



## CITY OF SAN FERNANDO

### TRANSPORTATION AND PUBLIC SAFETY COMMISSION REGULAR MEETING AGENDA SUMMARY THURSDAY, OCTOBER 2, 2025 – 6:00 PM

CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340

#### **PUBLIC PARTICIPATION OPTIONS**

Please visit the City's YouTube channel to live stream and watch previously recorded Transportation and Public Safety Commission meetings, which is also available with Spanish subtitles at: <https://www.youtube.com/c/CityOfSanFernando>

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including in-person translation services, or other services please call the Public Works Department at (818) 898-1222 or email at [tpscommission@sfcity.org](mailto:tpscommission@sfcity.org) at least 2 business days prior to the meeting.

#### **SUBMIT PUBLIC COMMENT IN PERSON**

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

#### **SUBMIT PUBLIC COMMENT VIA EMAIL**

Members of the public may submit comments **by email** to [tpscommission@sfcity.org](mailto:tpscommission@sfcity.org) no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the Transportation and Public Safety Commission prior to consideration of the agenda. Comments received via email will be distributed to the Transportation and Public Safety Commission and made part of the official public record of the meeting.

#### **CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:**

Members of the Public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair.

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Note: This is audio only and no video.

**Call-in Telephone Number:** (669) 900-6833  
**Meeting ID:** 841 9039 6534  
**Passcode:** 323371

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

### **CALL TO ORDER**

### **ROLL CALL**

### **TELECONFERENCE REQUESTS/DISCLOSURE**

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City’s legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

### **PLEDGE OF ALLEGIANCE**

### **APPROVAL OF AGENDA**

Recommend that the Transportation and Public Safety Commission approve the agenda as presented.

### **DECORUM AND ORDER**

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Members of the public attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

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### **PUBLIC STATEMENTS**

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Members of the public may submit comments by email to [tpscommission@sfcity.org](mailto:tpscommission@sfcity.org) no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the Transportation and Public Safety Commission and made part of the official public record of the meeting.

Members of the public may provide a **live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 841 9039 6534; Passcode: 323371**

### **CONSENT CALENDAR**

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Transportation and Public Safety Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

#### **1) CONSIDERATION TO APPROVE TRANSPORTATION AND PUBLIC SAFETY COMMISSION MEETING MINUTES FOR:**

- a. September 4, 2025 – Regular Meeting

### **ADMINISTRATIVE REPORTS**

#### **2) INFORMATIONAL PRESENTATION AND OVERVIEW OF ROBERT’S RULES OF ORDER MEETING PROCEDURES**

Recommend that the Transportation and Public Safety Commission receive and file this informational report and overview regarding Robert’s Rules of Order to support the effective and consistent conduct of Commission meetings.

#### **3) SEPTEMBER 2025 NOTABLE POLICE DEPARTMENT EVENTS AND ACTIVITIES**

Recommend that the Transportation and Public Safety Commission receive and file this informational report.

### **STAFF COMMUNICATION**

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### **COMMISSIONER UPDATES/REQUESTS TO AGENDIZE ITEM FOR DISCUSSION AT A FUTURE MEETING**

Commissioner(s) may request to agendize an item for discussion at a future meeting, subject to approval by the Commission. Requests should align with the commission's scope of responsibility, adhere to City Council policies, and consider the availability of staff resources and budget constraints.

**ADJOURNMENT** The meeting will adjourn to its next regular meeting.

### AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated: \_\_\_\_\_ at: \_\_\_\_\_

Signed By: \_\_\_\_\_

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*Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site ([www.sfcity.org](http://www.sfcity.org)). These are also available for public reviewing prior to a meeting at the Public Works Department Public Counter. Any public writings distributed by the Transportation & Safety Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the Public Works Department Public Counter located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at [www.sfcity.org](http://www.sfcity.org). In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/ accommodation to attend or participate in this meeting, including auxiliary aids or services please call the Public Works Department Office at (818) 898-1222 or [tpscommission@sfcity.org](mailto:tpscommission@sfcity.org) at least 48 hours prior to the meeting.*

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**CITY OF SAN FERNANDO  
TRANSPORTATION AND PUBLIC SAFETY COMMISSION**

**REGULAR MEETING  
MINUTES  
SEPTEMBER 4, 2025  
ZOOM MEETING STREAMED ON YOUTUBE**

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE TRANSPORTATION & PUBLIC SAFETY COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: <https://www.youtube.com/c/CityOfSanFernando>

**CALL TO ORDER/ROLL CALL**

Vice Chair Julie Cuellar called the meeting to order at 6:02 p.m. Executive Assistant, Maria Padilla, called the roll call.

