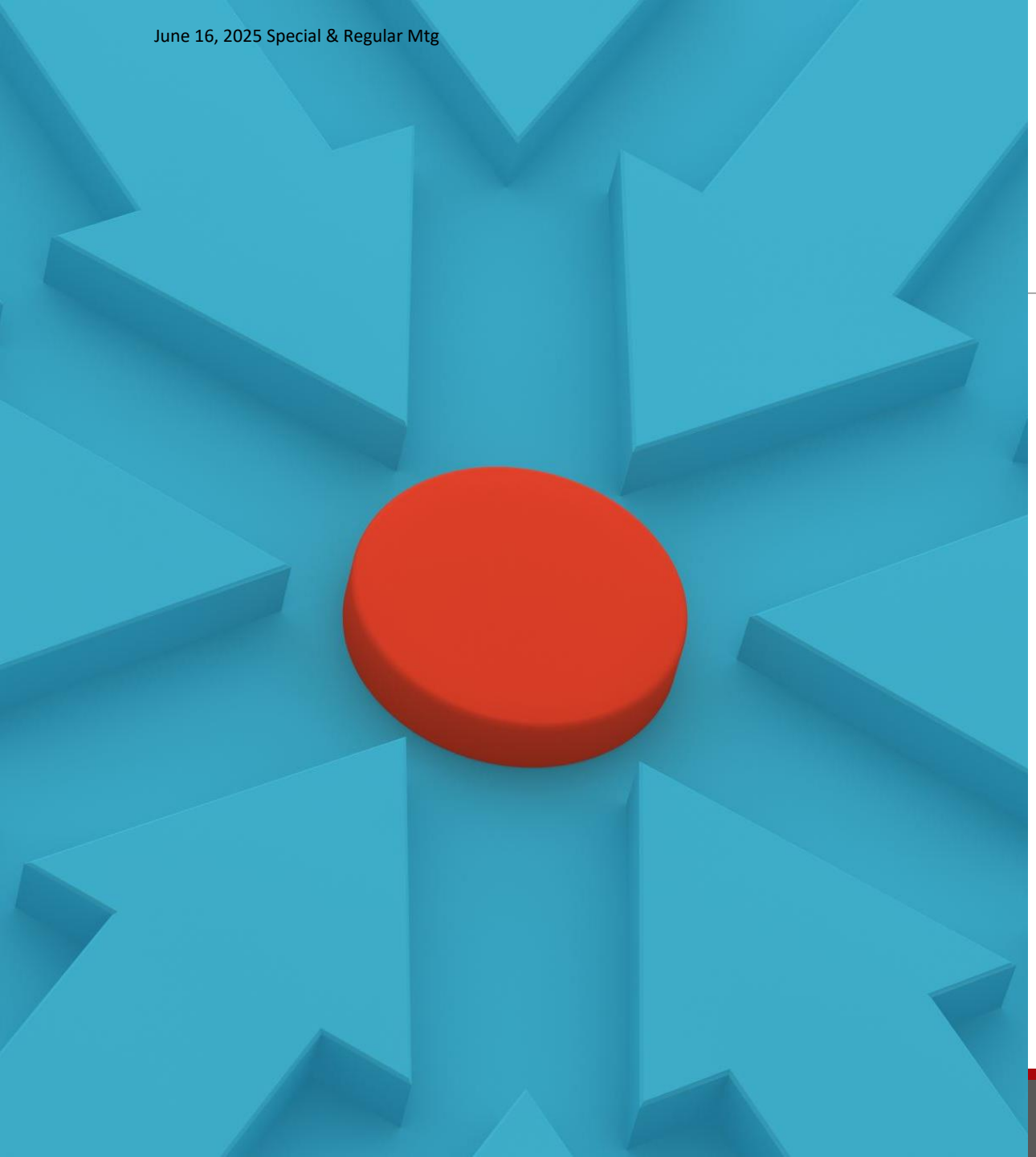
Tier	Current (hcf)	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Tier 1	$3.10	$3.42	$3.59	$3.77	$3.96	$4.16

MWD Water

Tier	Current (hcf)	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Tier 1	$3.10	$5.15	$5.41	$5.68	$5.96	$6.26