The following persons were recorded as present:

**PRESENT:**

Vice Chair Julie Cuellar and Commissioners Nicole Mohr, Miguel Montañez, and Dolores Rodriguez

**ABSENT:**

Commissioner Zoe Rodriguez

**ALSO PRESENT:**

Commander CJ Chiasson, Civil Engineering Assistant II Manuel Fabian, Police Executive Assistant Elena Lara, and Executive Assistant Maria Padilla.

**PLEDGE OF ALLEGIANCE**

Commissioner Miguel Montañez led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Commissioner Montañez motioned to approve the agenda for the September 4, 2025 Transportation and Public Safety Commission meeting. Commissioner Mohr seconded the motion.

The motion carried with the following votes:

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AYES: J. Cuellar, N. Mohr, M. Montañez, and D. Rodriguez - 4  
NOES: None  
ABSENT: Z. Rodriguez - 1  
ABSTAIN: None

### **PUBLIC STATEMENTS – WRITTEN/ORAL**

None

### **CONSENT CALENDAR**

#### **1) CONSIDERATION TO APPROVE TRANSPORTATION AND PUBLIC SAFETY COMMISSION MEETING MINUTES FOR AUGUST 7, 2025.**

Commissioner Mohr motioned to approve the Consent Calendar approving the Minutes of the August 7, 2025 Transportation and Public Safety Commission Meeting. Commissioner Montañez seconded the motion.

The motion carried with the following votes:

AYES: J. Cuellar, N. Mohr, M. Montañez, and D. Rodriguez - 4  
NOES: None  
ABSENT: Z. Rodriguez - 1  
ABSTAIN: None

### **ADMINISTRATIVE REPORTS**

#### **2) AUGUST 2025 NOTABLE POLICE DEPARTMENT EVENTS AND ACTIVITIES**

Commander Chiasson presented the staff report and responded to questions from the Commission.

#### **3) PRESENTATION ON UPDATES OF PUBLIC WORKS CAPITAL IMPROVEMENT PROJECTS**

Civil Engineering Assistant II Manuel Fabian presented the staff report and responded to questions from the Commission.

### **STAFF COMMUNICATION**

Commander Chiasson informed the Commission that the Police department is in the early stages of building a volunteer park ranger program.



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**Regular Meeting Minutes – September 4, 2025**

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### **COMMISSIONER UPDATES/REQUESTS TO AGENDIZE ITEM FOR DISCUSSION AT A FUTURE MEETING**

Commissioner Montañez thanked all departments for addressing graffiti issue and for making the City safer.

Commissioner D. Rodriguez is impressed on how coordinated everything is and thanked the Police department for all their work.

Commissioner Mohr mentioned the following: state vehicle retirement program, trolley signs and sidewalk repair updates.

Vice Chair Cuellar thanked staff for responding to speed bump inquiry.

### **ADJOURNMENT**

Vice Chair Cuellar adjourned the Transportation and Public Safety Commission meeting at 7:30 p.m.

I do hereby certify that the foregoing is a true and correct copy of the minutes of September 4, 2025, meeting as approved by the Transportation and Public Safety Commission.

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Maria Padilla, Executive Assistant

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## AGENDA REPORT

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**To:** Vice Chair Julie Cuellar and Commissioners

**From:** Julia Fritz, City Clerk

**Date:** October 2, 2025

**Subject:** Informational Presentation and Overview of Robert's Rules of Order Meeting Procedures

### RECOMMENDATION:

It is recommended that the Transportation and Public Safety Commission receive and file this informational report and overview regarding Robert's Rules of Order to support the effective and consistent conduct of Commission meetings.

### BACKGROUND:

With the recent onboarding of new Commissioners, and as a refresher for current Commissioners, the City Clerk's Office is providing City Commissions with a brief video overview of Robert's Rules of Order. This effort is part of a broader initiative to promote consistency and clarity in how meetings are conducted across advisory Commissions.

### ANALYSIS:

*Robert's Rules of Order* ("Robert's Rules") is a widely accepted system of Parliamentary Meeting Process and Guidelines (Attachment "A") that promotes fairness, structure, and efficiency during meetings. While it is not intended to make meetings overly formal, it does provide a framework that helps maintain order and ensure that all Commissioners have equal opportunity to participate in the decision-making process.

The purpose and principles of Robert's Rules is to provide a standardized process for fair, orderly, and efficient meetings, ensuring equal participation, protecting majority and minority rights, keeping discussions focused, and reaching clear democratic decisions. Robert's Rules is widely used by the City of San Fernando's City Council, other elected bodies, boards, commissions, nonprofit organizations, and other decision-making groups.

The roles and responsibilities of the Chair and Commission Members.

#### Chair's Role

- Preside and keep order.
- Recognize speakers.
- Guide agenda and motions.
- Ensure rules and decorum are followed.

## Informational Presentation and Overview of Robert's Rules of Order Meeting Procedures

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### Commission Members' Role

- Participate respectfully.
- Make, second, and debate motions.
- Vote on matters.
- Support orderly and transparent meetings.

### Common Motions

- Main Motion - Advance Action
- Second Motion – Support and Advance Action for a vote
- Friendly Amendment - Change wording of a motion. Motion maker must accept friendly amendment.
- Continue/Table - Delay to another meeting.

### Discussion & Voting

- Speak only after recognition by the Chair.
- Stay on topic and be concise.
- Debate is respectful and time-limited.
- Voting methods: roll call.
- Most decisions by majority vote.

### Meeting Decorum & Best Practices

- Avoid interruptions and side conversations.
- Listen actively and respect all views.
- Come prepared and focused on the agenda.
- Maintain civility and professionalism.

As part of this process, Commissioners will also watch a brief video <https://youtu.be/Kit39MysFL4?si=tG7lvqKoAvCakX-H> highlighting the fundamental concepts of *Robert's Rules of Order*.

Providing this overview will enhance meeting efficiency and support effective governance by ensuring all Commissioners are familiar with the basic rules of procedure. The City Clerk's Office will remain available to provide ongoing support and guidance as needed.

### BUDGET IMPACT:

There is no budget impact in receiving a presentation on *Robert's Rules of Order*.

### CONCLUSION:

It is recommended that the Education Commission receive and file this informational report and overview regarding Robert's Rules of Order to support the effective and consistent conduct of Commission meetings.

### ATTACHMENTS:

A. Parliamentary Meeting Process & Guidelines

## PARLIAMENTARY MEETING PROCESS & GUIDELINES

### CALL TO ORDER

- ☐ **Chair** calls meeting to order; announces body, date and time for the record
- ☐ **Chair** asks **Clerk** to call roll
  - ☐ **Clerk** calls roll; **Chair announces** result for the record\*
- ☐ **Chair** leads Pledge of Allegiance (or asks someone else to)
- ☐ **Chair** announces each order of business as it arises and announces each item...

### PRESENTATIONS:

- ☐ **Chair** announces the item; asks **Staff** for introduction
  - ☐ **Staff** introduces the item and presenter
- ☐ Presentation is made; generally no more than 5 minutes
- ☐ **Chair** asks **Members** if they have questions for the presenter; recognizes each Member
- ☐ **Chair** thanks the presenter. No action may be taken.