Bill Comparison (Residential ¾” Meter)





Sewer Rates

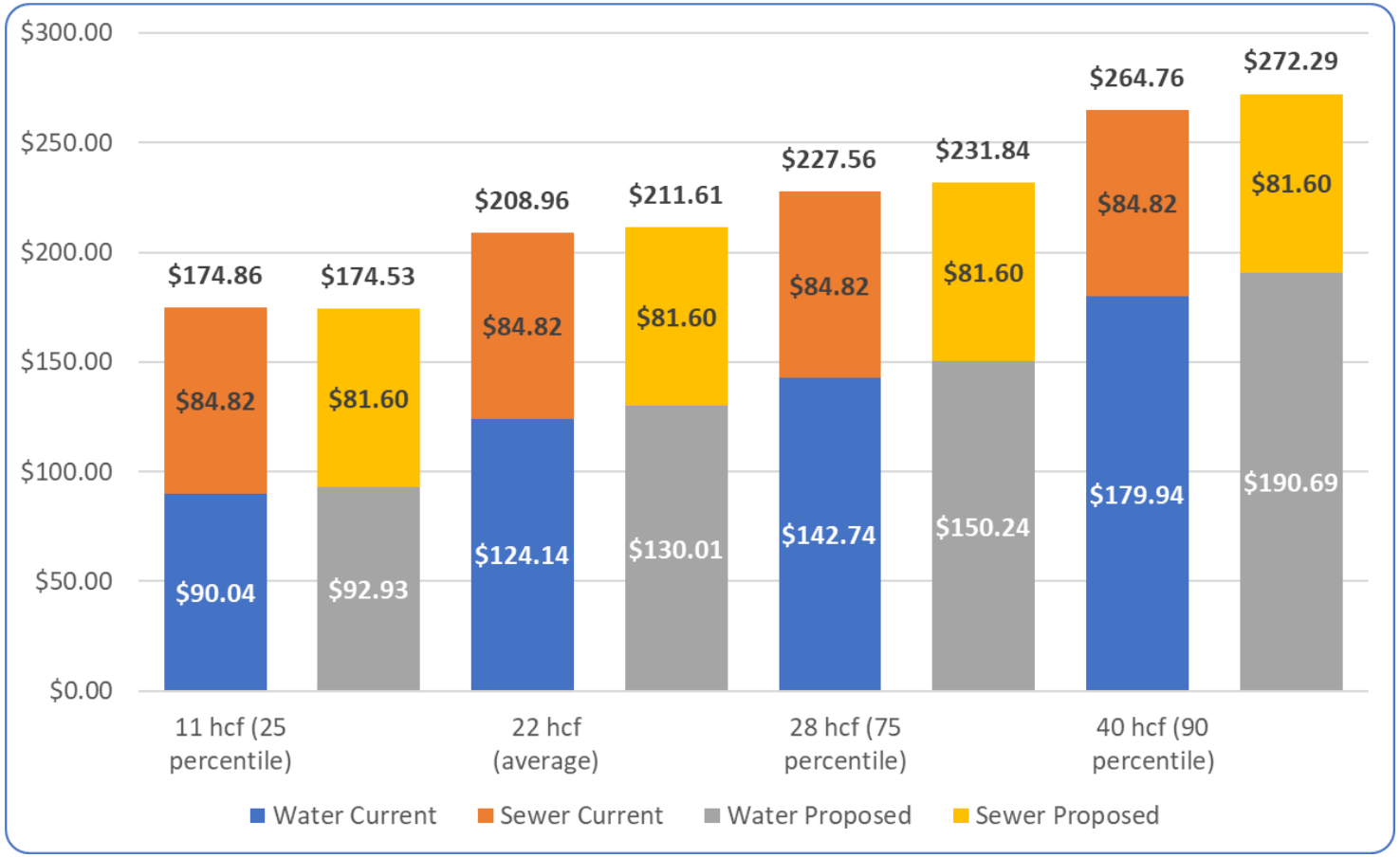
	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Revenue Adjustment		3.0%	3.0%	3.0%	3.0%	3.0%