*Repeat for each item*

### PUBLIC COMMENT PERIOD:

*Members of public submit speaker slips to staff no later than the closure of public comment period*

- ☐ **Chair** announces **open public comment period**
- ☐ **Clerk** calls each speaker to podium;
- ☐ **Clerk** operates timer, 3 minutes per speaker\*\*
- ☐ When there are no more speakers, **Chair** announces **closure of public comment period**

### CONSENT CALENDAR:

- ☐ **Chair** announces the item; asks if any **Members** wish to **pull an item** for discussion
  - ☐ *Any item pulled is heard like a Business Item following approval of remaining Consent items.*
- ☐ A **motion is made** to adopt consent items as presented or the remaining items if any are pulled
  - ☐ The **motion is seconded**
- ☐ **Chair** asks the **Clerk** to call roll for the vote
  - ☐ **Clerk calls roll; Chair announces** results for record\*
- ☐ *Any pulled items are heard in the same way as Business Items below.*

### PUBLIC HEARINGS:

Same as Business Items below, except "Public Comment Period" is referred to as "**Public Hearing.**"

- ☐ For **Appeal Hearings**, in between Staff's report and Member deliberation, the following occurs, moderated by the **Chair**:
  - ☐ **Chair:** Announces that the Public Hearing is now open and requests staff's presentation
  - ☐ **Project Applicant** is given extended speaking time (Chair's discretion; typically 10 minutes)
  - ☐ Appellant is given extended speaking time (equal to Applicant)
  - ☐ **Chair:** Announces **opening of public comments/testimony** for 3 minutes each
  - ☐ **Clerk** calls each speaker to podium;

- ☐ **Clerk** operates timer, 3 minutes per speaker\*\*
- ☐ When there are no more speakers, **Chair** announces **closure of public comment period**
- ☐ Applicant is given rebuttal period (Chair's discretion; typically 5 minutes)
- ☐ Appellant is given rebuttal period (equal to Applicant)
- ☐ **Chair** recognizes each **Member** for their chance to **speak and state positions**
- ☐ **Chair** facilitates **Member deliberation**
- ☐ When discussion is complete, the **Chair** will ask for a **motion**
  - ☐ The mover may call on the Chair or other members to help clarify a motion
  - ☐ The **motion is seconded**
- ☐ **Chair** asks the **Clerk** to call roll for the vote
  - ☐ **Clerk calls roll; Chair announces** results for record\*

#### **ADMINISTRATIVE REPORT ITEMS:**

- ☐ **Chair** announces the item; asks **Staff** for report
- ☐ **Staff presents report** materials or gives oral report;
  - ☐ **Staff** clearly identifies the **recommendation or requested action**
- ☐ **Chair** asks **Members** if they have technical questions for **Staff**;
- ☐ **Chair** facilitates **Member deliberation**
- ☐ **Chair** recognizes each **Member** for their chance to **speak and state positions**
- ☐ When discussion is long or complex, the **Chair** keeps deliberation focused on staff's request
- ☐ When discussion is complete, a **motion is made**
  - ☐ The mover may call on the Chair or other members to help clarify a motion
  - ☐ The **motion is seconded**
- ☐ **Chair** asks the **Clerk** to call roll for the vote
  - ☐ **Clerk calls roll; Chair announces** results for record\*

*Repeat for each item*

#### **STAFF COMMUNICATION/UPDATES**

- ☐ **Chair** announces the item
- ☐ **Staff** makes comments
- ☐ **Chair** asks **Members** if they have technical questions for **Staff**;
- ☐ **Chair** recognizes each **Member** who wishes to ask questions
- ☐ **Chair** thanks the staff member. No action may be taken.

#### **MEMBER COMMENTS/LIAISON UPDATES**

- ☐ **Chair** announces the item
- ☐ **Chair** asks **Members** if they have comments or technical questions for **Staff**;
- ☐ **Chair** recognizes each **Member** who wishes to ask questions
- ☐ **Members** may request a matter be scheduled for action on a future agenda
- ☐ **Chair** will assess whether there is consensus for the future item
- ☐ No other action may be taken.