Proposed Rates

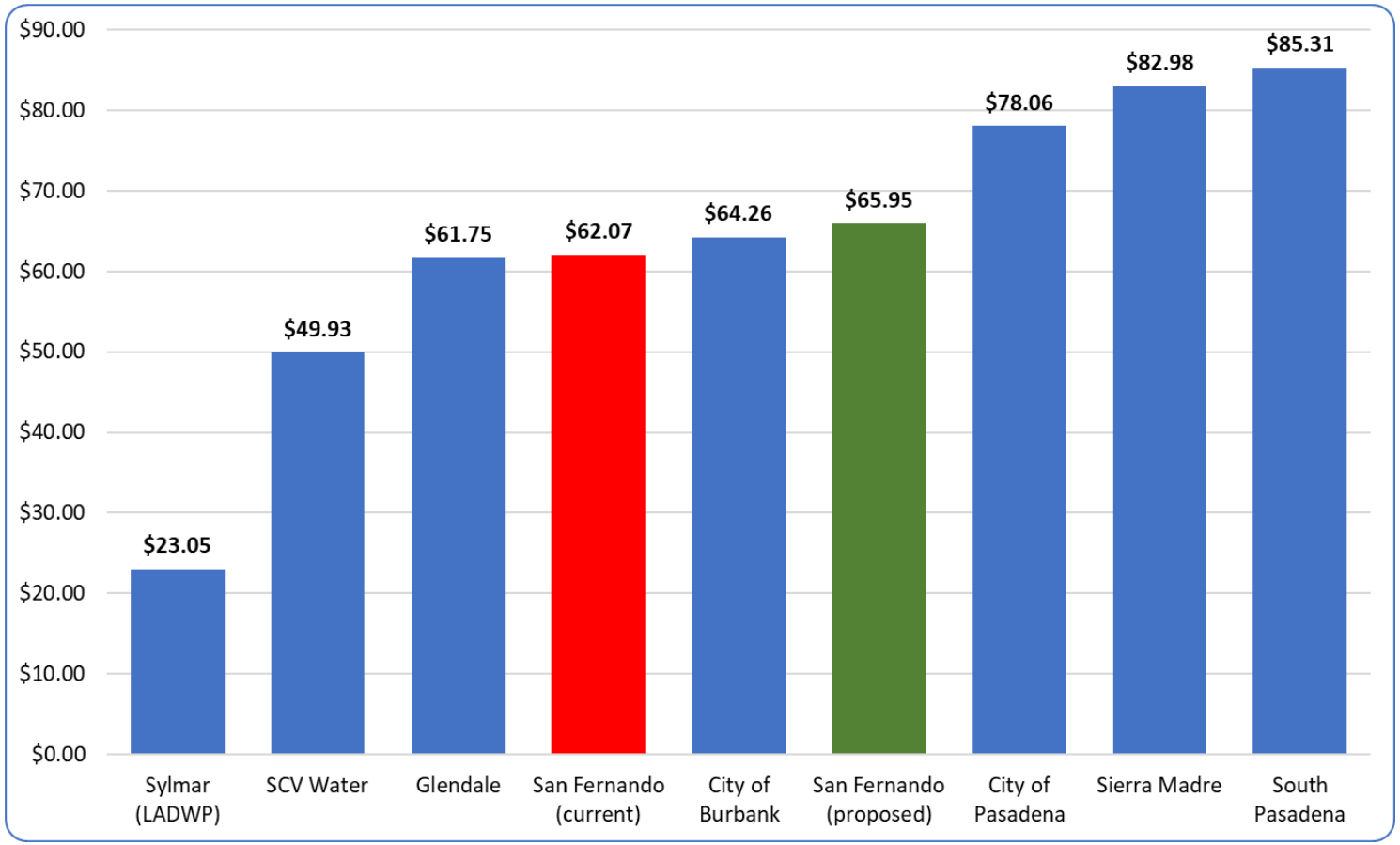
Customer Class	Current	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Residential (Flat Rate)	$84.82	$81.60	$84.05	$86.57	$89.16	$91.84
Residential (Multi Unit)	$62.11	$67.81	$69.84	$71.94	$74.09	$76.32
Commercial Group II	$35.59	$34.99	$36.04	$37.12	$38.23	$39.38
Commercial Group III	$35.59	$34.99	$36.04	$37.12	$38.23	$39.38
Commercial Industrial	$35.59	$34.99	$36.04	$37.12	$38.23	$39.38
Commercial Group IV	$35.59	$34.99	$36.04	$37.12	$38.23	$39.38
Commercial Group V	$35.59	$34.99	$36.04	$37.12	$38.23	$39.38
Commercial Schools	$35.59	$34.99	$36.04	$37.12	$38.23	$39.38
Commercial Higher Education	$35.59	$34.99	$36.04	$37.12	$38.23	$39.38
Commercial City Property	$35.59	$34.99	$36.04	$37.12	$38.23	$39.38