## **ADJOURNMENT**

- ☐ **Chair** notes that there is no further business
- ☐ **Chair** announces **adjournment**; announces time for the record

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### **\*Roll Call Notes**

Attendance/Roll Call, can be called in the order of choice: *Members in alpha order by last name, or by seniority, etc., then Vice-Chair, then Chair last.*

**Chair** announces results for the record in the form of "*Motion to (Approve/Deny/etc.) (Passes/Fails) (# Yes votes) to (# No votes), (Names) voting Yes and (Names) voting No.*"

### **\*\*Etiquette Notes**

The Chair is the facilitator of discussion and meeting process; members wishing to speak turn on their microphone light and wait to be recognized by the Chair; the Chair ensures that each member has a chance to be heard. The Chair will call on Staff for additional input when needed.

The Chair will interrupt public speakers who have gone over their time limit, corral other members who get off-topic, and maintain audience order. The Chair generally speaks last, asks questions last, and votes last. The Chair rarely moves or seconds.

Generally, the Chair and Vice-Chair are addressed by members and staff as "Madam/Mister Chair/Vice-Chair" or "Chair/Vice-Chair X." Other members are "Commissioner X," or "Council/Committee/Board Member X."  
Staff are typically addressed as "Mr./Ms. X." The City Clerk is sometimes addressed as "Madam/Mister Clerk."



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## AGENDA REPORT

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**To:** Vice Chair Julie Cuellar and Commissioners

**From:** Fabian Valdez, Chief of Police

**Date:** October 2, 2025

**Subject:** September 2025 Notable Police Department Events and Activities

### **RECOMMENDATION:**

It is recommended that the Transportation and Public Safety (TPS) Commission receive and file this informational report.

### **BACKGROUND:**

Each month at the City of San Fernando Transportation and Public Safety Commission meeting, the Police Department submits and provides the governing board a brief overview of the previous month's community engagement activities, noteworthy incidents, and proactive enforcement.

### **ANALYSIS:**

The San Fernando Police Department (SFPD) has recently heightened and further integrated its community profile in three major areas: Community Engagement, Proactive Enforcement and Quality of Life Enhancements.

For the month of September 2025, the SFPD has the following activities and incidents to report:

### **COMMUNITY ENGAGEMENT:**

#### **1. Parent Academy**

On Thursday, September 11, 2025, Detective Jorge Cervantes and Chief Valdez attended the opening session of the Parent Academy at Santa Rosa De Lima School. Detective Cervantes led a discussion on immigration-related issues.

#### **2. DUI Checkpoint**

On Friday, September 12, 2025, SFPD conducted a DUI Checkpoint at Glenoaks Boulevard and Arroyo Avenue. The checkpoint was funded by a 2025 Office of Traffic Safety Selective Traffic Enforcement Program (OTS STEP) Grant.

## **September 2025 Notable Police Department Activities**

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### **3. El Grito Community Event**

On Saturday, September 13, 2025, SFPD officers attended the El Grito community event in front of City Hall from about 7:30 PM to 8:30 PM. They interacted with community members and vendors at the event.

### **4. Neighborhood Watch Meeting**

The monthly Neighborhood Watch meeting was held on Wednesday, September 17, 2025, at 6:00 PM in the City Council Chambers. Detective Jorge Cervantes reviewed crime statistics, addressed participants' concerns and responded to questions.

### **5. Business Watch Meeting**

The monthly Business Watch meeting was held on Wednesday, September 24, 2025, at noon in the City Council Chambers. Detective Jorge Cervantes reviewed crime statistics, address participants' concerns and responded to questions.

### **6. Catalytic Converter Etching Event**

A Catalytic Converter Etching Event was held on Saturday, September 27, 2025, from 8:00 AM to 2:00 PM at 1000 First Street (Municipal Parking Lot #6). San Fernando residents had their vehicles' catalytic converters etched with the VIN at no cost to help deter theft.

## **NOTEWORTHY EVENTS:**

1. On Thursday, September 4, 2025, around 7:50 PM, SFPD officers responded to a report of trespassing in the 1400 block of San Fernando Road. The subject, who was on Post-Release Community Supervision, was found with two methamphetamine pipes in his pockets and arrested for possession of drug paraphernalia.
2. On Friday, September 5, 2025, around 9:10 AM, an SFPD officer responded to a report of a male subject exposing himself in the 600 block of South Workman Street. The subject was arrested for two outstanding warrants.
3. On Friday, September 5, 2025, at approximately 12:30 PM, an SFPD officer responded to a shoplifting suspect in custody in the 12900 block of Foothill Boulevard and arrested a male subject for shoplifting.
4. On Friday, September 5, 2025, around 9:45 PM, SFPD officers responded to a report of a female throwing a cup of water on another female in the 1000 block of Truman Street. After interviewing both parties, officers arrested a female subject for battery.
5. On Sunday, September 7, 2025, at about 10:40 PM, an SFPD officer observed a vehicle driving recklessly near San Fernando Mission Boulevard and San Fernando Road. The driver failed to

## **September 2025 Notable Police Department Activities**

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yield but eventually stopped at a residence in the 600 block of San Fernando Mission Boulevard. He was arrested for DUI, resisting an officer, reckless driving, and probation violation.

6. On Tuesday, September 9, 2025, at approximately 9:30 PM, an SFPD officer responded to a hit-and-run in the 400 block of San Fernando Mission Boulevard. Using the Flock ALPR system, the officer located the suspect vehicle near San Fernando Road and Hubbard Avenue and arrested the driver for outstanding warrants and hit-and-run with a possible shoplifting incident still under investigation.
7. On Wednesday, September 10, 2025, at approximately 11:50 AM, SFPD officers observed a subject discard a baggie of methamphetamine in the area of San Fernando Road and Meyer Street. Following an investigation, the subject was arrested for possession of a controlled substance.
8. On Wednesday, September 10, 2025, at about 12:00 PM, SFPD officers responded to a report of an unresponsive individual in the 900 block of Macneil Street. The individual was pronounced deceased. Detectives determined the death was caused by a drug overdose.
9. On Wednesday, September 10, 2025, around 6:40 PM, an SFPD officer responded to a report of three juveniles drinking at Pioneer Park. The juveniles fled on scooters, and one was later located on Harding Avenue and arrested for a juvenile court jurisdiction warrant, resisting arrest, and public intoxication before being released to a parent.
10. On Saturday, September 13, at approximately 8:10 AM, an SFPD officer observed a male subject sleeping next to the public restrooms at Layne Park. The subject was found to be in possession of fentanyl and was arrested for possession of a controlled substance, possession of drug paraphernalia, and three outstanding warrants.
11. On Sunday, September 14, 2025, at about 10:45 PM, an SFPD officer conducted a traffic enforcement stop in the area of Hubbard Street and Glenoaks, Boulevard. The officer arrested a male driver for an outstanding DUI warrant.
12. On Wednesday, September 17, 2025, around 12:50 PM, an SFPD officer responded to a shoplifting report in the 1000 block of North Maclay Avenue. He arrested a male subject for trespassing, possession of methamphetamine, and outstanding warrants.
13. On Thursday, September 18, 2025, at approximately 1:35 AM, an SFPD officer conducted a traffic stop of a subject riding a bicycle without a light in the 1600 block of San Fernando Road. Following an investigation, he arrested the male subject for outstanding warrants.

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14. On Thursday, September 18, 2025, at about 11:25 AM, an SFPD officer conducted a traffic enforcement stop of a vehicle in the area of Kalisher Street and Hollister Street and arrested a male subject for an outstanding warrant.
15. On Friday, September 19, 2025, around 8:20 AM, SFPD officers responded to a report of a subject experiencing homelessness. They contacted the subject and provided outreach services to him.
16. On Friday, September 19, 2025, around 8:20 AM, SFPD officers responded to a report of a subject experiencing homelessness. They contacted the subject and provided outreach services to him.
17. On Saturday, September 20, 2025, at approximately 9:30 PM, SFPD officers responded to multiple reports of an assault in progress in a parking lot in the 12900 block of Foothill Boulevard. Following an investigation, officers arrested a male subject for kidnapping, criminal threats to the victim, and corporal injury to a spouse, cohabitant, or parent of one's child.
18. On Saturday, September 20, 2025, around 11:30 PM, SFPD officers responded to reports of a male subject passed out in a vehicle blocking the roadway in the area of De Garmo Street and Hagar Street. The subject displayed signs of alcohol intoxication and, following breathalyzer test, was arrested for DUI and for driving with a blood alcohol content of .08 percent or higher.
19. On Sunday, September 21, 2025, at approximately 4:25 AM, SFPD officers responded to a report of a vehicle roll-over traffic collision in the 1400 block of Kewen Street. The vehicle had struck two parked vehicles before overturning. The driver, who was uninjured, showed signs of intoxication. After conducting field sobriety tests, the driver was arrested for DUI and driving with a blood alcohol content of .08 percent or higher.