Customer Class	Current	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Commercial Group II	$2.89	$3.28	$3.38	$3.48	$3.59	$3.69
Commercial Group III	$4.79	$5.29	$5.45	$5.61	$5.78	$5.95
Commercial Industrial	$2.58	$2.94	$3.03	$3.12	$3.22	$3.31
Commercial Group IV	$7.08	$7.70	$7.93	$8.16	$8.41	$8.66
Commercial Group V	$2.89	$3.28	$3.38	$3.48	$3.59	$3.69
Commercial Schools	$1.86	$2.19	$2.26	$2.32	$2.39	$2.46
Commercial Higher Education	$1.86	$2.19	$2.26	$2.32	$2.39	$2.46
Commercial City Property	$2.51	$2.88	$2.97	$3.06	$3.15	$3.24

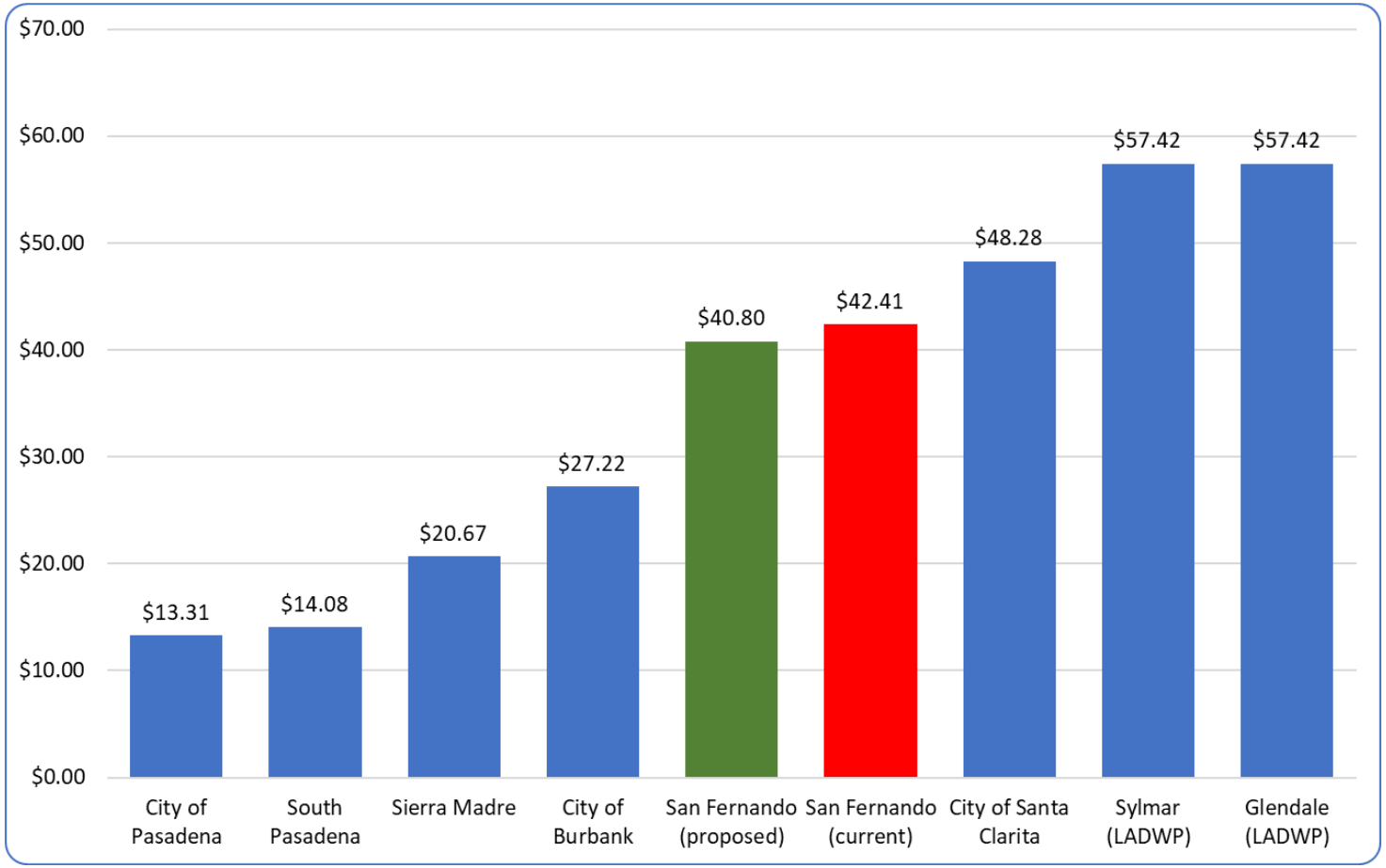
Combined Impact (Res 3/4” meter)



Local Monthly Comparison (Water ¾” 11-hcf)



Local Monthly Comparison (SFR Sewer 11-hcf)



Council Direction

1. Should RDN proceed with the financial plan as described and finalize rates based on that financial plan?
2. Does the Council have any additional rate analysis they'd like to propose?
3. Should staff maintain the proposed schedule to implement new rates in January 2026?

Thank You

Fixed Charge Components (COS)

Meter Size	Count	Meter Ratio	Equivalent Meters
3/4"	4,258	1	4,258
1"	632	2.50	1,580
1 1/2"	176	5.00	880
2"	165	8.00	1,320
3"	17	17.50	298
4"	8	31.50	252
6"	3	80.00	240
8”	-	140.00	-
10”	1	210.00	210
Total	**5,260**		**9,038**

Meter		Peak Delivery		Equivalent Meters		Months		Bi-Monthly Meter
$779,360	+	$833,156	÷	9,038	÷	6	=	$29.74

Customer Service		Customers		Months		Bi-Monthly Customer
$764,565	÷	5,260	÷	6	=	$24.23

Meter Size	Bi-Monthly Meter		Meter Ratio		Bi-Monthly Meter		Customer Service		Bi-Monthly Rate
3/4"	$29.74	X	1.00	=	$29.74	+	$24.23	=	**$53.96**
1"	$29.74	X	2.50	=	$74.34	+	$24.23	=	**$98.57**
1 1/2"	$29.74	X	5.00	=	$148.69	+	$24.23	=	**$172.91**
2"	$29.74	X	8.00	=	$237.90	+	$24.23	=	**$262.13**
3"	$29.74	X	17.50	=	$520.41	+	$24.23	=	**$544.63**
4"	$29.74	X	31.50	=	$936.73	+	$24.23	=	**$960.96**
6"	$29.74	X	80.00	=	$2,379.00	+	$24.23	=	**$2,403.22**
8"	$29.74	X	140.00	=	$4,163.25	+	$24.23	=	**$4,187.47**
10”	$29.74	X	210.00	=	$6,244.87	+	$24.23	=	**$6,269.10**

Variable Charge Components (COS)

Tier	Water Supply		Base Delivery		Offset		Use		rate per HCF
Tier 1	$1,372,901	+	$1,886,523	-	$50,000	÷	985,397	=	$3.26

MWD Passthrough Variable Charge Components (COS)

Tier	Water Supply		Base Delivery		Offset		Use		rate per HCF
Tier 1	$2,996,305	+	$1,886,523	-	$50,000	÷	985,397	=	$4.90

- **Additional water supply direct costs**
- **Based on FY 2024 total delivery costs**
  - **If the City switches to MWD water, a 30-day notice must be sent to customers, but additional Prop 218 hearing not necessary. These are direct passthrough costs.**

Cost Components (COS)