**September 2025 Notable Police Department Activities**

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*Flock ALPR Update*

Flock statistics for the month of August 2025, September 1-23, 2025, and from the date of camera installation to present are summarized in the chart below.

	August 2025	September 2025	Camera Installation To Date
Total Cases Cleared by Arrest	3		77
Stolen Vehicle Arrests	3	3	57
Narcotics Arrests			2
Attempted Murder Arrests			2
Burglary/Larceny Arrests			6
Attempted Kidnapping Arrests			
Felony Reckless Evading Arrests			2
Stolen Property – Buying, Receiving, Possessing			3
Embezzlement			2
Stolen License Plate			1
Weapons – Carrying, Possessing, etc.			2
Vandalism			3
Aggravated Assault			2
Total Stolen Vehicles Recovered	2	2	58
Total Leads Generated		1	29
Burglary Leads			18
Larceny Leads			6
Felony Hit & Run			1
Felony Evading/Reckless			1
Robbery			2
Attempted Kidnapping			
Warrants Issued (Larceny)			1

Data from the Flock ALPRs is constantly gathered, with the number of outcomes increasing daily. These figures are dynamic and change daily based on crimes solved and leads developed through information entered into various law enforcement databases that are uploaded into the Flock System by subscribing agencies

**QUALITY OF LIFE ENHANCEMENTS:**

During the month of September, officers conducted focused patrols in commercial areas, City parks, and along the Mission Bike Path.

## **September 2025 Notable Police Department Activities**

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### **BUDGET IMPACT:**

There is no budget impact associated with receiving this informational report and providing comments to the TPS Commission.

### **CONCLUSION:**

It is recommended that the Transportation and Public Safety Commission receive and file this informational report.

### **ATTACHMENTS:**

- A. Vital Productivity Factor Spreadsheet
- B. Traffic Collision Statistics – August 2025
- C. Traffic Collision Statistics – 2025 Review



**City of San Fernando**  
**Traffic and Safety Commission**  
*2025 Productivity Spreadsheet*

**Public Safety**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
<b>Crime Trends</b>													
Homicide	0	0	0	0	0	0	0	0					0
Prior Year	0	0	0	0	0	0	1	1					2
Rape	0	1	1	0	0	0	2	1					5
Prior Year	0	0	0	0	0	0	0	1					1
Robbery	4	4	2	3	5	3	3	3					27
Prior Year	4	4	1	6	1	6	3	6					31
Assault	11	9	10	24	24	8	22	17					125
Prior Year	11	6	7	9	16	13	12	9					83
Burglary	3	2	3	6	4	6	1	1					26
Prior Year	2	1	2	3	6	3	5	5					27
Larceny	29	25	35	29	36	23	23	40					240
Prior Year	24	16	19	19	32	31	38	32					211
Auto-Theft	8	5	7	8	17	5	5	10					65
Prior Year	17	18	7	2	5	11	13	11					84
Arson	0	0	0	0	0	0	0	0					0
Prior Year	0	1	0	1	1	0	0	0					3
<b>Sub-total</b>													
Prior Year	58	46	36	40	61	64	72	65	0	0	0	0	442
Current Year	55	46	58	70	86	45	56	72	0	0	0	0	488
Variance	-3	0	22	30	25	-19	-16	7	0	0	0	0	46
	-5.17%	0.00%	61.11%	75.00%	40.98%	-29.69%	-22.22%	10.77%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	10.41%