Category	Total	Flow	BOD	TSS	Fixed
O&M Revenue Requirements	$3,457,036	$500,702	$660,632	$729,690	$1,566,013
Non-Operating Revenue Requirements	$1,014,397	$640,356	$187,020	$187,020	$0
Total	**$4,471,433**	**$1,141,058**	**$847,652**	**$916,710**	**$1,566,013**
		26%	19%	21%	35%
Other Operating Revenue	($75,000)	($19,139)	($14,218)	($15,376)	($26,267)
Non-Operating Revenue	$0	$0	$0	$0	$0
Net Balance From Operations	($466,368)	($119,012)	($88,410)	($95,612)	($163,334)
Rate Revenue Requirement	**$3,930,064**	**$1,002,907**	**$745,025**	**$805,722**	**$1,376,411**

Charge Components (COS)

Fixed Costs		Billing Units		Months		Fixed Charge
$1,376,411	÷	6,739	÷	6	=	**$33.97**

Customer Class	Flow		BOD		TSS		Flow		Variable Rate
Residential (Flat Rate)	$461,748	+	$261,469	+	$306,543	÷	385,680	=	**$2.80**
Residential (Multi Unit)	$147,490	+	$83,517	+	$97,915	÷	141,072	=	**$2.80**
Commercial Group II	$136,507	+	$96,623	+	$113,279	÷	98,126	=	**$3.19**
Commercial Group III	$26,202	+	$37,093	+	$43,487	÷	18,835	=	**$5.13**
Commercial Industrial	$102,863	+	$90,283	+	$40,973	÷	73,942	=	**$2.86**
Commercial Group IV	$61,188	+	$138,592	+	$162,484	÷	43,984	=	**$7.47**
Commercial Group V	$37,128	+	$26,280	+	$30,810	÷	26,689	=	**$3.19**
Commercial Schools	$10,868	+	$4,000	+	$3,607	÷	7,812	=	**$2.13**
Commercial Higher Education	$17,875	+	$6,579	+	$5,933	÷	12,849	=	**$2.13**
Commercial City Property	$1,039	+	$588	+	$690	÷	747	=	**$2.80**

Customer Class	Fixed Rate		Variable Rate		Average Flow		Combined Rate
Residential (Flat Rate)	$33.97	+	$2.80	x	16.18	=	**$79.22**
Residential (Multi Unit)	$33.97	+	$2.80	x	11.39	=	**$62.11**
Commercial Group II	**$33.97**		**$3.19**				
Commercial Group III	**$33.97**		**$5.13**				
Commercial Industrial	**$33.97**		**$2.86**				
Commercial Group IV	**$33.97**		**$7.47**				
Commercial Group V	**$33.97**		**$3.19**				
Commercial Schools	**$33.97**		**$2.13**				
Commercial Higher Education	**$33.97**		**$2.13**				
Commercial City Property	**$33.97**		**$2.80**				

13

This Page Intentionally Left Blank

THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Mary Mendoza and Councilmembers

From: Councilmember Patty Lopez

Date: June 16, 2025

Subject: Discussion and Consideration on Establishing a Waste Hauling Ad Hoc Committee

RECOMMENDATION:

I have placed this on the agenda (Attachment "A") for City Council discussion and consideration to establish a Waste Hauling Ad Hoc Committee.

BACKGROUND/ANALYSIS:

See Attachment "A" that was submitted to request to agendize this item for the June 16, 2025, City Council Meeting.

BUDGET IMPACT:

There is no impact to the budget by discussing this item. Additional future costs to be determined based on City Council direction.

ATTACHMENTS:

A. Request to Agendize an Item for City Council Discussion/Consideration

THE CITY OF SAN FERNANDO

ATTACHMENT "A"

REQUEST TO AGENDIZE AN ITEM FOR CITY COUNCIL DISCUSSION/CONSIDERATION

CITY COUNCILMEMBER INFORMATION

NAME	TITLE
Patty Lopez	Council Member

ITEM INFORMATION

SUBJECT *Title of the item you are requesting to be agendized.*

Improving Waste Management Accountability: Proposal to Establish an Ad-Hoc Committee

PRIORITIES *Is this included in the current FY priorities?*	BUDGET *Is this a budgeted item?*	FISCAL IMPACT *Is there a fiscal impact? If yes, indicate amount.*
☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No $

BACKGROUND/ANALYSIS *Provide the reason you are requesting this item be agendized.*

The City Council will discuss the formation of an ad-hoc committee to review and evaluate the city's current waste hauling services. The committee would be tasked with addressing resident concerns, examining existing contracts, and exploring potential improvements related to service efficiency, environmental impact, and accountability. Council direction is requested on the structure, membership, and scope of the committee.

ATTACHMENTS *Do you have any attachments to include?*

☐ Yes ☑ No

RECOMMENDATION *Indicate the direction you are recommending.*

Direction on establishing the waste hauling ad-hoc.

14

This Page Intentionally Left Blank

THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Mary Mendoza and Councilmembers

From: Vice Mayor Mary Solorio

Date: June 16, 2025

Subject: Discussion and Consideration Regarding Immigration and Customs Enforcement (ICE) and Local Government Response

RECOMMENDATION:

I have placed this item on the agenda (Attachment "A") for City Council discussion to provide staff with direction.

BACKGROUND/ANALYSIS:

See Attachment "A" that was submitted to request to agendize this item for the June 16, 2025 City Council Meeting.

BUDGET IMPACT:

There is no impact to the budget by discussing this item. Additional future costs to be determined based on City Council direction.

ATTACHMENTS:

A. Request to Agendize an Item for City Council Discussion/Consideration

ATTACHMENT "A"

THE CITY OF SAN FERNANDO

REQUEST TO AGENDIZE AN ITEM FOR CITY COUNCIL DISCUSSION/CONSIDERATION

CITY COUNCILMEMBER INFORMATION

NAME	TITLE
Mary Solorio	Vice Mayor

ITEM INFORMATION

SUBJECT *Title of the item you are requesting to be agendized.*

ICE Immigration and Customs Enforcement (ICE)and Local Government Response

PRIORITIES *Is this included in the current FY priorities?*	BUDGET *Is this a budgeted item?*	FISCAL IMPACT *Is there a fiscal impact? If yes, indicate amount.*
☐ Yes ☑ No	☐ Yes ☑ No	☐ Yes ☑ No $

BACKGROUND/ANALYSIS *Provide the reason you are requesting this item be agendized.*

In recent weeks, Immigration and Customs Enforcement (ICE) has intensified raids across Los Angeles County, reportedly targeting communities with high populations of undocumented immigrants. These operations have resulted in the detention of individuals, many of whom have longstanding community ties, clean records, and U.S. citizen family members. The surge in enforcement has prompted fear and anxiety among immigrant populations, especially in neighborhoods with historically limited access to legal representation or support resources.

Type of Individuals Being Detained

Reports from legal aid organizations and immigrant rights groups indicate that those being detained include:

Individuals with pending asylum or visa applications

Long-time residents with deep community ties but no criminal history

Individuals previously protected under Deferred Action for Childhood Arrivals (DACA) whose protections have lapsed

Mixed-status families, where the detention of one member destabilizes entire households

State Response – Governor Gavin Newsom

In the past week, Governor Gavin Newsom publicly condemned the raids, calling them "targeted acts of fear that do nothing to make California safer." He directed the California Department of Social Services to expand rapid response legal aid networks and released emergency funding for community-based legal and immigrant support organizations. Additionally, he reaffirmed California's sanctuary status, emphasizing that local and state law enforcement are prohibited from cooperating with ICE unless required by a judicial warrant.

ATTACHMENTS *Do you have any attachments to include?*

☐ Yes ☑ No

RECOMMENDATION *Indicate the direction you are recommending.*

Discussion of on current protocol on prohibiting ICE from entering or operating on city-owned property (city hall, parks, day camp) without a valid, signed judicial warrant and protocol for collaboration with LA county own property (Regional pool, coutrthouse, parking lots, Library) . Review response for collaboration with LAUSD/School police (summer school) Distribution of Know Your Rights Materials to residents in English and Spanish. Designate City Properties as Safe Zones, including libraries, parks, and recreational centers. Coordinate with County and Legal Aid Networks to ensure residents have access to legal support and a rapid response team in case of future enforcement activity. Discuss current status of staff training (limits of ICE authority and their obligations).