**City of San Fernando**  
**Traffic and Safety Commission**  
*2025 Productivity Spreadsheet*

<a href="#">Public Safety</a>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
<b>Traffic Safety</b>													
<b>Injury Traffic Accidents</b>													
Prior Year	8	8	11	14	7	6	8	8	10	5	5	7	97
Actual	8	8	10	5	5	7	9	11					63
Variance	0	0	-1	-9	-2	1	1	3	-10	-5	-5	-7	-34
<b>Red Light</b>													
Left Turn	1	1	2	0	1	0	1	0					6
Speeding	1	2	1	1	1	2	1	1					10
Stop Sign	0	0	2	0	0	1	0	2					5
Unlicensed Driver	1	2	7	0	2	1	5	1					19
DUI involved	1	0	0	1	0	0	2	0					4
Hit & Run	2	0	3	0	2	1	2	2					12
<b>Accident Times</b>													
0600-1800 hours	6	7	8	3	4	3	5	5					41
1800-0600 hours	2	1	2	2	1	4	4	6					22
	0.00%	0.00%	-9.09%	-64.29%	-28.57%	16.67%	12.50%	37.50%	-100.00%	-100.00%	-100.00%	-100.00%	-35.05%
<b>Non-Injury Traffic Accidents</b>													
Prior Year	7	9	5	10	7	8	9	8	6	8	6	17	100
Actual	9	8	6	8	6	17	7	17					78
Variance	2	-1	1	-2	-1	9	-2	9	-6	-8	-6	-17	-22
<b>Red Light</b>													
Left Turn	1	0	0	0	0	1	2	0					4
Speeding	5	4	0	3	1	3	2	11					29
Stop Sign	0	0	2	0	1	1	0	0					4
Unlicensed Driver	1	0	0	0	1	3	1	3					9
DUI involved	1	0	0	1	1	1	0	1					5
Hit & Run	3	1	4	3	4	7	3	7					32
<b>Accident Times</b>													
0600-1800 hours	4	6	4	6	4	15	6	13					58
1800-0600 hours	5	2	2	2	2	2	1	4					20
	28.57%	-11.11%	20.00%	-20.00%	-14.29%	112.50%	-22.22%	112.50%	-100.00%	-100.00%	-100.00%	-100.00%	-22.00%

**City of San Fernando**  
**Traffic and Safety Commission**  
*2025 Productivity Spreadsheet*

<u>Public Safety</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Total</u>
<b>DUI Arrests</b>													
Prior Year	3	4	10	9	4	1	6	13					50
Actual	6	13	9	7	4	5	6	6					56
Variance	3	9	-1	-2	0	4	0	-7	0	0	0	0	6
	100.00%	225.00%	-10.00%	-22.22%	0.00%	400.00%	0.00%	-53.85%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	12.00%
<b>Moving Citations</b>													
Prior Year	58	38	46	56	54	69	65	45					431
Actual	88	194	221	110	100	122	98	120					1053
Variance	30	156	175	54	46	53	33	75	0	0	0	0	622
Red Light	8	3	9	3	4	5	6	1					39
Left Turn	2	2	0	0	1	0	1	2					8
Speeding	2	1	2	2	2	1	1	1					12
Stop Sign	17	18	14	15	16	19	28	17					144
Seat Belt	0	1	1	2	2	0	1	0					7
<b>Citation Times</b>													
0600-1800 hours	19	56	16	12	19	21	35	18					196
1800-0600 hours	8	138	8	3	6	4	2	3					172
	51.72%	410.53%	380.43%	96.43%	85.19%	76.81%	50.77%	166.67%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	144.32%
<b>Parking Citations</b>													
Prior Year	571	730	584	577	608	596	769	805					5240
Actual	1244	965	1013	982	1517	1504	1950	1679					10854
Variance	673	235	429	405	909	908	1181	874	0	0	0	0	5614
	117.86%	32.19%	73.46%	70.19%	149.51%	152.35%	153.58%	108.57%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	107.14%





